

Date: March 21, 2022

Date Minutes Approved: 04/25/22

TOWN CLERK
2022 APR 26 PM 8:34
DUXBURY, MASS.

BOARD OF SELECTMEN

OPEN SESSION MINUTES

Present: Amy M. MacNab, Chair; Fernando Guitart, Vice Chair; Cynthia Ladd Fiorini, Clerk; Theodore J. Flynn; and Michael McGee

Staff: René Read, Town Manager; Michelle Seda-Stotts, Administrative Assistant; Peter Buttkus, DPW Director; and Jeannie Horne, HR Directory.

Others: Scott Casagrande, Planning Board, Chair; Brian Glennon, PB-Vice Chair, Dave Uitti, PB-member; Keith McDonald, PB-member; and Kristen Rappe, PB-member.

CONVENED IN OPEN SESSION (*Via in-person and remote participation by Zoom*)

I. CALL TO ORDER This meeting was called to order at approximately 7:00 pm. Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted in person and, as a courtesy, via remote means in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public and board members, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless required by law. Members of the public who wish to watch the meeting may do so by viewing the Duxbury Government Access Channels – **Verizon 39** or **Comcast 15**. Viewers can visit www.pactv.org/duxbury for information about Duxbury programming including streaming on Duxbury You Tube, to watch replays and Video on Demand.

II. OPEN FORUM PUBLIC COMMENTS - None

III. NEW BUSINESS

Joint meeting with the Planning Board:

Ms. MacNab began with the Planning Board Search Update-same description as before for the position. A discussion was had about the proposed Planning Director Hiring Plan. Mr. Read surmised the hiring team and recommended job postings. He also reviewed some of the points for discussion. They all agreed it was a good plan to move forward with and the job description was an accurate assessment.

Ms. Jeannie Horne, HR Director stated that during the process there were many comments made regarding FT and PT status of the position from the Finance Committee. Our previous planner, Ms. Massard, set them up to succeed. She was able to get done on a PT basis, but the current job description is not realistic and we should re-evaluate the whole process. Ms. Ladd Fiorini requested to hear from the Planning Board. Mr. Casagrande stated that with Mr. Grady going into retirement we should re-evaluate these two positions and how they overlap. We need to decide what we want to do as a Town. We do not have a lot of developable land currently but that is not all that a planner does. There needs to be a shift in what needs to be done by the Planning Director and focus on coastal resiliency and what is in the Comprehensive plan. Ms. MacNab inquired if everyone on the Planning Board agreed with this and they said yes. Mr. Guitart stated that we definitely need a FT Planner but all were not sure if a PT Conservation Administrator was ideal. All of the Selectmen agreed about this

statement. Ms. MacNab stated there has been a lot of debating about this but we need a good FT Planner. Ms. Ladd Fiorini stated we needed to find someone to focus on climate/coastal resiliency and related projects. Ms. MacNab also stated that we needed to find someone who can assist with grant work. Mr. Casagrande stated that if we had a candidate that was weak in grants but we have a strong person in Conservation we could overlay the two positions. Mr. Flynn inquired about the new job description and if it captured the new direction the Town wants to go in. Mr. Glennon replied yes, it covers everything. What they need is for Boards to communicate with each other. Possibly by having intervention of the Selectmen Liaisons.

Ms. MacNab brought back the Coastal Resiliency topic. Mr. Casagrande responded that a lot has been accomplished on the plan. They are keeping track of it and although low and slow, they are getting it done. They do, however, need to work on getting the word out for the infrastructure, to bring it back up to top of list. They discovered that it is a low priority on the State level. Mr. McGee stated that it appears that the grants are general and first we need to engage the community. Ms. Casagrande agreed that we need to get the community involved. Ms. MacNab stated that it was perceived by the community that they were not informing them properly. Mr. Glennon stated that they need help with all these projects and who is going to take lead. The Implementation Plan states who does what for each of the Committees under the supervision of the Selectmen and the Planning Board and that is what we need to be looking at. Mr. Guitart stated that someone needs to take leadership and to make sure that all is being done and resources are being pursued. We need someone to take that role. Mr. Glennon stated that we would look to the Selectmen for the overall guidance. Ms. MacNab stated that she believes the community will not object to setting aside funds for consulting services should the need arise. Mr. Guitart wanted to clarify that what he is hearing from the Planning Board is that the implementation of Envision Duxbury is the accountability of the Board of Selectmen. Mr. Casagrande stated that he believes the Planning Board and the planning department can handle all of it, it's just a matter of having it come from a higher authority, some of the prioritization, and coming together as a town. Mr. Guitart stated that he just wanted to be clear on who is responsible for making sure things are getting done. He doesn't want the Planning Board and Board pointing fingers at each other. Ms. Ladd Fiorini agreed that the Planning Board should be autonomous in their tasks but the Board of Selectmen should touch base and oversee the rest of the committees. Ms. MacNab agreed that they (the Board) are here to assist but that the Planning Board is capable of taking control and, steering the bus so to speak, so that there will be no need to create a Steering Resiliency Committee. Mr. Casagrande suggested quarterly or semi-annual updates from each of the Committees to the Board so that they can see just how much each of the committees has accomplished with regards to the Plan and share it with the Planning Board. If the Board is coordinating the follow up you can see just how far we've come. Mr. Glennon shared that KP Law can help getting the word out, as well as, the MACP, the OCPC, and the New England and National Regions of the Planning Association. Ms. Massard suggested the Mass Planners List Service and Mass APA. She supports the approach we are taking but the DPW Director and Planning Director are often seeking funding for the engineering costs and consultants but there is not much support for that and they need support from Town to do the work that you are describing. The Town needs to direct itself in terms of which projects it wishes to take on, so that there can be a reasonable discussion heading into budget hearings. Mr. Flynn stated that he still believes the elephant in the room is funding. They can't seem to put the funds aside to do the big projects, so in the meantime we are doing the small projects. Need to focus on that. Ms. MacNab stated she agrees with Mr. Flynn and that it has been placed in motion with the monies set aside for the grants in the Warrants for next year. She believes there should be a line item in the budget, for these such

items i.e. engineers. Mr. Read stated that they had tried this several years ago and it got removed by the Finance Committee but it can be revisited again and perhaps brought back. Ms. MacNab thanked them all for coming and the Planning Board committee adjourned.

Discussion: Town Meeting Recap

Ms. MacNab began discussion with several items she wanted to discuss. After Town Meeting she had several calls and emails regarding the Pickleball issue, there is a concern for parking at the Library. Ms. Ladd Fiorini inquired about a dirt road and if it was legal to park there. Ms. MacNab was not pleased with the seating arrangement at the Town Meeting. She would like to see all of them sitting up front and center. Lastly, she received an email regarding private well testing for PFAS. More people will need their wells tested and had heard that Mass DEP has a program. Mr. McGee will ask the Board of Health, there has to be a certain percentage of the Town that has private wells. Mr. Read looked into it right there and we do not qualify. Ms. MacNab inquired about the Fence Viewers and Mr. Read stated he is looking into it.

V TOWN MANAGER'S REPORT

Town Meeting Thanks

I want to thank everyone for making this year's Town Meeting so successful and well-run. I know that we all appreciated wrapping up the Town's business in one day and I'm glad everything went so smoothly.

Town Election on Saturday

As you all know, Town election will be held this weekend -there are 10 races, one of which is contested and that's for the school committee.

Polls will be open on Saturday March 26 8:00 a.m. to 8:00 p.m.

Early/absentee voting available until 12 noon on Friday the 25th (at the Town Clerk's window)

Also, we have a debt exclusion question on the ballot for a new DPW facility, the article for which was passed at Town Meeting. There is an informational video available for viewing on the Town's website and, if anyone should be interested in visiting the existing DPW building to see its current condition, they are welcome to do so by first contacting either the DPW Director's Office or our office to make arrangements to see the facility.

PFAS Presentation

Today we received confirmation from MassDEP that they will be making a presentation on PFAS and drinking water at the Duxbury Selectman's meeting on April 11th. The Southeast Regional Office is currently working internally and with the Boston Office on the presentation and will provide the Town of Duxbury with a copy in advance of the event.

VI COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/RESIGNATIONS - None

VII ONE-DAY LIQUOR LICENSE REQUESTS - None

VIII EVENT PERMITS - None

IX MINUTES

Ms. Ladd Fiorini moved to approve the 05/24/21 Selectmen's Open Session Minutes, as presented.

Seconded by Mr. Flynn Roll Call Vote: Ms. MacNab-Aye; Mr. Guitart-Aye; Ms. Ladd Fiorini-aye; Mr. McGee-Aye and Mr. Flynn-Aye

X ANNOUNCEMENTS

1) 2022 Beach & Transfer Station Stickers

New 2022 Beach and Transfer Station stickers (effective April 1, 2022-March 31, 2023) are now available to purchase. Stickers can be purchased online on the Town of Duxbury's website by visiting: www.town.duxbury.ma.us under the Treasurer/Collector's webpage, by clicking on Online Payments on the home page, by calling City Hall Systems at 508-381-5455, or by mailing in or dropping off an application and supporting documents to Stickers Department, Duxbury Town Hall, 878 Tremont Street, Duxbury, MA 02332. Applications are available on the Town website and behind Town Hall for your convenience.

2) Recreational Shellfish License applications are available on the Town's website under online payments. The current season expires 3/31/2022.

3) Annual Town Election will be held Saturday, March 26th at the Lt. Timothy Steele Building, 130 Saint George St. Polls will be open from 8am – 8pm.

4) 2022 Dog licenses are available. Reminder: All dogs over the age of 6 months must be licensed annually. There will be a late fee in the amount of \$25 assessed for each unlicensed dog as of April 1st.

5) Next Scheduled Selectmen's Meeting will be on Monday, March 28, 2022 at 7:00pm.

XII ADJOURNMENT

Ms. Ladd Fiorini moved that the Board of Selectmen adjourn at approximately 8:15pm.

Seconded by Mr. Flynn Roll Call Vote: Ms. MacNab-Aye; Mr. Guitart-Aye; Ms. Ladd Fiorini-aye; Mr. McGee-Aye and Mr. Flynn-Aye

Minutes submitted by Michelle Seda-Stotts

LIST OF DOCUMENTS

- 1) BOS Agenda
- 2) Proposed Planning Board Director Hiring Plan
- 3) Minutes
- 4) Announcements