



**Town of Duxbury**

**Annual Town Meeting**

**Motions**

**May 15, 2021**

# ARTICLE 1

## **SUBJECT: REPORTS**

I move that the Town receive the reports of town officials, boards, committees, and commissions.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

# ARTICLE 2

## **SUBJECT: COMPENSATION OF ELECTED OFFICIALS**

I move that the Town fix the compensation of the elected Town Officers for the twelve-month period beginning July 1, 2021 as set forth in the column entitled “Finance Committee Recommended FY22,” as printed in the Warrant.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

# ARTICLE 3

## **SUBJECT: UNION CONTRACTS**

I move to Indefinitely Postpone this Article.

*Recommendations: Board of Selectmen Voted 4-0 to Indefinitely Postpone  
Finance Committee Voted 6-0 to Indefinitely Postpone*

# ARTICLE 4

## **SUBJECT: FUNDING OF SALARIES**

I move that the Town appropriate the sum of **\$140,000.00** to implement the Personnel Policy and provide funding for any other salary or compensation not addressed by the Personnel Policy, as printed in the Warrant, and to meet said appropriation, raise and appropriate the sum of **\$135,000.00** and transfer the sum of **\$5,000.00** from Water Retained Earnings, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 5-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

# ARTICLE 5 - MOTION 1

## SUBJECT: OPERATING BUDGET

I move that the Town appropriate the sum of \$42,534,411.00 as the General Fund Operating Budget of the Town as printed in the Warrant in Lines #1-78 and Lines #81-92 for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of \$41,338,583.00 and to transfer the sum of \$1,195,828.00, of which:

\$73,482.00 shall come from the Waterways Improvement Fund to fund Lines #38 and 39;

\$127,441.00 shall come from the Water Enterprise Fund revenue for Lines #13, 48, 81, 82, 83, and 84;

**\$303,475.00** shall come from the PEG Access Fund  
revenue for Line **#20**;

**\$100,000.00** shall come from the Pension Reserve  
Fund for Line **#84**;

**\$361,115.00** shall come from the Fund Balance  
Bond Premium for Line **#89**;

**\$14,315.00** shall come from the Sale of Real Estate  
Fund for Line **#89**; and

**\$216,000.00** shall come from Free Cash;

to be expended under the direction of the Town  
Manager.

***Recommendations: Board of Selectmen Voted 5-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2022**

<b>LINE #</b>	<b>DEPARTMENT</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 DEPT. REQ.</b>	<b>FY 2022 TOWN MGR</b>	<b>FY 2022 FIN COMM</b>
	<b>GENERAL GOVERNMENT</b>				
	113 - Town Meeting				
1	Expenses	3,200	3,200	3,200	3,200
	114 – Moderator				
2	Salaries	40	40	40	40
	122 - Selectman/Manager				
3	Salaries	289,254	271,889	271,889	271,889
4	Expenses	13,683	12,539	12,539	12,539
	129 - Historical Commission				
5	Expenses	1,050	1,000	1,000	1,000
	131 - Finance Committee				
6	Salaries	0	0	0	0
7	Expenses	450	210	210	210
	135 – Accounting				
8	Salaries	354,814	352,850	359,833	359,833
9	Expenses	12,105	9,110	9,110	9,110
	136 – Audit				
10	Expenses	50,000	50,000	50,000	50,000
	141 – Assessors				
11	Salaries	225,157	223,177	223,177	223,177
12	Expenses	22,000	26,350	26,350	26,350
	145 - Treasurer/Collector				
13	Salaries	291,832	295,271	295,271	295,271
14	Expenses	115,352	104,880	104,880	104,880



**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2022**

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ.	FY 2022 TOWN MGR	FY 2022 FIN COMM
	151 - Legal Services				
15	Expenses	200,200	200,200	190,200	190,200
	152 - Human Resources				
16	Salaries	139,537	140,075	140,075	140,075
17	Expenses	37,800	34,425	36,515	36,515
	155 - Information Systems				
18	Salaries	296,596	300,829	300,829	300,829
19	Expenses	419,496	532,397	450,982	450,982
	156 - Public Television Access Services				
20	Expenses	303,475	303,475	303,475	303,475
	158 - Tax Title				
21	Expenses	7,500	7,500	7,500	7,500
	161 - Town Clerk				
22	Salaries	168,210	157,457	157,457	157,457
23	Expenses	32,045	26,695	26,695	26,695
	171 - Conservation Commission				
24	Salaries	150,381	149,357	149,357	149,357
25	Expenses	13,615	12,519	12,519	12,519
	175 - Planning Board				
26	Salaries	137,868	141,168	141,168	141,168
27	Expenses	9,950	6,650	7,450	7,450
	197 - Facilities Management				
28	Salaries	243,086	245,228	245,228	245,228
29	Expenses	183,775	178,000	178,000	178,000
	<b>Sub-Total: General Government</b>	<b>3,722,471</b>	<b>3,786,491</b>	<b>3,704,949</b>	<b>3,704,949</b>

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2022**

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ.	FY 2022 TOWN MGR	FY 2022 FIN COMM
	<b>PUBLIC SAFETY</b>				
	210 - Police				
30	Salaries	3,474,968	3,474,935	3,484,291	3,484,291
31	Expenses	429,612	429,612	297,612	297,612
	220 - Fire				
32	Salaries	3,129,434	3,068,181	3,068,181	3,068,181
33	Expenses	367,700	337,475	337,475	337,475
	299 - Regional Dispatch				
34	Salaries	706,786	792,545	792,545	792,545
35	Expenses	30,000	72,325	72,325	72,325
	241 - Municipal Services				
36	Salaries	544,067	568,131	568,131	568,131
37	Expenses	28,613	27,065	27,065	27,065
	295 - Harbor/Coastal Management				
38	Salaries	254,750	238,055	238,055	238,055
39	Expenses	52,550	39,020	39,020	39,020
	<b>Sub-Total: Public Safety</b>	<b>9,018,480</b>	<b>9,047,344</b>	<b>8,924,700</b>	<b>8,924,700</b>
	<b>PUBLIC WORKS</b>				
	192 – Central Building Services				
40	Salaries	54,408	54,205	54,205	54,205
41	Expenses	160,675	153,075	153,075	153,075
	194 – Tarkiln Community Center				
42	Expenses	7,250	7,050	7,050	7,050

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2022**

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ.	FY 2022 TOWN MGR	FY 2022 FIN COMM
	292 - Animal Control				
43	Salaries	85,742	86,028	86,028	86,028
44	Expenses	7,550	7,100	7,100	7,100
	294 - Lands & Natural Resources				
45	Salaries	446,618	441,693	499,525	499,525
46	Expenses	47,200	47,200	47,200	47,200
	418 - Central Fuel Depot				
47	Expenses	237,500	212,500	212,500	212,500
	419 - DPW Administration				
48	Salaries	297,488	303,045	303,045	303,045
49	Expenses	71,700	68,250	68,250	68,250
	421 - Vehicle Maintenance				
50	Salaries	180,740	180,652	180,652	180,652
51	Expenses	183,500	179,000	179,000	179,000
	422 - Highway/Road Maintenance				
52	Salaries	513,566	521,970	521,970	521,970
53	Expenses	89,700	80,500	80,500	80,500
	423 - Snow and Ice				
54	Salaries	63,750	63,750	63,750	63,750
55	Expenses	138,600	138,600	138,600	138,600
	424 - Street Lights				
56	Expenses	45,000	51,000	51,000	51,000
	431 - Transfer Station				
57	Salaries	245,038	248,919	248,919	248,919
58	Expenses	911,800	880,300	880,300	880,300

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2022**

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ.	FY 2022 TOWN MGR	FY 2022 FIN COMM
	440 - Sewer				
59	Salaries	17,018	17,018	17,018	17,018
60	Expenses	245,100	214,000	214,000	214,000
	491 - Cemetery				
61	Salaries	428,754	432,552	432,552	432,552
62	Expenses	207,200	210,500	210,500	210,500
	<b>Sub-Total: DPW</b>	<b>4,685,897</b>	<b>4,598,907</b>	<b>4,656,739</b>	<b>4,656,739</b>
	<b>HUMAN SERVICES</b>				
	541 - Council on Aging				
63	Salaries	451,389	439,321	439,321	439,321
64	Expenses	140,470	139,575	139,575	139,575
	543 - Veterans Services				
65	Salaries	44,369	44,369	44,369	44,369
66	Expenses	99,400	84,300	84,300	84,300
	840 - Ply. Cty. Coop. Ext.				
67	Expenses	500	500	500	500
	<b>Sub-Total: Human Services</b>	<b>736,128</b>	<b>708,065</b>	<b>708,065</b>	<b>708,065</b>
	<b>LIBRARY &amp; RECREATION</b>				
	610 – Library				
68	Salaries	949,013	959,964	959,964	959,964
69	Expenses	343,047	324,801	324,801	324,801
	630 – Recreation				
70	Salaries	228,765	235,110	235,110	235,110
71	Expenses	12,120	5,775	5,775	5,775

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2022**

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ.	FY 2022 TOWN MGR	FY 2022 FIN COMM
	631 - Percy Walker Pool				
72	Salaries	119,460	121,815	121,815	121,815
73	Expenses	131,538	129,150	129,150	129,150
	632 - North Hill Golf Course				
74	Expenses	1,500	1,500	1,500	1,500
	633 - Beach Life Guards				
75	Salaries	34,440	33,480	33,480	33,480
76	Expenses	2,473	2,500	2,500	2,500
	634 – Beach Operations				
77	Salaries	156,309	219,960	184,133	184,133
78	Expenses	38,800	40,375	34,775	34,775
	<b>Sub-Total: Library &amp; Recreation</b>	<b>2,017,465</b>	<b>2,074,430</b>	<b>2,033,003</b>	<b>2,033,003</b>
	<b>TOWN &amp; SCHOOL SHARED COSTS</b>				
	<b>EMPLOYEE BENEFITS</b>				
81	916 – Medicare	661,350	699,950	699,950	699,950
82	915 - Life Insurance	12,000	11,200	11,200	11,200
83	914 - Employee & Retiree Health Ins.	8,629,689	8,627,111	8,627,111	8,627,111
84	911 - Contributory Pensions	4,177,733	4,503,370	4,503,370	4,503,370

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2022**

LINE #	DEPARTMENT	FY 2021 BUDGET	FY 2022 DEPT. REQ.	FY 2022 TOWN MGR	FY 2022 FIN COMM
85	909 - Non-Contributory Pensions	20,000	20,000	20,000	20,000
86	945 - Workers Compensation	314,464	342,985	342,985	342,985
	<b>Sub-Total: Employee Benefits</b>	<b>13,815,236</b>	<b>14,204,616</b>	<b>14,204,616</b>	<b>14,204,616</b>
	<b>OTHER SHARED COSTS</b>				
87	945 - Fire, Liability, Insurance	552,423	587,945	587,945	587,945
88	132 - Reserve Fund	157,920	175,000	175,000	216,427
	<b>Sub-Total: Liability Insurance/Reserve Fund</b>	<b>710,343</b>	<b>762,945</b>	<b>762,945</b>	<b>804,372</b>
	<b>DEBT SERVICE TOWN &amp; SCHOOL</b>				
89	710 - Principal Payments	6,166,908	5,125,000	5,125,000	5,125,000
90	751 - Interest on Bonded Debt	2,321,876	2,104,307	2,104,307	2,104,307
91	752 - Interest on Temporary Notes	7,480	258,660	258,660	258,660
92	753 - Bond Expense	10,000	10,000	10,000	10,000
	<b>Sub-Total: Debt Service</b>	<b>8,506,264</b>	<b>7,497,967</b>	<b>7,497,967</b>	<b>7,497,967</b>

# ARTICLE 5 - MOTION 2

## **SUBJECT: SCHOOL OPERATING BUDGET**

I move that the Town appropriate the sum of **\$38,498,353.00** as the General Fund School Operating Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$38,498,353.00**; to be expended under the direction of the School Committee.

***Recommendations: Board of Selectmen Voted \_5-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2022**

<b>LINE #</b>	<b>DEPARTMENT</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 DEPT. REQ.</b>	<b>FY 2022 TOWN MGR</b>	<b>FY 2022 FIN COMM</b>
	<b>SCHOOLS</b>				
	300 - Duxbury Schools - Operating Budget				
79	Salaries	30,724,353	30,724,353	31,229,274	31,229,274
80	Expenses	6,774,000	6,774,000	7,269,079	7,269,079
	<b>Sub-Total: School Direct Costs</b>	<b>37,498,353</b>	<b>37,498,353</b>	<b>38,498,353</b>	<b>38,498,353</b>



# Article 5 – MOTION 3

## **SUBJECT: OPERATING BUDGET – TOTAL BUDGET SUMMARY ALL MOTIONS**

I move that the Town vote to appropriate the sum of **\$81,032,764.00** as the operating budget of the Town for the fiscal year beginning July 1, 2021, exclusive of the Water Department and Water Department Debt Service, for the purposes and in the amounts specified in the Motions previously voted under this Article 5 and to meet this appropriation, raise and appropriate the sum of **\$79,836,936.00** and transfer the sum of **\$1,195,828.00** in accordance with the transfers voted in Motions previously voted under this Article 5.

### **Article 5 Motions Summary**

Article 5 Motions Summary				
Motion	Description	Raise	Transfers	Total Appropriation
Motion 1	General Fund	41,338,583	1,195,828	42,534,411
Motion 2	School Budget	38,498,353	0	38,498,353
	Total	79,836,936	1,195,828	81,032,764

# ARTICLE 5 - MOTION 4

## **SUBJECT: WATER ENTERPRISE FUND**

I move that the Town appropriate the sum of **\$2,487,588.00** from Water Enterprise Fund revenue for the purposes and in the amounts specified below, and further that **\$127,441.00** be raised from Water Enterprise Fund revenue to fund indirect costs associated with the Water Enterprise Fund appropriated in the General Fund as identified in Article 5, Motion 1, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 5-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

**TOWN OF DUXBURY**  
**Operating Budget - Fiscal Year 2022**

<b>LINE #</b>	<b>DEPARTMENT</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 DEPT. REQ.</b>	<b>FY 2022 TOWN MGR</b>	<b>FY 2022 FIN COMM</b>
	<b>OPERATING BUDGET - WATER</b>				
	450 - Water				
93	Salaries	838,382	833,429	833,429	833,429
94	Expenses	1,215,392	1,141,111	1,141,111	1,141,111
	<b>Sub-Total: Water Operations</b>	<b>2,053,774</b>	<b>1,974,540</b>	<b>1,974,540</b>	<b>1,974,540</b>
	<b>DEBT SERVICE WATER</b>				
95	710 - Principal Payments	415,664	408,909	408,909	408,909
96	751 - Interest on Bonded Debt	93,830	79,139	79,139	79,139
97	752 - Interest on Temporary Notes	25,000	15,000	15,000	15,000
98	753 - Bond Expense	10,000	10,000	10,000	10,000
	<b>Sub-Total: Water Debt</b>	<b>544,494</b>	<b>513,048</b>	<b>513,048</b>	<b>513,048</b>
	<b>Total Water Enterprise Fund</b>	<b>2,598,268</b>	<b>2,487,588</b>	<b>2,487,588</b>	<b>2,487,588</b>

# ARTICLE 6 - MOTION 1

## **SUBJECT: GENERAL GOVT CAPITAL BUDGET**

I move that the Town appropriate the sum of **\$1,188,872.00** as the General Government Capital Budget of the Town, for the purposes and in the amounts specified as follows, and to meet said appropriation, raise and appropriate the sum of **\$132,000.00**; and transfer the sum of **\$1,056,872.00**, of which **\$843,406.00** shall come from Free Cash, **\$13,466.00**, shall come from Waterways Improvement Receipts Fund, and **\$200,000.00** from Ambulance Receipts Reserved for Appropriation, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2022 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	<b>GENERAL GOVERNMENT</b>				
	<b>Information Technology</b>				
1	Domain Network Email Admin Reorg	25,025	25,025	25,025	25,025
	<b>Facilities Management</b>				
2	Chandler HVAC Modernization (total \$867,300 – See Motion 3)	-	-	-	-
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>25,025</b>	<b>25,025</b>	<b>25,025</b>	<b>25,025</b>
	<b>PUBLIC SAFETY</b>				
	<b>Police Department</b>				
3	Electronic Control Weapon (ECW) - Taser	96,180	96,180	96,180	96,180
4	Patrol Car Replacement	59,718	59,718	59,718	59,718
5	Patrol Car Replacement	59,718	59,718	59,718	59,718
6	Patrol Truck Replacement	61,818	61,818	61,818	61,818
	<b>Fire Department</b>				
7	Ambulance Replacement	372,000	372,000	372,000	372,000
8	Squad Utility Truck Replacement	80,000	80,000	80,000	80,000
9	Command Car (Chief)	60,589	60,589	60,589	60,589
	<b>Harbormaster Department</b>				
10	Replace 135HP Outboard Engine	13,466	13,466	13,466	13,466
	<b>PUBLIC SAFETY TOTAL</b>	<b>803,489</b>	<b>803,489</b>	<b>803,489</b>	<b>803,489</b>

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2022 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	<b>PUBLIC WORKS</b>				
	<b>Highway / Road Maintenance</b>				
<b>11</b>	Replace Truck # 16	97,866	97,866	97,866	97,866
	<b>Transfer Station</b>				
<b>12</b>	Replace Volvo Loader # 50	240,240	240,240	240,240	240,240
<b>13</b>	Replace Compactor	22,252	22,252	22,252	22,252
	<b>PUBLIC WORKS TOTAL</b>	<b>360,358</b>	<b>360,358</b>	<b>360,358</b>	<b>360,358</b>
	<b>GENERAL FUND TOTAL</b>	<b>1,188,872</b>	<b>1,188,872</b>	<b>1,188,872</b>	<b>1,188,872</b>

# ARTICLE 6 - MOTION 2

## **SUBJECT: SCHOOL CAPITAL BUDGET**

I move that the Town appropriate the sum of **\$502,155.00** to the School Capital Budget for the purposes and in the amounts specified below, and to meet said appropriation, transfer **\$502,155.00** from Free Cash, to be expended under the direction of the School Committee.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2022 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	<b>DUXBURY SCHOOLS</b>				
<b>13</b>	Instrument Replacement	22,049	22,049	22,049	22,049
<b>14</b>	Furniture Replacement	59,956	59,956	59,956	59,956
<b>15</b>	Sophos Firewall Replacement	93,750	93,750	93,750	93,750
<b>16</b>	Meraki Access Point and Switch Replacement	176,400	176,400	176,400	176,400
<b>17</b>	Turf Field Replacement	150,000	150,000	150,000	150,000
	<b>SCHOOL DEPARTMENT TOTALS</b>	<b>502,155</b>	<b>502,155</b>	<b>502,155</b>	<b>502,155</b>



## **ARTICLE 6 - MOTION 3    *2/3 Vote Required***

### **SUBJECT: SCHOOL CAPITAL BUDGET**

### **(INCLUDES BORROWING)**

I move that the Town appropriate the sum of **\$867,300.00** to the School Capital Budget for the purposes and in the amounts specified below for Chandler HVAC Modernization, and to meet said appropriation, borrow the sum of **\$867,300.00**, to be expended under the direction of the Town Manager; and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sums pursuant to G.L. c. 44, §§ 7 or 8 or any other enabling authority, and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of

issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, § 20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

Article 6 - Capital Budget						
Line #	Project Requests	Fiscal 2022 Request	Town Manager Rec.	Fiscal Advisory Rec.	Finance Committee Rec.	Borrowed Amount
	<b>SCHOOL</b>					
	<b>Facilities Management</b>					
<b>2</b>	Chandler HVAC Modernization	867,300	867,300	867,300	867,300	<b>867,300</b>
	<b>Totals</b>					<b>867,300</b>

# ARTICLE 6 - MOTION 4

## SUBJECT: WATER ENTERPRISE FUND

### CAPITAL BUDGET

I move that the Town appropriate the sum of \$150,000.00 to the Water Enterprise Fund Capital Budget, for the purposes and in the amounts specified below, and to meet said appropriation, transfer the sum of \$150,000.00 from Water Enterprise Fund Retained Earnings, to be expended under the direction of the Town Manager.

*Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 7-0 to Recommend*

Line #	Project Requests	Fiscal 2022 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	<b>WATER ENTERPRISE FUND</b>				
<b>19</b>	Water Main Rehabilitation	150,000	150,000	150,000	150,000
	<b>WATER ENTERPRISE FUND TOTAL</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>

## Article 6 Motions Summary

<u>Motions</u>	<u>Description</u>	<u>Free Cash</u>	<u>Transfers</u>	<u>Borrow</u>	<u>Raise &amp; Appropriate</u>	<u>Total Appropriation</u>
Motion 1	General Government	0	1,056,872	0	132,000	1,188,872
Motion 2	School	502,155	0	0	0	502,155
Motion 3	School Borrowing	0	0	867,300	0	867,300
Motion 4	Water Enterprise	0	150,000	0	0	150,000
<b>Totals</b>		<b>502,155</b>	<b>1,206,872</b>	<b>867,300</b>	<b>132,000</b>	<b>2,708,327</b>

## ARTICLE 7 – MOTION 1

### **SUBJECT: SMALL EQUIPMENT AND MINOR SERVICES**

I move that the Town appropriate the sum of **\$103,662.00** to the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$92,265.00;** transfer the sum of **\$11,397.00** from the Waterways Improvement Fund, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***

**Article 7 - Small Equipment and Minor Services**

<b>Line #</b>	<b>Project Requests</b>	<b>Fiscal 2022 Request</b>	<b>Town Manager Recommendation</b>	<b>Finance Committee Recommendation</b>
	<b>Assessing</b>			
<b>1</b>	Commercial Valuation Review	\$8,000	\$8,000	\$8,000
	<b>Information Technology</b>			
<b>2</b>	Implementation Helpdesk Tracking Application	\$10,000	\$10,000	\$10,000
<b>3</b>	ISP Consolidation, Redesign, Strategy	\$5,417	\$5,417	\$5,417
<b>4</b>	Microsoft SharePoint	\$10,000	\$10,000	\$10,000
<b>5</b>	Microsoft Project - 10 Licenses	\$6,600	\$6,600	\$6,600
<b>6</b>	Microsoft Office Training - 1 Trainer & 25 Trainees Each	\$10,000	\$10,000	\$10,000
<b>7</b>	Blue Beam Software for Municipal Services	\$3,088	\$3,088	\$3,088
<b>8</b>	ViewPoint Cloud & Bluebeam Integration Municipal Services	\$4,400	\$4,400	\$4,400
	<b>BOS / Town Hall</b>			
<b>9</b>	Install Irrigation System	\$11,235	\$11,235	\$11,235
	<b>Police Department</b>			
<b>10</b>	LifePak Defibrillator Replacements	\$13,706	\$13,706	\$13,706
	<b>Harbormaster</b>			
<b>11</b>	Replace Marine Unit 4 Collar	\$6,835	\$6,835	\$6,835
<b>12</b>	Dual band portable	\$3,150	\$3,150	\$3,150
<b>13</b>	Radio Pro IP Gateway software	\$1,412	\$1,412	\$1,412
	<b>Cemetery</b>			
<b>15</b>	Replace 2012 "Hurricane" Blower	\$9,819	\$9,819	\$9,819
	<b>GENERAL FUND TOTAL</b>			<b>\$103,662</b>

## ARTICLE 7 – MOTION 2

### **SUBJECT: SMALL EQUIPMENT AND MINOR SERVICES**

I move that the Town appropriate the sum of **\$10,688.00** to the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$10,688.00**, to be expended under the direction of the School Committee.

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Finance Committee Recommendation
	DUXBURY SCHOOLS			
14	Lighting Panel (PAC)	\$10,688	\$10,688	\$10,688
	SCHOOL DEPARTMENT TOTAL	\$10,688	\$10,688	\$10,688

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 7-0 to Recommend***



# ARTICLE 8

## **SUBJECT: ELECTRONIC BALLOTING**

I move to Indefinitely Postpone this Article.

***Recommendations:    Board of Selectmen Voted 4-0 to Indefinitely Postpone  
Finance Committee Voted 6-0 to Indefinitely Postpone***

# ARTICLE 9

*2/3 Vote Required*

## **SUBJECT: DUXBURY BEACH LEASE**

I move that the Town raise and appropriate the sum of **\$900,000.00** to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc., south of a line running approximately east to west along the northerly edge of the northerly parking area, at the east end of the Powder Point Bridge (subject to an area of land excluded at High Pines used by the Duxbury Beach Reservation) and to authorize the Board of Selectmen, or its designee, to execute a lease on the behalf of the Town, for the period beginning July 1, 2021 and ending June 30, 2022 on such terms and conditions the Board of Selectmen deems in the best interests of the Town.

***Recommendations: Board of Selectmen Voted 5-0 to Recommend  
Finance Committee Voted 8-0 to Recommend***

# ARTICLE 10

## **SUBJECT: FOURTH OF JULY APPROPRIATION**

I move that the Town raise and appropriate the sum of **\$15,000.00** to fund the Town of Duxbury's Fourth of July parade, ceremonies, and related activities, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

# ARTICLE 11

## **SUBJECT: PILGRIM DECOMMISSIONING – SAFER SPENT FUEL STORAGE**

I move that the Town vote to authorize the Town Clerk of Duxbury to forward the text of this article, as printed in the warrant, to the Nuclear Regulatory Commission (NRC), Governor Charlie Baker, Attorney General Maura Healey, Duxbury's State and Federal delegations, to all Select Boards within the Emergency Planning Zone of Pilgrim NPS, to Holtec Decommissioning International, LLC, and to Holtec Pilgrim, LLC, so the intent and needs of the Citizens of Duxbury are widely known.

***Recommendations: Board of Selectmen Voted 5-0 to Recommend  
Finance Committee Voted 8-0 to Recommend***

# ARTICLE 12

## **SUBJECT: ACCEPTANCE OF PROVISIONS OF THE MASSACHUSETTS VETERANS' BRAVE ACT M.G.L. CHAPTER 59 S.5 CLAUSE TWENTY- SECOND H.**

I move that the Town vote to accept the provisions of M.G.L. c. 59 § 5, Clause Twenty-second H (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights Appreciation, Validation, and Enforcement ("Brave Act")), as printed in the Warrant.

***Recommendations: Board of Selectmen Voted 3-0-1 to Recommend  
Finance Committee Voted 6-2-0 to Recommend***

# ARTICLE 13

## **SUBJECT: INCREASE THE AMOUNT OF THE AMBULANCE RECEIPTS RESERVED FOR APPROPRIATION ACCOUNT**

I move that the Town vote to increase the limit on ambulance receipts credited to the M.G.L. Chapter 40, Section 5F, Ambulance Receipts Reserved for Appropriation account from \$100,000 to an amount equal to 20% of gross ambulance receipts annually, and to authorize the Town Manager to expend such funds for the purchasing, hiring, maintaining, and operating of such ambulances, including maturing debt and interest, as printed in the Warrant.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 7-1 to Recommend***

# ARTICLE 14

## **SUBJECT: GENERAL BY-LAW AMENDMENT –** **ADDITION OF A NEW SECTION –** **SECTION 7.26 BEACH USE**

I move that the Town vote to amend the General By-laws by adding a new Section entitled “Section 7.26, Beach Use,” as printed in the Warrant

***Recommendations: Board of Selectmen Voted 5-0 to Recommend***  
***Finance Committee Voted 8-0 to Recommend***

# ARTICLE 15

## **SUBJECT: POWDER POINT BRIDGE REPAIRS**

I move that the Town vote to appropriate the sum of **\$287,200.00** for the purpose of funding emergency repairs to be made to the Powder Point Bridge, including all incidental and related expenses, and to meet said appropriation, transfer the sum of **\$287,200.00**, from Free Cash, to be expended under the direction of the Town Manager.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***



# ARTICLE 16

## **SUBJECT: CHANGE IN NAME OF BOARD OF SELECTMEN TO SELECTBOARD**

I move that the Town vote to authorize the Board of Selectmen to petition the General Court for special legislation and provided further that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition, as printed in the Warrant.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

# ARTICLE 17

## **SUBJECT: PROPOSED CHANGE TO THE REVOLVING FUND BY-LAW TO INCREASE THE EXPENDITURE THRESHOLD**

I move that the Town vote to amend the General By-laws, by authorizing the revolving fund annual expenditure limits for Fiscal Year 2022 as shown in the table below and as printed in the Warrant:

	<b>Current Annual</b>	<b>Requested Change in</b>
<b>Revolving Fund</b>	<b>Expenditure Limit</b>	<b>Annual Expenditure Limit</b>
Senior Center	\$175,000	No Change
Jaycox Tree Farm	\$20,000	\$30,000
Hazardous Materials Response	\$50,000	No Change
Regional Dispatch Services	\$150,000	\$700,000

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

# ARTICLE 18

*2/3 Vote Required*

## **SUBJECT: BAY AVE/GURNET ROAD** **BEACH NOURISHMENT PROJECT**

I move that the Town vote to (a) authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain and on such terms as the Board of Selectmen deems appropriate, permanent and temporary easements in a portion or portions of the parcels of land located on Duxbury Beach, which portion or portions consist of: (i) the land seaward of the seawall shown on a plan entitled “Duxbury Beach Seawall Easement Plan of Land in Duxbury, Mass”, prepared by Bryant Associates, Inc., dated June 24, 1994, and recorded with the Plymouth Registry of Deeds in Plan Book 39, Page 360, and (ii) for lots identified as Assessors Parcels 137-901-019, 137-901-0138, 137-901-060,

137-901-062, 137-901-063, and 137-901-064, those portions shown as “Easement Area” on a plan entitled “Dune Restoration at Horseshoe Beach”, prepared by Woods Hole Group, and land seaward thereof, all for the purpose of undertaking a beach nourishment and dune restoration and replenishment project, including, without limitation, the right to construct, preserve, inspect, operate, maintain, repair, rehabilitate, and replace a beach and dune system and other erosion control and storm damage reduction measures and appurtenances thereto, including the right to deposit sand, plant vegetation (for lots identified under (ii)), alter the contours on land, construct berms and dunes, nourish and re-nourish periodically, move, store and remove equipment and supplies, erect, maintain and remove silt screens and sand fences (for lots identified

under (ii)), erect and/or remove temporary structures, facilitate preservation of dunes and vegetation through the limitation of access to dune areas, and remove from said land any structures, objects and/or obstructions, and for any and all other uses and/or purposes related thereto; (b) authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain permanent easements in all of the foregoing lots seaward of the current mean high water mark, for public pedestrian access purposes; and, further, (c) authorize the Board of Selectmen to enter into all agreements, apply for and expend gifts and/or grants for the foregoing purpose, and take any and all actions as may be necessary or appropriate to effectuate the foregoing purposes.

***Recommendations: Board of Selectmen Voted 5-0 to Recommend  
Finance Committee Voted 8-0 to Recommend***

# ARTICLE 19

## **SUBJECT: SEAWALL MATCHING GRANTS FUNDS**

I move to Indefinitely Postpone this article.

***Recommendations: Board of Selectmen Voted 5-0 to Indefinitely Postpone  
Finance Committee Voted 7-0 to Indefinitely Postpone***

# ARTICLE 20

## **SUBJECT: ENGINEERING DESIGN EXIT 10** **TREMONT STREET**

I move that the Town vote to appropriate the sum of **\$117,000.00** for the purpose of funding the engineering design and construction oversight, and any and all incidental or related costs, of the proposed improvements to the intersection of Route 3A (Tremont Street) with Route 3 (Pilgrim Highway), as further identified in the Old Colony Planning Council MPO Transportation Improvement Plan (TIP) as MassDOT Project No. 606002, and to meet said appropriation, transfer the sum of **\$117,000.00** from Free Cash, to be expended under the direction of the Planning Director.

*Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 9-0 to Recommend  
Fiscal Advisory Committee Voted 7-0 to Recommend*

# ARTICLE 21

## *2/3 Vote Required*

### **SUBJECT: AMEND GENERAL BY-LAWS – PROPOSED NEW LOCAL HISTORIC DISTRICTS**

I move that the Town vote to amend the General By-laws by creating the following new local historic districts to be administered through the Duxbury General By-law, Chapter 12, and to update the Official Local Historic District Maps of the Town of Duxbury to include the Local Historic Districts as set forth below and as printed in the Warrant:

	<b>Proposed Local Historic District Name</b>	<b>Address</b>	<b>Owner/Deed Reference</b>	<b>Parcel ID MBLU</b>
1	Tarkiln	245 Summer Street	Town of Duxbury Book 1527, Page 14	045-500-023
2	Bradford	900 Tremont Street	Mr. & Mrs. M.&A. McGee LCC 122138	108-015-000
3	Winsor	397 Washington Street	Waterfront World HQ LLC Book 50920, Page 302	119-147-405
4	Winsor	405 Washington Street	Ditch Digger LLC Book 49131, Page 116	119-146-405
5	Powder Point	14 Powder Point Avenue	Mr. & Mrs. F. & J. Guitart LLC 115817	117-062-000

***Recommendations: Board of Selectmen Voted 3-0-2 to Recommend  
Finance Committee Voted 8-0 to Recommend***



# ARTICLE 22

*2/3 Vote Required*

**SUBJECT: AMEND ZONING BY-LAWS – FLOOD  
HAZARD AREAS OVERLAY DISTRICT AND  
ZONING MAP AMENDMENT: FLOOD HAZARD  
AREAS OVERLAY DISTRICT**

I move that the Town vote to amend the Town of Duxbury Zoning By-laws and Official Zoning Map by amending Sections 202.1 and by deleting the existing Section 402 in its entirety and replacing with a new Section 402 (Flood Hazards Areas Overlay District), as printed in the Warrant.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 9-0 to Recommend***

# ARTICLE 23

## **SUBJECT: CPC - OPERATING FUND**

I move that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$37,582.00** from the Community Preservation Act Fund FY2022 anticipated revenues for the purpose of meeting the requirements of the Community Preservation Act, in accordance with M.G.L. Chapter 44B, for the administrative expenses and charges for operation of the Community Preservation Committee, all for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022 inclusive.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

# ARTICLE 24

## **SUBJECT: CPC - ALLOCATIONS**

I move that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$231,740.50** from the Community Preservation Act Fund FY2022 anticipated revenues for the purpose of meeting the requirements of the Community Preservation Act, M.G.L., Chapter 44B, Section 6, with **\$75,163.50** of said amount reserved for Open Space, **\$75,163.50** of said amount reserved for Community Housing (Affordable), and **\$73,163.50** of said amount reserved for Historic Resources (Preservation), and, further, appropriate the sum of **\$6,250.00** as debt service on the bond issued under Article 1 of the March 16, 2020 Special Town Meeting (held on August 1, 2020).

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

# ARTICLE 25

## **SUBJECT: CPC – HOUSING RESERVE TRANSFER**

I move that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$100,000.00** from the Community Preservation Fund (Housing Reserve) to the Duxbury Affordable Housing Trust to implement the Housing Plan Production Plan on terms deemed by the Selectmen to be in the best interest of the Town.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 6-0 to Recommend***

# ARTICLE 26

## **SUBJECT: CPC – RENOVATION, REPAIR, AND PAINTING OF THE AMERICAL LEGION**

I move that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$25,100.00** from the Community Preservation Fund (Historic Resources Reserve) to rehabilitate, repair and paint the historic American Legion, and further to authorize the Board of Selectmen to enter into a grant agreement with Duxbury American Legion Post 223 on terms deemed by the Selectmen to be in the best interest of the Town.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 8-0 to Recommend***

# ARTICLE 27

## **SUBJECT: CPC – CONSERVATION FUND**

I move that the Town, upon recommendation of the Community Preservation Committee, raise and appropriate and/or transfer from available funds the sum of **\$50,000.00** from the Community Preservation Fund (Open Space Reserve) to the Conservation Fund to be used under the direction of the Conservation Commission for any purpose authorized by G.L. Chapter 40, Section 8C and G.L. Chapter 44B.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 8-0 to Recommend***

# ARTICLE 28

*2/3 Vote Required*

## **SUBJECT: CITIZENS' PETITION – MAXIMUM BUILDING HEIGHT**

To allow homeowners to construct a house up to the maximum building height of 30' feet in addition to any further height requirements of FEMA and/or local flood zones.

***Recommendations: Board of Selectmen Voted 0-4 to Recommend  
Finance Committee Voted 0-8 to Recommend***

# ARTICLE 29

## **SUBJECT: CITIZENS' PETITION – AMEND GENERAL BY-LAWS – ADDING A NEW BY-LAW PROVISION 7.28 STORAGE OF PROPERTY AT SHIPYARD LANE**

I move that the Town vote to amend the Town General By-laws, as amended through September 30, 2019 and further amended by Town Meeting vote on August 1, 2020, by adding a new By-law provision 7.28 Storage of Property at Shipyard Lane, restricting the right of persons and entities, to leave or store personal property on the beach at the end of Shipyard Lane, in the parking lot at the end of Shipyard Lane, and/or on the grass park area at the end of Shipyard Lane, as printed in the Warrant.

***Recommendations: Board of Selectmen Voted 4-0 to Recommend  
Finance Committee Voted 8-0 to Recommend***



# ARTICLE 30

## **SUBJECT: CITIZENS' PETITION – AMEND** **ZONING BY-LAWS – ARTICLE 905 PLOT PLAN** **ACCOMPANYING APPLICATION, SECTION 905.2**

I move to Indefinitely Postpone this article.

*Recommendations: Board of Selectmen Voted 5-0 to Indefinitely Postpone*  
*Finance Committee Voted 7-0 to Indefinitely Postpone*