

Date: October 16, 2017

Date Minutes Approved: October 23, 2017

TOWN CLERK

BOARD OF SELECTMEN MINUTES

2017 OCT 24 PM 1:22

Present: Shawn Dahlen, Chair; David J. Madigan, Vice Chair; and Theodore J. Flynn, Clerk
DUXBURY, MASS.

Absent: *none*

Staff: René J. Read, Town Manager; and C. Anne Murray, Administrative Assistant.

I CALL TO ORDER

The meeting was called to order at 7:00 pm in Open Session in the Duxbury Town Hall (Mural RM), 878 Tremont ST, Duxbury.

II OPEN FORUM - nothing was brought forward.

III NEW BUSINESS

Discussion pertaining to the approval of the Conservation Restriction related to the Blairhaven Property (CR36)

Mr. Flynn moved that the Board of Selectmen vote to grant and approve the foregoing Conservation Restriction, related to the Blairhaven/Howland's Landing Property, to Jones River Watershed Association pursuant to MGL Chapter 184, Section 32 and in compliance with MGL Chapter 44B, as presented. Second by Mr. Madigan. Taken after the comments/discussion, VOTE: 3:0:0.

Before the vote Ms. Pat Loring said that after six years there really aren't any new comments. She did, however, mention that this is the first time the Town has been partnering with the Jones River Watershed Association (hereafter Jones River), who will hold the Conservation Restriction. She explained that the Blairhaven Property is not held by the Conservation Commission, but by the Selectmen. Jones River's mission is to "water-based recreation and ecology" so it aligns well with the reason for the purchase of this property.

Ms. Loring also mentioned that once the Conservation Restriction is recorded, then there remains one other item of business regarding the Blairhaven property, now known as Howland's Landing Park, and that is for the Selectmen to approve the rules and regulations and a permitting process for its use. Draft rules and regulations had been presented to the Selectmen several years ago, but are pending final approval.

Mr. Dahlen asked about the financing and the construction of a parking lot on the property. Conservation Agent Joe Grady said that the Conservation Restriction does allow for a parking area, but the funding doesn't exist for its construction. A permit for the parking lot was approved by the Planning Board as part of the site plan approval. So there is nothing immediately planned for construction of the parking lot, but that might be done in the future.

Mr. Read publically thanked Ms. Loring for her perseverance and work to get the Conservation Restriction on this property done.

Green Communities – Final Energy Reduction Plan and Fuel Efficient Vehicle Policy / Presented by Valerie Massard

Mr. Flynn moved that the Board of Selectmen support the Town of Duxbury Fuel Efficient Vehicle Policy as presented in support of Criterion 4 of the Green Communities Program Application, and to authorize the Town Manager to submit the Policy as part of Duxbury's Green Community Application. Second by Mr. Madigan. Taken after the comments/discussion, VOTE: 3:0:0.

Ms. Valerie Massard, Planning Director, said the inventory will be finalized this week by Mr. Scott Lambiase, who handles purchasing for the Town. So it will be completed before the application is submitted to the State. The proposed plan was also reviewed and approved by the Alternative Energy Committee.

Mr. Madigan asked when the Town would start purchasing green vehicles. Ms. Massard said once the policy is in place and the Town is approved as a Green Community when we need to retire a vehicle and it is not an exempt vehicle, then a green vehicle will be purchased. She added that most of the Town's vehicles, such as the larger diesel trucks are exempt because they don't have the technology available yet.

Mr. Flynn moved that the Board of Selectmen support the Green Communities Town of Duxbury Energy Reduction Plan as presented in support of Criterion 3: Energy Reduction Plan for the Town of Duxbury, and to authorize the Town Manager to submit the Plan as part of Duxbury's Green Community Application. Second by Mr. Madigan. Taken after the comments/discussion, VOTE: 3:0:0.

Ms. Massard said an audit was conducted by a consultant and then Facilities Manager Brian Cherry finalized the document, with a lot of help from Energy/Special Projects Manager Barbara Bartlett, to make sure it was in line with what is realistically felt the Town/Schools can achieve.

Deed Transfer of 0 Temple St. (Feinberg Bog) from Conservation Commission to the Board of Selectmen

Mr. Flynn moved that the Board of Selectmen approves this conveyance and accepts this certain parcel of land known as 0 Temple Street, which is to be kept under the care, custody and control of the Board of Selectmen for community housing purposes pursuant to Article 25 of the 2009 Annual Town Meeting and Article 27 of the 2013 Annual Town Meeting, as presented. Second by Mr. Madigan. VOTE: 3:0:0.

**ADJOURNED AS SELECTMEN & CONVENED AS WATER & SEWER COMMISSIONERS
for Water, Sewer & Service Commitment:**

Mr. Flynn moved that the Board of Selectmen adjourn the meeting as Selectmen in order to meet as the Water & Sewer Commissioners, with the intent of re-convening as Selectmen afterward. Second by Mr. Madigan. VOTE: 3:0:0.

Mr. Flynn moved that the Board of Water & Sewer Commissioners instruct the Treasurer to collect the amount of \$1,031,029.90 for Water and Sewer Commitment #1 of FY18. Second by Mr. Madigan. VOTE: 3:0:0.

ADJOURNED AS WATER & SEWER COMMISSIONERS & RE-CONVENE AS SELECTMEN

Mr. Flynn moved that the Board adjourn their meeting as Water & Sewer Commissioners and re-convene as Selectmen. Second by Mr. Madigan. VOTE: 3:0:0.

IV TOWN MANAGER'S REPORT

Mr. Read reported the following:

1. Zoning Recodification Proposal

He provided to the Board copies of Memorandum regarding a Zoning Recodification Proposal provided by new Town Counsel, KP Law. He said that he met with Atty. Barbara Saint André of KP Law, Planning Director Valerie Massard, Planning Board Chair Scott Casagrande, and Director of Municipal Services Scott Lambiase earlier today regarding this matter. He summarized the Proposal by explaining:

- It outlines what KP Law will do for the Town; and
- How it comports with the two prior Zoning Bylaws Review Committees in that it picks up where they left off
- KP Law will prepare a recodified zoning document for the 2019 Annual Town Meeting. This should dovetail with the work being done on the Comprehensive Plan, and then with those to pieces in place there would be a framework to building the next zoning document.
- Funding of \$75,000 has already been authorized for this, and it is believed that the proposed services can be provided within that funding.

2. Citizen Petitions / Articles:

For anyone contemplating submitting a citizens' petition article, we strongly encourage you to please stop by our office before you obtain signatures so that we can work to help to assure the proposed questions are framed properly. This includes a once-over run through to make sure the language is correct and, if needed, a review by Town Counsel. While we can't require you to do so before getting signatures, Mr. Read strongly encouraged this because if the language is not done correctly it may require the petitioner to start again and get signatures again.

3. Columbia Picture Filming Dates Changes:

Mr. Read said he received a request from the Assistant Location Manager, Mr. Joe Piasecki, who the Board met last week. The request is asking to adjust the adjust the dates of the filming to push them back one week. The rest of the logistics, hours and schedule would remain the same. Mr. Read said that he did check with all the public safety departments and the feedback he received was that they all fine with the change in the dates. So the changes will be as follows (and will be posted on the Town website):

Preparation (Staging of Equipment): Friday, October 27th
Holding Days: Saturday, October 28th and Sunday, October 29th
Filming Date: Monday, October 30th
Wrap (Removal of Equipment): Tuesday, October 31st

Mr. Read said they also plan to have letters to the area residents going out by the end of this week to inform residents of the plan. A copy of the letter will be provided to the Town Manager's Office.

He noted that the schedule is weather-dependent and can also be affected by the availability of the actors and the crew.

In response to a concern from the audience that the wrap day would now be on Halloween, Mr. Read indicated that he does not anticipate any problems as they should have all the equipment removed in early daytime hours.

4. New Town Website Launched

Mr. Read mentioned that the Town's new website design was launched over the weekend. It uses a new interface, which should be more user friendly for the public to find information.

V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION

Mr. Flynn mentioned that the Board has received two resignations:

- Mr. Don Larose has resigned from the Sidewalk and Bike Path Committee. In his resignation, he indicated that he supports the work of the SWBC, but due to time constraints he was unable to participate as much as he would have liked.
- Ms. Erin MacGregor has resigned as an Alternate member of the Zoning Board of Appeals due to work commitment.

VI ONE-DAY LIQUOR LICENSE REQUESTS -none

VII EVENT PERMITS

10/28/17 Newcomers' Halloween Event

Mr. Flynn moved that the Board of Selectmen grant to Ms. Katie Cleary, as a representative of the Duxbury Newcomers' Club, permission to hold their annual Halloween trick-or-treat event from 3:00 – 5:00pm on Saturday, October 28, 2017, at participating businesses located in Halls Corner, subject to the conditions on the permit. Second by Mr. Madigan. VOTE: 3:0:0.

VIII MINUTES

Executive Session Minutes: none

Open Session Minutes: 10-02-17 Selectmen's Minutes- DRAFT

Mr. Flynn moved that the Board of Selectmen approve the 10-02-17 Selectmen's Minutes, as presented. Second by Mr. Madigan. VOTE: 3:0:0.

IX ANNOUNCEMENTS

Mr. Flynn made the following announcements:

1. New Town Website:

As Mr. Read previously mentioned, the new design to the Town of Duxbury website is now active. We hope the Duxbury community and other visitors to the Town of Duxbury website will find the new website more user friendly. Please bear with us as some of the information is still being updated.

2. Envision Duxbury Survey

Reminder the deadline for the Envision Duxbury Survey is Saturday, October 21st. All members of the community are encouraged to fill out a survey, which will be used to help create Duxbury's Master Plan. The survey is anonymous and all questions are optional. The survey can be accessed on the home page of the Town website. Look for the Envision Duxbury logo in the middle of the page. Paper copies of the survey are available at the Senior Center, the Duxbury Free Library and in the lobby of Town Hall.

3. South Shore Veterans' Town Hall

There will be a South Shore Veterans' Town Hall with Secretary of Veterans' Services Francisco A. Urefia on Thursday, October 26, 2017 from 6:00 PM to 7:30 PM at the Hingham Town Hall. This information meeting will be regarding the state of veterans' affairs in the Commonwealth. All Veterans, active-duty military personnel, Veterans' organizations and their dependents from the South Shore are invited to attend.

4. Next Board of Selectmen's meeting: October 23, 2017

X ADJOURNMENT

At approximately 7:20 PM, Mr. Madigan moved that the Board adjourn the meeting. Second by Mr. Madigan. VOTE: 3:0:0.

Minutes respectfully submitted by: C. Anne Murray

List of Documents on the next page.

LIST OF DOCUMENTS FOR 10-16-17 SELECTMEN'S MEETING

1. *Agenda for: 10-16-17 Selectmen's Meeting*
2. *OPEN FORUM: no documents*
3. *NEW BUSINESS:*
 - a. *Discussion pertaining to the approval of the Conservation Restriction related to the Blairhaven Property (CR36): Coversheet with suggested motion and copy of the Conservation Restriction for this property.*
 - b. *Green Communities – Final Energy Reduction Plan and Fuel Efficient Vehicle Policy and coversheet with suggested motion.*
 - c. *Deed Transfer of 0 Temple St. (Feinberg Bog) from Conservation Commission to the Board of Selectmen: Coversheet with suggested motion and copy of Quitclaim Deed.*

The Board will convene as Water and Sewer Commissioners for the following:

- Water and Sewer Commitment (#1-FY 2018): Suggested motion and copy of the commitment document.*
4. *Town Manager's Report: no documents.*
5. *APPTS./Re-APPTS/RESIGNATIONS: 10-16-17 Resignations from Sidewalk and Bike Path Committee and ZBA Alternates.*
6. *ODLLs: none*
7. *EVENT PERMITS: Packets including draft permit, Dept. Head Feedback, and the application materials for 10/28/17 Newcomers' Halloween Event*
8. *MINUTES:*
 - a. *EXECUTIVE SESSION: none*
 - b. *OPEN SESSION: 10-02-17 Selectmen's Minutes- Draft*
9. *ANNOUNCEMENTS: Suggested Announcements for 10-16-17*