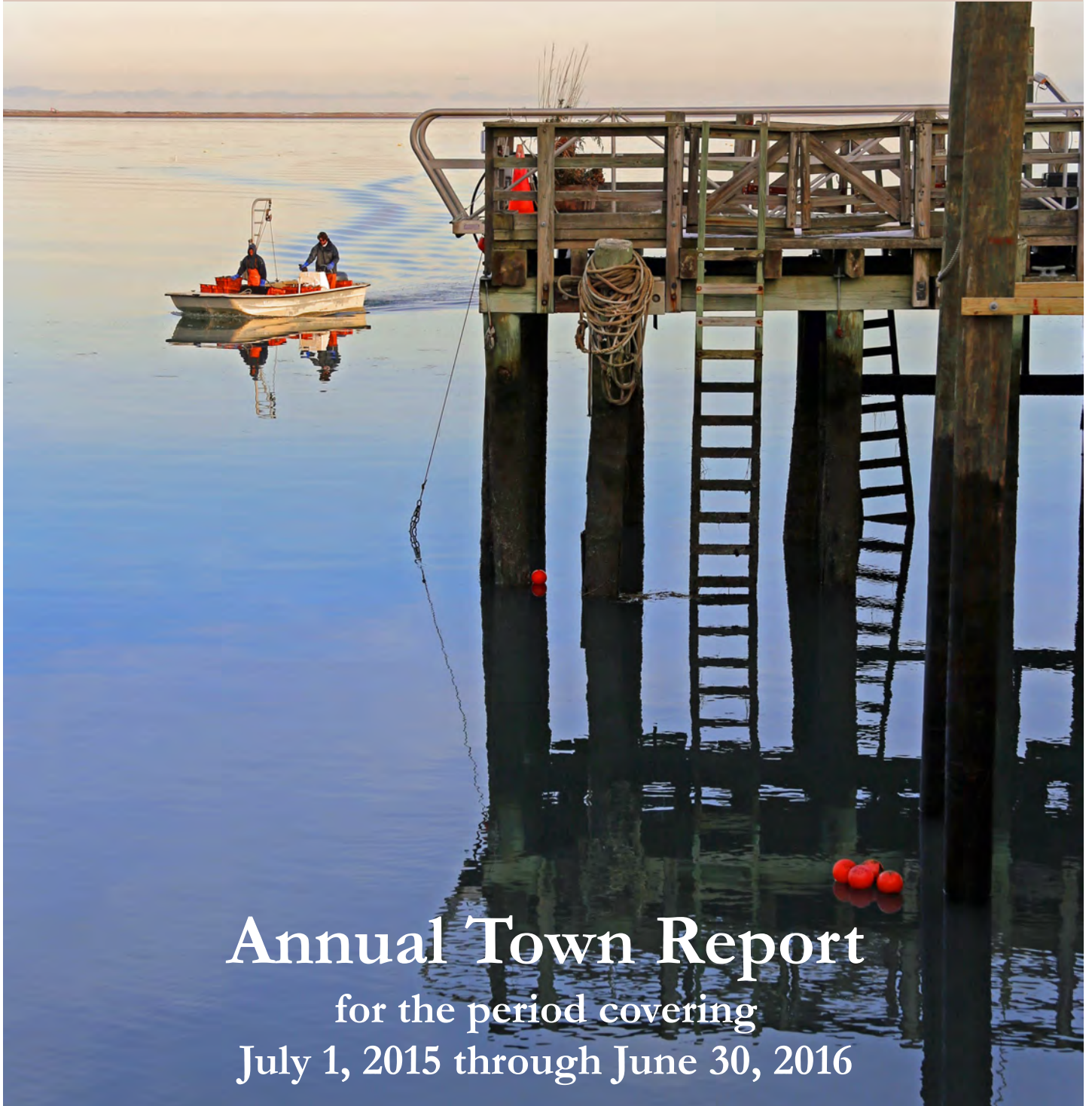


TOWN OF
DUXBURY
MASSACHUSETTS



Annual Town Report
for the period covering
July 1, 2015 through June 30, 2016

Town of Duxbury Website: www.town.duxbury.ma.us

Town Hall At-a-Glance

Please refer to the list below for a brief list of some of the services available through various Town Hall departments. For more information, please stop by or call the appropriate office and we will be happy to assist you!

781-934-1100



**Telephone
Extension**

Department

- x5402** **Selectmen/Town Manager:** Address specific concerns to the Selectmen or the Town Manager; pay Parking Citations to the Parking Clerk; obtain Talent Bank Applications; obtain Employment Applications; Resident (non-commercial) clamming permits; beach horseback riding permits; mooring applications, waiting lists and payments, conservation maps and general information.
- x5451** **Town Clerk:** Obtain Birth, Death, Marriage certificates; Marriage licenses, dog licenses, business certificates, voter registration and election information.
- x5471** **Conservation:** Questions regarding ecology/conservation, whether or not in conjunction with building construction.
- x5410** **Human Resources Director**
- x5412** **Employee Health Benefits**
- x5476** **Planning Board:** Questions regarding development of property.
- x5481** **Municipal Services:** Obtain building, zoning, plumbing, gas, wiring, home occupation, business occupation, sign, certificate of occupancy permits, and zoning and building code enforcement..
- x5491** **Board of Health:** Obtain Title V septic information; file plans and obtain permits for septic systems; obtain well permits; obtain permits for the keeping of farm animals; report health issues and obtain information on a variety of health-related subjects; Liquor License Information.
- x5501** **Department of Public Works:** You may refer general questions to the DPW office, or specific issues can be addressed to the appropriate department:
- | | |
|------------------------------------|--------------|
| <u>Animal Control</u> | 781-934-6424 |
| <u>Cemetery</u> | 781-934-5261 |
| <u>Highway</u> | x 5510 |
| <u>Lands and Natural Resources</u> | x 5515 |
| <u>Water Department</u> | x 5521 |
- x5432** **Assessing Department:** Obtain records and information pertaining to real property, motor vehicle excise tax, personal property, the boat excise tax and other matters.
- x5421** **Accountant's Office:** Obtain information on the financial health of the town.
- x5449** **Treasurer/Collector:** Pay tax and water bills; obtain beach and transfer station stickers. Municipal lien requests.

Annual Report

July 1, 2015 – June 30, 2016



Aerial of completed Duxbury High School/Middle School

www.town.duxbury.ma.us

In Memoriam



Thomas J. Barry

August 7, 2015

Mr. Barry served in the Air Force Reserve during the Cuban Missile Crisis in 1962 and enjoyed a long and successful career as a professional computer programmer and consultant. Mr. Barry was also a former Selectman and was an active member of the Massachusetts Republican State Committee.

Charles Critch, Jr.

June 24, 2016

Charlie was a big man with a big, big heart. If he considered you a friend, you knew it and each time he shook your hand he verified it. I and many others were fortunate to be considered friends. He loved his family, his friends and his town. He worked hard, talked loud, laughed big and loved with all of his heart. A former employee of the Duxbury Department of Public Works, he was a good man, a devoted husband, a loving father and a colorful character – that was Charlie. Cheers Charlie! See you in heaven. *Trudy Lavin, DPW Office manager*

Doreen Driver

September 8, 2015

Devoted wife and mother, Doreen was very connected to spirit and positivity, a bright light shining on her family and community. Doreen served as Co-director of the Duxbury Interfaith Council's food basket program, member of the South Shore Community Action Council and was a 2007 recipient of the Duxbury Community Volunteer Award.

Virginia M. Golden

August 9, 2015

Ginny had many passions in life; however spending time with her family, especially her grandchildren, brought her the most joy. After nearly 25 years of service, Ginny retired from the Duxbury Water Department in late August 2014. Her hard work, perseverance and dedication to the Town of Duxbury was very much appreciated.

Robert Lyons

October 14, 2015

Bob was a former Veterans Agent for the Towns of Duxbury and Hanover and was the President of the Southeastern Veterans Agents Association. Having served in the US Army during the Vietnam War, Bob's service to his country continued while providing assistance to veterans in the community. We thank him for his service.

Henry O. Milliken, Jr

July 18, 2015

As a dedicated volunteer, Henry received the Presidential Lifetime of Service Award and the Duxbury Community Volunteer Award. His service included Meals on Wheels, a member of the Duxbury Council on Aging where he served as chairman, director and committee member, and he was instrumental in establishing the Respite Program for Alzheimer's Patients and their Caregivers.

Marianne (Hessentahler) Ellison

May 6, 2016

Marianne was an inspiration to all for the way she lived her life and for her contributions to the community. She was a lover of books, an avid bridge player, sportswoman and passionate birder. Through the Ellison Foundation, she continued the Ellison family's tradition of support of many local community organizations and charities including the Ellison Center for the Arts, the Duxbury Bay Maritime School, and Crossroads for Kids.

Sylvia "Tass" Kelso

June 8, 2016

Raised in Duxbury, the geography of Tass's life ranged from coastal New England to the Alaskan tundra before she settled in Colorado. Her interest in diverse landscapes led to a Master's degree, a PhD in botany, and a 29 year teaching career at Colorado College where her work focused on rare plant conservation. Tass found beauty in the world, and brought to it grace, kindness, loyalty and love.

Stanley H. Merry

August 31, 2015

Stan, a direct descendent of Myles Standish, was a lifelong resident of Duxbury of over 100 years. Stan was a conservationist, cranberry grower and a founding member of the cooperative that eventually became Ocean Spray. One of Duxbury's original "Bay Men" he helped map the area's currents, hidden channels, shellfish locations and fishing spots. Stan, along with his wife Alice Neale, were responsible for many watershed preservation projects in and around Duxbury. Their estate continues to support the Pilgrim Church, Duxbury Free Library the South Shore Conservancy, and other local charities.

In Recognition



Employees with 20 or More Years of Service to the Town of Duxbury

20 - 24 years

Diane Alongi, Substitute Teacher - 21 years	Karen Hahn, Library – 21 years
Steven Amado, Police Department – 21 years	Carol Halloran, School Aide – 24 years
Ritamarie Benoit, School Department Admin – 22 years	Rose Hickey, Library – 24 years
Karen Benson, High School – 22 years	PJ Hussey, Fire Department – 21 years
Edward Bertino, School Custodian – 20 years	Sara Jones, Accounting – 23 years
Jacquelyn Biagini, Substitute Teacher – 21 years	Shaun Kelly, High School – 21 years
Candice Buckley, School Department – 23 years	Daniel Kenney, Elementary School – 22 years
John Bunar, High School – 20 years	Judith Koontz, School Department – 24 years
Peter Buttkus, Department of Public Works – 22 years	Margaret Malone, High School Nurse – 21 years
Ryan Cavicchi, Police Department – 21 years	David Murphy, Library – 20 years
Neil Chandler, Harbormaster – 24 years	Jill Noerenberg, High School – 22 years
Christopher Coppage, Police Department – 21 years	Deborah Perez, High School – 23 years
Wendy Cox, Chandler School – 23 years	Doreen Recke, Library – 23 Years
John Craft, High School – 22 years	Alice Richard, Chandler School – 21 years
David Cusick, High School Custodian – 22 years	Sherri Sewall, Chandler School – 21 years
Raymond Degaust, Library – 22 years	Patricia Simons, School Department – 22 years
Nancy Denman, Library – 24 years	Steven Studley, Recreation – 21 years
Phillip Disciullo, High School Custodian – 21 years	John Taglieri, High School – 24 years
Craig Drilling, Recreation – 20 years	Mary Ellen Vidito, Police Department – 23 years
Bernard Earle, High School – 23 years	Friend Weiler, Police Department – 21 years
David Elliott, DPW Transfer Station – 22 years	Virginia Whoriskey, School Department – 22 years
Anthony Fisher, High School – 20 years	Nancy Wohler, Chandler School – 22 years

25 – 29 years

Susan Battaglioli, Alden School – 29 years	Deborah Govoni, Chandler School – 29 years
Amy Beers, Adult Ed Daycare – 26 years	Rita Hale, School Department – 29 years
Douglas Bleicken, Inspectional Services – 26 years	Thomas Johnson, Police Department – 25 years
Michele Boyd, School Department – 29 years	Denise Lamare, Alden School – 28 years
James Brown, Highway Department – 29 years	Mary Leighton, Alden School – 28 years
Paul Bruce, Cemetery Department – 25 years	James Levine, Police Department – 29 years
Michael Carbone, Police Department – 27 years	Darin MacFarlane, High School - 28 years
Glen Cavicchi, Highway Department – 29 years	Mary McIntosh-Leydon, High School – 26 years
Jeffrey Chandler, Fire Department – 28 years	Stefanie Middleton, Harbormaster – 25 years

Karen Chase, Adult Ed Daycare – 28 years
Thomas Cram, Alden School – 28 years
Druanne Davies, School Department – 25 years
James Dowd, Inspectional Services – 28 years
Doreen Duross, School Department – 28 years
Rebecca Ford, Council on Aging – 25 years
Carol Germinaro, School Department – 27 years
Ronald Glennon, School Department – 25 years
Kristen Golden, Police Department – 27 years

Christopher Mori, Police Department – 29 years
Judith Murphy, Department of Public Works – 28 years
Kristen Okerfelt, School Department – 26 years
Joan Paris, Adult Ed Daycare – 26 years
Patricia Pietrantonio, Alden School – 26 years
Deborah Prescott, School Department – 27 years
James Tougas, Police Department – 27 years
Gail Trenholm, School Department – 25 years
Debra Ventura, Chandler School – 28 years
Timothy Wigmore, Police Department – 27 years

30 – 34 years

June Albritton, Assessors Department – 30 years
Roger Banfill, Police Department – 32 years
Diane Barker, School Department – 33 years
Marcia Brudenell, Chandler School – 32 years
Lewis Chubb, IV, Police Department – 30 years
Mary Ciccarelli, High School – 31 years
John Donovan, Alden School – 32 years
Barbara Donovan, Alden School – 30 years
Christine Geary, Alden School – 33 years
Carolyn Govoni, Accounting – 30 years
Bruce Hamilton, School Department – 31 years
Christopher Johnson, Police Department – 34 years
John Kennedy, High School – 30 years

Deborah Killory, Library – 30 years
Trudy Lavin, Department of Public Works – 32 years
Patti MacLennan, Alden School – 33 years
Richard Madru, High School – 33 years
Sheilagh McCann, Recreation – 34 years
Regina Moylan, High School – 30 years
Helene Simpson, Chandler School – 32 years
Robert Sullivan, DPW Water Department – 30 years
Shelley Thomas, Alden School – 30 years
Joyce Turner, Adult Ed Daycare – 30 years
Pieter van Slyck, Fire Department – 30 years
Kathleen Watts, Alden School – 32 years
Christopher West, Fire Department – 30 years

35 – 39 years

Donald Beers, Harbormaster – 36 years
Gordon Cushing, Recreation – 35 years
Joseph Grady, Jr., Conservation – 39 years

John Guilderson, Fire Department – 38 years
Donna Roine, Library – 38 years
John Stoddard, Jr, School Department – 37 years

40 - 49 years

Miriam Harriman, Alden School – 43 years
Linda Klein, Alden School – 40 years

James MacIntyre, Middle School – 40 years
Dennis Symmonds, Police Department – 42 years

50+ years

Gordon Leighton, School Department – 54 years

Retirements



*As you look to your past, be proud of what you have accomplished, the wisdom you have gained,
and the friends you have made.*

Wishing you all the best in your life after retirement.

The Town of Duxbury thanks you for your commitment to our community.

Adams, Joani - Elementary School, 10 years
Banfill, Roger—Police Department, 31 years
Beers, David - Fire Department, 34 years
Broadrick, Thomas – Planning Department, 22 years
Burgess, Donald – High School, 12 years
Chadwick, Nancy – High School, 9 years
Dunleavy, Ann – High School, 24 years
Harriman, Miriam – Alden School, 43 years
Johnson, Brian – Police Department, 28 years
McTernan, Francis – Police Department, 17 years
Mellen, Janet – Chandler School, 25 years
Phillips, III, Alton – Alden School, 46 years
Renaud, Peter – High School, 12 years (July 04)
Roberts, Michael – Police Department, 22 years
Washington, Patricia – Library, 14 years

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Front Cover—Courtesy of Camille Neville; Pg. 3 (School) Courtesy of Duxbury Fire Department; Pg. 124 Courtesy of the Community Preservation Committee; Pg. 127 (Planning Board) Courtesy of Planning Board; Pg. 131 (Historic Homes) Courtesy of the Tony Kelso; Pg. 134 Courtesy of the Duxbury Free Library; Pg. 155 Courtesy of the Design Review Board; Pgs. 160-161 Courtesy of the Duxbury Nuclear Advisory Committee; Pg. 164 (Lt. Roger Banfill) Courtesy of the Duxbury Police Department; Pg. 169 Courtesy of the Duxbury Water Department; Back Cover - (Skating) Courtesy of Chris Ruggio

Town Administration

Board of Selectmen

Town Manager



**Board of Selectmen: Shawn Dahlen, Clerk;
Ted Flynn, Vice-Chair; David Madigan, Chair**



Town Manager, René Read

Board of Selectmen

Duxbury continues to run a balanced budget aided by new growth and sound management. We continue to be committed to paying for capital expenditures using nonrecurring free cash from the prior year. Our building maintenance has been centralized and proactive management is keeping these important investments sound, reducing the need for future construction costs. The Board remains committed to limiting the tax load on citizens by pursuing the most prudent control of costs while keeping our town services at a level that residents desire.

The Board of Selectmen first would like to thank all the volunteers that help make the Town run. Without them, our tax bills would be much higher as we would need to add staff to complete their invaluable work.

Working forward from last year's Annual Town Meeting, we are still addressing multiple zoning issues. All zoning bylaw articles were deferred to Annual Town Meeting in March 2017. The voters felt they did not have enough time to digest the articles. We have worked over the course of the year. We are recommending that the Town set aside funds to hire a consultant to make progress toward clearer and more consistent by-laws. Over time, amendments are made that will affect other areas, so a comprehensive approach makes the most sense.

Major projects that were completed in the last year were solar panels on the schools to produce carbon-free energy for the town buildings. This is a step to making Duxbury more sustainable, together with improved lighting and resident recycling. These projects will pay benefits to the community over time.

The Duxbury Police Department had an active year. The Town had a drive-by shooting attack that was professionally handled with non-lethal force by Officer Dennis Pierce. With Kingston police involvement and prompt care from the Duxbury Fire Department, the injuries were not as severe as they could have been. In addition, we want to acknowledge the promotions of Lt. Mike Carbone and Sgt. Andrew Holmstead for their continued service. New full-time officers were named as well, Kathleen McIlroy, Steve Hall, Scott Kane and Riley Mackin. The Harbormaster office changed as well. Harbormaster Don Beers retired after over thirty years of service. We thank him for strong and steady hand over the years. Jake Emerson was named as the new Harbormaster. The Harbormaster also added Morgan Billings as a Special Officer.

Duxbury became the regional home for emergency dispatch. The program is still adding new towns to the regional effort to reduce costs and maintain professional staff. During the upcoming town meeting, we will be looking at expanding the dispatch center using state 911 funds.

The fall Special Town Meeting moved forward approving the current FEMA flood maps that we believe are not correct but allow homeowners to maintain flood insurance. This is an ongoing priority for the Town to have the maps adjusted to lower insurance rates. There will be public meetings and town efforts to make this situation right. The STM also approved the financing of the settlement for the drawn-out case with Johnson Golf. The Selectmen opted to settle this matter and limit the exposure to a possible more expensive ruling by the Massachusetts Supreme Judicial Court. New Alcohol Enforcement Guidelines were approved to eliminate some of the discretion of enforcement and reduce the risk to the town and individuals from different circumstances.

The Town had several honorees this year. The crew of the USS Duxbury Bay had a reunion in town this year and celebrated perhaps their last reunion in the town that was the namesake of their ship. On November 4, the Town celebrated Razia Jan Day to honor her efforts to support education for girls in Afghanistan. The Council on Aging honored Bill Campbell for his effort to support senior issues and the COA with building plans.

Respectfully submitted,
David J. Madigan, Chair
Theodore J. Flynn, Vice-Chair
Shawn Dahlen

Town Manager

To the Residents of Duxbury,

The period from July 1, 2015, to June 30, 2016, proved to be another interesting year filled with a variety of occurrences here in Duxbury.

The arrival and nesting of the Piping Plovers on Duxbury Beach continued to be a challenge and with 25 nests to monitor, and as the eggs began to hatch, restrictions and limitations to beach access were put in place and were expertly managed throughout the season with the partnership of the Town's Harbormaster department, the Endangered Species Officer and the Duxbury Beach Reservation. In keeping with my commitment to the public, our office provided periodic updates on the status of nesting pairs and the potential impacts to beach access in conjunction with the Endangered Species Office and the Harbormaster's office. While managing beach restrictions, the Duxbury Beach Reservation collaborated with the Town and provided overflow parking to all resident and non-resident ORV beach sticker holders. I commend all those involved for working harmoniously to manage the presence of the plovers and look forward to our continued efforts to allow for safe and appropriate beach access.

My plan for next year is to continue to provide status updates on a regular basis via numerous media and informational outlets as we monitor the arrival of the Piping Plovers and any impacts that may result in their nesting habits. It is my hope that this information will help to illustrate to the residents and non-residents the importance of arriving to the beach early since access is provided on a first-come, first-served basis. As always, it is the Town's objective to continue our collaborative efforts as we have for many, many years.

As the summer came to a close, Town departments were preparing for a fall Special Town Meeting on October 5, 2015. The impetus for the Fall Town Meeting was brought on by the need to adopt FEMA's most recent iteration of our Floodplain Maps. The maps, which were adopted, are currently under a revision and amendment process to ensure that the technical data used to derive these documents accurately reflects the actual characteristics here in Duxbury which we believe were in need of further review. Although those review and amendment processes are lengthy, we believe the result will be a positive outcome for the homeowners in Duxbury.

Not far off the heels of the Fall Town Meeting, we again ramped up our efforts to begin focusing on the Spring Annual Town Meeting held on March 12, 2016. During that event, the Town bade thanks and farewell to Moderator Friend Weiler, as this was his last official duty as Town Meeting Moderator. Friend served the Town of Duxbury with distinction as Moderator since March, 2009. Prior to his tenure as Moderator, Friend also served on the Duxbury Conservation Commission, Town Manager Search Committee, Town Government Study Committee, Finance Committee, and also served two-terms as a Selectman. The Town was lucky and fortunate to have such a thoughtful and fair volunteer such as Friend. The Town sends its most grateful thanks for his many years of dedicated service, and we wish him and his wife Candy many happy years of retirement.

During the meeting, the voters also approved a balanced budget and adopted a local meals excise tax, which will result in an estimated +/- \$90,000 additional revenue to the Town. Our newer innovation approved by the voters not long ago, electronic voting, proved to be quite successful and provided a quick and accurate account of the votes.

Also, the voters agreed to conclude an issue that made headlines for a number of years – the case of the Town of Duxbury and Johnson Golf Management. The parties were able to come to an agreement after many contentious years and the Town agreed to settlement terms in the best interest of the Town finally putting the matter to rest. Interestingly, when the Town went out to re-bid the contract for golf management operations at North Hill Country Club, Johnson Golf Management won the bid for the lease North Hill Country Club and they are once again managing the Town's nine-hole golf course. I am pleased to report that Johnson Golf has made numerous improvements to the club house and has taken pride in ensuring the greens are well-kept.

I am extremely grateful to all of the Department Heads and their respective staff members who all continue to be helpful to me and supportive in the execution of my duties. I am fortunate to be working with such a warm, friendly and talented group of co-workers.

My sincerest thanks go to Nancy O'Connor, Executive Assistant, and C. Anne Murray, Assistant to the Board of Selectmen and Town Manager's office, for their tremendous efforts in helping me on a day-to-day basis and making sure that our office runs smoothly – I appreciate all they do and I extend my sincerest thanks to them both.

Finally, I am truly grateful to our citizens who serve on the many boards, committees and other volunteers who serve our community and help to make Duxbury the wonderful place that it is. They serve tirelessly, their assistance is invaluable, and I deeply appreciate all they do for the Town of Duxbury – thank you!

Respectfully submitted,

René J. Read, Town Manager
Town of Duxbury, MA

Town Clerk's Report



Town Officials

Special Town Meeting - October 5, 2015

Presidential Primary - March 1, 2016

Annual Town Meeting - March 12, 2016

Special Town Meeting - March 12, 2016

Annual Town Election - March 26, 2016

Special State Primary - April 12, 2016

Special State Election - May 10, 2016

Town Clerk

During FY2016, the Town Clerk recorded and certified minutes for the Special Town Meeting held on October 5, 2015, the Annual and Special Town Meetings held on March 12, 2016 and served as the Chief Election Official for the Presidential Primary on March 1, 2016, the Annual Town Election on March 26, 2016, a Special State Primary on April 12, 2016 and a Special State Election on May 10, 2016.

Polling Relocation: With the completion of the DHS/DMS school project and Lt. Timothy J. Steele Building parking areas, the Clerk's office began making arrangements to relocate the voting location from the Chandler Elementary School Gym to the Steele Building. In June, after a survey to determine the site's compliance with the Polling Place Accessibility for Elderly and Handicapped Voters regulations, the Town received approval from the Secretary of State's Elections Division to proceed with the move. Beginning in FY17, all elections will be at the Steele Building.

Vital Records: The office registered 94 Births, 50 Marriages and 153 Deaths that occurred in Duxbury. *(The number of deaths includes Duxbury residents and non-residents who passed away in the Town).*

Dogs: The renewal of dog licenses for the license year April 1, 2016 – March 31, 2017 began in January as renewal information was sent to residents in the annual census. During the 6 month period of January - June 2016, 1,700 dog licenses were issued. In addition to dog licenses, the Clerk's office also issued, on behalf of the Harbormaster, 1,700 dog walking permits for Duxbury Beach to both residents and non-residents. These permits, currently free of charge, are required for all dogs taken on the beach between the months of April and September.

The Town Clerk's office sponsored 2 Articles for consideration at the Annual Town Meeting in March. Article 33 proposed the acceptance of the provisions of MGL Chapter 140, Section 139(c) waiving dog license fees to pet owners over the age of 70. Article 34 proposed an amendment to the General Bylaws changing the dog license year to a calendar year beginning with the issuance of the 2017 dog licenses. Both articles were passed by Town Meeting.

Other: When not processing vital records, licensing dogs, or recording and reporting Town Meeting and election results, the staff was busy processing annual census forms, producing the annual list of residents, maintaining the State's Voter Registration System, renewing Business Certificates, and collecting Non-Criminal fines on behalf of the Harbormaster Department and Animal Control Officer, issuing raffle permits and processing genealogy requests, among other things. In addition, the Town Clerk's office now offers Notary Public services for customers with proper identification.

My thanks to Assistant Town Clerk Linda Salvati for her help and dedication to serving the office, the residents and visitors to the Town of Duxbury.

We would like to take this opportunity to thank the residents of Duxbury and our fellow employees for their continued support.

Respectfully Submitted,
Susan C. Kelley
Town Clerk



Susan Kelley
Town Clerk



Linda Salvati
Assistant Town Clerk

Town Officials

July 1, 2015 to JUNE 30, 2016

ELECTED

SELECTMEN

Theodore J. Flynn, Vice-Chair	2017
Shawn M. Dahlen, Clerk	2019
David J. Madigan, Chair	2018

ASSESSORS

James G. MacNab, Chair	2019
June Albritton, Vice Chair	2017
Linda Collari, Clerk	2018

MODERATOR

John J. Tuffy	2017
---------------	------

TOWN CLERK

Susan C. Kelley	2019
-----------------	------

SCHOOL COMMITTEE

Julia B. Adams	2019
Maureen C. Connolly	2017
Shannon Hall Moesaa	2019
Peter Quigley	2018
Anne R. Ward, Chair	2017

PLANNING BOARD

John P. Bear	2020
Scott C. Casagrande	2017
Cynthia L. Fiorini, Clerk	2018
Brian E. Glennon, II, Vice Chair	2018
Jennifer W. Turcotte	2021
David C. Uitti	2019
George D. Wadsworth, Chair	2019

LIBRARY TRUSTEES

Craig M. Bloodgood	2018
Lamont Healy, Vice Chair	2019
Brooke H. McDonough, Secretary	2017
Donna M. Ryan	2017
*Cristin M. Mitchell, Chair	2018
*Karen L. O'Brien	2019

DUXBURY HOUSING AUTHORITY

Paul McCormack	2021
Michael Thorp, Chair	2017
Pauline A. Flynn	2020
Stephen F. McCarthy, Sr.	2018
James Borghesani	Government Appointee

APPOINTED BY THE MODERATOR

CEMETERY

Diane C. Barker	2017	Emmett Sheehan	2018
Robert F. Hayes, Chair	2016	Elizabeth B. Stevens	2018
Beverly A. Johnson	2017		

DUXBURY BEACH COMMITTEE

Matthew Ali	2018	Raymond Siegener	2018
*Sara Fargo	2018	Philip Thorn	2017
Pauline A. Flynn	2016	Ronald D. Wolfe, Jr.	2016
*Michael McLaughlin	2016	Donald C. Beers, <i>Ex-Officio</i>	
Susan Rourke, Chair	2017	Matthew M. Clancy, <i>Ex-Officio</i>	
Stu Ruggles	2018	Joseph M. Grady, <i>Ex-Officio</i>	
<i>*Designee of Duxbury Beach Reservation, Inc.</i>			

ELECTRONIC BALLOTING COMMITTEE

Kenneth Beeby	2016	Janice Scammell	2016
Robert E. Doyle	2016	James J. Sullivan, III, Chair	2016
Florence Gregg	2016	David E. Tobin	2016
Ellen Lee Jordan	2016	Anne Ward	2016
OPEN	2016		

FINANCE COMMITTEE

Adam Earle	2018	Frank Mangione	2016
Lawrence Friedman	2018	Thomas M. Sheehan	2016
Kathleen Glynn	2017	Elizabeth (Betsy) H. Sullivan (Chair)	2018
Mark Kelly	2016	Nathaniel Taylor	2017
Eleanor C. MacKay	2017		

FISCAL ADVISORY COMMITTEE

Karen E. Barry	2017	Candace Martin	2018
Alexander B. Chin	2017	David Matthews	2016
William Dixon	2017	Nancy von Stackelberg (Co-Chair)	2016
Bethann R. Halligan	2016	Ling Wong	2018
James B. Lampert (Co-Chair)	2018		

PERSONNEL BOARD

Karen Butcher, Co-Chair	2017	Stephen Shay	2015
Elizabeth D. Hartford, Co-Chair	2016	Anita Stiles	2016
Jonathan L. Ruttgers	2018		

WATER ADVISORY BOARD

Freeman Boynton, Jr.	2017	George D. Wadsworth, Chair	2016
Paul W. Keohan	2018		

APPOINTED BY THE TOWN MANAGER

Alewife Warden-Donald C. Beers
Animal Control Officer/Inspector of Animals-Eduardo Ramos
Building Inspector/Zoning Enforcement Officer-Scott Lambiase
Conservation Administrator-Joseph Grady
Council on Aging Director-Joanne Moore
Custodian of the Clock-Anthony Nightingale
Custodian of the Flags-Donald C. Beers
Director of Public Works- Peter Buttкус
Emergency Management Director-Kevin Nord

Executive Assistant to the Town Manager- Nancy R. O'Connor
Finance Director-John Madden
Fire Chief-Kevin Nord
Harbormaster/Shellfish Constable-Donald C. Beers
Health Agent-Tracy Mayo
Manager Buildings and Grounds-James Savonen
Parking Clerk-C. Anne Murray
Police Chief-Matthew M. Clancy
Recreation Director-Gordon H. Cushing
Sealer of Weights and Measures - Jane Zulkiewicz
Town Account-Claudette Coutu
Treasurer/Collector-Thomas Connolly
Veterans' Services Officer - Michael J. Thorp
Water Superintendent-Peter Mackin
Weigher of Coke, Coal and Hay - Jane Zulkiewicz
Wharfinger-Donald C. Beers

BLAIRHAVEN COMMITTEE

Mike Barbour	Joe Jannetty
John Brawley (DBMC Rep.)	Tony Kelso (Town Historian)
*Sam Butcher	Pat Loring (Open Space Committee)
Robert "Red" Fawcett	Holly Morris, Secretary
Michael J. Gill	Shawn Dahlen, Chair (BOS Designee)
Joe Grady (Conservation Adm.)	

POWDER POINT BRIDGE COMMITTEE

Margaret Kearney, Citizen/Duxbury Beach Reservation
Jeff Lewis, Citizen/Engineer/Highway Safety Committee
Andre Martecchini, Citizen/Engineer/former Selectman

Ex-Officio:

Donald C. Beers, Harbormaster
Peter Buttkus, Director of DPW
Bruce O'Neil, DPW Operations Manager

ALL OTHER APPOINTED TOWN OFFICIALS

Appointed by Elected Officers or Committees

Assistant Town Clerk – Linda B. Salvati by the Town Clerk
Director of Assessing – Stephen Dunn by the Assessors
Library Director - Carol Jankowski by the Library Trustees
Assistant Library Director - David Murphy by the Library Trustees
Planning Director – (Interim) Mary Elizabeth Burgess (08-06-15 to 10-16-15 by the Planning Board
Planning Director – Valerie Massard (as of 10-19-15) by the Planning Board
Superintendent of Schools - Benedict Tantillo, III, by the School Committee

APPOINTED BY THE SELECTMEN

AFFORDABLE HOUSING TRUST (Town of Duxbury)

Diane Bartlett, Chair	2016	OPEN as of 01-10-16	2017
Tara Calabrese	2018	George D. Wadsworth	2018
Shawn Dahlen, Selectmen's Rep	2016	Matthew Walsh	2017
Martha Himes	2016		

AGRICULTURAL COMMISSION

Lisa Betteridge	2017	Carl O'Neil	2018
Jeffrey A. Chandler	2018	Earl Ricker	2018
Orie Fontaine	2016	Roger W. Ritch	2017
Gregory D. Morris	2016		

ALTERNATIVE ENERGY COMMITTEE

Matt Cooney	2017	Leslie Lawrence	2016
Josh Cutler	2017	Kate Moriarty	2017
Susan Fontaine	2018	Bob Schnibbe	2017
Jim Goldenberg	2018	Lewis Segall	2016
Kevin Kingston	2016	Lynn Smith	2018
Jim Goldenberg	2018	Charles "Sandy" von Stackelberg (Chair)	2016
Matt Koenig*	2017	Lois Wood	2018

BOARD OF APPEALS

Judith (Judi) A. Barrett, Chair	2018	Wayne Dennison	2020
Paul Boudreau	2017	Kathleen (Kathy) Muncey	2019
Freeman Boynton, Jr.	2016		

BOARD OF APPEALS (ALTERNATES)

John Baldwin	2016	Dimitri Theodossiou	2016
Borys Goynycz	2016	Scott Zoltowski	2016
Emmett Sheehan	2016		

BOARD OF HEALTH

David Brumley, MD, Chair	2018	Karen Tepper	2018
Bruce Bygate	2017	Clinton Watson, Vice Chair	2016
Michael Count	2017		
*OPEN, ALTERNATE	2018		

**Per 2015 ATM Art 19: New - One Alternate to be appointed for 3-yr term.*

BURIAL AGENT TO THE BOARD OF HEALTH

Susan C. Kelley	2016
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COMMUNITY PRESERVATION COMMITTEE

Liaisons (3 year terms):

James Borghesini, Housing Authority	2018	Holly Morris, Conservation Comm.	2016
Cynthia Ladd Fiorini, Planning Board	2016	Kathy Palmer, Open Space	2017
Robert C. (Terry) Vose, III, Historical Comm. 2016			
Two At-Large: Tony Kelso	2018	and Sarianna Seewald	2017

CONSERVATION COMMITTEE

*Mickey McGonagle	2018	Dianne Hearn	2016
Sam Butcher	2017	Holly Morris	2016
Robb D'Ambruoso	2018	Corey Wisneski, Chair	2016
Thomas J. Gill, III, Vice Chair	2017		

CONSTABLE

Richard A. DeLisle	2016	Alden Ringquist	2017
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COUNCIL ON AGING

Anne Antonellis (Chair)	2016	Peter Muncey	2017
Shelley Beeby	2018	Corienne Poore	2016
Marcy Bravo	2016	Cheryl Ross	2019
Paul Brogna	2017	Patti Ryan	2019
Kay Drake	2018	Pam Campbell Smith (Chair Emeritus)	
Susan Grunwald	2019	Gerri Thomson	2017
Harry Katz	2017	Matthew Walsh	2019
Susan Kelley	2019		

COUNCIL ON AGING - ALTERNATES

Stephen Dubuque, Alternate	2018	Terri Scott, Alternate	2018
Cece Frame, Alternate	2018	Betsy Stevens, Alternate	2018
Shirley M. Oktay, Alternate	2018		

* *Alternate Members* are expected to serve in an advisory role, unless a quorum is not present. These members are usually past Council on Aging Board members. There will be a maximum of 5 residents as Alternates with terms of two years.

DESIGN REVIEW BOARD

Susan Bourget	2018	Sarah B. McCormick, Chair	2017
Judith Hall	2016	Stephen Williams	2016
Nancy Johnson	2017		
Heidi Pape Laird (Alt.)	2016	Meghan Lewis (Alt.)	2016

DUXBURY BAY MANAGEMENT COMMITTEE

William "Skip" Bennett	2017	Chuck Leonard	2017
John Brawley	2018	Jon McGrath*	2017
Linda Brodie	2016	Dax Guenther [off]	2018
Sam Davenport, Chair	2018	Don Beers, <i>Ex-Officio</i>	2017
Jackson S. Kent, III	2016		

DUXBURY CULTURAL COUNCIL

Craig Bloodgood	2016	Carol A. Langford	2017
Thérèse DiMuzio	2017	Judith Montminy	2018
Suzanne Errasti	2017	Janet Schwartz (Chair)	2016
Helen Fowler	2018	Marion Thayer	2016
OPEN	2016	Candy Weiler	2018
		Mary Beth MacQuarrie, ex officio	

ECONOMIC ADVISORY COMMITTEE

John Bear, Planning Bd (Chair)	2018	Kurt D. Franke, At Large	2018
Sarah Beattie, Business Rep.	2017	Clark J. Hinkley, At-Large	2017
Deborah Bowen, Business Rep.	2018	Thomas Tucker, At-Large	2016
Charles Weilbrenner, Business Rep.	2016		
David J. Madigan, Selectmen, (<i>ex officio</i>)			

NOTE: 2015 ATM Art. 20. Reduced the membership to 7 members: Planning BD Rep., 3 Business Community Reps, & 3 At-Large Rep. Selectmen or their designee as ex officio.

FOURTH OF JULY Committee -Appointed 4-27-15 until 4-30-16 (July FY-16)

Joan Edger	Katy Gaenicke	Jeff Goldman, Co-Chair
Amy Hill	Brian Hill	Margaret Kearney
William Kearney	Sue Lawrence	James MacNab
Barbara Munsey	Rich Potash	Donald Reed
Nancy Reed	Janet Ritch	David Robinson
Linda Robinson	Stuart A. Ruggles	Janet Skaggs
Terri Woodward, Co-Chair	Walter Osborne, <i>ex-officio</i>	

HIGHWAY SAFETY COMMITTEE

Richard Brennan	2017	Dep. Chief Chris West, Fire Dept. Rep.	2018
Paul Brogna	2017		
Neal Frangesh (appt. 3-28-16)	2016	<i>Ex Officos:</i>	
Jeff Lewis	2017	Peter Buttkus, DPW Director	2018
Phillip Tuck	2016	Officer Tim Wigmore, Police Dept. Rep.	2016
Fred Von Bargaen	2018		

HISTORICAL COMMISSION

David L. Amory	2018	Arthur Evans	2017
Mark P. Barry	2016	Robert C.(Terry) Vose, III, Chair	2016
Tag Carpenter	2016	Nicole Walters	2017
Molly Sheehan Curtin	2017		

KING CAESAR COMMITTEE ADVISORY

Diane Barker, Chair	2016	Rev. Catherine Cullen	2017
Dr. Carol Langford	2018	Anne W. Hill, RN (Intake Worker)	2017

LOCAL HISTORICAL DISTRICT COMMITTEE

Renee Mierzejewski, Chair	2019
Audrey Macdonald (Bd. of Realtors Rep.)	2018
William McArdle	2018
Janet Ritch	2017
Robert C. "Terry" Vose, III	2019

ALTERNATES:

Pamela Campbell-Smith	2019
Michael McGee	2019
Peter T. Smith (AIA Rep.)	2019
OPEN, Alternate	2019

MBTA ADVISORY BOARD

Richard S. Prone	2016
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METROPOLITAN AREA PLANNING COUNCIL REP

David J. Madigan	2016	Valerie Massard (Appt. 11/9/2015)	2016
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MUNICIPAL COMMISSION ON DISABILITY

Patty Cristoforo	2016	Lynn Smith	2018
Jeannie Horne, Mun. Emp. Rep.	2016	Marcia G. Solberg, Chair	2017
Patricia E. Randall	2016	Emily Zoltowski	2017
Catherine Sjostedt	2017		

NORTH HILL ADVISORY COMMITTEE – Inactive; formally disbanded 07-15-15

NUCLEAR ADVISORY COMMITTEE

Rebecca Chin, Co-Chair	2017	Mary Elizabeth Lampert, Co-Chair	2016
Marischka Dopp	2017	Nancy Landgren	2018
Patrick J. Gagnon, M.D.	2017	Nancy Dean Nowak	2016
James Lampert	2018		

OLD COLONY ELDERLY SERVICES

Donna Ciappina, Delegate	2016
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OLD COLONY PLANNING COUNCIL (Aging)

Donna Ciappina, Delegate	2016
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OLD COLONY PLANNING COUNCIL (Planning)

Valerie Massard, Delegate	2018
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OPEN SPACE COMMITTEE (formerly known as Open Space and Recreation Committee)

Kathy Cross, Chair	2018	Patricia Loring	2016
Brian Glennon, II (Planning BD)	2016	Emily Martecchini	2018
*Graeme Groombridge	2018	Kathy Palmer (CPC)	2017
Lorrie Hall	2017	Philip Tuck	2017
Paul Keohan (W& S Adv.)	2016		

PLYMOUTH COUNTY ADVISORY BOARD

Theodore J. Flynn	2016
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RECREATION ACTIVITIES COMMITTEE

Patrick Boles	2016	Stewart McEntee	2018
Brian Campbell	2018	Chuck Rubin	2016
OPEN	2016	Brian Tonis	2017
Brendan Donnelly	2018		
Brooks Holmes	2016	Gordon Cushing, <i>Ex-Officio</i>	2017

REGISTRARS OF VOTERS

Paul Christo, Chair	2017	Susan C. Kelley (Town Clerk)	2017
Miriam McCaig	2017	OPEN	2017

SHELLFISH ADVISORY COMMITTEE

Richard Brennen	2018	Robert Loring	2018
Donald C. Beers, <i>Ex-Officio</i>	2016	John McCluskey	2016
John Brawley	2018	Kenneth S. McKim	2016
Linda K. Brodie	2017	Greg Morris	2017
Alan Hoban, Chair	2016	Clinton Watson	2017

SIDEWALK & BIKE PATH COMMITTEE

Kathy Cross -Chair	2017	Peter J. Sullivan	2017
Michelle MK Hatfield	2018	Angela Raciti	2018
Nancy Johnson	2017	Francis Turner	2016
OPEN as of 05-09-16	2018	Sarah Weihman	2016
Elaine Philbrick	2017		

SOUTH SHORE COALITION (MAPC)

David J. Madigan (Selectmen)	2016	Scott Casagrande (Planning BD Rep.)	2016
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SOUTH SHORE RECYCLING Cooperative

Peter Buttkus
Bruce O'Neil

TOWN HISTORIAN

“Tony” (James A.) Kelso 2018

TOWN MANAGER

René J. Read

ZONING BYLAW REVIEW COMMITTEE:

Judi Barrett	(ZBA Rep)	Scott Casagrande	(Citizen-at-Large)
Freeman Boynton, Jr.	(Citizen-at-Large)	Nancy A. Johnson	(Design Review Board)
Kathy Muncey	(Citizen-at-Large)	OPEN as of 05-12-16	(Citizen-at-Large)
		George Wadsworth	(Planning Bd. Rep.)

**Special Town Meeting
Monday, October 5, 2015
Performing Arts Center
73 Alden Street
Duxbury, Massachusetts**

The Special Town Meeting was called to order on Monday, October 5, 2015 in the Performing Arts Center at 73 Alden Street, Duxbury at 7:00pm and was adjourned at 8:49pm sine die.

Article 1 – North Hill Country Club Management Lease – Moved and seconded that the Town authorize the Board of Selectmen to enter into and execute a lease for the operation and management of the golf activities at North Hill Country Club located at 47 Merry Avenue for a term of five (5) years, with one (1) extension of up to three (3) years on such terms and conditions as the Board of Selectmen deems in the best interest of the Town.

A motion was made and seconded (1st Amendment) to amend the Article, replacing the original motion with the following:

“To see if the Town will authorize the Board of Selectmen to enter into a one year lease and management contract for the golf operations at North Hill Country Club for a term of one year, and further, to see if the Town will explore other alternatives for the most cost effective use of the property and report findings to the Annual Town Meeting in 2016.”

A motion was made and seconded (2nd Amendment) to amend the (original) Article as follows:

“Moved that the Town authorize the Board of Selectmen to enter into and execute a lease for the operation and management of the golf activities at North Hill Country Club located at 47 Merry Avenue for a term of three (3) years, with one (1) extension of up to two (2) years on such terms and conditions as the Board of Selectmen deems in the best interest of the Town.”

Voting the 2nd Amendment to the original motion: Motion failed

Voting the 1st Amendment to the original motion: Motion failed

Voting the original motion as presented: Motion carried

Article 2 – North Hill Country Club Restaurant Lease – Moved and seconded that the Town authorize the Board of Selectmen to enter into a lease for the operation and management of the restaurant at North Hill Country Club located at 47 Merry Avenue for a term of five (5) years, with one (1) extension of up to three (3) years on such terms and conditions as the Board of Selectmen deems in the best interest of the Town. **Motion carried.**

Article 3 – Fund Collective Bargaining Agreement: Duxbury Police Dispatchers – Moved and seconded that the Town raise and appropriate the sum of \$9,300.00 for the purpose of funding a Collective Bargaining Agreement with Duxbury Police Dispatchers Union, MCOP Local 376A, for the fiscal year beginning July 1, 2015 and ending June 30, 2016. **Motion carried.**

Article 4 – Application Of Exempt Bond Premium To Project Costs – Moved and seconded that the Town appropriate the sum of \$149,861.53 from the excess premium paid to the Town upon the sale of the bonds issued for the co-located High School/Middle School Project, which is the subject of a Proposition 2 ½ debt exclusion, to pay costs of the project being finance by such bonds and to reduce the amount authorized to be borrowed for such project, but not yet issued by the Town, by the same amount. **Motion carried.**

Article 5 – Re-Allocate School Construction Bond Proceeds – Moved and seconded that the Town appropriate the following unexpended amount of money that was initially borrowed to finance the following project that is complete and for which now no further liability for its construction remains, to pay additional costs of the field house component of the Middle/High School project, including all costs incidental and related thereto, as permitted by Chapter 44, Section 20 of the General Laws:

Unexpended Amount	Date of Approval	Warrant Article	Original Purpose
\$325,000	October 29, 2011	1	Central Office/Performing Arts Center

Motion carried.

Article 6 – Citizens’ Petition: Duxbury Student Union Lease – Moved and seconded to Indefinitely Post-pone this article. **Motion carried.**

I hereby certify the minutes of the meeting and the methods of achieving them were voted at the Special Town Meeting held on October 5, 2015 from 7:00pm until adjournment sine die at 8:49pm.

Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

Attendees:

<u>Precinct</u>	<u>Voters</u>
1	15
2	31
3	22
4	18
5	11
6	16
Total	113

PRESIDENTIAL PRIMARY

March 1, 2016

Town of Duxbury

93 Chandler Street

OFFICIAL RESULTS

DEMOCRATIC PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Presidential Preference							
Blanks	1	1	0	0	1	0	3
Bernie Sanders	233	170	183	184	250	195	1,215
Martin O'Malley	1	1	0	3	2	1	8
Hillary Clinton	268	227	250	249	261	232	1,487
Roque "Rocky" De La Fuente	2	0	1	0	1	0	4
No Preference	3	1	1	3	3	2	13
Write-in	1	2	0	1	0	0	4
Total	509	402	435	440	518	430	2,734
State Committee Man							
Blanks	170	145	124	131	148	149	867
Christopher Doyle Matthews	335	257	306	307	368	279	1,852
Write-in	4	0	5	2	2	2	15
Total	509	402	435	440	518	430	2,734
State Committee Woman							
Blanks	169	141	120	131	145	142	848
Alice P. Arena	338	261	313	306	370	288	1,876
Write-in	2	0	2	3	3	0	10
Total	509	402	435	440	518	430	2,734
Democratic Town Committee							
Blanks	315	225	254	250	295	254	1,593
James Gill Kerkam	405	313	373	388	455	360	2,294
Roberta Tener Kerkam	402	315	376	385	454	364	2,296
Kathryn B. Palmer	418	329	374	387	459	368	2,335
Nancy C. Melia	431	315	395	393	481	372	2,387
Marie V. Hoy	413	320	377	393	464	367	2,334
Brooks Holmes	421	310	380	389	458	360	2,318
Sarie L. Booy	427	323	397	404	473	377	2,401
Nancy E. Landgren	426	326	392	400	470	380	2,394
John A. Coffin	402	302	375	386	463	363	2,291
Mary E. Lampert	466	373	421	421	489	394	2,564
Edward V. Keating, Jr.	439	321	395	418	475	377	2,425
Mary Jane Noel	433	326	399	402	485	384	2,429
Nancy Dean Nowak	411	314	381	395	473	374	2,348
Josh S. Cutler	522	416	490	492	580	470	2,970
Brian J. Moriarty	407	314	386	394	465	363	2,329
Linda A. Moriarty	410	319	383	393	469	367	2,341
Elizabeth Fortunato	426	310	379	392	471	374	2,352
James B. Lampert	440	349	399	407	473	375	2,443
Write-in	5	5	7	2	6	5	30

REPUBLICAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Presidential Preference							
Blanks	2	0	0	0	1	0	3
Jim Gilmore	0	0	1	0	1	0	2
Donald J. Trump	182	185	142	172	193	177	1,051
Ted Cruz	51	36	37	32	54	56	266
George Pataki	0	0	0	1	1	0	2
Ben Carson	7	16	4	8	9	8	52
Mike Huckabee	0	0	0	0	0	0	0
Rand Paul	1	1	0	0	3	1	6
Carly Fiorina	0	3	2	0	0	0	5
Rick Santorum	0	0	0	0	0	1	1
Chris Christie	2	0	2	2	1	3	10
Marco Rubio	130	105	102	127	101	75	640
Jeb Bush	10	6	2	3	5	9	35
John R. Kasich	146	144	113	117	112	99	731
No Preference	0	0	0	0	3	2	5
Write-in	5	0	2	2	1	1	11
Total	536	496	407	464	485	432	2,820
State Committee Man							
Blanks	93	99	71	84	81	69	497
Peter J. Buckley	278	254	209	242	253	227	1,463
Matthew B. LeBretton	163	143	126	133	151	136	852
Write-in	2	0	1	5	0	0	8
Total	536	496	407	464	485	432	2,820
State Committee Woman							
Blanks	0	0	0	0	0	0	0
Blanks	156	143	122	138	158	119	836
Janet R. Fogarty	373	351	283	321	324	311	1,963
Write-in	7	2	2	5	3	2	21
Total	536	496	407	464	485	432	2,820
Republican Town Committee							
Blanks	326	292	242	267	300	249	1,676
David C. Utti	432	428	354	419	388	381	2,402
William M. Harris	477	435	359	417	395	379	2,462
Mary Beth Hempel	435	435	339	413	382	375	2,379
Walter T. Hempel, II	432	428	342	408	380	374	2,364
John P. Bear	455	444	345	407	381	378	2,410
Barbara J. Bauer	432	420	339	406	380	378	2,355
Diane Nelson	437	424	341	409	383	372	2,366
Deborah G. Bowen	466	472	360	419	390	383	2,490
Steven J. Bowen	460	463	355	416	390	376	2,460
Sharon M. Pisani	452	448	359	440	403	382	2,484
Maureen C. Connolly	486	449	382	433	419	398	2,567
Michael J. Barry	442	435	357	433	396	392	2,455
Karen E. Barry	450	452	377	441	407	396	2,523
Donna J. Pineau	461	440	351	413	387	375	2,427
Kathleen M. Bittrich	453	436	361	418	393	394	2,455
Lynne C. Walsh	449	425	348	413	380	375	2,390
Richard F. Messier	438	421	338	402	374	372	2,345
Mark A. Johnston	441	439	354	419	393	374	2,420

REPUBLICAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Town Committee (continued)							
Paula S. Harris	478	452	369	420	393	386	2,498
Claudia A. Johnston	451	450	359	412	394	374	2,440
Mark A. Peters	455	437	346	408	382	375	2,403
Margaret V. Maddock	427	414	340	415	377	372	2,345
Harold J. Anderson, Jr.	429	416	335	417	382	372	2,351
William J. Fahey	435	420	353	416	404	386	2,414
Thomas B. Brayer	443	425	357	414	393	380	2,412
Diane L. Monaghan	441	424	343	410	379	374	2,371
Lederle S. Tenney	470	466	361	417	384	387	2,485
Miriam B. McCaig	449	444	344	406	375	378	2,396
Julia Fink Lizza	443	437	346	410	390	372	2,398
Sally H. Burke	443	435	361	429	387	371	2,426
Shannon S McKenzie	440	436	348	418	382	374	2,398
Bradley C. McKenzie	437	427	347	415	382	372	2,380
James E. Federico	428	415	340	414	384	383	2,364
Peter D. Scott, Jr.	430	433	348	417	381	379	2,388
Write-in	4	4	0	4	2	3	17

GREEN RAINBOW PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Presidential Preference							
Blanks	0	0	0	0	0	0	0
Sedinam Curry	0	0	0	0	0	0	0
Jill Stein	0	0	0	1	0	1	2
William P. Kreml	0	0	0	0	0	0	0
Kent Mesplay	0	0	0	0	0	0	0
Darryl Cherney	0	0	0	0	0	0	0
No Preference	0	0	1	0	0	1	2
Write-in	0	0	0	0	0	0	0
Total	0	0	1	1	0	2	4
State Committee Man							
Blank	0	0	0	0	0	2	2
Write-in	0	0	1	1	0	0	2
Total	0	0	1	1	0	2	4
State Committee Woman							
Blank	0	0	1	0	0	2	3
Write-in	0	0	0	1	0	0	1
Total	0	0	1	1	0	2	4
Green Rainbow Town Committee							
Blank	0	0	10	10	0	20	40
Write-in	0	0	0	0	0	0	0
Total							
UNITED INDEPENDENT PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Presidential Preference							
Blanks	0	0	0	0	0	1	1
No Preference	0	0	1	0	0	0	1
Write-in	0	2	1	1	0	0	4
Total	0	2	2	1	0	1	6
State Committee Man							
Blanks	0	2	2	1	0	0	5
Write-in	0	0	0	0	0	1	1
Total	0	2	2	1	0	1	6
State Committee Woman							
Blanks	0	2	2	1	0	1	6
Write-in	0	0	0	0	0	0	0
Total	0	2	2	1	0	1	6
United Independent Party Town Committee							
Blanks	0	19	19	10	0	10	58
Write-in	0	1	1	0	0	0	2

**DUXBURY TOWN MEETING
PERFORMING ARTS CENTER
ALDEN STREET DUXBURY
MARCH 12, 2016 at 9:00 am**

Annual Town Meeting was called to order on Saturday, March 12, 2016 at 9:01 AM and recessed at 9:12 AM for the Special Town Meeting which started at 9:15 AM and adjourned sine die at 10:05 AM, at which time the Annual Town Meeting reconvened, was recessed for lunch at 11:46 AM until 1:00 PM, was reconvened and adjourned at 5:12 PM until Monday, March 14, 2016 at 7:00 PM and adjourned sine die at 9:29 PM. The Meeting was held at the Performing Arts Center on Alden Street.

Theodore J. Flynn, Chair of the Board of Selectman, and Representative Josh Cutler each made a presentation to Friend S. Weiler, Sr., retiring after serving 6 years as Moderator.

Article 1 - Subject: Election *Article 1 is a notice to inhabitants of the coming election; no vote is required.* Moved and seconded that the Town bring in their votes for the following offices: one Selectman for a term of three years; one Moderator for a term of one year; one Town Clerk for a term of three years; one Assessor for a term of three years; two School Committee Members for a term of three years; one Planning Board Member for a term of five years; two Library Trustees for a term of three years; one Duxbury Housing Authority Member for a term of five years; one Duxbury Housing Authority Member to fill a two-year unexpired term, and for any other matters that may be brought forward to the voters on the Town Ballot.

Article 2 - Subject: Reports - The Town received the reports of town officials, boards, committees, and commissions. The Government Study Committee gave a report to Town Meeting. *No vote is required.*

Article 3 - Subject: Compensation Of Elected Officials – Moved and seconded that the Town fix the compensation of the elected Town Officers for the twelve month period beginning July 1, 2016 as set forth in the column entitled “Finance Committee Recommended FY17”:

	Appropriated FY16	Requested FY17	BOS Recommended FY17	Finance Committee Recommended FY17	
Moderator	\$40	\$40	\$40	\$40	
Selectmen					
Chair	\$2,000	* \$2,000	*	\$2,000	
Member	\$1,500	* \$1,500	*	\$1,500	
Member	\$1,500	* \$1,500	*	\$1,500	
Assessors					
Chair	\$2,000	\$2,000	\$2,000	\$2,000	
Member	\$1,500	\$1,500	\$1,500	\$1,500	
Member	\$1,500	\$1,500	\$1,500	\$1,500	
* =					
Board Town Clerk	\$67,500	\$70,000	\$70,000	\$70,000	The of Se- lectmen no posi- on these
takes TOTAL	\$75,040	\$77,540	\$72,540	\$77,540	
tion items.					

Yes 155; No 6. Motion carried.

Article 4A - Subject: Standard Personnel Plan Revision – Moved and seconded that the Town amend the Town By-law, known as the "Duxbury Personnel Plan", as originally accepted on March 12, 1955, and last amended as of March 14, 2015, by replacing it with a new revised By-law, a copy of which is on file in the Town Clerk's Office, to become effective July 1, 2016, and to raise and appropriate the sum of **\$119,000.00** to implement the Personnel Plan, hire a consultant to conduct studies relative thereto, and provide funding for other salary compensation not a part of the Personnel Plan, to be expended under the direction of the Town Manager.

Yes 150; No 19. Motion carried.

Article 4B - Subject: Personnel Plan Amendment – Moved and seconded to indefinitely postpone this Article. **Yes 163; No 2. Motion carried to indefinitely postpone Article 4B.**

The meeting recessed at 11:46am and reconvened at 1:00pm

Article 5 - Motion 1 - Subject: Operating Budget – Moved and seconded that the Town appropriate the sum of **\$36,733,801.00** as the General Fund Operating Budget of the Town as identified in Lines #1-74 and Lines #78-89 for the purposes and in the amounts specified below, and to meet said appropriation, raise the sum of **\$35,895,300.00** and to transfer the sum of **\$838,501.00**, of which:

<u>\$117,420.00</u>	shall come from the Waterways Improvement Fund to fund Line #37;
<u>\$108,616.00</u>	shall come from the Water Enterprise Fund revenue for Lines #15, 40, 78, 79, 80, and 81;
<u>\$18,461.00</u>	shall come from the Percy Walker Pool Enterprise Fund revenue for Lines #15, 78, 79, 80, and 81;
<u>\$80,000.00</u>	shall come from the Pension Reserve Fund for Line #81;
<u>\$497,718.00</u>	shall come from the Fund Balance Bond Premium for Line #86; and
<u>\$16,286.00</u>	shall come from the Sale of Real Estate Fund for Line #86;

and further, to raise the sum of **\$38,110.00** to fund items #96 and #97, Percy Walker Pool Operating Budget, to be expended under the direction of the Town Manager.

A motion was made and seconded to substitute the original Article 5 – Motion 1 with the following: Moved and seconded that the Town appropriate a sum of money that would not allow more than a 2% increase in property taxes.

A motion was made and seconded to move the previous question. **Yes 202; No 15. Motion carried to move the previous question.**

Voting the proposed amendment to Article 5 – Motion 1: **Yes 50; No 167. Motion to amend Article 5 – Motion 1 Failed.**

A motion was made and seconded to increase line item #68 (Library, Expenses) by \$50,000 for landscaping and fund from free cash. **Yes 11; No 153. Motion to amend Article 5 – Motion 1 Failed.**

Voting main motion Article 5 – Motion 1 as presented: Yes 153; No 25. Motion carried.

TOWN OF DUXBURY					
Operating Budget – Fiscal Year 2017					
LINE #	DEPARTMENT	FY 2016 BUDGET	FY 2017 DEPARTMENT REQUEST	FY 2017 TOWN MANAGER	FY 2017 FINANCE COMMITTEE
	GENERAL GOVERNMENT				
	113 - Town Meeting				
1	Expenses	3,650	3,650	3,650	3,650
	114 – Moderator				
2	Salaries	40	40	40	40
	122 - Selectman/Manager				
3	Salaries	237,897	242,282	242,282	242,282
4	Expenses	12,650	12,650	12,985	12,985
	129 - Historical Commission				
5	Expenses	2,800	2,800	2,040	2,040
	131 - Finance Committee				
6	Salaries	0	0	0	0
7	Expenses	450	450	450	450
	133 - Finance Director				
8	Salaries	116,750	119,200	0	0
9	Expenses	3,150	3,070	0	0
	135 – Accounting				
10	Salaries	224,138	226,118	341,020	341,020
11	Expenses	8,030	8,030	11,100	11,100
	136 – Audit				
12	Expenses	45,800	45,800	46,800	46,800
	141 – Assessors				
13	Salaries	216,845	219,790	219,790	219,790
14	Expenses	21,500	21,500	21,500	21,500
	145 - Treasurer/Collector				
15	Salaries	269,671	265,845	265,845	265,845
16	Expenses	49,300	57,268	57,268	57,268
	151 - Legal Services				
17	Expenses	255,000	300,000	280,000	280,000
	152 - Human Resources				
18	Salaries	116,825	119,635	119,635	119,635
19	Expenses	32,160	35,110	35,110	35,110
	155 - Information Systems				
20	Salaries	151,275	153,980	153,980	153,980
21	Expenses	277,359	293,500	289,500	289,500

TOWN OF DUXBURY					
Operating Budget – Fiscal Year 2017					
LINE #	DEPARTMENT	FY 2016 BUDGET	FY 2017 DEPARTMENT REQUEST	FY 2017 TOWN MANAGER	FY 2017 FINANCE COMMITTEE
	158 - Tax Title				
22	Expenses	8,000	8,000	8,000	8,000
	161 - Town Clerk				
23	Salaries	136,101	142,362	142,363	142,363
24	Expenses	25,000	63,050	63,655	63,655
	171 - Conservation Comm				
25	Salaries	132,737	134,248	134,248	134,248
26	Expenses	12,200	12,413	12,413	12,413
	175 - Planning Board				
27	Salaries	114,791	103,710	103,710	103,710
28	Expenses	8,900	8,500	8,650	8,650
	197 - Facilities Management				
29	Salaries	201,608	209,537	210,287	210,287
30	Expenses	119,402	122,130	119,880	119,880
	Sub-Total: General Government	2,804,029	2,934,668	2,906,201	2,906,201
	PUBLIC SAFETY				
	210 Police				
31	Salaries	2,995,960	3,167,682	3,033,668	3,033,668
32	Expenses	327,227	361,967	378,967	378,967
	220 - Fire				
33	Salaries	2,864,885	2,876,095	2,876,095	2,876,095
34	Expenses	289,850	298,697	298,697	298,697
	241 - Municipal Services				
35	Salaries	435,730	439,304	439,304	439,304
36	Expenses	100,100	101,709	101,709	101,709
	295 - Harbor/Coastal Mgt				
37	Salaries	252,206	262,916	262,916	262,916
38	Expenses	30,400	31,200	31,200	31,200
	Sub-Total: Public Safety	7,296,358	7,539,570	7,422,556	7,422,556
	PUBLIC WORKS				
	192 - Central Building Services				
39	Salaries	61,193	61,493	61,493	61,493
40	Expenses	196,400	203,400	203,400	203,400

TOWN OF DUXBURY
Operating Budget – Fiscal Year 2017

LINE #	DEPARTMENT	FY 2016 BUDGET	FY 2017 DEPARTMENT REQUEST	FY 2017 TOWN MANAGER	FY 2017 FINANCE COMMITTEE
	194 - Tarkiln Community Center				
41	Expenses	9,550	9,550	9,550	9,550
	292 - Animal Control				
42	Salaries	77,285	79,426	79,426	79,426
43	Expenses	7,400	7,500	7,500	7,500
	294 - Lands & Natural Resources				
44	Salaries	454,963	461,114	461,114	461,114
45	Expenses	44,000	47,000	47,000	47,000
	418 - Central Fuel Depot				
46	Expenses	312,500	303,000	303,000	303,000
	419 - DPW Administration				
47	Salaries	267,657	269,504	279,353	279,353
48	Expenses	53,800	56,650	56,650	56,650
	421 - Vehicle Maintenance				
49	Salaries	160,026	157,446	157,446	157,446
50	Expenses	119,000	119,000	120,500	120,500
	422 - Highway/Road Maintenance				
51	Salaries	471,819	469,944	469,945	469,945
52	Expenses	70,500	75,500	75,500	75,500
	423 - Snow and Ice				
53	Salaries	60,400	60,400	60,400	60,400
54	Expenses	111,000	111,000	111,000	111,000
	424 - Street Lights				
55	Expenses	37,000	37,000	37,000	37,000
	431 - Transfer Station				
56	Salaries	234,444	230,601	230,601	230,601
57	Expenses	473,000	517,700	517,700	517,700
	440 – Sewer				
58	Salaries	15,726	16,332	16,332	16,332
59	Expenses	174,600	238,000	236,000	236,000
	491 – Cemetery				
60	Salaries	406,373	403,096	403,812	403,812
61	Expenses	228,550	224,950	224,950	224,950
	Sub-Total: Public Works	4,047,186	4,159,606	4,169,672	4,169,672

TOWN OF DUXBURY
Operating Budget – Fiscal Year 2017

LINE #	DEPARTMENT	FY 2016 BUDGET	FY 2017 DEPARTMENT REQUEST	FY 2017 TOWN MANAGER	FY 2017 FINANCE COMMITTEE
	HUMAN SERVICES				
	541 - Council on Aging				
62	Salaries	387,336	399,279	396,878	396,878
63	Expenses	129,950	130,175	129,275	129,275
	543 - Veterans Services				
64	Salaries	24,515	25,005	25,030	25,030
65	Expenses	121,675	120,025	120,775	120,775
	840 - Ply. Cty. Coop. Ext.				
66	Expenses	400	400	400	400
	Sub-Total: Human Services	663,876	674,884	672,358	672,358
	LIBRARY & RECREATION				
	610 – Library				
67	Salaries	978,091	986,811	986,811	986,811
68	Expenses	310,721	321,788	321,788	321,788
	630 – Recreation				
69	Salaries	169,154	171,790	171,790	171,790
70	Expenses	2,650	850	850	850
	633 - Beach Life Guards				
71	Salaries	19,320	20,160	20,160	20,160
72	Expenses	950	1,500	1,500	1,500
	632 - North Hill Golf Course				
73	Expenses	1,500	1,500	1,500	1,500
	692 - Public Celebrations				
74	Expenses	3,000	0	0	0
	Sub-Total: Library & Recreation	1,485,386	1,504,399	1,504,399	1,504,399
	TOWN & SCHOOL SHARED COSTS				
	EMPLOYEE BENEFITS				
78	916 – Medicare	525,000	535,600	550,000	550,000
79	915 - Life Insurance	12,000	12,000	12,000	12,000
80	914 - Employee & Retiree Health Insurance	6,450,000	6,708,000	6,708,000	6,708,000
81	911 - Contributory Pensions	3,048,270	3,286,712	3,146,762	3,146,762

TOWN OF DUXBURY Operating Budget – Fiscal Year 2017					
LINE #	DEPARTMENT	FY 2016 BUDGET	FY 2017 DE-PARTMENT REQUEST	FY 2017 TOWN MANAGER	FY 2017 FINANCE COMMITTEE
82	909 - Non-Contributory Pensions	20,000	20,000	20,000	20,000
83	945 - Workers Compensation	279,577	333,767	333,767	333,767
	Sub-Total: Employee Benefits	10,334,847	10,896,079	10,770,529	10,770,529
	OTHER SHARED COSTS				
84	945 - Fire, Liability, Insurance	405,538	481,363	481,363	481,363
85	132 - Reserve Fund	185,700	115,000	115,000	115,000
	Sub-Total: Liability Ins. & Reserve Fund	591,238	596,363	596,363	596,363
	DEBT SERVICE TOWN & SCHOOL				
86	710 - Principal Payments	5,735,267	5,707,518	5,707,518	5,707,518
87	751 - Interest on Bonded Debt	3,123,379	2,785,080	2,894,205	2,894,205
88	752 - Interest on Temporary Notes	6,000	80,000	80,000	80,000
89	753 - Bond Expense	10,000	10,000	10,000	10,000
	Sub-Total: Debt Service	8,874,646	8,582,598	8,691,723	8,691,723
	TOTAL GENERAL FUND OPERATING BUDGET	36,088,266	36,888,167	36,733,801	36,733,801

Article 5 - Motion 2 -Subject: School Operating Budget – Moved and seconded that the Town appropriate the sum of **\$33,813,460.00** as the General Fund School Operating Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise the sum of **\$33,813,460.00**, to be expended under the direction of the School Committee.

Yes 171; No 27. Motion carried.

TOWN OF DUXBURY					
Operating Budget - Fiscal Year 2017					
LINE #	DEPARTMENT	FY 2016 BUDGET	FY 2017 DEPARTMENT REQUEST	FY 2017 TOWN MANAGER	FY 2017 FINANCE COMMITTEE
	SCHOOLS				
	300 - Duxbury Schools - Operating Budget				
75	Salaries	26,076,355	26,885,316	26,885,316	26,885,316
76	Expenses	6,557,105	6,628,144	6,628,144	6,628,144
	Sub-Total: School Operating Budget	32,633,460	33,513,460	33,513,460	33,513,460
	310 - Duxbury Schools - Laptop Lease				
77	Expenses	300,000	300,000	300,000	300,000
	Total: School Direct Costs	32,933,460	33,813,460	33,813,460	33,813,460

Article 5 - Motion 3 - Subject: Water Enterprise Fund – Moved and seconded that the Town raise and appropriate the sum of **\$2,223,258.00** from Water Enterprise Fund revenue for the purposes and in the amounts specified below, and further that **\$108,616.00** be raised from Water Enterprise Fund revenue to fund indirect costs associated with the Water Enterprise Fund appropriated in the General Fund as identified in Article 5, Motion 1, to be expended under the direction of the Town Manager.

Yes 184; No 10. Motion carried.

TOWN OF DUXBURY					
Operating Budget - Fiscal Year 2017					
LINE #	DEPARTMENT	FY 2016 BUDGET	FY 2017 DEPARTMENT REQUEST	FY 2017 TOWN MANAGER	FY 2017 FINANCE COMMITTEE
	OPERATING BUDGET - WATER				
	450 – Water				
90	Salaries	670,884	709,992	710,710	710,710
91	Expenses	1,002,616	771,253	973,828	973,828
	Sub-Total: Water Operations	1,673,500	1,481,245	1,684,538	1,684,538
	DEBT SERVICE WATER				
92	710 - Principal Payments	404,995	443,311	443,311	443,311
93	751 - Interest on Bonded Debt	93,124	75,409	75,409	75,409
94	752 - Interest on Temporary Notes	27,000	0	10,000	10,000
95	753 - Bond Expense	13,000	0	10,000	10,000
	Sub-Total: Water Debt	538,119	518,720	538,720	538,720
	Total Water Enterprise Fund	2,259,675	1,999,965	2,223,258	2,223,258

Article 5 - Motion 4 - Subject: Percy Walker Pool Operating Budget – Moved and seconded that the Town raise and appropriate the sum of **\$381,095.00** for the Percy Walker Pool Operating Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise the sum of **\$342,985.00** from Percy Walker Pool Enterprise Fund revenue and transfer the sum of **\$38,110.00** from the General Fund, and further that **\$18,461.00** be raised from Percy Walker Pool Enterprise Fund revenue to fund indirect costs associated with the Pool Enterprise Fund appropriated in the General Fund as identified in Article 5, Motion 1, to be expended under the direction of the Town Manager.
Yes 174; No 20. Motion carried.

TOWN OF DUXBURY Operating Budget - Fiscal Year 2017					
LINE #	DEPARTMENT	FY 2016 BUDGET	FY 2017 DEPARTMENT REQUEST	FY 2017 TOWN MANAGER	FY 2017 FINANCE COMMITTEE
	OPERATING BUDGET - PERCY WALKER POOL				
	631 - Pool				
96	Salaries	208,225	210,379	205,379	205,379
97	Expenses	175,968	177,301	175,716	175,716
	Total: Percy Walker Pool Enterprise Fund	384,193	387,680	381,095	381,095

Article 5 Motions Summary (Informational)

Article 5 Motions Summary (Informational)				
Motion	Description	Raise	Transfers	Total Appropriation
Motion 1	General Fund	35,875,300	858,501	36,733,801
Motion 2	School Budget	33,813,460	0	33,813,460
Motion 3	Water Enterprise Fund	2,223,258	0	2,223,258
Motion 4	Percy Walker Pool	342,985	38,110	381,095
	Total	72,255,003	896,611	73,151,614

Article 6 - Motion 1 - Subject: General Fund Capital Budget – Moved and seconded that the Town appropriate the sum of **\$923,261.00** as the General Fund Capital Budget of the Town, for the purposes and in the amounts specified as follows, and to meet said appropriation, raise the sum of **\$107,271.00**, and transfer **\$815,990.00** from Free Cash, to be expended under the direction of the Town Manager.

Yes 175; No 25. Motion carried.

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2017 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	GENERAL GOVERNMENT				
	Information Systems				
1	Fire Department Alpine Software Installation	39,204	39,204	39,204	39,204
	Town Clerk				
2	Replace Voting Machines (7)	42,500	42,500	42,500	42,500

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal2017 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	Facilities Management				
3	Replace Windows Alden School - Phase I	91,183	91,183	91,183	91,183
4	Replace Windows Alden School - Phase II	95,434	95,434	95,434	95,434
5	Install Air Conditioning Alden/ Chandler IDF Closet	42,000	42,000	42,000	42,000
6	Replace New/Old Town Hall Fire Alarm System	44,000	44,000	44,000	44,000
7	Replace Library Merry Room Flooring	17,300	17,300	17,300	17,300
	GENERAL GOV'T TOTAL	371,621	371,621	371,621	371,621
	PUBLIC SAFETY				
	Fire Department				
8	Replace 1995 Car #3	42,000	42,000	42,000	42,000
9	Replace Atmospheric Monitors (4) & TI Camera (1)	25,000	25,000	25,000	25,000
	Harbormaster				
10	Replace 2010 Pick-up Truck #194	35,453	35,453	35,453	35,453
11	Replace 200 HP Outboard Motors (2) Marine 4	53,200	53,200	53,200	53,200
12	Replace 90 HP Outboard Motor & Various Refit	17,944	17,944	17,944	17,944
	PUBLIC SAFETY TOTAL	173,597	173,597	173,597	173,597
	PUBLIC WORKS				
	Lands & Natural Resources				
13	Replace 2007 Trackless Multi-use Machine/Mower	114,000	114,000	114,000	114,000
	Administration				
14	DPW Facility Feasibility Study	45,000	45,000	45,000	45,000
	Highway				
15	Replace 2002 Chevrolet Pickup Truck H-12	34,873	34,873	34,873	34,873
	Transfer Station				
16	Replace 1990 STECO Ejector Trailer DX-6	85,000	85,000	85,000	85,000
	Cemetery				
17	Replace Kubota B26 TLB Backhoe	38,595	38,595	38,595	38,595
18	Purchase Records Filing System	29,290	29,290	29,290	29,290
	DEPARTMENT OF PUBLIC WORKS TOTAL	346,758	346,758	346,758	346,758
	LIBRARY & RECREATION				
	Library				
19	Replace Seating Merry & Setter Rooms	31,285	31,285	31,285	31,285
	LIBRARY & RECREATION TOTAL	31,285	31,285	31,285	31,285
	TOTAL	923,261	923,261	923,261	923,261

Article 6 - Motion 2 - Subject: General Fund School Budget – Moved and seconded that the Town appropriate the sum of **\$164,010.00** as the General Fund School Budget for the purposes and in the amounts specified below, and to meet said appropriation, transfer the sum of **\$164,010.00** from Free Cash, to be expended under the direction of the School Committee.

Yes 164; No 25. Motion carried.

Article 6 – Capital Budget					
Line #	Project Requests	Fiscal 2017 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	DUXBURY SCHOOLS				
20	Rehabilitate Tennis Courts (6)	38,000	38,000	38,000	38,000
21	Wireless Internet - Chandler & Alden	89,330	89,330	89,330	89,330
22	Purchase Kubota Multi-purpose Tractor	36,680	36,680	36,680	36,680
	SCHOOL DEPARTMENT TOTAL	164,010	164,010	164,010	164,010

Article 6 - Motion 3 - Subject: Water Enterprise Fund Capital Budget – Moved and seconded that the Town appropriate the sum of **\$1,375,453.00** as the Water Enterprise Fund Capital Budget, for the purposes and in the amounts specified below, and to meet said appropriation, transfer the sum of **\$660,453.00** from Water Enterprise Fund Retained Earnings, and borrow the sum of **\$715,000.00**, to be expended under the direction of the Town Manager. *2/3 vote required.*

The Board of Selectmen made a motion to amend Article 6 – Motion 3: Moved and seconded that the pending motion be amended by adding the line item 29 for installing water mains on Mayflower Street, such that the total appropriation in the motion is increased to **\$1,770,453** and the amount of borrowing in the motion is increased to **\$1,110,000**.

Yes 92; No 113. Motion to amend Article 6 – Motion 3 failed.

There was a motion made and seconded to amend the Article to reduce the sum in Line #1 (total appropriation) by \$715,000, i.e., to \$660,453, and strike all after “Fund Retained Earnings”.

Yes 65; No 119. Motion to amend Article 6 – Motion 3 failed.

Voting the original motion Article 6 – Motion 3 as presented: Yes 164; No 31. Motion carried by requisite 2/3 vote.

Article 6 – Capital Budget					
Line #	Project Requests	Fiscal 2017 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	WATER ENTERPRISE FUND				
23	Rehabilitate Millbrook Wells	60,000	60,000	60,000	60,000
24	Rehabilitate Lake Shore Drive Wells	80,000	80,000	80,000	80,000
25	Replace 2005 Dump Truck #5	61,021	61,021	61,021	61,021
26	Utility Cloud Software & Associated Hardware	50,000	50,000	50,000	50,000
27	PCE Main Pipe Replacement	150,000	150,000	150,000	150,000
28	System Rehabilitation	150,000	150,000	150,000	150,000

Article 6 – Capital Budget					
Line #	Project Requests	Fiscal 2017 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
29	Install Water Mains on Mayflower Street * <i>(* Proposed Amendment to add this item failed)</i>	395,000	395,000	0	0
30	Survey and Plans Teakettle Lane Well Site	50,000	50,000	50,000	50,000
31	Replace 2010 Extended Cab Pick-up #2	29,502	29,502	29,502	29,502
32	Install Water Mains on Temple Street	715,000	715,000	0	715,000
33	Rehabilitate Partridge Well Site Building	29,930	29,930	29,930	29,930
	WATER ENTERPRISE FUND TOTAL	1,770,453	1,770,453	660,453	1,375,453

Article 6 - Motion 4 - Subject: Percy Walker Pool Enterprise Capital Budget – Moved and seconded that the Town appropriate the sum of **\$20,000.00** as the Percy Walker Pool Enterprise Capital Budget for the purposes and in the amounts specified below, and to meet said appropriation, transfer the sum of **\$20,000.00** from General Fund Free Cash, to be expended under the direction of the Town Manager.

Yes 158; No 20. Motion carried.

Article 6 – Capital Budget					
Line #	Project Requests	Fiscal 2017 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	POOL ENTERPRISE FUND				
34	Repair Dive Stand	20,000	20,000	20,000	20,000
	POOL ENTERPRISE FUND TOTAL	20,000	20,000	20,000	20,000

Article 7 – Motion 1 - Subject: Small Equipment And Minor Services – Moved and seconded that the Town appropriate the sum of **\$73,950.00** as the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise the sum of **\$23,950.00** and transfer the sum of **\$50,000.00** from Free Cash, to be expended under the direction of the Town Manager.

Yes 167; No 15. Motion carried.

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2017 Request	Town Manager Recommendation	Finance Committee Recommendation
	GENERAL GOVERNMENT			
	Information Systems			
1	Replace Watchguard Firebox - Town Hall	7,520	7,520	7,520
	Facilities Management			
2	Replace Carpet New Town Hall Phase I	9,254	9,254	9,254
	GENERAL GOVERNMENT TOTAL	16,774	16,774	16,774

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2017 Request	Town Manager Recommendation	Finance Committee Recommendation
	PUBLIC SAFETY			
	Police			
3	Add & Relocate CCTV Cameras	4,519	4,519	4,519
4	Purchase Tasers (8)	11,427	11,427	11,427
5	Purchase Traffic Message Board	12,385	12,385	12,385
	PUBLIC SAFETY TOTAL	28,331	28,331	28,331
	LIBRARY & RECREATION			
	Library			
6	Purchase Workroom Storage Shelving	1,245	1,245	1,245
7	Dumpster Enclosure	5,000	5,000	0
8	Re-upholster Public Seating Chairs (7)	4,900	4,900	4,900
	Recreation			
9	Repair Keane Street Tennis Courts	10,000	10,000	10,000
	LIBRARY & RECREATION TOTAL	21,145	21,145	16,145
	DUXBURY SCHOOLS			
10	Purchase SCAG Mower & Catcher	12,700	12,700	12,700
	SCHOOL DEPARTMENT TOTAL	12,700	12,700	12,700
	GENERAL FUND TOTAL	78,950	78,950	73,950

Article 7 – Motion 2 - Subject: Percy Walker Pool Small Equipment And Minor Services – Moved and seconded that the Town appropriate the sum of **\$5,300.00** as the Percy Walker Pool Enterprise Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, transfer the sum of **\$5,300.00** from General Fund Free Cash, to be expended under the direction of the Town Manager.

Yes 151; No 21. Motion carried.

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2017 Request	Town Manager Recommendation	Finance Committee Recommendation
	POOL ENTERPRISE FUND			
11	Power Wash Percy Walker Pool Exterior	5,300	5,300	5,300
	POOL ENTERPRISE FUND TOTAL	5,300	5,300	5,300

Article 8 - Subject: Union Contracts – Moved and seconded to indefinitely postpone this Article.
Yes 157; No 3. Motion carried to indefinitely postpone this Article.

Article 9 - Subject: Revolving Funds – Moved and seconded that the Town re-authorize and establish revolving funds under M.G.L. Chapter 44, Section 53E½ for the programs and the purposes as listed below, with the exception of Line 5 “Net Metering Credits” which shall be deleted, and further authorize that department receipts of such programs be credited to the respective revolving accounts, to be expended without further appropriation by the officer so designated and not to exceed the FY2017 dollar limit indicated below.
Yes 170; No 11. Motion carried.

Line	Program	Purpose	Department Receipts	Expended under direction of:	FY 2017 Limit
1	Senior Center	Senior Center program operations	Senior Center program fees	Director, Council on Aging	\$185,000
2	Jaycox Tree Farm	Supplies for and operation of Tree Farm	Revenues of Tree Farm	Conservation Administrator	\$20,000
3	Hazardous Materials Response	Replacement, repair, and purchase of equipment and supplies and for administrative and firefighter wage expenses associated with fire operations and responses to hazardous materials incidents	Reimbursements allowed under MGL c. 21E for response to hazardous materials releases	Fire Chief	\$50,000
4	Regional Dispatch Services	To provide regional dispatch services to member towns	Charges for services	Fire Chief	\$80,000
5	Net Metering Credits	To provide energy related studies and upgrades	Net Metering Credits	Facilities Director	\$60,000
6	PEG Access	To provide Public Access, Educational, and Governmental communications to Duxbury residents.	Contractual Cable Revenue	Town Manager	\$230,000

ARTICLE 10 - SUBJECT: DUXBURY BEACH LEASE – Moved and seconded that the Town raise and appropriate the sum of **\$650,000.00** to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc. south of a line running approximately east to west along the northerly edge of the northerly parking area, at the east end of the Powder Point Bridge (subject to an area of land excluded at High Pines used by the Duxbury Beach Reservation) and to authorize the Board of Selectmen to execute a lease in the name and on the behalf of the Town for the period beginning July 1, 2016 and ending June 30, 2017 on such terms as may be approved by the Board of Selectmen. *2/3 Vote Required*
Yes 184; No 7. Motion carried by the requisite 2/3 vote.

Article 11 - Subject: Fourth Of July Appropriation – Moved and seconded that the Town raise and appropriate the sum of **\$15,000.00** to fund the Town of Duxbury’s Fourth of July parade and ceremonies, to be expended under the direction of the Town Manager.
Yes 183; No 7. Motion carried.

Article 12 - Subject: Amend General By-Laws To Change Date Of Town Meeting - Moved and seconded that the Town amend Sections 2.1.1 and 2.1.2 of the General By-laws substituting the word “May” for the word “March” in those sections.

There was a motion made and seconded that the pending motion be amended by deleting all of the words after “substituting” and replacing them with the following – “the words ‘first Saturday in May’ for the words ‘second Saturday in March’ in Section 2.1.1 of the General Bylaws.”

Yes 142; No 27. Motion carried to amend Article 12.

Voting the main motion as amended: Yes 80; No 118. Motion failed.

Article 13 - Subject: Adopt Local Excise Tax – Moved and seconded that the Town accept the provisions of M.G.L. Chapter 64L, Section 2(a) authorizing the imposition of a local excise tax in the statutory amount of 0.75 percent on the sale of restaurant meals originating within the Town.

Yes 103; No 94. Motion carried.

Article 14 - Subject: Proposed General By-Law – Possession Of Alcohol By Persons Under The Age Of 21 Years – Moved and seconded that the Town amend Chapter 7 of the General By-laws entitled “Public Safety” by inserting a new Section 7.5 “Possession of Alcohol By Persons Under the Age of 21 Years,” and to authorize the Town Clerk to make non-substantive numbering changes to this By-law in order to make numbering conform to the numbering format on the General By-laws, or take any action in relation thereto.

Section 7.5 – Possession of Alcohol By Persons Under the Age of 21 Years

A. Prohibited Conduct

No person who is under 21 years of age and not accompanied by a parent, legal guardian, or spouse who is 21 years of age or older, shall consume, possess, transport or carry on his person any alcohol or alcoholic beverages; provided, however, that this section shall not apply to a person between the ages of 18 and 21 who knowingly possesses, transports or carries on his person alcohol or alcoholic beverages in the course of his employment.

B. Enforcement

A Police Officer may enforce this By-law by noncriminal disposition in accordance with Chapter 7, of the Town By-laws and M.G.L. c. 40, § 21D.

C. Penalty

Any person who violates this By-law shall be subject to a fine of \$150 for the first offense, and \$300 for a second offense and any subsequent offenses.

There was a motion made and seconded to move the previous question.

Yes 167; No 19. Motion carried.

Voting the main motion Article 14: Yes 181; No 9. Motion carried.

The meeting was recessed at 5:12pm until Monday, March 14, 2016 at 7:00pm.

Meeting was called to order on March 14, 2016 at 7:01pm.

Article 15 - Subject: Resolution Pertaining To Decommissioning The Pilgrim Nuclear Power Station – Moved and seconded that the Town support the following resolution regarding decommissioning the Pilgrim Nuclear Power Station and request the Duxbury Town Clerk to forward the text of the vote approving this article to the Town of Duxbury’s state and federal legislative delegations, the Boards of Selectmen within the Emergency Planning Zone of the Pilgrim Nuclear Power Station, the Nuclear Regulatory Commission and Entergy Corporation, so that the intent of the residents of Duxbury is widely known.

There was a motion made and seconded to amend the Article by adding “as printed in the warrant” after “resolution” in line 2. **Voice vote taken: motion carried to amend Article 15.**

Voting main motion as amended: Yes 119; No 6. Motion carried as amended.

There was a motion made and seconded to reconsider Article 13 - Subject: Adopt Local Excise Tax. Yes 39; No 117. Motion to reconsider Article 13 failed.

Article 16 - Subject: Establishment Of Special Education Stabilization Account – Moved and seconded to indefinitely postpone this Article.

Voice Vote: Motion carried to indefinitely postpone the Article.

Article 17 - Subject: Amend Zoning By-Laws – Revisions To Article 500 - Moved and seconded that the Town amend the Duxbury Zoning By-laws to rename Article 500 as “Special Permit Residential Developments” and amend Section 530, “Division of Land and Development of Multiple Dwellings,” and Section 540 “Residential Conservation Cluster,” to clarify the process for filing Residential Conservation Cluster permits with the Planning Board, as printed in the Warrant.

**A motion was made and seconded to Indefinitely Postpone Article 17.
Yes 105; No 62. Motion carried to Indefinitely Postpone Article 17.**

Article 18 - Subject: Amend Zoning By-Laws – Inclusionary Housing Requirements – Moved and seconded that the Town amend Section 560 (Inclusionary Housing Requirements) and Section 718 (Inclusionary Housing Requirements) of the Town of Duxbury Zoning By-laws by moving Section 560 in its entirety to Section 718, and replacing Section 718, as printed in the Warrant.

**A motion was made and seconded to Indefinitely Postpone Article 18.
Yes 127; No 35. Motion carried to Indefinitely Postpone Article 18.**

Article 19 - Subject: Amend Zoning By-Laws – Nonconforming Uses And Structures – Moved and seconded that the Town amend the Town of Duxbury Zoning By-laws by deleting Section 401.2 (Nonconforming Uses and Structures) in its entirety and replacing it with language as printed in the Warrant, with the following further clarifications and corrections in proposed Section 401.2:

At the beginning of Section 401.2., move the first paragraph under the heading “1. Nonconforming Uses” to above that heading and revise it to add the underscored language below:

Except as herein after provided, this By-law shall not apply to structures or uses lawfully in existence or lawfully begun, or to a building permit or special permit issued before the first publication of notice of the public hearing on this By-law or any amendments thereto, but shall apply to any change or substantial extension of such use and to any reconstruction, extension, alteration or structural change of such structure.

In the second and third lines of Section 401.2.3.a)(ii), delete the words “resulting structure”; and
In the last line of Section 401.2.4, replace the reference to “401.2.4” with “401.2.3”.

**A motion was made and seconded to Indefinitely Postpone Article 19.
Yes 138; No 31. Motion carried to Indefinitely Postpone Article 19.**

Article 20 - Subject: Amend Zoning By-Laws – Affordable Housing Odd Lot By-Law – Moved and seconded that the Town amend the Town of Duxbury Zoning By-laws by deleting Section 570 (Affordable Housing) in its entirety and replacing it with language as printed in the Warrant, except as follows:

The phrase “Effective Date”, where it appears in the Warrant in Section 570.4, paragraphs 1 and 2, shall be replaced with “March 8, 2008”;

and further that non-substantive changes to the numbering of this By-law are authorized in order to make numbering conform to the numbering format of the By-law.

**A motion was made and seconded to Indefinitely Postpone Article 20.
Yes 135; No 30. Motion carried to Indefinitely Postpone Article 20.**

Article 21 - Subject: Amend Zoning By-Laws – Flood Hazard Areas Overlay District – Moved and seconded to indefinitely postpone this Article.

Voice vote: Motion carried to indefinitely postpone Article 21.

Article 22 - Subject: Amend Zoning By-Laws – Demolition Delay – Moved and seconded to indefinitely postpone this Article.

Voice vote: Motion carried to indefinitely postpone Article 22.

Article 23 - Subject: Conservation Land – Moved and seconded that the Town will authorize the transfer of certain parcels of Town-owned land purchased as permanent open space, identified as Duxbury Assessors Parcels 013-500-039, 067-500-012, 012-500-071, 014-500-033, 089-500-002, 089-500-001, 055-500-005, and 055-500-007, to be held in the care and custody of the Conservation Commission for conservation purposes under M.G.L. Chapter 40, Section 8(c).

Yes 157; No 3. Motion carried.

Article 24 - Subject: CPC: Operating Fund – Moved and seconded that, upon recommendation of the Community Preservation Committee, the Town appropriate the sum of **\$29,749.00** from the Community Preservation Fund FY2017 anticipated revenues in accordance with M.G.L. Chapter 44B, for expenses and charges for the operations of the Community Preservation Committee, for the fiscal year beginning July 1, 2016 and ending June 30, 2017 inclusive, said funds to be expended under the direction of the Town Manager.

Yes 157; No 4. Motion carried.

Article 25 - Subject: CPC: Allocations – Moved and seconded that, upon recommendation of the Community Preservation Committee, the Town reserve for future appropriation the sum of **\$178,491.00** from the Community Preservation Fund FY2017 anticipated revenues for the purpose of meeting the requirements of the Community Preservation Act, M.G.L. Chapter 44B, Section 6, with **\$59,497.00** of said amount reserved for Open Space, **\$59,497.00** of said amount reserved for Community Housing (Affordable), and **\$59,497.00** of said amount reserved for Historic Resources (Preservation).

Yes 158; No 5. Motion carried.

Article 26 - Subject: CPC: Town Clerk Records Binding – Moved and seconded that, upon recommendation of the Community Preservation Committee, the Town appropriate from the Historic Resources Reserve of the Community Preservation Fund, the sum of **\$2,000.00**, for the purposes of binding volumes of permanent records that must be maintained in hard copy and that are currently stored in paper boxes, to be expended under the direction of the Town Clerk. **Voice vote: Motion carried.**

Article 27 - Subject: Appropriation For Survey Of Hall's Corner – Moved and seconded that the Town appropriate the sum of **\$8,000.00** for the purpose of securing professional surveyor services to prepare a street layout of Hall's Corner, and to meet said appropriation, transfer **\$8,000.00** from Free Cash, to be expended under the direction of the Planning Director. **Voice vote: Motion carried.**

Article 28 - Subject: Appropriation For Zoning And Design Guidelines For Hall's Corner - Moved and seconded that the Town appropriate the sum of **\$10,000.00** for the purpose of securing professional planning services to make recommendations on implementation, zoning and design guidelines for Hall's Corner, and to meet said appropriation, transfer **\$10,000.00** from Free Cash, to be expended under the direction of the Planning Director. **Voice vote: Motion carried.**

Article 29 - Subject: Farm Management Agreements – Moved and seconded that the Town authorize the Board of Selectmen or the Town Manager to enter into agreements pursuant to M.G.L. Chapter 30B for the management of the Round Pond/Nudd Bog and the O'Brien Bog for a term up to ten (10) years. **Voice vote: Motion carried.**

ARTICLE 30 - Subject: Roof Top Solar Photovoltaic System – Chandler Elementary School – Moved and seconded that the Town authorize the School Committee to negotiate and execute, on such terms and conditions as it deems in the best interest of the Town, a power purchase agreement, and lease or license with a third party contractor or contractors to design, obtain permits for, construct, operate, maintain, and remove solar photovoltaic system(s) on public school property for terms not to exceed 22 years, and such other related agreements as may be necessary, and further authorize the Board of Selectmen, Town Manager, and Board of Assessors, in consultation with the School Committee, pursuant to the provisions of M.G.L. Chapter 59, Section 38H to negotiate and enter into a payment in lieu of tax agreement (PILOT) with the lessee/operator of the solar photovoltaic system(s) to be developed at the Chandler Elementary School property, located at 93 Chandler Street, and shown on Assessor's Map as Parcel 045-508-038, upon such terms and conditions as the Board of Selectmen, Town Manager, and Board of Assessors shall deem to be in the best interest of the Town. **Voice vote: Motion carried.**

Article 31 - Subject: Acceptance Of Saw Mill Road – Moved and seconded to indefinitely postpone this Article. **Voice vote: Motion carried to indefinitely postpone Article 31.**

Article 32 - Subject: Electric Load Aggregation – Moved and seconded that the Town authorize the Town Manager, subject to the approval of the Board of Selectmen, to develop a plan in accordance with M.G.L. Chapter 164, Section 134 and in consultation with and approval by the Massachusetts Department of Energy Resources to aggregate the electricity load of the residents and businesses in the Town, detailing the process and consequences of said aggregation, and to enter into contracts related thereto and for other related services, independently, or in joint action with other municipalities, retaining the right of individual residents and businesses to opt-out of the aggregation program.

Voice vote: unable to call the vote.

Electronic vote: Yes 144; No 13. Motion carried.

Article 33 - Subject: Accept The Provisions of M.G.L. c.140, §139(c) – Moved and seconded that the Town accept the provisions of M.G.L. Chapter 140, Section 139(c), to waive the annual dog license fees for any person aged 70 years or older, as of the first day of the year in which the license is to be obtained.
Voice vote: Motion carried.

Article 34 - Subject: General By-Law Amendment – Section 7.1, Animal Control – Moved and seconded that the Town amend Section 7.1 of the General By-laws, entitled “Animal Control,” as follows, with the amendment shown as the words stricken or underlined:

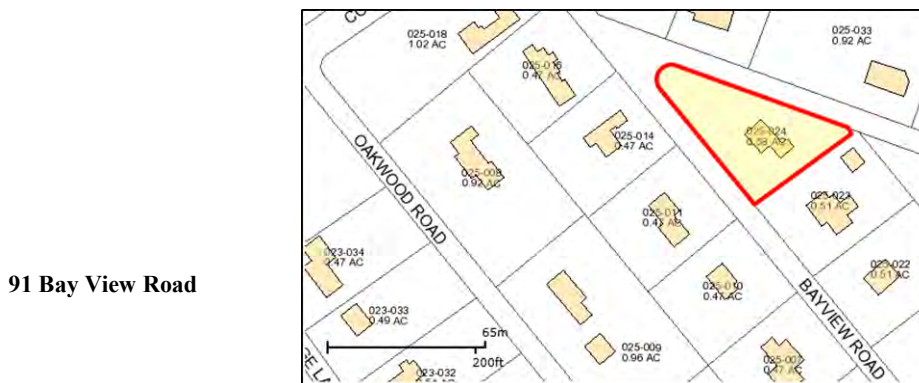
Section 7.1 Animal Control

7.1.1 No person shall own or keep a dog in the Town of Duxbury (“Town”), six months of age or older, unless a license for such dog is obtained annually from the Town Clerk. Licenses are issued for the period ~~April 1st through March 31st~~ January 1st through December 31st. Prior to the issuance of a license, including kennel licenses, the owner or keeper of said dog shall pay the current fee(s) due, as well as all outstanding license fees and penalty charges. The fees for all licenses, including kennel licenses, late charges, transfer fees and fines shall be set by the Board of Selectmen as provided in Section 7.10 of these By-laws, unless otherwise established in Section 7.1.10 and unless Town Meeting approval is required by G.L. c. 140, § 139 or other applicable law.

Voice vote: Motion carried

Article 35 - Subject: Appropriation For The Update Of The Comprehensive (Master) Plan – Moved and seconded that the Town appropriate the sum of \$25,000.00 for the purpose of updating the Comprehensive (Master) Plan, and to meet said appropriation, transfer \$25,000.00 from Free Cash, to be expended under the direction of the Planning Director.
Voice vote: Motion carried.

Article 36 - Subject: Amend Historic District Map – 91 Bay View Road – Moved and seconded that the Town amend the Historic Districts Map dated March 10, 2012 on file with the Town Clerk to create the Bay View Road Local Historic District and add the property comprised of .58 acres, more or less, and the buildings located upon it at 91 Bay View Road, known as Assessor Parcel #025-024 on Assessor Map 110 dated January 1, 2015 effective March 12, 2016. **Voice vote: Motion carried.**



Article 37 - Subject: Amend Historic District Map – 120 Bay Road – Moved and seconded that the Town amend the Historic Districts Map dated March 10, 2012 on file with the Town Clerk to create the Bay Road Local Historic District and add the property comprised of .47 acres, more or less, and the buildings located upon it at 120 Bay Road, known as Assessor Parcel #025-036 on Assessor Map 111 dated January 1, 2015 effective March 12, 2016. **Voice vote: Motion carried.**



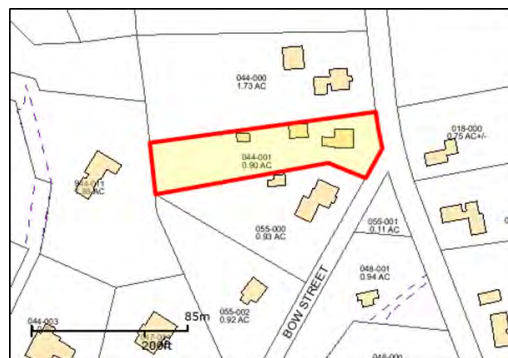
120 Bay Road

Article 38 - Subject: Amend Historic District Map – 233 Powder Point Avenue – Moved and seconded that the Town amend the Historic Districts Map dated March 10, 2012 on file with the Town Clerk to create the Powder Point Avenue Local Historic District and add the property comprised of 1.32 acres, more or less, and the buildings located upon it at 233 Powder Point Avenue, known as Assessor Parcel #102-003 on Assessor Map 134 dated January 1, 2015 effective March 12, 2016. **Voice vote: Motion carried.**



233 Powder Point Ave

Article 39 - Subject: Amend Historic District Map – 1250 Tremont Street – Moved and seconded that the Town amend the Historic Districts Map dated March 10, 2012 on file with the Town Clerk to create the Millbrook Local Historic District and add the property comprised of .90 acres, more or less, and the buildings located upon it at 1250 Tremont Street, known as Assessor Parcel #044-001 on Assessor Map 090 dated January 1, 2015 effective March 12, 2016. **Voice vote: Motion carried.**



1250 Tremont St

Article 40 - Subject: Accept Easement From Webster Point Village, LLC – Moved and seconded that the Town authorize the Selectmen to accept, on such terms and conditions as the Selectmen shall determine, non-exclusive easements within the Towns of Duxbury and Marshfield, shown more or less on a plan entitled Webster Point Village Definitive Subdivision Plan Duxbury & Marshfield, Massachusetts, prepared by Sitec Environmental, Inc. dated April 10, 2014 on file with the Town Clerk and the Building Department, for the purposes as printed in the Warrant.
Yes 102; No 26. Motion carried.

The Annual Town Meeting was adjourned sine die at 9:29pm on Monday, March 14, 2016.

I hereby certify the minutes of the meeting and the methods of achieving them were voted at the Annual Town Meeting.

Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

Certification of Funds:

Appropriation:	\$76,542,588.00
Tax Levy:	\$73,190,224.00
Free Cash:	\$1,136,410.00
Other Available Funds	\$1,500,954.00
Borrowing	\$715,000.00

Attendees:

<u>Precinct</u>	<u>Saturday, March 12</u>	<u>Monday, March 14</u>
1	65	45
2	85	53
3	40	53
4	45	20
5	34	36
6	<u>31</u>	<u>21</u>
Total	300	228

**Special Town Meeting
Saturday, March 12, 2016
Performing Arts Center
73 Alden Street
Duxbury, Massachusetts**

The Special Town Meeting was called after the opening and recessing of the Annual Town Meeting on Saturday, March 12, 2016 in the Performing Arts Center at 73 Alden Street, Duxbury. The Special Town Meeting was called to order at 9:15am and was adjourned at 10:05am sine die.

ARTICLE 1 - Subject: Supplemental Appropriations – Moved and seconded that the Town appropriate by transfer from available funds sums of money to supplement appropriations previously voted under Article 5 of the Annual Town Meeting of March 14, 2015 for the Fiscal Year beginning July 1, 2015 for line items in the budgets of various Town Departments as follows:

Yes 118; No 9. Motion carried.

Item #	Department	Budget	Adjustment	Revised FY16 Budget	Funding Source
1	132 – Reserve Fund	\$185,700	\$75,000	\$260,700	Free Cash
2	122 – Town Manager - Other Expenses	\$12,650	\$5,000	\$17,650	Dept 122 - Town Manager – Personal Services
3	161 – Town Clerk – Personal Services	\$136,101	\$23,653	\$159,754	Free Cash
4	419 – DPW Administration – Personal Services	\$267,657	\$11,000	\$278,657	294 – DPW Lands & Natural Resources – Personal Services
5	421 – DPW Vehicle Maintenance – Other Expenses	\$119,000	\$48,000	\$167,000	Free Cash
6	423 – Snow & Ice Removal – Personal Services	\$60,400	\$20,000	\$80,400	Free Cash
7	423 – Snow & Ice Removal – Other Expenses	\$111,000	\$110,000	\$221,000	Free Cash
8	431 – DPW Transfer Station – Other Expenses	\$473,000	\$125,000	\$598,000	294 – DPW Lands & Natural Resources – Personal Services (\$10,000) 418 – Fuel Depot – Other Expenses (\$115,000)

ARTICLE 2 - Subject: Unpaid Bills – Moved and seconded that the Town appropriate the sum of **\$43,381.24** to pay the following unpaid bills of previous fiscal years which may be legally unenforceable due to the insufficiency of an appropriation; and to meet said appropriation, transfer the sums of **\$43,381.24** from Free Cash:

Line #	Vendor	Department	Amount
1	Ahold USA Pharmacy	Veterans' Services	\$172.95
2	Verizon	DPW Administration	\$361.99
3	Brody Hardoon Perkins & Kesten	Legal Services	\$26,613.36
4	ACE – Duxbury Solar, LLC	Police	\$5,058.19
5	ACE – Duxbury Solar, LLC	Fire	\$1,945.46
6	ACE – Duxbury Solar, LLC	DPW Transfer Station	\$218.90
7	ACE – Duxbury Solar, LLC	DPW Cemetery	\$61.28
8	ACE – Duxbury Solar, LLC	Pool Enterprise	\$8,949.11
Total			<u>\$43,381.24</u>

131; No 4. Motion carried by the requisite 9/10 vote.

ARTICLE 3 - Subject: Union Contracts – Moved and seconded to indefinitely postpone this Article.
Voice vote: Motion carried.

ARTICLE 4 - Subject: Assessor's Legal And Appraisal Services – Moved and seconded that the Town appropriate the sum of \$30,000.00 for Assessor's Legal and Appraisal Services, and to meet said appropriation, transfer the sum of \$30,000.00 from Overlay Surplus, to be expended under the direction of the Town Manager. **Yes 123; No 12. Motion carried.**

ARTICLE 5 - Subject: Fiscal 2009 Overlay – Moved and seconded that the Town appropriate the sum of \$480.04 for Fiscal 2009 Overlay, and to meet said appropriation, transfer the sum of \$480.04 from Overlay Surplus, to be expended under the direction of the Town Manager. **Yes 125; No 3. Motion carried.**

ARTICLE 6 - Subject: Transfer To The Percy Walker Pool Enterprise Fund – Moved and seconded that the Town appropriate the sum of \$1,648.00 to supplement appropriations previously voted under Article 5 of the Annual Town Meeting of March 14, 2015 for the Percy Walker Pool Enterprise Fund, and to meet said appropriation, transfer the sum of \$1,648.00 from the Personnel Plan appropriation approved under Article 4 of the March 14, 2015 Annual Town Meeting, to be expended under the direction of the Town Manager. **Yes 126; No 7. Motion carried.**

ARTICLE 7 - Subject: CPC – Land Purchase Costs – Moved and seconded that the Town appropriate the sum of \$147,800.00 for the Merry Property Purchase costs, and to meet said appropriation, transfer the sum of \$147,800.00 from Community Preservation Fund Undesignated Fund Balance, to be expended under the direction of the Community Preservation Committee. **Yes 123; No 10. Motion carried.**

ARTICLE 8 - Subject: Fund Submersible Irrigation Pumping System – North Hill Country Club – Moved and seconded that the Town raise and appropriate the sum of \$100,000.00 for the purchase of a submersible irrigation pumping system and any associated costs at North Hill Country Club, and to meet said appropriation, transfer the sum of \$100,000.00 from Free Cash, to be expended under the direction of the Town Manager. **Yes 123; No 28. Motion carried.**

ARTICLE 9 - Subject: Police Outside Detail Account – Moved and seconded that the Town appropriate the sum of \$1,846.47 to the Police Outside Detail Account, and to meet said appropriation, transfer the sum of \$1,846.47 from Free Cash, to be expended under the direction of the Town Manager.
Yes 131; No 14. Motion carried.

ARTICLE 10 - Subject: Transfer To The Pension Reserve Fund – Moved and seconded that the Town appropriate the sum of \$80,000.00 to the Pension Reserve Fund, and to meet said appropriation, transfer the sum of \$80,000.00 from Free Cash.
Yes 117; No 28. Motion carried.

ARTICLE 11 - Subject: Transfer To Other Post-Employment Benefits (OPEB) – Moved and seconded that the Town appropriate the sum of \$300,000.00 to the Other Post-Employment Benefits Trust Fund (OPEB), and to meet said appropriation, transfer the sum of \$300,000.00 from Free Cash.
Yes 121; No 35. Motion carried.

ARTICLE 12 - Subject: Transfer To The Stabilization Fund – Moved and seconded that the Town appropriate the sum of \$100,000.00 to the Stabilization Fund, and to meet said appropriation, transfer the sum of \$100,000.00 from Free Cash to such fund.
Yes 141; No 14. Motion carried by requisite 2/3 vote.

ARTICLE 13 - Subject: Transfer To Accrued Liabilities And Compensated Absences Fund – Moved and seconded that the Town appropriate the sum of **\$125,000.00** to the Accrued Liabilities and Compensated Absences Fund, and to meet said appropriation, transfer **\$125,000.00** from Free Cash to such fund, to be expended under the direction of the Town Manager.
Yes 144; No 16. Motion carried.

I hereby certify the minutes of the meeting and the methods of achieving them were voted at the Special Town Meeting held within the Annual Town Meeting on March 12, 2016 from 9:15am until adjournment sine die at 10:05am.

Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

Certification of Funds:

Appropriation	\$1,347,808.75
Transfer from Free Cash	\$1,026,880.71
Transfer from Other Funds	\$320,928.04

ANNUAL TOWN ELECTION

March 26, 2016

Town of Duxbury

93 Chandler Street

OFFICIAL RESULTS

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Selectman							
Blanks	116	102	86	61	65	58	488
Shawn M. Dahlen	251	332	220	198	193	170	1,364
Write-in	23	17	14	8	12	8	82
Total	390	451	320	267	270	236	1,934
Assessor							
Blanks	53	33	32	42	29	27	216
James G. MacNab	226	214	226	149	178	145	1,138
John W. Britten	111	203	62	76	62	64	578
Write-in	0	1	0	0	1	0	2
Total	390	451	320	267	270	236	1,934
Moderator							
Blanks	37	33	24	34	23	22	173
John J. Tuffy	237	301	230	186	188	152	1,294
William F. Zachmann	115	117	66	46	58	60	462
Write-in	1	0	0	1	1	2	5
Total	390	451	320	267	270	236	1,934
Town Clerk							
Blanks	87	61	65	64	59	41	377
Susan C. Kelley	294	387	254	201	209	193	1,538
Write-in	9	3	1	2	2	2	19
Total	390	451	320	267	270	236	1,934
School Committee (Vote 2)							
Blanks	77	95	67	50	45	59	393
Julia B. Adams	197	191	155	143	119	97	902
James C. Burke	155	190	126	110	119	99	799
Shannon Hall Moesaa	175	240	146	129	134	102	926
Coleen Horgan Slocum	173	186	145	101	123	115	843
Write-in	3	0	1	1	0	0	5
Total	780	902	640	534	540	472	3,868
Planning Board							
Blanks	127	100	88	77	63	56	511
Jennifer W. Turcotte	262	348	227	189	204	180	1,410
Write-in	1	3	5	1	3	0	13
Total	390	451	320	267	270	236	1,934

ANNUAL TOWN ELECTION**March 26, 2016****Town of Duxbury****93 Chandler Street****OFFICIAL RESULTS**

Library Trustees (Vote 2)							
Blanks	294	314	225	202	198	176	1,409
Lamont R. Healy	241	254	202	160	174	144	1,175
Karen L. O'Brien	244	328	211	172	166	152	1,273
Write-in	1	6	2	0	2	0	11
Total	780	902	640	534	540	472	3,868
Housing Authority (5 Years)							
Blanks	124	101	87	75	63	64	514
Paul E. McCormack	263	349	232	190	205	172	1,411
Write-in	3	1	1	2	2	0	9
Total	390	451	320	267	270	236	1,934
Housing Authority (2 Years)							
Blanks	120	106	81	75	68	63	513
Stephen McCarthy, Sr.	270	344	238	191	201	173	1,417
Write-in	0	1	1	1	1	0	4
Total	390	451	320	267	270	236	1,934

I hereby certify the results of the Town Election held on March 26, 2016 at the Chandler School Gymnasium from 8am - 8pm.

Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

SPECIAL STATE PRIMARY
April 12, 2016
Town of Duxbury
93 Chandler Street
OFFICIAL RESULTS

DEMOCRATIC PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in General Court, Plymouth & Norfolk District							
Blanks	0	0	0	0	0	0	0
Paul J. Gannon	18	6	7	21	25	14	91
Joan Meschino	47	29	40	22	31	24	193
Write-in	0	0	1	0	0	0	1
Total	65	35	48	43	56	38	285
REPUBLICAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in General Court, Plymouth & Norfolk District							
Blanks	0	0	0	0	0	0	0
Stephen D. Gill	6	9	7	7	11	7	47
Patrick M. O'Connor	54	35	21	28	26	23	187
Write-in	0	0	1	0	0	0	1
Total	60	44	29	35	37	30	235
GREEN RAINBOW PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in General Court, Plymouth & Norfolk District							
Blanks	0	0	0	0	0	0	0
Write-in	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0
UNITED INDEPENDENT PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in General Court, Plymouth & Norfolk District							
Blanks	0	0	0	0	0	0	0
Write-in	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0

I hereby certify the results of the Special State Primary Election held on April 12, 2016 at the Chandler School Gymnasium from 7am - 8pm.

Respectfully submitted,

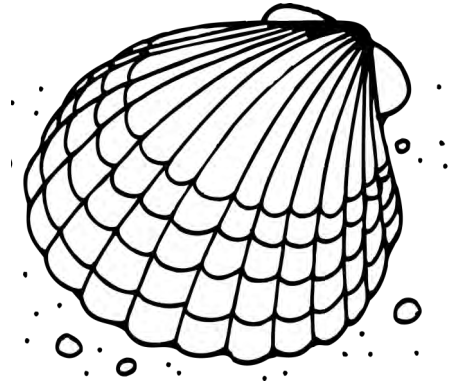
Susan C. Kelley,
Duxbury Town Clerk

SPECIAL STATE ELECTION
May 10, 2016
Town of Duxbury
93 Chandler Street
OFFICIAL RESULTS

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in General Court, Plymouth & Norfolk District							
Blanks	0	0	0	0	0	0	0
Joan Meschino	76	70	62	71	53	56	388
Patrick M. O'Connor	98	71	57	58	89	53	426
Write-in	0	1	0	0	0	0	1
Total	174	142	119	129	142	109	815

I hereby certify the results of the Special State Election held on May 10, 2016 at the Chandler School
Gymnasium from 7am - 8pm.
Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

Finance



Assessing Department
Finance Committee
Finance Director
Fiscal Advisory Committee
Human Resources
Town Accountant
(Including financial reports)
Treasurer/Collector
Trust Funds

Assessing Department

Fiscal Year 2016 was an Interim Revaluation year for the Town. This consists of a review of sales occurring during calendar year 2015. Overall the average residential single family property increased in value by 2.86%. Within individual neighborhoods there were assessed value fluctuations ranging from -7.07% to 14.60%. After analysis of the all the data from the Director of Assessing Steve Dunn the Board reviewed the information and received approval from the Department of Revenue Bureau of Accounts for the FY2016 tax rate of \$15.55. The process was completed in time for the tax bills to be issued on schedule as in prior years.

At this year's Annual Town Election in March, James G. MacNab was re-elected to his fourth term on the Board of Assessors. Jamie was first elected to the Board in March of 2004.

The Board continued a Payment In Lieu of Taxes initiative under which the Town's non-profit tax exempt properties were solicited to make a financial contribution to support such Town services such as police and fire protection and DPW services. A total of \$7,975.62 was received under this program.

Jeff Funk continued cyclical inspections. Much of his work during FY 2016 concentrated in Area 8 of the Town. Cyclical inspections are completed on an annual basis within one of the nine different inspection sections of Town. Completing this process in-house by an employee of the Town helps the Department to maintain a consistent database and stay within compliance of the DOR requirements.

The new growth for FY 2016 was \$631,476, a 45.41% increase over the prior year's figure.

Notable Assessment Statistics

<u>Assessment Data</u>	<u>FY 2015</u>	<u>FY 2014</u>
Taxable Real Estate	\$3,461,482,265 7.15%	\$3,230,648,070
Personal Property	\$44,938,420 -2.07%	\$45,889,560
Total Real and Personal	\$3,506,420,685 7.02%	\$3,276,537,630
Average Single Family Assessment	\$609,200 7.18%	\$568,400

<u>Assessment Data</u>	<u>FY 2016</u>	<u>FY 2015</u>
Taxable Real Estate	\$3,480,420,057 0.55%	\$3,461,482,265
Personal Property	\$48,372,550 7.64%	\$44,938,420
Total Real and Personal	\$3,528,792,607 0.64%	\$3,506,420,685
Average Single Family Assessment	\$626,600 2.86%	\$609,200

In closing, we want to thank the dedicated staff of the Assessors' Office, Trudi Boc, Dottie Lamoureux, Jeff Funk & Steve Dunn for their hard work and great customer service.

Respectfully submitted,

Board of Assessors

June E. Albritton, MAA, Chair; Linda M. Collari, Vice Chair; James G. MacNab, Clerk

Finance Committee

Each year I look to this report as a lesson in how quickly things can change in a place that strives to remain the same. We value our history and our unique sense of place in a world that spins ever faster with technology and short fuse lead times. As a town and Finance Committee we strive to balance the preservation instincts we all share with the demands of modern commerce. This year was no exception.

Instead of building new buildings, FY 16 has taken a hard look at refining operations and adjusting to new programs and spaces. The schools have settled into their new home and continue to introduce technology into all aspects of the curriculum. The Fire Department Dispatch team has taken on responsibility for additional towns, enabling us to access state funds and improve service to the town. The DPW continues to fight Mother Nature and keep our buildings, equipment and roads safe and functioning at expected efficiency. All this while the specter of a decaying DPW barn looms. Policing faces the challenges of today's world which sadly include not only protecting our property, but also our young adults from the growing opioid epidemic. The Council on Aging has been nationally recognized as a model program and ever increasing demands are met with grace and competence. We struggle as a community to define how we want to control and encourage growth at the same time. The Land Use Boards and Committees work to define and improve our zoning by laws, but the need of a new comprehensive plan to set our path has become imperative. We welcomed a new Town Planner and see the desire for cooperation between land use boards growing. This single effort will be the most impactful in our future growth and help us navigate the upcoming years.

We also said goodbye (kind of) to our favorite son, Harbormaster Don Beers. If one man could define the spirit of a community it would be him. Although it is this committee's job to measure achievement in dollars and "sense", I doubt anyone could put a price on the gift his service has brought the town. His domain has been and continues to be a significant part of our identity and financial blueprint. The careful balancing of this resource as a source of revenue with the environmental concerns we all face will be an ongoing juggling act.

As a committee, we struggle with providing the best services to our community while keeping the cost to our citizens in check. We are left with little wiggle room when it comes to labor costs, therefore increased demands for services need to be carefully vetted. We have encouraged the Town and School leaders to find efficiency in combined services, most notably IT. The town has made a large investment in technology for our schools which will need to be supported financially on an annual basis. We must work together to make these investments benefit all areas of government. Technology must be used to provide better service to our citizens and help control costs. There can be no room for silos in town government that expand cost to the taxpayer. Each department must be operated with the most efficient staffing models. Benefits are a significant part of labor cost and we must reserve these benefits for only full time employees as a matter of policy.

We continue to enjoy the support of our Finance Department and Town Manager. I have been involved in Duxbury government for over twenty years and the availability of information, transparency and quality of leadership is at an all-time high. We continue to work with these men and women to provide thoughtful recommendations for a secure financial future.

Respectfully submitted,
Betsy Sullivan, Chair

Finance Director

The Finance Director is responsible for the coordination of all financial activities of the Town. The Department of Finance is composed of Accounting, Assessing, and Treasury & Collections. Within the Department are responsibilities that include but are not limited to revenue and expenditure management, payroll and vendor warrant payments, tax collections and land valuations.

Fiscal year 2016 continued a trend of years of financial challenge. It should come as no surprise to anyone that revenues remain flat while the cost of providing services to the residents of Duxbury continues to increase. Chapter 70 revenues increased by 1.64% while Undesignated Governmental Aid, formally known as Lottery, increased by 3.60%. Over the past three years Local Aid has shown an average annual increase of 2.19%; 1.97 percent over a five year period.

Local Assessments actually decreased by 5.47 percent from the previous year. Over the past three years has shown an average annual increase of 8.44%. 13.13 percent over a five year period. These increases have been the result of astonishing increases in Charter School Assessments, however this year the assessment decreased by 19.81% over FY 2015.

Local Receipts saw a 9.30% increase over FY 2015. This increase was driven primarily by unexpected jumps in Motor Vehicle Excise and Building Permits. Such an increase is not expected to continue, however. Motor Vehicle demands generated the unexpected surplus while the Island Creek development progressed ahead of schedule. Over a three year period however, revenues have increased less than 4.30 percent annually.

The FY 2016 operating budget, totaling \$69,031,026 represents an increase of nearly 3.15% over the FY 2015 budget. Debt service declined for the second year in a row; most recently by over 2.0%. Funded entirely with recurring revenue, this budget provided for the same level of services historically delivered by the municipality.

Again this year the Town was able to substantially increase its reserves. As of June 30th the balance in the Stabilization fund stood at \$3,689,990 which represents 6.13% of the operating budget net of debt service.

The Town was able to dedicate nearly \$2.5 million to its comprehensive C.I.P. program. From these funds, the Town was able to replace and update equipment for the DPW, replace a pumping engine in the Fire department, pave various areas around Town, and continue upgrades to the Town's communication infrastructure.

Health Insurance, as always is an area that requires a lot of attention. Despite our best efforts at encouraging participation in wellness programs, the Town experienced an unusually high incidence of insurance claims. In fact, for the first time during my tenure the fund experienced a loss. The good news is that we have been preparing for anomalies such as this for a long time. The fund was able to absorb the hit and remain solvent. Rising costs as well as increased claims will require the Town to increase its rates for the first time in several years.

Other Post-Employment Benefits, (OPEB), is another topic that has been in the news lately. Retiree healthcare which comprises, by far, the biggest liability for Duxbury stands at \$44,676,698 as of the last actuarial study for period ending June 30, 2014. It is recommended that a study be done every two years and the Town is in the process of doing just that. Duxbury has implemented many changes to its health plans over the years in an effort to reduce this liability; including but not limited to, requiring retiree participation in Medicare, increasing co-pays, deductibles, and other costs borne by employees/retirees, and creating and funding a Trust. While not required to do so, Duxbury has been funding this trust for several years. While small in comparison to the overall liability, these deposits add up. As of June 30th the balance in the trust is, \$1,435,560. Low interest rates and limited funds will make it difficult to meet our goal of fully funding, but this will not deter our efforts.

As the fiscal year came to a close, the Town borrowed \$5,700,000 in temporary notes to fund the completion of the HS/MS construction project. Additionally, \$200,000 was borrowed to provide funding for engineering studies for the Powder Point Bridge. The interest rate for the entire package was 0.80%.

In April, Jill Stewart was promoted to the position of Treasurer/Collector. Jill brings with her many years of experience in the area of Treasury & Collections and has held both the Assistant Treasurer and Assistant Collector positions while in the employ of Duxbury. Jill is a welcome addition to the Finance Department management team.

Thanks again to the many people who were able to make all this happen.

Respectfully submitted,
John M. Madden, Finance Director

Fiscal Advisory Committee

The Fiscal Advisory Committee has 9 members appointed by the Moderator. Its primary responsibility is to review capital projects that cost in excess of \$25,000 and have a useful life of 3 years or more. During the winter we meet with Town Department heads to ascertain and assess the critical need of various equipment requests and building related projects, capital related school requests and projects put forth by the Water Department.

After studying the various requests, Fiscal Advisory prioritizes the items that need to be funded based on a budget directed by the Finance Director. Once we have decided on the priorities and recommendations, that information is shared with the Finance Committee and the Board of Selectmen.

In addition to these responsibilities, Fiscal Advisory reviews all fee requests by comparing the fee requests versus that of other towns. All efforts are made to only increase fees necessary to offset the related costs of the services provided.

Finally, each year Fiscal Advisory produces a long-term capital budget report that is presented at the Annual Town Meeting. This report estimates the effect on our estimated tax rate for our residents based on the various capital requests being undertaken or considered by the town.

Respectfully submitted,
Nancy von Stackelberg, Chair

Human Resources

This Department is staffed by; Human Resources Director - Jeannie Horne, Human Resources Assistant - Marianne Gonsalves, and Benefits Specialist-Phylis Hughes. It operates under the policy direction of the Personnel Board and the regular management of the Town Manager. Our work serves approximately 250 town employees, 480 school employees, and more than 400 combined retirees. This department provides compliance with, and interpretation of, the Town's Personnel Bylaws, collective bargaining contracts, employee policies and procedures, recruitment and selection of new employees, orientation and administration of benefit plans, legal compliance, training, employee relations, compensation, risk management and labor relations.

Policies and Procedures

The Human Resources Department works with the Town's Labor Counsel, Personnel Board, and Board of Selectmen to review policy and recommend revisions as necessary.

Recruitment, Selection and Retention

The Town's talented and dedicated employees continually provide excellent service and subject matter expertise to the citizens of Duxbury. This department assists all Town departments with policy interpretation, hiring, performance, separation and retirement.

Benefit Administration

This department administers employee benefits for all active and retired Town and School employees. We provide related communication and education, prepare required government reports, participate in audits, and manage the annual enrollment and benefit fairs for health, dental, life, accident, critical illness, cancer and disability insurance, as well as medical and dependent flexible spending accounts. Our self-insured health plans are carefully managed in partnership with our Insurance Committee.

Labor Relations

The Human Resources Director interprets and administers the terms of collective bargaining agreements, individual employment contracts, and acts as liaison for Labor Counsel and union representatives. This also position provides research and comparability studies to the Board of Selectman, Personnel Board, Town Manager, Finance Director, Labor Counsel and management team.

Compensation and Performance

The Human Resources Department, Town Manager, Finance Director and Personnel Board work together to manage the total compensation, annual performance evaluation and merit award processes to provide equitable and frequent opportunities for dialog about expectations and performance for employees.

Risk Management

Employee well-being remains an operational and strategic priority. The Risk Management Committee ensures that the Town and School's control measures create a safer work environment. This committee, comprised of the Human Resources Director, Human Resources Assistant, Executive Assistant to the Town Manager, Facilities Director and representatives from every Town and School Department. We meet quarterly with our workers compensation, general liability, property, and automobile insurance Loss Control Manager of Massachusetts Inter-local Insurance Association (MIIA).

The Town's risk exposure is further limited by; Injured on Duty insurance (for Fire, Harbormaster and Police employees), our occupational health provider 'Health Express', abundant training opportunities, safety related equipment and programs funded through related grants.

Again, we participated in the "MIIA Rewards" program, and thanks to our combined efforts the Town of Duxbury received a \$47,975 credit towards our overall premium costs due to our improved risk management procedures during FY 15. We thank our employees for helping us obtain this significant credit by making timely reports of losses, participating in the Risk Management Committee, using best practices, and taking full advantage of our training opportunities.

Training

Whenever possible we utilize no-cost training resources available through MIIA and AllOne Health, our Employee Assistance Provider (EAP). Through these partnerships, we continued to offer 'cluster' trainings to include surrounding municipal employers and our own employees. These trainings target specific areas of concern and loss experience.

Wellness Activities

The Town continues to encourage good health, better lifestyle awareness, and greater physical fitness for employees. We continue to see an increase in the number of employees participating in a variety of fitness offerings and fitness reimbursement for our Blue Cross Blue Shield subscribers.

We are proud to work for the Town of Duxbury employees and citizens. Our jobs are always rewarding, challenging, and enjoyable, thanks to these interactions. Your friendship, support, and humor, are always appreciated.

Respectfully submitted,

Jeannie Horne, Human Resources Director
Marianne Gonsalves, Human Resources Assistant
Phylis Hughes, Benefits Coordinator

Town Accountant

The Town prepared and submitted, for the eleventh year, The Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2015 and received the Certificate of Achievement for Excellence in Financial Reporting for the twelfth year. This achievement is accomplished with the cooperative efforts of the Assessors' office, the Treasurer/Collector's office, and the Accounting and Finance department with assistance from our auditors, Powers and Sullivan. The audit for Fiscal Year 2016 has been completed and the Comprehensive Annual Financial Report (CAFR) has been submitted to the Government Finance Officers Association (GFOA).

General Fund revenues came in approximately \$1,341,047 more than budgeted for the fiscal year ending June 30, 2016. State aid to the Town decreased from budgeted by \$29,508 while Motor Vehicle Excise taxes came in \$750,973 more than budgeted, as well as an increase of \$460,599 in licenses and permits. General Fund expenditures came in approximately \$713,967 less than budgeted. Some of the budgets that returned unexpended funds which attributed to this surplus were the Police Department for \$54,558, Fire Department for \$75,153, Inspectional Services for \$24,926, Fuel Depot for \$41,272, Central Buildings for \$27,168, Veteran's for \$38,711, Library returned \$54,828, and fire, liability and worker's compensation returned \$27,196, and due to the refunding of debt service \$49,264 was returned, all of which attributed to the surplus.

The Town is awaiting the certification of the 2016 General Fund Free Cash, as well as the Retained Earnings for the Water and Pool Enterprise Funds from the Department of Revenue.

The Town, for the seventh year has balanced the operating budget presented to town meeting without the use of free cash. From year to year we face an uncertainty in the level of funding that will be provided to the Town from the State. Even in these difficult economic times the Town will continue to strive to provide the level of services that have existed in the past.

Respectfully submitted,

Claudette Coutu
Town Accountant

Town of Duxbury
Combined Balance Sheet
June 30, 2016

	General Fund	Special Revenue	Capital Projects	Water Enterprise	Pool Enterprise	Trust and Agency	Long-Term Debt Group	Total
Cash - Unrestricted Checking	\$ 14,755,115	\$ 8,081,143	\$ 1,574,477	\$ 3,773,009	\$ (88,866)	\$ 19,376,553	\$ -	\$ 47,471,431
Cash - Restricted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000
Receivables	\$ 3,591,030	\$ 1,693	\$ -	\$ 267,379	\$ -	\$ -	\$ -	\$ 3,860,102
Accrued Receivables	\$ -	\$ 9,375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,375
Due From The Commonwealth	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due From The General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amounts to Be Provided	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 88,687,192	\$ 88,687,192
TOTAL ASSETS	\$ 18,346,145	\$ 8,092,211	\$ 1,574,477	\$ 4,040,387	\$ (88,866)	\$ 22,376,553	\$ 88,687,192	\$ 143,028,100
Warrants Payable	\$ 862,007	\$ 246,193	\$ 2,708	\$ 48,126	\$ 7,063	\$ 12,388	\$ -	\$ 1,178,485
Accrued Payrolls & Withholdings	\$ 2,721,776	\$ 65,328	\$ -	\$ 68	\$ -	\$ -	\$ -	\$ 2,787,172
Deferred Revenues	\$ 3,086,652	\$ 11,069	\$ -	\$ 267,379	\$ -	\$ -	\$ -	\$ 3,365,100
Allowance for Abatements & Exemptions	\$ 502,923	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 502,923
Claims Incurred But Not Reported	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,047,080	\$ -	\$ 1,047,080
Other Liabilities	\$ 452,403	\$ 306,183	\$ -	\$ -	\$ -	\$ 1,122,219	\$ -	\$ 1,880,805
Notes Payable	\$ -	\$ -	\$ 6,535,000	\$ -	\$ -	\$ -	\$ -	\$ 6,535,000
Bonds Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 88,687,192	\$ 88,687,192
Due to Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES	\$ 7,625,761	\$ 628,773	\$ 6,537,708	\$ 315,572	\$ 7,063	\$ 2,181,687	\$ 88,687,192	\$ 105,983,757
Reserved Fund Balance:								
Appropriations	\$ 2,225,396	\$ 5,905,349	\$ -	\$ 2,050,495	\$ 4,299	\$ -	\$ -	\$ 10,185,539
Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Purposes	\$ 5,127,521	\$ -	\$ (4,963,231)	\$ -	\$ -	\$ -	\$ -	\$ 164,290
Appropriation Deficits	\$ (435,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (435,000)
Retained Earnings	\$ -	\$ -	\$ -	\$ 1,674,320	\$ (100,228)	\$ -	\$ -	\$ 1,574,092
Unreserved Fund Balance:								
Designated	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,194,866	\$ -	\$ 20,194,866
Undesignated	\$ 3,802,467	\$ 1,558,089	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,360,556
TOTAL FUND BALANCE	\$ 10,720,384	\$ 7,463,438	\$ (4,963,231)	\$ 3,724,815	\$ (95,929)	\$ 20,194,866	\$ -	\$ 37,044,343
TOTAL LIABILITIES/FUND BALANCE	\$ 18,346,145	\$ 8,092,211	\$ 1,574,477	\$ 4,040,387	\$ (88,866)	\$ 22,376,553	\$ 88,687,192	\$ 143,028,100

Town of Duxbury
Combined Special Revenue Funds
June 30, 2016

Account Title	Fund 2200 School Lunch	Fund 2450 School Fed. Grts.	Fund 2550 School State Grts.	Fund 2750 School Revolving	Fund 2950 School Gifts	Sub-Total School Spec. Revenue Funds
Cash - Unrestricted Checking	\$ 405,027	\$ 68,933	\$ 771,417	\$ 2,197,712	\$ 131,240	\$ 3,574,329
Petty Cash	-	-	-	-	-	-
TOTAL CASH:	\$ 405,027	\$ 68,933	\$ 771,417	\$ 2,197,712	\$ 131,240	\$ 3,574,329
Tax Liens	-	-	-	-	-	-
User Charges	-	-	-	-	-	-
Utility Liens Added To Taxes	-	-	-	-	-	-
TOTAL TAXES & CHARGES RECEIVABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apportioned Assessments, Not Yet due	-	-	-	-	-	-
Apportioned Assessments Added To Taxes	-	-	-	-	-	-
TOTAL ASSESSMENTS RECEIVABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due From the Commonwealth	-	-	-	-	-	-
Other Assets	-	-	-	-	-	-
TOTAL ASSETS:	\$ 405,027	\$ 68,933	\$ 771,417	\$ 2,197,712	\$ 131,240	\$ 3,574,329
Warrants payable	\$ 151	\$ 1,112	\$ 73,746	\$ 51,632	\$ 4,694	\$ 131,335
Accrued Payroll	-	-	-	\$ 65,328	-	\$ 65,328
Prepaid Revenue	-	-	-	\$ 249,620	-	\$ 249,620
Other Liabilities	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-
Notes Payable	-	-	-	-	-	-
Due To General Fund	-	-	-	-	-	-
TOTAL LIABILITIES:	\$ 151	\$ 1,112	\$ 73,746	\$ 366,580	\$ 4,694	\$ 446,283
Fund Balance - Petty Cash	-	-	-	-	-	-
Fund Balance - Reserved for Encumbrances	-	-	-	-	-	-
Fund Balance - Federal Grants	-	67,821	-	-	-	67,821
Fund Balance - State Grants	-	-	697,671	-	-	697,671
Fund Balance - Revolving Fund	\$ 404,876	-	-	\$ 1,831,132	\$ 126,546	\$ 2,362,554
Fund Balance - Receipts Reserved for Appropriation	-	-	-	-	-	-
Fund Balance - Community Preservation	-	-	-	-	-	-
Undesignated Fund Balance	-	-	-	-	-	-
TOTAL FUND BALANCE:	\$ 404,876	\$ 67,821	\$ 697,671	\$ 1,831,132	\$ 126,546	\$ 3,128,046
TOTAL LIABILITIES/FUND BALANCE:	\$ 405,027	\$ 68,933	\$ 771,417	\$ 2,197,712	\$ 131,240	\$ 3,574,329

Town of Duxbury
Combined Special Revenue Funds
June 30, 2016

Account Title	Fund 2300 Highway	Fund 2400 Town Fed. Grts.	Fund 2500 Town State Grts.	Fund 2600 Receipts Reserved	Fund 2700 Town Revolving	Fund 2710 Park & Rec Revolv.	Fund 2800 Community Pres.	Fund 2900 Town Gifts	Sub-Total Town Spec. Revenue Funds	TOTAL
Cash - Unrestricted Checking	\$ (485,264)	\$ 6,843	\$ 50,128	\$ 562,761	\$ 26,484	\$ 80,140	\$ 3,667,182	\$ 598,540	\$ 4,506,814	\$ 8,081,143
Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CASH:	\$ (485,264)	\$ 6,843	\$ 50,128	\$ 562,761	\$ 26,484	\$ 80,140	\$ 3,667,182	\$ 598,540	\$ 4,506,814	\$ 8,081,143
Tax Liens	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,693	\$ -	\$ 1,693	\$ 1,693
User Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Liens Added To Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TAXES & CHARGES RECEIVABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,693	\$ -	\$ 1,693	\$ 1,693
Apportioned Assessments, Not Yet due	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apportioned Assessments Added To Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,375	\$ -	\$ 9,375	\$ 9,375
TOTAL ASSESSMENTS RECEIVABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,375	\$ -	\$ 9,375	\$ 9,375
Due From the Commonwealth	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS:	\$ (485,264)	\$ 6,843	\$ 50,128	\$ 562,761	\$ 26,484	\$ 80,140	\$ 3,678,250	\$ 598,540	\$ 4,517,882	\$ 8,092,211
Warrants payable	\$ -	\$ 3,164	\$ 47,637	\$ -	\$ 12,486	\$ 20,505	\$ 2,200	\$ 28,866	\$ 114,858	\$ 246,193
Accrued Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,328
Prepaid Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,635	\$ 6,447	\$ -	\$ 56,082	\$ 305,702
Other Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 481	\$ -	\$ 481	\$ 481
Deferred Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,069	\$ -	\$ 11,069	\$ 11,069
Notes Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES:	\$ -	\$ 3,164	\$ 47,637	\$ -	\$ 12,486	\$ 70,140	\$ 20,197	\$ 28,866	\$ 182,490	\$ 628,773
Fund Balance - Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance - Reserved for Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,998	\$ -	\$ 22,998	\$ 22,998
Fund Balance - Federal Grants	\$ -	\$ 3,679	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,679	\$ 71,500
Fund Balance - State Grants	\$ (485,264)	\$ -	\$ 2,491	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (482,773)	\$ 214,898
Fund Balance - Revolving Fund	\$ -	\$ -	\$ -	\$ -	\$ 13,998	\$ 10,000	\$ -	\$ 569,674	\$ 593,672	\$ 2,956,226
Fund Balance - Receipts Reserved for Appropriation	\$ -	\$ -	\$ -	\$ 562,761	\$ -	\$ -	\$ 2,076,966	\$ -	\$ 562,761	\$ 562,761
Fund Balance - Community Preservation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,558,089	\$ -	\$ 1,558,089	\$ 1,558,089
Undesignated Fund Balance	\$ (485,264)	\$ 3,679	\$ 2,491	\$ 562,761	\$ 13,998	\$ 10,000	\$ 3,658,053	\$ 569,674	\$ 4,335,392	\$ 7,463,438
TOTAL FUND BALANCE:	\$ (485,264)	\$ 3,679	\$ 2,491	\$ 562,761	\$ 13,998	\$ 10,000	\$ 3,658,053	\$ 569,674	\$ 4,335,392	\$ 7,463,438
TOTAL LIABILITIES/FUND BALANCE:	\$ (485,264)	\$ 6,843	\$ 50,128	\$ 562,761	\$ 26,484	\$ 80,140	\$ 3,678,250	\$ 598,540	\$ 4,517,882	\$ 8,092,211

Town of Duxbury
Capital Project Funds
June 30, 2016

Account Title	Fund 3101 Cemetery Exp. Project	Fund 3102 Pool Project	Fund 3103 Senior Center Parking Lot Project	Fund 3104 Crematory/Cemetery Office Facility	Fund 3105 Fire Station Design	Fund 3106 Police Station	Fund 3107 Powder Point Bridge	Fund 3108 Capital Equipment	Fund 3301 DMS & DHS Feasibility Study Proj.	Fund 3302 Chandler School Roof Project	Fund 3303 Schematic Design High & Middle School	Fund 3304 DMS & DHS Construction Project	Fund 3400 Completed Capital Projects	Sub-Total Capital Projects Town
Cash - Unrestricted Checking Due From Other Governments	\$ 1,242 \$ - \$ 1,242	\$ 17,614 \$ - \$ 17,614	\$ 14,446 \$ - \$ 14,446	\$ 1,463 \$ - \$ 1,463	\$ 19,544 \$ - \$ 19,544	\$ 8,794 \$ - \$ 8,794	\$ 129,772 \$ - \$ 129,772	\$ 253,870 \$ - \$ 253,870	\$ 50,159 \$ - \$ 50,159	\$ 312 \$ - \$ 312	\$ 98 \$ - \$ 98	\$ 754,211 \$ - \$ 754,211	\$ 25,775 \$ - \$ 25,775	\$ 1,277,300 \$ - \$ 1,277,300
TOTAL ASSETS	\$ 1,242	\$ 17,614	\$ 14,446	\$ 1,463	\$ 19,544	\$ 8,794	\$ 129,772	\$ 253,870	\$ 50,159	\$ 312	\$ 98	\$ 754,211	\$ 25,775	\$ 1,277,300
Warrants Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,708	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,708
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bid Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 6,135,000	\$ -	\$ 6,535,000
Bond Anticipation Notes Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Anticipation Notes Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 202,708	\$ 200,000	\$ -	\$ -	\$ -	\$ 6,135,000	\$ -	\$ 6,537,708
Special Purposes	\$ 1,242	\$ 17,614	\$ 14,446	\$ 1,463	\$ 19,544	\$ 8,794	\$ (72,936)	\$ 53,870	\$ 50,159	\$ 312	\$ 98	\$ (5,380,789)	\$ 25,775	\$ (5,260,408)
TOTAL FUND BALANCES	\$ 1,242	\$ 17,614	\$ 14,446	\$ 1,463	\$ 19,544	\$ 8,794	\$ (72,936)	\$ 53,870	\$ 50,159	\$ 312	\$ 98	\$ (5,380,789)	\$ 25,775	\$ (5,260,408)
TOTAL LIABILITIES/FUND BALANCES	\$ 1,242	\$ 17,614	\$ 14,446	\$ 1,463	\$ 19,544	\$ 8,794	\$ 129,772	\$ 253,870	\$ 50,159	\$ 312	\$ 98	\$ 754,211	\$ 25,775	\$ 1,277,300

Town of Duxbury
Capital Project Funds -Continued
June 30, 2016

Account Title	Fund 6131 Damon Wells Water Project	Fund 6132 Water Mains Water Project	Fund 6133 Birch St. Tank Water Project	Fund 6134 Pine St. Water Main Project	Fund 6195 Completed Water Cap. Proj.	Sub-Total Capital Projects Enterprise	TOTAL
Cash - Unrestricted Checking	\$ 132,368	\$ 83,949	\$ 70	\$ 55,790	\$ 25,000	\$ 297,177	\$ 1,574,477
Due From Other Governments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS	\$ 132,368	\$ 83,949	\$ 70	\$ 55,790	\$ 25,000	\$ 297,177	\$ 1,574,477
Warrants Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,708
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bid Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Anticipation Notes Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,535,000
Grant Anticipation Notes Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,537,708
Special Purposes	\$ 132,368	\$ 83,949	\$ 70	\$ 55,790	\$ 25,000	\$ 297,177	\$ (4,963,231)
TOTAL FUND BALANCES	\$ 132,368	\$ 83,949	\$ 70	\$ 55,790	\$ 25,000	\$ 297,177	\$ (4,963,231)
TOTAL LIABILITIES/FUND BALANCES	\$ 132,368	\$ 83,949	\$ 70	\$ 55,790	\$ 25,000	\$ 297,177	\$ 1,574,477

Town of Duxbury
Schedule of Combined Trust Funds
June 30, 2016

	<u>Fund 8100</u>	<u>Fund 8200</u>	<u>Fund 8300</u>	<u>Fund 8310</u>	<u>Fund 8900</u>	<u>TOTAL</u>
	<u>Non-Expendable</u>	<u>Expendable</u>	<u>Health Claims</u>	<u>OPEB</u>	<u>Agency</u>	
Cash -Unrestricted Checking	\$ 3,935,822	\$ 10,284,469	\$ 3,445,368	\$ 1,456,925	\$ 253,970	\$ 19,376,553
Cash - Restricted Savings	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000
Due from the General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Contributions Receivable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS	\$ 3,935,822	\$ 10,284,469	\$ 6,445,368	\$ 1,456,925	\$ 253,970	\$ 22,376,553
Warrants Payable	\$ -	\$ 12,875	\$ 1,285	\$ -	\$ (1,772)	\$ 12,388
Accrued Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To Other Governments	\$ -	\$ -	\$ -	\$ -	\$ 5,490	\$ 5,490
Deposits Held to Guarantee Performance	\$ -	\$ -	\$ -	\$ -	\$ 244,542	\$ 244,542
Claims Incurred But Not Reported	\$ -	\$ -	\$ 1,047,080	\$ -	\$ -	\$ 1,047,080
Other Liabilities	\$ -	\$ -	\$ 866,477	\$ -	\$ -	\$ 866,477
Special Details Payable	\$ -	\$ -	\$ -	\$ -	\$ 5,710	\$ 5,710
TOTAL LIABILITIES	\$ -	\$ 12,875	\$ 1,914,843	\$ -	\$ 253,970	\$ 2,181,687
Special Purposes	\$ -	\$ -	\$ -	\$ 1,456,925	\$ -	\$ 1,456,925
Non Expendable Trusts	\$ 3,935,822	\$ -	\$ -	\$ -	\$ -	\$ 3,935,822
Expendable Trusts	\$ -	\$ 10,271,594	\$ 4,530,525	\$ -	\$ -	\$ 14,802,119
Undesignated Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FUND BALANCE	\$ 3,935,822	\$ 10,271,594	\$ 4,530,525	\$ 1,456,925	\$ -	\$ 20,194,866
TOTAL LIABILITIES/FUND BALANCE	\$ 3,935,822	\$ 10,284,469	\$ 6,445,368	\$ 1,456,925	\$ 253,970	\$ 22,376,553

Town of Duxbury
General Fund
Fund 1000

BALANCE SHEET
June 30, 2016

Assets

Cash		\$ 14,754,180
Petty Cash		\$ 935
Receivables:		
Real Estate Tax	\$ 1,343,359	
Personal Property Tax	\$ 26,184	
Deferred Real Estate	\$ 344,428	
Tax Liens	\$ 96,593	
Tax Foreclosures	\$ 698,273	
Sewer Receivables	\$ 37,095	
Motor Vehicle Excise	\$ 367,829	
Boat and Other Excise	\$ 32,641	
Departmental Receivables	\$ 403,836	
Unapportioned Special Assessments	\$ 239,339	
Prepaid Expenses	\$ 1,455	
	<u>\$ 3,591,030</u>	\$ 3,591,030
Total Assets		<u><u>\$ 18,346,145</u></u>

Liabilities and Fund Balance

Liabilities:

Warrants Payable		\$ 862,007
Accrued Teachers Payroll		\$ 2,681,207
Accrued Liabilities		\$ -
Withholdings Payable		\$ 40,569
Abandoned Property & Unclaimed items		\$ 2,041
Deferred Revenues		\$ 3,086,652
Allowance For Abatements & Exemptions		\$ 502,923
Prepaid Property Taxes		\$ 446,622
Other Liabilities		\$ 3,740
Other Notes Payable		\$ -
Bond Anticipation Notes		\$ -

Fund Balances:

Appropriation Deficits	\$ (435,000)	
Special Purposes	\$ 1,127,096	
Reserve for Expenditures	\$ 1,098,300	
Reserve for Reduction of Future Excluded Debt	\$ 5,127,521	
Undesignated	\$ 3,802,467	
Total Fund Balance	<u>\$ 10,720,384</u>	\$ 10,720,384

Total Liabilities and Fund Balance		<u><u>\$ 18,346,145</u></u>
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TOWN OF DUXBURY

General Fund

Fund 100

REVENUES

Fiscal 2016 Summary

	<u>Recap Budget</u>	<u>June YTD</u>
Property Taxes:		
Real Estate & Personal Property	\$ 56,476,429.64	\$ 56,171,707.12
Tax Title/Rollback/Deferred	\$ -	\$ 67,204.04
	<u>\$ 56,476,429.64</u>	<u>\$ 56,238,911.16</u>
State Aid:		
Chapter 70	\$ 4,860,479.00	\$ 4,860,479.00
School Transportation	\$ -	\$ 12,085.00
School Construction	\$ -	\$ -
Tuition for State Wards	\$ -	\$ -
Charter School	\$ 10,716.00	\$ 10,297.00
	<u>\$ 4,871,195.00</u>	<u>\$ 4,882,861.00</u>
General Government:		
Lottery, Beano, etc.	\$ 817,139.00	\$ 817,139.00
Highway Fund	\$ -	
Police Career Incentive	\$ -	
Veteran's Benefits	\$ 74,923.00	\$ 81,463.00
Exemptions Veteran's	\$ 58,301.00	\$ -
Elderly Abatements	\$ -	\$ 10,587.00
State Owned Land	\$ 73,486.00	\$ 73,486.00
	<u>\$ 1,023,849.00</u>	<u>\$ 982,675.00</u>
Total State Aid	<u>\$ 5,895,044.00</u>	<u>\$ 5,865,536.00</u>
Local Aid:		
Motor Vehicle Excise	\$ 2,253,000.00	\$ 3,003,973.21
Other Excise	\$ 15,000.00	\$ 15,728.38
Pen & Int on Taxes	\$ 205,000.00	\$ 263,221.31
Payment in Lieu of Taxes	\$ 12,000.00	\$ 13,475.62
Chgs for Service : Sewer	\$ 240,000.00	\$ 312,022.49
Trash Disposal	\$ 525,000.00	\$ 616,259.20
Fees	\$ 110,000.00	\$ 136,356.63
Rentals	\$ 65,000.00	\$ 83,612.98
Departmental Revenue: Library	\$ 18,000.00	\$ 18,441.59
Cemetery	\$ 700,000.00	\$ 692,475.00
Recreation	\$ -	\$ 475.00
Other	\$ 90,000.00	\$ 107,498.59
Licenses & Permits	\$ 2,150,000.00	\$ 2,610,599.46
Fines & Forfeits	\$ 45,000.00	\$ 36,378.96
Investment Income	\$ 160,075.62	\$ 155,721.80
Gain/Loss Investment Portfolio	\$ -	
Unbudgeted Miscellaneous Revenue	\$ -	
Premium on Sale of Bonds	\$ -	\$ 11,675.92
Ambulance/Medicare	\$ 670,000.00	\$ 788,233.37
School Lunch & Adult Education Health Insurance	\$ -	
Medicare Part D	\$ -	
Total Local Receipts	<u>\$ 7,258,075.62</u>	<u>\$ 8,866,149.51</u>
Total Receipts	<u><u>\$ 69,629,549.26</u></u>	<u><u>\$ 70,970,596.67</u></u>

TOWN OF DUXBURY
GENERAL FUND
APPROPRIATION ACCOUNTS

Department

	ATM 3/14/15 Raise & App	Borrowing ATM/STMI	Free Cash Article	Other Financing Sources	STM Transfers	2016 Budget	2016 Transfer	2016 Revised budget	2016 Expenditures	2016 Encumbered	Return to General Fund
Town Meeting											
Expenses	\$ 3,650.00	\$ -	\$ -	\$ -	\$ -	\$ 3,650.00	\$ -	\$ 3,650.00	\$ 3,330.14	\$ -	\$ 319.86
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 3,650.00	\$ -	\$ -	\$ -	\$ -	\$ 3,650.00	\$ -	\$ 3,650.00	\$ 3,330.14	\$ -	\$ 319.86
Moderator											
Salaries	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 40.00	\$ -	\$ -	\$ 40.00
Total	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 40.00	\$ -	\$ -	\$ 40.00
Selectmen											
Salaries	\$ 237,897.00	\$ -	\$ -	\$ -	\$ (5,000.00)	\$ 232,897.00	\$ 4,377.00	\$ 237,274.00	\$ 237,163.42	\$ -	\$ 110.58
Expenses	\$ 12,650.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 17,650.00	\$ 5,077.00	\$ 22,727.00	\$ 17,494.40	\$ 4,555.35	\$ 677.25
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149.45	\$ 149.45	\$ 149.45	\$ -	\$ -
Total	\$ 250,547.00	\$ -	\$ -	\$ -	\$ -	\$ 250,547.00	\$ 9,603.45	\$ 260,150.45	\$ 254,807.27	\$ 4,555.35	\$ 787.83
Finance Com											
Expenses	\$ 450.00	\$ -	\$ -	\$ -	\$ -	\$ 450.00	\$ -	\$ 450.00	\$ 204.00	\$ -	\$ 246.00
Total	\$ 450.00	\$ -	\$ -	\$ -	\$ -	\$ 450.00	\$ -	\$ 450.00	\$ 204.00	\$ -	\$ 246.00
Finance Director											
Salaries	\$ 116,750.00	\$ -	\$ -	\$ -	\$ -	\$ 116,750.00	\$ 2,450.00	\$ 119,200.00	\$ 119,200.00	\$ -	\$ -
Expense	\$ 3,150.00	\$ -	\$ -	\$ -	\$ -	\$ 3,150.00	\$ -	\$ 3,150.00	\$ 2,387.07	\$ -	\$ 762.93
Total	\$ 119,900.00	\$ -	\$ -	\$ -	\$ -	\$ 119,900.00	\$ 2,450.00	\$ 122,350.00	\$ 121,587.07	\$ -	\$ 762.93
Accounting											
Salaries	\$ 224,138.00	\$ -	\$ -	\$ -	\$ -	\$ 224,138.00	\$ 1,995.00	\$ 226,133.00	\$ 214,459.66	\$ -	\$ 11,673.34
Expenses	\$ 8,030.00	\$ -	\$ -	\$ -	\$ -	\$ 8,030.00	\$ 1,000.00	\$ 9,030.00	\$ 8,945.64	\$ -	\$ 84.36
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 446.99	\$ 446.99	\$ 446.99	\$ -	\$ -
Total	\$ 232,168.00	\$ -	\$ -	\$ -	\$ -	\$ 232,168.00	\$ 3,441.99	\$ 235,609.99	\$ 223,852.29	\$ -	\$ 11,757.70
Audit											
Expenses	\$ 45,800.00	\$ -	\$ -	\$ -	\$ -	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	\$ -
Total	\$ 45,800.00	\$ -	\$ -	\$ -	\$ -	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	\$ -
Assessor											
Salaries	\$ 216,845.00	\$ -	\$ -	\$ -	\$ -	\$ 216,845.00	\$ 2,270.00	\$ 219,115.00	\$ 217,772.88	\$ -	\$ 1,342.12
Expenses	\$ 21,500.00	\$ -	\$ -	\$ -	\$ -	\$ 21,500.00	\$ -	\$ 21,500.00	\$ 18,285.31	\$ -	\$ 3,214.69
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 201.00	\$ 201.00	\$ 201.00	\$ -	\$ -
Total	\$ 238,345.00	\$ -	\$ -	\$ -	\$ -	\$ 238,345.00	\$ 2,471.00	\$ 240,816.00	\$ 236,259.19	\$ -	\$ 4,556.81

TOWN OF DUXBURY
GENERAL FUND
APPROPRIATION ACCOUNTS

	ATM 3/14/15 Raise & App	Borrowing ATM/STM	Free Cash Article	Other Financing Sources	STM Transfers	2016 Budget	2016 Transfer	2016 Revised budget	2016 Expenditures	2016 Encumbered	Return to General Fund
<u>Department</u>											
Treasurer/Collector											
Salaries	\$ 269,671.00	\$ -	\$ -	\$ -	\$ -	\$ 269,671.00	\$ 1,420.00	\$ 271,091.00	\$ 250,704.18	\$ -	\$ 20,386.82
Expenses	\$ 49,300.00	\$ -	\$ -	\$ -	\$ -	\$ 49,300.00	\$ -	\$ 49,300.00	\$ 48,618.00	\$ 243.81	\$ 438.19
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,233.10	\$ 4,233.10	\$ -	\$ -	\$ -
Total	\$ 318,971.00	\$ -	\$ -	\$ -	\$ -	\$ 318,971.00	\$ 5,653.10	\$ 324,624.10	\$ 303,555.28	\$ 243.81	\$ 20,825.01
Legal											
Expenses	\$ 255,000.00	\$ -	\$ -	\$ -	\$ -	\$ 255,000.00	\$ 80,000.00	\$ 335,000.00	\$ 309,678.77	\$ -	\$ 25,321.23
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,547.49	\$ 71,547.49	\$ -	\$ -	\$ -
Total	\$ 255,000.00	\$ -	\$ -	\$ -	\$ -	\$ 255,000.00	\$ 151,547.49	\$ 406,547.49	\$ 381,226.26	\$ -	\$ 25,321.23
Human Resources											
Salaries	\$ 116,825.00	\$ -	\$ -	\$ -	\$ -	\$ 116,825.00	\$ 2,810.00	\$ 119,635.00	\$ 116,762.86	\$ -	\$ 2,872.14
Expenses	\$ 32,160.00	\$ -	\$ -	\$ -	\$ -	\$ 32,160.00	\$ -	\$ 32,160.00	\$ 30,039.69	\$ 650.55	\$ 1,469.76
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,958.25	\$ 2,958.25	\$ -	\$ -	\$ -
Total	\$ 148,985.00	\$ -	\$ -	\$ -	\$ -	\$ 148,985.00	\$ 5,768.25	\$ 154,753.25	\$ 149,760.80	\$ 650.55	\$ 4,341.90
Information Systems											
Salaries	\$ 151,275.00	\$ -	\$ -	\$ -	\$ -	\$ 151,275.00	\$ 2,705.00	\$ 153,980.00	\$ 153,980.00	\$ -	\$ -
Expenses	\$ 277,359.00	\$ -	\$ -	\$ -	\$ -	\$ 277,359.00	\$ -	\$ 277,359.00	\$ 234,532.25	\$ 38,257.15	\$ 4,569.60
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,476.17	\$ 12,476.17	\$ -	\$ -	\$ -
Total	\$ 428,634.00	\$ -	\$ -	\$ -	\$ -	\$ 428,634.00	\$ 15,181.17	\$ 443,815.17	\$ 400,988.42	\$ 38,257.15	\$ 4,569.60
Tax Title											
Expenses	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 462.00	\$ -	\$ 7,538.00
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 462.00	\$ -	\$ 7,538.00
Town Clerk											
Salaries	\$ 136,101.00	\$ -	\$ -	\$ -	\$ 23,653.00	\$ -	\$ (5,000.00)	\$ 154,754.00	\$ 152,980.41	\$ -	\$ 1,773.59
Expenses	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 5,000.00	\$ 30,000.00	\$ 24,558.30	\$ 3,531.00	\$ 1,910.70
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310.13	\$ 310.13	\$ 310.13	\$ -	\$ -
Total	\$ 161,101.00	\$ -	\$ -	\$ -	\$ 23,653.00	\$ 184,754.00	\$ 310.13	\$ 185,064.13	\$ 177,848.84	\$ 3,531.00	\$ 3,684.29

TOWN OF DUXBURY
GENERAL FUND
APPROPRIATION ACCOUNTS

	ATM 3/14/15 Raise & App	Borrowing ATM/STMI	Free Cash Article	Other Financing Sources	STM Transfers	2016 Budget	2016 Transfer	2016 Revised budget	2016 Expenditures	2016 Encumbered	Return to General Fund
Conservation											
Salaries	\$ 132,737.00	\$ -	\$ -	\$ -	\$ -	\$ 132,737.00	\$ 1,650.00	\$ 134,387.00	\$ 134,382.45	\$ -	\$ 4.55
Expenses	\$ 12,200.00	\$ -	\$ -	\$ -	\$ -	\$ 12,200.00	\$ -	\$ 12,200.00	\$ 12,130.67	\$ -	\$ 69.33
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,041.55	\$ 3,041.55	\$ 2,934.10	\$ -	\$ 107.45
Total	\$ 144,937.00	\$ -	\$ -	\$ -	\$ -	\$ 144,937.00	\$ 4,691.55	\$ 149,628.55	\$ 149,447.22	\$ -	\$ 181.33
Planning Board											
Salaries	\$ 114,791.00	\$ -	\$ -	\$ -	\$ -	\$ 114,791.00	\$ 1,355.00	\$ 116,146.00	\$ 92,044.73	\$ -	\$ 24,101.27
Expenses	\$ 8,900.00	\$ -	\$ -	\$ -	\$ -	\$ 8,900.00	\$ -	\$ 8,900.00	\$ 8,335.75	\$ -	\$ 564.25
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 107.45	\$ 107.45	\$ -	\$ -	\$ 107.45
Total	\$ 123,691.00	\$ -	\$ -	\$ -	\$ -	\$ 123,691.00	\$ 1,462.45	\$ 125,153.45	\$ 100,380.48	\$ -	\$ 24,772.97
TOTAL GEN GOVT	\$ 2,480,219.00	\$ -	\$ -	\$ -	\$ 23,653.00	\$ 2,503,872.00	\$ 202,580.58	\$ 2,706,452.58	\$ 2,549,509.26	\$ 47,237.86	\$ 109,705.46
Police											
Salaries	\$ 2,995,960.00	\$ -	\$ -	\$ -	\$ -	\$ 2,995,960.00	\$ (88,374.47)	\$ 2,907,585.53	\$ 2,853,557.03	\$ -	\$ 54,028.50
Expenses	\$ 327,227.00	\$ -	\$ -	\$ -	\$ -	\$ 327,227.00	\$ 19,524.97	\$ 346,751.97	\$ 317,100.82	\$ 29,299.48	\$ 351.67
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,007.27	\$ 38,007.27	\$ 37,829.03	\$ -	\$ 178.24
Total	\$ 3,323,187.00	\$ -	\$ -	\$ -	\$ -	\$ 3,323,187.00	\$ (30,842.23)	\$ 3,292,344.77	\$ 3,208,486.88	\$ 29,299.48	\$ 54,558.41
Fire											
Salaries	\$ 2,855,585.00	\$ -	\$ -	\$ -	\$ 9,300.00	\$ 2,864,885.00	\$ 56,077.00	\$ 2,920,962.00	\$ 2,845,814.37	\$ -	\$ 75,147.63
Expenses	\$ 289,850.00	\$ -	\$ -	\$ -	\$ -	\$ 289,850.00	\$ -	\$ 289,850.00	\$ 282,927.03	\$ 6,918.09	\$ 4.88
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,319.73	\$ 4,319.73	\$ 4,319.73	\$ -	\$ -
Total	\$ 3,145,435.00	\$ -	\$ -	\$ -	\$ 9,300.00	\$ 3,154,735.00	\$ 60,396.73	\$ 3,215,131.73	\$ 3,133,061.13	\$ 6,918.09	\$ 75,152.51
Inspectional Svcs											
Salaries	\$ 435,730.00	\$ -	\$ -	\$ -	\$ -	\$ 435,730.00	\$ 2,815.00	\$ 438,545.00	\$ 418,849.39	\$ -	\$ 19,695.61
Expenses	\$ 100,100.00	\$ -	\$ -	\$ -	\$ -	\$ 100,100.00	\$ 25,000.00	\$ 125,100.00	\$ 110,592.98	\$ 9,276.62	\$ 5,230.40
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,573.47	\$ 5,573.47	\$ 5,573.47	\$ -	\$ -
Total	\$ 535,830.00	\$ -	\$ -	\$ -	\$ -	\$ 535,830.00	\$ 33,388.47	\$ 569,218.47	\$ 535,015.84	\$ 9,276.62	\$ 24,926.01
Animal Control											
Salaries	\$ 77,285.00	\$ -	\$ -	\$ -	\$ -	\$ 77,285.00	\$ 549.00	\$ 77,834.00	\$ 75,471.00	\$ -	\$ 2,363.00
Expenses	\$ 7,400.00	\$ -	\$ -	\$ -	\$ -	\$ 7,400.00	\$ -	\$ 7,400.00	\$ 4,953.66	\$ -	\$ 2,446.34
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 84,685.00	\$ -	\$ -	\$ -	\$ -	\$ 84,685.00	\$ 549.00	\$ 85,234.00	\$ 80,424.66	\$ -	\$ 4,809.34
Harbormaster											
Salaries	\$ 252,206.00	\$ -	\$ -	\$ -	\$ -	\$ 252,206.00	\$ 12,117.00	\$ 264,323.00	\$ 263,916.58	\$ -	\$ 406.42
Expenses	\$ 30,400.00	\$ -	\$ -	\$ -	\$ -	\$ 30,400.00	\$ 2,283.72	\$ 32,683.72	\$ 30,881.35	\$ 688.37	\$ 1,114.00
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,339.68	\$ 1,339.68	\$ 1,339.68	\$ -	\$ -
Total	\$ 282,606.00	\$ -	\$ -	\$ -	\$ -	\$ 282,606.00	\$ 15,740.40	\$ 298,346.40	\$ 296,137.61	\$ 688.37	\$ 1,520.42
TOTAL PUB SAFETY	\$ 7,371,743.00	\$ -	\$ -	\$ -	\$ 9,300.00	\$ 7,381,043.00	\$ 79,232.37	\$ 7,460,275.37	\$ 7,253,126.12	\$ 46,182.56	\$ 160,966.69

TOWN OF DUXBURY
GENERAL FUND
APPROPRIATION ACCOUNTS

Department

	ATM 3/14/15 Raise & App	Borrowing ATM/STM	Free Cash Article	Other Financing Sources	STM Transfers	2016 Budget	2016 Transfer	2016 Revised budget	2016 Expenditures	2016 Encumbered	Return to General Fund
Education											
Salaries	\$ 25,876,355.00	\$ -	\$ -	\$ -	\$ -	\$ 25,876,355.00	\$ 1,098,396.42	\$ 26,974,751.42	\$ 26,800,370.50	\$ -	\$ 174,380.92
Expenses	\$ 6,757,105.00	\$ -	\$ -	\$ -	\$ -	\$ 6,757,105.00	\$ (1,098,396.42)	\$ 5,658,708.58	\$ 5,615,100.14	\$ 217,186.90	\$ (173,578.46)
Laptop Lease Expense	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 299,790.25	\$ -	\$ 209.75
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158,658.33	\$ 158,658.33	\$ 143,674.74	\$ -	\$ 14,983.59
Total	\$ 32,933,460.00	\$ -	\$ -	\$ -	\$ -	\$ 32,933,460.00	\$ 158,658.33	\$ 33,092,118.33	\$ 32,858,935.63	\$ 217,186.90	\$ 15,995.80
TOTAL EDUCATION	\$ 32,933,460.00	\$ -	\$ -	\$ -	\$ -	\$ 32,933,460.00	\$ 158,658.33	\$ 33,092,118.33	\$ 32,858,935.63	\$ 217,186.90	\$ 15,995.80
DPW Management											
Salaries	\$ 267,657.00	\$ -	\$ -	\$ -	\$ 11,000.00	\$ 278,657.00	\$ 4,996.00	\$ 283,653.00	\$ 281,422.56	\$ -	\$ 2,230.44
Expenses	\$ 53,800.00	\$ -	\$ -	\$ -	\$ -	\$ 53,800.00	\$ -	\$ 53,800.00	\$ 45,161.00	\$ -	\$ 8,639.00
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,605.45	\$ 3,605.45	\$ 2,853.33	\$ -	\$ 752.12
Total	\$ 321,457.00	\$ -	\$ -	\$ -	\$ 11,000.00	\$ 332,457.00	\$ 8,601.45	\$ 341,058.45	\$ 329,436.89	\$ -	\$ 11,621.56
Vehicle Maintenance											
Salaries	\$ 160,026.00	\$ -	\$ -	\$ -	\$ -	\$ 160,026.00	\$ -	\$ 160,026.00	\$ 153,210.01	\$ -	\$ 6,815.99
Expenses	\$ 119,000.00	\$ -	\$ -	\$ -	\$ 48,000.00	\$ 167,000.00	\$ (6,000.00)	\$ 161,000.00	\$ 147,082.55	\$ 13,440.47	\$ 476.98
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,391.37	\$ 1,391.37	\$ 1,007.87	\$ -	\$ 383.50
Total	\$ 279,026.00	\$ -	\$ -	\$ -	\$ 48,000.00	\$ 327,026.00	\$ (4,608.63)	\$ 322,417.37	\$ 301,300.43	\$ 13,440.47	\$ 7,676.47
Highway Department											
Salaries	\$ 471,819.00	\$ -	\$ -	\$ -	\$ -	\$ 471,819.00	\$ -	\$ 471,819.00	\$ 464,195.23	\$ -	\$ 7,623.77
Expenses	\$ 70,500.00	\$ -	\$ -	\$ -	\$ -	\$ 70,500.00	\$ (2,500.00)	\$ 68,000.00	\$ 58,653.54	\$ 5,361.12	\$ 3,985.34
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,229.31	\$ 2,229.31	\$ 2,229.31	\$ -	\$ -
Total	\$ 542,319.00	\$ -	\$ -	\$ -	\$ -	\$ 542,319.00	\$ (270.69)	\$ 542,048.31	\$ 525,078.08	\$ 5,361.12	\$ 11,609.11
Snow & Ice											
Salaries	\$ 60,400.00	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 80,400.00	\$ 3,717.22	\$ 84,117.22	\$ 84,117.22	\$ -	\$ -
Expenses	\$ 111,000.00	\$ -	\$ -	\$ -	\$ 110,000.00	\$ 221,000.00	\$ -	\$ 221,000.00	\$ 214,475.28	\$ -	\$ 6,524.72
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,501.37	\$ 2,501.37	\$ 2,501.37	\$ -	\$ -
Total	\$ 171,400.00	\$ -	\$ -	\$ -	\$ 130,000.00	\$ 301,400.00	\$ 6,218.59	\$ 307,618.59	\$ 301,093.87	\$ -	\$ 6,524.72
Fuel Depot											
Expenses	\$ 312,500.00	\$ -	\$ -	\$ -	\$ (115,000.00)	\$ 197,500.00	\$ (10,000.00)	\$ 187,500.00	\$ 146,219.78	\$ 8.00	\$ 41,272.22
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,785.65	\$ 20,785.65	\$ 20,785.65	\$ -	\$ -
Total	\$ 312,500.00	\$ -	\$ -	\$ -	\$ (115,000.00)	\$ 197,500.00	\$ 10,785.65	\$ 208,285.65	\$ 167,005.43	\$ 8.00	\$ 41,272.22
Lands & Nat Res											
Salaries	\$ 454,963.00	\$ -	\$ -	\$ -	\$ (21,000.00)	\$ 433,963.00	\$ 1,500.00	\$ 435,463.00	\$ 407,442.54	\$ -	\$ 28,020.46
Expenses	\$ 44,000.00	\$ -	\$ -	\$ -	\$ -	\$ 44,000.00	\$ -	\$ 44,000.00	\$ 42,199.49	\$ -	\$ 1,800.51
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44.97	\$ 44.97	\$ -	\$ -	\$ 44.97
Total	\$ 498,963.00	\$ -	\$ -	\$ -	\$ (21,000.00)	\$ 477,963.00	\$ 1,544.97	\$ 479,507.97	\$ 449,642.03	\$ -	\$ 29,865.94

TOWN OF DUXBURY
GENERAL FUND
APPROPRIATION ACCOUNTS

<u>Department</u>	ATM 3/14/15 Raise & App	Borrowing ATM/STM	Free Cash Article	Other Financing Sources	STM Transfers	2016 Budget	2016 Transfer	2016 Revised budget	2016 Expenditures	2016 Encumbered	Return to General Fund
Street Lights											
Expenses	\$ 37,000.00	\$ -	\$ -	\$ -	\$ -	\$ 37,000.00	\$ -	\$ 37,000.00	\$ 35,921.03	\$ 1,078.97	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,112.95	\$ 3,112.95	\$ -	\$ -	\$ -
Total	\$ 37,000.00	\$ -	\$ -	\$ -	\$ -	\$ 37,000.00	\$ 3,112.95	\$ 40,112.95	\$ 39,033.98	\$ 1,078.97	\$ -
Transfer Station											
Salaries	\$ 234,444.00	\$ -	\$ -	\$ -	\$ -	\$ 234,444.00	\$ -	\$ 234,444.00	\$ 226,470.16	\$ -	\$ 7,973.84
Expenses	\$ 473,000.00	\$ -	\$ -	\$ -	\$ 125,000.00	\$ 598,000.00	\$ 22,000.00	\$ 620,000.00	\$ 614,703.76	\$ 100.00	\$ 5,196.24
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,902.06	\$ 7,902.06	\$ 7,902.06	\$ -	\$ -
Total	\$ 707,444.00	\$ -	\$ -	\$ -	\$ 125,000.00	\$ 832,444.00	\$ 29,902.06	\$ 862,346.06	\$ 849,075.98	\$ 100.00	\$ 13,170.08
Sewer Department											
Salaries	\$ 15,726.00	\$ -	\$ -	\$ -	\$ -	\$ 15,726.00	\$ 602.00	\$ 16,328.00	\$ 16,278.26	\$ -	\$ 49.74
Expenses	\$ 174,600.00	\$ -	\$ -	\$ -	\$ -	\$ 174,600.00	\$ 5,000.00	\$ 179,600.00	\$ 174,082.59	\$ 2,465.05	\$ 3,052.36
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,824.03	\$ 94,824.03	\$ 93,938.48	\$ -	\$ 885.55
Total	\$ 190,326.00	\$ -	\$ -	\$ -	\$ -	\$ 190,326.00	\$ 100,426.03	\$ 290,752.03	\$ 284,299.33	\$ 2,465.05	\$ 3,987.65
Cemetery											
Salaries	\$ 406,373.00	\$ -	\$ -	\$ -	\$ -	\$ 406,373.00	\$ 6,060.00	\$ 412,433.00	\$ 376,278.90	\$ -	\$ 36,154.10
Expenses	\$ 228,550.00	\$ -	\$ -	\$ -	\$ -	\$ 228,550.00	\$ (2,500.00)	\$ 226,050.00	\$ 204,656.71	\$ 11,657.17	\$ 9,736.12
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,228.76	\$ 1,228.76	\$ 1,228.76	\$ -	\$ -
Total	\$ 634,923.00	\$ -	\$ -	\$ -	\$ -	\$ 634,923.00	\$ 4,788.76	\$ 639,711.76	\$ 582,164.37	\$ 11,657.17	\$ 45,890.22
Central Building											
Salaries	\$ 61,193.00	\$ -	\$ -	\$ -	\$ -	\$ 61,193.00	\$ -	\$ 61,193.00	\$ 60,191.01	\$ -	\$ 1,001.99
Expenses	\$ 196,400.00	\$ -	\$ -	\$ -	\$ -	\$ 196,400.00	\$ (6,000.00)	\$ 190,400.00	\$ 162,448.69	\$ 2,316.06	\$ 25,635.25
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,773.52	\$ 7,773.52	\$ 5,451.33	\$ 1,791.83	\$ 530.36
Total	\$ 257,593.00	\$ -	\$ -	\$ -	\$ -	\$ 257,593.00	\$ 1,773.52	\$ 259,366.52	\$ 228,091.03	\$ 4,107.89	\$ 27,167.60
Turklin											
Expenses	\$ 9,550.00	\$ -	\$ -	\$ -	\$ -	\$ 9,550.00	\$ -	\$ 9,550.00	\$ 7,227.17	\$ 74.53	\$ 2,248.30
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 9,550.00	\$ -	\$ -	\$ -	\$ -	\$ 9,550.00	\$ -	\$ 9,550.00	\$ 7,227.17	\$ 74.53	\$ 2,248.30
Facilities Management											
Salaries	\$ 201,608.00	\$ -	\$ -	\$ -	\$ -	\$ 201,608.00	\$ 5,408.00	\$ 207,016.00	\$ 207,015.70	\$ -	\$ 0.30
Expenses	\$ 119,402.00	\$ -	\$ -	\$ -	\$ -	\$ 119,402.00	\$ -	\$ 119,402.00	\$ 117,696.00	\$ 193.82	\$ 1,512.18
Total	\$ 321,010.00	\$ -	\$ -	\$ -	\$ -	\$ 321,010.00	\$ 5,408.00	\$ 326,418.00	\$ 324,711.70	\$ 193.82	\$ 1,512.48
TOTAL PUBLIC WORKS	\$ 4,283,511.00	\$ -	\$ -	\$ -	\$ 178,000.00	\$ 4,461,511.00	\$ 167,682.66	\$ 4,629,193.66	\$ 4,388,160.29	\$ 38,487.02	\$ 202,546.35

TOWN OF DUXBURY
GENERAL FUND
APPROPRIATION ACCOUNTS

Department

Council on Aging

	ATM 3/14/15 Raise & App	Borrowing ATM/STM	Free Cash Article	Other Financing Sources	STM Transfers	2016 Budget	2016 Transfer	2016 Revised budget	2016 Expenditures	2016 Encumbered	Return to General Fund
Salaries	\$ 387,336.00	\$ -	\$ -	\$ -	\$ -	\$ 387,336.00	\$ 9,634.00	\$ 396,970.00	\$ 390,965.67	\$ -	\$ 6,004.33
Expenses	\$ 129,950.00	\$ -	\$ -	\$ -	\$ -	\$ 129,950.00	\$ -	\$ 129,950.00	\$ 122,976.10	\$ 5,057.26	\$ 1,916.64
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,043.02	\$ 9,043.02	\$ 7,634.98	\$ -	\$ 1,408.04
Total	\$ 517,286.00	\$ -	\$ -	\$ -	\$ -	\$ 517,286.00	\$ 18,677.02	\$ 535,963.02	\$ 521,576.75	\$ 5,057.26	\$ 9,329.01

Veteran's

Salaries	\$ 24,515.00	\$ -	\$ -	\$ -	\$ -	\$ 24,515.00	\$ 515.00	\$ 25,030.00	\$ 25,030.00	\$ -	\$ -
Expenses	\$ 121,675.00	\$ -	\$ -	\$ -	\$ -	\$ 121,675.00	\$ -	\$ 121,675.00	\$ 82,886.22	\$ 78.14	\$ 38,710.64
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 840.95	\$ 840.95	\$ 840.95	\$ -	\$ -
Total	\$ 146,190.00	\$ -	\$ -	\$ -	\$ -	\$ 146,190.00	\$ 1,355.95	\$ 147,545.95	\$ 108,757.17	\$ 78.14	\$ 38,710.64

TOTAL HUMAN SERVICES

	\$ 663,476.00	\$ -	\$ -	\$ -	\$ -	\$ 663,476.00	\$ 20,032.97	\$ 683,508.97	\$ 630,333.92	\$ 5,135.40	\$ 48,039.65
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Library

Salaries	\$ 978,091.00	\$ -	\$ -	\$ -	\$ -	\$ 978,091.00	\$ 24,781.00	\$ 1,002,872.00	\$ 972,637.02	\$ -	\$ 30,234.98
Expenses	\$ 310,721.00	\$ -	\$ -	\$ -	\$ -	\$ 310,721.00	\$ -	\$ 310,721.00	\$ 282,263.35	\$ 5,651.31	\$ 22,806.34
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,934.63	\$ 13,934.63	\$ 12,148.35	\$ -	\$ 1,786.28
Total	\$ 1,288,812.00	\$ -	\$ -	\$ -	\$ -	\$ 1,288,812.00	\$ 38,715.63	\$ 1,327,527.63	\$ 1,267,048.72	\$ 5,651.31	\$ 54,827.60

Recreation

Salaries	\$ 169,154.00	\$ -	\$ -	\$ -	\$ -	\$ 169,154.00	\$ 2,636.00	\$ 171,790.00	\$ 171,435.60	\$ -	\$ 354.40
Expenses	\$ 2,650.00	\$ -	\$ -	\$ -	\$ -	\$ 2,650.00	\$ -	\$ 2,650.00	\$ 2,626.52	\$ -	\$ 23.48
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 171,804.00	\$ -	\$ -	\$ -	\$ -	\$ 171,804.00	\$ 2,636.00	\$ 174,440.00	\$ 174,062.12	\$ -	\$ 377.88

North Hill

Expenses	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,292.75	\$ -	\$ 207.25
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,292.75	\$ -	\$ 207.25

Lifeguards

Salaries	\$ 19,320.00	\$ -	\$ -	\$ -	\$ -	\$ 19,320.00	\$ -	\$ 19,320.00	\$ 14,795.00	\$ -	\$ 4,525.00
Expenses	\$ 950.00	\$ -	\$ -	\$ -	\$ -	\$ 950.00	\$ -	\$ 950.00	\$ 925.44	\$ -	\$ 24.56
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 20,270.00	\$ -	\$ -	\$ -	\$ -	\$ 20,270.00	\$ -	\$ 20,270.00	\$ 15,720.44	\$ -	\$ 4,549.56

Historical Comm

Expenses	\$ 2,800.00	\$ -	\$ -	\$ -	\$ -	\$ 2,800.00	\$ -	\$ 2,800.00	\$ 900.17	\$ 202.00	\$ 1,697.83
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70.00	\$ 70.00	\$ 70.00	\$ -	\$ -
Total	\$ 2,800.00	\$ -	\$ -	\$ -	\$ -	\$ 2,800.00	\$ 70.00	\$ 2,870.00	\$ 970.17	\$ 202.00	\$ 1,697.83

TOWN OF DUXBURY
GENERAL FUND
APPROPRIATION ACCOUNTS

	ATM 3/14/15 Raise & App	Borrowing ATM/STM	Free Cash Article	Other Financing Sources	STM Transfers	2016 Budget	2016 Transfer	2016 Revised budget	2016 Expenditures	2016 Encumbered	Return to General Fund
Public Celebrations											
Expenses	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	-	\$ 3,000.00	\$ 2,224.25	\$ -	\$ 775.75
Total	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	-	\$ 3,000.00	\$ 2,224.25	\$ -	\$ 775.75
Ply Cty Coop											
Expenses	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ 400.00	-	\$ 400.00	\$ 400.00	\$ -	\$ -
Total	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ 400.00	-	\$ 400.00	\$ 400.00	\$ -	\$ -
TOTAL LIBRARY & RECREATION	\$ 1,488,586.00	\$ -	\$ -	\$ -	\$ -	\$ 1,488,586.00	\$ 41,421.63	\$ 1,530,007.63	\$ 1,461,718.45	\$ 5,853.31	\$ 62,435.87
Medicare	\$ 525,000.00	\$ -	\$ -	\$ -	\$ -	\$ 525,000.00	\$ 85,387.92	\$ 610,387.92	\$ 608,943.30	\$ -	\$ 1,444.62
Health Insurance	\$ 6,450,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,450,000.00	\$ -	\$ 6,450,000.00	\$ 6,450,000.00	\$ -	\$ -
Life Insurance	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00	\$ 11,342.06	\$ -	\$ 657.94
Pensions- noncont	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 19,946.16	\$ -	\$ 53.84
Pensions- cont	\$ 3,048,270.00	\$ -	\$ -	\$ -	\$ -	\$ 3,048,270.00	\$ -	\$ 3,048,270.00	\$ 3,048,270.00	\$ -	\$ -
Worker's Comp	\$ 279,577.00	\$ -	\$ -	\$ -	\$ -	\$ 279,577.00	\$ -	\$ 279,577.00	\$ 270,147.48	\$ -	\$ 9,429.52
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire, Liability Ins	\$ 405,538.00	\$ -	\$ -	\$ -	\$ -	\$ 405,538.00	\$ -	\$ 405,538.00	\$ 387,271.51	\$ 500.00	\$ 17,766.49
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Fund	\$ 185,700.00	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 260,700.00	\$ (236,859.10)	\$ 23,840.90	\$ -	\$ -	\$ 23,840.90
Principal	\$ 5,735,267.00	\$ -	\$ -	\$ -	\$ -	\$ 5,735,267.00	\$ -	\$ 5,735,267.00	\$ 5,723,323.27	\$ -	\$ 11,943.73
Interest	\$ 3,123,379.00	\$ -	\$ -	\$ -	\$ -	\$ 3,123,379.00	\$ -	\$ 3,123,379.00	\$ 3,065,093.96	\$ -	\$ 58,285.04
Bond Expense	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Short-term Interest	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 4,179.93	\$ -	\$ 1,820.07
TOTAL ADMIN	\$ 19,800,731.00	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 19,875,731.00	\$ (151,471.18)	\$ 19,724,259.82	\$ 19,588,517.67	\$ 500.00	\$ 135,242.15
GRAND TOTAL	\$ 69,021,726.00	\$ -	\$ -	\$ -	\$ 285,953.00	\$ 69,307,679.00	\$ 518,137.36	\$ 69,825,816.36	\$ 68,730,301.34	\$ 360,583.05	\$ 734,931.97
General Government											
Public Safety	\$ 2,480,219.00	\$ -	\$ -	\$ -	\$ 23,653.00	\$ 2,503,872.00	\$ 202,580.58	\$ 2,706,452.58	\$ 2,549,509.26	\$ 47,237.86	\$ 109,705.46
Education	\$ 7,371,743.00	\$ -	\$ -	\$ -	\$ 9,300.00	\$ 7,381,043.00	\$ 79,232.37	\$ 7,460,275.37	\$ 7,253,126.12	\$ 46,182.56	\$ 160,966.69
Public Works	\$ 32,933,460.00	\$ -	\$ -	\$ -	\$ -	\$ 32,933,460.00	\$ 158,658.33	\$ 33,092,118.33	\$ 32,858,935.63	\$ 217,186.90	\$ 15,995.80
Human Services	\$ 4,283,511.00	\$ -	\$ -	\$ -	\$ 178,000.00	\$ 4,461,511.00	\$ 167,682.66	\$ 4,629,193.66	\$ 4,388,160.29	\$ 38,487.02	\$ 202,546.35
Library & Recreation	\$ 663,476.00	\$ -	\$ -	\$ -	\$ -	\$ 663,476.00	\$ 20,032.97	\$ 683,508.97	\$ 630,333.92	\$ 5,135.40	\$ 48,039.65
Fixed Costs	\$ 1,488,586.00	\$ -	\$ -	\$ -	\$ -	\$ 1,488,586.00	\$ 41,421.63	\$ 1,530,007.63	\$ 1,461,718.45	\$ 5,853.31	\$ 62,435.87
TOTAL GENERAL FUND	\$ 19,800,731.00	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 19,875,731.00	\$ (151,471.18)	\$ 19,724,259.82	\$ 19,588,517.67	\$ 500.00	\$ 135,242.15
	\$ 69,021,726.00	\$ -	\$ -	\$ -	\$ 285,953.00	\$ 69,307,679.00	\$ 518,137.36	\$ 69,825,816.36	\$ 68,730,301.34	\$ 360,583.05	\$ 734,931.97

TOWN OF DUXBURY
Continued Appropriations
General Fund

	Department	Departmental Retained Balances	Original Budget Voted from 3/15 ATM	Available Budget	Supplemental Appropriations Presented on FY 16 Recap	2016 Budget	Transfers	FY 2016 Expenditures To-Date	Balance As of 6/30/2016	Departmental Retained Balances	Balance Closed Out At Year-end
General Government											
Selectmen											
Article 10 3/96 ATM - A.D.A. Compliance		12,723.04	-	12,723.04		12,723.04		-	12,723.04	12,723.04	-
Article 10 3/15 ATM - Duxbury Beach Lease			600,000.00	600,000.00		600,000.00		600,000.00	-	-	-
Article 11 3/14 ATM - July 4th Parade		15,000.00		15,000.00		15,000.00		15,000.00	-	-	-
Article 11 3/15 ATM - July 4th Parade			15,000.00	15,000.00		15,000.00		-	15,000.00	15,000.00	-
Article 16 3/13 ATM - Re-codification of Duxbury Protective By-Law		60,000.00		60,000.00		60,000.00		-	60,000.00	60,000.00	-
Article 31 3/15 ATM - Information Technology Study		-	30,000.00	30,000.00		30,000.00		5,000.00	25,000.00	25,000.00	-
Assessors											
Article 7-1 3/15 ATM - Valuation of Marinas Specialist		-	7,900.00	7,900.00		7,900.00		7,900.00	-	-	-
Article 7-2 3/15 ATM - Commercial/Industrial/Mixed Use Review			12,000.00	12,000.00		12,000.00		6,800.00	5,200.00	5,200.00	-
Article 9 3/16 STM - Legal & Appraisal Services		-	-	-	30,000.00	30,000.00		-	30,000.00	30,000.00	-
Legal Services											
Article 2 #6 3/16 STM - Prior Year Bill		-	-	-	26,613.36	26,613.36		12,175.00	14,438.36	-	14,438.36
Human Resources											
Article 4 3/14 ATM - Compensation Adjustments		36,608.00	-	36,608.00		36,608.00	(23,772.50)	-	12,835.50	12,835.50	-
Article 4 3/15 ATM - Compensation Adjustments			85,000.00	85,000.00	(1,648.00)	83,352.00	(75,037.00)	-	8,315.00	8,315.00	-
Information Systems											
Article 6-1 3/10 ATM - Bldg. Floor Plan Integration with Pictometry		3,000.00	-	3,000.00		3,000.00		-	3,000.00	3,000.00	-
Article 6-1 3/12 ATM - Implement Service Desk System		4,000.00	-	4,000.00		4,000.00		-	4,000.00	4,000.00	-
Article 6-1 3/12 ATM - New Data Center		16,469.21	-	16,469.21		16,469.21		9,157.35	7,311.86	7,311.86	-
Article 6-1 3/13 ATM - Implement Financial/Personnel/Utility Software		161,424.24	-	161,424.24		161,424.24		30,590.95	130,473.29	130,473.29	-
Article 6-2 3/13 ATM - New Town-Wide Fiber Network Phase II		40,155.01	-	40,155.01		40,155.01		5,555.04	34,599.97	34,599.97	-
Article 6-1 #3 3/14 ATM - New Town-Wide Fiber Network Phase III		87,125.47	-	87,125.47		87,125.47		-	87,125.47	87,125.47	-
Article 6-1 #1 3/15 ATM - Redundant Fiber Link on Mayflower St.		-	63,000.00	63,000.00		63,000.00		-	63,000.00	63,000.00	-
Town Clerk											
Article 12 3/15 ATM - Electronic Voting System		-	35,000.00	35,000.00		35,000.00		20,805.02	14,194.98	14,194.98	-
Total General Government:		436,504.97	847,900.00	1,284,404.97	54,965.36	1,339,370.33	(98,809.50)	713,343.36	527,217.47	507,579.11	19,638.36
Public Safety											
Police											
Article 6-1 #5 3/14 ATM - Replace Firearms		6,953.00	-	6,953.00		6,953.00		-	6,953.00	-	6,953.00
Article 6-1 #4 3/15 ATM - Replace Deputy Chief Command Vehicle		-	35,000.00	35,000.00		35,000.00		33,573.99	1,426.01	1,426.01	0.00
Article 2-4 3/16 STM - Upgrade Forensic Software & Hardware		-	7,903.00	7,903.00	5,058.19	5,058.19		5,058.19	727.62	727.62	-
Article #9 STM 3/12/2016 Retro Police Details		-	-	-	1,846.47	1,846.47		1,801.76	-	-	-
Fire											
Article 6-1 #2 3/13 & 3/14 ATM - Refurbish Frame Rails - Ladder 1		12,500.00	-	12,500.00		12,500.00		-	12,500.00	-	12,500.00
Article 6-1 #8 3/15 ATM - Replace EMS Cardiac Equipment		-	89,000.00	89,000.00	-	89,000.00		88,912.50	87.50	87.50	-
Article #6-1 #9 3/15 ATM - Replace Fire & Police Off-Site Repeater Equipment		-	133,827.00	133,827.00		133,827.00		108,852.16	24,974.84	24,974.84	-
Article 2-5 3/16 STM - Prior Year Bills		-	-	-	1,945.46	1,945.46		1,945.46	-	-	-
Land & Natural Resources											
Article 6-1 #10 3/15 ATM - Replace 2005 Brush Chipper		-	65,000.00	65,000.00		65,000.00		59,176.10	5,823.90	-	5,823.90
Article 7 #10 3/15 ATM - Replace Slice Seeder		-	12,170.00	12,170.00		12,170.00		12,169.88	0.12	-	0.12
Harbormaster/Beach Management											
Article 18 3/13 ATM - Dredging Duxbury Harbor		68,820.51	-	68,820.51		68,820.51	53,330.24	122,907.75	-	-	-
Article 6-1 #9 3/15 ATM - Repair Town Pier		4,000.00	-	4,000.00		4,000.00		1,452.84	2,547.16	2,547.16	-
Article 7 #5 3/15 ATM - Purchase Dewatering Pumps (1)		-	1,050.00	1,050.00		1,050.00		-	1,050.00	1,050.00	-
Article 7 #6 3/15 ATM - Purchase Radio Console		2,036.00	2,036.00	2,036.00		2,036.00		2,035.38	0.62	-	0.62
Article 7 #7 3/15 ATM - Purchase Quick Mount Off-Road Winch		1,300.00	1,300.00	1,300.00		1,300.00		-	1,300.00	1,300.00	-
Article 7 #8 3/15 ATM - Paint Bottom - Marine Unit 4		4,000.00	4,000.00	4,000.00		4,000.00		3,993.94	46.06	-	46.06
Article 7 #9 3/15 ATM - Purchase Mobile Radios (4)		-	1,000.00	1,000.00		1,000.00		-	1,000.00	1,000.00	-
Total Public Safety:		92,273.51	352,286.00	444,559.51	8,850.12	453,409.63	53,330.24	448,258.33	58,481.54	33,025.63	25,465.91

TOWN OF DUXBURY
Continued Appropriations
General Fund

	Department	Original Budget Voted from 3/15 ATM	Available Budget	Appropriations Presented on FY 16 Recap	2016 Budget	Transfers	FY 2016 Expenditures To-Date	Balance As of 6/30/2016	Departmental Retained Balances	Balance Closed Out At Year-end
Public Works										
DPW Administration										
Article 6-4 3/00 ATM - Town Landings			4,697.53		4,697.53		1,550.00	3,147.53	3,147.53	-
Article 6-4 3/01 ATM - Landings			50,000.00		50,000.00		-	50,000.00	50,000.00	-
Article 11 3/05 STM - Powder Point Bridge - Engineering			15,758.47		15,758.47		-	15,758.47	15,758.47	-
Article 2-2 3/16 STM - Prior Year Bills			-	361.99	361.99		-	361.99	361.99	-
DPW - Highway										
Article 6-1 #1 3/15 ATM - Replace 2003 Six Wheel Dump Truck H-13		164,438.00	164,438.00		164,438.00		160,198.20	4,239.80	-	4,239.80
Article 6-1 #12 3/15 ATM - Pave Parking Lot - Nuttaket Court		106,660.00	106,660.00		106,660.00		96,166.19	10,493.81	-	10,493.81
DPW - Transfer Station										
Article 6-1 #13 3/15 ATM - Pave Transfer Station Parking Areas		111,068.00	111,068.00		111,068.00		109,214.38	1,853.62	-	1,853.62
Article 2-6 3/16 STM - Prior Year Bills		-	-	218.90	218.90		218.90	-	-	-
Cemetery										
Article 6-3 3/10 ATM - Re-line Crematory Retorts (2)			18,623.59		18,623.59			18,623.59	18,623.59	-
Article 6-1 #13 3/14 ATM - Replace Cemetery Maintenance Building		-	327,076.13		327,076.13		326,503.13	573.00	-	573.00
Article 6-1 #14 3/15 ATM - Cemetery Expansion - Old Office/Garage Site		20,000.00	20,000.00		20,000.00		61.28	20,000.00	-	-
Article 2-7 3/16 STM - Prior Year Bills		-	-	61.28	61.28		-	-	-	-
Facilities Management										
Article 6-1 #2 3/15 ATM - Replace Energy Management Workstation		25,000.00	25,000.00		25,000.00		24,632.39	367.61	367.61	0.00
Article 6-1 #3 3/15 ATM - Replace Windows - Chandler School Gym		36,900.00	36,900.00		36,900.00		29,305.00	7,595.00	7,595.00	-
Article 7-1 #3 3/15 ATM - Second Floor Carpet Replacement		14,000.00	14,000.00		14,000.00		14,000.00	-	-	-
Total Public Works:										
		478,066.00	894,221.72	642.17	894,863.89	-	761,849.47	133,014.42	115,854.19	17,160.23
Human Services										
Council On Aging										
Article 6-1 #15 3/15 ATM - Replace Ellison Room Dining Chairs		27,500.00	27,500.00		27,500.00		27,500.00	-	-	-
Veterans' Services										
Article 2-1 3/16 STM - Prior Year Bills		-	-	172.95	172.95		-	172.95	-	172.95
Total Human Services:										
		27,500.00	27,500.00	172.95	27,672.95	-	27,500.00	172.95	-	172.95
Culture & Recreation										
Library										
Article 6-5 3/11 ATM - Replace Carpet			1,696.76		1,696.76		-	1,696.76	1,696.76	-
Article 6-5 3/12 ATM - Paint Exterior Trim & Cupola			2,195.00		2,195.00		-	2,195.00	2,195.00	-
Article 6-5 3/12 ATM - Carpet Replacement			1,887.30		1,887.30		-	1,887.30	1,887.30	-
Recreation										
Article 6-1 #16 3/15 ATM - Repair Alden Tennis Courts		30,000.00	30,000.00		30,000.00		29,909.00	91.00	-	91.00
North Hill										
Article 6-5 3/12 ATM - Phone System Upgrade			4,275.00		4,275.00		-	4,275.00	4,275.00	-
Article 6-1 #17 3/15 ATM - North Hill Aerie & Oversees Fairways		15,000.00	15,000.00		15,000.00		14,800.00	200.00	-	200.00
Article 8 3/16 STM - North Hill Country Club Irrigation Pumping System		-	-	100,000.00	100,000.00		-	100,000.00	100,000.00	-
Total Culture & Recreation:										
		45,000.00	55,054.06	100,000.00	155,054.06	-	44,709.00	110,345.06	110,345.06	291.00
Article 5 3/16 STM - Transfer to Overlay from Surplus										
Article 5-4 3/15 ATM - Transfer to Percy Walker Pool Enterprise Fund - Operating Art.		-	-	480.04	480.04	(480.04)	-	-	-	-
Raised on the Recap - Subsidy to Pool Enterprise from General Fund		19,210.00	19,210.00	-	19,210.00		19,210.00	-	-	-
Article 6-2 3/15 ATM - Transfer to Capital Project Fund - Pump/Engine		79,075.62	79,075.62	-	79,075.62		79,075.62	-	-	-
Article #4 10/515 STM - Transfer Excess Bond Premium to Cap. Projects		370,000.00	370,000.00	-	370,000.00		370,000.00	-	-	-
Article 6 3/16 STM - Transfer to Percy Walker Pool Enterprise Fund		149,861.53	149,861.53	-	149,861.53		149,861.53	-	-	-
Article 2 3/16 STM - Transfer to Percy Walker Pool Enterprise Fund		-	-	1,648.00	1,648.00		1,648.00	-	-	-
Article 10 3/16 STM - Transfer to Percy Walker Pool Enterprise Fund		-	-	8,949.11	8,949.11		8,949.11	-	-	-
Article 11 3/16 STM - Transfer to Pension Reserve Trust Fund		-	-	80,000.00	80,000.00		80,000.00	-	-	-
Article 12 3/16 STM - Transfer to OPEB Trust Fund		-	-	300,000.00	300,000.00		300,000.00	-	-	-
Article 13 3/16 STM - Transfer to Stabilization Trust Fund		-	-	100,000.00	100,000.00		100,000.00	-	-	-
Article 13 3/16 STM - Transfer to Acrued Liabilities & Compensation Fund		-	-	125,000.00	125,000.00		125,000.00	-	-	-
Total Balances:										
		618,147.15	618,147.15	616,077.15	1,234,224.30	(480.04)	1,233,744.26	-	-	-
		2,368,899.15	3,323,887.41	780,707.75	4,104,595.16	(45,959.30)	3,229,404.42	829,231.44	766,512.99	62,718.45

Town of Duxbury

Fund 2200 School Cafeteria Analysis of Revenue & Expenditures

June 30, 2016

<i>Revenues:</i>	CAFETERIA	BREADBOARD	TOTALS
Lunchroom	\$ 670,691.17	\$ 5,519.50	\$ 676,210.67
Section 4: (Reduced Lunch)	\$ 45,468.42	\$ -	\$ 45,468.42
Section 11: (Free Lunch)	\$ 44,308.56	\$ -	\$ 44,308.56
State Aid: (Full Paid Lunch)	\$ 8,330.49	\$ -	\$ 8,330.49
Federal Aid: Breakfast	\$ 2,108.10	\$ -	\$ 2,108.10
	<u>\$ 770,906.74</u>	<u>\$ 5,519.50</u>	<u>\$ 776,426.24</u>
<i>Expenditures:</i>			
Personal Services	\$ 295,883.17	\$ -	\$ 295,883.17
Food & Food Service Supplies	\$ 316,564.81	\$ 9,924.24	\$ 326,489.05
Other Charges	\$ 30,878.96	\$ -	\$ 30,878.96
	<u>\$ 643,326.94</u>	<u>\$ 9,924.24</u>	<u>\$ 653,251.18</u>
Sub-Total:	\$ 127,579.80	\$ (4,404.74)	\$ 123,175.06
Due to Commonwealth of Mass			\$ 699.30
Warrants Payable-FY2016	\$ 150.60	\$ -	\$ 150.60
Warrants Payable-FY2015	\$ (3,936.40)	\$ -	\$ (3,936.40)
Balance: July 1, 2015	\$ 286,337.22	\$ -	\$ 286,337.22
Sub-total:	<u>\$ 410,131.22</u>	<u>\$ (4,404.74)</u>	<u>\$ 406,425.78</u>
Grand Total:	<u><u>\$ 410,131.22</u></u>	<u><u>\$ (4,404.74)</u></u>	<u><u>\$ 405,027.18</u></u>

Town of Duxbury

Fund 2400 Town Federal Grants Analysis of Revenues and Expenditures June 30, 2016

	BALANCE FORWARD July 1, 2015	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2016
TOWN FEDERAL GRANTS:				
Historical Commission:				
Housing/Community	\$ 147.90	\$ -	\$ -	\$ 147.90
Harbormaster:				
Pump Out Boat Consolidated	\$ 1,733.60	\$ 9,500.00	\$ 13,965.03	\$ (2,731.43)
FY10 Port Security	\$ 88.32	\$ -	\$ -	\$ 88.32
Fire Department				
FY16 Assist to Firefighters	\$ -	\$ 166,667.00	\$ 166,667.00	\$ -
FY16 Emer Mgmt Performance	\$ -	\$ 4,456.70	\$ 4,456.70	\$ -
Police Department				
FY14 SRPEDD	\$ 490.00	\$ -	\$ -	\$ 490.00
FY16 Highway Safety Traffic	\$ -	\$ 3,034.09	\$ 5,452.36	\$ (2,418.27)
Council on Aging				
Mastery Project (FY13)	\$ 3,002.28	\$ 1,000.00	\$ 1,565.07	\$ 2,437.21
Mastery Project (FY16)	\$ -	\$ 5,000.00	\$ 603.98	\$ 4,396.02
FY16 NCOA Flu & You	\$ -	\$ 5,000.00	\$ 3,730.89	\$ 1,269.11
Sub-Total:	<u>\$ 5,462.10</u>	<u>\$194,657.79</u>	<u>\$ 196,441.03</u>	<u>\$ 3,678.86</u>
Warrants Payable	\$ 1,505.63	\$ 3,163.83	\$ 1,505.63	\$ 3,163.83
GRAND TOTAL:	<u><u>\$ 6,967.73</u></u>	<u><u>\$197,821.62</u></u>	<u><u>\$ 197,946.66</u></u>	<u><u>\$ 6,842.69</u></u>

Fund 2500 Town State Grants Analysis of Revenues and Expenditures June 30, 2016

	BALANCE FORWARD July 1, 2015	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2016
TOWN STATE GRANTS:				
Town Clerk; Extended Polling Hrs.	\$ 20,763.00	\$ 5,391.00	\$ -	\$ 26,154.00
Conservation Comm: Fish Ladder	\$ 20,228.23	\$ -	\$ -	\$ 20,228.23
FY09 CZM-Crescent St.: Storm Mit.	\$ 10,935.83	\$ -	\$ -	\$ 10,935.83
FY15 Coastal Resiliency Grant	\$ 50,930.00	\$ 61,618.00	\$ 240,895.00	\$ (128,347.00)
FY15 CZM 15 Bay Rd Grnt Storm Mit	\$ (19,978.50)	\$ 125,000.00	\$ 105,021.50	\$ -
Planning Board:				
FY11 MA Clean Energy	\$ (31,585.05)	\$ -	\$ -	\$ (31,585.05)
Police Department:				
FY13 Emergency 911 Training	\$ (45,172.02)	\$ -	\$ -	\$ (45,172.02)
FY14 State Bullet Proof Vest	\$ (5,525.00)	\$ 5,525.00	\$ -	\$ -
FY15 E-911 Training	\$ (7,425.49)	\$ 6,996.75	\$ -	\$ (428.74)
FY16 E-911 Training	\$ -	\$ 27,860.67	\$ 10,951.88	\$ 16,908.79
FY15 E-911 Support	\$ (55,085.07)	\$ 53,616.96	\$ -	\$ (1,468.11)
FY16 E-911 Support	\$ -	\$ 83,613.58	\$ 101,738.23	\$ (18,124.65)
Fire Department:				
MCI Trailer	\$ 6,568.39	\$ 2,000.00	\$ -	\$ 8,568.39
State Wide Ambulance Task	\$ 786.63	\$ -	\$ -	\$ 786.63
FY10 MEMA-Fire-CEMP	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
FY14 Emergency 911 Training	\$ 1,332.17	\$ 624.56	\$ -	\$ 1,956.73
FY14 SAFE Grant	\$ 0.05	\$ -	\$ -	\$ 0.05
FY14 E911 Support Grant	\$ 37,667.90	\$ -	\$ -	\$ 37,667.90
FY14 Development Grant	\$ (32,650.00)	\$ 33,100.00	\$ 450.00	\$ -
FY15 Development Grant	\$ -	\$ 1,250.00	\$ 1,250.00	\$ -
FY16 Development Grant	\$ -	\$ 23,523.66	\$ 39,406.43	\$ (15,882.77)
FY14 State Haz Material Training	\$ (1,864.41)	\$ 5,886.36	\$ 6,078.47	\$ (2,056.52)
FY15 SAFE Grant	\$ 7,899.50	\$ -	\$ 7,899.31	\$ 0.19
FY16 SAFE Grant	\$ -	\$ 7,754.00	\$ 1,966.49	\$ 5,787.51
Inspectional Services:				
Medical Reserve Corp.	\$ 26,495.76	\$ 6,971.66	\$ 10,891.69	\$ 22,575.73
DPW Management:				
Hall's Corner	\$ 3,300.00	\$ -	\$ -	\$ 3,300.00
FY11 Survey & Design Beach Seawall	\$ 34,410.00	\$ -	\$ -	\$ 34,410.00
FY16 Recycling Grant	\$ -	\$ 9,800.00	\$ 8,056.14	\$ 1,743.86
Council on Aging:				
FY11 Elder Lunch Program	\$ (35.01)	\$ -	\$ -	\$ (35.01)
FY11 Chronic Disease Managemnt	\$ 1,292.26	\$ -	\$ -	\$ 1,292.26
FY13 Chronic Disease Managemnt	\$ 1,498.12	\$ -	\$ -	\$ 1,498.12
FY12 Service Incentive	\$ 142.95	\$ 2,311.00	\$ 3,143.52	\$ (689.57)
FY15 Formula Grant	\$ 31.53	\$ 31,770.00	\$ 28,082.90	\$ 3,718.63
Library:				
FY14 State Aid to Library	\$ 22,921.05	\$ 18,998.24	\$ 14,391.77	\$ 27,527.52
Net Lender Program	\$ 8,972.41	\$ -	\$ -	\$ 8,972.41
Duxbury Cultural Council	\$ 8,603.14	\$ 7,618.10	\$ 7,124.24	\$ 9,097.00
State Board of Retirement	\$ 2,933.37	\$ 4,564.92	\$ 6,847.38	\$ 650.91
SUB-TOTAL:	<u><u>\$ 70,891.74</u></u>	<u><u>\$525,794.46</u></u>	<u><u>\$ 594,194.95</u></u>	<u><u>\$ 2,491.25</u></u>
Warrants Payable:	\$ 12,621.87	\$ 47,636.52	\$ 12,621.87	\$ 47,636.52
GRAND TOTAL:	<u><u>\$ 83,513.61</u></u>	<u><u>\$573,430.98</u></u>	<u><u>\$ 606,816.82</u></u>	<u><u>\$ 50,127.77</u></u>

TOWN OF DUXBURY
Fund 2600
Town Receipts Reserved For Appropriation
Analysis of Revenues and Expenditures
June 30, 2016

	BALANCE FORWARD July 1, 2015	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2016
Cemetery				
Sale of Lots & Burial Rights	\$ 46,765.37	\$ 16,650.00	\$ -	\$ 63,415.37
Fire Dept.				
Code Fines	\$ 200.00	\$ -	\$ -	\$ 200.00
Ambulance Receipts	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
Select/Town Manager				
Sale of Real Estate	\$ 241,000.00	\$ -	\$ 16,589.00	\$ 224,411.00
Harbormaster				
Waterways Improv	\$ 165,981.14	\$ 172,753.38	\$ 114,000.00	\$ 224,734.52
GRAND TOTAL:	\$ 453,946.51	\$ 239,403.38	\$ 130,589.00	\$ 562,760.89

Fund 2700
Town Revolving Funds
Analysis of Revenues and Expenditures
June 30, 2016

	BALANCE FORWARD July 1, 2015	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2016
TOWN REVOLVING:				
Animal Control				
Insurance Recovery	\$ 6,472.37	\$ 1,870.22	\$ 8,342.59	\$ -
Conservation Commission:				
Jaycox Farm Ch 44, S53 1/2	\$ 2,492.16	\$ 13,370.00	\$ 10,439.72	\$ 5,422.44
Police:				
Insurance Recovery	\$ 2,705.00	\$ -	\$ -	\$ 2,705.00
Law Enforcement	\$ 4,405.67	\$ -	\$ 500.00	\$ 3,905.67
Police Details	\$ (94,840.52)	\$ 410,898.77	\$ 397,298.24	\$ (81,239.99)
Fire:				
Insurance Recovery	\$ 600.82	\$ 5,115.83	\$ 5,115.83	\$ 600.82
Hazardous Incidents	\$ 3,797.90	\$ -	\$ 1,703.35	\$ 2,094.55
Harbormaster:				
Insurance Recovery	\$ 122.60			\$ 122.60
Highway:				
Insurance Recovery	\$ 10,832.68	\$ -	\$ 2,713.83	\$ 8,118.85
Library				
Insurance Recovery	\$ 1,052.76	\$ -	\$ 941.72	\$ 111.04
Transfer Station				
Insurance Recovery	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00
Council on Aging:				
Program Activities	\$ 23,190.58	\$ 46,540.75	\$ 37,358.39	\$ 32,372.94
Respite	\$ 19,377.55	\$ 70,369.50	\$ 66,596.82	\$ 23,150.23
Bingo	\$ 7,153.44	\$ 1,065.00	\$ 3,872.27	\$ 4,346.17
Craft Store	\$ 2,241.29	\$ -	\$ 2,241.29	\$ -
Life Long Learning	\$ 6,980.61	\$ 13,755.00	\$ 16,258.85	\$ 4,476.76
Insurance Recovery	\$ 320.67	\$ -	\$ -	\$ 320.67
Recreation:				
Insurance Recovery	\$ 6,290.79	\$ -	\$ -	\$ 6,290.79
Selectmen:				
Insurance Recovery	\$ -	\$ 11,169.67	\$ 11,169.68	\$ (0.01)
Water Dept:				
Insurance Recovery	\$ -	\$ 9,899.26	\$ 9,899.26	\$ -
SUB-TOTAL:	\$ 4,396.37	\$ 584,054.00	\$ 574,451.84	\$ 13,998.53
Warrants Payable	\$ 12,430.90	\$ 12,485.80	\$ 12,430.90	\$ 12,485.80
GRAND TOTAL:	\$ 16,827.27	\$ 596,539.80	\$ 586,882.74	\$ 26,484.33

TOWN OF DUXBURY

Fund 2710

Recreation Revolving Fund

Analysis of Revenues & Expenditures

June 30, 2016

	BALANCE FORWARD July 1, 2015	REVENUES	EXPENDITURES	ENDING BALANCE June 30, 2016
Light Usage Fees	\$ -	\$ 787.50	\$ 3,034.30	\$ (2,246.80)
Field Usage	\$ -	\$ 24,899.00	\$ 22,445.98	\$ 2,453.02
Basketball Program	\$ -	\$ 47,590.50	\$ 41,992.56	\$ 5,597.94
Baseball Camp	\$ -	\$ 6,605.00	\$ 4,444.45	\$ 2,160.55
Soccer Program	\$ -	\$ 4,382.15	\$ 3,221.78	\$ 1,160.37
Tennis	\$ -	\$ 16,460.80	\$ 6,238.26	\$ 10,222.54
Track	\$ -	\$ 4,777.35	\$ 1,882.00	\$ 2,895.35
Field Hockey	\$ -	\$ 8,440.00	\$ 2,639.78	\$ 5,800.22
Flag Football	\$ -	\$ 15,520.30	\$ 12,970.00	\$ 2,550.30
Ice Skating	\$ -	\$ 4,020.00	\$ 3,287.00	\$ 733.00
Martial Arts	\$ -	\$ 290.00	\$ -	\$ 290.00
After School Athletics	\$ -	\$ 8,095.00	\$ 5,041.55	\$ 3,053.45
Horsemanship	\$ -	\$ 5,710.00	\$ 6,120.00	\$ (410.00)
Kids Playground	\$ -	\$ 36,980.00	\$ 35,714.60	\$ 1,265.40
Turkey Race	\$ -	\$ 2,048.00	\$ 2,167.21	\$ (119.21)
Easter Egg Hunt	\$ -	\$ -	\$ 876.02	\$ (876.02)
Boot Camp	\$ -	\$ 4,460.00	\$ 4,006.99	\$ 453.01
Archery	\$ -	\$ 2,040.00	\$ 1,925.00	\$ 115.00
Volleyball	\$ -	\$ 15,910.40	\$ 14,676.83	\$ 1,233.57
Administrative Expenses	\$ 10,000.00	\$ 125.00	\$ 125.00	\$ 10,000.00
	<u>\$ 10,000.00</u>	<u>\$ 209,141.00</u>	<u>\$ 172,809.31</u>	<u>\$ 46,331.69</u>
Transfer to General Fund as Revenue for the Town				\$ (36,331.69)
			Sub Total:	\$ 10,000.00
Remains in Revolving Fund				\$ 10,000.00
Recreation Programs - Fiscal Year 2017				\$ 49,635.06
Warrants Payable				\$ 20,505.28
Total:				<u>\$ 80,140.34</u>

Town of Duxbury
Fund 2900
Analysis of Revenues and Expenditures
June 30, 2016

	BALANCE FORWARD July 1, 2015	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2016
SPECIAL REVENUE:				
Selectmen:				
Comm on Disability	\$ 101.65	\$ -	\$ -	\$ 101.65
Bluefish Firehouse	\$ 2,524.75	\$ -	\$ -	\$ 2,524.75
PEG Access Support	\$ 350,684.82	\$ 359,908.88	\$ 239,892.20	\$ 470,701.50
Alden St. Sidewalk Donations	\$ 4,675.00	\$ -	\$ 850.00	\$ 3,825.00
Historical Grant	\$ 700.00	\$ -	\$ -	\$ 700.00
Beach Reservation	\$ (41,294.52)	\$ 171,947.91	\$ 174,272.17	\$ (43,618.78)
Agricultural Comm	\$ 193.35	\$ -	\$ -	\$ 193.35
Police:				
K-9 Donations	\$ 768.78	\$ -	\$ 28.00	\$ 740.78
DARE Programs	\$ 2,727.58	\$ 1,648.00	\$ 2,953.71	\$ 1,421.87
Police Athletic League (PAL)	\$ 37.08	\$ -	\$ -	\$ 37.08
Contribution & Gifts	\$ 11.28	\$ 450.00	\$ -	\$ 461.28
Fire:				
Contribution & Gifts	\$ 6,080.00	\$ 3,475.00	\$ 6,086.30	\$ 3,468.70
Dedicated Gift	\$ 5,218.62	\$ 5,600.00	\$ 7,274.53	\$ 3,544.09
FD Train.Sponsored by SRPEDD	\$ (10,643.84)	\$ 6,784.68	\$ 1,960.00	\$ (5,819.16)
Entergy				
Administration & Tech.	\$ 42,399.27	\$ 89,255.20	\$ 85,634.75	\$ 46,019.72
Equipment Grant	\$ 3,942.88	\$ 5,222.02	\$ 7,021.64	\$ 2,143.26
Animal Control:Shelter Improvemnt	\$ 26,034.03	\$ 2,735.00	\$ 5,981.60	\$ 22,787.43
DPW Management:				
Compost Bins	\$ 205.00	\$ -	\$ -	\$ 205.00
Cemetery:				
Dedicated Gift	\$ 550.00	\$ -	\$ 448.00	\$ 102.00
Council on Aging:				
Donation & Gifts	\$ 14,865.04	\$ 62,152.21	\$ 65,785.51	\$ 11,231.74
GATRA	\$ (1,599.90)	\$ 80,025.80	\$ 85,322.20	\$ (6,896.30)
Library:				
Contribution & Gifts	\$ 13,451.54	\$ 12,000.00	\$ 11,881.75	\$ 13,569.79
Reading Garden Gift	\$ 9,455.00	\$ 52,000.00	\$ 33,061.43	\$ 28,393.57
Pool:				\$ -
Donations & Gifts	\$ 250.00	\$ -	\$ -	\$ 250.00
Friends of Pool Gift	\$ 274.84	\$ -	\$ -	\$ 274.84
War Memorials	\$ 12,025.30	\$ -	\$ -	\$ 12,025.30
375th Anniversary Celebration	\$ 375.00	\$ -	\$ -	\$ 375.00
So.Shore Comm.Partners In Prev.	\$ -	\$ 300.00	\$ -	\$ 300.00
MIIA Ergonomics Flex Grant	\$ -	\$ 18,916.55	\$ 18,306.09	\$ 610.46
	<u>\$ 444,012.55</u>	<u>\$ 872,421.25</u>	<u>\$ 746,759.88</u>	<u>\$ 569,673.92</u>
 Warrants Payable:	 \$ 23,477.74	 \$ 28,866.42	 \$ 23,477.74	 \$ 28,866.42
GRAND TOTAL:	<u>\$ 467,490.29</u>	<u>\$ 901,287.67</u>	<u>\$ 770,237.62</u>	<u>\$ 598,540.34</u>

Town of Duxbury
Fund 2450
School Federal Grants
Analysis of Revenues and Expenditures
June 30, 2016

	BALANCE FORWARD July 1, 2015	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2016
FEDERAL GRANTS:				
FY14 Title I	\$ (311.00)	\$ 311.00		\$ -
FY16 Title I		\$ 62,540.00	\$ 62,540.00	\$ -
FY14 Teacher Quality	\$ 283.00	\$ -	\$ 283.00	\$ -
FY16 Teacher Quality		\$ 33,449.00	\$ 33,449.00	\$ -
FY14 SPED 94-142	\$ (15,944.95)	\$ 15,944.95		\$ -
FY15 SPED 94-142		\$ 75,346.00	\$ 75,346.00	\$ -
FY16 SPED 94-142		\$ 695,283.00	\$ 628,568.09	\$ 66,714.91
FY14 SPED Prog Improvements	\$ 1,196.01	\$ -	\$ 1,196.01	\$ -
FY15 SPED Prog Improvements		\$ 4,770.00	\$ 4,770.00	\$ -
FY16 SPED Prog Improvements		\$ 20,064.00	\$ 16,211.50	\$ 3,852.50
FY14 Early Childhood	\$ 27.78	\$ 888.13	\$ 915.91	\$ -
FY16 Early Childhood		\$ 13,085.60	\$ 15,875.84	\$ (2,790.24)
FY14 Special Early Childhood	\$ 38.44	\$ -	\$ 38.44	\$ -
FY16 Special Early Childhood	\$ -	\$ 2,000.00	\$ 1,955.41	\$ 44.59
	<u>\$ (14,710.72)</u>	<u>\$ 923,681.68</u>	<u>\$ 841,149.20</u>	<u>\$ 67,821.76</u>
Warrants Payable	\$ 16,945.19	\$ 1,111.69	\$ 16,945.19	\$ 1,111.69
Grand Total:	<u>\$ 2,234.47</u>	<u>\$ 924,793.37</u>	<u>\$ 858,094.39</u>	<u>\$ 68,933.45</u>

Fund 2550
School State Grants
Analysis of Revenues and Expenditures
June 30, 2016

	BALANCE FORWARD July 1, 2015	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2016
STATE GRANTS:				
FY14 Circuit Breaker	\$ 567,906.65	\$ -	\$ 567,906.65	\$ -
FY15 Circuit Breaker	\$ -	\$ 203,710.00	\$ 188,503.35	\$ 15,206.65
FY16 Circuit Breaker	\$ -	\$ 683,736.00	\$ -	\$ 683,736.00
FY15 Kindergarten Full Day	\$ 2,996.05	\$ -	\$ 2,996.05	\$ -
FY16 Kindergarten Full Day	\$ -	\$ 60,740.00	\$ 60,740.00	\$ -
FY15 Solar Photovoltaic (OATA)	\$ 1,302.50	\$ -	\$ 1,302.50	\$ -
FY16 Solar Photovoltaic (OATA)	\$ -	\$ 6,418.50	\$ 9,337.50	\$ (2,919.00)
FY 16 Credit for Life	\$ -	\$ 3,900.00	\$ 2,252.68	\$ 1,647.32
Sub-total	<u>\$ 572,205.20</u>	<u>\$ 958,504.50</u>	<u>\$ 833,038.73</u>	<u>\$ 697,670.97</u>
Warrants Payable	\$ 37,043.29	\$ 73,745.87	\$ 37,043.29	\$ 73,745.87
Grand Total:	<u>\$ 609,248.49</u>	<u>\$ 1,032,250.37</u>	<u>\$ 870,082.02</u>	<u>\$ 771,416.84</u>

Town of Duxbury
Fund 2750
Analysis of Revenues and Expenditures
June 30, 2016

	BALANCE FORWARD July 1, 2015	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 2016
REVOLVING ACCOUNTS				
Before & After Dark	\$ 69,912.69	\$ 148,508.29	\$ 155,987.68	\$ 62,433.30
Driver Education	\$ 30,496.45	\$ 57,504.30	\$ 50,877.38	\$ 37,123.37
Music Program	\$ 20,866.59	\$ 27,266.75	\$ 24,085.71	\$ 24,047.63
Magic Dragon	\$ 199,368.14	\$ 1,027,806.44	\$ 1,052,788.52	\$ 174,386.06
KED/After School Program	\$ 55,447.74	\$ 427,991.69	\$ 380,031.40	\$ 103,408.03
Building Use	\$ 324,334.54	\$ 64,684.86	\$ 67,996.77	\$ 321,022.63
Adult Education	\$ 700,426.15	\$ 1,753,762.33	\$ 1,731,767.46	\$ 722,421.02
 Athletic Association	\$ 79,633.45	\$ 464,878.32	\$ 463,286.67	\$ 81,225.10
Integrated PreSchool	\$ 50,403.37	\$ 105,202.56	\$ 99,969.19	\$ 55,636.74
Tuition Revolving	\$ 144,000.11	\$ 68,920.17	\$ 66,359.28	\$ 146,561.00
Tuition-Step Program	\$ -	\$ 44,675.00	\$ 36,991.50	\$ 7,683.50
Co-Curricular-DMS School	\$ 38,867.02	\$ 15,180.00	\$ -	\$ 54,047.02
Co-Curricular-High School	\$ 78,525.98	\$ 38,108.00	\$ 13,352.34	\$ 103,281.64
Full Day Kindergarden Program	\$ 272,729.30	\$ 557,226.40	\$ 516,158.40	\$ 313,797.30
REVOLVING ACCOUNTS TOTAL:	\$ 664,159.23	\$ 1,294,190.45	\$ 1,196,117.38	\$ 762,232.30
 MISCELLANEOUS:				
Bus Transportation	\$ 75,417.45	\$ 210,291.25	\$ 217,672.58	\$ 68,036.12
Performing Arts Center	\$ 73,907.26	\$ 27,420.00	\$ 58,982.00	\$ 42,345.26
Parking Fees	\$ 27,258.92	\$ 27,070.00	\$ 10,445.88	\$ 43,883.04
DPS ART Cards	\$ 18,365.77	\$ -	\$ 3,048.10	\$ 15,317.67
Community Part. For Children	\$ 133.66	\$ -	\$ -	\$ 133.66
Book Fund	\$ 12,050.59	\$ 2,655.89	\$ 282.42	\$ 14,424.06
Computer Insurance	\$ 27,832.00	\$ 30,179.85	\$ 27,325.00	\$ 30,686.85
	\$ 234,965.65	\$ 297,616.99	\$ 317,755.98	\$ 214,826.66
 STUDENT ACTIVITIES:				\$ -
Alden School Activities	\$ 26,417.45	\$ 21,794.50	\$ 30,389.32	\$ 17,822.63
Chandler School Activities	\$ 7,163.41	\$ 7,172.50	\$ 12,897.80	\$ 1,438.11
DMS Student Activities	\$ 11,513.98	\$ 44,702.10	\$ 55,636.57	\$ 579.51
High School Activities	\$ 25,655.91	\$ 386,520.13	\$ 300,363.73	\$ 111,812.31
	\$ 70,750.75	\$ 460,189.23	\$ 399,287.42	\$ 131,652.56
 SUB - TOTAL:	\$ 1,670,301.78	\$ 3,805,759.00	\$ 3,644,928.24	\$ 1,831,132.54
 PREPAID PROGRAMS FY 2013				\$ -
School Bus Transportation	\$ 154,630.00	\$ 140,730.00	\$ 154,630.00	\$ 140,730.00
Intergrated PreSchool	\$ 13,052.08	\$ 15,228.40	\$ 13,052.08	\$ 15,228.40
KED/Extended Summer Program	\$ 38,562.75	\$ 39,518.10	\$ 38,562.75	\$ 39,518.10
Full Day Kindergarden Program	\$ 69,985.25	\$ 54,143.75	\$ 69,985.25	\$ 54,143.75
	\$ 276,230.08	\$ 249,620.25	\$ 276,230.08	\$ 249,620.25
 Warrants Payable	\$ 103,399.36	\$ 51,631.89	\$ 103,399.36	\$ 51,631.89
Accrued Payrolls Payable	\$ -	\$ 65,327.76	\$ -	\$ 65,327.76
GRAND TOTAL:	\$ 2,049,931.22	\$ 4,107,011.14	\$ 4,024,557.68	\$ 2,197,712.44

Town of Duxbury
Fund 2950
School Gift Funds
Analysis of Revenues and Expenditures
June 30, 2016

	<u>BALANCE FORWARD July 1, 2015</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>BALANCE FORWARD June 30, 2016</u>
GIFT ACCOUNTS:				
Duxbury Foundation	\$ 89,374.21	\$ 76,702.00	\$ 68,998.61	\$ 97,077.60
School Small Gifts	<u>\$ 25,038.58</u>	<u>\$ 10,414.60</u>	<u>\$ 5,984.93</u>	<u>\$ 29,468.25</u>
TOTAL:	<u>\$ 114,412.79</u>	<u>\$ 87,116.60</u>	<u>\$ 74,983.54</u>	<u>\$ 126,545.85</u>
 Warrants Payable	 \$ 2,449.00	 \$ 4,693.71	 \$ 2,449.00	 \$ 4,693.71
 GRAND TOTAL:	 <u><u>\$ 116,861.79</u></u>	 <u><u>\$ 91,810.31</u></u>	 <u><u>\$ 77,432.54</u></u>	 <u><u>\$ 131,239.56</u></u>

TOWN OF DUXBURY
Fund 2800
Article Balance Analysis
Period ending June 30, 2016

Department	Prior Year Article Balances	Original Budget Voted from 3/15 ATM	Available Budget	Supplemental Appropriations Presented on FY 17 Recap	Total Balance 7/1/2015	FY 2016 Expenditures To-Date	Balance As of 6/30/2016	Departmental Retained Balances	Balance Closed Out At Year-end
CPC Operating Costs									
Article 21 3/13 ATM - Operating Expenses	12,600.00	-	12,600.00		12,600.00	-	12,600.00		-
Article 15 3/14 ATM - Operating Expenses	2,867.34		2,867.34		2,867.34	2,867.34	-		-
Article 13 3/15 ATM - Operating Expenses	-	29,116.00	29,116.00		29,116.00	14,042.80	15,073.20	10,397.95	4,675.25
Total Operating Costs	15,467.34	29,116.00	44,583.34	-	44,583.34	16,910.14	27,673.20	22,997.95	4,675.25
Historical									
Article 22 3/11 ATM - Restoration of Foundation of Keene Mill									
Article 19 3/14 ATM - Historical Archive Digital Scanner	23,325.00		23,325.00		23,325.00	-	23,325.00	23,325.00	-
Article 20 3/14 ATM Surveying Historic Properties	30,000.00		30,000.00		30,000.00	-	30,000.00	30,000.00	-
Article #26 - Archeological Overview, Assessment & Appl. To Nat'l Reg									
Mykes Standish House Site	-	32,530.00	32,530.00		32,530.00	19,518.00	13,012.00	13,012.00	-
Article #27 - Condition & Structural Assessment of Bradford House	-	23,900.00	23,900.00		23,900.00	20,396.12	3,503.88	3,503.88	-
Article #28 - Conditions Assessment of Alden House Historic Site	-	7,500.00	7,500.00		7,500.00	7,500.00	-	-	-
Article #29 - Restoration of Iron Fencing at Mayflower Cemetery	-	6,240.00	6,240.00		6,240.00	4,800.00	1,440.00	1,440.00	-
Article #30 - Purchase & Install Directional, Educational and Recreational Public Service Signs at Various Public Access Points	-	18,000.00	18,000.00		18,000.00		18,000.00	18,000.00	-
Total Historical:	55,803.79	88,170.00	143,973.79	-	143,973.79	52,214.12	91,759.67	91,759.67	-
Housing									
Article 31 3/06 ATM - Housing Consultant	100.00		100.00		100.00	-	100.00	-	100.00
Article 24 3/08 ATM - Grange Property	12,787.05		12,787.05		12,787.05	-	12,787.05	-	12,787.05
Article 26 3/08 ATM - Housing Assistance Program	318,782.60		318,782.60		318,782.60	-	318,782.60	318,782.60	-
Article 21 3/09 ATM - Temple Street Affordable Housing	5,125.50		5,125.50		5,125.50	1,258.75	3,866.75	3,866.75	-
Article 28 3/10 ATM - Grange - Historical Restoration	86,426.80		86,426.80		86,426.80	15,000.00	71,426.80	71,426.80	-
Article 27 3/11 ATM - Homeownership Assistance Program	330,000.00		330,000.00		330,000.00	-	330,000.00	330,000.00	-
Article 31 3/12 ATM - Housing Consultant	5,500.00		5,500.00		5,500.00	-	5,500.00	-	5,500.00
Article #25 3/13 ATM - Affordable Housing - Temple St.	165,000.00		165,000.00		165,000.00	-	165,000.00	165,000.00	-
Total Housing:	923,721.95	-	923,721.95	-	923,721.95	16,258.75	907,463.20	889,076.15	18,367.05
Open Space									
Article 24 3/11 ATM - Blairhaven Purchase	74,409.43		74,409.43		74,409.43	9,030.59	65,378.84	65,378.84	-
Article 25 3/13 ATM - Chandler St. Playing Fields Study	20,080.31		20,080.31		20,080.31	-	20,080.31	20,080.31	-
Article 15 3/15 ATM - Merry Property	-	1,980,000.00	1,980,000.00		1,980,000.00	1,979,271.80	728.20	728.20	-
Article 7 3/16 STM - Merry Property Purchase Costs	-	-	-	147,800.00	147,800.00	41,985.17	105,814.83	105,814.83	-
Total Open Space:	94,489.74	1,980,000.00	2,074,489.74	147,800.00	2,222,289.74	2,030,287.56	192,002.18	192,002.18	-
Unclassified									
Article 17 3/14 ATM - Transfer to Cons. Trust Fund	-	-	-		-	-	-	-	-
Total C.P.A. Fund Balances:	1,089,482.82	2,097,286.00	3,186,768.82	147,800.00	3,334,568.82	2,115,670.57	1,218,898.25	1,195,835.95	23,062.30

Town of Duxbury

Water Enterprise

Fund 6100

Revenues and Expenditures

Fiscal Year 2016

	<u>Budget</u>	<u>Actual</u>		<u>Excess Revenue to Retained Earnings</u>
Revenues				
User Charges	\$ 2,372,324	\$ 3,840,114		\$ 1,467,790
Transfers from Retained Earnings	\$ -	\$ -		\$ -
	<u>\$ 2,372,324</u>	<u>\$ 3,840,114</u>		<u>\$ 1,467,790</u>
	<u>Appropriation</u>	<u>Expenditure</u>	<u>Encumbered</u>	<u>Return to Retained Earnings</u>
Expenditures				
Salaries	\$ 697,073	\$ 695,854		\$ 1,219
Police Details	\$ 11,000	\$ 7,141	\$ 387	\$ 3,472
Retirement	\$ 108,275	\$ 108,275		\$ -
Life Insurance	\$ 244	\$ 81		\$ 163
Medicare	\$ 9,844	\$ 9,295		\$ 549
Workers Compensation	\$ 10,387	\$ 15,233		\$ (4,846)
Electric	\$ 158,000	\$ 146,185	\$ 12,431	\$ (616)
Gas and Oil	\$ 20,000	\$ 20,360		\$ (360)
Marshfield Water	\$ 60,000	\$ 69,770		\$ (9,770)
Computer Equipment Maintenance Services	\$ 12,000	\$ 13,655		\$ (1,655)
Office Equipment Maintenance Services	\$ 3,000	\$ -		\$ 3,000
Vehicle Maintenance Services	\$ 4,000	\$ 3,008		\$ 992
Building & Grds. Maintenance Services	\$ 7,000	\$ 4,978		\$ 2,022
Equipment Maintenance Services	\$ 10,000	\$ 8,115		\$ 1,885
Consulting Services	\$ 15,000	\$ 15,322		\$ (322)
Medical Services	\$ -	\$ -		\$ -
Training/Educations Programs	\$ 6,000	\$ 5,612		\$ 388
Financial Audit	\$ 2,000	\$ 2,000		\$ -
Legal Services	\$ 8,000	\$ -		\$ 8,000
Telephone	\$ 9,000	\$ 7,227	\$ 295	\$ 1,478.53
Printing	\$ 5,000	\$ 5,484		\$ (484)
Postage	\$ 6,000	\$ 6,621		\$ (621)
Advertising	\$ 1,100	\$ -		\$ 1,100
Testing	\$ 30,000	\$ 26,564		\$ 3,437
Office & Computer Supplies	\$ 4,000	\$ 1,331		\$ 2,669
Bldg. & Grds Maintenance Supplies	\$ 10,000	\$ 11,337	\$ 231	\$ (1,569)
Equipment Repairs & Mnt. Supplies	\$ 25,000	\$ 28,661	\$ 27	\$ (3,688)
Small Tools	\$ 1,000	\$ 564		\$ 436
Vehicle Supplies	\$ 10,000	\$ 12,981		\$ (2,981)
Gasoline	\$ 32,000	\$ 16,593		\$ 15,407
Chemicals	\$ 80,000	\$ 65,591		\$ 14,409
Pumps & Instruments	\$ 75,000	\$ 64,720		\$ 10,280
Meters	\$ 60,000	\$ 63,088		\$ (3,088)
Water Service Connections	\$ 27,000	\$ 31,885		\$ (4,885)
Subscriptions/Publications	\$ -	\$ 42		\$ (42)
Uniforms & Other Clothing	\$ 7,000	\$ 6,760		\$ 240
Meeting & Travel Expenses	\$ 500	\$ 127		\$ 373
Dues & Memberships	\$ 800	\$ 579		\$ 221
Property & Liability Insurance	\$ 33,853	\$ 26,732		\$ 7,121
License Renewals	\$ 1,200	\$ 1,515	\$ 60	\$ (375)
State Assessments for Primary	\$ 5,000	\$ 4,275		\$ 725
System Improvements & Contingencies	\$ 30,000	\$ -		\$ 30,000
Transfers to General Fund	\$ 112,649	\$ 112,649		\$ -
Transfers to Capital Projects Fund	\$ -	\$ -		\$ -
Transfers to Health Trust Fund	\$ 66,619	\$ 66,619		\$ -
Total	<u>\$ 1,774,544</u>	<u>\$ 1,686,829</u>	<u>\$ 13,430</u>	<u>\$ 74,285</u>
Debt Service				
Retirement of Long Term Debt	\$ 490,734	\$ 490,374	\$ -	\$ 360
Interest on Long Term Debt	\$ 87,046	\$ 87,045	\$ -	\$ 1
Interest on Short Term Debt	\$ 10,000	\$ -	\$ -	\$ 10,000
Bond Issuance Costs	\$ 10,000	\$ -	\$ -	\$ 10,000
Total	<u>\$ 597,780</u>	<u>\$ 577,419</u>	<u>\$ -</u>	<u>\$ 20,361</u>
Encumbrances from FY 2015	\$ 18,744	\$ 17,797	\$ -	\$ 947
2016 Increase to Retained Earnings				\$ 1,563,382
Balance of Articles Returned to Retained Earnings				<u>\$ 1,512</u>
Total Increase to Retained Earnings				\$ 1,564,894

TOWN OF DUXBURY
Continued Appropriations
Water Enterprise Fund

DESCRIPTION	6/30/2015 Balances	Original Budget Voted from 3/15 ATM	Available Budget 7/1/2015	Supplemental Appropriations Funded from Retained Earnings	Total Balance 7/1/2015	Transfers	FY 2016 Expenditures To-Date	Balance As of 6/30/2016	Departmental Retained Balances	Balance Closed Out At Year-end
ART#6-6WATER SYS MAST. PL UPD.	50,000.00		50,000.00		50,000.00		0.00	50,000.00	50,000.00	0.00
ART#6-7 SYSTEM REHABILITATION	24,872.25		24,872.25	0.00	24,872.25		0.00	24,872.25	24,872.25	0.00
ART#6-7 SYSTEM REHABILITATION	28,592.63		28,592.63		28,592.63		23,673.25	4,919.38	4,919.38	0.00
ART#6-7 PCE PIPE REPLACEMENT	32,718.65		32,718.65		32,718.65		1,375.00	31,343.65	31,343.65	0.00
ART#6-7 SYSTEM REHABILITATION	148,851.90		148,851.90		148,851.90		28,025.40	120,826.50	120,826.50	0.00
ART#6-7 REHAB EVERGREEN WELL	7,801.76		7,801.76		7,801.76		7,801.76	0.00	0.00	0.00
ART#6-7 PCE MAIN PIPE REPLACE	7,875.00		7,875.00		7,875.00		6,200.00	1,675.00	1,675.00	0.00
ART.#6-27 SYSTEM REHABILITATION	150,000.00		150,000.00		150,000.00		0.00	150,000.00	150,000.00	0.00
ART.#6-24 REHAB. DEPOT ST. WELL SITE	59,875.00		59,875.00		59,875.00		0.00	59,875.00	59,875.00	0.00
ART.#6-26 FY15 PCE MAIN PIPE REPLACEMENT	119,301.98		119,301.98		119,301.98		23,345.54	95,956.44	95,956.44	0.00
Carried Forward Prior Year Article Balances	629,889.17	0.00	629,889.17	0.00	629,889.17	0.00	90,420.95	539,468.22	539,468.22	0.00
ART.#6-3-19 REPLACE 2006 DUMP TRUCK #31	0.00	134,222.00	134,222.00		134,222.00		132,710.00	1,512.00	0.00	1,512.00
ART.#6-3-20 REHAB. EVERGREEN WELLS	0.00	85,000.00	85,000.00		85,000.00		37,315.81	47,684.19	47,684.19	0.00
ART.#6-3-21 SYSTEM REHABILITATION	0.00	150,000.00	150,000.00		150,000.00		0.00	150,000.00	150,000.00	0.00
ART.#6-3-22 PCE MAIN PIPE REPLACEMENT	0.00	150,000.00	150,000.00		150,000.00		0.00	150,000.00	150,000.00	0.00
ART.#6-3-23 EXTEND TEMPLE STREET WATER MAIN	0.00	523,000.00	523,000.00		523,000.00		33,541.12	489,458.88	489,458.88	0.00
FY 2016 Article Balances	0.00	1,042,222.00	1,042,222.00	0.00	1,042,222.00	0.00	203,566.93	838,655.07	837,143.07	1,512.00
Balance of Prior Year and Current Year Articles	629,889.17	1,042,222.00	1,672,111.17	0.00	1,672,111.17	0.00	293,987.88	1,378,123.29	1,376,611.29	1,512.00

Town of Duxbury

Pool Enterprise

Fund 6300

Revenues and Expenditures

Fiscal Year 2016

				Excess(Deficit) Revenue to <u>Retained Earnings</u>
	<u>Budget</u>	<u>Actual</u>		
Revenues				
User Charges	\$ 304,693	\$ 253,582		\$ (51,111)
Transfers from General Fund	\$ -	\$ -		\$ -
	<u>\$ 304,693</u>	<u>\$ 253,582</u>		<u>\$ (51,111)</u>
	<u>Appropriation</u>	<u>Expenditure</u>	<u>Encumbered</u>	<u>Return to Retained Earnings</u>
Expenditures				
Salaries	\$ 209,873	\$ 196,598		\$ 13,275
Retirement	\$ 24,080	\$ 24,080		\$ -
Life Insurance	\$ 29	\$ 29		\$ (0)
Medicare	\$ 2,704	\$ 2,497		\$ 207
Workers Compensation	\$ -	\$ -		\$ -
Electric	\$ 43,000	\$ 32,030	\$ 3,669	\$ 7,301
Gas	\$ 34,000	\$ 33,371	\$ 307	\$ 322
Water	\$ 4,100	\$ 5,324		\$ (1,224)
Bldg. & Grds. Maint. Services	\$ 500	\$ 2,901		\$ (2,401)
Equipment Repairs	\$ 7,000	\$ 5,038		\$ 1,962
Waste Removal	\$ 990	\$ -		\$ 990
Janitorial Services	\$ 18,000	\$ 18,000		\$ -
Training/Educations Programs	\$ 500	\$ -		\$ 500
Audit	\$ 200	\$ 200		\$ -
Legal Services	\$ 500	\$ -		\$ 500
Computer Software Service	\$ 1,500	\$ 1,500		\$ -
Telephone	\$ 300	\$ -		\$ 300
Printing		\$ -		\$ -
Postage	\$ 50	\$ -		\$ 50
Advertising	\$ 795	\$ 405		\$ 390
Internet/Cable Services	\$ 1,500	\$ -		\$ 1,500
Office & Computer Supplies	\$ 400	\$ 307		\$ 93
Building & Grounds Maintenance Supplies	\$ -	\$ -		\$ -
Equipment Repairs Maintenance Supplies	\$ -	\$ -	\$ 232	\$ (232)
Small Tools	\$ 100	\$ -		\$ 100
Custodial Supplies	\$ 2,600	\$ 2,593		\$ 7
Chemicals	\$ 11,000	\$ 6,236		\$ 4,764
Uniforms & Other Clothing	\$ 700	\$ 339		\$ 362
Medical Supplies	\$ 300	\$ -		\$ 300
Aquatic Supplies	\$ 1,700	\$ 1,886		\$ (186)
Meeting & Travel Expenses	\$ 300	\$ 106	\$ 91	\$ 103
Prop. & Liab. Insurance	\$ 3,832	\$ 3,041		\$ 791
Health Trust Fund Transfers	\$ 15,288	\$ 15,288		\$ -
Transfer to General Government	\$ 18,786	\$ 18,786		\$ -
Total	<u>\$ 404,627</u>	<u>\$ 370,555</u>	<u>\$ 4,298.84</u>	<u>\$ 29,774</u>
Prior Year Expenditures				
Electric	\$ 8,949	\$ 8,949		0
Encumbrances from FY 2015	\$ 2,155	\$ 1,970	0	185
2016 Increase to Retained Earnings				\$ (21,153)

Town of Duxbury

Fund 8100 and 8200

June 30, 2016

PERMANENT FUNDS	Non-expendable Trust			Expendable Trust				
	Balance Forward	Additions	Ending Balance	Balance Forward	Additions	Gain/Loss &	Expenses	Ending Balance
	July 1,2015		June 30, 2016	July 1,2015		Interest Income		June 30, 2016
Cemetery Perpetual Care	1,328,593.00	39,600.00	1,368,193.00	579,743.44	0.00	154,882.64	101,579.37	633,046.71
Mayflower Cemetery	272,075.00	19,250.00	291,325.00	129,009.38	0.00	37,723.96	0.00	166,733.34
Arthur D. Eaton	39,500.00	0.00	39,500.00	56,963.88	0.00	7,960.50	0.00	64,924.38
Ladies Union Fair	1,303.05	0.00	1,303.05	817.46	0.00	174.67	0.00	992.13
Lucy A. Ewell	500.00	0.00	500.00	938.99	0.00	118.55	0.00	1,057.54
Dr R. Shiff	2,000.00	0.00	2,000.00	738.15	0.00	225.51	0.00	963.66
CEMETERY FUNDS:	1,643,971.05	58,850.00	1,702,821.05	768,211.30	0.00	201,085.83	101,579.37	867,717.76
Eben H. Ellison	300,000.00	0.00	300,000.00	117,610.06	0.00	25,556.72	57,630.75	85,536.03
Isabelle Freeman	200,552.00	0.00	200,552.00	109,115.62	0.00	12,201.38	50,000.00	71,317.00
Richmond G. Wight	30,000.00	0.00	30,000.00	33,033.14	0.00	5,192.47	0.00	38,225.61
Lucy Hathaway	25,000.00	0.00	25,000.00	365,057.51	0.00	32,131.76	50,000.00	347,189.27
Lucy Hathaway - Shade Trees	0.00	0.00	0.00	40.84	6,250.00	0.00	0.00	6,290.84
Lucy Hathaway - Improve Streets	0.00	0.00	0.00	989.06	12,500.00	0.00	6,562.09	6,926.97
Lucy Hathaway - Public Bridges	0.00	0.00	0.00	831.55	6,250.00	0.00	0.00	7,081.55
Lucy Hathaway - Public Landings	0.00	0.00	0.00	294.91	6,250.00	0.00	6,250.00	294.91
Lucy Hathaway-School	0.00	0.00	0.00	0.00	12,500.00	0.00	12,263.44	236.56
Lucy Hathaway-Library	0.00	0.00	0.00	0.00	3,125.00	0.00	1,623.06	1,501.94
Lucy Hathaway-Cemetery	0.00	0.00	0.00	0.00	3,125.00	0.00	0.00	3,125.00
Thomas D. Hathaway	2,000.00	0.00	2,000.00	2,799.31	0.00	(134.78)	0.00	2,664.53
Marietta Russell: School Library	1,500.00	0.00	1,500.00	3,555.99	0.00	416.50	0.00	3,972.49
Isabelle Freeman(Ambulance Service)	1,300.00	0.00	1,300.00	6,536.59	0.00	646.62	0.00	7,183.21
William Penn Harding :Duxbury Free Library	1,000.00	0.00	1,000.00	1,218.42	0.00	182.72	0.00	1,401.14
Marietta Russell : School Science Material	500.00	0.00	500.00	2,109.57	0.00	214.99	0.00	2,324.56
MISCELLANEOUS FUNDS:	561,852.00	0.00	561,852.00	643,192.57	50,000.00	76,408.38	184,329.34	585,271.61
PERMANENT FUND TOTALS:	2,205,823.05	58,850.00	2,264,673.05	1,411,403.87	50,000.00	277,494.21	285,908.71	1,452,989.37
Helen Delano Howe	125,000.00	0.00	125,000.00	49,066.54	0.00	13,490.74	3,000.00	59,557.28
Mary E. Carr Nepton	65,000.00	0.00	65,000.00	210,788.06	0.00	21,186.65	4,500.00	227,474.71
Annie Drew Dunham	40,335.00	0.00	40,335.00	16,014.59	0.00	4,258.94	1,500.00	18,773.53
Harriet E. Crozier	25,175.00	0.00	25,175.00	12,240.70	0.00	2,826.90	1,000.00	14,067.60
Edward & Ruth Hobart	10,000.00	0.00	10,000.00	3,211.05	0.00	1,088.27	0.00	4,299.32
Molly Hopkins Taft	10,053.00	1,250.18	11,303.18	9,115.44	0.00	1,579.04	1,250.18	9,444.30
Weston-Thompson	10,000.00	0.00	10,000.00	5,866.96	0.00	1,179.39	500.00	6,546.35
Edmund A. Dondero	2,850.00	0.00	2,850.00	1,135.46	0.00	328.31	0.00	1,463.77
Benjamin M. Feinberg	1,500.00	0.00	1,500.00	767.07	0.00	186.80	0.00	953.87
Margaret K. Elliott	8,000.00	0.00	8,000.00	5,524.08	0.00	1,015.20	0.00	6,539.28
Anna Bigelow-Davis	395,986.00	0.00	395,986.00	210,696.11	0.00	48,827.75	4,500.00	255,023.86
Jacob S & Fannie D. Shiff	350,000.00	0.00	350,000.00	123,212.45	0.00	38,059.45	4,000.00	157,271.90
Dr R. Shiff	350,000.00	0.00	350,000.00	122,031.18	0.00	37,352.62	6,000.00	153,383.80
Thomas J Keenen MD & Dr R.M. Shiff	250,000.00	0.00	250,000.00	87,505.39	0.00	26,781.42	4,000.00	110,286.81
SCHOLARSHIP FUNDS:	1,643,899.00	1,250.18	1,645,149.18	857,175.08	0.00	198,161.48	30,250.18	1,025,086.38
Jonathan & Ruth Ford	25,000.00	0.00	25,000.00	64,326.50	0.00	7,358.43	0.00	71,684.93
Agnes S. Ellison	1,000.00	0.00	1,000.00	8,123.18	0.00	753.14	0.00	8,876.32
MISCELLANEOUS FUNDS:	26,000.00	0.00	26,000.00	72,449.68	0.00	8,111.57	0.00	80,561.25
PRIVATE PURPOSE FUND TOTALS:	1,669,899.00	1,250.18	1,671,149.18	929,624.76	0.00	206,273.05	30,250.18	1,105,647.63
Stabilization Fund				3,529,612.29	100,000.00	316,290.88	0.00	3,945,903.17
Pension Reserve Fund				1,131,843.40	80,000.00	80,585.88	80,000.00	1,212,429.28
Conservation Fund				125,195.23	0.00	176.29	9,455.17	115,916.35
Duxbury Heritage Fund				42,994.42	0.00	3,541.76	0.00	46,536.18
Margery Parcher Fund				47,601.54	25,935.09	144.91	8,583.25	65,098.29
Myles Standish Homesite				10,466.91	0.00	862.27	0.00	11,329.18
W. Ellison Unitrust				5,164.87	0.00	382.71	0.00	5,547.58
N. T. Saunders Shellfish				2,963.25	0.00	244.09	0.00	3,207.34
Marshall Tennis Ct. Lights				969.56	0.00	0.00	0.00	969.56
King Caesar Poor				127,292.99	0.00	34,586.00	3,653.60	158,225.39
E. H. Meehan				1,851.30	0.00	152.50	0.00	2,003.80
M. Brouillard				1,826.79	0.00	150.49	0.00	1,977.28
H. & M. Grafton				27,056.96	0.00	2,228.89	0.00	29,285.85
Unemployment Trust				314,084.48	0.00	13,673.68	54,304.91	273,453.25
Lowery Scholarship				1,000.00	0.00	0.00	0.00	1,000.00
James Buechler School Books				2,496.11	0.00	205.64	0.00	2,701.75
Affordable Housing Trust				793,010.42	704,000.00	258,601.00	67,632.74	1,687,978.68
Compensated Absences				92,475.29	125,000.00	41,725.48	109,807.04	149,393.73
Sub-Total Miscellaneous				6,257,905.81	1,034,935.09	753,552.47	333,436.71	7,712,956.66
Warrants Payable	0.00	0.00	0.00	9,763.60	0.00	12,875.00	9,763.60	12,875.00
GRAND TOTAL OF FUNDS:	3,875,722.05	60,100.18	3,935,822.23	8,608,698.04	1,084,935.09	1,250,194.73	659,359.20	10,284,468.66

Town of Duxbury

Health Claims Fund

Fund 8300

REVENUES AND EXPENDITURES

Period ended June 30, 2016

Revenues

Raise and Appropriate	\$	6,815,867
Withholding (less refunds)	\$	2,025,902
Plymouth County Retirement	\$	456,864
Mass Teachers Retirement	\$	673,687
Early Retirement Reimbursement		
Investment Income	\$	110,328
Gains/Losses on Investments	\$	137,375
Other (inc Cobra, Direct, stop loss)	\$	471,598
Total Revenues	\$	<u>10,691,621</u>

Expenditures

Blue Cross Claims and Admin	\$	10,767,375
Stop Loss	\$	587,341
Transitional Insurance	\$	45,659
Consultants	\$	31,844
Other	\$	79,624
Total Expenditures	\$	<u>11,511,843</u>

Net Year to Date Results	\$	(820,222)
Reclassification of IBNR	\$	(129,409)
Fiscal 2015 Fund Balance	\$	<u>5,480,156</u>

June 2016 Fund Balance	<u><u>\$</u></u>	<u>4,530,525</u>
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Town of Duxbury

Fund 8900

Agency

June 30, 2016

	BALANCE July 1, 2015	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE June 30, 2016
Treas/Collector: Deputy Collector Fees	\$ 927.00	\$ -	\$ 29,747.00	\$ 29,747.00	\$ 927.00
Old Performance Bnds	\$ 41,565.26	\$ -	\$ -	\$ -	\$ 41,565.26
Building Maint: Wright Building	\$ (8,894.66)	\$ 18,074.89	\$ -	\$ 21,695.16	\$ (12,514.93)
Police Department: Gun Permits	\$ 6,712.50	\$ 10,000.00	\$ -	\$ 11,222.50	\$ 5,490.00
Fire Department: Off Duty Details	\$ 5,508.67	\$ 8,603.17	\$ -	\$ 9,224.46	\$ 4,887.38
Harbormaster: Off Duty Details	\$ (144.00)	\$ 1,392.00	\$ -	\$ 1,248.00	\$ -
Inspectional Services:Consult/Pert Tests	\$ 3,412.80	\$ 805.00	\$ -	\$ 1,447.80	\$ 2,770.00
:Traffic Mitigation	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00
Council on Aging: Custodial Services	\$ 356.61	\$ 1,993.92	\$ -	\$ 1,527.93	\$ 822.60
Net Metering Credits	\$ -	\$ 307,760.84	\$ -	\$ 301,759.89	\$ 6,000.95
	<u>\$ 59,444.18</u>	<u>\$ 348,629.82</u>	<u>\$ 29,747.00</u>	<u>\$ 377,872.74</u>	<u>\$ 59,948.26</u>
PERFORMANCE BONDS:					
R.H.B.: Bob Burpee	\$ 8,719.75	\$ -	\$ 17.50	\$ -	\$ 8,737.25
David Condon	\$ 12,987.71	\$ -	\$ 26.07	\$ -	\$ 13,013.78
Lonigro	\$ 1,724.09	\$ -	\$ 3.46	\$ -	\$ 1,727.55
Fisher Ridge	\$ 4,738.38	\$ -	\$ 9.51	\$ -	\$ 4,747.89
MacFarlane Farms	\$ 10,278.46	\$ -	\$ 20.64	\$ -	\$ 10,299.10
Road Opening: Rogers Way	\$ 2,378.54	\$ -	\$ 4.78	\$ -	\$ 2,383.32
Miles/Alfieri	\$ -	\$ 205,194.00	\$ 132.14	\$ 103,110.00	\$ 102,216.14
Driver/Cape Verde Terrace	\$ 11,016.11	\$ -	\$ 7.37	\$ 11,023.48	\$ -
	<u>\$ 51,843.04</u>	<u>\$ 205,194.00</u>	<u>\$ 221.47</u>	<u>\$ 114,133.48</u>	<u>\$ 143,125.03</u>
CHAP. 593 OF ACTS OF 1993:					
RBH Development: Hawkins Place	\$ 837.17	\$ -	\$ 1.68	\$ -	\$ 838.85
Jong G. Yun	\$ 1,861.16	\$ -	\$ 3.74	\$ -	\$ 1,864.90
Dingleydel Estates	\$ 139.55	\$ -	\$ 0.28	\$ -	\$ 139.83
Whitepine Lane/Home	\$ 5,605.57	\$ -	\$ 11.25	\$ -	\$ 5,616.82
Bay Farm Montessori	\$ 639.87	\$ -	\$ 1.29	\$ -	\$ 641.16
Sub-Total:	<u>\$ 9,083.32</u>	<u>\$ -</u>	<u>\$ 18.24</u>	<u>\$ -</u>	<u>\$ 9,101.56</u>
CHAP. 53 G Zoning Board of Appeals:					
Delphic Assoc.	\$ 2,183.16	\$ 3,762.57	\$ 1.37	\$ 5,945.40	\$ 1.70
Brewster Commons	\$ 5,101.76	\$ -	\$ 10.24	\$ -	\$ 5,112.00
Duxbury Estates	\$ 1,922.15	\$ 1,000.00	\$ 2.88	\$ 855.00	\$ 2,070.03
Industrial Tower & Wireless	\$ 8.03	\$ -	\$ 0.03	\$ -	\$ 8.06
The Reserve at Duxbury	\$ (177.77)	\$ 202.91	\$ 0.04	\$ 25.18	\$ -
Driver/Cape Verde Terrace	\$ 425.23	\$ -	\$ 3.60	\$ 428.83	\$ -
McLean's Way	\$ 2,933.24	\$ -	\$ -	\$ -	\$ 2,933.24
Island Creek Village North	\$ 20,284.71	\$ -	\$ 35.54	\$ 5,269.14	\$ 15,051.11
Sub-total Zoning Board of Appeals	<u>\$ 32,680.51</u>	<u>\$ 4,965.48</u>	<u>\$ 53.70</u>	<u>\$ 12,523.55</u>	<u>\$ 25,176.14</u>
CHAP. 53 G Planning Board:					
Duxbury Yacht Club	\$ 1,261.46	\$ -	\$ 2.54	\$ -	\$ 1,264.00
Standish LLC-Plan	\$ 3,531.08	\$ -	\$ 7.09	\$ -	\$ 3,538.17
Adams Court/Hinkley	\$ 790.96	\$ -	\$ 1.46	\$ 792.42	\$ -
Cushings Retreat/Elm St. R.T.	\$ 3,013.60	\$ -	\$ 6.05	\$ -	\$ 3,019.65
Dacey/Complex Path	\$ 2.14	\$ -	\$ 0.01	\$ -	\$ 2.15
McLean's Way	\$ 1,310.05	\$ 2,260.00	\$ 11.58	\$ 3,150.00	\$ 431.63
Tower Resource Management	\$ 4,037.69	\$ -	\$ 8.10	\$ -	\$ 4,045.79
Lilientha/Hound	\$ 416.53	\$ -	\$ 0.83	\$ -	\$ 417.36
MacFarlane Farms	\$ 951.60	\$ -	\$ 1.91	\$ -	\$ 953.51
Miles/Alfieri	\$ 1,407.30	\$ 5,876.25	\$ 5.90	\$ 3,376.25	\$ 3,913.20
Fisher Ridge Realty	\$ 1,168.20	\$ -	\$ 0.42	\$ 1,062.50	\$ 106.12
Pontiff/Myles View Drive	\$ 3,001.41	\$ 1,272.75	\$ 1.69	\$ 4,275.85	\$ -
Bartlett/Franklin St.	\$ 2,284.90	\$ -	\$ 3.12	\$ 2,288.02	\$ -
Sub-total Planning Board	<u>\$ 23,176.92</u>	<u>\$ 9,409.00</u>	<u>\$ 50.70</u>	<u>\$ 14,945.04</u>	<u>\$ 17,691.58</u>
CHAP. 53 G Conservation Commision:					
Jenkins	\$ -	\$ -	\$ -	\$ -	\$ -
McLaughlin :685 Washington Street	\$ 214.11	\$ -	\$ 0.11	\$ 214.22	\$ (0.00)
Mark & Elizabeth Sanmarco	\$ 17.60	\$ -	\$ 0.01	\$ 17.61	\$ (0.00)
Patel - 30 Bradford	\$ 3,200.14	\$ 3,000.00	\$ 3.53	\$ 6,170.86	\$ 32.81
Patel - 20 Bradford	\$ 3,200.14	\$ -	\$ 4.09	\$ 3,176.68	\$ 27.55
Archit. Development Corp.	\$ 1,350.00	\$ -	\$ -	\$ 1,350.00	\$ -
Sub-total Conservation Commission	<u>\$ 7,981.99</u>	<u>\$ 3,000.00</u>	<u>\$ 7.74</u>	<u>\$ 10,929.37</u>	<u>\$ 60.36</u>
CHAP. 53 G Board of Health:					
Duxbury Housing	\$ 124.13	\$ -	\$ -	\$ -	\$ 124.13
ADC - Juliano - 0 Congress St.	\$ -	\$ 1,000.00	\$ -	\$ 690.00	\$ 310.00
McSharry Bros. Inc. - Autumn Ave.	\$ -	\$ 4,000.00	\$ -	\$ 3,795.00	\$ 205.00
Sub-total Board of Health	<u>\$ 124.13</u>	<u>\$ 5,000.00</u>	<u>\$ -</u>	<u>\$ 4,485.00</u>	<u>\$ 639.13</u>
Total Agency Funds	\$ 184,334.09	\$ 576,198.30	\$ 30,098.85	\$ 534,889.18	\$ 255,742.06
Warrants Payable	\$ 1,096.71	\$ (1,772.17)	\$ -	\$ 1,096.71	\$ (1,772.17)
GRAND TOTAL:	<u>\$ 185,430.80</u>	<u>\$ 574,426.13</u>	<u>\$ 30,098.85</u>	<u>\$ 535,985.89</u>	<u>\$ 253,969.89</u>

Town of Duxbury
General Fund Debt
June 30, 2016

	<u>Date</u>	<u>Amt Authorized</u>	<u>Amt Issued</u>	<u>Unissued</u>	<u>2015 Balance</u>	<u>2016- Principal</u>	<u>2016 Refunding</u>	<u>2016 - Balance</u>	
GENERAL FUND		1996 \$	\$ 650,000	0	\$ 82,669	\$ 40,709		\$ 41,960	
					\$ 295,000	\$ 150,000		\$ 145,000	
		1997 \$	\$ 200,000	0	\$ 43,472	\$ 10,868		\$ 32,604	
		2004 \$	\$ 200,000	0	\$ 64,354	\$ 10,690		\$ 53,664	
					\$ 282,000	\$ 143,000		\$ 139,000	
	6/6/2014				\$ 370,000	\$ 55,000		\$ 315,000	
	2002 \$	\$ 3,100,000	\$ 1,457,000	0	\$ 570,000	\$ 95,000	\$ (475,000)	\$ -	
	8/4/2015				\$ -	\$ -	\$ 455,000	\$ 455,000	
	2001				\$ 4,620,000	\$ 770,000	\$ (3,850,000)	\$ -	
	8/4/2015				\$ -	\$ -	\$ 3,665,000	\$ 3,665,000	
	3/10/2007	\$ 125,000	\$ 125,000	0	\$ 20,000	\$ 10,000		\$ 10,000	
	2010	\$ 2,200,000	\$ 2,200,000	0	\$ 1,450,000	\$ 145,000		\$ 1,305,000	
	2010	\$ 163,000	\$ 163,000	0	\$ 100,000	\$ 10,000		\$ 90,000	
	2010	\$ 1,540,000	\$ 587,000		\$ 385,000	\$ 40,000		\$ 345,000	
	2012	\$ 2,600,000	\$ 2,600,000	0	\$ 2,250,000	\$ 175,000		\$ 2,075,000	
	2012	\$ 6,275,000	\$ 6,275,000	0	\$ 5,645,000	\$ 315,000		\$ 5,330,000	
	2012	\$ 3,700,000	\$ 3,700,000	0	\$ 3,200,000	\$ 250,000		\$ 2,950,000	
	2012 \$	\$ 120,070,034	\$ 63,698,873	51,871,161	\$ 59,562,965	\$ 2,592,955		\$ 56,970,010	
	2012 \$	\$ 6,301,127	\$ 5,866,127	0	\$ 5,396,835	\$ 234,645		\$ 5,162,190	
	2012 \$	\$ 435,000	\$ 435,000	0	\$ 400,200	\$ 17,400		\$ 382,800	
	3/10/2012 \$	\$ 2,400,000	\$ 2,200,000	200,000	\$ 1,980,000	\$ 220,000		\$ 1,760,000	
	2015		\$ 4,500,000		\$ 4,500,000	\$ 450,000		\$ 4,050,000	
		<u>\$ 149,959,161</u>	<u>\$ 94,845,258</u>	<u>52,071,161</u>	<u>\$ 91,217,495</u>	<u>\$ 5,735,267</u>	<u>\$ (205,000)</u>	<u>\$ 85,277,228</u>	
UNISSUED		<u>Amt. Authorized</u>	<u>Amt. Issued</u>	<u>Rescinded</u>	<u>Retired</u>	<u>Unissued</u>			
	3/13/2010	\$ 2,600,000	\$ 2,600,000			\$ -			
	3/12/2011	\$ 6,275,000	\$ 6,275,000			\$ -			
	3/13/2010	\$ 292,000	\$ 292,000			\$ -			
	3/12/2011	\$ 3,700,000	\$ 3,700,000			\$ -			
	3/12/2011	\$ 2,900,000	\$ 950,000	1,950,000		\$ -			
	10/29/2011	\$ 120,070,034	\$ 73,898,873		\$ (149,862)	\$ 46,021,299			
	10/29/2011	\$ 6,301,127	\$ 6,301,127			\$ -			
	10/29/2011	\$ 435,000	\$ 435,000			\$ -			
	3/10/2012	\$ 2,400,000	\$ 2,400,000			\$ -			
	4/1/2015	\$ 200,000	\$ 200,000			\$ -			
	Total		<u>\$ 145,173,161</u>	<u>\$ 97,052,000</u>	<u>1,950,000</u>	<u>\$ (149,862)</u>	<u>\$ 46,021,299</u>		

Town of Duxbury
Water Debt
June 30, 2016

	<u>Date</u>	<u>Amt Authorized</u>	<u>Amt Issued</u>	<u>Unissued</u>	<u>2015- Balance</u>	<u>2016- Principal</u>	<u>2016- Balance</u>
WATER							
Tremont Engineering (STM 11/03)	2004	\$ 100,000	\$ 100,000	\$ -	\$ 10,000	\$ 10,000	\$ -
Pipe Replacement (PCE)	2004	\$ 400,000	\$ 400,000	\$ -	\$ 40,000	\$ 40,000	\$ -
Damon Wells	2004	\$ 580,000	\$ 580,000	\$ -	\$ 280,000	\$ 40,000	\$ 240,000
		\$ 550,000	\$ 550,000	\$ -	\$ 270,000	\$ 40,000	\$ 230,000
Damon Well	3/8/2008	\$ 570,000	\$ 570,000	\$ -	\$ 290,000	\$ 40,000	\$ 250,000
Birch St. Tank	3/10/2007	\$ 3,150,000	\$ 3,150,000	\$ -	\$ 2,325,336	\$ 145,374	\$ 2,179,962
Pine Street Water Mains	3/10/2012	\$ 925,000	\$ 864,000	\$ 47,000	\$ 685,000	\$ 175,000	\$ 510,000
Total Authorized		<u>\$ 5,350,000</u>	<u>\$ 5,350,000</u>	<u>\$ 47,000</u>	<u>\$ 3,900,336</u>	<u>\$ 490,374</u>	<u>\$ 3,409,962</u>
UNISSUED							
		<u>Authorized</u>	<u>Issued</u>	<u>Retired</u>	<u>Recinded</u>	<u>Unissued</u>	
Pine Street Water Mains	3/10/2012	\$ 925,000	\$ 878,000	\$ -	\$ -	\$ 47,000	
Temple St. Water Main	3/12/2016	\$ 715,000	\$ -	\$ -	\$ -	\$ 715,000	
Total		<u>\$ 1,640,000</u>	<u>\$ 878,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 762,000</u>	

Treasurer/Collector

The Treasurer/Collector is pleased to submit the annual report for the fiscal year ending June 30, 2016. Our office is responsible for the receipt, investment, and disbursement of all Town funds including payroll; billing and collection of all taxes and utilities; collection and issuance of beach and transfer stickers and fees; debt management; administration of the various Town trust funds; collection and issuance of mooring permits and fees; and management of the Town's property that is in Tax Title or Foreclosure.

Town of Duxbury

06/01/2016-06/30/2016

	Balance Per Collector's Detail
Real Estate Taxes	
Levy of 2009	0.00
Levy of 2010	72.86
Levy of 2011	1,439.32
Levy of 2012	23,181.15
Levy of 2013	60,387.68
Levy of 2014	188,108.37
Levy of 2015	321,271.77
Levy of 2016	777,794.53
Levy of 2017	28,417,749.60
	29,790,005.28
Community Preservation	
Levy of 2009	(0.05)
Levy of 2010	2.22
Levy of 2011	(1,385.06)
Levy of 2012	652.02
Levy of 2013	791.47
Levy of 2014	1,267.77
Levy of 2015	2,439.89
Levy of 2016	6,352.42
Levy of 2017	236,268.91
	247,774.65
Personal Property Taxes	
Levy of 2006	228.11
Levy of 2007	327.19
Levy of 2008	2,378.59
Levy of 2009	1,815.18
Levy of 2010	3,051.01
Levy of 2011	2,091.34
Levy of 2012	407.28
Levy of 2013	1,913.55
Levy of 2014	8,252.87
Levy of 2015	3,470.43
Levy of 2016	2,216.94
Levy of 2017	383,783.12
	409,935.61

Motor Vehicle Excise

Levy of 2001	6,172.55
Levy of 2002	8,596.47
Levy of 2003	8,528.47
Levy of 2004	5,829.08
Levy of 2005	4,650.84
Levy of 2006	7,129.07
Levy of 2007	4,760.54
Levy of 2008	3,796.48
Levy of 2009	3,683.07
Levy of 2010	2,548.26
Levy of 2011	9,726.67
Levy of 2012	6,158.24
Levy of 2013	5,718.79
Levy of 2014	10,281.18
Levy of 2015	31,035.54
Levy of 2016	245,974.05
	<hr/>
	364,589.30

Boat Excise

Levy of 2010	1,176.89
Levy of 2011	1,829.77
Levy of 2012	2,175.03
Levy of 2013	2,818.29
Levy of 2014	5,053.92
Levy of 2015	7,167.37
Levy of 2016	9,138.50
	<hr/>
	29,359.77

Water Liens

Levy of 2013	338.60
Levy of 2014	(615.57)
Levy of 2015	1,751.17
Levy of 2016	6,514.70
	<hr/>
	7,988.90

Sewer Liens

Levy of 2014	769.00
Levy of 2015	0.00
Levy of 2016	1,922.50
	<hr/>
	2,691.50

Service Liens

Levy of 2014	0.00
Levy of 2015	0.00
Levy of 2016	0.00
	<hr/>
	0.00

Demand Lien

Levy of 2013	40.00
Levy of 2014	20.00
Levy of 2015	0.00
Levy of 2016	25.00
	<hr/>
	85.00

Water Enterprise

Levy of 2010	(16,282.43)
Levy of 2011	(126.05)
Levy of 2012	495.52
Levy of 2013	287.37
Levy of 2014	50,461.03
Levy of 2015	(17,139.55)
Levy of 2016	233,851.53
	<hr/>
	251,547.42

Water Service Fees

Levy of 2010	(75.45)
Levy of 2011	25.00
Levy of 2012	0.00
Levy of 2013	25.00
Levy of 2014	(443.50)
Levy of 2015	(139.50)
Levy of 2016	628.00
	<hr/>
	19.55

Sewer User Fees

Levy of 2010	(1,711.45)
Levy of 2011	184.00
Levy of 2012	0.00
Levy of 2013	0.00
Levy of 2014	3,711.12
Levy of 2015	3,083.80
Levy of 2016	0.00
	<hr/>
	5,267.47

Snug Harbor/Blue Fish Sewer Betterment

Levy of 2015	536.86
Levy of 2016	10.66
	<hr/>
	547.52

Snug Harbor/Blue Fish Sewer Committed Interest

Levy of 2015	27.18
Levy of 2016	(.01)
	<u>27.17</u>

Bay Road Sewer Betterment

Levy of 2015	666.14
Levy of 2016	0.00
	<u>666.14</u>

Bay Road Sewer Committed Interest

Levy of 2014	0.00
Levy of 2015	0.00
Levy of 2016	0.00
	<u>0.00</u>

Title V Betterment

Levy of 2015	0.00
Levy of 2016	0.00
	<u>0.00</u>

Title V Committed Interest

Levy of 2015	0.00
Levy of 2016	0.00
	<u>0.00</u>

BETTERMENTS UNCOMMITTED TO RE**Snug Harbor/Blue Fish Betterment**

Levy of 1999	21,183.26
Levy of 2003	8,199.96
	<u>29,383.22</u>

Bay Road Betterment

Levy of 2003	199,205.44
	<u>199,205.44</u>

Title Five Betterment

Levy of 2001	0.00
Levy of 2002	1,516.85
Levy of 2003	3,202.80
Levy of 2004	4,697.73
	<u>9,417.38</u>

BEACH & TRANSFER STATION REVENUE COMPARISON**Revenue Collected FY 2015 vs. FY 2016**

Revenue Type	June 30, 2015		June 30, 2016	
	# of Permits	Amount	# of Permits	Amount
Non-resident Oversand	2,974	\$906,850	2,862	\$872,125
Resident Oversand	2,301	\$377,180	2,329	\$383,400
Senior Resident Oversand	717	\$64,530	759	\$68,310
Resident Parking Lot	1,452	\$130,680	1,626	\$140,490
Senior Resident Parking Lot	1,317	\$65,850	1,342	\$67,100
Transfer Station	5,748	\$147,989	5,652	\$144,606
(net of refunds)	14,509	\$1,693,079	14,570	\$1,676,031

Municipal Lien Certificates

Municipal lien certificates (MLC's) are issued to Attorney's and Mortgage Institutions to assist in the transfer and/or re-finance of real estate. Seven hundred fifty MLC's were issued during FY2016, producing revenue of \$37,500.00.

Payroll

The Treasurer's office in conjunction with Karen Clancy in Accounting is responsible for all payroll activities including accurate and timely payments to all full-time, part time and seasonal employees; the related employee/employer deductions, taxes and wage reporting.

	Year Ended	Checks
<u>PAYROLL</u>	<u>06/30/16</u>	<u>Issued</u>
Town Departments		7,245
<u>School</u>		<u>13,550</u>
TOTAL		20,795

I am very appreciative of the efforts of my staff; Maureen Connolly, Lindsey Lewis, and Kory Lydon for their hard work and dedication

Respectfully submitted,
Jill Stewart
Treasurer/Collector

Trust Funds

Balances may be found in the Accounting records.

ANNA BIGELOW DAVIS FUND

As per the will of Anna Bigelow Davis: "one part to the Town of Duxbury, the principal thereof to be invested and the net income therefrom to be employed for the purpose of establishing and maintaining at the Duxbury High School, an Art Scholarship Fund for needy students who have studied art in the Duxbury High School Art Department."

ANNIE DREW DUNHAM SCHOLARSHIP FUND

"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

AGNES E. ELLISON FUND

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

ARTHUR D. EATON CEMETERY FUND

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

BENJAMIN M. FEINBERG TRUST FUND

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual

award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income

"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

EBEN H. ELLISON TRUST FUND

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project. All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

EDMUND A. DONDERO SCHOLARSHIP FUND

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

EDWARD P. HOBART SCHOLARSHIP FUND

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

HARRIETT S. CROZIER SCHOLARSHIP FUND

"Under term of Will - 22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".

HELEN DELANO HOWE SCHOLARSHIP FUND

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

HERITAGE FUND

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:

"Moved the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

ISABELLE FREEMAN TRUST FUND

"I bequeath and devise to the Town of Duxbury, Massachusetts, but in TRUST nevertheless for the following uses and purposes: to maintain my house lot at 155 Depot Street, Duxbury, Massachusetts, in conservation for use as, but not limited to, a bird sanctuary. Such money to be included in this bequest shall be held intact, the income therefrom to be used for minor repairs of the real estate.

Should the income from such money exceed the operating and maintenance expenses of said real estate, then the Trustees may, in their discretion, expend appropriate portions of the income to provide ambulance services in the Town of Duxbury, Massachusetts, but for no other purposes.

I nominate as Trustees for this bequest to the Town of Duxbury, Massachusetts, its duly elected Board of Selectmen

ISABELLE V. FREEMAN POWDER POINT TRUST

"Income to be expended under direction of the Selectmen for Ambulance Services only".

JAMES BUECHLER BOOK FUND

Gift left in memory of James Buechler, a former teacher, for the schools to purchase books.

JONATHAN AND RUTH FORD TRUST FUND

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

KING CAESAR'S FUND

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

LUCY E. EWELL TRUST FUND

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

LUCY HATHAWAY TRUST FUND

"Income to be 'applied for the purpose and in the proportion hereinafter specified':

- One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

MARGERY S. PARCHER MEMORIAL TRUST FUND

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

MARIETTA F. RUSSELL SCHOOL LIBRARY FUND

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

MARIETTA F. RUSSELL SCIENCE MATERIAL FUND

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."

MARY E. CARR NEPTON SCHOLARSHIP FUND

"Terms of Will - Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designate cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three-year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

MYLES STANDISH HOMESITE FUND

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

NELSON T. SAUNDERS MEMORIAL TRUST

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

RICHMOND G. WIGHT FUND

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

THOMAS D. HATHAWAY FUND

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

WESTON-THOMPSON FUND

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

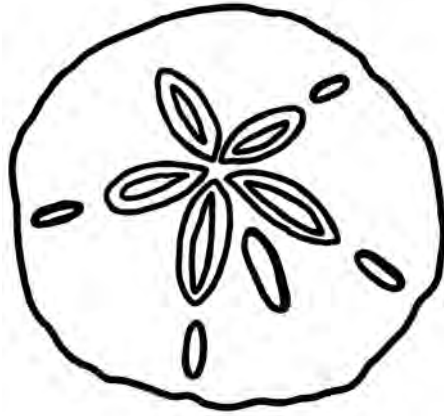
WILLIAM P. ELLISON CHARITABLE TRUST

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

WILLIAM PENN HARDING LIBRARY FUND

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be placed in said library for general circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

General Government



Duxbury Cultural Council

Facilities

Fourth of July Committee

Information Services

Personnel Board

Duxbury Cultural Council

In September 2015, press releases were sent to area newspapers and Duxbury schools' flyers announcing the next DCC grant cycle, grant criteria, and deadline. Information was also available online at the Town of Duxbury and DCC websites.

In October 2015, after receiving 22 grant applications totaling \$10,675.00 in requests, the Board voted to fund 14 applicants with the state allotted \$4,300.00. The approved grants were:

- The Art Complex Museum "Japanese Tea Ceremony"
- Choral Art Society of the South Shore "Choral Concerts"
- Duxbury Free Library "Drum the Beat"
- DHS Theatre/MA Educational Theatre Guild "MA High School Drama Festival"
- Duxbury Student Union "Girls and Boys Empowerment"
- Friends of the Council on Aging "Murder Mystery Dinner Theatre"
- Fuller Craft Museum "[Sense]ation Days"
- Mass Audubon South Shore Sanctuaries "Animal Signs and Tracking"
- North River Arts "39th Annual Festival of Arts"
- Pilgrim Society/Pilgrim Hall Museum "Treasure Hunts"
- Plymouth Guild, Inc. "48th Annual Plymouth Guild Juried Art Show"
- Snug Harbor Community Chorus "Activities and Performances"
- South Shore Art Center, Inc. "South Shore Arts Festival"
- Watershed Action Alliance, Inc. "The Future of Water in Southeastern MA"

Congratulatory/rejection letters were sent out to all applicants. The list of recipients reflects varied programs in the Arts, Humanities, and Sciences that the DCC supports to encourage ideas, activities, and family events on the South Shore.

The Board voted to approve a fundraiser offering oyster shell trees made by local artist Craig Bloodgood. The sale will begin during the summer and end in December. There will be a limited number of trees (80) of three sizes for sale. The Board voted on a percentage of the sale of each tree to go to the DCC and the rest to be paid to the artist for work and materials. Brochures were made, displays set up at the Duxbury Free Library and Senior Center, and articles were placed in the *Duxbury Clipper*. Mail orders will be taken as well as sales at advertised selling spots around town.

As of June, all Board members were compliant with town and state forms/laws.

Information on the DCC website was updated in June, clarifying the role of the DCC and grant criteria and notifying people of DCC events and the Tree Sale.

Board Meetings are usually held on Friday mornings at the Senior Center; meeting agendas are posted in the Selectmen's Office prior to meetings. Between meeting dates, DCC business consists of reimbursing grant recipients, complying with state mandates; filling out an annual report to the MCC and getting the town accountant to sign off on the LCC Account Form and reimburse recipients and expenses, and completing this Town Committee Report.

Facilities

In FY 16 the Facilities Department rolled out its 10 year Capital Improvement Plan. The plan accounts for all of the 63 buildings within Duxbury. The Plan was developed over two years of day to day in building site assessment, in conjunction with prior capital needs assessments. Under a town wide approach, we have the ability to be flexible when priorities shift throughout the calendar year. Each year we ensure that the town's most pressing needs are brought forth and considered. We are very confident that we will be able to meet the needs of the buildings while keeping costs predictable and constant over the 10 year period.

In July, Pamela Woods joined the DPS grounds team. Pam is a self-starter who is committed to getting the job done right. Pam also runs our bus traffic detail operations and delivers the mail between buildings. In addition to her regular duties, during the summer Pam painted 13 hallways, three classrooms, 2 offices, and a conference room. Pam is one of our most dependable employees, her attendance is nearly flawless.

In February, Michael Morin joined the custodial crew at the Alden School. Mike comes with experience in building maintenance including HVAC, commercial seafood plant processing, and truck driving. Mike hit the ground running and is fitting in nicely.

In FY 16 the Facilities Department completed 1,492 work orders.

FY 16 Capital projects included:

1. Senior Center carpet replacement phase (2 of 2)
2. Window Replacement Chandler Gym
3. Replace Library Energy Management Work Station

I would like to thank my staff who works tirelessly to maintain business continuity throughout all town owned buildings. We take pride in our customer service approach while meeting the needs of our buildings and occupants 24/7/365. I encourage local contractors to contact me if they feel that they can be of service to the town.

Sincerely,
Brian J. Cherry, Director of Facilities

Fourth of July Committee

The Fourth of July Activities Committee once again planned and executed a successful and entertaining 4th of July Parade. The committee also promoted the 4th of July Road Race, a free concert at the Senior Center with the South Shore Bay Band, and Corner-Stone Lodge's 4th of July Breakfast. Unfortunately, the annual beach party once again had to be canceled due to the nesting piping plovers on the beach.

The parade theme this year was "Time Machine: Parading through the Decades," and we had some excellent floats, great marching bands from across the country and an equestrian group. The Committee selected Mary "Pixie" Lampert as Parade Marshal in honor of her many years of advocacy on behalf of Duxbury and it's neighboring towns.

The 4th of July celebration is only possible due to the many volunteers who help before, during, and after the parade, including the parade judges, parade monitors, and volunteers of the 4th of July Activities Committee. We thank the truck owners and drivers who pulled floats and the volunteers from the Medical Reserve Corps who positioned themselves along the parade route to treat dehydrated parade participants. We thank all the business owners and individuals who supplement our \$15,000 town funding with donations of over \$23,000. We thank the Duxbury Police, Fire, and DPW departments for their assistance in making the celebration a success.

Finally, we say “thank you” to the good people of Duxbury. It is with you in mind that we commit to providing you all with an entertaining parade to kick-off summer in true Duxbury fashion!

Respectfully submitted,
Jamie MacNab and Stu Ruggles, 2016 Co-Chairs

Committee Members: Chris Barry, Barbara Cleary, Brian Cook, Andrea Doherty, Katy Gaenicke, Jeff Goldman, Amy and Brian Hill, Lynne Lenhardt, Barbara Munsey, Nancy Reed, Janet Ritch and Janet Skaggs.
DHS Student Volunteer: Mae MacQuarrie

Information Services

I am proud to present the Fiscal Year 2016 Annual Report for Information Technology Department (IT). Fiscal Year 2016 is completed. It is time to review the past fiscal year -July 1, 2015 through June 30, 2016. As the writing of this report begins, we have completed the first quarter of FY 2017 and have submitted our requested operating and capital budgets for FY 2018. Through Duxbury’s continue financial support of technology, the Information Technology Department will continue to strive to provide better digital experiences for all of those whom we serve.

The primary concern of the Information Technology Department is efficiency and productivity; attainable by providing fully functioning resources. We deliver digital services and information, provide the desktop services and productivity tools that enable our departments to serve Duxbury’s citizens. IT identifies and procures solutions and services quickly, in order to reduce risk while maximizing value to all Duxbury citizens.

All priorities and job functions are structured to provide each employee with maximum use of the computer devices, computer networks, telephone systems and other technical infrastructure and resources. The work of Duxbury’s departments and employees is the work of Information Technology Department.

It is paramount that IT understand the responsibilities and tasks of the community it services. By doing so, an appreciation and knowledge of employees’ needs and demands grows. With such knowledge, IT can soundly respond to the needs of the community in a variety of ways, including prioritization of workflows. Through a deep understanding of departments and employees responsibilities, IT can prioritize the many demands placed upon the organization.

My thanks to Lori White and to all the dedicate people I have a chance to work with on a daily basis. I get the chance to learn and be challenged by your desire to better serve this community. Thank you for your challenges and allowing me to serve you.

Respectfully submitted,
Mary E. MacQuarrie
IS Administrator

Personnel Board

The Board meets on a regular basis with the Human Resources Director and Human Resources Assistant to support the Town Manager, supervisors and employees covered by the Personnel Plan. The Board advises on and reviews the administration of the Personnel Plan, including but not limited to job descriptions, reclassifications, compensation and personnel policies. The Board provides recommendations to the Town Manager in order for him/her to maintain a fair and equitable personnel practices.

This year, the Board worked with the Collins Center to review the Town's compensation policies and practices and approved the recommended FY17 Personnel Plan changes, including; removal of the 'Salary Administration Guidelines', further clarification of probationary period in general and more specifically for Permanent Intermittent Police Officers, new language regarding unpaid meal breaks, a provision to ensure that employees will not lose accrued paid time off (vacation, sick and compensatory time) acquired in another Duxbury municipal department when transferring to or from the Personnel Plan or a collective bargaining unit, a policy update from maternity leave to parental leave in accordance with the state law, bereavement policy update to include step and in-law relationships, new compensatory time language for FLSA non-exempt employees, prohibition of employment with another employer, or activities that are inconsistent with the claim of disability or illness, while on Family Medical Leave, sick leave or worker's compensation, or any other paid or unpaid leave from the Town and new Schedule R minimum and maximum hourly rates.

Respectfully submitted,

Karen Butcher and Elizabeth Hartford-Co-Chairs, Steve Shay, Anita Stiles and Jonathan Ruttgers

Health & Human Services



Affordable Housing Trust
Council on Aging
King Caesar Advisory Committee
Municipal Commission on Disabilities
Veterans' Services

Duxbury Affordable Housing Trust

The Affordable Housing Trust of the Town of Duxbury has had a number of achievements lately that we'd like to share with the community.

First off, The Trust would like to inform the community of the status of the former Grange property on Franklin Street purchased years ago at Town Meeting. A young Duxbury family is living in the newly erected home, built by Habitat for Humanity.

The Feinberg Bog Road development off Temple Street on former Camp Wing land was also awarded to Habitat for Humanity, which is completing its final stage of securing the necessary comprehensive permit to move forward with a 6 unit development. Three duplex homes will be affordable and three units will be sold at market rate. We look forward to the completion of this project over the next two years.

Lastly, the Trust has recently received a Technical Assistance Grant for \$7,500 from the Massachusetts Housing Partnership (MHP). This grant is for engineering work related to the development of two parcels on Lincoln St. In article 5 of the March 12, 1988 Town Meeting the town voted these parcels (053-512-036 and 053-512-037) to have 20 dwelling units of affordable and market rate housing on 30% of the property, with the remaining 70% of the total acreage to remain as undeveloped open space.

Furthermore, the MHP has hired a project manager to oversee the development of the land with the Trust. The Trust began meetings with the project manager in November. We are very appreciative of this additional support and it should help to expedite the project and meet the needs of the Town as specified in Duxbury's Housing Production Plan.

Duxbury Affordable Housing Trust

Committee Members:

Shawn Dahlen

George Wadsworth

Matthew Walsh, Esq.

Marth Himes

Tara Calabrese

Kel Frazier

Diane Bartlett, Chair

Council on Aging

In early 2016, the COA Board appointed a "Feasibility Study" sub-committee was appointed to determine the needs of Duxbury's senior population and develop plans to meet the current future demands on the Senior Center. As learned from various governmental studies there is a nationwide expansion in the senior population. When the Duxbury Senior Center opened in 2001 the Duxbury's senior population was 2300, in the 2010 census it was up to 3,530 and it is expected to increase to 5,500 by 2020 and 7,948 by 2030. As part of this project, surveys of the Senior Center staff and Duxbury's senior population were conducted. Also taken into consideration was the expanded use of the Senior Center by other town departments. It was determined an addition to the Senior Center was needed. The goals were to provide additional fitness space, additional classroom space to be used for social programs, health education, Lifelong Learning program, and the ability to better support the Intermission Supportive Day program, food services and transportation services. Schematic Architectural Plans have been designed, cost estimates and a timeline for presentation to the town has been developed. A binder titled "Renovation and Addition Needs Analysis & Feasibility Study" has been prepared. This was all done with volunteer hours. As you review the highlights of 2016, you will better understand the scope of services and activities provided at the senior center and how this facility serves as a meeting place for the entire community,

- 41,081 participants signed in to participate in the 3,560 programs and activities offered at the Center.
- 1,643 outreach contacts with seniors and caregivers were made through telephone calls, home and office visits
- 30 Lifelong Learning courses were presented in the areas of history, art, music, literature, current events, religion and science.
- 12 supper clubs, 14 lunches out and 7 cultural trips were offered.
- 8,124 meals were served in the Ellison Dining Room and provided to the Intermissions social day program
- 4,996 meals were delivered to the homebound of the community.
- 7,558 items were served at the Mayflower Café.
- 8627 rides were provided to seniors. 6,109 rides enabled seniors to remain independent and active in the community.
- 2,518 rides enabled seniors to get to medical appointments. Our 8 transportation volunteers provided 90 rides to augment our transportation services.
- 68 rides were provided to seniors/disabled persons so they could get to medical appointments in Boston.
- 47 Boards/Town Appointed Committee Meetings met at the Senior Center 423 times during the year. Our space was also by various town departments and community organizations for meetings and our facility was rented 13 times for private events.
- 260 days of respite was provided to caregivers while their loved ones attend the supportive day program for adults with Alzheimer's disease or related form of dementia.
- Appreciated our 190 volunteer's gift of 17,808 hours of service. Using the Independentsector.org dollar value of \$23.07 per hour, the gift of time is valued at \$410,830.

During fiscal 2016, we were fortunate to be involved with an innovative program with NCOA/Verizon to teach digital technology to seniors as a way of staying connected to the broader world. The project has been a huge success, so much that several of our seniors were interviewed to talk about the project. Check out <https://vimeo.com/157455986> and an article written in the Washington Post

https://www.youtube.com/watch?v=0_iW5l751e4&list=PLCV6rjBXx6E8tK-ZgeeWfJgfn4Xa1gWih

The transformation in our participant's lives and confidence level, prompted us to seek funds from the Harry and Mary Grafton Foundation to expand this opportunity to another 20 seniors. In January 2016, the grant was awarded, tablets purchased, participants selected and technology training began. Four months into this project, we are pleased to report that participants are able to use their tablet to email, Skype, use the internet and will participate in the NCOA Aging Mastery Program in fall of 2016 and use their tablets to utilize the abundant online resources related to healthy aging.

Besides technology training in fiscal 2016, each month, the staff at the senior center implemented new programs, partnered with other organizations and made a difference in the lives of elders.

In July, we worked with NCOA to pilot an Aging Mastery Elective "Your Home as A Strategic Asset" and followed up with a housing fair to provide resources to help seniors decide "Should I Stay or Should I Go?"

In August, we hosted two intergenerational programs in partnership with the Duxbury Student Union. The first was a showing of "Maleficent" on the lawn and the second was a free concert on the lawn featuring musicians from the Duxbury Student Union and "Despite Dwight", food trucks and fun. Over 300 people enjoyed a beautiful summer evening on the lawn of the senior center.

In September, 238 adults from 18 communities on the South Shore enrolled in one of the 14 courses offered through our Lifelong Learning program. Participants said, “Such lovely and wide ranging discussions!” We implemented “Doc Talks” a monthly patient safety presentation and offered the Powerful Tools for Caregiver program in partnership with the Cohasset COA.

In October, we launched the NCOA Aging Mastery Club to keep AMP graduates engaged in learning, socialization, advocacy and fun!

Over the Thanksgiving weekend, we partnered with the Duxbury Business Association hosting an Annual Craft Fair and Bake Sale as part of Holly Days, a community event to “shop local” and kick off the holiday season. We also implemented a support group for new retirees and showed the documentary “What Tomorrow Brings” highlighting Rotarian Razia Jan’s experiences while building a girl’s school in Afghanistan.

In December, we divided the role of the Volunteer/Medical Transportation Manager because the expansion of transportation services and the need to keep our 190 volunteers engaged in meaningful volunteer activities. Chris Coakley took on the role of Volunteer Manager and Becky Ford continued her work providing medical transportation for our seniors and overseeing the Senior Tax Work Off Program.

During January, the Board, Friends and staff hosted the 6th Annual Black Tie Bingo event which raised \$12,052.53 for the Interfaith Council to help the community stay warm. Our staff led the evidenced based Matter of Balance Program which has been proven to reduce fear of falling in elders and thanks to a SIG Grant from the Executive office of Elder Affairs and MCOA we began “The Balance for Life” bi-weekly exercise class to help increase balance and reduce fall risk.

In February, 254 adults from 20 communities on the South Shore came out in the cold, to partake in the winter semester of the Lifelong Learning program. 16 courses were offered in the areas of music, art, literature, history, and current events. Once again the evaluations were outstanding. Participants said, “I have attended different courses and have found them excellent, interesting, informative and challenging.” We also provided space for AARP Tax volunteers to provide free tax return services and piloted the NCOA Aging Mastery Program Elective “Bucket List” course. This program was so well received we offered it three times.

In March/April the Friends of the COA hosted two fundraising events—Love Tennis and ½ Marathon, and we partnered with the Duxbury High School to offer the “Credit for Life” Program, an intergenerational program to teach financial literacy to high school seniors.

In May, we implemented our 2nd technology project thanks to a grant from the Harry and Mary Grafton Foundation. This award enabled us to train 20 seniors how to use technology including email, Skype, Facebook and using the internet. And thanks to a Duxbury Cultural Council Grant we presented Urban Improv during a dinner theater event.

And finally in June, thanks to a SIG Grant from the Executive office of Elder Affairs and MCOA we offered the Life Your Life Well Program which is an interactive program that teaches resiliency skills. We also enjoyed a robotics demonstration by the Duxbury Middle School Robotics Club and showed “Half the Sky” documentary with group discussion program. We are thankful for the support of the Town of Duxbury, the COA Board, Friends of the COA volunteers and our dedicated staff. We look forward to fiscal 2017, new program initiatives, partnership and expanding our reach in the community.

Respectfully Submitted,

Harry Katz, Chair

Susan Grunwald, Vice Chair

Anne Antonellis, Chair Emeritus

Susan Kelley, Secretary

Pam Campbell Smith, Board Member

Shelley Beeby, Board Member

Kay Drake, Board Member

Cheryl Ross, Board Member

Peter Muncey, Jr. Board Member

Geraldine Thomson, OCPC Delegate and Board Member

Patti Ryan, Board Member

Matthew Walsh, Board Member

Reverend Elizabeth Stevens, Alternate and Interfaith Council Liaison

Shirley McMahon-Oktay, Alternate

Terri Scott, Alternate

Stephen Dubuque, Alternate

King Caesar Advisory Committee

The King Caesar Trust Fund was established by the terms of the will of William Bradford Weston in 1916. Here we are a century later and the Fund continues to be a resource for financially-needy Duxbury residents by providing financial assistance to help with paying for their medical and dental expenses. What a generous gift William Bradford Weston left to the Town of Duxbury.

The Board of Selectmen relies upon the King Caesar Advisory Committee (KCAC) to review client cases and make recommendations to them. By vetting cases before they are brought to the Selectmen, the KCAC can often find other resources and/or make referrals to other agencies to assist clients. The KCAC members take their fiduciary responsibility very seriously, but try to balance that with the compassion needed to interpret the spirit of the Fund in the current day healthcare system.

If you are a financially-needy Duxbury resident, who needs assistance with medical or dental expenses, or know a Duxbury resident who does, please contact the Selectmen's Office and our staff liaison will assist you. All inquiries are handled confidentially.

Respectfully submitted,

Diane Barker, R.N., Chair; Rev. Catherine Cullen, Member; Carol Langford, M.D, Member;
Anne W. Hill, R.N., King Caesar Fund Intake Case Worker
C. Anne Murray, Staff Liaison to the King Caesar Advisory Committee

Municipal Commission on Disabilities

The role of the commission is one of advocacy. We meet on a monthly basis. In the past year we reviewed applications from business owners and organizations to support their requests for waivers for handicapped access to historical structures where compliance becomes an issue. Based on our findings, we made recommendations to the state's Architectural Access Board. We worked with the town and the school department to increase safety at the high school's entrance for disabled students. In addition, we encourage business owners to clear snow from handicapped parking locations. Several of our members have attended state sponsored seminars and conferences to learn more about issues affecting the physically and mentally challenged members of our community. We welcome the opportunity for town citizens to attend our meetings.

Respectfully submitted,
Marcia Gallagher Solberg, Chair

Veterans' Services

The Duxbury office of Veterans' Services continues to serve Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they may be eligible. On the State and Local levels, we seek benefits for financial assistance; medical treatments; fuel assistance; tax abatements; housing; employment and counseling to those that are qualified under MGL: Chapter 115. The program is 75% reimbursable back to Duxbury.

The process may require appointments at the office or the client's home, or the JFK building in Boston, and at Department of Veterans Affairs (VA) Hospitals in order to verify and justify eligibility. An investigation of assets or other sources of income is performed to seek alternative sources such as Social Security, Social Security disability, and VA pensions for which the Veteran and/or spouse and dependents may be eligible. This investigation helps limit the financial exposure to the Town and the State. The Federal Government does not automatically grant benefits to Veterans. Veterans must apply for benefits. The Veterans' Service Officer also visits hospitalized Veterans and those in nursing homes and eldercare facilities.

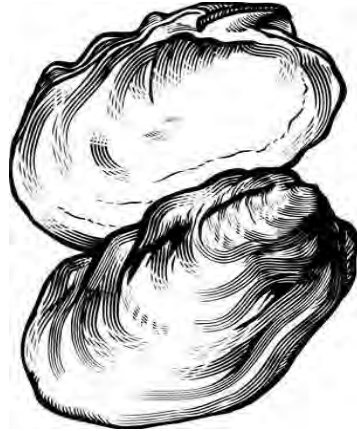
Our department also provides assistance in obtaining federal benefits such as service-connected disabilities, non-service pensions, enrollment in the VA Healthcare System and educational benefits. We provide Veterans and dependents assistance in obtaining military records, replacement of medals and ordering grave markers. The office supports town activities such as Memorial Day and Veterans Day.

The needs are growing very fast in today's post Iraq and Afghanistan conflicts with Veterans arriving home to a less than robust economy and needing transitional benefits such as employment training, job search, medical care and housing assistance. For the past year we have seen an increase of Veterans who have applied and who have been approved for benefits.

I also serve as VSO in Hanover and travel between the two towns based on need and/or appointment. My office is on the second floor of the senior center. It has discreet and excellent elevator access for older or handicapped Veterans, their spouses and dependents.

Respectfully submitted,
Michael J. Thorp
Veterans' Service Officer, Duxbury

Land Use & Resource Preservation



Alternative Energy Committee
Community Preservation Committee
Conservation Commission
Open Space Committee
Planning Board
Sidewalk and Bike Path Committee
Town Historian

Alternative Energy Committee

The Duxbury Alternative Energy Committee (AEC) consists of thirteen appointed members. They are: Sandy von Stackelberg (Current Chair), Matt Cooney, Josh Cutler, Susan Fontaine, Jim Goldenberg (Asst. Chair), Kevin Kingston, Bob Koenig, Kate Moriarty, Colby Perkins, Bob Schnibbe, Lew Segall, Lynn Smith and Lois Wood. (Ted Flynn is our Selectman Liaison). We would like to thank the retiring Leslie Lawrence for her many years of service to the AEC.

The Alternative Energy Committee continued work on several ongoing initiatives in 2016 and began to work on several new projects. Projects worked on this year include:

Future Generation Wind

The committee supported an article in the Town Meeting to allow the Selectmen to negotiate with Future Generation Wind (FGW) through ConEdison Solutions which is concluded. This firm is the developer of a wind power project in Plymouth, MA and will allow Duxbury to purchase a portion of the project's net metered electricity credits through its power purchase agreement; the agreement enables the town to save up to 30% on approximately half of its annual electricity costs. The final turbine of the four (T1) passed its EverSource witness test and was granted "permission to operate" (PTO) by the utility. With all four of the turbines having now been granted permission to operate, ISO-NE granted FGW Commercial Operation status for 8 MW effective mid-August. Our town will start gaining the benefits of this program.

Hydro Power

The committee is researching and discussing potential feasibility of being able to harness the tidal conditions of Duxbury Bay to generate hydro power. Industry speakers are planned for this fall.

Green Community

The AEC is researching new initiatives such as availing ourselves of gaining "Green Community" designation and the following grant program. This will take us some time and may go before the Town Meeting in the spring of 2018.

Respectfully submitted,
Sandy von Stackelberg, Chairman

Community Preservation Committee

The Community Preservation Act (MGL Chapter 44B) enables towns, such as Duxbury, to address growth and development which place demands on municipal services and natural resources. CPA funds are used for the protection of open space, which is vital for the protection of groundwater; historic preservation; affordable housing; and recreation. Duxbury's CPA surcharge is 1% of the real estate tax levy and this is matched in part with funds from the CPA Trust Fund. Duxbury voters approved an exemption of the first \$100,000 of the assessed value and property owned and occupied by a person who qualifies for low income housing or low and moderate income senior housing is exempt from the surcharge.

The CPA Trust Fund receives fees from the Registry of Deeds. The Commonwealth's commitment to this program was again demonstrated in May 2016 as the House and Governor's budget committed \$10 million to the Trust Fund should the state end the fiscal year with a surplus. These funds would be distributed in November of 2016. The Duxbury Community Preservation Committee (CPC) oversees these funds, reviews each application for funding, holds an annual public forum, and makes its recommendation at Town Meeting. A minimum of 10% of funds must be allocated to open space, 10% to affordable housing, and 10% to historic preservation. An additional 5% is set aside for administrative purposes, such as appraisals, legal work, and consultants. Unused administrative funds are returned to the Duxbury CPA general fund. The remaining 65% of funds may be allocated to any of the three purposes, including recreation. In fiscal year 2016, the town raised \$469,289 and the State match received November 19, 2015 was \$133,101. The median single family CPA tax bill was \$64.36.

This year, the CPC revised the guidelines for prospective applicants and assisted Town Counsel in the drafting of an agreement with non-profit organizations applying for CPA funding. All non-profits must demonstrate the public benefit of their project and place a deed restriction or demonstrate the existence of a restriction on the property, thereby protecting the Town.

The Chandler School Field Study was completed, addressing field design and parking options at the School. The report indicated an inadequate supply of water for irrigation and recommended a storage system for that purpose.

Habitat for Humanity commenced construction of a modest affordable home on the Grange site. The Grange was acquired with CPA funds in FY 2009 with the intention of renovating the building for housing. The economic downturn fettered Habitat's fundraising and years of neglect caused irreparable damage to the building, resulting in its demolition.

A highlight of the year was the purchase of the Merry properties. Nineteen parcels totaling 277 acres added 60 acres of cranberry vine to the town's 70 acres of vine. The purchase serves to maintain the town's agricultural heritage, maintain control over water courses and waterways for flood control, preserve scenic vistas, and provide open land for recreation. The Waiting Hill bogs will be allowed to go fallow, which will provide better protection of the Mayflower I and II wells. Transfer of ownership of the North Hill Dam and property provides control of the water level in the North Hill marsh, extends the network of walking trails, and protects endangered species habitat. The Cedar Crest properties triples the open space abutting Whiton Woods, preserves scenic views and a working bog. The Gifford Bog parcels, which includes the oldest working bog in Duxbury, preserves a scenic streetscape along Church and Temple Streets and a portion of the shoreline of the Wright Reservoir.



Gifford Bog, Church and Temple Sts.



Temple St. Cedar Crest property

Three proposals were presented to the CPC for the 2016 Annual Town Meeting. The CPC recommended approval of two of the proposals and the third proposal was withdrawn. Closing costs, legal expenses, consulting fees, surveying and bounds for the 19 Merry parcels were significantly higher than anticipated. A request of \$147,800 from CPA funds was presented at the Special Town Meeting and received approval. The second proposal from the Town Clerk was for the binding of records from 1947-Present and the Article received approval at the Annual Town Meeting.

The CPC would like to thank Susan Ossoff for her outstanding assistance and to Peter Buttkus and his team for managing our open spaces. In addition, we thank John Madden and his team for timely financials. To Joe Grady we extend our gratitude for handling the details and complexities of land acquisition, such as the Merry lands. These are gifts for generations to come.

Respectfully submitted,

Holly Morris (Chair), Tony Kelso, Sarianna Seewald, Terry Vose, Cindy Ladd Fiorini, Kathy Palmer, and Jim Borghesani.

Conservation Commission

One responsibility of the Duxbury Conservation Commission is to protect wetlands which are achieved by administering the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, s 40 and the Town of Duxbury Wetlands Protection Bylaw. Wetland values protected by our local bylaw are public or private water supply; groundwater; flood control; erosion and sedimentation control; storm damage prevention, including coastal storm flowage; prevention of water pollution; fisheries, shellfish, wildlife habitat, rare species habitat, recreation, agriculture, aquaculture and aesthetics

Another responsibility of the Commission is open space land acquisition and land management. In November the Town closed on the Merry land purchase (funded with Community Preservation Act revenues) and with an additional donation of two small salt marsh properties from the King/Johnson family, the Conservation Commission now manages 3,058 acres of land. When combined with land protected from development with the use of Conservation Restrictions, over 3,363 acres of land or nearly 22 % of all land in Duxbury is permanently protected from development. The conservation office manages a 3 acre Christmas tree farm, 7 hay fields totaling approximately 60 acres and 127 acres of actively farmed cranberry bogs managed through 7 farm agreements.

Steve Donovan, a part-time Conservation Department employee, continues to perform year-round land maintenance activities on town owned open space. He organized volunteers to count herring at the Island Creek fish way, maintained a tree nursery at the Town owned Jaycox Tree Farm, and kept walking trails trimmed and clean of liter and debris. Mickey McGonagle operated the weed harvester as a volunteer on Island Creek Pond again this year. The weed harvest is invaluable to the health of the pond.

Another Christmas tree sale weekend took place at the Jaycox Tree Farm on December 5 and 6. A total of 148 trees were sold which is slightly higher than previous years. However, this summer a severe drought killed nearly 600 tree of all sizes. Some emergency expenditures and labor brought temporary water to the plantation and saved additional tree from the drought. A seedling nursery containing over 1,000 one to three year old trees survived due to continuous irrigation.

The osprey restoration project continues to be a great success story. With the help of Norman Smith from the Trailside Museum, we visited a few of the Duxbury Bay poles and found 11 chicks. Since 1990 when the program began, over 20 nesting poles have been built and more than 360 chicks have been banded on the South Shore.

Dianne Hearn retired from the Conservation Commission after serving for 12 years. We wish to thank her for her years of dedicated service. John Brawley also stepped down due to conflicts on meeting nights. Two individuals have stepped up to fill those vacancies. We wish to welcome Scott Zoltowski and Mickey McGonagle to the Commission. Susan Ossoff continues to assist in the office. She was appointed as Administrative Assistant more than two years ago and brings valuable new ideas to our office.

The Conservation Commission wishes to thank DPW Director Peter Buttkus, Jim Savonen, Bruce Duffy, and Bruce O'Neil and the entire Department of Public Works for their valuable assistance in maintaining the conservation areas in Duxbury.

Respectfully submitted,

Corey Wisneski, Chair
Thomas Gill III, Vice-Chair
Samuel Butcher
Scott Zoltowski
Mickey McGonagle
Holly Morris
Robb D'Ambruoso

Open Space Committee

The Open Space Committee (OSC) met September to June at the Duxbury Senior Center.

The committee's activities included:

- Conducted a site inspection of Conservation Restriction (CR) #8 off Christmas Tree Lane. No violations were observed. In the fall, the committee plans to monitor CR #22 at Historic O'Neil Farm, Inc. on Winter Street.
- Open Space and Recreation Plan update: Kathy Cross and Holly Morris presented the Executive Summary results of last year's citizen Open Space Survey to the Board of Selectmen. The survey results were well received.
- Participated in the Open Space Forum, organized by Wildlands Trust. In addition to providing informational topics it also allows the committee to collaborate with surrounding towns on issues related to Open Space.
- Discussed the possibility of sponsoring a Tree Protection Bylaw article for the 2016 Annual Town Meeting. Although there was strong support from some members of the committee, the committee voted to withdraw the article due to the fact that it would require a dedicated arborist to enforce the bylaw.
- Invited the Planning Director, Valerie Massard and DPW Director, Peter Buttkus to discuss the Town's Scenic Byway Bylaw and the town's approach to maintaining trees. They suggested the committee focus on specific concerns or areas where the scenic quality appears to be less than desirable and set goals for addressing these concerns. This is an initiative the committee hopes to begin to undertake in FY2017.
- Began planning an informational fall event at the Temple Street Merry cranberry bog with a walk on the Whiton Woods trails to increase awareness of the latest Community Preservation Act land purchase.

In other business, Emily Martecchini was appointed to the committee, replacing Jacques Pelletier, and Graeme Groombridge was nominated and approved as Secretary, replacing Pat Loring, long time secretary of the committee. Due to increased work commitments, Paul Keohan, Water and Sewer Advisory Committee liaison resigned from the committee and will be replaced by Freeman Boynton III.

Respectfully Submitted,
Kathy Cross, Chairperson

Members: Brian Glennon, Planning Board Representative; Graeme Groombridge, Secretary, Paul Keohan, Water and Sewer Advisory Board Representative; Lorrie Hall; Pat Loring; Kathy Palmer, liaison to the CPC; Emily Martecchini, Kathy Cross, Chairperson, and Phil Tuck.

Planning Board

The Planning Board is a seven-member board elected by the residents of Duxbury to serve five-year terms. The Planning Board considers applications submitted under the Town of Duxbury Subdivision Rules and Regulations and the Duxbury Protective Bylaw, guided by Massachusetts General Laws Chapter 40A and Chapter 41, Section 81. In addition to regularly scheduled Planning Board meetings twice per month, Planning Board members attend Annual Town Meeting and the meetings of various town committees to which they are appointed by the Board of Selectmen as Planning Board representatives.

From July 2015 through June 2016 the Duxbury Planning Board approved one Definitive Subdivision, two Administrative Site Plan Reviews, and reviewed nine Approval Not Required (ANR) plans, among other business. In addition, the Planning Board reviewed and provided recommendations to the Zoning Board of Appeals for twelve special permit or variance applications.



Pictured (top row L-R): George Wadsworth, John Bear, Scott Casagrande, David Utti, (front row L-R): Cynthia Ladd-Fiorini, Brian Glennon, Jennifer Turcotte.

The two Administrative Site Plan Review decisions were approved in conjunction with special permits from the Zoning Board of Appeals. A site plan review was approved for Millbrook Auto Sales (Boyd) on Tremont Street in February 2016 and a site plan review for Millbrook Marketplace (Juliano) to allow residential units above retail space was approved in March 2016.

After over two years of continued public hearings, a new Definitive Subdivision, Littletown Way off Tremont Street, was approved in August 2015, creating two new lots off a minor roadway that will remain private. A total of nine Approval Not Required (ANR) plans were submitted to the Planning Board during fiscal year 2016 creating five new lots for potential development. Many of the ANR applications were either 50/50 land swaps or reconfiguration of existing lots.

The Planning Board was an active participant in preparing for Annual Town Meeting in March 2016, sponsoring two articles, holding public hearings for six articles, and providing recommendations to the Moderator and/or Board of Selectmen for eleven articles. The two articles sponsored by the Planning Board were approved by residents at Town Meeting. Residents approved \$25,000.00 to fund a consultant to perform public outreach and information gathering for an update to the Comprehensive Plan adopted in 1999. Voters also approved \$8,000.00 in funding for a professionally surveyed plan of Hall's Corner. Another article sponsored by the Planning Director and Town Manager, the adoption of Federal Emergency Management Agency floodplain insurance rate maps, was indefinitely postponed at Annual Town Meeting because FEMA maps were not yet available.

The Planning Board held public hearings for three zoning articles co-sponsored by the Zoning Bylaw Review Committee and the Board of Selectmen. All three articles were indefinitely postponed so that residents could become more familiar with the proposed changes. Originally appointed by the Board of Selectmen in 2011, the Zoning Bylaw Review Committee continues to review inconsistencies in the Protective Bylaw of the Town of Duxbury, with Scott Casagrande and George Wadsworth serving as Planning Board representatives.

The Planning Board held public hearings for two zoning bylaw amendments sponsored by other town committees. The Duxbury Affordable Housing Trust proposed a re-write of the Affordable Housing Bylaw, an article that eventually was indefinitely postponed, and the Historical Commission sponsored an article that would re-write the Demolition Delay Bylaw, also indefinitely postponed at Town Meeting.

The Planning Board reviewed four articles sponsored by the Local Historic District Committee and recommended approval of those articles that would create four new historic districts in Duxbury. Residents approved all four proposed historic districts. The Planning Board provided input to the Board of Selectmen on a proposed citizen petition for the town to accept Saw Mill Road, not recommending the citizen petition because the road was part of a new development with a private homeowners association and not constructed according to specifications in the Subdivision Rules & Regulations. The citizen petition article was indefinitely postponed at Annual Town Meeting. In addition, the Planning Board reviewed and supported an article sponsored by the Economic Advisory Committee, approved by Town Meeting voters, to fund up to \$10,000.00 for a consultant to make recommendations on implementation, zoning and design guidelines for the Hall's Corner business area.

At town elections in March 2016 Jennifer Turcotte was re-elected for a five-year term. In April the Planning Board reorganized and elected Brian Glennon as Chairman and Scott Casagrande as Vice-Chairman. Cynthia Ladd Fiorini was re-elected as Clerk.

Board members actively participate as Planning Board representatives on local and regional committees and/or boards: Community Preservation Committee, Economic Advisory Committee, Affordable Housing Trust, Metropolitan Area Planning Council – South Shore Coalition, Massachusetts Bay Transit Authority Advisory Board, the Old Colony Planning Council, the Open Space Committee, and the Zoning Bylaw Review Committee.

In addition to its primary work with the Planning Board, the Planning Department serves as limited staff for the Economic Advisory Committee and the Zoning Bylaw Review Committee. The Planning Director also advises the Alternate Energy Committee, the Design Review Board, the Duxbury Affordable Housing Trust, the Economic Advisory Committee, the Historical Commission, the Local Historic District Committee, the Open Space Committee, the Sidewalk & Bikepath Committee, and the Zoning Bylaw Review Committee.

The Planning Board worked with two Planning Directors during the fiscal year. Mary Elizabeth Burgess served as Interim Planning Director from August to October 2016, and after an expedited search the Planning Board welcomed Valerie Massard, AICP, CFM as Planning Director in October 2016. Ms. Massard has jumped right into the action and is actively working on planning and zoning issues along with advising all the town committees listed above. The Planning Board thanks Valerie Massard, Planning Director, and Diane Grant, Administrative Assistant, for their support during the past year. As always, the Planning Board thanks town residents for their participation and input. The Planning Board looks forward to continuing to serve the best interests of the residents of the town of Duxbury.

Planning Board as of June 30, 2016:
Brian E. Glennon, II, Chair
Scott Casagrande, Vice-Chair
Cynthia Ladd Fiorini, Clerk

John P. Bear
Jennifer Turcotte
David Uitti
George D. Wadsworth

Sidewalk and Bike Path Committee

Alden Street

The primary focus of the Committee was on creating a pathway on Alden Street from the driveway in front of the Duxbury Free Library to the Alden House Museum. The town has committed 2017 Chapter 90 funds for the construction of the Alden Street pathway.

A second phase to the project is to extend the pathway to include the west side of Railroad Avenue, connecting the school campus to the Millbrook Market area, a popular after school destination. The abutters on Railroad Avenue (DuxPlex and Millbrook Market) are supportive of the project; however, the path will require easements because there is no right-of-way on this side of the street. The town will need to approve these easements at Town Meeting. In addition, adding Railroad Avenue to the design introduced other challenges related to crosswalks. There is a concern about the lack of definition at the corner at the west side of the intersection of St. George Street and Railroad Avenue. A clearly defined corner with a crosswalk connection is essential for safety, and this should be corrected in the sidewalk plan. There is also a concern about the placement of a crosswalk at the Alden House to connect to Railroad Avenue. The Planning Director is working with the Old Colony Planning Council (OCPC) to conduct a study of the intersections. In addition, we attended two Highway and Safety Committee meetings to keep them informed of our plans.

To solicit public opinion, the Committee, in conjunction with the Planning Director, held a neighborhood forum to discuss the Alden Street / Railroad Avenue pathway design. Members of the public were very positive and supportive, although some were disappointed that the path was no longer being planned to extend past the Alden House.

The library is a strong partner and advocate for the Alden Street project. They brought in outside consultants for long range planning on how the library is being used and group discussion was positive about sidewalks. Parking was a big issue and if more people could walk or bike to the library, parking may be less of an issue.

Tremont Street

The Committee would like to pursue the possibility of creating a multiuse pathway on Tremont Street from Chestnut Street to Depot Street. The section between Chestnut St. and Prior Farm Rd. would pass in front of 7 residential properties. In September the committee held a meeting with the abutters between Chestnut Street and Prior Farm Road to discuss the potential project; most were in favor of the project but would like more information regarding property lines and the pathway layout. Lapham Woods, the section between Prior Farm Rd. and Depot Street, is owned by the Duxbury Rural and Historical Society (DRHS). Initial discussions with the DRHS regarding a pathway along Tremont St. through Lapham Woods was favorable, although their Lands Committee would need to discuss it further.

Complete Streets

In April, two committee members attended a Complete Streets training session sponsored by the Old Colony Planning Council. The Complete Streets program provides communities with funds to design and install safe and accessible options for all travel modes - walking, biking, transit and vehicles – for people of all ages and abilities.

Safe Routes to School

The Committee has had several discussions with the Duxbury Safe Routes to School representative. SRTS did attend the annual Bike to School Day in May, and we continue to engage with the Alden and Middle schools to encourage them to become active SRTS partners.

Community Outreach

Another focus of the committee was community outreach. In addition to the Alden Street forum, the committee had a display at the library. The display included our mission statement, vision, what we have done in the past, and a map to show the potential of connecting roads in town. Also included were postcards to solicit suggestions and a list of members and contact information.

We continued to receive requests for sidewalks or paths from the community (Tree of Knowledge / Summer Street, West Street, and Mattakeset Court) and encouraged them to attend Committee meetings and to ask their neighbors for support.

In other business, the committee accepted the resignation of Sarah Weihman, who is moving away from the area; she was recognized as a very valuable contributor and will be greatly missed. Fortunately Angela Raciti and Don Larose were appointed as new members. Due to personal commitments, Michelle Hatfield stepped down as Committee Chair and Kathy Cross was elected new Chair. The Committee acknowledged Michelle for her leadership and efforts in being one of the driving forces behind the Alden Street / Railroad Avenue projects.

A focus of the committee in 2017 will be the construction of Alden Street pathway and design of the Railroad Avenue and Tremont Street pathways. We will also continue to engage the community to educate them on the importance of the sidewalks and remove the misconceptions that some residents have.

The Committee would like to thank the Planning Director, Valerie Massard, DPW Director, Peter Buttkus, and Town Manager, Rene Read for their assistance and patience throughout the year.

Town Historian

The pace of tear-downs and destruction of older homes and structures in Duxbury continued unabated in 2016. Particularly vulnerable are Duxbury's increasingly valuable and highly desirable waterfront neighborhoods.

To counteract this pace there are several heartening trends happening in Duxbury to save and allow our interesting older structures to survive these real estate trends of rip down and rebuild.

Local historical districts are gaining momentum throughout the town as property owners decide to save their homes. These small districts will hopefully add properties in future years and still allow owners to add and change their homes and respect the older building and surrounding streetscape.

There is also an attempt to tighten and clarify the demolition delay bylaw to allow owners and citizens to weigh in and have time to find other alternatives to destruction of our older smaller structures. This is important since when property owners see alternatives, there may be hope for saving more buildings from being replaced by much larger and less respective structures which change neighborhoods in many ways.

One of the most heartening trends in 2016 was that taken by two courageous families, the McCardle and Corey families, to physically move two threatened structures to new lots in order to save and rehabilitate them. This is a difficult, sometimes costly and often thankless task particularly in this day and age of regulations, large trees and utility wires that must be dealt with during the move.

House and building moving has a long, and storied history in the town of Duxbury. Some moves are known and recorded, but many are not and are lost to history.

In years past, the open land and lack of wires and regulations made house moving somewhat easy, especially when it was done in the winter months with the ground frozen. Sometimes this moving was done for sentimental reasons, but often it was done for economic reasons; it was more cost effective to move and rehab an older structure than buy new costly and scarce lumber.

Let us hope that these trends all continue in years to come and people support and appreciate the efforts to conserve and protect our wonderful historical legacy of older historic buildings at the same time allowing property owners to change and update these buildings to support modern living. Many towns have found this balance. Duxbury can too.

Respectfully submitted,

Tony Kelso
Town Historian



A house being moved to Railroad Ave c. 1900 (photo courtesy of DRHS)



A house being moved from Winsor St. to Stetson Place in 2016

(photo courtesy of Duxbury Clipper)

Library & Schools



Duxbury Free Library School Superintendent

- *Chandler Elementary School*
- *Alden Elementary School*
- *Duxbury Middle School*
- *Duxbury High School*

Duxbury Free Library

FY 2016 began at the Duxbury Free Library with new initiatives, successful programming and projects moving forward! BookBreeze, the Summer Literary Festival, added a first ever Tri-Town READ on August 5. The Friends of the Libraries of Duxbury, Kingston and Marshfield, joined forces to build an audience of 475 people at the Duxbury Performing Arts Center to enjoy the robust interview of author Anita Diamant conducted by local library supporter Marianne Leone. Diamant's book, *Boston Girl*, was the hit of the summer. Author availability presented another opportunity in the same fiscal year thrusting a second award winning literary superstar Alice Hoffman onto the PAC stage. *The Marriage of Opposites*, was presented on June 23, 2016 enshrining a new Tri-Town BookBreeze program addition into tradition!

I Read! What's Your Superpower? ushered in a wildly popular themed summer reading program, one of the most successful to date with 589 children registering to read. Highlights included a life-sized phone booth for quick hero dress up changes for selfies to a super hero training camp, an egg drop challenge, Makerspace Mondays, a Lego contest and a visit from the Bruins mascot, Blades. Creativity abounded in the Children's Department all year long with *Art and Storytime* programs, *Maker In Action*, events at the desk and Mama Steph concerts in the Merry Room.

The Library welcomed 154,614 visitors through the doors and thousands more virtual visitors downloaded books, read a blog, accessed a research database, practiced a language with *Mango* or took a *Lynda.com* course. Our *Library as Makerspace* blog alone registered 65,441 hits! Library staff circulated 189,473 items across the desk, 21,461 items were lent to other libraries and the staff conducted 6,485 reference transactions. An impressive overall attendance of 11,126 persons enjoyed 136 young adult programs, 383 children's programs and 259 adult programs confirming the Library's reputation as the epicenter of the community. In addition, the Library's meeting and study rooms were used independently by residents and community groups a total of 2,349 times. 9349 residents are registered borrowers. A weekly average of 226 people used public internet computers and hundreds more utilized the library's Wi-Fi, underscoring the need to anticipate and address future telecommunication needs.

With Duxbury's Old Colony Library Network membership, our residents now avail themselves of over 151,000 eBooks and audiobooks from the Overdrive and CEC databases. 168,204 traditional books and audiobooks circulated compared to residents checking out 12,415 eBooks and eaudiobooks. Though a small percentage of total circulation, eBook circulation has grown 40% over last fiscal year. The Library will continue to support all platforms for our residents to read in whatever method suits them.

In October, HOOPLA was launched and offered to our residents. A Midwest database, Hoopla provides a user friendly expansive digital catalog of eBooks, eaudio, comics, video and music to either download or stream. 662 patrons are currently registered. This new offering is made possible by the generous support of the Duxbury Free Library Incorporated Board. The 21st century initiatives to engage learners in STEAM (Science, Technology, Engineering, Art and Mathematics) activities, the DIY movement and the makerspace concept have been fully embraced by the Library. The Digital Media Lab was used by 300 people this year. Residents are pleased to convert old media to new, use the sophisticated scanner for family genealogy projects, create memorial or wedding videos and work with the Adobe Creative Suite software. 3D printing has been fully integrated into our array of services and over 100 patrons of all ages created toys, game pieces, and buttons for knitting projects, replacement knobs, jewelry and even a shellfish gauge. Over 75 makerspace kits are now available to check out allowing families to enjoy musical instrument exploration, science activities, puzzles, cake pans, a Virtual Reality headset, bicycle repair, and more. For a complete visual representation of this collection, visit, http://www.duxburyfreelibrary.org/general_info/toolboxes.html

Excitement built throughout the year, as the Reading Garden Committee's fundraising team worked tirelessly to promote the project and enlist financial support. The community responded to the call with incredible generosity! The efforts of the entire Reading Garden Entrance Committee ably chaired by Laney Mutkoski, and assistance from the Departments of Public Works, Municipal Services and Facilities, have propelled the project towards a fall 2016 installation. Artists are completing sculptures and benches, and plantings are being selected. Soon, residents will have greater access to the newly designed and designated main entrance featuring a third paved walkway from parking lot to entryway. Visitors will also enjoy a beautiful public space, like none other in the community.



The Rockland Trust Charitable Foundation presents a \$15,000 contribution to the Library's Reading Garden Project. Left to right: Duxbury's Treasurer/Collector Jill Stewart, Rockland Trust Municipal Calling Officer Rebecca Tavares, DFL Incorporated Board President Chris Flanagan, and Library Director Carol Jankowski.

Significant personnel changes occurred this year. On September 24, Pat Washington, a technical services library associate retired after 14 years of dedicated service. Joy Kowenhoven was hired into that position and the behind the scenes department continued to flourish. Ellen Snoeyenbos, the legendary young adult librarian who passionately advocated for youth services and technology innovation resigned to accept a Library Director position in West Bridgewater. In January, Larissa Farrell joined the team in that position. The new energy and dynamic atmosphere continues to invigorate the entire staff.

The Library's five year Long Range Plan concluded on June 30, 2016 with many notable accomplishments. Intergenerational programming was emphasized. A ukulele strum along was held. The Henry Acker Gypsy Jazz Band returned featuring one of our own super talented middle schoolers Henry Acker. Sunday Salons included children's authors Loree Burns presenting a middle school science adventure *Beetlebusters* and Victoria Coe presenting a beautiful picture book, *Fenway and Hattie*. The building is in superior condition, community partnerships are secure and expanded, bandwidth increased, and collections are deep and diverse. A growing popularity of genealogy and local history inspired Library Trustee Monty Healy to enlist a group of volunteers to staff the Duxbury Room every Saturday morning. Librarian Jody Hall presented programs on genealogy resources utilizing two new genealogy databases: American Ancestors and Fold3, plus more Mayflower descendant books and books on searching methods. To lead the Library forward and begin the next planning process, a consultant was hired. A committee of community members, staff and members of each of our advocacy groups formed a committee. This 13 person group assembled on June 2 and brainstormed a vision of the Library and community into the future. A community survey was developed and widely distributed. Results of the survey will serve as a foundation of the plan as this project continues into FY17.

Volunteers continue to add extraordinary value to everyone's experience at the Library. Over 1000 hours of much needed support to the staff and community was contributed. Our faithful volunteers act as program photographers and storytellers. They unpack boxes, assist with custodial tasks, select holds from shelves, make phone calls and inspire us with their energy and devotion. Each and every volunteer brings a dose of sunshine into the workplace and have become part of the Library family.

The Friends of the Library were Library ambassadors all year long. Co-Presidents Jane Robbins and Pam Hoff led a lively team through an exceptional annual appeal. Language learning databases Mango and Little Pim, Best Friends Books, and all the summer reading activities were fully funded by the FOL. Members of the Board have also been in attendance at all author events to host and provide refreshments. The Friends of the Library contributed interest, time, talent, and over \$20,000 to the Library for the purchase of books, materials and programming enjoyed by all the residents of Duxbury. This supplemental funding is essential in meeting our state mandate for materials expenditures.

The esteemed Duxbury Free library Incorporated Board is another essential supporter of library services in this community. Throughout the years, this Board has yearly allocated funds to supplement the municipal operating budget and financed special projects. The Incorporated Board is a venerated arm of the Library family.

March Town Meeting elected Karen O'Brien and re-elected Monty Healy to the Board of Trustees. Cristin Mitchell was elected Chair. The Board continues to meet the second Tuesday of the month in the Lanman Room at 4:00 PM and welcomes all interested residents to participate.

It is a great honor to work with a talented, innovative, highly productive team of dedicated professionals who strive for excellence, provide superior customer service, build community partnerships and connections, and promote literary and digital literacy with zeal.

Respectfully submitted by Director Carol Jankowski

School Superintendent

This has been a remarkable year in many ways. Our students and staff continue to achieve high standards in academics. This is the Duxbury way: our students are motivated, parents are supportive and our staff is highly professional. They are successful by all measures.

In addition to academics, we have been very focused on student well being this year. After conducting a survey of students, staff and parents earlier in the year, one main area of concern was clearly identified. Student stress. We see it at school and we know you're seeing it at home. With the survey results in hand, we looked at different approaches to combat stress among our students and began putting them in place.

The first step was a work free vacation in December. We received so much positive feedback from students and parents that I thought it best to continue the practice throughout the remaining two long breaks. We saw the difference it made as our students returned to school refreshed and ready to get down to work again.

In addition to the work free breaks, we created programs during the school day aimed at helping students and staff address the stress levels. Evening meetings were also held to help educate parents on how to identify and address stress at home. We will continue to face this issue head-on. It's too important not to.

What also needs to be discussed are some incidents with students violating our drug and alcohol policies. It's a small group of students that unfairly paints the vast majority of students. I know this is no different than situations that arise at other schools. What is different is how our students have responded – by letting those few who caused the issue know that it was not acceptable to tarnish their reputation. Our prom was proof that the message was received, as all our students enjoyed a beautiful evening.

Because of these issues and the opioid threat facing all our young people, we've been working on a comprehensive health program for all grades. Our main goal is to keep our students as safe and healthy as possible. Through classroom education, our hope is that students will be better informed to make healthy and safe choices not only while they are in school, but for the rest of their lives. The health program will be implemented on an improved, but limited, basis this fall. The following school year, it will be rolled out as a full, comprehensive program. You can find more information about the new curriculum on our website.

Whatever issues our students face, we are going to address them as a community, and in a positive and transparent manner. We are thankful for the continued support you have shown.

Please know that we will not stay on an educational plateau. A system is either moving ahead or falling behind. We will always strive to move forward.

Dr. Benedict Tantillo III
Superintendent of Schools

Strategic Plan Support From Each School - 2012-2017

Overarching Goal I: Give Academics a Higher Status

Overarching Goal II: Foster and support a curriculum that is robust, innovative, rigorous and relevant for all students

Overarching Goal III: Forge new ways to provide authentic Collaborative experiences and opportunities for our students to become college and career ready and globally astute upon graduation from high school.

Overarching Goal IV: Strengthen communication and partnerships with the community.

Chandler Elementary School - Grades Kindergarten - 2

Give Academics a Higher Status

All K-2 students and teachers participated in the Hour of Code for the third year in a row.

All K-2 classrooms have fully implemented enVision 2.0 Math materials, which promote the mathematical practices, higher level thinking skills, academic language and problem solving.

Read Across America Week in March.

Reading Intervention materials, SPIRE, was purchased for all Reading Specialists and Special Education Teachers, in order strengthen Reading Intervention for all students.

Continued to work with the Chandler PTA to support the following academic enrichment activities

- Kate Hanscom author visit (Grade 2)
- Timothy Basil Ering author visit (Grade 1)
- Super Readers (Grades Preschool-2) and Math Facts Pact (Grades K-2)
- Puppet Show—Sir George and the Dragon (K)
- New England Aquarium Visit—Tidepools Alive (K)
- Boston Museum of Science—States of Matter (Grade 2)
- Owl Pellets for Fossil Unit (Grade 2)
- Balance and Motion Presentation (Grade 1)
- Scholastic Magazines for Preschool and Kindergarten
- K-5 Science Fair

Foster and Support a Curriculum that is Robust, Innovative, Rigorous and Relevant for all Students

Devoted the majority of professional development time to the full implementation of enVision Math materials.

Restructured Chandler School Student Support Team, to include RtI Support and measurable goals for each student.

Provided math professional development focused on Number Sense for all Preschool—Grade 2 teachers through Looney Math Consultants.

Bi-monthly school-wide assemblies focused on social/emotional curriculum, guided by our Positive Behavioral Intervention and Support initiative - GREEN.

DEF Grant was awarded to fund a graduate level mathematics course offered by Looney Math, for Preschool—Grade 2 teachers.

Provided Professional Development for Preschool staff on SMART Table use in the classroom.

Implementation of Empowering Writers to include alignment of writing concepts and common writing experiences for Kindergarten - Grade 2 students.

Offer monthly Technology Thursday Workshop for Teachers, to share new technology ideas.

Monthly Math PLC offered for Chandler staff.

Forge New Ways to Provide Authentic Collaborative Experiences and Opportunities for our Students to Become College and Career Ready and Globally Astute upon Graduation from High School

DEF Grant was awarded to Chandler School to build a frog pond in the Chandler Courtyard, which will give students in Preschool - Grade 2 the opportunity to make real life connections to science concepts taught in each grade level.

Chandler students participated in several curriculum based initiatives in the Chandler Courtyard including planting vegetables and flowers. (K - 2)

Kindergarten students Skyped with Sue Fliess, the Children's book author from Virginia.

Cross Grade Level inquiry based projects involving research, technology and presentation.

Strengthen Communication and Partnerships with the Community

Chandler School Council supported the proposed DEF grant for the Chandler Frog Pond in order to further the Council's vision of the Chandler School Courtyard as an authentic Outdoor Learning Space.

Chandler staff utilizes social media such as Instagram and Twitter to communicate school events, activities, and academic highlights.

Chandler and Alden co-hosted a Family Math Night in order to communicate the expectations and changes around the new math materials.

Ongoing communication from the Chandler Administrators, including weekly newsletters emailed to families from Principal and curriculum newsletters from Curriculum Supervisor.

Chandler Administrators hosted Cohasset Public School staff in order to share success of technology use at a Preschool—2 school.

Duxbury Public Library staff to visit Chandler School in order to promote the Summer Reading Program for K - 2 students.

The Chandler Helping Hands initiatives have afforded our students the opportunity to participate in several community service projects such as the Hop-a-thon for Muscular Dystrophy, care packages for deployed servicemen, and a food drive with placemats and cards for Senior Citizens.

Chandler students participated in the Change from Chandler initiative, making the donations to Boston Children's Hospital

Chandler will host the Annual Community Readers Day during which community members are invited to read to Chandler students.

Safety presentation from the Duxbury Fire Department (Grades Preschool - Grade 2).

Community Garden Club and Town Building and Grounds participate in our annual Arbor Day celebration (Grade 1).

Duxbury Veterans present to Chandler Students on Flag Day annually (Grades K - 2)

We fostered continued relationships with Bridgewater State University, Westfield State College, and Eastern Nazarene College who have placed their students at Chandler School for student teaching and internship experiences.

Chandler School partnered with Duxbury High School students James Donohue and Abby Godwin, Duxbury's representatives for Project 351 on two community service projects.

Alden Elementary School - Grades 3 - 5

Give Academics a Higher Status

Implemented envision 2.0 math with fidelity. Students are problem solving in many different ways with this new math program.

Sought DEF grant for approximately \$25,000 for a graduate level math course for Alden and Chandler teachers. This will support our teachers as we continue to implement the rigorous standards for mathematical practice and the new enVisionmath2.0 program.

All 2015-2016 PD focused on math program implementation and best practice, including training sessions with enVision trainers and mathematics best practice training with Looney Math Consultant

Curriculum Supervisor and some classroom teachers attended monthly meetings with enVision2.0 Users Group from towns from across eastern MA to stay informed and receive additional PD to best implement the program successfully

Two teachers were sent to the Northeast Regional Conference for the Social Studies in Sturbridge, MA

Math tutors were hired to provide interventions to students who need additional support during math time.

Reading Specialists attended MA Reading Association conference.

Trained DSU staff and provided DSU, Alden Extended Day, and DFL with copies of new math materials so they can support students in after school homework within their programs

Over 150 projects were judged at the 32nd annual Elementary Science Fair.

Provided online access to programs such as IXL, Lexia, and Read Naturally – math and literacy interventions for students.

Read Across America Week – Celebration of Reading – Daily activities were planned for all students.

Poetry Week in April. Used poetry to increase fluency and expression.

Continued to work with the Alden PTA to support such valuable academic enrichment activities:

- Passport (Year 7)
- Battle of the Books (Year 8)
- Author-in-Residence (Year 9) – Paul Janeczko was our author
- Are You Smarter Than A Duxbury 5th Grader? (Year 9)
- K-5 Science Fair
- Dragon's Tale: A Literacy Publication Written For and By Alden Students

Foster and Support a Curriculum that is Robust, Innovative, Rigorous, and Relevant for all Students

Restructured Data and Progress Monitoring meetings to be more student centered and focused on planning and adjusting interventions.

Teachers began utilizing Atlas Curriculum Mapping software to access local curriculum maps and unit plans and to update writing maps with new Empowering Writers curriculum and assessments. Math, Reading, Social Studies, and Science maps will be updated in accordance with the Duxbury Curriculum Review Cycle

“Fall Down 7 Times Get Up 8: Teaching Kids to Succeed” was the theme based communication to the staff every Friday to aide in the rigor and relevance for all students.

Teachers continued year two of implementation of student writing strategies across three genres, expository, narrative, and persuasive/argumentative utilizing Empowering Writers, a high quality teacher and student resource.

Implemented enVision 2.0 across all grade levels to meet our needs for a robust, relevant math curriculum aligned to the CCSS.

Offered Professional Learning Communities in math, technology and 30 Hands.

The Museum of Science provided on site presentations to all grades this year.

Forge New Ways to Provide Authentic Collaborative Experiences and Opportunities for our Students to Become College and Career Ready and Globally Astute Upon Graduation from High School

Two foreign exchange students (Pakistan and Germany) from DHS presented to Alden students their culture and experiences.

Some fifth grade classes were involved with an iEarn project called Global Collaboration Project- Holiday Card Exchange. They send and receive cards from seven countries.

Two fifth grade classes embarked on a yearlong project entitled Genius Hour – 20% Project.

Global Read Aloud- Many classes participated in this opportunity with other schools around the country reading “Fish in A Tree” and blogging each week on what they read and listening to the author read various chapters.

Whole school participation in International Dot Day, which is based on a book by Peter Reynolds. Students shared how they would make their mark on the world.

We had numerous classrooms skypping with various schools in various countries.

The PTA-sponsored Passport program, which is designed to teach students world geography, is now in its 7th year of operation at Alden School

Multiple classes and teams have had professionals (scientists, historians, architects, an inventor) visit to share their expertise as students have embarked on their own project-based learning experiences.

School-wide participation in Hour of Code as well as a skypping session with Eric Willisson, a Google employee who shared his passion for learning code at a young age and its impact on his education and career.

Fourth grade classroom teachers made Project based learning connections to the Outdoor Learning Area by creating a Storywalk™ of Jan Brett’s beloved title, The Mitten, which was enjoyed by Alden, DMS, and DHS classes and families.

Strengthen Communication and Partnerships with the Community

The Duxbury Free Library provided our Alden students a writing workshop led by DHS students.

Fifth grade classes worked closely with the Duxbury Free Library and had students do research on site at the Library.

The Art Complex provided our third grade students with an opportunity for a tea ceremony including scroll painting.

Classrooms volunteered to lead our monthly RESPECT assemblies. Each month featured one of our character traits in RESPECT.

Community/Parent volunteers provided an after school Chess Club for those students wishing to learn to play chess.

Community volunteers were solicited, and have helped to facilitate, the Passport program.

The Alden Kids Care Club provided our students the opportunity to undertake numerous community service projects throughout the 2015/2016 academic school year. Also teamed with Duxbury Project 351 to collect clothing and shoes.

The Alden Update to parents contained an interactive component where parents could view videos of what was happening at Alden School.

Partnered with Duxbury Rural Historical Society to provide opportunities for our students. Third grade students went on a historical tour of Duxbury and our fifth grade students visited the Duxbury Archives to view American Revolutionary artifacts as well as touring local historical sites related to grade 5 curriculum.

Family Math night to introduce parents to the new math program.

Trained DSU staff and provided DSU, Alden Extended Day, and DFL with copies of new math materials so they can support students in after school homework within their programs.

Presentations to School Council and PTA on the online learning tools in the new math program.

Video collection for families on Alden Curriculum web page to support math program at home.

Alden School has partnered with Duxbury High School in offering the Early Childhood Education classes an opportunity for students to intern at Alden School.

NHS students judged and helped at the Elementary Science Fair

Members of the Duxburrow Path Outdoor Learning Area committee, Sustainable Duxbury, and Island Creek Oysters accepted invitations to judge the Elementary Science Fair.

Home/School Learning Compacts were signed by students and their parents identifying their agreement to read every night and study math facts.

Worked with Alden Girl Scouts to provide a recycling program in the cafeteria for water bottles.

The Duxbury Fire Department educated our third grade students about fire safety.

Our fifth grade students explored water filtration and local water resources – sponsored by North and South Rivers Watershed Association and paid for by the Duxbury DPW.

Duxbury Middle School - Grades 6 - 8

Give Academics a Higher Status

Continued the annual Academic Awards event

Showcase and displayed student writing throughout the year

Develop the faculties capacity to teach and score the essential components of proficient writing

Implemented PARC test in 6th 7th and 8th grade

Latin students participated in the National Latin Exam

Increased 6 – 8th grade student scores by 5% in the area of Topic Development

Investigated and established Schoology as LMS

Sought and received grant monies from DEF for various academic support

Teaching staff participated and presented at various state and national conferences

Continued to work with the DMS PTO to support such valuable academic enrichment activities as...

- Shakespeare performance
- Field Trips
- In house “field trips”

Foster and Support a Curriculum that is Robust, Innovative, Rigorous, and Relevant for all Students

Continued the iConnect program to distribute laptops to the 7th and 8th grade class

Enlisted outside consultants for the review of the Social Studies and Health department programs

Sent numerous teachers and subject supervisors to various professional development opportunities such as MassCUE

Worked throughout the year to promote project-based learning experiences

Provided professional development for numerous software systems for teaching staff, such as Schoology, TestWiz, and Atlas.

Developed and implemented DDM's for each department

Teachers and students have worked towards developing alternative assessments such as iBooks / iMovies

Continued the development and use of Academic Merit to improve student writing across the curriculum

Continued to update and vet curriculum maps in all departments (best practice)

Forge New Ways to Provide Authentic Collaborative Experiences and Opportunities for our Students to Become College and Career Ready and Globally Astute Upon Graduation from High School

Continued the relationship with Island Creek Oyster company

Participated in the PARC test

Selected Schoology as the LMS for the school

Developed and ran technology camp during the summer for teachers

Teachers use our instructional technology throughout the year to communicate and exchange ideas with teachers and students from around the world

Multiple classes and teams have had professionals (engineers, scientists, historians) visit to share their expertise as students have embarked on their own project-based learning experiences

Sent teachers to multiple professional development opportunities to solicit and learn emerging best practices.

Strengthen Communication and Partnerships with the Community

Had all stakeholders take the CSCI survey

Worked closely with the PTO and school council to establish positive relationships

Multiple teachers and teams invited community leaders and guest into the building for outreach and learning experiences

Duxbury High School - Grades 9 - 12

Give Academics a Higher Status

DHS recognized as a Gold Medal recipient by US News & World Report as one of Best High Schools in the country/state.

Continuing with Academic Excellence Awards for students in each subject area. These recognized student names will be on subject specific banners that will be displayed in the Main Hallway.

Continuing to publicize students and school for academic recognition throughout school year on newsletter, website, and school Twitter page

Began Spanish Honor Society chapter at DHS.

PD Opportunities:

- **Problem Based learning workshops for all 6-12 Math teachers.
- **Apple Core Professional Development training for staff in all departments at DHS
- **Sent SS teachers to NERC (4), and NCSS in New Orleans (1) for PD
- **Brought in Primary Source PD to support literacy based strategy developments in SS curriculum
- **DHS AP received apple trainer certification - Running second cohort of "Apple Core" teachers going through iLife and technology integration training.

Participated in the National Latin Exam. Over 40% of all high school Latin students participated voluntarily with half of them receiving recognition for their performance.

Participated in the AMC 10/12 National Mathematics competition and established a DHS math team that competed in the S. Shore Mathematics league.

Celebrated student accomplishment in writing bimonthly by posting work in a Main Street display case. Also displaying student artwork around the building with World Language related student work.

All students participated in a national reading competition (*The Wordwright Challenge*). Seniors placed first in the nation on the third meet. Top-scoring students are eligible for national and local recognition at the end of the school year.

Teachers attended state and regional music education conferences

Displaying student art throughout the building.

Performed at historic and renowned venues such as Jordan Hall, Strathmore Hall, and Carnegie Hall.

Recognized for five years in a row by the National Association for Music Merchants Foundation as one of the best communities for music education in the United States

Foster and Support a Curriculum that is Robust, Innovative, Rigorous, and Relevant for all Students

Mathematics program changes will allow for more students to have equal access to the curriculum and involve a merging of levels (from 3 to 2). Additional semester course offerings (Discrete Mathematics, Entrepreneurship, Intro To Calculus, Intro to Statistics, Math Technology Applications) created to provide students with relevant and high interest courses while giving opportunities for exposure to college/career level coursework.

SS Curriculum Review

Health and Wellness Curriculum Review

Guest speakers in SS Classrooms including BPL archivist with Revolutionary War era documents, teachers from urban schools regarding socioeconomic disparities, local business people reviewing “Shark Tank” simulation on industrialization proposals

Buzzards Bay Writing workshops for all staff and school wide conversation on rubric use in building meetings.

ELA teachers created new elective courses for senior students, accommodating students’ individual preferences with regard to literary genre. Student voice was key in the selection of these courses.

Student writing was single blind assessed by ELA teachers twice over the course of the year using a common rubric.

The sophomore ELA curriculum was adapted to include a new work of literary nonfiction (*Unbroken*).

Brought the *Shakespeare Now!* Theater company to the PAC to perform *Romeo and Juliet*, demonstrating to students the relevance of a core ninth grade text.

Multiple level ensembles that meet the needs of all students in Grades 7-12

Music faculty attend and ensembles have performed at state, regional and national conferences

Brought college Biology professor to school who ran a genetics conference for AP students.

Forge New Ways to Provide Authentic Collaborative Experiences and Opportunities for our Students to Become College and Career Ready and Globally Astute Upon Graduation from High School

Financial Literacy Fair (*Credit for Life*) engaged 70 seniors and 35 members of the community. Students were given a career and monthly budget that they had to balance while learning about specific real-world costs and responsibilities.

Robotics Team completed second season of competition.

Trip to DC- Holocaust and Human Behavior

Senior ELA students collaborated with students in France and Kenya, sharing ideas about texts.

Senior ELA students participated in the Storywalk project created by Alden students (taking the walk and posting comments on Alden students’ website)

Students of multiple disciplines (especially Art, Family and Consumer Science, Music, and ELA) participated in a project on the Harlem Renaissance.

Independent Study student proposal for research project and trip to Europe in 2016-17

Partnership with National Oceanographic and Atmospheric Agency, Woods Hole Oceanographic Institute, and science classes to construct and deploy an ocean drifter to monitor Atlantic Ocean currents in real time.

Collaborative concerts with ensembles in the school and outside the community.

Clinics and Skype sessions with renowned composers and conductors.

Participating in the National Hour of Code week.

Spanish Exchange - Hosted 12 students from Madrid (September) 12 students travelled to Spain to stay with Spanish families (April)

Strengthen Communication and Partnerships with the Community

Developed Building Wide Council to facilitate better communication between faculty and administration on school wide issues.

Principal's Advisory expanded -- focus on mental health & stress. E-Group focused on micro-competitions.

Principal and Art teacher participated in *Courage to Lead* training to develop strategies for building community and communication within the school.

Credit for Life activity involved 35 members of the business community. Also included work with the Senior Center, PTO, and Rotary Club.

Continuance of Faculty Unity Network (F.U.N.), which develops collegial activities and recognition to bring faculty together.

Numerous DHS teachers, students, parents, and administrators serving on system wide committees with varied stakeholders present (ex. Health, Curriculum, Technology).

DHS Handbook review subcommittee involves representatives from all stakeholding groups.

DHS PTO continues to have strong presence within high school with planning of events and with allocation of PTO mini grants.

Senior project continues with community partnerships and service based projects.

Holocaust and Human Behavior field trip to Washington D.C.

Continuing with Alden House and Duxbury Historical Society Internships/Independent Studies- refining research project development and process.

The Music Department works with various community organizations on musical performances for Holly Days, Martin Luther King, Jr. Day, Memorial Day, and the Fourth of July.

Collaboration with Duxbury Music Promoters

Continued collaboration with Duxbury Business Association, Duxbury Legion Post 223, Duxbury Interfaith Council, Duxbury Maritime School, Town of Duxbury and other community organizations in creating musical performances for town holidays and festivities.

ASL dinners and events with the local deaf community.

Collaboration with Duxbury Free Library for the selection of summer reading texts.

Best of the Bunch program involved students and parents in the celebration of ethical and kind behavior.

Continued use of social media (Twitter) and other electronic platforms (Schoology, Aspen, Schoolwires) to communicate with the community

Hosted *Coffee with the Principal* evenings.

Revamped our Course Selection Night to make it more engaging and interactive.

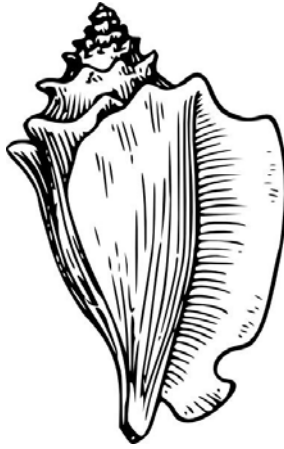
Met with high school and middle school PTOs to help create *Parent University*, an informational evening meant to help 8th grade students and family's transition to DHS (May 5). Numerous community groups will be involved.

DHS personnel serving as active participants as members of Duxbury FACTS

Collaborated with local and state agencies to bring information nights to the school

- Kenneth Ginsberg
- Tracy Wojciechowski - Caron Treatment Centers
- Kimberly Noble - Youth Health Connection (Hidden in Plain Sight)
- “Drug Story Theater”
- Sarah Ward - executive functioning expert (in conjunction with Parent Connection)
- Panels on Teen Drinking and Substance Abuse (also with Parent Connection)- Fall and Spring.

Public Safety & Transportation



Duxbury Emergency Management Agency

Fire Department

Harbormaster

- *Harbor Division*
- *Beach Management Operations*
- *Shellfish Division*
- *Endangered Species*

Highway Safety Advisory Committee

Municipal Services *(formerly Inspectional Services)*

- *Building*
- *Board of Health*
- *Design Review Board*
- *Historical Commission*
- *Local Historic District Commission*
- *Zoning Board of Appeals*

Nuclear Advisory Committee

Police Department

Duxbury Emergency Management Agency

The Duxbury Emergency Management Agency (DEMA) continues to review its plans. DEMA is responsible for basically three plans, the Radiological Emergency Response Plan, the Comprehensive Emergency Management Plan and the Emergency Planning Committee's emergency response plan. The Emergency Planning Committee is a regional committee with Marshfield and Kingston as partners. In 1986, Congress passed the Emergency Planning and Community Right-To-Know Act as a way to ensure proper planning for hazardous materials in our community. This response plan got an in depth review and was updated.

DEMA continues to monitor the disposition of the Pilgrim Nuclear Power Plant as it has announced a closing date for 2019. We continue to review, revise and train on this plan as well. The closing is of great concern both in funding and method of closure. DEMA and the Duxbury Nuclear Advisory Committee has a cooperative working relationship and will continue to monitor this situation and make recommendations for the Town moving forward.

I wish to thank all that have assisted us in meeting our mission: mitigation, preparedness, response and recovery. Additionally, I wish to thank the many volunteers that staff the EOC and my Assistant Ed Hartnett for his continued support and enthusiasm in our effort in making the community safer.

Respectfully Submitted,
Kevin Nord, Director

Duxbury Fire Department

The Department saw the retirement of FF/EMT David Beers. David served the Town with distinction and professionalism for 33 years, he will be missed. With David's retirement the Department hired Matthew Bryer as a Firefighter/Paramedic. Matt grew up in Town and it has been his lifelong dream to return to Town and serve as a firefighter/paramedic.

Currently the Department is staffed with Chief of Department, Deputy Chief, Administrative Captain; four Captains serve as Shift Commanders and 17 Career firefighters and 5 Call Firefighters, A fulltime administrative assistant, part-time secretary.

The Deputy Chief has led a truck committee this past year to specify a new pumping Engine approved at last year's Town Meeting. The volunteer Committee has spent significant time and energy including two trips to the manufacturer in Wisconsin, ensuring the Town gets its monies worth from the selected manufacturer and the truck meeting our needs. The truck's delivery is imminent. I would like to thank Deputy West, Loring Nudd, Doug Cunningham and Jeff Chandler for their expertise and diligence.

The Duxbury Regional Emergency Communications Center (DRECC) continues to expand. The Town of Halifax has agreed to partner with the DRECC and will come on board this Fall. A tremendous amount of work went into the negotiations and technology specifications to make this happen. Captain Robert Reardon was instrumental in this becoming reality and deserves a significant amount of credit with the challenges of this partnership. We welcome Halifax Police and Fire.

Code Enforcement Officers were kept busy over the last year with many construction projects with the largest being the renovation and additional buildings at Island Creek property located at 30 Tremont St. The existing units were retrofitted with new fire alarm systems and retrofitted with residential sprinklers keeping our older adults safe. The project adds nine additional buildings with an apartment unit capacity of some 310 new units added. We worked closely with the Inspectional Services Department and Contractor to ensure all codes were met to complete this project.

In closing, the Department is maintaining a safe and effective work force through continued training and works hard to deliver a professional service despite seeing a slight increase in call volume and dealing with traditional and unique calls. I would like to thank all the men and woman at Duxbury Fire Department for their professionalism and commitment to a safe Duxbury.

Emergency Calls for July 1, 2015 to June 30, 2016 2,471

FIRES in STRUCTURES; 17

OTHER FIRES; Brush, Trash, Vehicle; 34

FALSE ALARMS; 347

MEDICAL CALLS; 1,479

MUTUAL AID GIVEN; 101

HAZARDOUS MATERIALS; 72

OTHER HAZARDOUS CONDITIONS; 140

ALL OTHER CALLS FOR ASSISTANCE; 281

Emergency Calls Previous Years

FY15; 2,411

FY14; 2,138

FY13; 2,454

FY12; 2,281

Code Enforcement

Permits issued; 1,274

Inspections; 745

Respectfully Submitted,

Kevin M. Nord, EFO

Chief of Department

**Congratulations to
Firefighter Dave Beers
on his retirement after
33 years of service to
the town of Duxbury
and its residents.**



Harbormaster

Harbor Division

As in years past started the fiscal year with our Division assisted the Town of Plymouth with mutual aid assistance for managing their waterfront activity for the 4th of July Fireworks display. Along with Plymouth and Duxbury Harbormasters, the Massachusetts Environmental Police and the United States Coast Guard were also present to assist with security.

In Late July, the Division worked with the Duxbury Police and Fire Department and the organizer to event manage and safeguard athletes participating in the annual Marshfield Duxbury Triathlon. The swim and run events occur on the outside Duxbury beach starting on the properties of Duxbury Beach Park. Harbormaster personnel manned department patrol boats to set up an event security perimeter and respond to any assist /rescue operatives. The fire department provided a rescue boat manned with a dive team. Department ATV's and UTV's provided the run event security perimeters and responded to any assist /rescue operatives.

In August, the division continued to work with other communities on the south shore coming up with signage and notification processes for White Shark sightings and reporting. Informational sessions provided by the Massachusetts Division of Marine Fisheries and Atlantic White Shark Conservatory were again very helpful.

In September, the Division worked with the Duxbury Police and Fire Departments to safeguard athletes participating in the annual Duxbury Beach Triathlon. Harbormaster personnel manned all patrol boats to set up an event security perimeter both north and south of the Powder Point Bridge.

The Duxbury Harbormaster Department personnel attended many boards and committee meetings including Duxbury Beach Committee, Duxbury Bay Management Commission, Shellfish Advisory Committee, etc.

Winter recreational and commercial activities have increased drastically over the years on Duxbury Bay and its shorelines. These activities along with Port Security demands mandate a harbormaster patrol vessel and float in the water 12 months a year. The vessel may be hauled from time to time based on storms or dangerous weather forecasts where the patrol vessel is safeguarded response ready on trailer at the facility. From early duck hunting season through deer hunting season the department work in conjunction with our local Mass Environmental Police officer to ensure all hunting activities in Duxbury were done so in a safe and legal manner. In November and December, the department worked at hauling floats, pier equipment, and aids to navigation. The Duxbury D.P.W. assisted with hauling the gangways and some of the floats. Mooring and tender permits went on sale February 15th 2016. All existing mooring applicants and all waiting list applicants had their mooring bills mailed to them.

Along with all the patrol and public safety functions of the Division, our staff participates in multiple classroom and field training evolutions over the winter months in preparation for the oncoming beach and boating season.

In the spring the Division continues to focus on training and assessing division staffing levels for the oncoming season. Many candidates are applying, interviewing, and training in early to late spring in preparation for the season. At the same time the town waterfront facilities floats and navigational aids went back into the water. Harbormaster personnel assisted the Duxbury Bay Maritime School with their annual "Opening of the Bay" festivities.

Shellfish Report

Winter recreational and commercial activities have increased drastically over the years on Duxbury Bay and its shorelines. These activities along with Port Security demands mandate a harbormaster patrol vessel and float in the water 12 months a year. The vessel may be hauled from time to time based on storms or dangerous weather forecasts where the patrol vessel is safeguarded response ready on trailer at the facility. From early duck hunting season through deer hunting season the department work in conjunction with our local Mass Environmental Police officer to ensure all hunting activities in Duxbury were done so in a safe and legal manner. In November and December, the department worked at hauling floats, pier equipment, and aids to navigation. The Duxbury D.P.W. assisted with hauling the gangways and some of the floats. Mooring and tender permits went on sale February 15th 2016. All existing mooring applicants and all waiting list applicants had their mooring bills mailed to them.

Along with all the patrol and public safety functions of the Division, our staff participates in multiple classroom and field training evolutions over the winter months in preparation for the oncoming beach and boating season.

In the spring the Division continues to focus on training and assessing division staffing levels for the oncoming season. Many candidates are applying, interviewing, and training in early to late spring in preparation for the season. At the same time the town waterfront facilities floats and navigational aids went back into the water. Harbormaster personnel assisted the Duxbury Bay Maritime School with their annual "Opening of the Bay" festivities.

Respectfully submitted,
Jake Emerson
Harbormaster

Beach Management Operations

In accordance with the Duxbury Beach Management and Conservation Plan set forth by the Duxbury Beach Reservation Inc. (DBR) and the Duxbury Conservation Commission, all work on Duxbury Beach was coordinated with the Endangered Species Officer to ensure the safety of the endangered/threatened species and habitat. Safe and appropriate access was managed by the Harbormaster's Beach Division for pedestrians and ORV permit holders. Beach Division Staff did an excellent job meeting daily objectives in a very demanding environment while ensuring public safety.

Permit sales were as follows:

Resident Parking lot permits: 1,626
Senior Resident Parking lot permits: 1,342
Resident ORV permits: 2,329
Non-Resident ORV permits: 2,862
Beach Dog walking permits issued (no charge at this time): 2,000
Horseback riding permits: 12

Total permitted Off Road Vehicle (ORV) counts were managed (250 Resident and 250 Non-Resident) limits set by the current Management and Conservation Plan. The max ORV limit of 250/250 is frequently managed below these limits due to the presence of unfledged endangered/threatened species and or weather and tidal conditions. As plover broods were determined fledged (as defined within the current Management and Conservation Plan), ORV areas were re-opened as soon as possible throughout mid-July and August. The ORV corridor was 100% re-opened during the last week in August.

The Town DPW managed litter by locating barrels on pedestrian walkways at the parking lots strategically to assist in eliminating household garbage from collecting. This trash program and operation was supplemented on weekends during the summer months via Town cooperation with DBR and the operating staff of the Duxbury Beach Park/Blakemans to change out barrels as needed / as requested by Harbormaster Staff.

The Special Duxbury Beach Dog Walking permits and regulations were still in effect and were managed accordingly. Pet waste bags and receptacles were provided at the East and West ends of the Powder Point Bridge which has made a positive impact on pet waste in the area, and shown positive feedback from the public.

The Beach Division worked diligently ensuring safe and appropriate access for permit holders, while fulfilling the mandates of protecting State and Federally listed endangered/threatened species and habitat.

Respectfully Submitted,

Jake Emerson
Harbormaster

Endangered Species:

General Plover Data:

*Nesting Pairs of Plovers 2016: 22 pairs (44 adults)
*Total Plover Chicks Hatched: 62
*Piping Plover Chicks Fledged on Duxbury Beach 2016: 42 chicks
*Fledge Rate: 1.9 chicks per nesting pair
*State Fledge Rate: Unavailable at this time.

DBR continued to undertake needed beach storm repairs, finish the raising of a portion of the beach access road south of the Powder Point Bridge, and create artificial plover nesting habitats which contained 2 plover nests this season. These artificial areas on the bayside beach south of high pines were examined in the early spring and areas were flagged off for clearing in collaboration with DBR and MA Audubon. Shapes were created to simulate natural over wash so as not to attract predators, to naturalize, retain habitat, and make bayside access available for unfledged chicks to forage.

March: Plovers begin arriving back in the MA/New England area. During this time the ESO staff is obtaining replacement or additional fencing equipment as needed for the temporary symbolic fencing program, monitoring program, and signage program, and other operational tasks. The Monitor supervisor continues to be actively reviewing monitor applications and assisting Town HR in processing paperwork for returning staff and new hires. Temporary Symbolic Fencing was erected and Regulatory Signage posted by ESO's to protect Piping Plover and Least Tern nesting Habitat by April 1st. DBR Tech committee, MA Audubon and Harbormaster Dept. re-defined "Closed Areas" or areas where plovers and terns will lay eggs/nest habitat typically the fencing which runs parallel with the snow fencing. Also "Restricted Areas" where unfledged plover chicks may forage which has fencing that runs perpendicular to snow fencing down to intertidal zone. This was done to simplify and clarify where pedestrians could and could not walk. Extensions in erecting "Closed Area" symbolic fencing are permissible based on weather and spring tide events (frequent this time of year) that would wipe out or damage a large amount of Symbolic Fencing and over wash piping plover habitat. Many areas are historical nesting areas which are fenced off annually. Others areas less conducive to nesting (non-historical areas) to be fenced off if a plover pair establishes in the area (Blakemans & points north towards Gurnet Road or South of the 3rd cross over for example. ORV count potential was 250 Resident 250 Non-Resident.

In late April some plovers may establish a mate and a small number may attempt a nest in mid to late April depending on weather and sea conditions.

Early May (depending on weather, tides, and conditions) a larger number of Plovers begin finding territory on Duxbury Beach and laying eggs. The Mass Audubon Coastal Waterbird Biologist and assistant spend most of their time walking the beaches and observing and searching for plover nests in May. There were minimal interruptions to the potential ORV count of 250 Resident and 250 Non-Resident ORV's in the month of May, and at times interruptions are due to astronomical tides and or storm events. The max ORV number is rarely reached in May due to variations in weather and temperatures. Late May is when the first MA Audubon training class took place. This year we had 2 classes (the 2nd was in June) and both were held at the High Pines garage. It is a perfect setting and location for these trainings, however more battery storage would help as Audubon's power point presentation was cut short due to power failure.

June was when most plover nests started hatching and therefore the largest amount of mandated closures/restrictions within the ORV corridor and pedestrian beach areas were required. This is also the time when the Least Terns (State listed as a species of special concern) arrive and begin to choose nesting habitat. Least Tern habitat/nests also require protection with Temporary Symbolic and Regulatory Signage, but to a lesser degree than the plover chicks as unfledged Tern chicks do not leave their immediate nest area before fledged. Many least tern nests/colonies are within areas already closed for plover nests/broods. June is also when the ORV corridor sees increased ORV users due to improving weather. ORV and Resident Lot permit holders were advised and updated daily by Harbormaster Staff with handouts and the Town's press releases all ORV counts managed below the 250/250 as mandated due to the presence of Unfledged Piping Plovers and Least Terns within the ORV corridor. Any Non-Resident ORV's which were restricted access to the ORV corridor (because capacity limits were already met) were given printed directions in addition to posted signs leading them to the improved overflow parking adjacent to the beginning of Gurnet Road. This lot was manned and monitored by a CRN Assistant Harbormaster while ORV's were present. Resident ORV's restricted due to the ORV corridor reaching capacity were given the option and direction to park in the paved Resident Beach Lot, or if so inclined to use this Lot (Resident ORV limits were rarely met, and Resident Parking lot was rarely at max capacity). Handouts were disseminated to all oncoming beach goers to advise them of beach capacity updates, directions, public safety advisories, and any other pertinent information. The summer was hot and dry and non-resident ORV's would reach their limit on most weekend days as well as quite a few days during the week

Respectfully Submitted

Mike Pforr
Executive Officer (acting)
Deputy ESO: Morgan Billings
M.A.S Coastal Water Bird Monitor: Patricia Lavassier

Highway Safety Advisory Committee

The Highway Safety Advisory Committee (HSAC) completed another very successful year serving the roadway and highway safety needs of the citizens of Duxbury. This annual report covers the period from July 1, 2015 through June 30, 2016.

Construction of the new roundabout at the intersection of Winter Street and Kingstown Way (Rt. 53) continues. Completion is scheduled for the Fall of 2016. We look forward to its timely completion and overall safety improvements.

The Committee is working with the Metropolitan Area Planning Commission (MAPC), the Old Colony Planning Commission (OCPC), and the Economic Advisory Committee on a comprehensive traffic study at Hall's Corner. Concentration will be on safety, traffic flows, and people movement. Additional details will be forthcoming in the near future with its completion. The OCPC is also performing a corridor study along Rt. 3A in Town.

The Committee also studied a number of intersections in Town including Hall's Corner, South Station St., Oak Street/Tremont Street (Rt. 3A), Upland Road/King Caesar Road, and High Street/Franklin Street/Summer Street (Rt. 53).

Construction is complete at the new high and middle schools. Traffic flows have been very positive. The Duxbury Free Library is now relocating the front entrance of the building to what has been the rear. Construction work is currently in process as we go to print. In addition, a new sidewalk is being proposed along Alden Street from the library to Railroad Avenue and then along Railroad Avenue to Millbrook. We look forward to its continued planning and future construction work.

The Committee continues to monitor the Powder Point Bridge.

Our dedicated members look forward again to another progressive and successful year serving and protecting the needs of our citizens and the Town.

Respectfully submitted,

Jeff Lewis, Co-Chairman
Paul Brogna, Co-Chairman
Fred Von Bargen
Peter Buttкус, Duxbury DPW
Thomas Brown, Duxbury Police

Tim Wigmore, Duxbury Police
Richard Brennan
Philip Tuck
Chris West, Deputy Fire Chief
Neal Frangesh

Municipal Services - Board of Health - Building Department - Design Review Board - Historical Commission - Local Historic District Commission - Weights & Measures - Zoning Board of Appeals

The Municipal Services Department offers this report for inclusion into the FY16 Town Report.

The report includes the breakdown of the **2,471** permits issued by the Department.

New construction, additions, and renovations continue to be strong.

The high volume of permitting, administrative tasks, and inspections are handled by the outstanding work performed by the Municipal Services staff.

Municipal Services welcomed a new staff member: Maureen Hansen, Administrative Assistant.

I would like to thank the Town Manager and the Board of Selectmen for their continued support.

Respectfully submitted,
Scott J. Lambiase
Director of Municipal Services

Board of Health

Permits Issued:

Disposal System Construction Permits	82
New Systems	32
Repairs of Existing Systems	83
Percolation Tests	38
Installers Permits	14
Septage Haulers Permits	12
Solid Waste Permits	6
Food Establishment Permits	62
Miscellaneous Food Permits (includes farmers market, milk & cream, catering, bakery, etc.	92
Miscellaneous Health Permits: (includes camps, swimming pools, barns, wells, tobacco)	92
Liquor Licenses	23
Seasonal Licenses	2
TOTAL BOARD OF HEALTH PERMITS	538

The Duxbury Board of Health consists of five members appointed for three-year terms by the Selectmen. The Board of Health's duties are relative to the protection of public health, the control of disease, the promotion of sanitary living conditions and the protection of the environment. These duties include: enforcement of State Sanitary Codes, as well as smoking rules and regulations, oversight of the permitting for septic systems, restaurants, semi-public and public swimming pools, beaches and recreational camps for children. The Board of Health is also responsible for overseeing liquor licensing.

The Board of Health retained its current membership with Dr. David Brumley as Chairman and Clinton Watson as Vice Chairman. Board members continue to actively participate as Board of Health liaisons on other local committees and boards.

The Duxbury Bay Area Regional Medical Reserve Corps (MRC), a partnership between Duxbury, Hanson, Marshfield, Pembroke and Whitman, is a group of concerned residents with clinical or administrative skills who will assist the towns' health department and other responders in a local large-scale public health emergency. These volunteers also help at regular public health services/events, such as flu clinics and shelters. MRC members attend trainings and engage in drills to reinforce the training they received.

The Board of Health revised their Supplementary Rules and Regulations to State Environmental Code: Title 5, 310 CMR 15.00 on July 16, 2015.

During the period of July 1, 2015 through July 30, 2016, the Board received and granted twenty three requests for variances to the Duxbury Supplementary Rules & Regulations and Title 5.

Respectfully submitted,

Dr. David Brumley, Chairman; Clinton Watson, Vice Chairman; Bruce Bygate, Karen Tepper and Michael Count

Municipal Services - Building Department

Inspectional Services Revenue FY16

Board of Appeals - Fees	\$5,550.00	0.57%
Board of Health	\$83,807.00	8.68%
Building	\$587,788.46	60.90%
Common Victuallers License	\$75.00	0.01%
Copies	\$289.20	0.03%
Liquor License Fee	\$29,125.00	3.02%
Plumbing & Gas	\$133,011.00	13.78%
Shellfish	\$72,526.00	7.51%
Weights and Measures	\$2,071.50	0.21%
Wiring	\$50,987.00	5.28%

Total **\$965,230.16**

Design Review Board

The Design Review Board, with five members and two alternates appointed by the Selectmen, meets once or twice monthly and makes recommendations to the Zoning Board of Appeals on Special Permit applications sent to us from the Building/Zoning Enforcement Officer. Current members are Sue Bourget, Judy Hall, Nancy Johnson, Sarah McCormick, and Stephen Williams. Alternates are Heidi P. Laird and Meghan Lewis.

The Design Review Board's primary focus is to review applications for an addition or renovation based on the principles of good design. Also we consider what impact a proposed project will have on its neighborhood. We only review projects requiring special permits, i.e., those which might increase non-conformity on a given property. Special permits are also required for piers cluster developments, commercial projects, freestanding and hanging signs and 40Bs

When considering an addition to an existing home or a re-build, if a design needs some adjustment or revision, we make suggestions as to how it can be accomplished. We look at topographical setting, historical context, massing of volumes, scale, proportion, materials, views and sightlines, and the use of particular building elements – rooflines, pitches, balance, repetition, windows, and doors, etc.

Very recently, much of the residential construction activity in Duxbury has involved the demolition of homes and re-builds, notably in the Shipbuilder's Historic District. Unfortunately, under our Protective Bylaw, most of these projects don't require a Special Permit and thus a review by our Board. In some cases the new projects are excessive in size and reflect an insensitivity of materials and style to the historic streetscape in which they're located. In many of these cases, the result is clearly detrimental to the neighborhood and to the town. Happily, there are also instances where homeowners, in making an addition to an historic structure, have made it answer their needs while also carefully relating it well to the size and proportion of the existing home and the neighborhood.

In response to the voiced concern of many about how the streetscape in Duxbury is changing for the worse, we are continuing and planning to conclude our work on a booklet of residential design guidelines for residents who are either building or renovating a home. We hope to have this finished and published shortly and will have it available in the building department and in realtors' and contractors' offices. Further, we're happy to serve as a sounding board or to review plans for anyone who is or who contemplates building.

During the past year we reviewed a total of sixteen Special Permit applications.

Respectfully submitted,
Sarah B. McCormick, Chair



"This house on Marshall Street which is (at the time of the photo) being renovated. The renovation shows great sensitivity to the original (shown below) in rooflines, materials, and scale."



275 Marshall St, Duxbury

Historical Commission

The Duxbury Historical Commission processed twenty-six demolition applications in FY 2016, slightly less than the twenty-seven processed in the previous fiscal year, but enough to make it a busy time. To accommodate this demand, the Commission began meeting twice a month on the first and third Wednesday of each month, doubling our meeting frequency from earlier years to better serve applicants. Many of these meetings have been long, but essential to help resolve the myriad of questions and incomplete forms received from homeowners applying for demolition permits for their homes that are 75 years old or older.

The Commission was unable to prevent the demolition of some significant structures this year, notably 326 Powder Point Ave, St. Margaret's Chapel on Harden Hill Rd and 38 Ocean Ave. Other buildings, some of which had suffered from neglect, were beyond saving. The Commission continues to be concerned that loss of so many older structures and owners' who opt for replacement rather than remodeling threaten to change the character and scale of our housing stock and erode the historic look and feel of our Town. On a more positive note, three historic structures were preserved and moved to new locations where they will remain as part of the streetscape. The most notable of these was 195 Standish St, which still required additional approvals from the Board of Selectmen prior to being moved down the street. Many applications received by the Commission were for partial demolitions, indicative of homeowners opting to preserve Duxbury's character by choosing updating and renovation over just another teardown.

The Commission spent a considerable amount of time working on revisions to Section 609 of the Town's Zoning Bylaws: "Demolition of Historically Significant Buildings," which it initially proposed but withdrew from consideration at the 2016 Town Meeting. Subsequently, the Commission made further changes to the bylaw in response to comments received throughout the year from Town staff and other Town boards, and intends to bring forward it at a future Town Meeting. Currently these proposed changes are undergoing reviews by the Planning Board, Planning Director and Town Manager and have been sent to legal counsel for review. The undertaking is long overdue and should simplify and streamline the demolition application process.

Approximately 20 percent of the homes and structures in town are 75 or more years old. so the Commission still has a considerable amount of work to do

Other Activities

- Continued to compile a list of demolition Infractions
- Began a list of at-risk properties
- Received continued updates of the Duxbury Online Historic Archives, of which the Commission is the host
- Strengthened the Commission's working relationship with the Duxbury Rural and Historical Society
- Addressed issues and improved public outreach through articles in the Duxbury Clipper and Globe South
- The DHC chair is the Commission's liaison to the Local Historic District Commission and reports on current progress for the nomination of the Myles Standish Homestead Site to the National Register of Historic Places
- Conducted interviews for a new member of the Commission
- Provided an opinion to the State on the location of a new cell tower
- Reopened our discussion on a complete demolition on Water Street due to incomplete historic documentation
- Began the nomination of Cove Street as a National Register of Historic Places through CPC funding
- Planned revisions to the Town's website for the DHC in connection to the proposed bylaw changes

Demolition Applications

Address	Date	Type	Hearing	Notes
118 Depot St	1900	Partial		Allowed
44 Elder Brewster Rd	c.1960	Complete		Withdrawn – revised const. date
57 Enterprise St	1900	Partial		Allowed
151 Gurnet Rd	1940	Complete		Allowed
50 Harden Hill Rd (St Margaret's)	1907	Complete	X	Allowed
275 Marshall St	1879	Partial		Allowed
352 Marshall St	1920	Partial		Allowed
14 Massasoit Rd	1930	Complete		Allowed
28 Mayflower Lane	1939	Partial		Allowed
68 Myles View Drive	1700	Partial		Allowed
38 Ocean Ave	1892	Complete	X	Allowed
80 Pilgrim Byway	1930	Complete		Allowed
223 Powder Point Ave	1800	Partial		Allowed
287 Powder Point Ave	1927	Partial	X	Moved on lot, Allowed
326 Powder Point Ave	1918	Complete	X	Demo Delay, delay lifted
195 Standish St	1830	Complete	X	Amended application, Moved
31 Summer St	1856	Partial		Allowed
204 Surplus St	1729	Partial		Allowed
287 Surplus St	1927	Complete		Allowed
879 Tremont St	1900	Partial		Allowed
378 Washington St	1840	Partial		Allowed
523 Washington St	1840	Partial		Allowed
562 Washington St	1841	Partial		Allowed
612 Washington St	1801	Partial		Allowed
357 West St	1800	Complete		Allowed
14 Winthrop Ave	1930	Complete		Allowed

Respectfully Submitted,
 Robert (Terry) C. Vose, III, Chair
 RT (Tag) Carpenter, Vice Chair
 Molly Sheehan Curtin, Treasurer
 Arthur Evans, Clerk

David Amory
 Mark Barry
 Nicole Walters

Local Historic District Commission

As you may, or may not know, all of Duxbury's Local Historic Districts are comprised of people who have volunteered their homes to become part of a district. While some of our current LHDs are made up of only one home, our hope is that as people become aware of the value in preserving these fine homes, they will decide to also become part of a Local Historic District and as that happens, each district will grow and the "gaps" will be filled – in. In 2016, continuing our mission to protect as many historic Duxbury homes as we can, the Local Historic District Commission submitted proposals for 12 properties to the State Historic Commission to become LHDs. The properties are located on Surplus Street, Washington Street, and Stetson Place. The Surplus Street effort was spearheaded by a concerned Surplus Street resident who contacted the owners of Historic Homes on Surplus Street as well as some surrounding streets. Nine of these residents attended our informational coffee meeting on April 10th and it turns out that quite a few were interested in becoming part of a Local Historic District. We invited Cove Street Residents to our June 14th monthly meeting and two people from that neighborhood attended. Later in the year on September 17, we held another informational coffee meeting to confirm that those who had expressed interest earlier in the year were still interested. At each of these meetings, we responded to questions and concerns and handed out the Rules and Regulations Documents, maps and a "Myth Busters" sheet, which helps to demystify some of the perceptions of the Rules and Regulations document. Because many of the original interested residents remained interested, we proceeded with our report.

During August and September and even into early October, we all worked feverishly to assemble the documentation needed to create a report (the format of which is clearly specified by the State Historic Commission) and submit it to the State Historic Commission for approval.

During the process of gathering our information and writing the report, we consulted with Valerie Massard, Town Planner, who has been a terrific liaison with the Town and the State. She also happens to have some excellent mapping software that helps create informative maps with layers of useful information.

We also met with, Rene Read, Town Manager, and Scott Lambiase, Director of Municipal Services, who provided many layers and years of expertise.

We submitted the report to the State on November 7th. We are now waiting for approval of the report, which came in at 122 pages. In December, we heard from the State Historic Commission that our maps needed minor revisions (mostly the relocation of text), so we did that and resubmitted immediately. Before the 2017 Town Meeting, we plan to have one more Public Hearing and then we'll present at Town Meeting.

Respectfully submitted,

Renee Mierzejewski, AIA | LEED, AP
Chairman, Duxbury Local Historic District Commission

Members: Audrey McDonald, William McArdle, Janet Ritch, Pamela Campbell Smith, Peter Smith, Robert Vose, Michael McGee.

Zoning Board of Appeals

The Zoning Board of Appeals (ZBA) is a quasi-judicial body that hears and decides requests for special permits, variances, and comprehensive permits. The ZBA also handles appeals of decisions by the Building Commissioner/Zoning Enforcement Officer. It is composed of five members and two (or more) associate members appointed by the Board of Selectmen. The ZBA is guided by the Duxbury Protective Bylaw, the state Zoning Act (G.L. c. 40A), and case law.

FY 2016 APPEAL BOARD DECISIONS **July 1, 2015 through June 30, 2016**

<u>Applicant</u>	<u>Case #</u>	<u>Decision</u>
• Barry, 275 Marshall Street	2015-11 – Special Permit	Granted
• Lovett, 36 Priscilla Lane	2015-12 – Special Permit	Granted
• Sobran, 16 Washington Street	2015-13 – Special Permit	Withdrawn
• Dillon, 38 Ocean Avenue	2015-14 – Special Permit	Granted
• Stein, 879 Tremont Street	2015-15 – Special Permit	Granted
• Cooke, 14 Winthrop Avenue	2015-16 – Special Permit	Granted
• Fleming, 33 Mayflower Avenue	2016-1 – Special Permit	Granted
• Boyd, 1474 Tremont Street	2016-2 – Special Permit	Granted
• Loftus, 30 Railroad Avenue	2016-3 – Special Permit	Granted
• Juliano, 277 & 285 St. George Street	2016-4 – Special Permit	Granted
• Rich Burchill, Agent (Owner, Banks) 41 Marginal Road	2016-5 – Amendments(2) to Special Permit	1-Granted, 1 Denied
• Cadete Enterprises, Inc. 1508 Tremont Street	2016-6 – Transfer & Amend Existing Permits	Granted
• Garrett, 237 King Caesar Road	2016-7 – Special Permit	Granted
• Duxbury Limited Partnership/Rubin 19 Depot Street	2016-8 – Special Permit Amendments & ownership Transfer	Granted
• Jensen, 33 Harrison Street	2016-9 – Special Permit	Granted
• Jacobson, 26 Winslow Street	2016-10 – Special Permit	Granted

Respectfully submitted,
Wayne Dennison, Chair

Current Members: Wayne Dennison, Chair; Judith Barrett, Vice Chair; Kathleen Muncey, Clerk; Paul Boudreau and Freeman Boynton, Jr.

Current Associate Members: Scott Zoltowski, John Baldwin, Borys Gojnycz, Emeett Sheehan and Dimitri Theodossiou

Scott J. Lambiase, Director of Municipal Services
Taylor Plimpton Imrie, Administrative Assistant

Nuclear Advisory Committee

The Committee is charged with reviewing Duxbury's radiological emergency plans for evacuation and sheltering that the Town will use in the event of an accident at Pilgrim Nuclear Power Station, and making recommendations to the Board of Selectmen and the Town with respect to the plans and also other potential risks to our health, safety and economy posed by our proximity to Pilgrim. The ongoing disaster at Fukushima provided an added sense of urgency and importance – since the design of the reactors at the Pilgrim Nuclear Power Station and at Fukushima are essentially the same. The Committee is focused on safety over the next three years of Pilgrim's operations, until its announced June 1, 2019 shutdown; and also on post shutdown issues that may impact our community over the next sixty years.



Emergency Planning

Plans & Procedures: The Committee regularly reviews the latest Duxbury Radiological Plan and Standard Operating Procedures written for each town department. The Committee again found that the plans are not sufficient; neither Entergy nor the state incorporated important changes recommended by the town so that our plans would better serve our needs.

Sheltering: The committee analyzes the effectiveness of sheltering spaces within town buildings. We worked with the schools to analyze the appropriate places within the new middle and high school for sheltering students and staff in the event of a radiological disaster at Pilgrim.

Potassium Iodide (KI): KI is an over-the-counter medication to help prevent thyroid cancer in the event of a radiological accident. Duxbury has stockpiled KI in our schools and shelters since 2000. The Committee worked to add liquid (KI) to service Duxbury's youngest population. The Committee encourages all residents to get their own KI for home use. It is available at the fire department, Tremont Street and on-line.

State Legislation: The Committee testified at the State House in support of legislation to expand the radiological emergency planning program beyond the current 10-mile emergency zone. An Entergy funded Telephone Survey showed that 70% of the population out to 10-25 miles would evacuate if they heard there was an accident at Pilgrim. This would clog the roads upstream trapping citizens in Duxbury. The bill failed to get out of committee; it will be re-filed.

Federal: Federal regulators have allowed nuclear plants to end offsite emergency planning shortly after the reactor ceases operations. The Committee contacted federal regulators opposing this policy because the risk does not end until the spent fuel pool is emptied and fuel removed from the site.

Risks, Safety and Health

Pilgrim is currently ranked as one of the three worst performing plants in the country when it comes to federal safety standards. The committee monitors Pilgrim's Event Reports to the NRC that describe technical problems at the reactor, and follows up with independent experts and the NRC to assure real fixes are put into place.

Spent Fuel Storage: The spent fuel pool contains about 3,300 fuel assemblies in a space originally designed for 880 assemblies. Because of the pool's current high-density storage, it is necessary to insert boron panels between the metal storage racks to prevent the assemblies from going critical. There have been problems with degradation of these neutron-absorbing materials in spent fuel pools at many plants, including Pilgrim, spanning many years. The real solution is thinning the pool so geometry, distance, will prevent criticality in the pool.

Dry Cask Storage: Members of the Committee went onsite and viewed the spent fuel pad where 40 dry casks, each containing 68 fuel assemblies, will be placed. Eventually the pad will be expanded to accommodate 20 more casks. The pad is not covered so that the casks will be exposed to the elements and to a potential line-of-sight attack. The pad is 100 yards from Cape Cod Bay at 25 feet MSL. NRC says that the casks may remain onsite for 300 years; but flooding from sea level rise and storm surges are predicted to increase during the years. Although dry cask storage is far safer than pool storage, there are problems to consider. According to the Nuclear Regulatory Commission: (1)The thin (0.5") stainless steel canisters may crack within 30 years; (2) no current technology exists to inspect, repair or replace cracked canisters' and (3) with limited monitoring, we will only know after they leak **radiation**.



Tritium Leaks: Tritium, a radioactive form of hydrogen. Like ordinary hydrogen, tritium combines with oxygen to make water, called tritiated water. Tritiated water is radioactive. As radioactive water, tritium can cross the placenta, posing some risk of birth defects and early pregnancy failures. Ingestion of tritiated water also increases cancer risk. Therefore, the Committee wants assurance that the state is testing samples of groundwater on Pilgrim's site; that the samples are within accepted limits; and the tritium is not leaking offsite into Cape Cod Bay. The groundwater samples show persistent findings of radioactive tritium in samples taken from Pilgrim's onsite monitoring wells' but the source of the tritium in the wells remains unknown. The Committee monitors the sampling results posted on MDPH's website.

Radiological Environmental Monitoring: The Committee lobbied in favor of legislation to increase Entergy's assessment to MDPH for its radiological monitoring program. It is currently inadequate. The bill did not get out of committee. It will be re-filed. We obtained assurance that MDPH will continue its environmental program post-shutdown.

Decommissioning: The Committee supported legislation for the State to create a Decommissioning Advisory Panel. It passed. We also supported legislation to establish an annual \$25,000,000 post-closure funding fee that would be placed into a trust fund at the State Treasurer to assure sufficient money for cleanup. Although Pilgrim's fund is inadequate, it did not pass. It will be re-filed in order to protect Massachusetts taxpayers from being left with the bill.

Town Meeting Article: The Committee put forward an article pertaining to decommissioning Pilgrim. The article passed. It read:

- Entergy announced that it will close the Pilgrim Nuclear Power Station on or before June 1, 2019. To protect its long-term interests, the Town of Duxbury supports the following principles regarding decommissioning the Pilgrim Nuclear Power Station.
- Entergy, the licensee, shall pay for the decommissioning process in full, not the Commonwealth's taxpayers. Decommissioning shall occur as soon as possible following closure; instead of deferring dismantlement and cleanup for decades.

- The spent nuclear fuel assemblies shall be moved out of the pool and into hardened, onsite storage as soon as possible.
- Offsite emergency planning shall be retained until the spent fuel pool is emptied; and Entergy shall continue to provide funding.
- The Massachusetts Department of Public Health shall continue and expand its offsite radiological monitoring, including its real-time air monitoring program, offsite environmental sampling and onsite tritium monitoring; and Entergy shall continue to provide funding.
- The skilled workforce that is knowledgeable and experienced with Pilgrim shall be retained for planning and implementation of shutdown and cleanup.
- The site shall be returned to “greenfield” for unrestricted use; radioactivity and chemical contamination shall be cleaned up.
- A Council on Decommissioning shall be established upon closure. It will be involved in the oversight of the decommissioning process with representatives from: pertinent State Government agencies; elected officials from Plymouth and Barnstable Counties; and citizen groups from Duxbury and all other impacted communities. It will hold open public meetings.

Submitted by:

Mary Lampert, Co-Chair; Rebecca Chin, Co-Chair; Nancy Landgren; Nancy Nowak; Patrick Gagnon; James Lampert; Marischka Dopp

Police Department

I am pleased to submit this report on the activities and noteworthy events of the Duxbury Police Department in 2016. On behalf of the men and women of the Department, it continues to be a privilege to serve this dynamic community. We thank our Public Safety partners at the Harbormaster's Division, Fire Department, and Regional Emergency Communications Center for their professional support throughout the year. Keeping Duxbury safe requires the professional collaboration and cooperation of all. One of the keys to the success of the Department has been the support and active partnerships with all other town departments, boards and committees as well. Most importantly, we thank the residents of the Town of Duxbury for your support.

On the personnel side of the house 2016 was extremely active and challenging. In 2016, Lieutenant Roger Banfill, Officer Brian Johnson, and Officer Christopher Johnson all retired from the force. Sergeant Mike Carbone was promoted to the rank of Lieutenant and Officer Friend Weiler was promoted to the rank of Sergeant.

Officer Nick Jamali was named our new School Resource Officer to fill the vacancy created by the promotion of Friend Weiler.

Several new officers completed basic training programs this year as well. New full time Officers Kathleen McIlroy and Stephen Hall graduated from the Basic Recruit Academy and hit the streets in March. New Reserve Officer Ryan Petersen and Special Officer Morgan Billings graduated from the Basic Reserve Officer Program. New full time Officer Scott Kane spent the second half of the year in the Basic Recruit Academy and graduated in January of 2017. New full time officer Riley Mackin entered the academy in October of 2016 and is slated to graduate in March of 2017.

The Department was again supported this year by a cadre of interns from Bridgewater State University. The intern program has provided the students with valuable vocational experience while providing the Department with much needed assistance at no cost to our taxpayers. The intern team is headed by our permanent intern, Camden Bruno. Cam is a highly skilled young man who has been an asset to the Department over the last two years. We are also very grateful for the services of our long time senior volunteer Cheryl Stearns. Cheryl has been a volunteer at the DPD assisting with Firearms Licensing since 2010. These folks do a tremendous job helping us meet your expectations.

In 2016, Harbormaster Donald Beers also retired. With the title of Harbormaster comes the appointment as a Special Police Officer as well. Don performed the duties as a Special Officer in as equally distinguished a manner as his duties with the Harbormaster. Don was a true professional who dedicated nearly four full decades to our community and will certainly be missed. We wish all our 2016 retirees the very best and thank them for their service.

We experienced two losses in the Duxbury Police Family in 2016. We mourned the passing of retired Officer Kevin Healey and lost active Special Officer Joe O'Brien after a brief and courageous battle with cancer. May they rest in peace.

In 2016, the Department documented 26,055 police activities. Below is a snapshot of some of these activities.

Motor Vehicle Crashes	149
Burglaries	28
Alarm Responses	591
Narcotics Investigations	43
Traffic Enforcement Activity	996
Traffic Stops	4,028
Directed Patrols	1,017
Domestic Disturbances	64
General Disturbance	75
Noise Complaints	112
Assist Other Agency	121

In April of 2016, the town was unnerved by a random shooting spree in which a Maine man drove through town in the early morning hours firing shots from a shotgun at passing motorists and a resident who was merely letting his dog out. Officer Dennis Pearse quickly located and engaged the suspect seconds after the man had shot a resident on Tobey Gardens Street. Although the suspect attempted to assault Officer Pearse with a knife, he was taken into custody without further harm. Officer Pearse has since been awarded the Department's Medal of Honor for his actions and has also been recognized at the state level for his bravery.

2016 was a deadly year for our fellow officers across the country. In several high profile cases, multiple officers were killed in single ambush attacks. In the days and weeks that followed these attacks, the Duxbury Police Department was flooded by a heartwarming show of support by our residents. We received countless cards and letters along with residents delivering treats and meals for the officers. Your gestures were very much appreciated by the men and women of this Department. We are fortunate to serve such a compassionate community.

It remains my absolute honor and privilege to serve as your Police Chief and to lead this highly dedicated group of officers that comprise your Police Department.

Sincerely yours,
Matthew M. Clancy
Chief of Police



Lt. Roger Banfill

After 32 years of service Lt. Roger Banfill is headed off to retirement. We all wish him the best!

Prior to becoming a full time Duxbury Police Officer Roger spent 17 years working for a Chrysler dealership in Boston. There he was factory certified master technician and was also certified by the National Institute for Automotive Service Excellence.

His first days as a police officer were spent working as a special police officer for the town of Marshfield from 1980-1983. In 1983 he was appointed as a permanent intermittent officer for the town of Duxbury. Roger was appointed a full time Duxbury police officer in 1994 and graduated from the Plymouth Police Academy as a member of the 14th Municipal Police Officers Class. He rose through the ranks over the years from Sergeant in 1996 and later to Lieutenant in 2000.

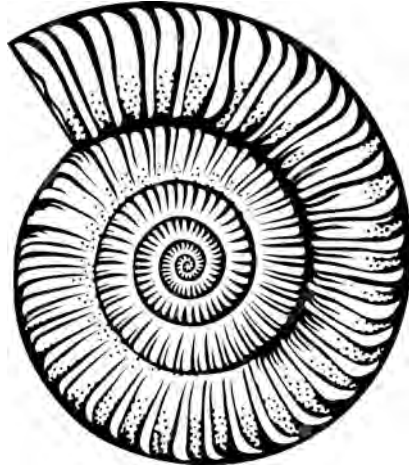
During his time as a Duxbury Police Officer Roger has participated in many units and had numerous assignments to include: motorcycle unit, bicycle unit, SRT team, evidence/ property officer, work place violence committee, highway safety committee, infection control Officer, and emergency operations center liaison for police department.

Of the many accomplishments throughout his career he received commendations for the arrests of two suspects who were in the process of breaking into a building in 1990, and for the arrest of a suspect armed with a hand gun in 2001.

As a Lieutenant, Roger is the operations commander. He is responsible for the day to day operations of the Department. This includes maintaining proper staffing levels, vehicle repairs, building maintenance, equipment, supervision of the Patrol Division.

Roger's plans for retirement include camping, traveling, and enjoying time with his family. He is married and has four children and four grandchildren.

Public Works



DPW Administration
Animal Control
Cemetery Department
Lands & Natural Resources
DPW Operations

- *Highway Department*
- *Transfer Station*
- *Vehicle Maintenance*
- *Snow & Ice*

Water & Sewer Division
Water & Sewer Advisory Board

DPW Administration

Fiscal year 2016 showed us how dramatically matters can change from one year to the next. Coming off of one of the worst winters in recorded history, in FY15 we enjoyed a mild fall and early winter. This allowed us to extend the construction season and complete far more maintenance and small construction projects than usual. A relatively mild winter followed which was good news in lots of ways but was not an indication of things to come. Spring and summer came and quickly turned into one of the hottest and driest seasons in recorded history. Ground water levels fell to lows never seen and Duxbury implemented its first ever mandatory water ban. The Water Department had to meet many challenges to keep our wells and equipment safe and operating properly. The weather also created huge challenges for the Department of Lands & Natural Resources and the Cemetery Department. It put great strain on their efforts to keep plant material alive. Irrigation wells were drawn dry and normal athletic field rehabilitation work was stymied.

On a positive note, the lack of precipitation made for a productive season for paving, drainage and construction work. We had no weather delays. This also made the demolition of the Cemetery Department office and maintenance building move quicker. That area of the Mayflower Cemetery will now be turned into burial lots which will soon be available for sale.

Duxbury has seen its share of weather extremes in the last two years that have challenged us on many fronts. I would like to thank of the hard working, dedicated men and women of the DPW for their hard work during these challenging conditions.

Respectfully submitted,
Peter Buttkus
Director of Public Works

Animal Control

The Duxbury Animal Control Department had a great year. The Duxbury Animal Shelter may not be the biggest but it is considered one of the best shelters in the state. The shelter is maintained daily and is one of the cleanest in the state. We strive to provide the animals with a clean, stress free environment while they are at the shelter waiting to be returned to their owner or adopted into their forever homes.

The Duxbury Animal Control Officer's work hours are 8:00 am to 4:00 pm, Monday through Friday but I respond to calls at all hours of the day or night and on weekends and holidays whenever possible. In the last year we have received a variety of calls on issues involving stray dogs to injured wildlife. We get a lot of calls from people looking for advice about animals. We received thousands of calls in the last year and the Duxbury Animal shelter has housed hundreds of animals.

The Animal Control Department strives to provide the Town of Duxbury with the best service possible. We provide many services that other towns do not provide and we are always looking for ways to improve our operation. This year we started using social media to help reunite animals with their owners and it has proven to be very successful. We are always trying to do better and to provide our much needed services to the residents of Duxbury in the best way possible.

I would like to thank all of the residents of Duxbury for your support and for all of your donations. I also want to give special Thanks to our volunteers, Susan Curtis, Jean Downey, Linda Allen and the Healthy Animal.

Respectfully submitted,
Ed Ramos
Animal Control Officer

DPW - Cemetery Department

This past year saw the completion of a new maintenance facility for the department. The structure sits behind the Cemetery Office/Crematory building and is large enough to store the cemetery equipment. The Department of Public Works began the task of having the old office and garage removed. The area where those buildings stood will then be turned into burial lots. The entire DPW was a great help during the construction of the new maintenance facility and also the demolition of the old. It's good to know we can count on the workers of Lands and Natural Resources, Water and Highway to get the job done. Our thanks to all of them.

I want to thank Marta and Ken Johnson along with Charles and Holly Weilbrenner for their generous donation of trees, which are planted on the cemetery grounds. I also want to let the residents of Duxbury to know that interest from the Arthur D. Eaton Fund and the Perpetual Care Fund was used to hire painters to paint the fence in front of the Mayflower Cemetery along Route 3A. Support from the community continues to be important to the Cemetery Department and is greatly appreciated.

We had a few personnel changes this year. Steve Reilly move on to a position of janitor at the COA and Justin Perry filled Steve's position as Skilled Laborer. Justin had worked many years at the National Cemetery in Bourne and is a great asset our department.

The crematory operations are running smoothly. We replaced flooring in all four of the crematory units. That is a maintenance item which must be done every few years. We also replaced two of the computers for the MPyre system.

Thanks again to my dedicated staff for all they do for the department.

Respectfully submitted,
Patricia J. Pappas
Superintendent of Cemeteries

Testimonies of devotion, pride and remembrance are carved in stone to pay warm tribute to accomplishments and to the life – not death – of a loved one”

Lands and Natural Resources

The Town of Duxbury proudly received the Tree City USA Award again this year. This year we reached quite a milestone, our 25th consecutive year as recipient of the award. This award is given by the National Arbor Day Foundation, the United States Department of Agriculture Forest Service and the National Association of State Foresters to communities that prove they are dedicated to beautifying and preserving their lands by having active forestry programs.

We continue our efforts cutting dead and hazardous trees along our roadways and in our parks and conservation areas. In most cases the damage to those trees has been caused by defoliation and age. Our new chipper makes this task much easier. Our department's top priority has always been keeping our streets and public lands safe for residents and visitors to our beautiful community. As always, we urge residents to monitor any damage to their own trees.

In addition to our regular maintenance responsibilities we were able to put our new slice seeder to work and do extensive field work on our athletic fields. We did some land clearing at the water's edge at the Stookey Overlook so all may enjoy the view. We were also able to install a 26,000 gallon underground water storage tank at the Chandler School complex, with the plumbing and electric to be installed later.

The Department of Lands and Natural Resources continues its efforts to serve the people of Duxbury by working with the other town departments, citizens and organizations to ensure that our public lands, buildings, trees, open spaces and athletic fields remain sources of pride for our community.

I thank the crew of the Department of Lands and Natural resources for their hard work and dedication, the other town departments for their cooperation, the management staff for their support and guidance, and the residents for their assistance in taking great care and pride in the town's public spaces.

Respectfully submitted,
James Savonen
Manager of Buildings and Grounds

DPW Operations - Highway Department - Transfer Station – Vehicle Maintenance – Snow and Ice

The Highway Department has been very busy with snow removal, pothole and drainage repairs, vehicle maintenance, paving, crack-sealing, line-stripping and much more. We continue to assist other departments in their efforts to care for the town's roadways, public areas and properties.

The Transfer Station has also had a very busy year. Our recycling activities are working well thanks in great part to the efforts and cooperation of the community. The cost of recycling and disposing of materials of all types continues to rise but we continue to do our best to keep cost down. In response to those rising prices, the Town Manager negotiated a contract for refuse removal with a new vendor that will result in significant savings. We continue to encourage residents to recycle as much as possible. ***The more you recycle, the less the town pay's for trash disposal.*** Other news from the Transfer Station is that we obtained a small grant which was used to purchase the new Bottle and Can Collection shed and the swap area and book trailer remain very popular features of our operation.

I'd like to thank the staff of the Highway, Transfer Station, and Vehicle Maintenance Departments for their dedication and hard work. I'd like to thank the other Town Departments for their cooperation and I would also like to thank the residents of Duxbury for their support and cooperation throughout the year.

Respectfully submitted,
Bruce O'Neil
DPW Operations Manager

DPW - Water/Sewer Department

The following paragraphs summarize some but not all of the efforts necessary to keep the water running in Duxbury.

In addition to assisting with the daily operations of the department, the administrative staff was kept busy with the billing of approximately 5,500 accounts bi-annually and scheduling 688 appointments for field technicians. 563 million gallons of water were pumped, treated and then distributed to consumers. 10% of the water pumped was unaccounted for due to distribution system leakage. The maximum daily demand for water was 3.43 million gallons. The residential gallons per capita day usage was 80 gallons. The current performance standard for public water systems is 65 gallons per person per day. The entire field staff participated in Emergency Response Plan training simulating widespread water contamination.

The distribution crew was kept busy with repairing water main breaks and service line leaks in addition to replacing fire hydrants hit by cars. There were 299 tests performed on the various backflow prevention devices installed throughout the town.

Technicians replaced 174 water meters that were ten years old or older. Approval was granted at Town Meeting to install a new water main on Temple Street so the survey, design and engineering was begun. Truck #3, a large dump truck was replaced (pictured below).



The treatment staff was busy with ongoing upgrades and maintenance. Several pumping stations received new programming to more accurately control chemical dosages. The interior surfaces of the bulk chemical storage tanks were cleaned. All ten fluoride saturators were cleaned, rebuilt and returned to service. The master meters at all twelve wells were cleaned and calibrated. The two wells and pumping equipment located off of Evergreen Street were cleaned and redeveloped for lost capacity.

On the sewer side of things, the shared septic systems at Wadsworth Field, Harrison Street and Cedar Street were examined by a Title 5 inspector and found to be in good working order. Preventative maintenance was performed on the many pumps and air blowers at the High School Wastewater Treatment Plant. Seven grinder pumps were replaced on the Bay Road shared septic system.

I would like to thank the DPW Director, Town Manager, Board of Selectmen, and the Water and Sewer Advisory Board for their assistance and patience throughout the year. I would also like to take a moment and thank my entire staff for all of their hard work and dedication.

Respectfully Submitted,
Peter Mackin
Superintendent, Water and Sewer

DPW - Water/Sewer Advisory Board

The Water & Sewer Advisory Board met with Mr. Peter Mackin, the Water Superintendent, each month during the fiscal year ending on June 30, 2016. These meetings usually focused on three topics: planning for future water supply wells, preserving the water quality of our current wells and advocating for the rate payers. Throughout the year, the Board continued its monitoring of the implications of the Sustainable Water Management Initiative (SWMI) on the Town's water withdrawals. The Chairman presented an update to the Board of Selectman on June 13, 2016. The Town's Water Withdrawal Permit was issued on October 6, 2016.

Future water supply: The Water Department acquired a parcel off of Teakettle Lane that has the potential to become a drinking water well in the future. However, before this site can be developed several concerns need to be addressed; primarily its distance from a public right of way. Efforts are under way to acquire more information about the parcels between the potential well site and the public right of way. This information will help the Advisory Board learn whether this site can be accessed without incurring excessive development costs. The map will be used to identify property owners, examine access alternatives and estimate development costs.

Quality of well water: Manganese and iron are often present in well water. Several of the Town's wells have levels of manganese that are of concern to the Water Superintendent. The manganese level in the Depot Street well is of particular concern because it is above the level allowable by the Mass DEP. This well has been offline since July 14, 2014. The Water Superintendent has identified two approaches; one would remove manganese from all the wells at central location and the other would provide manganese reduction at individual wells. It has become apparent that a study will be needed by a professional engineering firm to assess the benefits and costs of each alternative. The Board is interested in assisting the Water Superintendent and the engineering firm with the process of identifying the most appropriate approach.

Interactions with Town residents: At a few of our meetings, residents not currently connected to the Town's water system have asked to extend water pipes or provide fire hydrants closer to their houses. The Advisory Board advised these residents on process for obtaining approval to make capital improvements to the water distribution system. The Board also provided guidance on the type of information that the Water Commissioners would need to evaluate their request. Most of these residents were not aware that the funds needed to make these improvements need to be authorized at the Annual Town Meeting.

SWMI: SWMI was developed for the Mass DEP to provide assistance to the agency with issuing water withdrawal permits. SWMI is not a regulation but it is an initiative to "provide predictable and science-based permitting and ensure sustainable use of water". However, the Mass DEP is using this document to limit the amount of water withdrawn in community across the state regardless of the condition of the water supply. Communities that can sustain their water withdrawals will be restricted along with those with depleted supplies.

Duxbury received its Water Withdrawal Permit in the first group of municipalities influenced by SWMI. Using SWMI, the Mass DEP is issuing permits that limit water consumption as part of a sustainable strategy. A limit of 65 gallons per day per person is being applied statewide.

A map showing the various conditions in water supplies across the state is available at the link below:

<http://www.mass.gov/eea/agencies/massdep/water/watersheds/sustainable-water-management-initiative-swmi.html>

In Marshfield and Pembroke, at least one aquifer was rated to have > 25% depletion, see Figure A. Duxbury's aquifers have not been rated yet. The Duxbury aquifers that are closer to the surface are shaded in darker color while the deeper aquifers are lighter. The Board will monitor this map in the future and try to learn more about the process for rating the depletion levels in aquifers.

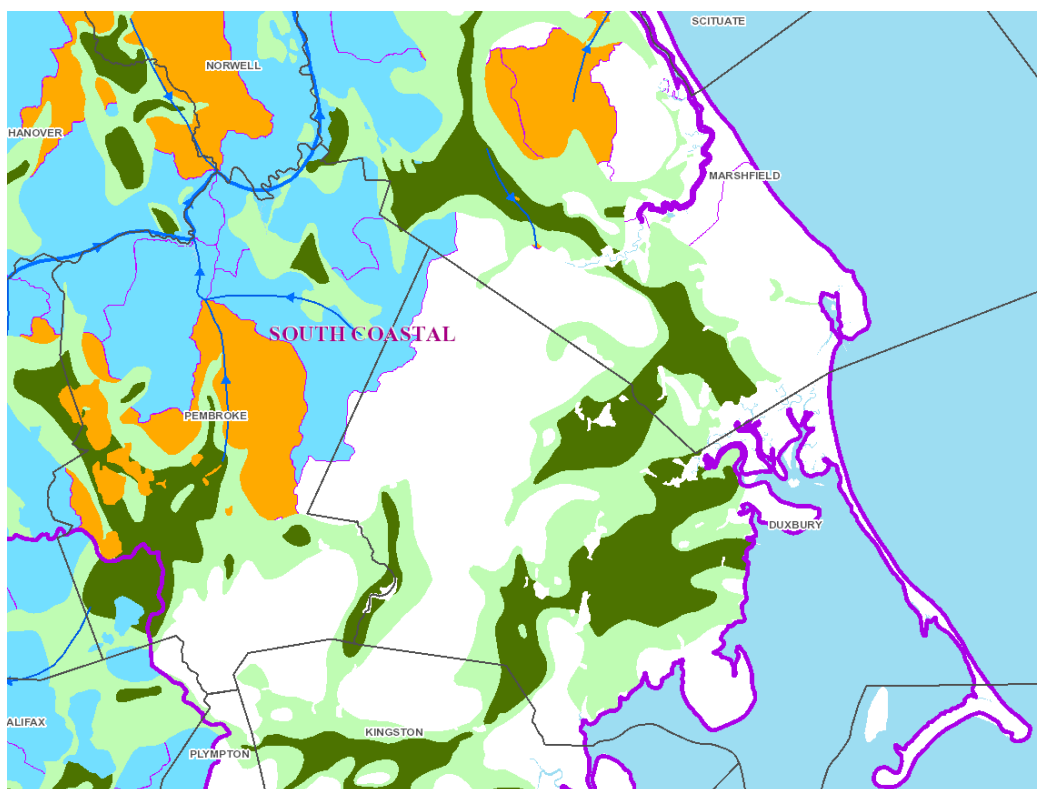


Figure A: Conditions in the aquifers in Duxbury and surrounding towns

Legend

Darker green – higher level aquifer
 Lighter green – lower level aquifer
 Yellow – depleted aquifer
 Blue – not depleted aquifer

Respectively Submitted

George D. Wadsworth, Chairman, Freeman Boynton, Jr., Clerk, Paul Keohan

Recreation



Recreation Department

- Percy Walker Pool
- Recreation Department
- North Hill Country Club

Recreation Department - Percy Walker Pool, Recreation, North Hill Country Club

The Duxbury Recreation Department enjoyed a productive and busy past fiscal year managing the many different divisions within our operation.

Percy Walker Pool

This past year the Percy Walker Pool continued to be enjoyed by residents and non-resident alike. Hundreds of children utilized the Percy Walker Pool for swimming lessons, birthday parties, and school related programs. The Duxbury Public Schools utilized the Percy Walker Pool for its high school swim teams, 4th grade swim program and as a training facility for its various high school sports, including football.

We continue to add non-slip matting and flooring in our locker room and bathroom areas. As we move through the upcoming budget process serious discussion will take place concerning moving the pool from an Enterprise Fund to a General Fund operating budget.

Recreation

The Recreation Department offered over 40 year round programs to Duxbury residents in FY 16. The Recreation Revolving Fund employed 85 part time employees and was also assisted by over 125 community volunteers. In FY16 over 2,500 residents registered for our programs. Our Halloween Fun Night, Turkey Trot and Easter Egg Hunt continue to be a huge success for children and adults alike.

Playing Fields and Playgrounds

Our Town and School playing fields are a very popular recreation resource used by thousands each year. Our Department continues to provide permits for the use of all the playing fields.

This past year through the cooperation of many, we were able to install an underground irrigation tank at the Chandler field complex. Led by the DPW with assistance from the Ellison Fund, School Department, Facilities Department, Duxbury Youth Baseball and Duxbury Youth Soccer as well as funds from the Recreation Revolving Fund this massive project was completed at the end of June. This 30,000 gallon underground storage tank will provide the necessary water to irrigate our playing fields at this very popular and active site.

Through the Ellison Fund our DPW installed new playground surfacing material at our ever popular playground site, located on Alden St.

North Hill

This fast fiscal year marked the first year of operation with our new management company, Johnson Golf Management, LLC. It also marked a difficult year for our infrastructure as our submersible irrigation pump failed.

A new submersible pumping system was installed by the end of June after funds were approved at a Special Town Meeting. The old submersible pump lasted 21 years and we are hopeful this new \$90,000 submersible pump and new control station will give us the same length of service.

In addition, all the fairways and tees were oversliced, seeded and repaired which was necessary due to the drought that we experienced this past summer.

I would like to thank my staff at the Recreation Department and Pool as well as the Recreation Activities Committee for all their assistance during the past year.

Respectfully Submitted,
Gordon H. Cushing
Recreation Director

State and Local Information

GEOGRAPHIC DESCRIPTION & STATISTICS FOR DUXBURY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

Total Area: 37.63 sq. miles

Land Area: 23.76 sq. miles

Population: 15,850
(Town Clerk, 01/01/2016)

Climate:
(National Climatic Data Center, Plymouth Station)

Normal temperature in January: 26.5°F
Normal temperature in July: 71.0°F
Normal annual precipitation: 48.8"



TOWN GOVERNMENT

Municipal Offices
878 Tremont St., Duxbury, MA 02332

Monday: 8:00 AM - 7:00 PM,
Tuesday through Thursday: 8:00 AM - 4:00 PM
Friday: 8AM - 12:30 PM

Form of Government:
3-Member Elected Board of Selectmen
Town Manager
Open Town Meeting

Year Incorporated as a town: 1637

Registered Voters
(Town Clerk, 01/01/2016)

Total Registered Voters	11,726
Democrats	2,192
Republicans	2,508
Other parties	95
Un-enrolled voters	6,931



U.S. LEGISLATORS

US Senator Edward J. Markey
218 Russell Senate Office Building
Washington DC 20510
(202) 224-2742

US Senator Elizabeth Warren
SR-C2 Russell Senate Office Building
Washington DC 20510
(202) 224-4543

US Congressman Bill Keating
315 Cannon HOB
Washington, DC 20515
(202) 225-3111

To contact U.S. Legislators via e-mail,
please visit: www.usa.gov



STATE AND

SENTATION

COUNTY REPRESENTATION

State Senator Patrick O'Connor
State House, Room 520
Boston, MA 02133
617-722-1646
Patrick.OConnor@masenate.gov

State Representatives

Precincts 2-6 Rep. Josh Cutler
State House, Room 437
Boston, MA 02133
617-722-2425
josh.cutler@mahouse.gov

Precinct 1 Rep. Thomas J. Calter
State House, Room 472
Boston, MA 02133
617-722-2013
Thomas.Calter@mahouse.gov

IMPORTANT TELEPHONE NUMBERS
DUXBURY TOWN HALL: 781-934-1100
DEPARTMENT EXTENSIONS

Accounting & Finance	6009
Assessors	6010
Board of Health	6002
Building Department/Municipal Services	6002
Conservation	6008
DPW	6003
Employee/Retiree Health Insurance & Benefits	6006
Highway	6003
Lands & Natural Resources	6003
Personnel (Human Resources)	6006
Planning	6007
Selectmen	6016
Town Clerk	6004
Town Manager	6016
Treasurer/Collector	6001
Water Dept.	6005
Zoning Board of Appeals	6002

Other Important Numbers (Outside Town Hall):	
For Police & Fire Emergencies	911
Fire (non-emergency)	781-934-5693
Police (non-emergency)	781-934-5656
Animal Control	781-934-6424
Cemetery	781-934-5261
Council on Aging (Senior Center)	781-934-5774
Council on Aging Bus	781-934-6800
Duxbury Free Library	781-934-2721
Harbormaster	781-934-2866
Housing Authority	781-934-6618
Percy Walker Pool	781-934-2464
Plymouth County Mosquito Control	781-585-5450
Recreation	781-934-7034
Schools Administration/Superintendent	781-934-7600
Veteran's Services	781-934-5774

Town Website: www.town.duxbury.ma.us
Town Address: 878 Tremont St., Duxbury MA 02332

Town Hall Hours: Monday: 8 AM - 7 PM
Tuesday- Thursday: 8 AM - 4 PM
Friday: 8AM – 12:30 PM



www.town.duxbury.ma.us