

**Date:** July 27, 2020

**Date Minutes Approved:** August 31, 2020 TOWN CLERK

2020 AUG 31 PM 12: 39

DUXBURY, MASS.

**BOARD OF SELECTMEN**

**OPEN SESSION MINUTES**

**Present:** David J. Madigan, Chair; and Theodore J. Flynn, Vice Chair

**Staff:** René Read, Town Manager; John Q. Adams, Finance Director; and Nancy O'Connor, Executive Assistant

**Others:**

**CONVENED IN OPEN SESSION** (*via remote participation of the Board members and staff*)

**I. CALL TO ORDER** This meeting was called to order at approximately 9:30 am.

*This Open Meeting is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the COVID-19 Virus. In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely. The Order, which you can find posted on our agenda, allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. For public access – please email at [occonnor@town.duxbury.ma.us](mailto:occonnor@town.duxbury.ma.us) or call-in at 781-934-1100 x5400 for questions or comments. This was a public hearing, which was also accessed through Meeting ID, password and phone number as posted on the agenda.*

*This meeting is convening via Zoom video conference produced and recorded by PACTV, and can be viewed live on the Duxbury Government Access Channels – Verizon 39 or Comcast 15; or for those without cable, on PACTV's Prime streaming channel at [PACTV.org/LIVE](http://PACTV.org/LIVE). This meeting will then be available via video on-demand on PACTV's website.*

**II. OPEN FORUM/PUBLIC COMMENTS:** No official "open forum" as these are remote meetings. No public comments via phone calls were received during this meeting.

**III. NEW BUSINESS**

**9:35am – Public Hearing – The Landing at Island Creek Oysters – Alteration of Premises**

Mr. Flynn moved that the Board of Selectmen open the continued public hearing regarding the Alteration of Premises application for Pros Only, LLC d/b/a The Landing at Island Creek Oysters Farm. *Seconded by Mr. Madigan Mr. Madigan-Aye; Mr. Flynn – Aye*

Ms. O'Connor stated that this hearing needs to be continued until the next Selectmen's meeting because they were waiting on other documentation pertaining to this application.

Mr. Flynn moved that the Board of Selectmen vote to recess and continue this hearing until Monday, August 3, 2020 at 9:35am via Zoom video meeting, which will be televised through PACTV and meeting access information will be posted on the agenda.

*Seconded by Mr. Madigan Mr. Madigan-Aye; Mr. Flynn – Aye*

***Discussion pertaining to Annual/Special Town Meetings – Warrant Articles***

Mr. Read went through the following changes to Article 5 – Operating Budget FY21:

**Municipal Services** – savings in salaries due to change of staff.

**Lands & Natural Resources** – savings in salaries due to change of staff.

**COA** – reduction in salaries because of a retired employee and also a reduction in expenses because the building has been closed.

**Library** – salary reduction due to continued furloughed staff and reduced staff due to a retirement; and also a reduction in expenses because the building has been closed.

**Recreation** – salary reduction due to furloughed staff.

**Recreation/Pool** – salary reduction due to furloughed staff and vacant unfilled position; and also a reduction in expenses because the pool has been closed.

**Schools** – salary reduction due to furloughed staff, no need for substitute teachers; and also a reduction in expenses because the schools have been closed.

**Employee & Retiree Health Insurance** – reduction

**Interest on Temporary Notes** – reduction due to true cost of borrowing

Mr. Flynn moved that the Board of Selectmen approves the FY21 Operating Budget as presented by the Town Manager and as voted on by the Finance Committee at their meeting on July 23, 2020.

*Seconded by Mr. Madigan Mr. Madigan-Aye; Mr. Flynn – Aye*

Mr. Read continued to discuss the second Special Town Meeting – Article 1 – pertaining to the Temple Street property. He stated that both the Duxbury Affordable Housing Trust and the CPC voted to support this article. He reminded everyone that this Special Town Meeting was scheduled to begin at 12 noon on Saturday.

Ms. Holly Morris, CPC, was in attendance. She remarked that the CPC met and decided not to change their original vote to purchase 761 Temple Street, so the plan is to go forward if Town Meeting so decides. Mr. Madigan commented that the Board of Selectmen will also remain. It was noted that a 2/3 vote is required due to borrowing.

***Discussion pertaining to Municipal Relief Transfers - None***

**IV. TOWN MANAGER'S REPORT**

Mr. Read said that we were all getting ready for Annual Town Meeting on Saturday, August 1, and that information was being pushed out on the Town's website including safety precautions. He continued to say that the ORV section of Duxbury Beach was going to be opened today at the 2<sup>nd</sup> crossover with limited capacity, which is sooner than originally anticipated.

**V. COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/RESIGNATIONS**



Mr. Flynn moved that the following members be re-appointed/appointed as follows:

**Affordable Housing Trust**

***(Diane Bartlett - Chair)***

Stephen Dubuque

Appointment

06-30-22

Francis Decker

Resignation

Term expired 06-30-20

*Mr. Decker resigned by letter dated 5/5/20. We thank him for his service and wish him well.*

**Design Review Board**

***(Sarah McCormick- Chair)***

Sarah McCormick

Re-Appointment

06-30-23

Megan McClure Koss (Alternate)

Re-Appointment

06-30-23

Nancy Johnson

Re-Appointment

06-30-23

**Economic Advisory Committee**

***(Charles J. Weilbrenner - Chair)***

Lisa Grace (Business Rep)

Re-Appointment

06-30-23

Clark Hinckley (At-Large Citizen Rep)

Re-Appointment

06-30-23

**Nuclear Advisory Committee**

***(Mary Lampert – Co-Chair)***

Becky Chin

Re-Appointment

06-30-23

Patrick Gagnon

Re-Appointment

06-30-23

Matthew Compton

Resignation

Term expired 06-30-20

*Mr. Compton has resigned. We thank him for his service and wish him well.*

*\*Nuclear Advisory Committee currently has two open seats.*

**Historical Commission**

***(Tag Carpenter-Chair)***

Arthur Evans

Re-Appointment

06-30-23

Nicole Walters

Re-Appointment

06-30-23

*\*Historical Commission has one open seat*

**4<sup>th</sup> of July Committee Re-Appointments**

All current members were re-appointed for a term to expire on April 30, 2021

**Comments:** *If anyone is interested in volunteering on a board or committee, you are encouraged to fill out a Talent Bank form, which can be found on the Town's website under the Forms & Documents tab.*

*Seconded by Mr. Madigan Roll Call Vote: Mr. Madigan-Aye; Mr. Flynn-Aye*

**VI ONE-DAY LIQUOR LICENSE REQUESTS** - None

**VII EVENT PERMITS** - None

**VIII MINUTES** - None

## **IX ANNOUNCEMENTS**

### **1) Annual and Special Town Meeting**

Will be held on Saturday, August 1, 2020 at 9:00am at the Duxbury High School Gymnasium, 71 Alden Street. Check in begins at 8:00am. The second Special Town Meeting regarding the Harrington Property is also scheduled on Saturday, August 1, 2020 at 12noon at the same location. All attendees will be required to wear a face covering as we are taking all safety measures related to COVID-19. Please visit the Annual Town Meeting tab on the main page of the Town's webpage for more information as to Town Meeting requirements.

### **2) Next Scheduled Selectmen's Meeting will be on Monday, August 3, 2020 at 9:30am**

## **X BONUS SHELLFISH (month of August)**

Mr. Flynn moved that the Board of Selectmen declare a temporary Bonus Shellfish Season for:

Declare a temporary Bonus Shellfish Season for the commercial harvesting of quahog clams for the month of **August**. Regulations as attached. (Please see Attachment A & B).

*Seconded by Mr. Madigan      Roll Call Vote: Mr. Madigan-Aye; Mr. Flynn-Aye*

## **XI ADJOURNMENT**

Mr. Flynn moved that the Board of Selectmen adjourn at approximately 9:52am.

*Seconded by Mr. Madigan      Roll Call Vote: Mr. Madigan-Aye; Mr. Flynn-Aye*

***Minutes submitted by Nancy O'Connor***

### ***LIST OF DOCUMENTS***

- 1) Agenda*
- 2) Documentation regarding ICO hearing*
- 3) Copy of Operating Budget – Article 5*
- 4) Committee Appointments*
- 5) Bonus Shellfish for August*
- 6) Announcements*