

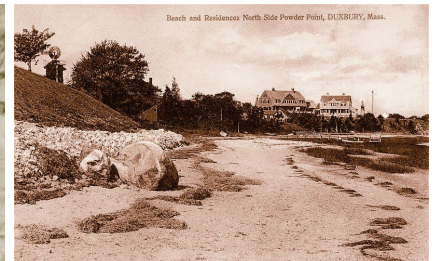
TOWN OF
DUXBURY
MASSACHUSETTS



POWDER POINT BRIDGE, DUXBURY



1637—2012



Annual Town Report

for the period covering
July 1, 2011 through June 30, 2012

Town of Duxbury Website: www.town.duxbury.ma.us

Town Hall At-a-Glance

Please refer to the list below for a brief list of some of the services available through various Town Hall departments. For more information, please stop by or call the appropriate office and we will be happy to assist you!

781-934-1100



**Telephone
Extension**

Department

- x149 **Selectmen/Town Manager:** Address specific concerns to the Selectmen or the Town Manager; pay Parking Citations to the Parking Clerk; obtain Talent Bank Applications; obtain Employment Applications.
- x150 **Town Clerk:** Obtain Birth, Death, Marriage certificates; Marriage licenses, dog licenses, business certificates, voter registration and election information.
- “0” **Receptionist:** Resident (non-commercial) clamming permits; beach horseback riding permits; mooring applications, waiting lists and payments, conservation maps and general information.
- x134 **Conservation:** Questions regarding ecology/conservation, whether or not in conjunction with building construction.
- x143 **Human Resources Officer**
- x163 **Employee Health Benefits**
- x148 **Planning Board:** Questions regarding development of property.
- x125 **Municipal Services:** Obtain building, zoning, plumbing, gas, wiring, home occupation, business occupation, sign, certificate of occupancy permits, and zoning and building code enforcement..
- x140 **Board of Health:** Obtain Title V septic information; file plans and obtain permits for septic systems; obtain well permits; obtain permits for the keeping of farm animals; report health issues and obtain information on a variety of health-related subjects; Liquor License Information.
- x142 **Department of Public Works:** You may refer general questions to the DPW office, or specific issues can be addressed to the appropriate department:
- | | |
|------------------------------------|--------------|
| <u>Animal Control</u> | 781-934-6424 |
| <u>Cemetery</u> | 781-934-5261 |
| <u>Highway</u> | x 131 |
| <u>Lands and Natural Resources</u> | x 133 |
| <u>Water Department</u> | x 129 |
- x115 **Assessing Department:** Obtain records and information pertaining to real property, motor vehicle excise tax, personal property, the boat excise tax and other matters.
- x132 **Accountant's Office:** Obtain information on the financial health of the town.
- x147 **Treasurer/Collector:** Pay tax and water bills; obtain beach and transfer station stickers. Municipal lien requests.



Annual Report

July 1, 2011 – June 30, 2012

www.town.duxbury.ma.us

In Memoriam

Ruth Rowley

February 16, 1921 - July 19, 2011



Ruth was a long time resident and political legend in Duxbury. The first woman elected to the Duxbury Board of Selectmen, serving from 1974 – 1977, Ruth was well known for her participation not only in local government but also district, state-wide and national campaigns. She could frequently be found at Town Hall, at Board and Committee meetings and neighborhood gatherings sharing her knowledge and wisdom. She was sure to be found at each and every town meeting, start to finish, raising questions and sharing her concerns. She was the “go-to” person if you needed information on past town meeting warrant articles, the outcome of the votes, if you were concerned about a proposed project in town, and she was your must “go-to” person if you were considering a run for an elected position.

Ruth Rowley understood the workings of town government and she spoke its many languages. She was fluent in Preservation, Conservation, Wetland Protection and Title V. Ruth spoke and was passionate about planning and could hold her own during discussions of soil conditions and drainage calculations. She was completely comfortable speaking “zoning”, often citing and correctly referencing Mass General Laws. Ruth's knowledge was vast and she was deeply committed to the due process that allows for the participation and protection of all and the transparency of the process itself.

Ruth believed that by getting involved you could make a difference - “get your friends and neighbors to join you and you can change the world”. She encouraged all of us to participate, if only to respectfully raise the questions that needed to be asked and considered. Creating a town that was inclusive and affordable for all was her dream to the end.

Ruth Rowley was a mentor to many, a tireless inspiration and a wealth of knowledge. We will miss her presence but will forever benefit from her love and commitment to our town and its residents. Thank you, Ruth.

Ruth Rowley died at the age of 90 on July 19, 2011.

John P. Leonard

February 25, 1933 - March 8, 2012



John with his wife Catherine

On March 8, 2012, the town of Duxbury lost a devoted public servant with the passing of John P. Leonard. John moved to Duxbury in 1969, having summered here for many years as a child. During his 43 years as a resident, he left an indelible mark serving both publically and privately. He was a member of the Board of Assessors for 5 years, the Board of Selectmen for 9 years, serving 7 years as its Chairman. He was a Trustee, Director, and Treasurer of the Duxbury Beach Reservation for over 25 years. John also volunteered in various capacities (finance committee, parish council) at his church for more than 24 years. In retirement, John was asked to serve on CURA/VNA's board and he readily accepted the challenge, which included 2 years as the board president. John and his wife, Catherine, raised their five children here in Duxbury. All of the above speaks to John's core values which were family, faith, and service.

John was both a leader by example and he embodied the spirit of volunteerism that makes Duxbury such a great place to live and raise a family.

Duxbury's 375th Anniversary

1637 – 2012

The Town of Duxbury was incorporated on June 17, 1637. This year marks the occasion of Town's 375th Anniversary.

Duxbury was inhabited by Native Americans as early as 1200 BC. The area was known by the Wampanoags as "Mattakeesett" or "Place of Many Fish". The English settlers from Plymouth, known as Pilgrims, settled here as early as 1627. Some of Duxbury's first residents included Myles Standish, John Alden and Elder William Brewster.

Duxbury supported the separation from England and dedicated its men and women to the American Revolution. Following the Revolution, Duxbury's maritime era expanded as large fishing schooners and marine vessels were built in shipyards along Duxbury Bay. The Town became the largest producer of sailing vessels on the South Shore. In 1840, Ezra "King Caesar" Weston built the eight hundred and eighty ton ship, *Hope*, which at the time was the largest vessel in New England.

In 1869, a pioneering submarine cable engineered by Atlantic Cable & Undersea Communications established the French Atlantic Cable running from Brest, France to Duxbury. This cable established a connection between Europe and the United States that included, for many years, a cable office in Duxbury.

Duxbury's natural beauty, beaches, and bay made the Town a summer destination starting in the 1870's with the completion of the Duxbury Cohasset Railroad line to Boston.

Today, Duxbury's maritime past is seen in its bustling waterfront and commercial aquaculture industry. Duxbury is a modern and vibrant community that respects its history and looks forward to carrying this long-held tradition into the future.

The Town's **"Birthday Week"** was celebrated with an Old Fashioned Clambake on the beach, a Summerfest fun day for the kids, and on June 17th, the Town's actual Birthday, a Town-wide picnic on the Town Green with music and of course, a birthday cake. Duxbury's celebrations and milestone birthday were the subject of a segment on WCVB Channel 5's *"Chronicle"* broadcast on July 17, 2012.



The clambake tent at Duxbury Beach Park



Cooking the old fashioned way —
on a bed of hot rocks



Enjoying dinner at Duxbury Beach



375th Anniversary Committee members Janet Ritch, Sandy Sweetser, Pam Smith, Nancy Reed, Terry Vose, Stuart Ruggles, Tony Chamberlain, Josh Cutler, Don Reed, Susan Kelley, Anne Antonellis (Co-Chair), Matt Vigneau, Candy Weiler and Tony Kelso (Co-Chair). Missing from photo: Karen Barry, Myrna Walsh, Bill Thayer, Patrick Brown (Ex-Officio).



Jackson Whetherbee's acoustic
sound entertained the crowd during
the picnic



The Snug Harbor Chorus opened the festivities at the
Birthday picnic



Residents enjoyed a beautiful
day on the Town Green.

The 375th Committee sponsored an essay contest for all Duxbury students grades 2—12, to commemorate the long and rich history of our town. The theme was ***What Makes Duxbury Unique to Me!***. The Committee received 154 thoughtfully written essays from all age categories. The winners were:

Grade 2 age category: Caroline Eldredge, a 2nd grader at Chandler School

Grades 3– 5 age category: Chasey Sampson, a 4th grader at Alden School

Grades 6 - 8 age category: Lila Jones, a 6th grader at the Middle School

Grade 9 - 12 age category: Cameron Myette, an 11th grader at DHS

Essay Contest winners were acknowledged for their entries with medals and prizes. Their essays, read aloud at the Town's Birthday picnic, are reprinted below.

What Makes Duxbury Unique to Me?

Caroline Eldredge, grade 2

Duxbury is unique to me because there is always something to do in every season! Every season brings changes to Duxbury. In winter Duxbury has the best sledding hills. To sled I like to go to Miramar. A lot of my friends go to North Hill. Maybe next year I'll go! Duxbury has great places to ice skate! There are bogs and ponds everywhere! Who could forget the Christmas tree lighting on the Town Green? Hot chocolate and visits with Santa – what fun! Duxbury is so beautiful around the holidays. I like driving around TinkerTown with my family on Christmas Eve to see the luminaries. Don't get me wrong, winter isn't the only great season!



375th Committee Members Janet Ritch, Tony Chamberlain and Candy Weiler with the Essay Contest Winners

When the weather warms up, Duxbury has so many things to do! Duxbury has the best playgrounds! My favorite is the one behind the Library. On the weekends you can find me playing sports. There are so many choices in Duxbury! When school is out, Duxbury is the place to be! No other town has a beach like ours! If you want ice cream, check out FarFar's and Scoops! The toy shop Once Upon a Time is next to FarFar's. My mom used to work there! They have great toys! I'm always excited for the 4th of July parade! I love to see the parade and catch the candy! This year I am going to Camp Wing! It's so cool that there are camps right here in Duxbury.

When the weather cools down again, it's back to school! This time of year I like to sign up for classes at the Duxbury Art Association. I've taken Animal Art and Sewing already and I can't wait to try more! This is when the leaves start to fall. I love jumping in the leaf piles my parents rake up! I also love to walk on the trails and around the bogs to see the fall colors.

Duxbury is beautiful in any season!

What Makes Duxbury Unique To Me

Chasey Sampson, 4th Grade

Duxbury is a very unique town. Long, long ago, settlers came here on a ship called the Mayflower. They did not want to live in England because King James made unfair laws about churches and religion. The pilgrims did not like him, so they got on the Mayflower and they left. Two people on the ship were Captain Miles Standish and Henry Sampson. I am related to both of them. Henry Sampson was one of the first settlers of Duxbury. His nephew married Miles Standish's granddaughter, and they had a son named Miles Sampson. This is my little brother's name now! Henry Sampson owned the land where my church is now (Pilgrim Church). To me, it

is unique that my relative owned the land where I now go to church! Miles Standish was also one of the first settlers of Duxbury. Now there is monument dedicated to him. You can go up to the top and see almost all of Duxbury. There are 147 steps to reach the top – we counted!

The beach is another thing about Duxbury that makes it very unique. At Duxbury beach the water is very cold, but I love to swim in it anyway! You can drive your car onto the beach! When I go to Duxbury beach, we stay until night time and we have barbeques. While I am at Duxbury beach the sun beats down on my back and I feel the sand between my fingers and toes. I hear seagulls squawking and the sound of many people enjoying the beach. The beach definitely makes Duxbury unique!

Bluefish River and Powder Point Bridge are two things that make Duxbury unique. Bluefish River Bridge is a bridge you can jump off at high tide! Whenever we drive past the bridge, we look to see if it is high or low tide. Sometimes it is dead low tide and the boats are sitting in the mud. At high tide you can jump off the bridge. I have done this a couple of times. I swing my leg over the railing. I gracefully leap off the ledge and fly through the air and land with a pleasing splash in the freezing water below. The Powder Point Bridge is a long, long wooden bridge. When we drive over it, we try to hold our breath the whole time. You can either drive over it or walk over it to get to the beach. Those are two fun things that make Duxbury unique!

The Duxbury library makes Duxbury unique to me. The Duxbury Free Library is a huge library filled with any type of book you can imagine. The shelves seem to touch the sky filled with books for all to enjoy. There are special rooms where you can do your homework or do an afterschool group activity. I do Junior Garden Club and knitting at the library. My favorite books to get at the library are Nancy Drew mysteries.

Another thing that makes Duxbury unique is Bumpus Park. With its luscious green grass, tall climbing trees, and the ocean right next to it, Bumpus Park is very unique. My family calls it “Daredevil Park” because we always climb trees and jump off them like daredevils. Sometimes we have picnic lunches or dinners at Daredevil Park. At DareDevil Park the trees are so close together that I try not to touch the ground and jump from tree to tree. It is a very unique place in Duxbury!

Lastly, Duxbury is unique because of the King Caesar House. I did a camp called Time Travelers Camp this past April vacation at the King Caesar House. We learned how to make paper, do calligraphy, make tin art, and make butter, ice cream, and “1,2,3,4 cake.” It’s amazing how hundreds of years ago people used to live in that house – it wasn’t a museum. At one time, it was Powder Point School for Boys. The King Caesar House makes Duxbury very unique!

Duxbury is a very unique town, and I feel glad to live in it. Duxbury is a town full of history. When we walk around Duxbury, we are walking where the Pilgrims walked. In most places you can’t walk around history all the time. Duxbury is a unique town. Happy 375th Birthday, Duxbury!

What Makes Duxbury Unique to Me!
A tour with Lila Jones, grade 6

Hello and welcome to Duxbury, Massachusetts. Today we will be discussing my favorite attractions in this great town. You may even have been to some yourself. Today I will be specifically focusing on my Top 5 favorites. Let’s begin.

One amazing attraction in Duxbury is one that is difficult to overlook, Duxbury Beach! Enter the beach by traveling over the half-mile long Powder Point Bridge; built in 1892 it became the world’s longest wooden bridge! After you cross the bridge, follow the path onto the beach. The path is bordered by a wooden fence and lacy, bright pink beach roses. When you are finished walking the path, spread out your towel, lather some sunscreen on, and enjoy the beauty of the beach. The roar and crashing of the waves as they forcefully slam against the sand, their white tips perched on the denim blue surf. You will hear seagulls chattering and cawing above you, and squeals of laughter from delighted children splashing, boogie boarding, and building sand castles.

I know you've had fun on the beach, but now it's time to move onto our next attraction, the Bluefish River. Here at the Bluefish River you can let the tides casually propel you down the winding river or you could sit and fish. You can even jump off the Bluefish River Bridge, when it's high tide of course. Not in the mood for getting wet? That's all right, too. Just take the roughly five-minute walk to Snug Harbor. You can check out the boats, go whale watching, or get an ice cream from French Memories Bakery. You can check out some of the other shops also.

You might want to dry off for our next destination because unlike our first two, you won't be swimming here. You may've guessed it; our next stop is Halls Corner. Halls Corner has been a very important crossroads since the days of the Pilgrims. It is named after Captain Daniel Hall, the owner of a tavern in the 1800s. There is a gas station currently sitting where the tavern used to be almost 200 years ago. At Halls Corner you can explore the shops like Dunkin Donuts, Cottons, Scoops, One, Rock Paper Scissors, Westwinds Bookstore, and several more.

Our next destination is the Myles Standish Monument. The Myles Standish Monument sits on Captain's Hill. When the people of Duxbury decided to make the monument, they received funds from Mr. J. Henry Stickney from Baltimore, Maryland. Building was started in 1871. When the monument was 70 ft tall, they ran out of funding. By the time they had enough funding to continue it was 1889. The granite on the lower part of the monument is a slightly lighter in color so today you can still see where the construction was delayed. Pretty cool, huh?

Next stop? That would be the John Alden House Museum. John Alden was a ship-carpenter and a cooper. He married Priscilla Mullins on May 12th, 1622. John and Priscilla had 10 children. Today the house is owned by the Alden Kindred of America Family Association. You can tour the house and learn about what life was like then. I think the coolest thing about the Alden House is that it is one of the only houses from the 17th century left today that has been "untouched" in a sense. What I mean is that the Alden House hasn't had any changes to keep up with modern times, like plumbing, electricity, modern kitchens, etc. Although these might be considered "improvements," it takes away from the historic preserve factor of the house, which I think is the coolest part! Unfortunately, this is the end of our tour, but not the end of this paper.

The pilgrims came here because they wanted a better life. A couple years ago, my family moved to Duxbury for the same reason. My parents thought it would be good for us to grow up near the ocean, and obtain our education in great schools, two things Duxbury has willingly offered. We have enjoyed living here so much. Everyone here is so nice. Duxbury is more than a town. We're more like a family. You feel as if you know everybody. We love the safe and fun atmosphere Duxbury offers us. Even though I've just listed some of the main attractions in Duxbury, that isn't the only thing that makes Duxbury what it is. There are plenty of equally great places to visit. Coastal Living magazine voted Duxbury on the Top 3 list for "cute, quaint beach towns", and as flattering as this is, Duxbury is even more than THAT. It's hard to describe what a great place this town really is, you have to visit us and find out. Living here, I can definitely understand why the pilgrims came here so many years ago.

What Makes Duxbury Unique to Me **Cameron Myette, grade 11**

In the state of Massachusetts, every town is unique. One might have a history of important trade while others could be the birthplace of important people. The town of Duxbury is steeped in rich tradition and history in many ways. It was the second town incorporated into the commonwealth of Massachusetts. It was a producer of ships during the 17th and 18th centuries. Duxbury has been around for many years. And in those years, Duxbury has been a place I call home now. The amount of camaraderie that Duxbury has is what makes Duxbury unique to me.

When I came to Duxbury when I was a freshman, I was new and didn't know anyone. I kept in mind that everyone in my grade was new to the high school but they had their group of friends and I had no one. I will admit, I

thought the kids in Duxbury wore high class clothing to school and I thought I wouldn't fit in. I strongly disliked middle school when I was at my old town. I was bullied for stupid reasons, even by some of the girls. For me, it was not a good situation to be in. To my surprise and relief, the school had this day before the actual first day of school hosted by the link-crew to get all new students comfortable with the high school. Granted I still got lost sometimes but it did help. That same day, one student actually welcomed me to Duxbury. It was just a quick handshake and a few words, but it meant a lot. The majority of students made it easy to fit in and by the second week, I had someone to sit with at every lunch and I was just like everyone else. It is this sense of camaraderie that makes Duxbury unique to me.

When my family and I moved to Duxbury, our new home was situated next to a cemetery. It was a little cemetery named Dingely Cemetery. I would have never thought that I would be living next to a cemetery. I quickly got used to it and later found out that it was the resting place of four Veterans of our past military. They fought in our Revolution and the War of 1812. My mother later informed me that every Memorial Day, the American Legion comes to the cemetery and takes part in a ceremony honoring the memory and sacrifices that each of them made. So on the morning of Memorial Day, out of respect, I put on my uniform and stood at parade rest at the entrance waiting for the American Legion to arrive. I did not know what to expect so I made sure I looked good and ready. They arrived and asked me if I wanted to be in their formation. I immediately responded with a confident "Yes Sir" and joined them in the ceremony. I had never met them but because we shared a common purpose, to respect the ones that sacrificed everything, we trusted each other. It is this sense of camaraderie that makes Duxbury unique to me.

Fast forward to August 2011 and we received the news that a West Point graduate from Duxbury has passed away while serving our country. As a town, we came together. We supported Lt. Steele's family and honored his memory admirably. The amount of respect and pride that I saw was strong, so strong that I have seen it this whole school year. As a student body, we created posters to remember him. The Duxbury football team dedicated their season to Lt. Steele's memory. We will never forget his service to us. It showed me that this town of Duxbury is one unit, one team ready to support anyone in a time of need. It is this sense of camaraderie that makes Duxbury unique to me.

The town of Duxbury, Massachusetts has been around for a long time. 375 years to be exact. It is small in size but the hearts of the citizens that live here are huge in the idea of camaraderie. I was welcomed with open arms when I came here. We remember those who have fought for our freedom and support those in a time of need. We are one unit, one team with the colors of green and white. I am proud to be a Dragon, now and forever. Happy Birthday Duxbury.

Fourth of July — The Fourth of July celebration paid tribute to Duxbury's history. The parade theme: *Around Town for 375 years, 1637—2012*. Grand Marshalls of this year's parade were Patrick Browne, Carolyn Ravenscroft and Alison Arnold of the Duxbury Rural & Historical Society. 375th Spirit was seen not only in the parade but also at the annual July 4th beach party.



Grand Marshalls Carolyn Ravenscroft, Patrick Brown and Alison Arnold



Floats celebrated 375 years.....



...and Town landmarks.



The 375th Committee's 4th of July float won the Margery Parcher Cup



The Annual Beach Party wrapped up the 4th of July celebration



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PHOTO CREDITS & THANKS

In celebration of Duxbury's 375th Anniversary, the Town's past is highlighted in the many photos included in this Town Report. Thanks to the Duxbury Rural & Historical Society for providing the old photographs and to Carolyn Ravenscroft for her time and help with the selections.

Other photos include: Pg. 4 (Ruth Rowley) Courtesy of the Rowley Family; Pg. 5 (John & Catherine Leonard) Courtesy of the Leonard Family; Pg. 7 (375th Birthday Week Festivities) by Pamela Campbell Smith; Pg. 8 (Essay Contest winners) by Pamela Campbell Smith; Pg. 12 (4th of July Parade and beach party) by Annie Potash; Pg. 15 (Selectmen & Town Manager) by Susan Kelley; Pg. 27 (Nancy Oates) by the *Duxbury Clipper*; Pg. 120 (Osprey Nest) by Joseph Grady; Pg. 121 (Aerial view of Duxbury) unknown; Pg.122 (Planning Board) Courtesy of the Planning Board; Pg. 157 (Central Fire Station) Courtesy of the Fire Department; Pg. 162 (new Crematory) by Robert Hayes; Pg. 165 (Water Tower and Water Department Crew) Courtesy of the Water Department; Back Cover - 375th Anniversary logo designed by Kara Chase

Town Administration

Board of Selectmen

Town Manager



**Board of Selectmen: Shawn Dahlen, Vice-Chair;
Ted Flynn, Chair; David Madigan, Clerk**



Richard MacDonald, Town Manager

Board of Selectmen

In reflecting on the last year as a Selectman, I am constantly reminded of the strengths that make our community so successful in every way imaginable. It is the hundreds of volunteers who bring their pro bono expertise to town and help us to make better decisions. It is our talented staff who work tirelessly to make Duxbury a better and better place to live, to raise and educate our children, and to enjoy the beauty of our rural seaside community.

I could go on, but suffice it to say, some of the major projects approved, started or completed during the year were the police station, middle school and high school, crematorium and a major addition to the fire station. This year, town meeting approved the position of Facilities Manager, to be funded next year, to oversee the fifty major buildings that are part of our infrastructure.

As Selectmen, we thank all of you who make our job much easier, our decisions better for the community.

Again, our thanks.

Theodore J. Flynn, Chair
Shawn Dahlen, Vice Chair
David J. Madigan, Clerk

Town Manager

It is with great sadness that I submit my final Town Manager's report for the year ended June 30, 2012. It has been a great honor to have served this fine community as your Town Manager for the last seven years. Together we have experienced some great moments as well as some that have been difficult to overcome.

In the last seven years, we have seen our bond rating raised to AAA, we have increased the balances in our reserves by nearly 200%, and we have gone from relying on Free Cash to balance our budget to a budget that is based solely on renewable revenues. At the same time, Free Cash has allowed us to build our capital program from \$178,000 in FY 2007 to nearly \$1,300,000 in FY 2012.

While our budgets, like many in our Commonwealth, have been restricted in growth, we have endeavored to focus our attention on professionalizing our management team and improving the efficiency and cost effectiveness of our services. A Human Resources department was added which reaped benefits immediately with improving the Town's compliance with Federal, State and other agencies. Additionally, the advent of Human Resources has helped to improve employee relations and the delivery of employee benefits. During my tenure, no greater example of cost effectiveness can be found than the transition to pay-as-you-throw. This method of waste disposal reduced hauling expenses by hundreds of thousands of dollars, while making it more convenient for the resident at the transfer station.

While we have greatly increased our efforts to maintain our buildings, we have seen a flurry of building activity replacing those buildings which have exceeded their useful lives. Over the past few years, Town Meeting and the residents have seen fit to fund a new crematory and police station as well as rehabilitate the fire station. The October 2011 special town meeting and subsequent passage of a ballot question resulted in the Town's most ambitious venture yet; that being the construction of a middle school/high school complete with athletic fields and a field house.

Through the use of Free Cash, the Town was able to increase its reserves balances by \$400,000. This raised the Stabilization to \$2.1 million and Pension Reserve to \$589,000. We continue to strengthen our reserves as part of our overall strategic plan.

The Town's Capital Improvement program continued to provide strong support for building and equipment needs throughout the Town. This year, over \$1.6 million was voted to replace or repair many items. Several vehicles were replaced, lighting was upgraded and improved public safety communications were installed. I expect that this trend will continue going forward.

Our new state of the art Crematory and Cemetery Office opened its doors in June. Many thanks go out to the Crematory Building Committee for the hours and effort spent working on this project. Special thanks go to Bob Hayes, Committee Chairman; Emmett Sheehan, Cemetery Trustee; Patricia Pappas, Cemetery Superintendent; Jim Savonen, Manager of Buildings and Grounds; Peter Buttkus, DPW Director; Ed Vickers, DPW Operations Manager; Peter Mackin, Water Superintendent; Scott Lambiase, Director of Municipal Services and all of their departments. Everyone involved in this project did an amazing job of bringing this very tightly funded project in under budget!

The expansion and renovations of the Central Fire Station on Tremont Street are nearing completion. Demolition of the old north wing and subsequent construction of the new two-story addition to house the administration offices and crew's quarters was a challenge for the Fire Department staff. They worked around the many construction workers inside and outside the building and were able to maintain the outstanding services that we have come to expect from the Duxbury Fire Department.

While the Human Resources department continues their Town-wide effort to re-write and update job descriptions, the ongoing negotiation of union contracts and labor relations, job training and benefits administration, their main focus this year was Municipal Health Insurance Reform. With the elimination of the Master Health Plus indemnity plan and institution of new plans, which include new co-pays and the introduction of deductibles, the Town will be brought into compliance with the National Health Care Reform law. In addition, these changes to the Health Care plans offered to Town employees will save the Town more than \$2.2 million over the next three years.

In addition to the savings realized through the Health Care Reform, the Risk Management Committee continued their efforts to ensure that the risk management control measures create a safe work environment. The Committee, comprised of the Human Resources Officer, Executive Assistant to the Town Manager, Town and School Department Heads and our Loss Control Manager from Massachusetts Inter-local Insurance Association (MIIA), worked to provide educational opportunities and seminars to Town Employees. Through participation in these educational opportunities and continued risk management procedures, the Town earned a credit of \$34,618 toward our overall premium costs.

Transitions and Retirements -

In May 2012, Duxbury ended a long term relationship with Town Attorney Robert Troy of Troy Wall Associates. Bob served the Town for 26 years. The Board of Selectmen appointed interim Town Counsel Arthur Kreiger of Anderson & Kreiger, LLP.

In March, my Executive Assistant, Barbara Mello, accepted a position with the Town of Braintree. I want to thank Barbara for her years of dedicated service to the office as well as the citizens of Duxbury. At the same time, I would like to welcome Susan Kelley who transitioned to this office from her position of Assistant Town Clerk. Also deserving acknowledgement is Anne Murray, Assistant to the Board of Selectmen and Town Manager's office. Anne helped to make this transition seamless at a very busy time. Thank you Anne.

2012 saw the retirement of several long-time employees. Best wishes to Mary McCarron, who retired after 15 years having served as Assistant Town Clerk and most recently in the Assessor's Office; Doreen Recke, retiring from the library after 15 years; Susan James retiring from the Police Department after 34 years; and Gail Cannon who retired from the Cemetery Department after 44 years of service. Congratulations and thank you for your dedication to the Town.

Deaths -

Finally, Duxbury saw the loss of 2 individuals who were active and committed to Town government.

Ruth Rowley died on July 19, 2011. Ruth, a long-time resident, was very active in town government as well as district, state and national campaigns. She was the first woman elected to the Duxbury Board of Selectmen, serving from 1974-1977. Ruth could be found at board and committee meetings, Town Hall, every Town Meeting from start to finish, raising questions and concerns and sharing her knowledge. She was passionate about the political process and encouraged everyone to get involved believing that anyone, everyone, could make a difference.

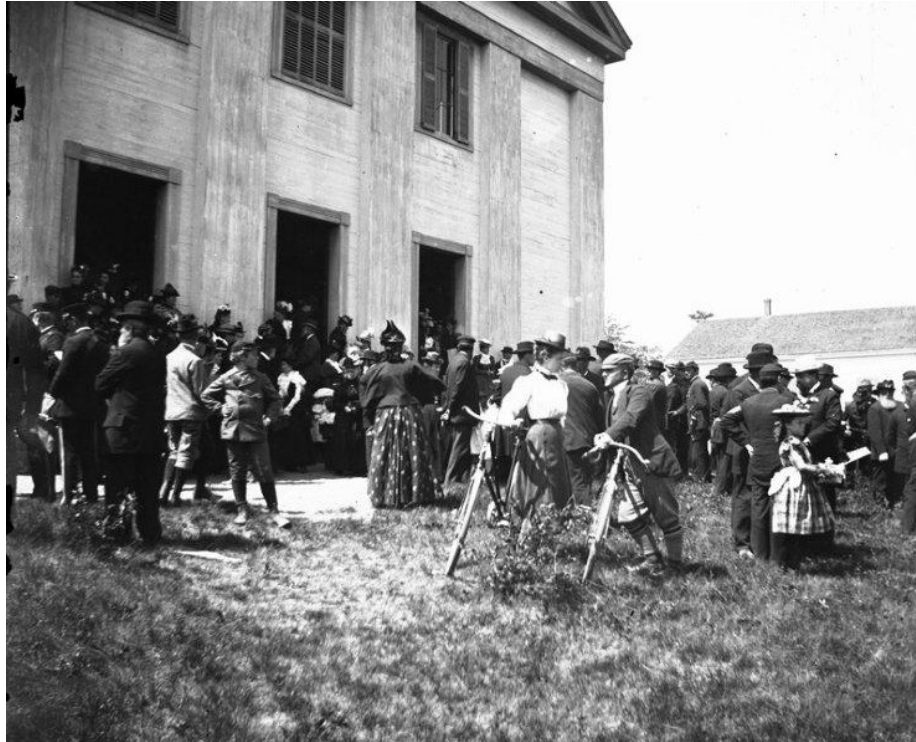
John Leonard died on March 8, 2012. John was a devoted public servant, serving 5 years on the Board of Assessors and 9 years on the Board of Selectmen, 7 years as the Chairman. He was a Trustee, Director and Treasurer of the Duxbury Beach Reservation for over 25 years and also served in many capacities at his church. John's dedication to the community could be seen in the example he set.

Summary -

In closing, I would like to thank the staff, the talented Department Heads, the many committed volunteers and citizens of Duxbury. It has been my pleasure to serve as your Town Manager. I am grateful for the support I have received and will rest assured that I leave Duxbury in good hands.

Respectfully submitted,
Richard R. MacDonald, Town Manager

Town Clerk's Report



Town Meeting
circa 1900

Town Officials

Special Town Meeting - October 29, 2011

Special Town Election - November 5, 2011

Presidential Primary - March 6, 2012

Annual Town Meeting - March 10, 2012

Special Town Meeting - March 10, 2012

Annual Town Election - March 24, 2012

Town Officials

July 1, 2011 to JUNE 30, 2012

ELECTED

SELECTMEN

Shawn M. Dahlen, Vice Chair	2013
Theodore Flynn, Chair	2014
David J. Madigan, Clerk	2015

ASSESSORS

June Albritton, Clerk	2014
Linda Collari, Chair	2015
James G. MacNab, Vice Chair	2013

MODERATOR

Friend S. Weiler, Sr.	2013
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TOWN CLERK

Nancy M. Oates	2013
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SCHOOL COMMITTEE

Mary Lou Buell	2013
Maureen C. Connolly	2014
John P. Heinstadt	2015
Gary R. Magnuson	2013
Anne R. Ward	2014

PLANNING BOARD

John P. Bear	2015
Scott C. Casagrande (elected 3/2012)	2017
Josh S. Cutler	2014
Cynthia L. Fiorini, Clerk	2013
Brian E. Glennon, II	2013
Amy MacNab, Chair (term expired 3/2012)	2012
Jennifer W. Turcotte	2016
George D. Wadsworth, Chair (as of 3/2012)	2014

LIBRARY TRUSTEES

Paula S. Harris, Vice Chair	2015
Lamont Healy	2013
Brooke H. McDonough	2014
Elane S. Mutkoski, Chair	2015
Donna M. Ryan	2014
Laura F. Sullivan, Secretary	2013

DUXBURY HOUSING AUTHORITY

Brendan K. Keohan	2013
Alden Ringquist	2016
Michael Thorp	2017
John J. Todd	2015
Linda Garrity, Government Appointee	

APPOINTED BY THE MODERATOR

CEMETERY

Diane C. Barker	2014	Emmett Sheehan	2013
Robert F. Hayes	2016	Elizabeth B. Stevens	2013
Beverly A. Johnson	2012		

DUXBURY BEACH COMMITTEE

Robert E. Ali	2012	Susan Rourke	2013
*William Benjes, Jr.	2013	Philip Thorn	2014
Sara Fargo	2014	Ronald D. Wolfe	2013
Pauline A. Flynn	2013	Donald C. Beers, <i>Ex-Officio</i>	
*Walter D. Keleher	2013	Matthew M. Clancy, <i>Ex-Officio</i>	
Michael McLaughlin	2013	Joseph M. Grady, <i>Ex-Officio</i>	
*Designee of Duxbury Beach Reservation, Inc			

FINANCE COMMITTEE

Eugene V. Blanchard	2012	Mark R. Mahoney	2013
Colleen B. Brayer	2014	Kenneth J. McCarthy	2013
Melissa C. Donohoe	2014	Gay E. Shanahan	2013
William M. Harris	2012	Elizabeth (Betsy) Sullivan	2012
Eleanor C. MacKay	2014		

FISCAL ADVISORY COMMITTEE

Karen E. Barry	2014	David Matthews	2013
Alexander B. Chin	2014	William F. O'Toole, Jr.	2012
Elizabeth C. Conway	2014	Nancy von Stackelberg	2013
Francis C. Mangione	2013	Ling Wong	2012

PERSONNEL BOARD

Elizabeth D. Hartford	2013	Jean Riley, resigned 2012	2013
Wayne C. Heward	2014	Alexander K. Salmela	2014
Robert L. Molla, III	2012	Anita L. Stiles	2012

WATER ADVISORY BOARD

Freeman Boynton, Jr.	2014	George D. Wadsworth	2013
Paul W. Keohan	2012		

APPOINTED BY THE TOWN MANAGER

Alewife Warden-Donald C. Beers
Animal Control Officer/Inspector of Animals-Eduardo Ramos
Building Inspector/Zoning Enforcement Officer-Scott Lambiasi
Conservation Administrator-Joseph Grady
Council on Aging Director-Joanne Moore
County Cooperative Extension Service Town Director-Lindsay Blake
Custodian of the Clock-Anthony Nightingale
Custodian of the Flags-Donald C. Beers
Director of Public Works- -Peter Buttkus
Emergency Management Director-Kevin Nord
Executive Assistant to the Town Manager-Barbara Mello until 3/2/12; Susan Kelley
Finance Director-John Madden
Fire Chief-Kevin Nord
Harbormaster/Shellfish Constable-Donald C. Beers
Health Agent-Tracy Mayo
Manager Buildings and Grounds-James Savonen

Parking Clerk-Anne Murray
Police Chief-Matthew M. Clancy
Recreation Director-Gordon H. Cushing
Sealer of Weights and Measures - Jane Zulkiewicz
Superintendent of Lands and Natural Resources-James Savonen
Town Account-Claudette Coutu
Treasurer/Collector-Thomas Connolly
Veterans' Services Director/Burial Agent- Michael J. Thorp
Water Superintendent-Peter Mackin
Weigher of Coke, Coal and Hay - Jane Zulkiewicz
Wharfinger-Donald C. Beers

TOWN BUILDING COMMITTEE

Paul Brogna
Lee Kennedy
Elizabeth Lewis
Frank Mangione
Andre Martecchini
Dennis Nolan

Adam Yanulis

Ex-Officio:

Peter Buttkus, DPW Director
Scott Lambiase, Dir. of Inspectional Services
John Heinstedt, School Committee

CREMATORY BUILDING COMMITTEE

Robert Hayes, Cemetery
Emmett Sheehan, Cemetery Trustee

Ex-Officio

Peter Buttkus, DPW Director
Scott Lambiase, Dir of Inspectional Services
Patricia Pappas, Cemetery Director

BLAIRHAVEN (AD HOC)

Mike Barbour
John Brawley, Vice Chair
Sam Butcher
Gordon Cushing
Robert Fawcett
Joe Grady, Conservation Administrator
Joe Jannetty

Tony Kelso, Town Historian
Pat Loring
Holly Morris, Secretary
Betsy Sullivan, Chair
Ex-Officio:
Don Beers or Jake Emerson
Peter Buttkus

POWDER POINT BRIDGE COMMITTEE

Margaret Kearney, Citizen/Duxbury Beach Reservation
Jeff Lewis, Citizen/Engineer/Highway Safety Committee
Andre Martecchini, Citizen/Engineer/former Selectman

Ex-Officio:

Donald C. Beers, Harbormaster
Peter Buttkus, Director of DPW
Ed Vickers, DPW Operations Manager

375TH COMMITTEE

Anne Antonellis, Co-Chair
Karen Barry
Pam Campbell-Smith
Tony Chamberlain
Josh Cutler
Susan Kelley
Tony Kelso, Co-Chair
Don Reed
Nancy Reed

Janet Ritch
Stuart Ruggles
Sandy Sweetser
Bill Thayer
Matthew Vigneau
Robert C. "Terry" Vose
Myrna Walsh
Candy Weiler
Patrick Browne, *Ex-Officio*

ALL OTHER APPOINTED TOWN OFFICIALS

Appointed by Elected Officers or Committees

Assistant Town Clerk – Susan C. Kelley until 3/5/12
and Linda B. Salvati 4/9/12 by the Town Clerk
Deputy Assessor – Stephen Dunn by the Assessors
Library Director - Carol Jankowski by the Library Trustees
Assistant Library Director - David Murphy by the Library Trustees
Planning Director - Thomas Broadrick by the Planning Board
Superintendent of Schools - Benedict Tantillo, III, by the School Committee

APPOINTED BY THE SELECTMEN

AFFORDABLE HOUSING TRUST (Town of Duxbury)

Shawn Dahlen, Selectmen's Rep	2012	Cynthia Ladd Fortini	2012
Martha Himes	2012	Laura Schaefer	2012
Diane Bartlett, <i>Ex-Officio</i> , LHP Chair	2012	<i>Appointed by the State:</i>	
Brendan Keohan, Chair	2012	Linda Garrity	2013

AGRICULTURAL COMMISSION

Lisa Betteridge	2014	Carl O'Neil	2012
Jeffrey A. Chandler	2012	Earl Ricker	2012
Orie Fontaine	2013	Roger W. Ritch	2014
Gregory D. Morris	2013		

ALTERNATIVE ENERGY COMMITTEE

Cliff Bockard	2013	Jim Goldenberg	2012
Tom Burton	2012	Leslie Lawrence	2013
Josh Cutler	2014	Andre Martecchini	2013
John Doherty	2014	Lynn Smith	2012
Susan Fontaine	2012	Charles "Sandy" von Stacklberg	2013
Donald Greenbaum	2014		

BOARD OF APPEALS

Judith (Judi) A. Barrett , Chair	2013	Dennis Murphy	2012
Jill Cadigan-Christenson	2016	Scott Zoltowski	2014
Michael J. Gill (resigned 2012)	2015	Wayne Dennison (to fill unexpired term)	2015

BOARD OF APPEALS (ALTERNATES)

Paul Boudreau	2012	Dimitri Theodossiou	2012
Emmett Sheehan	2012		

BOARD OF HEALTH

David Brumley, MD, Chair	2012	Karen Tepper, Vice Chair	2012
Bruce Bygate	2014	Clinton Watson	2013
Jerry Janousek	2014		

BURIAL AGENT TO THE BOARD OF HEALTH

Nancy M. Oates	2013
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CABLE ADVISORY COMMITTEE – Disbanded May 2012

Bill Eldredge	2014	Richard Miller	2014
Robert Fitzpatrick	2013	Richard D. Sigrist, Jr.	2012
Peter Frame	2013		
William J. Kearney, Chair	2012	<i>Ex-Officio</i>	
Jean Kennett	2013	Mary Beth MacQuarrie	2013

COMMUNITY PRESERVATION COMMITTEE*Liaisons (3 year terms):*

John Bear, Planning Board	2013	Patricia Loring, Open Space	2014
Brendan Keohan,	2012	Holly Morris,	
Housing Authority		Conservation Commission	2013
<i>Two at large:</i> Tony Kelso	2012	and Sarianna Seewald	2014

CONSERVATION COMMITTEE

Sam Butcher	2014	Joseph Messina, Chair	2012
Thomas J. Gill, III	2014	Holly Morris	2013
Dianne Hearn	2013	Corey Wisneski	2013
Barbara Kelley	2012		

CONSTABLE

Melissa S. Blair	2014	Alden Ringquist	2014
Richard A. DeLisle	2013		

COUNCIL ON AGING

Anne Antonellis	2012	Carol McHugh	2013
Shelley Beeby, Associate	2012	Shirley M. Oktay, Alternate	2012
Marcy Bravo	2013	Henry O. Milliken, Alternate	2012
Paul Brogna	2013	Peter Muncey	2014
Bill Campbell, Alternate	2012	Marilyn Murphy	2013
Pamela Campbell-Smith	2014	Nancy "Ninky" Savage, Alternate	2012
Carol Chapman	2012	Richard D. Sigrist, Jr	2012
Rev. Catherine Cullen	2014	Betsy Stevens, Alternate	2012
Pauline Flynn	2012	Matthew Walsh	2013
John Madden	2012	Beverly Walters, Alternate	2012
John B. Mattes	2012	Richard Whitney	2012

* *Alternate Members* are expected to serve in an advisory role, unless a quorum is not present. These members are usually past Council on Aging Board members.

** *Associate Members* are nominated and approved by the Council on Aging Board to serve in a non-voting advisory role. Associate Members are to be approved at the Annual Board Meeting.

DESIGN REVIEW BOARD

Judith Hall	2013	Robert Mustard	2012
Nancy Johnson	2014	Stephen Williams	2013
Sarah B. McCormick, Chair	2014	Susan Bourget	2015

DUXBURY BAY MANAGEMENT COMMITTEE

William "Skip" Bennett	2014	Chuck Leonard	2014
John Brawley	2012	Jon McGrath	2014
Linda Brodie	2013	Corey Wisneski	2012
Sam Davenport	2012	Don Beers, <i>Ex-Officio</i>	2014
Jackson S. Kent, III	2013		

DUXBURY CULTURAL COUNCIL

Marcy Bravo	2013	Mary Beth MacQuarrie	2012
Rebecca Chin	2012	Anthony Pilla	2013
Helen Fowler	2014	Janet Ritch	2014
Barbara Kiley	2012	Janet Schwartz	2013
Carol A. Langford	2014		

ECONOMIC ADVISORY COMMITTEE

John Bear, Planning Board	2012	John B. Mattes, At Large	2012
Georgia Cosgrove	2013	John M. Stanton	2014
Paula Harris	2012	Betsy Sullivan	2012
Clark J. Hinkley	2014	Thomas Tucker, Business Rep.	2012
Phillip M. Markella	2013	Scott Zoltowski, ZBA	2014

FOURTH OF JULY Committee -Appointed 4-13-10 until 4-26-11 (July FY-11)

Joan Edger	Sue Lawrence	Janet Ritch
Katy Gaenicke, Co-Chair	Janet Leech	David Robinson
Jeff Goldman	James MacNab	Linda Robinson
Amy Hill	Barbara Munsey	Stuart A. Ruggles
Brian Hill	Rich Potash, Co-Chair	Terri Woodward
Margaret Kearney	Donald Reed	
William Kearney	Nancy Reed	

HIGHWAY SAFETY COMMITTEE

Richard Brennan	2012	Fred Von Bargaen	2011
Diane Bartlett	2013	Dep Chief Chris West, Fire Dept. Rep.	2012
Paul Brogna	2014	Officer Tim Wigmore, Police Dept. Rep.	2013
Jeff Lewis	2014		

HISTORICAL COMMISSION

Retta (Lee) Adams	2014	Leslie Lawrence	2012
Tag Carpenter	2013	Lois McKewon	2013
Lynne Devnew	2012	Norman Tucker (resigned)	2012
Laura Doherty	2014	Robert C.(Terry) Vose,III,Chair	2013

INVESTMENT ADVISORY COMMITTEE

Elizabeth Sullivan, Liaison

KING CAESAR COMMITTEE ADVISORY

Diane Barker	2013	Judith F. Hatch	2014
Rev. Catherine Cullen	2014	Dr. Carol Langford	2012

LOCAL HISTORICAL DISTRICT STUDY COMMITTEE

Bruce Bygate	2014	Georgia Taft Pye	2012
Pamela Campbell-Smith	2013	William S. Thayer, Alternate	2012
James Hartford	2013	Robert C. (Terry) Vose, III	2013
Gerald W. Kriegel	2013	Donna Wood	2012
Renee Mierzejewski, Alternate	2012	Brady Wyrzten	2012

LOCAL HOUSING PARTNERSHIP

Dianne Bartlett, At Large	2012	Denece McGann-Clinton	2014
Barbara Kelley, Conservation Com	2012	John Todd, Housing Authority	2012
Brendan Keohan	2013	George Wadsworth, Planning	2013
Leslie Lawrence	2013	Matthew Walsh, Designee COA	2013
Brian Murphy, At Large	2012	Shawn Dahlen, BOS Representative	

MBTA ADVISORY BOARD

Jennifer Turcotte	2013
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METROPOLITAN AREA PLANNING COUNCIL REP

Andre Martecchini	2012	George Wadsworth	2012
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MUNICIPAL COMMISSION ON DISABILITY

Patty Cristoforo	2013	Patricia E. Randall, Chair	2013
Reino A. Kock, Mun Emp. Rep.	2012	Marcia G. Solberg	2014
Jerry Nightingale	2014		

NORTH HILL ADVISORY COMMITTEE

Michael Doolin	2013	Richard Manning	2012
Anthony Floreano	2014	Robert Mustard, Jr.	2014
W. James Ford	2012	Michael Rufo	2013
Thomas K. Garrity	2012	Scott Whitcomb	2014
Michael Malborough	2014	Gordon Cushing, <i>Ex-Officio</i>	2013

NUCLEAR ADVISORY COMMITTEE

Janet Brown	2014	Nancy Landgren	2012
Rebecca Chin, Co-Chair	2014	Millie Morrison	2012
Mary Elizabeth Lampert, Co-Chair	2013	Joseph Waldstein	2014

OLD COLONY ELDERLY SERVICES

Linda Hayes, Liaison	2013
John R. Madden, Alternate COA	2012
Joanne Moore, Liaison	

OLD COLONY PLANNING COUNCIL

Pauline Flynn, COA	2013
James Taylor, COA	2012
Richard (Dick) Whitney	2012

OPEN SPACE COMMITTEE (formerly known as Open Space and Recreation Committee)

Paul Costello	2012	Paul Keohan	2013
Kathy Cross	2012	Patricia Loring, CPC Rep	2014
Brian Glennon, II, Planning Board Rep	2013	Kathy Palmer	2014
Lorrie Hall	2014	Philip Tuck	2014

PLYMOUTH COUNTY ADVISORY BOARD

Elizabeth H. Sullivan	2012
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RECREATION ACTIVITIES COMMITTEE

Robert Ali	2012	Stewart McEntee	2012
Brian Campbell	2012	David Nicosia	2013
Rick Davis	2013	Gordon Cushing, <i>Ex-Officio</i>	2014
Brooks Holmes	2013		

REGISTRARS OF VOTERS

Paul Christo, Chair	2013	Nancy Oates	2013
Miriam McCaig	2012	Mary Ellen See	2012

SHELLFISH ADVISORY COMMITTEE

Dan Baker	2012	Robert Loring	2012
Donald C. Beers, <i>Ex-Officio</i>	2013	John McCluskey	2013
John Brawley	2012	Kenneth S. McKim	2013
Linda K. Brodie	2014	Greg Morris	2014
Alan Hoban, Chair	2013	Clinton Watson	2014

SIDEWALK & BIKE PATH COMMITTEE

Steve Berall	2012	Kevin Penwell (resigned 3/10/12)	2012
John Edwards	2012	Ellen Philbrick	2014
Patricia C. Fahey	2013	Jerry Polak	2012
Nancy Johnson	2013	Peter J. Sullivan	2014
Eileen Kelliher	2012	Sarah Weihman	2013

SOUTH SHORE COALITION (MAPC)

George Wadsworth	2012
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SOUTH SHORE RECYCLING Cooperative

Peter Buttkus
Ed Vickers

TOWN COUNSEL

Robert S. Troy, until May 2012
Arthur P. Kreiger, June 2012

TOWN HISTORIAN

Anthony Kelso	2012
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TOWN MANAGER

Richard MacDonald

ZONING Bylaw Review Committee

Judi Barrett	ZBA Rep	Bob Fitzpatrick	Citizen-at-Large
Paul Boudreau	Citizen-at-Large	Ted Flynn	Selectman
Freeman Boynton, Jr.	Citizen-at-Large	Nancy A. Johnson	Design Review Board Rep
Scott Casagrande	Citizen-at-Large	Mary Steinke	Citizen-at-Large
Fred Clifford	Citizen-at-Large	George Wadsworth	Planning Board Rep
Martin Desmery	Citizen-at Large		



Town Clerk, Nancy M. Oates

**Special Town Meeting
October 29, 2011
Performing Arts Center
Duxbury, MA**

**Duxbury Performing Arts Center
73 Alden Street, Duxbury, MA**

**Special Town Meeting called for October 29, 2011 at the Performing Arts Center,
73 Alden St, Duxbury, MA at 9am and recessed sine die at 1:55pm.**

Article 1 - School Building Project - Moved and seconded that the Town vote to appropriate the sum of One Hundred and Twenty Million Five-Hundred and Five-Thousand and Thirty-Four Dollars (\$120,505,034.) for the design and construction of a new co-located middle school and high school to be located on the site of the current middle school, 71 Alden Street, Duxbury, MA, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"); and that the Town appropriate the sum of Five-Million Eight-Hundred and Sixty-Six Thousand One-Hundred and Twenty-Seven Dollars (\$5,866,127) for the design and construction of a new Field House Facility, to be located on the site of the current High School, 130 St. George Street, Duxbury, MA, for which the Town shall not be eligible for a School Construction Grant from the MSBA, and that the Town appropriate the sum of Four-Hundred and Thirty-Five Thousand Dollars (\$435,000.) for the relocation of the Central Office and for minor modifications to the Performing Arts Center, for which the Town shall not be eligible for a School Construction Grant from the MSBA; said amounts to be expended under the direction of the School Committee. To meet said appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said sums of money, pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town acknowledges that the MSBA's Grant Program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any Grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further any Grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Forty-Four and Thirteen-Hundredths percent (44.13%), or Forty-Five and Thirteen-Hundredths percent (45.13%) if the district receives final approval from the State's Inspector General to utilize the Construction Manager-At-Risk Construction Delivery Method for this Project, of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum Grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town of a Ballot Question at an Election to exempt the amounts required for the payment of interest and principal on said Borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½), and that the amount of Borrowing authorized pursuant to this vote shall be reduced by any Grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA.

A vote to move the previous question. Received the requisite 2/3 vote.

The article passed 2/3 required. Yes - 955 and No - 209

A vote to take a vote to reconsider passed.

A voice vote for reconsideration of Article 1: Received the requisite 2/3 vote and failed.

This ends all debate and all discussion. Article 1 may not be considered again.

I hereby certify the vote of Article 1 of the Special Town Meeting held on October 29, 2011 received the requisite 2/3 vote of the meeting and certify the methods of obtaining the funding.

Nancy M. Oates
Duxbury Town Clerk

Special Town Election
November 5, 2011
Duxbury Middle School Gymnasium
Duxbury, MA

DUXBURY MIDDLE SCHOOL GYMNASIUM
 71 Alden Street, Duxbury
 7am until 4pm

Question
 Debt Exclusion

Shall the Town of Duxbury be allowed to exempt from the provisions of proposition two-and-one-half, so called, the amounts required to pay for the bond issued in order to design and construct a new co-located middle school and high school, to be located on the site of the current middle school, 71 Alden Street, Duxbury, MA and a new field house, to be located on the site of the current high school, 130 St. George Street, Duxbury, MA and for related modifications to existing school facilities including the payment of all costs incidental or related thereto?

<u>Precincts</u>	<u>Yes</u>	<u>No</u>	<u>Total</u>	
Precinct 1	273	314	587	of these 61 absentees
Precinct 2	412	406	818	of these 89 absentees
Precinct 3	396	237	633	of these 44 absentees
Precinct 4	314	197	511	of these 46 absentees
Precinct 5	291	197	488	of these 35 absentees
<u>Precinct 6</u>	<u>246</u>	<u>177</u>	<u>423</u>	<u>of these 47 absentees</u>
Totals	1,932	1,528	3,460	Total: 322 absentees

I hereby certify the results of the Special Town Election held on Nov. 5, 2011 at the Duxbury Middle School, 71 Alden Street from 7am until 4pm.

Nancy M. Oates
 Duxbury Town Clerk

Presidential Primary
March 6, 2012
Duxbury Middle School Gymnasium
Duxbury, MA

Democratic Primary	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
President							
Barack Obama	56	50	33	42	36	47	264
No Preference	5	3	1	2	3	2	16
Write-Ins	1	1	0	1	0	0	3
Blank	1	2	1	2	2	1	9
State Committee Man							
Gregory M. Shanahan	50	40	24	35	37	39	225
Write-Ins	1	0	10	0	0	0	11
Blank	12	16	1	12	4	11	56
State Committee Woman							
Karen F. Detellis	50	44	25	37	34	40	230
Write-Ins	1	0	1	0	0	0	2
Blank	12	12	9	10	7	10	60
Town Committee							
Roberta Tener Kerkam	71	56	33	56	45	55	316
James Gill Kerkam	71	52	33	56	46	55	318
Louis B. Tretakoff	74	53	32	59	47	57	322
Leslie P. Cutler	81	65	43	61	53	60	363
Josh S. Cutler	85	69	46	67	55	61	383
Francis J. Daly	71	53	35	57	47	57	320
Nancy E. Landgren	74	62	35	59	48	58	336
Robert J. Clark	72	58	34	59	46	56	325
Jennifer Cameron Klein	70	54	34	58	46	55	317
Stephen M. Goldstein	69	54	32	57	48	55	315
David M. O'Connell	72	56	33	57	45	56	319
Elizabeth Fortunato	73	53	32	57	46	55	316
Mary Jane Noel	77	61	34	58	48	58	336
Edward V. Keating, JR.	75	57	37	60	48	56	333
Brooks Holmes	73	54	32	56	46	56	317
Patricia H. Slechta	74	57	37	61	46	57	332
Mark V. Slechtra	72	57	38	61	45	57	330

Presidential Primary
March 6, 2012
Duxbury Middle School Gymnasium
Duxbury, MA

Democratic Town Committee - Continued	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Martha M. Dennison	73	57	32	58	45	57	322
Wayne F. Dennison	70	56	33	57	45	57	318
Nancy D. Reed	79	63	40	59	47	58	346
Jacqueline N. Dresden	69	53	34	58	46	56	316
Julie Ann Hargrave	70	54	32	59	45	56	316
Mary E. Lampert	79	65	39	61	50	59	353
James B. Lampert	76	61	38	57	46	58	336
John C. Hoy	72	55	32	57	47	56	319
Marie V. Hoy	74	56	32	56	46	57	321
Linda L. Garrity	79	58	37	61	50	59	344
Nancy C. Melia	76	59	32	58	48	57	330
Anne W. Baird	75	58	35	56	45	56	325
George W. Baird, JR.	75	58	35	57	45	56	326
Write-in 1	3	1	5	17	0	2	28
Write-in-2	0	0	0	0	0	0	0
Write-in-3	0	0	0	0	0	0	0
Write-in 5	0	0	0	0	0	0	0
Blank	30	30	19	19	19	23	140

Green Rainbow	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
President							
Kent Mesplay	0	0	0	0	0	0	0
Jull Stein	0	0	0	0	0	0	0
Harley Mikkelson	0	0	0	0	0	0	0
No Preference	0	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0	0
Blank	0	0	0	0	0	0	0
State Committee Man							
Write-Ins	0	0	0	0	0	0	0
Blank	0	0	0	0	0	0	0
State Committee							
Write-Ins	0	0	0	0	0	0	0

Presidential Primary
March 6, 2012
Duxbury Middle School Gymnasium
Duxbury, MA

Republican Primary	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
President							
Ron Paul	27	22	9	16	23	22	119
Mitt Romney	255	345	220	199	208	222	1449
Rick Perry	0	0	1	0	1	0	2
Rick Santorum	24	19	23	14	21	24	125
Jon Huntsman	1	2	0	0	1	1	5
Michele Bachmann	0	3	0	0	1	2	6
Newt Gingrich	6	8	9	9	14	10	56
No Preference	1	0	1	0	1	5	8
Write-ins	1	0	0	0	0	1	2
Blank	0	0	1	0	0	1	2
State Committee Man							
John P. Cafferty	24	33	23	25	28	28	161
Peter J. Buckley	32	49	38	32	43	55	249
William M. Harris	219	267	177	153	158	177	1151
Write-Ins	0	0	0	0	0	1	1
Blank	40	50	26	28	41	27	212
State Committee Woman							
Janet R. Fogarty	202	275	176	147	179	216	1195
Write-Ins	0	3	2	1	0	1	7
Blank	112	121	86	90	91	71	571
Town Committee							
William M. Harris	332	429	280	281	302	336	1960
Betty P. McGill	281	393	239	259	279	326	1777
Margaret V. Maddock	260	376	228	253	276	308	1701
John P. Bear	276	391	230	253	279	308	1737
Karen E. Barry	267	387	249	267	291	319	1780
Deborah G. Bowen	284	412	253	266	288	313	1816
Paula S. Harris	307	406	260	269	286	319	1847
Elizabeth O. Cleveland	270	396	239	255	278	308	1746
Mark V. Cleveland	268	394	239	257	281	308	1747
David T. Blanchard	269	378	234	254	282	312	1729
Rita M. Strong	275	396	242	260	288	318	1779

**Presidential Primary
March 6, 2012
Duxbury Middle School Gymnasium
Duxbury, MA**

Republican Town Committee – continued	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
John B. Strong	265	386	237	255	286	313	1742
Richard F. Messier	262	370	234	254	274	312	1706
Lederle S. Tenney	304	440	246	268	282	325	1865
Charles M. Tenney, Jr.	300	439	245	264	280	320	1848
Miriam B. McMaig	281	419	234	256	275	311	1776
Barbara J. Bauer	260	375	230	253	278	307	1703
Julia Fink Lizza	275	390	247	261	278	307	1758
Diane Nelson	268	386	234	251	273	308	1720
Donna J. Pineau	278	395	247	258	277	312	1767
Maureen C. Connolly	284	399	255	262	289	320	1809
Abigail R. Forrest	272	380	229	255	273	308	1717
Shannon S. McKenzie	261	377	247	252	273	311	1721
Sally H. Burke	264	384	251	256	281	311	1747
Harold J. Anderson, Jr.	263	374	233	260	283	310	1723
Antonia D. Brennan	273	394	233	253	275	306	1734
Mary Beth Hempel	260	380	229	251	273	307	1700
Mark A. Johnston	269	393	240	255	280	309	1746
Kathleen M. Bittrich	278	390	252	263	282	315	1780
Gary T. Worley	263	385	231	250	273	309	1711
Adam W. Packard	279	417	237	255	276	308	1772
Peter T. Smith	283	415	251	262	277	311	1799
Ann S. Weld	279	408	248	261	288	320	1804
Elizabeth J. Gillig	270	380	234	258	280	310	1732
John B. Murdock	261	384	230	254	289	316	1734
Blank	188	218	152	114	135	138	945

I hereby certify the results of the Presidential Primary held on March 6, 2012 all at the Duxbury Middle School Gymnasium from 7 AM until 8 PM.

Nancy M. Oates
Duxbury Town Clerk

**Annual Town Meeting
Saturday, March 10, 2012
Performing Arts Center
Duxbury, MA**

The Annual Town Meeting was called to order by the Moderator at 9:05am, recessed for a Special Town Meeting at 9:15am until the Special Town Meeting adjourned sine die at 10:10am at which time the Annual Town Meeting reconvened, recessed at 5:10pm until the meeting was reconvened on Monday, March 12th at 7:00pm, recessed at 10:30pm until the meeting was reconvened on Tuesday, March 13th at 7:30pm and was adjourned sine die at 10:31pm. All sessions were held at the Duxbury Performing Arts Center, 73 Alden Street, Duxbury.

Article 1 – Appointment of Officers not Chosen by Ballot – Moved and seconded that the Town Moderator and Board of Selectmen be authorized to appoint the officers not chosen by ballot.

Motion carried.

Article 2 – Report of Officers and Committees – Moved and seconded that the Town receive the reports of its Town Officials, Boards, Committees, and Commissions as printed in the Annual Report.

Motion carried.

Article 3 – Compensation of Elected Officials – Moved and seconded that the Town vote to fix the compensation of the Elected Officials for the twelve month period beginning July 1, 2012 as set forth in the column entitled “Finance Committee Recommend FY13” in Article 3 in the Warrant.

	Appropriated FY12	Requested FY13	BOS Recommend FY13	Finance Committee Recommend FY13
Moderator	\$40	\$40	*	\$40
Selectmen				
Chair	\$2,000	\$2,000	*	\$2,000
Member	\$1,500	\$1,500	*	\$1,500
Member	\$1,500	\$1,500	*	\$1,500
Assessors				
Chair	\$2,000	\$2,000	*	\$2,000
Member	\$1,500	\$1,500	*	\$1,500
Member	\$1,500	\$1,500	*	\$1,500
Town Clerk	\$80,000	\$80,000	*	\$80,000
TOTAL	\$90,040	\$90,040	*	\$90,040

*Available at Town Meeting

Motion carried.

Article 4 – State Highway Fund – Moved and seconded that the Town vote to accept the sum of \$543,624.00 that will be available from the State Highway Fund and such additional sums as may be made available from other county, state or federal agencies for highway related work and to further authorize the Treasurer, with the approval of the Board of Selectmen to borrow in anticipation of receipt of said funds in accordance with Massachusetts General Laws Chapter 44, Sections 4 and 6A.

Motion carried.

Article 5, Motion 1 – Budget, General Government – Moved and seconded that the Town vote to appropriate the sum of \$2,232,928.00 for the following:

General Government

113	Town Meeting		114	Moderator		122	Selectmen/Manager	
	Expenses	\$3,650		Salaries	\$40		Salaries	\$253,986
	Total	\$3,650		Total	\$40		Expenses	\$19,200
						Total		\$273,186
129	Historical Commission		131	Finance Committee		133	Finance Director	
	Expenses	\$200		Expenses	\$500		Salaries	\$100,045
	Total	\$200		Total	\$500		Expenses	\$2,675
						Total		\$102,720
135	Accounting		136	Audit		141	Assessors	
	Salaries	\$210,282		Expenses	\$41,700		Salaries	\$204,750
	Expenses	\$8,250		Total	\$41,700		Expenses	\$22,145
	Total	\$218,532					Total	\$226,895
145	Treasurer/Collector		151	Legal Expenses		152	Human Resources	
	Salaries	\$245,480		Expenses	\$262,000		Salaries	\$90,826
	Expenses	\$56,200		Total	\$262,000		Expenses	\$22,140
	Total	\$301,680					Total	\$112,966
155	Information Systems		158	Tax Title		161	Town Clerk	
	Salaries	\$62,565		Expenses	\$15,000		Salaries	\$126,866
	Expenses	\$188,100		Total	\$15,000		Expenses	\$3,100
	Total	\$250,665					Total	\$129,966
162	Elections		171	Conservation Commission		175	Planning Board	
	Salaries	\$18,824		Salaries	\$123,840		Salaries	\$106,749
	Expenses	\$21,000		Expenses	\$12,115		Expenses	\$10,700
	Total	\$39,824		Total	\$135,955		Total	\$117,449

and to meet said appropriation transfer the sum of \$61,420.00 from the Water Enterprise Fund, transfer the sum of \$12,274.00 from the Percy Walker Pool Enterprise Fund, and raise and appropriate the sum of \$2,159,234.00.

Motion carried.

Article 5, Motion 2 – Operating Budget, Public Safety – Moved and seconded that the Town vote to raise and appropriate the sum of \$6,412,076.00 for the following:

Public Safety

210 Police		220 Fire		241 Inspection Services	
Salaries	\$3,007,530	Salaries	\$2,197,658	Salaries	\$395,986
Expenses	\$257,800	Expenses	\$255,622	Expenses	\$45,200
<u>Total</u>	<u>\$3,265,330</u>	<u>Total</u>	<u>\$2,453,280</u>	<u>Total</u>	<u>\$441,186</u>
295 Harbor/Coastal Mgt		Total Public Safety			
Salaries	\$228,705	Salaries	\$5,829,879		
Expenses	\$23,575	Expenses	\$582,197		
<u>Total</u>	<u>\$252,280</u>	<u>Total</u>	<u>\$6,412,076</u>		

Motion carried.

Article 5, Motion 3 – Operating Budget, Public Works – Moved and seconded that the Town vote to appropriate the sum of \$3,896,362.00 for the following:

Public Works

192 Central Building Services		194 Tarkiln Community Center		292 Animal Control	
Salaries	\$59,322	Expenses	\$16,100	Salaries	\$58,246
Expenses	\$261,995	<u>Total</u>	<u>\$16,100</u>	Expenses	\$8,600
<u>Total</u>	<u>\$321,317</u>			<u>Total</u>	<u>\$66,846</u>
29					
4 Lands & Natural Resources		418 Central Fuel Depot		419 DPW Administration	
Salaries	\$370,996	Expenses	\$300,000	Salaries	\$256,076
Expenses	\$46,000	<u>Total</u>	<u>\$300,000</u>	Expenses	\$75,150
<u>Total</u>	<u>\$416,996</u>			<u>Total</u>	<u>\$331,226</u>
421 Vehicle Maintenance		422 Highway/Road Maintenance		423 Snow and Ice	
Salaries	\$145,351	Salaries	\$438,637	Salaries	\$60,000
Expenses	\$120,000	Expenses	\$67,000	Expenses	\$110,000
<u>Total</u>	<u>\$265,351</u>	<u>Total</u>	<u>\$505,637</u>	<u>Total</u>	<u>\$170,000</u>
42					
4 Street Lights		431 Transfer Station		440 Sewer	
Expenses	\$38,000	Salaries	\$223,086	Salaries	\$15,422
<u>Total</u>	<u>\$38,000</u>	Expenses	\$500,300	Expenses	\$182,500
		<u>Total</u>	<u>\$723,386</u>	<u>Total</u>	<u>\$197,922</u>
491 Cemetery		Total DPW			
Salaries	\$378,331	Salaries	\$2,005,467		
Expenses	\$165,250	Expenses	\$1,890,895		
<u>Total</u>	<u>\$543,581</u>	<u>Total</u>	<u>\$3,896,362</u>		

Article 5, Motion 4 – Operating Budget, Human Services – Moved and seconded that the Town vote to raise and appropriate the sum of \$577,227.00 for the following:

Human Services

541 Council on Aging		543 Veterans Services		840 Plymouth County Coop Ext	
Salaries	\$346,252	Salaries	\$24,300	Expenses	\$200
Expenses	\$124,500	Expenses	\$81,975	Total	\$200
Total	\$470,752	Total	\$106,275		
Total Human Services					
Salaries	\$370,552				
Expenses	\$206,675				
Total	\$577,227				

Motion carried.

Article 5, Motion 5 – Operating Budget, Library and Recreation – Moved and seconded that the Town vote to raise and appropriate the sum of \$1,366,825.00 for the following:

Library and Recreation

610 Library		630 Recreation		633 Beach Life Guards	
Salaries	\$894,117	Salaries	\$144,197	Salaries	\$17,550
Expenses	\$301,161	Expenses	\$3,550	Expenses	\$750
Total	\$1,195,278	Total	\$147,747	Total	\$18,300
632 North Hill Golf Course		692 Public Celebrations		Total Library and Recreation	
Expenses	\$2,000	Expenses	\$3,500	Salaries	\$1,055,864
Total	\$2,000	Total	\$3,500	Expenses	\$310,961
				Total	\$1,366,825

Motion carried.

Article 5, Motion 6 – Operating Budget, Schools – Moved and seconded that the Town vote to raise and appropriate the sum of \$29,796,458.00 for the following:

Schools

300 Total Duxbury Schools	
Salaries	\$23,347,456
Expenses	\$6,449,002
Total	\$29,796,458

Motion carried.

Article 5, Motion 7 – Operating Budget, Shared Costs (Benefits, Insurance, and Debt Service) – Moved and seconded that the Town vote to appropriate the sum of \$12,741,759.00 for the following:
and to meet this appropriation, transfer the sum of \$80,000 from the Pension Reserve Fund, transfer the sum of

Shared Costs

Employee Benefits		
916	Medicare	\$460,100
915	Life Insurance	\$12,725
914	Employee Life & Health Insurance	\$6,720,000
911	Contributory Pensions	\$2,398,254
909	Non-Contributory Pensions	\$20,000
945	Workers Compensation	\$230,440
Sub-Total Employee Benefits		\$9,841,519
Other Shared Costs		
945	Fire, Liability, Insurance	\$256,568
132	Reserve Fund	\$100,000
Sub-Total Liability Insurance/Reserve Fund		\$356,568
Debt Service Town & Schools		
710	Principal Payments	\$1,665,792
751	Interest on Bonded Debt	\$746,490
752	Interest on Temporary Notes	\$121,390
753	Bond Expense	\$10,000
Sub-Total Debt Service		\$2,543,672
Total Town & Schools Shared Costs		\$12,741,759

\$24,954.00 from the Water Enterprise Fund, transfer the sum of \$4,991.00 from the Percy Walker Pool Enterprise Fund and raise and appropriate the sum of \$12,631,814.00.

Motion carried.

Article 5, Motion 8 – Operating Budget, Total Budget Summary All Motions – Moved and seconded that the Town vote to appropriate the sum of \$57,023,635.00 as the operating budget of the Town for the Fiscal Year beginning July 1, 2012, exclusive of the Water Enterprise and Percy Walker Pool Enterprise budgets, for the following purposes and amounts:

Departments	Appropriation	Transfer	Raise
General Government	\$2,232,928	\$73,694	\$2,159,234
Public Safety	\$6,412,076		\$6,412,076
Public Works	\$3,896,362	\$19,923	\$3,876,439
Human Services	\$577,227		\$577,227
Library & Recreation	\$1,366,825		\$1,366,825
Education	\$29,796,458		\$29,796,458
Shared Costs	\$12,741,759	\$109,945	\$12,631,814
Totals	\$57,023,635	\$203,562	\$56,820,073

and to meet this appropriation raise and appropriate the sum of \$56,820,073.00 and transfer the sum of \$203,562.00 in accordance with the transfers voted in the motions previously voted.

Motion carried.

Article 5, Motion 9 – Water Operating Budget – Moved and seconded that the Town vote to raise and appropriate the sum of \$2,445,117.00 for the following:

Water

Operating Budget - Water		
450	Water	
	Salaries	\$656,287
	Expenses	\$986,287
	Sub-Total Water Operations	\$1,642,574
Debt Service Water		
710	Principal Payments	\$642,908
751	Interest on Bonded Debt	\$119,635
752	Interest on Temporary Loans	\$20,000
753	Bond Expense	\$20,000
	Sub-Total Water Debt	\$802,543

Motion carried.

Article 5, Motion 10 – Percy Walker Pool Enterprise Budget – Moved and seconded that the Town vote to raise and appropriate the sum of \$363,847.00 for the following:

Operating Budget - Percy Walker Pool		
631	Pool	
	Salaries	\$184,767
	Expenses	\$179,080
	Sub-Total Percy Walker Pool Operations	\$363,847

Motion carried.

Article 6, Motion 1 – Capital Requests, General Government – Moved and seconded that the Town vote to appropriate the sum of \$285,750.00 for the following:

Information Systems:

\$ 4,000.00	to implement Service Desk System
\$125,000.00	for a new Town-wide Fiber Network
\$ 50,000.00	for a new data center
\$ 30,000.00	Consulting Services – Financial software selection
\$ 60,000.00	to replace Assessing CAMA System

Conservation:

\$ 16,750.00	for weed treatment at Lower Chandler Mill Pond
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And to meet said appropriation, transfer the sum of \$285,750.00 from free cash to be expended under the direction of the Town Manager.

Motion carried.

Article 6, Motion 2 – Capital Requests, Public Safety – Moved and seconded that the Town vote to appropriate the sum of \$425,995.00 for the following:

Police Department:

\$ 35,000.00 Replace K-9 equipped cruiser

Fire Department:

\$200,000.00 Replace 2007 ambulance

\$125,000.00 Refurbish 1995 Pumping Engine

\$ 12,850.00 Paint and replace trim - Station 2

\$ 10,000.00 Thermal Imaging Camera

Harbormaster:

\$ 37,000.00 Replace 2005 Patrol Vehicle

\$ 6,145.00 Three Automated External Defibrillators

and to meet said appropriation transfer the sum of \$375,995.00 from free cash, and raise and appropriate the sum of \$50,000 all to be expended under the direction of the Town Manager.

Motion carried.

Article 6, Motion 3 – Capital Requests, DPW – Moved and seconded that the Town vote to appropriate the sum of \$241,761.00 for the following:

\$ 25,000.00 Organization of Town Hall Archives – Phase 2

\$ 30,000.00 Replace 1994 Grooming Rake

\$ 35,000.00 Replace 2004 Pickup Truck H-29

\$129,261.00 Replace 2000 Front End Loader

\$ 22,500.00 Replace 1998 Light Pickup Truck

and to meet said appropriation transfer the sum of \$241,761.00 from free cash to be expended under the direction of the Town Manager.

Motion carried.

Article 6, Motion 4 – Capital Requests, Human Services – Moved and seconded that the Town vote to appropriate the sum of \$43,408.00 for the following:

Council on Aging:

\$ 31,390.00 Paint Interior Walls and Trim

\$ 6,500.00 Replace First Floor Carpet

\$ 2,648.00 Reconfigure Front Desk Area

\$ 2,870.00 Purchase Office Furniture

and to meet said appropriation transfer the sum of \$43,408.00 from free cash to be expended under the direction of the Town Manager.

Motion carried.

Article 6, Motion 5 – Capital Requests, Library & Recreation – Moved and seconded that the Town vote to appropriate the sum of \$119,223.00 for the following:

Library:

\$ 15,723.00 Assessment Study - Energy & Mechanical Systems

\$ 24,750.00 Paint Exterior Trim and Cupola

\$ 4,000.00 Replace 5 PC Workstations

\$ 10,600.00	Waterproof North Wall
\$ 8,850.00	Carpet Replacement
\$ 1,025.00	Thermal Pane Window Units (6)

North Hill Golf Course:

\$ 35,000.00	Repair Sand Traps
\$ 15,000.00	Repair/Replace Ladies' Tees
\$ 4,275.00	Upgrade Phone System

and to meet said appropriation transfer the sum of \$119,223.00 from free cash to be expended under the direction of the Town Manager.

Motion carried.

Article 6, Motion 6 – Capital Requests, Schools – Moved and seconded that the Town vote to appropriate the sum of \$350,251.00 for the following:

\$ 10,000.00	Network Upgrades – System Wide
\$ 15,000.00	Wireless Technology Phase II – High School
\$107,100.00	Replace Computers – System Wide
\$ 30,042.00	Upgrade Other Hardware – System Wide
\$ 28,109.00	Computer Labs – Mobile Systems Upgrades
\$ 15,000.00	Alden & Chandler Buildings Assessment
\$ 10,000.00	Asbestos Abatement/Tile Replacement
\$ 5,000.00	Carpet Replacement
\$ 10,000.00	White Marker Boards
\$ 15,000.00	Classroom Furniture Replacement
\$ 45,000.00	Chandler School Lighting Upgrade
\$ 60,000.00	Chandler Gym Floor Replacement

and to meet said appropriation transfer the sum of \$300,251.00 from free cash and raise and appropriate the sum of \$50,000.00 to be expended under the direction of the School Committee.

Motion carried.

Article 6, Motion 7 – Capital Requests, Water – Moved and seconded that the Town vote to appropriate the sum of \$330,000.00 for the following:

\$ 80,000.00	Tremont Well Rehabilitation
\$100,000.00	PCE Main Pipe Replacement
\$150,000.00	System Rehabilitation

and to meet said appropriation transfer the sum of \$330,000.00 from Water Department Retained Earnings to be expended under the direction of the Town Manager.

Motion carried.

The meeting recessed at 1:0pm and reconvened at 2:10pm.

Article 7 – Personnel Plan – Moved and seconded that the Town vote to amend the Town Personnel Bylaw, originally accepted March 12, 1955 and last amended March 12, 2011 by incorporating the changes shown on the handout entitled: “Recommended Changes to the Town Personnel Bylaw”, a copy of which is on file in the Town Clerk’s office (see also, Exhibit A), and to appropriate the sum of \$88,830.00 to implement the Personnel

Plan and provide funding for other salary compensation not a part of the Personnel Plan. To meet said appropriation transfer the sum of \$1,640.00 from the Water Enterprise Fund, transfer the sum of \$2,190.00 from the Percy Walker Pool Enterprise Fund and raise and appropriate the sum of \$85,000.00.

Motion carried.

Article 8 – Facilities Manager – Moved and seconded that the Town vote to create a new position with the designation of Facilities Manager.

Moderator was not able to call the voice vote - a vote count was taken. Yes – 166, No – 49

Motion carried.

Article 9 – Deputy Police Chief – Moved and seconded that the Town vote to remove the position of Duxbury Deputy Police Chief from Civil Service and further to authorize the Board of Selectmen to petition the General Court to request legislative approval of removal of the position of Duxbury Deputy Police Chief from the provisions of Massachusetts General Law Chapter 31 and further to empower the Board of Selectmen to file a petition with the General Court in substantially the following form:

Section 1: The position of Duxbury Deputy Police Chief in the Town of Duxbury shall be exempt from the provisions of Chapter 31 of the General Laws;

Section 2: This act shall take effect upon its passage

Motion carried.

Article 10 – Consolidation of Town/School Functions – Moved and seconded that the Town vote to accept the provisions of Massachusetts General Laws Chapter 71, Section 37M for the purpose of consolidation of administrative functions of the Town and the School Department, including but not limited to, Financial, Personnel and Maintenance services.

Motion carried.

Article 11 – Union Contracts – Moved and seconded that the Town vote to indefinitely postpone this Article.

Motion carried.

Article 12 – Rescind Debt – Moved and seconded that the Town vote to indefinitely postpone this Article.

A motion to amend was made vote on this article.

Motion failed.

Vote of original Article 12 to indefinitely postpone the Article.

Motion carried, Article 12 Indefinitely Postponed.

Article 13, Motion 1 – Council on Aging Revolving Fund – Moved and seconded that the Town vote to re-authorize a Revolving Fund under M.G.L. Chapter 44 Section 53E1/2 to allow the Council on Aging to be credited with all fees and charges received from Senior Center programs, and to authorize the expenditure of an amount not to exceed \$90,000.00 from said revolving fund to be expended under the direction of the Council on Aging Director for Senior Programs.

Motion carried.

Article 13, Motion 2 – Revolving Fund for Jaycox Tree Farm – Moved and seconded that the Town vote to re-authorize a Revolving Fund under M.G.L. Chapter 44, Section 53E1/2 to allow the Conservation Commission to set fees and to be credited with all fees and charges received from the operation of the Jaycox Christmas Tree Farm and to authorize the expenditure in an amount not to exceed \$20,000.00 from said revolving fund to be expended under the direction of the Conservation Administrator for supplies and any needs of the Jaycox Christmas Tree Farm.

Motion carried.

Article 13, Motion 3 – Hazardous Materials Response Revolving Fund – Moved and seconded that the Town vote to re-authorize a Revolving Fund under M.G.L. chapter 44 Section 53E1/2 to allow the Fire Department to be credited with all fees and charges received as a result of reimbursable incidents allowed under Massachusetts General Laws Chapter 21E involving hazardous materials releases, and to authorize the expenditure in an amount not to exceed \$50,000.00 from said revolving fund, to be expended under the direction of the Fire Chief for the replacement, repair or purchase of equipment and supplies and for administrative and call firefighter wage expenses associated with fire operations and responses to hazardous materials incidents.

Motion carried.

Article 14 – Unemployment Trust Fund – Moved and seconded that the Town vote to appropriate the sum of \$55,000.00 to the Unemployment Trust Fund and to meet said appropriation transfer the sum of \$55,000.00 from free cash.

Motion carried.

Article 15 – OPEB (Other Post-Employment Benefits) Liability Trust Fund – Moved and seconded that the Town vote to accept the provisions of Massachusetts General Laws Chapter 32B Section 20 to establish a separate fund entitled “Other Post-Employment Benefits Liability Trust Fund” and to authorize a funding schedule for said Fund in conformity with the requirements of said statute in order to reduce the unfunded actuarial liability of health care and other post-employment benefits for which the Town is obligated.

Motion carried.

Article 16 – Liabilities to Employees – Moved and seconded that the Town vote to Indefinitely Postpone this Article.

Motion carried to Indefinitely Postpone the Article.

Article 17 – Duxbury Beach Lease – Moved and seconded that the Town vote to raise and appropriate the sum of \$400,000.00 to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc. south of a line running approximately east to west along the northerly edge of the northerly parking area, at the east end of the Powder Point Bright (subject to an area of land excluded at High Pines used by the Duxbury Beach Reservation) and to authorize the Board of Selectmen to execute a lease in the name and on the behalf of the Town for the period beginning July 1, 2012 and ending June 30, 2013 on such terms as may be approved by the Board of Selectmen.

Motion received the requisite 2/3 vote called by the Moderator. Motion carried.

Article 18 – 4th of July Parade – Moved and seconded that the Town vote to raise and appropriate the sum of \$10,000.00 to fund the Town of Duxbury’s Fourth of July parade and ceremony, to be expended under the direction of the Town Manager.

Motion carried.

Article 19 – Housing Allocation Plan – Moved and seconded that the Town vote to adopt the Allocation of the Resources of the Duxbury Affordable Housing Trust Fund for Fiscal Year 2013 in accordance with the provisions of Chapter 112 of the Acts of 2005 as follows:

1) First time Homeownership Program

- a) Provide gifts, grants, or subsidies to assist low or moderate income homebuyers to purchase a home in the Town of Duxbury.
- b) Purchase rights of first refusal to acquire existing dwelling units for sale to low to moderate income households.

2) Conversion of Existing Properties

- a) Acquire and rehabilitate or redevelop existing residential units for purchase or rental by low to moderate income home buyers or tenants.
- b) Acquire, redevelop or convert existing non-residential structures for low to moderate income housing purchasers or tenants.

3) Develop New Affordable Housing Units

- a) Acquire and/or construct new residential units for purchase or rental by low to moderate income home buyers or tenants.

Motion carried.

Article 20 – Representative Town Meeting (Citizen Petition) – Moved and seconded that the Town vote to petition the General Court of the Commonwealth pursuant to section eight (8) of Article 89 of the Amendments to the State Constitution to enact special legislation providing for a change in Town Meeting from an “Open Town Meeting” to a “Representative Town Meeting”. Said special law to substantially include the following:

Section 1. The Members of the Board of Selectmen, the Town Moderator and the Town Clerk shall be Town Meeting members at large.

Section 2. Other than the designated members at large, the representative town meeting membership shall in each precinct consist of the largest number divisible by three which will admit of a representation thereof in the approximate proportion which the number of inhabitants therein bears to the total number of inhabitants in the town, and which will cause the total elected membership to be as nearly one hundred and eighty as may be.

The registered voters in every precinct shall, at the first annual town election held after the acceptance of this legislation, elect by ballot the number of registered voters in the precinct provided for in the first sentence of this section to be town meeting members of the town. The first third, in the order of votes received, of members so elected shall serve three years, the second third in such order shall serve two years, and the remaining third shall serve one year; in the case of a tie vote affecting the division into thirds, as aforesaid, the members elected from the precinct shall by ballot determine the same; and thereafter, at each annual town election the registered voters of each precinct shall, in like manner, elect, for the term of three years, one third of the number of elected town meeting members to which such precinct is entitled, and shall at such election fill for the unexpired term or terms any vacancy or vacancies then existing in the number of elected town meeting members in such precinct.

Section 3. The representative town meeting shall always operate in open session and secret ballots shall not be allowed. Any resident of the town who is not a town meeting member may speak on any article in a warrant, but shall not vote. Any taxpayer of the town who is not a town meeting member may speak on any article in a warrant, but shall not vote.

Section 4. The town meeting members as such shall receive no compensation. A town meeting member may resign by filing a written resignation with the Town Clerk, and such resignation shall take effect on the date of such filing. A town meeting member who removes from the town shall cease to be a town meeting member, and a town meeting member who removes from the precinct from which he was elected to another precinct may serve only until the next annual town meeting.

Section 5. Any vacancy in the full number of a town meeting members from any precinct, whether arising from a failure of the registered voters thereof to elect, or from any other cause, may be filled, until the next annual election, by the remaining members of the elected town meeting members of that precinct.

Section 6. A vote passed at any representative town meeting authorizing the expenditure of twenty thousand dollars or more as a special appropriation, or establishing a new board or office or abolishing an old board or office or merging two or more boards or offices, or fixing the term of office of town officers, where such term is optional, or increasing or reducing the number of members of a board, or adopting a new by-law, or amending and existing by-law, shall not be operative until after the expiration of ten days, exclusive of Sundays and holidays, from the dissolution of the meeting. If, within said ten days, a petition, signed by not less than three percent of the registered voters of the town, containing their names and addresses as they appear on the

list of registered voters, is filed with the selectmen asking that the question or questions involved in such a vote be submitted to the registered voters of the town at large, then the selectmen, after the expiration of five days, shall forthwith call a special meeting for the sole purpose of presenting to the registered voters at large the question or questions so involved. The polls shall be opened at two o'clock in the afternoon and shall be closed not earlier than eight o'clock in the evening, and all votes upon any questions so submitted shall be taken by ballot, and the check list shall be used in the several precinct meetings in the same manner as in the election of town officers. The questions so submitted shall be determined by a majority vote of the registered voters of the town voting thereon, but no action of the representative town meeting shall be reversed unless at least twenty percent of the registered voters shall so vote. Each question so submitted shall be in the form of the following question, which shall be placed upon the official ballot: - - - "Shall the town vote to approve the action of the representative town meeting whereby it was voted (brief description of the substance of the vote and by what vote thereon if such vote was tabulated)?" If such petition is not filed within said period of ten days, the vote of the representative town meeting shall become operative and effective upon the expiration of said period. Absent voter ballots shall be used at such election in accordance with the provisions of chapter fifty-four of the Massachusetts General Laws.

Section 7. The town, after the acceptance of this legislation, shall continue to have the capacity to act through and to be bound by its town meeting members, who shall, when convened from time to time as herein provided, constitute representative town meetings; and the representative town meetings shall exercise exclusively, so far as will conform to the provisions of this legislation, all powers vested in the municipal corporation. Action in conformity with all provisions of law now or hereafter applicable to the transaction of town affairs in town meeting, shall, when taken by any representative town meeting in accordance with the provisions of this legislation, have the same force and effect as if such action had been taken in a town meeting open to all the voters of the town as organized and conducted before the establishment in said town of representative town meeting government.

Section 8. This legislation shall not abridge the right of the inhabitants of the town to hold general meetings, as secured to them by the constitution of this Commonwealth; nor shall this legislation confer upon any representative town meeting in Duxbury the power finally to commit the town to any measure affecting its municipal existence or substantially changing its form of government without action thereon by the voters of the town at large, using the ballot and the check list therefor.

Motion failed.

Article 21 – Reconsideration Votes (Citizen Petition) – Moved and seconded that the Town vote to amend the General By-Laws by deleting the language in Section 2.4.6 of Chapter 2 in its entirety, and substituting in its place the following language:

“A motion for reconsideration shall not be permitted”.

Moderator was not able to call the voice vote - a vote count was taken. Yes – 31, No – 177

Motion failed.

Article 22 – Town Meeting Ballot Votes (Citizen Petition – Robert Doyle) – Moved and seconded that the Town vote to amend the General By-Laws by adding a new section, numbered 2.4.9 to read as follows:

“At a Special or Annual Town Meeting, a vote shall be taken by secret ballot at the direction of the Moderator or by vote of twenty (20%) percent of the voters present at said Town Meeting.”

There was a motion to move the previous question. **Motion carried.**

Voting Article 22, **Did not receive the requisite vote called by the Moderator - Motion failed.**

Article 23 – Town Meeting Ballot Votes (Citizen Petition – James Sullivan) – Moved and seconded that the Town vote to amend the General By-Laws by adding a new section, numbered 2.4.8 to read as follows:

“Any vote on any Article at a Special or Annual Town Meeting shall be taken by ballot as directed by the Moderator or upon the recommendation of the Finance Committee or twenty (20) voters at the meeting.”

There was a motion to amend the Article by deleting the words “upon the recommendation of the Finance Committee or”.

Motion carried.

There was a motion to vote the question as amended. **Motion carried.**

Voting Article 23 as amended - **Moderator was not able to call the voice vote - a vote count was taken.**

Yes – 42, No – 152

Motion failed.

Meeting recessed at 10:30pm until Monday, March 12, 2012 at 7:00pm.

Meeting was called to order on March 12, 2012 at 7:05 pm.

Article 24 – Town Clerk Position (Board of Selectmen) – Moved and seconded that the Town vote to change the position of Town Clerk from a position elected by the voters at the Town’s Election to a position appointed by the Board of Selectmen, subject to approval and acceptance of this change by the voters at the Annual Town Election by the Town’s official ballot, all in accordance with Massachusetts General Laws Chapter 41 Section 1B and further, upon approval by the voters at the Annual Town Election, to amend the General By-Laws of the Town, Sections 3.4 and 5.2, to change the position of Town Clerk from an “Elected Town Official” to an “Appointment made by the Board of Selectmen”, to take effect upon the expiration of the term of the Town Clerk, as required by Massachusetts General Laws Chapter 41, Section 1B.

Motion failed.

Article 25 – Benefits for Elected Officials – Moved and seconded that the Town vote to authorize the Board of Selectmen to file a petition with the General Court prohibiting elected officials of the Town from being eligible from participating in the Town’s Contributory Medical, Dental and Life Insurance Plan, and further to empower the Board of Selectmen to file a petition with the General Court in substantially the following form: An amendment was made and seconded to add after the words of the “Town Clerk” “ and those [officials] serving as of the date of this meeting”

A vote to add the second amendment Yes-203-No-64

Voting Article 25, as amended - **Moderator was not able to call the voice vote - a vote count was taken.**

Yes – 93, No – 178

Motion failed.

Article 26 – Reduce Taxes for Senior Citizens – Moved and seconded that the Town vote to indefinitely postpone this Article.

Motion carried.

Article 27 – Powder Point Bridge – Moved and seconded that the Town vote to appropriate the sum of \$2,400,000.00 for the purpose of repair and reconstruction of the Powder Point Bridge, said sum to include construction costs and associated architectural, engineering, inspection and related costs, and to meet said appropriation to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of

\$2,400,000.00 under Chapter 44 of the General Laws or any other enabling authority, and to authorize the Town Manager to apply for and accept any gifts or grants for such project, said appropriation to be expended under the direction of the Town Manager, and further to authorize the Town Manager to take any and all steps necessary to effectuate the purposes of this Article.

Received 2/3 requisite vote called by the Moderator - Motion carried.

Article 28 – Water Mains in Pine Street Area – Moved and seconded that the Town vote to appropriate the sum of \$1,225,000.00 for the purpose of installing water mains on Pine Street and Lake Shore Drive, and further to install a water service connection on Pine Street to provide water service to Pine Brook Way, as shown on a plan on file at the office of the Town Clerk, said sum to include construction costs and associated engineering inspection, and related costs, as shown on plan #2 at the Office of the Town Clerk, and to meet this appropriation, transfer the sum of \$300,000.00 from Water Retained Earnings, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$925,000.00 under Chapter 44 of the General Laws or any other enabling authority, said appropriation to be expended under the direction of the Town Manager, and further to authorize the Town Manager to take any and all steps necessary to effectuate the purposes of this Article.

Requisite 2/3 vote called by the Moderator – Motion carried.

Article 29 – CPC Operating Costs – Moved and seconded that the Town vote, upon recommendation of the Community Preservation Committee, to raise and appropriate the sum of \$80,500.00 in accordance with Massachusetts General Laws, Chapter 44B, for expenses and charges for the operation of the Community Preservation Committee, all for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013, said funds to be expended under the direction of the Town Manager.

Motion carried.

Article 30 – CPC Allocations – Moved and seconded that the Town vote to raise and appropriate, upon recommendation of the Community Preservation Committee, the sum of \$503,127.00 for the purpose of meeting the requirements of the Community Preservation Act, M.G.L. Chapter 44B, Section 6, for the purposes of Open Space, Community Housing (Affordable) and Historic Resources (Preservation).

Motion carried.

Article 31 – CPC, Housing Consultant – Moved and seconded that the Town vote to appropriate, upon recommendation of the Community Preservation Committee, the sum of \$20,000.00 for the purpose of hiring a Housing Consultant, and for costs related thereto, and to meet said appropriation, to transfer the sum of \$20,000.00 from the Housing Reserves of the Community Preservation Fund, and further to authorize the Board of Selectmen to solicit grants and receive gifts for this purpose, and further to authorize the Town Manager to expend sums of money for the purposes of this article from the Community Preservation Fund and from grants and gifts designated for this purpose, and further to authorize the Town Manager to enter into an agreement with the Housing Consultant on terms deemed to be in the best interest of the Town.

Motion carried.

Article 32 – Isaac Keene Barn – Moved and seconded that the Town vote to appropriate, upon recommendation of the Community Preservation Committee, the sum of \$205,000.00 for the Historic Preservation of the Isaac Keene Barn located on Keene Street, and for costs related thereto, and to meet said appropriation, to raise and appropriate the sum of \$205,000.00 in accordance with Massachusetts General Laws, Chapter 44B, said funds to be expended under the direction of the Town Manager, and further to authorize the Board of Selectmen to enter into a permanent preservation restriction, pursuant to the Massachusetts General Laws Chapter 44B, Section 12 and Chapter 184, Section 31, on terms and conditions to be deemed by the Board of Selectmen to be in the best interest of the Town.

Did not receive the requisite 2/3 vote: Yes – 56, No – 157. Motion failed.

Meeting recessed at 10:30pm until Tuesday, March 13, 2012 at 7:30pm.

Meeting was called to order on March 13, 2012 at 7:30 pm.

Article 33 – Depot Street Sidewalk – Moved and seconded that the Town vote to indefinitely postpone this Article.

Motion carried.

Article 34 – Duxbury Library Entrance – Moved and seconded that the Town vote to appropriate, upon recommendation of the Community Preservation Committee, the sum of \$15,290.00 for the Historic Preservation of the entrance to the Duxbury Free Library located at 77 Alden Street, and for costs related thereto, and to meet said appropriation, transfer the sum of \$15,290.00 from the Historical Preservation Reserves of the Community Preservation Fund, and further to authorize the Board of Selectmen to solicit grants and receive gifts for this purpose, and further to authorize the Town Manager to expend sums of money for the purposes of this Article from the Community Preservation Fund and from grants and gifts designated for this purpose.

Motion carried.

Article 35 – North Hill Red Barn – Moved and seconded that the Town vote to appropriate, upon recommendation by the Community Preservation Committee, the sum of \$100,000.00 for the Historic Preservation of the Red Barn at the North Hill Country Club, located on Merry Avenue, and for costs related thereto, and to meet said appropriation, to transfer the sum of \$100,000.00 from the Historical Preservation Reserves of the Community Preservation Fund, and further to authorize the Board of Selectmen to solicit grants and receive gifts for this purpose, and further to authorize the Town Manager to expend sums of money for the purposes of this Article from the Community Preservation Fund and from grants and gifts designated for this purpose.

Moderator was not able to call the voice vote - a vote count was taken. Yes – 169, No – 58

Motion carried.

Article 36 – First Meeting House – Moved and seconded that the Town vote to appropriate, upon recommendation of the Community Preservation Committee, the sum of \$7,600.00 for a ground penetrating radar study and analysis of the First Meeting House site at the Chestnut Street Burial Ground, and for costs related thereto, and to meet said appropriation, transfer the sum of \$7,600.00 from the Historical Preservation Reserves of the Community Preservation Fund, and further to authorize the Board of Selectmen to solicit grants and receive gifts for this purpose, and further to authorize the Town Manager to expend sums of money for the purposes of this Article from the Community Preservation Fund and from grants and gifts designated for this purpose.

Motion carried.

Article 37 – Nathaniel Winsor, Jr. House, Chimneys – Moved and seconded that the Town vote to appropriate, upon recommendation of the Community Preservation Committee, the sum of \$37,500.00 for the Historic Reconstruction of the Chimneys at the Nathaniel Winsor, Jr. House located on Washington street, and for costs related thereto, and to meet said appropriation to transfer the sum of \$37,500.00 from the Historical Preservation Reserves of the Community Preservation Fund, and further to authorize the Board of Selectmen to enter into a permanent Preservation Restriction, pursuant to the Massachusetts General Laws Chapter 44B, Section 12 and Chapter 184, Section 31, on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, and further to authorize the Town Manager to expend sums of money for the purposes of this Article from the Community Preservation Fund.

Received the requisite 2/3 vote: Yes – 206, No – 28. Motion carried.

Article 38 – CPC Exemption – Moved and seconded that the Town vote to adopt, upon recommendation of the Community Preservation Committee, the following exemption to the Community Preservation Act found in Massachusetts General Laws Chapter 44B, Section 3 (E) (3): that the first \$100,000.00 of the assessed value of class one, residential parcels be exempt from the Community Preservation Act surcharge, and further to submit such exemption from the surcharge, if approved by the Town Meeting, for acceptance by the voters of the Town of Duxbury at the next qualifying Town or State Election.

Motion carried.

Article 39 – CPC Surcharge Reduction (Citizen Petition) - Moved and seconded that the Town vote to amend certain provisions of the acceptance by the Town of the Community Preservation Act, known as Chapter 44B of Massachusetts General Laws, by reducing the surcharge from three percent (3%) to one percent (1%) and further to submit such reduction of the surcharge, if approved by the Town Meeting, for acceptance by the voters of the Town of Duxbury at the next qualifying Town or State Election.

There was a motion to move the previous question. **Motion carried.**

Voting Article 39, **Moderator was not able to call the voice vote - a vote count was taken.**
Yes – 122, No – 114. Motion carried.

There was a motion for reconsideration of Article 39. **Did not receive the requisite vote called by the Moderator - Motion failed.**

Article 40 – Transfer Parcels to Conservation – Moved and seconded that the Town vote to authorize the transfer of certain parcels of Town-owned land, identified as Duxbury Assessors parcels 010-500-008, 010-500-001, 010-500-031, 070-500-020, 070-500-022, 070-500-122, 070-500-021, 080-500-036, 080-500-037, to be held in the care and custody of the Conservation Commission for Conservation purposes under Massachusetts General Laws Chapter 40, Section 8C; said parcels being identified on documents on file at the Office of the Town Clerk.

Received the requisite 2/3 vote called by the Moderator - Motion carried.

Article 41 – Old Colony Planning Council – Moved and seconded that the Town vote to become a member of the Old Colony Planning Council as provided for under Chapter 332 of the Acts of 1967.
Motioned carried.

Motion Article 42-Flood Maps-Moved and seconded that Section 202.1, 202.9, and section 402.1 of the Duxbury Zoning Bylaws were amended and voted at the above meeting to read as follows:

202 Location of Districts

202.1 Zoning Map

Said districts are located and bounded as delineated on the “Town of Duxbury, Massachusetts Zoning Map” dated March 2009 as created by Greatwall GIS Services consisting of seven (7) sheets in total as revised and amended to date and on file in the office of Town Clerk including the Wetland and Watershed Protection District Map dated March 4, 1971, as revised and amended to date and on file in the office of Town Clerk, and an Aquifer Protection Map, dated January 15, 1986, as revised and amended March 24, 1993 and December 4, 2002 on file at the office of the Town Clerk, and a Duxbury Insurance Rate Map (DFIRM) dated May 17, 2005 and on file at the office of the Town Clerk. The Zoning Map with boundaries of the districts and all explanatory matter thereon is hereby made a part of this Bylaw shall be resolved according to written terms. This Map has been replaced by adopting a revised Duxbury Flood Insurance Rate Map (DRIFM) entitled, “Flood Insurance Rate Map, Plymouth County, Massachusetts (ALL Jurisdictions), effective Date July 17, 2012, as prepared by the Federal Emergency Management Agency (FEMA)” and on file with the Town Clerk, and substituting the Map referenced thereto with the new title and new date on the revised Map in the above Protective Bylaw Section.

And further to add changes to:

202.2 District Boundary Line Descriptions

202.9 Boundaries of Flood Hazard Areas Overlay District are shown and set forth in the “Flood Insurance Rate Map, Plymouth County, Massachusetts (All Jurisdictions), effective date July 17, 2012) as prepared by the Federal Emergency Management Agency (FEMA)” on file at the office of Town Clerk and in the Planning Board. And further to add changes to:

402 Flood Hazard Areas Overlay District

402.1 The Flood Hazard Areas Overlay District shall be considered throughout the Town. It shall include all special flood hazard areas throughout the Town. It shall include all flood hazard areas within the Town, as

shown and set forth in the” Flood Insurance Rate Plymouth County, Massachusetts (All Jurisdictions),effective date July 17,2012 as prepared by the Federal Emergency Management Agency (FEMA)” on file in the office of Town Clerk, and shall include all land areas within the flood elevation established under Title 33 Chapter 1, Part 67, Code of Federal regulations Register at 49 FR 40916 on May on May 1986.

2/3 vote required –Received the requisite 2/3 called by the Moderator.

Article 43 – Historic District By-Law – Moved and seconded that the Town vote to amend Chapter 12 of the General By-Laws, known as the Local Historic District By-Law by deleting the text indicated by strikethrough and by inserting the text indicated by ***bold italics*** in section 12.2 Definitions as follows:

12.2. Definitions

“Person Aggrieved” the applicant; an owner of adjoining property; an owner of property within the same District area; an owner of property within 100 feet of said District area; ***an owner of property within the same historic district as the property within one hundred feet of said property lines*** and any charitable corporation in which one of its purposes is the preservation of historic places, structures, buildings or districts;

and,

12.11 Enforcement and Penalties

12.11.4 Whoever violates any of the provisions of this By-Law shall be punishable by a fine of not less than \$10.00 nor more than ~~\$500.00~~ ***\$300.00*** for each offense under the provisions of M.G.L. Chapter 40C Section 13. Each day during any portion of which such violation continues to exist shall constitute a separate offense.

Motion carried.

Article 44 – Wind Facilities By-Law Change (Short Form, Citizen Petition) – Moved and seconded that the Town vote to indefinitely postpone this Article.

Requisite 2/3 vote received and called by the Moderator. Motion carried.

Article 45 – Stretch Energy Code – Moved and seconded that the Town vote to indefinitely postpone this Article.

Motion carried.

Article 46 – Illegal Trash Disposal – Moved and seconded that the Town vote to amend the General By-laws by adding a new Section 7.8, entitled “Illegal Trash Disposal” as follows:

7.8.1 No person shall dispose of rubbish, filth, hazardous materials, or litter of any kind on any street, sidewalk, or other publicly-owned area in the Town, with the exception of the Town Disposal area. This provision of the Bylaws may be enforced by any Police Officer, or by the Health Agent, by non-criminal disposition pursuant to the provision of Massachusetts General Laws, Chapter 40, Section 21D. The penalty for violation of any provision of this Bylaw shall be \$100.00 for the first offense and each subsequent offense;

and by renumbering the existing sections 7.8 through 7.19 accordingly.

A motion was made to amend the Article as follows:

“The penalty for violation of any provision of this Bylaw shall be \$100.00 for the first offense and \$300.00 for each subsequent offense. Each day shall constitute a separate offense.”

Voting the amendment to Article 46 – Motion carried.

Voting Article 46 as amended – Motion carried.

Article 47 – Stabilization Fund – Moved and seconded that the Town vote to Indefinitely Postpone the Article.

Motion carried.

Article 48 – Free Cash – Moved and seconded that the Town vote to Indefinitely Postpone the Article.

Motion carried.

The Annual Town Meeting was adjourned sine die at 10:32pm on Tuesday,
March 13, 2012

<u>Total-</u>	\$66,571,834
Tax Levy-	\$60,807,664
Free Cash-	\$ 1,421,388
Other available Funds-	\$ 1,017,782
Borrowing-	\$ 3,325,000

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

**Special Town Meeting
Saturday, March 10, 2012
Performing Arts Center
Duxbury, MA**

The Moderator called the Special Town Meeting to order after the recessing of the Annual Town Meeting at 9:20am and was adjourned sine die at 10:10am all on Saturday, March 10, 2012 in the Performing Arts Center at 73 Alden Street, Duxbury.

Article 1, Motion 1 – Current Fiscal Year Transfers, Town Meeting – Moved and seconded that the Town vote to appropriate the sum of \$550.00 to supplement Town Meeting expenses, and to meet this appropriation to transfer the sum of \$550.00 from Selectmen Personal Services.

Motion carried.

Article 1, Motion 2 – Current Fiscal Year Transfers, Information Services Personal Services – Moved and seconded that the Town vote to appropriate the sum of \$600.00 to supplement Information Systems Personal Services, and to meet this appropriation to transfer the sum of \$600.00 from Selectmen Personal Services.

Motion carried.

Article 1, Motion 3 – Current Fiscal Year Transfers, Human Resources Expenses – Moved and seconded that the Town vote to appropriate the sum of \$7,220.00 to supplement Human Resources expenses, and to meet this appropriation to transfer the sum of \$7,220.00 from Assessors Personal Services.

Motion carried.

Article 1, Motion 4 – Current Fiscal Year Transfers, Fire Personal Services – Moved and seconded that the Town vote to appropriate the sum of \$29,400.00 to supplement Fire Department salaries, and to meet this appropriation to transfer the sum of \$29,400.00 from Free Cash.

Motion carried.

Article 1, Motion 5 – Current Fiscal Year Transfers, Fire Department Expenses – Moved and seconded that the Town vote to appropriate the sum of \$37,600.00 to supplement Fire Department Expenses, and to meet this appropriation to transfer the sum of \$19,000.00 from Free Cash and the sum of \$18,600.00 from Fire Personal Services.

Motion carried.

Article 1, Motion 6 – Current Fiscal Year Transfers, Harbormaster Expenses – Moved and seconded that the Town vote to appropriate the sum of \$716.26 to supplement Harbormaster Department expenses, and to meet this appropriation to transfer the sum of \$716.26 from Treasurer/Collector Personal Services.

Motion carried.

Article 1, Motion 7 – Current Fiscal Year Transfers, Library Personal Services – Moved and seconded that the Town vote to appropriate the sum of \$10,802.81 to supplement Library salaries, and to meet this appropriation to transfer the sum of \$10,802.81 from Assessors Personal Services.

Motion carried.

Article 1, Motion 8 – Current Fiscal Year Transfers, Short-Term Interest Expenses – Moved and seconded that the Town vote to appropriate the sum of \$7,975.00 to supplement short-term interest expenses, and to meet this appropriation to transfer the sum of \$7,975.00 from Bond Issuance Costs.

Motion carried.

Article 1, Motion 9 – Current Fiscal Year Transfers, Reserve Fund – Moved and seconded that the Town vote to appropriate the sum of \$43,502.50 to supplement the Reserve Fund, and to meet this appropriation to transfer the sum of \$43,502.50 from Insurance Recovery Greater than \$20,000.00.

Motion carried.

Article 1, Motion 10 – Current Fiscal Year Transfers, Town Manager Personal Services – Moved and seconded that the Town vote to appropriate the sum of \$5,511.66 to supplement Town Manager Personal Services, and to meet this appropriation to transfer the sum of \$2,000.00 from Assessors Personal Services, and \$3,511.66 from Bond Issuance Costs.

Motion carried.

Article 1, Motion 11 – Current Fiscal Year Transfers, Central Fuel Depot Expenses – Moved and seconded that the Town vote to appropriate the sum of \$80,000.00 to supplement Central Fuel Depot expenses, and to meet this appropriation to transfer the sum of \$23,000.00 from Lands & Natural Resources Personal Services and the sum of \$57,000.00 from Free Cash.

Motion carried.

Article 1, Motion 12 – Current Fiscal Year Transfers, Police Personal Services – Moved and seconded that the Town vote to appropriate the sum of \$7,476.82 to supplement Police Personal Services, and to meet this appropriation to transfer the sum of \$7,476.82 from Bond Issuance Costs.

Motion carried.

Article 2 – Unpaid Bills – Moved and seconded that the Town vote to appropriate the sum of \$1,887.42 to pay the following unpaid bills of previous Fiscal Years which may be legally unenforceable due to the insufficiency of an appropriation; and to meet said appropriation to transfer the sum of \$1,702.19 from Treasurer Collector Personal Services and \$185.23 from Property/Liability Insurance for the following:

Vendor	Department	Amount
Coppola & Coppola	Treasurer/Collector Expenses	\$155.00
Doughboy Police & Fire Supply	Fire Department Expenses	\$279.90
N-STAR	Fire Department Expenses	\$1,145.73
Metromedia Energy	Fire Department Expenses	\$121.56
Tiny & Sons Glass Co	Property & Liability Insurance	\$185.23
	Total	\$1,887.42

Received the requisite 9/10 vote called by the Moderator (vote was unanimous) - Motion carried.

Article 3 – Union Contracts – Moved and seconded that the Town vote to Indefinitely Postpone Article 3. There are no union contracts at this time.

Motion carried.

Article 4 – Pension Reserve Fund – Moved and seconded that the Town vote to appropriate the sum of \$100,000.00 to the Pension Reserve Fund, and to meet said appropriation, transfer the sum of \$100,000.00 from Free Cash.

Motion carried.

Article 5 – Percy Walker Pool Enterprise Fund – Moved and seconded that the Town vote to appropriate the sum of \$10,000.00 to the Percy Walker Pool Enterprise Fund, and to meet said appropriation to transfer the sum of \$10,000.00 from Free Cash.

Motion carried.

Article 6 – Crematory Construction Funds – Moved and seconded that the Town vote to appropriate the sum of \$66,955.11 to the Crematory Construction Fund for the purpose of offsetting the costs associated with Crematory Construction, and to meet said appropriation, to transfer the sum of \$66,955.11 from the Crematory Construction Stabilization Fund.

Received the requisite 2/3 vote called by the Moderator - Motion carried.

Article 7 – Delete Borrowing Authority, Blairhaven – Moved and seconded that the Town vote to amend the vote taken under Article 24 of the 2011 Annual Town Meeting by deleting the authorization to borrow and by substituting in its place the authorization to appropriate the sum of \$812,000.00 for the purposes of that Article, and to meet said appropriation, to transfer the sum of \$812,000.00 from the Undesignated Fund Balance of the Community Preservation Fund.

Motion carried.

Article 8 – Transfer to Stabilization – Moved and seconded that the Town vote to appropriate the sum of \$300,000 to the stabilization fund, and to meet said appropriation, to transfer the sum of \$300,000.00 from Free Cash.

Received the requisite 2/3 vote called by the Moderator – Motion carried.

Article 9 – Pilgrim Nuclear Power Station – Moved and seconded that the Town vote to approve the following:

The Town of Duxbury, Massachusetts opposes continued operation of Pilgrim Nuclear Power Station (PNPS) until all safety improvements recommended by the Nuclear Regulatory Commission (NRC) as a result of lessons learned from the failures of similarly designed reactors in Fukushima, Japan have been fully implemented; and requests the NRC to immediately suspend all further action on the application of the Entergy Corporation for renewal of its license to operate PNPS until such full implementation has been accomplished.

The Clerk of Duxbury shall forward the text of this article to the Nuclear Regulatory Commission, the Town of Duxbury's State and Federal delegations, the Select Boards within the Emergency Planning Zone of the Pilgrim Nuclear Power Station, and Entergy Corporation, so that the intent of the citizens of Duxbury is widely known.

Motion carried.

Article 10 – Transfer Parcels to Water Department – Moved and seconded that the Town vote to transfer the care, custody and control and convey parcels 1, 2 and 3 of Assessor's Parcel #130-020-000, as shown on a plan of land entitled "Plan of Land Showing Assessor's Parcels 130C-020-000 & 130C-502-022 off Teakettle Lane & Moduc Street Duxbury, MA" by Stenbeck & Taylor dated October 18, 2011, a copy of which is on file with the Town Clerk, from the Town of Duxbury to its Water Department and to appropriate a sum of money for the purposes of this Article, and to meet said appropriation, to transfer the sum of \$50,000.00 from Water Enterprise Fund Retained Earnings.

Received the requisite 2/3 vote called by the Moderator – Motion carried.

The meeting was opened at 9:20am and was adjourned sine die at 10:10am all on Saturday, March 10, 2012 in the PAC at 73 Alden St., Duxbury, MA

Certification of Funds:

Other Funds	\$1,056,797.58
<u>Free Cash</u>	<u>\$515,400.00</u>
Total	\$1,572,197.58

Respectfully submitted,
Nancy M. Oates
Duxbury Town Clerk

Annual Town Election
Saturday, March 24, 2012
Duxbury Middle School Gymnasium
Duxbury, MA

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Selectman							
David J. Madigan	134	186	139	99	87	88	733
Paul E. McCormack	73	97	40	39	28	37	314
Write-In	0	0	0	0	1	0	1
Blank	2	1	2	3	0	3	11
Assessor							
Linda M. Collari	158	210	128	95	85	98	774
Write-In	0	3	0	0	0	0	3
Blank	51	71	53	46	31	30	282
Moderator							
Friend S. Weiler, Sr.	162	242	144	112	94	109	863
Write-In	10	3	1	1	2	0	17
Blank	37	39	36	28	20	19	179
Planning Board							
Scott C. Casagrande	148	206	125	93	82	93	747
Write-In	2	1	1	1	0	0	5
Blank	60	77	55	47	34	35	308
School Committee							
John P. Heinstadt	163	213	132	99	87	102	796
Write-In	2	3	1	1	0	0	7
Blank	44	68	48	41	29	26	256
Library Trustees (Vote for 2)							
Paula S. Harris	174	220	141	101	92	91	819
Laney S. Mutkoski	151	209	126	96	82	91	755
Write-In	2	1	0	1	0	0	4
Blank	91	146	95	84	58	74	548
Housing Authority							
David M. O'Connell	54	96	37	31	28	27	273
Michael J. Thorp	47	52	60	55	37	34	285
Bertram L. Walters	68	77	36	26	22	40	269
Write-In	3	1	2	0	0	0	6
Blank	38	59	46	29	29	27	228

Total Ballots *	209	284	181	141	116	128	1,059
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Absentee Ballots	8	22	8	5	3	29	75
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* Absentee Ballots included in Total Ballots

I hereby certify the results of the Duxbury Annual Town Election held on March 24, 2012 at the Duxbury Middle School Gymnasium from 8am - 8pm.

Respectfully Submitted
Nancy M. Oates
Duxbury Town Clerk

Finance



The Duxbury Bank, later the Cable House,
and now a private residence on Washington Street.
Photo taken by William Facey, the telegraph operator, circa 1900-1910

Assessing Department
Economic Advisory Committee
Finance Committee
Finance Director
Fiscal Advisory Committee
Human Resources
Town Accountant
(Including financial reports)
Treasurer/Collector
Trust Funds

Assessing Department

Included among its FY 2012 significant activities and accomplishments, the Assessing Department:

- Successfully completed the FY 2012 Town-wide revaluation program. This project was completed in time for the tax bills to be issued on schedule.
- Received approval from the Bureau of Accounts of the FY2012 tax rate of \$13.79.
- The Department welcomed Stephen J. Dunn as the new Director of Assessing in July of 2011 and a new Administrative Assistant, Dottie Lamoureux, in November of 2011.
- Worked jointly with the Council on Aging Director and the Board of Assessors to achieve approval by the Board of Selectman of a plan to increase from twenty to thirty five the number of Town residents who are able to participate in the Senior Work-off Abatement program.
- Continued a Payment In Lieu of Taxes initiative under which the Town's non-profit tax exempt properties were solicited to make a financial contribution to support Town services such as police and fire protection and DPW services. A total of \$5,450 was received under this program.
- Continued the practice of putting an insert in the tax bills of all Town property owners that summarized the Assessing Department's tax relief programs. Conducted a presentation at the Senior Center on January 9, 2012 regarding the tax exemptions programs that are available for senior citizens.
- The new growth for FY 2012 was \$377,546.

Notable Assessment Statistics

<u>Assessment Data</u>	<u>FY 2012</u>	<u>FY 2011</u>
Taxable Real Estate	\$3,158,952,171	\$3,312,488,000
Personal Property	\$41,683,140	\$40,395,200
Total Real and Personal	\$3,200,635,311	\$3,352,883,200
Average Single Family Assessment	\$556,900	\$584,600

Respectfully submitted,

Board of Assessors

James G. MacNab, Chair; June E. Albritton, V. Chair; Linda Collari, Clerk

Economic Advisory Committee

The Economic Advisory Committee (EAC) has a mission to support, promote, and foster economic strategies, working with the local business community. The committee is made up of designees from the Board of Selectmen, Planning Board and Zoning Board of Appeals. The Selectmen also appoint three local business owners and three citizens at large. The board for most of this fiscal year included John Bear, Linda Collari, Georgia Cosgrove, Chris Donato, Clark Hinkley, Phillip Markella, John Stanton, Tom Tucker, and Scott Zoltowski.

There was some reorganization this year with Tom Tucker, who has served as Chairman for several years, stepping down, but remaining an active member of the EAC. John Bear served as Chairman with Georgia Cosgrove as Vice Chair. Various combinations of meeting times and frequency were considered, resulting in an every other month first Wednesday, Eight AM schedule, which fits local business owners' schedules. There was some turnover in membership, and the committee was fortunate to add individuals with strong retail background.

The EAC continues to focus on three areas:

- Business Development:

This activity includes efforts to attract new businesses to fill large vacant Neighborhood Business District properties in Millbrook and Cox's Corner. Meetings and briefings were held with four interested businesses during the year. Business development is also working with the retail property owners in Halls Corner to encourage them to bring in "good" replacement retail that will succeed and increase buyer traffic for other stores.

- Business District Enhancement:

This initiative looks for ways to improve the primary business districts with a focus on the largest, Halls Corner. A long term effort is to improve the traffic and parking patterns, which currently divide the district into several discrete sections as opposed to a cohesive shopping destination. The committee applied for a grant from State agencies for assistance and study in this area.

In the near term the EAC began an initiative to create a more consistent look among the various businesses in Halls Corner; starting with the specification of curbside planters that property owners would use in Halls Corner. The cohesive look would be carried through to a standard choice of plantings, as provided by the Community Garden Club. The summer of 2012 was the first use of these planters.

- The Permitting Process:

Improving the permitting process has been the least active area for EAC, but the changes suggested in the Zoning Bylaw review should be beneficial to new business.

Respectfully submitted,
John Bear, Chair

Finance Committee

The Finance Committee is responsible for making recommendations on all matters that are brought before Town Meeting, consistent with Chapter 6 of the Duxbury General Laws. While many towns limit the scope of their finance committees, in Duxbury, the Finance Committee operates as Town Meeting advisor, making recommendations on everything from the Town Manager's proposed budget to zoning changes to citizen petition articles. The Finance Committee fulfilled its obligations this past year by reviewing, with Department Heads and our very capable Finance Director, all 66 budgets that constitute the Town's annual operating budget for FY13. We also reviewed and made recommendations on the 10 articles we presented for the October 2011 Special Town Meeting, as well as the 48 articles on the 2012 Annual Town Meeting Warrant and the 18 motions for the March 2012 Special Town Meeting.

The other members of the FY2012 Finance Committee have been Gene Blanchard, Colleen Brayer, Melissa Donohoe, Bill Harris, Eleanor MacKay, Mark Mahoney, Gay Shanahan, and Betsy Sullivan. I thank them for their service to the Town.

Respectfully submitted,
Ken McCarthy, Chair

Finance Director

Fiscal year 2012 was the year of building construction and renovation. During the year four major construction/renovation projects were somewhere between development and completion.

The crematory project, which was budgeted for \$2.65 million, was complete and up and running. A state of the art facility, it is projected to be more efficient resulting in less costly operation. More importantly, it is a facility that is better equipped to handle public interaction.

The Fire Station renovations were substantially complete by the end of the fiscal year. Firefighters were moved out of their temporary quarters in a trailer to a facility better suited to provide adequate living quarters for those men and women working twenty four hour shifts. Budgeted at \$3.7 million, the renovations bring the station up to code as well as address the needs of today's emergency response force.

The Police Station, long overdue, broke ground in FY 2012. Budgeted at \$6.25 million, the facility is ahead of schedule. The new Police Station will provide the officers and staff the technology and safety not existent in the current West street location. It is anticipated that the station will open in the spring of 2013.

Another exciting project is the new junior/senior high school project. At the October 29th Special Town Meeting, an article was passed in the amount of \$126,806,161 to fund the project. This vote was later validated at a Town held election. Groundbreaking occurred by year-end and great progress is being made. The facility is anticipated to be ready for use by September 2014.

No less important was the passage of the FY 2012 operating budget. Totaling \$54,956,335, the operating budget represents an increase of 1.7% over the FY 2011 budget. Funded entirely with recurring revenue, this budget provided for the same level of services historically delivered by the municipality.

Again this year the Town was able to substantially increase its reserves. At the March 12th STM \$300,000 was transferred into the Stabilization Fund. This represented an increase of over twenty-two percent in the balance. The total increase to this fund since FY 2007 is nearly 155%. Additionally, \$100,000 was added to the Pension Reserve Fund, increasing its balance by over eighteen percent.

The Town was able to dedicate over \$1.6 million to a comprehensive C.I.P. program. From these funds, the Town was able to purchase equipment such as dump trucks for the DPW, a refurbished Fire Rescue Truck, and improve technology for Police, Fire, and Education.

Thanks to the many people who were able to make all this happen.

Respectfully submitted,
John M. Madden, Finance Director

Fiscal Advisory Committee

The Fiscal Advisory Committee has nine members appointed by the Moderator. It is responsible for reviewing capital projects and reporting their recommendations to the Town Meeting, the Finance Committee and the Board of Selectmen. Capital expenses are generally defined as purchases of equipment or building construction or repair projects that exceed \$25,000 and have an estimated life of 3 years or more. In addition, it reviews other Warrant Articles being proposed for Town Meeting that involve Capital Expenditures such as CPC proposals, land purchases, etc., that come before the citizens of Duxbury at an Annual or Special Town Meeting.

In addition to these efforts, Fiscal Advisory Committee has produced a long term capital budget report that is presented at the Annual Town Meeting. This report estimates the effect on our estimated tax rate for our residents based on the various capital projects being undertaken or considered by the town.

Fiscal Advisory also reviews all department requests for fee increases and reports our recommendations to the Board of Selectmen who are responsible for making any changes in Fees. Any increases are carefully reviewed and only approved if justified by increases in cost to provide the particular service.

Respectfully submitted,

Karen Barry, Beth Conway, Alexander Chin, Francis Mangione, David Matthews, William O'Toole,
Nancy von Stackelberg, Ling Wong

Human Resources

This Department is staffed by full-time Human Resources Officer, Jeannie Horne, and part-time Benefits Coordinator, Phylis Hughes. It operates under the policy direction of the Personnel Board and the regular management of the Finance Director. Our work serves the needs of approximately 300 town employees, 500 school employees and 400 retirees. It includes; compliance with and interpretation of the Town of Duxbury's Personnel Bylaws, collective bargaining contracts, employee policies and procedures, recruitment and selection of new employees, orientation and administration of benefit plans, legal compliance, training, employee relations, compensation, risk management, and labor relations. (While the Schools are under the jurisdiction of the School Committee this department does handle their benefit administration, and shares our established policy and practice standards.)

Policies and Procedures

The Human Resources Department meets regularly with the Town's Labor Specialist and the Personnel Board to review policy and recommend revisions as necessary.

Recruitment, Selection and Retention

This department assists other Town departments with the hiring, separation and retirement process on various levels. Our talented and dedicated employees continually provide excellent service and subject matter expertise to the citizens of Duxbury. In an effort to formalize responsibilities and expectations, the Town continues its enterprise-wide job description effort involving supervisors, employees and union representatives.

Benefit Administration

This department administers employee benefits for all town, school and retired employees. We are responsible for preparing required government reports, participating in audits, and managing the annual employee open enrollment and benefit fair for; health, dental, life, cancer and disability insurance, as well as medical and dependent flexible spending accounts. Our self insured health plans continued to be managed carefully in partnership with our Insurance Committee. We offered health insurance for dependants up to age 26 beginning on July 1, 2011, and offered open enrollment for the 'Commonwealth Choice Voluntary Plan', per Mass Health Care Reform. At the request of employees, we rolled out the 'Benny Card' for Medical Flexible Spending Account spending, eliminating the need for manual and paper based reimbursements.

Municipal Health Insurance Reform was a strong area of focus this year. This department arranged seminars for joint Board of Selectmen and School Committee meetings explaining the related process. The results will save the Town more than \$2.2 million over the next three years. This savings was realized through the elimination of the Master Health Plus indemnity plan, increased and new copays over the next two years and the

introduction of deductibles in the third year. These changes also bring the Town into compliance with National Health Care Reform. Because this law and the required process to change our health plan benefits did not provide a mechanism for communication with non-union employees we also provided seminars to them. This ensured that non-union employees also had their own opportunity to understand the changes and ask questions both before and after the health plan changes were made.

Labor Relations

The Human Resources Officer interprets and administers the terms of collective bargaining agreements, individual employment contracts, and acts as liaison to Labor Counsel and union representatives. On a regular basis this position provides research and comparability studies to the Town Manager, Finance Director, Selectman, Labor Counsel, Personnel Board and various members of management.

Compensation and Performance

For employees covered under the Personnel Bylaw, we improved and simplified the existing processes and resources to conduct our annual performance evaluations, and merit based salary increases. The Personnel Plan work hour requirement of 1,560 for performance evaluations and merit increases was removed creating an annual evaluation requirement for all Personnel Plan employees and a more equitable and frequent opportunity to have a dialog about expectations and job performance.

Risk Management

Employee well being remained an operational and strategic priority. The Risk Management Committee continued to work together to ensure that the Town's risk management control measures create a safer and more compliant work environment. This committee is comprised of the Human Resources Officer, Executive Assistant to the Town Manager, Town and School Department Heads, and our Loss Control Manager from Massachusetts Inter-local Insurance Association (MIIA) the town's workers compensation, general liability, property, and automobile insurance provider.

Our Risk Management Committee meetings are held quarterly. The Town's risk exposure is further limited by; Injured on Duty insurance (for Fire, Harbormaster and Police employees), our partnership with our occupational health provider 'Jordan on the Job', relevant free or low cost training opportunities, and capitalizing on available and related grants.

Again we participated in the "MIIA Rewards" program, and received a credit of \$34,618 towards our overall premium costs due to our improved risk management procedures during FY12. We thank everyone for helping us obtain this significant credit by making timely reports of losses, participating in the Risk Management Committee, and available training opportunities.

Training

Whenever possible we utilize no-cost training resources through MIIA and AllOne Health, our Employee Assistance Provider (EAP). In partnership with MIIA and our EAP, the department continued to offer 'cluster' training surrounding communities and our employees. These trainings target areas of concern and loss experience. In addition, we continued our monthly 'Lunch and Learn' series for employees providing education about available benefits. Lastly, we offered back injury and slip and fall prevention training sessions that were mandatory for DPW and custodial staff, and voluntary for all other employees.

Wellness Activities

The Town continues to encourage good health, better lifestyle awareness, and greater physical fitness for employees. We continue to see an increase in the number of employees participating in the fitness reimbursement benefit.

Our jobs are rewarding, challenging and enjoyable, thanks to the employees and citizens of Duxbury. Special thanks to the staff in the offices of; Accounting, Council on Aging, Finance, Information Technology, Library, Payroll, Town Manager, Treasurer, and the Schools, with whom we work so closely. Your friendship, support, and humor are always appreciated.

We are proud to work for the Town of Duxbury and its citizens.

Respectfully submitted,

Jeannie Horne, Human Resources Officer
Phylis Hughes, Benefits Coordinator

Town Accountant

The Department of Revenue has certified the 2012 General Fund Free Cash in the amount of \$4,528,910 an increase of \$930,251 over 2011. The Water Enterprise Fund Retained Earnings was certified in the amount of \$963,303 and the Pool Enterprise Fund Retained Earnings closed FY 2012 with a deficit fund balance of \$34,375. This deficit was subsidized by the general fund in the FY 2013 tax rate process.

General Fund revenues came in approximately \$1,939,884 more than budgeted for the fiscal year ending June 30, 2012. State aid to the Town increased from budgeted by \$24,781.00 while Motor Vehicle Excise taxes came in \$470,406 more than budgeted, as well as an increase of \$731,047 in licenses and permit. General Fund expenditures came in approximately \$907,219 less than budgeted. Some of the budgets that returned unexpended funds which attributed to this surplus were the Police Department for \$152,161, the Fire Department for \$42,622, the Snow & Ice budget returned \$49,442, the Transfer Station returned \$28,014, the Sewer Department for \$30,992, Library for \$19,473, health insurance for \$234,190 and fire and liability insurance and worker's compensation attributed \$122,507 to the surplus.

The Town prepared and submitted, for the eighth year, The Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2011 and received the Certificate of Achievement for Excellence in Financial Reporting for the eighth year. This achievement is accomplished with the cooperative efforts of the assessors' office, the treasurer/collector's office, and the accounting and finance department with the assistance from our auditors, Powers and Sullivan. The audit for Fiscal Year 2012 has been completed and the Comprehensive Annual Financial Report (CAFR) has been submitted to the Government Finance Officers Association (GFOA).

The Town for the third year has balanced the operating budget presented to town meeting without the use of free cash. From year to year we face an uncertainty in the level of funding that will be provided to the Town from the State. Even in these difficult economic times the Town will continue to strive to provide the level of services that have existed in the past.

Respectfully submitted,

Claudette Coutu
Town Accountant

Town of Duxbury
Combined Balance Sheet
June 30, 2012

	General <u>Fund</u>	Special <u>Revenue</u>	Capital <u>Projects</u>	Water <u>Enterprise</u>	Pool <u>Enterprise</u>	Trust and <u>Agency</u>	Long-Term <u>Debt Group</u>	Total
Cash - Unrestricted Checking	\$ 12,136,410	\$ 4,502,545	\$ 6,425,494	\$ 1,980,508	\$ (22,274)	\$ 9,024,374	\$ -	\$ 34,047,057
Cash - Restricted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,704,769	\$ -	\$ 4,704,769
Receivables	\$ 2,987,093	\$ 23,271	\$ -	\$ 160,819	\$ -	\$ -	\$ -	\$ 3,171,183
Accrued Receivables	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due From The Commonwealth	\$ -	\$ 113,282	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113,282
Due From The General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000
Other Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amounts to Be Provided	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,484,642	\$ 17,484,642
TOTAL ASSETS	\$ 15,123,503	\$ 4,639,098	\$ 6,425,494	\$ 2,141,327	\$ (22,274)	\$ 14,129,143	\$ 17,484,642	\$ 62,297,856
Warrants Payable	\$ 1,740,171	\$ 294,399	\$ 12,963	\$ 37,453	\$ 12,102	\$ 2,429	\$ -	\$ 2,099,517
Accrued Payrolls & Withholdings	\$ 1,712,663	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,712,663
Deferred Revenues	\$ 2,306,200	\$ 136,553	\$ -	\$ 160,819	\$ -	\$ -	\$ -	\$ 2,603,572
Allowance for Abatements & Exemptions	\$ 680,893	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 680,893
Claims Incurred But Not Reported	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 919,050	\$ -	\$ 919,050
Other Liabilities	\$ 91,061	\$ 280,688	\$ -	\$ -	\$ -	\$ 196,604	\$ -	\$ 568,353
Notes Payable	\$ -	\$ -	\$ 16,098,000	\$ -	\$ -	\$ -	\$ -	\$ 16,098,000
Bonds Payable	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,484,642	\$ 18,284,642
Due to Trust Fund	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
TOTAL LIABILITIES	\$ 7,730,988	\$ 711,640	\$ 16,110,963	\$ 198,272	\$ 12,102	\$ 1,118,083	\$ 17,484,642	\$ 45,743,613
Reserved Fund Balance:								
Appropriations	\$ 1,421,388	\$ 2,543,913	\$ (9,685,469)	\$ 979,752	\$ -	\$ -	\$ -	\$ (4,740,416)
Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Purposes	\$ 656,223	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 656,223
Appropriation Deficits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retained Earnings	\$ -	\$ -	\$ -	\$ 963,303	\$ (34,376)	\$ -	\$ -	\$ 928,927
Unreserved Fund Balance:								
Designated	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,011,060	\$ -	\$ 13,011,060
Undesignated	\$ 5,314,904	\$ 1,383,545	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,698,449
TOTAL FUND BALANCE	\$ 7,392,515	\$ 3,927,458	\$ (9,685,469)	\$ 1,943,055	\$ (34,376)	\$ 13,011,060	\$ -	\$ 16,554,243
TOTAL LIABILITIES/FUND BALANCE	\$ 15,123,503	\$ 4,639,098	\$ 6,425,494	\$ 2,141,327	\$ (22,274)	\$ 14,129,143	\$ 17,484,642	\$ 62,297,856

Town of Duxbury
Combined Special Revenue Funds
June 30, 2012

Account Title	Fund 220 School Lunch	Fund 241 School Fed. Grts.	Fund 242 School State Grts.	Fund 243 School Gifts	Fund 244 School Revolving	Sub-Total School Spec. Revenue Funds
Cash - Unrestricted Checking	\$ 177,412	\$ 18,748	\$ 645,364	\$ 43,560	\$ 1,111,598	\$ 1,996,682
Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ 8,638	\$ 8,638
TOTAL CASH:	\$ 177,412	\$ 18,748	\$ 645,364	\$ 43,560	\$ 1,120,236	\$ 2,005,320
Tax Liens	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
User Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Liens Added To Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TAXES & CHARGES RECEIVABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apportioned Assessments, Not Yet due	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apportioned Assessments Added To Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSESSMENTS RECEIVABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due From the Commonwealth	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS:	\$ 177,412	\$ 18,748	\$ 645,364	\$ 43,560	\$ 1,120,236	\$ 2,005,320
Warrants payable	\$ 621	\$ 6,155	\$ 8,145	\$ 25,695	\$ 42,506	\$ 83,122
Accrued Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prepaid Revenue	\$ -	\$ -	\$ -	\$ -	\$ 204,208	\$ 204,208
Other Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Notes Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES:	\$ 621	\$ 6,155	\$ 8,145	\$ 25,695	\$ 246,714	\$ 287,330
Fund Balance - Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance - Reserved for Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance - Federal Grants	\$ -	\$ 12,593	\$ -	\$ -	\$ -	\$ 12,593
Fund Balance - State Grants	\$ -	\$ -	\$ 637,219	\$ -	\$ -	\$ 637,219
Fund Balance - Revolving Fund	\$ 176,791	\$ -	\$ -	\$ 17,865	\$ 873,522	\$ 1,068,178
Fund Balance - Receipts Reserved for Appropriation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance - Community Preservation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FUND BALANCE:	\$ 176,791	\$ 12,593	\$ 637,219	\$ 17,865	\$ 873,522	\$ 1,717,990
TOTAL LIABILITIES/FUND BALANCE:	\$ 177,412	\$ 18,748	\$ 645,364	\$ 43,560	\$ 1,120,236	\$ 2,005,320

Town of Duxbury
Combined Special Revenue Funds
June 30 2012,

Account Title	Fund 230 Highway	Fund 251 Town Fed. Grts.	Fund 252 Town State Grts.	Fund 253 Town Gifts	Fund 254 Town Revolving	Fund 255 Park & Rec Revolv.	Fund 256 Receipts Reserved	Fund 257 Community Pres.	Sub-Total Town Spec. Revenue Funds	TOTAL
Cash - Unrestricted Checking	\$ (17,498)	\$ (2,453)	\$ 64,343	\$ 229,456	\$ (89,583)	\$ 117,635	\$ 109,365	\$ 2,085,960	\$ 2,497,225	\$ 4,493,907
Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,638
TOTAL CASH:	\$ (17,498)	\$ (2,453)	\$ 64,343	\$ 229,456	\$ (89,583)	\$ 117,635	\$ 109,365	\$ 2,085,960	\$ 2,497,225	\$ 4,502,545
Tax Liens	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 644	\$ 644	\$ 644
User Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Liens Added To Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TAXES & CHARGES RECEIVABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 644	\$ 644	\$ 644
Apportioned Assessments, Not Yet due	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apportioned Assessments Added To Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,627	\$ 22,627	\$ 22,627
TOTAL ASSESSMENTS RECEIVABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,627	\$ 22,627	\$ 22,627
Due From the Commonwealth	\$ -	\$ -	\$ 113,282	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113,282	\$ 113,282
Other Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS:	\$ (17,498)	\$ (2,453)	\$ 177,625	\$ 229,456	\$ (89,583)	\$ 117,635	\$ 109,365	\$ 2,109,231	\$ 2,633,779	\$ 4,639,098
Warrants payable	\$ -	\$ 1,228	\$ 110,028	\$ 15,109	\$ 11,708	\$ 31,622	\$ -	\$ 41,583	\$ 211,277	\$ 294,399
Accrued Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prepaid Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,104	\$ -	\$ 2,895	\$ 75,999	\$ 280,207
Other Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 481	\$ 481	\$ 481
Deferred Revenue	\$ -	\$ -	\$ 113,282	\$ -	\$ -	\$ -	\$ -	\$ 23,271	\$ 136,553	\$ 136,553
Notes Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES:	\$ -	\$ 1,228	\$ 223,310	\$ 15,109	\$ 11,708	\$ 104,726	\$ -	\$ 68,230	\$ 424,310	\$ 711,640
Fund Balance - Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance - Reserved for Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,850	\$ 11,850	\$ 11,850
Fund Balance - Federal Grants	\$ -	\$ (3,681)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,681)	\$ 8,912
Fund Balance - State Grants	\$ (17,498)	\$ -	\$ (45,685)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (63,183)	\$ 574,036
Fund Balance - Revolving Fund	\$ -	\$ -	\$ -	\$ 214,347	\$ (101,290)	\$ 12,909	\$ -	\$ -	\$ 125,966	\$ 1,194,144
Fund Balance - Receipts Reserved for Appropriation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109,365	\$ -	\$ 109,365	\$ 109,365
Fund Balance - Community Preservation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 645,606	\$ 645,606	\$ 645,606
Undesignated Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,383,545	\$ 1,383,545	\$ 1,383,545
TOTAL FUND BALANCE:	\$ (17,498)	\$ (3,681)	\$ (45,685)	\$ 214,347	\$ (101,290)	\$ 12,909	\$ 109,365	\$ 2,041,001	\$ 2,209,469	\$ 3,927,458
TOTAL LIABILITIES/FUND BALANCE:	\$ (17,498)	\$ (2,453)	\$ 177,625	\$ 229,456	\$ (89,583)	\$ 117,635	\$ 109,365	\$ 2,109,231	\$ 2,633,779	\$ 4,639,098

Town of Duxbury
Capital Project Funds
June 30, 2012

Account Title	Fund 301 Cemetery Exp. Project	Fund 302 Pool Project	Fund 303 Senior Center Parking Lot Project	Fund 304 Crematory/Cemetery Office Facility	Fund 305 Fire Station Design	Fund 306 Police Station	Fund 331 DMS & DHS Feasibility Study Proj.	Fund 332 Chandler School Roof Project	Fund 333 Schematic Design High & Middle School	Fund 334 DMS & DHS Construction Project	Fund 349 & 399 Completed Capital Projects	Sub-Total Capital Projects Town
Cash - Unrestricted Checking	\$ 1,242 \$	17,614 \$	\$ 14,446 235,705	\$	444,882 \$	3,514,736 \$	50,159 \$	312 \$	78,098 \$	1,801,138 \$	25,775 \$	6,184,107
Due From Other Governments	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-
TOTAL ASSETS	\$ 1,242 \$	17,614 \$	\$ 14,446 235,705	\$	444,882 \$	3,514,736 \$	50,159 \$	312 \$	78,098 \$	1,801,138 \$	25,775 \$	6,184,107
Warrants Payable	\$ - \$	- \$	- \$	\$ - 2,413	\$ 8,000	2,550 \$	- \$	- \$	-	\$	- \$	12,963
Accounts Payable	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-	\$	- \$	-
Bid Deposits	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-	\$	- \$	-
Deferred Revenue	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-	\$	- \$	-
Bond Anticipation Notes Payable	\$ - \$	- \$	- 2,600,000 \$	\$ 3,842,000	\$ 4,706,000 \$	- \$	- \$	- \$	950,000	4,000,000 \$	- \$	16,098,000
Grant Anticipation Notes Payable	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	-	\$	- \$	-
TOTAL LIABILITIES	\$ - \$	- \$	- 2,602,413 \$	\$ 3,850,000	\$ 4,708,550 \$	- \$	- \$	- \$	950,000	4,000,000 \$	- \$	16,110,963
Special Purposes	\$ 1,242 \$	17,614 \$	\$ 14,446 (2,366,708)	\$ (3,405,118)	(1,193,814) \$	50,159 \$	312 \$	(871,902) \$	(2,198,862) \$	25,775 \$	(9,926,856)	
TOTAL FUND BALANCES	\$ 1,242 \$	17,614 \$	\$ 14,446 (2,366,708)	\$ (3,405,118)	(1,193,814) \$	50,159 \$	312 \$	(871,902) \$	(2,198,862) \$	25,775 \$	(9,926,856)	
TOTAL LIABILITIES/FUND BALANCES	\$ 1,242 \$	17,614 \$	\$ 14,446 235,705	\$	444,882 \$	3,514,736 \$	50,159 \$	312 \$	78,098 \$	1,801,138 \$	25,775 \$	6,184,107

[Town of Duxbury](#)

Capital Project Funds -Continued
June 30, 2012

Account Title	Fund 351 Damon Wells Water Project	Fund 352 Water Mains Water Project	Fund 353 Birch St. Tank Water Project	Fund 359 Completed Water Cap. Proj.	Sub-Total Capital Projects Enterprise	TOTAL
Cash - Unrestricted Checking	\$ 132,368	\$ 83,949	\$ 70	\$ 25,000	\$ 241,387	\$ 6,425,494
Due From Other Governments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS	\$ 132,368	\$ 83,949	\$ 70	\$ 25,000	\$ 241,387	\$ 6,425,494
Warrants Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,963
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bid Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Anticipation Notes Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,098,000
Grant Anticipation Notes Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,110,963
Special Purposes	\$ 132,368	\$ 83,949	\$ 70	\$ 25,000	\$ 241,387	\$ (9,685,469)
TOTAL FUND BALANCES	\$ 132,368	\$ 83,949	\$ 70	\$ 25,000	\$ 241,387	\$ (9,685,469)
TOTAL LIABILITIES/FUND BALANCES	\$ 132,368	\$ 83,949	\$ 70	\$ 25,000	\$ 241,387	\$ 6,425,494

Town of Duxbury
Schedule of Combined Trust Funds
June 30, 2012

	<u>Fund 810</u> <u>Non-Expendable</u>	<u>Fund 820</u> <u>Expendable</u>	<u>Fund 830</u> <u>Health Claims</u>	<u>Fund 890</u> <u>Agency</u>	TOTAL
Cash -Unrestricted Checking	\$ -	\$ 3,803,996	\$ 5,021,856	\$ 198,522	\$ 9,024,374
Cash - Restricted Savings	\$ 3,704,769	\$ -	\$ 1,000,000	\$ -	\$ 4,704,769
Due from the General Fund	\$ -	\$ 400,000	\$ -	\$ -	\$ 400,000
Accrued Contributions Receivable	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS	\$ 3,704,769	\$ 4,203,996	\$ 6,021,856	\$ 198,522	\$ 14,129,143
Warrants Payable	\$ -	\$ -	\$ 511	\$ 1,918	\$ 2,429
Accrued Payroll	\$ -	\$ -	\$ -	\$ -	\$ -
Due To Other Governments	\$ -	\$ -	\$ -	\$ 2,588	\$ 2,588
Deposits Held to Guarantee Performance	\$ -	\$ -	\$ -	\$ 187,840	\$ 187,840
Claims Incurred But Not Reported	\$ -	\$ -	\$ 919,050	\$ -	\$ 919,050
Other Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -
Special Details Payable	\$ -	\$ -	\$ -	\$ 6,176	\$ 6,176
TOTAL LIABILITIES	\$ -	\$ -	\$ 919,561	\$ 198,522	\$ 1,118,083
Special Purposes	\$ -	\$ -	\$ -	\$ -	\$ -
Non Expendable Trusts	\$ 3,704,769	\$ -	\$ -	\$ -	\$ 3,704,769
Expendable Trusts	\$ -	\$ 4,203,996	\$ 5,102,295	\$ -	\$ 9,306,291
Undesignated Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FUND BALANCE	\$ 3,704,769	\$ 4,203,996	\$ 5,102,295	\$ -	\$ 13,011,060
TOTAL LIABILITIES/FUND BALANCE	\$ 3,704,769	\$ 4,203,996	\$ 6,021,856	\$ 198,522	\$ 14,129,143

Town of Duxbury
General Fund
Fund 100

BALANCE SHEET
June 30, 2012

Assets

Cash	\$	12,135,550
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Petty Cash	\$	860
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Receivables:

Real Estate Tax	\$	809,574		
Personal Property Tax	\$	13,604		
Deferred Real Estate	\$	301,481		
Tax Liens	\$	39,287		
Tax Foreclosures	\$	686,466		
Sewer Receivables	\$	15,653		
Motor Vehicle Excise	\$	201,442		
Boat and Other Excise	\$	10,489		
Departmental Receivables	\$	359,526		
Unapportioned Special Assessments	\$	549,571		
	\$	2,987,093	\$	2,987,093

Total Assets		\$ 15,123,503
--------------	--	---------------

Liabilities and Fund Balance

Liabilities:

Warrants Payable	\$	1,740,171
Accrued Teachers Payroll	\$	1,671,466
Accrued Liabilities	\$	-
Withholdings Payable	\$	41,197
Abandoned Property & Unclaimed items	\$	748
Deferred Revenues	\$	2,306,200
Allowance For Abatements & Exemptions	\$	680,893
Prepaid Property Taxes	\$	86,617
Other Liabilities	\$	3,696
Due to Trust Fund	\$	400,000
Bond Anticipation Notes	\$	800,000

Fund Balances:

Appropriation Deficits	\$	-
Special Purposes	\$	656,223
Reserve for Expenditures	\$	1,421,388
Undesignated	\$	5,314,904
Total Fund Balance	\$	7,392,515

Total Liabilities and Fund Balance		\$ 15,123,503
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TOWN OF DUXBURY
GENERAL FUND
APPROPRIATION ACCOUNTS

Department	ATM 3/12/11 Raise & App	Borrowing ATM/STMI	Free Cash Article	Other Financing Sources	STM Transfers	2012 Budget	2012 Transfer	2012 Revised budget	2012 Expenditures	2012 Encumbered	Return to General Fund
Town Meeting											
Expenses	\$ 3,600.00	\$ -	\$ -	\$ -	\$ 550.00	\$ 4,150.00	\$ -	\$ 4,150.00	\$ 3,721.05	\$ -	\$ 428.95
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513.00	\$ 513.00	\$ 513.00	\$ -	\$ -
Total	\$ 3,600.00	\$ -	\$ -	\$ -	\$ 550.00	\$ 4,150.00	\$ 513.00	\$ 4,663.00	\$ 4,234.05	\$ -	\$ 428.95
Moderator											
Salaries	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 40.00	\$ -	\$ -	\$ 40.00
Total	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 40.00	\$ -	\$ -	\$ 40.00
Selectmen											
Salaries	\$ 247,859.00	\$ -	\$ -	\$ -	\$ 4,361.66	\$ 252,220.66	\$ 5,380.00	\$ 257,800.66	\$ 251,097.49	\$ -	\$ 6,703.17
Expenses	\$ 19,200.00	\$ -	\$ -	\$ -	\$ -	\$ 19,200.00	\$ -	\$ 19,200.00	\$ 13,440.15	\$ 708.35	\$ 5,051.50
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35.00	\$ 35.00	\$ 35.00	\$ -	\$ -
Total	\$ 267,059.00	\$ -	\$ -	\$ -	\$ 4,361.66	\$ 271,420.66	\$ 5,615.00	\$ 277,035.66	\$ 264,572.64	\$ 708.35	\$ 11,754.67
Historical Comm											
Expenses	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 84.28	\$ -	\$ 115.72
Total	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 84.28	\$ -	\$ 115.72
Finance Com											
Expenses	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 299.04	\$ -	\$ 200.96
Total	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 299.04	\$ -	\$ 200.96
Finance Director											
Salaries	\$ 97,625.00	\$ -	\$ -	\$ -	\$ -	\$ 97,625.00	\$ 2,420.00	\$ 100,045.00	\$ 100,045.00	\$ -	\$ -
Expense	\$ 2,675.00	\$ -	\$ -	\$ -	\$ -	\$ 2,675.00	\$ -	\$ 2,675.00	\$ 2,657.18	\$ -	\$ 17.82
Total	\$ 100,300.00	\$ -	\$ -	\$ -	\$ -	\$ 100,300.00	\$ 2,420.00	\$ 102,720.00	\$ 102,702.18	\$ -	\$ 17.82
Accounting											
Salaries	\$ 204,316.00	\$ -	\$ -	\$ -	\$ -	\$ 204,316.00	\$ 1,748.00	\$ 206,064.00	\$ 205,641.01	\$ -	\$ 422.99
Expenses	\$ 8,230.00	\$ -	\$ -	\$ -	\$ -	\$ 8,230.00	\$ -	\$ 8,230.00	\$ 6,328.70	\$ -	\$ 1,901.30
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 212,546.00	\$ -	\$ -	\$ -	\$ -	\$ 212,546.00	\$ 1,748.00	\$ 214,294.00	\$ 211,969.71	\$ -	\$ 2,324.29
Audit											
Expenses	\$ 41,700.00	\$ -	\$ -	\$ -	\$ -	\$ 41,700.00	\$ -	\$ 41,700.00	\$ 41,700.00	\$ -	\$ -
Total	\$ 41,700.00	\$ -	\$ -	\$ -	\$ -	\$ 41,700.00	\$ -	\$ 41,700.00	\$ 41,700.00	\$ -	\$ -
Assessor											
Salaries	\$ 224,184.00	\$ -	\$ -	\$ -	\$ (20,022.81)	\$ 204,161.19	\$ 80.00	\$ 204,241.19	\$ 204,241.15	\$ -	\$ 0.04
Expenses	\$ 22,045.00	\$ -	\$ -	\$ -	\$ -	\$ 22,045.00	\$ -	\$ 22,045.00	\$ 21,708.96	\$ -	\$ 336.04
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ 50.00
Total	\$ 246,229.00	\$ -	\$ -	\$ -	\$ (20,022.81)	\$ 226,206.19	\$ 130.00	\$ 226,336.19	\$ 225,950.11	\$ -	\$ 386.08
Treasurer/Collector											
Salaries	\$ 255,478.00	\$ -	\$ -	\$ -	\$ (2,418.45)	\$ 253,059.55	\$ -	\$ 253,059.55	\$ 252,074.97	\$ -	\$ 984.58
Expenses	\$ 55,750.00	\$ -	\$ -	\$ -	\$ -	\$ 55,750.00	\$ -	\$ 55,750.00	\$ 51,930.70	\$ 2,630.13	\$ 1,189.17
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 311,228.00	\$ -	\$ -	\$ -	\$ (2,418.45)	\$ 308,809.55	\$ -	\$ 308,809.55	\$ 304,005.67	\$ 2,630.13	\$ 2,173.75

TOWN OF DUXBURY
GENERAL FUND
APPROPRIATION ACCOUNTS

Department	ATM 3/12/11 Raise & App	Borrowing ATM/STMI	Free Cash Article	Other Financing Sources	STM Transfers	2012 Budget	2012 Transfer	2012 Revised Budget	2012 Expenditures	2012 Encumbered	Return to General Fund
Legal											
Expenses	\$ 262,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,376.31	\$ 322,376.31	\$ 300,817.21	\$ 21,559.10	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850.00	\$ 850.00	\$ -	\$ -	\$ -
Total	\$ 262,000.00	\$ -	\$ -	\$ -	\$ -	\$ 262,000.00	\$ 61,226.31	\$ 323,226.31	\$ 301,667.21	\$ 21,559.10	\$ -
Personnel Board											
Salaries	\$ 63,881.00	\$ -	\$ -	\$ -	\$ -	\$ 63,881.00	\$ 1,539.00	\$ 65,420.00	\$ 65,420.00	\$ -	\$ -
Expenses	\$ 17,550.00	\$ -	\$ -	\$ -	\$ 7,220.00	\$ 24,770.00	\$ -	\$ 24,770.00	\$ 22,611.36	\$ 1,390.19	\$ 768.45
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190.08	\$ 190.08	\$ 7.19	\$ -	\$ 182.89
Total	\$ 81,431.00	\$ -	\$ -	\$ -	\$ 7,220.00	\$ 88,651.00	\$ 1,729.08	\$ 90,380.08	\$ 88,038.55	\$ 1,390.19	\$ 951.34
Computer											
Salaries	\$ 60,750.00	\$ -	\$ -	\$ -	\$ 600.00	\$ 61,350.00	\$ 1,215.00	\$ 62,565.00	\$ 62,565.00	\$ -	\$ -
Expenses	\$ 188,469.00	\$ -	\$ -	\$ -	\$ -	\$ 188,469.00	\$ -	\$ 188,469.00	\$ 175,464.03	\$ 11,543.28	\$ 1,461.69
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,564.65	\$ 18,564.65	\$ 16,231.50	\$ -	\$ 2,333.15
Total	\$ 249,219.00	\$ -	\$ -	\$ -	\$ 600.00	\$ 249,819.00	\$ 19,779.65	\$ 269,598.65	\$ 254,260.53	\$ 11,543.28	\$ 3,794.84
Tax Title											
Expenses	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 3,271.00	\$ -	\$ 11,729.00
Total	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 3,271.00	\$ -	\$ 11,729.00
Town Clerk											
Salaries	\$ 118,893.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 124,893.00	\$ (860.94)	\$ 124,032.06	\$ 120,628.81	\$ -	\$ 3,403.25
Expenses	\$ 3,100.00	\$ -	\$ -	\$ -	\$ -	\$ 3,100.00	\$ -	\$ 3,100.00	\$ 3,013.93	\$ -	\$ 86.07
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 343.12	\$ 343.12	\$ -	\$ -
Total	\$ 121,993.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 127,993.00	\$ (860.94)	\$ 127,475.18	\$ 123,985.86	\$ -	\$ 3,489.32
Election & Registration											
Salaries	\$ 15,838.00	\$ -	\$ -	\$ -	\$ -	\$ 15,838.00	\$ 860.94	\$ 16,698.94	\$ 16,698.94	\$ -	\$ -
Expenses	\$ 17,190.00	\$ -	\$ -	\$ -	\$ -	\$ 17,190.00	\$ -	\$ 17,190.00	\$ 14,764.78	\$ 2,422.50	\$ 2.72
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 261.80	\$ 261.80	\$ 241.75	\$ -	\$ 20.05
Total	\$ 33,028.00	\$ -	\$ -	\$ -	\$ -	\$ 33,028.00	\$ 1,122.74	\$ 34,150.74	\$ 31,705.47	\$ 2,422.50	\$ 22.77
Conservation											
Salaries	\$ 122,016.00	\$ -	\$ -	\$ -	\$ -	\$ 122,016.00	\$ 2,975.00	\$ 124,991.00	\$ 123,229.21	\$ -	\$ 1,761.79
Expenses	\$ 12,260.00	\$ -	\$ -	\$ -	\$ -	\$ 12,260.00	\$ -	\$ 12,260.00	\$ 12,256.26	\$ -	\$ 3.74
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,324.66	\$ 3,324.66	\$ 3,264.66	\$ -	\$ 60.00
Total	\$ 134,276.00	\$ -	\$ -	\$ -	\$ -	\$ 134,276.00	\$ 6,299.66	\$ 140,575.66	\$ 138,750.13	\$ -	\$ 1,825.53
Planning Board											
Salaries	\$ 105,314.00	\$ -	\$ -	\$ -	\$ -	\$ 105,314.00	\$ -	\$ 105,314.00	\$ 105,305.28	\$ -	\$ 8.72
Expenses	\$ 10,850.00	\$ -	\$ -	\$ -	\$ -	\$ 10,850.00	\$ -	\$ 10,850.00	\$ 8,124.91	\$ 253.49	\$ 2,471.60
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144.20	\$ 144.20	\$ 144.20	\$ -	\$ -
Total	\$ 116,164.00	\$ -	\$ -	\$ -	\$ -	\$ 116,164.00	\$ 144.20	\$ 116,308.20	\$ 113,574.39	\$ 253.49	\$ 2,480.32
TOTAL GEN GOVT	\$ 2,196,513.00	\$ -	\$ -	\$ -	\$ (3,709.60)	\$ 2,192,803.40	\$ 99,866.70	\$ 2,293,013.22	\$ 2,210,770.82	\$ 40,507.04	\$ 41,735.36

TOWN OF DUXBURY
GENERAL FUND
APPROPRIATION ACCOUNTS

Department	ATM 3/12/11 Raise & App	Borrowing ATM/STML	Free Cash Article	Other Financing Sources	STM Transfers	2012 Budget	2012 Transfer	2012 Revised budget	2012 Expenditures	2012 Encumbered	Return to General Fund
Police											
Salaries	\$ 2,857,562.00	\$ -	\$ -	\$ -	\$ (32,523.18)	\$ 2,825,038.82	\$ 140,369.50	\$ 2,965,408.32	\$ 2,817,225.10	\$ -	\$ 148,183.22
Expenses	\$ 231,750.00	\$ -	\$ -	\$ -	\$ 40,000.00	\$ 271,750.00	\$ 8,689.50	\$ 280,439.50	\$ 275,827.81	\$ 633.55	\$ 3,978.14
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 159,522.85	\$ 159,522.85	\$ 159,522.85	\$ -	\$ -
Total	\$ 3,089,312.00	\$ -	\$ -	\$ -	\$ 7,476.82	\$ 3,096,788.82	\$ 308,581.85	\$ 3,405,370.67	\$ 3,252,575.76	\$ 633.55	\$ 152,161.36
Fire											
Salaries	\$ 2,157,713.00	\$ -	\$ -	\$ -	\$ 10,800.00	\$ 2,168,513.00	\$ 41,876.00	\$ 2,210,389.00	\$ 2,170,267.17	\$ 104.00	\$ 40,017.83
Expenses	\$ 251,200.00	\$ -	\$ -	\$ -	\$ 37,600.00	\$ 288,800.00	\$ 5,089.55	\$ 293,889.55	\$ 291,206.65	\$ 78.50	\$ 2,604.40
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,733.80	\$ 1,733.80	\$ 1,733.80	\$ -	\$ -
Total	\$ 2,408,913.00	\$ -	\$ -	\$ -	\$ 48,400.00	\$ 2,457,313.00	\$ 48,699.35	\$ 2,506,012.35	\$ 2,463,207.62	\$ 182.50	\$ 42,622.23
Inspectional Svcs											
Salaries	\$ 388,343.00	\$ -	\$ -	\$ -	\$ -	\$ 388,343.00	\$ -	\$ 388,343.00	\$ 378,252.00	\$ -	\$ 10,091.00
Expenses	\$ 25,200.00	\$ -	\$ -	\$ -	\$ -	\$ 25,200.00	\$ -	\$ 25,200.00	\$ 22,411.59	\$ 1,282.50	\$ 1,505.91
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140.00	\$ 140.00	\$ 140.00	\$ -	\$ -
Total	\$ 413,543.00	\$ -	\$ -	\$ -	\$ -	\$ 413,543.00	\$ 140.00	\$ 413,683.00	\$ 400,803.59	\$ 1,282.50	\$ 11,596.91
Harbormaster											
Salaries	\$ 217,829.00	\$ -	\$ -	\$ -	\$ -	\$ 217,829.00	\$ 9,276.00	\$ 227,105.00	\$ 212,172.29	\$ -	\$ 14,932.71
Expenses	\$ 21,800.00	\$ -	\$ -	\$ -	\$ 716.26	\$ 22,516.26	\$ -	\$ 22,516.26	\$ 20,975.22	\$ 460.80	\$ 1,080.24
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 239,629.00	\$ -	\$ -	\$ -	\$ 716.26	\$ 240,345.26	\$ 9,276.00	\$ 249,621.26	\$ 233,147.51	\$ 460.80	\$ 16,012.95
TOTAL PUB SAFETY	\$ 6,151,397.00	\$ -	\$ -	\$ -	\$ 56,593.08	\$ 6,207,990.08	\$ 366,697.20	\$ 6,574,687.28	\$ 6,349,734.48	\$ 2,559.35	\$ 222,393.45
Education											
Salaries	\$ 22,653,448.81	\$ -	\$ -	\$ -	\$ -	\$ 22,653,448.81	\$ -	\$ 22,653,448.81	\$ 22,521,005.03	\$ -	\$ 132,443.78
Expenses	\$ 6,293,009.19	\$ -	\$ -	\$ -	\$ -	\$ 6,293,009.19	\$ -	\$ 6,293,009.19	\$ 6,185,558.10	\$ 224,110.32	\$ (116,659.23)
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 253,452.69	\$ 253,452.69	\$ 220,725.58	\$ -	\$ 32,727.11
Total	\$ 28,946,458.00	\$ -	\$ -	\$ -	\$ -	\$ 28,946,458.00	\$ 253,452.69	\$ 29,199,910.69	\$ 28,927,288.71	\$ 224,110.32	\$ 48,511.66
TOTAL EDUCATION	\$ 28,946,458.00	\$ -	\$ -	\$ -	\$ -	\$ 28,946,458.00	\$ 253,452.69	\$ 29,199,910.69	\$ 28,927,288.71	\$ 224,110.32	\$ 48,511.66
Central Building											
Salaries	\$ 58,227.00	\$ -	\$ -	\$ -	\$ -	\$ 58,227.00	\$ 550.00	\$ 58,777.00	\$ 56,559.00	\$ -	\$ 2,218.00
Expenses	\$ 257,500.00	\$ -	\$ -	\$ -	\$ -	\$ 257,500.00	\$ -	\$ 257,500.00	\$ 243,049.62	\$ 1,600.36	\$ 12,850.02
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,553.09	\$ 5,553.09	\$ 5,553.09	\$ -	\$ -
Total	\$ 315,727.00	\$ -	\$ -	\$ -	\$ -	\$ 315,727.00	\$ 6,103.09	\$ 321,830.09	\$ 305,161.71	\$ 1,600.36	\$ 15,068.02
Building Maint											
Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390.92	\$ 390.92	\$ 390.92	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390.92	\$ 390.92	\$ 390.92	\$ -	\$ -
TarKln											
Expenses	\$ 16,200.00	\$ -	\$ -	\$ -	\$ -	\$ 16,200.00	\$ -	\$ 16,200.00	\$ 7,482.37	\$ 1,170.67	\$ 7,546.96
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68.23	\$ 68.23	\$ 68.23	\$ -	\$ -
Total	\$ 16,200.00	\$ -	\$ -	\$ -	\$ -	\$ 16,200.00	\$ 68.23	\$ 16,268.23	\$ 7,550.60	\$ 1,170.67	\$ 7,546.96
Animal Control											
Salaries	\$ 54,092.00	\$ -	\$ -	\$ -	\$ -	\$ 54,092.00	\$ 4,153.00	\$ 58,245.00	\$ 57,920.00	\$ -	\$ 325.00
Expenses	\$ 9,250.00	\$ -	\$ -	\$ -	\$ -	\$ 9,250.00	\$ -	\$ 9,250.00	\$ 7,481.49	\$ 29.09	\$ 1,739.42
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 63,342.00	\$ -	\$ -	\$ -	\$ -	\$ 63,342.00	\$ 4,153.00	\$ 67,495.00	\$ 65,401.49	\$ 29.09	\$ 2,064.42

TOWN OF DUXBURY
GENERAL FUND

APPROPRIATION ACCOUNTS

Department

	ATM 3/12/11 Raise & App	Borrowing ATM/STML	Free Cash Article	Other Financing Sources	STM Transfers	2012 Budget	2012 Transfer	2012 Revised budget	2012 Expenditures	2012 Encumbered	Return to General Fund
Lands & Nat Res											
Salaries	\$ 366,862.00	\$ -	\$ -	\$ -	\$ (23,000.00)	\$ 343,862.00	\$ (3,403.00)	\$ 340,459.00	\$ 329,643.19	\$ 128.22	\$ -
Expenses	\$ 42,000.00	\$ -	\$ -	\$ -	\$ -	\$ 42,000.00	\$ -	\$ 42,000.00	\$ 40,697.59	\$ 86.88	\$ 10,687.59
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390.00	\$ 390.00	\$ 390.00	\$ -	\$ 1,215.53
Total	\$ 408,862.00	\$ -	\$ -	\$ -	\$ (23,000.00)	\$ 385,862.00	\$ (3,013.00)	\$ 382,849.00	\$ 370,730.78	\$ 215.10	\$ 11,903.12
Fuel Depot											
Expenses	\$ 212,500.00	\$ -	\$ -	\$ -	\$ 80,000.00	\$ 292,500.00	\$ -	\$ 292,500.00	\$ 288,642.50	\$ -	\$ 3,857.50
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 212,500.00	\$ -	\$ -	\$ -	\$ 80,000.00	\$ 292,500.00	\$ -	\$ 292,500.00	\$ 288,642.50	\$ -	\$ 3,857.50
DPW Management											
Salaries	\$ 251,053.00	\$ -	\$ -	\$ -	\$ -	\$ 251,053.00	\$ 3,723.00	\$ 254,776.00	\$ 254,736.52	\$ -	\$ 39.48
Expenses	\$ 27,350.00	\$ -	\$ -	\$ -	\$ -	\$ 27,350.00	\$ -	\$ 27,350.00	\$ 24,952.58	\$ -	\$ 2,397.42
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ 150.00	\$ -	\$ -
Total	\$ 278,403.00	\$ -	\$ -	\$ -	\$ -	\$ 278,403.00	\$ 3,873.00	\$ 282,276.00	\$ 279,839.10	\$ -	\$ 2,436.90
Vehicle Maintenance											
Salaries	\$ 152,164.00	\$ -	\$ -	\$ -	\$ -	\$ 152,164.00	\$ (5,656.00)	\$ 146,508.00	\$ 137,993.35	\$ 29.60	\$ 8,485.05
Expenses	\$ 118,000.00	\$ -	\$ -	\$ -	\$ -	\$ 118,000.00	\$ -	\$ 118,000.00	\$ 117,471.08	\$ 17.98	\$ 510.94
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 270,164.00	\$ -	\$ -	\$ -	\$ -	\$ 270,164.00	\$ (5,656.00)	\$ 264,508.00	\$ 255,464.43	\$ 47.58	\$ 8,995.99
Highway Department											
Salaries	\$ 427,118.00	\$ -	\$ -	\$ -	\$ -	\$ 427,118.00	\$ 10,390.00	\$ 437,508.00	\$ 434,259.00	\$ -	\$ 3,249.00
Expenses	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ 65,000.00	\$ -	\$ 65,000.00	\$ 57,778.94	\$ 3,035.22	\$ 4,185.84
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 492,118.00	\$ -	\$ -	\$ -	\$ -	\$ 492,118.00	\$ 10,390.00	\$ 502,508.00	\$ 492,037.94	\$ 3,035.22	\$ 7,434.84
Snow & Ice											
Salaries	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ 60,000.00	\$ -	\$ 60,000.00	\$ 28,540.18	\$ -	\$ 31,459.82
Expenses	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -	\$ 110,000.00	\$ -	\$ 110,000.00	\$ 92,017.34	\$ -	\$ 17,982.66
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 170,000.00	\$ -	\$ -	\$ -	\$ -	\$ 170,000.00	\$ -	\$ 170,000.00	\$ 120,557.52	\$ -	\$ 49,442.48
Street Lights											
Expenses	\$ 38,000.00	\$ -	\$ -	\$ -	\$ -	\$ 38,000.00	\$ -	\$ 38,000.00	\$ 35,297.06	\$ -	\$ 2,702.94
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 38,000.00	\$ -	\$ -	\$ -	\$ -	\$ 38,000.00	\$ -	\$ 38,000.00	\$ 35,297.06	\$ -	\$ 2,702.94
Transfer Station											
Salaries	\$ 218,225.00	\$ -	\$ -	\$ -	\$ -	\$ 218,225.00	\$ 1,743.00	\$ 219,968.00	\$ 207,225.79	\$ -	\$ 12,742.21
Expenses	\$ 546,100.00	\$ -	\$ -	\$ -	\$ -	\$ 546,100.00	\$ -	\$ 546,100.00	\$ 502,941.46	\$ 27,885.92	\$ 15,272.62
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,232.00	\$ 35,232.00	\$ 35,232.00	\$ -	\$ -
Total	\$ 764,325.00	\$ -	\$ -	\$ -	\$ -	\$ 764,325.00	\$ 36,975.00	\$ 801,300.00	\$ 745,399.25	\$ 27,885.92	\$ 28,014.83
Sewer Department											
Salaries	\$ 15,311.00	\$ -	\$ -	\$ -	\$ -	\$ 15,311.00	\$ 212.00	\$ 15,523.00	\$ 15,422.62	\$ -	\$ 100.38
Expenses	\$ 210,500.00	\$ -	\$ -	\$ -	\$ -	\$ 210,500.00	\$ -	\$ 210,500.00	\$ 177,727.45	\$ 2,450.52	\$ 30,322.03
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,500.00	\$ 8,500.00	\$ 7,930.00	\$ -	\$ 570.00
Total	\$ 225,811.00	\$ -	\$ -	\$ -	\$ -	\$ 225,811.00	\$ 8,712.00	\$ 234,523.00	\$ 201,080.07	\$ 2,450.52	\$ 30,992.41
Cemetery											
Salaries	\$ 368,015.00	\$ -	\$ -	\$ -	\$ -	\$ 368,015.00	\$ 10,963.00	\$ 378,978.00	\$ 378,877.59	\$ -	\$ 100.41
Expenses	\$ 158,820.00	\$ -	\$ -	\$ -	\$ -	\$ 158,820.00	\$ -	\$ 158,820.00	\$ 152,023.96	\$ 1,950.15	\$ 4,845.89
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,641.67	\$ 5,641.67	\$ 5,619.82	\$ -	\$ 21.85
Total	\$ 526,835.00	\$ -	\$ -	\$ -	\$ -	\$ 526,835.00	\$ 16,604.67	\$ 543,439.67	\$ 536,521.37	\$ 1,950.15	\$ 4,968.15
TOTAL PUBLIC WORKS	\$ 3,782,287.00	\$ -	\$ -	\$ -	\$ -	\$ 3,839,287.00	\$ 78,600.91	\$ 3,917,887.91	\$ 3,704,074.74	\$ 38,384.61	\$ 175,428.56

TOWN OF DUXBURY
GENERAL FUND
APPROPRIATION ACCOUNTS

<u>Department</u>	ATM 3/12/11 Raise & App	Borrowing ATM/STML	Free Cash Article	Other Financing Sources	STM Transfers	2012 Budget	2012 Transfer	2012 Revised budget	2012 Expenditures	2012 Encumbered	Return to General Fund
Council on Aging											
Salaries	\$ 342,372.00	\$ -	\$ -	\$ -	\$ -	\$ 342,372.00	\$ 3,517.00	\$ 345,889.00	\$ 344,654.69	\$ -	\$ 1,234.31
Expenses	\$ 117,700.00	\$ -	\$ -	\$ -	\$ -	\$ 117,700.00	\$ 2,150.17	\$ 117,700.00	\$ 95,514.15	\$ 20,348.89	\$ 1,836.96
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,150.17	\$ 2,150.17	\$ -	\$ -
Total	\$ 460,072.00	\$ -	\$ -	\$ -	\$ -	\$ 460,072.00	\$ 5,667.17	\$ 465,739.17	\$ 442,319.01	\$ 20,348.89	\$ 3,071.27
Veteran's											
Salaries	\$ 18,000.00	\$ -	\$ -	\$ -	\$ -	\$ 18,000.00	\$ 5,100.00	\$ 23,100.00	\$ 23,100.00	\$ -	\$ -
Expenses	\$ 87,325.00	\$ -	\$ -	\$ -	\$ -	\$ 87,325.00	\$ -	\$ 87,325.00	\$ 75,377.17	\$ 1,110.56	\$ 10,837.27
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 507.01	\$ 507.01	\$ 507.01	\$ -	\$ -
Total	\$ 105,325.00	\$ -	\$ -	\$ -	\$ -	\$ 105,325.00	\$ 5,607.01	\$ 110,932.01	\$ 98,984.18	\$ 1,110.56	\$ 10,837.27
Ply. Cty. Cooperative Ext.											
Expenses	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -
Encumber PY	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -
TOTAL HUMAN SERVICES	\$ 565,597.00	\$ -	\$ -	\$ -	\$ -	\$ 565,597.00	\$ 11,274.18	\$ 576,871.18	\$ 541,503.19	\$ 21,459.45	\$ 13,908.54
Library											
Salaries	\$ 872,074.00	\$ -	\$ -	\$ -	\$ 10,802.81	\$ 882,876.81	\$ 11,528.00	\$ 894,404.81	\$ 894,384.61	\$ -	\$ 20.20
Expenses	\$ 300,261.00	\$ -	\$ -	\$ -	\$ -	\$ 300,261.00	\$ 24,966.81	\$ 325,227.81	\$ 307,987.53	\$ 4,421.79	\$ 12,818.49
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,749.21	\$ 10,749.21	\$ 4,113.92	\$ -	\$ 6,635.29
Total	\$ 1,172,335.00	\$ -	\$ -	\$ -	\$ 10,802.81	\$ 1,183,137.81	\$ 47,244.02	\$ 1,230,381.83	\$ 1,206,486.06	\$ 4,421.79	\$ 19,473.98
Recreation											
Salaries	\$ 141,542.00	\$ -	\$ -	\$ -	\$ -	\$ 141,542.00	\$ 2,446.00	\$ 143,988.00	\$ 143,577.21	\$ -	\$ 410.79
Expenses	\$ 1,150.00	\$ -	\$ -	\$ -	\$ -	\$ 1,150.00	\$ -	\$ 1,150.00	\$ 504.37	\$ -	\$ 645.63
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 142,692.00	\$ -	\$ -	\$ -	\$ -	\$ 142,692.00	\$ 2,446.00	\$ 145,138.00	\$ 144,081.58	\$ -	\$ 1,056.42
Pool											
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lifeguards											
Salaries	\$ 16,770.00	\$ -	\$ -	\$ -	\$ -	\$ 16,770.00	\$ -	\$ 16,770.00	\$ 15,416.87	\$ -	\$ 1,353.13
Expenses	\$ 650.00	\$ -	\$ -	\$ -	\$ -	\$ 650.00	\$ -	\$ 650.00	\$ 583.22	\$ -	\$ 66.78
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 17,420.00	\$ -	\$ -	\$ -	\$ -	\$ 17,420.00	\$ -	\$ 17,420.00	\$ 16,000.09	\$ -	\$ 1,419.91
North Hill											
Expenses	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 522.18	\$ 397.67	\$ 1,080.15
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 522.18	\$ 397.67	\$ 1,080.15
Public Celebrations											
Expenses	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 1,778.65	\$ -	\$ 3,221.35
Total	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 1,778.65	\$ -	\$ 3,221.35
TOTAL LIBRARY & RECREATION	\$ 1,339,447.00	\$ -	\$ -	\$ -	\$ 10,802.81	\$ 1,350,249.81	\$ 49,690.02	\$ 1,399,939.83	\$ 1,368,868.56	\$ 4,819.46	\$ 26,251.81

Department75

Town of Duxbury
Fund 220
School Cafeteria
Analysis of Revenue & Expenditures
June 30, 2012

<i>Revenues:</i>	CAFETERIA	BREADBOARD	TOTALS
Lunchroom	\$ 740,240.81	\$ 2,030.00	\$ 742,270.81
Section 4: (Reduced Lunch)	\$ 34,949.75	\$ -	\$ 34,949.75
Section 11: (Free Lunch)	\$ 29,482.28	\$ -	\$ 29,482.28
State Aid: (Full Paid Lunch)	\$ 9,121.45	\$ -	\$ 9,121.45
Federal Aid: Breakfast	\$ 610.63	\$ -	\$ 610.63
	<u>\$ 814,404.92</u>	<u>\$ 2,030.00</u>	<u>\$ 816,434.92</u>

<i>Expenditures:</i>			
Personal Services	\$ 308,377.39	\$ -	\$ 308,377.39
Food & Food Service Supplies	\$ 310,500.53	\$ 2,030.00	\$ 312,530.53
Other Charges	\$ 128,863.32	\$ -	\$ 128,863.32
	<u>\$ 747,741.24</u>	<u>\$ 2,030.00</u>	<u>\$ 749,771.24</u>
 Sub-Total:	 \$ 66,663.68	 \$ -	 \$ 66,663.68
 Warrants Payable	 \$ 620.63		 \$ 620.63
 Balance: July 1, 2011	 \$ 110,127.30	 \$ -	 \$ 110,127.30
Sub-total:	<u>\$ 177,411.61</u>	<u>\$ -</u>	<u>\$ 177,411.61</u>
 Grand Total:	 <u>\$ 177,411.61</u>	 <u>\$ -</u>	 <u>\$ 177,411.61</u>

Town of Duxbury
Fund 241
School Federal Grants
Analysis of Revenues and Expenditures
June 30, 2012

	BALANCE FORWARD July 1, 2011	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2012
FEDERAL GRANTS:				
FY11 SPED 94-142	\$ (22,504.38)	\$ 33,806.00	\$ 11,301.62	\$ -
FY11 Drug Free Schools	\$ 2,088.00	\$ (239.75)	\$ 1,848.25	\$ -
FY11 IDEA	\$ 4,825.42		\$ 4,825.42	\$ -
FY11 ARRA SFSF	\$ 9,096.03	\$ -	\$ 9,096.03	\$ -
FY11 IDEA Early Childhood	\$ (4,574.39)	\$ 7,602.52	\$ 3,028.13	\$ -
FY11 Education Job	\$ 60,947.00	\$ (60,947.00)	\$ -	\$ -
FY11 780 Proj. 235	\$ 3,639.23		\$ 3,639.23	\$ -
FY12 Title I	\$ -	\$ 73,958.00	\$ 73,958.00	\$ -
FY12 Teacher Quality	\$ -	\$ 25,139.00	\$ 22,340.40	\$ 2,798.60
FY12 SPED 94-142	\$ -	\$ 678,380.00	\$ 669,333.14	\$ 9,046.86
FY12 SPED Prog Improvements	\$ -	\$ 11,688.00	\$ 16,434.78	\$ (4,746.78)
FY12 Early Childhood	\$ -	\$ 16,223.00	\$ 16,223.00	\$ -
FY12 Education Job	\$ -	\$ 332,540.00	\$ 332,540.00	\$ -
FY12 MTSS	\$ -	\$ 5,494.00	\$ -	\$ 5,494.00
Sub-Total:	\$ 53,516.91	\$1,123,643.77	\$ 1,164,568.00	\$ 12,592.68
Warrants Payable	\$ 99,776.15	\$ 6,155.30	\$ 99,776.15	\$ 6,155.30
Grand Total:	\$ 153,293.06	\$1,129,799.07	\$ 1,264,344.15	\$ 18,747.98

Fund 242
School State Grants
Analysis of Revenues and Expenditures
June 30, 2012

	BALANCE FORWARD July 1, 2011	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2012
STATE GRANTS:				
FY11 Circuit Breaker	\$ 442,613.00	\$ -	\$ 442,613.00	\$ -
FY11 Academic Support	\$ 3,805.00	\$ -	\$ 3,805.00	\$ -
FY12 Academic Support	\$ -	\$ 9,700.00	\$ 9,662.50	\$ 37.50
FY12 Circuit Breaker		\$ 634,165.00	\$ -	\$ 634,165.00
FY12 CPC Family Eng	\$ -	\$ 33,870.00	\$ 32,797.50	\$ 1,072.50
FY12 Kindergarten Full Day	\$ -	\$ 80,000.00	\$ 78,055.91	\$ 1,944.09
Sub-total	\$ 446,418.00	\$ 757,735.00	\$ 566,933.91	\$ 637,219.09
Warrants Payable	\$ -	\$ 8,145.06	\$ -	\$ 8,145.06
Grand Total:	\$ 446,418.00	\$ 765,880.06	\$ 566,933.91	\$ 645,364.15

Town of Duxbury
Fund 243
School Gift Funds
Analysis of Revenues and Expenditures
June 30, 2012

	BALANCE FORWARD July 1, 2011	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2012
GIFT ACCOUNTS:				
FY07 Duxbury Foundation	\$ 281.75	\$ -	\$ 281.75	\$ -
FY08 Duxbury Foundation	\$ 3,469.85	\$ -	\$ 3,348.89	\$ 120.96
FY10Duxbury Foundation	\$ 39.76	\$ -	\$ -	\$ 39.76
FY11Duxbury Foundation	\$ 27,021.43	\$ 10,000.00	\$ 36,744.93	\$ 276.50
FY211 School Small Gifts	\$ 2,135.00	\$ 10,873.00	\$ 6,316.95	\$ 6,691.05
FY212 Duxbury Foundation	\$ -	\$ 48,784.95	\$ 38,048.16	\$ 10,736.79
TOTAL:	\$ 32,947.79	\$ 69,657.95	\$ 84,740.68	\$ 17,865.06
Warrants Payable	\$ 23,009.22	\$ 25,694.56	\$ 23,009.22	\$ 25,694.56
GRAND TOTAL:	\$ 55,957.01	\$ 95,352.51	\$ 107,749.90	\$ 43,559.62

Fund 244
School Revolving Funds
Analysis of Revenues and Expenditures
June 30, 2012

	BALANCE FORWARD July 1, 2011	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2012
REVOLVING ACCOUNTS				
Adult Education	\$ 381,780.88	\$ 1,685,691.31	\$ 1,594,838.13	\$ 472,634.06
Athletic Association	\$ 15,819.81	\$ 346,939.75	\$ 322,250.45	\$ 40,509.11
Integrated PreSchool	\$ 11,135.18	\$ 113,513.68	\$ 89,581.33	\$ 35,067.53
Tuition Revolving	\$ 114,880.92	\$ 78,501.70	\$ 97,723.23	\$ 95,659.39
Co-Curricular-DMS School	\$ 9,799.94	\$ 34,800.00	\$ 30,000.00	\$ 14,599.94
Co-Curricular-High School	\$ 19,630.27	\$ 33,801.00	\$ 30,285.93	\$ 23,145.34
	\$ 553,047.00	\$ 2,293,247.44	\$ 2,164,679.07	\$ 681,615.37
MISCELLANEOUS:				
Bus Transportation	\$ 18,797.05	\$ 231,917.00	\$ 227,723.43	\$ 22,990.62
Performing Arts Center	\$ 15,611.40	\$ 61,922.00	\$ 46,548.73	\$ 30,984.67
Parking Fees	\$ -	\$ 13,500.00	\$ 13,500.00	\$ -
DPS ART Cards	\$ 20,497.31	\$ 7,559.50	\$ 7,338.73	\$ 20,718.08
Community Part. For Children	\$ 3,942.94	\$ 3,931.00	\$ 636.11	\$ 7,237.83
Book Fund	\$ 8,310.95	\$ 3,184.03	\$ 2,331.16	\$ 9,163.82
	\$ 67,159.65	\$ 322,013.53	\$ 298,078.16	\$ 91,095.02
STUDENT ACTIVITIES:				
Alden School Activities	\$ 5,364.76	\$ 20,299.95	\$ 11,317.00	\$ 14,347.71
Chandler School Activities	\$ (1,539.31)	\$ 4,265.99	\$ 2,568.90	\$ 157.78
DMS Student Activities	\$ 2,994.41	\$ 31,583.41	\$ 30,755.38	\$ 3,822.44
High School Activities	\$ 4,648.64	\$ 314,042.63	\$ 236,207.49	\$ 82,483.78
	\$ 11,468.50	\$ 370,191.98	\$ 280,848.77	\$ 100,811.71
SUB - TOTAL:	\$ 631,675.15	\$ 2,985,452.95	\$ 2,743,606.00	\$ 873,522.10
PREPAID PROGRAMS FY 2013				
School Bus Transportation	\$ 113,245.00	\$ 109,225.00	\$ 113,245.00	\$ 109,225.00
Intergraded PreSchool	\$ 12,100.28	\$ 11,187.32	\$ 12,100.28	\$ 11,187.32
KED/Extended Summer Program	\$ 46,231.20	\$ 32,279.72	\$ 46,231.20	\$ 32,279.72
Full Day Kindergarden Program	\$ -	\$ 51,515.50	\$ -	\$ 51,515.50
	\$ 171,576.48	\$ 204,207.54	\$ 171,576.48	\$ 204,207.54
Warrants Payable	\$ 102,030.40	\$ 42,505.88	\$ 102,030.40	\$ 42,505.88
GRAND TOTAL:	\$ 905,282.03	\$ 3,232,166.37	\$ 3,017,212.88	\$1,120,235.52

Town of Duxbury
Fund 251
Town Federal Funds
Analysis of Revenues and Expenditures
June 30, 2012

	BALANCE FORWARD July 1, 2011	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2012
TOWN FEDERAL GRANTS				
Historical Commission:				
Housing/Community	\$ 147.90	\$ -	\$ -	\$ 147.90
Conservation:				
Kingston Bay Stormwt	\$ (28,139.00)	\$ 28,139.00	\$ -	\$ -
Police Department				
FY12 Bullet Proof Vests	\$ -	\$ -	\$ 9,924.00	\$ (9,924.00)
Fire Department:				
EMPG Grant FY 12	\$ -	\$ 3,396.84	\$ 3,396.84	\$ -
Harbormaster:				
Pump Out Boat	\$ 15,477.20	\$ 11,500.00	\$ 20,970.47	\$ 6,006.73
FY10 Port Security	\$ 88.32	\$ -	\$ -	\$ 88.32
Sub-Total	\$ (12,425.58)	\$ 43,035.84	\$ 34,291.31	\$ (3,681.05)
Warrants Payable	\$ 183,578.43	\$ 1,227.95	\$ 183,578.43	\$ 1,227.95
Grand Total	\$ 171,152.85	\$ 44,263.79	\$ 217,869.74	\$ (2,453.10)

Fund 252
Town State Grants
Analysis of Revenues and Expenditures
June 30, 2012

TOWN STATE GRANTS				
Information Systems: GIS	\$ 623.53	\$ -	\$ -	\$ 623.53
Town Clerk; Extended Polling Hrs.	\$ 3,728.16	\$ 1,488.00	\$ 5,216.16	\$ -
FY10 January Special Election	\$ 2,413.72	\$ -	\$ 2,413.72	\$ -
Conservation Comm: Fish Ladder	\$ 20,228.23	\$ -	\$ -	\$ 20,228.23
FY09 CZM-Crescent St.:Storm Mit.	\$ 17,172.63	\$ -	\$ 6,236.80	\$ 10,935.83
FY 12 CZM-Crescent St.:Storm Mit.	\$ -	\$ -	\$ 105,450.00	\$ (105,450.00)
Planning Board:				
FY11 MA Clean Energy	\$ (10,892.35)	\$ 25,000.00	\$ 45,692.70	\$ (31,585.05)
Police Department:				
FY07 Emergency 911 Training	\$ 210.74	\$ -	\$ -	\$ 210.74
FY12 Emergency 911 Training	\$ -	\$ -	\$ 19,118.48	\$ (19,118.48)
FY11 E911 Support Grant	\$ (37,000.00)	\$ 37,000.00	\$ -	\$ -
FY12 Emergency 911 Support	\$ -	\$ -	\$ 28,975.00	\$ (28,975.00)
Governor Highway Safety	\$ 538.31	\$ -	\$ -	\$ 538.31
FY11 Governor Highway Safety	\$ (955.64)	\$ 1,826.06	\$ 1,346.25	\$ (475.83)
FY09 Community Policing	\$ 1,980.04	\$ -	\$ -	\$ 1,980.04
FY11 Domestic Violence Training	\$ 0.04	\$ -	\$ -	\$ 0.04
FY12 Bullet Proof Vests	\$ -	\$ 9,924.00	\$ 9,924.00	\$ -
Fire Department:				
MCI Trailer	\$ 1,783.43	\$ -	\$ -	\$ 1,783.43
FY12 MCI Trailer	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
State Wide Ambulance Task	\$ 786.63	\$ -	\$ -	\$ 786.63
FY08 NIMS Grant	\$ 73.97	\$ -	\$ -	\$ 73.97
FY10 NIMS Grant	\$ 56.54	\$ -	\$ -	\$ 56.54
FY10 MEMA-Fire-CEMP	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
FY11 SAFE Grant	\$ 1,470.35	\$ -	\$ 1,470.35	\$ -
Inspectional Services:				
Medical Reserve Corp.	\$ 13,950.21	\$ 12,145.88	\$ 6,820.57	\$ 19,275.52
DPW Management:				
Hall's Corner	\$ 3,300.00	\$ -	\$ -	\$ 3,300.00
FY11 Survey &Design Beach Seawll	\$ 51,065.00	\$ -	\$ 9,930.00	\$ 41,135.00
Council on Aging:				
FY11 Formula Grant	\$ 0.01	\$ -	\$ 0.01	\$ -
FY12 Formula Grant	\$ -	\$ 22,063.00	\$ 22,063.00	\$ -
FY11 Chronic Disease Managemnt	\$ 2,426.63	\$ 20.00	\$ 214.14	\$ 2,232.49
FY11 Old Colony Plan Council	\$ (2,522.81)	\$ 3,083.00	\$ 595.20	\$ (35.01)
FY12 Service Incentive	\$ -	\$ 3,400.00	\$ 3,200.00	\$ 200.00
Library:				
FY09 State Aid To Library	\$ 6,412.94	\$ -	\$ 5,388.99	\$ 1,023.95
FY10 State Aid To Library	\$ 3,558.42	\$ -	\$ 1,434.30	\$ 2,124.12
FY11 State Aid to Library	\$ 13,937.09	\$ -	\$ 12,014.47	\$ 1,922.62
FY12 State Aid to Library	\$ -	\$ 13,785.26	\$ -	\$ 13,785.26
Net Lender Program	\$ 10,617.57	\$ -	\$ -	\$ 10,617.57
Duxbury Cultural Council	\$ 3,377.40	\$ 4,075.13	\$ 2,200.00	\$ 5,252.53
State Board of Retirement	\$ 650.91	\$ 2,282.46	\$ 4,564.92	\$ (1,631.55)
Water Enterprise:				
SRF-Water Capital Improvement	\$ (3,606.17)	\$ 7,500.00	\$ 3,893.83	\$ -
Sub-Total	\$ 107,885.53	\$ 144,592.79	\$ 298,162.89	\$ (45,684.57)
Warrants Payable	\$ 47,310.43	\$ 110,027.32	\$ 47,310.43	\$ 110,027.32
Deferred Revenue Intergovernmental	\$ -	\$ 113,282.46	\$ -	\$ 113,282.46
Grand Total	\$ 155,195.96	\$ 367,902.57	\$ 345,473.32	\$ 177,625.21

Town of Duxbury
Fund 253
Town Gift Funds
Analysis of Revenues and Expenditures
June 30, 2012

	BALANCE FORWARD		EXPENDI- TURES	BALANCE FORWARD
	July 1, 2011	REVENUES		June 30, 2012
SPECIAL REVENUE				
Selectmen:				
Comm on Disability	\$ 101.65	\$ -	\$ -	\$ 101.65
Bluefish Firehouse	\$ 2,524.75	\$ -	\$ -	\$ 2,524.75
PEG Access Support	\$ 206,512.81	\$ 89,495.30	\$ 215,060.87	\$ 80,947.24
Historical Grant	\$ 700.00	\$ -	\$ -	\$ 700.00
Beach Reservation	\$ (8,387.93)	\$ 118,488.55	\$ 138,776.09	\$ (28,675.47)
Agricultural Comm	\$ -	\$ 323.35		\$ 323.35
Police:				
K-9 Donations	\$ 2,307.20			\$ 2,307.20
DARE Programs	\$ 7,937.64	\$ 5,512.51	\$ 3,090.98	\$ 10,359.17
Police Athletic League (PAL)	\$ 37.08	\$ -	\$ -	\$ 37.08
Fire:				
Contribution & Gifts	\$ 1,225.00	\$ 2,750.00	\$ 3,203.63	\$ 771.37
Dedicated Gift	\$ 462.91	\$ 400.00	\$ 862.91	\$ -
FD Train.Sponsored by SRPEDD	\$ (19,743.05)	\$ 28,984.36	\$ 15,900.47	\$ (6,659.16)
Entergy				
Administration & Tech.	\$ 78,199.35	\$ 85,000.00	\$ 80,427.86	\$ 82,771.49
Emergency Training Program	\$ (1,651.64)	\$ -	\$ -	\$ (1,651.64)
FM Global Grant	\$ 43.64	\$ -	\$ -	\$ 43.64
Animal Control:Shelter Improvemnt	\$ 16,816.82	\$ 13,342.49	\$ 6,322.07	\$ 23,837.24
Copeland Family Contribution	\$ 6,552.00	\$ -	\$ -	\$ 6,552.00
DPW Management:				
Compost Bins	\$ 1,850.00	\$ 240.00	\$ 1,600.00	\$ 490.00
Council on Aging:				
Donation & Gifts	\$ 1,167.40	\$ 36,317.30	\$ 35,483.35	\$ 2,001.35
GATRA	\$ (12,707.04)	\$ 65,282.23	\$ 66,005.51	\$ (13,430.32)
Library: Donations & Gifts	\$ 15,614.81	\$ 12,000.00	\$ 13,354.14	\$ 14,260.67
Pool: Donations & Gifts	\$ 250.00	\$ -	\$ -	\$ 250.00
War Memorials	\$ 7,470.30	\$ 3,815.00	\$ 575.00	\$ 10,710.30
375th Anniversary Celebration	\$ -	\$ 73,745.85	\$ 47,970.85	\$ 25,775.00
Sub-Total	\$ 307,283.70	\$535,696.94	\$ 628,633.73	\$ 214,346.91
 Warrants Payable:	 \$ 5,195.87	 \$ 15,108.80	 \$ 5,195.87	 \$ 15,108.80
 Grand Total	 \$ 312,479.57	 \$550,805.74	 \$ 633,829.60	 \$ 229,455.71

Town of Duxbury
Fund 254
Town Revolving Funds
Analysis of Revenues and Expenditures
June 30, 2012

	BALANCE FORWARD July 1, 2011	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2012
TOWN REVOLVING				
CHAPTER 44 S.53 E 1/2				
Conservation Comm. - Jaycox Farm	\$ 11,188.93	\$ 14,777.00	\$ 25,700.00	\$ 265.93
Police:				
Insurance Recovery	\$ -	\$ 5,835.79	\$ 5,835.79	\$ -
Law Enforcement	\$ 937.50	\$ 100.00	\$ 562.33	\$ 475.17
Police Details	\$ (69,883.59)	\$ 627,321.95	\$ 690,490.03	\$ (133,051.67)
Fire:				
Insurance Recovery	\$ -	\$ 47,884.50	\$ 47,884.50	\$ -
Hazardous Incidents	\$ -	\$ 64.20	\$ -	\$ 64.20
School Department:				\$ -
Insurance Recovery	\$ -	\$ 39,766.00	\$ 39,766.00	\$ -
Transfer Station				
Insurance Recovery	\$ -	\$ 465.00	\$ -	\$ 465.00
Council on Aging:				
Program Activities	\$ 7,253.76	\$ 49,620.24	\$ 51,604.77	\$ 5,269.23
Respite	\$ 8,027.22	\$ 21,853.33	\$ 19,316.43	\$ 10,564.12
Bingo	\$ 3,753.64	\$ 3,884.00	\$ 2,151.65	\$ 5,485.99
Craft Store	\$ 807.92	\$ 1,541.90	\$ 1,148.99	\$ 1,200.83
Life Long Learning	\$ 6,898.29	\$ 13,449.41	\$ 14,049.65	\$ 6,298.05
Insurance Recovery	\$ 1,673.00	\$ 2,880.00	\$ 2,880.00	\$ 1,673.00
Library:				
Insurance Recovery	\$ 3,878.98	\$ -	\$ 3,878.98	\$ -
SUB-TOTAL:	\$ (25,464.35)	\$ 829,443.32	\$ 905,269.12	\$ (101,290.15)
Warrants Payable	\$ 6,022.85	\$ 11,707.56	\$ 6,022.85	\$ 11,707.56
GRAND TOTAL:	\$ (19,441.50)	\$ 841,150.88	\$ 911,291.97	\$ (89,582.59)

TOWN OF DUXBURY

Fund 255

**Recreation Revolving Fund
Analysis of Revenues & Expenditures
June 30, 2012**

	BALANCE FORWARD July 1, 2011	REVENUES	EXPENDITURES	ENCUMBERED	ENDING BALANCE June 30, 2012
Light Usage Fees	\$ -		\$ 3,203.03	\$ -	\$ (3,203.03)
Soda Machine	\$ -	\$ 129.83	\$ -	\$ -	\$ 129.83
Field Usage	\$ -	\$ 21,690.00	\$ 19,200.18	\$ 1,550.00	\$ 939.82
Basketball Program	\$ 1,000.00	\$ 76,750.70	\$ 72,450.40	\$ 177.75	\$ 5,122.55
Baseball Camp	\$ 50.00	\$ 3,584.90	\$ 1,939.76	\$ -	\$ 1,695.14
Soccer Program	\$ 100.00	\$ 3,834.80	\$ 4,638.69	\$ -	\$ (703.89)
Tennis	\$ 150.00	\$ 20,454.10	\$ 16,929.26	\$ -	\$ 3,674.84
Track	\$ -	\$ 5,179.60	\$ 3,269.00	\$ -	\$ 1,910.60
Field Hockey	\$ -	\$ 9,628.80	\$ 8,198.62	\$ -	\$ 1,430.18
Flag Football	\$ -	\$ 1,790.00	\$ 728.00	\$ -	\$ 1,062.00
Ice Saking	\$ -	\$ 3,079.80	\$ 2,607.00	\$ -	\$ 472.80
Gymnastics	\$ -	\$ 1,600.00	\$ 1,280.00	\$ -	\$ 320.00
Yoga	\$ -	\$ 9.90	\$ -	\$ -	\$ 9.90
Martial Arts	\$ -	\$ 789.80	\$ 180.00	\$ 340.00	\$ 269.80
Wrestling	\$ -	\$ 110.00	\$ -	\$ -	\$ 110.00
After School Athletics	\$ -	\$ 15,309.90	\$ 14,200.00	\$ -	\$ 1,109.90
Drama	\$ -	\$ 10,590.00	\$ 9,402.00	\$ -	\$ 1,188.00
Horsemanship	\$ -	\$ 8,879.60	\$ 8,540.00	\$ -	\$ 339.60
Cooking	\$ -	\$ (0.30)	\$ -	\$ -	\$ (0.30)
Kids Playground	\$ -	\$ 64,256.25	\$ 62,886.96	\$ 177.75	\$ 1,191.54
Turkey Race	\$ -	\$ 1,380.00	\$ 2,450.54	\$ -	\$ (1,070.54)
Easter Egg Hunt	\$ -	\$ -	\$ 1,159.41	\$ -	\$ (1,159.41)
Rockclimbing	\$ -	\$ 2,669.80	\$ 2,080.00	\$ -	\$ 589.80
Boot Camp	\$ -	\$ 2,209.50	\$ 2,040.00	\$ -	\$ 169.50
Archery	\$ -	\$ 3,750.00	\$ 2,990.00	\$ -	\$ 760.00
Administrative Expenses	\$ 10,000.00	\$ -	\$ 9,336.26	\$ 663.74	\$ 0.00
	\$ 11,300.00	\$ 257,676.98	\$ 249,709.11	\$ 2,909.24	\$ 16,358.63

Transfer to General Fund as Revenue for the Town	\$ (6,358.63)
Remains in Revolving Fund	\$ 10,000.00
Encumbrances	\$ 2,909.24
Recreation Programs - Fiscal Year 2013	\$ 73,104.00
Warrants Payable	\$ 31,621.87
Total	\$ 117,635.11

**Fund 256
Town Receipts Reserved For Appropriation
Analysis of Revenues and Expenditures
June 30, 2012**

	BALANCE FORWARD July 1, 2011	REVENUES	EXPENDITURES	ENCUMBERED	BALANCE FORWARD June 30, 2012
Cemetery					
Sale of Lots & Burial Rights	\$ 92,340.37	\$ 17,025.00	\$ -		\$ 109,365.37
Grand Total	\$ 92,340.37	\$ 17,025.00	\$ -	\$ -	\$ 109,365.37

Town of Duxbury
Pool Enterprise
Fund 630

Revenues and Expenditures
Fiscal Year 2012

	<u>Budget</u>	<u>Actual</u>		<u>Excess(Deficit) Revenue to Retained Earnings</u>
Revenues				
User Charges	\$ 391,570	\$ 313,561		\$ (78,009)
Transfers from General Fund		\$ 17,718		\$ 17,718
	<u>\$ 391,570</u>	<u>\$ 331,279</u>		<u>\$ (60,291)</u>
	<u>Appropriation</u>	<u>Expenditure</u>	<u>Encumbered</u>	<u>Return to Retained Earnings</u>
Expenditures				
Salaries	\$ 210,633	\$ 177,996		\$ 32,637
Retirement	\$ 19,993	\$ 19,993		\$ -
Life Insurance	\$ 76	-		\$ 76
Medicare	\$ 2,965	-		\$ 2,965
Workers Compensation	\$ 3,012	-		\$ 3,012
Electric	\$ 27,300	\$ 42,859		\$ (15,559)
Gas	\$ 36,225	\$ 28,790		\$ 7,435
Water	\$ 6,825	\$ 4,067		\$ 2,758
Bldg. & Grds. Maint. Services	\$ 1,100	-		\$ 1,100
Equipment Repairs	\$ 9,000	\$ 9,258		\$ (258)
Waste Removal	\$ -	\$ 440		\$ (440)
Janitorial Services	\$ 14,700	\$ 16,259		\$ (1,559)
Training/Educations Programs	\$ 550	\$ 3,132		\$ (2,582)
Audit	\$ 300	\$ 300		\$ -
Legal Services	\$ 1,000	-		\$ 1,000
Telephone	\$ 2,000	-		\$ 2,000
Printing	\$ -	-		\$ -
Postage	\$ 100	-		\$ 100
Advertising	\$ 1,000	\$ 372		\$ 629
Office & Computer Supplies	\$ 2,100	\$ 2,871		\$ (771)
Small Tools	\$ 100	-		\$ 100
Custodial Supplies	\$ 2,500	\$ 2,085		\$ 415
Chemicals	\$ 11,000	\$ 11,441		\$ (441)
Uniforms & Other Clothing	\$ 1,000	\$ 549		\$ 451
Medical Supplies	\$ 1,000	-		\$ 1,000
Aquatic Supplies	\$ 1,000	\$ 2,669		\$ (1,669)
Meeting & Travel Expenses	\$ 500	\$ 528		\$ (28)
Prop. & Liab. Insurance	\$ 2,870	\$ 1,610		\$ 1,260
General Fund Assessments	\$ 13,132	\$ 13,130		\$ 2
Total	<u>\$ 371,981</u>	<u>\$ 338,348</u>	<u>\$ -</u>	<u>\$ 33,633</u>
Encumbrances from FY 2011	\$ 4,944	\$ 4,944	\$ -	\$ -
2012 Increase to Retained Earnings				\$ (26,658)
Total Increase(Decrease) to Retained Earnings				\$ (26,658)

**Town of Duxbury
Health Claims Fund
Fund 830**

REVENUES AND EXPENDITURES

Period ended June 30, 2012

Revenues

Raise and Appropriate	\$	6,553,422
Withholding (less refunds)	\$	1,897,784
Plymouth County Retirement	\$	432,283
Mass Teachers Retirement	\$	719,081
Early Retirement Reimbursement	\$	(1,129)
Investment Income	\$	20,263
Other (inc Cobra, Direct, stop loss)	\$	232,650
Total Revenues	\$	<u>9,854,353</u>

Expenditures

Blue Cross Claims and Admin	\$	9,651,014
Stop Loss	\$	520,638
Consultants	\$	23,350
Other	\$	<u>63,742</u>
Total Expenditures	\$	<u>10,258,743</u>

Net Year to Date Results	\$	(404,390)
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Fiscal 2011 Fund Balance	\$	<u>5,506,686</u>
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June 2012 Fund Balance	\$	<u><u>5,102,296</u></u>
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Town of Duxbury

**Fund 890
Agency**

June 30, 2012

	BALANCE		ADDITIONS		INVESTMENT		EXPENSES		BALANCE
	July 1, 2011				INCOME				June 30, 2012
Treas/Collector: Deputy Collector Fees	\$ 2,898.00	\$	22,207.00	\$	-	\$	22,530.00	\$	2,575.00
Old Performance Bnds	\$ 41,564.72	\$	-	\$	-	\$	-	\$	41,564.72
Building Maint: Wright Building	\$ (6,618.89)	\$	30,670.37	\$	-	\$	28,697.66	\$	(4,646.18)
Police Department: Off Duty Details	\$ (69,883.59)	\$	-	\$	-	\$	-	\$	-
Details move to Spec. Rev.	\$ 69,883.59								
: Gun Permits	\$ 2,587.50	\$	10,750.00	\$	-	\$	10,750.00	\$	2,587.50
Fire Department: Off Duty Details	\$ 4,616.10	\$	12,583.10	\$	-	\$	11,023.36	\$	6,175.84
Inspectional Services:Consult/Pert Tests	\$ 34,537.50	\$	480.00	\$	-	\$	-	\$	35,017.50
:Traffic Mitigation	\$ 10,000.00	\$	-	\$	-	\$	-	\$	10,000.00
Harbormaster: Custodial Services	\$ -	\$	2,560.00	\$	-	\$	2,624.00	\$	(64.00)
Council on Aging: Custodial Services	\$ 123.91	\$	1,298.50	\$	-	\$	1,510.85	\$	(88.44)
Sub-Total:	\$ 89,708.84	# \$	80,548.97	# \$	-	# \$	77,135.87	\$	93,121.94

PERFORMANCE BONDS:

Bay Farm Trust	\$ 31,772.41	\$	-	\$	13.63	\$	31,786.04	\$	-
R.H.B.: Bob Burpee	\$ 8,700.11	\$	-	\$	4.07	\$	-	\$	8,704.18
David Condon	\$ 12,958.41	\$	-	\$	6.07	\$	-	\$	12,964.48
Lonigro	\$ 1,720.20	\$	-	\$	0.81	\$	-	\$	1,721.01
Brick Realty/Pratt	\$ 45,752.00	\$	-	\$	8.77	\$	45,760.77	\$	-
Elm Street R.T.	\$ 22,536.45	\$	-	\$	2.25	\$	22,537.59	\$	1.11
J.V.O. Corp/Bnd Plan	\$ 9,035.35	\$	-	\$	4.26	\$	-	\$	9,039.61
Road Opening: Rogers Way	\$ 2,373.17	\$	-	\$	1.11	\$	-	\$	2,374.28
Sub-Total:	\$ 134,848.10	\$	-	\$	40.97	\$	100,084.40	\$	34,804.67

SPECIAL FUNDS:

CHAP.593 OF ACTS OF 1993:

Bay Farm Trust	\$ 619.13	\$	-	\$	0.25	\$	619.38	\$	-
Brick Realty Trust	\$ 396.04	\$	-	\$	0.08	\$	396.12	\$	-
J.V.O. Corp	\$ 275.36	\$	-	\$	0.12	\$	-	\$	275.48
RBH Development: Hawkins Place	\$ 835.24	\$	-	\$	0.39	\$	-	\$	835.63
Jong G. Yun	\$ 1,856.94	\$	-	\$	0.84	\$	-	\$	1,857.78
Stephen M. Carleton	\$ 751.81	\$	-	\$	0.37	\$	-	\$	752.18
Cushing: FF Modification	\$ 2,344.37	\$	-	\$	0.24	\$	2,344.49	\$	0.12
Dingley dell Estates	\$ 139.29	\$	-	\$	0.07	\$	-	\$	139.36
Whitepine Lane/Home	\$ 5,592.89	\$	-	\$	2.62	\$	-	\$	5,595.51
Bay Farm Montessori	\$ 638.38	\$	-	\$	0.29	\$	-	\$	638.67
Sub-Total:	\$ 13,449.45	# \$	-	# \$	5.27	# \$	3,359.99	\$	10,094.73

Town of Duxbury
Fund 890
Agency
Continued

	BALANCE July 1, 2011	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE June 30, 2012
SPECIAL FUNDS:					
CHAP.53 G ZBA					
Delphic Associates	\$ 5,323.19	\$ -	\$ 2.48	\$ -	\$ 5,325.67
Duxbury Farms	\$ 10,731.27	\$ -	\$ 4.81	\$ 616.25	\$ 10,119.83
Duxbury Crossings	\$ 202.72	\$ -	\$ 0.12	\$ -	\$ 202.84
Brewster Commons	\$ 5,090.30	\$ -	\$ 2.38	\$ -	\$ 5,092.68
Merry Village LLC	\$ 33.57	\$ -	\$ -	\$ -	\$ 33.57
Duxbury Yacht Club	\$ 1,500.21	\$ -	\$ 0.70	\$ -	\$ 1,500.91
Standish LLC	\$ 1,550.77	\$ -	\$ 0.72	\$ -	\$ 1,551.49
Welch:King Tn	\$ 2,019.15	\$ -	\$ 0.94	\$ -	\$ 2,020.09
Deesul	\$ 1,636.99	\$ -	\$ 0.77	\$ -	\$ 1,637.76
Duxbury Estates	\$ 3,752.34	\$ -	\$ 1.58	\$ 960.00	\$ 2,793.92
Industrial Tower & Wireless	\$ 8.02	\$ -	\$ -	\$ -	\$ 8.02
Hummock LLC-BOA	\$ 6,197.54	\$ -	\$ 2.90	\$ -	\$ 6,200.44
Island Creek Village North	\$ 0.22	\$ -	\$ -	\$ -	\$ 0.22
Kevin & Colleen Griffin	\$ 1,504.44	\$ -	\$ 0.71	\$ -	\$ 1,505.15
Stephen W. McCarthy	\$ 0.39	\$ -	\$ -	\$ -	\$ 0.39
T. Mobile N.E. LLC	\$ 3,124.25	\$ -	\$ 1.47	\$ -	\$ 3,125.72
The Reserve at Duxbury	\$ -	\$ 12,500.00	\$ 6.42	\$ 8,391.00	\$ 4,115.42
Sub-Total:	\$ 42,675.37	\$ 12,500.00	\$ 26.00	\$ 9,967.25	\$ 45,234.12
SPECIAL FUNDS:					
CHAP.53 G Planning Board					
Duxbury Yacht Club	\$ 5,000.79	\$ -	\$ 0.95	\$ 3,742.50	\$ 1,259.24
Standish LLC-Plan	\$ 3,523.26	\$ -	\$ 1.65	\$ -	\$ 3,524.91
Adams Court/Hinkley	\$ 789.12	\$ -	\$ 0.38	\$ -	\$ 789.50
Industrial Tower III	\$ 3,402.24	\$ -	\$ 0.80	\$ 3,402.98	\$ 0.06
Cushings Retreat/Elm St. R.T.	\$ 2,107.35	\$ -	\$ 0.98	\$ -	\$ 2,108.33
Dacey/Complex Path	\$ 2.14	\$ -	\$ -	\$ -	\$ 2.14
Olde Kings LLC	\$ 1,508.37	\$ -	\$ 0.71	\$ -	\$ 1,509.08
Cushing-F.F. Mod III	\$ 1,669.97	\$ -	\$ 0.16	\$ 1,670.05	\$ 0.08
Tower Resource Management	\$ 4,028.59	\$ -	\$ 1.90	\$ -	\$ 4,030.49
Driver/Cape Verde Terrace	\$ -	\$ -	\$ 0.09	\$ -	\$ 0.09
Sub-Total:	\$ 22,031.83	\$ -	\$ 7.62	\$ 8,815.53	\$ 13,223.92
SPECIAL FUNDS:					
CHAP.53 G Conservation Commision					
Hummock,LLC	\$ 12,785.03	\$ -	\$ 5.46	\$ 12,790.49	\$ -
Christopher Castanon	\$ 0.02	\$ -	\$ -	\$ 0.02	\$ -
Industrial Tower & Wireless/Champ	\$ 108.22	\$ -	\$ 0.03	\$ 108.25	\$ -
RDA-McCrystal-Seacoast	\$ 45.15	\$ -	\$ -	\$ 45.15	\$ -
Darcey/Complex Path;Planning Brd	\$ -	\$ 1,000.00	\$ 0.12	\$ 1,000.12	\$ -
Sub-Total:	\$ 12,938.42	\$ 1,000.00	\$ 5.61	\$ 13,944.03	\$ -
SPECIAL FUNDS:					
CHAP.53 G Board of Health					
Duxbury Housing-BOH	\$ 124.09	\$ -	\$ 0.04	\$ -	\$ 124.13
Sub-Total:	\$ 124.09	\$ -	\$ 0.04	\$ -	\$ 124.13
Sub-Total of Fund:	\$ 315,776.10	\$ 94,048.97	\$ 85.51	\$ 213,307.07	\$ 196,603.51
Warrants Payable	\$ 6,507.29	\$ 1,918.00	\$ -	\$ 6,507.29	\$ 1,918.00
	\$ 322,283.39	\$ 95,966.97	\$ 85.51	\$ 219,814.36	\$ 198,521.51

**Town of Duxbury
General Fund Debt
June 30, 2012**

	<u>Date</u>	<u>Amt Authorized</u>	<u>Amt Issued</u>	<u>Unissued</u>	<u>2011 Balance</u>	<u>2012- Principal</u>	<u>2012 - Balance</u>
GENERAL FUND							
Snug Harbor/Bluefish ATM	1996 \$	650,000	\$ 650,000	\$ -	\$ 233,885	\$ 36,164	\$ 197,721
Refunding of Library					\$ 940,000	\$ 170,000	\$ 770,000
WPAT indiv septic (out limit)	1997 \$	200,000	\$ 195,676	\$ -	\$ 86,956	\$ 10,872	\$ 76,084
WPAT indiv septic (out limit)	2004 \$	200,000	\$ 192,582	\$ -	\$ 107,113	\$ 10,689	\$ 96,424
Senior Center Construction	2001 \$	2,183,000	\$ 2,183,000	\$ -	\$ 855,000	\$ 145,000	\$ 710,000
Shared Septic Wadsworth Field	2000 \$	1,028,000	\$ 1,028,000	\$ -	\$ 585,000	\$ 55,000	\$ 530,000
Merry Conservation Land/Millennium Green (Land)	2002 \$	310,000	\$ 310,000	\$ -	\$ 45,000	\$ 25,000	\$ 20,000
HS Sewage Treatment Plant	2002 \$	3,100,000	\$ 1,457,000	\$ -	\$ 955,000	\$ 100,000	\$ 855,000
School Expansion	2001 \$	11,578,000	\$ 11,578,000	\$ -	\$ 7,700,000	\$ 770,000	\$ 6,930,000
Fire Alarms	2006 \$	84,000	\$ 84,000	\$ -	\$ 5,000	\$ 5,000	\$ -
Senior Center Parking Lot	2007 \$	65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -
Cemetery Expansion	2007 \$	80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -
Seawalls	3/10/2007 STM	125,000	\$ 125,000	\$ -	\$ 80,000	\$ 15,000	\$ 65,000
Percy Walker Pool Building Remodeling	2010 \$	2,200,000	\$ 2,200,000	\$ -	\$ 2,050,000	\$ 150,000	\$ 1,900,000
Engineering - Percy Walker Pool	2010 \$	163,000	\$ 163,000	\$ -	\$ 145,000	\$ 15,000	\$ 130,000
Building Remodeling School	2010 \$	1,540,000	\$ 587,000	\$ 953,000.00	\$ 545,000	\$ 40,000	\$ 505,000
Engineering - School	2010 \$	200,000	\$ 200,000	\$ -	\$ 100,000	\$ 100,000	\$ -
		\$ 23,706,000	\$ 21,098,258	\$ 953,000.00	\$ 14,432,954	\$ 1,647,725	\$ 12,785,229

	<u>Amt. Authorized</u>	<u>Amt. Issued</u>	<u>Rescinded</u>	<u>Retired</u>	<u>Unissued</u>
UNISSUED					
Crematory Construction	3/13/2010 \$	2,600,000	\$ 2,600,000		\$ -
Police Station Construction	3/12/2011 \$	6,275,000	\$ 4,706,000		\$ 1,569,000
Fire Station Design	3/13/2010 \$	292,000	\$ 292,000		\$ -
Fire Station Construction	3/12/2011 \$	3,700,000	\$ 3,700,000		\$ -
DMS & DHS Schematic Design	3/12/2011 \$	2,900,000	\$ 950,000		\$ 1,950,000
Co-located Middle & High School	10/29/2011 \$	126,806,161	\$ 4,000,000		\$ 122,806,161
Powder Point Bridge Improvement	3/10/2012 \$	2,400,000	\$ -		\$ 2,400,000
Total		\$ 144,973,161	\$ 16,248,000	\$ -	\$ 128,725,161

Jaws \$24,900 Paid down 3/15/2007
Ambulance \$150,000 Perm 2/21/2007
Forest Truck \$90,000 Perm 2/21/2007
Hot Patch Trailer \$30,000 Perm 2/21/2007
Tractor \$110,000 Perm 2/21/2007
Cemetery Expansion \$80,000 Perm 2/21/2007
Senior Center Parking Lot \$65,000 Perm 2/21/2007

**Town of Duxbury
Water Debt
June 30, 2012**

	<u>Date</u>	<u>Amt Authorized</u>	<u>Amt Issued</u>	<u>Unissued</u>	<u>2011 - Balance</u>	<u>2012 - Principal</u>	<u>2012 - Balance</u>
WATER							
Evergreen Treatment Plant	1996 \$	1,500,000	\$ 1,500,000	-	\$ 163,461	\$ 54,500	\$ 108,961
Pipe Replacement (PCE)	1998 \$	750,000	\$ 750,000	-	\$ 81,798	\$ 27,200	\$ 54,598
Mayflower (well exempt)	1998 \$	103,000	\$ 103,000	-	\$ 11,097	\$ 3,800	\$ 7,297
Pipe Replacement (PCE)	1999 \$	400,000	\$ 400,000	-	\$ 43,644	\$ 14,500	\$ 29,144
Pipe Replacement (PCE)	2001 \$	225,000	\$ 225,000	-	\$ 20,000	\$ 20,000	\$ -
Pipe Replacement (PCE)	2002 \$	408,000	\$ 408,000	-	\$ 70,000	\$ 35,000	\$ 35,000
Merry Land	2002 \$	102,000	\$ 102,000	-	\$ 20,000	\$ 10,000	\$ 10,000
Herring Weir	2002 \$	113,000	\$ 113,000	-	\$ 20,000	\$ 10,000	\$ 10,000
Pipe Replacement (PCE)	2003 \$	400,000	\$ 400,000	-	\$ 120,000	\$ 40,000	\$ 80,000
Tremont Main (STM 3/04)	2004 \$	1,100,000	\$ 1,100,000	-	\$ 330,000	\$ 110,000	\$ 220,000
Tremont Engineering (STM 11/03)	2004 \$	100,000	\$ 100,000	-	\$ 50,000	\$ 10,000	\$ 40,000
Pipe Replacement (PCE)	2004 \$	400,000	\$ 400,000	-	\$ 200,000	\$ 40,000	\$ 160,000
Pipe Replacement (PCE)	2005 \$	100,000	\$ 100,000	-	\$ 20,000	\$ 20,000	\$ -
Damon Wells	2004 \$	120,000	\$ 120,000	-	\$ 24,000	\$ 24,000	\$ -
Damon Wells	2004 \$	580,000	\$ 580,000	-	\$ 445,000	\$ 45,000	\$ 400,000
Rt. 3 Water Main	2006 \$	100,000	\$ 100,000	-	\$ 20,000	\$ 20,000	\$ -
		\$ 550,000	\$ 550,000	-	\$ 430,000	\$ 40,000	\$ 390,000
Birch St. Tank Engineering	2006 \$	250,000	\$ 221,000	\$ 29,000	\$ 31,000	\$ 31,000	\$ -
Damon Well	3/8/2008 \$	570,000	\$ 570,000	-	\$ 450,000	\$ 40,000	\$ 410,000
Birch St. Tank	3/10/2007 \$	3,150,000	\$ 3,150,000	-	\$ 2,878,610	\$ 134,197	\$ 2,744,413
Total Authorized	\$	11,021,000	\$ 10,992,000	\$ 29,000	\$ 5,428,610	\$ 729,197	\$ 4,699,413

UNISSUED						<u>Unissued</u>
Pine Street Water Mains	3/10/2012 \$	925,000	\$ -	\$ -	\$ -	\$ 925,000
Total	\$	925,000	\$ -	\$ -	\$ -	\$ 925,000

**Community Prerservation Debt
June 30, 2012**

UNISSUED						<u>Unissued</u>
	<u>Date</u>	<u>Authorized</u>	<u>Issued</u>	<u>Retired</u>	<u>Recinded</u>	
	\$	-	\$ -	\$ -	\$ -	\$ -
Total	\$	-	\$ -	\$ -	\$ -	\$ -

Treasurer/Collector

The Treasurer/Collector is pleased to submit the annual report for the fiscal year ending June 30, 2012. Our office is responsible for the receipt, investment, and disbursement of all Town funds including payroll; billing and collection of all taxes and utilities; collection and issuance of beach and transfer permits and fees; debt management; administration of the various Town trust funds; collection and issuance of mooring and shellfish permits and fees; and management of the Town's property that is in Tax Title or Foreclosure.

Cash Management

The Treasurer is responsible for investing public monies at the highest rate reasonably available, taking into account safety, liquidity, and yield. In the current market turmoil, managing liquidity and ensuring the security of the Town's funds are still increasingly important. The stability of the institutions with which we do business has taken priority over return on investment.

Bank Balances as of June 30, 2012	
CDs	\$1,564,005
Disbursement Accounts	\$0.00
Money Market	\$28,511,579
Trust Funds	\$8,666,745
Balance June 30, 2012	\$38,742,329

Town of Duxbury

June 12, 2012

	Balance Per Collector's Detail
Real Estate Taxes	
Levy of 2008	\$0
Levy of 2009	\$480.04
Levy of 2010	\$7,631.26
Levy of 2011	\$99,884.08
Levy of 2012	\$699,553.18
Levy of 2013	\$22,294,922.29
	\$23,102,470.85
Community Preservation	
Levy of 2009	\$14.35
Levy of 2010	\$228.98
Levy of 2011	\$1,165.25
Levy of 2012	\$21,218.08
Levy of 2013	\$659,974.58
	\$682,601.24

Real Estate Tax Liens/Tax Title	\$39,282.39
CPA Tax Liens/Tax Title	\$649.09
Deferred Property Taxes (Chap 41A)	\$301,481.32
Taxes in Litigation (Taxes & WL)	\$0
Tax Foreclosures/Tax Possessions	\$686,466.45
Other Departmental Receivables	
Veterans' Services	\$0
	\$0
Personal Property Taxes	
Levy of 2006	\$228.11
Levy of 2007	\$327.19
Levy of 2008	\$2,403.66
Levy of 2009	\$1,815.18
Levy of 2010	\$3,445.89
Levy of 2011	\$2,324.37
Levy of 2012	\$3,059.97
Levy of 2013	\$286,612.11
	\$300,216.48
Motor Vehicle Excise	
Levy of 2001	\$6,210.05
Levy of 2002	\$8,661.47
Levy of 2003	\$8,643.68
Levy of 2004	\$6,061.58
Levy of 2005	\$4,904.91
Levy of 2006	\$7,587.61
Levy of 2007	\$5,082.42
Levy of 2008	\$4,616.55
Levy of 2009	\$5,476.79
Levy of 2010	\$7,309.87
Levy of 2011	\$42,988.98
Levy of 2012	\$93,897.83
	\$201,441.74
Boat Excise	
Levy of 2005	\$15
Levy of 2007	\$627
Levy of 2008	\$1,037.00
Levy of 2009	\$1,926.00
Levy of 2010	\$1,221.89
Levy of 2011	\$2,166.75
Levy of 2012	\$3,495.37
	\$10,489.01

Water Liens

Levy of 2012	\$695.03
	\$695.03

Sewer Liens

Levy of 2012	\$0
	\$0

Service Liens

Levy of 2012	\$0
	\$0

Demand Lien

Levy of 2012	\$40
	\$40

Water Enterprise

Levy of 2009	\$0
Levy of 2010	\$7,450.87
Levy of 2011	\$342.81
Levy of 2012	\$152,261.41
	\$160,055.09

Water Service Fees

Levy of 2009	\$0
Levy of 2010	\$0
Levy of 2011	\$50
Levy of 2012	-1,228.06
	-1,178.06

Marshfield Resident Water

Levy of 2010	\$0
	\$0

Sewer User Fees

Levy of 2008	\$0
Levy of 2009	\$0
Levy of 2010	\$570.39
Levy of 2011	\$184
Levy of 2012	\$14,277.70
	\$15,032.09

Snug Harbor/Blue Fish Sewer Betterment

Levy of 2012	\$46.58
	\$46.58

Snug Harbor/Blue Fish Sewer Committed Interest

Levy of 2012	\$574
	\$574

Bay Road Sewer Betterment

Levy of 2012	\$0
	\$0

Bay Road Sewer Committed Interest

Levy of 2012	\$0.09
	\$0.09

Title V Betterment

Levy of 2012	\$0
	\$0

Title V Committed Interest

Levy of 2012	\$0
	\$0

BETTERMENTS UNCOMMITTED TO RE**Snug Harbor/Blue Fish Betterment**

Levy of 1999	\$103,299.90
Levy of 2003	\$24,599.88
	\$127,899.78

Bay Road Betterment

Levy of 2003	\$371,731.58
	\$371,731.58

Title Five Betterment

Levy of 2000	\$4,147.38
Levy of 2001	\$7,579.24
Levy of 2002	\$7,584.35
Levy of 2003	\$9,608.40
Levy of 2004	\$21,020.16
	\$49,939.53
	\$26,049,934.28

I am very appreciative of the efforts of my staff; Pamela Avitabile, Maureen Connolly, Dolores Marchewka and Jill Stewart for their hard work and dedication. This Department truly appreciates Jane McNiff, Meridythe Reed, Pat Costello, Linda Baker and Ann Hamadeh for their contribution during peak times in this office.

Respectfully submitted,
Thomas J. Connolly, CMMT, CMMC
Treasurer/Collector

Trust Funds

Balances may be found in the Accounting records.

ANNA BIGELOW DAVIS FUND

As per the will of Anna Bigelow Davis: "one part to the Town of Duxbury, the principal thereof to be invested and the net income therefrom to be employed for the purpose of establishing and maintaining at the Duxbury High School, an Art Scholarship Fund for needy students who have studied art in the Duxbury High School Art Department."

ANNIE DREW DUNHAM SCHOLARSHIP FUND

"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

AGNES E. ELLISON FUND

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

ARTHUR D. EATON CEMETERY FUND

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

BENJAMIN M. FEINBERG TRUST FUND

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual

award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income

"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

EBEN H. ELLISON TRUST FUND

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project. All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

EDMUND A. DONDERO SCHOLARSHIP FUND

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

EDWARD P. HOBART SCHOLARSHIP FUND

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

HARRIETT S. CROZIER SCHOLARSHIP FUND

"Under term of Will - 22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".

HELEN DELANO HOWE SCHOLARSHIP FUND

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

HERITAGE FUND

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:

"Moved the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

ISABELLE FREEMAN TRUST FUND

"I bequeath and devise to the Town of Duxbury, Massachusetts, but in TRUST nevertheless for the following uses and purposes: to maintain my house lot at 155 Depot Street, Duxbury, Massachusetts, in conservation for use as, but not limited to, a bird sanctuary. Such money to be included in this bequest shall be held intact, the income therefrom to be used for minor repairs of the real estate.

Should the income from such money exceed the operating and maintenance expenses of said real estate, then the Trustees may, in their discretion, expend appropriate portions of the income to provide ambulance services in the Town of Duxbury, Massachusetts, but for no other purposes.

I nominate as Trustees for this bequest to the Town of Duxbury, Massachusetts, its duly elected Board of Selectmen

ISABELLE V. FREEMAN POWDER POINT TRUST

"Income to be expended under direction of the Selectmen for Ambulance Services only".

JAMES BUECHLER BOOK FUND

Gift left in memory of James Buechler, a former teacher, for the schools to purchase books.

JONATHAN AND RUTH FORD TRUST FUND

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

KING CAESAR'S FUND

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

LUCY E. EWELL TRUST FUND

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

LUCY HATHAWAY TRUST FUND

"Income to be 'applied for the purpose and in the proportion hereinafter specified':

- One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

MARGERY S. PARCHER MEMORIAL TRUST FUND

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

MARIETTA F. RUSSELL SCHOOL LIBRARY FUND

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

MARIETTA F. RUSSELL SCIENCE MATERIAL FUND

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."

MARY E. CARR NEPTON SCHOLARSHIP FUND

"Terms of Will - Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designate cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three-year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

MYLES STANDISH HOMESITE FUND

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

NELSON T. SAUNDERS MEMORIAL TRUST

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

RICHMOND G. WIGHT FUND

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

THOMAS D. HATHAWAY FUND

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

WESTON-THOMPSON FUND

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

WILLIAM P. ELLISON CHARITABLE TRUST

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

WILLIAM PENN HARDING LIBRARY FUND

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be placed in said library for general circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

General Government



Inside the French Atlantic Cable office, Washington Street.
Photo taken by William Facey, the telegraph operator, circa 1900-1910

Cable Advisory Committee
Duxbury Cultural Council
Fourth of July Committee
Information Services
Personnel Board

Cable TV Advisory Committee

“Mission Accomplished!” With that remark the Board of Selectmen on May 12, 2012, dissolved the Cable TV Advisory Committee. The committee had brought cable TV competition to Duxbury. The town’s contracts with Verizon and Comcast extend to 2020. The committee also introduced a more professional management to the operation of Duxbury’s Public and Government channels with the signing of a multi-year contract with PACTV.

Essentially, a municipal cable TV advisory committee can only advise the Board of Selectmen on franchise licensing agreements and related contracts. Federal law limits municipal oversight of cable service provided by a traditional cable company or by the local phone company. The town has no jurisdiction over rates, channel lineup, or Internet service. Thus, once all licensing agreements and contracts were in place, the committee’s reason for existence ceased.

I wish to thank all of those who served on the committee since its creation, particularly as they worked through the many years of what was quite often frustrating licensing negotiations. They can take pride in “Mission Accomplished!”

Respectfully submitted,
William J. Kearney, Former Interim Chair

Duxbury Cultural Council

The Duxbury Cultural Council is responsible for allocating the funds assigned to the town by the Massachusetts Cultural Council, a state agency. The Legislature provides an annual appropriation to the Massachusetts Cultural Council, which then allocates funds to each community. The local grants can support a variety of artistic projects and activities, including exhibits, festivals, field trips, short-term artist residencies or performances in schools, workshops and lectures

The Duxbury Cultural Council is part of a network of 329 Local Cultural Councils (LCC) in the Commonwealth. The LCC Program is the largest grassroots cultural funding network in the nation, supporting thousands of community-based projects in the arts, sciences and humanities every year.

This past year the Duxbury Cultural Council distributed \$3870 in grants. The funded projects include grants to Duxbury Council on Aging, Bay Players, Duxbury Free Library, Duxbury High School Theatre, Duxbury 375th Committee, David Murphy, the Art Complex Museum and the Duxbury Art Association. Also funds were awarded to the North River Arts Society, South Shore Art Center, South Shore Conservatory, Pilgrim Hall Museum, and the Plymouth Philharmonic. The Duxbury Camera Club was also awarded funding for their publication for the 375th celebration from the DCC’s own funds.

Respectfully submitted,

Barbara Kiley, Chair
Helen Fowler, Secretary
Mary Beth MacQuarrie, Treasurer
Marcy Bravo, Rebecca Chin, Dr. Carol Langford, Anthony Pilla, Janet Ritch, Janet Schwartz, Larry Smith

Fourth of July Committee

The Fourth of July Activities Committee once again planned a successful weekend of activities that included the Beach Party and 4th of July Parade. The committee also promoted the 4th of July Road Race, which the Duxbury Education Foundation took over in 2010; the South Shore Bay Band Concert, which takes place in front of the High School during the holiday weekend; and the Cornerstone Lodge's 4th of July Breakfast, which has become a traditional event.

The Committee spent a little over \$40,000 for both the beach party and the parade. We had approximately \$28,000 available in the Margery Parcher Fund (boosted by an unexpected one-time donation of \$10,000 in 2011) and \$10,000 from the appropriation at the 2011 annual town meeting. The committee worked tirelessly for several months to raise additional funds to cover our expenses and leave a healthy balance for next year. Our annual appeal letter for donations to the Margery Parcher Fund went out to all residents early in May. Thanks to some very generous donors, including local businesses that placed ads in our parade booklet, by the end of the fiscal year (June 30), we received enough contributions to cover our expenses and leave approximately \$24,000 in the Margery Parcher Fund to begin planning next year's events.

This year the committee selected as its parade theme, "Around Town for 375 Years," in keeping with the town's 375th celebration. We had some excellent floats, good marching bands, and two groups of horses. The committee elected Patrick Browne, Executive Director of the Duxbury Rural & Historical Society, and his colleagues Alison Arnold (Assistant Director) and Carolyn Ravenscroft (Archivist) as parade marshals in honor of the Historical Society's outstanding efforts over many decades to preserve the historic character of Duxbury.

The annual beach party was once again a huge success, although this year because of extremely high tides before the 4th, the beach party took place on Saturday, July 7. Two bands, the Duxbury High School Idol, Benjamin the Circus Clown, a great bonfire topped with a 375th birthday cake, and perfect weather all made for a wonderful celebration.

Many people helped the committee during the parade and beach party, from parade judges and parade monitors to a loyal group of volunteers who built the bonfire. We thank the DPW workers at the Transfer Station who collected the pallets for the bonfire. We thank the truck owners and drivers who pulled floats. We thank Mass Hauling for again donating the dumpster for the beach party and a huge trailer for the high school jazz band. We thank the volunteers from the Medical Reserve Corps who positioned themselves along the parade route to treat dehydrated parade participants. Finally, we thank the police, fire, harbormaster, and DPW departments for their assistance.

Respectfully submitted,
Katy Gaenicke & Rich Potash, Co-Chairs

Committee Members: Rich Potash, Katy Gaenicke, Don and Nancy Reed, Dave and Linda Robinson, Amy and Brian Hill, Janet Ritch, Jeff Goldman, Jamie MacNab, Bill and Maggie Kearney, Sue Lawrence, Barbara Munsey, Joan Edgar, Terri Woodward, Stu Ruggles, and Janet Leech.

Information Services

As we close out Fiscal Year 2012, fiscal planning for Fiscal Year 2013 has begun in earnest. The work that began and ended in Fiscal Year 2012 will be the cornerstone for planning the next 5 years. Even though the past years have been economically troubled times, we continue to move ahead, despite the obstacles in the road.

While Fiscal Year 2011 was the year that the Town's IT infrastructure was gathered and compiled for analysis, Fiscal Year 2012 was the year that the data was pulled apart, hashed, pounded and ultimately formed into a remarkable document which sets the direction and goals of the Town's IT infrastructure for the next 5 years.

The effort that went into reviewing the results of the IT Technical Study demonstrated a tremendous commitment to providing all of Duxbury with the services that are well deserved by both residents and employees. Among those who gave generously to this task, were John Madden, Financial Director and Richard MacDonald, Town Manager. They did so to ensure that the outcome would result in the most cost effective and prudent distribution of the use of town resources. The information was reviewed by many dedicated public servants along the way to Annual Town Meeting, where Phase 1 or Year 1 of the plan met with approval of the citizens of Duxbury.

While the IT Technology Master Plan was making its way to Annual Town Meeting, business needs marched onward. Information Services continued to make strides at providing the type of hardware, software and networking that effectively serves the departments throughout the town, while acknowledging the need to future goals identified in the IT Technology Master Plan.

I wish to thank everyone for allowing me to contribute, through the IT infrastructure, to the well being of your departments and organizations. It is an honor and a privilege to serve.

Respectfully submitted,
Mary E. MacQuarrie, IS Administrator

Personnel Board

The Board meets on a regular basis with the Human Resources Officer to support the Town Manager, supervisors and employees covered by the Personnel Plan. The Board also discusses and reviews matters related to human resources.

In partnership with the Human Resources Officer the Board reviewed salary benchmarking results for a variety of positions including; on-call Firefighter, Director of Municipal Services, Fire Administrative Assistant, Police Prosecution Assistant, Animal Control Officer, Assistant Harbormaster, per diem Dispatcher and Special Police Officer. The Board supported the creation of a Deputy Police Chief position and recommended that it be a grade 8 in the Personnel Plan. The related Home Rule Petition removing the position of Deputy Police Chief from Civil Service was also supported by the Board.

The Board worked with representatives from the Building Committee, Fiscal Advisory and the Board of Selectmen to review benchmark information with regard to job duties and salary for the Facilities Manager position. The Board assisted in the design of the Facilities Manager job description and determined that this position should be a grade 8 in the Personnel Plan.

The Board will continue to work with the Human Resources Officer to review and update the Personnel Plan, as well as consider and benchmark Personnel Plan positions, and present findings to Board of Selectmen and Finance Committee as necessary.

Respectfully submitted,
Elizabeth Hartford, Rob Molla, Sandy Salmela, Anita Stiles and Wayne Heward-Chair

Health & Human Services



Grand Army of the Republic members (Civil War Vets) and the Sons of Veterans
Mayflower Cemetery, circa 1908

Affordable Housing Trust
Council on Aging
King Caesar Advisory Committee
Local Housing Partnership
Municipal Commission on Disability
Veterans' Services

Duxbury Affordable Housing Trust

The last of the 2011 lottery participants closed on a home in the spring of 2012. Those properties are now perpetually deed restricted. The Duxbury Affordable Housing Trust (DAHT) interviewed three prospective lottery agents to conduct a second lottery of the Purchase Assistance Program. The DAHT unanimously voted to contract with SEB Consultants. The new lottery will commence in the fall of 2012 with SEB Consultants.

Members:

Brendan Keohan, Chair

Shawn Dahlen, Cindy Ladd Fiorini (until 2012), Linda Garrity (as of Jan 2012), Martha Himes, Laura Schaefer, Diane Bartlett, *ex-officio*

Council on Aging

Every day there is lively chatter in the lobby, adults building muscles in strength training classes, gaining flexibility in yoga, connecting with family and friends with computer classes; tracking their history with the genealogy group, playing games, watching movies, having lunch, helping others...staying engaged. That's what the Duxbury Senior Center is all about!

During the last year, we ...

- Offered 2,308 programs and activities
- Presented 26 Lifelong Learning classes
- Organized 16 Steppin' Out Programs
- Offered 17 Supper Clubs and 5 Cultural Trips
- Served 5,367 meals in Café Ellison
- Delivered 4,025 meals to the homebound of the community
- Provided 4,876 rides to sustain seniors' independence
- Provided 2,269 rides to medical appointments on SADIE 2; 293 rides were provided by volunteers and the GATRA Medical bus provided 24 rides to Boston doctor appointments
- Made space available for 419 community meetings and private rentals
- Offered 104 days of respite to caregivers with loved ones with Alzheimer's disease
- Appreciated our 246 volunteers' gift of 21,395 hours of service. *Using the Independentsector.org dollar value of \$21.37 per hour, the gift of time is valued at \$466,197.00*

Last year we commemorated our 10 Year Anniversary with a month of special activities. The Board, Friends, Staff and senior community all got involved! We began the festivities with a luncheon for all those who made the senior center a reality 10 years ago; then offered a genealogy marathon with guest speakers from the Mass State Archives; enjoyed an evening Murder Mystery Dinner event; organized a fun run and community barbeque and finally at the end of the month we hosted a dinner theatre event which raised funds for the Alzheimer's Association.

In October, 183 adults from 16 communities on the South Shore enrolled in one of the 12 courses offered through our lifelong learning program. Evaluations from the program noted that participants "knew more about the subject, met new friends and had started doing 'homework' outside of class to learn more!"

Over the Thanksgiving weekend, we organized the Annual Artisan Fair and Bake Sale in partnership with the Duxbury Business Association and Holly Days, a community event to "shop local" and kick off the Holiday Season.

In January, the Board and the Friends hosted the 2nd annual Black Tie Bingo event which raised over \$10,000 which was given to the Interfaith Council to help the community stay warm last winter.

In February, 208 adults came out in the cold to partake in the winter semester of the lifelong learning program. 14 courses were offered in the areas of music, art, literature, history, and current events. Once again the evaluations were outstanding! Participants said, they “benefited from the intellectual stimulation, gained knowledge in specific subject areas and benefited from the social interaction with peers and classmates.”

During the spring, we hosted a three part educational series about Family Dynamics. To attract the baby-boomer population, we welcomed Ruth Nemzoff, *Ed. D.* on two occasions to cover the topics: Flying the Coop: Establishing Rewarding Relationships with Your Adult Child and The Nest Fills Up Again. The third and final presentation was Sharing the Nest Again: Becoming the Caregiver for your Aging Parent led by Kate Granigan, LICSW, C-ASWCM.

Thanks to an Incentive Grant from the Executive Office of Elder Affairs, we partnered with the Plymouth, Kingston and Marshfield Council on Aging and offered “Live Your Life Well” Program, an interactive forum that detailed the 10 tenets of resiliency and healthy living.

And finally in June, Donna Ciappina, Outreach Manager was awarded Program Certification from the MCOA, and Joanne Moore was named Director of the Year.

Respectfully submitted:
Pamela Campbell Smith, Board Chair

Anne Antonellis, Vice Chair, Paul Brogna, Marcy Bravo, Carol Chapman, Secretary, Shelley Beeby, Harry Katz, John Mattes, Peter Muncey, Jr., Marilyn Murphy, Matthew Walsh, Richard Whitney, Shirley McMahon-Oktay, Corinne Poore, Terri Scott, and Rev. Elizabeth Stevens

King Caesar Advisory Committee

The King Caesar Trust Fund was established by the terms of the will of William Bradford Weston in 1916. The Fund provides financial assistance to help to pay the medical and dental expenses of financially-needy Duxbury residents.

While the Board of Selectmen has fiscal authority for the King Caesar Trust Fund, they rely on the King Caesar Advisory Committee (KCAC) to review client cases and make recommendations. By vetting cases before they are brought to the Board of Selectmen, the KCAC can often find other resources and/or make referrals to other agencies.

For many years the King Caesar Advisory Committee has been quietly going about its work and assisting with the administration of the King Caesar Trust Fund. In recent years, however, the KCAC has tried to get the word out about the King Caesar Fund to help those in need and has done more outreach to local providers to get them to partner with the Fund in assisting those in need. The King Caesar Advisory Committee would like to take this opportunity to recognize the following providers, who have partnered with us by providing services, often at a substantial discount, to Duxbury residents in need:

Ross S. Ajemian, DDS (Plymouth)
Bravman, Langston & Associates / John R. Langston, D.D.S., M.S. (Bourne)
Center for Progressive Dentistry / Joseph Santelli, DDS
Leo W. Donovan, O.D. (Marshfield)
Duxbury Fitness, LLC (Duxbury) / Vicki Carvalho CPT
Charles J. Garzik, D.M.D., D.S.C.D (Norwell)
Pembroke Eye & Ear Care Center (Pembroke)
Peter S. Kulka, DDS (Hanover)

Lane Oral & Maxillofacial Surgery, PC (Plymouth)
Siobhan M. Sheehan, DDS, MS (Duxbury)
Tura's Pharmacy, Inc. (Kingston)
Unident Dental Center (Hanover)
Wiemeyer Dentistry, P.C. (Duxbury)

To the more fortunate members of the Duxbury community, the KCAC encourages you to follow the example of William Bradford Weston and to make a donation payable to the "King Caesar Fund" (c/o the Selectmen's office) to assure the solvency of the Fund to aid future generations.

Respectfully submitted,
Diane Barker, R.N., Chair; Rev. Catherine Cullen; Carol Langford, M.D;
Judith Hatch, R.N., King Caesar Fund Intake Case Worker
C. Anne Murray, Staff Liaison to the King Caesar Advisory Committee

Local Housing Partnership

The Local Housing Partnership has spent the better part of this year working on the Grange/Fire Station project. We have hired a housing Consultant to work with us on the final plans and cost analysis to determine whether it was feasible to rehabilitate the Grange vs. tearing the Grange down. It now appears we will be forced to take the Grange down in order to keep the costs reasonable and rebuild, keeping the look of the Grange as an important part of the rebuild plans.

We have had several developers before us this year, two affordable proposals on South Street and a 40B development proposed for Bow Street. As of this writing, none appear to be moving forward.

We expect to bring an article to Town Meeting to roll the Local Housing Partnership into the Housing Trust to make moving affordable housing forward in a much more efficient and cost effective manner in the future.

The Local Housing Partnership expects to be in the building phase for both the Camp Wing Project and the Grange/Fire Station within the next year.



Camp Wing Condominium Project

We would like to thank the Richard MacDonald, Town Manager, Inspectional Service Director, Scott Lambiase and Town Planner, Tom Broadrick for their continued support and assistance.

Respectfully submitted for the Committee,
Diane Bartlett, Chair

Committee Members: Bruce, Bygate, Denece McCann Clinton, Shawn Dahlen, Barbara Kelley, Brendan Keohan, Leslie Lawrence, Brian Murphy, John Todd, George Wadsworth and Matthew Walsh

Municipal Commission on Disabilities

In September, members met with Tony Kelso, Director of the PAC, to discuss a wheelchair lift proposal for the orchestra pit area in front of and beneath the stage. The proposal would first be presented to the school committee.

In October, Debby Smith, from the Perkins Braille and Talking Book Library, spoke to attendees regarding the services and programs offered by the library for the visually impaired. Materials from the event were distributed to the Senior Center.

In March, the MCOD worked with the Recreation Department, RIDE PHAT (Protect Your Head at All Times), the Department of Public Health, and the Brain Injury Association of Massachusetts (BIAMA) to present a forum on Youth Sports Concussions. Anu Mehta from BIAMA spoke about the incidence, signs and symptoms of concussions. Parents of students who had sustained concussions spoke of the difficulties their children were experiencing or had experienced. Tim McPhillips, Duxbury HS Athletic Trainer, discussed ImPact testing and how it was being used in the schools in pre- and post-testing for student athletes. Materials and information about concussions and ImPact testing were made available to attendees.

In May, Mary Patstone from the Adaptive Sports Program of Spaulding Hospital Network presented a discussion on *Leading an Active Life through Adaptive Sports*. She spoke about the wide variety of land and water based adaptive sporting activities that Spaulding offers at their Centers, including kayaking, water skiing, windsurfing, tennis, and golf. At these Centers, participants living with disabilities learn new life skills, make new friends and enjoy themselves as they rebuild their strength, and gain a sense of independence and self-confidence. Adaptive equipment was shown and demonstrated as well.

Access issues for the new school were discussed this year. Items to be reviewed will be ramps, elevators to upper levels, and special needs parking. It appears, at this point in the design process, that parking and access have been addressed. Program development needs to be completed in order to determine the space needed for those programs. The funding from the state has been approved and the COD will have an opportunity to review the plans at its September meeting.

The MCOD consulted with the Highway Department Committee regarding handicapped parking and better handicapped parking signage at the Foodies' shopping area. At the June meeting, members of the MCOD voted to pay for one of the automatic door openers for the rest rooms at the Senior Center at a cost of \$2477.00

Respectfully submitted:

Co-Chairs: Linda Garrity, Jerry Nightingale

Members: Patty Cristoforo, Patricia Randall, Rei Kock, Marcia Solberg

Veterans' Services

The Duxbury Office of Veterans' Services continues to serve Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they may be eligible. On the State and Local levels, we seek benefits for financial assistance; medical treatments; fuel assistance; tax abatements; housing; employment and counseling to those that are qualified under MGL: Chapter 115. The program is 75% reimbursable back to Duxbury.

The process may require appointments at the office or the client's home, or the JFK building in Boston, and at VA Hospitals, in order to verify and justify eligibility. An investigation of assets or other sources of income is performed to seek alternative sources such as Social Security, Social Security disability, and VA pensions for which the Veteran and/or spouse and dependents may be eligible. This investigation helps limit the financial exposure to the Town and the State. The Federal Government does not automatically grant benefits to Veterans. Veterans must apply for benefits. The Veterans' Service Officer also visits hospitalized Veterans and those in nursing homes and eldercare facilities.

Our department also provides assistance in obtaining federal benefits such as service-connected disabilities, non-service pensions, enrollment in the VA Healthcare System and educational benefits. We provide Veterans and dependents assistance in obtaining military records, replacement of medals and ordering grave markers. The office supports town activities such as Memorial Day and Veterans Day.

The needs are growing very fast in today's post-Iraq conflict and continue in Afghanistan with Veterans arriving home to a very poor economy and needing transitional benefits such as employment training, job search, medical care and housing assistance. For the past year we have seen an increase of over 50% for Veterans who have applied and who have been approved for Chapter 115 benefits.

Our office is located in the Senior Center off Mayflower Street. It has discreet and excellent ground-level and elevator access for older or handicapped Veterans, their spouses and dependents.

Respectfully submitted,

Michael J. Thorp
Veterans' Service Officer, Duxbury

Land Use & Resource Preservation



Bay Farm, circa 1910

Agricultural Commission
Alternative Energy Committee
Community Preservation Committee
Conservation Commission
Duxbury Bay Management Commission
Historical Commission
Open Space Committee
Planning Board
Sidewalk & Bike Path Committee
Town Building Committee
Town Historian

Agricultural Commission

The Agricultural Commission continues work on options for open spaces available for possible multiple uses.

The Commission is also in the process of developing informational brochures for distribution to residents and other interested individuals.

Respectfully submitted
Jeffrey Chandler, Chairman

Alternative Energy Committee

The Duxbury Alternative Energy Committee consists of eleven appointed members. They are:

Jim Goldenberg, (Chair) Andre Martecchini, Leslie Lawrence, Lynn Smith, John Doherty, Josh Cutler, Donald Greenbaum, Tom Burton, Sandy Von Stackelberg, Cliff Bockard and Susan Fontaine . (Ted Flynn -Selectmen's Liaison) Meetings are joined occasionally by Tom Broadrick, Duxbury Town Planner. This year one new member, Susan Fontaine, joined the committee. Susan filled the spot vacated by the resignation of member John Murdock. Jim Goldenberg remained committee chair.

Much of the committee's focus this year was on several renewable energy initiatives including:

Transfer Station Solar Array

In the fall of 2011, a Request For Qualification was issued to solicit interest from qualified solar developers to build a solar array on the capped landfill adjacent to the transfer station. Four developers responded to the RFQ and the town chose American Capital Partners (ACE) as the designated developer for the array. A contract was then negotiated and executed and ACE is in the process of gaining necessary approvals to develop the 500 kW array. ACE will own and operate the array and the town will receive discounted electricity credits.

Net Metering Credit Purchase Agreements

In addition to the Transfer Station Solar Array project, the committee also solicited interest from solar developers to enter into Net Metering Credit Purchase Agreements with the town which would allow Duxbury to receive discounted electricity credits from developers with projects in other towns. Duxbury executed an agreement with Pegasus Renewable Energy Partners for a 1 MW project that they are developing in Acushnet MA. A contract is also being negotiated with Nexamp for a 2.5 MW project they intend to develop in Dartmouth MA.

Wind Turbine Development Project:

The Committee started the year with a meeting specifically advertised to the public to have Sustainable Energy Development (SED), the consultant hired to perform a wind turbine development feasibility study, present a status update on the study. The presentation identified the North Hill golf course location as the primary focus of the study. Concerns about flicker, noise, aesthetics etc. were expressed by the public. The final study was presented in the fall. Concerns continued to be expressed by an organized group of neighbors called Duxbury Wind Wise. The AEC initially submitted an article for the March 2012 town meeting that would request funds for additional studies. In January, after determining that the solar agreements available to the town would save the town more money than the wind project, the committee decided to withdraw the article and table the wind project. Given the continued level of concern and interest in the possibility of future wind development in Duxbury, the committee, in conjunction with Duxbury Wind Wise, made a recommendation to the selectmen to form a Wind Advisory Committee. The purpose of the committee is to research and inform the community on the various consideration of wind turbine development.

During the year, meetings were held at least once a month during which presentations were made by various renewable energy consultants, solar developers and other experts on methods of developing and financing alternative energy projects. Committee members also attended multiple meetings during the year with Selectman and various town officials to keep them abreast of our activities and efforts to make Duxbury a more energy efficient, “green community”.

In addition to the renewable energy projects mentioned above, the committee worked on several other initiatives. The committee researched the Stretch Code Green Community criteria and organized a public presentation on the topic by the Mass Department of Energy Resources. Mark Moriarty of Duxbury Energy made a presentation on Mass energy regulations and Charles Houseman of Veridian presented his company’s green energy products.

The Committee’s focus for the upcoming year will include continuing to explore the opportunity for Duxbury to become a Green Community and investigating educational outreach opportunities with our various activities. In addition, the committee will continue to explore furthering the town’s utilization of renewable energy technologies including rooftop solar for the new school project, and make recommendations to the Selectmen as applicable opportunities arise.

Respectfully submitted,
Jim Goldenberg, Chairman

Community Preservation Committee

Fiscal Year 2012 Activities

The Community Preservation Committee (CPC), which is responsible for administering the Community Preservation Act in Duxbury, held 23 meetings during Fiscal Year 2012. During that time the committee monitored projects that were approved for funding at previous town meetings and reviewed funding requests for consideration by the 2012 Annual Town Meeting.

The Town took ownership of the Blairhaven waterfront property (4.7 acres) adjacent to Howlands Landing in July, 2011 and the Koplovsky property, known as Black Friar Swamp (27.6 acres) off Summer Street in September 2011, preserving approximately 32 acres of open space for the enjoyment of Duxbury residents.

Another project completed this year was the first phase of Crossroads for Kids, Inc. historic restoration of the Isaac Keene Barn (c.1870).

2012 Annual Town Meeting Articles

At the 2012 Annual Town Meeting in March voters approved the FY 2013 CPC operating budget of \$80,500 and the 10% allocation of the purposes of Open Space, Community Housing and Historic Preservation in the sum of \$503,127 or \$167,709 for each purpose. Funds not expended in the CPC operating budget in the amount of \$53,293 were returned to the Town’s CPA General Fund at the end of the fiscal year.

At the October 15, 2011 deadline, the Community Preservation Committee received nine requests for funding. After a full review process the committee recommended seven projects be brought forth to Town Meeting voters for consideration. One article was defeated by the voters (Article 32) and another article (Article 33) was indefinitely postponed.

Article 31 was approved by the voters for an appropriation of \$20,000 to hire a housing consultant to assist the Local Housing Partnership to update the town’s Housing Planned Production Plan and to complete the Federal Home Loan Bank application, which is a necessary step for the development of the Temple Street housing project.

The voters approved Article 34 for an appropriation of \$15,290. This funding is to be used for the historic restoration of the entrance to the Duxbury Free Library, the former Duxbury High School built in 1926.

Article 35 was approved by the voters for \$100,000. This project provides 50% of the funding for the historic restoration of an 18th century barn located on the property of the municipal (or town-owned) North Hill golf course.

Article 36 was approved for an appropriation of \$7,600 for a ground penetrating radar study and analysis of the first meetinghouse site at the Chestnut Street burial ground.

Article 37 was approved for \$37,500 for the historic reconstruction of the chimneys at the Nathaniel Winsor, Jr. house, owned by the Duxbury Rural and Historic Society, on Washington Street.

Another article that was sponsored by the CPC and approved by the voters was Article 38. This article asked voters to adopt MGL Chapter 44B, section 3 (e)(3) which would allow the first \$100,000 of the assessed value of residential parcels be exempt from the Community Preservation Act surcharge. This exemption would offset the increase in CPC surcharge due to the increase in property taxes driven by public construction projects, and would have a larger percentage impact on lower assessed properties. Total local receipts for the fiscal year were \$1.27 million, and the state match was \$61 thousand, or about 30%.

Once again, the Community Preservation Committee would like to express its appreciation to the many groups and individuals who make this a successful program.

Respectfully submitted,

John Bear, Chairman

Brendan Keohan, Pat Loring, Vice Chair, Holly Morris, Sarianna Seewald, Tony Kelso, Norman Tucker

Conservation Commission

One role of the Duxbury Conservation Commission is to administer the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, s 40 and the Town of Duxbury Wetlands Protection Bylaw. The purpose is to protect wetland resource areas and adjoining land areas by controlling activities deemed likely to have a significant or cumulative adverse effect upon the resource area values. Wetland values protected by our local bylaw are public or private water supply; groundwater; flood control; erosion and sedimentation control; storm damage prevention, including coastal storm flowage; prevention of water pollution; fisheries, shellfish, wildlife habitat, rare species habitat, recreation, agriculture, aquaculture and aesthetics.

Another role of the Commission is open space land acquisition and land management. In September the Conservation Commission became the owner of a parcel of land on Summer St. This 29 acre piece (known as Black Friar Swamp) was sold to the Town by Edward Koplovsky, a local cranberry farmer. Besides preserving the rural viewscape of Duxbury, this property links to other conservation areas and provides another place for residents to walk and enjoy nature. This purchase brings the total acreage of the Commission holdings to 2,617.76 acres. Town Meeting also approved the transfer of 64.7 acres of land taken for back taxes to the Conservation Commission. When this transfer is complete at the Registry of Deeds, we will own 2,682.46 acres of land.

Max Mello and Tyler Genereux worked again this year as conservation interns. Their duties included regular land maintenance activities on town owned conservation land. They also constructed a new 1-1/2 mile section of the Bay Circuit Trail in Duxbury. This long distance regional trail connecting Duxbury to Ipswich was relocated to join a new section in Pembroke. Steve Donovan also worked for the commission. He guided work on the new Bay Circuit Trail and constructed a new walking trail at Camp Wing Conservation Area. Mickey

McGonagle operated the weed harvester as a volunteer on Island Creek Pond this summer. The weed harvest is invaluable to the health of the pond.

Another successful Christmas tree sale season took place at the Jaycox Tree Farm on December 3 and 4. A total of 203 trees were sold. Duxbury received another grant from the State of Massachusetts to develop a forest stewardship plan for Ashdod Forest. The plan will guide land management on this parcel.

The Massachusetts Office of Coastal Zone Management awarded the Conservation Commission \$121,386 to construct BMP's in the Bay Road drainage system to further eliminate pollution sources from the roadway. The work is a continuing effort to identify and reduce pollution from entering into the Nook area of Kingston Bay. The hope is to end swimming beach closures and to open additional shellfish beds for harvest. We are proud to say that this was the ninth such grant award to the Town of Duxbury totaling over \$850,000 to reduce pollution entering the bay. This work could not be accomplished without the help and additional funding from the Duxbury Department of Public Works.



Osprey Nest

The osprey restoration project continues to be successful. With the help of Vincent Zollo and Norman Smith from the Trailside Museum, a total of 29 chicks were banded on 14 poles between Quincy and Plymouth; 7 chicks were born in Duxbury. Since 1990 when the program began, over 20 nesting poles have been built and 281 chicks have been banded on the South Shore.

Dianne Hearn, Holly Morris, and Corey Wisneski were reappointed to the Conservation Commission for an additional three years. They continue to dedicate volunteer time to conservation efforts in Duxbury.

The Conservation Commission wishes to thank the DPW Director Peter Buttkus, Ed Vickers, Jim Savonen, Bruce

Duffy, and Bruce O'Neil from the Department of Public Works for their valuable assistance in maintaining the conservation areas in Duxbury.

Respectfully submitted,

Joseph Messina, Chairman

Thomas Gill III, Vice-Chairman, Samuel Butcher, Dianne Hearn, Barbara Kelley, Holly Morris, Corey Wisneski

Duxbury Bay Management Commission

The Duxbury Bay Management Commission (DBMC) consists of nine members appointed by the BOS and serving three year staggered terms. Members must have an interest in the Bay, including but not limited to aquaculture, boating, commercial and not-for-profit waterfront users, ecology, shellfish and finfish or have experience that enhances the diversity of the Commission. The Commission is not a regulatory body, but instead serves in an advisory role for the BOS and to other Bay related committees and groups.

Mission: to implement and maintain a management plan that will enhance and preserve the ecological health, pristine waters, and natural beauty of Duxbury Bay for future generations while sustaining harmony among all its uses.

Powers and duties: Evaluate and review any proposed change in Bay use and access, inclusive of structures, and all Bay related issues requiring the action of the Board of Selectman (BOS), Duxbury Conservation Commission (DCC), Zoning Board of Appeals (ZBA), Planning Board (PB), Harbormasters Office and Board of Health (BOH) involving Coastal Resource Areas as defined in M.G.L. c.131 S40 and the Town of Duxbury Wetlands Bylaw (Chapter 9 General By-Laws of the Town of Duxbury).

FY2012 activities: The Commission's principal activities during FY2012 were as follows:

- Continued work on update of the 2005 Bay Management Plan.
- Completed new suggested guidelines for dinghy storage and identification.
- Considered and finalized recommendations for Best Practices regarding operation of SeaLegs amphibious vessels in Duxbury waters
- Continued work on surveying existing Ways to the Water and establishment of maintenance and identification guidelines.
- Provided comments on a variety of projects with the potential to affect the bay.
- Continued efforts with Corps of Engineers and other bay stakeholders in connection with maintenance dredging.



Aerial view of Duxbury Bay

The Commission meets on the second Thursday of each month. Meetings are at the Senior Center and begin at 7:00 PM.

Respectfully submitted,
Jon McGrath, Chair

Commission Members and officers as of 9/1/12
Skip Bennett, John Brawley-Clerk, Linda Brodie, Sam Davenport, Chuck Leonard, JR Kent, Mark Manganello, Joe Messina, Shawn Dahlen serves as the BOS liaison

Open Space Committee

In 2012, the Board of Selectmen approved our request to change the name of this committee from the Open Space and Recreation Committee to the Open Space Committee. As the committee does not address recreation issues, it was felt that the change would better reflect the committee's purpose and mission.

The following are some of the accomplishments for fiscal year 2012:

- Paul Costello and Phil Tuck attended the Keystone Project Reunion in the Harvard Forest in Petersham, MA.
- On October 22, the Committee worked on the Keene Street site, which opened up the Old Mill so it can be seen from Temple Street.
- The Committee met with the 375th Anniversary Committee to discuss sponsoring a joint event in celebration of the Town's birthday. It was decided to join forces for the Open Space Committee's Annual Scavenger Hunt at the Myles Standish Monument Park in May. This has been and continues to be a great family event. Prizes and refreshment were provided.

- The Committee joined in with the Duxbury Litter Sweep on May 5th. Committee members worked at the various supply stations and checkpoints. Paul Costello was able to borrow 40 orange and lime vests from the MIAA for volunteers working the roads so they would be safe.
- Members, acting individually not at as committee, wanted to get involved in supporting the Conservation Protection Act after it was defeated at the March 2012 Town Meeting.

Meetings are held the third Tuesday of the month, September to June

Respectfully submitted;
Paul F. Costello, Chairman

Members: Pat Loring; Lorrie Hall; Kathy Norcross; Brian Glennon, Planning Board Representative; Paul Keohane; Water Department Representative; Kathy Palmer; Phil Tuck and Jacques Pellitier.

Planning Board



*Pictured (top row L-R): Scott Casagrande, Josh Cutler, Jennifer Turcotte;
(front row L-R); John Bear, George Wadsworth, Brian Glennon, Cynthia Ladd-Fiorini*

The Duxbury Planning Board saw a fluctuation in applications filed during fiscal year 2012. There was a considerable downswing in the number of commercial project filings for Administrative Site Plan Review and yet two special permits were filed which have been few and far between recently. Two subdivisions were reviewed and a total of seven Approval Not Required plans were endorsed, mostly 50/50 swaps to change lot lines between residential properties.

The one site plan review was for a municipal project, the Police Headquarters which will be relocated from West Street to Mayflower Street adjacent to the transfer station. This Administrative Site Plan Review was approved by the Planning Board in December 2011 and construction is underway as the fiscal year closed.

It should be noted that in May 2012 the Planning Board held an informal site plan review of a new school building project which will result in the construction of a 322,500 square foot co-located middle school and high school building along with the construction of a new 17,865 square foot field house on the site of the existing high school. Both the existing middle school and high school will be demolished once the co-located facility is completed. This large municipal project was approved for \$120.5 million in funding at Special Town Meeting in October 2011, with an expected state reimbursement rate of forty percent. A groundbreaking ceremony took place in June 2012 with construction expected to be completed in 2014.

Two new subdivisions were reviewed by the Board during FY 2012. One was a preliminary Residential Conservation Cluster/Grid subdivision plan presented by Edward Koplovsky for a four-lot subdivision off Summer Street. Following guidelines outlined in the Zoning Bylaws, the Board determined that a Residential Conservation Cluster (RCC) subdivision would be an appropriate use of the land. A definitive RCC subdivision application was expected to be filed shortly after the fiscal year ended.

The other subdivision application was a result of land previously zoned in the Wetlands Protection Overlay District becoming available through Special Town Meeting approval of a landowner petition in October 2011. In June 2012 a Definitive Subdivision application was filed for two lots on Cape Verde Terrace by Ms. Doreen Driver. That application was undergoing review at the close of the fiscal year.

As usual, the Planning Board was an active participant in Annual Town Meeting 2012, holding public hearings for three articles. Residents at Town Meeting approved the adoption of new Flood Insurance Rate Maps published by the Federal Emergency Management Agency that incorporate the Town of Duxbury into a Plymouth County map. Those maps become effective in July 2012.

In response to preliminary siting research to locate a community-scale wind facility on the edge of the North Hill Golf Course near the Hounds Ditch Lane neighborhood, two citizen petitions were placed on the Town Meeting warrant that would limit height and setback of community-scale wind facilities. Both articles were indefinitely postponed at Town Meeting, and subsequently the Board of Selectmen appointed a Wind Advisory Committee to vet any issues with the current Community-Scale Wind Facilities bylaw.

Another ad hoc committee appointed by the Board of Selectmen in 2011, the Zoning Bylaw Review Committee, continues to review inconsistencies in the Zoning Bylaws with Scott Casagrande and George Wadsworth as Board representatives.

The Planning Board also sponsored an article approved at Town Meeting to join the Old Colony Planning Council beginning July 2012. The approach is to work with both regional planning agencies, the Old Colony Planning Council and the Metropolitan Area Planning Commission, for one year in order to determine which agency would best serve the residents of the Town of Duxbury.

During this past year the Planning Board saw the departure of long-time member and chairman Amy MacNab. Ms. MacNab served the Board for fourteen years with a high level of dedication and professionalism which was recognized with a proclamation by the Board of Selectmen on the Town Meeting floor.

At town elections in March 2012 Scott Casagrande was elected to a five-year term filling Ms. MacNab's expired term. At a subsequent meeting the Planning Board elected the following officers: George Wadsworth as Chairman, Brian Glennon as Vice-Chairman, and Cynthia Ladd Fiorini continuing as Clerk.

Board members continue to actively participate as Planning Board representatives on other local and regional committees and/or boards: Alternative Energy Committee, Community Preservation Committee, Economic Advisory Committee, Local Housing Partnership, Metropolitan Area Planning Commission – South Shore Coalition, Massachusetts Bay Transit Authority Advisory Board, the Open Space Committee, and the Zoning Bylaw Review Committee.

In addition to its primary work with the Planning Board, the Planning Department also serves as limited staff for the Economic Advisory Committee, Local Housing Partnership, Zoning Bylaw Review Committee, and Alternative Energy Committee.

Looking ahead to the coming fiscal year, the Planning Board will be utilizing U.S. census data released during this past year in order to recalculate a build-out analysis for an update to the town's 1999 Comprehensive Plan. This analysis will guide the town's focus toward the future and provide a basis for maintaining Duxbury's charming rural and historic character.

The Board would like to thank Thomas Broadrick, Planning Director, and Diane Grant, Administrative Assistant, for their support during the past fiscal year, and town residents for their continued participation and input. In the coming year, as always, the Planning Board looks forward to serving the best interests of the residents of the town of Duxbury.

Respectfully submitted,
Planning Board members:
George D. Wadsworth, Chair
Brian E. Glennon, II, Vice-Chair
Cynthia Ladd Fiorini, Clerk
John P. Bear, Scott Casagrande, Josh Cutler, Jennifer Turcotte

Sidewalk & Bike Path Committee

We meet the first Tuesday of every month at 7:30 p.m. at the Senior Center. Our agenda continues to be to expand and enhance the network of sidewalks and bike paths in Duxbury. We are under the belief that having more sidewalks and bike paths would promote safety, provide a mode of transportation that is environmentally-friendly, create a sense of community, connect people to town destinations, enhance commerce and add to the allure of our town.

Issues that we discussed during the year noted above were as follows:

The committee has continued the process of formulating its long-term goals/plans with a strategy focused on linking the hubs of Hall's Corner and the schools with safe paths. For proposed locations for sidewalk/bike paths, we considered and continue to consider the best location to build sidewalks/bike paths using the following criteria:

- Congestion – would it be beneficial for safety reasons and get frequent use
- Feasibility – would abutting property owners be receptive and would construction be reasonable
- Cost – would project be cost efficient and are funding sources available

Several locations have been discussed and the committee has targeted the following priority projects:

- Depot Street
- Alden Street

The committee had received permission for an article at Town Meeting for \$40,000 for design funds for the Depot Street project after going through multiple Finance Committee, Community Preservation Commission (CPC), and Selectman Meetings. However, a few days before Town Meeting the Town Counsel employed at the time issued an opinion that the project was ineligible for CPC funds, and the project was therefore withdrawn.

The committee is working with the town and considering the best way forward for both projects. The committee is researching all potential funding options for its priority projects.

The committee continues to welcome any and all citizens for their input and suggestions.

Respectfully submitted,
Peter Sullivan, Chairman

Town Building Committee

The Town Building Committee was appointed by the Town Manager to help in developing and overseeing, in consultation with the DPW Director, construction and maintenance work on our Town owned Buildings. The Committee members represent professionals with Engineering, Architectural and Construction backgrounds. In addition the DPW and Inspectional Services Directors are ex officio members.

This past year most of the Committee's meetings were taken up in developing the job requirements of Facilities Manager. We met with Facilities Managers in both the Public and private sectors to help further understand the job requirements and needs.

We then worked with our Human Resource Director and Personal Board to develop a draft job description. With the approval of the Town Manager an Article was presented to the March 2012 Annual Town Meeting to create and fund the position. The Article was adopted.

In addition to the above, various members of the Committee continue their work as members of the School and Public Safety building Committees. The projects are in various stages of completion. The next year will see the Committee work with the Town Manager, School Superintendant and others in finalizing the job description for a Facilities Manager for the Town of Duxbury. We hope to get it funded at the 2013 Special or Annual Town Meeting. This would be followed by the Town Manager setting up a Facilities Manager Search Committee to start the process of filling the position.

Respectfully Submitted by;

Frank Mangione, Chair

Paul Brogna, Lee Kennedy, Elizabeth Lewis, Andre Martecchini, Dennis Nolan, Adam Yanulis

Town Historian

The office of Town Historian continues to be a sounding board for Duxbury town boards, town residents and organizations to investigate more about Duxbury's fascinating history.

A large debt of gratitude is due to the Duxbury Rural and Historical Society for everything they do in promoting and keeping Duxbury history alive. The Historical Commission and many local citizens are also torchbearers for local Duxbury history as different aspects of our shared history are explored.

Much of the previous year has been spent working with the wonderful and energetic 375th Committee in promoting all 375 years of history of Duxbury through various programs and events. It was the individuals on the committee, the people who were involved, and those who came to the various events that made this year truly historic.

That point is the lesson that I have taken away from this busy year as Town Historian. It is not just events, buildings or landscapes that are important historically. It is the people who create these in Duxbury that are the most interesting because they create history as they live. I know the citizens of Duxbury will long create and appreciate the history they live every day for at least another three hundred and seventy five years.

Respectfully submitted,

Tony Kelso

Town Historian

Library & Schools



Partridge Academy, circa 1895

Duxbury Free Library School Superintendent

- *Chandler Elementary School*
- *Alden Elementary School*
- *Duxbury Middle School*
- *Duxbury High School*

Duxbury Free Library

FY2012 kicked off with a wide array of summer activities, events and programs for both year round residents and summer visitors. The young adult group built a float and marched in the Duxbury Fourth of July parade along with past Director Elaine Winquist and new Director Carol Jankowski. The theme was American Classics, and young adult float won first prize in their division for a creative rendition of the famous children's book, *The Very Hungry Caterpillar* by Eric Carle. *Unlock the Mystery* was the theme for the summer reading program for children which attracted 617 eager readers. Westwinds Bookshop and the Library co-presented a number of summer author talks featuring the nationally recognized director and author John Sayles, as well as New York Times best-selling author Jennifer Haigh. In the fall, the Children's Department was transformed by the first ever *Great Library Pumpkin Patch* event. Children in grades K-6 decorated uncarved pumpkins that were then viewed by the public and voted on in a variety of categories.

The Library welcomed 189,616 visitors this year. Library staff circulated 250,059 items, most from across our circulation desk, but a small and increasing number of items, 3,310, were downloaded either to a reading or listening device. 41,306 items were lent to other libraries, and the library staff answered 7,829 reference questions. A destination library, 153 young adult programs, 238 children's programs and 109 adult programs were conducted with an overall impressive attendance of 10,550. An interesting collaboration with the Massachusetts Archaeological Society led to a standing room only program that allowed residents of all ages to bring in arrow heads, stones, and other found artifacts to be identified. During the school year, hundreds of students and tutors arrived at the library in the afternoon, often continually filling every seat, study room and computer station. While the afternoon activity is welcomed, the library staff makes strong efforts to insure full use of the facility and its resources for all residents during all operating hours. Several quiet zones have been established in the library.

The library completed year one of the new Long Range Plan. The action plan for FY12 included the formation of four staff led committees: Visual Impact, Website, Space Configuration and Marketing and Promotion. These committees met throughout the year, submitting valuable recommendations to improve and enhance current services and programs, as well as offering innovative strategies to address community needs, requests, and trends. Many action plan objectives were met including, patron access to email available on the Main Level of the library, presentation equipment installed in the Merry Room and National Gaming Day celebrated in November with activities for children and teens. The library exceeded its Ebook spending goal of 2% of the total adult print budget. Book group kits were assembled and now shared throughout the community and beyond. Analogous to *Hot Summer Reads*, the Fireside Reading Nook was established, offering staff selections to the delight of our reading patrons. The travel collection was reviewed for currency and scope, and our interactive language learning databases MANGO and LITTLE PIM were highlighted and promoted with the assistance of the Friends of the Library. Anticipating an increase in the use of eBook devices around the holidays, the Reference Department held staff training sessions, developed instructional handouts and a web page resource for residents. Ebook classes held after the holidays were filled to capacity, and many residents continue to request individualized assistance. The FY13 Action Plan, brimming with new objectives and activities is already formulated and ready for launch.

Ongoing program series included the monthly Poetry Circle, Sunday Salons and numerous author talks. Capturing the excitement of the young adults, monthly video gaming and anime programs were run under the supervision of the young adult librarian. The library also collaborated with the Duxbury Rural and Historical Society to celebrate Duxbury's 375th anniversary. A lecture and film series was planned, and implemented throughout the year in the Merry Room. Films were selected that represented various time periods in Duxbury's history. The library also supported efforts by residents Terri and Judy Vose to honor Duxbury's connection to the author of *Silent Spring*, Rachel Carson. Paperback copies of the book were made available to residents who later participated in a discussion of the book's impact on environmentalism. Also new this year was a mini-independent film series held in March. The last film, *Laughology*, launched Ellen Snoeyenbos' foray into becoming certified to instruct Laughter Yoga and she now offers bi-weekly sessions for a devoted group.

Volunteers continue to add extraordinary value to everyone's experience at the library. 79 volunteers provided over 1000 hours of wonderful, dedicated service to our staff and community; their contribution is counted on and enjoyed. Friday morning story times, unpacking new materials, shelving books, gathering items to send to other libraries and unique projects are among the tasks accomplished by our faithful friends. This year, volunteers have also assisted by making phone calls, copies, and front bar-coding books, now required by our new delivery system. In May, the staff honored our special volunteers at brunch with a *Hats off to Our Volunteers* theme, in the Merry Room. Each volunteer received a plant and a giclee print of the Children's department mural.

The Friends of the Library advocated for the library and demonstrated joyful efforts to raise money for and awareness of library services all year long. The annual membership appeal was more successful than ever, though new members and interested residents are always encouraged to join. President Cristin Mitchell led the devoted Board through many successful activities including MANGO DAY, held on January 25 to promote the interactive web based language service. The second successful mini- golf event, *Birdies for Books* was held on April 1. Mango Online Languages, Best Friends Books, and all summer activities for teens and children are funded by the FOL. This energetic group has also been present at adult author programs throughout the year, providing refreshments and assistance. The Friends of the Library contributed over \$20,000 to the library for the purchase of books, materials and programming enjoyed by residents of all ages. This supplemental funding is essential in meeting our state mandate for materials expenditures.

The Duxbury Free Library Incorporated Board is another critical supporter of library services in this community. For years, the INC Board has generously contributed a source of supplemental funding. Museum passes that are enjoyed by our residents are fully funded by this organization as well as other books and audio visual materials. Due to the extraordinary cost of eBooks, and the library's intent to stay relevant, an additional gift this year was presented to the library to expand this collection.



**Duxbury Free Library Reading Room
the Wright Building c 1907**

The town election in March re-elected Laney Mutkoski and Paula Harris to the Board of Trustees. Paula was voted Trustee Chair at the re-organization meeting. The Board of Trustees continues to meet the second Tuesday of the month in the Setter Room at 8:00 AM and welcomes all interested residents to participate.

As the library's 15th anniversary in this building nears, significant maintenance issues continue to emerge in the physical plant. At the request of the Financial Officer, a Capital Plan was established. Fortunately, Town Meeting approved capital articles which provide funding for a study of the HVAC mechanical systems, waterproofing of the North Wall, and exterior trim painting to include the distinctive Cupola. The Community Preservation Committee also won approval to fund the

restoration and renovation of the Library's campus entrance. Future potential projects under review include a complete assessment of the brick and mortar for possible re-pointing, and roof replacement. Implementation of the results of the HVAC study will also be proposed. The library's mission mandates a welcoming environment; a well maintained building and grounds is imperative to sustain that mission.

Respectfully Submitted,
Carol Jankowski, Library Director

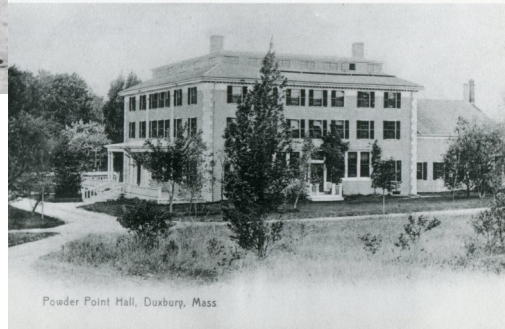
Library Trustees
Paula Harris, Chair, Lamont Healy, Brooke McDonough, Laney Mutkoski, Donna Ryan, Laura Sullivan



Tarkiln School, circa 1926



Millbrook School, circa 1900



Powder Point School, circa 1910

School Superintendent

As we conclude another successful school year, I can't help but admire the depth of work and dedication from our students and staff. Our teachers and students have won numerous awards locally and statewide. These awards cover what I like to call, "Excellence in Academics, Athletics and the Arts."

There were numerous highlights to the year:

- Voters approved the funds for a new co-located middle and high school ensuring a fully functioning educational facility for generations.
- Full day kindergarten will be a reality next year.
- The Duxbury Music Program was designated as one of the top programs in the country.
- Duxbury High School was ranked in the top 1% of high schools in America.
- Duxbury athletic teams won state championships and sectional titles.

On the School Committee level, we have created a strategic plan that will guide us for the next three to five years. It is a dynamic document that portrays the "big picture." In addition, the entire School Committee policy manual was reviewed and updated to include the most timely topics and laws. Both were monumental tasks with input from all stakeholders.

Throughout the district we are supporting high academic expectations. Although we have received numerous accolades, we will continue to improve wherever possible. As education in the 21st Century continues to evolve, professional development remains a high priority.

As I have often said, none of this happens in a vacuum. We are blessed with motivated students, dedicated staff, involved parents and a supportive community.

Respectfully submitted,
Dr. Ben Tantilto
Superintendent of Schools

Chandler Elementary School - Grades Kindergarten - 2

During the 2011-2012 school year, all Chandler students completed a happy and successful academic year. As a community early childhood school, we worked closely with 642 children and their families to meet the intellectual, social, emotional, and physical needs of your children. We continue to believe that strong self-esteem is key to a happy child and the beginning of a successful school experience.

Student Achievement

- Over 60 Chandler students participated in the K-5 Science Fair, which was held in April and sponsored by the PTA and Battelle Laboratories.
- Over 200 Chandler students, preschool through grade two, participated in the PTA sponsored Super Reader Program and read their favorite book to the administrators.
- A large number of Chandler students' artwork was displayed at the annual Duxbury Public Schools Art Show.
- Chandler students broadened their understanding of different cultures, through their participation in Chinese New Year and Cinco de Mayo celebrations in the Chandler library.

Enrichment Highlights

- Chandler teachers, Kindergarten through Grade 2, worked with Dr. Christopher Parker to improve instruction through data analysis and progress monitoring.
- All Chandler teachers participated in a two-day Reading Academy facilitated by Ideal Consulting Services.
- Several Chandler teachers participated in a year long training in PBIS (Positive Behavior Interventions and Supports) to develop and implement a School Wide Behavior System.
- Reading Specialists, Co-teaching Special Educators and classroom teachers participated in Project READ training to develop strategies to teach phonics and to improve comprehension.
- All teachers participated in Mimio interactive instructional technology.
- Kindergarten teachers worked with the Curriculum Supervisor and Administrators to develop a transition plan and curriculum plan for our first Full Day Kindergarten program.

Ongoing Initiatives

- Over 200 Chandler Students participated in the PTA sponsored Super Reader program. All Chandler Students enjoyed the "Visit from Wally the Green Monster" as a kick off to Super Reader.
- All Chandler students participated in two PTA sponsored Science Enrichment programs: "Bubbleology" and "Science isn't Always Pretty."
- With the support of the PTA, all Chandler first and second graders had the opportunity to travel to the Duxbury PAC to enjoy a theater production of *Charlotte's Web*.
- Kindergarten students participated in a PTA sponsored Puppet Show and learned how to create puppets and use those puppets to tell a story.

Community Initiatives

- Chandler students and their families continued to participate in the PTA sponsored Helping Hands initiative, learning to give back to the Duxbury Community as well as the wider community. Children donated books, made dolls for ill children, collected and sent supplies to our servicemen in Iraq and Afghanistan, and contributed to local food drives.
- Several Chandler students, families and staff members participated in the annual "Fitness Fair" to raise funds to support scholarships for Duxbury preschoolers, and to raise awareness about fitness for young students.

- Chandler staff faced-off against Alden staff in the first annual PTA sponsored basketball game in the fall of 2011.
- Several families participated in the Early Childhood Fair to familiarize young families with the various community preschools.
- We are grateful to the Chandler PTA for supporting our efforts in so many varied ways and for their continued hard work.

Alden Elementary School - Grades 3 - 5

Throughout the 2011-2012 academic year, Alden School students, educators and families worked to demonstrate and celebrate R.E.S.P.E.C.T. (Responsibility, Effort, Spirit, Pride, Excellence, Cooperation, and Teamwork), as we taught one another about reading, writing, arithmetic, science, physical education, Spanish, art and music.

Student Achievements

- Scores of Alden School students joined their counterparts from Chandler to participate in the K-5 Science Fair, which was held in April and sponsored by the two schools' PTAs and Battelle Laboratories.
- Dozens of Alden School students, along with students from Chandler, DMS and DHS, had their artwork on display in the district's spring art show.
- Students from Ms. Leighton's 5th Grade class made a presentation to the school committee about a project-based learning experience in which they had engaged under the guidance of Ms. Leighton, Ms. Biagini, and Ms. Easter Nelson.
- Dr. Swanson's 3rd Grade class performed an original musical, *Simple Machines*, for the full faculty and student body. (This was a treat, since simple machines are in the curriculum for all three grades.)

Ongoing Initiatives

- Teachers worked with a consultant from the Bureau of Education & Research to learn new ways to differentiate learning experiences for our students.
- Classroom teachers, reading teachers, and special educators worked throughout the year with Dr. Chris Parker on tiered instruction and using assessment data to refine work with students (Response to Intervention), and participated in a two-day Reading Academy led by facilitators from Ideal Consulting Services.
- Our school's reading specialists, along with co-teaching classroom teachers and special educators, received training in Project Read's approach to teaching phonics and to enhancing students' reading comprehension.
- Faculty continued to work at investigating and experimenting with instructional technology and web-based resources for incorporation into students' learning.
- Teachers engaged in professional development activities in the use of Mimio interactive instructional technology in anticipation of our implementation of those tools in 2011-2012.

Enrichment Highlights

- For the fourth year, students had the opportunity to participate in the PTA-sponsored "Battle of the Books."
- The PTA-sponsored "Passport Club" completed its third successful year, and the decision was made that the program would be interwoven, beginning in Fall 2012, into the Alden School library program.

- Grade 5 students competed against teams of adults from the community in the PTA-sponsored, *Are You Smarter than a Duxbury 5th Grader?*
- The Alden School PTA sponsored the author in residence program for the fifth consecutive year. In 2011-2012, Alden's author in residence was non-fiction writer Marfé Ferguson Delano.
- On the last day of the 2011- 2012 academic year, our students enjoyed a presentation by Dr. Jothy Rosenberg (of WhoSaysICant.org). Dr. Rosenberg shared with the students his own history as a cancer survivor and amputee who has not only learned to live with his challenges, but who has made it his business to prove to himself – and to all who face adversity – that the human spirit is indomitable.

Community Initiatives

- Alden School students continue to give back to the community by participating in activities and contributing to initiatives sponsored by the PTA's *Reach Out* program.
- Numerous Alden School students participated in the Duxbury Education Foundation's annual spelling bee to help support an organization that has been so supportive of us.
- Perennial Alden School volunteer and retired Alden School teacher, Dianne Hearn was recognized at a town-wide banquet for her long service to our school.
- The Alden School faculty faced the Chandler School faculty in a PTA-sponsored basketball game in October 2011.
- Our PTA, which worked hard throughout the year to raise funds and to identify instructional needs with our faculty, funded the purchase of Mimio interactive technology to supplement what the school had purchased. As a result, every classroom in our school now has a Mimio bar (which makes whiteboards interactive) and a document camera that students and teachers can use to display texts and demonstrate procedures.

Duxbury Middle School - Grades 6 - 8

DMS celebrated a fantastic and action-packed school year. DMS faculty remains committed to providing a rigorous and authentic learning environment. School traditions such as W.E.B., Nature's Classroom, beach research trips, and summer achievement assignments remain a staple. DMS is on-line with its course selection process and piloted the parent portal for access to students' records. Report cards and progress reports are distributed through the portal. Work on curriculum alignment continued.

Student Achievements

- DMS continued its tradition of celebrating student achievement at its annual academic awards night where 32 students received the Hojlo Character award.
- Grade 8 students (27) were recognized for excellence within subject areas for Math, English, Science, World Language, Music, Art, Health, and Physical Education.
- Presidential Academic Fitness awards were given to 27 students. These students achieved high honors in all terms in their 3 years at DMS.
- One 7th grader earned perfect MCAS scores in both ELA and Math, 13 additional students received 280 in Math, and 4 received 280 in ELA.

Ongoing Initiatives

- The community approved construction of the co-located DMS/DHS. DMS will work with all invested parties to ensure student safety while continuing our educational standards during each phase.
- DMS continued to expand their part in the x2 parent portal pilot as several more staff members opened their grade books for on-line parental viewing.

- DMS continued its technology curriculum integration. All staff continued to advance 21st century skills in the classroom.
- Teachers worked within teams to create opportunities for Project-Based Learning. An example of this is the 6th grade renewable energy unit, which included lessons from experts in our community.
- All 6th graders researched a scientist and completed the presentation using Glogster.
- DMS strives to communicate with our families and community through the website, x2, weekly newsletters, daily tweets, and articles in the *Clipper*.

Staff Highlights

- DMS began the year with 4 Subject Supervisors (Math, Science, ELA and World Language), 6 new faculty members, and 2 staff members fulfilling different roles either within DMS or from other buildings in the district. All are dedicated to student achievement.
- DMS added an area dedicated to medically fragile students, the Express Program.
- DMS added an area dedicated to success for students who need additional supports, the Partnership Program.

Enrichment Highlights

- The DMS School Improvement Club continued the recycling program.
- The DMS RAP club continued its support of the local food bank and collected coats for those in need.
- The DMS running club co-hosted the fourth annual DMS 5K.

Community Initiatives

- DMS PTA hosted the second annual “Minute to Win It” evening.
- DMS PTA gifted DMS ten thousand dollars for technology advancement.
- Faculty volunteered and contributed to the DEF phone-a-thon fundraiser.
- Faculty and the Student Union continued to develop programs to support middle school aged children.

We will continue our focus on authentic learning as we imbed technology and project-based learning into student instruction. Proven best practices in education such as co-teaching and differentiated instruction will continue. The new student growth model continues to be a valuable tool for measuring student progress. We are delighted that a new middle school is in our future as we continue to support our current building reach its useful lifespan. As always, we look forward to building relationships with our community of learners.

Duxbury High School - Grades 9 - 12

The high school has had another great year! Duxbury High School was nationally recognized for the quality of our academic and music programs. We completed much work with the architects to finalize the design of the new school building and developed a new traffic and parking plan for the campus. Our Advisory program continues to be a strong element of our school program. Based on student and faculty feedback, we have integrated more college/career planning sessions. We have completed our Self-Study in preparation for the New England Association of Schools and Colleges (NEASC) Accreditation visit set for October 21-24, 2012. Our faculty has worked very hard to expand and revise common assessment opportunities and utilize data to analyze and improve curriculum and instruction. We continue to increase our level of technology access, and the faculty members have explored Web 2.0 initiatives with various forms of instructional technology and hardware. School personnel also worked very hard to articulate the educational program for Duxbury High School as part of the building project process. Lastly, our department heads, subject supervisors, and content specialists worked hard to understand and integrate aspects of the newly adopted Common Core into our curriculum.

Student Achievements and Recognition:

- Graduating seniors continue to meet with success: 90% of our seniors are going to four year colleges, 3% will attend two year colleges, 1% are entering the workforce, and 2% will be attending prep schools.
- Eight (8) seniors were accepted to Ivy League schools. Forty-seven (47) students were accepted to highly selective institutions (those that accept fewer than 25% of applicants).
- DHS had seven (7) students that received commendations as part of the National Merit Scholarship contest. One (1) student was selected as a National Merit Scholarship Finalist.
- Duxbury High School received state and national recognition for the quality of the educational program. Boston Magazine ranked DHS as 27th in the state based on classroom and achievement score data. U.S. News & World Report ranked DHS at #13 in the state and #272 in the country (out of 20,000 high schools), based on student to teacher ratios, college readiness, and Math and English Proficiency scores. Newsweek Magazine ranked DHS as #297 out of the 1,000 best high schools in the country based on our graduation and college matriculation rates, the number of AP/IB/AICE tests taken by students and the average scores, SAT/ACT scores, and the total number of AP courses offered to students. Such recognition was very heartening on behalf of the students, teachers, and parents in this district.
- Forty-five (45) students were named as ‘AP scholars’ for having received a score of ‘3’ or higher on three separate AP tests.
- Twenty students (20) earned ‘AP Scholar with Honor Awards’ for earning an average of 3.25 (out of 5) on all AP Exams taken, and grades of ‘3’ or higher on four or more of these exams.
- Thirty-three (33) students qualified for the “AP Scholar with Distinction Award” by averaging at least a ‘3.5’ on all AP Exams taken, and scores of ‘3’ or higher on five or more of these exams.
- Additionally, four (4) students achieved National AP Scholar status by receiving an average score of at least 4 on all AP Exams taken, **and** scores of 4 or higher on eight or more of these exams.
- Students continue to perform well above the state and national averages on the SAT tests and MCAS. Scores for last year’s MCAS in ELA, Mathematics, and Biology were very impressive, with 99% of aggregate students achieving Proficient/Advanced scores in Mathematics, 94% in Biology and 100% in ELA. These are all improvements in our students’ performance.
- DHS Music was recognized by the National Association of Music Merchants (NAMM) as an outstanding music program.
- Art students received recognition from the Boston Globe Art Contest.
- Nearly 100 Music students were selected to the District and All-State groups.
- Over twenty seniors participated in the Senior Project, which had them develop and complete service projects during the last quarter of the school year, develop a product, and present it to a panel.

Ongoing Initiatives

- We are in the second year of our adoption of the Subject Supervisor model with each supervisor (Math, Science, ELA, World Language, Guidance) being in charge of 6-12 personnel (K-12 World Language), curriculum, and assessment.
- DHS is continuing to prepare for the decennial New England Association of Schools and Colleges (NEASC) accreditation visit that is scheduled for October 21-24, 2012. As mentioned above, we have completed the comprehensive Self-Study Report and the visiting team has been selected. Over the next two months, we will finalize logistics in preparation for the visit.

- DHS is continuing a dual enrollment program through Syracuse University where students can take approved high school classes and receive college credit. Again, students in AP Biology and AP Physics are eligible to participate. We have expanded our offerings to allow more students the opportunity to participate in this program with a Forensics course.
- On October 17, 2012, all sophomores and juniors will be required to take the PSAT during school. Evidence clearly shows that students who take the PSAT twice experience a marked increase in their respective SAT scores.
- Nearly every department had teachers conduct professional development activities over the summer to revise our curriculum maps to integrate elements of the newly adopted Common Core Standards. Additionally, department members worked to create and revise common assessments, develop inter-departmental research guidelines, and begin the development of content-based, Project Based Learning (PBL) opportunities. Teachers also participated in technology workshops. Every second year teacher in the system participated in the Research for Better Teaching (RBT) course, which requires an intensive week where teachers examine, reflect, and review effective teaching practices and pedagogy.
- We continue to align curriculum and create UbD templates to ensure consistency of content and skill instruction between teachers. This alignment is ongoing and will fully integrate Common Core Standards into our curriculum. Specifically, each department has technology, Literacy, and Project Based Learning goals for the year.
- DHS continues to maintain its co-teaching initiative to better serve all students with twenty-four (24) co-taught classes in Math, Science, Social Studies and ELA. We also provided ongoing professional development and collaboration time for these teachers over the summer. This model has greatly benefitted all of our students by allowing us to provide a more heterogeneous learning environment. Our special needs students have continually improved in their MCAS performance since this initiative was implemented. Specifically, 94% of freshmen special needs students passed the Biology MCAS assessment, with 55% scoring in the Proficient/Advanced categories (45/10%). In ELA, 100% of our sophomore special needs students passed the MCAS, with 100% scoring in the Proficient/Advanced categories (76/24%). In Mathematics, 100% of sophomore special needs students passed the MCAS with 88% scoring in the Proficient/Advanced categories (59/29%). These scores are improvements upon previous student performance.
- More common assessment opportunities for students within departments/content areas continue to be developed, refined, and analyzed.
- We have increased student and classroom access to computers by increasing the number of laptop carts.
- The online PLATO credit recovery program continued this past summer.
- The X2 parent and student portals continue to be utilized. As with last year, all students will receive progress reports and report cards electronically. Further, we are working to bring more professional development to the faculty on the many uses of our X2 system.
- Much work was accomplished with the architects (MVG) to complete the design of the new co-located Middle and High School. Additionally, administrators, the Duxbury Police Department, and the site contractor worked very hard to develop a successful traffic and parking plan for the Alden, Middle and High Schools during construction.

Enrichment Highlights

- The Chamber Singers performed in the National Choral Festival at Carnegie Hall.
- The DHS Athletic program had another very successful year with many league titles and three state championships in Football, Girls Hockey, and Boys Lacrosse.
- Our Best Buddies Program continues to flourish at DHS with a record number of student volunteers and participants.

- The Global Engagement Club has grown and competed in two Model UN competitions last year. The club aims to participate in more competitions this year.
- The *Africa Service Project* continues to have a large number of involved students who raise community awareness about global issues.
- We completed our annual LINK Orientation program for incoming freshmen. The program grows stronger every year and is marked by very active participation by our LINK leaders.
- The drama program and Thespian Troupe had another successful year by putting on over 12 one-act or full-length plays and one musical.

Community Initiatives

- Teachers continue to receive tremendous support from the Duxbury Educational Foundation (DEF).
- The Duxbury Parent Connection brought Chris Herren to the high school for a very impactful presentation to all students and a large number of parents.
- The Duxbury PTO was very active and generous with its support of our students and faculty through teacher grants, teacher appreciation days, the Chris Herren presentation and in offsetting the cost of our student planners. PTO support is essential in the planning and running of our prom and graduation ceremonies.
- Overall, we are truly fortunate to have such involved and generous organizations such as the DEF, Parent Connection, the PTO and our numerous booster groups.

In looking to school year 2012-2013, we have much to be proud of and have much work left to accomplish. We have significantly increased our capability to instruct students in 21st Century skills in the classroom. We will continue with our curriculum development and our uses of common assessments to inform our instruction. Also, we will continue to work to implement the DPS Strategic Plan initiatives.



Classroom at the Village School, circa 1909

Public Safety & Transportation



Duxbury Fire Ladder Truck, circa 1902

Duxbury Emergency Management Agency

Fire Department

Harbormaster

- *Harbor Division*
- *Beach Management Operations*
- *Shellfish Division*

Highway Safety Advisory Committee

Municipal Services *(formerly Inspectional Services)*

- *Board of Health*
- *Building*
- *Design Review Board*
- *Historical Commission*
- *Weights & Measures*
- *Zoning Board of Appeals*

Nuclear Advisory Committee

Police Department

Public Safety Building Committee

Duxbury Emergency Management Agency

The Duxbury Emergency Management Agency continues to strengthen its ability to plan and mitigate for all hazards. The Agency has a cooperative working relationship with all other Town Departments. This became evident last August when Hurricane Irene landed. Although downgraded to a tropical storm, this event still packed a punch, Irene downed trees and wires causing many problems town wide, including power outages that lasted a week. Fire, Police, Harbormaster and Highway Departments were put to the test and because of the cooperative working relationship and the coordination of the Emergency Operations Center, the town fared well in comparison to other Towns.

The Agency continues to work with the Duxbury Nuclear Advisory Committee and seeks to ensure that the emergency policy and procedures for the Pilgrim Nuclear Power Station are up to date and adequate. We are still trying to understand the devastating effects of the nuclear disaster in Fukushima, Japan. We are monitoring all the after action reports to ensure that all precautions are taken here with emergency response and planning dealing with Pilgrim Nuclear Power Station.

I wish to thank all that have assisted us in meeting our mission: mitigation, preparedness, response and recovery. Additionally, I wish to thank the Duxbury Nuclear Advisory Committee for its continued support and enthusiasm in our effort in making the community safer.

Respectfully Submitted,
Kevin Nord, Director

Duxbury Fire Department

This past fiscal year the Duxbury Fire Department (DFD) saw great change in the demolition and renovation/construction of the Central Fire Station located on Tremont Street. The demolition of the north wing and subsequent construction of a two story addition to house the administration, crews quarters and other support rooms were very challenging for the staff. The construction that was gladly welcomed, created very challenging logistical issues in order to maintain the operation of the DFD, both in response to emergencies, business office accessibility to the public and allow 24/7 living for the firefighters. This was all done while working around the army of construction workers in and around the building. We are also fortunate to have major upgrades to the remaining structures which include, but not limited to, HVAC, electrical, information technology, fire sprinklers and significant structural strengthening. As of this writing the general contractor is completing a punch list and the building should be ready for a dedication ceremony in the next month. I want to thank Deputy Chief West for his vigilance overseeing the project and to all the firefighters for their patience and willingness to work around daily construction issues. The building will help us serve you better and allow for the better care and maintenance of the expensive apparatus and equipment and give much needed space to the men and woman who work here daily.

The Department has seen a slight rise in emergency calls over last year, finishing the fiscal year with 2,280 calls. DFD responds to a myriad of calls for service, Emergency Medical Services being the lion's share of those calls. None the less we are prepared for any type of emergency. The department responded to over 100 calls for service in a 24 hour period during tropical storm Irene last August. These calls for service during that time included, arcing wires, trees down on wires, homes and automobiles, medical emergencies, electrical fires, flooding issues, dangerous levels of carbon monoxide and even delivering water to homes that lost their well water due to the widespread week long power outage. Our crews worked non-stop in the first 24 hours trying to maintain open roadways so services could be delivered. This was not always easy as our electric power provider was not able to assist us in response and lacked communication with us. It is noted that all Town Departments worked for the common goal of keeping the residents safe and responding to them for whatever the need.

The Department is steadfast in our commitment to prevent fires and injuries through comprehensive public education programs and code enforcement. A total of 1269 permits were issued by this department and we conducted an average of 50 inspections per month, each taking 30 to 45 minutes. Firefighters delivered 35 programs in the community and worked with parents, day cares, pre-schools and grade schools, senior groups, businesses and camps.

Additionally, I would like to say that there have been some comments and curiosity about why and how we do what we do regarding the cost of our operation. I would invite any citizen to call for an appointment or just stop in and speak to myself or Deputy West if you have any concerns. I believe your Fire Department is the best bargain in Town. We are guilty of not communicating some of the efforts we make to reduce the cost to the taxpayer. Our expenses are comparable to any other business which includes personnel, training, equipment, fuel, and the brick and mortar housing for the people and equipment. Heavy and specialized equipment in any industry is expensive, but, unlike private industry, we are subject to strict guidelines concerning how and what we purchase. The budget is based on an analysis of response needs for the community. Based on that data, I make recommendations to the Town drawn from my knowledge and experience, keeping in mind fire based standards and regulations and ultimately what the level of acceptable community risk the citizens and elected officials are comfortable with. What we have done is scrutinized replacing vehicles and when appropriate we refurbish a vehicle extending its lifetime at less cost than purchasing new. We have refurbished four vehicles over the last 8 years saving the Town well over one million dollars. We have entered into agreements to share services, such as the ambulance we share with Marshfield and Kingston. We actively participate, almost daily, in mutual aid with our neighbors. This provides manpower and equipment at a moment's notice by breaking down the borders and assisting other towns and them assisting us when in need. We support and actively participate in regional specialized teams around the county, such as high angle rope rescue, confined space rescue and underwater rescue and recovery. To provide this expert specialized service individually is cost prohibitive. We are constantly busy chasing grants, local, state and federal, private and government based. We have been very successful, receiving close to one million dollars in equipment that taxpayer's did not have to provide. We must always search for ways to improve how we provide services through innovation, cost-sharing, and consolidating of resources.

In closing, I would like to recognize a retirement from last fiscal year. Captain Peter Goggin, Speedy Pete as we affectionately called him, retired August 5, 2011 after serving the Town professionally for 38 years.

Emergency Calls 2,280 for July 1, 2011 to June 30, 2012

FIRES in STRUCTURES; 23

OTHER FIRES; Brush, Trash, Vehicle; 42

FALSE ALARMS; 276

MEDICAL CALLS; 1,245

MUTUAL AID GIVEN; 112

HAZARDOUS MATERIALS; 61

OTHER HAZARDOUS CONDITIONS; 235

ALL OTHER CALLS FOR ASSISTANCE; 286

Code Enforcement

Permits issued; 1269

Inspections; 604

Respectfully Submitted,

Kevin M. Nord, EFO
Chief of Department

Harbormaster

Harbor

As in years past, we started the fiscal year with our Department assisting the Town of Plymouth with mutual aid assistance for managing their waterfront activity for the 4th of July Fireworks display. Along with Plymouth and Duxbury Harbormasters, the Massachusetts Environmental Police and the United States Coast Guard were also present to assist with security.

For many of the recreational boaters, the 2011 boating season ended with the arrival of Hurricane Irene. The department put out numerous reverse 911 calls to mooring permit holders informing them of the storm and its potential impacts. The department assisted waterfront users in safeguarding their vessels by providing rides to their boats so they could haul the vessel out of harms way. The department located staff at the Mattakeesett Ct town ramp to help with vehicles / boat trailers and hauling procedures. No department equipment or waterfront properties were damaged as a result of the town's preparation for Hurricane Irene.

In September, our Department worked closely with the Duxbury Police and Fire Departments to safeguard athletes participating in the annual Duxbury Beach Triathlon. Harbormaster personnel manned all patrol boats to set up event security perimeters both north and south of the Powder Point Bridge. We had mutual aid from the Plymouth Harbormaster Department to assist with security and the well being of the athletes.

In November and December, the department worked at hauling floats, gangways, swim buoys, regulation buoys and aids to navigation. The Duxbury D.P.W. assisted tremendously with the hauling of the gangways and many town floats. This was the first year a crane company was contracted by the department to haul the town pier floats out of the water for the season utilizing Mattakeesett Ct for storage.

The previous fiscal year the department was awarded a Port Security Grant that put the new 25' SAFE boat into service. The department used this vessel for fast responses to all types of emergencies, along with routine patrols year round. The department maintained a float and gangway at the town pier throughout the off peak season, providing a facility for the department patrol boats and access for our commercial and recreational interests.

Mooring and tender permits went on sale 15 February 2012. All existing mooring applicants and all waiting list applicants had their mooring bills and renewals mailed to them. The town hall staff is a participant in this permit process.

In March, town waterfront facilities and department patrol vessels were maintained, repaired and started to go back into the water. All Marine Units and town floats were launch by mid-May.

Harbormaster personnel assisted the Duxbury Bay Maritime School with their annual "Opening of the Bay" festivities on Memorial Day weekend.

By the end of June all aids to navigation, swim buoys and regulation buoys were maintained, repaired and or built and deployed on permitted locations.

Beach Management

This was yet another very successful year on Duxbury Beach. In accordance with the beach management plan set forth by the Duxbury Beach Reservation Inc. and the Duxbury Conservation Commission, all activities and work on Duxbury Beach Road were coordinated with the Department's Endangered Species Officer to ensure the safety of the endangered/threatened species present and their habitat on Duxbury Beach. The Endangered

Species Protection program that is managed by the department is coordinated carefully with Federal and State wildlife officials and is totally funded by a grant provided by the Duxbury Beach Reservation (DBR).

The 2011 season had typical summer weather. This summer season also included the arrival of Hurricane Irene. The beginning of the 2012 summer season started as early as Patriot's Day with non typical daytime temps in the 90's. This continued with numerous above average hot sunny days all summer season. Trash on Duxbury Beach was managed the same as last summer. Trash barrels were placed and maintained by the Town D.P.W on pedestrian walkways and parking lots. These trash barrels were located strategically to eliminate household garbage from collecting, but effectively manage beach trash and litter. The department further staffed a position to "sweep" the parking lots, and Powder Point Bridge to remove litter and trash and clean the public restrooms. This staff member also took care of maintaining the trash barrels daily when necessary. The Duxbury Beach Reservation also located and maintained daily trash barrels on the front Resident Bathing Beach.



Duxbury Beach, circa 1919

Duxbury Beach Dog Walking permits and regulations were still in effect and were managed well. They are now a physical permit (tag) which allows it to be attached directly to the dog's collar for inspection.

This year mobile dog regulation signs were designed and deployed in troubled areas along the beach to assist in managing this activity.

Duxbury Beach stands alone in its ability to enable the co-existence of recreational beach access with the presence of protected endangered species. It was another safe and fun summer experience for the many that had the opportunity to enjoy it.

Shellfish

Shellfish harvesting in Duxbury is a regionally popular and important activity within the Commonwealth. Shellfish resources were abundant and in very good condition, allowing the Selectmen to declare and extend bonus shellfish seasons on the recreational and commercial harvesting of soft shelled clams (steamers) and the commercial harvesting of Quahog (hard shell clams). Commercial harvests included: Soft Shelled clams, Quahog, Mussel and Razor clams. There was no recreational harvesting of oysters this year.

Continued improvements in the bay water quality have allowed the Commonwealth to continue the conditional opening and management of large tracks of tidal flats and shellfish beds once considered lost to coastal pollution. The town's efforts to solve our coastal pollution issues have had an impressive positive impact on our natural resources and our ability to enjoy them.

The department has daily high visibility shore patrols during the time of low tides. These patrols and efforts are extremely important for natural resource management and protection. Shellfish violations were minimal.

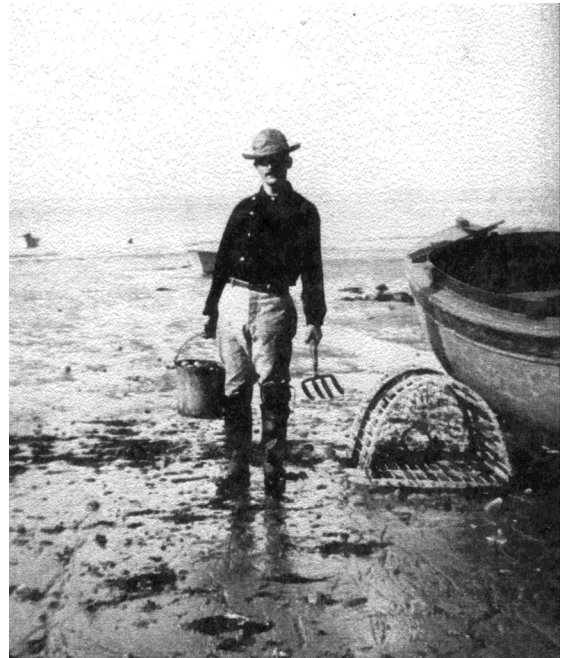
Shellfish violations include: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish and harvesting over bag limits. We are fortunate that our shellfish harvester is a well informed and a concerned individual.

Shellfish farms (aquaculture leases) are located throughout the bay and appear to be very successful. The department works closely with the Shellfish Advisory Committee, the Duxbury Bay Management Commission and this industry to assist wherever possible and practical in effectively managing this historic bay activity. It has evolved into a very impressive local commerce program and stewardship of the bay.

It's been a very active year for this division of the department and an honor and privilege to serve this community.

With the provisions of our Management Plans and the efforts of all involved, our coast line, shore and bay with its wonderful natural resources will continue being a tremendous asset and tribute to this coastal community.

Respectfully submitted,
Donald Beers
Harbormaster



Circa 1915

Highway Safety Advisory Committee

The Highway Safety Advisory Committee (HSAC) completed another successful year serving the highway and safety needs of the citizens of Duxbury. This annual report covers the period from July 1, 2011 through June 30, 2012.

The Committee continued to work with the Massachusetts Department of Transportation on the final design for the new roundabout at the Winter Street/ Kingstown Way (Rt. 53) intersection. Design plans are similar to existing roundabout at Lincoln St. /Congress St. (Rt. 14). The design has been completed (100%). We are attempting to acquire the necessary construction funding. In addition, the committee studied a number of recommended safety and signage improvements on various streets and at numerous intersections in Town. These included Hall's Corner, Cedar St. / St. George St., Merry Village / Lincoln St., and Railroad Ave. / St. George St. We are still working with the Town of Pembroke on the truck exclusion route in and around the North Street area of Duxbury.

The Committee worked closely with the School Building Committee and the architect, engineer, and contractor to develop the best short term and long term traffic and parking plans. The short term plan takes place during construction (2012-2014), while the long term plans take place after construction is complete. Our year ended just as the construction phase started.

The Committee monitored the design work for the needed repairs to the Powder Point Bridge which included the fiber warp design. We also reviewed the Site Plan for the new Duxbury Police Station to ensure a safe and effective design.

Our Committee welcomed two (2) members: Richard Brennan and Philip Tuck. Diane Bartlett resigned from the Committee after many years of successful service. We'll miss her expertise, dedication, and participation.

The HSAC wishes to thank the Board of Selectman, Richard MacDonald, Town Manager, and the Police, Fire, and Public Works Departments for their continued cooperation and assistance. The Committee looks forward again to another progressive and successful year serving and protecting the needs of our citizens and the Town.

Respectfully submitted,

Jeff Lewis, Co-Chairman
Paul Broгна, Co-Chairman
Fred Von Bargaen
Peter Buttkus, Duxbury DPW

Sgt. Tim Wigmore, Duxbury Police
Richard Brennan
Philip Tuck
Chris West, Deputy Fire Chief



Train Depot, South Station Street
Circa 1900

Municipal Services (*formerly known as Inspectional Services*) - Board of Health - Building Department - Design Review Board - Weights & Measures - Zoning Board of Appeals

The Municipal Services Department offers this report for inclusion into the FY12 Town Report.

The report includes the breakdown of the **2,347** permits issued by the Department.

New construction, additions, and renovations continue to be strong. The high volume of permitting, administrative tasks, and inspections are handled by the outstanding work performed by the Municipal Services staff.

We have had many organizational changes in the past year including a new title for the department to better reflect the services and functions that we perform which now include licensing, project management, procurement and an employee ID system.

Municipal Services welcomed 2 new staff members: Taylor Plympton-Imrie as Department Assistant and Joseph Matterazzo as Wiring Inspector. At the same time we said a sad farewell to our long time Wiring Inspector, Paul Canty who retired after many years of service.

I would also like to thank the Town Manager and the Board of Selectmen for their continued support.

Respectfully submitted,
Scott J. Lambiase
Director of Municipal Services

Board of Health

The Duxbury Board of Health consists of five members appointed for three-year terms by the Selectmen. The Board of Health's duties relative to the protection of public health, the control of disease, the promotion of sanitary living conditions and the protection of the environment include: enforcement of State Sanitary Codes, as well as smoking rules and regulations, oversight of the permitting for septic systems, restaurants, semi-public and public swimming pools, beaches and recreational camps for children.

The Board of Health retained its current membership with Dr. David Brumley as Chairman and Clinton Watson as Vice Chairman. Clint Watson was reappointed for additional three-year term. Board Members continue to actively participate as Board of Health liaisons on other local committees and boards.

The Duxbury Bay Area Regional Medical Reserve Corps (MRC) a partnership between Duxbury, Hanson, Marshfield, Pembroke and Whitman is a group of concerned residents with clinical or administrative skills who will assist the towns' health departments and other responders in a local, large-scale public health emergency. These volunteers also help at regular public health services/events such as triathlons and the H1N1 flu clinics. MRC members attend trainings and occasionally engage in drills to reinforce the training they received.

The Board continues to serve by collecting and disseminating information on communicable disease to the schools and community. Our goal is to help the community of Duxbury prevent, prepare for and respond to disasters, pressing public health needs and emergencies of all kinds.

Respectfully submitted,

Dr. David Brumley, Chairman
Clinton Watson, Vice Chairman
Jerry Janousek, Bruce Bygate, Karen Tepper

DISPOSAL SYSTEM CONSTRUCTION PERMITS

New Systems	77
Repairs of Existing Systems	59
Percolation Tests	77
Installers Permits	40
Septage Haulers Permits	20
Solid Waste Permits	6
Food Establishment Permits	48
Miscellaneous Food Permits (includes farmers market, milk & cream, catering, bakery, etc.)	91
Miscellaneous Health Permits: (includes camps, swimming pools, tanning facilities, barns, dumpsters, wells, tobacco)	88

TOTAL BOARD OF HEALTH PERMITS **506**

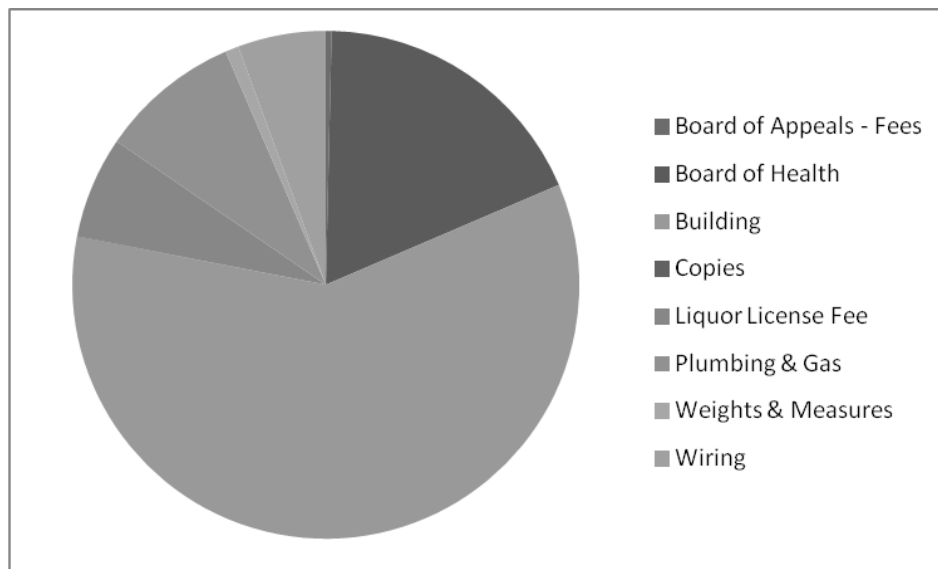
BUILDING PERMITS**ISSUED:**

	<u>Total No.</u>	<u>Estimate</u>
Attached Garage	4	\$260,000
Building Relocation	2	\$14,000
Business Occupancy	7	
Congregate Living Facility	1	\$3,300,300
Demolitions	24	\$277,500
Detached Garages—Residential	7	\$400,200
Excavation	1	
Fences	2	\$24,000
Foundations	8	\$259,700
Home Occupation	2	
Mechanical	28	\$636
Non-Residential Accessory Bldg	4	\$77,300
Non-Residential Additions/Alterations	9	\$506,789
Non-Residential New Structure	3	\$6,293,923
Pier Repair	1	\$8,000
Pier Walkway Platform	2	\$115,600
Portable Toilets	22	
Quick Permits	209	\$1,784,649
Radio Tower	1	\$75,000
Residential Accessory Buildings	10	\$566,400
Residential Additions/Alterations	185	\$8,579,724
Sign Permits	15	
Single Family Houses	40	\$11,021,900
Solar Panels	3	\$53,000
Stove	11	\$60,000
Swimming Pools	14	\$437,600
Trench Permits	145	
Wood and/or Coal Stove Permits	11	\$60,000
Zoning Permits	23	\$80,500
Electrical Permits	429	
Plumbing/Gas Permits	618	

TOTAL BUILDING PERMITS: **1,841** **\$34,892,285**

MUNICIPAL SERVICES FEES COLLECTED

Board of Appeals-Fees	\$1,750
Board of Health	\$87,463
Building	\$285,685
Copies	\$227
Liquor License Fees	\$31,233
Plumbing/Gas	\$43,124
Weights and Measures	\$4,111
Wiring	\$26,998
TOTAL	\$480,591



Design Review Board

The Design Review Board, with five members and two alternates appointed by the Selectmen, meets monthly and makes recommendations on Special Permit applications sent to us from the Building Inspector before they are heard by the Zoning Board of Appeals. Current members are Sue Bourget, Judy Hall, Nancy Johnson, Sarah McCormick, and Stephen Williams. Alternates are Heidi P. Laird and Robert Mustard.

If the subject is an addition, we consider compatibility with the existing structure and how the proposed project will harmonize with the neighborhood and what the impact on the neighbors will be. If the subject is new construction, we apply the same principles of design and compatibility. If a design needs revision, we make suggestions as to how it can be accomplished.

Special permits govern renovations or additions to residences which are non-conforming in terms of lot or setback coverage where the non-conformity is increased. We have found there is some confusion as to exactly when a special permit is necessary. Many changes to homes on small lots are made without special permits because the proposed renovation or addition does not necessarily increase the non-conformity, but it may often result in a massing effect too large for the property and negative for the neighborhood.

Special Permits are also issued for commercial properties and large projects termed “40Bs”. We also review applications for changes to homes in “cluster zones”.

During the past year we reviewed a total of thirteen applications.

Respectfully submitted,

Sarah B. McCormick for the
Design Review Board

Historical Commission

Survey of Historic Properties

FY2012 saw the completion of Phase I of the current three-year Town-Wide Survey of Historic Properties, sponsored by the Historical Commission and currently made possible by Duxbury Community Preservation Act funding. This first year of new survey work saw an additional 41 of the town’s cultural and architectural resources documented, evaluated and entered in the Massachusetts Cultural Resources Information System (MACRIS), a database of the Massachusetts Historical Commission.

With renewed funding from the CPA, this new three-year phase was begun with Architect and Preservation Consultant, Wendy Frontiero, under contract with the Town to perform the survey work. It saw the official inventory of many of the town’s “date-boarded” properties that had not been included in previous surveys. The second year to begin in FY2013 will focus on barns, carriage houses, stables and outbuildings; even foundations and tombs. As in previous work, the Historical Commission works to assess all those properties to be surveyed in each of the three years and has identified those 45 – 50 sites for the second year. As always, members of the Commission conducted, with the Consultant and her Assistant, a town-wide drive-about to evaluate those properties chosen for inclusion.

Administration of the Town’s “Demolition of Historically Significant Buildings By-Law”.

The Historical Commission received notice from the Inspectional Services Department regarding permits requested on 30 properties involving some degree of actual or potential demolition. During the year of this report, the Commission conducted 30 site visits, held one (1) Public Hearing on Applications for Demolition and imposed one (1) 6-month demolition delay.

Summary of actions taken by the Commission on 30 applications.

- 22 Mayflower Avenue: partial demolition, removal of sun porch roof and two windows in house to add second floor master bedroom.
- 31 Shipyard Lane: complete demolition request, Public Hearing held, 6-month delay imposed.
- 584 Washington Street: partial demolition to add two-car garage with family room above, limited to rear and within scope of present structure.
- 41 Hawkins Place: complete demolition allowed as integrity of remaining original structure greatly impacted by additions and renovations.
- 209 Standish Street: demolition of garage allowed, breezeway from new garage to connect to area of house not part of original historic structure.

- 249 Pine Street: partial demolition at rear not regulated and at a portion of west side of house for addition of minimal impact to original structure.
- 114 Alden Street: partial demolition at rear of structure for addition, impact to roof minimal, integrity of main core to remain intact.
- 190 Autumn Avenue: partial demolition to allow extension of shed dormer over area of house already impacted.
- 18 Mullins Avenue: partial demolition, removal of rear addition, due to age or lack of historical significance, not regulated by By-Law.
- 100 Winter Street: partial demolition to allow addition to northeast side of house, current windows not original, further structural impact minimal.
- 489 Washington Street: notice of partial demolition, site visit conducted, no application ever received by Commission.
- 230 Depot Street: partial demolition allowed at rear of house and of shed for addition will have minimal impact on original 1809 structure.
- 33 River Lane: raise structure for new foundation, further demolition of attached greenhouse and decks, structures not regulated by By-Law.
- 79 Soule Avenue: partial demolition, removal of double hung window for passageway to new addition, with no further impact on main structure.
- 5 Bartlett Avenue: complete demolition allowed of cottage in need of repair, and with no foundation or architectural or historical integrity.
- 60 Plymouth Avenue: complete demolition allowed, insignificant additions, remaining original core no longer has architectural integrity.
- 32 Surplus Street: partial demolition of ell between house and barn, not architecturally or historically significant, new ell will not impact further.
- 101 St. George Street: partial demolition at three points, some not regulated by By-Law, some impacted earlier, relocation of doorway.
- 137 S. Station Street: partial demolition allowing addition of gabled dormer over kitchen, expansion of side entry, replacement of bay window.
- 355 Marshall Street: demolition of 1960's addition for new addition to extend further to rear but with no additional impact to original house.
- 29 Harrison Street: demolition of rear addition allowed, also removal of aluminum siding, restoration of porch and columns to original design.
- 117 Chestnut Street: demolition of unregulated guest house, add two-story addition, minimal impact to main house and changes to front façade.
- 1197 Tremont Street: removal of rear porch, new passageway for connector to garage, addition to west wall of house, the creation of new openings, original structure remains intact though "encapsulated".

- 47 Linden Lane: partial demolition for addition of wrap-around porch with corner portico structures, change of window at center of front façade.
- 159 Chestnut Street: complete demolition of structure that meets no criteria for regulation under By-Law, with no architectural integrity.
- 290 Standish Street: demolition of one-story addition at rear, replacement with minimal impact, other changes to windows and a door.
- 567 Bay Road: partial demolition in all areas of the structure, removal of later additions and other changes allowable, integral portion to remain.
- 56 Cove Street: demolition allowed of detached shed, changes to house substantial, Public Hearing conducted, resolution outside period of report.
- 205 Powder Point: partial demolition of existing kitchen, new addition would cause no further impact, resolution outside period of report.
- 254 West Street: partial demolition, site visit conducted, removal and replacement of rear addition, resolution outside period of report.

The Historical Commission herewith wishes to express its gratitude and appreciation for the cooperation and support of Scott Lambiase and the staff of the Inspectional Services Department of the Commission's efforts to administer the Demolition By-Law. The assistance of the Town Manager, Administrative staff, and other town departments and entities is greatly appreciated.

Other activities and efforts

The Historical Commission remains in continual communication with the Massachusetts Historical Commission and other state entities regarding any number of issues regarding public policy and matters affecting the Town of Duxbury. The Commission responds to requests for letters of opinion and/or support and, if deemed appropriate, will vote on matters within the Commission's purview.

- The Commission has continued to work, during the year, to achieve an improved level of communication regarding the workings of the Demolition By-Law and the regulations and timelines contained therein and updating that information of the Town's website.

The Commission was asked by the Duxbury/Kingston Phone Book Company to provide a short history of Duxbury. This was researched and prepared by Commission member, Leslie Lawrence. The phone book came out in July and, in August, the history was posted on the Commission's website and later was placed on the Town website.

- In September, the Commission voted to participate in Duxbury's 375th celebration by accepting the invitation of Plymouth County's Registrar of Deeds, John Buckley Jr. to "Adopt a Deed" of a significant place. Duxbury's Old Town Hall was chosen, the deed was found by Commission member Lawrence who submitted a description and statement of significance to the Registry. On June 1st, members of the Commission were present for the hanging of the deed at the Registry.

With the help of Commission Vice-Chair, Robert (Terry) Vose, III, Patrick Browne, Executive Director of the Duxbury Rural & Historical Society, on June 11th, kindly provided and installed in a separate display case under an old map of Duxbury provided by the Registry. This was followed an interview with Leslie Lawrence with radio station WATD, aired in August. Plans are underway for a Town-wide reception at the Plymouth County Registry of Deeds showcasing the deed and display case, hosted by Registrar John Buckley and the Duxbury Historical Commission.

The Historical Commission meets on the third Thursday of each month. Unless otherwise noted, meetings are held in the Duxbury Town Hall, Lower Level, Small Meeting Room and begin at 7:00 PM. The Commission also has representation on numerous other committees such as the Community Preservation Committee and the Local Historic District Committee, to name only two. This Annual Report should provide testament to the many efforts and activities of the members of the Commission, dedicated to its Mission and to the preservation of the architectural and cultural heritage of the Town of Duxbury.

Respectfully submitted,

Norman P. Tucker, Chair (July 1, 2011 – June 30, 2012)

Commission Members:

Robert (Terry) Vose, III, Vice-Chair, Laura Ricketson Doherty, Clerk

Retta (Lee) Adams, R. T. “Tag” Carpenter, Leslie Lawrence, Lois M. McKeown

Weights & Measures

Summary of inspections completed July 1, 2011 to June 30, 2012

Scales

Over 10,000 pounds	1
100-1,000 pounds	3
10-100 pounds	31
10 or under pounds	1

Motor Fuel Meters

Gas meters	62
Diesel meters	8
Adjustments	0

Scanners: Performed every other year

Locations	2
Accuracy @ 98% or higher	9
Accuracy @ less than 98%	0

Reweighing of Commodities

Locations	1
Number of commodities	63

Weights and Measures Tips for Consumers:

A common complaint: I purchased some pre-packed chicken at the grocery store, is the packaging included in the price? Answer: No, weight in a sale of commodities by weight shall mean the “net Weight” so sold. The declaration of quantity is exclusive of wrappers, and other material packed with such commodity such as the Styrofoam, pads, cellophane and labels.

Respectfully Submitted,
Jane Zulkiewicz, Sealer of Weights and Measures

Zoning Board of Appeals

The Zoning Board of Appeals (ZBA) is a quasi-judicial body that hears and decides requests for special permits, variances, and comprehensive permits. The ZBA also handles appeals of decisions by the Building Inspector/Zoning Enforcement Officer. Composed of five members and two (or more) associate members appointed by the Board of Selectmen, the ZBA is guided by Duxbury Protective Bylaw, the state Zoning Act (G.L. c. 40A), and case law. The ZBA normally meets on the second and fourth Thursdays of the month or as determined by workload.

From July 1, 2011 to June 30, 2012, the ZBA granted the following special permits:

Anello/Bradford, 405 Bay Rd., SP No. 2011-15
Burman, 60 Plymouth Ave., SP No. 2012-02
Callahan, 12 Bay Ave., SP No. 2011-05
Duxbury Yacht Club, 489 Washington St., SP No. 2011-06
McCrystal, 2 Ingalls Grove, SP No. 2011-08
Mehegan, 1 Standish Rd, SP No. 2011-21
Plotkin/Lange, 27 Sunset Rd., SP No. 2011-14
Prince, 18 Mullins Ave., SP No. 2011-20
Swenson, 41 Hawkins Place, SP No. 2011-18
Walkey, 33 River Lane, SP No. 2011-07

The ZBA also granted a dimensional variance to The Wildlands Trust for property located on Anchorage Lane.

Michael J. Gill, a valued member of the ZBA, resigned for personal reasons during FY 2012. Thereafter, the Board of Selectmen appointed Wayne J. Dennison to fill Mr. Gill’s unexpired term. In addition, the Selectmen appointed Emmett Sheehan as an associate member, bringing the total number of FY 2012 associates to three. We welcome Mr. Dennison and Mr. Sheehan and appreciate their service to the Town.

From time to time, ZBA members serve on other Town boards or committees when our expertise and perspective may be needed. During FY 2012, Scott Zoltowski served on the Economic Advisory Committee, and Paul Boudreau (associate member) and Judi Barrett served on the Zoning Bylaw Review Committee. As chair, I want to acknowledge the dedication and thoughtfulness of all of our ZBA members and associates. Appointees to the ZBA serve five-year terms, and many of the cases that come before us are difficult or controversial, or both. I also want to thank other town boards, commissions, and staff for their efforts to review applications we circulate for comment. Finally, I want to thank our administrative assistant,

Danielle Brandon, for her devotion to the ZBA and her cooperative spirit in working with us, our applicants, and the general public. At the end of June, Danielle transferred to the Health Department. We welcome Taylor Imrie, our new administrative assistant.

Judi Barrett, Chair
Board of Appeals

Nuclear Advisory Committee

The Nuclear Advisory Committee is charged with reviewing the plans that the Town will use in the event of an accident at Pilgrim Nuclear Power Station, and making recommendations to the Board of Selectmen and the Town with respect to these and also other potential risks posed by our proximity to Pilgrim to our public health and safety. The ongoing disaster at Fukushima has provided an added sense of urgency and importance – particularly since the design of the reactors at the Pilgrim Nuclear Power Station and those at Fukushima are essentially the same.

Emergency Planning

Plans & Procedures: The Committee regularly reviews the latest Duxbury Radiological Plan and Standard Operating Procedures written for each town department, school, camp, group home, and Bay Path. The State finally provided the Plan and Procedures on disc, and we placed it on the Town's website, Public Safety folder. We encourage citizens to read it and offer any suggestions to improve our plans. The Federal government required Entergy to update its KLD evacuation time estimates. The estimates are used for planning appropriate traffic control points in an evacuation and determining if the population can in fact evacuate in a timely manner. The draft evacuation time estimates are unrealistic assuming a full evacuation of the 10-mile EPZ in 2:50 minutes to 3:15 in snow. The draft document was based on a telephone survey that asked respondents questions pertaining to evacuation. It failed to indicate that it was for a nuclear emergency; people behave very differently in a storm versus a nuclear disaster. Further it incorrectly assumed NRC's new rule calling for "staged evacuations" are realistic. A staged evacuation means that only the population 2 miles around will evacuate; then those in a segment or pie-shaped wedge from 2-5 miles; and last the segment may be extended from 5 or 10 miles downwind. We do not believe that Duxbury residents will remain in place once the word gets out that there is an evacuation ordered for the immediate neighborhood of Pilgrim, Duxbury Beach and Gurnet-Saquish Beach. Because the document will be used by FEMA and MEMA to develop Duxbury's sheltering and/or evacuation plans, upon our advice the Selectmen registered the town's objections to the responsible parties.

Potassium Iodide (KI): KI is an over-the-counter medication to help prevent thyroid cancer in the event of a radiological accident. Duxbury has stockpiled KI in our schools and shelters since 2000. The Committee worked to add liquid (KI) to service Duxbury's youngest population. Both tablets and liquid KI have been provided free of charge by the government; and supplies have been distributed to Chandler and Alden Schools, and to private schools, pre schools and day cares that have requested it. The government has discontinued supplying liquid KI. The purchase by DEMA is being pursued. The Committee encourages all residents to get their own KI for home use. It is available at the Duxbury Board of Health.

Money: Negotiations over Entergy's payments to the Town of Duxbury for emergency planning expenses incurred by Duxbury to prepare in the event of a radiological disaster at Pilgrim have been difficult and in our view unsatisfactory. Duxbury typically receives funding well below other Emergency Planning Zone communities that have smaller populations and geographic area, \$85,000. In addition Entergy has failed to provide essential communication equipment.

Monitors/Pagers: These are essential for recalling off duty firefighters in the event of an emergency at PNPS. The equipment we have has been on our equipment list since 1991 and needs to be replaced. Per our contract, it is Entergy's responsibility to do so. The Emergency Operations Center (EOC) phone lines for many of the key EOC positions are not working in the EOC. Working telephones in the EOC are essential to the operation of the EOC and the safety of the community. These need to be repaired and they are part of Entergy's responsibility.

Risks, Safety and Health

Fukushima's Lessons: The worst nuclear disaster in history occurred in the Japanese Fukushima Daiichi reactors- 3 reactors blew up and one spent fuel pool opened to the environment. The Japanese reactors are the same design and age as Pilgrim. Since May, the committee has participated in NRC's on-going public meetings reviewing whether or not to implement NRC's initial recommendations based on lessons learned from Fukushima. Unlike, Entergy and other industry representatives, we weighed in on the side of fixes. For example:

Hydrogen Control: Instrumentation to monitor hydrogen in Pilgrim's secondary containment containing its spent fuel pool. Buildings blowing up, as in Fukushima, should not be the first clue that hydrogen is building up.

Filtered Vents: Pilgrim, like Fukushima, has a vent to relieve excess pressure in the primary containment to save the containment. It is not filtered. It is imprudent not to filter gaseous releases in a severe accident when normal everyday releases are filtered.

Spent Fuel Pools: All irradiated fuel discharged from the core after 5 years should be moved to dry casks. The spent fuel pool hazard was so dire in Japan that the US NRC advised Americans to evacuate within 50 miles of Fukushima Daiichi. Fukushima's Unit 4 pool has 1/3 the amount in Pilgrim's pool. The MA Attorney General estimated loss of water in Pilgrim's pool could result in \$488 billion dollars in damages, 24, 000 latent cancers and contamination over 100 miles downwind. Fukushima showed that despite the earthquake, tsunami and flooding the dry casks did just fine. Second, Pilgrim says that it will rely on water sprays in the event of a spent fuel pool accident but the effects of water sprays, if installed at Pilgrim, are not evaluated. Water sprayed on the pool to prevent or contain a fire would drop down to the bottom of the reactor and disable safety equipment stored there. It is unwise to try to fix a pending disaster by causing a disaster with the fix.

Electric Reliability: At Fukushima the earthquake and tsunami knocked out electric power required to operate safety systems. Power failures are not limited to earthquakes and tsunamis. Safety systems at Pilgrim depend on electrical power coming in from offsite and are vulnerable to disruption. They are not qualified to be in a wet environment. Most electrical cables at Pilgrim have been exposed to significant moisture over the past 40 years from snow, rain, and tidal surges. They need replacement and a more robust inspection schedule. Second, Pilgrim's backup power is insufficient. Pilgrim is only required to have fuel onsite for their emergency diesel generators to last 7 days, and battery capacity that can run for 8 hours in the event the diesel generators fail. Based on Fukushima's experience, the required diesel oil supply should be increase from 7 to at least 14 days; and backup power increased from 8 to 72 hours.

Offsite Monitoring Airborne Radiological Releases: The Committee met with Mass Department of Public Health (MDPH) to discuss its new program to locate real-time offsite combination radiation/weather towers linked to the department. The data is important to base evacuation decisions in an accident on real data showing where the plume is and to establish a record of releases for radiation-health studies. The committee pressed the department for more monitors further afield and to make the data available to our Emergency Operations Center and to the public on MDPH's website. The department committed to place a monitor on Gurnet by the coast guard station, one on Rte 44 by Crown Colony Place and one in down town Plymouth. We need more.

Tritium Leaks: The Committee remains concerned about persistent findings of radioactive tritium, above expected levels, in samples taken from Pilgrim's onsite monitoring wells. The source of the tritium in the wells remains unknown. The sampling results are posted on MDPH's website. (Mass. Dept. Public Health/ Radiation Control Program/ Environmental Monitoring Program)

Relicensing: After six years of legal filings, the NRC summarily renewed Pilgrim's license extension for 20 more years despite the fact the pending litigation remained before Commission. Appeals are pending.

Town Meeting Articles: The Committee placed two articles before Town Meeting; both passed unanimously. One article was before Special Town Meeting, October 2011. It advocated that Massachusetts Department of Public Health implement a comprehensive real-time offsite monitoring program of airborne radionuclide emissions from Pilgrim Nuclear Power Station and meteorological data so that exposure can be assessed more precisely for emergency planning decisions in the event of a disaster and for radiation health studies. The other article was before Annual Town Meeting. It said that the town opposes continued operation of Pilgrim Nuclear Power Station (PNPS) until all safety improvements recommended by the Nuclear Regulatory Commission (NRC) as a result of lessons learned from the failures of similarly designed reactors in Fukushima, Japan have been fully implemented; and requests the NRC to immediately suspend all further action on the application of the Entergy Corporation for renewal of its license to operate PNPS until such full implementation has been accomplished.

Respectfully submitted:

Mary Lampert, Co-Chair & Rebecca Chin, Co-Chair

Barbara Pye, Henry Chang, Daniel Ryan, and Janet Brown

Police Department

2012 was an active year for the Duxbury Police Department. We have made a substantial effort to enhance our participation and support of the many community events held throughout the year. Special patrols on bicycles and motorcycles were increased during large community events and on weekends during the summer months. These patrols help to serve a number of purposes, not only providing a reassuringly safe environment for our residents and visitors but also reinforcing our commitment to the community policing philosophy we employ. We strive to maintain an environment where the local officer on patrol is approachable and helpful in meeting the needs of the residents of Duxbury.

Work on our new police headquarters located on Mayflower Street progressed rapidly throughout 2012. As I write this report, I am happy to include that our contractor is substantially ahead of schedule though I have been cautioned that much remains to be done. It is anticipated that we will take occupancy of the new facility sometime in February. We remain extremely grateful to the residents of Duxbury for their overwhelming support of this project. We must also again recognize Town Manager Richard MacDonald for his leadership on this project as well as the resident volunteers who comprise the Public Safety Building Committee; these professionals have dedicated countless volunteer hours to ensure that your police department is housed in a modern and efficient facility that represents our community well and will serve our needs for decades to come.

In light of this highly anticipated move to the new police headquarters, we are extremely busy in advance preparation for that day. The logistics involved in the move of a police facility can be complicated. Lt. Roger Banfill has been tasked with the process of preparing evidence, recovered property, and police records for the move; Lt. Lewis Chubb has been tasked with preparing communications systems, computer systems, and other technologies for the move. Both men are doing a fine job with these preparations.

Over the course of this year we have also moved forward with a restructuring of the department's chain of command by eliminating one of three lieutenant positions and reinstating the position of deputy police chief. At the time of this report, we have identified finalists for the position and are in the process of conducting assessment center screenings. A Deputy Chief Search Committee was established by the Town Manager to screen applicants and forward the names of two finalists to the Town Manager. The Search Committee included representatives of the Personnel Board and Human Resources Department as well as Duxbury residents and three police chiefs from other South Shore communities. By the time this report is published, the new deputy police chief will be on board. I would like to thank the members of the Search Committee for the valuable time and professional expertise they expended on behalf of our department.

With the assistance of Dr. Tantillo and the Duxbury School Department, we have been able to maintain our School Resource Officer program and Officer Friend Weiler remains a very familiar face at our schools. His presence and the programs he oversees at all of our schools serve as important conduits to foster a strong relationship between the police and the youth of our community.

Duxbury remains a very safe place to live and work with reported crime incidents lower than most of our South Shore neighbors; unfortunately, however, the criminal element honors no town borders. I believe strongly that these crime statistics are evidence to the effectiveness of the highly visible manner in which patrols are maintained in our community. We have a focus on service related activities as well as on pro-active patrols and preventative activities. That stated, the department remains busy with overall calls for service and pro-active issues. In FY12 the department logged **20,264** total documented activities. Below is a partial snapshot of activities from FY12:

911 calls/responses	5,004
Motor Vehicle Accidents	281
Radar Assignments	557
Traffic Stops	3,699
Domestic Disturbance	60
Other Disturbances	260
Burglary (Vehicles)	29
Burglary Other	31
Larceny	49
Fraud	16
Aggravated Assaults	16
Vandalism	100
Suspicious Person/Vehicle	912
Assist Other Department	444
Custodies (Arrest/PC)	93
Park and Walk Patrols	1,094
Directed Patrols	8,645

When we do experience a crime incident, we have noted a trend in recent years which suggests that the typical daytime burglar casts a very wide geographical net; these individuals seek to conduct their unsavory business over large geographical areas. As such, our investigations into crime incidents here often lead our investigators throughout Eastern Massachusetts and in some cases beyond. The detectives within our Criminal Investigations Bureau can boast a very high clearance rate in FY12 with respect to home and vehicle burglaries.

From time to time every community can face exceptional and extraordinary crime incidents. On May 21, 2012 the Duxbury Police Department encountered such an incident when a troubled young man from Wagoner, Oklahoma attempted to force his way into a Duxbury residence at gunpoint. The home happened to be the

residence of a Duxbury police officer who thwarted the attempt. The armed man then fled into nearby woods, initiating a search by other Duxbury officers with the assistance of our canine, Zar. A short time later the man was spotted on Temple Street where he quickly fled back into the woods. Sgt. Dennis Symmonds, Canine Officer Ryan Cavicchi, and Zar, now in close pursuit, followed the suspect a short distance into the woods. The man opened fire on the approaching officers. Thankfully none of the shots met their intended mark; both officers and Zar were unharmed. At that point, the scenario had changed dramatically and a massive search effort was undertaken to locate and apprehend the suspect. Approximately 120 police officers from over 40 communities responded, including a contingent of over 35 State Troopers. SWAT teams deployed to the scene. In a very deliberate fashion, a two block area was shut down to contain the suspect. A couple of hours later, the suspect emerged from the woods along Route 3 south and surrendered to State Troopers without further incident, ending an extremely troubling event in our community. The successful manner in which this incident concluded was a direct result of the effective and professional manner in which your officers initially responded to this rare and violent event. We are keenly aware that this event could have ended in an extreme tragedy; however, due to the incredible restraint and professionalism displayed by the officers, it did not. These officers will be formally recognized for their courage and professionalism in an award ceremony in the near future.

I want to thank the men and women of the Duxbury Police Department for their hard work. Their efforts were clearly evident when in April of 2012 the Massachusetts Police Accreditation Commission awarded the Duxbury Police Department re-accreditation. The Duxbury Police Department was the first Plymouth County police department to reach accredited status in 2006 and we have maintained that status since. To maintain accreditation, we open our doors every three years to a team of Massachusetts Police Accreditation Commission auditors who review our policies and procedures as well as inspect every aspect of our operation. The audit team arrived in spring of 2012; after a three-day examination of the department, the audit team recommended the Duxbury Police Department for re-accreditation status which was awarded by the Commission at their annual meeting in Andover.

In closing, I need to thank the residents of Duxbury for your continued support of the department. I would like to thank the other town departments for their assistance and team work toward our collective goal of providing high quality services to our residents. I also need to extend my personal thanks to Town Manager, Richard MacDonald, who will be retiring very soon. Richard gave me the opportunity to join his team in May of 2010. He has been a steady and professional leader who has assembled a strong management team. He has been extremely supportive while equally demanding of hard work and strong ethics. It has been my honor to work for him and I ask you to join me in wishing him the very best in retirement.

Respectfully submitted,
Matthew M. Clancy
Chief of Police

Public Safety Building Committee

The Public Safety Building Committee has been working since 2007 to upgrade the Central Fire Station on Tremont Street and to replace the Police Station. The Police Station, built in the late 1960s, is in very poor condition, has numerous safety and code violations, is energy inefficient, and does not meet the operating requirements of today's Police Department. The Fire Station crew quarters and administrative spaces, like the Police Station, are wholly inadequate to meet the fire fighting and EMT requirements of today's Fire Department, and needs to be replaced.

Construction of the Fire Station, which began in May 2011, continued throughout the year. Firefighters lived in a temporary trailer facility while the crew quarters wing was torn down and replaced. Fire Department administration continued to operate out of their existing offices above the Emergency Operations Center. Although construction was very disruptive at times, the Fire Department continued full operation, even when the main apparatus bays and large sections of pavement were partially closed. On June 1, 2012 the firefighters moved into the new crew quarters followed by the administration two weeks later. After



the move, the trailers were removed and site work was completed. Construction is expected to be substantially complete in August 2012 with an opening ceremony to be scheduled for October 2012. The Fire Station project is currently under its \$3.7 million approved budget.

Final design of the new Police Station was completed by The Carell Group using funds appropriated at the 2011 Annual Town Meeting (ATM). Bid documents were completed in November 2012 and bids were opened on December 16, 2012. The low bid price of \$4,604,000 was lower than the architect's estimate of \$4,703,000. A construction contract was awarded to Castagna Construction Corporation of Newburyport, MA in March 2012 and construction began in early March. The Committee monitored construction which is progressing ahead of schedule. We anticipate that construction will be substantially completed in January 2013 and under the project's \$6.275 million approved budget.

The committee recognizes that these projects are very expensive and we have worked very hard to keep the costs as low as possible and within the budgets appropriated at ATM. These projects will provide our public safety personnel with state-of-the-art facilities in which to operate and will help to preserve the extremely expensive equipment that they use. We thank both the Police and Fire Department staffs for their incredible cooperation and help in moving both of these projects forward. We look forward with great anticipation to the completion of both projects in the next fiscal year.

Respectfully submitted:
Public Safety Building Committee
Andre Martecchini, Chair

Committee Members:
Georgia Blatterman, Paul Brogna, Police Lieutenant Chip Chubb, Police Chief Matthew Clancy, Shawn Dahlen
Neil Johnson, Dennis Nolan, Fire Chief Kevin Nord, Dimitri Theodossiou, Deputy Fire Chief Chris West

Public Works



French Atlantic Cable Repairing Expedition, circa 1890

DPW Administration

Animal Control

Cemetery Department

Crematory Building Committee

Lands & Natural Resources

DPW Operations

- *Highway Department*
- *Snow & Ice*
- *Transfer Station*
- *Vehicle Maintenance*

Water & Sewer Division

Water & Sewer Advisory Board

DPW Administration

Like many New England seasons, the beginning of Fiscal Year 2012 (FY12) turned out to be extremely vigorous with the arrival of Tropical Storm Irene. While the town sustained a fair amount of damage, DPW crews along with personnel from Police, Fire and Harbormaster departments greatly minimized the hardships to residents. It was a great team effort and our thanks go out to all who were involved.

FY12 also saw the beginning and completion of large projects throughout our town. I will present them to you by department.

CEMETERY DEPARTMENT - Our new state of the art Crematory and Cemetery Office opened its doors in the Mayflower Cemetery. Many thanks go out to the Crematory Building Committee for the hours and effort spent working on this project. A special thanks goes to Bob Hayes, Committee Chairman; Emmett Sheehan, Cemetery Trustee; Patricia Pappas, Cemetery Superintendent; Jim Savonen, Manager of Buildings and Grounds; Ed Vickers, DPW Operations Manager; Peter Mackin, Water Superintendent; Scott Lambiase, Director of Inspectional Services and all of their departments. Everyone involved in this project did an amazing job of bringing this very tightly funded project in under budget!

BUILDINGS AND GROUNDS - The historic restoration of the exterior of Old Town Hall was finished with funding from the Community Preservation Committee (CPC).

WATER DEPARTMENT - Construction of a first time ever water main for Pine Street will begin. This is a large project that will be done in two phases. Phase one will be completed this year. The second phase will be finished next year. The construction of this water main will allow many residents who have failing wells to tie into the Town's water system. It will also serve to loop water mains already in our system, provide expanded fire protection to the Pine Street and Lake Shore Drive area and include replacement of an aging culvert at the end of Lake Shore Drive.

The aging water main in Lincoln Street was replaced. And the water main in Mayflower Street was extended to serve both the new Crematory and Police Station.

DEPARTMENT OF LANDS & NATURAL RESOURCES - The work of the Lands & Natural Resources Department made it possible for the Town to receive the Tree City USA Award for the 21st consecutive year. The award is given by the National Arbor Day Foundation in cooperation with the USDA Forest Service and National Association of State Foresters. It recognizes and rewards communities for annual advancements in urban forestry programs.

The department is also working closely with Conservation Officer, Joe Grady, and the Blairhaven Committee to create a park at the Blairhaven site for all to enjoy.

HIGHWAY DEPARTMENT - The department enjoyed a rare circumstance, an almost snowless winter with no frost in the ground. Without the demands of snow removal and hindrance of deep frost, the crew was able to catch up on many projects they cannot normally work on during winter months. Those projects include repairs and continual maintenance to the Powder Point Bridge and our annual roadway maintenance projects which are funded through the state's Chapter 90 Program.

TRANSFER STATION - The Transfer Station went high tech this year by using camera imaging to read license plates entering the Transfer Station. The related software then matches the numbers read against a database of permits issued. This eliminated the need for residents to purchase Transfer Station stickers and attach them to their vehicles. It also allows the Transfer Station staff more time to maintain the Transfer Station, monitor what goes on there and assist residents.

Plans have also been finalized to install a field of solar panels on top of the capped landfill. Installation and operation of the solar field is expected to offset some of the town's energy costs.

ANIMAL CONTROL - The dedicated staff, Friends of the Shelter, volunteers and the facility itself continue to make our program one of a kind on the South Shore.

In closing, I want to thank the people of Duxbury, Board of Selectmen, Town Manager and all town department that assist the DPW in our efforts. Also to the tremendously professional, talented and dedicated men and women of the Department of Public Works whom I have the privilege to work with, thank you very much for a great year.

Respectfully submitted,

Peter Buttkus
Director of Public Works

Animal Control

2012 has been a good year for the Animal Control Department and the Duxbury Animal Shelter. The Duxbury Animal Shelter has housed hundreds of animals during the past year. Most of the animals were re-united with their families. The animals whose owners could not be found were adopted into new loving homes. I, as Animal Control Officer, my assistants and our volunteers provide a clean, safe environment for the animals we care for. The Duxbury Animal Shelter is one of the cleanest and best run shelters in the state and provides top notch service to the residents of Duxbury and their animals.

The Animal Control Officer received over 3,000 phone calls within the last year. These calls come in at all times of the day and night, on weekends and holidays. They often require immediate action and response by the Animal Control Officer no matter if it is on the weekend, in the middle of the night or on holidays. The Duxbury Animal Control Department provides a level of service that other towns do not provide to their residents. We take pride in that fact and are proud to serve the residents of Duxbury.

Another point of pride for our department is that I, as Animal Control Officer, handle every type of animal from dogs and cats to wildlife and marine mammals. Most other towns handle only dogs and cats and do not respond to calls after normal working hours. The Duxbury Animal Control Department is committed to providing the best possible care for animals within our town and setting an example to other towns.

I want to thank my assistant who cares for the animals and shelter on weekends and during my vacations. I also want to thank our volunteers, supporters and the residents of Duxbury. Your support of the Animal Control Department and the Duxbury Animal Shelter, the hours you volunteer and the donations you make are greatly appreciated and go a long way to providing the high level of care that we provide and that our animals deserve.

Respectfully submitted,

Eddy Ramos
Animal Control Officer

DPW - Cemetery Department

This past year has been a fruitful year in terms of accomplishments in the Cemetery Department

The previous year we had sought money through the Community Preservation Act to preserve the headstones at Standish Cemetery and the Old Burial Grounds of Mayflower Cemetery. The job was awarded to gravestone conservator, Kai Nalenz of Gravestone Services of New England based in New Hampshire. He has completed Standish Cemetery and will continue with Mayflower Cemetery.

We also began the process of listing the Standish Cemetery on the National Register of Historical Places. Wendy Fontiero has been given the task of preparing the individual nomination papers for the Register and we are still waiting approval.

Last March it was approved to add new grounds to the cemetery. Land that was Town owned and is now under the Cemetery Department has been surveyed and this phase is complete.

For the third year we have had the honor of an Eagle Scout volunteer their services. This time it was Lucas Schneiderhan, his project was to restore the gazebo. The gazebo was built with natural materials and it also houses a pump style water receptacle. Lucas worked diligently on the project, what a wonderful job he has done and we appreciate all his hard work.

We are coming close to the completion of the Cemetery and Crematory building, it has been a long time coming since we first formed a committee to meet this important need in the town. Everyone involved has worked diligently to ensure that the project was done on time and within budget. We look forward to opening the facility in early July of this year.

This past year has seen the retirement of Gail Cannon. Gail has been with the department since 1964 and retired this past December after serving 47 years with the department. There was never a more devoted employee and it was a privilege to have worked him.

To the Trustees, Robert Hayes, Chairman, Beverly Johnson, Rev. Elizabeth Stevens, Diane Barker and Emmett Sheehan, thank you for giving your time to the Cemetery and your input into the Crematory building. A special thanks to Robert Hayes who also volunteered as the Chairman of the Crematory Building Committee.

Thank you to the cemetery and crematory staff along with the crews of the DPW who have worked and continue to work on the new crematory project, both inside and out, to make sure the building is complete for the grand opening in early July.

"The cemetery is a homeland for family memorials that are a sustaining source of comfort for the living."

Respectfully Submitted,
Patricia J. Pappas
Superintendent of Cemetery / Crematory

Crematory Building Committee

The Crematory Building Committee, established in July 2009 to advise on the design and construction of a new crematory facility for the Town, proposed to Town Meeting in March 2010 an appropriation of \$2.6 million for architectural, engineering, and design services and construction, equipping, and furnishing of a new facility for the crematory and cemetery office, to be located at the back of the cemetery property abutting Mayflower Street. The site is across the street from the current exit from the Transfer Station. Town Meeting approved the

project, and since the proposal was structured as a debt-exclusion item, the proposal went to the Town's voters as a ballot question. Voters approved the funding proposal in March 2010.

Following approval by the Town, the Committee requested proposals for architectural, engineering, and design services, and in May 2010 hired a project team, including a noted architect, project engineers, and civil engineers.

The design process began immediately, and in November 2010 the Committee selected a preferred design and the crematory equipment was selected and a contract for its fabrication was negotiated and agreed to. Necessary approvals for the proposed facility were obtained, and following a failed bidding process in early 2011, the design for the proposed facility was adjusted and the proposed facility was reduced in scope. Revised construction documents were released for rebid in June. In July 2011 bids within budget were received for the revised project and a contractor was selected to build the facility. Construction began in the fall of 2011 and was completed in the late spring of 2012, and the facility was opened in June 2012 and dedicated on July 9.

The aim of the Committee and the project team as a whole remained steadfast throughout the process: creation of a state of the art facility that is not only practical and efficient, but sustainable, respectful of the Cemetery and of Duxbury, thoughtfully integrated into the landscape, and inspirational as a healing and contemplative place. Those who have seen the facility, including experts in the field and clients of the facility's services, have expressed the utmost praise and enthusiasm for the completed facility.

Many people deserve special thanks for their contribution to the successful completion of the project, including first, of course, the taxpayers of Duxbury, who approved the investment in the facility. Second, the Selectmen, both past and present, who supported the project; and next and with particular thanks, Richard MacDonald and other Town officials – including Peter Buttkus, Tricia Pappas, and Scott Lambiase – and their staffs, for all of their efforts. Also, I want to acknowledge designLAB architects and their consultants for the design and implementation of the facility. There are many others who deserve recognition for their contributions and who were recognized at the dedication ceremony, but without naming them here, I can report to the Town their generosity helped to make the completion of the project possible.

The Committee believes the facility will be a source of pride and revenue for the Town for many years to come.

Respectfully submitted,
Robert Hayes, Chairman



New Crematory, opened in June 2012

Lands and Natural Resources

For the 21st consecutive year, the Town of Duxbury has received the Tree City USA Award, an award we are very proud of. This award is given out each year by the National Arbor Day Foundation, United States Department of Agriculture Forest Service and the National Association of State Foresters to communities that prove that they are dedicated to beautifying and preserving their lands by having active forestry programs.

During the past year we continued to deal with trees that were dead or had been damaged by defoliation caused by infestations of insects such as winter moths. We also had to clean-up the damage caused by Tropical Storm Irene. The damage was devastating all over town. After several months we finally got it under control. We do appreciate the patience the residents of Duxbury extended to us during this ordeal. Our department's top priority is now and has always been making our streets and lands safe for the residents, motorists and pedestrians. As we have in the past, we urge all residents to monitor their own trees to ensure that they are not becoming a hazard.

The Department of Lands and Natural Resources continues its efforts to serve the people of Duxbury by working with the other town departments, citizens, and organizations to ensure that our public lands, buildings, trees, open spaces, and athletic fields remain sources of pride.

In addition to our regular maintenance, we took on a few extra projects this year. We installed a new outdoor fitness activity area at the Senior Center, a new set of stairs leading to the tennis courts at Wadsworth, and a new planting area along the roadside on Congress Street. We also cleared the archives at Town Hall for installation of new shelving, participated in a Southeast Mass Tree Wardens and Arborists Association work day at the Mayflower Cemetery and along with other DPW departments completed the landscaping at the new crematory.

I wish to thank the crew of the Department of Lands and Natural Resources for their hard work and dedication; the other town departments for their cooperation; the management for their support and guidance; and the residents for assisting us in taking so much care of and pride in the town's public spaces.

Respectfully submitted,
James Savonen
Manager of Buildings and Grounds

DPW Operations - Highway Department - Transfer Station – Vehicle Maintenance – Snow and Ice

During the last Snow & Ice Season, the Highway Department responded to eleven (11) sanding operations and only two (2) plowing operations. We were able to handle both of those operations with crews from within the Department of Public Works without calling in outside contractors. Winter operations started on December 18, 2011 and ended on March 10, 2012. The amount of salt used was 671 tons. The amount of sand was 546 tons. This makes the total amount of material spread on town roads to make them safe and passable 1,217 tons.

The Highway Department paved 9 streets with a Type 1-1 Bituminous Concrete overlay. Those streets were Ashdod Lane, Chandler Street, Clark Drive, Crescent Street, Lincoln Street, Marshall Street, North Street, Temple Street and White Street. A total of 12,460 ft or 2.35 miles of roadway were paved using 3,264 tons of material. In addition to the pavement overlay, cracksealing was done on 16.41 miles of Duxbury roads. The purpose of cracksealing is to extend the life of the pavement so that a complete overlay needn't be done as often. Funding for the paving and cracksealing came from the state's Chapter 90 Program.

Since the winter of 2011- 2012 was so mild we got a good jump on our "Spring Chores". Trash was picked up earlier than usual, guardrails were painted and street signs were repaired. The work continued through the warm months with street sweeping, line painting, marking of all catch basins and stop bars and catch basin cleaning.

Cleaning the catch basins and sweeping the streets is an effort to keep the town's 1,692 basins and connected drainage trunk lines clear of debris and blockages. The town also has 522 drainage outfalls that the Highway Department maintains by digging them out and keeping them clean.

In addition to the sanding, plowing, paving, cracksealing, and routine duties of the department, we worked with the Conservation Officer and Dept. of Lands & Natural Resources on the Crowell Bogs and Blairhaven properties. We replaced damaged road and sidewalk decking on the Powder Point Bridge. We replaced galvanized pins in the decking with stainless steel and repaired lighting strikes to the railings. We repaired the bulkhead at the east end of the bridge and resurfaced the approach to it. We repaired a section of sidewalk on Washington St. and resurfaced the sidewalk on Chandler Street. We built an earthen berm at the Transfer Station to provide more privacy to the crematory. We enlarged the parking area at the East Street Bogs and repaired a dike there. We constructed another parking area on Mayflower Street and installed new gates there. We assisted with the site work for the crematory and dug the trenches for the electric lines. When the building was nearing completion we re-graded the site, dug drainage trenches, laid granite and installed rail fencing.

None of that work could be done without the continual support of our Vehicle Maintenance Department. Again this year these employees have done an excellent job of keeping up with the needs of our fleet of vehicles. These talented and dedicated employees repair not only DPW trucks, but vehicles used by the Police Dept., Fire Dept., Council on Aging and Harbor Master's staff. It is not only trucks and cars that they maintain. They are responsible for the repair and maintenance of all sorts of equipment from the stump grinder at the Transfer Station to the roadside mower and anything in between.

I want to thank all of the residents of Duxbury for continuing with your recycling practices. Your efforts have saved you as tax payers a tremendous amount of money. In 2012 (Calendar Year), 2,222 tons of paper, cardboard, plastics and tin cans were recycled through our transfer station. We recycled 8 tons of tires, 323 tons of scrap metal, 2900 gallons of waste oil, 30 tons of appliances, 68 tons of electronics, 3 tons of acid batteries and 32 tons mattresses. In addition to the recycling tonnages, 2,506 tons of solid waste were transported to SE-MASS to be incinerated and 1,206 tons of construction debris were handled through our facility. To say that the employees who work at the Transfer Station are busy and hardworking is an understatement. I want to thank them for their hard work and service to the town.

Respectfully submitted,
Ed Vickers
DPW Operations Manager

DPW - Water/Sewer Department

The following paragraphs summarize some but not all of the efforts necessary to keep the potable water running in Duxbury.

In addition to assisting with the daily operations of the department, the administrative staff was kept busy with the billing of approximately 5,500 residents bi-annually and scheduling over 1000 appointments for field technicians. 492 million gallons of water were pumped, treated and then distributed to consumers. 4.2% of the water pumped was unaccounted for due to distribution system leakage. The residential gallons per capita day usage was 76.12 gallons. The current performance standard for public water systems is 65 gallons per person per day. The entire field Staff participated in a training session utilizing the Emergency Response Plan. Each of the Staff Members was certified in CPR, First Aid and the use of AED's.

The distribution crew was kept busy with 4 major water main breaks and 8 service line leaks in addition to replacing 4 fire hydrants. Five new fire hydrants were added to the Distribution System. G.I.S. mapping of the

assets i.e., hydrants and valves, was completed, this allowed the creation of a more accurate map of the Distribution System. The G.I.S. data collected will be used along with the hydraulic model to create a flushing program and asset management program. There were 249 tests performed on the various backflow prevention devices installed throughout the town. Technicians replaced 163 water meters ten years old or older. The Distribution System was flushed in the fall of 2011 and the spring of 2012; this work is an essential component for maintaining the water quality. The aging 6" water main on Franklin Street was replaced with 2,200 feet of 8" pipe. The 12" water main on Mayflower Street was extended 1,400 feet to service the new Police Station. A leak detection survey was conducted on the 125 miles of pipe in the water system. Fifteen leaks were identified and repaired within four days of their discovery.



A new water quality sampling station was added at the Captains Hill Tank. A structural Engineer performed a thorough inspection of the exterior of the Captains Hill Tank on April 9th, 2012. On July 15th 2012 divers were contracted to conduct an interior inspection of the Captains Hill two million gallon water storage tank. In addition to gathering information on the overall condition and integrity of the structure, they were also able to remove the accumulated sediment found on the floor surface. A generator was installed at Birch Street tank site; this will provide redundancy for the communication systems.



The treatment staff was busy with ongoing upgrades and maintenance. The interior surfaces of the bulk chemical storage tanks were cleaned. All ten fluoride saturators were cleaned, rebuilt and returned to service. A capital improvement project to update the SCADA system was completed. All twelve municipal well and pumping units were evaluated for pumping performance and efficiency compared to original design specifications. The master meters at all twelve wells were cleaned and calibrated. The pumping unit was replaced at the Depot Street well.

The Tree Department was able to host a MIIA training event for mock storm damage for some neighboring Towns while removing trees adjacent to the buildings at the Tremont Street well site.

On the sewer side of things, the shared septic systems at Wadsworth Field, Harrison Street and Cedar Street were examined by a Title 5 inspector and found to be in good working order. Preventative maintenance was performed on the many pumps and air blowers at the High School wastewater treatment plant. Five grinder pumps were replaced on the Bay Road shared septic system.

I would like to thank the DPW Director, Town Manager, Board of Selectmen, and the Water and Sewer Advisory Board for their assistance and patience throughout the year. I would also like to take a moment and thank my entire staff for all of their hard work and devotion.

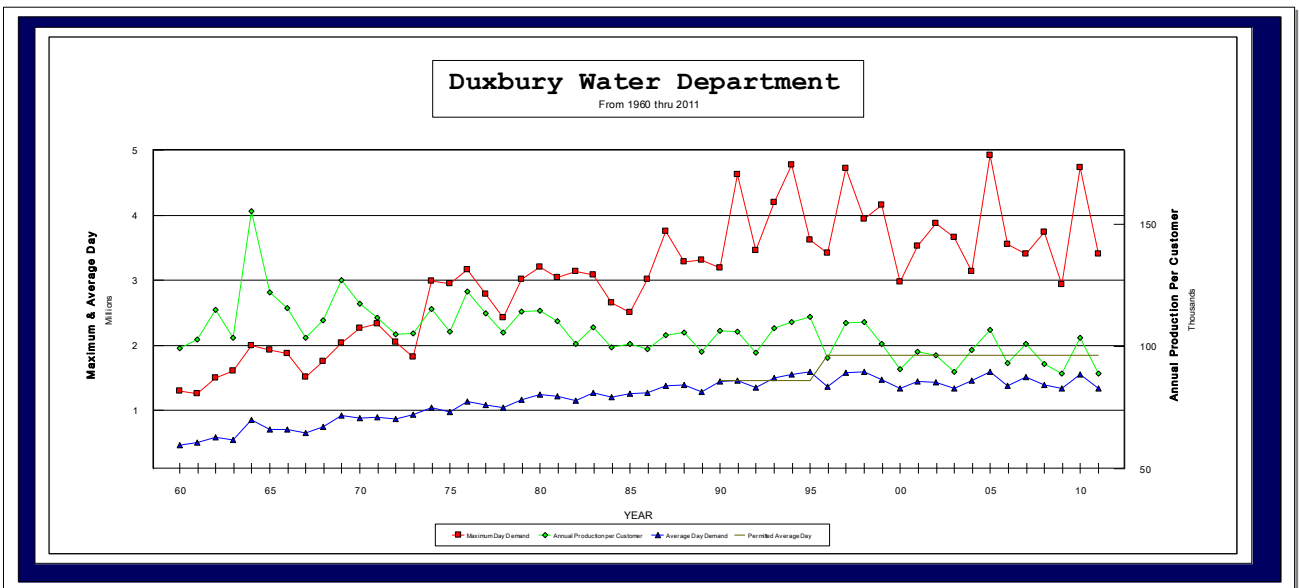
Respectfully Submitted,
Peter Mackin
Superintendent, Water and Sewer

DPW - Water/Sewer Advisory Board

For the fiscal year ending June 30, 2012, the Water & Sewer Advisory Board worked on two principal projects: the funding of the purchase of land for a new well site, and the funding of a water main on Pine Street interconnecting three dead end existing water mains.

The new well site which was named the Teakettle Lane site, was part of a larger purchase of land by the Community Preservation Committee. Many tasks remain for this site including the purchase of protective easements from the Conservation Commission, and the purchase of access easements from the Conservation Commission and private property owners, along with a five day pump test at the well site along with a new source approval process. We are hopeful that this site will be another safe and productive well in the future.

The Board worked with residents along Pine Street to obtain funding for the design and construction of new water main along that street ending on Lake Shore Drive. These residents have private wells now with iron and radon problems, along with loss of water whenever there is the loss of power in the area. The Annual Town Meeting in March of 2012 approved both of these initiatives. Construction of the water main is expected to begin in November of 2012, and include the replacement of a small dam on Lake Shore Drive.



The chart above shows our water production since 1960 on a calendar year basis. The three line graphs show the average day production, the peak day production and the annual production per customer. Also shown are the permit levels for the average day production since 1990. Normally the peak day production line chart would be an indicator of future demand for new well sites. However, since 1990 the erratic nature of the line suggests another problem. We have reviewed the station meter testing program for any indicators of significant daily data variances, and the daily readings for the same. We have discovered that the daily readings of the station meters are done at different times of the day resulting in long and short days. We were hopeful that the installation of a new SCADA(Supervisory Control and Data Acquisition) equipment would solve this, but, to date, it has not. The average day production line chart are clearly below the permitted levels, and suggests along with the annual production per customer line chart that demand for water in this town is leveling off. Shown below is the ten year population change for the four towns in this area.

	Town of			
	Duxbury	Kingston	Pembroke	Plymouth
1940	39.1%	4.2%	15.1%	0.4%
1950	34.3%	24.4%	50.1%	3.9%
1960	49.3%	24.3%	90.7%	6.2%
1970	61.5%	39.4%	127.5%	28.8%
1980	54.6%	22.7%	20.5%	93.0%
1990	17.7%	22.9%	7.8%	27.0%
2000	2.5%	30.2%	16.4%	13.4%
2010	5.7%	7.2%	5.4%	9.2%

Clearly growth in Duxbury has calmed down recently even when measured against its neighbors. We think that water demands reflect, in part, the absence of population growth. Shown below is the ten year population change for the town compared to the county and state.

	Plymouth		
	Duxbury	County	MA
1940	39.1%	4.0%	1.6%
1950	34.3%	12.2%	8.7%
1960	49.3%	31.1%	9.8%
1970	61.5%	34.2%	10.5%
1980	54.6%	21.6%	0.8%
1990	17.7%	7.4%	4.9%
2000	2.5%	8.6%	5.5%
2010	5.7%	4.7%	3.1%

This census data above is a ten year percentage change. The high population growth up until the decade ending 1990 has passed for this area. Clearly, Duxbury's growth is beginning to approximate the state's growth, and has significantly slowed down. This absence of growth combined with a significant recession recently, may have impacted water demand for our utility.

Respectively Submitted

George D. Wadsworth, Chairman
Freeman Boynton, Jr., Clerk
Paul Keohan

Recreation



Baseball Team, Powder Point School, 1916

Recreation Department

- Percy Walker Pool
- Recreation Department
- North Hill Country Club

Recreation Department - Percy Walker Pool, Recreation, North Hill Country Club

The Duxbury Recreation Department continued to manage and juggle many balls in the air on a yearly basis. From our municipal swimming pool to Town owned golf course, playing fields, playgrounds, courts and over 50 recreation program offerings, we are a busy department. Having said that, we always are striving to do better and welcome comments and suggestions on ways to improve our services while keeping our costs down.

Percy Walker Pool

This past year the Percy Walker Pool continued to be enjoyed by residents and non-resident alike. Hundreds of children utilized the Percy Walker Pool for swimming lessons, birthday parties, and school related programs. The Duxbury Public Schools utilized the Percy Walker Pool for its high school swim teams, 4th grade swim program and as a training facility for its various high school sports, including football. New programs such as water polo, pool after school club and synchronized swimming are among the exciting offerings being developed at this newly renovated Town owned recreational facility. The Department is excited that the pool will continue to be a great asset within the school/library educational complex.

Recreation

The Recreation Department offered over 40 year round programs to Duxbury residents in fiscal year 2012. The Recreation Revolving Fund generated revenues of \$300,000 and had expenditures of \$275,000. The Recreation Revolving Fund employed 105 part time employees and was also assisted by over 200 community volunteers. In fiscal year 2012 over 3,300 residents registered for our programs.

The playing fields in the Town of Duxbury continue to be an extremely popular destination for people in Town. This past year over 6,000 residents used our playing fields.

Residents have continued to respond positively to the new Activenet registration program, which allows our residents to register for Recreation and Pool programs through the comfort of their private computer. We continue to update and improve the Recreation Department website, (www.town.duxbury.ma.us/recreation) including the "Recreation Notices" and "Recreation Calendar".

North Hill

This past year North Hill Country Club saw many physical changes to the golf course property. The Town of Duxbury, Pilgrim Golf and private contractors performed work totaling tens of thousands of dollars in improvements to our recreation asset. An aggressive tree pruning and hazardous tree removal program was affected throughout the golf course, but primarily focused around the 7th green.

The 7th hole was the site of major changes. The removal of 22 trees surrounding the 7th green was undertaken by both the Town of Duxbury and Pilgrim Golf. These trees all encroached upon the 7th green both from a shot making standpoint and encroachment on the ground from the growth of the white pine root system. The 7th green was in dire need of tree removal as the encroaching roots were inhibiting the ability of the turf grass to grow. Dozens of yards of loam were spread around the green collars and the entire area re-seeded.

New tees were installed at the 6th, 7th and 8th holes, focusing primarily on the installation and construction of ladies' tees. Funds for these projects were provided through the capital budget from the Recreation Department.

Also three sand traps at the course were totally and completely renovated. The traps were excavated to install proper drainage and new material was installed including sand, loam and turf as well as irrigation system upgrades. The trap work was accomplished at the 9th and 7th holes.

Many vistas and golf shot making areas were cleaned and cleared of debris and brush that had been allowed to overgrow the original architect's intent of how the course was to be played.

With all these terrific changes, the golf course saw an increase in play by nearly 18% from July 1, 2011 through June 30, 2012. The food and beverage operation continued to be a hit and the Recreation Department has continually received outstanding comments about the performance of the management company, Pilgrim Golf, LLC.

I would like to thank my staff at the Recreation Department and Pool as well as the Recreation Activities Committee and the North Hill Advisory Committee for all their assistance during the past year.

Respectfully Submitted,

Gordon H. Cushing
Recreation Director



**Sleigh Ride on Washington Street
Circa 1900**

State and Local Information

GEOGRAPHIC DESCRIPTION & STATISTICS FOR DUXBURY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

Total Area: 37.63 sq. miles

Land Area: 23.76 sq. miles

Population: 15,509
(Town Clerk, 06/30/2012)

Climate: (National Climatic Data Center, Plymouth Station)

Normal temperature in January: 26.5°F
Normal temperature in July: 71.0°F
Normal annual precipitation: 48.8"



TOWN GOVERNMENT

Municipal Offices
878 Tremont St., Duxbury, MA 02332

Monday: 8:00 AM - 7:00 PM,
Tuesday through Thursday: 8:00 AM - 4:00 PM
Friday: 8AM - 12:30 PM

Form of Government:
3-Member Elected Board of Selectmen
Town Manager
Open Town Meeting

Year Incorporated as a town: 1637

Registered Voters
(Town Clerk, 01/01/2012)

Total Registered Voters	10,932
Democrats	2,145
Republicans	2,448
Other parties	35
Un-enrolled voters	6,304



U.S. LEGISLATORS

US Senator John F. Kerry
218 Russell Senate Office Building
Washington DC 20510
(202) 224-2742

US Senator Elizabeth Warren
SR-C2 Russell Senate Office Building
Washington DC 20510
(202) 224-4543

US Congressman Bill Keating
315 Cannon HOB
Washington, DC 20515
(202) 225-3111

To contact U.S. Legislators via e-mail, please visit:
www.usa.gov



STATE AND COUNTY REPRESENTATION

State Senator Robert L. Hedlund
State House, Room 313C
Boston, MA 02133
617-722-1646
Robert.Hedlund@masenate.gov

State Representatives

Precincts 2-6 Rep. Josh Cutler
State House, Room 437
Boston, MA 02133
617-722-2425
josh.cutler@mahouse.gov

Precinct 1 Rep. Thomas J. Calter
State House, Room 472
Boston, MA 02133
617-722-2013
Thomas.Calter@mahouse.gov

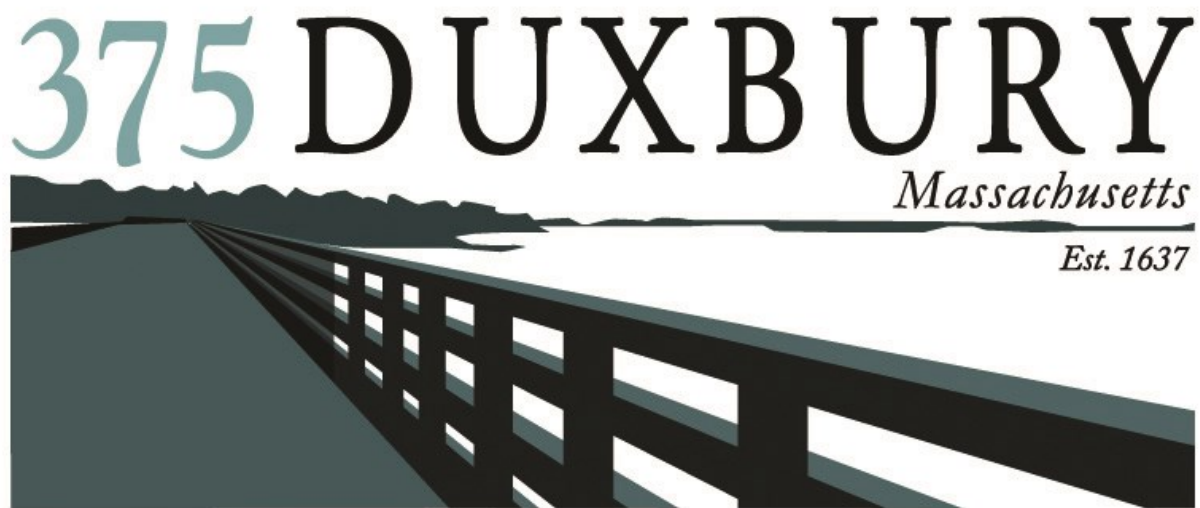
IMPORTANT TELEPHONE NUMBERS
DUXBURY TOWN HALL: 781-934-1100
DEPARTMENT EXTENSIONS

Accounting & Finance	132
Assessors	115
Board of Health	140
Building Department	125
Conservation	134
DPW	142
Employee/Retiree Health Insurance & Benefits	163
Highway	131
Information Systems	156
Lands & Natural Resources	133
STICKERS (Transfer Station & Beach)	147
Personnel (Human Resources)	143
Planning	148
Selectmen	149
Town Clerk	150
Town Manager	141
Treasurer/Collector	147
Water Dept.	129
Zoning Board of Appeals	122

Other Important Numbers (Outside Town Hall):	
For Police & Fire Emergencies	911
Fire (non-emergency)	781-934-5693
Police (non-emergency)	781-934-5656
Animal Control	781-934-6424
Cemetery	781-934-5261
Council on Aging (Senior Center)	781-934-5774
Council on Aging Bus	781-934-6800
Duxbury Free Library	781-934-2721
Harbormaster	781-934-2866
Housing Authority	781-934-6618
Percy Walker Pool	781-934-2464
Plymouth County Mosquito Control	781-585-5450
Recreation	781-934-7034
Schools Administration:	781-934-7600
Veteran's Services:	781-934-5774

Town Website: www.town.duxbury.ma.us
Town Address: 878 Tremont St., Duxbury MA 02332

Town Hall Hours: Monday: 8 AM - 7 PM
Tuesday- Thursday: 8 AM - 4 PM
Friday: 8AM – 12:30 PM



The 375th Anniversary Committee sponsored a contest to create a logo for the Town's year-long birthday celebration. Thanks to all who participated and congratulations to Kara Chase for the winning design.

Celebrating 375 years

**Duxbury, Massachusetts
Incorporated June 17, 1637**