

TOWN CLERK

Duxbury Seawall Committee Minutes – 11/23/2020

Rollcall of Members: Present: DSWC Members: Alicia Babcock, Paul Proctor, Steve Callahan, Arthur Haley, Candace Martin, Don Norris, Mary Shiebler, Tim Spellman
Others Present: Ted Flynn Selectman, Rene Read Town Manager, Pete Buttkus DPW, Valerie Massard Town Planner, Nancy O'Connor

1. The meeting was called to order at 7:04PM via Zoom. The remote preamble was read.
2. The minutes of 09/24/2020 meeting were approved as presented.
3. Old Business-Alicia thanked everyone involved in the Phase I project for all their work and the smooth execution of the project.

3.1 Town Manager Update- Rene and Nancy

Financial summary of Phase I is attached to the minutes. Nancy and Rene reviewed document.

#1-11 summarizes \$1M State Grant-this was 100% reimbursed.

#12-20 Invoices submitted to MEMA. These are reimbursed through FEMA. Nancy noted that these invoices have not been submitted since this requires canceled checks from the service providers.

We have not received any reimbursement from FEMA. Outstanding invoices 1 from Amory and 1 from Northern – totaling 1% of project. They are being held back to keep file/project open in case any issues arise.

Temporary revetment costs incurred to storm emergency have been submitted to FEMA.

3.2 Town Planner Update – Valerie

Summary memo attached to minutes.

Val explained applying for grants a year in advance requires Town to have 25% matching funds available. Our sources for these are not defined. We are continuing with a regional approach with Marshfield for beach nourishment and seeking funding. We are competing with many towns for funding. Phase 2 awarded October 1st. This is good for 2 years. There is no waiver if it takes longer to get permits.

Val reviewed other South Shore projects along coastline and also discussed dredging option for beach nourishment. This would involve permitting and Army Corps and competing for materials.

3.3 DPW Update- Peter Buttkus

Post construction repairs, clean up near finished. Alicia will follow up with Pete on specific issue.

Sea wall cracks repaired. Any debris removed.

Guidelines for new wall penetration-will need specific guidance from Pete. No defacing, screwing, drilling, hammering into wall permitted. This information needs to get out to residents BEFORE Spring. Information to come from this committee along with DPW. Pete will make recommendations for residents use of private stairs.

3.4 Action Items

Grants- see Valerie's memo.

Letters to neighborhood associations regarding their involvement in demonstrating support with Town regarding grants application and further funding for Phase 2, are going out tonight.

4. New Business

4.1 Warrant Article grant match has been pulled from Town Meeting. DSWC requested that Selectmen revisit. We will need ongoing funding for seawall and beach. Discussed separate warrant article vs. capital plan. There are Grants up to \$3M available with low interest loans also provided. DPW has not made a capital budget request for seawall. 11/30/20 is deadline for articles. Rene has a placeholder for funding article. Article should go to Finance then Selectmen.

4.2 Citizen's Petition-Paul. FYI. This is to modify building heights to conform with new wall height. Scituate and Marshfield have amended their zoning regulations post new walls. It is a Planning Board, Zoning Article. It has no fiscal impact on Town.

5. Next Meeting TBD.

The meeting was adjourned at 8:15 PM.

Town Planner Report

- We filed an EENF, in September.

Updates for the group:

- We received a response last week from the state asking for more information, we are awaiting an update from our consultant.
- We have completed Phase I of the grant (grant cycle no. 1, which was extended through September of this year due to the extraordinary circumstances of COVID), and are in Phase II – of our second grant.
- We anticipate permits being issued in 2021-2022, we have a two-year second grant to provide adequate time (into June of 2022), as we anticipated that we might not get a waiver which we sought in the EENF, based on discussions we had throughout the spring and summer with the permitting agencies while preparing the EENF. We were correct – we did not receive the waiver.
- We had a meeting yesterday for all grant-holders in the south shore region – it was mostly administrative.
- We sent out a mailing yesterday seeking easements from all the property owners to place nourishment, as stated in our outreach in August, for areas which can be nourished based on the information compiled by Woods Hole Group and based on lengthy discussions with our permitting agencies. For Duxbury, and southerly Marshfield, nourishment is recommended.
- We plan to have a community outreach on the easements in January, we are working on the scheduling now. We discussed the need for the easements with the public in the August meeting and reviewed all of the Woods Hole Group data at that time. The easements are necessary to secure the permits, and in order to be eligible for any public funding.
- Once we have the easements, and the permits, as well as the local match and a supply of material to do the work, we can apply for grants to do nourishment. A local match source needs to be identified by the town. Nourishment sources will be identified after we identify an accepted permit for the design, and will be done as we identify suitable sources for the work.
- Nothing has changed with respect to permitting that I am aware of – we must secure the nourishment permits and continue to pursue the nourishment within ten years of receiving the permits. As I understand it – and that is more of Peter and Rene's expertise – we must have the permits in place to do the nourishment in order to undertake any activities to construct sea wall replacement.
- We will also need a local match, and funds, to do any sea wall construction activities, at that time.

Town of Duxbury - 878 Tremont Street - Duxbury, MA 02332

CUMULATIVE INVOICE SUMMARY - SEAWALL REPAIR EXPENDITURES

Contract Invoice Summary - Seawall \$1m Grant -- Project Number: 82-2019-2-1

Contract Invoice Summary - FEMA Seawall \$6m Grant - PW88 - Disaster 4372

Request Number	Contractor	Invoice No.	Invoice Date	Invoice Amount (Expenditures to date)	Current Requested Reimbursement	Amount Reimbursed Received (State Grant 100%)	Amount Reimbursed Received (FEMA Grant 75%)	Date Reimbursement Received	Comments
Contract Invoice Summary - Seawall \$1m Grant -- Project Number: 82-2019-2-1									
1	Amory Engineers, P.C.	15252	12/2/2019	\$1,573.00	\$1,573.00				
2	Amory Engineers, P.C.	15286	1/2/2020	\$929.50	\$929.50	1,573.00		1/30/2020	
3	Amory Engineers, P.C.	15321	2/3/2020	\$1,760.23	\$1,760.23	0.00			
						929.50		3/9/2020	
4	Amory Engineers, P.C.	15343	3/2/2020	\$3,843.75	\$3,843.75	1,760.23		4/8/2020	
5	Amory Engineers, P.C.	15375	4/3/2020	\$500.50	\$500.50	0.00			
						3,843.75		5/28/2020	
6	Amory Engineers, P.C.	15390	5/26/2020	\$214.50	\$214.50	0.00			
						500.50		6/10/2020	
7	Amory Engineers, P.C.	15405	6/12/2020	\$2,252.25	\$2,252.25	0.00			
8	Amory Engineers, P.C.	15394A	6/12/2020	\$1,287.00	\$1,287.00	0.00			
9	Amory Engineers, P.C.	15406	6/30/2020	\$5,009.50	\$5,009.50	0.00			
10	Northern Construction	Pymt #1	6/13/2020	\$71,250.00	\$71,250.00				
11	Northern Construction	Pymt #2 (partial)	6/30/2020	\$911,379.77	\$911,379.77				Balance of invoice covered under FEMA Storm Riley (\$46,202.18)
						991,178.52		8/6/2020	
						214.50		8/24/2020	
STATE \$1M GRANT EXPENDITURE TOTALS						\$1,000,000.00	\$1,000,000.00		

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12	Northern Construction	Pymt #2	6/30/2020	\$46,202.18	\$46,202.18				FEMA Request No. 1
13	Northern Construction	Pymt #3	7/31/2020	\$1,746,285.25	\$1,746,285.25				FEMA Request No. 2
14	Amory Engineers	15439	7/31/2020	\$4,124.25	\$4,124.25				FEMA Request No. 2
15	Northern Construction	Pymt #4	8/28/2020	\$1,220,741.45	\$1,220,741.45				FEMA Request No. 3
16	Northern Construction	Pymt #5	9/29/2020	\$443,479.00	\$443,479.00				FEMA Request No. 4
17	Northern Construction	Pymt #6	10/27/2020	\$19,000.00	\$19,000.00				Not submitted for reimbursement yet
18	Northern Construction	Pymt #7	10/27/2020	\$187,719.48	\$187,719.48				Not submitted for reimbursement yet
19	Amory Engineers	15469	10/23/2020	\$5,328.00	\$5,328.00				Not submitted for reimbursement yet
20	Amory Engineers	15491	11/2/2020	\$222.00	\$222.00				Not submitted for reimbursement yet

TOTAL CONSTRUCTION COST TO DATE

\$4,673,101.61

TOTAL REIMBURSEMENTS TO DATE

\$1,000,000.00 (From MEMA \$1m Grant)

\$0.00 (From FEMA \$6m+ Grant)

Updated: 11/19/2020