

Town Government Study Committee
Minutes 11/01/2017 - APPROVED

Date: November 1, 2017
Members Present: Gene Blanchard, Gay Shanahan, Kathleen Glynn, Alex Chin,
Members Absent: Anne Ward, Julia Adams, Ted Flynn
Guests: None

The meeting was called to order at 7:10. We checked in on completion of the Conflict of Interest/Ethics Requirements online course and test. All Committee members should submit their completion certificates to Susan Kelley ASAP.

Gay gave an update of the status of the DLS/Duxbury report. Mary McKinnon Has been in regular communication and indicated over a week ago that she expected the report to be out "in a week". Today she emailed that it was not yet issued. The report has been written but is "hung up" in the editorial board. There is an issue there as to what to include in the final report, as Mary's report covers areas that are not strictly organizational in nature, but fall in the category of best practices. Others on the editorial board suggested the report should be limited to organizational suggestions only. There were 2 reports ahead of ours in the editorial board's queue as of about 10 days ago.

Gay distributed a list of actual and potential GSC votes. We discussed the fact that once the report is issued we will be on a tight timeline to assemble votes and articles. We decided to form a subcommittee that will have a brief life; it will develop a workplan once the report is issued so we are prepared for our 11/29 meeting.

We spoke at length about the vote regarding IT. Kathleen and Alex each expressed heightened concern about this issue. We discussed specifically recommending a CIO or recommending the formation of a Committee to formally study the technology in Duxbury. The Committee would perhaps require a budget to obtain various reports to help in the final recommendation. No decision was made.

We discussed the timeline. Kathleen will request a FinComm Meeting. We will ask Ted to get us on the BoS agenda after 12/13 but before 1/15. We may need to meet with Fiscal advisory, so we asked Alex to request a meeting in early January.

We added a meeting in early December to help digest the workload. The meetings will be 11/29, 12/06 and 12/13. We will have the subcommittee meeting as soon as possible after the report is issued.

The meeting was adjourned at 9:00 PM.

Respectfully submitted,
Gay Shanahan