

TOWN OF
DUXBURY
MASSACHUSETTS



Annual Town Report

for the period covering
July 1, 2020 through June 30, 2021

Town Hall At-A-Glance

Please refer to the below list of some of the services available through various Town Hall departments. For more information, please stop by or call the appropriate office, and we will be happy to assist you!

781-934-1100

Town of Duxbury Website: www.town.duxbury.ma.us

<u>Telephone</u>	<u>Department</u>
x6009	<u>Accountant's Office:</u> Obtain information on the financial health of the Town.
x6010	<u>Assessing Department:</u> Obtain records and information pertaining to real property, motor vehicle excise tax, personal property, boat excise tax and other matters.
x5491	<u>Board of Health:</u> Obtain Title V septic information; file plans and obtain permits for septic systems; obtain well permits; obtain permits for the keeping of farm animals; report health issues and obtain information on a variety of health-related subjects; Liquor License and Common Victualler Information.
x5471	<u>Conservation:</u> Questions regarding ecology/conservation, whether or not in conjunction with building construction.
x5501	<u>Department of Public Works:</u> You may refer general questions to the DPW office, or specific issues can be addressed regarding Animal Control, Cemetery, Highway, Lands & Natural Resources and Water departments.
x5412	<u>Employee Health Benefits</u>
x5410	<u>Human Resources Director</u>
x5600	<u>Library</u>
x5481	<u>Municipal Services:</u> Obtain building, zoning, plumbing, gas, wiring, home occupation, business occupation, sign, certificate of occupancy permits, zoning and building code enforcement and recreational clamming permits.
x5476	<u>Planning Board:</u> Questions regarding development of property.
x5562	<u>Recreation Department:</u> Information regarding youth programs, the Percy Walker Pool, Tarkiln Community Center rental, and Beach Operations.
781-934-7600	<u>School Business Office/Superintendent</u>
x6016	<u>Selectmen/Town Manager:</u> Address specific concerns to the Selectmen or the Town Manager, obtain Talent Bank Applications, Event Permit Applications, One-Day Liquor Licenses, and general information.
x5702	<u>Senior Center:</u> Our Senior Center provides seniors with meaningful opportunities to enjoy life, interact with the community and preserve their mental and physical well-being .
x5451	<u>Town Clerk:</u> Obtain Birth, Death, Marriage certificates; Marriage licenses, dog licenses, dog walking permits, business certificates, beach horseback riding permits, voter registration and election information.
x6001	<u>Treasurer/Collector:</u> Pay tax and water bills; obtain beach and transfer station stickers including beach horseback riding permits; and Municipal Lien Certificate (MLC) requests.

Annual Report

July 1, 2020 – June 30, 2021



Due to the Covid-19 pandemic, Town Hall offices were closed for some time to the general public. Online accommodations and outside mailboxes were made available for residential access. The offices in Town Hall were outfitted with plexiglass, hand sanitization stations installed, and masks were required. Certainly an unforgettable and impactful year that we will always remember. However, it was also a time of perseverance, learning to pivot and adapt, and hopefully gaining some positive perspective on what matters most while, for now, accepting our new norm.

(photo courtesy of Susan Thanas)

www.town.duxbury.ma.us

In Memoriam

Alice “Dolly” Helen Richard

July 9, 2020

Dolly and her late husband Paul moved to Duxbury in 1994. She will be remembered for her work at Chandler School as a lunch lady until the amazing age of 88!

Thomas Mark Sheehan

July 21, 2020

Tom was a loving husband and proud father and loved spending time with his family. He enjoyed watching his children play sports as he coached for Duxbury Youth Lacrosse, basketball and baseball teams. Community involvement was important to Tom as he was a valued member of Duxbury's Finance Committee.

Jeannette Beatty Asbed

July 29, 2020

Jeannette was an active volunteer and a lifelong learner who loved to travel and adored her grandchildren. As part of her community endeavors, she served on Duxbury's Finance Committee.

MaryAnn LaFleur

August 24, 2020

MaryAnn will be remembered as an avid beach walker and meeting friends over coffee. She will also be remembered for working in the school kitchen in Duxbury.

Ann M. Ayers

September 14, 2020

Ann was a passionate lifelong educator and taught at Duxbury High School where she developed a food service class in the early 1970's. Ann enjoyed sitting at the beach as she found solace by the ocean.

Lorraine Marie (LeBlanc) Ruderman

October 8, 2020

Lorraine's memory will be treasured by her family for her generosity, love for theater and adventurous spirit. Lorraine will also be remembered for her years as secretary to Duxbury's Board of Selectmen.

Pauline C. Pyle

October 22, 2020

Pauline lived in Duxbury for 23 years and was honored by the Duxbury Town Meeting in 1978 for her many years of service to the town as a general assignment reporter and was presented with a resolution of thanks from the Selectmen. She was also recognized by the Finance Committee for her service.

James Edward Lyng

October 24, 2020

Jim was passionate about finding creative ways to provide the best education for students with special needs. He served as an administrator for Duxbury Public Schools and retired as Assistant Superintendent in 1996. Jim enjoyed large family gatherings and will be remembered for his quick wit and hearty laugh.

Clare Donovan Wadsworth

November 8, 2020

Clare had a passion for teaching and taught second grade for 29 years. After retirement, she worked at the Senior Center teaching classes in an adult literacy program. Clare cherished her lifelong friendships and the Duxbury July 4 parade, which she shared with her children and extended family.

Diana M. Masood

November 17, 2020

Diana will be remembered for her many hobbies such as cooking with her large family, reading and being with her family. She also generously spent her time volunteering at the Duxbury Thrift Store and the Duxbury Senior Center.

James M. Savicki

November 24, 2020

Jim loved the outdoors and was a member of Duxbury's Wind Advisory Committee and was among the co-founders of Sustainable Duxbury. He spearheaded a number of Sustainable Duxbury projects including the installation of solar panels at Chandler School.

Mary Elanor "Ellie" Critch

December 28, 2020

Ellie enjoyed vacationing with family and spending time with her grandkids. She will be remembered as working as Head Cashier for Duxbury Public Schools for 30 years.

Howard Robert Weatherlow

January 7, 2021

Howard and his wife enjoyed their camper and traveling. He will be remembered for teaching Industrial Arts at Duxbury schools for ten years before moving to Washington.

Peter J. Briggeman

January 11, 2021

Peter will be remembered for not only being an avid golfer, but for being active in the Duxbury community having served as Chairman of both the Duxbury School Committee and also the Permanent School Building Committee.

Rose M. Johnson

January 14, 2021

Rose was a passionate caregiver and looked after children as a playground aide and eventually crossing guard at Chandler School. She continued that passion by helping with her many grandchildren, enjoying family reunions, and traveling with her husband Herbie.

Stephen Flynn McCarthy, Sr.

January 15, 2021

Steve enjoyed his grandchildren and kept busy after retirement. He will be remembered as having served on Board of the Duxbury Housing Authority.

Richard Dickson Rothschild

January 18, 2021

Dick retired here in Duxbury where he enjoyed hiking, swimming and tennis. He was also an active volunteer being members of the Open Space Committee, the Bike Path Committee and Sustainable Duxbury.

Shawn M. Dahlen

January 23, 2021

(see dedication on Page 7)

Patricia "Robin" Fox

February 1, 2021

Robin will be lovingly remembered for bringing learning and creativity to all of the students she cared for as the Director of the Duxbury Schools After School Program at Alden. Robin had an adventurous life, but will be always remembered for her special devotion to her students and their families.

Marguerite “Peggy” Josephine Murphy

February 7, 2021

Peggy was a beloved and adored mother, grandmother and great-grandmother who always put her family first. After she retired, she worked as an Administrative Assistant for 12 years at the Duxbury Senior Center and also graciously volunteered her time at the election polls.

Casimir Elaine Prince

February 16, 2021

Elaine lived in Duxbury for many years and was very active in Town activities. She volunteered her time at the Duxbury Free Library and the Art Complex Museum.

Maureen Madden

April 26, 2021

Maureen was a gracious and kind person who worked at Duxbury Town Hall and the Town Clerk's office for over 15 years and was always a pleasure to work with. She enjoyed quilting, knitting and cooking and was especially known for her gingerbread houses celebrated at family Christmas parties. Maureen will be missed by many.

Carol A. O'Toole

May 1, 2021

Carol was always a caring person and involved in her community driving friends to cancer treatments and cooking and delivering meals. She graciously volunteered her valuable time at the Duxbury Senior Center.

Patricia Edith Randall

May 7, 2021

Pat raised her family in Duxbury and was a proud descendant of John and Priscilla Alden. Pat was extremely active in her community and volunteered her time at the Duxbury Senior Center and was also a member and Chairperson of the Municipal Commission on Disability for many years. She will be fondly remembered for her flower gardens and blueberry stand known as Bittersweet Farms.

Elizabeth Hall Cousins

June 17, 2021

After spending summers here in Duxbury for many years before Libby made Duxbury her permanent home. She was an active volunteer for many causes including time at the Duxbury Free Library.

Shawn M. Dahlen

June 16, 1953—January 23, 2021

Shawn loved the town and community that he grew up in and dedicated his time and advocacy to make it a better place for the people who live here and the generations to come. He believed in giving back, and selflessly contributed his time and talents toward this end. He was honored to serve on the Duxbury Board of Selectmen for 10 years prior to stepping down in June 2020 to care for his health. During those years, he served as Chairman 4 times. He volunteered and served on numerous committees and boards for over 35 years including the Conservation Commission, the Board of Health, the Affordable Housing Trust, the Duxbury Bay Management Committee, Plymouth County Advisory Board, the Community Preservation Committee, Open Space Committee, Public Safety Committee, School Building Committee, and many outside groups including the Massachusetts Bay Transit Authority Advisory Board, Beth Israel Deaconess Hospital (Formerly Jordan Hospital), Duxbury Beach Reservation, Duxbury Bay Maritime School, and Pilgrim Congregational Church. Shawn served by listening to all sides of a position and worked to bring everyone together to a decision that met the common good.

At the August 2020 Duxbury Town Meeting, Shawn was honored for his years of service in Duxbury receiving *Resolutions* from State Representative Josh Cutler and Selectmen Chairman David Madigan, which were presented Shawn's son Kevin. Board of Selectmen David Madigan commented that Shawn's retirement "has been a great loss for all of us," and credited him as being "one of the big driving forces behind everything that gets done in town," including the recent string of significant town building projects – The Duxbury Senior Center, Combined Middle/High School, Police Station, and Fire Station.

The Board of Selectmen held a moment of silence at their meeting on January 25, 2021 in honor of Shawn after his passing. Selectman Ted Flynn said "he was a great member of the Board of Selectmen for a number of years and I was always amazed that he knew more about Duxbury in his little pinky than I knew in my whole body, and I really appreciated his being a part of the Board of Selectmen."

As an avid sailor, we all wished Shawn "Fair winds and Following Seas"



Retirements



As you look to your past, be proud of what you have accomplished, the wisdom you have gained, and the friends you have made. Wishing you all the best in your life after retirement.

The Town of Duxbury thanks you for your commitment to our community.

Boc, Trudi A. – Assessor's Office - 20 years

Ford, Rebecca S. - Senior Center (prior Selectmen's Office) - 29 years

Murray, C. Anne - Selectmen's Office - 15.5 years

Symmonds, Dennis B. - Police Department - 46 years

Webster, Clemencia - Senior Center - 18 years

West, Christopher B. - Fire Department - 35 years

Zawalick, Lynne A. - Police Department - 17 years

Duxbury Public Schools

Allen, Christina - 15 years

Brudenell, Marcia - 36 years

Cram, Thomas - 32 years

Dovale, Charles - 21 years

Geigle, Laura A. - 19 years

Girouard, Patricia C. - 18 years

MacMillan, Elena M. - 14 years

Marino, Amy S. - 14 years

McWilliams, Lynne M. - 22 years

Mechak, Janet B. - 23 years

Perez, Deborah A. - 28 years

Potash, Anne C. - 13 years

Puopolo, Joanne W. - 25 years

Sampson-Day, Betsy D. - 20 years

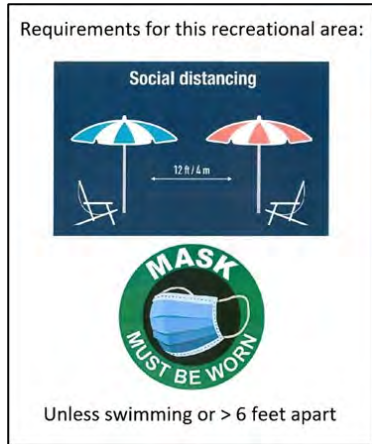
Simons, Patricia A. - 27 years

Sterling, Andrea J. - 22 years

Woodworth, Corinne A. - 20 years

WHAT A YEAR!

We started July 1, 2020 without our beloved July 4th parade and end of the summer beach party. Many other events were cancelled due to the Covid-19 pandemic. Nevertheless, we still managed to adapt to our new normal. Below are some highlights of what FY21 brought to us.



Our "New Normal" for beachgoers as we all had to adhere to the State's guidance for socially distancing and mask wearing.

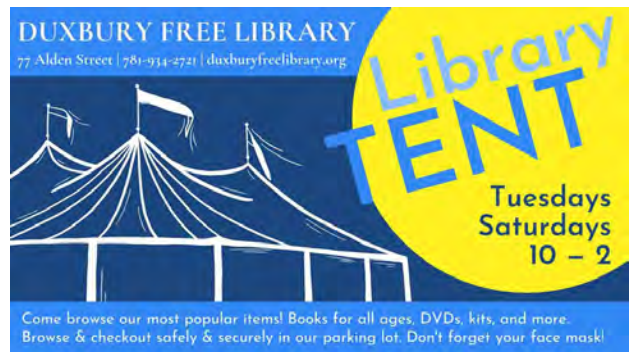
August 8, 2020 - Duxbury High School Seniors finally celebrated their hard work with a graduation on the turf field.



August 1, 2020 - New format for Town Meeting.

Our Annual Town Meeting was postponed from March 13, 2020 and moved from the PAC to the DHS/DMS Gyms

Patrons enjoyed the creativity of the Duxbury Free Library's outside tent and also pick up service.



Christmas with Santa! Holly Days was cancelled, but we were determined to not cancel Santa. The Santa Drive-by was created to enable those to still tell Santa what they wanted for Christmas. Generous donations were received to benefit the Interfaith Council and the Lion's Food Pantry

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PHOTO CREDITS

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Town Administration

Board of Selectmen

Town Manager



**Board of Selectmen: Theodore J. Flynn, Chair; David Madigan, Vice-Chair;
and Amy M. MacNab, Clerk**



Town Manager, René J. Read

Board of Selectmen

FY21 Selectmen Annual Town Report (July 1, 2020- June 30, 2021)

We began Fiscal Year 2021 in the grips of the Covid-19 pandemic. Town Hall remained closed with most all employees working remotely. All Board and Committee meetings were held remotely in accordance with Governor Baker's mandates, which included requirements of the numbers of persons that could gather in one location, physical distancing requirements, and mask mandates. These requirements also impacted local business such as limiting seating in restaurants. The Transfer Station was forced to close the "Mall" until further notice. Our beloved Town events including the July Fourth Parade, DEF Road Race, Labor Day Beach Party, Duxbury Beach Triathlon, Holly Days and the annual tree lighting were all sadly cancelled due to the pandemic.

Annual Town Meeting was postponed from March 14, 2020 to August 1, 2020, and held not at the PAC but instead at the Duxbury High/Middle school gymnasium where additional ventilation was set up and chairs spaced no less than 6' from each other. Among the articles in a trimmed down warrant, a second Special Town Meeting was added to acquire the historic Harrington Property on Temple Street, which was passed by the voters.

Due to the illness and resignation of Selectman Shawn Dahlen, a Special Town Election was held on September 1, 2020 to fill his unexpired term. A contested race with four qualified candidates, Paul McCormack, Michael McGee, Fernando Guitart and Amy MacNab, resulted in an excellent turnout at both the polls and with mail-in ballots. Amy MacNab was voted in as the new member of the Board of Selectmen.

Late fall was met with the final completion of the damaged section of seawall off Gurnet Road. Funding to rebuild the seawall was obtained through grants from both FEMA and MEMA and by the assessment of betterments to the property owners. Ongoing efforts to obtain additional funding was prioritized and plans for the permitting of beach nourishment, contingent upon all property owners granting easements, discussed as next steps. Coastal resiliency and our future plans and efforts as they pertain to climate change and global warming became more urgent.

In lieu of the traditional December Holly Days, the Town Managers office collaborated with the Interfaith Council to hold a Drive-By Santa event. Generous donations of gift cards and canned goods were received benefiting both the Interfaith Council and the Lion's Food Pantry.

January 23, 2021, brought sad news of the passing of former Selectman Shawn Dahlen.

In February, Mike Woodford was hired to fill a new position as Chief Technology Officer. And in early Spring, after the reorganization of the Recreation Department to incorporate Beach activities into their department, Ryan Brown was hired as the new Beach Operations Manager.

An announcement and official statement was adopted on behalf of the entire town by the Board of Selectmen in February. This statement and proclamation pledged Duxbury's commitment to diversity, equity and inclusion.

At the March 27, 2021, town election, three (3) new Selectmen were elected, ratifying Town Meeting's vote to increase the Board of Selectmen from three members to five. Cindy Ladd Fiorini, Fernando Guitart and Michael McGee were elected, joining Theodore Flynn and Amy MacNab. The Board and Town honored and thanked David Madigan for his years of valued service. During the first meeting after the election, the Board reorganized naming Amy MacNab as Chair, Fernando Guitart as Vice Chair and Cindy Ladd Fiorini as Clerk. In addition, the new Board of Selectmen re-pledged their commitment to diversity, equity and inclusion, re-adopting the proclamation on behalf of the entire Town.

In late Spring, the Peace Abbey's Global Pandemic Stone representing those who had passed during the pandemic was on display at the First Parish and Holy Family Churches.

On May 15, 2021, annual Town Meeting was held again in the gymnasium at the Duxbury High/Middle School. Postponed from March, the meeting was sparsely attended.

Late spring brought the reopening of the Town Hall and the Town's adoption of the Juneteenth Holiday. The Board also recognized the second Sunday of every June as Race Amity Day reflecting on diversity. The lifting of pandemic restrictions made it possible to schedule a July Fourth Parade, lifting our spirits for better days ahead.

The Board recognizes the challenges this past year has brought and wishes to sincerely thank our dedicated Town Employees. The expansion of the Board of Selectmen was an adjustment, and we wish to thank Town Manager René Read for his patience, time and professionalism during this transition. Importantly, it is with sincere gratitude that we thank our board and committee volunteers. These members devote extraordinary time, expertise and knowledge to the future of our Town. They are essential in preserving the character of Duxbury and the way of life we have all come to enjoy.

Respectfully submitted,

Amy M. MacNab, Chair

Fernando Guitart, Vice Chair (as of 3/27/21)

Cynthia Ladd Fiorini (as of 3/27/21)

Theodore J. Flynn

Michael McGee (as of 3/27/21)

David J. Madigan (resigned March 2021 as he did not seek re-election)

Town of Duxbury Board of Selectmen

Statement on Diversity, Equity and Inclusion

The Duxbury Board of Selectmen is committed to ensuring that our town is a safe and welcoming community that embraces diversity, equity, and inclusion.

We unequivocally condemn discrimination in all its forms. As elected leaders, we recognize our responsibility to understand and address racial inequality and all other forms of discrimination in Duxbury.

Change starts at the local level, and better understanding and action in our own community can contribute to effective systemic change at the regional, state, and national levels. To that end, we will work to educate ourselves, town employees, and town residents on social and racial justice issues.

We will review our existing policies, practices, and procedures, and where necessary, we will enact changes to begin to build a stronger, more equitable community, including efforts to hire and retain a more diverse workforce.

We will work to ensure that Duxbury is a place where all individuals can live happily, free of fear, and with equal access to opportunities, regardless of race, religion, class, ethnicity, age, ability, sexual orientation or gender identity.

Adopted by the Duxbury Board of Selectmen on February 1st and March 29th, 2021

Town Manager

To the Residents of Duxbury,

The period from July 1, 2020, to June 30, 2021, started without the usual celebration we have been accustomed to in years past as our greatly anticipated and cherished 4th of July Parade was cancelled as a result of the COVID-19 pandemic. Sadly, a number of other family-friendly events, including the Annual Beach Party and Labor Day Bonfire, were also sidelined as a result of the limitations placed on public gatherings.

It was a year unlike any other. Town Hall offices were closed to the general public and we found ourselves moving toward remote meetings and providing online access to services. Thankfully, the Town had made the move to on-line services several years ago and as a result, we were better situated than many of our neighboring communities in making sure our residents could still conduct their business, albeit virtually.

Along that same vein, Board and Committee meetings were held virtually in compliance with state orders, mandates and governance requiring masking, social distancing and limited gatherings. The pandemic laid before us new challenges with regard to continuing service to the public, ensuring that our local government continued to operate, and keeping our employees safe while maintaining business continuity. Through the hard work and dedication of all of our employees, we managed through a tough, unprecedented time and I will always be grateful them all for their service in such trying times.

Our original intent had been to hold the March 2020 Annual and Special Town Meetings at the Performing Arts Center however, the arrival of pandemic caused us to re-think those plans. As a result, the event was postponed until August 1, 2020, and relocated to the High School and Middle School gymnasiums.

With Facilities Director Brian Cherry providing direction and oversight, we were able to ensure the safety of all participants - in addition to requiring masks and providing ample amounts of hand sanitizer, we also implemented socially distant-compliant seating, and installed a temporary air transfer system to bring fresh air into the gym. In order to limit the amount of gathering time, the Warrant was adjusted and some articles were removed or postponed to a future Town Meeting. During the course of the somewhat abbreviated meeting, the voters approved the purchase of the historic Harrington property on Temple Street. There was a tremendous showing of support for this property which will be used for conservation, open space and affordable housing. I commend and thank all of the Town employees who took on this endeavor to provide the safest environment possible while moving forward with Town business.

The start of school presented a tremendous challenge in keeping all of our students and staff safe, while also providing the best educational environment for our students. These challenges continued as the number of positive cases rose and fell throughout the school year and virtual learning was rolled out. The introduction of available vaccines after the new year offered a glimmer of hope for a return to normal.

As the holidays approached, thanks to the coordination between the Interfaith Council and the Town Manager's office staff, we were able to make sure Santa would still arrive in Duxbury. In lieu of the cancellation of town-wide Holly Days event and the annual lighting of the Christmas Tree on the Town Green, a drive-by visit with Santa was created. The outpouring was terrific as cars filled with families lined up in the circle approaching the High School so the children could still tell Santa their Christmas wishes. Donations of gift cards and food items to the Interfaith Council and the Lion's Food Pantry were extraordinarily generous and were greatly appreciated during such a challenging time. It's the overwhelming support from our residents for events like this are what makes Duxbury's community so special, and I sincerely thank all of those who participated.

Shortly after the start of the new year, we mourned the loss of former Selectman Shawn M. Dahlen who passed away on January 23, 2021. Shawn, a native son of Duxbury, was a well-known fixture in town who possessed a great deal of pride in his hometown and his depth of institutional knowledge was tremendous. Always willing to lend a hand in town affairs, he always brought forward a solution-oriented approach toward resolving matters that might otherwise have seemed insurmountable. Part of his legacy to our community was his dedication shown in the thousands of hours he volunteered over the years to help make Duxbury a better place. I will always remember fondly the conversations he and I shared over the years not just about Duxbury, but the events of the day and our thoughts and observations on life in general. I will also be forever grateful to him not just for his valuable contributions to the Town of Duxbury, but his advice to me over the years and most importantly, his friendship.

In February 2021, the Town and School took a progressive step forward with the hiring of Michael Woodford as the Town's Chief Technology Officer overseeing Information Technology for both of our operations. Mike's contributions made an immediate positive impact on our technological needs and we look forward to his continued success for many years to come.

In the early spring, Beach Operations were moved from under the jurisdiction of the Police Department to the Recreation Department. With that shift came the hiring of Ryan Brown as the Beach Operations Manager. Ryan assimilated into his new role quickly - just in time for the piping plovers to arrive and while the beach was being prepared for opening to the public. We wish him great success in this new role as well.

It has always been our continued mission to seek new, improved ways to operate as a Town and serve the residents. The addition of Mike and Ryan to our team in these new roles serve as fine examples of meeting that goal.

As the date of the March 2021 Annual Town Meeting drew nearer, and the number of positive COVID-19 cases continued to grow over the winter, preparations for that event resulted in a postponement of Town Meeting to May 15, 2021. Once again, with the help of the School Department, we found ourselves holding the Annual Town Meeting at the High School and Middle School gyms albeit with a much smaller number of attendees than in previous years.

By mid-April, as with every year, we navigated the challenges of the arrival and nesting of the Piping Plovers and the Least Terns on Duxbury Beach. The nesting areas of both species were consistently monitored as the eggs began to hatch. Through it all, with Beach Operations Manager Ryan Brown providing oversight, the Town cooperatively managed all of the restrictions and limitations to beach access with the Duxbury Beach Reservation and we were able to open the beach to the public in era in which is certainly needed.

I am extremely grateful to all of the Department Heads and their respective staff members who continue to be extremely helpful to me and supportive in the execution of my duties. I am fortunate to be working with such a warm, friendly and talented group of co-workers.

My sincerest thanks go to Nancy O'Connor, Executive Assistant to the Town Manager, and Michelle Seda-Stotts, Administrative Assistant to the Town Manager and Board of Selectmen, for their tremendous efforts in helping me on a day-to-day basis and making sure that our office runs smoothly – I appreciate all they do and I extend my sincerest thanks to them both.

Finally, I am truly grateful to our citizens who serve on the many boards, committees and other volunteers who serve our community and help to make Duxbury the wonderful place that it is. They serve tirelessly, their assistance is invaluable, and I deeply appreciate all they do for the Town of Duxbury – thank you!

Respectfully submitted,

René J. Read, Town Manager
Town of Duxbury, MA

In August, 2020, Plymouth County Treasurer Tom O'Brien and the Plymouth County Commissioners presented the Town of Duxbury with a check in the amount of \$155,524 from the Federal CARES Act. These funds were used to reimburse the Town of Duxbury for eligible Covid-19 related expenses.



Town Clerk's Report



Town Officials

Annual Town Meeting - August 1, 2020
(postponed from March 14, 2020)

Special Town Meeting - August 1, 2020
(postponed from March 14, 2020)

Special Town Meeting, Temple Street Property - August 1, 2020
(postponed from March 14, 2020)

Special Town Election - September 1, 2020

State Primary Election - September 1, 2020

Presidential Election - November 3, 2020

Annual Town Election - March 27, 2021

Annual Town Meeting - May 15, 2021
Postponed from March 13, 2021

Special Town Meeting - May 15, 2021
Postponed from March 13, 2021

Town Clerk

During **FY2021**, the Town Clerk recorded and certified minutes for the Annual Town Meeting on August 1, 2020 (postponed from March 14, 2020), the Special Town Meeting on August 1, 2020 (postponed from March 14, 2020), the Annual Town Meeting on May 15, 2021 (postponed from March 13, 2021), the Special Town Meeting on May 15, 2021 (postponed from March 13, 2021), and served as the Chief Election Official for the Special Town Election on September 1, 2020 held in conjunction with the State Primary Election on September 1, 2020, the Presidential Election on November 3, 2020, and the Annual Town Election on March 27, 2021.

Elections: The Governor, and subsequently the Duxbury Board of Selectmen, declared a state of emergency in March of 2020 due to the ongoing Coronavirus pandemic. While Town Hall staff was encouraged to continue working remotely, the Town Clerk's office staff was hard at work preparing for the State Primary and Presidential Elections scheduled for Fall 2020. With the Governor's signing of Special Acts in response to the ongoing pandemic, specifically Chapter 115, new election laws were enacted to provide options for voters to cast their ballots while taking precautions against the COVID-19 virus. For the first time, Early/Vote by Mail was offered to all registered voters for the September and November elections. The Secretary of State's Elections Division sent every registered voter an application to request a ballot for the primary and general election. The completed applications were sent to the Town Clerk's office to process. Additionally, there were required in-person Early Voting sessions before each election. The response to these initiatives was overwhelming. This office mailed 4,073 Early/Vote by Mail ballots and 636 Absentee ballots for the State Primary/Special Town Election and 8,409 Early/Vote by Mail ballots, 661 Absentee ballots and 85 UOCAVA ballots (ballots sent to military and residents living overseas) for the Presidential election. The process of verifying Vote by Mail ballot applications, mailing, receiving and tabulating mail-in ballots is extremely time consuming. Many thanks to Assistant Town Clerk Linda Salvati and Election Wardens Jane George and Andrea Tougas for helping to manage the workflow during this very difficult time.

After the Presidential Election, Duxbury was randomly selected by a lottery held by the Secretary of State's office to conduct a Post-Election Audit (as required by MGL Ch 54, Section 109A (c)) of the ballots cast in Precinct 6. The hand-counted recount of the ballots was held at the Police Station. The results confirmed the accuracy of the totals generated by the ballot tabulators on election day with the only variance resulting from a review of several ballots hand-counted at the polls.

Vital Records: in addition to providing certified copies of vital records to residents, non-residents and funeral homes, during the period of July 1, 2020 - June 30, 2021, the office registered:

Births - 118

Males - 58

Females - 60

Marriages - 42

Many couples postponed wedding plans during the COVID-19 pandemic. The number of marriages registered in this office did not show a reduction as many area clerks were not taking Marriages Intentions and this office accommodated out of area couples seeking to file the paperwork. 21 marriages processed this year were from couples unable to find a local Town Clerk's office open to file their intentions of marriage.

Deaths - 145

Residents - 114

Non-residents who passed away in Duxbury - 31

Deaths related to COVID-19 - 8

Dogs: The renewal of dog licenses for the license year January 1-December 31, 2021 began in January as renewal information was sent to the residents with the annual census. In addition to dog licenses, the Clerk's office also issued dog walking permits to both residents and non-residents. Dog Walking permits are required for animals taken to Duxbury Beach and Town of Duxbury owned land and Conservation land. The funds collected for dog walking permits would help offset the cost of the Mutt-Mitt dog waste removal supplies provided at walking areas.

Other: When not processing vital records, licensing dogs or recording and reporting Town Meeting and election results, the staff was busy posting meetings for Boards and Committees, processing annual census forms, producing the Annual Street List of residents, maintaining the State's Voter Registration System, renewing Business Certificates, and collecting Non-Criminal fines on behalf of the Harbormaster, Police and Animal Control Officer, issuing raffle permits and processing genealogy requests.

Many thanks to Assistant Town Clerk Linda Salvati for her help and commitment to serving the office, the dedicated election workers without whom we could not hold an election, and to our fellow employees and the residents for their continued support.

Respectfully Submitted,
Susan C. Kelley
Town Clerk



Susan Kelley
Town Clerk



Linda Salvati
Assistant Town Clerk

Town Officials

July 1, 2020 to June 30, 2021

ELECTED

SELECTMEN

Theodore J. Flynn, Chair	2023
David J. Madigan, Vice Chair*	2021
Amy M. MacNab, Clerk**	2022
<i>*did not seek re-election in 2021</i>	
<i>**Shawn M. Dahlen resigned 6/2020</i>	

Newly elected additional members at the March 27, 2021 Town Election

Fernando Guitart	2024
Cindy Ladd-Fiorini	2024
Michael McGee	2023

ASSESSORS

Nancy D. Reed, Vice Chair	2023
Linda Collari,	2021
James G. MacNab, Chair	2022

MODERATOR

John J. Tuffy	2022
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TOWN CLERK

Susan C. Kelley	2022
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SCHOOL COMMITTEE

Shannon Hall Moesaa	2022
Julia B. Adams,	2022
Kellie Bresnehan, Chair	2023
Matthew Gambino	2023
Peter Quigley*	2021
<i>(*did not seek re-election)</i>	
Kristen O'Connell**	2024
<i>(**elected 2021)</i>	

PLANNING BOARD

Scott C. Casagrande, Chair	2022
Keith McDonald, Clerk	2025
Brian E. Glennon, II, Vice Chair	2023
Jennifer W. Turcotte	2021
David C. Uitti	2024
George D. Wadsworth	2024
Cynthia Ladd Fiorini*	2023
<i>(*resigned March 2021)</i>	
Kristen Rappe**	2022
<i>(**appointed to Board June 2021)</i>	

LIBRARY TRUSTEES

Linda Abelli, FOL Liaison	2023
Lamont Healy	2022
Lester Lloyd, Chair	2021
Fleur Pang	2021
Dora Bustos	2023
Hector Rodriguez	2022

DUXBURY HOUSING AUTHORITY

Pauline A. Flynn	2024(E)
James Hunt, Chair	2022(E)
Stephen F. McCarthy, Sr.*	2023(E)
Paul McCormack	2021
Bertram Walters - Government Appointee	2024 (Appointed)
Maxene Benevides, Tenant Board Member	2023 (Appointed)
*Deceased 1/15/21	

APPOINTED BY THE MODERATOR**CEMETERY**

Diane C. Barker	2023	Emmett Sheehan	2021
Robert F. Hayes, Chair	2022	Elizabeth B. Stevens	2021
Carolyn A. Ravenscroft– At Large	2023		

DUXBURY BEACH COMMITTEE

+Sue Rourke, Chair	2021	+Sara Fargo	2021
+Jim Kent	2021 (resigned 6/21)		
<u>Members at Large:</u>			
Pauline A. Flynn	2022		
Michael Rufo	2021	Stu Ruggles	2021
Nancy Rufo	2021	Raymond Siegener	2021
Philip Thorn	2021	Sgt. Friend Weiler, Duxbury Police Dept.	
OPEN	2021		
+Designee of Duxbury Beach Reservation, Inc.			

FINANCE COMMITTEE

Shannon Godden	2021	Elizabeth (Betsy) H. Sullivan (Chair)	2021
Kathleen Glynn	2023	Peter Sullivan	2022
Fernando Guitart*	2023	Nathaniel Taylor	2022
Frank Mangione**	2022	Edward F. Vena***	2021
Jerry (Gerald V.) Pisani	2023	Friend S. Weiler, Sr. (fill unexpired term)	2021
*resigned 3/21		***resigned 9/28/20	
**resigned 2021			

FISCAL ADVISORY COMMITTEE

Karen E. Barry	2023	James B. Lampert (Vice Chair)	2021
Alexander B. Chin, Chair	2023	Candace Martin	2021
Emily Decker	2023	Sharon Andrew	2022
Bethann R. Halligan	2022	Adam Earle	2022
Frank M. Holden	2021		

WATER & SEWER ADVISORY BOARD

Freeman Boynton, III	2020	George D. Wadsworth, Chair	2022
Paul W. Keohan	2021		

APPOINTED BY THE TOWN MANAGER

Alewife Warden- Jake Emerson
Animal Control Officer/Inspector of Animals-Eduardo Ramos
Building Inspector/Zoning Enforcement Officer-Jim Wasielewski
Conservation Administrator-Joseph Grady
Council on Aging Director-Joanne Moore
Custodian of the Clock-Greg Hunter
Custodian of the Flags-Jake Emerson
Director of Public Works- Peter Buttkus
Emergency Management Director-Kevin Nord
Executive Assistant to the Town Manager- Nancy R. O'Connor
Facilities Director - Brian Cherry
Finance Director - John Q. Adams
Fire Chief-Kevin Nord
Harbormaster/Shellfish Constable- Jake Emerson
Health Agent-Tracy Mayo
Manager Buildings and Grounds-James Savonen
Parking Clerk– Allison Randall
Planning Director – Valerie Massard
Police Chief– Stephen R. McDonald
Recreation Director-Gordon H. Cushing
Sealer of Weights and Measures - Jane Zulkiewicz
Town Account-Carrie Mazerolle
Treasurer/Collector-Jill Stewart
Veterans' Services Officer - Michael J. Thorp
Water Superintendent-Peter Mackin
Weigher of Coke, Coal and Hay - Jane Zulkiewicz
Wharfinger- Jake Emerson

ALL OTHER APPOINTED TOWN OFFICIALS

Appointed by Elected Officers or Committees

Assistant Town Clerk – Linda B. Salvati by the Town Clerk
Director of Assessing – Stephen Dunn by the Assessors
Library Director - Denise Garvin by the Library Trustees
Superintendent of Schools - Dr. John J. Antonucci, III by the School Committee

AUDIT COMMITTEE

Nat Taylor, Member (appointed/re-appointed by Finance Committee annually)
 Jerry Pisani, Member (appointed/re-appointed by Finance Committee annually)
 Candace Martin, Member (appointed/re-appointed by Fiscal Advisory annually)

APPOINTED BY THE SELECTMEN

AFFORDABLE HOUSING TRUST (Town of Duxbury)

Diane Bartlett, Chair	2021	Martha Himes, Vice Chair	2021
Stephen Dubuque	2022	George D. Wadsworth	2022
Theodore J. Flynn, BOS Rep	2021	Matthew Walsh	2022
Daniel J. Coughlin	2022		

AGRICULTURAL COMMISSION

Priscilla Lawn	2023	Carl O'Neil	2021
Jeffrey A. Chandler, Chair	2021	Earl Ricker	2021
Orie Fontaine	2022	Roger W. Ritch	2023
Gregory D. Morris	2022		

ALTERNATIVE ENERGY COMMITTEE

Wendell Cerne	2023	Lewis Segall, Chair	2022
Matt Cooney	2023	Lynn Smith	2021
Susan Fontaine	2021	James White	2022
Kevin Kingston	2022	Jessica R. Williams	2022
Matt Koenig	2021	Bernie Gardner	2022
Marc Peterman	2022	**OPEN	2021
		**OPEN	2022

BOARD OF APPEALS

Judith (Judi) A. Barrett, V. Chair	2023	Kathleen (Kathy) Muncey	2024
Freeman Boynton, Jr.	2021	Emmett Sheehan	2022
Wayne Dennison, Chair	2025		

BOARD OF APPEALS (ALTERNATES)

Borys Goynycz	2021	Philip Thorn	2021
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BOARD OF HEALTH

David Brumley, MD, Chair	2021	Michael Count	2023
Melissa Brown Rosenblatt	2022	Karen Tepper	2021
Bruce Bygate	2023	Nicholas C. Leing, Alternate	2022

BURIAL AGENT TO THE BOARD OF HEALTH

Susan C. Kelley	2022
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COMMUNITY PRESERVATION COMMITTEE

James Hunt, Housing Authority	2021	Holly Morris, Conservation Comm.,Chair	2022
Cynthia Ladd Fiorini, Planning Board*	2022	Kathy Cross, Open Space	2023
R. Taggart Carpenter, Historical Comm.	2022	David Uitti, Planning Bd (from 3/21)	2022
Two At-Large: Tony Kelso	2021	and Kathy Palmer	2023

*resigned 3/21

CONSERVATION COMMISSION

Sam Butcher	2023	Holly Morris	2022
Robb D'Ambruoso, Vice Chair	2021	Corey Wisneski, Chair	2022
Thomas J. Gill, III	2023	Scott Zoltowski	2022
Mickey (Daniel)McGonigle	2021		

COUNCIL ON AGING

Cheryl Ross, Chair	6/30/22 (T-2)	Dwight Shepherd	6/30/22 (T-1)
Patti Ryan, Vice Chair	6/30/22 (T-2)	Ninky Savage	6/30/23 (T-2)
John Rutkowski, Secretary	6/30/23 (T-2)	John McCluskey	6/30/23 (T-2)
Kevin Mullins	6/30/23 (T-2)	Cheryl Tufankjian	6/30/23 (T-1)
Becky Brown	6/30/21 (T-1)	Leslie McCarthy	6/30/22 (T-1)
Kathy Capraro	6/30/22 (T-1)	Frederick VonBargen	6/30/22 (T-1)

ALTERNATES

Ken Beebe 6/30/23 (T-1)

Marie Keefe 6/30/23 (T-1)

* Alternate Members are expected to serve in an advisory role, unless a quorum is not present. These members are usually past Council on Aging Board members. There will be a maximum of 5 residents as Alternates with terms of two years.

ASSOCIATE MEMBERS

Shirley Oktay

Betsy Stevens

** Associate Members are nominated and approved by the Council on Aging Board to serve in a non-voting advisory role. Associate Members are to be approved at the Annual COA Board Meeting in June; no formal appointment by the Selectmen is required.

DESIGN REVIEW BOARD

Judith Hall (Alt)	2022	Sarah B. McCormick	2023
Nancy Johnson	2023	Stephen Williams, Chair	2022
Heidi Pape Laird*	2021	Justin Heil	2024
Megan McClure Koss	2021	*Open One alt*	

*resigned 10/19/20

DIVERSITY, EQUITY AND INCLUSION STEERING COMMITTEE

Shannon Moesaa, Sch. Comm.Rep.	2022	Martha Dennison, Library BOT	2022
Fernando Guitart, Chair-BOS Rep	2022	Dr. Danielle Klingaman, Inter. Sup.	2022
Jeannie Horne, Vice Chair-HR	2022	Joanne Moore, COA	2022
Jennifer Turcotte, PB member	2022	Friend Weiler, Police Rep.	2022
Catherine Cullen, Interfaith Rep.	2022	Karen Wong, At-Large Member	2022
Mark Prince, At-Large Member	2022	Alexander See, At-Large Member	2022
Caitlan Sheehan, Teacher-Clerk	2022		

*Appointed late FY21. Terms expire June 30, 2022 in case further action is recommended by the Diversity, Equity and Inclusion Summit, or required following the 2022 Annual Town Meeting.

DUXBURY BAY MANAGEMENT COMMITTEE

William “Skip” Bennett	2023	Jackson S. Kent, III	2022
Linda Brodie*	2022	Chuck Leonard**	2023
Sam Davenport	2021	*OPEN	2020
Dax Guenther	2021	Joe Messina, Chair	2022
Jake Emerson, <i>Ex-Officio</i>	2023	McKenzie Thompson	2021
*Resigned 10/20			
**Resigned 10/20			

DUXBURY CULTURAL COUNCIL

Alison Arnold	2021 (T1)	Tony Kelso	2022 (T1)
Kristine Brennen	2022 (T2)	Brooke McDonough	2021 (T1)
*Open		Mary Beth MacQuarrie (<i>Ex Officio</i>)	2023 (T1)

DUXBURY SEAWALL COMMITTEE

Alicia Palmieri Babcock (Chair)	2021	Mary Shiebler	2021
Paul Brogna	2021	*Open	
Stephen R. Callahan	2021	Tim Spellman	2021
Candace Martin	2021	Arthur A. Haley (<i>appt. 1/28/19</i>)	2021
Donald Norris	2021		

ECONOMIC ADVISORY COMMITTEE

John Bear, Planning Board	2021	Lisa Grace, Business Rep.	2023
Kurt D. Franke, At-Large	2021	Deborah Bowen, Business Rep.	2021
Clark J. Hinkley, At-Large	2023	Charles J. Weilbrenner, Bus. Rep., Chair	2022
Michael Juliano, At-Large	2022	David J. Madigan, Selectmen, (<i>ex officio</i>)	

FOURTH OF JULY Committee -Appointed 5/24/20 until 4/30/21

Chris Barry	Jeff Goldman	Janet Ritch
Freeman Boynton, III	Amy Hill	Dave Robinson
Barbara Cleary	Brian Hill	Janet Skaggs
Tracey Fitzpatrick	James MacNab, Co-Chair	Stu (Stuart A.) Ruggles, Co-Chair
Katy Gaenicke	Nancy Reed	

HIGHWAY SAFETY COMMITTEE

Richard Brennan	2023	Capt Brian Monahan, Fire Dept. Rep.	2021
Paul Brogna, Co-Chair	2023	Fred Von Bargaen	2021
Neal Frangesh	2022		
Jeff Lewis, Co-Chair	2023	Peter Buttkus, DPW Director	2021
Phillip Tuck	2022	*Appointed Officials-Police Dept. Rep.	2021
<i>*Police Dept. Rep.: Sgt. Chris Mori, Officer Mike Bolze, and Officer Kyle McElroy with only one appointed individual to be the Police Dept. Rep. at any given meeting.</i>			

HISTORICAL COMMISSION

Christopher Andrew (appt. 01-06-20)	2022	Sheila Lynch-Benttinen	2021
Tag Carpenter, Chair	2022	Mark P. Barry	2022
Edward Mayo	2022	Nicole Walters, Vice Chair*	2023
Arthur Evans	2023	Michael Carlson	2021
Andrew Burns	2021		
<i>*resigned 4/10/21</i>			

IT STEERING COMMITTEE (*Approved at 2018 Annual Town Meeting under Article 19/Disbanded 2021*)

Alex Chin, Co-Chair	2021	Mary Beth MacQuarrie	2021
Kathleen Glynn, Co-Chair	2021	David J. Madigan	2021
Julia Adams	2021	René J. Read	2021
Dr. John Antonucci	2021	Captain Rob Reardon	2021
Lt. Lewis Chubb	2021	Michael Woodford	2021
Cheryl Lewis	2021	Michael Mahoney, <i>ex officio</i>	

KING CAESAR COMMITTEE ADVISORY

Diane Barker, Chair	2022	Rev. Catherine Cullen	2023
Dr. Carol Langford	2021	Marie Villarin, RN (Intake Worker)	2023

LOCAL HISTORICAL DISTRICT COMMITTEE

William McArdle (DR&HS Rep.)	2021	Georgia Taft-Pye (Bd. of Realtors Rep.)	2021
Renee Mierzejewski, Chair	2022	Robert C. "Terry" Vose, III (LHD Rep)	2022
Janet Ritch (LHD Rep)	2023		

ALTERNATES:

John E. Bates	2022	Philip Tuck	2023
Pamela Campbell-Smith	2022	Evelyn A. Walker	2022

MBTA ADVISORY BOARD

Richard S. Prone	2021
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METROPOLITAN AREA PLANNING COUNCIL REP

Valerie Massard (Delegate - Planning)	2021
George D. Wadsworth (Alt. - Planning)	2021

MUNICIPAL COMMISSION ON DISABILITY

Patty Cristoforo	2022	Lynn Smith	2021
Jeannie Horne, Mun. Emp. Rep.	2021	Marcia G. Solberg, Chair	2023
Patricia E. Randall*	2022	Emily Zoltowski	2023
Patricia G. McCarthy	2023	Nancy Shine to fill an unexpired term	2021
*(deceased 5/7/21)			

NUCLEAR ADVISORY COMMITTEE

Rebecca Chin, Co-Chair	2023	Mary Elizabeth Lampert, Co-Chair	2022
Megan Driscoll Greenstein	2023	Nancy Landgren	2021
Patrick J. Gagnon, M.D.	2023	*OPEN	2020
James Lampert	2021		

OLD COLONY ELDERLY SERVICES

Joanne Moore, Delegate	2021
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OLD COLONY PLANNING COUNCIL (Aging)

John Rutkowski, Delegate	2021
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OLD COLONY PLANNING COUNCIL (Planning)

Valerie Massard, Delegate	2021
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OPEN SPACE COMMITTEE

Freeman Boynton, III (W&S Adv Rep)	2022	Emily Martecchini	2021
Kathy Cross, Chair (CPC rep)	2021	Kathy Palmer	2023
Brian Glennon, II (Planning BD)	2022	Melissa Rosenblatt	2021
Lorrie Hall	2023	Philip Tuck	2023
Patricia Loring	2022		

PLYMOUTH COUNTY ADVISORY BOARD

Theodore J. Flynn (Delegate)	2021	Mike McGee (Alternate)	2021
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RECREATION ACTIVITIES COMMITTEE

Patrick Boles	2022	Stewart McEntee	2021
Brian Campbell	2021	Gary Smith	2021
Brendan Donnelly	2021	Peter Andrew	2022
Brooks Holmes	2022	Gordon Cushing, <i>Ex-Officio</i>	2023

REGISTRARS OF VOTERS

Nancy Melia	D - (April)	2021	Susan C. Kelley (Town Clerk)	(April)	2022
Jeffrey Schofield	R - (April)	2023	Carolyn Wadsworth	(April)	2023

SHELLFISH ADVISORY COMMITTEE

Craig M. Bloodgood	2021	Kenneth McKim	2022
Peter Dalton (appt 11/16/20)	2023	John McCluskey	2022
Richard Brennen	2021	Gregg Morris	2023
Alan Hoban, Chair	2022	Clinton Watson*	2023
Robert Loring	2021	Jake Emerson, <i>Ex-Officio</i>	2022
<i>*Resigned 10/26/20</i>		Nick Bates (appt 11/16/20)	2023

SIDEWALK & BIKE PATH COMMITTEE

Nancy Johnson	2022	Elaine Philbrick	2023
David Kelly	2023	*Open	
Steve Marshall	2023	Dan Coughlin	2022
Thomas Nee	2021	Richard S. Prone	2022
Patrick O'Malley	2021	<i>Planning BD Liaison: David Uitti</i>	

SOUTH SHORE COALITION (MAPC)

Valerie Massard (Delegate)	2021	George D. Wadsworth (Alternate)	2021
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SOUTH SHORE COMMUNITY ACTION COUNCIL (Duxbury/Hanover Rep.)

Robert Hughes

SOUTH SHORE RECYCLING Cooperative

Peter Buttkus
Norman Smith

TOWN HISTORIAN

"Tony" (James A.) Kelso	2022
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TOWN MANAGER

René J. Read

**ANNUAL TOWN MEETING
MARCH 14, 2020 at 9:00 am
Performing Arts Center
73 Alden Street
Duxbury, Massachusetts**

The Annual Town Meeting was called to order at 9:02am on Saturday, March 14, 2020 in the Performing Arts Center at 73 Alden Street, Duxbury. Due to the rapidly evolving public health issues associated with the coronavirus Covid-19 pandemic, **a motion was made and seconded to recess the Annual Town Meeting to Saturday, May 2, 2020 at 9:00am at the same location. Motion carried.**

The Board of Selectmen of the Town of Duxbury and the Board of Health of the Town of Duxbury declared that as of March 16, 2020, a state of emergency exists in the Town of Duxbury. This Declaration of emergency shall remain in effect until further notice is given, pursuant to their judgement that the conditions leading to this declaration no longer exist. *(see attached)*

(The following Declarations were issued pursuant to the authority vested in the Town Moderator by the provisions of G.L. c39, §10A.)

On April 10, 2020, due to the public health and safety risks posed by the novel coronavirus COVID-19, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Annual Town Meeting scheduled for Saturday, May 2, 2020, at 9:00am until Saturday, June 13, 2020, at 9:00am at the same location. *(see attached)*

On June 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Annual Town Meeting scheduled for Saturday, June 13, 2020 at 9:00am until Saturday, July 11, 2020, at 9:00am at the same location or a comparable location to be determined. *(see attached)*

On July 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Annual Town Meeting scheduled for Saturday, July 11, 2020, at 9:00am until Saturday, August 1, 2020, at 9:00am at the Duxbury High School Gymnasium at 71 Alden Street, Duxbury, MA. *(see attached)*

The Annual Town Meeting reconvened at 9:05am on Saturday, August 1, 2020 and recessed at 9:35 for the Special Town Meeting, reconvened at 10:12am, recessed at 12:19pm for the Special Town Meeting (Lincoln Street Property), reconvened at 1:41pm and adjourned sine die at 2:17 PM. The Meeting was held at the Duxbury High School/Middle School on Alden Street.

Prior to reconvening the Annual Town Meeting, State Representative Josh Cutler and Board of Selectman Chair David Madigan came forward to each present a resolution for Shawn Dahlen who stepped down from the Board of Selectmen in July. Kevin Dahlen accepted the resolutions on behalf of his father.

A motion was made and seconded to allow non-residents, including town employees, to speak at Town Meeting. **Motion carried.**

ARTICLE 1 - SUBJECT: ELECTION - Article 1 was a notice to inhabitants of the coming election, which already occurred on Saturday, June 27, 2020. No vote is required.

To bring in their votes for the following offices: one SELECTMAN for a term of three years; one ASSESSOR for a term of three years; two SCHOOL COMMITTEE members for a term of three years; one PLANNING BOARD MEMBER for a term of five years; two LIBRARY TRUSTEES for a term of three years; and on the following question:

Shall an act passed by the General Court entitled “An Act Expanding the Board of Selectmen of the Town of Duxbury” be accepted?

ARTICLE 2 - SUBJECT: REPORTS – Moved and seconded that the Town receive the reports of town officials, boards, committees, and commissions. **Motion carried.** (Tech Committee and Fiscal Advisory Committee reports available in print)

ARTICLE 3 - SUBJECT: COMPENSATION OF ELECTED OFFICIALS – Moved and seconded that the Town fix the compensation of the elected Town Officers for the twelve month period beginning July 1, 2020 as set forth in the column entitled “Finance Committee Recommended FY21,” as follows:

			BOS	Finance Committee
	Appropriated FY20	Requested FY21	Recommended FY20	Recommended FY20
Moderator	\$40	\$40	\$40	\$40
Selectmen				
Chair	\$2,000	* \$2,000	* \$2,000	\$2,000
Member	\$1,500	* \$1,500	* \$1,500	\$1,500
Member	\$1,500	* \$1,500	* \$1,500	\$1,500
Assessors				
Chair	\$2,000	\$2,000	\$2,000	\$2,000
Member	\$1,500	\$1,500	\$1,500	\$1,500
Member	\$1,500	\$1,500	\$1,500	\$1,500
Town Clerk	\$79,000	\$81,400	\$81,400	\$81,400
TOTAL	\$89,000	\$91,400	\$91,400	\$91,400

* = The Board of Selectmen takes no position on these items.

Motion carried.

ARTICLE 4 - SUBJECT: FUNDING OF SALARIES – Moved and seconded that the Town appropriate the sum of **\$115,575.00** to implement the Personnel Policy and provide funding for any other salary or compensation not addressed by the Personnel Policy, as follows, and to meet said appropriation, raise and appropriate the sum of **\$111,475.00** and transfer the sum of **\$4,100.00** from Water Retained Earnings, to be expended under the direction of the Town Manager.

Pay Schedule			
Effective July 1, 2020			
Contract Employees			
Town Manager			
Police Chief			
Fire Chief			
Town Accountant			
		Minimum	Maximum
Grade 10 Pay Ranges (FLSA exempt)	Annually	\$90,000	\$143,920 <u>\$148,093</u>
Finance Director			
Department of Public Works Director			
Deputy Fire Chief			
Deputy Police Chief			
<u>Chief Technology Officer</u>			

Grade 9 Pay Ranges (FLSA exempt)	Annually	\$70,500	\$113,080 \$116,359
Municipal Services Director			
Facilities Director			
Harbormaster			
Human Resources Director			
Information Technology Director			
Library Director			
Public Safety Dispatch Director			
Water & Sewer Superintendent			
Grade 8 Pay Ranges (FLSA exempt)	Annually	\$62,900	\$96,838 \$99,646
Assessing Director			
Buildings & Grounds Manager			
Cemetery Superintendent			
Conservation Agent <u>Administrator</u>			
Council on Aging Director			
Operations Manager			
Planning Director			
Recreation Director			
<u>Town Accountant</u>			
Treasurer/Tax Collector			
Grade 7 Pay Ranges (Mixed FLSA)	Annually	\$50,000	\$77,100 \$79,355
Assistant Assessor			
<u>Assistant Council on Aging Director</u>			
Animal Control Officer			
Assistant Recreation Director			
Executive Assistant to Town Manager			
Executive Officer			
HVACR Technician			
Information Technology Support Technician			
Health Agent			
Library Division Head-Children's Services			
Library Division Head-Circulation Services			
Library Division Head-Reference Services			
Library Division Head-Technology Services			
Local Building & Code Enforcement Inspector (FLSA non-exempt)			

Grade 6 Pay Ranges (FLSA Exempt)	Annually	\$46,000	\$68,876 \$70,873
Aquatic Supervisor			
Budget Analyst			
DPW Office Manager			
Human Resources Manager			
Lead Natural Resources Officer			
Community Service Manager, COA			
Social Day Respite Program Manager, COA			
Veteran's Service Officer			
Grade 5 Pay Ranges (Mixed FLSA)	Hourly	\$20.00	\$29.81 \$30.67
Admin. Assistant to Chief (FLSA non-exempt)			
Aquatic Manager (FLSA Exempt)			
Endangered Species Officer (FLSA exempt)			
Front Office Manager, COA (FLSA non-exempt)			
Program Manager, COA (FLSA non-exempt)			
Volunteer Manager, COA (FLSA non-exempt)			
Food Service Manager, COA (FLSA non-exempt)			
Finance Manager (FLSA non-exempt)			
Media/Communications Manager (FLSA non-exempt)			
Home Delivered Meals Manager (FLSA non-exempt)			
Grade 4 Pay Ranges (FLSA Non-exempt)	Hourly	\$19.00	\$28.27 \$29.09
Admin. Assistant to Town Manager/BOS			
Admin. Assistant to Director			
Admin. Assistant to Harbormaster			
Admin. Assistant to Cemetery Superintendent			
Benefits Specialist			
Police Prosecution Assistant			
Finance Supervisor, COA			
Grade 3 Pay Ranges (FLSA Non-exempt)	Hourly	\$17.50	\$25.29 \$26.02
Department Assistant			
Finance Assistant, COA			
Community Service Coordinator, COA			
Program Activities Coordinator, Activities, COA			
Program Coordinator, Home Delivered Meals, COA			
Program Coordinator, Media/Comm., COA			
Transportation Coordinator			

Grade 2 Pay Ranges (FLSA Non-exempt)	Hourly	\$16.00	\$22.10 \$22.74
Program Assistant, Front Desk, COA			
<u>Social Day</u> Program Assistant, Respite, COA			
Grade 1 Pay Ranges (FLSA Non-exempt)	Hourly	\$14.50	\$20.06 \$20.64
Food Service Associate, COA			
Administrative Associate, COA			
Schedule P.S. (FLSA Non-exempt)	Hourly	\$22.00	\$31.62 \$32.53
Building Inspector			
Plumbing/Gas Inspector			
Wiring Inspector			
Police Officers (FLSA Non-exempt)	Hourly	\$16.48 \$24.00	\$22.25 \$25.97
Intermittent Police			

Exempt compensation is based on 40 hrs./week, non-exempt compensation is based on 37.5 hrs./week.

Compensation Schedule A		
Classification	Pay Rate	
Alternate Inspector of Buildings	\$22.00	per hour
Alternate Plumbing Inspector	\$22.00	per hour
Alternate Wiring Inspector	\$22.00	per hour
Special Detail	Appropriate detail rate	

The classifications listed in Compensation Schedule A are those positions which are fixed in their compensation, receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. All positions require the use of advertising to solicit new employees. All positions may require a physical examination, and may be reviewed for performance purposes by the employee's immediate supervisor.

Compensation Schedule B			
Classification	Pay Rate		
Clerical Assistance for Town Committees and Boards (non-union positions only)	Appropriate rate as determined by Town Manager		
Clerk, Registrar of Voters	Pursuant to M.G.L. Chapter 41, Section 19G		
Election Warden	\$13.00*	per hour	
Election Worker	\$11.00 \$12.75*	per hour	
Inspector of Animals	\$900.00	per year	

Juvenile Officer	\$150.00	per year
Lockup Keeper	None	
Police Matron	\$11.00 \$12.75*	per hour
Registrar of Voters	\$14.00	per hour
Sealer of Weights & Measures	\$3,000.00	per year
Town Clock Custodian	\$200.00	per year

** This figure will change to \$13.50 effective 1/1/21*

The classifications listed in Compensation Schedule B are those positions which are fixed in their compensation, receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. No advertising is necessary to fill these positions. No physicals are required, except as otherwise determined by the Town Manager. These positions may be reviewed, for performance purposes, by the employee's immediate supervisor.

Compensation Schedule R	
Classification	
Animal Shelter Attendant	
Assistant Animal Control Officer	
Beach Ranger	
Bus Dispatcher	
Bus Driver	
Call Firefighter (2 hour minimum per call)	
Deputy Natural Resources Officer	
Emergency Operations Center Specialist	
Harbormaster Assistant	
Home Delivered Meals Assistant Intermittent	
Instructor	
<u>Kennel Attendant</u>	
Lead Natural Resources Officer	
Lead Shorebird Monitor Supervisor	
<u>Land Management Assistant</u>	
Librarian Intermittent	
Lifeguard	
Part-time Public Safety Dispatcher	
Program Coordinator	
Recreation Specialist	
Recreation Supervisor	
<u>Social Day</u> Respite Assistant Intermittent	

Seasonal Assistant	
Seasonal Laborer	
Senior <u>Tax</u> Work Off	
Shorebird Monitor	
Shorebird Monitor Supervisor	
Special Police Officer	
Swim Coach	
Water Safety Instructor	

The classifications listed in “Compensation Schedule R” are those positions which receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. Once a rate of pay has been established for an employee, such rate may not change for a period of at least six months. After that time, as long as there is a reasonable basis determined by the Department Head, employees in these positions will be reviewed annually/seasonally for performance purposes and will be eligible for a performance-based merit award from the employee’s immediate supervisor, with the approval of the Department Head and Town Manager via the Personnel Action Request Form. Positions may require the use of advertising.

A motion was made and seconded to amend the Article to pass the funding using the prior year’s minimum and maximum salary ranges for Grades 6 and up, and approving the increased minimum and maximum salary ranges for hourly employees. **Motion to Amend the Article failed.**

Voting main motion as presented – Motion carried.

ARTICLE 5 - MOTION 1 2/3 Vote Required - SUBJECT: OPERATING BUDGET – USE OF STABILIZATION FUND – Moved and seconded that the Town vote to transfer **\$750,000.00** from General Stabilization to fund the general operation of the Town as follows:

\$300,000.00 for General Town Operating Budget; and

\$450,000.00 for School Operating Budget.

Motion carried by requisite 2/3 vote as declared by the Moderator.

ARTICLE 5 - MOTION 2 SUBJECT: OPERATING BUDGET – Moved and seconded that the Town appropriate the sum of **\$43,212,284.00** as the General Fund Operating Budget of the Town as follows, in Lines **#1-78** and Lines **#81-92** for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$41,387,894.00** and to transfer the sum of **\$1,824,390.00**, of which:

\$84,025.00

\$121,372.00

\$303,475.00

\$213,700.00

\$389,125.00

\$14,720.00

\$397,973.00

\$300,000.00

shall come from the Waterways Improvement Fund to fund Lines **#38 and 39**;

shall come from the Water Enterprise Fund revenue for Lines **#13, 43, 81, 82, 83**, and **84**;

shall come from the PEG Access Fund revenue for Line **#20**;

shall come from the Pension Reserve Fund for Line **#84**;

shall come from the Fund Balance Bond Premium for Line **#88**;

shall come from the Sale of Real Estate Fund for Line **#88**;

shall come from Free Cash; and

shall come from Stabilization;

to be expended under the direction of the Town Manager.

TOWN OF DUXBURY
Operating Budget—Fiscal Year 2021

LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT.	FY 2021 TOWN MGR	FY 2021 FIN COMM
	GENERAL GOVERNMENT				
	113 - Town Meeting				
1	Expenses	4,300	3,200	3,200	3,200
	114 – Moderator				
2	Salaries	40	40	40	40
	122 - Selectman/Manager				
3	Salaries	291,104	289,254	289,254	289,254
4	Expenses	13,792	13,683	13,683	13,683
	129 - Historical Commission				
5	Expenses	1,050	1,050	1,050	1,050
	131 - Finance Committee				
6	Salaries	0	0	0	0
7	Expenses	450	450	450	450
	135 – Accounting				
8	Salaries	364,509	354,814	354,814	354,814
9	Expenses	12,105	12,105	12,105	12,105
	136 – Audit				
10	Expenses	48,000	50,000	50,000	50,000
	141 – Assessors				
11	Salaries	248,332	225,157	225,157	225,157
12	Expenses	22,000	22,000	22,000	22,000
	145 - Treasurer/Collector				
13	Salaries	278,155	291,832	291,832	291,832
14	Expenses	84,672	115,352	115,352	115,352
	151 - Legal Services				
15	Expenses	200,200	200,200	200,200	200,200
	152 - Human Resources				
16	Salaries	138,494	139,537	139,537	139,537
17	Expenses	36,560	37,800	37,800	37,800

TOWN OF DUXBURY Operating Budget—Fiscal Year 2021					
LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT.	FY 2021 TOWN MGR	FY 2021 FIN COMM
	155 - Information Systems				
18	Salaries	171,596	171,596	296,596	296,596
19	Expenses	413,535	419,496	419,496	419,496
	156 - Public Television Access Services				
20	Expenses	296,800	303,475	303,475	303,475
	158 - Tax Title				
21	Expenses	8,000	7,500	7,500	7,500
	161 - Town Clerk				
22	Salaries	159,751	168,210	168,210	168,210
23	Expenses	27,755	32,045	32,045	32,045
	171 - Conservation Commission				
24	Salaries	151,196	150,381	150,381	150,381
25	Expenses	13,435	13,615	13,615	13,615
	175 - Planning Board				
26	Salaries	136,400	137,868	137,868	137,868
27	Expenses	11,105	9,950	9,950	9,950
	197 - Facilities Management				
28	Salaries	237,832	238,899	243,086	243,086
29	Expenses	179,750	183,775	183,775	183,775
	Sub-Total: General Govern- ment	3,551,098	3,593,284	3,722,471	3,722,471
	PUBLIC SAFETY				
	210 - Police				
30	Salaries	3,250,643	3,461,718	3,474,968	3,474,968
31	Expenses	423,010	429,612	429,612	429,612
	220 - Fire				
32	Salaries	2,998,119	3,129,434	3,129,434	3,129,434
33	Expenses	366,750	367,700	367,700	367,700

TOWN OF DUXBURY
Operating Budget—Fiscal Year 2021

LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT.	FY 2021 TOWN MGR	FY 2021 FIN COMM
	299 - Regional Dispatch				
34	Salaries	659,847	706,786	706,786	706,786
35	Expenses	33,500	30,000	30,000	30,000
	241 - Municipal Services				
36	Salaries	547,117	558,309	558,309	544,067
37	Expenses	34,200	28,613	28,613	28,613
	295 - Harbor/Coastal Manage- ment				
38	Salaries	243,847	254,750	254,750	254,750
39	Expenses	48,350	52,550	52,550	52,550
	634 – Beach Operations				
40	Salaries	92,500	180,427	156,309	156,309
41	Expenses	24,500	40,200	38,800	38,800
	Sub-Total: Public Safety	8,722,383	9,240,099	9,227,831	9,213,589
	PUBLIC WORKS				
	192 - Central Building Services				
42	Salaries	64,603	67,658	54,408	54,408
43	Expenses	154,925	160,675	160,675	160,675
	194 - Tarkiln Community Center				
44	Expenses	8,250	7,250	7,250	7,250
	292 - Animal Control				
45	Salaries	85,742	85,742	85,742	85,742
46	Expenses	7,450	7,550	7,550	7,550
	294 - Lands & Natural Resources				
47	Salaries	490,814	499,870	499,870	446,618
48	Expenses	54,200	47,200	47,200	47,200
	418 - Central Fuel Depot				
49	Expenses	244,484	237,500	237,500	237,500

TOWN OF DUXBURY
Operating Budget—Fiscal Year 2021

LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT.	FY 2021 TOWN MGR	FY 2021 FIN COMM
	419 - DPW Administration				
50	Salaries	333,288	303,023	297,488	297,488
51	Expenses	72,200	71,700	71,700	71,700
	421 - Vehicle Maintenance				
52	Salaries	172,917	180,740	180,740	180,740
53	Expenses	172,000	183,500	183,500	183,500
	422 - Highway/Road Maintenance				
54	Salaries	494,884	513,566	513,566	513,566
55	Expenses	87,000	89,700	89,700	89,700
	423 - Snow and Ice				
56	Salaries	75,000	63,750	63,750	63,750
57	Expenses	125,000	138,600	138,600	138,600
	424 - Street Lights				
58	Expenses	45,000	45,000	45,000	45,000
	431 - Transfer Station				
59	Salaries	227,809	245,038	245,038	245,038
60	Expenses	701,400	911,800	911,800	911,800
	440 - Sewer				
61	Salaries	16,611	16,613	16,613	17,018
62	Expenses	244,200	247,100	247,100	245,100
	491 - Cemetery				
63	Salaries	419,265	428,754	428,754	428,754
64	Expenses	215,144	207,200	207,200	207,200
	Sub-Total: DPW	4,515,088	4,757,934	4,739,149	4,685,897
	HUMAN SERVICES				
	541 - Council on Aging				
65	Salaries	462,591	464,351	464,351	451,389
66	Expenses	177,230	180,855	180,855	140,470
	543 - Veterans Services				
67	Salaries	44,369	44,369	44,369	44,369
68	Expenses	99,375	99,400	99,400	99,400

TOWN OF DUXBURY
Operating Budget—Fiscal Year 2021

LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT.	FY 2021 TOWN MGR	FY 2021 FIN COMM
	840 - Ply. Cty. Coop. Ext.				
69	Expenses	500	500	500	500
	Sub-Total: Human Services	784,065	789,475	789,475	736,128
	LIBRARY & RECREATION				
	610 - Library				
70	Salaries	1,002,316	1,033,740	1,033,740	949,013
71	Expenses	369,887	359,230	359,230	343,047
	630 - Recreation				
72	Salaries	243,276	237,696	237,696	228,765
73	Expenses	12,120	12,120	12,120	12,120
	631 - Percy Walker Pool				
74	Salaries	196,649	194,401	194,401	119,460
75	Expenses	145,840	146,238	146,238	131,538
	633 - Beach Life Guards				
76	Salaries	33,480	34,440	34,440	34,440
77	Expenses	2,693	2,473	2,473	2,473
	632 - North Hill Golf Course				
78	Expenses	1,500	1,500	1,500	1,500
	Sub-Total: Library & Recreation	2,007,761	2,021,838	2,021,838	1,822,356
	EMPLOYEE BENEFITS				
81	916 – Medicare	625,000	662,350	661,350	661,350
82	915 - Life Insurance	12,000	12,000	12,000	12,000
83	914 - Employee & Retiree Health Insurance	8,543,417	9,054,689	8,929,689	8,629,689
84	911 - Contributory Pensions	3,688,798	3,979,033	4,177,733	4,177,733
85	909 - Non-Contributory Pensions	20,000	20,000	20,000	20,000

TOWN OF DUXBURY Operating Budget—Fiscal Year 2021					
LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT.	FY 2021 TOWN MGR	FY 2021 FIN COMM
86	945 - Workers Compensation	350,514	314,464	314,464	314,464
	Sub-Total: Employee Benefits	13,239,729	14,042,536	14,115,236	13,815,236
	OTHER SHARED COSTS				
87	945 - Fire, Liability, Insurance	532,218	552,423	552,423	552,423
88	132 - Reserve Fund	149,015	157,920	157,920	157,920
	Sub-Total: Liability Insurance/ Reserve Fund	681,233	710,343	710,343	710,343
	DEBT SERVICE TOWN & SCHOOL				
89	710 - Principal Payments	5,940,690	6,166,908	6,166,908	6,166,908
90	751 - Interest on Bonded Debt	2,556,337	2,321,876	2,321,876	2,321,876
91	752 - Interest on Temporary Notes	10,000	20,325	20,325	7,480
92	753 - Bond Expense	10,000	10,000	10,000	10,000
	Sub-Total: Debt Service	8,517,027	8,519,109	8,519,109	8,506,264

Motion carried.

ARTICLE 5 - MOTION 3 - SUBJECT: SCHOOL OPERATING BUDGET – Moved and seconded that the Town appropriate the sum of **\$37,498,353.00** as the General Fund School Operating Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$36,775,394.00**; transfer the sum of **\$272,959.00** from Free Cash and **\$450,000.00** from the Stabilization Fund, to be expended under the direction of the School Committee.

TOWN OF DUXBURY Operating Budget—Fiscal Year 2021					
LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT.	FY 2021 TOWN MGR	FY 2021 FIN COMM
	SCHOOLS				
	300 - Duxbury Schools - Operating Budget				
79	Salaries	29,739,989	30,707,093	30,707,093	30,724,353
80	Expenses	7,196,958	7,142,907	7,142,907	6,774,000
	Sub-Total: School Direct Costs	36,936,947	37,850,000	37,850,000	37,498,353

Motion carried.

Article 5 – MOTION 4 - SUBJECT: OPERATING BUDGET – TOTAL BUDGET SUMMARY ALL MOTIONS – Moved and seconded that the Town vote to appropriate the sum of **\$80,710,637.00** as the operating budget of the Town for the fiscal year beginning July 1, 2020, exclusive of the Water Department and Water Department Debt Service, for the purposes and in the amounts specified in the Motions previously voted under this Article 5 and to meet this appropriation, raise and appropriate the sum of **\$80,352,490.00** and transfer the sum of **\$1,342,962.00** in accordance with the transfers voted in Motions previously voted under this Article 5.

Article 5 Motions Summary				
Motion	Description	Raise	Transfers	Total Appropriation
Motion 1	General Fund	41,387,894	1,824,390	43,212,284
Motion 2	School Budget	36,775,394	722,959	37,498,353
	Total	78,163,288	2,547,349	80,710,637

Motion carried

ARTICLE 5 - MOTION 5 - SUBJECT: WATER ENTERPRISE FUND – Moved and seconded that the Town appropriate the sum of **\$2,598,268.00** from Water Enterprise Fund revenue for the purposes and in the amounts specified below, and further that **\$121,372.00** be raised from Water Enterprise Fund revenue to fund indirect costs associated with the Water Enterprise Fund appropriated in the General Fund as identified in Article 5, Motion 1, to be expended under the direction of the Town Manager.

TOWN OF DUXBURY Operating Budget—Fiscal Year 2021					
LINE #	DEPARTMENT	FY 2020 BUDGET	FY 2021 DEPT.	FY 2021 TOWN MGR	FY 2021 FIN COMM
	OPERATING BUDGET - WATER				
	450 - Water				
93	Salaries	795,606	838,382	838,382	838,382
94	Expenses	1,198,650	1,215,392	1,215,392	1,215,392
	Sub-Total: Water Operations	1,994,256	2,053,774	2,053,774	2,053,774
	DEBT SERVICE WATER				
95	710 - Principal Payments	473,982	415,664	415,664	415,664
96	751 - Interest on Bonded Debt	98,654	93,830	93,830	93,830
97	752 - Interest on Temporary Notes	10,000	25,000	25,000	25,000
98	753 - Bond Expense	10,000	10,000	10,000	10,000
	Sub-Total: Water Debt	592,636	544,494	544,494	544,494
	Total Water Enterprise Fund	2,586,892	2,598,268	2,598,268	2,598,268

Motion carried.

ARTICLE 6 - MOTION 1 - SUBJECT: GENERAL GOVT CAPITAL BUDGET – Moved and seconded that the Town appropriate the sum of **\$573,214.00** as the General Government Capital Budget of the Town, for the purposes and in the amounts specified as follows, and to meet said appropriation, transfer **\$573,214.00**, of which **\$540,373.00** shall come from Free Cash, and **\$32,841.00**, shall come from Waterways Improvement Receipts Fund, to be expended under the direction of the Town Manager.

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2021 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	GENERAL GOVERNMENT				
	Selectmen/Town Manager				
1	Engineering & Design Permitting Beach	8,750	8,750	8,750	8,750
	Finance				
2	Records Management System (Phase II)	25,000	25,000	21,244	21,244

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2021 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	Conservation				
3	Replace Pick-up Truck	26,000	26,000	26,000	26,000
	Facilities Management				
4	Chandler HVAC Modernization	-	-	-	-
5	Pool-Safety Rooftop Platform	30,000	30,000	-	80,000
	GENERAL GOVERNMENT TOTAL	89,750	89,750	55,994	135,994
	PUBLIC SAFETY				
	Police Department				
6	Digital Radio Communication <i>(total \$380,620 –</i>	-	-	-	-
7	Special Services Vehicle	49,285	49,285	49,285	-
8	Beach Vehicle	47,513	47,513	-	-
	Fire Department				
9	Replace LP15 EKG/Defibrillator	31,000	31,000	31,000	31,000
	Harbormaster Department				
10	Replace 135 H.P. Engine Marine Unit 5	10,517	10,517	-	-
11	Replace Marine Unit 3 and Trailer	18,341	18,341	18,341	18,341
12	Replace Town Float	14,500	14,500	14,500	14,500
	PUBLIC SAFETY TOTAL	171,156	171,156	143,126	63,841
	PUBLIC WORKS				
	Lands and Natural Resources				
13	Aquacide Weed Control Machine	17,715	17,715	17,715	-
14	Replace Truck # 21	151,961	151,961	151,961	151,961
15	Replace Toro Mower	115,269	115,269	115,269	-
16	Replace Truck # 23	279,756	279,756	-	-
	Fuel Depot				
17	Install Roof Canopy	66,975	66,975	66,975	-

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2021 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	Vehicle Maintenance				
18	Tire Changer & Balancer	30,157	30,157	30,157	30,157
	Crematory/Cemetery				
19	Replace Truck #71 - 1 Ton Dump	63,261	63,261	63,261	63,261
20	Replace 2009 Utility Cart	20,320	20,320	-	-
	PUBLIC WORKS TOTAL	745,414	745,414	445,338	245,379
	CULTURE & RECREATION				
	Recreation				
21	Rehab Wadsworth Tennis Courts	18,000	-	18,000	18,000
22	Convert Alden Tennis Courts to Basketball	15,000	15,000	15,000	-
	Percy Walker Pool				
23	Replace Pool Water and Acid Wash	110,000	110,000	110,000	110,000
	CULTURE & RECREATION TOTAL	143,000	125,000	143,000	128,000
	GENERAL FUND TOTAL	1,149,320	1,131,320	787,458	573,214

Motion carried.

ARTICLE 6 - MOTION 2 - SUBJECT: SCHOOL CAPITAL BUDGET – Moved and seconded that the Town appropriate the sum of **\$198,512.00** as the School Capital Budget for the purposes and in the amounts specified below, and to meet said appropriation, transfer **\$198,512.00** from Free Cash, to be expended under the direction of the School Committee.

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2021 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	DUXBURY SCHOOLS				
24	Acoustic Performance Shell	16,434	16,434	-	-
25	Chandler Library - Carpet Replacement	17,000	17,000	17,000	17,000
26	Musical Instrument Replacement	17,600	17,600	17,600	17,600

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2021 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
27	Replace Kubota	20,000	20,000	20,000	20,000
28	Replace and Extend Fencing	30,000	30,000	*25,000	25,000
29	District Wide Furniture Replacement	40,306	40,306	40,306	40,306
30	Network Infrastructure Improvements	78,606	78,606	78,606	78,606
31	Turf Field Replacement	100,000	100,000	100,000	-
	SCHOOL DEPARTMENT TOTALS	319,946	319,946	298,512	198,512

**Fiscal Advisory re-voted*

Motion carried.

ARTICLE 6 - MOTION 3 2/3 Vote Required - SUBJECT: GENERAL GOVERNMENT CAPITAL BUDGET (INCLUDES BORROWING) – Moved and seconded that the Town appropriate the sum of **\$380,620.00** as the General Government Capital Budget for the purposes and in the amounts specified below for Digital Radio Communication, and to meet said appropriation, transfer **\$80,620** from Free Cash, and borrow the sum of **\$300,000.00**, to be expended under the direction of the Town Manager; and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sums pursuant to G.L. c. 44, §§ 7 or 8 or any other enabling authority, and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, § 20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

Article 6 - Capital Budget							
Line #	Project Requests	Fiscal 2021 Request	Town Manager Rec.	Fiscal Advisory Rec.	Finance Committee Rec.	Free Cash	Borrowed Amount
	GENERAL GOVERNMENT						
	PUBLIC SAFETY						
6	Digital Radio Communication	380,620	380,620	380,620	380,620	80,620	300,000
	Totals					80,620	300,000

Motion carried by requisite 2/3 vote as declared by the Moderator

ARTICLE 6 - MOTION 4 - SUBJECT: WATER ENTERPRISE FUND CAPITAL BUDGET – Moved and seconded that the Town appropriate the sum of **\$146,161.00** as the Water Enterprise Fund Capital Budget, for the purposes and in the amounts specified below, and to meet said appropriation, transfer the sum of **\$146,161.00** from Water Enterprise Fund Retained Earnings, to be expended under the direction of the Town Manager.

Line #	Project Requests	Fiscal 2021 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	WATER ENTERPRISE FUND				
32	Water Main Rehabilitation	150,000	0	0	0
33	Replace 3/4 Ton Utility Truck	50,040	50,040	50,040	50,040
34	Replace Truck #3	96,121	96,121	-	96,121
	WATER ENTERPRISE FUND	296,161	146,161	50,040	146,161

Motion carried.

Article 6 Motions Summary

<u>Motions</u>	<u>Description</u>	<u>Free Cash</u>	<u>Transfers</u>	<u>Borrow</u>	<u>Total Appropriation</u>
Motion 1	General Government	540,373	32,841	0	573,214
Motion 2	School	198,512	0	0	198,512
Motion 3	General Government & Borrowing	80,620	0	300,000	380,620
Motion 4	Water Enterprise	0	146,161	0	146,161
Totals		819,505	179,002	300,000	1,298,507

At 11:55, the moderator declared a recess. At 12:19, the Annual Town Meeting came to order and recessed to the Special Town Meeting (Temple Street Property) originally called for Monday, March 16, 2020 at 7:05pm until the Special Town Meeting was adjourned sine die at 1:30pm.

The Annual Town Meeting reconvened at 1:41pm.

ARTICLE 7 – MOTION 1 - SUBJECT: SMALL EQUIPMENT AND MINOR SERVICES – Moved and seconded that the Town appropriate the sum of **\$71,115.00** as the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$47,906.00**; transfer the sum of **\$13,749.00** from Other Available Funds (*from the balance of 3/11/17 Article #7- for Purchase of (2) IV Infusion Pumps*); and to transfer the sum of **\$9,460.00** from the Waterways Improvement Fund, to be expended under the direction of the Town Manager.

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2021 Request	Town Manager Recommendation	Finance Committee Recommendation
	BOS / Town Hall			
1	Irrigation System	\$10,710	\$10,710	-
	Police Department			
2	2020 Kawasaki UTV	\$13,575	\$13,575	-
3	Speed Monitor Trailer	\$10,383	\$10,383	\$10,383
	Fire Department			
4	Lucas CPR Device	\$15,422	\$15,422	\$15,422
5	Repair/Refurbish Ladder 1	\$15,000	\$15,000	\$15,000
	Harbormaster			
6	Aids to Navigation Buoys	\$9,460	\$9,460	\$9,460
7	Office Chairs	\$1,080	\$1,080	-
	DPW - Highway			
10	Engine Diagnostics Scanner	\$7,474	\$7,474	\$7,474
	Cemetery			
11	Grave Trench Shoring	\$3,876	\$3,876	\$3,876
	Library			
12	Reupholster Sofas	\$4,415	\$4,415	-
	Recreation			
13	Lifeguard Chair/Tower	\$2,500	\$2,500	\$2,500
	North Hill Golf Course			
14	Replace Privacy Fence	\$7,500	\$7,500	-
	GENERAL FUND TOTAL			64,115

Motion carried.

ARTICLE 7 – MOTION 2 - SUBJECT: SMALL EQUIPMENT AND MINOR SERVICES – Moved and seconded that the Town appropriate the sum of **\$7,000.00** as the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$7,000.00**, to be expended under the direction of the School Committee.

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Finance Committee Recommendation
	DUXBURY SCHOOLS			
8	Carpet Replacement	\$7,000	\$7,000	\$7,000
9	Replace Storage Shed - Athletics	\$5,000	\$5,000	-
	SCHOOL DEPARTMENT TOTAL	\$12,000	\$12,000	\$7,000

Motion carried.

ARTICLE 8 - SUBJECT: UNION CONTRACTS – Moved and seconded to indefinitely postpone this article.

Motion carried.

ARTICLE 9 - SUBJECT: ELECTRONIC BALLOTING – Moved and seconded that the Town raise and appropriate the sum of **\$35,000.00** to fund the cost of operating electronic balloting at Town Meetings.

Motion carried.

ARTICLE 10 - SUBJECT: DUXBURY BEACH LEASE - 2/3 Vote Required – Moved and seconded that the Town raise and appropriate the sum of **\$850,000.00** to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc., south of a line running approximately east to west along the northerly edge of the northerly parking area, at the east end of the Powder Point Bridge (subject to an area of land excluded at High Pines used by the Duxbury Beach Reservation) and to authorize the Board of Selectmen, or its designee, to execute a lease on the behalf of the Town, for the period beginning July 1, 2020 and ending June 30, 2021 on such terms and conditions the Board of Selectmen deems in the best interests of the Town.

Motion carried by requisite 2/3 vote as called by the Moderator.

AUGUST 1, 2020 - ANNUAL TOWN MEETING [IP] CONSENT AGENDA (Beginning with Article 11 – Several Articles to be Indefinitely Postponed)

Warrant Articles on a Consent Agenda are exceptions to the general process of Town Meeting. Before the Moderator asked for a motion under Article 11, it was this Moderator's impression that Town Meeting may be able to expedite the consideration of Articles 11, 12, 17, 19-26, 29-31, 40 and 41. The intention is to Indefinitely Postpone these articles until a Fall Special Town Meeting, the date of which is still to be determined. Therefore, the Moderator asked the meeting whether it would like to take all such articles together, without debate, as a "Consent Agenda".

The Moderator will read each of the Consent Agenda articles, and if there is any objection, that particular article will be removed from the consent agenda and restore to its original place in the Warrant. The remaining articles will be discussed individually, but voted on pursuant to one motion without debate.

CONSENT AGENDA MOTION- Moved and seconded that the Town take Articles 11, 12, 17, 19-26, 29-31, 40 and 41 out of order and that they be passed by consent without debate in accordance with the Motions published in the Consent Agenda provided; however, that if any voter, prior to the taking of the vote, requests the right to discuss a specific article, then said article shall be removed from this motion and acted upon in the ordinary course of business. These Articles, as follows, may be approved with a single majority vote. **Motion carried.**

ARTICLE 11 - Fourth of July Appropriation – Moved and seconded to Indefinitely Postpone this Article

ARTICLE 12 - Pilgrim Decommissioning – Safer Spent Fuel Storage – Moved and seconded to Indefinitely Postpone this Article

ARTICLE 17 - Seawall Matching Grant Funds – Moved and seconded to Indefinitely Postpone this Article

ARTICLE 19 - Engineering Design Exit 10 / Tremont Street – Moved and seconded to Indefinitely Postpone this Article

ARTICLE 20 - Proposed Lease Between the Town of Duxbury and Alden Kindred of America, Inc. – Moved and seconded to Indefinitely Postpone this Article

ARTICLE 21 - Citizens' Petition - Replacement of Four (4) Angled Parking Spaces in Halls Corner Between 1 Washington Street and 5 Standish Street with One (1) Handicapped Van-Accessible Parallel Parking Space – Moved and seconded to Indefinitely Postpone this Article

ARTICLE 22 - Citizens' Petition – Amend Zoning By-Laws - Article 905 Plot Plan Accompanying Application, Section 905.2 – Moved and seconded to Indefinitely Postpone this Article.

ARTICLE 23 - Amend Zoning By-Laws – Flood Hazard Areas Overlay District – Moved and seconded to Indefinitely Postpone this Article.

ARTICLE 24 - Amend Zoning Bylaws – Establishment of Districts – Moved and seconded to Indefinitely Postpone this Article

ARTICLE 25 - Amend Zoning By-Laws – Move Uses to Use Table – Moved and seconded to Indefinitely Postpone this Article.

ARTICLE 26 - Amend Zoning Bylaws–Administrative Cleanup and Current Zoning Maps – Moved and seconded to Indefinitely Postpone this Article.

ARTICLE 29 - Amend General By-Laws – Proposed New Local Historic Districts – Moved and seconded to Indefinitely Postpone this Article.

ARTICLE 30 - Transfer of Town-Owned Land to the Duxbury Affordable Housing Trust – Lincoln Street – Moved and seconded to Indefinitely Postpone this Article.

ARTICLE 31 - Citizens' Petition – Amend General By-Laws – Adding a New By-Law Provision - 7.26 Storage of Property At Shipyard Lane – Moved and seconded to Indefinitely Postpone this Article

ARTICLE 40 - Citizens' Petition – CPA Surcharge – Moved and seconded to Indefinitely Postpone this Article.

ARTICLE 41 - Appropriate Funds for Town Pathways – Moved and seconded to Indefinitely Postpone this Article.

Motion carried to Indefinitely Postpone the Articles listed in the Consent Agenda.

Article 11 - Subject – Fourth of July Appropriation (see IP Consent Agenda)

Article 12 – Subject – Pilgrim Decommission – Safer Spent Fuel Storage (see IP Consent Agenda)

ARTICLE 13 - SUBJECT: GENERAL BY-LAW AMENDMENT – TOWN MEETING WARRANTS PUBLISHING – Moved and seconded that the Town vote to amend the General By-Laws, Chapter 2 – Town Meeting, Section 2.3.1., by deleting the language shown in strikethrough text and inserting the underlined text as set forth below:

The Board of Selectmen shall be responsible for preparing all town meeting warrants. Warrants for all town meetings shall be served by posting an attested copy thereof in each precinct **and on the Town's official website**, at least seven (7) days before the Annual Town Meeting and fourteen (14) days before a Special Town Meeting. ~~In addition to posting copies of the warrant for any Special Town Meeting, a copy of the warrant shall be published in one Plymouth County newspaper with a regular circulation in the Town of Duxbury at least fourteen (14) days before the time of holding said Special Town Meeting.~~ The warrant for the Annual Town Meeting shall be closed no later than 45 days preceding the date of such meeting. No Annual or Special Town Meeting shall be dissolved until all of the articles contained in the warrant for such meeting shall have been acted upon thereat.

Motion carried.

ARTICLE 14 - SUBJECT: FUNDING FOR IMPLEMENTATION OF RECOMMENDATIONS OF I.T. STUDY – Moved and seconded that the Town appropriate the sum of **\$217,875.00** for the purpose of funding the recommendations set forth below from the Town-wide Information Technology Master Plan, dated October 2019, prepared by Blum, Shapiro & Company, P.C., and to meet said appropriation, transfer the sum of **\$217,875.00** from Free Cash, to be expended under the direction of the Town Manager.

Duxbury IT Strategy Steering Committee	
<i>FY 2021 Budget Recommendations</i>	
Recommendation	Amount
Upgrade Windows 7 (Town Only)	\$ 15,875
Office 365 Implementation (Town Only)	\$ 45,000
Backup and Disaster Recovery Plan/Strategy (Town Only)	\$157,000
Total	\$217,875

Motion carried.

ARTICLE 15 - SUBJECT: PROPOSAL TO PETITION THE LEGISLATURE TO ALLOW THE TOWN OF DUXBURY TO ESTABLISH AN ENTERPRISE FUND FOR THE OPERATION OF THE “REGIONAL OLD COLONY COMMUNICATIONS CENTER” (ROCCC) – Moved and seconded that the Town vote to authorize the Board of Selectmen to petition the state legislature for a home rule petition authorizing the Town of Duxbury to establish an Enterprise Fund for the operation of the Regional Old Colony Communications Center (the “ROCCC”), provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

Motion carried.

ARTICLE 16 - SUBJECT: COMPENSATION AND CLASSIFICATION STUDY - Moved and seconded that the Town vote to appropriate the sum of **\$56,250.00** for the purpose of undertaking a Compensation and Classification study, and to meet said appropriation, raise and appropriate the sum of **\$56,250.00**, to be expended under the direction of the Town Manager.
Motion carried.

ARTICLE 17 – SUBJECT – SEAWALL MATCHING GRANT FUNDS (see IP Consent Agenda)

ARTICLE 18 - SUBJECT: POWDER POINT BRIDGE REPAIRS – Moved and seconded that the Town vote to appropriate the sum of **\$435,000.00** for the purpose of funding emergency repairs to be made to the Powder Point Bridge, including all related expenses, and to meet said appropriation, transfer the sum of **\$435,000.00** from Free Cash, to be expended under the direction of the Town Manager.
Motion carried.

ARTICLE 19 - SUBJECT: ENGINEERING DESIGN EXIT 10 – TREMONT STREET (see IP Consent Agenda)

ARTICLE 20 - SUBJECT: PROPOSED LEASE BETWEEN THE TOWN OF DUXBURY AND ALDEN KINDRED OF AMERICA, INC. (see IP Consent Agenda)

ARTICLE 21 - SUBJECT: CITIZENS' PETITION – REPLACEMENT OF FOUR (4) ANGLED PARKING SPACES IN HALLS CORNER BETWEEN 1 WASHINGTON STREET AND 5 STANDISH STREET WITH ONE (1) HANDICAPPED VAN-ACCESSIBLE PARALLEL PARKING SPACE (see IP Consent Agenda)

ARTICLE 22 - SUBJECT: CITIZENS' PETITION – AMEND ZONING BY-LAWS – ARTICLE 905 PLOT PLAN ACCOMPANYING APPLICATIONS, SECTION 905.2 (see IP Consent Agenda)

ARTICLE 23 - SUBJECT: AMEND ZONING BY-LAWS – FLOOD HAZARD AREAS OVERLAY DISTRICT (see IP Consent Agenda)

ARTICLE 24 - SUBJECT: AMEND ZONING BY-LAWS – ESTABLISHMENT OF DISTRICTS (see IP Consent Agenda)

ARTICLE 25 - SUBJECT: AMEND ZONING BY-LAWS – MOVE USES TO USE TABLE (see IP Consent Agenda)

ARTICLE 26 - SUBJECT: AMEND ZONING BY-LAWS – ADMINISTRATIVE CLEANUP AND CURRENT ZONING MAPS (see IP Consent Agenda)

ARTICLE 27 - SUBJECT: AMEND GENERAL BY-LAWS - ADD STORMWATER AND ILLICIT DISCHARGE BY-LAWS – Moved and seconded that the Town vote to amend the Duxbury General By-laws by inserting a new Chapter 7.26, Stormwater, and a new Chapter 7.27, Illicit Discharges, as follows, and as amended, and further to authorize the Town Clerk to make non-substantive numbering and formatting changes to this Bylaw in order to make numbering conform to the numbering format on the General Bylaws:

Chapter 7.26 STORMWATER

1. Authority

This By-law is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the Regulations of the federal Clean Water Act found at 40 CFR 122.34.

2. Purpose

The purpose of this By-law is to reduce flooding, protect water quality, increase groundwater recharge, reduce erosion and sedimentation, promote environmentally sensitive site design practices such as Low Impact Development that protect vegetation and enhance Town character, ensure long-term maintenance of stormwater controls and meet or exceed federal requirements under Phase II of the National Pollutant Discharge Elimination System (consistent with the Town's Municipal Separate Storm Sewers (MS4) permit).

3. Definitions

ALTERATION OF DRAINAGE CHARACTERISTICS: Any activity on an area of land that changes the water quality, force, direction, timing or location of runoff flowing from the area. Such changes include change from distributed runoff to confined, discrete discharge, change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, or structural improvement that helps to reduce the rate or volume of stormwater runoff or improve its water quality.

DEVELOPMENT: Any construction or land disturbance on vacant land that is currently in a natural state and has not been disturbed.

DISTURB: To cause a change in the position, location, or arrangement of soil, sand rock, gravel or similar earth material, remove the vegetative surface cover on all or a portion of a site or make any other change which would alter drainage characteristics as per the definition above.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

EROSION AND SEDIMENTATION CONTROL PLAN: A document containing a narrative, drawings and details developed by a qualified professional engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation resulting from pre-construction and construction related land disturbance activities.

GRADING: Changing the level or shape of all or a portion of the ground surface of a site.

IMPERVIOUS: Preventing water from infiltrating the underlying soil. Impervious surfaces include paved surfaces (parking lots, sidewalks, driveways,) walkways and patios of a continuous hardened surface, rooftops, swimming pools, patios, and paved, gravel and compacted dirt surfaced roads.

OPERATION AND MAINTENANCE PLAN: A plan that shows or establishes the physical, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed, including during pre- and post-construction activities.

PERMITTING AUTHORITY: For the purposes of this by-law, the permitting authority shall mean either the Building Commissioner, Board of Health, Zoning Board of Appeals, Planning Board or Conservation Commission, or the Town Planner, Building Inspector, Health Agent or Conservation and Natural Resource Officer as further described in 5.A below.

PRE-CONSTRUCTION: All activity undertaken in preparation for construction.

POST CONSTRUCTION: All activity undertaken after a Certificate of Completion is issued.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface or increase the impervious area on previously developed sites.

RUNOFF: Rainfall, snowmelt, or irrigation water flowing over the ground surface.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of sediment.

SITE: Any lot or parcel of land or area of property.

SLOPE: The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

STABILIZATION: The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or reduce erosion.

STOP WORK ORDER: An order issued by the Permitting Authority or its designee which requires that all construction activity on a site be stopped.

STORMWATER MANAGEMENT PLAN: A plan required as part of the application for a Stormwater Management Permit.

STORMWATER: Stormwater runoff, snow melt runoff, and surface water runoff and drainage.

SUBDIVISION: As defined in the Subdivision Control Law of Massachusetts, M.G.L. Chapter 41, Section 81L Definitions.

4. Applicability

A. Regulated Activities. This by-law shall apply to the following activities:

- 1) All development and redevelopment projects that will disturb over 40,000 sq. ft. of land and discharge into the town's municipal stormwater system.
- 2) All development and redevelopment projects that will disturb over 15,000 sq. ft. of land in a Residential zoning district; render 25% or more of an undeveloped lot impervious or increase impervious area of a developed lot by 25% or more, even if that disturbance is conducted over separate phases and/or by separate owners.
- 3) All development and redevelopment projects that will disturb over 1,000 sq. ft. of land on undisturbed or natural slopes greater than 25%, even if that alteration is conducted over separate phases and/or by separate owners.
- 4) Construction of a new drainage system or alteration of a drainage system serving a drainage area of more than 15,000 sq. ft. of land.
- 5) Any development or redevelopment involving "land uses with higher potential pollutant loads," as those terms are defined in the Massachusetts Stormwater Management Policy. Land uses with higher potential pollutant loads include auto salvage yards, auto fueling facilities (gas stations), fleet storage yards, high-intensity commercial parking lots, road salt storage areas, commercial nurseries, outdoor storage and loading areas of hazardous substances, and marinas.

B. Exempt Activities. The following activities shall be exempt from this by-law:

- 1) Construction on an individual lot within a subdivision that has previously been issued a stormwater permit, or was approved under the Subdivision Rules and Regulations in effect prior to the effective date of this Bylaw;
- 2) Construction on a lot shown on an approved Site Plan where the proposed stormwater management system and Operation & Maintenance Plan were reviewed by the Town's consulting engineer and approved by the Building Department, or Permitting Authority.
- 3) Construction on any lot that has previously been issued a stormwater permit, so long as that construction substantially conforms to the grading, the limit of work, impervious area and drainage characteristics shown on an approved plan. Any plan changes that would have the effect of altering drainage characteristics must be on file with the Permitting Authority prior to construction commencing. The Permitting Authority may require that the applicant obtain an engineer's certification that drainage characteristics will not be altered by proposed changes to a plan.
- 4) Landscaping for a single-family home that involves the addition or removal of fewer than 100 cubic yards of soil material or alteration of less than two feet of elevation with maintenance of existing drainage characteristics.
- 5) Repair and replacement of existing roofs.
- 6) Construction of walls and fencing that will not alter existing drainage characteristics.
- 7) Use, maintenance, and improvement of agricultural land.
- 8) Construction of utilities, other than drainage, that will not alter existing terrain or drainage characteristics, including repairs to existing septic systems when required by the Board of Health.
- 9) Emergency repairs to any existing stormwater management facility.
- 10) Routine maintenance and improvement of town-owned public ways not resulting in an increase in impervious area.

5. Administration.

A. This by-law shall be administered by the Building Department, unless the proposed work is under the jurisdiction of another permitting authority as follows: as permitted by the Planning Board on a project required to undergo stormwater review under the Subdivision Rules and Regulations or as required or Administrative Site Plan Review or when a project will disturb an area greater than 30,000 sq. ft., unless subject to the jurisdiction of another permitting authority as described herein; Conservation Commission (in practice, the Conservation Commission's jurisdiction will mostly include single-family dwellings falling under the jurisdiction of the Wetland Protection Act), and similarly for the Zoning Board of Appeals or Board of Health through a regular permitting process consistent with the authorities of said boards and commissions. Where more than one board or commission has jurisdiction, the respective Department Heads shall determine which body shall administer this by-law.

B. The Planning Board, Board of Health, Conservation Commission, Zoning Board of Appeals and Building Department may adopt and amend Stormwater Regulations related to the content of permit applications and the performance standards for development activities, as described in Section 6 below. Failure to promulgate such Regulations shall not have the effect of suspending or invalidating this by-law.

C. The Permitting Authority, as applicable, their agents or their designee shall review all applications for a Stormwater Permit, issue a Stormwater Permit, conduct necessary inspections and site investigations, monitor and enforce the conditions of the permit, and issue a Certificate of Completion, and shall be responsible for enforcement of this by-law.

D. The Permitting Authority may refer any application for a Stormwater Permit to its consulting engineer for review. Following receipt of a completed permit application, the Permitting Authority shall seek review and comments from the Conservation Commission or Planning Board, Board of Health, Department or Public Works and other Town boards or authorities, as appropriate.

E. The Building Commissioner may issue a Stormwater Permit for projects which do not disturb an area greater than 30,000 sq. ft. This shall be considered an Administrative Stormwater Project Review and shall be issued according to procedures outlined in the Stormwater Regulations, which shall not require a public hearing. Projects which exceed these limits shall be subject to Planning Board review under this By-law as the Permitting Authority unless the project falls under the jurisdiction of another entity as described in 5.A.

F. Construction under a Stormwater Permit shall be authorized upon the date of issuance but in no case more than three years from the date of issuance unless this time period is extended by vote of the Permitting Authority.

6. Adoption of Regulations

A. The Stormwater Regulations shall include separate performance standards for rainwater produced stormwater and land subject to coastal storm flowage. All regulations shall be adopted after a public hearing and public comment period.

B. The public hearing shall be advertised in a newspaper of general local circulation at least seven days prior to the hearing date.

C. Other boards, commissions, and departments with responsibilities that include or are related to stormwater management are encouraged to adopt those Regulations by reference.

7. Submittal Requirements. Submittal requirements for development, site disturbance, and alteration shall include an application form, application fee, and plans as listed below. These may be consolidated into a single site plan. All plans and certifications shall be prepared by a licensed Professional Engineer.

A. Application Fee. Each application must be accompanied by the appropriate application fee pursuant to the Stormwater Regulations. This fee shall be sufficient to cover any expenses connected with the public hearing, where required, and review of the Stormwater Permit application. The Permitting Authority is authorized to retain a licensed Professional Engineer or other professional consultant to advise the Permitting Authority on any or all aspects of the Application.

B. Erosion and Sedimentation Control. All applications must include an Erosion and Sedimentation Control Plan to show proposed methods for properly stabilizing the site before construction begins. This plan shall show the Best Management Practices (BMP's) that will be used during construction to minimize erosion of the soil, sedimentation of stormwater and

flow of stormwater onto neighboring properties, roads or drainage systems. These BMPs should include both stabilization practices such as: seeding, mulching, preserving trees and vegetative buffer strips, contouring and structural practices such as: earth dikes, silt socks, silt fences, stabilized construction entrances, drainage swales, sediment traps, check dams, and subsurface or pipe slope drains.

C. Site Plan and Narrative Showing Proposed Stormwater Measures. All applications shall include a Site Plan showing BMP's proposed to manage stormwater after construction. This Plan shall contain sufficient information to evaluate the environmental impact, effectiveness, and acceptability of the measures-for reducing adverse impacts from stormwater. All plans shall meet the Performance Standards in the Stormwater Regulations. Any easements or deed-restricted areas shall be clearly shown and identified. With the exception of plans for construction of single- and two-family homes, all plans shall be designed to meet the Massachusetts Stormwater Management Standards and DEP Stormwater Management Handbook Volumes I and II, as revised, where these are otherwise applicable. A brief narrative shall be included describing the BMP's with references to their location and function.

D. During Construction Operations and Maintenance Plans. Pre- and Post- Construction Operation and Maintenance Plans (O&M Plans) are required at the time of application for all projects. The required contents of these plans shall be described in the Stormwater Regulations. Pre-Construction O&M Plans shall address maintenance of erosion control and site stabilization measures; operation of equipment during construction and inspections required during construction. Post-Construction Plans shall include methods for maintaining the stormwater management system; protection of vegetation where needed to absorb and take up stormwater; responsibilities of the homeowner and any third parties; and the estimated cost of maintenance. They shall be designed to ensure compliance with this by-law and the Massachusetts Surface Water Quality Standards, 314 CMR 4.00, in all seasons and throughout the life of the stormwater system. The Town shall make the final decision on what maintenance is appropriate in a given situation with consideration for natural features, proximity of site to water bodies and wetlands, extent of impervious surfaces, size of the site, the types of stormwater management structures, and the need for ongoing maintenance activities. The O&M Plans shall remain on file with the Permitting Authority and Building Department as applicable and shall be an ongoing requirement.

8. Performance Standards. Performance standards for site design, erosion control, stormwater management, operation & maintenance guidelines, materials, vegetation, and other aspects of developments shall be described in the Stormwater Regulations with compliance required to the extent practicable in the opinion of the Permitting Authority. Separate performance standards may be adopted for single-family homes, and all other types of development. Performance standards shall reflect all requirements for stormwater in the Water Resource Protection District found in the Zoning By-law for properties in that district. Separate standards shall be adopted for land subject to coastal storm flowage.

A. Performance standards include, but shall not be limited to, the following standards for rainwater-produced stormwater:

1. Peak Discharge Rates (flooding protection and channel protection)
2. Peak Discharge Volume
3. Retention of First 1" of Stormwater for Development and Redevelopment of One or More Acres. For new development or redevelopment of one or more acres, the first inch of runoff from all impervious surface must be retained on the site, unless pollutant removal of first inch of runoff with BMP (equivalent pollutant removal as with a biofilter) is provided. Shutoff and containment is required in the case of discharge near an environmentally sensitive area, i.e. public water.
4. Recharge Volume
5. Pretreatment and Water Quality

6. Erosion Control
7. Vegetation, Site Design, and Site Restoration

B. Performance standards shall also be adopted for coastal storm- associated floodwater, to avoid channelization and minimize the velocity of flood waters:

1. Standards for land subject to coastal storm flowage.

Preservation of the abilities of existing topography, slope, surface area, soil characteristics, erodibility, and permeability of land in the flood plain will tend to allow for the dissipation of storm wave energy, slowing of moving water, and absorption of flood waters. Standards for land subject to coastal storm flowage may include limits on creation of new pavement or other impervious surfaces, or that there shall be no adverse impact from work proposed in Land Subject to Coastal Storm Flowage. Standards may also be adopted for increases in impervious surface, removal of natural vegetation and pervious areas, filling, locating foundations or pavement so as to channelize floodwater, use of solid foundations and fill so as to deflect, reflect or redirect wave energy or channelize floodwater, or dredging or removal of soil materials within the floodplain so as to allow storm waves to break further inland and impact upland or wetland resource areas.

The Permitting Authority may seek the services of a consultant to assess compliance with the adopted standards for rainwater and coastal storm floodwater.

9. Review Process

A. Applicants are strongly encouraged to schedule a pre-application meeting with the Town Planner or Conservation and Natural Resources Officer, as applicable, to review the proposed development plans at the earliest feasible time.

B. The stormwater permit review shall not require a special public hearing, but stormwater issues may be discussed as part of other Public Hearings required for approval of the same project by the Planning Board or Conservation Commission. If no public hearing is required, the Planning Board or Conservation Commission may choose to hold a special public hearing to solicit public comments.

C. After review of the application and comments received from other boards, and following the close of a Public Hearing where a hearing is required, the Permitting Authority shall take one of the following actions:

1. Approve the application and issue a Stormwater Permit if it finds that the proposed plan meets the objectives and requirements of this by-law.
2. Approve the application and issue a Stormwater Permit with conditions, modifications, or restrictions as necessary to ensure protection of water resources or to meet the objectives of this by-law.
3. Disapprove the application and deny a permit if it finds the proposed plan will not protect water resources or fails to meet the objectives of this by-law; or if it finds that the applicant has not submitted information sufficient to make such a determination.

D. Deadline for Action.

For a Stormwater Permit for a single-family home or a residential duplex, the Permitting Authority or its designee shall file its decision with the Town Clerk and the Building Commissioner within thirty (30) days of the receipt of a completed application. For all other development, a decision shall be made prior to approval of a Special Permit or Definitive Plan, if required, or prior to issuance of an Order of Conditions or building permit as applicable.

The review period may be extended by mutual consent of the Permitting Authority and the applicant. Failure to extend the review period or take action on the application before the deadline for action shall be deemed to be approval of such application. Upon certification by the Town Clerk that the allowed time has passed without action the Stormwater Permit shall be issued by the Permitting Authority.

E. Appeals. Decisions under this by-law may be appealed to Superior Court or Land Court.

10. Notification, inspections.

Submittal of the stormwater permit application is construed to grant the Permitting Authority, its agent, or its designee with permission to enter the site for inspection.

The Permitting Authority may make unscheduled site visits to ensure construction complies with the Operation & Maintenance Plan. If it does not comply, the Permitting Authority shall review whether to pursue remedies for enforcement of the Stormwater Permit as described in Section 12 of this by-law.

11. Submittal of as-built plans. Submittal of as-built plans depicting the construction conditions of the stormwater management system and grading on the site shall be required prior to the issuance of a certificate of occupancy, and in no event later than two years after the completion of construction, and shall demonstrate substantial conformance with the stormwater system design and performance standards of the approved plans. Specifications for these as-built plans are outlined in the Stormwater Regulations.
12. Surety. The Permitting Authority may require the posting of a surety bond until work is completed and satisfactorily inspected, or to ensure maintenance of the system.
13. Any easements or deed-restricted areas shown and identified on the approved plans shall be recorded at the Plymouth County Registry of Deeds or Land Court prior to a Certificate of Completion or Occupancy.
14. Enforcement. The Permitting Authority shall enforce this by-law, its regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations, including remedies available under non-criminal disposition. Mechanisms and procedures for enforcement may be further detailed in Regulations adopted by the Permitting Authority pursuant to this by-law.

A. Orders.

1. The Permitting Authority may issue a written order to enforce the provisions of this Section or the regulations thereunder, which may include:

- a. A requirement to cease and desist the construction activity until there is compliance with the provisions of the Stormwater Permit;
- b. Maintenance, installation or performance of additional erosion and sediment control measures;

- c. Monitoring, analyses, and reporting;
- d. Remediation of erosion and sedimentation resulting directly or indirectly from land-disturbing activity.

2. If the enforcing body determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed. This deadline shall be no more than twelve months from the date of the violation.

B. Any person that violates any provision of this Section may be punished, under M.G.L. c. 40, §21D as a non-criminal offense, by fines of:

- 1. First offense: \$100
- 2. Second offense: \$200
- 3. Each additional offense: \$300

Each day on which any violation or offense exists shall be deemed a separate offense. No new permits shall be issued to an applicant if any permit fines are outstanding.

C. Remedies Not Exclusive. The remedies listed in this Section are not exclusive of any other remedies available under any applicable federal, state, or local law.

15. Severability. If any provision, paragraph, sentence, or clause of this by-law shall be held invalid for any reason, all other provisions shall continue in full force and effect.

Chapter 7.27 ILLICIT DISCHARGE BY-LAW

Section 1 Purpose

A. Increased volumes of stormwater and contaminated stormwater runoff are major causes of:

- 1. impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater;
- 2. contamination of drinking water supplies;
- 3. alteration or destruction of aquatic and wildlife habitat; and
- 4. flooding.

Regulation of illicit connections and discharges to the municipal storm drain system is necessary for the protection of water bodies and groundwater resources within the Town of Duxbury and to safeguard the public health, safety, and welfare and the natural resources of the Town.

B. The objectives of this by-law are:

- 1. To prevent pollutants from entering the Town of Duxbury's municipal storm drain system;
- 2. To prohibit illicit connections and unauthorized discharges to the municipal storm drain system;
- 3. To require the removal of all such illicit connections;
- 4. To comply with state and federal statutes and regulations relating to stormwater discharges; and
- 5. To establish the legal authority to ensure compliance with the provisions of this By-law through inspection, monitoring, and enforcement.

Section 2 Definitions

For the purposes of this By-law, the following shall mean:

Clean Water Act: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended

Discharge of Pollutants: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

Groundwater: Water beneath the surface of the ground including confined or unconfined aquifers.

Illicit Connection: A surface or subsurface drain or means of conveyance, which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this by-law.

Illicit Discharge: Direct or indirect discharge to the municipal storm drain system that is not composed entirely of stormwater, except as exempted in Section 7. The term does not include a discharge in compliance with an NPDES Storm Water Discharge Permit or a Surface Water Discharge Permit, or resulting from fire-fighting activities exempted pursuant to Section 7, subsection B.1, of this by-law.

Municipal Storm Drain System or Municipal Separate Storm Sewer System (MS4): The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Duxbury.

National Pollutant Discharge Elimination System (NPDES) Storm Water Discharge Permit: A permit issued by United States Environmental Protection Agency or jointly with the State that authorizes the discharge of pollutants to waters of the United States.

Non-Stormwater Discharge: Discharge to the municipal storm drain system not composed entirely of stormwater.

Person: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

Pollutant: Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source that is considered toxic or detrimental to humans or the environment and may be introduced into the municipal storm drain system or into any water watercourse or waters of the Commonwealth.

Process Wastewater: Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.

Stormwater: Stormwater runoff, snow melt runoff, and surface water runoff and drainage

Surface Water Discharge Permit: A permit issued by the Department of Environmental Protection pursuant to 314 CMR 3.00 that authorizes the discharge of pollutants to waters of the Commonwealth of Massachusetts.

Toxic or Hazardous Material or Waste: Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as Toxic or Hazardous under G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

Watercourse: A natural or man-made channel through which water flows, or a stream of water, including a river, brook, stream, underground stream, pond or lake.

Waters of The Commonwealth: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

Wastewater: Any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or waste product.

Section 3 Applicability

This By-law shall apply to flows entering the municipal storm drainage system.

Section 4 Authority

This By-law is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and in accordance with the regulations of the Federal Clean Water Act found at 40 CFR 122.34 and the Phase II ruling from the Environmental Protection Agency found in the December 8, 1999 Federal Register, as amended.

Section 5 Responsibility for Administration

The Duxbury Board of Health shall administer, implement, and enforce this By-law. The Board of Health and its agents may consult with and request assistance from the Department of Public Works, and/or other Town departments for the purpose of administration, implementation, and enforcement of this By-law.

Section 6 Regulations

The Duxbury Board of Health may promulgate rules and regulations to effectuate the purposes of this by-law. Failure by the Duxbury Board of Health to promulgate such rules and regulations shall not have the effect of suspending or invalidating this By-law.

Section 7 Prohibited and Exempt Activities

A. Prohibited Activities

1. **Illicit Discharges** - No person shall dump, discharge, cause, or allow to be discharged any pollutant or non-stormwater discharge into the municipal storm drain system, into a watercourse, or into the waters of the Commonwealth.
2. **Illicit Connections** - No person shall construct, use, allow, maintain, or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation, or custom at the time of connection.

3. Obstruction of Municipal Storm Drain System - No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior written approval from the Duxbury Board of Health.

B. Exemptions

1. Discharge or flow resulting from fire-fighting activities;
2. Discharges from Town of Duxbury snow and ice removal and control operations.+
3. The following non-stormwater discharges or flows are exempt from this By-law, provided that the source is not a significant contributor of a pollutant to the municipal storm drain system:
 - Municipal waterline flushing;
 - Flow from potable water sources;
 - Springs;
 - Natural flow from riparian habitats and wetlands;
 - Diverted stream flow;
 - Rising groundwater;
 - Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater;
 - Discharge from landscape irrigation or lawn watering;
 - Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems), crawl space pumps, or air conditioning condensation;
 - Water from individual residential car washing and temporary fund-raising car wash events;
4. Discharge from dechlorinated swimming pool water (less than one ppm chlorine). provided test data is submitted to the Town substantiating that the water meets the one ppm standard, and the pool is drained in such a way as not to cause a nuisance or public safety issue and complies with all applicable Town By-Laws;
5. Discharge from street sweepers of minor amounts water during operations;
6. Winter roadway and parking lot sanding and salting operations associated with maintaining public safety;
7. Dye testing, provided verbal notification is given to the Duxbury Board of Health prior to the time of the test;
8. Non-stormwater discharge permitted under an NPDES permit or a Surface Water Discharge Permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency or the Massachusetts Department of Environmental Protection, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations;
9. Discharge for which advance written approval is received from the Duxbury Board of Health as necessary to protect the public health, safety, welfare or environment; and
10. Discharge or flow that results from exigent conditions and occurs during a State of Emergency declared by any agency of the federal or state government, or by the Duxbury Town Manager, Board of Selectmen or Board of Health.

Section 8 Emergency Suspension of Storm Drainage System Access

The Duxbury Board of Health may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event any person fails to comply with an emergency suspension order, the Duxbury Board of Health may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

Section 9 Notification of Spills

Notwithstanding other requirements of local, state, or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of or suspects a release of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal drainage system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify Duxbury's Fire and Police Departments and Duxbury Board of Health. In the event of a release of non-hazardous material, the reporting person shall notify the Duxbury Board of Health no later than the next business day. The reporting person shall provide to the Duxbury Board of Health written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or facility operator shall also retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

Section 10 Enforcement

A. Authorized Agent

The Director of Public Health or an authorized agent of the Director of Public Health shall enforce this By-Law, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.

B. Civil Relief

If a person violates the provisions of this By-Law or any regulations, permit, notice, or order issued there-under, the Duxbury Board of Health may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

C. Orders

The Duxbury Board of Health or an authorized agent of the Duxbury Board of Health may issue a written order to enforce the provisions of this By-Law or the regulations there-under, which may include: (a) elimination of illicit connections or discharges to the municipal storm drain system; (b) performance of monitoring, analyses, and reporting; (c) a requirement that unlawful discharges, practices, or operations shall cease and desist; and (d) remediation of contamination in connection therewith.

If the enforcing person determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation shall be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Duxbury may, at its option, undertake such work, and all costs incurred by the Town shall be charged to the violator, to be recouped through all available means, including the placement of liens on the property.

Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Duxbury Board of Health within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Duxbury Board of Health affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in G.L. Ch. 59, § 57 after the thirty-first day at which the costs first become due.

MOTION TO AMEND ARTICLE 27 TO INCLUDE EMERGENCY PROVISIONS - Moved and seconded that the Town amend General Bylaw Article 27 to add the following: to Chapter 7.26 Stormwater, Section 4B Exempt Activities:

11) Public emergency response efforts to remove floodwaters from public ways or for other emergency access deemed necessary for public safety.

and to Chapter 7.27 Illicit Discharge, Section 7B Exemptions:

11) Public emergency response efforts to remove floodwaters from public ways or for other emergency access deemed necessary for public safety.

Motion to Amend Article 27 carried.

Voting main Motion as Amended - Motion carried.

ARTICLE 28 - SUBJECT: AMEND GENERAL BYLAWS – CHAPTER 12 LOCAL HISTORIC DISTRICT – Moved and seconded that the Town vote to amend Chapter 12 of the Duxbury General By-laws, entitled “Local Historic District Bylaw,” with text to be inserted shown in bold underline, for the purpose of making reference to the “Official Local Historic District Maps” in plural form, and in order to remove reference to the Official Historic District Map adopted at 2017 Town Meeting in favor of the individual Local Historic District Maps, as have been adopted by Town Meetings, as follows:

12.2 Definitions

“District” The Local Historic District as established through this by-law consisting of one or more District areas, and as shown on the most current Official Local Historic District Maps of the Town of Duxbury.

“Official Local
Historic District
Maps of the
Town of
Duxbury”

The maps showing the Districts as established through this by-law, and as may be amended from time to time. The delineation of the District boundaries are based on the parcel boundaries in existence and shown thereon at the time of adoption.

12.3 District

The District shall consist of one or more District areas as established through this by-law, and as shown on the Official Local Historic District Maps as may be amended from time to time through this By-law, hereby made part of this General By-laws of the Town of Duxbury Chapter 12 Local Historic Districts;

Motion carried by requisite 2/3 vote.

ARTICLE 29 - SUBJECT: AMEND GENERAL BY-LAWS – PROPOSED NEW LOCAL HISTORIC DISTRICTS – (see IP Consent Agenda)

ARTICLE 30 - SUBJECT: TRANSFER OF TOWN-OWNED LAND TO THE DUXBURY AFFORDABLE HOUSING TRUST – LINCOLN STREET (see IP Consent Agenda)

ARTICLE 31 - SUBJECT: CITIZENS' PETITION – AMEND GENERAL BY-LAWS – ADDING A NEW BY-LAW PROVISION – 7.26 STORAGE OF PROPERTY AT SHIPYARD LANE (see IP Consent Agenda)

AUGUST 1, 2020 - ANNUAL TOWN MEETING CONSENT AGENDA (Beginning with Article 32 - to include all CPC Articles)

Warrant Articles on a Consent Agenda are exceptions to the general process of Town Meeting. Before the Moderator asked for a motion under Article 32, it is this Moderator's impression that Town Meeting may be able to expedite the consideration of all CPC Articles 32 through 39. The intention is to put these articles on the Consent Agenda because they should generate no controversy and can be properly voted without debate. Therefore, the Moderator asked the meeting whether it would like to take all such articles together as a "Consent Agenda".

The Moderator will read each of the Consent Agenda articles, and if there is any objection, that particular article will be removed from the consent agenda and restore to its original place in the Warrant. The remaining articles will be discussed individually, but voted on pursuant to one motion without debate

CONSENT AGENDA MOTION – Moved and seconded that the Town take CPC Articles 32 through 39 to be passed by consent without debate in accordance with the Motions published in the Consent Agenda provided; however, that if any voter, prior to the taking of the vote, requests the right to discuss a specific article, then said article shall be removed from this motion and acted upon in the ordinary course of business. These Articles, as follows, may be approved with a single majority vote.

Motion carried.

ARTICLE 32 - CPC – Operating Fund – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$33,745.00** from the Community Preservation Act Fund FY2021 anticipated revenues for the purpose of meeting the requirements of the Community Preservation Act, in accordance with M.G.L. Chapter 44B, for the administrative expenses and charges for operation of the Community Preservation Committee, all for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021 inclusive.

ARTICLE 33 - CPC – Allocations – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$202,475.00** from the Community Preservation Act Fund FY2021 anticipated revenues for the purpose of meeting the requirements of the Community Preservation Act, M.G.L., Chapter 44B, Section 6, with **\$67,492.00** of said amount reserved for Open Space, **\$67,492.00** of said amount reserved for Community Housing (Affordable), and **\$67,491.00** of said amount reserved for Historic Resources (Preservation).

ARTICLE 34 - CPC - Construction of Ball Field Dugouts at Upper High School and Train Fields – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate a sum of **\$76,000.00** from the Unreserved Undesignated Fund Balance of the Community Preservation Fund for the construction of dugout structures at the Upper High School and Train Field Softball Fields, including all incidental or related expenses.

ARTICLE 35 - CPC - Construction of a Picnic Shelter at Train Field – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate a sum of **\$5,500.00** from the Unreserved Undesignated Fund Balance of the Community Preservation Fund for the construction of a picnic shelter at Train Field, including all incidental or related expenses.

ARTICLE 36 - CPC – Town Clerk Records Preservation – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate a sum of **\$25,000.00** from the Historic Resources Reserve of the Community Preservation Fund to be utilized to pay for the preservation of permanent Town records, to be expended under the direction of the Town Clerk.

ARTICLE 37 - CPC – Provide Funding For Farmland Improvements to the Delorenzo Farm – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate a sum of **\$63,000.00** from the Unreserved Undesignated Fund Balance of the Community Preservation Fund to pay for tree removal, debris removal, and irrigation at the DeLorenzo Farm, acquired by the Town for conservation and passive recreation purposes, including all incidental and related expenses.

ARTICLE 38 - CPC – Housing Trust Transfer – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the unspent balance of **\$318,783.00** of the funds appropriated under Article 26 of the 2008 Annual Town Meeting to the Duxbury Affordable Housing Trust to implement the Housing Plan Production Plan.

Motions listed in the CPC Consent Agenda carried

ARTICLE 39 – SUBJECT - CPC – CONSERVATION LAND PURCHASE – TEMPLE STREET – HARRINGTON PROPERTY – Moved and seconded to Indefinitely Postpone this Article.
Motion carried.

ARTICLE 40 - SUBJECT: CITIZENS’ PETITION CPA SURCHARGE (see IP Consent Agenda)

ARTICLE 41 - SUBJECT: APPROPRIATE FUNDS FOR TOWN PATHWAYS (see IP Consent Agenda)

ARTICLE 42 - SUBJECT - NSTAR EASEMENT REQUEST – Moved and seconded that the Town vote to authorize the Board of Selectmen to grant a permanent utility, electric, and communications easement on a portion or portions of the Town-owned property located at 668 Tremont Street and described in a deed recorded with the Plymouth Registry of Deeds in Book 3341, Page 332, on such terms and conditions, and for such consideration, which may be nominal consideration, as the Board deems appropriate, and to authorize the Board of Selectmen to execute any related documentation.
Motion carried.

The Annual Town Meeting was adjourned sine die at 2:17pm on Saturday, August 1, 2020.

I hereby certify the minutes of the meeting and the methods of achieving them were voted at the Annual Town Meeting.

Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

Certification of Funds:

Appropriation:	\$87,869,730
Tax Levy:	\$79,507,139
Free Cash:	\$ 2,143,312
Other Available Funds	\$ 5,919,279
Borrowing	\$ 300,000

Attendees: 468

DUXBURY SPECIAL TOWN MEETING
MARCH 14, 2020 at 9:10 am
Performing Arts Center
73 Alden Street
Duxbury, Massachusetts

The Special Town Meeting was called to order at 9:06am on Saturday, March 14, 2020 in the Performing Arts Center at 73 Alden Street, Duxbury. Due to the rapidly evolving public health issues associated with the coronavirus Covid-19 pandemic, **a motion was made and seconded to recess the Special Town Meeting to Saturday, May 2, 2020 at 9:10am at the same location. Motion carried.**

The Board of Selectmen of the Town of Duxbury and the Board of Health of the Town of Duxbury declared that as of March 16, 2020, a state of emergency exists in the Town of Duxbury. This Declaration of emergency shall remain in effect until further notice is given, pursuant to their judgement that the conditions leading to this declaration no longer exist. *(see attached)*

(The following Declarations were issued pursuant to the authority vested in the Town Moderator by the provisions of G.L. c39, §10A.)

On April 10, 2020, due to the public health and safety risks posed by the novel coronavirus COVID-19, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting scheduled for Saturday, May 2, 2020, at 9:00am until Saturday, June 13, 2020, at 9:00am at the same location. *(see attached)*

On June 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting scheduled for Saturday, June 13, 2020 at 9:00am until Saturday, July 11, 2020, at 9:00am at the same location or a comparable location to be determined. *(see attached)*

On July 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting scheduled for Saturday, July 11, 2020, at 9:00am until Saturday, August 1, 2020, at 9:00am at the Duxbury High School Gymnasium at 71 Alden Street, Duxbury, MA. *(see attached)*

The Special Town Meeting reconvened at 9:35am on Saturday, August 1, 2020 and adjourned sine die at 10:11am. The Meeting was held at the Duxbury High School/Middle School on Alden Street.

ARTICLE 1 - SUBJECT: SUPPLEMENTAL APPROPRIATIONS – Moved and seconded to Indefinitely Postpone this article.

Motion carried unanimously.

ARTICLE 2 - SUBJECT: UNPAID BILLS - 9/10 VOTE REQUIRED – Moved and seconded that the Town appropriate the sum of **\$2,218.10** to pay the following unpaid bills of previous fiscal years and to meet said appropriation, transfer the sums as follows:

Line #	Vendor	Department	Amount
1	Duxbury Clipper	Planning	\$40.00
2	Ricoh	Central Buildings	\$46.36
3	Municipal Graphics	Police	\$1,790.00
4	Ricoh	Municipal Services	\$91.74
5	Tiger Towing	Vehicle Maintenance	\$250.00

Motion carried unanimously.

ARTICLE 3 - SUBJECT: RESTORE ARTICLE #6 -1(2) OF ATM MARCH 2018 FOR DIGITAL PHOTOGRAMMETRIC – Moved and seconded that the Town appropriate the sum of **\$22,700.00** for the purpose of paying for the Digital Photogrammetric Concept previously approved under Article #6, Motion 1, item #2, and to meet said appropriation, transfer **\$22,700.00** from Free Cash, said funds to be expended under the direction of the IT Director.
Motion carried unanimously.

ARTICLE 4 – Motion 1 - SUBJECT: FUND COLLECTIVE BARGAINING AGREEMENTS - Union Contract – Town of Duxbury Firefighters – Moved and seconded that the Town appropriate the sum of **\$86,950.00** for the purpose of funding a Collective Bargaining Agreement with Duxbury Permanent Firefighter's Association, International Association of Firefighters Local 2167, for the fiscal year beginning July 1, 2019 and ending June 30, 2020, and to meet this appropriation, transfer **\$86,950.00** from Free Cash.
Motion carried unanimously.

ARTICLE 4 – Motion 2 - SUBJECT: FUND COLLECTIVE BARGAINING AGREEMENTS - Union Contract -Town of Duxbury Free Library Employees – Moved and seconded that the Town appropriate the sum of **\$8,000.00** for the purpose of funding a Collective Bargaining Agreement with Duxbury Free Library Employees, Service Employees International Union, Local 888 for fiscal year beginning July 1, 2019 and ending June 30, 2020, and to meet this appropriation, transfer **\$8,000.00** from Free Cash.
Motion carried unanimously.

ARTICLE 4 – Motion 3 - SUBJECT: FUND COLLECTIVE BARGAINING AGREEMENTS - Union Contract – Town of Duxbury Laborers – Moved and seconded that the Town appropriate the sum of **\$43,150.00** for the purpose of funding a Collective Bargaining Agreement with Duxbury Municipal Employees, AFSCME, Council 93, Local 1700, Duxbury DPW Employees for fiscal year beginning July 1, 2019 and ending June 30, 2020, and to meet this appropriation, transfer **\$36,900.00** from Free Cash, and **\$6,250.00** from Water Enterprise Fund Retained Earnings.
Motion carried unanimously.

ARTICLE 4 – Motion 4 - SUBJECT: FUND COLLECTIVE BARGAINING AGREEMENTS - Union Contract – Town of Duxbury - Public Safety Dispatchers – Moved and seconded that the Town appropriate the sum of **\$19,150.00** for the purpose of funding a Collective Bargaining Agreement with Duxbury Police Dispatchers Union MCOP Local 376A for fiscal year beginning July 1, 2019 and ending June 30, 2020, and to meet this appropriation, transfer **\$19,150.00** from Free Cash.
Motion carried unanimously.

ARTICLE 4 – Motion 5 - SUBJECT: FUND COLLECTIVE BARGAINING AGREEMENTS - Union Contract – Town of Duxbury - Police Commanders – Moved and seconded that the Town appropriate the sum of **\$9,900.00** for the purpose of funding a Collective Bargaining Agreement with Duxbury Police Commanders Association for fiscal year beginning July 1, 2019 and ending June 30, 2020, and to meet this appropriation, transfer **\$9,900.00** from Free Cash.
Motion carried unanimously.

ARTICLE 4 – Motion 6 - SUBJECT: FUND COLLECTIVE BARGAINING AGREEMENTS - Union Contract – Town of Duxbury Police Patrolmen – Moved and seconded that the Town appropriate the sum of **\$45,400.00** for the purpose of funding a Collective Bargaining Agreement with Duxbury Police Union, MCOP Local 376B, for fiscal year beginning July 1, 2019 and ending June 30, 2020, and to meet this appropriation, transfer **\$45,400.00** from Free Cash.
Motion carried unanimously.

ARTICLE 4 – Motion 7 - SUBJECT: FUND COLLECTIVE BARGAINING AGREEMENTS - Union Contract – Town of Duxbury Secretaries and Clerks - Moved and seconded that the Town appropriate the sum of **\$15,225.00** for the purpose of funding a Collective Bargaining Agreement with Duxbury Secretaries and Clerks, SEIU Local 888 for fiscal year beginning July 1, 2019 and ending June 30, 2020, and to meet this appropriation, transfer **\$14,665.00** from Free Cash, and **\$560.00** from Water Enterprise Fund Retained Earnings.
Motion carried.

ARTICLE 5 - SUBJECT: 53rd WEEK PAYROLL (NON-UNION SALARIED PERSONNEL) – Moved and seconded to Indefinitely Postpone this article.

Motion carried.

ARTICLE 6 - SUBJECT: SPECIAL EDUCATION RESERVE FUND – Moved and seconded that the Town appropriate the sum of **\$104,746.00** to the Special Education Reserve Fund, and to meet said appropriation, transfer the sum of **\$104,746.00** from Free Cash, such funds to be expended under the direction of the School Committee.

Motion carried unanimously

ARTICLE 7 - SUBJECT: PENSION RESERVE FUND – Moved and seconded that the Town appropriate the sum of **\$91,500.00** to the Pension Reserve Fund, and to meet said appropriation, transfer the sum of **\$91,500.00** from Free Cash to such fund.

Motion carried.

ARTICLE 8 - SUBJECT: OTHER POST-EMPLOYMENT BENEFITS (OPEB) – Moved and seconded that the Town appropriate the sum of **\$300,000.00** to the Other Post-Employment Benefits Trust Fund (OPEB), and to meet said appropriation, transfer the sum of **\$300,000.00** from Free Cash to such fund.

Motion carried unanimously

ARTICLE 9 - SUBJECT: ACCRUED LIABILITIES AND COMPENSATED ABSENCES FUND – Moved and seconded that the Town appropriate the sum of **\$275,000.00** to the Accrued Liabilities and Compensated Absences Fund, and to meet said appropriation, transfer **\$275,000.00** from Free Cash to such fund, to be expended under the direction of the Town Manager.

Motion carried.

ARTICLE 10 - SUBJECT: UNEMPLOYMENT FUND – Moved and seconded that the Town appropriate the sum of **\$200,000.00** to the Unemployment Trust Fund, and to meet said appropriation, transfer **\$200,000.00** from Free Cash to such fund.

Motion carried unanimously

ARTICLE 11 - SUBJECT: STABILIZATION FUND – Moved and seconded to Indefinitely Postpone this article.

Motion carried.

ARTICLE 12 - SUBJECT: APPROPRIATE FUNDS INTO THE CAPITAL IMPROVEMENT STABILIZATION FUND – Moved and seconded that the Town vote to appropriate the sum of **\$76,951.65** to the Capital Improvement Stabilization Fund, and to meet said appropriation, transfer the sum of **\$76,951.65** as follows:

Motion carried.

Amount	Description
\$ 1,931.29	Wadsworth Shared Septic (ATM 3-13-1999 Art. 13)
14,445.58	Senior Center Parking Lot (ATM 3-11-2006 Art. 6)
1,942.76	Powder Point Bridge (ATM 3-10-2012 Art. 27)
1,242.35	Cemetery Expansion (ATM 3-11-2016 Art. 6)
37,561.14	Replace Pumper Engine # 3 (ATM 3-11-2017 Art.6 Motion 2)
19,828.53	Senior Center Expansion (ATM 3-10-2018 Art. 17)
<u>\$ 76,951.65</u>	

The Special Town Meeting was adjourned sine die at 10:11am on Saturday, August 1, 2020.

I hereby certify the minutes of the meeting and the methods of achieving them were voted at the Special Town Meeting.

Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

Certification of Funds:

Appropriation:	\$1,300,890.75
Other Available Funds	\$0
Free Cash	\$1,214,911.00
Borrowing	\$ 85,979.75

**DUXBURY SPECIAL TOWN MEETING
(Temple Street property)
MONDAY, MARCH 16, 2020
Performing Arts Center
73 Alden Street
Duxbury, Massachusetts**

The Special Town Meeting (Temple Street property) was called to order at 7:05pm on Monday, March 16, 2020 in the Performing Arts Center at 73 Alden Street, Duxbury. Due to the rapidly-evolving public health issues associated with the coronavirus Covid-19 pandemic, **a motion was made and seconded to recess the Special Town Meeting (Temple Street property) to Monday, April 13, 2020 at 7:00pm at the same location. Motion carried.**

The Board of Selectmen of the Town of Duxbury and the Board of Health of the Town of Duxbury declared that as of March 16, 2020, a state of emergency exists in the Town of Duxbury. This Declaration of emergency shall remain in effect until further notice is given, pursuant to their judgement that the conditions leading to this declaration no longer exist.

(The following Declarations were issued pursuant to the authority vested in the Town Moderator by the provisions of G.L. c39, §10A.)

On April 10, 2020, due to the public health and safety risks posed by the novel coronavirus COVID-19, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting (Temple Street property) scheduled for Monday, April 13, 2020, at 7:00pm until Saturday, June 13, 2020, at 1:15pm at the same location. *(see attached)*

On June 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting (Temple Street property) scheduled for Saturday, June 13, 2020 at 1:15pm until Saturday, July 11, 2020, at 1:15pm at the same location or a comparable location to be determined. *(see attached)*

On July 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting (Temple Street property) scheduled for Saturday, July 11, 2020, at 1:15pm until Saturday, August 1, 2020, at 12 noon at the Duxbury High School Gymnasium at 71 Alden Street, Duxbury, MA. *(see attached)*

The Special Town Meeting (Temple Street property) came to order on Saturday, August 1, 2020 at 12:19pm, immediately recessed, reconvened at 12:30pm and adjourned sine die at 1:30pm. The Meeting was held at the Duxbury High School/Middle School on Alden Street.

ARTICLE 1 - CONSERVATION LAND PURCHASE – TEMPLE STREET- HARRINGTON PROPERTY - 2/3 Vote Required – Moved and seconded that the Town, as recommended by the Community Preservation Committee, (a) authorize the Board of Selectmen to acquire, by purchase, gift or eminent domain and on such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town, for open space, historic preservation, community housing, agricultural, water supply protection, rare species protection and/or passive recreation purposes, all or portions of the parcels of land located on Temple Street and Laurel Street, shown on a plan of land on file at the Office of the Town Clerk, and identified as Assessors Parcels 037-022-000, 037-022-001, 037-022-002, 037-022-003, and 037-022-005; (b) appropriate the sum of **\$2,350,000** for the purpose of funding said acquisition and costs incidental or related thereto, of which **\$599,548** is transferred from the Community Preservation Unreserved Undesignated Fund Balance, **\$92,895** is transferred from the Community Preservation Open Space Reserve, **\$282,699** is transferred from the Community Preservation Historical Reserve, **\$421,858** is transferred from the Community Preservation Community Housing Reserve, and **\$625,000** is borrowed, with the remaining sum of **\$328,000** to be funded by the Trustees of the Duxbury Affordable Housing Trust, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$625,000 sum under M.G.L. Chapter 44B, Section 11 and/or any other enabling authority, and to issue bonds or notes of the Town therefor, and any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to costs of issuance of such bonds or notes, may be applied to the costs approved by this vote with a reduction of borrowing authority therefore by a like amount in accordance with M.G.L. Chapter 44, Section 20; (c) authorize the Board of Selectmen to apply for, accept and expend any funds that may be provided by the Commonwealth or other public or private sources to defray all or a portion of the costs of said acquisition, including, but not limited to, grants and/or reimbursement from the Commonwealth under the Self-Help Act, G.L. Ch. 132A, Section 11 (now, so-called LAND grants), which grants and/or funds so received shall be used to repay all or a portion of the sum appropriated from the Community Preservation Fund hereunder, and to enter into all agreements and execute any and all instruments as may be necessary or appropriate to effectuate the foregoing acquisition, (d) authorize the Board of Selectmen to grant and/or accept deed restrictions pursuant to the provisions of M.G.L. Ch. 184, Sections 31-33, in compliance with G.L. Ch. 44B, Section 12(a), in the portions of the property dedicated to one or more of the aforesaid purposes; and, further, (e) authorize the Board of Selectmen and/or the Conservation Commission to enter into management agreements for up to ten years as may be necessary for the purposes of this Article, on terms deemed by the Board of Selectmen and/or the Conservation Commission to be in the best interest of the Town.

**A motion was made and seconded to amend the Article to strike the word “passive” from the restriction about recreation purposes as to the use of the property (line 6).
Motion to amend the Article Failed.**

Voting the main motion as presented – Motion Carried by the requisite 2/3 vote as called by the Moderator.

The Special Town Meeting (Temple Street property) was adjourned sine die at 1:30pm on Saturday, August 1, 2020.

I hereby certify the minutes of the meeting and the methods of achieving them were voted at the Special Town Meeting (Temple Street property).

Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

Special Town Meeting, Temple Street Property - Continued

Certification of Funds:

Appropriation:	\$2,350,000	
Other Available Funds	\$ 599,548	Community Preservation Unreserved Undesignated Fund
	\$ 92,895	Community Preservation Open Space Reserve
	\$ 282,699	Community Preservation Historical Reserve
	\$ 421,858	Community Preservation Community Housing Reserve
	\$ 328,000	Trustees of the Duxbury Affordable Housing Trust
Borrowing	\$ 625,000	

Voters Attending: 460

**SPECIAL TOWN ELECTION
September 1, 2020
Lt. Timothy Steele Athletic Building
130 St. George Street
UNOFFICIAL RESULTS**

	Pre 1	Pre 2	Pre 3	Pre 4	Pre 5	Pre 6	Total
Selectman - Unexpired Term 1 1/2 years							
Fernando Antonio Guitart	310	396	188	225	151	133	1,403
Amy M. MacNab	383	208	312	289	318	329	1,839
Paul G. McCormack	47	54	36	43	54	52	286
Michael McGee	259	245	288	265	254	209	1,520
Write-in	6	3	2	6	5	0	22
Blanks	18	20	17	10	20	20	105
Total	1,023	926	843	838	802	743	5,175

STATE PRIMARY
September 1, 2020
Town of Duxbury
Steele Building, 130 Saint George Street
OFFICIAL RESULTS

DEMOCRATIC PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in Congress							
Edward J. Markey	440	368	370	341	330	293	2,142
Joseph P. Kennedy, III	295	266	283	272	268	253	1,637
	0	0	0	0	0	0	0
Blanks	3	5	6	0	2	3	19
Total	738	639	659	613	600	549	3,798
Representative in Congress 9th District							
Bill Keating	603	516	553	516	519	464	3,171
Write-in	5	5	2	2	4	4	22
Blanks	130	118	104	95	77	81	605
Total	738	639	659	613	600	549	3,798
Councillor - 4th District							
Christopher A. Iannella, Jr	560	463	509	466	470	420	2,888
Write-in	2	1	3	1	3	1	11
Blanks	176	175	147	146	127	128	899
Total	738	639	659	613	600	549	3,798
Senator in General Court Plymouth & Norfolk							
Meg Wheeler	566	472	519	471	470	423	2,921
Write-in	1	1	1	1	2	2	8
Blanks	171	166	139	141	128	124	869
Total	738	639	659	613	600	549	3,798
Representative in General Court - 12th Plymouth							
Kathleen R. LaNatra	574						574
Write-in	2						2
Blanks	162						162
Total	738						738

STATE PRIMARY - Continued
September 1, 2020

DEMOCRATIC PARTY	Precinct	Precinct	Precinct	Precinct	Precinct	Precinct	Total
Representative in General Court - 6th Plymouth District							
Joshua Cutler		555	547	516	519	474	2,611
Write-in		0	3	2	1	0	6
Blanks		84	109	95	80	75	443
Total		639	659	613	600	549	3,060
Register of Probate - Plymouth County							
Matthew J. McDonough	543	457	503	470	466	414	2,853
Write-in	1	0	2	0	1	1	5
Blanks	194	182	154	143	133	134	940
Total	738	639	659	613	600	549	3,798
County Commissioner - Plymouth County (Vote 2)							
Gregory M. Hanley	270	217	275	233	282	231	1,508
Michael G. Bradley	245	194	211	233	191	160	1,234
Carlos A.F. Da Silva	221	189	171	140	153	148	1,022
John Patrick Riordan	276	202	249	239	225	200	1,391
Write-in	4	2	2	0	0	0	8
Blanks	460	474	410	381	349	359	2,433
Total	1476	1278	1318	1226	1200	1098	7,596
County Treasurer - Plymouth County							
Thomas J. O'Brien	558	462	516	457	477	423	2,893
Write-in	0	0	1	2	2	3	8
Blanks	180	177	142	154	121	123	897
Total	738	639	659	613	600	549	3,798

STATE PRIMARY - Continued
September 1, 2020

REPUBLICAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in Congress							
Shiva Ayyadurai	72	88	76	54	52	61	403
Kevin J. O'Connor	191	146	121	139	125	132	854
Write-in	2	1	2	0	3	1	9
Blanks	11	7	3	28	8	3	60
Total	276	242	202	221	188	197	1,326
Representative in Congress 9th District							
Helen Brady	228	189	166	163	141	168	1,055
Write-in	0	1	2	2	2	1	8
Blanks	48	52	34	56	45	28	263
Total	276	242	202	221	188	197	1,326
Councillor - 4th District							
Write-in	32	26	27	19	13	17	134
Blanks	244	216	175	202	175	180	1,192
Total	276	242	202	221	188	197	1,326
Senator in General Court Plymouth & Norfolk Dis-							
Patrick M. O'Connor	245	196	174	164	153	173	1,105
Write-in	0	0	1	0	0	2	3
Blanks	31	46	27	57	35	22	218
Total	276	242	202	221	188	197	1,326
Representative in General Court - 12th Plymouth Dis-							
Summer K. Schmaling	236						236
Write-in	0						0
Blanks	40						40
Total	276						276

STATE PRIMARY - Continued

September 1, 2020

REPUBLICAN PARTY	Precinct	Precinct	Precinct	Precinct	Precinct	Precinct	Total
Representative in General Court - 6th Plymouth District							
Tatyana Medvedev Semyrog		182	166	159	140	164	811
Write-in		1	4	1	0	4	10
Blanks		59	32	61	48	29	229
Total		242	202	221	188	197	1,050
Register of Probate - Plymouth County							
Write-in	21	18	16	11	12	16	94
Blank	255	224	186	210	176	181	1,232
Total	276	242	202	221	188	197	1,326
County Commissioner - Plymouth County (Vote 2)							
Jared L. Valanzola	223	177	161	158	141	159	1,019
Write-in	0	3	4	0	0	4	11
Blanks	329	304	239	284	235	231	1,622
Total	552	484	404	442	376	394	2,652
County Treasurer - Plymouth County							
Carina Leeza Mompelas	216	173	154	151	137	157	988
Write-in	1	0	4	0	0	2	7
Blanks	59	69	44	70	51	38	331
Total	276	242	202	221	188	197	1,326

STATE PRIMARY - Continued
September 1, 2020

GREEN RAINBOW PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in Congress							
Write-in	1	0	0	0	2	0	3
Blank	0	0	0	0	0	0	0
Total	1	0	0	0	2	0	3
Representative in Congress 9th District							
Write-in	1	0	0	0	2	0	3
Blanks	0	0	0	0	0	0	0
Total	1	0	0	0	2	0	3
Councillor - 4th District							
Write-in	1	0	0	0	2	0	3
Blank	0	0	0	0	0	0	0
Total	1	0	0	0	2	0	3
Senator in General Court Plymouth & Norfolk							
Write-in	1	0	0	0	2	0	3
Blank	0	0	0	0	0	0	0
Total	1	0	0	0	2	0	3
Representative in General Court - 12th Plymouth District							
Write-in	1						1
Blanks	0						0
Total	1						1
Representative in General Court - 6th Plymouth District							
Write-in		0	0	0	2	0	2
Blanks		0	0	0	0	0	0
Total		0	0	0	2	0	2
Register of Probate							
Write-in	1	0	0	0	2	0	3
Blanks	0	0	0	0	0	0	0
Total	1	0	0	0	2	0	3

STATE PRIMARY - Continued
September 1, 2020

GREEN RAINBOW PARTY	Precinct	Precinct	Precinct	Precinct	Precinct	Precinct	Total
County Commissioner - Plymouth County (Vote 2)							
Write-in	2	0	0	0	4	0	6
Blanks	0	0	0	0	0	0	0
Total	2	0	0	0	4	0	6
County Treasurer - Plym- outh County							
Write-in	1	0	0	0	2	0	3
Blanks	0	0	0	0	0	0	0
Total	1	0	0	0	2	0	3
LIBERTARIAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in Congress							
Write-in	1	0	1	2	3	0	7
Blanks	3	0	1	0	1	0	5
Total	4	0	2	2	4	0	12
Representative in Congress 9th District							
Write-in	2	0	1	1	3	0	7
Blanks	2	0	1	1	1	0	5
Total	4	0	2	2	4	0	12
Councillor - 4th District							
Write-in	1	0	1	0	0	0	2
Blank	3	0	1	2	4	0	10
Total	4	0	2	2	4	0	12
Senator in General Court Plymouth & Norfolk							
Write-in	2	0	1	0	0	0	3
Blank	2	0	1	2	4	0	9
Total	4	0	2	2	4	0	12

STATE PRIMARY - Continued

September 1, 2020

LIBERTARIAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Representative in General Court - 12th Plymouth District							
Write-in	1						1
Blanks	3						3
Total	4						4
Representative in General Court - 6th Plymouth District							
Write-in		0	1	0	0	0	1
Blanks		0	1	2	4	0	7
Total		0	2	2	4	0	8
Register of Probate							
Write-in	1	0	1	0	0	0	2
Blanks	3	0	1	2	4	0	10
Total	4	0	2	2	4	0	12
County Commissioner - Plymouth County (Vote 2)							
Write-in	2	0	2	0	6	0	10
Blanks	6	0	2	4	2	0	14
Total	8	0	4	4	8	0	24
County Treasurer - Plymouth County							
Write-in	2	0	1	0	0	0	3
Blanks	2	0	1	2	4	0	9
Total	4	0	2	2	4	0	12

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Absentee Ballots Requested	111	118	126	74	56	151	636
Absentee Ballots Returned	76	81	116	56	43	98	470
Early/Vote by Mail Ballots Requested	808	696	651	677	648	593	4073
Early/Vote by Mail Ballots Returned	647	604	506	479	514	436	3186

Town of Duxbury
PRESIDENTIAL ELECTION
November 3, 2020
Steele Building, 130 Saint George Street

OFFICIAL RESULTS

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Grand Total
Electors of President and Vice President							
BIDEN and HARRIS	1,326	1,217	1,168	1,122	1,054	1,023	6,910
HAWKINS and WALKER	4	2	4	7	3	4	24
JORGENSEN and COHEN	29	27	33	25	23	29	166
TRUMP and PENCE	753	680	659	625	714	601	4,032
Write-ins	13	21	9	15	12	17	87
Blank	18	18	9	8	13	14	80
Total	2,143	1,965	1,882	1,802	1,819	1,688	11,299
Senator in Congress							
Edward J. Markey	1,178	1,044	1,091	1,038	1,009	939	6,299
Kevin J. O'Connor	912	881	757	735	766	702	4,753
Dr. Shiva Ayyadurai	3	8	2	1	7	10	31
Write-ins	1	0	1	0	3	0	5
Blanks	49	32	31	28	34	37	211
Total	2,143	1,965	1,882	1,802	1,819	1,688	11,299
Representative in Congress 9th District							
Bill Keating	1,254	1,117	1,144	1,082	1,063	985	6,645
Helen Brady	784	758	665	630	666	603	4,106
Michael Manley	30	19	21	27	26	32	155
Write-ins	0	1	1	0	2	2	6
Blanks	75	70	51	63	62	66	387
Total	2,143	1,965	1,882	1,802	1,819	1,688	11,299
Councillor - 4th District							
Christopher A. Iannella, Jr.	1,483	1,343	1,350	1,267	1,290	1,170	7,903
Write-ins	35	30	30	24	28	31	178
Blanks	625	592	502	511	501	487	3,218
Total	2,143	1,965	1,882	1,802	1,819	1,688	11,299

PRESIDENTIAL ELECTION - *Continued*

November 3, 2020

Precinct 1Precinct 2Precinct 3Precinct 4Precinct 5Precinct 6Grand Total							
Senator in General Court Plymouth & Norfolk District							
Patrick Michael O'Connor	1,130	1,070	982	927	970	874	5,953
Meg Wheeler	907	786	823	776	754	713	4,759
Write-ins	0	1	2	2	1	2	8
Blanks	106	108	75	97	94	99	579
Total	2,143	1,965	1,882	1,802	1,819	1,688	11,299
Representative in General Court - 12th Plymouth District							
Kathleen R. LaNatra	1,211						1,211
Summer K. Schmaling	805						805
Write-ins	2						2
Blanks	125						125
Total	2,143						2,143
Representative in General Court - 6th Plymouth District							
Joshua Cutler		1,263	1,232	1,187	1,124	1,048	5,854
Tatyana Medvedev Semyrog		642	604	562	651	569	3,028
Write-ins		2	0	1	2	3	8
Blanks		58	46	52	42	68	266
Total		1,965	1,882	1,802	1,819	1,688	9,156
Register of Probate - Plymouth County							
Matthew J. McDonough	1,482	1,353	1,342	1,257	1,296	1,147	7,877
Write-ins	34	27	25	23	22	29	160
Blanks	627	585	515	522	501	512	3,262
Total	2,143	1,965	1,882	1,802	1,819	1,688	11,299

PRESIDENTIAL ELECTION - *Continued*

November 3, 2020

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Grand Total
County Commissioner - Plymouth County (Vote 2)							
Gregory M. Hanley	1,046	954	945	871	900	801	5,517
John Patrick Riordan	726	603	611	645	612	570	3,767
Jared L. Valanzola	777	744	667	614	684	607	4,093
Write-ins	4	4	5	3	5	3	24
Blanks	1,733	1,625	1,536	1,471	1,437	1,395	9,197
Total	4,286	3,930	3,764	3,604	3,638	3,376	22,598
County Treasurer - Plymouth County							
Thomas J. O'Brien	1,258	1,122	1,153	1,101	1,086	973	6,693
Carina Leeza Mompelas	693	665	585	534	583	543	3,603
Write-ins	2	1	2	1	2	1	9
Blanks	190	177	142	166	148	171	994
Total	2,143	1,965	1,882	1,802	1,819	1,688	11,299

Ballot Questions

Question #1							
Right of repair - giving owners and independent repair facilities expanded access to mechanical data related to vehicle maintenance and repair	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Grand To- tal
Yes	1,618	1,379	1,365	1,346	1,323	1,199	8,230
No	453	506	460	411	471	433	2,734
Blank	72	80	57	45	25	56	335
Total	2,143	1,965	1,882	1,802	1,819	1,688	11,299
Question #2							
Ranked-Choice Voting - voters rank one or more candidates by order of preference							
Yes	780	712	631	606	628	516	3,873
No	1,281	1,166	1,190	1,129	1,140	1,115	7,021
Blank	82	87	61	67	51	57	405
Total	2,143	1,965	1,882	1,802	1,819	1,688	11,299

PRESIDENTIAL ELECTION - *Continued*

November 3, 2020

Total Voters as of 11/3/2020 13,129

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Absentee Ballots Requested	134	126	82	89	63	167	661
Absentee Ballots Returned	126	120	77	85	59	152	619

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Early Vote Ballots Requested	1,579	1,491	1,437	1,351	1,370	1,181	8,409
Early Vote Ballots Returned	1,506	1,423	1,367	1,288	1,318	1,130	8,032

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
UOCAVA Ballots Requested	19	14	19	10	16	7	85
UOCAVA Ballots Returned	19	13	19	10	14	5	80

Absentee Ballots were sent to voters upon receipt of an Absentee Ballot application. Voters qualified to vote absentee due to the following reasons:

- They are away from the town on Election Day; or
- They have a disability that keeps them from voting at the polling place; or
- They have a religious belief that prevents them from voting at the polling place on Election Day; or
- Per Chapter 115 of the Acts of 2020 (An Act Relative to Voting Options in Response to COVID-19) any person taking precaution related to COVID-19 in response to a declared state of emergency or from guidance from a medical professional, local or state health official or any civil authority shall be deemed to be unable by reason of physical disability to cast their vote in person at a polling location

Early Vote Ballots were a) sent at the request of a voter, or b) processed during the early voting period prior to Election Day. The option for no excuse Early Voting was provided for in Chapter 115 of the Acts of 2020 (An Act Relative to Voting Options in Response to COVID-19)

UOCAVA Ballots are requested and received from Armed Forces service members living overseas or residents residing outside of the country.

ANNUAL TOWN ELECTION
March 27, 2021
Lt. Timothy Steele Athletic Building
130 St. George Street
OFFICIAL RESULTS

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
SELECTMAN - 3 Year Term, Vote for 2							
Fernando Antonio Guitart	241	246	199	179	195	132	1,192
Cynthia Ladd Fiorini	202	198	177	152	179	133	1,041
Write-in	4	5	4	9	6	4	32
Blanks	145	185	152	122	122	97	823
Total	592	634	532	462	502	366	3,088
SELECTMAN - 2 Year Term, Vote for 1							
Michael P. McGee	244	240	216	186	214	146	1,246
Write-in	4	7	5	4	5	0	25
Blanks	48	70	45	41	32	37	273
Total	296	317	266	231	251	183	1,544
ASSESSOR - 3 Year Term							
Linda M. Collari	232	236	212	186	206	134	1,206
Write-in	2	3	4	1	3	3	16
Blank	62	78	50	44	42	46	322
Total	296	317	266	231	251	183	1,544
SCHOOL COMMITTEE - 3 Year Term (Vote for 1)							
Sean Dadsetan-Foley	129	146	114	104	143	71	707
Kristen B. O'Connell	159	163	150	125	106	106	809
Write-in	0	0	1	1	0	0	2
Blank	8	8	1	1	2	6	26
Total	296	317	266	231	251	183	1,544
PLANNING BOARD - 5 Year Term							
Jennifer Turcotte	222	226	202	185	204	135	1,174
Write-in	4	3	4	0	4	1	16
Blank	70	88	60	46	43	47	354
Total	296	317	266	231	251	183	1,544

ANNUAL TOWN ELECTION - *Continued*

March 27, 2021

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
LIBRARY TRUSTEE - 3 Year Term (Vote for 2)							
Lester E. Lloyd	202	199	168	154	177	120	1,020
Martha M. Dennison	226	238	206	170	207	138	1,185
Write-in	5	3	5	3	2	1	19
Blank	159	194	153	135	116	107	864
Total	592	634	532	462	502	366	3,088
LIBRARY TRUSTEE - 1 Year Unexpired Term (Vote for 1)							
Florence J. Pang	245	252	222	188	212	150	1,269
Write-in	4	2	1	2	1	0	10
Blank	47	63	43	41	38	33	265
Total	296	317	266	231	251	183	1,544
DUXBURY HOUSING AU- THORITY - 5 Year Term							
Paul McCormack	14	26	17	13	18	8	96
Write-in	27	28	22	20	24	9	130
Blank	255	263	227	198	209	166	1,318
Total	296	317	266	231	251	183	1,544

Absentee/Early Ballots Requested	29	39	30	30	32	35	195
Absentee/Early Ballots Re- turned	22	38	30	25	31	25	171

I hereby certify the results of the Annual Town Election held on March 27, 2021 at the Lt. Timothy Steele Building from 8am - 8pm.

Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

DUXBURY ANNUAL TOWN MEETING
Duxbury High School/Middle School Gymnasiums
71 ALDEN STREET DUXBURY
MAY 15, 2021 at 9:00 am

At a meeting of the Board of Selectmen held February 1, 2021, due to the ongoing precautions being taken as the result of the COVID-19 pandemic, the Selectmen voted 2-1 to reschedule the March 13, 2021 Annual and Special Town Meetings to be held on May 15, 2021 at 9:00AM at the Duxbury High School and Middle School Gymnasiums, 71 Alden St, Duxbury.

The Annual Town Meeting was called to order on Saturday, May 15, 2021 at 9:02AM and recessed at 9:20AM for the Special Town Meeting, which started at 9:21AM and adjourned sine die at 09:56AM, at which time the Annual Town Meeting reconvened and adjourned sine die at 12:47 PM. The Meeting was held at the Duxbury High School Gymnasium, 71 Alden Street, Duxbury.

Prior to reconvening the Annual Town Meeting, Selectman Theodore J. Flynn presented a proclamation acknowledging former Selectman David J. Madigan for his 9 years of service on the Board. Select Board Chair Amy MacNab presented a proclamation to Mary E. Lampert acknowledging her many years of service on the Duxbury Nuclear Advisory Committee and her tireless efforts to protect the health and safety of the residents of Duxbury. Town Manager Rene' Read presented a proclamation to Rebecca "Becky" Chin recognizing her many years of service to the town serving on committees, both elected and appointed, concentrating her efforts on the Duxbury Nuclear Advisory Committee and water quality issues.

A motion was made, seconded and carried to allow non-voters to speak to Articles on the Warrant.

ARTICLE 1 - SUBJECT: REPORTS – Moved and seconded that the Town receive the reports of town officials, boards, committees, and commissions. There were no reports, no vote taken.

ARTICLE 2 - SUBJECT: COMPENSATION OF ELECTED OFFICIALS – Moved and seconded that the Town fix the compensation of the elected Town Officers for the twelve-month period beginning July 1, 2021 as set forth in the column entitled "Finance Committee Recommended FY22," as follows:

	Appropriated FY21	Requested FY22	BOS Recommended FY22	Finance Committee Recommended FY22
Moderator	\$40	\$40	\$40	\$40
Selectmen				
Chair	\$2,000	* \$2,000	* \$2,000	\$2,000
Member	\$1,500	* \$1,500	* \$1,500	\$1,500
Member	\$1,500	* \$1,500	* \$1,500	\$1,500
Member		* \$1,500	* \$1,500	\$1,500
Member		* \$1,500	* \$1,500	\$1,500
Assessors				
Chair	\$2,000	\$2,000	\$2,000	\$2,000
Member	\$1,500	\$1,500	\$1,500	\$1,500
Member	\$1,500	\$1,500	\$1,500	\$1,500
Town Clerk	\$81,400	\$83,320	\$83,320	\$83,320
TOTAL	\$91,440	\$96,360	\$96,360	\$96,360

* = The Board of Selectmen takes no position on these items.

Voice Vote - Motion carried unanimously

ARTICLE 3 - SUBJECT: UNION CONTRACTS – Moved and seconded to Indefinitely Postpone this Article. **Voice Vote – Motion carried unanimously**

ARTICLE 4 - SUBJECT: FUNDING OF SALARIES - Moved and seconded that the Town appropriate the sum of **\$140,000.00** to implement the Personnel Policy and provide funding for any other salary or compensation not addressed by the Personnel Policy, as follows, and to meet said appropriation, raise and appropriate the sum of **\$135,000.00** and transfer the sum of **\$5,000.00** from Water Retained Earnings, to be expended under the direction of the Town Manager.

Pay Schedule			
Effective July 1, 2021			
Contract Employees			
Town Manager			
Police Chief			
Fire Chief			
		Minimum	Maximum
Grade 10 Pay Ranges (FLSA exempt)	Annually	\$90,000	\$148,093 <u>\$152,388</u>
Finance Director			
Department of Public Works Director			
Deputy Fire Chief			
Deputy Police Chief			
Chief Technology Officer			
Grade 9 Pay Ranges (FLSA exempt)	Annually	\$70,500	\$116,359 <u>\$119,734</u>
Municipal Services Director			
Facilities Director			
Harbormaster			
Human Resources Director			
Information Technology Director			
Library Director			
Public Safety Dispatch Director			
Water & Sewer Superintendent			
<u>Recreation Director</u>			
Grade 8 Pay Ranges (FLSA exempt)	Annually	\$62,900	\$99,646 <u>\$102,536</u>
Assessing Director			
Buildings & Grounds Manager			
Cemetery Superintendent			
Conservation Administrator			
Council on Aging Director			
Operations Manager			
Planning Director			
Recreation Director			

Grade 8 Pay Ranges (FLSA exempt) - <i>Continued</i>	Annually	\$62,900	\$99,646 <u>\$102,536</u>
<u>Public Safety Dispatch Deputy Director</u>			
Town Accountant			
Treasurer/Tax Collector			
Grade 7 Pay Ranges (Mixed FLSA)	Annually	\$50,000	\$79,355 <u>\$81,657</u>
Assistant Assessor			
Assistant Council on Aging Director			
Animal Control Officer			
Assistant Recreation Director			
Executive Assistant to Town Manager			
Executive Officer			
<u>Beach Operations Administrator</u>			
HVACR Technician			
Information Technology Support Technician			
Health Agent			
Library Division Head - Children's Services			
Library Division Head - Circulation Services			
Library Division Head - Reference Services			
Library Division Head - Technology Services			
Local Building & Code Enforcement Inspector (FLSA non-exempt)			
Grade 6 Pay Ranges (FLSA Exempt)	Annually	\$46,000	\$70,873 <u>\$72,929</u>
Aquatic Supervisor			
Budget Analyst			
DPW Office Manager			
Human Resources Manager			
Community Service Manager			
Social Day Program Manager			
Veteran's Service Officer			
Grade 5 Pay Ranges (Mixed FLSA)	Hourly	\$20.00	\$30.67 <u>\$31.56</u>
Admin. Assistant to Chief (FLSA non-exempt)			
Aquatic Manager (FLSA Exempt)			
Front Office Manager (FLSA non-exempt)			
Volunteer Manager (FLSA non-exempt)			
Food Service Manager (FLSA non-exempt)			
Finance Manager (FLSA non-exempt)			
Media/Communications Manager (FLSA non-exempt)			
Home Delivered Meals Manager (FLSA non-exempt)			

Grade 4 Pay Ranges (FLSA Non-exempt)	Hourly	\$19.00	\$29.09 \$29.93
Admin. Assistant to Town Manager/BOS			
Admin. Assistant to Director			
Admin. Assistant to Harbormaster			
Admin. Assistant to Cemetery Superintendent			
Benefits Specialist			
Police Prosecution Assistant			
Grade 3 Pay Ranges (FLSA Non-exempt)	Hourly	\$17.50	\$26.02 \$26.78
Department Assistant			
Community Service Coordinator			
Program Activities Coordinator			
Transportation Coordinator			
Grade 2 Pay Ranges (FLSA Non-exempt)	Hourly	\$16.00	\$22.74 \$23.40
Social Day Program Assistant			
Grade 1 Pay Ranges (FLSA Non-exempt)	Hourly	\$14.50	\$20.64 \$21.24
Food Service Associate			
Administrative Associate			
Schedule P.S. (FLSA Non-exempt)	Hourly	\$22.00	\$32.53
Building Inspector			
Plumbing/Gas Inspector			
Wiring Inspector			
Police Officers (FLSA Non-exempt)	Hourly	\$24.00	\$25.97
<u>Permanent</u> Intermittent Police <u>Officer</u>			

Exempt compensation is based on 40 hrs./week, non-exempt compensation is based on 37.5 hrs./week.

Compensation Schedule A		
Classification	Pay Rate	
Alternate Inspector of Buildings	\$22.00	per hour
Alternate Plumbing Inspector	\$22.00	per hour
Alternate Wiring Inspector	\$22.00	per hour
Special Detail	Appropriate detail rate	

The classifications listed in Compensation Schedule A are those positions which are fixed in their compensation, receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. All positions require the use of advertising to solicit new employees. All positions may require a physical examination, and may be reviewed for performance purposes by the employee's immediate supervisor.

Compensation Schedule B			
Classification	Pay Rate		
Clerical Assistance for Town Committees and Boards (non-union positions only)	Appropriate rate as determined by Town Manager		
Clerk, Registrar of Voters	Pursuant to M.G.L. Chapter 41, Section 19G		
Election Warden	\$13.50*	per hour	
Election Worker	\$13.50*	per hour	
Inspector of Animals	\$900.00	per year	
Juvenile Officer	\$150.00	per year	
Lockup Keeper	None		
Police Matron	\$13.50*	per hour	
Registrar of Voters	\$14.00 \$100.00	per hour <u>year</u>	
Sealer of Weights & Measures	\$3,000.00	per year	
Town Clock Custodian	\$200.00	per year	

* = *These pay rates will change to \$14.25/hour effective 1/1/22*

The classifications listed in Compensation Schedule B are those positions which are fixed in their compensation, receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. No advertising is necessary to fill these positions. No physicals are required, except as otherwise determined by the Town Manager. These positions may be reviewed, for performance purposes, by the employee's immediate supervisor.

Compensation Schedule R			
		Minimum	Maximum
Classification	Hourly	\$12.75 \$13.50*	\$50.00
Animal Shelter Attendant			
Assistant Animal Control Officer			
Beach Ranger			
Bus Driver			
Call Firefighter (2 hour minimum per call)			
Emergency Operations Center Specialist			
Harbormaster Assistant			
Home Delivered Meals Assistant Intermittent			
Instructor			
Kennel Attendant			
Land Management Assistant			
<u>Lead Beach Ranger</u>			
Librarian Intermittent			
Lifeguard			
Part-time Public Safety Dispatcher			

Compensation Schedule R - <i>Continued</i>			
		Minimum	Maximum
Classification	Hourly	\$12.75 \$13.50*	\$50.00
<u>Public Health Nurse</u>			
Recreation Specialist			
Recreation Supervisor			
<u>Temporary Short-Term Shelter Liaison</u>			
Social Day Assistant Intermittent			
Seasonal Assistant			
Seasonal Laborer			
Senior Tax Work Off			
Special Police Officer			
Swim Coach			
Water Safety Instructor			

* = *These pay rates will change to \$14.25/hour effective 1/1/22*

The classifications listed in “Compensation Schedule R” are those positions which receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. Once a rate of pay has been established for an employee, such rate may not change for a period of at least six months. After that time, as long as there is a reasonable basis determined by the Department Head, employees in these positions will be reviewed annually/seasonally for performance purposes and will be eligible for a performance-based merit award from the employee’s immediate supervisor, with the approval of the Department Head and Town Manager via the Personnel Action Request Form. Positions may require the use of advertising.

Voice Vote – Motion carried unanimously

ARTICLE 5 - MOTION 1 - SUBJECT: OPERATING BUDGET – Moved and seconded that the Town appropriate the sum of **\$42,534,411.00** as the General Fund Operating Budget of the Town as follows in Lines **#1-78** and Lines **#81-92** for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$41,338,583.00** and to transfer the sum of **\$1,195,828.00**, of which:

<u>\$73,482.00</u>	shall come from the Waterways Improvement Fund to fund Lines <u>#38 and 39</u> ;
<u>\$127,441.00</u>	shall come from the Water Enterprise Fund revenue for Lines <u>#13, 48, 81, 82, 83,</u> and <u>84</u> ;
<u>\$303,475.00</u>	shall come from the PEG Access Fund revenue for Line <u>#20</u> ;
<u>\$100,000.00</u>	shall come from the Pension Reserve Fund for Line <u>#84</u> ;
<u>\$361,115.00</u>	shall come from the Fund Balance Bond Premium for Line <u>#89</u> ;
<u>\$14,315.00</u>	shall come from the Sale of Real Estate Fund for Line <u>#89</u> ; and
<u>\$216,000.00</u>	shall come from Free Cash;

to be expended under the direction of the Town Manager.

TOWN OF DUXBURY
Operating Budget - Fiscal Year 2022

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ	FY 2022 TOWN MGR	FY 2022 FIN COMM
	GENERAL GOVERNMENT				
	113 - Town Meeting				
1	Expenses	3,200	3,200	3,200	3,200
	114 – Moderator				
2	Salaries	40	40	40	40
	122 - Selectman/Manager				
3	Salaries	289,254	271,889	271,889	271,889
4	Expenses	13,683	12,539	12,539	12,539
	129 - Historical Commission				
5	Expenses	1,050	1,000	1,000	1,000
	131 - Finance Committee				
6	Salaries	0	0	0	0
7	Expenses	450	210	210	210
	135 – Accounting				
8	Salaries	354,814	352,850	359,833	359,833
9	Expenses	12,105	9,110	9,110	9,110
	136 – Audit				
10	Expenses	50,000	50,000	50,000	50,000
	141 – Assessors				
11	Salaries	225,157	223,177	223,177	223,177
12	Expenses	22,000	26,350	26,350	26,350
	145 - Treasurer/Collector				
13	Salaries	291,832	295,271	295,271	295,271
14	Expenses	115,352	104,880	104,880	104,880
	151 - Legal Services				
15	Expenses	200,200	200,200	190,200	190,200

TOWN OF DUXBURY
Operating Budget - Fiscal Year 2022

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ	FY 2022 TOWN MGR	FY 2022 FIN COMM
	152 - Human Resources				
16	Salaries	139,537	140,075	140,075	140,075
17	Expenses	37,800	34,425	36,515	36,515
	155 - Information Systems				
18	Salaries	296,596	300,829	300,829	300,829
19	Expenses	419,496	532,397	450,982	450,982
	156 - Public Television Access Ser- vices				
20	Expenses	303,475	303,475	303,475	303,475
	158 - Tax Title				
21	Expenses	7,500	7,500	7,500	7,500
	161 - Town Clerk				
22	Salaries	168,210	157,457	157,457	157,457
23	Expenses	32,045	26,695	26,695	26,695
	171 - Conservation Commission				
24	Salaries	150,381	149,357	149,357	149,357
25	Expenses	13,615	12,519	12,519	12,519
	175 - Planning Board				
26	Salaries	137,868	141,168	141,168	141,168
27	Expenses	9,950	6,650	7,450	7,450
	197 - Facilities Management				
28	Salaries	243,086	245,228	245,228	245,228
29	Expenses	183,775	178,000	178,000	178,000
	Sub-Total: General Government	3,722,471	3,786,491	3,704,949	3,704,949
	PUBLIC SAFETY				
	210 - Police				
30	Salaries	3,474,968	3,474,935	3,484,291	3,484,291
31	Expenses	429,612	429,612	297,612	297,612

TOWN OF DUXBURY
Operating Budget - Fiscal Year 2022

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ	FY 2022 TOWN MGR	FY 2022 FIN COMM
	220 - Fire				
32	Salaries	3,129,434	3,068,181	3,068,181	3,068,181
33	Expenses	367,700	337,475	337,475	337,475
	299 - Regional Dispatch				
34	Salaries	706,786	792,545	792,545	792,545
35	Expenses	30,000	72,325	72,325	72,325
	241 - Municipal Services				
36	Salaries	544,067	568,131	568,131	568,131
37	Expenses	28,613	27,065	27,065	27,065
	295 - Harbor/Coastal Management				
38	Salaries	254,750	238,055	238,055	238,055
39	Expenses	52,550	39,020	39,020	39,020
	Sub-Total: Public Safety	9,018,480	9,047,344	8,924,700	8,924,700
	PUBLIC WORKS				
	192 – Central Building Services				
40	Salaries	54,408	54,205	54,205	54,205
41	Expenses	160,675	153,075	153,075	153,075
	194 – Tarkiln Community Center				
42	Expenses	7,250	7,050	7,050	7,050
	292 - Animal Control				
43	Salaries	85,742	86,028	86,028	86,028
44	Expenses	7,550	7,100	7,100	7,100
	294 - Lands & Natural Resources				
45	Salaries	446,618	441,693	499,525	499,525
46	Expenses	47,200	47,200	47,200	47,200
	418 - Central Fuel Depot				
47	Expenses	237,500	212,500	212,500	212,500

TOWN OF DUXBURY
Operating Budget - Fiscal Year 2022

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ	FY 2022 TOWN MGR	FY 2022 FIN COMM
	419 - DPW Administration				
48	Salaries	297,488	303,045	303,045	303,045
49	Expenses	71,700	68,250	68,250	68,250
	421 - Vehicle Maintenance				
50	Salaries	180,740	180,652	180,652	180,652
51	Expenses	183,500	179,000	179,000	179,000
	422 - Highway/Road Maintenance				
52	Salaries	513,566	521,970	521,970	521,970
53	Expenses	89,700	80,500	80,500	80,500
	423 - Snow and Ice				
54	Salaries	63,750	63,750	63,750	63,750
55	Expenses	138,600	138,600	138,600	138,600
	424 - Street Lights				
56	Expenses	45,000	51,000	51,000	51,000
	431 - Transfer Station				
57	Salaries	245,038	248,919	248,919	248,919
58	Expenses	911,800	880,300	880,300	880,300
	440 - Sewer				
59	Salaries	17,018	17,018	17,018	17,018
60	Expenses	245,100	214,000	214,000	214,000
	491 - Cemetery				
61	Salaries	428,754	432,552	432,552	432,552
62	Expenses	207,200	210,500	210,500	210,500
	Sub-Total: DPW	4,685,897	4,598,907	4,656,739	4,656,739
	HUMAN SERVICES				
	541 - Council on Aging				
63	Salaries	451,389	439,321	439,321	439,321
64	Expenses	140,470	139,575	139,575	139,575

TOWN OF DUXBURY
Operating Budget - Fiscal Year 2022

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ	FY 2022 TOWN MGR	FY 2022 FIN COMM
	543 - Veterans Services				
65	Salaries	44,369	44,369	44,369	44,369
66	Expenses	99,400	84,300	84,300	84,300
	840 - Ply. Cty. Coop. Ext.				
67	Expenses	500	500	500	500
	Sub-Total: Human Services	736,128	708,065	708,065	708,065
	LIBRARY & RECREATION				
	610 – Library				
68	Salaries	949,013	959,964	959,964	959,964
69	Expenses	343,047	324,801	324,801	324,801
	630 – Recreation				
70	Salaries	228,765	235,110	235,110	235,110
71	Expenses	12,120	5,775	5,775	5,775
	631 - Percy Walker Pool				
72	Salaries	119,460	121,815	121,815	121,815
73	Expenses	131,538	129,150	129,150	129,150
	632 - North Hill Golf Course				
74	Expenses	1,500	1,500	1,500	1,500
	633 - Beach Life Guards				
75	Salaries	34,440	33,480	33,480	33,480
76	Expenses	2,473	2,500	2,500	2,500
	634 – Beach Operations				
77	Salaries	156,309	219,960	184,133	184,133
78	Expenses	38,800	40,375	34,775	34,775
	Sub-Total: Library & Recreation	2,017,465	2,074,430	2,033,003	2,033,003
	TOWN & SCHOOL SHARED COSTS				
	EMPLOYEE BENEFITS				
81	916 – Medicare	661,350	699,950	699,950	699,950

TOWN OF DUXBURY
Operating Budget - Fiscal Year 2022

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ	FY 2022 TOWN MGR	FY 2022 FIN COMM
82	915 - Life Insurance	12,000	11,200	11,200	11,200
83	914 - Employee & Retiree Health Ins.	8,629,689	8,627,111	8,627,111	8,627,111
84	911 - Contributory Pensions	4,177,733	4,503,370	4,503,370	4,503,370
85	909 - Non-Contributory Pensions	20,000	20,000	20,000	20,000
86	945 - Workers Compensation	314,464	342,985	342,985	342,985
	Sub-Total: Employee Benefits	13,815,236	14,204,616	14,204,616	14,204,616
	OTHER SHARED COSTS				
87	945 - Fire, Liability, Insurance	552,423	587,945	587,945	587,945
88	132 - Reserve Fund	157,920	175,000	175,000	216,427
	Sub-Total: Liability Insurance/ Reserve Fund	710,343	762,945	804,372	804,372
	DEBT SERVICE TOWN & SCHOOL				
89	710 - Principal Payments	6,166,908	5,125,000	5,125,000	5,125,000
90	751 - Interest on Bonded Debt	2,321,876	2,104,307	2,104,307	2,104,307
91	752 - Interest on Temporary Notes	7,480	258,660	258,660	258,660
92	753 - Bond Expense	10,000	10,000	10,000	10,000
	Sub-Total: Debt Service	8,506,264	7,497,967	7,497,967	7,497,967

Voice vote – Motion carried unanimously

*(*Article 5, Motion 1 - typographical errors in warrant corrected in the motion made on the floor including sub-totals for General Government, Library & Recreation, Liability Insurance/Reserve Fund, Total All Budgets. All line items printed in the warrant are correct)*

Prior to Article 5, Motion 2, Shannon Moesaa, Chair of the School Committee, made a statement thanking the Duxbury community for their support during the recent crises in the School Community.

ARTICLE 5 - MOTION 2 - SUBJECT: SCHOOL OPERATING BUDGET – Moved and seconded that the Town appropriate the sum of **\$38,498,353.00** as the General Fund School Operating Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$38,498,353.00**; to be expended under the direction of the School Committee.

TOWN OF DUXBURY Operating Budget - Fiscal Year 2022					
LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ	FY 2022 TOWN MGR	FY 2022 FIN COMM
	SCHOOLS				
	300 - Duxbury Schools - Operating Budget				
79	Salaries	30,724,353	30,724,353	31,229,274	31,229,274
80	Expenses	6,774,000	6,774,000	7,269,079	7,269,079
	Sub-Total: School Direct Costs	37,498,353	37,498,353	38,498,353	38,498,353

Voice Vote –Motion carried unanimously

Article 5 – MOTION 3 - SUBJECT: OPERATING BUDGET – TOTAL BUDGET SUMMARY ALL MOTIONS – Moved and seconded that the Town vote to appropriate the sum of **\$81,032,764.00** as the operating budget of the Town for the fiscal year beginning July 1, 2021, exclusive of the Water Department and Water Department Debt Service, for the purposes and in the amounts specified in the Motions previously voted under this Article 5 and to meet this appropriation, raise and appropriate the sum of **\$79,836,936.00** and transfer the sum of **\$1,195,828.00** in accordance with the transfers voted in Motions previously voted under this Article 5.

Article 5 Motions Summary				
Motion	Description	Raise	Transfers	Total Appropriation
Motion 1	General Fund	41,338,583	1,195,828	42,534,411
Motion 2	School Budget	38,498,353	0	38,498,353
	Total	79,836,936	1,195,828	81,032,764

Voice Vote – Motion carried unanimously

ARTICLE 5 - MOTION 4 - SUBJECT: WATER ENTERPRISE FUND – Moved and seconded that the Town appropriate the sum of \$2,487,588.00 from Water Enterprise Fund revenue for the purposes and in the amounts specified below, and further that \$127,441.00 be raised from Water Enterprise Fund revenue to fund indirect costs associated with the Water Enterprise Fund appropriated in the General Fund as identified in Article 5, Motion 1, to be expended under the direction of the Town Manager.

TOWN OF DUXBURY Operating Budget - Fiscal Year 2022					
LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ	FY 2022 TOWN MGR	FY 2022 FIN COMM
	OPERATING BUDGET - WATER				
	450 - Water				
93	Salaries	838,382	833,429	833,429	833,429
94	Expenses	1,215,392	1,141,111	1,141,111	1,141,111
	Sub-Total: Water Operations	2,053,774	1,974,540	1,974,540	1,974,540
	DEBT SERVICE WATER				
95	710 - Principal Payments	415,664	408,909	408,909	408,909
96	751 - Interest on Bonded Debt	93,830	79,139	79,139	79,139
97	752 - Interest on Temporary Notes	25,000	15,000	15,000	15,000
98	753 - Bond Expense	10,000	10,000	10,000	10,000
	Sub-Total: Water Debt	544,494	513,048	513,048	513,048
	Total Water Enterprise Fund	2,598,268	2,487,588	2,487,588	2,487,588

Voice Vote –Motion carried unanimously

ARTICLE 6 - MOTION 1 - SUBJECT: GENERAL GOVT CAPITAL BUDGET – Moved and seconded that the Town appropriate the sum of \$1,188,872.00 as the General Government Capital Budget of the Town, for the purposes and in the amounts specified as follows, and to meet said appropriation, raise and appropriate the sum of \$132,000.00; and transfer the sum of \$1,056,872.00, of which \$843,406.00 shall come from Free Cash, \$13,466.00 shall come from Waterways Improvement Receipts Fund, and \$200,000.00 from Ambulance Receipts Reserved for Appropriation, to be expended under the direction of the Town Manager.

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2022 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	GENERAL GOVERNMENT				
	Information Technology				
1	Domain Network Email Admin Reorg	25,025	25,025	25,025	25,025

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2022 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	Facilities Management				
2	Chandler HVAC Modernization (total \$867,300 – See Motion 3)	-	-	-	-
	GENERAL GOVERNMENT TOTAL	25,025	25,025	25,025	25,025
	PUBLIC SAFETY				
	Police Department				
3	Electronic Control Weapon (ECW) - Taser	96,180	96,180	96,180	96,180
4	Patrol Car Replacement	59,718	59,718	59,718	59,718
5	Patrol Car Replacement	59,718	59,718	59,718	59,718
6	Patrol Truck Replacement	61,818	61,818	61,818	61,818
	Fire Department				
7	Ambulance Replacement	372,000	372,000	372,000	372,000
8	Squad Utility Truck Re- placement	80,000	80,000	80,000	80,000
9	Command Car (Chief)	60,589	60,589	60,589	60,589
	Harbormaster Department				
10	Replace 135HP Outboard Engine	13,466	13,466	13,466	13,466
	PUBLIC SAFETY TOTAL	803,489	803,489	803,489	803,489
	PUBLIC WORKS				
	Highway / Road Maintenance				
11	Replace Truck # 16	97,866	97,866	97,866	97,866
	Transfer Station				
12	Replace Volvo Loader # 50	240,240	240,240	240,240	240,240
13	Replace Compactor	22,252	22,252	22,252	22,252
	PUBLIC WORKS TOTAL	360,358	360,358	360,358	360,358
	GENERAL FUND TOTAL	1,188,872	1,188,872	1,188,872	1,188,872

Voice Vote – Motion carried unanimously

ARTICLE 6 - MOTION 2 - SUBJECT: SCHOOL CAPITAL BUDGET - Moved and seconded that the Town appropriate the sum of **\$502,155.00** to the School Capital Budget for the purposes and in the amounts specified below, and to meet said appropriation, transfer **\$502,155.00** from Free Cash, to be expended under the direction of the School Committee.

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2022 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	DUXBURY SCHOOLS				
13	Instrument Replacement	22,049	22,049	22,049	22,049
14	Furniture Replacement	59,956	59,956	59,956	59,956
15	Sophos Firewall Replacement	93,750	93,750	93,750	93,750
16	Meraki Access Point and Switch Replacement	176,400	176,400	176,400	176,400
17	Turf Field Replacement	150,000	150,000	150,000	150,000
	SCHOOL DEPARTMENT TOTALS	502,155	502,155	502,155	502,155

Voice Vote - Motion carried

ARTICLE 6 - MOTION 3 - SUBJECT: SCHOOL CAPITAL BUDGET (INCLUDES BORROWING)

2/3 Vote Required – Moved and seconded that the Town appropriate the sum of **\$867,300.00** to the School Capital Budget for the purposes and in the amounts specified below for Chandler HVAC Modernization, and to meet said appropriation, borrow the sum of **\$867,300.00**, to be expended under the direction of the Town Manager; and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sums pursuant to G.L. c. 44, §§ 7 or 8 or any other enabling authority, and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, § 20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

Line #	Project Requests	Fiscal 2022 Request	Town Manager Rec.	Fiscal Advisory Rec.	Finance Committee Rec.	Borrowed Amount
	SCHOOL					
	Facilities Management					
2	Chandler HVAC Modernization	867,300	867,300	867,300	867,300	867,300
	Totals					867,300

Voice Vote – Motion carried by requisite 2/3 vote as called by the Moderator

ARTICLE 6 - MOTION 4 - SUBJECT: WATER ENTERPRISE FUND CAPITAL BUDGET – Moved and seconded that the Town appropriate the sum of **\$150,000.00** to the Water Enterprise Fund Capital Budget, for the purposes and in the amounts specified below, and to meet said appropriation, transfer the sum of **\$150,000.00** from Water Enterprise Fund Retained Earnings, to be expended under the direction of the Town Manager.

Line #	Project Requests	Fiscal 2022 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	WATER ENTERPRISE FUND				
19	Water Main Rehabilitation	150,000	150,000	150,000	150,000
	WATER ENTERPRISE FUND TOTAL	150,000	150,000	150,000	150,000

Voice Vote – Motion carried.

Article 6 Motions Summary						
<u>Motions</u>	<u>Description</u>	<u>Free Cash</u>	<u>Transfers</u>	<u>Borrow</u>	<u>Raise & Appropriate</u>	<u>Total Appropriation</u>
Motion 1	General Government	0	1,056,872	0	132,000	1,188,872
Motion 2	School	502,155	0	0	0	502,155
Motion 3	School Borrowing	0	0	867,300	0	867,300
Motion 4	Water Enterprise	0	150,000	0	0	150,000
Totals		502,155	1,206,872	867,300	132,000	2,708,327

ARTICLE 7 – MOTION 1 - SUBJECT: SMALL EQUIPMENT AND MINOR SERVICES – Moved and seconded that the Town appropriate the sum of **\$103,662.00** to the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$92,265.00**; transfer the sum of **\$11,397.00** from the Waterways Improvement Fund, to be expended under the direction of the Town Manager.

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2022 Request	Town Manager Recommendation	Finance Committee Recommendation
	Assessing			
1	Commercial Valuation Review	\$8,000	\$8,000	\$8,000
	Information Technology			
2	Implementation Helpdesk Tracking Application	\$10,000	\$10,000	\$10,000
3	ISP Consolidation, Redesign, Strategy	\$5,417	\$5,417	\$5,417
4	Microsoft SharePoint	\$10,000	\$10,000	\$10,000
5	Microsoft Project - 10 Licenses	\$6,600	\$6,600	\$6,600
6	Microsoft Office Training - 1 Trainer & 25 Trainees Each	\$10,000	\$10,000	\$10,000
7	Blue Beam Software for Municipal Services	\$3,088	\$3,088	\$3,088
8	ViewPoint Cloud & Bluebeam Integration Municipal Services	\$4,400	\$4,400	\$4,400
	BOS / Town Hall			
9	Install Irrigation System	\$11,235	\$11,235	\$11,235
	Police Department			
10	LifePak Defibrillator Replacements	\$13,706	\$13,706	\$13,706
	Harbormaster			
11	Replace Marine Unit 4 Collar	\$6,835	\$6,835	\$6,835
12	Dual band portable	\$3,150	\$3,150	\$3,150
13	Radio Pro IP Gateway software	\$1,412	\$1,412	\$1,412
	Cemetery			
15	Replace 2012 “Hurricane” Blower	\$9,819	\$9,819	\$9,819
	GENERAL FUND TOTAL			\$103,662

Voice Vote – Motion carried

ARTICLE 7 – MOTION 2 - SUBJECT: SMALL EQUIPMENT AND MINOR SERVICES – Moved and seconded that the Town appropriate the sum of **\$10,688.00** to the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$10,688.00**, to be expended under the direction of the School Committee.

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Finance Committee Recommendation
	DUXBURY SCHOOLS			
14	Lighting Panel (PAC)	\$10,688	\$10,688	\$10,688
	SCHOOL DEPARTMENT TOTAL	\$10,688	\$10,688	\$10,688

Voice Vote – Motion carried

ARTICLE 8 - SUBJECT: ELECTRONIC BALLOTING – Moved and seconded to Indefinitely Postpone this Article. **Voice Vote – Motion carried**

ARTICLE 9 - SUBJECT: DUXBURY BEACH LEASE - 2/3 Vote Required – Moved and seconded that the Town raise and appropriate the sum of **\$900,000.00** to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc., south of a line running approximately east to west along the northerly edge of the northerly parking area, at the east end of the Powder Point Bridge (subject to an area of land excluded at High Pines used by the Duxbury Beach Reservation) and to authorize the Board of Selectmen, or its designee, to execute a lease on the behalf of the Town, for the period beginning July 1, 2021 and ending June 30, 2022 on such terms and conditions the Board of Selectmen deems in the best interests of the Town.

Voice Vote – Motion carried by requisite 2/3 vote as called by the Moderator

ARTICLE 10 - SUBJECT: FOURTH OF JULY APPROPRIATION – Moved and seconded that the Town raise and appropriate the sum of **\$15,000.00** to fund the Town of Duxbury's Fourth of July parade, ceremonies, and related activities, to be expended under the direction of the Town Manager.

Voice vote – Motion carried

ARTICLE 11 - SUBJECT: PILGRIM DECOMMISSIONING – SAFER SPENT FUEL STORAGE – Moved and seconded that the Town vote to authorize the Town Clerk of Duxbury to forward the text of this article, as follows, to the Nuclear Regulatory Commission (NRC), Governor Charlie Baker, Attorney General Maura Healey, Duxbury's State and Federal delegations, to all Select Boards within the Emergency Planning Zone of Pilgrim NPS, to Holtec Decommissioning International, LLC, and to Holtec Pilgrim, LLC, so the intent and needs of the Citizens of Duxbury are widely known:

Pilgrim's owner, Holtec Pilgrim, plans to store 61 casks of spent nuclear fuel 362 feet from, and vulnerable from, a public road. The casks, each of which contains about ½ as much Cesium-137 as was released at Chernobyl, will be stored there for generations, perhaps indefinitely.

Until the casks have been moved offsite, Holtec should take the following steps to protect the health, safety and economic interest of Duxbury and its residents: monitor in real-time each cask for heat, helium and radiation and link the readings to the Commonwealth; keep onsite a supply of spare over-packs for the casks; have at Pilgrim hot cells or other systems capable of moving spent nuclear fuel from a leaking or otherwise defective cask or canister into a new canister; provide better security around the casks, and erect a barrier around the dry cask pad to prevent line of sight attack, or store the casks inside a reinforced building

Voice Vote – Motion carried

ARTICLE 12 - SUBJECT: ACCEPTANCE OF PROVISIONS OF THE MASSACHUSETTS VETERANS' BRAVE ACT M.G.L. CHAPTER 59 S.5 CLAUSE TWENTY-SECOND H – Moved and seconded that the Town vote to accept the provisions of M.G.L. c. 59 § 5, Clause Twenty-second H (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights Appreciation, Validation, and Enforcement ("Brave Act")).

Voice Vote – Motion carried

ARTICLE 13 - SUBJECT: INCREASE THE AMOUNT OF THE AMBULANCE RECEIPTS RESERVED FOR APPROPRIATION ACCOUNT – Moved and seconded that the Town vote to increase the limit on ambulance receipts credited to the M.G.L. Chapter 40, Section 5F, Ambulance Receipts Reserved for Appropriation account from \$100,000 to an amount equal to 20% of gross ambulance receipts annually, and to authorize the Town Manager to expend such funds for the purchasing, hiring, maintaining, and operating of such ambulances, including maturing debt and interest.

Voice Vote – Motion carried unanimously

ARTICLE 14 - SUBJECT: GENERAL BY-LAW AMENDMENT – ADDITION OF A NEW SECTION – SECTION 7.26 BEACH USE – Moved and seconded that the Town vote to amend the General By-laws by adding a new Section entitled "Section 7.26, Beach Use," as follows:

7.26.1 Definitions

The following words as used in this By-Law shall have the following meanings:

Beach: Any beach lands, adjacent parking areas and access roads under the care and control of the Town and/or the Duxbury Beach Reservation, which are open to the public and/or residents through permit, admission, or as a public space. This includes Town landings that are commonly accepted as bathing beaches.

Duxbury Beach: All Town-owned or leased lands and/or Duxbury Beach Reservation lands immediately bordered on the East by Massachusetts Bay and the West by Duxbury Bay, Back River and Pine Point marsh, and specifically including the Powder Point Bridge.

Over Sand Permit: A permit issued by the Town, which allows vehicular access to the designated Over Sand Vehicle areas on Duxbury Beach.

Resident Parking Sticker: A permit issued by the Town, which allows vehicular parking in designated resident parking areas.

Beach Official: Any employee of the Town tasked with enforcing Section 7.26, Beach Use of the General By-laws, including, without limitation, the Recreation Director, Assistant Recreation Director, the Beach Operations Manager, Lead Beach Ranger(s) and other Beach Rangers from time to time designated and authorized by the Chief of Police.

Shorebird Monitor: An employee of the Duxbury Beach Reservation trained to monitor or supervise monitors of listed species such as Piping Plovers and Least Terns.

7.26.2 Speeding

No person shall operate a motorized vehicle on a Beach in excess of the posted speed. No person shall operate a motorized vehicle on a Beach, whether posted or not, at a speed greater than reasonable or proper. Temporary postings, by Shorebird Monitors, for reduced speeds on Duxbury Beach due to the presence of listed species shall be valid for the purposes of this section. No person shall operate a vehicle on a Beach that exceeds 15 mph. Maximum speed near shorebird areas is 5 mph (April 1 to September 30).

7.26.3 Unauthorized vehicular access to a beach

No person shall operate a motorized vehicle on a Beach without an Over Sand Permit unless said person is in a designated travel or parking area or is authorized to travel, on designated rights-of-way, directly to or from private lands as owners or invitees.

This section shall not apply to any persons employed in the operation of the beach or other officially authorized persons.

7.26.4 Restricted areas

No unauthorized person shall enter into any area of a Beach protected by a sign, barrier, or other indicator that the area is restricted. No person shall disturb any vegetation or wildlife on a Beach (including inside such restricted area). A Shorebird Monitor or Beach Official's hand signal or verbal command shall constitute an indicator that an area is restricted.

7.26.5 Unauthorized vehicular access to restricted areas

No person shall operate a vehicle on a Beach where prohibited or protected by sign, barrier, or other indicator or in any closed or restricted area of a Beach. A Shorebird Monitor or Beach Official's hand signal or verbal command shall constitute an indicator that an area is restricted.

7.26.6 Refusal to obey a Beach Official

No person on a Beach shall disobey a lawful directive from a Beach Official who is acting in the performance of their duties as part of the operation of the Beach.

Abusive, inappropriate or aggressive behavior toward other beach users and/or Beach Official or Duxbury Beach Reservation staff (including Shorebird Monitors) will result in the violator's removal from Duxbury Beach for no less than 24 hours. In addition, violators may have their Beach Permit suspended or revoked.

The Beach Official reserves the right to suspend or revoke access on a Beach to a dog as a result of aggressive behavior and/or due to irresponsible pet ownership.

No person on a Beach shall ignore or fail to cooperate with a directive or request of a Shorebird Monitor who is acting in the performance of their duties as part of the operations of Duxbury Beach.

7.26.7 Duxbury Beach Guide & Rules

No person shall disregard or willfully act contrary to or violate any provision of the then-current Duxbury Beach Guide & Rules as published by the Town of Duxbury and Duxbury Beach Reservation. This section shall include, without limitations, those items contained in the Rules and Guide that are specifically addressed in the foregoing and following sections of this By-law.

7.26.8 Recognition of other enforcement By-laws

Nothing in this By-law will serve to exclude the use of any other By-laws applicable to a Beach. In particular Sections 7.1 – Dog Control, 7.4 – Consumption of Alcoholic Beverages, 7.5 – Possession of Alcohol by Persons Under the Age of 21 Years, 7.6 Public Use of Tetrahydrocannabinol, and 7.9 – Illegal Trash Disposal are all fully enforceable on a Beach.

7.26.9 Penalty

A police officer may arrest without a warrant anyone whom he/she observes to violate the provisions of Section(s) 7.26.3, 7.26.5 and 7.26.6 (“Unauthorized vehicular access to a Beach” and “Unauthorized vehicular access to restricted areas”), and “Refusal to Obey a Beach Official, etc.” of this By-law and may arrest anyone who refuses to discontinue an ongoing violation of any section of Section 7.26 of this By-law.

A Beach Official or his/her designee may issue Over Sand Permit suspensions or revocations for any violation of this By-law or Duxbury Beach Rules & Regulations. Suspensions and revocations may be issued for any action, which jeopardizes the property or safety of another person, or for any action that causes another person to be fearful for their safety and/or their property.

A Beach Official may issue citations or warnings resulting from a violation of a provision of this By-law, and/or may cause a permit or sticker (or the right to purchase a permit or sticker in the future) to be forfeited upon a willful or intentional violation of a provision of this By-law resulting in a citation or in issuance of a second warning.

Any order, suspension or revocation issued under this By-law may be appealed to the Chief of Police or Town Manager or their designee within five (5) days of the date of issuance of the order, suspension or revocation. The decision of the Chief of Police or Town Manager or their designee shall be final and any appeal must be taken in accordance with applicable law.

This By-law may also be enforced pursuant to G.L. c. 40, s 21D, by the Beach Official or his/her designee. Whoever violates a provision of this By-law will be subject to a citation and fine according to the following schedule:

Section/Violation	1st Offense	2 nd	3rd or Subsequent Offense
7.26.2 – Speeding	\$50	\$100	\$250
7.26.3 – Unauthorized Vehicle Access	\$150	\$200	\$300
7.26.4 – Restricted area	\$100	\$200	\$300
7.26.5 – Unauthorized Vehicle in Restricted Area	\$100	\$200	\$300
7.26.6 – Refusal to obey a Beach Official	\$100	\$200	\$300
7.26.7 – Guide & Rules Violation	\$25	\$100	\$250

7.26.10 Forfeiture of Permits / Stickers

In addition to the foregoing penalties, any holder of an Over Sand Beach Permit or Resident Parking Sticker may forfeit said permit or sticker and/or the right to purchase a permit or sticker in the future for any violation of this section as provided in Section 7.26.9 above.

7.26.11 Severability

If any section, provision or portion of this By-law is deemed to be unconstitutional or invalid by any court, the remainder of the ordinance shall be effective.

A motion was made and seconded that the last sentence in the Beach Definitions paragraph in Section 7.26.1 Beach Use General Bylaw Amendment – Addition of a New Section, on page 30 of the Annual Town Meeting warrant, that reads “This includes Town landings that are commonly accepted as bathing beaches” be deleted from this section.

Electronic Voting – Motion to amend the Article failed. Yes - 37; No - 53

Voting the Main Motion as presented – Electronic Voting – Motion carried Yes - 73; No - 16

ARTICLE 15 - SUBJECT: POWDER POINT BRIDGE REPAIRS – Moved and seconded that the Town vote to appropriate the sum of \$287,200.00 for the purpose of funding emergency repairs to be made to the Powder Point Bridge, including all incidental and related expenses, and to meet said appropriation, transfer the sum of \$287,200.00, from Free Cash, to be expended under the direction of the Town Manager.
Voice Vote – Motion carried

ARTICLE 16 - SUBJECT: CHANGE IN NAME OF BOARD OF SELECTMEN TO SELECTBOARD – Moved and seconded that the Town vote to authorize the Board of Selectmen to petition the General Court for special legislation and provided further that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition, as follows:

An Act Relative to the Selectboard of the Town of Duxbury:

SECTION 1. Notwithstanding any general or special law to the contrary, the executive body of the town of Duxbury, previously known as the Board of Selectmen, shall be known as the Selectboard and shall have the powers and authority of a Board of Selectmen under any general or special law; provided, that the members of the Selectboard, previously known as Selectmen, shall be known as Selectboard members.

SECTION 2. The General By-laws of the Town of Duxbury is hereby amended by striking out the words “Board of Selectmen”, each time they appear, and inserting in place thereof, in each instance, the following words: Selectboard.

SECTION 3. This act shall take effect upon its passage.

Voice vote – Motion carried unanimously

ARTICLE 17 - SUBJECT: PROPOSED CHANGE TO THE REVOLVING FUND BY-LAW TO INCREASE THE EXPENDITURE THRESHOLD – Moved and seconded that the Town vote to amend the General By-laws, by authorizing the revolving fund annual expenditure limits for Fiscal Year 2022 as shown in the table below and as printed in the Warrant:

	Current Annual	Requested Change in
Revolving Fund	Expenditure Limit	Annual Expenditure Limit
Senior Center	\$175,000	No Change
Jaycox Tree Farm	\$20,000	\$30,000
Hazardous Materials Response	\$50,000	No Change
Regional Dispatch Services	\$150,000	\$700,000

Voice vote – Motion carried

ARTICLE 18 - SUBJECT: BAY AVE/GURNET ROAD BEACH NOURISHMENT PROJECT - 2/3

Vote Required - Moved and seconded that the Town vote to:

- (a) authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain and on such terms as the Board of Selectmen deems appropriate, permanent and temporary easements in a portion or portions of the parcels of land located on Duxbury Beach, which portion or portions consist of:
 - (i) the land seaward of the seawall shown on a plan entitled “Duxbury Beach Seawall Easement Plan of Land in Duxbury, Mass”, prepared by Bryant Associates, Inc., dated June 24, 1994, and recorded with the Plymouth Registry of Deeds in Plan Book 39, Page 360, and
 - (ii) for lots identified as Assessors Parcels 137-901-019, 137-901-0138, 137-901-060, 137-901-062, 137-901-063, and 137-901-064, those portions shown as “Easement Area” on a plan entitled “Dune Restoration at Horseshoe Beach”, prepared by Woods Hole Group, and land seaward thereof,all for the purpose of undertaking a beach nourishment and dune restoration and replenishment project, including, without limitation, the right to construct, preserve, inspect, operate, maintain, repair, rehabilitate, and replace a beach and dune system and other erosion control and storm damage reduction measures and appurtenances thereto, including the right to deposit sand, plant vegetation (for lots identified under (ii)), alter the contours on land, construct berms and dunes, nourish and re-nourish periodically, move, store and remove equipment and supplies, erect, maintain and remove silt screens and sand fences (for lots identified under (ii)), erect and/or remove temporary structures, facilitate preservation of dunes and vegetation through the limitation of access to dune areas, and remove from said land any structures, objects and/or obstructions, and for any and all other uses and/or purposes related thereto;
- (b) authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain permanent easements in all of the foregoing lots seaward of the current mean high water mark, for public pedestrian access purposes; and, further,
- (c) authorize the Board of Selectmen to enter into all agreements, apply for and expend gifts and/or grants for the foregoing purpose, and take any and all actions as may be necessary or appropriate to effectuate the foregoing purposes.

Voice vote – Motion carried unanimously

ARTICLE 19 - SUBJECT: SEAWALL MATCHING GRANTS FUNDS – Moved and seconded to Indefinitely Postpone this article.

Voice vote – Motion carried

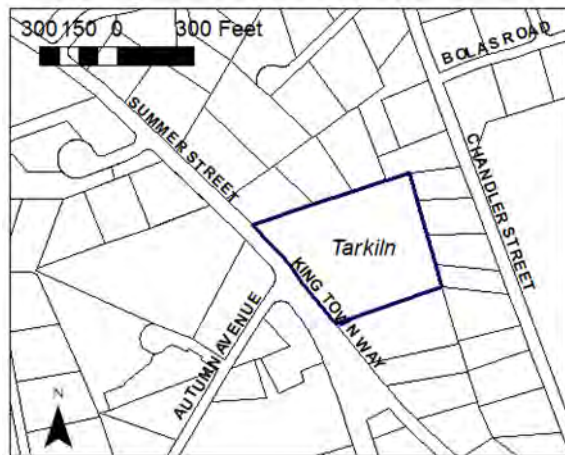
ARTICLE 20 - SUBJECT: ENGINEERING DESIGN EXIT 10 TREMONT STREET – Moved and seconded that the Town vote to appropriate the sum of **\$117,000.00** for the purpose of funding the engineering design and construction oversight, and any and all incidental or related costs, of the proposed improvements to the intersection of Route 3A (Tremont Street) with Route 3 (Pilgrim Highway), as further identified in the Old Colony Planning Council MPO Transportation Improvement Plan (TIP) as MassDOT Project No. 606002, and to meet said appropriation, transfer the sum of **\$117,000.00** from Free Cash, to be expended under the direction of the Planning Director.

Voice vote – Motion carried

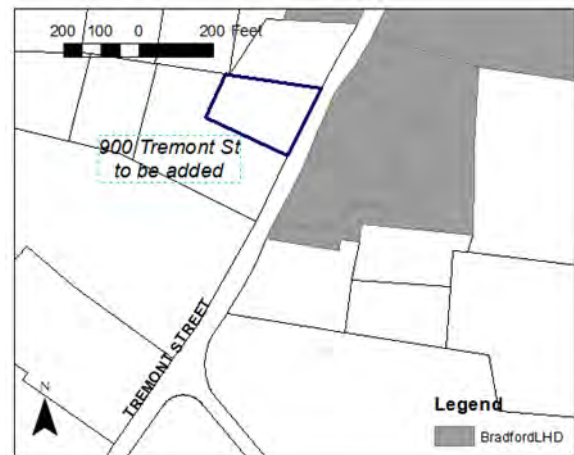
ARTICLE 21 - SUBJECT: AMEND GENERAL BY-LAWS – PROPOSED NEW LOCAL HISTORIC DISTRICTS - 2/3 **Vote Required** – Moved and seconded that the Town vote to amend the General By-laws by creating the following new local historic districts to be administered through the Duxbury General By-law, Chapter 12, and to update the Official Local Historic District Maps of the Town of Duxbury to include the Local Historic Districts as set forth below:

	Proposed Local Historic District Name	Address	Owner/Deed Reference	Parcel ID MBLU
1	Tarkiln	245 Summer Street	Town of Duxbury Book 1527, Page 14	045-500-023
2	Bradford	900 Tremont Street	Mr. & Mrs. M.&A. McGee LCC 122138	108-015-000
3	Winsor	397 Washington Street	Waterfront World HQ LLC Book 50920, Page 302	119-147-405
4	Winsor	405 Washington Street	Ditch Digger LLC Book 49131, Page 116	119-146-405
5	Powder Point	14 Powder Point Avenue	Mr. & Mrs. F. & J. Guitart LLC 115817	117-062-000

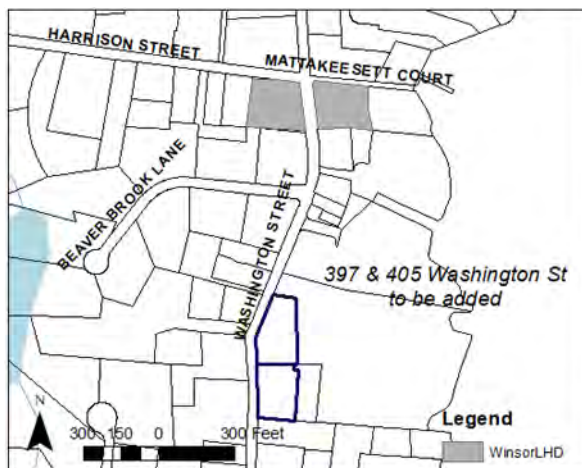
As further described in the Preliminary Study Report entitled “Proposed Local Historic District: Tarkiln Local Historic District, Proposed Properties to be Added to Existing Local Historic Districts: Bradford Local Historic District, Winsor Local Historic District, Powder Point Local Historic District, King Caesar Local Historic District. Prepared by the Duxbury Local Historic District Commission, November 2019.



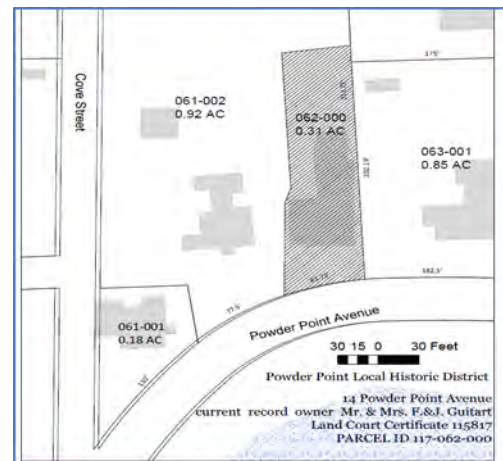
Tarkiln: 245 Summer Street



Bradford: 900 Tremont Street



Winsor: 397 & 405 Washington Street



Powder Point: 14 Powder Point Ave

Voice vote – Motion carried unanimously.

ARTICLE 22 - SUBJECT: AMEND ZONING BY-LAWS – FLOOD HAZARD AREAS OVERLAY DISTRICT AND ZONING MAP AMENDMENT: FLOOD HAZARD AREAS OVERLAY DISTRICT - 2/3 Vote Required – Moved and seconded that the Town vote to amend the Town of Duxbury Zoning By-laws and Official Zoning Map by amending Sections 202.1 by striking the date 11/4/2016 and replacing it with “as further described in Section 402.2 Flood Hazard Areas Overlay District Boundaries”, as follows, and by deleting the existing Section 402 in its entirety and replacing with a new Section 402 (Flood Hazards Areas Overlay District), as follows:

ARTICLE 202 LOCATION OF DISTRICTS

202.1 Zoning Map

Said districts are located and bounded as delineated on the "Town of Duxbury, Massachusetts Zoning Map" dated March 2009 as created by Greatwall GIS Services consisting of seven (7) sheets in total as revised and amended to date and on file in the office of the Town Clerk including the Wetland and Watershed Protection District Map dated March 4, 1971, as revised and amended to date and on file in the office of Town Clerk, and an Aquifer Protection District Map, dated January 15, 1986, as revised and amended March 24, 1993 and December 4, 2002 on file in the office of Town Clerk, and the Plymouth County Flood Insurance Rate Maps as further described in Section 402.2 Flood Hazard Areas Overlay District Boundaries, and on file in the office of the Town Clerk. The zoning map with boundaries of the districts and all explanatory matter thereon is hereby made a part of this Bylaw. Any conflict between the map and the description of any district in the written terms of this Bylaw shall be resolved according to the written terms.

And

ARTICLE 402 FLOOD HAZARD AREAS OVERLAY DISTRICT

402.1 Purpose of the Flood Hazard Areas Overlay District

The purposes of the Flood Hazard Areas Overlay District are to:

1. Ensure public safety through reducing the threats to life and personal injury;
2. Eliminate new hazards to emergency response officials;
3. Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
4. Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the Town beyond the site of flooding;
5. Eliminate costs associated with the response and cleanup of flooding conditions; and
6. Reduce damage to public and private property resulting from flooding waters.

402.2 Flood Hazard Areas Overlay District Boundaries

The Flood Hazard Areas Overlay District shall be considered an overlay district throughout the Town. It shall include all special flood hazard areas within the Town, as shown and set forth in the Plymouth County Flood Insurance Rate Map (FIRM) dated July 6, 2021 and revised to reflect the Letter of Map Revision (LOMR) Effective January 10, 2020, issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program (NFIP) designated as Zones A, AE, AO and VE, which indicate the 100-year (or 1%-chance) regulatory floodplain. The exact boundaries of the District shall be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Flood Insurance Study (FIS) report dated July 6, 2021 and revised to reflect the Letter of Map Revision (LOMR) Effective January 10, 2020. The effective FIRM and FIS reports are incorporated herein by reference and are on file with the Town Clerk, and available for viewing in the Planning Department.

402.3 Compliance with Other Law and Regulations

All development in the district, including structural and non-structural activities, whether permitted by right or by special permit, must comply with the following state statute and regulations, except that provisions of this Section that are more restrictive shall apply. The floodplain management regulations found within this bylaw shall take precedence over any less restrictive conflicting local laws, ordinances, or codes.

1. Massachusetts General Laws, Chapter 131, Section 40;
2. Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;
3. Coastal Wetlands Restriction, DEP (currently 310 CMR 12.00); and
4. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).

402.4 Permits are required for all proposed development in the Flood Hazard Overlay District

The Town of Duxbury requires a permit for all proposed construction or other development in the Flood Hazard Overlay District, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties including alteration of topography (filling or removal of earth).

402.5 Local Enforcement

It shall be the duty of the Building Commissioner to administer and enforce the provisions of this Bylaw.

402.6 Assure that all necessary permits are obtained

All building permits and proposed development projects shall be reviewed with respect to proper identification of known or possible flood risk as mapped on the FEMA Flood Insurance Rate Map, or as otherwise defined within this bylaw through submittal of any required information, prior to issuance of a building or development permit, so that sufficient information is available to the permitting agent(s) with respect to meeting the requirements of this bylaw and compliance with applicable codes and regulations associated with the proposed development or activity as they relate to the flood risk. All work proposed shall meet the requirements of this bylaw as described herein.

The Town of Duxbury's permit review process includes the use of a checklist of all local, state and federal permits that will be necessary in order to carry out the proposed development in the Flood Hazard Overlay District. The proponent must acquire all necessary permits, and applications within the Flood Hazard Overlay District shall include:

1. The completed checklist demonstrating that all necessary permits have been acquired;
2. Elevation in relation to mean sea level of the lowest floor (including basements or cellars) of all existing and proposed structures;
3. Elevation in relation to mean sea level of existing and proposed floodproofing;
4. Certification by a registered professional engineer or architect for all floodproofing measures;
5. Signed statement by a registered professional engineer or architect that the requirements of this Bylaw have been met (the above-referenced requirements 2 and 3 may be met through submission of a FEMA Elevation Certificate);
6. Plans for any breakaway walls to be used to enclose space below the base flood elevation (in V zones);
7. Description of topographic alterations including existing and proposed grades and a delineation of the Special Flood Hazard Boundary line (including confirmation that the Flood Insurance Study has been consulted in placement of the line);

8. Site plan(s) certified by a registered professional land surveyor showing all existing and proposed natural and constructed features on the property. The site plan shall include a notation of the Special Flood Hazard Area designation for all existing and proposed structures.

402.7 Subdivisions

1. Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments greater than fifty (50) lots or five (5) acres, whichever is the lesser, within unnumbered A zones.
2. All subdivision proposals must be designed to assure that:
 - a) Such proposals minimize flood damage;
 - b) All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
 - c) Adequate drainage is provided to reduce exposure to flood hazards.

402.8 Unnumbered A Zones

In A Zones, in the absence of FEMA BFE data and floodway data, the building department will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A as the basis for elevating residential structures to or above base flood level, for floodproofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways which would result in any increase in flood levels within the Town during the occurrence of the base flood discharge.

402.9 Floodway encroachment

In Zones A, A1-30, and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge. No alteration of topography shall be permitted where it may result in increased runoff or drainage to the detriment of other property owners or the Town.

In Zones A1-30 and AE, along watercourses that have a regulatory floodway designated on the Town's FIRM encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

402.10 Other Use Regulations

1. Within Zone AO and AH on the FIRM, adequate drainage paths must be provided around structures on slopes, to guide floodwaters around and away from proposed structures.
2. Man-made alteration of sand dunes within Zone VE which would increase potential flood damage is prohibited.
3. All new construction and substantial improvements to existing structures within Zone VE must be located landward of a boundary line of the Wetlands Protection Overlay District, [except those structures allowed by sub-sections 404.9 or 404.11.](#)
4. All new construction within V Zones shall be located landward of the reach of mean tide, except those structures allowed by sub-sections 404.9 or 404.11.
5. Storage of fuel, toxic or hazardous materials below the base flood elevation shall be floodproofed.

402.11 Permitted Uses

The following uses of low flood damage potential and causing no obstructions to flood flows are allowed, provided they are permitted in the underlying district and they do not require structures, fill, or storage of materials or equipment:

1. Agricultural uses such as farming, grazing, truck farming, and horticulture.
2. Forestry and nursery uses.
3. Outdoor recreational uses, including fishing, boating, and play areas.
4. Conservation of water, plants, and wildlife.
5. Wildlife management areas, and foot, bicycle, and/or horse paths.
6. Temporary non-residential structures used in connection with fishing, growing, harvesting, storage, or sale of crops raised on the premises.
7. Man-made alteration of sand dunes for dune restoration and beach enhancement projects for the purposes of flood and erosion control to adapt to the long-term effects of sea level rise; and which do not increase potential flood damage
8. In A1-30, AH, AE Zones, V1-30, VE and V Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.

402.12 Definitions

For this Article of the Zoning Bylaw the following definitions specifically apply in order to meet the requirements of the National Flood Insurance Program (NFIP). For reference, NFIP definitions are found in Title 44 of the US Code of Federal Regulations, Part 59; reference to ASCE is the American Society of Civil Engineers Standards; Base Code refers to the International Building Code; and MA in 9th Edition BC refers to the 9th Edition of the Massachusetts Building Code.

BASE FLOOD means the flood having a one percent (1%) chance of being equaled or exceeded in any given year.

DEVELOPMENT means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]

FLOOD BOUNDARY AND FLOODWAY MAP means an official map of a community issued by FEMA that depicts, based on detailed analyses, the boundaries of the 100-year and 500-year floods and the 100-year floodway. (For maps done in 1987 and later, the floodway designation is included on the FIRM.)

FLOOD HAZARD BOUNDARY MAP (FHBM) An official map of a community issued by the Federal Insurance Administrator, where the boundaries of the flood and related erosion areas having special hazards have been designated as Zone A or E. [US Code of Federal Regulations, Title 44, Part 59]

FLOOD INSURANCE RATE MAP (FIRM) means the official map of a community on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) administers the National Flood Insurance Program. FEMA provides a nationwide flood hazard area mapping study program for communities as well as regulatory standards for development in the flood hazard areas.

FLOOD INSURANCE STUDY (FIS) means an examination, evaluation, and determination of flood hazards, and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

FLOODWAY. The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

FUNCTIONALLY DEPENDENT USE means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

HIGHEST ADJACENT GRADE means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

HISTORIC STRUCTURE means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - (1) By an approved state program as determined by the Secretary of the Interior or
 - (2) Directly by the Secretary of the Interior in states without approved programs.

[US Code of Federal Regulations, Title 44, Part 59]

LOWEST FLOOR means the lowest floor of the lowest enclosed area (including basement or cellar). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor, PROVIDED that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of NFIP Regulations 60.3.

NEW CONSTRUCTION. Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. New construction includes work determined to be substantial improvement. [Referenced Standard ASCE 24-14]

RECREATIONAL VEHICLE means a vehicle which is:

- (a) Built on a single chassis;
- (b) 400 square feet or less when measured at the largest horizontal projection;
- (c) Designed to be self-propelled or permanently towable by a light duty truck; and
- (d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

[US Code of Federal Regulations, Title 44, Part 59]

REGULATORY FLOODWAY - see FLOODWAY.

SPECIAL FLOOD HAZARD AREA. The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH, V, VO, VE or V1-30. [Base Code, Chapter 2, Section 202]

START OF CONSTRUCTION. The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns.

Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual “start of construction” means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]

STRUCTURE means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]; **STRUCTURE**, for insurance coverage purposes, means a walled and roofed building, other than a gas or liquid storage tank, which is principally above ground and affixed to a permanent site, as well as a manufactured home on foundation. For the latter purpose, the term includes a building while in the course of construction, alteration, or repair, but does not include building materials or supplies intended for use in such construction, alteration, or repair, unless such materials or supplies are within an enclosed building on the premises.

SUBSTANTIAL DAMAGE means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure either (a) before the improvement or repair is started, or (b) if the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

SUBSTANTIAL REPAIR OF A FOUNDATION. When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

VARIANCE means a grant of relief by a community from the terms of a flood plain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

VIOLATION means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in §60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

SPECIAL FLOOD HAZARD AREAS defines an area having special flood and/or flood-related erosion hazards, and shown on the FIRM as Zones A, AO, AE and VE.

ZONES, FLOOD – All of the terms for flood zones are defined in the US Code of Federal Regulations, Title 44, Part 64.3.

402.13 Disclaimer of Liability

The degree of flood protection required by this bylaw is considered reasonable but does not imply total flood protection.

402.14 Severability Section

If any section, provision or portion of this bylaw is deemed to be unconstitutional or invalid by any court, the remainder of the ordinance shall be effective.

402.15 Designation of Community Floodplain Administrator

The Town of Duxbury hereby designates the position of Planning Director to be the official floodplain administrator for the Town.

402.16 Requirement to submit new technical data

If the Town acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s). Notification shall be submitted to:

1. The Chief Executive Officer of adjacent Cities and Towns;
2. FEMA Region I Risk Analysis Branch Chief
99 High Street, 6th floor
Boston, MA 02110; and
3. Massachusetts NFIP State Coordinator
MA Department of Conservation & Recreation
251 Causeway Street
Boston, MA 02114

402.17 Watercourse alterations or relocations in riverine areas

In a riverine situation, the Floodplain Administrator shall notify the following of any alteration or relocation of a watercourse:

1. Adjacent Communities, especially upstream and downstream;
2. Bordering States, if affected;
3. NFIP State Coordinator
Massachusetts Department of Conservation and Recreation
251 Causeway Street, 8th floor
Boston, MA 02114; and
4. NFIP Program Specialist
Federal Emergency Management Agency, Region I
99 High Street, 6th Floor
Boston, MA 02110

402.18 Variances to Building Code floodplain standards

The Town of Duxbury will request from the State Building Code Board of Appeals a written and/or audible copy of the portion of the hearing related to the variance, and will maintain this record for the community's files.

The Town shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (1) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (2) such construction below the base flood level increases risk to life and property.

Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain district.

402.19 Variances to local Zoning Bylaws related to community compliance with the National Flood Insurance Program (NFIP)

A variance from these floodplain bylaws must meet the requirements set out by State law, and may only be granted if: (1) good and sufficient cause and exceptional nonfinancial hardship exist; (2) the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and (3) the variance is the minimum action necessary to afford relief.

Voice vote – Motion carried unanimously

ARTICLE 23 - SUBJECT: CPC - OPERATING FUND – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$37,582.00** from the Community Preservation Act Fund FY2022 anticipated revenues for the purpose of meeting the requirements of the Community Preservation Act, in accordance with M.G.L. Chapter 44B, for the administrative expenses and charges for operation of the Community Preservation Committee, all for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022 inclusive.

Voice Vote – Motion carried unanimously.

ARTICLE 24 - SUBJECT: CPC – ALLOCATIONS – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$231,740.50** from the Community Preservation Act Fund FY2022 anticipated revenues for the purpose of meeting the requirements of the Community Preservation Act, M.G.L., Chapter 44B, Section 6, with **\$75,163.50** of said amount reserved for Open Space, **\$75,163.50** of said amount reserved for Community Housing (Affordable), and **\$73,163.50** of said amount reserved for Historic Resources (Preservation), and, further, appropriate the sum of **\$6,250.00** as debt service on the bond issued under Article 1 of the March 16, 2020 Special Town Meeting (held on August 1, 2020).

Voice vote – Motion carried unanimously

ARTICLE 25 - SUBJECT: CPC – HOUSING RESERVE TRANSFER – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$100,000.00** from the Community Preservation Fund (Housing Reserve) to the Duxbury Affordable Housing Trust to implement the Housing Plan Production Plan on terms deemed by the Selectmen to be in the best interest of the Town.

Voice vote – Motion carried unanimously

ARTICLE 26 - SUBJECT: CPC – RENOVATION, REPAIR, AND PAINTING OF THE AMERICAL LEGION – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$25,100.00** from the Community Preservation Fund (Historic Resources

Reserve) to rehabilitate, repair and paint the historic American Legion, and further to authorize the Board of Selectmen to enter into a grant agreement with Duxbury American Legion Post 223 on terms deemed by the Selectmen to be in the best interest of the Town.

Voice vote – Motion carried unanimously

ARTICLE 27 - SUBJECT: CPC – CONSERVATION FUND – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, raise and appropriate and/or transfer from available funds the sum of **\$50,000.00** from the Community Preservation Fund (Open Space Reserve) to the Conservation Fund to be used under the direction of the Conservation Commission for any purpose authorized by G.L. Chapter 40, Section 8C and G.L. Chapter 44B.

Voice Vote – Motion carried

ARTICLE 28 - SUBJECT: CITIZENS' PETITION – MAXIMUM BUILDING HEIGHT - 2/3 Vote Required – On behalf of petitioner Paul Brogna, who was unable to attend Town Meeting, Alicia Babcock made a motion, which was seconded, to Indefinitely Postpone the Article.

Voice vote – Motion carried unanimously

ARTICLE 29 - SUBJECT: CITIZENS' PETITION – AMEND GENERAL BY-LAWS – ADDING A NEW BY-LAW PROVISION 7.28 STORAGE OF PROPERTY AT SHIPYARD LANE – Moved and seconded that the Town vote to amend the Town General By-laws, as amended through September 30, 2019 and further amended by Town Meeting vote on August 1, 2020, by adding a new By-law provision 7.28 Storage of Property at Shipyard Lane, restricting the right of persons and entities, to leave or store personal property on the beach at the end of Shipyard Lane, in the parking lot at the end of Shipyard Lane, and/or on the grass park area at the end of Shipyard Lane, as follows:

7.28 STORAGE OF PROPERTY AT SHIPYARD LANE

- 7.28.1 No portion of the beach, parking lot and grassed upland areas at the end of Shipyard Lane, off of Washington Street, owned by the Town of Duxbury and shown on Assessor's Map 120-505-21, shall be used for temporary or permanent storage of any personal property by anyone other than the Town of Duxbury. Personal property shall include but not be limited to kayaks, dinghies, boats, paddleboards, windsurfers, sailboats, kite boards, surfboards or any other related item of personal property. Nothing herein shall preclude persons utilizing the public beach from keeping personal property associated with customary beach use with them while they are present at the beach at the end of Shipyard Lane.
- 7.28.2 Anything left or stored in said areas at the end of Shipyard Lane may be disposed of by the town at the direction of the Town Manager and/or Board of Selectmen. The town shall post and maintain signs at Shipyard Lane to notify the public of these restrictions.
- 7.28.3 Any person or entity that leaves any personal property in said areas at the end of Shipyard Lane shall be fined. The penalty for violation of any provision of this By-law shall be \$100.00 per day for a first offense, \$200.00 per day for a second offense, and \$300.00 for each subsequent offense. Each day that the property is kept or stored in said prohibited areas shall constitute a separate offense. A Police Officer may enforce this By-law by noncriminal disposition in accordance with M.G.L. c. 40, § 21D.
- 7.28.4 The foregoing fines shall be in addition to any other remedy that Town may have for unlawful dumping and storage of personal property on any Town-owned property

Amendment #1 - A motion was made and seconded to amend the Article by adding the underlined text to said By-law sections as follows:

Amendment #2 – A motion was made and seconded to amend the Amended Article by adding the following text to section 7.28.1 as a second paragraph:

All personal property (watercraft) shall be stored upside down and shall clearly identify owner's name and phone number.

**Voting Amendment #2 – Electronic voting – Motion to amend the Amended Article passes.
Yes – 59; No - 5**

Voting the main Article as amended – Voice vote – Motion carried with minimal opposition.

**ARTICLE 30 - SUBJECT: CITIZENS' PETITION – AMEND ZONING BY-LAWS – ARTICLE 905
PLOT PLAN ACCOMPANYING APPLICATION, SECTION 905.2** – Moved and seconded to Indefinitely Postpone this article. **Voice vote – Motion carried**

The Annual Town Meeting was adjourned sine die at 12:47pm on Saturday, May 15, 2021.

I hereby certify the votes of the meeting and the methods of achieving them at the Annual Town Meeting on May 15, 2021.

Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

Certification of Funds:

Appropriation:	\$88,246,651.50
Tax Levy:	\$81,566,311.50
Free Cash:	\$ 1,965,761.00
Other Available Funds	\$ 3,847,279.00
Borrowing	\$ 867,300.00

Attendees:

Precinct 1	20
Precinct 2	39
Precinct 3	18
Precinct 4	9
Precinct 5	12
Precinct 6	17

DUXBURY SPECIAL TOWN MEETING
Duxbury High School/Middle School Gymnasiums
71 ALDEN STREET DUXBURY
MAY 15, 2021 at 9:00 am

At a meeting of the Board of Selectmen held February 1, 2021, due to the ongoing precautions being taken as the result of the COVID-19 pandemic, the Selectmen voted 2-1 to reschedule the March 13, 2021 Annual and Special Town Meetings to be held on May 15, 2021 at 9:00AM at the Duxbury High School and Middle School Gymnasiums, 71 Alden St, Duxbury.

The Special Town Meeting was called to order after the opening and recessing of the Annual Town Meeting on Saturday, May 15, 2021 in the Duxbury High School Gymnasium at 71 Alden Street, Duxbury. The Special Town Meeting was called to order at 9:20 AM and was adjourned sine die at 9:55 AM.

ARTICLE 1 - SUBJECT: SUPPLEMENTAL APPROPRIATIONS – Moved and seconded that the Town appropriate **\$119,255.00** by transfer from available funds to supplement appropriations previously voted under Article 5 of the Annual Town Meeting of August 1, 2020 for the Fiscal Year beginning July 1, 2020 for line items in the budgets of various Town Departments as follows:

Item #	Department	Budget	Adjustment	Revised FY21 Budget	Funding Source
1	210 – Police Department Salaries	\$3,474,968	\$64,255	\$3,539,223	Free Cash
2	431 – DPW Transfer Station Expenses	\$911,800	\$55,000	\$966,800	Free Cash
Total Adjustments			<u>\$ 119,255</u>		

Voice vote – Motion carried unanimously

ARTICLE 2 - SUBJECT: UNPAID BILLS - 9/10 VOTE REQUIRED – Moved and seconded that the Town appropriate the sum of **\$13,754.48** to pay the following unpaid bills of previous fiscal years and to meet said appropriation, transfer the sums as follows:

Line #	Vendor	Department	Amount
1	Weston & Sampson	DPW	\$5,750.00
2	Ahold/Stop & Shop	DPW	\$140.90
3	Tiger Towing	DPW	\$100.00
4	Quest Diagnostics	Human Resources	\$127.50
5	Health Express	Human Resources	\$140.00
6	Sullivan Tire	DPW/Highway	\$741.18
7	Verizon Wireless	Town Manager	\$54.48
8	Verizon Wireless	Lands & Natural Resources	\$51.49
9	Pamela Campbell-Smith	Selectmen	\$62.93
10	City Hall Systems	Treasurer/ Collector	\$6,096.00
11	Environmental Partners	Water	\$490.00

Voice vote – Motion carried unanimously

ARTICLE 3 - SUBJECT: SPECIAL EDUCATION RESERVE FUND – Moved and seconded that the Town appropriate the sum of **\$260,000.00** to the Special Education Reserve Fund, and to meet said appropriation, transfer the sum of **\$260,000.00** from Free Cash, such funds to be expended under the direction of the School Committee.

Voice vote – Motion carried unanimously

ARTICLE 4 - SUBJECT: PENSION RESERVE FUND – Moved and seconded that the Town appropriate the sum of **\$110,000.00** to the Pension Reserve Fund, and to meet said appropriation, transfer the sum of **\$110,000.00** from Free Cash to such fund.

Voice vote – Motion carried unanimously

ARTICLE 5 - SUBJECT: OTHER POST EMPLOYMENT BENEFITS (OPEB) – Moved and seconded that the Town appropriate the sum of **\$300,000.00** to the Other Post-Employment Benefits Trust Fund (OPEB), and to meet said appropriation, transfer the sum of **\$300,000.00** from Free Cash to such fund.

Voice vote – Motion carried unanimously

ARTICLE 6 - SUBJECT: STABILIZATION FUND – Moved and seconded that the Town appropriate the sum of **\$250,000.00** to the Stabilization Fund, and to meet said appropriation, transfer the sum of **\$250,000.00** from Free Cash to such fund.

Voice vote – Motion carried unanimously

ARTICLE 7 - SUBJECT: APPROPRIATE FUNDS INTO THE CAPITAL IMPROVEMENT STABILIZATION FUND – Moved and seconded that the Town appropriate the sum of **\$250,000.00** to the Capital Stabilization Fund, and to meet said appropriation, transfer the sum of **\$250,000.00** from Free Cash to such fund.

Voice vote – Motion carried unanimously

ARTICLE 8 - SUBJECT: RESCIND BORROWING AUTHORIZATION FOR UNEXPENDED FUNDS – Moved and seconded that the Town rescind borrowing authorization in the amount of **\$46,961,546.47** from the following Articles/Projects:

<u>Town Meeting Date</u>	<u>Article #</u>	<u>Short Title</u>	<u>Project Authorization</u>	<u>Total Authorization to be Rescinded</u>
*March 10, 2012	#28	Water Mains	\$ 925,000.00	\$ 47,000.00
*October 29, 2011	#1	School Construction	\$120,505,034.00	\$46,008,899.47
March 9, 2019	#6-3	Chromebooks	\$ 512,998.00	\$ 44,897.00
March 9, 2019	#6-5	Water PCE Pipes	\$ 2,250,000.00	\$ 835,000.00
March 10, 2018	#17	Senior Center Expansion	\$ 2,575,750.00	\$ 25,750.00

*(*Town Meeting dates for Article #28 – Water Mains and Article #1 – School Construction were transposed in the Warrant)*

Voice vote – Motion carried unanimously

ARTICLE 9 - SUBJECT: TRANSPORTATION CONTRACT FOR DUXBURY PUBLIC SCHOOLS

- Moved and seconded to authorize the Duxbury School Committee to enter into a contract with First Student, Inc. for transportation for a term of three (3) years beginning July 1, 2021 - and ending June 30, 2024 with the possibility of two additional option years, extending to June 30, 2026.

Voice vote – Motion carried unanimously

ARTICLE 10 - SUBJECT: PROPOSED REDUCTION TO INTEREST RATES RELATED TO SEAWALL BETTERMENTS

– Moved and seconded that the Town authorize said betterments to bear interest at the rate of one percent (1%) above the rate of interest charged to the Town for funds borrowed for said seawall repairs.

Voice vote – Motion carried unanimously

ARTICLE 11 - SUBJECT: MATCHING GRANT FUNDS – Moved and seconded that the Town transfer from available funds the sum of **\$250,000.00**, and to meet said appropriation, transfer the sum of **\$250,000.00** from Free Cash, to be expended under the discretion of the Board of Selectmen and/or Town Manager to be used to provide for the Town’s local match gifts and/or grants committed to and/or received by the Town from time to time.

Voice vote – Motion carried unanimously

ARTICLE 12 - SUBJECT: EMINENT DOMAIN TAKING FOR TITLE-CLEARING PURPOSES AND FOR THE PURPOSE OF ACQUIRING A 19.39 ACRE PARCEL OF CONSERVATION LAND

– Moved and seconded that the Town authorizes the Board of Selectmen to acquire by eminent domain a certain parcel of Town-owned land located off Keene Street and identified as Parcel 025-500-006, containing 3.5 acres of land, more or less, and recorded with the Plymouth Registry of Deeds in Book 1784, Page 567, and then to convey in accordance with vote taken under Article 19 of the March 9, 2019 Annual Town Meeting.

Voice vote – Motion carried unanimously

ARTICLE 13 - SUBJECT: TRANSFER OF TOWN-OWNED LAND TO THE DUXBURY AFFORDABLE HOUSING TRUST – LINCOLN STREET

– Moved and seconded to Indefinitely Postpone this Article.

Voice Vote – Motion Carried

I hereby certify the votes of the meeting and the methods of achieving them at the Special Town Meeting held within the Annual Town Meeting on May 15, 2021 from 9:20am until adjournment sine die at 9:55am.

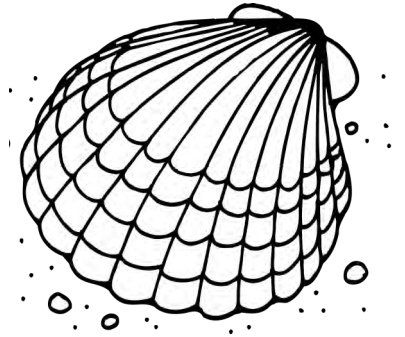
Respectfully submitted,

Susan C. Kelley
Duxbury Town Clerk

Certification of Funds:

Appropriation	\$1,553,009.00
Transfer from Free Cash	\$1,539,255.00
Transfer from Other Funds	\$ 13,754.00

Finance



Assessing Department

Audit Committee

Finance Committee

Finance Director

Fiscal Advisory Committee

Human Resources

(Including Diversity, Equity & Inclusion (DEI) Steering Committee)

Town Accountant

(Including financial reports)

Treasurer/Collector

Trust Funds

Assessing Department

Fiscal Year 2021 was an Interim Revaluation year for the Town. This consists of a review of sales occurring during calendar year 2019. Overall, the average residential single-family property increased in value by 4.18%. Within individual neighborhoods there were assessed value fluctuations ranging from -1.90% to 20.10%. After analysis of the all the data from the Director of Assessing Steve Dunn, the Board reviewed the information and received approval from the Department of Revenue Bureau of Accounts for the FY2021 tax rate of \$14.48. The process was completed in time for the tax bills to be issued on schedule as in prior years.

At this year's Annual Town Election Linda M. Collari was re-elected to a sixth term on the Board of Assessors. Linda was first elected to the Board in March of 2006.

The Board continued a Payment In Lieu of Taxes initiative under which the Town's non-profit tax-exempt properties were solicited to make a financial contribution to support Town services such as police and fire protection and DPW services. A total of \$6,234 was received under this program.

Scott J. Timulty continued cyclical inspections. Much of his work during FY 2021 concentrated in Area 6 of the Town. Cyclical inspections are completed on an annual basis within one of the nine sections of Town. Completing this process in-house by an employee of the Town helps the Department to maintain a consistent database and stay within DOR compliance.

Trudi A. Boc, Administrative Assistant retired on September 4, 2020 after a 20-year municipal career in Duxbury. Trudi started in the Treasurer's Office and transferred to the Assessors in the fall of 2004. Trudi was the first face that many taxpayers/customers encountered as they tried to determine where they could best get their question answered and she did so in the kindest most professional manner. You know you've done a good job when taxpayers are still asking for her!

With big shoes to fill Shantelle M. Bolduc was hired on September 8, 2020 to replace Trudi's retirement. Shantelle had previously worked in the Treasures Office on a seasonal basis and is very familiar with Town's billing application, Soft Right. Shantelle has taken on this new roll eagerly and with a great willingness to learn her new responsibilities as well as ask the all-important question, "Why are we doing it this way?" She has been a great addition to the office.

The new growth for FY 2021 was \$658,888, a 22.84% increase over the prior year's figure.

Notable Assessment Statistics

<u>Assessment Data</u>	<u>FY 2021</u>		<u>FY 2020</u>
Taxable Real Estate	\$4,509,994,724	4.55%	\$4,313,889,261
Personal Property	\$69,783,770	9.43%	\$63,767,560
Total Real and Personal	\$4,579,778,494	4.62%	\$4,377,656,821
Average Single Family Assessment	\$777,600	4.18%	\$746,400

In closing, we want to thank the dedicated staff of the Assessors' Office, Sue Libby, Shantelle Bolduc, Scott Timulty & Steve Dunn for their dedicated work and great customer service.

Respectfully submitted,
Board of Assessors

James G. MacNab, Chairman; Nancy D. Reed, Vice Chairman; Linda M. Collari, Clerk

Audit Committee

The Audit Committee was established following the March 2018 Annual Town meeting. The charge of the committee is to provide oversight of the independent audit of the Town's financial statements, reviewing the audit results, reviewing management letter comments, and providing a summary report to the Board of Selectmen, the School Committee and the Finance Committee.

The Committee reviewed and accepted the audit report of financial statements for the fiscal year ending June 30, 2021. The Audit Committee also reviewed the Management Letter providing a summary of comments and recommendations. Recommendations from previous audit periods were reviewed to ensure actions were taken to address. Open items remaining will be monitored to ensure completion.

An audit was performed on the major federal programs for the year ended June 30, 2021 as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). No material weaknesses or significant deficiencies relating to the audit of the major federal award programs were reported.

A summary report was presented to the Selectmen and distributed to the Finance Committee, School Committee, and Fiscal Advisory.

Respectfully submitted,
Nat Taylor

Finance Committee

As previously reported, FY21 continued to be significantly impacted by the COVID virus on both a financial and human level. Our Town employees continued working using technology to provide services remotely. Schools struggled to safely educate our students, and we all had to rethink how to accomplish many of our day-to-day necessities while staying safe and healthy. Many community members looked to the State and Federal government to provide better opportunities to immunize and test. Business owners continued to look to the town and state for guidance of how and when they could fully re-open services. Our finances were still in unknown territory, with many revenue sources uncertain and delays in Town meeting to settle the budget for next year. We did have our FY 22 Annual Town Meeting on May 15, 2021, postponed from March 13, 2021, with attendance being the smallest witnessed in many years. The warrant was presented and voted in one day with little appetite for the usual debate.

Along with the challenges there were also opportunities. Funds became available from the Federal and State coffers offering Duxbury some relief from declines in revenue. Programs that were reduced or cancelled provided budget relief throughout all Town departments. We were forced to re-think how we can deliver services to our community and many of the lessons learned will now become the standard. As families decided to leave the cities and "remote" working became the rule, we welcomed many new families to Duxbury to enjoy this beautiful place. (Covid or no Covid!) I speak for many that have expressed appreciation for the gift of time that slowing down gave us. Although a challenging year in many respects, FY21 was also a time of reflection and growth. I believe we will be stronger for the experience and will carry-on the lessons that it taught us.

Vaccines became more available in the Spring and as a community we hoped for a return to normal in FY22. Our Town employees returned to their offices and plans resumed for the future. It is difficult to show adequate appreciation for all the dedication and effort shown during this time. During a year of extreme trial and uncertainty, we had plowed roads, an open beach, municipal services, education, public safety support and a helping hand when needed. As members of the Finance Committee, we have a front row seat to the people that make that happen. This year demonstrated more clearly than most that Duxbury is a well-run community with dedicated and competent people at the helm.

Respectfully submitted,
Betsy Sullivan, Finance Committee, Chair

Finance Director

The Finance Director is responsible for the coordination of all financial activities of the Town. The Department of Finance is composed of Accounting, Assessing, and Treasury & Collections. Within the Department are responsibilities that include but are not limited to budget management, revenue and expenditure management, payroll and vendor warrant payments, tax issuance and collections, and land valuations. The Department also works closely with Procurement and Human Resources as well as an integral part in the oversight of the Town's Health Insurance operations.

It was a wild ride during FY 2021 that began with a lot of uncertainty. This department now had to manage the Cares Act and now the Coronavirus State and Local Relief Act otherwise known as the "American Rescue Plan" or ARPA. We kept an eye on our revenues very closely in FY 2021. All estimates seemed to be on target until the 4th Quarter. Massachusetts Towns take in the bulk of their Local Receipts in the 4th Quarter and while revenues were down slightly from FY 2019, they were not anywhere near the worst-case scenario outlook that we had taken.

How had COVID affected our finances in FY 2021...

STATE AID:

Chapter 70 revenues increased by a mere 0.78%; down by 0.89% from 2020, while Undesignated Governmental Aid was held flat; down by the 2.7% increase in 2020. Over the past three years Local Aid has shown an average annual increase of 1.94% and 2.20% over a five-year period.

Local Assessments increased by 0.14% after decreasing 10.55% the previous year. Over the past three years there has been an average annual increase of 2.69%, and a 3.31% increase over a five-year period. These changes again continue to be from the fluctuations in Charter School Assessments, this year the assessment decreased by 36.87% while in the previous year it had decreased by 18.49%.

LOCAL RECEIPTS:

Overall local receipts increased 3.83%. The major contributor to the increase was the return of beach sticker sales revenue by 71.66%. The revenue decline in FY 2020 was the direct result of shutting down the beach in April right before we usually start the sale of beach stickers. Inspectional permit fees went up by 47.9%, Rentals up 16.31%, Penalties and Interest on Taxes also up 14.74%. Local receipts that declined significantly as expected were Meals Tax down 16.42%, Investment Income down 54.10% and departmental revenue down by 9.77% as some departments were effectively shut down during the summer of FY 2021.

OPERATING BUDGET:

The FY 2021 original operating budget, totaling \$80,710,637 represents an increase of just over 2.33% over the original FY 2020 budget. There was a net decrease of 2.5 FTEs in this budget. One new position that was included was the position of Chief Technology Officer as put forth in the Blum Shapiro IT shared services study that was adopted by the IT steering committee.

The biggest budget busters were the Transfer Station and Pension Costs. While the China Sword policy has turned small revenue streams on recycling into substantial costs, the Commonwealth of Massachusetts mandated the capping of landfills and not creating any new ones. This is driving transportation costs to haul trash and recycling to new heights. In order to combat the operational budget, we had turned to increasing our Transfer Station fees in the year just ended. The Plymouth County Retirement Board is utilizing new mortality tables and reduce its discount rate which translates to an increase of over 13% to the Town of Duxbury in FY 2021 and likely double digits in the future. Fortunately, this town had the foresight to create a Pension Reserve Fund to help us in times when our assessment spikes. This year we utilized \$213,700 to help fund that budget line.

2021 AND BEYOND:

Our results of operations in 2021 provided the Town with almost \$6.6M in Free Cash. The Town had a \$3.2M Revenue Surplus which was the result of reducing revenues by \$2.2M for the uncertainty that was brought about by the pandemic. The worst-case scenario did not come to fruition. The Town also finished with \$3M of unexpended appropriations resulting from the use of Cares Act Funds, building closures in the early part of the summer, and reduced School Transportation costs resulting from the hybrid teaching model that was used early on in the pandemic.

The Town is heading into FY 2022 with some solid reserves and will seek to restore all amounts taken from its Stabilization fund in FY 2020. This will bring our Stabilization balance to approximately \$6.3M and will equal more slightly more than 7.42% of the Town's operating expenditures net of debt. This is in the mid-range of our fiscal policy goal of between 5%-10%.

We need to be cautious of our spending withing the next few years, take advantage of Federal Stimulus monies and State Funding. It will be prudent of us to keep and build our reserves for the years ahead where we find will likely find ourselves with slow and moderate growth under the State's Proposition 2 ½.

I would like to thank my staff; Jill Stewart (Treasurer/Collector), Stephen Dunn (Director of Assessing), and Carrie Mazerolle (Town Accountant) for providing me with their dedication and support in these challenging times.

John Q. Adams, Finance Director

Fiscal Advisory Committee

The Fiscal Advisory Committee is comprised of nine members appointed by the Moderator. We advise the Select Board, Town Manager, Finance Director, Finance Committee, and Town Meeting on strategic planning and long-range financial management.

Our principal task is to make recommendations with regard to the overall financial management of the town including capital expenditures (i.e. items that exceed \$25,000 and have a useful life of at least 5 years) and use of borrowed funds. Per the financial policies of the Town, the annual spend on capital should be 2-5% of the estimated property tax levy limit. We also review all Department fees.

Each year the various Town Departments prepare/update their 5-year capital budget. The Fiscal Advisory Committee then reviews the budgets and meets with the Departments. Based on the financial projections for the Town, the Fiscal Advisory Committee will make recommendations to Town Meeting of the capital projects that they feel are of the highest priority for the Town of Duxbury.

In addition to these responsibilities, we annually update, and report to Town Meeting, a five-year capital improvement plan. The plan includes the upcoming annual capital improvement budget and a five year projection of capital needs and expenditures which details the estimated costs, description and anticipated funding sources for each capital project.

During the prior year we, along with members of the Finance Committee, conducted a comprehensive study of the town's fleet management process to better understand the needs for new vehicles, the maintenance plan for the cars and trucks we already own, and finding ways to share existing vehicles across the different departments thereby lessening additional capital expenses.

We have started to make strides at implementing some of the recommendations from that Fleet Study:

- Standardize vehicle evaluation criteria for replacement
- Move all vehicle replacements under the capital budget or consider separate budget for all vehicles
- Ensure consistent process for vehicle procurement and disposition across all departments.

The following recommendations of the Fleet Study are still awaiting to be implemented:

- Centralize maintenance at DPW for all fleet vehicles

This would require:

- ◆ An upgraded facility with vehicle diagnostic equipment
- ◆ A fleet management system/database
- ◆ A work order system/database

- Develop more detailed specifications in determining a vehicles "intended purpose"
- Look into possibility of having a "loaner" vehicle available to replace historic vehicles with low use.

Looking ahead, we told the 2021 Town Meeting that there are a number of large potential future projects that potentially would require debt financing, including a DPW facility, Sea Wall repair, Powder Point Bridge renovation/replacement, new water mains in areas that currently are not on town water, refurbish the turf field, and a harbormaster/ waterfront facility.

Lastly, we are concerned that the costs to continue to provide existing services are outpacing revenue growth. We suggest the need for better strategic planning and benchmarking to understand service needs and costs, better analysis and supporting information for capital requests and proposals, and ensuring that long term budgeting is consistent across all town departments.

Respectfully submitted,

Alex Chin, Chair
James Lampert
Karen Barry
Candace Martin
BethAnn Halligan

Emily Decker
Frank Holden
Adam Earle
Sharon Andrew

Human Resources

This Department is staffed by: Human Resources Director - Jeannie Horne, Human Resources Manager - Erin Carpenter, and Benefits Specialist - Phylis Hughes. Our work serves approximately 600 Town employees, 460 school employees, and more than 600 combined retirees. This department provides compliance with, and interpretation of, the Town's Personnel Policies, collective bargaining contracts and employee policies and procedures. We also manage the Town's recruitment and selection, onboarding, benefit plan administration, compliance, training, employee relations, compensation, risk management and labor relations efforts.

Policies and Procedures

The Human Resources Director works with the Town Manager, Labor Counsel, and Board of Selectmen to review policies and procedures and recommends revisions as necessary.

Recruitment and Selection

The Town's talented and dedicated employees strive to provide excellent service and subject matter expertise to the citizens of Duxbury. This department assists all Town departments with employee hiring, performance, separation and retirement.

Compensation and Performance

The Human Resources Director, Finance Director and Town Manager manage the total compensation, performance evaluation and merit award processes to provide equitable opportunities for discussions about employee expectations and performance.

Benefit Administration

This department administers employee benefits for all active and retired Town and School employees. We provide related communication and education, prepare required reports, participate in audits, and manage annual enrollment and benefit fairs for health, dental, life, accident, critical illness, cancer, disability, vision and pet insurance, as well as medical and dependent flexible spending accounts. Our self-insured health plans are carefully managed in partnership with our Insurance Committee.

Labor Relations

The Human Resources Director interprets and administers the terms of collective bargaining agreements, individual employment contracts, and acts as liaison for Labor Counsel and union representatives. This position also provides research and comparability studies to the Board of Selectman, Town Manager, Finance Director, Labor Counsel and our management team.

Training

Whenever possible we utilize in-house or no-cost training resources available through MIIA and AllOne Health, our Employee Assistance Provider (EAP). Through these partnerships, we continued to offer 'cluster' trainings to include surrounding municipal employers and our own employees. These trainings target specific areas of concern and loss experience.

Risk Management

Employee well-being remains an operational and strategic priority. The Risk Management Committee ensures that the Town and School have control measures in place to maintain a safe work environment. This Committee includes the Human Resources Director, Human Resources Manager, Executive Assistant to the Town Manager, Facilities Director, School Human Resources Director, School Director of Business & Finance and representatives from every town department. This committee meets quarterly with our workers compensation, general liability, property, and automobile insurance Loss Control Manager from Massachusetts Inter-local Insurance Association (MIIA).

Again, this year we participated in the "MIIA Rewards" program. We thank our supervisors and employees for their collaboration in timely reporting of losses, participating in the Risk Management Committee, using best practices and taking full advantage of training opportunities.

The Town's risk exposure is further limited by; Injured on Duty insurance (for Fire, Harbormaster and Police employees), our occupational health providers 'Health Express' and Beth Israel Deaconess Hospital-Plymouth, training, safety related equipment purchases, usage and programs through MIIA and related grants.

We are proud to work for the Town of Duxbury employees and citizens. Our jobs are always rewarding, challenging, and enjoyable, thanks to these interactions. Your friendship, collaboration and humor are always appreciated!

Respectfully submitted,

Jeannie Horne, Human Resources Director
Erin Carpenter, Human Resources Manager
Phylis Hughes, Benefits Specialist

Diversity, Equity & Inclusion Steering Committee

Based on the foundation of the Board of Selectmen's Proclamation dated March 29, 2021, whereas the Board of Selectmen are committed to ensuring that our Town embraces diversity, equity, and inclusion. The Selectmen have appointed a Diversity, Equity and Inclusion Steering Committee to host and facilitate a Town-wide Summit to understand where we are as a community and where we would like to be to ensure that we are indeed safe and welcoming for all.

In order to reach the Committee's desired outcome, its membership is broad and consists of the following:

- One (1) Board of Selectmen Member
- One (1) School Committee Member
- One (1) Library Department Member
- One (1) School Administration Member
- One (1) Town Administration Member
- One (1) Council on Aging Department Member
- One (1) Planning Department Member
- One (1) Police Department Member
- One (1) Duxbury Interfaith Council Member
- One (1) Duxbury For All Member
- Three (3) At-Large Community Members

The Committee's goal is to host and facilitate a Town-wide Diversity, Equity and Inclusion Summit using the proclamation as a framework to understand and address, educate and enact change with regard to the related issues across our community.

Respectfully submitted,

Fernando Guitart
Diversity, Equity and Inclusion Steering Committee, Chair

Town Accountant

The Accounting Department continues to record and maintain all the financial records, approves all financial payments and is responsible for maintaining adequate internal controls over Town expenditures, including the examination of all accounts payable invoices and payrolls to make sure they are correct and properly approved.

The Town prepared and submitted, for the sixteenth year, The Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2021 and received the Certificate of Achievement for Excellence in Financial Reporting. This achievement is accomplished with the cooperative efforts of the employees in the Assessors' office, the Treasurer/Collector's office, and the Accounting and Finance department with assistance from our auditors, Powers and Sullivan. The audit for Fiscal Year 2021 has been completed and the Comprehensive Annual Financial Report (CAFR) has been submitted to the Government Finance Officers Association (GFOA).

The Department of Revenue has certified the 2021 General Fund Free Cash in the amount of \$6,593,203 and the Water Enterprise Fund Retained Earnings in the amount of \$3,663,849.

The Accounting department continues to provide uninterrupted support for every department in the town and school. We are dedicated to stay current with the ever-changing laws and regulations from various institutions and agencies. My heartfelt appreciation to my staff; Karen Clancy, Sara Jones and Nicole DeGennaro for all their hard work, commitment and continued support in the accounting office.

Respectfully submitted,

Carrie Mazerolle
Town Accountant

TOWN OF DUXBURY
(Unaudited) Financial Statements
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Town of Duxbury
Combined Balance Sheet - All Fund Types and Account Groups
For the Year Ending June 30, 2021

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Capital Projects Fund</u>	<u>Water Enterprise Fund</u>	<u>Trust & Agency Fund</u>	<u>General Long Term Obligations</u>	<u>Totals</u>
<u>Assets</u>							
Cash - Unrestricted Checking	\$ 16,617,902.35	\$ 8,972,845.29	\$ 508,560.10	\$ 4,892,064.71	\$ 28,880,032.15	\$ -	\$ 59,871,404.60
Cash Restricted	-	-	-	-	3,000,000.00	-	3,000,000.00
Receivables	3,127,238.42	12,632.42	-	418,363.72	-	-	3,558,234.56
Accrued Receivables	-	-	-	-	-	-	-
Due from Other Governments	111,594.86	-	-	-	-	-	111,594.86
Due from General Fund	-	-	-	-	-	-	-
Other Assets	-	-	-	-	-	-	-
Amounts to be provided for long term debt	-	-	-	2,537,834.00	-	62,505,000.00	65,042,834.00
Total Assets	\$ 19,856,735.63	\$ 8,985,477.71	\$ 508,560.10	\$ 7,848,262.43	\$ 31,880,032.15	\$ 62,505,000.00	\$ 131,584,068.02
<u>Liabilities</u>							
Accounts/Warrants Payable	\$ -	\$ -	\$ -	-	-	-	-
Accrued Payroll & Withholdings	2,271,387.61	-	-	-	-	-	2,271,387.61
Deferred Revenue	3,000,315.05	12,632.42	-	418,363.72	-	-	3,431,311.19
Allowance for Abatements & Exemptions	126,923.37	-	-	-	-	-	126,923.37
Claims Incurred but not Reported	-	-	-	-	1,005,868.00	-	1,005,868.00
Prepaid Revenue	259,800.18	65,508.67	-	-	-	-	325,308.85
Other Liabilities	-	-	-	-	758,752.21	-	758,752.21
Bond Anticipation Notes Payable	-	-	3,517,101.00	-	-	-	3,517,101.00
Bonds Payable	-	-	-	2,537,834.00	-	62,505,000.00	65,042,834.00
Due to Trust Fund	-	-	-	-	-	-	-
Total Liabilities	\$ 5,658,426.21	\$ 78,141.09	\$ 3,517,101.00	\$ 2,956,197.72	\$ 1,764,620.21	\$ 62,505,000.00	\$ 76,479,486.23
<u>Fund Equity</u>							
Reserved Fund Balance:							
Appropriations	\$ 4,086,896.73	\$ 7,793,293.84	\$ -	\$ 1,073,215.29	\$ -	\$ -	\$ 12,953,405.86
Petty Cash	-	-	-	-	-	-	-
Special Purposes	2,905,223.00	-	(3,008,540.90)	-	30,115,411.94	-	30,012,094.04
Appropriation Deficits	-	-	-	-	-	-	-
Retained Earnings	-	-	-	3,818,849.42	-	-	3,818,849.42
Unreserved Fund Balance:							
Designated	-	-	-	-	-	-	-
Undesignated	7,206,189.69	1,114,042.78	-	-	-	-	8,320,232.47
Total Fund Equity	\$ 14,198,309.42	\$ 8,907,336.62	\$ (3,008,540.90)	\$ 4,892,064.71	\$ 30,115,411.94	\$ -	\$ 55,104,581.79
Total Liabilities & Fund Equity	\$ 19,856,735.63	\$ 8,985,477.71	\$ 508,560.10	\$ 7,848,262.43	\$ 31,880,032.15	\$ 62,505,000.00	\$ 131,584,068.02

General Fund 1000

Statement of Estimated and Actual Revenues
For the Period Ending June 30, 2021

	Estimated	Actual At 6/30/2021	Favorable/ (Unfavorable)	% Collected
Property Taxes:				
Real Estate & Personal Property	\$ 66,009,908.00	\$ 65,767,467.04	(242,440.96)	99.63%
Tax Title/Rollback/Deferred	-	290,326.30	290,326.30	100.00%
	<u>\$ 66,009,908.00</u>	<u>\$ 66,057,793.34</u>	<u>47,885.34</u>	<u>100.07%</u>
State Aid:				
Chapter 70	\$ 5,282,048.00	\$ 5,382,048.00	100,000.00	101.89%
School Transportation	-	2,412.00	2,412.00	100.00%
Charter School	14,818.00	7,752.00	(7,066.00)	52.31%
	<u>\$ 5,296,866.00</u>	<u>5,392,212.00</u>	<u>95,346.00</u>	<u>101.80%</u>
General Government:				
Lottery, Beano, etc.	\$ 841,254.00	\$ 941,254.00	100,000.00	111.89%
Veteran's Benefits	64,830.00	59,532.00	(5,298.00)	91.83%
Exemptions Veteran's	71,606.00	96,105.86	24,499.86	134.21%
Elderly Abatements	-	9,036.00	9,036.00	100.00%
State Owned Land	100,068.00	103,404.00	3,336.00	103.33%
MWPAT (now MCWT)	545.00	545.00	0.00	100.00%
	<u>\$ 1,078,303.00</u>	<u>\$ 1,209,876.86</u>	<u>131,573.86</u>	<u>112.20%</u>
Total State Aid	<u>\$ 6,375,169.00</u>	<u>\$ 6,602,088.86</u>	<u>\$ 226,919.86</u>	<u>103.56%</u>
Local Aid:				
Motor Vehicle Excise	\$ 2,336,328.00	\$ 2,905,384.43	569,056.43	124.36%
Other Excise	12,816.00	16,243.07	3,427.07	126.74%
Meals Tax	99,426.00	126,601.56	27,175.56	127.33%
Pen & Int on Taxes	178,282.00	376,020.51	197,738.51	210.91%
Payment in Lieu of Taxes	10,252.00	10,110.83	(141.17)	98.62%
Chgs for Service : Sewer	163,231.00	232,989.23	69,758.23	142.74%
Trash Disposal	503,505.00	963,631.38	460,126.38	191.38%
Other	375,000.00	\$425,000.00	50,000.00	113.33%
Fees	94,074.00	150,810.47	56,736.47	160.31%
Rentals	133,816.00	155,470.23	21,654.23	116.18%
Departmental Revenue: Library	8,000.00	346.50	(7,653.50)	4.33%
Cemetery	505,483.00	747,340.00	241,857.00	147.85%
Recreation	109,915.00	114,146.53	4,231.53	103.85%
Other	150,994.00	172,852.21	21,858.21	114.48%
Licenses & Permits	1,610,000.00	2,764,116.42	1,154,116.42	171.68%
Fines & Forfeits	26,064.00	39,529.43	13,465.43	151.66%
Investment Income	398,402.00	210,572.08	(187,829.92)	52.85%
Gain/Loss Investment Portfolio	-	(24,311.97)	(24,311.97)	100.00%
Unbudgeted Miscellaneous Revenue	-	68,361.79	68,361.79	100.00%
Ambulance	642,931.92	759,125.60	116,193.68	118.07%
Misc Recurring - Ch44, s72 - Medicaid Reimb	34,510.08	43,701.05	9,190.97	126.63%
Total Local Receipts	<u>\$ 7,393,030.00</u>	<u>\$ 10,258,041.35</u>	<u>\$ 2,865,011.35</u>	<u>138.75%</u>
Total Revenues	<u>\$ 79,778,107.00</u>	<u>\$ 82,917,923.55</u>	<u>\$ 3,139,816.55</u>	<u>103.94%</u>
Other Financing Sources:				
Operating Transfers In -				
Special Revenue	\$ 444,521.00	\$ 509,657.66	65,136.66	114.65%
Capital Projects	76,951.65	76,951.65	0.00	100.00%
Water Enterprise	121,372.00	121,372.00	0.00	100.00%
Trust & Agency	963,700.00	963,700.00	0.00	100.00%
Total Other Financing Sources	<u>\$1,606,544.65</u>	<u>\$1,671,681.31</u>	<u>\$65,136.66</u>	<u>104.05%</u>
Total Revenues and Other Financing Sources	<u>\$ 81,384,651.65</u>	<u>\$ 84,589,604.86</u>	<u>\$ 3,204,953.21</u>	<u>103.94%</u>
Use of Fund Balance				
9/6/2012 DEBT PREMIUM	\$ 389,125.00			
FREE CASH - ATM 8/1/2020	2,143,312.00			
FREE CASH - STM 8/1/2020	1,214,911.00			
FREE CASH - STM 5/15/2021	<u>1,539,255.00</u>			
TOTAL ESTIMATE REVENUES AND USE OF FUND BALANCE	<u>\$ 86,671,254.65</u>			

Town of Dubuque
General Fund
Statement of Appropriations
For Fiscal Year Ending June 30, 2021

Line #	Department Name	CONTINUED APPROPRIATIONS	ATM BUDGET 9/1/2020	STATE & COUNTY ASSESSMENTS	Personnel Plan Art #4	ATM Art #6	STM 8/1/20	STM 9/1/21	RESERVE FUND TRANSFERS	MUNICIPAL TRANSFERS	TOTAL AVAILABLE	EXPENDITURES	ENCUMBRANCES	CLOSED TO FUND BALANCE 9/30/2021
1	#113 TOWN MEETING Expenses Encumber PY	-	3,200.00	-	-	-	-	-	-	-	3,200.00	2,397.80	-	802.20
2	#114 TOWN MODERATOR Salaries Encumber PY	-	40.00	-	-	-	-	-	-	-	40.00	-	-	40.00
3	#122 SELECTMEN / MANAGER Salaries	-	289,254.00	-	-	-	-	-	-	-	289,254.00	276,232.36	-	13,021.64
4	Expenses Encumber PY	-	13,683.00	-	-	-	-	-	-	-	13,683.00	12,776.76	-	906.24
5	#123(691) HISTORICAL COMMISSION Expenses Encumber PY	-	1,050.00	-	-	-	-	-	-	-	1,050.00	-	-	1,050.00
6	#131 FINANCE COMMITTEE Salaries Encumber PY	-	450.00	-	-	-	-	-	-	-	450.00	210.00	-	240.00
7	#135 ACCOUNTING Salaries	-	354,814.00	-	-	-	-	-	-	-	354,814.00	360,180.20	-	384.57
8	Expenses Encumber PY	-	12,105.00	-	-	-	-	-	-	-	12,105.00	10,342.28	-	1,408.15
9	#136 ANNUAL AUDIT Expenses Encumber PY	-	50,000.00	-	-	-	-	-	-	-	50,000.00	47,960.00	-	2,040.00
10	#141 ASSESSORS Salaries	-	225,167.00	-	-	-	-	-	-	-	225,167.00	234,515.66	-	711.39
11	Expenses Encumber PY	-	22,000.00	-	-	-	-	-	6,000.00	-	28,000.00	25,880.46	-	1,408.15
12	#145 TREASURER/COLLECTOR Salaries	-	247,167.00	-	-	-	-	-	-	-	247,167.00	260,386.12	-	711.39
13	Expenses Encumber PY	-	291,832.00	-	-	-	-	-	-	-	291,832.00	286,492.50	-	8,565.50
14	#151 LEGAL SERVICES Expenses Encumber PY	-	3,767.32	-	-	-	-	-	-	-	3,767.32	3,767.32	-	11.69
15	#152 HUMAN RESOURCE DEPT Salaries	-	407,184.00	-	-	-	-	-	-	-	407,184.00	404,600.13	-	8,577.19
16	Expenses Encumber PY	-	200,200.00	-	-	-	-	-	-	-	200,200.00	163,407.29	-	36,792.71
17	#155 INFORMATION TECHNOLOGY Salaries	-	139,537.00	-	-	-	-	-	-	-	139,537.00	143,198.68	-	8,865.46
18	Expenses Encumber PY	-	37,800.00	-	-	-	-	-	-	-	37,800.00	28,358.40	-	1,076.14
19	#156 PUBLIC TELEVISION ACCESS SERVICES Salaries	-	177,337.00	-	-	-	-	-	-	-	177,337.00	172,579.37	-	8,635.46
20	Expenses Encumber PY	-	296,596.00	-	-	-	-	-	-	-	296,596.00	137,322.59	-	99,773.41
21	#158 TAX TITLE Salaries	-	419,496.00	-	-	-	-	-	-	-	419,496.00	384,963.76	-	22,113.82
22	Expenses Encumber PY	-	550.00	-	-	-	-	-	-	-	550.00	541.86	-	8.14
23	#161 TOWN CLERK Salaries	-	716,092.00	-	-	-	-	-	-	-	716,092.00	592,828.21	-	121,295.37
24	Expenses Encumber PY	-	303,475.00	-	-	-	-	-	-	-	303,475.00	303,475.00	-	-
25	#162 HUMAN RESOURCE DEPT Salaries	-	139,537.00	-	-	-	-	-	-	-	139,537.00	143,198.68	-	8,865.46
26	Expenses Encumber PY	-	37,800.00	-	-	-	-	-	-	-	37,800.00	28,358.40	-	1,076.14
27	#163 TOWN CLERK Salaries	-	177,337.00	-	-	-	-	-	-	-	177,337.00	172,579.37	-	8,635.46
28	Expenses Encumber PY	-	296,596.00	-	-	-	-	-	-	-	296,596.00	137,322.59	-	99,773.41
29	#164 PUBLIC TELEVISION ACCESS SERVICES Salaries	-	419,496.00	-	-	-	-	-	-	-	419,496.00	384,963.76	-	22,113.82
30	Expenses Encumber PY	-	550.00	-	-	-	-	-	-	-	550.00	541.86	-	8.14
31	#165 TOWN CLERK Salaries	-	716,092.00	-	-	-	-	-	-	-	716,092.00	592,828.21	-	121,295.37
32	Expenses Encumber PY	-	303,475.00	-	-	-	-	-	-	-	303,475.00	303,475.00	-	-
33	#166 TAX TITLE Salaries	-	139,537.00	-	-	-	-	-	-	-	139,537.00	143,198.68	-	8,865.46
34	Expenses Encumber PY	-	37,800.00	-	-	-	-	-	-	-	37,800.00	28,358.40	-	1,076.14
35	#167 TOWN CLERK Salaries	-	177,337.00	-	-	-	-	-	-	-	177,337.00	172,579.37	-	8,635.46
36	Expenses Encumber PY	-	296,596.00	-	-	-	-	-	-	-	296,596.00	137,322.59	-	99,773.41
37	#168 PUBLIC TELEVISION ACCESS SERVICES Salaries	-	419,496.00	-	-	-	-	-	-	-	419,496.00	384,963.76	-	22,113.82
38	Expenses Encumber PY	-	550.00	-	-	-	-	-	-	-	550.00	541.86	-	8.14
39	#169 TOWN CLERK Salaries	-	716,092.00	-	-	-	-	-	-	-	716,092.00	592,828.21	-	121,295.37
40	Expenses Encumber PY	-	303,475.00	-	-	-	-	-	-	-	303,475.00	303,475.00	-	-
41	#170 TAX TITLE Salaries	-	139,537.00	-	-	-	-	-	-	-	139,537.00	143,198.68	-	8,865.46
42	Expenses Encumber PY	-	37,800.00	-	-	-	-	-	-	-	37,800.00	28,358.40	-	1,076.14
43	#171 TOWN CLERK Salaries	-	177,337.00	-	-	-	-	-	-	-	177,337.00	172,579.37	-	8,635.46
44	Expenses Encumber PY	-	296,596.00	-	-	-	-	-	-	-	296,596.00	137,322.59	-	99,773.41
45	#172 PUBLIC TELEVISION ACCESS SERVICES Salaries	-	419,496.00	-	-	-	-	-	-	-	419,496.00	384,963.76	-	22,113.82
46	Expenses Encumber PY	-	550.00	-	-	-	-	-	-	-	550.00	541.86	-	8.14
47	#173 TOWN CLERK Salaries	-	716,092.00	-	-	-	-	-	-	-	716,092.00	592,828.21	-	121,295.37
48	Expenses Encumber PY	-	303,475.00	-	-	-	-	-	-	-	303,475.00	303,475.00	-	-
49	#174 TAX TITLE Salaries	-	139,537.00	-	-	-	-	-	-	-	139,537.00	143,198.68	-	8,865.46
50	Expenses Encumber PY	-	37,800.00	-	-	-	-	-	-	-	37,800.00	28,358.40	-	1,076.14
51	#175 TOWN CLERK Salaries	-	177,337.00	-	-	-	-	-	-	-	177,337.00	172,579.37	-	8,635.46
52	Expenses Encumber PY	-	296,596.00	-	-	-	-	-	-	-	296,596.00	137,322.59	-	99,773.41
53	#176 PUBLIC TELEVISION ACCESS SERVICES Salaries	-	419,496.00	-	-	-	-	-	-	-	419,496.00	384,963.76	-	22,113.82
54	Expenses Encumber PY	-	550.00	-	-	-	-	-	-	-	550.00	541.86	-	8.14
55	#177 TOWN CLERK Salaries	-	716,092.00	-	-	-	-	-	-	-	716,092.00	592,828.21	-	121,295.37
56	Expenses Encumber PY	-	303,475.00	-	-	-	-	-	-	-	303,475.00	303,475.00	-	-
57	#178 TAX TITLE Salaries	-	139,537.00	-	-	-	-	-	-	-	139,537.00	143,198.68	-	8,865.46
58	Expenses Encumber PY	-	37,800.00	-	-	-	-	-	-	-	37,800.00	28,358.40	-	1,076.14
59	#179 TOWN CLERK Salaries	-	177,337.00	-	-	-	-	-	-	-	177,337.00	172,579.37	-	8,635.46
60	Expenses Encumber PY	-	296,596.00	-	-	-	-	-	-	-	296,596.00	137,322.59	-	99,773.41
61	#180 PUBLIC TELEVISION ACCESS SERVICES Salaries	-	419,496.00	-	-	-	-	-	-	-	419,496.00	384,963.76	-	22,113.82
62	Expenses Encumber PY	-	550.00	-	-	-	-	-	-	-	550.00	541.86	-	8.14
63	#181 TOWN CLERK Salaries	-	716,092.00	-	-	-	-	-	-	-	716,092.00	592,828.21	-	121,295.37
64	Expenses Encumber PY	-	303,475.00	-	-	-	-	-	-	-	303,475.00	303,475.00	-	-
65	#182 TAX TITLE Salaries	-	139,537.00	-	-	-	-	-	-	-	139,537.00	143,198.68	-	8,865.46
66	Expenses Encumber PY	-	37,800.00	-	-	-	-	-	-	-	37,800.00	28,358.40	-	1,076.14
67	#183 TOWN CLERK Salaries	-	177,337.00	-	-	-	-	-	-	-	177,337.00	172,579.37	-	8,635.46
68	Expenses Encumber PY	-	296,596.00	-	-	-	-	-	-	-	296,596.00	137,322.59	-	99,773.41
69	#184 PUBLIC TELEVISION ACCESS SERVICES Salaries	-	419,496.00	-	-	-	-	-	-	-	419,496.00	384,963.76	-	22,113.82
70	Expenses Encumber PY	-	550.00	-	-	-	-	-	-	-	550.00	541.86	-	8.14
71	#185 TOWN CLERK Salaries	-	716,092.00	-	-	-	-	-	-	-	716,092.00	592,828.21	-	121,295.37
72	Expenses Encumber PY	-	303,475.00	-	-	-	-	-	-	-	303,475.00	303,475.00	-	-
73	#186 TAX TITLE Salaries	-	139,537.00	-	-	-	-	-	-	-	139,537.00	143,198.68	-	8,865.46
74	Expenses Encumber PY	-	37,800.00	-	-	-	-	-	-	-	37,800.00	28,358.40	-	1,076.14
75	#187 TOWN CLERK Salaries	-	177,337.00	-	-	-	-	-	-	-	177,337.00	172,579.37	-	8,635.46
76	Expenses Encumber PY	-	296,596.00	-	-	-	-	-	-	-	296,596.00	137,322.59	-	99,773.41
77	#188 PUBLIC TELEVISION ACCESS SERVICES Salaries	-	419,496.00	-	-	-	-	-	-	-	419,496.00	384,963.76	-	22,113.82
78	Expenses Encumber PY	-	550.00	-	-	-	-	-	-	-	550.00	541.86	-	8.14
79	#189 TOWN CLERK Salaries	-	716,092.00	-	-	-	-	-	-	-	716,092.00	592,828.21	-	121,295.37
80	Expenses Encumber PY	-	303,475.00	-	-	-	-	-	-	-	303,475.00	303,475.00	-	-
81	#190 TAX TITLE Salaries	-	139,537.00	-	-	-	-	-	-	-	139,537.00	143,198.68	-	8,865.46
82	Expenses Encumber PY	-	37,800.00	-	-	-	-	-	-	-	37,800.00	28,358.40	-	1,076.14
83	#191 TOWN CLERK Salaries	-	177,337.00	-	-	-	-	-	-	-	177,337.00	172,579.37	-	8,635.46
84	Expenses Encumber PY	-	296,596.00	-	-	-	-	-	-	-	296,596.00	137,322.59	-	99,773.41
85	#192 PUBLIC TELEVISION ACCESS SERVICES Salaries	-	419,496.00	-	-	-	-	-	-	-	419,496.00	384,963.76	-	22,113.82
86	Expenses Encumber PY	-	550.00	-	-	-	-	-	-	-	550.00	541.86	-	8.14
87	#193 TOWN CLERK Salaries	-	716,092.00	-	-	-	-	-	-	-	716,092.00	592,828.21	-	121,295.37
88	Expenses Encumber PY	-	303,475.00	-	-	-	-	-	-	-	303,475.00	303,475.00	-	-
89	#194 TAX TITLE Salaries	-	139,537.00	-	-	-	-	-	-	-	139,537.00	143,198.68	-	8,865.46
90	Expenses Encumber PY	-	37,800.00	-	-	-	-	-	-	-	37,800.00	28,358.40	-	1,076.14
91	#195 TOWN CLERK Salaries	-	177,337.00	-	-	-	-	-	-	-	177,337.00	172,579.37	-	8,635.46
92	Expenses Encumber PY	-	296,596.00	-	-	-	-	-	-	-	296,596.00	137,322.59	-	99,773.41
93	#196 PUBLIC TELEVISION ACCESS SERVICES Salaries	-	419,496.00	-	-	-	-	-	-	-	419,496.00	384,963.76	-	22,113.82
94	Expenses Encumber PY	-	550.00	-	-	-	-	-	-	-	550.00	541.86	-	8.14
95	#197 TOWN CLERK Salaries	-	716,092.00	-	-	-	-	-	-	-	716,092.00	592,828.2		

Town of Duxbury
General Fund
Statement of Appropriations
For Fiscal Year Ending June 30, 2021

Line #	Department Name	CONTINUED APPROPRIATIONS	ATM BUDGET 8/1/2020	STATE & COUNTY ASSESSMENTS	Personnel Plan Art # 4	ATM Art. 6	STM 8/1/20	STM 5/15/21	RESERVE FUND TRANSFERS	MUNI-RELIEF TRANSFERS	TOTAL AVAILABLE	EXPENDITURES	ENCUMBRANCES	CLOSED TO FUND BALANCE 6/30/2021
#197 FIREFIGHT MANAGEMENT														
28	Salaries		243,086.00		3,907.00				35,300.00		246,993.00	246,972.02	-	20.98
29	Expenses		183,775.00								219,075.00	213,320.26	-	5,754.74
	Encumber PY													
	Total	\$ -	\$ 426,861.00	\$ -	\$ 3,907.00	\$ -	\$ -	\$ -	\$ 35,300.00	\$ -	\$ 466,068.00	\$ 460,292.28	\$ -	\$ 5,775.72
	TOTAL GENERAL GOVERNMENT	6,019.61	3,722,471.00	-	27,269.50	-	-	-	41,300.00	-	3,797,060.11	3,548,957.12	17,560.84	230,542.15
#210 POLICE DEPARTMENT														
30	Salaries		3,474,988.00					64,255.00			3,539,223.00	3,473,396.73	-	65,826.27
31	Expenses		429,612.00								429,612.00	421,962.52	-	81.88
	Encumber PY		14,594.79								14,594.79	12,300.99	-	2,293.80
	Total	\$ 14,594.79	\$ 3,919,194.79	\$ -	\$ -	\$ -	\$ -	\$ 64,255.00	\$ -	\$ -	\$ 3,998,429.79	\$ 3,907,660.24	\$ 7,567.60	\$ 68,201.95
#220 FIRE DEPARTMENT														
32	Salaries		3,129,434.00								3,105,434.00	3,020,269.59	-	85,164.41
33	Expenses		367,700.00								391,700.00	381,893.90	-	9,806.10
	Encumber PY		85.50								85.50	85.50	-	-
	Total	\$ 85.50	\$ 3,497,134.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,497,219.50	\$ 3,402,248.99	\$ -	\$ 94,970.51
#299 REGIONAL DISPATCH														
34	Salaries		706,786.00								706,786.00	667,093.50	-	39,692.50
35	Expenses		30,000.00								30,000.00	27,395.43	-	2,604.57
	Encumber PY												-	-
	Total	\$ -	\$ 736,786.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 736,786.00	\$ 694,488.93	\$ -	\$ 42,297.07
#241 MUNICIPAL SERVICES														
36	Salaries		544,067.00								544,067.00	530,023.95	-	14,043.05
37	Expenses		28,613.00								28,613.00	15,951.60	-	9,443.81
	Encumber PY												3,117.59	9,443.81
	Total	\$ -	\$ 572,680.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 572,680.00	\$ 545,975.55	\$ 3,117.59	\$ 23,986.86
#295 HARBOR / COASTAL MANAGEMENT														
38	Salaries		254,750.00								254,750.00	248,228.93	-	6,523.07
39	Expenses		52,550.00								52,550.00	30,308.74	-	22,241.26
	Encumber PY		2,135.44								2,135.44	2,135.44	-	-
	Total	\$ 2,135.44	\$ 307,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 306,435.44	\$ 280,671.11	\$ -	\$ 28,764.33
#634 BEACH OPERATIONS														
40	Salaries		156,309.00								190,437.00	190,350.77	-	86.23
41	Expenses		38,800.00								40,394.59	40,394.59	-	-
	Encumber PY												353.95	461.46
	Total	\$ -	\$ 195,109.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,528.00	\$ -	\$ 231,637.00	\$ 230,745.36	\$ 353.95	\$ 537.69
	TOTAL PUBLIC SAFETY	16,815.73	9,213,589.00	-	-	-	-	64,255.00	36,528.00	-	9,331,187.73	9,061,790.18	11,039.14	258,358.41
#300 DUXBURY SCHOOLS														
77	Salaries		30,724,353.00								30,724,353.00	29,689,905.98	-	1,034,447.02
78	Expenses		6,774,000.00								7,026,484.01	6,624,553.24	-	25,558.70
	Encumber PY		252,484.01								37,750,837.01	36,314,459.22	-	1,060,005.72
	Total	\$ 252,484.01	\$ 37,498,353.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,750,837.01	\$ 36,314,459.22	\$ 376,372.07	\$ 1,060,005.72
TOTAL EDUCATION														
#192 CENTRAL BUILDING SERVICES														
40	Salaries		54,408.00								54,408.00	49,593.95	-	4,814.75
41	Expenses		160,675.00								160,675.00	136,730.13	-	21,944.87
	Encumber PY												-	-
	Total	\$ -	\$ 215,083.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,083.00	\$ 186,323.38	\$ -	\$ 28,759.62
#194 TARKLIN COMMUNITY CENTER														
42	Salaries		7,250.00								7,250.00	5,182.21	-	2,067.79
	Encumber PY												-	-
	Total	\$ -	\$ 7,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,250.00	\$ 5,182.21	\$ -	\$ 2,067.79
#292 ANIMAL CONTROL														
43	Salaries		85,742.00		1,667.00						87,409.00	85,300.73	-	2,108.27
44	Expenses		7,550.00								7,550.00	6,786.93	-	763.07
	Encumber PY												-	-
	Total	\$ -	\$ 93,292.00	\$ -	\$ 1,667.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,959.00	\$ 92,087.66	\$ -	\$ 2,871.34
#294 LANDS & NATURAL RESOURCES														
45	Salaries		446,618.00								446,618.00	433,048.56	-	13,569.44
46	Expenses		47,200.00								47,200.00	46,290.64	-	909.36
	Encumber PY												-	-
	Total	\$ -	\$ 493,818.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 493,818.00	\$ 479,339.20	\$ -	\$ 14,478.80
#418 CENTRAL FUEL DEPOT														
47	Salaries		237,500.00								233,800.00	160,235.45	-	73,564.55
	Encumber PY												-	-
	Total	\$ -	\$ 237,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 233,800.00	\$ 160,235.45	\$ -	\$ 73,564.55
#419 DPW ADMINISTRATION														
48	Salaries		297,488.00								297,488.00	293,856.48	-	3,631.52
49	Expenses		71,700.00								69,900.00	62,236.90	-	7,663.10
	Encumber PY												-	-
	Total	\$ -	\$ 369,188.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 367,388.00	\$ 356,093.38	\$ -	\$ 11,294.62
#421 VEHICLE MAINTENANCE														
50	Salaries		180,740.00								180,740.00	137,540.72	-	43,199.28
51	Expenses		183,500.00								183,500.00	156,336.77	-	27,163.23
	Encumber PY		386.50								386.50	386.50	-	-
	Total	\$ 386.50	\$ 364,240.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 364,626.50	\$ 294,263.99	\$ -	\$ 70,362.51

Town of Dubuque
General Fund
Statement of Appropriations
For Fiscal Year Ending June 30, 2021

Line #	Department Name	CONTINUED APPROPRIATIONS	ATM BUDGET 8/1/2020	STATE & COUNTY ASSESSMENTS	Personnel Plan Att # 4	ATM Att. 6	STM 8/1/20	STM 5/1/21	RESERVE FUND TRANSFERS	MUN-RELIEF TRANSFERS	TOTAL AVAILABLE	EXPENDITURES	ENCUMBRANCES	CLOSED TO FUND BALANCE 6/30/2021
#422 HIGHWAY / ROAD MAINTENANCE														
52	Salaries	-	513,566.00	-	-	-	-	-	-	-	513,566.00	501,187.24	-	12,378.76
53	Expenses	-	89,700.00	-	-	-	-	-	-	-	89,700.00	83,606.46	357.28	5,736.26
	Encumber PY	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	\$	\$ 603,266.00	\$	-	\$	-	\$	-	-	\$ 603,266.00	\$ 584,793.70	\$ 357.28	\$ 18,115.02
#423 SNOW & ICE														
54	Salaries	-	63,750.00	-	-	-	-	-	-	2,618.82	66,368.82	-	-	-
55	Expenses	-	136,600.00	-	-	-	-	-	-	(2,618.82)	135,981.18	-	-	19,381.08
	Encumber PY	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	\$	\$ 202,350.00	\$	-	\$	-	\$	-	\$	\$ 202,350.00	\$ 182,988.92	\$	\$ 19,381.08
#424 STREET LIGHTS														
56	Expenses	-	45,000.00	-	-	-	-	-	-	3,700.00	48,700.00	48,416.06	-	283.94
	Encumber PY	111.53	45,000.00	\$	-	-	-	-	-	3,700.00	111.53	76.28	-	35.25
	Total	\$	\$ 45,000.00	\$	-	\$	-	\$	-	\$ 3,700.00	\$ 48,811.53	\$ 48,492.34	\$	\$ 319.19
#431 TRANSFER STATION														
57	Salaries	-	245,038.00	-	-	-	-	55,000.00	-	-	245,038.00	233,059.79	-	11,978.21
58	Expenses	35.00	911,800.00	-	-	-	-	-	-	-	906,800.00	703,505.90	405.11	262,888.99
	Encumber PY	-	-	-	-	-	-	-	-	-	35.00	-	-	36.00
	Total	\$	\$ 1,156,838.00	\$	-	\$	-	\$ 55,000.00	\$	-	\$ 1,211,873.00	\$ 936,565.69	\$ 405.11	\$ 274,902.20
#440 SEWER														
59	Salaries	-	17,018.00	-	-	-	-	-	-	1,800.00	18,818.00	17,894.60	-	923.40
60	Expenses	724.00	245,100.00	-	-	-	-	-	-	-	245,100.00	217,703.56	780.00	26,616.44
	Encumber PY	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	\$	\$ 262,118.00	\$	-	\$	-	\$	-	\$ 1,800.00	\$ 264,642.00	\$ 235,598.16	\$ 780.00	\$ 28,263.82
#491 CEMETERY														
61	Salaries	-	428,754.00	-	-	-	-	-	-	-	428,754.00	408,057.55	-	20,696.45
62	Expenses	-	207,200.00	-	-	-	-	-	-	-	207,200.00	197,044.81	-	10,155.19
	Encumber PY	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	\$	\$ 635,954.00	\$	-	\$	-	\$	-	\$	\$ 635,954.00	\$ 605,102.36	\$	\$ 30,851.64
TOTAL PUBLIC WORKS														
		1,257.03	4,885,887.00	-	1,667.00	-	-	55,000.00	-	-	4,743,821.03	4,169,046.46	1,542.39	573,232.18
#541 COUNCIL ON AGING														
63	Salaries	-	451,389.00	-	12,388.00	-	-	-	-	-	463,777.00	460,233.66	-	3,543.34
64	Expenses	-	140,470.00	-	-	-	-	-	-	-	140,470.00	114,809.93	14,082.72	11,577.35
	Encumber PY	689.76	-	-	-	-	-	-	-	-	689.76	-	-	-
	Total	\$	\$ 591,859.00	\$	\$ 12,388.00	\$	-	\$	-	\$	\$ 604,936.76	\$ 575,733.35	\$ 14,082.72	\$ 15,120.69
#543 VETERANS SERVICES														
65	Salaries	-	44,369.00	-	1,068.00	-	-	-	-	-	46,437.00	45,436.06	-	0.94
66	Expenses	-	98,400.00	-	-	-	-	-	-	-	98,400.00	70,861.56	-	28,546.44
	Encumber PY	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	\$	\$ 143,769.00	\$	\$ 1,068.00	\$	-	\$	-	\$	\$ 144,837.00	\$ 116,297.62	\$	\$ 28,549.38
#640 PLY. CITY. COOP. EXT.														
67	Expenses	-	500.00	-	-	-	-	-	-	-	500.00	-	-	500.00
	Total	\$	\$ 500.00	\$	-	\$	-	\$	-	\$	\$ 500.00	\$	-	\$ 500.00
TOTAL HEALTH & HUMAN SERVICES														
		689.76	736,128.00	-	13,456.00	-	-	-	-	-	750,273.76	692,020.97	14,082.72	44,170.07
#610 LIBRARY														
68	Salaries	-	949,013.00	-	-	-	-	-	-	-	949,013.00	871,728.74	-	77,284.26
69	Expenses	-	343,047.00	-	-	-	-	-	9,455.00	-	352,502.00	315,383.39	2,155.14	34,953.47
	Encumber PY	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	\$	\$ 1,292,060.00	\$	-	\$	-	\$	9,455.00	\$	\$ 1,301,515.00	\$ 1,187,122.13	\$ 2,155.14	\$ 112,237.73
#630 RECREATION														
70	Salaries	-	228,785.00	-	4,310.00	-	-	-	-	-	233,075.00	233,074.96	-	0.04
71	Expenses	-	12,120.00	-	-	-	-	-	-	-	12,120.00	6,585.43	-	5,534.57
	Encumber PY	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	\$	\$ 240,885.00	\$	\$ 4,310.00	\$	-	\$	-	\$	\$ 245,195.00	\$ 239,660.39	\$	\$ 5,534.61
#631 PECCY WALKER POOL														
72	Salaries	-	119,460.00	-	1,679.00	-	-	-	-	-	121,139.00	112,776.03	-	8,362.97
73	Expenses	4,480.02	131,538.00	-	-	-	-	-	-	-	131,538.00	106,517.08	725.00	24,295.92
	Encumber PY	-	-	-	-	-	-	-	-	-	4,480.02	1,630.02	-	2,850.00
	Total	\$	\$ 250,998.00	\$	\$ 1,679.00	\$	-	\$	-	\$	\$ 257,157.02	\$ 220,923.13	\$ 725.00	\$ 35,508.89
#633 BEACH LIFE GUARDS														
74	Salaries	-	34,440.00	-	-	-	-	-	-	-	34,440.00	23,929.26	-	10,510.74
75	Expenses	-	2,473.00	-	-	-	-	-	-	-	2,473.00	1,732.74	400.00	340.26
	Encumber PY	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	\$	\$ 36,913.00	\$	-	\$	-	\$	-	\$	\$ 36,913.00	\$ 25,662.00	\$ 400.00	\$ 10,851.00
#632 NORTH HILL GOLF COURSE														
76	Expenses	-	1,500.00	-	-	-	-	-	-	-	1,500.00	1,000.00	-	500.00
	Encumber PY	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	\$	\$ 1,500.00	\$	-	\$	-	\$	-	\$	\$ 1,500.00	\$	-	\$ 500.00
TOTAL CULTURE AND RECREATION														
		4,480.02	1,822,366.00	-	5,989.00	-	-	-	9,455.00	-	1,842,280.02	1,674,367.65	3,280.14	164,832.23
#700 DEBT SERVICE TOWN & SCHOOL														
88	710 - Long Term Principal Payments	-	6,166,908.00	-	-	-	-	-	-	-	6,166,908.00	6,166,907.73	-	0.27
89	751 - Long Term Interest Payments	-	2,321,876.00	-	-	-	-	-	-	-	2,321,876.00	2,321,876.26	-	(0.26)
90	752 - Interest on Temporary Notes	-	7,480.00	-	-	-	-	-	-	-	7,480.00	2,583.41	-	4,896.59
91	753 - Bond Expense	-	10,000.00	-	-	-	-	-	-	-	10,000.00	1,050.00	-	8,950.00
	Total	\$	\$ 8,506,264.00	\$	-	\$	-	\$	-	\$	\$ 8,506,264.00	\$ 8,492,417.40	\$	\$ 13,846.60

Town of Duxbury
General Fund
Statement of Appropriations
For Fiscal Year Ending June 30, 2021

Line #	Department Name	CONTINUED APPROPRIATIONS	ATM BUDGET 8/1/2020	STATE & COUNTY ASSESSMENTS	Personnel Plan Art # 4	ATM Art. 6	STM 8/1/20	STM 5/15/21	RESERVE FUND TRANSFERS	MUN-RELIEF TRANSFERS	TOTAL AVAILABLE	EXPENDITURES	ENCUMBRANCES	CLOSED TO FUND BALANCE 6/30/2021
#820	STATE ASSESSMENT	-	-	427,845.00	-	-	-	-	-	-	427,845.00	492,911.00	-	(65,066.00)
	Assessments & Charge	-	-	427,845.00	-	-	-	-	-	-	427,845.00	492,911.00	-	(65,066.00)
	Total	-	-	427,845.00	-	-	-	-	-	-	427,845.00	492,911.00	-	(65,066.00)
#830	COUNTY ASSESSMENTS	-	-	86,343.00	-	-	-	-	-	-	86,343.00	86,343.17	-	(0.17)
	Assessments & Charge	-	-	86,343.00	-	-	-	-	-	-	86,343.00	86,343.17	-	(0.17)
	Total	-	-	86,343.00	-	-	-	-	-	-	86,343.00	86,343.17	-	(0.17)
#830	COUNTY ASSESSMENTS	-	-	86,343.00	-	-	-	-	-	-	86,343.00	86,343.17	-	(0.17)
	Assessments & Charge	-	-	86,343.00	-	-	-	-	-	-	86,343.00	86,343.17	-	(0.17)
	Total	-	-	86,343.00	-	-	-	-	-	-	86,343.00	86,343.17	-	(0.17)
TOTAL CHERRY SHEET ASSESSMENTS														
		-	-	514,188.00	-	-	-	-	-	-	514,188.00	579,254.17	-	(65,066.17)
#84	#909 NON-CONTRIBUTORY PENSIONS	-	20,000.00	-	-	-	-	-	-	-	20,000.00	19,946.16	-	53.84
	Expenses	-	20,000.00	-	-	-	-	-	-	-	20,000.00	19,946.16	-	53.84
	Total	-	20,000.00	-	-	-	-	-	-	-	20,000.00	19,946.16	-	53.84
#83	#911 CONTRIBUTORY PENSIONS	-	4,177,733.00	-	-	-	-	-	-	-	4,177,733.00	4,177,733.00	-	-
	Expenses	-	4,177,733.00	-	-	-	-	-	-	-	4,177,733.00	4,177,733.00	-	-
	Total	-	4,177,733.00	-	-	-	-	-	-	-	4,177,733.00	4,177,733.00	-	-
#82	#914 HEALTH INSURANCE	-	8,629,689.00	-	-	-	-	-	-	-	8,629,689.00	8,080,414.00	-	549,275.00
	Expenses	-	8,629,689.00	-	-	-	-	-	-	-	8,629,689.00	8,080,414.00	-	549,275.00
	Total	-	8,629,689.00	-	-	-	-	-	-	-	8,629,689.00	8,080,414.00	-	549,275.00
#81	#915 LIFE INSURANCE	-	12,000.00	-	-	-	-	-	-	-	12,000.00	11,119.91	-	880.09
	Expenses	-	12,000.00	-	-	-	-	-	-	-	12,000.00	11,119.91	-	880.09
	Total	-	12,000.00	-	-	-	-	-	-	-	12,000.00	11,119.91	-	880.09
#80	#916 MEDICARE TAX	-	661,350.00	-	-	-	-	-	-	-	661,350.00	605,460.13	-	55,889.87
	Expenses	-	661,350.00	-	-	-	-	-	-	-	661,350.00	605,460.13	-	55,889.87
	Total	-	661,350.00	-	-	-	-	-	-	-	661,350.00	605,460.13	-	55,889.87
#85	#945 WORKERS COMPENSATION	-	314,464.00	-	-	-	-	-	-	-	314,464.00	314,464.00	-	-
	Expenses	-	314,464.00	-	-	-	-	-	-	-	314,464.00	314,464.00	-	-
	Total	-	314,464.00	-	-	-	-	-	-	-	314,464.00	314,464.00	-	-
TOTAL OTHER SHARED COSTS														
		-	13,815,236.00	-	-	-	-	-	-	-	13,815,236.00	13,209,137.20	-	606,098.80
#86	#945 FIRE, LIABILITY, INSURANCE	-	552,423.00	-	-	-	-	-	-	-	552,423.00	509,861.26	-	42,561.74
	Expenses	-	552,423.00	-	-	-	-	-	-	-	552,423.00	509,861.26	-	42,561.74
	Total	-	552,423.00	-	-	-	-	-	-	-	552,423.00	509,861.26	-	42,561.74
#87	#132 RESERVE FUND	-	157,920.00	-	-	-	-	-	-	-	157,920.00	70,637.00	-	70,637.00
	Fund Transfers	-	157,920.00	-	-	-	-	-	-	-	157,920.00	70,637.00	-	70,637.00
	Total	-	157,920.00	-	-	-	-	-	-	-	157,920.00	70,637.00	-	70,637.00
TOTAL OTHER SHARED COSTS														
		-	710,343.00	-	-	-	-	-	-	-	710,343.00	509,861.26	-	113,198.74
#992	TRANSFERS TO SPEC REV	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfer to Spec Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
#993	TRANSFERS TO CAPITAL PROJECTS	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfer to Capital Projects	-	-	-	-	-	-	-	-	-	-	-	-	-
#994	TRANSFERS TO ENTERPRISE	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfer to Water Enterprise	-	-	-	-	-	-	-	-	-	-	-	-	-
#990	TRANSFERS TO TRUST & AGENCY	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfer to Agency Funds	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfer to OPEB Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfer to Pension Reserve Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfer to Accrued Liabilities Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfer to SPED Reserve Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfer to Unemployment Compensation fund	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfer to General Stabilization Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfer to Capital Stabilization	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL OPERATING TRANSFERS OUT														
		-	-	-	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL FUND 1000		281,746.16	80,710,637.00	514,188.00	48,381.50	80,620.00	1,048,197.65	1,289,255.00	-	-	83,973,025.31	80,550,129.28	423,877.30	2,999,018.73

**Town of Duxbury
General Fund
Statement of Continued Appropriations
For Fiscal Year Ending June 30, 2021**

<i>Department</i>	<i>Departmental Retained Balances</i>	<i>Original Budget Voted from 8/1/2020 ATM/STM</i>	<i>Available Budget</i>	<i>2021 Budget</i>	<i>Transfers</i>	<i>FY 2021 Expenditures To-Date</i>	<i>Balance As of 6/30/2021</i>	<i>Departmental Retained Balances</i>	<i>Balance Closed Out At Yearend</i>
General Government									
<i>Selection</i>									
ATM 3/9/96 ART #10 HANDICAP ACC	\$ 11,966.04	\$ -	\$ 11,966.04	\$ 11,966.04	\$ -	\$ -	\$ 11,966.04	\$ -	\$ -
ART 10 FY21 DUXBURY BEACH LEASE	-	850,000.00	850,000.00	850,000.00	-	850,000.00	-	-	-
ART#11 ATM 3/19/14TH OF JULY CELEBRATIONS	15,000.00	-	15,000.00	15,000.00	-	-	15,000.00	15,000.00	-
ART#40 ATM 3/11/2017 STORMWATER MGMT CONS. SERV.	27,994.39	-	27,994.39	27,994.39	-	-	27,994.39	27,994.39	-
ART #19 3/10/2018 ATM- IT MASTER PLAN CONSULTANT	500.00	-	500.00	500.00	-	-	500.00	500.00	500.00
ART#61 FY21 ATM Engineering/Design Permit Beach	-	8,750.00	8,750.00	8,750.00	-	-	8,750.00	8,750.00	-
ART#11 FY21 STM 5.15.21, MATCHING GRANT FUND	-	250,000.00	250,000.00	250,000.00	-	-	250,000.00	250,000.00	-
<i>Assessors</i>									
ART#18 3/18 ATM ASSESS-VAL-RESID. COMP-ISL CRK	17,600.00	-	17,600.00	17,600.00	-	8,000.00	9,600.00	-	9,600.00
ART#6 STM 3/9/19 ASSESSORS' LEGAL & APPR. SERV.	794.98	-	794.98	794.98	-	794.98	-	-	-
<i>Human Resources</i>									
ART #4B SALARIES PERSONNEL BYLAW - FY 2019	6,422.82	-	6,422.82	6,422.82	(6,422.82)	-	-	-	-
ART#4 SALARIES PERSONNEL BYLAW - FY20	46,769.16	-	46,769.16	46,769.16	(41,386.18)	-	5,382.98	5,382.98	-
ART#4-7 STM FY21 CBA Clerical Contract	-	14,665.00	14,665.00	14,665.00	-	14,665.00	-	-	-
ART#4 SALARIES PERSONNEL BYLAW - FY21	-	111,475.00	111,475.00	111,475.00	(572.50)	-	110,902.50	110,902.50	-
ART#16 FY21 COMPENSATION/ CLASS STUDY	-	56,250.00	56,250.00	56,250.00	-	22,500.00	33,750.00	33,750.00	-
<i>Information Systems</i>									
ART #6-1 IMPLANT SERV DESK SYS	4,000.00	-	4,000.00	4,000.00	-	-	4,000.00	4,000.00	-
ART #6-1 NEW DATA CENTER	7,311.86	-	7,311.86	7,311.86	-	-	7,311.86	7,311.86	-
ART #6-3 TN-WIDE FB NTKW III	46,315.14	-	46,315.14	46,315.14	-	414.32	45,900.82	45,900.82	-
ART #6-1-1 REDUNDANT FIBER LINK ON MAYFLOWER ST.	23,765.46	-	23,765.46	23,765.46	-	18,648.20	5,117.26	5,117.26	-
ART #6-1-2 ATM 3/18 DIGITAL PHOTOGRAMMETRIC	(22,700.00)	-	-	-	-	-	-	-	-
ART#14 FY21- IT SOFTWARE/ RECOVERY PLAN IMPLEMENT	217,875.00	-	217,875.00	217,875.00	-	-	217,875.00	217,875.00	-
<i>Town Clerk</i>									
ART #10 ATM 3/10/18 ELECTRONIC BALLOTING	19,859.64	-	19,859.64	19,859.64	-	7,707.40	12,152.24	12,152.24	-
ART#9 ATM 3/19 ELECTRONIC BALLOTING	35,000.00	-	35,000.00	35,000.00	-	-	35,000.00	35,000.00	-
ART#6-2 ATM FY21 RECORDS MGT SYSTEM PHASE II	-	21,244.00	21,244.00	21,244.00	-	21,244.00	-	-	-
ART#9 FY21 ELECTRONIC BALLOTING	-	35,000.00	35,000.00	35,000.00	-	-	35,000.00	35,000.00	-
<i>Conservation</i>									
ART6-1-5 3/18 ATM LOW CHAND.MILL PD. WEED TREATMENT	515.00	-	515.00	515.00	-	-	515.00	515.00	-
ART #3 3/19 STM WEED HARVESTER	9,513.92	-	9,513.92	9,513.92	-	970.07	8,543.85	8,543.85	-
ART#6-3 FY21 REPLACE PICKUP TRUCK	-	26,000.00	26,000.00	26,000.00	-	26,000.00	-	-	-
<i>Planning</i>									
FY17 ATM 3/12/16 ART#28 ZON & DES GUIDELINES HALLS	4,124.75	-	4,124.75	4,124.75	-	-	4,124.75	4,124.75	-
FY 2018 ATM 3/11/2017 ART#17 UPDATE ZONING BYLAWS	66,204.25	-	66,204.25	66,204.25	-	3,505.50	62,698.75	62,698.75	-
FY 2018 ATM 3/11/2017 ART#19 UPDATE ZONING MAPS	10,000.00	-	10,000.00	10,000.00	-	2,600.00	7,400.00	7,400.00	-
Total General Government	\$ 330,957.41	\$ 1,613,950.00	\$ 1,944,916.41	\$ 1,944,916.41	\$ 445,381.50	\$ 977,049.47	\$ 919,854.44	\$ 988,870.44	\$ 10,615.00
Public Safety									
<i>Police</i>									
ART#4-5 STM FY21 CBA Commanders Contract	-	\$ -	\$ 9,900.00	\$ 9,900.00	\$ -	\$ 9,900.00	\$ -	\$ -	\$ -
ART#4-6 STM FY21 CBA Police Contract	-	\$ -	45,400.00	45,400.00	-	45,400.00	-	-	-
ART#7 7-3 FY21 SPEED MONITOR TRAILER	-	-	10,383.00	10,383.00	-	10,383.00	-	-	-
<i>Fire</i>									
ART #7-4 PURCHASE IV INFUSION PUMPS (2)	13,748.00	-	13,748.00	13,748.00	(13,748.00)	-	-	-	-
ART#4-1 STM FY21 CBA Fire Contract	-	86,950.00	86,950.00	86,950.00	-	86,950.00	-	-	-
ART#6 6-9 FY21 REPLACE LP15 EKG/DEFIBRILLATOR	-	31,000.00	31,000.00	31,000.00	-	26,685.02	4,314.98	4,314.98	-
ART#7 7-4 FY21 LUCAS CPR DEVICE	-	1,674.00	1,674.00	1,674.00	13,748.00	15,415.00	7.00	7.00	7.00
ART#7-5 FY21 REPAIR/REFURB LADDER 1	-	15,000.00	15,000.00	15,000.00	-	15,000.00	-	-	-
<i>Inspectional Services</i>									
STM 3/9/2019 ART. #4 POWDER POINT BRIDGE ENG & DES	16,501.29	-	16,501.29	16,501.29	-	-	16,501.29	16,501.29	-
ART#18 FY21 POWDER POINT BRIDGE REPAIRS	-	435,000.00	435,000.00	435,000.00	-	27,845.10	407,154.90	407,154.90	-
<i>Land & Natural Resources</i>									
ART #6-1-1-1 SN KEENE ST. BFIELD WELL EXPLOR.	28,500.00	-	28,500.00	28,500.00	-	-	28,500.00	28,500.00	-
ART#7-5 - LSN REHAB. TRAIN & KEENE ST. FIELDS	10,000.00	-	10,000.00	10,000.00	-	-	10,000.00	10,000.00	-
Art#6-1-10 L & N REPLACE 2007 SCAG 61" MOWER	839.44	-	839.44	839.44	-	-	839.44	839.44	839.44
ART #6-1-12 L & N REPL. TRUCK #29	961.75	-	961.75	961.75	-	-	961.75	961.75	961.75

**Town of Duxbury
General Fund
Statement of Continued Appropriations
For Fiscal Year Ending June 30, 2021**

<i>Department</i>	<i>Departmental Retained Balances</i>	<i>Original Budget Voted from 8/1/2020 ATM/STM</i>	<i>Available Budget</i>	<i>2021 Budget</i>	<i>Transfers</i>	<i>FY 2021 Expenditures To-Date</i>	<i>Balance As of 6/30/2021</i>	<i>Departmental Retained Balances</i>	<i>Balance Closed Out At Yearend</i>
<i>Department</i>									
ART# 6-14 FY21 REPLACE TRUCK #21	2,435.49	151,961.00	2,435.49	2,435.49	-	2,434.60	0.89	-	0.89
<i>Harbormaster/Beach Management</i>									
ART# 6-12 HBRMSTR REPL 90HP OUTBD MTR&VAR REFIT	2,019.07	29,101.83	2,019.07	2,019.07	-	2,019.07	860.07	-	860.07
ART #6-1-10 HARBORMASTER-REF. 2010 PICK-UP TRK#193	2,788.53	29,101.83	2,788.53	2,788.53	-	2,788.53	605.33	-	605.33
ART# 6-1-11 3/19 ATM REPLACE PATROL VEHICLE		18,341.00	18,341.00	18,341.00	-	18,341.00	150.54	-	150.54
ART# 6-11 FY21 MARINE UNIT 3 & TRAILER		14,500.00	14,500.00	14,500.00	-	14,500.00	14,500.00	-	0.00
ART# 6-12 FY21 REPLACE TOWN FLOAT		9,460.00	9,460.00	9,460.00	-	9,460.00	-	-	-
ART#7-6 FY21 AIDS TO NAVIGATION BUOYS		19,150.00	19,150.00	19,150.00	-	19,150.00	-	-	-
<i>Regional Dispatch</i>									
ART#44 STM FY21 CBA Dispatchers Contract		848,719.00	955,614.40	955,614.40	-	470,480.21	485,134.19	483,239.04	1,895,515
<i>Total Public Safety</i>	\$ 106,895.40	\$ 848,719.00	\$ 955,614.40	\$ 955,614.40	\$ -	\$ 470,480.21	\$ 485,134.19	\$ 483,239.04	\$ 1,895,515
<i>School</i>									
ART# 6-25 FY21 CHANDLER LIBRARY CARPET REPLNT		17,000.00	17,000.00	17,000.00	-	17,000.00	17,000.00	-	-
ART# 7-2 FY21 REPLACE CARPET		7,000.00	7,000.00	7,000.00	-	7,000.00	-	-	-
ART# 6-26 FY21 MUSICAL INSTRUMENT REPLACEMENT		17,600.00	17,600.00	17,600.00	-	17,600.00	296.05	-	296.05
ART# 6-27 FY21 REPLACE KUBOTA		20,000.00	20,000.00	20,000.00	-	20,000.00	-	-	-
ART# 6-28 FY21 REPLACE EXTEND FENCING		25,000.00	25,000.00	25,000.00	-	25,000.00	10,031.59	10,031.59	-
ART# 6-29 FY21 DW FURNITURE REPLNT		40,306.00	40,306.00	40,306.00	-	40,306.00	16,104.00	24,202.00	-
ART# 6-30 FY21 NETWORK INFRASTRUCTURE IMPROV		78,606.00	78,606.00	78,606.00	-	77,039.72	1,566.28	-	1,566.28
<i>Total School</i>	\$ -	\$ 205,512.00	\$ 205,512.00	\$ 205,512.00	\$ -	\$ 152,416.08	\$ 53,095.92	\$ 51,233.59	\$ 1,862.33
<i>Public Works</i>									
<i>DPW Administration</i>									
ATM# 7-11/00 ART#6-10 TN LANDING	2,834.09		2,834.09	2,834.09	-	-	2,834.09	2,834.09	-
ATM 3/10/01 ART#6-10 TN LANDING	43,658.14		43,658.14	43,658.14	-	12,666.00	30,992.14	30,992.14	-
ATM 3/12/2016 ART#6-14 DPW FAC. FEASIBILITY STUDY	2,200.00		2,200.00	2,200.00	-	-	2,200.00	2,200.00	-
ART#43 STM FY21 CBA Laborers Contract		36,900.00	36,900.00	36,900.00	-	36,900.00	-	-	-
<i>DPW - Vehicle Maintenance</i>									
ART# 6-18 FY21 TIRE CHANGER & BALANCER		30,157.00	30,157.00	30,157.00	-	28,159.92	1,997.08	-	1,997.08
<i>DPW - Highway</i>									
STM 9/6/2018 ART#3 SEAWALL REPAIRS	2,767.80		2,767.80	2,767.80	-	2,767.80	-	-	-
ART#7-10 FY21 ENGINE DIAGNOSTICS SCANNER		7,474.00	7,474.00	7,474.00	-	7,474.00	-	-	-
<i>Cemetery</i>									
FY19 ATM 3/10/18 ART#6-1-16 MASTER PLAN	17,106.33		17,106.33	17,106.33	-	-	17,106.33	17,106.33	-
ART# 6-19 FY21 REPLACE TRUCK #71 - 1 TON DUMP		63,261.00	63,261.00	63,261.00	-	63,135.16	125.84	-	125.84
ART# 7-11 FY21 GRAVE TRENCH SHORING		3,876.00	3,876.00	3,876.00	-	3,876.00	-	-	-
<i>Facilities Management</i>									
ART #7-1-2 REPLACE CARPET NEW TOWN HALL PHASE 1	4,782.80		4,782.80	4,782.80	-	-	4,782.80	4,782.80	-
ART #6-1-2 ATM 3/19 CHANDLER HVAC MODERNIZATION	83,500.00		83,500.00	83,500.00	-	-	83,500.00	83,500.00	-
ART #6-1-5 FAC MGMT- POL STA HVAC-IMPL ENG RECOM.	3,222.00		3,222.00	3,222.00	-	-	3,222.00	3,222.00	-
ART#6-5 FY21 POOL SAFETY ROOFTOP PLATFORM		80,000.00	80,000.00	80,000.00	-	62,476.95	17,523.05	-	17,523.05
<i>Total Public Works</i>	\$ 160,071.16	\$ 221,665.00	\$ 381,739.16	\$ 381,739.16	\$ -	\$ 217,455.83	\$ 164,283.33	\$ 141,415.36	\$ 22,867.97
<i>Culture & Recreation</i>									
<i>Library</i>									
ART#7-19 3/18 ATM RAILINGS FOR CAMPUS ENTRANCE	1,900.00		1,900.00	1,900.00	-	740.00	1,160.00	-	1,160.00
ART#42 STM FY21 CBA Library Contract		8,000.00	8,000.00	8,000.00	-	8,000.00	-	-	-
<i>Recreation</i>									
ART#6-21 FY21 REHAB WADSWORTH TENNIS COURTS		18,000.00	18,000.00	18,000.00	-	18,000.00	-	-	-
ART# 7-13 FY21 LIFE GUARD CHAIR/TOWER		2,500.00	2,500.00	2,500.00	-	-	2,500.00	2,500.00	-
ART# 6-23 FY21 REPLACE POOL WATER AND ACID WASH		110,000.00	110,000.00	110,000.00	-	-	110,000.00	110,000.00	-
<i>Total Culture & Recreation</i>	\$ 1,900.00	\$ 138,500.00	\$ 140,400.00	\$ 140,400.00	\$ -	\$ 267,400.00	\$ 113,600.00	\$ 112,900.00	\$ 1,160.00
<i>Total Balances</i>	\$ 599,823.97	\$ 3,028,398.00	\$ 3,628,181.97	\$ 3,628,181.97	\$ (48,381.80)	\$ 1,844,141.59	\$ 1,735,658.88	\$ 1,697,298.43	\$ 38,400.45

Town of Duxbury
Unreserved - Undesignated Fund Balance
For Period Ending June 30, 2021

Unreserved Fund Balance 7/1/2020		7,827,057.30
Add:		
	Actual Revenues	82,917,923.55
	Other Financing Sources	\$1,671,681.31
	Fund Balance Reserve for Expenditures 7/1/20	
	Fund Balance Reserve for Encumbrances 7/1/20	281,746.16
	Fund Balance Reserve for Appropriation Deficits 7/1/20	(22,700.00)
	Fund Balance Reserve for Continuing Appropriations 7/1/20	622,523.97
	Fund Balance Reserve for Debt Service 7/1/20	3,294,348.00
		<hr/>
	Total Additions:	88,765,522.99
		<hr/>
 Subtract:		
	Expenditures	80,095,453.22
	Other Financing Uses	2,298,817.65
	Fund Balance Reserve for Expenditures 6/30/21	1,965,761.00
	Fund Balance Reserve for Encumbrances 6/30/21	423,877.30
	Fund Balance Reserve for Appropriation Deficits 6/30/21	-
	Fund Balance Reserve for Continuing Appropriations 6/30/21	1,697,258.43
	Fund Balance Reserve for Debt Service 6/30/21	2,905,223.00
		<hr/>
	Total Subtractions:	89,386,390.60
		<hr/>
Unreserved Fund Balance 6/30/21		7,206,189.69
		<hr/> <hr/>

**Town of Duxbury
General Fund Debt
For the Year Ending June 30, 2021**

GENERAL FUND

General Obligation Bonds:

	<u>Date of Issue</u>	<u>Amt Authorized</u>	<u>Premium applied to Principal</u>	<u>Amt Issued or Rescinded</u>	<u>Unissued</u>	<u>2020 Balance</u>	<u>2021 Principal</u>	<u>2021 - Balance</u>
Bay Road Shared Sewer	12/15/2002				-	125,000.00	45,000.00	80,000.00
Title V Septic Betterment	7/24/2003			192,582.06	-	10,908.00	10,908.00	-
DHS WWTF	12/15/2005				-	90,000.00	90,000.00	-
Percy Walker Pool Construction	3/15/2010	2,200,000.00		2,200,000.00	-	725,000.00	145,000.00	580,000.00
Percy Walker Pool Engineering	3/15/2010	163,000.00		163,000.00	-	50,000.00	10,000.00	40,000.00
Crematory Construction	9/14/2012	2,600,000.00		2,600,000.00	-	1,375,000.00	175,000.00	1,200,000.00
Police Station Construction	9/14/2012	6,275,000.00		6,275,000.00	-	4,070,000.00	315,000.00	3,755,000.00
Fire Station Construction	9/14/2012	3,700,000.00		3,700,000.00	-	1,960,000.00	245,000.00	1,715,000.00
Powder Point Bridge Improvement	6/6/2014	2,400,000.00		2,400,000.00	-	880,000.00	220,000.00	660,000.00
Senior Center Expansion	4/11/2019	2,575,750.00	225,000.00	2,350,750.00	-	2,170,000.00	155,000.00	2,015,000.00
Alden School Addition	12/15/2005	11,578,000.00		11,578,000.00	-	720,000.00	720,000.00	-
Chandler School Roof Repairs	3/15/2010	587,000.00		587,000.00	-	185,000.00	40,000.00	145,000.00
MS/HS Central Office Bond 1	9/14/2012	435,000.00		435,000.00	-	313,200.00	17,400.00	295,800.00
MS/HS Fieldhouse Bond 1	9/14/2012	6,273,127.00		6,273,127.00	-	4,223,610.00	234,645.00	3,988,965.00
MS/HS Fieldhouse Bond 2	6/30/2017	28,000.00		28,000.00	-	10,000.00	5,000.00	5,000.00
MS/HS Construction Bond 1	9/14/2002	112,413,034.00		112,413,034.00	-	46,598,190.00	2,592,955.00	44,005,235.00
MS/HS Construction Bond 2	6/30/2015	4,500,000.00		4,500,000.00	-	2,250,000.00	450,000.00	1,800,000.00
MS/HS Construction Bond 3	6/30/2017	3,157,000.00		3,157,000.00	-	2,205,000.00	315,000.00	1,890,000.00
Replace Fire Pumper Engine	4/11/2019	700,000.00	40,000.00	660,000.00	-	495,000.00	165,000.00	330,000.00
		\$ 159,584,911.00	\$ 265,000.00	\$ 159,512,493.06	\$ -	\$ 68,455,908.00	\$ 5,950,908.00	\$ 62,505,000.00

Bond Anticipation Notes:

Crematory Retorts Rebuild	Short-Term Debt	300,000.00		300,000.00	-	300,000.00	60,000.00	240,000.00
Chromebooks	Short-Term Debt	512,998.00		512,998.00	-	468,101.00	156,000.00	312,101.00
Digital Radios		300,000.00			300,000.00			
Seawall Repairs	Short-Term Debt	4,909,770.00		1,000,000.00	3,909,770.00			1,000,000.00
		\$ 6,022,768.00	\$ -	\$ 1,812,998.00	\$ 4,209,770.00	\$ 768,101.00	\$ 216,000.00	\$ 1,552,101.00

Town of Duxbury
Combining Statement of Changes
Special Revenue Funds
For Fiscal Year Ending June 30, 2021

	<u>Fund 2200</u>	<u>Fund 2450</u>	<u>Fund 2550</u>	<u>Fund 2750</u>	<u>Fund 2950</u>	<u>Sub-Total</u>
	<u>School Lunch</u>	<u>School Fed. Grnts.</u>	<u>School State Grnts.</u>	<u>School Revolving</u>	<u>School Gifts</u>	<u>School Spec. Revenue Funds</u>
						<u>Town Fed. Grts.</u>
<u>Assets</u>						
Cash - Unrestricted Checking	\$ 591,237.77	\$ 116,439.72	\$ 789,372.25	\$ 3,016,750.13	\$ 743,981.34	\$ 5,257,781.21
Petty Cash	-	-	-	8,637.90	-	8,637.90
TOTAL CASH:	\$ 591,237.77	\$ 116,439.72	\$ 789,372.25	\$ 3,025,388.03	\$ 743,981.34	\$ 101,541.43
Tax Liens	-	-	-	-	-	-
Receivables	-	-	-	-	-	-
TOTAL TAXES & CHARGES RECEIVABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS:	\$ 591,237.77	\$ 116,439.72	\$ 789,372.25	\$ 3,025,388.03	\$ 743,981.34	\$ 101,541.43
Accrued Payroll	-	-	-	-	-	-
Prepaid Revenue	-	-	-	23,559.95	-	23,559.95
Other Liabilities	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-
TOTAL LIABILITIES:	\$ -	\$ -	\$ -	\$ 23,559.95	\$ -	\$ 23,559.95
Fund Balance - Reserved for Encumbrances	-	-	-	-	-	-
Fund Balance - Federal Grants	-	116,439.72	-	-	-	116,439.72
Fund Balance - State Grants	-	-	789,372.25	-	-	789,372.25
Fund Balance - Revolving Fund	591,237.77	-	-	3,001,828.08	743,981.34	4,337,047.19
Fund Balance - Receipts Reserved for Appropriation	-	-	-	-	-	-
Fund Balance - Community Preservation	-	-	-	-	-	-
Undesignated Fund Balance	-	-	-	-	-	-
TOTAL FUND BALANCE:	\$ 591,237.77	\$ 116,439.72	\$ 789,372.25	\$ 3,001,828.08	\$ 743,981.34	\$ 5,242,859.16
TOTAL LIABILITIES/FUND BALANCE:	\$ 591,237.77	\$ 116,439.72	\$ 789,372.25	\$ 3,025,388.03	\$ 743,981.34	\$ 101,541.43
B-2		B-3A	B-4A	B-6B	B-8A	B-3

Town of Duxbury
Combining Statement of Changes
Special Revenue Funds
For Fiscal Year Ending June 30, 2021

<u>Fund 2500</u>	<u>Fund 2600</u>	<u>Fund 2700</u>	<u>Fund 2710</u>	<u>Fund 2800</u>	<u>Fund 2900</u>	<u>Sub-Total</u>	<u>TOTAL</u>
<u>Town State Grts.</u>	<u>Receipts Reserved</u>	<u>Town Revolving</u>	<u>Park & Rec Revolv.</u>	<u>Community Pres.</u>	<u>Town Gifts</u>	<u>Town Spec.</u>	<u>Revenue Funds</u>
\$ (173,008.93) \$	1,688,234.83 \$	90,301.90 \$	42,395.00 \$	1,740,796.06 \$	216,165.89 \$	3,706,426.18 \$	8,964,207.39
-	-	-	-	-	-	-	8,637.90
\$ (173,008.93) \$	1,688,234.83 \$	90,301.90 \$	42,395.00 \$	1,740,796.06 \$	216,165.89 \$	3,706,426.18 \$	8,972,845.29
-	-	-	-	-	-	-	-
-	-	-	-	12,632.42	-	12,632.42	12,632.42
\$ - \$	\$ -	\$ -	\$ -	12,632.42 \$	\$ -	12,632.42 \$	12,632.42
\$ (173,008.93) \$	1,688,234.83 \$	90,301.90 \$	42,395.00 \$	1,753,428.48 \$	216,165.89 \$	3,719,058.60 \$	8,985,477.71
-	-	-	-	-	-	-	-
-	-	-	32,395.00	9,553.72	-	41,948.72	65,508.67
-	-	-	-	-	-	-	-
-	-	-	-	12,632.42	-	12,632.42	12,632.42
\$ - \$	\$ -	\$ -	32,395.00 \$	22,186.14 \$	\$ -	54,581.14 \$	78,141.09
-	-	-	-	-	-	-	-
-	-	-	-	-	-	101,541.43	217,981.15
(173,008.93)	-	-	-	-	-	(173,008.93)	616,363.32
-	-	90,301.90	10,000.00	-	216,165.89	316,467.79	4,653,514.98
-	1,688,234.83	-	-	313,679.00	-	2,001,913.83	2,001,913.83
-	-	-	-	128,420.56	-	128,420.56	128,420.56
-	-	-	-	1,114,042.78	-	1,114,042.78	1,114,042.78
(173,008.93)	1,688,234.83	90,301.90	10,000.00	1,731,242.34	216,165.89	3,664,477.46	8,907,336.62
(173,008.93)	1,688,234.83	90,301.90	42,395.00	1,753,428.48	216,165.89	3,719,058.60	8,985,477.71
B-4	B-5	B-6	B-6A	B-7	B-8		

Town of Duxbury
Statement of Changes in Fund Balances
School Cafeteria Fund - Fund 2200
For Fiscal Year Ending June 30, 2021

	<u>Revenues</u>	<u>Expenditures</u>	<u>Balance Forward June 30, 2021</u>
<i>SCHOOL CAFETERIA FUND</i>			
<u>Revenue</u>			
Lunchroom Sales	\$ 52,803.76	\$ 1,284.60	\$ 51,519.16
State Aid	9,856.54	-	9,856.54
Section 4	30,250.18	-	30,250.18
Section 11	240,468.96	-	240,468.96
Federal Breakfast	42,823.62	-	42,823.62
Bread Board	3,488.00	-	3,488.00
Sub-Total:	<u>\$ 379,691.06</u>	<u>\$ 1,284.60</u>	<u>\$ 378,406.46</u>
<u>Expenditures</u>			
Personnel Services	\$ (275,029.26)	\$ -	\$ (275,029.26)
Purchases of Service	(81,264.20)		(81,264.20)
Perishables	(132,215.38)		(132,215.38)
Supplies	(1,670.86)		(1,670.86)
Other Expenses	(39,710.83)		(39,710.83)
Equipment	(11,928.09)		(11,928.09)
Equipment Repair	(7,848.16)		(7,848.16)
Bread Board Other Expenses	(9,931.36)		(9,931.36)
Bread Board Supplies	(3,118.54)		(3,118.54)
Sub-Total:	<u>\$ (562,716.68)</u>	<u>\$ -</u>	<u>\$ (562,716.68)</u>
Change in Fund Balance			(184,310.22)
Beginning Balance FY21			\$ 775,547.99
GRAND TOTAL:			<u><u>\$ 591,237.77</u></u>

Town of Duxbury
Statement of Changes in Fund Balances
Town Federal Grants - Fund 2400
For Fiscal Year Ending June 30, 2021

	<i>Balance Forward <u>July 1, 2020</u></i>	<i><u>Revenues</u></i>	<i><u>Expenditures</u></i>	<i>Balance Forward <u>June 30, 2021</u></i>
TOWN FEDERAL GRANTS				
Board of Selectmen:				
Cares Act (Plymouth County)	\$ (310,944.03)	\$ 1,652,881.07	\$ 2,125,412.68	\$ (783,475.64)
Cares Act (Town Clerk Postage)		\$ 2,929.27	\$ 2,929.27	\$ -
Cares Act (School Meals)		\$ 4,530.48		\$ 4,530.48
ARPA/CLFRF, Fiscal Recovery funds		\$ 833,214.03		\$ 833,214.03
Historical Commission:				\$ -
Housing/Community	-			\$ -
Harbormaster:				\$ -
Pump Out Boat Consolidated	(292.50)	10,000.00	9,800.63	\$ (93.13)
FY10 Port Security	25.00		25.00	\$ -
Police Department:				\$ -
FY20 Highway Safety Traffic	(25.03)	50.06	25.03	\$ 0.00
FY20 Bullet Proof Vests	(13,628.00)	7,985.47		\$ (5,642.53)
Port Security Grant	6,000.00	86,764.00	92,764.00	\$ -
Plymouth County Outreach	(875.68)	1,375.42	499.74	\$ -
FY20 COPS SVPP (Digital Radio)		80,620.00	10,881.00	\$ 69,739.00
Fire Department:				\$ -
FY20 Emergency Mgmt. Perform	(4,600.00)	4,600.00		\$ -
FY21 Emergency Mgmt. Perform		4,582.56	4,582.56	\$ -
Cares Act Relief Fund	2,081.58	38.02	2,119.60	\$ -
FEMA PA- Vaccine		21,288.33	34,222.83	\$ (12,934.50)
SAFER Grant		86,875.24	92,617.20	\$ (5,741.96)
Council on Aging:				\$ -
Mastery Project (FY17)	1,972.63		26.95	\$ 1,945.68
GRAND TOTAL:	<u>\$ (320,286.03)</u>	<u>\$ 2,797,733.95</u>	<u>\$ 2,375,906.49</u>	<u>\$ 101,541.43</u>

Town of Duxbury
Statement of Changes in Fund Balances
School Federal Grants - Fund 2450
For Fiscal Year Ending June 30, 2021

	<i>Balance Forward <u>July 1, 2020</u></i>	<i><u>Revenues</u></i>	<i><u>Expenditures</u></i>	<i>Balance Forward <u>June 30, 2021</u></i>
SCHOOL FEDERAL GRANTS:				
Cares Act. Esser Grant		\$ 6,334.00		\$ 6,334.00
FY18 Teacher Quality	72.00			\$ 72.00
FY20 Teacher Quality	1,637.00	\$ 31,485.00	\$ 32,461.26	\$ 660.74
FY21 Teacher Quality		\$ 6,563.00	\$ 5,970.00	\$ 593.00
FY18 Early Childhood	0.00			\$ 0.00
FY19 SPED Allocation	(0.17)			\$ (0.17)
FY20 SPED Allocation	28.00	\$ 100,000.00	\$ 100,028.00	-
FY21 SPED Allocation		\$ 72,051.00		72,051.00
Early Childhood	0.01	\$ -	\$ -	\$ 0.01
FY19 Early Childhood	918.56			918.56
FY20 Early Childhood	1,665.00			1,665.00
FY21 Early Childhood		\$ 1,675.00		1,675.00
FY21 SPED Program IMP		\$ 32,844.00	\$ 29,844.00	3,000.00
FY17 Title I	1,143.49			\$ 1,143.49
FY19 Title I		\$ 294.00		\$ 294.00
FY20 Title I	-	\$ 24,076.00	\$ 24,076.00	\$ -
FY21 Title I		\$ 65,462.00	\$ 42,710.35	\$ 22,751.65
FY20 TITLE IV PT A	9,000.00		\$ 5,000.00	\$ 4,000.00
FY21 TITLE IV PT A	-	\$ 10,000.00	\$ 10,000.00	\$ -
Perkins V	1,379.00			\$ 1,379.00
FY21 SPED Early Childhood		\$ 2,355.00	2,452.56	\$ (97.56)
Sub-Total:	\$ 15,842.89	\$ 353,139.00	\$ 252,542.17	\$ 116,439.72
Accrued Payroll	\$ -	\$ -	\$ -	\$ -
Grand Total:	\$ 15,842.89	\$ 353,139.00	\$ 252,542.17	\$ 116,439.72

Town of Duxbury
Statement of Changes in Fund Balances
Town State Grants - Fund 2500
For Fiscal Year Ending June 30, 2021

	<i>Balance Forward July 1, 2020</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Balance Forward June 30, 2021</i>
TOWN STATE GRANTS:				
Town Clerk; Extended Polling Hrs.	\$ 31,405.70	\$ 9,688.57	\$ 1,960.00	\$ 39,134.27
CTCL Grant		\$ 5,000.00	\$ 5,000.00	\$ -
Early Voting			\$ 21,533.80	\$ (21,533.80)
Information Technology:				\$ -
Community Compact IT Grant		\$ 81,415.00		\$ 81,415.00
Conservation Comm: Fish Ladder	20,228.23			\$ 20,228.23
FY09 CZM-Crescent St.:Storm Mit.	10,935.83			10,935.83
FY15 Coastal Resiliency Grant	6,800.00		6,518.10	281.90
Planning:	-			-
MVP Action Grant	83,883.11	-	78,761.08	5,122.03
Complete Streets			\$ 26,398.52	(26,398.52)
MASS EVIP Grant		\$ 7,354.20	\$ 7,354.20	-
Facilities:				-
FY21- Green Communities Grant		\$ 40,276.25	\$ 161,053.00	(120,776.75)
Police Department:	-			-
Justice Assistance Grant		34,687.85	34,687.85	-
Fire Department:	-			-
MCI Trailer	10,125.46	2,000.00	4,266.00	7,859.46
FY19 SAFE Grant	0.19			0.19
FY20 SAFE Grant	6,453.31		6,452.03	1.28
FY21 SAFE Grant		7,961.00		7,961.00
FY16 E-911 Support	(9,731.52)			(9,731.52)
FY20 E-911 Support	(82,222.32)	181,194.04	98,971.72	-
FY21 E-911 Support		645,245.42	714,505.71	(69,260.29)
State Haz Material Training Grant	0.09			0.09
MEMA Deployments	32.36			32.36
FY21 Safety Equipment Grant			15,000.00	(15,000.00)
Regional Dispatch:	-			-
FY20 E-911 Training Grant	(302.26)	6,689.00	6,296.00	90.74
FY21 E-911 Training Grant		14,485.92	37,881.25	(23,395.33)
FY18 Development Grant	(90,563.20)	90,563.20	8,825.00	(8,825.00)
FY19 Development Grant	(890,711.76)	1,430,253.77	702,021.29	(162,479.28)
FY20 Development Grant	(23,267.90)	163,993.19	163,993.19	(23,267.90)
FY21 Development Grant		735,954.52	761,092.40	(25,137.88)
FY20 -Emergency Medical Dispatch Grant	(16,675.00)	16,675.00		-
FY21- Emergency Medical Dispatch Grant		4,175.00	4,175.00	-
Inspectional Services:	-			-
Medical Reserve Corp.	20,062.14	40,706.96	28,577.02	32,192.08
DPW Management:	-			-
FY11 Survey & Design Beach Seawall	34,410.00			34,410.00
RDP Program	11,265.86	22,300.00	31,565.86	2,000.00
DCR-Urban/Forestry Grant		4,500.00	4,500.00	-
Council on Aging:	-			-
FY20 Elder Lunch Program	8,819.81	8,170.00	9,780.73	7,209.08
FY21 Elder Lunch Program		30,548.83	4,655.38	25,893.45
FY13 Chronic Disease Management	1,755.01			1,755.01
FY17 Service Incentive	235.41			235.41
FY21 Service Incentive	-		9,377.77	(9,377.77)
Formula Grant		42,360.00	41,292.97	1,067.03
OCES- Grant		4,000.00	3,978.20	21.80
Library:	-			-
State Aid to Library	31,919.90	26,315.46	11,640.47	46,594.89
Net Lender Program	8,972.41			8,972.41
Recreation:	-			-
FY21- GAA Earmark/ Keene St.		30,000.00	27,313.83	2,686.17
Duxbury Cultural Council	5,799.49	6,000.00	6,375.00	5,424.49
State Board of Retirement	2,933.37	4,564.92	6,847.38	650.91
				-
				-
GRAND TOTAL:	\$ (817,436.28)	\$ 3,697,078.10	\$ 3,052,650.75	\$ (173,008.93)

Town of Duxbury
Statement of Changes in Fund Balances
School State Grants - Fund 2550
For Fiscal Year Ending June 30, 2021

	<i>Balance Forward June 30, 2020</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Balance Forward June 30, 2021</i>
<i>SCHOOL STATE GRANTS:</i>				
FY18 Circuit Breaker	\$ 16,226.49	\$ -	\$ 16,226.49	\$ 0.00
FY19 Circuit Breaker	4,369.63	37,848.68	42,218.31	-
FY20 Circuit Breaker	868,976.00	810,531.20	1,679,507.20	-
FY21 Circuit Breaker		763,595.00		763,595.00
Coronavirus Prevention Fund		88,747.48	71,977.28	16,770.20
Big Yellow School Bus Grant	200.00			200.00
FY 20 Digital Literacy	18,875.00		10,800.00	8,075.00
FY 20 Comprehensive School Health	2,916.85		2,916.85	-
FY 21 Comprehensive School Health		20,000.00	19,267.95	732.05
FY 20 School Safety & Security	-			-
Grand Total:	\$ 911,563.97	\$ 1,720,722.36	\$ 1,842,914.08	\$ 789,372.25

Town of Duxbury
Statement of Changes in Fund Balances
Receipts Reserved for Appropriation Funds 2600
For Fiscal Year Ending June 30, 2021

		<i>Balance Forward <u>June 30, 2020</u></i>		<i><u>Revenues</u></i>	<i><u>Expenditures</u></i>	<i>Balance Forward <u>June 30, 2021</u></i>
<i>Town Receipts Reserved for Appropriation</i>						
Cemetery:						
	Sale of Lots & Burial Rights	\$ 263,165.37	# \$	120,800.00	\$ 670.00	\$ 383,295.37
Fire Department:						
	Code Fines	300.00		100.00		400.00
	Ambulance Receipts	100,000.00		100,000.00		200,000.00
Selectmen/Town Manager:						
	Sale of Real Estate	161,541.00			14,720.00	146,821.00
Harbormaster:						
	Waterways Improvement	339,611.89		223,198.35	127,548.00	435,262.24
Public Works:						
	Trans. Receipts Reserved	2,697.30		484.60		3,181.90
Selectboard/Town Manager:						
	PEG Access Support			519,274.32		519,274.32
	GRAND TOTAL:	\$ 867,315.56	\$	963,857.27	\$ 142,938.00	\$ 1,688,234.83

Town of Duxbury
Statement of Changes in Fund Balances
Town Revolving Funds 2700
For Fiscal Year Ending June 30, 2021

	<i>Balance Forward <u>July 1, 2020</u></i>	<i><u>Revenues</u></i>	<i><u>Expenditures</u></i>	<i>Balance Forward <u>June 30, 2021</u></i>
TOWN REVOLVING:				
Conservation Commission:				
Jaycox Farm Ch. 44, S53 1/2	\$ 67.03	\$ 15,459.88	\$ 14,176.20	\$ 1,350.71
Insurance Recovery		\$ 8,950.00	\$ 8,950.00	\$ -
Police:				\$ -
Insurance Recovery	2,705.00			\$ 2,705.00
Law Enforcement	6,453.08			6,453.08
Police Details	(61,371.30)	205,714.77	225,256.99	(80,913.52)
Fire:				
Insurance Recovery	1,046.12			1,046.12
Hazardous Incidents	520.59	909.16	326.40	1,103.35
Harbormaster:				
Insurance Recovery	122.60			122.60
Dispatchers:				
Regional Dispatch Services	53,069.34	200,000.00	211,796.55	41,272.79
Highway:				
Insurance Recovery	6,917.85	3,860.03	2,746.23	8,031.65
Library				
Insurance Recovery	111.04			111.04
School:				
Insurance Recovery	134.31			134.31
Transfer Station				
Insurance Recovery	1,200.00			1,200.00
Council on Aging:				
Program Activities	47,474.62	32,328.06	30,068.44	49,734.24
Respite	4,749.25	50,961.52	27,337.47	28,373.30
Bingo	1,195.75	476.00		1,671.75
Life Long Learning	20,610.53	10,125.55	13,743.44	16,992.64
Insurance Recovery	320.67			320.67
Recreation:				
Insurance Recovery	6,290.79			6,290.79
North Hill				
Insurance Recovery	332.65			332.65
Selectmen:				
Insurance Recovery	2,683.73	38,378.84	37,093.84	3,968.73
GRAND TOTAL :	\$ 94,633.65	\$ 567,163.81	\$ 571,495.56	\$ 90,301.90

Town of Duxbury
Statement of Changes in Fund Balances
Recreation Revolving Funds 2710
For Fiscal Year Ending June 30, 2021

	<u>Balance Forward July 1, 2020</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Balance Forward June 30, 2021</u>
<u>RECREATION REVOLVING</u>				
Light Usage Fees		\$ 1,680.00	\$ 2,266.27	\$ (586.27)
Field Usage		22,648.50	4,155.32	18,493.18
Basketball Program		17,202.29	5,952.24	11,250.05
Baseball Camp		4,200.00	1,649.72	2,550.28
Soccer Program		25,844.80	10,891.03	14,953.77
Tennis		25,743.60	6,066.60	19,677.00
Field Hockey		590.00		590.00
Flag Football				-
Ice Skating				-
Martial Arts				-
After School Athletics		1,800.00	2,005.14	(205.14)
Horsemanship		3,250.00	2,700.00	550.00
Kids Playground				-
Turkey Race		240.00		240.00
Easter Egg Hunt				-
Boot Camp				-
Volleyball		8,249.90	7,500.00	749.90
Friday Night Lights				-
PY Encumbrances	305.00		206.46	98.54
Administrative Expenses	10,000.00		23,820.77	(13,820.77)
	<u>\$ 10,305.00</u>	<u>\$ 111,449.09</u>	<u>\$ 67,213.55</u>	<u>\$ 54,540.54</u>
				<u>\$ (44,540.54)</u>
			Sub Total:	<u>\$ 10,000.00</u>
Transfer to General Fund as Revenue for the Town				
Encumbered Expenses				-
Remains in Revolving Fund				10,000.00
Recreation Pre-Paid Programs - Fiscal Year 2022				32,395.00
Warrants Payable			Total:	<u>\$ -</u>
				<u>\$ 42,395.00</u>

Town of Duxbury
Statement of Changes in Fund Balances
School Revolving Funds 2750
For Fiscal Year Ending June 30, 2021

	<i>Balance Forward <u>June 30, 2020</u></i>	<i><u>Revenues</u></i>	<i><u>Expenditures</u></i>	<i>Balance Forward <u>June 30, 2021</u></i>
<i>SCHOOL REVOLVING ACCOUNTS:</i>				
Before & After Dark	\$ 37,927.29	\$ 68,289.67	\$ 40,742.82	\$ 65,474.14
Driver Education	34,793.75	47,486.10	47,871.75	34,408.10
Music Program	9,055.16	22,900.00	20,460.00	11,495.16
Magic Dragon	(4,393.54)	826,285.02	746,471.38	75,420.10
KED/After School Program	37,389.13	176,640.06	211,460.88	2,568.31
Building Use	522,076.52	91,392.95	5,119.97	608,349.50
Summer Camp		130.11	106.08	24.03
Sub-Total:	\$ 636,848.31	\$ 1,233,123.91	\$ 1,072,232.88	\$ 797,739.34
Athletic Association	\$ 150,073.11	\$ 322,770.80	\$ 249,342.22	\$ 223,501.69
Integrated PreSchool	215,759.62	81,348.90	89,020.91	208,087.61
Tuition Revolving	180,217.06	31,975.00	3,392.50	208,799.56
Tuition-Step Program	2,313.42	7,575.00	8,760.00	1,128.42
Co-Curricular-DMS School	111,467.54	11,870.00	1,243.33	122,094.21
Co-Curricular-High School	209,280.12	30,027.00	25,544.65	213,762.47
Full Day Kindergarten Program	613,628.30	225,418.50	262,713.48	576,333.32
Sub-Total:	\$ 1,482,739.17	\$ 710,985.20	\$ 640,017.09	\$ 1,553,707.28
Bus Transportation	\$ 304,787.32	18,900.00	27,827.12	\$ 295,860.20
Performing Arts Center	49,327.57	91.14	11,724.01	37,694.70
Parking Fees	109,756.65	19,430.00	6,215.42	122,971.23
DPS ART Cards	217.75			217.75
Community Part. For Children	133.66			133.66
Book Fund	11,001.42	714.10	290.04	11,425.48
Computer Insurance	40,582.90	45,507.15	7,728.42	78,361.63
Sub-Total:	\$ 515,807.27	\$ 84,642.39	\$ 53,785.01	\$ 546,664.65
STUDENT ACTIVITIES:				
Alden School Activities	\$ 23,166.65	\$ 392.79	\$ 119.60	\$ 23,439.84
Chandler School Activities	1,154.32	1.01	223.00	932.33
DMS Student Activities	4,783.87	9,701.48	12,961.73	1,523.62
High School Activities	151,621.55	189,315.08	263,115.61	77,821.02
Student Activities Total:	\$ 180,726.39	\$ 199,410.36	\$ 276,419.94	\$ 103,716.81
Revolving Account Total:	\$ 2,816,121.14	\$ 2,228,161.86	\$ 2,042,454.92	\$ 3,001,828.08
PREPAID PROGRAMS FY 2013				
School Bus Transportation	\$ (250.00)	\$ 250.00	\$ -	\$ -
Intergraded PreSchool	7,755.20	10,110.00	7,905.20	9,960.00
KED/Extended Summer Program	3,925.75	1,000.00	3,925.80	999.95
Full Day Kindergarten Program	33,140.00	13,000.00	33,540.00	12,600.00
Sub-Total:	\$ 44,570.95	\$ 24,360.00	\$ 45,371.00	\$ 23,559.95
Accrued Payrolls Payable	\$ -		-	-
GRAND TOTAL:	\$ 2,860,692.09	\$ 2,252,521.86	\$ 2,087,825.92	\$ 3,025,388.03

Town of Duxbury
Statement of Revenues Expenditures
Community Preservation Act Fund 2800
For the year ended June 30, 2021

	<u>Estimated</u>	<u>Actual</u>	<u>% Recv'd</u>	<u>Variance</u>
<u>Revenues</u>				
Current Year CPA Surcharge Tax	\$ 564,915	\$ 558,369	98.84%	\$ (6,546)
Prior Year CPA Surcharge Tax		778	100.00%	778
Tax Liens Redeemed		2,287	100.00%	2,287
Intergovernmental Revenue (State)	110,000	156,095	141.90%	46,095
Earnings on Investments			#DIV/0!	-
	<u>\$ 674,915</u>	<u>\$ 717,529</u>	<u>106.31%</u>	<u>\$ 42,614</u>

	<u>Budget</u>	<u>Actual</u>	<u>Encumbered</u>	<u>% Spent</u>	<u>Closed to Unreserved FB</u>
<u>Expenditures</u>					
Personal Services	\$ 16,873	\$ 13,653		80.92%	\$ 3,220
Other Charges & Expenditures	16,873	6,475		38.38%	10,398
Encumbered from Prior Year	12,200	11,900			
Total Operating Expenses	<u>\$ 45,945</u>	<u>\$ 32,028</u>	<u>\$ -</u>	<u>69.71%</u>	<u>\$ 13,617</u>

<u>Capital Expenditures</u>		
CPC Warrant Articles (see B-7A)	\$ 169,500	\$ 146,579
<u>Other Financing Sources (Uses)</u>		
Operating Transfers (In)	9,217	9,217
Operating Transfers (Out)	<u>(1,725,000)</u>	<u>(1,725,000)</u>
Net Assets Increase (Decrease)	<u>(1,256,313)</u>	<u>(1,176,861)</u>
CPC Fund Balances - July 1, 2020	<u>2,908,104</u>	<u>2,908,104</u>
CPC Fund Balances - June 30, 2021	<u>\$ 1,651,791</u>	<u>\$ 1,731,243</u>

	<u>Fund Balances June 30, 2020</u>	<u>Fund Balances June 30, 2021</u>	<u>\$ Change</u>
Reserved for Encumbrances	\$ 12,200	\$ -	(12,200)
Reserved for Subsequent Expenditures		175,100	175,100
Reserved for Open Space	125,404	50,001	(75,403)
Reserved for Historic Resources	340,208	78,420	(261,787)
Reserved for Community Housing	454,366	(0)	(454,366)
Reserved for Continued Appropriations	613,062	313,679	(299,383)
Unreserved Undesignated	<u>1,362,864</u>	<u>1,114,043</u>	<u>(248,821)</u>
	<u>\$ 2,908,104</u>	<u>\$ 1,731,243</u>	<u>(\$1,176,861)</u>

Town of Duxbury
Statement of Changes in Fund Balances
Community Preservation Act Fund 2800
For Fiscal Year Ending June 30, 2021

		Original Budget Voted from 3/09/2020 ATM	Available Budget 7/1/2020	Supplemental Appropriations Funded from Current Year Budget or Retained Earnings	FY 2021 Expenditures To-Date	Balance As of 6/30/2021	Departmental Retained Balances	Balance Closed Out At Year-end
	6/30/2020 Balances							
<i>Historical</i>								
<i>CPC Projects</i>								
		421.00	421.00	-	-	421.00	-	421.00
ART #32 ATM 3/9/19 PRESERV. OF PERMANENT RECORDS								
ART#33 PRESERVE/DIGITAL HIST. RECORDS, ATM 3/9/19	16,000.00		16,000.00	-	14,748.00	1,252.00	1,252.00	-
ART#36, KING CAESAR HOUSE RESTORATION, ATM 3/9/19	20,250.00		20,250.00	-	20,250.00	-	-	-
ART# 37, ALDEN HOUSE IMPROVEMENTS, ATM 3/9/19	3,100.00		3,100.00	-	-	3,100.00	-	3,100.00
ART#36 FY21 PRESERV. OF PERMANENT RECORDS		25,000.00	25,000.00	-	24,813.00	187.00	187.00	-
TRANSFER TO CAPITAL PROJECTS (STM #2 Harrington Property)		282,699.00	282,699.00	-	282,699.00	-	-	-
Total Historical:	\$ 39,771.00	\$ 307,699.00	\$ 347,470.00	\$ -	\$ 342,510.00	\$ 4,960.00	\$ 1,439.00	\$ 3,521.00
<i>Affordable Housing</i>								
ART 26 3/08 ATM HOUSING ASSISTANCE PROG		\$	318,782.60	\$ -	\$ -	\$ 318,782.60	\$ -	\$ 318,782.60
TRANSFER TO CAPITAL PROJECTS (STM #2 Harrington Property)		749,858.00	749,858.00	-	749,858.00	-	-	-
Total Housing	\$ 318,782.60	\$ 749,858.00	\$ 1,068,640.60	\$ -	\$ 749,858.00	\$ 318,782.60	\$ -	\$ 318,782.60
<i>Open Space</i>								
ART #7 STM 3/12/16 FY16MERRY PROP.LAND PURCH.COST	\$ 47,090.78	\$	47,090.78	\$ -	18,458.68	28,632.10	28,632.10	\$ -
ART#4 STM 3/11/17 OLD CORDWOOD PATH	33,392.21		33,392.21	-	-	33,392.21	33,392.21	-
ART#22 ATM 3/11/17-IRRIG. SYS.-JAYCOX TREE FARM	10,283.29		10,283.29	-	-	10,283.29	10,283.29	-
ART #43 ATM 3/10/18 DUGOUT STRUCT. AT ST. BALL FLD	4,007.39		4,007.39	-	-	4,007.39	4,007.39	-
ART#34 ATM 3/10/18-DELORENZO-SUMMER ST. PARCEL	30,311.12		30,311.12	-	2,775.00	27,536.12	27,536.12	-
ART#35 ATM 3/10/18-WILLIAMS-CHURCH ST. PARCEL	127,461.70		127,461.70	-	1,151.10	126,310.60	126,310.60	-
ART#35 - PICKLE-BALL COURT CONVERSION, ATM 3/9/19	1,961.55		1,961.55	-	1,752.00	209.55	209.55	-
TRANSFER TO CAPITAL PROJECTS (STM #2 Harrington Property)		92,895.00	92,895.00	-	92,895.00	-	-	-
Total Open Space:	\$ 254,508.04	\$ 92,895.00	\$ 347,403.04	\$ -	\$ 117,031.78	\$ 230,371.26	\$ 230,371.26	\$ -
<i>Unclassified</i>								
ART#34 FY21- CONSTRUCTION BALL FIELD DUGOUTS		\$ 76,000.00	76,000.00	\$	57,141.00	18,859.00	18,859.00	\$ -
ART#35 FY21-CONSTRUCT PICNIC SHELTER @ TRAIN FIELD		5,500.00	5,500.00		5,490.26	9.74	9.74	(0.00)
ART#37 FY21- DELORENZO FARM SITE IMPROVEMENTS		63,000.00	63,000.00		-	63,000.00	63,000.00	-
TRANSFER TO CAPITAL PROJECTS (STM #2 Harrington Property)		599,548.00	599,548.00		599,548.00	-	-	-
Total CPC Projects	\$ 613,061.64	\$ 1,894,500.00	\$ 2,507,561.64	\$ -	\$ 1,871,579.04	\$ 635,982.60	\$ 313,679.00	\$ 322,303.60
TRANSFER TO CAPITAL PROJECTS TOTAL (STM #2 Harrington Property)	-	1,725,000.00	1,725,000.00	-	1,725,000.00	-	-	-

Town of Duxbury
Statement of Changes in Fund Balances
Town Gift Funds 2900
For Fiscal Year Ending June 30, 2021

	<i>Balance Forward <u>July 1, 2020</u></i>	<i><u>Revenues</u></i>	<i><u>Expenditures</u></i>	<i>Balance Forward <u>June 30, 2021</u></i>
<i>TOWN GIFT FUNDS:</i>				
Selectmen:				
Comm on Disability	\$ 101.65			\$ 101.65
Bluefish Firehouse	2,524.75			2,524.75
PEG Access Support	367,751.28	417,226.13	784,977.41	-
Alden St. Sidewalk Donations	3,825.00			3,825.00
Historical Grant	700.00			700.00
Beach Reservation	-	1,221.94	1,221.94	-
Agricultural Comm	193.35			193.35
Police:				
K-9 Donations	3,217.27	2,941.19	2,808.19	3,350.27
DARE Programs	2,890.77	20.17	381.30	2,529.64
Police Athletic League (PAL)	37.08			37.08
Contribution & Gifts	179.92	200.00	48.00	331.92
Fire:				
Contribution & Gifts	326.44	605.52	101.55	830.41
Entergy - Administration & Tech.	92,518.15	196.87	34,365.21	58,349.81
Entergy - Equipment -Radios	608.90		608.90	(0.00)
Animal Control:Shelter Improvement	51,334.99	10,270.00	6,677.27	54,927.72
DPW Management:				
Compost Bins	205.00			205.00
Cemetery:				
Dedicated Gift	102.00			102.00
Council on Aging:				
Donation & Gifts-FRIENDS	28,195.12	47,399.68	67,403.72	8,191.08
Gifts & Contributions	6,083.42	7,527.25	1,493.76	12,116.91
GATRA	(1,263.66)	44,178.91	40,954.68	1,960.57
Library:				
Contribution & Gifts	30,170.44	5,955.42	18,524.32	17,601.54
Veterans Services:				
Gifts & Donations	300.00	50.00	50.00	300.00
Recreation:				
Donations & Gifts		5,000.00	5,000.00	-
Keene St Donations		15,000.00		15,000.00
Pool:				
Donations & Gifts	500.00			500.00
Friends of Pool Gift	32.11			32.11
Emergency Training Program	14.02			14.02
War Memorials	12,025.30			12,025.30
375th Anniversary Celebration	375.00			375.00
So.Shore Comm.Partners In Prev.	300.00			300.00
MIIA Ergonomics Flex Grant	26.49			26.49
MIIA Flex Grant	30,750.98	11,639.59	23,301.30	19,089.27
MIIA Rewards Grant	625.00			625.00
GRAND TOTAL:	\$ 634,650.77	\$ 569,432.67	\$ 987,917.55	\$ 216,165.89

Town of Duxbury
Statement of Changes in Fund Balances
School Gift Funds 2950
For Fiscal Year Ending June 30, 2021

	<i>Balance Forward <u>July 1, 2020</u></i>	<i><u>Revenues</u></i>	<i><u>Expenditures</u></i>	<i>Balance Forward <u>June 30, 2021</u></i>
SCHOOL GIFT FUNDS:				
Duxbury Foundation	\$ 20,895.05	\$ 35,857.31	\$ 21,994.52	\$ 34,757.84
School Small Gifts	21,481.47	6,120.10	2,504.00	25,097.57
Magic Dragan Gifts	3,499.60	-	3,019.60	480.00
Special Education Reserve Fund	318,899.93	364,746.00		683,645.93
Sub-Total:	364,776.05	406,723.41	# 27,518.12	743,981.34
Warrants Payable	\$ -		# \$ -	\$ -
GRAND TOTAL:	\$ 364,776.05	\$ 406,723.41	# \$ 27,518.12	\$ 743,981.34

Town of Duxbury
Statement of Changes in Fund Balance
Capital Projects
For the Year Ending June 30, 2021

	<i>General Fund</i>	<i>CPA</i>	<i>Water Enterprise</i>	<i>Total</i>
	<u><i>Capital Projects</i></u>	<u><i>Capital Projects</i></u>	<u><i>Capital Projects</i></u>	<u><i>Capital Projects</i></u>
<i><u>Assets</u></i>				
Cash - Unrestricted Checking	\$ 29,912.98	\$ 58,378.26	\$ 420,268.86	\$ 508,560.10
Due From Other Governments	-	-	-	-
TOTAL ASSETS	\$ 29,912.98	\$ 58,378.26	\$ 420,268.86	\$ 508,560.10
<i><u>Liabilities</u></i>				
Warrants Payable	\$ -	\$ -	\$ -	\$ -
Bond Anticipation Notes Payable	1,552,101.00	550,000.00	1,415,000.00	3,517,101.00
TOTAL LIABILITIES	\$ 1,552,101.00	\$ 550,000.00	\$ 1,415,000.00	\$ 3,517,101.00
Special Purposes	\$ (1,522,188.02)	\$ (491,621.74)	\$ (994,731.14)	\$ (3,008,540.90)
TOTAL LIABILITIES/FUND BALANCES	\$ 29,912.98	\$ 58,378.26	\$ 420,268.86	\$ 508,560.10

Town of Duxbury
Statement of Changes in Fund Balance
Capital Projects Funds Financed with Debt - Town
For the Year Ending June 30, 2020

	<u>Fund 3108</u>	<u>Fund 3110</u>	<u>Fund 3305</u>	<u>Sub-Total</u>
	<u>Crematory</u>	<u>Sea Wall Repairs</u>	<u>Schools</u>	<u>Capital Projects</u>
	<u>Retorts</u>	<u>Project</u>	<u>Chromebooks</u>	<u>General Fund</u>
Cash - Unrestricted Checking	\$ -	\$ 29,912.98	\$ -	\$ 29,912.98
Proceeds on Sale of Bonds				
Due From Other Governments	-	-	-	-
TOTAL ASSETS	\$ -	\$ 29,912.98	\$ -	\$ 29,912.98
<u>Assets</u>				
Warrants Payable			\$ -	-
Bond Anticipation Notes Payable	240,000.00	1,000,000.00	312,101.00	1,552,101.00
TOTAL LIABILITIES	\$ 240,000.00	\$ 1,000,000.00	\$ 312,101.00	\$ 1,552,101.00
Special Purposes	\$ (240,000.00)	\$ (970,087.02)	\$ (312,101.00)	\$ (1,522,188.02)
TOTAL FUND BALANCE	\$ (240,000.00)	\$ (970,087.02)	\$ (312,101.00)	\$ (1,522,188.02)
TOTAL LIABILITIES/FUND BALANCES	\$ -	\$ 29,912.98	\$ -	\$ 29,912.98

Town of Duxbury
Statement of Changes in Fund Balance
Capital Projects Funds Financed with Debt - Water Enterprise
For the Year Ending June 30, 2021

	<u>Fund 6131</u> <u>Damon Wells</u> <u>Water Project</u>	<u>Fund 6132</u> <u>Water Mains</u> <u>Water Project</u>	<u>Fund 6133</u> <u>Birch St. Tank</u> <u>Water Project</u>	<u>Fund 6134</u> <u>Pine St. Water</u> <u>Main Project</u>	<u>Fund 6135</u> <u>Temple Street Water</u> <u>Main Project</u>	<u>Fund 6137</u> <u>PCE Pipe</u> <u>Replacement</u>	<u>Fund 6195</u> <u>Completed</u> <u>Water Cap. Proj.</u>	<u>Total</u> <u>Capital Projects</u> <u>Water Enterprise</u>
Cash - Unrestricted Checking	\$ 132,368.16 \$	83,948.77 \$	70.12 \$	55,790.03 \$	119,672.02 \$	3,419.27 \$	25,000.49 \$	420,268.86
Due From Other Governments	-	-	-	-	-	-	-	-
TOTAL ASSETS	<u>\$ 132,368.16 \$</u>	<u>83,948.77 \$</u>	<u>70.12 \$</u>	<u>55,790.03 \$</u>	<u>119,672.02 \$</u>	<u>3,419.27 \$</u>	<u>25,000.49 \$</u>	<u>420,268.86</u>
	\$ - \$	- \$	- \$	- \$	- \$	1,415,000.00 \$	- \$	1,415,000.00
	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	<u>\$ - \$</u>	<u>- \$</u>	<u>- \$</u>	<u>- \$</u>	<u>- \$</u>	<u>1,415,000.00 \$</u>	<u>- \$</u>	<u>1,415,000.00</u>
Special Purposes	132,368.16	83,948.77	70.12	55,790.03	119,672.02	(1,411,580.73)	25,000.49	(994,731.14)
TOTAL FUND BALANCES	<u>\$ 132,368.16 \$</u>	<u>83,948.77 \$</u>	<u>70.12 \$</u>	<u>55,790.03 \$</u>	<u>119,672.02 \$</u>	<u>(1,411,580.73) \$</u>	<u>25,000.49 \$</u>	<u>(994,731.14)</u>
TOTAL LIABILITIES/FUND BALANCES	<u>\$ 132,368.16 \$</u>	<u>83,948.77 \$</u>	<u>70.12 \$</u>	<u>55,790.03 \$</u>	<u>119,672.02 \$</u>	<u>3,419.27 \$</u>	<u>25,000.49 \$</u>	<u>420,268.86</u>
FY 2023								
Close Damon Wells Water Project	132,368.16							
Close Birch St. Tank Water Project	70.12							
Close Old Completed Water Cap Proj	25,000.49							
Partial From Water Mains Water Project	22,561.23							
	<u>180,000.00</u>							
FY 2024								
Close Water Mains Water Project	61,387.54							
Close Pine St. Water Main Project	55,790.03							
Temple Street Water Main Project	32,822.43							
	<u>150,000.00</u>							
FY 2025								
Close Temple St. Water Main Project	86,849.59							
	<u>86,849.59</u>							

Town of Duxbury
Combining Statement of Changes in Fund Balance
Capital Projects Funds
For the Year Ending June 30, 2021

	<i>Fund Number</i>	<i>Date ATM/STM</i>	<i>Total Appropriation</i>	<i>Carry Forward 6/30/2020</i>	<i>BANS/Bonds Proceeds</i>	<i>Other Revenue Sources</i>	<i>Expenditures</i>	<i>Total Capital Projects</i>
<u>Town</u>								
Cemetery Expansion	3101	03/13/10	\$	1,242.35			1,242.35	\$ -
Senior Center Parking Lot	3103	03/11/06	15,000.00	14,445.58			14,445.58	-
Powder Point Bridge	3107	03/01/05	185,600.00	1,942.76			1,942.76	-
Capital Equipment:	3108							
Replace Pumpet Engine		03/11/17	700,000.00	37,561.14			37,561.14	-
Rehab Crematory Retorts		03/19/19	300,000.00	(150,000.00)	240,000.00	60,000.00	150,000.00	-
Senior Center Expansion/Design	3109	03/10/18	2,550,000.00	19,828.53			19,828.53	-
Sea Wall Repairs	3110	03/19/19	4,909,770.00	(46,202.18)	1,000,000.00	2,763,693.46	3,687,578.30	29,912.98
Old Capital Projects Balances	3490			1,931.29			1,931.29	-
TOTAL TOWN:				\$ (119,250.53)	\$ 1,240,000.00	\$ 2,823,693.46	\$ 3,914,529.95	\$ 29,912.98

Community Preservation

Temple Street (Harrington Property Purchase)	2801	08/01/20	2,350,000.00	-	550,000.00	1,725,000.00	2,216,621.74	58,378.26
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Water Enterprise

Damon Wells Water Project	6131	3/8/03 & 03/08/08		\$ 132,368.16			\$	132,368.16
Water Mains Water Project	6132	03/11/06		83,948.77				83,948.77
Birch Street Tank Water Project	6133	03/11/06		70.12				70.12
Pine Street Water Main Project	6134	03/04/12		55,790.03				55,790.03
Temple Street Water Main Project	6135	03/12/17	715,000.00	119,672.02				119,672.02
PCE Pipe Replacement	6137	03/19/19	2,588,114.00	237,102.29	1,415,000.00		1,648,683.02	3,419.27
Old Completed Water Capital Projects	6195			25,000.49				25,000.49
TOTAL WATER:				\$ 653,951.88	\$ 1,415,000.00	\$ -	\$ 1,648,683.02	\$ 420,268.86

TOTAL CAPITAL PROJECTS:

				\$ 534,701.35	\$ 3,205,000.00	\$ 4,548,693.46	\$ 7,779,834.71	\$ 508,560.10
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\$76,951.65 was Transferred to the town's Capital Stabilization Fund per Art. 12 at the 8/1/20 STM

Town of Duxbury
Statement of Estimated and Actual Revenues
Water Enterprise - Fund 6100
For the Year Ending June 30, 2021

	<u>Estimated</u>	<u>Actual</u>	<u>% Recv'd</u>	<u>Variance</u>	
<u>Revenues</u>					
User Charges	\$ 2,598,268	\$ 3,683,090	141.75%	\$ 1,084,822	
					Return to
	<u>Budget</u>	<u>Actual</u>	<u>Encumbered</u>	<u>% Spent</u>	<u>Retained Earnings</u>
<u>Expenditures</u>					
Salaries	\$ 827,382	\$ 759,374		91.78%	\$ 68,008
Police Details	11,000	288	-	2.62%	10,712
Retirement	157,211	157,211	-	100.00%	-
Life Insurance	260	-	-	0.00%	260
Medicare	11,745	10,542	-	89.76%	1,203
Workers Compensation	14,660	14,660	-	100.00%	-
Electric	160,000	194,415	-	121.51%	(34,415)
Gas and Oil	23,000	27,474	-	119.45%	(4,474)
Marshfield Water	80,000	87,448	-	109.31%	(7,448)
Computer Equipment Maintenance Services	12,000	4,719	-	39.33%	7,281
Office Equipment Maintenance Services	3,000	3,213	-	107.10%	(213)
Vehicle Maintenance Services	4,000	12,813	-	320.31%	(8,813)
Building & Grds. Maintenance Services	7,000	27,491	-	392.72%	(20,491)
Well Rehabilitation	10,000	12,378	-	123.78%	(2,378)
Equipment Maintenance Services	150,000	110,024	-	73.35%	39,976
Consulting Services	15,000	25,041	-	166.94%	(10,041)
Training/Educations Programs	6,000	414	-	6.90%	5,586
Financial Audit	2,500	2,500	-	100.00%	-
Legal Services	8,000	-	-	0.00%	8,000
Telephone	9,000	9,724	-	108.05%	(724)
Printing	5,000	5,025	-	100.51%	(25)
Postage	6,000	6,482	-	108.03%	(482)
Advertising	1,100	699	-	63.55%	401
Internet/Cable Services	-	-	-	NA	-
Testing	28,000	26,267	7,640	121.10%	(5,907)
Office & Computer Supplies	4,000	3,777	-	94.44%	223
Bldg. & Grds Maintenance Supplies	12,000	11,425	-	95.21%	575
Equipment Repairs & Mnt. Supplies	27,000	13,059	-	48.37%	13,941
Small Tools	1,000	879	-	87.90%	121
Vehicle Supplies	10,000	16,178	-	161.78%	(6,178)
Gasoline	30,000	16,280	-	54.27%	13,720
Chemicals	80,000	82,604	1,001	104.51%	(3,605)
Pumps & Instruments	75,000	81,422	-	108.56%	(6,422)
Meters	65,000	31,462	-	48.40%	33,538
Water Service Connections	27,000	21,689	-	80.33%	5,311
Subscriptions/Publications	-	48	-	NA	(48)
Uniforms & Other Clothing	8,000	6,394	-	79.92%	1,606
Meeting & Travel Expenses	500	-	-	0.00%	500
Dues & Memberships	800	559	-	69.88%	241
Property & Liability Insurance	35,420	34,761	-	98.14%	659
License Renewals	1,500	325	-	21.67%	1,175
State Assessments for Primary	5,000	5,282	-	105.64%	(282)
System Improvements & Contingencies	30,000	28,035	-	93.45%	1,965
Encumbrances from FY 2020	2,482	2,416	-	97.34%	66
Total	\$ 1,966,560	\$ 1,854,796	8,641	94.76%	\$ 103,123
<u>Debt Service</u>					
Retirement of Long Term Debt	\$ 415,664	\$ 415,664	\$ -	68.54%	-
Interest on Long Term Debt	93,830	93,830	-	39.92%	0
Interest on Short Term Debt	25,000	2,578	-	345.50%	22,422
Bond Issuance Costs	10,000	-	-	0.00%	10,000
Total	\$ 544,494	\$ 512,071	\$ -	94.05%	\$ 32,422
Total Water Expenses	\$ 2,511,054	\$ 2,366,867	\$ 8,641	94.60%	\$ 135,546
Net Assets Increase (Decrease)	\$ 87,214	\$ 1,316,223			
Capital Expenditures	\$ (157,071)	\$ (343,596)			
Operating Transfers (Out)	\$ (89,696)	\$ (215,806)			
Retained Earnings - July 1, 2020	4,135,244	4,135,244			
Retained Earnings - June 30, 2021	\$ 3,975,691	\$ 4,892,065			

Town of Duxbury
Statement of Continued Appropriations
Water Enterprise Fund - 6100
For Fiscal Year Ending June 30, 2021

DESCRIPTION	6/30/2020 Balances	Original Budget Voted from 8/1/20 ATM	Available Budget 7/1/2020	Total Balance 7/1/2020	FY 2021 Expenditures To-Date	Balance As of 6/30/2021	Departmental Retained Balances	Balance Closed Out At Year-end
Carried Forward Prior Year Articles								
ART#6-7 SYSTEM REHABILITATION	\$ 3,532.25	\$	3,532.25	\$ 3,532.25	\$ -	3,532.25	\$ 3,532.25	\$ -
ART#6-7 SYSTEM REHABILITATION	12,667.75		12,667.75	12,667.75	-	12,667.75	12,667.75	-
ART.#6-3 #23 EXTEND TEMPLE STREET WATER MAIN	-		-	-	-	-	-	-
ART.#6-3-26 - UTIL.CLOUD SOFTWARE & ASSOCIATED HDWE	33,453.00		33,453.00	33,453.00	8,296.00	25,157.00	25,157.00	-
ART.#6-3 #27 PCE MAIN PIPE REPLACEMENT	11,799.75		11,799.75	11,799.75	197.00	11,602.75	11,602.75	-
ART.#6-3-28 SYSTEM REHABILITATION	85,296.86		85,296.86	85,296.86	-	85,296.86	85,296.86	-
ART.#6-3-30 SURV & PLANS TEAKETTLE LANE WELL SITE	42,807.00		42,807.00	42,807.00	-	42,807.00	42,807.00	-
ART#6-4-22 REPL. UNDGRD SERV TO TREM. ST WELL SITE	120,000.00		120,000.00	120,000.00	-	120,000.00	120,000.00	-
ART#6-4-25 PCE MAIN PIPE REPLACEMENT	106,922.50		106,922.50	106,922.50	106,922.50	-	-	-
ART.#6-4-26 SYSTEM REHABILITATION	150,000.00		150,000.00	150,000.00	-	150,000.00	150,000.00	-
ART.#6-3-23 3/18 ATM PURCHASE MOBILE VACUUM SYSTEM	-		-	-	-	-	-	-
ART#6-3-24 3/18 ATM SYSTEM REHABILITATION	150,000.00		150,000.00	150,000.00	-	150,000.00	150,000.00	-
ART.#6-3-25 3/18 ATM PCE MAIN PIPE REPLACEMENT	150,000.00		150,000.00	150,000.00	44,290.00	105,710.00	105,710.00	-
ART#6-4-26 3/19 ATM SYSTEM REHABILITATION	59,418.91		59,418.91	59,418.91	-	59,418.91	59,418.91	-
ART#6-4-27 3/19 ATM GENERATORS AT WELLS/GARAGE	131,284.00		131,284.00	131,284.00	27,958.59	103,325.41	103,325.41	-
ART#6-4-28 3/19 ATM WATER SYSTEM MASTER PLAN	193,917.00		193,917.00	193,917.00	5,081.00	188,836.00	188,836.00	-
Carried Forward Prior Year Article Balances	\$ 1,251,099.02	\$ -	\$ 1,251,099.02	\$ 1,251,099.02	\$ 192,745.09	\$ 1,058,353.93	\$ 1,058,353.93	\$ -
FY 2021 Articles								
ART#4 SALARIES PERSONNEL BY-LAW - FY21		\$ 4,100.00	\$ 4,100.00	\$ 4,100.00	\$ -	\$ 4,100.00	\$ 4,100.00	\$ -
ART 6-34 FY21 REPLACE TRUCK #3		96,121.00	96,121.00	96,121.00	96,121.00	-	-	-
ART 6-33 FY21 REPLACE 3/4 TON UTILITY TRUCK		50,040.00	50,040.00	50,040.00	47,919.64	2,120.36	2,120.36	0.00
STM ART#4-3/7, 8/1/20 COLLECT BARG. AGRMNT-LABORER		6,810.00	6,810.00	6,810.00	6,810.00	-	-	-
FY 2021 Article Balances	\$ -	\$ 157,071.00	\$ 157,071.00	\$ 157,071.00	\$ 150,850.64	\$ 6,220.36	\$ 6,220.36	\$ 0.00
Balance of Prior Year and Current Year Articles	\$ 1,251,099.02	\$ 157,071.00	\$ 1,408,170.02	\$ 1,408,170.02	\$ 343,595.73	\$ 1,064,574.29	\$ 1,064,574.29	\$ 0.00

Town of Duxbury
Water Enterprise Fund - 6100
Water Debt
For Fiscal Year Ending June 30, 2021

	<u>Date of Issue</u>	<u>Amt Authorized</u>	<u>Amt Issued or Rescinded</u>	<u>Premium Applied to Principal</u>	<u>Unissued</u>	<u>2020 Balance</u>	<u>2021 Principal</u>	<u>2021 Balance</u>
WATER								
Damon Wells	2004, 3/8/2008	\$ 1,150,000	\$ 1,150,000	-	90,000	-	75,000	\$ 110,000
Rt. 3 Water Mains	2008	550,000	550,000	-	1,568,498	-	30,000	60,000
Birch St. Tank	3/10/2007	3,150,000	3,150,000	-	350,000	185,000	160,664	1,407,834
Temple Street Water Main	3/12/2016	715,000	715,000	95,000	560,000	-	70,000	480,000
Rehab Captain's Hill Tank	3/13/2017	700,000	700,000	60,000	-	-	80,000	480,000
Total		<u>\$ 6,265,000</u>	<u>\$ 6,265,000</u>	<u>\$ 155,000</u>	<u>\$ 2,955,498</u>	<u>\$ 415,664</u>	<u>\$ 2,537,834</u>	
Bond Anticipation Notes:								
PCE Pipe Replacement	Short Term Debt	2,250,000	2,250,000					1,415,000

Town of Duxbury
Combining Balance Sheet - Trust and Agency Funds
For the Year Ending June 30, 2021

	<u>Fund 8100</u>	<u>Fund 8200</u>	<u>Fund 8300</u>	<u>Funds 8310</u>	<u>Funds 8900</u>	<u>Totals</u>
	<u>Non-Expendable</u>	<u>Expendable</u>	<u>Health Claims</u>	<u>OPEB</u>	<u>Agency</u>	
<u>Assets</u>						
Cash -Unrestricted Checking	\$ 4,083,942.23	\$ 14,605,884.41	\$ 5,495,443.48	\$ 4,278,838.40	\$ 415,923.63	\$ 28,880,032.15
Cash - Restricted Savings	-	-	3,000,000.00	-	-	3,000,000.00
Due from the General Fund	-	-	-	-	-	-
Accrued Contributions Receivable	-	-	-	-	-	-
TOTAL ASSETS	\$ 4,083,942.23	\$ 14,605,884.41	\$ 8,495,443.48	\$ 4,278,838.40	\$ 415,923.63	\$ 31,880,032.15
<u>Liabilities</u>						
Warrants Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Payroll	-	-	-	-	-	-
Due To Other Governments	-	-	-	-	4,632.10	4,632.10
Deposits held to Guarantee Performance	-	-	-	-	405,270.35	405,270.35
Prepaid Insurance	-	-	50,715.29	-	-	50,715.29
Claims Incurred But Not Reported	-	-	1,005,868.00	-	-	1,005,868.00
Other Liabilities	-	-	292,113.29	-	-	292,113.29
Special Details Payable	-	-	-	-	6,021.18	6,021.18
TOTAL LIABILITIES	\$ -	\$ -	\$ 1,348,696.58	\$ -	\$ 415,923.63	\$ 1,764,620.21
<u>Fund Balances</u>						
Special Purposes	\$ -	\$ -	\$ -	\$ 4,278,838.40	\$ -	\$ 4,278,838.40
Non Expendable Trusts	4,083,942.23	-	-	-	-	4,083,942.23
Expendable Trusts	-	14,605,884.41	7,146,746.90	-	-	21,752,631.31
Undesignated Fund Balance	-	-	-	-	-	-
TOTAL FUND BALANCE	\$ 4,083,942.23	\$ 14,605,884.41	\$ 7,146,746.90	\$ 4,278,838.40	\$ -	\$ 30,115,411.94
TOTAL LIABILITIES/FUND BALANCE	\$ 4,083,942.23	\$ 14,605,884.41	\$ 8,495,443.48	\$ 4,278,838.40	\$ 415,923.63	\$ 31,880,032.15

Town of Duxbury
Statement of Changes in Fund Balance - Trust Funds
Fund 8100 and 8200
For the Year Ending June 30, 2021

	Non-Expendable Trust			Expendable Trust			
	Balance Forward June 30, 2020	Additions	Ending Balance June 30, 2021	Balance Forward June 30, 2020	Additions	Gain/Loss & Interest Income	Ending Balance June 30, 2021
PERMANENT FUNDS (Benefits Gov't)							
Cemetery Perpetual Care	\$ 1,442,643.00	\$ 8,500.00	\$ 1,451,143.00	\$ 1,059,974.82	\$ -	\$ 387,116.57	\$ 1,423,178.19
Mayflower Cemetery	347,375.00	9,120.00	356,495.00	280,320.00	-	98,946.72	379,266.72
Arthur D. Eaton	39,500.00	-	39,500.00	78,361.92	-	18,115.06	96,476.98
Ladies Union Fair	1,303.05	-	1,303.05	1,570.37	-	441.65	2,012.02
Lucy A. Ewell	500.00	-	500.00	1,449.93	-	299.72	1,749.65
Dr. R. Shiff	2,000.00	-	2,000.00	4,151.09	-	1,396.90	5,547.99
CEMETERY FUNDS:	\$ 1,833,321.05	\$ 17,620.00	\$ 1,850,941.05	\$ 1,425,828.13	\$ -	\$ 506,316.62	\$ 1,908,231.55
Eben H. Ellison	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 112,509.22	\$ -	\$ 51,404.04	\$ 122,707.34
Isabelle Freeman	200,552.00	-	200,552.00	139,812.56	-	52,313.17	192,125.73
Richmond G. Wight	30,000.00	-	30,000.00	55,413.72	-	13,127.87	68,541.59
Lucy Hathaway	25,000.00	-	25,000.00	330,096.51	-	54,577.43	384,673.94
Lucy Hathaway - Shade Trees	-	-	-	9,387.84	-	-	9,387.84
Lucy Hathaway - Improve Streets	-	-	-	8,497.90	-	-	8,497.90
Lucy Hathaway - Public Bridges	-	-	-	16,456.55	-	-	16,456.55
Lucy Hathaway - Public Landings	-	-	-	8,699.91	-	-	-
Lucy Hathaway - School	-	-	-	5,531.56	-	-	5,531.56
Lucy Hathaway - Library	-	-	-	4,701.44	-	-	3,387.97
Lucy Hathaway - Cemetery	-	-	-	4,687.50	-	-	4,687.50
Thomas D. Hathaway	2,000.00	-	2,000.00	4,416.17	-	986.14	5,402.31
Marietta Russell School Library	1,500.00	-	1,500.00	5,351.20	-	1,051.03	6,404.23
Isabelle Freeman (Ambulance Service)	1,300.00	-	1,300.00	9,317.21	-	1,631.80	10,949.01
William Penn Harding Duxbury Free Library	1,000.00	-	1,000.00	2,006.03	-	462.02	2,468.05
Marietta Russell School Science Material	500.00	-	500.00	3,036.20	-	543.53	3,579.73
MISCELLANEOUS FUNDS:	\$ 561,852.00	\$ -	\$ 561,852.00	\$ 719,921.52	\$ -	\$ 176,899.03	\$ 853,226.16
PERMANENT FUNDS TOTALS:	\$ 2,395,173.05	\$ 17,620.00	\$ 2,412,793.05	\$ 2,145,749.65	\$ -	\$ 682,415.65	\$ 2,761,457.71
Helen Delano Howe	\$ 125,000.00	\$ -	\$ 125,000.00	\$ 99,048.95	\$ -	\$ 33,471.78	\$ 129,520.73
Mary E. Carr-Nepton	65,000.00	-	65,000.00	276,320.80	-	51,161.02	323,391.82
Annie Drew Dunham	40,335.00	-	40,335.00	31,424.00	-	10,225.84	39,149.84
Harriet E. Crozier	25,175.00	-	25,175.00	21,082.05	-	6,624.54	26,186.59
Edward & Ruth Hobart	10,000.00	-	10,000.00	5,751.92	-	2,099.69	6,851.61
Molly Hopkins Taft	11,303.18	-	11,303.18	12,781.74	-	3,541.12	15,822.86
Weston-Thompson	10,000.00	-	10,000.00	9,595.83	-	2,690.53	11,286.36
Edmund A. Dondero	2,850.00	-	2,850.00	1,801.05	-	714.85	2,515.90
Benjamin M. Feinberg	1,500.00	-	1,500.00	846.40	-	360.65	1,207.05
Margaret K. Elliott	8,000.00	-	8,000.00	9,210.48	-	2,645.21	11,855.69
Anna Bigelow-Davis	395,986.00	-	395,986.00	402,057.53	-	122,657.26	522,147.79
Jacob S & Fannie D. Shiff	350,000.00	-	350,000.00	267,134.04	-	93,245.32	355,379.36
Dr. R. Shiff	350,000.00	-	350,000.00	253,120.20	-	90,472.27	338,592.47
Thomas J Keenan MD & Dr. R.M. Shiff	250,000.00	-	250,000.00	183,601.45	-	65,022.89	244,624.34
SCHOLARSHIP FUNDS:	\$ 1,645,149.18	\$ -	\$ 1,645,149.18	\$ 1,573,666.44	\$ -	\$ 484,931.97	\$ 2,028,999.41
Jonathan & Ruth Ford	25,000.00	0.00	25,000.00	96,042.89	0.00	18,604.03	114,646.92
Agnes S. Ellison	1,000.00	0.00	1,000.00	11,360.40	0.00	1,899.72	13,260.12
MISCELLANEOUS FUNDS:	\$ 26,000.00	\$ -	\$ 26,000.00	\$ 107,403.29	\$ -	\$ 20,503.75	\$ 127,907.04
PRIVATE PURPOSE FUND TOTALS:	\$ 1,671,149.18	\$ -	\$ 1,671,149.18	\$ 1,681,069.73	\$ -	\$ 505,436.72	\$ 2,156,506.45

Town of Duxbury
Statement of Changes in Fund Balance - Trust Funds
Fund 8100 and 8200
For the Year Ending June 30, 2021

	Non-Expendable Trust		Expendable Trust			
	Balance Forward	Ending Balance	Balance Forward	Gain/Loss &	Ending Balance	Ending Balance
8201	\$ -	\$ -	\$ 5,138,660.78	\$ 574,501.12	\$ 750,000.00	\$ 5,233,161.90
8201	-	-	1,405,452.81	204,022.33	213,700.00	1,597,275.14
8202	-	-	57,844.64	83.75	10,321.05	47,607.34
8203	-	-	58,260.13	8,954.41	-	67,214.54
8204	-	-	48,558.88	46.12	1,017.28	48,107.72
8205	-	-	14,183.34	2,179.91	-	16,363.25
8206	-	-	7,070.25	1,086.64	-	8,156.89
8207	-	-	4,015.51	617.21	-	4,632.72
8208	-	-	969.56	-	-	969.56
8209	-	-	265,086.27	68,555.56	2,479.00	331,162.83
8210	-	-	2,508.64	385.57	-	2,894.21
8212	-	-	2,475.42	380.50	-	2,855.92
8213	-	-	36,663.92	5,635.14	-	42,299.06
8216	-	-	118,871.87	47,719.22	86,179.69	280,411.40
8217	-	-	1,000.00	-	-	1,000.00
8214	-	-	3,382.37	519.90	-	3,902.27
8215	-	-	919,920.35	136,740.62	12,910.90	1,043,750.07
8218	-	-	64,790.13	18,118.26	83,172.02	274,736.37
8220	-	-	144,571.43	-	-	144,571.43
8221	-	-	25,000.00	184,895.98	-	536,847.63
	\$ -	\$ -	\$ 8,339,286.30	\$ 1,254,442.24	\$ 1,159,779.94	\$ 9,687,920.25
SUB-TOTAL MISCELLANEOUS:						
WARRANTS PAYABLE:						
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL OF FUNDS:						
	\$ 4,066,322.23	\$ 17,620.00	\$ 4,083,942.23	\$ 12,166,105.68	\$ 2,442,294.61	\$ 1,256,487.53
						\$ 14,605,884.41

Town of Duxbury
Statement of Changes in Fund Balance - Agency Fund 8900
Period Ending June 30, 2021

	<u>Balance</u> <u>July 1, 2020</u>	<u>Additions</u>	<u>Investment</u> <u>Income</u>	<u>Expenses</u>	<u>Balance</u> <u>June 30, 2021</u>
Treas/Collector: Deputy Collector Fees	\$ 251.50	\$ 33,266.00	\$	\$ 33,266.00	\$ 251.50
Old Performance Bonds	41,565.26				41,565.26
Building Maint: Wright Building	(47,252.70)	14,529.21		21,641.94	(54,365.43)
Police Department Gun Permits	5,969.60	26,400.00		27,737.50	4,632.10
Evidence Account	2,742.42				2,742.42
Fire Department: Off Duty Details	6,464.71	443.54		887.07	6,021.18
Inspectional Servi Consult/Pert Tests	2,770.00				2,770.00
Traffic Mitigation	140.58			97.21	43.37
Council on Aging Custodial Services	950.46				950.46
Net Metering Credits	125,365.10	357,093.31		299,472.41	182,986.00
Sub-Total:	\$ 138,966.93	\$ 431,732.06	\$ -	\$ 383,102.13	\$ 187,596.86
PERFORMANCE BONDS:					
R.H.B.: Bob Burpee	\$ 9,014.72	\$	6.45	\$ 9,021.17	\$ -
David Condon	13,427.07		11.98		13,439.05
Lonigro	1,782.52		1.52		1,784.04
MacFarlane Farms	10,580.25		9.47		10,589.72
Road Opening: Rogers Way	2,459.02		2.08	2,461.10	-
Fisher Ridge Realty, LLC	4,898.94		4.13		4,903.07
	\$ 42,162.52	\$ -	\$ 35.63	\$ 11,482.27	\$ 30,715.88
CHAP. 593 OF ACTS OF 1993:					
RBH Development: Hawkins Place	\$ 865.48	\$	0.62	\$ 866.10	\$ -
Jong G. Yun	1,924.22		1.63		1,925.85
Whitepine Lane/Home	5,795.50		4.90		5,800.40
Bay Farm Montessori	661.54		0.57	662.11	-
0 Lincoln Street	1,090.03		1.34		1,091.37
Verizon / Celco Partnership	15.85		0.01		15.86
	\$ 10,352.62	\$ -	\$ 9.07	\$ 1,528.21	\$ 8,833.48
CHAP. 53 G Zoning Board of Appeals:					
Delphic Assoc.	\$ 1.70			\$	1.70
Brewster Commons	4,929.51		4.17		4,933.68
Duxbury Estates	1,501.49		1.22	1,502.71	-
Industrial Tower & Wireless	8.32				8.32
Island Creek Village North	1,715.75		1.45		1,717.20
113 Tremont Street Realty LLC	1,545.07		1.32		1,546.39
Duxbury Animal Hospital	1,538.10		1.30		1,539.40
McLaughlin-685 Washington Street	11.29				11.29
WB Builders/Lincoln St		16,346.00	7.36	15,688.50	664.86
Duxbury Crossing			0.51	0.51	-
Harlow Brook LLC - Temple St.		21,760.00	0.06	6,865.50	14,894.56

Town of Duxbury
Statement of Changes in Fund Balance - Agency Fund 8900
Period Ending June 30, 2021

	<u>Balance</u> <u>July 1, 2020</u>	<u>Additions</u>	<u>Investment</u> <u>Income</u>	<u>Expenses</u>	<u>Balance</u> <u>June 30, 2021</u>
Sub-total Zoning Board of Appeals:	\$ 11,251.23	\$ 38,106.00	\$ 17.39	\$ 24,057.22	\$ 25,317.40
CHAP. 53 G Planning Board:					
Duxbury Yacht Club	\$ 1,525.51	\$	1.30	\$	1,526.81
Standish LLC-Plan	3,650.74		2.61	3,653.35	-
Cushings Retreat/Elm St. R.T.	24.48		0.02	24.50	0.00
Dacey/Complex Path	2.15		-		2.15
McLean's Way	692.90		1.08	693.98	-
Lilienthal/Hounds Ditch	430.61		0.36		430.97
MacFarlane Farms	1,030.35		0.84		1,031.19
Fisher Ridge Realty	109.49		0.08		109.57
Juliano-St. George St.	1,335.93		1.14		1,337.07
Hamori-Tremont Street	4,835.06		3.30	4,838.36	-
JRM Invest-Surplus Street	-		0.07		0.07
Bongi's	4,148.15		3.53		4,151.68
Diamond Sinaori/Eventide	65.63		0.05	65.68	0.00
Bitters/Teakertle Lane Ext	3,464.03		2.92		3,466.95
Winsor House/Morden Family Assoc	1,755.05		1.48		1,756.53
Delprete-Summer Street	1,740.47	3,970.00	1.97	2,640.00	3,072.44
Robbie Builders -295 St George St	3,158.29		2.67	74.00	3,086.96
JRM Invest-Surplus Street	5,338.39		4.52		5,342.91
Duxbury Yacht Club-Fairway Lane	3,723.57		3.16		3,726.73
Duxbury Animal Hospital	4,307.40		3.65	74.00	4,237.05
Sealund Corp	8,026.00		6.76	143.00	7,889.76
Peter Wiemeyer-104 Tremont St	2,169.87		1.84		2,171.71
JRM Invest-Surplus Street	82,721.93		77.60		82,799.53
Waterfront Prop-397 Washington St	4.67			4.67	
Welch Healthcare & Ret. Group	2,624.47		1.79	2,626.26	-
Vertex Tower Assets	4,654.81		4.25		4,659.06
Cushing Dr/Marchenko	300.01		0.27		300.28
StS 3 Realty Trust / Tremont St - PB	4,048.50		4.25	71.50	3,981.25
Dogwoov Dr. - R. Cellbertit, CRL, Inc.	2,827.21		3.35	629.00	2,201.56
Gerard Savard / EvergreenTerrace	3,573.68	2,627.25	4.54	2,455.25	3,750.22
Modoc St/Duxbury Construction		296.00	0.01	296.00	0.01
Fine Rd Subdivision - St. George St.		8,000.00	0.04	1,517.00	6,483.04
Sub-total Planning Board:	\$ 152,289.35	\$ 14,893.25	\$ 139.45	\$ 19,801.88	\$ 147,520.17
CHAP. 53 G Conservation Commission:					
298 Powder Point Ave	\$ 636.83	\$	0.55	\$	637.38
Reilly-98 Harrison St	1,444.32		1.23	1,092.50	353.05
S.S. Survey 766 & 768 Temple Street	54.70		0.03		54.73

Town of Duxbury
Statement of Changes in Fund Balance - Agency Fund 8900
Period Ending June 30, 2021

	<u>Balance July 1, 2020</u>	<u>Additions</u>	<u>Investment Income</u>	<u>Expenses</u>	<u>Balance June 30, 2021</u>
Shawn Dahlen & Co. / 230 Marshall St. Con Com	1,007.21	1,000.00	1.06	2,000.00	8.27
Gerard Savard / 124 Evergreen St. Con Com	4.23			4.23	0.00
A.W. Perry / 0 Keene St - Cons Com	4.84			4.84	(0.00)
Freeman Boyton - 93 Abrams Hill		1,600.00	0.14	1,600.14	-
John Romano - 65 King Caesar		1,600.00	0.23	1,600.00	0.23
234 Gurnet Road		1,600.00	0.16	1,600.00	0.16
Winsor St - Hamori		3,108.00	0.22	1,147.00	1,961.22
Standish St. - Mahmud		2,000.00	0.10	1,200.00	800.10
Gurnet Road - Read		1,400.00	0.03	1,400.00	0.03
Hornbeam Rd - Russell		5,000.00	0.08	2,450.00	2,550.08
23 Eagles Nest Rd. - Grasselli		2,500.00	0.08		2,500.08
Sub-total Conservation Commission:	\$ 3,152.13	\$ 19,808.00	\$ 3.91	\$ 14,098.71	\$ 8,865.33
CHAP. 53 G Board of Health:					
Duxbury Housing	\$ 124.13			\$	124.13
ADC Juliano-O Congress Street	19.51		0.02		19.53
McSharry Bros. Inc-Autumn Ave.	43.68		0.02		43.70
JRM Invest-Surplus Street	204.12		0.10		204.22
Turner-140 High St	295.66		0.07		295.73
Buie-0 Keene Street	46.82		0.03		46.85
Ducks Berry LLC-Tedeschi (Summer St)	479.52		0.39		479.91
McSharry Bros-0 Temple St	3.36		-		3.36
John Baldwin-North Street	17.95		0.01		17.96
RHB DEVEL: 485 Franklin Street	14.53			14.53	-
Sealund Corp:136 Alden St	965.69		0.79		966.48
Caffrey-208 Myrtle Street	521.62		0.43		522.05
Hanlon - 420 Washington Street	269.52		0.33		269.85
Cushings Retreat/Elm St. R.T.	198.20		0.17		198.37
Lincoln Street	350.15		1.01		351.16
WB Builders/Lincoln St		2,737.25	0.71	1,537.25	1,200.71
Celiberi/Summerr St		1,500.00	0.37	370.00	1,130.37
Flaherty		1,200.00	0.13		1,200.13
Sub-total Board of Health:	\$ 3,554.46	\$ 5,437.25	\$ 4.58	\$ 1,921.78	\$ 7,074.51
Total Agency Funds:	361,729.24	509,976.56	210.03	455,992.20	415,923.63
Warrants Payable:				\$	-
GRAND TOTAL:	\$ 361,729.24	\$ 509,976.56	\$ 210.03	\$ 455,992.20	\$ 415,923.63

Town of Duxbury
Statement of Changes in Fund Balance - Health Claims Fund 8300
Period Ending June 30, 2021

Revenues

Raise and Appropriate	\$	8,376,580
Withholding (less refunds)		2,302,221
Plymouth County Retirement		620,897
Mass Teachers Retirement		685,933
Early Retirement Reimbursement		
Investment Income		297,377
Gains/Losses on Investments		74,326
Other (inc. Cobra, Direct, stop loss)		208,198
Total Revenues:	\$	12,565,532

Expenditures

Blue Cross Claims and Admin	\$	10,968,214
Stop Loss		729,512
Consultants		40,250
Other		188,823
Total Expenditures:	\$	11,926,799

Net Year to Date Results	\$	638,733
Reclassification of IBNR	\$	(131,258)
Fiscal 2020 Fund Balance	\$	6,639,272

June 2021 Fund Balance	\$	7,146,747
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Treasurer/Collector

The Treasurer/Collector is pleased to submit the annual report for the fiscal year ending June 30, 2021; Our office is responsible for the receipt, investment, and disbursement of all Town funds; including payroll, vendor checks, billing, collection of all taxes and utilities; collection and issuance of beach and transfer stickers and fees. It also includes debt management, administration of the various Town trust funds; collection and issuance of mooring permits and fees; and management of the Town's property in Tax Title or Foreclosure. In addition, the Treasurer plays a principal role in municipal borrowing.

Credit Rating

The Ratings from Standard and Poor's are for its long-term Debt for the overall financial health of the Town, its fiscal policies, and the stability of the Town's tax base. In the latest review, Standard & Poor gave Duxbury the highest rating AAA giving the Town lower interest rates and is more marketable, ultimately saving the town money.

New issued Debt

BAN renewal 2,967,101 Issue date 4/14/2021 and BAN issued Land Acq. Harrington Property 550,000. Issue date 6/29/2021

Trust funds 197700 and 197702

Trust Fund assets in an account in Rockland Trust pooled together. The Town is restricted and can only invest in those securities on The Massachusetts Legal List as the Commissioner of Banks set forth.

The implementation of the Government Accounting Standards Board's Statement 45 mandates disclosure of "other post-employment benefits" (OPEB) in a standardized format. The mandate provides an opportunity to analyze the noninformation impacts of mandatory disclosures, as critical components of the information were already publicly available. We find that this mandate is associated with a significant 15 and 73 basis-point increase in yield spreads among tax-exempt and taxable bonds, respectively. OPEB is higher riskier bonds—nonrated and longer maturity taxable bonds. However, states that do not follow the GASB 45 recommendation of pre-funding the OPEB obligations face a more significant increase in their yield spreads.

Statement of Value and Activity

July 1, 2020- June 30, 2021

Overview of Your Account - xx7700 Town of Duxbury Agency

Investment Objective: Balanced

Activity Summary

	This Period (\$)	Year to Date (\$)
Beginning Market Value	15,723,513.70	15,723,513.70
Cash & Security Transfers	0.00	0.00
Contributions	1,672,617.27	1,672,617.27
Income & Capital Gain Distributions	428,760.56	428,760.56
Fees	-45,260.89	-45,260.89
Withdrawals	-1,052,103.26	-1,052,103.26
Change in Account Value	1,913,999.64	1,913,999.64
Market Value on Jun 30, 2021	\$18,641,527.02	\$18,641,527.02

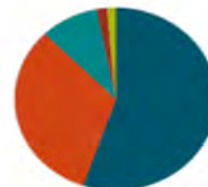
Income Earned

	This Period (\$)	Year to Date (\$)
Taxable Income	0.00	0.00
Tax-Exempt Income	429,815.18	429,815.18
Tax-Deferred Income	0.00	0.00
Total Income Earned	\$429,815.18	\$429,815.18
Total Short Term Realized Capital Gain/Loss	-\$661.81	-\$661.81
Total Long Term Realized Capital Gain/Loss	\$492,016.75	\$492,016.75
Total Realized Capital Gain/Loss	\$491,354.94	\$491,354.94

This summary is for your reference. It is not intended for tax-reporting purposes.

Asset Allocation on June 30, 2021

	Market Value (\$)	Percent
Common Stock	10,313,846.50	55.32%
Taxable Fixed Income	6,019,714.37	32.29%
Diversifying Taxable Funds	1,732,807.00	9.30%
Money Market Funds	321,656.65	1.73%
Municipal Fixed Income	253,502.50	1.36%
Total of Your Account	\$18,641,527.02	100.00%



Overview of Your Account - xx7701 Town of Duxbury-Health Trust Agency

Investment Objective: Income & Growth

Activity Summary

	This Period (\$)	Year to Date (\$)
Beginning Market Value	4,874,251.19	4,874,251.19
Cash & Security Transfers	101.47	101.47
Contributions	475,000.00	475,000.00
Income & Capital Gain Distributions	134,931.97	134,931.97
Fees	-15,143.97	-15,143.97
Withdrawals	-513,396.05	-513,396.05
Change in Account Value	296,526.65	296,526.65
Market Value on Jun 30, 2021	\$5,252,271.26	\$5,252,271.26

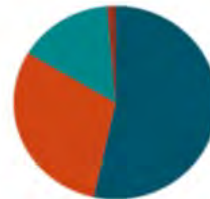
Income Earned

	This Period (\$)	Year to Date (\$)
Taxable Income	0.00	0.00
Tax-Exempt Income	135,150.76	135,150.76
Tax-Deferred Income	0.00	0.00
Total Income Earned	\$135,150.76	\$135,150.76
Total Short Term Realized Capital Gain/Loss	\$4,639.27	\$4,639.27
Total Long Term Realized Capital Gain/Loss	\$235,548.37	\$235,548.37
Total Realized Capital Gain/Loss	\$240,187.64	\$240,187.64

This summary is for your reference. It is not intended for tax-reporting purposes.

Asset Allocation on June 30, 2021

	Market Value (\$)	Percent
Taxable Fixed Income	2,808,587.81	53.47%
Common Stock	1,582,183.74	30.12%
Diversifying Taxable Funds	792,921.38	15.10%
Money Market Funds	68,578.33	1.31%
Total of Your Account	\$5,252,271.26	100.00%



Overview of Your Account - xx7702 Town of Duxbury OPEB Liability Trust Fund Agency

Investment Objective: Growth

Activity Summary

	This Period (\$)	Year to Date (\$)
Beginning Market Value	2,864,458.69	2,864,458.69
Cash & Security Transfers	0.00	0.00
Contributions	600,000.00	600,000.00
Income & Capital Gain Distributions	89,023.85	89,023.85
Fees	-8,853.83	-8,853.83
Withdrawals	0.00	0.00
Change in Account Value	727,839.41	727,839.41
Market Value on Jun 30, 2021	\$4,272,468.12	\$4,272,468.12

Income Earned

	This Period (\$)	Year to Date (\$)
Taxable Income	0.00	0.00
Tax-Exempt Income	75,312.52	75,312.52
Tax-Deferred Income	0.00	0.00
Total Income Earned	\$75,312.52	\$75,312.52
Total Short Term Realized Capital Gain/Loss	\$21,801.59	\$21,801.59
Total Long Term Realized Capital Gain/Loss	\$81,477.87	\$81,477.87
Total Realized Capital Gain/Loss	\$103,279.46	\$103,279.46

This summary is for your reference. It is not intended for tax-reporting purposes.

Asset Allocation on June 30, 2021

	Market Value (\$)	Percent
Common Stock	1,902,177.43	44.53%
Diversifying Funds	845,658.60	19.79%
Taxable Fixed Income	579,447.55	13.56%
International Equity	476,968.59	11.16%
Diversifying Taxable Funds	337,446.52	7.90%
International Fixed Income	83,776.78	1.96%
Money Market Funds	46,627.22	1.09%
Other Short Term	365.43	0.01%
Total of Your Account	\$4,272,468.12	100.00%

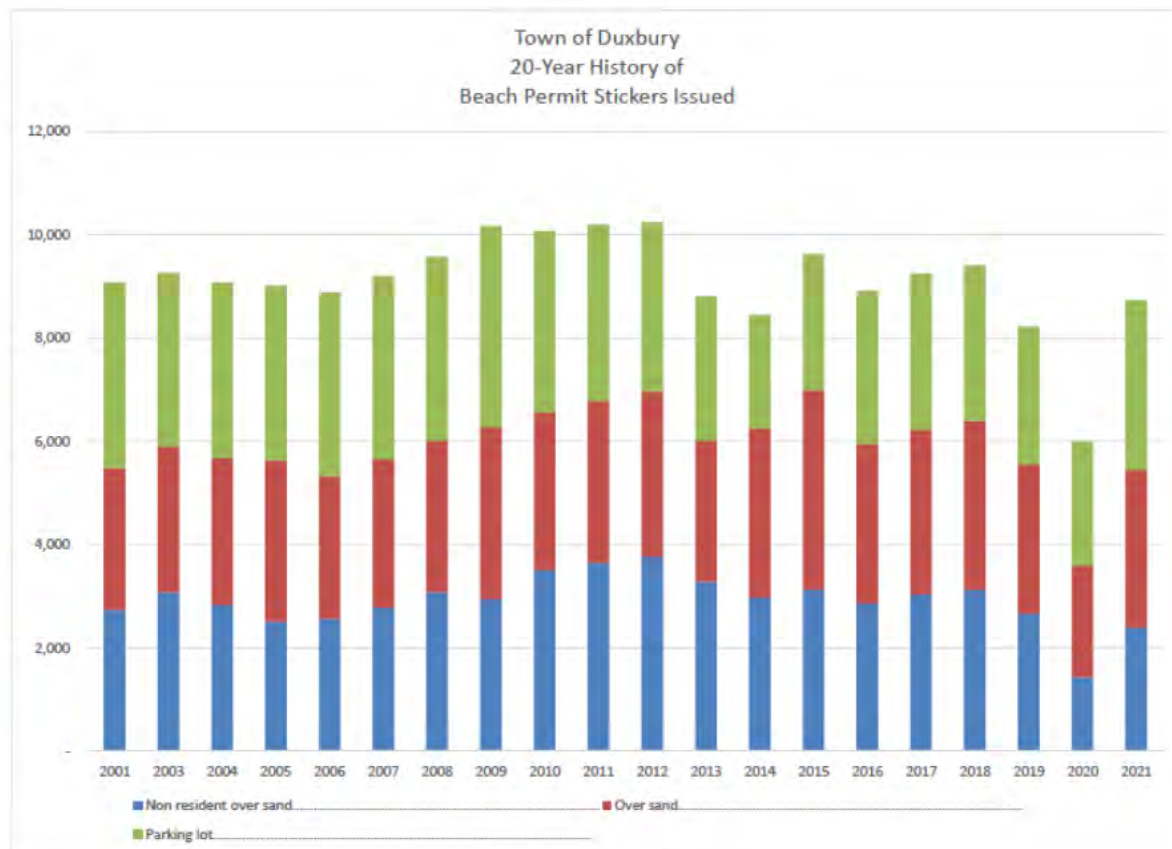


Municipal Lien Certificates

Municipal lien certificates (MLC's) are issued to Attorney and Mortgage Institutions to assist in transferring and refinancing real estate. Nine hundred and sixty-eight MLC's were issued during FY2021, producing \$48,400 in revenue.

Beach & Transfer Station Stickers

The Treasurer/Collector's office is the point of sale for all beach and transfer station stickers purchased both in-person and online. Sales commence in February; Sticker is Valid April 1 through March 30.



Beach and Transfer Station

FY 2021 Beach Sticker	Total numbers	Amount Collected
Resident parking lot	1625	\$ 195,310.00
Senior parking lot	1700	\$ 93,500.00
Resident oversand	2168	\$ 420,920.00
Senior Oversand	794	\$ 83,370.00
Non Resident	2377	\$ 803,480.00
Grand total 6/30/2021	8664	\$ 1,596,580.00

FY 2021 Transfer Station Sticker	Total numbers	Amount Collected
Resident parking lot	1625	\$ 195,310.00
Senior parking lot	1700	\$ 93,500.00
Resident oversand	2168	\$ 420,920.00
Senior Oversand	794	\$ 83,370.00
Non Resident	2377	\$ 803,480.00
Grand total 6/30/2021	8664	\$ 1,596,580.00

Outstanding Receivables FY2021

Personal Property Taxes	Levy of 2021	6,995.80	6,995.80	0.00
	Levy of 2020	1,322.96	1,322.96	0.00
	Levy of 2019	2,599.66	2,599.66	0.00
	Levy of 2018	1,494.62	1,494.62	0.00
	Levy of Prior Years	-1,005.90	-1,005.90	0.00
	Total	11,407.14	11,407.14	0.00
Real Estate Taxes	Levy of 2021	574,010.75	574,010.75	0.00
	Levy of 2020	93,438.69	93,438.69	0.00
	Levy of 2019	21,615.63	21,615.63	0.00
	Levy of 2018	-36.12	-36.12	0.00
	Levy of Prior Years	734.05	734.05	0.00
	Total	689,763.00	689,763.00	0.00
Deferred Property Taxes		574,246.77	574,246.77	0.00
Motor Vehicle Excise	Levy of 2021	381,850.94	381,850.94	0.00
	Levy of 2020	37,792.11	37,792.11	0.00
	Levy of 2019	11,389.71	11,389.71	0.00
	Levy of 2018	9,414.03	9,414.03	0.00
	Levy for Prior Years	15,959.44	15,959.44	0.00
	Total	456,406.23	456,406.23	0.00
Tax Liens/Tax Liens/Tax Title		408,880.72	408,880.72	0.00
Foreclosures/Tax Possessions		698,272.88	698,272.88	0.00
Other Excise Taxes	Boat Excise	17,307.90	17,307.90	0.00
Other:	CPA liens	2,656.25	2,656.25	0.00
Other:	Sewer Liens	1,530.95	1,530.95	0.00
Charges Receivables	Water	410,501.24	410,501.24	0.00
Charges Sewer		18,681.21	18,681.21	0.00
Other	Water Lien	1,038.12	1,038.12	

In addition to Beach and Transfer sticker sales, the Treasurer/Collector's office also collects Mooring and Horse Riding permit fees. The Town sells a total of mooring 1,100 permits for total revenue of 197,548 and 16 horseback riding permits for \$400.

<i>Revenue</i>	<i>Amount</i>
<i>Mooring</i>	\$ 149,845
<i>Waitlist</i>	\$ 19,462.
<i>Transient</i>	\$ 20,356.
<i>Tender</i>	\$ 7,741
<i>Launch Fee</i>	\$ 244

Payroll

In conjunction with Nicole DeGennaro in Accounting, the Treasurer's office is responsible for all payroll activities, including accurate and timely payments to all full-time, part-time and seasonal employees; the related employee/employer deductions, taxes, and wage reporting.

# PAYROLL CHECKS ISSUED	Year Ending
	6/30/2021
Town Departments and School	18,854

I want to thank and appreciate the efforts of my staff, Kerry Garcia, Kory Lydon, Lindsey Lewis, and Mary Lowe, for their dedication, teamwork, and commitment. Also, I would like to thank my seasonal employees, Shantelle Bolduc and Maureen Connolly, for their exceptional hard work during the peak permitting season in this office.

Respectfully submitted,

Jill Stewart
Treasurer/Collector

Trust Funds

Balances may be found in the Accounting records.

ANNA BIGELOW DAVIS FUND

As per the will of Anna Bigelow Davis: "one part to the Town of Duxbury, the principal thereof to be invested and the net income therefrom to be employed for the purpose of establishing and maintaining at the Duxbury High School, an Art Scholarship Fund for needy students who have studied art in the Duxbury High School Art Department."

ANNIE DREW DUNHAM SCHOLARSHIP FUND

"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

AGNES E. ELLISON FUND

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

ARTHUR D. EATON CEMETERY FUND

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

BENJAMIN M. FEINBERG TRUST FUND

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual

award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income

"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

EBEN H. ELLISON TRUST FUND

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project. All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

EDMUND A. DONDERO SCHOLARSHIP FUND

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

EDWARD P. HOBART SCHOLARSHIP FUND

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

HARRIETT S. CROZIER SCHOLARSHIP FUND

"Under term of Will - 22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".

HELEN DELANO HOWE SCHOLARSHIP FUND

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

HERITAGE FUND

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:

"Moved the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

ISABELLE FREEMAN TRUST FUND

"I bequeath and devise to the Town of Duxbury, Massachusetts, but in TRUST nevertheless for the following uses and purposes: to maintain my house lot at 155 Depot Street, Duxbury, Massachusetts, in conservation for use as, but not limited to, a bird sanctuary. Such money to be included in this bequest shall be held intact, the income therefrom to be used for minor repairs of the real estate.

Should the income from such money exceed the operating and maintenance expenses of said real estate, then the Trustees may, in their discretion, expend appropriate portions of the income to provide ambulance services in the Town of Duxbury, Massachusetts, but for no other purposes.

I nominate as Trustees for this bequest to the Town of Duxbury, Massachusetts, its duly elected Board of Selectmen

ISABELLE V. FREEMAN POWDER POINT TRUST

"Income to be expended under direction of the Selectmen for Ambulance Services only".

JAMES BUECHLER BOOK FUND

Gift left in memory of James Buechler, a former teacher, for the schools to purchase books.

JONATHAN AND RUTH FORD TRUST FUND

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

KING CAESAR'S FUND

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

LUCY E. EWELL TRUST FUND

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

LUCY HATHAWAY TRUST FUND

"Income to be 'applied for the purpose and in the proportion hereinafter specified':

- One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

MARGERY S. PARCHER MEMORIAL TRUST FUND

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

MARIETTA F. RUSSELL SCHOOL LIBRARY FUND

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

MARIETTA F. RUSSELL SCIENCE MATERIAL FUND

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."

MARY E. CARR NEPTON SCHOLARSHIP FUND

"Terms of Will - Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designate cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three-year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

MYLES STANDISH HOMESITE FUND

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

NELSON T. SAUNDERS MEMORIAL TRUST

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

RICHMOND G. WIGHT FUND

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

THOMAS D. HATHAWAY FUND

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

WESTON-THOMPSON FUND

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

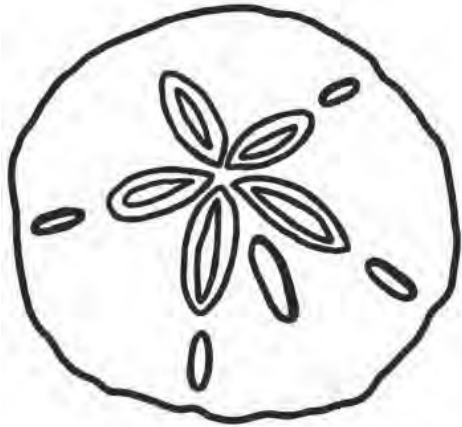
WILLIAM P. ELLISON CHARITABLE TRUST

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

WILLIAM PENN HARDING LIBRARY FUND

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be placed in said library for general circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

General Government



Duxbury Cultural Council

Facilities

Fourth of July Committee

Information Services

Duxbury Cultural Council



Board Members Brooke McDonough (chair), Tony Kelso, Kristine Brennen, Alison Arnold, Craig Bloodgood, and Marybeth MacQuarrie

In September 2020, a press release was sent to “The Duxbury Clipper” announcing the next **DCC grant cycle**, including information for the grants' criteria and deadline. Grant information was also available at the DCC website, the MACC website, and the Duxbury town website.

The Duxbury Cultural Council board met on February 17, 2021, via Zoom to distribute the grant money for the 2021 grant cycle. There were pandemic-related delays in receiving the money this year. The grant cycle was extended. The board voted to waive the administrative fee and include that in the allocation for 2021, including the \$6,000 state allocation. (Note, we have \$3,624 of unspent local revenue.) After receiving and reviewing 20 grant applications totaling \$10,930.00, the Board voted to fund all of the applicants with at least \$50.00 and some received more until the total allocation was distributed.

Duxbury Cultural Funds were allocated to:

True Repertory Theatre
South Shore Natural Science Center
Elijah T Grasshopper (Rob Zammarichi)
Choral Art Society of the South Shore
South Shore Art Center
Song Keepers
Mass Audubon North River
Talking Information Session
Fuller Craft Museum
Kirk Whipple
Old Colony History Museum
Duxbury Senior Center
Duxbury Free Library
Dr. “The Machine” Jesse Greene
Plymouth Philharmonic Orchestra
Alden Kindred of America
Music Dance.edu

Congratulatory letters were sent out to all applicants. The list of recipients reflects varied programs in the Arts, Humanities, and Sciences that the DCC supports to encourage ideas, activities, and family events on the South Shore.

Board Meetings, when scheduled, are usually held on at the Senior Center or on Zoom; meeting agendas are posted in the Selectmen’s Office prior to meetings. Between meeting dates, DCC business consists of reimbursing grant recipients, complying with state mandates, filling out an annual report to the MCC, and getting the town accountant to sign off on the LCC Account Form. The board also sent a survey to local residents about the DCC. The results will be shared in the next DCC meeting this fall.

Respectfully submitted by Brooke McDonough

Facilities

Due to the transition in personnel, the Facilities Department report was not available this fiscal year.

Fourth of July Committee

Sadly due to the Covid-19 pandemic, we made the decision to cancel the Fourth of July parade and festivities, including the Annual Labor Day - End of the Summer Beach Party.

Jamie MacNab and Stu Ruggles, 2020 Co-Chairs

Committee Members: Chris Barry, Freeman “Bo” Boynton III, Barbara Cleary, Tracey Fitzpatrick, Katy Gaenicke, Jeff Goldman, Amy and Brian Hill, Nancy Reed, Janet Ritch, Dave Robinson, and Janet Skaggs.



Information Technology

It is time to review the past fiscal year, July 1, 2020 through June 30, 2021.

It is my great honor and privilege to be writing this annual review as Duxbury's first Chief Technology Officer. This has been a year of new beginnings on the Technology front for the Town and Schools, which are now serving as one combined IT Department. The unifying of the IT efforts town wide is the result of an intensive study conducted to find efficiencies and improvements in Technology's role as a key tool for our town and schools.

I am incredibly excited for what the future holds, for the opportunity to lead this charge, and to usher in anticipated upcoming success for the town of Duxbury's Information Technology efforts.

This being said, as I assumed this role in May of 2021, I asked for the input from a member of our Technical Staff this year to reflect on the department's accomplishments in FY21. Thank you Mary Beth MacQuarrie for your help summarizing this past year.

"As with all organizations, the impact of Covid continued to influence Duxbury and its daily Technology operations. As such, IT pursued and or created resolutions to new problems that arose because of Covid, while continuing to provide services to the Town of Duxbury.

Despite the additional challenges borne by Covid, FY21 was a year filled with achievements which should be acknowledged. The first being an award of \$81,415 from the Commonwealth of Massachusetts to assist Duxbury in a planned migration from Microsoft's Office suite / On premise Exchange Email Servers, to Microsoft's cloud based - Microsoft 365 platform. Planning for the migration began in July 2020 and resulted in a signed contract with the state in December 2020. Planning continues as we move towards migration in October 2021.

In addition to the Community Compact grant awarded, Duxbury applied for participation in a Cybersecurity Awareness Training Program offered through the Commonwealth. In February 2021, the Executive Office of Technology Services and Security welcomed Duxbury to their statewide educational program.

In FY21, the Town of Duxbury began its search for a Chief Technology Officer. I had the honor of participating in the hiring committee. This allowed me to meet the many stellar candidates for the position. The Town of Duxbury hired from within and prompted Michael Woodford to the position of Chief Technology Officer in the spring of 2021. He will oversee the operations of both school and town IT.

-Mary E. MacQuarrie

Respectfully submitted,

Michael Woodford
Chief Technology Officer
Town of Duxbury and Schools

Health & Human Services



Affordable Housing Trust
Council on Aging
King Caesar Advisory Committee
Municipal Commission on Disabilities
Veterans' Services

Duxbury Affordable Housing Trust

The Trust spent much of the year determining plans for the properties at 0 East St and 761 Temple St.

The Trust met with Joe Grady to hammer out a compromise plan for 0 East St that was acceptable to both the Trust and Conservation. A request for proposals was drafted but held back due to skyrocketing construction materials prices. In the meantime the Trust signed a lease with a farmer who will be using a portion of the bog area for commercial flower propagation.

The Trust and the Historical and Conservation Commissions pooled their funds at the August 2020 Town Meeting to purchase the former Harrington Farm at 761 Temple St. The intent is for the Trust to be transferred some land for affordable housing, the house is to be sold with a preservation restriction, and the field will be conservation land.

In spring of 2021, the Trust learned about the Green House Project, a form of congregate living that can be used for independent elder housing, developmentally disabled housing and assisted living. In most cases 100% of the units in a Green House Project qualify for inclusion on the state Subsidized Housing Inventory. We have had many meetings with one of the local producers of Green House Projects, learning about the requirements, feasibility and financing.

Champion Builders and the Town are finalizing the details of the Land Disposition Agreement so that construction can progress on the Lincoln St mixed-income project.

Duxbury Affordable Housing Trustees:

Diane Bartlett, chair	Ted Flynn (resigned June 2021)
Dan Coughlin	Fernando Guitart
Martha Himes, vice chair	George Wadsworth
Matthew Walsh, Esq.	Steve Dubuque

Council on Aging

I want to thank the entire Senior Center staff, COA Board, Friends of the COA and volunteers for their hard work, creativity, and commitment to the older adults of Duxbury this past year. We have used technology, adapted programs and services to meet the needs of the older adults in the community through the COVID 19 pandemic, and have worked together to brainstorm and successfully overcome any challenges that we faced. I want to thank Rene Read, Town Manager, Fire Chief Kevin Nord and Tracy Mayo, Health Agent for Board of Health for their guidance and leadership during this tumultuous time.

As you review the highlights of fiscal 2021, you will better understand the scope of services and activities provided at the Senior Center and how vital the services are to the overall health and wellbeing of older adults in the community.

- 13,476 participants signed in to participate in the 1,107 Zoom program.
- 998 outreach contacts with seniors and caregivers were made through telephone calls, home, and office visits.
- 28 Lifelong Learning courses were presented in the areas of history, art, music, literature, current events, religion and science.

- 10,192 meals were delivered to the homebound of the community.
- 2,128 meals were served to members of the Social Day program and the Peapod program
- 1,673 Grab and Go Meals were picked up and enjoyed at home or on the patio.
- 1,402 rides were provided to seniors.
- 128 days of respite was provided to caregivers while their loved ones attend the supportive day program for adults with Alzheimer's disease or related form of dementia.
- 60 days of programming for was provided to a group of older adults who identified as lonely and/or isolated due to the pandemic
- Despite the many restrictions of the pandemic, we were fortunate to have 200 volunteers give 12,693 hours in our endeavors to stay connected with older adults during this challenging year. Our volunteers delivered meals, made Covid-19 vaccine appointments, shopped, prepared taxes, provided programs and education and much more in an effort to reduce isolation and connect older adults during these unprecedented times.

On October 29, 2020, we received word from the National Institute of Senior centers that we had been accredited for the third time. Only 41 Senior Centers nationwide (there are 15,000 across the country) have achieved this accomplishment.

Comments from the virtual on-site reviewer included:

- Strong staff
- Exemplary board engagement and involvement in the Center
- Strong and diverse funding base with a major ongoing commitment from the Town.
- A large core of committed volunteers including a model self-directed team planning and carrying out the lifelong learning program
- A strong community service and outreach effort that also addresses different populations such as the LGBTQ seniors.
- The demonstrated resilience and creativity in responding to the current very challenging times.

Each month, the staff at the Senior Center implemented new programs and partnered with community organizations to make a difference in the lives of the people we serve.

In July of 2020, we offered programs virtually including the 4th Annual Hydrangea Festival, UCLA Memory Training, Garden Tours, Booked for Lunch events, and virtual well-being checks.

In August, we hosted a virtual program with Susan Branch an author, watercolorist, and designer from Martha's Vineyard. We also hosted a virtual Animated Film Festival, wine tasting, caregiver circle and a Grab & Go dinner—to 186 lobster lovers. We also implemented a Grab & Go meals program. This service provided patrons with a nutritious meal and allowed staff do a well-being check at the same time.

In September, we were pleased to welcome back participants of the Social Day Program for people living with Alzheimer's disease. The purpose of this program is two-fold, for the member it provides programming that promotes social interaction, supports physical and cognitive health and promotes overall wellbeing. And for the family member it provides respite. We also registered older adults in one of the 11 courses offered through our Lifelong Learning program. Feedback from participants included, "I am grateful to the LLL Committee and staff for making these interesting courses possible on line." Another participant said, "I enjoyed the mixture of lecture, Power Point slides and additional readings."

In October, we introduced the Peapod Program for individuals who identified as being lonely during the pandemic. We curated 4 hours of programming which includes exercise, Zoom program, conversation, lunch and fun. those without technology. These programs included exercise, health and wellness, senior safety and live

Thanks to the Harry and Mary Grafton Foundation this program was offered free of charge to participants. We also added an additional yoga class to our fitness schedule and worked with the Plymouth Center for Active Living, Kingston COA, Pembroke COA to create a detailed schedule of programming on PACTv for entertainment. A variety of programs were scheduled daily and the calendar was updated monthly to keep participants engaged and enjoying an ever-changing list of presentations and programs. *(This program was awarded a Program of Excellence by the National Institute of Senior Centers.)*

In November, we offered the evidence-based Matter of Balance Program to help reduce the fear of falling, provided free legal advice with the help of our dedicated volunteer professionals. We also offered a Thanksgiving Genealogy 101 program and provided Zoom School for people needing assistance getting on Zoom.

In December, we partnered with the Duxbury Free Library to celebrate Jane Austen's birthday with a variety of events including Pride and Prejudice Trivia, showing of Sense and Sensibility, Grab & Go Tea Party Box Lunch, and Women of Letters: Jan Austen. We also met with three local business owners to see how things were going during the pandemic. We also hosted our annual New Years at Noon program with a twist. Participants picked up a Grab & Go meal and then tuned into PAC TV at either 1 PM or 7 PM to ring in the New Year with a pre-taped concert with the Singing Trooper.

We started out the New Year participating in the Town wide Read "Stamped from the Beginning" with the Prejudice Free Duxbury committee. We offered a program on Creating Your Psychological First Aid Kit and partnered with Valerie Massard, Town Planner to offer the Envision Duxbury: Neighborhoods of Tomorrow series. We worked with the French Honor Society from Duxbury High School to learn French and got enjoy a virtual coffee hour with Secretary Elizabeth Chen from the Executive Office of Elder Affairs.

Also in January, we were fortunate enough to work with Skin Esteem Med Spa, the Town of Duxbury and OS-CO Drug to make 1,584 appointments for older adults to get their vaccine. I want to thank our staff, and their families and many volunteers who helped to schedule appointment calls, work at the clinics, and provided transportation for those who needed assistance.

In February, we offered a Grab & Go lobster Lunch thanks to the generosity of Duxbury House, A Welch Senior Living Community, offered Live Your Life Well—a program from Mental Health America about resiliency and partnered with BID Plymouth to offer healthy cooking classes via Zoom.

In March, we celebrated St. Patrick's Day with a Celtics Fireside Tales, promoted a Booked for Lunch program, partnered with the Duxbury Free Library to host the Suffragettes in Corsettes program and took advantage of educational programs offered through the Senior Learning Network to expand people's opportunities to take virtual museum and gallery tours.

In April, we worked with the Sea Turtle Conservancy to offer educational programming offered the Five Wishes program—a program about advanced care planning and offered the evidenced based Matter of Balance Program to reduce fear of falling.

In May, bocce resumed, we celebrated Cinco de Mayo with the Duxbury High School Spanish Honor Society, enjoyed a concert on the lawn and thanks to a grant from MCOA we offered virtual cooking classes, a flower arranging program and listened to a local restaurateur tell his story of what it was like to open a business during COVID.

And in June, we were thrilled to be offering programs in the backyard, in the building, and on Zoom. We also hosted our annual Volunteer Event and provided our dedicated team of volunteers with a boxed meal from a local eatery. We also began the process of switching to a new data collection system. This new system will enable us to track statistical data needed for our annual report and streamlined the registration and payment process.

As we move into the new fiscal year, we look forward to the future and the many ways that we can serve the older adults in the community.

Respectfully submitted,
Cheryl Ross, COA Board Chair
Patti Ryan, Vice Chair
John Rutkowski, Secretary
Kevin Mullins, Assistant Secretary
Becky Brown, Board Member
Kathy Capraro, Board Member
Dwight Shepard, Board Member
Ninky Savage, Board Member
John McCluskey, Board Member
Leslie McCarthy, Board Member
Cheryl Tufankjian, Board Member
Frederick Von Bargaen, Board Member
Kenneth Beeby, Alternate
Marie Keefe, Alternate
Mi Kim, Alternate
Barbara Peary, Alternate
Sheila Tenaglia, Alternate

King Caesar Advisory Committee

Over 100 years ago, the King Caesar Trust Fund was established by the terms of the will of William Bradford Weston to provide financially-needy Duxbury residents with assistance in paying for medical and dental expenses. The Board of Selectmen relies upon the King Caesar Advisory Committee (KCAC) to review client cases and make recommendations to them. By vetting cases before they are brought to the Selectmen, the KCAC can often find other resources and/or make referrals to other agencies to assist clients. We are proud to say that we have helped many in need and are grateful for the ability to do so with this fund.

If you need assistance for medical or dental expenses, please reach out to the Selectmen's office at 781-934-1100 x5402 and our staff liaison will help you. All inquiries are handled confidentially.

Respectfully submitted,
Diane Barker, R.N., Chair; Rev. Catherine Cullen; Carol Langford, M.D;
Marie Villarin, R.N., King Caesar Fund Intake Case Worker

Municipal Commission on Disabilities

The Commission meets on a monthly basis except for the months of July and August.

Our members' role is one of advocacy. During the last fiscal year, we were saddened by the loss of a long time member of the Commission, Patricia Randall. Pat was instrumental in our achievements. We requested the Police Department install a doorbell at the front door, as the door to the department is too heavy for disabled individuals to open. They promptly complied with our request. We met with a management team from Island Creek Oysters who requested an advisory opinion letter, addressed to the State's Architectural Access Board, regarding compliance to access. We reviewed their plans and a letter was submitted. Commission members felt that the lack of curb cuts in the town hampered the mobilization of wheelchairs. To address this, the commission is applying for a state grant for additional curb cuts. We worked closely with our town's Senior Center, which continues to provide a number of services to the disabled. We monitored handicapped parking spaces and called out to the town and the local business for additional signage and prompt clearance of snow.

Additionally, our members individually attended conferences and programs as we work to keep ourselves informed and up to date on state and federal regulations regarding access and regulations affecting the disabled.

Respectfully submitted,
Marcia Gallagher Solberg, Chair

Veterans' Services

The Duxbury office of Veteran Services continues to serve over 600 town Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they have earned and may be eligible. On the state and local levels, we seek benefits for financial assistance, medical treatments, fuel assistance, tax abatements, housing, employment and counseling to those who qualify under Massachusetts General Law, Chapter 115. This program is 75% reimbursable to Duxbury.

The process for eligibility requires documentation and may require office appointments or visits to local homes. An investigation of assets such as IRA's, stocks and bonds, checking and savings accounts are conducted. Income such as Social Security, pensions, VA disability and others are reviewed. In order to qualify, financial limits are in place while ensuring appropriate benefits are made available.

This office is part of the Massachusetts Department of Veteran Services (DVS), it works closely with the Veterans Administration (VA) when filing disability claims, applying for VA healthcare, assisting with military records, replacement of medals, educational benefits, and VA home loans to name a few of the programs.

Duxbury Veteran Services supports town activities on Memorial Day, Purple Heart Day and Veterans Day.

During this time of Covid-19, the office is open and staffed. If you call please leave a detailed message and I will follow up.

The Office of Veteran Services is located at the senior center on the second floor. It has discreet stair and elevator access for those who wish to visit. For those who have questions about their service or entitled benefits please call for an appointment.

Respectfully submitted,
Michael J. Thorp
Veterans' Service Officer



Land Use & Resource Preservation



Agricultural Commission
Alternative Energy Committee
Community Preservation Committee
Conservation Commission
Economic Advisory Council
Old Colony Planning Council
Open Space Committee
Planning Board
Sidewalk and Bike Path Committee
Town Historian

Agricultural Commission

The Duxbury Agricultural commission was restricted as were all boards and commissions on meeting during the Covid pandemic. The Commission did have several inquiries by e-mail regarding starting gardens and raising poultry. The Commission worked closely with the Conservation Commission and Duxbury Affordable Housing Trust through zoom meetings to secure a license for greenhouses on a former cranberry bog the town recently purchased.

The Commission worked with the Conservation Commission and Duxbury Affordable Housing Trust on the Harrington/ Simmons property through zoom meetings.

Respectfully
Jeffrey Chandler
Chairman

Alternative Energy Committee

MEMBERS:

The Duxbury Alternative Energy Committee (AEC) consists of thirteen appointed members. The current active members are: Wendell Cerne (Current Chair), Matt Cooney (Vice-chair), Stephen Campbell, Susan Fontaine, Bernie Gardner, Kevin Kingston, Matt Koenig, Marc Peterman, Lew Segall, James White and Jessica Williams. Cynthia Ladd Fiorini is the committee's liaison with the Selectboard. The committee is in the process of interviewing potential new members, with the hope that there will be a full complement by the end of October, 2021.

Due to the continued public health threat from the COVID-19 virus and its variants, the AEC continued monthly meetings via Zoom. This arrangement was difficult, and several times we were not able to assemble a quorum, which stalled action on some issues. However, there were successes during the year.

EXPANDED MISSION:

While a focus of the AEC has been to reduce municipal energy costs, with the Selectboard's encouragement, especially in light of Envision Duxbury's recommendations regarding energy and sustainability, the mission of the committee is now community-wide, making recommendations which include not only the municipal sector, but the residential and commercial sectors as well. The committee recognizes the importance of interacting with town officials including the Selectboard and heads of the various departments and the town's energy specialist.

GREENHOUSE GAS INVENTORY:

With the help of the Metropolitan Area Planning Council, the committee completed the Community Greenhouse Gas Inventory which compiled data about Duxbury's consumption of energy in three areas: stationary energy (energy consumed by residences, businesses, and municipal buildings); transportation; and waste management. The town planner, the energy specialist, and the Department of Public Works shared energy data with the committee. Also, the committee heard a presentation by the MAPC's clean energy analyst and held follow-up meetings with the specialist in preparation for completing the inventory. The completed inventory will be used to identify areas needing improvement. For example, the inventory shows that Duxbury's residential energy consumption is significantly higher than surrounding communities.

MOVING TOWARD NET-ZERO:

The committee is aware of the recent Massachusetts climate legislation and its net-zero goals.

This year, the committee will reach out to state legislators to learn more about the particulars of the legislation and learn how Duxbury can benefit from this initiative. Also, the committee has begun a study of the newly-created MAPC playbooks for achieving net-zero in transportation and stationary energy to help create a local plan proposal.

ELECTRIC VEHICLE CHARGING STATIONS:

Thanks to the Green Community Community Grant received in 2019-2021, new electrical vehicle charging stations have been installed by the Percy Walker Pool and behind old Town Hall. These were funded by the Green Communities Program, Eversource and the Department of Environmental Protection.

CONTINUING EFFORTS:

The AEC continues to study the benefits of the Mass Solarize, Heat Smart, and Mass Save programs, and to consider the possibility of municipal energy aggregation using a regional model. Also, the committee continues to study the feasibility of micro-grids to help cope with power outages in vulnerable parts of town.

FY2021	PRODUCTION (KWH) “PURCHASED ”	EVER- SOURCE CREDIT (\$)	TOWN PAID TO SUPPLIER (\$)	NET BENE- FIT TO TOWN (\$)
ACUSHNET SOLAR FARM	1,508,850	232,860	189,781	43,079
DUXBURY LANDFILL	555,060	85,400	53,656	31,743
WIND TURBINE (DUXBURY'S SHARE)	1,362,609	212,294	165,221	47,073
TOTAL	3,426, 519	530,554	408,658	121,895

The committee is grateful for the support of Valerie Massard, former town planner, and Barbara Bartlett, energy specialist, during the past year. The committee recognizes Lew Segall for his years of leadership as chairman and are grateful that he has agreed to continue as a member.

Submitted,

Wendell Cerne

Alternative Energy Committee Chair

Community Preservation Committee

In Fiscal Year 2021, the town raised \$558,636 from local surcharge receipts and the State match was \$156,095. The median single family CPA tax bill was \$74.82.

The CPC met frequently in executive session to discuss the acquisition of property at 761 Temple Street, pursuant to strong public support. The purpose for acquiring the 17 acre property was threefold: community housing, historic preservation and open space. The property consists of a 5 acre hayfield and is contiguous with conservation land. It is located within Duxbury's Aquifer Protection Overlay District, and is priority habitat of rare species and also estimated habitat of rare wildlife. The historic house and hayfields depict Duxbury's agricultural heritage.



On August 1, 2020, a special town meeting was held for the acquisition of 761 Temple Street. The sum of \$2,350,000 was appropriated of which \$599,548 was transferred from the Community Preservation Undesignated Fund, \$92,895 was transferred from the Community Preservation Open Space Reserve, \$282,699 was transferred from the Community Preservation Community Housing Reserve, \$328,000 was transferred from the Duxbury Affordable Housing Trust and \$625,000 was borrowed. A working group will be established to determine the apportionment of the property for conservation land, affordable housing, the establishment of an historic district, and the sale of the house.

The CPC is pleased to report that the pickleball courts at Tarkiln have been extremely popular and a second bench was installed. The trail at the Williams property has been completed and a parking lot has been created on Frontage Road. Delineation of the wetlands on the DeLorenzo agricultural land is being contracted out, a Notice of Intent will be filed for land clearing and trash removal from the ponds.



Tarkiln Pickleball Courts

In February 2021 the CPC met jointly with the Duxbury Affordable Housing Trust. Mark Casey of South Shore Survey presented a 40B conceptual plan for 16 units of housing on 761 Temple Street with access on Laurel Street. After discussion the Housing Trust decided that 12 units with a minimum of three affordable units and a reduction in roadway would be more suitable, however, more review and planning is necessary.

In March 2021, members of the CPC and the Affordable Housing Trust met on site at 761 Temple Street to discuss the division of the property for the sale of the house, conservation land, and affordable housing. Tag Carpenter and Tony Kelso discussed the need for more research for dating of the house and the development of a local historic district for the preservation of the house which would require town meeting approval.

Three proposals for CPA funding were submitted and approved for the annual town meeting held May 15, 2021. The articles for town meeting were as follows:

Article 23 CPC Operating Fund. \$37,582

Article 24 CPC Allocations. \$225,490.50 for the purposes of meeting the Community Preservation Act, M.G.L. Ch 44B, S6, with \$75,163.50 reserved for Open Space, \$75,163.50 for Community Housing, and \$73,163.50 for Historic Resources.

Article 25 CPC - Transfer of \$100,000 from the Community Preservation Housing Reserve Fund to the Duxbury Affordable Housing Trust to implement the Housing Production Plan.

Article 26. CPC - Rehabilitation, Repair, and Painting of the American Legion, Transfer of \$25,100 from the Community Preservation Historic Resources Reserve and to authorize the Board of Selectmen to enter into a grant agreement with Duxbury American Legion Post 223 on terms deemed by the Selectmen to be in the best interest of the Town.

Article 27. CPC - Conservation Fund. Transfer of \$50,000 from the Community Preservation Open Space Reserve to the Conservation Fund.

The CPC thanks Susan Ossoff for her outstanding administrative support during this challenging year. We are grateful to Peter Butkus, James Savonen and their teams for managing our beautiful lands. We are especially thankful to Pat Loring for drafting conservation restrictions for the conservation land and taking the minutes for our meetings. The CPC also extends its appreciation to Joe Grady for his guidance and commitment to land protection. Furthermore, the CPC thanks Cindy Ladd Fiorini, who served as the representative for the Planning Board on our committee and now serves on the Board of Selectmen.

Respectfully submitted,

Holly Morris, Chair
Tag Carpenter
Kathy Cross
Tony Kelso
Paul McCormack
Kathy Palmer

Conservation Commission

The primary responsibility of the Duxbury Conservation Commission is to protect wetlands by administering the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, s 40 and the Town of Duxbury Wetlands Protection Bylaw. Wetland values protected by our local bylaw are public or private water supply; groundwater; flood control; erosion and sedimentation control; storm damage prevention, including coastal storm flowage; prevention of water pollution; fisheries, shellfish, wildlife habitat, rare species habitat, recreation, agriculture, aquaculture and aesthetics. Public hearings are held generally twice a month to review projects in and near wetlands to ensure protection of these resources.

The Conservation Commission was hit hard by Covid 19 in March of 2020. The Town Hall was closed and all meetings stopped for several months. With Duxbury citizens stuck at home our open space became an outdoor haven. We saw a huge increase in usage on all of our land holding and were happy to offer outdoor areas for families to gather.

With residents spending more time at home a large increase in wetland application were sent into the office. The Legislature and Governor passed emergency measures to waive time requirements and methods to hold remote meetings and hearing. The whole application process had to be redesigned. As fall approached the Conservation Commission began holding remote zoom meetings and started to work through the huge backlog of applications that reach as high as fifty. By June we were caught up with this very busy and challenging year.

Robb D'Ambruoso and Mickey (Daniel) McGonagle were reappointed as Conservation Commissioners for three-year terms. Susan Ossoff retired after serving seven years as Administrative Assistant. We thank her for all the help she provided and wish her well in retirement. Nancy Rufo was hired in April bringing a whole host of skills that will be very helpful moving forward. Welcome Nancy.

The Conservation Commission wishes to thank DPW Director Peter Buttkus, Jim Savonen, Norman Smith and the entire Department of Public Works for their valuable assistance in maintaining the conservation areas in Duxbury.

Respectfully submitted,
Corey Wisneski, Chair
Robb D'Ambruoso, Vice-Chair
Samuel Butcher
Scott Zoltowski
Mickey McGonagle
Holly Morris
Thomas Gill III

Economic Advisory Committee

The Economic Advisory Committee shall support and promote efforts to foster economic strategies working with the local business community within the Town of Duxbury, or take any action in relation thereto. Areas of concentration include: Retention of businesses; Cultural and business collaboration; Governmental liaison activities; and Provision of regional resource services.

Members: Charles J. Weilbrenner, Chair, John Bear, Deborah Bowen, Kurt Franke, Lisa Grace, Clark Hinkley, Michael Juliano

Old Colony Planning Council (OCPC)

To the Honorable members of the Board of Selectmen and the residents of the Town of Duxbury.

As your representatives to the Old Colony Planning Council (OCPC), we are pleased to present this report on behalf of the Council for 2021.

The Old Colony Planning Council was established in 1967 by state statute and is authorized to prepare plans for the physical, social, and economic development of the seventeen-member district. OCPC is designated as; an Economic Development District by the U.S. Department of Commerce for the coordination of regional economic development activities, and the Area Agency on Aging (AAA) by the Executive Office of Elder Affairs to plan, manage and coordinate elder services in a twenty-three-community service area. OCPC is the designated staff of the Old Colony Metropolitan Planning Organization (OCMPO) to plan and program transportation and transit improvements for the region.

In addition to the above-designated responsibilities, the Council also assists its member municipalities with technical planning, grant application preparation and current local and regional socioeconomic information.

Our Mission

At Old Colony Planning Council, we assist cities and towns in planning for present and future needs, utilizing our local knowledge, technical expertise, and regional collaboration.

Our Vision

Our vision is that communities in the Old Colony region are:

- **Resilient**, using social, economic, and environmental resources to respond to, withstand, and recover from adverse situations brought about by natural disasters or economic downturns.
- **Sustainable**, the needs of all people and the natural environment are met now without compromising the ability to meet those needs in the future.
- **Equitable**, social, economic, and environmental opportunities exist for all.
- **Connected**, everyone has accessible, affordable, and sustainable mobility choices.
- **Responsive**, planning efforts are inclusive and reflect the diverse needs of all.
- **Collaborative**, cooperating regionally to tackle common challenges.

Our Organizational Values

PLANNING FOR ALL

We strive to be fair, impartial, inclusive, and transparent in all we do. Celebrating diversity, we prioritize engaging those who may be underrepresented in planning efforts. We aim for authentic, empowered public participation.

THINKING AHEAD

We look to the future as we help address challenges and seize opportunities across the region. Whether it is a time-tested solution or innovative new approach, communities rely on our technical expertise and local knowledge to help develop solutions.

PARTNERING WITH COMMUNITIES

We highly value our partnership with the communities in our region. We are responsive to their needs and seek to facilitate regional cooperation and collaboration on shared issues within our region and with our neighboring regions.

SERVING WITH DEDICATION

We are passionate about the work we do in service to our communities, and we strive for excellence as we do it. We are motivated to help our region excel socially, economically, and environmentally.

OCPC Area on Agency Department Contributions:

The Old Colony Area Agency on Aging (AAA) during the past year, with assistance and guidance from member community advisory committee members, has continued the ongoing administration of Federal and State funding for elder services through the Older Americans Act. In federal fiscal year 2021 the total amount of that funding increased from \$1.5 to over \$2 million mainly due to supplemental funding through the federal CARES Act. OCPC's Area Agency on Aging collaborated with community partners such as Old Colony Elder Services, South Coastal Counties Legal Services, local Councils on Aging, and other private non-profit organizations to fund programs and services for among others: Nutrition, Legal Assistance, Transportation, and Family Caregiving for more than 100,000 people aged 60 and over in the region. Also in 2021, the AAA completed a Regional Elder Needs Assessment and a four-year Area Plan on Aging, to plan for federal fiscal years 2022 to 2025. Both the Regional Elder Needs Assessment and the Area Plan on Aging may be found at: <http://www.ocpcrpa.org/aaa.html>.

In Ombudsman news, the OCPC-AAA Ombudsman program is proud to have been selected as one of the 3 host agencies for the expansion of the State Assisted Living Residences (ALR) Ombudsman Program in 2021. The ALR Program Director started providing visitation to all the Assisted Living Residences in our 23 communities as well as 30 other communities which include the Cape and the Islands, as well as the Bristol, Coastline, and Hesso catchment area in September 2021. There are 64 Assisted Living Residences in this broader ALR catchment area.

The OCPC-AAA Long Term Care Ombudsman Program continued to provide services during COVID-19 despite the restrictions placed on visitations to our area nursing/rest and transitional care homes, which sidelined almost-all our Ombudsman volunteers beginning in March 2020. Although visitation resumed in person April 2021, there were numerous stops to these visits as COVID continued to enter and re-enter the homes. The program reports an increase in visitation from 2020 but the program has still not returned to meet its requirement of a visit at least every other week and in 'normal' times weekly visits. However, the calls received from family, friends, residents, and staff during the year continues to be considerably-up from previous years. Due to the acute situation in all our facilities this was often the sole means of communication that the State would allow, and the Long-Term Care Ombudsman Program took advantage of these calls to continue efforts investigating issues of concern from residents or families.

OCPC GIS Department Contributions:

The GIS Department provided maps of natural disaster risk in the town using HAZUS, a FEMA-developed software program that analyzes risk from earthquakes, flooding and hurricanes. The maps and data were developed for the town's Municipal Vulnerability Preparedness Plan and calculated damage costs, economic impact, and human safety impact.

Also prepared were maps of Bicycle and Pedestrian Levels of Service, a grade that measures the comfort and usability of a roadway for foot and bicycle traffic. High speeds, lack of spacing between vehicles and people, and presence of street parking are a few of the factors that can impact the level of service.

OCPC Community Planning & Economic Development Department (CPED) Contributions:

In October OCPC commenced a series of quarterly webinars:

1. Dr. Mark Melnick, Ph.D., presented Massachusetts Economic Growth and Challenges in the Age of COVID-19.
2. Secretary Juan Vega talked about the Community One Stop for Growth program.
3. Dr. Melnick returned to provide an update with One Year Later: Massachusetts Economic Growth and Challenges in the Age of COVID-19.

A Small Business Resource Guide was developed to help local economies and our regional economy recover and become more resilient to future shocks.

Community Compact IT Grants were awarded to Duxbury in the amount of \$81,415.

One delegate and one alternate member represent each member community of the Council. The Council members establish policy, develop the work program, and employ and oversee the activities of the professional staff. The Council meets on the last Wednesday of each month at 6:00 PM in the OCPC offices located at 70 School Street, Brockton, MA. Our website is www.ocpcrpa.org. In 2021, the Council elected Christine Joy of Plympton as Council President; Doug Sylvestre of Stoughton as Council Treasurer; and Sandra Wright of Bridgewater as Council Secretary. Mary Waldron serves as Executive Director of the Council and also serves on the Nuclear Decommissioning Citizens Advisory Panel.

The Council gratefully acknowledges the generous support and cooperation of its member communities and the participation and involvement of the many individuals who participate as members of committees. Special thanks to the Joint Transportation Committee (JTC) Chair Noreen O'Toole; Comprehensive Economic Development Strategy Committee (CEDS) Chairs Maryellen Brett and, John Murray, the Area Agency on Aging Advisory Committee Chair Josephine Schofield for their commitment, dedication, and leadership during the past year. The Council also recognizes the work of local boards and commissions and the government agencies, public and private institutions and individuals who assisted the Council in its efforts.

Respectfully submitted,

Valerie Massard, Delegate

George Wadsworth, Alternate

Open Space Committee

The Open Space Committee (OSC) meets monthly from September to June; due to the Coronavirus, all meetings were held remotely. The Committee members are active on other land use boards and at each meeting we discuss activities from those committees as it relates to open space.

Planning: Comprehensive Plan/Envision Duxbury

Transportation Prioritization Project/Complete Streets

During the Comprehensive Plan update process, residents placed a high emphasis on implementing side walks. As a follow up, the town agreed to participate in the State's Complete Streets Initiative. Subsequently the Town hired a consulting firm to solicit input from the community and create a Transportation Prioritization Plan. Committee members provided input in all phases of the project and submitted their comments to the Planning Director.

Planning Workshops

The Planning Board, in conjunction with the Duxbury Senior Center and various planning agencies, held public workshops. Topics included Complete Streets, age-friendly design for elderly people to live independently and other planning issues.

Community Preservation Committee

The Committee supported the purchase of the Isaac Simmons farm from the Harrington family. The property was purchased with a combination of CPA, Affordable Housing funds with the remainder of the cost borrowed.

Kathy Cross was appointed to the Community Preservation Committee and became the Open Space Committee – Community Preservation Committee liaison. Kathy Palmer will continue to serve on the CPC as a member at large.

Water Advisory - Board of Health

Melissa Rosenblatt was appointed to the Board of Health Committee and kept the Open Space Committee members updated in regard to their discussions related to COVID, private well use and its impact on the groundwater level, and the polluting effects of the uncapped landfill at the O'Neill dump site on the public drinking water supply. Freeman "Bo" Boynton III continues to be the liaison to the Water and Sewer Advisory Board although there have been no regular updates from the Water and Sewer Advisory Board.

Promoting Open Space

Collaborated with the Conservation Department to publish a new trail guide to Duxbury's conservation land which includes color trail maps for 10 of our walkable conservation properties. The guide, available in print and online, describes the individual conservation areas and their public trails and parking areas.

Worked with the Technology department to add a link to the town website to make the online maps more accessible.

Published a series of Clipper articles which included the Lansing Bennett Forest, Thaddeus Chandler Sanctuary, and the O'Neill Farm trails.

Partnered with the Duxbury Rural and Historical Society to host a Round Pond Earth Day walk .

External Partnerships

Wildlands Trust Adopt-a-Preserve Program

Committee members continued to participate in the Wildlands Trust Adopt-a-Preserve Program as volunteer site monitors for the Cow Tent Hill and Cushman Preserves. After each month's visit, monitors submitted inspection reports and provided the Committee with an update of their observations.

North and South Rivers Watershed Association Presentation

Guest presenters Samantha Woods and Sara Grady made a presentation about the NSRWA's river conservation programs. These programs included their Watersmart education program for fifth-graders, other grade school water-oriented education programs, dam removals, and kayak, canoe, and pontoon boat tours. It was suggested that this Committee could assist the NSRWA by counting herring to determine if the dam removal allowed more herring to spawn upstream

Executive Items

Amy MacNab was elected to the Select Board and became the new liaison to this Committee. Amy attended the Open Space Committee meeting on October 21, 2021. The members introduced themselves and updated her on the Committee's initiatives.

In light of the news of the Duxbury High School football team using anti-Semitic play calls Kathy Cross read the statement on diversity which was adopted by the Select Board.

Respectfully Submitted,

Kathy Cross, Chairperson

Members: Brian Glennon, Planning Board Representative; Freeman "Bo" Boynton III, Water and Sewer Advisory Board Representative; Lorrie Hall; Pat Loring; Kathy Palmer; Emily Martecchini, Secretary; Melissa Rosenblatt, Phil Tuck, and Kathy Cross, Chairperson and liaison to the CPC.

Planning Board



*Pictured (top row L-R): Kristin Rappe, David Uitti, Jennifer Turcotte,
(Front row L-R): George Wadsworth, Brian Glennon, Scott Casagrande, Keith MacDonald.*

I. Introduction

The Planning Board is a seven-member board elected at large by the residents of Duxbury to serve five-year terms. The Planning Board considers applications submitted under the Town of Duxbury Subdivision Rules and Regulations and the Duxbury Protective (“Zoning”) Bylaw, guided by Massachusetts General Laws Chapter 40A and Chapter 41, Section 81. The Board meets twice per month, and members actively participate as representatives on local and regional committees and/or boards: Community Preservation Committee, Economic Advisory Committee, Affordable Housing Trust, Metropolitan Area Planning Council – South Shore Coalition (“MAPC”), the Old Colony Planning Council (“OCPC”), the Open Space Committee, and the Water & Sewer Advisory Board.

II. Members and Officers

Cynthia Ladd Fiorini announced that she would be departing the Planning Board to serve on the Board of Selectmen in March 2021. Ms. Ladd Fiorini served on the Planning Board from 2008 to 2021, serving as Clerk of the Board from 2010 to 2019, and assisted with the completion of the most recent Comprehensive Plan, “Envision Duxbury.” She also served as the Planning Board’s designee to the Open Space & Recreation Committee, Community Preservation Committee, and the Affordable Housing Trust. The Board appreciates her dedication and contribution to the Town through the Planning Board over the years, and wishes her well as she serves the Town on a broader scale with the Board of Selectmen. The Planning Board and Board of Selectmen appointed Kristin Rappe in June to fill the vacant seat for the remainder of Ms. Ladd Fiorini’s term until the next Annual Town election. The Planning Board re-elected Scott Casagrande as Chairman, Brian Glennon as Vice-Chairman and David Uitti as Clerk in July 2020, and re-elected Scott Casagrande as Chairman and Brian Glennon as Vice-Chairman, and elected Keith MacDonald as Clerk in April 2021.

III. **Report**

A. **Comprehensive Plan**

In 2020, the community adopted the first Comprehensive Plan since 1999 - Envision Duxbury – (“Plan”) which was spearheaded by the Planning Board, working with MAPC as the consultant, the Planning Director as the Town’s coordinator of the effort locally, and a group of dedicated volunteers called Master Plan Ambassadors. The Plan was funded with the Community Compact Grant as well as an appropriation from Town Meeting. The Board again expresses its sincere appreciation to the Ambassadors and others who participated in the Plan, together with Town Meeting and the grant makers at the state and MAPC. The Board is now focusing on the implementation of the recommendations outlined in the Plan, to align the Town more closely with the community vision that was identified through the thorough and detailed comprehensive planning process.

B. **2021 Annual Town Meeting**

The Board supported one zoning article at the May 2021 Annual Town Meeting (delayed from March due to COVID-19) to adopt FEMA’s new Preliminary Flood Insurance Rate Map and Flood Insurance Study for the region in order to comply with regulatory requirements necessary to participate in the National Flood Insurance Program. The Board also recommended favorably the addition of new proposed Local Historic Districts, which were voluntarily proposed by the owners of the properties and were reviewed by the State and met other obligations as required for inclusion as a district. Zoning recodification continues to be a major goal of the Board, and that process was advanced throughout 2021.

C. **Long-Range Planning**

The Board supported several long-range planning efforts that were undertaken by the Town, with the Planning Department as the lead:

1. **Resiliency/Climate**

a. Secured grant funding in the amount of \$131,712 from the Municipal Vulnerability Program (MVP with in EEA) and engaged the Woods Hole Group, leveraging the Snug Harbor Accelerating Climate Resiliency Mini-Grant from MAPC, completed in late 2019, as a significant source of the 25% local match, along with staff time. This undertaking studied the projected impacts of sea level rise on the public harborside coastline infrastructure (town pier/parking/harbormaster facilities, roads, bridges, culverts, public and private buildings, pump stations, shellfishing, marina and boat access points, for example), and Snug Harbor as a whole, to model and prioritize risks and needs for capital planning and grant projects to maintain resilience and respond to greater storm impacts we are experiencing as time proceeds. The Town partnered with private sector stakeholders in Snug Harbor to build a shared understanding of infrastructure impacts and where public-private-partnership opportunities to address sea level rise may exist. A one-year project extension was secured due to the coronavirus. Culvert assessment work by Planning staff and the North and South River Watershed was performed as part of this study so that potential road flooding due to sea level rise as culverts are flooded was included as part of the study modeling. The Final Report, Duxbury Climate Change Vulnerability Assessment and Adaptation, was completed in June 2021. The report’s asset risk tables will help the Town and private businesses in Snug Harbor prioritize sea level rise planning efforts. The report also provides adaptation recommendations and recommends edits to the Town’s Zoning Bylaws, Wetlands Regulations, and Subdivision Rules and Regulations.

b. Partnered with Marshfield and coordinated with other Departments to secure grant funding in the amount of \$175,8420 from the Coastal Resiliency Program (CZM within EEA) to study alternatives and initiate permitting for the future nourishment or other stabilization of the beaches fronting the public seawall along the ocean-facing Gurnet Road neighborhood of Duxbury, and the seawalls in Marshfield. No non-emergency sea wall repair permits - necessary as storms have damaged the walls - can be issued until the nourishment/stabilization permits are issued. Woods Hole Group was the consultant on this project. An extension of the project timetable was secured due to the coronavirus.

In place of a cash contribution, the Town satisfied its 25% local match obligation through the use of Planning Department staff time and Marshfield's additional staff and cash match, and legal costs to secure easements to perform the work for both towns, leveraging these costs with grant dollars. Planning staff from both Towns mailed informational packets and held several public outreach meetings, with Woods Hole Group, to discuss beach nourishment and the need for signed easements with property owners in the affected neighborhoods. Work on this grant will continue throughout 2021.

c. Partnered with the Facilities Department, with Energy/Special Projects Manager Barbara Bartlett as the lead, to apply for the Green Communities Grant for 2021, and received a grant award of \$161,105 to fund two Electric Vehicle charging stations, weatherization at the Free Library, Alden and Chandler Schools and a boiler replacement at the Free Library. The completion deadline for these projects is September 30, 2021.

2. Transportation/Safety

a. Partnered with the Town Manager, DPW and the Highway Department to secure grant funding in the amount \$37,994 from the Complete Streets Program from MassDOT, working with consultants from Howard Stein Hudson to prepare a Complete Streets Project Prioritization Plan for the Town. The Complete Streets Program is an initiative to help municipalities make infrastructure improvements to provide safe and accessible options for all travel modes for people of all ages and abilities. Town staff worked with Howard Stein Hudson to review existing conditions and gather feedback from the community. A WikiMap was posted on the Planning Department's webpage, allowing residents to indicate areas of concern in the Town. With the input from Town staff and Duxbury residents, including the Sidewalk and Bike Path Committee, Highway Safety Committee and Open Space Committee, Howard Stein Hudson worked on creating a draft prioritization plan, listing proposed transportation projects. These projects are in four categories: traffic and safety, bicycle facilities, pedestrian facilities, and transit facilities. A public meeting will be held to receive public comments on the draft prioritization plan, and the final plan will be brought to the Board of Selectmen for acceptance later in 2021.

b. Coordinated with OCPC to do a traffic speed inventory and study for the town on selected roads to assist with planning efforts by the Selectmen and Highway Safety Committee regarding speed limits.

3. Housing

a. A Little Living Study was initiated with MAPC and the following partnering communities: Scituate, Hingham, Cohasset, and Norwell, to bring recommendations for smaller types of living alternatives that fit with the architectural fabric of our communities as a tool kit for further discussion, with a small contribution of \$500 per town for support. Discussion with the public led to ideas that these might fit well with some of our neighborhood business districts or conversions of existing in-law units. This project was delayed due to COVID-19, and results are expected later in 2021.

4. Economic Development

a. A planned neighborhood business district parking inventory and study funded by a DLTA grant through OCPC was delayed indefinitely due to COVID-19, and will be taken up at a later time.

b. Work with Harriman (architect/consultant) and with the Economic Advisory Committee was postponed temporarily, again due to COVID.

5. Administrative

a. Digitization of the zoning maps to bring them to date in the online mapping system is being undertaken by staff with support from MAPC through a contract using town meeting approved funding, and is nearing completion.

D. Permitting Summary

- A two-lot subdivision off 124 Evergreen Street was approved in July 2020.
- One Administrative Site Plan Review (ASPR) Decision was issued for a new telecommunications tower at 421 Elm Street.
- A two-year extension was granted for completion of construction of eight new parking spaces at 104 Tremont Street (ASPR).
- A two-year extension was granted for completion of redevelopment of Duxbury Animal Hospital at 103 Depot Street (ASPR).
- Six Approval Not Required (ANR) plans were approved, one of which created two new lots and the remaining five were land swaps or boundary clarifications.
- Construction of a professional medical office at 113 Tremont Street (ASPR) was completed.
- Construction of a memory-care facility at 298 Kingstown Way (ASPR) was completed.
- Thirty-two referrals to the Zoning Board of Appeals were made.
- The Planning Department reviewed several hundred Building Permits for consistency with Planning Board and Flood zoning requirements.
- An application for a six-lot subdivision off of St. George Street was received in April 2021.

E. Internal and External Support

In addition to its work with the Board and permitting, the Planning Department has provided advisory assistance for the Duxbury Affordable Housing Trust, Local Historic District Commission, and Sidewalk & Bike Path Committee this year. The Planning Director also serves as the Community Floodplain Administrator, and is the Town's delegate for the MAPC and the OCPC (the OCPC is also the Transportation Improvement Program agency). The Director provides Geographic Information System mapping, and is serving as the Town's coordinator/point person for the following: zoning maps; updated stormwater design guidelines; Community Compact coordination; zoning recodification; climate resiliency planning; and Green Communities reporting, grant applications and administrative coordination with the Facilities Department. The Planning Director is currently the chair of the South Shore Coalition of MAPC, working on regional planning issues with surrounding towns.

IV. Conclusion

The Board sincerely thanks Planning Director, Valerie Massard, and Administrative Assistant, Emily Hadley, for their hard work and contribution to the Town. As always, the Board thanks town residents for their participation and input. The Board looks forward to continuing to serve the best interests of the residents of the Town of Duxbury.

Planning Board members:

Scott Casagrande, Chair

Brian E. Glennon, II, Vice-Chair

David Uitti, Clerk (July 2020-April 2021)

Keith MacDonald, Clerk (April 2021-June 2021)

Cynthia Ladd Fiorini*

Kristin Rappe**

Jennifer Turcotte

George D. Wadsworth

*Departed Board in March 2021

**Appointed to Board in June 2021

Sidewalk and Bike Path Committee

Our Mission is to promote, encourage, and facilitate the creation of more sidewalks and bike paths in Duxbury to improve:

- Public Safety
- Sense of Community
- Local Business
- Traffic Flow
- Green Transportation
- Healthy Recreation
- Allure of Our Town

Town Historian

Due to the pandemic and the cancellation of in-person events during FY21, Mr. Tony Kelso will provide a more detailed report for next year's Annual Town Report.

Library & Schools



Duxbury Free Library
Duxbury Public Schools
Superintendent's Report

Duxbury Free Library



The Duxbury Free Library serves as a community space for everyone to explore, learn, create, connect, enjoy, and expand horizons. It champions reading and informational literacy. The library is an inclusive learning environment and offers free physical and digital materials, technology, and cultural programming.

Duxbury Free Library Mission Statement

“Great difficulties may be surmounted by patience and perseverance.”

Abigail Adams

It is the Library’s mission to provide all members of our community equal access to materials and services no matter their age, ability, education, or financial status. In this past year, it was also our mission to continue library services to the best of our abilities in unpredictable and challenging circumstances. We found ourselves saying “how can we...”, “what if we.....”, and “let’s try it” on a regular basis. Unable to open the building fully because of the COVID-19 pandemic, we took a leap of faith in July 2020 and opened the Mini Library in a tent outside in the parking lot. This browse-able collection of materials was curated to provide patrons of all ages with items to distract, entertain, and inform. Impending cold weather and the popularity of the Mini Library inspired us to move inside to the Merry Room on the lower level in September 2020. Our efforts were rewarded with 35,676 visitors who checked out 102,949 items.

The Mini Library was open for 1,690 hours over 49 weeks, including 46 Saturdays and 18 Sundays before we could return to a fully opened building in April 2021. Library staff was courageous, dedicated, and inspired, and extraordinarily grateful for the overwhelming support of the community.

The most valuable resource we have in the Library is our staff. Whether they are assisting with checking out materials, answering reference questions, helping patrons find the perfect next book, showing patrons how to use digital devices, or reserving museum passes, they are here to be of service. Although we were fortunate to have our furloughed staff members return to work in August, we remained short-staffed due to resignations that created positions we could not fill. Remaining staff demonstrated flexibility and the willingness to consistently go above and beyond to put the needs of the community first.



In spite of the unusual circumstances, we continued ongoing collaborations with other town departments. The popular Booked For Lunch series with the Senior Center went virtual, as did many regular library programs such as Laughter Yoga, Open Book Club, Writers Group, and the Community Conversation meetings. We added new interactive programming, and the embroidery and chat program Stitch-Along was an instant hit. The Children’s Department held regular online story times, which proved a great benefit to families with young children. We entertained and interacted with 2,455 participants in these programs, and helped to make even the darkest days of the pandemic a little brighter.

Librarians answered 1,548 reference questions, and our online databases and newspaper and magazine subscriptions were accessed 52,214 times as members of the

community stayed connected digitally while we were physically isolated. Use of our digital collection of books and audiobooks skyrocketed, as did our streaming video services. Many of the materials and resources we were able to provide to the residents of Duxbury came from our membership in the Old Colony Library Network and from our compliance with state-mandated service requirements, both crucial to providing access to the broadest possible range of materials to meet the needs of our Library users.



Without the help and support of the Duxbury Free Library Incorporated Board and the Friends of the Duxbury Free Library, services to the community would be severely reduced at all times, but particularly in this most challenging year when financial uncertainty was a reality. The Friends of the Library advocated for the Library and acted as Library ambassadors all year long. Co-Presidents Carolyn Loiselle and Shirley Straface led a remarkable effort to produce and launch the fundraising cookbook CRAVE.

On Saturday, May 1st the Library hosted a Family Fun Day in the Reading Garden and the Jr. Friends of the Library Book Sale in the parking lot. Family friendly musical act Knock on Wood performed and the Reading Garden was set up with games and activities for children and families. Over 160 people attended the event and the FOL made over \$1,600 in book sales.

The Duxbury Free Library Incorporated Board continues to be an essential supporter of Library services. Their generosity allows the Library to meet its state-mandated materials expenditure requirement by supplementing the municipal budget for books, electronic resources, museum passes, kits, and audio materials. This year, the Incorporated Board provided the additional funds needed to keep up with the increased demand on our digital collections. In addition to our regularly budgeted Incorporated Board fund expenditures, we used these funds for an Outdoor All-Ages Movie Series. Drive-in movies have been “rediscovered” due to indoor movie theatre restrictions, giving a nod to nostalgia while introducing this wholesome activity to a new generation. Families looked forward to relaxing with a picnic outside on a socially distant blanket while watching a movie under the stars.

We welcomed new Board of Trustees members Fleur Pang and Martha Dennison and look forward to working with them as they join our established and dedicated team of library advocates. The Board meets on the second Tuesday of the month and welcomes all interested residents to attend. Duties of the Board include, but are not limited to, planning and advocating for the Library’s appropriated municipal budget, setting Library policies, and stewardship of the Library building.

Respectfully submitted,
Denise Garvin, Library Director

Library Trustees

Lester Lloyd, Chair
Martha Dennison, Co-chair
Dora Bustos
Linda Abelli
Hector Rodriguez
Fleur Pang



School Superintendent

Dear Duxbury Resident,

On behalf of the faculty and staff of Duxbury Public Schools, it is my pleasure to present to you the highlights of the 2020-2021 school year.

Despite the hopes of many, the challenges of the COVID-19 pandemic continued into the 2020-2021 school year. We finished the 2019-2020 school year in a fully remote environment, where our Duxbury educators and families had just been tasked with reimagining public education and in the process, demonstrated incredible creativity and resilience. We were fortunate to be able to provide technology devices to all of our students, and our students, with considerable assistance from their families, adjusted to learning from home in an asynchronous environment. Although some end-of-the-year events such as proms, dances, or field days had been canceled, we were able to hold a successful socially distanced graduation ceremony in August and several different drive-by and parade-style year-end celebrations for our students.

Preparation for an Uncertain Future

Throughout the summer of 2020, school officials prepared for an uncertain future not knowing if the 2020-2021 school year would begin in a fully remote, hybrid (with students learning in school half of the time in person, and half of the time participating remotely from home), or a fully in-person model. In preparation for the potential school reopening, and with the assistance of federal COVID funding, pallets of hand sanitizer, masks, plexiglass partitions, and other personal protective equipment began to arrive in our schools. As we prepared the schools for the new social distancing requirements for our student desks, modifications to our classroom spaces began in earnest. Much of our classroom furniture was moved outside into storage units, and large outdoor tents started to appear outside of our schools with the intention of housing students for outdoor lunches, mask breaks, or music activities such as band and chorus that would not be able to take place indoors. In the late summer of 2020, it was decided that Duxbury students would be in a hybrid learning environment to start the year.

The Hybrid Learning Journey

The 2020-2021 school year began with nine days of educator professional development in preparation for the new expectations for the school year. Students were grouped into two cohorts, “Cohort A & B” and each cohort attended school in-person two days per week and worked from home three days per week. Teachers were tasked with teaching their in-person cohort of students, while simultaneously instructing the students at home juggling synchronous and asynchronous instruction. Secondary students were able to participate in their daily class schedule on their at-home days via Zoom, and elementary students completed assigned work on their at-home days and participated in several live meetings and check-ins with their teachers throughout the day. Some families opted to have their children remain in a fully remote, “Cohort C” for the school year. School staff members and students wore masks throughout the day, indoors and out, and many COVID mitigation procedures were in place to limit in-school spread. Despite the different look to the school year, our staff was grateful to have the students back at school in person once again, and everyone did their best to make the school year a positive one.

After adjusting to the hybrid learning environment throughout the fall of 2020 and into the winter of 2021, the school district continued to make efforts to transition students back to full-time, in-person learning as soon as it was determined to be safe to do so. On February 1st, our students in kindergarten through grade three returned to school four days per week, and on March 1st, our students in grades four and five returned to school four days per week. In late March our elementary students began attending school five days per week, followed soon after by our secondary students returning to school five days per week in early April. It was wonderful to have all of our students in school together again after a long period of hybrid learning.

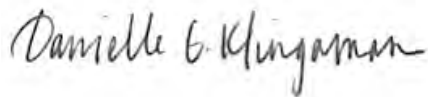
Duxbury Portrait of a Graduate

One major initiative that was accomplished during the 2020-2021 school year was our “Duxbury Portrait of a Graduate.” As one of our current Strategic Plan initiatives, our goal was to identify the skills and attributes that our Duxbury students should possess and embody as they graduate from our schools. We began the

process with several focus group events where a variety of school and community stakeholders were able to consider current and future-focused trends in education and start the work of identifying the essential skills and traits that our Duxbury graduates will need to possess as we prepare them for life and work after graduation. Once the focus groups had identified a variety of essential skills, a “Portrait of a Graduate Advisory Panel” consisting of teachers and administrators from Duxbury High School and Duxbury Middle School met throughout the winter and spring to begin the process of narrowing down the priority skills and attributes that our future Duxbury graduates will need to possess. Once the panel had a draft Portrait to share, they sought feedback from middle school and high school staff members, and School Councils from all four schools in order to solicit additional input and suggestions. We were quite pleased with the final product, and our hope is that the final “Duxbury Portrait of a Graduate” will assist us with our future Strategic Planning efforts and short and long-term goals for our School Improvement Plans for the 2021-2022 school year.

In conclusion, the 2020-2021 school year proved to be a year that presented challenges that our school district and community had never before experienced. Although the school year was unusual, the entire school community including our families, students, and staff members, grew in our ability to problem-solve, come up with creative solutions to complicated situations, and demonstrate resiliency in the face of adversity. What became most evident once again, is that the Duxbury community is a wonderful place with special people and strong resources, and that there is nothing that we can’t accomplish when we do it together. We are looking forward to the 2021-2022 school year and all of the possibilities that it will bring.

Sincerely,

A handwritten signature in dark ink, reading "Danielle E. Klingaman". The signature is written in a cursive, flowing style.

Danielle E. Klingaman, Interim Superintendent



PORTRAIT OF A GRADUATE

Duxbury Public School graduates are prepared for the rigors of post-secondary education, the workforce, and service at local, national, and global levels. As our students mature through the Duxbury Public Schools (K-12), they will develop empathy and respect for themselves, others, and the world around them as:

Communicators & Collaborators

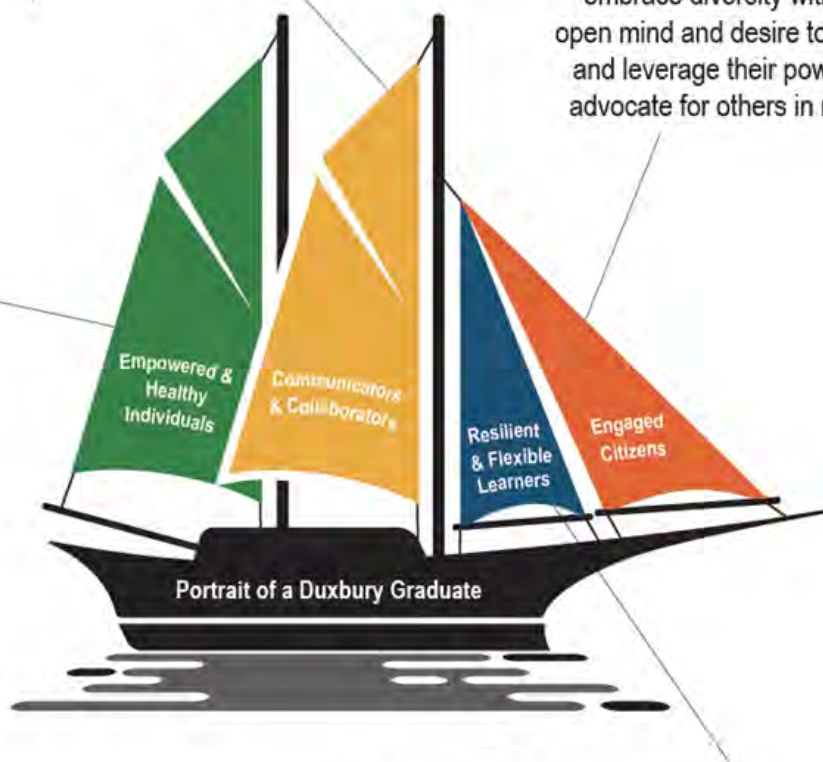
Across multiple mediums and as members of diverse teams, graduates articulate informed viewpoints, engage in respectful discourse on points of disagreement, and build positive relationships as they work jointly on shared tasks.

Engaged Citizens

Through civic engagement, graduates actively participate in various communities, critically interpret media in order to participate in democracy, embrace diversity with an open mind and desire to learn, and leverage their power to advocate for others in need.

Empowered & Healthy Individuals

By practicing self-awareness, graduates self-reflect, self-advocate, prioritize a healthy life-balance, and strive to understand themselves and their purpose in order to make responsible and just decisions.



Resilient & Flexible Learners

As lifelong learners, graduates take responsible risks, persevere through difficult tasks, and recognize setbacks as part of the learning process; they think critically to analyze information and apply their skills in different contexts.

See reverse for the
expanded version
of the Portrait

DUXBURY PORTRAIT OF A GRADUATE

(Expanded Version)

Duxbury Public School graduates are prepared for the rigors of post-secondary education, the workforce, and service at local, national, and global levels. As our students mature through the Duxbury Public Schools (K-12), they will develop empathy and respect for themselves, others, and the world around them as:

Empowered & Healthy Individuals

By practicing self-awareness, graduates develop self-efficacy, personal autonomy, and the ability to make responsible and just decisions. Graduates:

Strive to understand their own strengths, challenges, emotions, interests, values, and purpose.

Practice self-reflection for individual improvement, both academically and personally.

Self-advocate and seek resources, support, and mentorship.

Prioritize a healthy life-balance and practice self-care.

Communicators & Collaborators

As skillful communicators and collaborators, graduates read, write, speak, create, and listen effectively in multiple mediums and as members of diverse teams. Graduates:

Articulate informed viewpoints for a variety of audiences.

Engage in respectful discourse on points of disagreement, both in academic and community settings.

Work jointly on shared tasks, in both lead and support capacities, as they maximize their individual strengths.

Build positive relationships and understand the impact of their personal actions and interactions.

Engaged Citizens

Through civic engagement, graduates interact with diverse cultures, communities, and viewpoints and develop an empathetic understanding of how they can contribute to improving the communities where they live and work. Graduates:

Actively participate in various communities and learn to serve beginning at DHS and in the wider Duxbury community.

Embrace diversity, in all its forms, with an open mind and a desire to learn about identities and perspectives different from their own.

Are aware of their own privileges and biases and leverage their power to advocate for others in need.

Critically interpret what they see, hear, and read in the media in order to effectively participate in democracy.

Resilient & Flexible Learners

As curious lifelong learners, graduates assess and respond to complex problems and navigate setbacks in order to meet challenges and seize opportunities. Graduates:

Take responsible risks in order to further explore their interests and passions.

Persevere through difficult tasks to meet goals and recognize setbacks as part of the learning process.

Manage adversity and view mistakes not as failures but as learning opportunities.

Think critically as they analyze information and apply their skills in different contexts.

Public Safety & Transportation



Duxbury Emergency Management Agency

Fire Department

Harbormaster

Highway Safety Advisory Committee

MBTA Advisory Committee

Municipal Services *(formerly Inspectional Services)*

- *Board of Health*
- *Building*
- *Design Review Board*
- *Historical Commission*
- *Local Historic District Commission*
- *Weights and Measures*
- *Zoning Board of Appeals*
- *Plymouth County Mosquito Control Report*

Nuclear Advisory Committee

Police Department

Duxbury Emergency Management Agency

DEMA remained extremely busy and focused on assisting the Town in its response to the pandemic, COVID 19. DEMA provided assistance with tracing of COVID positive patients and working jointly with the Board of Health and the Council on Aging to provide services. DEMA assisted with vaccine clinics and securing personal protective equipment. Additionally, we played an advisory role to Town leadership relating to shut downs, and the many policies to keep both Town employees and the residents safe.

DEMA continues to monitor the disposition of the Pilgrim Nuclear Power Plant as it has ceased operation and has begun transferring spent fuel rods into dry cask storage. We continue to review, revise and train on the Radiological Emergency Response Plan until the entire hazard is mitigated.

DEMA and the Duxbury Nuclear Advisory Committee has a cooperative working relationship and will continue to monitor this situation and make recommendations for the Town moving forward.

I wish to thank all that have assisted us in meeting that mission.

Respectfully Submitted,

Kevin Nord, Director

Duxbury Fire Department

The Department is pleased to report that after several attempts we have been successful in being awarded an Assistance to Firefighters Staffing Grant by FEMA. This grant has allowed the addition of three new firefighters adding to our shift staffing enabling us to run six firefighters per group. The grant funds their salaries and benefits for three years. My previous Annual Reports have stated that the increase in run volume and simultaneous calls over the past years have made it difficult to meet the call demand efficiently and safely. The grant total for the three years is \$924,674. I would like to give special thanks to Admin Asst. Kerrie Iasi and Deputy Chief Reardon for their perseverance in achieving this grant.

The largest struggle the department endured this past year has been the pandemic, COVID 19. The FD continued to provide fire and EMS services despite this. The Department had to shift gears in many areas of operation, response, PPE, training and transporting those with COVID 19. EMS Manager Kirsten Piper was essential as was our Community Nurse and Health Agent Tracy Mayo, advising town staff and the community on the constantly evolving regulations and best practices to keep our staff safe and to assist the community. The Department played a large role in the areas of vaccine clinics as well as COVID testing for Town employees.

The Regional Old Colony Communications Center (ROCCC) this year has been peeled out from under the direction of the FD and sits as a standalone Town Department with Director Mahoney as the Department Head. Director Mahoney and his crew do an outstanding job and have grown to provide services for seven communities.

This past year we saw the bittersweet retirement of Deputy Chief Christopher West. Deputy West was an integral part of the departments operation and was my second in command for many years. Deputy West was a consummate professional and displayed a can do attitude throughout his 35-year career. Deputy West will still lend a hand where needed and his institutional knowledge is going to be difficult to replace. Job well done and good luck in your retirement.

Lastly, the department has seen 5 new firefighters and two new promotions in the past year and have been busy getting everyone up to speed.

In closing, I would like to thank all the men and woman of the Duxbury Fire Department and ROCCC for their professionalism and commitment to a safe Duxbury.

Emergency Calls for July 1, 2020 to June 30, 2021: 2,750

STRUCTURE FIRES; 16
FIRES; Brush, Trash, Vehicle; 33
FALSE ALARMS; 384
MEDICAL CALLS; 1,583
MUTUAL AID GIVEN; 69
HAZARDOUS MATERIALS; 62
OTHER HAZARDOUS CONDITIONS; 187
ALL OTHER CALLS FOR ASSISTANCE; 416

Emergency Calls Previous Years

FY20 2,856
FY19; 2,653
FY18; 3,041 (Multiple Major Storms)

Code Enforcement

Permits issued; 1,209
Inspections; 797

Respectfully Submitted,

Kevin M. Nord, EFO
Chief of Department



Harbormaster

During the peak boating season the department managed safe and appropriate access of the bay while also patrolling and enforcing local and state rules and regulations to maintain public safety and order. The town has implemented waiting list for all mooring fields as each one has reached capacity. The waiting lists for all mooring areas can be viewed at <https://duxburyma.mooringinfo.com/>. When the lists are updated they can be viewed in real time. There are approximately 1,000 wait list applicants on all current wait lists. Department receipts for mooring permits wait list fees and transient fees totaled \$197,390. The Duxbury Harbormaster Department personnel attended board and committee meetings including Finance Committee, Fiscal Advisory, Duxbury Bay Management Commission, Shellfish Advisory Committee, as needed. Winter recreational and commercial activities have increased drastically over the years on Duxbury Bay and its shorelines. These activities along with Port Security demands mandate a Harbormaster Department patrol vessel and float in the water 12 months a year. The vessel may be hauled from time to time based on storms or dangerous weather forecasts where the patrol vessel is safeguarded response ready on trailer. The department works in conjunction with the Environmental Police to ensure all hunting activities in Duxbury were done so in a safe and legal manner.

Along with all the patrol and public safety functions, our staff participates in multiple professional development and skills training in the classroom and field training. Training evolutions are completed over the winter and spring months in preparation for the oncoming boating season. Shellfish harvesting in Duxbury is a regionally popular and important activity within the Commonwealth. The Town sold 1033 resident and non-resident recreational shellfish permits. Recreational harvests included: soft shelled clams, quahog, razor clam, mussel, and sea clam. Shellfish resources were in good condition based on surveys and daily monitoring of the shellfish resources by the department which allowed other than the regular seasons, the Selectmen to declare and extend bonus shellfish seasons on the recreational and commercial harvesting of soft shelled clams (steamers) and the commercial harvesting of Quahog (hard shell clams). Commercial harvests included: soft shelled clams, quahog, mussel and razor clams. The Town issued 29 commercial shellfish licenses. Continued improvements in the bay water quality have allowed the Commonwealth to continue the conditional opening and management of large tracks of tidal flats and shellfish beds once considered lost to coastal pollution. The town's efforts to solve our coastal pollution issues have had an impressive positive impact on our natural resources and our ability to enjoy them. Patrols are important for natural resource management and protection. Shellfish violations include: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish and harvesting over bag limits. There are approximately 82 acres leased and under cultivation. The department works closely with the Shellfish Advisory Committee, the Duxbury Bay Management Commission and this industry to assist wherever possible and practical in effectively managing this historic bay activity. It has evolved into a very impressive local commerce program.

Respectfully submitted,

Jake Emerson
Harbormaster/Shellfish Constable

Highway Safety Advisory Committee

The Highway Safety Advisory Committee (HSAC) completed another highly successful year serving the roadway and highway safety needs for the citizens of Duxbury. This annual report covers the period from July 1, 2020 through June 30, 2021.

The HSAC continued to address the speed limit issues in Town with the 2019 approval to lower the speed limit from 30 MPH to 25 MPH. A new procedure was adopted to review all requests. The following streets were among those approved for the reduction to 25 MPH:

Soule Ave.	Crescent Street
Standish Street	Marshall Street
Surplus Street	Powder Point Avenue
King Caesar Road	Gurnet Road
Forest Street	Hunt Farm Road
Old North Street	Franklin Street (Rt. 53 to Valley)
Valley St. (Rt. 53 to Pembroke Town Line)	

A safety zone was approved for the Landing Road beach area to allow for safe passage for both walkers and drivers.

Lastly, we said goodbye and thank you to Valerie Massard, Town Planner, as she departed Duxbury for a new position with the Town of Kingston. We wish her the best and want to thank her for her expertise and guidance in leading us forward especially with the redevelopment of the Millbrook area, the Complete Streets Program, and the acquisition of funds for the traffic lights at the Route 3/ Route 3A intersection.

Our Committee takes great pride in its responsibilities, and we look forward again to another challenging year in 2021-2022. Although we faced the year with the COVID-19 pandemic, we still accomplished our mission. Thank you to all.

Respectfully submitted,

Jeff Lewis, Co-Chairman
Paul Brogna, Co-Chairman
Fred Von Bargaen
Peter Buttкус, Duxbury DPW
Sgt. Chris Mori, Duxbury Police

Kyle McElroy, Duxbury Police
Richard Brennan
Philip Tuck
Capt. Brian Monahan, Duxbury Fire
Neal Frangesh

MBTA Advisory Board

As Duxbury's MBTA Advisory Board Representative, I attended thirty meetings in FY21. Most of these were via Zoom due to pandemic protocol guidelines. As the pandemic worsened, Commuter Rail service was suspended for months on the Kingston and Greenbush lines, and was finally reinstated after I asked South Shore legislators to get involved. Instead of restoring the traditional schedule, the MBTA decided to implement a "Regional Rail" timetable with more evenly spaced arrivals and departures throughout the day aimed at closing large gaps in the former schedule.

Finally, the \$10 weekend rail pass continues to be a big success, with overall ridership increasing every year.

Respectfully submitted,

Richard Prone
MBTA Advisory Board Representative
Town of Duxbury

Municipal Services - Board of Health - Building Department - Design Review Board - Historical Commission - Local Historic District Commission - Weights & Measures - Zoning Board of Appeals

The Municipal Services Department offers this report for inclusion into the FY21 Town Report.

The report includes the breakdown of the **2,814** permits issued by the Department.

New construction, additions, and renovations continue to be strong. The high volume of permitting, administrative tasks, and inspections are handled by the outstanding work performed by the Municipal Services staff.

I would like to thank the Town Manager and the Board of Selectmen for their continued support.

Respectfully submitted,

James B. Wasielewski
Director of Municipal Services

Board of Health

Permits Issued:

Disposal System Construction Permits	161
New Construction	30
Repairs of Existing Systems	82
Upgrades of Systems	46
Percolation Tests	42
Installers Permits	29
Septage Haulers Permits	14
Solid Waste Permits	10
Food Establishment Permits	73
Miscellaneous Food Permits: (includes milk & cream, catering, bakery, etc.)	100
Miscellaneous Health Permits: (includes camps, swimming pools, barns, wells, tobacco)	108
Liquor Licenses	26
Seasonal Licenses	2
<u>TOTAL BOARD OF HEALTH PERMITS</u>	<u>723</u>

The Duxbury Board of Health consists of a five-member board with one alternate appointed for three-year terms by the Selectmen. The Board of Health's duties are relative to the protection of public health, the control of disease, the promotion of sanitary living conditions and the protection of the environment. These duties include: enforcement of State Sanitary Codes, as well as smoking rules and regulations, oversight of the permitting for septic systems, restaurants, semi-public and public swimming pools, beaches and recreational camps for children. The Board of Health is also responsible for overseeing liquor licensing.

The Board of Health retained its current membership with Dr. Brumley as Chairman; Karen Tepper as Vice Chairman, Bruce Bygate, Michael Count, Melissa Rosenblatt are still present members of the Board of Health and Nicholas Leing is the alternate member.

The Board would like to express their sincere gratitude and thanks to Veronica Kordas, Town of Duxbury Public Health Nurse. Veronica has worked with the Board of Health and the Town of Duxbury since 1998 and retired in the summer of 2020. Her dedication and tireless efforts thru the years and during the COVID-19 pandemic are appreciated by the Board. The Board of Health would like to welcome Kathy Carney as the new Public Health Nurse for the Town of Duxbury.

The year 2020 was a very busy year for the Board Health as the State of Emergency was declared on March 10, 2020 in response to the pandemic. The Board of Health was responsible for implementing and enforcing sector specific protocols and guidance in response to COVID-19. Quarantine and isolation of COVID-19 positive residents as well as contact tracing was the responsibility of the Board of Health and the Public Health Nurse during the pandemic. When vaccine became available for COVID-19, the Board of Health in conjunction with the Duxbury Fire Department and Emergency Management held COVID-19 vaccination clinics for first responders and seniors. The State of Emergency ended on June 15, 2021, although the pandemic continues.

The Duxbury Bay Area Regional Medical Reserve Corps (DBARMRC), a partnership between Duxbury, Hanson, Marshfield, Pembroke and Whitman, is a group of medical and non-medical residents who will assist the towns' health department and other responders in local large scale public health emergencies as well as public service events, shelters, flu clinics and COVID-19 clinics. Without the assistance of the Medical Reserve Corps volunteers, the COVID-19 clinics would not have been possible as they were the staff and vaccinators who helped support and run these clinics.

Respectfully submitted,

Dr. David Brumley, Chairman, Karen Tepper, Vice Chairman; Bruce Bygate, Michael Count, Melissa Rosenblatt, Nicholas Leing, Tracy Mayo, R.S./R.E.H.S. Health Agent and Danielle Brandon, Administrative Assistant for Board of Health and Liquor License Administrator

Municipal Services - Building Department

BUILDING

Permits Issued:	Total No. Permits	Estimated Construction Costs
Attached Garage	1	\$330,700
Home Business Occupancy	4	
Demolitions	63	\$348,555
Detached Garages - Residential	1	\$43,000
Fences	1	\$14,162
Foundations	6	\$85,595
Mechanical	29	\$614,013
Non-Residential Accessory Building	1	\$35,000
Non-Residential Additions/Alterations	58	\$10,039,234
Non-Residential Structure	1	\$590,000
Quick Permits	270	\$3,540,986
Residential Accessory Buildings	9	\$801,632
Residential Additions/Alterations	772	\$18,987,816
Sign Permits	16	
Single Family Houses	46	\$43,395,100
Solar Panels	57	\$1,018,898
Spa	3	\$54,544
Stove	11	

BUILDING - Continued

Permits Issued:	Total No. Permits	Estimated Construction Costs
Swimming Pools – In-ground	37	\$2,192,121
Trench Permits	97	
Zoning Permits	26	
Electrical Permits	582	
Plumbing/Gas Permits	723	
TOTAL BUILDING PERMITS:	2814	\$82,091,356

Design Review Board

FY 2021 DESIGN REVIEW BOARD CASES
July 1, 2020 through June 30, 2021

<u>Applicant</u>	<u>Case #</u>	<u>Decision</u>
Mark and Joanne Cushing, 349 Washington St.	2020-11 – Special Permit	Granted
James and Gail Duffy, 59 Ocean Rd. N.	2020-12 – Special Permit	Granted
Kate Rielly, 9 Puritan Way	2020-13 – Special Permit	Granted
Anthony Obey, 65 Ocean Rd. N.	2020-14 – Special Permit	Granted
Jennifer Hammel, 246 Gurnet Rd.	2020-15 – Special Permit	Granted
The Village at Duxbury, 290 Kings Town Way	2020-16—Special Permit	Granted
Duxbury House, 298 Kings Town Way	2020-17—Special Permit	Granted
John & Jennifer Magee, 8 White Street	2020-18—Special Permit	Granted
Sam's Gas, 127 Tremont Street	2020-19—Special Permit	Granted
Michael Sheehan, 77 Gurnet Rd.	2020-23—Special Permit	Granted
Bradford & Madeleine Sampson, 34 Lovers Lane	2020-25—Special Permit	Granted
Peter Murphy, 93 Abrams Hill	2020-26—Special Permit	Granted
John & Jordan O'Connor, 221 Washington Street	2020-27—Special Permit	Granted
Frank Hyer, 225 King Caesar Road	2021-01— Special Permit	Granted
Anit & Rebecca Patel, 65 Samoset St.	2021-04— Special Permit	Granted
The Village at Harlow Brook 0, 766 & 782 Temple St	2021-06— Special Permit	Continued to FY 2022
John Romano, 365 King Caesar	2021-08— Special Permit	Granted

Respectfully submitted,
Stephen Williams, Chair

Current Members: Stephen Williams, Chair; Sarah McCormick, Judith Hall, Nancy Johnson, Megan McClure & Justin Heil

Historical Commission

The Historical Commission met twenty-one times in FY21 and considered twenty-two Historic Structure Demolition Applications, one less than the twenty-three applications received the previous year. Ten of the twenty-two applications were for total demolition of an existing structure, and the balance for partial demolition associated with the renovation or addition to a home. Because of COVID 19 restrictions and for the first time in its history, all commission meetings were held remotely via Zoom and some were recorded for PAC TV.

A twelve-month demolition delay was imposed on three of the ten applications for total demolition, two on properties with new owners and one for a barn from an existing owner. Four others were for buildings in either the Alden Heights or Gurnet Rd. sections of town where small vernacular summer cottages built in the early and mid-20th century have suffered from neglect. The streetscape in these parts of Duxbury is constantly changing as these small cottages are replaced by larger two-story structures.

The Commission was pleased to have two properties voted eligible for inclusion in the National Register of Historic Places by the Massachusetts Historical Commission acting as the State Review Board. The first of these was for the Old Town Hall Historic District, and the second for the Myles Standish House Site and Park. Both were approved by the National Register Office of the National Park Service in Washington D.C. in April, bringing the number of sites in Duxbury listed on the National Register to fifteen.

Special attention during the year was focused on the preservation of two properties: the Isaac Simmons Farm at 761 Temple Street and the Captain Zadock Bradford house at 57 Shipyard Lane.

Both are signature properties that exemplify the diversity and historical nature of the Town: one a former working farm, and the other an early 19th century ship captain's home. The Commission placed demolition delays on both.

The delay on 761 Temple St. expired on October 1, 2020. The property was purchased by the Town in August 2020 and will be preserved.

The delay on 57 Shipyard Lane was to expire on Sept. 16, 2021. The fate of the Captain Zadock Bradford house was still being discussed at the end of the fiscal year, with a promising preservation project at the planning stage.



Isaac Simmons House, 761 Temple St



Zadock Bradford House, 57 Shipyard Lane

Other Activities:

- The need for more cooperation with the Local Historic District Commission (LHDC) became evident as two properties in Local Historic Districts came into the application process. In both instances the Historical Commission's decision deferred to the requirements of the LHDC that were already in place. In May the two commissions held a joint meeting and agreed such meetings once a quarter would be useful.

- The Commission considered ways to reach out to the public to inform them of historical preservation activities. Two proposals discussed were publishing an occasional article or letter in the *Duxbury Clipper*, and presenting an annual preservation award to homeowners, builders, and designers involved with the significant restoration of an historic home.
- The Commission also proposed rewriting the history of Duxbury that appears on the Town's website. The present version was written several years ago and has been the subject of some criticism. After reviewing other brief histories of the town and considering a draft prepared by a volunteer citizen, the Commission determined a new and objective history would best be prepared by a professional writer. However the purchase request was denied. The Commission continues to pursue a solution.
- The Commission agreed to partner with the Duxbury Rural and Historical Society and Planning Department on the preparation of a grant proposal application to prepare an Historic Preservation Plan for the Town.
- The Historic Structure Demolition Application form was simplified to make the demolition delay application process more efficient.

In June, the Commission received resignations from two members. Nicole Walters, Vice Chair, was recognized and thanked for her many contributions during five years of service, and Dante Iannazzo, who relocated out of town, for his partial year of service. The search for replacements was ongoing at the end of the fiscal year.

Respectfully Submitted,

R. Taggart Carpenter, Chair
 Arthur B. Evans, Clerk
 Ed Mayo, Treasurer
 Sheila Lynch-Benttinen
 Chris Andrew

Local Historic District Commission

In 2021 the Duxbury Local Historic District Commission submitted reports for two properties to the Massachusetts Historical Commission to establish two new Local Historic Districts: the Temple Street District and the Keene's Brook District. The Massachusetts Historical Commission accepted both of the properties, and we will be presenting both at Town Meeting 2022. Although the Local Historic District Commission has had a mostly introspective year due in part to the Pandemic, we were able to hold our Duxbury Local Historic District Day on September 18, 2021. Our guest speaker this year was David Andreozzi, a prominent architect in Rhode Island. He has had the opportunity to work on many historic homes in Newport and Middletown, RI, among other locations. In his presentation he spoke about community, what that means relative to Historic Preservation, and how important it is to any town as well as to the towns' efforts to preserve their past. He stressed the importance of community involvement, as well as education, because once these buildings are removed, they will be gone forever along with any association to the past they may have held or represented.

Earlier in the year, we all agreed that we needed to look internally to see how we can do our job better. It is a very important mission we have for Duxbury and because we take it seriously, it is easy to get caught up in issues that cause us to stray from our primary mission, which is to help the Town preserve its history through its buildings, landmarks, and various types of property. One of the issues that causes us to "stray" at times is the fact that the people of Duxbury are not quite sure how the Local Historic District Commission differs from the Historical Commission and the Duxbury Rural and Historical Society. We decided that the best way for us to help distinguish the differences is to work with the Historical Commission and the DRHS and to develop a comprehensive public relations plan.

To that end we have developed some ideas and are working on plans to launch a significant PR effort so we can educate the community in what we hope is a fun, relaxed, informative and mutually beneficial manner. One major accomplishment for community education this year was the creation of a video that contains images of Duxbury and includes several people discussing various aspects of the benefits of Local Historic Districts. We would like to thank all who were involved in the making of this video, with special thanks to Jason Carter, the videographer and Georgia Taft Pye, who coordinated all of the pieces that went into the creation of this video. The video can be seen here: <https://vimeo.com/677866061>

The logistics of our other planned events will be made easier once the Pandemic ends. Hopefully we are nearing that time. As we stated last year, we are a relatively “young” Commission with a large workload. We are appreciative of the support we’ve had from the residents of Duxbury thus far and we hope to continue to see that support in the future. Although the Envision Duxbury project has reached an important milestone in completing its report for how we move forward, we are now faced with the task of implementing what was agreed upon in the report. So, the work continues.

We have identified more areas in town where Local Historic Districts are needed and we need to create the reports and submit them to the Massachusetts Historical Commission. We are still working on some internal “housekeeping” issues as well. To that end, we are happy to announce that we will be getting some help in 2022 from a couple of volunteers from the Duxbury Senior Center. We look forward to working with them to accomplish the LHDs that we have identified and have not yet been able to bring to Town Meeting.

Once again, we would like to let Town residents know that one of our primary and ongoing goals is to be respectful of both the Town’s history and its residents with their needs in living in today’s world. In establishing Local Historic Districts, we feel our mission is extremely important in preserving Duxbury’s past, understanding current Duxbury and planning for a future Duxbury that can continue to grow in a manner that maintains a thoughtful understanding and respect of its past. It is most important in the wake of the number of teardowns that continue to occur throughout town that we recognize the importance and urgency of this mission.

Respectfully submitted,

Renée Mierzejewski, AIA | LEED, AP
Chairman, Duxbury Local Historic District Commission

Members: William McArdle, Janet Ritch, Pamela Campbell Smith, Georgia Taft Pye, Phil Tuck, Robert Vose, Evelyn Walker, John Bates, Renée Mierzejewski. Michael McGee is our Select Board Liaison

Weights and Measures

Scales

LBS	Calibrated	Sealed
Over 10,000	0	1
1,000-5,000	0	0
100-1,000	0	1
10-100	6	53
Less than 10	1	1
Weights	0	16
Redemption	0	2

Retail Motor Fuel Meters

Gas/Diesel	0	54
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Automated Retail Checkout Scanners

Passed at 98% >	16 Registers @ three locations
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Net Weights Commodities checked for proper weight and tares

70 individual items checked for compliance.

Results of inspections saved customers \$635.10 and saved merchants \$474.50

Weights and Measures FYI

Since Covid-19 many retail businesses have changed business practices & loss of help may have affected service and compliance. Take a moment to look over receipts and take advance of the aisle scanners, if present, to check prices. Any discrepancies should be brought to the attention of the store manager.

Respectfully submitted,

Jane Zulkiewicz

Duxbury Sealer of Weights and Measures

Zoning Board of Appeals

FY 2021 APPEAL BOARD DECISIONS

July 1, 2020 through June 30, 2021

<u>Applicant</u>	<u>Case #</u>	<u>Decision</u>
Nicole Bri Leing, 104 Union Street	2020-09 – Special Permit	Granted
Wood Décor Inc., 14 Chestnut Street	2020-10 – Special Permit	Granted
Mark and Joanne Cushing, 349 Washington St.	2020-11 – Special Permit	Granted
James and Gail Duffy, 59 Ocean Rd. N.	2020-12 – Special Permit	Granted
Kate Rielly, 9 Puritan Way	2020-13 – Special Permit	Granted
Anthony Obey, 65 Ocean Rd. N.	2020-14 – Special Permit	Granted
Jennifer Hammel, 246 Gurnet Rd.	2020-15 – Special Permit	Granted
The Village at Duxbury, 290 Kings Town Way	2020-16—Special Permit	Granted
Duxbury House, 298 Kings Town Way	2020-17—Special Permit	Granted
John & Jennifer Magee, 8 White Street	2020-18—Special Permit	Granted
Sam's Gas, 127 Tremont Street	2020-19—Special Permit	Granted
Sullivan & Maycock, 65 Samoset Rd.	2020-21—Appeal	Denied
Michael Sheehan, 77 Gurnet Rd.	2020-23—Special Permit	Granted
Bradford & Madeleine Sampson, 34 Lovers Lane	2020-25—Special Permit	Granted
Peter Murphy, 93 Abrams Hill	2020-26—Special Permit	Granted
John & Jordan O'Connor, 221 Washington Street	2020-27—Special Permit	Granted
Frank Hyer, 225 King Caesar Road	2021-01— Special Permit	Granted
Anit & Rebecca Patel, 65 Samoset St.	2021-04— Special Permit	Granted

<u>Applicant</u>	<u>Case #</u>	<u>Decision</u>
The Village at Harlow Brook 0, 766 & 782 Temple St John Romano, 365 King Caesar	2021-06– Special Permit 2021-08– Special Permit	Continued to FY 2022 Granted

Respectfully submitted,
Wayne Dennison, Chair

Current Members: Wayne Dennison, Chair; Judith Barrett, Vice Chair; Kathleen Muncey, Clerk; Emmett Sheehan and Freeman Boynton, Jr.

Current Associate Members: Borys Gojnycz, Philip Thorn & Tanya Trevesan

James B. Wasielewski, Director of Municipal Services
Lauren Haché, Administrative Assistant

Plymouth County Mosquito Control Report

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2021.

The Project is a special district created by the State Legislature in 1957, and is composed of all Plymouth County towns, the City of Brockton, and the town of Cohasset. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2021 efforts were directed at larval mosquitoes starting with the spring brood. The Project ground and aerial larvicided 11,045 acres and this was accomplished using Bti, an environmentally selective bacterial agent. An additional 600 acres were treated as part of a trial studying the effectiveness of *Bacillus sphaericus* on mosquitoes in cattail swamps. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on June 1st, 2021 and ended on September 24th, 2021. The Project responded to 16,852 requests for spraying and larval checks from residents covering all of the towns within the district.

The Department of Public Health (DPH) has developed an “Arbovirus Surveillance and Response Plan” for the state. The Plan creates a system which estimates the human risk for contracting Eastern Equine Encephalitis and West Nile Virus using several factors including the number of infected mosquitoes. Based on guidelines defined by the Plan, all towns in Plymouth County Mosquito Control Project started the season at “Low Level Risk” for Eastern Equine Encephalitis and remained at low risk for the entire summer. There was no Eastern Equine Encephalitis Virus detected in Massachusetts this year.

West Nile Virus activity occurred predominately in Middlesex and Suffolk counties. Statewide there were 9 human cases, none of them were in the district. The risk level for Bridgewater, Halifax, Hanson, East Bridgewater and Plympton was raised to moderate. For the rest of the district the risk level was low for the entire season. As part of our West Nile Virus control strategy a total of 53,924 catch basins were treated with larvicide in member towns to prevent WNV.

The Project participates in DPH’s mosquito surveillance program. As part of that program we collected over 109,929 mosquitoes and submitted 19,322 mosquitoes for testing. The mosquitoes were combined into 503 groups. DPH also tested 13,439 mosquitoes from the district. In all there were 0 isolations of EEEV from

mosquito samples. There was a total of 6 WNV isolations from Halifax, Hanson, East Bridgewater, Kingston and Marion.

The health threat of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on the Department of Public Health website.

The introduced mosquito *Aedes albopictus* has the potential to become a serious pest and a vector of disease. The mosquito has been present in Massachusetts since 2009. In conjunction with DPH we have been monitoring *Aedes albopictus* expansion in the state. We conducted surveillance for *Ae. albopictus* at 7 locations. The larvae live in containers and are closely linked with human activity. They are especially associated with used tires. This year we did not detect the mosquito. The Project began a tire recycling program in October 2017. During the 2021 season we recycled 562 tires bringing us to a total of 12,082 tires for the program.

The figures specific to the town of Duxbury are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Duxbury residents.

Insecticide Applications: Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Field Technicians continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. In Duxbury 466 larval sites were checked.

During the summer 1560 catch basins were treated in Duxbury to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Our staff treated 2575 acres using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

Water Management: During 2021 crews removed blockages, brush and other obstructions from 2485 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito production. This work, together with machine reclamation, is most often carried out in the fall and winter.

Mosquito Survey: Our surveillance showed that the dominant mosquitoes throughout the district were generally *Ae. vexans* and *Cx. salinarius*. In the Town of Duxbury the three most common mosquitoes were *Ae. vexans*, *Cx. salinarius* and *Cq. peturbans*.

Education and Outreach: Through the Projects Community Liaison, many educational presentations took place throughout the year at summer camps, schools, fairs, libraries, and councils on aging. All of the schools in the county were contacted to insure compliance with the Children and Families Protection Act. The Projects website is continually updated with information about meetings, the annual budget, educational information, and Project services.

We encourage residents or municipal officials to visit our website at www.plymouthmosquito.org or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Sincerely,
Ross Rossetti, Superintendent

Commissioners: John Sharland, Chairman, Ann Motyka, Vice-Chairman/Secretary, John Kenney, Michael Valenti, Thomas Reynolds

Nuclear Advisory Committee

Duxbury Nuclear Advisory Committee Annual Report 2021

Mary Lampert, Co-Chair; Rebecca Chin, Co-Chair; Nancy Landgren; Patrick Gagnon; James Lampert; Megan Driscoll Greenstein

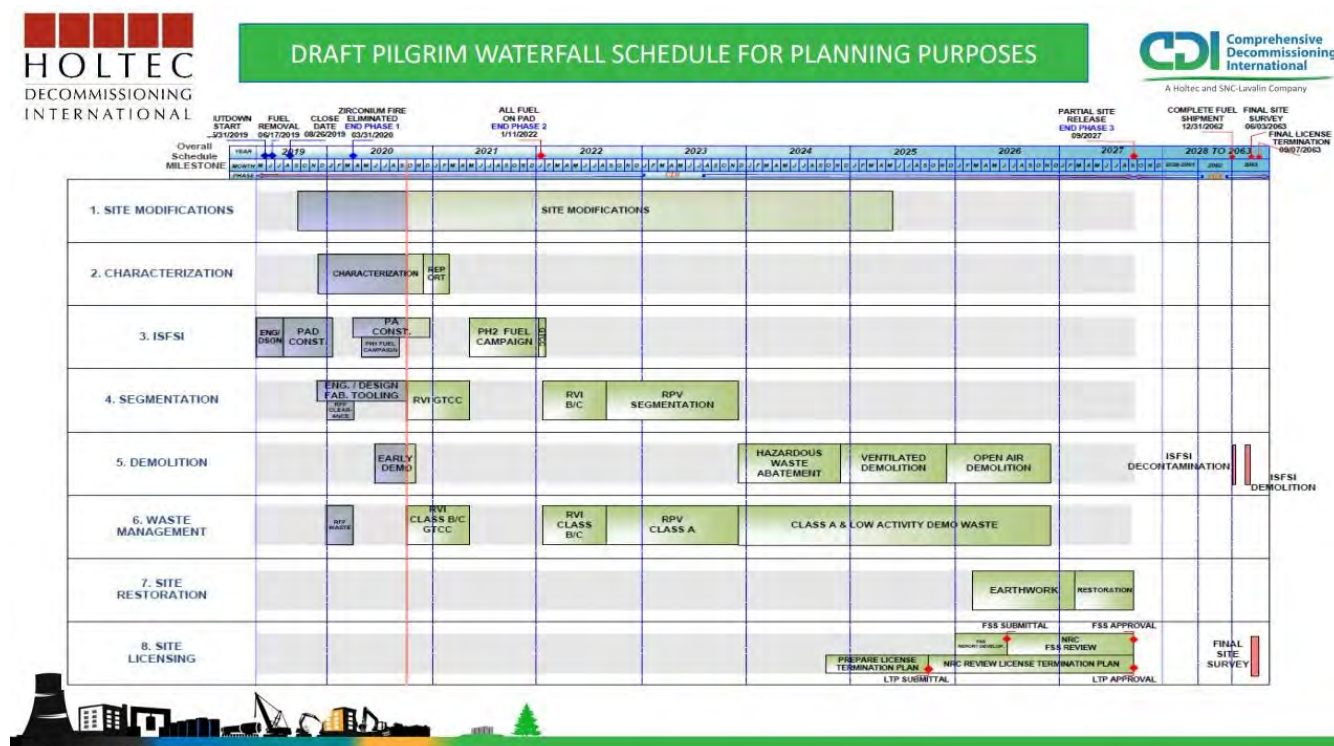


Pilgrim began operations in 1972 and permanently shut down May 31, 2019, after 47 years of operations. Post operations, the Duxbury Nuclear Advisory Committee reviews the Pilgrim Nuclear Power Station's decommissioning process as it impacts the town's health, safety, and environment.

Decommissioning (June 2019 forward)

Decommissioning involves decontaminating the site to reduce residual radioactivity and hazardous chemicals to allowable levels, dismantling the principle structures, removing contaminated materials to disposal sites and, after NRC approval, releasing the property for other uses. The new owner, Holtec- Pilgrim LLC is responsible for the site until NRC releases the license. There are two licenses for Pilgrim. One for the reactor site and another for the spent fuel storage installation (ISFSI). The ISFSI license will not terminate until all the spent nuclear fuel is sent offsite, requiring that either an interim or permanent spent fuel storage facility is licensed and available. None currently exists.

Decommissioning Schedule



Pilgrim's owner: Pilgrim's licenses were transferred from Entergy to two limited liability companies (LLCs), Holtec Pilgrim LLC (owner) and Holtec Decommissioning International LLC (HDI, operator). Holtec also formed Comprehensive Decommissioning International LLC (CDI). CDI is jointly-owned by Holtec and is responsible for deconstruction and cleanup. Holtec formed a partnership for cleanup with a Canadian company, SNC-Lavalin. Numerous news media have reported that Holtec and SNCL have a long-standing history of corruption, fraud, bribery and lying in connection with their corporations' business dealings.

Main concerns of the committee regarding decommissioning:

Spent Fuel: Spent nuclear fuel assemblies will be moved out of the pool by November 2021. All the fuel that Pilgrim has used since 1972 will be placed in 61 dry casks on a newly constructed concrete pad (Independent Spent Fuel Storage Installation, ISFSI), 362 feet from Rocky Hill Road. The casks are thin (0.5") stainless steel canisters that may crack within 30 years. Pilgrim began loading casks in 2014, in 2044 they will be 30 years old. The company provides a warranty for 25 years for design, material and workmanship. Currently there is no technology to thoroughly inspect, repair or replace cracked canisters. With limited monitoring, we will only know after the fact if a canister leaks radiation. Each cask contains half the Cesium-137 as the total released at Chernobyl. The casks are vulnerable to a terrorist attack. They are stored out in the open with only vegetation to prevent a line-of-sight attack. The committee's 2021 ATM article addressed these safety issues. It was overwhelmingly approved and forwarded to federal and state officials asking for their support. To date, shipments of non-fuel radioactive waste has been shipped to a facility in Texas.



Site Restoration:

The site is supposed to be returned to “greenfield” for unrestricted use - radioactivity and chemical contamination cleaned up. This is important to Duxbury to ensure that contaminants left on site will not pollute the bay. The state's radiological cleanup standard, less than 10 millirem per year from all pathways, is stricter than the federal standard. Chemical contaminants, including, for example, oils, PCBs, asbestos, herbicides, and PFAS must be removed to meet Massachusetts and EPA standards.

An initial Site Assessment Plan by Holtec's contractor, ERM, commenced in 2020. It was insufficient. A revised Site Assessment Plan also was prepared (<https://www.mass.gov/doc/may-28-2021-environmental-site-assessment-work-plan-for-pilgrim/download>). It did not meet the requirements set out in the Settlement Agreement between the state and Holtec. The Revised Site Assessment concluded there was no significant soil radiological contamination; and there is PFAS in groundwater and numerous metals exceedances in groundwater, attributed to turbidity. We concluded that a more robust analysis and site assessment plan would conclude otherwise. The NRC requires a final site characterization two years prior to the date of license termination. The license termination plan review is subject to a hearing opportunity. Split samples will allow independent MDPH verification of analytical results.

Financing decommissioning:

Holtec Pilgrim and HDI brought no money to the table. Holtec Pilgrim became the owner of the Decommissioning Trust Fund (DTF), to pay for decommissioning. The DTF was funded by Massachusetts ratepayers many years ago - neither Boston Edison, Entergy nor Holtec put a dime into the fund. At the time of the sale from Entergy to Holtec, the fund had grown through investment to \$1.03 billion dollars. The Pilgrim Nuclear Decommissioning Trust (NDT) fund balance as of December 31, 2020, was \$881M, reflecting expenditures. The 2020 estimate to complete decommissioning is \$824 M (2020 dollars). Of that total estimate, the revised estimate for license termination expenses is \$370 M, the estimate for spent fuel management costs is \$417M, and the estimate for site restoration is \$37M.

No additional funds will be collected. When that fund is spent, it will not be possible to get more money from the owner, Holtec Pilgrim LLC, or HDI LLC, the operator. There is no parent company guarantee from Holtec International. The owner and operator are Holtec limited liability subsidiaries. There are no bonds or other financial guarantees. NRC suggested that monies recovered from DOE, for spent fuel management expenses for DOE's breach of contract for not taking the spent fuel by 1998 as promised, could be used. But the NRC cannot require any DOE recovery actually be made available to pay decommissioning costs. If cleanup costs exceed Holtec's expected \$40 M, or spent fuel remains on site after 2062, the state will likely be left as payer of last resort. The owners have the potential to make over \$800 million in profit from decommissioning Pilgrim irrespective of whether there is enough money in the DTF to complete the job.

NRC actions:

In addition to approving the license transfer, NRC provided regulatory exemptions that will save Holtec money at the expense of public safety. NRC exempted Pilgrim from offsite emergency planning obligations effective April 2020, 10 months after the reactor was defueled. FEMA and MEMA objected recognizing that the Commonwealth's All-Hazards Emergency Plan was insufficient in a radiological disaster, but to no avail. Duxbury Emergency Management no longer receive monies from Pilgrim for emergency planning expenses Duxbury must incur due to our proximity to Pilgrim. DE-MA had received approximately \$85,000 annually, plus equipment replacement and training. Duxbury Fire Department is part of a mutual aid program responsible to provide help in the event of a fire onsite at Pilgrim. Duxbury EMD's concern that Duxbury was not receiving necessary education and training to fight a fire onsite finally seems to be resolved.

NRC exempted Pilgrim from enacting cyber security upgrades. The Commonwealth's Settlement Agreement restored a requirement for cyber security. Also, Pilgrim was exempted from offsite liability insurance requirements, allowing Pilgrim to reduce the required level of primary off-site liability insurance from \$450,000,000 to \$100,000,000 and eliminate the requirement for Pilgrim to carry secondary financial protection. Last, NRC exempted Pilgrim from NRC regulations restricting use of the decommissioning trust fund to removing radioactivity, allowing the licensee to use the fund for spent fuel management and soil restoration expenses.

State Legislation:

The committee supported legislation filed on issues pertaining to decommissioning, especially a proposed bill to provide real-time monitoring on each spent fuel dry cask. Our state legislators, and others representing the South Shore and Cape Cod, were very supportive.

Respectfully submitted on behalf of the Nuclear Advisory Committee,
Mary Lampert, Co-Chair

Police Department

It is my pleasure to present to the residents of our community the 2021 Annual Report for the Duxbury Police Department. The Department experienced another busy year; and when reflecting on it, the word that comes to mind is perseverance. As the COVID-19 pandemic dragged on along with its uncertainties, and many of you remained confined to your homes, one thing remained constant: the resolve of your Police Department in its commitment to excellence no matter the circumstances. Our Officers and support staff exemplified why the Duxbury Police Department is one of the most well-respected police departments in the state. Most importantly, the town of Duxbury was a safe place in the midst of a global pandemic.

The key to the success of this Department in a truly challenging year has been the support of and active partnerships with other town departments, boards, and committees. We thank our public safety partners at the Harbor-master Department, Fire Department, and Regional Old Colony Communications Center for their professional support throughout the year.

During 2021, the Department experienced several noteworthy personnel events, successfully achieved re-Accreditation, and obtained improved equipment through grant funding. From a statistical standpoint, the police department logged 28,770 documented activities in fiscal year 2021. The following is snapshot of services provided:

Traffic Stops	3,745	Building/Property Check	11,477
Traffic Motor Vehicle Complaints	585	Arrest / Criminal Complaints	217
Domestic Disturbances	242	Fraud	287
Burglaries	12	Animal Complaints	142
Motor Vehicle Crashes	216	Larceny	31
Suspicious Activity	453	Vandalism/Mal. Damage	55
Medical Emergencies	1,449	Missing Person	19
Alarm Commercial / Residential	347	Assist Other PD	79

**This is not an exhausted record of ALL calls for service; this is a basic overview of Department activity.*

The Department had a significant amount of movement with one officer who retired after 32 years of service, Sergeant Kristin Golden, and the appointment of three full-time officers upon their completion of Academy training: Cameron Daley, Richard Lippard, and John Broderick.

These events led to personnel shifts within the Department as well:

- Michael Bolze was promoted from Detective to Sergeant
- Brian Josephine was assigned to the position of 2nd School Resource Officer
- Marcanthony Maffeo was assigned to the position of Detective
- Robert Flynn was assigned to the position of Detective
- Nickolas Jamali was assigned to the position of Detective Sergeant/Prosecutor
- Thomas Brown was assigned to the position of Professional Standards Sergeant
- Friend Weiler was assigned to the position of Community Relations Sergeant

One of our full-time officers, Joseph Pollini, has been deployed as a member of the Army National Guard to various locations to fulfill his US Military Reserve duties. I am thankful for his service to our nation and look forward to having him back in the fall.

With much of our training shut down in 2021, we were still able to keep up with mandatory annual in-service training. In addition to the state mandated training, this year the Department mandated that each officer attend de-escalation training. This training teaches officers how to apply the new Use of Force standard in Massachusetts, specifically its "de-escalation" mandate. Officers were introduced to realistic, best practices in de-escalation. This training helps an officer determine which de-escalation techniques are most feasible in a rapidly unfolding encounter, whether they are the officer on scene or the investigator who later evaluates the situation.

We are proud to announce that the Duxbury Police Department successfully completed the re-Accreditation process in May of 2021. Accreditation is a self-initiated evaluation process by which police departments strive to meet and maintain standards that have been established for the profession, by the profession. These carefully selected standards reflect critical areas of police management, operations, and technical support activities. The program not only sets standards for the law enforcement profession, but also for the delivery of police services to citizens. An Accreditation team consisting of members from police departments around the state spent two days at the station reviewing the policies and procedures of the Department.

The Department took a major step to improve some of our equipment. First, and of primary importance, was the radio system. Working together with the School and Fire Departments, we were awarded a grant that funded infrastructure for a much-needed digital radio system. This system allowed us to greatly improve radio transmissions in town as well as allowing us to communicate with neighboring departments.

Additionally, a new tool was added to the officer's toolbox, called BolaWrap. This is a handheld de-escalation apprehension tool for police that allows an officer to restrain uncooperative suspects or non-responsive persons in crisis. Like "remote handcuffs", BolaWrap safely and humanely restrains resisting subjects from a distance without relying on pain compliance tools. Individuals in mental crisis and drug-impaired states are often incapable of comprehending commands given by an officer. The department has purchased three (3) of these devices, with the plan to purchase more over time; our end goal is that every full-time officer be assigned his/her own device. All full-time officers have been trained and are authorized to carry the BolaWrap.

Lastly, the Department purchased one of the most requested pieces of equipment we have: a speed trailer. The new speed trailer is more sophisticated than the two older models; this unit monitors traffic internally allowing us full data on vehicle count, speed, and average speeds in a user-friendly downloadable format.

The information provided in this report is an overview of the efforts put forth and the accomplishments experienced within the Department this past year; a "snapshot" if you will. As we enter fiscal year 2022, I would like to close by thanking the men and women of the Duxbury Police Department for their hard work and dedication to the community, as well as the residents of our community for your continued encouragement and support.

Respectfully,
Stephen R. McDonald
Chief of Police

Public Works



DPW Administration
Animal Control
Cemetery Department
Lands & Natural Resources
DPW Operations

- *Highway Department*
- *Transfer Station*
- *Vehicle Maintenance*
- *Snow & Ice*

Water & Sewer Division
Water & Sewer Advisory Board
South Shore Recycling Cooperative

DPW Administration

Fiscal year 2021 was certainly a challenging year with all the restrictions from Covid-19 thrown at us. Building closures, shortage of supplies and raw materials and eventually a vaccine.

We saw the completion of the Seawall Project along Ocean Road North and the Cable Hill sections of Gurnet Road that were heavily damaged during the severe nor-easter of 2018. This was an extremely challenging project due to the heavily settled neighborhoods, dead end roads and of course, working around the tides. The project went extremely smooth thanks to the contractor, Northern Construction and the various DPW departments who assisted. There was also an emergency revetment repair along Bay Avenue sections of the seawall due to damage from a February nor-easter.

Fiscal year 2021 also saw the completion of the PCE Water Main Replacement Project that was literally decades in the making. Harrison Street, Heritage Lane, Olde Pasture Road and Candlewick Close were the last roads to be completed and repaved.

I myself was extremely grateful that we had a lean winter's snowfall. There were many challenges bringing all the DPW crews in for plowing and sanding operations but at the same time, keeping them safe and socially distanced because of Covid-19.

Our street paving program saw repaving of a large section of Franklin Street, Hounds Ditch and a large section of Chandler Street.

I would like to thank the dedicated men and women of the DPW for their hard work during this unprecedented time in this nation's history. The work never stopped and everything kept moving. I would also like to thank the residents of Duxbury for their understanding and patience during this difficult time.

Respectfully Submitted,
Peter Buttkus
DPW Director

Animal Control

The Duxbury Animal Control and Animal Shelter had a challenging year with Covid-19. Not one day was missed during the pandemic.

The Animal Control Department receives thousands of calls every year along with emails and messages for services through social media, responding to calls not just during regular business hours (Monday thru Friday 8 a.m. to 4 p.m.) but at all hours of the day and night and on weekends and holidays. We respond to calls that range from advice and guidance to lost and found pets, wildlife calls, cruelty and neglect complaints, dog bites and neighbor disputes. The Animal Control Officer also assists other towns when help is needed. We strive to give the Duxbury residents the best service possible and are proud of the services we provide. This is a much needed service in Duxbury and throughout the state.

The Duxbury Animal Shelter continues to be one of the cleanest and best run shelters in the state. We provide a safe and stress free place for animals until they are reunited with their families or are adopted into loving homes.

Thank you to all of the volunteers for their time and assistance. Thank you to all the residents of Duxbury and the people that have supported and continue to support the shelter.

Respectfully Submitted
Eduardo Ramos

DPW - Cemetery Department

The Town's fiscal year 2021 (July 2020 through June 2021) continued to be affected by the pandemic. The Cemetery Department was no exception. The activities of the cemeteries were affected in several different ways. Interments at the cemeteries at the beginning of the fiscal year were regulated by state requirements related to social distancing, gathering size, and face coverings. Those restrictions were scaled back as the year continued and in the second half of the year, interments which had been delayed because of the restrictions were rescheduled and the number of interments rebounded. The cemetery offices were closed to the public at the beginning of the year. Although the activities of the staff continued uninterrupted, much of the office activities were conducted by phone; sale of burial rights continued to take place outside of the office facilities. The offices reopened to the public in March, 2021 and the office-based activities have resumed. Throughout the period, the grounds staff has continued to maintain the facilities and has continued to seek improvements in the grounds. Beginning in early calendar 2021, as a result of the lessening of COVID fatalities, crematory demand slowed. The small staff at Duxbury Crematory deserves recognition for their uninterrupted services to the community during the pandemic.

In personnel changes during the period, the cemeteries hired a replacement Administrative Assistant, Sara Johnson, who has added much to the staff and who has worked tirelessly in adjusting to the changes in demand and in servicing the clients of the cemetery and the public in general.

The Cemetery Department looks forward to fiscal 2022 and to returning to a better, although changed, normal. Improvements are being made and planned in several areas, as we strive to improve your cemeteries.

I would like to thank the cemetery staff for their efforts, and the public for their understanding and patience, during this very difficult period. In particular, my thanks to the grounds staff who work so diligently during the year and to the crematory staff for being especially dedicated in what they do – theirs is not an easy job to fulfill even in normal times. Also, my appreciation is expressed to the Cemetery Trustees, who volunteer their time and services, and particularly for their continued support during this challenging time.

Respectfully Submitted,
Chip Lockett
Superintendent of Cemeteries / Crematory

Lands and Natural Resources

Wow... what a year, and not because we all had Covid 19 to deal with, but because the town has received the Tree City USA Award for the 30th consecutive year. For those of you who don't know, this award is given by the National Arbor Day Foundation, the United States Department of Agriculture Forest Service, and the National Association of States Foresters to communities that prove they are dedicated to beautifying and preserving their lands by having active forestry programs. The mild winter allowed us to cut a lot of dead hazardous trees along our roadways and in our parks and conservation areas. We experienced some problematic issues with our roadside mower making it difficult to keep the edges of our roadways cut back as we would like. Our department's top priority has always been keeping our streets and public lands safe, and we urge the residents to monitor their properties as well.

In addition to our regular scheduled maintenance responsibilities, we were able to help the police department install a metal frame mezzanine for storage in their garage. We installed a memorial bench and planted a tree for a long time resident. We set up large tents at the library and senior center for outdoor activities during these Covid times, and we assisted two different Boy Scouts with their Eagle Scout projects, one installed a beautiful pavilion behind the pool and the other installed bat houses at the senior center. A new lawn and benches were installed at the pickleball courts at Tarkiln, and we dug up and revamped the planting bed at the round-about on Congress St. With the help from the highway department a new parking area for trailers was created at central fire.

The department continues its efforts to serve the people of Duxbury by working with other town departments, citizens, and organizations to ensure that our public lands, buildings, trees, open spaces, and athletic fields remain sources of pride for the community.

I wish to thank the crew for their hard work and dedication, other town departments for their cooperation, management for their support, and the residents for their assistance in taking care and pride in the town's public spaces.

Respectfully submitted,
James Savonen
Manager of Buildings and Grounds

Ribbon Cutting ceremony for Picnic Shelter at Train Field organized and built by Eagle Scout Tim Ayers.



DPW Operations - Highway Department - Transfer Station – Vehicle Maintenance – Snow and Ice

This year, the Town had a below average of snowfall resulting in 11 sanding operations, 3 of which turned into plow operations.

After winter ended, we were happy to start sweeping all of the town's roads. We also began repairing catch basins that needed attention, cleaned many and checked waterways to make sure all are open for heavy rains that might occur.

Our road repair maintenance program (paving/crack sealing) included Franklin Street from Ashdod Fire to the West Street Bridge and Hounds Ditch and Chandler Street from Summer Street to Vine Street.

As always, I would like to thank the employees at the Highway, Transfer Station and Vehicle Maintenance Departments for all of their hard work and dedication throughout the year. I would also like to thank the DPW Office staff for their continued support and guidance behind the scenes. Hopefully, Covid is in the rear view mirror.

In closing, I would also like to thank the Duxbury residents and businesses for all of their support and cooperation throughout the year.

Respectfully Submitted,

Norm Smith
DPW Operations Manager

DPW - Water/Sewer Department



(Replacing the above Ground Water Main Culvert Crossing on Harrison Street during PCE pipe project)

The following paragraphs summarize some but not all of the efforts necessary to keep the water running in Duxbury.

In addition to assisting with the daily operations of the department, the administrative staff was kept busy with the billing of approximately 5682 accounts bi-annually and scheduling 510 appointments for field technicians. 533 million gallons of water was pumped, treated and then distributed to consumers. 13.6 % of the water pumped was unaccounted for due to distribution system leakage. The maximum daily demand for water was 3.56 million gallons. The residential gallons per capita day usage was 83 gallons. The current performance standard for public water systems is 65 gallons per person per day. The entire field Staff participated in Emergency Response Plan training simulating operations with limited staff due to snow removal participation.

The distribution crew was kept busy with repairing water main breaks and service line leaks in addition to replacing fire hydrants hit by cars. There were 238 tests performed on the various backflow prevention devices installed throughout the town. Technicians replaced 66 water meters that were 10 years or older.

The last five streets with water mains identified to be manufactured with a vinyl lining containing tetrachloroethylene (PCE) were replaced with cement lined ductile iron pipe. This PCE water main replacement project was begun in 1997. Priority for pipe replacement was based on the degree of the contaminant that was detected. Seventeen miles of pipe were identified as needing to be replaced in a Technical Memorandum prepared for the Town by Camp Dresser & McKee Inc. and water system sample analysis. I am very pleased to announce that all seventeen miles of pipe have been replaced.

The treatment staff was busy with ongoing upgrades and maintenance. The interior surfaces of the bulk chemical storage tanks were cleaned. All ten fluoride saturators were cleaned, rebuilt and returned to service. The master meters at all twelve wells were cleaned and calibrated. Two out of twelve wells were cleaned and redeveloped for lost capacity.

On the sewer side of things, the shared septic systems at Wadsworth Field, Harrison Street and Cedar Street were examined by a Title 5 inspector and found to be in good working order. Preventative maintenance was performed on the many pumps and air blowers at the High School wastewater treatment plant. 3 grinder pumps were replaced and 5 were repaired on the Bay Road shared septic system.

I would like to thank the DPW Director, Town Manager, Board of Selectmen, and the Water and Sewer Advisory Board for their guidance and support throughout the year. I would also like to take a moment and thank my entire staff for all of their hard work and dedication.

Respectfully Submitted,

Peter Mackin
Superintendent, Water and Sewer

DPW - Water/Sewer Advisory Board

There is no report for FY 2021

Members: George D. Wadsworth, Chair, Freeman Boynton, III, Paul W. Keohan,



PO Box 247
Westwood, MA 02090
781.329.8318
director@ssrcoop.info
ssrcoop.info

REPORT OF SOUTH SHORE RECYCLING COOPERATIVE 2021

2/2/2022

The South Shore Recycling Cooperative (SSRC) is a voluntary association of South Shore towns. It was established by Intermunicipal Agreement and Special Legislation in 1998 to help member towns improve their recycling programs, and reduce the amount, toxicity and cost of disposal.

In 2021, the SSRC expanded its membership from sixteen to eighteen towns, as it welcomed Braintree and East Bridgewater. Members of the SSRC are now: **Abington, Braintree, Cohasset, Duxbury, East Bridgewater, Hanover, Hanson, Hingham, Hull, Kingston, Middleborough, Norwell, Pembroke, Plymouth, Rockland, Scituate, Weymouth, and Whitman.** Representatives from each member town are appointed by Chief Elected Official(s) (*list attached*).

In FY21, the SSRC raised **\$86,879.67**: \$80,025 from municipal member dues, \$490.40 in sponsorships, \$2,000.00 in grant funding, \$1,200.00 in donations, and \$64.27 in interest.

Total expense was **\$84,904.14**. This paid for the services of the Executive Director, the Hazardous Waste Specialist, and for waste reduction and recycling activities that benefit our member towns detailed below.

In addition to technical assistance, these activities **saved /earned Member Towns \$98,970** in CY2021.

MATERIALS MANAGEMENT

Household Hazardous Waste Collections - Capacity of vendors to conduct household hazardous waste (HHW) events continues to be tight. The State Contract for hazardous waste, combined with SSRC's collective buying power, enabled us to obtain the services of a reliable, collaborative and less costly provider, ACV Enviro, for our twelve collections. We revised the check-in process and instituted pre-registration, both which have greatly improved traffic flow.

The SSRC arranges for and administers Household Hazardous Waste Collections on behalf of its Member Towns. It coordinated multi-town collections for eleven of our Member Towns in 2021, creating further savings. Member Towns saved staff time to contract, schedule, publicize and staff collections. The Executive Director, Hazardous Waste Specialist and/or HHW Assessor assisted at all the events. The Executive Director coordinates the billing. **1,552 residents** attended our **twelve collections** in 2021. The **reciprocity policy** also enabled a record **592** of those residents to attend other Member Towns' collections. This arrangement qualifies member towns for additional MassDEP **Recycling Dividend Program** points, and earned them an extra **\$27,700** in the 2021 grant cycle.

The total cost savings and benefits of the HHW program in 2021 is estimated at **\$69,550**.

General Recyclables – Historic challenges to our recycling programs since 2018 turned the corner in mid 2021, when our Towns began to receive rebates for recyclables again. Demand continued to climb, thanks to new investment in domestic capacity and consumer interest in recycled content.

The SSRC Director continues to monitor and report market fluctuations, seek out advantageous vendor options and pricing, and assist with resident education to improve material quality.

The Director and three colleagues released a multitown Request for Proposals for single stream processing. The RFP specified a more fair allocation of risk, better transparency, and the leverage of aggregated tonnage. Five of the fifteen participating towns were SSRC Members. Only one bid, which was unresponsive was received. This demonstrated the lack of viable competition in our area, and reluctance to provide municipalities with any of the requested terms. The Director is now pursuing regulatory and legislative relief to achieve the intent of the RFP.

The SSRC continued to help our Towns' programs and residents adapt to more stringent quality standards through multi-media outreach and guidance by the Executive Director.

Other Materials – The SSRC has enabled its Members to save money, find better service and/or earn rebates for such things as:

Electronics – set up and staffed three one-day collections, one in Hull, and two in Plymouth.

Glass- assisted in connecting with transfer station in Middleboro, lower cost, bottle-to-bottle recycling (rather than a gravel additive)

PAYT bags – interceded with MassDEP on vendor overcharges

Mattresses – resolved pickup issues

PUBLIC OUTREACH:

Radio Public Service Announcements — With funding from MassDEP and Bay State Textiles, the SSRC produced and aired **3 new PSAs** for 6 weeks with WATD FM. They covered “bring your own bag”, proper preparation of recyclables, and perplexing plastics. It also aired previously produced infomercials on textiles and composting. In addition to educating residents, this helped our towns to qualify for MassDEP incentive grant funding.

Website - ssrcoop.info provides both general and town-specific recycling and household hazardous waste collection information, meeting minutes and annual reports, a monthly newsletter, and links to other sites. It logged 84,000 page views by 41,000 visitors in 2021, a **27% increase** over 2020. 75% of visitors were new.

Facebook: The SSRC posts waste reduction and recycling tips regularly on its [Facebook page](#), which has 516 followers.

Press Contacts - The SSRC is a resource to and a presence in print, web and cable media. The Director contributed to a [Patriot Ledger](#) article, and arranged for/cowrote 2 PSAs for PACTV. Click or hover on the [In The News](#) tab for more outreach information.

Resident Contacts – The Director fielded hundreds of calls and emails from residents and businesses in 2021. Most were about HHW, but she also advised how to properly dispose of everything from oil drums, fiberglass, railroad ties, and literally a ton of old magazines to bricks, televisions, food waste, lead pipes, VCR tapes, and coal.

ADVICE, ASSISTANCE AND NETWORKING

The Executive Director's help is frequently sought by the solid waste managers. She stays current on local and national solid waste issues, attending conferences, meetings and webinars, visiting local disposal and recycling facilities, and reading professional publications. She provided requested advice and help on a **wide range of issues**, including disposal contracts and overcharges, single stream contracts, program recommendations, fee setting, and private hauler regulations, to name a few.

Grant assistance - The SSRC helped **twelve Member Towns** submit their DEP Data Surveys and/or DEP Grant applications. Maximizing grant funds is a frequent topic at our Board meetings as well. Membership in SSRC qualified our Member Town's for an additional **\$14,150** in Recycling Dividend Program funds, which provided a total of **\$193,350** in grants to fifteen of our Towns.

Newsletter - The SSRC publishes bi-monthly **Updates**, which are emailed to 1,210 subscribers (up from 870 in 2020), including many residents. The open rate is 42-29%.

ADVOCACY

The Executive Director works actively with other organizations and our Beacon Hill delegation to promote legislation the Board deems beneficial to its solid waste programs. 2021's focus legislation concerned packaging, mattress and paint producer responsibility, and Material Recovery Facility (MRF) transparency in contracting with municipalities. She testified at the hearings on the pertinent bills, as well as an updated bottle bill that would encompass wine and liquor bottles, nips, and noncarbonated beverage containers, and raise the deposit to 10¢. The latter was recently reported favorably out of the Telecommunications, Utilities and Energy Committee. See our [Advocacy page](#) for more information.

The Director represents the Board on the MassDEP Solid Waste Advisory Committee. She proposed and is leading the charge for more detailed reporting requirements by recycling processors in testimony and discussions with MassDEP.

The SSRC exists to assist its member towns in improving their solid waste disposal and recycling functions. It always welcomes suggestions on how it can better serve its Members.

Respectfully submitted,
Claire L. Galkowski, Executive Director

Recreation



Recreation Department

- Percy Walker Pool
- Recreation Department
- North Hill Country Club

Recreation Department - Percy Walker Pool, Recreation, North Hill Country Club

This past fiscal year was one of change for our Department. Dealing with the pandemic on many levels was and still is challenging.

PERCY WALKER POOL

The pool was closed July and August and re-opened with major restrictions in September of 2020 due to COVID -19. Despite those restrictions the pool was a busy place and every open swim was jammed. Kudos to our staff which cleaned the facility every few hours

Despite the challenges we were able to host the DHS swim teams for their High School Season. The pool is back up to full operation and we are primed for the future!

NORTH HILL COUNTRY CLUB

One popular leisure activity during the pandemic was golf. The sport enjoyed a major uptick as folks were able to go outside and partake, and at North Hill in record numbers. These numbers continued to be strong through the entire fiscal year with revenues topping \$1,000,000 for the first time ever!

RECREATION PROGRAMS

Although the pandemic created challenges, we were still able to offer many programs throughout the year. These programs were very popular and well attended by our residents. As we transition out of the pandemic, we look forward to offering even more programs and events.

PLAYGROUNDS/FIELDS/OUTDOOR COURTS

Several courts enjoyed improvements as the pickleball courts at Tarklin saw repairs done. Wow is this area popular! We installed, with the generosity of the Ellison Trustees, Matt Walsh and Steve Carleton a new basketball court at Alden Street. This improvement was very well received, and we finished the court with fencing in the spring. At Keene Street we received a grant from the State and re-furnished the tennis court and basketball court and added a piece of new playground equipment to the site. The Department also assisted several agencies with the renovation of Train softball field. The field was skinned, new clay installed, and new dugouts were installed with CPC funds.

BEACH OPERATIONS

Perhaps the largest change in our Department's operation was the transitioning of Beach Operations from the Police Department to the Recreation Department. Much time and effort has been spent on this new responsibility. Over the winter months we hired a full time Beach Operations Administrator, Lead Beach Rangers and Beach Rangers. We developed a budget with the help of our Finance Director, Town Manager and Betsy Sullivan, Chair of the Finance Committee.

Starting in March of 2021 the Recreation Department took over Beach Operations and we look forward to the continued challenges this new responsibility brings to our Department.

Thank you to all our residents who support our Department. A big thanks to all our volunteers, and staff who make our delivery of our services top notch!

Respectfully submitted,

Gordon H. Cushing
Recreation Director
Town of Duxbury

State and Local Information

GEOGRAPHIC DESCRIPTION & STATISTICS FOR DUXBURY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

Total Area: 37.63 sq. miles

Land Area: 23.76 sq. miles

Population: 16,384
(Town Clerk, 02/11/2022)

Climate:
(National Climatic Data Center, Plymouth Station)

Normal temperature in January: 26.5°F

Normal temperature in July: 71.0°F

Normal annual precipitation: 48.8"



TOWN GOVERNMENT

Municipal Offices
878 Tremont Street, Duxbury, MA 02332

Monday: 8:00 AM - 7:00 PM,
Tuesday through Thursday: 8:00 AM - 4:00 PM
Friday: 8AM - 12:30 PM

Form of Government:
3-Member Elected Board of Selectmen
(changed to 5-Member Elected Board in March, 2021)
Town Manager
Open Town Meeting

Year Incorporated as a town: 1637

Registered Voters
(Town Clerk, 2/11/2022)

Total Registered Voters	12,993
Democrats	2,518
Republicans	2,185
Other parties	157
Un-enrolled voters	8,133



U.S. LEGISLATORS

US Senator Edward J. Markey
218 Russell Senate Office Building
Washington DC 20510
(202) 224-2742

US Senator Elizabeth Warren
SR-C2 Russell Senate Office Building
Washington DC 20510
(202) 224-4543

US Congressman Bill Keating
Room 2351
Rayburn House Office Building
Washington, DC 20515
(202) 225-5658

To contact U.S. Legislators via e-mail,
please visit: www.usa.gov



STATE AND COUNTY REPRESENTATION

State Senator Patrick O'Connor
State House, Room 419
Boston, MA 02133
617-722-1646
Patrick.OConnor@masenate.gov

State Representatives

Precincts 2-6 Rep. Josh Cutler
State House, Room 167
Boston, MA 02133
617-722-2810
josh.cutler@mahouse.gov

Precinct 1 Rep. Kathleen LaNatra
State House, Room 236
Boston, MA 02133
617-722-2430
Kathleen.lanatra@mahouse.gov

IMPORTANT TELEPHONE NUMBERS
DUXBURY TOWN HALL: 781-934-1100
DEPARTMENT EXTENSIONS

Accounting & Finance	6009
Assessors	6010
Board of Health	6002
Building Department/Municipal Services	6002
Conservation	6008
DPW	6003
Employee/Retiree Health Insurance & Benefits	6006
Facilities	5460
Highway	6003
Lands & Natural Resources	6003
Personnel (Human Resources)	6006
Planning	6007
Selectmen	6016
Town Clerk	6004
Town Manager	6016
Treasurer/Collector	6001
Water Department	6005
Zoning Board of Appeals	6002

<u>Other Important Numbers (Outside Town Hall):</u>	
For Police & Fire Emergencies	911
Fire (non-emergency)	781-934-5693
Police (non-emergency)	781-934-5656
Animal Control	781-934-6424
Cemetery	781-934-5261
Council on Aging (Senior Center)	781-934-5774
Council on Aging Bus (GATRA)	781-934-5774
Duxbury Free Library	781-934-2721
Harbormaster	781-934-2866
Housing Authority	781-934-6618
Percy Walker Pool	781-934-2464
Plymouth County Mosquito Control	781-585-5450
Recreation	781-934-7034
Schools Administration/Superintendent	781-934-7600
Veteran's Services (Senior Center)	781-934-5774

Town Website: www.town.duxbury.ma.us
Town Address: 878 Tremont Street, Duxbury MA 02332

Town Hall Hours: Monday: 8 AM - 7 PM
Tuesday- Thursday: 8 AM - 4 PM
Friday: 8AM – 12:30 PM



Photo courtesy of Steve Schroeder

www.town.duxbury.ma.us