

DUXBURY HISTORICAL COMMISSION
Minutes: November 18, 2020

Approved December 2, 2020

Present: Tag Carpenter, Chair, Nicole Walters, Vice-Chair, Chris Andrew, Arthur Evans, Dante Iannazzo, Sheila Lynch-Benttinen, and Ed Mayo.

Note: the numbering below is chronological and may not correspond to agenda item numbering.

Mr. Carpenter called the meeting to order at 7:08 PM and confirmed that members present could be heard by mentioning their name and receiving an affirmative response. He then read the following preamble:

"This Open Meeting is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the COVID-19 Virus. In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely. The Order, which you can find posted on our agenda, allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. For public access please email at DuxHistoricalCom@gmail.com or call in at 1-929-436-2866 for questions or comments.

This meeting is convening via Zoom video conference and is being recorded. The recording will be made available via video on-demand on PACTV's website."

1. Open Forum. The Commission needs to sort out details for the 2021 ATM with the Local Historic District Commission. At present four new districts are scheduled to be proposed.

2. Minutes. Minutes of the Nov. 4 meeting were approved as written by a 7-0 vote.

3. New Demolition Delay Applications: None

4. Demolition Delays in Effect

a. *184 Marshall Street, expires Feb 6, 2021.* Nothing new; see minutes of last meeting.

b. *313 Washington Street, expires July 20, 2021.* New owners want to change windows on east side of house and asked if this was in violation of the demolition delay. It is not.

c. *260 Washington Street Barn, expires August 5, 2021.* The draft of a letter to owners following up on the alternatives meeting held in late August was discussed and agreed on, with the addition of a sentence that mentions shortening the delay period. Clerk to revise the letter and circulate to commissioners before sending.

d. *57 Shipyard Lane, expires September 16, 2021.* Alternatives meeting scheduled for Nov. 23; Commissioners Lynch Benttinen and Walters to attend remotely. Various approaches to this discussion were considered, with emphasis on listening to what progress owners have made with their plans. An outside party who inquired about having the house moved was put in touch with the owners.

5. Administrative Matters

- a. Demolition Application form. Agreed the final draft was fine and should be adopted. The Chair to check with Municipal Services to see what other body, if any, needs to approve this.
 - b. New draft of Duxbury history. The draft of a revised history prepared by Commissioner Andrew's father was again discussed. Commissioner Evans, who agreed to attempt an edit and submit a revision, proposed that instead of the commission taking on this task, it consider hiring a professional writer for the job. He agreed to make inquiries to find such a person and report back at the next meeting. February 2021 was set as a deadline for completing the history.
 - c. Annual Town report. The Chair will submit the approved draft to the BOS. Due November 30.
 - d. Preservation Award. The design of the award circulated by Commissioner Lynch-Bentinnen was agreed on. She will circulate a list of possible awardees for discussion at the next meeting; a date for a Zoom award night will also be set at that time, probably early in January 2021. Still need to get the *Clipper* involved for publicity.
 - e. FY2022 Budget. Finance Director John Q. Adams requested a list of budget items for FY22, noting the Town is looking for a zero base budget for that year. After discussion, it was agreed to ask for \$1,000 for the following items: contract author/editor, historical markers, engineering consultant, and public outreach,
- 6. Motion to Adjourn.** Made and seconded at 8:14 PM. The next meeting of the Commission will be held remotely on Wednesday, December 2 at 7:00 PM.

New Materials Received:

1. Email from John Q. Adams dated Nov. 9, 2020 re: Historical Commission Budget

Minutes prepared and submitted by Arthur B. Evans, Clerk