

Date: June 15, 2020

Date Minutes Approved: June 22, 2020

BOARD OF SELECTMEN

TOWN CLERK
OPEN SESSION MINUTES

2020 JUL -7 PM 3:16

DUXBURY, MASS.

Present: David J. Madigan, Chair; and Theodore J. Flynn, Vice Chair

Absent: Shawn Dahlen, Clerk

Staff: René Read, Town Manager; a John Q. Adams, Finance Director; and Nancy O'Connor, Executive Assistant

Others: Susan Kelley, Town Clerk

CONVENED IN OPEN SESSION (*via remote participation of the Board members and staff*)

I. CALL TO ORDER This meeting was called to order at approximately 9:30am.

Mr. Madigan, as Chair, read into the record the below referenced Governor Baker's order regarding updated provisions of the Open Meeting Law during this COVID-19 crisis, which information was also posted on the Selectmen's agenda. Mr. Madigan also confirmed and announced the above-listed members and staff participating in this remote meeting.

Welcome to the June 15, 2020 meeting of the Board of Selectmen. This Open Meeting is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the COVID-19 Virus. In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely. The Order, which you can find posted on our agenda, allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. For public access – please email at oconnor@town.duxbury.ma.us or call-in at 781-934-1100 x5400 for questions or comments.

This meeting is convening via Zoom video conference produced and recorded by PACTV, and can be viewed live on the Duxbury Government Access Channels – Verizon 39 or Comcast 15; or for those without cable, on PACTV's Prime streaming channel at PACTV.org/LIVE. This meeting will then be available via video on-demand on PACTV's website.

II. OPEN FORUM/PUBLIC COMMENTS: No official "open forum" as these are remote meetings. No public comments via phone calls were received during this meeting. Ms. Emily Walker did email regarding the status of her liquor license, and Ms. O'Connor promptly responded.

III. NEW BUSINESS

Discussion regarding Chestnut Street Grille's request for expanded hours for expanded outdoor dining

Mr. Read mentioned that last week he issued approved licensures for a number of establishments requesting to expand their outdoor dining. Ms. Walker of the Chestnut Street Grille applied for an expansion of her operating hours for the outdoor patio. Mr. Read spoke with Ms. Walker, who asked that these hours take effect as she already had reservations for Friday and Saturday. Mr. Read also stated that he spoke with the police department to make them aware, and they subsequently reported this morning that the weekend went without incident at this location. Mr. Read recommended that the Selectmen approve this request for expanded outdoor dining with expanded hours.

Mr. Flynn moved that the Board of Selectmen, as the Local Licensing Authority, approve of the Chestnut Street Grille's application to temporarily expand their outdoor dining area and extend their operating hours to close by 10:00pm Monday through Saturday, as presented, all in accordance with Governor Baker's Orders for Phase II re-opening of outdoor dining.

Seconded by Mr. Madigan Mr. Madigan-Aye; Mr. Flynn – Aye

Discussion regarding Cares Acts – presented by John Q. Adams, Finance Director

Mr. Adams remarked that he has already prepared a submission to Plymouth County for \$72,950 and that they are looking for proof of authorization from the Town's CEO. Since the Selectmen are technically the Town's CEO, they can assign Rene as their designee to complete and sign applications and to receive funds on behalf of the Town.

Mr. Flynn moved that the Board of Selectmen designate Town Manager René Read the authority to complete and execute the Plymouth Cares application and any related documents and to receive the funds on behalf of the Town of Duxbury.

Seconded by Mr. Madigan Mr. Madigan-Aye; Mr. Flynn – Aye

Discussion regarding Selectmen Call for Town Election – presented by Susan Kelley, Town Clerk

Town Clerk, Susan Kelley, is requesting that the Selectmen vote to reduce the hours the polls will be open for the Annual Town Election, now scheduled for Saturday, June 27, 2020 from 10am to 2pm. She stated that she is having difficulty getting staff to cover the election due to the coronavirus. She is still encouraging people to vote by absentee ballot, which can be requested by the Tuesday before the election and delivered by the end of the poll hours. Ms. Kelley will have the elections set up for social distancing so there will be limited people in the building at one time. She is also asking everyone to bring their own pen, but she will have golf pencils to pass out. All people are encouraged to wear a face mask or face covering. For those who do not, there will be a separate voting area that can be easily wiped down.

Mr. Flynn moved that the Board of Selectmen reschedule the Annual Town Election originally scheduled for Saturday, March 28, 2020 to Saturday, June 27, 2020 with reduced polling hours of 10am to 2pm, and directs the Constable of the Town of Duxbury to notify and warn the inhabitants of Duxbury who are qualified to vote in the Annual Town Election to vote at Precincts One through Six at the Lt. Timothy J. Steele Athletic Building, 130 Saint George Street, Duxbury, Massachusetts on Saturday, June 27, 2020 from 10am to 2pm.

Seconded by Mr. Madigan Mr. Madigan-Aye; Mr. Flynn – Aye

Discussion regarding Resident request for an additional Transfer Station Sticker

Mr. Read read his memo to the Selectmen into the record as follows:

“A request was made by a resident to allow for the issuance of a third transfer station sticker. Typically, the Town authorizes the issuance of only two transfer station stickers per household, however, there are extenuating medical-related circumstances relating to the individual in need of a third sticker, and therefore, I recommend that the Board of Selectmen authorize the issuance of a third sticker under the direction of the DPW Director.”

Mr. Flynn moved that the Board of Selectmen authorize the issuance of a third sticker waiving the fee and under the direction of the DPW Director.

Seconded by Mr. Madigan Mr. Madigan-Aye; Mr. Flynn – Aye

IV TOWN MANAGER’S REPORT

Seawall - Mr. Read mentioned that the seawall construction is moving along.

Demonstration – there was a small demonstration last week in front of the Town Hall and the Mayflower Cemetery, which went well.

Municipal Services – Jim Wasielweski has been appointed as Municipal Services Director to take the place of Scott Lambiase (now TM of Abington). Mr. Read remarked that Jim has been here for a number of years, which made for a seamless transition.

Outdoor dining - A number of establishments are open for outdoor dining: Winsor House, Sun Tavern, Oysterman/Anchor, Duxbury Pizza, Chestnut Street Grille, and Blakeman’s.

V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/RESIGNATION

Mr. Flynn moved that the following members be re-appointed as follows:

Local Historic District Commission (*Renée Mierzejewski-Chair / David J. Madigan -Liaison*)

Janet Ritch	Re-Appointment	Term expires	06-30-23
Philip Tuck	Re-Appointment	Term expires	06-30-23

Seconded by Mr. Madigan Mr. Madigan-Aye; Mr. Flynn – Aye

VI ONE-DAY LIQUOR LICENSE REQUESTS - None

VII EVENT PERMITS - None

VIII MINUTES - None

IX ANNOUNCEMENTS

- 1) The Duxbury Annual Town Election will take place on Saturday, June 27, 2020. The polls for all Duxbury registered voters are located at the Timothy J. Steele Athletic Building, 130 Saint George Street, Duxbury. The polls will be open from 10:00AM to 2:00PM.

Reminder that the Town Clerk is encouraging residents to vote by absentee ballot. Please either call or email the Town Clerk's office at 781-934-1100 x5450 or kelley@town.duxbury.ma.us. The last day to request an absentee ballot is Monday, June 22, 2020. Ballots may be returned by US Mail or dropped off in the drop box behind Town Hall and must be received by close of polls on Saturday, June 27.

- 2) **Next Scheduled Selectmen's Meeting** will be on Monday, June 22, 2020 at 9:30am.

X ADJOURNMENT

Mr. Flynn moved that the Board of Selectmen adjourn at approximately 9:50am.

Seconded by Mr. Madigan Roll Call Vote: Mr. Madigan-Aye; Mr. Flynn-Aye

Minutes submitted by Nancy O'Connor

LIST OF DOCUMENTS

- 1) Agenda*
- 2) Cares Act Info*
- 3) Town election motion*
- 4) Memo re transfer station sticker request*
- 5) Committee Appointment*
- 6) Announcements*