

Present: Robert C. (Terry) Vose, Chair, R.Tag Carpenter, Vice-Chair, Michael Cole, Arthur Evans, Sheila Lynch-Benttinen, and Nicole Walters. Mark Barry was absent.

Note: the numbering below is chronological and may not correspond to agenda item numbering

Chairman Vose called the meeting to order at 7:05 PM.

1. Open Forum.

- The Oct. 24 meeting of the Planning Board will include a presentation of *Envision Duxbury*, Master Plan Phase 2. Commissioners were encouraged to attend.
- The draft of a new booklet prepared by the Design Review Board titled, "Town of Duxbury Residential Design Guidelines" has been submitted to the Planning Board.
- A house on Old Cove St. (no address given) may be a possible teardown.

2. Minutes. Minutes of the October 3 meeting were unanimously approved with the addition of a sentence indicating the Commission's approval of Ms. Lynch-Benttinen's proposal to submit an application to the CPC to support the creation of an online project that would inform the public about Duxbury's historic architectural resources.

3. Pending Demolition Application. *286 Marshall Street, Standish House Hotel South Wing, ca. 1872. Six month delay imposed Sept. 19, 2018; expires March 19, 2019.*

No direct contact with the owners since the last meeting. Mr. Vose sent a letter Oct. 4, 2018 confirming the Commission's decision to impose a six month demoliton delay on the property beginning September 19. The owners were urged to contact Sally Weston, Inc. of Hingham, a firm that specializes in the restoration of old homes. In accordance with bylaw #609, a meeting to include the owner, the Zoning Enforcement Office, the Planning Director, and a member of the Design Review Board needs to be arranged. Mr. Vose will follow-up.

4. New Building and Demolition Applications

- a. *172 Church Street, ca. 1910, partial demolition.* It was determined this structure does not meet the criteria of the bylaw and should not be considered a regulated building. A motion to not impose a demolition delay was made and seconded. Passed 6-0.

5. Proposal for "Duxbury Top Ten" List of Historical Properties. Ms. Lynch-Benittnen presented a Funding Request Form submitted to the Community Preservation Committee on behalf of the Historical Commission for a project to "serve and educate the public about historic preservation in Duxbury through highlighting its historic architectural resources." This was prepared with help from Preservation Massachusetts, a statewide non-profit historic preservation advocacy and education group. Following consultations with the Town Historian and DRHS Archivist, it was decided the project should not focus on a "top ten" list of historical properties, but rather include dateboarded houses, historic areas, houses surveyed by the Massachusetts Historical Commission in the MACRIS database, etc. Information would

be made available in digital format and could be used to educate the public about historic preservation. If funded, the project would be administered by Preservation Massachusetts. A budget of \$25,000 was requested, with a \$5,000 volunteer time match.

7. **CPC Update.** Nothing new to report. Next meeting is October 18, 2018
8. **Local Historic District Update.** The LHDC continues to work on the completion of five applications to present to the Town meeting in March 2019.
9. **Nantasket Beach Lecture Series.** No one was able to attend the Oct. 11 lecture.
10. **Motion to Adjourn.** Made and seconded at 8:10 PM; approved 6-0.

New Materials Received:

1. Complete Demolition Application dated October 11, 2018 for 172 Church Street.
2. Community Preservation Act Funding Request Form dated October 15, 2018.
3. Article from the Oct 11 issue of *Boston* magazine titled, "The Teardown Wars Are Tearing Boston's Suburbs Apart."

Minutes prepared and submitted by Arthur B. Evans, Clerk