



**Town of Duxbury**

**Annual Town Meeting**

**Motions**

**August 1, 2020**

# ARTICLE 1

## SUBJECT: ELECTION

*Article 1 was simply a notice to inhabitants of the coming election, which already occurred on Saturday, June 27, 2020. As always, no vote is required.*

# ARTICLE 2

## **SUBJECT: REPORTS**

I move that the Town receive the reports of town officials, boards, committees, and commissions.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

# ARTICLE 3

## **SUBJECT: COMPENSATION OF ELECTED OFFICIALS**

I move that the Town fix the compensation of the elected Town Officers for the twelve month period beginning July 1, 2020 as set forth in the column entitled “Finance Committee Recommended FY21,” as printed in the Warrant.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

# ARTICLE 4

## **SUBJECT: FUNDING OF SALARIES**

I move that the Town appropriate the sum of **\$115,575.00** to implement the Personnel Policy and provide funding for any other salary or compensation not addressed by the Personnel Policy, as printed in the Warrant, and to meet said appropriation, raise and appropriate the sum of **\$111,475.00** and transfer the sum of **\$4,100.00** from Water Retained Earnings, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

# **ARTICLE 5 - MOTION 1    *2/3 Vote Required***

## **SUBJECT: OPERATING BUDGET – USE OF** **STABILATION FUND**

I move that the Town vote to transfer **\$750,000.00**

from General Stabilization to fund the general

operation of the Town as follows:

**\$300,000.00** for General Town Operating Budget; and

**\$450,000.00** for School Operating Budget.

# ARTICLE 5 - MOTION 2

## SUBJECT: OPERATING BUDGET

I move that the Town appropriate the sum of \$43,212,284.00 as the General Fund Operating Budget of the Town as printed in the Warrant in Lines #1-78 and Lines #81-92 for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of \$41,387,894.00 and to transfer the sum of \$1,824,390.00, of which:

\$84,025.00 shall come from the Waterways Improvement Fund to fund Lines #38 and 39;

\$121,372.00 shall come from the Water Enterprise Fund revenue for Lines #13, 43, 81, 82, 83, and 84;

**\$303,475.00** shall come from the PEG Access Fund  
revenue for Line **#20**;

**\$213,700.00** shall come from the Pension Reserve  
Fund for Line **#84**;

**\$389,125.00** shall come from the Fund Balance  
Bond Premium for Line **#88**;

**\$14,720.00** shall come from the Sale of Real Estate  
Fund for Line **#88**;

**\$397,973.00** shall come from Free Cash; and

**\$300,000.00** shall come from Stabilization;

to be expended under the direction of the Town  
Manager.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***



**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2021**

LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT. REQ.	FY 2021 TOWN MGR	FY 2021 FIN COMM
	<b>GENERAL GOVERNMENT</b>				
	113 - Town Meeting				
1	Expenses	4,300	3,200	3,200	3,200
	114 – Moderator				
2	Salaries	40	40	40	40
	122 - Selectman/Manager				
3	Salaries	291,104	289,254	289,254	289,254
4	Expenses	13,792	13,683	13,683	13,683
	129 - Historical Commission				
5	Expenses	1,050	1,050	1,050	1,050
	131 - Finance Committee				
6	Salaries	0	0	0	0
7	Expenses	450	450	450	450
	135 – Accounting				
8	Salaries	364,509	354,814	354,814	354,814
9	Expenses	12,105	12,105	12,105	12,105
	136 – Audit				
10	Expenses	48,000	50,000	50,000	50,000
	141 – Assessors				
11	Salaries	248,332	225,157	225,157	225,157
12	Expenses	22,000	22,000	22,000	22,000

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2021**

LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT. REQ.	FY 2021 TOWN MGR	FY 2021 FIN COMM
	145 - Treasurer/Collector				
13	Salaries	278,155	291,832	291,832	291,832
14	Expenses	84,672	115,352	115,352	115,352
	151 - Legal Services				
15	Expenses	200,200	200,200	200,200	200,200
	152 - Human Resources				
16	Salaries	138,494	139,537	139,537	139,537
17	Expenses	36,560	37,800	37,800	37,800
	155 - Information Systems				
18	Salaries	171,596	171,596	296,596	296,596
19	Expenses	413,535	419,496	419,496	419,496
	156 - Public Television Access Services				
20	Expenses	296,800	303,475	303,475	303,475
	158 - Tax Title				
21	Expenses	8,000	7,500	7,500	7,500
	161 - Town Clerk				
22	Salaries	159,751	168,210	168,210	168,210
23	Expenses	27,755	32,045	32,045	32,045
	171 - Conservation Commission				
24	Salaries	151,196	150,381	150,381	150,381
25	Expenses	13,435	13,615	13,615	13,615
	175 - Planning Board				
26	Salaries	136,400	137,868	137,868	137,868
27	Expenses	11,105	9,950	9,950	9,950

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2021**

LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT. REQ.	FY 2021 TOWN MGR	FY 2021 FIN COMM
	197 - Facilities Management				
28	Salaries	237,832	238,899	243,086	243,086
29	Expenses	179,750	183,775	183,775	183,775
	<b>Sub-Total: General Government</b>	<b>3,551,098</b>	<b>3,593,284</b>	<b>3,722,471</b>	<b>3,722,471</b>
	<b>PUBLIC SAFETY</b>				
	210 - Police				
30	Salaries	3,250,643	3,461,718	3,474,968	3,474,968
31	Expenses	423,010	429,612	429,612	429,612
	220 - Fire				
32	Salaries	2,998,119	3,129,434	3,129,434	3,129,434
33	Expenses	366,750	367,700	367,700	367,700
	299 - Regional Dispatch				
34	Salaries	659,847	706,786	706,786	706,786
35	Expenses	33,500	30,000	30,000	30,000
	241 - Municipal Services				
36	Salaries	547,117	558,309	558,309	544,067
37	Expenses	34,200	28,613	28,613	28,613
	295 - Harbor/Coastal Management				
38	Salaries	243,847	254,750	254,750	254,750
39	Expenses	48,350	52,550	52,550	52,550
	634 – Beach Operations				
40	Salaries	92,500	180,427	156,309	156,309
41	Expenses	24,500	40,200	38,800	38,800
	<b>Sub-Total: Public Safety</b>	<b>8,722,383</b>	<b>9,240,099</b>	<b>9,227,831</b>	<b>9,213,589</b>

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2021**

<b>LINE #</b>	<b>DEPARTMENT</b>	<b>FY 2020 BUDGET</b>	<b>FY 2021 DEPT. REQ.</b>	<b>FY 2021 TOWN MGR</b>	<b>FY 2021 FIN COMM</b>
	<b>PUBLIC WORKS</b>				
	192 - Central Building Services				
42	Salaries	64,603	67,658	54,408	54,408
43	Expenses	154,925	160,675	160,675	160,675
	194 - Tarkiln Community Center				
44	Expenses	8,250	7,250	7,250	7,250
	292 - Animal Control				
45	Salaries	85,742	85,742	85,742	85,742
46	Expenses	7,450	7,550	7,550	7,550
	294 - Lands & Natural Resources				
47	Salaries	490,814	499,870	499,870	446,618
48	Expenses	54,200	47,200	47,200	47,200
	418 - Central Fuel Depot				
49	Expenses	244,484	237,500	237,500	237,500
	419 - DPW Administration				
50	Salaries	333,288	303,023	297,488	297,488
51	Expenses	72,200	71,700	71,700	71,700
	421 - Vehicle Maintenance				
52	Salaries	172,917	180,740	180,740	180,740
53	Expenses	172,000	183,500	183,500	183,500
	422 - Highway/Road Maintenance				
54	Salaries	494,884	513,566	513,566	513,566
55	Expenses	87,000	89,700	89,700	89,700

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2021**

LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT. REQ.	FY 2021 TOWN MGR	FY 2021 FIN COMM
	423 - Snow and Ice				
56	Salaries	75,000	63,750	63,750	63,750
57	Expenses	125,000	138,600	138,600	138,600
	424 - Street Lights				
58	Expenses	45,000	45,000	45,000	45,000
	431 - Transfer Station				
59	Salaries	227,809	245,038	245,038	245,038
60	Expenses	701,400	911,800	911,800	911,800
	440 - Sewer				
61	Salaries	16,611	16,613	16,613	17,018
62	Expenses	244,200	247,100	247,100	245,100
	491 - Cemetery				
63	Salaries	419,265	428,754	428,754	428,754
64	Expenses	215,144	207,200	207,200	207,200
	<b>Sub-Total: DPW</b>	<b>4,515,088</b>	<b>4,757,934</b>	<b>4,739,149</b>	<b>4,685,897</b>
	<b>HUMAN SERVICES</b>				
	541 - Council on Aging				
65	Salaries	462,591	464,351	464,351	451,389
66	Expenses	177,230	180,855	180,855	140,470
	543 - Veterans Services				
67	Salaries	44,369	44,369	44,369	44,369
68	Expenses	99,375	99,400	99,400	99,400
	840 - Ply. Cty. Coop. Ext.				
69	Expenses	500	500	500	500
	<b>Sub-Total: Human Services</b>	<b>784,065</b>	<b>789,475</b>	<b>789,475</b>	<b>736,128</b>

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2021**

LINE #	DEPARTMENT	FY 2019 BUDGET	FY 2020 DEPT. REQ.	FY 2020 TOWN MGR	FY 2020 FIN COMM
	<b>LIBRARY &amp; RECREATION</b>				
	610 - Library				
70	Salaries	1,002,316	1,033,740	1,033,740	949,013
71	Expenses	369,887	359,230	359,230	343,047
	630 - Recreation				
72	Salaries	243,276	237,696	237,696	228,765
73	Expenses	12,120	12,120	12,120	12,120
	631 - Percy Walker Pool				
74	Salaries	196,649	194,401	194,401	119,460
75	Expenses	145,840	146,238	146,238	131,538
	633 - Beach Life Guards				
76	Salaries	33,480	34,440	34,440	34,440
77	Expenses	2,693	2,473	2,473	2,473
	632 - North Hill Golf Course				
78	Expenses	1,500	1,500	1,500	1,500
	<b>Sub-Total: Library &amp; Recreation</b>	<b>2,007,761</b>	<b>2,021,838</b>	<b>2,021,838</b>	<b>1,822,356</b>

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2021**

LINE #	DEPARTMENT	FY 2019 BUDGET	FY 2020 DEPT. REQ.	FY 2020 TOWN MGR	FY 2020 FIN COMM
	<b>EMPLOYEE BENEFITS</b>				
81	916 – Medicare	625,000	662,350	661,350	661,350
82	915 - Life Insurance	12,000	12,000	12,000	12,000
83	914 - Employee & Retiree Health Insurance	8,543,417	9,054,689	8,929,689	8,629,689
84	911 - Contributory Pensions	3,688,798	3,979,033	4,177,733	4,177,733
85	909 - Non-Contributory Pensions	20,000	20,000	20,000	20,000
86	945 - Workers Compensation	350,514	314,464	314,464	314,464
	<b>Sub-Total: Employee Benefits</b>	<b>13,239,729</b>	<b>14,042,536</b>	<b>14,115,236</b>	<b>13,815,236</b>
	<b>OTHER SHARED COSTS</b>				
87	945 - Fire, Liability, Insurance	532,218	552,423	552,423	552,423
88	132 - Reserve Fund	149,015	157,920	157,920	157,920
	<b>Sub-Total: Liability Insurance/Reserve Fund</b>	<b>681,233</b>	<b>710,343</b>	<b>710,343</b>	<b>710,343</b>
	<b>DEBT SERVICE TOWN &amp; SCHOOL</b>				
89	710 - Principal Payments	5,940,690	6,166,908	6,166,908	6,166,908
90	751 - Interest on Bonded Debt	2,556,337	2,321,876	2,321,876	2,321,876
91	752 - Interest on Temporary Notes	10,000	20,325	20,325	7,480
92	753 - Bond Expense	10,000	10,000	10,000	10,000
	<b>Sub-Total: Debt Service</b>	<b>8,517,027</b>	<b>8,519,109</b>	<b>8,519,109</b>	<b>8,506,264</b>

# ARTICLE 5 - MOTION 3

## SUBJECT: SCHOOL OPERATING BUDGET

I move that the Town appropriate the sum of \$37,498,353.00 as the General Fund School Operating Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of \$36,775,394.00; transfer the sum of \$272,959.00 from Free Cash and \$450,000.00 from the Stabilization Fund, to be expended under the direction of the School Committee.

*Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend*



**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2021**

<b>LINE #</b>	<b>DEPARTMENT</b>	<b>FY 2020 BUDGET</b>	<b>FY 2021 DEPT. REQ.</b>	<b>FY 2021 TOWN MGR</b>	<b>FY 2021 FIN COMM</b>
	<b>SCHOOLS</b>				
	300 - Duxbury Schools - Operating Budget				
79	Salaries	29,739,989	30,707,093	30,707,093	30,724,353
80	Expenses	7,196,958	7,142,907	7,142,907	6,774,000
	<b>Sub-Total: School Direct Costs</b>	<b>36,936,947</b>	<b>37,850,000</b>	<b>37,850,000</b>	<b>37,498,353</b>

# Article 5 – MOTION 4

## **SUBJECT: OPERATING BUDGET – TOTAL BUDGET SUMMARY ALL MOTIONS**

I move that the Town vote to appropriate the sum of **\$80,710,637.00** as the operating budget of the Town for the fiscal year beginning July 1, 2020, exclusive of the Water Department and Water Department Debt Service, for the purposes and in the amounts specified in the Motions previously voted under this Article 5 and to meet this appropriation, raise and appropriate the sum of **\$80,352,490.00** and transfer the sum of **\$1,342,962.00** in accordance with the transfers voted in Motions previously voted under this Article 5.

### **Article 5 Motions Summary**

Article 5 Motions Summary				
Motion	Description	Raise	Transfers	Total Appropriation
Motion 1	General Fund	41,387,894	1,824,390	43,212,284
Motion 2	School Budget	36,775,394	722,959	37,498,353
	Total	80,352,490	1,342,962	80,710,637

# ARTICLE 5 - MOTION 5

## **SUBJECT: WATER ENTERPRISE FUND**

I move that the Town appropriate the sum of **\$2,598,268.00** from Water Enterprise Fund revenue for the purposes and in the amounts specified below, and further that **\$121,372.00** be raised from Water Enterprise Fund revenue to fund indirect costs associated with the Water Enterprise Fund appropriated in the General Fund as identified in Article 5, Motion 1, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2021**

<b>LINE #</b>	<b>DEPARTMENT</b>	<b>FY 2020 BUDGET</b>	<b>FY 2021 DEPT. REQ.</b>	<b>FY 2021 TOWN MGR</b>	<b>FY 2021 FIN COMM</b>
	<b>OPERATING BUDGET - WATER</b>				
	450 - Water				
93	Salaries	795,606	838,382	838,382	838,382
94	Expenses	1,198,650	1,215,392	1,215,392	1,215,392
	<b>Sub-Total: Water Operations</b>	<b>1,994,256</b>	<b>2,053,774</b>	<b>2,053,774</b>	<b>2,053,774</b>
	<b>DEBT SERVICE WATER</b>				
95	710 - Principal Payments	473,982	415,664	415,664	415,664
96	751 - Interest on Bonded Debt	98,654	93,830	93,830	93,830
97	752 - Interest on Temporary Notes	10,000	25,000	25,000	25,000
98	753 - Bond Expense	10,000	10,000	10,000	10,000
	<b>Sub-Total: Water Debt</b>	<b>592,636</b>	<b>544,494</b>	<b>544,494</b>	<b>544,494</b>
	<b>Total Water Enterprise Fund</b>	<b>2,586,892</b>	<b>2,598,268</b>	<b>2,598,268</b>	<b>2,598,268</b>

# ARTICLE 6 - MOTION 1

## **SUBJECT: GENERAL GOVT CAPITAL BUDGET**

I move that the Town appropriate the sum of **\$573,214.00** as the General Government Capital Budget of the Town, for the purposes and in the amounts specified as follows, and to meet said appropriation, transfer **\$573,214.00**, of which **\$540,373.00** shall come from Free Cash, and **\$32,841.00**, shall come from Waterways Improvement Receipts Fund, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2021 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	<b>GENERAL GOVERNMENT</b>				
	<b>Selectmen/Town Manager</b>				
1	Engineering & Design Permitting Beach	8,750	8,750	8,750	8,750
	<b>Finance</b>				
2	Records Management System (Phase II)	25,000	25,000	21,244	21,244
	<b>Conservation</b>				
3	Replace Pick-up Truck	26,000	26,000	26,000	26,000
	<b>Facilities Management</b>				
4	Chandler HVAC Modernization	-	-	-	-
5	Pool-Safety Rooftop Platform	30,000	30,000	-	80,000
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>89,750</b>	<b>89,750</b>	<b>55,994</b>	<b>135,994</b>
	<b>PUBLIC SAFETY</b>				
	<b>Police Department</b>				
6	Digital Radio Communication ( <i>total \$380,620 –see Motion 3</i> )	-	-	-	-
7	Special Services Vehicle	49,285	49,285	49,285	-
8	Beach Vehicle	47,513	47,513	-	-
	<b>Fire Department</b>				
9	Replace LP15 EKG/Defibrillator	31,000	31,000	31,000	31,000
	<b>Harbormaster Department</b>				
10	Replace 135 H.P. Engine Marine Unit 5	10,517	10,517	-	-
11	Replace Marine Unit 3 and Trailer	18,341	18,341	18,341	18,341
12	Replace Town Float	14,500	14,500	14,500	14,500
	<b>PUBLIC SAFETY TOTAL</b>	<b>171,156</b>	<b>171,156</b>	<b>143,126</b>	<b>63,841</b>

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	<b>PUBLIC WORKS</b>				
	<b>Lands and Natural Resources</b>				
13	Aquacide Weed Control Machine	17,715	17,715	17,715	-
14	Replace Truck # 21	151,961	151,961	151,961	151,961
15	Replace Toro Mower	115,269	115,269	115,269	-
16	Replace Truck # 23	279,756	279,756	-	-
	<b>Fuel Depot</b>				
17	Install Roof Canopy	66,975	66,975	66,975	-
	<b>Vehicle Maintenance</b>				
18	Tire Changer & Balancer	30,157	30,157	30,157	30,157
	<b>Crematory/Cemetery</b>				
19	Replace Truck #71 - 1 Ton Dump	63,261	63,261	63,261	63,261
20	Replace 2009 Utility Cart	20,320	20,320	-	-
	<b>PUBLIC WORKS TOTAL</b>	<b>745,414</b>	<b>745,414</b>	<b>445,338</b>	<b>245,379</b>
	<b>CULTURE &amp; RECREATION</b>				
	<b>Recreation</b>				
21	Rehab Wadsworth Tennis Courts	18,000	-	18,000	18,000
22	Convert Alden Tennis Courts to Basketball	15,000	15,000	15,000	-
	<b>Percy Walker Pool</b>				
23	Replace Pool Water and Acid Wash	110,000	110,000	110,000	110,000
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>143,000</b>	<b>125,000</b>	<b>143,000</b>	<b>128,000</b>
	<b>GENERAL FUND TOTAL</b>	<b>1,149,320</b>	<b>1,131,320</b>	<b>787,458</b>	<b>573,214</b>

# ARTICLE 6 - MOTION 2

## **SUBJECT: SCHOOL CAPITAL BUDGET**

I move that the Town appropriate the sum of **\$198,512.00** as the School Capital Budget for the purposes and in the amounts specified below, and to meet said appropriation, transfer **\$198,512.00** from Free Cash, to be expended under the direction of the School Committee.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***



Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2021 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	<b>DUXBURY SCHOOLS</b>				
24	Acoustic Performance Shell	16,434	16,434	-	-
25	Chandler Library - Carpet Replacement	17,000	17,000	17,000	17,000
26	Musical Instrument Replacement	17,600	17,600	17,600	17,600
27	Replace Kubota	20,000	20,000	20,000	20,000
28	Replace and Extend Fencing	30,000	30,000	*25,000	25,000
29	District Wide Furniture Replacement	40,306	40,306	40,306	40,306
30	Network Infrastructure Improvements	78,606	78,606	78,606	78,606
31	Turf Field Replacement	100,000	100,000	100,000	-
	<b>SCHOOL DEPARTMENT TOTALS</b>	<b>319,946</b>	<b>319,946</b>	<b>298,512</b>	<b>198,512</b>

*\*Fiscal Advisory re-voted*

## **ARTICLE 6 - MOTION 3    *2/3 Vote Required***

### **SUBJECT: GENERAL GOVT CAPITAL BUDGET**

### **(INCLUDES BORROWING)**

I move that the Town appropriate the sum of **\$380,620.00** as the General Government Capital Budget for the purposes and in the amounts specified below for Digital Radio Communication, and to meet said appropriation, transfer **\$80,620** from Free Cash, and borrow the sum of **\$300,000.00**, to be expended under the direction of the Town Manager; and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sums pursuant to G.L. c. 44, §§ 7 or 8 or any other enabling authority, and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the

payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, § 20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

Article 6 - Capital Budget							
Line #	Project Requests	Fiscal 2021 Request	Town Manager Rec.	Fiscal Advisory Rec.	Finance Committee Rec.	Free Cash	Borrowed Amount
	<b>GENERAL GOVERNMENT</b>						
	<b>PUBLIC SAFETY</b>						
<b>6</b>	Digital Radio Communication	380,620	380,620	380,620	380,620	<b>80,620</b>	<b>300,000</b>
	<b>Totals</b>					<b>80,620</b>	<b>300,000</b>

# ARTICLE 6 - MOTION 4

## SUBJECT: WATER ENTERPRISE FUND

### CAPITAL BUDGET

I move that the Town appropriate the sum of **\$146,161.00** as the Water Enterprise Fund Capital Budget, for the purposes and in the amounts specified below, and to meet said appropriation, transfer the sum of **\$146,161.00** from Water Enterprise Fund Retained Earnings, to be expended under the direction of the Town Manager.

*Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 6-0 to Recommend*

Line #	Project Requests	Fiscal 2021 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	<b>WATER ENTERPRISE FUND</b>				
<b>32</b>	Water Main Rehabilitation	150,000	0	0	0
<b>33</b>	Replace 3/4 Ton Utility Truck	50,040	50,040	50,040	50,040
<b>34</b>	Replace Truck #3	96,121	96,121	-	96,121
	<b>WATER ENTERPRISE FUND TOTAL</b>	<b>296,161</b>	<b>146,161</b>	<b>50,040</b>	<b>146,161</b>

## Article 6 Motions Summary

<u>Motions</u>	<u>Description</u>	<u>Free Cash</u>	<u>Transfers</u>	<u>Borrow</u>	<u>Total Appropriation</u>
Motion 1	General Government	540,373	32,841	0	573,214
Motion 2	School	198,512	0	0	198,512
Motion 3	General Government & Borrowing	80,620	0	300,000	380,620
Motion 4	Water Enterprise	0	146,161	0	146,161
<b>Totals</b>		<b>819,505</b>	<b>179,002</b>	<b>300,000</b>	<b>1,298,507</b>

# ARTICLE 7 – MOTION 1

## **SUBJECT: SMALL EQUIPMENT AND MINOR SERVICES**

I move that the Town appropriate the sum of **\$71,115.00** as the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$47,906.00;** transfer the sum of **\$13,749.00** from Other Available Funds (*from the balance of 3/11/17 Article #7- for Purchase of (2) IV Infusion Pumps*); and to transfer the sum of **\$9,460.00** from the Waterways Improvement Fund, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

Annual Town Meeting

August 1, 2020

Page 31 of 63

DRAFT 7/30/2020 9:27 AM

**Article 7 - Small Equipment and Minor Services**

<b>Line #</b>	<b>Project Requests</b>	<b>Fiscal 2021 Request</b>	<b>Town Manager Recommendation</b>	<b>Finance Committee Recommendation</b>
	<b>BOS / Town Hall</b>			
<b>1</b>	Irrigation System	\$10,710	\$10,710	-
	<b>Police Department</b>			
<b>2</b>	2020 Kawasaki UTV	\$13,575	\$13,575	-
<b>3</b>	Speed Monitor Trailer	\$10,383	\$10,383	\$10,383
	<b>Fire Department</b>			
<b>4</b>	Lucas CPR Device	\$15,422	\$15,422	\$15,422
<b>5</b>	Repair/Refurbish Ladder 1	\$15,000	\$15,000	\$15,000
	<b>Harbormaster</b>			
<b>6</b>	Aids to Navigation Buoys	\$9,460	\$9,460	\$9,460
<b>7</b>	Office Chairs	\$1,080	\$1,080	-
	<b>DPW - Highway</b>			
<b>10</b>	Engine Diagnostics Scanner	\$7,474	\$7,474	\$7,474
	<b>Cemetery</b>			
<b>11</b>	Grave Trench Shoring	\$3,876	\$3,876	\$3,876
	<b>Library</b>			
<b>12</b>	Reupholster Sofas	\$4,415	\$4,415	-
	<b>Recreation</b>			
<b>13</b>	Lifeguard Chair/Tower	\$2,500	\$2,500	\$2,500
	<b>North Hill Golf Course</b>			
<b>14</b>	Replace Privacy Fence	\$7,500	\$7,500	-
	<b>GENERAL FUND TOTAL</b>			<b>64,115</b>



## ARTICLE 7 – MOTION 2

### **SUBJECT: SMALL EQUIPMENT AND MINOR SERVICES**

I move that the Town appropriate the sum of **\$7,000.00** as the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$7,000.00**, to be expended under the direction of the School Committee.

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Finance Committee Recommendation
	<b>DUXBURY SCHOOLS</b>			
8	Carpet Replacement	\$7,000	\$7,000	\$7,000
9	Replace Storage Shed - Athletics	\$5,000	\$5,000	-
	<b>SCHOOL DEPARTMENT TOTAL</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$7,000</b>

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

# ARTICLE 8

## **SUBJECT: UNION CONTRACTS**

I move to indefinitely postpone this article.

***Recommendations: Board of Selectmen Vote to Indefinitely Postpone  
Finance Committee Vote to Indefinitely Postpone***

# ARTICLE 9

## **SUBJECT: ELECTRONIC BALLOTING**

I move that the Town raise and appropriate the sum of **\$35,000.00** to fund the cost of operating electronic balloting at Town Meetings.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

# ARTICLE 10

*2/3 Vote Required*

## **SUBJECT: DUXBURY BEACH LEASE**

I move that the Town raise and appropriate the sum of **\$850,000.00** to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc., south of a line running approximately east to west along the northerly edge of the northerly parking area, at the east end of the Powder Point Bridge (subject to an area of land excluded at High Pines used by the Duxbury Beach Reservation) and to authorize the Board of Selectmen, or its designee, to execute a lease on the behalf of the Town, for the period beginning July 1, 2020 and ending June 30, 2021 on such terms and conditions the Board of Selectmen deems in the best interests of the Town.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

# ARTICLE 11

*(Consent Agenda)*

## **SUBJECT: FOURTH OF JULY APPROPRIATION**

# ARTICLE 12

*(Consent Agenda)*

## **SUBJECT: PILGRIM DECOMMISSIONING – SAFER SPENT FUEL STORAGE**

# ARTICLE 13

## **SUBJECT: GENERAL BY-LAW AMENDMENT –** **TOWN MEETING WARRANTS PUBLISHING**

I move that the Town vote to amend the General By-Laws, Chapter 2 – Town Meeting, Section 2.3.1., as printed in the Warrant.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

# ARTICLE 14

## **SUBJECT: FUNDING FOR IMPLEMENTATION OF RECOMMENDATIONS OF I.T. STUDY**

I move that the Town appropriate the sum of \$**217,875.00** for the purpose of funding the recommendations set forth below from the Town-wide Information Technology Master Plan, as printed in the Warrant, and to meet said appropriation, transfer the sum of **\$217,875.00** from Free Cash, to be expended under the direction of the Town Manager.

<b>Duxbury IT Strategy Steering Committee</b>	
<i>FY 2021 Budget Recommendations</i>	
<b>Recommendation</b>	<b>Amount</b>
Upgrade Windows 7 (Town Only)	\$ 15,875
Office 365 Implementation (Town Only)	\$ 45,000
Backup and Disaster Recovery Plan/Strategy (Town Only)	\$157,000
<b>Total</b>	<b>\$217,875</b>

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***



# ARTICLE 15

**SUBJECT: PROPOSAL TO PETITION THE  
LEGISLATURE TO ALLOW THE TOWN OF  
DUXBURY TO ESTABLISH AN ENTERPRISE FUND  
FOR THE OPERATION OF THE “REGIONAL OLD  
COLONY COMMUNICATIONS CENTER”  
(ROCCC)**

I move that the Town vote to authorize the Board of Selectmen to petition the state legislature for a home rule petition authorizing the Town of Duxbury to establish an Enterprise Fund for the operation of the Regional Old Colony Communications Center (the “ROCCC”), provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

# ARTICLE 16

## **SUBJECT: COMPENSATION AND CLASSIFICATION STUDY**

I move that the Town vote to appropriate the sum of **\$56,250.00** for the purpose of undertaking a Compensation and Classification study, and to meet said appropriation, raise and appropriate the sum of **\$56,250.00**, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

# ARTICLE 17

*(Consent Agenda)*

**SUBJECT: SEAWALL MATCHING GRANT FUNDS**

# ARTICLE 18

## **SUBJECT: POWDER POINT BRIDGE REPAIRS**

I move that the Town vote to appropriate the sum of **\$435,000.00** for the purpose of funding emergency repairs to be made to the Powder Point Bridge, including all related expenses, and to meet said appropriation, transfer the sum of **\$435,000.00** from Free Cash, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 6-0 to Recommend  
Fiscal Advisory Committee Voted 5-0 to Recommend***

# ARTICLE 19

*(Consent Agenda)*

## **SUBJECT: ENGINEERING DESIGN EXIT 10 –** **TREMONT STREET**

# ARTICLE 20

*(Consent Agenda)*

**SUBJECT: PROPOSED LEASE BETWEEN THE  
TOWN OF DUXBURY AND ALDEN KINDRED OF  
AMERICA, INC.**

# ARTICLE 21

*(Consent Agenda)*

**SUBJECT: CITIZENS' PETITION –**  
**REPLACEMENT OF FOUR (4) ANGLED PARKING**  
**SPACES IN HALLS CORNER BETWEEN 1**  
**WASHINGTON STREET AND 5 STANDISH STREET**  
**WITH ONE (1) HANDICAPPED VAN-ACCESSIBLE**  
**PARALLEL PARKING SPACE**

# ARTICLE 22

*(Consent Agenda)*

**SUBJECT: CITIZENS' PETITION – AMEND  
ZONING BY-LAWS – ARTICLE 905 PLOT PLAN  
ACCOMPANYING APPLICATIONS, SECTION 905.2**



# ARTICLE 23

*(Consent Agenda)*

## **SUBJECT: AMEND ZONING BY-LAWS – FLOOD HAZARD AREAS OVERLAY DISTRICT**

# ARTICLE 24

*(Consent Agenda)*

## **SUBJECT: AMEND ZONING BY-LAWS – ESTABLISHMENT OF DISTRICTS**

# ARTICLE 25

*(Consent Agenda)*

## **SUBJECT: AMEND ZONING BY-LAWS – MOVE USES TO USE TABLE**

# ARTICLE 26

*(Consent Agenda)*

**SUBJECT: AMEND ZONING BY-LAWS –**  
**ADMINISTRATIVE CLEANUP AND CURRENT**  
**ZONING MAPS**

# ARTICLE 27

## **MOTION TO AMEND ARTICLE 27 TO INCLUDE EMERGENCY PROVISIONS**

I move that the Town amend General Bylaw Article 27 to add the following: to Chapter 7.26 Stormwater, Section 4B Exempt Activities:

**11) Public emergency response efforts to remove floodwaters from public ways or for other emergency access deemed necessary for public safety.**

and to Chapter 7.27 Illicit Discharge, Section 7B Exemptions:

**11) Public emergency response efforts to remove floodwaters from public ways or for other emergency access deemed necessary for public safety.**

**SUBJECT: AMEND GENERAL BY-LAWS - ADD  
STORMWATER AND ILLICIT DISCHARGE BY-  
LAWS**

I move that the Town vote to amend the Duxbury General By-laws by inserting a new Chapter 7.26, Stormwater, and a new Chapter 7.27, Illicit Discharges, as printed in the Warrant, and as amended.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

# ARTICLE 28

## **SUBJECT: AMEND GENERAL BY-LAWS – CHAPTER 12 LOCAL HISTORIC DISTRICT**

I move that the Town vote to amend Chapter 12 of the Duxbury General By-laws, entitled “Local Historic District By-law,” as printed in the Warrant.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 6-0 to Recommend  
Planning Board Vote Available at Town Meeting***

# ARTICLE 29

*(Consent Agenda)*

## **SUBJECT: AMEND GENERAL BY-LAWS – PROPOSED NEW LOCAL HISTORIC DISTRICTS**



# ARTICLE 30

*(Consent Agenda)*

**SUBJECT: TRANSFER OF TOWN-OWNED LAND**  
**TO THE DUXBURY AFFORDABLE HOUSING**  
**TRUST – LINCOLN STREET**

# ARTICLE 31

*(Consent Agenda)*

**SUBJECT: CITIZENS' PETITION – AMEND**  
**GENERAL BY-LAWS – ADDING A NEW BY-LAW**  
**PROVISION – 7.26 STORAGE OF PROPERTY AT**  
**SHIPYARD LANE**

# CPC ARTICLES 32 - 38

*(See CPC Consent Agenda)*

# ARTICLE 39

## **SUBJECT: CPC – CONSERVATION LAND** **PURCHASE – TEMPLE STREET –** **HARRINGTON PROPERTY**

I move to Indefinitely Postpone this article.

***Recommendations: Board of Selectmen Voted to Indefinitely Postpone  
Finance Committee Voted to Indefinitely Postpone***

# ARTICLE 40

*(Consent Agenda)*

## **SUBJECT: CITIZENS' PETITION** **CPA SURCHARGE**

# ARTICLE 41

*(Consent Agenda)*

## **SUBJECT: APPROPRIATE FUNDS FOR TOWN PATHWAYS**

# ARTICLE 42

## **SUBJECT: NSTAR EASEMENT REQUEST**

I move that the Town vote to authorize the Board of Selectmen to grant a permanent utility, electric, and communications easement on a portion or portions of the Town-owned property located at 668 Tremont Street and described in a deed recorded with the Plymouth Registry of Deeds in Book 3341, Page 332, on such terms and conditions, and for such consideration, which may be nominal consideration, as the Board deems appropriate, and to authorize the Board of Selectmen to execute any related documentation.

***Recommendations: Board of Selectmen Voted 2-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***