

Date: October 2, 2017

Date Minutes Approved: October 16, 2017

BOARD OF SELECTMEN MINUTES

Present: Shawn Dahlen, Chair; David J. Madigan, Vice Chair; and Theodore J. Flynn, Clerk SS.

Absent:

Staff: René J. Read, Town Manager, and C. Anne Murray, Administrative Assistant.

I CALL TO ORDER

The meeting was called to order at 7:00 pm in Open Session in the Duxbury Town Hall (Mural RM), 878 Tremont ST, Duxbury.

Mr. Dahlen opened the meeting by calling for a moment of silence in memory of the Las Vegas shooting victims.

II OPEN FORUM - nothing was brought forward.

III NEW BUSINESS

Vote to Open ATM/STM Warrants and call for Articles for March 10, 2018 Annual Town Meeting

Mr. Flynn moved that the Board of Selectmen vote to open the 2018 Annual Town Meeting and Special Town Meeting warrants. Second by Mr. Madigan.

Before voting, Town Manager Read announced that with the opening of the March 10, 2018 Annual Town Meeting Warrant, the Board invites citizens to submit articles for the 2018 Annual Town Meeting. Articles must be submitted to the Town Manager's Office **by 12:30 PM on December 1, 2017**. The complete article language and a brief explanation of the article are required. You can contact Nancy O'Connor at 781-934-1100 x 5401, or the Town Manager or Anne Murray with any questions. We will work with citizens or boards and committees to see that they are directed appropriately. Mr. Read mentioned that he will be the clearinghouse to draft the articles and to request assistance from Town Counsel.

A vote on the motion was then taken. VOTE: 3:0:0.

Green Communities – Energy Reduction Plan Draft / *Valerie Massard and Barbara Bartlett*

Present for this item of business were Ms. Valerie Massard, Planning Director, and Ms. Barbara Bartlett, Special Projects / Energy Manager for the Duxbury Public Schools.

Ms. Massard mentioned the following:

- The Town is in the final stages of preparing a filing of the Green Communities application.
- Through the efforts of Mr. Brian Cherry and Ms. Bartlett, we have done some coordination with auditing companies for audits of all the buildings to put together recommendations.

- Using a META grant, the MAPC's technical assistance group is helping the Town write our application to become a Green Community.
- In the Selectmen's packet are: an Energy Reduction Plan –Draft and a Vehicle Policy –Draft. She explained that the Vehicle Policy –Draft is not intended for the Duxbury Police Department vehicles or the larger Dept. of Public Works vehicles, but looks at vehicles used for average daily work which needs to be done that does not need 4-wheel drive. So for those types of vehicles, we would be looking to use electric vehicles.
- A vehicle inventory is currently underway. With that the vehicle policy has been drafted with assistance from MAPC and the Green Communities Dept. of Energy. So the vehicle policy draft provided to the Selectmen has been vetted by those groups.
- The Selectmen have been provided with the drafts to allow them time to review the documents. Ms. Massard said that they will be coming back to the Board on October 16th to ask for formal acceptance of the policies. She mentioned they will also be presenting the policies to the School Committee for their acceptance as well. They anticipate being able to file the final Green Community application by the October 29, 2017 deadline.

Mr. Dahlen asked if there is anything within the language that would require the Town to turn over vehicles quicker than the timeframes the Town has been using. In response, Ms. Massard could not 100% answer that as the vehicle inventory is not complete, but suggested that there is a very small percentage of cars in the fleet that would fall within the vehicle policy. Mr. Read mentioned that he has seen situations where they might have pool of vehicles available for staff, e.g. Assessors, which need to do inspections and put on hard miles because of the nature of their stopping and going from residences to do inspections. He has also seen a shared-vehicle pool used for employees doing site inspections or going to conferences as it is more cost-effective than paying for mileage reimbursements.

Mr. Madigan said he thought that the Town was all set (regarding its energy use) with the solar panels put in at the school. In response, Ms. Bartlett explained that the solar panels are not reducing the Town's energy use, but we are getting a credit or a discounted rate on some of the energy being used. This would complement that program.

It was discussed that sustainability reports will have to be submitted, but the benefit of being a Green Community is that the Town will be eligible for grant funding immediately upon its approval as a Green Community. It was also mentioned that municipal bond buyers do request sustainability reports, and they are considered favorably when a community can provide them.

IV TOWN MANAGER'S REPORT

Town Manager René Read mentioned the following:

DPW Building Study Group:

Mr. Read said that he has formed a DPW Building Study Group to look at eventually bringing to Town Meeting a recommendation regarding a structure for the DPW needs. The members are: Joe Grady, Peter Buttkus, Scott Lambiase, Brian Cherry, Pete Mackin, Bruce O'Neil, Jim Savonen, Paul Brogna, and himself. He mentioned that he will be more of an ex officio to provide oversight.

Support the Pink Patch Project

During the month of October you can support the Pink Patch Project by purchasing pink uniform patches at the Duxbury Police Department Headquarters. Stop by the Duxbury Police Station lobby any time Monday-Friday, during normal business hours (8am-4pm), and you can purchase pink patches for \$10 each (checks and money orders ONLY, made out to Town of Duxbury)! If you are unable to stop by during normal business hours, you may both stop in and leave payment in an envelope with your name and phone number, or you may mail payment (to the mailing address of: Duxbury Police Department, 878 Tremont ST, Duxbury MA 02332) with a self-addressed, stamped envelope. The Pink Patch Project is being done in a number of communities to support breast cancer research.

V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION

Mr. Flynn moved to appoint Emily Decker to the Sidewalk and Bike Path Committee for a term to expire on June 30, 2020. He noted that there is one open seat with a term to expire in 2018. Second by Mr. Madigan. VOTE: 3:0:0.

Mr. Flynn announced the open seats on some of the Town boards and committees:

Alternative Energy Committee: 1 Member: to fill an unexpired term due to expire as of June 30, 2019

Design Review Board: 1 ALTERNATE member: Design Review Board Alternates are annual appointments with order of preference given as follows: architect, landscape architect, designee of Planning Bd., lawyer, realtor, nominee of local historical societies or a contractor. (See Section 909.1 of the current Zoning Bylaw,).

Economic Advisory Committee: 2 open seats:

1 At-Large Rep.: to fill an unexpired seat due to expire June 30, 2019;

1 Business Rep.: to fill an unexpired seat due to expire June 30, 2019

Sidewalk & Bike Path Committee: 1 Member: to fill an expired term due to expire on June 30, 2018.

VII ONE-DAY LIQUOR LICENSE REQUESTS - none

VIII EVENT PERMITS

10/2017- Filming Permit for Columbia Pictures - *The Equalizer 2*

Mr. Dahlen said he was recusing himself as he learned this afternoon that the Duxbury Beach Reservation, Inc. (DBR, Inc.) would be receiving some monetary remuneration as a result of this event, and he is a Director of the DBR, Inc.

Present for this item of business were Mr. Mark Fitzgerald, Location Manager, and Mr. Joe Piasecki, Location Assistant, for Columbia Pictures for the film, *The Equalizer 2*.

Mr. Fitzgerald introduced himself and Mr. Piasecki. He mentioned to the Board that they had already had met with Public Safety Officials a couple of weeks ago, and this afternoon had an onsite meeting with the Harbormaster and Police Department representatives. He said that Lt. Carbone of the Duxbury Police Department was comfortable with the plans for the filming. He added that he had met with the Duxbury Beach Reservation, Inc. about using the parking lots as logistic support locations. He said that while they had scouted several bridge locations the director was very hopeful of filming at the Powder Point Bridge as it was his first choice. Mr. Fitzgerald also explained that they would be preparing for the filming on Friday, October 20th, the actual filming day would be on Monday, October 23rd, and on Tuesday, October 24th they would be wrapping up and removing equipment.

Ms. Susanna Sheehan asked for more information about the road closures. In response Mr. Fitzgerald assured her that (a) It would not be a total, permanent closure, but they are hoping to limit traffic on the filming day.; (b) They will be sending flyers to residents in the Powder Point AV/ King Caesar Road and Gurnet areas so arrangements can be made to accommodate residential needs (i.e., deliveries, meals on wheels, etc.); (c) While the Bridge will be closed to regular vehicle traffic on the day of the filming, there will be access for emergency vehicles, i.e., ambulances only due to the Bridge's weight limit. He explained that there will be a number of detail Police Officers to assist with traffic flow. Mr. Read added that he has already spoken with Columbia Gas, which is doing some work in the area, and they will adjust their schedule so as to not interfere with the filming day.

Ms. Sheehan also asked about the gunfire in the scene and whether the residents will be informed of it. Mr. Fitzgerald said that scene includes two gunshots, but they will have suppressors on the guns so it should not cause any alarm. He added that the area neighbors and the Police Department will be informed so they will know what it is to lessen any cause for alarm.

Mr. Flynn moved that the Board of Selectmen grant to Mr. Mark Fitzgerald, Location Manager, and Mr. Joe Piasecki, Location Assistant, and as a representatives of Columbia Pictures – *The Equalizer 2*, are granted permission to hold filming sessions in Duxbury during October, 2017 (prep date Friday, October 20; hold dates Saturday, October 21 and Sunday, October 22; filming date Monday, October 23; and wrap date Tuesday, October 24, subject to the conditions on the permit. Second by Mr. Madigan. VOTE: 2:0:0. *(Mr. Dahlen recused himself and did not vote.)*

VIII MINUTES

Executive Session Minutes: 09-25-17 Executive Session Minutes-DRAFT

Mr. Flynn moved that the Board of Selectmen approve the 09-25-17 Executive Session Selectmen's Minutes, as presented, with the contents to remain confidential until the need has passed. Second by Mr. Dahlen. VOTE: 2:0:1. *(Mr. Madigan was not present at that meeting and therefore abstained.)*

Open Session Minutes:

09-11-17 Selectmen's Minutes-DRAFT

Mr. Madigan moved that the Board of Selectmen approve the 09-11-17 Selectmen's Minutes, as presented. Second by Mr. Dahlen. VOTE: 2:0:1. *(Mr. Flynn was not present at that meeting and therefore abstained.)*

09-25-17 Selectmen's Minutes-DRAFT

Mr. Flynn moved that the Board of Selectmen approve the 09-25-17 Selectmen's Minutes, as presented. Second by Mr. Dahlen. VOTE: 2:0:1. *(Mr. Madigan was not present at that meeting and therefore abstained.)*

IX ANNOUNCEMENTS

Mr. Flynn read the following announcements:

1. Envision Duxbury Survey

All members of the community are encouraged to fill out a survey, which will be used to help create Duxbury's Master Plan. The survey is anonymous and all questions are optional. The survey can be accessed on the home page of the Town website. Look for the Envision Duxbury logo in the middle of the page. Paper copies of the survey are available at the Senior Center, the Duxbury Free Library and in the lobby of Town Hall. The deadline for the survey is October 21st.

2. Duxbury Schools' Community Forum with Superintendent John Antonucci

Superintendent John Antonucci invites the Duxbury community, those with children and those without, to come on Thursday, October 12th to the Alden School Room 104 to meet him and to ask questions and/or discuss concerns regarding the Duxbury Public Schools. To accommodate as many as possible there will be two meetings that day —a morning session at 9:30 AM and an evening session at 7:00 PM. Please come to whichever one fits your schedule.

3. Columbus Day Holiday

Columbus Day will be celebrated on Monday, October 9, 2017. Town Hall will be closed and there will be no Selectmen's Meeting that evening.

4. Next Board of Selectmen's meeting: October 16, 2017

X ADJOURNMENT

At approximately 7:22 PM, Mr. Flynn moved that the Board adjourn the meeting. Second by Mr. Madigan. VOTE: 3:0:0.

Minutes respectfully submitted by: C. Anne Murray

List of Documents on next page.

LIST OF DOCUMENTS FOR 10-02-17 SELECTMEN'S MEETING

1. *Agenda for: 10-02-17 Selectmen's Meeting-REVISED*
2. *OPEN FORUM: no documents*
3. *NEW BUSINESS:*
 - OPEN ATM/STM WARRANTS: Coversheet with suggested motion and announcement.
 - Green Communities Discussion: Town of Duxbury Energy Reduction Plan; Energysource – Energy Efficiency Comprehensive Project; Fuel Efficient Vehicle Policy; Vehicle Replacement Plan; and Energy Reduction Plan – Energy Savings Measures spreadsheet.
4. *Town Manager's Report: none.*
5. *APPTS./Re-APPTS/RESIGNATIONS: 10-02-17 Appt. –Re-appt. Sheet – Sidewalk and Bike Path Committee. Open FY'18 Board and Committee Seats.*

[Note: For all ODLLs and Event Permits there was a packet of information typically including a draft ODLL license or Event Permit, the application and the accompanying letter describing the event; copy of the Dept. Head feedback.]

6. *ODLLs: none*
7. *EVENT PERMITS:*
October, 2017 Filming Permit for Columbia Pictures – The Equalizer 2.
8. *MINUTES:*
Executive Session Minutes: 09-25-17 Executive Session Minutes
Open Session Minutes: 09-11-17 Selectmen's Minutes-DRAFT and 09-25-17 Selectmen's Minutes-DRAFT
9. *ANNOUNCEMENTS: Suggested Announcements for 10-02-17*