

Date: November 4, 2019  
Date Minutes Approved: 11/18/19

**BOARD OF SELECTMEN**

TOWN CLERK  
2019 NOV 18 AM 11:12  
OPEN SESSION MINUTES  
DUXBURY, MASS.

**Present:** Mr. Madigan, Chair; and Mr. Flynn, Vice Chair

**Absent:** Mr. Dahlen, Clerk

**Staff:** Mr. René Read, Town Manager; and Nancy O'Connor, Executive Assistant

**Others:** None

**CONVENED IN OPEN SESSION –**

**I. CALL TO ORDER** The meeting was called to order at approximately 7:00 p.m.

**II. OPEN FORUM** Nothing brought forward.

**III. NEW BUSINESS**

***7:01pm Water and Sewer Commissioners: Water & Sewer Commitment FY20 #2***

Mr. Madigan moved that the Board of Selectmen adjourn the meeting as Selectmen in order to meet as the Water & Sewer Commissioners, with the intent of re-convening as Selectmen afterward.

Seconded by Mr. Flynn Vote: 2:0:0

Mr. Flynn moved that the Board of Water & Sewer Commissioners instruct the Treasurer to collect the following amount for water and sewer usage and service charges totaling \$996,269.80 for the Water and Sewer Commitment #2 of FY20. Seconded by Mr. Madigan Vote: 2:0:0

Mr. Flynn moved that the Board adjourn their meeting as Water & Sewer Commissioners and re-convene as Selectmen. Seconded by Mr. Madigan Vote: 2:0:0

***7:02pm Hearing regarding usage of the Millennium Green for Tree Lighting on 12/1/19 and approval of Event Permit***

Mr. Flynn moved that Mr. Paul Brogna, as a representative of the Duxbury Rotary Club, is granted an event permit for the Annual Tree Lighting and Celebration, to be held on the Millennium Town Green on Sunday, December 1, 2019 from 1:00pm to 7:00pm, subject to the conditions of the permit.

Seconded by Mr. Madigan Vote: 2:0:0

**IV TOWN MANAGER'S REPORT**

Mr. Read mentioned the following:

1. That he will be signing a Memorandum of Understanding (MOU) between the Town and the Pauline Harrington Trust regarding 761 Temple Street. He stated that this is not the same as a purchase and sale agreement and that this is just an understanding of the properties in the trust (chapter and non-chapter land). He further noted that the Assessor and Town Counsel have all looked at the plan and are all in agreement.

2. The pond near Chandler Street was drained accidentally due to the earthen dam which was damaged by a combination of erosion and animals (most likely muskrats) living in/near the roots of the trees that had grown on top of the dam. The DPW staff cleared the trees on the dam and they are bringing in a contractor to perform the repairs, which they will bring in a special kind of clay, filter fabric and rip rap. Once that's been done, the boards will be returned to the sluice and the water level will return. The work should be completed by this Wednesday, November 6.

**V      COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/RESIGNATIONS      None**

**VI      ONE-DAY LIQUOR LICENSE REQUESTS**

***11/09/19 Cancer Can't Cornhole Tournament***

Mr. Flynn moved that Mr. Michael Snowdale, as a representative for The CC Team, is granted a One-Day Wine & Malt License for the Cancer Can't Cornhole Tournament Fundraiser Event on Saturday, November 9, 2019 located at 30 Bay Avenue from 1:00 PM to 6:00 PM, contingent upon the conditions of the license. Seconded by Mr. Madigan    Vote: 2:0:0

***01/25/20 Friends of the Duxbury COA Black Tie Bingo***

Mr. Flynn moved that Mr. Christopher Barry, as a representative of the Friends of the Duxbury Council on Aging, is granted a One-Day Wine & Malt License to hold a Black Tie Bingo night on Saturday, January 25, 2020 at the Duxbury Senior Center on 10 Mayflower Street, from 6:00 PM to 11:00 PM, contingent upon the conditions of the license. Seconded by Mr. Madigan    Vote: 2:0:0

**VII      EVENT PERMITS**

***11/23/19 Annual Recreation Department Turkey Trot***

Mr. Flynn moved that Steve Studley, as a representative of the Duxbury Recreation Department, is granted a permit to hold the their annual Turkey Trot fun run on Saturday, November 23, 2019 from 10:00 AM to 12:00 noon, beginning and ending at the Percy Walker Pool, contingent on the conditions of the permit. Seconded by Mr. Madigan    Vote: 2:0:0

***12/01/19 Holly Days***

Mr. Flynn moved that Ms. Anne Antonellis, as Holly Days Chairman for the Duxbury Business Association, is granted an Event Permit for the Holly Days Celebration, to be held on Sunday, December 1, 2019 from Noon to 4:00 PM, subject to the conditions of the permit. Seconded by Mr. Madigan    Vote: 2:0:0

***04/04/20 Friends of the Duxbury COA Half Marathon***

Mr. Flynn moved that Ms. Sharon Cronin, as a representative of the Friends of the Council on Aging, is granted permission to hold the 8th Annual Duxbury Half Marathon to raise money for the Alzheimer's Respite Program, on Saturday, April 4, 2020 at 7:00 AM (with a 7:30 AM race start), beginning and ending at the Duxbury Senior Center, 10 Mayflower Street, contingent upon the conditions of the permit. Seconded by Mr. Madigan    Vote: 2:0:0

**VIII      MINUTES**

***Executive Session Minutes    - None***

***Open Session Minutes***

Mr. Flynn moved that the Board of Selectmen approve the 10/21/19 Selectmen's Minutes, as presented. Seconded by Mr. Madigan Vote: 2:0:0

**IX ANNOUNCEMENTS**

**1) Snug Harbor Resiliency Community Forum**

The public is invited to attend and participate in the Snug Harbor Resiliency Forum on Thursday, November 7, 2019 from 6:30 PM – 8:00 PM at the Duxbury Senior Center, 10 Mayflower Street, Duxbury regarding suggestions for dealing with sea level rise in the Snug Harbor area.

The public is also invited to take a 5-8 minute survey, which is posted on the Town website under the News tab. Click on "Snug Harbor Resiliency Community Forum" for the link.

**2) Call for Articles -2020 March ATM/STM**

The Board of Selectmen invites citizens to submit articles for the March 14, 2020 Annual Town Meeting.

The deadline for the submission of Annual Town Meeting and Special Town Meeting Articles, with a brief explanation of the purpose/intent of the article, is due to the Town Manager's Office by 12 Noon on Monday, December 2, 2019. Please contact Nancy O'Connor at 781-934-1100 x5401 with questions.

**3) Veterans' Day Closure:**

The Town Hall will be closed on Monday, November 11, 2019 in observance of Veterans' Day. There will be no Selectmen's meeting that evening.

**4) Next Scheduled Selectmen's Meeting will be on Monday, November 18, 2019.**

**X ADJOURNMENT**

At approximately 7:10pm, Mr. Flynn moved that the Board adjourn. Seconded by Mr. Madigan Vote: 2:0:0

*Minutes submitted by Nancy O'Connor*

***LIST OF DOCUMENTS (documents are kept in the Board of Selectmen files)***

- 1) Agenda*
- 2) Water & Sewer Commissioners – Commitment #2*
- 3) Event Permit Application and use of Town Green for annual Tree Lighting*
- 4) ODLLs*
- 5) Event Permits*
- 6) Open Session Minutes*
- 7) Announcements*

