



Town of Duxbury Massachusetts

Planning Board

TOWN CLERK
2022 MAY 11 AM 8:15
DUXBURY, MASS.

Minutes 3/28/2022

The Planning Board met on March 28, 2022 at 6PM in the large classroom, second floor, Senior Center; 10 Mayflower Street Duxbury, MA 02332.

Present: Scott Casagrande, Chair; Brian Glennon, Vice-Chair; Kristin Rappe; Jennifer Turcotte; and David Uitti.

Absent: Keith MacDonald, Clerk; and George Wadsworth.

Staff: Emily Hadley, Administrative Assistant.

Mr. Casagrande called the meeting to order at 6:05PM.

Open Forum

The Board congratulated Ms. Rappe and Mr. Casagrande for being re-elected to the Planning Board at the Annual Town Election.

Mr. Glennon said the North and South River Watershed Association (NSRWA) gave a presentation at the Open Space Committee meeting on March 16th about a dam removal project on South River, which involves dams in Town. This will be a long-term project in Town.

Administrative Items

ZBA Referrals

Motion: Mr. Glennon made a motion to defer judgement to the Zoning Board of Appeals for ZBA Case #2022-08 for 155 Bay Road and #2022-09 for 5 Mayflower Road. Ms. Turcotte provided a second.

Vote: 5-0, unanimous.

Minutes

Motion: Ms. Rappe made a motion to approve the minutes from March 14, 2022 as written. Ms. Turcotte provided a second.

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Vote: 5-0, unanimous.

9 & 17 Landing Road ANR Plan

Mr. Casagrande said the applicant has requested to continue the item to the next Planning Board meeting on April 11, 2022.

Motion: Mr. Glennon made a motion to continue the public meeting for an Approval Not Required plan at 9 & 17 Landing Road to the next Planning Board meeting on April 11, 2022. Ms. Turcotte provided a second.

Vote: 5-0, unanimous.

Change of Signatory

Mr. Casagrande said the Board has to vote on withdrawing the authorization for Ms. Massard to sign plans on behalf of the Board, and reverting back to their regular practices before the signatory was authorized.

Motion: Mr. Glennon made a motion to withdraw authorization, pursuant to G.L. c. 41, s. 81P, of Valerie Massard, former Planning Director, to endorse ANR plans on behalf of the Planning Board, under this statute. Mr. Uitti provided a second.

Vote: 5-0, unanimous.

Motion: Mr. Glennon made a motion to withdraw authorization, pursuant to G.L. c. 41, s. 81P, of Valerie Massard, former Planning Director, to endorse subdivision plans on behalf of the Planning Board, under this statute. Mr. Uitti provided a second.

Vote: 5-0, unanimous.

Appoint New Delegate & Alternate to Old Colony Planning Council

Mr. Casagrande said Ms. Massard is the current delegate and Mr. Wadsworth is the alternate. Mr. Glennon said there was a conversation about a Board of Selectmen possibly joining, but it was decided that the Planning Board is the right fit for that group.

Mr. Casagrande suggested the Board keep Mr. Wadsworth as the alternate and leave the delegate spot open for when the new Planner is hired. Mr. Wadsworth will attend the meetings in the meantime. Mr. Uitti agreed.

Joint Meeting with Board of Selectmen Follow-Up

Mr. Casagrande said the Board wants to keep pushing resiliency projects forward, but they need to explore different ways to move forward. Mr. Glennon suggested that physical copies of the

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Envision Duxbury Master Plan be given to all Planning Board and Selectboard members, since membership has changed recently.

Mr. Uitti said the Comprehensive Plan has priorities that the Town wants to address and the Board needs to hire consultants to quantify the costs for these tasks, which they can then take to the Board of Selectmen to explore funding options. Mr. Uitti suggested as an item on future agendas, for the Board to review the Planning Board's priority items to determine which consultant would need to be hired for each task to estimate the cost and scope of work for that task. Ms. Rappe requested to add a column to the implementation table for whether or not each task has been completed. Mr. Casagrande said the Board of Selectmen should have quarterly updates regarding what tasks have been completed in the implementation plan, which was mentioned at the joint meeting of the Planning Board and Board of Selectmen last Monday.

Mr. Glennon said this process will create accountability for the Board and others. Ms. Turcotte agreed, and said she felt that the tone of the joint meeting with the Board of Selectmen was collaborative.

Other Business

Mr. Glennon said the election of officers will be held at the next Planning Board meeting.

ADJOURNMENT

Motion: Mr. Uitti made a motion to adjourn at 6:45PM. Ms. Rappe provided a second.

Vote: 5-0, unanimous.

Materials reviewed at the meeting:

- March 28, 2022 Agenda
- ZBA Case #2022-08: 155 Bay Road
- ZBA Case #2022-09: 5 Mayflower Road
- March 14, 2022 Minutes
- 9 & 17 Landing Road ANR Plan
- Draft Letter to Registry of Deeds RE: Duxbury Planning Board Notices pursuant to G.L. c. 41, s. 81P and s. 81X of change of authorization to endorse plans
- KP Law Memo RE: Designation of Individual to Sign Plans on Behalf of Planning Board and Notification to Registry