

Date: November 6, 2017

Date Minutes Approved: November 13, 2017

TOWN CLERK

2017 NOV 14 AM 8:45

DUXBURY, MASS.

BOARD OF SELECTMEN

Present: Shawn Dahlen, Chair; David Madigan, Vice-Chair; and Theodore J. Flynn, Clerk

Absent: None

Staff: René J. Read, Town Manager; John Madden, Finance Director; Nancy O'Connor, Executive Assistant; and Peter Buttkus, DPW Director

CONVENED IN OPEN SESSION –

I. CALL TO ORDER - The meeting was called to order at 7:00 p.m.

II. OPEN FORUM Nothing brought forward from audience. Selectman David Madigan did announce that he will be running again for Selectman in the spring.

III. NEW BUSINESS

7:01 p.m. Hearing regarding usage of the Millennium Green for Tree Lighting event 11/26/17

Mr. Flynn moved that Mr. Paul Brogna, as a representative of the Duxbury Rotary Club, is granted an event permit for the Annual Tree Lighting and Celebration, to be held on the Millennium Town Green on Sunday, November 26, 2017 from 1:00 PM to 7:00 PM, subject to the conditions of the permit.

Seconded by: Mr. Madigan Vote: 3:0:0

7:05 p.m. Public Hearing regarding proposed Mooring Rules and Regulations

Mr. Flynn moved that the Board of Selectmen open a public hearing regarding the proposed Mooring Rules and Regulations. Seconded by: Mr. Madigan Vote: 3:0:0

Harbormaster Jake Emerson stated that this has been a lengthy process and touched upon changes as follows:

Format - This is now a standalone document so numbering has changed, and the fees are no longer embedded in the document – they appear at the end as an appendix, which makes it easier to revise.

Timeline for the annual permit – mooring permits will now expire on December 31 of each year. The Town will mail renewal reminders to everyone holding a mooring permit or who were on a waiting list that year. If you wish to renew your mooring permit or waiting list, you would need to complete the application and indicate renewal and return no later than March 1. Another reminder will be sent out by February 1 for those who have not yet renewed their application.

Minimum mooring weight requirements for anchorages - All moorings must comply by June 1, 2019 or they will be subject to removal.

Waiting lists – no person can be placed on a waiting list more than once for any given designated mooring field. You can find the waiting lists on the new Harbormaster website, which you can access from the Town's home page under departments.

Deep water moorings - it will be limited so no one person will hold or be issued more than three permits.

Emergency boat yard - this will be removed from the application as signing will give consent to take care of any issues or accidents.

Mr. Flynn moved that the Board of Selectmen approve and adopt the Rules and Regulations for Moorings, Permits and Waiting Lists, as presented. Seconded by Mr. Madigan. Vote: 3:0:0

Mr. Flynn moved that the Board of Selectmen close the public hearing regarding the proposed mooring Rules and Regulations. Seconded by Mr. Madigan. Vote: 3:0:0

Discussion pertaining to Future Operations Duxbury Transfer Station

The Board will be meeting with DPW Director Peter Buttkus and Daniel Buonagurio, President of Capital Paper Recycling, Inc., to discuss physical and operations alterations at the Transfer Station specifically, changing from single-stream recycling to dual-stream recycling.

Peter Buttkus, DPW Director, stated that the single stream recycling began in 2006 and worked well for over 12 years. Since then the market has changed. A large percentage of single stream recycling goes to China, however, China has implemented a National Sword policy whereas China will no longer accept contaminated single stream recyclables – and that time has come along with increased hauling fees. Mr. Buttkus is proposing going back to a dual stream culling out cardboard, paper, glass, and plastic/cans. The cost to get rid of single stream recycling is between \$133k to \$188k, but with dual stream the cost would be approximately \$85k. This will be more work for the residents, but a huge savings as well.

Mr. Madigan asked if the dual stream recyclables will be shipped out.

Mr. Buttkus then deferred to Dan Buonagurio, President of Capital Paper Recycling, Inc. Mr. Buonagurio replied that the dual stream recyclables stays domestic. In the single stream program, glass and food containers are contaminating the paper, therefore, deeming the paper unusable. The dual stream process is a more desirable product as paper will be a lot less soiled.

Mr. Madigan asked if it was really dual stream.

Mr. Buttkus responded that it is really four buckets – corrugated cardboard/glass/paper/cans & plastic.

Mr. Read asked what kind of cardboard. Mr. Buonagurio replied corrugated cardboard like Amazon boxes. Some pizza boxes are chipboard, which would go with mixed paper. He further stated that all plastic, glass, and tin food containers should be rinsed/washed. Wrapping paper is not recyclable. Containers that have a water barrier (such as frozen food containers and ice cream containers) are not recyclable.

Mr. Buttkus stated that this will be effective Wednesday, November 15, 2017. There will be notices on the Town website, a message board and notices at the Transfer station as well as extra staff for several weeks to assist residents with the transition.

Discussion pertaining to 0 Temple Street conveying deed to South Shore Habitat for affordable housing

This agenda item will be rescheduled to a future Selectmen's meeting.

IV TOWN MANAGER'S REPORT

Mr. Read stated that he and the John Madden, Finance Director, have been working with the Finance Committee to review budgets, which is about 75% completed.

Mr. Read further mentioned that Town Meeting Warrant articles are due by close of business (12:30pm) on Friday, December 1, 2017.

V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION

None Presented

VI ONE-DAY LIQUOR LICENSE REQUESTS

None Presented

VII EVENT PERMITS

11/26/17 Holly Days Celebration

Mr. Flynn moved that Ms. Anne Antonellis, as Holly Days Chairman for the Duxbury Business Association, is granted an Event Permit for the Holly Days Celebration, to be held on Sunday, November 26, 2017 from Noon to 4:00 PM, subject to the conditions of the permit.

Seconded by Mr. Madigan. Vote: 3:0:0

5/11 – 5/12/18 Ragnar Relay

Mr. Flynn moved that Mike Dionne, as representative of the Ragnar Relay Series is granted permission to conduct a portion of their Ragnar Cape Cod 2018 benefitting The Hole in the Wall Gang Camp in the Town of Duxbury from 10:00 AM on Friday, May 11, 2018 to 1:00 AM on Saturday, May 12, 2018, contingent upon the conditions of the permit. Seconded by Mr. Madigan. Vote: 3:0:0

VIII MINUTES

Executive Session Minutes: None Presented

Open Session Minutes: 10/23/17 Selectmen's Minutes -Draft

Mr. Flynn moved that the Board of Selectmen approve the 10/23/17 Selectmen's minutes.

Seconded by Mr. Madigan Vote: 3:0:0

IX ANNOUNCEMENTS

1. Envision Duxbury Community Forum

A community forum, during which the results of the Envision Duxbury survey will be presented, is scheduled for 6:30 PM – 8:30 PM on Wednesday, November 15th at the Duxbury Free Library in the Merry Room. The forum will begin with a reception at 6:30 PM followed by the presentation at 7:00 PM. The community is invited to attend.

2. Duxbury Free Library Open House

The Duxbury Free Library will be having an Open House, in part in celebration of its 20th anniversary at the 77 Alden Street location, on Wed., November 15th. Come see all the innovative offerings the Duxbury Free Library has to offer.

3. Emergency Sirens Test

The annual emergency sirens test will be on Thursday, November 16, 2017 beginning at 3:45 PM. Expect a steady, three-minute siren tone. No action is needed. **This is only a test.**

4. In observance of Veterans' Day, the Town Hall offices will be closed on Friday, November 10, 2017.

5. Next Board of Selectmen's meeting: November 13, 2017

VI ADJOURNMENT

At approximately 7:35 p.m., Mr. Flynn moved that the Board adjourn.
Seconded by Mr. Madigan. Vote: 3:0:0

Minutes submitted by Nancy O'Connor

LIST OF DOCUMENTS (documents are kept in the Board of Selectmen files)

- 1) Agenda*
- 2) Tree Lighting Event Permit*
- 3) Mooring Rules and Regulations Draft*
- 4) Documentation regarding Transfer Station*
- 5) Event Permits*
- 6) Open Session Minutes*
- 7) Announcements*