

CHAPTER 2 TOWN MEETING

2.1. ANNUAL TOWN MEETING AND TOWN ELECTIONS

2.1.1. The Annual Town Meeting shall be held on the second Saturday in March of each year at the hour and location designated by the Selectmen.

2.1.2. The Town Clerk shall be responsible for preparing any official ballots for town elections. The election of officers designated on the official ballot, and the voting on such questions or matters as may properly be submitted to vote in the official ballots, shall take place on the fourth Saturday in March of each year. The hour of opening the polls, and the setting aside of any additional voting dates and times, as may be necessary, is to be determined by the Selectmen.

2.2. SPECIAL TOWN MEETING

2.2.1. A Special Town Meeting may be called by the Selectmen, the date, hour and location of the meeting to be designated by them, or otherwise pursuant to applicable state statute.

2.3. WARRANTS FOR TOWN MEETING

2.3.1. The Board of Selectmen shall be responsible for preparing all town meeting warrants. Warrants for all town meetings shall be served by posting an attested copy thereof in each precinct, at least seven (7) days before the Annual Town Meeting and fourteen (14) days before a Special Town Meeting. In addition to posting copies of the warrant for any Special Town Meeting, a copy of the warrant shall be published in one Plymouth County newspaper with a regular circulation in the Town of Duxbury at least fourteen (14) days before the time of holding said Special Town Meeting. The warrant for the Annual Town Meeting shall be closed no later than 75 days preceding the date of such meeting. No Annual or Special Town Meeting shall be dissolved until all of the articles contained in the warrant for such meeting shall have been acted upon there at.

2.4. CONDUCT OF TOWN MEETINGS

2.4.1. The general conduct of the town meetings and the duties of the Moderator, not otherwise prescribed by statute or by these by-laws, shall be determined in accordance with "TOWN MEETING TIME" ((copyright Little Brown). Sections 2.4.3 through 2.4.6 of these by-laws constitute approved exceptions to the conduct of town meetings as prescribed by "Town Meeting Time." The Clerk shall maintain with these By-Laws a copy of "Town Meeting Time" available for inspection by any registered voter of the Town.

- 2.4.2. No minimum number of registered voters shall be necessary to constitute a quorum for the transaction of business at any duly called Annual or Special Town Meeting or any adjournments thereof.
- 2.4.3. All articles shall be acted on in the order of their arrangement in the warrant unless the meeting, by vote, determines to defer action until after a specific subsequent article.
- 2.4.4. A non-voter may be permitted to address the meeting by a majority vote of that meeting.
- 2.4.5. During the meeting, a motion "to lay on the table" will not be considered.
- 2.4.6. All votes for reconsideration shall require the same quantitative vote as the motion to which it applies and shall be made at the same session as the original motion or the next succeeding session, and may be made only once on any motion.
- 2.4.7. Whenever a two-thirds vote is required on any matter, the Moderator may declare a motion passed by a voice vote of at least two-thirds in favor or failed to obtain a two-thirds vote in favor and a count need not be taken unless the vote so declared is immediately questioned by seven or more voters as provided in MGL, Chapter 39, section 15 or otherwise required by law or these By-laws. The Town Clerk shall record the Moderator's declaration that the motion passed by a two-thirds vote in favor or failed to obtain a two-thirds vote in favor.