



Town of Duxbury Community Preservation Committee

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DUXBURY, MASS.

Minutes of February 15, 2018

The Community Preservation Committee (CPC) met on Thursday, February 15, 2018 at 8:15 AM in the Mural Room at the Duxbury Town Hall.

Members Present: Holly Morris; Cynthia Ladd Fiorini; Tony Kelso; Paul McCormack; Kathy Palmer; Terry Vose

Members Absent: Sarianna Seewald

Staff Present: Joe Grady, CPC Administrator; Susan Ossoff CPC Administrative Assistant

The meeting was called to order by Chair Holly Morris at 8:15 am.

ANNUAL PUBLIC INFORMATIONAL HEARING: 8:15 AM

Cynthia Ladd Fiorini made a motion to waive the reading of the Public Hearing notice. The motion was seconded by Terry Vose and approved by a vote of 6-0.

The Public Hearing was opened; there was nobody in attendance for the hearing. The Public Hearing was closed.

OPEN PROJECT UPDATES

Blairhaven: Joe Grady reported that the Blairhaven CR was signed and recorded. The endowment fee has not yet been paid to the Jones River Watershed Association. The Board of Selectmen then need to adopt rules and regulations for the property.

Keene's Mill Dam: Joe Grady reported he has applied for a Certificate of Compliance for this project.

Bay Management Commission: Joe Grady reported he emailed and left voicemail for Joe Messina but has not yet received a response. Holly Morris has also send them letter with no response received. Kathy Palmer suggested giving them a deadline in writing after which the funds will be pulled back. Cynthia Ladd Fiorini thinks the landing signs are important, so perhaps this could become an Open Space Committee project.

PROJECTS FOR 2018 TOWN MEETING: UPDATES

Tinkertown Historic District; Holly Morris reported that Town Counsel has said that CPA money can't be used for surveys because nothing is being preserved. Holly Morris spoke with Stuart Saginor of the Community Preservation Coalition and he agreed these types of surveys are not preservation, but said some communities do fund surveys and no action has been taken as a result of that. The Department of Revenue has not offered an opinion. He said surveys should be funded from Administrative Funds.

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Cynthia Ladd Fiorini made a motion to remove Project 2018-01, Tinkertown Historic District, from the 2018 Project List. The motion was seconded by Terry Vose and approved by a vote of 6-0.

Housing Reserve Transfer and Housing Reserve Balance Transfer: Holly Morris discussed these projects with Diane Bartlett and Betsy Sullivan. CPC can vote to transfer money to the Affordable Housing Trust, then they report in September what they have spend the previous year. CPA itself is under more scrutiny than the Housing Trust; for example any expenditure in excess of \$100,000 requires Board of Selectmen approval. Holly Morris is concerned about the lack of transparency if the Affordable Housing Trust can spend the funds without oversight, and the Finance Committee is also uneasy. Joe Grady reported that the Finance Committee voted to not support these articles. There is much that needs to be addressed in terms of financial oversight and reporting, how the AHT would keep these funds separated and used only for purposes allowed by CPA. Cynthia Ladd Fiorini suggested a group get together after Town meeting to discuss how these various issues could be addressed.

Cynthia Ladd Fiorini made a motion to remove Project 2018-03 Housing Reserve FY18 Transfer from the 2018 Project List. The motion was seconded by Terry Vose and approved by a vote of 6-0.

Cynthia Ladd Fiorini made a motion to remove Project 2018-04 Housing Reserve Transfer from the 2018 Project List. The motion was seconded by Terry Vose and approved by a vote of 6-0.

Holly Morris said a fiscal update on CPA funds will be prepared now that some projects have been removed from the list to be recommended to the Town Warrant.

ADMINISTRATIVE MATTERS

Minutes: There are no minutes for approval.

Invoices: Holly Morris reported on bills paid since the last meeting that she has signed for on behalf of the Committee. They are:

Duxbury Rural & Historical Society for \$6,900 as partial reimbursement for the Window Restoration project; invoice #646 dated 1/2/2018.

Community Preservation Coalition: \$1,750 for annual dues

Duxbury Clipper: #80 for the CPC Public Hearing notice

Requisitions: Holly Morris signed a requisition on behalf of the Committee for the Standish Cemetery project signage in the amount of \$10,400 for designing, making, and installation of signs.

On a motion by Tony Kelso, second by Paul McCormack, it was voted 6-0-0 to approve a requisition for the Standish Cemetery Project in the amount of \$1,220 for fencing for Fossil Industries.

ADJOURN

On a motion by Cynthia Ladd Fiorini, seconded by Paul McCormack, it was voted 6-0-0 to adjourn the meeting at 9:05 am.