



Town of Duxbury Massachusetts

Planning Board

TOWN CLERK
2022 MAY 11 AM 8:15
DUXBURY, MASS.

Minutes 3/21/2022

The Planning Board met jointly with the Board of Selectmen on March 21, 2022 at 7PM.

Pursuant to Chapter 20 of the Acts of 2021, this meeting was conducted in person and, as a courtesy, via remote means in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public and board members, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless required by law.

Members of the public who wish to watch the meeting may do so by viewing the Duxbury Government Access Channels – Verizon 39 or Comcast 15. Viewers can visit www.pactv.org/duxbury for information about Duxbury programming including streaming on Duxbury You Tube, to watch replays and Video on Demand.

Present: Scott Casagrande, Chair; Brian Glennon, Vice-Chair; Keith MacDonald, Clerk; Kristin Rappe; Jennifer Turcotte (attended remotely) and David Uitti.

Absent: George Wadsworth.

Staff: Valerie Massard, Former Planning Director; and Emily Hadley, Administrative Assistant; (both attended remotely).

Mr. Casagrande called the meeting to order 7:00PM.

The Planning Board and Board of Selectmen discussed several topics at the meeting. Below is a brief overview of the discussion held.

Planning Director Search Update

The Hiring Team for the Planning Director position will re-group to discuss revisions to the job description. The Human Resources Director will prepare proposed edits for the Team's consideration. The proposed timeline for advertising and interviewing was discussed and agreed upon, as was the revised list of places and organizations where the revised job description would be posted.

General Planning Discussion

The Town presently has a very unique opportunity to consider both Planning and Conservation, as there are/will be vacancies for the full-time professional staff positions. For overall land use/planning purposes, the Town will consider whether responsibilities can be more effectively performed if shifted between the two departments, or elsewhere, and if there are other opportunities for efficiency. Grant writing was among the discussion topics.

Comprehensive Plan Implementation

With the assistance of the Planning Board, the Board of Selectmen will take charge of overall implementation of the Comprehensive Plan, as the Board of Selectmen has oversight of all of the departments, boards, and committees that are tasked with specific Comprehensive Plan goals. The Board of Selectmen is very supportive of Comprehensive Plan implementation, and it is anticipated that the Board of Selectmen and Planning Board will meet jointly on a regular basis (perhaps quarterly) to review progress. As both the Board of Selectmen and Planning Board members are part-time volunteers, it was acknowledged that the bulk of the work will need to be performed by or on behalf of the Town's full-time staff.

Possible Resiliency Steering Committee

It was agreed that because resiliency falls within the overall scope of planning, a stand-alone committee would not be needed for this purpose. The Planning Department and Planning Board will take the lead on matters concerning the Town's resiliency.

The Planning Board meeting was adjourned at 7:45PM.