



Town of Duxbury Massachusetts

Planning Board

TOWN CLERK
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DUXBURY, MASS.

Minutes 8/16/2021

The Planning Board met on August 16, 2021 at 5PM in the Mural Room, lower level, Town Hall 878 Tremont Street.

Present: Scott Casagrande, Chair; Brian Glennon, Vice Chair; Keith MacDonald, Clerk; and David Uitti.

Absent: Kristin Rappe; Jennifer Turcotte; and George Wadsworth.

Staff: Valerie Massard, Planning Director; and Emily Hadley, Administrative Assistant.

Mr. Casagrande called the meeting to order at 5:00PM.

Open Forum

No one from the Board or the public brought anything forward during the open forum.

Administrative Items

Mr. Glennon asked if the draft minutes from 2007 were actually executive session minutes or just regular minutes in which there was discussion about litigation. Ms. Massard said she believes they are executive sessions minutes, but either way the records were never voted on/adopted by the Planning Board.

Mr. Casagrande told the applicants for the Zoning Board of Appeals referrals that were in attendance that the Planning Board has been handling these cases as administrative items, in which most of them are deferred to the ZBA's judgement. He said they have been moving administrative items as a group unless the Board has any additional comments or questions to call out for a particular case.

Mr. Glennon said that he does not have comments regarding the referral cases. Mr. Casagrande said he does not see any zoning issues with the applications.

Motion: Mr. Uitti made a motion to defer to the ZBA special permit cases #2021-23, #2021-24, #2021-25, #2021-26 and #2021-30. Mr. Glennon provided a second.

Vote: 4-0, unanimous.

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Motion: Mr. Glennon made a motion to approve minutes from June 4, 2007 and July 9, 2007 as written. Mr. MacDonald provided a second.

Vote: 4-0, unanimous.

Mr. MacDonald offered a correction to the draft minutes of July 19, 2021.

Motion: Mr. Uitti made a motion to approve the minutes from July 19, 2021, as corrected. Mr. MacDonald provided a second.

Vote: 3-0, Mr. Glennon abstained.

Committee Appointments

Mr. Casagrande said he would like to fill the open Economic Advisory slot. Ms. Turcotte already has a position on the Diversity, Equity, and Inclusion Steering Committee. Mr. Casagrande said Ms. Rappe said she would be interested in the Metropolitan Area Planning Council (MAPC) / South Shore Coalition or Old Colony Planning Council (OCPC). Mr. Casagrande asked Ms. Massard which committee would make more sense for Ms. Rappe to join. Ms. Massard said she thinks MAPC would be a better fit for Ms. Rappe. Mr. Uitti said he would like to fill the open Community Preservation Committee (CPC) space. Mr. Casagrande said he will write George down for OCPC since he was already an alternate on that committee before.

The Board endorsed the committee assignments by acclamation.

Other Business

Ms. Massard thanked Ms. Hadley for her hard work and professionalism during this challenging time while Ms. Massard is transitioning to her new position at the Kingston Planning office.

ADJOURNMENT

Motion: Mr. MacDonald made a motion to adjourn at 5:11PM. Mr. Uitti provided a second.

Vote: 4-0, unanimous.

Materials reviewed at the meeting:

- August 16, 2021 Agenda
- ZBA Cases #2021-23, #2021-24, #2021-25, #2021-26 and #2021-30
- June 4, 2007 and July 9, 2007 Minutes (never approved)
- July 19, 2021 Minutes
- July 2021 Building Permit Report/Construction Costs
- List of Planning Board Committee Appointments