

**DUXBURY FREE LIBRARY  
BOARD OF TRUSTEES  
MEETING MINUTES  
March 20, 2018**

Members Present: Craig Bloodgood (Acting Chair), Donna Ryan, Karen O'Brien, and Jane Robbins  
Staff Present: Denise Garvin (Director), Nancy Denman (Head of Children's Services), David Murphy (Head of Reference), and Deborah Killory (Administrative Assistant)  
Also present: Leah Petro

The meeting was called to order at 8:07 am in the Setter Room at the Duxbury Free Library.

**Minutes**

The minutes of the February 13 2018 meeting were presented.

**Moved** by Ms. Ryan, seconded by Ms. Robbins, to accept the minutes of the February 13 meeting as presented.

**Vote:** 4 – 0 in favor

**Chair's Report**

Mr. Bloodgood deferred to the Director

**Director's Report**

Ms. Garvin reported that there had been a great staff meeting yesterday. Andrea Brandeis of the Senior Center talked about collaborative programming. The staff was excited by the ideas presented, including being involved in an upcoming hydrangea festival. Young adult librarian, Larissa Farrell, also presented at the meeting about training she had received at BID Plymouth concerning teens and mental health. Many important topics were discussed including gender and the changing ways of understanding and talking about it.

The Director told the Trustees that interviews for the Children's Librarian position would begin in the afternoon. The open nineteen hour circulation position should be posted this week and hopefully hiring will be complete very soon.

The flower sculpture in the reading garden was damaged in the first storm and was fixed within the week. It was suggested that insurance coverage be investigated in paying for the repair. A piece of copper flashing also came off the building.

**Department Reports**

Reports of the Children's, Circulation, Reference, and Technical Services Departments were distributed. Ms. Ryan noted that she enjoyed following the Library on Instagram.

**Friends of the Library Report**

Ms. Ryan had attended the meeting and said that the Friends had a great membership drive including three donations of \$1,000. The group decided to fund two scholarships this year if there are two worthy candidates. The Director provided a wish list to the Friends, who expressed interest in the bike-mobile. Several ideas were presented, some one-time items, some annual.

**Town Elections**

Town elections are this Saturday; Cristin Mitchell and Leah Petro are running unopposed.

**Policy Review**

The Director had no suggested changes to the Community Information Policy.

**Moved** by Ms. Robbins, seconded by Ms. Ryan, to approve the Community Information Policy as written.

**Vote:** 4 – 0 in favor

**Annual Town Meeting**

The Director reported that the operating budget and capital requests were approved without discussion.

**Moved** by Ms. Ryan, seconded by Ms. Robbins, to adjourn the meeting at 8:28.

**Vote:** 4 – 0 in favor

Distributed: Director's Report, Department Reports, Community Information Policy