Town of Duxbury, Massachusetts

Community Preservation Committee

Dear Applicant:

The Town of Duxbury is pleased to be able to offer the opportunity to apply for Community Preservation Act funds. These funds are available for the following purposes:

- the acquisition, creation and preservation of open space
- the acquisition and preservation of historical resources
- the acquisition, creation or preservation of land for recreational use
- the creation, preservation and support of community housing
- the rehabilitation or restoration of such open space, historic resources, land for recreational use and community housing that is acquired or created as provided in this section.

Use of Community Preservation Act funds may not include

- maintenance of real or personal property
- use of land for a stadium, gymnasium or similar structure.

The full text of the Community Preservation Act can be found in M.G.L. 44B, Chapter 267 of the Acts of 2000. Copies are available at the Town Hall, Duxbury Free Library and online at:
https://malegislature.gov/Laws/GeneralLaws/PartI/TitleVII/Chapter44B

In an effort to provide equal consideration to all, the Community Preservation Committee (CPC) has devised the attached application. We ask that you include with your application a proposal for your project. Your proposal should include

- a full description of the project including estimated costs, photographs, plot plans, maps (if applicable)
- the amount of funding requested
- other possible sources of funding
- a projected time line
- a brief narrative indicating how your proposal benefits the Town of Duxbury and meets the goals of the Community Preservation Act.

In order for the Community Preservation Committee to process your request, you must complete the Request Form and attach it to your proposal. **All applications for consideration by the CPC must be received no later than October 15th**. The scope of the project must be discussed in detail, allowing the CPC sufficient time for review before the December closing of the annual town meeting warrant. Return eight (8) copies to:

Community Preservation Committee
c/o Conservation Department
878 Tremont Street
Duxbury, MA 02332
or deliver it directly to the Conservation Department, Duxbury Town Hall. Your proposal will be reviewed by the CPC.

Thank you for your interest in community preservation. Any questions contact the office for the CPC at 781-934-1100, ext. 5471.

Sincerely,
Community Preservation Committee

Town of Duxbury, Massachusetts
Community Preservation Act
Funding Request Form

Date:_____ Request tracking code (provided by CPC): _____

Project Summary (a complete project description including estimated costs should be attached). Use an additional page if necessary.

_____
_____
_____
_____
_____
_____

Amount of Funding Requested: $_____ When required: _____
Other sources of funding available:_____
Request category(ies): Open Space ___ Historical ____ Community Housing _____ Recreation ____
Number of acres in parcel: _____ Number of housing units proposed: _____

Summarize how this request benefits the Town of Duxbury and meets the goals of the Community Preservation Act:

_____
_____
_____
_____
_____
_____

Project Sponsor or Organization: _____
Contact Name: _____ Address: _____
Telephone Number: _____ Email: _____

This request received by Community Preservation Committee on _____
Copies provided to CPC members on _____
CPC Contact: _____ Telephone Number: _____
Is sufficient detail provided to consider the request? _____ If not, sponsor informed on _____
Additional information required: _____

Committee Votes

Votes:	**Yes/No**	**Votes: Yes/No/Abstain**	**Date**	**Sponsor Informed (Date, by whom and how)**
Meets CPA criteria				
Accepted for consideration				
Recommend to TM				

Other: _____
_____