



Meeting Notice

Town of Duxbury, Massachusetts

Pursuant to MGL Chapter 30A, §18-25
All meeting notices and agenda must be filed and time stamped
in the Town Clerk's Office and posted at least 48 hours prior to
the meeting (excluding Saturdays, Sundays and Holidays)

TOWN CLERK'S STAMP

TOWN CLERK

2023 JAN 30 PM 1:22

DUXBURY, MASS.

Board/Committee: Duxbury Council on Aging Board

Meeting Location: In-Person @ Duxbury Senior Center in the Weyerhaeuser Room

Zoom Link:

<https://us02web.zoom.us/j/84947158191?pwd=RWF4QVlyend2YXJlb1lwMFxBxWU9oZz09>

Meeting ID: 849 4715 8191

Passcode: 097945

Day & Date of Meeting: Wednesday, February 8, 2023 Time: 8:30AM

Posted by: Joanne Moore, COA Director

AGENDA

1. Call meeting to order (Kevin Mullins, Chair)
2. Roll Call
3. Welcome Elissa Wyllie to share information on what the Finance Manager position is all about
4. Chair's Report
5. Review and vote approval for minutes for the January 2023 meeting
6. Review outside committee reports:
 - a. OCES Delegate
 - b. OCPC Delegate
 - c. Community Services
 - d. Programming
 - e. Volunteer Services
 - f. Social Day Program
 - g. Media Communications
 - h. Food Service
 - i. Financial
7. COA Board Committee Reports
 - a. Black Tie Bingo Committee (co-chairs Mi and Sheila)
 - b. MOTION: To request that the Friends sponsor the Black Tie Bingo event on June 17, 2023 with proceeds to be distributed to the Duxbury Interfaith Council Fuel assistance Fund
 - c. Friends Update
 - i. ½ Marathon (April 1, 2023)

The listings of matters are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

- ii. Golf Outing: (September 2023)
 - iii. Annual Appeal (November 2022)
 - d. SWOT Objectives
 - e. Long Range Plan Presentation (Kevin Mullins)
 - i. Update on Objective
 - 1. **Finance (Joanne Moore) will give final recommendations to the COA Board**
 - 2. Welcoming Place for All (Brooke McDonough)
 - 3. Volunteers (Chris Coakley)
 - 4. Programs (Angela Sinnott)
 - 5. Village Concept (Alex Newcomb and Steve Dubuque)
 - f. Board Portal
 - g. By-Laws (John Mc Cluskey)
 - h. Nominating Committee (Dwight Shepherd)
- 8. Director's Report (Joanne Moore)
- 9. Assistant Director's Report (Angela Sinnott)
- 10. Financial Request from Friends
- 11. New Business
- 12. Old Business
- 13. Items to be placed on the March 2023 Agenda
- 14. Adjourn