

Date: May 10, 2021

Date Minutes Approved: 05/24/2021

TOWN CLERK

2021 MAY 25 AM 8:27
OPEN SESSION MINUTES
DUXBURY, MASS.

BOARD OF SELECTMEN

Present: Amy M. MacNab, Chair; Cynthia Ladd Fiorini, Clerk; Theodore J. Flynn; and Michael McGee

Absent: Fernando Guitart, Vice Chair

Staff: René Read, Town Manager; John Q. Adams, Finance Director; and Nancy O'Connor, Executive Assistant

Others:

CONVENED IN OPEN SESSION (*via remote participation of the Board members and staff*)

I. CALL TO ORDER This meeting was called to order at approximately 7:00 pm.
This Open Meeting is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the COVID-19 Virus. In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely. The Order, which you can find posted on our agenda, allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. This meeting convened via Zoom video conference produced and recorded by PACTV, and viewed live on the Duxbury Government Access Channels – Verizon 39 or Comcast 15; or visit www.pactv.org/duxbury for Duxbury programming, replays and on-demand.

II PLEDGE OF ALLIGIANCE

III OPEN FORUM PUBLIC COMMENTS: No official "open forum" as these are remote meetings. No public comments via phone calls or emails were received during this meeting.

Mr. McGee did ask to discuss the status of in-person meetings on a future agenda.

IV NEW BUSINESS

Review and vote recommendations on the following ATM Warrant Articles:

Article 6 - Capital Budget

Mr. Read stated that he had a discussion with the Fiscal Advisory Committee regarding the Animal Control Officer's new truck, which was not approved by the Fiscal Advisory Committee. He further mentioned that he discussed the article amendment received to include the truck with both the Moderator and Town Counsel, and both determined that the article amendment was beyond the scope of the article. Mr. Read confirmed that an account line-item transfer process may be a possibility to make this purchase in this fiscal year.

Ms. Ladd Fiorini asked what had happened and if the request was put in and then denied. Mr. Read responded that the process is that Department Heads are asked to submit their requests in August/September (at the beginning of the budget process). This truck was requested years ago, but the Department Head held off making the request to save money. It was then requested this year, but it didn't get approved and now that truck requires a number of repairs. The Animal Control officer has been provided with another vehicle to use while this was being repaired.

Ms. Ladd Fiorini moved to recommend approval of 2021 Annual Town Meeting Article 6 – Capital Budget – in the amount of \$2,708,327, as presented. Seconded by Mr. McGee

Roll Call Vote: Roll Call Vote: Mr. Flynn-Aye; Ms. Ladd Fiorini-Aye; Mr. McGee-Aye; and Ms. MacNab-Aye

Discussion regarding Board/Committee Liaisons

The Board discussed and agreed on assigned Selectmen liaisons to the Town's boards and committees. The Town's website will be updated accordingly.

7:30pm Water & Sewer Commissioners – Commitment FY21 #4 and Service Charges

Ms. Ladd Fiorini moved that the Board of Selectmen adjourn the meeting as Selectmen in order to meet as the Water & Sewer Commissioners, with the intent of re-convening as Selectmen afterward.

Seconded by Mr. Flynn Roll Call Vote: Mr. Flynn-Aye; Ms. Ladd Fiorini-Aye; Mr. McGee-Aye; and Ms. MacNab-Aye

Ms. Ladd Fiorini moved that the Board of Water & Sewer Commissioners instruct the Treasurer to collect the following amount for water and sewer usage charges totaling **\$615,824.77** for Water and Sewer Commitment #4 of FY21 and for a water service charges totaling **\$775.00**.

Seconded by Mr. Flynn Roll Call Vote: Mr. Flynn-Aye; Ms. Ladd Fiorini-Aye; Mr. McGee-Aye; and Ms. MacNab-Aye

Ms. Ladd Fiorini moved that the Board adjourn their meeting as Water & Sewer Commissioners and re-convene as Selectmen. *Seconded by Mr. Flynn Roll Call Vote: Mr. Flynn-Aye; Ms. Ladd Fiorini-Aye; Mr. McGee-Aye; and Ms. MacNab-Aye*

V. TOWN MANAGER'S REPORT

Recognition of National EMS Week May 16-22, 2021

Mr. Read read Chief Nord's letter to the Board of Selectmen asking them to recognize May 16-22, 2021 as the 46th annual National EMS Week. In 1974, President Gerald Ford authorized EMS Week to celebrate EMS practitioners and the important work they do in our nation's communities. This year's theme is This Is EMS: Caring for Our Communities.

In previous years we have recognized this occasion in-house and treated our EMT's and Paramedics to small tokens of appreciation in recognition. This year's recognition is special due to the COVID pandemic. Our firefighter EMT's and Paramedics this past year never hesitated to provide care, comfort and lifesaving skills to those in need and many times, at great risk to themselves in treating and transporting COVID patients. Additionally, our EMT's and Paramedics performed beyond their

scope of service providing COVID testing, vaccines, as well as assisting the Board of Health, the Medical Reserve Corp, Council on Aging, and the management of public and private housing units, assisted living and nursing home communities.

The Board of Selectmen and Town Manager recognize the men and women at Duxbury Fire and this year's accomplishments to help keep the community safe and they have our sincerest gratitude and extended their thanks for all they do.

The Duxbury Mall

The Duxbury Mall will re-open on Wednesday, May 12th subject to the following guidelines:

There will be strict enforcement of the 15-minute rule

Since the State's mask order says that if people are in a public place and cannot socially distance themselves, they have to wear a mask outside. More often than not, the Mall is nearly impossible to remain socially distant thus, masks will be required by patrons...even if it's to "just drop something off quickly."

While visiting, please be respectful of others to and do your best to stay 6' feet apart

It's been over a year since The Mall has been open to the public. We know that some people may have been saving some of their treasures to be brought there for some time but we ask that patrons not overwhelm the area by bringing everything into it at once. It would be most appreciated if the flow of items onto the Mall could be spread out over time.

We are not opening the Book Shack at this time but hope to be able to do so based on future DPH guidelines.

Water Dept. Update

The next step with moving forward with this is performing physical flow testing of hydrants throughout distribution system. The results of which will be used to calibrate the hydraulic model of our Public Water System. We're trying to combine the flow testing with our upcoming flushing activities to minimize the potential of discolored water issues. Bench top jar testing analysis will need to be conducted by Environmental Partners Group at each of our finished water sources. The results of which will evaluate the efficacy of our current water treatment techniques. After we have the data from these next two steps a recommendation can be made as to the most cost-efficient way to improve the overall water quality for residents. The two biggest issues we have with respect to water quality are Iron & Manganese content.

VI COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/RESIGNATIONS None

VII ONE-DAY LIQUOR LICENSE REQUESTS - None

VIII EVENT PERMITS None

IX MINUTES None

X ANNOUNCEMENTS

Ms. MacNab welcomed Ms. Michelle Seda-Stotts as the newly hired Administrative Assistant to the Town Manager & Board of Selectmen.

1) Annual Town Meeting

Reminder that Annual Town Meeting is this Saturday, May 15, 2021 beginning at 9:00am in the Duxbury High and Middle School gymnasiums (please enter at High School entrance only).

Registration begins at 8:00am. The same protocols will be in place as the August 2020 Town Meeting to ensure the meeting will be safe for all staff and residents. Face coverings are required, and hand sanitization stations will be provided.

2) Finance Committee Open seats

There are currently two open seats on the Finance Committee. If you are interested, please complete a Talent Bank form, which is found under Forms & Documents on the Town's webpage. Please submit your completed Talent Bank to Nancy O'Connor in the Town Manager's office. Any questions, please call Nancy at 781-934-1100 x5401

3) Next Scheduled Selectmen's Meeting will be on Monday, May 24, 2021 at 7:00pm.

XI ADJOURNMENT

Ms. Ladd Fiorini moved that at approximately 7:50 PM, the Board of Selectmen adjourn.

Seconded by Mr. Flynn Roll Call Vote: Mr. Flynn-Aye; Ms. Ladd Fiorini-Aye; Mr. McGee-Aye; and Ms. MacNab-Aye

Minutes submitted by Nancy O'Connor

LIST OF DOCUMENTS

- 1) Agenda*
- 2) Water & Sewer Commissioners Agenda and Commitment FY21 #4*
- 3) Board & Committee Liaison list*
- 4) Town Manager's Report*
- 5) Announcements*