

Date: June 25, 2018

Date Minutes Approved: July 9, 2018

TOWN CLERK

2018 JUL 11 PM 1:54

DUXBURY, MASS.

BOARD OF SELECTMEN

Present: Theodore J. Flynn, Chair; and Shawn Dahlen, Vice Chair; and David Madigan, Clerk

Absent:

Staff: René J. Read, Town Manager; John Q. Adams, Finance Director; and C. Anne Murray, Administrative Assistant

CONVENED IN OPEN SESSION –

I. CALL TO ORDER The meeting was called to order at approximately 7:00 pm in the Town Hall (Mural RM).

II. OPEN FORUM

Atty. Paul Driscoll, legal representative of Mr. John McLaughlin, addressed the Board regarding and issue/concern he has with respect to a procedural matter regarding the McLaughlin Pier filing. To put his concern in context he gave an overview of the McLaughlin Pier case, the legal actions regarding it, and the decisions rendered. Atty. Driscoll's issue /concern specifically relates to his letter to Conservation Agent Joe Grady dated June 13, 2018 and Mr. Grady's memorandum dated June 19, 2018 to the Zoning Board of Appeals. Copies of the documents were provided to the Selectmen. Atty. Driscoll indicated to the Selectmen his expectations for the next meeting.

Chairman Flynn responded by indicating that the Selectmen would not be discussing this matter tonight. He said that it would be put on the Selectmen's Agenda at their next meeting on July 9, 2018, and that Town Counsel would be present at that meeting.

Mr. Jim Ryan from Bay Avenue asked if the Town could this evening or sometime soon give better cost estimates regarding the seawall repairs /replacement, including a breakdown of the costs. Mr. Read said that this would be addressed later in the agenda under the topic "Announcement of Special Town Meeting". Mr. Read confirmed it would also include information about the permitting process.

III. NEW BUSINESS

7:01 pm Fee Hearing – Discussion and review of Proposed Fees

It should be noted that tonight's fee hearing was advertised in *the Duxbury Clipper* on June 6 and June 13, 2018. The proposed fees were reviewed by the Fiscal Advisory Committee at their meeting on May 15, 2018, and they unanimously voted in favor of all fee increases.

Mr. Madigan moved that the Board of Selectmen open the public hearing regarding proposed fee changes for: Recreation Department and Council on Aging. Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Flynn asked the Department Representatives to explain the proposed fee changes.

Council on Aging Fees: Ms. Joanne Moore, Director of the Duxbury Senior Center, said that currently Seniors traveling within the service area are paying .50, but the actual cost is \$1.25. The Friends of the COA and the Town have been subsidizing the fee. She explained that for the first year to be in line with what other Towns were doing and not to go from charging nothing to charging the full \$1.25 the intention was to implement the fee in steps. So the proposal is for an increase to the current fee from .50 to \$1.25. She added, however, that there will be financial assistance to anyone unable to pay the fee in the form of scholarships and/or ride cards. So people who can't afford the fee will be able to continue to use the transportation. She added that close to 10,000 rides have been given.

Recreation Department Fees: Recreation Director Gordon Cushing presented the requests. He said they are proposing two things: One is a reduction on a current fee situation and the other is a new fee.

He is proposing coupon books for residents / non-residents who are daily swimmers at the pool. He said a number of people have requested this so that instead of having to pay on a daily basis they could purchase a coupon book for 10 visits with a dollar off per visit. They currently charge \$7. per adult and \$5. per child. Mr. Cushing said one of their challenges is dealing with the cash management so it is felt this would help reduce that from a daily situation to one transaction every 10 visits. It is also hoped that this convenience and discount might encourage additional swimmers. Mr. Cushing mentioned this is the only fee which the Recreation Department collects in cash. They take in approximately \$8,000 - \$12,000 annually. Finance Director John Adams agreed that he thinks it will help with the cash management, and therefore he was supportive of this proposal.

Mr. Read asked if the coupons would carryover between calendar years, and was told they would. He also asked if they would be for both residents and non-residents and was told "yes, they will be for both."

There was a brief discussion by the Board. Mr. Madigan and Mr. Flynn felt that there should also be an expiration date on the coupon books. While not included in the motion it was agreed that the Recreation Director, Finance Director and Town Manager should internally work out and implement an expiration date on the coupons.

Mr. Cushing also mentioned that this proposal is being done on a trial basis. If it does not work as hoped, then it can be re-visited in a future fee hearing.

The second fee proposal is a discount for multi-family user situations. This is currently done by the School Department with respect to the user fee for Duxbury High School sports so that families that have 4 or more children have a cap on the user fees charged. Currently there are about six to seven families that fall into this scenario every year. So they are proposing a 10% discount for the 2nd child ; 20% for the 3rd child; etc. with a cap. Some parents with a number of children has asked about this as other places do offer this type of discount.

Mr. Madigan moved that the Board of Selectmen approve the fees as listed in the memorandum dated April 26, 2018 from Gordon Cushing, Recreation Director, with the new fees to be effective July 1, 2018. Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Madigan moved that the Board of Selectmen approve the fees as listed in a memorandum dated May 1, 2018 from Joanne, Moore, Director of Council on Aging, with the new fees to be effective July 1, 2018. Second by Mr. Dahlen. VOTE: 3:0:0.

Ms. Moore announced that this Wednesday, June 27, 2018 at 9:30 AM there will be a Groundbreaking for the Addition at the Senior Center. The public is invited to attend.

Mr. Madigan moved that the Board of Selectmen close the public hearing regarding proposed fee changes. Second by Mr. Dahlen. VOTE: 3:0:0.

**7:10 pm Public Hearing –Use of Town Green for Duxbury Music Festival on July 20-22, 2018
Review of Duxbury Music Festival One-Day Liquor License Requests – July 13, 17 & 23**

Mr. Madigan moved that the Board of Selectmen grant to Ms. Eimear Gorman, as a representative of the South Shore Conservatory, permission to hold a portion of the Duxbury Music Festival on the Duxbury Millennium Town Green from Friday, July 20, 2018 through Sunday, July 22, 2018, subject to the conditions on the permit. Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Madigan moved that the Board of Selectmen grant to Ms. Eimear Gorman, as a representative of the South Shore Conservatory is granted a One-Day Wine & Malt License for a Concert to be held on the Millennium Town Green, in conjunction with the Duxbury Music Festival, on Saturday, July 21, 2018 from 6:30 PM to 10:30 PM (contingent upon the conditions on the license). Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Madigan moved that the Board of Selectmen grant to Ms. Eimear Gorman, as a representative of the South Shore Conservatory is granted a One-Day Wine & Malt License for a Sunday in the Park Concert to be held on the Millennium Town Green, in conjunction with the Duxbury Music Festival, on Sunday, July 22, 2018 from 5:00 PM to 7:30 PM (contingent upon the conditions on the license). Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Madigan moved that the Board of Selectmen grant to Ms. Eimear Gorman, as a representative of the South Shore Conservatory is granted a One-Day All Alcohol License for a Blues Concert to be held at the South Shore Conservatory – Ellison Center for the Art, 64 Saint George Street, in conjunction with the Duxbury Music Festival, on Friday, July 13, 2018 from 6:30 PM to 10:00 PM (contingent upon the conditions on the license). Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Madigan moved that the Board of Selectmen grant to Ms. Eimear Gorman, as a representative of the South Shore Conservatory is granted a One-Day All Alcohol License for a Faculty Concert and Reception to be held at a private home located at 1053 Tremont Street, in conjunction with the Duxbury Music Festival, on Tuesday, July 17, 2018 from 6:30 PM to 10:00 PM (contingent upon the conditions on the license). Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Madigan moved that the Board of Selectmen grant to Ms. Eimear Gorman, as a representative of the South Shore Conservatory is granted a One-Day All Alcohol License for a Faculty Concert and Reception to be held at a private home located at 22 Winsor Street, in conjunction with the Duxbury Music Festival, on Tuesday, July 23, 2018 from 6:30 PM to 10:00 PM (contingent upon the conditions on the license). Second by Mr. Dahlen. VOTE: 3:0:0.

Contract: Discussion and review of dispatch contract with the Town of Plympton

This contract is an Intermunicipal Agreement (IMA) between the Town of Duxbury and the Town of Plympton regarding an Emergency Dispatch System.

Fire Chief Kevin Nord and Mr. Mike Mahoney, Director of the Regional Old Colony Communications Center (ROCCC) were present for this item of business. Chief Nord briefly introduced Mr. Mahoney. He was recently appointed to the position of the director.

Plympton signed an IMA to enter into the ROCCC five-years ago, and it will be expiring in Sept., 2018. Chief Nord explained that the user fee is based on a percentage of their volume which in turn is a percentage of the budget. Plympton was the first to join. The Towns pay a percentage of the expenses, but initially there were no expenses because their call volume did not require the hiring of any additional staff. Since that time, however, the Plympton call volume has increased. Under the new contract they will be paying \$50,000. out-of-pocket and the State Support & Incentive (S&I) will contribute \$58,000 for a total of \$108,000 for the Town of Plympton. Both Town Counsels have reviewed the contract.

Mr. Madigan moved that the Board of Selectmen approve and execute an Intermunicipal Agreement between the Towns of Duxbury and Plympton, Massachusetts, regarding an Emergency Dispatch System effective July 1, 2018. Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Mahoney then briefly introduced himself. He mentioned he started as a full-time dispatcher here about 4 ½ years ago. He was promoted to Lead Dispatcher, and recently promoted to the position as the Director.

7:15 pm Water & Sewer Commissioners: *Acceptance of Deed – Church Street and Commitment M-2018-2*

MOTION TO ADJOURN AS SELECTMEN & CONVENE AS WATER & SEWER COMMISSIONERS:

Mr. Madigan moved that the Board of Selectmen adjourn the meeting as Selectmen in order to meet as the Water & Sewer Commissioners, with the intent of re-convening as Selectmen afterward. Second by Mr. Dahlen. VOTE: 3:0:0.

a. Acceptance of Deed – Church Street Property

The purchase of this property was approved under Article 35 of the March 10, 2018 Annual Town Meeting for water treatment and water supply protection purposes.

Conservation Administrator Joe Grady explained that this property was purchased with combined CPC funds and Water Enterprise Funds. The Water Commissioners need to accept a portion of the parcel for water supply purposes. In the long-run this portion of the parcel will likely be traded to the Conservation Commission for access to an additional well site. This particular portion is very important for water treatment and supply protection. There are two future well sites immediately abutting the north and south sides of the parcel and two well sites (Damon I and II) which are wells that currently supply the Town.

Mr. Madigan move that the Board of Selectmen, acting in its capacity as Water & Sewer Commissioners, execute the Acceptance of Deed for property located on Church Street for water treatment and water supply protection purposes and pursuant to the vote taken under Article 35 of the March 10, 2018 Annual Town Meeting. Second by Mr. Dahlen. VOTE: 3:0:0.

b. Marshfield Water & Sewer Commitment

This is the commitment to collect the amount billed to the Town of Marshfield for Marshfield Residents receiving Duxbury Water.

Mr. Madigan moved that the Board of Water & Sewer Commissioners instruct the Treasurer to collect the total amount of \$11,195.68 for water and sewer charges for Commitment M-2018-2. Second by Mr. Dahlen. VOTE: 3:0:0.

Mr. Madigan moved that the Board adjourn their meeting as Water & Sewer Commissioners and reconvene as Selectmen. Second by Mr. Dahlen. VOTE: 3:0:0.

Discussion regarding Order of Taking – property located off Duck Hill Road

This land taking was approved under Article 36 of the March 10, 2018 Annual Town Meeting and will be under the care, custody and control of the Conservation Commission for conservation and passive recreation purposes under MGL c.40 §8C.

Mr. Grady explained that from Oct. 2016 we have been trying to accept a gift from the Starr family of 10 acres of salt marsh behind the former high school off of Pine Hill Avenue. It was complicated because it was still in the name of Dr. George Starr, who passed away many years ago. So to cleanse the title Town Meeting acted on a friendly taking by eminent domain and that is what the Selectmen are acting on tonight.

Mr. Madigan moved that the Board of Selectmen execute the Order of Taking for property located off Duck Hill Road pursuant to the vote taken under Article 36 of the March 10, 2018 Annual Town Meeting and which property will be under the care, custody and control of the Conservation Commission for conservation and passive recreation purposes. Second by Mr. Dahlen. VOTE: 3:0:0.

Discussion regarding Deed Approvals from Duxbury Rural and Historical Society for:

Property located on Pine Point off Gurnet Road

Property located north of Abrams Hill

The Duxbury Rural and Historical Society is gifting the following two parcels of land for conservation and open space purposes:

1. The Hewitt Marsh located north of Abrams Hill; and
2. Pine Point property which is located off Gurnet Road.

Mr. Madigan moved that the Board of Selectmen executes an Approval of Deed for the two gifted parcels: one known as the Hewitt Marsh located north of Abrams Hill and the Pine Point property off Gurnet Road, and approves the acceptance by the Conservation Commission of the deeds from the Duxbury Rural & Historical Society for conservation and open space purposes. Second by Mr. Dahlen. VOTE: 3:0:0.

Discussion pertaining to the execution of a lease for Duxbury Beach for FY19

Mr. Dahlen recused himself as he is a Director of the Duxbury Beach Reservation, Inc., which owns Duxbury Beach.

Mr. Read mentioned that both the Town's Counsel and the Duxbury Beach Reservation, Inc.'s Counsel have reviewed and approve of the lease.

Mr. Madigan moved that the Board of Selectmen execute the lease between the Duxbury Beach Reservation, Inc. and the Town of Duxbury with a term beginning July 1, 2018 and ending on June 30, 2019 in the amount of \$750,000. Second by Mr. Flynn. VOTE: 2:0:0. (*Mr. Dahlen recused himself and did not participate or vote.*)

Discussion pertaining to Municipal Relief Transfers

Finance Director John Q. Adams explained that the request is to transfer a total of \$6,250. from the Town Clerk salaries to Town Clerk expenses. He explained that primarily it is being requested due to changes in the Freedom of Information Act (FOIA), which now have a 10 day compliance requirement versus a 10 day response time. In viewing the Town archives it was clear that better organization is needed and determinations made as far as how long the records need to be retained so that those not required can be destroyed to free up storage space.

This will be a multiple step process. The initial step is to have King's Information Systems do an assessment of how much is in the archives so a bidding process can be done for a vendor to:

- Re-box all the archives with a marking of what each box contains and markings identifying its exact location within the archives; and
- To put all the boxes on a data base for easy retrieval

The initial step is necessary as preparation for the FY2020 capital plan.

Mr. Madigan moved that the Board of Selectmen approve the FY18 Municipal Relief Transfers, as presented. Second by Mr. Dahlen. VOTE: 3:0:0.

Discussion pertaining to adoption of amended Purchasing Procedures/Procurement Policy

Finance Director Adams said that the procurement policy the Town has is outdated due to changes in the laws. Plus there were some provisions that were very difficult to understand. So the amended Purchasing Procedures/Procurement Policy has been updated to conform to present regulations. For example the dollar thresholds have been updated. Some templates and flow charts were added to simplify some things.

Mr. Madigan moved that the Board of Selectmen approve and adopt the amended Town of Duxbury Purchasing Procedures/Procurement Policy effective June 25, 2018, as presented. Second by Mr. Dahlen. VOTE: 3:0:0.

Announcement of Special Town Meeting - Opening of the Warrant and Call for Articles

Mr. Madigan moved that the Board of Selectmen vote to open the September 6, 2018 Special Town Meeting warrant. Second by Mr. Dahlen. VOTE: 3:0:0.

Town Manager René Read provided the following information. The Special Town Meeting is being called primarily for two reasons:

1) Stabilization Spending Article:

To cover the cost of the Town's deficit spending (326,822.31) related to the cost of the March 2018 storms. The recommendation is to use monies from the Stabilization Fund to cover those costs, and then in the March, 2019 Town Meeting to use Free Cash to refund that amount. It would require a 2/3 vote at the Special Town Meeting. It does not require a ballot vote.

2) Debt Exclusion Article:

This would be to authorize the borrowing necessary for seawall repairs and revetment maintenance.

Referring to information in the Selectmen's packet, he said the estimated costs for replace of the seawall at Cable Hill Way and Ocean Road North, approx. 800 linear ft. is \$4,180,000. construction cost and \$154,000. engineering and permitting costs. The estimate to construct the revetment along Duxbury Beach Seawall totals \$1,109,882. On an accompanying map there are three areas marked in red, which represent the seawall replacement of the damaged sections. The black hash marks on the map represent the revetment work ("fortification") to be done along the entire length of the wall. Mr. Read mentioned the revetment will provide support along the wall until funding is received for the entire wall to be rebuilt over time. He noted that any revetment placed will be moved and then reused as sections of the wall are rebuilt.

The third sheet "Seawall Payment Options" showed 6 funding options. The first 3 being for the repair of the 800 linear feet (est. cost \$5.7 million) and the last 3 being for the entire wall pf approx. 3,900 linear feet (est. cost \$30 million). *Note: All the options shown are based on the average single-family dwelling value of \$654,081. And are based on the Town's 25% cost (which assumes the 75% reimbursement from FEMA).*

Option 1: Debt Exclusion (only): Estimated annual cost would be \$15.42 to taxpayers.

Option 2: Betterment (only): It would be charged to the *properties up to 300' back from the seawall.

Option 3: Debt. Exclusion and Betterment hybrid: This would be an estimated annual cost of \$7.71 to taxpayers and a \$320.00 betterment assessment* Mr. Read indicated that this is the option he is recommending to the Selectmen.

Mr. Read mentioned that today he received notification that the President has signed off on the Massachusetts disaster application so the Town can seek reimbursement for 75% of the costs. He added that on Friday the State received the Town's application for the Seawall and Dam Replacement program. The Town has filed for the maximum allowed of \$3 million. The point being that the final dollar amount could be less than \$5.7 million.

Mr. Read said that there may be a citizen's petition may come forward regarding a re-zoning of the animal hospital property.

There was a fairly extensive discussion between the Board and several members of the Duxbury Seawall Committee and some residents. The following are some of the topics discussed, comments made and answers given:

- At the Spring 2018 STM \$249,000 was approved from free cash and further information was requested as to the breakdown of what that covered. As clarification, it was indicated that not all that funding was used for seawall repair, as there were also overtime costs for Police, Fire and DPW Departments.

- Timing of the Fall STM on Sept. 6, 2018: Someone felt that the date was too soon given that the result of the State grant likely would not be known until later in September. It was explained that the date was dictated by the timing of the November election so that the debt exclusion question can be on that ballot.
- Discussion or comments were made advocating for or against the options mentioned above. The speakers primarily advocated for Option 1 and against betterments. They cited a number of reasons why all the Duxbury taxpayers should support funding the seawall repair. Some of the rationale for this position were as follows:
 - Duxbury Beach is a public beach.
 - The seawall protects Town infrastructure, such as roads and utilities.
 - The properties that abut or are just beyond the seawall account for approx. \$1.8 million in taxes. If those properties no longer exist, then the \$1.8 million in tax monies would have to be made up through increased taxes to the remaining taxpayers and /or cuts in services.
 - If infrastructure is damaged, then potentially the aquaculture industry could be affected.
 - If the infrastructure of Gurnet Road is damaged, then access to the beach would only be via the Powder Point Bridge, which currently has weight restrictions. This will also increase traffic in those other neighborhoods.
 - The seawall was originally built to protect the barrier beach, and protecting the barrier beach also helps to protect the rest of Duxbury.

This was the first time the options were presented to the Selectmen, and additional information is still needed. Therefore, the Selectmen heard their opinions, but were not prepared to take a position on that this evening.

- There was also a discussion regarding remaining questions about property ownership, which still need to be resolved. There is some disagreement whether all the property owners abutting the seawall own just to the seawall or to the mean low water. Any what this means with respect to the rights of the abutters and/or the Town?

Mr. Read was questioned about his recommendation of option 3. He explained that there is a vocal group of NB 12 District residents (i.e., abutters to the seawall) who are against any betterment. On the other hand, the comments he has heard from residents who reside in other parts of Duxbury is that they do not support having their taxes raised, but believe those who benefit most, i.e., the seawall abutters, should pay for the seawall repairs. He understands the arguments which can be made on both sides. Mr. Read stated he has made his recommendation believing that it would have the greatest chance of passing the required vote at the STM and on the November ballot. He pointed out that if something is not passed then the opportunity for the 75% reimbursement from FEMA does have an expiration of 18 months.

IV TOWN MANAGER'S REPORT

Mr. Read mentioned the following items:

1. MEMA notification:

As he mentioned earlier, notification was received today from the Massachusetts Emergency Management Agency (MEMA) that the President has signed off on the Massachusetts disaster application so the Town can seek reimbursement for 75% of the costs for the March, 2018 storm damage.

2. BEACH / PIPING PLOVER UPDATE:

V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION

Mr. Madigan said that Mr. Kel Frazier submitted his resignation as due to other commitments he has had difficulty attending the DAHT meetings.

COMMITTEE / Names	Appointed or Reappointed	Special Position Designation	TERM EXPIRES	MOTION	SECOND	VOTE
Affordable Housing Trust*						
Francis J. Decker, Jr.	Appt.		To fill an unexpired seat due to expire 06-30-20	D. Madigan	S. Dahlen	3:0:0
Audit Committee (new)*						
Edward F. Vena	Appt.	Finance Comm. Rep.	06-30-19	D. Madigan	S. Dahlen	3:0:0
“Jerry” (Gerald V.) Pisani	Appt.	Finance Comm. Rep.	06-30-19	D. Madigan	S. Dahlen	3:0:0
Candace Martin	Appt.	Fiscal Adv. Comm. Rep.	06-30-19	D. Madigan	S. Dahlen	3:0:0
Board of Health*						
Dr. David Brumley	Re-appt.		06-30-21	D. Madigan	S. Dahlen	3:0:0
Karen Tepper	Re-appt.		06-30-21	D. Madigan	S. Dahlen	3:0:0
Conservation Commission*						
Robb D’Ambruoso	Re-appt.		06-30-21	D. Madigan	S. Dahlen	3:0:0
“Mickey” (Daniel) McGonagle	Re-appt.		06-30-21	D. Madigan	S. Dahlen	3:0:0
COMMITTEE / Names	Appointed or Reappointed	Special Position Designation	TERM EXPIRES	MOTION	SECOND	VOTE
Council on Aging						
Kay Drake	Re-appt.		06-30-21 (T2)	D. Madigan	S. Dahlen	3:0:0
Pamela Campbell Smith	Re-appt.		06-30-21 (T2)	D. Madigan	S. Dahlen	3:0:0
Shirley McMahon Oktay	Appt.		06/30/2021 (T1)	D. Madigan	S. Dahlen	3:0:0
CeCe Frame	Appt..		for the unexpired term due to expire 06/30/2019 (T1)	D. Madigan	S. Dahlen	3:0:0
<i>(Continued on next page.)</i>						

COMMITTEE / Names	Appointed or Reappointed	Special Position		COMMITTEE / Names	Appointed or Reappointed	Special Position
Council on Aging -ALTERNATES						
Becky Katz Brown	Appt.		06/30/2020 (T1)	D. Madigan	S. Dahlen	3:0:0
Kathy Capraro	Appt.		06/30/2020 (T1)	D. Madigan	S. Dahlen	3:0:0
Joanna Dow	Appt.		06/30/2020 (T1)	D. Madigan	S. Dahlen	3:0:0
Andrea Tougas	Appt.		06/30/2020 (T1)	D. Madigan	S. Dahlen	3:0:0
Cheryl Tufankjian	Appt.		06/30/2020 (T1)	D. Madigan	S. Dahlen	3:0:0
Design Review Board						
Heidi Pape Laird	Re-appt.		04-30-21	D. Madigan	S. Dahlen	3:0:0
Duxbury Cultural Council						
Brooke McDonough	Re-appt.		04-30-19	D. Madigan	S. Dahlen	3:0:0
Highway Safety Advisory Committee*						
Fred von Bargaen			06/30/2021	D. Madigan	S. Dahlen	3:0:0
Christopher West		Fire Dept. Rep.	06/30/2021	D. Madigan	S. Dahlen	3:0:0
Peter Buttkus		(ex officio)	06/30/2021	D. Madigan	S. Dahlen	3:0:0
Local Historic District Commission						
William McArdle	Re-appt.	(DR&HS Rep.)	06/30/2020	D. Madigan	S. Dahlen	3:0:0
Recreation Activities Committee*						
Stuart McEntee	Re-appt.		06/30/2021	D. Madigan	S. Dahlen	3:0:0
Brendan Donnelly	Re-appt.		06/30/2021	D. Madigan	S. Dahlen	3:0:0
Brian Campbell	Re-appt.		06/30/2021	D. Madigan	S. Dahlen	3:0:0
Gary Smith	Appt.		06/30/2021	D. Madigan	S. Dahlen	3:0:0
Shellfish Advisory Committee						
Richard Brennen			06/30/2021	D. Madigan	S. Dahlen	3:0:0
Robert Loring			06/30/2021	D. Madigan	S. Dahlen	3:0:0

**Board or Committee is now fully staffed.*

Board of Health –Is considering Talent Bank forms for filling an Alternate position.

COA –Associates: Staying on as COA Associates will be: Steve Dubuque, Betsy Stevens, and Matt Walsh

Design Review Board: The Design Review Board still needs two alternate members for 1-year terms. The Order of Preference is for: Architect, Landscape Architect, Designee of Planning Board, Lawyer,

Realtor, Nominee of Local Historical Societies, or Contractor, but any interested party should fill out a Talent Bank form.

Duxbury Cultural Council: *The Duxbury Cultural Council would like a couple more members so if anyone is interested they should complete a Talent Bank form.*

Local Historic District Commission: *There is one pending re-appointment.*

Shellfish Advisory Committee: *The Shellfish Advisory Committee has one open seat for a three-year term.*

VI ONE-DAY LIQUOR LICENSE REQUESTS

09/29/18 Boys and Girls Clubs of Dorchester Fundraiser

Mr. Madigan moved that the Board of Selectmen grant to **Ms. Jennifer Weldon**, as a representative of the **Boys & Girls Clubs of Dorchester**, a One-Day All Alcoholic License to hold a Fundraiser event on Saturday, September 29, 2018 at Blakeman's – Duxbury Beach, from 6:00 PM to 11:00 PM, contingent upon the conditions on the license. Second by Mr. Flynn. VOTE: 2:0:1. (Mr. Dahlen abstained.)

VII EVENT PERMITS -none

VIII MINUTES

Executive Session Minutes: 06-04-18 – Draft

Mr. Madigan moved that the Board of Selectmen approve the 06-04-18 Executive Session Selectmen's Minutes, as presented, with the contents to remain confidential until the need has passed. Second by Mr. Dahlen. VOTE: 3:0:0.

Open Session Minutes: 06-04-18 - Draft

Mr. Madigan moved that the Board of Selectmen approve the 06-04-18 Selectmen's Minutes, as presented. Second by Mr. Dahlen. VOTE: 3:0:0.

IX ANNOUNCEMENTS

Mr. Madigan made the following announcements:

1. SENIOR CENTER ADDITION GROUNDBREAKING

The Senior Center Addition Groundbreaking Ceremony is scheduled for Wednesday, June 27, 2018 at 9:30 a.m. at the Senior Center, 10 Mayflower Street.

2. Town Hall offices will be closed on Wednesday, July 4, 2018.

3. THE 4TH OF JULY PARADE:

The Duxbury 4th of July Parade starts at 2 pm in Halls Corner and continues down Washington Street to the High School. Please note that Halls Corner and access down Washington Street will be closed to thru traffic beginning around 12 noon, so please plan your day accordingly.

4. Next Selectmen's Meeting is on: Monday, July 9, 2018.

X BONUS SHELLFISH SEASON (for July, 2018)

Mr. Madigan moved that the Board of Selectmen declare a temporary Bonus Shellfish Season for:

the **commercial** harvesting of **quahog clams** for the month of **July, 2018** in accordance with posted Attachments A & B. Second by Mr. Dahlen. VOTE: 3:0:0.

XI ADJOURNMENT

At approximately 8:30 pm, Mr. Madigan moved that the Board adjourn. Second by Mr. Dahlen. VOTE: 3:0:0.

Minutes submitted by C. Anne Murray

LIST OF DOCUMENTS (documents are kept in the Board of Selectmen files)

- 1) Agenda
- 2) OPEN FORUM: Copies of documents referred to by Atty. Paul Driscoll: 06-13-18 Letter from him to Joseph Grady, Conservation Administrator and 06-19-18 Memorandum from Conservation Administrator Joe Grady to the ZBA RE: McLaughlin, 685 Washington ST
- 3) NEW BUSINESS:
 - a. Fee Hearing: COA – 05-01-18 Memorandum from Joanne Moore; REC DEPT – Memorandum of Rec. Director Gordon Cushing with attached fee spreadsheet. And copy of legal notice published in the Duxbury Clipper.
 - b. Public Hearing –Use of Town Green for Duxbury Music Festival: packet included background information for the Event Permit and One-Day Liquor License requests, including the Departmental feedback, and the draft permit / ODLLs.
 - c. Contract: Copy of the IMA with Town of Plympton for Dispatch services
 - d. Water & Sewer Commissioners: Coversheet with procedural motions, Acceptance of Deed –Church ST property and Water Commitment M-2018-2
 - e. Acceptance of Deed- Other portion of the Church ST parcel
 - f. Order of Taking –Property off Duck Hill RD (Starr prop.) -2018 ATM Art. 36; Order of Taking
 - g. Deed approvals –DRHS letter of October 20, 2017 and GIS parcel maps re: 2 gift parcels
 - h. Municipal Transfers: Town Clerk request for appropriation transfer and King Information Systems, Inc. Records Retention information.
 - i. Discussion regarding amended Purchasing Procedures / Procurement Policy: copy of the proposed amended policy.
- 4) Town Manager's Report: 06-25-18 MEMA "Baker-Polito Administration Announces Federal Disaster Assistance for March Storm

- 5) *Committee Appointments/ Re-Appointments / Resignation:*
 - a. *Resignation from DAHT – Kel Frazier*
 - b. *Addition to Packet – Audit Committee appointment sheet and suggested motion*
 - c. *06-25-18 Board and Committee Appointment Sheet*
- 6) *One-Day Liquor License Requests: Packet for 09-29-18 Boys and Girls Club of Dorchester Fundraiser*
- 7) *Event Permits: None*
- 8) *Minutes: 06-04-18 Executive Session Minutes –DRAFT and 06-04-18 Selectmen's Minutes – DRAFT*
- 9) *ANNOUNCEMENTS: 06-25-18 Suggested Announcements*
- 10) *BONUS SHELLFISH SEASON: Draft Bonus Shellfish Season for July, 2018*

