

Approved October 24, 2019

TOWN CLERK

2019 OCT 31 AM 10:29

DUXBURY, MASS.



Town of Duxbury Community Preservation Committee

Minutes of November 15, 2018

The Community Preservation Committee (CPC) met on Thursday, November 15, 2018 at 8:15 AM in the Mural Room at the Duxbury Town Hall.

Members Present: Holly Morris; Tony Kelso; Sarianna Seewald; Terry Vose

Members Absent: Cynthia Ladd Fiorini; Stephen McCarthy; Kathy Palmer

Staff Present: Joe Grady; CPC Administrator; Susan Ossoff; CPC Administrative Assistant

The meeting was called to order by Chair Holly Morris at 8:15 am.

OPEN PROJECTS UPDATES

Joe Grady reported that when the Merry Bogs were purchased, the Ocean Spray delivery shares for those bogs were also purchased (2300 shares). The value of the shares fluctuates and the town may receive money for the shares, and the question is how the Town will manage these funds and be able to track payments and/or debits from an accounting perspective. This will be discussed further to decide how this will be handled.

Joe Grady reported that bounds are being placed on the DeLorenzo property and an access road is being cleared. The DPW is clearing off the dam at the Merry Reservoir because no trees are allowed on earthen dams. At the Jaycox Tree Farm, a large planting of seedlings is planned for next spring.

PROJECT SUBMITTED FOR 2019 - UPDATES

Church Records Preservation: Holly Morris said that regarding the Church records preservation project, Carol Robison is waiting for a quote from Kofile for the cost of microfilming. They are leaning towards the preservation approach.

Picnic Shelter: Holly Morris said a question remains about if this will be an obstacle in the fields and whether other locations should be considered. It is still unclear where the fundraiser bricks will be installed and who will maintain them. The location may block the natural light for the pool. There is a question about whether the sight lines to the fields will be adequate. More information needs to be gathered about this project.

Town Clerk Records Preservation: On a motion by Tony Kelso, seconded by Terry Vose, it was voted 4-0 to recommend the Town Clerk Records Preservation project to Town Meeting in the amount of \$25,000 to come from the Historic Reserve.

Pickelball Courts: Sarianna Seewald wondered why some of the funding for this project can't come from the money used to resurface the courts every 5-7 years. Holly Morris said she'll talk

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The mission of the Town of Duxbury is to deliver excellent services to the community in the most fiscally responsible and innovative manner while endeavoring to broaden our sense of community and preserve the unique character of our town.

to the Recreation Director to get additional information about whether there are any other funding sources.

King Caesar House Windows & Gutters: Holly Morris reported this request has been decreased to \$52,250. On a motion by Holly Morris, seconded by Terry Vose, it was voted 4-0 to recommend the King Caesar House Windows and Gutters project to Town Meeting in the amount of \$52,250 to come from the Historic Reserve.

PROJECT APPLICANT MEETINGS

Alden Kindred: Alden House Windows

Desiree Mobed of the Alden Kindred of America said this house is on the National Register of Historic Places. The building has 28 windows from the 18th century. In 2015 the Alden Kindred got a CPA grant for a conditions assessment and found moisture and rot issues at the house. In 2006 CPA funds were used to restore the sashes on all 28 windows. There are now five windows on the west side that need preservation. The Alden Kindred are raising money to repaint the windows.

Holly Morris asked if these windows have been repaired in the past; Desiree Mobed said the sashes were repaired but these windows need repairs to the exterior frames. Tony Kelso asked what type of wood would be used and Desiree Mobed said cedar. Holly Morris asked the size of the endowment for the property and Desiree Mobed said it is \$400,000 with an annual budget of \$200,000 with 10% of that targeted for maintenance.

Kathy Palmer, the primary reviewer for this project, is not at this meeting so Holly Morris suggested delaying the vote on this project until the November 29th meeting in order to be able to hear Kathy's input.

Duxbury 2020 Committee: Green Harbor Signs

Kathy Cross said that for the Plymouth 2020 celebration, the Duxbury 2020 Committee hopes to memorialize the remaining section of the Green Harbor Path by placing signs on each end of the trail. The signs will discuss the vegetation, habitat, and history of the path. Joe Grady asked how many signs there will be and Kathy Cross said they envision 2-3 larger signs at each end. Joe Grady recommended one sign at the entrance to the trails behind the Church and another where the path that leaves behind the Church intersects with the Green Harbor Path. Joe Grady said it is possible that if there are only a few signs, they could be done with Conservation funds.

Holly Morris suggested keeping a placeholder for this until the funding source is determined. Sarianna Seewald said the number of signs and the cost proposal need to be finalized.

ADMINISTRATIVE MATTERS

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Invoices Approved Since Last Meeting: None

Minutes for approval:

DATE	TYPE OF SESSION	MOTION MADE BY	MOTION SECONDED BY	VOTE TO APPROVE
October 19, 2017	Executive; for public release	Tony Kelso	Terry Vose	4-0
November 16, 2017	Regular	Tony Kelso	Terry Vose	4-0
November 16, 2017	Executive; for public release	Terry Vose	Tony Kelso	4-0
November 29, 2017	Regular	Tony Kelso	Terry Vose	4-0
November 29, 2017	Executive; for public release	Terry Vose	Tony Kelso	4-0
December 14, 2017	Regular	Tony Kelso	Sarianna Seewald	4-0
December 14, 2017	Executive	Tony Kelso	Sarianna Seewald	4—0
February 15, 2018	Regular	Terry Vose	Tony Kelso	4-0
May 17, 2018	Regular	Tony Kelso	Terry Vose	4-0
June 14, 2018	Regular	Tony Kelso	Terry Vose	4-0

Request for additional reimbursement: Historical Archives Project

Holly Morris reported that she spoke with Pam Campbell Smith and discovered the computer system crashed and it was not backed up so a lot of the works that has been done for this project has been lost. There is an ongoing request that has been previously discussed by the CPC to cover the fees she was paying to host the website and she is requesting an additional \$311.04. On a motion by Terry Vose, seconded by Tony Kelso, it was voted 4-0 to reimburse Pam Campbell Smith \$311.04 to cover her costs for the site hosting through the previously agreed upon time period but to not pay any further reimbursements.

ADJOURN

On a motion by Terry Vose, seconded by Tony Kelso, it was voted 4-0 to adjourn the meeting at 9:45 am.