

Town of Duxbury, Massachusetts

Employee Policies and Procedures

I have read, or will read, the following information regarding the Town of Duxbury's policies and practices at: <https://www.town.duxbury.ma.us/human-resources/pages/town-policies-procedures>

- Board of Selectmen Statement on Diversity, Equity and Inclusion
- Device Use and Telecommuting Policy During COVID-19 Pandemic
- Alcohol and Drug Policy
- Background Check Policy
- Civility and Conflict Resolution Policy
- COA - Bus Driver Zero Tolerance Drug and Alcohol Testing Policy
- Conflict of Interest Law For Municipal Employees
- Conflict of Interest Law For Municipal Employees Online Training Program
- Continuation of Health Insurance Coverage Policy (COBRA)
- CORI/SORI Policy
- Domestic Violence Leave Policy
- DPW - Alcohol and Controlled Substances Use and Testing for Safety Sensitive Drivers Policy
- DPW - CBU Reasonable Suspicion Policy
- DPW - Confined Space Policy & Procedures
- DPW - Employee Safety Handbook
- EEO Self Identification Form
- Employee Assistance Program
- Equal Employment Opportunity Policy
- Family Medical and Small Necessities Leave Policy
- HIPAA Notice of Privacy Practices
- Information Systems Resources Usage Policy
- Massachusetts Parental Leave Fact Sheet
- Non-Discriminatory and Anti-Harassment Policy
- Municipal Vehicle Use Policy
- Professional Conduct Policy
- Pregnant Workers Fairness Act 1/23/2018
- Progressive Discipline Policy
- Reasonable Suspicion Policy
- Whistleblower Policy
- Workplace Violence Prevention Policy
- New Hire Non Discriminatory Anti-Harassment Promoting Civility in the Workplace Policies Sign Off Sheet 10 2021

Please sign in and date to acknowledge your requirement to review all of the
Town of Duxbury's Policies and Procedures.

Signature_____ Date:_____