

TOWN OF  
**DUXBURY**



**MASSACHUSETTS**

**Annual Town Report**

for the period covering  
July 1, 2019 through June 30, 2020

### Town Hall At-A-Glance

Please refer to the below list of some of the services available through various Town Hall departments. For more information, please stop by or call the appropriate office, and we will be happy to assist you!

781-934-1100

Town of Duxbury Website: [www.town.duxbury.ma.us](http://www.town.duxbury.ma.us)

| <u>Telephone</u> | <u>Department</u>   |
|------------------|---|
| x6009            | <b><u>Accountant's Office:</u></b> Obtain information on the financial health of the Town.  |
| x6010            | <b><u>Assessing Department:</u></b> Obtain records and information pertaining to real property, motor vehicle excise tax, personal property, boat excise tax and other matters.   |
| x5491            | <b><u>Board of Health:</u></b> Obtain Title V septic information; file plans and obtain permits for septic systems; obtain well permits; obtain permits for the keeping of farm animals; report health issues and obtain information on a variety of health-related subjects; Liquor License and Common Victualler Information. |
| x5471            | <b><u>Conservation:</u></b> Questions regarding ecology/conservation, whether or not in conjunction with building construction.   |
| x5501            | <b><u>Department of Public Works:</u></b> You may refer general questions to the DPW office, or specific issues can be addressed regarding Animal Control, Cemetery, Highway, Lands & Natural Resources and Water departments.  |
| x5412            | <b><u>Employee Health Benefits</u></b>  |
| x5410            | <b><u>Human Resources Director</u></b>  |
| x5600            | <b><u>Library</u></b>   |
| x5481            | <b><u>Municipal Services:</u></b> Obtain building, zoning, plumbing, gas, wiring, home occupation, business occupation, sign, certificate of occupancy permits, and zoning and building code enforcement, as well as recreational clamming permits.   |
| x5476            | <b><u>Planning Board:</u></b> Questions regarding development of property.  |
| x5562            | <b><u>Recreation Department:</u></b> Information regarding youth programs, the Percy Walker Pool, and Tarkiln Community Center rental.  |
| 781-934-7600     | <b><u>School Business Office/Superintendent</u></b>   |
| x6016            | <b><u>Selectmen/Town Manager:</u></b> Address specific concerns to the Selectmen or the Town Manager, obtain Talent Bank Applications, Event Permit Applications, One-Day Liquor Licenses, and general information.   |
| x5702            | <b><u>Senior Center:</u></b> Our Senior Center provides seniors with meaningful opportunities to enjoy life, interact with the community and preserve their mental and physical well-being .  |
| x5451            | <b><u>Town Clerk:</u></b> Obtain Birth, Death, Marriage certificates; Marriage licenses, dog licenses, business certificates, beach horseback riding permits, voter registration and election information.  |
| x6001            | <b><u>Treasurer/Collector:</u></b> Pay tax and water bills; obtain beach and transfer station stickers including beach horseback riding permits; and Municipal Lien Certificate (MLC) requests.   |

# Annual Report

July 1, 2019 – June 30, 2020



*The Covid-19 pandemic made Duxbury High School's Class of 2020's graduation less than ideal and far from the traditional norm. The graduates were recognized with photo-signs as they drove up to receive their diplomas.*

*An outdoors graduation was eventually conducted successfully in the summer.*

*(photo courtesy of David Murphy)*

**[www.town.duxbury.ma.us](http://www.town.duxbury.ma.us)**

# In Memoriam

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## **Elaine M. Nudd**

July 5, 2019

Elaine was a loving mother, photographer, real estate broker, artist, and was passionate about the Gurnet - where she lived year-round. Elaine will be remembered for her many paintings and being a watercolor teacher at the Duxbury Senior Center. She was also a member of many local groups, including the Duxbury Beach Reservation.

## **Robert Boyle**

August 5, 2019

Bob enjoyed Duxbury Beach with his family, fishing and was a huge sports fan. He volunteered at the Duxbury Senior Center delivering meals for the homebound and also serving lunches at the Senior Center.

## **Eileen Antaya**

August 10, 2019

Eileen was an active volunteer at the Duxbury Senior Center. She was a talented piano player who loved music, books and art and was happiest surrounded by her family.

## **Lena "Lee" Sbraccia**

September 15, 2019

Lee was a long-time employee for the Town of Duxbury - first as a receptionist and then she worked for the Treasurer/Collector's office selling stickers.

## **Reino Arthur Kock**

September 18, 2019

Reino worked as the shuttle bus driver for the Duxbury Senior Center where he enjoyed meeting and spending time with many of his peers.

## **Robert "Bob" Doyle**

September 25, 2019

Bob served for eight years as the Chair of the original North Hill Advisory Committee. He also served as the Chair of the Duxbury Septic Committee and as a member of the Electronic Balloting Committee. Beyond that he was a "civic activist," who followed with great interest the work of the Public Safety Feasibility Building Committee and the School Building Committee. He was the proponent of a citizen petition for reconsideration of the height of the railings when the new co-located DHS/DMS was being built. Bob was a big advocate for Duxbury and will be missed by many.

## **Roger E. Jarvis**

September 27, 2019

Roger's love of jazz led him to form his own high school band, ultimately steering him to pursue a teaching degree. He was the first music teacher in the Duxbury Public School system and spearheaded the development of their performing arts program during his 30 year career. Roger shared his love of music with his children and his grandchildren.

## **Gail E. Trenholm**

October 23, 2019

Gail enjoyed spending time at the beach, going on nature walks, and simply enjoying life. She was fondly known as Nurse Trenholm at Chandler Elementary School until her retirement in 2015. Gail fought a good fight against cancer and will be sadly missed by many.

## **Fay B. Hession**

October 23, 2019

Fay had a lifelong interest in politics and worked for many years in Washington DC. She and her husband then moved to Marshfield, and she then worked for the Town Manager of Duxbury until she retired at the age of 70. She enjoyed traveling to visit her children in various locations around country and the world.

**Richard Heath Marshall Sr.**

**October 26, 2019**

Dick attended Duxbury Schools, where he met his wife, and lived most of his life in Duxbury. He was a volunteer for the Duxbury Fire Department and also later worked for the Duxbury School system.

**Robert Carson Lavin**

**November 24, 2019**

Bob was a member of the Duxbury Rural & Historical Society and also a board member on Duxbury Senior Center's Council on Ageing. Bob's love of piano, his sense of humor, and love of his family will be missed by many.

**Edith T. Briell**

**December 27, 2019**

Edith volunteered as a teacher's aide at Chandler Elementary School. She was also fond of animals and a member of the Standish Humane Society for many years.

**Susan Wood**

**December 28, 2019**

Known as Miss Wood to her students, she taught for 43 years at Duxbury elementary schools. Susan also enjoyed reading and spending time with her closest friends.

**Paul Cole Barter**

**January 1, 2020**

Paul and his wife raised their family in Duxbury. Paul was an avid fan of the Duxbury soccer teams and he drove the bus to away games. He was also active in local politics being a selectman for many years. He also volunteered for the Fire Department. Paul also faithfully marched in the 4th of July parade along side fellow veterans.

**Herbert F. Johnson**

**January 23, 2020**

Herb grew up and was a lifetime resident of Duxbury having raised five sons along with his wife, Rose. He dedicated his life to civil service having worked for the United States Post Office in Duxbury and also as a Duxbury Police Officer. He was always very proud of his grandchildren.

**Foster "Frosty" Cass**

**January 31, 2020**

Foster will be fondly remembered as one of the most influential coaches Duxbury Schools has ever had. He was instrumental in bringing Duxbury sports to where it is today. Duxbury had never won a State championship before Foster. Foster coached for 35 years specializing in boys soccer and basketball with some tennis as well. As the soccer coach, Duxbury won nine State championships, 18 league titles and a 74-game record winning streak. He was described as compassionate and motivating. Foster will be fondly remembered as one of the most successful and highly regarded coaches ever.

**Priscilla Burnham MacCallum**

**February 13, 2020**

Priscilla was a longtime resident of Duxbury and worked as a secretary for the Superintendent of Duxbury Public Schools for over 15 years. She loved to play golf and walking Duxbury Beach. Priscilla was also a Library Trustee and a volunteer for the Duxbury Free Library. She was also an avid reader, knitter and gardener.

**Thomas Stuart Chapman**

**April 11, 2020**

Thomas was a longtime resident of Duxbury and was a leading volunteer activist - and was twice nominated for the Town's Volunteer of the Year award. He was extremely active at the Senior Center volunteering his gardening and landscaping skills.

**Larry Foster Lenrow**

**June 8, 2020**

Larry was a longtime resident of Duxbury where he was a member of the Finance Committee and was also a start player on the American Legion baseball team. Larry adored his family and treasured his many animals.

**Rocco Longo**

July 7, 2019



Rocco worked as Town Manager in Duxbury for many years before becoming the Town Administrator for the Town of Marshfield for over a decade and where he ultimately retired from last year. Rocco was a lifelong civil servant who also served as the president of the Massachusetts Municipal Managers Association. He had nearly 40 years of experience in local government. In addition to his time in Marshfield, Duxbury, Billerica and East Bridgewater, he was the interim town administrator in Shirley, an instructor for the Local Government Leadership and Management certificate program at Suffolk University and a senior associate for Community Paradigm Associates. Rocco was someone who was committed to the community and his profession as a municipal leader. He also found his passion in family, work and sports. He will be sadly missed by many.

**Dimitrios I. Theodossiou**

July 22, 2019



Dimitri passed peacefully on July 22 at his home surrounded by his loving family. Dimitri was an extraordinarily valued member of multiple Town committees. He volunteered his time and talents as a member of the Duxbury Zoning Board of Appeals, the Duxbury Seawall Committee, and the Building Committees for the new Fire and Police Stations. He also was a Habitat for Humanity volunteer. Dimitri was an exemplary example of how one person could make a positive difference in the best interest of their community. He and his wife Donna were married for 36 years and had three wonderful children. Dimitri's contributions and compassion for Duxbury will be missed.

# Retirements



*As you look to your past, be proud of what you have accomplished, the wisdom you have gained, and the friends you have made. Wishing you all the best in your life after retirement.*

*The Town of Duxbury thanks you for your commitment to our community.*

Carney, Kathleen - Alden School Nurse - 22 Years  
Chandler, Jeff - Fire Department - 32 Years  
Corbert, Nicole - DHS Teacher - 7 Years  
Coutu, Claudette - Town Accountant - 13 Years  
Cox, Wendy - Chandler Teacher - 27 Years  
Degaust, Ray - Library Department - 25 Years  
Donoghue, Hazel - Chandler Teacher - 16 years  
Doyle, Donna - DMS Nurse - 22 Years  
Flynn, Pauline - Council on Aging - 10.5 Years  
Goodenough, Sheila - DHS Teacher - 12 Years  
Guilderson, John - Fire Department - 41 Years  
Johnson, Thomas - Police Department - 24 Years  
Killory, Debbie - Library Department - 34 Years  
Klein, Linda - Alden Art Teacher - 44 Years  
Lomanno, Debora - DMS Instructional Assistant - 19 Years  
Miller, Christine - DHS Library - 20 Years  
Panuzak, Gerry - School Human Resources - 3 Years  
Prescott, Deborah - DMS Instructional Assistant - 31 Years  
Reilly, Steve - Council on Aging - 8 Years  
Shay, Kathleen - DMS Teacher - 11 Years  
Tripp, Robert - Fire Department - 21 Years  
Whittaker, Karen - Alden Principal - 9 Years  
Wohler, Nancy - Chandler Teacher - 26 Years  
Woods, Suzanne - Municipal Services - 14.5 Years  
Zahn, Robert - Highway Department - 21 Years



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# Town Administration

Board of Selectmen

Town Manager



**Board of Selectmen: Shawn Dahlen, Clerk; Ted Flynn, Chair; David Madigan, Vice-Chair**



**Town Manager, René J. Read**

# Board of Selectmen

**FY20 (July 1, 2019 through June 30, 2020)**

The beginning of Fiscal Year 2020 (July 2019) stepped off with the bookend celebrations of Duxbury's 4th of July Parade and the Labor Day Beach Party and Bonfire going off without a hitch. Thanks to the diligent efforts of the 4<sup>th</sup> of July Committee, Town staff, and Public Safety officials as these are community events enjoyed by all.

Due to an unfortunate fatality on Washington Street in June of 2019, the public strongly exercised their voice, and it was decided that a Special Town Meeting was warranted to enable the Board of Selectmen to reduce the speed limit on those Town roads deemed qualified to do so. On August 12, 2019, the Town voted to accept Sections 17C and Section 18B of Chapter 90 of MA General Laws, which authorizes the Board of Selectmen to establish a speed limit of 25 miles per hour or to establish a street as a designated safety zone, respectively, provided that those streets are not State highways and meet the regulations to do so. Since that time, the speed limit on Washington Street and several others have been reduced to 25mph.

The Affordable Housing Trust continues its efforts in securing property for affordable housing purposes. In March, 2020, the Affordable Housing Trust purchased Chapter 61A land located on 0 East Street (known as the Loring bogs) with plans to build affordable housing. I commend Diane Bartlett, Chair, and all of the Trustees for their continued diligent efforts in seeking out and providing opportunities for affordable housing.

Our efforts with the seawall repair project were still underway working through all the red-tape of securing permits from various agencies. Our experienced management staff, along with our highly qualified engineers, continued to work collaboratively to advance this project. We were heading towards the start of the seawall construction when we were all blindsided by the Covid-19 pandemic. Unfortunately, the seawall construction was halted, and the timeline delayed by a few months, with construction momentum finally picking up in June, 2020.

In March of 2020, we were faced with unforeseen challenges, both nationally and globally, that we have never experienced. The Covid-19 pandemic was declared an emergency and everything shutdown. The Town Hall offices closed their doors to the public on Monday, March 16, 2020. Our sincerest thanks go out to the IT department for arranging laptops so employees could work remotely in order to sustain business continuity and to our Facilities staff for quickly transforming the office space into a safer environment in order to bring Town employees back into the office.

We also had to act quickly and timely to postpone our March Annual Town Meeting and the Annual Town Elections. Officials met and determined that waiting to hold both at a later date was in the best interest of our residents' health and safety. Under Governor Baker's emergency declaration and guidelines, the Annual Town Election was held on June 27, 2020, and the Annual Town Meeting was rescheduled until August 1, 2020. Town staff and officials took this matter seriously to ensure that our residents could vote and attend Town Meeting in a safe manner. It was not an easy task, and we commend all who were committed to the well-being of everyone.

Unfortunately the pandemic had an impact on the entire community. Restaurants shut down, parades were cancelled, the beach was closed for a brief period, and social distancing and mask wearing was becoming the norm. In-person board and committee meetings were now all remote via Zoom. As we all had to adjust to this "new normal," we all look forward to getting back to normal.

On June 18, 2020, we received notice that our long-time Board member, Shawn Dahlen, was officially resigning due to health reasons. Shawn was an exemplary co-member whom we enjoyed spending many years working with. He served on the Board for ten years, and was Chair for four of those years. Shawn truly listened to all sides of an issue and provided expert feedback and thoughtful conversation. His in-depth historic and institutional knowledge of the Town was a tremendous asset. Shawn will be fondly remembered for his many years of volunteering and his unwavering commitment to the Town and the residents he served. Shawn will be sadly missed.

The Board wishes to recognize the efforts of Town Manager René Read. We appreciate his capable handling of the day-to-day needs of the Town and his communication with the Board, the public, and the Town staff. Likewise, the Board would be remiss if it did not recognize the professionalism and dedication of all Town Employees.

Duxbury's strongest asset continues to be its numerous citizens, who volunteer their knowledge, time, and expertise toward maintaining the character and lifestyle we have all come to enjoy. The Board welcomes this help and wants to take this opportunity to thank the many volunteers for their contributions.

Respectfully submitted,

Theodore J. Flynn, Chair

David J. Madigan, Vice Chair

Shawn Dahlen, Clerk (*resigned 6/18/20*)

*The decision to cancel the Memorial Day Parade was not made lightly. The community came together in adverse times to honor our heroes by decorating doors for all to see. Such an amazing town effort at a much needed time.*

LET'S

## Deck the Doors of Duxbury

In honor of Memorial Day!

No parade, no problem!  
We'll honor the holiday by  
showing our patriotic  
colors on our front doors!

Decorate your own door,  
& help a veteran,  
neighbor, or senior  
decorate their door too.

Complimentary 7' lengths of paper  
available for you to pick up at DHS,  
Town Hall or the Senior Center  
beginning on Friday, May 15.

Look for the plastic tubs by front doors of these buildings

Created door decorations to be  
donated to veterans or seniors can be  
dropped off at these same locations no  
later than Friday, May 22.

Decorate your door Friday-Monday, May 22-25





## Town Manager

To the Residents of Duxbury,

The period from July 1, 2019 to June 30, 2020 started out full of celebratory momentum – a very successful and always entertaining 4<sup>th</sup> of July Parade and related festivities and summer would wrap up with the Annual Beach Party and Bonfire during Labor Day weekend. These family-friendly events were both well-attended and the bonfire has become the anticipated “end of summer” celebration. I thank the 4<sup>th</sup> of July Committee and our Public Safety team for devoting their time and expertise to the continued success of these community events.

Over the summer, our Town Accountant, Claudette Coutu, retired on July 22, 2019, after thirteen years of service. I am honored and proud to have worked with Claudette and we all wish her a long, happy and healthy retirement.

The start of school began smoothly and before we knew it, January 1, 2020, arrived with the excitement and promise of a new year. But not even three months into the new year, everything changed - forever.

On March 11, 2020, the World Health Organization declared a pandemic due to the Novel Coronavirus Disease, COVID-19 and on March 13, 2020, a national emergency was declared in the United States as a result of the uncontrolled outbreak.

The impacts of COVID-19 would cause tremendous pain and suffering globally, nationally and locally and created never before seen changes to our society. Town operations were disrupted, offices and facilities were closed to the public, people quarantined at home, some of our amenity services were stopped and our revenues fell. The pandemic laid before us challenges such as how best to continue service to the public, ensuring that our local government continued to operate, and keeping our employees safe while maintaining business continuity.

By mid-April, as with every year, we had to navigate the challenges of the arrival and nesting of the Piping Plovers and the Least Terns, all while managing the gathering guidelines around the new COVID-19 pandemic restrictions. With that, we made the difficult decision to close Duxbury Beach until early June, which ultimately would adversely affect our FY20 revenues. The nesting areas of both species were consistently monitored as the eggs began to hatch. The Town cooperatively managed all of these restrictions and limitations to beach access with the Duxbury Beach Reservation. I commend all those involved for working together to manage the presence of the birds along with the new COVID-19 guidelines and ensuring safe social distancing and mask wearing in order to allow for safe and appropriate beach access.

One long-awaited construction project, the start of which was significantly delayed by the pandemic, was the replacement of sections of seawall that had been severely damaged during the March 2018 Storm Riley. This highly anticipated project began in earnest and cooperatively between the Town, the contractor, and the residents who live in that area. My sincerest thanks to DPW Director, Peter Buttkus; our engineer, Patrick Brennan, P.E.; my Assistant Nancy O'Connor and our Finance Director, John Adams, for guiding and overseeing, designing, ensuring fiscal compliance and overseeing the funding for this important project – none of which was an easy task.

I am extremely grateful to all of the Department Heads and their respective staff members who continue to be extremely helpful to me and supportive in the execution of my duties. I am fortunate to be working with such a warm, friendly and talented group of co-workers.

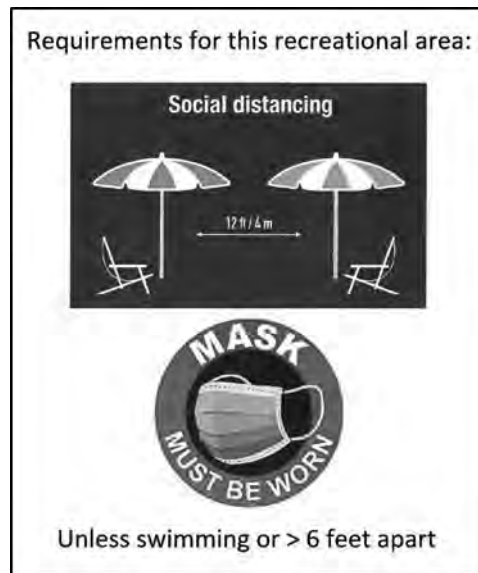
My sincerest thanks go to Nancy O'Connor, Executive Assistant, and C. Anne Murray, Administration Assistant, of the Board of Selectmen and Town Manager's office, for their tremendous efforts in helping me on a day-to-

day basis and making sure that our office runs smoothly – I appreciate all they do and I extend my sincerest thanks to them both.

Finally, I am truly grateful to our citizens who serve on the many boards, committees and other volunteers who serve our community and help to make Duxbury the wonderful place that it is. They serve tirelessly, their assistance is invaluable, and I deeply appreciate all they do for the Town of Duxbury – thank you!

Respectfully submitted,

René J. Read, Town Manager  
Town of Duxbury, MA



*Our “New Normal” for beachgoers as we all had to adhere to the State’s guidance for socially distancing and mask wearing.*

# Town Clerk's Report



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## Town Officials

Special Town Meeting - August 12, 2019

Presidential Primary Election - March 3, 2020

Annual Town Meeting - March 14, 2020

*(postponed to August 1, 2020 - see FY21 Town Report)*

Special Town Meeting - March 14, 2020

*(postponed to August 1, 2020 - see FY21 Town Report)*

Special Town Meeting II - March 16, 2020

*(postponed to August 1, 2020 - see FY21 Town Report)*

Annual Town Election - March 28, 2020

*(postponed to June 28, 2020 )*



## Town Clerk

During FY2020, the Town Clerk recorded and certified minutes for a Special Town Meeting on August 12, 2019, and served as the Chief Election Official for the Presidential Primary Election on March 3, 2020, and the Annual Town Election originally scheduled for March 28 but postponed until June 28, 2020 due to the COVID-19 pandemic. The Annual and Special Town Meetings, scheduled for March 14, 2020, were postponed and held on August 1, 2020. Please see the Annual Town Report for FY 2021 for the minutes of these meetings.

The Governor, and subsequently the Duxbury Board of Selectmen, declared a state of emergency in March due to the ongoing Coronavirus pandemic. While operations at Town Hall ceased, business continued with staff working remotely to provide services such as registering births and deaths and issuing dog licenses. By May, while working remotely was encouraged, staff alternated time in the office to complete the time sensitive work related to the upcoming Presidential Election scheduled for November of 2020 that could not be completed remotely. Many thanks to Assistant Town Clerk Linda Salvati for helping to manage the workflow during this very difficult time.

**Vital Records:** The office registered 136 births, 49 Marriages and 190 Deaths that occurred in Duxbury. (*The number of deaths registered includes Duxbury residents and non-residents who passed away in the Town*).

**Dogs:** The renewal of dog licenses for the license year January 1-December 31, 2019 began in January as renewal information was sent to the residents with the annual census. In addition to dog licenses, the Clerk's office also issued dog walking permits to both residents and non-residents. While required to take dogs to Duxbury Beach, in December 2019, the Selectmen voted to expand the walking permit program to include Town of Duxbury owned land and Conservation land. This expansion included an increase in the permit fee from \$5 to \$10 for residents and \$25 for non-residents. The funds collected for dog walking permits would help offset the cost of the Mutt-Mitt dog waste removal supplies provided at walking areas.

**Other:** When not processing vital records, licensing dogs or recording and reporting Town Meeting and election results, the staff was busy posting meetings for Boards and Committees, processing annual census forms, producing the Annual Street List of residents, maintaining the State's Voter Registration System, renewing Business Certificates, and collecting Non-Criminal fines on behalf of the Harbormaster, Police and Animal Control Officer, issuing raffle permits and processing genealogy requests.

Many thanks to Assistant Town Clerk Linda Salvati for her help and commitment to serving the office, the dedicated election workers without whom we could not hold an election, and to our fellow employees and the residents for their continued support.

Respectfully Submitted,  
Susan C. Kelley  
Town Clerk



Susan Kelley  
Town Clerk



Linda Salvati  
Assistant Town Clerk

# Town Officials

July 1, 2019 to June 30, 2020

## **ELECTED**

### **SELECTMEN**

|                               |      |
|-------------------------------|------|
| David J. Madigan, Chair       | 2021 |
| Theodore J. Flynn, Vice Chair | 2020 |
| Shawn M. Dahlen, Clerk        | 2022 |

### **ASSESSORS**

|                           |      |
|---------------------------|------|
| Nancy D. Reed, Chair      | 2020 |
| Linda Collari, Vice Chair | 2021 |
| James G. MacNab, Clerk    | 2022 |

### **MODERATOR**

|               |      |
|---------------|------|
| John J. Tuffy | 2022 |
|---------------|------|

### **TOWN CLERK**

|                 |      |
|-----------------|------|
| Susan C. Kelley | 2022 |
|-----------------|------|

### **SCHOOL COMMITTEE**

|                       |      |
|-----------------------|------|
| Julia B. Adams, Chair | 2022 |
| Kellie Bresnehan      | 2020 |
| Shannon Hall Moesaa   | 2022 |
| Peter Quigley         | 2021 |
| Matt Gambino          | 2020 |

### **PLANNING BOARD**

|                                  |      |
|----------------------------------|------|
| John P. Bear                     | 2020 |
| Scott C. Casagrande, Chair       | 2022 |
| Cynthia L. Fiorini, Clerk        | 2023 |
| Brian E. Glennon, II, Vice Chair | 2023 |
| Jennifer W. Turcotte             | 2021 |
| David C. Uitti                   | 2024 |
| George D. Wadsworth              | 2024 |

### **LIBRARY TRUSTEES**

|                              |      |
|------------------------------|------|
| Linda Abelli, FOL Liaison    | 2020 |
| Lamont Healy, Chair          | 2022 |
| Lester Lloyd                 | 2021 |
| Leah Petro, Secretary        | 2021 |
| Jane Robbins                 | 2020 |
| Hector Rodriguez, Vice-Chair | 2022 |

### **DUXBURY HOUSING AUTHORITY**

|  |      |
|--|------|
| Pauline A. Flynn                       | 2020 |
| James Hunt, Chair                      | 2022 |
| Stephen F. McCarthy, Sr.               | 2023 |
| Paul McCormack                         | 2021 |
| Bertram Walters - Government Appointee |      |

## **APPOINTED BY THE MODERATOR**

### **CEMETERY**

|                        |      |
|------------------------|------|
| Diane C. Barker        | 2020 |
| Robert F. Hayes, Chair | 2022 |
| Carolyn A. Ravenscroft | 2020 |

|                      |      |
|----------------------|------|
| Emmett Sheehan       | 2021 |
| Elizabeth B. Stevens | 2021 |

### **DUXBURY BEACH COMMITTEE**

|                    |      |
|--------------------|------|
| +Sue Rourke, Chair | 2022 |
| +Jim Kent          | 2020 |

|  |      |
|--|------|
| +Sara Fargo  | 2021 |
| + <i>Designee of Duxbury Beach Reservation, Inc.</i> |      |

#### **Members at Large:**

|                                |      |
|--------------------------------|------|
| Bill Hartigan (Gurnet Saquish) |      |
| Michael Rufo                   | 2021 |
| Nancy Rufo                     | 2020 |
| Philip Thorn                   | 2020 |
| OPEN                           | 2021 |

|  |             |
|--|-------------|
| Pauline A. Flynn (Beach Resident)        | 2022        |
| Stu Ruggles                              | <b>2022</b> |
| Raymond Siegener                         | 2021        |
| Sgt. Friend Weiler, Duxbury Police Dept. |             |

### **FINANCE COMMITTEE**

|                          |      |
|--------------------------|------|
| Shannon Godden           | 2021 |
| Kathleen Glynn           | 2020 |
| Fernando Guitart         | 2020 |
| Frank Mangione           | 2022 |
| Jerry (Gerald V.) Pisani | 2020 |

|                                       |      |
|---------------------------------------|------|
| Elizabeth (Betsy) H. Sullivan (Chair) | 2021 |
| Peter Sullivan                        | 2022 |
| Nathaniel Taylor                      | 2022 |
| Edward F. Vena                        | 2021 |

### **FISCAL ADVISORY COMMITTEE**

|                          |      |
|--------------------------|------|
| Karen E. Barry           | 2020 |
| Alexander B. Chin, Chair | 2020 |
| Emily Decker             | 2020 |
| Bethann R. Halligan      | 2022 |
| Frank M. Holden          | 2021 |

|                               |      |
|-------------------------------|------|
| James B. Lampert (Vice Chair) | 2021 |
| Candace Martin                | 2021 |
| Sharon Andrew                 | 2022 |
| Adam Earle                    | 2022 |

### **WATER & SEWER ADVISORY BOARD**

|                      |      |
|----------------------|------|
| Freeman Boynton, III | 2020 |
| Paul W. Keohan       | 2021 |

|                            |      |
|----------------------------|------|
| George D. Wadsworth, Chair | 2022 |
|----------------------------|------|

## **APPOINTED BY THE TOWN MANAGER**

Alewife Warden- Jake Emerson  
Animal Control Officer/Inspector of Animals-Eduardo Ramos  
Building Inspector/Zoning Enforcement Officer-Jim Wasielewski  
Conservation Administrator-Joseph Grady  
Council on Aging Director-Joanne Moore  
Custodian of the Clock– Greg Hunter  
Custodian of the Flags-Jake Emerson  
Director of Public Works- Peter Buttkus  
Emergency Management Director-Kevin Nord  
Executive Assistant to the Town Manager- Nancy R. O'Connor  
Facilities Director - Brian Cherry  
Finance Director - John Q. Adams  
Fire Chief-Kevin Nord  
Harbormaster/Shellfish Constable- Jake Emerson  
Health Agent-Tracy Mayo  
Manager Buildings and Grounds-James Savonen  
Parking Clerk– Allison Randall  
Planning Director – Valerie Massard  
Police Chief– Stephen R. McDonald  
Recreation Director-Gordon H. Cushing  
Sealer of Weights and Measures - Jane Zulkiewicz  
Town Account-Carrie Mazerolle  
Treasurer/Collector-Jill Stewart  
Veterans' Services Officer - Michael J. Thorp  
Water Superintendent-Peter Mackin  
Weigher of Coke, Coal and Hay - Jane Zulkiewicz  
Wharfinger- Jake Emerson

## **ALL OTHER APPOINTED TOWN OFFICIALS**

### **Appointed by Elected Officers or Committees**

Assistant Town Clerk – Linda B. Salvati by the Town Clerk

Director of Assessing – Stephen Dunn by the Assessors

Library Director - Denise Garvin by the Library Trustees

Superintendent of Schools - Dr. John J. Antonucci, III by the School Committee

### **AUDIT COMMITTEE**

Edward Vena, Chair (appointed/re-appointed by Finance Committee annually)

Jerry Pisani, Member (appointed/re-appointed by Finance Committee annually)

Candace Martin, Member (appointed/re-appointed by Fiscal Advisory annually)

## **APPOINTED BY THE SELECTMEN**

### **AFFORDABLE HOUSING TRUST (Town of Duxbury)**

|                               |      |                     |      |
|-------------------------------|------|---------------------|------|
| Diane Bartlett, Chair         | 2021 | Martha Himes        | 2021 |
| OPEN                          | 2020 | George D. Wadsworth | 2020 |
| Shawn Dahlen, Selectmen's Rep | 2021 | Matthew Walsh       | 2020 |
| Francis J. Decker, Jr.        | 2020 |                     |      |

### **AGRICULTURAL COMMISSION**

|                            |      |                |      |
|----------------------------|------|----------------|------|
| Priscilla Lawn             | 2020 | Carl O'Neil    | 2021 |
| Jeffrey A. Chandler, Chair | 2021 | Earl Ricker    | 2021 |
| Orie Fontaine              | 2022 | Roger W. Ritch | 2020 |
| Gregory D. Morris          | 2022 |                |      |

### **ALTERNATIVE ENERGY COMMITTEE**

|                |      |   |      |
|----------------|------|---|------|
| Wendell Cerne  | 2020 | Lewis Segall, Chair                               | 2022 |
| Matt Cooney    | 2020 | Lynn Smith  | 2021 |
| Susan Fontaine | 2021 | James White                                       | 2022 |
| Kevin Kingston | 2022 | Jessica R. Williams                               | 2020 |
| Matt Koenig    | 2021 | *Lois Wood ( <i>resigned effective 10-01-19</i> ) | 2021 |
| Marc Peterman  | 2022 | *OPEN   | 2021 |
|                |      | **OPEN  | 2022 |

### **BOARD OF APPEALS**

|                                 |      |                         |      |
|---------------------------------|------|-------------------------|------|
| Judith (Judi) A. Barrett, Chair | 2023 | Kathleen (Kathy) Muncey | 2024 |
| Freeman Boynton, Jr.            | 2021 | Emmett Sheehan          | 2022 |
| Wayne Dennison, Chair           | 2020 |                         |      |

### **BOARD OF APPEALS (ALTERNATES)**

|               |      |              |      |
|---------------|------|--------------|------|
| Borys Goinycz | 2020 | Philip Thorn | 2020 |
|---------------|------|--------------|------|

### **BOARD OF HEALTH**

|                          |      |                                |      |
|--------------------------|------|--------------------------------|------|
| David Brumley, MD, Chair | 2021 | Michael Count                  | 2020 |
| Melissa Brown Rosenblatt | 2022 | Karen Tepper                   | 2021 |
| Bruce Bygate             | 2020 | **Nicholas C. Leing, Alternate | 2022 |

*\*Clinton Watson resigned on 07-02-19 after many years of service. Melissa Brown-Rosenblatt initially was appointed as the Alternate on 07-08-19, but accepted appointment as a Member on 08-26-19. \*\*Nicholas C. Leing was appointed as Alternate on 08-26-19.*

## **BURIAL AGENT TO THE BOARD OF HEALTH**

Susan C. Kelley

2022

## **COMMUNITY PRESERVATION COMMITTEE**

*Liaisons (3 year terms):*

|   |      |   |      |
|---|------|---|------|
| James Hunt, Housing Authority           | 2021 | Holly Morris, Conservation Comm., Chair | 2020 |
| Cynthia Ladd Fiorini, Planning Board    | 2022 | Kathy Palmer, Open Space                | 2020 |
| *R. Taggart Carpenter, Historical Comm. | 2022 |   |      |
| Two At-Large: Tony Kelso                | 2021 | and Sarianna Seewald                    | 2020 |

*\*Robert C. (Terry) Vose, III resigned effective 11/07/19. R. Taggart Carpenter was appointed as the Historical Commission's Rep. effective 11-18-19.*

## **CONSERVATION COMMISSION**

|                             |      |                       |      |
|-----------------------------|------|-----------------------|------|
| Sam Butcher                 | 2020 | Holly Morris          | 2022 |
| Robb D'Ambruoso, Vice Chair | 2021 | Corey Wisneski, Chair | 2022 |
| Thomas J. Gill, III         | 2020 | Scott Zoltowski       | 2022 |
| Mickey (Daniel) McGonigle   | 2021 |                       |      |

## **CONSTABLE**

Mitch (Mitchell L.) Librett 2020

## **COUNCIL ON AGING**

|                           |               |                    |               |
|---------------------------|---------------|--------------------|---------------|
| Cheryl Ross, Chair        | 6/30/22 (T-2) | Cece Frame         | 6/30/21 (T-1) |
| Kay Drake, Vice Chair     | 6/30/21 (T-2) | Ninky Savage       | 6/30/20 (T-1) |
| John Rutkowski, Secretary | 6/30/20 (T-1) | John McCluskey     | 6/30/20 (T-1) |
| Kevin Mullins             | 6/30/20 (T-1) | Patti Ryan         | 6/30/22 (T-2) |
| Becky Brown               | 6/30/21 (T-1) | Pam Campbell Smith | 6/30/20 (T-2) |
| Kathy Capraro             | 6/30/22 (T-1) | Shirley Oktay      | 6/30/21 (T-1) |

## **ALTERNATES**

|                     |   |
|---------------------|---|
| Cheryl Tufrankjan   | 6/30/22 (T-1)                               |
| Leslie McCarthy     | 6/30/22 (T-1)                               |
| Regan Roderiques    | 6/30/22 (T-1) Became COA employee/ resigned |
| Dwight Shepherd     | 6/30/22 (T-1)                               |
| Frederick VonBargen | 6/30/22 (T-1)                               |

\* *Alternate Members* are expected to serve in an advisory role, unless a quorum is not present. These members are usually past Council on Aging Board members. There will be a maximum of 5 residents as Alternates with terms of two years.

## **ASSOCIATE MEMBERS**

|                   |                               |
|-------------------|-------------------------------|
| Elizabeth Stevens | resigned 6/30/20              |
| Matt Walsh        | resigned 6/30/20              |
| Steve DeBuque     | resigned 6/30/20 COA employee |

\*\* *Associate Members* are nominated and approved by the Council on Aging Board to serve in a non-voting advisory role. Associate Members are to be approved at the Annual COA Board Meeting in June; no formal appointment by the Selectmen is required.

## **DESIGN REVIEW BOARD**

|                          |      |                           |      |
|--------------------------|------|---------------------------|------|
| Judith Hall              | 2022 | Sarah B. McCormick, Chair | 2020 |
| Nancy Johnson            | 2020 | Stephen Williams          | 2022 |
| Heidi Pape Laird         | 2021 | OPEN (Alt.)               | 2020 |
| Megan McClure Koss (Alt) | 2020 |                           |      |

### **DUXBURY BAY MANAGEMENT COMMITTEE**

|                                 |      |                      |      |
|---------------------------------|------|----------------------|------|
| William “Skip” Bennett          | 2020 | Jackson S. Kent, III | 2022 |
| Linda Brodie                    | 2022 | Chuck Leonard        | 2020 |
| Sam Davenport                   | 2021 | Jon McGrath          | 2020 |
| Dax Guenther                    | 2021 | Joe Messina, Chair   | 2022 |
| Jake Emerson, <i>Ex-Officio</i> | 2020 | McKenzie Thompson    | 2021 |

### **DUXBURY CULTURAL COUNCIL**

|                  |           |  |           |
|------------------|-----------|--|-----------|
| Alison Arnold    | 2021 (T1) | Tony Kelso                                 | 2022 (T1) |
| Kristine Brennen | 2020 (T1) | Brooke McDonough                           | 2021 (T1) |
| Thérèse DiMuzio  | 2020 (T2) | Mary Beth MacQuarrie ( <i>Ex Officio</i> ) | 2020      |

### **DUXBURY SEAWALL COMMITTEE**

|                                 |      |   |      |
|---------------------------------|------|---|------|
| Alicia Palmieri Babcock (Chair) | 2021 | Mary Shiebler   | 2021 |
| Paul Brogna                     | 2021 | *Dimitri Theodossiou  | 2021 |
| Stephen R. Callahan             | 2021 | Tim Spellman  | 2021 |
| Candace Martin                  | 2021 | Arthur A. Haley ( <i>appt. 1/28/19</i> )                          | 2021 |
| Donald Norris                   | 2021 | <i>*Dimitri Theodossiou served until his death July 22, 2019.</i> |      |

### **ECONOMIC ADVISORY COMMITTEE**

|                            |      |  |      |
|----------------------------|------|--|------|
| John Bear, Planning Board  | 2021 | Lisa Grace, Business Rep.                          | 2020 |
| Kurt D. Franke, At-Large   | 2021 | Deborah Bowen, Business Rep.                       | 2021 |
| Clark J. Hinkley, At-Large | 2020 | Charles J. Weibrenner, Bus. Rep., Chair            | 2022 |
| Michael Juliano, At-Large  | 2022 | David J. Madigan, Selectmen, ( <i>ex officio</i> ) |      |

### **FOURTH OF JULY Committee -Appointed 4-22-19 until 4-30-20 (July FY-20)**

|                      |                        |                                   |
|----------------------|------------------------|-----------------------------------|
| Chris Barry          | Jeff Goldman           | Janet Ritch                       |
| Freeman Boynton, III | Amy Hill               | Dave Robinson                     |
| Barbara Cleary       | Brian Hill             | Janet Skaggs                      |
| Tracey Fitzpatrick   | James MacNab, Co-Chair | Stu (Stuart A.) Ruggles, Co-Chair |
| Katy Gaenicke        | Nancy Reed             |                                   |

### **HIGHWAY SAFETY COMMITTEE**

|  |      |  |      |
|--|------|--|------|
| Richard Brennan  | 2020 | Dep. Chief Chris West, Fire Dept. Rep. | 2021 |
| Paul Brogna, Co-Chair  | 2020 |  |      |
| Neal Frangesh  | 2022 | <i>Ex Officos:</i>                     |      |
| Jeff Lewis, Co-Chair   | 2020 | Peter Buttkus, DPW Director            | 2021 |
| Phillip Tuck   | 2022 | *Appointed Officials-Police Dept. Rep. | 2021 |
| Fred Von Bargaen   | 2021 |  |      |
| *Police Dept. Rep.: Sgt. Chris Mori, Officer Mike Bolze, and Officer Kyle McElroy with only one appointed individual to be the Police Dept. Rep. at any given meeting. |      |  |      |

### **HISTORICAL COMMISSION**

|                                     |      |                             |      |
|-------------------------------------|------|-----------------------------|------|
| Christopher Andrew (appt. 01-06-20) | 2022 | Sheila Lynch-Benttinen      | 2021 |
| Tag Carpenter, Chair                | 2022 | Edward Mayo (appt.08-26-19) | 2022 |
| Michael J. Cole                     | 2020 | Nicole Walters, Vice Chair  | 2020 |
| Arthur Evans                        | 2020 |                             |      |

\* Robert C. (Terry) Vose, III served as the Chair until his resignation effective 11-06-19.

Tag (R. Taggart) Carpenter and Nicole Walters were elected Chair and Vice-Chair respectively on 11-18-19.



**IT STEERING COMMITTEE** (*Approved at 2018 Annual Town Meeting under Article 19*)

|                          |      |                                    |      |
|--------------------------|------|------------------------------------|------|
| Alex Chin, Co-Chair      | 2021 | Mary Beth MacQuarrie               | 2021 |
| Kathleen Glynn, Co-Chair | 2021 | David J. Madigan                   | 2021 |
| Julia Adams              | 2021 | René J. Read                       | 2021 |
| Dr. John Antonucci       | 2021 | Captain Rob Reardon                | 2021 |
| Lt. Lewis Chubb          | 2021 | Michael Woodford                   | 2021 |
| Cheryl Lewis             | 2021 | Michael Mahoney, <i>ex officio</i> |      |

**KING CAESAR COMMITTEE ADVISORY**

|                     |      |                                    |      |
|---------------------|------|------------------------------------|------|
| Diane Barker, Chair | 2022 | Rev. Catherine Cullen              | 2020 |
| Dr. Carol Langford  | 2021 | Marie Villarin, RN (Intake Worker) | 2020 |

**LOCAL HISTORICAL DISTRICT COMMITTEE**

|                              |      |   |      |
|------------------------------|------|---|------|
| William McArdle (DR&HS Rep.) | 2021 | Georgia Taft-Pye (Bd. of Realtors Rep.) | 2021 |
| Renee Mierzejewski, Chair    | 2022 | Robert C. "Terry" Vose, III (LHD Rep)   | 2022 |
| Janet Ritch (LHD Rep)        | 2020 |   |      |

**ALTERNATES:**

|                                |      |                                   |      |
|--------------------------------|------|-----------------------------------|------|
| John E. Bates (appt. 08-26-19) | 2022 | Philip Tuck                       | 2020 |
| Pamela Campbell-Smith          | 2022 | Evelyn A. Walker (appt. 08-26-19) | 2022 |

**MBTA ADVISORY BOARD**

|                  |      |
|------------------|------|
| Richard S. Prone | 2020 |
|------------------|------|

**METROPOLITAN AREA PLANNING COUNCIL REP**

|                                       |      |
|---------------------------------------|------|
| Valerie Massard (Delegate - Planning) | 2021 |
| George D. Wadsworth (Alt. - Planning) | 2021 |

**MUNICIPAL COMMISSION ON DISABILITY**

|                               |      |                          |      |
|-------------------------------|------|--------------------------|------|
| Patty Cristoforo              | 2022 | Lynn Smith               | 2021 |
| Jeannie Horne, Mun. Emp. Rep. | 2021 | Marcia G. Solberg, Chair | 2020 |
| Patricia E. Randall           | 2022 | Emily Zoltowski          | 2020 |
| Patricia G. McCarthy          | 2020 |                          |      |

**NUCLEAR ADVISORY COMMITTEE**

|                                  |      |                                  |      |
|----------------------------------|------|----------------------------------|------|
| Rebecca Chin, Co-Chair           | 2020 | Mary Elizabeth Lampert, Co-Chair | 2022 |
| Matthew Compton (appt. 07-29-19) | 2020 | Nancy Landgren                   | 2021 |
| Patrick J. Gagnon, M.D.          | 2020 | *OPEN                            | 2020 |
| James Lampert                    | 2021 |                                  |      |

**OLD COLONY ELDERLY SERVICES**

|                         |      |
|-------------------------|------|
| *Joanne Moore, Delegate | 2020 |
|-------------------------|------|

**OLD COLONY PLANNING COUNCIL (Aging)**

|                          |      |
|--------------------------|------|
| John Rutkowski, Delegate | 2021 |
|--------------------------|------|

**OLD COLONY PLANNING COUNCIL (Planning)**

|                           |      |
|---------------------------|------|
| Valerie Massard, Delegate | 2021 |
|---------------------------|------|

**OPEN SPACE COMMITTEE**

|                                    |      |                    |      |
|------------------------------------|------|--------------------|------|
| Freeman Boynton, III (W&S Adv Rep) | 2022 | Emily Martecchini  | 2021 |
| Kathy Cross, Chair                 | 2021 | Kathy Palmer (CPC) | 2020 |
| Brian Glennon, II (Planning BD)    | 2022 | Melissa Rosenblatt | 2021 |
| Lorrie Hall                        | 2020 | Philip Tuck        | 2020 |
| Patricia Loring                    | 2022 |                    |      |

**PLYMOUTH COUNTY ADVISORY BOARD**

|                              |      |                          |      |
|------------------------------|------|--------------------------|------|
| Theodore J. Flynn (Delegate) | 2020 | Shawn Dahlen (Alternate) | 2020 |
|------------------------------|------|--------------------------|------|

**RECREATION ACTIVITIES COMMITTEE**

|                  |      |                                   |      |
|------------------|------|-----------------------------------|------|
| Patrick Boles    | 2022 | Stewart McEntee                   | 2021 |
| Brian Campbell   | 2021 | Gary Smith                        | 2021 |
| Brendan Donnelly | 2021 | Peter Andrew                      | 2022 |
| Brooks Holmes    | 2022 | Gordon Cushing, <i>Ex-Officio</i> | 2020 |

**REGISTRARS OF VOTERS**

|                      |                  |                              |              |
|----------------------|------------------|------------------------------|--------------|
| * Nancy Melia        | D - (April) 2021 | Susan C. Kelley (Town Clerk) | (April) 2022 |
| ** Jeffrey Schofield | R - (April) 2020 | Carolyn Wadsworth            | (April) 2020 |

\* *Appointed 12/16/19 to fill an open seat.*

\*\* *Appointed 12/16/19 to fill an open seat.*

**SHELLFISH ADVISORY COMMITTEE**

|                    |      |                                 |      |
|--------------------|------|---------------------------------|------|
| Craig M. Bloodgood | 2021 | Kenneth McKim                   | 2022 |
| John W. Bradford   | 2020 | John McCluskey                  | 2022 |
| Richard Brennen    | 2021 | Gregg Morris                    | 2020 |
| Alan Hoban, Chair  | 2022 | Clinton Watson                  | 2020 |
| Robert Loring      | 2021 | Jake Emerson, <i>Ex-Officio</i> | 2022 |

**SIDEWALK & BIKE PATH COMMITTEE**

|                  |      |   |      |
|------------------|------|---|------|
| Nancy Johnson    | 2022 | Elaine Philbrick                        | 2020 |
| David Kelly      | 2020 | Frank Turner (appt. 08-26-19)           | 2020 |
| Steve Marshall   | 2020 | Dan Coughlin (appt. 08-26-19)           | 2022 |
| Thomas Nee       | 2021 | Richard S. Prone (appt. 08-26-19)       | 2022 |
| Patrick O'Malley | 2021 | <i>Planning BD Liaison: David Uitti</i> |      |

**SOUTH SHORE COALITION (MAPC)**

|                            |      |                                 |      |
|----------------------------|------|---------------------------------|------|
| Valerie Massard (Delegate) | 2021 | George D. Wadsworth (Alternate) | 2021 |
|----------------------------|------|---------------------------------|------|

**SOUTH SHORE COMMUNITY ACTION COUNCIL (Duxbury/Hanover Rep.)**

|               |      |
|---------------|------|
| Robert Hughes | 2020 |
|---------------|------|

**SOUTH SHORE RECYCLING Cooperative**

Peter Buttkus  
Norman Smith

**TOWN HISTORIAN**

|                         |      |
|-------------------------|------|
| "Tony" (James A.) Kelso | 2022 |
|-------------------------|------|

**TOWN MANAGER**

René J. Read

**Special Town Meeting  
Monday, August 12, 2019  
Performing Arts Center  
73 Alden Street  
Duxbury, Massachusetts**

The Special Town Meeting was called on Monday, August 12, 2019 in the Performing Arts Center at 73 Alden Street, Duxbury. The Special Town Meeting was called to order at 7:00pm and was adjourned sine die at 7:56pm.

**ARTICLE 1 - SUBJECT: ACCEPTANCE OF SECTION 17C OF CHAPTER 90 OF THE GENERAL LAWS** – Moved and seconded that the Town accept Section 17C of Chapter 90 of the Massachusetts General Laws, which would authorize the Board of Selectmen to establish a speed limit of 25 miles per hour on any roadway in thickly settled or business districts within the Town that is not a state highway in the interests of public safety.

**Motion carried by voice vote.**

**ARTICLE 2 - SUBJECT: ACCEPTANCE OF SECTION 18B OF CHAPTER 90 OF THE GENERAL LAWS** – Moved and seconded that the Town accept Section 18B of Chapter 90 of the Massachusetts General Laws, which would authorize the Board of Selectmen to establish designated safety zones on, at or near any way in the Town which is not a state highway, and with the approval of the MassDOT Highway Division if the same is a state highway, with a speed limit of 20 miles per hour.

**Motion carried by voice vote.**

I hereby certify the minutes of the meeting and the methods of achieving them were voted at the Special Town Meeting held on August 12, 2019 from 7:00pm until adjournment sine die at 7:56pm.

Respectfully submitted,

Susan C. Kelley  
Duxbury Town Clerk

Certification of Funds: None

Attendance: 169 (registered voters: 12,279)

**STATE ELECTION**  
**Tuesday, March 03, 2020**  
**Town of Duxbury**  
**Steele Building, 130 Saint George Street**  
**OFFICIAL RESULTS**

|                                | Pr 1       | Pr 1<br>EV | Pr 2       | Pr2<br>EV  | Pr 3       | Pr 3<br>EV | Pr 4       | Pr 4<br>EV | Pr 5       | Pr 5<br>EV | Pr 6       | Pr 6<br>EV | Totals        |
|--------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|---------------|
| <b>DEMOCRATIC PARTY</b>        |            |            |            |            |            |            |            |            |            |            |            |            |               |
| <b>Presidential Preference</b> |            |            |            |            |            |            |            |            |            |            |            |            |               |
| <i>Vote for One</i>            |            |            |            |            |            |            |            |            |            |            |            |            |               |
| Deval Patrick                  | 1          | 2          | 0          | 2          | 1          | 0          | 1          | 0          | 4          | 0          | 3          | 0          | <b>14</b>     |
| Amy Klobuchar                  | 8          | 10         | 2          | 6          | 1          | 7          | 2          | 4          | 5          | 9          | 6          | 8          | <b>68</b>     |
| Elizabeth Warren               | 100        | 22         | 86         | 18         | 84         | 20         | 78         | 25         | 92         | 16         | 88         | 18         | <b>647</b>    |
| Michael Bennet                 | 0          | 0          | 0          | 0          | 0          | 1          | 0          | 0          | 0          | 0          | 0          | 0          | <b>1</b>      |
| Michael R. Bloomberg           | 109        | 41         | 137        | 36         | 79         | 29         | 95         | 17         | 77         | 19         | 56         | 17         | <b>712</b>    |
| Tulsi Gabbard                  | 3          | 1          | 1          | 0          | 3          | 0          | 6          | 0          | 7          | 1          | 3          | 0          | <b>25</b>     |
| Cory Booker                    | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | <b>0</b>      |
| Julian Castro                  | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | <b>0</b>      |
| Tom Steyer                     | 2          | 3          | 0          | 2          | 0          | 2          | 1          | 0          | 0          | 2          | 2          | 5          | <b>19</b>     |
| Bernie Sanders                 | 111        | 12         | 74         | 12         | 90         | 22         | 79         | 20         | 94         | 21         | 88         | 18         | <b>641</b>    |
| Joseph R. Biden                | 265        | 17         | 249        | 18         | 250        | 23         | 228        | 34         | 258        | 24         | 174        | 25         | <b>1565</b>   |
| John K. Delaney                | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 1          | 0          | 0          | 0          | <b>1</b>      |
| Andrew Yang                    | 0          | 0          | 1          | 0          | 0          | 1          | 0          | 0          | 0          | 0          | 0          | 1          | <b>3</b>      |
| Pete Buttigieg                 | 12         | 27         | 2          | 25         | 4          | 30         | 5          | 19         | 1          | 18         | 7          | 18         | <b>168</b>    |
| Marianne Williamson            | 0          | 0          | 0          | 0          | 1          | 0          | 1          | 0          | 0          | 0          | 0          | 0          | <b>2</b>      |
| No Preference                  | 1          | 0          | 0          | 0          | 1          | 1          | 0          | 0          | 2          | 0          | 1          | 0          | <b>6</b>      |
| Write-in                       | 0          | 0          | 0          | 0          | 0          | 0          | 1          | 0          | 0          | 0          | 1          | 0          | <b>2</b>      |
| Blanks                         | 2          | 0          | 1          | 1          | 0          | 0          | 0          | 0          | 1          | 0          | 0          | 0          | <b>5</b>      |
| <b>Totals</b>                  | <b>614</b> | <b>135</b> | <b>553</b> | <b>120</b> | <b>514</b> | <b>136</b> | <b>497</b> | <b>119</b> | <b>542</b> | <b>110</b> | <b>429</b> | <b>110</b> | <b>3879</b>   |
| <b>State Committee Man</b>     |            |            |            |            |            |            |            |            |            |            |            |            | <b>Totals</b> |
| <i>Vote for One</i>            |            |            |            |            |            |            |            |            |            |            |            |            |               |
| Chris Matthews                 | 395        | 85         | 348        | 71         | 352        | 93         | 343        | 80         | 393        | 69         | 279        | 65         | <b>2573</b>   |
| Write-ins                      | 5          | 1          | 6          | 44         | 1          | 2          | 1          | 0          | 1          | 1          | 3          | 1          | <b>66</b>     |
| Blanks                         | 214        | 49         | 199        | 5          | 161        | 41         | 153        | 39         | 148        | 40         | 147        | 44         | <b>1240</b>   |
| <b>Totals</b>                  | <b>614</b> | <b>135</b> | <b>553</b> | <b>120</b> | <b>514</b> | <b>136</b> | <b>497</b> | <b>119</b> | <b>542</b> | <b>110</b> | <b>429</b> | <b>110</b> | <b>3879</b>   |
| <b>State Committee Woman</b>   |            |            |            |            |            |            |            |            |            |            |            |            |               |
| <i>Vote for One</i>            |            |            |            |            |            |            |            |            |            |            |            |            |               |
| Alice P. Arena                 | 278        | 63         | 224        | 49         | 250        | 75         | 252        | 58         | 290        | 55         | 203        | 55         | <b>1852</b>   |
| Elika Peyvan                   | 134        | 29         | 133        | 26         | 118        | 29         | 101        | 17         | 110        | 22         | 87         | 19         | <b>825</b>    |
| Write-ins                      | 2          | 1          | 1          | 0          | 2          | 0          | 0          | 0          | 0          | 0          | 2          | 0          | <b>8</b>      |
| Blanks                         | 200        | 42         | 195        | 45         | 144        | 32         | 144        | 44         | 142        | 33         | 137        | 36         | <b>1194</b>   |
| <b>Totals</b>                  | <b>614</b> | <b>135</b> | <b>553</b> | <b>120</b> | <b>514</b> | <b>136</b> | <b>497</b> | <b>119</b> | <b>542</b> | <b>110</b> | <b>429</b> | <b>110</b> | <b>3879</b>   |

\*EV—Early Vote

**STATE ELECTION**  
**Tuesday, March 03, 2020**  
**Town of Duxbury**  
**Steele Building, 130 Saint George Street**  
**OFFICIAL RESULTS**

|                                  | Pr 1       | Pr 1<br>EV | Pr 2       | Pr2<br>EV | Pr 3       | Pr 3<br>EV | Pr 4       | Pr 4<br>EV | Pr 5       | Pr 5<br>EV | Pr 6       | Pr 6<br>EV | Totals             |
|----------------------------------|------------|------------|------------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|--------------------|
| <b>Democratic Town Committee</b> |            |            |            |           |            |            |            |            |            |            |            |            |                    |
| Nancy E. Landgren                | 347        | 70         | 313        | 65        | 300        | 79         | 295        | 59         | 332        | 69         | 254        | 62         | <b>2245</b>        |
| Mary Pat Dodge                   | 331        | 61         | 280        | 56        | 300        | 70         | 288        | 58         | 331        | 59         | 240        | 54         | <b>2128</b>        |
| James B. Lampert                 | 333        | 58         | 334        | 68        | 294        | 75         | 288        | 57         | 328        | 61         | 243        | 63         | <b>2202</b>        |
| Mary E. Lampert                  | 351        | 63         | 342        | 67        | 308        | 75         | 296        | 60         | 335        | 66         | 240        | 63         | <b>2266</b>        |
| Nancy C. Melia                   | 339        | 68         | 296        | 62        | 307        | 73         | 298        | 64         | 337        | 63         | 246        | 54         | <b>2207</b>        |
| Marie Vance Hoy                  | 326        | 60         | 310        | 62        | 305        | 74         | 289        | 59         | 335        | 65         | 237        | 54         | <b>2176</b>        |
| Write-in                         | 4          | 2          | 5          | 2         | 24         | 8          | 3          | 0          | 2          | 2          | 12         | 1          | <b>65</b>          |
|                                  |            |            |            |           |            |            |            |            |            |            |            |            |                    |
| <b>REPUBLICAN PARTY</b>          |            |            |            |           |            |            |            |            |            |            |            |            |                    |
|                                  |            |            |            |           |            |            |            |            |            |            |            |            |                    |
| <b>Presidential Preference</b>   |            |            |            |           |            |            |            |            |            |            |            |            | <b>Total Votes</b> |
| <i>Vote for One</i>              |            |            |            |           |            |            |            |            |            |            |            |            |                    |
| William F. Weld                  | 24         | 3          | 21         | 4         | 14         | 1          | 12         | 3          | 16         | 4          | 15         | 5          | <b>122</b>         |
| Joe Walsh                        | 0          | 0          | 0          | 1         | 1          | 0          | 0          | 0          | 2          | 0          | 2          | 1          | <b>7</b>           |
| Donald J. Trump                  | 116        | 25         | 103        | 18        | 81         | 25         | 114        | 19         | 79         | 10         | 106        | 18         | <b>714</b>         |
| Roque "Rocky" de la Fuente       | 0          | 0          | 0          | 0         | 0          | 0          | 0          | 0          | 0          | 0          | 1          | 0          | <b>1</b>           |
| No Preference                    | 3          | 0          | 2          | 0         | 2          | 0          | 0          | 0          | 3          | 2          | 3          | 2          | <b>17</b>          |
| Write-in                         | 2          | 1          | 7          | 0         | 2          | 0          | 1          | 0          | 0          | 1          | 0          | 0          | <b>14</b>          |
| Blanks                           | 1          | 0          | 1          | 0         | 1          | 1          | 0          | 0          | 0          | 2          | 0          | 0          | <b>6</b>           |
| <b>Totals</b>                    | <b>146</b> | <b>29</b>  | <b>134</b> | <b>23</b> | <b>101</b> | <b>27</b>  | <b>127</b> | <b>22</b>  | <b>100</b> | <b>19</b>  | <b>127</b> | <b>26</b>  | <b>881</b>         |
|                                  |            |            |            |           |            |            |            |            |            |            |            |            |                    |
| <b>State Committee Man</b>       |            |            |            |           |            |            |            |            |            |            |            |            |                    |
| <i>Vote for One</i>              |            |            |            |           |            |            |            |            |            |            |            |            |                    |
| David Collins                    | 121        | 24         | 105        | 14        | 77         | 23         | 101        | 14         | 73         | 17         | 98         | 19         | <b>686</b>         |
| Write-ins                        | 1          | 0          | 1          | 0         | 2          | 0          | 0          | 0          | 2          | 0          | 1          | 0          | <b>7</b>           |
| Blanks                           | 24         | 5          | 28         | 9         | 22         | 4          | 26         | 8          | 25         | 2          | 28         | 7          | <b>188</b>         |
| <b>Totals</b>                    | <b>146</b> | <b>29</b>  | <b>134</b> | <b>23</b> | <b>101</b> | <b>27</b>  | <b>127</b> | <b>22</b>  | <b>100</b> | <b>19</b>  | <b>127</b> | <b>26</b>  | <b>881</b>         |
|                                  |            |            |            |           |            |            |            |            |            |            |            |            |                    |
| <b>State Committee Woman</b>     |            |            |            |           |            |            |            |            |            |            |            |            |                    |
| <i>Vote for One</i>              |            |            |            |           |            |            |            |            |            |            |            |            |                    |
| Janet R. Fogarty                 | 124        | 22         | 104        | 15        | 79         | 21         | 99         | 15         | 71         | 14         | 91         | 17         | <b>672</b>         |
| Write-ins                        | 0          | 0          | 0          | 0         | 2          | 0          | 0          | 0          | 2          | 0          | 3          | 0          | <b>7</b>           |
| Blanks                           | 22         | 7          | 30         | 8         | 20         | 6          | 28         | 7          | 27         | 5          | 33         | 9          | <b>202</b>         |
| <b>Totals</b>                    | <b>146</b> | <b>29</b>  | <b>134</b> | <b>23</b> | <b>101</b> | <b>27</b>  | <b>127</b> | <b>22</b>  | <b>100</b> | <b>19</b>  | <b>127</b> | <b>26</b>  | <b>881</b>         |

\*EV—Early Vote

**STATE ELECTION**  
**Tuesday, March 03, 2020**  
**Town of Duxbury**  
**Steele Building, 130 Saint George Street**  
**OFFICIAL RESULTS**

|                                  | <b>Pr 1</b> | <b>Pr 1<br/>EV</b> | <b>Pr 2</b> | <b>Pr2<br/>EV</b> | <b>Pr 3</b> | <b>Pr 3<br/>EV</b> | <b>Pr 4</b> | <b>Pr 4<br/>EV</b> | <b>Pr 5</b> | <b>Pr 5<br/>EV</b> | <b>Pr 6</b> | <b>Pr 6<br/>EV</b> | <b>Totals</b> |
|----------------------------------|-------------|--------------------|-------------|-------------------|-------------|--------------------|-------------|--------------------|-------------|--------------------|-------------|--------------------|---------------|
| <b>Republican Town Committee</b> |             |                    |             |                   |             |                    |             |                    |             |                    |             |                    |               |
| Mary Beth Hemple                 | 70          | 16                 | 78          | 12                | 50          | 14                 | 66          | 10                 | 42          | 12                 | 72          | 12                 | <b>454</b>    |
| Abigail R. Forrest               | 72          | 17                 | 77          | 12                | 47          | 14                 | 67          | 9                  | 41          | 12                 | 68          | 13                 | <b>449</b>    |
| Lynne C. Walsh                   | 81          | 18                 | 83          | 12                | 51          | 15                 | 72          | 9                  | 45          | 13                 | 75          | 13                 | <b>487</b>    |
| Jeffrey L. Schofield             | 78          | 15                 | 81          | 11                | 53          | 15                 | 72          | 8                  | 42          | 11                 | 73          | 16                 | <b>475</b>    |
| Susan E. Schofield               | 77          | 14                 | 82          | 12                | 56          | 15                 | 69          | 8                  | 45          | 11                 | 76          | 13                 | <b>478</b>    |
| John F. Dargin, III              | 75          | 19                 | 74          | 11                | 47          | 14                 | 67          | 9                  | 43          | 12                 | 69          | 12                 | <b>452</b>    |
| Walter T. Hempel, II             | 70          | 16                 | 79          | 12                | 48          | 15                 | 65          | 8                  | 41          | 12                 | 71          | 12                 | <b>449</b>    |
| Donna J. Pineau                  | 78          | 19                 | 81          | 11                | 49          | 15                 | 73          | 8                  | 42          | 13                 | 72          | 12                 | <b>473</b>    |
| Karen E. Barry                   | 74          | 14                 | 84          | 14                | 55          | 15                 | 72          | 11                 | 46          | 13                 | 80          | 14                 | <b>492</b>    |
| Frederick Gerard Barry           | 74          | 16                 | 77          | 11                | 46          | 14                 | 66          | 8                  | 43          | 13                 | 69          | 13                 | <b>450</b>    |
| Diane L. Monaghan                | 71          | 15                 | 79          | 11                | 48          | 15                 | 66          | 8                  | 43          | 12                 | 69          | 16                 | <b>453</b>    |
| James E. Federico                | 73          | 15                 | 77          | 12                | 53          | 15                 | 67          | 9                  | 42          | 12                 | 77          | 12                 | <b>464</b>    |
| Deborah G. Bowen                 | 82          | 18                 | 88          | 14                | 54          | 14                 | 70          | 9                  | 42          | 13                 | 71          | 12                 | <b>487</b>    |
| Steven J. Bowen                  | 80          | 17                 | 84          | 13                | 53          | 14                 | 67          | 8                  | 42          | 12                 | 71          | 13                 | <b>474</b>    |
| William J. Fahey                 | 77          | 15                 | 78          | 12                | 53          | 16                 | 66          | 9                  | 45          | 15                 | 71          | 14                 | <b>471</b>    |
| Elizabeth A. Dargin              | 74          | 18                 | 76          | 11                | 47          | 14                 | 65          | 8                  | 40          | 12                 | 67          | 12                 | <b>444</b>    |
| Ann S. Weld                      | 76          | 16                 | 87          | 13                | 52          | 14                 | 68          | 11                 | 47          | 13                 | 72          | 12                 | <b>481</b>    |
| William G. Weld, III             | 79          | 15                 | 84          | 13                | 56          | 14                 | 69          | 9                  | 46          | 12                 | 71          | 13                 | <b>481</b>    |
| Steven J. Antonellis             | 81          | 16                 | 81          | 13                | 52          | 17                 | 74          | 8                  | 48          | 13                 | 78          | 13                 | <b>494</b>    |
| Richard M. Shaughnessy           | 73          | 17                 | 78          | 12                | 51          | 14                 | 71          | 9                  | 42          | 12                 | 71          | 13                 | <b>463</b>    |
| Susan H. Dwyer                   | 76          | 18                 | 79          | 11                | 48          | 16                 | 68          | 8                  | 41          | 12                 | 69          | 12                 | <b>458</b>    |
| Mark A. Johnston                 | 76          | 15                 | 84          | 13                | 52          | 15                 | 68          | 8                  | 42          | 13                 | 69          | 14                 | <b>469</b>    |
| John P. Bear                     | 73          | 15                 | 78          | 12                | 48          | 15                 | 64          | 8                  | 40          | 12                 | 71          | 12                 | <b>448</b>    |
| Catherine E. Bear                | 74          | 14                 | 79          | 12                | 46          | 15                 | 66          | 9                  | 42          | 12                 | 71          | 12                 | <b>452</b>    |
| David C. Uitti                   | 73          | 17                 | 84          | 12                | 53          | 14                 | 66          | 8                  | 45          | 12                 | 73          | 12                 | <b>469</b>    |
| Elaine M. Philbrick              | 71          | 15                 | 81          | 13                | 49          | 15                 | 76          | 10                 | 44          | 13                 | 77          | 13                 | <b>477</b>    |
| Kathleen M. Bittrich             | 72          | 17                 | 83          | 13                | 53          | 15                 | 68          | 8                  | 43          | 12                 | 73          | 13                 | <b>470</b>    |
| Dwight M. Shepard                | 74          | 15                 | 76          | 11                | 48          | 15                 | 64          | 8                  | 44          | 13                 | 67          | 13                 | <b>448</b>    |
| Miriam B. McCaig                 | 80          | 18                 | 81          | 13                | 47          | 14                 | 66          | 10                 | 41          | 13                 | 74          | 14                 | <b>471</b>    |
| Write-ins                        | 3           | 1                  | 1           | 1                 | 1           | 0                  | 0           | 0                  | 4           | 0                  | 2           | 0                  | <b>13</b>     |

**\*EV—Early Vote**

**STATE ELECTION**  
**Tuesday, March 03, 2020**  
**Town of Duxbury**  
**Steele Building, 130 Saint George Street**  
**OFFICIAL RESULTS**

|                                     | Pr 1 | Pr 1<br>EV | Pr 2 | Pr2<br>EV | Pr 3 | Pr 3<br>EV | Pr 4 | Pr 4<br>EV | Pr 5 | Pr 5<br>EV | Pr 6 | Pr 6<br>EV | Totals |
|-------------------------------------|------|------------|------|-----------|------|------------|------|------------|------|------------|------|------------|--------|
| <b>GREEN RAINBOW PARTY</b>          |      |            |      |           |      |            |      |            |      |            |      |            |        |
| <b>Presidential Preference</b>      |      |            |      |           |      |            |      |            |      |            |      |            |        |
| <i>Vote for One</i>                 |      |            |      |           |      |            |      |            |      |            |      |            |        |
| Dario Hunter                        | 0    | 0          | 0    | 0         | 0    | 0          | 0    | 0          | 1    | 0          | 0    | 0          | 1      |
| SKCM Curry                          | 0    | 0          | 0    | 0         | 0    | 0          | 0    | 0          | 0    | 0          | 0    | 0          | 0      |
| Kent Mesplay                        | 0    | 0          | 0    | 0         | 0    | 0          | 0    | 0          | 0    | 0          | 0    | 0          | 0      |
| Howard Hawkins                      | 0    | 0          | 0    | 0         | 0    | 0          | 0    | 0          | 0    | 0          | 0    | 1          | 1      |
| No Preference                       | 0    | 0          | 0    | 0         | 1    | 0          | 0    | 0          | 0    | 0          | 0    | 0          | 1      |
| Write-ins                           | 0    | 0          | 0    | 0         | 1    | 0          | 1    | 0          | 0    | 0          | 0    | 0          | 2      |
| Blanks                              | 0    | 0          | 0    | 0         | 0    | 0          | 0    | 0          | 0    | 0          | 0    | 0          | 0      |
| <b>Totals</b>                       | 0    | 0          | 0    | 0         | 2    | 0          | 1    | 0          | 1    | 0          | 0    | 1          | 5      |
| <b>State Committee Man</b>          |      |            |      |           |      |            |      |            |      |            |      |            |        |
| <i>Vote for One</i>                 |      |            |      |           |      |            |      |            |      |            |      |            |        |
| Write-ins                           | 0    | 0          | 0    | 0         | 1    | 0          | 0    | 0          | 0    | 0          | 0    | 0          | 1      |
| Blanks                              | 0    | 0          | 0    | 0         | 1    | 0          | 1    | 0          | 1    | 0          | 0    | 1          | 4      |
| <b>Totals</b>                       | 0    | 0          | 0    | 0         | 2    | 0          | 1    | 0          | 1    | 0          | 0    | 1          | 5      |
| <b>State Committee Woman</b>        |      |            |      |           |      |            |      |            |      |            |      |            |        |
| <i>Vote for One</i>                 |      |            |      |           |      |            |      |            |      |            |      |            |        |
| Write-ins                           | 0    | 0          | 0    | 0         | 1    | 0          | 0    | 0          | 0    | 0          | 0    | 0          | 1      |
| Blanks                              | 0    | 0          | 0    | 0         | 1    | 0          | 1    | 0          | 1    | 0          | 0    | 1          | 4      |
| <b>Totals</b>                       | 0    | 0          | 0    | 0         | 2    | 0          | 1    | 0          | 1    | 0          | 0    | 1          | 5      |
| <b>Green Rainbow Town Committee</b> |      |            |      |           |      |            |      |            |      |            |      |            |        |
| Write-ins                           | 0    | 0          | 0    | 0         | 0    | 0          | 0    | 0          | 0    | 0          | 0    | 0          | 0      |
| Blanks                              | 0    | 0          | 0    | 0         | 20   | 0          | 10   | 0          | 10   | 0          | 0    | 0          | 40     |
| <b>Totals</b>                       | 0    | 0          | 0    | 0         | 20   | 0          | 10   | 0          | 10   | 0          | 0    | 0          | 40     |

\*EV—Early Vote



**STATE ELECTION**  
**Tuesday, March 03, 2020**  
**Town of Duxbury**  
**Steele Building, 130 Saint George Street**  
**OFFICIAL RESULTS**

|                                       | Pr 1     | Pr 1<br>EV | Pr 2     | Pr2<br>EV | Pr 3     | Pr 3<br>EV | Pr 4     | Pr 4<br>EV | Pr 5     | Pr 5<br>EV | Pr 6     | Pr 6<br>EV | Totals    |
|---------------------------------------|----------|------------|----------|-----------|----------|------------|----------|------------|----------|------------|----------|------------|-----------|
| <b>LIBERTARIAN PARTY</b>              |          |            |          |           |          |            |          |            |          |            |          |            |           |
| <b>Presidential Preference</b>        |          |            |          |           |          |            |          |            |          |            |          |            |           |
| <i>Vote for One</i>                   |          |            |          |           |          |            |          |            |          |            |          |            |           |
| Arvin Vohra                           | 1        | 0          | 0        | 0         | 0        | 0          | 0        | 0          | 0        | 0          | 0        | 0          | 1         |
| Vermin Love Supreme                   | 1        | 1          | 1        | 0         | 0        | 0          | 0        | 0          | 0        | 0          | 0        | 0          | 3         |
| Jacob George Hornberger               | 0        | 0          | 0        | 0         | 1        | 0          | 0        | 0          | 0        | 0          | 0        | 0          | 1         |
| Samuel Joseph Robb                    | 0        | 0          | 0        | 0         | 0        | 0          | 0        | 0          | 0        | 0          | 0        | 0          | 0         |
| Dan Taxation Is Theft<br>Behrman      | 0        | 0          | 0        | 0         | 1        | 0          | 0        | 0          | 0        | 0          | 0        | 0          | 1         |
| Kimberly Margaret Ruff                | 0        | 0          | 0        | 0         | 0        | 0          | 0        | 0          | 1        | 0          | 0        | 0          | 1         |
| Kenneth Reed Armstrong                | 0        | 0          | 0        | 0         | 0        | 0          | 0        | 0          | 1        | 0          | 0        | 0          | 1         |
| Adam Kokesh                           | 0        | 0          | 0        | 0         | 1        | 0          | 0        | 0          | 0        | 0          | 0        | 0          | 1         |
| Jo Jorgensen                          | 0        | 0          | 0        | 0         | 0        | 0          | 0        | 0          | 0        | 0          | 0        | 0          | 0         |
| Max Abramson                          | 0        | 0          | 0        | 0         | 0        | 0          | 0        | 0          | 0        | 0          | 0        | 0          | 0         |
| No Preference                         | 0        | 0          | 0        | 1         | 0        | 0          | 1        | 0          | 0        | 0          | 1        | 0          | 3         |
| Write-ins                             | 0        | 0          | 1        | 0         | 1        | 0          | 1        | 0          | 1        | 0          | 0        | 0          | 4         |
| Blanks                                | 0        | 0          | 0        | 0         | 1        | 0          | 1        | 2          | 0        | 0          | 0        | 0          | 4         |
| <b>Totals</b>                         | <b>2</b> | <b>1</b>   | <b>2</b> | <b>1</b>  | <b>5</b> | <b>0</b>   | <b>3</b> | <b>2</b>   | <b>3</b> | <b>0</b>   | <b>1</b> | <b>0</b>   | <b>20</b> |
| <b>State Committee Man</b>            |          |            |          |           |          |            |          |            |          |            |          |            |           |
| <i>Vote for One</i>                   |          |            |          |           |          |            |          |            |          |            |          |            |           |
| Write-ins                             | 0        | 0          | 1        | 0         | 1        | 0          | 0        | 1          | 1        | 0          | 0        | 0          | 4         |
| Blanks                                | 2        | 1          | 1        | 1         | 4        | 0          | 3        | 1          | 2        | 0          | 1        | 0          | 16        |
| <b>Totals</b>                         | <b>2</b> | <b>1</b>   | <b>2</b> | <b>1</b>  | <b>5</b> | <b>0</b>   | <b>3</b> | <b>2</b>   | <b>3</b> | <b>0</b>   | <b>1</b> | <b>0</b>   | <b>20</b> |
| <b>State Committee Woman</b>          |          |            |          |           |          |            |          |            |          |            |          |            |           |
| <i>Vote for One</i>                   |          |            |          |           |          |            |          |            |          |            |          |            |           |
| Write-ins                             | 0        | 0          | 0        | 0         | 0        | 0          | 0        | 0          | 0        | 0          | 0        | 0          | 0         |
| Blanks                                | 2        | 1          | 2        | 1         | 5        | 0          | 3        | 2          | 3        | 0          | 1        | 0          | 20        |
| <b>Totals</b>                         | <b>2</b> | <b>1</b>   | <b>2</b> | <b>1</b>  | <b>5</b> | <b>0</b>   | <b>3</b> | <b>2</b>   | <b>3</b> | <b>0</b>   | <b>1</b> | <b>0</b>   | <b>20</b> |
| <b>Libertarian Town<br/>Committee</b> |          |            |          |           |          |            |          |            |          |            |          |            |           |
| Write-ins                             | 0        | 0          | 0        | 0         | 0        | 0          | 0        | 0          | 0        | 0          | 0        | 0          | 0         |
| Blanks                                | 2        | 1          | 2        | 1         | 5        | 0          | 3        | 2          | 3        | 0          | 1        | 0          | 20        |
| <b>Totals</b>                         | <b>2</b> | <b>1</b>   | <b>2</b> | <b>1</b>  | <b>5</b> | <b>0</b>   | <b>3</b> | <b>2</b>   | <b>3</b> | <b>0</b>   | <b>1</b> | <b>0</b>   | <b>20</b> |

\*EV—Early Vote

**STATE ELECTION**  
**Tuesday, March 03, 2020**  
**Town of Duxbury**  
**Steele Building, 130 Saint George Street**  
**OFFICIAL RESULTS**

|  | Pr 1 | Pr 1<br>EV | Pr 2 | Pr2<br>EV | Pr 3 | Pr 3<br>EV | Pr 4 | Pr 4<br>EV | Pr 5 | Pr 5<br>EV | Pr 6 | Pr 6<br>EV | Totals |
|--|------|------------|------|-----------|------|------------|------|------------|------|------------|------|------------|--------|
|--|------|------------|------|-----------|------|------------|------|------------|------|------------|------|------------|--------|

**Absentee Ballots**

| Absentee Ballots  | Totals |  |    |  |    |  |    |  |    |  |    |  |     |
|-------------------|--------|--|----|--|----|--|----|--|----|--|----|--|-----|
| Ballots Requested | 81     |  | 74 |  | 38 |  | 43 |  | 33 |  | 87 |  | 356 |
| Ballots Voted     | 62     |  | 62 |  | 29 |  | 33 |  | 28 |  | 55 |  | 269 |

UOCAVA (overseas  
Voter)

|   |   |   |   |   |   |    |
|---|---|---|---|---|---|----|
| 9 | 2 | 6 | 1 | 3 | 0 | 21 |
|---|---|---|---|---|---|----|

**ANNUAL TOWN MEETING  
MARCH 14, 2020 at 9:00 am  
Performing Arts Center  
73 Alden Street  
Duxbury, Massachusetts**

The Annual Town Meeting was called to order at 9:02am on Saturday, March 14, 2020 in the Performing Arts Center at 73 Alden Street, Duxbury. Due to the rapidly evolving public health issues associated with the coronavirus Covid-19 pandemic, **a motion was made and seconded to recess the Annual Town Meeting to Saturday, May 2, 2020 at 9:00am at the same location. Motion carried.**

The Board of Selectmen of the Town of Duxbury and the Board of Health of the Town of Duxbury declared that as of March 16, 2020, a state of emergency exists in the Town of Duxbury. This Declaration of emergency shall remain in effect until further notice is given, pursuant to their judgement that the conditions leading to this declaration no longer exist. *(see attached)*

*(The following Declarations were issued pursuant to the authority vested in the Town Moderator by the provisions of G.L. c39, §10A.)*

On April 10, 2020, due to the public health and safety risks posed by the novel coronavirus COVID-19, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Annual Town Meeting scheduled for Saturday, May 2, 2020, at 9:00am until Saturday, June 13, 2020, at 9:00am at the same location. *(see attached)*

On June 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Annual Town Meeting scheduled for Saturday, June 13, 2020 at 9:00am until Saturday, July 11, 2020, at 9:00am at the same location or a comparable location to be determined. *(see attached)*

On July 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Annual Town Meeting scheduled for Saturday, July 11, 2020, at 9:00am until Saturday, August 1, 2020, at 9:00am at the Duxbury High School Gymnasium at 71 Alden Street, Duxbury, MA. *(see attached)*

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**SPECIAL TOWN MEETING  
MARCH 14, 2020 at 9:10 am  
Performing Arts Center  
73 Alden Street  
Duxbury, Massachusetts**

The Special Town Meeting was called to order at 9:06am on Saturday, March 14, 2020 in the Performing Arts Center at 73 Alden Street, Duxbury. Due to the rapidly evolving public health issues associated with the coronavirus Covid-19 pandemic, **a motion was made and seconded to recess the Special Town Meeting to Saturday, May 2, 2020 at 9:10am at the same location. Motion carried.**

The Board of Selectmen of the Town of Duxbury and the Board of Health of the Town of Duxbury declared that as of March 16, 2020, a state of emergency exists in the Town of Duxbury. This Declaration of emergency shall remain in effect until further notice is given, pursuant to their judgement that the conditions leading to this declaration no longer exist. *(see attached)*

*(The following Declarations were issued pursuant to the authority vested in the Town Moderator by the provisions of G.L. c39, §10A.)*

On April 10, 2020, due to the public health and safety risks posed by the novel coronavirus COVID-19, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting scheduled for Saturday, May 2, 2020, at 9:00am until Saturday, June 13, 2020, at 9:00am at the same location. *(see attached)*

On June 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting scheduled for Saturday, June 13, 2020 at 9:00am until Saturday, July 11, 2020, at 9:00am at the same location or a comparable location to be determined. (*see attached*)

On July 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting scheduled for Saturday, July 11, 2020, at 9:00am until Saturday, August 1, 2020, at 9:00am at the Duxbury High School Gymnasium at 71 Alden Street, Duxbury, MA. (*see attached*)

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**Special Town Meeting  
(Temple Street property)  
Monday, March 16, 2020  
Performing Arts Center  
73 Alden Street  
Duxbury, Massachusetts**

The Special Town Meeting (Temple Street property) was called to order at 7:05pm on Monday, March 16, 2020 in the Performing Arts Center at 73 Alden Street, Duxbury, recessed until Monday, April 13, 2020 at 7:00pm at the same location, recessed until Saturday, June 13, 2020 at 1:15pm at the same location, recessed until Saturday, July 11, 2020 at 1:15pm at the same location or a comparable location to be determined, recessed until Saturday, August 1, 2020 at 12 noon at the Duxbury High School Gymnasium. The Special Town Meeting (Temple Street property) came to order at 12:19pm and adjourned sine die at 1:30pm on Saturday, August 1, 2020.

The Board of Selectmen of the Town of Duxbury and the Board of Health of the Town of Duxbury declared that as of March 16, 2020, a state of emergency exists in the Town of Duxbury. This Declaration of emergency shall remain in effect until further notice is given, pursuant to their judgement that the conditions leading to this declaration no longer exist.

The Special Town Meeting (Temple Street property) came to order at 7:05pm on Monday, March 16, 2020. Due to the rapidly-evolving public health issues associated with the coronavirus Covid-19 pandemic, **a motion was made and seconded to recess the Special Town Meeting (Temple Street property) to Monday, April 13, 2020 at 7:00pm at the same location.**  
**Motion carried.**

*(The following Declarations were issued pursuant to the authority vested in the Town Moderator by the provisions of G.L. c39, §10A.)*

On April 10, 2020, due to the public health and safety risks posed by the novel coronavirus COVID-19, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting (Temple Street property) scheduled for Monday, April 13, 2020, at 7:00pm until Saturday, June 13, 2020, at 1:15pm at the same location. (*see attached*)

On June 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting (Temple Street property) scheduled for Saturday, June 13, 2020 at 1:15pm until Saturday, July 11, 2020, at 1:15pm at the same location or a comparable location to be determined. (*see attached*)

On July 9, 2020, due to the ongoing public health and safety risks, Moderator John Tuffy signed a Declaration of Recess and Continuance of the Special Town Meeting (Temple Street property) scheduled for Saturday, July 11, 2020, at 1:15pm until Saturday, August 1, 2020, at 12 noon at the Duxbury High School Gymnasium at 71 Alden Street, Duxbury, MA. (*see attached*)

**TOWN OF DUXBURY**  
***Declaration of Emergency***

**WHEREAS**, the 2019 Novel Coronavirus (COVID-19) is a highly contagious and potentially fatal respiratory disease, the prevalence of which is increasing rapidly throughout the world, inclusive of the United States and the Commonwealth of Massachusetts; and

**WHEREAS**, on March 11, 2020, the World Health Organization designated the COVID-19 outbreak a Pandemic Health Emergency; and

**WHEREAS**, on March 10, 2020, the Governor of the Commonwealth of Massachusetts issued a Declaration of a State of Emergency to Respond to COVID-19; and

**WHEREAS**, on March 13, 2020, the President of the United States announced a national declaration of emergency; and

**WHEREAS**, on March 15, 2020, Governor Baker announced emergency actions to respond to the evolving COVID-19 public health emergency impacting the Commonwealth, including prohibitions on public gatherings of twenty-five or more people and prohibiting on-premises consumption of food or drink at bars and restaurants from March 17, 2020 until April 6, 2020, as well as suspension of elementary and secondary school educational operations from March 17, 2020 until April 6, 2020; and

**WHEREAS**, the Board of Selectmen of the Town of Duxbury and its Board of Health, in consultation with the State Department of Public Health has determined that COVID-19 presents a major disaster which poses an immediate threat to public health, safety, and general welfare of people residing both within and outside of Duxbury; and

**WHEREAS**, the Board of Selectmen of the Town of Duxbury and its Board of Health have determined that immediate public action is needed in order to prevent or minimize the spread of COVID-19 by and among the people of Duxbury; and

**WHEREAS**, it is critical to take additional steps to prepare for, respond to, and mitigate the spread of COVID-19 to protect the health and welfare of the people of Duxbury; and

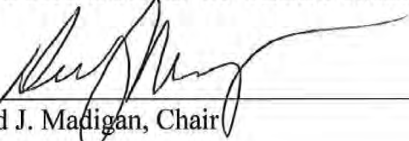
**WHEREAS**, declaring a state of emergency will facilitate and expedite the use of resources to protect persons from the impacts of COVID-19, including but not limited to emergency expenditures pursuant to Massachusetts General Laws, Chapter 44, Section 31 and limitations on operating hours and access to public buildings; and

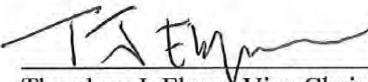
*878 Tremont Street, Duxbury, MA 02332 Telephone: 781-934-1100 Fax: 781-934-9011*

**WHEREAS**, the Board of Selectmen of the Town of Duxbury and the Duxbury Board of Health recommended that a state of emergency be declared in the Town of Duxbury.

**NOW THEREFORE**, we, the Board of Selectmen of the Town of Duxbury and Board of Health of the Town of Duxbury, Massachusetts, hereby declare that as of March 16, 2020, a state of emergency exists in the Town of Duxbury. This declaration of emergency shall remain in effect until further notice is given, pursuant to our judgment that the conditions leading to this declaration no longer exist.

**DUXBURY BOARD OF SELECTMEN**

  
\_\_\_\_\_  
David J. Madigan, Chair

  
\_\_\_\_\_  
Theodore J. Flynn, Vice Chair

\_\_\_\_\_  
Shawn Dahlen, Clerk

3/16/20  
\_\_\_\_\_  
Date

**DECLARATION OF RECESS AND CONTINUANCE  
OF  
MAY 2, 2020, ANNUAL and SPECIAL TOWN MEETING  
(Originally scheduled for March 14, 2020) and  
APRIL 13, 2020, SPECIAL TOWN MEETING  
(Originally scheduled for March 16, 2020)**

TOWN CLERK  
2020 APR 10 AM 8:44  
DUXBURY, MASS.

This Declaration is being issued pursuant to the authority vested in the Town Moderator by the provisions of G.L. c. 39, §10A.

I hereby provide notice to the Town of Duxbury that I have determined that it is in the public's interest, due to the public health and safety risks posed by the novel coronavirus COVID-19, to recess and continue the May 2, 2020, Annual and Special Town Meeting until Saturday June 13, 2020, at 9:00 a.m. at the Performing Arts Centers located at 73 Alden Street, Duxbury, MA.

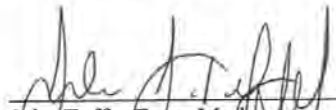
Further, I hereby provide notice to the Town of Duxbury that I have determined that it is in the public's interest, due to the public health and safety risks posed by the novel coronavirus COVID-19, to recess and continue the April 13, 2020, Special Town Meeting until Saturday June 13, 2020, at 1:15 p.m. at the Performing Arts Centers located at 73 Alden Street, Duxbury, MA.

I have issued this Declaration after careful and considerable deliberation about the implications of the rapid spread of the disease, present lack of containment, and risk to most vulnerable populations inherent in public gatherings at this time. Various professional sports leagues, universities, school districts, cultural institutions and events, and more, have been cancelled, closed, or temporarily suspended normal operations. Similarly, various public and private entities have significantly restricted operations in response to the continued spread of the virus. Based upon the recommendations from the Governor, among others, that large gatherings be avoided, and the declaration of a State of Emergency in the Commonwealth, I consulted with public safety officials, the Board of Health, and members of the Select Board and reviewed guidance from the Massachusetts Department of Public Health and the U.S. Centers for Disease Control and Prevention. A significant consideration in this decision includes the important role of Town Meeting as the legislative body of the Town, and my obligation to ensure that all who wish to participate are able, particularly, vulnerable members of our community.

Being respectful of the health, safety and wellbeing of all of the voters of the Town, therefore, I have determined in accord with G.L. c.39, §10A that the rapidly evolving situation involving COVID-19 will mean that some voters will be unable to attend the May 2, 2020, Annual and Special Town Meeting as well as the April 13, 2020, Special Town Meeting and that they will therefore be deprived of the opportunity to participate in such meeting. A delay at this time will avoid forcing voters to choose between participating in the Town Meeting and managing their health in a manner most appropriate for them.

To provide as much advance notice as possible, and in order to allow the Town the greatest period of time to evaluate the situation, this formal Declaration, will be deemed to be issued and take effect on April 13, 2020, the re-scheduled date for the Special Town Meeting and on May 2, 2020, the re-scheduled date of the Annual and Special Town Meeting.

Please contact the Town Manager's office with any further questions at [read@town.duxbury.ma.us](mailto:read@town.duxbury.ma.us)

  
John Tuffy, Town Moderator  
Town of Duxbury, MA

April 10<sup>TH</sup>, 2020 at 8:45 a.m.



**DECLARATION OF RECESS AND CONTINUANCE  
OF  
JUNE 13, 2020 ANNUAL and SPECIAL TOWN MEETING @ 9:00am  
(Originally scheduled for March 14, 2020, then continued until May 2, 2020) and  
JUNE 13, 2020 SPECIAL TOWN MEETING @ 1:15pm  
(Originally scheduled for March 16, 2020, then continued until April 13, 2020)**

This Declaration is being issued pursuant to the authority vested in the Town Moderator by the provisions of G.L. c. 39, §10A.

I hereby provide notice to the Town of Duxbury that I have determined that it is in the public's interest, due to the public health and safety risks posed by the novel coronavirus COVID-19, to recess and continue the June 13, 2020, **Annual and Special Town Meeting until Saturday, July 11, 2020, at 9:00 a.m.** at the Performing Arts Centers located at 73 Alden Street, Duxbury, MA or a comparable location to be determined.

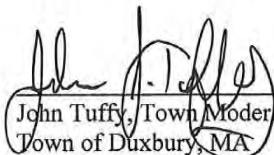
Further, I hereby provide notice to the Town of Duxbury that I have determined that it is in the public's interest, due to the public health and safety risks posed by the novel coronavirus COVID-19, to recess and continue the June 13, 2020 **Special Town Meeting scheduled for 1:15pm until Saturday, July 11, 2020, at 1:15 p.m.** at the Performing Arts Centers located at 73 Alden Street, Duxbury, MA or a comparable location to be determined.

I have issued this Declaration after careful and considerable deliberation about the implications of the rapid spread of the disease, present lack of containment, and risk to most vulnerable populations inherent in public gatherings at this time. Various professional sports leagues, universities, school districts, cultural institutions and events, and more, have been cancelled, closed, or temporarily suspended normal operations. Similarly, various public and private entities have significantly restricted operations in response to the continued spread of the virus. Based upon the recommendations from the Governor, among others, that large gatherings be avoided, and the declaration of a State of Emergency in the Commonwealth, I consulted with public safety officials, the Board of Health, and members of the Select Board and reviewed guidance from the Massachusetts Department of Public Health and the U.S. Centers for Disease Control and Prevention. A significant consideration in this decision includes the important role of Town Meeting as the legislative body of the Town, and my obligation to ensure that all who wish to participate are able, particularly, vulnerable members of our community.

Being respectful of the health, safety and wellbeing of all of the voters of the Town, therefore, I have determined in accord with G.L. c.39, §10A that the rapidly evolving situation involving COVID-19 will mean that some voters will be unable to attend the June 13, 2020 Annual and Special Town Meeting scheduled for 9:00am as well as the June 13, 2020, Special Town Meeting scheduled for 1:15pm and that they will therefore be deprived of the opportunity to participate in such meeting. A delay at this time will avoid forcing voters to choose between participating in the Town Meeting and managing their health in a manner most appropriate for them.

To provide as much advance notice as possible, and in order to allow the Town the greatest period of time to evaluate the situation, this formal Declaration, will be deemed to be issued and take effect on June 13, 2020 at 1:15pm, the re-scheduled date for the Special Town Meeting, and on June 13, 2020 at 9:00am, the re-scheduled date of the Annual and Special Town Meeting.

Please contact the Town Manager's office with any further questions at [read@town.duxbury.ma.us](mailto:read@town.duxbury.ma.us)

  
John Tuffy, Town Moderator  
Town of Duxbury, MA

June 9<sup>th</sup>, 2020 at 3:30 am/pm

***DECLARATION OF RECESS AND CONTINUANCE***  
***OF***  
***JULY 11, 2020 ANNUAL and SPECIAL TOWN MEETING @ 9:00am***  
***(Originally scheduled for March 14, 2020, continued until May 2, 2020, and then continued until***  
***June 13, 2020) and***  
***JULY 11, 2020 SPECIAL TOWN MEETING @ 1:15pm***  
***(Originally scheduled for March 16, 2020, continued until April 13, 2020, and then continued until***  
***June 13, 2020)***

This Declaration is being issued pursuant to the authority vested in the Town Moderator by the provisions of G.L. c. 39, §10A.

I hereby provide notice to the Town of Duxbury that I have determined that it is in the public's interest, due to the public health and safety risks posed by the novel coronavirus COVID-19, to recess and continue the July 11, 2020, Annual and Special Town Meetings until Saturday, August 1, 2020, at 9:00 a.m. for the Annual Town Meeting and at 9:10 a.m. for the Special Town Meeting at the Duxbury High School Gymnasium located at 71 Alden Street, Duxbury, MA.

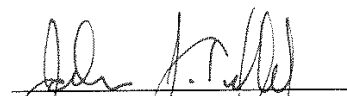
Further, I hereby provide notice to the Town of Duxbury that I have determined that it is in the public's interest, due to the public health and safety risks posed by the novel coronavirus COVID-19, to recess and continue the July 11, 2020 Special Town Meeting (Temple Street property) scheduled for 1:15pm until Saturday, August 1, 2020, at 12 Noon at the Duxbury High School Gymnasium at 71 Alden Street, Duxbury, MA.

I have issued this Declaration after careful and considerable deliberation about the implications of the rapid spread of the disease, present lack of containment, and risk to most vulnerable populations inherent in public gatherings at this time. Various professional sports leagues, universities, school districts, cultural institutions and events, and more, have been cancelled, closed, or temporarily suspended normal operations. Similarly, various public and private entities have significantly restricted operations in response to the continued spread of the virus. Based upon the recommendations from the Governor, among others, that large gatherings be avoided, and the declaration of a State of Emergency in the Commonwealth, I consulted with public safety officials, the Board of Health, and members of the Select Board and reviewed guidance from the Massachusetts Department of Public Health and the U.S. Centers for Disease Control and Prevention. A significant consideration in this decision includes the important role of Town Meeting as the legislative body of the Town, and my obligation to ensure that all who wish to participate are able, particularly, vulnerable members of our community.

Being respectful of the health, safety and wellbeing of all of the voters of the Town, therefore, I have determined in accord with G.L. c.39, §10A that the rapidly evolving situation involving COVID-19 will mean that some voters will be unable to attend the July 11, 2020 Annual and Special Town Meeting scheduled for 9:00am as well as the July 11, 2020, Special Town Meeting scheduled for 1:15pm and that they will therefore be deprived of the opportunity to participate in such meeting. A delay at this time will avoid forcing voters to choose between participating in the Town Meeting and managing their health in a manner most appropriate for them.

To provide as much advance notice as possible, and in order to allow the Town the greatest period of time to evaluate the situation, this formal Declaration, will be deemed to be issued and take effect on July 11, 2020 at 1:15pm, the re-scheduled date for the Special Town Meeting, and on July 11, 2020 at 9:00am, the re-scheduled date of the Annual and Special Town Meeting.

Please contact the Town Manager's office with any further questions at [read@town.duxbury.ma.us](mailto:read@town.duxbury.ma.us)

  
John Tuffy, Town Moderator  
Town of Duxbury, MA

July 9<sup>th</sup>, 2020 at 1:00 am/pm

**ANNUAL TOWN ELECTION**  
**March 28, 2020 held on June 27, 2020 \***  
**Lt. Timothy Steele Athletic Building**  
**130 St. George Street**  
**OFFICIAL RESULTS**

|                                    | Precinct<br>1 | Precinct<br>2 | Precinct<br>3 | Precinct<br>4 | Precinct<br>5 | Precinct<br>6 | Total |
|------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|-------|
| <b>Selectman</b>                   |               |               |               |               |               |               |       |
| Blanks                             | 27            | 19            | 11            | 18            | 19            | 21            | 115   |
| Theodore J. Flynn                  | 135           | 124           | 99            | 86            | 82            | 84            | 610   |
| Write-in                           | 10            | 14            | 2             | 2             | 0             | 2             | 30    |
| Total                              | 172           | 157           | 112           | 106           | 101           | 107           | 755   |
| <b>Assessor</b>                    |               |               |               |               |               |               |       |
| Blanks                             | 29            | 21            | 10            | 22            | 22            | 24            | 128   |
| Nancy D. Reed                      | 141           | 132           | 101           | 83            | 79            | 83            | 619   |
| Write-in                           | 2             | 4             | 1             | 1             | 0             | 0             | 8     |
| Total                              | 172           | 157           | 112           | 106           | 101           | 107           | 755   |
| <b>School Committee (Vote for)</b> |               |               |               |               |               |               |       |
| Blanks                             | 75            | 70            | 28            | 43            | 49            | 53            | 318   |
| Kellie M. Bresnehan                | 136           | 125           | 98            | 86            | 78            | 78            | 601   |
| Matthew E. Gambino                 | 131           | 117           | 96            | 81            | 74            | 80            | 579   |
| Write ins                          | 2             | 2             | 2             | 2             | 1             | 3             | 12    |
| Total                              | 344           | 314           | 224           | 212           | 202           | 214           | 1510  |
| <b>Planning Board</b>              |               |               |               |               |               |               |       |
| Blanks                             | 38            | 33            | 15            | 21            | 22            | 27            | 156   |
| Keith A. MacDonald                 | 133           | 122           | 96            | 85            | 79            | 78            | 593   |
| Write-in                           | 1             | 2             | 1             | 0             | 0             | 2             | 6     |
| Total                              | 172           | 157           | 112           | 106           | 101           | 107           | 755   |
| <b>Library Trustees (Vote 2)</b>   |               |               |               |               |               |               |       |
| Blanks                             | 191           | 176           | 116           | 123           | 114           | 130           | 850   |
| Linda Joan Abelli                  | 137           | 125           | 99            | 83            | 81            | 82            | 607   |
| Dora L. Bustos                     | 4             | 4             | 2             | 0             | 3             | 0             | 13    |
| Bethann R. Halligan                | 0             | 0             | 5             | 2             | 1             | 0             | 8     |
| Write-in                           | 12            | 9             | 2             | 4             | 3             | 2             | 32    |
| Total                              | 344           | 314           | 224           | 212           | 202           | 214           | 1,510 |

**ANNUAL TOWN ELECTION**  
**March 28, 2020 held on June 27, 2020 \***  
**Lt. Timothy Steele Athletic Building**  
**130 St. George Street**  
**OFFICIAL RESULTS**

|  | Precinct<br>1 | Precinct<br>2 | Precinct<br>3 | Precinct<br>4 | Precinct<br>5 | Precinct<br>6 | Total      |
|--|---------------|---------------|---------------|---------------|---------------|---------------|------------|
| <b>Question 1 - Ballot Question: Shall an act passed by the General Court entitled "An Act expanding the board of selectmen of the town of Duxbury" be accepted? (Increase Board of Selectmen from 3 to 5 Members)</b> |               |               |               |               |               |               |            |
| Blanks   | 1             | 2             | 1             | 3             | 3             | 2             | 12         |
| Yes  | 126           | 125           | 88            | 83            | 67            | 75            | 564        |
| No   | 45            | 30            | 23            | 20            | 31            | 30            | 179        |
| Total  | <b>172</b>    | <b>157</b>    | <b>112</b>    | <b>106</b>    | <b>101</b>    | <b>107</b>    | <b>755</b> |

|                            |     |     |     |     |    |     |     |
|----------------------------|-----|-----|-----|-----|----|-----|-----|
| Absentee Ballots Requested | 127 | 140 | 101 | 108 | 62 | 143 | 681 |
| Absentee Ballots Returned  | 94  | 95  | 62  | 79  | 47 | 104 | 481 |

I hereby certify the results of the Town Election held on June 27, 2020 at the Lt. Timothy Steele Building from 10am - 2pm.

Respectfully submitted,  
Susan C. Kelley  
Duxbury Town Clerk

\* Annual Town Election postponed due to COVID-19 pandemic

# Finance



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Assessing Department  
Audit Committee  
Finance Committee  
Finance Director  
Fiscal Advisory Committee  
Human Resources  
Town Accountant  
*(Including financial reports)*  
Treasurer/Collector  
Trust Funds

## Assessing Department

Fiscal Year 2020 was an Interim Revaluation year for the Town. This consists of a review of sales occurring during calendar year 2018. Overall, the average residential single-family property increased in value by 2.67%. Within individual neighborhoods there were assessed value fluctuations ranging from -6.50% to 14.51%. After analysis of the all the data from the Director of Assessing Steve Dunn, the Board reviewed the information and received approval from the Department of Revenue Bureau of Accounts for the FY2020 tax rate of \$14.66. The process was completed in time for the tax bills to be issued on schedule as in prior years.

At this year's Annual Town Election, which was held in June due to the COVID-19 Pandemic, Nancy D. Reed was re-elected to a second term on the Board of Assessors. Nancy was first elected to the Board in March of 2017.

The Board continued a Payment In Lieu of Taxes initiative under which the Town's non-profit tax-exempt properties were solicited to make a financial contribution to support such Town services such as police and fire protection and DPW services. A total of \$6,234 was received under this program.

Scott J. Timulty continued cyclical inspections. Much of his work during FY 2020 concentrated in Area 6 of the Town. Cyclical inspections are completed on an annual basis within one of the nine sections of Town. Completing this process in-house by an employee of the Town helps the Department to maintain a consistent database and stay within DOR compliance.

Donna S. Sladen, Administrative Assistant retired on October 25, 2019 after a long municipal in Scituate, Marshfield and Duxbury for her final 2 ½ years. Donna was a great fit for the office and always eager to help on any project. We will miss her and her trusty companion Sadie.

After an eight-year effort to convince Susann (Sue) M. Libby to return to her old job as an Administrative Assistant in the assessor's office, timing worked out in everybody's favor and she started back in the office on October 28, 2019. Sue's prior knowledge of the office, its operation and her organizational abilities are second to none, the Town is very fortunate to have her back!

The new growth for FY 2020 was \$536,363, a 7.56% decrease over the prior year's figure.

### Notable Assessment Statistics

| <u>Assessment Data</u>           | <u>FY 2020</u>  |       | <u>FY 2019</u>  |
|----------------------------------|-----------------|-------|-----------------|
| Taxable Real Estate              | \$4,313,889,261 | 5.12% | \$4,103,920,658 |
| Personal Property                | \$63,767,560    | 7.28% | \$59,437,570    |
| Total Real and Personal          | \$4,377,656,821 | 5.15% | \$4,163,358,228 |
| Average Single Family Assessment | \$746,400       | 2.67% | \$727,000       |

In closing, we want to thank the dedicated staff of the Assessors' Office, Trudi Boc, Sue Libby, Scott Timulty & Steve Dunn for their dedicated work and great customer service.

Respectfully submitted,  
Board of Assessors

Linda M. Collari, Chairman; James G. MacNab, Vice Chairman; Nancy D. Reed, Clerk

## Audit Committee

The Audit Committee was established following the March 2018 Annual Town meeting. The charge of the committee is to provide oversight of the independent audit of the Town's financial statements, reviewing the audit results, reviewing management letter comments, and providing a summary report to the Board of Selectmen, the School Committee and the Finance Committee.

The Committee reviewed and accepted the audit report of financial statements for the fiscal year ending June 30, 2019. The Audit Committee also reviewed the Management Letter providing a summary of comments and recommendations. Recommendations from previous audit periods were reviewed to ensure actions were taken to address. Open items remaining will be monitored to ensure completion.

An audit was performed on the major federal programs for the year ended June 30, 2019 as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). No material weaknesses or significant deficiencies relating to the audit of the major federal award programs were reported

A summary report was presented to the Selectmen and distributed to the Finance Committee, School Committee, and Fiscal Advisory.

## Finance Committee

July 2019 (start of FY20) started with a bang and a commitment to work together more effectively across all departments heading into the new budget season and planning for FY21. Our individual Town departments and School leadership will always be strong advocates in order to provide the best services for the residents. Nothing could be further from the truth as I, and many others, watched as the Town's management was faced with a new challenge – the Covid-19 pandemic. The collaborative work between the School, Town, Board of Health, and Public Safety Emergency Management was a particularly good example of town-wide use of resources and combined efforts to maximize the health and safety of all.

Then came the herculean efforts of the Finance Committee, along with the Town Manager and the Finance Director, to re-examine the Annual and Special Town Meeting Warrants as the Town Meeting was postponed several times and finally landing on August 1, 2020. Town Hall offices closed, employees worked remotely, and all of our committee meetings were held remotely via Zoom. Who knew we would be carrying on business in our pj's!

Our Finance Director, John Q. Adams, worked miracles with our budget shortfalls due to lack of beach sticker sales, providing new revenue estimates, navigating the Cares Act and how those funds could be applied while looking into his crystal ball to determine the impact on the FY21 and FY22 budgets. We certainly had many discussions regarding our "rainy day" fund to carry us through these difficulties, but we were also fundamentally aware of the reality that cutbacks were warranted to sustain our finances within our means. Our members were dedicated to this process, which did not go unnoticed. We will continue to monitor revenues, any future Federal and State grants, and departmental budgets in order to provide the best services to the community.

I commend the members of the Finance Committee for their ongoing efforts during a time none of us has ever experienced. I thank them all for their compassion for the process and their dedication.

Respectfully submitted,  
Betsy Sullivan

## Finance Director

*The Finance Director is responsible for the coordination of all financial activities of the Town. The Department of Finance is composed of Accounting, Assessing, and Treasury & Collections. Within the Department are responsibilities that include but are not limited to budget management, revenue and expenditure management, payroll and vendor warrant payments, tax issuance and collections, and land valuations. The Department also works closely with Procurement and Human Resources as well as an integral part in the oversight of the Town's Health Insurance operations.*

It was business as usual in the Finance Department. The budget for FY 2021 was in the books around December 1, 2019 and we were getting ready for Town Meeting in March.....then along came COVID. In the last 3.5 months of FY 2020 everything changed. I have never witnessed our State Legislature making so many changes so fast. Keeping up with new legislation and the effect of the pandemic on our finances kept us busier than normal during the last quarter.

### **How has COVID affected our finances in FY 2020...**

#### **STATE AID:**

Chapter 70 revenues increased by a mere 1.67%; down by 0.88% from 2019, while Undesignated Governmental Aid increased by 2.7%; down by 0.8% from 2019. Over the past three years Local Aid has shown an average annual increase of 2.13% and also 2.13% over a five-year period.

Local Assessments decreased by 10.55% after increasing 18.47% the previous year. Over the past three years there has been an average annual increase of 1.34%, and an 0.93% increase over a five-year period. These changes again continue to be from the fluctuations in Charter School Assessments, this year the assessment decreased by 18.49% while in the previous year it had increased by 46.72%.

State Aid in FY 2020 was not affected by COVID because amounts are set during the budget process prior to the Fiscal Year beginning and no Changes were made at the State level to these amounts during the Fiscal Year.

#### **LOCAL RECEIPTS:**

Overall local receipts fell 8.40%. The major contributor to the fall was the sharp decrease in beach stickers sales revenue of 49%. This was the direct result of shutting down the beach in April right before we usually start the sale of beach stickers. Rentals were also down 29.08% and investment income down 20.58%. The bright spots were Penalties & Interest on Taxes up 30.15%, Trash Fees up 24.35% as new rates went into effect, and revenue from the Crematorium went up 14.42%.

With the exception of the Trash fees the other fluctuations in our local receipts all had a direct relation to COVID and were mostly attributed in the last quarter of FY 2020. Over a five-year period however, local revenues have increased 3.13% annually.

#### **OPERATING BUDGET:**

The FY 2020 original operating budget, totaling \$78,872,085 represents an increase of just over 3.4% over the original FY 2019 budget. Shared Costs (Health Insurance, Retirement, etc.) was up 5.27% while debt service increased by 0.54%. Although at first glance the FY 2020 departmental operating budgets appeared up 5.31%. After we account for the effect that the Police Collective Bargaining arbitration had (settled Fiscal Years 2017, 18 & 19) the increase in operating budgets was at 3.25%.

#### **2020 AND BEYOND:**

The STM in March of 2020 was relatively quiet, in fact, it was non-existent. Due to COVID we had to utilize the Municipal Relief Act to make internal budget transfers. While there were significant savings in some departments as a result of the shut-down in April it did not make up for our revenue loss. Our results of operations in 2019 provided the Town with over \$4.26M in Free Cash which, as a result of recent legislation, we were allowed to



carryover until such time as we were able to hold an Annual Town Meeting. We would eventually go on to put \$971K of that back into our reserves, use \$221K to fund our collective bargaining agreements for FY 2020, spend \$2.17M on the Capital Improvement Plan and other important projects such as the Powder Point Bridge, and IT improvements. We held back from using another \$898K of free cash.

As of June 30<sup>th</sup>, the balance in the Stabilization fund stood at \$5,158,661 up from \$4,837,368 the previous year. The balance in our Stabilization represents 7.04% of General Fund Operating Expenditures; in compliance with our fiscal policy goal of between 5%-10%.

The money that we have stored in reserves will help us through these hard times. We all have to live within our means; therefore, we cannot rely on these funds to provide a sustainable source of funding for our School and Town Operations in the long-term. We must find a path forward to provide Education, Public Safety, Culture & Recreation, and Other Governmental Services to our residents in a thoughtful manner.

I would like to thank my staff; Jill Stewart (Treasurer/Collector), Stephen Dunn (Director of Assessing), and Carrie Mazerolle (Town Accountant) for providing me with their dedication and support in these challenging times.

John Q. Adams, Finance Director

## Fiscal Advisory Committee

The Fiscal Advisory Committee is comprised of nine members appointed by the Moderator. We advise the Selectmen, Town Manager, Finance Director, Finance Committee, and Town Meeting on strategic planning and long-range financial management.

Our principal tasks are to make recommendations with regard to the overall financial management of the town including capital expenditures (i.e. items that exceed \$25,000 and have a useful life of at least 5 years) and use of borrowed funds. Per the financial policies of the Town, the annual spend on capital should be 2-5% of the estimated property tax levy limit. We also review all Department fees.

Each year the various Town Departments prepare/update their 5-year capital budget. The Fiscal Advisory Committee then reviews the budgets and meets with the Departments. Based on the financial projections for the Town, the Fiscal Advisory Committee will make recommendations to Town Meeting of the capital projects that they feel are of the highest priority for the Town of Duxbury.

In addition to these responsibilities, we annually update, and report to Town Meeting, a five-year capital improvement plan. The plan includes the upcoming annual capital improvement budget and a five year projection of capital needs and expenditures which details the estimated costs, description and anticipated funding sources for each capital project.

During the year we, along with members of the Finance Committee, conducted a comprehensive study of the town's fleet management process to better understand the needs for new vehicles, the maintenance plan for the cars and trucks we already own, and finding ways to share existing vehicles across the different departments thereby lessening additional capital expenses. The following recommendations of the Fleet Study were presented at the 2020 Town Meeting:

- Centralize maintenance at DPW for all fleet vehicles
  - This would require:
    - ◆ An upgraded facility with vehicle diagnostic equipment
    - ◆ A fleet management system/database
    - ◆ A work order system/database
- Standardize vehicle evaluation criteria for replacement
- Develop more detailed specifications in determining a vehicles "intended purpose"
- Look into possibility of having a "loaner" vehicle available to replace historic vehicles with low use.
- Move all vehicle replacements under the capital budget or consider separate budget for all vehicles
- Ensure consistent process for vehicle procurement and disposition across all departments.

Looking ahead, we told the 2020 Town Meeting that there are a number of large potential future projects that would require debt financing, including a DPW facility, Sea Wall repair, Powder Point Bridge repair, new water mains in four areas in town, refurbish the turf field, and a harbormaster/waterfront facility.

Lastly, we are concerned that the costs to continue to provide existing services are outpacing revenue growth. We suggest the need for better strategic planning and benchmarking to understand service needs and costs, better analysis and supporting information for capital requests and proposals, and ensuring that long term budgeting is consistent across all town departments.

Respectfully submitted,

Alex Chin, Chair  
James Lampert  
Karen Barry  
Candace Martin  
Sharon Andrew

BethAnn Halligan  
Emily Decker  
Frank Holden  
Adam Earle

# Human Resources

This Department is staffed by; Human Resources Director - Jeannie Horne, Human Resources Manager - Erin Carpenter and Benefits Specialist - Phylis Hughes. Our work serves approximately 600 town employees, 460 school employees, and more than 600 combined retirees. This department provides compliance with, and interpretation of, the Town's Personnel Policies, collective bargaining contracts and employee policies and procedures. We also manage the Town's recruitment and selection, onboarding, benefit plan administration, compliance, training, employee relations, compensation, risk management and labor relations efforts.

## **Policies and Procedures**

The Human Resources Director works with the Town Manager, Labor Counsel, and Board of Selectmen to review policies and procedures and recommends revisions as necessary.

## **Recruitment and Selection**

The Town's talented and dedicated employees strive to provide excellent service and subject matter expertise to the citizens of Duxbury. This department assists all Town departments with employee hiring, performance, separation and retirement.

## **Compensation and Performance**

The Human Resources Director, Finance Director and Town Manager manage the total compensation, performance evaluation and merit award processes to provide equitable opportunities for discussions about employee expectations and performance.

## **Benefit Administration**

This department administers employee benefits for all active and retired Town and School employees. We provide related communication and education, prepare required reports, participate in audits, and manage annual enrollment and benefit fairs for health, dental, life, accident, critical illness, cancer, disability, vision and pet insurance, as well as medical and dependent flexible spending accounts. Our self-insured health plans are carefully managed in partnership with our Insurance Committee.

## **Labor Relations**

The Human Resources Director interprets and administers the terms of collective bargaining agreements, individual employment contracts, and acts as liaison for Labor Counsel and union representatives. This position also provides research and comparability studies to the Board of Selectman, Town Manager, Finance Director, Labor Counsel and our management team.

## **Training**

Whenever possible we utilize in-house or no-cost training resources available through MIIA and AllOne Health, our Employee Assistance Provider (EAP). Through these partnerships, we continued to offer 'cluster' trainings to include surrounding municipal employers and our own employees. These trainings target specific areas of concern and loss experience.

## **Risk Management**

Employee well-being remains an operational and strategic priority. The Risk Management Committee ensures that the Town and School have control measures in place to maintain a safe work environment. This Committee includes the Human Resources Director, Human Resources Manager, Executive Assistant to the Town Manager, Facilities Director, School Human Resources Director, School Director of Business & Finance and representatives from every town department. This committee meets quarterly with our workers compensation, general liability, property, and automobile insurance Loss Control Manager from Massachusetts Inter-local Insurance Association (MIIA).

Again, this year we participated in the “MIIA Rewards” program. We thank our supervisors and employees for their collaboration in timely reporting of losses, participating in the Risk Management Committee, using best practices and taking full advantage of training opportunities.

The Town’s risk exposure is further limited by; Injured on Duty insurance (for Fire, Harbormaster and Police employees), our occupational health providers ‘Health Express’ and Beth Israel Deaconess Hospital-Plymouth, training, safety related equipment purchases, usage and programs through MIIA and related grants.

We are proud to work for the Town of Duxbury employees and citizens. Our jobs are always rewarding, challenging, and enjoyable, thanks to these interactions. Your friendship, collaboration and humor are always appreciated!

Respectfully submitted,

Jeannie Horne, Human Resources Director  
Erin Carpenter, Human Resources Manager  
Phylis Hughes, Benefits Specialist

## **Town Accountant**

The Accounting Department continues to record and maintain all the financial records, approves all financial payments and is responsible for maintaining adequate internal controls over Town expenditures, including the examination of all accounts payable invoices and payrolls to make sure they are correct and properly approved.

The Town prepared and submitted, for the fifteenth year, The Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2020 and received the Certificate of Achievement for Excellence in Financial Reporting. This achievement is accomplished with the cooperative efforts of the employees in the Assessors' office, the Treasurer/Collector's office, and the Accounting and Finance department with assistance from our auditors, Powers and Sullivan. The audit for Fiscal Year 2020 has been completed and the Comprehensive Annual Financial Report (CAFR) has been submitted to the Government Finance Officers Association (GFOA).

The Department of Revenue has certified the 2020 General Fund Free Cash in the amount of \$3,618,202.00 and the Water Enterprise Fund Retained Earnings in the amount of \$2,724,591.00.

There have been a few changes in the Accounting department this current fiscal year. First, there was a payroll conversion done in January 2020. We implemented a new electronic timesheet for departments, which couldn't have been executed at a more convenient time due to the COVID pandemic. I would like to especially thank my staff with all their dedication and time spent on getting this system up and running. Another change was the conversion of our fixed asset system. As we move into the next fiscal year, I would like to utilize the Accounting software we currently have by decentralizing the vendor invoices and cash receipts.

I would like to personally thank all my staff; Karen Clancy, Sara Jones and Nicole DeGennaro for all their hard work, commitment and continued support in the Accounting office.

Respectfully submitted,

Carrie Mazerolle  
Town Accountant

**TOWN OF DUXBURY**  
**(Unaudited) Financial Statements**  
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**For the Fiscal Year Ending June 30, 2020**

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**Town of Duxbury**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
**For the Year Ending June 30, 2020**

|  | General Fund            | Special<br>Revenue Funds | Capital<br>Projects Fund | Water<br>Enterprise Fund | Trust &<br>Agency Fund  | General<br>Long Term<br>Obligations | Totals                   |
|--|-------------------------|--------------------------|--------------------------|--------------------------|-------------------------|-------------------------------------|--------------------------|
| <u>Assets</u>                              |                         |                          |                          |                          |                         |                                     |                          |
| Cash - Unrestricted Checking               | \$ 14,612,002.92        | \$ 8,325,691.30          | \$ 943,308.33            | \$ 4,135,243.61          | \$ 23,301,635.46        | \$ -                                | \$ 51,317,881.62         |
| Cash Restricted                            | -                       | -                        | -                        | -                        | 3,000,000.00            | -                                   | 3,000,000.00             |
| Receivables                                | 36,160,656.31           | 293,215.13               | -                        | 440,662.58               | -                       | -                                   | 36,894,534.02            |
| Accrued Receivables                        | -                       | -                        | -                        | -                        | 793,860.62              | -                                   | 793,860.62               |
| Due from Other Governments                 | 147,872.00              | -                        | 991,393.02               | -                        | -                       | -                                   | 1,139,265.02             |
| Amounts to be provided for long term debt  | -                       | -                        | -                        | 2,953,498.00             | -                       | 68,455,908.00                       | 71,409,406.00            |
| <b>Total Assets</b>                        | <b>\$ 50,920,531.23</b> | <b>\$ 8,618,906.43</b>   | <b>\$ 1,934,701.35</b>   | <b>\$ 7,529,404.19</b>   | <b>\$ 27,095,496.08</b> | <b>\$ 68,455,908.00</b>             | <b>\$ 164,554,947.28</b> |
| <u>Liabilities</u>                         |                         |                          |                          |                          |                         |                                     |                          |
| Accounts/Warrants Payable                  | \$ -                    | \$ -                     | \$ -                     | -                        | -                       | \$ -                                | -                        |
| Accrued Payroll & Withholdings             | 2,525,630.31            | -                        | -                        | -                        | -                       | -                                   | 2,525,630.31             |
| Deferred Revenue                           | 35,685,711.34           | 293,215.13               | -                        | 440,662.58               | -                       | -                                   | 36,419,589.05            |
| Allowance for Abatements & Exemptions      | 474,944.97              | -                        | -                        | -                        | -                       | -                                   | 474,944.97               |
| Claims Incurred but not Reported           | -                       | -                        | -                        | -                        | 874,610.00              | -                                   | 874,610.00               |
| Prepaid Revenue                            | 227,572.95              | 64,552.94                | -                        | -                        | -                       | -                                   | 292,125.89               |
| Other Liabilities                          | 3,696.23                | -                        | -                        | -                        | 484,727.25              | -                                   | 488,423.48               |
| Bond Anticipation Notes Payable            | -                       | -                        | 1,868,101.00             | -                        | -                       | -                                   | 1,868,101.00             |
| Bonds Payable                              | -                       | -                        | -                        | 2,953,498.00             | -                       | 68,455,908.00                       | 71,409,406.00            |
| <b>Total Liabilities</b>                   | <b>\$ 38,917,555.80</b> | <b>\$ 357,768.07</b>     | <b>\$ 1,868,101.00</b>   | <b>\$ 3,394,160.58</b>   | <b>\$ 1,359,337.25</b>  | <b>\$ 68,455,908.00</b>             | <b>\$ 114,352,830.70</b> |
| <u>Fund Equity</u>                         |                         |                          |                          |                          |                         |                                     |                          |
| Reserved Fund Balance:                     |                         |                          |                          |                          |                         |                                     |                          |
| Appropriations                             | \$ 904,270.13           | \$ 6,898,274.11          | \$ -                     | \$ 1,229,776.58          | \$ -                    | \$ -                                | \$ 9,032,320.82          |
| Petty Cash                                 | -                       | -                        | -                        | -                        | -                       | -                                   | -                        |
| Special Purposes                           | 3,294,348.00            | -                        | 66,600.35                | 2,482.15                 | 25,736,158.83           | -                                   | 29,099,589.33            |
| Appropriation Deficits                     | (22,700.00)             | -                        | -                        | -                        | -                       | -                                   | (22,700.00)              |
| Retained Earnings                          | -                       | -                        | -                        | 2,902,984.88             | -                       | -                                   | 2,902,984.88             |
| <b>Unreserved Fund Balance:</b>            |                         |                          |                          |                          |                         |                                     |                          |
| Designated                                 | -                       | -                        | -                        | -                        | -                       | -                                   | -                        |
| Undesignated                               | 7,827,057.30            | 1,362,864.25             | -                        | -                        | -                       | -                                   | 9,189,921.55             |
| <b>Total Fund Equity</b>                   | <b>\$ 12,002,975.43</b> | <b>\$ 8,261,138.36</b>   | <b>\$ 66,600.35</b>      | <b>\$ 4,135,243.61</b>   | <b>\$ 25,736,158.83</b> | <b>\$ -</b>                         | <b>\$ 50,202,116.58</b>  |
| <b>Total Liabilities &amp; Fund Equity</b> | <b>\$ 50,920,531.23</b> | <b>\$ 8,618,906.43</b>   | <b>\$ 1,934,701.35</b>   | <b>\$ 7,529,404.19</b>   | <b>\$ 27,095,496.08</b> | <b>\$ 68,455,908.00</b>             | <b>\$ 164,554,947.28</b> |

## General Fund 1000

**Statement of Estimated and Actual Revenues**  
**For the Period Ending June 30, 2020**

|  | Estimated               | Actual<br>At 6/30/2020  | Favorable/<br>( Unfavorable) | % Collected    |
|--|-------------------------|-------------------------|------------------------------|----------------|
| Property Taxes:  |                         |                         |                              |                |
| Real Estate & Personal Property                            | \$ 63,930,966.00        | \$ 63,386,695.11        | (544,270.89)                 | 99.15%         |
| Tax Title/Rollback/Deferred                                | -                       | 347,376.17              | 347,376.17                   | 100.00%        |
|  | <u>\$ 63,930,966.00</u> | <u>\$ 63,734,071.28</u> | <u>(196,894.72)</u>          | <u>99.69%</u>  |
| State Aid:   |                         |                         |                              |                |
| Chapter 70   | \$ 5,340,535.00         | \$ 5,346,705.00         | 6,170.00                     | 100.12%        |
| School Transportation                                      | -                       | 2,936.00                | 2,936.00                     | 100.00%        |
| Charter School   | 36,984.00               | 22,973.00               | (14,011.00)                  | 62.12%         |
|  | <u>\$ 5,377,519.00</u>  | <u>5,372,614.00</u>     | <u>(4,905.00)</u>            | <u>99.91%</u>  |
| General Government:  |                         |                         |                              |                |
| Lottery, Beano, etc.                                       | \$ 941,254.00           | \$ 941,254.00           | 0.00                         | 100.00%        |
| Veteran's Benefits   | 50,830.00               | 65,162.00               | 14,332.00                    | 128.20%        |
| Exemptions Veteran's                                       | 100,780.00              | 147,872.00              | 47,092.00                    | 146.73%        |
| Elderly Abatements   | -                       | 9,036.00                | 9,036.00                     | 100.00%        |
| State Owned Land   | 58,627.00               | 100,780.00              | 42,153.00                    | 171.90%        |
| MWPAT (now MCWT)   | 1,080.00                | 1,080.00                | 0.00                         | 100.00%        |
|  | <u>\$ 1,152,571.00</u>  | <u>\$ 1,265,184.00</u>  | <u>112,613.00</u>            | <u>109.77%</u> |
| <b>Total State Aid</b>                                     | <u>\$ 6,530,090.00</u>  | <u>\$ 6,637,798.00</u>  | <u>\$ 107,708.00</u>         | <u>101.65%</u> |
| Local Aid:   |                         |                         |                              |                |
| Motor Vehicle Excise                                       | \$ 2,790,811.20         | \$ 3,029,062.24         | 238,251.04                   | 108.54%        |
| Other Excise   | 15,659.00               | 18,733.10               | 3,074.10                     | 119.63%        |
| Meals Tax  | 115,597.00              | 151,464.68              | 35,867.68                    | 131.03%        |
| Pen & Int on Taxes   | 229,199.00              | 327,729.01              | 98,530.01                    | 142.99%        |
| Payment in Lieu of Taxes                                   | 7,260.00                | 13,384.13               | 6,124.13                     | 184.35%        |
| Chgs for Service : Sewer                                   | 210,600.00              | 195,343.01              | (15,256.99)                  | 92.76%         |
| Trash Disposal   | 637,651.00              | 881,835.97              | 244,184.97                   | 138.29%        |
| Other  | 325,000.00              | \$325,000.00            | 0.00                         | 100.00%        |
| Fees   | 121,162.00              | 140,978.87              | 19,816.87                    | 116.36%        |
| Rentals  | 159,066.00              | 133,663.54              | (25,402.46)                  | 84.03%         |
| Departmental Revenue: Library                              | 14,400.00               | 8,486.69                | (5,913.31)                   | 58.94%         |
| Cemetery   | 672,414.00              | 810,985.00              | 138,571.00                   | 120.61%        |
| Recreation   | 124,820.00              | 121,139.25              | (3,680.75)                   | 97.05%         |
| Other  | 212,000.00              | 205,216.14              | (6,783.86)                   | 96.80%         |
| Licenses & Permits   | 2,454,963.00            | 1,661,360.33            | (793,602.67)                 | 67.67%         |
| Fines & Forfeits   | 36,500.00               | 39,511.06               | 3,011.06                     | 108.25%        |
| Investment Income  | 250,176.00              | 458,747.18              | 208,571.18                   | 183.37%        |
| Gain/Loss Investment Portfolio                             | -                       | (18,771.62)             | (18,771.62)                  | 100.00%        |
| Unbudgeted Miscellaneous Revenue                           | -                       | 531,116.32              | 531,116.32                   | 100.00%        |
| Ambulance  | 659,183.00              | \$809,595.34            | 150,412.34                   | 122.82%        |
| Misc Recurring - Ch44, s72 - Medicaid Reimb                | 65,745.00               | 34,510.08               | (31,234.92)                  | 52.49%         |
| <b>Total Local Receipts</b>                                | <u>\$ 9,102,206.20</u>  | <u>\$ 9,879,090.32</u>  | <u>\$ 776,884.12</u>         | <u>108.54%</u> |
| <b>Total Revenues</b>                                      | <u>\$ 79,563,262.20</u> | <u>\$ 80,250,959.60</u> | <u>\$ 687,697.40</u>         | <u>100.86%</u> |
| Other Financing Sources:                                   |                         |                         |                              |                |
| Operating Transfers In -                                   |                         |                         |                              |                |
| Special Revenue  | \$ 816,852.00           | \$ 868,822.15           | 51,970.15                    | 106.36%        |
| Water Enterprise   | 116,123.00              | 116,123.00              | 0.00                         | 100.00%        |
| Trust & Agency   | 50,000.00               | 50,000.00               | 0.00                         | 100.00%        |
| <b>Total Other Financing Sources</b>                       | <u>\$1,127,546.00</u>   | <u>\$1,179,516.58</u>   | <u>\$51,970.58</u>           | <u>104.61%</u> |
| <b>Total Revenues and Other Financing Sources</b>          | <u>\$ 80,690,808.20</u> | <u>\$ 81,430,476.18</u> | <u>\$ 739,667.98</u>         | <u>100.92%</u> |
| Use of Fund Balance  |                         |                         |                              |                |
| 9/6/2012 DEBT PREMIUM                                      | \$ 417,135.00           |                         |                              |                |
| FREE CASH - ATM 3/9/2019                                   | <u>1,058,000.00</u>     |                         |                              |                |
| <b>TOTAL ESTIMATE REVENUES AND<br/>USE OF FUND BALANCE</b> | <u>\$ 82,165,943.20</u> |                         |                              |                |



Town of Duxbury  
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| Line # | Department Name                        | CONTINUED<br>APPROPRIATIONS | ATM BUDGET<br>3/9/2019 | STATE &<br>COUNTY<br>ASSESSMENTS | Personnel<br>Plan<br>Art # 4 | RESERVE FUND<br>TRANSFERS | MUNI-RELIEF<br>TRANSFERS | TOTAL<br>AVAILABLE | EXPENDITURES  | ENCUMBRANCES | CLOSED TO<br>FUND BALANCE<br>6/30/2020 |
|--------|--|-----------------------------|------------------------|----------------------------------|------------------------------|---------------------------|--------------------------|--------------------|---------------|--------------|--|
| 1      | #113 TOWN MEETING                      |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|        | Expenses                               | -                           | 4,300.00               |                                  |                              |                           |                          | 4,300.00           | 3,887.04      | -            | 412.96                                 |
|        | Encumber PY                            |                             |                        |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|        | Total                                  | \$ -                        | \$ 4,300.00            | \$ -                             | \$ -                         | \$ -                      | \$ -                     | \$ 4,300.00        | \$ 3,887.04   | \$ -         | \$ 412.96                              |
| 2      | #114 TOWN MODERATOR                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|        | Salaries                               | -                           | 40.00                  |                                  |                              |                           |                          | 40.00              | -             | -            | 40.00                                  |
|        | Encumber PY                            |                             |                        |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|        | Total                                  | \$ -                        | \$ 40.00               | \$ -                             | \$ -                         | \$ -                      | \$ -                     | \$ 40.00           | \$ -          | \$ -         | \$ 40.00                               |
| 3      | #122 SELECTMEN / MANAGER               |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 4      | Salaries                               |                             | 283,679.00             |                                  | 18,443.96                    |                           |                          | 302,122.96         | 297,250.29    | -            | 4,872.67                               |
|        | Expenses                               | -                           | 13,792.00              |                                  |                              |                           |                          | 13,792.00          | 13,191.07     | -            | 600.93                                 |
|        | Encumber PY                            |                             |                        |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|        | Total                                  | \$ -                        | \$ 297,471.00          | \$ -                             | \$ 18,443.96                 | \$ -                      | \$ -                     | \$ 315,914.96      | \$ 310,441.36 | \$ -         | \$ 5,473.60                            |
| 5      | #129(691) HISTORICAL COMMISSION        |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|        | Expenses                               | -                           | 1,050.00               |                                  |                              |                           |                          | 1,050.00           | 10.50         | -            | 1,039.50                               |
|        | Encumber PY                            | 90.00                       |                        |                                  |                              |                           |                          | 90.00              | 90.00         | -            | -                                      |
|        | Total                                  | \$ 90.00                    | \$ 1,050.00            | \$ -                             | \$ -                         | \$ -                      | \$ -                     | \$ 1,140.00        | \$ 100.50     | \$ -         | \$ 1,039.50                            |
| 6      | #131 FINANCE COMMITTEE                 |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|        | Salaries                               | -                           | -                      |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|        | Expenses                               | -                           | 450.00                 |                                  |                              |                           |                          | 450.00             | 210.00        | -            | 240.00                                 |
|        | Encumber PY                            |                             |                        |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|        | Total                                  | \$ -                        | \$ 450.00              | \$ -                             | \$ -                         | \$ -                      | \$ -                     | \$ 450.00          | \$ 210.00     | \$ -         | \$ 240.00                              |
| 8      | #135 ACCOUNTING                        |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 9      | Salaries                               | -                           | 357,789.00             |                                  | 6,720.06                     |                           |                          | 364,509.06         | 360,745.67    | -            | 3,763.39                               |
|        | Expenses                               | -                           | 12,105.00              |                                  |                              |                           |                          | 12,105.00          | 6,172.12      | -            | 5,932.88                               |
|        | Encumber PY                            | 847.41                      |                        |                                  |                              |                           |                          | 847.41             | 847.41        | -            | -                                      |
|        | Total                                  | \$ 847.41                   | \$ 369,894.00          | \$ -                             | \$ 6,720.06                  | \$ -                      | \$ -                     | \$ 377,461.47      | \$ 367,765.20 | \$ -         | \$ 9,696.27                            |
| 10     | #136 ANNUAL AUDIT                      |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|        | Expenses                               | -                           | 48,000.00              |                                  |                              |                           |                          | 48,000.00          | 48,000.00     | -            | -                                      |
|        | Encumber PY                            |                             |                        |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|        | Total                                  | \$ -                        | \$ 48,000.00           | \$ -                             | \$ -                         | \$ -                      | \$ -                     | \$ 48,000.00       | \$ 48,000.00  | \$ -         | \$ -                                   |
| 11     | #141 ASSESSORS                         |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 12     | Salaries                               |                             | 245,958.00             |                                  | 9,328.61                     |                           |                          | 255,286.61         | 254,612.99    | -            | 671.62                                 |
|        | Expenses                               |                             | 22,000.00              |                                  |                              |                           |                          | 22,000.00          | 21,393.81     | -            | 606.19                                 |
|        | Encumber PY                            | 2,910.00                    |                        |                                  |                              |                           |                          | 2,910.00           | 2,520.00      | -            | 390.00                                 |
|        | Total                                  | \$ 2,910.00                 | \$ 267,958.00          | \$ -                             | \$ 9,328.61                  | \$ -                      | \$ -                     | \$ 280,194.61      | \$ 278,526.80 | \$ -         | \$ 1,667.81                            |
| 13     | #145 TREASURER/COLLECTOR               |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|        | Salaries                               | -                           | 276,278.00             |                                  | 2,259.49                     |                           |                          | 278,537.49         | 270,922.88    | -            | 7,614.61                               |
|        | Expenses                               | -                           | 84,672.00              |                                  |                              |                           |                          | 84,672.00          | 76,530.46     | 3,767.32     | 4,374.22                               |
|        | Encumber PY                            |                             |                        |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|        | Total                                  | \$ -                        | \$ 360,950.00          | \$ -                             | \$ 2,259.49                  | \$ -                      | \$ -                     | \$ 363,209.49      | \$ 347,453.34 | \$ 3,767.32  | \$ 11,988.83                           |
| 15     | #151 LEGAL SERVICES                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|        | Expenses                               | -                           | 200,200.00             |                                  |                              |                           |                          | 200,200.00         | 149,787.71    | 360.00       | 50,052.29                              |
|        | Settlements                            |                             |                        |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|        | Encumber PY                            |                             |                        |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|        | Total                                  | \$ -                        | \$ 200,200.00          | \$ -                             | \$ -                         | \$ -                      | \$ -                     | \$ 200,200.00      | \$ 149,787.71 | \$ 360.00    | \$ 50,052.29                           |
| 16     | #152 HUMAN RESOURCE DEPT               |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 17     | Salaries                               |                             | 135,800.00             |                                  | 10,177.82                    |                           |                          | 145,977.82         | 145,977.82    | -            | -                                      |
|        | Expenses                               |                             | 36,560.00              |                                  |                              |                           |                          | 36,560.00          | 31,450.11     | 1,292.29     | 3,817.60                               |
|        | Encumber PY                            | 739.51                      |                        |                                  |                              |                           |                          | 739.51             | 739.51        | -            | -                                      |
|        | Total                                  | \$ 739.51                   | \$ 172,360.00          | \$ -                             | \$ 10,177.82                 | \$ -                      | \$ -                     | \$ 183,277.33      | \$ 178,167.44 | \$ 1,292.29  | \$ 3,817.60                            |
| 18     | #155 INFORMATION TECHNOLOGY            |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 19     | Salaries                               |                             | 167,595.00             |                                  | 11,588.82                    |                           |                          | 179,183.82         | 179,183.80    | -            | 0.02                                   |
|        | Expenses                               |                             | 413,535.00             |                                  |                              |                           |                          | 413,535.00         | 376,775.46    | 550.00       | 36,209.54                              |
|        | Encumber PY                            | 27,825.36                   |                        |                                  |                              |                           |                          | 27,825.36          | 27,284.29     | -            | 541.07                                 |
|        | Total                                  | \$ 27,825.36                | \$ 581,130.00          | \$ -                             | \$ 11,588.82                 | \$ -                      | \$ -                     | \$ 620,544.18      | \$ 583,243.55 | \$ 550.00    | \$ 36,750.63                           |
| 20     | #156 PUBLIC TELEVISION ACCESS SERVICES |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|        | Expenses                               | -                           | 296,800.00             |                                  |                              |                           |                          | 296,800.00         | 296,800.00    | -            | -                                      |
|        | Encumber PY                            |                             |                        |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|        | Total                                  | \$ -                        | \$ 296,800.00          | \$ -                             | \$ -                         | \$ -                      | \$ -                     | \$ 296,800.00      | \$ 296,800.00 | \$ -         | \$ -                                   |
| 21     | #158 TAX TITLE                         |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|        | Expenses                               | -                           | 8,000.00               |                                  |                              |                           |                          | 8,000.00           | 6,376.87      | -            | 1,623.13                               |
|        | Encumber PY                            |                             |                        |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|        | Total                                  | \$ -                        | \$ 8,000.00            | \$ -                             | \$ -                         | \$ -                      | \$ -                     | \$ 8,000.00        | \$ 6,376.87   | \$ -         | \$ 1,623.13                            |

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| Line #                   | Department Name                  | CONTINUED APPROPRIATIONS | ATM BUDGET 3/9/2019 | STATE & COUNTY ASSESSMENTS | Personnel Plan Art # 4 | RESERVE FUND TRANSFERS | MUNI-RELIEF TRANSFERS | TOTAL AVAILABLE  | EXPENDITURES     | ENCUMBRANCES  | CLOSED TO FUND BALANCE 6/30/2020 |
|--------------------------|----------------------------------|--------------------------|---------------------|----------------------------|------------------------|------------------------|-----------------------|------------------|------------------|---------------|----------------------------------|
| 22                       | #161 TOWN CLERK                  | Salaries                 | 159,751.00          |                            |                        |                        | -                     | 159,751.00       | 151,538.45       | -             | 8,212.55                         |
|                          |                                  | Expenses                 | 27,755.00           |                            |                        |                        | -                     | 27,755.00        | 25,476.83        | -             | 2,278.17                         |
|                          |                                  | Encumber PY              | -                   |                            |                        |                        |                       | -                | -                | -             | -                                |
|                          |                                  | Total                    | \$ -                | \$ -                       | \$ -                   | \$ -                   | \$ -                  | \$ 187,506.00    | \$ 177,015.28    | \$ -          | \$ 10,490.72                     |
| 24                       | #171 CONSERVATION COMMISSION     | Salaries                 | 148,702.00          |                            | 6,516.47               |                        |                       | 155,218.47       | 152,882.84       | -             | 2,325.63                         |
|                          |                                  | Expenses                 | 13,615.00           |                            |                        |                        |                       | 13,615.00        | 12,706.25        | -             | 908.75                           |
|                          |                                  | Encumber PY              | -                   |                            |                        |                        |                       | -                | -                | -             | -                                |
|                          |                                  | Total                    | \$ -                | \$ 162,317.00              | \$ -                   | \$ 6,516.47            | \$ -                  | \$ 168,833.47    | \$ 165,589.09    | \$ -          | \$ 3,234.38                      |
| 26                       | #175 PLANNING BOARD              | Salaries                 | 133,990.00          |                            | 2,410.43               |                        |                       | 136,400.43       | 135,330.24       | -             | 1,070.19                         |
|                          |                                  | Expenses                 | 11,105.00           |                            |                        |                        |                       | 11,105.00        | 5,968.09         | 50.00         | 5,086.91                         |
|                          |                                  | Encumber PY              | 99.93               |                            |                        |                        |                       | 99.93            | 99.93            | -             | -                                |
|                          |                                  | Total                    | \$ 99.93            | \$ 145,095.00              | \$ -                   | \$ 2,410.43            | \$ -                  | \$ 147,605.36    | \$ 141,398.26    | \$ 50.00      | \$ 6,157.10                      |
| 28                       | #197 FACILITIES MANAGEMENT       | Salaries                 | 233,681.00          |                            | 13,954.85              |                        |                       | 247,635.85       | 244,598.94       | -             | 3,036.91                         |
|                          |                                  | Expenses                 | 179,750.00          |                            |                        |                        | 5,000.00              | 184,750.00       | 180,526.31       | -             | 4,223.69                         |
|                          |                                  | Encumber PY              | 90.86               |                            |                        |                        |                       | 90.86            | 90.86            | -             | -                                |
|                          |                                  | Total                    | \$ 90.86            | \$ 413,431.00              | \$ -                   | \$ 13,954.85           | \$ -                  | \$ 432,476.71    | \$ 425,216.11    | \$ -          | \$ 7,260.60                      |
| TOTAL GENERAL GOVERNMENT |                                  | 32,603.07                | 3,516,950.00        | -                          | 81,400.51              | -                      | 5,000.00              | 3,635,953.58     | 3,479,988.55     | 6,019.61      | 149,945.42                       |
| 30                       | #210 POLICE DEPARTMENT           | Salaries                 | -                   | 3,247,430.00               |                        | 3,212.82               | 40,000.00             | 3,290,642.82     | 3,255,943.56     | -             | 34,699.26                        |
|                          |                                  | Expenses                 | -                   | 423,010.00                 |                        | 9,814.75               | 10,900.00             | 443,724.75       | 397,226.99       | 14,594.79     | 31,902.97                        |
|                          |                                  | Encumber PY              | 41,913.22           |                            |                        |                        |                       | 41,913.22        | 37,675.93        | -             | 4,237.29                         |
|                          |                                  | Total                    | \$ 41,913.22        | \$ 3,670,440.00            | \$ -                   | \$ 3,212.82            | \$ 50,900.00          | \$ 3,776,280.79  | \$ 3,690,846.48  | \$ 14,594.79  | \$ 70,839.52                     |
| 32                       | #220 FIRE DEPARTMENT             | Salaries                 | 2,996,924.00        |                            | 1,194.80               |                        |                       | 2,998,118.80     | 2,972,385.31     | -             | 25,733.49                        |
|                          |                                  | Expenses                 | 366,750.00          |                            |                        |                        |                       | 366,750.00       | 356,998.75       | 85.50         | 9,665.75                         |
|                          |                                  | Encumber PY              | 11,843.47           |                            |                        |                        |                       | 11,843.47        | 11,843.47        | -             | -                                |
|                          |                                  | Total                    | \$ 11,843.47        | \$ 3,363,674.00            | \$ -                   | \$ 1,194.80            | \$ -                  | \$ 3,376,712.27  | \$ 3,341,227.53  | \$ 85.50      | \$ 35,399.24                     |
| 34                       | #299 REGIONAL DISPATCH           | Salaries                 | 659,847.00          |                            |                        |                        | -                     | 659,847.00       | 659,740.10       | -             | 106.90                           |
|                          |                                  | Expenses                 | 33,500.00           |                            |                        |                        | -                     | 33,500.00        | 30,277.24        | -             | 3,222.76                         |
|                          |                                  | Encumber PY              | 51.95               |                            |                        |                        |                       | 51.95            | 51.95            | -             | -                                |
|                          |                                  | Total                    | \$ 51.95            | \$ 693,347.00              | \$ -                   | \$ -                   | \$ -                  | \$ 693,398.95    | \$ 690,069.29    | \$ -          | \$ 3,329.66                      |
| 36                       | #241 MUNICIPAL SERVICES          | Salaries                 | 538,825.00          |                            | 8,291.60               |                        |                       | 547,116.60       | 535,371.32       | -             | 11,745.28                        |
|                          |                                  | Expenses                 | 34,200.00           |                            |                        |                        |                       | 34,200.00        | 32,031.66        | -             | 2,168.34                         |
|                          |                                  | Encumber PY              | 172.00              |                            |                        |                        |                       | 172.00           | 172.00           | -             | -                                |
|                          |                                  | Total                    | \$ 172.00           | \$ 573,025.00              | \$ -                   | \$ 8,291.60            | \$ -                  | \$ 581,488.60    | \$ 567,574.98    | \$ -          | \$ 13,913.62                     |
| 38                       | #295 HARBOR / COASTAL MANAGEMENT | Salaries                 | 331,804.00          |                            | 8,080.84               |                        |                       | 339,884.84       | 377,778.87       | -             | 12,105.97                        |
|                          |                                  | Expenses                 | 72,850.00           |                            |                        |                        | 50,000.00             | 72,850.00        | 47,439.12        | 2,135.44      | 23,275.44                        |
|                          |                                  | Encumber PY              | 1,147.87            |                            |                        |                        |                       | 1,147.87         | 1,147.87         | -             | -                                |
|                          |                                  | Total                    | \$ 1,147.87         | \$ 404,654.00              | \$ -                   | \$ 8,080.84            | \$ -                  | \$ 463,882.71    | \$ 426,365.86    | \$ 2,135.44   | \$ 35,381.41                     |
| TOTAL PUBLIC SAFETY      |                                  | 55,128.51                | 8,705,140.00        | -                          | 20,780.06              | 9,814.75               | 100,900.00            | 8,891,763.32     | 8,716,084.14     | 16,815.73     | 158,863.45                       |
| 77                       | #300 DUXBURY SCHOOLS             | Salaries                 | 29,750,989.00       |                            |                        |                        |                       | 29,750,989.00    | 30,063,050.70    | -             | (312,061.70)                     |
|                          |                                  | Expenses                 | 176,161.28          |                            |                        |                        |                       | 7,362,119.28     | 6,536,560.65     | 252,484.01    | 573,074.62                       |
|                          |                                  | Encumber PY              | 176,161.28          |                            |                        |                        |                       | 37,113,108.28    | 36,599,611.35    | 252,484.01    | 261,012.92                       |
|                          |                                  | Total                    | \$ 176,161.28       | \$ 36,936,947.00           | \$ -                   | \$ -                   | \$ -                  | \$ 37,113,108.28 | \$ 36,599,611.35 | \$ 252,484.01 | \$ 261,012.92                    |
| TOTAL EDUCATION          |                                  | 176,161.28               | 36,936,947.00       | -                          | -                      | -                      | -                     | 37,113,108.28    | 36,599,611.35    | 252,484.01    | 261,012.92                       |
| 40                       | #192 CENTRAL BUILDING SERVICES   | Salaries                 | 64,603.00           |                            |                        |                        |                       | 64,603.00        | 55,704.68        | -             | 8,898.32                         |
|                          |                                  | Expenses                 | 154,925.00          |                            |                        |                        | -                     | 154,925.00       | 131,420.26       | -             | 23,504.74                        |
|                          |                                  | Encumber PY              | 5,665.82            |                            |                        |                        |                       | 5,665.82         | 5,662.80         | -             | 3.02                             |
|                          |                                  | Total                    | \$ 5,665.82         | \$ 219,528.00              | \$ -                   | \$ -                   | \$ -                  | \$ 225,193.82    | \$ 192,787.74    | \$ -          | \$ 32,406.08                     |
| 42                       | #194 TARKILN COMMUNITY CENTER    | Salaries                 | 8,250.00            |                            |                        |                        |                       | 8,250.00         | 4,840.78         | -             | 3,409.22                         |
|                          |                                  | Expenses                 | -                   |                            |                        |                        |                       | -                | -                | -             | -                                |
|                          |                                  | Encumber PY              | -                   |                            |                        |                        |                       | -                | -                | -             | -                                |
|                          |                                  | Total                    | \$ -                | \$ 8,250.00                | \$ -                   | \$ -                   | \$ -                  | \$ 8,250.00      | \$ 4,840.78      | \$ -          | \$ 3,409.22                      |

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Statement of Appropriations  
For Fiscal Year Ending June 30, 2020

| Line #             | Department Name                             | CONTINUED<br>APPROPRIATIONS | ATM BUDGET<br>3/9/2019 | STATE &<br>COUNTY<br>ASSESSMENTS | Personnel<br>Plan<br>Art # 4 | RESERVE FUND<br>TRANSFERS | MUNI-RELIEF<br>TRANSFERS | TOTAL<br>AVAILABLE | EXPENDITURES  | ENCUMBRANCES | CLOSED TO<br>FUND BALANCE<br>6/30/2020 |
|--------------------|---|-----------------------------|------------------------|----------------------------------|------------------------------|---------------------------|--------------------------|--------------------|---------------|--------------|--|
| 43                 | #292 ANIMAL CONTROL<br>Salaries             |                             | 83,894.00              |                                  | 5,279.14                     |                           |                          | 89,173.14          | 87,510.14     | -            | 1,663.00                               |
|                    |   |                             | Expenses               |                                  |                              |                           |                          | 7,450.00           | 5,976.56      | -            | 1,473.44                               |
|                    |   |                             | Encumber PY            |                                  |                              |                           |                          |                    |               | -            |  |
|                    | Total                                       | \$ -                        | \$ -                   | \$ -                             | \$ 5,279.14                  | \$ -                      | \$ -                     | \$ 96,623.14       | \$ 93,486.70  | \$ -         | \$ 3,136.44                            |
| 45                 | #294 LANDS & NATURAL RESOURCES<br>Salaries  |                             | 488,888.00             |                                  | 1,925.58                     |                           | 1,100.00                 | 491,913.58         | 431,277.60    | -            | 60,635.98                              |
|                    |   |                             | Expenses               |                                  |                              |                           |                          | 54,200.00          | 53,764.35     | -            | 435.65                                 |
|                    |   |                             | Encumber PY            | 207.16                           |                              |                           |                          | 207.16             | 207.16        | -            |  |
|                    | Total                                       | \$ 207.16                   | \$ 405,184.00          | \$ -                             | \$ 303.96                    | \$ -                      | \$ (4,682.92)            | \$ 420,611.23      | \$ 362,530.78 | \$ -         | \$ 58,080.45                           |
| 47                 | #418 CENTRAL FUEL DEPOT<br>Expenses         |                             | 244,484.00             |                                  | 1,925.58                     |                           |                          | 246,409.58         | 163,772.40    | -            | 82,637.18                              |
|                    |   |                             | Encumber PY            |                                  |                              |                           |                          |                    |               | -            |  |
|                    |   |                             | Total                  | \$ -                             | \$ -                         | \$ -                      | \$ (23,500.00)           | \$ 222,909.58      | \$ 163,772.40 | \$ -         | \$ 59,137.18                           |
| 48                 | #419 DPW ADMINISTRATION<br>Salaries         |                             | 332,984.00             |                                  | 303.96                       |                           |                          | 333,287.96         | 272,047.87    | -            | 61,240.09                              |
|                    |   |                             | Expenses               |                                  |                              |                           |                          | 101,717.08         | 86,021.72     | -            | 15,695.36                              |
|                    |   |                             | Encumber PY            | 19,806.19                        |                              |                           |                          | 19,806.19          | 4,461.19      | -            | 15,345.00                              |
|                    | Total                                       | \$ 19,806.19                | \$ 405,184.00          | \$ -                             | \$ 303.96                    | \$ -                      | \$ (4,682.92)            | \$ 420,611.23      | \$ 362,530.78 | \$ -         | \$ 58,080.45                           |
| 50                 | #421 VEHICLE MAINTENANCE<br>Salaries        |                             | 172,917.00             |                                  |                              |                           |                          | 172,917.00         | 118,923.60    | -            | 53,993.40                              |
|                    |   |                             | Expenses               |                                  |                              |                           |                          | 192,500.00         | 187,051.88    | -            | 5,048.12                               |
|                    |   |                             | Encumber PY            | 1,666.35                         |                              |                           |                          | 1,666.35           | 1,446.91      | -            | 219.44                                 |
|                    | Total                                       | \$ 1,666.35                 | \$ 344,917.00          | \$ -                             | \$ -                         | \$ -                      | \$ 20,500.00             | \$ 365,417.35      | \$ 307,422.39 | \$ 386.50    | \$ 57,994.46                           |
| 52                 | #422 HIGHWAY / ROAD MAINTENANCE<br>Salaries |                             | 494,884.00             |                                  | 3,926.97                     |                           |                          | 531,760.97         | 531,760.97    | -            | -                                      |
|                    |   |                             | Expenses               |                                  |                              |                           |                          | 87,000.00          | 79,390.36     | -            | 7,609.64                               |
|                    |   |                             | Encumber PY            | 12,031.58                        |                              |                           |                          | 12,031.58          | 9,970.00      | -            | 2,061.58                               |
|                    | Total                                       | \$ 12,031.58                | \$ 581,884.00          | \$ -                             | \$ 3,926.97                  | \$ -                      | \$ 32,950.00             | \$ 630,792.55      | \$ 621,121.33 | \$ -         | \$ 9,671.22                            |
| 54                 | #423 SNOW & ICE<br>Salaries                 |                             | 75,000.00              |                                  |                              |                           |                          | 75,000.00          | 26,394.96     | -            | -                                      |
|                    |   |                             | Expenses               |                                  |                              |                           |                          | 144,087.96         | 144,087.96    | -            | -                                      |
|                    |   |                             | Encumber PY            |                                  |                              |                           |                          |                    |               | -            | -                                      |
|                    | Total                                       | \$ -                        | \$ 200,000.00          | \$ -                             | \$ -                         | \$ -                      | \$ (29,517.08)           | \$ 170,482.92      | \$ 170,482.92 | \$ -         | \$ -                                   |
| 56                 | #424 STREET LIGHTS<br>Expenses              |                             | 45,000.00              |                                  |                              |                           |                          | 45,000.00          | 47,886.92     | 111.53       | 1.55                                   |
|                    |   |                             | Encumber PY            | 6,545.72                         |                              |                           |                          | 6,545.72           | 6,545.72      | -            | -                                      |
|                    |   |                             | Total                  | \$ 6,545.72                      | \$ 45,000.00                 | \$ -                      | \$ 3,000.00              | \$ 54,545.72       | \$ 54,432.64  | \$ 111.53    | \$ 1.55                                |
| 57                 | #431 TRANSFER STATION<br>Salaries           |                             | 227,809.00             |                                  | 88.49                        |                           |                          | 227,897.49         | 234,547.49    | -            | -                                      |
|                    |   |                             | Expenses               |                                  |                              |                           |                          | 701,400.00         | 651,916.77    | 35.00        | 49,448.23                              |
|                    |   |                             | Encumber PY            | 59,630.55                        |                              |                           |                          | 59,630.55          | 59,630.55     | -            | -                                      |
|                    | Total                                       | \$ 59,630.55                | \$ 929,209.00          | \$ -                             | \$ 88.49                     | \$ -                      | \$ 6,650.00              | \$ 995,578.04      | \$ 946,094.81 | \$ 35.00     | \$ 49,448.23                           |
| 59                 | #440 SEWER<br>Salaries                      |                             | 16,613.00              |                                  | 42.31                        |                           |                          | 17,035.31          | 17,555.31     | -            | -                                      |
|                    |   |                             | Expenses               |                                  |                              |                           |                          | 247,100.00         | 204,384.43    | 724.00       | 41,991.57                              |
|                    |   |                             | Encumber PY            | 135.46                           |                              |                           |                          | 135.46             | 135.46        | -            | -                                      |
|                    | Total                                       | \$ 135.46                   | \$ 263,713.00          | \$ -                             | \$ 42.31                     | \$ -                      | \$ 900.00                | \$ 264,790.77      | \$ 222,075.20 | \$ 724.00    | \$ 41,991.57                           |
| 61                 | #491 CEMETERY<br>Salaries                   |                             | 416,772.00             |                                  | 4,224.13                     |                           |                          | 420,996.13         | 393,010.74    | -            | 27,985.39                              |
|                    |   |                             | Expenses               |                                  |                              |                           |                          | 215,144.00         | 176,047.06    | -            | 39,096.94                              |
|                    |   |                             | Encumber PY            | 1,750.00                         |                              |                           |                          | 1,750.00           | 1,451.46      | -            | 298.54                                 |
|                    | Total                                       | \$ 1,750.00                 | \$ 631,916.00          | \$ -                             | \$ 4,224.13                  | \$ -                      | \$ 540.00                | \$ 638,430.13      | \$ 570,509.26 | \$ -         | \$ 67,920.87                           |
| TOTAL PUBLIC WORKS |   | 107,438.83                  | 4,508,517.00           | -                                | 15,790.58                    | -                         | 7,940.00                 | 4,639,686.41       | 4,194,806.06  | 1,257.03     | 443,623.32                             |
| 63                 | #541 COUNCIL ON AGING<br>Salaries           |                             | 454,893.00             |                                  | 7,697.52                     |                           |                          | 462,590.52         | 447,333.96    | -            | 15,256.56                              |
|                    |   |                             | Expenses               |                                  |                              |                           |                          | 177,230.00         | 128,395.83    | 689.76       | 48,144.41                              |
|                    |   |                             | Encumber PY            | 13,777.05                        |                              |                           |                          | 13,777.05          | 13,215.01     | -            | 562.04                                 |
|                    | Total                                       | \$ 13,777.05                | \$ 632,123.00          | \$ -                             | \$ 7,697.52                  | \$ -                      | \$ -                     | \$ 653,597.57      | \$ 588,944.80 | \$ 689.76    | \$ 63,963.01                           |
| 65                 | #543 VETERANS SERVICES<br>Salaries          |                             | 43,190.00              |                                  | 3,226.89                     |                           |                          | 46,416.89          | 46,416.89     | -            | -                                      |
|                    |   |                             | Expenses               |                                  |                              |                           |                          | 99,375.00          | 80,255.17     | -            | 19,119.83                              |
|                    |   |                             | Encumber PY            | 228.04                           |                              |                           |                          | 228.04             | 228.04        | -            | -                                      |
|                    | Total                                       | \$ 228.04                   | \$ 142,565.00          | \$ -                             | \$ 3,226.89                  | \$ -                      | \$ -                     | \$ 146,019.93      | \$ 126,900.10 | \$ -         | \$ 19,119.83                           |
| 67                 | #840 PLY. CTY. COOP. EXT.<br>Expenses       |                             | 500.00                 |                                  |                              |                           |                          | 500.00             | 500.00        | -            | -                                      |
|                    |   |                             | Encumber PY            |                                  |                              |                           |                          |                    |               | -            | -                                      |
|                    |   |                             | Total                  | \$ -                             | \$ -                         | \$ -                      | \$ -                     | \$ 500.00          | \$ 500.00     | \$ -         | \$ -                                   |

Town of Duxbury  
General Fund  
Statement of Appropriations  
For Fiscal Year Ending June 30, 2020

| Line #                          | Department Name                    | CONTINUED<br>APPROPRIATIONS | ATM BUDGET<br>3/9/2019 | STATE &<br>COUNTY<br>ASSESSMENTS | Personnel<br>Plan<br>Art # 4 | RESERVE FUND<br>TRANSFERS | MUNI-RELIEF<br>TRANSFERS | TOTAL<br>AVAILABLE | EXPENDITURES  | ENCUMBRANCES | CLOSED TO<br>FUND BALANCE<br>6/30/2020 |
|---------------------------------|------------------------------------|-----------------------------|------------------------|----------------------------------|------------------------------|---------------------------|--------------------------|--------------------|---------------|--------------|--|
| TOTAL HEALTH & HUMAN SERVICES   |                                    | 14,005.09                   | 775,188.00             | -                                | 10,924.41                    | -                         | -                        | 800,117.50         | 716,344.90    | 689.76       | 83,082.84                              |
|                                 |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| #610 LIBRARY                    |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 68                              | Salaries                           |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 69                              | Expenses                           |                             | 992,710.00             |                                  | 9,605.83                     |                           |                          | 1,002,315.83       | 968,235.76    | -            | 34,080.07                              |
|                                 | Encumber PY                        |                             | 369,887.00             |                                  |                              | 17,959.00                 |                          | 387,846.00         | 274,121.56    | -            | 113,724.42                             |
|                                 | Total                              | 6,223.00                    |                        |                                  |                              |                           |                          | 6,223.00           | 5,799.44      | -            | 423.56                                 |
|                                 |                                    | \$                          | 6,223.00               | \$                               | \$                           | \$                        | \$                       | \$                 | \$            | \$           | \$                                     |
| #630 RECREATION                 |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 70                              | Salaries                           |                             | 237,696.00             |                                  | 5,627.19                     |                           |                          | 243,323.19         | 243,323.19    | -            | -                                      |
| 71                              | Expenses                           |                             | 12,120.00              |                                  |                              |                           |                          | 12,120.00          | 4,118.63      | -            | 8,001.37                               |
|                                 | Encumber PY                        |                             |                        |                                  |                              |                           |                          |                    |               | -            | -                                      |
|                                 | Total                              | -                           | \$                     | \$                               | \$                           | \$                        | \$                       | \$                 | \$            | \$           | \$                                     |
|                                 |                                    | \$                          | 249,816.00             | \$                               | 5,627.19                     | -                         | -                        | 255,443.19         | 247,441.82    | -            | 8,001.37                               |
| #631 PERCY WALKER POOL          |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|                                 | Salaries                           |                             | \$                     |                                  | 1,220.82                     |                           |                          | 196,648.82         | 140,769.91    | -            | 55,878.91                              |
| 72                              | Expenses                           |                             | 195,428.00             |                                  |                              |                           |                          | 145,840.00         | 108,322.76    | 4,480.02     | 33,037.22                              |
|                                 | Encumber PY                        | 14,911.57                   | 145,840.00             |                                  |                              |                           |                          | 14,911.57          | 14,357.39     | -            | 554.18                                 |
|                                 | Total                              | \$                          | 14,911.57              | \$                               | \$                           | \$                        | \$                       | \$                 | \$            | \$           | \$                                     |
|                                 |                                    | \$                          | 341,268.00             | \$                               | 1,220.82                     | -                         | -                        | 357,400.39         | 263,450.06    | 4,480.02     | 89,470.31                              |
| #633 BEACH LIFE GUARDS          |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|                                 | Salaries                           |                             | 33,480.00              |                                  |                              |                           |                          | 33,480.00          | 27,525.76     | -            | 5,954.24                               |
| 74                              | Expenses                           | -                           | 2,693.00               |                                  |                              |                           |                          | 2,693.00           | 2,228.89      | -            | 464.11                                 |
| 75                              | Encumber PY                        |                             |                        |                                  |                              |                           |                          |                    |               | -            | -                                      |
|                                 | Total                              | \$                          | \$                     | \$                               | \$                           | \$                        | \$                       | \$                 | \$            | \$           | \$                                     |
|                                 |                                    | \$                          | 36,173.00              | \$                               | -                            | -                         | -                        | 36,173.00          | 29,754.65     | -            | 6,418.35                               |
| #632 NORTH HILL GOLF COURSE     |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|                                 | Expenses                           |                             | 1,500.00               |                                  |                              |                           |                          | 1,500.00           | 987.05        | -            | 512.95                                 |
| 76                              | Encumber PY                        |                             |                        |                                  |                              |                           |                          |                    |               | -            | -                                      |
|                                 | Total                              | \$                          | \$                     | \$                               | \$                           | \$                        | \$                       | \$                 | \$            | \$           | \$                                     |
|                                 |                                    | \$                          | 1,500.00               | \$                               | -                            | -                         | -                        | 1,500.00           | 987.05        | -            | 512.95                                 |
| TOTAL CULTURE AND RECREATION    |                                    | 21,134.57                   | 1,991,354.00           | -                                | 16,463.84                    | 17,959.00                 | -                        | 2,046,901.41       | 1,789,790.36  | 4,480.02     | 252,631.03                             |
|                                 |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| #700 DEBT SERVICE TOWN & SCHOOL |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 88                              | 710 - Long Term Principal Payments |                             | 5,940,690.00           |                                  |                              |                           | 10,000.00                | 5,950,690.00       | 5,950,689.58  | -            | 0.42                                   |
| 89                              | 751 - Long Term Interest Payments  |                             | 2,550,337.00           | -                                |                              |                           | (5,854.17)               | 2,550,482.83       | 2,550,482.83  | -            | 0.74                                   |
| 90                              | 752 - Interest on Temporary Notes  |                             | 10,000.00              |                                  |                              |                           | (4,145.83)               | 5,854.17           | -             | -            | 5,854.17                               |
| 91                              | 753 - Bond Expense                 |                             | 10,000.00              |                                  |                              |                           | -                        | 10,000.00          | -             | -            | 10,000.00                              |
| TOTAL DEBT SERVICE              |                                    | \$                          | \$                     | \$                               | \$                           | \$                        | \$                       | \$                 | \$            | \$           | \$                                     |
|                                 |                                    | \$                          | 8,517,027.00           | \$                               | -                            | -                         | -                        | 8,517,027.00       | 8,501,171.67  | -            | 15,855.33                              |
|                                 |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| #820 STATE ASSESSMENT           |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|                                 | Assessments & Charge               |                             |                        | 458,332.00                       |                              |                           |                          | 458,332.00         | 430,571.00    | -            | 27,761.00                              |
|                                 | Total                              | -                           | \$                     | \$                               | -                            | \$                        | -                        | 458,332.00         | 430,571.00    | -            | 27,761.00                              |
| #830 COUNTY ASSESSMENTS         |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|                                 | Assessments & Charge               |                             |                        | 84,237.00                        |                              |                           |                          | 84,237.00          | 84,237.22     | -            | (0.22)                                 |
|                                 | Total                              | -                           | \$                     | \$                               | -                            | \$                        | -                        | 84,237.00          | 84,237.22     | -            | (0.22)                                 |
| #830 COUNTY ASSESSMENTS         |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
|                                 | Assessments & Charge               |                             |                        |                                  |                              |                           |                          | -                  | -             | -            | -                                      |
|                                 | Total                              | -                           | \$                     | \$                               | -                            | \$                        | -                        | -                  | -             | -            | -                                      |
| TOTAL CHERRY SHEET ASSESSMENTS  |                                    | -                           | -                      | 542,569.00                       | -                            | -                         | -                        | 542,569.00         | 514,808.22    | -            | 27,760.78                              |
|                                 |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| #909 NON-CONTRIBUTORY PENSIONS  |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 84                              | Expenses                           |                             | 20,000.00              |                                  |                              |                           |                          | 20,000.00          | 19,946.16     | -            | 53.84                                  |
|                                 | Total                              | -                           | \$                     | \$                               | -                            | \$                        | -                        | 20,000.00          | 19,946.16     | -            | 53.84                                  |
| #911 CONTRIBUTORY PENSIONS      |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 83                              | Expenses                           |                             | 3,688,798.00           |                                  |                              |                           |                          | 3,688,798.00       | 3,688,798.00  | -            | -                                      |
|                                 | Total                              | -                           | \$                     | \$                               | -                            | \$                        | -                        | 3,688,798.00       | 3,688,798.00  | -            | -                                      |
| #914 HEALTH INSURANCE           |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 82                              | Expenses                           |                             | 8,543,417.00           |                                  |                              |                           | (120,105.00)             | 8,423,312.00       | 8,170,941.89  | -            | 252,370.11                             |
|                                 | Total                              | -                           | \$                     | \$                               | -                            | \$                        | (120,105.00)             | 8,423,312.00       | 8,170,941.89  | -            | 252,370.11                             |
| #915 LIFE INSURANCE             |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 81                              | Expenses                           |                             | 12,000.00              |                                  |                              |                           |                          | 12,000.00          | 11,104.42     | -            | 895.58                                 |
|                                 | Total                              | -                           | \$                     | \$                               | -                            | \$                        | -                        | 12,000.00          | 11,104.42     | -            | 895.58                                 |
| #916 MEDICARE TAX               |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 80                              | Expenses                           |                             | 625,000.00             |                                  |                              |                           | 19,205.00                | 644,205.00         | 644,201.35    | -            | 3.65                                   |
|                                 | Total                              | -                           | \$                     | \$                               | -                            | \$                        | -                        | 644,205.00         | 644,201.35    | -            | 3.65                                   |
| #945 WORKERS COMPENSATION       |                                    |                             |                        |                                  |                              |                           |                          |                    |               |              |  |
| 85                              | Expenses                           |                             | 350,514.00             |                                  |                              |                           | (12,940.00)              | 337,574.00         | 279,929.00    | -            | 57,645.00                              |
|                                 | Total                              | -                           | \$                     | \$                               | -                            | \$                        | (12,940.00)              | 337,574.00         | 279,929.00    | -            | 57,645.00                              |
| TOTAL INSURANCE AND BENEFITS    |                                    | -                           | 13,239,729.00          | -                                | -                            | -                         | (113,840.00)             | 13,125,889.00      | 12,814,920.82 | -            | 310,968.18                             |

Town of Duxbury  
General Fund  
Statement of Appropriations  
For Fiscal Year Ending June 30, 2020

| Line # | Department Name                            | CONTINUED<br>APPROPRIATIONS | ATM BUDGET<br>3/9/2019 | STATE &<br>COUNTY<br>ASSESSMENTS | Personnel<br>Plan<br>Art # 4 | RESERVE FUND<br>TRANSFERS | MUNI-RELIEF<br>TRANSFERS | TOTAL<br>AVAILABLE | EXPENDITURES  | ENCUMBRANCES | CLOSED TO<br>FUND BALANCE<br>6/30/2020 |
|--------|--|-----------------------------|------------------------|----------------------------------|------------------------------|---------------------------|--------------------------|--------------------|---------------|--------------|--|
| 86     | #945 FIRE LIABILITY, INSURANCE             | -                           | 532,218.00             | -                                | -                            | -                         | -                        | 532,218.00         | 499,078.05    | -            | 33,139.95                              |
|        | Expenses                                   | -                           | \$                     | -                                | \$                           | -                         | \$                       | \$                 | 499,078.05    | \$           | \$                                     |
|        | Total                                      | -                           | 532,218.00             | -                                | -                            | -                         | -                        | 532,218.00         | 499,078.05    | -            | 33,139.95                              |
| 87     | #132 RESERVE FUND                          | -                           | 149,015.00             | -                                | -                            | (39,401.95)               | -                        | 109,613.05         | -             | -            | 109,613.05                             |
|        | Fund Transfers                             | -                           | \$                     | -                                | \$                           | (39,401.95)               | \$                       | \$                 | -             | \$           | \$                                     |
|        | Total                                      | -                           | 149,015.00             | -                                | -                            | (39,401.95)               | -                        | 109,613.05         | -             | -            | 109,613.05                             |
|        | TOTAL OTHER SHARED COSTS                   | -                           | 681,233.00             | -                                | -                            | (39,401.95)               | -                        | 641,831.05         | 499,078.05    | -            | 142,753.00                             |
|        | #992 TRANSFERS TO SPEC REV                 | -                           | -                      | -                                | -                            | -                         | -                        | -                  | 2,342.50      | -            | (2,342.50)                             |
|        | Transfer to Spec Revenue                   | -                           | \$                     | -                                | \$                           | -                         | \$                       | -                  | 2,342.50      | \$           | \$                                     |
|        | Total                                      | -                           | -                      | -                                | -                            | -                         | -                        | -                  | 2,342.50      | -            | (2,342.50)                             |
|        | #993 TRANSFERS TO CAPITAL PROJECTS         | -                           | -                      | -                                | -                            | -                         | -                        | -                  | -             | -            | -                                      |
|        | Transfer to Capital Projects               | -                           | \$0.00                 | \$0.00                           | \$0.00                       | \$0.00                    | \$0.00                   | \$0.00             | 5,667.98      | \$           | (5,667.98)                             |
|        | Total                                      | -                           | \$0.00                 | \$0.00                           | \$0.00                       | \$0.00                    | \$0.00                   | \$0.00             | 5,667.98      | \$           | (5,667.98)                             |
|        | #994 TRANSFERS TO ENTERPRISE               | -                           | -                      | -                                | -                            | -                         | -                        | -                  | -             | -            | -                                      |
|        | Transfer to Pool Enterprise                | -                           | \$0.00                 | \$0.00                           | \$0.00                       | \$0.00                    | \$0.00                   | \$0.00             | -             | \$0.00       | \$0.00                                 |
|        | Total                                      | -                           | \$0.00                 | \$0.00                           | \$0.00                       | \$0.00                    | \$0.00                   | \$0.00             | -             | \$0.00       | \$0.00                                 |
|        | #990 TRANSFERS TO TRUST & AGENCY           | -                           | -                      | -                                | -                            | -                         | -                        | -                  | -             | -            | -                                      |
|        | Transfer to Agency Funds                   | -                           | -                      | -                                | -                            | 11,628.20                 | -                        | 11,628.20          | -             | -            | 11,628.20                              |
|        | Transfer to OPEB Trust Fund                | -                           | -                      | -                                | -                            | -                         | -                        | -                  | -             | -            | -                                      |
|        | Transfer to Pension Reserve Fund           | -                           | -                      | -                                | -                            | -                         | -                        | -                  | -             | -            | -                                      |
|        | Transfer to Accrued Liabilities Fund       | -                           | -                      | -                                | -                            | -                         | -                        | -                  | -             | -            | -                                      |
|        | Transfer to Unemployment Compensation Fund | -                           | -                      | -                                | -                            | -                         | -                        | -                  | -             | -            | -                                      |
|        | Transfer to General Stabilization          | -                           | -                      | -                                | -                            | -                         | -                        | -                  | -             | -            | -                                      |
|        | Total                                      | -                           | -                      | -                                | -                            | 11,628.20                 | -                        | 11,628.20          | -             | -            | 11,628.20                              |
|        | TOTAL OPERATING TRANSFERS OUT              | -                           | -                      | -                                | -                            | 11,628.20                 | -                        | 11,628.20          | 8,010.48      | -            | 3,617.72                               |
|        | GRAND TOTAL FUND 1000                      | 406,471.35                  | 78,872,085.00          | 542,569.00                       | 145,349.40                   | -                         | -                        | 79,966,474.75      | 77,834,614.60 | 281,746.16   | 1,850,113.99                           |

**Town of Duxbury  
General Fund  
Statement of Continued Appropriations  
For Fiscal Year Ending June 30, 2020**

| Department   | Departmental Retained Balances | Original Budget Voted from 3/19 ATM /STM | Available Budget | Supplemental Appropriations Presented on FY 19 Recap | 2020 Budget     | Transfers       | FY 2020 Expenditures To-Date | Balance As of 6/30/2020 | Departmental Retained Balances | Balance Closed Out At Year-end |
|--|--------------------------------|--|------------------|--|-----------------|-----------------|------------------------------|-------------------------|--------------------------------|--------------------------------|
| General Government                                 |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| Skewen   |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| ART #10 ATM 3/9/19 DUXBURY BEACH LEASE             | \$ 11,966.04                   | \$ 800,000.00                            | \$ 11,966.04     | -  | \$ 800,000.00   | -               | \$ 800,000.00                | \$ 11,966.04            | 11,966.04                      | \$ -                           |
| ART #12 ATM 3/10/18/4TH OF JULY CELEBRATIONS       | 15,000.00                      | 15,000.00                                | 15,000.00        | -  | 15,000.00       | -               | 15,000.00                    | -                       | -                              | -                              |
| ART #11 ATM 3/9/19/4TH OF JULY CELEBRATIONS        | -                              | 15,000.00                                | 15,000.00        | -  | 15,000.00       | -               | -                            | 15,000.00               | 15,000.00                      | -                              |
| ART #31 3/14/2015 INFORMATION TECHNOLOGY STUDY     | 2,500.00                       | -  | 2,500.00         | -  | 2,500.00        | -               | 2,500.00                     | -                       | -                              | -                              |
| ART#3 STM 9/19/2016 EVAL. OF FEMA FLOOD MAPS PH II | 2,524.63                       | -  | 2,524.63         | -  | 2,524.63        | -               | 2,524.63                     | -                       | -                              | -                              |
| ART#40 ATM 3/11/2017 STORMWATER MGMT CONS. SERV.   | 27,994.39                      | -  | 27,994.39        | -  | 27,994.39       | -               | 27,994.39                    | 27,994.39               | 27,994.39                      | -                              |
| ART #19 3/10/2018 ATM- IT MASTER PLAN CONSULTANT   | 46,500.00                      | -  | 46,500.00        | -  | 46,500.00       | -               | 46,000.00                    | 500.00                  | 500.00                         | -                              |
| Assessors  |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| ART #4 STM 3/12/16ASSESSORS' LEGAL & APPR. SERV.   | 95.50                          | -  | 95.50            | -  | 95.50           | -               | 95.50                        | -                       | -                              | -                              |
| ART #18 3/18 ATM ASSESS-VAL-RESID. COMP-ISL CRK    | 22,200.00                      | -  | 22,200.00        | -  | 22,200.00       | -               | 4,600.00                     | 17,600.00               | 17,600.00                      | -                              |
| ART #6 STM 3/9/19ASSESSORS' LEGAL & APPR. SERV.    | 20,000.00                      | -  | 20,000.00        | -  | 20,000.00       | -               | 19,205.02                    | 794.98                  | 794.98                         | -                              |
| Human Resources                                    |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| ART #4B SALARIES PERSONNEL BYLAW - FY 2019         | 64,541.38                      | -  | 64,541.38        | -  | 64,541.38       | (58,118.56)     | -                            | 6,422.82                | 6,422.82                       | -                              |
| ART #4 SALARIES PERSONNEL BYLAW - FY 2020          | -                              | 135,000.00                               | 135,000.00       | -  | -               | (87,230.94)     | 1,000.00                     | 46,769.16               | 46,769.16                      | -                              |
| Information Systems                                |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| ART #61 IMPLMNT SERV DESK SYS                      | 4,000.00                       | -  | 4,000.00         | -  | 4,000.00        | -               | -                            | 4,000.00                | 4,000.00                       | -                              |
| ART #61 NEW DATA CENTER                            | 7,311.86                       | -  | 7,311.86         | -  | 7,311.86        | -               | -                            | 7,311.86                | 7,311.86                       | -                              |
| ART #63 TNSWIDE FIBer NTWK III                     | 47,987.57                      | -  | 47,987.57        | -  | 47,987.57       | -               | 1,672.43                     | 46,315.14               | 46,315.14                      | -                              |
| ART #614 REDUNDANT FIBER LINK ON MAYFLOWER ST.     | 63,000.00                      | -  | 63,000.00        | -  | 63,000.00       | -               | 39,234.54                    | 23,765.46               | 23,765.46                      | -                              |
| ART #611 ATM 3/18 UPGRADE VISION-48 CAMA LICENSE   | 2,273.00                       | -  | 2,273.00         | -  | 2,273.00        | -               | 2,273.00                     | -                       | -                              | -                              |
| ART #612 ATM 3/18 DIGITAL PHOTOGRAMMETRIC          | -                              | -  | -                | -  | -               | -               | 22,700.00                    | (22,700.00)             | (22,700.00)                    | -                              |
| Town Clerk   |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| ART #30 ATM 3/11/17 ELECTRONIC BALLOTING           | 10,951.80                      | -  | 10,951.80        | -  | 10,951.80       | -               | 214.80                       | 10,737.00               | 10,737.00                      | -                              |
| ART #10 ATM 3/10/18 ELECTRONIC BALLOTING           | 9,122.64                       | -  | 9,122.64         | -  | 9,122.64        | -               | -                            | 9,122.64                | 9,122.64                       | -                              |
| ART #9 ATM 3/9/19 ELECTRONIC BALLOTING             | 35,000.00                      | 35,000.00                                | 35,000.00        | -  | 35,000.00       | -               | -                            | 35,000.00               | 35,000.00                      | -                              |
| ART 6-1 ATM 3/19 RECORDS MGT SYSTEM                | 30,000.00                      | -  | 30,000.00        | -  | 30,000.00       | -               | 29,974.00                    | 26.00                   | -                              | 26.00                          |
| Conservation                                       |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| ART 6-15 3/18 ATM LOW CHAND MILL PD. WEED TREATMNT | 1,390.00                       | -  | 1,390.00         | -  | 1,390.00        | -               | 875.00                       | 515.00                  | 515.00                         | -                              |
| ART #3 STM 3/09/19 WEED HARVESTER                  | 42,000.00                      | -  | 42,000.00        | -  | 42,000.00       | -               | 32,486.08                    | 9,513.92                | 9,513.92                       | -                              |
| Planning   |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| FY17 ATM 3/12/16 ART#28 ZON&DES GUIDELINES HALLS   | 4,124.75                       | -  | 4,124.75         | -  | 4,124.75        | -               | -                            | 4,124.75                | 4,124.75                       | -                              |
| FY 2018 ATM 3/11/2017 ART#17 UPDATE ZONING BYLAWS  | 72,819.15                      | -  | 72,819.15        | -  | 72,819.15       | -               | 6,614.90                     | 66,204.25               | 66,204.25                      | -                              |
| FY 2018 ATM 3/11/2017 ART#19 UPDATE ZONING MAPS    | 10,000.00                      | -  | 10,000.00        | -  | 10,000.00       | -               | -                            | 10,000.00               | 10,000.00                      | -                              |
| FY2019 ATM 3/10/2018 ART#30 UPD.COMP(MASTER) PLAN  | 75,000.00                      | -  | 75,000.00        | -  | 75,000.00       | -               | 60,000.00                    | 15,000.00               | -                              | 15,000.00                      |
| Total General Government                           | \$ 563,302.71                  | \$ 1,015,000.00                          | \$ 1,578,302.71  | \$ -   | \$ 1,578,302.71 | \$ (145,349.40) | \$ 1,086,969.90              | \$ 345,983.41           | \$ 330,957.41                  | \$ 15,026.00                   |
| Public Safety                                      |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| Police   |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| ART #617 POLICE DEPT. PURCHASE PROTECTIVE EQUIP.   | 1,555.00                       | \$ -                                     | 1,555.00         | \$ -   | 1,555.00        | -               | 1,555.00                     | \$ -                    | \$ -                           | -                              |
| ART #615 3/18 ATM EXPAND POLICE STATION PARK LOT   | 78,210.00                      | -  | 78,210.00        | -  | 78,210.00       | -               | 78,210.00                    | -                       | -                              | -                              |
| ART #617 3/19 ATM EXPAND POLICE STATION PARK LOT   | -                              | 25,000.00                                | 25,000.00        | -  | 25,000.00       | -               | 18,352.50                    | 6,647.50                | -                              | 6,647.50                       |
| ART 6-17 3/19 ATM REPLACE COMMAND VEHICLE          | -                              | 46,509.00                                | 46,509.00        | -  | 46,509.00       | -               | 46,509.00                    | -                       | -                              | -                              |
| ART#6-18 3/19 ATM CCTV UPGRADE REPLCE              | -                              | 37,890.00                                | 37,890.00        | -  | 37,890.00       | -               | 37,224.00                    | 666.00                  | -                              | 666.00                         |
| ART#71 3/19 ATM DRONE - CJI MATRICE 200 UAS        | -                              | 6,775.00                                 | 6,775.00         | -  | 6,775.00        | -               | 6,775.00                     | -                       | -                              | -                              |
| ART#72 3/19 ATM THERMAL CAMERA - DRONE             | -                              | 7,999.00                                 | 7,999.00         | -  | 7,999.00        | -               | 7,999.00                     | -                       | -                              | -                              |
| ART#73 3/19 ATM PORTABLE SCENE LIGHTS              | -                              | 6,324.00                                 | 6,324.00         | -  | 6,324.00        | -               | 3,210.18                     | 3,113.82                | -                              | 3,113.82                       |
| ART#74 3/19 ATM STEEL MEZANINE                     | -                              | 11,163.00                                | 11,163.00        | -  | 11,163.00       | -               | 10,151.33                    | 1,011.67                | -                              | 1,011.67                       |
| Fire   |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| ART #74 PURCHASE IV INFUSION PUMPS (2)             | 13,748.00                      | -  | 13,748.00        | -  | 13,748.00       | -               | -                            | 13,748.00               | 13,748.00                      | -                              |
| ART #713 3/18 ATM REPLACE FIREFIGHTING BOAT PUMP   | 746.00                         | -  | 746.00           | -  | 746.00          | -               | 746.00                       | -                       | -                              | -                              |
| ART #619 REPLACE AMBULANCE                         | -                              | 305,000.00                               | 305,000.00       | -  | 305,000.00      | -               | 305,000.00                   | -                       | -                              | -                              |
| ART #75 3/19 ATM PURCHASE AIR BAG LIFTING SYSTEM   | -                              | 9,500.00                                 | 9,500.00         | -  | 9,500.00        | -               | 9,334.00                     | 166.00                  | -                              | 166.00                         |
| Inspectional Services                              |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| STM 3/9/2019 ART #4 POWDER POINT BRIDGE ENG & DES  | 85,000.00                      | -  | 85,000.00        | -  | 85,000.00       | -               | 68,498.71                    | 16,501.29               | 16,501.29                      | -                              |
| ART#6110 3/19 ATM REPLACE VEHICLE MUNICIPAL SERV   | -                              | 28,000.00                                | 28,000.00        | -  | 28,000.00       | -               | 27,980.75                    | 19.25                   | -                              | 19.25                          |
| Lands & Natural Resources                          |                                |  |                  |  |                 |                 |                              |                         |                                |                                |
| ART #6111 L&N KEENE ST. RFIELD WELL EXPLOR.        | 30,000.00                      | -  | 30,000.00        | -  | 30,000.00       | -               | 1,500.00                     | 28,500.00               | 28,500.00                      | -                              |
| Art #75 - L&N REHAB. TRAIN & KEENE ST. FIELDS      | 10,000.00                      | -  | 10,000.00        | -  | 10,000.00       | -               | -                            | 10,000.00               | 10,000.00                      | -                              |
| Art #6110 L & N REPLACE 2007 SCAG 61" MOWER        | 16,000.00                      | -  | 16,000.00        | -  | 16,000.00       | -               | 15,160.56                    | 839.44                  | -                              | 839.44                         |
| ART #6112 L&N REPL. TRUCK #29                      | -                              | 44,295.00                                | 44,295.00        | -  | 44,295.00       | -               | 43,333.25                    | 961.75                  | -                              | 961.75                         |

**Town of Duxbury  
General Fund  
Statement of Continued Appropriations  
For Fiscal Year Ending June 30, 2020**

| Department  | Departmental Retained Balances | Original Budget Voted from 3/19 ATM-/STM | Available Budget | Appropriations Presented on FY 19 Recap | 2020 Budget     | Transfers       | FY 2020 Expenditures To-Date | Balance As of 6/30/2020 | Departmental Retained Balances | Balance Closed Out At Yearend |
|---|--------------------------------|--|------------------|---|-----------------|-----------------|------------------------------|-------------------------|--------------------------------|-------------------------------|
| <b>Department of HarborMaster/Beach Management</b>            |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| ART #7-15 HARBORMASTER PURCHASE DEWATERING PUMP               | 425.54                         | -  | 425.54           | -                                       | 425.54          | -               | 425.54                       | -                       | -                              | -                             |
| ART #7-17 HARBORMASTER PURCHASE QUICK MOUNT OFFER WINCH       | 450.00                         | -  | 450.00           | -                                       | 450.00          | -               | -                            | 450.00                  | -                              | 450.00                        |
| ART #6-12 HARBORMASTER REPL 2010 OUTBD MTR&VAR REHT           | 2,435.49                       | -  | 2,435.49         | -                                       | 2,435.49        | -               | -                            | 2,435.49                | 2,435.49                       | -                             |
| ART #6-10 HARBORMASTER REPL 2010 PICKUP TRK#193               | 2,874.76                       | -  | 2,874.76         | -                                       | 2,874.76        | -               | 855.69                       | 2,019.07                | 2,019.07                       | -                             |
| STM - ART #4 HARBORMASTER REPL 2011 PICKUP TRUCK              | 342.67                         | -  | 342.67           | -                                       | 342.67          | -               | 342.67                       | -                       | -                              | -                             |
| ART #6-18 HARBORMASTER REPL 2011 PICKUP TRUCK                 | 33,603.21                      | -  | 33,603.21        | -                                       | 33,603.21       | -               | 4,501.38                     | 29,101.83               | 29,101.83                      | -                             |
| ART 6-11 3/19 ATM REPLACE PATROL VEHICLE                      | 45,000.00                      | -  | 45,000.00        | -                                       | 45,000.00       | -               | 42,211.47                    | 2,788.53                | 2,788.53                       | -                             |
| ART 7-6 3/19 ATM - SUBMETER GPS                               | 4,200.00                       | -  | 4,200.00         | -                                       | 4,200.00        | -               | 4,127.05                     | 72.95                   | 72.95                          | -                             |
| ART 7-7 3/19 ATM - M14 SOUNDER UNIT, RADAR/GPS/DEBTH          | 8,500.00                       | -  | 8,500.00         | -                                       | 8,500.00        | -               | 8,500.00                     | -                       | -                              | -                             |
| <b>Total Public Safety:</b>                                   | \$ 275,300.67                  | \$ 586,155.00                            | \$ 861,545.67    | \$ -                                    | \$ 861,545.67   | \$ -            | \$ 742,503.08                | \$ 119,042.59           | \$ 106,895.40                  | \$ 12,147.19                  |
| <b>School</b>   |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| ART #6-218 3/18 ATM REPL LOCKERS WITH CURBIES-CHA             | 50,000.00                      | -  | 50,000.00        | -                                       | 50,000.00       | -               | 50,000.00                    | -                       | -                              | -                             |
| ART #6-21 3/18 ATM REPL BACKLUS RECOV. EQUIP. IOH             | 47,000.00                      | -  | 47,000.00        | -                                       | 47,000.00       | -               | 47,000.00                    | -                       | -                              | -                             |
| ART #6-22 3/19 ATM REPL LOCKERS WITH CURBIES-CHA              | 50,000.00                      | -  | 50,000.00        | -                                       | 50,000.00       | -               | 50,000.00                    | -                       | -                              | -                             |
| ART #6-18 3/19 ATM REPLACE OF BACKUP & DR. EQUIP.             | 58,745.00                      | -  | 58,745.00        | -                                       | 58,745.00       | -               | 45,062.82                    | 13,682.18               | -                              | 13,682.18                     |
| ART #6-19 3/19 TREE REMOVAL/ STEELE CAMPUS                    | 45,000.00                      | -  | 45,000.00        | -                                       | 45,000.00       | -               | 44,091.23                    | 68.77                   | -                              | 68.77                         |
| ART #6-20 3/19 ATM CHANDLER CARD ACCESS                       | 30,305.00                      | -  | 30,305.00        | -                                       | 30,305.00       | -               | 30,305.00                    | -                       | -                              | -                             |
| ART #6-21 3/19 ATM SECURITY FILM                              | 30,000.00                      | -  | 30,000.00        | -                                       | 30,000.00       | -               | 30,000.00                    | -                       | -                              | -                             |
| ART #6-23 ATM VGA TO HDMI CABLING                             | 39,468.00                      | -  | 39,468.00        | -                                       | 39,468.00       | -               | 39,468.00                    | -                       | -                              | -                             |
| ART #7-28 3/19 ATM FLOOR SCRUBBER                             | 10,000.00                      | -  | 10,000.00        | -                                       | 10,000.00       | -               | 9,006.00                     | 994.00                  | -                              | 994.00                        |
| ART #7-29 3/19 ATM ALDEN CLASSROOM FURNITURE                  | 10,000.00                      | -  | 10,000.00        | -                                       | 10,000.00       | -               | 9,979.26                     | 20.74                   | -                              | 20.74                         |
| <b>Total School:</b>  | \$ 97,000.00                   | \$ 273,318.00                            | \$ 370,518.00    | \$ -                                    | \$ 370,518.00   | \$ -            | \$ 355,752.31                | \$ 14,765.69            | \$ -                           | \$ 14,765.69                  |
| <b>Public Works</b>   |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| <b>DPW Administration</b>                                     |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| ATM 3/10/00 ART6-10 TN LANDING                                | 2,834.09                       | -  | 2,834.09         | -                                       | 2,834.09        | -               | -                            | 2,834.09                | 2,834.09                       | -                             |
| ATM 3/10/01 ART6-6 TN LANDING                                 | 44,892.90                      | -  | 44,892.90        | -                                       | 44,892.90       | -               | 1,234.76                     | 43,658.14               | 43,658.14                      | -                             |
| STM 3/12/05 ART11 ENG. PDER PT                                | 15,758.47                      | -  | 15,758.47        | -                                       | 15,758.47       | -               | 15,758.47                    | -                       | -                              | -                             |
| ATM 3/12/2016 ART6-114 DPW FAC. FEASIBILITY STUDY             | 4,322.66                       | -  | 4,322.66         | -                                       | 4,322.66        | -               | 2,122.66                     | 2,200.00                | 2,200.00                       | -                             |
| <b>DPW Highway</b>  |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| ART #6-112 REPL 2014 CHEV 3500 PICKUPS TRUCK H-11             | 13,518.90                      | -  | 13,518.90        | -                                       | 13,518.90       | -               | 1,500.00                     | 12,018.90               | -                              | 12,018.90                     |
| STM 9/6/2018 ART#3 SEAWALL REPAIRS                            | 4,267.80                       | -  | 4,267.80         | -                                       | 4,267.80        | -               | 202,721.40                   | 2,767.80                | 2,767.80                       | -                             |
| ART 6-13 3/19 ATM REPLACE TRUCK #18                           | 202,725.00                     | -  | 202,725.00       | -                                       | 202,725.00      | -               | -                            | 3.60                    | -                              | 3.60                          |
| <b>Transfer Station</b>                                       |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| ART #6-114 ATM 3/19 REPL 1990 STECO EJECT TRAILER             | -                              | 96,600.00                                | 96,600.00        | -                                       | 96,600.00       | -               | 85,702.00                    | 10,898.00               | -                              | 10,898.00                     |
| <b>Cemetery</b>   |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| ART #6-114 CEMETERY EXP. OLD OFFICE/GARAGE SITE               | 3,193.71                       | -  | 3,193.71         | -                                       | 3,193.71        | -               | 570.51                       | 2,623.20                | -                              | 2,623.20                      |
| F119 ATM 3/10/18 ART#6-116 MASTER PLAN                        | 231,055.93                     | -  | 231,055.93       | -                                       | 231,055.93      | -               | 5,999.60                     | 171,056.33              | 171,056.33                     | -                             |
| <b>Facilities Management</b>                                  |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| ART #7-12 REPLACE CARPET NEW TOWN HALL PHASE 1                | 9,254.00                       | -  | 9,254.00         | -                                       | 9,254.00        | -               | 4,471.20                     | 4,782.80                | 4,782.80                       | -                             |
| ART #6-12 ATM 3/19 CHANDLER HVAC MODERNIZATION                | 115,000.00                     | -  | 115,000.00       | -                                       | 115,000.00      | -               | 31,500.00                    | 83,500.00               | 83,500.00                      | -                             |
| ART #6-13 ATM 3/19 HARBORMASTER HQ REHAB                      | 20,000.00                      | -  | 20,000.00        | -                                       | 20,000.00       | -               | 20,000.00                    | -                       | -                              | -                             |
| ART #6-14 ATM 3/19 PUBLIC RESTROOM REHAB                      | 19,000.00                      | -  | 19,000.00        | -                                       | 19,000.00       | -               | 19,000.00                    | -                       | -                              | -                             |
| ART #6-15 FAC.MGMT. POL. STA HVAC-IMPL. ENG. RECOM.           | 200,000.00                     | -  | 200,000.00       | -                                       | 200,000.00      | -               | 196,778.00                   | 3,222.00                | 3,222.00                       | -                             |
| <b>Total Public Works:</b>                                    | \$ 121,148.46                  | \$ 653,925.00                            | \$ 774,473.46    | \$ -                                    | \$ 774,473.46   | \$ -            | \$ 587,358.60                | \$ 187,114.86           | \$ 160,071.16                  | \$ 27,043.70                  |
| <b>Culture &amp; Recreation</b>                               |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| <b>Library</b>  |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| ART #7-7 CAMPUS ENTRANCE CURBING                              | 7,850.00                       | -  | 7,850.00         | -                                       | 7,850.00        | -               | 1,600.00                     | 6,250.00                | -                              | 6,250.00                      |
| ART #7-19 3/18 ATM RAILINGS FOR CAMPUS ENTRANCE               | 1,900.00                       | -  | 1,900.00         | -                                       | 1,900.00        | -               | -                            | 1,900.00                | 1,900.00                       | -                             |
| ART #7-10 3/19 ATM TWITY EIGHT Q28 STAND GUEST CHAIR          | 6,410.00                       | -  | 6,410.00         | -                                       | 6,410.00        | -               | 6,410.00                     | -                       | -                              | -                             |
| ART 7-11 3/19 ATM THREE (3) HYDRO STATIONS                    | 8,000.00                       | -  | 8,000.00         | -                                       | 8,000.00        | -               | 7,857.66                     | 142.34                  | -                              | 142.34                        |
| <b>Recreation</b>   |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| ART 7-12 3/19 ATM- REPAIR TARKLIN COURTS FENCING              | 10,500.00                      | -  | 10,500.00        | -                                       | 10,500.00       | -               | 9,871.68                     | 628.32                  | -                              | 628.32                        |
| ART 7-13 3/19 ATM- REPLACE FENCE, NORTH HILL GOLF             | 10,700.00                      | -  | 10,700.00        | -                                       | 10,700.00       | -               | 9,042.40                     | 1,657.60                | -                              | 1,657.60                      |
| ART 6-16 3/19 ATM- POOL STARTING BLOCKS                       | 10,000.00                      | -  | 10,000.00        | -                                       | 10,000.00       | -               | 10,000.00                    | -                       | -                              | -                             |
| <b>Total Culture &amp; Recreation:</b>                        | \$ 9,750.00                    | \$ 45,010.00                             | \$ 55,960.00     | \$ -                                    | \$ 55,960.00    | \$ -            | \$ 44,781.74                 | \$ 10,578.26            | \$ 1,900.00                    | \$ 8,678.26                   |
| <b>Operating Transfers Out</b>                                |                                |  |                  |   |                 |                 |                              |                         |                                |                               |
| Article #18 5/09/2019 ATM - Transfer to Capital Stabilization | 181,199.63                     | -  | 181,199.63       | -                                       | 181,199.63      | -               | 181,199.63                   | -                       | -                              | -                             |
| Declar Appropriations (DOR Mandated)                          | 99,722                         | -  | 99,722           | -                                       | 99,722          | -               | 99,722                       | -                       | -                              | -                             |
| <b>Total Transfers Out:</b>                                   | \$ -                           | \$ 181,199.63                            | \$ 181,199.63    | \$ -                                    | \$ 181,199.63   | \$ -            | \$ 181,199.63                | \$ -                    | \$ -                           | \$ -                          |
| <b>Total Balances:</b>  | \$ 1,066,591.84                | \$ 2,754,907.35                          | \$ 3,821,499.19  | \$ -                                    | \$ 3,821,499.19 | \$ (145,349.40) | \$ 2,998,664.98              | \$ 677,484.81           | \$ 599,821.97                  | \$ 77,660.84                  |

**Town of Duxbury**  
**Unreserved - Undesignated Fund Balance**  
**For Period Ending June 30, 2020**

|                                  |  |                |
|----------------------------------|--|----------------|
| Unreserved Fund Balance 7/1/2019 |  | 5,163,232.64   |
| Add:                             |  |                |
|                                  | Actual Revenues  | 80,250,959.60  |
|                                  | Other Financing Sources                                    | \$1,179,516.58 |
|                                  | Fund Balance Reserve for Expenditures 7/1/19               | 1,058,000.00   |
|                                  | Fund Balance Reserve for Encumbrances 7/1/19               | 406,471.35     |
|                                  | Fund Balance Reserve for Continuing Appropriations 7/1/19  | 1,066,591.84   |
|                                  | Fund Balance Reserve for Debt Service 7/1/19               | 3,711,483.00   |
|                                  |  | <hr/>          |
|                                  | Total Additions:   | 87,673,022.37  |
|                                  |  | <hr/>          |
| Subtract:                        |  |                |
|                                  | Expenditures   | 80,825,269.10  |
|                                  | Other Financing Uses                                       | 8,010.48       |
|                                  | Fund Balance Reserve for Expenditures 6/30/20              |                |
|                                  | Fund Balance Reserve for Encumbrances 6/30/20              | 281,746.16     |
|                                  | Fund Balance Reserve for Appropriation Deficits 6/30/20    | (22,700.00)    |
|                                  | Fund Balance Reserve for Continuing Appropriations 6/30/20 | 622,523.97     |
|                                  | Fund Balance Reserve for Debt Service 6/30/20              | 3,294,348.00   |
|                                  |  | <hr/>          |
|                                  | Total Subtractions:  | 85,009,197.71  |
|                                  |  | <hr/>          |
| Unreserved Fund Balance 6/30/20  |  | 7,827,057.30   |
|                                  |  | <hr/>          |



**Town of Duxbury  
General Fund Debt  
For the Year Ending June 30, 2020**

| <u>GENERAL FUND</u>             | <u>Date of Issue</u> | <u>Amt Authorized</u>    | <u>Premium applied<br/>to Principal</u> | <u>Amt Issued or<br/>Rescinded</u> | <u>Unissued</u>         | <u>2019 Balance</u>     | <u>2020 Principal</u>  | <u>2020 - Balance</u>   |
|---------------------------------|----------------------|--------------------------|---|------------------------------------|-------------------------|-------------------------|------------------------|-------------------------|
| Title V Septic Betterment       | 10/25/2000           |                          |   | 195,676.00                         | -                       |                         |                        | -                       |
| Bay Road Shared Sewer           | 12/15/2002           |                          |   |                                    | -                       | 170,000.00              | 45,000.00              | 125,000.00              |
| Title V Septic Betterment       | 7/24/2003            |                          |   | 192,582.06                         | -                       | 21,598.00               | 10,690.00              | 10,908.00               |
| DHS WWTF                        | 12/15/2005           |                          |   |                                    | -                       | 180,000.00              | 90,000.00              | 90,000.00               |
| Percy Walker Pool Construction  | 3/15/2010            | 2,200,000.00             |   | 2,200,000.00                       | -                       | 870,000.00              | 145,000.00             | 725,000.00              |
| Percy Walker Pool Engineering   | 3/15/2010            | 163,000.00               |   | 163,000.00                         | -                       | 60,000.00               | 10,000.00              | 50,000.00               |
| Crematory Construction          | 9/14/2012            | 2,600,000.00             |   | 2,600,000.00                       | -                       | 1,550,000.00            | 175,000.00             | 1,375,000.00            |
| Police Station Construction     | 9/14/2012            | 6,275,000.00             |   | 6,275,000.00                       | -                       | 4,385,000.00            | 315,000.00             | 4,070,000.00            |
| Fire Station Construction       | 9/14/2012            | 3,700,000.00             |   | 3,700,000.00                       | -                       | 2,205,000.00            | 245,000.00             | 1,960,000.00            |
| Powder Point Bridge Improvement | 6/6/2014             | 2,400,000.00             |   | 2,400,000.00                       | -                       | 1,100,000.00            | 220,000.00             | 880,000.00              |
| Senior Center Expansion         | 4/11/2019            | 2,575,750.00             |   | 2,325,000.00                       | 25,750.00               | 2,325,000.00            | 155,000.00             | 2,170,000.00            |
| Alden School Addition           | 12/15/2005           | 11,578,000.00            | 225,000.00                              | 11,578,000.00                      | -                       | 1,440,000.00            | 720,000.00             | 720,000.00              |
| Chandler School Roof Repairs    | 3/15/2010            | 587,000.00               |   | 587,000.00                         |                         | 225,000.00              | 40,000.00              | 185,000.00              |
| MS/HS Central Office Bond 1     | 9/14/2012            | 435,000.00               |   | 435,000.00                         |                         | 330,600.00              | 17,400.00              | 313,200.00              |
| MS/HS Fieldhouse Bond 1         | 9/14/2012            | 6,273,127.00             |   | 5,866,127.00                       |                         | 4,458,255.00            | 234,645.00             | 4,223,610.00            |
| MS/HS Fieldhouse Bond 2         | 6/30/2017            | 28,000.00                |   | 28,000.00                          |                         | 15,000.00               | 5,000.00               | 10,000.00               |
| MS/HS Construction Bond 1       | 9/14/2002            | 112,413,034.00           |   | 66,404,134.53                      | 46,008,899.47           | 49,191,145.00           | 2,592,955.00           | 46,598,190.00           |
| MS/HS Construction Bond 2       | 6/30/2015            | 4,500,000.00             |   | 4,500,000.00                       |                         | 2,700,000.00            | 450,000.00             | 2,250,000.00            |
| MS/HS Construction Bond 3       | 6/30/2017            | 3,157,000.00             |   | 3,157,000.00                       |                         | 2,520,000.00            | 315,000.00             | 2,205,000.00            |
| Replace Fire Pumper Engine      | 4/11/2019            | 700,000.00               | 40,000.00                               | 660,000.00                         | -                       | 660,000.00              | 165,000.00             | 495,000.00              |
| Crematory Retorts Rebuild       |                      | 300,000.00               |   | -                                  | 300,000.00              |                         |                        | -                       |
| Chromebooks                     |                      | 512,998.00               |   | -                                  | 512,998.00              |                         |                        | -                       |
| Seawall Repairs                 |                      | 4,909,770.00             |   | -                                  | 4,909,770.00            |                         |                        | -                       |
| <b>TOTAL GENERAL FUND:</b>      |                      | <b>\$ 165,307,679.00</b> | <b>\$ 265,000.00</b>                    | <b>\$ 113,266,519.59</b>           | <b>\$ 51,757,417.47</b> | <b>\$ 74,406,598.00</b> | <b>\$ 5,950,690.00</b> | <b>\$ 68,455,908.00</b> |

**Town of Duxbury**  
**Combining Statement of Changes**  
**Special Revenue Funds**  
**For Fiscal Year Ending June 30, 2020**

|  | <u>Fund 2200</u>     | <u>Fund 2450</u>         | <u>Fund 2550</u>          | <u>Fund 2750</u>        | <u>Fund 2950</u>     | <u>Sub-Total</u>       | <u>Fund 2400</u>       |
|--|----------------------|--------------------------|---------------------------|-------------------------|----------------------|------------------------|------------------------|
|  | <u>School Lunch</u>  | <u>School Fed. Grts.</u> | <u>School State Grts.</u> | <u>School Revolving</u> | <u>School Gifts</u>  | <u>Revenue Funds</u>   | <u>Town Fed. Grts.</u> |
| <b>Assets</b>                                      |                      |                          |                           |                         |                      |                        |                        |
| Cash - Unrestricted Checking                       | \$ 775,547.99        | \$ 15,842.89             | \$ 911,563.97             | \$ 2,852,054.19         | \$ 364,776.05        | \$ 4,919,785.09        | \$ (320,286.03)        |
| Petty Cash   | -                    | -                        | -                         | 8,637.90                | -                    | 8,637.90               | -                      |
| <b>TOTAL CASH:</b>                                 | <b>\$ 775,547.99</b> | <b>\$ 15,842.89</b>      | <b>\$ 911,563.97</b>      | <b>\$ 2,860,692.09</b>  | <b>\$ 364,776.05</b> | <b>\$ 4,928,422.99</b> | <b>\$ (320,286.03)</b> |
| Tax Liens  | -                    | -                        | -                         | -                       | -                    | -                      | -                      |
| Receivables  | -                    | -                        | -                         | -                       | -                    | -                      | -                      |
| <b>TOTAL TAXES &amp; CHARGES RECEIVABLE:</b>       | <b>\$ -</b>          | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>             | <b>\$ -</b>          | <b>\$ -</b>            | <b>\$ -</b>            |
| <b>TOTAL ASSETS:</b>                               | <b>\$ 775,547.99</b> | <b>\$ 15,842.89</b>      | <b>\$ 911,563.97</b>      | <b>\$ 2,860,692.09</b>  | <b>\$ 364,776.05</b> | <b>\$ 4,928,422.99</b> | <b>\$ (320,286.03)</b> |
| Accrued Payroll                                    | -                    | -                        | -                         | -                       | -                    | -                      | -                      |
| Prepaid Revenue                                    | -                    | -                        | -                         | 44,570.95               | -                    | 44,570.95              | -                      |
| Other Liabilities                                  | -                    | -                        | -                         | -                       | -                    | -                      | -                      |
| Deferred Revenue                                   | -                    | -                        | -                         | -                       | -                    | -                      | -                      |
| <b>TOTAL LIABILITIES:</b>                          | <b>\$ -</b>          | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 44,570.95</b>     | <b>\$ -</b>          | <b>\$ 44,570.95</b>    | <b>\$ -</b>            |
| Fund Balance - Reserved for Encumbrances           | -                    | -                        | -                         | -                       | -                    | -                      | -                      |
| Fund Balance - Federal Grants                      | -                    | 15,842.89                | -                         | -                       | -                    | 15,842.89              | (320,286.03)           |
| Fund Balance - State Grants                        | -                    | -                        | 911,563.97                | -                       | -                    | 911,563.97             | -                      |
| Fund Balance - Revolving Fund                      | 775,547.99           | -                        | -                         | 2,816,121.14            | 364,776.05           | 3,956,445.18           | -                      |
| Fund Balance - Receipts Reserved for Appropriation | -                    | -                        | -                         | -                       | -                    | -                      | -                      |
| Fund Balance - Community Preservation              | -                    | -                        | -                         | -                       | -                    | -                      | -                      |
| Undesignated Fund Balance                          | -                    | -                        | -                         | -                       | -                    | -                      | -                      |
| <b>TOTAL FUND BALANCE:</b>                         | <b>\$ 775,547.99</b> | <b>\$ 15,842.89</b>      | <b>\$ 911,563.97</b>      | <b>\$ 2,816,121.14</b>  | <b>\$ 364,776.05</b> | <b>\$ 4,883,852.04</b> | <b>\$ (320,286.03)</b> |
| <b>TOTAL LIABILITIES/FUND BALANCE:</b>             | <b>\$ 775,547.99</b> | <b>\$ 15,842.89</b>      | <b>\$ 911,563.97</b>      | <b>\$ 2,860,692.09</b>  | <b>\$ 364,776.05</b> | <b>\$ 4,928,422.99</b> | <b>\$ (320,286.03)</b> |
| B-2  |                      | B-3A                     | B-4A                      | B-6B                    | B-8A                 |                        | B-3                    |

**Town of Duxbury**  
**Combining Statement of Changes**  
**Special Revenue Funds**  
**For Fiscal Year Ending June 30, 2020**

| <u>Fund 2500</u>        | <u>Fund 2600</u>         | <u>Fund 2700</u>      | <u>Fund 2710</u>              | <u>Fund 2800</u>       | <u>Fund 2900</u>  | <u>Sub-Total</u>                |
|-------------------------|--------------------------|-----------------------|-------------------------------|------------------------|-------------------|---------------------------------|
| <u>Town State Grts.</u> | <u>Receipts Reserved</u> | <u>Town Revolving</u> | <u>Park &amp; Rec Revolv.</u> | <u>Community Pres.</u> | <u>Town Gifts</u> | <u>Town Spec. Revenue Funds</u> |
|                         |                          |                       |                               |                        |                   | <u>TOTAL</u>                    |
| \$ (817,436.28) \$      | 867,315.56 \$            | 94,633.65 \$          | 25,604.79 \$                  | 2,912,785.85 \$        | 634,650.77 \$     | \$ 8,317,053.40                 |
| \$ (817,436.28) \$      | 867,315.56 \$            | 94,633.65 \$          | 25,604.79 \$                  | 2,912,785.85 \$        | 634,650.77 \$     | \$ 8,325,691.30                 |
| -                       | -                        | -                     | -                             | 3,970.10               | -                 | 3,970.10                        |
| -                       | -                        | -                     | -                             | 289,245.03             | -                 | 289,245.03                      |
| -                       | -                        | -                     | -                             | 293,215.13             | -                 | 293,215.13                      |
| \$ (817,436.28) \$      | 867,315.56 \$            | 94,633.65 \$          | 25,604.79 \$                  | 3,206,000.98 \$        | 634,650.77 \$     | \$ 8,618,906.43                 |
| -                       | -                        | -                     | -                             | -                      | -                 | -                               |
| -                       | -                        | -                     | 15,299.79                     | 4,682.20               | -                 | 19,981.99                       |
| -                       | -                        | -                     | -                             | -                      | -                 | -                               |
| -                       | -                        | -                     | -                             | 293,215.13             | -                 | 293,215.13                      |
| \$ -                    | \$ -                     | \$ -                  | \$ 15,299.79                  | \$ 297,897.33          | \$ -              | \$ 313,197.12                   |
| -                       | -                        | -                     | 305.00                        | 12,200.00              | -                 | 12,505.00                       |
| -                       | -                        | -                     | -                             | -                      | -                 | (304,443.14)                    |
| (817,436.28)            | -                        | -                     | -                             | -                      | -                 | 94,127.69                       |
| -                       | -                        | 94,633.65             | 10,000.00                     | -                      | 634,650.77        | 4,695,729.60                    |
| -                       | 867,315.56               | -                     | -                             | 613,061.64             | -                 | 1,480,377.20                    |
| -                       | -                        | -                     | -                             | 919,977.76             | -                 | 919,977.76                      |
| -                       | -                        | -                     | -                             | 1,362,864.25           | -                 | 1,362,864.25                    |
| (817,436.28)            | 867,315.56               | 94,633.65             | 10,305.00                     | 2,908,103.65           | 634,650.77        | 8,261,138.36                    |
| (817,436.28)            | 867,315.56               | 94,633.65             | 25,604.79                     | 3,206,000.98           | 634,650.77        | 8,618,906.43                    |
| B-4                     | B-5                      | B-6                   | B-6A                          | B-7                    | B-8               |                                 |

**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**School Cafeteria Fund - Fund 2200**  
**For Fiscal Year Ending June 30, 2020**

|                              | <u>Revenues</u>      | <u>Expenditures</u>  | <u>Balance<br/>Forward<br/>June 30, 2020</u> |
|------------------------------|----------------------|----------------------|--|
| <b>SCHOOL CAFETERIA FUND</b> |                      |                      |  |
| <u>Revenue</u>               |                      |                      |  |
| Lunchroom Sales              | \$ 570,295.73        | \$ -                 | \$ 570,295.73                                |
| State Aid                    | 6,639.10             | -                    | 6,639.10                                     |
| Section 4                    | 44,625.75            | -                    | 44,625.75                                    |
| Section 11                   | 46,911.66            | -                    | 46,911.66                                    |
| Federal Breakfast            | 9,571.31             | -                    | 9,571.31                                     |
| Bread Board                  | 5,802.00             | -                    | 5,802.00                                     |
| Sub-Total:                   | <u>\$ 683,845.55</u> | <u>\$ -</u>          | <u>\$ 683,845.55</u>                         |
| <u>Expenditures</u>          |                      |                      |  |
| Personnel Services           | \$ -                 | \$ 289,874.57        | \$ (289,874.57)                              |
| Purchases of Service         | -                    | 89,994.92            | (89,994.92)                                  |
| Perishables                  | -                    | 225,489.39           | (225,489.39)                                 |
| Supplies                     | -                    | 2,478.22             | (2,478.22)                                   |
| Other Expenses               | -                    | 86,502.94            | (86,502.94)                                  |
| Equipment                    | -                    | 65,896.00            | (65,896.00)                                  |
| Equipment Repair             | -                    | 16,264.64            | (16,264.64)                                  |
| Sub-Total:                   | <u>\$ -</u>          | <u>\$ 776,500.68</u> | <u>\$ (776,500.68)</u>                       |
| Change in Fund Balance       |                      |                      | (92,655.13)                                  |
| Beginning Balance FY19       |                      |                      | \$ 868,203.12                                |
| GRAND TOTAL:                 |                      |                      | <u><u>\$ 775,547.99</u></u>                  |

**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**Town Federal Grants - Fund 2400**  
**For Fiscal Year Ending June 30, 2020**

|                               | <i>Balance<br/>Forward<br/>July 1, 2019</i> | <i>Revenues</i> | <i>Expenditures</i> | <i>Balance<br/>Forward<br/>June 30, 2020</i> |
|-------------------------------|---|-----------------|---------------------|--|
| <b>TOWN FEDERAL GRANTS</b>    |   |                 |                     |  |
| <b>Board of Selectmen:</b>    |   |                 |                     |  |
| Cares Act (Plymouth County)   |   |                 | \$ 310,944.03       | \$ (310,944.03)                              |
| <b>Historical Commission:</b> |   |                 |                     |  |
| Housing/Community             | 147.90                                      |                 | 147.90              | -  |
| <b>Harbormaster:</b>          |   |                 |                     |  |
| Pump Out Boat Consolidated    | (18,956.16)                                 | 26,956.16       | 8,292.50            | (292.50)                                     |
| FY10 Port Security            | 88.32                                       |                 | 63.32               | 25.00  |
| <b>Police Department:</b>     |   |                 |                     |  |
| FY14 SRPEDD                   | 490.00                                      |                 | 490.00              | -  |
| FY16 Highway Safety Traffic   | (5,936.52)                                  | 5,936.52        |                     | -  |
| FY20 Highway Safety Traffic   | (396.28)                                    | 4,175.16        | 3,803.91            | (25.03)                                      |
| FY17 Bullet Proof Vests       | 0.00  |                 |                     | 0.00   |
| FY17 Bullet Proof Vests       |   | 2,342.50        | 15,970.50           | (13,628.00)                                  |
| Port Security Grant           |   | 6,000.00        |                     | 6,000.00                                     |
| Plymouth County Outreach      | (1,044.08)                                  | 1,547.61        | 1,379.21            | (875.68)                                     |
| <b>Fire Department:</b>       |   |                 |                     |  |
| FY20 Emergency Mgmt. Perform  | -   |                 | 4,600.00            | (4,600.00)                                   |
| Cares Act Relief Fund         | -   | 20,069.12       | 17,987.54           | 2,081.58                                     |
| <b>Council on Aging:</b>      |   |                 |                     |  |
| Mastery Project (FY16)        | 973.63                                      |                 | 973.63              | -  |
| Mastery Project (FY17)        | 999.00                                      | 973.63          |                     | 1,972.63                                     |
| <b>GRAND TOTAL:</b>           | \$ (23,634.19)                              | \$ 68,000.70    | \$ 364,652.54       | \$ (320,286.03)                              |

**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**School Federal Grants - Fund 2450**  
**For Fiscal Year Ending June 30, 2020**

|                               | <i>Balance<br/>Forward<br/>July 1, 2019</i> | <i>Revenues</i>      | <i>Expenditures</i>  | <i>Balance<br/>Forward<br/>June 30, 2020</i> |
|-------------------------------|---|----------------------|----------------------|--|
| <b>SCHOOL FEDERAL GRANTS:</b> |   |                      |                      |  |
| FY16 Early Childhood          | 0.01  | -                    | -                    | 0.01   |
| FY17 Title I                  | 1,143.49                                    |                      |                      | 1,143.49                                     |
| FY18 Teacher Quality          | 72.00                                       |                      |                      | 72.00  |
| FY18 Early Childhood          | 0.00  |                      |                      | 0.00   |
| FY19 Teacher Quality          | (335.00)                                    | 335.00               |                      | -  |
| FY19 SPED Allocation          | (30,000.17)                                 | 30,000.00            |                      | (0.17)                                       |
| FY20 SPED Allocation          |   | 372,797.00           | 372,769.00           | 28.00  |
| FY19 Early Childhood          | 267.00                                      | 651.56               |                      | 918.56                                       |
| FY20 Early Childhood          |   | 1,665.00             |                      | 1,665.00                                     |
| FY20 Title I                  |   | 62,938.00            | 62,938.00            | -  |
| FY19 TITLE IV PT A            | 63.54                                       |                      | 63.54                | -  |
| FY20 TITLE IV PT A(TIVA)      |   | 10,333.00            | 8,696.00             | 1,637.00                                     |
| FY20 TITLE IV PT A            |   | 10,000.00            | 1,000.00             | 9,000.00                                     |
| Perkins V                     |   | 1,379.00             |                      | 1,379.00                                     |
|                               | -   |                      |                      |  |
| <b>Sub-Total:</b>             | <b>\$ (28,789.13)</b>                       | <b>\$ 468,386.56</b> | <b>\$ 445,466.54</b> | <b>\$ 15,842.89</b>                          |
| <b>Accrued Payroll</b>        | <b>\$ 583.56</b>                            | <b>\$ -</b>          | <b>\$ 583.56</b>     | <b>\$ -</b>                                  |
| <b>Grand Total:</b>           | <b>\$ (28,205.57)</b>                       | <b>\$ 468,386.56</b> | <b>\$ 446,050.10</b> | <b>\$ 15,842.89</b>                          |

**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**Town State Grants - Fund 2500**  
**For Fiscal Year Ending June 30, 2020**

|                                    | <i>Balance<br/>Forward<br/>July 1, 2019</i> | <i>Revenues</i>        | <i>Expenditures</i>    | <i>Balance<br/>Forward<br/>June 30, 2020</i> |
|------------------------------------|---|------------------------|------------------------|--|
| <b>TOWN STATE GRANTS:</b>          |   |                        |                        |  |
| Town Clerk; Extended Polling Hrs.  | \$ 29,947.71                                | \$ 2,751.84            | \$ 1,293.85            | \$ 31,405.70                                 |
| Conservation Comm: Fish Ladder     | 20,228.23                                   |                        |                        | 20,228.23                                    |
| FY09 CZM-Crescent St.:Storm Mit.   | 10,935.83                                   |                        |                        | 10,935.83                                    |
| FY15 Coastal Resiliency Grant      | 6,800.00                                    |                        |                        | 6,800.00                                     |
| Weed Harvester Grant               | 35,000.00                                   |                        | 35,000.00              | -  |
| MA Office on Disability            |   | 16,000.00              | 16,000.00              | -  |
| Seaport Council                    | -   | 998,821.00             | 998,821.00             | -  |
| FY20 Green Communities             | -   | 250,000.00             | 250,000.00             | -  |
| Police Department:                 | -   |                        |                        | -  |
| FY13 E-911 Training                | -   |                        |                        | -  |
| FY14 E-911 Training                | -   |                        |                        | -  |
| FY15 E-911 Training                | -   |                        |                        | -  |
| FY16 E-911 Training                | -   |                        |                        | -  |
| FY17 E-911 Training                | -   |                        |                        | -  |
| FY15 Bullet Proof Vests            | (2,342.50)                                  | 2,342.50               |                        | -  |
| FY17 Bullet Proof Vests            | (10,310.45)                                 | 10,310.45              |                        | -  |
| FY19 Jail Diversion Grant          | (2,590.24)                                  | 2,590.24               |                        | -  |
| Fire Department:                   | -   |                        |                        | -  |
| MCI Trailer                        | 10,597.14                                   |                        | 471.68                 | 10,125.46                                    |
| State Wide Ambulance Task          | 786.63                                      |                        | 786.63                 | -  |
| FY14 -FY18 SAFE Grant              | -   |                        |                        | -  |
| FY19 SAFE Grant                    | 6,130.49                                    |                        | 6,130.30               | 0.19   |
| FY20 SAFE Grant                    |   | 7,117.00               | 663.69                 | 6,453.31                                     |
| FY14 E-911 Support                 | -   |                        |                        | -  |
| FY15 E-911 Support                 | -   |                        |                        | -  |
| FY16 E-911 Support                 | (11,173.09)                                 | 1,441.57               |                        | (9,731.52)                                   |
| FY17 E-911 Support                 | -   |                        |                        | -  |
| FY18 E-911 Support                 | -   |                        |                        | -  |
| FY19 E-911 Support                 | (517.34)                                    | 517.34                 |                        | 0.00   |
| FY20 E-911 Support                 |   | 379,137.33             | 461,359.65             | (82,222.32)                                  |
| State Haz Material Training Grant  | 0.09  |                        |                        | 0.09   |
| MEMA- FIRE CEMP Grant              | -   |                        |                        | -  |
| MEMA Deployments                   | (13,018.92)                                 | 13,051.28              |                        | 32.36  |
| FY 20 Extractor Grant              |   | 6,448.00               | 6,448.00               | -  |
| Regional Dispatch:                 | -   |                        |                        | -  |
| FY18 E-911 Training Grant          | -   |                        |                        | -  |
| FY19 E-911 Training Grant          | -   |                        |                        | -  |
| FY20 E-911 Training Grant          |   | 21,319.91              | 21,622.17              | (302.26)                                     |
| FY18 Development Grant             | -   | 70,000.00              | 160,563.20             | (90,563.20)                                  |
| FY19 Development Grant             | (298,046.18)                                | 1,899,570.24           | 2,492,235.82           | (890,711.76)                                 |
| FY20 Development Grant             |   | 728,385.99             | 751,653.89             | (23,267.90)                                  |
| PSAP Leadership Scholarship Prog   | (64.24)                                     | 64.24                  |                        | -  |
| Emergency Medical Dispatch Grant   |   |                        | 16,675.00              | (16,675.00)                                  |
| Inspectional Services:             | -   |                        |                        | -  |
| Medical Reserve Corp.              | 21,617.05                                   | 10,980.57              | 12,535.48              | 20,062.14                                    |
| MAHB - Covid 19 Grant              |   | 12,000.00              | 12,000.00              | -  |
| DPW Management:                    | -   |                        |                        | -  |
| Hall's Corner                      | 3,300.00                                    |                        | 3,300.00               | -  |
| FY11 Survey & Design Beach Seawall | 34,410.00                                   |                        |                        | 34,410.00                                    |
| RDP Program                        | 21,943.86                                   | 13,200.00              | 23,878.00              | 11,265.86                                    |
| Council on Aging:                  | -   |                        |                        | -  |
| FY11 Elder Lunch Program           | -   |                        |                        | -  |
| FY18 Elder Lunch Program           | 138.31                                      |                        | 138.31                 | (0.00)                                       |
| FY19 Elder Lunch Program           | 7,005.45                                    |                        | 7,005.45               | -  |
| FY20 Elder Lunch Program           |   | 17,771.62              | 8,951.81               | 8,819.81                                     |
| FY11 Chronic Disease Management    | 532.62                                      |                        | 532.62                 | -  |
| FY13 Chronic Disease Management    | 1,222.39                                    |                        | (532.62)               | 1,755.01                                     |
| FY16 Service Incentive             | 142.95                                      |                        | 142.95                 | -  |
| FY17 Service Incentive             | 92.46                                       |                        | (142.95)               | 235.41                                       |
| FY18 Service Incentive             | -   |                        |                        | -  |
| Formula Grant                      | 4.00  | 42,356.00              | 42,360.00              | -  |
| Building Improvement Grant         | -   |                        |                        | -  |
| Library:                           | -   |                        |                        | -  |
| State Aid to Library               | 28,894.72                                   | 20,575.08              | 17,549.90              | 31,919.90                                    |
| Net Lender Program                 | 8,972.41                                    |                        |                        | 8,972.41                                     |
| Duxbury Cultural Council           | 4,991.86                                    | 5,807.63               | 5,000.00               | 5,799.49                                     |
| State Board of Retirement          | 650.91                                      | 4,564.92               | 2,282.46               | 2,933.37                                     |
| Planning:                          | -   |                        |                        | -  |
| MVP Action Grant                   | -   | 114,800.00             | 30,916.89              | 83,883.11                                    |
| <b>GRAND TOTAL:</b>                | <b>\$ (83,717.85)</b>                       | <b>\$ 4,651,924.75</b> | <b>\$ 5,385,643.18</b> | <b>\$ (817,436.28)</b>                       |

**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**School State Grants - Fund 2550**  
**For Fiscal Year Ending June 30, 2020**

|                                    | <i>Balance<br/>Forward<br/>June 30, 2019</i> | <i>Revenues</i>        | <i>Expenditures</i>    | <i>Balance<br/>Forward<br/>June 30, 2020</i> |
|------------------------------------|--|------------------------|------------------------|--|
| <b><i>SCHOOL STATE GRANTS:</i></b> |  |                        |                        |  |
| FY18 Circuit Breaker               | \$ 290,000.00                                |                        | \$ 273,773.51          | \$ 16,226.49                                 |
| FY19 Circuit Breaker               | 669,259.00                                   | 260,266.00             | 925,155.37             | 4,369.63                                     |
| FY20 Circuit Breaker               |  | 868,976.00             |                        | 868,976.00                                   |
| Big Yellow School Bus Grant        | 200.00                                       | -                      | -                      | 200.00                                       |
| FY 20 Digital Literacy             |  | 18,875.00              |                        | 18,875.00                                    |
| FY 20 Comprehensive School Health  |  | 5,000.00               | 2,083.15               | 2,916.85                                     |
| FY 20 School Safety & Security     |  | 60,000.00              | 60,000.00              | -  |
| <b>Grand Total:</b>                | <b>\$ 959,459.00</b>                         | <b>\$ 1,213,117.00</b> | <b>\$ 1,261,012.03</b> | <b>\$ 911,563.97</b>                         |



**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**Receipts Reserved for Appropriation Funds 2600**  
**For Fiscal Year Ending June 30, 2020**

|   |                              | <i>Balance<br/>Forward<br/>June 30, 2019</i> |           | <i>Revenues</i>   | <i>Expenditures</i>  | <i>Balance<br/>Forward<br/>June 30, 2020</i> |
|---|------------------------------|--|-----------|-------------------|----------------------|--|
| <i>Town Receipts Reserved for Appropriation</i> |                              |  |           |                   |                      |  |
| Cemetery:                                       |                              |  |           |                   |                      |  |
|   | Sale of Lots & Burial Rights | \$ 175,315.37                                | # \$      | 87,850.00         |                      | \$ 263,165.37                                |
| Fire Department:                                |                              |  |           |                   |                      |  |
|   | Code Fines                   | 300.00                                       |           |                   |                      | 300.00                                       |
|   | Ambulance Receipts           | 100,000.00                                   |           | 100,000.00        | 100,000.00           | 100,000.00                                   |
| Selectmen/Town Manager:                         |                              |  |           |                   |                      |  |
|   | Sale of Real Estate          | 176,665.00                                   |           |                   | 15,124.00            | 161,541.00                                   |
| Harbormaster:                                   |                              |  |           |                   |                      |  |
|   | Waterways Improvement        | 306,894.02                                   |           | 185,732.87        | 153,015.00           | 339,611.89                                   |
| Public Works:                                   |                              |  |           |                   |                      |  |
|   | Trans. Receipts Reserved     | 1,431.20                                     |           | 1,266.10          |                      | 2,697.30                                     |
|   | <b>GRAND TOTAL:</b>          | <b>\$ 760,605.59</b>                         | <b>\$</b> | <b>374,848.97</b> | <b>\$ 268,139.00</b> | <b>\$ 867,315.56</b>                         |

**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**Town Revolving Funds 2700**  
**For Fiscal Year Ending June 30, 2020**

|                             | <i>Balance<br/>Forward<br/>July 1, 2019</i> | <i>Revenues</i>      | <i>Expenditures</i>  | <i>Balance<br/>Forward<br/>June 30, 2020</i> |
|-----------------------------|---|----------------------|----------------------|--|
| <b>TOWN REVOLVING:</b>      |   |                      |                      |  |
| Conservation Commission:    |   |                      |                      |  |
| Jaycox Farm Ch. 44, S53 1/2 | \$ 337.03                                   | \$ 6,980.00          | \$ 7,250.00          | \$ 67.03                                     |
| Cemetery:                   |   |                      |                      |  |
| Insurance Recovery          | -   |                      |                      | -  |
| Police:                     |   |                      |                      |  |
| Insurance Recovery          | 2,705.00                                    | 2,938.55             | 2,938.55             | 2,705.00                                     |
| Law Enforcement             | 7,953.08                                    |                      | 1,500.00             | 6,453.08                                     |
| Police Details              | (57,543.37)                                 | 269,011.88           | 272,839.81           | (61,371.30)                                  |
| Fire:                       |   |                      |                      |  |
| Insurance Recovery          | 1,046.12                                    |                      |                      | 1,046.12                                     |
| Hazardous Incidents         | 1,877.47                                    |                      | 1,356.88             | 520.59                                       |
| Harbormaster:               |   |                      |                      |  |
| Insurance Recovery          | 122.60                                      |                      |                      | 122.60                                       |
| Dispatchers:                |   |                      |                      |  |
| Regional Dispatch Services  | 7,878.28                                    | 50,000.00            | 4,808.94             | 53,069.34                                    |
| Highway:                    |   |                      |                      |  |
| Insurance Recovery          | 12,001.85                                   |                      | 5,084.00             | 6,917.85                                     |
| Lands & Natural:            |   |                      |                      |  |
| Insurance Recovery          | -   |                      |                      | -  |
| Library                     |   |                      |                      |  |
| Insurance Recovery          | 111.04                                      |                      |                      | 111.04                                       |
| School:                     |   |                      |                      |  |
| Insurance Recovery          | 134.31                                      | 25,711.21            | 25,711.21            | 134.31                                       |
| Transfer Station            |   |                      |                      |  |
| Insurance Recovery          | 1,200.00                                    |                      |                      | 1,200.00                                     |
| Council on Aging:           |   |                      |                      |  |
| Program Activities          | 46,444.66                                   | 51,686.37            | 50,656.41            | 47,474.62                                    |
| Respite                     | 29,792.06                                   | 65,412.00            | 90,454.81            | 4,749.25                                     |
| Bingo                       | 1,671.75                                    | (476.00)             |                      | 1,195.75                                     |
| Life Long Learning          | 17,100.32                                   | 19,670.00            | 16,159.79            | 20,610.53                                    |
| Insurance Recovery          | 320.67                                      |                      |                      | 320.67                                       |
| Recreation:                 |   |                      |                      |  |
| Insurance Recovery          | 6,290.79                                    |                      |                      | 6,290.79                                     |
| North Hill                  |   |                      |                      |  |
| Insurance Recovery          | 332.65                                      |                      |                      | 332.65                                       |
| Selectmen:                  |   |                      |                      |  |
| Insurance Recovery          | 2,683.73                                    |                      |                      | 2,683.73                                     |
| <b>GRAND TOTAL :</b>        | <b>\$ 82,460.04</b>                         | <b>\$ 490,934.01</b> | <b>\$ 478,760.40</b> | <b>\$ 94,633.65</b>                          |

**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**Recreation Revolving Funds 2710**  
**For Fiscal Year Ending June 30, 2020**

|   | <i>Balance<br/>Forward<br/>July 1, 2019</i> | <i>Revenues</i>      | <i>Expenditures</i>  | <i>Balance<br/>Forward<br/>June 30, 2020</i> |
|---|---|----------------------|----------------------|--|
| <b><u>RECREATION REVOLVING</u></b>                      |   |                      |                      |  |
| Light Usage Fees  | \$ -  | \$ 375.00            | \$ 1,804.38          | \$ (1,429.38)                                |
| Field Usage   | -   | 10,338.50            | 9,425.10             | 913.40                                       |
| Basketball Program                                      | -   | 54,829.09            | 53,408.92            | 1,420.17                                     |
| Baseball Camp   | -   | 2,396.68             | 1,691.60             | 705.08                                       |
| Soccer Program  | -   | 6,248.70             | 4,864.75             | 1,383.95                                     |
| Tennis  | -   | 8,030.87             | 4,969.07             | 3,061.80                                     |
| Field Hockey  | -   | 6,492.10             | 3,411.47             | 3,080.63                                     |
| Flag Football   | -   | 5,175.00             | 4,875.00             | 300.00                                       |
| Ice Skating   | -   | 2,525.00             | 2,703.00             | (178.00)                                     |
| Martial Arts  | -   | 40.00                | -                    | 40.00  |
| After School Athletics                                  | -   | 10,720.00            | 8,450.00             | 2,270.00                                     |
| Horsemanship  | -   | 2,778.00             | 2,700.00             | 78.00  |
| Kids Playground   | -   | -                    | -                    | -  |
| Turkey Race   | -   | 1,510.00             | 2,083.92             | (573.92)                                     |
| Easter Egg Hunt   | -   | -                    | 93.80                | (93.80)                                      |
| Boot Camp   | -   | 780.00               | -                    | 780.00                                       |
| Volleyball  | -   | -                    | -                    | -  |
| Friday Night Lights                                     | -   | 4,155.99             | 2,734.73             | 1,421.26                                     |
| Administrative Expenses                                 | 10,000.00                                   | -                    | 15,517.75            | (5,517.75)                                   |
|   | <b>\$ 10,000.00</b>                         | <b>\$ 116,394.93</b> | <b>\$ 118,733.49</b> | <b>\$ 7,661.44</b>                           |
| <b>Transfer to General Fund as Revenue for the Town</b> |   |                      |                      | <b>(15,517.75)</b>                           |
|   |   |                      | <b>Sub Total:</b>    | <b>\$ (7,856.31)</b>                         |
| Encumbered Expenses                                     |   |                      |                      | 305.00                                       |
| Remains in Revolving Fund                               |   |                      |                      | 10,000.00                                    |
| Recreation Programs - Fiscal Year 2021                  |   |                      |                      | 15,299.79                                    |
| Warrants Payable  | -   |                      |                      | -  |
| <b>Total:</b>   |   |                      |                      | <b>\$ 25,604.79</b>                          |

**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**School Revolving Funds 2750**  
**For Fiscal Year Ending June 30, 2020**

|  | <i>Balance<br/>Forward<br/><u>June 30, 2019</u></i> | <i><u>Revenues</u></i> | <i><u>Expenditures</u></i> | <i>Balance<br/>Forward<br/><u>June 30, 2020</u></i> |
|--|---|------------------------|----------------------------|---|
| <b><i>SCHOOL REVOLVING ACCOUNTS:</i></b> |   |                        |                            |   |
| Before & After Dark                      | \$ 100,380.04                                       | \$ 67,811.66           | \$ 130,264.41              | \$ 37,927.29  |
| Driver Education                         | 28,938.20   | 36,803.21              | 30,947.66                  | 34,793.75   |
| Music Program                            | 25,585.16   | 13,250.00              | 29,780.00                  | 9,055.16  |
| Magic Dragon                             | 185,266.33  | 769,870.73             | 959,530.60                 | (4,393.54)  |
| KED/After School Program                 | 106,143.76  | 391,945.08             | 460,699.71                 | 37,389.13   |
| Building Use                             | 439,731.89  | 86,505.36              | 4,160.73                   | 522,076.52  |
| <b>Sub-Total:</b>                        | <b>\$ 886,045.38</b>                                | <b>\$ 1,366,186.04</b> | <b>\$ 1,615,383.11</b>     | <b>\$ 636,848.31</b>                                |
| Athletic Association                     | \$ 165,562.64                                       | \$ 333,623.72          | \$ 349,113.25              | \$ 150,073.11                                       |
| Integrated PreSchool                     | 147,374.92  | 79,921.20              | 11,536.50                  | 215,759.62  |
| Tuition Revolving                        | 151,582.15  | 31,275.00              | 2,640.09                   | 180,217.06  |
| Tuition-Step Program                     | 7,834.90  | 7,650.00               | 13,171.48                  | 2,313.42  |
| Co-Curricular-DMS School                 | 111,467.54  | 18,575.00              | 18,575.00                  | 111,467.54  |
| Co-Curricular-High School                | 208,823.74  | 50,295.00              | 49,838.62                  | 209,280.12  |
| Full Day Kindergarten Program            | 239,222.66  | 369,328.10             | (5,077.54)                 | 613,628.30  |
| <b>Sub-Total:</b>                        | <b>\$ 1,031,868.55</b>                              | <b>\$ 890,668.02</b>   | <b>\$ 439,797.40</b>       | <b>\$ 1,482,739.17</b>                              |
| Bus Transportation                       | \$ 99,381.47  | 212,894.25             | 7,488.40                   | \$ 304,787.32                                       |
| Performing Arts Center                   | 66,180.26   | 53,625.00              | 70,477.69                  | 49,327.57   |
| Parking Fees                             | 96,267.26   | 28,225.00              | 14,735.61                  | 109,756.65  |
| DPS ART Cards                            | 217.75  |                        |                            | 217.75  |
| Community Part. For Children             | 133.66  |                        |                            | 133.66  |
| Book Fund                                | 10,952.37   | 295.23                 | 246.18                     | 11,001.42   |
| Computer Insurance                       | 29,096.76   | 23,056.84              | 11,570.70                  | 40,582.90   |
| <b>Sub-Total:</b>                        | <b>\$ 302,229.53</b>                                | <b>\$ 318,096.32</b>   | <b>\$ 104,518.58</b>       | <b>\$ 515,807.27</b>                                |
| <b>STUDENT ACTIVITIES:</b>               |   |                        |                            |   |
| Alden School Activities                  | \$ 27,298.49  | \$ 16,122.16           | \$ 20,254.00               | \$ 23,166.65  |
| Chandler School Activities               | 3,527.34  | 3,053.98               | 5,427.00                   | 1,154.32  |
| DMS Student Activities                   | 78.90   | 100,132.86             | 95,427.89                  | 4,783.87  |
| High School Activities                   | 35,664.51   | 307,044.71             | 191,087.67                 | 151,621.55  |
| Student Activities Total:                | \$ 66,569.24  | \$ 426,353.71          | \$ 312,196.56              | \$ 180,726.39                                       |
| <b>Revolving Account Total:</b>          | <b>\$ 2,286,712.70</b>                              | <b>\$ 3,001,304.09</b> | <b>\$ 2,471,895.65</b>     | <b>\$ 2,816,121.14</b>                              |
| <b>PREPAID PROGRAMS FY 2013</b>          |   |                        |                            |   |
| School Bus Transportation                | \$ 71,250.00  | \$ -                   | \$ 71,500.00               | \$ (250.00)   |
| Intergraded PreSchool                    | 18,037.00   | 8,455.20               | 18,737.00                  | 7,755.20  |
| KED/Extended Summer Program              | 44,295.36   | 3,970.75               | 44,340.36                  | 3,925.75  |
| Full Day Kindergarten Program            | 55,400.00   | 37,140.00              | 59,400.00                  | 33,140.00   |
| <b>Sub-Total:</b>                        | <b>\$ 188,982.36</b>                                | <b>\$ 49,565.95</b>    | <b>\$ 193,977.36</b>       | <b>\$ 44,570.95</b>                                 |
| Accrued Payrolls Payable                 | \$ 24,797.89  |                        | 24,797.89                  | \$ -  |
| <b>GRAND TOTAL:</b>                      | <b>\$ 2,500,492.95</b>                              | <b>\$ 3,050,870.04</b> | <b>\$ 2,690,670.90</b>     | <b>\$ 2,860,692.09</b>                              |

**Town of Duxbury**  
**Statement of Revenues Expenditures**  
**Community Preservation Act Fund 2800**  
**For the year ended June 30, 2020**

|                                   | Estimated                  | Actual                     | % Recv'd         | Variance         |                            |
|-----------------------------------|----------------------------|----------------------------|------------------|------------------|----------------------------|
| Revenues                          |                            |                            |                  |                  |                            |
| Current Year CPA Surcharge Tax    | \$ 540,106                 | \$ 539,648                 | 99.92%           | \$ (458)         |                            |
| Prior Year CPA Surcharge Tax      |                            | 240                        | 100.00%          | 240              |                            |
| Tax Liens Redeemed                |                            | 1,782                      | 100.00%          | 1,782            |                            |
| Intergovernmental Revenue (State) | 74,629                     | 126,931                    | 170.08%          | 52,302           |                            |
| Earnings on Investments           | 6,386                      | \$ 5,657                   | 88.59%           | (729)            |                            |
|                                   | <u>\$ 621,121</u>          | <u>\$ 674,258</u>          | <u>108.55%</u>   | <u>\$ 53,137</u> |                            |
| Expenditures                      | Budget                     | Actual                     | Encumbered       | % Spent          | Closed to<br>Unreserved FB |
| Personal Services                 | \$ 15,528                  | \$ 13,752                  |                  | 88.56%           | \$ 1,776                   |
| Other Charges & Expenditures      | 15,528                     | 2,965                      | 12,200           | 97.66%           | 363                        |
| Encumbered from Prior Year        | 13,000                     | 13,000                     |                  |                  |                            |
| Total Operating Expenses          | <u>\$ 44,056</u>           | <u>\$ 29,717</u>           | <u>\$ 12,200</u> | <u>95.15%</u>    | <u>\$ 2,139</u>            |
| Capital Expenditures              |                            |                            |                  |                  |                            |
| CPC Warrant Articles (see B-7A)   | \$ 308,450                 | \$ 282,967                 |                  |                  |                            |
| Other Financing Sources           |                            |                            |                  |                  |                            |
| Operating Transfers (In)          | <u>\$ -</u>                | <u>\$ -</u>                |                  |                  |                            |
| Net Assets Increase (Decrease)    | 268,615                    | 361,573                    |                  |                  |                            |
| CPC Fund Balances - July 1, 2019  | <u>2,546,530</u>           | <u>2,546,530</u>           |                  |                  |                            |
| CPC Fund Balances - June 30, 2020 | <u><u>\$ 2,815,145</u></u> | <u><u>\$ 2,908,104</u></u> |                  |                  |                            |

|                                       | Fund<br>Balances<br>June 30, 2019 | Fund<br>Balances<br>June 30, 2020 | \$ Change        |
|---------------------------------------|-----------------------------------|-----------------------------------|------------------|
| Reserved for Encumbrances             | \$ 13,000                         | \$ 12,200                         | \$ (800)         |
| Reserved for Subsequent Expenditures  | 50,000                            |                                   | (50,000)         |
| Reserved for Open Space               | 63,292                            | \$ 125,404                        | 62,112           |
| Reserved for Historic Resources       | 359,429                           | \$ 340,208                        | (19,221)         |
| Reserved for Community Housing        | 548,556                           | \$ 454,366                        | (94,190)         |
| Reserved for Continued Appropriations | 659,679                           | \$ 613,062                        | (46,617)         |
| Unreserved Undesignated               | 852,575                           | \$ 1,362,864                      | 510,289          |
|                                       | <u>\$ 2,546,530</u>               | <u>\$ 2,908,104</u>               | <u>\$361,573</u> |

**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**Community Preservation Act Fund 2800**  
**For Fiscal Year Ending June 30, 2020**

|   | 6/30/2019<br>Balances | Original Budget<br>Voted from<br>3/09/2019 ATM | Available<br>Budget<br>7/1/2019 | Supplemental<br>Appropriations<br>Funded from<br>Current Year Budget<br>or Retained Earnings | FY 2020<br>Expenditures<br>To-Date | Balance<br>As of<br>6/30/2020 | Departmental<br>Retained<br>Balances | Balance<br>Closed Out<br>At Year-end |
|---|-----------------------|--|---------------------------------|--|------------------------------------|-------------------------------|--------------------------------------|--------------------------------------|
| <b>DESCRIPTION</b>  |                       |  |                                 |  |                                    |                               |                                      |                                      |
| <u><b>CPC Projects</b></u>  |                       |  |                                 |  |                                    |                               |                                      |                                      |
| <i>Historical</i>   |                       |  |                                 |  |                                    |                               |                                      |                                      |
| ART. 19 - 3/8/14 ATM - Historical Archive Digital Scanner         | 1,654.30              |  | 1,654.30                        | -  |                                    | 1,654.30                      | -                                    | 1,654.30                             |
| ART. 30 - 3/14/15 ATM - Public Service Signs - Duxbury Bay        | 13,377.30             |  | 13,377.30                       | -  |                                    | 13,377.30                     | -                                    | 13,377.30                            |
| ART. 42 - 3/10/18 ATM - Permanent Records Preservation            | 2,085.00              |  | 2,085.00                        | -  |                                    | 2,085.00                      | -                                    | 2,085.00                             |
| ART. 32 - 3/09/19 ATM - Preservation of Permanent Records         |                       | 25,000.00                                      | 25,000.00                       | -  | 24,579.00                          | 421.00                        | 421.00                               | -                                    |
| ART. 33 - 3/09/19 ATM - Preserve/Digitize Historical Records      |                       | 16,000.00                                      | 16,000.00                       | -  |                                    | 16,000.00                     | 16,000.00                            | -                                    |
| ART. 36 - 3/09/19 ATM - King Caesar House Restoration             |                       | 52,250.00                                      | 52,250.00                       | -  | 32,000.00                          | 20,250.00                     | 20,250.00                            | -                                    |
| ART. 37 - 3/09/19 ATM - Alden House Improvements                  |                       | 5,200.00                                       | 5,200.00                        | -  | 2,100.00                           | 3,100.00                      | 3,100.00                             | -                                    |
| <b>Total Historical:</b>  | \$ 17,116.60          | \$ 98,450.00                                   | \$ 115,566.60                   | \$ -   | \$ 58,679.00                       | \$ 56,887.60                  | \$ 39,771.00                         | \$ 17,116.60                         |
| <u><b>Affordable Housing</b></u>                                  |                       |  |                                 |  |                                    |                               |                                      |                                      |
| ART. 26 - 3/08/08 ATM - Housing Assistance Program                | 318,782.60            |  | 318,782.60                      | -  |                                    | 318,782.60                    | 318,782.60                           | -                                    |
| ART. 21 - 3/14/09 ATM - Temple Street Affordable Housing          | 3,698.00              |  | 3,698.00                        | -  |                                    | 3,698.00                      | -                                    | 3,698.00                             |
| ART. 34 - 3/09/19 ATM - Chesnut Street Improvements               | -                     | 160,000.00                                     | 160,000.00                      | -  | 160,000.00                         | -                             | -                                    | -                                    |
| <b>Total Housing:</b>   | \$ 322,480.60         | \$ 160,000.00                                  | \$ 482,480.60                   | \$ -   | \$ 160,000.00                      | \$ 322,480.60                 | \$ 318,782.60                        | \$ 3,698.00                          |
| <u><b>Open Space</b></u>  |                       |  |                                 |  |                                    |                               |                                      |                                      |
| ART. 24 - 03/12/11 ATM - Blairhaven Purchase                      | 51,285.34             |  | 51,285.34                       | -  |                                    | 51,285.34                     | -                                    | 51,285.34                            |
| ART. 7 - 3/12/16 STM - Merry Property Purchase Costs              | 62,900.13             |  | 62,900.13                       | -  | 15,809.35                          | 47,090.78                     | 47,090.78                            | -                                    |
| ART. 4 - 3/11/17 STM - Old Cordwood Path Land Purchase            | 33,392.21             |  | 33,392.21                       | -  |                                    | 33,392.21                     | 33,392.21                            | -                                    |
| ART. 22 - 3/11/17 ATM - Irrigation System for Jaycox Tree Farm    | 10,723.86             |  | 10,723.86                       | -  | 440.57                             | 10,283.29                     | 10,283.29                            | -                                    |
| ART. 43 3/10/18 ATM - Keene Street Ball Field Dugout Construction | 4,007.39              |  | 4,007.39                        | -  |                                    | 4,007.39                      | 4,007.39                             | -                                    |
| ART. 34 3/10/18 ATM - Delorenzo Land Purchase Summer Street       | 30,311.12             |  | 30,311.12                       | -  |                                    | 30,311.12                     | 30,311.12                            | -                                    |
| ART. 35 - 3/10/18 ATM - Williams Land Purchase Church Street      | 127,461.70            |  | 127,461.70                      | -  |                                    | 127,461.70                    | 127,461.70                           | -                                    |
| ART. 35 - 3/09/19 ATM - Pickle-Ball Court Conversion              |                       | 50,000.00                                      | 50,000.00                       | -  | 48,038.45                          | 1,961.55                      | 1,961.55                             | -                                    |
| <b>Total Open Space:</b>  | \$ 320,081.75         | \$ 50,000.00                                   | \$ 370,081.75                   | \$ -   | \$ 64,288.37                       | \$ 305,793.38                 | \$ 254,508.04                        | \$ 51,285.34                         |
| <b>Total CPC Projects</b>   | \$ 659,678.95         | \$ 308,450.00                                  | \$ 968,128.95                   | \$ -   | \$ 282,967.37                      | \$ 685,161.58                 | \$ 613,061.64                        | \$ 72,099.94                         |

**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**Town Gift Funds 2900**  
**For Fiscal Year Ending June 30, 2020**

|                                    | <i>Balance<br/>Forward<br/>July 1, 2019</i> | <i>Revenues</i>      | <i>Expenditures</i>  | <i>Balance<br/>Forward<br/>June 30, 2020</i> |
|------------------------------------|---|----------------------|----------------------|--|
| <b>TOWN GIFT FUNDS:</b>            |   |                      |                      |  |
| Selectmen:                         |   |                      |                      |  |
| Comm on Disability                 | \$ 101.65                                   |                      |                      | \$ 101.65                                    |
| Bluefish Firehouse                 | 2,524.75                                    |                      |                      | 2,524.75                                     |
| PEG Access Support                 | 489,827.20                                  | 426,637.08           | 548,713.00           | 367,751.28                                   |
| Alden St. Sidewalk Donations       | 3,825.00                                    |                      |                      | 3,825.00                                     |
| Historical Grant                   | 700.00                                      |                      |                      | 700.00                                       |
| Beach Reservation                  | (196,540.42)                                | 72,430.67            | (124,109.75)         | -  |
| Agricultural Comm                  | 193.35                                      |                      |                      | 193.35                                       |
| Police:                            |   |                      |                      |  |
| K-9 Donations                      | 11,487.55                                   | 200.00               | 8,470.28             | 3,217.27                                     |
| DARE Programs                      | 1,585.77                                    | 3,875.00             | 2,570.00             | 2,890.77                                     |
| Police Athletic League (PAL)       | 37.08                                       |                      |                      | 37.08  |
| Contribution & Gifts               | 78.37                                       | 150.00               | 48.45                | 179.92                                       |
| Fire:                              |   |                      |                      |  |
| Contribution & Gifts               | 844.46                                      | 350.00               | 868.02               | 326.44                                       |
| FD Train.Sponsored by SRPEDD       | -   | 1,470.00             | 1,470.00             | -  |
| Entergy - Administration & Tech.   | 65,199.33                                   | 63,750.00            | 36,431.18            | 92,518.15                                    |
| Entergy - Equipment -Radios        | -   | 19,568.46            | 18,959.56            | 608.90                                       |
| Animal Control:Shelter Improvement | 49,190.80                                   | 8,783.70             | 6,639.51             | 51,334.99                                    |
| DPW Management:                    |   |                      |                      |  |
| Green Tree Donation                |   | 8,500.00             | 8,500.00             | -  |
| Compost Bins                       | 205.00                                      |                      |                      | 205.00                                       |
| Cemetery:                          |   |                      |                      |  |
| Dedicated Gift                     | 102.00                                      |                      |                      | 102.00                                       |
| Council on Aging:                  |   |                      |                      |  |
| Donation & Gifts-FRIENDS           | 4,155.17                                    | 55,312.83            | 31,272.88            | 28,195.12                                    |
| Gifts & Contributions              | 17,828.06                                   | 13,461.50            | 25,206.14            | 6,083.42                                     |
| GATRA                              | (8,074.52)                                  | 104,517.71           | 97,706.85            | (1,263.66)                                   |
| Library:                           |   |                      |                      |  |
| Contribution & Gifts               | 21,284.35                                   | 15,000.00            | 6,113.91             | 30,170.44                                    |
| Veterans Services:                 |   |                      |                      |  |
| Gifts & Donations                  | 300.00                                      |                      |                      | 300.00                                       |
| Pool:                              |   |                      |                      |  |
| Donations & Gifts                  | 13,500.00                                   | 500.00               | 13,500.00            | 500.00                                       |
| Friends of Pool Gift               | 32.11                                       |                      |                      | 32.11  |
| Emergency Training Program         | 14.02                                       |                      |                      | 14.02  |
| War Memorials                      | 12,025.30                                   |                      |                      | 12,025.30                                    |
| 375th Anniversary Celebration      | 375.00                                      |                      |                      | 375.00                                       |
| So.Shore Comm.Partners In Prev.    | 300.00                                      |                      |                      | 300.00                                       |
| MIIA Ergonomics Flex Grant         | 26.49                                       |                      |                      | 26.49  |
| MIIA Flex Grant                    | 12,179.45                                   | 19,250.00            | 678.47               | 30,750.98                                    |
| MIIA Rewards Grant                 | 625.00                                      |                      |                      | 625.00                                       |
| AARP Walking Path Grant            | -   |                      |                      | -  |
| <b>GRAND TOTAL:</b>                | <b>\$ 503,932.32</b>                        | <b>\$ 813,756.95</b> | <b>\$ 683,038.50</b> | <b>\$ 634,650.77</b>                         |

**Town of Duxbury**  
**Statement of Changes in Fund Balances**  
**School Gift Funds 2950**  
**For Fiscal Year Ending June 30, 2020**

|                                  | <i>Balance<br/>Forward<br/>July 1, 2019</i> | <i>Revenues</i> | <i>Expenditures</i> | <i>Balance<br/>Forward<br/>June 30, 2020</i> |
|----------------------------------|---|-----------------|---------------------|--|
| <b><i>SCHOOL GIFT FUNDS:</i></b> |   |                 |                     |  |
| Duxbury Foundation               | \$ 64,105.51                                | \$ 12,761.25    | \$ 55,971.71        | \$ 20,895.05                                 |
| School Small Gifts               | 21,133.51                                   | 1,050.00        | 702.04              | 21,481.47                                    |
| Magic Dragan Gifts               | 480.00                                      | 3,019.60        |                     | 3,499.60                                     |
| Special Education Reserve Fund   | 318,899.93                                  |                 |                     | 318,899.93                                   |
| Sub-Total:                       | 404,618.95                                  | 16,830.85       | # 56,673.75         | 364,776.05                                   |
| Warrants Payable                 | \$ -  |                 | # \$ -              | \$ -   |
| GRAND TOTAL:                     | \$ 404,618.95                               | \$ 16,830.85    | # \$ 56,673.75      | \$ 364,776.05                                |



Town of Duxbury  
Statement of Changes in Fund Balance  
Capital Projects  
For the Year Ending June 30, 2020

|  | <i>General Fund</i>            | <i>Water Enterprise</i>        | <i>Total</i>                   |
|--|--------------------------------|--------------------------------|--------------------------------|
|  | <i><u>Capital Projects</u></i> | <i><u>Capital Projects</u></i> | <i><u>Capital Projects</u></i> |
| <i><u>Assets</u></i>                   |                                |                                |                                |
| Cash - Unrestricted Checking           | \$ (960,643.55)                | \$ 1,903,951.88                | \$ 943,308.33                  |
| Due From Other Governments             | 991,393.02                     | -                              | 991,393.02                     |
| <b>TOTAL ASSETS</b>                    | <b>\$ 30,749.47</b>            | <b>\$ 1,903,951.88</b>         | <b>\$ 1,934,701.35</b>         |
| <i><u>Liabilities</u></i>              |                                |                                |                                |
| Warrants Payable                       | \$ -                           | \$ -                           | \$ -                           |
| Bond Anticipation Notes Payable        | 618,101.00                     | 1,250,000.00                   | 1,868,101.00                   |
| <b>TOTAL LIABILITIES</b>               | <b>\$ 618,101.00</b>           | <b>\$ 1,250,000.00</b>         | <b>\$ 1,868,101.00</b>         |
| Special Purposes                       | \$ (587,351.53)                | \$ 653,951.88                  | \$ 66,600.35                   |
| <b>TOTAL LIABILITIES/FUND BALANCES</b> | <b>\$ 30,749.47</b>            | <b>\$ 1,903,951.88</b>         | <b>\$ 1,934,701.35</b>         |

**Town of Duxbury**  
**Statement of Changes in Fund Balance**  
**Capital Projects Funds Financed with Debt - Town**  
**For the Year Ending June 30, 2020**

|                              | <u>Fund 3101</u>     | <u>Fund 3103</u>           | <u>Fund 3107</u>           | <u>Fund 3108</u>         |
|------------------------------|----------------------|----------------------------|----------------------------|--------------------------|
|                              | <u>Cemetery Exp.</u> | <u>Senior Center</u>       |                            |                          |
|                              | <u>Project</u>       | <u>Parking Lot Project</u> | <u>Powder Point Bridge</u> | <u>Capital Equipment</u> |
| Cash - Unrestricted Checking | \$ 1,242.35          | \$ 14,445.58               | \$ 1,942.76                | \$ 37,561.14             |
| Proceeds on Sale of Bonds    | -                    | -                          | -                          | -                        |
| Due From Other Governments   | -                    | -                          | -                          | -                        |
| <b>TOTAL ASSETS</b>          | <b>\$ 1,242.35</b>   | <b>\$ 14,445.58</b>        | <b>\$ 1,942.76</b>         | <b>\$ 37,561.14</b>      |

Assets

Liabilities

|  |                    |                     |                    |             |                     |
|--|--------------------|---------------------|--------------------|-------------|---------------------|
| Warrants Payable                       | -                  | \$ -                | -                  | \$ -        | -                   |
| Accounts Payable                       | -                  | -                   | -                  | -           | -                   |
| Bid Deposits                           | -                  | -                   | -                  | -           | -                   |
| Premium on Sale of Bonds               | -                  | -                   | -                  | -           | -                   |
| Deferred Revenue                       | -                  | -                   | -                  | -           | -                   |
| Bond Anticipation Notes Payable        | -                  | -                   | -                  | -           | 150,000.00          |
| Grant Anticipation Notes Payable       | -                  | -                   | -                  | -           | -                   |
| <b>TOTAL LIABILITIES</b>               | <b>-</b>           | <b>\$ -</b>         | <b>-</b>           | <b>\$ -</b> | <b>150,000.00</b>   |
| Special Purposes                       | 1,242.35           | 14,445.58           | 1,942.76           | -           | (112,438.86)        |
| <b>TOTAL FUND BALANCE</b>              | <b>\$ 1,242.35</b> | <b>\$ 14,445.58</b> | <b>\$ 1,942.76</b> | <b>\$ -</b> | <b>(112,438.86)</b> |
| <b>TOTAL LIABILITIES/FUND BALANCES</b> | <b>\$ 1,242.35</b> | <b>\$ 14,445.58</b> | <b>\$ 1,942.76</b> | <b>\$ -</b> | <b>37,561.14</b>    |

| Town of Duxbury                                  |                         |                        |                  |                         |                         |                     |
|--|-------------------------|------------------------|------------------|-------------------------|-------------------------|---------------------|
| Statement of Changes in Fund Balance             |                         |                        |                  |                         |                         |                     |
| Capital Projects Funds Financed with Debt - Town |                         |                        |                  |                         |                         |                     |
| For the Year Ending June 30, 2020                |                         |                        |                  |                         |                         |                     |
| <u>Fund 3109</u>                                 | <u>Fund 3110</u>        | <u>Fund 3305</u>       | <u>Fund 3490</u> | <u>Sub-Total</u>        |                         |                     |
| <u>Senior Center</u>                             | <u>Sea Wall Repairs</u> | <u>School Computer</u> | <u>Completed</u> | <u>Capital Projects</u> | <u>Capital Projects</u> | <u>General Fund</u> |
| <u>Expansion</u>                                 | <u>Project</u>          | <u>Equipment</u>       |                  | <u>Capital Projects</u> |                         |                     |
| \$ 19,828.53                                     | \$ (1,037,595.20)       | \$ -                   | \$ 1,931.29      | \$ (960,643.55)         |                         |                     |
| -  |                         |                        | -                | -                       |                         | -                   |
| -  | 991,393.02              |                        | -                | 991,393.02              |                         |                     |
| \$ 19,828.53                                     | \$ (46,202.18)          | \$ -                   | \$ 1,931.29      | \$ 30,749.47            |                         |                     |
|  |                         |                        |                  |                         |                         |                     |
| \$ -   |                         |                        | \$ -             | -                       |                         | -                   |
| -  |                         |                        | -                | -                       |                         | -                   |
| -  |                         |                        | -                | -                       |                         | -                   |
| -  |                         |                        | -                | -                       |                         | -                   |
| -  |                         |                        | -                | -                       |                         | -                   |
| -  |                         | 468,101.00             | -                | 618,101.00              |                         | -                   |
| -  |                         |                        | -                | -                       |                         | -                   |
|  |                         |                        |                  |                         |                         |                     |
| \$ -   |                         | \$ -                   | \$ -             | \$ 618,101.00           |                         |                     |
|  |                         |                        |                  |                         |                         |                     |
| \$ 19,828.53                                     | \$ (46,202.18)          | \$ (468,101.00)        | \$ 1,931.29      | \$ (587,351.53)         |                         |                     |
|  |                         |                        |                  |                         |                         |                     |
| \$ 19,828.53                                     | \$ (46,202.18)          | \$ (468,101.00)        | \$ 1,931.29      | \$ (587,351.53)         |                         |                     |
|  |                         |                        |                  |                         |                         |                     |
| \$ 19,828.53                                     | \$ (46,202.18)          | \$ (468,101.00)        | \$ 1,931.29      | \$ 30,749.47            |                         |                     |
|  |                         |                        |                  |                         |                         |                     |

Town of Duxbury  
Statement of Changes in Fund Balance  
Capital Projects Funds Financed with Debt - Water Enterprise  
For the Year Ending June 30, 2020

|  | <i>Fund 6131</i>     | <i>Fund 6132</i>     | <i>Fund 6133</i>      | <i>Fund 6134</i>      | <i>Fund 6135</i>           | <i>Fund 6137</i>   | <i>Fund 6195</i>        | <i>Total</i>            |
|--|----------------------|----------------------|-----------------------|-----------------------|----------------------------|--------------------|-------------------------|-------------------------|
|  | <i>Damon Wells</i>   | <i>Water Mains</i>   | <i>Birch St. Tank</i> | <i>Pine St. Water</i> | <i>Temple Street Water</i> | <i>PCE Pipe</i>    | <i>Completed</i>        | <i>Capital Projects</i> |
|  | <i>Water Project</i> | <i>Water Project</i> | <i>Water Project</i>  | <i>Main Project</i>   | <i>Main Project</i>        | <i>Replacement</i> | <i>Water Cap. Proj.</i> | <i>Water Enterprise</i> |
| Cash - Unrestricted Checking           | \$ 132,368.16        | \$ 83,948.77         | \$ 70.12              | \$ 55,790.03          | \$ 119,672.02              | \$ 1,487,102.29    | \$ 25,000.49            | \$ 1,903,951.88         |
| Due From Other Governments             | -                    | -                    | -                     | -                     | -                          | -                  | -                       | -                       |
| <b>TOTAL ASSETS</b>                    | \$ 132,368.16        | \$ 83,948.77         | \$ 70.12              | \$ 55,790.03          | \$ 119,672.02              | \$ 1,487,102.29    | \$ 25,000.49            | \$ 1,903,951.88         |
| <b>Liabilities</b>                     |                      |                      |                       |                       |                            |                    |                         |                         |
| Bond Anticipation Notes Payable        | \$ -                 | \$ -                 | \$ -                  | \$ -                  | \$ -                       | \$ 1,250,000.00    | \$ -                    | \$ 1,250,000.00         |
| Grant Anticipation Notes Payable       | -                    | -                    | -                     | -                     | -                          | -                  | -                       | -                       |
| <b>TOTAL LIABILITIES</b>               | \$ -                 | \$ -                 | \$ -                  | \$ -                  | \$ -                       | \$ 1,250,000.00    | \$ -                    | \$ 1,250,000.00         |
| Special Purposes                       | 132,368.16           | 83,948.77            | 70.12                 | 55,790.03             | 119,672.02                 | 237,102.29         | 25,000.49               | 653,951.88              |
| <b>TOTAL FUND BALANCES</b>             | \$ 132,368.16        | \$ 83,948.77         | \$ 70.12              | \$ 55,790.03          | \$ 119,672.02              | \$ 237,102.29      | \$ 25,000.49            | \$ 653,951.88           |
| <b>TOTAL LIABILITIES/FUND BALANCES</b> | \$ 132,368.16        | \$ 83,948.77         | \$ 70.12              | \$ 55,790.03          | \$ 119,672.02              | \$ 1,487,102.29    | \$ 25,000.49            | \$ 1,903,951.88         |

**Town of Duxbury**  
**Combining Statement of Changes in Fund Balance**  
**Capital Projects Funds**  
**For the Year Ending June 30, 2020**

|                                | <u>Fund Number</u> | <u>Date ATM/STM</u> | <u>Total Appropriation</u> | <u>Carry Forward 6/30/2019</u> | <u>BANS/Bonds Proceeds</u> | <u>Other Revenue Sources</u> | <u>Expenditures</u>    | <u>Total Capital Projects</u> |
|--------------------------------|--------------------|---------------------|----------------------------|--------------------------------|----------------------------|------------------------------|------------------------|-------------------------------|
| <b>Town</b>                    |                    |                     |                            |                                |                            |                              |                        |                               |
| Cemetery Expansion             | 3101               | 03/13/10            | \$                         | 1,242.35                       |                            |                              | \$                     | 1,242.35                      |
| Pool Design                    | 3102               | 03/08/08            |                            | 17,613.61                      |                            |                              | 17,613.61              | -                             |
| Senior Center Parking Lot      | 3103               | 03/11/06            | 15,000.00                  | 14,445.58                      |                            |                              |                        | 14,445.58                     |
| Crematory/Cemetery             | 3104               | 03/13/10            |                            | 1,462.63                       |                            |                              | 1,462.63               | -                             |
| Fire Station Design            | 3105               | 03/13/10 & 03/12/11 | 19,544.27                  | 19,544.27                      |                            |                              | 19,544.27              | -                             |
| Police Station                 | 3106               | 03/01/05            |                            | 8,794.18                       |                            |                              | 8,794.18               | -                             |
| Powder Point Bridge            | 3107               | 03/01/05            | 185,600.00                 | 1,942.76                       |                            |                              |                        | 1,942.76                      |
| Capital Equipment:             | 3108               |                     |                            |                                |                            |                              |                        |                               |
| Replace Pumper Engine          |                    | 03/11/17            | 700,000.00                 | 37,561.14                      |                            |                              |                        | 37,561.14                     |
| Rehab Crematory Retorts        |                    | 03/19/19            | 300,000.00                 |                                | 150,000.00                 |                              | 150,000.00             | -                             |
| Senior Center Expansion/Design | 3109               | 03/10/18            | 2,550,000.00               | 218,158.07                     |                            |                              | 198,329.54             | 19,828.53                     |
| Sea Wall Repairs               | 3110               | 03/19/19            | 4,909,770.00               | -                              |                            | 1,000,000.00                 | 1,046,202.18           | (46,202.18)                   |
| Old Capital Projects Balances  | 3490               |                     |                            | 25,774.88                      |                            | 5,667.98                     | 29,511.57              | 1,931.29                      |
| <b>TOTAL TOWN:</b>             |                    |                     |                            | <b>\$ 346,539.47</b>           | <b>\$ 150,000.00</b>       | <b>\$ 1,005,667.98</b>       | <b>\$ 1,471,457.98</b> | <b>\$ 30,749.47</b>           |

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**School**

|                            |             |          |            |                     |                      |             |                      |             |
|----------------------------|-------------|----------|------------|---------------------|----------------------|-------------|----------------------|-------------|
| Fesability Design Schools  | 3301        | 03/12/11 | \$         | 50,158.90           |                      |             | 50,158.90            | \$ -        |
| Chandler Roof Project      | 3302        | 03/11/18 |            | 312.31              |                      |             | 312.31               | -           |
| Schmectic Design DHS & DMS | 3303        | 03/12/11 |            | 98.46               |                      |             | 98.46                | -           |
| DHS & DMS Construction     | 3304 & 3333 | 03/04/12 |            | 17,075.50           |                      |             | 17,075.50            | -           |
| School Capital Equipment   | 3305        | 03/19/19 | 512,998.00 |                     | 468,101.00           |             | 468,101.00           | -           |
| <b>TOTAL SCHOOL:</b>       |             |          |            | <b>\$ 67,645.17</b> | <b>\$ 468,101.00</b> | <b>\$ -</b> | <b>\$ 535,746.17</b> | <b>\$ -</b> |

**Water Enterprise**

|                                      |      |                   |              |                        |                        |                        |                        |                        |
|--------------------------------------|------|-------------------|--------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Damon Wells Water Project            | 6131 | 3/8/03 & 03/08/08 | \$           | 132,368.16             |                        |                        | \$                     | 132,368.16             |
| Water Mains Water Project            | 6132 | 03/11/06          |              | 83,948.77              |                        |                        |                        | 83,948.77              |
| Birch Street Tank Water Project      | 6133 | 03/11/06          |              | 70.12                  |                        |                        |                        | 70.12                  |
| Pine Street Water Main Project       | 6134 | 03/04/12          |              | 55,790.03              |                        |                        |                        | 55,790.03              |
| Temple Street Water Main Project     | 6135 | 03/12/17          | 715,000.00   | 174,719.18             |                        |                        | 55,047.16              | 119,672.02             |
| Captain's Hill Tank Project          | 6136 | 03/11/18          | 900,000.00   | 169,102.63             |                        |                        | 169,102.63             | -                      |
| PCE Pipe Replacement                 | 6137 | 03/19/19          | 2,588,114.00 | -                      | 1,250,000.00           | 338,114.00             | 101,011.71             | 1,487,102.29           |
| Old Completed Water Capital Projects | 6195 |                   |              | 25,000.49              |                        |                        |                        | 25,000.49              |
| <b>TOTAL WATER:</b>                  |      |                   |              | <b>\$ 640,999.38</b>   | <b>\$ 1,250,000.00</b> | <b>\$ 338,114.00</b>   | <b>\$ 325,161.50</b>   | <b>\$ 1,903,951.88</b> |
| <b>TOTAL CAPITAL PROJECTS:</b>       |      |                   |              | <b>\$ 1,055,184.02</b> | <b>\$ 1,868,101.00</b> | <b>\$ 1,343,781.98</b> | <b>\$ 2,332,365.65</b> | <b>\$ 1,934,701.35</b> |

\$144,571.43 was Transferred to the town's Capital Stabilization Fund per Art #16 at the 3/8/19 ATM

**Town of Duxbury**  
**Statement of Estimated and Actual Revenues**  
**Water Enterprise - Fund 6100**  
**For the Year Ending June 30, 2020**

|   | Estimated     | Actual        | % Recv'd          | Variance       |                          |
|---|---------------|---------------|-------------------|----------------|--------------------------|
| <b>Revenues</b>                         |               |               |                   |                |                          |
| User Charges                            | \$ 2,586,892  | \$ 2,926,627  | 113.13%           | \$ 339,735     |                          |
|   |               |               |                   |                | Return to                |
| <b>Expenditures</b>                     | <b>Budget</b> | <b>Actual</b> | <b>Encumbered</b> | <b>% Spent</b> | <b>Retained Earnings</b> |
| Salaries                                | \$ 803,906    | \$ 787,093    |                   | 97.91%         | \$ 16,813                |
| Police Details                          | 11,000        | 6,059         | 207               | 56.97%         | 4,733                    |
| Retirement                              | 138,812       | 138,812       | -                 | 100.00%        | -                        |
| Life Insurance                          | 244           | 244           | -                 | 100.00%        | -                        |
| Medicare                                | 11,082        | 11,271        | -                 | 101.70%        | (189)                    |
| Workers Compensation                    | 22,958        | 12,804        | -                 | 55.77%         | 10,154                   |
| Electric                                | 160,000       | 160,834       | -                 | 100.52%        | (834)                    |
| Gas and Oil                             | 23,000        | 27,339        | -                 | 118.86%        | (4,339)                  |
| Marshfield Water                        | 80,000        | 70,300        | -                 | 87.88%         | 9,700                    |
| Computer Equipment Maintenance Services | 12,000        | 2,838         | -                 | 23.65%         | 9,162                    |
| Office Equipment Maintenance Services   | 3,000         | 3,213         | -                 | 107.10%        | (213)                    |
| Vehicle Maintenance Services            | 4,000         | 9,104         | -                 | 227.61%        | (5,104)                  |
| Building & Grds. Maintenance Services   | 7,000         | 16,422        | -                 | 234.61%        | (9,422)                  |
| Well Rehabilitation                     | 10,000        | 10,786        | -                 | 107.86%        | (786)                    |
| Equipment Maintenance Services          | 150,000       | 36,811        | -                 | 24.54%         | 113,189                  |
| Consulting Services                     | 15,000        | 12,210        | -                 | 81.40%         | 2,790                    |
| Training/Educations Programs            | 6,000         | 1,827         | -                 | 30.45%         | 4,173                    |
| Financial Audit                         | 2,000         | 2,000         | -                 | 100.00%        | -                        |
| Legal Services                          | 8,000         | -             | -                 | 0.00%          | 8,000                    |
| Telephone                               | 9,000         | 8,674         | 650               | 103.60%        | (324)                    |
| Printing                                | 5,000         | 2,814         | -                 | 56.28%         | 2,186                    |
| Postage                                 | 6,000         | 3,972         | -                 | 66.20%         | 2,028                    |
| Advertising                             | 1,100         | -             | -                 | 0.00%          | 1,100                    |
| Internet/Cable Services                 | -             | 436           | -                 | NA             | (436)                    |
| Testing                                 | 28,000        | 19,683        | 378               | 71.65%         | 7,939                    |
| Office & Computer Supplies              | 4,000         | 3,215         | -                 | 80.39%         | 785                      |
| Bldg. & Grds Maintenance Supplies       | 12,000        | 12,886        | -                 | 107.38%        | (886)                    |
| Equipment Repairs & Mnt. Supplies       | 27,000        | 13,196        | -                 | 48.87%         | 13,804                   |
| Small Tools                             | 1,000         | -             | -                 | 0.00%          | 1,000                    |
| Vehicle Supplies                        | 10,000        | 8,374         | -                 | 83.74%         | 1,626                    |
| Gasoline                                | 30,000        | 15,402        | -                 | 51.34%         | 14,598                   |
| Chemicals                               | 80,000        | 99,454        | -                 | 124.32%        | (19,454)                 |
| Pumps & Instruments                     | 75,000        | 82,681        | 1,181             | 111.82%        | (8,862)                  |
| Meters                                  | 65,000        | 58,493        | -                 | 89.99%         | 6,507                    |
| Water Service Connections               | 27,000        | 19,193        | 66                | 71.33%         | 7,741                    |
| Subscriptions/Publications              | -             | 46            | -                 | NA             | (46)                     |
| Uniforms & Other Clothing               | 8,000         | 4,017         | -                 | 50.21%         | 3,983                    |
| Meeting & Travel Expenses               | 500           | -             | -                 | 0.00%          | 500                      |
| Dues & Memberships                      | 800           | 545           | -                 | 68.13%         | 255                      |
| Property & Liability Insurance          | 35,019        | 31,911        | -                 | 91.13%         | 3,108                    |
| License Renewals                        | 1,500         | 1,317         | -                 | 87.81%         | 183                      |
| State Assessments for Primary           | 5,000         | 4,590         | -                 | 91.80%         | 410                      |
| System Improvements & Contingencies     | 30,000        | 31,988        | -                 | 106.63%        | (1,988)                  |
| Encumbrances from FY 2019               | 16,771        | 16,771        | -                 | 100.00%        | 0                        |
| Total                                   | \$ 1,945,692  | \$ 1,749,625  | 2,482             | 90.05%         | \$ 193,585               |
| <b>Debt Service</b>                     |               |               |                   |                |                          |
| Retirement of Long Term Debt            | \$ 465,832    | \$ 412,482    | \$ -              | 68.54%         | 53,350                   |
| Interest on Long Term Debt              | 106,804       | 106,804       | -                 | 39.92%         | 0                        |
| Interest on Short Term Debt             | -             | -             | -                 | 345.50%        | -                        |
| Bond Issuance Costs                     | 700           | -             | -                 | 0.00%          | 700                      |
| Total                                   | \$ 573,336    | \$ 519,286    | \$ -              | 90.57%         | \$ 54,050                |
| Total Water Expenses                    | \$ 2,519,028  | \$ 2,268,910  | \$ 2,482          | 90.17%         | \$ 247,636               |
| Net Assets Increase (Decrease)          | \$ 67,864     | \$ 657,717    |                   |                |                          |
| Capital Expenditures                    | \$ (595,300)  | \$ (426,599)  |                   |                |                          |
| Operating Transfers (Out)               | \$ (422,749)  | \$ (537,345)  |                   |                |                          |
| Retained Earnings - July 1, 2019        | 4,441,470     | 4,441,470     |                   |                |                          |
| Retained Earnings - June 30, 2020       | \$ 3,491,285  | \$ 4,135,244  |                   |                |                          |

**Town of Duxbury**  
**Statement of Continued Appropriations**  
**Water Enterprise Fund – 6100**  
**For Fiscal Year Ending June 30, 2020**

| DESCRIPTION  | 6/30/2019<br>Balances | Original Budget<br>Voted from<br>3/19 ATM | Available<br>Budget<br>7/1/2019 | Total<br>Balance<br>7/1/2019 | FY 2020<br>Expenditures<br>To-Date | Balance<br>As of<br>6/30/2020 | Departmental<br>Retained<br>Balances | Balance<br>Closed Out<br>At Year-end |
|--|-----------------------|---|---------------------------------|------------------------------|------------------------------------|-------------------------------|--------------------------------------|--------------------------------------|
|  |                       |   |                                 |                              |                                    |                               |                                      |                                      |
| Carried Forward Prior Year Articles                      |                       |   |                                 |                              |                                    |                               |                                      |                                      |
| ART#6-7 ATM 3/2011 System Rehabilitation                 | \$ 3,532.25           |   | \$ 3,532.25                     | \$ 3,532.25                  | \$ -                               | \$ 3,532.25                   | \$ 3,532.25                          | \$ -                                 |
| ART#6-7ATM 3/2013 System Rehabilitation                  | 14,587.75             |   | 14,587.75                       | 14,587.75                    | 1,920.00                           | 12,667.75                     | 12,667.75                            | -                                    |
| ART.#6-3-23 ATM 3/2015 Extend Temple Street Water Main   | 135,549.47            |   | 135,549.47                      | 135,549.47                   | 6,670.66                           | 128,878.81                    | -                                    | 128,878.81                           |
| ART.#6-3-26 Utility Cloud Software & Associated Hardware | 37,869.00             |   | 37,869.00                       | 37,869.00                    | 4,416.00                           | 33,453.00                     | 33,453.00                            | -                                    |
| ART.#6-3-27 PCE Main Pipe Replacement                    | 137,386.25            |   | 137,386.25                      | 137,386.25                   | 125,586.50                         | 11,799.75                     | 11,799.75                            | -                                    |
| ART.#6-3-28 System Rehabilitation                        | 119,544.86            |   | 119,544.86                      | 119,544.86                   | 34,248.00                          | 85,296.86                     | 85,296.86                            | -                                    |
| ART.#6-3-30 Survey and Plans Teakettle Lane Well Site    | 42,807.00             |   | 42,807.00                       | 42,807.00                    | -                                  | 42,807.00                     | 42,807.00                            | -                                    |
| ART.#6-4-22 Replace Undgrd serv to Tremont St. Well Site | 120,000.00            |   | 120,000.00                      | 120,000.00                   | -                                  | 120,000.00                    | 120,000.00                           | -                                    |
| ART.#6-4-25 PCE Main Pipe Replacement                    | 150,000.00            |   | 150,000.00                      | 150,000.00                   | 43,077.50                          | 106,922.50                    | 106,922.50                           | -                                    |
| ART.#6-4-26 System Rehabilitation                        | 150,000.00            |   | 150,000.00                      | 150,000.00                   | -                                  | 150,000.00                    | 150,000.00                           | -                                    |
| ART.#6-3-23 ATM 3/2018 Mobile Vacuum System              | 18,500.00             |   | 18,500.00                       | 18,500.00                    | -                                  | 18,500.00                     | -                                    | 18,500.00                            |
| ART.#6-3-24 ATM 3/2018 System Rehabilitation             | 150,000.00            |   | 150,000.00                      | 150,000.00                   | -                                  | 150,000.00                    | 150,000.00                           | -                                    |
| ART.#6-3-25 ATM 3/2018 PCE Main Pipe Replacement         | 150,000.00            |   | 150,000.00                      | 150,000.00                   | -                                  | 150,000.00                    | 150,000.00                           | -                                    |
| Carried Forward Prior Year Article Balances              |                       |   |                                 |                              |                                    |                               |                                      |                                      |
|  | \$ 1,229,776.58       | \$ -                                      | \$ 1,229,776.58                 | \$ 1,229,776.58              | \$ 215,918.66                      | \$ 1,013,857.92               | \$ 866,479.11                        | \$ 147,378.81                        |
| FY 2020 Articles   |                       |   |                                 |                              |                                    |                               |                                      |                                      |
| Art. #6-4-26 3/19 ATM System Rehabilitation              |                       | \$ 150,000.00                             | \$ 150,000.00                   | \$ 150,000.00                | \$ 90,581.09                       | \$ 59,418.91                  | \$ 59,418.91                         | \$ -                                 |
| Art. #6-4-27 3/19 ATM Generators at Wells/Garage         |                       | 250,000.00                                | 250,000.00                      | 250,000.00                   | 118,716.00                         | 131,284.00                    | 131,284.00                           | -                                    |
| Art. #6-4-28 3/19 ATM Water System Master Plan           |                       | 195,300.00                                | 195,300.00                      | 195,300.00                   | 1,383.00                           | 193,917.00                    | 193,917.00                           | -                                    |
| FY 2020 Article Balances                                 |                       |   |                                 |                              |                                    |                               |                                      |                                      |
|  | \$ -                  | \$ 338,500.00                             | \$ 338,500.00                   | \$ 338,500.00                | \$ 18,250.00                       | \$ 320,250.00                 | \$ 318,500.00                        | \$ 1,750.00                          |
| Balance of Prior Year and Current Year Articles          |                       |   |                                 |                              |                                    |                               |                                      |                                      |
|  | \$ 1,093,469.87       | \$ 338,500.00                             | \$ 1,431,969.87                 | \$ 1,431,969.87              | \$ 150,442.76                      | \$ 1,281,527.11               | \$ 1,229,776.58                      | \$ 51,750.53                         |

**Town of Duxbury**  
**Water Enterprise Fund - 6100**  
**Water Debt**  
**For Fiscal Year Ending June 30, 2020**

|                           | <u>Date</u>    | <u>Amt Authorized</u> | <u>Amt Issued</u>   | <u>Premium Applied<br/>to Principal</u> | <u>Unissued</u>     | <u>2019 Balance</u> | <u>2020 Principal</u> | <u>2020 Balance</u> |
|---------------------------|----------------|-----------------------|---------------------|---|---------------------|---------------------|-----------------------|---------------------|
| <b><u>WATER</u></b>       |                |                       |                     |   |                     |                     |                       |                     |
| Damon Wells               | 2004, 3/8/2008 | \$ 1,150,000          | \$ 1,150,000        | \$ -                                    | -                   | \$ 260,000          | \$ 75,000             | \$ 185,000          |
| Rt. 3 Water Mains         | 2008           | 550,000               | 550,000             |   | -                   | 120,000             | 30,000                | 90,000              |
| Birch St. Tank            | 3/10/2007      | 3,150,000             | 3,150,000           |   | -                   | 1,725,980           | 157,482               | 1,568,498           |
| Pine Street Water Mains   | 3/10/2012      | 925,000               | 878,000             |   | 47,000              | -                   |                       | -                   |
| Temple Street Water Main  | 3/12/2016      | 715,000               | 715,000             | 95,000                                  | -                   | 620,000             | 70,000                | 550,000             |
| Rehab Captain's Hill Tank | 3/13/2017      | 700,000               | 700,000             | 60,000                                  | -                   | 640,000             | 80,000                | 560,000             |
| PCE Pipe Replacement      | 3/9/2019       | 2,250,000             |                     |   | 2,250,000           |                     |                       |                     |
| <b>Total</b>              |                | <b>\$ 9,440,000</b>   | <b>\$ 7,143,000</b> | <b>\$ 155,000</b>                       | <b>\$ 2,297,000</b> | <b>\$ 3,365,980</b> | <b>\$ 412,482</b>     | <b>\$ 2,953,498</b> |



**Town of Duxbury**  
**Combining Balance Sheet - Trust and Agency Funds**  
**For the Year Ending June 30, 2020**

|  | <u>Fund 8100</u><br><u>Non-Expendable</u> | <u>Fund 8200</u><br><u>Expendable</u> | <u>Fund 8300</u><br><u>Health Claims</u> | <u>Funds 8310</u><br><u>OPEB</u> | <u>Funds 8900</u><br><u>Agency</u> | <u>Totals</u>           |
|--|---|---------------------------------------|--|----------------------------------|------------------------------------|-------------------------|
| <b><u>Assets</u></b>                   |   |                                       |  |                                  |                                    |                         |
| Cash -Unrestricted Checking            | \$ 4,066,322.23                           | \$ 12,166,105.68                      | \$ 3,843,019.62                          | \$ 2,864,458.69                  | \$ 361,729.24                      | \$ 23,301,635.46        |
| Cash - Restricted Savings              | -   | -                                     | 3,000,000.00                             | -                                | -                                  | 3,000,000.00            |
| Due from the General Fund              | -   | -                                     | -  | -                                | -                                  | -                       |
| Accrued Contributions Receivable       | -   | -                                     | 793,860.62                               | -                                | -                                  | 793,860.62              |
| <b>TOTAL ASSETS</b>                    | <b>\$ 4,066,322.23</b>                    | <b>\$ 12,166,105.68</b>               | <b>\$ 7,636,880.24</b>                   | <b>\$ 2,864,458.69</b>           | <b>\$ 361,729.24</b>               | <b>\$ 27,095,496.08</b> |
| <b><u>Liabilities</u></b>              |   |                                       |  |                                  |                                    |                         |
| Warrants Payable                       | \$ -                                      | \$ -                                  | \$ -                                     | \$ -                             | \$ -                               | \$ -                    |
| Accrued Payroll                        | -   | -                                     | -  | -                                | -                                  | -                       |
| Due To Other Governments               | -   | -                                     | -  | -                                | 5,969.60                           | 5,969.60                |
| Deposits Held to Guarantee Performance | -   | -                                     | -  | -                                | 349,294.93                         | 349,294.93              |
| Claims Incurred But Not Reported       | -   | -                                     | 874,610.00                               | -                                | -                                  | 874,610.00              |
| Other Liabilities                      | -   | -                                     | 122,998.01                               | -                                | -                                  | 122,998.01              |
| Special Details Payable                | -   | -                                     | -  | -                                | 6,464.71                           | 6,464.71                |
| <b>TOTAL LIABILITIES</b>               | <b>\$ -</b>                               | <b>\$ -</b>                           | <b>\$ 997,608.01</b>                     | <b>\$ -</b>                      | <b>\$ 361,729.24</b>               | <b>\$ 1,359,337.25</b>  |
| <b><u>Fund Balance</u></b>             |   |                                       |  |                                  |                                    |                         |
| Special Purposes                       | \$ -                                      | \$ -                                  | \$ -                                     | \$ 2,864,458.69                  | \$ -                               | \$ 2,864,458.69         |
| Non Expendable Trusts                  | 4,066,322.23                              | -                                     | -  | -                                | -                                  | 4,066,322.23            |
| Expendable Trusts                      | -   | 12,166,105.68                         | 6,639,272.23                             | -                                | -                                  | 18,805,377.91           |
| Undesignated Fund Balance              | -   | -                                     | -  | -                                | -                                  | -                       |
| <b>TOTAL FUND BALANCE</b>              | <b>\$ 4,066,322.23</b>                    | <b>\$ 12,166,105.68</b>               | <b>\$ 6,639,272.23</b>                   | <b>\$ 2,864,458.69</b>           | <b>\$ -</b>                        | <b>\$ 25,736,158.83</b> |
| <b>TOTAL LIABILITIES/FUND BALANCE</b>  | <b>\$ 4,066,322.23</b>                    | <b>\$ 12,166,105.68</b>               | <b>\$ 7,636,880.24</b>                   | <b>\$ 2,864,458.69</b>           | <b>\$ 361,729.24</b>               | <b>\$ 27,095,496.08</b> |

**Town of Duxbury**  
**Statement of Changes in Fund Balance - Trust Funds**  
**Fund 8100 and 8200**  
**For the Year Ending June 30, 2020**

|  | Non-Expendable Trust |              |                 |  | Expendable Trust |              |                 |                 |
|--|----------------------|--------------|-----------------|--|------------------|--------------|-----------------|-----------------|
|  | Balance Forward      |              | Ending Balance  |  | Balance Forward  |              | Gain/Loss &     |                 |
|  | June 30, 2019        | Additions    | June 30, 2019   |  | June 30, 2020    | Additions    | Interest Income | Expenses        |
| <b>PERMANENT FUNDS (Benefits Gov't)</b>    |                      |              |                 |  |                  |              |                 |                 |
| Cemetery Perpetual Care                    | \$ 1,433,218.00      | \$ 9,425.00  | \$ 1,442,643.00 |  | \$ 892,221.48    | \$ -         | \$ 167,753.34   | \$ -            |
| Mayflower Cemetery                         | 339,725.00           | 7,650.00     | 347,375.00      |  | 235,599.39       | -            | 44,720.61       | -               |
| Arthur D. Eaton                            | 39,500.00            | -            | 39,500.00       |  | 71,021.23        | -            | 7,340.69        | -               |
| Ladies Union Fair                          | 1,303.05             | -            | 1,303.05        |  | 1,391.38         | -            | 178.99          | -               |
| Lucy A. Ewell                              | 500.00               | -            | 500.00          |  | 1,291.92         | -            | 158.01          | -               |
| Dr. R. Shiff                               | 2,000.00             | -            | 2,000.00        |  | 3,970.39         | -            | 180.70          | -               |
| <b>CEMETERY FUNDS:</b>                     | \$ 1,816,246.05      | \$ 17,075.00 | \$ 1,833,321.05 |  | \$ 1,205,495.79  | \$ -         | \$ 220,332.34   | \$ -            |
| Eben H. Ellison                            | 300,000.00           | -            | 300,000.00      |  | 108,687.14       | \$ -         | 24,301.77       | \$ 20,479.69    |
| Isabelle Freeman                           | 200,552.00           | -            | 200,552.00      |  | 118,613.93       | -            | 21,198.63       | -               |
| Richmond G. Wight                          | 30,000.00            | -            | 30,000.00       |  | 50,093.98        | -            | 5,319.74        | -               |
| Lucy Hathaway                              | 25,000.00            | -            | 25,000.00       |  | 393,423.56       | -            | 11,672.95       | 75,000.00       |
| Lucy Hathaway - Shade Trees                | -                    | -            | -               |  | 12.84            | 9,375.00     | -               | -               |
| Lucy Hathaway - Improve Streets            | -                    | -            | -               |  | -                | 18,750.00    | -               | 10,252.10       |
| Lucy Hathaway - Public Bridges             | -                    | -            | -               |  | 7,081.55         | 9,375.00     | -               | 16,456.55       |
| Lucy Hathaway - Public Landings            | -                    | -            | -               |  | 294.91           | 9,375.00     | -               | 970.00          |
| Lucy Hathaway - School                     | -                    | -            | -               |  | 236.56           | 18,750.00    | -               | 13,455.00       |
| Lucy Hathaway - Library                    | -                    | -            | -               |  | 13.94            | 4,687.50     | -               | 4,701.44        |
| Lucy Hathaway - Cemetery                   | -                    | -            | -               |  | (99.72)          | 4,787.22     | -               | 4,687.50        |
| Thomas D. Hathaway                         | 2,000.00             | -            | 2,000.00        |  | 4,016.60         | -            | 399.57          | 4,416.17        |
| Marietta Russell: School Library           | 1,500.00             | -            | 1,500.00        |  | 4,924.50         | -            | 426.70          | 5,351.20        |
| Isabelle Freeman (Ambulance Service)       | 1,300.00             | -            | 1,300.00        |  | 8,655.93         | -            | 661.28          | 9,317.21        |
| William Penn Harding: Duxbury Free Library | 1,000.00             | -            | 1,000.00        |  | 1,818.81         | -            | 187.22          | 2,006.03        |
| Marietta Russell: School Science Material  | 500.00               | -            | 500.00          |  | 2,815.95         | -            | 220.25          | 3,036.20        |
| <b>MISCELLANEOUS FUNDS:</b>                | \$ 561,852.00        | \$ -         | \$ 561,852.00   |  | \$ 700,590.48    | \$ 75,099.72 | \$ 64,388.11    | \$ 120,156.79   |
| <b>PERMANENT FUNDS TOTALS:</b>             | \$ 2,378,098.05      | \$ 17,075.00 | \$ 2,395,173.05 |  | \$ 1,906,086.27  | \$ 75,099.72 | \$ 284,720.45   | \$ 120,156.79   |
| Helen Delano Howe                          | 125,000.00           | -            | 125,000.00      |  | 85,094.70        | -            | 13,954.25       | -               |
| Mary E. Carr Nepton                        | 65,000.00            | -            | 65,000.00       |  | 258,432.30       | -            | 20,798.50       | 3,000.00        |
| Amie Drew Dunham                           | 40,335.00            | -            | 40,335.00       |  | 26,758.51        | -            | 4,665.49        | -               |
| Harriet E. Crozier                         | 25,175.00            | -            | 25,175.00       |  | 18,182.32        | -            | 2,879.73        | 21,062.05       |
| Edward & Ruth Hobart                       | 10,000.00            | -            | 10,000.00       |  | 4,770.87         | -            | 981.05          | -               |
| Molly Hopkins Taft                         | 11,303.18            | -            | 11,303.18       |  | 12,053.58        | -            | 1,228.16        | 12,781.74       |
| Weston-Thompson                            | 10,000.00            | -            | 10,000.00       |  | 8,375.41         | -            | 1,220.42        | 9,595.83        |
| Edmund A. Dondero                          | 2,850.00             | -            | 2,850.00        |  | 1,511.37         | -            | 289.68          | 1,801.05        |
| Benjamin M. Feinberg                       | 1,500.00             | -            | 1,500.00        |  | 1,177.86         | -            | 168.54          | 846.40          |
| Margaret K. Elliott                        | 8,000.00             | -            | 8,000.00        |  | 8,236.65         | -            | 973.83          | 9,210.48        |
| Anna Bigelow Davis                         | 395,986.00           | -            | 395,986.00      |  | 352,353.70       | -            | 49,703.83       | 402,057.53      |
| Jacob S & Fannie D. Shiff                  | 350,000.00           | -            | 350,000.00      |  | 233,303.07       | -            | 37,830.97       | 267,134.04      |
| Dr. R. shiff                               | 350,000.00           | -            | 350,000.00      |  | 218,633.47       | -            | 37,486.73       | 3,000.00        |
| Thomas J Keenen MD & Dr. R.M. shiff        | 250,000.00           | -            | 250,000.00      |  | 159,230.25       | -            | 27,371.20       | 253,120.20      |
| <b>SCHOLARSHIP FUNDS:</b>                  | \$ 1,645,149.18      | \$ -         | \$ 1,645,149.18 |  | \$ 1,388,114.06  | \$ -         | \$ 199,552.38   | \$ 1,573,666.44 |
| Jonathan & Ruth Ford                       | 25,000.00            | -            | 25,000.00       |  | 88,504.08        | -            | 7,538.81        | -               |
| Agnes S. Ellison                           | 1,000.00             | -            | 1,000.00        |  | 10,590.56        | -            | 769.84          | 11,360.40       |
| <b>MISCELLANEOUS FUNDS:</b>                | \$ 26,000.00         | \$ -         | \$ 26,000.00    |  | \$ 99,094.64     | \$ -         | \$ 8,308.65     | \$ 107,403.29   |
| <b>PRIVATE PURPOSE FUND TOTALS:</b>        | \$ 1,671,149.18      | \$ -         | \$ 1,671,149.18 |  | \$ 1,487,208.70  | \$ -         | \$ 207,861.03   | \$ 1,681,069.73 |

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**Town of Duxbury**  
**Statement of Changes in Fund Balance - Agency Fund 8900**  
**Period Ending June 30, 2020**

|   | <i>Balance<br/>July 1, 2019</i> | <i>Additions</i> | <i>Investment<br/>Income</i> | <i>Expenses</i> | <i>Balance<br/>June 30, 2020</i> |
|---|---------------------------------|------------------|------------------------------|-----------------|----------------------------------|
| Treas/Collector: Deputy Collector Fees  | \$ 449.50                       | \$ 32,152.00     |                              | \$ 32,350.00    | \$ 251.50                        |
| Building Maint: Old Performance Bonds   | 41,565.26                       |                  |                              |                 | 41,565.26                        |
| Police Department Gun Permits           | (42,280.80)                     | 16,102.90        |                              | 21,074.80       | (47,252.70)                      |
| Fire Department: Off Duty Details       | 6,032.10                        | 14,312.50        |                              | 14,375.00       | 5,969.60                         |
| Harbormaster: Off Duty Details          | 2,742.42                        |                  |                              |                 | 2,742.42                         |
| Inspectional Service/Consult/Pert Tests | 5,016.07                        | 7,191.23         |                              | 5,742.59        | 6,464.71                         |
| Council on Aging/Custodial Services     | 2,770.00                        | 1,260.00         |                              | 1,260.00        | 2,770.00                         |
| Net Metering Credits                    | 498.87                          |                  |                              | 358.29          | 140.58                           |
|   | 665.46                          | 660.00           |                              | 375.00          | 950.46                           |
| SubTotal:                               | 24,826.89                       | 364,543.74       |                              | 264,005.53      | 125,365.10                       |
|   | \$ 42,285.77                    | \$ 436,222.37    | \$ -                         | \$ 339,541.21   | \$ 138,966.93                    |
| PERFORMANCE BONDS:                      |                                 |                  |                              |                 |                                  |
| R.H.B.: Bob Burpee                      | \$ 8,898.96                     | \$               | 115.76                       |                 | \$ 9,014.72                      |
| David Condon                            | 13,254.64                       |                  | 172.43                       |                 | 13,427.07                        |
| Lonigro                                 | 1,759.62                        |                  | 22.90                        |                 | 1,782.52                         |
| MacFarlane Farms                        | 10,443.78                       |                  | 136.47                       |                 | 10,580.25                        |
| Road Opening: Rogers Way                | 2,427.44                        |                  | 31.58                        |                 | 2,459.02                         |
| Miles/Alfieri                           | 104,196.56                      | 104,196.56       |                              | 104,196.56      | -                                |
| Miles/Alfieri                           | 42.79                           |                  | 569.00                       | 104,808.35      | -                                |
| Fisher Ridge Realty, LLC                |                                 | 4,836.04         | 62.90                        |                 | 4,898.94                         |
|   | \$ 141,023.79                   | \$ 109,032.60    | \$ 1,111.04                  | \$ 209,004.91   | \$ 42,162.52                     |
| CHAP: 593 OF ACTS OF 1993:              |                                 |                  |                              |                 |                                  |
| RBH Development: Hawkins Place          |                                 | \$               | 12.22                        |                 | \$ 865.48                        |
| Jong G. Yun                             | 853.26                          |                  | 24.72                        |                 | 1,924.22                         |
| Dingleydel Estates                      | 1,899.50                        |                  | 19.35                        | 2,018.58        | -                                |
| Whitepine Lane/Home                     | 1,999.23                        |                  | 74.41                        |                 | 5,795.50                         |
| Bay Farm Montessori                     | 5,721.09                        |                  | 8.51                         |                 | 661.54                           |
| John Baldwin-North & Keene Streets      | 653.03                          |                  | 0.61                         | 121.93          | -                                |
| 0 Lincoln Street                        | 121.17                          | 0.15             | 21.53                        | 2,931.50        | 1,090.03                         |
| Verizon / Celco Partnership             |                                 | 4,000.00         | 15.85                        | 4,500.00        | 15.85                            |
|   | \$ 11,247.28                    | \$ 8,500.15      | \$ 177.20                    | \$ 9,572.01     | \$ 10,352.62                     |
| CHAP: 53 G Zoning Board of Appeals:     |                                 |                  |                              |                 |                                  |
| Delphic Assoc.                          | 1.70                            |                  |                              | \$              | 1.70                             |
| Brewster Commons                        | 4,864.10                        |                  | 65.41                        |                 | 4,929.51                         |
| Duxbury Estates                         | 1,478.34                        |                  | 23.15                        |                 | 1,501.49                         |
| Industrial Tower & Wireless             | 8.22                            |                  | 0.10                         |                 | 8.32                             |
| Island Creek Village North              | 1,693.71                        |                  | 22.04                        |                 | 1,715.75                         |
| 113 Tremont Street Realty LLC           | 1,525.22                        |                  | 19.85                        |                 | 1,545.07                         |
| Duxbury Animal Hospital                 | 1,518.35                        |                  | 19.75                        |                 | 1,538.10                         |
| McLaughlin-685 Washington Street        | 11.17                           |                  | 0.12                         |                 | 11.29                            |
| Sub-total Zoning Board of Appeals:      | \$ 11,100.81                    | \$ -             | \$ 150.42                    | \$ -            | \$ 11,251.23                     |

**Town of Duxbury**  
**Statement of Changes in Fund Balance - Agency Fund 8900**  
**Period Ending June 30, 2020**

|   | <u>Balance</u><br><u>July 1, 2019</u> | <u>Additions</u> | <u>Investment</u><br><u>Income</u> | <u>Expenses</u> | <u>Balance</u><br><u>June 30, 2020</u> |
|---|---------------------------------------|------------------|------------------------------------|-----------------|--|
| CHAP, 53 G Planning Board:                    |                                       |                  |                                    |                 |  |
| Duxbury Yacht Club                            | \$ 1,505.94                           | \$               | 19.57                              | \$              | 1,525.51                               |
| Standish LLC-Plan                             | 3,603.85                              |                  | 46.89                              |                 | 3,650.74                               |
| Cushings Retreat/Elm St. R. T.                | 24.17                                 |                  | 0.31                               |                 | 24.48                                  |
| Dacey/Complex Path                            | 2.15                                  |                  | -                                  |                 | 2.15                                   |
| McLean's Way                                  | 3,097.23                              | 1,000.00         | 45.67                              | 3,450.00        | 692.90                                 |
| Tower Resource Management                     | 4,120.68                              |                  | 41.65                              | 4,162.33        | -                                      |
| Lilienthal/Hounds Ditch                       | 425.09                                |                  | 5.52                               |                 | 430.61                                 |
| MacFarlane Farms                              | 1,017.72                              |                  | 12.63                              | 2,946.34        | 1,030.35                               |
| Miles/Alfieri                                 | 2,918.88                              |                  | 27.46                              |                 | -                                      |
| Fisher Ridge Realty                           | 4,944.12                              |                  | 1.41                               | 4,836.04        | 109.49                                 |
| JulianoSt. George St.                         | 1,318.77                              |                  | 17.16                              |                 | 1,335.93                               |
| Hamori-Tremont Street                         | 5,064.23                              |                  | 56.83                              | 286.00          | 4,835.06                               |
| JRM Invest-Surplus Street                     | 247.86                                |                  | -                                  | 247.86          | -                                      |
| Ducks Berry LLC-Tedeschi (Summer St)          | 3,613.96                              |                  | 9.36                               | 3,623.32        | -                                      |
| Bongi's                                       | 4,094.63                              |                  | 53.52                              |                 | 4,148.15                               |
| Diamond Shacoti/Eventide                      | 38.54                                 |                  | 27.09                              |                 | 65.63                                  |
| Bittens/Teakettle Lane Ext                    | 3,406.08                              |                  | 57.95                              |                 | 3,464.03                               |
| Ducks Berry LLC-Tedeschi (Summer St)          | 2,660.08                              |                  | 44.80                              | 2,704.88        | -                                      |
| Winsor House/Morden Family Assoc              | 1,729.40                              |                  | 25.65                              |                 | 1,755.05                               |
| Delprete-Summer Street                        | 2,662.18                              |                  | 53.29                              | 975.00          | 1,740.47                               |
| Robbie Builders -295 St. George St            | 3,117.31                              |                  | 40.98                              |                 | 3,158.29                               |
| JRM Invest-Surplus Street                     | 5,044.00                              | 247.86           | 46.53                              |                 | 5,338.39                               |
| Duxbury Yacht Club-Fairway Lane               | 3,675.34                              |                  | 48.23                              |                 | 3,723.57                               |
| Duxbury Animal Hospital                       | 4,252.09                              |                  | 55.31                              |                 | 4,307.40                               |
| Sealund Corp                                  | 4,748.83                              | 5,000.00         | 97.17                              | 1,820.00        | 8,026.00                               |
| Peter Wiemeyer-104 Tremont St                 | 2,142.02                              |                  | 27.85                              |                 | 2,169.87                               |
| JRM Invest-Surplus Street                     | 81,659.68                             |                  | 1,062.25                           |                 | 82,721.93                              |
| Waterfront Prop-397 Washington St             | 3,779.33                              |                  | 34.57                              | 3,809.23        | 4.67                                   |
| Welch Healthcare & Ret. Group                 | 5,006.57                              |                  | 41.90                              | 2,424.00        | 2,624.47                               |
| Vertex Tower Assets                           |                                       | 5,000.00         | 12.31                              | 357.50          | 4,654.81                               |
| Cushing Dr/Marchenko                          |                                       | 300.00           | 0.01                               |                 | 300.01                                 |
| SS 3 Realty Trust / Tremont St - PB           |                                       | 5,000.00         | 13.75                              | 965.25          | 4,048.50                               |
| Dogwoov Dr. - R. Cellheritt, CRL, Inc.        |                                       | 5,000.00         | 39.71                              | 2,212.50        | 2,827.21                               |
| Gerard Savard / Evergreen Terrace             |                                       | 5,000.00         | 3.68                               | 1,430.00        | 3,573.68                               |
| Subtotal Planning Board:                      | \$ 159,920.73                         | \$ 26,547.86     | \$ 2,071.01                        | \$ 36,250.25    | \$ 152,289.35                          |
| CHAP, 53 G Conservation Commission:           |                                       |                  |                                    |                 |  |
| Seabury Point                                 | \$ 25.62                              | \$               | 8.81                               | 34.43           | -                                      |
| Ducks Berry LLC-Tedeschi (Summer St)          | 492.61                                |                  | 33.01                              | 525.62          | -                                      |
| Sealund Corp: 136-138 Alden Street            | 327.20                                |                  | 16.66                              | 343.86          | -                                      |
| 59 Beechwood Lane                             | 99.88                                 |                  | 18.83                              | 118.71          | -                                      |
| 298 Powder Point Ave                          | 614.84                                |                  | 21.99                              |                 | 636.83                                 |
| Caffrey: 208 Myrtle Street                    | 462.31                                |                  | 2.93                               | 465.24          | -                                      |
| Reilly98 Harrison St                          | 1,812.29                              | 4,400.00         | 37.03                              | 4,805.00        | 1,444.32                               |
| Callista-315 King Caesar Road                 | 11.57                                 | 650.00           | 2.93                               | 664.50          | -                                      |
| Tcherepin-283 King Caesar Road                | 1,336.87                              |                  | 8.69                               | 1,345.56        | -                                      |
| S.S. Survey 766 & 768 Temple Street           |                                       | 3,800.00         | 16.06                              | 3,761.36        | 54.70                                  |
| Shawn Dahlen & Co. / 230 Marshall St. Con Com |                                       | 2,500.00         | 7.21                               | 1,500.00        | 1,007.21                               |
| Gerard Savard / 124 Evergreen St. Con Com     |                                       | 1,400.00         | 4.23                               | 1,400.00        | 4.23                                   |
| A.W. Perry / O Keene St - Cons Com            |                                       | 1,600.00         | 4.84                               | 1,600.00        | 4.84                                   |
| Subtotal Conservation Commission:             | \$ 5,183.19                           | \$ 14,350.00     | \$ 183.22                          | \$ 16,564.28    | \$ 3,152.13                            |

**Town of Duxbury**  
**Statement of Changes in Fund Balance - Agency Fund 8900**  
**Period Ending June 30, 2020**

|                                      | <i>Balance<br/>July 1, 2019</i> | <i>Additions</i> | <i>Investment<br/>Income</i> | <i>Expenses</i> | <i>Balance<br/>June 30, 2020</i> |
|--------------------------------------|---------------------------------|------------------|------------------------------|-----------------|----------------------------------|
| CHAP. 53 G Board of Health:          |                                 |                  |                              |                 |                                  |
| Duxbury Housing                      | \$ 124.13                       |                  |                              |                 | \$ 124.13                        |
| ADC Juliano-O Congress Street        | 14.46                           |                  | 5.05                         |                 | 19.51                            |
| McSharry Bros. Inc-Autumn Ave.       | 30.96                           |                  | 12.72                        |                 | 43.68                            |
| JRM Invest-Surplus Street            | 196.69                          |                  | 7.43                         |                 | 204.12                           |
| Turner-140 High St                   | 94.16                           | 198.00           | 3.50                         |                 | 295.66                           |
| Buie/O Keene Street                  | 34.21                           |                  | 12.61                        |                 | 46.82                            |
| Ducks Berry LLC-Tedeschi (Summer St) | 456.65                          |                  | 22.87                        |                 | 479.52                           |
| McSharry Bros-O Temple St            | 3.36                            |                  | -                            |                 | 3.36                             |
| John Baldwin-North Street            | 17.40                           |                  | 0.55                         |                 | 17.95                            |
| RHB DEVEL: 485 Franklin Street       | 11.21                           |                  | 3.32                         |                 | 14.53                            |
| Sealund Corp:136 Alden St            | 943.55                          |                  | 22.14                        |                 | 965.69                           |
| Champ Bldrs-Temple St-Grt Camanoe    | 1,314.49                        |                  | 6.76                         | 1,321.25        | -                                |
| Caffrey-208 Myrtle Street            | 514.90                          |                  | 6.72                         |                 | 521.62                           |
| Hanlon - 420 Washington Street       | 370.41                          |                  | 6.36                         | 107.25          | 269.52                           |
| Cushings Retreat/Elm St. R.T.        | 195.40                          |                  | 2.80                         |                 | 198.20                           |
| Lincoln Street                       |                                 | 1,200.00         | 8.15                         | 858.00          | 350.15                           |
| Sub-total Board of Health:           | \$ 4,321.98                     | \$ 1,398.00      | \$ 120.98                    | \$ 2,286.50     | \$ 3,554.46                      |
| Total Agency Funds:                  | 375,083.55                      | 596,050.98       | 3,813.87                     | 613,219.16      | 361,729.24                       |
| Warrants Payable:                    |                                 |                  |                              | \$ -            | -                                |
| GRAND TOTAL:                         | \$ 375,083.55                   | \$ 596,050.98    | \$ 3,813.87                  | \$ 613,219.16   | \$ 361,729.24                    |

**Town of Duxbury**  
**Statement of Changes in Fund Balance - Health Claims Fund 8300**  
**Period Ending June 30, 2020**

**Revenues**

|                                       |           |                   |
|---------------------------------------|-----------|-------------------|
| Raise and Appropriate                 | \$        | 8,446,053         |
| Withholding (less refunds)            |           | 2,344,996         |
| Plymouth County Retirement            |           | 589,726           |
| Mass Teachers Retirement              |           | 653,118           |
| Early Retirement Reimbursement        |           | -                 |
| Investment Income                     |           | 147,855           |
| Gains/Losses on Investments           |           | 128,723           |
| Other (inc. Cobra, Direct, stop loss) |           | 247,927           |
| <b>Total Revenues:</b>                | <b>\$</b> | <b>12,558,398</b> |

**Expenditures**

|                             |           |                   |
|-----------------------------|-----------|-------------------|
| Blue Cross Claims and Admin | \$        | 9,593,466         |
| Stop Loss                   | \$        | 722,020           |
| Transitional Insurance      |           |                   |
| Consultants                 | \$        | 32,615            |
| Other                       | \$        | 186,772           |
| <b>Total Expenditures:</b>  | <b>\$</b> | <b>10,534,873</b> |

|                          |    |           |
|--------------------------|----|-----------|
| Net Year to Date Results | \$ | 2,023,525 |
| Reclassification of IBNR | \$ | 122,737   |
| Fiscal 2019 Fund Balance | \$ | 4,493,010 |

|                               |           |                  |
|-------------------------------|-----------|------------------|
| <b>June 2020 Fund Balance</b> | <b>\$</b> | <b>6,639,272</b> |
|-------------------------------|-----------|------------------|

## Treasurer/Collector

The Treasurer/Collector is pleased to submit the annual report for the fiscal year ending June 30, 2020. Our office is responsible for the receipt, investment, and disbursement of all Town funds; including payroll, vendor checks, billing, collection of all taxes and utilities; collection and issuance of beach and transfer stickers and fees; debt management; administration of the various Town trust funds; collection and issuance of mooring permits and fees; and management of the Town's property that is in Tax Title or Foreclosure. In addition, the Treasurer plays a principal roll in municipal borrowing.

### Credit Rating

The Town seeks ratings from Standard and Poors for its long-term debt. These ratings are based on the overall financial health of the town, its fiscal policies, and stability of the town's tax base. In the latest review, Standard and Poors gave Duxbury the highest rating AAA, which provides the town lower interest rates and ultimately saves the town money.

### New long-term Debt

No Additional LTD was issued in FY 2020. The Town currently has a bond anticipation note payable for \$1,868,101; \$1,250,000 applies to the water enterprise fund for PCE Pipe replacement, and \$618,101 for General Fund approved Capital Items (Chromebooks and Crematory Retorts).

### Trust funds

Trust Fund assets 197700 and 197702 are currently pooled in an account in Rockland Trust. The Town invests only in those securities that are on The Massachusetts Legal List as set forth by the Commissioner of Banks. The implementation of the Government Accounting Standards Board's Statement 45 mandates disclosure of "other post-employment benefits" (OPEB) in a standardized format. The mandate provides an opportunity to analyze the non-information impacts of mandatory disclosures, as key components of the information were already publicly available. We find that this mandate is associated with a significant 15 and 73 basis-point increase in yield spreads among tax-exempt and taxable bonds, respectively. This effect is particularly pronounced for riskier bonds—nonrated and longer maturity taxable bonds. However, states that do not follow the GASB 45 recommendation of pre-funding the OPEB obligations face a greater increase in their yield

#### Trust Fund Statement of Value and Activity

July 1, 2019- June 30, 2020

Agency Funds (197700)

Investment Objective: Balanced

|        | Asset Class                | Balance          |
|--------|----------------------------|------------------|
| 56.45% | Common Stock               | \$ 8,875,195.60  |
| 33.85% | Taxable Fixed Income       | \$ 5,322,413.20  |
| 7.38%  | Diversifying Taxable Funds | \$ 1,160,109.00  |
| 1.69%  | Municipal Fixed Funds      | \$ 265,205.00    |
| 0.63%  | Money Market Funds         | \$ 99,590.90     |
|        | 100% Total Assets Value    | \$ 15,723,513.70 |

Agency Funds 197700





### Health Trust (197701)

Investment Objective: Income & Growth

|        | Asset Class                | Balance   |                  |
|--------|----------------------------|-----------|------------------|
| 57.84% | Taxable Fixed Income       | \$        | 2,819,490.62     |
| 33.04% | Common Stock               | \$        | 1,610,232.50     |
| 8.34%  | Diversifying Taxable Funds | \$        | 407,505.00       |
| 0.76%  | <u>Money Market Funds</u>  | <u>\$</u> | <u>37,023.07</u> |
|        | 100% Total Assets Value    | \$        | 4,874,251.19     |

Health Trust (197701)



100% Taxable Fixed Income 33.04% Common Stock 8.34% Diversifying Taxable Funds 0.76% Money Market Funds

### OPEB (197702)

Investment Objective: Growth

|        | Asset Class                | Balance   |                  |
|--------|----------------------------|-----------|------------------|
| 46.96% | Common Stock               | \$        | 1,345,330.80     |
| 18.90% | Diversifying Funds         | \$        | 541,372.77       |
| 13.08% | Taxable Fixed Income       | \$        | 374,551.41       |
| 11.83% | International Equity       | \$        | 338,898.95       |
| 5.92%  | Diversifying Taxable Funds | \$        | 169,576.02       |
| 1.91%  | International Fixed Income | \$        | 54,574.36        |
| 1.40%  | <u>Money Market Funds</u>  | <u>\$</u> | <u>40,154.38</u> |
|        | 100% Total Assets Value    |           | \$2,864,458.69   |

OPEB (197702)



46.96% Common Stock 18.90% Diversifying Funds 13.08% Taxable Fixed Income 11.83% International Equity 5.92% Diversifying Taxable Funds 1.91% International Fixed Income 1.40% Money Market Funds

**Schedule of Outstanding Receivables - Fiscal Year 2020**

|   | Detail per<br>Treasurer/Collector | Balance per<br>General Ledger | Variance    |
|---|-----------------------------------|-------------------------------|-------------|
| <b>Personal Property Taxes</b>            |                                   |                               |             |
| Levy of 2020                              | 5,291.36                          | 5,291.36                      | 0.00        |
| Levy of 2019                              | 2,612.43                          | 2,612.43                      | 0.00        |
| Levy of 2018                              | 1,494.62                          | 1,494.62                      | 0.00        |
| Levy of 2017                              | 1,979.80                          | 1,979.80                      | 0.00        |
| Levy of Prior Years                       | -2,985.70                         | -2,985.70                     | 0.00        |
| <b>Total</b>                              | <b>8,392.51</b>                   | <b>8,392.51</b>               | <b>0.00</b> |
| <b>Real Estate Taxes</b>                  |                                   |                               |             |
| Levy of 2020                              | 873,254.55                        | 873,254.55                    | 0.00        |
| Levy of 2019                              | 79,549.59                         | 79,549.59                     | 0.00        |
| Levy of 2018                              | 7,127.20                          | 7,127.20                      | 0.00        |
| Levy of 2017                              | -105.28                           | -105.28                       | 0.00        |
| Levy of Prior Years                       | 840.06                            | 840.06                        | 0.00        |
| <b>Total</b>                              | <b>960,666.12</b>                 | <b>960,666.12</b>             | <b>0.00</b> |
| <b>Deferred Property Taxes</b>            |                                   |                               |             |
| Deferred Property Taxes                   | 276,658.66                        | 276,658.66                    | 0.00        |
| <b>Taxes in Litigation</b>                |                                   |                               |             |
| Taxes in Litigation                       | 0.00                              | 0.00                          | 0.00        |
| <b>Motor Vehicle Excise</b>               |                                   |                               |             |
| Levy of 2020                              | 176,503.85                        | 176,503.85                    | 0.00        |
| Levy of 2019                              | 35,323.33                         | 35,323.33                     | 0.00        |
| Levy of 2018                              | 13,768.07                         | 13,768.07                     | 0.00        |
| Levy of 2017                              | 11,024.57                         | 11,024.57                     | 0.00        |
| Levy for Prior Years                      | 11,755.00                         | 11,755.00                     | 0.00        |
| <b>Total</b>                              | <b>248,374.82</b>                 | <b>248,374.82</b>             | <b>0.00</b> |
| <b>Tax Liens/Tax Title</b>                |                                   |                               |             |
| Tax Liens/Tax Title                       | 541,021.09                        | 541,021.09                    | 0.00        |
| <b>Tax Foreclosures/Tax Possessions</b>   |                                   |                               |             |
| Tax Foreclosures/Tax Possessions          | 698,272.88                        | 698,272.88                    | 0.00        |
| <b>Other Excise Taxes</b>                 |                                   |                               |             |
| Boat Excise                               | 16,416.39                         | 16,416.39                     | 0.00        |
| Farm animal excise                        | 0.00                              | 0.00                          | 0.00        |
| Other: CPA liens                          | 3,970.10                          | 3,970.10                      | 0.00        |
| Other: Sewer Liens                        | 1,863.25                          | 1,863.25                      | 0.00        |
| <b>User Charges Receivables</b>           |                                   |                               |             |
| Water                                     | 430,250.28                        | 430,250.28                    | 0.00        |
| Sewer                                     | 32,547.46                         | 32,547.46                     | 0.00        |
| Other: Service Connection                 | 475.00                            | 475.00                        | 0.00        |
| Other: Water Lien                         | 1,473.41                          | 1,473.41                      | 0.00        |
| Other:                                    | 0.00                              | 0.00                          | 0.00        |
| Other:                                    | 0.00                              | 0.00                          | 0.00        |
| <b>Utility Liens Added to Taxes</b>       |                                   |                               |             |
| Utility Liens Added to Taxes              | 8,463.89                          | 8,463.89                      | 0.00        |
| <b>Departmental and Other Receivables</b> |                                   |                               |             |
| Ambulance                                 | 207,529.28                        | 207,529.28                    | 0.00        |
| Other: Veteran's                          | 58,339.73                         | 58,339.73                     | 0.00        |
| Other: CPA                                | 7,035.77                          | 7,035.77                      | 0.00        |
| Other:                                    | 0.00                              | 0.00                          | 0.00        |
| Other:                                    | 0.00                              | 0.00                          | 0.00        |
| <b>Special Assessments Receivable</b>     |                                   |                               |             |
| Unapportioned assessments                 | 0.00                              | 0.00                          | 0.00        |
| Apportioned assessments added to taxes    | 0.00                              | 0.00                          | 0.00        |
| Committed interest added to taxes         | 0.00                              | 0.00                          | 0.00        |
| Apportioned assessments not yet due       | 106,726.43                        | 106,726.43                    | 0.00        |
| Suspended assessments                     | 0.00                              | 0.00                          | 0.00        |
| Special assessments tax liens             | 0.00                              | 0.00                          | 0.00        |

## Beach & Transfer Station Stickers

The Treasurer/Collector's office is the point of sale for all beach and transfer station stickers purchased both in person and online. Sales normally commence in February for the time period of April 1<sup>st</sup>- March 30<sup>th</sup>. However, this year due to the Coronavirus, beach sticker sales were delayed until June 4<sup>th</sup>. Uncertainty surrounding the Coronavirus and closures to the over sand portion of the beach due to plovers and terns through the start of the normal season impacted the number of sales through the end of the fiscal year. Sales increased in July and August compared to last year but overall, there was a loss in revenue in FY2020.

| BEACH & TRANSFER STATION REVENUE COMPARISON |              |                  |            |                   |              |                  |            |                   |
|---|--------------|------------------|------------|-------------------|--------------|------------------|------------|-------------------|
| Revenue Collected FY 2019 vs FY 2020        |              |                  |            |                   |              |                  |            |                   |
| Revenue                                     | June 30,2019 |                  |            |                   | June 30,2020 |                  |            |                   |
|   | # of Permits | total # combined | Amount     | total \$ combined | # of Permits | total # combined | Amount     | total \$ combined |
| Non-resident Oversand                       | 2,662        |                  | \$ 893,240 |                   | 1,438        |                  | \$ 395,450 |                   |
| Subtotal                                    |              | \$ 2,662         |            | \$ 893,240        |              | \$ 1,438         |            | \$ 395,450        |
| Resident Oversand                           | 2,144        |                  | \$ 413,070 |                   | 1,618        |                  | \$ 266,995 |                   |
| Senior Resident Oversand                    | 750          |                  | \$ 78,750  |                   | 546          |                  | \$ 51,870  |                   |
| Subtotal                                    |              | \$ 2,894         |            | \$ 491,820        |              | \$ 2,164         |            | \$ 318,865        |
| Resident Parking Lot                        | 1,250        |                  | \$ 150,000 |                   | 1,255        |                  | \$ 125,500 |                   |
| Senior Resident Parking Lot                 | 1,412        |                  | \$ 77,660  |                   | 1,142        |                  | \$ 62,810  |                   |
| Subtotal                                    |              | \$ 2,662         |            | \$ 227,660        |              | \$ 2,397         |            | \$ 188,310        |
| Transfer Station                            | 3,110        |                  | \$ 171,391 |                   | 2,752        |                  | \$ 288,910 |                   |
| Senior Transfer Station                     | 2,256        |                  | \$ 56,400  |                   | 2,255        |                  | \$ 101,430 |                   |
| Subtotal                                    |              | \$ 5,366         |            | \$ 227,791        |              | \$ 5,007         |            | \$ 390,340        |
| Grand Totals                                |              | 13,584           |            | 1,840,511         |              | 11,006           |            | 1,292,965         |

| Revenue                     | July 1st - August 31 2019 |                  |          |                   | July 1st - August 31 2020 |                  |          |                   |
|-----------------------------|---------------------------|------------------|----------|-------------------|---------------------------|------------------|----------|-------------------|
|                             | # of Permits              | total # combined | Amount   | total \$ combined | # of Permits              | total # combined | Amount   | total \$ combined |
| Non-resident Oversand       | 40                        |                  | \$13,900 |                   | 139                       |                  | \$45,200 |                   |
| Subtotal                    |                           | 40               |          | 13,900            |                           | 139              |          | 45,200            |
| Resident Oversand           | 53                        |                  | \$10,920 |                   | 168                       |                  | \$33,075 |                   |
| Senior Resident Oversand    | 11                        |                  | \$ 1,155 |                   | 51                        |                  | \$ 5,255 |                   |
| Subtotal                    |                           | 64               |          | 12,075            |                           | 219              |          | 38,330            |
| Resident Parking Lot        | 87                        |                  | \$10,440 |                   | 216                       |                  | \$24,920 |                   |
| Senior Resident Parking Lot | 70                        |                  | \$ 3,850 |                   | 172                       |                  | \$ 9,460 |                   |
| Subtotal                    |                           | 157              |          | 14,290            |                           | 388              |          | 34,380            |
| Transfer Station            | 127                       |                  | \$ 6,710 |                   | 116                       |                  | \$12,358 |                   |
| Senior Transfer Station     | 62                        |                  | \$ 1,550 |                   | 87                        |                  | \$ 3,915 |                   |
| Subtotal                    |                           | 189              |          | 8,260             |                           | 203              |          | 16,273            |
| Grand Totals                |                           | 450              |          | 48,525            |                           | 949              |          | 134,183           |

In addition to Beach and Transfer sticker sales, the Treasurer/Collector's office also collects Mooring and Horse-Riding permit fees. The Town netted a total of 1,831 mooring permits for total revenue of \$165,920.00 and 13 horseback riding permits for total revenue of \$325.00.

| <b>Revenue</b>      | <b># of Permits</b> | <b>Amount</b>        |
|---------------------|---------------------|----------------------|
| Mooring             | 929                 | \$ 141,620.00        |
| Waitlist            | 802                 | \$ 12,015.00         |
| Transient           | 42                  | \$ 4,235.00          |
| Tender              | 58                  | \$ 8,050.00          |
| <b>Grand Totals</b> | <b>1,831</b>        | <b>\$ 165,920.00</b> |

#### **Municipal Lien Certificates**

Municipal lien certificates (MLC's) are issued to Attorney's and Mortgage Institutions to assist in the transfer and/or refinance of real estate. The cost per parcel of an MLC is \$50.00. Seven hundred and eighty-nine (789) MLCs were issued in FY2020, producing revenue of \$39,450 compared to five hundred and forty-seven (547) MLC's were issued during FY2019, producing revenue of \$27,300.00. We believe the large discrepancy between FY2019 and FY2020 is a result of the increase in mortgage and mortgage refinance applications as mortgage rates dropped due to the Coronavirus' impact on the overall economic climate.

#### **Payroll**

The Treasurer's office in conjunction with Nicole DeGennaro and Karen Clancy in Accounting is responsible for all payroll activities including accurate and timely payments to all full-time, part-time and seasonal employees; the related employee/employer deductions, taxes, and wage reporting.

| # Payroll Checks<br>Issued | Year Ending<br>6/30/2020 |                |
|----------------------------|--------------------------|----------------|
|                            | <b>MMS</b>               | <b>Harpers</b> |
| <b>Town</b>                | 4,866                    | 3,828          |
| <b>School</b>              | 5,429                    | 7,000          |
| Totals                     | 10,295                   | 10,828         |
|                            | <b>21,123</b>            |                |

I would like to thank and express my appreciation to the rest of the Collector/Treasurer's Office staff for their dedication and teamwork during these times.

Respectfully submitted,  
Kory Lydon, Assistant Treasurer

## Trust Funds

Balances may be found in the Accounting records.

### **ANNA BIGELOW DAVIS FUND**

As per the will of Anna Bigelow Davis: "one part to the Town of Duxbury, the principal thereof to be invested and the net income therefrom to be employed for the purpose of establishing and maintaining at the Duxbury High School, an Art Scholarship Fund for needy students who have studied art in the Duxbury High School Art Department."

### **ANNIE DREW DUNHAM SCHOLARSHIP FUND**

"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

### **AGNES E. ELLISON FUND**

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

### **ARTHUR D. EATON CEMETERY FUND**

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

### **BENJAMIN M. FEINBERG TRUST FUND**

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual

award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income

"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

#### **EBEN H. ELLISON TRUST FUND**

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project. All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

#### **EDMUND A. DONDERO SCHOLARSHIP FUND**

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

#### **EDWARD P. HOBART SCHOLARSHIP FUND**

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

#### **HARRIETT S. CROZIER SCHOLARSHIP FUND**

"Under term of Will - 22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

#### **HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND**

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".

### **HELEN DELANO HOWE SCHOLARSHIP FUND**

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

### **HERITAGE FUND**

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:

"Moved the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

### **ISABELLE FREEMAN TRUST FUND**

"I bequeath and devise to the Town of Duxbury, Massachusetts, but in TRUST nevertheless for the following uses and purposes: to maintain my house lot at 155 Depot Street, Duxbury, Massachusetts, in conservation for use as, but not limited to, a bird sanctuary. Such money to be included in this bequest shall be held intact, the income therefrom to be used for minor repairs of the real estate.

Should the income from such money exceed the operating and maintenance expenses of said real estate, then the Trustees may, in their discretion, expend appropriate portions of the income to provide ambulance services in the Town of Duxbury, Massachusetts, but for no other purposes.

I nominate as Trustees for this bequest to the Town of Duxbury, Massachusetts, its duly elected Board of Selectmen

### **ISABELLE V. FREEMAN POWDER POINT TRUST**

"Income to be expended under direction of the Selectmen for Ambulance Services only".

### **JAMES BUECHLER BOOK FUND**

Gift left in memory of James Buechler, a former teacher, for the schools to purchase books.

### **JONATHAN AND RUTH FORD TRUST FUND**

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

### **KING CAESAR'S FUND**

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

### **LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND**

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

### **LUCY E. EWELL TRUST FUND**

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

### **LUCY HATHAWAY TRUST FUND**

**"Income to be 'applied for the purpose and in the proportion hereinafter specified':**

- One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

### **MARGERY S. PARCHER MEMORIAL TRUST FUND**

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

### **MARIETTA F. RUSSELL SCHOOL LIBRARY FUND**

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

### **MARIETTA F. RUSSELL SCIENCE MATERIAL FUND**

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."



### **MARY E. CARR NEPTON SCHOLARSHIP FUND**

"Terms of Will - Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

### **MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD**

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designate cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three-year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

### **MYLES STANDISH HOMESITE FUND**

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

### **NELSON T. SAUNDERS MEMORIAL TRUST**

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

### **RICHMOND G. WIGHT FUND**

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

### **THOMAS D. HATHAWAY FUND**

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

### **WESTON-THOMPSON FUND**

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

### **WILLIAM P. ELLISON CHARITABLE TRUST**

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

### **WILLIAM PENN HARDING LIBRARY FUND**

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be placed in said library for general circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

# General Government



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Duxbury Cultural Council  
Facilities  
Fourth of July Committee  
Information Services

# Duxbury Cultural Council

## Duxbury Cultural Council



In September 2019, a press release was sent to “The Duxbury Clipper” announcing the next **DCC grant cycle**, including information for the grants' criteria and deadline. Grant information was also available at the DCC website, the MACC website, and the Duxbury town website.

In November, 2019, the Board voted to fund 19 grant applicants with the state allotted \$5,000 and municipal revenue of \$40.27. Applications approved were:

**Duxbury Rural & Historical Society**  
**Duxbury Free Library**  
**Friends of the Duxbury COA**  
**Duxbury 2020, Inc.**  
**The Art Complex Museum**  
**The Massachusetts Educational Theater Guild, Inc.**  
**Duxbury Senior Center**  
**Pilgrim Festival Chorus**  
**South Shore Bay Band**  
**Duxbury Rural & Historical Society**  
**Plymouth Philharmonic Orchestra**  
**North River Arts Society**  
**The Pilgrim Society/Pilgrim Hall Museum**  
**Mass Audubon South Shore Sanctuaries**  
**Alden Kindred of America**  
**Fuller Craft Museum**  
**South Shore Art Center**  
**South Shore Natural Science Center**

Congratulatory letters were sent out to all applicants. There were no reconsideration requests. The list of recipients reflects varied programs in the Arts, Humanities, and Sciences that the DCC supports to encourage ideas, activities, and family events on the South Shore. A preference was given to Duxbury grant requests.

Board Meetings, when scheduled, are usually held on Friday mornings at the Senior Center and now are scheduled on Zoom; meeting agendas are posted in the Selectmen’s Office prior to meetings. Between meeting dates, DCC business consists of reimbursing grant recipients, complying with state mandates, filling out an annual report to the MCC, and getting the town accountant to sign off on the LCC Account Form.

Respectfully submitted,  
Brooke McDonough

**Board Members:** Therese Dimuzio, Brooke McDonough (chair), James A “Tony” Kelso, Kristine Brennen, Alison Arnold, Marybeth MacQuarrie (ex officio)

## Facilities

In FY 20 the Facilities Department completed 1,935 preventative and corrective work orders.  
FY 19 total=2,281

### FY 20 FM Capital projects included

1. Chandler HVAC modernization design
2. Harbormaster HQ rehabilitation
3. Public Restrooms rehabilitation
4. Police Station HVAC implement engineering recommendations

### FY 20 DPS Capital Equipment included

1. Steele Campus tree removal
2. Card Access Chandler
3. Security film doors and windows
4. Chandler cubbies year (2 of 2)
5. Auto scrubber Floor Machine

In FY20 the new ROCCC (Regional Old Colony Communications Center) opened. This 3,700 sqft facility dispatches FD and PD emergency services for Duxbury, Halifax, Plympton, & Rochester. COVID-19 came to town in March of this year. This was an enormous challenge. I am extremely proud of the maintenance staff that showed up every day and did everything that was asked of them. The cares act provided significant funds to allow for workspace modifications throughout town. The cares act was vital for us to maintain critical facility operations as well as opening the non-essential departments.

We are very grateful that the town continues to support our capital and operational plans. This continued commitment is critical in meeting the needs of our buildings and occupants, as well as keeping costs consistent and predictable. I would like to thank the Facilities Management staff who works tirelessly to maintain business continuity throughout all town owned buildings. We take pride in our customer service approach while meeting the needs of our buildings and occupants 24/7/365.

I encourage local contractors to contact me if they feel that they can be of service to the town.

Respectfully submitted,  
Brian J. Cherry, Director of Facilities

## Fourth of July Committee

Due to the ongoing Coronavirus pandemic and declared State of Emergency, all 4th of July festivities were canceled.

Jamie MacNab and Stu Ruggles, 2020 Co-Chairs

Committee Members: Chris Barry, Freeman "Bo" Boynton III, Barbara Cleary, Tracey Fitzpatrick, Katy Gaenicke, Jeff Goldman, Amy and Brian Hill, Nancy Reed, Janet Ritch, Dave Robinson, and Janet Skaggs.



## Information Technology

It is time to review the past fiscal year, July 1, 2019 through June 30, 2020 – a year like no other – a time that started as any other year with business as usual.

In the spring of FY18, an IT Steering Committee was convened to assess and strategize; seeking innovative methods for improving and providing additional efficiencies for all departments in Duxbury. The first committee meeting was held on June 29, 2018. Kathleen Glynn and Alex Chin were appointed co-chairs of the committee. As approved in Article 19 of the March 2018 ATM, “The Information Technology Steering Committee shall (a) work with an independent IT consultant to scope and develop a Town-wide 3-year strategic IT master plan and (b) provide a progress report at the Annual Town Meeting of March 2019 and to further present their recommendations to the Annual Town Meeting of March 2020.” In order to complete its charge, the IT Steering Committee continued to meet throughout FY19. The committee presented its findings at the spring 2019 ATM, where it was announced that they had retained BlumShapiro Consulting, an accounting, tax, advisory firm, to develop the 3 year IT strategic plan.

The Duxbury Town-Wide Three Year Strategic Plan was completed in the fall of FY20. As a result of its completion, Article 14 was prepared for the March 14, 2020 Annual Town Meeting. The March 14<sup>th</sup> meeting was postponed numerous times and finally occurred on August 1, 2020. Article 14 was approved and allocated \$217,875 for the implementation of Office 365 and improvements and upgrades to existing infrastructure, including backup and disaster recovery.

All changed In March 2020. Covid 19 arrived and was spreading rapidly in Massachusetts. On March 10, 2020 Governor Baker declared a state of emergency in Massachusetts. The state of emergency was quickly followed by the closures of public buildings in Duxbury. Although buildings were closed to the public, services to the public continued but services were transfigured. IT operations were also altered. We transitioned from supporting an in-house workforce to a mostly hybrid workforce. In the days immediately following the quarantine, IT was competing with worldwide organizations to garner the tools to transport our workforce to a remote based workforce. As others worked from home, we continued to work from the office in attempt to swing our workforce over to remote access. We were able to successfully convert our workforce by the end of March; allowing them to continue to service the citizens of Duxbury.

I would like to thank to Lori White, who tirelessly worked beside me. I want to thank my fellow town employees. It is a prodigious opportunity to learn and be challenged by you, fostering a desire in me to improve delivery of services to this community.

A special thanks is due to the many people, who worked to ensure the safety and wellbeing of those impacted by Covid. I would like to thank those remarkable people who stepped up and made a difference during such a tumultuous time in history. I would also like to pause to remember those who suffered greatly as a consequence of Covid 19.

Respectfully submitted,  
Mary E. MacQuarrie  
IT Director

# Health & Human Services



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Affordable Housing Trust  
Council on Aging  
King Caesar Advisory Committee  
Municipal Commission on Disabilities  
Veterans' Services

## Duxbury Affordable Housing Trust

In 2019 the units at Feinberg Bog were all sold, adding three affordable units to the Subsidized Housing Inventory. The mixed-income development on Lincoln St is in a holding pattern, awaiting a determination of a lawsuit from the neighbors.

The Trust continued their work with Judi Barrett, who suggested potential initiatives for increasing affordable rental developments. Without administrative assistance, though, the Trust will find taking on such large projects challenging, and we have been unable to find a mechanism to enable part-time assistance.

Perc tests were completed on a town-owned lot on Lincoln St. that the Trust hopes to build on. The lot was scheduled to be discussed at Town Meeting but did not make the cut for the abbreviated fall meeting warrant.

In Spring of 2020 the Trust purchased 0 East St., a former cranberry bog with upland running adjacent to Route 3 across from the town-owned East Street Bogs. The ultimate plan for the property is to develop affordable housing on the upland portion of the property, while conveying the remainder of the land to the Conservation Commission. A farmer will be leasing a portion of the bog area for the purpose of commercial flower propagation.

Also in Spring of 2020 the Trust began working with the Town, Conservation Commission and Historical Commission on the potential purchase of the farm at 761 Temple St.

Duxbury Affordable Housing Trustees:

|                          |                              |
|--------------------------|------------------------------|
| Diane Bartlett, chair    | Shawn Dahlen (resigned 2020) |
| Dan Coughlin             | Fran Decker (resigned 2020)  |
| Martha Himes, vice chair | George Wadsworth             |
| Matthew Walsh, Esq.      |                              |

## Council on Aging

2020 is a year we will always remember!

I want to thank the entire Senior Center staff for their hard work, creativity, and commitment to the older adults of Duxbury. I am honored to work with such a dedicated and caring group. When we closed our doors on March 12<sup>th</sup>, due to the Coronavirus, the team created policies and procedures to implement programs and services safely. They even learned the new language of Zoom! All I can say is WOW! The educational, recreational, and exercise programs have helped to keep older adults engaged and strong while we continued to learn and grow, even though we had stay close to home.

As you review the highlights of fiscal 2020, you will better understand the scope of services and activities provided at the Senior Center and how this facility serves as a meeting place for the entire community.

- 32,774 participants signed in to participate in the 2,264 programs and activities offered at the Center and on Zoom.
- 1,183 outreach contacts with seniors and caregivers were made through telephone calls, home, and office visits.
- 20 Lifelong Learning courses were presented in the areas of history, art, music, literature, current events, religion and science.
- 4,166 meals were served in the Ellison Dining Room and provided to the Social Day program.
- 8,058 meals were delivered to the homebound of the community.



- 3,123 rides were provided to seniors. 2,904 rides enabled seniors to remain independent and active in the community. 203 rides enabled seniors to get to medical appointments. Our 7 transportation volunteers provided 14 rides to augment our transportation services.
- 32 rides were provided to seniors/disabled persons so they could get to medical appointments in Boston.
- 43 Boards/Town Appointed Committee Meetings met at the Senior Center 347 times during the year. Our space was also used by various town departments and community organizations for meetings and our facility was rented 5 times for private events.
- 170 days of respite was provided to caregivers while their loved ones attend the supportive day program for adults with Alzheimer's disease or related form of dementia.
- Appreciated our 267 volunteer's gift of 15,026 hours of service. Using the Independentsector.org dollar value of volunteer services is \$32.15 per hour this gift is valued at \$483,086. *(Last year, the gift of time was valued at \$25.43. We assume this increase is due to the Coronavirus and the increased risk that volunteers placed themselves in order to complete their role.)*

Each month, the staff at the Senior Center implemented new programs and partnered with community organizations to make a difference in the lives of the people we serve.

In July of 2019, we hosted the ribbon cutting ceremony for the new 4,160 square foot addition to our facility. We want to thank the Town of Duxbury for their support and the Friends of the COA for purchasing all the new furnishings for the addition as well as the state of the art technology that is available in every room. We also updated our long-range plan and the staff have committed to working on the following five goals:

- Creating a welcoming environment for all
- Being a leader in programming
- Be a good steward of our resources—our staff, volunteers, our building and finances
- Communicating our message effectively
- Facilitating independence for the seniors in Duxbury

During the summer months, we hosted a variety of programs including The Annual Hydrangea Festival, Pages in History and summer school for our lifelong learners.

In September, 370 adults enrolled in one of the 15 courses offered through our Lifelong Learning program. Feedback from participants said, "Thank you Duxbury Senior Center for all your work organizing and scheduling!"

We also revamped our food service program to meet the needs of the older adults in the community. Through our research, we found that our patrons wanted:

- More flexibility—people want the option of getting a lunch or snack without having to sign up 24 hours in advance
- More choices—People want the option to have a hot meal, sandwich, soup and/or snack
- Healthier options—People are more health conscious and want healthy homemade items

In October, we collaborated with Collette Travel to expand our travel options to include overnight travel. We also made additional appointments with our SHINE Counselors to assist older adults in making good decisions regarding their health insurance during Open Enrollment.

In November, we hosted a Successful Downsizing Program, two Booked for Lunch Programs in partnership with the Duxbury Free Library, local restaurants, and Booked!, our local pop-up book store. We offered three Senior Safety programs on "How to Use Uber and Lyft," "How to Hire a Home Improvement Contractor," and offered "AARP's Older Wiser Driver Program."

In December, we hosted a variety of holiday events including a Holiday Read, Sing, Play in partnership with the Duxbury Free Library, Craft time with a local Brownie Troop, and a Holiday White Elephant Sale. We also worked with the Duxbury High School students from the Bread Board, and Jazz Trio in curating an Art Show with Liz Haywood Sullivan and a New Year's Eve event in partnership with the Duxbury Rotary Club. During January, the Board, Friends and staff hosted the ninth Annual Black Tie Bingo event, which raised \$16,300 for the Interfaith Council to help the community stay warm. We kicked off our LGBT Initiative with a Meet in Greet and thanks to a grant from the Grafton Foundation, we began planning a Memoir Writing Program that would be implemented in spring.

In February, 231 adults came out in the cold to register for our Lifelong Learning Program. We began the semester with thirteen programs, eight were put on hold due to the pandemic and five continued via Zoom. We also provided space for AARP Tax volunteers to provide free tax return services, offered Heart Connections with the Boston Buddha and had the pleasure of working with former librarian Nancy Denman, Energy Medicine Practitioner to offer Reboot your Body's Energy.

On March 12<sup>th</sup>, we closed our building due to Coronavirus but adapted our programs and services to meet the needs of the community. Our home delivered meals program increased by 40%, our fitness, education, Lifelong Learning and recreational programming went virtual. Our staff made wellness calls to people, 70+ weekly. We are so thankful to the Duxbury Rotary, Duxbury Interfaith Council, and a local family for donated grocery and pharmacy gift cards. This enabled us to shop for people when they were uncomfortable leaving their home.

In April, we began taping Kay Talks on PAC TV. This show provided important health and wellness information for viewers. We implemented a virtual fitness schedule including four Balance for Life classes led by Sarah Roberts and a Yoga class led by Kim O'Brien. We offered Zoom socials as a way to see people and introduce participants to Zoom. We moved our Booked for Lunch, Senior Safety Series, and Duxbury Women's Series to a virtual format as well.

In May, we continued a series on South Shore's Natural History, a series funded by a grant from the Duxbury Cultural Council and we hosted our annual Volunteer Appreciation with a drive through event. It was so nice to see our volunteers and thank them for their service with a grab and go lunch.

In June, we hosted a LGBT Pride Event on Zoom, and worked in partnership with PACTV, the Plymouth Center for Active Living, Kingston COA and Pembroke COA to create a "PACTV Guide". This guide provides older adults the opportunity to partake in exercise, entertainment, educational speakers without the need for technology. We also piloted our first virtual evidence based program, UCLA's Memory Training.

The last four months of this fiscal year, have been something we could not have planned for or anticipated. Nevertheless, I have to say, I am so proud and thankful to the staff for their hard work and creativity. Our goal is always to stay connected to the community—and through this pandemic; we have been successful in achieving that goal. We made wellness checks, birthday calls, provided updates on Facebook and Twitter, curated virtual programming, Home Delivered Meals to community members and organized several Grab and Go meal events.

We look forward to opening our doors again, seeing the people we care about in person and meeting the needs of the older adults in whatever way makes them feel comfortable.

Respectfully submitted,

Cheryl Ross, Chair

Patti Ryan, Vice Chair

John Rutkowski, Secretary

Kevin Mullins, Assistant Secretary

Becky Brown, Board Member

Kathy Capraro, Board Member

Kay Drake, Board Member

Cece Frame, Board Member

John McCluskey, Board Member

Ninky Savage, Board Member

Shirley Oktay, Board Member

Cheryl Tufankjian, Board Member

Ken Beeby, Alternate

Marie Keefe, Alternate

Leslie Mc Carthy, Alternate

Dwight Shephard, Alternate

Fred von Bagen, Alternate

## King Caesar Advisory Committee

Over 100 years ago The King Caesar Trust Fund was established by the terms of the will of William Bradford Weston to provide financially-needy Duxbury residents with assistance in paying for medical and dental expenses. The Board of Selectmen relies upon the King Caesar Advisory Committee (KCAC) to review client cases and make recommendations to them. By vetting cases before they are brought to the Selectmen, the KCAC can often find other resources and/or make referrals to other agencies to assist clients.

So if you need assistance for medical or dental expenses, or know a Duxbury resident who does, please contact the Selectmen's Office (781-934-1100; Ext. 5401) and our staff liaison will assist you. All inquiries are handled confidentially.

Respectfully submitted,

Diane Barker, R.N., Chair; Rev. Catherine Cullen; Carol Langford, M.D;  
Marie Villarin, R.N., King Caesar Fund Intake Case Worker

## Municipal Commission on Disabilities

The Commission meets on a monthly basis except for the months of July and August.

Our members' role is one of advocacy. During the last fiscal year we researched other organizations on the South Shore who provide services for the disabled and for families and caregivers of the disabled. We then added these organizations to our website so that we, as well as those in need of services, can easily find what they need. We worked closely with our town's Senior Center, which continues to provide a number of services to the disabled. We monitored handicapped parking spaces and called out to the town and the local business for additional signage and prompt clearance of snow.

Additionally, we reviewed a few applications for variances or for approval of building projects taking place in town. Our members individually attended conferences and programs as we work to keep ourselves informed and up to date on state and federal regulations regarding access and regulations affecting the disabled.

Respectfully submitted,

Marcia Gallagher Solberg, Chair

**Members:** Marcia Gallagher Solberg, Chair, Patty Christoforo, Patricia Randall, Patricia G. McCarthy, Lynn Smith, Emily Zoltowski, Jeannie Horne, Municipal Employee Liaison

## Veterans' Services

The Duxbury office of Veteran Services continues to serve over 700 town Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they have earned and may be eligible. On the state and local levels, we seek benefits for financial assistance, medical treatments, fuel assistance, tax abatements, housing, employment and counseling to those who qualify under Massachusetts General Law, Chapter 115. This program is 75% reimbursable to Duxbury.

The process for eligibility requires documentation and may require office appointments or visits to local homes. An investigation of assets such as IRA's, stocks and bonds, checking and savings accounts are conducted. Income such as Social Security, pensions, VA disability and others are reviewed. In order to qualify, it is important to limit financial exposure while ensuring appropriate benefits are made available.

While this office is part of the Massachusetts Department of Veteran Services, it works closely with the Veterans Administration (VA) when filing disability claims, applying for VA healthcare, assisting with military records, replacement of medals, educational benefits, and VA home loans to name a few of the programs.

This office supports town activities on Memorial Day and Veterans Day.

During this time of Covid-19, the office is open and staffed. If you call please leave a detailed message and I will follow up.

The Office of Veteran Services is located at the senior center on the second floor. It has discreet stair and elevator access for those who wish to visit. For those who have questions about their service or entitled benefits please call for an appointment.

Respectfully submitted,  
Michael J. Thorp, Veterans' Service Officer

# Land Use & Resource Preservation



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Agricultural Commission  
Alternative Energy Committee  
Community Preservation Committee  
Conservation Commission  
Economic Advisory Council  
Open Space Committee  
Planning Board  
Sidewalk and Bike Path Committee  
Town Historian

## Agricultural Commission

Duxbury Agricultural Commission had a busy year. Despite or because of the Covid crisis, the Commission continued to meet with several residents to discuss and guide ideas for starting or expanding vegetable gardens.

In November, Massachusetts Association of Agricultural Commissions hosted a workshop in Hanover for Hanover, Norwell and Pembroke Residents interested in forming an Agricultural Commission in their towns. Duxbury Ag Commission members presented the methods and procedures to a group of about 30 people in attendance. Duxbury members also described the benefits to their towns for having an Agricultural Commission.

In March, several members attended the Annual Plymouth County Farm Bureau Legislative Breakfast, discussing several key Agricultural issues with Plymouth County and State Legislators in attendance.

Duxbury's Agricultural Commission Chair also continues to hold, for the fourth year, the position of Vice President for Advocacy in the Massachusetts Association of Agricultural Commissions. Member Orie Fontaine is the Board Member for Plymouth County in the same Association.

The Agricultural Commission continues to work closely with other Town Boards whenever needed, especially the Board of Health and the Conservation Commission. Topics of most common discussion are the Right to Farm Bylaw and supporting the utilization town owned farm land as farms.

Respectfully submitted,  
Jeffrey Chandler, Chair

## Alternative Energy Committee

### Annual Report - Fiscal Year 2020

The Duxbury Alternative Energy Committee (AEC) consists of thirteen appointed members. The current active members are: Lew Segall (Current Chair), Stephen Campbell, Wendell Cerne, Matt Cooney, Susan Fontaine, Bernie Gardner, Kevin Kingston, Matt Koenig, Marc Peterman, James White and Jessica Williams. Ted Flynn is our Selectman Liaison. One of the AEC's original members, Lynn Smith, stepped off of the committee this year, and we would like to thank her for her many years of service to the AEC.

Despite the onset of the COVID-19 pandemic toward the end of FY 2020, the AEC continued our monthly meetings via Zoom, following up on prior successes and moving forward with other initiatives in FY 2020 that it will continue to pursue in FY 2021.

### Green Community

FY 2020 saw our second grant under the Green Community program that the AEC helped to pursue back in FY 2017. The AEC followed up with town staff on ideas for funding grants under the Green Community program to help fulfill the energy usage reduction plan adopted in connection with becoming a Green Community.

A summary of the GC grants follows:

| Year                       | Amount           | Purpose   |
|----------------------------|------------------|---|
| FY 2018<br>(December 2017) | \$139,707        | To fund energy conservation measures, energy management system with DDC controls and software, in Chandler and Alden Schools.   |
| FY 2019                    | No grant         | (The initial GC grant period ran through Duxbury's FY 2019.)  |
| FY 2020<br>(August 2019)   | \$250,000        | To fund energy conservation measures, transformers and variable frequency drives and motors, in municipal facilities including Alden Elementary/ Performance Arts Center, Chandler Elementary, Old Town Hall (Annex) , Evergreen Chemical Treatment Plant, Waste Water Treatment Plant, Damon Pump Station, Free Library, Percy Walker Pool, Steele Athletic Building |
| <b>Total</b>               | <b>\$389,707</b> |   |

### **Charging Stations**

During FY 2019 we reviewed potential programs and locations for installing electric vehicle charging stations as a means toward educating students and residents of the importance of clean energy, as well as providing a useful service for residents and employees in the town. In FY 2020 we met with town employees to discuss pursuing grants to be used to fund electric vehicle charging stations, and during the year grants were applied for under the Green Community program, which provides \$7500/station. Two dual charger sites were proposed, one at the Town Hall and the other near the Percy Walker pool. Eversource will pay for the construction and tie in. The town also applied for a grant from the Massachusetts Electric Vehicle Incentive Program under the Department of Environmental Product to help subsidize other costs of the chargers.

### **LED's**

During FY 2020 we began discussions with light-emitting diode (LED) vendors to determine possible products and solutions for the town to capitalize on this energy efficient form of lighting. The lighting could be used on light poles and other exterior applications, as well as internally in municipal buildings to the extent not already installed. One exterior lighting product could be solar powered to help reduce the town's carbon footprint. We discussed our findings with town employees, who are considering the town's options given budget constraints.

### **Net Zero**

Toward the end of FY 2020 net zero, we began efforts geared toward fulfilling the Envision Duxbury Plan's goals of reducing greenhouse gas emissions to net zero in the future. Through the suggestion of Town Planner, Valerie Massard, we made plans to work with the Metropolitan Area Planning Commission (MAPC) to help with this initiative that we will pursue in FY 2021. These efforts include a potentially regional approach to look for ways, together with other communities on the south shore, to move forward and come back greener after COVID-19.

### **Effect of AEC Efforts**

The charts below show the benefit to the Town for FYs 2020, 2019 and 2018 from net metering pursued by the AEC for the following projects: Acushnet gravel pit solar array, Duxbury transfer station solar array and ConEdison wind farm in Plymouth (originally started by Future Generation Wind).

| <b>FY2020</b>                             | <b>Production<br/>(kwh)<br/>"purchased"</b> | <b>Eversource<br/>Credit (\$)</b> | <b>Town Paid<br/>to Supplier<br/>(\$)</b> | <b>Net Benefit<br/>(\$ to Town)</b> |
|---|---|-----------------------------------|---|-------------------------------------|
| <b>Acushnet Solar Farm</b>                | 1,519,840                                   | \$243,521                         | \$198,461                                 | \$45,060                            |
|   |   |                                   |   |                                     |
| <b>Duxbury Landfill</b>                   | 592,380                                     | \$94,028                          | \$57,869                                  | \$36,159                            |
|   |   |                                   |   |                                     |
| <b>Wind Turbine<br/>(Duxbury's Share)</b> | 1,754,020                                   | \$279,356                         | \$215,346                                 | \$64,009                            |
|   |   |                                   |   |                                     |
|   |   |                                   |   |                                     |
| <b>TOTAL</b>                              | 3,866,240                                   | \$616,905                         | \$471,676                                 | \$145,229                           |

| <b>FY2019</b>                             | <b>Production<br/>(kwh)<br/>"purchased"</b> | <b>Eversource<br/>Credit (\$)</b> | <b>Town Paid<br/>to Supplier (\$)</b> | <b>Net Benefit<br/>(\$ to Town)</b> |
|---|---|-----------------------------------|---------------------------------------|-------------------------------------|
| <b>Acushnet Solar Farm</b>                | 1,475,974                                   | \$ 244,199                        | \$ 198,207                            | \$ 45,992                           |
|   |   |                                   |                                       |                                     |
| <b>Duxbury Landfill</b>                   | 511,215                                     | \$ 74,745                         | \$ 48,926                             | \$ 25,819                           |
|   |   |                                   |                                       |                                     |
| <b>Wind Turbine<br/>(Duxbury's Share)</b> | 1,911,604                                   | \$ 325,194                        | \$ 245,034                            | \$ 80,160                           |
|   |   |                                   |                                       |                                     |
|   |   |                                   |                                       |                                     |
| <b>TOTAL</b>                              | 3,898,793                                   | \$ 644,138                        | \$ 492,168                            | \$ 151,970                          |

| <b>FY2018</b>                             | <b>Production (kwh)<br/>"purchased"</b> | <b>Eversource Credit</b> | <b>Paid to Supplier</b> | <b>Net Benefit (\$)<br/>to Town</b> |
|---|---|--------------------------|-------------------------|-------------------------------------|
| <b>Achushnet Solar Farm</b>               | 1,471,882                               | \$ 227,563               | \$ 185,464              | \$ 42,099                           |
|   |   |                          |                         |                                     |
| <b>Duxbury Landfill</b>                   | 559,680                                 | \$ 86,345                | \$ 51,826               | \$ 34,518                           |
|   |   |                          |                         |                                     |
| <b>Wind Turbine<br/>(Duxbury's Share)</b> | 1,922,728                               | \$ 319,009               | \$ 245,587              | \$ 73,423                           |
|   |   |                          |                         |                                     |
|   |   |                          |                         |                                     |
| <b>TOTAL</b>                              | 3,954,290                               | \$ 632,917               | \$ 482,877              | \$ 150,040                          |



### **Special Thanks**

In addition to Ted Flynn, the AEC thanks our town management and staff, especially Valerie Massard, Barbara Bartlett, Brian Cherry, who are primarily responsible for making Green Community status possible, applying for grants and implementing our five year energy efficiency and usage cutting plan. Many thanks to the town residents you who voted their support at Town Meeting and have volunteered their time to help make positive change in Duxbury.

Respectfully submitted,  
Lew Segall, Chair

## Community Preservation Committee

On March 10, 2020, the Governor of Massachusetts declared a state of emergency due to the Covid-19 pandemic. The CPC would like to thank the Selectmen Shawn Dahlen, Ted Flynn and David Madigan; Town Manager, Rene Read and his staff; Finance Director, John Adams; the Finance and Fiscal Advisory Committees, and all of the personnel who managed to keep the Town running during this challenging time. Special thanks to Joe Grady and Susan Ossoff who assisted the CPC; managing the numerous zoom meetings, and preparing for Town Meeting which was rescheduled for August 1, 2020.

The CPC approved grant agreements for the restoration of twenty eight exterior windows at the historic Alden House and the restoration and preservation of exterior windows and gutters/downspouts at the King Caesar House. A grant agreement between the Town and the First Parish Church for the preservation, microfilming and digital copying of two church owned record books was also approved. The books will be stored in the Duxbury Rural & Historical archives in the Wright building.



In October 2019, seven proposals were submitted to the CPC for consideration. Upon review by members of the committee one proposal did not meet the criteria for funding under the CPA statute and another proposal for the hiring of a housing consultant to work with the Duxbury Affordable Housing Trust was withdrawn. The CPC voted to recommend to Town meeting the following proposals:

- Dugouts and batting cages for the softball fields near the track and on Train Field for the Duxbury Girls' Softball Team, \$76,000
- Train Field Picnic Shelter, Eagle Scout Project, \$5,500
- Town Clerk Records Preservation (3rd phase), \$25,000
- DeLorenzo Farmland Agricultural Improvements Program, \$63,000

Land Purchase at 761 Temple St. remains under consideration and all options are being explored at this time.

The CPC met with Leslie Hart, who spearheaded a citizen's petition calling for the reinstatement of the 3% CPA surcharge. This will address the growing need for open space protection, historic preservation, affordable housing and recreation. The reinstatement would again qualify the Town for additional rounds of funding from the State's matching Trust Fund, which is to receive additional funds from a fee increase at the Registry of Deeds. The CPC received a letter in support of the reinstatement from the Duxbury Agricultural Commission. The CPC voted to recommend this proposal.

On February 6, 2020 the CPC held a public meeting at the Duxbury Senior Center to present all of the articles for the Annual Town Meeting, to review the CPC financials and to discuss the reinstatement of the 3% CPA surcharge. The meeting was very well attended and the discussion was informative and productive.

The CPC would like to thank Sarianna Seewald, who served as a member at large, and for her many years of contributions to the committee.

Respectfully submitted,

Holly Morris, Chair  
Tag Carpenter  
Kathy Palmer  
Sarianna Seewald

Tony Kelso  
Paul McCormack  
Cynthia Ladd Fiorini

## Conservation Commission

The primary responsibility of the Duxbury Conservation Commission is to protect wetlands by administering the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, s 40 and the Town of Duxbury Wetlands Protection Bylaw. Wetland values protected by our local bylaw are public or private water supply; groundwater; flood control; erosion and sedimentation control; storm damage prevention, including coastal storm flowage; prevention of water pollution; fisheries, shellfish, wildlife habitat, rare species habitat, recreation, agriculture, aquaculture and aesthetics. Public hearings are held generally twice a month to review projects in and near wetlands to ensure protection of these resources.

Another responsibility of the Commission is open space land acquisition and land management. In December the Conservation Commission purchased the Lehr property containing 3.29 acres of woodlands along Island Creek Pond. This land will protect a nearby future drinking water well site and will add to the protected land in the Round Pond area. The Rogerson Family and the Duxbury Rural and Historical Society donated a total of 19.78 acres of salt marsh in the Back-River area. A small .88-acre parcel was donated by the Duxbury Affordable Housing Trust. The Commission now owns 3,173 acres of land. When combined with land protected from development through the use of Conservation Restrictions, over 3,483 acres or nearly 23% of all land in Duxbury is permanently protected from development. The Conservation Department manages a 3-acre Christmas tree farm, 7 hay fields totaling approximately 60 acres, and 127 acres of actively farmed cranberry bogs managed through 7 farm agreements.

The Jaycox Tree Farm continues to be impacted by the 2016 drought. Tree sales were significantly down this year but the 2017 Town Meeting approved CPA funding for an irrigation system that has been installed and is effectively irrigating the tree farm. The past few years, thousands of seedlings were planted at the farm. With improvements the farm should be back to a full selection of beautiful trees in the very near future. Fencing has been installed at the farm to prevent the extensive deer damage that occurs each year.

Sam Butcher and Tom Gill were reappointed as Conservation Commissioners for three-year terms. Susan Ossoff continues to assist in the office. She was appointed as Administrative Assistant more than six years ago and brings valuable new ideas to our office.

The Conservation Commission wishes to thank DPW Director Peter Buttkus, Jim Savonen, and the entire Department of Public Works for their valuable assistance in maintaining the conservation areas in Duxbury.

Respectfully submitted,

Corey Wisneski, Chair  
Robb D'Ambruoso, Vice-Chair  
Samuel Butcher  
Scott Zoltowski  
Mickey McGonagle  
Holly Morris  
Thomas Gill III

## Economic Advisory Committee

There is no report for FY20

**Members:** Charles J. Weilbrenner, Chair, John Bear, Deborah Bowen, Kurt Franke, Lisa Grace, Clark Hinkley, Michael Juliano

## Open Space Committee

The Open Space Committee (OSC) meets monthly from September to June at the Duxbury Senior Center. The Committee members are active on other land use boards and at each meeting we discuss activities from those committees as it relates to open space. The Committee met September – February but unfortunately, due to the Coronavirus, FY 2020 meetings were suspended in March.

### Wildlands Trust Adopt-a-Preserve Program

The Committee invited Eamon Horrigan from Wildlands Trust to do a presentation to discuss their Adopt-a-Preserve program. As part of the Trust's Adopt-a-Preserve Program, the Committee voted to serve as volunteer site monitors for the Cow Tent Hill and Cushman Preserves, both of which are owned by Wildlands Trust. Monitors will perform monthly site visits and light maintenance of conservation restriction properties owned by the Trust, and also write inspection reports for said properties.

### Open Space Plan

Joe Grady also attended a meeting to discuss the Open Space and Recreation Plan Seven Year Action Plan. We reviewed the goals and objectives and agreed to focus on how best to promote the use of Duxbury's open space parcels.

### CPC Support

The Committee agreed to support the Community Preservation Committee's Approval of Funding for Capital Improvements to the Delorenzo Property and the article to increase the Community Preservation Act surcharge on real estate tax from 1% to 3%. Committee members also submitted letters to the Clipper in support of these articles.

Respectfully Submitted,  
Kathy Cross, Chairperson

**Members:** Brian Glennon, Planning Board Representative; Freeman "Bo" Boynton III, Water and Sewer Advisory Board Representative; Lorrie Hall; Pat Loring; Kathy Palmer, liaison to the CPC; Emily Martecchini, Secretary; Melissa Rosenblatt, Phil Tuck, and Kathy Cross, Chairperson.

## Planning Board



*Pictured (top row L-R): George Wadsworth, John Bear, Scott Casagrande, David Uitti, (front row L-R): Cynthia Ladd-Fiorini, Brian Glennon, Jennifer Turcotte.*

The Planning Board is a seven-member board elected by the residents of Duxbury to serve five-year terms. The Planning Board considers applications submitted under the Town of Duxbury Subdivision Rules and Regulations and the Duxbury Protective (“Zoning”) Bylaw, guided by Massachusetts General Laws Chapter 40A and Chapter 41, Section 81. The board meets twice per month, and members actively participate as representatives on local and regional committees and/or boards: Community Preservation Committee, Economic Advisory Committee, Affordable Housing Trust, Metropolitan Area Planning Council (MAPC) – South Shore Coalition, the Old Colony Planning Council (“OCPC”), the Open Space Committee, and the Water & Sewer Advisory Board.

John Bear announced his retirement from the Planning Board after serving since 2004, having participated in two Comprehensive Planning efforts for the Town, and having served on the Community Preservation Committee and Economic Advisory Committee for many years. The Board appreciates his dedication and contribution to the Town. At town elections (delayed from March to June of 2020 due to the pandemic) Keith MacDonald was elected to fill the position vacated by Mr. Bear. The Planning Board re-elected Scott Casagrande as Chairman, Brian Glennon as Vice-Chairman and David Uitti as Clerk.

The community adopted the first Comprehensive Plan since 1999 - Envision Duxbury - which was spearheaded by the Planning Board over the last two years, working with MAPC as the consultant, and the Planning Director as the town’s coordinator of the effort locally. The Planning Board is grateful to Town Meeting, the ambassadors, staff, MAPC and many volunteers and participants in creating this long-range plan for the future generations of Duxbury. Next the Planning Board will focus on the implementation of the recommendations.

Several zoning articles were withdrawn as the corona virus pandemic forced shutdowns of public gatherings in March and delayed Town Meeting. The economy and social aspects of daily life were significantly impacted, and the long-term impacts to the community evolved as the search for a vaccine continued. Zoning recodification was a major goal of the Planning Board, and that process was advanced as the public health situation stabilized.

The Planning Board supported several long-range planning efforts that were undertaken by the Town, with the Planning Department as the lead:

- Worked with the MAPC to complete the Accelerating Climate Resiliency Mini-Grant from MAPC (funding through the Barr Foundation in a grant to MAPC, competitively disbursed to local communities) to conduct community outreach in and around Snug Harbor, working with the Harbormaster, Conservation Administrator, Department of Public Works and the local businesses, oyster industry and residents to help begin to identify the possible impacts of, and explore solutions to, future sea level rise and storm events that could impact this area. The grant award was a value of \$25,311 in technical assistance from the MAPC.
- Work with Harriman (architect/consultant) and with the Economic Advisory Committee was postponed temporarily to complete the Comprehensive Plan so that the community's goals could be fully incorporated.
- A Little Living Study was initiated with MAPC and the following partnering communities: Scituate, Hingham, Cohasset, and Norwell, to bring recommendations for smaller types of living alternatives that fit with the architectural fabric of our communities as a tool kit for further discussion, with a small contribution of \$500 per town for support. In a kickoff meeting in November with the public, discussion led to ideas that these might fit well with some of our neighborhood business districts or conversions of existing in-law units, and more discussion and public dialogue will follow. The outcomes were delayed due to the coronavirus, and further progress is anticipated in the fall of 2020.
- Secured grant funding in the amount of \$131,712 from the Municipal Vulnerability Program (MVP within EEA) and engaged the Woods Hole Group, leveraging the Snug Harbor mini-grant mentioned above as a significant source of the 25% local match, along with staff time. This undertaking will study the projected impacts of sea level rise on the public harborside coastline infrastructure (town pier/parking/harbormaster facilities, roads, bridges, culverts, public and private buildings, pump stations, shellfishing, marina and boat access points, for example), and Snug Harbor as a whole, to model and prioritize risks and needs for capital planning and grant projects to maintain resilience and respond to greater storm impacts we are experiencing as time proceeds. The partnership with all of the private sector partners in Snug Harbor will build a shared understanding of the infrastructure impacts and will show where public-private-partnership opportunities to address sea level rise may exist. A one-year project extension was secured due to the coronavirus. Culvert assessment work by Planning staff and the North and South River Watershed was performed as part of this study so that potential road flooding due to sea level rise as pipes are flooded can be included as part of the study modeling. This work is ongoing and required several days of training of Planning staff from the state to perform the assessments to program standards.
- Partnered with Marshfield and coordinated with other Departments to secure grant funding in the amount of \$175,8420 from the Coastal Resiliency Program (CZM within EEA) to study alternatives and initiate permitting for the future nourishment or other stabilization of the beaches fronting the public seawall along the ocean-facing Gurnet Road neighborhood of Duxbury, and the seawalls in Marshfield. Repairs to sea walls – necessary as storms have damaged the walls – were permitted with the contingency and mandate that nourishment will also be performed. Woods Hole Group was the consultant on this project. An extension of the project timetable was secured due to the coronavirus. In place of a cash contribution, the Town satisfied its 25% local match obligation through the use of Planning Department staff time and Marshfield's additional staff and cash match, and legal costs to secure easements to perform the work for both towns, leveraging these costs with grant dollars.
- Partnered with the Facilities Department on reporting and completion of the first competitive Green Communities Grant received in 2019, filing the first annual audit to the state, and applied for another round of funding for 2021. The anticipated grant award is \$160,000.
- Partnered with the other Land Use Department Heads to recommend stormwater and illicit discharge local bylaws to Town Meeting to remain compliant with Duxbury's EPA MS4 permit.

- Digitization of the zoning maps to bring them to date in the online mapping system is being undertaken by staff with support from MAPC through a contract using town meeting approved funding, and is nearing completion.
- Coordinated with OCPC to do a traffic speed inventory and study for the town on selected roads to assist with planning efforts by the Selectmen and Highway Safety Committee regarding speed limits.
- A planned neighborhood business district parking inventory and study funded by a DLTA grant through OCPC was delayed indefinitely due to the coronavirus shutdown of most activities and businesses during early 2020, and will be taken up at a later time.

#### Permitting:

- A two-lot subdivision off 124 Evergreen Street was approved.
- A subdivision modification was made to Cooper Hill Road, obligating the developer to build a stretch of public sidewalk on Alden Street from the school tennis courts to Railroad Avenue, in lieu of the required private sidewalk within the subdivision itself.
- Four Approval Not Required (ANR) plans were approved, the majority of which were land swaps and boundary clarifications.
- Twelve referrals to the Zoning Board of Appeals (some concurrent with Site Plan Review to improve the permitting process for the Applicants) were made; and
- Three additional Administrative Site Plan Review Decisions were issued including: two new cell towers (at 155 Mayflower Street and 421 Elm Street) and demolition of existing building and reconstruction of a mixed -use building at 116 Tremont Street.
- The McLean's Way, Littletown Way, and Dingley Dell subdivisions were completed.
- An 18-month extension was granted for the completion of the roadway of the Nash Road subdivision.
- A two-year extension was granted for the Dogwood Drive subdivision to transition to a new developer.
- The Planning Department reviewed several hundred Building Permits for consistency with Planning Board and Flood zoning requirements.

In addition to its work with the Planning Board and permitting, the Planning Department has provided advisory assistance for the Duxbury Affordable Housing Trust, Local Historic District Commission, and Sidewalk & Bike Path Committee this year. The Planning Director also serves as the Community Floodplain Administrator; and is the Town's delegate for the OCPC – also the TIP agency - and MAPC. The Director provides Geographic Information System mapping, and is serving as the Town's coordinator/point person for the following: zoning maps; updated stormwater design guidelines; Community Compact coordination; zoning recodification; climate resiliency planning; and Green Communities reporting, grant applications and administrative coordination with the Facilities Department. The Planning Director is acting chair of the South Shore Coalition of MAPC, working on regional planning issues with surrounding towns.

The Planning Board sincerely thanks Planning Director Valerie Massard, and gratefully acknowledges her tenacity, initiative, and deep commitment to the Town. The Board bid farewell to its former Administrative Assistant, Ashley MacMillan, and welcomed Emily Hadley, who had been working for the Town on Duxbury Beach, as the new Administrative Assistant with strong GIS skills. As always, the Planning Board thanks town residents for their participation and input. The Planning Board looks forward to continuing to serve the best interests of the residents of the town of Duxbury.

#### **Planning Board members:**

Scott Casagrande, Chair  
David Utti, Clerk  
Cynthia Ladd Fiorini  
Jennifer Turcotte

Brian E. Glennon, II, Vice-Chair  
John P. Bear\*  
Keith MacDonald\*\*  
George D. Wadsworth

\*Term expired March 31, 2020

\*\*Term commenced June 27, 2020



## Sidewalk and Bike Path Committee

No report was submitted for the Sidewalk and Bike Path Committee for FY20.

Members are as follows:

Thomas Nee, Chair  
Dan Coughlin  
Nancy Armington Johnson  
David Kelly  
Stephen Marshall  
Patrick O'Malley  
Elaine Philbrick  
Richard S. Prone

## Town Historian

The course of the last year has had its ups and downs to say the least.

Tear downs of older historic houses and buildings continued unabated in 2019 and into early 2020. That is until the historic pandemic and shutdown starting in March 2020 slowed everything to a crawl.

Fortunately, in the spring/summer of 2020 a number of smaller houses that changed hands in that period actually have survived and were thoughtfully and carefully updated and add to the visual streetscape.

By June 2020 it was clear that the Town of Duxbury was set to vote at a late summer town meeting whether to preserve the historic Isaac Simmons farm in North Duxbury.

CPA money was to be used and the property would become a multi-purpose use of historic preservation, conservation land and some carefully planned community housing.

Hopefully this stunning property at 761 Temple Street will be saved and become a jewel in the crown of Duxbury's historic fabric while still reflecting the 2021 needs of the Town.

Stay tuned, not all is horrible in the epic year of 2020!

Respectfully submitted,

Tony Kelso  
Town Historian



*Isaac Simmons Farm - 761 Temple Street*



*(photos courtesy of Tony Kelso)*

# Library & Schools



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Duxbury Free Library  
School Superintendent

*Chandler Elementary School*  
*Alden Elementary School*  
*Duxbury Middle School*  
*Duxbury High School*

## Duxbury Free Library

*“Libraries are a cornerstone of democracy—where information is free and equally available to everyone. People tend to take that for granted, and they don’t realize what is at stake when that is put at risk.”— Carla Hayden, Librarian of Congress*



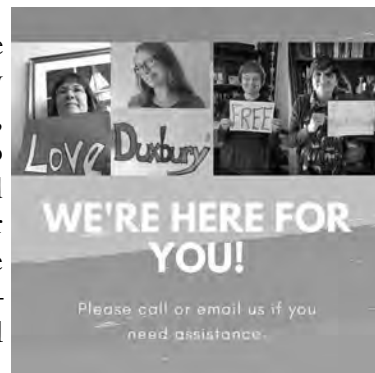
A year that would end with unexpected and unprecedented challenges started off on a whimsical high note with a National Library Card Month publicity and marketing campaign featuring Duxbury mascot Draco the Dragon. Draco took up residence at the Library in September, moving from the Reading Garden to the campus entrance to our front lawn promoting our newly designed library card. Patrons, especially children, loved the opportunity to get up close to our local celebrity, and he helped draw new people to the library. It is the Library’s mission to provide all members of our community equal access to materials and services no matter their age, ability, education, or financial status, so we are delighted that over half of Duxbury’s residents have a registered and actively used DFL library card.

The Library continued its ongoing collaborations with other town departments and facilities. In October, Library representatives participated in The Village at Duxbury’s Community Resource Open House with an informational table describing Library services and programs, registering new patrons, and talking about volunteer opportunities. Outreach, such as the “Booked For Lunch” programs and multigenerational story times at the Duxbury Senior Center and author talks at The Village at Duxbury, remain popular and well attended. Home delivery of Library materials is also available for residents of the Village or through the Meals on Wheels program. Our ongoing work with the Duxbury Rural and Historical Society gives library patrons the opportunity to view their beautiful wardrobe collection up close via bi-monthly wardrobe changes and informational talks. Patrons enjoy being able to examine the detail and workmanship that went into these antique pieces.

New services at the Library include an ESL (English as Second Language) program, which benefits members of the community who are new to the country or working here temporarily, especially for the large au pair community in town. We also moved our online Duxbury File to a new content management system, which improved the quality of the content and the website’s browsability, providing access to primary sources of local significant interest and used for research by historians here and across the country. The DFL participated in the “1,000 Books Before Kindergarten” initiative, a new nationwide literacy program for pre-readers.

The Library was open for sixteen Sundays, starting on November 17<sup>th</sup>. Featured performers for our popular Sunday Salon Series included State Representative and author Josh Cutler, Boston photojournalist Bill Brett, and musical group Peking & the Mystics. A total of 379 people attended 11 Sunday Salon programs – a very successful season for a series that is always highly supported and valued by the community and was unfortunately cut short due to the pandemic.

Due to the public health emergency from the COVID-19 global pandemic, we closed our doors on Friday, March 13 at 5:00 pm. This did not mean that Library resources were unavailable; we immediately switched our focus to virtual, digital, and remote services. When the town froze our operating budget we were able to continue to add materials to our Overdrive eBook and eAudio collections and increase access to the Kanopy and Hoopla digital video collections thanks to our Incorporated Board, Friends of the Library, and available State Aid funds. We are always so grateful to have these supplementary funds, but a situation like this – that we could never have anticipated – shows the importance of this additional financial support.



After the shutdown we maintained a full schedule of remote programming. Call-in Reference service resumed in April and curbside pickup of Library materials began in June. More than 100 residents registered for an electronic library card in the first few weeks of the shutdown, giving them access to all of our digital collections. We are grateful to have so many people, so quickly, see the value in Library services when so many other forms of education, enrichment, and entertainment were unavailable.

As of June 2020, over 143,000 physical materials were available for checkout. In this past year our collection was used 180,000 times by the residents of Duxbury and surrounding towns. Our electronic databases were accessed 17,622 times. Many of the materials and resources we are able to provide to the residents of Duxbury come from our membership in the Old Colony Library Network and our compliance with State Aid financial and service requirements, both crucial to providing access to the broadest possible range of materials to meet the educational and recreational requests of our Library users, and both dependent on continued financial support from the town.

Without the help and support of the Incorporated Board and the Friends of the Library, services to the community would be severely reduced. The Friends of the Library advocated for the Library and acted as Library ambassadors all year long. Co-Presidents Carolyn Loiselle and Shirley Straface led an engaged and dedicated team through the annual appeal fundraiser and the Love Your Library social media and marketing campaign. All summer reading programs and activities were fully funded by the FOL, and members of the FOL Board hosted the Sunday Salon Series events. Additionally, The FOL provided crucial funding to the Library for the purchase of books, materials, and programming enjoyed by the residents of Duxbury.



The Duxbury Free Library Incorporated Board continues to be an essential supporter of Library services in the community. Their generosity allows the Library to meet its state-mandated materials expenditure requirement by supplementing the budget for books, electronic resources, museum passes, kits, and audio materials. This year, the Incorporated Board provided the funds needed to complete the sidewalk extension from the playground to the Reading Garden entrance, ensuring a safe passage for after school Library visitors and playground users.

The library said a fond farewell to two staff members who retired after many years of service to the library and the town.



*Administrative Assistant  
Debbie Killory announced her retirement in June after thirty years of service to the town.*



*Custodian Ray  
Degaust retired in November after twenty five years of service to the town.*

The library said a fond farewell to two staff members who retired after many years of service to the library and the town.

We welcomed new Board of Trustees member Dora Bustos and look forward to working with her during these challenging times, as she joins our established and dedicated team of library advocates. The Board meets on the second Tuesday of the month and welcomes all interested residents to attend.

Respectfully submitted,  
Library Director Denise Garvin

#### **Library Trustees**

|                             |              |
|-----------------------------|--------------|
| Lamont Healy, Chair         | Linda Abelli |
| Hector Rodriguez, Co- Chair | Lester Lloyd |
| Leah Petro                  | Dora Bustos  |

# School Superintendent



## DUXBURY PUBLIC SCHOOLS

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JOHN J. ANTONUCCI, Ed. D.  
Superintendent of Schools

Dear Duxbury Resident,

On behalf of the faculty and staff of the Duxbury Public Schools, I present this brief overview of the 2019-2020 school year.

Needless to say, the onset of the COVID-19 pandemic and the consequent impact on our schools formed some of our most indelible memories of 2019-2020. When schools closed on Friday, March 13, no one could have anticipated that students would not return to the building and resume in-person learning until the *following* school year. To describe the remainder of the 2019-2020 school year as challenging would be an understatement. Like all school districts around the country, we were asked to reimagine public education overnight, redesigning everything we were used to doing in person to fit a fully remote learning model. While our initial implementation of that model was far from perfect, I am proud of the way Duxbury teachers, and indeed all of our employees, responded. That we have many talented, caring, and dedicated professionals on our staff was never more evident than it was in those early days of the pandemic, as all district employees worked tirelessly to support students--not just academically but also in terms of social and emotional well-being.

Any challenge we face as a district is made significantly easier by one constant: the high level of support we receive from the Duxbury community. Whether attending Town Meeting to approve our budget, volunteering in our classrooms, or simply attending co-curricular events like musicals and athletic contests, community members demonstrate that we can *always* rely on their help and advocacy. Indeed, it was only because of the support they gave us last year that we were able to continue providing students with the first-class educational experiences that will contribute to their success in college and career. For all of your support, our heartfelt thanks.

Below you will find information on some personnel changes of the 2019-2020 school year. You will also find a brief update on the District's Strategic Plan.

### **Changing of the Guard at Alden School**

At the end of the 2019-2020 school year, Duxbury said goodbye to Alden School Principal **Karen Whitaker**. A fixture in the Alden community for nine years, Mrs. Whitaker was a tireless advocate for Duxbury students and instrumental in leading the school to a position of excellence. She was a proven leader, a great person, and a friend to many of us. While she will be sorely missed, we wish her all the very best in her retirement.

After a thorough and inclusive search for her replacement, we appointed Assistant Principal **Chase Eschauzier** as the new Alden Principal. “Mr. E” is a talented, bright, and energetic leader with a strong background in curriculum and instruction. He possesses exceptional interpersonal skills, a strong work ethic, and a collaborative style. Prior to working in Duxbury, he was an Assistant Principal at the Nixon and Haynes Schools in Sudbury, MA. He worked in the Milton Public Schools from 2007 to 2013 in various capacities including teacher, coordinator of the school’s enrichment program, and co-director of the Milton Summer Enrichment Program. Before becoming an educator, Mr. Eschauzier was a Senior Associate at PanAgora Asset Management, focusing on graphic/web design and marketing. He holds a Certificate of Advanced Graduate Study degree from Bridgewater State University, a Master of Arts degree in Teaching from Simmons College, and a Bachelor of Arts degree from Connecticut College.

### **New Chief Human Resources Officer Appointed**

On November 1, 2019, **Dr. Patrick J. Dillon** was appointed the District’s new Chief Human Resources Officer. Dr. Dillon replaced Gerry Panuczak who, over the course of his four-year tenure with us, was instrumental in modernizing and professionalizing the School Department’s human resource functions. Dr. Dillon brings over twenty-five years of human resource and school leadership experience to Duxbury. He spent twelve years in various corporate leadership roles and was the Senior Vice President of Human Resources and Organizational Transformation at Covad Communications before transitioning into public education. He was a Math teacher at Mashpee High School and a building principal in Falmouth, before being named Assistant Superintendent of Schools for Human Resources for the Whitman-Hanson Regional School District. Dr. Dillon holds a Bachelor of Science degree in Business Administration from the University of New Hampshire, three Master’s degrees, and a Doctor of Education degree in Education Leadership from Northeastern University. Dr. Dillon is a combat veteran of the U.S. Marine Corp and currently serves under the Department of Homeland Security as Lt. Commander for United States Coast Guard Reserve.

### **Update on the District’s Strategic Plan**

The 2019-2020 school year marked the first year of implementation of a new Strategic Plan for the Duxbury Public Schools. As you will see on the following pages, the plan outlines an ambitious agenda for the next three-to-five years, one that will serve as a blueprint for strengthening and enhancing our organization. The plan also challenges the entire Duxbury community to participate in creating world-class learning opportunities for our students.

For organizational purposes, each initiative of the Strategic Plan is aligned under one of four pillars: **Social & Emotional Well-Being, Advanced Learning Opportunities for All Students, Program Expansion, and Global & Community Partnerships**. Each pillar represents a priority area for the work before us. Foundational to the entire Strategic Plan are four core values: **Students First, Personal & Academic Excellence, Integrity, and Equity & Inclusion**. These values will guide all aspects of our practice as we continue to move forward as a district. Please see a summary of the plan on the following pages.

Thank you for your continued support of the Duxbury Public Schools!

Sincerely,



John J. Antonucci, Superintendent

## **MISSION**



**The mission of the Duxbury Public Schools is to provide each student with the opportunity to achieve personal and academic excellence.**

## **VISION**

### **Academic**

Every student in Duxbury Public Schools will be provided with a high-quality education aligned with the Massachusetts Curriculum Frameworks that includes opportunities to cultivate their individual interests and passions.

### **Social**

The Duxbury Public Schools will prioritize students' social & emotional well-being in an environment that celebrates equity, tolerance, humanity and life balance.

### **Global**

Students in Duxbury Public Schools will be empowered citizens who understand the interconnected social, political and cultural systems of the world.



# CORE VALUES

- ❖ Students First
- ❖ Personal & Academic Excellence
- ❖ Integrity
- ❖ Equity & Inclusion



## 4 PILLARS

- ❖ Social & Emotional Well-Being
- ❖ Advance Learning Opportunities for All Students
- ❖ Program Expansion
- ❖ Global Learning & Community Partnerships



## PILLAR 1

# SOCIAL & EMOTIONAL WELL-BEING

The Duxbury Public Schools is committed to providing a safe and secure academic and social environment for students, and to fostering a school community that promotes respect, dignity, and a healthy life balance.

### STRATEGIC GOALS

- 1 Increase social/emotional and behavioral supports in our schools. (Examples: district BCBA's, social workers, school psychologists, etc.)
- 2 Embed social/emotional learning practices into the scope and sequence of curriculum maps across content areas PreK–12; provide continued Professional Development on SEL.
- 3 Examine interpersonal structures and programming and implement assurances to ensure that every child in every school is connected with at least one individual adult (teachers, counselors, instructional assistants, etc.).
- 4 Evaluate and adjust PreK–12 Health and Wellness program offerings to ensure that we are meeting students' needs.
- 5 In collaboration with Duxbury Police Department, evaluate and make recommendations on District Safety & Security protocols, training, and infrastructure needs.

### *Suggested Action Items*

Develop and maintain a comprehensive K–12 social/emotional learning curriculum that supports the development of the CASEL Competencies: Self-Awareness, Social-Awareness, Relationship Skills, Responsible Decision Making, and Self-Management.

Implement social/emotional learning surveys in order to measure specific skill areas and allow for targeted strategies.

Expand SEL program by engaging families including the sharing of best practices/resources, books, videos, workshops, and speakers.

Identify specific strategies and resources to assist students with managing stress.

Provide mindfulness training and other well-being resources and supports to staff.

Explore community resources to assist with health and well-being initiatives.

Research, develop and implement enhanced SEL data sources for building based support teams to utilize when developing instructional action plans.



## PILLAR 2

# ADVANCE LEARNING OPPORTUNITIES FOR ALL STUDENTS

The Duxbury Public Schools recognizes the individual needs of students and strives to ensure that all students graduate with the tools needed to reach their maximum potential.

### STRATEGIC GOALS

- 1 Develop an action plan for the implementation of Digital Literacy Coaches to assist content area teachers with deeper, more meaningful technology implementation.
- 2 Provide additional math intervention opportunities for students PreK–12 including the consideration of Elementary Math Coaches.
- 3 Develop pathways for students to advance learning to maximize college and career readiness. (Examples: dual enrollment, online learning, work-study, internships and vocational career/technical education pathways 9–12)
- 4 Prioritize reading instruction for students with disabilities by providing special education teachers with comprehensive training in research-based, multi-sensory reading programs such as Orton-Gillingham.
- 5 Create and implement updated Digital Literacy Plan and incorporate DLCS Standards PreK–12.

### *Suggested Action Items*

Determine class size recommendations and ensure that resources are in place to maintain optimum class size PreK–12.

A committee will be formed to develop an updated District Curriculum Accommodation Plan (DCAP) for students. Once developed, provide training for staff in the updated DCAP so that all Duxbury teachers are aware of expectations for general accommodations for all students.

Professional Development focused on tiered interventions.

Provide Professional Development in Reading for teachers PreK–12, with a focus on best practices to assist struggling readers.

Professional Development focused on effective technology integration that delves deeper into the enhancement levels of SAMR (Substitution, Augmentation, Modification, Redefinition).

Implement additional opportunities for interdisciplinary fieldwork, internships, and units of study.

Create a common understanding of the benefits of inclusive schools and develop a shared, systematic approach to ensure that everyone has equitable access and opportunity for successful learning.



## PILLAR 3

# PROGRAM EXPANSION

We will conduct a self-study of our current programs and structures with a view to expanding opportunities for our 21<sup>st</sup> century students.

## STRATEGIC GOALS

- 1 Create a committee to investigate and potentially propose changes to look at the DMS schedule in order to maximize student learning, prioritize intervention, and expand course offerings that are available to all students.
- 2 Create a committee to look at the DHS schedule and potentially recommend changes in order to maximize student learning, prioritize intervention, and expand course offerings that are available to all students.
- 3 Pilot a Freshman Academy model in order to increase student connectedness and increase student success freshman year.
- 4 Create a plan to implement a free, Full-Day Kindergarten program for all students.
- 5 Provide additional opportunities for students in STEAM, Computer Science and programming in PreK–12.

## *Suggested Action Items*

Create specific student personalization options within current curriculum units.

At the secondary level, explore interest-based learning opportunities for students. (Examples: J-term, internships, etc.)

Provide professional development for teachers to increase capacity around project-based learning.

Share district curriculum priorities with Magic Dragon, K–6 Extended Day, and Before & After Dark programs.



## PILLAR 4

# GLOBAL LEARNING & COMMUNITY PARTNERSHIPS

At Duxbury Public Schools, we are committed to providing global learning opportunities that will allow students to develop an understanding of world and global issues, a mindset that embraces diversity and multiple perspectives, and an ability to take action on issues of global and local significance.

### STRATEGIC GOALS

- 1 Evaluate school-to-home communication yearly in an effort to keep parents informed, increase transparency, and engage the greater community about school district needs and initiatives.
- 2 Consider options for Duxbury students to engage with Community Partners to extend learning beyond the walls of the traditional school building.
- 3 Engage the larger community in developing a Portrait of a Graduate; a collective vision that articulates the community's aspirations for all students.
- 4 Connect students with local and global partnerships allowing students to realize their ability to make a difference in the world and connect with people from around the globe.
- 5 Explore the creation of Cultural Competency Certificate Program for DHS students and incorporate additional civic and global topics into our existing curriculum units PreK–12.

### *Suggested Action Items*

Create a local definition for Global Awareness and Cultural Competency as a starting point for creating a larger global learning agenda. This may include exchange programs, service learning, and travel experiences.

Provide professional development offerings for staff that emphasize global learning and cultural competency.

Review World Language graduation requirements to ensure that requirements promote second language acquisition by the time students graduate from high school.

Explore opportunities for new and innovative programming for students. Invite specific Duxbury entities to partner with Duxbury Public Schools. (Examples: Duxbury Bay Maritime School, Island Creek Oysters, Duxbury Senior Center, Duxbury Rural and Historical Society)

Continue alignment of new 2018 History and Social Sciences Framework that focuses on preparing students to have the knowledge and skills to become thoughtful and active participants in a Democratic Society and a complex world.

# Public Safety & Transportation



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Duxbury Emergency Management Agency

Fire Department

Harbormaster

Highway Safety Advisory Committee

MBTA Advisory Committee

Municipal Services *(formerly Inspectional Services)*

- *Board of Health*
- *Building*
- *Design Review Board*
- *Historical Commission*
- *Local Historic District Commission*
- *Weights and Measures*
- *Zoning Board of Appeals*
- *Plymouth County Mosquito Control Report*

Nuclear Advisory Committee

Police Department

## Duxbury Emergency Management Agency

DEMA was extremely busy this past fiscal year with the world pandemic, COVID 19. Although health care predominantly falls to the Board of Health. DEMA provided assistance with tracing of positive COVID patients and securing personal protective equipment. Additionally, we played an advisory role to Town leadership relating to shut downs, and the many policies to keep Town employees and the residents safe. This was extremely confusing at the onset, as little was known of the disease, however all Department Heads pulled together and minimized its impact as best as possible.

DEMA continues to monitor the disposition of the Pilgrim Nuclear Power Plant as it has ceased operation last Spring 2019. However, we feel that there is still a potential for an on-site emergency to occur until the spent fuel is stored in the dry cask storage located on site. We continue to review, revise and train on the Radiological Emergency Response Plan until the entire hazard is mitigated. Unfortunately, with cessation of generating power Entergy no longer has to financially support the Communities in the Emergency Planning Zone, which includes Duxbury. Costs associated will be borne by the taxpayer.

DEMA and the Duxbury Nuclear Advisory Committee has a cooperative working relationship and will continue to monitor this situation and make recommendations for the Town moving forward.

I wish to thank all that have assisted us in meeting that mission.

Respectfully Submitted,  
Kevin Nord, Director

## Duxbury Fire Department

The Department continues to see steady growth in response calls. The most significant number is the dramatic increase in simultaneous calls. The Department sees annually a 10% increase in this statistic. This is when the on duty crew is engaged in an incident and another emergency is received. Often times splitting the crews to a less than effective response. This further complicates matters when the duty crew cannot respond and crews are called from their homes with a significant delay. Simply stated we have grown beyond the capacity of the on duty firefighters. The last two years this has been discussed how the departments staffing has remained at 5 on duty for the last 40 years when we did only 1,500 calls a year. It is our hope that the Town will prioritize the hiring of additional firefighters. In the future, staffing levels will need to be increased to continue to offer the levels of services we currently provide.

This past year starting in March the world faced a pandemic, COVID 19, this pandemic saw most all of general industry shut down or slow services. The FD as an essential service still needed to provide fire and EMS services despite this, and I am proud to say the firefighters stepped up to the challenge. Additionally, the FD operates the Office of Emergency Management which assisted the Board of Health and the Community Nurse in tracking the cases here in Town. EMS Manager Kirsten Piper was essential in this task and used her many skills to work with our assisted living and nursing homes to ensure safe practices for our crews. Early in the pandemic we saw wide-spread shortages of personal protective equipment, which made the department innovate and conserve what we had. Response to potential COVID cases forced us to change how we responded. Training obviously was dramatically reduced and new methods of learning were introduced. With the end of the Fiscal Year, the pandemic will no doubt surge in the Fall and put extreme pressure on us respond while keeping our crews safe.

The Regional Old Colony Communications Center (ROCCC). The ROCCC has completed construction of the new 4-million-dollar dispatching center renovation. The funding came from a development grant from the State 911 Department. We have added the Town of Hanson as well as, dispatch Fire and Police departments for Duxbury, Plympton, Halifax and Rochester. The ROCCC is a busy place with over 88,000 data entries and interactions over the last year. A single Town Public Safety Answering Point (PSAP) does around 10,000 annually to put that number in perspective. Annually the ROCCC answers roughly 8,000 911 calls per year with an average answer time in less than 3 seconds. Director Mahoney and his crew do an outstanding job.

This past year saw the unfortunate on the job illness retirement of FF/Mechanic Jeffrey Chandler. Jeff is a fixture around Town serving on other Boards and Committees and was a significant contributor to the Department and keeping our vehicles operating safely and efficiently.

Lastly, a new State Law presented many challenges to the FD on how we train, operate at emergencies and the day to day. The State mandated that municipalities adhere to the Occupational Safety and Health Act under the Massachusetts Office of Labor Standards. It is my number one job to keep people safe that work here. We all take safety seriously and in the end we will become compliant but none the less this unfunded mandate put additional pressure on the Town and FD administration to update its way of doing its job.

In closing, I would like to thank all the men and woman of the Duxbury Fire Department and ROCCC for their professionalism and commitment to a safe Duxbury.

#### **Emergency Calls for July 1, 2019 to June 30, 2020 2,856**

FIRES in STRUCTURES; 20

OTHER FIRES; Brush, Trash, Vehicle; 45

FALSE ALARMS; 378

MEDICAL CALLS; 1,504

MUTUAL AID GIVEN; 81

HAZARDOUS MATERIALS; 66

OTHER HAZARDOUS CONDITIONS; 300

ALL OTHER CALLS FOR ASSISTANCE; 462

#### **Simultaneous Calls, (Occurs when we are engaged in one emergency and another emergency comes in at same time);**

FY20; 1,331

FY19; 1,218

FY18; 1,650 (Multiple Major Storms)

FY17; 936

#### **Emergency Calls Previous Years**

FY19; 2,653

FY18; 3,041 (Multiple Major Storms)

FY17; 2,411

#### **Code Enforcement**

Permits issued; 1,237

Inspections; 653

Respectfully Submitted,

Kevin M. Nord, EFO  
Chief of Department



## Harbormaster

FY2020 starts out fast and furious as it always does in the Harbormaster department. As in years past we assisted with the fireworks display in the town of Plymouth. Other maritime special events this year included Cape Cod Bay Challenge, Duxbury Beach Triathlon, and the Junior Olympic Regatta. During the peak boating season the department managed safe and appropriate access of the bay a while also patrolling and enforcing local and state rules and regulations to maintain public safety and order. There is currently a waiting list for all mooring fields as each one has reached capacity. There are approximately 900 wait list applicants on all current wait lists. The waiting lists for all mooring areas can be viewed at <https://duxburyma.mooringinfo.com/>. When the lists are updated they can be viewed in real time. Department receipts for mooring permits, wait list fees and transient fees totaled \$185,511. Winter recreational and commercial activities have increased drastically over the years on Duxbury Bay and its shorelines. These activities mandate a Harbormaster Department patrol vessel and float in the water 12 months a year. The department worked in conjunction with the Environmental Police to ensure all hunting activities in Duxbury was done so in a safe and legal manner.

When covid restrictions started to be implemented shellfish licenses were extended in order to facilitate the ability for the town to handle the permitting online. The Municipal Services department used their existing online system and was able to add shellfish licenses. Covid restrictions created an activity boom at the waterfront. People were looking for activities that they could do safely. Many people took advantage to the wonderful shellfish resources that we enjoy in Duxbury. We spent a lot of time out on the mud flats educating those new to shellfishing the proper techniques and explaining the nuances of the regulations. Shellfish harvesting in Duxbury is a regionally popular and important activity within the Commonwealth. Recreational harvests included: soft shelled clams, quahog, razor clam, mussel, and sea clam. Shellfish resources were in good condition based on surveys and daily monitoring of the shellfish resources by the department which allowed other than the regular seasons, the Selectmen to declare and extend bonus shellfish seasons on the recreational and commercial harvesting of soft shelled clams (steamers) and the commercial harvesting of Quahog (hard shell clams). Shellfish violations include: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish and harvesting over bag limits.

As covid restrictions continued the 2020 boating season started earlier than in years past and activity continued to increase. People took full advantage of their ability to social distance on their boats. A mask was required on the town floats and piers and the commonwealth recommended that only household members should be in their vessel. As many other usually scheduled events were canceled the opportunity to enjoy the waterways in Duxbury was enjoyed by many users.

Respectfully submitted,  
Jake Emerson  
Harbormaster/Shellfish Constable

## Highway Safety Advisory Committee

The Highway Safety Advisory Committee (HSAC) completed another very successful year serving the roadway and highway safety needs of the citizens of Duxbury. This annual report covers the period from July 1, 2019 through June 30, 2020.

Our reporting year began with the approval at the August 2019 Special Town Meeting of the speed limit reduction from the traditional 30 MPH to 25 MPH on our public streets. Much of the year was spent reviewing the requests from citizens and residents. To date, many streets now have the reduced speed limit of 25 MPH. They include Wadsworth Road, Washington Street, Gurnet Road, Surplus Street, and portions of Valley Street and Franklin Street. Results have been positive. We expect other streets will follow in the future.

A safety zone was established on Shipyard Lane to allow for the safe passage of both walkers and the traffic from Washington Street to the Shipyard Lane beach area. Crosswalks were painted on Bay Road at both intersections with Soule Avenue and Mullins Avenue to provide residents a safe success to the Landing Road beach area.

The new sidewalk along Alden Street from the Duxbury Free Library to Railroad Avenue was completed. This will provide a safe connection for walkers to access the Millbrook area.

The Committee continued to work with Valerie Massard, our Planning Director, to secure funding for the design of traffic lights at the Route 3/ Route 3A (Exit 10- now Exit 20) intersection. We hope to gain state approval and funding to construct the needed lights and to improve traffic safety in this area.

Lastly, we want to say thank you to former members Deputy Fire Chief Chris West (retired Sept. '20) and Police Office Mike Bolze for the excellent service to the Committee and the Town. Their expertise and friendship will be missed. We welcome Fire Captain Brian Monahan and Police Office Kyle McElroy to the Committee.

Our Committee takes great pride in its responsibilities, and we look forward again to another challenging year in 2020-2021. Although we faced a portion of the year with the COVID-19 pandemic, we still accomplished our mission. Thank you to all.

Respectfully submitted,

Jeff Lewis, Co-Chairman  
Paul Brogna, Co-Chairman  
Fred Von Bargaen  
Peter Buttkus, Duxbury DPW  
Sgt. Chris Mori, Duxbury Police

Kyle McElroy, Duxbury Police  
Richard Brennan  
Philip Tuck  
Capt. Brian Monahan, Duxbury Fire  
Neal Frangesh

## **MBTA Advisory Board**

As Duxbury's MBTA Advisory Board Representative, I attended 23 meetings of the T's Fiscal Management and Control Board at The Transportation Building in Boston and submitted written comments for each. Starting on March 23, I participated in nine additional Zoom meetings, giving additional oral and written comments.

As a newly appointed member to the MBTA Advisory Board's Commuter Rail Subcommittee, my task was to focus on affordable commuter rail fares such as the \$10 weekend pass, and improved scheduling with more frequent trains, including later trains which would enable residents to utilize commuter rail for evening events in Boston.

Richard S. Prone  
MBTA Advisory Board Representative for the Town of Duxbury

## **Municipal Services - Board of Health - Building Department - Design Review Board - Historical Commission - Local Historic District Commission - Weights & Measures - Zoning Board of Appeals**

The Municipal Services Department offers this report for inclusion into the FY20 Town Report.

The report includes the breakdown of the **1,960** permits issued by the Department.

New construction, additions, and renovations continue to be strong.

The high volume of permitting, administrative tasks, and inspections are handled by the outstanding work performed by the Municipal Services staff.

In mid-March we rolled out virtual access to on-line permitting for many of our services. We are planning to release more services to better serve the public during the COVID19 State of Emergency.

I would like to thank the Town Manager and the Board of Selectmen for their continued support.

Respectfully submitted,  
James B. Wasielewski  
Director of Municipal Services

## **Board of Health**

### **Permits issued:**

|   |     |
|---|-----|
| Disposal System Construction Permits .....                                  | 93  |
| New Construction .....  | 2   |
| Repairs of Existing Systems .....   | 54  |
| Upgrades of Systems .....   | 47  |
| Percolation Tests .....   | 48  |
| Installers Permits .....  | 47  |
| Septage Haulers Permits .....   | 14  |
| Solid Waste Permits .....   | 11  |
| Food Establishment Permits .....  | 72  |
| Miscellaneous Food Permits (includes: milk & cream, catering, bakery, etc.) | 92  |
| Miscellaneous Health Permits:   |     |
| (includes: swimming pools, barns, dumpsters, wells, tobacco) .....          | 123 |
| Liquor Licenses .....   | 25  |
| Seasonal Licenses .....   | 2   |

**TOTAL BOARD OF HEALTH PERMITS ..... 630**

The Board of Health's duties relative to the protection of public health, the control of disease, the promotion of sanitary living conditions and the protection of the environment include: Enforcement of State Sanitary Codes, as well as smoking rules and regulations, overseeing the licensing, approval and inspection of septic systems, restaurants, semi-public and public swimming pools, beaches and recreational camps for children. The Board of Health is also responsible for overseeing liquor licensing.

Dr. Brumley was appointed Chairman and Karen Tepper as Vice Chairman of the Board of Health by the Selectmen for the upcoming year. Michael Count and Bruce Bygate are still present members of the Board of Health. Melissa Rosenblatt was appointed as a new member and Nicholas Leing as an alternate.

The Board would like to express their sincere gratitude and thanks to Clinton Watson for his many contributions as a member of the Board of Health and wish him the best in his future endeavors.

Respectfully submitted,

Dr. David Brumley, Chairman; Karen Tepper, Vice Chairman; Bruce Bygate; Michael Count, Melissa Rosenblatt and Nicholas Leing

## Municipal Services - Building Department

### BUILDING

| Permits Issued:                       | Total No.<br>Permits | Estimated<br>Construction Costs |
|---------------------------------------|----------------------|---------------------------------|
| Attached Garage                       | 5                    | \$693,400                       |
| Business Occupancy                    | 4                    |                                 |
| Demolitions                           | 33                   | \$410,936                       |
| Detached Garages - Residential        | 7                    | \$596,130                       |
| Fences                                | 1                    | \$4,000                         |
| Foundations                           | 7                    | \$225,500                       |
| Mechanical                            | 33                   | \$804,229                       |
| Non-Residential Accessory Building    | 1                    | \$10,000                        |
| Non-Residential Additions/Alterations | 31                   | \$2,969,463                     |
| Non-Residential Structure             | 2                    | \$5,102,647                     |
| Pier, Walkway, Platform               | 1                    | \$25,000                        |
| Quick Permits                         | 217                  | \$2,787,025                     |
| Residential Accessory Buildings       | 11                   | \$394,300                       |
| Residential Additions/Alterations     | 237                  | \$12,337,958                    |
| Sign Permits                          | 16                   |                                 |
| Single Family Houses                  | 17                   | \$9,798,000                     |
| Solar Panels                          | 13                   | \$406,683                       |
| Spa                                   | 3                    | \$21,600                        |
| Stove                                 | 13                   |                                 |
| Swimming Pools – In-ground            | 18                   | \$1,012,779                     |
| Trench Permits                        | 86                   |                                 |
| Electrical Permits                    | 497                  |                                 |
| Plumbing/Gas Permits                  | 707                  |                                 |
| <b>TOTAL BUILDING PERMITS:</b>        | <b>1,960</b>         | <b>\$34,812,265</b>             |

## Design Review Board

The Design Review Board evaluates proposals referred to it by the Zoning Board of Appeals or the Planning Board, and makes recommendations regarding the design aspects of those proposals. Typically, the Design Review Board reviews 15 to 20 individual projects per year; however, during the past year, we reviewed nine projects, reflecting the effects of the pandemic on construction activity.

The Board evaluates all relevant aspects of the design of a proposed project, from siting to circulation to details of architectural style and the effects of the proposal on its surroundings. We review many proposals involving requests for Special Permits (most often proposed additions or modifications to existing residences), as well as signage, affordable housing projects, and some commercial proposals. As contemplated by the Town's Protective Bylaw, our membership (appointed by the Board of Selectmen for three-year terms) includes active practitioners of the design professions as well as members with legal and historic preservation experience. We strive conscientiously to apply generally accepted principles of design to the projects we review.

The Board has compiled Residential Design Guidelines, which are available on its web page and upon request at the Town's Municipal Services Department. These Guidelines are intended to be a resource for designers, property owners, builders and town officials in seeking to preserve our town character when planning a residential building or renovation project. The Guidelines also reflect the standards which the Board applies when evaluating proposals.

Respectfully submitted,

THE DESIGN REVIEW BOARD

Stephen Williams, Chair; Sarah McCormick; Nancy Johnson; Megan McClure; Justin Heil; Judith Hall; and Heidi Laird (resigned 2020)

## Historical Commission

The Duxbury Historical Commission received twenty-three Historic Structure Demolition Applications in FY 20, a 15% increase from the twenty applications received in FY 19. Of these, seventeen were for total demolition. Six applications indicated partial demolition, for the purpose of renovations or additions. All six applications for partial demolition were approved.

A twelve-month demolition delay was imposed on six of the seventeen applications for total demolition; three on properties that were actively for sale, one that had already been purchased by a builder, and two from relatively new owners. All six structures remained standing at the end of FY 20. Of the other applications for demolition, ten were approved, and one was withdrawn before a final determination was made by the Commission.

It is worth noting that three of the applications for total demolition were for structures built in the 1700's. A demolition delay was imposed on two of these, while the third was for a building moved from another town on which the original date of construction could not be verified. Another five applications were for structures that dated from the early to mid 1800's, some of which had been unoccupied and unattended for years and suffered from neglect by their owners. Several of the remaining nine applications were for structures built as cottages from the late 1800's to 1935, some modest in scale, others grand. Their durability over the years is testimony to the ingenuity and industriousness of their occupants, and their demolition is a further loss to the historic character of the town.

This report covers the first year in which the demolition delay was increased from six to twelve months, an action approved at the annual Town Meeting in March 2019, along with allowing the transfer of a demolition application from one owner to another. Unfortunately this has prompted an increase in applications from homeowners seeking to sell their home who want to “start the clock” on a demolition application for a prospective owner who may want to demolish it.

Commissioners joined the Board of Selectmen in November 2019 to thank Robert C. “Terry” Vose for his fourteen years of service on the Historic Commission and presented him with a Certificate of Congratulations from the Massachusetts House of Representatives. In June the Commission thanked Michael Cole, who left to pursue graduate studies, for his three years of service.

Respectfully Submitted,  
R. Taggart Carpenter, Chair  
Arthur B. Evans, Clerk  
Sheila Lynch-Benttinen  
Michael Cole

Nicole Walters, Vice-Chair  
Ed Mayo, Treasurer  
Chris Andrew

## Local Historic District Commission

In 2019, the Duxbury Local Historic District Commission submitted a list of seven properties to the Massachusetts Historical Commission, to be included in both existing and new Local Historic Districts. The Massachusetts Historical Commission accepted all but two of the properties, citing insufficient data and research for the two properties. The Commission missed the deadline for the public hearing, so we decided, with the help of the people at Town Hall to not submit the report at the 2019 Town Meeting. As stated in our 2019 Annual Report, we were able to submit it at Town Meeting 2020. The properties are located on Tremont St., Summer St., Powder Point Ave., Washington Street and King Caesar Road. Because of the COVID-19 pandemic, the 2020 Town Meeting was held in August, and primarily focused on top priority Town Budget items, but did not review many other articles, which were indefinitely postponed. As a result, we expect to present these same 5 properties to the Town at the 2021 Town Meeting.

In the Spring of 2020, when we learned that Town Meeting would be delayed, our Commission made a decision to step back, primarily in order to respect the Governor’s rules for maintaining safety during a Pandemic and focus instead on our Public Outreach program. We made some plans, some of which we haven’t yet been able to fully implement, but we were fortunate enough to follow through with some; namely articles in *Life on the Bay* magazine, which is now distributed throughout the town for all residents to read and *Duxbury Clipper* articles. Our goal is to explain to Duxbury residents what it is that we do, how we differ from both the Historical Commission and the Duxbury Rural and Historical Society, both of which have similar interests and goals, but slightly different focal points. We also were fortunate to participate in what we expect will become an annual event that was hosted this year by one of our Local Historic District neighborhoods; this event was Duxbury Local Historic District Day on September 19<sup>th</sup>. We had guest lecturer Patrick Ahearn, a world-renowned architect, who has done an extensive amount of work in local historic districts throughout the world, and who knows about their importance and community impact. His lecture was informative and as well-attended as was allowed by Pandemic Protocols mandated by Governor Charlie Baker. We followed pandemic protocols by holding the event outside, practicing social distancing, sanitizing, wearing masks, and having a sign-in sheet so we could inform people if anyone turned out to be COVID-19 positive. All in all, we’ve had what we are considering a “successful year” despite the setbacks. On Duxbury Local Historic District Day, we also identified properties that are currently included in Local Historic Districts with a helium balloon, so that people could drive around town and have a better understanding of our commitment to preservation as well as the passion of the homeowners in helping

our cause for the betterment and preservation of Duxbury and its rich history. We are also working on a video based on Patrick Ahearn's talk and about local historic districts generally. We plan to use the video on the Local Historic District Commission page of the Town website and also for use with homeowners who are interested in putting their property in a local historic district.

We continue to work on various logistics involved in being a town commission; we strive to improve on in this area and in overall communication each year. We now have a dedicated group who will focus on Public Outreach, and they are doing a great job considering the current circumstances.

We greatly appreciate the support we've had from the residents of Duxbury thus far and we hope to continue to see that support in the future.

We also continue to work together to identify and document historic areas, properties, structures and other items of historic importance to Duxbury, MA. In terms of the Local Historic District Commission, we hope that identifying the various areas and properties in town will not only help the overall preservation effort of Duxbury, but will also help the residents of Duxbury understand more about the historic significance of various structures and places in town. We continue to encourage and advocate through educational outreach efforts, for homeowners to step forward and volunteer to become members of a Local Historic District so their homes can remain an integral part of the rich Historic Fabric of the town of Duxbury.

Once again, we would like to let Town Residents know that one of our primary and ongoing goals is to be respectful of both the Town's History and its residents and their needs living in today's world. In Establishing Local Historic Districts, we feel our mission is extremely important in preserving Duxbury of the past, understanding current Duxbury and in planning for a future Duxbury that can continue to grow in a manner that maintains a thoughtful understanding and respect of its past. It is most important in the wake of the number of teardowns that continue throughout town, that we recognize the importance of this mission.

Respectfully submitted,  
Renee Mierzejewski, AIA | LEED, AP  
Chairman, Duxbury Local Historic District Commission

Members: John Bates (Alternate), William McArdle, Janet Ritch, Pamela Campbell Smith (Alternate), Georgia Taft-Pye, Phil Tuck (Alternate), Robert Vose, Evelyn Walker (Alternate)

## Weights and Measures

### *Scales*

| LBS          | Calibrated | Sealed |
|--------------|------------|--------|
| Over 10,000  | 0          | 1      |
| 5,000-10,000 | 0          | 0      |
| 1,000-5,000  | 0          | 0      |
| 100-1,000    | 1          | 3      |
| 10-100       | 6          | 31     |
| Less than 10 | 1          | 1      |
| Weights      | 0          | 31     |

### ***Retail Motor Fuel Meters***

|            |   |    |
|------------|---|----|
| Gas/Diesel | 0 | 68 |
|------------|---|----|

### ***Automated Retail Checkout Scanners***

|                 |             |
|-----------------|-------------|
| Passed at 98% > | 1 Registers |
|-----------------|-------------|

### ***Net Weights Commodities checked***

62 individual items checked for compliance.

The COVID-19 pandemic has change many everyday routines in our lives. One is that many businesses are going touch less for credit card use. Please make sure that you look at your receipts from establishments were you shop; a credit card signature in many cases is no longer required. Ensure you can see the point of sale screen to verify the purchase price is correct.

Respectfully submitted,  
Jane Zulkiewicz  
Duxbury Sealer of Weights and Measures

## **Zoning Board of Appeals**

The Zoning Board of Appeals (ZBA) is a quasi-judicial body that hears and decides requests for special permits, variances, and comprehensive permits. The ZBA also handles appeals of decisions by the Building Commissioner/Zoning Enforcement Officer. It is composed of five members and two (or more) associate members appointed by the Board of Selectmen. The ZBA is guided by the Duxbury Protective Bylaw, the state Zoning Act (G.L. c. 40A), and case law.

### **FY 2020 APPEAL BOARD DECISIONS**

**July 1, 2019 through June 30, 2020**

| <b><u>Applicant</u></b>                        | <b><u>Case #</u></b>               | <b><u>Decision</u></b> |
|--|------------------------------------|------------------------|
| • Celco Partnership/Verizon, 155 Mayflower St. | 2019-12 – Special Permit           | Granted                |
| • Duxbury Lincoln LLC, 0 Lincoln St.           | 2019-14 – Comprehensive Permit     | Granted                |
| • Chi Chiu, 106 Harrison St.                   | 2019-16 – Appeal                   | Denied                 |
| • WB Builders, 1 & 25 Lincoln St.              | 2019-17 – Comprehensive Permit     | Continued to FY 2021   |
| • Tcherepnin, 283 King Caesar Rd.              | 2019-18 – Special Permit           | Granted                |
| • Calista, 315 King Caesar Rd.                 | 2019-19 – Special Permit           | Granted                |
| • Vertex Towers, 421 Elm St.                   | 2020-01– Special Permit & Variance | Granted                |
| • Brownbuilt Const., 116 Tremont St.           | 2020-02– Special Permit            | Granted                |
| • Larkin, 10 Pine Point Place                  | 2020-03– Special Permit            | Continued to FY 2021   |
| • Duxbury Marketplace, 35 Depot St.            | 2020-07– Special Permit            | Granted                |
| • Wolff House, 13 Lewis Ct.                    | 2020-08– Special Permit, Amendment | Granted                |

Respectfully submitted,  
Wayne Dennison, Chair

**Current Members:** Wayne Dennison, Chair; Judith Barrett, Vice Chair; Kathleen Muncey, Clerk; Emmett Sheehan and Freeman Boynton, Jr.

**Current Associate Members:** Borys Gojnycz and Philip Thorn

James B. Wasielewski, Director of Municipal Services  
Lauren Haché, Administrative Assistant



# Plymouth County Mosquito Control Report

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2020.

The Project is a special district created by the State Legislature in 1957, and is composed of all Plymouth County towns, the City of Brockton, and the town of Cohasset. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2020 efforts were directed at larval mosquitoes starting with the spring brood. The Project ground and aerial larvicided 11,396 acres and this was accomplished using Bti, an environmentally selective bacterial agent. An additional 311 acres were treated as part of a trial studying the effectiveness of methoprene on mosquitos in cedar swamps. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on June 1<sup>st</sup>, 2020 and ended on September 25<sup>th</sup>, 2020. The Project responded to 17,923 requests for spraying and larval checks from residents covering all of the towns within the district.

The Department of Public Health (DPH) has developed an “Arbovirus Surveillance and Response Plan” for the state. The Plan creates a system which estimates the human risk for contracting Eastern Equine Encephalitis and West Nile Virus using several factors including the number of infected mosquitoes. In 2020 there was significant EEEV activity in the district. Based on guidelines defined by the Plan, all towns in Plymouth County Mosquito Project started the season at “Low Level Risk” for Eastern Equine Encephalitis. The following towns remained at low risk: Abington, Brockton, Cohasset, Duxbury, Hanover, Hingham, Hull, Marion Marshfield, Mattapoisett, Norwell, Rockland, Scituate, and Whitman. The towns at moderate risk were: Lakeville, Pembroke, and West Bridgewater. The towns ranked at High risk were: Bridgewater, East Bridgewater, Hanson, Kingston, Plympton, Plymouth, Rochester and Wareham. The towns at critical risk for EEEV human infections were Carver, Halifax, and Middleboro. Two residents of the district contracted EEE and two other infections were associated with the district.

The Commonwealth of Massachusetts responded to the EEEV activity by conducting wide scale aerial adulticiding in early August. The application occurred over much of the district and encompassed 200,000 acres. Applications of this kind are complex and involve a large number of state agencies including DPH, Massachusetts Department of Agriculture (MDAR) and The State Reclamation and Mosquito Control Board (SRMCB). The Project assisted with the application including supplying equipment and helping to document the efficacy of the application.

West Nile Virus activity occurred predominately in and around Boston. Statewide there were 8 human cases, none of them were in the district. DPH estimated the risk of WNV human infections to be low for all of the district for the entirety of the season. As part of our West Nile Virus control strategy a total of 60,450 catch basins were treated with larvicide in all of our towns to prevent WNV.

The Project participates in DPH’s mosquito surveillance program. As part of that program we collected over 70,000 mosquitoes and submitted 23,267 mosquitoes for testing. The mosquitoes were combined into 608 pools. DPH also tested 13,588 mosquitoes from the district. In all there were 61 isolations of EEEV from mosquito samples. They were from the towns of Bridgewater, Carver, Hanson, Kingston, Middleboro, Plympton, and Wareham. There were 7 WNV isolations from Halifax, Hanson, Middleborough, and Plympton.

The health threat of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on the Department of Public Health website.

The introduced mosquito *Aedes albopictus* has the potential to become a serious pest and a vector of disease. The mosquito has been present in the Massachusetts since 2009. In conjunction with DPH we have been monitoring *Aedes albopictus* expansion in the state. The larvae live in containers and are closely linked with human activity. They are especially associated with used tires. We conducted surveillance for *Ae. albopictus* at 8 locations. This year we did not detect the mosquito. The Project began a tire recycling program in October 2017. During the 2020 season we recycled 1,960 tires bringing us to a total of 11,524 tires for the program.

The figures specific to the town of Duxbury are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Duxbury residents.

**Insecticide Applications:** Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Field Technicians continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. In Duxbury 967 larval sites were checked.

During the summer 1,807 catch basins were treated in Duxbury to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Our staff treated 3,652 acres using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

**Water Management:** During 2020 crews removed blockages, brush and other obstructions from 2,625 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito production. This work, together with machine reclamation, is most often carried out in the fall and winter.

**Mosquito Survey:** Our surveillance showed that the dominant mosquitoes throughout the district were generally *Coquillettidia peturbans* and *Oc. canadensis*. In the Town of Duxbury the three most common mosquitoes were *Cq. peturbans*, *Cs. melanura* and *Oc. Canadensis*.

**Education and Outreach:** The Project hosted an event with the Governor to raise awareness of EEE in Massachusetts. The event was broadcast live and reached thousands of residents in the Commonwealth. Our phone system has been updated to make it easier for residents to reach us during the peak season and our website is continually updated with information about meetings and the annual budget. It also includes educational handouts to provide more information and better describe all the Project's services.

We encourage citizens or municipal officials to visit our website at [www.plymouthmosquito.org](http://www.plymouthmosquito.org) or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Sincerely,  
Ross Rossetti  
Superintendent

Commissioners:  
Cathleen Drinan, Chairman  
John Sharland, Vice-Chairman/Secretary  
John Kenney  
Michael Valenti  
Ann Motyka

# Nuclear Advisory Committee

Mary Lampert, Co-Chair; Rebecca Chin, Co-Chair; Nancy Landgren; Patrick Gagnon; James Lampert; Matthew Compton

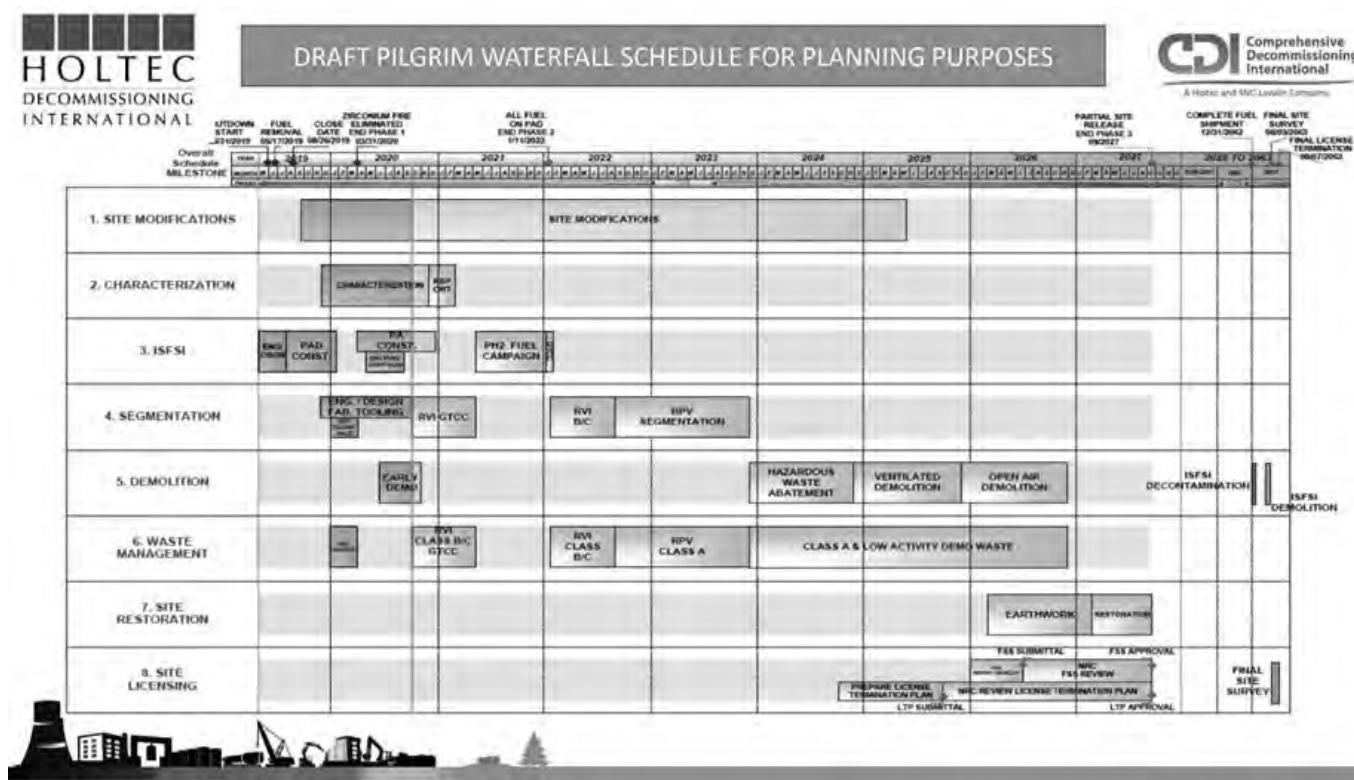


Pilgrim began operations in 1972 and permanently shut down May 31, 2019, after 47 years of operations. Post operations, the Duxbury Nuclear Advisory Committee reviews the Pilgrim Nuclear Power Station's decommissioning process as it impacts the town's health, safety, and environment.

## Decommissioning (June 2019 forward)

Decommissioning involves decontaminating the site to reduce residual radioactivity and hazardous chemicals to allowable levels, dismantling the principle structures, removing contaminated materials to disposal sites and, after NRC approval, releasing the property for other uses. The owner is responsible for the site until NRC releases the license. There are two licenses for Pilgrim. One for the reactor site and another for the spent fuel storage installation (ISFSI). The ISFSI license will not terminate until all the spent nuclear fuel is sent offsite, requiring that either an interim or permanent spent fuel storage facility is licensed and available. None currently exists.

## Decommissioning Schedule



**Pilgrim's new owner:** Entergy filed a License Transfer Agreement with NRC, November 2018. The transfer was approved by NRC August 2019, before NRC heard arguments against the license transfer agreement from intervenors - the Commonwealth and Pilgrim Watch. Pilgrim's licenses were transferred from Entergy to two limited liability companies (LLCs) - Holtec Pilgrim LLC (owner) and Holtec Decommissioning International LLC (HDI, operator). Holtec also formed Comprehensive Decommissioning International LLC (CDI). CDI is jointly-owned by Holtec and is responsible for deconstruction and cleanup.

**Challenges to the license transfer:** Both the Massachusetts Attorney General on behalf of the Commonwealth and a citizen group, Pilgrim Watch, filed Motions with NRC requesting to intervene and have a hearing on the license transfer, February 2019. Both showed there are insufficient funds to properly decommission the site, and that an up-to-date environmental assessment is necessary to determine how much contamination is onsite and what it will cost to clean it up. Pilgrim Watch filed a third contention showing that the license transfer should not be granted until and unless the NRC investigated Holtec and its partner SNC-Lavalin and determine that each is trustworthy and reliable and otherwise possesses the character prerequisite to allowing it to participate in or control the decommissioning of Pilgrim. Numerous news media have reported that Holtec and SNCL have a long-standing history of corruption, fraud, bribery and lying in connection with their corporations' business dealings.

The Commonwealth filed suit in federal court to stay NRC's approval of the license transfer and request to use the decommissioning trust fund for non-decommissioning purposes until motions in the license transfer before NRC are heard. In June of 2020, the Commonwealth signed a Settlement Agreement with Holtec Pilgrim LLC and Holtec Decommissioning International LLC June 2020, agreeing to drop the Commonwealth's litigation against the license transfer. In November of 2020, Pilgrim Watch's Motions to NRC were denied by the NRC Commission; two of the five NRC Commissioners dissented. The rules do not allow appeals of Commission orders. Pilgrim Watch has sixty days to file an appeal in federal circuit court.

#### **Main concerns of the committee regarding decommissioning:**

**Spent Fuel:** Spent nuclear fuel assemblies will be moved out of the pool by 2027. All the fuel that Pilgrim has used since 1972 will be placed in 61 dry casks on a newly constructed pad, 362 feet from Rocky Hill Road. The casks are thin (0.5") stainless steel canisters that may crack within 30 years. Pilgrim began loading casks in 2014, in 2044 they will be 30 years old. The company provides a warranty for 25 years for design, material and workmanship. Currently there is no technology to thoroughly inspect, repair or replace cracked canisters. With limited monitoring, we will only know after the fact if a canister leaks radiation. Each cask contains half the Cesium-137 as the total released at Chernobyl. The casks are vulnerable to a terrorist attack. They are stored out in the open with only vegetation to prevent a line-of-sight attack. The committee's ATM article addresses these safety issues.

**Site Restoration:** The site is supposed to be returned to "greenfield" for unrestricted use - radioactivity and chemical contamination cleaned up. This is important to Duxbury to ensure that contaminants left on site will not pollute the bay. The state's radiological cleanup standard, less than 10 millirem per year from all pathways, is stricter than the federal standard. Chemical contaminants, including, for example, oils, PCBs, asbestos, herbicides, and PFAs, must be removed to meet Massachusetts and EPA standards. An initial Site Assessment by ERM commenced in 2020. The NRC requires a final site characterization two years prior to the date of license termination. The license termination plan review is subject to a hearing opportunity.

**Financing decommissioning:** Holtec Pilgrim and HDI brought no money to the table. Holtec Pilgrim became the owner of the Decommissioning Trust Fund (DTF), to pay for decommissioning. The DTF was funded by Massachusetts ratepayers many years ago - neither Boston Edison, Entergy nor Holtec put a dime into the fund. The fund has grown through investment to \$1.03 billion dollars. When that fund is spent, it will not be possible to get more money out of the owner, Holtec Pilgrim LLC, or HDI LLC, the operator. There is no

parent company guarantee from Holtec International. The owner and operator are Holtec limited liability subsidiaries. There are no bonds or other financial guarantees. NRC suggested that monies recovered from DOE, for spent fuel management expenses for DOE's breach of contract for not taking the spent fuel by 1998 as promised, could be used. But the NRC cannot require any DOE recovery actually be made available to pay decommissioning costs. If cleanup costs exceed Holtec's expected \$40 M, or spent fuel remains on site after 2062, the state will likely be left as payer of last resort. The owners have the potential to make over \$800 million in profit from decommissioning Pilgrim irrespective of whether there is enough money in the DTF to complete the job.

**NRC actions:** In addition to approving the license transfer, NRC provided regulatory exemptions that will save Holtec money at the expense of public safety. NRC exempted Pilgrim from offsite emergency planning obligations effective April 2020, 10 months after the reactor was defueled. Duxbury Emergency Management no longer receive monies from Pilgrim for emergency planning expenses Duxbury must incur due to our proximity to Pilgrim. DEMA had received approximately \$85,000 annually, in addition to equipment replacement and training. NRC exempted Pilgrim from enacting cyber security upgrades. The Commonwealth's Settlement Agreement restored a requirement for cyber security. Also, Pilgrim was exempted from offsite liability insurance requirements, allowing Pilgrim to reduce the required level of primary off-site liability insurance from \$450,000,000 to \$100,000,000 and eliminate the requirement for Pilgrim to carry secondary financial protection. Last, NRC exempted Pilgrim from NRC regulations restricting use of the decommissioning trust fund to removing radioactivity, allowing the licensee to use the fund for spent fuel management and soil restoration expenses.

**State Legislation:** The committee supported legislation filed on issues pertaining to decommissioning. Our state legislators, and others representing the South Shore and Cape Cod, were very supportive.

Submitted on behalf of the Committee,  
Mary Lampert  
148 Washington Street-Duxbury 02332

## Police Department

On behalf of the Duxbury Police Department, I present our 2020 Annual Report. At the risk of stating the obvious, it has been a very challenging year. Policing is a complicated profession during the best of times; add a pandemic into the mix, and this job gets even more difficult to navigate. As always, the members of your Police Department are committed to providing the most professional police services possible in order to protect life and property as well as working in partnership with the community to preserve Duxbury's exceptional quality of life. From day one of this pandemic, your police officers and this department have not skipped a beat. In order to ensure that our officers were effectively protected, we made some basic changes to our operational procedures but our responses to all law enforcement duties remains steadfast.

In 2020, our officers answered 28,466 calls for service. They responded to 2,351 medical calls, 302 domestic disturbances, 284 fraud complaints, 267 motor vehicle crashes, 99 thefts, 17 missing persons, 164 road hazards, 527 suspicious activities, 123 well being checks, and 1,091 accidental calls to 911. Additionally, officers conducted 3,264 motor vehicle stops resulting in 723 citations being issued; there were 238 arrests or criminally summons processed.

The Department saw two officer retirements this year:

- Sergeant Dennis Symonds (42 years of service)
- Officer Lynne Zawalick (17 years of service)

as well as two officer resignations for the pursuit of other ventures:

- Officer Dennis Pearse (20 years of service)
- Officer Scott Kane (5 years of service).

We saw the addition of five full-time officers:

- Robert Flynn, a 12-year veteran of the Suffolk County Sheriff's Office
- John Wadsworth, a Navy veteran
- Joseph Pollini, a Berklee Police Officer and member of the Army National Guard
- Brian Josephine, a 4-year veteran of the Plymouth Police Department
- Vincent Cahill, previously worked for the Town as Beach Ranger (3 years)

These events led to a lot of personnel movement within the Department as well:

- Dennis McKenney was promoted from Detective to Sergeant (21 years of service)
- Michael Bolze was transferred from his role as School Resource Officer to Detective
- MaryEllen Vidito was assigned to the position of School Resource Officer
- Kathleen McIlroy was assigned to the new position of 2nd School Resource Officer

Two of our full-time officers, Matthew Kent (US Air Force) and Joseph Pollini (Army National Guard), deployed to various locations with their units to fulfill their US Military Reserve duties. I am thankful for their service to our nation and looking forward to having them back in 2021.

This report provides an overview of the efforts put forth and the accomplishments experienced within the Department this past year; a "snapshot" if you will. While we cannot list each and every one, we are proud of the services provided to our community and of the accomplishments of our Department members. We thank our public safety partners in the Fire Department, the Harbormaster Department, the Regional Old Colony Communications Center (ROCCC) and our colleagues throughout Town government for their continued assistance. Most importantly, we thank the residents of Duxbury for their support.

Respectfully,

A handwritten signature in black ink, appearing to read "SRMcDonald", with a long, sweeping horizontal line extending to the right.

Stephen R. McDonald  
Chief of Police

# Public Works



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DPW Administration  
Animal Control  
Cemetery Department  
Lands & Natural Resources  
DPW Operations

- *Highway Department*
- *Transfer Station*
- *Vehicle Maintenance*
- *Snow & Ice*

Water & Sewer Division  
Water & Sewer Advisory Board

## **DPW Administration**

FY 2020 started out as a great year and a great construction season. Our Town wide paving programs saw parts of Congress Street, Delorenzo Drive, Wellington Lane, Dana Court, Cross Street and Depot Street repaved. Good weather continued into the fall and winter months. This allowed Town departments to do functions like paving, drainage, tree work and athletic field rehabilitation well past the normal cut off dates due to cold weather and snow.

Winter snow and ice operations were relatively light compared to other years with 20 sanding operations and 7 plowing operations. Spring was wet but the outlook was for an early start to the construction season. Then in early March, all our lives would change in an unprecedented way with the arrival of COVID-19.

While businesses and buildings, private and public closed and people were urged to shelter, the Department of Public Works was faced with a large challenge. Everything still needed to run but also keep our staff safe. Water and sewers needed to run, storms needed to be fought, people still needed to have funerals at the Cemetery for loved ones. Basically, all departments need to run COVID-19 or not. I personally have never been more proud of the men and women of the DPW. They rose to the occasion and did so under unprecedented conditions.

Normal operations were not the only challenges we had to face. In April, the \$1.7 million dollar PCE Water Main Project had to start and in early June, the 950 feet Seawall Project in the Gurnet area got underway. I'm pleased to report both projects will be completed in FY 21 under budget and on time.

Again, I would like to thank the dedicated brave personnel of the Department of Public Works and the residents of Duxbury for their patience and support as we navigate our way through these uncharted waters of 2020 together. Stay safe.

Respectfully submitted,  
Peter Buttkus  
Director of Public Works

## **Animal Control**

The Duxbury Animal Control Department and Animal Shelter had a challenging but great year. Not one day missed due to Covid-19!

The Animal Control Officer received thousands of phone calls, emails and messages through social media, responding to calls outside of normal business hours of Monday through Friday, 8 a.m to 4 p.m., at all hours day and night, 365 days a year. We responded to calls that ranged from guidance on animal care, found and lost pets, wildlife calls, cruelty and neglect complaints, dog bites and neighbor disputes. The Animal Control Officer also responds and will continue to respond to calls to assist other towns when help is needed. We strive to give the residents of Duxbury the best service possible and are proud of the services we provide. This is a much needed service not only in Duxbury but throughout the state.

The Duxbury Animal Shelter continues to be one of the cleanest and best run shelters in the state. We provide a safe and stress free place for animals until they are reunited with their families or are adopted into loving homes.



Thank you to all of our volunteers for their time and assistance. Thank you to all the residents of Duxbury and the people who have supported and continue to support the Duxbury Animal Shelter and thank you to the people who open their hearts and homes to the animals.

Respectfully submitted,  
Ed Ramos  
Animal Control Officer

## **DPW - Cemetery Department**

During 2019, Carolyn Ravenscroft joined the Board of Trustees of the Cemetery. As reported last year, Carolyn is currently the Archivist and Historian of the Duxbury Rural & Historical Society and is a long-time friend of the cemeteries. She is recognized by many through her public walking tours of the cemeteries and her insights into the cemeteries' interesting long-term residents. Recently, however, Carolyn moved her residence a few miles south to Kingston, but willingly has stayed on with the cemeteries as Trustee at Large, to continue to offer the cemeteries her experience and expertise in a new capacity. The Trustees are pleased Carolyn continues to assist the other Trustees in serving the cemeteries.

The Master Plan for Mayflower Cemetery, as designed by Searle Design Group, LLC of Providence, Rhode Island, was completed and presented to the Trustees during the past year. The plan provides for expansion of gravesites in the west-end of the Mayflower Cemetery (abutting the Senior Center); a new secluded scatter garden; improvement to and expansion of the Columbarium in the cemetery; a future additional gravesite in the northern part of the cemetery, on the left of Mayflower Avenue and before the Cemetery Office facility; and long-range proposals for use of the brick tomb area. The plan for the future is exciting, but unfortunately, as the plan was being finalized, COVID-19 intervened and the timing and the economic requirements of the plan became an issue. As a result, these issues will have to be reviewed in depth as the activities of the Town become more normalized.

Also as a result of COVID-19, the activities of the cemeteries were affected in several different ways: interments at the cemeteries began to be regulated by state requirements related to social distancing, gathering size, and face coverings; the cemetery offices were closed to the public and much of the office activities were conducted by phone; and sale of burial rights seemed to slow, but crematory services and activity were at a much-increased level, requiring the crematory staff to work many overtime hours under significant and stressful pressures. Also, the required routine periodic refurbishment of two crematory retorts was accomplished, notwithstanding the increased demands on the facility.

In personnel changes during the period, the cemeteries hired a replacement grounds foreman, Scott Ripley; Neal Murphy transferred from working in the crematory to the grounds crew; and Cody Nickerson transferred over from the Town water department to the crematory staff.

In closing, I would like to thank the cemetery staff for their efforts, and the public for their understanding and patience, during this very difficult period. In particular, my thanks to the grounds staff who work so diligently during the year, and to the crematory staff for being especially dedicated in what they do – theirs is not an easy job to fulfill even in normal times. Also, my appreciation is expressed to the Cemetery Trustees, who volunteer their time, and particularly for their continued support during this challenging time.

Respectfully Submitted,  
Chip Lockett  
Superintendent of Cemeteries / Crematory

## **Lands and Natural Resources**

The Town of Duxbury, for the 29<sup>th</sup> year, has received the Tree City USA Award. This award is given by the National Arbor Day Foundation, the United States Department of Agriculture Forest Service, and the National Association of States Foresters to communities that prove they are dedicated to beautifying and preserving their lands by having active forestry programs.

With minimal snow this past winter the crew was able to cut a lot of dead hazardous trees along our roadways, in our parks and conservation areas, and still have our roadside mower cutting back the edges. Our department's top priority has always been keeping our streets and public lands safe, and we urge the residents to monitor their properties as well.

In addition to our regular maintenance responsibilities we assisted the highway department in rebuilding the Dam on South River Lane. We installed three new chain gates for the conservation department, and excavated two areas for new batting cages for Duxbury Youth Baseball. We had many more irrigation issues to deal with this year than normal, and even added some irrigation to the library staff entrance to improve their grounds. And most of all, we had Covid-19 to deal with as well and all the challenges that goes with it. But because of Covid-19, we were able to do much more work on the athletic fields with the sports programs not being active.

The department continues its efforts to serve the people of Duxbury by working with other town departments, citizens, and organizations to ensure that our public lands, buildings, trees, open spaces, and athletic fields remain sources of pride for the community.

We have had some personnel changes again this year and I wish to thank the crew, present and former, for their hard work and dedication, other town departments for their cooperation, management for their support, and the residents for their assistance in taking care and pride in the town's public spaces.

Respectfully submitted,  
James Savonen  
Manager of Buildings and Grounds

## **DPW Operations - Highway Department - Transfer Station – Vehicle Maintenance – Snow and Ice**

I would like to introduce myself, Norm Smith, as the new as the Operations Manager for the Town of Duxbury Highway Department. I started with the town eight years ago at the transfer / recycling center, moved to the water department, then to the DPW, and now making my way to management as of July 13, 2020. It is my pleasure to write my first town report.

We paved Depot Street, Delorenzo Drive, Wellington Lane, Dana Court, Cross Street, and a section of route 14, all from Chapter 90 funding. We also did crack sealing on a number of roads in town.

Many catch basins were either repaired or rebuilt, and a new one was constructed on Powder Point Ave, curing a major flooding issue. Repairs were done to the Powder Point Bridge. The street sweeper was busy with 110 miles of roadways. Many street signs were repaired or replaced, and the crosswalks and stop lines were repainted. We rebuilt the Dam at South River Lane East after it breached, draining the pond. And the seawall project was finally started.

Our vehicle maintenance department stays very busy maintaining and keeping up with all the DPW, police, harbormaster, conservation weed boat, and occasionally fire department equipment.

A new cardboard compactor was installed at the transfer station streamlining the process. And the crew works hard keeping the facility clean and organized.

The entire DPW, Vehicle Maintenance, and Transfer Station staff work hard on safety and keeping the Town of Duxbury a clean and great place to work and live.

There has been a lot of challenges working through Covid-19 and the unexpected that comes with it. I would like to thank all the employees for their continued hard work and dedication during this tough time.

Respectfully submitted,  
Norm Smith  
Operations Manager

## **DPW - Water/Sewer Department**



The following paragraphs summarize some but not all of the efforts necessary to keep the water running in Duxbury.

In addition to assisting with the daily operations of the department, the administrative staff was kept busy with the billing of approximately 5620 accounts bi-annually and scheduling 425 appointments for field technicians. 534 million gallons of water was pumped, treated and then distributed to consumers. 5.5 % of the water pumped was unaccounted for due to distribution system leakage. The maximum daily demand for water was 3.28 million gallons. The residential gallons per capita day usage was 77 gallons. The current performance standard for public water systems is 65 gallons per person per day. The entire field Staff participated in Emergency Response Plan training simulating operations with limited staff due to snow removal participation.

The distribution crew was kept busy with repairing water main breaks and service line leaks in addition to replacing fire hydrants hit by cars. There were 344 tests performed on the various backflow prevention devices installed throughout the town. Technicians replaced 87 water meters that were 10 years or older. The construction phase for the 5 streets remaining with PCE water mains was begun and much progress was made starting with Harrison Street

The Captains Hill Tank received a thorough interior & exterior inspection for the one year anniversary of the rehabilitation work. An Engineer utilized a remotely operated vehicle for the interior inspection while the tank was in service. The Lands & Natural Resource Department's aerial lift truck was used for the exterior inspection. The report confirms the interior / exterior coatings are in excellent condition after being in service for one year. A new 180 KW generator was installed at the Evergreen Water Treatment Plant (Pictured).

The treatment staff was busy with ongoing upgrades and maintenance. The interior surfaces of the bulk chemical storage tanks were cleaned. All ten fluoride saturators were cleaned, rebuilt and returned to service. The master meters at all twelve wells were cleaned and calibrated. Two out of twelve wells were cleaned and redeveloped for lost capacity.

On the sewer side of things, the shared septic systems at Wadsworth Field, Harrison Street and Cedar Street were examined by a Title 5 inspector and found to be in good working order. Preventative maintenance was performed on the many pumps and air blowers at the High School wastewater treatment plant. 3 grinder pumps were replaced and 5 were repaired on the Bay Road shared septic system.

I would like to thank the DPW Director, Town Manager, Board of Selectmen, and the Water and Sewer Advisory Board for their guidance and support throughout the year. I would also like to take a moment and thank my entire staff for all of their hard work and dedication.

Respectfully Submitted,  
Peter Mackin  
Superintendent, Water and Sewer

|   |
|---|
| <b>DPW - Water/Sewer Advisory Board</b> |
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There is no report for FY 2020

**Members:** George D. Wadsworth, Chair, Freeman Boynton, III, Paul W. Keohan,

# Recreation



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## Recreation Department

- Percy Walker Pool
- Recreation Department
- North Hill Country Club

## **Recreation Department - Percy Walker Pool, Recreation, North Hill Country Club**

The Duxbury Recreation Department as well as many Town Department's experienced a year like no other in any of our collective memories. The COVID -19 pandemic which found its way into all our lives impacted this Department deeply.

### **Percy Walker Pool**

This past year the Percy Walker Pool continued to be enjoyed by residents and non-resident alike. Hundreds of children utilized the Percy Walker Pool for swimming lessons, birthday parties, and school related programs. The Duxbury Public Schools utilized the Percy Walker Pool for its high school swim teams, 4<sup>th</sup> grade swim program and as a training facility for its various high school sports, including football.

Through the generosity of the Eben Ellison Fund the Percy Walker Pool installed new diving platforms that will be used by all our local swim teams. I would like to thank DHS swim teams who raised over \$13,000 for this project to donate to the Town. Kudos to DHS coaches Elizabeth Walsh and Doug Backlund in leading this fundraising effort. Thanks to Trustees Steve Carleton and Matthew Walsh for their continued support of the Percy Walker Pool.

The downside for the facility was that we closed to the public beginning in Mid-March, 2020 due to COVID., A vacant full time position was not filled and our 1 full time employee was furloughed until September 1. The Percy Walker Pool remained closed to the public through June 30, 2020.

### **Recreation**

The Recreation Department offered over 40 year round programs to Duxbury residents in FY20. The Recreation Revolving Fund employed 65 part time employees and was also assisted by over 125 community volunteers. In FY20 over 2,500 residents registered for our programs.

The Recreation Revolving Fund returned \$12,874 to the General Fund this past fiscal year, despite a difficult spring in which no programs were allowed to happen due to COVID -19 restrictions.

On a down note our outstanding Administrative Assistant Loretta was furloughed though September 1, 2020, due to COVID -19.

### **Playing Fields, Playgrounds and Beach Lifeguards**

Our Town and School playing fields are a very popular recreation resource used by thousands each year. Our Department continues to provide permits for the use of all the playing fields.

Through the Ellison Fund our DPW installed new playground surfacing material at our ever popular playground site, and effected repairs to various pieces of play apparatus.

The area of coverage our Beach Lifeguards supervised was expanded some this past year. The beach directly east of the resident parking lot has seen an increase in activity these past years due to four wheel drive closures from plover and least tern activity. Our beach lifeguard budget was increased to provide additional safety for our swimming public. We continue to see an uptick in seal sightings as well as shark activity. This year for the first time in our memory the ocean and bayside of the beach water was inundated with Portuguese Man – O – War jellyfish.

Thanks to Annual Town Meeting and CPC we converted 2 tennis courts at Tarkiln to 6 pickle-ball courts. These courts opened September of 2019 and right from the start are being heavily used.

## **North Hill**

This fast fiscal year marked the fifth year of operation with our management company, Johnson Golf Management, LLC. The Manager has asked for the three year extension to their contract and the BOS is considering this extension, and I as Recreation Director have fully endorsed this.

A new spilt rail fence was installed at the course around the parking lot and entrance areas. In addition the DPW installed parking lot lines/spaces for the parking lot which really helped clean up the parking chaos that we previously experienced.

The course was closed for 6 weeks due to COVID -19 in March and April. Despite this closure revenues remain strong through June 30 and are actually running above last year as of June 30<sup>th</sup> 2020.

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I would like to thank the staff at the Recreation Department and Pool as well as the Recreation Activities Committee for all their assistance during the past year.

Respectfully Submitted,

Gordon H. Cushing  
Recreation Director

# State and Local Information

## GEOGRAPHIC DESCRIPTION & STATISTICS FOR DUXBURY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

**Total Area:** 37.63 sq. miles

**Land Area:** 23.76 sq. miles

**Population:** 16,403  
(Town Clerk, 01/31/2020)

**Climate:**  
(National Climatic Data Center, Plymouth Station)

Normal temperature in January: 26.5°F  
Normal temperature in July: 71.0°F  
Normal annual precipitation: 48.8"



## TOWN GOVERNMENT

Municipal Offices  
878 Tremont Street, Duxbury, MA 02332

Monday: 8:00 AM - 7:00 PM,  
Tuesday through Thursday: 8:00 AM - 4:00 PM  
Friday: 8AM - 12:30 PM

### **Form of Government:**

3-Member Elected Board of Selectmen  
Town Manager  
Open Town Meeting

**Year Incorporated as a town: 1637**

### **Registered Voters**

(Town Clerk, 01/31/2020)

|                         |        |
|-------------------------|--------|
| Total Registered Voters | 12,474 |
| Democrats               | 2,394  |
| Republicans             | 2,376  |
| Other parties           | 166    |
| Un-enrolled voters      | 7,538  |



## U.S. LEGISLATORS

**US Senator** Edward J. Markey  
218 Russell Senate Office Building  
Washington DC 20510  
(202) 224-2742

**US Senator** Elizabeth Warren  
SR-C2 Russell Senate Office Building  
Washington DC 20510  
(202) 224-4543

**US Congressman** Bill Keating  
Room 2351  
Rayburn House Office Building  
Washington, DC 20515  
(202) 225-5658

To contact U.S. Legislators via e-mail,  
please visit: [www.usa.gov](http://www.usa.gov)



## STATE AND COUNTY REPRESENTATION

**State Senator** Patrick O'Connor  
State House, Room 419  
Boston, MA 02133  
617-722-1646  
[Patrick.OConnor@masenate.gov](mailto:Patrick.OConnor@masenate.gov)

### **State Representatives**

Precincts 2-6 Rep. Josh Cutler  
State House, Room 167  
Boston, MA 02133  
617-722-2810  
[josh.cutler@mahouse.gov](mailto:josh.cutler@mahouse.gov)

Precinct 1 Rep. Kathleen LaNatra  
State House, Room 236  
Boston, MA 02133  
617-722-2430  
[Kathleen.lanatra@mahouse.gov](mailto:Kathleen.lanatra@mahouse.gov)



**IMPORTANT TELEPHONE NUMBERS**  
**DUXBURY TOWN HALL: 781-934-1100**  
**DEPARTMENT EXTENSIONS**

|  |      |
|--|------|
| Accounting & Finance                         | 6009 |
| Assessors                                    | 6010 |
| Board of Health                              | 6002 |
| Building Department/Municipal Services       | 6002 |
| Conservation                                 | 6008 |
| DPW  | 6003 |
| Employee/Retiree Health Insurance & Benefits | 6006 |
| Facilities                                   | 5460 |
| Highway                                      | 6003 |
| Lands & Natural Resources                    | 6003 |
| Personnel (Human Resources)                  | 6006 |
| Planning                                     | 6007 |
| Selectmen                                    | 6016 |
| Town Clerk                                   | 6004 |
| Town Manager                                 | 6016 |
| Treasurer/Collector                          | 6001 |
| Water Department                             | 6005 |
| Zoning Board of Appeals                      | 6002 |

|  |              |
|--|--------------|
| <b><u>Other Important Numbers (Outside Town Hall):</u></b> |              |
| <b>For Police &amp; Fire Emergencies</b>                   | <b>911</b>   |
| Fire (non-emergency)                                       | 781-934-5693 |
| Police (non-emergency)                                     | 781-934-5656 |
| Animal Control   | 781-934-6424 |
| Cemetery   | 781-934-5261 |
| Council on Aging (Senior Center)                           | 781-934-5774 |
| Council on Aging Bus (GATRA)                               | 781-934-5774 |
| Duxbury Free Library                                       | 781-934-2721 |
| Harbormaster   | 781-934-2866 |
| Housing Authority  | 781-934-6618 |
| Percy Walker Pool  | 781-934-2464 |
| Plymouth County Mosquito Control                           | 781-585-5450 |
| Recreation   | 781-934-7034 |
| Schools Administration/Superintendent                      | 781-934-7600 |
| Veteran's Services (Senior Center)                         | 781-934-5774 |

**Town Website:** [www.town.duxbury.ma.us](http://www.town.duxbury.ma.us)

**Town Address:** 878 Tremont Street, Duxbury MA 02332

**Town Hall Hours:** Monday: 8 AM - 7 PM

Tuesday- Thursday: 8 AM - 4 PM

Friday: 8AM – 12:30 PM



*Photo courtesy of Barbara Crispi*

[www.town.duxbury.ma.us](http://www.town.duxbury.ma.us)