

Present: Robert C. (Terry) Vose, Chair, R.Tag Carpenter, Vice-Chair, Michael Cole, Arthur Evans, and Nicole Walters. Mark Barry and Sheila Lynch-Benttinen were absent.

Note: the numbering below is chronological and may not correspond to agenda item numbering

Chairman Vose called the meeting to order at 7:10 PM.

1. **Open Forum.**
The town of Truro has passed a bylaw limiting house size. Falmouth may follow.
2. **Minutes.** Minutes of the November 7 meeting were approved by a 5-0 vote.
3. **Pending Demolition Application.** *286 Marshall Street, Standish House Hotel South Wing, ca. 1872. Six month delay imposed Sept. 19, 2018; expires March 19, 2019.*
No direct contact with the owners to date. Mr. Vose is to arrange a meeting with them, the Zoning Enforcement Officer, Planning Director, and a member of the Design Review Board as specified in bylaw #609.
4. **New Building and Demolition Applications:**
 - a. *31 Crescent Street, ca. 1940, total demolition.* Owner's agent, Eric Pontiff, builder, was present. Moved and seconded that because the structure does not meet the criteria of a regulated structure in bylaw #609, no Commission action is required and the project should proceed without delay. Passed 5 – 0.
5. **Proposal for List of Historical Properties.** Commissioner Lynch-Benttinen, who is following-up on this, was not able to be at the meeting. Discussion deferred to the next meeting.
6. **Planning Board Revisions to Demolition Delay Bylaw.** An item to discuss "Town Meeting Warrant Zoning Articles" was on the Planning Board's Agenda for their Nov. 28 meeting. Mr. Vose to check and see when PB workshops are scheduled to consider the bylaw.
7. **CPC Update.** Five or six applications for funding to be presented at the 2019 Town meeting were approved at a recent meeting.
8. **Local Historic District Update.** Seven proposals have been received for presentation at the 2019 Town meeting. All are scattered throughout the Town and are non-contiguous.
9. **Motion to Adjourn.** Made and seconded at 8:00 PM; approved 5-0. Because few demolition applications have been received and Christmas is coming, it was decided to cancel the next scheduled meeting on December 19 and meet again January 2, 2019.

New Materials Received:

1. Complete demolition application for 31 Crescent Street.

Minutes prepared and submitted by Arthur B. Evans, Clerk

