



Approved November 30, 2023

Town of Duxbury Community Preservation Committee

MINUTES OF NOVEMBER 16, 2023

TOWN CLERK
2024 JAN 30 AM 10:55
DUXBURY, MASS.

The Duxbury Community Preservation Committee met on Thursday, November 16, 2023 at 8:30 a.m. in the Mural Room at the Duxbury Town Hall.

Members Present: Chair; Holly Morris, Vice Chair; Tag Carpenter, Kathy Cross, Tony Kelso, and Kathy Palmer, and David Uitti

Members Absent: Bri Leing

Staff Present: Nancy Rufo, Conservation Administrator and Debbie Ballem, Principal Assistant

Holly Morris called the Community Preservation Committee to order at 8:41 a.m.

PROJECT UPDATES

COMMITTEE UPDATES

Holly Morris informed the Committee that CPA applications can be reviewed, but still awaiting financials from the Town Accountant.

ADMINISTRATIVE MATTERS

Meeting Minutes

Regular Session Meeting Minutes for September 14, 2023

Regular Session Meeting Minutes for October 19, 2023

Regular Session Meeting Minutes for November 9, 2023

Approval of minutes was tabled until the next CPC meeting

CPA Applications Review

Pilgrim Church Clock

Committee members confirmed that the Town is responsible for the preservation and restoration of clock face only (4 sides). The repair proposal should indicate it as "Town Clock" – not Pilgrim Church Clock. Since 1906, the Town has consistently paid for a clock winder/minder, and minor repairs. Committee members discussed how the clock benefits the whole town. Currently the time is incorrect because hands are not functioning properly.

CPC – Open Space & Recreation Plan

Committee members reviewed sections of the Open Space Plan that can be updated by members of the Committee. Sections that involve public outreach can be completed by Old Colony Planning Council (OCPC). The cost for OCPC support can be discussed at the meeting on November 30th. Committee members noted the Town does not currently have a Community Preservation Plan.

Girl Scout House

878 Tremont Street, Duxbury, MA 02332; Telephone: 781-934-1100 x 5471; Fax: 781-934-1137

CONSERVATION MINUTES

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Committee members discussed a full analysis of the building by a consultant to ensure that serious structural work is not necessary prior to any restoration and repair. Tag Carpenter will work on obtaining an estimate for a consultant. Committee members will meet on site at the Girl Scout House on December 5, 2023.

DAHT – Harrington

Committee members voted and passed a motion at the November 9, 2023 meeting to reimburse Duxbury Affordable Housing Trust for 761 Temple Street. Holly Morris is awaiting financials from the Town Accountant.

DAHT – East Street

Committee members noted there is no appraisal and plan survey is incorrect. Holly Morris will discuss application with DAHT. Discussion was tabled.

NEW BUSINESS

CPA applicants will be invited to the next CPC meeting for discussion. A Public Hearing Notice will be published in the Duxbury Clipper.

ADJOURNMENT

Tag Carpenter made a motion, seconded by Kathy Cross, to adjourn the meeting at 9:30 a.m. Motion passed unanimously 6-0.

The next Community Preservation Committee meeting is on November 16, 2023 at 8:30 a.m.