

TOWN CLERK

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Town of Duxbury DUXBURY, MASS. Community Preservation Committee

Minutes of October 31, 2019

The Community Preservation Committee (CPC) met on Thursday, October 31, 2019 at 8:15 AM in the Mural Room at the Duxbury Town Hall.

Members Present: Holly Morris; Cynthia Ladd Fiorini; Tony Kelso; Paul McCormack; Kathy Palmer; Terry Vose

Members Absent: Sarianna Seewald

Staff Present: Joe Grady, CPC Administrator; Susan Ossoff, CPC Administrative Assistant

The meeting was called to order by Chair Holly Morris at 8:15 am.

MEETING WITH PROJECT APPLICANTS

Train Field Picnic Shelter

Tim Ayers, an Eagle Scout, described the project. He is asking for \$5500 from CPA funds to build a picnic shelter at Train Field. He has worked with Scott Lambiase of the Building Department who will assist with the project, and he has contractor and engineering donations. He has raised almost \$7000 from a buy-a-brick fundraiser and recycling collections as well as monetary donations. The total project cost is about \$13,000. There will be a metal roof, concrete slab, and ADA compliance picnic tables. Scott Estabrook, a contractor, will be helping with the project and will sign for the necessary permits. They are using long lasting materials and working with Brian Cherry, have estimated that it will cost about \$500-\$1000 in maintenance every 3-4 years. Holly Morris explained that CPC money can't be used for maintenance.

Paul McCormack asked about the size of the structure and Tim Ayers said it is 20' x 28'. Holly Morris asked if there will be columns, and Tim Ayers said 6"x8" beams will be used. Tony Kelso asked about the tables, they will be free standing and ADA compliant.

The CPC commended Tim for the excellent and detailed presentation. They said should CPC vote to recommend this project to Town Meeting, Tim may need to do a short presentation to Town Meeting.

Town Clerk Records Preservation

Susan Kelley explained this is the 3rd part of a 3-phase project to preserve and repair historic Town records that she has in the vault. This will cover the remaining 14 volumes that need repair; the records kept since 1900 are in good shape. The request is for \$25,000.

DeLorenzo Agricultural Improvements

Joe Grady said that in 2018 the Town bought a 27 acre parcel owned by the DeLorenzo family. This summer, a group of people visited municipally owned farms in Massachusetts to learn how to bring farming back on this land. They learned the land needs to be ready for the farmer; the

farmer can't be expected to make major improvements. For this parcel some work that may be required includes tree clearing and brush removal, stumping, trash removal, electricity, irrigation, a roadside gate, marking of lot lines, and fencing. The DPW provided about \$8000 (paid for with Conservation Department Funds) in land clearing work for about 3 acres of land, but it is not stumped. A roadside gate was installed, and surveyors staked the lot lines in question and put in rebar.

This project involves clearing about 7 more acres with stump removal, and installation of 2 2" diameter irrigation wells, permitting, and dumpsters for trash removal. Electricity is difficult to address because the needs aren't known and it is difficult to run; solar is a possibility. Buffers will be left between this parcel and the neighbors.

OPEN PROJECT UPDATES

None

PROJECTS SUBMITTED FOR 2020

The Housing Consultant project has been withdrawn; Joe Grady said it has not been fully vetted. Professional staff is needed to assist the Affordable Housing Trust; CPC funds can be used to pay for this.

ADMINISTRATIVE MATTERS

Invoices and Requisitions approved since the last meeting

A requisition for \$3000 for screens for the pickle ball court project was approved on 10/31/19.

ADJOURN

On a motion by Cynthia Ladd Fiorini, seconded by Tony Kelso, it was voted 6-0 to adjourn the meeting at 9:20 am.