

**Date:** May 6, 2019

**Date Minutes Approved:** May 20, 2019

TOWN CLERK

2019 MAY 21 PM 3:39

DUXBURY, MASS.

**BOARD OF SELECTMEN**

**Present:** Mr. Madigan, Chair; Mr. Flynn, Vice Chair; and Mr. Dahlen, Clerk

**Absent:** None

**Staff:** René J. Read, Town Manager; and Nancy O'Connor, Executive Assistant

**CONVENED IN OPEN SESSION –**

**I. CALL TO ORDER** The meeting was called to order at approximately 7:00 p.m.

**II. OPEN FORUM**

Mr. Stewart Hall, has been a Duxbury resident for over 35 years and a volunteer for the burning permit program at the Fire Department. He presented Mr. Read with a letter to say thank you and to recognize the powerful and professional leadership he always experienced while volunteering at the Fire Department. Mr. Read and the Selectmen thanked Mr. Hall for his statement. (Mr. Hall's letter is on file in the Selectmen's office).

**III. NEW BUSINESS**

***Discussion regarding acceptance of donation from Duxbury High School Swim Team for diving/starting blocks at Percy Walker Pool – presented by Gordon Cushing and members of the DHS Swim Teams***

Mr. Gordon Cushing, Rec Director, announced that the DHS swim teams through fundraisers are providing this donation to the Town to remove and replace current starting blocks that are 15-20 years old. The estimated total cost is approximately \$30,000. The funding will consist of \$9,387 from the Ellison Fund, \$10,000 approved at Town Meeting, and \$13,500 donation from DHS Swim Teams. Mr. Doug Backlund, Boys Swim Coach, thanked the Town and the Selectmen for approving the money, and he also thanked Gordon Cushing for his guidance and finding ways to raise money. Ms. Elizabeth Walsh, Girls Swim Coach, stated that she is thrilled for this project, that there are currently 80 girls and 39 boys on the swim teams. She thanked everyone for all of their support. The swim team captains presented a check to the Selectmen.

Mr. Dahlen moved that the Board of Selectmen accept, with gratitude, the Duxbury High School Swim Teams' donation in the amount of \$13,500 for new starting blocks at the Percy Walker Pool.

Seconded by Mr. Flynn Vote: 3:0:0

***Discussion pertaining to a proposed Eagle Scout Project – Pavilion at Train Field by Timothy Ayers***

Timothy Ayers is currently a sophomore at Duxbury High School and an Eagle Scout. Tim is proposing to build a covered pavilion at Train Field to provide an area for parents/spectators to gather as well as coach meetings with their players. Tim has been working with Scott Lambiase, Gordon Cushing, Steve Studley and Jim Savonen to discuss details and placement of the structure. Tim has also met with the Town Manager, Rene Read. Jim Donovan, Principal of Duxbury High School, has also provided a letter of support.

Tim presented his plans to the Selectmen. He stated that he has played years of football and baseball on those fields and with friends, and that this pavilion could be used by students, sports teams and parents. Tim mentioned that he plans to also approach the CPC for possible funding as well as Lowes. Mr. Read thanked Tim for this terrific project. The Selectmen were all extremely impressed and thanked Tim for his hard work.

Mr. Dahlen moved that the Board of Selectmen approve the proposed installation of the Pavilion structure on Train Field by Timothy Ayers, subject to permitting, guidance and other conditions that may be required by Town officials, as presented.

Seconded by Mr. Flynn Vote: 3:0:0

***7:15 PM WATER & SEWER COMMISSIONERS:***

*Water Commitment #3-FY 2019 (Correction)*

*Water Commitment #4-FY 2019*

**MOTION TO ADJOURN AS SELECTMEN & CONVENE AS WATER & SEWER COMMISSIONERS:**

Mr. Dahlen moved that the Board of Selectmen adjourn the meeting as Selectmen in order to meet as the Water & Sewer Commissioners, with the intent of re-convening as Selectmen afterward.

Seconded by Mr. Flynn Vote: 3:0:0

***Water Commitment #3-FY 2019 (Correction)***

Mr. Dahlen moved that the Board of Water & Sewer Commissioners instruct the Treasurer to rescind \$25.00 in water usage and \$25.00 water service charges due to an overpayment and to collect the total amount of \$597,652.06 for Water & Sewer Commitment #3 of FY19.

Seconded by Mr. Flynn Vote: 3:0:0

***Water & Sewer Commitment #4 of FY19***

Mr. Dahlen moved that the Board of Water & Sewer Commissioners commit the Treasurer to collect the water usage, sewer usage, and water service charges totaling \$718,323.94.

Seconded by Mr. Flynn Vote: 3:0:0

Mr. Dahlen moved that the Board adjourn their meeting as Water & Sewer Commissioners and re-convene as Selectmen. Seconded by Mr. Flynn Vote: 3:0:0

***Discussion pertaining to Police Chief Appointment***

As you know, Chief Matthew Clancy will be retiring from the Duxbury Police Department on June 14, 2019. As a result, his departure will leave a vacancy in that position.

After careful consideration, I have decided to promote from within the Duxbury Police Department and appoint Deputy Police Chief Steven McDonald as Police Chief. This appointment will be made in lieu of a more formal hiring process which, in the past, has included the creation of search committee, an associated job posting and assessment center.

In fact, all of those elements occurred at the time of Deputy McDonald's hiring. Deputy McDonald was hired into his current role as an external candidate on January 18, 2013, by former Town Manager, Richard MacDonald. That hiring process included an assessment center comprised of the HR Director,

Chief Clancy, a retired ATF Special Agent, a Secret Service Agent and three current 3 Chiefs of Police from neighboring communities. The assessment center included a simulated “Media Encounter”, “Internal Affairs Interview” and “Chamber of Commerce Meeting” to evaluate Leadership/Command Presence; Communication; Problem Solving; Organizational Integrity; and Interpersonal Sensitivity. Of the 21 candidates, Deputy McDonald scored the highest and was summarily offered the position which he has held since that time.

During his 6 year tenure with the Duxbury Police Department, Deputy McDonald has distinguished himself in a variety of capacities, all of which are outlined in his resume which is attached hereto.

The Town has been extremely fortunate to have both Police and Fire Chiefs who brought forth their visions of long-range succession planning and then implemented that plan by hiring exceptional individuals to fill those positions. Part of the legacy Chief Clancy will leave behind for the Town of Duxbury is the hiring of Deputy McDonald and his promotion serves as a perfect example of how well the concept works which will result in a seamless transition.

With this promotion, the Deputy Police Chief position will of course be vacated and I will be working closely with Steve on filling that vacancy. As the date of Chief Clancy’s retirement draws closer, I will be scheduling a swearing in ceremony for Deputy McDonald on the Board’s agenda.

I am absolutely confident that Deputy McDonald will continue to serve both the Department and the Town extremely well in the years to come.

#### **IV TOWN MANAGER’S REPORT**

##### ***Paving List from DPW***

Mr. Buttkus provided me with a paving list for the following streets: Delorenzo Drive, Dana Court, Wellington Lane, Cross Street, Depot Street and Congress Street from Chandler Street up past King Phillips Path. Also the streets with replaced water mains, which are Indian Trail and Cable Hill. The paving will begin when weather permits. Mr. Read further stated that they are still waiting for Chapter 90 money.

##### ***Power Point Bridge Update***

Mr. Read stated that the contractor (C. White Marine) has been removing the fiberglass wrap from the bridge and will be completing their work by the end of the week.

##### ***Duxbury Seawall***

Since the time of the Board’s last meeting, we hosted a meeting – inclusive of a larger representation of all of the permitting agencies (NOAA Fisheries, Dept. of Marine Fisheries, US Army Corps, FEMA, Mass DEP, Mass CZM – which included a site walk to view the sea walls and to discuss the importance of as quick a response as possible, the damage already impacting the walls, and preventative ideas to protect the wall from potential additional damage while we go through the permitting process to undertake repairs. We have been extremely fortunate to have had a mild winter as we navigate this incredibly complicated undertaking. As each agency has been responding individually, and as our options with FEMA funding relative to the Presidential Disaster Assistance have been rather fluid, bringing all of the moving parts together has been a challenge with so many different people involved in this complex process.

At this meeting, and at a recent meeting with FEMA only, we were able to ascertain that the permitting process will engage some additional agencies, not only as a result of the MEPA process we are currently undertaking, but also through some of the public processes at the Federal level relative to the Disaster Assistance. As noted in the Clipper, we have also learned that there is a possibility of approaching the mitigation repairs in a more holistic manner, a win-win for longevity of potential repairs, but also adding some complexity to the permitting process.

We determined that at best, we are at least 18 months from receiving permits from all of the various agencies involved, as the complexity of the proposed repairs requires that all aspects of the beach interface with the wall itself need to be addressed in the design, and that we need to take into account comment from some of the additional agencies added to this mix in the past few months.

Duxbury had hoped to accomplish some of the work more expeditiously and sooner, but given the public funding involved and the more recent comments from the different permitting agencies, the outcome is that we must add some additional information and analysis to the design in order to proceed with permitting and funding.

We are expeditiously examining the best way to accomplish these tasks as best as we can, in the most feasible and fiscally responsible manner possible.

## **V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/RESIGNATIONS**

### ***Old Colony Elder Services (OCES) FY20 Appointment***

Mr. Dahlen moved that the Board of Selectmen appoint Joanne Moore as the Duxbury delegate to the Old Colony Elder Services Board for a term to expire as of June 30, 2020. Seconded by Mr. Flynn Vote: 3:0:0

### ***Duxbury Cultural Council - Resignation***

Ms. Suzanne Errasti has resigned and has served as Chair for several years. The Selectmen thanked her for her service.

## **VI ONE-DAY LIQUOR LICENSE REQUESTS**

### ***Marshfield Country Club Annual Golf Tournaments – Various Dates***

Mr. Dahlen moved that Mr. Daniel G. Hall, as a representative of the Marshfield Country Club, is granted (3) One-Day Wine & Malt Licenses for their Annual Atwater Member Guest Tournament to be held at the Marshfield Country Club off Acorn Street, Duxbury, from Thursday, July 18, 2019 through Saturday, July 20, 2019 from 9:00 am to 4:00 pm, subject to the conditions of the licenses.

Seconded by Mr. Flynn Vote: 3:0:0

Mr. Dahlen moved that Mr. Daniel G. Hall, as a representative of the Marshfield Country Club, is granted (2) One-Day Wine & Malt Licenses to host their annual Russ Howard Member Guest Tournament to be held at the Marshfield Country Club off Acorn Street, Duxbury, on Friday, September 13, 2019 and Saturday, September 14, 2019, from 9:00 am to 4:00 pm, subject to the conditions of the licenses.

Seconded by Mr. Flynn Vote: 3:0:0

## **VII EVENT PERMITS**

### **09/22/19 Duxbury Beach Triathlon**

Mr. Dahlen moved that Mr. Brian Noyes, as a representative of the Duxbury Beach Triathlon, is granted permission to hold a triathlon event in Duxbury on Sunday, September 22, 2019, beginning at 7:30am (with registration beginning at approximately 5:45am), subject to the conditions of the permit. Seconded by Mr. Flynn Vote: 3:0:0

## **VIII MINUTES**

Mr. Dahlen moved that the Board of Selectmen approve the 04/22/19 Selectmen's Minutes, as presented. Seconded by Mr. Flynn Vote: 3:0:0

## **IX ANNOUNCEMENTS**

### **1) Memorial Day Parade and Ceremonies 2019**

The Memorial Day Parade and Ceremonies will begin at 10 AM on Monday, May 27<sup>th</sup>. The parade will begin at the Standish Cemetery and travels up Depot Street. It will continue directly to the Mayflower Cemetery for a wreath-laying ceremony followed by the playing of Taps. Then the parade will proceed to the First Parish Church for the formal ceremony to begin at 11:15 AM.

The guest speaker will be Master Chief Petty Officer Jack Warner USCG (Ret.), who is currently the Chief Archivist for the State of Massachusetts.

### **2) Next Scheduled Selectmen's Meeting:** will be on Monday, May 20, 2019.

## **X ADJOURNMENT**

At approximately 8:00 pm, Mr. Dahlen moved that the Board adjourn. Seconded by Mr. Flynn. Vote: 3:0:0

*Minutes submitted by Nancy O'Connor*

### *LIST OF DOCUMENTS (documents are kept in the Board of Selectmen files)*

- 1) Agenda*
- 2) Documentation regarding starting block donation*
- 3) Tim Ayers Eagle Scout Presentation*
- 4) Water & Sewer Commissioners agenda and documentation*
- 5) Documentation regarding Police Chief Appointment*
- 6) Committee Appointments/resignation*
- 7) ODLL*
- 8) Event Permit*
- 9) Draft Minutes*
- 10) Announcements*

