

Date: May 20, 2019

Date Minutes Approved: June 3, 2019

TOWN CLERK

BOARD OF SELECTMEN

2019 JUN -6 AM 8:29

Present: Mr. Madigan, Chair; Mr. Flynn, Vice Chair; and Mr. Dahlen, Clerk

DUXBURY, MASS.

Absent: None

Staff: René J. Read, Town Manager; and Nancy O'Connor, Executive Assistant

CONVENED IN OPEN SESSION –

I. CALL TO ORDER The meeting was called to order at approximately 7:00 p.m.

II. OPEN FORUM Mr. Madigan mentioned that there have been ATVs running on Town property, especially land near water wells and protected areas. Mr. Read stated that he will talk with Mr. Buttkus, Mr. Mackin, Police Chief Clancy and Deputy Police Chief McDonald on what to do and putting up additional signage.

III. NEW BUSINESS

Discussion pertaining to the sale of 892 Franklin Street by Duxbury Affordable Housing Trust

Ms. O'Connor stated that this was a home purchased by the Duxbury Affordable Housing Trust and is now being sold as affordable housing.

Mr. Dahlen moved that the Board of Selectmen hereby approves and accepts the Deed and Deed Rider from the Duxbury Affordable Housing Trust regarding the sale of property located at 892 Franklin Street, Duxbury, and authorizes David J. Madigan, as the Chair and duly authorized representative of the Board of Selectmen, to execute the deed, as presented. Seconded by Mr. Flynn Vote: 3:0:0

Discussion pertaining to the sale of 225 Lincoln Street – Compliance Certificate

This is an affordable housing unit, and the Selectmen already voted to not exercise their right of first refusal. Town Counsel has reviewed and approved the Compliance Certificate needed for the sale of the property.

Mr. Dahlen moved that the Board of Selectmen hereby approves of the Local Initiative Program Compliance Certificate relative to the sale of property located at 225 Lincoln Street, Unit H4, and authorizes David J. Madigan, as the Chair and duly authorized representative of the Board of Selectmen to execute, as presented. Seconded by Mr. Flynn Vote: 3:0:0

Discussion regarding Duxbury Bay Maritime School Liquor License – Change of Manager

The Alcoholic Beverages Control Commission ("ABCC") requires approval from the Board of Selectmen as the local licensing authority to change the manager of the Duxbury Bay Maritime School, which is an All Alcohol on-premises club license.

Mr. Flynn moved that the Board of Selectmen, acting as the Local Licensing Authority, approve the Change of Manager to Edward M. Lawson, Executive Director of the Duxbury Bay Maritime School, located at 457 Washington Street, License #00037-CL-0300. Seconded by Mr. Madigan Vote: 2:0:1 (Mr. Dahlen abstained)

Boards and Committees update – presented by Town Manager René Read

Mr. Read stated that he, along with several staff members who provide regular support to a number of Committees/Commissions, have reviewed our current list of these groups and we recommend the following:

Alternative Energy Committee

Recommend disbanding. The Committee is no longer necessary as any related work can be performed at staff the level. Issues related to wind turbines and solar arrays, which at one point were the primary focus of this group, have all been addressed and dealt with through amendments to the zoning bylaw covering these issues over the past few years.

Sidewalk and Bike Path Committee

Recommend disbanding. As with the AEC, the Committee is no longer necessary as any related work can be performed at staff the level.

Recreation Activities Committee

Recommend disbanding. The creation of this committee pre-dated the creation of a Recreation Director and Town Manager. All aspects of their former functions have been handled by professional/permanent staff for many years.

Blairhaven Committee

Recommend disbanding. No longer necessary as they have fulfilled their mission. The only outstanding issue related to this group has to do with the creation of a parking area which would be handled by staff.

Open Space Committee

Recommend disbanding. Many years ago, this committee was called the Open Space and Recreation Planning Committee but the "Recreation Planning Committee" part was dropped about 8 or 9 years ago and as a result, they became the Open Space Committee. If the Board decides to disband the Committee, we recommend that Kathy Palmer continue in her role as a CPC designee.

Zoning Bylaw Review Committee

Recommend disbanding. When Article 17 passed at the 2017 Annual Town Meeting, the work of the ZBRC was effectively concluded since, as a result of that action, the Town was authorized to hire a consultant and pick up where the ZBRC left off and conclude the work.

Pending - short term:

Duxbury Senior Center Building Committee

Recommend disbanding prior to June 30, 2019, as they have fulfilled their mission. The Municipal Services Director will advise of the timing.

Pending - long term:

Historical Commission/ Local Historic District Commission

We recommend combining these two, at a future date, into one group that performs both functions and could be comprised of a "blended" membership from both groups. To do so would

require approval of an article at Town Meeting to amend the General Bylaws before such a transformation could take place.

Currently, the Historical Commission performs the duties set forth in M.G.L. c. 40, section 8D, as from time to time amended. If both groups were combined, the General Bylaws would need to be amended to allow the Historical Commission to become empowered to do the duties outlined therein for the Local Historic District Commission.

Mr. Read stated that he has already met with staff to discuss what work is already being done by the Town's professional staff. Mr. Flynn asked if chairs of these committees had been notified. Mr. Read stated that some have. Mr. Flynn asked if Mr. Read could notify the chairs first.

Mr. Dahlen moved to disband, pending notification of the chairs, the Alternative Energy Committee, the Sidewalk & Bike Path Committee, the Recreation Activities Committee, the Blairhaven Committee, the Open Space Committee and the Zoning Bylaw Review Committee.

Seconded by Mr. Flynn Vote: 3:0:0

IV TOWN MANAGER'S REPORT

Mr. Read stated that he would like to thank Jeannie Horne and Nancy O'Connor for their work on MIIA Rewards. He continued to say that through their work last year, the Town was awarded \$53,858 in Rewards, which half can be applied towards a Flex Grant. Nancy submitted grant requests utilizing the entire amount of \$26,929, which was awarded by MIIA. These grants make it possible for departments to buy additional improved and/or OSHA required safety equipment that would not be covered by their budgets. The efforts of the entire Risk Management team should be commended as the MIIA Rewards program provides the Town access to additional funding.

V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/RESIGNATIONS

Sidewalk & Bike Path Committee - Resignations

Ms. Emily Decker and Ms. Kerri Cochrane resigned. The Selectmen thanked them for their service.

VI ONE-DAY LIQUOR LICENSE REQUESTS

05/25/19 Rachel Carson Birthday Concert

Mr. Dahlen moved that Ms. Judi Vose is granted a One-Day Wine & Malt License for the Rachel Carson Birthday Celebration and Concert on Saturday, May 25, 2019 at the First Parish Unitarian Universalist Church, 842 Tremont Street, Duxbury from 5:30pm to 10:00pm, contingent upon the conditions of the license. Seconded by Mr. Flynn Vote: 3:0:0

06/08/19 Bay Farm Montessori Parents' Night Out

Mr. Dahlen moved that Erik Christensen, as a representative of the Bay Farm Montessori Academy, is granted a One-Day Wine & Malt License for their Parents Night Out Event on Saturday, June 8, 2019 from 6:00PM to 11:00PM, contingent upon the conditions of the license. Seconded by Mr. Flynn Vote: 3:0:0

06/15/19 *The Ding*

Mr. Dahlen moved that Mr. Paul Casale, as a representative of the Duxbury Gridiron Club, is granted a One-Day All Alcoholic License to hold a Fundraiser event on Saturday, June 15, 2019 at Blakeman's – Duxbury Beach, from 7:00 PM to 12:00 Midnight, contingent upon the conditions of the license.

Seconded by Mr. Flynn Vote: 3:0:0

07/27/19 *Cape Cod Bay Challenge*

Mr. Dahlen moved that Mr. Mike Chase, as a representative of the Cape Cod Bay Challenge, is granted a One-Day All Alcohol Liquor License to hold a fundraiser event on Saturday, July 27, 2019 at Blakeman's – Duxbury Beach, from 1:00 PM to 10:00 PM (with paddleboard portion from 8am – 4pm), contingent upon the conditions of the license. Seconded by Mr. Flynn Vote: 3:0:0

VII EVENT PERMITS

06/08/19 *Duxbury Youth Lacrosse End of the Year Celebration*

Mr. Dahlen moved that Allyson Frazier, as the representative of Duxbury Youth Lacrosse, is granted permission to conduct an End of the Year Celebration on Saturday, June 8, 2019 from 8:00am to 2pm at the DCF and Brooks Fields behind the Steele Building, subject to the condition of the permit.

Seconded by Mr. Flynn Vote: 3:0:0

VIII MINUTES

Mr. Dahlen moved that the Board of Selectmen approve the 5/06/19 Selectmen's Minutes, as presented. Seconded by Mr. Flynn Vote: 3:0:0

IX ANNOUNCEMENTS

1. *Duxbury 2020 Announces Free Gallery Talks about Duxbury's Earliest Origins*

Learn about "Duxbury: Our Pilgrim Story" in a series of free gallery talks by local historians and authors. The Gallery Talk Series will be beginning with talks on May 23 and 30 about Early Duxbury Lands and Native American Artifacts. The talks are free and open to the public, but reservations are suggested as space is limited. For more information and to reserve a seat online go to www.duxbury2020.org.

2. *Upcoming Paint Disposal Day*

The Duxbury Transfer Station will have a paint disposal day on Saturday, June 15 from 9 AM to Noon. For more information see the Transfer Station webpage.

3. *Memorial Day Parade and Ceremonies*

The Memorial Day Parade will start at 10 AM on Monday, May 27, 2019 at the Standish Cemetery. It will travel up Depot Street and continue directly to the Mayflower Cemetery for a wreath-laying ceremony followed by the playing of Taps. Then the parade will continue back to the First Parish Church for the formal ceremony to begin at 11:15 AM.

The Keynote Speaker will be Master Chief Petty Officer Jack Warner USCG (Ret.), who is currently the Chief Archivist for the State of Massachusetts.

4. *Memorial Day*

Town Hall will be closed on Monday, May 27 in observance of Memorial Day.

There will be no Selectmen's Meeting that evening.

5. Next Scheduled Selectmen's Meeting will be on Monday, June 3, 2019.

X BONUS SHELLFISH SEASON (for June 2019)

Mr. Dahlen moved that the Board of Selectmen declare a temporary Bonus Shellfish Season for:

- 1) the commercial harvesting of softshell clams for the month of June, 2019 in accordance with posted Attachments B & C.
- 2) the commercial harvesting of quahog clams for the month of June, 2019 in accordance with posted Attachments A & C.
- 3) for the recreational harvesting of softshell clams for the month of June, 2019 in accordance with posted Attachment D.

Seconded by Mr. Flynn Vote: 3:0:0

XI ADJOURNMENT

At approximately 7:25 pm, Mr. Madigan moved that the Board adjourn.

Seconded by Mr. Dahlen. Vote: 3:0:0

Minutes submitted by Nancy O'Connor

LIST OF DOCUMENTS (documents are kept in the Board of Selectmen files)

- 1) *Agenda*
- 2) *Documentation regarding 892 Franklin Street*
- 3) *Documentation regarding 225 Lincoln Street*
- 4) *Documentation regarding DBMS Change of Manager*
- 5) *RJR memo re Board & Committees*
- 6) *Committee resignations*
- 7) *ODLLs*
- 8) *Event Permit*
- 9) *Draft Minutes*
- 10) *Announcements*
- 11) *Bonus Shellfish*

