

**Date: March 6, 2017**

*Date Minutes Approved: November 5, 2018*

TOWN CLERK  
2018 NOV -6 AM 11:43  
DUXBURY, MASS.

## **BOARD OF SELECTMEN MINUTES**

**Present:** David J. Madigan, Chair; Ted Flynn Shawn Dahlen, Vice-Chair; and Shawn Dahlen, Clerk.

**Absent:** No members were absent.

**Staff:** René J. Read, Town Manager; and C. Anne Murray, Admin. Assistant.

### **I. Call To Order:**

The Chair called the meeting to order at 7:00 PM in the Town Hall, Mural Room.

### **II OPEN FORUM**

The Chair sent congratulations to Coach Elizabeth Walsh and the DHS Girls' Swim and Diving Team, which won its first-ever Division 2 Championship this week.

### **III NEW BUSINESS**

#### **Discussion regarding the Local Initiative Program (LIP) application for O Lake Shore Drive, Duxbury/ South Shore Habitat for Humanity**

Town Manager René Read explained that this is similar to what the Board has done regarding other properties. It is a letter of endorsement to help move the process forward regarding the affordable housing project at 0 Lakeshore DR. He supports the signing of the letter.

Mr. Dahlen moved that the Selectmen support and execute a letter of support for the Local Initiative Project (LIP) regarding the affordable development project at 0 Lake Shore Drive in Duxbury to be developed by the South Shore Habitat. Second by Mr. Flynn. VOTE: 3:0:0.

Ms. Noreen Browne of South Shore Habitat for Humanity (hereafter "Habitat") thanked the Board for the opportunity to develop the Lakeshore Drive lot. She explained that initially Habitat thought only a special permit would be needed, but as they got into the details it was realized that Habitat would have to file for a Comprehensive Permit. The letter the Board has been asked to submit is needed for that process. The next step will be for Habitat to go to Dept. of Housing and Community Development (DHCD) with the Selectmen's letter and a letter from the Duxbury Affordable Housing Trust. Once the Project Eligibility letter is received then Habitat will go to the Duxbury Zoning Board of Appeals.

Mr. Dahlen added that this was a lot vote by Town Meeting to be used for affordable housing years ago. It has been sitting empty and is now finally moving forward to the intended purpose.

**Town Government Study Committee Report / Gay Shanahan, Chair** --Postponed until later in the meeting.

### **Seasonal Off-Premises Liquor License Renewal - Duxbury Package Store, Inc.**

Per Chapter 138 Seasonal Liquor Licenses are effective from April 1<sup>st</sup> through November 30<sup>th</sup>, unless extended by the Local Liquor Authority (LLA) to January 15<sup>th</sup>. That extension was granted to Duxbury Package Store, Inc. in 2016 so this year's request is for a Seasonal Liquor License for the term of April 1, 2017 to January 15, 2018.

Mr. Madigan questioned why the extension to January 15<sup>th</sup>. Ms. Murray explained that last year the Board did grant the Seasonal License to this establishment for the extended period to January 15<sup>th</sup>, so the applicant requested the extension in their application for renewal this year. She did have the minutes from last year's meeting regarding this available for the Board's review. After a brief discussion, the Board decided to grant the license only for the standard term. If the applicant wants to extend it, then they can request that in the fall.

Mr. Dahlen moved that the Board of Selectmen renew the following Seasonal Off-Premises All Kinds of Alcohol Beverages license issued to Duxbury Package Store, Inc. (License #: 000-PK-0300) for the term of April 1, 2017 through November 30, 2017, subject to satisfactory inspection by the Town, submission of all application materials and required documents, and payment of all funds/fees owed to the Town of Duxbury, and to the conditions on the license. Second by Mr. Flynn. VOTE: 3:0:0.

### **Seasonal On-Premises Liquor, Common Victualler and Parking Licenses Renewals – Duxbury Beach Park II**

Mr. Dahlen recused himself as he is a Director of the Duxbury Beach Reservation, Inc.

*It was noted in the Selectmen's packet that as part of their renewal filing the Duxbury Beach Park II is requesting a change in the hours*

*FROM: 5:00 pm -9:00 PM Sunday –Saturday (2016 Seasonal license)*

*TO: Noon to 9:00 PM Sunday –Saturday. (2017 Seasonal license)*

### **Duxbury Beach Park II – SEASONAL LIQUOR LICENSE RENEWAL:**

Mr. Flynn moved that the Board of Selectmen renew the following Restaurant: Seasonal On-Premises Wine & Malt issued to Duxbury Beach Park 2 (License #: 00034-RS-0300) for the calendar year 2017, subject to satisfactory inspection by the Town, submission of all application materials and required documents, and payment of all funds/fees owed to the Town of Duxbury, and to the conditions on the license. Second by Mr. Madigan. VOTE: 2:0:0. *(Mr. Dahlen recused himself and did not vote.)*

### **Duxbury Beach Park II -COMMON VICTUALLER AND PARKING LICENSES RENEWALS:**

Mr. Flynn moved that the Board of Selectmen renew the Common Victualler license and General License (for Parking) issued to Duxbury Beach Park II for the year 2017, subject to the receipt of all renewal paperwork and payment of all funds/fees owed to the Town of Duxbury. Second by Mr. Madigan. VOTE: 2:0:0. *(Mr. Dahlen recused himself and did not vote.)*

**Common Victualler's License (new) – Coastal Café, 1500 Tremont ST –Katelyn Dahlen (Owner/ Manager)**

Mr. Dahlen recused himself the applicant is his daughter-in-law.

The applicant is requesting a Common Victualler's License to open a new breakfast and lunch café. The location will have less than 40 seats (probably closer to 8 seats).

Mr. Flynn moved that the Board approve a Common Victualler's license for Coastal Café, Katelyn Dahlen, Manager, subject to submission of all application materials and required documents, satisfactory inspection by the Town, and payment of all required fees, and to the conditions on the license. Second by Mr. Madigan. VOTE: 2:0:0. (*Mr. Dahlen recused himself and did not vote.*)

Discussion pertaining to **March 2017 Annual Town Meeting Warrant (ATM)** – Article Review and Board recommendations. Presentations may be made by article proponents of at least the following:

**Discussion pertaining to March 2017 Annual Town Meeting Article 4 / HR Director Jeannie Horne**

Ms. Horne said since the last time she was before the Board a number of revisions were made regarding the Personnel Plan. She said that the changes were:

- To make it more readable;
- That a number of the leave, pay and policies have been moved to the appendices.

Ms. Horne indicated that in the interim she went before the Finance Committee. Some of the revisions were withdrawn after review by the Finance Committee, and what remains is shown on the Summary of Recommended Personnel Plan Changes (Handout). Ms. Horne went over the provisions and explained the changes and answered the Board's questions.

Mr. Read added that although the Board had voted on this article about a month ago since there were a number of changes, actually a paring back, the Board should see it again so that it could be brought to Town Meeting on Saturday.

Mr. Flynn suggested that in the future the Personnel Plan changes go to the Finance Committee before bringing it to the Board of Selectmen. Both Mr. Read and Ms. Horne agreed.

Mr. Dahlen moved to support Art. 4. Personnel Plan as indicated in the Summary of Recommended FY'18 Personnel Plan Changes. Second by Mr. Flynn. VOTE: 3:0:0.

**Art. 8 - 2017 ATM-Union Contracts:**

Mr. Read explained that this issue will be contemplated in the Special Town Meeting, therefore the request is to indefinitely postpone (IP) it the Annual Town Meeting. The Finance Committee has already voted to IP this article from the ATM, and he recommended the Board do so as well.

Mr. Dahlen moved to recommend indefinitely postponing (IP) Art. 8- Union Contracts from the Annual Town Meeting, as it will be handled in the Special Town Meeting. Second by Mr. Flynn. VOTE: 3:0:0.

**Discussion pertaining to March 2017 ATM Art. 43 Citizen's Petition - Amend Zoning Bylaws – Article 400 (tentative):**

The Chair asked if anyone was present to speak about this article, but no one stepped forward. Town Manager Read said that he had invited the petitioner and his attorney on three different occasions to both the Board of Selectmen's Meeting and the Finance Committee Meeting, but they never showed up. He said that the Finance Committee voted to make no recommendation, but to refer it to Town Meeting.

Mr. Flynn said his understanding is that this article is somehow grandfathering in, should the zoning bylaw be amended, the proponent's ability to build multiple houses on one lot. This was confirmed.

It was noted that the Board has previously supported Article 15 and 16. Art. 43 would countermand the Selectmen's support of Art. 16.

Mr. Dahlen moved that the Board of Selectmen support the March 2017 ATM Art. 43 Citizen's Petition - Amend Zoning Bylaws – Article 400. Second by Mr. Flynn. VOTE: 0:0:3.

Discussion pertaining to **March 2017 Special Town Meeting Warrant** – Article Review and Board recommendations. Presentations may be made by article proponents of at least the following:

**2017 STM Art. 3 - Fund Collective Bargaining Agreements**

Human Resources Director Jeannie Horne provided the following explanations regarding the:

- a) The first agreement is with the Duxbury Firefighters AFL-CIO Local 2167. This agreement would cover the fiscal years 2016 through 2019 (4 years). The negotiated salary increase is 2%. The Union also received the following: a night shift differential of \$11.00 for the 6 PM -8 AM shift effective 07-01-18; 24-hrs. of sick leave for family illnesses to be deducted from the employee's accumulated sick leave subject to other sick leave requirements. There are 22 full-time members and the cost would be \$89,996. Mentioning the material concessions received Ms. Horne said the Town received:
  - a new management right having to do with the care, maintenance and operation of equipment and property.
  - Employee reporting requirements regarding any change in status of their job-related certifications and licenses; and
  - In the current education incentive the requirement for an official transcript of grades and a copy of the diploma reflecting the degree attained.
  - Updating of the parental leave (PLA) to include language that "Said leave may be with or without pay at the discretion of the employee."

- b) The second agreement is with Duxbury DPW Employees AFSCME Council 93, Local 1700. This bargaining unit has 42 full-time employees. The agreement covers a 2% salary increase for FYs17 -19 (3 yrs.). The cost for FY17 is \$44,805.

The Union received the following:

- a concession so an employee will not lose employer-wide seniority when transferring from one collective bargaining unit or Personnel Plan position to another.
- Water employees required to carry a Town phone 24/7 will receive \$25. Per pay period.
- An increase in the annual boot allowance from \$175. To \$275. with receipt.
- An increase in the CDL Class A license compensation from \$300. To \$400.

The Town received the following main concessions:

- If an employee calls in sick a work day before or a work day after a holiday, the holiday will be unpaid, unless a doctor's note is provided, or the employee is already out on an extended illness.
- No employee shall be gainfully employed while on FMLA or worker's compensation leave where employment is inconsistent with claim of sickness or disability.
- Updating of the Reasonable Suspicion and Alcohol and Controlled Substances Use and Testing for Safety Sensitive Drivers policies.
- All pay processed via direct deposit with a payday transition from bi-weekly Thursdays to Fridays.
- Updated Leave policies.

- c) The third agreement is with the Duxbury Public Safety Dispatchers Union, MCOP Local 376A. There are 11 full-time members, and the agreement provides for a 2% salary increase for FY17-FY19 (3 years) at a cost of \$8,530. The Union received the following concessions:

- Same non-loss of seniority in a job transfer situation as the prior Union.
- A shift differential increase from \$.37 to \$1.25 per hour 4 PM to 12 AM and from \$.48 to \$1.50 per hour 12 AM to 8 AM (subject to availability of 911 funding).
- Lead Public Safety Dispatch pay after Halifax comes on board.
- Education Incentive \$1000 for Associate's Degree and \$2,000 for Bachelor's Degree for specific course work at an accredited institution.

The Town received concessions from the Union regarding:

- Re-CORI every 2 years or as required by law.
- Employees to immediately report criminal charges and any change in the status of licenses or certifications, excluding driver's license.
- Updated Town's Reasonable Suspicion policy regarding drugs and alcohol.
- All pay processed via direct deposit with payday transition from bi-weekly Thursdays to Fridays.

Mr. Dahlen moved that the Selectmen support 2017 ATM Art. 3- Funding Collective Bargaining Agreements. Second by Mr. Flynn. VOTE: 3:0:0.

**2017 STM Article 5 Percy Walker Pool Enterprise Fund**

Mr. Madden said this article is one that is approved annually. It is a transfer to cover the salary increases related to Pool employees. The cost is \$3,620 for the current fiscal year.

Mr. Dahlen moved that the Board of Selectmen support 2017 STM Article 5 Percy Walker Pool Enterprise Fund. Second by Mr. Flynn. VOTE: 3:0:0.

### **2017 STM Article 6 Revoke the Enterprise Provisions of the M.G.L's Pertaining to the Percy Walker Pool**

Finance Director John Madden explained the article with the following comments:

- He suggest that you must understand that this is not negative to the pool, but rather has everything to do with accounting.
- After renovating the pool it was believed that there would be enough backing by various organizations to be self-sustaining, but that has not happened for various reasons. The result is we have had to scramble to cover the deficits as required by law.
- By moving the pool into the regular budget (general fund) we will be appropriating the monies necessary to operate the pool from the beginning of the fiscal year.
- The Town is not in the business of making money, but providing a service.
- Over the past few years the deficits have ranged from \$100,000 to \$30,000 to \$70,000.

Recreation Director Gordon Cushing gave an overview of the marketing efforts being made:

- Active Net –emails and updates to current recreational customer database.
- Use the Town's website and the pool website.
- Use Government Channel 19 –local access channel.
- Kiosk at the Pool
- Use twitter
- Digital pamphlets through the school.
- Ads in the Duxbury Clipper.
- Town Manager recently approved an upgrade so that the pool website can link right into customer phones.
- Working on color flyers to be posted at the pool. Using an internal team: Loretta Doyle, Rec Dept. Asst. who has an art degree and the returning aquatic supervisor, Christian Cipolletti, who has social media experience.
- Meet with local Rec Depts. regarding the use of Facebook. Also met with Sue Bradford, DSU, for other social media options, such as Constant Connect.
- Marshfield Area Swim Team is growing so some additional revenue is anticipated.
- U.S. Swim Teams – They opted out of the contract. Using Kingsbury Club instead due to amenities. While the Percy Walker Pool charges less, the Kingsbury Club does have 8 lanes vs. 6 lanes at the PW Pool. And there are other amenities family members can use at the Kingsbury Club while a child is swimming.
- We are promoting it for other activities like Pool after School and Friday Night Lights.
- A couple of the things that have hurt pool revenue: (1) There were 2 swim teams, who used the pool before the renovations and said that they would rent more, then they both folded (2) Last year the pool was closed for 30 days due to changing the water.

Mr. Dahlen moved that the Board of Selectmen support the 2017 STM Article 6 Revoke the Enterprise Provisions of the M.G.L's Pertaining to the Percy Walker Pool. Second by Mr. Flynn.

Before voting Mr. Flynn said he appreciates all that is being done to market the pool and that he would like to see another year of effort doing some of the marketing before supporting this article. Mr. Madigan suggested that you really need a US Swim Team to come in, but they need a 50 meter pool for at least six months, including the summer.

The Board then voted on the motion. VOTE: 2:0:1 (Mr. Flynn was the nay vote)

#### **2017 STM Art. 7 CPC: Allocations**

Mr. Madden said that the Dept. of Revenue (DOR) wants a reconciling article. The Town estimates the 10% allocations of the CPC, but then the actual figures may be over the estimate so this article would be an adjustment so the 10% will be against the actual dollar amounts.

Mr. Dahlen moved the Board of Selectmen support 2017 STM Art. 7 CPC: Allocations. Second by Mr. Flynn. VOTE: 3:0:0.

#### **2017 STM Art. 8 P.E.G. Access and Cable Related Fund Acceptance**

Mr. Madden explain that the State through the Municipal Modernization Act has told municipalities that you can no longer run Public, Educational, and Government (Cable) Access funds through a departmental revolving account. The DOR has provided two options:

- 1) Chap. 44 Sect. 53F  $\frac{3}{4}$  - Receipt Reserved for Appropriation Fund: Monies go into it and then are authorized at a Town Meeting to support the services.
- 2) An Enterprise Fund (Chap. 44 Sect. 53E  $\frac{1}{2}$ )

Mr. Madden said that he is reluctant to recommend the Enterprise Fund option because there can be expenses that take away for the purpose for which it was established. He gave some examples of these types of funds.

Mr. Dahlen moved that the Board of Selectmen support 2017 STM Art. 8 - P.E.G. Access and Cable Related Fund Acceptance. Second by Mr. Flynn. VOTE: 3:0:0.

#### **Town Government Study Committee Report / Gay Shanahan, Chair**

Mr. Flynn said that apparently Ms. Shanahan is not going to make it so since he was on the Committee he provided the following overview of her report, which will be available at Town Meeting:

- It is a written report that will be presented at Town Meeting of the activities of the Committee to date.
- The Committee met with the DOR's Division of Local Services Technical to explore the possibility of utilizing the Bureau's free consulting services. It is now a wider initiative under the Planning Director for participation in a Community Compact.
- The Town Government Study Committee has meet regularly twice a month.
- A number of topics were debated and some were rejected, including:

- Adopting a Representative form of Town Meeting;
  - Recall of elected officials;
  - Changing some elected officials and boards to appointed, rather than elected, and some appointed officials and boards to elected, rather than appointed.
- Some pending items still under review and/or were previously discussed and rejected are the following:
  - Changing the date for the closing the Town Meeting Warrant from 75 days to 45 days. It is felt that this would result and fewer openings and closings of the Warrant.
  - The Committee supported the 2016 Town Meeting article proposing to change the date of Town Meeting to April, but this change was rejected by the Town Meeting and the Committee does not propose revisiting the issue at this time.
- Two matters approved by the Committee, which will be submitted to the 2018 Town Meeting for consideration are:
  - A revision to the General Bylaws, which makes only technical corrections, such as spelling, grammar or typo corrections; and
  - A rewrite of the General Bylaw provision governing reconsideration of articles previously voted at Town Meeting to discourage its use as a purely parliamentary maneuver.
- Several future matters remain under discussion. The Committee expects to present a package of proposals to the 2018 Annual Town Meeting. Prior to that, the Committee plans to hold public meetings on its final recommendations to acquaint the public with its findings and conclusions so that the citizenry is fully informed.

#### **IV TOWN MANAGER'S REPORT**

Town Manager René Read mentioned the following items:

##### **1. Board of Selectmen Meeting Calendar**

A draft calendar for upcoming meeting dates was provided to the Selectmen. They were asked to review it and let us know of any dates they would not be available.

##### **2. False Caller ID on Robocalls, i.e. "Spoofing"**

Mr. Read read a press release from the Duxbury Police Department: "The Duxbury Police Department is investigating reports that residents have receive automated telephone calls that cause their caller ID to display "Town of Duxbury". When the caller answers they receive a recorded sales message. It is unclear why this is happening, but the calls are not being made by the Town. The possibility that someone is intentionally disguising there phone number or "Spoofing" it, to look like a Town number, is being investigated. Residents are urged not to rely on the caller ID when trying to determine who they are talking to and to always be skeptical of incoming calls. Anyone receiving a call like this is asked to report it to the Duxbury Police Department at 781-934-5656."

##### **3. Dog Rescue by Duxbury Fire Dept.**

On February 22, 2017 Duxbury Fire was dispatched to a reported dog through the ice behind the Duxbury Middle/High School. Deputy Chris West arrived first at the scene and



helped guide members of Shift 1 into the scene. Firefighters from shift 1 wearing survival suits quickly made their way out to the struggling dog. Once Duxbury FF Bryer made it out to the dog he also broke through the thin ice but was able to grab the dog. FF Bryer lifted the dog up on the ice where it ran back to its owners. "Kenny" the dog was reunited with his family and we are happy to report doing great! Through social media over 75k people saw one of our tweets on Twitter not to mention Facebook and all the media attention.

This was a chance for us to spotlight the dangers of walking on ice with an emergency that had a happy ending. Remember the only safe ice is at the rink! Mr. Read commended the following Firefighters, who assisted at the dog rescue:

Deputy Chris West, Captain John Guilderson, FF/Paramedic Tim Geary, FF/Paramedic Matt Bryer, FF/Paramedic Kirsten Piper, and FF/Paramedic Mike Gillis

## **V      COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION**

### ***Personnel Board – resignation***

Mr. Madigan announced the resignation of Stephen Shay from the Personnel Board, due to changes in his schedule which make it impossible for him to continue to participate. His term is due to expire as of June 30, 2018.

## **VI      ONE-DAY LIQUOR LICENSE REQUESTS**

### ***04-08-17 Duxbury Arts Association Winter Juried Show Reception***

Mr. Dahlen moved the Board of Selectmen grant to Ms. Destinie Ryan, as a representative of the Duxbury Art Association, is granted a One-Day Wine & Malt License to hold a reception on April 8, 2017 from 6:00 PM to 9:00 PM at the Art Complex Museum, 186 Alden Street, subject to the conditions on the permit. Second by Mr. Flynn. VOTE: 3:0:0.

### ***04-12-17 Duxbury Art Museum Student Art Reception***

Mr. Dahlen moved the Board of Selectmen grant to Laura Tryon Jennings, as a representative of the Duxbury Art Complex Museum, a One-Day Wine & Malt License to hold a reception on April 12, 2017 from 6:00 PM to 7:00 PM at the Art Complex Museum, 186 Alden Street, subject to the conditions on the permit. Second by Mr. Flynn. VOTE: 3:0:0.

## **VII      EVENT PERMITS**

### ***06-03-17 Best Buddies Bicycle Race***

Mr. Dahlen moved the Board of Selectmen grant to Paul Curley, as representative of the Best Buddies Challenge Hyannisport, and participants in the 18th Annual Best Buddies Challenge bicycle ride to be held on Saturday, June 3, 2017 permission to travel through Duxbury and to use the Duxbury Senior Center as a rest stop, contingent on the conditions on the permit. Second by Mr. Flynn. VOTE: 3:0:0.

### ***06-11-17 2017 Miramar 5K Road Race / S. S. Race Management***

Mr. Dahlen moved the Board of Selectmen grant to Ms. Anne Marie Winchester, as a representative of the South Shore Race Management, LLC, permission to hold the Miramar 5K Road Race in Duxbury on Sunday, June 11, 2017, from 7:00 AM to 10:00 AM and, contingent on the conditions on the permit. Second by Mr. Flynn. VOTE: 3:0:0.

## **VIII MINUTES**

**Executive Session Minutes:** 02-15-17 Selectmen's Executive Session Minutes –DRAFT-SEALED (King Caesar Fund Cases).

Mr. Dahlen moved that the Board of Selectmen approve the 02-15-17 Executive Session Selectmen's Minutes, as written, with the contents to remain sealed due to medical confidentiality. Second by Mr. Flynn. VOTE: 2:0:1 (*Mr. Madigan abstained as he was not present at that meeting.*)

**Open Session Minutes:**  
10-03-16 Selectmen's Minutes-Draft

Mr. Dahlen moved that the Board of Selectmen approve the 10-03-16 Selectmen's Minutes, as presented. Second by Mr. Madigan. VOTE: 2:0:1 (*Mr. Flynn abstained as he was not present at that meeting.*)

01-30-17 Selectmen's Minutes-DRAFT

Mr. Dahlen moved that the Board of Selectmen approve the 01-30-17 Selectmen's Minutes, as presented. Second by Mr. Flynn. VOTE: 3:0:0.

## **IX ANNOUNCEMENTS**

### **1) Town Meeting Warrants:**

Printed copies of the Annual Town Meeting and Special Town Meeting Warrants are available at the Town Clerk's Office and the Library. The ATM Warrant was also printed in a special section of the February 22, 2017 *Duxbury Clipper*. The Warrants have been posted to the Town News column on the Town website.

### **2) Table Reservations for Town Meeting:**

If you or your organization is interested in reserving a table to display information at the Duxbury Town Meeting, please contact the Board of Selectmen office (Ext. 5402). Tables are limited and will be assigned on a first-come, first-serve basis with preference given to Duxbury organizations.

### **3) Duxbury Town Meeting:**

The Duxbury Annual and Special Town Meeting **begins on Saturday, March 11, 2017 at 9:00 AM at the Performing Arts Center, 73 Alden Street, Duxbury MA.** There are 43 articles on the ATM Warrant and 16 articles on the STM Warrant so it is likely that Town Meeting will extend beyond the first day. If so, continuations would be during the

evenings of Monday, Tuesday, Thursday, and Friday\* for only as many days are needed to complete the business of Town Meeting. *\*Noted that the dates are subject to change.*

**4) Duxbury Annual Town Election:**

The Annual Duxbury Town Election is always two weeks after the start of the Annual Town Meeting. So this year the **Duxbury Annual Town Election is on Saturday, March 25, 2017**. The polls will be **at the Lt. Timothy J. Steele Building, 130 Saint George ST and open from 8 AM to 8 PM.**

**5) Next Scheduled Selectmen's Meeting is on: Monday, March 27, 2017.**

**X BONUS SHELLFISH SEASON for March, 2017**

Mr. Dahlen moved that the Board of Selectmen declare a temporary Bonus Shellfish Season for:

- 1) the **commercial** harvesting of **softshell clams** for the month of **March, 2017** in accordance with posted Attachments B & C.
- 2) the **commercial** harvesting of **quahog clams** for the month of **March, 2017** in accordance with posted Attachments A & C.
- 3) the **recreational** harvesting of **softshell clams** for the month of **March, 2017** in accordance with posted Attachment D.

Second by Mr. Flynn. VOTE: 3:0:0.

**XI ADJOURNMENT**

Mr. Dahlen moved to adjourn at 8:10 pm. Second by Mr. Flynn. VOTE: 3:0:0.

Minutes respectfully submitted by: C. Anne Murray

***LIST OF DOCUMENTS FOR 03-06-17 SELECTMEN'S MEETING (Open Meeting documents are located in the Selectmen's office files. Executive Session materials are in the Exec. Session files.)***

1. *Agenda for 03-06-17 Selectmen's Meeting*
2. *OPEN FORUM: Congrats to DHS Girls' Swimming and Diving Team*
3. *NEW BUSINESS:*
  - a) *Discussion RE: LIP app. For 0 Lake Shore DR: Coversheet with suggested motion and Draft of letter to DHCD in Support of South Shore Habitat for Humanity's Project Eligibility;*
  - b) *Government Study Committee: 3-page Town Government Study Committee "Overview" Report to 2017 Annual Town Meeting*
  - c) *License Renewals:*
    1. *Duxbury Package Store, Inc. Seasonal Off-Premises Liq. Lic. Renewa.: Coversheet with explanation of Chap. 138 Seasonal Liq. License and*

*applicant's request for Seasonal Liq. License renewal for extended term and suggested motion.*

2. *Duxbury Beach Park II*
  - a. *Restaurant: Seasonal On-Premises Wine & Malt License Renewal*
  - b. *CV and Parking License*
  - d) *Discussion and review of seasonal population with respect to seasonal liquor license quota; Coversheet with explanation of MGL Chap. 138, Sect. 17 – Seasonal Population Estimate and appropriate form to be signed and submitted to the ABCC.*
  - e) *Discussion pertaining to March 2017 Annual Town Meeting Warrant – Article Review and Board recommendations: Copy of the 2017 ATM Warrant.*
  - f) *Discussion pertaining to **March 2017 Special Town Meeting Warrant** – Article Review and Board recommendations: Copy of the 2017 STM Warrant and STM Articles-Fund Amounts and Sources spreadsheet.*
4. *Town Manager's Report: 02-24-17 DPD. False Caller ID on Robocalls Press Release, i.e. "Phone Spoofing"*
5. *APPTS./Re-APPTS/RESIGNATIONS: 03-36-17 Resignation Sheet – Personnel Board*  
*Note: ODLL / Event Permits: Packets include the draft permit, Dept. Head Feedback, and the appropriate application materials*
6. *ODLLs:*
  - a. *04-08-17 Duxbury Arts Assoc. Winter Juried Show Reception.*
  - b. *04-12-17 Duxbury Art Museum Student Art Reception*
7. *EVENT PERMITS:*
  - a. *06-03-17 Best Buddies Bicycle Race*
  - b. *06-11-17 2017 Miramar 5K Road Race / S. S. Race Management*
8. *MINUTES:*
  - a. *Executive Session: 02-15-18 Selectmen's Executive Session Minutes-DRAFT – SEALED (King Caesar Fund cases)*
  - b. *Open Session: 10-03-16 Selectmen's Minutes –DRAFT and 01-30-17 Selectmen's Minutes-DRAFT*
9. *ANNOUNCEMENT: Suggested Announcements for 03-06-17*
10. *Bonus Shellfish Season (for March, 2017)*