



Town of Duxbury Massachusetts Planning Board

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DUXBURY, MASS.

Minutes 8/14/19

The Planning Board met on Wednesday, August 14, 2019 at 7:15 PM at the Duxbury Town Hall, 878 Tremont Street, Mural Room, lower level.

Present: Scott Casagrande, Chairman; Cynthia Ladd Fiorini; George Wadsworth, David Uitti, Clerk; and John Bear.

Absent: Brian Glennon, Vice-Chairman; and Jennifer Turcotte.

Staff: Valerie Massard, Planning Director; and Kory Lydon, Interim Recording Secretary.

Mr. Casagrande called the meeting to order at 7:15 PM.

OPEN FORUM / COMMITTEE LIAISON REPORTS

Ms. Ladd Fiorini passed around a temp. rise map and voiced the importance to bring to the Board's attention.

A.) 7:25 PM – Open Meeting Law Complaint from Dennis Jodain: *dated July 12, 2019, concerning an alleged violation of the Open Meeting Law. Acknowledge receipt of complaint, consider possible responses thereto, and vote to resolve the same.*

Ms. Massard shared the draft form Town Counsel of the response.

Mr. Bear stated he could not see an Open Meeting Law violation.

Ms. Massard explained to the audience Mr. Jodain's complaint for clarification.

Mr. Casagrande suggested a minor change to page two, third paragraph that the wording state "during site inspection". It was also suggested that the addition of "on behalf of the planning board" be added to the signature block.

The Planning Board voted to send the response through Town Counsel as amended.

B.) Request to Release Escrow Monies and for two-year extension Dogwood Drive: Matt Tedeschi, Ducks Berry, LLC (selling to new developer): *staff recommends approval.*

Motion: Mr. Uitti motioned to release escrow monies and approve a two-year extension from the date of issuance to allow for the transition of one developer to the next, and Ms. Ladd Fiorini provided a second.

Vote: 5-0, unanimous.

C.) Planning Director Informal Report

Flood Zone Maps: Ms. Massard announced the final revised coastal maps will be effective shortly to correct a long-standing problem and improve the accuracy of online mapping.

Job Posting: Ms. Massard shared that the job posting for Administrative Assistant is ongoing and has had over 100 applicants.

Transportation: The town manager's office in conjunction with the DPW are examining speed limits throughout Town to identify areas that are thickly settled. The Town must agree as a whole what priorities are most important.

Ms. Massard was pleased to share that her meeting with Kingston Town Administrator, Tom Calter last week was productive and the plan continues to be to work together to share the cost of updating the ramp and intersection at Exit 10.

Comprehensive Plan: Ms. Massard announced that the Comprehensive Plan is available to review for public comment. The goal going forward is to update one topic a year to stay current.

D.) OTHER BUSINESS

Minutes

Ms. Ladd Fiorini made a motion to approve and release the Planning Board meeting minutes from 7/24/19, and Mr. Uitti provided a second. The minutes of 7/24/19 were unanimously approved, 5-0.

Construction Cost Estimates

The Planning Board reviewed the Construction Cost Estimates for August 2019. The members requested to receive the estimates in a more legible format.

Engineering Review Invoices

Mr. Uitti made a motion to approve Amory Engineers Invoice No. 15130A in the amount of \$143.00 for engineering review of the Dingley Dell Subdivision, and Mr. Casagrande provided a second. The motion was unanimously approved, 5-0.

PLANNING BOARD MINUTES

Date: August 14, 2019

Page 3 of 3

Mr. Uitti made a motion to approve Amory Engineers Invoice No. 15130B in the amount of \$143.00 for engineering review of 113 Tremont Street, and Mr. Casagrande provided a second. The motion was unanimously approved, 5-0.

Mr. Uitti made a motion to approve Amory Engineers Invoice No. 15130C in the amount of \$107.25 for engineering review of 907 Tremont Street (Littleton Way), and Mr. Casagrande provided a second. The motion was unanimously approved, 5-0.

Mr. Uitti made a motion to approve Merrill Engineers and Land Surveyors Invoice No. 7682 in the amount of \$1050.00 for a site inspection of McLean's Way definitive subdivision, and Ms. Ladd Fiorini provided a second. The motion was unanimously approved, 5-0.

FYI Items/Correspondence

Nothing to report.

New Business for Next Planning Board Agenda

Nothing to report.

ADJOURNMENT

Motion: Ms. Ladd Fiorini made a motion to adjourn at 7:59 PM, and Mr. Uitti provided a second.

Vote: 5-0, unanimous.

The next Planning Board meeting will take place on Wednesday, August 28, 2019 at 7:15 PM at the Duxbury Town Hall, 878 Tremont Street, Mural Room, lower level.

Materials reviewed at the meeting:

- Open Meeting Law Complaint
- Dogwood Drive/Tedeschi request for the return of remaining Escrow
- Planning Board meeting minutes: 7/24/19
- Amory Engineering Invoice No. 15130A
- Amory Engineering Invoice No. 15130B
- Amory Engineering Invoice No. 15130C
- Merrill Engineers and Land Surveyors Invoice No. 7682