

RENTALS—LIQUOR LICENSE POLICY(For Non-Profit Fundraising Only)

If a non-profit group is interested in obtaining a liquor license, the following steps must be taken.

1. The non-profit organization must apply for a one-day liquor license through the Selectmen's Office (no charge).
2. The organization requesting the liquor license must obtain at least \$1 million insurance for general liability (use of Town property) AND the organization requesting the liquor license must obtain at least a \$1 million liquor liability insurance policy. (If a private catering company is organizing the event, they must have liquor liability insurance for their business so groups hiring them do not need to buy additional insurance.)
3. The Selectmen's Office must receive certificates of insurance for both general and liquor liability insurance prior to the event.
4. All bartenders working at the event must be TIPPS certified.
5. The Board of Selectmen must review all requests after obtaining Police, Fire and Inspectional Services approval. Only then will a license be issued.

Holding an event without one can have serious legal consequences for the individual(s) involved.

The process can take 3 to 4 weeks!!!

If you are considering holding an event in which alcohol will be served, it is important to visit the Selectmen's Office immediately to obtain the proper documentation. **Note: only Non-profit fundraising organizations can apply for a Liquor License at the DSC.)**