



Town of Duxbury Massachusetts Planning Board

TOWN CLERK
2019 JUN 17 AM 11:57
DUXBURY, MASS

Minutes 5/8/19

The Planning Board met on Wednesday, May 8, 2019 at 7:00 PM at the Duxbury Town Hall, 878 Tremont Street, Mural Room, lower level.

Present: Scott Casagrande, Chairman; Brian Glennon, Vice-Chairman; David Uitti, Clerk; and John Bear.

Absent: Cynthia Ladd Fiorini; Jennifer Turcotte; and George Wadsworth.

Staff: Valerie Massard, Planning Director; and Ashley MacMillan, Administrative Assistant.

Mr. Casagrande called the meeting to order at 7:06 PM.

OPEN FORUM / COMMITTEE LIAISON REPORTS

Mr. Bear said that the Economic Advisory Committee met with a Marketing Representative from the Brothers grocery store this week. Mr. Bear said the store plans to open in July.

A.) PRESENTATION: JOSH FIALA OF MAPC, COMPREHENSIVE PLAN UPDATE

Mr. Josh Fiala, Principal Planner of the Metropolitan Area Planning Council, explained that the Envision Duxbury Comprehensive Plan is nearing the finishing stages, with a proposed June 2019 wrap up date.

Mr. Fiala presented an overview of the Comprehensive Plan outreach efforts to the community, and described some examples of feedback submitted by the public. Mr. Fiala also outlined the priorities that have been identified by the public.

Ms. Massard added that she has been meeting with various town committees and groups to garner additional feedback in an all-inclusive manner.

Mr. Fiala proposed the idea of a "Master Plan Implementation Committee". This committee would be created to oversee the implementation of the action items described throughout the Envision Duxbury Comprehensive Plan. Mr. Glennon said he agrees that such a committee would be a good idea.

More information about the Envision Duxbury Comprehensive Plan can be found at <http://envisionduxbury.mapc.org/>.

B.) PARTIAL RELEASE OF PERFORMANCE GUARANTEE: LITTLETOWN WAY

Mr. Bartholomew Molloy, Esq. of Molloy & Associates is taking over the Littleton Way subdivision development, as the Attorney representing the Estate of Priscilla Miles has passed away.

Mr. Molloy agreed to work with the Planning Department to complete the subdivision as it was approved.

Motion: Mr. Glennon made a motion to reduce the performance guarantee for the Littleton Way subdivision to \$48,528 based on the estimate provided by Amory Engineers on April 20, 2019, and move to release \$55,324.38 to Bartholomew P. Molloy, Esq. of Molloy & Associates, on behalf of the Estate of Priscilla Miles. Mr. Utti provided a second, with supporting documentation to be provided.

Vote: 4-0, unanimous.

C. LACOSS ROAD SUBDIVISION EXTENSION

The applicant was unable to attend the meeting and the extension request will be evaluated at the next Planning Board Meeting.

D.) PLANNING BOARD PRIORITIES – DISCUSSION

Ms. Massard presented a table of priorities that were previously identified by the Planning Board. Some top priorities include: the Comprehensive Plan update, addressing climate change, zoning amendments, administrative items, and committee support. Ms. Massard reviewed all of the accomplishments and activities in the last 3 years.

Ms. Massard added that town has recently been awarded an MAPC Resilience Mini-Grant to study climate change issues in Duxbury, focused on the Snug Harbor community to mitigate the effects of climate change and sea-level rise in the area.

Adopting the new Flood Zone Risk Maps will also be a focus, as FEMA will have some changes coming within the year.

Some other priorities the Planning Board will discuss this year includes inclusionary and affordable housing, massing, Local Historic Districts, zoning recodification, and additional grants.

ADJOURNMENT

PLANNING BOARD MINUTES

Date: May 8, 2019

Page 3 of 3

Motion: Mr. Uitti made a motion to adjourn at 8:50 PM, and Mr. Bear provided a second.

Vote: 4-0, unanimous.

The next Planning Board meeting will take place on Wednesday, June 12, 2019 at 7:00 PM at the Duxbury Town Hall, 878 Tremont Street, Mural Room, lower level. The meeting of May 22, 2019 has been cancelled due to lack of agenda items.

Materials reviewed at the meeting:

- PowerPoint Presentation, Envision Duxbury Comprehensive Plan
- Amory Performance Guarantee Estimate: Littleton Way
- Draft Sections of the Comprehensive Plan
- Planning Priorities Table

