

**Date: April 9, 2018**

*Date Minutes Approved: April 23, 2018*

TOWN CLERK

2018 APR 24 PM 1:46

DUXBURY, MASS.

**BOARD OF SELECTMEN MINUTES**

**Present:** Theodore J. Flynn, Chair; Shawn Dahlen, Vice Chair; and David J. Madigan, Clerk

**Absent:** (none)

**Staff:** René J. Read, Town Manager; John Q. Adams, Finance Director and C. Anne Murray, Administrative Assistant

**I CALL TO ORDER**

The meeting was called to order at 7:00 PM in the Ellison at the Duxbury Senior Center, 10 Mayflower Street, Duxbury.

**II OPEN FORUM - *Nothing was brought forward.***

**III NEW BUSINESS**

**7:01 PM Public Hearings for Aquaculture Renewals: Grants to: Christopher Phillips, Mark Bouthillier, Greg George, Joe Grady, and Daniel Pittenger**

Mr. Madigan moved that the Board of Selectmen open the advertised public hearings for review and approval of Aquaculture Applications regarding: Christopher Phillips, Daniel Pittenger, Mark Bouthillier, Greg George, Joseph Grady aquaculture lease renewals. Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Alan Hoban, Chair of Shellfish Advisory Committee (SAC), advised the Board that the Shellfish Advisory Committee held a public meeting on February 7, 2018 to discuss the above-mentioned aquaculture renewals. The SAC voted to recommend that the Board of Selectmen renewal of all of the presented renewal applications for a term of up to 10 years pending all Federal, State, and local reviews and approvals.

The applicants for renewal were asked if they had any comments, but no comments were made.

The Chair asked if there were any public comments. No comments were made.

*RE: Christopher Phillips Aquaculture Lease Renewals:*

Mr. Madigan moved that the Board of selectmen approve the renewal (s) of Christopher Phillips of 41 Linden LN for Aquaculture lease # COE-4271-1 for 10 years. Second by Mr. Dahlen. VOTE: 3:0:0.

*RE: Mark Bouthillier Aquaculture Lease Renewals:*

Mr. Madigan moved that the Board of selectmen approve the renewal (s) of Mark Bouthillier of 103 Delorenzo DR for License # NAE 2009-1761\_for 10 years. Second by Mr. Dahlen. VOTE: 3:0:0.

*RE: Greg George Aquaculture Lease Renewals:*

Mr. Madigan moved that the Board of selectmen approve the renewal (s) of Greg George of 21 Maple Pond LN for License # COE 2005-419\_for 10 years. Second by Mr. Dahlen. VOTE: 3:0:0.

*RE: Joseph Grady Aquaculture Lease Renewals:*

Mr. Madigan moved that the Board of selectmen approve the renewal (s) of Joseph Grady of 10 Wendell Pond RD for License # COE 2004-4364\_for 10 years. Second by Mr. Dahlen. VOTE: 3:0:0.

*RE: Daniel Pittenger Aquaculture Lease Renewals:*

Mr. Madigan moved that the Board of selectmen approve the renewal (s) of Daniel Pittenger of 188 Alden ST for License # NAE 2004-3999\_for 10 years. Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Madigan moved that the Board of Selectmen close the advertised public hearings for review and approval of Aquaculture Applications regarding: Christopher Phillips, Mark Bouthillier, Greg George, Joseph Grady, and Daniel Pittenger aquaculture lease renewals. Second by Mr. Dahlen. VOTE: 3:0:0.

**Human Resources – setting of the Health, Dental and Life Insurance Rates – presented by Jeannie Horne**

Ms. Jeannie Horne, Duxbury HR Director, introduced Ms. Sue Shillue and Ms. Jill Gallant-Shaw from Cook & Co., the Town's insurance consultant. They were present in case the Board had any questions.

Ms. Horne then summarized a memorandum regarding the Group Health, Life and Dental Insurance Benefits effective June 1, 2018 that was provided to the Board. The recommendations being made are as follows:

- a 3% rate increase for Blue Cross Blue Shield (BCBS) PPO and HMO plans. Due to recent favorable claims experience the increase is less than last year's.
- No rate increase for BCBS Medex or Managed Blue for Seniors – retiree health insurance plans
- No rate increase for Delta Dental Premier Voluntary Enhanced Table or Delta Dental PPO Plus Premier Voluntary Enhanced insurance plan. These are 100% paid by employees and retirees.
- With approval of the Board the draft FY19 insurance rate sheet will be provided to all benefit eligible employees, retirees and COBAR participants in April.
- The Annual Enrollment period is from May 1 -31. A benefits fair will be held on Tuesday, May 15, 2018 at the Duxbury Senior Center from 4 – 5:30 pm.

Mr. Madigan asked what the balance in the Health Care Trust is at this time. Answer: Ms. Horne said it is about \$3 million, but the Town / Schools are trying to get it back to a \$4 million balance.

Mr. Madigan moved that the Board of Selectmen accept the proposed group life, health and dental insurance rates effective June 1, 2018 as presented. Second by Mr. Dahlen. VOTE: 3:0:0.

## **Discussion pertaining to Duxbury's Seawalls**

RJR mentioned the following:

- He began by correcting a statement he had made at the last meeting. He had stated that Amory Engineering was working on the Marshfield seawall. That was incorrect. Amory is not working on the Marshfield seawall, but they have done other seawall work in the past.
- After a meeting with the Finance Committee it was determined that the only way the Town could pay for the project, now estimated at \$5.7 million, would be with an override. He explained that this would mean holding a Special Town Meeting (STM) to vote on any article to authorize putting the override to a ballot vote. Then there would be a ballot question on the Fall election ballot.
- Looking for a number of options regarding public involvement:
  - Duxbury Seawall Committee – 15 individuals have indicated interest. Mr. Read said that he prepared a memorandum to the Board with recommendations for 9 individuals to be named and a suggested charge for the Committee.
  - The Committee will not be designing a wall, but will serve as representatives of the residents and a conduit of information to the residents and area associations.
- They will be looking at a design that would be an increase in height and thickness with rebar reinforcement.
- They are also looking at armoring the entire length of the seawall; not just the sections that have collapsed or have been damaged. That armoring would hopefully prevent or slow down additional areas from failing, and then the Town would look at the repair /replacement of sections as needed.
- If approved the \$5.7 million would be used for the repair of the 700 to 800 feet of collapsed /damaged seawall.
- Today he received a plan that shows the properties and shows the areas where the wall has been damaged and which properties have easements.
- He is still waiting to hear back from FEMA and is in daily contact with them. He mentioned again that the Town is waiting to hear about FEMA approval for 75% reimbursement of the costs for repairing /replacing the damaged sections.
- Some of the next steps: Having Amory Engineering design and get the permitting for the construction of the wall. That will be an expense of \$80,000 to \$100,000 and would have to be paid for regardless of whether an override question passes or not. That expense might be covered with free cash. If the override passes, then the construction phase could begin. If the override does not pass, then he said Town officials don't yet have a solution as to how to fund the repairs.
- So the short-term goal is to replace the areas of the wall that collapsed or was damaged within the next 3-5 years. Phase two of this process will be to armor the entire length of the wall. Then the long-term goal will be to replace the entire wall.
- Town Counsel is still reviewing the questions regarding the seawall's ownership and the maintenance easements with respect to what is allowed or is not allowed.

Mr. Dahlen said that this situation is not much different to the building of the schools. We committed to a \$129 million override with the knowledge that the Town would receive an approx. 78% MSBA (Mass. School Building Authority) reimbursement. So the Town did not have to do long-term borrowing; instead short-term borrowing (i.e. bonds) was used.

Mr. Tom Kelley, 43 Ocean Road North, asked does the work have to be done within a certain amount of time in order to get the 75% FEMA reimbursement. ANS.: Once FEMA commits to it, the funds are guaranteed, but it is paid back on a reimbursement basis. The project would have to be put out to bid so bid documents would have to be prepared, but beyond that Town officials were not aware of any timeframes.

Ms. Julia Adams, 22 Bay Farm, asked “when you talk about an override are you talking about a debt exclusion?” ANSWER: Yes.

Ms. Brenda Boylan, Kingstown Way, asked if the Town seeking any scientific advice, specifically with respect to the flooding that is happening not so much from the ocean-side but the landward, marsh-side. ANSWER: Mr. Read referred the question to Town Planner Valerie Massard for reply. Ms. Massard indicated that the Town is looking at both sides of the seawall. With respect to elevating the roadway on the marsh-side, she mentioned it is complicated because you need to look at all aspects, including elevating the road, grading of the road, elevating structures, how the water flows, and the infrastructure. The Town is not only looking at this area but also the Snug Harbor area, and will be seeking grants to fund some of the scientific or technical assistance that might be needed.

Mr. John Mastromarino (sp?), 93 Gurnet RD, asked several questions:

- He wanted to know if the override is turned down would that jeopardize the FEMA reimbursement? Answer: The Town will have to come up with the money upfront and then FEMA would reimburse the Town on a phased schedule. So if the override does not pass, then it is a question of whether the expense could be handled under the levy limit. To fit a higher debt limit under the levy limit likely would mean budget cuts. The speaker expressed some concerns that others in the community might not support an override. Mr. Dahlen suggested that there are a number of options that would have to be discussed, and provided some examples.
- He asked if we are going to wait for the next storm for additional sections to collapse to get FEMA reimbursements?  
Answer: The Town doesn’t have the funds to replace the entire wall immediately. Chances are an override for the cost of the entire wall would not pass. So the suggestion is to see what the cost to do riprap in front of the entire wall would be. The idea being that the riprap would extend the lifespan of the existing wall in order to buy some time for grants to be received and with the money received to do sections at a time.
- He questioned that there was no set budget for seawall maintenance. Answer: Mr. Peter Buttkus, DPW Director, said that is correct there is not a specific line item for seawall maintenance. The work the DPW has done is covered with monies from line items within the DPW’s overall budget.
- Mr. Mastromarino asked if it would make sense to set up a seawall reserve fund? Answer: Mr. Read’s response was sure, but it is a matter of can we afford it given other priorities. If there were such a seawall reserve then it could perhaps be used as seed money for matching grants. Mr. Dahlen suggested that an amount be figured into the budget similar to what the Town has done for the PCE pipe replacement. Both Mr. Dahlen and Mr. Madigan stressed that are lots of needs competing for a limited financial pie, along with other obligations that the Town has, such as \$17 Million OPEB obligation and underfunded Plymouth County pensions so putting aside the funds the speaker is suggesting might be easier said than done.

Mr. Larry Dullea, East Pine Road (between Gurnet RD and Ocean RD S.), had several questions /comments:

- He mentioned that a seawall report was done a number of years ago. Even though Mr. Read was not the Town Manager at the time, he questioned whether there was a discussion about the seawall report. Answer: Mr. Read indicated that was not something that he discussed with the former Town Manager. Mr. Madigan said that a number of years ago he was on the Finance Committee, and he did recall a discussion about the seawall report. At the time questions were raised about the ownership of the seawall, and to his knowledge the Finance Committee did not get a definitive answer regarding who owns the seawall.
- He commented that the residents did not bring it up because they saw work being done on the wall each year and thought that was the plan. He also mentioned that looking at past Annual Town Reports some refer to the work that has been done by DPW, but others do not contain any narrative or mention of the funds spent.
- He mentioned that there are 200 homes in the area of the seawall being discussed, and they bring about \$2 million in taxes.
- In response to some opinions expressed in the *Duxbury Clipper*, he provided some comments regarding other Town projects that have been funded through taxes or overrides, such as the schools and the senior center. He said those projects did not exempt those who did not have children in the schools or seniors to use the Senior Center. He noted there were no movements against those projects. He mentioned that funds have been appropriated for the Powder Point Bridge, but residents in the Gurnet area were not able to use the Bridge because the right of way from Gurnet RD to the bridge was not for regular cars due to the sand traps. Again, he mentioned that no exemption or reduction was made on their taxes for something they couldn't access for about 60 years. He opined that there were no movements against those projects. He mentioned that the wall doesn't just protect the area homes but is important to Duxbury overall. So in his view, the seawall is similar to other Town projects and should receive the support of the entire community.

Mr. Donald Norris, 53 Ocean RD North, had some questions /comments:

- He said it was mentioned that the Town has engaged Amory Engineers, but he questioned whether other firms were considered. Answer: Mr. Read said that Simpson Gumpertz & Heger had been contacted but their prices were higher. Because of the familiarity with Amory, the Town decided to engage them.
- He questioned the use of Amory and what familiarity the Town had with them. Answer: Mr. Read said that Amory Engineers has been used by the Town for any number of projects over the years (20-30 yrs.), and he also had previous experience with Amory when he worked in other communities.
- Mr. Norris said that a group had spoken with CLE Engineering and their estimate was about \$28.1 million for the entire wall. Mr. Read commented that is close to the estimates Amory provided regarding the whole wall.
- There was a brief discussion about permitting. It was noted that the permits do expire after several years, but there is the possibility of extending them.
- He referred to his specific easement and some of the specific language in it. That initiated a brief discussion about the easements and how some of the properties have them and some do not. Who owns the land on the seaward-side of the wall also has to be determined so there is enough space for equipment to be brought out there to do the work.
- He suggested that repairing the seawall is not just for the area neighbors, but something that encompassed the whole town.

### **Duxbury Seawall Committee Charge and Appointment of Members**

Regarding the establishment of a Duxbury Seawall Committee the Board began with the charge to the Committee and then the appointment of the members.

Mr. Madigan moved that the members of the Duxbury Seawall Committee shall:

Hold, attend and participate in public meetings with Town staff to discuss the ongoing seawall-related projects;

Provide information related to the Gurnet Road area neighborhoods in addition to resident feedback and inquiries;

Assist the Town of Duxbury in the gathering and disseminating of information to the general public, including but not limited to, the members of the various homeowner's associations in the Gurnet Road area, with regard to matters related to seawall repair, replacement and construction;

Commence with other assignments as may be directed from time-to-time by the Board of Selectmen.

Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Madigan moved that the Board of Selectmen appoint the following individuals to serve on the Committee each for a term of three years (expiring June 30, 2021):

Alicia Babcock  
Paul Brogna  
Stephen R. ("Steve") Callahan  
Candace Martin  
Donald Norris  
Mary Shiebler  
Tim Spellman  
Timothy Tedeschi  
Dimitri Theodossiou

Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Flynn added that Ms. Alicia Babcock was being asked to be the Chair pro tempore and to set up the initial meeting of the Committee.

Ms. Candace Martin asked about other Town staff who will be members? Mr. Madigan said that Town Staff will assist as needed, but they will not be voting members of the committee. Mr. Read agreed to help to facilitate staff attendance as needed.

### **Discussion pertaining to determination of uniqueness – Duxbury Beach**

Mr. Madigan explained that under Ch. 30B Section 16, if the total rent to be paid under the lease agreement is more than \$25,000, then you have to go through a procurement process, or you have to

document that the land is unique and that no other parcel will satisfy the Town's needs. The Town deemed the property unique last year, but needs to follow the same process again this year.

Mr. Dahlen recused himself (as he is a Director of the Duxbury Beach Reservation, Inc.).

Mr. Madigan moved with regard to the proposed lease by the Town of Duxbury of land owned by the Duxbury Beach Reservation, Inc., consisting of approximately 66 acres and including any improvements thereon, and located at and described as: all the land and interests in the land in the towns of Duxbury and Plymouth called Duxbury Beach owned by the Reservation south of a line running approximately east to west along the northerly edge of the northerly parking area at the east end of Powder Point Bridge and north of the entrance to Gurnet/Saquish, subject to continuation of the Massachusetts Audubon Society migratory shorebird refuge at High Pines, and excluding the land at High Pines now or formerly leased to Patrick J. Cudmore, I would suggest that the Board move that advertising concerning this lease will not benefit the Town's interests because of the unique qualities or location of the property needed by the Town, such land satisfying the Town's unique requirements in the following manner: the property is located immediately adjacent to, and comprises part of, Duxbury Beach and provides access to the Beach; similar access to the Beach is not possible from other locations as the result of the local geography and environmental limitations in the area; and the parcel provides much needed parking for and access to the beach for members of the public. Second by Mr. Flynn.

VOTE: 2:0:0. (*Mr. Dahlen recused himself and did not vote.*)

### **Arbor Day Proclamation**

Mr. Madigan explained that the Arbor Day Proclamation is an annual requirement regarding Duxbury's Tree City designation. The designation has certain standards that must be maintained in order to hold the Tree City designation and one of them is to have an Arbor Day Observance and Proclamation.

Mr. Madigan read the Arbor Day Proclamation, which speaks to the benefits trees give to a community. The Proclamation announced Duxbury's Arbor Day Observance will be held on Friday, April 27<sup>th</sup>, which is Arbor Day, at 2:30 PM at the Chandler School.

### **Declaration of Surplus Property – Percy Walker Pool Lane Lines**

Mr. Madigan noted that Recreation Director Gordon Cushing would like to dispose of seven old lane lines from the Percy Walker Pool. They are 12-15 years old. There is a swim team interested in purchasing them for \$100 per lane line so he has requested the Selectmen declare the lane markers as surplus so they can be sold.

Mr. Madigan moved to declare as surplus seven (7) lane lines from the Percy Walker Pool in order to allow these lane lines to be disposed of as detailed in Gordon Cushing's email of April 4, 2018. Second by Mr. Dahlen. VOTE: 3:0:0.

### **7:15 p.m. Water & Sewer Commissioners – Water Commitment #3**

Mr. Madigan moved that the Board of Selectmen adjourn the meeting as Selectmen in order to meet as the Water & Sewer Commissioners, with the intent of re-convening as Selectmen afterward. Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Madigan moved that the Board of Water & Sewer Commissioners instruct the Treasurer to collect the total amount of \$611,609.71 for water and sewer charges for Commitment #3 –FY'18. Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Madigan moved that the Board adjourn their meeting as Water & Sewer Commissioners and re-convene as Selectmen. Second by Mr. Dahlen. VOTE: 3:0:0.

#### **IV TOWN MANAGER'S REPORT**

Town Manager René Read mentioned the following:

1. FY18 Paving Schedule for Spring/Summer 2018

- |                                  |                               |
|----------------------------------|-------------------------------|
| • King Phillips Path             | • Keene ST (From Myrtle ST to |
| • Elm ST (from 3A to Tobey       | Pembroke line)                |
| Garden ST)                       | • Upland Road                 |
| • Hawkins Place                  | • Beaverbrook Lane            |
| • Franklin ST (from Temple ST to | • Pheasant Lane               |
| West ST)                         | • Barn Swallow Lane           |

2. Percy Walker Pool Update:

Mr. Read mentioned that during one of the early winter storms the air-handling system at the pool was damaged. (Mr. Read handed out to the Board blown up photographs taken at the pool, which show the areas he mentioned.) As a result of that and the power outages, the humidity in the pool increased, and that in turn caused mold in the ventilation system. The vendor was called to see if new flexible duct work could be purchased, but instead Brian Cherry shut down the baffle, unzipped each of the fabric ventilation units to take them off the holding rack, then the fabric was power washed and dipped in bleach and then re-assembled. An industrial hygienist inspected the facility and it passed and the pool can be re-opened on Wednesday. It was initially thought the pool would be closed until June 1<sup>st</sup>.

#### **V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION**

*Historical Commission -resignation*

Mr. Madigan announced that a Molly Sheehan Curtin submitted her resignation from the Historical Commission due to time constraints that made it difficult for her to attend the meetings and site visits on a regular basis. Her term was to expire on 06-30-20. Any interested parties are encouraged to fill out a Talent Bank form.

#### **VI ONE-DAY LIQUOR LICENSE REQUESTS**



Mr. Madigan moved that the Board of Selectmen grant to Ms. Laura Tryon Jennings, as a representative of the Duxbury Art Complex Museum, a One-Day Wine & Malt License to hold a Student Art Opening reception on Thursday, May 10, 2018 from 6:00 PM to 7:30 PM at the Art Complex Museum, 189 Alden Street, contingent upon the conditions on the license. Second by Mr. Dahlen. VOTE: 3:0:0.

In response to an inquiry from the audience it was explained that the “students” at the Art Complex Museum are primarily adults.

**07/19-07/21/18 Marshfield Country Club Annual Atwater Member Guest Tournament**

Mr. Madigan moved that the Board of Selectmen grant to Mr. Daniel G. Hall, as a representative of the Marshfield Country Club, a One-Day Wine & Malt License for their Annual Atwater Member Guest Tournament to be held at the Marshfield Country Club off Acorn Street, Duxbury, on Thursday, July 19, 2018 from 9:00 am to 4:00 pm, a second license on Friday, July 20, 2018 from 9:00 am to 4:00 pm, and a third license on Saturday, July 21, 2018 from 9:00 am to 4:00 pm, subject to the conditions on the permit. Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Dahlen explained that a portion of the Marshfield County Club is located in Duxbury, which is why the Duxbury Selectmen have to authorize the one-day liquor licenses.

**09/21-9/22/18 Marshfield Country Club International Tournament**

Mr. Madigan moved that the Board of Selectmen grant to Mr. Daniel G. Hall, as a representative of the Marshfield Country Club, two One-Day Wine & Malt License to host an International Tournament between Marshfield Country Club and Old Head Golf Links from Ireland to be held at the Marshfield Country Club off Acorn Street, Duxbury, on Friday, September 21, 2018 from 9:00 am to 4:00 pm and on Saturday, September 22, 2018 from 9:00 am to 4:00 pm, subject to the conditions on the licenses. Second by Mr. Dahlen. VOTE: 3:0:0.

## **VII EVENT PERMITS**

**05/06/18 Duxbury High School Drama Troupe #355 Cabaret**

Mr. Madigan moved that the Board of Selectmen grant to Ms. Barbara Cleary, as representative of the Duxbury High School Drama Troupe #355, an Event Permit for a Cabaret event – “An Afternoon on Broadway”, to be held at the Senior Center, 10 Mayflower Street, on Sunday, May 6, 2018 from 1:00 pm to 5:00 pm, subject to conditions on the permit. Second by Mr. Dahlen. VOTE: 3:0:0.

**05/20/18 Winsor House – Oysterfest**

Mr. Madigan moved that the Board of Selectmen grant to Mr. Charles Weilbrenner, as representative of Modern Family Associates d/b/a **The Winsor House Inn**, an Event Permit for entertainment at their Oyster Festival, to be held outdoors at The Winsor House Inn on Sunday, May 20, 2018 from 3:00 pm to 7:00pm, subject to conditions on the permit. Second by Mr. Dahlen. VOTE: 3:0:0.

**09/30/18 A Cure in the Nick of Time Road Race**

Mr. Madigan moved that the Board of Selectmen grant to Ms. Jessica Curran permission to hold

A Cure in the Nick of Time Road Race on Saturday, September 29, 2018 from 9:00AM to 1:00PM, subject to the conditions on the permit. Second by Mr. Dahlen. VOTE: 3:0:0.

Different dates were shown on the Agenda versus what was in the motion. For the benefit of the public it was announced that the correct date is Saturday, September 29, 2018, and the event takes place along the Powder Point Avenue route.

## **VIII MINUTES**

Executive Session Minutes: *none*

Open Session Minutes: 03-26-18 Selectmen's Minutes –DRAFT

Mr. Madigan moved that the Board of Selectmen approve the 03-26-18 Selectmen's Minutes as presented. Second by Mr. Dahlen. VOTE: 3:0:0.

## **IX ANNOUNCEMENTS**

Mr. Madigan read the following announcements:

### **1. Annual Duxbury Spring Litter Sweep**

The Annual Duxbury Spring Litter Sweep will be held on **Saturday, April 28, 2018\* from 8 a.m. to 4 p.m.** Registration and trash bags will be available at the Tarkiln Building, 245 Summer ST, Duxbury MA. All trash must be dropped off at the Tarkiln Building by 4 p.m. If collected separately recyclables and returnables, should be taken to the Transfer Station by 4 p.m. For more information see: [www.duxburylitterpatrol.com](http://www.duxburylitterpatrol.com) or email [duxburylitterpatrol@gmail.com](mailto:duxburylitterpatrol@gmail.com).

*[\*Note: Previously held in May the date has been changed to April 28, 2018 to coincide with Keep Massachusetts Beautiful month.]*

### **2. Commercial Shellfish License Applications:**

Reminder: Commercial Shellfish License Applications are available in the Board of Selectmen Office in Old Town Hall. Commercial Shellfish Applications can be submitted during the month of APRIL ONLY. Applicants must be Duxbury residents and have a Massachusetts Commercial Fisheries license showing "endorsed shellfish."

### **3. Patriot's Day:**

The Town Hall will be closed on Monday, April 16<sup>th</sup> in observance of Patriot's Day.

### **4. Next Scheduled Selectmen's Meeting is on: Monday, April 23, 2018.**

## **X ADJOURNMENT**

At approximately 8:10 pm, Mr. Madigan moved that the Board adjourn. Second by Mr. Dahlen. VOTE: 3:0:0.

Minutes prepared by: C. Anne Murray

**LIST OF DOCUMENTS FOR 04-09-18 SELECTMEN'S MEETING (DOCUMENTS LOCATED IN THE SELECTMEN'S OFFICE FILES.)**

1. *Agenda for 03-26-18 Selectmen's Meeting*
2. *OPEN FORUM:*
3. *NEW BUSINESS:*
  - a) *7:01 PM Public Hearings for Aquaculture Renewals Grants to: Christopher Phillips, Mark Bouthillier, Greg George, Joe Grady, and Daniel Pittenger – 04-02-18 Memorandum from Alan P. Hoban, Shellfish Advisory Committee Chair, Clipper ad, copies of applicants' renewal applications.*
  - b) *Human Resources – setting of the Health, Dental and Life Insurance Rates – presented by Jeannie Horne – Memorandum and Rate Chart*
  - c) *Discussion pertaining to Duxbury's Seawalls -04-09-18 René Read Memorandum "Duxbury Seawall Committee –Recommended Membership and Charge"*
  - d) *Discussion pertaining to determination of uniqueness – Duxbury Beach-Coversheet with explanation and motion*
  - e) *Arbor Day Proclamation: Coversheet w/ brief explanation, copy of Arbor Day Proclamation, and Tree City USA Standards.*
  - f) *Declaration of Surplus Property – Percy Walker Pool Lane Lines Coversheet with explanation and suggested motion; 04-04-18 email from Gordon Cushing*
  - g) *7:15 p.m. Water & Sewer Commissioners – Water Commitment #3: Coversheet of suggested motions; Water Commitment #3 letter.*
4. *TOWN MANAGER REPORT: Handout photos of pool and FY2018 –Paving Schedule*
5. *BOARD AND COMMITTEE APPOINTMENTS/ RE-APPOINTMENTS: 04-09-18 Resignation Sheet*
6. *ODLLs: Packets including the draft ODLL, application, and department feedback for each of the following requests:*
  - 05/10/18 Student Art Opening at the Art Complex Museum*
  - 07/19-07/21/18 Marshfield Country Club Annual Atwater Member Guest Tournament*
  - 09/21-9/22/18 Marshfield Country Club International Tournament*
7. *EVENT PERMITS: Packets including the draft permit, application, and department feedback for each of the following events:*
  - 05/06/18 Duxbury High School Drama Troupe #355 Cabaret*
  - 05/20/18 Winsor House – Oysterfest*
  - 09/30/18 A Cure in the Nick of Time Road Race*
8. *MINUTES: 03-26-18 Selectmen's Minutes –Draft*
9. *ANNOUNCEMENTS: 04-09-18 Suggested Announcements*

