



## Town of Duxbury Community Preservation Committee

**Minutes of May 17, 2018**

The Community Preservation Committee (CPC) met on Thursday, May 17, 2018 at 8:15 AM in the Mural Room at the Duxbury Town Hall.

**Members Present:** Holly Morris; Cynthia Ladd Fiorini; Tony Kelso; Paul McCormack; Kathy Palmer; Sarianna Seewald; Terry Vose

**Members Absent:** none

**Staff Present:** Susan Ossoff CPC Administrative Assistant

The meeting was called to order by Chair Holly Morris at 8:15 am.

### **OPEN PROJECT UPDATES**

Holly Morris reported that some clearing of land has started at Temple Street for the Habitat for Humanity housing project.

Terry Vose reported that work is progressing on the Standish Cellar Hole nomination to the National Register.

Holly Morris reported that she spoke to the Bay Management Commission about the signs project. An ad-hoc group of Holly, Pat Loring, Kathy Cross and Linda Brody are helping pull information together for this project. Holly Morris reported the cost of the signs may exceed the \$18,000 approved for the project; Holly Morris will see if some of the remaining money in the Blairhaven project can be used for a sign at that location. Cynthia Ladd Fiorini asked about signs for the landings; Holly Morris said it is a challenge, it may require surveys to see where the access is and some records are missing from the Registry of Deeds. Holly reported that Joe Grady suggested that the Board of Health may have records that would be useful. Cynthia Ladd Fiorini and Tony Kelso both supported the placement of signs marking the Town Landings.

### **REQUEST TO USE ADMINISTRATIVE FUNDS FOR HISTORIC DISTRICT SURVEY**

**Minutes:** There are no minutes

### **Report: Invoices and Requisitions approved since last meeting by Holly Morris:**

#### **Requisitions Approved since last meeting:**

2/21/18 Fossil Industries for Standish Cemetery Signs from cemetery funds	\$1220
3/29/18 Jones River Watershed Association for Blairhaven CR	\$9000

#### **Invoices Paid since last meeting:**

3/20/18 We Print Today for Town Meeting Handouts from Admin. Funds	\$400
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878 Tremont Street, Duxbury, MA 02332; Telephone: 781-934-1100 x 5471; Fax: 781-934-1137

4/11/18 Jones River Watershed Association for Blairhaven CR from Blairhaven	\$9000
4/12/18 MapWorks for Town Meeting maps from Admin. Funds	\$950

**Retroactive POs Requiring Approval:**

These POs were inadvertently approved without CPC approval for the Housing Projects. A procedure has been established to ensure this does not happen in the future on these housing projects.

Terry Vose made a motion to approve a PO for South Shore Habitat for Humanity in the amount of \$330,000 from Article 27 of 2011 Town Meeting for the Temple Street affordable housing project. The motion was seconded by Cynthia Ladd Fiorini and approved by a vote of 7-0.

Sarianna Seewald made a motion to approve a PO for South Shore Habitat for Humanity in the amount of \$165,000 from Article 26 of 2013 Town Meeting for the Temple Street affordable housing project. The motion was seconded by Terry Vose and approved by a vote of 7-0.

**Invoices for approval:**

Paul McCormack made a motion to reimburse Pat Loring from Administrative Funds \$12.90 for Certified Mail costs for the Cedar Crest CR. The motion was seconded by Terry Vose and approved by a vote of 7-0.

Cynthia Ladd Fiorini made a motion to pay an invoice to Fossil Industries, Invoice #F71553 for \$1,272 for the Standish Cemetery project pending final receipt of signs. The motion was seconded by Terry Vose and approved by a vote of 7-0.

**Request for project to feature:**

A request has come in from the Community Preservation Coalition to suggest a project that they can feature on social media. The consensus was to suggest either the Merry Bogs project or the Bradford House Windows project.

**ADJOURN**

On a motion by Cynthia Ladd Fiorini, seconded by Kathy Palmer, it was voted 7-0 to adjourn the meeting at 9:07 am.