



Town of Duxbury Massachusetts Planning Board

TOWN CLERK
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DUXBURY, MASS.

Minutes 7/24/19

The Planning Board met on Wednesday, July 24, 2019 at 7:15 PM at the Duxbury Town Hall, 878 Tremont Street, Mural Room, lower level.

Present: Scott Casagrande, Chairman; Brian Glennon, Vice-Chairman; Cynthia Ladd Fiorini; and George Wadsworth.

Absent: David Uitti, Clerk; Jennifer Turcotte, and John Bear.

Staff: Valerie Massard, Planning Director; and Ashley MacMillan, Administrative Assistant.

Mr. Casagrande called the meeting to order at 7:17 PM.

OPEN FORUM / COMMITTEE LIAISON REPORTS

Ms. Massard announced that Ms. MacMillan will be leaving the Planning Department to pursue a career in land preservation. Ms. MacMillan thanked Ms. Massard and the Planning Board for the opportunity to serve the Town of Duxbury, and the Planning Board wished her well.

A.) 7:20 PM – PUBLIC HEARING: DEFINITIVE SUBDIVISION MODIFICATION;
Cooper Hill Road: *Applicant proposes to build a sidewalk on Alden Street in lieu of the required sidewalk within Cooper Hill Road itself.*

Motion: Ms. Ladd Fiorini made a motion to waive the reading of the public hearing notice, and Mr. Glennon provided a second.

Vote: 4-0, unanimous.

The Planning Board received a letter of support from the Duxbury Highway Safety Advisory Committee.

Mr. Mark Casey, of South Shore Survey Consultants and representing the applicant, Sealund Corporation, said that the proposed sidewalk will extend from the Duxbury Free Library on Alden Street to the historic Alden House. Mr. Casey said the sidewalk will be based on the plan drawn by Amory Engineers, P.C. Mr. Casey said the sidewalk has already been roughly staked out and is within the road layout. Mr. Casey said the sidewalk will be a great corridor for the Town to

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connect key locations and also to increase pedestrian safety. Mr. Casey said that no trees will be cut for this project.

Ms. Massard said that the abutters of the proposed sidewalk are favorable, according to conversations with her and in a mailing survey done by the Sidewalk and Bikepath Committee, contingent on the fact that the sidewalk will not extend past the Alden House. Ms. Massard said the sidewalk will eventually meet a crosswalk at the intersection of Alden Street and Railroad Avenue.

Ms. Ladd Fiorini asked about the plans for the crosswalk. Ms. Massard responded that Sealund Corporation has agreed to paint the sidewalk across Alden Street.

Mr. Glennon asked if the performance bond currently held for Sealund Corporation will be enough to cover the remainder of the costs and the sidewalk. Ms. Massard said the amount is based on the report provided by Amory Engineers, P.C. and will be sufficient.

Mr. Glennon said he thinks the sidewalk is in public interest and thinks it is a good plan.

Ms. Ladd Fiorini asked about the plans to finish the sidewalk at the Alden House. Ms. Massard said there is lack of community support to extend the sidewalk past the Alden House at this time. Mr. Casey said this plan is the most they can do without the Town taking land.

Ms. Desiree Mobed, Director of the Alden House, spoke in favor of the proposed sidewalk. Ms. Mobed said the Alden House is happy to support a walking connection between many key points in Duxbury. Ms. Mobed said she hopes to see safety measures such as lighting addressed at the crosswalk.

Mr. Steve Marshall, representing the Duxbury Highway and Safety Committee, spoke in favor of the sidewalk and said thank you to the Sealund Corporation and the Planning Board for supporting this project.

Motion: Mr. Glennon made a motion to close the public hearing, and Ms. Ladd Fiorini provided a second.

Vote: 4-0, unanimous.

Motion: Mr. Glennon made a motion to grant a subdivision modification to Cooper Hill Road, to waive the sidewalk in return for the proposed sidewalk on Alden Street as drawn in the October 14, 2015 plan by Amory Engineers, P.C. Ms. Ladd Fiorini provided a second.

Vote: 4-0, unanimous.

B.) OTHER BUSINESS

Minutes

Ms. Ladd Fiorini made a motion to approve and release the Planning Board meeting minutes from 6/26/19, and Mr. Glennon provided a second. The minutes of 6/26/19 were unanimously approved, 4-0.

Ms. Ladd Fiorini made a motion to approve and release the Planning Board meeting minutes from 7/10/19, and Mr. Wadsworth provided a second. The minutes of 7/10/19 were approved 3-0-1, with Mr. Glennon abstaining because he was absent from the meeting.

Construction Cost Estimates

The Planning Board reviewed the Construction Cost Estimates for June 2019. The members requested to receive the estimates in a more legible format.

Engineering Review Invoices

Ms. Ladd Fiorini made a motion to approve Amory Engineers Invoice No. 15105 in the amount of \$630.00 for engineering review of 298 Kingstown Way, and Mr. Glennon provided a second. The motion was unanimously approved, 4-0.

FYI Items/Correspondence

Ms. Massard said she recently met with Mr. Tom Calter, Kingston Town Administrator, to discuss the Exit 10 ramp. Duxbury and Kingston have agreed to work together to share the cost of updating the ramp for safety reasons. It is estimated that the cost of engineering will be about \$250,000-\$300,000. Ms. Massard said that the Old Colony Planning Council and MA DOT District 5 are also in support of this undertaking.

Ms. Massard said she recently signed and submitted the contract for the MVP grant.

Ms. Massard said the zoning recodification is on the agenda for this year, and hopes to clean up the Zoning Bylaw in time for the spring Annual Town Meeting 2020, but will be limited due to staffing.

Ms. Massard said she is working with the Metropolitan Area Planning Council to update the digital zoning maps, and that the Wetlands Protection Overlay District has been a challenge.

Ms. Massard said the Planning Department will be postponing the historic preservation efforts until 2021 due to the 400-year celebration in 2020, and will likely be partnering with the Duxbury Rural and Historic Society.

Ms. Massard said that the stormwater guidelines will be presented at the spring Annual Town Meeting 2020.

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New Business for Next Planning Board Agenda

The Planning Board agreed to submit their final comments and edits to the *Envision Duxbury* Comprehensive Plan draft by the end of the month. Ms. Massard said she will be attending a follow up meeting with the Conservation Commission in mid-August with MAPC.

ADJOURNMENT

Motion: Ms. Ladd Fiorini made a motion to adjourn at 7:54 PM, and Mr. Wadsworth provided a second.

Vote: 4-0, unanimous.

The next Planning Board meeting will take place on Wednesday, August 14, 2019 at 7:15 PM at the Duxbury Town Hall, 878 Tremont Street, Mural Room, lower level.

Materials reviewed at the meeting:

- Application for a Definitive Subdivision Modification: Cooper Hill Road
- Sidewalk Plan: Alden Street (Presented by Cooper Hill Road)
- Planning Board meeting minutes: 6/26/19, 7/10/19
- June 2019 Construction Cost Estimates
- Amory Engineering Invoice No. 15105