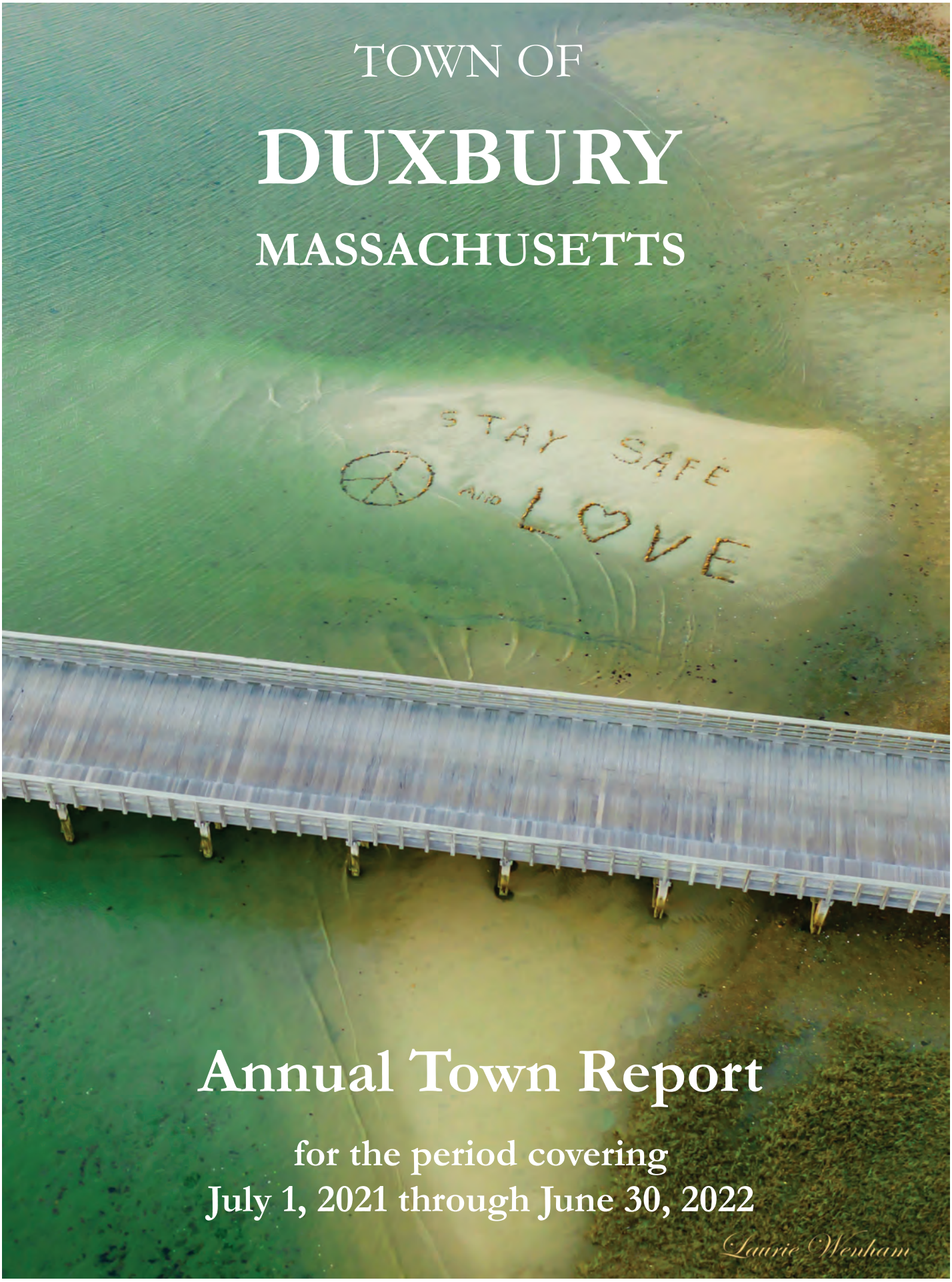


TOWN OF

# DUXBURY

## MASSACHUSETTS

# Annual Town Report

for the period covering
July 1, 2021 through June 30, 2022

Laurie Wenham

## Town Hall At-A-Glance

**Please refer to the below list of some of the services available through various Town Hall departments. For more information, please stop by or call the appropriate office, and we will be happy to assist you!**

**781-934-1100**
**Town of Duxbury Website: www.town.duxbury.ma.us**

| Telephone | Department |
|---|---|
| x6009 | **Accountant's Office:** Obtain information on the financial health of the Town. |
| x6010 | **Assessing Department:** Obtain records and information pertaining to real property, motor vehicle excise tax, personal property, boat excise tax and other matters. |
| x5491 | **Board of Health**: Obtain Title V septic information; file plans and obtain permits for septic systems; obtain well permits; obtain permits for the keeping of farm animals; report health issues and obtain information on a variety of health-related subjects; Liquor License and Common Victualler Information. |
| x5471 | **Conservation**: Questions regarding ecology/conservation, whether or not in conjunction with building construction. |
| x5501 | **Department of Public Works**: You may refer general questions to the DPW office, or specific issues can be addressed regarding Animal Control, Cemetery, Highway, Lands & Natural Resources and Water departments. |
| x5412 | **Employee Health Benefits** |
| x5410 | **Human Resources Director** |
| x5600 | **Library** |
| x5481 | **Municipal Services**: Obtain building, zoning, plumbing, gas, wiring, home occupation, business occupation, sign, certificate of occupancy permits, zoning and building code enforcement and recreational clamming permits. |
| x5476 | **Planning Board**: Questions regarding development of property. |
| x5562 | **Recreation Department:** Information regarding youth programs, the Percy Walker Pool, Tarkiln Community Center rental, and Beach Operations. |
| 781-934-7600 | **School Business Office/Superintendent** |
| x6016 | **Selectboard/Town Manager**: Address specific concerns to the Selectboard or the Town Manager, obtain Talent Bank Applications, Event Permit Applications, One-Day Liquor Licenses, and general information. |
| x5702 | **Senior Center:** Our Senior Center provides seniors with meaningful opportunities to enjoy life, interact with the community and preserve their mental and physical well-being . |
| x5451 | **Town Clerk**: Obtain Birth, Death, Marriage certificates; Marriage licenses, dog licenses, dog walking permits, business certificates, beach horseback riding permits, voter registration and election information. |
| x6001 | **Treasurer/Collector:** Pay tax and water bills; obtain beach and transfer station stickers including beach horseback riding permits; and Municipal Lien Certificate (MLC) requests. |

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# Annual Report

## July 1, 2021 – June 30, 2022

*(photo courtesy of Robert Wydro)*

**www.town.duxbury.ma.us**

# In Memoriam

***Leslie A. Lawrence***
**July 17, 2021**

Leslie was a loving mother and cherished grandmother. She was an active community member for over 45 years including being a member of the Historical Commission, Duxbury Rural & Historical Society and Duxbury Garden Club. She was a well-known real estate agent in Duxbury and surrounding towns for years. She will be missed

***Lamont "Monty" R. Healy***
**July 30, 2021**

Monty was a loving husband to his wife Grace of over 50 years, and was a loving father and grandfather. His love of history was well-known through his many articles written in the Duxbury Clipper regarding the Pilgrims and early settlers. He was the chair of the Board of Trustees for the Duxbury Free Library. He was well-known in the community through his generous support, and he always made an effort to stop and say hello. He will be missed by many.

***Robert J. Andrews Jr.***
**August 5, 2021**

Robbie grew up in Duxbury and lived most of his life here. He started his early working years as a Duxbury Firefighter prior to being employed by the Plymouth County Sheriff's Department for over 25 years.

***Dorothy "Ducky" Kelso***
**October 5, 2021**

Ducky was devoted to her family and after being a summer resident, later moved to Duxbury to raise her family. She happily served the Town through many committees and various community groups. She was passionate about writing, specializing in children's books, and also a book on Old Colony Wildflowers published by the Duxbury Rural & Historical Society. She also enjoyed her grandchildren and was known for her chocolate chip cookie. She lead a rich and rewarding life and will be remembered dearly.

***John Frederic Spence Jr.***
**December 13, 2021**

John and his wife raised five children in Duxbury and were lucky to celebrate their 60th wedding anniversary. John was involved in the community which included three terms on the Duxbury School Committee, member of the Community Action Council, and was active in other charities.

***Arthur Chester "Bill" Dunmore***
**December 16, 2021**

Bill enjoyed his family including his seven grandchildren and eight great-grandchildren. He and his wife settled in Duxbury in 1950 and was an active community advocate, gardener, and keeping up with his children's and grandchildren's activities. He was welcoming and friendly and will be dearly missed.

***Gilbert Morten MacNab***

**December 28, 2021**

Gil and his lovely wife Roberta raised their family here in Duxbury. He was a beloved husband, father, grandfather and great-grandfather. They were both devoted to their community by volunteering at the Duxbury Legion, working on the WWI Monument Committee, and many, many volunteer hours at the Duxbury Senior Center. Gil will always be remembered as the caller at Black Tie Bingo. In 2008 both Gil and Roberta received the Presidential Lifetime of Service Award for over 4,000 hours of community service. They were also the July 4th Parade Marshalls in 2009 as Uncle Sam and Lady Liberty. He was a very well-known fixture here in Duxbury and will be dearly missed.

***Frances Lahey***

**January 12, 2022**

Fran was a beloved wife, mother and grandmother. She spent her last twenty years here in Duxbury where she volunteered a lot of time at Duxbury's Senior Center—her home away from home.

***Helga Orlowski***

**January 28, 2022**

Helga was a 51 year resident of Duxbury and a loving wife and mother. She enjoyed gardening, the beach and tennis and volunteered at the Duxbury Library.

***Martha Hamilton Finlay***

**January 7, 2021**

Martha and her family spent 25 years in Duxbury where her children were raised. Martha devotted her time to tutor deaf students in the Duxbury School system.

***Alden "Rink" Ringquist***

**April 11, 2022**

Rink was a loving husband, father and grandfather. After retirement, he served as Director of the Alden House Museum and Alden Kindred of America, where he worked for six years to gain the National Historic Landmark designation for the Alden House Historic Site. He also committed his time to many fundraising event for the Alden House. He was Director and VP of Project Gurnet and Bug Light; VP of the Friends of the Duxbury COA, served on the Duxbury Beach Preservation Committee, served as Town Constable and served on the Duxbury Rural & Historical Society. For all of his volunteer work, he was twice honored as Grand Marshall of the July 4th Parade. He would always friendly and would stop to chat. He will be dearly missed.

***David Allan Tenney Sr.***

**June 1, 2022**

David and his wife raised their family of six children here in Duxbury. He volunteered his time and served on many town committees, including the Finance Committee, the Waste Disposal Committee and the School Committee. He was also an integral part in the early planning years of the Performing Arts Center.

## ***Francis "Frank" Mangione***

**March 23, 2022**

Frank and his wife Sue moved to Duxbury in 1986. Frank volunteered and served on numerous committees for over 25 years including the Fiscal Advisory Committee, the Finance Committee (for over ten years), the Insurance Advisory Committee, the Town Manager Search Committee, the Finance Director Screening Committee, Land Acquisition Task Force, and the Public Building Feasibility Study. He also volunteered as a docent for the Duxbury Rural & Historical Society. In recognition of his years of dedicated service, he received the Presidents Volunteer Service Award for Community Service in 2019. Frank, as a public servant, always offered his expertise over the years in order to provide thoughtful discussions and decisions in the best interest of the Town of Duxbury. Frank was beloved and adored by many. His presence and smile will be dearly missed.

A quote of Frank's worth repeating that he told the Town Manager when he first started:
***"Special Town Meetings are like Christmas trees. Everyone wants to hang an ornament."***

# Retirements

*As you look to your past, be proud of what you have accomplished, the wisdom you have gained, and the friends you have made. Wishing you all the best in your life after retirement.*

*The Town of Duxbury thanks you for your commitment to our community.*

***Town of Duxbury***

Boudrieau, Carol W. – Senior Center - 16 years

Dewey, Peter D. - Senior Center - 20 years

Dowd, James E. - Building Inspector - 34 years

Keirstead, Russell W. - DPW - 16 years

Mathews III, Harry W. - Fire Department - 16 years

McAuley, Janice M. - DPW Office - 9 years

***Duxbury Public Schools***

Eaton, Kathy - 24 years

Fuchs, Marty - 20 years

Geisser, Kathy - 4 years

Hale, Diane - 35 years

Lamare, Denise - 35 years

McIntosh-Leydon, Mary Anne - 32 years

McGonagle, Ed - 14 years

Scott, David - 13 years

Simpson, Helene - 37 years

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# Town Administration

## *Selectboard and Town Manager*

***Selectboard: Cynthia Ladd Fiorini, Vice Chair; Fernando Guitart, Chair; Theodore J. Flynn Michael McGee, Clerk and Amy M. MacNab***

***Town Manager, René J. Read***

# Selectboard

**FY22 Selectmen Annual Town Report (July 1, 2021 - June 30, 2022)**

Throughout Fiscal Year 2022 Duxbury's Nuclear Advisory Committee and the Selectboard have worked to highlight the community's concerns with regards to the safety and security of the storage of dry cask containing spent nuclear fuel as well as Holtec's intentions to dump radioactive waste to Cape Cod Bay. This has included numerous letters to the offices of Senator Ed Markey, Senator Elizabeth Warren, Congressman Bill Keating, as well as the offices of the Massachusetts Attorney General. In addition, in February 2022, the Selectboard hosted a public hearing with invited representatives from both the Federal and Commonwealth Legislative Delegations as well as local officials, residents and representatives from the fishing and agricultural industries to again highlight the communities concerns with regards to Holtec's decommissioning activities. In May 2022 members of the Selectboard and Nuclear Advisory Committee attended Senator Markey's Environment and Public Works Subcommittee on Clean Air, Climate, and Nuclear Safety field hearing in Plymouth to engage with and secure commitments from Holtec not to discharge any radioactive, contaminated water into Cape Cod Bay from the plant without the consent of stakeholders.

Also during Fiscal Year 2022, a number of public hearings and presentations to inform and update the community on the issue associated with the presence of PFAS in drinking water and the actions the Town is taking to address the source of the contamination took place. Presenters and participants at these public hearings included the Selectboard, Board of Health, DPW, Duxbury Safe Water, Dr. Mark Benotti, Senior Environmental Chemist with NewFields, Mr. James Begley, LSP, Principal at MT Environmental Restoration and representatives of Massachusetts Environmental Protection Department including Ms. Millie Garcia-Serrano, Southeast Regional Director and Mr. Gerard Martin, Regional Director, Bureau of Waste Site Cleanup. Actions taken by the Town included the permanent shut-in of the Partridge and Depot Street wells, the approval of $1.8 million at the March 2022 Annual Town Meeting to fund the installation of a carbon filtration PFAS removal system for the Partridge Street Well as well as the funding of an environmental assessment, including PFAS sampling, of the former Duxbury Landfill Inc./McNeil Dump at the November Special Town Meeting.

Some semblances of post pandemic normality returned during Fiscal Year 2022 with the resumption of events including the annual 4th of July Parade on July 3, the end of Summer Beach Party on September 4th, Holly Days in December 2021 and the revoking of the Governor Baker's Executive Order of Chapter 20 and the resumption of in person public meetings, with the option to attend remotely, one small positive outcome from a very difficult time.

Fiscal Year 2022 also brought back some normality to the Town's finances. The Cares Act came to an end with The Town of Duxbury spending $2,445,405 roughly 92% of the money that was awarded to the Town from Plymouth County. The Town has been awarded nearly $1.7M from the Coronavirus State and Local Relief Act otherwise known as the "American Rescue Plan" or ARPA. We will be receiving this award in two tranches; half in June of 2021 and the rest in the subsequent year. We can also utilize ARPA funds received by Plymouth County and the Town is considering using the County monies to fund its PFAS filtration project that was approved at the March 12, 2022 town meeting.

Overall local receipts had a modest increase of 2.31%. An uptick in Motor Vehicle revenues led the way up $286,100 or 9.85% and Ambulance Revenues right behind with an increase of $226,583 or 2.31%. While retirement costs still continue to rise by 7.6% this fortunately was mitigated with our low health insurance rates. Health insurance rates were kept level as elective procedures and relative fear of going to the hospital kept people out of hospital rooms.

Our results of operations in 2022 provided the Town with almost $5.4M in Free Cash. The Town had a $3.0M Revenue Surplus which was the result of the town staying with reduced revenues estimates brought about by the pandemic. The Town also finished with $2.1M of unexpended appropriations resulting mostly from staff turnover and the difficulty filling those positions.

The Town is heading into FY 2023 with solid reserves and will seek to increase its Stabilization and Capital Stabilization Fund Balances as well as to take care of the Town's capital needs from the Free Cash generated. We are coming out of the pandemic strong as many communities are. We were very cautious and prudent when we prepared budgets in the last two years and we need to be even more cautious of our spending in the years ahead.

In 2021, the Town of Duxbury was awarded the Certificate of Achievement for Excellence in Financial Reporting for meeting the standards set by Government Finance Officers Association, which demonstrating "a constructive spirit of full disclosure annual financial report". This Certificate is the highest form of recognition in the area of governmental accounting and financial reporting and is the result of the professionalism and hard work of our Finance and Assessing Departments as well as the Treasurer/Collector's Office.

In May 2021, the Duxbury Police Department was awarded the 2021 Massachusetts Police Accreditation Certificate. Out of the 357 Massachusetts law enforcement agencies, only 100 are accredited reflecting the agencies compliance with, and adherence to, all 257 mandatorily standards and no less that 70% of the 125 optional standards during the preceding 36 months. The Duxbury Police Department was the first police agency in Plymouth County to achieve accreditation in 2006 and has continued to re-accreditation since then.

In July 2021 the Harrington Farm Working Group was formed to establish the subdivision lot configuration, development of a Local Historic District and the ultimate goal of the sale of the historic Isaac Simmons house, allowing the Town to recapture a portion of the funds used to buy the property.

In August 2021, Duxbury for All, the Interfaith Council and the Selectboard established the Duxbury Afghan Resettlement Initiative and, through their efforts and with the support of many volunteers from our community welcomed an Afghan family to Duxbury on December 6, 2021.

In September 2021 the Selectboard signed the Purchase and Sales Agreement for approximately 65 acres of land off Old Cordwood Path and Enterprise Road, the culmination of the efforts by the Conservation Commission and the Community Preservation Committee in discussion with the Seller, Mr. Pink. This also includes 27.5 acres of active cranberry bogs, which will continue to be farmed under management agreements with the Town. The Article authorizing the Selectboard to fund the purchase and enter into a ten-year agreement. Also in September, a Memorial Service and Dedication Ceremony was held Saturday September 11, 2021, a somber and fitting tribute to memorialize and honor those lost on that tragic day 20 year ago. The event was hosted by the Duxbury Fire, Police and Public Works Department, The American Legion Post 223, Interfaith Council and the Duxbury High School Choir.

In October 2021 the Selectboard voted to approve a Conservation Restriction granted by Douglas E Hart and Lydia D Hart to the Wildlands Trust, pursuant to MGL Chapt4er 184, Sections 31-33, to permanently protect 15.5 acres out of a 17.5-acre parcel of land on the east side of Standish Street. This will assure that the land will remain in perpetuity for conservation purposes, in a natural, scenic and undeveloped condition. Also in October, the Selectboard voted to adopt the Complete Streets Prioritization Plan with the intent to provide safe and accessible options for all travel modes – walking, biking, transit and vehicles - for people of all ages and abilities.

In November 2021, the Selectboard voted to execute an Approval of Deed for two gifted parcels off Gurnet Road by Edward Pallis and Karen Wilson and approve the acceptance by the Conservation Commission of the Deed for conservation and open space purposes.

Funding for engineering, design and construction of a new Department of Public Works Facility was approved at the 2022 March Annual Town Meeting and at the ballot two weeks later. The new facility will provide a safe and efficient work environment for our DPW staff and benefit the community by enabling the Department to provide a more efficient service and protect the Town's investment in the multi-million-dollar fleet.

On Thursday April 28, 2022, the Town was notified by Representative Josh Cutler's office that the Duxbury Selectboard Bill was signed into law and finally the change of name, from Board of Selectmen to Selectboard, became official.

The Draft Master Plan and Water Quality Study, prepared by Environmental Partners, LLC PFAS was completed and submitted to the Town June 2022. The draft plan includes a description of the town water distribution system, the town's supply and demand needs, storage, distribution system modelling and assessment as well as water quality and future capital improvement needs.

In conclusion, the Selectboard wishes to recognize and thank the professionalism of the Town Manager René Read and the many dedicated employees that provide an outstanding service to the community. The Board also wishes to recognize and thank Fire Chief Kevin Nord for his exemplary service to our Town for the past 18 years and to bid him a fond farewell as he heads off to a well-earned retirement. Finally, it is with our most sincere gratitude that we thank our board and committee volunteers. These members devote extraordinary time, expertise and knowledge to the future of our Town. They are essential in preserving the character of Duxbury and the way of life we have all come to enjoy.

*Respectfully submitted,*

Fernando Guitart, Chair
Cynthia Ladd Fiorini, Vice Chair
Michael McGee, Clerk
Theodore J. Flynn
Amy M. MacNab

The Historic Isaac Simmons House on Temple Street

*(photo courtesy of Pamela Webster Walsh)*

# Town Manager

To the Residents of Duxbury,

The period from July 1, 2021, to June 30, 2022, started with the usual celebration of our cherished 4th of July Parade after having been cancelled the prior year due to the COVID-19 pandemic. Many of the events that had been sidelined started to return including the annual DEF Road Race and other family-friendly events culminating with our end of summer Annual Beach Party and Labor Day Bonfire in September 2021.

On a more solemn note, we were proud to host a touching 9/11 Memorial Service and Dedication of our new 9/11 Monument at the Fire Station in remembrance of the victims and survivors of 9/11/2001. We gathered in unity to honor the first responders who served, who survived, and who were sadly victims. The monument stands on the front lawn of the Fire Station and serves as a reminder of that day and the tremendous humanitarian efforts that prevailed - We Will Never Forget.

Town Hall offices were opened to the general public and we continued with remote/hybrid meetings and provided online access to our services. Thankfully, the Town had made the move to on-line services several years ago and as a result, we were better situated than many of our neighboring communities in making sure our residents could still conduct their business.

Board and Committee meetings also continued to be held virtually/hybrid in compliance with state orders and mandates. Everyone adjusted to the pandemic challenges with regard to continuing service to the public, ensuring that our local government continued to operate, and keeping our employees safe while maintaining business continuity. Through the hard work and dedication of all of our employees, we managed through a tough, unprecedented time and I will always be grateful them all for their service.

Also in September, we were very fortunate in hiring our new Facilities Director, Kristina Knowles. Kristina is a Mass Maritime graduate with years of experience and she has proven to be a perfect fit for our Town and School Departments. Kristina provides her staff with direction and oversight in order to ensure the safety of all patrons – residents, staff, and students. Her initial contributions made an immediate positive impact on our facility needs and we look forward to her continued success for many years to come.

In November 2021, we held a Special Town Meeting in order to purchase conservation land located at Old Cordwood Path, better known as the "Pink" property. This property consists of 65 acres, containing 27.5 acres of working cranberry bogs. My sincerest congratulations to the Conservation Commission and to Joe Grady for all of their hard work in seeing this project to fruition. Another item of great interest in the community was the approval of funding to conduct an initial environmental assessment of the Duxbury Landfill Inc./McNeil Dump property. We will continue to provide the community with informative presentations and up-to-date information regarding the status of this site and the related concerns about PFAS.

As the holidays approached, we thankfully were able to resume and enjoy the family-friendly, town-wide Holly Days events and the annual lighting of the Christmas Tree and menorah on the Town Green, and with that, the much-anticipated visit by Santa. The attendance was terrific and the events were welcomed by everyone who attended. It's the overwhelming support from our residents for events like this that what makes Duxbury's community so special, and I sincerely thank all of those who participated.

Shortly after the start of the new year, the School Committee appointed Dr. Danielle Klingaman as the new Superintendent of Duxbury Public Schools. It was always a pleasure to work with Danielle in her capacity as the Assistant Superintendent, and I look forward to our continued collaboration in her new role.

As the date of the March 2022 Annual Town Meeting drew nearer, concern remained regarding the number of positive COVID-19 cases. Once again, with the help of the School Department, we found ourselves holding the Annual and Special Town Meetings at the High School and Middle School gyms. We were extremely grateful that the residents voted in favor of the article and subsequent ballot question for the new Department of Public Works Facility. Many hours of hard work and planning went into the presentation for this much needed facility and we are looking forward to commencing with this important project.

By mid-April, we again navigated the challenges associated with the arrival and nesting of the Piping Plovers and the Least Terns on Duxbury Beach. The nesting areas of both species were consistently monitored as the eggs began to hatch. Through it all, with Beach Operations Manager Ryan Brown providing oversight, the Town cooperatively managed all of the restrictions and limitations to beach access with the Duxbury Beach Reservation staff and we were able to open the beach to the public at a time when it was certainly needed. As always, we will continue our communication and collaborative relationship with the Duxbury Beach Reservation to ensure unity in managing the regulations and concerns about beach access.

In late spring we received official notice from the state legislature that the voter-approval proposal to rename Board of Selectmen to the Selectboard. This name change was long overdue and well received by all.

Finally, after 18 years of service to the Town of Duxbury and its residents, in mid-July Fire Chief Kevin Nord retired as our Fire Chief. Kevin began his career over 44 years ago with the Kingston Fire Department as a Call Firefighter. Kevin joined the Duxbury Fire Department as Chief in October, 2004, and transformed the department into the modern facility that it is today. He developed and implemented advanced life support (paramedics), was influential in the design and the building of the new Fire Station and spearheaded the development of the ROCCC (our state-of-the-art regional dispatch center). Kevin was prominent leader amongst his peers and certainly here in Duxbury. And although he will certainly be missed, he has our deepest appreciation and gratitude for his years of service in Duxbury and our sincerest best wishes for a long, happy and healthy retirement.

I am extremely grateful to all of the Department Heads and their respective staff members who continue to be extremely helpful to me and supportive in the execution of my duties. I am fortunate to be working with such a warm, friendly and talented group of co-workers.

My sincerest thanks go to Nancy O'Connor, Executive Assistant to the Town Manager, and Michelle Seda-Stotts, Principal Assistant to the Town Manager and Selectboard, for their tremendous efforts in helping me on a day-to-day basis and making sure that our office runs smoothly – I appreciate all they do and I extend my sincerest thanks to them both.

Finally, I am truly grateful to our citizens who serve on the many boards, committees and other volunteers who serve our community and help to make Duxbury the wonderful place that it is. They serve tirelessly, their assistance is invaluable, and I deeply appreciate all they do for the Town of Duxbury – thank you!

Respectfully submitted,

René J. Read, Town Manager
Town of Duxbury, MA

*4th of July Parade*
*Photo courtesy of Pamela Webster-Walsh*

# Town Clerk's Report

---

Town Officials

Special Town Meeting - November 8, 2021

Annual Town Meeting - March 12, 2022

Special Town Meeting - March 12, 2022

Annual Town Election - March 26, 2022

# Town Clerk

During **FY2022**, the Town Clerk recorded and certified minutes for the Special Town Meeting on November 8, 2021, the Annual Town Meeting on March 12, 2022, the Special Town Meeting on March 12, 2022, and served as the Chief Election Official for the Annual Town Election on March 26, 2022.

**Vital Records**: in addition to providing certified copies of vital records to residents, non-residents and funeral homes, during the period of July 1, 2021 - June 30, 2022, the office registered:

**Births - 143**
Males - 80
Females - 63

**Marriages - 53**

**Deaths - 173**
Residents - 149
Non-residents who passed away in Duxbury - 24
Deaths related to COVID-19 - 10

**Dogs**: The renewal of dog licenses for the license year January 1-December 31, 2021 began in January as renewal information was sent to the residents with the annual census. In addition to dog licenses, the Clerk's office also issued dog walking permits to both residents and non-residents. Dog Walking permits are required for animals taken to Duxbury Beach and Town of Duxbury owned land and Conservation land. The funds collected for dog walking permits would help offset the cost of the Mutt-Mitt dog waste removal supplies provided at walking areas.

**Other:** When not processing vital records, licensing dogs or recording and reporting Town Meeting and election results, the staff was busy posting meetings for Boards and Committees, processing annual census forms, producing the Annual Street List of residents, maintaining the State's Voter Registration System, renewing Business Certificates, and collecting Non-Criminal fines on behalf of the Harbormaster, Police and Animal Control Officer, issuing raffle permits and processing genealogy requests.

Many thanks to Assistant Town Clerk Linda Salvati for her help and commitment to serving the office, the dedicated election workers without whom we could not hold an election, and to our fellow employees and the residents for their continued support.

Respectfully Submitted,
Susan C. Kelley
Town Clerk

Susan Kelley
Town Clerk

Linda Salvati
Assistant Town Clerk

# Town Officials

**July 1, 2021 to June 30, 2022**

**ELECTED**

**SELECTBOARD**

| | |
|---|---|
| Amy M. MacNab, Chair | 2022 |
| Fernando Guitart, Vice Chair | 2024 |
| Cindy Ladd-Fiorini, Clerk | 2024 |
| Michael McGee | 2023 |
| Theodore J. Flynn, Chair | 2023 |

**ASSESSORS**

| | |
|---|---|
| Nancy D. Reed, Vice Chair | 2023 |
| Linda Collari, | 2024 |
| James G. MacNab, Chair | 2022 |

**MODERATOR**

| | |
|---|---|
| John J. Tuffy | 2022 |

**TOWN CLERK**

| | |
|---|---|
| Susan C. Kelley | 2022 |

**SCHOOL COMMITTEE**

| | |
|---|---|
| Shannon Hall Moesaa | 2022 |
| Julia B. Adams, | 2022 |
| Kellie Bresnehan | 2023 |
| Matthew Gambino | 2023 |
| Kristen O'Connell | 2024 |

**PLANNING BOARD**

| | |
|---|---|
| Scott C. Casagrande, Chair | 2022 |
| Keith McDonald, Clerk | 2025 |
| Brian E. Glennon, II, Vice Chair | 2023 |
| Jennifer W. Turcotte | 2026 |
| David C. Uitti | 2024 |
| George D. Wadsworth | 2024 |
| Kristen Rappe | 2023 |

**LIBRARY TRUSTEES**

| | |
|---|---|
| Linda Abelli, FOL Liaison | 2023 |
| Martha Dennison, Vice Chair | 2024 |
| Lester Lloyd, Chair | 2024 |
| Fleur Pang | 2022 |
| Dora Bustos | 2023 |
| Hector Rodriguez | 2022 |

**DUXBURY HOUSING AUTHORITY**

| | |
|---|---|
| Pauline A. Flynn | 2024(E) |
| James Hunt, Chair | 2022(E) |
| Paul McCormack | 2026 (E) |
| Bertram Walters - Government Appointee | 2024 (Appointed) |
| Maxene Benevides, Tenant Board Member | 2023 (Appointed) |

**APPOINTED BY THE MODERATOR**

**CEMETERY**

| | | | |
|---|---|---|---|
| Diane C. Barker | 2023 | Emmett Sheehan | 2026 |
| Robert F. Hayes, Chair | 2022 | Elizabeth B. Stevens | 2026 |
| Carolyn A. Ravenscroft– At Large | 2023 | | |

**FINANCE COMMITTEE**

| | | | |
|---|---|---|---|
| Shannon Godden | 2024 | Elizabeth (Betsy) H. Sullivan (Chair) | 2024 |
| Kathleen Glynn | 2023 | Peter Sullivan | 2022 |
| Alan Hoban | 2023 | Nathaniel Taylor | 2022 |
| Jackson "JR" Kent, Jr | 2022 | Sean Dadsetan-Foley | 2025 |
| Jerry (Gerald V.) Pisani | 2023 | Friend S. Weiler, Sr. | 2024 |

**FISCAL ADVISORY COMMITTEE**

| | | | |
|---|---|---|---|
| Karen E. Barry | 2023 | James B. Lampert (Vice Chair) | 2024 |
| Alexander B. Chin, Chair | 2023 | Candace Martin | 2024 |
| Emily Decker | 2023 | Sharon Andrew | 2022 |
| Bethann R. Halligan | 2022 | Adam Earle | 2022 |
| Frank M. Holden | 2024 | | |

**WATER & SEWER ADVISORY BOARD**

| | | | |
|---|---|---|---|
| Freeman Boynton, III | 2020 | George D. Wadsworth, Chair | 2022 |
| Paul W. Keohan | 2021 | | |

**APPOINTED BY THE TOWN MANAGER**

Alewife Warden- Jake Emerson
Animal Control Officer/Inspector of Animals-Eduardo Ramos
Building Inspector/Zoning Enforcement Officer-Jim Wasielewski
Conservation Administrator-Joseph Grady
Council on Aging Director-Joanne Moore
Custodian of the Clock-Greg Hunter
Custodian of the Flags-Jake Emerson
Director of Public Works- Peter Buttkus
Emergency Management Director-Kevin Nord
Executive Assistant to the Town Manager- Nancy R. O'Connor
Facilities Director - Kristina Knowles
Finance Director - John Q. Adams
Fire Chief-Kevin Nord
Harbormaster/Shellfish Constable- Jake Emerson
Health Agent-Tracy Mayo
Manager Buildings and Grounds-James Savonen
Parking Clerk– Allison Randall Hatch
Planning Director – Christopher Ryan
Police Chief– Stephen R. McDonald
Recreation Director-Gordon H. Cushing
Sealer of Weights and Measures - Jane Zulkiewicz
Town Account-Carrie Mazerolle
Treasurer/Collector-Jill Stewart
Veterans' Services Officer - Michael J. Thorp
Water Superintendent-Peter Mackin
Weigher of Coke, Coal and Hay - Jane Zulkiewicz
Wharfinger- Jake Emerson

# ALL OTHER APPOINTED TOWN OFFICIALS

**Appointed by Elected Officers or Committees**

Assistant Town Clerk – Linda B. Salvati by the Town Clerk
Director of Assessing – Stephen Dunn by the Assessors
Library Director - Denise Garvin by the Library Trustees
Superintendent of Schools - Dr. Danielle Klingaman by the School Committee

**AUDIT COMMITTEE**

| | |
|---|---|
| Shannon Godden, Member | (appointed/re-appointed by Finance Committee annually) |
| Al Hoban, Member | (appointed/re-appointed by Finance Committee annually) |
| Frank Holden, Member | (appointed/re-appointed by Fiscal Advisory annually) |

# APPOINTED BY THE SELECTBOARD

**AFFORDABLE HOUSING TRUST (Town of Duxbury)**

| | | | |
|---|---|---|---|
| Diane Bartlett, Chair | 2024 | Martha Himes, Vice Chair | 2024 |
| Stephen Dubuque | 2022 | George D. Wadsworth | 2022 |
| Fernando Guitart, SB Rep | 2023 | Matthew Walsh | 2022 |
| Daniel J. Coughlin | 2022 | | |

**AGRICULTURAL COMMISSION**

| | | | |
|---|---|---|---|
| Priscilla Lawn | 2023 | Carl O'Neil | 2024 |
| Jeffrey A. Chandler, Chair | 2024 | Earl Ricker | 2024 |
| Orie Fontaine | 2022 | Roger W. Ritch | 2023 |
| Gregory D. Morris | 2022 | | |

**ALTERNATIVE ENERGY COMMITTEE**

| | | | |
|---|---|---|---|
| Wendell Cerne | 2023 | Lewis Segall, Chair | 2022 |
| Matt Cooney | 2023 | *Open | 2021 |
| Susan Fontaine | 2024 | James White | 2022 |
| Kevin Kingston | 2022 | Jessica R. Williams | 2022 |
| Matt Koenig | 2024 | Bernie Gardner | 2022 |
| Doug Carver | 2024 | **OPEN | 2021 |
| | | Kevin Kingston | 2022 |

**BOARD OF APPEALS**

| | | | |
|---|---|---|---|
| Judith (Judi) A. Barrett, V. Chair | 2023 | Kathleen (Kathy) Muncey | 2024 |
| Freeman Boynton, Jr. | 2026 | Emmett Sheehan | 2022 |
| Wayne Dennison, Chair | 2025 | | |

**BOARD OF APPEALS (ALTERNATES)**

| | | | |
|---|---|---|---|
| Borys Goynycz | 2022 | Philip Thorn | 2022 |
| Tanya Trevisan | 2022 | | |

**BOARD OF HEALTH**

| | | | |
|---|---|---|---|
| David Brumley, MD, ViceChair | 2022 | Michael Count | 2023 |
| Melissa Brown Rosenbladt | 2022 | Karen Tepper, Chair | 2024 |
| Bruce Bygate | 2023 | Nicholas C. Leing, Alternate | 2022 |

**BURIAL AGENT TO THE BOARD OF HEALTH**

| | |
|---|---|
| Susan C. Kelley | 2022 |

**COMMUNITY PRESERVATION COMMITTEE**

| | | | |
|---|---|---|---|
| Paul McCormack, Housing Authority | 2024 | Holly Morris, Conservation Comm.,Chair | 2022 |
| David Uitti, Planning Board | 2022 | Kathy Cross, Open Space | 2023 |
| R. Taggert Carpenter, Historical Comm. | 2022 | | |
| Two At-Large: Tony Kelso | 2023 | and Kathy Palmer | 2023 |

**CONSERVATION COMMISSION**

| | | | |
|---|---|---|---|
| Sam Butcher | 2023 | Holly Morris | 2022 |
| Robb D'Ambruoso, Vice Chair | 2024 | Corey Wisneski, Chair | 2022 |
| Thomas J. Gill, III | 2023 | Scott Zoltowski | 2022 |
| Mickey (Daniel)McGonigle | 2024 | | |

**COUNCIL ON AGING**

| | | | |
|---|---|---|---|
| Cheryl Ross, Chair | 6/30/22 (T-2) | Dwight Shepherd | 6/30/22 (T-1) |
| Patti Ryan, Vice Chair | 6/30/22 (T-2) | Ninky Savage | 6/30/23 (T-2) |
| John Rutkowski, Secretary | 6/30/23 (T-2) | John McCluskey | 6/30/23 (T-2) |
| Kevin Mullins | 6/30/23 (T-2) | Cheryl Tufankjian | 6/30/23 (T-1) |
| Becky Brown | 6/30/24 (T-2) | Leslie McCarthy | 6/30/22 (T-1) |
| Kathy Capraro | 6/30/22 (T-1) | Frederick VonBargen | 6/30/22 (T-1) |

**ALTERNATES**

| | |
|---|---|
| Ken Beebe | 6/30/23 (T-1) |
| Marie Keefe | 6/30/23 (T-1) |

* *Alternate Members* are expected to serve in an advisory role, unless a quorum is not present. These members are usually past Council on Aging Board members. There will be a maximum of 5 residents as Alternates with terms of two years.

**ASSOCIATE MEMBERS**

Shirley Oktay
Betsy Stevens

** *Associate Members* are nominated and approved by the Council on Aging Board to serve in a non-voting advisory role. Associate Members are to be approved at the Annual COA Board Meeting in June; no formal appointment by the Selectmen is required.

**DESIGN REVIEW BOARD**

| | | | |
|---|---|---|---|
| Judith Hall (Alt) * | 2022 | Sarah B. McCormick | 2023 |
| Nancy Johnson | 2023 | Stephen Williams, Chair | 2022 |
| Lauren Sirois (Alt) | 2023 | Justin Heil | 2024 |
| Megan McClure Koss | 2024 | Gil Martin, Alt | 2023 |

**resigned 1/2022*

**DIVERSITY, EQUITY AND INCLUSION STEERING COMMITTEE**

| | | | |
|---|---|---|---|
| Shannon Moesaa, Sch. Comm.Rep. | 2022 | Martha Dennison, Library BOT | 2022 |
| Fernando Guitart, Chair-BOS Rep | 2022 | Dr. Danielle Klingaman, Inter. Sup. | 2022 |
| Jeannie Horne, Vice Chair-HR | 2022 | Joanne Moore, COA | 2022 |
| Jennifer Turcotte, PB member | 2022 | Friend Weiler, Police Rep. | 2022 |
| Catherine Cullen, Interfaith Rep. | 2022 | Karen Wong, At-Large Member | 2022 |
| Mark Prince, At-Large Member | 2022 | Alexander See, At-Large Member | 2022 |
| Caitlan Sheehan, Teacher-Clerk | 2022 | | |

**DUXBURY BAY MANAGEMENT COMMITTEE**

| | | | |
|---|---|---|---|
| William "Skip" Bennett | 2023 | Jackson S. Kent, III | 2022 |
| Richard Kleinman | 2025 | John Lovett | 2025 |
| Sam Davenport | 2024 | Jon McGrath | 2023 |
| Dax Guenther | 2024 | Joe Messina, Chair | 2022 |
| Jake Emerson, *Ex-Officio* | 2023 | McKenzie Thompson | 2024 |
| Peter Quigley | 2024 | | |

**DUXBURY CULTURAL COUNCIL**

| | | | |
|---|---|---|---|
| Alison Arnold | 2024 (T2) | Tony Kelso | 2022 (T1) |
| Kristine Brennen | 2022 (T2) | Brooke McDonough, Chair | 2024 (T2) |
| Craig Bloodgood | 2024 (T1) | Mary Beth MacQuarrie *(Ex Officio)* | 2023 (T1) |

**DUXBURY SEAWALL COMMITTEE**

| | | | |
|---|---|---|---|
| Alicia Palmieri Babcock (Chair) | 2024 | Mary Shiebler | 2024 |
| Paul Brogna | 2024 | *Open | |
| Stephen R. Callahan | 2024 | Tim Spellman | 2024 |
| Candace Martin | 2024 | Arthur A. Haley | 2024 |
| Donald Norris | 2024 | | |

**ECONOMIC ADVISORY COMMITTEE**

| | | | |
|---|---|---|---|
| Scott Casagrande, Planning Board | 2024 | Lisa Grace, Business Rep. | 2023 |
| Kurt D. Franke, At-Large | 2024 | Deborah Bowen, Business Rep. | 2024 |
| Clark J. Hinkley, At-Large * | 2023 | Charles J. Weilbrenner, Bus. Rep., Chair | 2022 |
| Michael Juliano, At-Large | 2022 | Michael McGee, Selectmen, *(ex officio)* | |

**resigned 1/28/22*

**FENCE VIEWERS**

| | | | |
|---|---|---|---|
| Jeff Chandler | 2022 | Priscilla Chandler | 2022 |

**FOURTH OF JULY Committee -Appointed 5/24/21 until 4/30/22**

| | | |
|---|---|---|
| Chris Barry | Jeff Goldman | Janet Ritch |
| Freeman Boynton, III | Amy Hill | Dave Robinson |
| Barbara Cleary | Brian Hill | Janet Skaggs |
| Tracey Fitzpatrick | James MacNab, Co-Chair | Stu (Stuart A.) Ruggles, Co-Chair |
| Katy Gaenicke | Nancy Reed | |

**HIGHWAY SAFETY COMMITTEE**

| | | | |
|---|---|---|---|
| Richard Brennan | 2023 | Capt Brian Monahan, Fire Dept. Rep. | 2023 |
| Paul Brogna, Co-Chair | 2023 | Fred Von Bargen | 2024 |
| Neal Frangesh | 2022 | | |
| Jeff Lewis, Co-Chair | 2023 | Peter Buttkus, DPW Director | 2024 |
| Phillip Tuck | 2022 | *Appointed Officials-Police Dept. Rep. | 2024 |

**Police Dept. Rep.: Sgt. Chris Mori, Officer Matthew Kent to replace Officer Kyle McElroy 2/2022 with only one appointed individual to be the Police Dept. Rep. at any given meeting.*

**HISTORICAL COMMISSION**

| | | | |
|---|---|---|---|
| Christopher Andrew | 2022 | Sheila Lynch-Benttinen* | 2024 |
| Tag Carpenter, Chair | 2022 | Mark P. Barry | 2022 |
| Edward Mayo | 2022 | Brendan Wall | 2023 |
| Arthur Evans | 2023 | Michael Carlson | 2023 |
| Andrew Burns | 2024 | *Open | 2023 |

*resigned 1/11/22

**KING CAESAR COMMITTEE ADVISORY**

| | | | |
|---|---|---|---|
| Diane Barker, Chair | 2022 | Rev. Catherine Cullen | 2023 |
| Dr. Carol Langford | 2024 | Marie Villarin, RN (Intake Worker) | 2023 |

**LOCAL HISTORICAL DISTRICT COMMITTEE**

| | | | |
|---|---|---|---|
| Renee Mierzejewski, Chair | 2022 | Georgia Taft-Pye (Bd. of Realtors Rep.) | 2024 |
| Robert C. "Terry" Vose, III (LHD Rep) | 2022 | | |
| Janet Ritch (LHD Rep) | 2023 | | |
| **ALTERNATES:** | | | |
| John E. Bates | 2022 | Philip Tuck | 2023 |
| Pamela Campbell-Smith | 2022 | Evelyn A. Walker | 2022 |

**MBTA ADVISORY BOARD**

| | |
|---|---|
| Richard S. Prone | 2022 |

**METROPOLITAN AREA PLANNING COUNCIL REP**

| | |
|---|---|
| Kristin Rappe (Delegate - Planning) | 2024 |
| George D. Wadsworth (Alt. - Planning) | 2021 |

**MUNICIPAL COMMISSION ON DISABILITY**

| | | | |
|---|---|---|---|
| Patty Cristoforo | 2022 | Lynn Smith | 2024 |
| Jeannie Horne, Mun. Emp. Rep. | 2024 | Marcia G. Solberg, Chair | 2023 |
| Elika Dadsetan-Foley | 2022 | Emily Zoltowski | 2023 |
| Patricia G. McCarthy | 2023 | Nancy Shine | 2024 |

**NUCLEAR ADVISORY COMMITTEE**

| | | | |
|---|---|---|---|
| Rebecca Chin, Co-Chair | 2023 | Mary Elizabeth Lampert, Co-Chair | 2022 |
| Megan Driscoll Greenstein | 2023 | Nancy Landgren | 2024 |
| Patrick J. Gagnon, M.D. | 2023 | *OPEN | 2020 |
| James Lampert | 2024 | | |

**OLD COLONY ELDERLY SERVICES**

| | |
|---|---|
| Joanne Moore, Delegate | 2022 |

**OLD COLONY PLANNING COUNCIL (Aging)**

| | |
|---|---|
| John Rutkowski, Delegate | 2022 |

**OLD COLONY PLANNING COUNCIL (Planning)**

| | |
|---|---|
| Valerie Massard, Delegate | 2022 |

**OPEN SPACE COMMITTEE**

| | | | |
|---|---|---|---|
| Freeman Boynton, III (W&S Adv Rep) | 2022 | Emily Martecchini* | 2024 |
| Kathy Cross, Chair (CPC rep) | 2024 | Kathy Palmer | 2023 |
| Brian Glennon, II (Planning BD) | 2022 | Melissa Brown-Rosenbladt | 2024 |
| Lorrie Hall | 2023 | Philip Tuck | 2023 |
| Patricia Loring | 2022 | | |

*resigned 3/22

**PLYMOUTH COUNTY ADVISORY BOARD**

| | | | |
|---|---|---|---|
| Theodore J. Flynn (Delegate) | 2022 | Mike McGee (Alternate) | 2022 |

**RECREATION ACTIVITIES COMMITTEE**

| | | | |
|---|---|---|---|
| Patrick Boles | 2022 | Stewart McEntee | 2022 |
| Brian Campbell | 2024 | Gary Smith | 2023 |
| Brendan Donnelly | 2024 | Peter Andrew | 2022 |
| Brooks Holmes | 2022 | Gordon Cushing, *Ex-Officio* | 2023 |

**REGISTRARS OF VOTERS**

| | | | | | |
|---|---|---|---|---|---|
| Nancy Melia | D - (April) | 2024 | Susan C. Kelley (Town Clerk) | (April) | 2022 |
| Jeffrey Schofield | R - (April) | 2023 | Carolyn Wadsworth | (April) | 2023 |

**SHELLFISH ADVISORY COMMITTEE**

| | | | |
|---|---|---|---|
| Craig M. Bloodgood | 2024 | Kenneth McKim | 2022 |
| Peter Dalton (appt 11/16/20) | 2023 | John McCluskey | 2022 |
| Richard Brennen, Chair (8/21) | 2024 | Gregg Morris | 2023 |
| Alan Hoban, Chair* | 2022 | Clinton Watson* | 2023 |
| Robert Loring | 2024 | Jake Emerson, *Ex-Officio* | 2022 |
| Nick Bates | 2023 | **resigned July, 2021* | |

**SIDEWALK & BIKE PATH COMMITTEE**

| | | | |
|---|---|---|---|
| Nancy Johnson | 2022 | Elaine Philbrick | 2023 |
| David Kelly | 2023 | Christopher Dean | 2024 |
| Steve Marshall | 2023 | Dan Coughlin** | 2022 |
| Thomas Nee, Chair | 2024 | Richard S. Prone *** | 2022 |
| Patrick O'Malley | 2024 | Bruce Bradshaw | 2024 |

*Planning BD Liaison: David Uitti*
***resigned 2/22*
****resigned 8/21*

**Open*

**SOUTH SHORE COALITION (MAPC)**

| | | | | |
|---|---|---|---|---|
| Scott Casagrande (Delegate) | 2024 | Kristin Rappe | (Alternate) | 2022 |

**SOUTH SHORE COMMUNITY ACTION COUNCIL (Duxbury/Hanover Rep.)**

Robert Hughes

**SOUTH SHORE RECYCLING Cooperative**

Peter Buttkus
Norman Smith

**TOWN HISTORIAN**

"Tony" (James A.) Kelso

**TOWN MANAGER**

René J. Read

**DUXBURY SPECIAL TOWN MEETING**
**Duxbury Schools Performing Arts Center**
**73 ALDEN STREET DUXBURY**
**November 8, 2021 at 7:00 pm**

The Special Town Meeting was called to order on Monday, November 8, 2021 in the Duxbury Schools Performing Arts Center at 73 Alden Street, Duxbury. The Special Town Meeting was called to order at 7:07 PM and was adjourned sine die at 8:57 PM.

**ARTICLE 1 - SUBJECT: CONSERVATION LAND PURCHASE – OLD CORDWOOD PATH -** ***2/3rds Vote Required*** – Moved and seconded that the Town, as recommended by the Community Preservation Committee,

(a) authorize the Board of Selectmen to acquire, by purchase, gift or eminent domain and on such terms and conditions as the Board of Selectmen deems to be in the best interests of the Town, for conservation, open space, agricultural, water supply protection and passive recreation purposes, all or a portion of the parcels of land located on and off Old Cordwood Path and Enterprise Road, which parcels contain 64.43 acres, more or less, in the aggregate, are identified by the Duxbury Assessors as Parcels 086-015-006, 087-018-101, 087-020-003, and 087 -020-001, and are a portion of the premises described in a deed recorded with the Plymouth County Registry of Deeds in Book 43957, Page 20, together with an agricultural easement on Assessors' Parcel 087-981-021 and water rights and delivery rights, which parcels shall be under the care, custody and control of the Conservation Commission pursuant to the provisions of G.L. Chapter 40, Section 8C, and a right of first refusal and option to purchase the parcel of land located at 87 Old Cordwood Path (Parcel 087-018-103);

(b) appropriate the sum of **$2,100,000.00** for the purpose of funding said acquisition and costs incidental or related thereto, of which **$600,000.00** is transferred from the Community Preservation Unreserved Undesignated Fund Balance, and **$1,500,000.00** is borrowed, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow **$1,500,000.00** sum under M.G.L. Chapter 44B, Section 11 and/or any other enabling authority, and to issue bonds or notes on the Town therefor, and any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to costs of issuance of such bonds or notes, may be applied to the costs approved by this vote with a reduction of borrowing authority therefore by a like amount in accordance with M.G.L. Chapter 44, Section 20,

(c) authorize the Board of Selectmen to apply for, accept and expend any funds that may be provided by the Commonwealth or other public or private sources to defray all or a portion of the costs of said acquisition, including, but not limited to, grants and/or reimbursement from the Commonwealth under the Self-Help Act, G.L. Ch. 132A, Section 11 (now, so-called LAND grants), which grants and/or funds so received shall be used to repay all or a portion of the sum appropriated from the Community Preservation Fund hereunder, and to enter into all agreements and execute any and all instruments as may be necessary or appropriate to effectuate the foregoing acquisition,

(d) authorize the Board of Selectmen to grant and/or accept deed restrictions pursuant to the provisions of M.G.L. Ch. 184, Sections 31-33, in compliance with G.L. Ch. 44B, Section12(a), in the portions of the property dedicated to one or more or the aforesaid purposes; and, further,

(e) authorize the Board of Selectmen, in consultation with the Conservation Commission, to enter into management agreements for up to ten years as may be necessary for the purposes of this Article, on terms deemed by the Board of Selectmen, in consultation with the Conservation Commission, to be in the best interest of the Town.

**Voice Vote - Motion carried by requisite 2/3rds vote, with minimal opposition, as declared by the Moderator.**

**ARTICLE 2 - SUBJECT: ENVIRONMENTAL ASSESSMENT OF THE FORMER DUXBURY LANDFILL INC./MCNEIL DUMP PROPERTY** – Moved and seconded that the Town appropriate the sum of **$38,165.00** to conduct an initial environmental assessment of the former Duxbury Landfill Inc./McNeil Dump property, and to meet said appropriation, transfer **$38,165.00** from Free Cash, to be expended under the direction of the Town Manager.

**Voice Vote - Motion carried unanimously.**

**ARTICLE 3 - SUBJECT: UNPAID BILLS - *9/10 VOTE REQUIRED*** – Moved and seconded that the Town authorize the sum of **$1,583.00** to pay the following unpaid bills out of the current year's budget from the departments in the sums as follows:

| Line # | Vendor | Department | Amount |
|---|---|---|---|
| 1 | Robert Higgins | Water | $425.00 |
| 2 | John Hoadley & Sons, Inc. | Water | $157.50 |
| 3 | Plymouth County Sheriff's Dept | Lands & Natural Resources | $234.00 |
| 4 | Glynn Electric | Facilities | $388.00 |
| 5 | Collari Automotive, Inc. | DPW | $97.50 |
| 6 | ENE Systems, Inc. | Facilities | $281.00 |
| | | | |
| | **TOTAL** | | **$1,583.00** |

**Voice Vote – Motion carried unanimously**

**ARTICLE 4 - SUBJECT: SUPPLEMENTAL APPROPRIATIONS** – Moved and seconded that the Town appropriate the sum of **$35,000.00** by transfer from available funds (Free Cash) to supplement appropriations previously voted under Article 5 of the Annual Town Meeting of May 15, 2021 for the Fiscal Year beginning July 1, 2021 for the line items in the budgets of various Town Departments as follows:

| Item # | Department | Budget | Adjustment | Revised FY22 Budget | Funding Source |
|---|---|---|---|---|---|
| 1 | 419 DPW – Administration General Expenses | $68,250 | $28,000 | $96,250 | Free Cash |
| 2 | 192 DPW – Central Buildings General Expenses | $207,280 | $7,000 | $214,280 | Free Cash |

**Total Adjustments** **$35,000.00**

**Voice Vote – Motion carried unanimously**

***(Petitioner provided an amended motion at the Special Town Meeting)***

**ARTICLE 5 - SUBJECT: CITIZENS' PETITION – 0 SUMMER STREET** – Moved and seconded to see if the Town will vote to request that the Town Conservation Commission not move forward with plans to clear or alter the land through removal of trees or vegetation located at 0 Summer St containing 27.32 acre and shown on a plan of land on file at the Office of the Town Clerk, owned by the Town of Duxbury / Conservation Commission and identified by Assessor's Reference 031-502-047, until such a time when further study can be done.

**A motion was made and seconded to move the previous question.**

**Voting the Motion to move the previous question: Voice Vote - Motion carried by 2/3rds vote with minimal opposition as declared by the Moderator.**

**Voting the main Motion: Voice Vote - Motion failed.**

I hereby certify the votes of the meeting and the methods of achieving them at the Special Town Meeting held on November 8, 2021 from 7:07PM until adjournment sine die at 8:57PM.

Respectfully submitted,

Susan C. Kelley
Duxbury Town Clerk

Certification of Funds:

| | |
|---|---|
| Appropriation | $2,174,748.00 |
| Transfer from Free Cash | $ 73,165.00 |
| Transfer from Other Funds | $ 601,583.00 |
| Borrowing | $1,500,000.00 |

**Attendees: 211**

| | |
|---|---|
| Precinct 1: | 33 |
| Precinct 2: | 54 |
| Precinct 3: | 22 |
| Precinct 4: | 45 |
| Precinct 5: | 30 |
| Precinct 6: | 27 |

**DUXBURY ANNUAL TOWN MEETING**
**Duxbury High School/Middle School Gymnasiums**
**71 ALDEN STREET, DUXBURY**
**MARCH 12, 2022 at 9:00 am**

The Annual Town Meeting was called to order on Saturday, March 12, 2022 at 9:13AM and recessed at 9:47AM for the Special Town Meeting which adjourned sine die at 10:40AM, at which time the Annual Town Meeting reconvened, was recessed for lunch at 12:43 PM until 1:43 PM, was reconvened and adjourned sine die at 3:32 PM. The Meeting was held in the High School Gym, Middle School Gym and Cafeteria on Alden Street.

Prior to the Special Town Meeting coming to order, State Representative Josh Cutler and Senator Patrick O'Connor's Chief of Staff Greg Denton presented Resolutions to retiring Recreation Director Gordon Cushing, Conservation Administrator Joseph Grady and Fire Chief Kevin Nord, who together have served the Town of Duxbury and its residents for over 100 years.

**ARTICLE 1 - SUBJECT: ELECTION** - Article 1 is a notice to inhabitants of the coming election; no vote is required; and to bring in their votes for the following offices:

One Selectman for a term of 3 years;
One Assessor for a term of 3 years;
One Moderator for a term of 3 years;
One Town Clerk for a term of 3 years;
Two School Committee members for a term of 3 years;
One Planning Board member for a term of 5 years;
One Planning Board member for an unexpired term of 1 year;
Two Library Trustees for a term of 3 years;
One Duxbury Housing Authority member for a term of 5 years;
One Duxbury Housing Authority member for an unexpired term of 3 years;

and on the following question:

Question __

Shall the Town of Duxbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued for the engineering, design services and construction of a new Department of Public Works facility, to be located at 878 Tremont Street, also shown as Assessors Map Parcel No. 092-500-016?
Yes___ No _____

**ARTICLE 2 - SUBJECT: REPORTS** – Moved and seconded that the Town receive the reports of town officials, boards, committees, and commissions. No reports were given. No vote was taken.

**ARTICLE 3 - SUBJECT: COMPENSATION OF ELECTED OFFICIALS** – Moved and seconded that the Town fix the compensation of the elected Town Officers for the twelve-month period beginning July 1, 2022 as set forth in the column entitled "Finance Committee Recommended FY23," as follows:

| | Appropriated FY22 | Requested FY23 | BOS Recommended FY23 | Finance Committee Recommended FY23 |
|---|---|---|---|---|
| **Moderator** | $40 | $40 | $40 | $40 |
| **Selectmen** | | | | |
| Chair | $2,000 | * $2,000 | * $2,000 | $2,000 |
| Member | $1,500 | * $1,500 | * $1,500 | $1,500 |
| Member | $1,500 | * $1,500 | * $1,500 | $1,500 |
| Member | $1,500 | * $1,500 | * $1,500 | $1,500 |
| Member | $1,500 | * $1,500 | * $1,500 | $1,500 |
| **Assessors** | | | | |
| Chair | $2,000 | $2,000 | $2,000 | $2,000 |
| Member | $1,500 | $1,500 | $1,500 | $1,500 |
| Member | $1,500 | $1,500 | $1,500 | $1,500 |
| **Town Clerk** | $83,320 | $86,600 | $86,600 | $86,600 |
| **TOTAL** | $93,360 | $99,640 | $99,640 | $99,640 |

** = The Board of Selectmen takes no position on these items.*

**Motion carried. Yes – 123; No - 12**

**ARTICLE 4 - SUBJECT: FUNDING OF SALARIES** – Moved and seconded that the Town appropriate the sum of **$165,000.00** to implement the Personnel Policy and provide funding for any other salary or compensation not addressed by the Personnel Policy, as follows, and to meet said appropriation, raise and appropriate the sum of **$160,000.00** and transfer the sum of **$5,000.00** from Water Retained Earnings, to be expended under the direction of the Town Manager.

| ~~**Pay Schedule**~~ | | | |
|---|---|---|---|
| ~~Effective July 1, 2022~~ | | | |
| ~~**Contract Employees**~~ | | | |
| ~~Town Manager~~ | | | |
| ~~Police Chief~~ | | | |
| ~~Fire Chief~~ | | | |
| | | ~~**Minimum**~~ | ~~**Maximum**~~ |
| ~~**Grade 10 Pay Ranges (FLSA exempt)**~~ | ~~**Annually**~~ | ~~$90,000~~ | ~~$152,388~~ |
| ~~Finance Director~~ | | | |
| ~~Department of Public Works Director~~ | | | |
| ~~Deputy Fire Chief~~ | | | |
| ~~Deputy Police Chief~~ | | | |
| ~~Chief Technology Officer~~ | | | |
| | | | |

| ~~**Pay Schedule**~~ | | | |
|---|---|---|---|
| ~~Effective July 1, 2022~~ | | | |
| ~~**Grade 9 Pay Ranges (FLSA exempt)**~~ | ~~**Annually**~~ | ~~$70,500~~ | ~~$119,734~~ |
| ~~Municipal Services Director~~ | | | |
| ~~Facilities Director~~ | | | |
| ~~Harbormaster~~ | | | |
| ~~Human Resources Director~~ | | | |
| ~~Information Technology Director~~ | | | |
| ~~Library Director~~ | | | |
| ~~Public Safety Dispatch Director~~ | | | |
| ~~Water & Sewer Superintendent~~ | | | |
| ~~Recreation Director~~ | | | |
| | | | |
| ~~**Grade 8 Pay Ranges (FLSA exempt)**~~ | ~~**Annually**~~ | ~~$62,900~~ | ~~$102,536~~ |
| ~~Assessing Director~~ | | | |
| ~~Buildings & Grounds Manager~~ | | | |
| ~~Cemetery Superintendent~~ | | | |
| ~~Conservation Administrator~~ | | | |
| ~~Council on Aging Director~~ | | | |
| ~~Operations Manager~~ | | | |
| ~~Planning Director~~ | | | |
| ~~Public Safety Dispatch Deputy Director~~ | | | |
| ~~Town Accountant~~ | | | |
| ~~Treasurer/Tax Collector~~ | | | |
| | | | |
| ~~**Grade 7 Pay Ranges (Mixed FLSA)**~~ | ~~**Annually**~~ | ~~$50,000~~ | ~~$81,657~~ |
| ~~Assistant Assessor~~ | | | |
| ~~Assistant Council on Aging Director~~ | | | |
| ~~Animal Control Officer~~ | | | |
| ~~Assistant Recreation Director~~ | | | |
| ~~Executive Assistant to Town Manager~~ | | | |
| ~~Executive Officer~~ | | | |
| ~~Beach Operations Administrator~~ | | | |
| ~~HVACR Technician~~ | | | |
| ~~Information Technology Support Technician~~ | | | |
| ~~Health Agent~~ | | | |
| ~~Library Division Head~~ | | | |
| ~~Local Building & Code Enforcement Inspector (FLSA non-exempt)~~ | | | |
| | | | |

| ~~**Pay Schedule**~~ | | | |
|---|---|---|---|
| ~~Effective July 1, 2022~~ | | | |
| ~~**Grade 6 Pay Ranges (FLSA Exempt)**~~ | ~~**Annually**~~ | ~~$46,000~~ | ~~$72,929~~ |
| ~~Aquatic Supervisor~~ | | | |
| ~~Budget Analyst~~ | | | |
| ~~DPW Office Manager~~ | | | |
| ~~Human Resources Manager~~ | | | |
| ~~Community Service Manager~~ | | | |
| ~~Social Day Program Manager~~ | | | |
| ~~Veteran's Service Officer~~ | | | |
| | | | |
| ~~**Grade 5 Pay Ranges (Mixed FLSA)**~~ | ~~**Hourly**~~ | ~~$20.00~~ | ~~$31.56~~ |
| ~~Admin. Assistant to Chief (FLSA non-exempt)~~ | | | |
| ~~Aquatic Manager (FLSA Exempt)~~ | | | |
| ~~Front Office Manager (FLSA non-exempt)~~ | | | |
| ~~Volunteer Manager (FLSA non-exempt)~~ | | | |
| ~~Food Service Manager (FLSA non-exempt)~~ | | | |
| ~~Finance Manager (FLSA non-exempt)~~ | | | |
| ~~Media/Communications Manager (FLSA non-exempt)~~ | | | |
| ~~Home Delivered Meals Manager (FLSA non-exempt)~~ | | | |
| | | | |
| ~~**Grade 4 Pay Ranges (FLSA Non-exempt)**~~ | ~~**Hourly**~~ | ~~$19.00~~ | ~~$29.93~~ |
| ~~Admin. Assistant to Town Manager/BOS~~ | | | |
| ~~Admin. Assistant to Director~~ | | | |
| ~~Admin. Assistant to Harbormaster~~ | | | |
| ~~Admin. Assistant to Cemetery Superintendent~~ | | | |
| ~~Benefits Specialist~~ | | | |
| ~~Police Prosecution Assistant~~ | | | |
| | | | |
| ~~**Grade 3 Pay Ranges (FLSA Non-exempt)**~~ | ~~**Hourly**~~ | ~~$17.50~~ | ~~$26.78~~ |
| ~~Department Assistant~~ | | | |
| ~~Community Service Coordinator~~ | | | |
| ~~Program Activities Coordinator~~ | | | |
| ~~Transportation Coordinator~~ | | | |
| | | | |
| ~~**Grade 2 Pay Ranges (FLSA Non-exempt)**~~ | ~~**Hourly**~~ | ~~$16.00~~ | ~~$23.40~~ |
| ~~Social Day Program Assistant~~ | | | |
| | | | |
| ~~**Grade 1 Pay Ranges (FLSA Non-exempt)**~~ | ~~**Hourly**~~ | ~~$14.50~~ | ~~$21.24~~ |
| ~~Food Service Associate~~ | | | |
| ~~Administrative Associate~~ | | | |
| | | | |
| ~~**Schedule P.S. (FLSA Non-exempt)**~~ | ~~**Hourly**~~ | ~~$22.00~~ | ~~$32.53~~ |
| ~~Building Inspector~~ | | | |
| ~~Plumbing/Gas Inspector~~ | | | |
| ~~Wiring Inspector~~ | | | |

| ~~**Pay Schedule**~~ | | | |
|---|---|---|---|
| ~~Effective July 1, 2022~~ | | | |
| ~~**Police Officers (FLSA Non-exempt)**~~ | ~~**Hourly**~~ | ~~$24.00~~ | ~~$25.97~~ |
| ~~Permanent Intermittent Police Officer~~ | | | |

~~Exempt compensation is based on 40 hrs./week, non-exempt compensation is based on 37.5 hrs./week.~~

| ~~**Compensation Schedule A**~~ | | | |
|---|---|---|---|
| | | | |
| ~~**Classification**~~ | ~~**Pay Rate**~~ | | |
| ~~Alternate Inspector of Buildings~~ | ~~$22.00~~ | ~~per hour~~ | |
| ~~Alternate Plumbing Inspector~~ | ~~$22.00~~ | ~~per hour~~ | |
| ~~Alternate Wiring Inspector~~ | ~~$22.00~~ | ~~per hour~~ | |
| ~~Special Detail~~ | ~~Appropriate detail rate~~ | | |

~~The classifications listed in Compensation Schedule A are those positions which are fixed in their compensation, receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. All positions require the use of advertising to solicit new employees. All positions may require a physical examination, and may be reviewed for performance purposes by the employee's immediate supervisor.~~

| ~~**Compensation Schedule B**~~ | | | |
|---|---|---|---|
| | | | |
| ~~**Classification**~~ | ~~**Pay Rate**~~ | | |
| ~~Clerical Assistance for Town Committees and Boards (non-union positions only)~~ | ~~Appropriate rate as determined by Town Manager~~ | | |
| ~~Clerk, Registrar of Voters~~ | ~~Pursuant to M.G.L. Chapter 41, Section 19G~~ | | |
| ~~Election Warden~~ | ~~$13.50~~ | ~~per hour~~ | |
| ~~Election Worker~~ | ~~$13.50~~ | ~~per hour~~ | |
| ~~Inspector of Animals~~ | ~~$900.00~~ | ~~per year~~ | |
| ~~Juvenile Officer~~ | ~~$150.00~~ | ~~per year~~ | |
| ~~Lockup Keeper~~ | ~~None~~ | | |
| ~~Police Matron~~ | ~~$13.50~~ | ~~per hour~~ | |
| ~~Registrar of Voters~~ | ~~$100.00~~ | ~~per year~~ | |
| ~~Sealer of Weights & Measures~~ | ~~$3,000.00~~ | ~~per year~~ | |
| ~~Town Clock Custodian~~ | ~~$200.00~~ | ~~per year~~ | |

~~The classifications listed in Compensation Schedule B are those positions which are fixed in their compensation, receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. No advertising is necessary to fill these positions. No physicals are required, except as otherwise determined by the Town Manager. These positions may be reviewed, for performance purposes, by the employee's immediate supervisor.~~

| ~~Compensation Schedule R~~ | | | |
|---|---|---|---|
| | | | |
| | | ~~Minimum~~ | ~~Maximum~~ |
| ~~Classification~~ | ~~Hourly~~ | ~~$13.50~~ | ~~$50.00~~ |
| ~~Animal Shelter Attendant~~ | | | |
| ~~Assistant Animal Control Officer~~ | | | |
| ~~Beach Ranger~~ | | | |
| ~~Bus Driver~~ | | | |
| ~~Call Firefighter (2 hour minimum per call)~~ | | | |
| ~~Emergency Operations Center Specialist~~ | | | |
| ~~Harbormaster Assistant~~ | | | |
| ~~Home Delivered Meals Assistant Intermittent~~ | | | |
| ~~Instructor~~ | | | |
| ~~Kennel Attendant~~ | | | |
| ~~Land Management Assistant~~ | | | |
| ~~Lead Beach Ranger~~ | | | |
| ~~Librarian Intermittent~~ | | | |
| ~~Lifeguard~~ | | | |
| ~~Part-time Public Safety Dispatcher~~ | | | |
| ~~Public Health Nurse~~ | | | |
| ~~Recreation Specialist~~ | | | |
| ~~Recreation Supervisor~~ | | | |
| ~~Temporary Short-Term Shelter Liaison~~ | | | |
| ~~Social Day Assistant Intermittent~~ | | | |
| ~~Seasonal Assistant~~ | | | |
| ~~Seasonal Laborer~~ | | | |
| ~~Senior Tax Work Off~~ | | | |
| ~~Special Police Officer~~ | | | |
| ~~Swim Coach~~ | | | |
| ~~Water Safety Instructor~~ | | | |

~~The classifications listed in "Compensation Schedule R" are those positions which receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. Once a rate of pay has been established for an employee, such rate may not change for a period of at least six months. After that time, as long as there is a reasonable basis determined by the Department Head, employees in these positions will be reviewed annually/seasonally for performance purposes and will be eligible for a performance-based merit award from the employee's immediate supervisor, with the approval of the Department Head and Town Manager via the Personnel Action Request Form. Positions may require the use of advertising;~~

| # | Position Title | FSLA Status | New Grade | Proposed FY23 Pay Range | |
|---|---|---|---|---|---|
| | ***Effective July 1, 2022*** | | | | |
| 1 | Town Manager | Ex. | Con- | | |
| 2 | Fire Chief/Emergency Mgmt. Director | Ex. | Con- | | |
| 3 | Police Chief | Ex. | Con- | | |
| | | | | **Min. Salary*** | **Max. Salary*** |
| 4 | Deputy Fire Chief | Ex. | 15 | $109,413 | $153,178 |
| 5 | Deputy Police Chief | Ex. | | | |
| 6 | Regional Public Safety Dispatch Director | Ex. | | | |
| 7 | Human Resources Director | Ex. | | | |
| 8 | Chief Technology Officer | Ex. | | | |
| 9 | DPW Director | Ex. | | | |
| 10 | Facilities Director | Ex. | | | |
| 11 | Finance Director | Ex. | | | |
| | | | | **Min. Salary*** | **Max. Salary*** |
| 12 | Recreation Director | Ex. | 14 | $97,256 | $136,158 |
| 13 | Harbormaster | Ex. | | | |
| 14 | Library Director | Ex. | | | |
| 15 | Director of Municipal Services | Ex. | | | |
| 16 | COA Director | Ex. | | | |
| | | | | **Min. Salary*** | **Max. Salary*** |
| 17 | Public Safety Dispatch Deputy Director | Ex. | 13 | $86,450 | $121,030 |
| 18 | Water & Sewer Superintendent | Ex. | | | |
| | | | | **Min. Salary*** | **Max. Salary*** |
| 19 | Conservation Administrator | Ex. | 12 | $76,844 | $107,582 |
| 20 | Director of Assessing | Ex. | | | |
| 21 | Planning Director | Ex. | | | |
| 22 | Town Accountant | Ex. | | | |
| 23 | Town Clerk | Ex. | | | |
| 24 | DPW Operations Manager | Ex. | | | |
| 25 | Treasurer/Collector | Ex. | | | |
| | | | | **Min. Salary*** | **Max. Salary*** |
| 26 | Assistant Human Resources Director | Ex. | 11 | $72,155 | $93,802 |
| 27 | Assistant Recreation Director | Ex. | | | |
| 28 | Executive Officer - Harbormaster | Ex. | | | |
| 29 | Library Division Head | Ex. | | | |

| # | Position Title | FSLA Status | New Grade | Proposed Pay | FY23 Range |
|---|---|---|---|---|---|
| 30 | Cemetery/Crematory Manager | Ex. | | | |
| 31 | Assistant Director COA | Ex. | | | |
| 32 | Health Agent | Ex. | | | |
| | | | | **Min. Salary*** | **Max. Salary*** |
| 33 | Land and Natural Resources Manager | Ex. | 10 | $68,719 | $89,335 |
| 34 | Beach Operations Administrator | Ex. | | | |
| | | | | **Min./Hour** | **Max./Hour** |
| 35 | Assistant Treasurer/Collector | NE | 9 | $31.46 | $40.90 |
| 36 | Assistant Assessor | Ex. | | | |
| 37 | Assistant Town Clerk | NE | | | |
| 38 | Community Services Manager COA | Ex. | | | |
| 39 | Local Building & Code Enforce. Inspector | NE | | | |
| | | | | **Min./Hour** | **Max./Hour** |
| 40 | Aquatic Supervisor | Ex. | 8 | $29.97 | $38.96 |
| 41 | Social Day Manager - COA | Ex. | | | |
| 42 | Volunteer Manager - COA | NE | | | |
| 43 | Animal Control Officer | Ex. | | | |
| 44 | Assistant Collector | NE | | | |
| 45 | Assistant Town Accountant | Ex. | | | |
| 46 | Assistant Treasurer | NE | | | |
| 47 | Executive Assistant to Town Manager | Ex. | | | |
| | | | | **Min./Hour** | **Max./Hour** |
| 48 | DPW Office Manager | Ex. | 7 | $28.54 | $37.10 |
| 49 | Office Manager -- Municipal Services | NE | | | |
| 50 | Executive Assistant to Fire Chief / Director | NE | | | |
| 51 | Executive Assistant to Police Chief | NE | | | |
| 52 | Building Inspector | NE | | | |
| 53 | Electrical Inspector | NE | | | |
| 54 | Plumbing-Gas Inspector | NE | | | |
| 55 | Human Resources Manager | Ex. | | | |
| 56 | HVAC Technician | NE | | | |
| 57 | IT Support Technician | Ex. | | | |
| | | | | **Min./Hour** | **Max./Hour** |
| 58 | Aquatic Manager | Ex. | 6 | $27.18 | $35.33 |
| 59 | Media Manager - COA | NE | | | |
| 60 | Food Service Manager - COA | NE | | | |
| 61 | Finance Manager - COA | NE | | | |
| 62 | Front Office Manager - COA | NE | | | |

| # | Position Title | FSLA Status | New Grade | Proposed Pay | FY23 Range |
|---|---|---|---|---|---|
| 63 | Home Delivered Meals Manager - COA | NE | | | |
| 64 | Public Health Nurse | NE | | | |
| 65 | Budget Analyst | Ex. | | | |
| | | | | **Min./Hour** | **Max./Hour** |
| 66 | Assistant Animal Control Officer | NE | 5 | $25.89 | $33.65 |
| 67 | Benefits Specialist | NE | | | |
| 68 | Payroll Specialist | NE | | | |
| 69 | Community Services Coordinator - COA | NE | | | |
| 70 | Veteran's Services Officer | Ex. | | | |
| | | | | **Min./Hour** | **Max./Hour** |
| 71 | Call Firefighter (2 hour minimum per call) | NE | 4 | $24.98 | $32.47 |
| 72 | Librarian Intermittent | NE | | | |
| 73 | Program Coordinator Admin - COA | NE | | | |
| 74 | Program Coordinator - COA | NE | | | |
| 75 | Alternate Inspector (Bldg., Elec., Plumbing/Gas) | NE | | | |
| 76 | Assistant to the Prosecutor | NE | | | |
| | | | | **Min./Hour** | **Max./Hour** |
| 77 | Food Service Assistant - COA | NE | 3 | $23.23 | $30.21 |
| 78 | Transportation Coordinator - COA | NE | | | |
| 79 | Principal Assistant - BOH | NE | | | |
| 80 | Principal Assistant - Conservation | NE | | | |
| 81 | Principal Assistant - Fire | NE | | | |
| 82 | Principal Assistant - Library | NE | | | |
| 83 | Principal Assistant - Municipal Serv. | NE | | | |
| 84 | Principal Assistant - Planning | NE | | | |
| 85 | Principal Assistant - Recreation | NE | | | |
| 86 | Principal Assistant - TM & BOS | NE | | | |
| 87 | Principal Assistant - ZBA & BOH | NE | | | |
| 88 | Social Day Program Assistant - COA | NE | | | |
| 89 | Library Associate - Intermittent | NE | | | |
| 90 | Land Management Assistant | NE | | | |
| | | | | **Min./Hour** | **Max./Hour** |
| 91 | Principal Bookkeeper, Collector | NE | 2 | $21.61 | $28.10 |
| 92 | Administrative Assistant - Cemetery | NE | | | |
| 93 | Administrative Assistant - Harbor | NE | | | |
| 94 | Administrative Assistant - Assessing | NE | | | |
| 95 | Principal Bookkeeper - Treasurer | NE | | | |
| 96 | Principal Bookkeeper - Accounts Payable | NE | | | |
| 97 | Administrative Assistant - DPW | NE | | | |
| 98 | Administrative Assistant - Water | NE | | | |
| | | | | **Min./Hour** | **Max./Hour** |
| 99 | Bus Driver - COA | NE | 1 | $20.11 | $26.14 |

FSLA Status: Ex. = Exempt; NE = Not Eligible
* Salaries are based on 40 hours per week

| Compensation Schedule A | | |
|---|---|---|
| **Classification** | **Pay Rate** | |
| Clerical Assistance for Town Committees and Boards (non-union positions only) | Appropriate rate as determined by Town Manager | |
| Clerk, Registrar of Voters | Pursuant to M.G.L. Chapter 41, Section 19G | |
| Election Warden | $14.25* | per hour |
| Election Worker | $14.25* | per hour |
| Inspector of Animals | $900.00 | per year |
| Juvenile Officer | $150.00 | per year |
| Lockup Keeper | None | |
| Police Matron | $14.25* | per hour |
| Registrar of Voters | $100.00 | per year |
| Sealer of Weights & Measures | $3,000.00 | per year |
| Town Clock Custodian | $200.00 | per year |
| | | |
| * These pay rates will change to $15.00/hour effective 1/1/2023 | | |

The classifications listed in Compensation Schedule B are those positions which are fixed in their compensation, receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. No advertising is necessary to fill these positions. No physicals are required, except as otherwise determined by the Town Manager. These positions may be reviewed, for performance purposes, by the employee's immediate supervisor.

| Compensation Schedule B | | | |
|---|---|---|---|
| | **Classification** | **Hourly Min.** | **Hourly Max.** |
| | | | |
| **1** | Animal Shelter Attendant | $14.25* | $50.00 |
| **2** | Beach Ranger | | |
| **3** | Emergency Operations Center Specialist | | |
| **4** | Harbormaster Assistant | | |
| **5** | Home Delivered Meals Assistant Intermittent | | |
| **6** | Instructor | | |
| **7** | Kennel Attendant | | |
| | **Classification** | **Hourly Min.** | **Hourly Max.** |
| **8** | Lead Beach Ranger | | |
| **9** | Lifeguard | | |
| **10** | Part-time Public Safety Dispatcher | | |
| **11** | Recreation Specialist | | |
| **12** | Recreation Supervisor | | |
| **13** | Temporary Short-Term Shelter Liaison | | |
| **14** | Social Day Assistant Intermittent - COA | | |
| **15** | Seasonal Assistant | | |
| **16** | Seasonal Laborer | | |

| Compensation Schedule B | | | |
|---|---|---|---|
| | **Classification** | **Hourly Min.** | **Hourly Max.** |
| **17** | Senior Tax Work Off | | |
| **18** | Special Police Officer | | |
| **19** | Swim Coach | | |
| **20** | Water Safety Instructor | | |
| | | | |
| | * These pay rates will change to $15.00/hour effective 1/1/2023 | | |

The classifications listed in "Compensation Schedule B" are those positions which receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. Once a rate of pay has been established for an employee, such rate may not change for a period of at least six months. After that time, as long as there is a reasonable basis determined by the Department Head, employees in these positions will be reviewed annually/seasonally for performance purposes and will be eligible for a performance-based merit award from the employee's immediate supervisor, with the approval of the Department Head and Town Manager via the Personnel Action Request Form. Positions may require the use of advertising.

**Motion carried. Yes – 133; No – 17**

**ARTICLE 5 - MOTION 1 - SUBJECT: OPERATING BUDGET**- Moved and seconded that the Town appropriate the sum of **$43,925,233.00** as the General Fund Operating Budget of the Town as follows in Lines **#1-78** and Lines **#81-92** for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **$42,867,424.00** and to transfer the sum of **$1,057,809.00**, of which:

**$76,053.00** shall come from the Waterways Improvement Fund to fund Lines **#38 and 39**;
**$131,264.00** shall come from the Water Enterprise Fund revenue for Lines **#13**, **48, 81, 82, 83**, and **84**;
**$303,475.00** shall come from the PEG Access Fund revenue for Line **#20**;
**$200,000.00** shall come from the Pension Reserve Fund for Line **#84**;
**$333,105.00** shall come from the Fund Balance Bond Premium for Line **#89**; and
**$13,912.00** shall come from the Sale of Real Estate Fund for Line **#89;**

to be expended under the direction of the Town Manager.

| TOWN OF DUXBURY<br>Operating Budget - Fiscal Year 2023 | | | | | |
|---|---|---|---|---|---|
| **LINE #** | **DEPARTMENT** | **FY 2022 BUDGET** | **FY 2023 DEPT. REQ.** | **FY 2023 TOWN MGR** | **FY 2023 FIN COMM** |
| | **GENERAL GOVERNMENT** | | | | |
| | | | | | |
| | 113 - Town Meeting | | | | |
| 1 | Expenses | 3,200 | 2,200 | 2,200 | 2,200 |
| | | | | | |
| | 114 – Moderator | | | | |
| 2 | Salaries | 40 | 40 | 40 | 40 |
| | | | | | |

| TOWN OF DUXBURY<br>Operating Budget - Fiscal Year 2023 | | | | | |
|---|---|---|---|---|---|
| **LINE #** | **DEPARTMENT** | **FY 2022 BUDGET** | **FY 2023 DEPT. REQ.** | **FY 2023 TOWN MGR** | **FY 2023 FIN COMM** |
| | 122 - Selectman/Manager | | | | |
| 3 | Salaries | 280,514 | 289,390 | 289,390 | 289,390 |
| 4 | Expenses | 12,539 | 13,539 | 13,539 | 13,539 |
| | | | | | |
| | 129 - Historical Commission | | | | |
| 5 | Expenses | 1,000 | 1,000 | 1,000 | 1,000 |
| | | | | | |
| | 131 - Finance Committee | | | | |
| 6 | Salaries | 0 | 0 | 1 | 1 |
| 7 | Expenses | 210 | 210 | 210 | 210 |
| | | | | | |
| | 135 – Accounting | | | | |
| 8 | Salaries | 371,810 | 373,130 | 373,130 | 373,130 |
| 9 | Expenses | 9,110 | 12,145 | 12,145 | 12,145 |
| | | | | | |
| | 136 – Audit | | | | |
| 10 | Expenses | 50,000 | 52,000 | 52,000 | 52,000 |
| | | | | | |
| | 141 – Assessors | | | | |
| 11 | Salaries | 229,530 | 229,815 | 229,815 | 229,815 |
| 12 | Expenses | 26,350 | 26,350 | 26,350 | 26,350 |
| | | | | | |
| | 145 - Treasurer/Collector | | | | |
| 13 | Salaries | 297,951 | 295,939 | 295,939 | 295,939 |
| 14 | Expenses | 104,880 | 116,625 | 107,452 | 107,452 |
| | | | | | |
| | 151 - Legal Services | | | | |
| 15 | Expenses | 190,200 | 190,200 | 180,200 | 180,200 |
| | | | | | |
| | 152 - Human Resources | | | | |
| 16 | Salaries | 146,611 | 146,611 | 202,861 | 202,861 |
| 17 | Expenses | 36,515 | 37,745 | 37,745 | 37,745 |
| | | | | | |
| | 155 - Information Systems | | | | |
| 18 | Salaries | 308,641 | 261,077 | 261,077 | 261,077 |
| 19 | Expenses | 450,982 | 565,105 | 565,105 | 565,105 |
| | | | | | |

| TOWN OF DUXBURY<br>Operating Budget - Fiscal Year 2023 | | | | | |
|---|---|---|---|---|---|
| **LINE #** | **DEPARTMENT** | **FY 2022 BUDGET** | **FY 2023 DEPT. REQ.** | **FY 2023 TOWN MGR** | **FY 2023 FIN COMM** |
| | 156 - Public Television Access | | | | |
| 20 | Expenses | 303,475 | 303,475 | 303,475 | 303,475 |
| | | | | | |
| | 158 - Tax Title | | | | |
| 21 | Expenses | 7,500 | 7,500 | 7,500 | 7,500 |
| | | | | | |
| | 161 - Town Clerk | | | | |
| 22 | Salaries | 157,457 | 236,661 | 236,661 | 236,661 |
| 23 | Expenses | 26,695 | 38,195 | 38,195 | 38,195 |
| | | | | | |
| | 171 - Conservation Commission | | | | |
| 24 | Salaries | 153,935 | 155,495 | 155,495 | 155,495 |
| 25 | Expenses | 12,519 | 12,786 | 12,786 | 12,786 |
| | 175 - Planning Board | | | | |
| 26 | Salaries | 141,168 | 145,418 | 129,483 | 129,483 |
| 27 | Expenses | 7,450 | 9,400 | 9,400 | 9,400 |
| | | | | | |
| | 197 - Facilities Management | | | | |
| 28 | Salaries | 248,359 | 255,578 | 253,919 | 253,919 |
| 29 | Expenses | 178,000 | 178,000 | 178,000 | 178,000 |
| | **Sub-Total: General Government** | **3,756,641** | **3,955,629** | **3,975,113** | **3,975,113** |
| | **PUBLIC SAFETY** | | | | |
| | | | | | |
| | 210 - Police | | | | |
| 30 | Salaries | 3,494,558 | 3,622,586 | 3,612,586 | 3,612,586 |
| 31 | Expenses | 297,612 | 314,591 | 314,591 | 314,591 |
| | | | | | |
| | 220 - Fire | | | | |
| 32 | Salaries | 3,068,181 | 3,133,224 | 3,133,224 | 3,133,224 |
| 33 | Expenses | 337,475 | 351,535 | 351,535 | 351,535 |
| | | | | | |
| | 299 - Regional Dispatch | | | | |
| 34 | Salaries | 792,545 | 1,381,434 | 1,381,434 | 1,381,434 |
| 35 | Expenses | 72,325 | 106,300 | 106,300 | 106,300 |
| | | | | | |

| TOWN OF DUXBURY<br>Operating Budget - Fiscal Year 2023 | | | | | |
|---|---|---|---|---|---|
| **LINE #** | **DEPARTMENT** | **FY 2022 BUDGET** | **FY 2023 DEPT. REQ.** | **FY 2023 TOWN MGR** | **FY 2023 FIN COMM** |
| | | | | | |
| | 241 - Municipal Services | | | | |
| 36 | Salaries | 577,433 | 578,607 | 578,607 | 578,607 |
| 37 | Expenses | 27,065 | 28,295 | 28,295 | 28,295 |
| | | | | | |
| | 295 - Harbor/Coastal Manage- | | | | |
| 38 | Salaries | 245,436 | 246,972 | 246,972 | 246,972 |
| 39 | Expenses | 39,020 | 39,220 | 39,220 | 39,220 |
| | | | | | |
| | **Sub-Total: Public Safety** | **8,951,651** | **9,802,764** | **9,792,764** | **9,792,764** |
| | **PUBLIC WORKS** | | | | |
| | | | | | |
| | 192 – Central Building Services | | | | |
| 40 | Salaries | 54,205 | 54,207 | 54,207 | 54,207 |
| 41 | Expenses | 153,075 | 156,375 | 156,375 | 156,375 |
| | | | | | |
| | 194 – Tarkiln Community Cen-ter | | | | |
| 42 | Expenses | 7,050 | 6,650 | 6,650 | 6,650 |
| | 292 - Animal Control | | | | |
| 43 | Salaries | 89,247 | 86,219 | 86,219 | 86,219 |
| 44 | Expenses | 7,100 | 7,250 | 7,250 | 7,250 |
| | | | | | |
| | 294 - Lands & Natural Re-sources | | | | |
| 45 | Salaries | 503,295 | 518,520 | 504,520 | 504,520 |
| 46 | Expenses | 47,200 | 51,500 | 51,500 | 51,500 |
| | | | | | |
| | 418 - Central Fuel Depot | | | | |
| 47 | Expenses | 212,500 | 213,500 | 213,500 | 213,500 |
| | | | | | |
| | 419 - DPW Administration | | | | |
| 48 | Salaries | 311,225 | 311,187 | 305,887 | 305,887 |
| 49 | Expenses | 68,250 | 215,600 | 83,400 | 83,400 |

| TOWN OF DUXBURY<br>Operating Budget - Fiscal Year 2023 | | | | | |
|---|---|---|---|---|---|
| **LINE #** | **DEPARTMENT** | **FY 2022 BUDGET** | **FY 2023 DEPT. REQ.** | **FY 2023 TOWN MGR** | **FY 2023 FIN COMM** |
| | | | | | |
| | 421 - Vehicle Maintenance | | | | |
| 50 | Salaries | 180,652 | 173,181 | 173,181 | 173,181 |
| 51 | Expenses | 179,000 | 180,500 | 180,500 | 180,500 |
| | | | | | |
| | 422 - Highway/Road Mainte- | | | | |
| 52 | Salaries | 521,970 | 520,188 | 520,188 | 520,188 |
| 53 | Expenses | 80,500 | 88,700 | 88,700 | 88,700 |
| | | | | | |
| | 423 - Snow and Ice | | | | |
| 54 | Salaries | 63,750 | 63,750 | 63,750 | 63,750 |
| 55 | Expenses | 138,600 | 138,600 | 138,600 | 138,600 |
| | | | | | |
| | 424 - Street Lights | | | | |
| 56 | Expenses | 51,000 | 51,000 | 51,000 | 51,000 |
| | | | | | |
| | 431 - Transfer Station | | | | |
| 57 | Salaries | 252,319 | 248,350 | 248,350 | 248,350 |
| 58 | Expenses | 880,300 | 831,300 | 831,300 | 831,300 |
| | | | | | |
| | 440 - Sewer | | | | |
| 59 | Salaries | 17,328 | 17,326 | 17,326 | 17,326 |
| 60 | Expenses | 214,000 | 243,600 | 243,600 | 243,600 |
| | | | | | |
| | 491 - Cemetery | | | | |
| 61 | Salaries | 436,237 | 451,344 | 438,844 | 438,844 |
| 62 | Expenses | 210,500 | 214,200 | 214,200 | 214,200 |
| | | | | | |
| | **Sub-Total: DPW** | **4,679,303** | **4,843,047** | **4,679,047** | **4,679,047** |
| | | | | | |
| | **HUMAN SERVICES** | | | | |
| | | | | | |
| | 541 - Council on Aging | | | | |
| 63 | Salaries | 456,661 | 460,114 | 460,114 | 460,114 |
| 64 | Expenses | 139,575 | 136,125 | 136,125 | 136,125 |
| | | | | | |

| TOWN OF DUXBURY<br>Operating Budget - Fiscal Year 2023 | | | | | |
|---|---|---|---|---|---|
| **LINE #** | **DEPARTMENT** | **FY 2022 BUDGET** | **FY 2023 DEPT. REQ.** | **FY 2023 TOWN MGR** | **FY 2023 FIN COMM** |
| | 543 - Veterans Services | | | | |
| 65 | Salaries | 46,339 | 46,340 | 46,340 | 46,340 |
| 66 | Expenses | 84,300 | 89,950 | 89,950 | 89,950 |
| | | | | | |
| | 840 - Ply. Cty. Coop. Ext. | | | | |
| 67 | Expenses | 500 | 500 | 500 | 500 |
| | | | | | |
| | **Sub-Total: Human Services** | **727,375** | **733,029** | **733,029** | **733,029** |
| | | | | | |
| | **LIBRARY & RECREATION** | | | | |
| | | | | | |
| | 610 – Library | | | | |
| 68 | Salaries | 970,840 | 983,583 | 983,583 | 983,583 |
| 69 | Expenses | 324,801 | 370,880 | 375,880 | 375,880 |
| | | | | | |
| | 630 – Recreation | | | | |
| 70 | Salaries | 241,686 | 253,839 | 253,839 | 253,839 |
| 71 | Expenses | 5,775 | 6,275 | 6,275 | 6,275 |
| | | | | | |
| | 631 - Percy Walker Pool | | | | |
| 72 | Salaries | 123,882 | 141,631 | 141,631 | 141,631 |
| 73 | Expenses | 129,150 | 134,120 | 134,120 | 134,120 |
| | | | | | |
| | 632 - North Hill Golf Course | | | | |
| 74 | Expenses | 1,500 | 1,500 | 1,500 | 1,500 |
| | | | | | |
| | 633 - Beach Life Guards | | | | |
| 75 | Salaries | 33,844 | 35,712 | 35,712 | 35,712 |
| 76 | Expenses | 2,500 | 3,000 | 3,000 | 3,000 |
| | | | | | |
| | 634 – Beach Operation | | | | |
| 77 | Salaries | 184,133 | 198,819 | 214,569 | 214,569 |
| 78 | Expenses | 34,775 | 50,350 | 56,999 | 56,999 |
| | | | | | |
| | **Sub-Total: Library & Recreation** | **2,052,885** | **2,179,709** | **2,207,108** | **2,207,108** |
| | | | | | |

| TOWN OF DUXBURY<br>Operating Budget - Fiscal Year 2023 | | | | | |
|---|---|---|---|---|---|
| **LINE #** | **DEPARTMENT** | **FY 2022 BUDGET** | **FY 2023 DEPT. REQ.** | **FY 2023 TOWN MGR** | **FY 2023 FIN COMM** |
| | **TOWN & SCHOOL SHARED COSTS** | | | | |
| | | | | | |
| | **EMPLOYEE BENEFITS** | | | | |
| | | | | | |
| 81 | 916 – Medicare | 699,950 | 710,000 | 716,500 | 716,500 |
| | | | | | |
| 82 | 915 - Life Insurance | 11,200 | 11,715 | 11,715 | 11,715 |
| | | | | | |
| 83 | 914 - Employee & Retiree Health Ins. | 8,627,111 | 8,760,120 | 8,760,120 | 8,587,000 |
| | | | | | |
| 84 | 911 - Contributory Pensions | 4,503,370 | 4,864,813 | 4,864,813 | 4,864,813 |
| | | | | | |
| 85 | 909 - Non-Contributory Pensions | 20,000 | 20,000 | 20,000 | 20,000 |
| | | | | | |
| 86 | 945 - Workers Compensation | 342,985 | 342,985 | 342,985 | 342,985 |
| | | | | | |
| | **Sub-Total: Employee Benefits** | **13,815,236** | **14,204,616** | **14,533,013** | **14,533,013** |
| | | | | | |
| | **OTHER SHARED COSTS** | | | | |
| | | | | | |
| 87 | 945 - Fire, Liability, Insurance | 587,945 | 653,785 | 653,785 | 653,785 |
| | | | | | |
| 88 | 132 - Reserve Fund | 216,427 | 182,161 | 182,161 | 182,161 |
| | | | | | |
| | **Sub-Total: Liability Insurance/ Reserve Fund** | **804,372** | **735,946** | **835,946** | **835,946** |
| | | | | | |
| | **DEBT SERVICE TOWN & SCHOOL** | | | | |
| | | | | | |
| 89 | 710 - Principal Payments | 5,125,000 | 5,185,000 | 5,185,000 | 5,185,000 |
| | | | | | |
| 90 | 751 - Interest on Bonded Debt | 2,104,307 | 1,949,213 | 1,949,213 | 1,949,213 |
| | | | | | |
| 91 | 752 - Interest on Temporary | 258,660 | 241,101 | 25,000 | 25,000 |

| TOWN OF DUXBURY<br>Operating Budget - Fiscal Year 2023 | | | | | |
|---|---|---|---|---|---|
| **LINE #** | **DEPARTMENT** | **FY 2022 BUDGET** | **FY 2023 DEPT. REQ.** | **FY 2023 TOWN MGR** | **FY 2023 FIN COMM** |
| 92 | 753 - Bond Expense | 10,000 | 10,000 | 10,000 | 10,000 |
| | | | | | |
| | **Sub-Total: Debt Service** | **7,497,967** | **7,385,314** | **7,169,213** | **7,169,213** |

**Motion carried. Yes – 199; No – 6**

**ARTICLE 5 - MOTION 2 - SUBJECT: SCHOOL OPERATING BUDGET** – Moved and seconded that the Town appropriate the sum of **$40,044,916.00** as the General Fund School Operating Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **$40,044,916.00**; to be expended under the direction of the School Committee.

| TOWN OF DUXBURY<br>Operating Budget - Fiscal Year 2023 | | | | | |
|---|---|---|---|---|---|
| **LINE #** | **DEPARTMENT** | **FY 2022 BUDGET** | **FY 2023 DEPT. REQ.** | **FY 2023 TOWN MGR** | **FY 2023 FIN COMM** |
| | 300 - Duxbury Schools - Operating Budget | | | | |
| 79 | Salaries | 31,229,274 | 32,190,399 | 32,765,600 | 32,765,600 |
| 80 | Expenses | 7,269,079 | 7,416,917 | 7,279,316 | 7,279,316 |
| | | | | | |
| | **Sub-Total: School Direct Costs** | **38,498,353** | **39,607,316** | **40,044,916** | **40,044,916** |

**Motion carried. Yes – 201; No – 9**

**ARTICLE 5 – MOTION 3 - SUBJECT: OPERATING BUDGET – TOTAL BUDGET SUMMARY ALL MOTIONS** - Moved and seconded that the Town vote to appropriate the sum of **$83,970,149.00** as the operating budget of the Town for the fiscal year beginning July 1, 2022, exclusive of the Water Department and Water Department Debt Service, for the purposes and in the amounts specified in the Motions previously voted under this Article 5 and to meet this appropriation, raise and appropriate the sum of **$82,912,340.00** and transfer the sum of **$1,057,809.00** in accordance with the transfers voted in Motions previously voted under this Article 5.

| Article 5 Motions Summary | | | | |
|---|---|---|---|---|
| **Motion** | **Description** | **Raise** | **Transfers** | **Total Appropriation** |
| | | | | |
| Motion 1 | General Fund | **42,867,424** | **1,057,809** | **43,925,233** |
| Motion 2 | School Budget | **40,044,916** | **0** | **40,044,916** |
| | Total | **82,912,340** | **1,057,809** | **83,970,149** |

**Motion carried. Yes – 198; No – 8**

**ARTICLE 5 - MOTION 4 - SUBJECT: WATER ENTERPRISE FUND** – Moved and seconded that the Town appropriate the sum of **$2,624,727.00** from Water Enterprise Fund revenue for the purposes and in the amounts specified below, and further that **$131,264.00** be raised from Water Enterprise Fund revenue to fund indirect costs associated with the Water Enterprise Fund appropriated in the General Fund as identified in Article 5, Motion 1, to be expended under the direction of the Town Manager.

| TOWN OF DUXBURY<br>Operating Budget - Fiscal Year 2023 | | | | | |
|---|---|---|---|---|---|
| **LINE #** | **DEPARTMENT** | **FY 2022 BUDGET** | **FY 2023 DEPT. REQ.** | **FY 2023 TOWN MGR** | **FY 2023 FIN COMM** |
| | **OPERATING BUDGET -** | | | | |
| | | | | | |
| | 450 - Water | | | | |
| 93 | Salaries | 838,562 | 846,358 | 846,358 | 846,358 |
| 94 | Expenses | 1,141,111 | 1,181,894 | 1,181,894 | 1,181,894 |
| | | | | | |
| | **Sub-Total: Water Operations** | **1,979,673** | **2,028,252** | **2,028,252** | **2,028,252** |
| | | | | | |
| | **DEBT SERVICE WATER** | | | | |
| | | | | | |
| 95 | 710 - Principal Payments | 408,909 | 457,221 | 457,221 | 457,221 |
| | | | | | |
| 96 | 751 - Interest on Bonded Debt | 79,139 | 119,254 | 119,254 | 119,254 |
| | | | | | |
| 97 | 752 - Interest on Temporary | 15,000 | 10,000 | 10,000 | 10,000 |
| | | | | | |
| 98 | 753 - Bond Expense | 10,000 | 10,000 | 10,000 | 10,000 |
| | | | | | |
| | **Sub-Total: Water Debt** | **513,048** | **596,475** | **596,475** | **596,475** |
| | | | | | |
| | **Total Water Enterprise Fund** | **2,492,721** | **2,624,727** | **2,624,727** | **2,624,727** |

**Motion carried. Yes – 199; No – 3**

**ARTICLE 6 - MOTION 1 - SUBJECT: GENERAL GOVT CAPITAL BUDGET** – Moved and seconded that the Town appropriate the sum of **$2,287,534.00** as the General Government Capital Budget of the Town, for the purposes and in the amounts specified as follows, and to meet said appropriation, raise and appropriate the sum of **$132,000.00**; and transfer the sum of **$2,155,534.00**, of which **$2,134,549.00** shall come from Free Cash, and **$20,985.00,** shall come from Waterways Improvement Receipts Fund, to be expended under the direction of the Town Manager.

| Article 6 - Capital Budget | | | | | |
|---|---|---|---|---|---|
| Line # | Project Requests | Fiscal 2023 Request | Town Manager Recommendation | Fiscal Advisory Recommendation | Finance Committee Recommendation |
| | **GENERAL GOVERNMENT** | | | | |
| | **Selectboard - Town Manager** | | | | |
| **1** | Powder Point Bridge | 300,000 | 300,000 | 300,000 | 300,000 |
| | | | | | |
| | **Information Technology** | | | | |
| **2** | Town Firewall Refresh and Con- | 52,189 | 52,189 | 52,189 | 52,189 |
| **3** | VoIP Phone System Replacement | 142,525 | 142,525 | 142,525 | 142,525 |
| **4** | GIS Flyover | 20,000 | 20,000 | 20,000 | 20,000 |
| | | | | | |
| | **Facilities Management** | | | | |
| **5** | Painting & Restoration Projects | 37,315 | 37,315 | 37,315 | 37,315 |
| | | | | | |
| | **GENERAL GOVERNMENT TOTAL** | **552,029** | **552,029** | **552,029** | **552,029** |
| | **PUBLIC SAFETY** | | | | |
| | **Police Department** | | | | |
| **6** | Patrol Fleet - SUV | 62,100 | 62,100 | 62,100 | 62,100 |
| **7** | Patrol Fleet - SUV | 62,100 | 62,100 | 62,100 | 62,100 |
| **8** | Patrol Fleet - Pickup Truck | 59,000 | 59,000 | 59,000 | 59,000 |
| **9** | Command Vehicle - Lieutenant | 39,915 | 39,915 | 39,915 | 39,915 |
| **10** | Body Camera Program | 133,632 | 78,632 | 78,632 | 78,632 |
| **11** | Dispatch Console Replacement/ | 41,500 | 41,500 | 41,500 | 41,500 |
| | | | | | |
| | **Fire Department** | | | | |
| **12** | Replace Forest Fire Unit (Brush Breaker) ***(Total $488,000 – See Motion 3 Borrowing)*** | - | - | - | - |
| **13** | Thermal Imaging Cameras | 36,588 | 36,588 | 36,588 | 36,588 |
| | | | | | |
| | **Harbormaster Department** | | | | |
| **14** | Float Replacement | 20,985 | 20,985 | 20,985 | 20,985 |
| | | | | | |
| | **PUBLIC SAFETY TOTAL** | **455,820** | **400,820** | **400,820** | **400,820** |
| | | | | | |
| | **PUBLIC WORKS** | | | | |
| | | | | | |
| | **Animal Control** | | | | |
| **15** | Animal Control Vehicle | 49,477 | 49,477 | 49,477 | 49,477 |

| Article 6 - Capital Budget | | | | | |
|---|---|---|---|---|---|
| Line # | Project Requests | Fiscal 2023 Request | Town Manager Recommendation | Fiscal Advisory Recommendation | Finance Committee Recommendation |
| | **Lands & Natural Resources** | | | | |
| **16** | Replace Toro Mower | 133,191 | 133,191 | 133,191 | 133,191 |
| **17** | Replace Truck #23 | 300,317 | 300,317 | 300,317 | 300,317 |
| | | | | | |
| | **Fuel Depot** | | | | |
| **18** | Roof Canopy | 70,866 | 70,866 | 70,866 | 70,866 |
| | | | | | |
| | **Highway / Road Maintenance** | | | | |
| **19** | Replace Truck #28 | 252,572 | 252,572 | 252,572 | 252,572 |
| **20** | Replace Truck #14 | 241,336 | 241,336 | 241,336 | 241,336 |
| **21** | Replace Backhoe #9 | 132,458 | 132,458 | 132,458 | 132,458 |
| **22** | Purchase Pick Up w/Plow | 51,996 | 51,996 | 51,996 | 51,996 |
| | | | | | |
| | **Cemeteries** | | | | |
| **23** | Replace Retort Computers | 29,574 | 29,574 | 29,574 | 29,574 |
| | | | | | |
| | **PUBLIC WORKS TOTAL** | **1,261,787** | **1,261,787** | **1,261,787** | **1,261,787** |
| | | | | | |
| | **RECREATION** | | | | |
| | | | | | |
| | **Pool** | | | | |
| **24** | Replace chemical controller at | 19,993 | 19,993 | 19,993 | 19,993 |
| | | | | | |
| | **Beach Operations** | | | | |
| **25** | (3) Three new utility vehicles | 39,804 | 39,804 | 39,804 | 39,804 |
| **26** | Hauling Trailer | 13,101 | 13,101 | 13,101 | 13,101 |
| | | | | | |
| | **RECREATION TOTAL** | **72,898** | **72,898** | **72,898** | **72,898** |
| | | | | | |
| | **GENERAL FUND TOTAL** | **2,342,534** | **2,287,534** | **2,287,534** | **2,287,534** |

**Motion carried. Yes – 193; No - 17**

**ARTICLE 6 - MOTION 2 - SUBJECT: SCHOOL CAPITAL BUDGET** – Moved and seconded that the Town appropriate the sum of **$1,086,710.00** to the School Capital Budget for the purposes and in the amounts specified below, and to meet said appropriation, transfer **$1,086,710.00** from Free Cash, to be expended under the direction of the School Committee.

| Article 6 - Capital Budget | | | | | |
|---|---|---|---|---|---|
| Line # | Project Requests | Fiscal 2023 Request | Town Manager Recommendation | Fiscal Advisory Recommendation | Finance Committee Recommenda-tion |
| | **DUXBURY SCHOOLS** | | | | |
| | | | | | |
| **27** | Instrument Replacement | 17,877 | 17,877 | 17,877 | 17,877 |
| **28** | District Wide Furniture Replace- | 42,360 | 42,360 | 42,360 | 42,360 |
| **29** | Steele Athletic Complex Upgrade | 489,400 | 489,400 | 489,400 | 489,400 |
| **30** | VoIP Phone System Replacement | 138,475 | 138,475 | 138,475 | 138,475 |
| **31** | Meraki Access Point Replacement | 398,598 | 398,598 | 398,598 | 398,598 |
| | | | | | |
| | **SCHOOL DEPARTMENT TOTALS** | **1,086,710** | **1,086,710** | **1,086,710** | **1,086,710** |

**Motion carried. Yes – 163; No - 50**

**ARTICLE 6 - MOTION 3 - SUBJECT: FIRE DEPT. CAPITAL BUDGET (INCLUDES BORROWING) - *2/3 Vote Required*** – Moved and seconded that the Town appropriate the sum of **$488,000.00** to the Fire Department Capital Budget for the purposes and in the amounts specified below to Replace Forest Fire Unit (Brush Breaker), and to meet said appropriation, borrow the sum of **$488,000.00**, to be expended under the direction of the Town Manager; and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sums pursuant to G.L. c. 44, §§ 7 or 8 or any other enabling authority, and issue bonds and notes of the Town.

| Article 6 - Capital Budget | | | | | | |
|---|---|---|---|---|---|---|
| Line # | Project Requests | Fiscal 2023 Request | Town Manager Recommend | Fiscal Advisory Recom | Finance Committee Recom | Borrowed Amount |
| | | | | | | |
| | **PUBLIC SAFETY** | | | | | |
| | | | | | | |
| | **Fire Department** | | | | | |
| **12** | Replace Forest Fire Unit (Brush Breaker) | 488,000 | 488,000 | 488,000 | 488,000 | **488,000** |
| | | | | | | |
| | | | | | | |
| | **Totals** | | | | | **488,000** |

**Motion carried by requisite 2/3 vote. Yes – 177; No - 29**

**ARTICLE 6 - MOTION 4 - SUBJECT: WATER ENTERPRISE FUND CAPITAL BUDGET** – Moved and seconded that the Town appropriate the sum of **$180,000.00** to the Water Enterprise Fund Capital Budget, for the purposes and in the amounts specified below, and to meet said appropriation, transfer the sum of **$180,000.00** from the unexpended balances of the following projects, to be expended under the direction of the Town Manager.

- $132,368.16 Damon Wells 3/8/08 Article 6 – Motion 5
- $47,561.72 Rt 3 Crossing Water Mains 3/11/06 Article 6–Motion 7
- $70.12 Birch Street Tank 3/11/06 Article 6-Motion 7

| Line # | Project Requests | Fiscal 2023 Request | Town Manager Recommendation | Fiscal Advisory Recommendation | Finance Committee Recommendation |
|---|---|---|---|---|---|
| | **WATER ENTERPRISE** | | | | |
| **32** | PFAS Filtration (*Capital Project*) ***(Total $1,800,000 – See Motion*** | - | - | - | - |
| **33** | SCADA Radio System Upgrade | 30,000 | 30,000 | 30,000 | 30,000 |
| **34** | System Rehabilitation | 150,000 | 150,000 | 150,000 | 150,000 |
| | | | | | |
| | **WATER ENTERPRISE FUND TOTAL** | | | | |

**Motion carried. Yes – 194; No – 4**

**ARTICLE 6 - MOTION 5 - SUBJECT: WATER ENTERPRISE FUND CAPITAL BUDGET (INCLUDES BORROWING) - *2/3 Vote Required*** – Moved and seconded that the Town appropriate the sum of **$1,800,000.00** to the Water Enterprise Capital Budget for the purposes and in the amounts specified below for PFAS Filtration, and to meet said appropriation, borrow the sum of **$1,800,000.00**, to be expended under the direction of the Town Manager; and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sums pursuant to G.L. c. 44, §§ 7 or 8 or any other enabling authority, and issue bonds and notes of the Town.

| Article 6 - Capital Budget | | | | | | |
|---|---|---|---|---|---|---|
| Line # | Project Requests | Fiscal 2023 Request | Town Manager Rec. | Fiscal Advisory Rec. | Finance Committee Rec. | **Borrowed Amount** |
| | **Water Enterprise Fund** | | | | | |
| **32** | PFAS Filtration (*Capital Project*) | 1,800,000 | 1,800,000 | 1,800,000 | 1,800,000 | 1,800,000 |
| | **Total** | | | | | **1,800,000** |

**Motion carried by requisite 2/3 vote. Yes – 198; No - 7**

| Article 6 Motions Summary |
|---|

| Motions | Description | Free Cash | Transfers | Borrow | Raise & Appropriate | Total |
|---|---|---|---|---|---|---|
| Motion 1 | General Government | 2,134,549 | 20,985 | 0 | 132,000 | 2,287,534 |
| Motion 2 | School | 1,086,710 | 0 | 0 | 0 | 1,086,710 |
| Motion 3 | Fire Dept Borrowing | 0 | 0 | 488,000 | 0 | 488,000 |
| Motion 4 | Water Enterprise | 0 | 180,000 | 0 | 0 | 180,000 |
| Motion 5 | Water Enterprise | 0 | 0 | 1,800,000 | 0 | 1,800,000 |
| **Totals** | | **3,221,259** | **200,985** | **2,288,000** | **132,000** | **5,842,244** |

**ARTICLE 7 SUBJECT: SMALL EQUIPMENT AND MINOR SERVICES** – Moved and seconded that the Town appropriate the sum of **$123,647.00** to the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **$95,444.00;** transfer the sum of **$28,203.00** from the Waterways Improvement Fund, to be expended under the direction of the Town Manager.

| Article 7 - Small Equipment and Minor Services | | | | |
|---|---|---|---|---|
| **Line #** | **Project Requests** | **Fiscal 2023 Request** | **Town Manager Recommendation** | **Finance Committee Recommendation** |
| | **Police** | | | |
| **1** | Washer | 719 | 719 | 719 |
| **2** | Dryer | 579 | 579 | 579 |
| **3** | Carpet Purchase & Install | 8,934 | 8,934 | 8,934 |
| **4** | Utility Trailer | 11,142 | 11,142 | 11,142 |
| | | | | |
| | **Harbormaster** | | | |
| **5** | Swim Buoys | 9,569 | 9,569 | 9,569 |
| **6** | Repair RIBcraft | 11,834 | 11,834 | 11,834 |
| **7** | Replace gangway hinges | 6,800 | 6,800 | 6,800 |
| | | | | |
| | **DPW - Vehicle Maintenance** | | | |
| **8** | Replace Compressor | 14,940 | 14,940 | 14,940 |

| Article 7 - Small Equipment and Minor Services | | | | |
|---|---|---|---|---|
| Line # | Project Requests | Fiscal 2023 Request | Town Manager Recommendation | Finance Committee Recommendation |
| | **DPW - Cemetery** | | | |
| 9 | Blower | 12,852 | 12,852 | 12,852 |
| 10 | Mower | 14,725 | 14,725 | 14,725 |
| | | | | |
| | **Library** | | | |
| 11 | Crack Filling Parking Lots | 4,700 | 4,700 | 4,700 |
| 12 | (5) Window Blinds | 950 | 950 | 950 |
| | | | | |
| | **Recreation** | | | |
| 13 | Repair Alden Courts | 10,945 | 10,945 | 10,945 |
| | | | | |
| | **North Hill CC** | | | |
| 14 | Privacy Fence | 11,858 | 11,858 | 11,858 |
| | | | | |
| | **Beach Operations** | | | |
| 15 | Convert Truck 179 from DPD | 3,100 | 3,100 | 3,100 |
| | | | | |
| | **GENERAL FUND TOTAL** | **$123,647** | **$123,647** | **$123,647** |

**Motion carried. Yes – 200; No – 5**

**ARTICLE 8 - SUBJECT: ELECTRONIC BALLOTING** – Moved and seconded to Indefinitely Postpone this Article.
**Motion carried to Indefinitely Postpone the Article. Yes – 178; No - 12**

**ARTICLE 9 - SUBJECT: DUXBURY BEACH LEASE - *2/3 Vote Required*** – Moved and seconded that the Town raise and appropriate the sum of **$950,000.00** to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc., south of a line running approximately east to west along the northerly edge of the northerly parking area, at the east end of the Powder Point Bridge (subject to an area of land excluded at High Pines used by the Duxbury Beach Reservation) and to authorize the Board of Selectmen, or its designee, to execute a lease on the behalf of the Town, for the period beginning July 1, 2022 and ending June 30, 2023 on such terms and conditions the Board of Selectmen deems in the best interests of the Town.
**Motion carried by requisite 2/3 vote. Yes – 185; No - 25**

**ARTICLE 10 - SUBJECT: FOURTH OF JULY APPROPRIATION** – Moved and seconded that the Town raise and appropriate the sum of **$15,000.00** to fund the Town of Duxbury's Fourth of July parade, ceremonies, and related activities, to be expended under the direction of the Town Manager.
**Motion carried. Yes – 191; No - 11**

**ARTICLE 11 - SUBJECT: FUNDING OF ENGINEERING, DESIGN WORK AND CONSTRUCTION RELATED TO THE PROPOSED DEPARTMENT OF PUBLIC WORKS FACILITY - *2/3 Vote Required*** – Moved and seconded that the Town raise and appropriate, transfer from available funds and/or borrow the sum of **$26,400,000.00** to be expended under the direction of the Town Manager for the engineering, design services and construction of a new Department of Public Works facility to be located at 878 Tremont Street, also shown as Assessors Map Parcel No. 092-500-016, and any and all incidental and related expenses, and to meet said appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow all or a portion of such sum of money under M.G.L. Chapter 44, Sections 7 or 8 or any other enabling authority and issue bonds and notes of the Town therefor, and to authorize the Board of Selectmen, and/or its designee, to apply for, accept and expend any state and/or federal grants and/or loans or other public or private funds that may be available for the project and to execute any and all documents and take all other action necessary or convenient to undertake this project; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of the Town of a Proposition 2 ½, so-called, debt exclusion question, to exempt from the limitation on total taxes imposed by G.L. c.59, §21C the amounts required to pay the principal and interest on said borrowing.
**Motion carried by requisite 2/3 vote. Yes – 194; No - 27**

**A motion was made and seconded at 12:43PM to recess the Annual Town Meeting to reconvene at 1:30PM.**
**Motion carried. Yes – 84; No – 44**

**The Annual Town Meeting reconvened and came to order at 1:43PM.**

**ARTICLE 12 – SUBJECT - PETITION TO THE MASSACHUSETTS GENERAL COURT FOR SPECIAL LEGISLATION TO OFFSET BETTERMENT ASSESSMENTS FROM FUNDS FROM FEDERAL EMERGENCY MANAGEMENT AGENCY ASSOCIATED WITH THE SEAWALL RESTORATION PROJECT** – Moved and seconded that the Town vote to authorize the Board of Selectmen to petition the Massachusetts General Court for special legislation permitting the Town to use funds granted to the Town by the Federal Emergency Management Agency for the seawall restoration project to reduce the betterments assessed by the Town on the property owners benefiting from said project as follows, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; or take any action in relation thereto.

> AN ACT AUTHORIZING DUXBURY TO OFFSET BETTERMENT ASSESSMENTS FROM FUNDS FROM FEDERAL EMERGENCY MANAGEMENT AGENCY
>
> *Be it enacted by the Senate and the House of Representatives in General Court assembled, and by the authority of the same, as follows:*
>
> SECTION 1. Notwithstanding the provisions of chapter 80 of the General Laws and any other general or special law to the contrary, the town of Duxbury is authorized to offset betterments assessed by said town for the Duxbury seawall repair project from funds received by said town for said project from the Federal Emergency Management Agency, which funds were received by said town after the betterments were assessment on properties benefiting therefrom, and, further, to authorize the Town to reassess revised betterments on said properties.
>
> SECTION 2. This act shall take effect upon its passage.

**Motion carried. Yes – 137; No - 8**

**ARTICLE 13 - SUBJECT - TOWN OF DUXBURY SUPPORT OF OFFSITE STORAGE SPENT NUCLEAR FUEL** – Moved and seconded that the Town vote to authorize the Town Clerk of Duxbury to forward the text of this Article to Governor Charles Baker, the Secretary of Energy and Environmental Affairs, the Secretary of Health & Human Services, and the Town of Duxbury's Congressional and State delegations, as follows:

The Town of Duxbury supports prompt efforts by Congress, the Department of Energy, and the Nuclear Regulatory Agency to develop one or more consent based and scientifically defensible geologic disposal facilities; one or more consent based and scientifically defensible consolidated storage facilities (Interim Sites); and efforts to prepare for the eventual large-scale transport of spent nuclear fuel and high-level waste to consent based and scientifically defensible consolidated storage and disposal facilities when such facilities become available.
**Motion carried. Yes – 179; No - 2**

**ARTICLE 14 – SUBJECT - PROPOSED AMENDMENT TO THE GENERAL BY-LAWS BY ADDING A NEW SECTION 7.9.2** – Moved and seconded that the Town vote to amend the General By-laws by adding a new Section entitled "Section 7.9.2 to read as shown by underlining for additions (such markings for illustrative purposes only)," as follows:

> 7.9.2 No person shall dispose of any solid or liquid radioactive material directly or indirectly on or in any waters of the town within the rise and fall of the tide and the marine limits of the jurisdiction of the town. Any person who violates this provision shall be responsible for any damage to the town or to any individual or business resulting from any radioactive material in any such town waters

**Motion carried. Yes – 193; No - 6**

**ARTICLE 15 - SUBJECT - ACCEPTANCE OF MGL CHAPTER 59, SECTION 5(54) TO PERMIT THE ASSESSORS OF THE TOWN OF DUXBURY TO ESTABLISH A MINIMUM FAIR CASH VALUE OF OVER $1,000 FOR PERSONAL PROPERTY ACCOUNTS** – Moved and seconded that the Town vote to accept MGL Chapter 59, Section 5(54) to permit the Assessors of the Town of Duxbury to establish a minimum fair cash value of over $1,000 for personal property accounts to be taxed, starting in FY2023.
**Motion carried. Yes – 168; No - 31**

**ARTICLE 16 - SUBJECT - CITIZEN'S PETITION – PROPOSED ACCEPTANCE OF MCLEAN'S WAY – Citizens Petition** – The petitioner moved and it was seconded to indefinitely postpone this article.
**Motion carried to Indefinitely Postpone the Article. Yes – 182; No - 2**

**ARTICLE 17 - SUBJECT - DESIGN AND SURVEY TO ESTABLISH EXISTING CONDITIONS AND LAYOUT OF WASHINGTON STREET FOR FUTURE SIDEWALKS** – Moved and seconded that the Town vote to transfer from available funds, the sum of **$265,200.00** to fund the costs of a survey to establish existing conditions and layout of Washington Street, and to fund the design and engineering of a sidewalk and associated pedestrian improvements, and to meet said appropriation, transfer the sum of **$265,200.00** from Free Cash, said funds to be expended under the direction of the Town Manager and with the recommendation of the Sidewalk and Bike Path Committee.
**Motion carried. Yes – 234; No - 32**

**ARTICLE 18 – SUBJECT - CPC: OPERATING FUND** – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **$254,958.50** from the Community Preservation Act Fund FY2023 anticipated revenues for the purpose of meeting the requirements of the Community Preservation Act, in accordance with M.G.L. Chapter 44B, for the administrative expenses and charges for operation in the amount of $41,358.50 and for debt service in the amount of $213,600.00 for the Community Preservation Committee, all for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023 inclusive.
**Motion carried. Yes – 181; No – 16**

**ARTICLE 19 – SUBJECT - CPC – ALLOCATIONS** – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **$248,150.70** from the Community Preservation Act Fund FY2022 anticipated revenues for the purpose of meeting the requirements of the Community Preservation Act, M.G.L., Chapter 44B, Section 6, with **$82,716.90** of said amount reserved for Open Space, **$82,716.90** of said amount reserved for Community Housing (Affordable), and **$82,716.90** of said amount reserved for Historic Resources (Preservation).
**Motion carried. Yes – 185; No - 10**

**ARTICLE 20 - SUBJECT - CPC - PICKLEBALL COURTS ALDEN** – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **$88,000.00** from the Community Preservation Unreserved Undesignated Fund Balance to renovate and convert a tennis court to pickleball courts at Alden Street, to be expended under the direction of the Town Manager.
**Motion carried. Yes – 147; No - 54**

**ARTICLE 21 - SUBJECT - CPC – ISAAC SIMMONS FARM DEDICATION - *2/3 Vote Required*** – Moved and seconded that the Town vote to dedicate and designate the portions of the property located at 761 Temple Street and known as the Harrington property, which property was acquired for open space, historic preservation, community housing, agricultural, water supply protection, rare species protection and/or passive recreation purposes pursuant to the Order of Taking recorded with the Plymouth Registry of Deeds in Book 53781, Page 80, to and for the following purposes: (a) the portions of the Harrington Property identified as Assessor's Parcels 037-022-003 and 037-022-002 are hereby dedicated to community housing purposes and transferred and conveyed to the care, custody and control of the Duxbury Affordable Housing Trust; (b) the portions of the Harrington Property identified as Assessor's Parcel 037-022-005 is hereby dedicated to agricultural, water supply protection, rare species protection and/or passive recreation purposes and transferred to the care, custody and control of the Conservation Commission pursuant to the provisions of G.L. Chapter 40, Section 8C, and (c) the portions of the Harrington Property identified as Assessor's Parcel 037-022-000 and 037-022-001 is hereby transferred to the Board of Selectmen for general municipal purposes and for the purpose of conveyance, and, further, the Board of Selectmen is hereby authorized to convey said parcel on such terms and conditions and for such consideration as the Board of Selectmen deem appropriate
**Motion carried by requisite 2/3 vote. Yes – 146; No - 12**

**ARTICLE 22 - SUBJECT - PROPOSED AMENDMENT TO THE GENERAL BYLAWS RELATED TO FENCE VIEWER FEES** – Moved and seconded that the Town vote to amend the Town of Duxbury General Bylaw 7.1 Animal Control by adding a new section 7.1.11, as follows:

7.1.11 Animals at Large

No person shall allow any horse, cattle, other grazing animals, fowl or any other domesticated animal kept or controlled by him/her to run at large or pasture upon any of the streets, sidewalks, ways, or other places within the Town, without the express permission of the property owner.

Any violation of this Section (7.1.11) shall be punishable pursuant to G.L. c. 40, §21D as follows:

| | |
|---|---|
| First Offense: | Warning |
| Second Offense: | $50.00 |
| Third Offense and any subsequent offense: | $300.00 |

Each day of non-compliance is a separate violation.

The Animal Control Officer and any Assistant Animal Control Officer, as appointed by the Town Manager, the Town's Fence Viewers and any other designee appointed by the Town Manager shall be the primary enforcing agents for this Section (7.1.11).

**A motion was made and seconded to Indefinitely Postpone the Article.**
**Motion carried to Indefinitely Postpone the Article. Yes – 83; No - 67**

**ARTICLE 23 - SUBJECT - ESTABLISHMENT OF A REVOLVING FUND TO BE USED FOR PUBLIC SAFETY COMMUNICATIONS** – Moved and seconded that the Town vote to amend the Department Revolving Funds Bylaw, Section 1.4.5 of the Town Duxbury General Bylaws, by adding a new Public Safety Communications Fund, as follows, except with the added condition of prior approval by the Town Manager for expenditures of over $1,000.00:

| Revolving Fund | Department, Board Committee, Agency or Officer authorized to spend from the Fund | Fees, Charges or other Receipt Credited to Fund | Program or Activity Expenses Payable from Fund | Restriction or Conditions on Expenses Payable from Fund |
|---|---|---|---|---|
| Public Safety Communications Fund | Police Chief, Fire Chief and Regional Old Colony Communication Center Director | Verizon Cell Town Lease | Expenditure relating to the equipment, infrastructure, and the technology that supports public safety radio communications | |

And to establish a spending limit of $28,800.00 for said Public Safety Communications fund.

**Motion failed. Yes – 55; No - 80**

**ARTICLE 24 - SUBJECT - PROPOSED AMENDMENT TO THE GENERAL BY-LAWS BY ADDING A NEW SECTION 2.5 –** Moved and seconded that the Town vote to amend its General Bylaws by adding a new Section 2.5, to read as shown by underlining for additions (such markings for illustrative purposes only), as follows:

**2.5 Authority of Town Clerk to Assign Headings and Numbering**

2.5.1 The Town Clerk, or an agent designated by the Town Clerk, shall be authorized to assign appropriate numbers to sections, subsections, paragraphs, and subparagraphs of Town general bylaws, where none are approved by Town Meeting.

2.5.2 Where Town Meeting has approved numbering of sections, subsections, paragraphs, and subparagraphs of Town general bylaws, the Town Clerk or an agent designated by the Town Clerk, shall be authorized to make non-substantive editorial revisions to the numbering to ensure consistent and appropriate sequencing, organization, and numbering of the bylaws.

**Motion carried. Yes – 116; No - 9**

**ARTICLE 25 - SUBJECT - PROPOSED TRANSFER OF LAND FROM TAX TITLE TO THE DUXBURY AFFORDABLE HOUSING TRUST - *2/3 Vote Required*** – Moved and seconded to Indefinitely Postpone this Article.
**Motion carried. Yes – 113; No - 11**

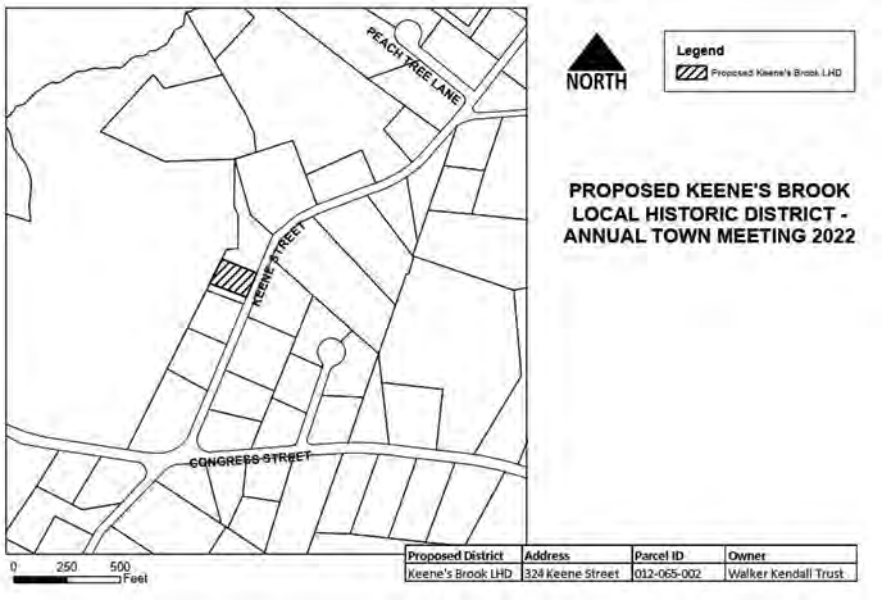
**ARTICLE 26 - SUBJECT - TRANSFER OF TOWN-OWNED LAND TO THE DUXBURY AFFORDABLE HOUSING TRUST - LINCOLN STREET - *2/3 Vote Required*** – Moved and seconded to Indefinitely Postpone this Article.
**Motion carried. Yes – 121; No – 3**

**ARTICLE 27 - SUBJECT - CITIZEN'S PETITION – TEMPLE STREET** – The petitioner submitted a request to withdraw the Article. Moved and seconded to Indefinitely Postpone this article.
**Motion carried to Indefinitely Postpone the Article. Yes – 120; No - 2**

**ARTICLE 28 - SUBJECT: PROPOSED NEW LOCAL HISTORIC DISTRICT – KEENE'S BROOK *-2/3 Vote Required*** – Moved and seconded that the Town vote to create a new local historic district to be administered through the Duxbury General Bylaw, Chapter 12, and to update the Official Local Historic District Map of the Town of Duxbury to include this new Local Historic District, as follows:

| | Proposed Local Historic District Name | Street Address | Owner(s) of Record as listed in the Deed or Land Court Certificate | Deed (Book/Page) or Land Court Certificate Reference | Parcel ID MBLU |
|---|---|---|---|---|---|
| 1 | Keene's Brook | 324 Keene Street | Walker Kendall Trust | LCC121655 | 012-065-002 |

As further described in the Preliminary Study Report entitled "Proposed Local Historic Districts: Keene's Brook Historic District," Prepared by The Duxbury Local Historic District Commission, dated December 2021.




**Motion carried by requisite 2/3 vote. Yes – 118; No - 8**

**ARTICLE 29 - SUBJECT: PROPOSED NEW LOCAL HISTORIC DISTRICT – TEMPLE STREET** ***- 2/3 Vote Required*** – Moved and seconded that the Town will vote to create a new local historic district to be administered through the Duxbury General Bylaw, Chapter 12, and to update the Official Local Historic District Map of the Town of Duxbury to include this new Local Historic District, as follows:

| | Proposed Local Historic District Name | Address | Owner/Deed Reference | Parcel ID MBLU |
|---|---|---|---|---|
| 1 | Temple Street Historic District | 761 Temple St | Town of Duxbury Book 53781, Page 80 | 037-022-001<br>037-022-005<br>037-022-000 |

As further described in the Preliminary Study Report entitled "Proposed Local Historic District: Temple Street Historic District"

**Motion carried by requisite 2/3 vote. Yes – 118; No – 9**

**The Annual Town Meeting was adjourned sine die at 3:32pm on Saturday, March 12, 2022.**

I hereby certify the votes of the meeting and the methods of achieving them at the Annual Town Meeting on March 12, 2022.

Respectfully submitted,
Susan C. Kelley, Duxbury Town Clerk

**Certification of Funds:**

| | |
|---|---|
| Appropriation: | $121,046,716.20 |
| Tax Levy: | $ 84,867,533.20 |
| Free Cash: | $ 3,486,459.00 |
| Other Available Funds | $ 4,004,724.00 |
| Borrowing | $ 28,688,000.00 |

| **Attendees:** | **370** | | |
|---|---|---|---|
| Precinct 1 | 67 | Precinct 2 | 150 |
| Precinct 3 | 51 | Precinct 4 | 34 |
| Precinct 5 | 34 | Precinct 6 | 34 |

**Special Town Meeting**
**Saturday, March 12, 2022**
**Duxbury High School/Middle School Gymnasiums**
**71 ALDEN STREET**
**Duxbury, Massachusetts**

The Special Town Meeting was called after the opening and recessing of the Annual Town Meeting on Saturday, March 12, 2022 in the Duxbury High School and Duxbury Middle School Gymnasiums, 71 Alden Street, Duxbury. The Special Town Meeting was called to order at 9:47am and was adjourned sine die at 10:40am.

**ARTICLE 1 – SUBJECT - SUPPLEMENTAL APPROPRIATIONS** – Moved and seconded that the Town appropriate **$97,000.00** by transfer from available funds to supplement appropriations previously voted under Article 5 of the Annual Town Meeting of May 15, 2021 for the Fiscal Year beginning July 1, 2021 for line items in the budgets of various Town Departments as follows:

| Item # | Department | Budget | Adjustment | Revised FY22 Budget | Funding Source |
|---|---|---|---|---|---|
| 1 | 423 – Snow & Ice Salaries | $63,750 | $40,000 | $103,750 | Free Cash |
| 2 | 423 – Snow & Ice Expenses | $138,600 | $45,000 | $183,600 | Free Cash |
| 3 | 634 – Beach Operations | $184,133 | $5,000 | $189,133 | Free Cash |
| 4 | 634 – Beach Operations Expenses | $34,775 | $7,000 | $41,775 | Free Cash |

**Total Adjustments** **$ 97,000**

**Motion carried. Yes – 124; No - 6**

**ARTICLE 2 – SUBJECT - SPECIAL EDUCATION RESERVE FUND** – Moved and seconded that the Town appropriate the sum of **$**195,000.00 to the Special Education Reserve Fund, and to meet said appropriation, transfer the sum of **$**195,000.00 from Free Cash, such funds to be expended under the direction of the School Committee.
**Motion carried. Yes – 121; No - 5**

**ARTICLE 3 – SUBJECT - OTHER POST EMPLOYMENT BENEFITS (OPEB)** – Moved and seconded that the Town appropriate the sum of **$300,000.00** to the Other Post-Employment Benefits Trust Fund (OPEB), and to meet said appropriation, transfer the sum of **$300,000.00** from Free Cash to such fund.
**Motion carried. Yes – 120; No - 6**

**ARTICLE 4 – SUBJECT - STABILIZATION FUND** – Moved and seconded that the Town appropriate the sum of **$500,000.00** to the Stabilization Fund, and to meet said appropriation, transfer the sum of **$500,000.00** from Free Cash to such fund.
**Motion carried. Yes – 122; No - 4**

**ARTICLE 5 – SUBJECT - CAPITAL IMPROVEMENTSTABILIZATION FUND** – Moved and seconded that the Town appropriate the sum of **$350,000.00** to the Capital Stabilization Fund, and to meet said appropriation, transfer the sum of **$350,000.00** from Free Cash to such fund.
**Motion carried. Yes – 126; No - 3**

**ARTICLE 6 – SUBJECT - APPROPRIATE FUNDS FOR PRIOR YEARS OVERLAY** – Moved and seconded that the Town appropriate the sum of **$900,000.00** to replenish the Town's overlay account; and to meet said appropriation, transfer the sum of **$900,000.00** from Free Cash to such account.
**Motion carried. Yes – 121; No - 6**

**ARTICLE 7 - SUBJECT: PAYOFF SHORT TERM DEBT** – Moved and seconded that the Town appropriate the sum of **$336,101.00** to pay off the remainder of short-term debt issued for the Chromebooks ($156,101) and the Crematory Retorts ($180,000); originally approved by way of Article 6, Motion 3 of the Town's Annual Town Meeting held on March 9, 2019; and to meet said appropriation, transfer the sum of **$336,101.00** from Free Cash to pay off such debt.
Motion carried. Yes – 118; No - 3

**ARTICLE 8 - SUBJECT: MATCHING GRANT FUNDS** – Moved and seconded that the Town transfer from available funds the sum of **$250,000.00** to be used to provide for the Town's local match gifts and/or grants committed to and/or received by the Town from time to time, and to meet said appropriation, transfer the sum of **$250,000.00** from Free Cash, to be expended under the discretion of the Board of Selectmen and/or Town Manager.

**A motion was made and seconded to amend the Article as shown by underlining for additions (such markings for illustrative purposes only), as follows:**

To vote that the Town transfer from available funds the sum of **$250,000.00** to be used to provide for the Town's local match gifts and/or grants committed to and/or received by the Town from time to time, except the first $250,000 which shall be applied to seawall replacement in the Gurnet Road neighborhood, and to meet said appropriation, transfer the sum of **$250,000.00** from Free Cash, to be expended under the discretion of the Board of Selectmen and/or Town Manager.

**Voting the motion to amend the Article: Motion failed. Yes – 53; No 106**

**A motion was made and seconded to Indefinitely Postpone the Article.**
**Motion failed. Yes – 34; No – 140**

**Voting the main motion as presented: Motion carried. Yes – 150; No - 31**

**A motion to adjourn the Special Town Meeting was made and seconded.**
**Motion carried. Yes – 99; No – 5**

I hereby certify the minutes of the meeting and the methods of achieving them were voted at the Special Town Meeting held within the Annual Town Meeting on March 12, 2022 from 9:47am until adjournment sine die at 10:40am.

Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

Certification of Funds:

| | |
|---|---|
| Appropriation | $2,928,101 |
| Transfer from Free Cash | $2,928,101 |

**ANNUAL TOWN ELECTION**
**March 26, 2022**
**Lt. Timothy Steele Athletic Building**
**130 St. George Street**
**OFFICIAL RESULTS**

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Total |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| **SELECTMAN** | | | | | | | |
| Amy M MacNab | 252 | 291 | 247 | 186 | 209 | 171 | 1,356 |
| Write-in | 8 | 2 | 1 | 2 | 6 | 6 | 25 |
| Blanks | 64 | 89 | 68 | 68 | 66 | 63 | 418 |
| **Total** | **324** | **382** | **316** | **256** | **281** | **240** | **1,799** |
| | | | | | | | |
| **ASSESSOR** | | | | | | | |
| James G MacNab | 246 | 281 | 243 | 180 | 203 | 173 | 1,326 |
| Write-in | 4 | 2 | 1 | 1 | 0 | 2 | 10 |
| Blanks | 74 | 99 | 72 | 75 | 78 | 65 | 463 |
| **Total** | **324** | **382** | **316** | **256** | **281** | **240** | **1,799** |
| | | | | | | | |
| **MODERATOR** | | | | | | | |
| John J Tuffy | 261 | 297 | 253 | 186 | 219 | 185 | 1,401 |
| Write-in | 3 | 0 | 0 | 4 | 0 | 2 | 9 |
| Blank | 60 | 85 | 63 | 66 | 62 | 53 | 389 |
| **Total** | **324** | **382** | **316** | **256** | **281** | **240** | **1,799** |
| | | | | | | | |
| **TOWN CLERK** | | | | | | | |
| Susan C Kelley | 262 | 303 | 251 | 194 | 220 | 186 | 1,416 |
| Write-in | 1 | 1 | 1 | 1 | 0 | 4 | 8 |
| Blank | 61 | 78 | 64 | 61 | 61 | 50 | 375 |
| **Total** | **324** | **382** | **316** | **256** | **281** | **240** | **1,799** |
| | | | | | | | |
| **SCHOOL COMMITTEE** | | | | | | | |
| Kathryn Cleary | 200 | 206 | 183 | 158 | 153 | 153 | 1,053 |
| Sean Dadsetan-Foley | 152 | 201 | 159 | 124 | 150 | 117 | 903 |
| Laurel B Deacon | 201 | 213 | 183 | 158 | 163 | 149 | 1,067 |
| Write-in | 4 | 1 | 5 | 2 | 1 | 4 | 17 |
| Blank | 91 | 143 | 102 | 70 | 95 | 57 | 558 |
| **Total** | **648** | **764** | **632** | **512** | **562** | **480** | **3,598** |
| | | | | | | | |
| **PLANNING BOARD** | | | | | | | |
| Scott C Casagrande | 244 | 280 | 230 | 176 | 199 | 173 | 1302 |
| Write-in | 1 | 1 | 0 | 1 | 0 | 2 | 5 |
| Blank | 79 | 101 | 86 | 79 | 82 | 65 | 492 |
| **Total** | **324** | **382** | **316** | **256** | **281** | **240** | **1,799** |

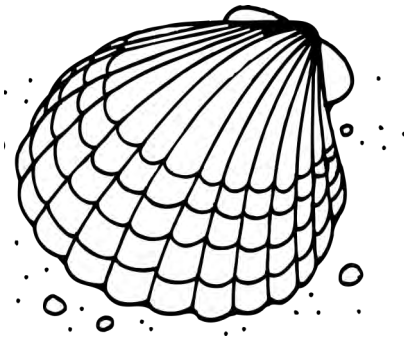
| *Annual Town Election—Continued* | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Precinct 6 | Total |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| **PLANNING BOARD - 1 Year Unexpired Term** | | | | | | | |
| Kristen NP Rappe | 238 | 268 | 242 | 168 | 200 | 173 | 1,289 |
| Write-in | 4 | 1 | 0 | 1 | 0 | 0 | 6 |
| Blank | 82 | 113 | 74 | 87 | 81 | 67 | 504 |
| **Total** | **324** | **382** | **316** | **256** | **281** | **240** | **1,799** |
| | | | | | | | |
| **LIBRARY TRUSTEE - 3 Year Term (Vote for 2)** | | | | | | | |
| Lalitha BR Krishnan | 216 | 230 | 205 | 154 | 173 | 138 | 1,116 |
| Florence J Pang | 247 | 274 | 246 | 181 | 195 | 177 | 1,320 |
| Write-in | 1 | 0 | 7 | 1 | 0 | 2 | 11 |
| Blank | 184 | 260 | 174 | 176 | 194 | 163 | 1,151 |
| **Total** | **648** | **764** | **632** | **512** | **562** | **480** | **3,598** |
| | | | | | | | |
| **DUXBURY HOUSING AUTHORITY** | | | | | | | |
| James R Hunt | 240 | 263 | 238 | 176 | 200 | 174 | 1,291 |
| Write-in | 1 | 1 | 2 | 1 | 0 | 1 | 6 |
| Blank | 83 | 118 | 76 | 79 | 81 | 65 | 502 |
| **Total** | **324** | **382** | **316** | **256** | **281** | **240** | **1,799** |
| | | | | | | | |
| **DUXBURY HOUSING AUTHORITY - 3 Year Unexpired Term** | | | | | | | |
| Pauline Flynn | 3 | 2 | 0 | 2 | 0 | 1 | 8 |
| Nicole Leing | 0 | 1 | 0 | 0 | 4 | 0 | 5 |
| Scott Trefry | 0 | 0 | 4 | 0 | 0 | 1 | 5 |
| Write-in | 14 | 9 | 35 | 30 | 16 | 15 | 119 |
| Blank | 307 | 370 | 277 | 224 | 261 | 223 | 1,662 |
| **Total** | **324** | **382** | **316** | **256** | **281** | **240** | **1,799** |
| | | | | | | | |
| **QUESTION 1** | | | | | | | |
| Shall the Town of Duxbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued for the engineering, design services and construction of a new Department of Public Works facility, to be located at 878 Tremont Street, also shown as Assessors Map Parcel No. 092-500-016? | | | | | | | |
| Yes | 207 | 210 | 204 | 155 | 163 | 147 | **1,086** |
| No | 91 | 126 | 81 | 67 | 78 | 67 | **510** |
| Blank | 26 | 46 | 31 | 34 | 40 | 26 | **203** |
| **Total** | **324** | **382** | **316** | **256** | **281** | **240** | **1,799** |

I hereby certify the results of the Annual Town Election held on March 26, 2022 at the Lt. Timothy Steele Building from 8am-8pm

Respectfully submitted,

Susan C. Kelley, Town Clerk

# Finance



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Assessing Department

Audit Committee

Finance Committee

Finance Director

Fiscal Advisory Committee

Human Resources

*(Including Diversity, Equity & Inclusion (DEI) Steering Committee)*

Town Accountant

(*Including financial reports*)

Treasurer/Collector

Trust Funds

# Assessing Department

Fiscal Year 2022 was an Interim Revaluation year for the Town. This consists of a review of sales occurring during calendar year 2020. Overall, the average residential single-family property increased in value by 14.84%. Within individual neighborhoods there were assessed value fluctuations ranging from 2.32% to 29.87%. After analysis of the all the data from the Director of Assessing Steve Dunn, the Board reviewed the information and received approval from the Department of Revenue Bureau of Accounts for the FY2022 tax rate of $12.84. The process was completed in time for the tax bills to be issued on schedule as in prior years.

At this year's Annual Town Election James G. MacNab was re-elected to a seventh term on the Board of Assessors. Jamie was first elected to the Board in March of 2004.

The Board continued a Payment In Lieu of Taxes initiative under which the Town's non-profit tax-exempt properties were solicited to make a financial contribution to support Town services such as police and fire protection and DPW services. A total of $3,088.21 was received under this program.

Scott J. Timulty continued cyclical inspections throughout many areas in Town. These cyclical inspections are completed on an annual basis within one of the nine designated cyclical areas of Town. Completing this process in-house by an employee of the Town helps the Department to maintain a consistent database and stay within DOR compliance.

Susann "Sue" Libby received a CAA (Certified Assessment Administrator) certificate from the MAAO – Massachusetts Association of Assessing Officers for fulfilling the requirements of this newly offered certificate highlighting the added qualifications administration staff have obtained. One interesting fact on Sue is that she accomplished these requirements 24 years before the certificate was available, this shows her true dedication to service of the Town of Duxbury.

The new growth for FY 2022 was $577,469, a -12.36% decrease over the prior year's figure.

**Notable Assessment Statistics**

| Assessment Data | FY 2022 | | FY 2021 |
|---|---|---|---|
| Taxable Real Estate | $5,155,285,620 | 14.31% | $4,509,994,724 |
| Personal Property | $79,925,710 | 14.53% | $69,783,770 |
| Total Real and Personal | $5,235,211,330 | 14.31% | $4,579,778,494 |
| Average Single Family Assessment | $893,000 | 14.84% | $777,600 |

In closing, we want to thank the dedicated staff of the Assessors' Office, Sue Libby, Shantelle Bolduc, Scott Timulty & Steve Dunn for their dedicated work and great customer service.

Respectfully submitted,
Board of Assessors

Nancy D. Reed, Chairman; Linda M. Collari, Vice Chairman; James G. MacNab, Clerk

# Audit Committee

Frank Holden - Fiscal Advisory Committee
Al Hoban - Finance Committee
Shannon Godden - Finance Committee

# Finance Committee

After coming out of the pandemic "tunnel" Duxbury worked to discover the new normal and make it work. Some of the unforeseen challenges were the "Great Resignation" and its impact on hiring and labor costs, managing delivery of services and determining the best course to restart "live" schools, services and finances. The impact of almost two years of remote learning caused an unprecedented impact to our schools and vacancies in our workforce put pressure on the remaining staff to provide the level of service needed and expected by the community.

There were also some silver linings. As always, the community of Duxbury and the dedicated staff that work here managed through. Funds were available from the Federal and State sector and along with some necessary reductions of budgeted programs, it gave us some liquidity to catch up on some capital needs from "free cash" and reduce debt. Positions that were replaced brought new perspectives and ideas and programs were re-started with a refresh that only a break can provide.

Real estate sales have continued to skyrocket as many families adjusted their commute and decided to find a community that "has it all". We have renewed our efforts to study our location regarding our coastal environment and global warming. As a town government we have tried to respond to the needs and concerns of the community while staying within our budget constraints. I believe I speak for most of us that a return to pre-covid days is eagerly anticipated and dealing with the changes that are inevitable will be a challenge. One, I am happy to report, that I am confident that Duxbury will meet.

Ona sadder note, our dear friend and longtime community volunteer, Frank Mangione, passed away in March of 2022. The work he accomplished and the dedication to Duxbury that defined him will be missed and never replaced. Even after he moved to Chicago, he would Zoom into all our meeting just to stay current. His voice and counsel is still part of our deliberations and will guide us into the future.

*Respectfully submitted*,
Betsy Sullivan, Finance Committee, Chair

*Our dear friend, Frank Mangione (2nd from right)*

# Finance Director

*The Finance Director is responsible for the coordination of all financial activities of the Town. The Department of Finance is composed of Accounting, Assessing, and Treasury & Collections. Within the Department are responsibilities that include but are not limited to budget management, revenue and expenditure management, payroll and vendor warrant payments, tax issuance and collections, and land valuations. The Department also works closely with Procurement and Human Resources as well as an integral part in the oversight of the Town's Health Insurance operations.*

FY 2022 brought back some normality to the Town's finances. The Cares Act came to an end with The Town of Duxbury spending $2,445,405 roughly 92% of the money that was awarded to the Town from Plymouth County. The Town has been awarded nearly $1.7M from the Coronavirus State and Local Relief Act otherwise known as the "American Rescue Plan" or ARPA. We will be receiving this award in two tranches; half in June of 2021 and the rest in the subsequent year. We can also utilize ARPA funds received by Plymouth County and the Town is considering using the County monies to fund its PFAS filtration project that was approved at the March 12, 2022 town meeting.

Here is a financial update on our Finances as we closed out FY 2022….

**STATE AID**:

Chapter 70 revenues increased by 1.52%; up by 0.74% from 2021, while Undesignated Governmental Aid increased by 3.5% up from being held flat in 2021. Over the past three years Local Aid has shown an average annual increase of 1.99% and 2.09% over a five-year period.

Local Assessments increased by 0.14% after deceasing 10.55% the previous year. Over the past three years there has been an average annual increase of 2.69%, and a 3.31% increase over a five-year period. These changes again continue to be from the fluctuations in Charter School Assessments, this year the assessment decreased by 36.87% while in the previous year it had decreased by 18.49%.

**LOCAL RECEIPTS:**

Overall local receipts had a modest increase of 2.31%. An uptick in Motor Vehicle revenues led the way up $286,100 or 9.85% and Ambulance Revenues right behind with an increase of $226,583 or 2.31%. Recreation and other departmental revenues also had decent increases. Licenses and permits and investment income had decrease over 10% to offset gains.

**OPERATING BUDGET**:

The FY 2022 original operating budget, totaling $81,032,764 represents an increase of less than 4 tenths of 1 percent over the original FY 2021 budget. There was still a bit of uncertainty when we headed into the budget season and because of that we were seeking a level funded budget for FY 2022. The Select board considered the School Department and Public Safety departments a priority. Shared Costs were able to be held to only a 3.33% increase. While retirement costs still continue to rise by 7.6% this fortunately was mitigated with our low health insurance rates. Health insurance rates were kept level as elective procedures and relative fear of going to the hospital kept people out of hospital rooms.

**2022 AND BEYOND:**

Our results of operations in 2022 provided the Town with almost $5.4M in Free Cash. The Town had a $3.0M Revenue Surplus which was the result of the town staying with reduced revenues estimates brought about by the pandemic. The Town also finished with $2.1M of unexpended appropriations resulting mostly from staff turnover and the difficulty filling those positions. This "great resignation" would be the latest issue to arrive from the post pandemic world and will most undoubtedly have an impact on Salaries and Wages in the coming years.

The Town is heading into FY 2023 with solid reserves and will seek to increase its Stabilization and Capital Stabilization Fund Balances as well as to take care of the Town's capital needs from the Free Cash generated.

We are coming out of the pandemic strong as many communities are. We were very cautious and prudent when we prepared budgets in the last two years and we need to be even more cautious of our spending in the years ahead. It will be prudent of us to keep and build some excess levy capacity as well as our reserves for the years ahead where we will likely find ourselves with slow and moderate growth under the State's Proposition 2 ½.

This will be my last transmittal letter for the town as I have announced my pending retirement, effective June 30, 2023. It has been my pleasure to provide the residents of Duxbury my best efforts in making sure that the town continues its fiscal proficiency. I would like to thank my staff; Jill Stewart (Treasurer/Collector), Stephen Dunn (Director of Assessing), and Carrie Mazerolle (Town Accountant) for providing me with their hard work and dedication in my five years of service for the Town.

Respectfully submitted,
John Q. Adams, Finance Director

# Fiscal Advisory Committee

The Fiscal Advisory Committee has nine members appointed by the Moderator. The Committee advises the Select Board, Town Manager, Finance Director, Finance Committee, and Town Meeting on strategic planning and long-range financial management.

Our principal task is to make recommendations with regard to the overall financial management of the town, including capital expenditures (i.e. items that exceed $25,000 and have a useful life of at least 5 years) and use of borrowed funds. Per the financial policies of the Town, the annual spend on capital should be 2-5% of the estimated property tax levy limit. We also review all Department fees.

Each year the various Town Departments prepare/update their proposed 5-year capital budgets. The Fiscal Advisory Committee then reviews the budgets and meets with the Departments. Based on the financial projections for the Town, the Fiscal Advisory Committee will make recommendations to Town Meeting of the capital projects that it believes have of the highest priority for the Town of Duxbury.

In addition to these responsibilities, we annually update, and report to Town Meeting, a five-year capital improvement plan. The plan includes both the upcoming annual capital improvement budget and a five year projection of capital needs and expenditures. It also details the estimated costs, description and anticipated funding sources for each capital project.

During the 2022 Town Meeting that the Committee expressed its concern that there have been many studies (i.e. Envision Duxbury, sidewalks, coastal resiliency, etc.) that have been conducted within the town, but there is no all-encompassing list of the proposed these projects, and usually little discussion of their costs. We believe the town needs more information if it is to prioritize these projects based on (i) importance, (ii) risk, (iii) cost, and (iv) proper sequencing.

Lastly, we remain concerned that the costs of providing both existing and needed services are outpacing revenue growth. We suggest there is a need for better strategic planning and benchmarking to understand service needs and costs, for better analysis and supporting information for capital requests and proposals, and to ensure that long term budgeting is consistent across all town departments.

*Respectfully submitted,*

Alex Chin, Chair
James Lampert
Karen Barry
Candace Martin
BethAnn Halligan
Emily Decker
Frank Holden
Adam Earle
Sharon Andrew

# Human Resources

This Department is staffed by: Human Resources Director - Jeannie Horne, Human Resources Manager - Erin Carpenter, and Benefits Specialist - Phylis Hughes. Our work serves approximately 600 Town employees, 460 school employees, and nearly 700 combined retirees. The Human Resources Department provides compliance with, and interpretation of, the Town's Personnel Policies, collective bargaining contracts and employee policies and procedures. We also manage the Town's recruitment and selection, onboarding, benefit plan administration, compliance, training, employee relations, compensation, risk management and labor relations efforts.

**Policies and Procedures**

The Human Resources Director works with Department Heads, Town Manager, Labor Counsel, and Selectboard to review policies and procedures and recommends revisions as necessary.

**Recruitment and Selection**

The Town's talented and dedicated employees strive to provide excellent service and subject matter expertise to the citizens of Duxbury. This department assists all Town departments with employee hiring, performance, separation and retirement.

**Compensation and Performance**

The Human Resources Director, Finance Director and Town Manager manage the total compensation, performance evaluation and merit award processes to provide equitable opportunities for discussions about employee expectations and performance. This year, as a result of the combined efforts of employees from every department and GovHR, we completed the first Town-wide classification and compensation study. This work included the identification of 16 comparable communities, evaluation, analysis, and classification of 130 unique job titles, and external compensation and benefits comparison.

**Benefit Administration**

This department administers employee benefits for all active and retired Town and School employees. We provide related communication and education, prepare required reports, participate in audits, and manage annual enrollment and benefit fairs for health, dental, life, accident, critical illness, cancer, disability, vision and pet insurance, as well as medical and dependent flexible spending accounts. Our self-insured health plans are carefully managed in partnership with our Insurance Committee.

**Labor Relations**

The Human Resources Director interprets and administers the terms of collective bargaining agreements, individual employment contracts, and acts as liaison for Labor Counsel and union representatives. This position also provides research and comparability studies to the Selectboard, Town Manager, Finance Director, Labor Counsel and our management team.

**Training**

Whenever possible we utilize in-house or no-cost training resources available through MIIA and AllOne Health, our Employee Assistance Provider (EAP) in-person and online. Through these partnerships, we can focus on specific areas of concern and loss experience.

**Risk Management**

Employee well-being remains an operational and strategic priority. The Risk Management Committee ensures that the Town and School have control measures in place to maintain a safe work environment. This Committee includes the Human Resources Director, Human Resources Manager, Executive Assistant to the Town Manager, Facilities Director, School Human Resources Director, School Director of Business & Finance and representatives from every town department. This committee meets quarterly with our workers compensation, general liability, property, and automobile insurance Loss Control Manager from Massachusetts Inter-local Insurance Association (MIIA).

Again, this year we participated in the "MIIA Rewards" program. We thank our supervisors and employees for their collaboration in timely reporting of losses, participating in the Risk Management Committee, using best practices and taking full advantage of training opportunities.

The Town's risk exposure is further limited by; Injured on Duty insurance (for Fire and Police employees), our occupational health providers Health Express and Beth Israel Deaconess Hospital-Plymouth, training, safety related equipment purchases, usage and programs through MIIA and related grants.

We are proud to work for the Town of Duxbury employees and citizens. Our jobs are always rewarding, challenging, and enjoyable, thanks to these interactions. Your friendship, collaboration and humor are always appreciated!

*Respectfully submitted,*

Jeannie Horne, Human Resources Director
Erin Carpenter, Human Resources Manager
Phylis Hughes, Benefits Specialist

# Diversity, Equity & Inclusion Steering Committee

On the 29 March 2021 the Board of Selectmen's Proclamation stated its commitment to ensuring our town is a safe and welcoming community for all.

The DE&I Steering Committee's task is to host a town wide Inclusion Summit with the intent of having a conversation on where we are, as a community, in being safe and welcoming for all. To achieve this goal the Steering Committee has developed a draft outline for the Summit which will include a town wide survey prior to the Summit to gather context that can be used to inform the conversation. The Steering Committee has also engaged with the Metropolitan Planning Council to identify potential consultants to support the work of the Committee and was also able to secure funding from the Community Compact Cabinet.

*Respectfully submitted,*

Fernando Guitart
Diversity, Equity and Inclusion Steering Committee, Chair

# Town Accountant

The Accounting Department continues to record and maintain all the financial records, approves all financial payments and is responsible for maintaining adequate internal controls over Town expenditures, including the examination of all accounts payable invoices and payrolls to make sure they are correct and properly approved.

The Department of Revenue has certified the 2022 General Fund Free Cash in the amount of $5,399,334.00 and the Water Enterprise Fund Retained Earnings in the amount of $4,289,615.00.

During fiscal year 2022, the accounting office worked diligently on decentralizing the invoices for departments. This has been a successful project and I would like to thank all the departments for being patient during this transition.

The Accounting department continues to provide uninterrupted support for every department in the town and school. We are dedicated to stay current with the ever-changing laws and regulations from various institutions and agencies. My heartfelt appreciation to my staff; Karen Clancy, Sara Jones and Nicole DeGennaro for all their hard work, commitment and continued support throughout the year.

Respectfully submitted,

Carrie Mazerolle
Town Accountant

**TOWN OF DUXBURY**
***(Unaudited) Financial Statements***
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***For the Fiscal Year Ending June 30, 2022***


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**Town of Duxbury**

***Combined Balance Sheet - All Fund Types and Account Groups***

***For the Year Ending June 30, 2022***

| | *General Fund* | *Special Revenue Funds* | *Capital Projects Fund* | *Water Enterprise Fund* | *Trust & Agency Fund* | *General Long Term Obligations* | *Totals* |
|---|---|---|---|---|---|---|---|
| ***Assets*** | | | | | | | |
| Cash - Unrestricted Checking | $ 18,205,312.29 | $ 14,131,088.61 | $ 540,207.98 | $ 5,263,336.04 | $ 30,203,572.61 | $ - | $ 68,343,517.53 |
| Cash Restricted | - | - | - | - | 3,000,000.00 | - | 3,000,000.00 |
| Receivables | 3,143,444.18 | 12,632.42 | - | 385,594.61 | - | - | 3,541,671.21 |
| Accrued Receivables | - | - | - | - | - | - | - |
| Due from Other Governments | 15,438.00 | - | - | - | - | - | 15,438.00 |
| Due from General Fund | - | - | - | - | - | - | - |
| Other Assets | - | - | - | - | - | - | - |
| Amounts to be provided for long term debt | - | | - | 3,543,925.00 | - | 58,430,000.00 | 61,973,925.00 |
| ***Total Assets*** | **$ 21,364,194.47** | **$ 14,143,721.03** | **$ 540,207.98** | **$ 9,192,855.65** | **$ 33,203,572.61** | **$ 58,430,000.00** | **$ 136,874,551.74** |
| ***Liabilities*** | | | | | | | |
| Accounts/Warrants Payable | $ - | | $ - | $ - | $ 98,980.27 | $ - | $ 98,980.27 |
| Accrued Payroll & Withholdings | 2,425,101.30 | - | - | - | - | - | 2,425,101.30 |
| Deferred Revenue | 1,941,730.10 | 12,632.42 | - | 385,594.61 | - | - | 2,339,957.13 |
| Allowance for Abatements & Exemptions | 1,201,714.08 | - | - | - | - | - | 1,201,714.08 |
| Claims Incurred but not Reported | - | - | | - | 1,006,511.00 | - | 1,006,511.00 |
| Prepaid Revenue | 198,071.22 | 55,598.72 | | | - | | 253,669.94 |
| Other Liabilities | - | - | - | - | 571,665.89 | - | 571,665.89 |
| Bond Anticipation Notes Payable | - | - | - | - | - | - | - |
| Bonds Payable | - | - | - | 3,543,925.00 | - | 58,430,000.00 | 61,973,925.00 |
| Due to Trust Fund | - | - | - | - | - | - | - |
| ***Total Liabilities*** | **$ 5,766,616.70** | **$ 68,231.14** | **$ -** | **$ 3,929,519.61** | **$ 1,677,157.16** | **$ 58,430,000.00** | **$ 69,871,524.61** |
| ***Fund Equity*** | | | | | | | |
| **Reserved Fund Balance:** | | | | | | | |
| Appropriations | $ 6,257,438.27 | $ 12,480,714.04 | $ - | $ 973,720.56 | $ - | $ - | $ 19,711,872.87 |
| Petty Cash | - | - | - | - | - | - | - |
| Special Purposes | 2,544,108.00 | - | 540,207.98 | - | 31,526,415.45 | - | 34,610,731.43 |
| Appropriation Deficits | (60,605.60) | - | - | - | - | - | (60,605.60) |
| Retained Earnings | | - | - | 4,289,615.48 | - | | 4,289,615.48 |
| **Unreserved Fund Balance:** | | | | | | | |
| Designated | | | - | - | - | - | - |
| Undesignated | 6,856,599.06 | 1,064,778.75 | - | - | - | | 7,921,377.81 |
| ***Total Fund Equity*** | **$ 15,597,539.73** | **$ 13,545,492.79** | **$ 540,207.98** | **$ 5,263,336.04** | **$ 31,526,415.45** | **$ -** | **$ 66,472,991.99** |
| ***Total Liabilities & Fund Equity*** | **$ 21,364,156.43** | **$ 13,613,723.93** | **$ 540,207.98** | **$ 9,192,855.65** | **$ 33,203,572.61** | **$ 58,430,000.00** | **$ 136,344,516.60** |

**Town of Duxbury**
***General Fund 1000***
***Statement of Estimated and Actual Revenues***
***For the Period Ending June 30, 2022***

| | Estimated | Actual At 6/30/2022 | Favorable/ ( Unfavorable) | % Collected |
|---|---|---|---|---|
| Property Taxes: | | | | |
| Real Estate & Personal Property | $ 66,837,718.00 | $ 66,923,127.79 | 85,409.79 | 100.13% |
| Tax Title/Rollback/Deferred | - | 185,649.90 | 185,649.90 | 100.00% |
| | $ 66,837,718.00 | $ 67,108,777.69 | 271,059.69 | 100.41% |
| State Aid: | | | | |
| Chapter 70 | $ 5,463,948.00 | $ 5,463,948.00 | 0.00 | 100.00% |
| School Transportation | - | 7,771.81 | 7,771.81 | 100.00% |
| Charter School | 113,210.00 | 72,891.00 | (40,319.00) | 64.39% |
| | $ 5,577,158.00 | 5,544,610.81 | (32,547.19) | 99.42% |
| General Government: | | | | |
| Lottery, Beano, etc. | $ 974,198.00 | $ 974,198.00 | 0.00 | 100.00% |
| Veteran's Benefits | 54,869.00 | 52,331.00 | (2,538.00) | 95.37% |
| Exemptions Veteran's | 73,505.00 | 103,680.14 | 30,175.14 | 141.05% |
| Elderly Abatements | - | 5,020.00 | 5,020.00 | 100.00% |
| State Owned Land | 114,650.00 | 114,650.00 | 0.00 | 100.00% |
| | $ 1,217,222.00 | $ 1,249,879.14 | 32,657.14 | 102.68% |
| **Total State Aid** | $ 6,794,380.00 | $ 6,794,489.95 | $ 109.95 | 100.00% |
| Local Aid: | | | | |
| Motor Vehicle Excise | $ 2,381,557.00 | $ 3,191,483.16 | 809,926.16 | 134.01% |
| Other Excise | 8,032.00 | 17,181.22 | 9,149.22 | 213.91% |
| Meals Tax | 64,946.00 | 164,132.61 | 99,186.61 | 252.72% |
| Pen & Int on Taxes | 140,525.00 | 255,924.53 | 115,399.53 | 182.12% |
| Payment in Lieu of Taxes | 5,739.00 | 14,958.34 | 9,219.34 | 260.64% |
| Chgs for Service : Sewer | 83,760.00 | 209,836.06 | 126,076.06 | 250.52% |
| Trash Disposal | 847,304.00 | 1,024,448.28 | 177,144.28 | 120.91% |
| Other | 625,000.00 | $625,000.00 | 0.00 | 100.00% |
| Fees | 60,450.00 | 135,995.81 | 75,545.81 | 224.97% |
| Rentals | 57,313.00 | 181,931.17 | 124,618.17 | 317.43% |
| Departmental Revenue: Library | 3,639.00 | 5,359.99 | 1,720.99 | 147.29% |
| Cemetery | 731,699.00 | 795,735.00 | 64,036.00 | 108.75% |
| Recreation | 51,943.00 | 180,569.82 | 128,626.82 | 347.63% |
| Other | 87,994.00 | 223,677.92 | 135,683.92 | 254.20% |
| Licenses & Permits | 2,054,323.00 | 2,477,809.00 | 423,486.00 | 120.61% |
| Fines & Forfeits | 16,942.00 | 35,365.77 | 18,423.77 | 208.75% |
| Investment Income | 191,084.00 | 159,276.06 | (31,807.94) | 83.35% |
| Gain/Loss Investment Portfolio | - | 66,153.42 | 66,153.42 | 100.00% |
| Unbudgeted Miscellaneous Revenue | - | 177,396.37 | 177,396.37 | 100.00% |
| Ambulance | 713,265.00 | 816,307.04 | 103,042.04 | 114.45% |
| Misc Recurring - Ch44, s72 - Medicaid Reimb | 27,090.00 | 115,386.92 | 88,296.92 | 425.94% |
| **Total Local Receipts** | $ 8,152,605.00 | $ 10,873,928.49 | $ 2,721,323.49 | 133.38% |
| **Total Revenues** | $ 81,784,703.00 | $ 84,777,196.13 | $ 2,992,493.13 | 103.66% |
| Other Financing Sources: | | | | |
| Operating Transfers In - | | | | |
| Special Revenue | $ 616,135.00 | $ 674,142.50 | 58,007.50 | 109.41% |
| Capital Projects | - | - | 0.00 | 100.00% |
| Water Enterprise | 127,441.00 | 127,441.00 | 0.00 | 100.00% |
| Trust & Agency | 100,000.00 | 100,000.00 | 0.00 | 100.00% |
| **Total Other Financing Sources** | $843,576.00 | $901,583.50 | $58,007.50 | 106.88% |
| **Total Revenues and Other Financing Sources** | $ 82,628,279.00 | $ 85,678,779.63 | $ 3,050,500.63 | 103.69% |
| **Use of Fund Balance** | | | | |
| *9/6/2012 DEBT PREMIUM* | $ 361,115.00 | | | |
| *FREE CASH - ATM 5/15/2021* | 1,965,761.00 | | | |
| *FREE CASH - STM 11/08/2021* | 73,165.00 | | | |
| *FREE CASH - STM 3/12/2022* | 2,928,101.00 | | | |
| ***TOTAL ESTIMATE REVENUES AND USE OF FUND BALANCE*** | $ 87,956,421.00 | | | |

**Town of Duxbury**
*General Fund*
*Statement of Appropriations*
*For Fiscal Year Ending June 30, 2022*

| Line # | Department Name | CONTINUED APPROPRIATIONS | ATM BUDGET 5/15/2021 | STATE & COUNTY ASSESSMENTS | Personnel Plan Transfers From Art # 4 | STM 11/8/21 | STM 3/12/22 | RESERVE FUND TRANSFERS | MUNI-RELIEF TRANSFERS | TOTAL AVAILABLE | EXPENDITURES | ENCUMBRANCES | CLOSED TO FUND BALANCE 30-Jun-22 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | #113 TOWN MEETING | | | | | | | | | | | | |
| 1 | Expenses | - | 3,200.00 | | | | | | | 3,200.00 | 2,073.90 | - | 1,126.10 |
| | Encumber PY | | | | | | | | | - | - | - | - |
| | Total | $ - | $ 3,200.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 3,200.00 | $ 2,073.90 | $ - | $ 1,126.10 |
| | #114 TOWN MODERATOR | | | | | | | | | | | | |
| 2 | Salaries | - | 40.00 | | | | | | | 40.00 | - | - | 40.00 |
| | Encumber PY | | | | | | | | | - | | | - |
| | Total | $ - | $ 40.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 40.00 | $ - | $ - | $ 40.00 |
| | #122 SELECTMEN / MANAGER | | | | | | | | | | | | |
| 3 | Salaries | - | 271,889.00 | | 13,874.88 | | | | | 285,763.88 | 285,706.33 | 398.06 | (340.51) |
| 4 | Expenses | - | 12,539.00 | | | | | | | 12,539.00 | 11,925.69 | - | 613.31 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 284,428.00 | $ - | $ 13,874.88 | $ - | $ - | $ - | $ - | $ 298,302.88 | $ 297,632.02 | $ 398.06 | $ 272.80 |
| | #129 HISTORICAL COMMISSION | | | | | | | | | | | | |
| 5 | Expenses | - | 1,000.00 | | | | | | | 1,000.00 | - | - | 1,000.00 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 1,000.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 1,000.00 | $ - | $ - | $ 1,000.00 |
| | #133 FINANCE COMMITTEE | | | | | | | | | | | | |
| 6 | Salaries | - | - | | | | | | | - | - | - | - |
| 7 | Expenses | - | 210.00 | | | | | | | 210.00 | 210.00 | - | - |
| | Encumber PY | | | | | | | | | - | | | - |
| | Total | $ - | $ 210.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 210.00 | $ 210.00 | $ - | $ - |
| | #135 ACCOUNTING | | | | | | | | | | | | |
| 8 | Salaries | - | 359,833.00 | | 11,976.56 | | | | 925.00 | 372,734.56 | 371,715.03 | - | 1,019.53 |
| 9 | Expenses | - | 9,110.00 | | | | | | | 9,110.00 | 8,126.68 | 677.01 | 306.31 |
| | Encumber PY | 1,408.15 | | | | | | | | 1,408.15 | 1,408.15 | - | - |
| | Total | $ 1,408.15 | $ 368,943.00 | $ - | $ 11,976.56 | $ - | $ - | $ - | $ 925.00 | $ 383,252.71 | $ 381,249.86 | $ 677.01 | $ 1,325.84 |
| | #136 ANNUAL AUDIT | | | | | | | | | | | | |
| 10 | Expenses | - | 50,000.00 | | | | | | | 50,000.00 | 47,500.00 | - | 2,500.00 |
| | Encumber PY | | | | | | | | | - | | | - |
| | Total | $ - | $ 50,000.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 50,000.00 | $ 47,500.00 | $ - | $ 2,500.00 |
| | #141 ASSESSORS | | | | | | | | | | | | |
| 11 | Salaries | - | 223,177.00 | | 6,353.16 | | | | | 229,530.16 | 228,546.43 | - | 983.73 |
| 12 | Expenses | - | 26,350.00 | | | | | 7,500.00 | | 33,850.00 | 32,875.84 | - | 974.16 |
| | Encumber PY | 1,408.15 | | | | | | | | 1,408.15 | 1,408.15 | - | - |
| | Total | $ 1,408.15 | $ 249,527.00 | $ - | $ 6,353.16 | $ - | $ - | $ 7,500.00 | $ - | $ 264,788.31 | $ 262,830.42 | $ - | $ 1,957.89 |
| | #145 TREASURER/COLLECTOR | | | | | | | | | | | | |
| 13 | Salaries | - | 295,271.00 | | 2,680.40 | | | | (30,897.00) | 267,054.40 | 253,524.91 | - | 13,529.49 |
| 14 | Expenses | - | 104,880.00 | | | | | | 20,799.00 | 125,679.00 | 122,447.52 | 3,231.48 | 0.00 |
| | Encumber PY | 1,000.00 | | | | | | | | 1,000.00 | 1,000.00 | - | - |
| | Total | $ 1,000.00 | $ 400,151.00 | $ - | $ 2,680.40 | $ - | $ - | $ - | $ (10,098.00) | $ 393,733.40 | $ 376,972.43 | $ 3,231.48 | $ 13,529.49 |
| | #150 LEGAL SERVICES | | | | | | | | | | | | |
| 15 | Expenses | - | 190,200.00 | | | | | | | 190,200.00 | 162,585.52 | - | 27,614.48 |
| | Settlements | - | | | | | | | | - | - | - | - |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 190,200.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 190,200.00 | $ 162,585.52 | $ - | $ 27,614.48 |
| | #152 HUMAN RESOURCE DEPT | | | | | | | | | | | | |
| 16 | Salaries | - | 140,075.00 | | 6,535.98 | | | | | 146,610.98 | 146,610.49 | - | 0.49 |
| 17 | Expenses | - | 36,515.00 | | | | | | 8,900.00 | 45,415.00 | 27,519.99 | 7,087.77 | 10,807.24 |
| | Encumber PY | 1,076.14 | | | | | | | | 1,076.14 | 1,076.14 | - | - |
| | Total | $ 1,076.14 | $ 176,590.00 | $ - | $ 6,535.98 | $ - | $ - | $ - | $ 8,900.00 | $ 193,102.12 | $ 175,206.62 | $ 7,087.77 | $ 10,807.73 |
| | #155 INFORMATION TECHNOLOGY | | | | | | | | | | | | |
| 18 | Salaries | - | 300,829.00 | | 7,811.75 | | | | (34,410.00) | 274,230.75 | 268,098.98 | - | 6,131.77 |
| 19 | Expenses | - | 450,982.00 | | | | | 10,500.00 | 34,410.00 | 495,892.00 | 360,699.29 | 128,335.74 | 6,856.97 |
| | Encumber PY | 12,518.42 | | | | | | | | 12,518.42 | 8,258.05 | - | 4,260.37 |
| | Total | $ 12,518.42 | $ 751,811.00 | $ - | $ 7,811.75 | $ - | $ - | $ 10,500.00 | $ - | $ 782,641.17 | $ 637,056.32 | $ 128,335.74 | $ 17,249.11 |
| | #156 PUBLIC TELEVISION ACCESS SERVICES | | | | | | | | | | | | |
| 20 | Expenses | - | 303,475.00 | | | | | | | 303,475.00 | 303,475.00 | - | - |
| | Encumber PY | | | | | | | | | - | | | - |
| | Total | $ - | $ 303,475.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 303,475.00 | $ 303,475.00 | $ - | $ - |
| | #158 TAX TITLE | | | | | | | | | | | | |
| 21 | Expenses | - | 7,500.00 | | | | | | | 7,500.00 | 4,231.00 | - | 3,269.00 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 7,500.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 7,500.00 | $ 4,231.00 | $ - | $ 3,269.00 |

**Town of Duxbury**
*General Fund*
*Statement of Appropriations*
*For Fiscal Year Ending June 30, 2022*

| Line # | Department Name | CONTINUED APPROPRIATIONS | ATM BUDGET 5/15/2021 | STATE & COUNTY ASSESSMENTS | Personnel Plan Transfers From Art # 4 | STM 11/8/21 | STM 3/12/22 | RESERVE FUND TRANSFERS | MUNI-RELIEF TRANSFERS | TOTAL AVAILABLE | EXPENDITURES | ENCUMBRANCES | CLOSED TO FUND BALANCE 30-Jun-22 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | #113 TOWN MEETING | | | | | | | | | | | | |
| | #161 TOWN CLERK | | | | | | | | | | | | |
| 22 | Salaries | - | 157,457.00 | | | | | | | 157,457.00 | 149,176.56 | - | 8,280.44 |
| 23 | Expenses | - | 26,695.00 | | | | | | | 26,695.00 | 25,509.02 | - | 1,185.98 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 184,152.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 184,152.00 | $ 174,685.58 | $ - | $ 9,466.42 |
| | #171 CONSERVATION COMMISSION | | | | | | | | | | | | |
| 24 | Salaries | - | 149,357.00 | | 4,577.89 | | | | | 153,934.89 | 143,808.30 | - | 10,126.59 |
| 25 | Expenses | - | 12,519.00 | | | | | | | 12,519.00 | 12,306.73 | - | 212.27 |
| | Encumber PY | 149.98 | | | | | | | | 149.98 | 149.98 | - | - |
| | Total | $ 149.98 | $ 161,876.00 | $ - | $ 4,577.89 | $ - | $ - | $ - | $ - | $ 166,603.87 | $ 156,265.01 | $ - | $ 10,338.86 |
| | #175 PLANNING BOARD | | | | | | | | | | | | |
| 26 | Salaries | - | 141,168.00 | | | | | | (8,900.00) | 132,268.00 | 79,407.33 | - | 52,860.67 |
| 27 | Expenses | - | 7,450.00 | | | | | | | 7,450.00 | 924.14 | - | 6,525.86 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 148,618.00 | $ - | $ - | $ - | $ - | $ - | $ (8,900.00) | $ 139,718.00 | $ 80,331.47 | $ - | $ 59,386.53 |
| | #197 FACILITIES MANAGEMENT | | | | | | | | | | | | |
| 28 | Salaries | - | 245,228.00 | | 3,131.08 | | | | | 248,359.08 | 244,720.78 | - | 3,638.30 |
| 29 | Expenses | - | 178,000.00 | | | | | 21,000.00 | | 199,000.00 | 188,392.73 | 8,502.94 | 2,104.33 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 423,228.00 | $ - | $ 3,131.08 | $ - | $ - | $ 21,000.00 | $ - | $ 447,359.08 | $ 433,113.51 | $ 8,502.94 | $ 5,742.63 |
| | TOTAL GENERAL GOVERNMENT | 17,560.84 | 3,704,949.00 | - | 56,941.70 | - | - | 39,000.00 | (9,173.00) | 3,809,278.54 | 3,495,418.66 | 148,233.00 | 165,626.88 |
| | #210 POLICE DEPARTMENT | | | | | | | | | | | | |
| 30 | Salaries | - | 3,484,291.00 | | 10,266.94 | | | | | 3,494,557.94 | 3,494,290.49 | - | 267.45 |
| 31 | Expenses | - | 297,612.00 | | | | | | | 297,612.00 | 271,080.79 | 25,427.05 | 1,104.16 |
| | Encumber PY | 7,567.60 | | | | | | | | 7,567.60 | 7,489.30 | - | 78.30 |
| | Total | $ 7,567.60 | $ 3,781,903.00 | $ - | $ 10,266.94 | $ - | $ - | $ - | $ - | $ 3,799,737.54 | $ 3,772,860.58 | $ 25,427.05 | $ 1,449.91 |
| | #220 FIRE DEPARTMENT | | | | | | | | | | | | |
| 32 | Salaries | - | 3,068,181.00 | | | | | | (31,000.00) | 3,037,181.00 | 2,959,616.10 | - | 77,564.90 |
| 33 | Expenses | - | 337,475.00 | | | | | | 31,000.00 | 368,475.00 | 368,358.08 | - | 116.92 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 3,405,656.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 3,405,656.00 | $ 3,327,974.18 | $ - | $ 77,681.82 |
| | #299 REGIONAL DISPATCH | | | | | | | | | | | | |
| 34 | Salaries | - | 792,545.00 | | | | | | | 792,545.00 | 792,544.63 | - | 0.37 |
| 35 | Expenses | - | 72,325.00 | | | | | | | 72,325.00 | 68,183.83 | - | 4,141.17 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 864,870.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 864,870.00 | $ 860,728.46 | $ - | $ 4,141.54 |
| | #241 MUNICIPAL SERVICES | | | | | | | | | | | | |
| 36 | Salaries | - | 568,131.00 | | 9,302.33 | | | | | 577,433.33 | 535,028.15 | - | 42,405.18 |
| 37 | Expenses | - | 27,065.00 | | | | | | | 27,065.00 | 22,681.91 | 600.06 | 3,783.03 |
| | Encumber PY | 3,117.59 | | | | | | | | 3,117.59 | 3,117.59 | - | - |
| | Total | $ 3,117.59 | $ 595,196.00 | $ - | $ 9,302.33 | $ - | $ - | $ - | $ - | $ 607,615.92 | $ 560,827.65 | $ 600.06 | $ 46,188.21 |
| | #295 HARBOR / COASTAL MANAGEMENT | | | | | | | | | | | | |
| 38 | Salaries | - | 238,055.00 | | 7,381.27 | | | | | 245,436.27 | 247,769.69 | - | (2,333.42) |
| 39 | Expenses | - | 39,020.00 | | | | | | | 39,020.00 | 29,669.45 | - | 9,350.55 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 277,075.00 | $ - | $ 7,381.27 | $ - | $ - | $ - | $ - | $ 284,456.27 | $ 277,439.14 | $ - | $ 7,017.13 |
| | TOTAL PUBLIC SAFETY | 10,685.19 | 8,924,700.00 | - | 26,950.54 | - | - | - | - | 8,962,335.73 | 8,799,830.01 | 26,027.11 | 136,478.61 |
| | #300 DUXBURY SCHOOLS | | | | | | | | | | | | |
| 77 | Salaries | - | 31,229,274.00 | | | | | | | 31,229,274.00 | 31,007,496.58 | - | 221,777.42 |
| 78 | Expenses | 376,372.07 | 7,269,079.00 | | | | | | | 7,645,451.07 | 7,005,629.86 | 441,778.73 | 198,042.48 |
| | Total | 376,372.07 | 38,498,353.00 | - | - | - | - | - | - | 38,874,725.07 | 38,013,126.44 | 441,778.73 | 419,819.90 |
| | #310 DUXBURY SCHOOLS - LAPTOP LEASE | | | | | | | | | | | | |
| 79 | Expenses | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| | TOTAL EDUCATION | 376,372.07 | 38,498,353.00 | - | - | - | - | - | - | 38,874,725.07 | 38,013,126.44 | 441,778.73 | 419,819.90 |
| | #192 CENTRAL BUILDING SERVICES | | | | | | | | | | | | |
| 40 | Salaries | - | 54,205.00 | | | | | | | 54,205.00 | 45,947.87 | - | 8,257.13 |
| 41 | Expenses | - | 153,075.00 | | | 7,000.00 | | | | 160,075.00 | 146,854.99 | 9,933.89 | 3,286.02 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 207,280.00 | $ - | $ - | $ 7,000.00 | $ - | $ - | $ - | $ 214,280.00 | $ 192,802.86 | $ 9,933.89 | $ 11,543.15 |

**Town of Duxbury**
*General Fund*
*Statement of Appropriations*
*For Fiscal Year Ending June 30, 2022*

| Line # | Department Name | CONTINUED APPROPRIATIONS | ATM BUDGET 5/15/2021 | STATE & COUNTY ASSESSMENTS | Personnel Plan Transfers From Art # 4 | STM 11/8/21 | STM 3/12/22 | RESERVE FUND TRANSFERS | MUNI-RELIEF TRANSFERS | TOTAL AVAILABLE | EXPENDITURES | ENCUMBRANCES | CLOSED TO FUND BALANCE 30-Jun-22 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | #113 TOWN MEETING | | | | | | | | | | | | |
| | #194 TARKILN COMMUNITY CENTER | | | | | | | | | | | | |
| 42 | Expenses | - | 7,050.00 | | | | | | | 7,050.00 | 5,236.74 | - | 1,813.26 |
| | Encumber PY | - | | | | | | | | | 285.80 | - | |
| | Total | $ - | $ 7,050.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 7,050.00 | $ 5,522.54 | $ - | $ 1,813.26 |
| | #292 ANIMAL CONTROL | | | | | | | | | | | | |
| 43 | Salaries | - | 86,028.00 | | 3,219.43 | | | | | 89,247.43 | 88,224.55 | - | 1,022.88 |
| 44 | Expenses | - | 7,100.00 | | | | | | | 7,100.00 | 5,349.54 | - | 1,750.46 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 93,128.00 | $ - | $ 3,219.43 | $ - | $ - | $ - | $ - | $ 96,347.43 | $ 93,574.09 | $ - | $ 2,773.34 |
| | #294 LANDS & NATURAL RESOURCES | | | | | | | | | | | | |
| 45 | Salaries | - | 499,525.00 | | 3,770.44 | | | | (28,170.00) | 475,125.44 | 448,493.98 | - | 26,631.46 |
| 46 | Expenses | - | 47,200.00 | | | | | | 10,000.00 | 57,200.00 | 49,946.33 | - | 7,253.67 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | - | 546,725.00 | - | 3,770.44 | - | - | - | (18,170.00) | 532,325.44 | 498,440.31 | - | 33,885.13 |
| | #418 CENTRAL FUEL DEPOT | | | | | | | | | | | | |
| 47 | Expenses | - | 212,500.00 | | | | | | 10,500.00 | 223,000.00 | 222,473.13 | - | 526.87 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 212,500.00 | $ - | $ - | $ - | $ - | $ - | $ 10,500.00 | $ 223,000.00 | $ 222,473.13 | $ - | $ 526.87 |
| | #419 DPW ADMINISTRATION | | | | | | | | | | | | |
| 48 | Salaries | - | 303,045.00 | | 8,180.30 | | | | 6,325.00 | 317,550.30 | 308,180.78 | - | 9,369.52 |
| 49 | Expenses | - | 68,250.00 | | | 28,000.00 | | | | 96,250.00 | 81,559.13 | 31.50 | 14,659.37 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 371,295.00 | $ - | $ 8,180.30 | $ 28,000.00 | $ - | $ - | $ 6,325.00 | $ 413,800.30 | $ 389,739.91 | $ 31.50 | $ 24,028.89 |
| | #421 VEHICLE MAINTENANCE | | | | | | | | | | | | |
| 50 | Salaries | - | 180,652.00 | | | | | | (23,725.00) | 156,927.00 | 142,118.90 | - | 14,808.10 |
| 51 | Expenses | - | 179,000.00 | | | | | | | 179,000.00 | 158,752.41 | 4,000.13 | 16,247.46 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 359,652.00 | $ - | $ - | $ - | $ - | $ - | $ (23,725.00) | $ 335,927.00 | $ 300,871.31 | $ 4,000.13 | $ 31,055.56 |
| | #422 HIGHWAY / ROAD MAINTENANCE | | | | | | | | | | | | |
| 52 | Salaries | - | 521,970.00 | | | | | | | 521,970.00 | 496,796.57 | - | 25,173.43 |
| 53 | Expenses | - | 80,500.00 | | | | | | | 80,500.00 | 78,773.52 | 192.50 | 1,533.98 |
| | Encumber PY | 357.28 | | | | | | | | 357.28 | 357.28 | - | - |
| | Total | $ 357.28 | $ 602,470.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 602,827.28 | $ 575,927.37 | $ 192.50 | $ 26,707.41 |
| | #423 SNOW & ICE | | | | | | | | | | | | |
| 54 | Salaries | - | 63,750.00 | | | | 40,000.00 | | | 103,750.00 | 120,591.87 | - | (16,841.87) |
| 55 | Expenses | - | 138,600.00 | | | | 45,000.00 | | | 183,600.00 | 227,363.73 | - | (43,763.73) |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 202,350.00 | $ - | $ - | $ - | $ 85,000.00 | $ - | $ - | $ 287,350.00 | $ 347,955.60 | $ - | $ (60,605.60) |
| | #424 STREET LIGHTS | | | | | | | | | | | | |
| 56 | Expenses | - | 51,000.00 | | | | | | | 51,000.00 | 51,000.00 | - | - |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 51,000.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 51,000.00 | $ 51,000.00 | $ - | $ - |
| | #431 TRANSFER STATION | | | | | | | | | | | | |
| 57 | Salaries | - | 248,919.00 | | 3,399.68 | | | | | 252,318.68 | 246,285.07 | - | 6,033.61 |
| 58 | Expenses | - | 880,300.00 | | | | | | | 880,300.00 | 591,963.92 | 2,653.85 | 285,682.23 |
| | Encumber PY | 405.11 | | | | | | | | 405.11 | 405.11 | - | - |
| | Total | $ 405.11 | $ 1,129,219.00 | $ - | $ 3,399.68 | $ - | $ - | $ - | $ - | $ 1,133,023.79 | $ 838,654.10 | $ 2,653.85 | $ 291,715.84 |
| | #440 SEWER | | | | | | | | | | | | |
| 59 | Salaries | - | 17,018.00 | | 309.55 | | | | 1,345.00 | 18,672.55 | 18,217.73 | - | 454.82 |
| 60 | Expenses | - | 214,000.00 | | | | | | 23,725.00 | 237,725.00 | 235,060.67 | 600.00 | 2,064.33 |
| | Encumber PY | 780.00 | | | | | | | | 780.00 | - | - | 780.00 |
| | Total | $ 780.00 | $ 231,018.00 | $ - | $ 309.55 | $ - | $ - | $ - | $ 25,070.00 | $ 257,177.55 | $ 253,278.40 | $ 600.00 | $ 3,299.15 |
| | #491 CEMETERY | | | | | | | | | | | | |
| 61 | Salaries | - | 432,552.00 | | 3,684.91 | | | | | 436,236.91 | 421,035.02 | - | 15,201.89 |
| 62 | Expenses | - | 210,500.00 | | | | | 15,000.00 | | 225,500.00 | 214,148.73 | - | 11,351.27 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 643,052.00 | $ - | $ 3,684.91 | $ - | $ - | $ 15,000.00 | $ - | $ 661,736.91 | $ 635,183.75 | $ - | $ 26,553.16 |
| | TOTAL PUBLIC WORKS | 1,542.39 | 4,656,739.00 | - | 22,564.31 | 35,000.00 | 85,000.00 | 15,000.00 | - | 4,815,845.70 | 4,405,423.37 | 17,411.97 | 393,296.16 |
| | #541 COUNCIL ON AGING | | | | | | | | | | | | |
| 63 | Salaries | - | 439,321.00 | | 17,340.21 | | | | (3,000.00) | 453,661.21 | 453,498.19 | - | 163.02 |
| 64 | Expenses | - | 139,575.00 | | | | | | 3,000.00 | 142,575.00 | 137,295.01 | 1,704.45 | 3,575.54 |
| | Encumber PY | 14,082.72 | | | | | | | | 14,082.72 | 14,082.72 | - | - |
| | Total | $ 14,082.72 | $ 578,896.00 | $ - | $ 17,340.21 | $ - | $ - | $ - | $ - | $ 610,318.93 | $ 604,875.92 | $ 1,704.45 | $ 3,738.56 |

**Town of Duxbury**
*General Fund*
*Statement of Appropriations*
*For Fiscal Year Ending June 30, 2022*

| Line # | Department Name | CONTINUED APPROPRIATIONS | ATM BUDGET 5/15/2021 | STATE & COUNTY ASSESSMENTS | Personnel Plan Transfers From Art # 4 | STM 11/8/21 | STM 3/12/22 | RESERVE FUND TRANSFERS | MUNI-RELIEF TRANSFERS | TOTAL AVAILABLE | EXPENDITURES | ENCUMBRANCES | CLOSED TO FUND BALANCE 30-Jun-22 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | #113 TOWN MEETING | | | | | | | | | | | | |
| | #543 VETERANS SERVICES | | | | | | | | | | | | |
| 65 | Salaries | - | 44,369.00 | | 1,970.14 | | | | | 46,339.14 | 46,339.24 | - | (0.10) |
| 66 | Expenses | - | 84,300.00 | | | | | | | 84,300.00 | 82,209.96 | - | 2,090.04 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 128,669.00 | $ - | $ 1,970.14 | $ - | $ - | $ - | $ - | $ 130,639.14 | $ 128,549.20 | $ - | $ 2,089.94 |
| | #840 PLY. CTY. COOP. EXT. | | | | | | | | | | | | |
| 67 | Expenses | - | 500.00 | | | | | | | 500.00 | - | - | 500.00 |
| | Total | $ - | $ 500.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 500.00 | $ - | $ - | $ 500.00 |
| | TOTAL HEALTH & HUMAN SERVICE | 14,082.72 | 708,065.00 | - | 19,310.35 | - | - | - | - | 741,458.07 | 733,425.12 | 1,704.45 | 6,328.50 |
| | #610 LIBRARY | | | | | | | | | | | | |
| 68 | Salaries | - | 959,964.00 | | 10,875.90 | | | | | 970,839.90 | 899,529.87 | - | 71,310.03 |
| 69 | Expenses | - | 324,801.00 | | | | | | | 324,801.00 | 308,217.06 | 1,273.19 | 15,310.75 |
| | Encumber PY | 2,155.14 | | | | | | | | 2,155.14 | 1,312.82 | - | 842.32 |
| | Total | $ 2,155.14 | $ 1,284,765.00 | $ - | $ 10,875.90 | $ - | $ - | $ - | $ - | $ 1,297,796.04 | $ 1,209,059.75 | $ 1,273.19 | $ 87,463.10 |
| | #630 RECREATION | | | | | | | | | | | | |
| 70 | Salaries | - | 235,110.00 | | 22,567.70 | | | | | 257,677.70 | 257,677.70 | - | - |
| 71 | Expenses | - | 5,775.00 | | | | | | | 5,775.00 | 4,717.15 | - | 1,057.85 |
| | Encumber PY | | | | | | | | | - | | | - |
| | Total | $ - | $ 240,885.00 | $ - | $ 22,567.70 | $ - | $ - | $ - | $ - | $ 263,452.70 | $ 262,394.85 | $ - | $ 1,057.85 |
| | #631 PERCY WALKER POOL | | | | | | | | | | | | |
| | Salaries | $ - | $ 121,815.00 | | $ 2,067.22 | | | | $ 11,760.00 | 135,642.22 | 134,263.00 | - | 1,379.22 |
| 72 | Expenses | - | 129,150.00 | | | | | | $ 5,350.00 | 134,500.00 | 131,480.36 | - | 3,019.64 |
| | Encumber PY | 725.00 | | | | | | | | 725.00 | 725.00 | - | - |
| 73 | Total | $ 725.00 | $ 250,965.00 | $ - | $ 2,067.22 | $ - | $ - | $ - | $ 17,110.00 | $ 270,867.22 | $ 266,468.36 | $ - | $ 4,398.86 |
| | #633 BEACH LIFE GUARDS | | | | | | | | | | | | |
| 74 | Salaries | - | 33,480.00 | | 363.65 | | | | (10,000.00) | 23,843.65 | 18,682.00 | - | 5,161.65 |
| 75 | Expenses | - | 2,500.00 | | | | | | | 2,500.00 | 1,546.00 | - | 954.00 |
| | Encumber PY | 400.00 | | | | | | | | 400.00 | 400.00 | - | - |
| | Total | $ 400.00 | $ 35,980.00 | $ - | $ 363.65 | $ - | $ - | $ - | $ (10,000.00) | $ 26,743.65 | $ 20,628.00 | $ - | $ 6,115.65 |
| | #634 BEACH OPERATIONS | | | | | | | | | | | | |
| | Salaries | - | 184,133.00 | | | | 5,000.00 | | | 189,133.00 | 182,818.30 | - | 6,314.70 |
| | Expenses | - | 34,775.00 | | | | 7,000.00 | | 9,173.00 | 50,948.00 | 48,779.70 | - | 2,168.30 |
| | Encumber PY | 353.95 | | | | | | | | 353.95 | 285.95 | - | 68.00 |
| | Total | $ 353.95 | $ 218,908.00 | $ - | $ - | $ - | $ 12,000.00 | $ - | $ 9,173.00 | $ 240,434.95 | $ 231,883.95 | $ - | $ 8,551.00 |
| | #632 NORTH HILL GOLF COURSE | | | | | | | | | | | | |
| 76 | Expenses | - | 1,500.00 | | | | | | | 1,500.00 | 1,485.00 | - | 15.00 |
| | Encumber PY | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ 1,500.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 1,500.00 | $ 1,485.00 | $ - | $ 15.00 |
| | TOTAL CULTURE AND RECREATIO | 3,634.09 | 2,033,003.00 | - | 35,874.47 | - | 12,000.00 | - | 16,283.00 | 2,100,794.56 | 1,991,919.91 | 1,273.19 | 107,601.46 |
| | #700 DEBT SERVICE TOWN & SCHOOL | | | | | | | | | | | | |
| 88 | 710 - Long Term Principal Payme | - | 5,341,000.00 | | | | | | | 5,341,000.00 | 5,341,000.00 | - | - |
| 89 | 751 - Long Term Interest Paymen | - | 2,104,307.00 | | | | | | 1,600.00 | 2,105,907.00 | 2,105,906.25 | - | 0.75 |
| 90 | 752 - Interest on Temporary Note | - | 42,660.00 | | | | | | (8,710.00) | 33,950.00 | 19,293.48 | - | 14,656.52 |
| 91 | 753 - Bond Expense | - | 10,000.00 | | | | | | | 10,000.00 | - | - | 10,000.00 |
| | TOTAL DEBT SERVICE | $ - | $ 7,497,967.00 | $ - | $ - | $ - | $ - | $ - | $ (7,110.00) | $ 7,490,857.00 | $ 7,466,199.73 | $ - | $ 24,657.27 |
| | #820 STATE ASSESSMENT | | | | | | | | | | | | |
| | Assessments & Charge | - | | 575,565.00 | | | | | | 575,565.00 | 498,291.00 | - | 77,274.00 |
| | Total | $ - | $ - | $ 575,565.00 | $ - | $ - | $ - | $ - | $ - | $ 575,565.00 | $ 498,291.00 | $ - | $ 77,274.00 |
| | #830 COUNTY ASSESSMENTS | | | | | | | | | | | | |
| | Assessments & Charge | - | | 87,249.00 | | | | | | 87,249.00 | 87,249.30 | - | (0.30) |
| | Total | $ - | $ - | $ 87,249.00 | $ - | $ - | $ - | $ - | $ - | $ 87,249.00 | $ 87,249.30 | $ - | $ (0.30) |
| | TOTAL CHERRY SHEET ASSESSM | - | - | 662,814.00 | - | - | - | - | - | 662,814.00 | 585,540.30 | - | 77,273.70 |
| | #909 NON-CONTRIBUTORY PENSIONS | | | | | | | | | | | | |
| 84 | Expenses | - | 20,000.00 | | | | | | | 20,000.00 | 15,078.69 | - | 4,921.31 |
| | Total | $ - | $ 20,000.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 20,000.00 | $ 15,078.69 | $ - | $ 4,921.31 |
| | #911 CONTRIBUTORY PENSIONS | | | | | | | | | | | | |
| 83 | Expenses | - | 4,503,370.00 | | | | | | | 4,503,370.00 | 4,503,370.00 | - | - |
| | Total | $ - | $ 4,503,370.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 4,503,370.00 | $ 4,503,370.00 | $ - | $ - |

**Town of Duxbury**
*General Fund*
*Statement of Appropriations*
*For Fiscal Year Ending June 30, 2022*

| Line # | Department Name | CONTINUED APPROPRIATIONS | ATM BUDGET 5/15/2021 | STATE & COUNTY ASSESSMENTS | Personnel Plan Transfers From Art # 4 | STM 11/8/21 | STM 3/12/22 | RESERVE FUND TRANSFERS | MUNI-RELIEF TRANSFERS | TOTAL AVAILABLE | EXPENDITURES | ENCUMBRANCES | CLOSED TO FUND BALANCE 30-Jun-22 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | #113 TOWN MEETING | | | | | | | | | | | | |
| | #914 HEALTH INSURANCE | | | | | | | | | | | | |
| 82 | Expenses | - | 8,627,111.00 | | | | | | | 8,627,111.00 | 8,062,787.00 | - | 564,324.00 |
| | Total | - | 8,627,111.00 | - | - | - | - | - | - | 8,627,111.00 | 8,062,787.00 | - | 564,324.00 |
| | #915 LIFE INSURANCE | | | | | | | | | | | | |
| 81 | Expenses | - | 11,200.00 | | | | | | | 11,200.00 | 10,696.40 | - | 503.60 |
| | Total | $ - | $ 11,200.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 11,200.00 | $ 10,696.40 | $ - | $ 503.60 |
| | #916 MEDICARE TAX | | | | | | | | | | | | |
| 80 | Expenses | - | 699,950.00 | | | | | | | 699,950.00 | 669,135.56 | - | 30,814.44 |
| | Total | $ - | $ 699,950.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 699,950.00 | $ 669,135.56 | $ - | $ 30,814.44 |
| | #945 WORKERS COMPENSATION | | | | | | | | | | | | |
| 85 | Expenses | - | 342,985.00 | | | | | | | 342,985.00 | 323,678.00 | - | 19,307.00 |
| | Total | $ - | $ 342,985.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 342,985.00 | $ 323,678.00 | $ - | $ 19,307.00 |
| | TOTAL INSURANCE AND BENEFITS | - | 14,204,616.00 | - | - | - | - | - | - | 14,204,616.00 | 13,584,745.65 | - | 619,870.35 |
| | #945 FIRE, LIABILITY, INSURANCE | | | | | | | | | | | | |
| 86 | Expenses | | 587,945.00 | | | | | | | 587,945.00 | 580,162.03 | | 7,782.97 |
| | Total | $ - | $ 587,945.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ 587,945.00 | $ 580,162.03 | $ - | $ 7,782.97 |
| | #132 RESERVE FUND | | | | | | | | | | | | |
| 87 | Fund Transfers | | 216,427.00 | | | | | (54,000.00) | | 162,427.00 | - | | 162,427.00 |
| | Total | $ - | $ 216,427.00 | $ - | $ - | $ - | $ - | $ (54,000.00) | $ - | $ 162,427.00 | $ - | $ - | $ 162,427.00 |
| | TOTAL OTHER SHARED COSTS | - | 804,372.00 | - | - | - | - | (54,000.00) | - | 750,372.00 | 580,162.03 | - | 170,209.97 |
| | #992 TRANSFERS TO SPEC REV | | | | | | | | | | | | |
| | Transfer to Spec Revenue | - | | | | | | | | - | - | - | - |
| | Total | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| | #993 TRANSFERS TO CAPITAL PROJECTS | | | | | | | | | | | | |
| | Transfer to Capital Projects | | | | | | 336,101.00 | | | 336,101.00 | 336,101.00 | | - |
| | Total | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $336,101.00 | $0.00 | $0.00 | $336,101.00 | $ 336,101.00 | $ - | $0.00 |
| | #994 TRANSFERS TO ENTERPRISE | | | | | | | | | | | | |
| | Transfer to Water Enterprise | | | | | | | | | - | - | | - |
| | Total | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| | #995 TRANSFERS TO TRUST & AGENCY | | | | | | | | | | | | |
| | Transfer to Agency Funds | | | | | | | | | - | | | - |
| | Transfer to OPEB Trust Fund | | | | | | 300,000.00 | | | 300,000.00 | 300,000.00 | | - |
| | Transfer to Pension Reserve Fund | | | | | | | | | - | | | - |
| | Transfer to Accrued Liabilities Fund | | | | | | | | | - | | | - |
| | Transfer to SPED Reserve Fund | | | | | | 195,000.00 | | | 195,000.00 | 195,000.00 | | - |
| | Transfer to Unemployment Compensation fund | | | | | | | | | - | | | - |
| | Transfer to General Stabilization Fund | | | | | | 500,000.00 | | | 500,000.00 | 500,000.00 | | - |
| | Transfer to Capital Stabilization | | | | | | 350,000.00 | | | 350,000.00 | 350,000.00 | | - |
| | Total UT | - | - | - | - | - | 1,345,000.00 | - | - | 1,345,000.00 | 1,345,000.00 | - | - |
| | TOTAL OPERATING TRANSFERS O | - | - | - | - | - | 1,681,101.00 | - | - | 1,681,101.00 | 1,681,101.00 | - | - |
| | GRAND TOTAL FUND 1000 | 423,877.30 | 81,032,764.00 | 662,814.00 | 161,641.37 | 35,000.00 | 1,778,101.00 | - | - | 84,094,197.67 | 81,336,892.22 | 636,428.45 | 2,121,162.80 |

**Town of Duxbury**
**General Fund**
**Statement of Continued Appropriations**
**For Fiscal Year Ending June 30, 2022**

| *Department* | *Departmental Retained Balances* | *Original Budget Voted from ATM/STM* | *Available Budget* | *2022 Budget* | *Transfers* | *FY 2022 Expenditures To-Date* | *Balance As of 6/30/2022* | *Departmental Retained Balances* | *Balance Closed Out At Year-end* |
|---|---|---|---|---|---|---|---|---|---|
| ***General Government*** | | | | | | | | | |
| ***Selectmen*** | | | | | | | | | |
| ATM 3/9/96 ART #10 HANDICAP ACC | $ 11,966.04 | | # $ 11,966.04 | $ 11,966.04 | # | | # $ 11,966.04 | # $ 11,966.04 | # - |
| ART#9 FY22 DUXBURY BEACH LEASE | | 900,000.00 | # 900,000.00 | 900,000.00 | | 900,000.00 | # - | # - | # - |
| ART#11 ATM 3/19-4TH OF JULY CELEBRATIONS | 15,000.00 | | # 15,000.00 | 15,000.00 | | 15,000.00 | # - | # - | # - |
| ART#10 FY22, 4TH OF JULY CELEBRATIONS | | 15,000.00 | 15,000.00 | 15,000.00 | | | 15,000.00 | 15,000.00 | - |
| ART#40 ATM 3/11/2017 STORMWATER MGMT CONS. SERV. | 27,994.39 | | # 27,994.39 | 27,994.39 | # | | # 27,994.39 | # 27,994.39 | # - |
| ART#6-1 FY21 ATM Engineering/Design Permit Beach | 8,750.00 | | # 8,750.00 | 8,750.00 | # | | # 8,750.00 | # 8,750.00 | # - |
| ART#11, FY21 STM 5.15.21, MATCHING GRANT FUND | 250,000.00 | | # 250,000.00 | 250,000.00 | # | | # 250,000.00 | # 250,000.00 | # - |
| ART#8, FY22 STM 3.12.22, MATCHING GRANT FUND | | 250,000.00 | # 250,000.00 | 250,000.00 | # | | # 250,000.00 | # 250,000.00 | # - |
| ***Assessors*** | | | | | | | | | |
| ART#7-1 FY22, COMMERCIAL VALUATION REVIEW | | 8,000.00 | 8,000.00 | 8,000.00 | - | 8,000.00 | - | - | - |
| ***Human Resources*** | | | | | | | | | |
| ART#4 SALARIES PERSONNEL BY-LAW - FY20 | 5,382.98 | | 5,382.98 | 5,382.98 | (5,382.98) | | - | - | - |
| ART#4 SALARIES PERSONNEL BY-LAW - FY21 | 110,902.50 | | 110,902.50 | 110,902.50 | (110,902.50) | | - | - | - |
| ART#16 FY21 COMPENSATION/ CLASS STUDY | 33,750.00 | | 33,750.00 | 33,750.00 | | 22,500.00 | 11,250.00 | 11,250.00 | - |
| ART#4 FY22, SALARIES PERSONNEL BY-LAW | | 135,000.00 | 135,000.00 | 135,000.00 | (45,355.89) | | 89,644.11 | 89,644.11 | - |
| ***Information Systems*** | | | | | | | | | |
| ART #6-1 IMPLMNT SERV.DESK SYS | 4,000.00 | | 4,000.00 | 4,000.00 | - | | 4,000.00 | 4,000.00 | - |
| ART #6-1 NEW DATA CENTER | 7,311.86 | | 7,311.86 | 7,311.86 | - | | 7,311.86 | 7,311.86 | - |
| ART #6-3 TN-WIDE FIB NTWK III | 45,900.82 | | 45,900.82 | 45,900.82 | | 16,670.93 | 29,229.89 | 29,229.89 | - |
| ART.#6-1-1 REDUNDANT FIBER LINK ON MAYFLOWER ST. | 5,117.26 | | 5,117.26 | 5,117.26 | | 3,971.60 | 1,145.66 | 1,145.66 | - |
| ART#14 FY21- IT SOFTWARE/ RECOVERY PLAN IMPLEMENT | 217,875.00 | | 217,875.00 | 217,875.00 | | | 217,875.00 | 217,875.00 | - |
| ART#6-1 FY22 ATM DOMAIN NETWORK EMAIL REORG | | 25,025.00 | 25,025.00 | 25,025.00 | | | 25,025.00 | 25,025.00 | - |
| ART#7-2 FY22 ATM HELPDESK TRACKING APPLICATIN | | 10,000.00 | 10,000.00 | 10,000.00 | | | 10,000.00 | 10,000.00 | - |
| ART#7-3 FY22 ATM ISP CONSOLIDATION, REDESIGN | | 5,417.00 | 5,417.00 | 5,417.00 | | | 5,417.00 | 5,417.00 | - |
| ART#7-4 FY22 ATM MICROSOFT SHAREPOINT | | 10,000.00 | 10,000.00 | 10,000.00 | | | 10,000.00 | 10,000.00 | - |
| ART#7-5 FY22 ATM MICROSOFT PROJECT-10 LICENSES | | 6,600.00 | 6,600.00 | 6,600.00 | - | | 6,600.00 | 6,600.00 | - |
| ART#7-6 FY22 ATM MICROSOFT OFFICE TRAINING | | 10,000.00 | 10,000.00 | 10,000.00 | - | | 10,000.00 | 10,000.00 | - |
| ART#7-7 FY22 ATM BLUE BEAM SOFTWARE | | 3,088.00 | 3,088.00 | 3,088.00 | - | | 3,088.00 | 3,088.00 | - |
| ART#7-8 FY22 ATM VIEWPOINT CLOUD & BLUE BEAM INTER | | 4,400.00 | 4,400.00 | 4,400.00 | - | | 4,400.00 | 4,400.00 | - |
| ***Town Clerk*** | | | | | | | | | |
| ART.#10 ATM 3/10/18 ELECTRONIC BALLOTING | 12,152.24 | | 12,152.24 | 12,152.24 | - | 12,152.24 | - | - | - |
| ART#9 ATM 3/19 ELECTRONIC BALLOTING | 35,000.00 | | 35,000.00 | 35,000.00 | - | 1,009.63 | 33,990.37 | 33,990.37 | - |
| ART#9 FY21 ELECTRONIC BALLOTING | 35,000.00 | | 35,000.00 | 35,000.00 | - | 95.00 | 34,905.00 | 34,905.00 | - |
| ***Conservation*** | | | | | | | | | |
| ART #3 3/19 STM WEED HARVESTER | 8,543.85 | | 8,543.85 | 8,543.85 | - | 1,663.98 | 6,879.87 | 6,879.87 | - |
| ***Planning*** | | | | | | | | | |
| FY17 ATM 3/12/16 ART#28 ZON.&DES.GUIDELINES HALL'S | 4,124.75 | | 4,124.75 | 4,124.75 | - | | 4,124.75 | 4,124.75 | - |
| FY 2018 ATM 3/11/2017 ART#17 UPDATE ZONING BY-LAWS | 62,698.75 | | 62,698.75 | 62,698.75 | | | 62,698.75 | 62,698.75 | - |
| FY2018 ATM 3/11/2017 ART#18 UPD.COMP.(MASTER) PLAN | - | | - | - | - | | - | - | - |
| FY 2018 ATM 3/11/2017 ART#19 UPDATE ZONING MAPS | 7,400.00 | | 7,400.00 | 7,400.00 | - | | 7,400.00 | 7,400.00 | - |
| ART#20 FY22, ENGINEER DESIGN EXIT 10, TREMONT ST. | | 117,000.00 | 117,000.00 | 117,000.00 | | | 117,000.00 | 117,000.00 | - |
| **Total General Government:** | $ 908,870.44 | # $ 1,499,530.00 | # $ 2,408,400.44 | $ - $ 2,408,400.44 | # $ (161,641.37) | # $ 981,063.38 | # $ 1,265,695.69 | # $ 1,265,695.69 | # $ - |
| ***Public Safety*** | | | | | | | | | |
| ***Police*** | | | | | | | | | |
| ART#6-3 FY22 ATM ELECTRONIC CONTROL WEAPON-TASER | | $ 96,180.00 | $ 96,180.00 | $ 96,180.00 | | $ 96,179.92 | $ 0.08 | $ - | $ 0.08 |
| ART#6-4 FY22 ATM PATROL CAR REPLACEMENT | | 59,718.00 | 59,718.00 | 59,718.00 | | 59,464.06 | 253.94 | - | 253.94 |
| ART#6-5 FY22 ATM PATROL CAR REPLACEMENT | | 59,718.00 | 59,718.00 | 59,718.00 | | 59,451.09 | 266.91 | - | 266.91 |
| ART#6-6 FY22 ATM PATROL TRUCK REPLACEMENT | | 61,818.00 | 61,818.00 | 61,818.00 | | 60,331.48 | 1,486.52 | - | 1,486.52 |
| ART#7-10 FY22 ATM LIFEPAK DEFIB REPLACEMENT | | 13,706.00 | 13,706.00 | 13,706.00 | | 13,706.00 | - | - | - |
| ***Fire*** | | | | | | | | | |
| ART# 6-9 FY21 REPLACE LP15 EKG/DEFIBRILLATOR | 4,314.98 | | 4,314.98 | 4,314.98 | | 2,567.56 | 1,747.42 | 1,747.42 | - |
| ART#6-7 FY22 ATM AMBULANCE REPLACEMENT | | 372,000.00 | 372,000.00 | 372,000.00 | | 345,700.75 | 26,299.25 | 26,299.25 | - |
| ART#6-8 FY22 ATM SQUAD UTILITY TRUCK REPLACEMENT | | 80,000.00 | 80,000.00 | 80,000.00 | | 76,951.97 | 3,048.03 | 3,048.03 | - |
| ART#6-9 FY22 ATM COMMAND CAR-CHIEF | | 60,589.00 | 60,589.00 | 60,589.00 | | 59,716.81 | 872.19 | 872.19 | - |
| ***Inspectional Services*** | | | | | | | | | |
| STM 3/9/2019 ART. #4 POWDER POINT BRIDGE ENG & DES | 16,501.29 | | 16,501.29 | 16,501.29 | | | 16,501.29 | 16,501.29 | - |
| ART#18 FY21 POWDER POINT BRIDGE REPAIRS | 407,154.90 | | 407,154.90 | 407,154.90 | | 60,989.19 | 346,165.71 | 346,165.71 | |

**Town of Duxbury**
**General Fund**
**Statement of Continued Appropriations**
**For Fiscal Year Ending June 30, 2022**

| *Department* | *Departmental Retained Balances* | *Original Budget Voted from ATM/STM* | *Available Budget* | *2022 Budget* | *Transfers* | *FY 2022 Expenditures To-Date* | *Balance As of 6/30/2022* | *Departmental Retained Balances* | *Balance Closed Out At Year-end* |
|---|---|---|---|---|---|---|---|---|---|
| ART#15 FY22 POWDER POINT BRIDGE REPAIRS | | 287,200.00 | 287,200.00 | 287,200.00 | | 281,308.00 | 5,892.00 | 5,892.00 | - |
| ***Lands & Natural Resources*** | | | | | | | | | |
| ART.#6-1-11 L &N KEENE ST. B'FIELD WELL EXPLOR. | 28,500.00 | | 28,500.00 | 28,500.00 | | | 28,500.00 | 28,500.00 | - |
| Art.#7-5 - L&N REHAB. TRAIN & KEENE ST. FIELDS | 10,000.00 | | 10,000.00 | 10,000.00 | | | 10,000.00 | 10,000.00 | |
| ART# 6-14 FY21 REPLACE TRUCK #21 | 1,512.00 | | 1,512.00 | 1,512.00 | | 827.59 | 684.41 | 684.41 | - |
| ***Harbormaster/Beach Management*** | | | | | | | | | |
| ART 6-1-11 3/19 ATM REPLACE PATROL VEHICLE | 605.33 | | 605.33 | 605.33 | | | 605.33 | 605.33 | - |
| ART# 6-11 FY21 MARINE UNIT 3 & TRAILER | 150.54 | | 150.54 | 150.54 | | 150.54 | - | - | - |
| ART# 6-12 FY21 REPLACE TOWN FLOAT | 14,500.00 | | 14,500.00 | 14,500.00 | | | 14,500.00 | 14,500.00 | - |
| ART#6-10 FY22 ATM REPLACE 135HP OUTBOARD ENGINE | | 13,466.00 | 13,466.00 | 13,466.00 | | 13,466.00 | - | - | - |
| ART#7-11 FY22 ATM REPLACE MARINE UNIT 4 COLLAR | | 6,835.00 | 6,835.00 | 6,835.00 | | 6,835.00 | - | - | - |
| ART#7-12 FY22 ATM DUAL BAND PORTABLE | | 3,150.00 | 3,150.00 | 3,150.00 | | 3,150.00 | - | - | - |
| ART#7-13 FY22 ATM RADIO PRO IP GATEWAY SOFTWARE | | 1,412.00 | 1,412.00 | 1,412.00 | | 1,412.00 | - | - | - |
| **Total Public Safety:** | $ 483,239.04 | $ 1,115,792.00 | $ 1,599,031.04 | $ 1,599,031.04 | $ - | $ 1,142,207.96 | $ 456,823.08 | $ 454,815.63 | $ 2,007.45 |
| ***School*** | | | | | | | | | |
| ART# 6-25 FY21 CHANDLER LIBRARY CARPET RPLMNT | $ 17,000.00 | | $ 17,000.00 | $ 17,000.00 | | $ 17,000.00 | $ - | - | $ - |
| ART# 6-28 FY21 REPLACE EXTEND FENCING | 10,031.59 | | 10,031.59 | 10,031.59 | | | 10,031.59 | 10,031.59 | - |
| ART# 6-29 FY21 DW FURNITURE RPLMNT | 24,202.00 | | 24,202.00 | 24,202.00 | | 19,194.40 | 5,007.60 | 5,007.60 | - |
| ART#6-14 FY22 ATM INSTRUMENT REPLACEMENT | | 22,049.00 | 22,049.00 | 22,049.00 | | 22,043.00 | 6.00 | - | 6.00 |
| ART#6-15 FY22 ATM FURNITURE REPLACEMENT | | 59,956.00 | 59,956.00 | 59,956.00 | | | 59,956.00 | 59,956.00 | - |
| ART#6-16 FY22 ATM SOPHOS FIREWALL REPLACEMENT | | 93,750.00 | 93,750.00 | 93,750.00 | | 93,750.00 | - | - | - |
| ART#6-17 FY22 ATM MERAKI ACCESS POINT/SWITCH REPL | | 176,400.00 | 176,400.00 | 176,400.00 | | 175,384.86 | 1,015.14 | 1,015.14 | - |
| ART#6-18 FY22 ATM TURF FIELD REPLACEMENT | | 150,000.00 | 150,000.00 | 150,000.00 | | | 150,000.00 | 150,000.00 | - |
| ART#7-14 FY22 ATM LIGHTING PANEL (PAC) | | 10,688.00 | 10,688.00 | 10,688.00 | | 10,688.00 | - | - | - |
| Total School | $ 51,233.59 | $ 512,843.00 | $ 564,076.59 | $ 564,076.59 | $ - | $ 338,060.26 | $ 226,016.33 | $ 226,010.33 | $ 6.00 |
| ***Public Works*** | | | | | | | | | |
| ***DPW Central Buildings*** | | | | | | | | | |
| ART#7-9 FY22 ATM INSTALL IRRIGATION SYSTEM | | $ 11,235.00 | $ 11,235.00 | $ 11,235.00 | $ - | $ 10,700.00 | $ 535.00 | - | $ 535.00 |
| ***DPW Administration*** | | | | | | | | | |
| ATM3/11/00 ART6-10 TN LANDING | 2,834.09 | | 2,834.09 | 2,834.09 | | $ 1,936.20 | 897.89 | - | 897.89 |
| ATM 3/10/01 ART6-6 TN LANDING | 30,992.14 | | 30,992.14 | 30,992.14 | | 4,064.00 | 26,928.14 | 26,928.14 | - |
| ATM 3/12/2016 ART6-1-14 DPW FAC. FEASIBILITY STUDY | 2,200.00 | | 2,200.00 | 2,200.00 | | | 2,200.00 | - | 2,200.00 |
| ***DPW - Highway*** | | | | | | | | | |
| ART#6-11 FY22 ATM REPLACE TRUCK #16 | | 97,866.00 | 97,866.00 | 97,866.00 | | 97,350.94 | 515.06 | 515.06 | - |
| ***DPW - Transfer Station*** | | | | | | | | | |
| ART#6-12 FY22 ATM REPLACE VOLVO LOADER #50 | | 240,240.00 | 240,240.00 | 240,240.00 | | 230,000.00 | 10,240.00 | 10,240.00 | - |
| ART#6-13 FY22 ATM REPLACE COMPACTOR | | 22,252.00 | 22,252.00 | 22,252.00 | | 22,215.00 | 37.00 | - | 37.00 |
| FY22 STM 11/8 ART#2, MCNEIL DUMP ENVIRON. ASSESS. | | 38,165.00 | 38,165.00 | 38,165.00 | | 22,208.16 | 15,956.84 | 15,956.84 | - |
| ***Cemetery*** | | | | | | | | | |
| FY19 ATM 3/10/18 ART#6-1-16 MASTER PLAN | 17,106.33 | | 17,106.33 | 17,106.33 | | | 17,106.33 | 17,106.33 | - |
| ART#7-15 FY22 ATM HURRICANE BLOWER | | 9,819.00 | 9,819.00 | 9,819.00 | | 9,351.20 | 467.80 | - | 467.80 |
| ***Facilities Management*** | | | | | | | | | |
| ART.#7-1-2 REPLACE CARPET NEW TOWN HALL PHASE I | 4,782.80 | - | 4,782.80 | 4,782.80 | | | 4,782.80 | 4,782.80 | - |
| ART.#6-1-2 ATM 3/19 CHANDLER HVAC MODERNIZATION | 83,500.00 | - | 83,500.00 | 83,500.00 | | 83,500.00 | - | - | - |
| **Total Public Works:** | $ 141,415.36 | $ 419,577.00 | $ 560,992.36 | $ 560,992.36 | $ - | $ 481,325.50 | $ 79,666.86 | $ 75,529.17 | $ 4,137.69 |
| ***Culture & Recreation*** | | | | | | | | | |
| ***Recreation*** | | | | | | | | | |
| ART# 7-13 FY21 LIFEGUARD CHAIR/TOWER | 2,500.00 | | 2,500.00 | 2,500.00 | | | 2,500.00 | 2,500.00 | - |
| ART# 6-23 FY21 REPLACE POOL WATER AND ACID WASH | 110,000.00 | | 110,000.00 | 110,000.00 | | | 110,000.00 | 110,000.00 | - |
| **Total Culture & Recreation:** | $ 112,500.00 | $ - | $ 112,500.00 | $ 112,500.00 | $ - | $ - | $ 112,500.00 | $ 112,500.00 | $ - |
| **Total Balances:** | $ 1,697,258.43 | $ 3,547,742.00 | $ 5,245,000.43 | $ - $ 5,245,000.43 | $ (161,641.37) | $ 2,942,657.10 | $ 2,140,701.96 | $ 2,134,550.82 | $ 6,151.14 |

**Town of Duxbury**
**Unreserved - Undesignated Fund Balance**
**For Period Ending June 30, 2022**

| | | |
|---|---|---|
| **Unreserved Fund Balance 7/1/2021** | | **7,206,189.69** |
| **Add:** | | |
| | Actual Revenues | 84,777,196.13 |
| | Other Financing Sources | $901,583.50 |
| | Fund Balance Reserve for Expenditures 7/1/21 | 1,965,761.00 |
| | Fund Balance Reserve for Encumbrances 7/1/21 | 423,877.30 |
| | Fund Balance Reserve for Appropriation Deficits 7/1/21 | - |
| | Fund Balance Reserve for Continuing Appropriations 7/1/21 | 1,697,258.43 |
| | Fund Balance Reserve for Debt Service 7/1/21 | 2,905,223.00 |
| | **Total Additions:** | **92,670,899.36** |
| **Subtract:** | Expenditures | 82,598,448.32 |
| | Other Financing Uses | 1,681,101.00 |
| | Fund Balance Reserve for Expenditures 6/30/22 | 3,486,459.00 |
| | Fund Balance Reserve for Encumbrances 6/30/22 | 636,428.45 |
| | Fund Balance Reserve for Appropriation Deficits 6/30/22 | (60,605.60) |
| | Fund Balance Reserve for Continuing Appropriations 6/30/22 | 2,134,550.82 |
| | Fund Balance Reserve for Debt Service 6/30/22 | 2,544,108.00 |
| | **Total Subtractions:** | **93,020,489.99** |
| **Unreserved Fund Balance 6/30/22** | | **6,856,599.06** |

**Town of Duxbury**
***General Fund Debt***
***For the Year Ending June 30, 2022***

| | Date of Issue | Amt Authorized | Premium applied to Principal | Amt Issued or Rescinded | Unissued | 2021 Balance | 2022 Principal | 2022 - Balance |
|---|---|---|---|---|---|---|---|---|
| ***GENERAL FUND*** | | | | | | | | |
| ***General Obligation Bonds:*** | | | | | | | | |
| Bay Road Shared Sewer | 12/15/2002 | | | | - | 80,000.00 | 40,000.00 | 40,000.00 |
| Percy Walker Pool Construction | 3/15/2010 | 2,200,000.00 | | 2,200,000.00 | - | 580,000.00 | 145,000.00 | 435,000.00 |
| Percy Walker Pool Engineering | 3/15/2010 | 163,000.00 | | 163,000.00 | - | 40,000.00 | 10,000.00 | 30,000.00 |
| Crematory Construction | 9/14/2012 | 2,600,000.00 | | 2,600,000.00 | - | 1,200,000.00 | 175,000.00 | 1,025,000.00 |
| Police Station Construction | 9/14/2012 | 6,275,000.00 | | 6,275,000.00 | - | 3,755,000.00 | 315,000.00 | 3,440,000.00 |
| Fire Station Construction | 9/14/2012 | 3,700,000.00 | | 3,700,000.00 | - | 1,715,000.00 | 245,000.00 | 1,470,000.00 |
| Powder Point Bridge Improvement | 6/6/2014 | 2,400,000.00 | | 2,400,000.00 | - | 660,000.00 | 220,000.00 | 440,000.00 |
| Senior Center Expansion | 4/11/2019 | 2,575,750.00 | 225,000.00 | 2,350,750.00 | - | 2,015,000.00 | 155,000.00 | 1,860,000.00 |
| Chandler School Roof Repairs | 3/15/2010 | 587,000.00 | | 587,000.00 | - | 145,000.00 | 40,000.00 | 105,000.00 |
| MS/HS Central Office Bond 1 | 9/14/2012 | 435,000.00 | | 435,000.00 | - | 295,800.00 | 17,400.00 | 278,400.00 |
| MS/HS Fieldhouse Bond 1 | 9/14/2012 | 6,273,127.00 | | 6,273,127.00 | - | 3,988,965.00 | 234,645.00 | 3,754,320.00 |
| MS/HS Fieldhouse Bond 2 | 6/30/2017 | 28,000.00 | | 28,000.00 | - | 5,000.00 | 5,000.00 | - |
| MS/HS Construction Bond 1 | 9/14/2002 | 112,413,034.00 | | 112,413,034.00 | - | 44,005,235.00 | 2,592,955.00 | 41,412,280.00 |
| MS/HS Construction Bond 2 | 6/30/2015 | 4,500,000.00 | | 4,500,000.00 | - | 1,800,000.00 | 450,000.00 | 1,350,000.00 |
| MS/HS Construction Bond 3 | 6/30/2017 | 3,157,000.00 | | 3,157,000.00 | - | 1,890,000.00 | 315,000.00 | 1,575,000.00 |
| Replace Fire Pumper Engine | 4/11/2019 | 700,000.00 | 40,000.00 | 660,000.00 | - | 330,000.00 | 165,000.00 | 165,000.00 |
| Chandler HVAC | 4/11/2022 | 867,300.00 | 2,300.00 | 865,000.00 | 865,000.00 | | | 865,000.00 |
| Seawall Repairs | 4/11/2022 | 4,909,770.00 | | 1,185,000.00 | 3,724,770.00 | - | | 185,000.00 |
| | | $ 153,783,981.00 | $ 267,300.00 | $ 149,791,911.00 | $ 4,589,770.00 | $ 62,505,000.00 | $ 5,125,000.00 | $ 58,430,000.00 |
| ***Bond Anticipation Notes:*** | | | | | | | | |
| Digital Radios | | 300,000.00 | | | 300,000.00 | | | |
| | | $ 300,000.00 | $ - | $ - | $ 300,000.00 | $ - | $ - | $ - |
| ***COMMUNITY PRESERVATION FUND*** | | | | | | | | |
| ***General Obligation Bonds:*** | | | | | | | | |
| Harrington Property Purchase | 4/11/2022 | 625,000.00 | | 625,000.00 | 75,000.00 | | | 550,000.00 |
| Cordwood Path (Pink) Property Purchase | 4/11/2022 | 1,500,000.00 | | 1,500,000.00 | | | | 1,500,000.00 |
| | | $ 2,125,000.00 | $ - | $ 2,125,000.00 | $ 75,000.00 | $ - | $ - | $ 2,050,000.00 |

**Town of Duxbury**
***Combining Statement of Changes***
***Special Revenue Funds***
***For Fiscal Year Ending June 30, 2022***

| | *Fund 2200 School Lunch* | *Fund 2450 School Fed. Grts.* | *Fund 2550 School State Grts.* | *Fund 2750 School Revolving* | *Fund 2950 School Gifts* | *Sub-Total School Spec. Revenue Funds* | *Fund 2400 Town Fed. Grts.* |
|---|---|---|---|---|---|---|---|
| ***Assets*** | | | | | | | |
| Cash - Unrestricted Checking | $ 1,100,132.38 | $ 1,211,002.87 | $ 796,347.66 | $ 3,617,735.32 | $ 1,177,315.81 | $ 7,902,534.04 | $ 793,425.04 |
| Petty Cash | - | - | - | 8,637.90 | - | 8,637.90 | - |
| **TOTAL CASH:** | $ 1,100,132.38 | $ 1,211,002.87 | $ 796,347.66 | $ 3,626,373.22 | $ 1,177,315.81 | $ 7,911,171.94 | $ 793,425.04 |
| Tax Liens | - | - | - | - | - | - | - |
| Receivables | - | - | - | - | - | - | - |
| **TOTAL TAXES & CHARGES RECEIVABLE:** | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| **TOTAL ASSETS:** | $ 1,100,132.38 | $ 1,211,002.87 | $ 796,347.66 | $ 3,626,373.22 | $ 1,177,315.81 | $ 7,911,171.94 | $ 793,425.04 |
| Accrued Payroll | - | - | - | - | - | - | - |
| Prepaid Revenue | - | - | - | 13,650.00 | - | 13,650.00 | - |
| Other Liabilities | - | - | - | - | - | - | - |
| Deferred Revenue | - | - | - | - | - | - | - |
| **TOTAL LIABILITIES:** | $ - | $ - | $ - | $ 13,650.00 | $ - | $ 13,650.00 | $ - |
| Fund Balance - Reserved for Encumbrances | - | - | - | - | - | - | - |
| Fund Balance - Federal Grants | - | 1,211,002.87 | - | - | - | 1,211,002.87 | 793,425.04 |
| Fund Balance - State Grants | - | - | 796,347.66 | - | - | 796,347.66 | - |
| Fund Balance - Revolving Fund | 591,237.77 | - | - | 3,612,723.22 | 1,177,315.81 | 5,381,276.80 | - |
| Fund Balance - Receipts Reserved for Appropriation | - | - | - | - | - | - | - |
| Fund Balance - Community Preservation | - | - | - | - | - | - | - |
| Undesignated Fund Balance | - | - | - | - | - | - | - |
| **TOTAL FUND BALANCE:** | 591,237.77 | 1,211,002.87 | 796,347.66 | 3,612,723.22 | 1,177,315.81 | 7,388,627.33 | 793,425.04 |
| TOTAL LIABILITIES/FUND BALANCE: | 591,237.77 | 1,211,002.87 | 796,347.66 | 3,626,373.22 | 1,177,315.81 | 7,402,277.33 | 793,425.04 |
| | B-2 | B-3A | B-4A | B-6B | B-8A | | B-3 |

**Town of Duxbury**
***Combining Statement of Changes***
***Special Revenue Funds***
***For Fiscal Year Ending June 30, 2022***

| *Fund 2500* *Town State Grts.* | *Fund 2600* *Receipts Reserved* | *Fund 2700* *Town Revolving* | *Fund 2710* *Park & Rec Revolv.* | *Fund 2800* *Community Pres.* | *Fund 2900* *Town Gifts* | *Sub-Total Town Spec. Revenue Funds* | *TOTAL* |
|---|---|---|---|---|---|---|---|
| $ 296,851.65 | $ 2,800,272.15 | $ 172,161.27 | $ 70,335.66 | $ 1,871,229.61 | $ 215,641.29 | $ 6,219,916.67 | $ 14,122,450.71 |
| - | - | - | - | - | - | - | 8,637.90 |
| $ 296,851.65 | $ 2,800,272.15 | $ 172,161.27 | $ 70,335.66 | $ 1,871,229.61 | $ 215,641.29 | $ 6,219,916.67 | $ 14,131,088.61 |
| - | - | - | - | - | - | - | - |
| - | - | - | - | 12,632.42 | - | 12,632.42 | 12,632.42 |
| $ - | $ - | $ - | $ - | $ 12,632.42 | $ - | $ 12,632.42 | $ 12,632.42 |
| $ 296,851.65 | $ 2,800,272.15 | $ 172,161.27 | $ 70,335.66 | $ 1,883,862.03 | $ 215,641.29 | $ 6,232,549.09 | $ 14,143,721.03 |
| - | - | - | - | - | - | - | - |
| - | - | - | 32,395.00 | 9,553.72 | - | 41,948.72 | 55,598.72 |
| - | - | - | - | - | - | - | - |
| - | - | - | - | 12,632.42 | - | 12,632.42 | 12,632.42 |
| $ - | $ - | $ - | $ 32,395.00 | $ 22,186.14 | $ - | $ 54,581.14 | $ 68,231.14 |
| - | - | - | - | - | - | - | - |
| - | - | - | - | - | - | 793,425.04 | 2,004,427.91 |
| 296,851.65 | - | - | - | | - | 296,851.65 | 1,093,199.31 |
| - | - | 172,161.27 | 10,000.00 | | 215,641.29 | 397,802.56 | 5,779,079.36 |
| - | 2,800,272.15 | - | - | 356,377.86 | - | 3,156,650.01 | 3,156,650.01 |
| - | - | - | - | 359,357.45 | - | 359,357.45 | 359,357.45 |
| - | - | - | - | 1,064,778.75 | - | 1,064,778.75 | 1,064,778.75 |
| 296,851.65 | 2,800,272.15 | 172,161.27 | 10,000.00 | 1,868,514.06 | 215,641.29 | 6,156,865.46 | 13,545,492.79 |
| 296,851.65 | 2,800,272.15 | 172,161.27 | 42,395.00 | 1,890,700.20 | 215,641.29 | 6,211,446.60 | 13,613,723.93 |
| B-4 | B-5 | B-6 | B-6A | B-7 | B-8 | | |

**Town of Duxbury**

***Statement of Changes in Fund Balances***

***School Cafeteria Fund - Fund 2200***

***For Fiscal Year Ending June 30, 2022***

| | *Revenues* | *Expenditures* | *Balance Forward June 30, 2022* |
|---|---|---|---|
| ***SCHOOL CAFETERIA FUND*** | | | |
| ***Revenue*** | | | |
| Lunchroom Sales | $ 304,092.78 | $ 896.29 | $ 303,196.49 |
| State Aid | 21,215.55 | | 21,215.55 |
| Section 4 | 3,174.80 | | 3,174.80 |
| Section 11 | 953,144.42 | | 953,144.42 |
| Federal Breakfast | 29,538.84 | | 29,538.84 |
| Bread Board | 8,123.00 | | 8,123.00 |
| **Sub-Total:** | $ 1,319,289.39 | $ 896.29 | $ 1,318,393.10 |
| ***Expenditures*** | | | |
| Personnel Services | | $ 337,533.88 | $ (337,533.88) |
| Purchases of Service | | 68,743.53 | (68,743.53) |
| Perishables | | 364,002.74 | (364,002.74) |
| Supplies | | | - |
| Other Expenses | | 20,261.61 | (20,261.61) |
| Equipment | | 919.65 | (919.65) |
| Equipment Repair | | 16,643.33 | (16,643.33) |
| Bread Board Other Expenses | | 1,117.37 | (1,117.37) |
| Bread Board Supplies | | 276.38 | (276.38) |
| **Sub-Total:** | $ - | $ 809,498.49 | $ (809,498.49) |
| **Change in Fund Balance** | | | 508,894.61 |
| **Beginning Balance FY21** | | | $ 591,237.77 |
| **GRAND TOTAL:** | | | $ 1,100,132.38 |

**Town of Duxbury**

***Statement of Changes in Fund Balances***

***Town Federal Grants - Fund 2400***

***For Fiscal Year Ending June 30, 2021***

| | *Balance Forward June 30, 2021* | *Revenues* | *Expenditures* | *Balance Forward June 30, 2022* |
|---|---|---|---|---|
| ***TOWN FEDERAL GRANTS*** | | | | |
| **Board of Selectmen:** | | | | |
| Cares Act (Plymouth County) | $ (783,475.64) | $ 840,926.78 | $ 57,451.14 | $ - |
| Cares Act -(Town Clerk Postage) | - | | | $ - |
| Cares Act - (School Meals) | 4,530.48 | 2,456.00 | | $ 6,986.48 |
| ARPA/CLFRF, Fiscal Recovery funds | 833,214.03 | 2,832.42 | 25,054.34 | $ 810,992.11 |
| **Historical Commission:** | - | | | $ - |
| Housing/Community | - | | | $ - |
| **Harbormaster:** | - | | | $ - |
| Pump Out Boat Consolidated | (93.13) | 10,000.00 | 9,906.87 | $ - |
| FY20 Port Security | - | 34,092.30 | 34,081.49 | $ 10.81 |
| **Police Department:** | - | | | $ - |
| FY20 Highway Safety Traffic | | | | $ - |
| FY20 Bullet Proof Vests | (5,642.53) | 7,985.47 | | $ 2,342.94 |
| Port Security Grant | - | | | $ - |
| Plymouth County Outreach | - | | | $ - |
| FY20 COPS SVPP ( Digital Radio) | 69,739.00 | 265,538.49 | 343,170.32 | $ (7,892.83) |
| **Fire Department:** | - | | | $ - |
| FY22 Emergency Mgmt. Perform | - | 4,152.16 | 4,152.16 | $ - |
| FEMA Deployments | - | 18,337.04 | 18,337.04 | $ - |
| FY20 Assistance to Firefighter | - | 115,046.10 | 115,046.10 | $ - |
| FEMA PA- Vaccine | (12,934.50) | 13,230.00 | 0.01 | $ 295.49 |
| SAFER Grant | (5,741.96) | 264,184.93 | 279,698.61 | $ (21,255.64) |
| **Council on Aging:** | - | | | $ - |
| Mastery Project (FY17) | 1,945.68 | | | $ 1,945.68 |
| **GRAND TOTAL:** | $ 101,541.43 | $ 1,578,781.69 | $ 886,898.08 | $ 793,425.04 |

**Town of Duxbury**

***Statement of Changes in Fund Balances***

***School Federal Grants - Fund 2450***

***For Fiscal Year Ending June 30, 2022***

| | *Balance Forward June 30, 2021* | *Revenues* | *Expenditures* | *Balance Forward June 30, 2022* |
|---|---|---|---|---|
| ***SCHOOL FEDERAL GRANTS:*** | | | | |
| Cares Act. Esser Grant-113 | 6,334.00 | $ 57,015.00 | $ 63,349.00 | $ - |
| Cares Act. Esser Grant-115 | 0.00 | $ 78,916.00 | $ 41,922.30 | $ 36,993.70 |
| Cares Act. Esser Grant-119 | 0.00 | $ 46,559.00 | $ 10,140.00 | $ 36,419.00 |
| FY18 Teacher Quality | 72.00 | | | $ 72.00 |
| FY19 Teacher Quality | - | | | $ - |
| FY20 Teacher Quality | 660.74 | | 660.74 | $ - |
| FY21 Teacher Quality | 593.00 | 26,394.00 | 26,987.00 | $ - |
| FY22 Teacher Quality | - | 41,904.00 | 22,093.80 | $ 19,810.20 |
| FY19 SPED Allocation | (0.17) | | (0.17) | $ - |
| FY20 SPED Allocation | - | 240,100.00 | 240,100.00 | $ - |
| FY21 SPED Allocation | 72,051.00 | 651,411.00 | 401,391.73 | $ 322,070.27 |
| FY22 SPED Allocation | - | 718,031.00 | 9,100.00 | $ 708,931.00 |
| FY22 ARP IDEA | - | 62,467.00 | 52,437.65 | $ 10,029.35 |
| Early Childhood | 0.01 | | | $ 0.01 |
| FY19 Early Childhood | 918.56 | | 918.56 | $ - |
| FY20 Early Childhood | 1,665.00 | 13,924.00 | 15,589.00 | $ - |
| FY21 Early Childhood | 1,675.00 | 15,128.00 | 16,803.00 | $ - |
| FY22 Early Childhood | - | 18,099.00 | 144.44 | $ 17,954.56 |
| FY22 ARP IDEA Early Childhood | - | 13,495.00 | - | $ 13,495.00 |
| SPED Program IMP | - | 14,027.20 | 14,027.20 | $ - |
| FY21 SPED Program IMP | 3,000.00 | - | - | $ 3,000.00 |
| FY17 Title I | 1,143.49 | | | $ 1,143.49 |
| FY19 Title I | 294.00 | | | $ 294.00 |
| FY21 Title I | 22,751.65 | | 22,751.65 | $ - |
| FY22 Title I | - | 97,072.00 | 58,660.71 | $ 38,411.29 |
| FY20 TITLE IV PT A | 4,000.00 | | 4,000.00 | $ - |
| FY22 TITLE IV PT A | - | 1,000.00 | | $ 1,000.00 |
| Perkins V | 1,379.00 | | | $ 1,379.00 |
| FY21 SPED Early Childhood | (97.56) | | (97.56) | $ - |
| **Sub-Total:** | **$ 116,439.72** | **$ 2,095,542.20** | **$ 1,000,979.05** | **$ 1,211,002.87** |
| **Accrued Payroll** | $ - | $ - | $ - | $ - |
| **Grand Total:** | **$ 116,439.72** | **$ 2,095,542.20** | **$ 1,000,979.05** | **$ 1,211,002.87** |

**Town of Duxbury**
***Statement of Changes in Fund Balances***
***Town State Grants - Fund 2500***
***For Fiscal Year Ending June 30, 2022***

| | *Balance Forward July 1, 2021* | *Revenues* | *Expenditures* | *Balance Forward June 30, 2022* |
|---|---|---|---|---|
| ***TOWN STATE GRANTS:*** | | | | |
| Town Clerk; Extended Polling Hrs. | $ 39,134.27 | | $ 484.66 | $ 38,649.61 |
| CTCL Grant | - | | | $ - |
| Early Voting | (21,533.80) | 21,533.80 | | $ - |
| Information Technology: | - | | | $ - |
| Community Compact IT Grant | 81,415.00 | | 79,265.01 | $ 2,149.99 |
| Conservation Comm: Fish Ladder | 20,228.23 | | | $ 20,228.23 |
| FY09 CZM-Crescent St.:Storm Mit. | onitor 10,935.83 | | | $ 10,935.83 |
| FY15 Coastal Resiliency Grant | 281.90 | | | $ 281.90 |
| FY22 ARPA Earmark/Improv. Bay Farm | | 40,000.00 | | $ 40,000.00 |
| FY22 ARPA Earmark/Rec Impr/Wildlife M | - | 50,000.00 | | $ 50,000.00 |
| Planning: | - | | | $ - |
| MVP Action Grant | 5,122.03 | 16,912.01 | 22,034.04 | $ - |
| Complete Streets | (26,398.52) | 37,418.03 | 11,019.51 | $ - |
| Facilities: | - | | | $ - |
| FY21- Green Communities Grant | (120,776.75) | 120,828.75 | | $ 52.00 |
| Police Department: | - | | | $ - |
| Automated External Defibrillator | | 1,529.00 | 1,529.00 | $ - |
| Fire Department: | - | | | $ - |
| MCI Trailer | 7,859.46 | 2,000.00 | 5,132.28 | $ 4,727.18 |
| FY19 SAFE Grant | 0.19 | | | $ 0.19 |
| FY20 SAFE Grant | 1.28 | | | $ 1.28 |
| FY21 SAFE Grant | 7,961.00 | | 7,955.64 | $ 5.36 |
| FY22 SAFE Grant | - | 8,083.00 | 1,039.12 | $ 7,043.88 |
| FY16 E-911 Support | (9,731.52) | | | $ (9,731.52) |
| FY21 E-911 Support | (69,260.29) | 69,259.84 | (0.45) | $ 0.00 |
| FY22 E-911 Support | - | 780,067.68 | 854,091.25 | $ (74,023.57) |
| State Haz Material Training Grant | 0.09 | (0.09) | | $ - |
| MEMA Deployments | 32.36 | | | $ 32.36 |
| FY21 Saftey Equipment Grant | (15,000.00) | 15,000.00 | | $ - |
| FY22 Saftey Equipment Grant | | - | 13,718.95 | $ (13,718.95) |
| Regional Dispatch: | - | | | $ - |
| FY20 E-911 Training Grant | 90.74 | | | $ 90.74 |
| FY21 E-911 Training Grant | (23,395.33) | 20,117.25 | (3,278.08) | $ - |
| FY22 E-911 Training Grant | - | 33,015.72 | 72,190.62 | $ (39,174.90) |
| FY18 Development Grant | (8,825.00) | 8,825.00 | | $ - |
| FY19 Development Grant | (162,479.28) | 162,479.28 | | $ - |
| FY20 Development Grant | (23,267.90) | 17,357.00 | (5,910.90) | $ - |
| FY21 Development Grant | (25,137.88) | 287,752.66 | 269,114.78 | $ (6,500.00) |
| FY22 Development Grant | - | 527,324.37 | 414,933.79 | $ 112,390.58 |
| FY22- Emergency Medical Dispatch Grant | - | 51,700.00 | 64,050.00 | $ (12,350.00) |
| FY21- PSAP Leadership Scholarship Prog | - | 7,373.24 | 7,373.24 | $ - |
| Inspectional Services: | - | | | $ - |
| Medical Reserve Corp. | 32,192.08 | 27,027.93 | 19,180.60 | $ 40,039.41 |
| MHOA State Grant | | 14,713.00 | 14,713.00 | $ - |
| DPW Management: | - | | | $ - |
| FY11 Survey & Design Beach Seawall | 34,410.00 | | 9,545.92 | $ 24,864.08 |
| RDP Program | 2,000.00 | 15,400.00 | | $ 17,400.00 |
| Council on Aging: | - | | | $ - |
| FY20 Elder Lunch Program | 7,209.08 | | 2,334.68 | $ 4,874.40 |
| FY21 Elder Lunch Program | 25,893.45 | | 24,559.01 | $ 1,334.44 |
| FY13 Chronic Disease Management | 1,755.01 | | | $ 1,755.01 |
| FY17 Service Incentive | 235.41 | | 198.59 | $ 36.82 |
| FY21 Service Incentive | (9,377.77) | 11,215.93 | 1,838.16 | $ - |
| Formula Grant | 1,067.03 | 42,360.00 | 38,035.14 | $ 5,391.89 |
| OCES- Grant | 21.80 | | | $ 21.80 |
| Veterans: | - | | | $ - |
| FY22 COLA Veterans Payment | | 7,584.00 | 5,530.00 | $ 2,054.00 |
| Library: | - | | | $ - |
| State Aid to Library | 46,594.89 | 29,941.24 | 27,096.51 | $ 49,439.62 |
| Net Lender Program | 8,972.41 | | | $ 8,972.41 |
| Recreation: | - | | | $ - |
| FY21- GAA Earmark/ Keene St. | 2,686.17 | | 2,600.09 | $ 86.08 |
| FY22- GAA Earmark/ Keene St. | | 26,594.00 | 26,594.00 | $ - |
| Duxbury Cultural Council | 5,424.49 | 6,526.10 | 3,110.00 | $ 8,840.59 |
| State Board of Retirement | 650.91 | 2,513.92 | 2,513.92 | $ 650.91 |
| | - | | | $ - |
| | - | | | $ - |
| **GRAND TOTAL:** | $ (173,008.93) | $ 2,462,452.66 | $ 1,992,592.08 | $ 296,851.65 |

**Town of Duxbury**

***Statement of Changes in Fund Balances***

***School State Grants - Fund 2550***

***For Fiscal Year Ending June 30, 2022***

| | *Balance Forward June 30, 2021* | *Revenues* | *Expenditures* | *Balance Forward June 30, 2022* |
|---|---|---|---|---|
| ***SCHOOL STATE GRANTS:*** | | | | |
| Circuit Breaker | | 50,947.00 | 50,947.00 | - |
| FY21 Circuit Breaker | 763,595.00 | | 763,595.00 | - |
| FY22 Circuit Breaker | | 781,082.00 | 1,859.90 | 779,222.10 |
| Coronavirus Prevention Fund | 16,770.20 | | 16,770.20 | - |
| Full Day Kindergarten | | | | - |
| Big Yellow School Bus Grant | 200.00 | | | 200.00 |
| FY 20 Digital Literacy | 8,075.00 | | | 8,075.00 |
| FY 21 Comprehensive School Health | 732.05 | | | 732.05 |
| FY 22 Comprehensive School Health | | 29,600.00 | 21,481.49 | 8,118.51 |
| **Grand Total:** | **$ 789,372.25** | **$ 861,629.00** | **$ 854,653.59** | **$ 796,347.66** |

**Town of Duxbury**

***Statement of Changes in Fund Balances***

***Receipts Reserved for Appropriation Funds 2600***

***For Fiscal Year Ending June 30, 2022***

| | *Balance Forward June 30, 2021* | *Revenues* | *Expenditures* | *Balance Forward June 30, 2022* |
|---|---|---|---|---|
| ***Town Receipts Reserved for Appropriation*** | | | | |
| Cemetery: | | | | |
| Sale of Lots & Burial Rights | $ 383,295.37 | # $ 100,750.00 | $ - | $ 484,045.37 |
| Fire Department: | | | | |
| Code Fines | 400.00 | | | 400.00 |
| Ambulance Receipts | 200,000.00 | 193,203.31 | 200,000.00 | 193,203.31 |
| Selectmen/Town Manager: | | | | |
| Sale of Real Estate | 146,821.00 | 650,000.00 | 14,315.00 | 782,506.00 |
| Harbormaster: | | | | |
| Waterways Improvement | 435,262.24 | 181,794.02 | 98,345.00 | 518,711.26 |
| Public Works: | - | | | - |
| Trans. Receipts Reserved | 3,181.90 | 485.20 | - | 3,667.10 |
| Seawall Betterments | | 107,821.84 | - | 107,821.84 |
| Selectboard/Town Manager: | - | | | - |
| PEG Access Support | 519,274.32 | 494,117.95 | 303,475.00 | 709,917.27 |
| **GRAND TOTAL:** | **$ 1,688,234.83** | **$ 1,728,172.32** | **$ 616,135.00** | **$ 2,800,272.15** |

**Town of Duxbury**

***Statement of Changes in Fund Balances***

***Town Revolving Funds 2700***

***For Fiscal Year Ending June 30, 2022***

| | *Balance Forward June 30, 2021* | *Revenues* | *Expenditures* | *Balance Forward June 30, 2022* |
|---|---|---|---|---|
| ***TOWN REVOLVING:*** | | | | |
| Conservation Commission: | | | | |
| Jaycox Farm Ch. 44, S53 1/2 | $ 1,350.71 | $ 17,175.00 | $ 10,823.78 | $ 7,701.93 |
| Insurance Recovery | | | | - |
| Police: | | | | - |
| Insurance Recovery | 2,705.00 | 22,459.41 | 22,459.41 | 2,705.00 |
| Law Enforcement | 6,453.08 | 247.00 | 2,292.29 | 4,407.79 |
| Police Details | (80,913.52) | 256,142.08 | 349,461.97 | (174,233.41) |
| Fire: | | | | |
| Insurance Recovery | 1,046.12 | 2,990.00 | | 4,036.12 |
| Hazardous Incidents | 1,103.35 | | 200.00 | 903.35 |
| Harbormaster: | | | | |
| Insurance Recovery | 122.60 | | | 122.60 |
| Dispatchers: | | | | |
| Regional Dispatch Services | 41,272.79 | 930,000.00 | 810,996.04 | 160,276.75 |
| Cemetery: | | | | |
| Insurance Recovery | - | 575.00 | 575.00 | - |
| Highway: | | | | |
| Insurance Recovery | 8,031.65 | | | 8,031.65 |
| Water: | | | | |
| Insurance Recovery | - | 963.20 | | 963.20 |
| Library | | | | |
| Insurance Recovery | 111.04 | | | 111.04 |
| School: | | | | |
| Insurance Recovery | 134.31 | | | 134.31 |
| Transfer Station | | | | |
| Insurance Recovery | 1,200.00 | | | 1,200.00 |
| Council on Aging: | | | | |
| Program Activities | 49,734.24 | 57,881.11 | 66,313.68 | 41,301.67 |
| Respite | 28,373.30 | 63,325.49 | 56,605.55 | 35,093.24 |
| Bingo | 1,671.75 | | | 1,671.75 |
| Life Long Learning | 16,992.64 | 12,499.38 | 11,684.93 | 17,807.09 |
| Insurance Recovery | 320.67 | | | 320.67 |
| Recreation: | | | | |
| Insurance Recovery | 6,290.79 | | | 6,290.79 |
| North Hill | | | | |
| Insurance Recovery | 332.65 | 19,114.10 | 18,833.14 | 613.61 |
| Selectmen: | | | | |
| Insurance Recovery | 3,968.73 | 75,795.25 | 27,061.86 | 52,702.12 |
| **GRAND TOTAL :** | **$ 90,301.90** | **$ 1,459,167.02** | **$ 1,377,307.65** | **$ 172,161.27** |

**Town of Duxbury**

***Statement of Changes in Fund Balances***

***Recreation Revolving Funds 2710***

***For Fiscal Year Ending June 30, 2022***

| | *Balance Forward June 30, 2021* | *Revenues* | *Expenditures* | *Balance Forward June 30, 2022* |
|---|---|---|---|---|
| ***RECREATION REVOLVING*** | | | | |
| Light Usage Fees | | $ 1,620.00 | $ 4,362.76 | $ (2,742.76) |
| Field Usage | | 28,826.00 | 17,387.22 | 11,438.78 |
| Basketball Program | | 52,716.67 | 49,484.79 | 3,231.88 |
| Baseball Camp | | 4,315.00 | 3,522.91 | 792.09 |
| Soccer Program | | 6,925.00 | 5,398.00 | 1,527.00 |
| Tennis | | 14,511.53 | 11,604.55 | 2,906.98 |
| Field Hockey | | 4,325.00 | 1,090.30 | 3,234.70 |
| Flag Football | | 5,500.00 | 4,216.00 | 1,284.00 |
| Ice Skating | | | | - |
| Martial Arts | | | | - |
| After School Athletics | | 13,575.49 | 9,900.00 | 3,675.49 |
| Horsemanship | | 11,685.00 | 11,610.00 | 75.00 |
| Kids Playground | | | | - |
| Turkey Race | | 1,250.00 | 467.27 | 782.73 |
| Easter Egg Hunt | | - | 485.43 | (485.43) |
| Boot Camp | | 650.00 | - | 650.00 |
| Volleyball | | 19,044.59 | 17,875.00 | 1,169.59 |
| Friday Night Lights | | | | - |
| PY Encumbrances | | | | - |
| Administrative Expenses | 10,000.00 | | 27,540.05 | (17,540.05) |
| | $ 10,000.00 | $ 164,944.28 | $ 164,944.28 | $ 10,000.00 |
| **Transfer to General Fund as Revenue for the Town** | | | | $ (27,540.05) |
| | | | **Sub Total:** | $ 10,000.00 |
| Encumbered Expenses | | | | - |
| Remains in Revolving Fund | | | | 10,000.00 |
| Recreation Pre-Paid Programs - Fiscal Year 2023 | | | | 60,335.66 |
| Warrants Payable | | | | - |
| | - | | **Total:** | $ 70,335.66 |

**Town of Duxbury**
***Statement of Changes in Fund Balances***
***School Revolving Funds 2750***
***For Fiscal Year Ending June 30, 2022***

| | *Balance Forward June 30, 2021* | *Revenues* | *Expenditures* | *Balance Forward June 30, 2022* |
|---|---|---|---|---|
| ***SCHOOL REVOLVING ACCOUNTS:*** | | | | |
| Before & After Dark | $ 65,474.14 | $ 133,554.85 | $ 131,516.89 | $ 67,512.10 |
| Driver Education | 34,408.10 | 34,261.90 | 43,299.58 | 25,370.42 |
| Music Program | 11,495.16 | 18,090.00 | 21,751.50 | 7,833.66 |
| Magic Dragon | 75,420.10 | 1,104,253.85 | 1,047,815.75 | 131,858.20 |
| KED/After School Program | 2,568.31 | 381,549.84 | 335,858.16 | 48,259.99 |
| Building Use | 608,349.50 | 84,345.33 | 22,178.32 | 670,516.51 |
| Summer Camp | 24.03 | | | 24.03 |
| **Sub-Total:** | **$ 797,739.34** | **$ 1,756,055.77** | **$ 1,602,420.20** | **$ 951,374.91** |
| Athletic Association | $ 223,501.69 | $ 367,569.48 | $ 408,389.93 | $ 182,681.24 |
| Integrated PreSchool | 208,087.61 | 102,083.80 | 81,781.54 | 228,389.87 |
| Tuition Revolving | 208,799.56 | 30,000.00 | 268.48 | 238,531.08 |
| Tuition-Step Program | 1,128.42 | 4,300.00 | 7,662.50 | (2,234.08) |
| Co-Curricular-DMS School | 122,094.21 | 19,215.00 | 1,565.00 | 139,744.21 |
| Co-Curricular-High School | 213,762.47 | 105,424.31 | 69,561.47 | 249,625.31 |
| Full Day Kindergarten Program | 576,333.32 | 573,905.23 | 228,337.56 | 921,900.99 |
| **Sub-Total:** | **$ 1,553,707.28** | **$ 1,202,497.82** | **$ 797,566.48** | **$ 1,958,638.62** |
| Bus Transportation | $ 295,860.20 | 211,775.00 | 252,594.63 | $ 255,040.57 |
| Performing Arts Center | 37,694.70 | | 22,516.70 | 15,178.00 |
| Parking Fees | 122,971.23 | 25,150.00 | 26.34 | 148,094.89 |
| DPS ART Cards | 217.75 | | | 217.75 |
| Community Part. For Children | 133.66 | | | 133.66 |
| Book Fund | 11,425.48 | 494.11 | 1,092.15 | 10,827.44 |
| Computer Insurance | 78,361.63 | 23,313.12 | 25,380.54 | 76,294.21 |
| **Sub-Total:** | **$ 546,664.65** | **$ 260,732.23** | **$ 301,610.36** | **$ 505,786.52** |
| STUDENT ACTIVITIES: | | | | |
| Alden School Activities | $ 23,439.84 | $ 3,928.84 | $ 3,075.96 | $ 24,292.72 |
| Chandler School Activities | 932.33 | 6,428.65 | 7,371.00 | (10.02) |
| DMS Student Activities | 1,523.62 | 25,758.88 | 8,055.66 | 19,226.84 |
| High School Activities | 77,821.02 | 276,421.16 | 200,828.55 | 153,413.63 |
| Student Activities Total: | $ 103,716.81 | $ 312,537.53 | $ 219,331.17 | $ 196,923.17 |
| **Revolving Account Total:** | **$ 3,001,828.08** | **$ 3,531,823.35** | **$ 2,920,928.21** | **$ 3,612,723.22** |
| PREPAID PROGRAMS FY 2013 | | | | |
| School Bus Transportation | $ - | | | $ - |
| Intergraded PreSchool | 9,960.00 | 10,050.00 | 9,960.00 | 10,050.00 |
| KED/Extended Summer Program | 999.95 | | 999.95 | (0.00) |
| Full Day Kindergarten Program | 12,600.00 | 3,600.00 | 12,600.00 | 3,600.00 |
| **Sub-Total:** | **$ 23,559.95** | **$ 13,650.00** | **$ 23,559.95** | **$ 13,650.00** |
| Warrants Payable | $ - | | | $ - |
| Accrued Payrolls Payable | $ - | | - | $ - |
| **GRAND TOTAL:** | **$ 3,025,388.03** | **$ 3,545,473.35** | **$ 2,944,488.16** | **$ 3,626,373.22** |

**Town of Duxbury**

***Statement of Revenues Expenditures***

***Community Preservation Act Fund 2800***

***For the year ended June 30, 2022***

| | Estimated | Actual | % Recv'd | Variance |
|---|---|---|---|---|
| Revenues | | | | |
| Current Year CPA Surcharge Tax | $ 581,635 | $ 580,812 | 99.86% | $ (823) |
| Prior Year CPA Surcharge Tax | | 4,011 | 100.00% | 4,011 |
| Tax Liens Redeemed | | 713 | 100.00% | 713 |
| Intergovermental Revenue (State) | 170,000 | 246,843 | 145.20% | 76,843 |
| Earnings on Investments | - | $ 7,537 | #DIV/0! | 7,537 |
| | $ 751,635 | $ 839,916 | 111.75% | $ 88,281 |

| Expenditures | Budget | Actual | Encumbered | % Spent | Closed to Unreserved FB |
|---|---|---|---|---|---|
| Personal Services | $ 18,791 | $ 16,529 | | 87.96% | $ 2,262 |
| Other Charges & Expenditures | 18,791 | 8,837 | | 47.03% | 9,955 |
| Interest on Short-Term Debt | 6,250 | 1,643 | | 26.29% | 4,607 |
| Encumbered from Prior Year | | | | #DIV/0! | - |
| Total Operating Expenses | $ 43,832 | $ 27,009 | $ - | 61.62% | $ 16,823 |
| | | | | | |
| Capital Expenditures | | | | | |
| CPC Warrant Articles (see B-7A) | $ 775,100 | $ 675,635 | | | |
| | | | | | |
| Net Assets Increase (Decrease) | (67,297) | 137,272 | | | |
| | | | | | |
| CPC Fund Balances - July 1, 2021 | 1,731,242 | 1,731,242 | | | |
| | | | | | |
| CPC Fund Balances - June 30, 2022 | $ 1,663,945 | $ 1,868,514 | | | |

| | Fund Balances June 30, 2021 | Fund Balances June 30, 2022 | $ Change |
|---|---|---|---|
| Reserved for Encumbrances | $ - | | $ - |
| Reserved for Subsequent Expenditures | 175,100 | 88,000 | (87,100) |
| Reserved for Open Space | 50,001 | 129,172 | 79,171 |
| Reserved for Historic Resources | 78,420 | 155,022 | 76,603 |
| Reserved for Community Housing | 0 | 75,164 | 75,164 |
| Reserved for Continued Appropriations | 313,679 | 356,378 | 42,699 |
| Unreserved Undesignated | 1,114,043 | 1,064,779 | (49,264) |
| | $ 1,731,242 | $ 1,868,514 | $137,272 |

**Town of Duxbury**
**Statement of Changes in Fund Balances**
**Community Preservation Act Fund 2800**
**For Fiscal Year Ending June 30, 2022**

| DESCRIPTION | 6/30/2021 Balances | Original Budget Voted from 11/8/21 STM and 05/15/21 ATM | Available Budget 7/1/2021 | FY 2022 Expenditures To-Date | Balance As of 6/30/2022 | Departmental Retained Balances | Balance Closed Out At Year-end |
|---|---|---|---|---|---|---|---|
| ***CPC Projects*** | | | | | | | |
| ***Historical*** | | | | | | | |
| ART#33 PRESERVE/DIGITAL HIST. RECORDS, ATM 3/9/19 | $ 1,252.00 | | 1,252.00 | | 1,252.00 | - | $ 1,252.00 |
| ART#36 FY21 PRESERV. OF PERMANENT RECORDS | 187.00 | | 187.00 | | 187.00 | - | 187.00 |
| ART#26 FY22, AMERICAN LEGION RENOVATIONS | | 25,100.00 | 25,100.00 | | 25,100.00 | 25,100.00 | - |
| **Total Historical:** | $ 1,439.00 | $ 25,100.00 | $ 26,539.00 | $ - | $ 26,539.00 | $ 25,100.00 | $ 1,439.00 |
| ***Affordable Housing*** | | | | | | | |
| ART#25 FY22- AFFORD. HOUSING PRODUCTION PLAN | | $ 100,000.00 | $ 100,000.00 | | $ 100,000.00 | $ 100,000.00 | $ - |
| **Total Housing:** | $ - | $ 100,000.00 | $ 100,000.00 | $ - | $ 100,000.00 | $ 100,000.00 | $ - |
| ***Open Space*** | | | | | | | |
| ART.#7 STM 3/12/16 FY16-MERRY PROP.LAND PURCH.COST | $ 28,632.10 | | $ 28,632.10 | $ - | $ 28,632.10 | $ 28,632.10 | $ - |
| ART#4 STM 3/11/17 OLD CORDWOOD PATH | 33,392.21 | | 33,392.21 | - | 33,392.21 | - | 33,392.21 |
| ART#22 ATM 3/11/17-IRRIG. SYS. - JAYCOX TREE FARM | 10,283.29 | | 10,283.29 | - | 10,283.29 | - | 10,283.29 |
| ART.#43 ATM 3/10/18 DUGOUT STRUCT. AT ST. BALL FLD | 4,007.39 | | 4,007.39 | - | 4,007.39 | - | 4,007.39 |
| ART#34 ATM 3/10/18-DELORENZO- SUMMER ST. PARCEL | 27,536.12 | | 27,536.12 | 6,519.00 | 21,017.12 | 21,017.12 | - |
| ART#35 ATM 3/10/18-WILLIAMS- CHURCH ST. PARCEL | 126,310.60 | | 126,310.60 | 7,681.96 | 118,628.64 | 118,628.64 | - |
| ART#35 - PICKLE-BALL COURT CONVERSION, ATM 3/9/19 | 209.55 | | 209.55 | - | 209.55 | - | 209.55 |
| ART.#27 FY22 TRANSFER TO CONSERVATION FUND | | 50,000.00 | 50,000.00 | 50,000.00 | - | - | - |
| **Total Open Space:** | $ 230,371.26 | $ 50,000.00 | $ 280,371.26 | $ 64,200.96 | $ 216,170.30 | $ 168,277.86 | $ 47,892.44 |
| ***Unclassified*** | | | | | | | |
| ART#34 FY21- CONSTRUCTION BALL FIELD DUGOUTS | $ 18,859.00 | | $ 18,859.00 | $ 11,433.97 | $ 7,425.03 | $ - | $ 7,425.03 |
| ART#35 FY21-CONSTRUCT PICNIC SHELTER @ TRAIN FIELD | 9.74 | | 9.74 | - | 9.74 | $ - | 9.74 |
| ART#37 FY21- DELORENZO FARM SITE IMPROVEMENTS | 63,000.00 | | 63,000.00 | - | 63,000.00 | $ 63,000.00 | - |
| FY22 STM ART#1,CORDWOOD PATH-TRANS TO CAPITAL PROJ | | 600,000.00 | 600,000.00 | 600,000.00 | - | - | - |
| | $ 81,868.74 | $ 600,000.00 | $ 681,868.74 | $ 611,433.97 | $ 70,434.77 | $ 63,000.00 | $ 7,434.77 |
| | | | | $ 675,634.93 | | | |
| **Total CPC Projects** | **$ 313,679.00** | **$ 775,100.00** | **$ 1,088,779.00** | **$ 675,634.93** | **$ 413,144.07** | **$ 356,377.86** | **$ 56,766.21** |

**Town of Duxbury**

***Statement of Changes in Fund Balances***

***Town Gift Funds 2900***

***For Fiscal Year Ending June 30, 2022***

| | Balance Forward July 1, 2021 | Revenues | Expenditures | Balance Forward June 30, 2022 |
|---|---|---|---|---|
| ***TOWN GIFT FUNDS:*** | | | | |
| Selectmen: | | | | |
| Comm on Disability | $ 101.65 | | | $ 101.65 |
| Bluefish Firehouse | 2,524.75 | | | 2,524.75 |
| Alden St. Sidewalk Donations | 3,825.00 | | | 3,825.00 |
| Historical Grant | 700.00 | | | 700.00 |
| Agricultural Comm | 193.35 | | | 193.35 |
| Police: | | | | |
| K-9 Donations | 3,350.27 | 150.00 | 801.16 | 2,699.11 |
| DARE Programs | 2,529.64 | 1,700.00 | 2,298.83 | 1,930.81 |
| Police Athletic League (PAL) | 37.08 | | | 37.08 |
| Contribution & Gifts | 331.92 | 50.00 | 113.22 | 268.70 |
| Fire: | | | | |
| Contribution & Gifts | 830.41 | 8,300.00 | 7,528.55 | 1,601.86 |
| Train spon by SRPEDD | | 560.00 | 8,777.65 | (8,217.65) |
| Entergy - Administration & Tech. | 58,349.81 | | 10,378.96 | 47,970.85 |
| Animal Control:Shelter Improvement | 54,927.72 | 17,310.00 | 3,049.26 | 69,188.46 |
| DPW Management: | | | | |
| Compost Bins | 205.00 | | | 205.00 |
| Cemetery: | | | | |
| Dedicated Gift | 102.00 | | | 102.00 |
| Council on Aging: | | | | |
| Donation & Gifts-FRIENDS | 8,191.08 | 36,136.04 | 40,466.00 | 3,861.12 |
| Grafton Memorial Grant | | 15,000.00 | 10,473.64 | 4,526.36 |
| George Curtis Donation | | 6,000.00 | 4,535.50 | 1,464.50 |
| Gifts & Contributions | 12,116.91 | 4,281.64 | 12,327.39 | 4,071.16 |
| Elder Lunch Program | | 33,861.00 | 949.00 | 32,912.00 |
| GATRA | 1,960.57 | 86,821.83 | 99,519.84 | (10,737.44) |
| Library: | | | | |
| Contribution & Gifts | 17,601.54 | 27,000.00 | 38,230.39 | 6,371.15 |
| Veterans Services: | | | | |
| Gifts & Donations | 300.00 | | | 300.00 |
| Recreation: | | | | |
| Keene St Donations | 15,000.00 | | 2,213.00 | 12,787.00 |
| Pool: | | | | |
| Donations & Gifts | 500.00 | | | 500.00 |
| Friends of Pool Gift | 32.11 | | | 32.11 |
| Emergency Training Program | 14.02 | | | 14.02 |
| War Memorials | 12,025.30 | | | 12,025.30 |
| 375th Anniversary Celebration | 375.00 | | | 375.00 |
| So.Shore Comm.Partners In Prev. | 300.00 | | | 300.00 |
| MIIA Ergonomics Flex Grant | 26.49 | | | 26.49 |
| MIIA Flex Grant | 19,089.27 | 9,826.78 | 5,859.50 | 23,056.55 |
| MIIA Rewards Grant | 625.00 | | | 625.00 |
| **GRAND TOTAL:** | **$ 216,165.89** | **$ 246,997.29** | **$ 247,521.89** | **$ 215,641.29** |

**Town of Duxbury**

***Statement of Changes in Fund Balances***

***School Gift Funds 2950***

***For Fiscal Year Ending June 30, 2022***

| | *Balance Forward July 1, 2021* | *Revenues* | *Expenditures* | *Balance Forward June 30, 2022* |
|---|---|---|---|---|
| ***SCHOOL GIFT FUNDS:*** | | | | |
| Duxbury Foundation | $ 34,757.84 | $ 26,264.20 | $ 60,076.34 | $ 945.70 |
| School Small Gifts | 25,097.57 | 4,471.60 | 2,550.01 | 27,019.16 |
| Magic Dragan Gifts | 480.00 | | | 480.00 |
| Special Education Reserve Fund | 683,645.93 | 465,225.02 | - | 1,148,870.95 |
| **Sub-Total:** | **743,981.34** | **495,960.82** | # **62,626.35** | **1,177,315.81** |
| Warrants Payable | $ - | | # $ - | $ - |
| **GRAND TOTAL:** | **$ 743,981.34** | **$ 495,960.82** | # **$ 62,626.35** | **$ 1,177,315.81** |

**Town of Duxbury**
**Statement of Changes in Fund Balance**
**Capital Projects**
**For the Year Ending June 30, 2022**

| | *General Fund Capital Projects* | *CPA Capital Projecs* | *Water Enterprise Capital Projects* | *Total Capital Projects* |
|---|---|---|---|---|
| ***Assets*** | | | | |
| Cash - Unrestricted Checking | $ 112.47 | $ 121,933.95 | $ 418,161.56 | $ 540,207.98 |
| Due From Other Governments | - | - | - | - |
| **TOTAL ASSETS** | **$ 112.47** | **$ 121,933.95** | **$ 418,161.56** | **$ 540,207.98** |
| ***Liabilities*** | | | | |
| Warrants Payable | $ - | $ - | $ - | $ - |
| Bond Anticipation Notes Payable | - | | - | - |
| **TOTAL LIABILITIES** | **$ -** | **$ -** | **$ -** | **$ -** |
| Special Purposes | $ 112.47 | $ 121,933.95 | $ 418,161.56 | $ 540,207.98 |
| **TOTAL LIABILITIES/FUND BALANCES** | **$ 112.47** | **$ 121,933.95** | **$ 418,161.56** | **$ 540,207.98** |

**Town of Duxbury**
**Statement of Changes in Fund Balance**
**Capital Projects Funds Financed with Debt - CPA Fund**
**For the Year Ending June 30, 2022**

| | *Fund 2801 Harrington Property Purchase* | *Fund 2802 Cordwood Path Property Purchase* | *Sub-Total Capital Projects CPA Funds* |
|---|---|---|---|
| ***Assets*** | | | |
| Cash - Unrestricted Checking | $ 36,947.11 | $ 84,986.84 | $ 121,933.95 |
| Proceeds on Sale of Bonds | | | - |
| Due From Other Governments | - | - | - |
| **TOTAL ASSETS** | $ 36,947.11 | $ 84,986.84 | $ 121,933.95 |
| ***Liabilities*** | | | |
| Warrants Payable | | | $ - |
| Bond Anticipation Notes Payable | | | - |
| **TOTAL LIABILITIES** | $ - | $ - | $ - |
| Special Purposes | $ 36,947.11 | $ 84,986.84 | $ 121,933.95 |
| **TOTAL FUND BALANCE** | **$ 36,947.11** | **$ 84,986.84** | **$ 121,933.95** |
| **TOTAL LIABILITIES/FUND BALANCES** | **$ 36,947.11** | **$ 84,986.84** | **$ 121,933.95** |

**Town of Duxbury**
**Statement of Changes in Fund Balance**
**Capital Projects Funds Financed with Debt - Water Enterprise**
**For the Year Ending June 30, 2022**

| | *Fund 6131 Damon Wells Water Project* | *Fund 6132 Water Mains Water Project* | *Fund 6133 Birch St. Tank Water Project* | *Fund 6134 Pine St. Water Main Project* | *Fund 6135 Temple Street Water Main Project* | *Fund 6137 PCE Pipe Replacement* | *Fund 6195 Completed Water Cap. Proj.* | *Total Capital Projects Water Enterprise* |
|---|---|---|---|---|---|---|---|---|
| ***Assets*** | | | | | | | | |
| Cash - Unrestricted Checking | $ 132,368.16 | $ 83,948.77 | $ 70.12 | $ 55,790.03 | $ 119,672.02 | $ 1,311.97 | $ 25,000.49 | $ 418,161.56 |
| Due From Other Governments | - | - | - | - | - | | - | - |
| **TOTAL ASSETS** | $ 132,368.16 | $ 83,948.77 | $ 70.12 | $ 55,790.03 | $ 119,672.02 | $ 1,311.97 | $ 25,000.49 | $ 418,161.56 |
| ***Liabilities*** | | | | | | | | |
| Bond Anticipation Notes Payable | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Grant Anticipation Notes Payable | - | - | - | - | - | | - | - |
| **TOTAL LIABILITIES** | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Special Purposes | 132,368.16 | 83,948.77 | 70.12 | 55,790.03 | 119,672.02 | 1,311.97 | 25,000.49 | 418,161.56 |
| **TOTAL FUND BALANCES** | $ 132,368.16 | $ 83,948.77 | $ 70.12 | $ 55,790.03 | $ 119,672.02 | $ 1,311.97 | $ 25,000.49 | $ 418,161.56 |
| **TOTAL LIABILITIES/FUND BALANCES** | **$ 132,368.16** | **$ 83,948.77** | **$ 70.12** | **$ 55,790.03** | **$ 119,672.02** | **$ 1,311.97** | **$ 25,000.49** | **$ 418,161.56** |

**Town of Duxbury**
**Combining Statement of Changes in Fund Balance**
**Capital Projects Funds**
**For the Year Ending June 30, 2022**

| | Fund Number | Date ATM/STM | Total Appropriation | Carry Forward 6/30/2021 | BANS/Bonds Proceeds | Other Revenue Sources | Expenditures | Total Capital Projects |
|---|---|---|---|---|---|---|---|---|
| ***Town*** | | | | | | | | |
| Sea Wall Repairs | 3110 | 03/19/19 | 4,909,770.00 | $ 29,912.98 | $ 185,000.00 | $ 785,087.02 | $ 1,000,000.00 | $ 0.00 |
| Chandler HVAC Modernization | 3306 | 05/15/21 | 867,300.00 | | 865,000.00 | 2,412.47 | 867,300.00 | 112.47 |
| **TOTAL TOWN:** | | | | **$ 29,912.98** | **$ 1,050,000.00** | **$ 787,499.49** | **$ 1,867,300.00** | **$ 112.47** |
| ***Community Preservation*** | | | | | | | | |
| Temple Street (Harrington Property Purchase) | **2801** | 08/01/20 | **2,350,000.00** | $ 58,378.26 | | $ 71.51 | $ 21,502.66 | $ 36,947.11 |
| Cordwood Pay (Pink Property) | 2802 | 11/08/21 | 2,100,000.00 | | 1,500,000.00 | 602,976.00 | 2,017,989.16 | 84,986.84 |
| **TOTAL COMMUNITY PRESERVATION:** | | | | **$ 58,378.26** | **$ 1,500,000.00** | **$ 603,047.51** | **$ 2,039,491.82** | **$ 121,933.95** |
| ***Water Enterprise*** | | | | | | | | |
| Damon Wells Water Project | 6131 | 3/8/03 & 03/08/08 | | $ 132,368.16 | | | | $ 132,368.16 |
| Water Mains Water Project | 6132 | 03/11/06 | | 83,948.77 | | | | 83,948.77 |
| Birch Street Tank Water Project | 6133 | 03/11/06 | | 70.12 | | | | 70.12 |
| Pine Street Water Main Project | 6134 | 03/04/12 | | 55,790.03 | | | | 55,790.03 |
| Temple Street Water Main Project | 6135 | 03/12/17 | 715,000.00 | 119,672.02 | | | | 119,672.02 |
| PCE Pipe Replacement | 6137 | 03/19/19 | 2,588,114.00 | 3,419.27 | | 183.97 | 2,291.27 | 1,311.97 |
| Old Completed Water Capital Projects | 6195 | | | 25,000.49 | | | | 25,000.49 |
| **TOTAL WATER:** | | | | **$ 420,268.86** | **$ -** | **$ 183.97** | **$ 2,291.27** | **$ 418,161.56** |
| **TOTAL CAPITAL PROJECTS:** | | | | **$ 508,560.10** | **$ 2,550,000.00** | **$ 1,390,730.97** | **$ 3,909,083.09** | **$ 540,207.98** |

**Town of Duxbury**
**Statement of Estimated and Actual Revenues**
**Water Enterprise - Fund 6100**
**For the Year Ending June 30, 2022**

| | Estimated | Actual | % Recv'd | Variance |
|---|---|---|---|---|
| **Revenues** | | | | |
| User Charges | $ 2,487,588 | $ 3,230,649 | 129.87% | $ 743,061 |

| | Budget | Actual | Encumbered | % Spent | Return to Retained Earnings |
|---|---|---|---|---|---|
| **Expenditures** | | | | | |
| Salaries | $ 830,562 | $ 816,956.94 | | 98.36% | $ 13,605 |
| Police Details | 8,000 | 2,488.38 | 480 | 37.10% | 5,032 |
| Retirement | 169,465 | 169,465.00 | - | 100.00% | - |
| Life Insurance | 260 | - | - | 0.00% | 260 |
| Medicare | 12,415 | 11,653.99 | - | 93.87% | 761 |
| Workers Compensation | 15,986 | 15,986.00 | - | 100.00% | - |
| Electric | 160,000 | 184,007.44 | - | 115.00% | (24,007) |
| Gas and Oil | 23,000 | 43,762.53 | - | 190.27% | (20,763) |
| Marshfield Water | 76,000 | 71,761.50 | - | 94.42% | 4,239 |
| Computer Equipment Maintenance Services | 4,000 | 10,470.00 | - | 261.75% | (6,470) |
| Office Equipment Maintenance Services | 3,300 | 3,288.77 | - | 99.66% | 11 |
| Vehicle Maintenance Services | 5,000 | 9,037.64 | - | 180.75% | (4,038) |
| Building & Grds. Maintenance Services | 7,000 | 13,540.09 | - | 193.43% | (6,540) |
| Well Rehabilitation | 10,000 | 13,622.94 | - | 136.23% | (3,623) |
| Equipment Maintenance Services | 120,000 | 112,266.98 | 7,738 | 100.00% | (5) |
| Consulting Services | 12,000 | 16,750.00 | - | 139.58% | (4,750) |
| Training/Educations Programs | 4,000 | 3,888.15 | - | 97.20% | 112 |
| Financial Audit | 2,500 | 2,500.00 | - | 100.00% | - |
| Legal Services | 4,000 | - | - | 0.00% | 4,000 |
| Telephone | 9,000 | 8,769.25 | - | 97.44% | 231 |
| Printing | 4,000 | 8,935.63 | - | 223.39% | (4,936) |
| Postage | 5,000 | 10,471.72 | - | 209.43% | (5,472) |
| Advertising | - | - | - | #DIV/0! | - |
| Internet/Cable Services | - | 88.40 | - | NA | (88) |
| Testing | 21,000 | 31,983.00 | - | 152.30% | (10,983) |
| Office & Computer Supplies | 4,000 | 1,874.23 | - | 46.86% | 2,126 |
| Bldg. & Grds Maintenance Supplies | 12,000 | 12,992.26 | - | 108.27% | (992) |
| Equipment Repairs & Mnt. Supplies | 16,000 | 17,586.03 | - | 109.91% | (1,586) |
| Small Tools | - | 433.01 | - | #DIV/0! | (433) |
| Vehicle Supplies | 10,000 | 10,176.85 | - | 101.77% | (177) |
| Gasoline | 25,000 | 27,092.51 | - | 108.37% | (2,093) |
| Chemicals | 85,000 | 86,719.10 | 290 | 102.36% | (2,009) |
| Pumps & Instruments | 75,000 | 77,073.31 | 145 | 102.96% | (2,218) |
| Meters | 60,000 | 16,752.63 | - | 27.92% | 43,247 |
| Water Service Connections | 23,000 | 22,800.14 | - | 99.13% | 200 |
| Subscriptions/Publications | - | 48.00 | - | NA | (48) |
| Uniforms & Other Clothing | 5,000 | 4,466.57 | 2,925 | 147.83% | (2,392) |
| Meeting & Travel Expenses | - | - | - | #DIV/0! | - |
| Dues & Memberships | 600 | 578.00 | - | 96.33% | 22 |
| Property & Liability Insurance | 36,564 | 36,564.00 | - | 100.00% | - |
| License Renewals | 1,500 | 1,158.33 | - | 77.22% | 342 |
| State Assessments for Primary | 5,000 | 5,074.93 | - | 101.50% | (75) |
| System Imrpovements & Contingencies | 30,000 | 380.58 | - | 1.27% | 29,619 |
| Encumbrances from FY 2021 | 8,641 | 1,016.00 | - | 11.76% | 7,625 |
| Total | $ 1,903,793 | $ 1,884,481 | 11,577 | 99.59% | $ 7,735 |
| **Debt Service** | | | | | |
| Retirement of Long Term Debt | $ 408,909 | $ 408,909 | | 68.54% | - |
| Interest on Long Term Debt | 79,139 | 79,138 | | 39.92% | 1 |
| Interest on Short Term Debt | 15,000 | 17,589 | | 345.50% | (2,589) |
| Bond Issuance Costs | 10,000 | | | 0.00% | 10,000 |
| Total | $ 513,048 | $ 505,636 | $ - | 98.56% | $ 7,412 |
| Total Water Expenses | $ 2,416,841 | $ 2,390,117 | $ 11,577 | 99.37% | $ 15,147 |
| Net Assets Increase (Decrease) | $ 70,747 | $ 840,532 | | | |
| Capital Expenditures | $ (155,000) | $ (257,298) | | | |
| Operating Transfers (Out) | $ (84,736) | $ (211,963) | | | |
| Retained Earnings - July 1, 2021 | 4,892,065 | 4,892,065 | | | |
| Retained Earnings - June 30, 2022 | $ 4,723,076 | $ 5,263,336 | | | |

***Town of Duxbury***
***Statement of Continued Appropriations***
***Water Enterprise Fund - 6100***
***For Fiscal Year Ending June 30, 2022***

| DESCRIPTION | 6/30/2021 Balances | Original Budget Voted from 5/15/2021 | Available Budget 7/1/2021 | Total Balance 7/1/2021 | Transfers | FY 2022 Expenditures To-Date | Balance As of 6/30/2022 | Departmental Retained Balances | Balance Closed Out At Year-end |
|---|---|---|---|---|---|---|---|---|---|
| **Carried Forward Prior Year Articles** | | | | | | | | | |
| ART#6-7 SYSTEM REHABILIATION | 3,532.25 | | $ 3,532.25 | $ 3,532.25 | | $ 3,532.25 | $ - | $ - | $ - |
| ART#6-7 SYSTEM REHABILITATION | 12,667.75 | | 12,667.75 | 12,667.75 | | 10,527.00 | 2,140.75 | 2,140.75 | - |
| ART.#6-3-26 - UTIL.CLOUD SOFTWARE &ASSOCIATED HDWE | 25,157.00 | | 25,157.00 | 25,157.00 | | 4,416.00 | 20,741.00 | 20,741.00 | - |
| ART.#6-3 #27 PCE MAIN PIPE REPLACEMENT | 11,602.75 | | 11,602.75 | 11,602.75 | | 3,201.75 | 8,401.00 | 8,401.00 | - |
| ART.#6-3-28 SYSTEM REHABILITATION | 85,296.86 | | 85,296.86 | 85,296.86 | | 47,841.41 | 37,455.45 | 37,455.45 | - |
| ART.#6-3-30 SURV & PLANS TEAKETTLE LANE WELL SITE | 42,807.00 | | 42,807.00 | 42,807.00 | | - | 42,807.00 | 42,807.00 | |
| ART#6-4-22 REPL. UNDGRD SERV TO TREM. ST WELL SITE | 120,000.00 | | 120,000.00 | 120,000.00 | | - | 120,000.00 | 120,000.00 | |
| ART.#6-4-26 SYSTEM REHABILITATION | 150,000.00 | | 150,000.00 | 150,000.00 | | - | 150,000.00 | 150,000.00 | |
| ART#6-3-24 3/18 ATM SYSTEM REHABILITATION | 150,000.00 | | 150,000.00 | 150,000.00 | | - | 150,000.00 | 150,000.00 | - |
| ART.#6-3-25 3/18 ATM PCE MAIN PIPE REPLACEMENT | 105,710.00 | | 105,710.00 | 105,710.00 | | 4,943.53 | 100,766.47 | 100,766.47 | - |
| ART#6-4-26 3/19 ATM SYSTEM REHABILITATION | 59,418.91 | | 59,418.91 | 59,418.91 | | - | 59,418.91 | 59,418.91 | - |
| ART#6-4-27 3/19 ATM GENERATORS AT WELLS/GARAGE | 103,325.41 | | 103,325.41 | 103,325.41 | | - | 103,325.41 | 103,325.41 | - |
| ART#6-4-28 3/19 ATM WATER SYSTEM MASTER PLAN | 188,836.00 | | 188,836.00 | 188,836.00 | | 182,836.00 | 6,000.00 | 6,000.00 | - |
| ART#4 SALARIES PERSONNEL BY-LAW - FY21 | 4,100.00 | | 4,100.00 | 4,100.00 | 4,100.00 | | - | - | - |
| ART 6-33 FY21 REPLACE 3/4 TON UTILITY TRUCK | 2,120.36 | | 2,120.36 | 2,120.36 | | | 2,120.36 | 2,120.36 | - |
| **Carried Forward Prior Year Article Balances** | $ 1,064,574.29 | $ - | $ 1,064,574.29 | $ 1,064,574.29 | $ 4,100.00 | $ 257,297.94 | $ 803,176.35 | $ 803,176.35 | $ - |
| **FY 2022 Articles** | | | | | | | | | |
| ART#6-4 FY22 ATM WATER MAIN REHABILITATION | | $ 150,000.00 | $ 150,000.00 | $ 150,000.00 | | $ - | $ 150,000.00 | $ 150,000.00 | $ - |
| ART#4, FY22 SALARIES PERSONNEL BY-LAW | | 5,000.00 | 5,000.00 | 5,000.00 | 1,033.11 | | 3,966.89 | 3,966.89 | 0.00 |
| **FY 2022 Article Balances** | $ - | $ 155,000.00 | $ 155,000.00 | $ 155,000.00 | $ 1,033.11 | $ - | $ 153,966.89 | $ 153,966.89 | $ 0.00 |
| **Balance of Prior Year and Current Year Articles** | $ 1,064,574.29 | $ 155,000.00 | $ 1,219,574.29 | $ 1,219,574.29 | $ 5,133.11 | $ 257,297.94 | $ 957,143.24 | $ 957,143.24 | $ 0.00 |

***Town of Duxbury***
***Water Enterprise Fund - 6100***
***Water Debt***
***For Fiscal Year Ending June 30, 2022***

| | *Date of Issue* | *Amt Authorized* | *Amt Issued or Rescinded* | *Premium Applied to Principal* | *Unissued* | *2021 Balance* | *2021 Principal* | *2022 Balance* |
|---|---|---|---|---|---|---|---|---|
| ***WATER*** | | | | | | | | |
| Damon Wells | 2004, 3/8/2008 | $ 1,150,000 | $ 1,150,000 | | $ - | $ 110,000 | $ 70,000 | $ 40,000 |
| Rt. 3 Water Mains | 2008 | 550,000 | 550,000 | | - | 60,000 | 30,000 | 30,000 |
| Birch St. Tank | 3/10/2007 | 3,150,000 | 3,150,000 | | - | 1,407,834 | 163,909 | 1,243,925 |
| Temple Street Water Main | 3/12/2016 | 715,000 | 715,000 | 95,000 | - | 480,000 | 70,000 | 410,000 |
| Rehab Captain's Hill Tank | 3/13/2017 | 700,000 | 700,000 | 60,000 | - | 480,000 | 75,000 | 405,000 |
| PCE Pipe Replacement | 4/11/2022 | 2,250,000 | 835,000 | | 1,415,000 | | | 1,415,000 |
| Total | | $ 8,515,000 | $ 7,100,000 | $ 155,000 | $ 1,415,000 | $ 2,537,834 | $ 408,909 | $ 3,543,925 |

**Town of Duxbury**

***Combining Balance Sheet - Trust and Agency Funds***

***For the Year Ending June 30, 2021***

| | *Fund 8100 Non- Expendable* | *Fund 8200 Expendable* | *Fund 8300 Health Claims* | *Funds 8310 OPEB* | *Funds 8900 Agency* | *Totals* |
|---|---|---|---|---|---|---|
| ***Assets*** | | | | | | |
| Cash -Unrestricted Checking | $ 4,113,917.23 | $ 15,414,185.01 | $ 5,920,035.26 | $ 4,293,843.84 | $ 461,591.27 | $ 30,203,572.61 |
| Cash - Restricted Savings | - | - | 3,000,000.00 | - | - | 3,000,000.00 |
| Due from the General Fund | - | - | - | - | | - |
| Accrued Contributions Receivable | - | - | | | - | - |
| **TOTAL ASSETS** | **$ 4,113,917.23** | **$ 15,414,185.01** | **$ 8,920,035.26** | **$ 4,293,843.84** | **$ 461,591.27** | **$ 33,203,572.61** |
| Warrants Payable | $ - | $ - | $ 98,980.27 | $ - | $ - | $ 98,980.27 |
| Accrued Payroll | - | - | - | - | - | - |
| Due To Other Governments | - | - | - | - | 6,069.60 | 6,069.60 |
| Deposits held to Guarentee Performance | | | | | 451,052.85 | 451,052.85 |
| Prepaid Insurance | - | - | | - | - | - |
| Claims Incurred But Not Reported | - | - | 1,006,511.00 | | | 1,006,511.00 |
| Other Liabilities | - | - | 110,074.62 | - | - | 110,074.62 |
| Special Details Payable | - | - | | - | 4,468.82 | 4,468.82 |
| **TOTAL LIABILITIES** | **$ -** | **$ -** | **$ 1,215,565.89** | **$ -** | **$ 461,591.27** | **$ 1,677,157.16** |
| Special Purposes | $ - | $ - | $ 7,704,469.37 | $ 4,293,843.84 | $ - | $ 11,998,313.21 |
| Non Expendable Trusts | 4,113,917.23 | - | - | - | - | 4,113,917.23 |
| Expendable Trusts | - | 15,414,185.01 | | - | - | 15,414,185.01 |
| Undesignated Fund Balance | - | - | - | - | - | - |
| **TOTAL FUND BALANCE** | **$ 4,113,917.23** | **$ 15,414,185.01** | **$ 7,704,469.37** | **$ 4,293,843.84** | **$ -** | **$ 31,526,415.45** |
| **TOTAL LIABILITIES/FUND BALANCE** | **$ 4,113,917.23** | **$ 15,414,185.01** | **$ 8,920,035.26** | **$ 4,293,843.84** | **$ 461,591.27** | **$ 33,203,572.61** |

**Town of Duxbury**

***Statement of Changes in Fund Balance - Trust Funds***

***Fund 8100 and 8200***

***For the Year Ending June 30, 2022***

| | | Non-Expendable Trust | | | Expendable Trust | | | | |
|---|---|---|---|---|---|---|---|---|---|
| PERMANENT FUNDS (Benefits Gov't) | | Balance Forward June 30, 2021 | Additions | Ending Balance June 30, 2022 | Balance Forward June 30, 2021 | Additions | Gain/Loss & Interest Income | Expenses | Ending Balance June 30, 2022 |
| Cemetery Perpetual Care | 8150 | $ 1,451,143.00 | 7,975.00 | $ 1,459,118.00 | $ 1,423,178.19 | $ - | $ 28,375.22 | $ 6,663.76 | $ 1,444,889.65 |
| Mayflower Cemetery | 8154 | 356,495.00 | 8,000.00 | 364,495.00 | 379,266.72 | - | 9,121.52 | - | 388,388.24 |
| Arthur D. Eaton | 8151 | 39,500.00 | 0.00 | 39,500.00 | 96,476.98 | - | 1,265.38 | 44.99 | 97,697.37 |
| Ladies Union Fair | 8152 | 1,303.05 | 0.00 | 1,303.05 | 2,012.02 | - | 31.10 | - | 2,043.12 |
| Lucy A. Ewell | 8153 | 500.00 | 0.00 | 500.00 | 1,749.65 | - | 21.05 | - | 1,770.70 |
| Dr. R. Shiff | | 2,000.00 | - | 2,000.00 | 5,547.99 | - | 70.70 | - | 5,618.69 |
| **CEMETERY FUNDS:** | | $ 1,850,941.05 | $ 15,975.00 | $ 1,866,916.05 | $ 1,908,231.55 | $ - | $ 38,884.97 | $ 6,708.75 | $ 1,940,407.77 |
| Eben H. Ellison | 8101 | $ 300,000.00 | | $ 300,000.00 | $ 122,707.34 | $ - | $ (674.26) | $ 14,483.00 | $ 107,550.08 |
| Isabelle Freeman | 8102 | 200,552.00 | | 200,552.00 | 192,125.73 | - | 3,677.45 | - | 195,803.18 |
| Richmond G. Wight | 8103 | 30,000.00 | | 30,000.00 | 68,541.59 | - | 922.88 | - | 69,464.47 |
| Lucy Hathaway | 8104 | 25,000.00 | | 25,000.00 | 384,673.94 | - | 3,646.57 | - | 388,320.51 |
| Lucy Hathaway - Shade Trees | | - | | - | 9,387.84 | - | - | - | 9,387.84 |
| Lucy Hathaway - Improve Streets | | - | | - | 8,497.90 | - | - | 5,505.00 | 2,992.90 |
| Lucy Hathaway - Public Bridges | | - | | - | 16,456.55 | - | - | - | 16,456.55 |
| Lucy Hathaway - Public Landings | | - | | - | 8,424.91 | - | - | 3,597.00 | 4,827.91 |
| Lucy Hathaway - School | | - | | - | 5,531.56 | - | - | - | 5,531.56 |
| Lucy Hathaway - Library | | - | | - | 3,387.97 | - | - | - | 3,387.97 |
| Lucy Hathaway - Cemetery | | - | | - | 4,687.50 | - | - | 1,496.82 | 3,190.68 |
| Thomas D. Hathaway | 8105 | 2,000.00 | | 2,000.00 | 5,402.31 | - | 69.31 | - | 5,471.62 |
| Marietta Russell: School Library | 8120 | 1,500.00 | | 1,500.00 | 6,404.23 | - | 74.00 | - | 6,478.23 |
| Isabelle Freeman (Ambulance Service) | 8106 | 1,300.00 | | 1,300.00 | 10,949.01 | - | 114.78 | - | 11,063.79 |
| William Penn Harding: Duxbury Free Library | 8170 | 1,000.00 | | 1,000.00 | 2,468.05 | - | 32.48 | - | 2,500.53 |
| Marietta Russell: School Science Material | 8121 | 500.00 | | 500.00 | 3,579.73 | - | 38.21 | - | 3,617.94 |
| **MISCELLANEOUS FUNDS:** | | $ 561,852.00 | $ - | $ 561,852.00 | $ 853,226.16 | $ - | $ 7,901.42 | $ 25,081.82 | $ 836,045.76 |
| **PERMANENT FUNDS TOTALS:** | | **$ 2,412,793.05** | **$ 15,975.00** | **$ 2,428,768.05** | **$ 2,761,457.71** | **$ -** | **$ 46,786.39** | **$ 31,790.57** | **$ 2,776,453.53** |
| Helen Delano Howe | 8122 | $ 125,000.00 | $ - | $ 125,000.00 | $ 129,520.73 | $ - | $ 1,920.50 | $ 2,000.00 | $ 129,441.23 |
| Mary E. Carr Nepton | 8123 | 65,000.00 | - | 65,000.00 | 323,391.82 | - | 2,247.94 | 6,000.00 | 319,639.76 |
| Annie Drew Dunham | 8124 | 40,335.00 | - | 40,335.00 | 39,149.84 | - | 744.35 | - | 39,894.19 |
| Harriet E. Crozier | 8125 | 25,175.00 | - | 25,175.00 | 26,186.59 | - | 249.45 | 1,000.00 | 25,436.04 |
| Edward & Ruth Hobart | 8126 | 10,000.00 | - | 10,000.00 | 6,851.61 | - | 42.00 | 500.00 | 6,393.61 |
| Molly Hopkins Taft | 8127 | 11,303.18 | - | 11,303.18 | 15,822.86 | - | 254.03 | - | 16,076.89 |
| Weston-Thompson | 8128 | 10,000.00 | - | 10,000.00 | 11,286.36 | - | (32.19) | 1,000.00 | 10,254.17 |
| Edmund A. Dondero | 8129 | 2,850.00 | - | 2,850.00 | 2,515.90 | - | 50.26 | - | 2,566.16 |
| Benjamin M. Feinberg | 8130 | 1,500.00 | - | 1,500.00 | 1,207.05 | - | (206.18) | 1,000.00 | 0.87 |
| Margaret K. Elliott | 8131 | 8,000.00 | - | 8,000.00 | 11,855.69 | - | 185.98 | - | 12,041.67 |
| Anna Bigelow-Davis | 8132 | 395,986.00 | - | 395,986.00 | 522,214.79 | - | 7,321.12 | 3,000.00 | 526,535.91 |
| Jacob S & Fannie D. Shiff | | 350,000.00 | - | 350,000.00 | 355,379.36 | - | 5,497.21 | 5,000.00 | 355,876.57 |
| Dr. R. shiff | | 350,000.00 | - | 350,000.00 | 338,592.47 | - | 5,638.27 | 3,500.00 | 340,730.74 |
| Thomas J Keenen MD & Dr. R.M. shiff | | 250,000.00 | - | 250,000.00 | 244,624.34 | - | 3,474.40 | 5,000.00 | 243,098.74 |
| **SCHOLARSHIP FUNDS:** | | **$ 1,645,149.18** | **$ -** | **$ 1,645,149.18** | **$ 2,028,599.41** | **$ -** | **$ 27,387.14** | **$ 28,000.00** | **$ 2,027,986.55** |
| Jonathan & Ruth Ford | 8107 | 25,000.00 | 0.00 | 25,000.00 | 114,646.92 | 0.00 | 1,307.82 | 0.00 | 115,954.74 |
| Agnes S. Ellison | 8108 | 1,000.00 | 0.00 | 1,000.00 | 13,260.12 | 0.00 | 133.58 | 0.00 | 13,393.70 |
| **MISCELLANEOUS FUNDS:** | | **$ 26,000.00** | **$ -** | **$ 26,000.00** | **$ 127,907.04** | **$ -** | **$ 1,441.40** | **$ -** | **$ 129,348.44** |
| **PRIVATE PURPOSE FUND TOTALS:** | | **$ 1,671,149.18** | **$ -** | **$ 1,671,149.18** | **$ 2,156,506.45** | **$ -** | **$ 28,828.54** | **$ 28,000.00** | **$ 2,157,334.99** |

**Town of Duxbury**

***Statement of Changes in Fund Balance - Trust Funds***

***Fund 8100 and 8200***

***For the Year Ending June 30, 2022***

| | | Non-Expendable Trust | | | Expendable Trust | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | Balance Forward | | Ending Balance | Balance Forward | | Gain/Loss & | | Ending Balance |
| Stabilization Fund | 8201 | $ - | $ - | $ - | $ 5,233,161.90 | $ 500,000.00 | $ 164,792.18 | $ - | $ 5,897,954.08 |
| Pension Reserve Fund | 8201 | - | - | - | 1,597,275.14 | - | (9,308.67) | 100,000.00 | 1,487,966.47 |
| Conservation Fund | 8202 | - | - | - | 47,607.34 | 50,000.00 | 57.23 | 2,957.63 | 94,706.94 |
| Duxbury Heritage Fund | 8203 | - | 14,000.00 | 14,000.00 | 67,214.54 | - | 629.48 | 14,000.00 | 53,844.02 |
| Margery Parcher Fund | 8204 | - | - | - | 48,107.72 | 18,685.00 | 2.80 | 20,408.16 | 46,387.36 |
| Myles Standish Homesite | 8205 | - | - | - | 16,363.25 | - | 153.21 | - | 16,516.46 |
| W. Ellison Unitrust | 8206 | - | - | - | 8,156.89 | - | 76.40 | - | 8,233.29 |
| N. T. Saunders Shellfish | 8207 | - | - | - | 4,632.72 | - | 43.40 | - | 4,676.12 |
| Marshall Tennis Ct. Lights | 8208 | - | - | - | 969.56 | - | - | - | 969.56 |
| King Caesar Poor | 8209 | - | - | - | 331,162.83 | - | 22,970.11 | 25,685.95 | 328,446.99 |
| E. H. Meehan | 8210 | - | - | - | 2,894.21 | - | 27.11 | - | 2,921.32 |
| M. Brouillard | 8212 | - | - | - | 2,855.92 | - | 26.73 | - | 2,882.65 |
| H. & M. Grafton | 8213 | - | - | - | 42,299.06 | - | 396.12 | - | 42,695.18 |
| Unemployment Trust | 8216 | - | - | - | 280,411.40 | - | (14,759.32) | 72,698.93 | 192,953.15 |
| Lowery Scholarship | 8217 | - | - | - | 1,000.00 | - | - | - | 1,000.00 |
| James Buechler School Books | 8214 | - | - | - | 3,902.27 | - | 36.57 | - | 3,938.84 |
| Affordable Housing Trust | 8215 | - | - | - | 1,043,750.07 | - | (4,548.91) | 57,216.44 | 981,984.72 |
| Compensated Absences | 8218 | - | - | - | 274,736.37 | - | (1,330.74) | 79,934.82 | 193,470.81 |
| Capital Improvement Stabilization - Exempt | 8220 | | | | 144,571.43 | - | - | - | 144,571.43 |
| Capital Improvement Stabilization Fund | 8221 | | | | 536,847.63 | 350,000.00 | 87,429.47 | - | 974,277.10 |
| **SUB-TOTAL MISCELLANEOUS:** | | **$ -** | **$ 14,000.00** | **$ 14,000.00** | **$ 9,687,920.25** | **$ 918,685.00** | **$ 246,693.17** | **$ 372,901.93** | **$ 10,480,396.49** |
| **WARRANTS PAYABLE:** | | **$ -** | **$ -** | **$ -** | **$ -** | **$ -** | **$ -** | **$ -** | **$ -** |
| **GRAND TOTAL OF FUNDS:** | | **$ 4,083,942.23** | **$ 29,975.00** | **$ 4,113,917.23** | **$ 14,605,884.41** | **$ 918,685.00** | **$ 322,308.10** | **$ 432,692.50** | **$ 15,414,185.01** |

## *Town of Duxbury*
## *Statement of Changes in Fund Balance - Agency Fund 8900*
## *Period Ending June 30, 2022*

| | | *Balance June 30, 2021* | *Additions* | *Investment Income* | *Expenses* | *Balance June 30, 2022* |
|---|---|---|---|---|---|---|
| Treas/Collector: | Deputy Collector Fees | $ 251.50 | $ 29,533.00 | | $ 30,104.00 | $ (319.50) |
| | Old Performance Bonds | 41,565.26 | | | | 41,565.26 |
| Building Maint: | Wright Building | (54,365.43) | 27,119.00 | | 22,893.72 | (50,140.15) |
| Police Departmen | Gun Permits | 4,632.10 | 13,137.50 | | 11,700.00 | 6,069.60 |
| | Evidence Account | 2,742.42 | | | | 2,742.42 |
| Fire Department: | Off Duty Details | 6,021.18 | 12,807.00 | | 14,359.36 | 4,468.82 |
| Inspectional Servi | Consult/Pert Tests | 2,770.00 | | | | 2,770.00 |
| | Traffic Mitigation | 43.37 | | | | 43.37 |
| Council on Aging | Custodial Services | 950.46 | | | 633.12 | 317.34 |
| | Credit Card Fees | | 347.55 | | 347.55 | - |
| Net Metering Credits | | 182,986.00 | 313,358.77 | | 254,717.36 | 241,627.41 |
| | Sub-Total: | $ 187,596.86 | $ 396,302.82 | $ - | $ 334,755.11 | $ 249,144.57 |
| PERFORMANCE BONDS: | | | | | | |
| David Condon | | $ 13,439.05 | | $ 0.75 | | $ 13,439.80 |
| Lonigro | | 1,784.04 | | | 1,784.04 | - |
| MacFarlane Farms | | 10,589.72 | | 0.59 | | 10,590.31 |
| Fisher Ridge Realty, LLC | | 4,903.07 | | 0.27 | | 4,903.34 |
| | | $ 30,715.88 | $ - | $ 1.61 | $ 1,784.04 | $ 28,933.45 |
| CHAP. 593 OF ACTS OF 1993: | | | | | | |
| Jong G. Yun | | $ 1,925.85 | | | $ 1,925.85 | $ - |
| Whitepine Lane/Home | | 5,800.40 | | | 5,800.40 | - |
| 0 Lincoln Street | | 1,091.37 | | 0.07 | | 1,091.44 |
| Verizon / Cellco Partnership | | 15.86 | | | 15.86 | 0.00 |
| | | $ 8,833.48 | $ - | $ 0.07 | $ 7,742.11 | $ 1,091.44 |
| CHAP. 53 G Zoning Board of Appeals: | | | | | | |
| Delphic Assoc. | | $ 1.70 | | | | $ 1.70 |
| Brewster Commons | | 4,933.68 | | 0.27 | | 4,933.95 |
| Industrial Tower & Wireless | | 8.32 | | | | 8.32 |
| Island Creek Village North | | 1,717.20 | | 0.08 | | 1,717.28 |
| 113 Tremont Street Realty LLC | | 1,546.39 | | 0.07 | 1,546.42 | 0.04 |
| Duxbury Animal Hospital | | 1,539.40 | | 0.07 | | 1,539.47 |
| McLaughlin-685 Washington Street | | 11.29 | | | | 11.29 |
| WB Builders/Lincoln St | | 664.86 | | 0.92 | 228.00 | 437.78 |
| Harlow Brook LLC - Temple St. | | 14,894.56 | 2,500.00 | 0.68 | 16,560.17 | 835.07 |
| Bay Side Marine - 441 Washington Street | | | 1,500.00 | 0.04 | 1,500.03 | 0.01 |
| Art Complex, Alden St. | | | 6,000.00 | 0.39 | 4,500.00 | 1,500.39 |
| Keenes Mill Village, J. Baldwin | | | 11,120.00 | 0.23 | | 11,120.23 |

***Town of Duxbury***
***Statement of Changes in Fund Balance - Agency Fund 8900***
***Period Ending June 30, 2022***

| | *Balance June 30, 2021* | *Additions* | *Investment Income* | *Expenses* | *Balance June 30, 2022* |
|---|---|---|---|---|---|
| Champion Builders, Checerberry Estates | | 7,000.00 | 0.23 | 3,990.00 | 3,010.23 |
| Sub-total Zoning Board of Appeals: | $ 25,317.40 | $ 28,120.00 | $ 2.98 | $ 28,324.62 | $ 25,115.76 |
| CHAP. 53 G Planning Board: | | | | | |
| Duxbury Yacht Club | $ 1,526.81 | | $ 0.07 | | $ 1,526.88 |
| Dacey/Complex Path | 2.15 | | | | 2.15 |
| Lilienthal/Hounds Ditch | 430.97 | | | | 430.97 |
| MacFarlane Farms | 1,031.19 | | 0.07 | | 1,031.26 |
| Fisher Ridge Realty | 109.57 | | | | 109.57 |
| Juliano-St. George St. | 1,337.07 | | 0.07 | | 1,337.14 |
| JRM Invest-Surplus Street | 0.07 | | | | 0.07 |
| Bongi's | 4,151.68 | | 0.24 | | 4,151.92 |
| Bitters/Teakettle Lane Ext | 3,466.95 | | 0.08 | 3,467.03 | - |
| Winsor House/Morden Family Assoc | 1,756.53 | | | 1,756.53 | - |
| Delprete-Summer Street | 3,072.44 | | 0.33 | 515.00 | 2,557.77 |
| Robbie Builders -295 St George St | 3,086.96 | | 0.19 | 296.00 | 2,791.15 |
| JRM Invest-Surplus Street | 5,342.91 | | 0.31 | | 5,343.22 |
| Duxbury Yacht Club-Fairway Lane | 3,726.73 | | 0.20 | | 3,726.93 |
| Duxbury Animal Hospital | 4,237.05 | | 0.25 | | 4,237.30 |
| Sealund Corp | 7,889.76 | | 0.45 | 912.00 | 6,978.21 |
| Peter Wiemeyer-104 Tremont St | 2,171.71 | | 0.13 | | 2,171.84 |
| JRM Invest-Surplus Street | 82,799.53 | | 4.65 | | 82,804.18 |
| Waterfront Prop-397 Washington St | 4.67 | | | | 4.67 |
| Vertex Tower Assets | 4,659.06 | | 0.27 | | 4,659.33 |
| Cushing Dr/Marchenko | 300.28 | | | | 300.28 |
| StS 3 Realty Trust / Tremont St - PB | 3,981.25 | | 0.03 | 3,981.25 | 0.03 |
| Dogwoow Dr. - R. Celibertit, CRL, Inc. | 2,201.56 | | 0.21 | 76.00 | 2,125.77 |
| Gerard Savard / EvergreenTerrace | 3,750.22 | | 0.42 | | 3,750.64 |
| Modoc St/Duxbury Construction | 0.01 | | | | 0.01 |
| Fine Rd Subdivision - St. George St. | 6,483.04 | | 0.40 | 1,512.00 | 4,971.44 |
| Sub-total Planning Board: | $ 147,520.17 | $ - | $ 8.37 | $ 12,515.81 | $ 135,012.73 |
| CHAP. 53 G Conservation Commission: | | | | | |
| 298 Powder Point Ave | $ 637.38 | | $ 0.05 | | $ 637.43 |
| Reilly-98 Harrison St | 353.05 | | 0.07 | | 353.12 |
| S.S. Survey 766 & 768 Temple Street | 54.73 | | | | 54.73 |
| Shawn Dahlen & Co. / 230 Marshall St. Con Com | 8.27 | | 0.13 | | 8.40 |
| John Romano - 65 King Caesar | 0.23 | | 0.07 | | 0.30 |
| 234 Gurnet Road | 0.16 | | 0.07 | | 0.23 |

***Town of Duxbury***
***Statement of Changes in Fund Balance - Agency Fund 8900***
***Period Ending June 30, 2022***

| | *Balance June 30, 2021* | *Additions* | *Investment Income* | *Expenses* | *Balance June 30, 2022* |
|---|---|---|---|---|---|
| Winsor St - Hamori | 1,961.22 | | 0.14 | 684.00 | 1,277.36 |
| Standish St. - Mahmud | 800.10 | | 0.13 | | 800.23 |
| Gurnet Road - Read | 0.03 | | 0.06 | | 0.09 |
| Hornbeam Rd - Russell | 2,550.08 | | 0.25 | 600.00 | 1,950.33 |
| 23 Eagles Nest Rd. - Grasselli | 2,500.08 | | 0.14 | | 2,500.22 |
| Fieldstone Farms/WB Builders | | 3,000.00 | 0.14 | | 3,000.14 |
| WB Builders/Lincoln St. | | 2,300.00 | 0.11 | 1,000.00 | 1,300.11 |
| 5 E. Marginal Road | | 1,800.00 | 0.08 | | 1,800.08 |
| Gurnet Rd/Neelon-Seacoast Eng. | | 3,600.00 | 0.04 | 2,062.50 | 1,537.54 |
| Joh Baldwin / 0 Keene St. | | 600.00 | 0.02 | | 600.02 |
| Sub-total Conservation Commission: | $ 8,865.33 | $ 11,300.00 | $ 1.50 | $ 4,346.50 | $ 15,820.33 |
| CHAP. 53 G Board of Health: | | | | | |
| Duxbury Housing | $ 124.13 | | | | $ 124.13 |
| ADC Juliano-O Congress Street | 19.53 | | | | 19.53 |
| McSharry Bros. Inc-Autumn Ave. | 43.70 | | | | 43.70 |
| JRM Invest-Surplus Street | 204.22 | | | | 204.22 |
| Turner-140 High St | 295.73 | | | 198.00 | 97.73 |
| Buiel-0 Keene Street | 46.85 | | | | 46.85 |
| Ducks Berry LLC-Tedeschi (Summer St) | 479.91 | | | | 479.91 |
| McSharry Bros-0 Temple St | 3.36 | | | | 3.36 |
| John Baldwin-North Street | 17.96 | | | | 17.96 |
| Sealund Corp:136 Alden St | 966.48 | | 0.07 | | 966.55 |
| Caffrey-208 Myrtle Street | 522.05 | | | | 522.05 |
| Hanlon - 420 Washington Street | 269.85 | | | | 269.85 |
| Cushings Retreat/Elm St. R.T. | 198.37 | | | | 198.37 |
| Lincoln Street | 351.16 | | 0.10 | | 351.26 |
| WB Builders/Lincoln St | 1,200.71 | 1,500.00 | 0.09 | 1,810.00 | 890.80 |
| Celiberi/Summerr St | 1,130.37 | | 0.06 | 988.00 | 142.43 |
| Flaherty | 1,200.13 | | 0.03 | 740.00 | 460.16 |
| Grady Consulting/St. George St. | | 1,216.00 | 0.10 | | 1,216.10 |
| John Baldwin, 0 Keene St | | 783.00 | 0.01 | 783.00 | 0.01 |
| McKezie Engineering, O Keene St. | | 912.00 | 0.02 | 494.00 | 418.02 |
| Sub-total Board of Health: | $ 7,074.51 | $ 4,411.00 | $ 0.48 | $ 5,013.00 | $ 6,472.99 |
| GRAND TOTAL: | $ 415,923.63 | $ 440,133.82 | $ 15.01 | $ 394,481.19 | $ 461,591.27 |

***Town of Duxbury***
***Statement of Changes in Fund Balance - Health Claims Fund 8300***
***Period Ending June 30, 2022***

| | | |
|---|---|---|
| **Revenues** | | |
| Raise and Appropriate | $ | 8,403,099 |
| Withholding (less refunds) | | 2,299,858 |
| Plymouth County Retirement | | 623,987 |
| Mass Teachers Retirement | | 709,035 |
| Investment Income | | 186,168 |
| Gains/Losses on Investments | | (183,267) |
| Other (inc. Cobra, Direct, stop loss) | | 574,279 |
| **Total Revenues:** | **$** | **12,613,159** |
| | | |
| **Expenditures** | | |
| Blue Cross Claims and Admin | $ | 10,898,384 |
| Stop Loss | | 785,109 |
| Consultants | | 22,000 |
| Other | | 218,181 |
| **Total Expenditures:** | **$** | **11,923,674** |
| | | |
| Net Year to Date Results | $ | 689,485 |
| Reclassification of IBNR | $ | (131,763) |
| Fiscal 2021 Fund Balance | $ | 7,146,747 |
| | | |
| **June 2022 Fund Balance** | $ | 7,704,469 |

# Treasurer/Collector

Our Mission is to efficiently and effectively collect, manage and safeguard public funds

The Treasurer/Collector is pleased to submit the annual report for the fiscal year ending June 30, 2022; Our office is responsible for the receipt, investment, and disbursement of all Town funds; including payroll, vendor checks, billing, collection of all taxes and utilities; collection and issuance of beach and transfer stickers and fees. It also includes debt management, administration of the various Town trust funds; collection and issuance of mooring permits and fees; and management of the Town's property in Tax Title or Foreclosure. In addition, the Treasurer plays a principal role in municipal borrowing.

**Credit Rating**

The Ratings from Standard and Poors are for its long-term Debt for, the overall financial health of the Town, its fiscal policies, and the stability of the Town's tax base. In the latest review, Standard & Poor gave Duxbury the highest rating, AAA giving the Town lower interest rates and is more marketable, ultimately saving the town money.

**New issued Debt**

Sale date April 11, 2022 Issue: $3,015,000 General Obligation Municipal Purpose Loan of 2022 Bonds, Series A - Purpose: Seawall repairs school HVAC and PCE pipe replacement. Issue $1,500,000 Series B- Purpose: Land aquistion.

**Trust funds 197700 and 197702**

Trust Fund assets in an account in Rockland Trust pooled together. The Town is restricted and can only invest in those securities on The Massachusetts Legal List as the Commissioner of Banks set forth.

Implementing the Government Accounting Standards Board's Statement 45 mandates disclosure of "other post-employment benefits" (OPEB) in a standardized format. The mandate provides an opportunity to analyze the noninformation impacts of mandatory disclosures, as critical components of the information were already publicly available. This mandate is associated with a significant 15, and 73 basis-point increase in yield spreads among tax-exempt and taxable bonds. OPEB is higher riskier bonds—nonrated and longer maturity taxable bonds. However, states that do not follow the GASB 45 recommendation of pre-funding the OPEB obligations face a more significant increase in their yield spreads.

# Statement of Value and Activity

**July 1, 2021- June 30, 2022**

## Overview of Your Account - xx7702 Town of Duxbury OPEB Liability Trust Fund Agency

Investment Objective: Growth

**Activity Summary**

| | This Period ($) | Year to Date ($) |
|---|---|---|
| Beginning Market Value | 4,272,468.12 | 4,272,468.12 |
| Cash & Security Transfers | 0.00 | 0.00 |
| Contributions | 300,020.00 | 300,020.00 |
| Income & Capital Gain Distributions | 152,506.91 | 152,506.91 |
| Fees | -11,145.24 | -11,145.24 |
| Withdrawals | 0.00 | 0.00 |
| Change in Account Value | -426,042.91 | -426,042.91 |
| **Market Value on Jun 30, 2022** | **$4,287,806.88** | **$4,287,806.88** |

**Income Earned**

| | This Period ($) | Year to Date ($) |
|---|---|---|
| Taxable Income | 0.00 | 0.00 |
| Tax-Exempt Income | 109,644.67 | 109,644.67 |
| Tax-Deferred Income | 0.00 | 0.00 |
| **Total Income Earned** | **$109,644.67** | **$109,644.67** |
| **Total Short Term Realized Capital Gain/Loss** | **$7,561.33** | **$7,561.33** |
| **Total Long Term Realized Capital Gain/Loss** | **$314,880.11** | **$314,880.11** |
| **Total Realized Capital Gain/Loss** | **$322,441.44** | **$322,441.44** |

*This summary is for your reference. It is not intended for tax-reporting purposes.*

**Asset Allocation on June 30, 2022**

| | Market Value ($) | Percent |
|---|---|---|
| Common Stock | 1,829,273.07 | 42.66% |
| Diversifying Funds | 849,493.23 | 19.81% |
| Taxable Fixed Income | 639,810.14 | 14.92% |
| International Equity | 452,159.52 | 10.55% |
| Diversifying Taxable Funds | 359,691.38 | 8.39% |
| International Fixed Income | 84,278.51 | 1.97% |
| Money Market Funds | 72,601.02 | 1.69% |
| Other Short Term | 500.01 | 0.01% |
| **Total of Your Account** | **$4,287,806.88** | **100.00%** |

## Overview of Your Account - xx7701 Town of Duxbury-Health Trust Agency

Investment Objective: Income & Growth

**Activity Summary**

| | This Period ($) | Year to Date ($) |
|---|---|---|
| Beginning Market Value | 5,252,271.26 | 5,252,271.26 |
| Cash & Security Transfers | 0.00 | 0.00 |
| Contributions | 500.87 | 500.87 |
| Income & Capital Gain Distributions | 129,478.97 | 129,478.97 |
| Fees | -14,584.03 | -14,584.03 |
| Withdrawals | -128,460.55 | -128,460.55 |
| Change in Account Value | -155,050.78 | -155,050.78 |
| **Market Value on Jun 30, 2022** | **$5,084,155.74** | **$5,084,155.74** |

**Income Earned**

| | This Period ($) | Year to Date ($) |
|---|---|---|
| Taxable Income | 0.00 | 0.00 |
| Tax-Exempt Income | 129,500.17 | 129,500.17 |
| Tax-Deferred Income | 0.00 | 0.00 |
| **Total Income Earned** | **$129,500.17** | **$129,500.17** |
| **Total Short Term Realized Capital Gain/Loss** | **$0.00** | **$0.00** |
| **Total Long Term Realized Capital Gain/Loss** | **$73,677.74** | **$73,677.74** |
| **Total Realized Capital Gain/Loss** | **$73,677.74** | **$73,677.74** |

*This summary is for your reference. It is not intended for tax-reporting purposes.*

**Asset Allocation on June 30, 2022**

| | Market Value ($) | Percent |
|---|---|---|
| Taxable Fixed Income | 2,652,288.46 | 52.17% |
| Common Stock | 1,593,066.25 | 31.33% |
| Diversifying Taxable Funds | 767,368.72 | 15.09% |
| Money Market Funds | 71,056.31 | 1.40% |
| Other Short Term | 376.00 | 0.01% |
| **Total of Your Account** | **$5,084,155.74** | **100.00%** |

## Outstanding Receivables FY2022

| | | | |
|---|---|---|---|
| **Personal Property Taxes** | | | |
| Levy of 2022 | 5,452.03 | 5,452.03 | 0.00 |
| Levy of 2021 | 1,939.75 | 1,939.75 | 0.00 |
| Levy of 2020 | 873.50 | 873.50 | 0.00 |
| Levy of 2019 | 2,507.24 | 2,507.24 | 0.00 |
| Levy of Prior Years | 488.72 | 488.72 | 0.00 |
| Total | 11,261.24 | 11,261.24 | 0.00 |
| **Real Estate Taxes** | | | |
| Levy of 2022 | 600,155.78 | 600,155.78 | 0.00 |
| Levy of 2021 | 44,782.91 | 44,782.91 | 0.00 |
| Levy of 2020 | 11,120.34 | 11,120.34 | 0.00 |
| Levy of 2019 | 38.21 | 38.21 | 0.00 |
| Levy of Prior Years | -98.38 | -98.38 | 0.00 |
| Total | 655,998.86 | 655,998.86 | 0.00 |
| Deferred Property Taxes | | | |
| Deferred Property Taxes | 534,453.98 | 534,453.98 | 0.00 |
| Taxes in Litigation | | | |
| Taxes in Litigation | 0.00 | 0.00 | 0.00 |
| **Motor Vehicle Excise** | | | |
| Levy of 2022 | 271,426.54 | 271,426.54 | 0.00 |

| | | | | |
|---|---|---|---|---|
| Levy of 2021 | | 53,458.41 | 53,458.41 | 0.00 |
| Levy of 2020 | | 7,575.71 | 7,575.71 | 0.00 |
| Levy of 2019 | | 8,427.58 | 8,427.58 | 0.00 |
| Levy for Prior Years | | 27,421.62 | 27,421.62 | 0.00 |
| Total | | 368,309.86 | 368,309.86 | 0.00 |
| Tax Liens/Tax Title | | | | |
| Tax Liens/Tax Title | | 415,255.93 | 415,255.93 | 0.00 |
| Tax Foreclosures/Tax Possessions | | | | |
| Tax Foreclosures/Tax Possessions | | 698,821.04 | 698,821.04 | 0.00 |
| Other Excise Taxes | | | | |
| Boat Excise | | 17,843.85 | 17,843.85 | 0.00 |
| Farm animal excise | | 0.00 | 0.00 | 0.00 |
| Other: | CPA liens | 2,629.41 | 2,629.41 | 0.00 |
| Other: | Sewer Liens | 769.00 | 769.00 | 0.00 |
| User Charges Receivables | | | | |
| Water | | 376,833.30 | 376,833.30 | 0.00 |
| Sewer | | 23,428.61 | 23,428.61 | 0.00 |
| Other | Water Lien | 8,343.19 | 8,343.19 | 0.00 |

## Municipal Lien Certificates

Municipal lien certificates (MLC's) are issued to Attorney and Mortgage Institutions to assist in transferring and refinancing real estate. There were 545 MLC issued during FY2022, producing $27,250.00 in revenue.

## Beach & Transfer Station Stickers

The Treasurer/Collector's office is the point of sale for all beach and transfer station stickers purchased both in-person and online. Sales commence in February; Sticker is Valid April 1 through March 30.

## Beach and Transfer Station revenue FY2022

| Type: | Total: | Amount: |
|---|---|---|
| Resident parking lot | 1,481 | $ 177,668.00 |
| Senior parking lot | 1,720 | $ 94,580.00 |
| Resident Oversand | 2,050 | $ 398,255.00 |
| Senior Oversand | 787 | $ 82,635.00 |
| Non-Resident | 2,008 | $ 664,130.00 |
| Misc replacements | 135 | $ 1,350.00 |
| TOTALS | 8,181 | $ 1,418,618.00 |
| | | |
| Resident transfer statio | 2,813 | $ 295,555.00 |
| Senior Transfer Stati n | 2,546 | $ 114,570.00 |
| Residentia Dump Truck | 8 | $ 2,264.00 |
| Non-Resident Transfer | 8 | $ 3,200.00 |
| Misc replacements | 143 | $ 1,430.00 |
| TOTALS | 5,518 | $ 417,019.00 |
| | | |

## Mooring/Horseback Riding FY2022

At the end of June 30, 2021, the Treasurer/ Collector sells 1,012 mooring permits for total revenue of $185,394.87 and 11 horseback riding permits for $275.00.

| ***Revenue*** | ***Amount*** |
|---|---|
| *Mooring* | *147,344.87* |
| *Waitlist* | *19,530.00* |
| *Transient* | *10,250.00* |
| *Tender* | *8,210.00* |
| *Launch Fee* | *60.00* |

## Payroll FY2022

In conjunction with Nicole DeGennaro in Accounting, the Treasurer's office is responsible for all payroll activities, including accurate and timely payments to all full-time, part-time and seasonal employees; the related employee/employer deductions, taxes, and wage reporting.

| **# PAYROLL CHECKS ISSUED** | **Year Ending** |
|---|---|
| | **06/30/22** |
| | **total** |
| **Town Departments and School** | **19,826** |

I want to thank and appreciate the efforts of my staff, Lindsey Lewis, Mary Lowe, Liam Kanaely, and Maria Morrill, for their dedication, teamwork, and commitment. Also, I would like to thank my seasonal employees, Shantelle Bolduc and Maureen Connolly, for their exceptional hard work during the peak permitting season in Treasurer's office.

Respectfully submitted,

Jill Stewart
Treasurer/Collector
CMMT

# Trust Funds

Balances may be found in the Accounting records.

**ANNA BIGELOW DAVIS FUND**
As per the will of Anna Bigelow Davis: "one part to the Town of Duxbury, the principal thereof to be invested and the net income therefrom to be employed for the purpose of establishing and maintaining at the Duxbury High School, an Art Scholarship Fund for needy students who have studied art in the Duxbury High School Art Department."

**ANNIE DREW DUNHAM SCHOLARSHIP FUND**
"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

**AGNES E. ELLISON FUND**
"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

**ARTHUR D. EATON CEMETERY FUND**
Last Will and Testament of Arthur D. Eaton - Article Tenth:
"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

**BENJAMIN M. FEINBERG TRUST FUND**
"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred ($1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual

award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income
"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

**EBEN H. ELLISON TRUST FUND**
"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project. All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any year shall be reinvested by the Treasurer. The sum of Five Hundred ($500.00) dollars, Two Hundred Fifty ($250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

**EDMUND A. DONDERO SCHOLARSHIP FUND**
Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer $1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

**EDWARD P. HOBART SCHOLARSHIP FUND**
As per Will of Ruth C. Hobart-
"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars ($10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars ($500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars ($500.00) scholarship."

**HARRIETT S. CROZIER SCHOLARSHIP FUND**
"Under term of Will - 22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

**HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND**
"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at $1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of $8,000 in a given year".

**HELEN DELANO HOWE SCHOLARSHIP FUND**
"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand ($125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

**HERITAGE FUND**
The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:
"Moved the Town Accountant be authorized to transfer $14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the $14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

**ISABELLE FREEMAN TRUST FUND**
"I bequeath and devise to the Town of Duxbury, Massachusetts, but in TRUST nevertheless for the following uses and purposes: to maintain my house lot at 155 Depot Street, Duxbury, Massachusetts, in conservation for use as, but not limited to, a bird sanctuary. Such money to be included in this bequest shall be held intact, the income therefrom to be used for minor repairs of the real estate.

Should the income from such money exceed the operating and maintenance expenses of said real estate, then the Trustees may, in their discretion, expend appropriate portions of the income to provide ambulance services in the Town of Duxbury, Massachusetts, but for no other purposes.

I nominate as Trustees for this bequest to the Town of Duxbury, Massachusetts, its duly elected Board of Selectmen

**ISABELLE V. FREEMAN POWDER POINT TRUST**
"Income to be expended under direction of the Selectmen for Ambulance Services only".

**JAMES BUECHLER BOOK FUND**
Gift left in memory of James Buechler, a former teacher, for the schools to purchase books.

**JONATHAN AND RUTH FORD TRUST FUND**
"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

**KING CAESAR'S FUND**
"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

**LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND**
Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

**LUCY E. EWELL TRUST FUND**
"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

**LUCY HATHAWAY TRUST FUND**
**"Income to be 'applied for the purpose and in the proportion hereinafter specified':**

One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

**MARGERY S. PARCHER MEMORIAL TRUST FUND**
Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

**MARIETTA F. RUSSELL SCHOOL LIBRARY FUND**
"Received from the Estate of Marietta F. Russell, check for $1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

**MARIETTA F. RUSSELL SCIENCE MATERIAL FUND**
"Received from the Estate of Marietta F. Russell, check for $500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."

**MARY E. CARR NEPTON SCHOLARSHIP FUND**

"Terms of Will - Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

(a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.

(b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

**MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD**

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designate cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three-year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

**MYLES STANDISH HOMESITE FUND**

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of $1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

**NELSON T. SAUNDERS MEMORIAL TRUST**

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

**RICHMOND G. WIGHT FUND**

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

**THOMAS D. HATHAWAY FUND**

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

**WESTON-THOMPSON FUND**

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

**WILLIAM P. ELLISON CHARITABLE TRUST**

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

**WILLIAM PENN HARDING LIBRARY FUND**

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be placed in said library for general circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

# General Government

Duxbury Cultural Council

Facilities

Fourth of July Committee

Information Services

# Duxbury Cultural Council

**Annual Town Report July 1, 2021, through June 30, 2022**

**Board Members** Brooke McDonough (chair), Tony Kelso, Kristine Brennen, Alison Arnold, Craig Bloodgood, and Marybeth MacQuarrie

In September 2021, a press release was sent to "The Duxbury Clipper" announcing the next **DCC grant cycle**, including information for the grants' criteria and deadline. Grant information was also available at the DCC website, the MACC website, and the Duxbury town website.

The Duxbury Cultural Council board met on Friday, November 12, to distribute the grant money for the 2021 grant cycle, a total of $6,500.

The board voted to waive the administrative fee and include that in the allocation for 2021, including the $6,000 state allocation. The administration fee is 5% of the allocation. (Note, we have $3,624 of unspent local revenue.)

After receiving and reviewing 27 grant applications the grant money was distributed to Duxbury grant requests first and allotted to others that were in compliance with the guidelines. Grant requests that did not have a venue were rejected. (The council also voted to use $10.00 of the local revenue.)

Duxbury Cultural Funds were allocated to:

Duxbury Senior Center/Friends of the Council on Aging
Duxbury Free Library
The Art Complex
South Shore Bay Band
Community Garden Club of Duxbury
Alden Kindred of America, Inc.
South Shore Conservatory of Music
Museum of Bad Art
North and South Rivers Watershed Associations
South Shore Natural Science Center
Choral Art Society of the South Shore
South Shore Art Center
Talking Information Session
Fuller Craft Museum
Mass Educational Theatre
Old Colony History Museum

Congratulatory letters were sent out to all applicants receiving funds and grant requests that were rejected we notified. There were no appeals. The list of recipients reflects varied programs in the Arts, Humanities, and Sciences that the DCC supports to encourage ideas, activities, and family events on the South Shore.

In May 2022 there were the following new and reappointed members to the Duxbury Cultural Council for FY23

Kristine Brennen (T2) - FY23 Re-Appointment 06-30-25
Tony Kelso (T2)- FY23 Re-Appointment 06-30-25
Mary Coogan (T1)- FY23 Appointment 06-30-25
Therese DiMuzio (T1) - FY23 Appointment 06-30-25
Mandy Fariello (T1) - FY23 Appointment 06-30-25
Susan Kelley (T1) - FY23 Appointment 06-30-24
Brian Lies (T1) - FY23 Appointment 06-30-24

Board Meetings, when scheduled, are usually held on at the Senior Center or on Zoom; meeting agendas are posted in the Selectmen's Office prior to meetings. Between meeting dates, DCC business consists of reimbursing grant recipients, complying with state mandates, filling out an annual report to the MCC, and getting the town accountant to sign off on the LCC Account Form.

*Respectfully submitted by Brooke McDonough*

# Facilities

We are very grateful that the town continues to support our capital and operational plans. This continued commitment is critical in meeting the needs of our buildings and occupants, as well as keeping costs consistent and predictable. I would like to thank the Facilities Management staff who works tirelessly to maintain business continuity throughout all town owned buildings. We take pride in our customer service approach while meeting the needs of our buildings and occupants 24/7/365.

Respectfully submitted,

Kristina Knowles, Director of Facilities

# Fourth of July Committee

Happily we resumed our parade this year on Saturday, July 3, 2021 at 12 noon along with our End of the Summer Beach Party in September.

Jamie MacNab and Stu Ruggles, 2021 Co-Chairs

Committee Members: Chris Barry, Freeman "Bo" Boynton III, Barbara Cleary, Tracey Fitzpatrick, Katy Gaenicke, Jeff Goldman, Amy and Brian Hill, Nancy Reed, Janet Ritch, Dave Robinson, and Janet Skaggs.

# Information Technology

The combined IT Department serves both the Town and the Schools. These unified IT efforts town-wide provide greater efficiency and improvements to our technology as a whole. We look forward to this evolving department and what the future holds for the Town and the Schools.

# Health & Human Services

Affordable Housing Trust

Council on Aging

King Caesar Advisory Committee

Municipal Commission on Disabilities

Veterans' Services

# Duxbury Affordable Housing Trust

The Trust is pleased to announce the groundbreaking of the Lincoln St. development by Champion Builders, Checkerberry Hill.

The development will include 5 affordable homes, 5 moderate homes and 10 market rate homes. The affordable homes will be available to families in the roughly $80,000-$115,000 income range and the moderates will be available to families with roughly $98,000-$150,000 in annual income. They will be freestanding single-family homes clustered around multiple cul-de-sacs.

The East Street property is still awaiting the release of the request for proposals. In the meantime, the plant grower who is renting the rear of the property is flourishing. He has multiple greenhouses and grows annual and perennial flower plants for sale to retail outlets.

Together with the Selectboard, the Trust made an offer on a parcel on Kingstown Way. Brett Pelletier of Kirk & Co. housing consultancy was hired to determine the financial feasibility of a mixed-income facility on the property that would include apartments for seniors and townhomes for families.

Pelletier also facilitated a discussion between the Trust, the Select Board and land use committee chairs to share the challenges involved in creating affordable housing and assist the groups in steering a course for the Town.

Trust members have been actively engaged in the Harrington Working Group, the temporary board created from members of land use boards to determine the fate of the Harrington Farm on Temple St. The Trust has also held multiple meetings with Temple Street residents to determine an affordable housing solution for the land along Laurel Street that would be amenable to them but also provide a meaningful affordable housing contribution to the Town.

*Duxbury Affordable Housing Trustees:*
Diane Bartlett, chair

| | |
|---|---|
| Dan Coughlin | Fernando Guitart |
| Martha Himes, Vice chair | George Wadsworth |
| Matthew Walsh, Esq. | Steve Dubuque |

# Council on Aging

I want to thank the entire Senior Center staff, COA Board, Friends of the COA and volunteers for their hard work and creativity to provide programs and services to meet the needs of the older adults in the community.

As we began FY 2022, we implemented a new data base management system that has enabled us to streamline the reporting process and automate online registration and payment options. I want to thank Elissa Wyllie for overseeing the project and our entire staff for making the transition to this new system a success.

As you review the highlights of fiscal 2022, you will better understand the scope of services and activities provided at the Senior Center and how vital the services are to the overall health and wellbeing of older adults in the community.

- 15,298 participants participated in 3,022 programs.
- 372 Outreach contacts with seniors and caregivers were made through telephone calls, home, and office visits.
- 26 Lifelong Learning courses were presented in the areas of history, art, music, literature, current events, religion and science.

- 14,195 meals were prepared in our kitchen. 8,794 meals were delivered to the homebound of the community, 2,201 were served on site and 474 were picked up as part of our Grab & Go dining option.
- 3,109 rides were provided to seniors.
- 200 days of respite was provided to caregivers while their loved ones attend the supportive day program for adults with Alzheimer's disease or related form of dementia.
- 48 days of programming for was provided to a group of older adults (Peapods) who identified as lonely and/or isolated due to the pandemic
- We were fortunate to have 175 volunteers give 14,395 hours in our endeavors to stay connected with older adults during these challenging and unprecedented times.

In July of 2021, we partnered with North Hill Country Club and Duxbury Maritime School to offer programs on their campuses while we were busy offering educational programs, outdoor watercolor classes, bocce, corn hole, outdoor concerts and a Grab and Go lobster dinners on our campus.

In August, we hosted virtual speaker events, scheduled on site educational programs, offered a beginner conversation Spanish class, and Zentangle, a meditative doodling class to reduce stress.

In September, we offered a week of Falls Awareness programming in honor of National Falls Awareness week and hosted 13 Lifelong Learning classes. Feedback from participants of the Lifelong learning program said "It's a grand program! Each semester there are so many class options!"

In October, Donna Ciappina, Community Service Manager retired after 14 years of dedicated service. We reintroduced day trips, the first one was a sold-out experience on the Lake Winnipesaukee Turkey train. We also reopened the café for in house dining Monday-Thursday from 9:00-1:00 PM and partnered with the Plimoth Patuxet Museum, The Duxbury Rural and Historical Society, Alden House Museum, and Duxbury 2020 Committee to offer a 4-part series on Duxbury Pilgrim Leaders.

In November, we were on the move with a special Anti-Gravity Muscles Class, Ballroom Dancing Class and began a Bog Walking Group. We also honored our military personnel with a Duxbury Veteran's Breakfast with guest speaker, Joseph Staier, Capt, USCG (Ret.). We offered the evidence-based Matter of Balance Program to help reduce the fear of falling and offered a Thanksgiving Genealogy 101 program and provided Zoom School for people needing assistance getting on Zoom.

In December, Carol Boudrieau retired after 9 years of service as a Program Coordinator and I want to thank her for leading the Peapod Program, which helped to reduce social isolation for older adults to self-identified as lonely during the pandemic. We welcomed Alexandrea Newcomb as our new Community Service Manager. She comes to us with a Masters Degree in Gerontology and 10 years of experience in the aging services network. We partnered with the Duxbury Free Library to celebrate Jane Austen's birthday with a program the Pride and Prejudice of Fashion: Clothing Styles of the Jane Austen Era. We hosted a Senior Safety Series program on Online Safety, partnered with Booked to host a Pop-Up Bookshop and organized a White Elephant Sale for those looking for a good holiday deal, and rang in the New Year with a Jazz Brunch with live entertainment by Lisa Ives.

We started 2022 off right! Thanks to the Friends of the Duxbury COA and our generous donors beginning January 1, 2022, Duxbury residents (60+) will be able to use the Dial-A-Ride service offered through the Senior Center FREE of charge. As you can imagine transportation in a rural environment is imperative to help people remain independent and engaged in the community. These rides will enable older adults to get to doctor appointments, go grocery shopping, run errands, go to the Senior Center, Duxbury Free Library, Town Hall and any other location in Duxbury, Kingston, Pembroke, Marshfield, and Plymouth. We also welcomed two new Program Coordinators to our staff, Tony Kelso and Sharon Pisani.

In February, we kicked off the Lighten up Grant made possible by the Harry and Mary Grafton Foundation. This grant enabled order adults to participate in specialized program that encompasses healthy lifestyle therapies, and strategies to counteract stressful triggers. We taught our participants that taking care of yourself, you will be better equipped to help others, thus creating a healthy, helpful and meaningful life. We celebrated Valentine's Day by delivering Candy Grams to older adults in the community and hosted 13 Lifelong Learning classes. Participants of the Lifelong Learning Program commented, "The DSC continues to offer a wide variety of course options and continue to discover outstanding presenters."

In March, we held a special performance of Love Letters, a Broadway hit, implemented a Duxbury Talks Program, an informal in-person conversation and coffee with Duxbury Town Officials, hosted an LGBTQ Movie night, worked with Duxbury for All to host "Fireside Chats' to explore the art of having challenging conversations, and worked with OSCO Group to provide COVID booster vaccine to homebound individuals in the community.

In April, we offered a "Legacy Letter" (also called an ethical will) that allows the individual to share life lessons, express values and transmit your blessings. We also learned about the Saving of the Zadock & Lucy home and how it was moved piece by piece. To honor the life of Ruth Bader Ginsburg, we partnered with the Duxbury Free Library to discuss the RBG Book and our Community Service Manager scheduled on-site office Hours at the Duxbury Housing Authority and Island Creek Village to answer question of provide support in an informal setting.

In May, we hosted our first Outdoor Encore Concert of the season, hosted an LGBTQ Brunch partnered with the Plymouth County Sheriff's Department to create Senior Safety Identification Cards and held a Prescription Advantage education program so older adults gained a better understanding of Medicare Part D, prescription drug coverage with lower co-pays and how to fill in the gap as part of the "Donut Hole."

In June we hosted a Volunteer appreciation to thank our 200 volunteers who gave 12, 693 hours of service in 2021; hosted an Intergenerational LGBTQ PRIDE event with Bab Parlin, the person who started the first Gay/Straight Alliance with a food truck and live entertainment to add to the celebration. And the COA Board, Friends and staff organized the 10th Annual Black-Tie Bingo event which raised $20,000, which was given to the Duxbury Interfaith Council to help community members in need. We wished Peter Dewey well as he retired after 20 years of dedicated service. During his tenure he prepared 316,344 meals that were served on site and delivered to homebound individuals in the community.

As we finished off the year, I want to say thank you to Joyce Jaeger Shire, Dixon Bergman, Gayle Loik, Francine Shelly, Anne Henning, Sandra Sweetser, Steve Schroeder, Myrna Walsh, and Karen Wong for creating the beautiful covers for our newsletter; to our community partners for their continued support; the COA Board, Friends and staff for their dedication and commitment to the organization and to our patrons who make the Senior Center a warm and welcoming place for everyone to enjoy.

Respectfully submitted,
Cheryl Ross, Chair
Patti Ryan, Vice Chair
John Rutkowski, Secretary
Kevin Mullins, Asst. Secretary and Board Member
Becky Brown, Board Member
Kathy Capraro, Board Member
Cece Frame, Board Member
Ninky Savage, Board Member
John McCluskey, Board Member
Kay Drake, Board Member
Cheryl Tufankjian, Board Member
Leslie McCarthy, Alternate
Dwight Shepard, Alternate
Frederick Von Bargen, Alternate
Kenneth Beeby, Alternate
Marie Keefe, Alternate

## King Caesar Advisory Committee

Over 100 years ago, the King Caesar Trust Fund was established by the terms of the will of William Bradford Weston to provide financially-needy Duxbury residents with assistance in paying for medical and dental expenses. The Selectboard relies upon the King Caesar Advisory Committee (KCAC) to review client cases and make recommendations to them. By vetting cases before they are brought to the Selectboard, the KCAC can often find other resources and/or make referrals to other agencies to assist clients. We are proud to say that we have helped many in need and are grateful for the ability to do so with this fund.

If you need assistance for medical or dental expenses, please reach out to the Selectboard's office at 781-934-1100 x5402 and our staff liaison will help you. All inquiries are handled confidentially.

Respectfully submitted,
Diane Barker, R.N., Chair; Rev. Catherine Cullen; Carol Langford, M.D;
Kathy Carney, R.N., King Caesar Fund Intake Case Worker

# Municipal Commission on Disabilities

The Commission meets on a monthly basis except for the months of July and August.

Our members' role is one of advocacy. We worked closely with our town's Senior Center, which continues to provide a number of services to the disabled. We continually monitored handicapped parking spaces and called out to the town and the local business for additional signage and prompt clearance of snow.

Additionally, our members individually attended conferences and programs as we work to keep ourselves informed and up to date on state and federal regulations regarding access and regulations affecting the disabled.

Respectfully submitted,
Marcia Gallagher Solberg, Chair

# Veterans' Services

The Duxbury office of Veteran Services continues to serve over 600 town Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they have earned and may be eligible. On the state and local levels, we seek benefits for financial assistance, medical treatments, fuel assistance, tax abatements, housing, employment and counseling to those who qualify under Massachusetts General Law, Chapter 115. This program is 75% reimbursable to Duxbury.

The process for eligibility requires documentation and may require office appointments or visits to local homes. An investigation of assets such as IRA's, stocks and bonds, checking and savings accounts are conducted. Income such as Social Security, pensions, VA disability and others are reviewed. In order to qualify, financial limits are in place while ensuring appropriate benefits are made available.

This office is part of the Massachusetts Department of Veteran Services (DVS), it works closely with the Veterans Administration (VA) when filing disability claims, applying for VA healthcare, assisting with military records, replacement of medals, educational benefits, and VA home loans to name a few of the programs.

Duxbury Veteran Services supports town activities on Memorial Day, Purple Heart Day and Veterans Day.

During this time of Covid-19, the office is open and staffed. If you call please leave a detailed message and I will follow up.

The Office of Veteran Services is located at the senior center on the second floor. It has discreet stair and elevator access for those who wish to visit. For those who have questions about their service or entitled benefits please call for an appointment.

Respectfully submitted,
Michael J. Thorp
Veterans' Service Officer

# Land Use & Resource Preservation

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Agricultural Commission

Alternative Energy Committee

Community Preservation Committee

Conservation Commission

Economic Advisory Council

Old Colony Planning Council

Open Space Committee

Planning Board

Sidewalk and Bike Path Committee

Town Historian

# Agricultural Commission

It is the policy of this community to conserve, protect, and encourage the maintenance and improvement of agricultural land for the production of food and other agricultural products, and for its natural and ecological value. The Commission continues to work closely with the Conservation Commission regarding the Delorenzo Farm and still continues to be involved with the Harrington Property. Also part of our continuing focus is on our many cranberry bogs regarding discussions and clarification of the proper use of pesticides.

The Commission will proudly continue their collaborative work with both the Conservation Commission and other board/committees as needed.

Respectfully
Jeffrey Chandler
Chairman

# Alternative Energy Committee

*Envision Duxbury,* the town's master plan, in the matter of energy and sustainability recommendations, identifies goals which fall under the purview of the Alternative Energy Committee. These goals include: developing a community-wide climate action plan; increasing access to clean energy sources for electricity and heating/cooling needs; reducing municipal greenhouse gas emissions; encouraging residents and businesses to reduce energy use; and increasing energy resilience at critical facilities and public safety buildings.

To begin achieving these goals, the committee created this list of action priorities: work for the adoption of a green community aggregation program; promote energy conservation and use of alternative energy in businesses and homes; begin work on creating a Duxbury net zero plan; and investigate proven ways of creating energy resiliency in areas of town subject to energy disruption. These goals were presented to the Selectboard in September, 2021 and received approval and promise of support.

Early on, efforts were stymied by the difficulty in attaining a quorum at our meetings. At that time, the committee size was thirteen, with three vacancies. Upon consultation with the Selectboard, that size was reduced to eleven. Subsequently, new members were recruited, giving the committee a more workable number. Members of the committee are: Stephen Campbell; Glenn Carle; Doug Carver; Wendell Cerne (Chair); Elika Dadsetan-Foley; Adam Earle; Susan Fontaine; Bernie Gardner; Matt Koenig; Lewis Segall; and Jessica Williams. Once this change occurred, the committee was able to be more productive.

Principal achievements of this past year included promoting residential energy efficiency and reduction of greenhouse gas emissions. The webinar presented by David Green of Zero Carbon Home is an example of that effort. (This webinar, which included questions from Duxbury residents, was recorded and archived.)

Another achievement was to research green municipal aggregation. Documents from the Massachusetts Department of Public Utility and the Metropolitan Area Planning Council were studied by the committee, and the MAPC energy specialist presented at a special committee session. The committee voted to move forward by first informing the Selectboard about our research and our hope that the town would be open to this mode of stabilizing electric rates as well as supporting alternative energy products. Encouraged by the Selectboard's approbation, the committee is contacting municipal aggregation consultants to help with the creation of a plan.

Much more needs to be done regarding the goals listed above. However, there are some positive signs such as the town's decision to replace current street lamps with LEDs and the incorporation of energy saving features in the proposed design for the new DPW building. That using alternative energy can also be cost effective is proven by the recent data provided by Barbara Bartlett, the Town's Special Projects/Energy and Building Systems Manager.

| SOURCE | PRODUCTION (KWH) "PURCHASED" | EVER-SOUCE CREDIT ($) | TOWN PAID TO SUPPLIER ($) | NET BENEFIT TO TOWN ($) |
|---|---|---|---|---|
| ACUSHNET SOLAR FARM | 1,434,580 | 258,781 | 210,907 | 47,875 |
| DUXBURY LANDFILL SOLAR PANELS | 501,900 | 91,402 | 51,287 | 40,115 |
| WIND TURBINE (DUXBURY'S SHARE) | 1,492,435 | 278,029 | 203,376 | 74,653 |
| | | | | |
| TOTAL | 3,428,915 | 628,212 | 465,569 | 162,643 |

*Respectfully Submitted,*

Wendell Cerne
Alternative Energy Committee Chair

# Community Preservation Committee

In Fiscal Year 2022, the town raised $581,635 from local surcharge receipts. The State match was $246,843 in the fall of 2021 and an additional distribution in January 2022 of $25,165 resulted in a State match of 43.8%. The median single family CPA surcharge was $75.

In the fall, Town Manager Rene Reed appointed members to the Harrington Working Group to make recommendations to the Selectboard for the sale of the Simmons Farmhouse. The Group was comprised of members from the Historical Commission, Agricultural Commission, the Historic District Commission, The Community Preservation Committee, the Duxbury Affordable Housing Trust, and the Conservation Commission. Upon Conservation Administrator, Joe Grady's suggestion, the Committee made the determination that Lot 1B, which was originally a housing lot that the Duxbury Affordable Housing Trust purchased for $250, should be sold with the house lot with a permanent deed restriction. The Committee also considered the allowance for a future shed or barn on Lot 1B. Combined, the acreage of the house lot with Lot 1B is 2.9 acres. It was anticipated that the sale of the house with Lot 1B and a two-story barn constructed in the 1980"s would provide sufficient funds to retire the $550,000 debt on the property and $250,000 owed to the Housing Trust. Mr. Tag Carpenter, Chair of the Historical Commission and member of CPC, worked with Historic New England, town counsel, and the Harrington Working Group to draft the Historic Preservation Restriction for the house lots.

Pink Cranberry Bog Harvest (*photo courtesy of the CPC)*

On November 8, 2021 Old Cordwood Path, the Pink property, was purchased at the Special Town Meeting. The 64.7 acre property includes 27.57 acres of active cranberry bogs. This property has been a priority acquisition for over 50 years and the Wright Reservoir was cited in a 1969 article on the importance of open space protection. The purchase includes a right of first refusal on the existing house and lot at 87 Cordwood Path and the transfer of Ocean Spray "A" pool delivery rights to the Town. The management agreement allows Mr. Pink to continue farming of the bogs, thereby keeping the property in agriculture. The farm joins 206 acres of permanently protected conservation land to encompass the entire Wright Reservoir. The appropriation was $2.1 million, which included $100,000 for associated expenses. Six hundred thousand dollars ($600,000) of CPA Undesignated Funds were spent and $1.5 million was borrowed.

Planning for the restoration of the Delorenzo Farmland, which was purchased with CPA funds in 2018, members of the Open Space Committee, Agricultural Commission, Conservation Commission and the Community Preservation Committee had the pleasure of reviewing farming practice on municipal properties in Middleboro, Norwell and Lincoln. Each town demonstrated the importance of farming to their communities; the management of soil, locally raised livestock and produce, and the value of community supported agriculture. Plymouth County Extension also provided guidance on farming and selecting a farmer.

Ms. Delorenzo, sold the property to the Town, which had become overgrown and replete with invasive species, because she knew it would go back into farming. The farm has access to Rt. 53 which is expected to facilitate the sale of farm products, possibly with a farmstand. A few abutters expressed concern over the clearing of trees, herbicide and pesticide use, and the vernal pools. The Conservation Commission, staff and a member of the Selectboard met with the abutters. Mr. Grady noted that the site was previously a farm, only 35% of the land would be used for farming and the vernal pools are delineated. He provided an additional 25' buffer to the vernal pool closest to an abutter's home and offered her the option to be involved in the selection process for farmers. The Conservation office moved ahead to remove trash from the site, install wells, and look into tree removal within the area for farming. Kathy Cross worked with members of the group to develop the Request for Proposals.

**The following articles were presented at the FY 22 Annual Town Meeting:**

Article 18. CPC Operating Fund. $41,539

Article 19. CPC Allocations. $249,235 for the purposes of meeting the Community Preservation Act, MGL Ch 44B, S6, with $83,078 reserved for Open Space, $83,078 reserved for Community Housing, and $83,078 for Historic Resources.

Article 20. Pickleball Courts. To renovate and convert a tennis court to pickle ball courts on Alden St. $88,000

Article 21. Isaac Simmons Farm Dedication. This article transfers portions of the former Harrington property now known as the Isaac Simmons Farm to the Conservation Commission and the Duxbury Affordable House Trust and allows the dwelling and adjacent lot to be sold by the Board of Selectmen.

The CPC I would like to thank Paul McCormack for his many contributions to the Committee. Paul served as the Duxbury Housing Authority Representative on the CPC. In addition, the Committee recognizes Pat Loring who has contributed so much to our town and is dedicated to the protection of our natural and historic resources. Working with town counsel, she has undertaken a remarkable number of conservation restrictions, including the preservation restriction for 761 Temple Street, ensuring the preservation of our invaluable land and our history. Sincere thanks to Joe Grady for his outstanding work, foresight and dedication to the preservation of our Town's many resources. For decades, he spearheaded land acquisitions to protect our water supply and to provide passive recreation, including landscapes and farmland which have played an important role in the history of Duxbury. And we extend our thanks to Peter Butkus and his team, including many volunteers, who maintain our open spaces and extensive trail network. Furthermore, we thank Nancy Rufo who works closely with the CPC and provides assistance to applicants seeking CPA funds or grants.

Respectfully submitted,

Holly Morris, Chair
Tag Carpenter, Vice Chair
Kathy Cross
Tony Kelso
Kathy Palmer
David Uitti

# Conservation Commission

The primary responsibility of the Duxbury Conservation Commission is to protect wetlands by administering the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, s 40 and the Town of Duxbury Wetlands Protection Bylaw. Wetland values protected by our local bylaw are public or private water supply; groundwater; flood control; erosion and sedimentation control; storm damage prevention, including coastal storm flowage; prevention of water pollution; fisheries, shellfish, wildlife habitat, rare species habitat, recreation, agriculture, aquaculture and aesthetics. Public hearings and/or meetings are generally held on Tuesday evenings twice a month to review projects in/near wetlands to ensure protection of these critical resources.

Fiscal Year 2022 continued to be a busy time for the Conservation Commission. While things slowly began to return to normal post-COVID, residents still spent increased time at home and outside. The usage on all our land holding continued at a brisk pace, and we were happy to offer outdoor areas for families to gather. The added time at home and outdoors resulted in many wetland applications submitted to the Conservation office. The Legislature and Governor passed extended emergency measures allowing for remote meetings and hearing, with in-person Conservation Commission meetings resuming in May 2022.

Two American Rescue Plan Act grants were received in December 2021 through Representative Josh Cutler's office. One will provide for an accessible trail at the Bay Farm Conservation Area, and the second will fund a live wildlife camera on the well-established osprey nest located at Train Field. Both projects are in the planning stages.

The Conservation Commission facilitated a major land acquisition in December 2021, purchasing property from Lawrence (Lonnie) and Nancy Pink. This acquisition totaled almost 65 acres, 27.5 of which are working cranberry bogs with Ocean Spray A Pool Delivery Rights. The Town entered into a management agreement with Mr. Pink to continue to farm the bog, thereby keeping the property in agriculture.

In June 2022, the Town entered into a license agreement to perform agriculture activities on 10 acres at the Delorenzo Farm on Summer Street. Following a Request for Proposal, an award was made to Stephen (Brett) Sovick of Fowl Play & Misbeehaven Farm. The Commission's vision of returning the parcel to a working farm was well underway as Conservation partnered with Mr. Sovick to selectively clear the property in preparation for animals and crops.

Holly Morris, Corey Wisneski, and Scott Zoltowski were reappointed as Conservation Commissioners for three-year terms. Robb D'Ambruoso was elected as Chair, and Scott Zoltowski as Vice-Chair. Joe Grady announced in January he would be retiring in August 2022 after 45 years with the Town. Preparations began in earnest to prepare the department for Joe's departure, including revising and updating the Conservation Commission Strategic Plan and the Duxbury Wetland Regulations. David Philbrick was hired in September as the new Land Management Assistant. Thank you, David, for all your hard work maintaining the trails. Patricia Loring continued to be an indispensable volunteer, stepping in whenever needed and completing any task asked of her. Thank you, Pat!

The Conservation Commission wishes to thank DPW Director Peter Buttkus, Jim Savonen, Norman Smith and the entire Department of Public Works for their valuable assistance in maintaining the conservation areas in Duxbury. Your continued assistance is very much appreciated!

*Respectfully submitted,*

Robb D'Ambruoso, Chair
Scott Zoltowski, Vice-Chair
Samuel Butcher
Thomas Gill III
Mickey McGonagle
Holly Morris
Corey Wisneski

East Street Bogs - Conservation Land and walking trails

*(photo courtesy of Stephen Schroeder)*

# Economic Advisory Committee

The Economic Advisory Committee shall support and promote efforts to foster economic strategies working with the local business community within the Town of Duxbury, or take any action in relation thereto. Areas of concentration include: Retention of businesses; Cultural and business collaboration; Governmental liaison activities; and Provision of regional resource services.

**Members:** Scott Casagrande, Deborah Bowen, Kurt Franke, Lisa Grace, and Michael Juliano

# Old Colony Planning Council (OCPC)

To the Honorable members of the Selectboard and the residents of the Town of Duxbury.

As your representatives to the Old Colony Planning Council (OCPC), we are pleased to present this report on behalf of the Council for 2022.

The Old Colony Planning Council was established in 1967 by state statute and is authorized to prepare plans for the physical, social, and economic development of the seventeen-member district. OCPC is designated as; an Economic Development District by the U.S. Department of Commerce for the coordination of regional economic development activities, and the Area Agency on Aging (AAA) by the Executive Office of Elder Affairs to plan, manage and coordinate elder services in a twenty-three-community service area. OCPC is the designated staff of the Old Colony Metropolitan Planning Organization (OCMPO) to plan and program transportation and transit improvements for the region.

In addition to the above-designated responsibilities, the Council also assists its member municipalities with technical planning, grant application preparation and current local and regional socioeconomic information. Learn more about OCPC in our 2021-2022 Annual Report here.
Website @ https://oldcolonyplanning.org

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**Our Mission**
At Old Colony Planning Council, we assist cities and towns in planning for present and future needs, utilizing our local knowledge, technical expertise, and regional collaboration.

**Our Vision**
Our vision is that communities in the Old Colony region are:

- ***Resilient***, using social, economic, and environmental resources to respond to, withstand, and recover from adverse situations brought about by natural disasters or economic downturns.
- ***Sustainable***, the needs of all people and the natural environment are met now without compromising the ability to meet those needs in the future.
- ***Equitable,*** social, economic, and environmental opportunities exist for all.
- ***Connected***, everyone has accessible, affordable, and sustainable mobility choices.
- ***Responsive***, planning efforts are inclusive and reflect the diverse needs of all.
- ***Collaborative***, cooperating regionally to tackle common challenges.

**Our Organizational Values**
**PLANNING FOR ALL**
We strive to be fair, impartial, inclusive, and transparent in all we do. Celebrating diversity, we prioritize engaging those who may be underrepresented in planning efforts. We aim for authentic, empowered public participation.

**THINKING AHEAD**
We look to the future as we help address challenges and seize opportunities across the region. Whether it is a time-tested solution or innovative new approach, communities rely on our technical expertise and local knowledge to help develop solutions.

**PARTNERING WITH COMMUNITIES**
We highly value our partnership with the communities in our region. We are responsive to their needs and seek to facilitate regional cooperation and collaboration on shared issues within our region and with our neighboring regions.

**SERVING WITH DEDICATION**
We are passionate about the work we do in service to our communities, and we strive for excellence as we do it. We are motivated to help our region excel socially, economically, and environmentally.

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**OCPC Area Agency on Aging Department Contributions:**

The Old Colony Area Agency on Aging (AAA) during the past year, with assistance and guidance from member community advisory committee members, has continued the ongoing administration of Federal and State funding for elder services through the Older Americans Act. In federal fiscal year 2022 the total amount of that funding increased from $1.6 to over $2.4 million mainly due to supplemental funding through the federal American Rescue Plan Act (ARPA). OCPC's Area Agency on Aging collaborated with community partners such as Old Colony Elder Services, South Coastal Counties Legal Services, local Councils on Aging, and other private non-profit organizations to fund programs and services for: Nutrition, Legal Assistance, Transportation, and Family Caregiving to serve the more than 100,000 people aged 60 and over in the region. The Town of Duxbury's Council on Aging received a Title III, Older Americans Act grant of $3,000 to pay for roundtrip transportation for participants of the Senior Center's Social Day Program.

As a follow-up to the OCPC AAA's 2021 Regional Elder Needs Assessment the department authored a four-year *Area Plan on Aging*, to cover federal fiscal years 2022 to 2025. The new Area Plan on Aging, which includes a link to the Regional Elder Needs Assessment survey, can be found at https://oldcolonyplanning.org

During fiscal year 2022 the OCPC-AAA Ombudsman program is proud to have been selected as one of the three host agencies for the expansion of the State Assisted Living Residences (ALR) Ombudsman Program. The ALR Program Director started providing visitation to all the Assisted Living Residences in our 23 communities as well as 30 other communities which include the Cape and the Islands, as well as the Bristol, Coastline, and Hessco catchment areas. There are 64 Assisted Living Residences in this broader ALR catchment area.

The OCPC-AAA Long Term Care Ombudsman Program continued to provide services during COVID-19 despite the restrictions placed on visitations to our area nursing/rest and transitional care homes, which sidelined almost all our Ombudsman volunteers beginning in March 2020. Although visitation resumed in person April 2021, there were numerous stops to these visits as COVID continued to enter and re-enter the homes. The program reports an increase in visitation from 2020 but the program has still not returned to meet its requirement of a visit at least every other week and in "normal" times weekly visits. However, the calls received from family, friends, residents, and staff during the year continues to be considerably up from previous years. Due to the acute situation in all our facilities this was often the sole means of communication that the State would allow, and the Long-Term Care Ombudsman Program took advantage of these calls to continue efforts investigating issues of concern from residents or families.

**OCPC Transportation Department Contributions:**

The Transportation Department has conducted and prepared numerous reports and studies to help identify needs within the town. One project prepared was the **FFY 2023-2027 Old Colony Transportation Improvement Program (TIP)**. The TIP serves as a prioritized listing of highway, bridge, and transit projects for implementation during the next five (5) federal fiscal years that reflect the needs of the regional transportation system. Funding for the implementation and construction of the following three projects in Duxbury is included in the TIP:

- **Duxbury** - Bridge Replacement, D-14-003 (438), Powder Point Avenue over Duxbury Bay. Project is Advance Constructed over 2027, 2028, 2029, and 2030. Total Cost is $157,257,710)
- **Duxbury** - Bridge Replacement, D-14-010 (48H & 48J), Route 3 (Pilgrim Highway) NB/SB Over Franklin Street ($25,643,895)
- **Duxbury** - Signal Installation @ Route 3 (NB & SB) Ramps & Route 3A (Tremont Street) ($2,688,000)

The Transportation Department also prepared the **FFY 2023 Old Colony Unified Planning Work Program (UPWP)**. The UPWP is a one-year budget and planning document that lists the research projects, funds technical assistance, and other activities the transportation staff will undertake over the next federal fiscal year (FFY). These projects provide insight and recommendations to our municipal and regional partners, generate new data, and help shape concepts for the region's transportation future.

**Road Safety Audits (RSA)** were conducted at three locations. A Road Safety Audit is a formal evaluation of a roadway segment or intersection by an independent, multi-disciplinary team to identify specific safety recommendations. An RSA team identifies safety risks using many different information sources such as crash data, maintenance logs, interviews of roadway authorities, public testimony, and multiple field observations. The following RSAs were undertaken:

- Summer Street (Route 53) at Franklin Street / High Street Road Safety Audit: This Road Safety Audit assessed the crash history at this location and proposed measures that could potentially improve safety.
- Congress Street at Franklin Street Road Safety Audit: This Road Safety Audit assessed the crash history at this location and proposed measures that could potentially improve safety.
- Tremont Street / Enterprise Street (Route 3A) at Church Street / Tremont Street (Route 139) Road Safety Audit: This Road Safety Audit assessed the crash history at this location and proposed measures that could potentially improve safety.

Additionally, the Transportation Department conducted **48-hour automatic traffic recorder vehicle counts** (vehicle volumes, vehicle speeds, and vehicle classifications) at four locations. From this data, estimates of the number, speed, and type of vehicles that traveled each segment of road and daily vehicle miles traveled for specific groups of facilities and vehicle types are calculated.

The **Freight Planning and Action Plan** was prepared with the objective to build a foundation to formally integrate freight into the overall planning process, to identify and plan for long-term freight needs, to develop specific long-range transportation projects, identify potential funding sources for those projects, and evaluate policy-based solutions to accommodate future levels of freight on our regional transportation system while protecting the mobility and safety of the traveling public. Also prepared was the **High Priority Corridor Study Screening Assessment**. The objective of this task was to conduct an assessment of State Numbered Routes (arterial segments) that will identify, rank, and inform the selection process for locations to conduct corridor studies that will then inform the Long-Range Transportation Plan Needs Assessment.

**OCPC GIS Department Contributions:**

GIS provided services for Hazard Mitigation and Climate Resiliency by producing products consistent with recommended best practices endorsed by the Commonwealth of Massachusetts. Most communities do not have GIS departments so partner with the RPA to provide GIS services, including mapping for Hazard Mitigation Planning, HAZUS, parcel management, grant applications, zoning updates, as-built planning, Open Space and Recreation Plans, and National Flood Insurance Program (NFIP) calculations. Other GIS services include small-town parcel management, zoning, and other mapping services.

The GIS Department worked with Duxbury specifically by mapping vehicle crashes from 2017-2021 and truck crashes from 2018-2021; most hazardous regional intersections; and proposed traffic count locations. Additionally, the department worked on expanding and updating critical infrastructure dataset.

**OCPC Comprehensive Planning and Sustainability Contributions:**

The Massachusetts General Assembly (Legislature) provides funding for the District Local Technical Assistance (DLTA) Program for Calendar Year 2022. Since 2006, this program has enabled OCPC to provide technical assistance to member communities on eligible projects. This year, OCPC received approximately $203,000 to support our communities. The goal of the DLTA Fund is to direct these funds to projects and activities that result in a change in the municipality receiving these DLTA Fund services, whether in law, regulation, program management, or practice, that serve to further these objectives.

OCPC assisted with committee development, research, public outreach, and listening sessions to gather the information that would be used to develop an Age-Friendly Action Plan to identify the needs of the aging population under the Age and Dementia Friendly Best Practices. OCPC will compile research to complete the narrative to update the project scope.

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One delegate and one alternate member represent each member community of the Council. The Council members establish policy, develop the work program, and employ and oversee the activities of the professional staff. The Council meets on the last Wednesday of each month at 6:00 PM in the OCPC offices located at 70 School Street, Brockton, MA. Our website is www.oldcolonyplanning.org. In 2022, the Council elected Valerie Massard of Kingston as Council President; Rebecca Coletta of Pembroke as Council Treasurer; and Sandra Wright of Bridgewater as Council Secretary. Mary Waldron serves as Executive Director of the Council.

The Council gratefully acknowledges the generous support and cooperation of its member communities and the participation and involvement of the many individuals who participate as members of committees. Special thanks to the Joint Transportation Committee (JTC) Chair Noreen O'Toole; Comprehensive Economic Development Strategy Committee (CEDS) Chairs Maryellen Brett and, John Murray, the Area Agency on Aging Advisory Committee Chair Emily Williams for their commitment, dedication, and leadership during the past year. The Council also recognizes the work of local boards and commissions and the government agencies, public and private institutions and individuals who assisted the Council in its efforts.

Respectfully submitted,

Christopher Ryan, Delegate
George D. Wadsworth, Alternate

# Open Space Committee

The Open Space Committee (OSC) meets monthly on the third Wednesday of the month from September to June at the Duxbury Senior Center. The Committee members are active on other land use boards and at each meeting we discuss activities from those committees as it relates to open space.

**Pink Property Acquisition**: Committee members supported and assisted the Community Preservation Committee and the Conservation Department in their effort to purchase the Pink Property on Old Cordwood Path. Activities included hosting two public site visits in October, writing letters to the Clipper, and attending Special Town Meeting to support of the warrant article.

**Delorenzo Project**: Kate Reynolds, sponsor of a citizen's petition to give voters the authority to approve or defeat plans set forth by the Conservation Commission for land use at the Delorenzo Farm on Summer Street attended a meeting to discuss her warrant article. This Committee voted unanimously against recommending passage of this article.

**6 Kingstown Way:** The Duxbury Affordable Housing Trust is proposing to purchase the property at 6 Kingstown Way. The property, which abuts other town owned property, would be mixed use, including affordable housing and open space. The Open Space and Community Preservation Committees met and toured the property.

**North & South River Watershed Association (NSRWA):** Samantha Wood attended the March OSC meeting to discuss NSRWA projects in Duxbury, primarily the removal of the South River dam located on the Camp Wing Conservation Area on Temple Street. Studies of downstream flooding and mitigation related to the dam removal have been completed. Ms. Wood covered the ecological benefits of dam removal and will continue to work with Duxbury Conservation on the ongoing South River dam removal work. She also noted NSRWA is a member of regional and state river organizations. Other ongoing NSRWA projects include using Citizen Scientists for a variety of scientific monitoring programs and closure of the North River recreational shellfish beds.

**Resignation:** Due to her work schedule, Emily Martecchini resigned from the Open Space Committee effective 3/16/22. Committee members voiced their regret and thanked Emily for her service. Emily was appointed in 2016 and was an active member of the committee and served as our secretary for a number of those years.

**Appointment:** Two talent bank applicants, Tom Dacey and Richard Holmes, and Amy MacNab, Selectboard OSC liaison, attended the May OSC meeting. Amy explained the new process for selecting town committee members and the need for consistency in the selection process. The two candidates were interviewed by committee members and both applicants were strong candidates. At the conclusion of the committee's discussion, members decided to defer choosing a candidate and to instead review whether the committee could be expanded to ten members. Further investigation into expanding the Committee, it was determined it would require a vote at the Annual Town meeting and members voted to not to pursue this option. Members discussed the respective qualifications of applicants Richard Holmes and Tom Dacey, and again expressed regret that both individuals could not be appointed. The Committee then voted to recommend to the Selectboard that Richard Holmes be appointed to fill the current vacancy.

**Committee Charter:** Amy MacNab recommended all committees review their charters each year. As background information, Rene Reed provided the following history: "The Committee was originally established by Town Meeting in 1987 as a committee under the Town's General By-laws. In 1991, it was removed as a "By-laws" committee. In 2011, the Board of Selectmen changed the name from the Open Space and Recreation Committee to the Open Space Committee in order to more accurately describe the Committee's focus."

The Committee felt this was an opportune time to consider potential revisions to its core purpose to more closely align to the functions of Open Space Committees in other municipalities across the Commonwealth. A subcommittee was formed to further explore this issue over the summer and make a recommendation to the Committee in September.

**Other Business:** On a regular basis, the Committee also discussed other health related issues that continue to be of concern to the town as they relate to the protection of our open space resources. Topics include the McNeil Dump groundwater monitoring, the decommissioning of the Holtec / Pilgrim Nuclear Site, and PFAS contamination.

In January, Amy McNab attended the OSC meeting and followed up the meeting with a letter thanking members for their commitment to preserve Duxbury's open space resources.

**Collaboration:** Once again, the Committee, in conjunction with the Rural and Historical Society, hosted a Spring Walk at Round Pond and each month a committee member monitored and reported on two parcels owned by Wildlands Trust. In addition to our Open Space Committee projects, members also participated in events such as the town-wide litter sweep and the Duxbury Beach Coast Sweep.

The Committee will continue to find opportunities to partner with other organizations/committees to co-host events to promote the use of the fantastic open space resources Duxbury has to offer.

*Respectfully Submitted,*

Kathy Cross, Chairperson

Members: Brian Glennon, Planning Board Representative; Freeman "Bo" Boynton III, Water and Sewer Advisory Board Representative; Lorrie Hall; Pat Loring; Kathy Palmer; Emily Martecchini, Secretary – through March; Rich Holmes appointed in June; Melissa Rosenbladt, Phil Tuck, and Kathy Cross, Chairperson and liaison to the Community Preservation Committee.

# Planning Board

*Pictured (top row L-R): Kristin Rappe, David Uitti, Jennifer Turcotte,*
*(Front row L-R): George Wadsworth, Brian Glennon, Scott Casagrande, Keith MacDonald.*

## I. Introduction

The Planning Board is a seven-member board elected at large by the residents of Duxbury to serve five-year terms. The Planning Board considers applications submitted under the Town of Duxbury Subdivision Rules and Regulations and the Duxbury Protective ("Zoning") Bylaw, guided by Massachusetts General Laws Chapter 40A and Chapter 41, Section 81. The Board meets twice per month, and members actively participate as representatives on local and regional committees and/or boards: Community Preservation Committee, Economic Advisory Committee, Affordable Housing Trust, Metropolitan Area Planning Council – South Shore Coalition ("MAPC"), the Old Colony Planning Council ("OCPC"), the Open Space Committee, and the Water & Sewer Advisory Board.

## II. Members and Officers

In June 2021, Kristin Rappe was appointed by the Selectboard and Planning Board to fill a vacancy until the annual Town Election. The Town was fortunate to have a number of qualified candidates for the position and appreciates the willingness of those candidates to volunteer their time and talents for the benefit of the community.

In March 2022, Scott Casagrande was re-elected for a new five-year term, and Kristin Rappe was elected to serve for the remainder of Cynthia Ladd-Fiorini's term, which runs through 2023.

In April 2022, the Planning Board re-elected Scott Casagrande as Chairman, Brian Glennon as Vice-Chairman, and Keith MacDonald as Clerk.

## III. Report

### A. Comprehensive Plan

In 2020, the community adopted the first Comprehensive Plan since 1999 – Envision Duxbury – which was spearheaded by the Planning Board, working with MAPC as the consultant, the Planning Director as the Town's coordinator of the effort locally, and a group of dedicated volunteers called Master Plan Ambassadors. The Comprehensive Plan was funded with the Community Compact Grant as well as an appropriation from Town Meeting. The Planning Board again expresses its sincere appreciation to the Ambassadors and others who participated in the Comprehensive Plan, together with Town Meeting and the grant makers at the state and MAPC. The Planning Board is now focusing on the implementation of the recommendations outlined in the Comprehensive Plan, to align the Town more closely with the community vision that was identified through the thorough and detailed comprehensive planning process.

### B. 2022 Annual Town Meeting

At the 2022 Annual Town Meeting, the Planning Board recommended favorably the addition of two new proposed Local Historic Districts, which were voluntarily proposed by the owners of the properties and were reviewed by the State and met other obligations as required for inclusion as a district. The Planning Board also recommended favorably an article to set aside a sum of money to fund a survey to establish existing conditions and layout of Washington Street for future sidewalks. Zoning recodification continues to be a major goal of the Planning Board, and that process was advanced throughout 2022.

### C. Long-Range Planning

The Planning Board supported several long-range planning efforts that were undertaken by the Town, with the Planning Department as the lead:

1. Resiliency/Climate

a. Secured grant funding in the amount of $131,712 from the Municipal Vulnerability Program (MVP within EEA) and engaged the Woods Hole Group, leveraging the Snug Harbor Accelerating Climate Resiliency Mini-Grant from MAPC, completed in late 2019, as a significant source of the 25% local match, along with staff time. This undertaking studied the projected impacts of sea level rise on the public harborside coastline infrastructure (town pier/parking/harbormaster facilities, roads, bridges, culverts, public and private buildings, pump stations, shellfishing, marina and boat access points, for example), and Snug Harbor as a whole, to model and prioritize risks and needs for capital planning and grant projects to maintain resilience and respond to greater storm impacts we are experiencing as time proceeds. The Town partnered with private sector stakeholders in Snug Harbor to build a shared understanding of infrastructure impacts and where public-private-partnership opportunities to address sea level rise may exist. A one-year project extension was secured due to the coronavirus. Culvert assessment work by Planning staff and the North and South River Watershed was performed as part of this study so that potential road flooding due to sea level rise as culverts are flooded was included as part of the study modeling. The Final Report, Duxbury Climate Change Vulnerability Assessment and Adaptation, was completed in June 2021. The report's asset risk tables will help the Town and private businesses in Snug Harbor prioritize sea level rise planning efforts. The report also provides adaptation recommendations and recommends edits to the Town's Zoning Bylaw, Wetlands Regulations, and Subdivision Rules and Regulations.

b. Partnered with Marshfield and coordinated with other Departments to secure grant funding in the amount of $175,842 from the Coastal Resiliency Program (CZM within EEA) in 2020 to study alter natives, public outreach, and to initiate permitting for the future nourishment or other stabilization of the beaches fronting the public seawall along the ocean-facing Gurnet Road neighborhood of Duxbury, and the seawalls in Marshfield. No non-emergency seawall repair permits—necessary as storms have damaged the walls—can be issued until the nourishment/stabilization permits are issued. The Woods Hole Group is the consultant on this project. In place of a cash contribution, the Town satisfied its 25% local match obligation through the use of Planning Department staff time and Marshfield's addi tional staff and cash match, as well as legal costs to secure easements to perform the work for both towns, leveraging these costs with grant dollars. An extension of the project timetable was secured due to the COVID-19 pandemic. Six (6) beach sites (five in Marshfield and one in Duxbury) were select ed for beach and/or dune nourishment, engineering designs were developed, and the permitting process was initiated with the filing of an Expanded Environmental Notification Form (EENF) with the Massa chusetts Environmental Policy Act Office (MEPA).

In September 2020, the Towns received another grant for the project, in the amount of $210,922, to complete environmental permitting for beach and dune nourishment and continue public outreach. As part of the FY21 project, beach nourishment permit applications were filed with the appropriate local, state, and federal agencies for beach and dune nourishment at three (3) sites in Marshfield and one (1) site in Duxbury. The MEPA review process and local permitting with the Marshfield and Duxbury Conservation Commissions was completed. Permits from MA Department of Environmental Protection (DEP) Division of Waterways, MA Coastal Zone Management (CZM), and the US Army Corps of En gineers (USACE) are still pending. Work on this grant continued through June 30, 2022.

Another grant application was submitted in June 2022, in the amount of $70,598, to service the out standing state and federal permit applications. The project will include public outreach to communities on the status of permitting, project benefits, and future beach and dune nourishment opportunities.

c. Partnered with the Facilities Department, with Energy/Special Projects Manager Barbara Bartlett as the lead, to apply for the Green Communities Grant for 2021, and received a grant award of $161,105 to fund two Electric Vehicle charging stations (Town Hall and the Percy Walker Pool/Student Union), weatherization at the Free Library, Alden and Chandler Schools, and a boiler replacement at the Free Library. All the projects were completed by September 2021. The projects are expected to save the Town approximately $10,000 per year in utility expenses and additional savings in maintenance costs.

2. <u>Transportation/Safety</u>

a. Partnered with the Town Manager, DPW, and the Highway Department to secure grant funding in the amount $37,994 from the Complete Streets Program from MassDOT, working with consultants from Howard Stein Hudson to prepare a Complete Streets Project Prioritization Plan for the Town. The Complete Streets Program is an initiative to help municipalities make infrastructure improvements to provide safe and accessible options for all travel modes for people of all ages and abilities. Town staff worked with Howard Stein Hudson to review existing conditions and gather feedback from the commu nity. A WikiMap was posted on the Planning Department's webpage, allowing residents to indicate areas of concern in the Town. With the input from Town staff and Duxbury residents, including the Sidewalk and Bike Path Committee, Highway Safety Committee and Open Space Committee, Howard Stein Hud son worked on creating a draft prioritization plan, listing proposed transportation projects. These pro jects are in four categories: traffic and safety, bicycle facilities, pedestrian facilities, and transit facilities. A public meeting was held to receive public comments on the draft prioritization plan, and the final plan was approved by the Selectboard in October 2021.

b. Coordinated with OCPC to do a traffic speed inventory and study for the town on selected roads to assist with planning efforts by the Selectboard and Highway Safety Committee regarding speed limits.

3. Housing

a. A Little Living Study was completed with MAPC and the following partnering communities: Scituate, Hingham, Cohasset, and Norwell, to bring recommendations for smaller types of living alternatives that fit with the architectural fabric of our communities as a tool kit for further discussion. The Planning Department held a number of well-attended public workshops on the topic which led to discussion as to how these initiatives might fit within the community.

4. Economic Development

a. A planned neighborhood business district parking inventory and study funded by a DLTA grant through OCPC was delayed indefinitely due to COVID-19, and will be taken up at a later time.

b. The Economic Advisory Committee resumed meeting in 2021 and decided to focus their efforts on potential traffic circle improvements at Hall's Corner, with the Planning Board as support.

5. Administrative

a. Following the departure of Valerie Massard to serve as Kingston's Town Planner, the Town Manager appointed a committee to search for a new Planning Director. Following a thorough, lengthy, and careful process, the committee selected a number of candidates for first-round interviews, then narrowed the field for second-round interviews. A well-credentialed and highly-experienced top candidate was selected and recommended for a final interview, and a formal offer was made and accepted. Christopher Ryan will become the Duxbury Planning Director in July, 2022. The Town appreciates the interest of all of the applicants, and also appreciates the extensive work of the committee. The Planning Department and Planning Board acknowledge with sincere appreciation the work of: (a) Principal Assistant Emily Hadley in maintaining seamless operations in the absence of a full-time Planning Director; and (b) former Planning Director Valerie Massard who continued to provide outstanding assistance and support on an interim basis despite holding a full-time position in a neighboring community.

b. Digitization of the zoning maps to bring them to date in the online mapping system is being undertaken by staff with support from MAPC through a contract using town meeting approved funding, and will be brought to Annual Town Meeting 2023 for acceptance.

## D. Permitting Summary

- A six (6) lot subdivision was approved at 334 and 340 St. George Street in July 2021, to be known as Hawthorn Hill.
- Six (6) Approval Not Required (ANR) plans were approved: three (3) land swaps or boundary clarifications, one (1) plan creating four (4) new lots on Keene Street, one (1) plan creating one (1) new buildable lot on Merry Avenue, and a plan creating one (1) new non-buildable lot on Peterson Road.
- Conversion of an existing 1,738 square foot office building to a 7,100 square foot mixed-use building at 116 Tremont Street (ASPR) was completed.

- A one-year extension was granted for completion of redevelopment of Duxbury Animal Hospital at 103 Depot Street (ASPR).
- A two-year extension was granted for construction of a cell tower at 421 Elm Street (ASPR).
- Thirty-seven referrals to the Zoning Board of Appeals were made.
- The Planning Department reviewed several hundred Building Permits for consistency with Planning Board and Flood zoning requirements.

### E. Internal and External Support

In addition to its work with the Planning Board and permitting, the Planning Department has provided advisory assistance for the Duxbury Affordable Housing Trust, Local Historic District Commission, and Sidewalk & Bike Path Committee this year. The Planning Director also serves as the Community Floodplain Administrator, and is the Town's delegate for the MAPC and the OCPC (the OCPC is also the agency coordinating the Transportation Improvement Program, known as the MPO or Metropolitan Planning Organization). The Planning Department provides Geographic Information System (GIS) mapping, and serves as the Town's coordinator/point person for the following: zoning maps; updated stormwater design guidelines; Community Compact coordination; zoning recodification; climate resiliency planning; and Green Communities reporting, grant applications and administrative coordination with the Facilities Department. The Planning Director has been serving as the chair of the South Shore Coalition of MAPC, working on regional planning issues with surrounding towns.

## IV. Conclusion

The Planning Board sincerely thanks Planning Director, Valerie Massard, and Administrative Assistant, Emily Hadley, for their hard work and contribution to the Town. As always, the Planning Board thanks town residents for their participation and input. The Planning Board looks forward to continuing to serve the best interests of the residents of the Town of Duxbury.

**Planning Board members:**

Scott Casagrande, Chair

Brian E. Glennon, II, Vice-Chair

Keith MacDonald, Clerk

Kristin Rappe

Jennifer Turcotte

David Uitti

George D. Wadsworth

# Sidewalk and Bike Path Committee

Our Mission is to promote, encourage, and facilitate the creation of more sidewalks and bike paths in Duxbury to improve:

- Public Safety
- Sense of Community
- Local Business
- Traffic Flow
- Green Transportation
- Healthy Recreation
- Allure of Our Town

# Town Historian

For historic information and inquiries, please feel free to reach out to Mr. Tony Kelso through the Senior Center.

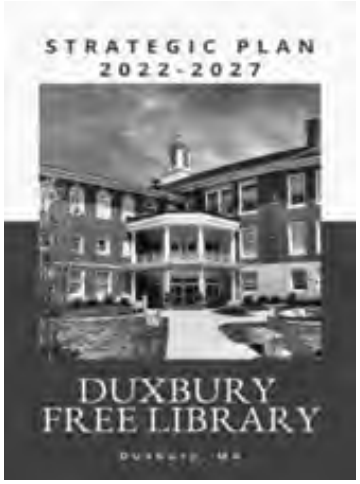
# Library & Schools

Duxbury Free Library

Duxbury Public Schools
Superintendent's Report

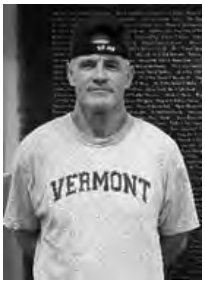
# Duxbury Free Library

This was a year of great growth for the library – we extended our open hours, engaged the public in our strategic planning process, and welcomed five new staff members.




In the fall of 2021, Library staff and Trustees embarked on an in-depth five-year strategic plan in order to guide our vision for the future. In order to establish the framework and direction the plan would take, Library Trustees created a comprehensive survey and distributed it throughout the Duxbury community. Residents were asked to rate current library services and make suggestions for improvements. Town administrators and committee members, as well as survey participants who expressed an interest in being involved with library planning, were invited to attend any of six focus groups. These focus groups identified areas of strengths and areas for improvement.

After analyzing feedback from these focus groups, the planning team was able to categorize suggestions and comments into five themes: Library As Commons, Cultural Awareness, Lifelong Learning, Prioritizing Fun, and Operational Focus. All library staff were given the opportunity to review the formalized goals and suggest actionable ways to help advance our services over the next five years. The Strategic Plan was presented to the Select Board in March 2022 and submitted to the Massachusetts Board of Library Commissioners.




The library welcomed new part-time Library Associates Patti Reader-Merlin, Catherine Dwyer, and Alexandra Dahlen. All three bring years of experience as DFL patrons along with their library work and volunteer experience, and very quickly became invaluable to our established teams at the Circulation and Children's desks. Community Engagement Librarian Sam Correia has already elevated our outreach to the community by adding home delivery services for those in need and collaborating with other town organizations on programs and events. Custodian Stephen Berry was the final new staff member to come on board; he has already made a positive impact with the building and grounds.

One of the many ways the library measures its relevance in the community is by evaluating program attendance. Over one hundred people attended the program "'Little Russia' and the Russian Empire. The "Immigration on the South Shore with the Leventhal Map Center" and "Drag Queen Story Hour" drew eighty-two and ninety-four attendees respectively. Popular children's performer Mama Steph consistently drew crowds of over fifty for multiple visits and "Get to Know Your Duxbury School Committee Candidates" informed fifty-two voters. In total, over 8,000 people attended library programs in FY22.

As always, our Librarians were busy planning enriching programs and purchasing library materials. Two new resources were added to the Reference Department this year: the Old Colony Library Network World Language Collection of e-audiobooks, e-books, and e-magazines, and FamilySearch, a genealogical database with over 400,000 records and 350 million images.

The library was open to the public for 2,596 hours and had 104,552 visits. The Technical Services Department processed and cataloged 9,187 new library materials, the Reference Department answered 4,074 questions, the Children's Department held 167 programs, and the Circulation Department checked out 165,626 physical library materials. In November the library expanded public hours by opening at 10:00 am on Monday mornings, and by increasing the number of open Sundays.

Gratefully, we were again the recipient of the Grafton Grant which we used to create a fun workspace called "iPad Alley" in the Children's Department. Five new tables, six new iPads, and numerous age appropriate educational apps for children were all purchased with the grant funds.

With the help and support of the Duxbury Free Library Incorporated Board and the Friends of the Duxbury Free Library, we are able to add to our services to the community. The Friends of the Library, led by Co-Presidents Kim Leckie and Abby Cirincione, advocated for the Library and acted as Library ambassadors all year long. The Duxbury Free Library Incorporated Board continued to be an essential supporter of Library services as well. Their generosity allows the Library to meet its state-mandated materials expenditure requirement by supplementing the municipal budget for books, electronic resources, museum passes, kits, and audio materials. This year, the Incorporated Board approved a special expenditure to upgrade our Merry Room presentation equipment.

We welcomed Lalitha Krishnan to the Board of Library Trustees and look forward to working with her as she joins the established and dedicated team of library advocates. The Board meets on the second Tuesday of the month and welcomes all who are interested to attend. Duties of the Board include, but are not limited to, planning and advocating for the Library's appropriated municipal budget, setting Library policies, and stewardship of the Library building.

In Memoriam

Former Library Trustee Lamont (Monty) Healy and Library Custodian James Koury.

Respectfully submitted,
Denise Garvin, Library Director

**Library Trustees**

Lester Lloyd, Chair
Martha Dennison, Co-Chair
Dora Bustos, Secretary
Linda Abelli
Lalitha Krishnan
Fleur Pang

## *DFL Mission Statement*

*The Duxbury Free Library serves as an inclusive learning environment and community space for all to explore, learn, create, connect, enjoy, and expand horizons. We champion reading and informational literacy by offering free physical and digital materials, technology, and cultural programming.*

## *DFL Vision Statement*

*As a cornerstone for our community's social and cultural well-being, the Duxbury Free Library affirms our commitment to the foundational values of our profession, including diversity, inclusion, equity, access to information, free expression, privacy, and social justice. We are well-placed to transform lives through knowledge, information, and the promotion of civil discourse and digital citizenship.*

## *DFL Values Statement*

*The Duxbury Free Library provides equitable access to credible sources of news, data, and knowledge and the expertise and resources to facilitate and promote the critical assessment of information.*

*We welcome all members of our community and provide service and access to everyone independent of race, sexual orientation, gender identity, religion, disability, age, national or ethnic origin, or citizenship status. We uphold freedom of speech and the open exchange of ideas and opinions – but do not tolerate hate speech or actions that threaten the safety or dignity of any member of our community. In alignment with these values, we publicly oppose discrimination and oppression.*

*Photo courtesy of Susan Thanas*

# School Superintendent

DUXBURY
Public Schools

Dear Duxbury Resident,

On behalf of the faculty and staff of Duxbury Public Schools, I am pleased to present to you the highlights of the 2021-2022 school year. In reflection, the school district had a number of significant accomplishments despite what proved to be an unexpectedly challenging year for educators as the COVID-19 pandemic followed us into the third consecutive school year. We finished the school year with a solid response to all of the COVID-19 challenges that we faced, developed a new four-year Strategic Plan, negotiated a new contract with the Duxbury Teachers' Association, and received support from the greater community allowing us to begin a turf field replacement and track resurfacing project over the summer of 2021. Our schools remained open throughout the entire year, and we were grateful for the flexibility of our school community as we navigated our way through uncertain times.

***COVID-19 Response***

Heading into the 2021-2022 school year, educators hoped to be able to return to some semblance of normalcy after the previous school year where "hybrid" learning was in place for over half the year. Educators and parents alike were eager for students to return to a traditional schooling experience, however, the pandemic restrictions continued. The 2021-2022 school year began with continued mask mandates but spacing restrictions were eased allowing all of our students to be in school at the same time We began a "Test and Stay" program where students who were identified as close contacts were able to participate in daily COVID -19 testing and remain in school as long as they tested negative. Several vaccine clinics were held in our community, and we made it through a few significant surges in positive COVID-19 cases during the late fall and winter months. As the year progressed, the state allowed school districts to make local policy decisions about masking, and in February of 2021, Duxbury's School Committee voted to move to a "mask flexible" environment as positive cases diminished and the option of vaccines became more readily available for all age groups.

***Planning for Success***

During the spring of 2021, the school district embarked in the process of developing a new Strategic Plan with a planning team comprised of a variety of stakeholders including school administrators, teachers, students, parents, School Committee members, and community representatives. Over the course of four months, the planning committee completed the planning process by "envisioning the future", reviewing district data, collecting community feedback, analyzing trends, and completing a root cause analysis. The district leadership team then took the information collected from the planning team and developed strategic initiatives and action plans that will drive our School Improvement Plans over the next four years. A new Mission, Vision, and Core Values were developed and we are confident that our Strategic Plan will provide a blueprint for success for our school district for the next four years.

***Leadership Transitions***

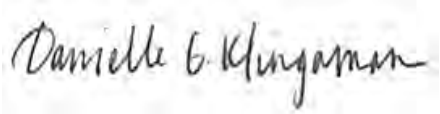
Several transitions in leadership occurred at the start and finish of the 2021-2022 school year. At the beginning of the 2021-2022 school year, Mr. Jeff Maidment took over as the Interim Athletic Director, and was later selected to serve in the permanent role. Assistant Superintendent Dr. Elizabeth Wilcox and I moved from Interim positions to permanent posts after comprehensive search processes took place at the mid-year. Long-serving Duxbury High School Science teacher Mrs. Karen Irvine-Thorne took over as the grade 6-12 Science Curriculum Supervisor, and veteran Math teacher Mrs. Theresa Raftery was selected to serve as the grade 6-12 Math Curriculum Supervisor. Finally, Duxbury High School Principal Mr. Jim Donovan announced his resignation in April after twenty years of honorable service in the district as a music teacher, assistant principal, and principal. After a full search process took place, the decision was made to appoint Assistant Principal Mr. Todd Warmington as the Interim Principal for Duxbury High School for the 2022-2023 school year.

***Facility Improvements***

As the 2021-2022 school year came to an end, we were thrilled to be able to begin the exciting process of replacing the turf field and resurfacing the track at the Steele Athletic Complex at Duxbury High School. The turf field and track are heavily utilized by our Duxbury High School student-athletes, local youth sports organizations, and our community members throughout the year. The turf field that had been initially installed in 2011 was beyond its recommended life and surface damage and pooling water had begun to pose a risk to the athletes competing and practicing on the field. We would like to thank the Duxbury community for supporting this capital improvement project and we hope that our Duxbury athletes and local residents are able to enjoy the turf field and track for years to come.

In conclusion, despite continued challenges, the 2021-2022 school year proved to be a successful transition into more normal times. Once again, we were reminded how fortunate we are to have the support of the Duxbury community members and many long-standing partnerships with wonderful community organizations. We are honored to serve the best students around and look forward to continuing improvement efforts to make Duxbury Public Schools the best they can be.

Sincerely,



Danielle E. Klingaman, Ed.D, Superintendent

DUXBURY
Public Schools

Dear Duxbury Community,

The curriculum and instruction focus for the 2021-2022 school year aligned with the focal points included in the Blueprint for Learning. The Blueprint for Learning identified a three prong approach to addressing learning loss as a result of the pandemic: Immediate Intervention Opportunities for At-Risk Students, Training for Teachers in Diagnosing Unfinished Learning, and continued Intervention Opportunities for ALL Students.

Immediate intervention opportunities for at-risk students included summer programming during the summer of 2021 for students K-12. The elementary program consisted of a three-week half-day program focused on reading and math, while at the secondary level identified students were offered tutoring in reading and math. Training for teachers included professional development focused on differentiated instruction at the secondary level and the science of reading at the elementary level. Differentiated instruction refers to the process in which teachers tailor their instruction to meet the various learning needs and styles of all students in the classroom. Through differentiated and engaging instruction, teachers are working each day to empower students to think critically in all content areas. Intervention opportunities for all students included the use of Title I funds to fund math tutor positions at the elementary level and summer programming that was continued during the summer of 2022.

Respectfully submitted,

Elizabeth Wilcox

Elizabeth Wilcox Ed.D
Assistant Superintendent

CHANDLER
ELEMENTARY SCHOOL

Dear Duxbury Resident,

The 2021-2022 school year was a busy one at Chandler School! Being the school that serves our youngest student population in the town, many of our students are still learning the basics of self-regulation and being a member of a larger group. For this reason, we consistently focus on the social and emotional well-being of each of our students, as well as their academic success. The acronym GREEN (Great friend to all, Respect, Expected Behavior, Encourage safe choices, and Never give up) has been a focus for us at Chandler School for many years, and during the 2021-2022 school year we created common school-wide definitions for each letter in green, wrote grade-level specific lessons for each one of our letters, and identified appropriate children's books to compliment each Jetter. With a strong social and emotional foundation, students are more likely to demonstrate effective academic growth.

In order to additionally support student academic success, we were also able to further define our support services for students struggling in reading. We communicated all protocols to families, in order to ensure that reading support services were clear and easy to understand for all. Our classroom teachers worked with an independent consulting firm, Teaching and Learning Alliance, to ensure consistent and effective classroom reading instruction for all students.

Chandler School's Helping Hands team worked to revamp the community service project opportunities for Chandler students last year. We were able to create opportunities for community service projects at the school level, as well as for individual grade levels. We partnered with The South Shore Action for Hope, The Lions Share Food Pantry, The Duxbury Senior Center, Standish Humane Society, and the Duxbury Rotary Club, which were rewarding and educational experiences for our students.

Finally, last year we began organizing the Chandler School playground project, which will be ongoing. The Chandler School playgrounds are over twenty years old, and have needed several repairs per year for the past few years. In addition, we see the potential to create more inclusive playgrounds that are more accessible for all students. Therefore, it has been determined that it is time to replace the playgrounds at Chandler School. As a first step, we created a committee that included teachers, administrators, parents, and community members, and worked with a playground design organization in order to determine need, gather feedback for designs, and identify potential sources for fundraising. We are excited to continue this work during the 2022-2023 school year!

Sincerely,
*Erin Wiesehahn*
Chandler School Principal

ALDEN
ELEMENTARY SCHOOL

Dear Duxbury Resident,

Thank you for your interest in our accomplishments at Alden School. We were very busy this past year and it's exciting to have the opportunity to share some of our work with you.

This year, we wrote and implemented a new RESPECT Curriculum. RESPECT is the acronym we use for Alden's core values: Responsibility, Empathy, Self Esteem, Patience, Effort, and Teamwork. With the support of a grant from the Duxbury Education Foundation, classroom teachers were provided with anchor texts for these lessons. All staff also now have access to additional new supplemental texts in our library to support our RESPECT lessons. We supported this work with ongoing monthly RESPECT Assemblies, introducing these values, reading a value-supporting text, and giving students the opportunity to share their thoughts on each of the values.

With a goal toward advancing learning opportunities for all students, we developed an RTI (Response To Intervention) Protocol document. Alden Math Tutors worked according to this protocol using the Bridges Intervention Program which is consistent with Chandler School. The Fundations phonics program is another intervention program that is used at Chandler and extended to Alden this year. We continue to make an effort to assure a vertically aligned curriculum.

Over the last couple of years, many of our special education teachers have received training and certification in the Orton Gillingham reading intervention program, and this year these skills were put to use in the majority of our special education co-taught classrooms. We are very proud of this work that the teachers have done to obtain this certification as it directly impacts our students.

Teachers continued working with reading coaches from Teaching and Learning Alliance (TLA). Topics included text complexity, vocabulary, high frequency word instruction, phonics, phonemic awareness, and explicit instruction aligned with research based best practice in reading. Teachers use data from various student assessment tools to inform instruction and work in groups to analyze and support each other in that work.

We are proud of the partnerships that are developing with Duxbury Bay Maritime School and the Duxbury Free Library, and of our teachers for innovative project proposals for diversifying social studies texts and the outdoor classroom. We also continued to partner with Duxbury High School's Childhood Education class by inviting DHS Interns to volunteer in Alden classrooms as teacher helpers.

Much of this work continues this year, and we are excited to continue steps toward a new playground project. We appreciate the support of the Duxbury community in our work at Alden School.

Sincerely,

Chase Eschauzier

DUXBURY
MIDDLE SCHOOL

Dear Duxbury Residents,

Duxbury Middle School is comprised of students in grades 6, 7, and 8. Students are teamed by grade level to support their transition to the high school, and share a number of core academic classes with about half of their grade level. The remainder of their schedule is made up of a variety of elective courses including World Language, STEM, physical education, health, music, and art. In the 2021-22 school year, DMS had 225 students in grade 6, 189 in grade 7, and 236 in grade 8, totalling 650 students. A faculty of 70 teachers, social workers, guidance counselors and a nurse support the student body, along with 11 Instructional Assistants, 3 building administrators, and a curriculum leadership team. DMS students and staff selected a schoolwide theme for the year: Be A Voice. Activities at the classroom, team, and school level were tied to this theme, and students were encouraged to consider ways to use their voice to make DMS as positive and welcoming of a place as possible. We kicked off the school year with an author talk and a number of great school wide activities from our all school summer read of Count Me In by Varsha Bajaj. We also enjoyed the school year with the return of many in person celebrations including pancake breakfasts, coffee house evenings, Open House, Conferences, holiday concerts, our 8th grade semi-formal dance, DMS Awards, and our 8th grade Promotion ceremony.

Respectfully Submitted,

Sarah McGuire, Duxbury Middle School Principal

DUXBURY
HIGH SCHOOL

Dear Duxbury Resident,

Duxbury High School is primarily composed of our town's grade 9-12 students with a total school population of 941 in 2021-2022. Our entire school community was happy to begin the transition out of COVID and back into a more “normal” school learning environment. The excitement led to the Student Council’s decision to have the schoolwide theme for the year: DIVE IN. With the renewed sense of enthusiasm our students engaged in a wide variety of core academic and elective courses throughout the school year across all of our content areas:

| | |
|---|---|
| Art | Music, Theater, & Drama |
| English | Physical Education & Health |
| Family Consumer Sciences | Technology & Engineering (STEM) |
| History | Science |
| Math | World Language |

In addition to their academic course loads, students had the opportunity to access our 34 sponsored sports (64 teams) including Unified Track and Field through our Athletic Department. Students also were able to take part in any one of our 42 co-curricular clubs.

Many traditions were continued like our Spirit Week, Homecoming Dance, Senior Superlative Breakfast, Senior Night Out and Prom. Other new traditions continued to grow and blossom such as the class breakfasts, Spring Fling Dance and painting of the Breadboard windows by our senior class. Each of our four classes share a unique bond and personality. However, there was no doubt that the Class of 2022 was a special group of young adults that brought us all a ton of joy and energy throughout the year.

Respectfully Submitted,

Todd Warmington

Todd Warmington
Interim Principal, Duxbury High School

# Public Safety & Transportation

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Duxbury Emergency Management Agency
Fire Department
Harbormaster
Highway Safety Advisory Committee
MBTA Advisory Committee
Municipal Services *(formerly Inspectional Services)*

- *Board of Health*
- *Building*
- *Design Review Board*
- *Historical Commission*
- *Local Historic District Commission*
- *Weights and Measures*
- *Zoning Board of Appeals*
- *Plymouth County Mosquito Control Report*

Nuclear Advisory Committee
Police Department

# Duxbury Emergency Management Agency

The Duxbury Emergency Management Agency (DEMA) continues to focus on all-hazard planning, preparation, response, and recovery. This is accomplished through the joint efforts of our dedicated staff and community partnerships including the Duxbury Bay Area Regional Medical Reserve Corps.

In the last year, DEMA remained extremely busy and focused on assisting the Town in its continued response to the pandemic, COVID 19. DEMA aided with the tracing of COVID positive patients and working jointly with the Board of Health and the Council on Aging to provide services. DEMA assisted with acquiring and disseminating COVID-19 tests to residents and personal protective equipment to town employees.

Additionally, this year saw several impactful weather events that hit the town hard. As these storms become more frequent, we must not let our guard down. DEMA prepares through planning to respond and mitigate these natural disasters. One of the functions DEMA manages is working hand in hand with the utility companies to get utilities back as quickly as possible for our residents.

DEMA continues to monitor the closing of the Pilgrim Nuclear Power Plant as it has ceased operation. DEMA and the Duxbury Nuclear Advisory Committee has a long-standing cooperative working relationship. We will continue to monitor the Pilgrim Nuclear Power Plant and make recommendations for the Town moving forward.

DEMA will continue to update and revise all our emergency preparedness plans. I wish to thank all that have assisted us in meeting our mission.

Respectfully Submitted,
Robert Reardon, Director

# Duxbury Fire Department

This past year the department saw the retirement of Chief of Department, Kevin Nord. Kevin Nord was Chief in Duxbury for eighteen years and had many great accomplishments including bringing the department to the paramedic level. With Nord's retirement Deputy Chief Robert Reardon was promoted to Chief of Department and Captain Brian Monahan was promoted to Deputy Chief.

The department has also seen three new firefighters which replaced members that had left or retired and we had one new promotion in the past year. As you can imagine the department has been busy getting everyone up to speed with all these transitions.

On September 11, 2021, the 20th anniversary of 9/11, the Department dedicated our 9/11 memorial at the front of our main firehouse on Tremont Street. The dedication was widely attended by citizens, and we received tremendous feedback from so many Duxbury residents who were personally affected by 9/11. This memorial will help future generations to never forget the sacrifice made by so many that day.

The department has been vigilant in pursuing grants to acquire needed equipment. In the last year the department has received over $190,000 in grant funding. These grants are written by a team of our firefighters and managed by Kerrie Iasi the Executive Assistant to the Fire Chief.

The Department has seen a large increase in emergency calls which can be attributed to an uptick in medical calls, motor vehicle accidents and storm related incidents.

In closing, I would like to thank all the men and woman of the Duxbury Fire Department for their professionalism and dedication to the people we serve.

**Emergency Calls for July 1, 2021 to June 30, 2022: 3,393**

EMS Calls 1,637
Fire Alarms/CO Alarms 478
Service Calls; 399
Motor Vehicle Accidents 253
Hazardous Condition calls 365
Good Intent Calls 163
Fires 38
Severe Weather Calls 60

**Emergency Calls Previous Years**
FY21 2,750
FY20 2,856
FY19; 2,653

**Code Enforcement**
Permits issued; 1,172
Inspections; 943

*Respectfully Submitted,*

Robert G. Reardon, EFO
Chief of Department

Duxbury Fire Station

*(photo courtesy of Susan Thanas)*

# Harbormaster

During the peak boating season the department managed safe and appropriate access of the bay a while also patrolling and enforcing local and state rules and regulations to maintain public safety and order. The town has implemented waiting list for all mooring fields as each one has reached capacity. The waiting lists for all mooring areas can be viewed at https://duxburyma.mooringinfo.com/. When the lists are updated they can be viewed in real time. There are approximately 1,000 wait list applicants on all current wait lists. The Duxbury Harbormaster Department personnel attended board and committee meetings including Finance Committee, Fiscal Advisory, Duxbury Bay Management Commission, Shellfish Advisory Committee, as needed. Winter recreational and commercial activities have increased drastically over the years on Duxbury Bay and its shorelines. These activities along with Port Security demands mandate a Harbormaster Department patrol vessel and float in the water 12 months a year. The vessel may be hauled from time to time based on storms or dangerous weather forecasts where the patrol vessel is safeguarded response ready on trailer. The department works in conjunction with the Environmental Police to ensure all hunting activities in Duxbury were done so in a safe and legal manner.

Along with all the patrol and public safety functions, our staff participates in multiple professional development and skills training in the classroom and field training. Training evolutions are completed over the winter and spring months in preparation for the oncoming boating season. Shellfish harvesting in Duxbury is a regionally popular and important activity within the Commonwealth. Recreational harvests included: soft shelled clams, quahog, razor clam, mussel, and sea clam. Shellfish resources were in good condition based on surveys and daily monitoring of the shellfish resources by the department which allowed other than the regular seasons, the Selectmen to declare and extend bonus shellfish seasons on the recreational and commercial harvesting of soft shelled clams (steamers) and the commercial harvesting of Quahog (hard shell clams). Commercial harvests included: soft shelled clams, quahog, mussel and razor clams. Continued improvements in the bay water quality have allowed the Commonwealth to continue the conditional opening and management of large tracks of tidal flats and shellfish beds once considered lost to coastal pollution. The town's efforts to solve our coastal pollution issues have had an impressive positive impact on our natural resources and our ability to enjoy them. Patrols are important for natural resource management and protection. Shellfish violations include: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish and harvesting over bag limits. There are approximately 82 acres leased and under cultivation. The department works closely with the Shellfish Advisory Committee, the Duxbury Bay Management Commission and this industry to assist wherever possible and practical in effectively managing this historic bay activity. It has evolved into a very impressive local commerce program.

*Respectfully submitted,*

Jake Emerson
Harbormaster/Shellfish Constable

*(photo courtesy of John Kelly)*

# Highway Safety Advisory Committee

The Highway Safety Advisory Committee (HSAC) completed another highly successful year serving the roadway and highway safety needs for the citizens of Duxbury. This annual report covers the period from July 1, 2021 through June 30, 2022.

The HSAC continued to address the speed limit issues in Town with the 2019 approval to lower the speed limit from 30 MPH to 25 MPH. A new procedure was adopted to review all requests.

The following streets were among those that we reviewed: Acorn Street (approved); Priscilla Ave and Mullins Ave.

We also discussed traffic concerns at the following areas;

North/Myrtle/Taylor Streets
Winter Street Roundabout
Snug Harbor Safety Zone & Crosswalk
Intersection of Soule Ave and Tremont Street
Harlow Brook Development at Temple Street
Winter Street between Kingstown Way and Summer Street
Fire lane into Duxbury Bay Maritime School
Alden St and Railroad Ave - designation as a School Zone

We continued discussions and design review regarding the development of traffic lights at Route 3/Route 3A intersection at Exit 20 and also Powder Point Bridge updates.

Parking concerns were also addressed for parking on Winsor Street and in Halls Corner.

Our Committee takes great pride in its responsibilities, and we look forward again to another challenging year. Thank you to all.

Respectfully submitted,

Jeff Lewis, Co-Chairman
Paul Brogna, Co-Chairman
Fred Von Bargen
Peter Buttkus, Duxbury DPW
Sgt. Chris Mori, Duxbury Police
Officer Matthew Kent, Duxbury Police
Richard Brennan
Philip Tuck
Deputy Chief Brian Monahan, Duxbury Fire
Neal Frangesh

# MBTA Advisory Board

No report issued this year due to the transition to a new representative.

# Municipal Services - Board of Health - Building Department - Design Review Board - Historical Commission - Local Historic District Commission - Weights & Measures - Zoning Board of Appeals

The Municipal Services Department offers this report for inclusion into the FY22 Town Report.

The report includes the breakdown of the **2,503** permits issued by the Department.

New construction, additions, and renovations continue to be strong. The high volume of permitting, administrative tasks, and inspections are handled by the outstanding work performed by the Municipal Services staff.
I would like to thank the Town Manager and the Selectboard for their continued support.

Respectfully submitted,

James B. Wasielewski, Director of Municipal Services

# Board of Health

| Permits Issued: | |
|---|---|
| Disposal System Construction Permits | 88 |
| New Construction | 26 |
| Repairs of Existing Systems | 31 |
| Upgrades of Systems | 31 |
| Percolation Tests | 64 |
| Installers Permits | 45 |
| Septage Haulers Permits | 14 |
| Solid Waste Permits | 11 |
| Food Establishment Permits | 83 |
| Miscellaneous Food Permits: (includes milk & cream, catering, bakery, etc.) | 92 |
| Miscellaneous Health Permits: (includes camps, swimming pools, barns, wells, tobacco) | 94 |
| Liquor Licenses | 27 |
| Seasonal Licenses | 2 |
| **TOTAL BOARD OF HEALTH PERMITS** | **608** |

The Board of Health's duties relative to the protection of public health, the control of disease, the promotion of sanitary living conditions and the protection of the environment include: Enforcement of State Sanitary Codes, as well as smoking rules and regulations, overseeing the licensing, approval and inspection of septic systems, restaurants, semi-public and public swimming pools, beaches and recreational camps for children. The Board of Health is also responsible for overseeing liquor licensing.

Karen Tepper was appointed Chairwoman and Dr. Brumley as Vice Chairman of the Board of Health by the Selectmen for the upcoming year. Bruce Bygate, Michael Count, Melissa Rosenbladt and Nicolas Leing as an alternate are still present members of the Board of Health. Kathy Carney continues her work as our town public health nurse.

The Board would like to welcome Lauren Hache' on her new position as an Assistant Health Agent for the Town of Duxbury Board of Health.

The Board of Health received 2,880 free at home COVID tests provided by the Commonwealth of Massachusetts for our residents.

The Duxbury Bay Area Regional Medical Reserve Corps (DBARMRC), a partnership between Duxbury, Hanson, Marshfield, Pembroke and Whitman, is a group of medical and non-medical residents who will assist the towns' health department and other responders in local large scale public health emergencies as well as public service events, shelters, flu clinics and COVID-19 clinics. Without the assistance of the Medical Reserve Corps volunteers, the COVID-19 clinics would not have been possible as they were the staff and vaccinators who helped support and run these clinics.

Respectfully submitted,

Karen Tepper, Chairperson; Dr. Brumley, Vice Chairman; Bruce Bygate; Michael Count, Melissa Rosenbladt and Nicholas Leing

# Municipal Services - Building Department

**BUILDING**

| Permits Issued: | Total No. Permits | Estimated Construction Costs |
|---|---|---|
| Attached Garage | 7 | $1,058,250 |
| Demolitions | 34 | $1,535,609 |
| Detached Garages - Residential | 4 | $897484 |
| Foundations | 7 | $323,628 |
| Mechanical | 32 | $758,548 |
| Non-Residential Additions/Alterations | 60 | $19,079,458 |
| Non-Residential Structure | 6 | $456,000 |
| Piers | 4 | $160,500 |
| Quick Permits | 308 | $4,211,954 |
| Residential Accessory Buildings | 46 | $4,756,828 |
| Residential Additions/Alterations | 362 | $22,540,021 |
| Sign Permits | 24 | |
| Single Family Houses | 26 | $16,118,626 |
| Solar Panels | 27 | $1,072,468 |
| Spa | 9 | $139,797 |
| Stove | 14 | |
| Swimming Pools – In-ground | 28 | $2,104,997 |
| Trench Permits | 155 | |
| Zoning Permits | 27 | |
| Electrical Permits | 626 | |
| Plumbing/Gas Permits | 697 | |
| **TOTAL BUILDING PERMITS:** | **2503** | **$75,214,168** |

# Design Review Board

**FY 2022 DESIGN REVIEW BOARD CASES**
**July 1, 2021 through June 30, 2022**

The primary role of the Design Review Board is to review requests for Special Permits referred to it by the Zoning Board of Appeals, and to make recommendations to the Zoning Board regarding the suitability of those proposals from a design perspective.

Our goal is to apply, as objectively as possible, well-recognized principles of design to those proposals, keeping in mind that differing situations naturally call for differing design solutions. We stress the importance of considering the site of a project and its effect on the neighborhood, as well as the architectural substance of a project.

Our members are experienced professionals. Currently, our regular and alternate members are: Sarah McCormick, Nancy Johnson, Megan McClure, Justin Heil, Lauren Sirois, Gil Martin, and Stephen Williams. During the year, Judy Hall stepped down from the Board after years of faithful service, and we thank her for her diligence and wise counsel.

In the fiscal year ending June 30, 2022, we reviewed the proposals listed below:

| Applicant | Case # | Decision |
|---|---|---|
| Ellen Kier, 117 Chestnut Street | 2021-10 – Special Permit | Granted |
| Nouria Gas Station, 10 Washington Street | 2021-12 – Special Permit | Granted |
| Camilla Wilson Hammer, 1 Abrams Hill | 2021-13 – Special Permit | Granted |
| Clarissa Erving, 6 Upland Road | 2021-14 – Special Permit | Granted |
| Jennifer McKeag, 39 Shipyard Lane | 2021-15 – Special Permit | Granted |
| Eric Pontiff, 184 Marshall Street | 2021-16 – Special Permit | Granted |
| Island Creek Oysters, 405 Washington St. | 2021-17—Special Permit | Granted |
| Warren and Dawn Hadley, 57 Shipyard Lane | 2021-18—Special Permit | Granted |
| Duxbury Marketplace, 15, 19, 35 & 45 Depot St. | 2021-20—Special Permit | Granted |
| EJP Ice House LLC, Lot 7 Ice House Rd. | 2021-21—Variance | Granted |
| Charles Buckley, III, 55 Ocean Road North | 2021-22—Special Permit | Granted |
| The Township Duxbury, 521 West Street | 2021-23—Special Permit | Granted |
| Michael and Jane Tremblay, 2 Barn Swallow Ln. | 2021-24—Special Permit | Denied |
| Nouria Gas Station, 10 Washington St. | 2021-25—Special Permit | Granted |
| Richard Krugger, 449 Washington St. | 2021-27---Special Permit | Granted |
| K. Gawrelski and Annmarie Greene, 57 Gurnet Rd. | 2021-29---Special Permit | Granted |
| Duxbury Marketplace, 15, 19, 35 & 45 Depot St | 2021-30---Special Permit | Granted |
| Britton and Piper Hollis, 10 Mullins Avenue | 2021-31---Special Permit | Granted |
| Parish of St. John the Evangelist, 410 Washington St. | 2021-32---Special Permit | Granted |
| Nowell Upham, 125 Abrams Hill | 2021-34---Special Permit | Granted |
| Michael and Jane Tremblay, 2 Barn Swallow Ln. | 2021-35---Special Permit | Granted |
| Samantha and Nicholas Allen, 482 Keene St. | 2021-36---Special Permit | Granted |
| Taryn Leonard, 69 Ocean Road North | 2021-37---Special Permit | Granted |
| Jeffrey and Sarah Deady, 39 Ocean Road North | 2021-38---Special Permit | Granted |
| Justin and Jodi Enggasser, 1 Bumblebee Lane | 2021-39---Special Permit | Granted |
| Susan Phinney, 254 Washington St. | 2022-03– Special Permit | Granted |
| Robert Daniels. 2 Shantum Lane | 2022-04—Variance | Denied |
| Pros Only, 403 Washington St. | 2022-06—Special Permit | Granted |

This antique cobbler's shop was sensitively brought back to life by residents of Supra's Street and now serves them as a pottery studio. Its uncluttered mass, straightforward lines and human scale typify the best of Duxbury's historic architecture. Thoughtful restoration efforts help preserve Duxbury's distinctive character.

***Respectfully submitted*,**
Stephen Williams, Chair

# Historical Commission

The Historical Commission met twenty-two times in FY22 and considered eighteen Historic Structure Demolition Applications, four less than the previous year. Twelve of the eighteen applications were for the total demolition of a structure, including two garages and four cottages. The remaining six applications were for partial demolition only that is usually associated with the renovation of or addition to a home. Because of continuing COVID 19 restrictions throughout FY 22, all commission meetings were held remotely via Zoom.

There were no demolition delays imposed during the year. One public hearing was held on a proposed total demolition. Again this year a number of applications for total demolition included buildings in the Alden Heights (off Bay Road) and Pine Point (off Gurnet Road) sections of town where there are few remaining vernacular summer cottages built in the early and mid-20th century, as they reach the end of their useful lives. Some sufferred damage from rising sea levels, to be replaced by larger two-story structures and lifted onto piles.

The Commission spent a considerable amount of time this year preparing for the sale of the Issac Simmons Farm at 761 Temple Street that was purchased by the Town in FY21. A group called the Harrington Working Group made up of the Town Historian, the Conservation Commissioner, representatives from the Community Preservation Committee, the Local Historic District and Historical Commissions, the Agricultural Commission, Open Space Committee, and the Affordable Housing Trust was formed in July to monitor and oversee what needed to be done to preserve the property and offer portions of it for sale. The Town drafted a Historic Preservation Restriction easement to be executed with the future buyer. The Open Space Committee placed a separate Conservation Restriction on the adjoining 11 acres of pastureland retained by the Town. The new Temple Street Local Historic District was approved at the March 2022 Annual Town Meeting, and the Historic Preservation Restriction was approved by the Selectboard. As of the end of the Fiscal Year, a Request for Proposals was being prepared to sell the house with 2.9 acres of land.

*Figure 1: Isaac Simmons Farmhouse, ca. 1790 (right) and barn at 761 Temple St.*

Another property that received preservation attention was the historic 1795 Zadock Bradford House located at 57 Shipyard Lane. A 12-month demolition delay placed on the property was set to expire in September, and efforts to save the house by attempting a plan to move it across the bay had failed. At the last moment, Town Historian Tony Kelso came up with a plan to have the house taken apart or "flaked" by Michael Burry and students from the North Bennett Street School in the North End and moved to his property on Standish Shore. Owners of the house agreed to this and cooperated with scheduling for it to be done. Work deconstructing the house began in January 2022 and was completed a few weeks later.

Other Activities:

Reviewed the list of Historic and Cultural Resources Recommendations in the "Implementation Plan" of the Envision Duxbury Comprehensive Master Plan to determine which items the Commission might address in the coming year.

At the initiative of the Chair, it was proposed that activities of the Commission be put in five distinct programs: 1) Demolition Delay Applications, 2) National Register of Historic Places, 3) Local Historic District Recruitment, 4) Customer Communications, and 5) Preservation Easement. Individual commissioners volunteered to work on one or more of the programs in the months ahead.

Although not directly involved, the Commission was pleased to learn the National Historic Landmarks Committee unanimously approved the application prepared by Michael J. Emmons Jr. and Catherine Morrissey to have the Sampson-White Joiner Shop located on the Berrybrook School property listed as a National Historic Landmark. This application will next be submitted to the National System Advisory Board and then to the Secretary of the Interior for approval.

The Commission welcomed Andrew Burns and Michael Carlson as new members filling two positions that were open at the beginning of the year. Early in 2022 Commissioner Sheila Lynch-Benttinen submitted her resignation and was replaced by Brendan Wall. The Commission expressed its appreciation to Ms. Lynch-Benttinen for her four years of service and welcomed Mr. Wall to the group. Commissioner Ed Mayo was nominated for and accepted the position of Vice Chair, replacing Nicole Walters whose term expired in June 2021. With regret, the Commission noted the passing of Leslie Lawrence. Ms. Lawrence was a member of the Historical Commission for many years and is notable as the author of the History of Duxbury on the Town's website.

***Respectfully Submitted,***

R. Taggart Carpenter, Chair
Arthur B. Evans, Clerk
Ed Mayo, Vice Chair
Chris Andrew
Andrew Burns
Michael Carlson
Brendan Wall

# Local Historic District Commission

At the 2022 Town Meeting, the Town approved of two new Local Historic Districts: the Temple Street District and the Keene's Brook District. The Massachusetts Historical Commission accepted both of the properties. Although the Local Historic District Commission has had a mostly introspective year due in part to the Pandemic, we were able to hold our Duxbury Local Historic District Day on September 18, 2021. Our guest speaker this year was David Andreozzi, a prominent architect in Rhode Island. He has had the opportunity to work on many historic homes in Newport and Middletown, RI, among other locations. In his presentation he spoke about community, what that means relative to Historic Preservation, and how important it is to any town as well as to the towns' efforts to preserve their past. He stressed the importance of community involvement, as well as education, because once these buildings are removed, they will be gone forever along with any association to the past they may have held or represented.

Earlier in the year, we all agreed that we needed to look internally to see how we can do our job better. It is a very important mission we have for Duxbury and because we take it seriously, it is easy to get caught up in issues that cause us to stray from our primary mission, which is to help the Town preserve its history through its buildings, landmarks, and various types of property. One of the issues that causes us to "stray" at times is the fact that the people of Duxbury are not quite sure how the Local Historic District Commission differs from the Historical Commission and the Duxbury Rural and Historical Society. We decided that the best way for us to help distinguish the differences is to work with the Historical Commission and the DRHS and to develop a comprehensive public relations plan.

To that end we have developed some ideas and will continue working on plans to launch a significant PR effort so we can educate the community in what we hope is a fun, relaxed, informative and mutually beneficial manner.

We are appreciative of the support we've had from the residents of Duxbury thus far and we hope to continue to see that support in the future. Although the Envision Duxbury project has reached an important milestone in completing its report for how we move forward, we are now faced with the task of implementing what was agreed upon in the report. So, the work continues.

We have identified more areas in town where Local Historic Districts are needed and we need to create the reports and submit them to the Massachusetts Historical Commission.

We also worked with the First Parish Church as they were renovating their front steps and entrance.

Once again, we would like to let Town residents know that one of our primary and ongoing goals is to be respectful of both the Town's history and its residents with their needs in living in today's world. In establishing Local Historic Districts, we feel our mission is extremely important in preserving Duxbury's past, understanding current Duxbury and planning for a future Duxbury that can continue to grow in a manner that maintains a thoughtful understanding and respect of its past. It is most important in the wake of the number of teardowns that continue to occur throughout town that we recognize the importance and urgency of this mission.

Respectfully submitted,

Renée Mierzejewski, AIA | LEED, AP
Chairman, Duxbury Local Historic District Commission

Members: William McArdle, Janet Ritch, Pamela Campbell Smith, Georgia Taft Pye, Phil Tuck, Robert Vose, Evelyn Walker, John Bates, Renée Mierzejewski. Michael McGee is our Select Board Liaison

# Weights and Measures

*Scales*

| LBS | Calibrated | Sealed |
|---|---|---|
| Over 10,000 | 0 | 1 |
| 1,000-5,000 | 0 | 0 |
| 100-1,000 | 0 | 3 |
| 10-100 | 4 | 31 |
| Less than 10 | 1 | 1 |
| Weights | 0 | 16 |
| Redemption | 0 | 1 |

*Retail Motor Fuel Meters*

| | | |
|---|---|---|
| Gas/Diesel | 0 | 71 |

*Automated Retail Checkout Scanners*

| | |
|---|---|
| Passed at 98% > | 10 Registers @ three locations |

*Net Weights Commodities checked for proper weight and tares*
43 individual items checked for compliance.
Results of inspections saved customers $122.10 and saved merchants $264.30

*Weights and Measures FYI*
You may have noticed the contents in some packages are smaller net weights-this is called "Shrinkflation" in the market. To ensure you are not being overcharge the same as the previous package contents-look at the Unit Price Code on the shelf tag to compare the net weight declared.

*Respectfully submitted,*
Jane Zulkiewicz
Duxbury Sealer of Weights and Measures

# Zoning Board of Appeals

**FY 202 APPEAL BOARD DECISIONS**
**July 1, 2021 through June 30, 202**

| Applicant | Case # | Decision |
|---|---|---|
| Ellen Kier, 117 Chestnut Street | 2021-10 – Special Permit | Granted |
| Nouria Gas Station, 10 Washington Street | 2021-12 – Special Permit | Granted |
| Camilla Wilson Hammer, 1 Abrams Hill | 2021-13 – Special Permit | Granted |
| Clarissa Erving, 6 Upland Road | 2021-14 – Special Permit | Granted |
| Jennifer McKeag, 39 Shipyard Lane | 2021-15 – Special Permit | Granted |
| Eric Pontiff, 184 Marshall Street | 2021-16 – Special Permit | Granted |
| Warren and Dawn Hadley, 57 Shipyard Lane | 2021-18—Special Permit | Granted |
| Duxbury Marketplace, 15, 19, 35 & 45 Depot St. | 2021-20—Special Permit | Granted |
| EJP Ice House LLC, Lot 7 Ice House Rd. | 2021-21—Variance | Granted |
| Charles Buckley, III, 55 Ocean Road North | 2021-22—Special Permit | Granted |
| The Township Duxbury, 521 West Street | 2021-23—Special Permit | Granted |
| Michael and Jane Tremblay, 2 Barn Swallow Ln. | 2021-24—Special Permit | Denied |
| Nouria Gas Station, 10 Washington St. | 2021-25—Special Permit | Granted |
| Richard Krugger, 449 Washington St. | 2021-27---Special Permit | Granted |
| K. Gawrelski and Annmarie Greene, 57 Gurnet Rd. | 2021-29---Special Permit | Granted |
| Duxbury Marketplace, 15, 19, 35 & 45 Depot St | 2021-30---Special Permit | Granted |
| Britton and Piper Hollis, 10 Mullins Avenue | 2021-31---Special Permit | Granted |
| Parish of St. John the Evangelist, 410 Washington St. | 2021-32---Special Permit | Granted |
| Nowell Upham, 125 Abrams Hill | 2021-34---Special Permit | Granted |
| Michael and Jane Tremblay, 2 Barn Swallow Ln. | 2021-35---Special Permit | Granted |
| Samantha and Nicholas Allen, 482 Keene St. | 2021-36---Special Permit | Granted |
| Taryn Leonard, 69 Ocean Road North | 2021-37---Special Permit | Granted |
| Jeffrey and Sarah Deady, 39 Ocean Road North | 2021-38---Special Permit | Granted |
| Justin and Jodi Enggasser, 1 Bumblebee Lane | 2021-39---Special Permit | Granted |

| Applicant | Case # | Decision |
|---|---|---|
| Antonia Shoham, 39 Shipyard Lane | 2022-01—Appeal | Denied |
| Susan Phinney, 254 Washington St. | 2022-03– Special Permit | Granted |
| Robert Daniels. 2 Shantum Lane | 2022-04—Variance | Denied |
| Pros Only, 403 Washington St. | 2022-06—Special Permit | Granted |

***Respectfully submitted,***
Wayne Dennison, Chair

**Current Members:** Wayne Dennison, Chair; Judith Barrett, Vice Chair; Kathleen Muncey, Clerk; Emmett Sheehan and Freeman Boynton, Jr.

**Current Associate Members**: Borys Gojnycz, Philip Thorn & Tanya Trevisan

James B. Wasielewski, Director of Municipal Services
Lauren Haché, Administrative Assistant

# Plymouth County Mosquito Control Report

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2022.

The Project is a special district created by the State Legislature in 1957, and is composed of the 27 municipalities in Plymouth County and the Town of Cohasset. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

In the spring, larviciding efforts begin as water temperatures rise and mosquito larvae begin to feed. The Project ground and aerial larvicided 12,236 acres and this was accomplished using an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on May 31st, 2022 and ended on September 16th, 2022. The Project responded to 14,323 requests for spraying and larval checks from residents covering all of the towns within the district.

The Department of Public Health (DPH) has developed an "Arbovirus Surveillance and Response Plan" for the state. The plan creates a system that estimates the human risk for contracting Eastern Equine Encephalitis and West Nile Virus using several factors including the number of infected mosquitoes. Based on guidelines defined by the plan, all towns in Plymouth County Mosquito Control Project started the season at "Low Level Risk" for Eastern Equine Encephalitis and remained at low risk for the entire summer. There was no Eastern Equine Encephalitis Virus detected in Massachusetts this year.

West Nile Virus activity occurred predominately in Middlesex, Plymouth and Suffolk counties. Statewide there were 8 human cases, one of them was in the district. The risk level for Abington, Brockton, Carver, Cohasset, East Bridgewater, Halifax, Hanover, Marion, Middleboro, Norwell, Pembroke, Plympton, Rochester, Rockland, Scituate, Wareham and Whitman was moderate. For the rest of the district the risk level was low for the entire season. As part of our West Nile Virus control strategy a total of 60,074 catch basins were treated with larvicide in member towns to prevent WNV.

The Project participates in DPH's mosquito surveillance program. As part of that program we collected over 66,270 mosquitoes and submitted 17,801 mosquitoes for testing. The mosquitoes were combined into 410 groups. DPH also tested 9,767 mosquitoes from the district. In all there were 0 isolations of EEEV from mosquito samples. There was a total of 19 WNV isolations from Abington, Brockton, Carver, Cohasset, Halifax, Hanson, Marion, Middleboro, Plympton, Rockland, Scituate, Wareham and Whitman.

The health threat of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on the Department of Public Health website. The introduced mosquito Aedes albopictus has the potential to become a serious pest and a vector of disease. The mosquito has been present in Massachusetts since 2009. In conjunction with DPH we have been monitoring Aedes albopictus expansion in the state. We conducted surveillance for Ae. albopictus at 7 locations. The larvae live in containers and are closely linked with human activity. They are especially associated with used tires. This year we detected the mosquito for the second time in Mattapoisett. The Project responded by canvasing the area and treating any habitat or cleaning up any containers found. The Project began a tire recycling program in October 2017. During the 2022 season we recycled 579 tires bringing us to a total of 12,099 tires for the program. The figures specific to the town of Duxbury are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Duxbury residents.

Insecticide Applications: Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Field Technicians continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. In Duxbury 410 larval sites were checked. During the summer 1469 catch basins were treated in Duxbury to prevent the emergence of Culex pipiens, a known mosquito vector in West Nile Virus transmission.

Our staff treated 3,085 acres using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area.

Water Management: During 2022 crews removed blockages, brush and other obstructions from 2,515 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito production. This work, together with machine reclamation, is most often carried out in the fall and winter.

Mosquito Survey: Our surveillance showed that the dominant mosquitoes throughout the district were generally Ae. vexans and Cx. salinarius. In the Town of Duxbury, the three most common mosquitoes were Ae. vexans, Cq. peturbans, and Oc. cantator

Education and Outreach: Our new Community Liaison, Erin Morrill, has been reaching out to schools and daycares to update IPM plans in preparation for the upcoming mosquito season. In-person visits to local BOH's are ongoing with the aim to meet with every community before the summer. Erin has been working with interested parties to set up educational presentations starting in the spring. If your town is interested in setting up a presentation at summer camps, schools, fairs, libraries, or councils on aging please contact our office.

Our Project website is a great resource for information on upcoming meetings, the annual budget, educational information, and Project services. Announcements and important dates can be found on the home page.

We encourage residents or municipal officials to visit our website at www.plymouthmosquito.org or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Sincerely,
Ross Rossetti, Superintendent

Commissioners: John Sharland, Chairman, Ann Motyka, Vice-Chairman/Secretary, Michael Valenti, Thomas Reynolds, Elaine Fiore

# Nuclear Advisory Committee

**Duxbury Nuclear Advisory Committee Annual Report 2022**

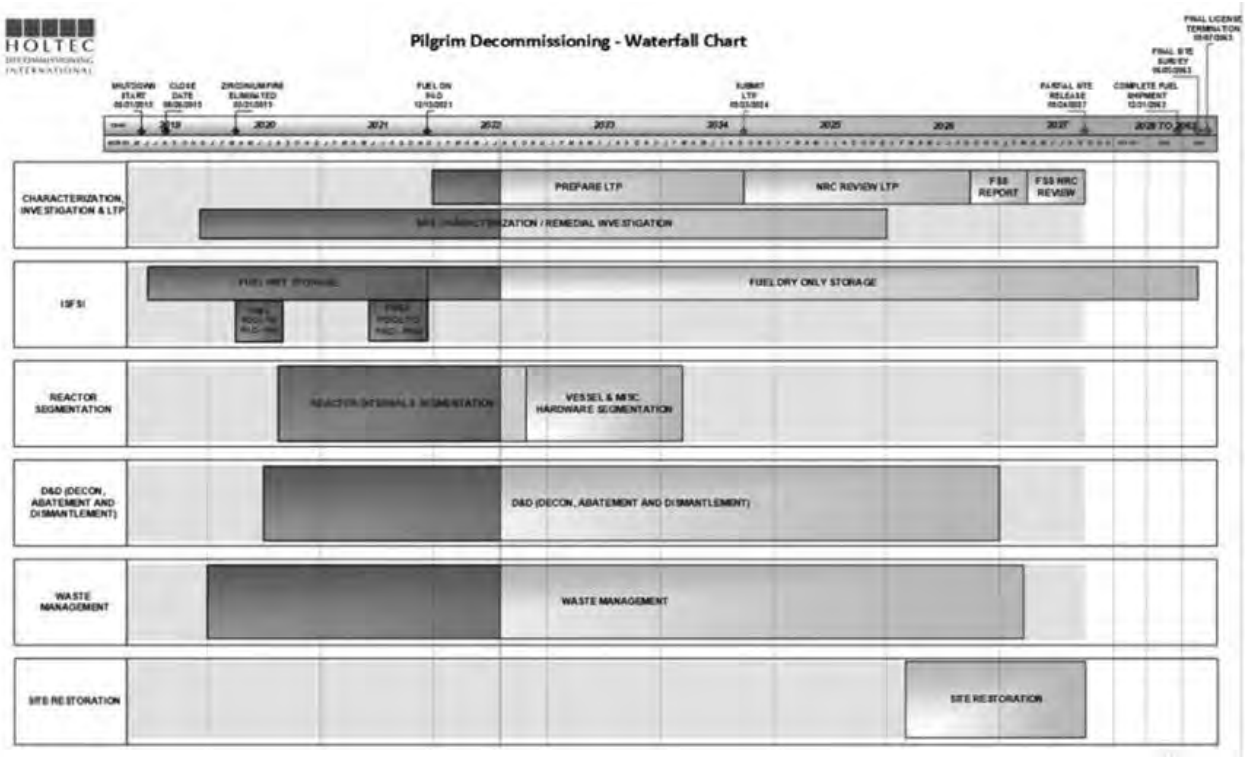
Mary Lampert, Co-Chair; Rebecca Chin, Co-Chair; Nancy Landgren; Patrick Gagnon; James Lampert; Megan Driscoll Greenstein; Marie Hoy

Pilgrim began operati ns in 1972 and permanently shut down May 31, 2019, after 47 years of operati ns. Post operati ns, the Duxbury Nuclear Advisory Committe reviews the Pilgrim Nuclear Power Stati n's decommissioning process as it impacts the town's health, safety, and environment.

**Decommissioning (June 2019 forward)**

Decommissioning involves decontaminating the site to reduce residual radioactivity and hazardous chemicals to allowable levels, dismantling the principle structures, removing contaminated materials to disposal sites and, after NRC approval, releasing the property for other uses. The new owner, Holtec- Pilgrim LLC is responsible for the site unti NRC releases the license. There are two licenses for Pilgrim. One for the reactor site and another for the spent fuel storage installati n (ISFSI). The ISFSI license will not terminate unti all the spent nuclear fuel is sent off ite, requiring that either an interim or permanent spent fuel storage facility is licensed and available. None currently exists.

**Decommissioning Schedule**



**Pilgrim's owner**: Pilgrim's licenses were transferred from Entergy to two limited liability companies (LLCs), Holtec Pilgrim LLC (owner) and Holtec Decommissioning International LLC (HDI, operator). The parent company, Holtec International, headquartered in NJ and Florida, assumes no financial responsibility for Pilgrim.

**Main concerns of the committee regarding decommissioning**:

**Plan to discharge Pilgrim's 1.1 M gallons of radioactively and chemically contaminated water into Cape Cod Bay:**

Holtec says that it will treat/filter the water before discharging, but no filter or treatment is perfect. Radioactive tritium cannot be filtered at all. The discharged water will contain chemical pollutants and radioactive contaminants.

Holtec apparently says that NRC regulations allow discharging the wastewater; and, that it discharged pollutants during operations so why is it an issue now? Past discharges during operations and NRC regulations are largely irrelevant. What Holtec wants to do now is illegal, under both the U.S. Clean Water Act and Massachusetts Ocean Sanctuary Act.

NRC preemption over state authority is not an issue. The NRC is not the "sole regulator of all matters nuclear." *Virginia Uranium, Inc. v. Warren,* 587 U.S Slip Op 8 (2019). Holtec and the Commonwealth signed a Settlement Agreement (June 2020) in which Holtec agreed to comply with state standards and regulations protecting health and the environment. Settlement Agreement, par. 10(l). No NRC regulation requires Holtec to discharge Pilgrim's contaminated water into any protected ocean sanctuary. Neither the settlement agreement nor the Ocean Sanctuary Act makes it "impossible [for Holtec] to comply with both state and federal law." *Silkwood v. Kerr-McGee Corp.*, 464 U. S. 238 (1984).

The joint federal and state Clean Water Act prohibits anybody from discharging "pollutants" into a "water of the United States" unless they have an NPDES discharge permit. Pilgrim's updated Federal and state NPDES permit (January 30, 2020) says that the **only** authorized discharges are of nine specific types of water (e.g., circulating water, cooling water) through specific outfalls. The permit expressly prohibits: (i) "[t]he discharge of pollutants in spent fuel pool water;"(ii) "[t]he discharge of pollutants in stormwater associated with construction activity, including activities, physical alterations, or additions associated with the dismantlement and demolition of plant systems, structures, and buildings;" and (iii) "[d]ischarges of pollutants associated with contaminated site dewatering, pipeline and tank dewatering, collection structure dewatering, or dredge-related dewatering, and including ... physical alterations or additions resulting in the discharge or pollutants associated with the dismantlement and decontamination of plant systems and structures and/or demolition of buildings." Holtec cannot filter Pilgrim's wastewater 100%, there will be contaminants discharged.

The Massachusetts Ocean Sanctuary Act and its associated regulations prohibit "The dumping or discharge of commercial, municipal, domestic or industrial wastes" into a Protected Ocean Sanctuary. There is no exception for radioactive waste.

In June 2022, the Attorney General, Maura Healy, told a group on Cape Cod that the state has the authority to stop the discharge based on a settlement agreement with Holtec, combined with state and federal law, and that she will make Holtec live up to the conditions of the agreement. More recently, an AGO spokesperson told the press that "We are prepared to take action to prevent any violations of Holtec's state and federal water discharge permit and any other violations of law."

Holtec does not need to discharge any radioactive or chemically laced water into Cape Cod Bay. There are three other options that the NRC allows – shipping to an already licensed off-site low-level radioactive waste facility, evaporation, and storage onsite. Evaporation is not feasible. It requires substantial amounts of energy that is not available onsite. Its discharges of pollutants into the air would damage the environment and public health. Storage onsite would delay the decommissioning process costing Holtec and Plymouth monies. Dumping into the bay is the cheapest alternative and will not delay decommissioning. Holtec claims I would be socially irresponsible to send the wastewater elsewhere. But, for Holtec, there is nothing wrong with transporting waste to make money. It wants to develop an interim spent fuel storage site in New Mexico for the nation's spent fuel assemblies. It is a problem only when it might reduce profit.

Holtec's threatened dumping would cause severe economic damage to Massachusetts aquaculture, fishing, real estate, marine based businesses, and radiological damage to the public. Cape Cod Bay is a semi-enclosed area meaning the contaminated water would be trapped there rather than filtering quickly into the ocean. Our "Blue Economy" depends on consumer perception that our waters are clean. The value of the blue water economy in the towns surrounding Cape Cod Bay is at least $750 million a year.

Holtec bought Pilgrim for about $1,000 dollars. It received the Decommissioning Trust Fund ($1.103 billion), established by Massachusetts ratepayers to decommission the site. Holtec will make between half-a-billion and a billion dollars in profit from decommissioning Pilgrim from what is left over in the fund and payments for spent fuel storage costs from DOE. It can easily afford its estimated cost ($20 million) to transport Pilgrim's contaminated water to an existing, approved, off-site low level radioactive waste storage facility. Vermont Yankee shipped twice as much wastewater (2 M gallons) to Idaho so not to pollute the Connecticut River. Pilgrim can do likewise.

Holtec announced at the September 2022 Nuclear Decommissioning Citizens Panel meeting that the likely timing for discharge would be the first quarter of 2023. Between now and then, it needs the water to shield workers from intense radiation on planned demolition projects. Also, Senator Markey held a Congressional Hearing in Plymouth, May 2022 and Holtec agreed at the meeting to allow the Senator to take water samples before any discharge. The Senator's sampling plan is delayed.

**Spent Fuel**: Spent nuclear fuel assemblies were moved out of the spent fuel pool. All the fuel that Pilgrim has used since 1972 were placed in 61 dry casks on a newly constructed concrete pad (Independent Spent Fuel Storage Installation, ISFSI), 362 feet from Rocky Hill Road. The stainless steel canisters holding the fuel assemblies are thin (0.5") that may crack within 30 years. Each is surrounded by a concrete overpack. Pilgrim began loading casks in 2014, in 2044 they will be 30 years old. The company provides a warranty for 25 years for design, material and workmanship. Currently there is no technology to thoroughly inspect, repair or replace cracked canisters. With limited monitoring, we will only know after the fact if a canister leaks radiation. Each cask, depending on the age of the fuel, contains one-third to one half the Cesium-137 as the total released at Chernobyl. The casks are vulnerable to a terrorist attack. They are stored out in the open with only vegetation to prevent a line-of-sight attack. The committee's 2021 ATM article addressed these safety issues. It was overwhelmingly approved and forwarded to federal and state officials asking for their support.

So-called Low Level Radioactive Waste: To date, thousands of cubic feet of non-fuel radioactive waste has been shipped to a facility in Texas.

**Site Restoration:** The site is supposed to be returned to "greenfield" for unrestricted use - radioactivity and chemical contamination cleaned up. This is important to Duxbury to ensure that contaminants left on site will not run-ff and pollute the bay. The state's radiological cleanup standard, less than 10 millirem per year from all pathways, is stricter than the federal standard. Chemical contaminants, including, for example, oils, PCBs, asbestos, herbicides, and PFAS must be removed to meet Massachusetts and EPA standards.

An inital Site Assessment Plan by Holtec's contractor, ERM, commenced in 2020. It was insufficient. A revised Site Assessment Plan also was prepared (https://www.mass.gov/doc/may-28-2021-environmental-site-assessment-work-plan-for-pilgrim/download). It did not meet the requirements set out in the Settlement Agreement between the state and Holtec.The Revised Site Assesment concluded there was no significant soil radiological contamination; and there is PFAS in groundwater and numerous metals exceedances in groundwater, attributed to turbidity. We concluded that a more robust analysis and site assessment plan would conclude otherwise. The NRC requires a final site characterization two years prior to the date of license termination. The license termination plan review is subject to a hearing opportunity. Split samples will allow independent MDPH verification of analytical results.

**Demolition:** To date only secondary, support buildings have been take down. The highly contaminated buildings have not been demolished. For example, the main reactor building (white building to left of large red rectangle in center) cannot be removed until the 1.1 million gallons of waste water is removed. In the interim, the wastewater is needed to shield interior demolition workers from intense radiation.

- More than 60% of outbuilding square footage has been demolished (Red)
- 2022 Demo upcoming (Blue)

**Financing decommissioning:** Holtec Pilgrim and HDI brought no money to the table. Holtec Pilgrim became the owner of the Decommissioning Trust Fund (DTF), to pay for decommissioning. The DTF was funded by Massachusetts ratepayers many years ago - neither Boston Edison, Entergy nor Holtec put a dime into the fund. At the time of the sale from Entergy to Holtec. the fund had grown through investment to $1.03 billion dollars. The Pilgrim Nuclear Decommissioning Trust (NDT) fund balance as of December 31, 2022, was $825M, reflecting expenditures. When that fund is spent, it will not be possible to get more money from the owner, Holtec Pilgrim LLC, or HDI LLC, the operator. There is no parent company guarantee from Holtec International. The owner and operator are Holtec limited liability subsidaries. There are no bonds or other financial guarantees. NRC suggested that monies recovered from DOE, for spent fuel management expenses for DOE's breach of contract for not taking the spent fuel by 1998 as promised, could be used by the licensee. But the NRC cannot require any DOE recovery actually be available to pay decommissioning costs. If cleanup costs exceed what is left in the DTF, or spent fuel remains on site after 2062, the state likely will be left as payer of last resort. The owners have the potential to make over $800 million in profit from decommissioning Pilgrim irrespective of whether there us enough money in the DTF to complete the job.

**NRC actions:** In addition to approving the license transfer, NRC provided regulatory exemptions that will save Holtec money at the expense of public safety. NRC exempted Pilgrim from offsite emergency planning obligations effective April 2020, 10 months after the reactor core was defueled. FEMA and MEMA objected recognizing that the Commonwealth's All-Hazards Emergency Plan was insufficient in a radiological disaster, but to no avail. Duxbury Emergency Management no longer receive monies from Pilgrim for emergency planning expenses Duxbury must incur due to our proximity to Pilgrim. DEMA had received approximately $85,000 annually, plus equipment replacement and training. Duxbury Fire Department is part of a mutual aid program responsible to provide help in the event of a fire onsite at Pilgrim. Duxbury EMD's concern that Duxbury was not receiving necessary education and training to fight a fire onsite seems resolved, now.

NRC exempted Pilgrim from enacting cyber security upgrades. The Commonwealth's Settlement Agreement restored a requirement for cyber security. Also, Pilgrim was exempted from offsite liability insurance requirements, allowing Pilgrim to reduce the required level of primary off-site liability insurance from $450,000,000 to $100,000,000 and eliminate the requirement for Pilgrim to carry secondary financial protection. Last, NRC exempted Pilgrim from NRC regulations restricting use of the decommissioning trust fund to removing radioactivity, allowing the licensee to use the fund for spent fuel management and soil restoration expenses.

**State Legislation**: The committee supported legislation filed on issues pertaining to decommissioning, none of the bills passed. However, our legislators, and others representing the South Shore and Cape Cod, were very supportive.

**Town Meeting Articles**: The committee put forward two articles. Article 13 - town of Duxbury support of offsite storage spent nuclear fuel: The Town of Duxbury supports prompt efforts by Congress, the Department of Energy, and the Nuclear Regulatory Agency to develop one or more consent based and scientifically defensible geologic disposal facilities and interim storage sites. Also, efforts to prepare for the eventual large-scale transport of spent nuclear fuel and high-level waste to those sites when such facilities become available. Article 14:To see if the Town will amend its General Bylaws by adding a new Section 7.9.2 to read: No person shall dispose of any solid or liquid radioactive material directly or indirectly on or in any waters of the town within the rise and fall of the tide and the marine limits of the jurisdiction of the town. Any person who violates this provision shall be responsible for any damage to the town or to any individual or business resulting from any radioactive material in any such town waters or take any action in relation thereto. Both articles passed at Annual Town Meeting, March 2022.

We want to thank the town of Duxbury, its Selectboard, Town Manager, Board of Health, elected federal and state officials, and citizens for their leadership to save Cape Cod, Duxbury, Kingston, and Plymouth Bays.

# Police Department

It is my pleasure to present the FY2022 Annual Report of the Duxbury Police Department to the residents of our community. As the COVID-19 pandemic began to fade and life resumed a sense of normalcy, I took the opportunity to present each member of the Department with the National Incident Response Award which read:

*For exceptional dedication, superior efforts, and selfless service during the world-wide pandemic influenza virus (COVID-19) and the resulting "state of emergency" declared in Massachusetts for the time-period March 2020 to June 2021. Despite government and multi-sector shutdowns that found a majority of the population "sheltering in-place" you continued to fulfill your duties and responsibilities without pause to ensure that your community stayed safe and secure. You placed yourself on the front lines, facing daily exposure to an unknown threat that crippled the rest of society, despite the potential danger this presented to yourself and your families. Your can-do attitude during this crisis has been nothing shorty of inspiring. I am humbled to work alongside you and greatly appreciate your continued commitment to serve the officers of this Department and the citizens of this community.*

From a statistical standpoint, the Police Department logged 26,795 documented activities in FY2022. Here is a "snapshot" of these services:

| | | | |
|---|---|---|---|
| Traffic Stops/Enforcement | 3,963 | Building/Property Check | 12,386 |
| Disturbances | 204 | Arrest / Criminal Complaints | 213 |
| Burglaries | 5 | Fraud | 88 |
| Motor Vehicle Crashes | 250 | Animal Complaints | 128 |
| Suspicious Activity | 430 | Larceny | 28 |
| Medical Emergencies | 1,473 | Vandalism/Mal. Damage | 41 |
| Alarm Commercial / Residential | 415 | Missing Person | 11 |
| | | Assist Other PD | 100 |

While the response to the pandemic slowed down, the Department was faced with a new challenge as we began to feel the full effects of the Police Reform Bill that Governor Charlie Baker signed into law on December 31, 2020. This Emergency Law was passed to provide justice, equality, and accountability in law enforcement; it is the largest sweeping change to policing in Massachusetts history. The Duxbury Police Department must ensure that we are in compliance with and adhering to every facet of this 129-page document.

The most significant impact of the enactment of this law has been to our reserve officer programs. Effective June 30, 2022, the title/position Permanent Intermittent Officer no longer exists and Special Police Officers who have not completed a full-time academy are being de-certified. As a community, we have lost decades of experience that will be difficult to replace. Additionally, our full-time officers are losing a critical support and relief element for them during times of operational necessity.

These officers were more than just the friendly faces you saw at the Fourth of July parade and various other Town events; these men and women were a crucial facet to the functionality of this Department. We thank each of these officers for their years of dedicated service; they will be greatly missed.

One thing is clear and remains constant: the support we receive and active partnerships we have with Town departments, boards and committees is key to our success. We thank our public safety partners at the Harbormaster and Fire Departments, and the Regional Old Colony Communications Center for their professional support throughout the year. Most importantly, we thank the residents of the Town of Duxbury.

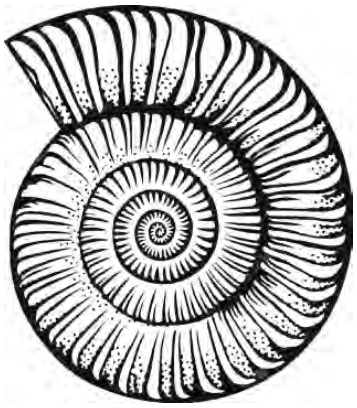
This report provides an overview of the efforts put forth and the accomplishments experienced within the Department this past year. As we enter 2023, I close by thanking the men and women of the Duxbury Police Department for their hard work and dedication to the community. It is my honor and privilege to work alongside them.

***Respectfully,***

Stephen R. McDonald
Chief of Police

*(photo courtesy of Robert Wydro)*

# Public Works



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DPW Administration
Animal Control
Cemetery Department
Lands & Natural Resources
DPW Operations

- *Highway Department*
- *Transfer Station*
- *Vehicle Maintenance*
- *Snow & Ice*

Water & Sewer Division
Water & Sewer Advisory Board
South Shore Recycling Cooperative

# DPW Administration

Fiscal year 2022 saw the Town of Duxbury approve the new Public Works Facility to be constructed next to the current building. With the sky rocketing inflation, material and labor shortages has made this project truly challenging. The new facility is slated to open in the spring of 2025. This state-of-the-art facility will bring all the DPW divisions under one roof. The DPW would like to thank the residents of Duxbury for their support of this badly needed project.

PFAS was detected in ground water samples at the former McNeil landfill and also the town owned landfill. Also, the Partridge Road Well was shut down when elevated levels were found there as a precaution. While it is still uncertain what mitigation measures will be required by the DEP and the EPA for the landfills, the town received funding from the county to construct a new PFAS filtration system at Partridge Road Well to get it back on line.

Our road paving program saw the repaving of Bow Street, Alden Street, Keenes Brook Lane and Standish Street.

I would like to thank the dedicated men and women of the DPW for their hard work. I would also like to thank the residents of Duxbury for all of their support.

***Respectfully Submitted,***
Peter Buttkus
DPW Director

# Animal Control

The Animal Control Department receives thousands of calls every year along with emails and messages for services through social media, responding to calls not just during regular business hours (Monday thru Friday 8 a.m. to 4 p.m.) but at all hours of the day and night and on weekends and holidays. We respond to calls that range from advice and guidance to lost and found pets, wildlife calls, cruelty and neglect complaints, dog bites and neighbor disputes. The Animal Control Officer also assists other towns when help is needed. We strive to give the Duxbury residents the best service possible and are proud of the services we provide. This is a much needed service in Duxbury and throughout the state.

The Duxbury Animal Shelter continues to be one of the cleanest and best run shelters in the state. We provide a safe and stress free place for animals until they are reunited with their families or are adopted into loving homes.

Thank you to all of the volunteers for their time and assistance. Thank you to all the residents of Duxbury and the people that have supported and continue to support the shelter. As always, Id like to thank my coworkers in other departments for their support and cooperation.

***Respectfully Submitted,***

Eduardo Ramos

# DPW - Cemetery Department

The Cemetery Department is continuing efforts to improve the cemetery grounds, the efficiency of operations, and the experience of visitors to the cemetery.

In February, we rented a mobile lift in order to prune and take down damaged limbs and trees that the Town's Lands and Natural Resources department was not able to reach. We removed over 10 trees and pruned approximately 20 other trees from difficult areas of the cemetery during this project. The project's success will encourage the Cemetery Department to repeat it, as funds become available.

This spring, we used money from our perpetual care fund to plant 40 arborvitaes, 40 rhododendrons, and 6 crab apple trees at the end of Cherry Avenue. Once these plantings mature, they will provide the cemetery, and particularly the adjacent large lot of available graves between Cherry Ave and Magnolia Ave, with a beautiful screening of Mayflower Street and the transfer station. The cemetery department is grateful to Cemetery Trustee Emmitt Sheehan for donating his time and resources in connection with the plantings.

Also, this spring, we signed an agreement with an outside vendor (CIMS Cemetery Software of Sauk City, Wisconsin) to develop for Mayflower Cemetery a cemetery management software system. The system, when completed, will provide the cemetery with an intuitive cemetery database that includes user-generated GIS mapping, data management and business functions (work orders, progress report, etc.), and security of our records on the Cloud but with accessibility from our computers and tablets, and will as well provide directions to visitors to any space in the cemetery, using the GPS in a smartphone. While the conversion to the software for our records covering over 230 years of use will require some time and effort, we feel that when completed, these priceless records and mappings will be secure and useable and the data-based work management system will greatly improve efficiency of operations in the cemetery. We also feel that visitors to the historic cemetery will appreciate being able to find relatives and loved ones in the cemetery from an app on their smartphones. The cemetery staff and CISM are diligently working on the conversion process. Funds being used for the software system came from the cemetery's perpetual care fund.

On the crematory side, this year the crematory updated the pollution control system on all 4 retort units. This will help ensure that the units run efficient and with the least amount of emissions.

I would like to thank the grounds crew who work so diligently during the year and to the crematory staff for being especially dedicated in what they do - theirs is not an easy job to fulfill. Also, my appreciation is expressed to the Cemetery Trustees, who volunteer their time and services to the cemetery.

***Respectfully Submitted***,
Chip Locketti
Superintendent of Cemeteries / Crematory

# Lands and Natural Resources

Exciting news, once again the town has received the Tree City USA Award being thirty-one year's consecutive. This award is given by the National Arbor Day Foundation, the United States Department of Agriculture Forest Service, and the National Association of States Foresters to communities that prove they are dedicated to beautifying and preserving their lands by having an active forestry program.

In addition to our regular maintenance responsibilities, we were able to help the library install signs for a new story walk, and an outside classroom for the elementary school. We added a new irrigation system and lawn renovation at the town hall. We assisted the fire department with a 9/11 memorial for the twentieth anniversary of what happened to our country. We also hosted a two day chainsaw training exercise at the Jay Cox Tree Farm, and cut a ten foot clearance around each water department well for state compliance.

We had multiple winds storms to deal with, and Tropical Storm Elsa hitting us in early July, and let's not forget the 105 mph hurricane winds October 26th and 27th (I know I won't), which we are still cleaning up from.

The department continues its efforts to serve the people of Duxbury by working with other departments, citizens, and organizations to ensure that our public lands, buildings, trees, open spaces, and athletic fields remain safe and a source of pride for the community. Our top priority has always keeping our streets and public lands safe and we urge the residents to monitor their lands as well.

I wish to thank the crew, past and present, for their hard work and dedication, other town departments for their cooperation, the management for their support, and the residents for their assistance in taking care and pride in the town's public spaces.

***Respectfully submitted,***
James Savonen, Manager of Buildings and Grounds

# DPW Operations - Highway Department - Transfer Station – Vehicle Maintenance – Snow and Ice

This year, the Town had a below average of snowfall resulting in 18 sanding operations, 5 of which turned into plow operations.

After winter ended, we were happy to start sweeping all of the town's roads. We also began repairing catch basins that needed attention, cleaned many and checked waterways to make sure all are open for heavy rains that might occur.

Our road repair maintenance program included Alden Street from Rte. 3A to Railroad Avenue, Bow Street and Keene's Brook Lane.

As always, I would like to thank the employees at the Highway, Transfer Station and Vehicle Maintenance Departments for all of their hard work and dedication throughout the year. I would also like to thank the DPW Office staff for their continued support and guidance behind the scenes.

In closing, I would also like to thank the Duxbury residents and businesses for all of their support and cooperation throughout the year.

***Respectfully Submitted,***

Norm Smith, DPW Operations Manager

# DPW - Water/Sewer Department

(Tremont Street Well Pump being removed for redevelopment)

The following paragraphs summarize some but not all of the efforts necessary to keep the water running in Duxbury.

In addition to assisting with the daily operations of the department, the administrative staff was kept busy with the billing of approximately 5863 accounts bi-annually and scheduling 502 appointments for field technicians. 533 million gallons of water was pumped, treated and then distributed to consumers. 9 % of the water pumped was unaccounted for due to distribution system leakage. The maximum daily demand for water was 3.68 million gallons. The residential gallons per capita day usage was 78 gallons. The current performance standard for public water systems is 65 gallons per person per day. The entire field Staff participated in Emergency Response Plan training simulating operations extended power outages due to high winds.

The distribution crew was kept busy with repairing water main breaks and service line leaks in addition to replacing fire hydrants hit by cars. There were 262 tests performed on the various backflow prevention devices installed throughout the town. Technicians replaced 47 water meters that were 10 years or older.

The treatment staff was busy with ongoing upgrades and maintenance. The interior surfaces of the bulk chemical storage tanks were cleaned. All ten fluoride saturators were cleaned, rebuilt and returned to service. The master meters at all twelve wells were cleaned and calibrated. Three out of twelve wells were cleaned and redeveloped for lost capacity.

On the sewer side of things, the shared septic systems at Wadsworth Field, Harrison Street and Cedar Street were examined by a Title 5 inspector and found to be in good working order. Check Valve assemblies were replaced at the Wadsworth Field System. Preventative maintenance was performed on the many pumps and air blowers at the High School wastewater treatment plant. 2 grinder pumps were replaced and 6 were repaired on the Bay Road shared septic system.

I would like to thank the DPW Director, Town Manager, Selectboard, and the Water and Sewer Advisory Board for their guidance and support throughout the year. I would also like to take a moment and thank my entire staff for all of their hard work and dedication.

***Respectfully Submitted,***

Peter Mackin
Superintendent, Water and Sewer

# DPW - Water/Sewer Advisory Board

There is no report for FY 2022

**Members:** George D. Wadsworth, Chair, Freeman Boynton, III, Paul W. Keohan,

SOUTH SHORE RECYCLING COOPERATIVE
CELEBRATING 23 YEARS OF SERVICE

PO Box 247
Westwood, MA 02090
781.329.8318
director@ssrcoop.info
ssrcoop.info

**REPORT OF SOUTH SHORE RECYCLING COOPERATIVE 2022**

2/2/2023

The South Shore Recycling Cooperative (SSRC) is a voluntary association of South Shore towns. It was established by Intermunicipal Agreement and Special Legislation in 1998 to help member towns improve their recycling programs, and reduce the amount, toxicity and cost of disposal.

Eighteen municipalities are SSRC Members: Abington, Braintree, Cohasset, Duxbury, East Bridgewater, Hanover, Hanson, Hingham, Hull, Kingston, Middleborough, Norwell, Pembroke, Plymouth, Rockland, Scituate, Weymouth, and Whitman. Representatives from each member town are appointed by Chief Elected Official(s) (list attached).

In FY22, the SSRC raised $95,095: $87,300 from municipal member dues, $475 in sponsorships, $4,000.00 in grant funding, $150 in donations, $114 in administrative fees, and $26.40 in interest.

Total expense was $77,758.48. This paid for the services of the Executive Director, the Hazardous Waste Specialist, and for waste reduction and recycling activities that benefit our member towns detailed below. Expenses were lower than budgeted because the Executive Director was out on family medical leave for half of the fiscal year. Members of the Board, as well as our MassDEP Municipal Assistance Coordinator Todd Koep, stepped up and helped us get through this difficult time.

In addition to services and advocacy outlined below, membership in the SSRC saved /earned Member Towns $161,376 in CY2022.

## MATERIALS MANAGEMENT

**Household Hazardous Waste Collections -** Capacity of vendors to conduct household hazardous waste (HHW) events continues to be tight. The State Contract for hazardous waste, combined with SSRC's contacts and expertise, enabled us to salvage the five fall HHW collections, which our service provider cancelled with short notice. Ultimately we ended up working with a new vendor, Trident Environmental Group, which will service our events at least through FY24.

The SSRC arranges for and administers Household Hazardous Waste Collections on behalf of its Member Towns. It coordinated multi-town collections for eleven of our Member Towns in 2022, creating further savings. Member Towns saved staff time to contract, schedule, publicize and staff collections. The Executive Director, Hazardous Waste Specialist and/or HHW Assessor assisted at all but one events. The Executive Director coordinates the billing.

**1,318 residents** attended our **twelve collections** in 2022. The **reciprocity policy** also enabled **564** of those residents to attend other Member Towns' collections. This arrangement qualifies member towns for additional MassDEP **Recycling Dividend Program** points and earned them an extra **$31,170** in the 2022 grant cycle.

The total cost savings and benefits of the HHW program in 2021 is estimated at **$76,295.**

**General Recyclables** – The "blended value" of traditional recyclables (paper, cardboard, bottles and containers) swung wildly again this year, with a high of $121/ton in March to a low of $6.57 in October. Subtracting the cost of sorting, baling and delivery to end markets, this was mostly a cost center for municipalities.

The SSRC Director continues to monitor and report market fluctuations, seek out advantageous vendor options and pricing, and assist with resident education to improve material quality.

The Director is pursuing regulatory and legislative relief to achieve fairer, more transparent pricing, as well as total relief from these costs through a packaging and paper producer responsibility bill.

The SSRC continued to help our Towns' programs and residents adapt to more stringent quality standards through multimedia outreach and guidance by the Executive Director.

**Other Materials** – The SSRC has enabled its Members to save money, find better service and/or earn rebates for such things as:

Glass- assisted six Member towns in connecting with transfer station in Middleboro, which significantly lowered cost, and enabled bottle-to-bottle recycling (rather than a gravel additive)

Mattresses – set up 4 multitown curbside collections for our eleven towns that don't provide that service in the fall. 112 households recycled 208 mattresses at reasonable cost.

**PUBLIC OUTREACH**:

**Radio Public Service Announcements** -– With funding from MassDEP, the SSRC produced and aired **8 PSAs** for 6 weeks with WATD FM. They covered "bring your own bag", textiles, proper preparation of recyclables, plastics and composting. In addition to educating residents, this helped our towns to qualify for MassDEP incentive grant funding. Listen at ssrcoop.info/radio-ads/

**Website** - **ssrcoop.info** provides both general and town-specific recycling and household hazardous waste collection information, meeting minutes and annual reports, a monthly newsletter, and links to other sites. It logged 71,717 page views by 37,440 visitors in 2022. 76% of visitors were new.

**Facebook**: The SSRC posts waste reduction and recycling tips regularly on its Facebook page, which has 568 followers.

**Press Contacts -** The SSRC is a resource to and a presence in print, web and cable media. **CommonWealth Magazine** published an op-ed by the Director about plastic recycling. **WGBH TV** did a follow up interview with her on Jim Braude's Greater Boston. Click or hover on ssrcoop.info/in-the-news/ for more outreach information.

**Resident Contacts –** The Director fielded hundreds of calls and emails from residents and businesses in 2022. Most were about HHW, but she also advised how to properly dispose of everything from railroad ties to carpet, leaded glass to flares. She also advised on such things as apartment recycling and how to retrieve a wedding ring that had been lost in the recycling.

## ADVICE, ASSISTANCE AND NETWORKING

The Executive Director's help is frequently sought by the solid waste managers. She stays current on local and national solid waste issues, attending conferences, meetings and webinars, visiting local disposal and recycling facilities, and reading professional publications. She provided requested advice and help on a **wide range of issues,** including disposal contracts and overcharges, single stream contracts, safe lithium battery disposal, fee setting and cyanide disposal , to name a few.

**Grant assistance -** The SSRC helped **thirteen Member Towns** submit their DEP Data Surveys and/or DEP Grant applications. Maximizing grant funds is a frequent topic at our Board meetings as well. Our Member Towns were collectively awarded over $200,000 in MassDEP Recycling Dividend Program grants. Membership in SSRC qualified our Member Town's for an additional **$58,445** in Recycling Dividend Program funds, which provided a total of $**201,760** in grants to seventeen of our Towns.

**Newsletter** - The SSRC publishes bi-monthly **Updates**, posted at ssrcoop.info/newsletters/, which are emailed to 1,521 subscribers (up from 1,210 in 2021), including many residents. The open rate averages 60%.

## ADVOCACY

The Executive Director works actively with other organizations and our Beacon Hill delegation to promote legislation the Board deems beneficial to its solid waste programs. 2022's focus legislation concerned packaging, mattress and paint producer responsibility, and Material Recovery Facility (MRF) transparency in contracting with municipalities. She testified at the hearings on the pertinent bills, as well as an updated bottle bill that would encompass wine and liquor bottles, nips, and noncarbonated beverage containers, and raise the deposit to 10¢. Most were reported out to the House and/or Senate Committees on Ways and Means. See our Advocacy page at ssrcoop.info/advocacy/ for more information.

The Director represents the Board on the MassDEP Solid Waste Advisory Committee. She proposed and is leading the charge for more detailed reporting requirements by recycling processors in testimony and discussions with MassDEP.

The SSRC exists to assist its member towns in improving their solid waste disposal and recycling functions. It always welcomes suggestions on how it can better serve its Members.

***Respectfully submitted,***

Claire L. Galkowski, Executive Director

# Recreation

*(photo courtesy of David Murphy)*

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## Recreation Department

- Percy Walker Pool
- Recreation Department
- North Hill Country Club

# Recreation Department - Percy Walker Pool, Recreation, North Hill Country Club

The Duxbury Recreation Department enjoyed a productive and busy past fiscal year managing the many different divisions within our operation.

**PERCY WALKER POOL**

This past year the Percy Walker Pool continued to be enjoyed by residents and non-resident alike. Hundreds of children utilized the Percy Walker Pool for swimming lessons, birthday parties, and school related programs. The Duxbury Public Schools utilized the pool for its high school swim teams, 4th grade swim program and as a training facility for its various high school sports, including football. We are proud to be the home of the Patriot League Champion DHS Swim Team, as well as our own Aquadux Swim Team.

**RECREATION**

The Recreation Department offered over 40-year-round programs to Duxbury residents in FY22. The department employed 85 part time employees and was also assisted by over 125 community volunteers. In FY22 over 2,500 residents registered for our programs. The Recreation Revolving Fund returned $27,540 to the General Fund this past fiscal year. This return marks another year of positive returns for this fund.

**PLAYGROUNDS/FIELDS/OUTDOOR COURTS**

Our Town and School playing fields are a very popular recreation resource used by thousands each year. Our department continues to provide permits for the use of all Town playing fields. Through the Ellison Fund, our DPW installed new playground surfacing material at our ever-popular playground sites.

Additionally, a new backstop at the Chandler Baseball field was installed, with funds provided by the Ellison Fund, Recreation Revolving, as well as a generous donation through Duxbury Youth Baseball. The pickleball courts at Tarkiln continue to be one of the most popular places in Town. As we look to the future, we look to expand on our pickleball court inventory.

**NORTH HILL COUNTRY CLUB**

This past fiscal year marked another year of operation with our current management company, Johnson Golf Management, LLC. With the popularity of golf continuing to be on the rise and tremendous conditions at the course, North Hill saw another very busy season. Through our operating budget we were able to assist in repairs to the above ground fuel depot.

Thank you to all the many residents who took advantage of our Town owned golf course.

**BEACH OPERATIONS**

We would like to take this opportunity to thank the following organizations and departments for assisting us in having a successful first summer out on the beach: Duxbury Beach Reservation, Department of Public Works, Duxbury Harbormaster, Duxbury Police Department, Duxbury Fire Department, Department of Conservation, Beach Operations Manager, Lead Beach Rangers, Beach Rangers, Beach Lifeguards as well as many volunteers and beach patrons who behind the scenes help keep our beach beautiful and clean.

In closing, on behalf of myself, my staff and the Duxbury community, we would like to express our thanks and gratitude to Gordon H. Cushing, longtime Recreation Director who dedicated his entire professional life to the Town of Duxbury. We wish him nothing but the best in his retirement!

***Respectfully Submitted,***
Steven Studley
Recreation Director

# State and Local Information

**GEOGRAPHIC DESCRIPTION**
**& STATISTICS FOR DUXBURY**

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

| | |
|---|---|
| **Total Area:** | 37.63 sq. miles |
| **Land Area:** | 23.76 sq. miles |
| **Population:** (Town Clerk, 02/11/2022) | 16,384 |

**Climate:**
(National Climatic Data Center, Plymouth Station)

| | |
|---|---|
| Normal temperature in January: | 26.5°F |
| Normal temperature in July: | 71.0°F |
| Normal annual precipitation: | 48.8" |

**TOWN GOVERNMENT**

Municipal Offices
878 Tremont Street, Duxbury, MA 02332

Monday: 8:00 AM - 7:00 PM,
Tuesday through Thursday: 8:00 AM - 4:00 PM
Friday: 8AM - 12:30 PM

**Form of Government:**
3-Member Elected Board of Selectmen
(changed to 5-Member Elected Board in March, 2021)
Town Manager
Open Town Meeting

**Year Incorporated as a town: 1637**

**Registered Voters**
(Town Clerk, 2/11/2022)

| | |
|---|---|
| Total Registered Voters | 12,993 |
| Democrats | 2,518 |
| Republicans | 2,185 |
| Other parties | 157 |
| Un-enrolled voters | 8,133 |

**U.S. LEGISLATORS**

**US Senator** Edward J. Markey
218 Russell Senate Office Building
Washington DC 20510
(202) 224-2742

**US Senator** Elizabeth Warren
SR-C2 Russell Senate Office Building
Washington DC 20510
(202) 224-4543

**US Congressman** Bill Keating
Room 2351
Rayburn House Office Building
Washington, DC 20515
(202) 225-5658

To contact U.S. Legislators via e-mail,
please visit: www.usa.gov

**STATE AND COUNTY REPRESENTATION**

**State Senator** Patrick O'Connor
State House, Room 419
Boston, MA 02133
617-722-1646
Patrick.OConnor@masenate.gov

**State Representatives**

Precincts 2-6 Rep. Josh Cutler
State House, Room 167
Boston, MA 02133
617-722-2810
josh.cutler@mahouse.gov

Precinct 1 Rep. Kathleen LaNatra
State House, Room 236
Boston, MA 02133
617-722-2430
Kathleen.lanatra@mahouse.gov

## IMPORTANT TELEPHONE NUMBERS

# DUXBURY TOWN HALL: 781-934-1100

### DEPARTMENT EXTENSIONS

| | |
|---|---|
| Accounting & Finance | 6009 |
| Assessors | 6010 |
| Board of Health | 6002 |
| Building Department/Municipal Services | 6002 |
| Conservation | 6008 |
| DPW | 6003 |
| Employee/Retiree Health Insurance & Benefits | 6006 |
| Facilities | 5460 |
| Highway | 6003 |
| Lands & Natural Resources | 6003 |
| Personnel (Human Resources) | 6006 |
| Planning | 6007 |
| Selectboard | 6016 |
| Town Clerk | 6004 |
| Town Manager | 6016 |
| Treasurer/Collector | 6001 |
| Water Department | 6005 |
| Zoning Board of Appeals | 6002 |

| **Other Important Numbers (Outside Town Hall):** | |
|---|---|
| **For Police & Fire Emergencies** | **911** |
| Fire (non-emergency) | 781-934-5693 |
| Police (non-emergency) | 781-934-5656 |
| Animal Control | 781-934-6424 |
| Cemetery | 781-934-5261 |
| Council on Aging (Senior Center) | 781-934-5774 |
| Council on Aging Bus (GATRA) | 781-934-5774 |
| Duxbury Free Library | 781-934-2721 |
| Harbormaster | 781-934-2866 |
| Housing Authority | 781-934-6618 |
| Percy Walker Pool | 781-934-2464 |
| Plymouth County Mosquito Control | 781-585-5450 |
| Recreation | 781-934-7034 |
| Schools Administration/Superintendent | 781-934-7600 |
| Veterans' Services (Senior Center) | 781-934-5774 |

**Town Website:** www.town.duxbury.ma.us
**Town Address:** 878 Tremont Street, Duxbury MA 02332

**Town Hall Hours:** Monday: 8 AM - 7 PM
Tuesday- Thursday: 8 AM - 4 PM
Friday: 8AM – 12:30 PM

*O'Neil Farm*

*(Photo courtesy of Frank Moccaldi)*

**www.town.duxbury.ma.us**