

Date: November 13, 2017

Date Minutes Approved: November 27, 2017

TOWN CLERK
2017 DEC -1 AM 10:11
DUXBURY, MASS.

BOARD OF SELECTMEN

Present: Shawn Dahlen, Chair; David Madigan, Vice-Chair; and Theodore J. Flynn, Clerk

Absent: None

Staff: René J. Read, Town Manager; John Madden, Finance Director; and Nancy O'Connor, Executive Assistant

CONVENED IN OPEN SESSION –

I. CALL TO ORDER - The meeting was called to order at approximately 7:00 p.m.

II. OPEN FORUM Nothing brought forward.

III. NEW BUSINESS

7:01 p.m. Tax Classification Hearing - presented by Steve Dunn, Assessor

Mr. Flynn moved that the Board of Selectmen open a public hearing regarding Tax Classification.

Seconded by: Mr. Madigan Vote: 3:0:0

Steve Dunn, Assessor, began the discussion by providing the following information regarding the FY2018 Tax Classification:

- 1) The total real and personal property assessed value for FY 2018 is \$3,998,017,961. This is a 6.68% increase from FY 2017.
- 2) The average single family home assessed value for FY 2018 is \$680,200. This is a 6.30% increase from FY 2017's average assessed value of \$639,900. The median 2018 single family home assessed value is \$546,500 which is a 4.13% increase.
- 3) The total amount of revenue to be raised by all sources for FY 2018 is \$83,514,685.19. This is a 5.96% increase from FY 2017. These sources of revenue not only include Real and Personal property tax but also include Enterprise and CPA funds to name a few.
- 4) The tax levy for FY 2018 is \$60,609,952.29. This is a 4.27% increase over FY 2017 which includes a 4.90% increase in Total Debt Exclusions of \$7,745,828. This revenue was derived from a tax base that consists of 6,149 units of real property and 615 units of personal property. Under The Community Preservation Act (CPA) the Town will raise at the local level an additional 1% of the real property tax levy with \$100,000/Parcel of Residential property value being exempt from the surcharge. The CPA surcharge estimated revenue for FY 2018 is \$512,654 under authority of the CPC.
- 5) The proposed single tax rate for FY 2018 is \$15.16 per one thousand of assessed valuation. This is a 35 cent or 2.26% decrease over the FY 2017 tax rate of 15.51.

- 6) The average single family home tax bill for FY 2018 is projected to be \$10,311.83. This is an increase of 3.90% over FY 2017. The CPA adds 1% to this average tax bill, or \$88.31. The median single family tax bill is \$8,284.94; and its 1% CPA surcharge is \$69.70.
- 7) The assessed value of the new construction and personal property new growth that took place during the twelve-month period from July 1, 2016 to June 30, 2017 is \$54,540,482. This translates into \$845,923 of increased tax levy capacity over the basic limits of Proposition 2 ½ and is a 5.86% decrease over last year's figure.
- 8) The Tax Classification law allows the Selectmen to increase the combined Commercial, Industrial and Personal property (CIP) share of the Town's tax base up to a maximum of 150% of what it is at current market value. This has the effect of reducing the share of the tax burden that is borne by the residential property class. Since the CIP property classes represent only 4.04% of Duxbury's tax base, even the maximum allowable tax shift to these classes produces a relatively negligible decrease in the tax burden of the residential property class.
- 9) The full implementation of the Tax Classification Law in Duxbury would have the effect for residential properties of lowering the 2018 single tax rate of \$15.16 by thirty two cents to \$14.84. At the same time it would increase the commercial tax rate by \$7.58, from \$15.16 to \$22.74.
- 10) To illustrate, if the maximum allowable tax burden shift were made from the residential property class to the CIP classes, its effect on the average residential assessed value of \$680,200 would be to reduce the tax bill by \$217.66 to \$10,094.17. However, the tax bill for an average valued commercial property would be increased by \$5,526.58 to \$16,579.73, which is a 50% increase.

Mr. Flynn moved that the Board of Selectmen vote to adopt a single tax rate for FY2018 by setting a residential factor of one. Seconded by Mr. Madigan Vote: 3:0:0

Mr. Flynn moved that the Board of Selectmen close the public hearing regarding Tax Classification. Seconded by Mr. Madigan Vote: 3:0:0

Discussion and review regarding request to extend seasonal liquor license for Duxbury Package Store

Attorney Robert Galvin, as representative for Duxbury Package Store, addressed the Selectmen. He stated that he was here this year to ask the Selectmen to approve an extension of Duxbury Package Store's seasonal liquor license to January 15, 2018. Attorney Galvin further mentioned that he came before the Selectmen last year and his suggested motion was for succeeding years; however, the Selectmen did not approve. He recalled that one of the conditions from last year was that nips were to be moved, and they are now in an enclosed glass case behind the counter. He continued saying that the Patels have done extensive repairs, replaced signs, and designated separate entrances for the general store and the liquor store, all in accordance with the building owner's (Mike Juliano) requests. He also mentioned that the Police Chief is also in support of this extension. Ms. O'Connor also read a message from Scott Lambiase, Municipal Services Director, stating that the applicant has been cooperative and compliant with all requests and that he has no objections.

Attorney Galvin did request that the Selectmen approve for succeeding years, and if there was a problem, then they can address. Mr. Madigan responded that he would like them to renew every year when the annual seasonal license is renewed. Attorney Galvin agreed.

Mr. Flynn moved that the Board of Selectmen, acting as the Local Licensing Authority, approve the extension from November 30, 2017 to January 15, 2018 of a Seasonal All Kinds of Alcohol Beverages License #000-PK-0300 for Duxbury Package Store, 277 Saint George Street, Sangita Patel, Manager, subject to the conditions on the license. Seconded by Mr. Madigan Vote: 3:0:0

License Renewals for 2018

Mr. Flynn moved that the Board of Selectmen renew the following liquor, class II auto, common victualler, innkeeper, general, and entertainment licenses as presented on the attached list for the year 2018, subject to satisfactory inspection by the Municipal Services Department, receipt of all renewal requirements and payment of all funds/fees owed to the Town of Duxbury.

Seconded by Mr. Madigan Vote: 3:0:0

Mr. Dahlen recused himself from voting for the next two establishments as they reside in a building owned by Mr. Dahlen.

Mr. Flynn moved that the Board of Selectmen renew the following liquor, common victualler, innkeeper, and entertainment licenses as presented below for the year 2018, subject to satisfactory inspection by the Municipal Services Department, receipt of all renewal requirements and payment of all funds/fees owed to the Town of Duxbury.

	Common Victualler	Liquor
Jamie's Fine Wine & Spirits III	CV46YR2017	00021-PK-0300
Coastal Cafe	CV49YR2018	

Seconded by Mr. Madigan Vote: 2:0:1

7:15PM Water & Sewer Commissioners regarding Water and Sewer Commitment (#2-FY 2018)

Mr. Flynn moved that the Board of Selectmen adjourn the meeting as Selectmen in order to meet as the Water & Sewer Commissioners, with the intent of re-convening as Selectmen afterward.

Seconded by Mr. Madigan Vote: 3:0:0

Mr. Flynn moved that the Board of Water & Sewer Commissioners instruct the Treasurer to collect the amount of \$1,046,713.51 for Water & Sewer Commitment #2 of 2018.

Seconded by Mr. Madigan Vote: 3:0:0

Mr. Flynn moved that the Board adjourn their meeting as Water & Sewer Commissioners and re-convene as Selectmen. Seconded by Mr. Madigan Vote: 3:0:0

IV TOWN MANAGER'S REPORT

Mr. Read stated that he and the John Madden, Finance Director, have been working with the Finance Committee to review budgets.

Mr. Read further mentioned that he has begun drafting the Warrant and that Town Meeting Warrant articles are due by close of business (12:30pm) on Friday, December 1, 2017.

Mr. Read continued by saying that dual stream recycling will begin starting Wednesday, November 15, 2017. It will consist of four different stops at the Transfer Station. On the right side will be cardboard, across from that on the left side will be glass, two additional containers on the left – one for plastic and cans, and then one for mixed paper only. Wrapping paper is not recyclable. There will be extra staff to assist with the transition as well as more information on the Town's website. Mr. Read thanked the Clipper for getting the word out.

V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION

None Presented

VI ONE-DAY LIQUOR LICENSE REQUESTS *None presented*

VII EVENT PERMITS *None Presented*

VIII MINUTES

Executive Session Minutes: *None Presented*

Open Session Minutes:

Mr. Madigan abstained as he was not present at this meeting.

Mr. Flynn moved that the Board of Selectmen approve the 11/01/17 Selectmen's minutes.

Seconded by Mr. Dahlen Vote: 2:0:1

Mr. Flynn moved that the Board of Selectmen approve the 11/06/17 Selectmen's minutes.

Seconded by Mr. Madigan Vote: 3:0:0

IX ANNOUNCEMENTS

1. Envision Duxbury Community Forum

A community forum, during which the results of the Envision Duxbury survey will be presented, is scheduled for 6:30 PM – 8:30 PM on Wednesday, November 15th at the Duxbury Free Library in the Merry Room. The forum will begin with a reception at 6:30 PM followed by the presentation at 7:00 PM. The community is invited to attend.

2. **Emergency Sirens Test**

The annual emergency sirens test will be on Thursday, November 16, 2017 beginning at 3:45 PM. Expect a steady, three-minute siren tone. No action is needed. **This is only a test.**

3. **Annual Holly Days and Tree Lighting – Sunday, November 26, 2017.**

Check out duxburybusinessassociation.com for more information.

4. **Thanksgiving Holiday – Town Hall Closure**

The Duxbury Town Hall will be closed on Thursday, November 23rd and Friday, November 24th.

5. **Next Board of Selectmen's meeting: November 27, 2017**

[Unless there is something time sensitive the Selectmen are not planning to meet on Monday, November 20th.]

VI ADJOURNMENT

At approximately 7:30 p.m., Mr. Flynn moved that the Board adjourn.

Seconded by Mr. Madigan. Vote: 3:0:0

Minutes submitted by Nancy O'Connor

LIST OF DOCUMENTS (documents are kept in the Board of Selectmen files)

- 1) *Agenda*
- 2) *Tax Classification Documentation*
- 3) *Duxbury Package Store – seasonal liquor license documentation*
- 4) *License Renewals listing*
- 5) *Water & Sewer Commissioners Agenda and Water Commitment #2*
- 6) *Open Session Minutes*
- 7) *Announcements*