



Town of Duxbury Massachusetts Planning Board

TOWN CLERK
2022 OCT -6 AM 11:02
DUXBURY, MASS.

Minutes 9/12/2022

The Planning Board met on September 12, 2022 at 6:00PM in the Large Classroom, second floor, Duxbury Senior Center; 10 Mayflower Street Duxbury, MA 02332.

Present: Scott Casagrande, Chair; Keith MacDonald, Clerk; David Uitti; and Jennifer Turcotte.

Absent: Brian Glennon, Vice-Chair; Kristin Rappe; and George Wadsworth.

Staff: Christopher Ryan, Planning Director.

Mr. Casagrande called the meeting to order at 6:02PM.

Open Forum

Mr. Ryan discussed the Complete Streets prioritization plan and the need to amend.

Administrative Items

ZBA Case #2022-20: 44 Josselyn Avenue

Motion: Ms. Turcotte made a motion to defer judgement to the Zoning Board of Appeals the Special Permit application for 44 Josselyn Avenue. Mr. Uitti provided a second.

Vote: 4-0, unanimous.

ZBA Case #2022-21: 37 Ocean Road North

Paul Brogna, Seacoast Engineering, presented the plans on behalf of the applicant.

Motion: Mr. Uitti made a motion to recommend favorably to the Zoning Board of Appeals the Special Permit application for 37 Ocean Road North. Ms. Turcotte provided a second.

Vote: 4-0, unanimous.

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Invoice

Motion: Mr. Uitti made a motion to approve Amory Engineers, P.C. Invoice #15961A in the amount of \$117.00, for construction inspection services for the Hawthorn Hill subdivision. Ms. Turcotte provided a second.

Vote: 4-0, unanimous.

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Motion: Mr. Uitti made a motion to approve the minutes of August 29, 2022 as written. Mr. MacDonald provided a second.

Vote: 4-0, unanimous.

Zoning Recodification

The zoning bylaw document was split into sections for the Planning Board members to review. Mr. Ryan will distribute the document to other departments for internal review.

Mr. Ryan discussed the need for a table of dimensions, and the need to check cross references.

Mr. Casagrande asked the members to be complete their cursory review by the next meeting.

A redlined and a clean version of the document will be maintained going forward.

Mr. Casagrande said after the internal review, they can have the outside contingent review the document. This process is essentially a recodification and any policy changes will happen after this process.

The use table that lists all the uses in the current zoning bylaws will be included in this recodification, and then the use table can be updated as a separate article. Mr. Uitti suggested the Board get a use table that is agreeable with the stakeholders, and go forward with that.

Comprehensive Plan Implementation

Mr. Ryan discussed the work Tag Carpenter has done, further organizing the Comprehensive Plan Implementation Table so it is easier to break apart the tasks each group is responsible for, for example adding an "Owner" column for each task, listing what group will be taking on the task.

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Planning Director's Report

Mr. Ryan created a timeline for the seawall reconstruction and beach nourishment project. He will send the spreadsheet to Planning Board members. He said he will be meeting with the Town Manager soon to further discuss the timeline.

Mr. Ryan agreed to follow up with the MBTA communities action plan regarding seeking technical assistance to help develop the plans.

Mr. Ryan met with Duxbury Bay Maritime School regarding a pending grant application for a feasibility study. He said they will be adding a harborwalk to the grant application.

ADJOURNMENT

Motion: Mr. MacDonald made a motion to adjourn at 7:15PM. Ms. Turcotte provided a second.

Vote: 4-0, unanimous.

The next Planning Board meeting will take place on Monday, September 26, 2022 at 6:00PM in the large classroom on the second floor of the Senior Center.

Materials reviewed at the meeting:

- September 12, 2022 Agenda
- ZBA Case #2022-20: 44 Josselyn Avenue
- ZBA Case #2022-21: 37 Ocean Road North
- Amory Invoice #15961A: Hawthorn Hill
- Draft Planning Board Minutes August 29, 2022
- Zoning Bylaw Administrative Cleanup and Maps Amendment with footnotes
- Envision Duxbury: Comprehensive Master Plan 2019 – Implementation Table of Goals, Strategies and Actions
- Director of Planning Board Report, dated September 12, 2022