

TOWN OF
DUXBURY
MASSACHUSETTS

Annual Town Report

for the period covering
July 1, 2018 through June 30, 2019

Town Hall At-A-Glance

Please refer to the below list of some of the services available through various Town Hall departments. For more information, please stop by or call the appropriate office, and we will be happy to assist you!

781-934-1100

Town of Duxbury Website: www.town.duxbury.ma.us

<u>Telephone</u>	<u>Department</u>
x6009	<u>Accountant's Office:</u> Obtain information on the financial health of the Town.
x6010	<u>Assessing Department:</u> Obtain records and information pertaining to real property, motor vehicle excise tax, personal property, boat excise tax and other matters.
x5491	<u>Board of Health:</u> Obtain Title V septic information; file plans and obtain permits for septic systems; obtain well permits; obtain permits for the keeping of farm animals; report health issues and obtain information on a variety of health-related subjects; Liquor License and Common Victualler Information.
x5471	<u>Conservation:</u> Questions regarding ecology/conservation, whether or not in conjunction with building construction.
x5501	<u>Department of Public Works:</u> You may refer general questions to the DPW office, or specific issues can be addressed regarding Animal Control, Cemetery, Highway, Lands & Natural Resources and Water departments.
x5412	<u>Employee Health Benefits</u>
x5410	<u>Human Resources Director</u>
x5600	<u>Library</u>
x5481	<u>Municipal Services:</u> Obtain building, zoning, plumbing, gas, wiring, home occupation, business occupation, sign, certificate of occupancy permits, and zoning and building code enforcement, as well as recreational clamming permits.
x5476	<u>Planning Board:</u> Questions regarding development of property.
x5562	<u>Recreation Department:</u> Information regarding youth programs, the Percy Walker Pool, and Tarkiln Community Center rental.
781-934-7600	<u>School Business Office/Superintendent</u>
x6016	<u>Selectmen/Town Manager:</u> Address specific concerns to the Selectmen or the Town Manager, obtain Talent Bank Applications, Event Permit Applications, One-Day Liquor Licenses, and general information.
x5702	<u>Senior Center:</u> Our Senior Center provides seniors with meaningful opportunities to enjoy life, interact with the community and preserve their mental and physical well-being .
x5451	<u>Town Clerk:</u> Obtain Birth, Death, Marriage certificates; Marriage licenses, dog licenses, business certificates, beach horseback riding permits, voter registration and election information.
x6001	<u>Treasurer/Collector:</u> Pay tax and water bills; obtain beach and transfer station stickers including beach horseback riding permits; and Municipal Lien Certificate (MLC) requests.

Annual Report

July 1, 2018 – June 30, 2019



*Duxbury's Senior Center with completed new and very much anticipated addition (right side).
Please visit at 10 Mayflower Street or online at <https://www.town.duxbury.ma.us/senior-center>*

(photo courtesy of Myrna Walsh)

www.town.duxbury.ma.us

In Memoriam

George P. Bulu, Sr.

July 9, 2018

George attended Duxbury Schools and was also a dedicated employee of the Town of Duxbury working for Duxbury Schools for over 20 years. He was a loving and devoted family man.

Regina (“Reggie”) Bannerman

July 19, 2018

Reggie worked at the Duxbury Free Library as a Library Tech for 16 years and then as a volunteer. She loved playing tennis, sang in the Snug Harbor Chorus, and spending time with her grandchildren. She was a wonderful worker and beautiful human!

Richard (“Dick”) Merrill Whitney, Jr.

July 25, 2018

Dick was an amazing man. If you didn't have the pleasure of knowing him, he was a retired military man, devoted family man, and devout Catholic. He gave his time as a member of the Finance Committee, COA Board member and Chairman, Trustee of the Duxbury Beach Reservation, and was active in Holy Family Church visiting the sick and bringing communion. Dick will be missed by many.

Ronald Dayton Wolfe, Jr.

September 4, 2018

Ronald was a retired US Army Lt. Colonel and was an avid volunteer serving as long-time members on various committees, including the Duxbury Beach Committee. He was also involved in the Duxbury American Legion and enjoyed riding in both the Memorial Day and 4th of July Parades.

Constance Joslin Brown

October 18, 2018

Connie was a long time resident of Duxbury and also volunteered her time on the Conservation Commission working on the preservation and conservation of town land.

Pauline (“Polly”) M. Harrington

November 8, 2018

Polly was a dedicated volunteer in Duxbury Town Government including six years on the Board of Selectmen; and prior to that as a member of the Fiscal Advisory Committee, the Finance Committee, Planning, Conservation and the Zoning Board of Appeals. She was also well known as co-owner of the Wool Basket, being an avid knitter and knitting teacher. Polly will be missed by many.

Therese J. Farland Evans

December 11, 2018

Therese spent her time committed to volunteering at the Duxbury Council on Aging delivering Meals on Wheels and driving many local seniors to their medical appointments. She was also an avid reader and enjoyed gardening.

Clarence W. (“Chuck”) Walker

December 19, 2018

Chuck was born in Duxbury in 1923 and was a life-long resident. He served the Town by being appointed on the first Finance Committee, along with serving on the North Hill Advisory Committee, the Duxbury Beach Study Committee and also as chairman of the Planning Board. His commitment extended beyond just these committees. Chuck was a very active and avid volunteer, enjoyed his garden and golf.

Cynthia Graser Locke

December 20, 2018

Cynthia worked in the nursing field which led her to work with the hearing impaired students in Duxbury. She also worked in the high school and volunteered for the Boosters Club.

Barry Edward Scammell

January 13, 2019

Barry was an active member of local clubs, including volunteering his time on the Finance Committee. He enjoyed traveling, playing golf and spending time with his friends and family.

Alton F. Phillips III

January 16, 2019

Mr. Phillips will be remembered by many as a passionate teacher of the fourth and fifth grades at Alden Elementary School for over 42 years.

Thomas S. Downey

March 9, 2019

Tom resided in Duxbury for 45 years where he generously volunteered his time as a member of the Duxbury School Committee, President of Duxbury Youth Baseball, President of the Duxbury Gridiron Club and coach of multiple youth sports. He was also an avid golfer and enjoyed spending time with his family.

Antonio M. Fernandes Sr.

March 11, 2019

Tony was a longtime resident of Duxbury. He spent 14 of those years as a maintenance worker for the Duxbury Housing Authority and also becoming a volunteer firefighter. Tony loved bowling, board games and fishing.

Helen Murphy Cushing

March 15, 2019

Helen was known to have a generous heart. She provided meals for those in need and tirelessly volunteered at the Duxbury Senior Center.

Shelley Seip Beeby

March 22, 2019

Shelley was an avid volunteer having helped found the Duxbury High School Community Council, which sought open communications among teachers, administrators, student and parents. She then went on to serve on the Duxbury School Committee and served as a chair for one year. Most recently she was on the Board for the Duxbury Council on Aging, which in 2014, helped achieve National Accreditation. Shelley generously volunteered, was an accomplished cook, and loved to garden. Shelley left it better than she found it. She had a good life and will be missed by many.

Robert A. George

April 6, 2019

Bob was a dedicated and generous volunteer for the Town Clerk's office. He enjoyed traveling, was always willing to help others, but his family was the most important. He was a proud papa and always happy to show those who asked his latest pictures. Bob lit up a room and a conversation. He will be missed.

John J. Doherty

April 12, 2019

John served his community by being a member of the Alternative Energy Committee and was a member of the Snug Harbor Chorus. He enjoyed swimming, walking the beach and his nine grandchildren.

Susan C. Mangione

April 14, 2019

Sue was a longtime resident of Duxbury, and she worked with students at Duxbury's Performing Arts Center. Sue was known for her love of antiques and her long love of flowers. She also enjoyed spending time at the Duxbury Senior Center. Sue will be missed by many.

Edward Keating

May 16, 2019

Ed moved to Duxbury in 1967 where he served the town on both the Finance Committee and the Land Use Commission. He enjoyed fishing, travel, his grandchildren and reading at Duxbury Beach.

Jacquelyn Ann Biagini

June 6, 2019

Jackie was known for her compassion as a speech-language pathologist for Duxbury Public Schools, where her students benefited from her deep wealth of knowledge and patience. She was very happy in retirement, enjoying traveling, spending time with family and friends and working in her garden. Her sense of humor will be sorely missed.

Irving (“Bud”) M. Whitney

June 27, 2019

Bud graduated from Duxbury High School and proudly served in the US Navy. He served as a Duxbury Firefighter and was a lifetime member of the American Legion.

Retirements

As you look to your past, be proud of what you have accomplished, the wisdom you have gained, and the friends you have made. Wishing you all the best in your life after retirement.

The Town of Duxbury thanks you for your commitment to our community.

Beers, Amy - Adult Ed Daycare - 29 Years
Boyd, Michele - School Department - 32 Years
Bray, Kathryn - Adult Ed Daycare - 18 Years
Ciccarelli, Mary - School Department - 34 Years
Clancy, Matthew M. - Chief of Police - 10 Years
Connolly, Maureen - Assistant Collector - 13 Years
Dacey, Cynthia - School Department - 14 Years
Duross, Doreen - School Department - 31 Years
Epstein, Bennet - School Department - 22 Years
Gallo, Teresa - Adult Ed Daycare - 22 Years
Govoni, Carolyn - Accounting Department - 33 Years
Govoni, Deborah - School Department - 32 Years
Halloran, Carol - School Department - 27 Years
Harrington, Susan - School Department - 21 Years
Leighton, Mary - School Department - 30 Years
MacLennan, Patti - School Department - 36 Years
Murphy, David - Library Head of Reference Department - 23 Years
Murphy, Judy - DPW Administrative Assistant - 31 Years
Naton, Christine - School Department - 20 Years
O'Neil, Bruce - DPW Operations Manager - 20 Years
Pappas, Patricia - Cemetery Superintendent - 20 Years
Piepiora, Marie - School Department - 20 Years
Pietrantonio, Patricia - School Department - 29 Years
Theodossiou, Donna - DMS Vice Principal - 18 Years
Van Slyck, Pieter - Call Firefighter - 32 Years
Watts, Kathleen - School Department - 35 Years
Wigmore, Timothy - Police Patrolman - 29 Years

BOSTON 25 ZIP TRIP COMES TO DUXBURY



Boston 25 Morning News was on the road for their 15th season of Zip Trips! They saved the best for last as their very last summer stop was Duxbury at Duxbury High School on Friday, August 24 where they held their LIVE broadcast with news anchors Gene Lavanchy, Elizabeth Hopkins, Meteorologist Shiri Spear, and Studio 25 Host Michele Lazcano. This was a community wide event with games, giveaways, refreshments, and live interviews. Boston 25 also previously taped segments to capture the spirit of Duxbury and our seaside community. This was a well-attended event. We thank our community for the support with a special thank you to our public safety team who kept all safe during this production.



Duxbury resident Selden Tearse was celebrated as the Home Town Hero for her long-standing promotion of the Ride Phat helmet safety program.



Joanne Moore, Senior Center Director, was interviewed by Michele Lazcano

Town Manager René Read and Selectman Ted Flynn camera-ready for their live interview



TABLE OF CONTENTS

TOWN ADMINISTRATION

Board of Selectmen	12
Town Manager	14

TOWN CLERK'S REPORT

Town Clerk	17
Town Officials	18
State Primary Election - September 4, 2018	26
Special Town Meeting - September 6, 2018	34
State Election - November 6, 2018	42
Annual Town Meeting - March 9, 2019	46
Special Town Meeting - March 9, 2019	87
Annual Town Election - March 23, 2019	90

FINANCE

Assessing Department	93
Audit Committee	94
Finance Committee	94
Finance Director	95
Fiscal Advisory Committee	97
Human Resources	98
Town Accountant	100
<i>Financial Reports</i>	101
Treasurer/Collector	143
Trust Funds	150

GENERAL GOVERNMENT

Duxbury Cultural Council	157
Facilities	158
Fourth of July Committee	158
Information Services	159

HEALTH & HUMAN SERVICES

Duxbury Affordable Housing Trust	161
Council on Aging	162
King Caesar Advisory Committee	165
Municipal Commission on Disabilities	165
Veterans' Services	166

LAND USE & RESOURCE PRESERVATION

Agricultural Commission	168
Alternative Energy Committee	169
Community Preservation Committee	171
Conservation Commission	173
Economic Advisory Council	174
Open Space Committee	175
Planning Board	176
Side Walk and Bike Path Committee	179
Town Historian	181

LIBRARY & SCHOOLS

Duxbury Free Library 184
School Superintendent 186

PUBLIC SAFETY & TRANSPORTATION

Duxbury Emergency Management Agency (DEMA) 194
Fire Department 194
Harbormaster 196
Highway Safety Advisory Committee 197
MBTA Advisory Committee 198
Municipal Services (formerly Inspectional Services) 198
 Board of Health 199
 Building Department 200
 Design Review Board 202
 Historical Commission 203
 Local Historic District Commission..... 205
 Weights and Measures 206
 Zoning Board of Appeals 207
 Plymouth County Mosquito Control Report 208
Nuclear Advisory Committee 210
Police Department 212

PUBLIC WORKS

DPW Administration 216
Animal Control 216
Cemetery Department..... 217
Lands & Natural Resources 218
DPW Operations – Highway/Transfer Station/Vehicle Maintenance/Snow & Ice 218
Water & Sewer Division 220
Water & Sewer Advisory Board 221

RECREATION

Percy Walker Pool 224
Recreation Department 224
North Hill Country Club 224

State and Local Information 226
Town Telephone Numbers Inside Back Cover

PHOTO CREDITS

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Town Administration

Board of Selectmen

Town Manager



Board of Selectmen: Shawn Dahlen, Clerk; Ted Flynn, Vice-Chair; David Madigan, Chair



Town Manager, René J. Read

Board of Selectmen

The year was eventful and the staff responded with their best efforts to keep the Town running smoothly. Financially, we completed the year repaying emergency funding from the Stabilization fund and adding to our other funds. Town services remained stable despite challenges presented by the higher costs at the Transfer Station due to the turmoil in the recycling market. The Town suffered through the March "Foureaster" immediately after the 2018 Town meeting, which stressed our public safety workers with flooding and the destruction of portions of the seawall. Overall, we remain very proud of our public safety and all town staff for continuing keep the Town functioning through these disasters.

As discussed at the last town meeting, we are hitting the limits of delivering and improving services to the town under the constraints of the Proposition 2 ½ constraints. Town departments have left positions open and have worked through the tighter financial conditions. We had not budgeted for requested new personnel in the Police, Fire, Public Works and other Town staff that would help improve services. The cost of health care and benefits rose substantially in the last year due to unusually high claims on the self-insurance fund. The balance fell below our targeted balance and needed higher contributions from the Town and employees to build the fund back up. Together with the Schools, we tried to maintain a level service budget which does not improve services but tries to maintain the current services.

The year ahead may require additional funding from an operating override. This has been needed in 25 years as the Town has moved to improve efficiency and lower costs. Over this period there are numerous examples of improved financial management that have helped alleviate many of the problems encountered by municipals throughout the country. With the addition of a human resources professional, we have worked with employees and unions to lower the rapid increases in benefit costs to a level more in line with our revenue growth. We have maintained a below average rate of increase over the last ten years. Building maintenance became a more predictable with the addition of a professional manager overseeing townwide building and maintenance. We have a steady budget for maintenance and much better outcomes that avoid the need for major capital expenditures for emergency repairs. Lastly, the Town has moved to paying for large projects outside the Prop 2 ½ limit while maintaining steady funding for other capital (vehicles and equipment) inside the levy limit. These management techniques have helped us to operate within the levy limits. We have reached the end of the improvements to efficiency and financial management that will delay the need for more operating budget.

Last year, ATM approved the Information Technology Committee to review current operations and recommend changes. The committee will be reporting at this Town meeting with recommendations for improvements to increase efficiency and security.

We still have some major capital needs on the horizon that could impact funding needs. The Department of Public Works was discussed at last year's Town meeting for an updated building that would allow garage vehicle and equipment storage and improve the mechanical shop to maintain vehicles. The department has worked to bring more maintenance in-house to reduce costs of outside contracts. However, there are examples where our current structure is hindering their work. The Town will need to address the building to help lower long-term maintenance and vehicle replacement. The Powder Point Bridge will need to be addressed as well. The project to protect the pilings by wrapping them to protect them from ice floes did not work as expected, and the wraps were removed to avoid further damage. In the coming years, we will need to do further repairs to replace pilings as needed. Management is working to decrease the cost and down time of the bridge.

Speaking of the beach, we had another Piping Plover and Tern invasion that closed the oversand beaches during peak periods. This is a wildlife issue that is mandated by federal and state authorities. The higher beach costs are offset by permit sales, and the closures are beginning to put pressure on the matching revenue of the permits. The Town is undertaking a review of the beach agreements and policies to try to improve the beach access to permit holders.

Appreciation is due to Chief Matthew Clancy of the Police Department who left us this year to be replaced by Chief Steve McDonald. The transition was very smooth due in large part to extraordinary work Chief Clancy has done training and preparing his staff. Congratulations to Chief McDonald on assuming this important role for the Town.

The Board would like to thank all of our volunteers that help keep our Town what it is. The input from involved citizens makes the Town more responsive to local concerns. Without all this help, we would need much more staff to fill these needs. We invite anyone interested in getting involved in the Town to fill out a Talent Bank form to keep the flow of new ideas to maintain and improve our Town.

Respectfully Submitted,

David J. Madigan, Chair

Theodore J. Flynn, Vice Chair

Shawn Dahlen, Clerk

Town Manager

To the Residents of Duxbury,

The period from July 1, 2018 to June 30, 2019, slipped by at a swift pace as a year filled with celebrations, challenges, changes, and retirements.

As with every year, we not only had to navigate the challenges upon the arrival and nesting of the Piping Plovers, we then had to also manage the territories around the Least Tern on Duxbury Beach. The nesting areas of both species took center stage as they needed to be monitored as the eggs began to hatch. Restrictions and limitations to beach access were put in place and were expertly managed throughout the season with the partnership of the Town and the Duxbury Beach Reservation. In keeping with my commitment to the public, periodic updates on the status of nesting pairs and the potential impact to the beach access was provided. Commencing during the spring of 2019, the Town endeavored an internal structural change with respect to the management and oversight of Beach Operations. Due to the ever-expanding demands of the Beach Operations, the Police Department assumed management duties with new Beach Ranger staff to manage enforcement and beach restrictions. The Duxbury Beach Reservation collaborated with the Town and provided overflow parking to all resident and non-resident ORV beach sticker holders. I commend all those involved for working harmoniously to manage the presence of the birds and look forward to our continued efforts to allow for safe and appropriate beach access.

My plan for next year is to continue to provide status updates on a regular basis via numerous media and informational outlets as we monitor the arrival of the Piping Plovers and the Least Terns and any impacts that may result in their nesting habits. It is my hope that this information will help to illustrate to the residents and non-residents the importance of arriving early since access is provided on a first-come, first-served basis. As always, it is the Town's objective to continuing our collaborative efforts as we have for many, many years.

The summer was kicked off by a very successful and always entertaining 4th of July Parade and related festivities. The end of the summer wrapped up with equal fanfare with the Annual Beach Party and Bonfire during Labor Day weekend. This family-friendly event was well-attended and has become the anticipated "end of summer" celebration. I thank the 4th of July Committee and our Public Safety team for devoting their time and expertise to the continued success of these community events.

It wasn't only the birds that garnered all the attention at Duxbury Beach. On Monday, August 20, 2018, a 55-foot long fin whale was discovered washed ashore on Duxbury Beach. The enormity of this whale drew in curiosity from spectators and examination by the New England Aquarium Rescue Team. The fin whale can grow up to 80 feet and is the second largest mammal after the blue whale. Since this was one of the largest whales to ever wash up on Duxbury Beach, appropriate disposal was exceptionally challenging and required special effort. I extend my appreciation to everyone involved in resolving this unique occurrence.

In other exciting news, as the summer was coming to a close, on August 24, 2018 the Town of Duxbury was the focus of Boston 25 Morning News' Zip Trip production. This festival-like atmosphere was set up on Train Field at the school campus where the morning news was televised live. This event was open to the entire community, which was well-attended. We enjoyed collaborating with Boston 25 as they explored our seaside haven and captured the spirit of our community. This was a well-organized and manageable process, and I extend my sincerest thanks to our Public Safety team for keeping our community informed and safe during this production.

This fiscal year we were faced with a significant employee retirement. In June, 2019, Police Chief Matthew Clancy retired after many years of service. I am honored and proud to have worked with Chief Clancy and wish him a long and happy retirement. Luckily for Duxbury, as part of Chief Clancy's departmental management and encouraging promoting from within, Deputy Chief Stephen McDonald made the natural transition to Chief. The Town was very fortunate to have in-house the most qualified person for this position. Also promoted from within was Lt. Michael Carbone, who assumed the role of Deputy Chief. I congratulate them both and look forward to many years collaboration with them.

After the beginning of a somewhat mild winter, February, 2019, was a busy month for our DPW team and safety officials. Thankfully, March, 2019, did not provide a repeat performance of the previous year with Storm Riley, which hit our coastal community with a vengeance with astronomically high tides and high winds. Nevertheless, our Public Safety officials and DPW team worked tirelessly to keep our roads clear and safe. Please join me in thanking those dedicated Town employees who relinquished hours of family time to ensure the safety and well-being of Duxbury's residents.

More good news to share was the opening of the new addition to the Senior Center. This much anticipated and greatly needed expansion was completed on time and on budget. Now the Senior Center, under the guidance of Director Joanne Moore, will have the opportunity to provide additional and different programs to the community. The Senior Center has proven to be a most worthy asset and valued destination serving our older population. I am grateful to our staff and the many volunteers who dedicate their time and exceptional compassion to the Senior Center and their patrons.

I am extremely grateful to all of the Department Heads and their respective staff members who all continue to be helpful to me and supportive in the execution of my duties. I am fortunate to be working with such a warm, friendly and talented group of co-workers.

My sincerest thanks go to Nancy O'Connor, Executive Assistant, and C. Anne Murray, Administration Assistant, of the Board of Selectmen and Town Manager's office, for their tremendous efforts in helping me on a day-to-day basis and making sure that our office runs smoothly – I appreciate all they do and I extend my sincerest thanks to them both.

Finally, I am truly grateful to our citizens who serve on the many boards, committees and other volunteers who serve our community and help to make Duxbury the wonderful place that it is. They serve tirelessly, their assistance is invaluable, and I deeply appreciate all they do for the Town of Duxbury – thank you!

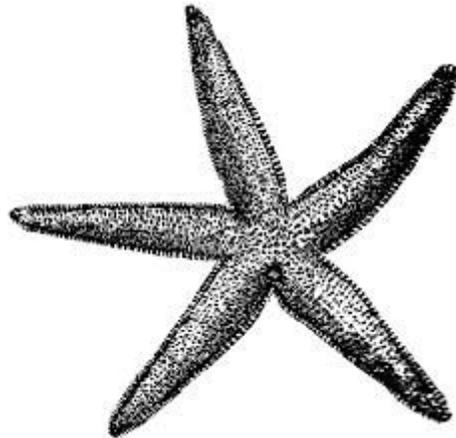
Respectfully submitted,

René J. Read, Town Manager
Town of Duxbury, MA



Town Manager René J. Read and Selectman Theodore J. Flynn happily participated in the live broadcast of Boston 25 Morning News during the Zip Trip production in August, 2018.

Town Clerk's Report



Town Officials

State Primary Election - September 4, 2018

Special Town Meeting - September 6, 2018

State Election - November 6, 2018

Annual Town Meeting - March 9, 2019

Special Town Meeting - March 9, 2019

Annual Town Election - March 23, 2019

Town Clerk

During FY2019, the Town Clerk recorded and certified minutes for a Special Town Meeting on September 6, 2018, the Annual and Special Town Meetings held on March 9, 2019 and served as the Chief Election Official for the State Primary on September 4, 2018, the State Election on November 6, 2018 and the Annual Town Election on March 23, 2019.

Vital Records: The office registered 125 births, 56 Marriages and 143 Deaths that occurred in Duxbury. (*The number of deaths registered includes Duxbury residents and non-residents who passed away in the Town*).

Dogs: The renewal of dog licenses for the license year January 1-December 31, 2018 began in January as renewal information was sent to the residents with the annual census. The office processed 1,738 licenses. In addition to dog licenses, the Clerk's office also issued to both residents and non-residents, on behalf of the Harbormaster, dog walking permits for Duxbury Beach. These permits are required for all dogs taken on the beach between the months of April and September.

Other: When not processing vital records, licensing dogs or recording and reporting Town Meeting and election results, the staff was busy posting meetings for Boards and Committees, processing annual census forms, producing the Annual Street List of residents, maintaining the State's Voter Registration System, renewing Business Certificates, and collecting Non-Criminal fines on behalf of the Harbormaster, Police and Animal Control Officer, issuing raffle permits and processing genealogy requests.

Linda and I would like to take a moment to remember and honor Bob George, dedicated Warden in Precinct 6, always available resource, equipment mover, computer wiz and truly good friend. We miss you Bob, but you are always with us.

Many thanks to Assistant Town Clerk Linda Salvati for her help and commitment to serving the office, the election workers without whom we could not hold an election, and to our fellow employees and the residents for their continued support.

Respectfully Submitted,
Susan C. Kelley
Town Clerk



Susan Kelley
Town Clerk



Linda Salvati
Assistant Town Clerk

Town Officials

July 1, 2018 to June 30, 2019

ELECTED

SELECTMEN

Theodore J. Flynn, Chair	2020
Shawn M. Dahlen, Vice Chair	2019
David J. Madigan, Clerk	2018

ASSESSORS

James G. MacNab, Chair	2019
Nancy D. Reed, Vice Chair	2020
Linda Collari, Clerk	2021

MODERATOR

John J. Tuffy	2019
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TOWN CLERK

Susan C. Kelley	2019
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SCHOOL COMMITTEE

Julia B. Adams	2019
Kellie Bresnehan	2020
Shannon Hall Moesaa	2019
Peter Quigley	2021
Matt Gambino	2020

PLANNING BOARD

John P. Bear	2020
Scott C. Casagrande, Vice Chair	2022
Cynthia L. Fiorini, Clerk	2023
Brian E. Glennon, II, Chair	2023
Jennifer W. Turcotte	2021
David C. Uitti	2019
George D. Wadsworth, Chair	2019

LIBRARY TRUSTEES

Lamont Healy, Co-Chair	2019
Cristin M. Mitchell	2021
Karen L. O'Brien, Co-Chair	2019
Leah Petro	2021
Jane Robbins, Vice Chair	2020
Donna Ryan, Secretary	2020

DUXBURY HOUSING AUTHORITY

Pauline A. Flynn	2020
James Hunt, Chair	2022
Stephen F. McCarthy, Sr.	2023
Paul McCormack	2021
Bertram Walters - Government Appointee	2019

APPOINTED BY THE MODERATOR

CEMETERY

Diane C. Barker	2020	Emmett Sheehan	2021
Robert F. Hayes, Chair	2019	Elizabeth B. Stevens	2021
*Carolyn A. Ravenscroft	2020		

**Beverly A. Johnson resigned 03/06/19*

DUXBURY BEACH COMMITTEE

OPEN	2021	Raymond Siegener	2021
+Sara Fargo	2019	Philip Thorn	2020
Pauline A. Flynn	2019	Ronald D. Wolfe, Jr. (<i>passed 9/4/18</i>)	2020
+*Jim Kent	2019	Jake Emerson, Harbormaster	<i>Ex-Officio</i>
+Susan Rourke, Chair	2020	Matthew M. Clancy, Police Chief	<i>Ex-Officio</i>
Nancy Rufo	2019	Joseph M. Grady, Conserv. Admin	<i>Ex-Officio</i>
Stu Ruggles	2021		

+Designee of Duxbury Beach Reservation, Inc.

**Jim Kent filling in for Michael McLaughlin*

FINANCE COMMITTEE

*OPEN	2021	Elizabeth (Betsy) H. Sullivan (Chair)	2021
Kathleen Glynn	2020	Peter Sullivan	2019
Fernando Guitart	2020	Nathaniel Taylor	2019
Frank Mangione	2019	Edward F. Vena	2021
Jerry (Gerald V.) Pisani	2020		

**Lawrence Friedman resigned 9/21/18*

FISCAL ADVISORY COMMITTEE

Karen E. Barry	2020	James B. Lampert (Vice Chair)	2021
Alexander B. Chin	2020	Candace Martin	2021
Emily Decker	2020	David Matthews	2019
Bethann R. Halligan	2019	Nancy von Stackelberg (Chair)	2019
Frank Holden	2021		

WATER ADVISORY BOARD

Freeman Boynton, III	2020	George D. Wadsworth, Chair	2019
Paul W. Keohan	2021		

APPOINTED BY THE TOWN MANAGER

Alewife Warden- Jake Emerson
Animal Control Officer/Inspector of Animals-Eduardo Ramos
Building Inspector/Zoning Enforcement Officer-Scott Lambiase
Conservation Administrator-Joseph Grady
Council on Aging Director-Joanne Moore
Custodian of the Clock-Anthony Nightingale
Custodian of the Flags-Jake Emerson
Director of Public Works- Peter Buttkus
Emergency Management Director-Kevin Nord
Executive Assistant to the Town Manager- Nancy R. O'Connor
Facilities Director - Brian Cherry
Finance Director - John Q. Adams
Fire Chief-Kevin Nord
Harbormaster/Shellfish Constable- Jake Emerson
Health Agent-Tracy Mayo
Manager Buildings and Grounds-James Savonen
Parking Clerk– Allison Randall; *(C. Anne Murray until 10/19/18)*
Police Chief-Matthew M. Clancy
Recreation Director-Gordon H. Cushing
Sealer of Weights and Measures - Jane Zulkiewicz
Town Account-Claudette Coutu
Treasurer/Collector-Jill Stewart
Veterans' Services Officer - Michael J. Thorp
Water Superintendent-Peter Mackin
Weigher of Coke, Coal and Hay - Jane Zulkiewicz
Wharfinger- Jake Emerson

BLAIRHAVEN COMMITTEE

(Note: disbanded June 6, 2019)

Mike Barbour	Joe Jannetty
John Brawley (DBMC Rep.)	Tony Kelso (Town Historian)
Sam Butcher	Pat Loring (Open Space Committee)
Robert "Red" Fawcett	Holly Morris, Secretary (CPC)
Michael J. Gill	Shawn Dahlen, Chair (BOS Designee)
Joe Grady (Conservation Adm.)	

ALL OTHER APPOINTED TOWN OFFICIALS

Appointed by Elected Officers or Committees

Assistant Town Clerk – Linda B. Salvati by the Town Clerk
Director of Assessing – Stephen Dunn by the Assessors
Library Director - Denise Garvin by the Library Trustees
Assistant Library Director - David Murphy by the Library Trustees
Planning Director – Valerie Massard by the Planning Board
Superintendent of Schools - Dr. John J. Antonucci, III by the School Committee

APPOINTED BY THE SELECTMEN

AFFORDABLE HOUSING TRUST (Town of Duxbury)

Diane Bartlett, Chair	2019	Martha Himes	2019
*OPEN	2020	George D. Wadsworth	2020
Shawn Dahlen, Selectmen's Rep	2019	Matthew Walsh	2020
** Francis J. Decker, Jr.	2020		
<i>*Sheila Lynch-Bettinen resigned effective 5/17/19</i>			

AGRICULTURAL COMMISSION

Priscilla Lawn	2020	Carl O'Neil	2021
Jeffrey A. Chandler, Chair	2021	Earl Ricker	2021
Orie Fontaine	2019	Roger W. Ritch	2020
Gregory D. Morris	2019		

ALTERNATIVE ENERGY COMMITTEE

Wendell Cerne (<i>appt 1/7/19</i>)	2020	Lewis Segall, Chair	2019
Matt Cooney	2020	Lynn Smith	2021
Susan Fontaine	2018	James White	2020
Jim Goldenberg	2018	Jessica R. Williams	2020
Kevin Kingston	2019	Lois Wood	2021
Matt Koenig (<i>appt 12/10/18</i>)	2020	*OPEN	2020
Marc Peterman	2019	**OPEN	2022

**Josh Cutler resigned 5/23/19*

***Charles "Sandy" von Stackelberg resigned 10/9/18*

BOARD OF APPEALS

Judith (Judi) A. Barrett, Chair	2023	Kathleen (Kathy) Muncey	2019
Freeman Boynton, Jr.	2021	Emmett Sheehan	2022
Wayne Dennison, Chair	2020		

BOARD OF APPEALS (ALTERNATES)

Borys Goyncz	2019	Philip Thorn	2019
Dimitri Theodossiou	2019		

BOARD OF HEALTH

David Brumley, MD, Chair	2021	Karen Tepper	2021
Bruce Bygate	2020	Clinton Watson, Vice Chair	2019
Michael Count	2020		
*OPEN, Alternate	2021		

**Per 2015 ATM Art 19: New - One Alternate to be appointed for 3-yr term.*

BURIAL AGENT TO THE BOARD OF HEALTH

Susan C. Kelley 2019

COMMUNITY PRESERVATION COMMITTEE

Liaisons (3 year terms):

Cynthia Ladd Fiorini, Planning Board 2019
Paul McCormack, Housing Authority 2021
Holly Morris, Conservation Comm. 2019
Kathy Palmer, Open Space 2020
Robert C. (Terry) Vose, III, Historical Comm. 2019
Two At-Large: Tony Kelso 2021 and Sarianna Seewald 2020

CONSERVATION COMMISSION

Sam Butcher 2020 Holly Morris 2019
*Robb D’Ambruoso, Vice Chair 2021 Corey Wisneski, Chair 2019
Thomas J. Gill, III 2020 Scott Zoltowski 2019
Mickey (Daniel)McGonigle 2021

**VP as of 8/14/18 when Mr. Gill stepped down*

CONSTABLE

Mitch (Mitchell L.) Librett 2020

COUNCIL ON AGING

Donna Ciappina (OCES) 2019 (T-1) Kevin Mullins 2020 (T-1)
Kay Drake 2021 (T-2) Cheryl Ross, Chair 2019 (T-1)
Cece Frame 2019 (T-1) John Rutkowski 2020 (T-1)
Susan Grunwald 2019 (T-2) Patti Ryan 2019 (T-1)
*Becky Katz-Brown 2019 (T-1) Ninky Savage 2020 (T-1)
John McCluskey 2020 (T-1) Pam Campbell Smith 2021 (T-2)
Shirley Oktay (appt. 1/7/19) 2021 (T-1)

**Susan Kelley resigned as of 11/20/18*

COUNCIL ON AGING - ALTERNATES

Becky Katz Brown 2020 (T-1) Andrea Tougas 2020 (T-1)
Kathy Capraro 2020 (T-1) Cheryl Tufankjian 2020 (T-1)
Joanna Dow 2020 (T-1)

Alternate Members are expected to serve in an advisory role, unless a quorum is not present. These members are usually past Council on Aging Board members. There will be a maximum of 5 residents as Alternates with terms of two years.

COUNCIL ON AGING - ASSOCIATES

Steve Dubuque Rev Betsy Stevens Matt Walsh

Associate Members are nominated and approved by the Council on Aging Board to serve in a non-voting advisory role. Associate Members are to be approved at the Annual COA Board Meeting in June; no formal appointment by the Selectmen is required.

DESIGN REVIEW BOARD

Judith Hall 2019 Sarah B. McCormick, Chair 2020
Nancy Johnson 2020 Stephen Williams 2019
Heidi Pape Laird 2021
OPEN (Alt.) 2019 OPEN (Alt.) 2019

DUXBURY BAY MANAGEMENT COMMITTEE

William "Skip" Bennett	2020	Jackson S. Kent, III	2019
Linda Brodie	2019	Chuck Leonard	2020
Sam Davenport	2021	Jon McGrath	2020
Dax Guenther	2021	Joe Messina, Chair	2019
Jake Emerson, <i>Ex-Officio</i>	2020	McKenzie Thompson (4/8/19)	2021

DUXBURY CULTURAL COUNCIL

Craig Bloodgood	2020	Mary Beth MacQuarrie	2019
Thérèse DiMuzio	2020	*Brooke McDonough, Chair (5/17/19)	2022
*OPEN	2020		
Helen Fowler	2019	*Suzanne Errasti, Chair, resigned 4/24/19	
Susan Kelley	2019		

DUXBURY SEAWALL COMMITTEE

Alicia Palmieri Babcock (Chair)	2021	Mary Shiebler	2021
Paul Brogna	2021	Dimitri Theodossiou	2021
Stephen R. Callahan	2021	Tim Spellman	2021
Candace Martin	2021	*Arthur A. Haley (appt. 1/28/19)	2021
Donald Norris	2021		
		*Timothy Tedeschi resigned 1/22/19	

ECONOMIC ADVISORY COMMITTEE

John Bear, Planning Board	2021	Lisa Grace, Business Rep.	2020
Kurt D. Franke, At-Large	2021	Deborah Bowen, Business Rep.	2021
Clark J. Hinkley, At-Large	2020	Charles J. Weilbrenner, Bus. Rep., Chair	2019
Michael Juliano, At-Large	2022	David J. Madigan, Selectmen, (<i>ex officio</i>)	

FOURTH OF JULY Committee -Appointed 4-13-18 until 4-30-19 (July FY-19)

Chris Barry	Amy Hill	Janet Ritch
Freeman Boynton, III	Brian Hill	Stu (Stuart A.) Ruggles, Co-Chair
Barbara Cleary	James MacNab, Co-Chair	Janet Skaggs
Katy Gaenicke	Jenna O'Donnell	DHS Student Volunteer: Matt Szafran
Jeff Goldman	Nancy Reed	

HIGHWAY SAFETY COMMITTEE

Richard Brennan	2020	Dep. Chief Chris West, Fire Dept. Rep.	2021
Paul Brogna, Co-Chair	2020		
Neal Frangesh	2019	<i>Ex Officos:</i>	
Jeff Lewis, Co-Chair	2020	Peter Buttkus, DPW Director	2021
Phillip Tuck	2019	*Appointed Officials-Police Dept. Rep.	2021
Fred Von Bargaen	2021		

**Officer Tim Wigmore retired on 1/4/19; on 4/22/19, the following were appointed: Sgt. Chris Mori, Officer Mike Bolze, and Officer Kyle McElroy, with only one in attendance as Police Dept. Rep at any given meeting.*

HISTORICAL COMMISSION

Mark P. Barry	2019	Arthur Evans	2020
Sheila Lynch-Benttinen	2021	Robert C.(Terry) Vose, III, Chair	2019
Tag Carpenter	2019	Nicole Walters	2020
Michael J. Cole (appt 8/27/18)	2020		

IT STEERING COMMITTEE (*Approved at 2018 Annual Town Meeting under Article 19*)

Alex Chin, Co-Chair	2021	Mary Beth MacQuarrie	2021
Kathleen Glynn, Co-Chair	2021	David J. Madigan	2021
Julia Adams	2021	René J. Read	2021
Dr. John Antonucci	2021	Captain Rob Reardon	2021
Lt. Lewis Chubb	2021	Michael Woodford	2021
Cheryl Lewis	2021	Michael Mahoney, <i>ex officio</i>	

KING CAESAR COMMITTEE ADVISORY

Diane Barker, Chair	2019	Rev. Catherine Cullen	2020
Dr. Carol Langford	2021	Marie Villarin, RN (Intake Worker)	2020

LOCAL HISTORICAL DISTRICT COMMITTEE

William McArdle (DR&HS Rep.)	2021	Georgia Taft-Pye (Bd. of Realtors Rep.)	2021
Renee Mierzejewski, Chair	2019	Robert C. "Terry" Vose, III (LHD Rep)	2019
Janet Ritch (LHD Rep)	2020		

ALTERNATES:

Pamela Campbell-Smith	2019	Peter T. Smith (AIA Rep.)	2019
Michael McGee	2019	OPEN	2019

MBTA ADVISORY BOARD

Richard S. Prone	2019
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METROPOLITAN AREA PLANNING COUNCIL REP

Valerie Massard (Delegate - Planning)	2021
George D. Wadsworth (Alt. - Planning)	2021

MUNICIPAL COMMISSION ON DISABILITY

Patty Cristoforo	2019	Lynn Smith	2021
Jeannie Horne, Mun. Emp. Rep.	2021	Marcia G. Solberg, Chair	2020
Patricia E. Randall	2019	Emily Zoltowski	2020
Patricia G. McCarthy (appt. 7/23/18)	2020		

NUCLEAR ADVISORY COMMITTEE

Rebecca Chin, Co-Chair	2020	Mary Elizabeth Lampert, Co-Chair	2019
*OPEN	2020	Nancy Landgren	2021
Patrick J. Gagnon, M.D.	2020	Nancy Dean Nowak	2019
James Lampert	2021	<i>*Sheila Lynch-Benttinen resigned 5/17/19</i>	

OLD COLONY ELDERLY SERVICES

*Joanne Moore, Delegate	2019
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**CeCe Frame was appointed, but resigned and as of 8/20/19 Joanne Moore took her place.*

OLD COLONY PLANNING COUNCIL (Aging)

John Rutkowski, Delegate	2021
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OLD COLONY PLANNING COUNCIL (Planning)

Valerie Massard, Delegate	2021
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OPEN SPACE COMMITTEE

Freeman Boynton, III	2019	Emily Martecchini	2021
Kathy Cross, Chair	2021	Kathy Palmer (CPC)	2020
Brian Glennon, II (Planning BD)	2019	Melissa Rosenblatt	2021
Lorrie Hall	2020	Philip Tuck	2020
Patricia Loring	2019		

PLYMOUTH COUNTY ADVISORY BOARD

Theodore J. Flynn (Delegate) 2019 Shawn Dahlen (Alternate) 2019

RECREATION ACTIVITIES COMMITTEE

Patrick Boles 2019 Stewart McEntee 2021
Brian Campbell 2021 Chuck Rubin 2019
Brendan Donnelly 2021 Peter Andrew 2020
Brooks Holmes 2019 Gordon Cushing, *Ex-Officio* 2020

REGISTRARS OF VOTERS

*OPEN 2018 Susan C. Kelley (Town Clerk) 2020
Carolyn Wadsworth 2020 **Linda Salvati, Assistant Registrar 2020
**Paul Christo served as Chair until April 2018*
***Appointed to fill an open seat until both the Republican & Democratic representative seats are filled.*

SHELLFISH ADVISORY COMMITTEE

*Craig M. Bloodgood 2021 Robert Loring 2021
John W. Bradford 2020 John McCluskey 2019
Richard Brennen 2021 Gregg Morris 2020
Linda K. Brodie 2020 Clinton Watson 2020
Alan Hoban, Chair 2019 Jake Emerson, *Ex-Officio* 2019
**Appointed 11/5/18 to fill an open seat*

SIDEWALK & BIKE PATH COMMITTEE

*Thomas D. Nee, Chair 2021 Elaine Philbrick 2020
Steve Marshall (appt 8/27/18) 2020 Patrick O'Malley 2021
**OPEN 2019 Jim Fiset (appt 8/27/18) 2019
***OPEN 2020 Francis Turner 2019
Nancy Johnson 2020 David Uitti, Planning Board Liaison

**Kathy Cross, Chair, resigned 10/31/18 and Tom Nee (appt 7/23/18) assumed Chair after Ms. Cross resigned*
***Kerri Cochrane resigned 5/6/19*
****Emily Decker resigned 5/6/19*

SOUTH SHORE COALITION (MAPC)

Valerie Massard (Delegate) 2021 George D. Wadsworth (Alternate) 2021

SOUTH SHORE RECYCLING Cooperative

Peter Buttkus
*Gary Glazier

*Bruce O'Neil until his retirement on 2/27/19

TOWN HISTORIAN

"Tony" (James A.) Kelso 2019

TOWN MANAGER

René J. Read

OTHER COMMITTEES:

AUDIT COMMITTEE

Edward Vena, Chair (appointed/re-appointed by Finance Committee annually)
Jerry Pisani, Member (appointed/re-appointed by Finance Committee annually)
Candace Martin, Member (appointed/re-appointed by Fiscal Advisory annually)

STATE PRIMARY
September 4, 2018
Town of Duxbury
Steele Building, 130 Saint George Street
OFFICIAL RESULTS

REPUBLICAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in Congress							
Geoff Diehl	147	128	100	104	110	109	698
John Kingston	41	45	35	37	33	48	239
Beth Joyce Lindstrom	43	49	18	23	23	17	173
Write-in	0	0	0	0	0	0	0
Blanks	15	15	7	11	5	3	56
Total	246	237	160	175	171	177	1166
Governor							
Charles D. Baker	182	181	103	116	114	114	810
Scott D. Lively	63	47	55	55	53	60	333
Write-in	0	0	0	0	0	0	0
Blanks	1	9	2	4	4	3	23
Total	246	237	160	175	171	177	1166
Lieutenant Governor							
Karyn E. Polito	194	177	115	133	125	142	886
Write-in	4	1	4	2	3	1	15
Blanks	48	59	41	40	43	34	265
Total	246	237	160	175	171	177	1166
Attorney General							
James R. McMahan, III	68	62	62	61	60	65	378
Daniel L. Shores	130	125	72	85	82	82	576
Write-in	0	0	0	1	0	0	1
Blanks	48	50	26	28	29	30	211
Total	246	237	160	175	171	177	1166
Secretary of State							
Anthony M. Amore	170	162	105	124	117	124	802
Write-in	0	1	1	1	1	1	5
Blanks	76	74	54	50	53	52	359
Total	246	237	160	175	171	177	1166
Treasurer							
Keiko M. Orrall	173	161	103	118	118	125	798
Write-in	0	0	0	1	0	1	2
Blanks	73	76	57	56	53	51	366
Total	246	237	160	175	171	177	1166

(State Primary Election - September 4, 2018 - continued)

REPUBLICAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Auditor							
Helen Brady	169	159	99	124	112	119	782
Write-in	0	0	0	1	1	1	3
Blanks	77	78	61	50	58	57	381
Total	246	237	160	175	171	177	1166
Representative in Congress - 9th District							
Peter D. Tedeschi	197	188	129	140	133	136	923
Write-in	0	0	0	1	0	2	3
Blanks	49	49	31	34	38	39	240
Total	246	237	160	175	171	177	1166
Councillor - 4th District							
Write-in	33	31	14	24	13	31	146
Blanks	213	206	146	151	158	146	1020
Total	246	237	160	175	171	177	1166
Senator in General Court Plymouth & Norfolk District							
Patrick M. O'Connor	185	170	112	132	133	141	873
Write-in	0	0	1	1	0	0	2
Blanks	61	67	47	42	38	36	291
Total	246	237	160	175	171	177	1166
Representative in General Court - 12th Plymouth District							
Summer K. Schmaling	100						100
Joseph M. Truschelli	118						118
Write-in	1						1
Blanks	27						27
Total	246						246
Representative in General Court - 6th Plymouth District							
Write-in		22	17	22	15	27	103
Blanks		215	143	153	156	150	817
Total		237	160	175	171	177	920

(State Primary Election - September 4, 2018 - continued)

REPUBLICAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
District Attorney - Plymouth District							
Timothy J. Cruz	198	179	120	142	136	143	918
Write-in	1	1	0	2	0	0	4
Blanks	47	57	40	31	35	34	244
Total	246	237	160	175	171	177	1166
Clerk of Courts - Plymouth County							
Write-in	32	18	12	16	13	26	117
Blanks	214	219	148	159	158	151	1049
Total	246	237	160	175	171	177	1166
Register of Deeds - Plymouth District							
Write-in	28	18	17	19	13	23	118
Blanks	218	219	143	156	158	154	1048
Total	246	237	160	175	171	177	1166
County Commissioner - Plymouth County							
Sandra M. Wright	168	159	99	121	116	123	786
Write-in	1	0	1	1	0	1	4
Blanks	77	78	60	53	55	53	376
Total	246	237	160	175	171	177	1166

DEMOCRATIC PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in Congress							
Elizabeth A. Warren	233	188	185	172	174	138	1090
Write-in	9	4	1	4	0	3	21
Blanks	19	22	16	20	23	22	122
Total	261	214	202	196	197	163	1233
Governor							
Jay M. Gonzalez	131	136	112	93	94	74	640
Bob Massie	68	37	46	47	47	47	292
Write-in	4	6	3	4	3	3	23
Blanks	58	35	41	52	53	39	278
Total	261	214	202	196	197	163	1233

(State Primary Election - September 4, 2018 - continued)

DEMOCRATIC PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Lieutenant Governor							
Quentin Palfrey	122	124	101	85	95	77	604
Jimmy Tingle	86	41	60	72	66	49	374
Write-in	3	1	0	0	1	0	5
Blanks	50	48	41	39	35	37	250
Total	261	214	202	196	197	163	1233
Attorney General							
Maura Healey	236	197	187	184	181	145	1130
Write-in	2	2	1	1	0	2	8
Blanks	23	15	14	11	16	16	95
Total	261	214	202	196	197	163	1233
Secretary of State							
William Francis Galvin	188	148	151	128	150	129	894
Josh Zakim	65	59	47	66	44	33	314
Write-in	0	0	0	0	0	0	0
Blanks	8	7	4	2	3	1	25
Total	261	214	202	196	197	163	1233
Treasurer							
Deborah B. Goldberg	204	171	166	153	165	137	996
Write-in	3	0	0	0	0	1	4
Blanks	54	43	36	43	32	25	233
Total	261	214	202	196	197	163	1233
Auditor							
Suzanne M. Bump	200	169	163	150	168	133	983
Write-in	3	0	0	0	0	2	5
Blanks	58	45	39	46	29	28	245
Total	261	214	202	196	197	163	1233
Representative in Congress - 9th District							
Bill Keating	222	179	183	174	172	139	1069
Bill Cimbrello	30	25	13	14	19	18	119
Write-in	0	0	0	0	0	1	1
Blanks	9	10	6	8	6	5	44
Total	261	214	202	196	197	163	1233

(State Primary Election - September 4, 2018 - continued)

DEMOCRATIC PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Councillor - 4th District							
Christopher A. Iannella, Jr	149	128	136	122	125	86	746
Mark F. Rooney	61	40	39	46	48	50	284
Write-in	0	1	0	0	0	0	1
Blanks	51	45	27	28	24	27	202
Total	261	214	202	196	197	163	1233
Senator in General Court Plymouth & Norfolk District							
Katie L. McBrine	202	175	163	153	162	127	982
Write-in	2	1	0	0	1	1	5
Blanks	57	38	39	43	34	35	246
Total	261	214	202	196	197	163	1233
Representative in General Court - 12th Plymouth District							
Kathleen R. LaNatra	200						200
Write-in	2						2
Blanks	59						59
Total	261						261
Representative in General Court - 6th Plymouth District							
Josh S. Cutler		197	186	174	175	145	877
Write-in		2	0	2	1	3	8
Blanks		15	16	20	21	15	87
Total		214	202	196	197	163	972
District Attorney - Plymouth District							
John E. Bradley, Jr.	47	34	33	27	18	29	188
Write-in	18	8	16	11	13	12	78
Blanks	196	172	153	158	166	122	967
Total	261	214	202	196	197	163	1233

(State Primary Election - September 4, 2018 - continued)

DEMOCRATIC PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Clerk of Courts - Plymouth County							
Robert S. Creedon, Jr.	190	153	157	142	151	119	912
Write-in	2	1	0	0	0	1	4
Blanks	69	60	45	54	46	43	317
Total	261	214	202	196	197	163	1233
Register of Deeds - Plymouth District							
John R. Buckley, Jr.	194	157	167	147	162	125	952
Write-in	2	1	0	2	0	1	6
Blanks	65	56	35	47	35	37	275
Total	261	214	202	196	197	163	1233
County Commissioner - Plymouth County							
Write-in	20	19	13	12	12	8	84
Blanks	241	195	189	184	185	155	1149
Total	261	214	202	196	197	163	1233
LIBERTARIAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in Congress							
Write-in	0	0	0	0	0	1	1
Blanks	1	1	0	0	0	0	2
Total	1	1	0	0	0	1	3
Governor							
Write-in	1	0	0	0	0	1	2
Blanks	0	1	0	0	0	0	1
Total	1	1	0	0	0	1	3
Lieutenant Governor							
Write-in	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	1	3
Total	1	1	0	0	0	1	3

(State Primary Election - September 4, 2018 - continued)

LIBERTARIAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Attorney General							
Write-in	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	1	3
Total	1	1	0	0	0	1	3
Secretary of State							
Write-in	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	1	3
Total	1	1	0	0	0	1	3
Treasurer							
Write-in	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	1	3
Total	1	1	0	0	0	1	3
Auditor							
Daniel Fishman	1	1	0	0	0	1	3
Write-in	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0
Total	1	1	0	0	0	1	3
Representative in Congress - 9th District							
Write-in	0	0	0	0	0	1	1
Blanks	1	1	0	0	0	0	2
Total	1	1	0	0	0	1	3
Councillor - 4th District							
Write-in	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	1	3
Total	1	1	0	0	0	1	3
Senator in General Court Plymouth & Norfolk District							
Write-in	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	1	3
Total	1	1	0	0	0	1	3

(State Primary Election - September 4, 2018 - continued)

LIBERTARIAN PARTY	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Representative in General Court - 12th Plymouth District							
Write-in	0						0
Blanks	1						1
Total	1						1
Representative in General Court - 6th Plymouth District							
Write-in		0	0	0	0	0	0
Blanks		1	0	0	0	1	2
Total		1	0	0	0	1	2
District Attorney - Plymouth Dis- trict							
Write-in	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	1	3
Total	1	1	0	0	0	1	3
Clerk of Courts - Plymouth County							
Write-in	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	1	3
Total	1	1	0	0	0	1	3
Register of Deeds - Plymouth Dis- trict							
Write-in	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	1	3
Total	1	1	0	0	0	1	3
County Commissioner - Plymouth County							
Write-in	0	0	0	0	0	0	0
Blanks	1	1	0	0	0	1	3
Total	1	1	0	0	0	1	3

**Special Town Meeting
Thursday, September 6, 2018
Performing Arts Center
73 Alden Street
Duxbury, Massachusetts**

The Special Town Meeting was called on Thursday, September 6, 2018 in the Performing Arts Center at 73 Alden Street, Duxbury. The Special Town Meeting was called to order at 7:02pm and was adjourned sine die at 10:19pm.

A motion was made and seconded to allow Town Employees and officials to speak at the Special Town Meeting. Motion carried. Yes – 190; No - 12

ARTICLE 1 - SUBJECT: STABILIZATION SPENDING - 2/3 VOTE REQUIRED – Moved and seconded that the Town appropriate the sum of **\$160,000.00** for the purpose of funding a legal deficit under M.G.L. Ch. 44 § 31, and to meet said appropriation, transfer the sum of **\$160,000.00** from the Stabilization Fund.
Motion carried by requisite 2/3 vote. Yes – 316; No – 24

ARTICLE 2 - SUBJECT: SEAWALL REPAIR EASEMENTS – Moved and seconded that the Town authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, and to confirm and ratify the prior acquisitions of, the fee to and/or permanent and/or temporary easements, for the purpose of constructing, inspecting, maintaining, repairing, reconstructing, reinforcing and/or replacing the Duxbury Beach seawall, and/or related support structures and appurtenances, in, on and under parcels of land abutting the entire length of the seawall, as approximately shown on a plan entitled “Duxbury Beach Seawall Plan of Land,” prepared by Bryant Associates Inc., dated June 24, 1996, and recorded with the Plymouth Registry of Deeds in Plan Book 39, Page 360, as said plan may be amended, consisting of land 15 feet on the landward side of the seawall and land within 30 feet of the seaward side of said seawall.

A motion was made and seconded to amend the article by striking the words “by purchase”.
Motion to amend carried. Yes – 281; No – 138

A motion was made and seconded to move the previous question.
Motion carried. Yes – 397; No – 31

Voting the main motion as amended. Motion carried. Yes – 360; No – 71

ARTICLE 3 - SUBJECT: STABILIZATION SPENDING - SEAWALL REPAIRS - 2/3 VOTE REQUIRED – Moved and seconded that the Town appropriate the sum of **\$65,000.00** for the purpose of funding temporary repairs to the Duxbury Beach seawall that arose from the March 2018 storms, and to meet this appropriation, transfer **\$65,000.00** from the Stabilization Fund.
Motion carried by requisite 2/3 vote. Yes – 335; No - 86

ARTICLE 4 - SUBJECT: STABILIZATION SPENDING - SEAWALL PEER REVIEW - 2/3 VOTE REQUIRED – A motion was made and seconded to Indefinitely Postpone this article.
Motion carried to Indefinitely Postpone. Yes – 337; No – 75.

ARTICLE 5 - SUBJECT: FUND COLLECTIVE BARGAINING AGREEMENTS - Union Contract – Duxbury Police Union MCOP Local 376B - 2/3 VOTE REQUIRED – Moved and seconded that the Town appropriate the sum of **\$380,000.00** for the purpose of funding a Collective Bargaining Agreement with Duxbury Police Union MCOP Local 376B for the fiscal year commencing July 1, 2016 and ending June 30, 2019, and to meet this appropriation, transfer **\$380,000.00** from the Stabilization Fund.
Motion carried by the requisite 2/3 vote. Yes – 286; No - 49

ARTICLE 6 - SUBJECT: CITIZEN’S PETITION – AMEND ZONING BY-LAWS – PROPOSAL TO ADD NEW SPECIAL PERMITTED USE UNDER SECTION 410 RESIDENTIAL COMPATIBILITY DISTRICT- 2/3 VOTE REQUIRED – Moved and seconded that the Town amend the Zoning By-laws, Article 400 - Use, Intensity, Dimensional and Coverage Regulations for all Districts; Section 410 Residential Compatibility District; Subsection 410.3 Uses and Structures Permitted by Special Permit by adding thereto a new special permitted use as paragraph 12 which would read as follows:

“12. Veterinary Hospital for the care and treatment of domestic animals;”

Motion carried by requisite 2/3 vote. Yes – 279; No – 63

ARTICLE 7 - SUBJECT: CITIZEN’S PETITION – AMEND ZONING BY-LAWS – PROPOSAL TO ESTABLISH A NEIGHBORHOOD BUSINESS LIGHT ZONING DISTRICT - 2/3 VOTE REQUIRED – Moved and seconded that the Town amend the Zoning By-laws, as follows with changes that will be presented by the Petitioner:

Article 200 ESTABLISHMENT OF DISTRICTS, Section 201 Classes of Districts, to insert the underlined language below:

201	CLASSES OF DISTRICTS
FHAOD	Flood Hazard Areas Overlay District
DP	Dunes Protection District
WP	Wetlands Protection Overlay District *
POL	Publicly-Owned Land Overlay District
APOD	Aquifer Protection Overlay District
RC	Residential Compatibility District
<u>NB-L</u>	<u>Neighborhood Business Light District</u>
NB-1	Neighborhood Business District 1
NB-2	Neighborhood Business District 2
PD-1	Planned Development District 1
PD-2	Planned Development District 2
PD-3	Planned Development District 3
WSA	Waterfront Scenic Overlay District
<u>GMSP</u>	<u>Ground-Mounted Solar Photovoltaic Installations Overlay District</u>

*The Wetlands Protection Overlay District as referred to in this Bylaw is the district identified on the “Wetlands and Watershed Protection District Map dated March 4, 1971.”

(Scrivener’s error – the following item #12 should be inserted to Section 202.2)

12. Neighborhood Business Light District may only be located where the district is adjacent to an existing NB-1 or NB-2 District through a common district boundary line.

Article 400 USE, INTENSITY, DIMENSIONAL AND COVERAGE REGULATIONS FOR ALL DISTRICTS, Section 420 Neighborhood Business Districts, to insert new Section 421-A as follows:

421-A NEIGHBORHOOD LIGHT BUSINESS DISTRICT

The Town shall have a Neighborhood Light Business District (NB-L) as established by Section 201, described herein and as shown on the Zoning Map dated March 13, 1973 as revised and amended to date and on file in the office of the Town Clerk, and as defined in and subject to this Section 421A.

General: No structure shall be erected or altered and no building, structure, premises or land shall be used for any purpose or in any manner other than as permitted as follows:

421A.1 Permitted Uses and Structures

1. Uses and structures as permitted by Section 410.1 and 410.3 in accordance with all intensity, dimensional, and coverage regulations of Section 410.4.
2. Signs in accordance with Section 601.
3. The keeping of any registered commercial motor vehicle.

421A.2 Prohibited Uses and Structures

1. Any use which will produce a nuisance or hazard from fire or explosion, toxic or corrosive fumes, gas, smoke, odors, obnoxious dust or vapor, harmful radioactivity, offensive noise or vibration, flashes, objectionable effluent or electrical interference which may affect or impair the normal use and peaceful enjoyment of any property, structure or dwelling in Town. Parks for trailers, travel trailers, tent trailers, trailer coaches and motor homes, auto dismantling, junkyards, privately developed and operated septage waste disposal/treatment facilities are expressly prohibited.
2. All Neighborhood Business 2 Structures, and all Neighborhood Business 1 Structures not otherwise listed in Section 421A.3.

421A.3 Uses and Structures That May Be Permitted Subject to Special Permit and Site Plan Requirement

The following uses shall only be permitted by a special permit from the Board of Appeals when the off-street parking requirement is more than three (3) vehicles and/or off-street loading space is required. If the off-street parking requirement is less than three (3) vehicles and no off-street loading space is required, the Zoning Enforcement Officer may approve the following uses, provided that the provisions of Section 424.2 are complied with:

1. Professional office for dental, architectural, engineering, renewable and alternative energy research and development, legal, medical, and other similar recognized professions; medical and dental clinics, including retail uses accessory thereto providing no more than twenty-five percent (25%) of the rentable floor space in a principal building exclusive of all storage areas is used therefor.
2. Real estate, insurance and general business office, banks, telephone office.
3. Dwelling in a business structure above the ground floor.
4. Greenhouse that is accessory to a business.

421A.4 Special Permit Uses

1. Retail sale of food items, including confectionery, dairy products, fruits, vegetables, groceries and meats.
2. Sale of baked goods and the manufacture of same for sale.

3. Sale of dry goods, variety merchandise and handicraft work.
4. Sale of clothing and clothing accessories.
5. Sale of hardware, household items including appliances, furniture, furnishings and supplies.
6. Sale of printed matter, drugs, stationary and photographic supplies.
7. Restaurant and other places for serving of food or beverages inside or outside the building at tables or counters, including public or private clubs.
8. Take-out food establishment or delicatessen where food is prepared but not consumed on the premises and sold retail; catering services.
9. Service establishment: barber and beauty shop, laundry agency, shoe and hat repair, bicycle and household appliance repair, dressmaking, dry cleaning and pressing or tailor shop where no work is done on the premises for retail outlets elsewhere.

Replace NB-1 Sections 421.3, and 421.4 as follows:

421.3 Uses and Structures That May Be Permitted Subject to Special Permit and Site Plan Requirement

The following uses shall only be permitted by a special permit from the Board of Appeals when the off-street parking requirement is more than three (3) vehicles and/or off-street loading space is required. If the off-street parking requirement is less than three (3) vehicles and no off-street loading space is required, the Zoning Enforcement Officer may approve the following uses, provided that the provisions of Section 424.2 are complied with:

1. Uses allowed in NB Light and as described in Section 421A.3.
2. Public transportation passenger station and right-of-way passenger bus terminal.
3. Shop of an electrician, painter, paper-hanger, plumber, upholsterer, carpenter or cabinet-maker and similar trades.

421.4 Special Permit Uses

1. Special Permit Uses allowed in NB Light and as described in Section 421A.4.
2. Wireless Telecommunications Services Facility in accordance with Section 610.

Section 422.1 Permitted Uses for NB-2 by inserting the underlined as follows:

422.1 Permitted Uses

All uses permitted in Section 421A.1 (Neighborhood Light Business District), and Section 421.1 (Neighborhood Business District 1) shall be permitted in Neighborhood Business District 2. Permitted signs shall comply in all respects with the requirements of Section 601.

Section 422.3.1 Uses and Structures Permitted by Special Permit for NB-2 by inserting the underlined as follows:

1. All uses and structures permitted by special permit in Sections 421A.4, 421.3 and 421.4.

Section 424, to be re-named by inserting the underlined language below:

424 SPECIAL PERMIT PROCEDURES AND CRITERIA FOR NEIGHBORHOOD BUSINESS DISTRICTS L, 1 AND 2

Section 425 INTENSITY AND DIMENSIONAL REGULATIONS FOR ALL NEIGHBORHOOD BUSINESS DISTRICTS by striking crossed-out text and by inserting the underlined language below:

425.1 Lot Area, Frontage, Depth Dimensions and Coverage

1. Minimum lot size for NB-L is 30,000 square feet.
2. Lot Dimension for NB-L:
Frontage 200 linear feet
Depth 100 linear feet
Front setback 25
Side setback 25 to residential use; 0 to NB-1 or NB-2
Rear setback 15 to residential use; 0 to NB-1 or NB-2
3. Minimum lot size for NB-1 and NB-2 is 15,000 square feet.
4. Lot Dimension for NB-1 and NB-2:
Frontage 100 linear feet
Depth 100 linear feet
Front setback 0
Side setback 0
Rear setback 0
5. In a Neighborhood Business District where present buildings are less than forty (40) feet from the right-of way line, new buildings may be placed as near the right-of- way line as the average buildings on said adjoining lots. A vacant lot shall, for this purpose, be treated as though occupied by a building set back forty (40) feet.
6. The minimum front setback shall be measured from the right-of-way giving legal access to any lot where a plan of the way is on file with the Registry of Deeds or, in the absence of such a plan, from a line twenty feet from and parallel with the center line of the traveled way. In the case of a corner lot, the distance of the front setback shall apply to any structure adjacent to either right-of-way.
7. In a Neighborhood Business District, no accessory building or structure shall be located within the required front setback. Accessory structures may be appended to the principal building or to another accessory building.
 - a. Corner Clearance – Within the triangle formed by the lines of intersecting ways and a line joining points on such lines fifteen feet distance from their point of intersection, or in the case of a rounded corner, the point of intersection, or in the case of a rounded corner, the point of intersection of their tangents, no structure and no foliage shall be maintained between a height three and one-half (3.5) feet and height of eight (8) feet above the plan through their curb grades.

FLOOR AMENDMENT PROPOSED BY PETITIONERS INCLUDES THE FOLLOWING FIVE (5) CHANGES:

Zoning By-laws Section 202.1 item #12 (scrivener error, should be Section 202.2 item #12) – change the word adjacent to adjoining to read as follows:

12. Neighborhood Business Light District may only be located where the district is adjoining an existing NB-1 or NB-2 District through a common district boundary line.

Zoning By-laws section 420 – Neighborhood Business Districts – remove the word “two” as illustrated by the strikethrough below:

420 NEIGHBORHOOD BUSINESS DISTRICTS

The Town shall have ~~two~~ designated Neighborhood Business Districts as established by Section 201, described herein and as shown on the Zoning Map dated March 13, 1973 as revised and amended to date and on file in the office of the Town Clerk, and as defined in and subject to Section 421, through and including Section 425.

Zoning By-laws section 421A.2 – Prohibited Uses and Structures – add item #3 to read as follows:

3. In NB Light, no drive-through establishment, drive-through business or drive-through restaurant use shall be allowed.

Zoning By-laws section 421A.4 – Special Permit Uses – strike item #9 and re-insert the language under section 421.4 as item #3

421A.4 Special Permit Uses

~~9. Service establishment: barber and beauty shop, laundry agency, shoe and hat repair, bicycle and household appliance repair, dressmaking, dry cleaning and pressing or tailor shop where no work is done on the premises for retail outlets elsewhere.~~

421.4 Special Permit Uses

3. Service establishment: barber and beauty shop, laundry agency, shoe and hat repair, bicycle and household appliance repair, dressmaking, dry cleaning and pressing or tailor shop where no work is done on the premises for retail outlets elsewhere.

Zoning By-laws section 421.4 – Special Permit Uses – insert item #4 as follows:

4. Mortuary and funeral parlor.

A motion was made and seconded to strike section 421A.4, items #7 and #8 with a further friendly amendment to insert those items under section 421.4 as items #5 and #6.

Motion carried. Yes – 129; No: 115

A motion was made and seconded to move the previous question. Motion carried.

Yes – 227; No – 17

Voting the main motion as amended – Motion carried by requisite 2/3 vote.

Yes – 182; No – 64

I hereby certify the minutes of the meeting and the methods of achieving them were voted at the Special Town Meeting held on September 6, 2018 from 7:02pm until adjournment sine die at 10:19pm.

Respectfully submitted,

Susan C. Kelley
Duxbury Town Clerk

Certification of Funds:

Appropriation	\$605,000.00
Transfer from Other Funds <i>(Stabilization)</i>	\$605,000.00

STATE ELECTION
November 6, 2018
Town of Duxbury
Steele Building, 130 Saint George Street
OFFICIAL RESULTS

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in Congress							
Elizabeth A. Warren	752	671	676	676	669	592	4036
Geoff Diehl	763	753	650	649	691	630	4136
Shiva Ayyadurai	56	47	36	38	44	31	252
Write-in	2	1	0	0	2	2	7
Blanks	24	20	18	17	25	8	112
Total	1597	1492	1380	1380	1431	1263	8543
Governor and Lieutenant Governor							
Baker and Polito	1221	1191	1046	1072	1093	963	6586
Gonzalez and Palfrey	327	263	296	259	291	260	1696
Write-in	6	6	7	5	7	5	36
Blanks	43	32	31	44	40	35	225
Total	1597	1492	1380	1380	1431	1263	8543
Attorney General							
Maura Healey	951	848	844	846	861	735	5085
James R. McMahon, III	612	621	512	508	554	508	3315
Write-in	1	0	1	0	0	0	2
Blanks	33	23	23	26	16	20	141
Total	1597	1492	1380	1380	1431	1263	8543
Secretary of State							
William Francis Galvin	983	867	880	879	933	775	5317
Anthony M. Amore	536	541	437	423	430	415	2782
Juan G. Sanchez, Jr.	27	28	26	36	31	22	170
Write-in	2	0	1	0	0	0	3
Blanks	49	56	36	42	37	51	271
Total	1597	1492	1380	1380	1431	1263	8543
Treasurer							
Deborah B. Goldberg	856	766	779	786	811	674	4672
Keiko M. Orrall	636	628	511	495	536	495	3301
Jamie M. Guerin	25	23	25	26	26	26	151
Write-in	1	0	0	0	0	0	1
Blanks	79	75	65	73	58	68	418
Total	1597	1492	1380	1380	1431	1263	8543

(State Election - November 6, 2018 - continued)

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Auditor							
Suzanne M. Bump	783	695	706	729	755	626	4294
Helen Brady	635	636	535	503	508	505	3322
Daniel Fishman	70	61	49	50	74	40	344
Edward J. Stamas	22	14	25	21	23	18	123
Write-in	1	0	1	0	0	1	3
Blanks	86	86	64	77	71	73	457
Total	1597	1492	1380	1380	1431	1263	8543
Representative in Congress - 9th District							
Bill Keating	797	693	735	739	758	650	4372
Peter D. Tedeschi	773	776	617	613	655	594	4028
Write-in	2	1	0	0	0	1	4
Blanks	25	22	28	28	18	18	139
Total	1597	1492	1380	1380	1431	1263	8543
Councillor - 4th District							
Christopher A. Iannella, Jr.	1080	989	958	938	1008	851	5824
Write-in	26	24	18	20	23	26	137
Blanks	491	479	404	422	400	386	2582
Total	1597	1492	1380	1380	1431	1263	8543
Senator in General Court Plymouth & Norfolk District							
Patrick M. O'Connor	776	767	629	644	689	625	4130
Katie L. McBrine	678	605	613	610	613	504	3623
Stephen D. Gill	79	67	78	77	77	83	461
Write-in	1	0	0	0	1	1	3
Blanks	63	53	60	49	51	50	326
Total	1597	1492	1380	1380	1431	1263	8543
Representative in General Court - 12th Plymouth District							
Kathleen R. LaNatra	823						823
Joseph M. Truschelli	679						679
Write-in	1						1
Blanks	94						94
Total	1597						1597

(State Election - November 6, 2018 - continued)

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Josh S. Cutler		1111	1027	1037	1102	940	5217
Write-in		32	23	18	21	24	118
Blanks		349	330	325	308	299	1611
Total		1492	1380	1380	1431	1263	6946

District Attorney - Plymouth District							
Timothy J. Cruz	881	890	757	766	829	693	4816
John E. Bradley, Jr.	655	550	572	557	554	521	3409
Write-in	2	0	0	0	0	0	2
Blanks	59	52	51	57	48	49	316
Total	1597	1492	1380	1380	1431	1263	8543

Clerk of Courts - Plymouth County							
Robert S. Creedon, Jr.	1092	988	966	963	1007	854	5870
Write-in	19	22	16	13	20	20	110
Blanks	486	482	398	404	404	389	2563
Total	1597	1492	1380	1380	1431	1263	8543

Register of Deeds - Plymouth District							
John R. Buckley, Jr.	1109	994	976	958	1024	876	5937
Write-in	17	22	14	12	16	22	103
Blanks	471	476	390	410	391	365	2503
Total	1597	1492	1380	1380	1431	1263	8543

County Commissioner - Plymouth County							
Sandra M. Wright	1064	1030	944	922	999	856	5815
Write-in	35	18	25	16	19	24	137
Blanks	498	444	411	442	413	383	2591
Total	1597	1492	1380	1380	1431	1263	8543

Ballot Questions

	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Total
Question #1							
Limit how many patients could be assigned to each registered nurse in MA hospitals and other health care facilities							
Yes	331	300	310	329	315	331	1916
No	1235	1161	1035	1026	1090	891	6438
Blank	31	31	35	25	26	41	189
Total	1597	1492	1380	1380	1431	1263	8543
Question #2							
Creation of a Citizens Commission to consider and recommend potential amendments to the US Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated							
Yes	1041	958	903	929	944	802	5577
No	499	485	416	401	447	390	2638
Blank	57	49	61	50	40	71	328
Total	1597	1492	1380	1380	1431	1263	8543
Question #3							
Add gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement.							
Yes	1024	1011	921	930	867	784	5537
No	526	442	418	418	526	424	2754
Blank	47	39	41	32	38	55	252
Total	1597	1492	1380	1380	1431	1263	8543

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Absentee Ballots Requested	0	0	0	0	0	0	0
Absentee Ballots Returned	0	0	0	0	0	0	0

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Early Voting Ballots Requested	583	539	476	474	501	385	2958

**DUXBURY ANNUAL TOWN MEETING
PERFORMING ARTS CENTER
ALDEN STREET DUXBURY
MARCH 9, 2019 at 9:00 am**

The Annual Town Meeting was called to order on Saturday, March 9, 2019 at 9:03AM and recessed at 9:21AM for the Special Town Meeting which started at 9:22AM and adjourned sine die at 09:48AM, at which time the Annual Town Meeting reconvened, was recessed for lunch at 1:12 PM until 2:23 PM, was reconvened and adjourned at 5:16 PM until Monday, March 11, 2019 at 7:00 PM and adjourned sine die at 10:52 PM. The Meeting was held at the Performing Arts Center on Alden Street.

Prior to reconvening the Annual Town Meeting, State Representative Josh Cutler and Senator Patrick O'Connor acknowledged retiring employees Claudette Coutu, Town Accountant, and Police Chief Matthew Clancy for their years of service to the Town of Duxbury.

ARTICLE 1 - SUBJECT: ELECTION - *Article 1 is a notice to inhabitants of the coming election; no vote is required.* Moved and seconded that the Town bring in their votes for the following offices: one **Town Clerk** for a term of three years; one **Selectman** for a term of three years; one **Moderator** for a term of three years; one **Assessor** for a term of three years; two **School Committee Members** for a term of three years; two **Planning Board Members** for a term of five years; two **Library Trustees** for a term of three years; one **Library Trustee** for an unexpired term of two years; and one **Library Trustee** for an unexpired term of one year; and on the following question:

Question

Shall the Town of Duxbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to obtain engineering and design services for construction of a new Department of Public Works facility, to be located at 878 Tremont Street, also shown as Assessors Map Parcel No. 092-500-016? Yes____ No _____

ARTICLE 2 - SUBJECT: REPORTS – Moved and seconded that the Town receive the reports of town officials, boards, committees, and commissions. **Motion carried. Yes – 120; No – 18.**

ARTICLE 3 - SUBJECT: COMPENSATION OF ELECTED OFFICIALS – Moved and seconded that the Town fix the compensation of the elected Town Officers for the twelve month period beginning July 1, 2019 as set forth in the column entitled “Finance Committee Recommended FY20,” as follows:

	Appropriated FY19	Requested FY20	BOS Recommended FY20	Finance Committee Recommended FY20
Moderator	\$40	\$40	\$40	\$40
Selectmen				
Chair	\$2,000	* \$2,000	* \$2,000	\$2,000
Member	\$1,500	* \$1,500	* \$1,500	\$1,500
Member	\$1,500	* \$1,500	* \$1,500	\$1,500
Assessors				
Chair	\$2,000	\$2,000	\$2,000	\$2,000
Member	\$1,500	\$1,500	\$1,500	\$1,500
Member	\$1,500	\$1,500	\$1,500	\$1,500

Town Clerk	\$76,000	\$79,000	\$79,000	\$79,000
TOTAL	\$86,040	\$89,040	\$89,040	\$89,040

* = *The Board of Selectmen takes no position on these items.*

Motion carried. Yes – 128; No – 10

ARTICLE 4 - SUBJECT: FUNDING OF SALARIES – Moved and seconded that the Town raise and appropriate the sum of **\$135,000.00** to implement the Personnel Policy and provide funding for any other salary or compensation not addressed by the Personnel Policy, as follows, and to be expended under the direction of the Town Manager:

Pay Schedule			
Contract Employees			
Town Manager			
Police Chief			
Fire Chief			
Town Accountant			
		Minimum	Maximum
Grade 10 Pay Ranges (FLSA exempt)	Annually	\$90,000	\$140,000
Finance Director			
Department of Public Works Director			
Deputy Fire Chief			
Deputy Police Chief			
Grade 9 Pay Ranges (FLSA exempt)	Annually	\$70,500	\$110,000
Municipal Services Director			
Facilities Director			
Harbormaster			
Human Resources Director			
Information Technology Director			
Library Director			
Public Safety Dispatch Director			
Water & Sewer Superintendent			
Grade 8 Pay Ranges (FLSA exempt)	Annually	\$62,900	\$94,200
Assessing Director			\$96,838
Buildings & Grounds Manager			
Cemetery Superintendent			
Conservation Agent			

Council on Aging Director			
Operations Manager			
Planning Director			
Recreation Director			
Treasurer/Tax Collector			
Grade 7 Pay Ranges (Mixed FLSA)			
	Annually	\$50,000	\$75,000
Assistant Assessor			
Animal Control Officer			
Assistant Recreation Director			
Executive Assistant to Town Manager			
Executive Officer			
HVACR Technician			
Information Technology Support Technician			
Health Agent			
Library Division Head-Children's Services			
Library Division Head-Circulation Services			
Library Division Head-Reference Services			
Library Division Head-Technology Services			
Local Building & Code Enforcement Inspector (FLSA non-exempt)			
Grade 6 Pay Ranges (FLSA Exempt)			
	Annually	\$46,000	\$67,000
Aquatic Supervisor			
Budget Analyst			
DPW Office Manager			
Human Resources Assistant Manager			
Operations Lead Natural Resources Officer			
Outreach Manager, COA			
Respite Program Manager, COA			
Veteran's Service Officer			
Grade 5 Pay Ranges (Mixed FLSA)			
	Hourly	\$20.00	\$29.00
Admin. Assistant to Chief (FLSA non-exempt)			
Deputy Endangered Species Officer (FLSA exempt)			
Front Office Manager, COA (FLSA non-exempt)			
Program Manager, COA (FLSA non-exempt)			
Volunteer Manager, COA (FLSA non-exempt)			
Food Service Manager, COA (FLSA non-exempt)			

Grade 4 Pay Ranges (FLSA Non-exempt)	Hourly	\$19.00	\$27.50
Admin. Assistant to Town Manager/BOS			
Admin. Assistant to Director			
Admin. Assistant to Harbormaster			
Admin. Assistant to Cemetery Superintendent			
Benefits Specialist			
Police Prosecution Assistant			
Finance Supervisor, COA			
Grade 3 Pay Ranges (FLSA Non-exempt)	Hourly	\$17.50	\$24.60
Department Assistant			
Finance Assistant, COA			
Outreach Coordinator, COA			
Program Coordinator, Activities, COA			
Program Coordinator, Home Delivered Meals, COA			
Program Coordinator, Media/Comm., COA			
Grade 2 Pay Ranges (FLSA Non-exempt)	Hourly	\$16.00	\$21.50
Program Assistant, Front Desk, COA			
Program Assistant, Respite, COA			
Grade 1 Pay Ranges (FLSA Non-exempt)	Hourly	\$14.50	\$19.50
Food Service Associate, COA			
Administrative Associate, COA			
Schedule P.S. (FLSA Non-exempt)	Hourly	\$22.00	\$30.76
Building Inspector			
Plumbing/Gas Inspector			
Wiring Inspector			
Police Officers (FLSA Non-exempt)	Hourly	\$16.48	\$21.64
Intermittent Police			

Exempt compensation is based on 40 hrs./week, non-exempt compensation is based on 37.5 hrs./week.

Compensation Schedule A		
Classification	Pay Rate	
Alternate Inspector of Buildings	\$22.00	per hour
Alternate Plumbing Inspector	\$22.00	per hour
Alternate Wiring Inspector	\$22.00	per hour
Special Detail	Appropriate detail rate	

The classifications listed in Compensation Schedule A are those positions which are fixed in their compensation, receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. All positions require the use of advertising to solicit new employees. All positions may require a physical examination, and may be reviewed for performance purposes by the employee's immediate supervisor.

Compensation Schedule B		
Classification	Pay Rate	
Clerical Assistance for Town Committees and Boards (non- union positions only)	Appropriate rate as determined by Town Manager	
Clerk, Registrar of Voters	Pursuant to MGL, Ch. 41, Section 19G	
Election Warden	\$13.00	per hour
Election Worker	\$11.00	per hour
Inspector of Animals	\$900.00	per year
Juvenile Officer	\$150.00	per year
Lockup Keeper	None	
Police Matron	\$11.00	per hour
Registrar of Voters	\$14.00	per hour
Sealer of Weights & Measures	\$3,000.00	per year
Town Clock Custodian	\$200.00	per year

The classifications listed in Compensation Schedule B are positions, which are fixed in their compensation, receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. No advertising is necessary to fill these positions. No physicals are required, except those otherwise determined by the Town Manager. These positions may be reviewed, for performance purposes, by the employee's immediate supervisor.

Compensation Schedule R			
Classification		Minimum	Maximum
	Hourly	\$11.00	\$50.00
Animal Shelter Attendant			
Assistant Animal Control Officer			
Beach Ranger			
Bus Dispatcher			

Bus Driver
Call Firefighter (2 hour minimum per call)
Coastal Deputy Natural Resources Officer
Emergency Operations Center Specialist
Harbormaster Assistant
<u>Home Delivered Meals Assistant Intermittent</u>
Instructor
<u>Lead Natural Resources Officer</u>
<u>Lead Shorebird Monitor Supervisor</u>
Librarian Intermittent
Lifeguard
Part-time Public Safety Dispatcher
Program Coordinator
Recreation Specialist
Recreation Supervisor
<u>Respite Assistant Intermittent</u>
Seasonal Intern Assistant
Seasonal (Laborer) Helper <u>Laborer</u>
Senior Work Off
Coastal Natural Resources Monitor
Coastal Natural Resources Monitor Supervisor
Special Police Officer
<u>Swim Coach</u>
Water Safety Instructor

The classifications listed in “Compensation Schedule R” are positions which receive no vacation, holiday, sick, call back, or termination pay. Service credit for time spent in these positions may not be used under other sections of the Plan. Once a rate of pay has been established for an employee, such rate may not change for a period of at least six months. After that time, as long as there is a reasonable basis determined by the Department Head, employees in these positions will be reviewed annually/seasonally for performance purposes and will be eligible for a performance-based merit award from the employee’s immediate supervisor, with the approval of the Department Head and Town Manager via Personnel Action Request Form. Positions may require the use of advertising.

Motion carried. Yes – 112; No – 35

ARTICLE 5 - MOTION 1 - SUBJECT: OPERATING BUDGET – Moved and seconded that the Town appropriate the sum of **\$41,935,138.00** as the General Fund Operating Budget of the Town as follows, in Lines **#1-76** and Lines **#80-91** for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$40,943,561.00** and to transfer the sum of **\$991,577.00**, of which:

- \$95,315.00** shall come from the Waterways Improvement Fund to fund Line **#38 and 39**;
 - \$116,123.00** shall come from the Water Enterprise Fund revenue for Lines **#13, 41, 80, 81, 82, and 83**;
 - \$296,800.00** shall come from the PEG Access Fund revenue for Line **#20**;
 - \$50,000.00** shall come from the Pension Reserve Fund for Line **#83**;
 - \$418,215.00** shall come from the Fund Balance Bond Premium for Line **#88**; and
 - \$15,124.00** shall come from the Sale of Real Estate Fund for Line **#88**,
- to be expended under the direction of the Town Manager.

TOWN OF DUXBURY
Operating Budget – Fiscal Year 2020

LINE #	DEPARTMENT	FY 2019 BUDGET	FY 2020 DEPT. REQ.	FY 2020 TOWN MGR	FY 2020 FIN COMM
	GENERAL GOVERNMENT				
	113 - Town Meeting				
1	Expenses	4,300	4,300	4,300	4,300
	114 – Moderator				
2	Salaries	40	40	40	40
	122 - Selectman/Manager				
3	Salaries	278,679	283,679	283,679	283,679
4	Expenses	13,792	13,792	13,792	13,792
	129 - Historical Commission				
5	Expenses	1,050	1,050	1,050	1,050
	131 - Finance Committee				
6	Salaries	0	0	0	0
7	Expenses	450	450	450	450
	135 – Accounting				
8	Salaries	376,270	364,289	357,789	357,789
9	Expenses	12,100	12,105	12,105	12,105
	136 – Audit				
10	Expenses	48,000	48,000	48,000	48,000
	141 – Assessors				
11	Salaries	244,091	245,956	245,956	245,956
12	Expenses	21,500	22,000	22,000	22,000
	145 - Treasurer/Collector				
13	Salaries	277,698	284,278	276,278	276,278
14	Expenses	60,124	59,054	84,672	84,672
	151 - Legal Services				
15	Expenses	225,000	200,200	200,200	200,200
	152 - Human Resources				
16	Salaries	135,240	135,800	135,800	135,800
17	Expenses	39,980	38,060	36,560	36,560

TOWN OF DUXBURY
Operating Budget – Fiscal Year 2020

LINE #	DEPARTMENT	FY 2019 BUDGET	FY 2020 DEPT. REQ.	FY 2020 TOWN MGR	FY 2020 FIN COMM
	155 - Information Systems				
18	Salaries	167,595	167,595	167,595	167,595
19	Expenses	407,774	411,678	413,535	413,535
	156 - Public Television Access Ser- vices				
20	Expenses	280,000	280,000	296,800	296,800
	158 - Tax Title				
21	Expenses	8,000	8,000	8,000	8,000
	161 - Town Clerk				
22	Salaries	164,043	179,857	159,751	159,751
23	Expenses	29,455	28,555	27,755	27,755
	171 - Conservation Commission				
24	Salaries	148,327	148,702	148,702	148,702
25	Expenses	13,435	13,615	13,615	13,615
	175 - Planning Board				
26	Salaries	131,291	133,990	133,990	133,990
27	Expenses	12,505	15,105	11,105	11,105
	197 - Facilities Management				
28	Salaries	233,705	233,681	233,681	233,681
29	Expenses	154,050	202,250	179,750	179,750
	Sub-Total: General Government	3,488,494	3,536,081	3,516,950	3,516,950
	PUBLIC SAFETY				
	210 - Police				
30	Salaries	3,203,794	3,455,362	3,247,430	3,247,430
31	Expenses	394,320	435,510	423,010	423,010
	220 - Fire				
32	Salaries	2,855,110	3,068,832	2,996,924	2,996,924
33	Expenses	309,880	376,750	366,750	366,750
	299 - Regional Dispatch				
34	Salaries	596,600	659,847	659,847	659,847
35	Expenses	19,200	33,500	33,500	33,500

TOWN OF DUXBURY
Operating Budget – Fiscal Year 2020

LINE #	DEPARTMENT	FY 2019 BUDGET	FY 2020 DEPT. REQ.	FY 2020 TOWN MGR	FY 2020 FIN COMM
	241 - Municipal Services				
36	Salaries	536,137	538,825	538,825	538,825
37	Expenses	104,650	104,200	34,200	34,200
	295 - Harbor/Coastal Management				
38	Salaries	283,194	444,845	331,804	331,804
39	Expenses	53,850	72,850	72,850	72,850
	Sub-Total: Public Safety	8,356,735	9,190,521	8,705,140	8,705,140
	PUBLIC WORKS				
	192 - Central Building Services				
40	Salaries	65,603	64,603	64,603	64,603
41	Expenses	159,325	154,925	154,925	154,925
	194 - Tarkiln Community Center				
42	Expenses	8,150	8,250	8,250	8,250
	292 - Animal Control				
43	Salaries	83,894	83,894	83,894	83,894
44	Expenses	7,450	7,450	7,450	7,450
	294 - Lands & Natural Resources				
45	Salaries	493,402	488,888	488,888	488,888
46	Expenses	52,000	54,200	54,200	54,200
	418 - Central Fuel Depot				
47	Expenses	262,500	262,500	244,484	244,484
	419 - DPW Administration				
48	Salaries	310,368	339,184	332,984	332,984
49	Expenses	77,950	72,200	72,200	72,200
	421 - Vehicle Maintenance				
50	Salaries	179,504	172,917	172,917	172,917
51	Expenses	149,000	172,000	172,000	172,000
	422 - Highway/Road Maintenance				
52	Salaries	501,777	494,884	494,884	494,884
53	Expenses	74,700	87,000	87,000	87,000

TOWN OF DUXBURY
Operating Budget – Fiscal Year 2020

LINE #	DEPARTMENT	FY 2019 BUDGET	FY 2020 DEPT. REQ.	FY 2020 TOWN MGR	FY 2020 FIN COMM
	423 - Snow and Ice				
54	Salaries	63,750	63,750	75,000	75,000
55	Expenses	122,100	121,500	125,000	125,000
	424 - Street Lights				
56	Expenses	42,000	45,000	45,000	45,000
	431 - Transfer Station				
57	Salaries	239,341	227,809	227,809	227,809
58	Expenses	654,400	716,400	701,400	701,400
	440 - Sewer				
59	Salaries	16,611	16,613	16,613	16,613
60	Expenses	244,200	247,100	247,100	247,100
	491 - Cemetery				
61	Salaries	432,264	416,772	416,772	416,772
62	Expenses	213,100	212,600	215,144	215,144
	Sub-Total: DPW	4,453,389	4,530,439	4,508,517	4,508,517
	HUMAN SERVICES				
	541 - Council on Aging				
63	Salaries	456,294	454,893	454,893	454,893
64	Expenses	159,225	181,305	177,230	177,230
	543 - Veterans Services				
65	Salaries	43,190	43,190	43,190	43,190
66	Expenses	99,525	99,375	99,375	99,375
	840 - Ply. Cty. Coop. Ext.				
67	Expenses	500	500	500	500
	Sub-Total: Human Services	758,734	779,263	775,188	775,188
	LIBRARY & RECREATION				
	610 - Library				
68	Salaries	1,043,025	1,025,109	992,710	992,710
69	Expenses	357,285	380,787	369,887	369,887

TOWN OF DUXBURY
Operating Budget – Fiscal Year 2020

LINE #	DEPARTMENT	FY 2019 BUDGET	FY 2020 DEPT. REQ.	FY 2020 TOWN MGR	FY 2020 FIN COMM
	630 - Recreation				
70	Salaries	237,042	237,696	237,696	237,696
71	Expenses	11,900	15,691	12,120	12,120
	631 - Percy Walker Pool				
72	Salaries	184,344	195,428	195,428	195,428
73	Expenses	142,981	145,840	145,840	145,840
	633 - Beach Life Guards				
74	Salaries	25,056	33,480	33,480	33,480
75	Expenses	2,650	2,693	2,693	2,693
	632 - North Hill Golf Course				
76	Expenses	1,500	1,500	1,500	1,500
	Sub-Total: Library & Recreation	2,005,783	2,038,224	1,991,354	1,991,354
	EMPLOYEE BENEFITS				
80	916 – Medicare	610,000	625,000	625,000	625,000
81	915 - Life Insurance	12,000	12,000	12,000	12,000
82	914 - Employee & Retiree Health Insurance	8,110,800	8,543,417	8,543,417	8,543,417
83	911 - Contributory Pensions	3,448,800	3,688,798	3,688,798	3,688,798
84	909 - Non-Contributory Pensions	20,000	20,000	20,000	20,000
85	945 - Workers Compensation	365,500	350,514	350,514	350,514
	Sub-Total: Employee Benefits	12,567,100	13,239,729	13,239,729	13,239,729
	OTHER SHARED COSTS				
86	945 - Fire, Liability, Insurance	500,010	532,218	532,218	532,218
87	132 - Reserve Fund	120,000	149,015	149,015	149,015
	Sub-Total: Liability Insurance/ Reserve Fund	620,010	681,233	681,233	681,233

TOWN OF DUXBURY Operating Budget – Fiscal Year 2020					
LINE #	DEPARTMENT	FY 2019 BUDGET	FY 2020 DEPT. REQ.	FY 2020 TOWN MGR	FY 2020 FIN COMM
	DEBT SERVICE TOWN & SCHOOL				
88	710 - Principal Payments	5,796,558	5,940,690	5,940,690	5,940,690
89	751 - Interest on Bonded Debt	2,654,442	2,556,337	2,556,337	2,556,337
90	752 - Interest on Temporary Notes	10,000	10,000	10,000	10,000
91	753 - Bond Expense	10,000	10,000	10,000	10,000
	Sub-Total: Debt Service	8,471,000	8,517,027	8,517,027	8,517,027

Motion carried. Yes – 176; No - 23

ARTICLE 5 - MOTION 2 - SUBJECT: SCHOOL OPERATING BUDGET – Moved and seconded that the Town appropriate the sum of **\$36,936,947.00** as the General Fund School Operating Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$36,783,247.00**, and to transfer the sum of **\$153,700.00** from the PEG Access Fund, to be expended under the direction of the School Committee.

TOWN OF DUXBURY Operating Budget – Fiscal Year 2020					
LINE #	DEPARTMENT	FY 2019 BUDGET	FY 2020 DEPT. REQ.	FY 2020 TOWN MGR	FY 2020 FIN COMM
	SCHOOLS				
	300 - Duxbury Schools - Operating Budget				
77	Salaries	29,465,644	29,948,699	29,948,699	29,948,699
78	Expenses	6,230,000	6,988,248	6,988,248	6,988,248
	310 - Duxbury Schools - Laptop Lease				
79	Expenses	0	0	0	0
	Sub-Total: School Direct Costs	35,695,644	36,936,947	36,936,947	36,936,947

Motion carried. Yes – 155; No - 55

Article 5 – Motion 3 - SUBJECT: OPERATING BUDGET – TOTAL BUDGET SUMMARY ALL MOTIONS – Moved and seconded that the Town vote to appropriate the sum of **\$78,872,085.00** as the operating budget of the Town for the fiscal year beginning July 1, 2019, exclusive of the Water Department and Water Department Debt Service, for the purposes and in the amounts specified in the Motions previously voted under this Article 5 and to meet this appropriation, raise and appropriate the sum of **\$77,726,808.00** and transfer the sum of **\$1,145,277.00** in accordance with the transfers voted in Motions previously voted under this Article 5.

Article 5 Motions Summary				
Motion	Description	Raise	Transfers	Total Appropriation
Motion 1	General Fund	40,943,561	991,577	41,935,138
Motion 2	School Budget	36,783,247	153,700	36,936,947
	Total	77,726,808	1,145,277	78,872,085

Motion carried. Yes – 161; No - 35

ARTICLE 5 - MOTION 4 - SUBJECT: WATER ENTERPRISE FUND – Moved and seconded that the Town appropriate the sum of **\$2,586,892.00** from Water Enterprise Fund revenue for the purposes and in the amounts specified below, and further that **\$116,123.00** be raised from Water Enterprise Fund revenue to fund indirect costs associated with the Water Enterprise Fund appropriated in the General Fund as identified in Article 5, Motion 1, to be expended under the direction of the Town Manager.

TOWN OF DUXBURY Operating Budget – Fiscal Year 2020					
LINE #	DEPARTMENT	FY 2019 BUDGET	FY 2020 DEPT. REQ.	FY 2020 TOWN MGR	FY 2020 FIN COMM
	OPERATING BUDGET - WATER				
	450 - Water				
92	Salaries	775,068	795,606	795,606	795,606
93	Expenses	1,177,836	1,198,650	1,198,650	1,198,650
	Sub-Total: Water Operations	1,952,904	1,994,256	1,994,256	1,994,256
	DEBT SERVICE WATER				
94	710 - Principal Payments	644,364	473,982	473,982	473,982
95	751 - Interest on Bonded Debt	92,812	98,654	98,654	98,654

TOWN OF DUXBURY Operating Budget – Fiscal Year 2020					
LINE #	DEPARTMENT	FY 2019 BUDGET	FY 2020 DEPT. REQ.	FY 2020 TOWN MGR	FY 2020 FIN COMM
96	752 - Interest on Temporary Notes	10,000	10,000	10,000	10,000
97	753 - Bond Expense	10,000	10,000	10,000	10,000
	Sub-Total: Water Debt	757,176	592,636	592,636	592,636
	Total Water Enterprise Fund	2,710,080	2,586,892	2,586,892	2,586,892

Motion carried. Yes – 166; No - 19

ARTICLE 6 - MOTION 1 - SUBJECT: GENERAL GOVT CAPITAL BUDGET – Moved and seconded that the Town appropriate the sum of **\$1,225,019.00** as the General Government Capital Budget of the Town, for the purposes and in the amounts specified as follows, and to meet said appropriation, raise and appropriate the sum of **\$177,324.00**; transfer **\$1,047,695.00**, of which **\$902,695.00** shall come from Free Cash, **\$100,000.00**, shall come from Ambulance Receipts, and **\$45,000.00**, shall come from Waterways Improvement Receipts Fund, to be expended under the direction of the Town Manager.

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	GENERAL GOVERNMENT				
	Town Clerk				
1	Records Management System	50,000	30,000	30,000	30,000
	Facilities Management				
2	Chandler HVAC Modernization (\$1,300,000)	200,000	200,000	115,000	115,000
3	Harbormaster HQ rehab	20,000	20,000	20,000	20,000
4	Public Restroom Rehab	19,000	19,000	19,000	19,000
5	Police Station HVAC - Implement Engineering Recommendations	50,000	200,000	200,000	200,000
	GENERAL GOVERNMENT TOTAL	339,000	469,000	384,000	384,000

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	PUBLIC SAFETY				
	Police Department				
6	Parking Lot Expansion	25,000	25,000	25,000	25,000
7	Police Deputy Chief Command Vehicle	46,509	46,509	46,509	46,509
8	CCTV Upgrade Replacement	37,890	-	37,890	37,890
	Fire Department				
9	Ambulance	305,000	305,000	305,000	305,000
	Municipal Services				
10	Replace Vehicle	28,000	28,000	-	28,000
	Harbormaster Department				
11	Replace 2012 Patrol Vehicle 190	45,000	45,000	45,000	45,000
	PUBLIC SAFETY TOTAL	486,839	449,509	459,399	487,399
	PUBLIC WORKS				
	Lands & Natural Resources Department				
12	Replace Truck # 29	44,295	44,295	-	44,295
	Highway				
13	Replace Truck #18	202,725	202,725	202,725	202,725
	Transfer Station				
14	Replace 1990 STECO Ejector Trailer DX-6	96,600	96,600	96,600	96,600
	PUBLIC WORKS TOTAL	343,620	343,620	299,325	343,620
	LIBRARY & RECREATION				
	Percy Walker Pool				
16	Purchase New Starting Blocks	10,000	10,000	10,000	10,000
	LIBRARY & RECREATION TOTAL	10,000	10,000	10,000	10,000
	GENERAL FUND TOTAL	1,179,459	1,272,129	1,152,724	1,225,019

A motion was made and seconded to amend the Article to reduce the \$28,000 proposed for vehicle replacement on line 10 to \$0.

Motion to amend the Article failed. Yes – 96; No – 114

Voting the main motion as presented – Motion carried. Yes – 176; No – 37

ARTICLE 6 - MOTION 2 - SUBJECT: SCHOOL CAPITAL BUDGET – Moved and seconded that the Town appropriate the sum of **\$253,518.00** as the School Capital Budget for the purposes and in the amounts specified below, and to meet said appropriation, transfer **\$98,213.00** from PEG Access Receipts, and transfer **\$155,305.00** from Free Cash, to be expended under the direction of the School Committee.

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	DUXBURY SCHOOLS				
18	Replacement of Backup and Disaster Recovery Equip.	58,745	58,745	58,745	58,745
19	Tree Removal - Steele Campus	45,000	45,000	45,000	45,000
20	Add card access to exterior doors - Chandler	30,305	30,305	30,305	30,305
21	Security Film on Doors and Windows	30,000	30,000	30,000	30,000
22	Chandler School Cubbies (year 2 of 2)	50,000	50,000	50,000	50,000
23	VGA Cabling to HDMI Cabling	39,468	39,468	39,468	39,468
24	Replacement of 6 Smart Board Projectors	21,617	21,617	-	-
	SCHOOL DEPARTMENT TOTALS	275,135	275,135	253,518	253,518

A motion was made and seconded to amend the Article to reduce the \$45,000 proposed for funding tree removal on the Steele Campus on line 19 to \$0.

Motion to amend the Article failed. Yes – 75; No – 147

Voting the main motion as presented – Motion carried. Yes – 179; No – 40

ARTICLE 6 - MOTION 3 - SUBJECT: GENERAL GOVT CAPITAL BUDGET AND SCHOOL CAPITAL BUDGET (INCLUDES BORROWING) - 2/3 Vote Required— Moved and seconded that the Town appropriate the sum of **\$300,000.00** as the General Government Capital Budget for the purposes and in the amounts specified below for Crematory Retorts, and to meet said appropriation, borrow the sum of **\$300,000.00**, to be expended under the direction of the Town Manager; and appropriate the sum of **\$512,998.00** as the School Capital Budget for the purposes and in the amounts specified below for Chromebooks w/cases, and to meet said appropriation, borrow the sum of **\$512,998.00**, to be expended under the direction of the School Committee, and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sums pursuant to G.L. c. 44 §§ 7 or 8 or any other enabling authority, and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	PUBLIC WORKS				
	Crematory/Cemetery				
15	Complete rebuild of retort units A, B, C & D	300,000	300,000	300,000	300,000
	DUXBURY SCHOOLS				
17	Chromebooks with Cases	512,998	512,998	512,998	512,998

Motion carried. Yes – 165; No – 45

ARTICLE 6 - MOTION 4 - SUBJECT: WATER ENTERPRISE FUND CAPITAL BUDGET – Moved and seconded that the Town appropriate the sum of **\$595,300.00** as the Water Enterprise Fund Capital Budget, for the purposes and in the amounts specified below, and to meet said appropriation, transfer the sum of **\$595,300.00** from Water Enterprise Fund Retained Earnings, to be expended under the direction of the Town Manager.

Article 6 - Capital Budget					
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	WATER ENTERPRISE FUND				
26	System Rehabilitation	150,000	150,000	150,000	150,000
27	Install Generators at Wells and Garage (8)*	1,217,700	1,217,700	250,000	250,000
28	Comprehensive Water System Master Plan	195,300	195,300	195,300	195,300
	WATER ENTERPRISE FUND TOTAL	1,563,000	1,563,000	595,300	595,300

*Note: Project Request changed to Purchase and install generator at Evergreen well location including design and engineering for all water wells.

Motion carried. Yes – 185; No - 23

ARTICLE 6 - MOTION 5 - SUBJECT: WATER ENTERPRISE FUND CAPITAL BUDGET (INCLUDES BORROWING) - 2/3 Vote Required – Moved and seconded that the Town appropriate the sum of **\$2,588,114.00** as the Water Enterprise Fund Capital Budget, for the purposes and in the amounts specified below, and to meet said appropriation, transfer the sum of **\$338,114.00** from Water Enterprise Fund Retained Earnings, and borrow the sum of **\$2,250,000.00** for PCE Pipe Replacement, to be expended under the direction of the Town Manager, and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sum pursuant to G.L. c. 44 §§ 7 or 8 or any other enabling authority, and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.

Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation
	WATER ENTERPRISE FUND				
25	PCE Pipe Replacement	150,000	2,588,114	2,588,114	2,588,114

Motion carried by requisite 2/3 vote. Yes – 214; No - 12

A motion was made and seconded to recess for lunch at 1:12pm.

Town Meeting reconvened at 2:23pm.

ARTICLE 7 – MOTION 1 - SUBJECT: SMALL EQUIPMENT AND MINOR SERVICES – Moved and seconded that the Town appropriate the sum of **\$90,071.00** as the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$77,371.00**, and to transfer the sum of **\$12,700.00** from the Waterways Improvement Fund, to be expended under the direction of the Town Manager.

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Finance Committee Recommendation
	PUBLIC SAFETY			
	Police Department			
1	DJI Matrice 200 UAS (Drone)	\$6,775	\$6,775	\$6,775
2	Zenmuse XT2 Thermal Camera for Drone	\$7,999	\$7,999	\$7,999
3	Six (6) Streamlight Portable Scene Lights	\$6,324	\$6,324	\$6,324
4	Pre-Engineered Steel Mezzanine	\$11,163	\$11,163	\$11,163

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Finance Committee Recommendation
	Fire Department			
5	Air Bag Lifting System	\$9,500	\$9,500	\$9,500
	Harbormaster			
6	Submeter GPS	\$4,200	\$4,200	\$4,200
7	MU4 GPS/Radar/Depth sounder unit	\$8,500	\$8,500	\$8,500
	PUBLIC SAFETY TOTAL	\$54,461	\$54,461	\$54,461
	LIBRARY & RECREATION			
	Library			
10	Twenty-eight (28) Standard Guest Chairs	\$6,410	\$6,410	\$6,410
11	Three (3) Hydro Stations (formerly water bubblers)	\$8,000	\$8,000	\$8,000
	Recreation			
12	Remove and Replace fence fabric at Tarkiln courts	\$10,500	\$10,500	\$10,500
	North Hill Golf Course			
13	Remove and Replace split rail fence at Main Entrance	\$10,700	\$10,700	\$10,700
	LIBRARY & RECREATION TOTAL	\$35,610	\$35,610	\$35,610
	GENERAL FUND TOTAL	\$90,071	\$90,071	\$90,071

Motion carried. Yes – 143; No – 26

ARTICLE 7 – MOTION 2 - SUBJECT: SMALL EQUIPMENT AND MINOR SERVICES – Moved and seconded that the Town appropriate the sum of **\$20,000.00** as the Small Equipment and Minor Services Budget for the purposes and in the amounts specified below, and to meet said appropriation, raise and appropriate the sum of **\$20,000.00**, to be expended under the direction of the School Committee.

Article 7 - Small Equipment and Minor Services				
Line #	Project Requests	Fiscal 2020 Request	Town Manager Recommendation	Finance Committee Recommendation
	DUXBURY SCHOOLS			
8	Floor Scrubber	\$10,000	\$10,000	\$10,000
9	New Classroom Furniture - Alden School	\$10,000	\$10,000	\$10,000
	SCHOOL DEPARTMENT TOTAL	\$20,000	\$20,000	\$20,000

Motion carried. Yes – 167; No – 22

ARTICLE 8 - SUBJECT: UNION CONTRACTS – Moved and seconded to indefinitely postpone this article.
 Motion carried to indefinitely postpone the Article. Yes – 165; No - 8

ARTICLE 9 - SUBJECT: ELECTRONIC BALLOTING – Moved and seconded that the Town raise and appropriate the sum of **\$35,000.00** to fund the cost of operating electronic balloting at Town Meetings.

Motion carried. Yes – 188; No - 13

A motion was made and seconded to allow Cris Luttazi, Executive Director, Duxbury Beach Reservation, to speak at Town Meeting.

Motion carried. Yes – 190; No - 11

ARTICLE 10 - SUBJECT: DUXBURY BEACH LEASE - 2/3 Vote Required – Moved and seconded that the Town raise and appropriate the sum of **\$800,000.00** to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc. south of a line running approximately east to west along the northerly edge of the northerly parking area, at the east end of the Powder Point Bridge (subject to an area of land excluded at High Pines used by the Duxbury Beach Reservation) and to authorize the Board of Selectmen to execute a lease in the name and on the behalf of the Town of Duxbury for the period beginning July 1, 2019 and ending June 30, 2020 on such terms and conditions the Board of Selectmen deems in the best interests of the Town.

Motion carried by requisite 2/3 vote. Yes – 179; No - 37

ARTICLE 11 - SUBJECT: FOURTH OF JULY APPROPRIATION – Moved and seconded that the Town raise and appropriate the sum of **\$15,000.00** to fund the Town of Duxbury’s Fourth of July parade and ceremonies, to be expended under the direction of the Town Manager.

Motion carried. Yes – 188; No - 15

ARTICLE 12 - SUBJECT: AMEND ZONING BYLAW – MEDICAL MARIJUANA OVERLAY DISTRICT - 2/3 Vote Required – Moved and seconded that the Town vote to amend its Zoning Bylaw by adding a new Section 620, as follows, and that the Town vote to amend its Zoning Maps by adding the Medical Marijuana Overlay District Maps, as follows, to the Zoning Maps on file with the Town Clerk as amended to date, and by adding this district to Article 200 Establishment of Districts, Section 201 Classes of Districts and by reference in Section 202.1 Zoning Maps of the Zoning Bylaw.

Section 620 Medical Marijuana Overlay District

Section 620.1: Purpose

To provide for the placement of Medical Marijuana Treatment Centers (each an “MMTC”) in accordance with M.G.L. Chapter 94I (“Chapter 94I”) and all regulations which have or may be issued by the Department of Public Health and/or the Cannabis Control Commission (“CCC”), including, 935 CMR 501.00, as may be amended hereafter, which will minimize adverse impacts of an MMTC on adjacent properties, residential neighborhoods, schools, playgrounds, public beaches and other locations where minors congregate and which will regulate the siting, design, security, monitoring, and removal of an MMTC.

Section 620.2: Establishment and Applicability

The Marijuana Overlay District (“MOD”) is established as an overlay district within the Town of Duxbury [location to be established through the public hearing process], the boundaries of the MOD are shown on the Zoning Map on file with the Town Clerk and shall comprise the following parcels, as set forth on the maps of the Town Board of Assessors:

MMTC Overlay District	
Parcel ID	Address
Portion of 015-782-001	638 Summer Street
Portion of 015-782-002	632 Summer Street
Portion of 015- 502-056	0 Summer Street
062-752-015	127 Tremont Street
Portion of 062-752-014	296 Parks Street
110-772-034	8 Chestnut Street
110-772-045	5 Chestnut Street
110-772-134	10 Washington Street
119-762-102	433 Washington Street
Portion of 119-762-918	0 Washington Street
Portion of 118-762-101	457 Washington Street
Portion of 118-761-142	0 Mattakeeset Court
Portion of Private ROW 119-761-115	441 Washington Street
106-742-060	266 St. George Street
106-742-006	289 St. George Street
106-742-005	285 St. George Street
106-742-003	277 St. George Street
106-742-002	30 Railroad Avenue
106-742-004	50 Railroad Avenue
Portion of 106-034-000	114 Alden Street
104-732-042	1474 Tremont Street

Within the MOD, all requirements of the underlying zoning district remain in effect, except where this By-law provides an alternative to such requirements. Land within the MOD may be used for (1) a MMTTC; or (2) a use allowed in the underlying district, in which case the requirements of the underlying district shall apply. If the provisions of the MOD are silent on a zoning regulation, the requirements of the underlying district shall apply. If the provisions of the MOD conflict with the requirements of the underlying district, the requirements of the MOD shall control.

Section 620.3: Definitions

Where not expressly defined in these Zoning Bylaws, terms used in the MOD Bylaw shall be interpreted as defined in Chapter 94I, 935 CMR 501.00, and any regulations issued by the CCC implementing M.G.L. Chapter 94I, and otherwise by their plain language.

“Medical Marijuana Treatment Center” or “MMTTC” means an entity formerly and validly registered under 935 CMR 501.100, that acquires, cultivates, possesses, processes (including development of related products such as edible MIPs, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. An MMTTC refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

Section 620.4: Location and Dimensional Controls

1. An MMTTC may not be located within 1,000’ feet (measured in a straight line from the nearest point of the property line of any of the following uses to the nearest point of the property line of the MMTTC) of the following pre-existing uses:
 - (a) Public or private school providing education in pre-school, kindergarten and/or grades 1 through 12;
 - (b) State-licensed Child Care Center, as defined in M.G.L. Chapter 15D; or
 - (c) Library, playground, public park, public beach, religious facility, youth center; or similar facility in which minors commonly congregate for a particular purposes in a structured and scheduled manner.
2. Cultivation and processing facilities located within the MOD shall be separated from adjacent property lines by a 100-foot buffer strip, unless the applicant can demonstrate, and the SPGA (defined in Section 620.5) finds, that adequate buffering can be provided in a narrower buffer strip.
3. An MMTTC shall be located only in a permanent building and not within any mobile facility. All sales shall be conducted either within the building or by home delivery pursuant to applicable state regulations.
4. Unless expressly stated otherwise in this Bylaw, an MMTTC shall conform to the dimensional requirements applicable to non-residential uses in the underlying district.

Section 620.5: Special Permit and Site Plan Requirements

1. Procedure: An MMTTC may be permitted in the MOD pursuant to a Special Permit and Site Plan Approval by the Planning Board which shall be the Special Permit Granting Authority (“SPGA”) under this MOD Bylaw and shall conduct Site Plan Approval for an applicant for a MMTTC, the Special Permit application and time standards of G.L. c.40A, §9 shall also apply to applications for Site Plan Approval under this Section.

2. A Special Permit for an MMTC shall be limited to one or more of the following uses:
 - (a) Cultivation of Marijuana for medical use.
 - (b) Processing and packaging of Marijuana for medical use, including Marijuana that is in the form of smoking materials, food products, oils, aerosols, ointments, and other products.
 - (c) Testing of Marijuana for medical use.
 - (d) Sale or distribution of medical use Marijuana.
 - (e) Wholesale sale of medical Marijuana to other MMTCs located in the Town or another municipality in Massachusetts.
 - (f) Medical Marijuana transportation or distribution.
3. Application: The application for an MMTC shall include the following:
 - (a) The name and address of each owner of the MMTC. If the Applicant is a business organization, a statement under oath disclosing all of its owners, shareholders, partners, members, managers, directors, officers, or other similar parties, representatives and entities and their addresses. If any of the above are entities rather than persons, the Applicant must provide the same disclosure in writing under oath for all of such entities.
 - (b) Copies of all required licenses and permits issued to the Applicant by the Commonwealth of Massachusetts and any of its agencies for the MMTC, together with a copy of all materials (including surety bonds or other guarantees) submitted to CCC in connection with the licensing and permitting of an MMTC;
 - (c) A description of the proposed use;
 - (d) Evidence of the Applicant's right to use the site for an MMTC, such as a recorded deed, fully executed lease or fully executed purchase and sale agreement;
 - (e) A certified list of all parties in interest entitled to notice of the hearing for the Special Permit and Site Plan Approval application, taken from the most recent tax list of the Town and certified by the Town Assessor;
 - (f) Evidence that the Applicant has entered into a fully executed Host Community Agreement with the Town;
 - (g) A detailed floor plan of the site of the proposed MMTC that identifies the square footage available and describes the functional areas of the facility;
 - (h) A detailed site plan that includes:
 1. Compliance with the requirements for parking and loading spaces, lot size, frontage, yards and heights and coverage of buildings, signage and all other provisions of this MOD Bylaw and other applicable provisions of the Duxbury General Bylaws;
 2. Design for convenience and safety of vehicular and pedestrian movement on the site and access to and from the site which must be located on a public way or approved private way;

3. Design and appearance of proposed buildings, structures, screening and landscaping;
 4. Adequacy of water supply, drainage, waste water conveyance and treatment plant capacity; and
 5. Adequacy of any on-site septic system, if applicable, as approved by the Board of Health.
- (i) A Security Plan that shall include the details of all security measures for the site and transportation of marijuana and marijuana products to and from off-site premises to ensure the safety of employees and the public and to protect the site from theft or other criminal activity. The Security Plan shall be submitted to the Fire Department and Police Department for approval with such terms and conditions as determined by such departments. This report shall remain confidential as required by applicable law.
 - (j) An Operation and Management Plan that shall include: Organizational Structure, Location, Property Description, Hours of Operation and Staffing, Cultivation Practices, Processing Practices, Distribution Practices, Employee Safety, Fire Prevention, Sanitation Requirements, Electrical System Overview, Ventilation System and Air Quality and Waste Refuse Chemical Remediation Plan. The plan shall be submitted to the Building Department, Board of Health, Water and Sewer Department, Water and Sewer Advisory Board, Police Department, Fire Department, DPW Director, Conservation Commission and Board of Selectmen for review and comment.
 - (k) An Emergency Response Plan. All owners and senior managers of an MMTC shall meet with the Police Department and Fire Department to discuss and identify emergency/contingency plans for the site, and a written Emergency Response Plan shall be filed with and approved by the Police Department and Fire Department as a condition of the Special Permit and Site Plan Approval.
 - (l) The SPGA, in its discretion, may retain the services of consultants as to any matter contained in the application, the expenses of which shall be the responsibility of the Applicant.
4. The SPGA shall refer copies of the application to the Board of Selectmen, Building Department, Fire Department, Police Department, Board of Health, Conservation Commission, Water and Sewer Department and such other departments, boards and commissions as determined by the SPGA. These boards/departments shall review the application and shall submit the written recommendations. Failure to make recommendations within 45 days of referral of the application shall be deemed lack of opposition.
 5. **Mandatory Findings:** The SPGA shall not issue a Special Permit for an MMTC unless it finds that after notice and public hearing in accordance with G.L. c. 40A, § 11 and consideration of application materials, consultant reviews, public comments, and the recommendations of other town boards and departments:
 - (a) The MMTC is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest, as defined in M.G.L. C. 40A, Section 11;
 - (b) The MMTC is fully permitted by all applicable agencies of the Commonwealth of Massachusetts and is in compliance with all applicable state laws and regulations and;
 - (c) The Applicant has satisfied all conditions and requirements of this MOD Bylaw.

6. Special Permit Conditions on an MMTC: Conditions which are reasonably appropriate to improve site design, traffic flow, and public safety, to protect water quality, air quality, and significant environmental resources, to preserve the character of the surrounding area and to otherwise serve the purposes of this MOD Bylaw may include, but not be limited to:
- (a) Hours of Operation of an MMTC for sale or distribution to consumers and/or wholesalers shall be limited to 7:00 a.m. – 7:00 p.m., unless otherwise modified by the SPGA.
 - (b) The use shall be limited to the permitted use and shall not generate outside odors from the cultivation or processing of marijuana and marijuana products. No use shall be allowed in the MOD which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive sound or vibration, flashes, glare, objectionable effluent or electrical interference.
 - (c) The permit holder shall provide to the Zoning Enforcement Officer/Building Inspector, Board of Health, Chief of the Fire Department, Chief of the Police Department, Town Manager, and the SPGA the name, telephone number and electronic mail address of all managers and key holders who can serve as a contact person if such person needs to be contacted at any time, including after regular business hours, to address any problems or urgent issues. Such contact information shall be kept updated by the permit holder.
 - (d) An MMTC may not operate, and the Special Permit and Site Plan Approval will not be valid, until the applicant has obtained all licenses and permits issued by the Commonwealth of Massachusetts and any of its agencies for the facility and the Applicant has entered into a Host Community Agreement with the Town with respect to the facility.
 - (e) The Special Permit and Site Plan Approval shall lapse and will not be valid if a substantial use thereof has not commenced within two (2) years of issuance, except for good cause, and not including any time as is required to pursue or await a determination of an appeal from the grant thereof.
 - (f) A Special Permit and Site Plan Approval granted under this Section shall have a term limited to the earlier of the (i) duration of the permit holder's ownership of the MMTC, (ii) change in ownership of the permit holder (other than a change in, in the aggregate, of not more than 10 (ten)% ownership interest), including any transfer of ownership voluntarily, involuntarily or by operation of law, or (iii) the expiration or termination of the permit holder's license by the CCC for use of the site as an MMTC. A Special Permit and Site Plan Approval under this Section may be transferred only with the approval of the SPGA in the form of an amendment to the Special Permit and Site Plan Approval decisions.
 - (g) The permit holder shall notify the Zoning Enforcement Officer/Building Inspector, the Board of Selectmen and the SPGA in writing at least 48 hours prior to the cessation of operation of the MMTC and immediately upon expiration or termination of the permit holder's license with the CCC.
 - (h) An Annual Report shall be filed with the SPGA, the Board of Selectmen and Board of Health no later than January 31st of each year, providing a copy of all applicable state licenses and renewals thereof required under Chapter 94I and 935 CMR 501.00, together with the then current Compliance Inspection report from the CCC and evidence of compliance with all ongoing conditions of the Special Permit and Site Plan Approval.

Section 620.6 Abandonment or Discontinuance of Use.

An MMTC shall be required to remove all material, plants, equipment, signs and other paraphernalia at the time of surrendering its state-issued licenses or permits in accordance with any requirements of the CCC and a written discontinuance plan submitted to the SPGA, the Board of Selectmen, and the Board of Health. A MMTC shall be required to provide surety in a form acceptable to and approved by the Town Treasurer, in an amount determined by the SPGA, to cover the costs for cleaning the facility and the removal of all materials, plants, equipment, signs and other paraphernalia in the event the MMTC fails to do so. In no event shall the surety exceed more than 125 percent of the estimated cost of removal and compliance. The applicant shall submit a fully inclusive estimate of the costs associated with cleaning and removal at prevailing wages, which estimate shall be prepared by a qualified licensed contractor authorized to undertake such work. The SPGA may, in its discretion, request cost estimates from not more than two additional qualified licensed contractors in order to accurately determine the amount of the surety. Surety is required to be posted at time of grant of permit by the Town.

Section 620.7 Prohibition Against Nuisances

No use shall be allowed in the MOD which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive sound or vibration, flashes, glare, objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

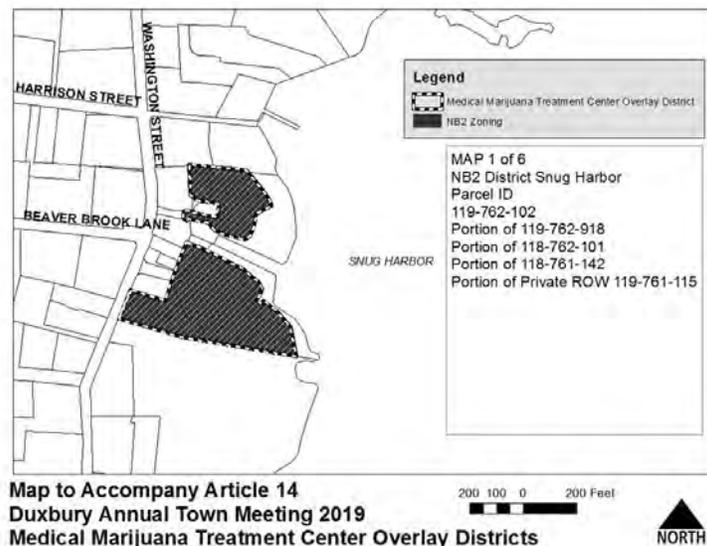
Section 620.8 Severability

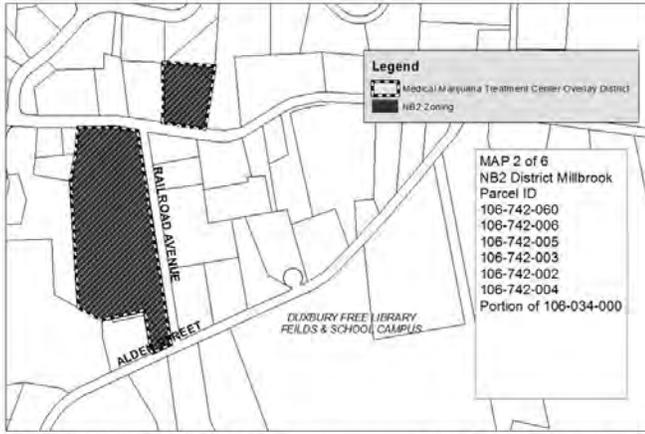
The provisions of this Bylaw are severable. If any provision, paragraph, sentence, or clause of this Bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid by a court of competent jurisdiction, such invalidity shall not affect the other provisions or application of this Bylaw.

Section 620.9 Rules and Regulations

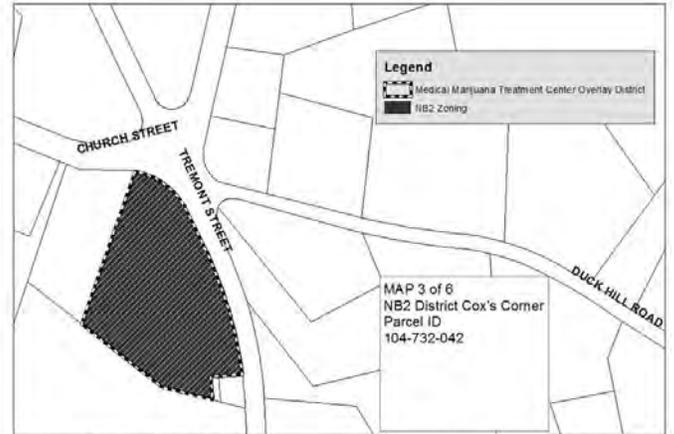
The SPGA shall have the authority to adopt rules and regulations for purposes of implementing this Bylaw.

The Moderator announced a scrivener’s error: *The following maps are labeled “to accompany Article 14”; correct Article number is 12.*

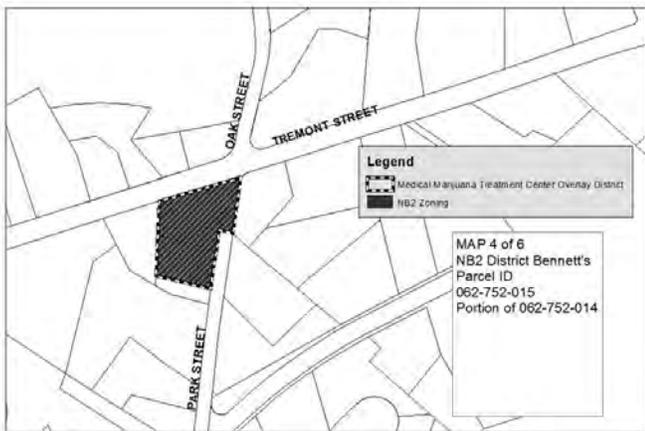




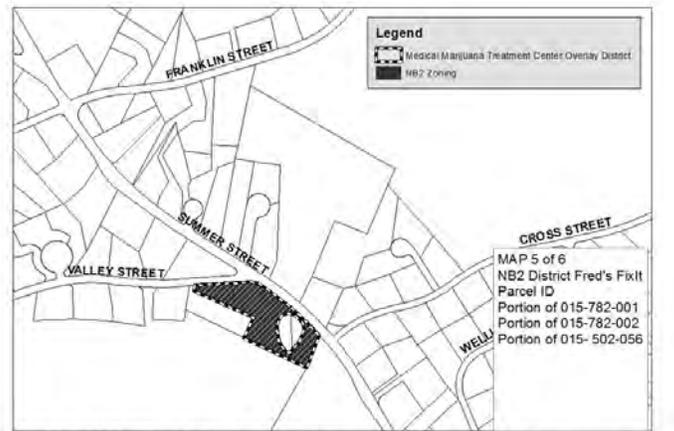
Map to Accompany Article 14
 Duxbury Annual Town Meeting 2019
 Medical Marijuana Treatment Center Overlay Districts



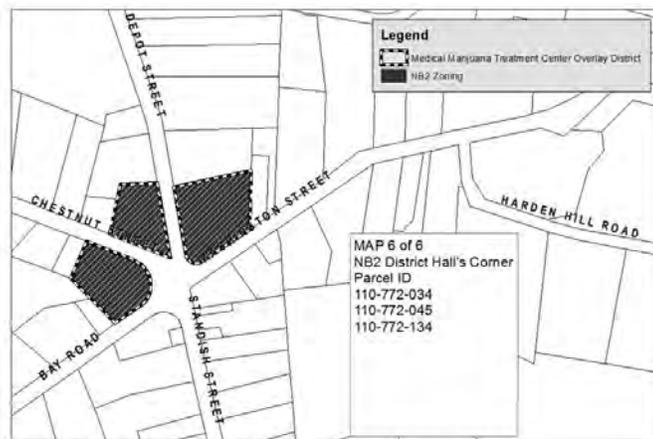
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Map to Accompany Article 14
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Map to Accompany Article 14
 Duxbury Annual Town Meeting 2019
 Medical Marijuana Treatment Center Overlay Districts



Map to Accompany Article 14
 Duxbury Annual Town Meeting 2019
 Medical Marijuana Treatment Center Overlay Districts

Motion carried by requisite 2/3 vote. Yes – 237; No - 55

ARTICLE 13 – MOTION 1 - SUBJECT: DUXBURY SEAWALL REPAIRS -2/3 Vote Required - Moved and seconded that the Town vote to borrow the sum of **\$4,909,770.00** to design, construct, reconstruct, maintain, repair, replace, and support the Duxbury Beach Seawall and any and all other costs incidental or related thereto; and to meet said appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sum pursuant to G.L. c. 44 §§ 7 or 8 or any other enabling authority, and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs and further to repay said borrowing, the Town shall only use Federal, State and Local Grants and assess betterments on all eligible properties except, the Town shall pay for the costs, if any, of the Bonding of the project, as follows:

Explanation: As a result of Winter Storm Riley in March 2018, the Duxbury Beach Seawall sustained substantial damage. At the September 6, 2018, Special Town Meeting, the voters approved funding to cover the costs of emergency, temporary repairs and services. The purpose of this article is to authorize spending for the costs associated with permanent repairs. Specific locations of damage are as follows:

South low wall along Ocean Road North

Much of the sea wall cracked with pieces of concrete separated from the wall. Wave action exposed and undermined the footing of many sections of the wall resulting in wall movement, both laterally and vertically of at least seven sections. At least six sections of the wall are leaning out toward the beach and one section is leaning back, landward. Existing cracks in an eighth section were widened and expanded during the storm compromising the structural integrity of the wall. The wave action and undermined sea wall resulted in loss of material from behind the wall, exposing the sea wall footing on the back side in many locations and exposing public infrastructure and private residences to damage.

South low wall near Cable Hill Way

Wave action exposed and undermined the footing of many sections of the wall resulting in wall movement of at least eight sections. The wave action and undermined sea wall resulted in loss of material behind the wall, exposing the footing on the back side in many locations. Two of the sections of wall, including footings toppled onto the beach creating a 100-foot wide void/breach in the sea wall. The two sections adjacent to the fallen sections are leaning toward the beach and the southern section has shifted seaward. Cracks formed throughout the wall and much of the upland behind the breach eroded. The extent of the erosion reached approximately 35 feet landward of the wall.

There are two parts to the project, the first of which is the replacement of the sections of seawall that have failed (about 800 linear feet) and are unable to provide the protection they were designed to provide. Without replacement, the remnants of the wall in the area of Ocean Road North and Cable Hill Way will continue to deteriorate and cause erosion of the private properties behind the wall as well as the public roads that provide access to those properties and the many others to the south. The second part of the project is to construct a revetment on the seaward side of the remainder of the unprotected seawall (approximately 2,175 linear feet) to protect the footing of the wall from undermining and failure. The stone revetment would extend about 13 to 15 feet seaward of the existing seawall. The seawalls protect Gurnet Road which provides access to about 300 properties south of Cable Hill Way and also provides public access to Duxbury Beach.

The replacement seawall is also proposed to be constructed with revetment footing protection which will extend about fifteen feet seaward of the existing seawall. The replacement seawall will be constructed with a deeper footing, including steel sheeting below the footing, and a higher top of wall elevation of 24.5 MLW. The proposed top of wall will be approximately two feet above the FEMA velocity zone base flood elevation to account for sea level rise and reduce wave overtopping. The proposed revetment, both at the replacement wall and along the existing wall, is proposed to be below the normal beach grade to minimize loss of beach area. All beach sand and cobble material excavated for construction of the seawall and revetment will be placed back on the beach. The revetment footing protection for the existing seawall is intended to protect those portions of unprotected wall until they are replaced with new wall. When funding becomes available and new sections of seawall are replaced, the revetment stone proposed to protect the existing wall under this project will be reused as footing protection for the new wall.

The Town applied for funding from the State Executive Office of Energy and Environmental Affairs Dam and Seawall Fund for seawall reconstruction and was awarded a \$1,000,000 grant and a \$2,000,000 low interest loan. Further, the Town is seeking reimbursement for the project from FEMA up to 75% of the project cost. Additionally, betterments would be assessed to the homeowners to pay a portion of the costs. The design and permitting are estimated to be completed by March 2019 and construction would be anticipated to start in spring/early summer of 2019.

Motion carried by requisite 2/3 vote. Yes – 285; No - 38

ARTICLE 13 –MOTION 2 - SUBJECT: INSTALLATION OF REVETMENT - 2/3 Vote Required –

Moved and seconded that the Town vote to borrow the sum of **\$1,236,125.00** to design, construct, reconstruct, maintain, repair, replace, and support the Duxbury Beach Revetment and any and all other costs incidental or related thereto; and to meet said appropriation authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sum pursuant to G.L. c. 44 §§ 7 or 8 or any other enabling authority, and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs and further to repay for said borrowing, the Town shall only use Federal, State and Local Grants and assess betterments on all eligible properties except, the Town shall pay for the costs, if any, of the Bonding of the project, as follows:

Explanation: As a result of Winter Storm Riley in March 2018, the Duxbury Beach Seawall sustained substantial damage. At the September 6, 2018, Special Town Meeting, the voters approved funding to cover the costs of emergency, temporary repairs and services. The purpose of this article is to authorize spending for the costs associated with permanent repairs. Specific locations of damage are as follows:

South low wall along Ocean Road North

Much of the sea wall cracked with pieces of concrete separated from the wall. Wave action exposed and undermined the footing of many sections of the wall resulting in wall movement, both laterally and vertically of at least seven sections. At least six sections of the wall are leaning out toward the beach and one section is leaning back, landward. Existing cracks in an eighth section were widened and expanded during the storm compromising the structural integrity of the wall. The wave action and undermined sea wall resulted in loss of material from behind the wall, exposing the sea wall footing on the back side in many locations and exposing public infrastructure and private residences to damage.

South low wall near Cable Hill Way

Wave action exposed and undermined the footing of many sections of the wall resulting in wall movement of at least eight sections. The wave action and undermined sea wall resulted in loss of material behind the wall, exposing the footing on the back side in many locations. Two of the sections of wall, including footings toppled onto the beach creating a 100-foot wide void/breach in the sea wall. The two sections adjacent to the fallen sections are leaning toward the beach and the southern section has shifted seaward. Cracks formed throughout the wall and much of the upland behind the breach eroded. The extent of the erosion reached approximately 35 feet landward of the wall.

There are two parts to the project, the first of which is the replacement of the sections of seawall that have failed (about 800 linear feet) and are unable to provide the protection they were designed to provide. Without replacement, the remnants of the wall in the area of Ocean Road North and Cable Hill Way will continue to deteriorate and cause erosion of the private properties behind the wall as well as the public roads that provide access to those properties and the many others to the south. The second part of the project is to construct a revetment on the seaward side of the remainder of the unprotected seawall (approximately 2,175 linear feet) to protect the footing of the wall from undermining and failure. The stone revetment would extend about 13 to 15 feet seaward of the existing seawall. The seawalls protect Gurnet Road which provides access to about 300 properties south of Cable Hill Way and also provides public access to Duxbury Beach.

The replacement seawall is also proposed to be constructed with revetment footing protection which will extend about fifteen feet seaward of the existing seawall. The replacement seawall will be constructed with a deeper footing, including steel sheeting below the footing, and a higher top of wall elevation of 24.5 MLW. The proposed top of wall will be approximately two feet above the FEMA velocity zone base flood elevation to account for sea level rise and reduce wave overtopping. The proposed revetment, both at the replacement wall and along the existing wall, is proposed to be below the normal beach grade to minimize loss of beach area. All beach sand and cobble material excavated for construction of the seawall and revetment will be placed back on the beach. The revetment footing protection for the existing seawall is intended to protect those portions of unprotected wall until they are replaced with new wall. When funding becomes available and new sections of seawall are replaced, the revetment stone proposed to protect the existing wall under this project will be reused as footing protection for the new wall.

The Town applied for funding from the State Executive Office of Energy and Environmental Affairs Dam and Seawall Fund for seawall reconstruction and was awarded a \$1,000,000 grant and a \$2,000,000 low interest loan. Further, the Town is seeking reimbursement for the project from FEMA up to 75% of the project cost. Additionally, betterments would be assessed to the homeowners to pay a portion of the costs. The design and permitting are estimated to be completed by March 2019 and construction would be anticipated to start in spring/early summer of 2019.

Motion carried by requisite 2/3 vote. Yes – 275; No - 29

A motion was made and seconded to allow Jeff Alberti, Weston & Sampson Engineers, to speak at Town Meeting.

Motion carried. Yes – 117; No – 28

ARTICLE 14 - SUBJECT: FUNDING OF ENGINEERING AND DESIGN WORK RELATED TO THE PROPOSED DEPARTMENT OF PUBLIC WORKS FACILITY - 2/3 Vote Required

– Moved and seconded that the Town appropriate the sum of **\$1,400,000.00** for the purpose of obtaining engineering and design services for a new Town of Duxbury Department of Public Works facility on parcel no. 092-500-016 located at 878 Tremont Street, said funds to be expended under the direction of the Town Manager, and to meet said appropriation, transfer the sum of **\$310,800.00** from Water Fund Retained Earnings, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of **\$1,089,200.00** pursuant to G.L. c. 44 §§ 7 or 8 or any other enabling authority, and issue bonds and notes therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such and further to authorize the Town Manager to accept any gifts or grants for such project, and said appropriation to be contingent upon approval by Town voters of a ballot question at an election, said ballot question to ask voters to allow the Town to exempt from the provisions of proposition 2 ½ so-called, the amounts required to pay for the bond issued in order to obtain engineering and design services for construction of a new Department of Public Works facility, to be located at 878 Tremont Street, also shown as assessors map Parcel No. 092-500-016.

Motion carried by requisite 2/3 vote. Yes – 131; No – 22

Town Meeting adjourned at 5:16 PM to reconvene on Monday, March 11, 2019 at 7:00 PM

Town Meeting came to order on Monday, March 11, 2019 at 7:00 PM.

ARTICLE 15 - SUBJECT: ESTABLISH A CAPITAL IMPROVEMENT STABILIZATION FUND - 2/3 Vote Required

– Moved and seconded that the Town vote to establish a Capital Improvement Stabilization Fund, pursuant to M.G.L. Chapter 40, Section 5B, for the purpose of direct funding Capital Projects or to offset debt payment related to Capital Projects.

Motion carried by requisite 2/3 vote. Yes – 77; No - 2

ARTICLE 16 - SUBJECT: APPROPRIATE FUNDS INTO THE CAPITAL IMPROVEMENT STABILIZATION FUND

– Moved and seconded that the Town vote to appropriate the sum of **\$169,571.46** to the Capital Improvement Stabilization Fund, and to meet said appropriation, raise and appropriate **\$25,000.00** and transfer the sum of **\$144,571.46** as follows:

Amount	Description	Enabling Statute	Ex-empt
\$ 29,511.57	Land Acquisition - Cons. Comm. (STM 6-1-1998 Art. 1)	Ch. 44 § 7(2)	Y
17,613.61	Pool (ATM 3-25-2009 Art. 38)	Ch. 44 § 7(3)	Y
312.31	Chandler School Roof (ATM 3-17-2009 Art. 37)	Ch. 44 § 7(3)	Y
50,158.90	DMS & DHS Feasibility Study (ATM 3-17-2009 Art. 36)	Ch. 44 § 7(22)	Y
1,462.63	Crematory/Cemetery Office Facility (ATM 3-13-2010 Art. 14)	Ch. 44 § 7(3)	Y
19,544.27	Fire Station Design (ATM 3-13-2010 Art. 15)	Ch. 44 § 7(22)	Y
8,794.18	Police Station (ATM 3-12-2011 Art. 17)	Ch. 44 § 7(3)	Y
98.49	DMS & DHS Schematic Design (ATM 3-12-2011 Art. 18)	Ch. 44 § 7(22)	Y
<u>17,075.50</u>	DMS & DHS Construction (STM 10-29-2011 Art.1)	Ch. 44 § 7(3)	Y
<u>\$ 144,571.46</u>			

(Article 16 - continued)

Motion carried. Yes – 86; No – 4

ARTICLE 17 - SUBJECT: INCREASE THE AMOUNT OF THE AMBULANCE RECEIPTS RECEIVED FOR APPROPRIATION ACCOUNT – Moved and seconded that the Town increase the

amount of the Ambulance Receipts Reserved for Appropriation Account from **\$50,000.00** to **\$100,000.00** the account for which was previously authorized pursuant to the authority in M.G.L. Chapter 40, Section 5F establishing a separate fund for the receipt of a portion of fees or charge paid by persons transported by Town ambulances, and to authorize the Town Manager to expend the funds in such account for the purchase, maintenance and operation of such ambulances, including maturing debt and interest.

Motion carried. Yes – 93; No - 1

ARTICLE 18 - SUBJECT: AMEND GENERAL BYLAWS – ENFORCEMENT OF TAX REGULATIONS AND AUTHORITY FOR PARTIAL TAX PAYMENTS – Moved and seconded that the Town amend the General Bylaws by adding a new Chapter 14 entitled “Tax Title Payment Plans” for the purpose of allowing payment plans for tax title properties, as follows:

CHAPTER 14: TAX TITLE PAYMENT PLANS

- 14.1. Pursuant to the provisions of G.L. c. 60, §62A, the Treasurer-Town Collector shall be authorized to enter into written payment agreements with every person entitled to redeem ownership of parcels in tax title which have been taken by the Town as a result of nonpayment of real estate taxes. The payment agreement shall be executed on such terms and conditions for payment of the delinquent taxes, interest and any other costs, fees or charges associated with same, in accordance with G.L. c. 60, §62A and this by-law. The Treasurer-Town Collector shall not refuse to enter into agreements with eligible taxpayers.
- 14.2 This by-law shall apply to all taxpayers with parcels in the following assessment categories of tax title in the Town:
 - a. Commercial property;
 - b. Residential property;
 - c. Industrial; and
 - d. Open space.
- 14.3 The following conditions shall be met prior to the Town entering into a payment agreement:
 - a. The Town has not filed a petition to foreclose the rights of redemption with the Land Court, and the recording date of the Instrument of Taking recorded in the Plymouth County Registry of Deeds shall be no more than ten (10) years from the date of the proposed agreement; and
 - b. All real estate taxes due for the current fiscal year assessed against the parcel shall be paid to date.
- 14.4 All payment agreements shall comply with the following minimum requirements:
 - a. The payment agreement shall be for a term of five (5) years, provided, however, that nothing herein shall preclude the taxpayer from completing payments of the amount owed within a shorter period of time;
 - b. The payment agreement shall include a waiver of 50% of the interest that has accrued in the tax title account, but only if the taxpayer complies with the terms of the agreement (no taxes or collection costs may be waived); and

c. The payment agreement shall state the amount of the payment due from the taxpayer at the time of execution of the agreement, which shall be at least twenty-five percent (25%) of the amount needed to redeem the parcel at the inception of the agreement. The taxpayer shall then agree to pay the remaining balance due to the Town in equal monthly installments.

14.5 After the Town has received seventy-five percent (75%) of the total amount due, the taxpayer shall be entitled to a credit equal to twenty-five percent (25%) of the accrued interest on the tax title account. This credit shall be applied against the final installment payment(s) due under the payment agreement.

14.6 During the term of the agreement, the Treasurer-Town Collector shall not bring an action to foreclose the tax title unless payments are not made in accordance with the schedule set out in the payment agreement or timely payments are not made on other amounts due to the Town that constitute a lien on the same parcel.

Motion carried. Yes – 92; No - 2

ARTICLE 19 - SUBJECT: DISPOSITION OF TOWN LAND – KEENE STREET - 2/3 Vote Required –

Moved and seconded that the Town vote to transfer from the tax custodian for tax title purposes to the Board of Selectmen for the purpose of conveyance, care, custody and control of a Town-owned parcel of land located off Keene Street, identified by the Assessor as Parcel 025-500-006, containing 3.5 acres of land, more or less, and described in an instrument of taking recorded with the Plymouth County Registry of Deeds in Book 1711, Page 523 and foreclosure affidavit in Book 1784, Page 567, on such terms and conditions and for such consideration as the Board of Selectmen deems in the best interests of the Town, which may be in exchange for land of conservation value, to be conveyed to the Conservation Commission.

Motion carried by requisite 2/3 vote. Yes – 99; No - 5

ARTICLE 20 - SUBJECT: CITIZENS' PETITION – TRANSFER OF TOWN-OWNED LAND ACQUIRED BY TAX TITLE TO THE CONSERVATION COMMISSION – SOUTH RIVER LANE EAST - 2/3 Vote Required –

Moved and seconded that the Town vote to transfer the care, custody and control of Town-owned parcels of land located off of South River Lane East and identified as Duxbury Assessor's Parcels 041-500-023, 041-500-024, 041-500-025, and 041-500-026, which were acquired by the Town by Judgment In Tax Lien Case recorded with the Plymouth County Registry of Deeds in Book 26766, Pages 176-178 and book 26738, Page 223, from the tax custodian for tax title purpose to the Conservation Commission under the provisions of M.G.L. c.40 §8C, and to dedicate said parcels for conservation purposes in perpetuity under Article 97 of the Massachusetts Constitution.

Motion carried by requisite 2/3 vote. Yes – 112; No - 6

ARTICLE 21 - SUBJECT: CITIZENS' PETITION – EXCHANGE OF PROPERTY – Moved and seconded to indefinitely postpone this article.

Motion carried. Yes – 112; No - 2

ARTICLE 22 - SUBJECT: CONSERVATION LAND DONATION –

Moved and seconded that the Town vote to authorize the Board of Selectmen to acquire, by gift and/or eminent domain, three parcels or land located off Pine Point Road, containing a total of 12.6 acres, more or less, identified as Assessor's Parcels 132-054-000, 141-043-000, and 141-044-000 described in a deed recorded with the Plymouth County Registry of Deeds in Book 2073, Page 138, said property to be acquired for and dedicated to conservation and passive recreation purposes in perpetuity and under the care, custody and control of the Conservation Commission pursuant to the provisions of M.G.L. c. 40, § 8C.

Motion carried. Yes – 119; No - 1

ARTICLE 23 - SUBJECT: CITIZENS' PETITION – AUTHORIZE ABUTTERS NOTICE FOR BUILDING PERMITS

– Moved and seconded to indefinitely postpone this article at the request of the petitioner.

Motion carried. Yes 116; No - 5

ARTICLE 24 - SUBJECT: CITIZENS' PETITION – EXPAND THE SIZE OF THE BOARD OF SELECTMEN BY INCREASING ITS MEMBERSHIP FROM THREE TO FIVE

– Moved and seconded to see if the Town will expand the size of the Board of Selectmen its membership from three to five by petitioning the General Court of the Commonwealth of Massachusetts to enact special legislation for a change in the composition of the Town of Duxbury Selectmen. Said special law to be subject to approval by a majority vote at the first town wide general election held following its enactment.

Motion carried. Yes 108; No - 52

ARTICLE 25 - SUBJECT: AMEND ZONING BY-LAWS – ARTICLE 600 – DEMOLITION OF HISTORICALLY SIGNIFICANT BUILDINGS – 609.3 PROCEDURES - 2/3 Vote Required

– Moved and seconded that the Town amend the Zoning Bylaws, Section 609.3, Procedures, with text to be inserted shown in bold underline (such markings for illustrative purposed only), as follows:

A decision by the Commission is transferable to another party; however, it expires two years from the date of the determination. If demolition has not occurred prior to the expiration of the determination, a new application for a demolition permit must be filed prior to any subsequent demolition.

Motion carried by requisite 2/3 vote. Yes – 125; No - 30

ARTICLE 26 - SUBJECT: AMEND ZONING BY-LAWS – ARTICLE 600 – DEMOLITION OF HISTORICALLY SIGNIFICANT BUILDINGS – 609.3 PROCEDURES - 2/3 Vote Required

– Moved and seconded that the Town amend the Zoning Bylaws, Section 609.3, Procedures, with text to be inserted as shown in bold underline and text to be deleted shown in strikethrough (such markings for illustrative purposed only), and to further correct a typographical error by changing “of” to “or” (in paragraph a), as follows:

609.3 Procedures

No permit for the demolition of any building or structure shall be issued other than in conformity with this Bylaw. Upon receipt of an application for a demolition permit, the Zoning Enforcement Officer shall forward a copy to the Historical Commission and to the Planning Director.

Within thirty (30) business days of receipt of the application from the Zoning Enforcement Officer to the Commission, the Commission shall make a determination whether or not the building or structure is a “regulated building or structure.” If the Commission determines that the building or structure is not regulated by this Bylaw, it shall sign the permit immediately and forward it to the Zoning Enforcement Officer who shall issue the permit.

If the Commission determines that the building or structure is regulated by this Bylaw, it shall review the application for demolition at a public hearing to be held within twenty (20) business days of determining that the building or structure is a regulated building or structure. The Commission shall publish a notice of the hearing in a newspaper of local circulation during each of the two weeks preceding the date of the public hearing, noting the date, location and subject of the hearing. Such notice shall be paid for by the applicant for a demolition permit. The Commission shall also mail, certified return receipt, a copy of said notice to the applicant, and, by regular mail, to the owners of all properties within three hundred (300’) feet of the regulated building’s or structure’s property as they appear on the most recent real estate tax list of the Board of Assessors; and the Planning Board.

No ~~less~~ **more** than ten (10) business days after the public hearing on the demolition permit, the Commission shall make its determination and notify the applicant in writing stating its reasons with a copy to the Zoning Enforcement Officer and Planning Director.

If a determination is made that the building or structure is historically significant meeting one of the three criteria of a “regulated building or structure,” the Zoning Enforcement Officer shall not issue a demolition permit for a period of ~~six (6)~~ **twelve (12)** months from the date of ~~notification to the Zoning Enforcement Officer~~ **determination**.

Once the Commission determines the building or structure is historically significant and demolition should be delayed, **within forty five (45) days**, the Commission shall invite the owner of record of the building, the Zoning Enforcement Officer, the Planning Director, and a representative of the Design Review Board to participate in an investigation of alternatives to demolition including but not limited to incorporation of the building or structure; utilization of financial incentives to rehabilitate the building or structure; seeking new owners willing to purchase and preserve, restore or rehabilitate the building or structure, or moving the building or structure.

The Zoning Enforcement Officer may issue a demolition permit prior to the expiration of the ~~six (6)~~ **twelve (12)** month period after receiving written notice from the Commission that:

- a) The Commission is satisfied that there is no reasonable likelihood that either the owner ~~of~~ **or** some other person or group is willing to purchase, preserve, rehabilitate, restore or relocate such building or structure; or
- b) The Commission is satisfied that the owner has made continuing, bona fide, and reasonable efforts to locate a purchaser to preserve, rehabilitate, restore or relocate the subject building or structure, and that such efforts have been unsuccessful. These efforts could include, but not be limited to, listing the building with a realtor or realtors, advertising in local general circulation newspapers; and advertising in one Boston general circulation newspaper; or
- c) The applicant has agreed to accept specific conditions approved by the Commission.

In an emergency, nothing in this Bylaw shall prohibit the Zoning Enforcement Officer from exercising the authority of G. L. c. 143, but the Zoning Enforcement Officer shall make every reasonable effort to inform the Commission of his actions in such an emergency.

A motion was made and seconded to amend the article as to divide the motion as follows:

Part A - Vote the following changes:

- “No ~~less~~ **more** than ten (10) business days”, and
 - “**within forty five (45) days**”, and
 - “~~notification to the Zoning Enforcement Officer~~ **determination**”, and
- Correct a typographical error by changing “of” to “or” (in paragraph a)

Part B – Vote the following two changes:

- “~~Six (6)~~ **twelve (12)**” (paragraph 5 of Section 609.3)
- “~~Six (6)~~ **twelve (12)**” (paragraph 7 of Section 609.3)

Motion to amend the Article failed due to lack of majority. Yes – 75; No - 75

A motion was made and seconded to amend the Article to strike “12 months” in 2 places and leave as “6 months”.

Motion failed. Yes – 49; No – 109

Voting the original Article as presented – Motion carried by requisite 2/3 vote. Yes – 115; No - 44

ARTICLE 27 - SUBJECT: AMEND ZONING BY-LAWS - ARTICLE 425 INTENSITY AND DIMENSIONAL REGULATIONS FOR ALL NEIGHBORHOOD BUSINESS DISTRICTS SECTION 425.1 NUMBER 5 ENTITLED "LOT AREA, FRONTAGE, DEPTH DIMENSIONS AND COVERAGE" - 2/3 Vote Required – Moved and seconded that the Town amend the Zoning By-laws, Article 425 Intensity and Dimensional Regulations for all Neighborhood Business Districts, Section 425.1, Number 5, Lot Area, Frontage, Depth Dimensions and Coverage, with text to be inserted shown in bold underline and text to be deleted shown in strikethrough (such markings for illustrative purposes only), as follows:

425 INTENSITY AND DIMENSIONAL REGULATIONS FOR ALL NEIGHBORHOOD BUSINESS DISTRICTS

425.1 Lot Area, Frontage, Depth Dimensions and Coverage

5. In a Neighborhood Business District, no accessory building or structure shall be located within the required front setback. Accessory structures may be appended to the principal building or to another accessory building.
 - a) Corner Clearance – Within the triangle formed by the lines of intersecting ways and a line joining points on such lines fifteen feet distance from their point of intersection, or in the case of a rounded corner, the point of intersection, or in the case of a rounded corner, the point of intersection of their tangents, no structure and no foliage shall be maintained between a height three and one-half (3.5) feet and height of eight (8) feet above the plan through their curb grades.
 - b) Projections – Nothing herein shall prevent the projection of steps, stoops, not exceeding thirty square feet in any area, cornices, window sills or belt courses into any required setback.
 - c) Height – Maximum height shall be thirty (30) feet in NB 1 and NB 2.
 - d) Exemptions to Height Regulations – The limitations of height in feet shall not apply to chimneys, elevators, poles, ventilators, skylights, tanks, bulkheads, and other accessory structural features usually carried above roofs, nor to domes, towers, or spires of churches or other buildings provided such features are in no way used for living purposes and further provided that no such structural feature of any building shall exceed a height of sixty-five (65) feet from the ground. The Board of Appeals may grant a special permit for greater height for such structures and provided such greater height would not be hazardous or detrimental to the neighborhood.
 - e) Site Coverage – In NB1 and NB2 Districts the maximum site coverage of a lot shall be no more than ~~fifty~~ **seventy** percent (~~50%~~**70%**) of the total area of the lot as defined in Section 302 and not “Lot Area.”
 - f) Bedrooms – Above ground floor apartments in Neighborhood Business Districts 1 and 2 shall be limited to no more than two (2) bedrooms.
 - g) Reduction of Minimum Requirements – No lot, setback, court or other open space already having less than the minimum requirements in this Bylaw shall be further divided or reduced with respect to such minimum requirement or requirements.

Motion failed – did not receive the requisite 2/3 vote. Yes – 87; No - 45

ARTICLE 28 - SUBJECT: AMEND ZONING BY-LAWS – ARTICLE 400 – USE, INTENSITY, DIMENSIONAL AND COVERAGE REGULATIONS FOR ALL DISTRICTS, SECTION 425.1 INTENSITY AND DIMENSIONAL REGULATIONS FOR ALL NEIGHBORHOOD BUSINESS DISTRICTS, NUMBER 4, LOT DIMENSION FOR NB-1 AND NB-2 - 2/3 Vote Required – Moved and seconded that the Town amend the Zoning By-laws, Article 425, Intensity and Dimensional Regulations for all Neighborhood Business Districts, and in particular, Section 425.1, Lot Area, Frontage, Depth Dimension and coverage, Number 4, Lot Dimension for NB-1 and NB-2, with text to be inserted shown in bold underline (such markings for illustrative purposes only), as follows:

425 INTENSITY AND DIMENSIONAL REGULATIONS FOR ALL NEIGHBORHOOD BUSINESS DISTRICTS

425.1 Lot Area, Frontage, Depth Dimensions and Coverage

1. Minimum lot size for NB-L is 30,000 square feet.
2. Lot Dimension for NB-L:
 - Frontage 200 linear feet
 - Depth 100 linear feet
 - Front setback 25
 - Side setback 25 to residential use; 0 to NB-1 or NB-2
 - Rear setback 15 to residential use; 0 to NB-1 or NB-2
3. Minimum lot size for NB-1 and NB-2 is 15,000 square feet.
4. Lot Dimension for NB-1 and NB-2:
 - Frontage 100 linear feet
 - Depth 100 linear feet
 - Front setback **10** linear feet
 - Side setback 0 linear feet
 - Rear setback 0 linear feet
5. In a Neighborhood Business District where present buildings are less than forty (40) feet from the right-of way line, new buildings may be placed as near the right-of- way line as the average buildings on said adjoining lots. A vacant lot shall, for this purpose, be treated as though occupied by a building set back forty (40) feet.
6. The minimum front setback shall be measured from the right-of-way giving legal access to any lot where a plan of the way is on file with the Registry of Deeds or, in the absence of such a plan, from a line twenty feet from and parallel with the center line of the traveled way. In the case of a corner lot, the distance of the front setback shall apply to any structure adjacent to either right-of-way.
7. In a Neighborhood Business District, no accessory building or structure shall be located within the required front setback. Accessory structures may be appended to the principal building or to another accessory building.

- a) Corner Clearance – Within the triangle formed by the lines of intersecting ways and a line joining points on such lines fifteen feet distance from their point of intersection, or in the case of a rounded corner, the point of intersection, or in the case of a rounded corner, the point of intersection of their tangents, no structure and no foliage shall be maintained between a height three and one-half (3.5) feet and height of eight (8) feet above the plan through their curb grades.
- b) Projections – Nothing herein shall prevent the projection of steps, stoops, not exceeding thirty square feet in any area, cornices, window sills or belt courses into any required setback.
- c) Height – Maximum height shall be thirty (30) feet in all NB Districts.
- d) Exemptions to Height Regulations – The limitations of height in feet shall not apply to chimneys, elevators, poles, ventilators, skylights, tanks, bulkheads, and other accessory structural features usually carried above roofs, nor to domes, towers, or spires of churches or other buildings provided such features are in no way used for living purposes and further provided that no such structural feature of any building shall exceed a height of sixty-five (65) feet from the ground. The Board of Appeals may grant a special permit for greater height for such structures and provided such greater height would not be hazardous or detrimental to the neighborhood.
- e) Site Coverage – In all NB Districts the maximum site coverage of a lot shall be no more than fifty percent (50%) of the total area of the lot as defined in Section 302 and not “Lot Area.”
- f) Bedrooms – Above ground floor apartments in all Neighborhood Business Districts shall be limited to no more than two (2) bedrooms.
- g) Reduction of Minimum Requirements – No lot, setback, court or other open space already having less than the minimum requirements in this Bylaw shall be further divided or reduced with respect to such minimum requirement or requirements.

Motion carried by requisite 2/3 vote. Yes – 98; No – 3

ARTICLE 29 - SUBJECT: FARM MANAGEMENT AGREEMENTS – Moved and seconded that the Town vote to authorize the Board of Selectmen to enter into agreements for terms up to ten years, in accordance with M.G.L. c.30B, for the management of the Cherry Lane Bog and the Duxbury Bog.

Motion carried. Yes – 105; No - 1

ARTICLE 30 - SUBJECT: CPC – OPERATING FUND – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$31,056.00** from the Community Preservation Act Fund FY2020 anticipated revenues for the purpose of meeting the requirements of the Community Preservation Act, in accordance with M.G.L. Chapter 44B, for the administrative expenses and charges for operation of the Community Preservation Committee, all for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020 inclusive.

Motion carried. Yes – 100; No - 2

ARTICLE 31 - SUBJECT: CPC: ALLOCATIONS – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate the sum of **\$186,336.00** from the Community Preservation Act Fund FY2020 anticipated revenues for the purpose of meeting the requirements of the Community Preservation Act, M.G.L., Chapter 44B, Section 6, with **\$62,112.00** of said amount reserved for Open Space, **\$62,112.00** of said amount reserved for Community Housing (Affordable), and **\$62,112.00** of said amount reserved for Historic Resources (Preservation).

Motion carried. Yes – 100; No - 0

ARTICLE 32 - SUBJECT: TOWN CLERK RECORDS PRESERVATION – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate a sum of **\$25,000.00** from the Historic Resources Reserve of the Community Preservation Fund to be utilized to pay for the preservation of permanent Town records, to be expended under the direction of the Town Clerk.

Motion carried. Yes – 101; No - 1

ARTICLE 33 - SUBJECT: HISTORIC RECORDS CONSERVATION PROJECT – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate a sum of **\$16,000.00** from the Historic Resources Reserve of the Community Preservation Fund to be utilized to pay for the preservation and digital imaging of historic records and/or appropriate such funds as a grant for the purposes of, and to authorize the Board of Selectmen to enter into a grant agreement for such purposes on terms deemed in the best interest of the Town by the Board of Selectmen.

Motion carried. Yes – 96; No - 6

ARTICLE 34 - SUBJECT: DUXBURY HOUSING AUTHORITY IMPROVEMENTS – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate a sum of **\$160,000.00** from the Housing Resources Reserve of the Community Preservation Fund to be utilized to pay to restore and preserve elderly/disabled housing at 59 Chestnut Street, and to further authorize the Board of Selectmen to enter into a grant agreement with the Duxbury Housing Authority for such purposes on terms deemed in the best interest of the Town by the Board of Selectmen.

Motion carried. Yes – 102; No - 6

ARTICLE 35 - SUBJECT: PICKLEBALL COURTS TARKILNS PRESERVATION – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate a sum of **\$50,000.00** from the Unreserved Undesignated Fund Balance of the Community Preservation Fund to be utilized to pay for the conversion of tennis courts to pickleball courts at Tarkiln Community Center.

A motion was made and seconded to amend the article by replacing “pickleball courts” with “three pickleball courts and one full basketball court”.

The Moderator ruled the proposed amendment out of order as CPC articles may not be modified; projects must be voted as presented.

Voting the motion as presented – Motion carried. Yes – 86; No - 12

ARTICLE 36 - SUBJECT: WINDOW AND GUTTER RESTORATION AT THE KING CAESAR HOUSE – Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate a sum of **\$52,250.00** from the Historic Resources Reserve of the Community Preservation Fund to be utilized as a grant to restore and preserve the windows and gutters/downspouts at the historic King Caesar House located at 120 King Caesar Road, and further to authorize the Board of Selectmen to enter into a grant

agreement with the Duxbury Rural and Historical Society on terms deemed in the best interest of the Town by the Board of Selectmen, which agreement may include a requirement that the Town be provided with a preservation restriction in said property, and to authorize the Board of Selectmen to accept such restriction.

Motion carried. Yes – 90; No – 7

ARTICLE 37 - SUBJECT: WINDOW RESTORATION AT THE ALDEN HOUSE HISTORIC SITE –

Moved and seconded that the Town, upon recommendation of the Community Preservation Committee, appropriate a sum of **\$5,200.00** from the Historic Resources Reserve of the Community Preservation Fund to be utilized to pay to restore and preserve the windows at the Alden House Historic Site located at 105 Alden Street, and further to authorize the Board of Selectmen to enter into a grant agreement with The Alden Kindred of America, Inc. on terms deemed in the best interest of the Town by the Board of Selectmen, which agreement may include a requirement that the Town be provided with a preservation restriction in said property, and to authorize the Board of Selectmen to accept such restriction.

Motion carried. Yes – 87; No - 5

ARTICLE 38 - SUBJECT: STATEMENT OF PRINCIPLES REGARDING THE DECOMMISSIONING OF THE PILGRIM NUCLEAR POWER STATION

– Moved and seconded that the Town adopt the following Statement of Principles regarding decommissioning the Pilgrim Nuclear Power Station and forward this Statement to the Town of Duxbury’s State and Federal delegations, to all Select Boards within the Emergency Planning Zone of Pilgrim NPS, and to the Nuclear Regulatory Commission, Entergy Corp., and Holtec International, as follows:

Statement of Principles Regarding Decommissioning of Pilgrim Nuclear Power Station

Spent Fuel: Spent nuclear fuel assemblies should be moved out of the pool, placed into hardened dry casks inside a building, located on higher ground to avoid flooding, and monitored for radiation, heat and helium.

Finances: The Licensee (i.e., Entergy or Holtec International, the likely purchaser) pays for decommissioning in full, not the Commonwealth’s taxpayers. Decommissioning Trust Fund - Restrict its use to decommissioning; not taxes and operating expenses.

Timing: Decommissioning should occur ASAP following closure. Do not defer dismantlement & cleanup for decades.

Site Restoration: Site returned to “greenfield” for unrestricted use - radioactivity and chemical contamination cleaned up.

Radiological Standard: Establish a radiological cleanup regulation (<10 mrem/yr. & <4 mrem/yr. for drinking water sources) that would result in only 40% (70/100,000) as many estimated cases of cancer as would the NRC’s standard (not more than 25 mrem/year; estimated cancer risk 175/100,000) for releasing the site.

Prohibit Rubblization: Rubblization is a process in which above-grade structures, including the concrete containment building, are demolished into rubble, and buried in the structure’s foundation below ground. The site surface is then covered, regraded, and landscaped for unrestricted use. Instead, the demolished rubble should be shipped to a licensed disposal site.

Site Characterization: Require a thorough radiological and hazardous material site characterization at the beginning of the decommissioning process - not wait, as now, until the end of the process.

Public Safety: (1) Retain current offsite emergency planning, funded by licensee, until the spent fuel pool is emptied (3-5 years). Continue licensee-funded offsite emergency planning, on a reduced level, until fuel leaves the site. (2) MDPH should continue and expand offsite radiological monitoring and onsite tritium monitoring. Entergy should continue to provide MDPH funding. (3) To reduce line-of-sight attack, place casks inside a reinforced building that also will reduce the corrosive effects of salt and moisture.

Workers: Retain the skilled workforce for decommissioning. Provide job training and a compensation package, or placement at another operating reactor.

NRC Oversight: Reinstate NRC inspections and oversight during decommissioning. Currently the NRC has chosen to exercise little to no meaningful oversight during decommissioning. There are no resident inspectors and no regular inspections. Lack of NRC oversight means licensee compliance with regulations is impossible to verify and enforce on a timely basis. Lack of regular reporting leaves the public in the dark.

National Environmental Policy Act (NEPA): Require a NEPA-compliant comprehensive analysis of all potential environmental and economic impacts of Entergy's post-closure plans. An accurate analysis is needed to assure accurate cost estimates.

Motion carried. Yes – 90; No – 0

The Annual Town Meeting was adjourned sine die at 10:52pm on Monday, March 11, 2019.

I hereby certify the minutes of the meeting and the methods of achieving them were voted at the Annual Town Meeting.

Respectfully submitted,
Susan C. Kelley
Duxbury Town Clerk

Certification of Funds:

Appropriation:	\$96,270,305.46
Tax Levy:	\$79,228,895.00
Free Cash:	\$ 1,058,000.00
Other Available Funds	\$ 5,685,317.46
Borrowing	\$10,298,093.00

Attendees:

Saturday, March 9

436

Monday, March 11

174

**Special Town Meeting
Saturday, March 9, 2019
Performing Arts Center
73 Alden Street
Duxbury, Massachusetts**

The Special Town Meeting was called after the opening and recessing of the Annual Town Meeting on Saturday, March 9, 2019 in the Performing Arts Center at 73 Alden Street, Duxbury. The Special Town Meeting was called to order at 9:21am and was adjourned sine die at 9:48am.

**A motion was made and seconded to allow employees and officials to address the meeting.
Motion carried. Yes – 98; No - 4**

ARTICLE 1 - SUBJECT: SUPPLEMENTAL APPROPRIATIONS – Moved and seconded that the Town appropriate **\$119,518.00** by transfer from available funds to supplement appropriations previously voted under Article 5 of the Annual Town Meeting of March 10, 2018 for the Fiscal Year beginning July 1, 2018 for line items in the budgets of various Town Departments as follows:

Item #	Department	Budget	Adjustment	Revised FY19 Budget	Funding Source
1	220 – Fire Department General Expenses	\$309,880	\$14,698	\$324,578	Free Cash
2	421- DPW Vehicle Maintenance - General Expenses	\$149,000	\$25,000	\$174,000	\$20,000 from 418-DPW Fuel Depot-General Expenses; \$5,000 from 491-Cemetery-General Expenses
3	495 – Harbormaster – Salaries	\$283,194	\$39,000	\$322,194	Free Cash
4	495 – Harbormaster – General Expenses	\$53,850	\$14,400	\$68,250	Free Cash
5	495 – Harbormaster – General Expenses	\$68,250	\$26,420	\$94,670	Waterways Improvement Fund
Total Adjustments			<u>\$119,518</u>		

Motion carried. Yes – 110; No - 21

ARTICLE 2 - SUBJECT: UNPAID BILLS - 9/10 VOTE REQUIRED – Moved and seconded that the Town appropriate the sum of **\$10,009.11** to pay the following unpaid bills of previous fiscal years and to meet said appropriation, transfer the sums as follows:

Line #	Vendor	Department	Amount	Funding Source
1	Associated Elevator	Facilities Department	\$1,255.00	General Expenses
2	Eversource	DPW – Central Buildings	\$11.33	General Expenses
3	Lowes	Facilities Department	\$14.71	General Expenses
4	Garrity and Knisely	Legal	\$4,050.00	General Expenses
5	Quest Diagnostics	Human Resources	\$53.30	General Expenses
6	Clipper Press	Planning	\$80.00	General Expenses
7	Hunter Systems	Police Department	\$4,414.95	General Expenses
8	Collari Automotive, Inc.	DPW Vehicle Maintenance	\$120.00	General Expenses
9	Matthews International	Cemetery Department	\$9.82	General Expenses
	TOTAL		\$10,009.11	

Motion carried by requisite 9/10 vote. Yes – 122; No – 11

ARTICLE 3 - SUBJECT: FUNDING OF WEED HARVESTER – Moved and seconded that the Town appropriate the sum of **\$42,000.00** for the purpose of purchasing an aquatic weed harvesting machine and to meet said appropriation, transfer **\$42,000.00** from Free Cash, such funds to be expended under the direction of the Town Manager and to authorize the Town Manager to accept any gifts or grants for such project.

Motion carried. Yes – 110; No - 21

ARTICLE 4 - SUBJECT: FUNDING OF ENGINEERING AND DESIGN WORK RELATED TO THE POWDER POINT BRIDGE – Moved and seconded that the Town appropriate **\$85,000.00** for the purpose of obtaining engineering and design services for repairs to the Powder Point Bridge and to meet said appropriation, transfer the sum of **\$85,000.00** from Free Cash, such funds to be expended under the direction of the Town Manager, and to authorize the Town Manager to accept any gifts or grants for such project.

Motion carried. Yes – 128; No - 12

ARTICLE 5 - SUBJECT: POWDER POINT BRIDGE CAPITAL PROJECT FUNDING – Moved and seconded that the Town appropriate the sum of **\$185,600.00** to the Powder Point Bridge Capital Project Fund, and to meet said appropriation, transfer the sum of **\$185,600.00** from Free Cash.

Motion carried. Yes – 127; No - 10

ARTICLE 6 - SUBJECT: ASSESSOR’S LEGAL AND APPRAISAL SERVICES – Moved and seconded that the Town appropriate the sum of **\$20,000.00** to the Assessor’s Legal and Appraisal Services, and to meet said appropriation, transfer the sum of **\$20,000.00** from Overlay Surplus.

Motion carried. Yes – 125; No - 14

ARTICLE 7 - SUBJECT: SPECIAL EDUCATION RESERVE FUND – Moved and seconded that the Town appropriate the sum of **\$139,105.00** to the Special Education Reserve Fund, and to meet said appropriation, transfer the sum of **\$139,105.00** from Free Cash, such funds to be expended under the direction of the School Committee.

Motion carried. Yes – 126; No – 8

ARTICLE 8 - SUBJECT: PENSION RESERVE FUND – Moved and seconded that the Town appropriate the sum of **\$91,000.00** to the Pension Reserve Fund, and to meet said appropriation, transfer the sum of **\$91,000.00** from Free Cash to such fund.

Motion carried. Yes – 128; No - 7

ARTICLE 9 - SUBJECT: OTHER POST EMPLOYMENT BENEFITS (OPEB) – Moved and seconded that the Town appropriate the sum of **\$300,000.00** to the Other Post-Employment Benefits Trust Fund (OPEB), and to meet said appropriation, transfer the sum of **\$300,000.00** from Free Cash to such fund.

Motion carried. Yes – 121; No – 11

ARTICLE 10 - SUBJECT: ACCRUED LIABILITIES AND COMPENSATED ABSENCES FUND – Moved and seconded that the Town appropriate the sum of **\$35,000.00** to the Accrued Liabilities and Compensated Absences Fund, and to meet said appropriation, transfer **\$35,000.00** from Free Cash to such fund, to be expended under the direction of the Town Manager.

Motion carried. Yes – 125; No - 7

ARTICLE 11 - SUBJECT: UNEMPLOYMENT FUND – Moved and seconded that the Town appropriate the sum of **\$30,000.00** to the Unemployment Trust Fund, and to meet said appropriation, transfer **\$30,000.00** from Free Cash to such fund.

Motion carried. Yes – 127; No - 8

ARTICLE 12 - SUBJECT: STABILIZATION FUND – Moved and seconded that the Town appropriate the sum of **\$605,000.00** to the Stabilization Fund, and to meet said appropriation, transfer the sum of **\$605,000.00** from Free Cash to such fund.

Motion carried. Yes – 127; No – 7

I hereby certify the minutes of the meeting and the methods of achieving them were voted at the Special Town Meeting held within the Annual Town Meeting on March 9, 2019 from 9:21am until adjournment sine die at 9:48am.

Respectfully submitted,

Susan C. Kelley
Duxbury Town Clerk

Certification of Funds:

Appropriation	\$ 1,662,232.00
Transfer from Free Cash	\$ 1,580,803.00
Transfer from Other Funds	\$ 81,429.00

ANNUAL TOWN ELECTION

March 23, 2019

Town of Duxbury

130 St. George Street

OFFICIAL RESULTS

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Selectman							
Blanks	23	28	24	24	19	19	137
Shawn M. Dahlen	114	146	97	90	92	63	602
Brian Richard Cook	39	33	25	7	29	15	148
Write-in	6	11	5	5	6	3	36
Total	182	218	151	126	146	100	923
Assessor							
Blanks	36	46	22	27	28	28	187
James G. MacNab	143	166	128	97	118	71	723
Write-in	3	6	1	2	0	1	13
Total	182	218	151	126	146	100	923
Moderator							
Blanks	12	8	7	9	8	5	49
John J. Tuffy	122	163	105	79	97	67	633
Loughlin Cleary	46	46	39	37	41	28	237
Write-in	2	1	0	1	0	0	4
Total	182	218	151	126	146	100	923
Town Clerk							
Blanks	26	27	16	18	22	20	129
Susan C. Kelley	155	188	134	108	124	80	789
Write-in	1	3	1	0	0	0	5
Total	182	218	151	126	146	100	923
School Committee vote for 2							
Blanks	97	104	61	48	69	43	422
Julia B. Adams	131	166	122	103	111	77	710
Shannon Hall Moesaa	131	166	118	99	110	80	704
Write ins	5	0	1	2	2	0	10
Total	364	436	302	252	292	200	1846

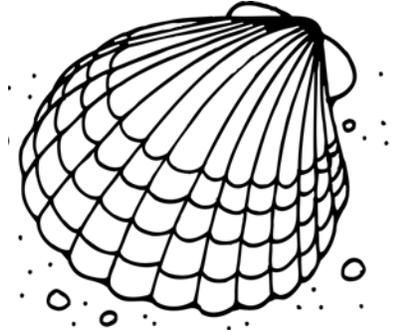
Annual Town Election, March 23, 2019—continued

Planning Board (Vote 2)							
Blanks	109	115	72	64	69	55	484
David C. Uitti	129	167	112	97	108	72	685
George D. Wadsworth	122	147	118	90	113	70	660
Write-in	4	7	0	1	2	3	17
Total	364	436	302	252	292	200	1,846
Library Trustees (Vote 2)							
Blanks	95	104	63	54	63	50	429
Lamont R. Healy	141	168	120	96	118	74	717
Hector A. Rodriguez	126	164	117	102	111	76	696
Write-in	2	0	2	0	0	0	4
Total	364	436	302	252	292	200	1,846
Library Trustee - 2 year unexpired term							
Blanks	36	38	23	22	26	25	170
Lester E. Lloyd	145	179	127	104	120	75	750
Write-in	1	1	1	0	0	0	3
Total	182	218	151	126	146	100	923
Library Trustee - 1 year unexpired term							
Blanks	42	42	26	21	27	24	182
Linda Joan Abelli	139	175	124	105	119	76	738
Write-in	1	1	1	0	0	0	3
Total	182	218	151	126	146	100	923
Question 1 - override for DPW engineering study							
Blanks	5	10	9	1	3	4	32
Yes	65	90	59	51	49	31	345
No	112	118	83	74	94	65	546
Total	182	218	151	126	146	100	923

I hereby certify the results of the Town Election held on March 23, 2019 at the Lt. Timothy Steele Building from 8am—8pm

Respectfully submitted,
 Susan C. Kelley
 Duxbury Town Clerk

Finance



Assessing Department
Audit Committee
Finance Committee
Finance Director
Fiscal Advisory Committee
Human Resources
Town Accountant
(Including financial reports)
Treasurer/Collector
Trust Funds

Assessing Department

Fiscal Year 2019 was a Revaluation year for the Town. This consists of a complete analysis and recalibration (if necessary) of all cost/income/land tables based on the sales occurring during calendar year 2017. Overall the average residential single-family property increased in value by 6.88%. Within individual neighborhoods there were assessed value fluctuations ranging from -1.47% to 10.68%. After analysis of the all the data from the Director of Assessing Steve Dunn the Board reviewed the information and received approval from the Department of Revenue Bureau of Accounts for the FY2019 tax rate of \$14.68. The process was completed in time for the tax bills to be issued on schedule as in prior years.

At this year's Annual Town Election in March, James G. MacNab was re-elected to his fifth term on the Board of Assessors. Jamie was first elected to the Board in March of 2004.

The Board continued a Payment In Lieu of Taxes initiative under which the Town's non-profit tax exempt properties were solicited to make a financial contribution to support such Town services such as police and fire protection and DPW services. A total of \$6,190 was received under this program.

Jeff Funk continued cyclical inspections. Much of his work during FY 2019 concentrated in Area 6 of the Town. Cyclical inspections are completed on an annual basis within one of the nine different inspection sections of Town. Completing this process in-house by an employee of the Town helps the Department to maintain a consistent database and stay within DOR compliance.

In December Jeff resigned from his position to become the Administrative Assessor in Sharon. We wish Jeff all the best in his new challenge and also want to make note of the amazing compassion and level of detail he brought to his work in Duxbury. We consider Jeff a once in a life time employee and were sorry to see him move on all while knowing he will continue his great work.

We were very lucky in finding a new Assistant Assessor Scott J. Timulty. Scott came to the Town with 20 years of residential appraisal work, many MAAO courses, Board of Assessing experience in his home Town and was able to receive his MAA designation within four months of being hired. The Town is very fortunate to have found an individual with his experience and positive attitude.

The new growth for FY 2019 was \$580,235, a 31.41% decrease over the prior year's figure.

Notable Assessment Statistics

<u>Assessment Data</u>	<u>FY 2019</u>		<u>FY 2018</u>
Taxable Real Estate	\$4,103,920,658	4.18%	\$3,939,347,771
Personal Property	\$59,437,570	1.31%	\$58,670,190
Total Real and Personal	\$4,163,358,228	4.14%	\$3,998,017,961
Average Single Family Assessment	\$727,000	6.88%	\$680,200

In closing, we want to thank the dedicated staff of the Assessors' Office, Trudi Boc, Donna Sladen, Scott Timulty & Steve Dunn for their hard work and great customer service.

Respectfully submitted,

Board of Assessors

Nancy D. Reed, Chairman; Linda M. Collari, Vice Chairman; James G. MacNab, Clerk

Audit Committee

The Audit Committee was established following the March 2018 Annual Town meeting. The charge of the committee is to provide oversight of the independent audit of the Town's financial statements, reviewing the audit results, reviewing management letter comments, and providing a summary report to the Board of Selectmen, the School Committee and the Finance Committee.

The Committee reviewed and accepted the audit report of financial statements for the fiscal year ending June 30, 2018. The Audit Committee also reviewed the Management Letter providing a summary of comments and recommendations. Recommendations from previous audit periods were reviewed to ensure actions were taken to address. Open items will be remaining will be monitored to ensure completion. A summary report was presented to the Selectmen and distributed to the Finance Committee, School Committee, and Fiscal Advisory.

Finance Committee

Although FY19 started with serious debate on departmental needs in relation to the overall budget, I am pleased to report that this debate has translated into a commitment to work together more effectively.

There will always be strong advocates for individual departments and services, but the School and Town leadership have renewed efforts to find ways to make their individual strengths benefit all. A particularly good example is the ongoing effort to consolidate our IT departments, eliminating duplication and enhancing outcomes. We have an IT Steering Committee comprised of representatives from the Town and School working to present a reconfigured IT department for next year's Annual Town Meeting. This initiative is a great example of town wide efforts to use our resources with maximum effect. Not all of last year's debates have been resolved, however, the Seawall permitting and funding continues to be a challenge and foreshadows the inevitable concern that this debate will become the "new normal".

We continue to closely watch revenues, derived from fees, state contributions and tax levy. Internal discussions revolve around whether a future override is inevitable. As a committee we continue to work with all our departments to keep budgets within available resources. The question remains, will Duxbury residents be satisfied with what we can now afford?

One of the big positives is the consistency of membership on our committee. We have a group that is familiar with process, availability of funds and staffing. As a community we owe them a debt of gratitude that we seldom acknowledge. I would like to take this opportunity to thank each and every one for their dedication and effort.

Respectfully submitted,

Betsy Sullivan, Chair

Finance Director

The Finance Director is responsible for the coordination of all financial activities of the Town. The Department of Finance is composed of Accounting, Assessing, and Treasury & Collections. Within the Department are responsibilities that include but are not limited to budget management, revenue and expenditure management, payroll and vendor warrant payments, tax issuance and collections, and land valuations. The Department also works closely with Procurement and Human Resources as well as an integral part in the oversight of the Town's Health Insurance operations.

The Finance Department has seen two long term employees retire this year. Claudette Coutu has been the Town Accountant for over 13 years. Carolyn Govoni has been an Administrative Assistant for 32+ years. We thank them for their many years of service to this Town. Both will be missed and we wish them many happy years in retirement. The town has hired Carrie Mazerolle as the new Town Accountant. Carrie joins us by way of Sandwich where she served as the Assistant Town Accountant. Nicole DeGennaro joins us as our new Payroll Administrative Assistant from the private sector. Both newcomers have already shown their ability to adapt and have hit the ground running.

So on to what has transpired on the fiscal front in FY 2019...

STATE AID:

Chapter 70 revenues increased by a mere 2.55%; up by 0.74% from 2018, while Undesignated Governmental Aid increased by 3.5%; down by 0.4% from 2018. Over the past three years Local Aid has shown an average annual increase of 2.81% and 2.27% over a five-year period.

Local Assessments increased by 18.47% after decreasing 3.91% the previous year. Over the past three years there has been an average annual increase of 8.99%, and an 8.12% increase over a five-year period. These increases have been the result of astonishing fluctuations in Charter School Assessments, this year the assessment increased by 46.72% while in the previous year it had decreased by 21.58%.

LOCAL RECEIPTS:

Overall local receipts were a less than stellar increase of 1.35%. The major drivers that saved us from dipping down into the red were Investment Income, up 97.38% and Ambulance/Medicare revenue, up 15.83%. Other Local receipts started taking a downward trend. Leading this downward trend was Motor Vehicle Excise Tax, down 6.51% or \$206K and Net Metering Credits, down 44.45% or \$64.5K. Over a five-year period however, local revenues have increased 3.5% annually.

OPERATING BUDGET:

The FY 2019 original operating budget, totaling \$76,255,936 represents an increase of just over 3.2% over the original FY 2018 budget. Shared Costs (Health Insurance, Retirement, etc.) was up 8.72% while Departmental Budgets were up only 2.92%. Debt service declined by 2.69%.

2019 AND BEYOND:

The STM in March of 2019 was relatively quiet. Our results of operations in 2018 provided the Town with over \$2.8M in Free Cash. As a result, the Town repaid the \$605,000 voted from our Stabilization fund at the earlier September Town Meeting that funded Sea wall repairs and the Collective Bargaining agreement with the Duxbury Police Union for the fiscal years commencing on July 1, 2016 and ending June 30, 2019. In addition to replenishing the Stabilization Fund the Town was able to pay off a BAN on the Powder Point Bridge for \$185,600, shore up some of its reserves, fund the customary \$300K to the Other Post-Employment Benefits Trust, and pay \$85K for Engineering and Inspectional Services for Powder Point Bridge.

In April of 2019 the Town used its AAA bond rating to borrow \$4.245M in a General Obligation Bonds for the construction on the Senior Center Expansion, Water Mains, Captain Hill Water tank rehabilitation and our newest Fire Pumper. The town sold the bonds at a premium of over \$500K and a Net Interest Cost of 2.02%.

As of June 30th the balance in the Stabilization fund stood at \$4,837,368 up from \$4,317,945 the previous year. The balance in our Stabilization represents 6.62% of General Fund Operating Expenditures; in compliance with our fiscal policy goal of between 5%-10%.

Although FY 2018 put us in better financial condition overall it does little to help sustain the Town's operating budget. The downward trends on local receipts and the looming costs of employee health insurance and pension are key drivers that place pressure on the Towns Operating Budgets in the future.

I would like to thank my staff; Jill Stewart (Treasurer/Collector), Stephen Dunn (Director of Assessing), and Claudette Coutu (Town Accountant-Retired), and Carrie Mazerolle (new Town Accountant) for their part in keeping me sane and the Finance Department in good order. I have been blessed with a fantastic group of managers and together we will continue to ensure that the towns fiscal health is always

Respectfully submitted,
John Q. Adams, Finance Director

Fiscal Advisory Committee

The Fiscal Advisory committee is comprised of nine members appointed by the Moderator. We advise the Selectmen, Town Manager, Finance Director, Finance Committee, and Town Meeting on strategic planning and long-range financial management.

Our principal tasks are to make recommendations with regard to overall financial management including capital expenditures and use of borrowed funds, and to review all capital requests that exceed \$25,000 and have a useful life of at least 5 years. We also review any fee requests proposed by the Town Manager.

Each year the Public Safety Departments, General Government, Facilities Management, Public Works, Schools and the Water Enterprise Fund give us a list of various capital requests. We sort them in order of priority giving special emphasis to projects that affect the health or safety of the Town of Duxbury residents. What projects we recommend also depends on available funds.

In addition to these responsibilities, we annually update, and report to Town Meeting, a five-year capital improvement plan. The plan includes the upcoming annual capital improvement budget and a five-year projection of capital needs and expenditures which details the estimated costs, description and anticipated funding sources for each capital project.

Looking ahead, we told the 2019 Town Meeting that there are a number of large potential future projects that would require debt financing, including a DPW facility, Sea Wall repair, Powder Point Bridge repair, new water mains in four areas in Town, and a harbormaster/waterfront facility.

As we also told Town Meeting, a major concern is how to continue to provide existing services when costs are outpacing revenue growth. We recommended a comprehensive study of the Town's fleet management process to better understand the needs for new vehicles, the maintenance plan for the cars and trucks we already own, and finding ways to share existing vehicles across the different departments thereby lessening additional capital expenses. We also suggested better strategic planning and benchmarking to understand service needs and costs, better analysis and supporting information for capital requests and proposals, and ensuring that long term budgeting is consistent across all town departments.

Respectfully submitted,

Nancy S. von Stackelberg, Chair

James Lampert

Alex Chin

Karen Barry

David Matthews

Candace Martin

BethAnn Halligan

Emily Decker

Frank Holden

Human Resources

This Department is staffed by; Human Resources Director - Jeannie Horne, Human Resources Manager - Erin Carpenter, and Benefits Specialist - Phylis Hughes. Our work serves approximately 600 town employees, 460 school employees, and more than 600 combined retirees. This department provides compliance with, and interpretation of, the Town's Personnel Policies, collective bargaining contracts and employee policies and procedures. We also manage the Town's recruitment and selection, onboarding, benefit plan administration, compliance, training, employee relations, compensation, risk management and labor relations efforts.

Policies and Procedures

The Human Resources Department works with the Town Manager, Labor Counsel, Personnel Board, and Board of Selectmen to review policies and procedures and recommends revisions as necessary.

Recruitment and Selection

The Town's talented and dedicated employees strive to provide excellent service and subject matter expertise to the citizens of Duxbury. This department assists all Town departments with employee hiring, performance, separation and retirement.

Compensation and Performance

The Human Resources Director, Finance Director and Town Manager manage the total compensation, performance evaluation and merit award processes to provide equitable opportunities for discussions about employee expectations and performance.

Benefit Administration

This department administers employee benefits for all active and retired Town and School employees. We provide related communication and education, prepare required reports, participate in audits, and manage annual enrollment and benefit fairs for health, dental, life, accident, critical illness, cancer, disability and pet insurance, as well as medical and dependent flexible spending accounts. Our self-insured health plans are carefully managed in partnership with our Insurance Committee.

Labor Relations

The Human Resources Director interprets and administers the terms of collective bargaining agreements, individual employment contracts, and acts as liaison for Labor Counsel and union representatives. This position also provides research and comparability studies to the Board of Selectman, Town Manager, Finance Director, Labor Counsel and our management team.

Training

Whenever possible we utilize in-house or no-cost training resources available through MIIA and AllOne Health, our Employee Assistance Provider (EAP). Through these partnerships, we continued to offer 'cluster' trainings to include surrounding municipal employers and our own employees. These trainings target specific areas of concern and loss experience.

Risk Management

Employee well-being remains an operational and strategic priority. The Risk Management Committee ensures that the Town and School have control measures in place to maintain a safe work environment. This Committee includes the Human Resources Director, Human Resources Manager, Executive Assistant to the Town Manager, Facilities Director, School Human Resources Director, School Director of Business & Finance and representatives from every town department. This committee meets quarterly with our workers compensation, general liability, property, and automobile insurance Loss Control Manager from Massachusetts Inter-local Insurance Association (MIIA).

Again, this year we participated in the “MIIA Rewards” program. Thanks to the combined efforts the Risk Management Committee the Town of Duxbury received a \$53,858 credit towards our overall insurance premium cost due to our improved risk management procedures during FY19. We thank our supervisors and employees for their collaboration which helped us obtain this significant credit through timely reporting of losses, participating in the Risk Management Committee, using best practices and taking full advantage of training opportunities.

The Town’s risk exposure is further limited by; Injured on Duty insurance (for Fire, Harbormaster and Police employees), our occupational health providers ‘Health Express’ and Beth Israel Deaconess Hospital-Plymouth, training, safety related equipment purchases, usage and programs through MIIA and related grants.

We are proud to work for the Town of Duxbury employees and citizens. Our jobs are always rewarding, challenging, and enjoyable, thanks to these interactions. Your friendship, collaboration and humor are always appreciated!

Respectfully submitted,

Jeannie Horne, Human Resources Director
Erin Carpenter, Human Resources Manager
Phylis Hughes, Benefits Specialist

Town Accountant

The Accounting Department continues to record and maintain all the financial records, approves all financial payments and is responsible for maintaining adequate internal controls over Town expenditures, including the examination of all accounts payable invoices and payrolls to make sure they are correct and properly approved.

The Town prepared and submitted, for the fourteenth year, The Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2019 and received the Certificate of Achievement for Excellence in Financial Reporting. This achievement is accomplished with the cooperative efforts of the employees in the Assessors' office, the Treasurer/Collector's office, and the Accounting and Finance department with assistance from our auditors, Powers and Sullivan. The audit for Fiscal Year 2019 has been completed and the Comprehensive Annual Financial Report (CAFR) has been submitted to the Government Finance Officers Association (GFOA).

The Department of Revenue has certified the 2019 General Fund Free Cash in the amount of \$4,256,207 and the Water Enterprise Fund Retained Earnings in the amount of \$2,261,508. The General Fund revenues came in approximately \$2,083,513 more than budgeted for the fiscal year ending June 30, 2019. The increases in revenues were due to some of the surplus's in the Local Receipts from Ambulance/ Medicare up 15.83% and Investment Income up 97.38%. The Tax revenue surplus is up \$353,082, State Aid revenue surplus is up \$13,477, and the unbudgeted Miscellaneous revenue surplus has increased \$175,222 from 2018.

In July of 2019 Claudette Coutu, retired after thirteen years of dedicated service to the Town of Duxbury. I gratefully accepted the position of Town Accountant and began my position on July 15th, 2019. I am very pleased by all my colleagues for the warm welcome I have received and very fortunate to be part of the team here in Duxbury.

I would like to thank all my staff; Karen Clancy, Sara Jones and Nicole DeGennaro for all their hard work, commitment and continued support in the accounting office.

Respectfully submitted,

Carrie Mazerolle
Town Accountant

TOWN OF DUXBURY
(Unaudited) Financial Statements
Table of Contents
For the Fiscal Year Ending June 30, 2019

A	All Funds - Combined Balance Sheet
A-1	General Fund - Statement of Estimated and Actual Revenues
A-2 - <i>Statement of Appropriations</i>
A-2A - <i>Statement of Continued Appropriations</i>
A-3 - <i>Statement Changes in Unreserved Undesignated Fund Balance</i>
A-4 - <i>General Fund Debt</i>
B-1	Special Revenue Funds - Combining Statement of Changes in Fund Balances
B-2 - <i>Statement of Changes in Fund Balances - School Cafeteria - Fund 2200</i>
B-3 - <i>Statement of Changes in Fund Balances - Town Federal Grants - Fund 2400</i>
B-3A - <i>Statement of Changes in Fund Balances - School Federal Grants - Fund 2450</i>
B-4 - <i>Statement of Changes in Fund Balances - Town State Grants -Fund 2500</i>
B-4A - <i>Statement of Changes in Fund Balances - School State Grants - Fund 2550</i>
B-5 - <i>Statement of Changes in Fund Balances - Reserved for Appropriation - Fund 2600</i>
B-6 - <i>Statement of Changes in Fund Balances - Town Revolving Accounts - Fund 2700</i>
B-6A - <i>Statement of Changes in Fund Balances - Recreation Revolving - Fund 2710</i>
B-6B - <i>Statement of Changes in Fund Balances - School Revolving Accounts- Fund 2750</i>
B-7 - <i>Statement of Revenues & Expenditures- Community Preservation Act - Fund 2800</i>
B-7A - <i>Statement of Changes in Fund Balances - Community Preservation Act - Fund 2800</i>
B-8 - <i>Statement of Changes in Fund Balances - Town Gift - Fund 2900</i>
B-8A - <i>Statement of Changes in Fund Balances - School Gift - Fund 2950</i>
C-1	Capital Projects - Statement of Changes in Fund Balance
C-2 - <i>Statement of Changes in Fund Balance - Capital Projects Financed Through Debt - Town</i>
C-3 - <i>Statement of Changes in Fund Balance - Capital Projects Financed Through Debt - Water</i>
C-4 - <i>Combining Statement of Changes in Fund Balance - Capital Projects Financed Through Debt - Water</i>
D-1	Water Enterprise Fund - Statement of Estimated and Actual Revenues
D-2 - <i>Statement of Continued Appropriations</i>
D-3 - <i>Water Debt</i>
E-1	Trust and Agency Funds - Combining Balance Sheet
E-2 - <i>Statement of Changes in Fund Balance -Trust Funds</i>
E-3 - <i>Statement of Changes in Fund Balance - Agency Funds</i>
E-4 - <i>Statement of Changes in Fund Balance - Health Claims Fund</i>

Town of Duxbury
Combined Balance Sheet - All Fund Types and Account Groups
 For the Year Ending June 30, 2019

	Special Revenue Funds				Capital Projects Fund		Water Enterprise Fund		Trust & Agency Fund		General Long Term Obligations		Totals
	General Fund	Special Revenue Funds	Capital Projects Fund	Water Enterprise Fund	Trust & Agency Fund	General Long Term Obligations	Trust & Agency Fund	General Long Term Obligations	Trust & Agency Fund	General Long Term Obligations			
Assets													
Cash - Unrestricted Checking	\$ 13,165,000.84	\$ 8,543,298.28	\$ 1,055,184.02	\$ 4,441,470.17	\$ 21,349,666.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	48,554,620.25
Cash Restricted	-	-	-	-	3,000,000.00	-	-	-	-	-	-	-	3,000,000.00
Receivables	3,286,206.94	4,183.50	-	408,318.04	-	-	-	-	-	-	-	-	3,698,708.48
Accrued Receivables	-	2,763.66	-	-	420,328.18	-	-	-	-	-	-	-	423,091.84
Due from State	-	-	-	-	-	-	-	-	-	-	-	-	522,613.00
Due from General Fund	522,613.00	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-
Amounts to be provided for long term debt	-	-	-	3,365,980.00	-	-	-	-	-	-	74,406,598.00	-	77,772,578.00
Total Assets	\$ 16,973,820.78	\$ 8,550,245.44	\$ 1,055,184.02	\$ 8,215,768.21	\$ 24,769,995.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,406,598.00	\$ -	\$ 133,971,611.57
Liabilities													
Accounts/Warrants Payable	\$ 2,541.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,541.84
Accrued Payroll & Withholdings	2,221,770.76	25,381.45	-	-	-	-	-	-	-	-	-	-	2,247,152.21
Deferred Revenue	2,728,131.06	6,947.16	-	408,318.04	-	-	-	-	-	-	-	-	3,143,396.26
Allowance for Abatements & Exemptions	558,075.88	-	-	-	-	-	-	-	-	-	-	-	558,075.88
Claims Incurred but not Reported	-	-	-	-	997,347.00	-	-	-	-	-	-	-	997,347.00
Prepaid Revenue	45,954.84	228,411.48	-	-	-	-	-	-	-	-	-	-	274,366.32
Other Liabilities	11,567.57	481.00	-	-	375,083.55	-	-	-	-	-	-	-	387,132.12
Notes Payable	-	-	-	-	-	-	-	-	-	-	-	-	-
Bonds Payable	-	-	-	-	-	-	-	-	-	-	-	-	-
Due to Trust Fund	-	-	-	3,365,980.00	-	-	-	-	-	-	74,406,598.00	-	77,772,578.00
Total Liabilities	\$ 5,568,041.95	\$ 261,221.09	\$ -	\$ 3,774,298.04	\$ 1,372,430.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,406,598.00	\$ -	\$ 85,382,589.63
Fund Equity													
Reserved Fund Balance:													
Appropriations	\$ 2,531,063.19	\$ 7,436,449.52	\$ -	\$ 1,229,776.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11,197,289.29
Petty Cash	-	-	-	-	-	-	-	-	-	-	-	-	-
Special Purposes	3,711,483.00	-	1,055,184.02	16,770.94	23,397,564.57	-	-	-	-	-	-	-	28,181,002.53
Appropriation Deficits	-	-	-	-	-	-	-	-	-	-	-	-	-
Retained Earnings	-	-	-	2,261,508.65	-	-	-	-	-	-	-	-	2,261,508.65
Unreserved Fund Balance:													
Designated	5,163,232.64	852,574.83	-	933,414.00	-	-	-	-	-	-	-	-	933,414.00
Undesignated	11,405,778.83	8,289,024.35	1,055,184.02	4,441,470.17	23,397,564.57	-	-	-	-	-	-	-	6,015,807.47
Total Fund Equity	\$ 16,973,820.78	\$ 8,550,245.44	\$ 1,055,184.02	\$ 8,215,768.21	\$ 24,769,995.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,406,598.00	\$ -	\$ 133,971,611.57
Total Liabilities & Fund Equity	\$ 16,973,820.78	\$ 8,550,245.44	\$ 1,055,184.02	\$ 8,215,768.21	\$ 24,769,995.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,406,598.00	\$ -	\$ 133,971,611.57

Town of Duxbury
General Fund 1000
Statement of Estimated and Actual Revenues
For the Period Ending June 30, 2019

	<u>Estimated</u>	<u>Actual At 6/30/2019</u>	<u>Favorable/ (Unfavorable)</u>	<u>% Collected</u>
Property Taxes:				
Real Estate & Personal Property	\$ 62,321,054.00	\$ 62,430,854.69	109,800.69	100.18%
Tax Title/Rollback/Deferred	-	259,905.60	259,905.60	100.00%
	<u>\$ 62,321,054.00</u>	<u>\$ 62,690,760.29</u>	<u>\$ 369,706.29</u>	<u>100.59%</u>
State Aid:				
Chapter 70	\$ 5,252,875.00	\$ 5,266,520.00	13,645.00	100.26%
School Transportation	-	1,086.00	1,086.00	100.00%
Charter School	50,684.00	29,251.00	(21,433.00)	57.71%
	<u>\$ 5,303,559.00</u>	<u>5,296,857.00</u>	<u>(6,702.00)</u>	<u>99.87%</u>
General Government:				
Lottery, Beano, etc.	\$ 916,508.00	\$ 916,508.00	0.00	100.00%
Veteran's Benefits	50,733.00	63,931.00	13,198.00	126.01%
Exemptions Veteran's	45,282.00	49,591.00	4,309.00	109.52%
Elderly Abatements	-	11,044.00	11,044.00	100.00%
State Owned Land	89,022.00	89,022.00	0.00	100.00%
MWPAT (now MCWT)	1,886.00	1,886.20	0.20	100.01%
	<u>\$ 1,103,431.00</u>	<u>\$ 1,131,982.20</u>	<u>\$ 28,551.20</u>	<u>102.59%</u>
Total State Aid	<u>\$ 6,406,990.00</u>	<u>\$ 6,428,839.20</u>	<u>\$ 21,849.20</u>	<u>100.34%</u>
Local Aid:				
Motor Vehicle Excise	\$ 2,605,540.00	\$ 2,956,252.76	350,712.76	113.46%
Other Excise	17,749.00	18,050.82	301.82	101.70%
Meals Tax	76,950.00	140,038.73	63,088.73	181.99%
Pen & Int on Taxes	200,000.00	251,105.99	51,105.99	125.55%
Payment in Lieu of Taxes	8,250.00	14,439.60	6,189.60	175.03%
Chgs for Service : Sewer	235,000.00	229,907.25	(5,092.75)	97.83%
Trash Disposal	586,000.00	709,175.35	123,175.35	121.02%
Other	325,000.00	\$325,000.00	0.00	100.00%
Fees	124,230.00	132,500.53	8,270.53	106.66%
Rentals	110,000.00	188,476.78	78,476.78	171.34%
Departmental Revenue: Library	15,000.00	14,422.50	(577.50)	96.15%
Cemetery	622,200.00	708,805.00	86,605.00	113.92%
Recreation	140,000.00	154,813.46	14,813.46	110.58%
Other	231,500.00	212,670.85	(18,829.15)	91.87%
Licenses & Permits	2,224,200.00	2,602,051.50	377,851.50	116.99%
Fines & Forfeits	30,360.00	36,709.79	6,349.79	120.91%
Investment Income	185,645.00	519,223.54	333,578.54	279.69%
Gain/Loss Investment Portfolio	-	75,103.06	75,103.06	100.00%
Unbudgeted Miscellaneous Revenue	-	274,727.16	274,727.16	100.00%
Ambulance	656,500.00	\$888,415.12	231,915.12	135.33%
Misc Recurring - Ch44, s72 - Medicaid Reimb	40,000.00	65,744.60	25,744.60	164.36%
Total Local Receipts	<u>\$ 8,434,124.00</u>	<u>\$ 10,517,634.39</u>	<u>\$ 2,083,510.39</u>	<u>124.70%</u>
Total Revenues	<u>\$ 77,162,168.00</u>	<u>\$ 79,637,233.88</u>	<u>\$ 2,475,065.88</u>	<u>103.21%</u>
Other Financing Sources:				
Operating Transfers In -				
Special Revenue	\$ 642,316.00	\$ 674,680.32	32,364.32	105.04%
Water Enterprise	111,222.00	111,222.00	0.00	100.00%
Trust & Agency	685,000.00	685,000.00	0.00	100.00%
Total Other Financing Sources	<u>\$1,438,538.00</u>	<u>\$1,470,902.32</u>	<u>\$32,364.32</u>	<u>102.25%</u>
Total Revenues and Other Financing Sources	<u>\$ 78,600,706.00</u>	<u>\$ 81,108,136.20</u>	<u>\$ 2,507,430.20</u>	<u>103.19%</u>
Use of Fund Balance				
9/6/2012 DEBT PREMIUM	\$ 445,145.00			
OVERLAY SURPLUS - ATM 3/10/2018	71,000.00			
FREE CASH - ATM 3/10/2018	1,026,124.00			
OVERLAY SURPLUS - STM 3/9/2019	20,000.00			
FREE CASH - STM 3/9/2019	1,580,803.00			
TOTAL ESTIMATE REVENUES AND USE OF FUND BALANCE	<u>\$ 81,743,778.00</u>			

Town of Duxbury
General Fund
Statements of Appropriations
For Fiscal Year Ending June 30, 2019

Line #	Department Name	CONTINUED APPROPRIATIONS	ATM BUDGET 3/10/2018	STATE & COUNTY ASSESSMENTS	Personnel Plan Art # 4	STM 3/9/19	RESERVE FUND TRANSFERS	MUNI-RELIEF TRANSFERS	TOTAL AVAILABLE	EXPENDITURES	ENCUMBRANCES	CLOSED TO FUND BALANCE 6/30/2019
1	#113 TOWN MEETING	Expenses	4,300.00					980.00	5,280.00	5,280.00		
		Encumber PY										
		Total	4,300.00					980.00	5,280.00	5,280.00		
2	#114 TOWN MODERATOR	Salaries							40.00			40.00
		Encumber PY										
		Total							40.00			40.00
3	#122 SELECTMEN / MANAGER	Salaries	269,006.00		10,673.00			(980.00)	277,699.00	277,547.91		151.09
		Expenses	12,450.00						12,450.00	12,130.46		319.54
		Encumber PY										
		Total	281,456.00		10,673.00			(980.00)	290,149.00	289,678.37		470.63
5	#129(G91) HISTORICAL COMMISSION	Expenses							1,050.00		90.00	960.00
		Encumber PY										
		Total							1,050.00		90.00	960.00
6	#131 FINANCE COMMITTEE	Salaries							450.00	210.00		240.00
		Expenses										
		Encumber PY										
		Total							450.00	210.00		240.00
8	#135 ACCOUNTING	Salaries	376,270.00						376,270.00	360,012.32		16,257.68
		Expenses	13,442.00						13,442.00	7,677.39		4,917.20
		Encumber PY										2,300.00
		Total	389,712.00						389,712.00	367,689.71		23,474.88
10	#136 ANNUAL AUDIT	Expenses	48,000.00						48,000.00	48,000.00		
		Encumber PY										
		Total	48,000.00						48,000.00	48,000.00		
11	#141 ASSESSORS	Salaries	229,426.00		14,665.00				244,091.00	237,561.81		6,529.19
		Expenses	21,500.00						21,500.00	18,171.58		418.42
		Encumber PY										
		Total	250,926.00		14,665.00				265,591.00	255,733.39		2,910.00
13	#145 TREASURER/COLLECTOR	Salaries	265,698.00		12,000.00				277,698.00	262,402.47		15,295.53
		Expenses	60,124.00						60,124.00	38,625.97		21,498.03
		Encumber PY								246.25		
		Total	325,822.00		12,000.00				337,822.00	301,274.69		36,793.56
15	#151 LEGAL SERVICES	Expenses	225,000.00			(4,050.00)			220,950.00	165,155.11		55,794.89
		Settlements								14,054.40		(14,054.40)
		Encumber PY								4,050.00		
		Total	225,000.00			(4,050.00)			216,900.00	179,209.51		41,740.49
16	#152 HUMAN RESOURCE DEPT	Salaries	121,970.00		13,270.00				135,240.00	135,240.00		
		Expenses	39,980.00		(53.30)				39,926.70	49,996.18		341.01
		Encumber PY			53.30					718.06		
		Total	161,950.00		13,270.00				175,216.70	185,954.24		739.51
18	#155 INFORMATION TECHNOLOGY	Salaries	162,920.00		4,675.00				167,595.00	167,595.00		
		Expenses	407,774.00						407,774.00	373,908.26		6,040.38
		Encumber PY								14,141.97		350.21
		Total	570,694.00		4,675.00				572,369.00	555,295.02		6,390.59
20	#156 PUBLIC TELEVISION ACCESS SERVICES	Expenses	280,000.00						280,000.00	280,000.00		
		Encumber PY										
		Total	280,000.00						280,000.00	280,000.00		
21	#158 TAX TITLE	Expenses	8,000.00						8,000.00	5,735.67		2,264.33
		Encumber PY								550.75		
		Total	8,000.00						8,000.00	6,286.42		2,264.33
22	#161 TOWN CLERK	Salaries	164,043.00						164,043.00	163,737.85		305.15
		Expenses	29,455.00						29,455.00	26,381.86		3,073.14
		Encumber PY								8,411.06		245.77
		Total	193,498.00						193,498.00	190,119.71		3,321.06
24	#171 CONSERVATION COMMISSION	Salaries	145,512.00		2,815.00				148,327.00	147,636.86		690.14
		Expenses	13,435.00						13,435.00	13,305.82		129.18
		Encumber PY								57.60		
		Total	158,947.00		2,815.00				161,762.00	160,942.68		819.32

Town of Duxbury
General Fund
Statement of Appropriations
For Fiscal Year Ending June 30, 2019

Line #	Department Name	CONTINUED APPROPRIATIONS	ATM BUDGET 3/10/2018	STATE & COUNTY ASSESSMENTS	Personnel Plan Art #	STM 3/9/19	RESERVE FUND TRANSFERS	MUNI-RELIEF TRANSFERS	TOTAL AVAILABLE	EXPENDITURES	ENCUMBRANCES	CLOSED TO FUND BALANCE 6/30/2019
26	#175 PLANNING BOARD		119,291.00		12,000.00				131,291.00	129,949.49		1,341.51
27	Salaries	148.21	12,505.00			(80.00)			12,425.00	10,852.97	99.93	1,372.10
	Encumber PY					80.00			228.21	228.21		0.00
	Total	\$ 148.21	\$ 131,796.00	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 143,944.21	\$ 141,136.67	\$ 99.93	\$ 2,713.61
28	#197 FACILITIES MANAGEMENT		228,795.00		4,910.00				233,705.00	227,857.60		6,147.40
29	Salaries		154,050.00			(1,269.71)	39,900.00		192,680.29	192,517.75	90.86	77.68
	Encumber PY					1,269.71			1,269.71	14.71		1,255.00
	Total	\$ -	\$ 382,845.00	\$ -	\$ 4,910.00	\$ -	\$ 39,900.00	\$ -	\$ 427,655.00	\$ 420,084.08	\$ 90.86	\$ 7,480.08
	TOTAL GENERAL GOVERNMENT	28,046.47	3,413,486.00	-	75,008.00	-	51,050.00	-	3,567,590.47	3,400,587.23	32,603.07	134,400.17
30	#210 POLICE DEPARTMENT		2,811.45		213,187.34				3,406,347.79	3,241,167.73		165,180.06
31	Salaries		394,320.00			(4,414.95)			389,905.05	347,905.73	41,913.22	86.10
	Encumber PY					4,414.95			31,919.56	30,083.26		1,836.30
	Total	\$ 30,116.06	\$ 3,584,869.00	\$ -	\$ 213,187.34	\$ -	\$ -	\$ -	\$ 3,828,172.40	\$ 3,619,156.72	\$ 41,913.22	\$ 167,102.46
32	#220 FIRE DEPARTMENT		2,850,443.00		4,667.00				2,918,110.00	2,913,252.78		4,857.22
33	Salaries		309,880.00			14,698.00	6,000.00		330,578.00	316,126.61	11,843.47	2,607.92
	Encumber PY								120.00	120.00		
	Total	\$ 120.00	\$ 3,160,323.00	\$ -	\$ 4,667.00	\$ 14,698.00	\$ -	\$ -	\$ 3,229,498.00	\$ 3,229,499.39	\$ 11,843.47	\$ 7,465.14
34	#298 REGIONAL DISPATCH		596,600.00						596,600.00	596,600.00		-
35	Salaries		19,200.00						19,200.00	12,623.41	51.95	6,524.64
	Encumber PY											
	Total	\$ -	\$ 615,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 615,800.00	\$ 609,223.41	\$ 51.95	\$ 6,524.64
36	#241 MUNICIPAL SERVICES		828.90		22,878.00				536,965.90	524,218.79		12,747.11
37	Salaries		104,650.00						88,722.64	15,755.36	172.00	15,755.36
	Encumber PY								103,567.06	63,276.19		40,290.87
	Total	\$ 103,567.06	\$ 617,909.00	\$ -	\$ 22,878.00	\$ -	\$ -	\$ -	\$ 745,182.96	\$ 676,217.62	\$ 172.00	\$ 68,793.34
38	#295 HARBOR / COASTAL MANAGEMENT		276,723.00		6,471.00				322,194.00	318,211.27		3,982.73
39	Salaries		53,850.00			40,820.00	40,000.00		134,670.00	120,199.75	1,147.87	13,322.38
	Encumber PY								589.28	589.28		
	Total	\$ 589.28	\$ 330,573.00	\$ -	\$ 6,471.00	\$ 79,820.00	\$ 40,000.00	\$ -	\$ 457,453.28	\$ 439,000.30	\$ 1,147.87	\$ 17,305.11
	TOTAL PUBLIC SAFETY	135,221.30	8,309,474.00	-	247,203.34	94,518.00	40,000.00	66,000.00	8,895,416.64	8,573,097.44	55,128.51	267,180.69
77	#300 DUXBURY SCHOOLS		29,071,198.00						29,071,198.00	28,578,969.84		492,228.16
78	Salaries		6,624,448.00						7,053,570.78	7,053,570.78		(350,416.81)
	Encumber PY								35,950,513.25	35,632,540.62	176,161.28	141,811.35
	Total	\$ 4,944.08	\$ 224,928.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 229,872.08	\$ 222,251.40	\$ 5,665.82	\$ 1,954.86
	Expenses											
	Encumber PY											
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL EDUCATION	254,869.25	35,695,644.00	-	-	-	-	-	35,650,513.25	35,632,540.62	176,161.28	141,811.35
40	#192 CENTRAL BUILDING SERVICES		65,603.00						65,603.00	64,065.18		1,537.82
41	Salaries		159,325.00			(11.33)			169,313.67	153,266.76	5,665.82	381.09
	Encumber PY					11.33			4,955.41	4,919.46		35.95
	Total	\$ 4,944.08	\$ 224,928.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 229,872.08	\$ 222,251.40	\$ 5,665.82	\$ 1,954.86
	Expenses											
	Encumber PY											
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
42	#194 TARKIN COMMUNITY CENTER		8,150.00						8,150.00	5,033.43		3,116.57
	Salaries											
	Encumber PY											
	Total	\$ -	\$ 8,150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,150.00	\$ 5,033.43	\$ -	\$ 3,116.57
43	#292 ANIMAL CONTROL		81,784.00		2,110.00				89,894.00	81,906.00		1,988.00
44	Salaries		7,450.00						6,664.02	6,664.02		785.98
	Encumber PY								925.54	925.54		(0.00)
	Total	\$ 925.54	\$ 89,234.00	\$ -	\$ 2,110.00	\$ -	\$ -	\$ -	\$ 92,269.54	\$ 89,515.56	\$ -	\$ 2,753.98
45	#294 LANDS & NATURAL RESOURCES		490,967.00		2,435.00				493,402.00	456,212.21		37,189.79
46	Salaries		52,000.00						52,000.00	51,545.36	207.16	247.48
	Encumber PY											
	Total	\$ -	\$ 542,967.00	\$ -	\$ 2,435.00	\$ -	\$ -	\$ -	\$ 545,402.00	\$ 507,757.57	\$ 207.16	\$ 37,437.27
	Expenses											
	Encumber PY											
	Total	\$ -	\$ 262,500.00	\$ -	\$ -	\$ (20,000.00)	\$ -	\$ (6,400.00)	\$ 236,100.00	\$ 193,495.71	\$ -	\$ 42,604.29
47	#418 CENTRAL FUEL DEPOT		262,500.00						236,100.00	193,495.71		42,604.29
	Salaries											
	Encumber PY											
	Total	\$ -	\$ 262,500.00	\$ -	\$ -	\$ (20,000.00)	\$ -	\$ (6,400.00)	\$ 236,100.00	\$ 193,495.71	\$ -	\$ 42,604.29

Town of Duxbury
General Fund
Statement of Appropriations
For Fiscal Year Ending June 30, 2019

Line #	Department Name	CONTINUED APPROPRIATIONS	ATM BUDGET 3/10/2018	STATE & COUNTY ASSESSMENTS	Personnel Plan Art #	STM 3/9/19	RESERVE FUND TRANSFERS	MUNI-RELIEF TRANSFERS	TOTAL AVAILABLE	EXPENDITURES	ENCUMBRANCES	CLOSED TO FUND BALANCE 6/30/2019
48	#419 DPW ADMINISTRATION											
49	Salaries	17,717.00	310,368.00						310,368.00	299,692.32		10,675.68
	Expenses		77,950.00						77,950.00	48,366.70	19,806.19	9,777.11
	Encumber PY								17,717.00			
	Total	\$ 17,717.00	\$ 388,318.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 406,035.00	\$ 365,775.02	\$ 19,806.19	\$ 20,452.79
50	#421 VEHICLE MAINTENANCE											
51	Salaries		170,611.00		8,893.00				179,504.00	128,362.58		51,141.42
	Expenses	348.44	149,000.00			24,880.00			173,880.00	166,303.04	1,666.35	5,910.61
	Encumber PY					120.00			468.44	468.44		
	Total	\$ 348.44	\$ 319,611.00	\$ -	\$ 8,893.00	\$ 25,000.00	\$ -	\$ -	\$ 353,852.44	\$ 295,134.06	\$ 1,666.35	\$ 57,062.03
52	#422 HIGHWAY / ROAD MAINTENANCE											
53	Salaries		501,777.00						495,977.00	479,407.69		16,569.31
	Expenses		74,700.00						80,500.00	76,864.24	2,431.58	1,204.18
	Encumber PY	60,905.57							60,905.57	51,305.57	9,600.00	
	Total	\$ 60,905.57	\$ 576,477.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 637,382.57	\$ 607,577.50	\$ 12,031.58	\$ 17,773.49
54	#423 SNOW & ICE											
55	Salaries		63,750.00						85,428.17	85,428.17		
	Expenses		122,100.00						195,538.03	195,538.03		
	Encumber PY								21,678.17			
	Total	\$ -	\$ 185,850.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280,966.20	\$ 280,966.20	\$ -	\$ -
56	#424 STREET LIGHTS											
	Expenses	3,241.72	42,000.00						48,400.00	41,010.02	6,545.72	844.26
	Encumber PY								3,241.72	3,235.42		6.30
	Total	\$ 3,241.72	\$ 42,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,641.72	\$ 44,245.44	\$ 6,545.72	\$ 89.56
57	#431 TRANSFER STATION											
58	Salaries		239,341.00						239,341.00	220,465.65		18,875.35
	Expenses	51,427.68	654,400.00						654,400.00	543,057.61	59,630.55	51,711.84
	Encumber PY								51,427.68	50,989.20	438.48	
	Total	\$ 51,427.68	\$ 893,741.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 945,168.68	\$ 814,512.46	\$ 59,630.55	\$ 71,025.67
59	#440 SEWER											
60	Salaries		16,419.00		192.00				16,611.00	16,610.98		0.02
	Expenses		244,200.00						244,200.00	235,485.81	135.46	8,578.73
	Encumber PY								143.83	143.83		
	Total	\$ 143.83	\$ 260,619.00	\$ -	\$ 192.00	\$ -	\$ -	\$ -	\$ 260,954.83	\$ 252,240.62	\$ 135.46	\$ 8,578.75
61	#491 CEMETERY											
62	Salaries		432,264.00						432,497.73	396,071.73		36,425.78
	Expenses		213,100.00			(5,009.82)			208,090.18	151,631.93	1,750.00	54,708.25
	Encumber PY	4,279.51				9.82			4,289.33	4,234.42		54.91
	Total	\$ 4,513.02	\$ 645,364.00	\$ -	\$ -	\$ (5,000.00)	\$ -	\$ -	\$ 644,877.02	\$ 551,938.08	\$ 1,750.00	\$ 91,188.94
	TOTAL PUBLIC WORKS	\$ 144,166.86	\$ 4,439,759.00	\$ -	\$ 13,650.00	\$ -	\$ -	\$ 95,116.20	\$ 4,632,672.06	\$ 4,230,444.05	\$ 107,438.83	\$ 354,789.20
63	#541 COUNCIL ON AGING											
64	Salaries		442,322.00						456,284.00	452,383.18		3,910.82
	Expenses		155,225.00						159,225.00	137,546.30	13,777.05	7,899.65
	Encumber PY	19,612.09							19,812.09	19,397.09		425.00
	Total	\$ 19,612.09	\$ 601,547.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 635,331.09	\$ 609,318.57	\$ 13,777.05	\$ 12,235.47
65	#543 VETERANS SERVICES											
66	Salaries		41,935.00						43,190.00	43,190.00		
	Expenses		98,525.00						99,525.00	89,615.05	228.04	9,681.91
	Encumber PY	20.98							20.98	20.98		
	Total	\$ 20.98	\$ 141,460.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 142,735.98	\$ 132,826.03	\$ 228.04	\$ 9,681.91
67	#840 PLY. CITY, COOP. EXT.											
	Expenses		500.00						500.00	500.00		
	Total	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -
	TOTAL HEALTH & HUMAN SERVICES	\$ 19,633.07	\$ 745,507.00	\$ -	\$ 15,227.00	\$ -	\$ -	\$ -	\$ 778,567.07	\$ 742,644.50	\$ 14,005.09	\$ 21,917.38
68	#610 LIBRARY											
69	Salaries		1,043,025.00						1,043,025.00	1,011,681.92		31,343.08
	Expenses		357,285.00						357,285.00	342,417.87	6,223.00	8,644.13
	Encumber PY	3,724.81							3,724.81	3,242.80	482.01	
	Total	\$ 3,724.81	\$ 1,400,310.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,404,034.81	\$ 1,357,342.59	\$ 6,223.00	\$ 40,469.22
70	#630 RECREATION											
71	Salaries		230,155.00						237,042.00	237,026.50		15.50
	Expenses		11,900.00						11,900.00	1,164.52		10,735.48
	Encumber PY											
	Total	\$ -	\$ 242,055.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 248,942.00	\$ 238,191.02	\$ -	\$ 10,750.98
72	#631 PERCY WALKER POOL											
	Salaries		181,404.00						184,344.00	184,316.50		27.50
	Expenses		142,981.00						142,981.00	122,932.71	14,911.57	5,136.72
	Encumber PY	5,625.08							5,625.08	4,650.95	1,177.13	
	Total	\$ 5,625.08	\$ 324,385.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 335,155.08	\$ 311,900.16	\$ 14,911.57	\$ 6,241.35
73	#633 BEACH LIFE GUARDS											

Town of Duxbury
General Fund
Statement of Appropriations
For Fiscal Year Ending June 30, 2019

Line #	Department Name	CONTINUED APPROPRIATIONS	ATM BUDGET 3/10/2018	STATE & COUNTY ASSESSMENTS	Personnel Plan Art # 4	STM 3/19/19	RESERVE FUND TRANSFERS	MUNI-RELIEF TRANSFERS	TOTAL AVAILABLE	EXPENDITURES	ENCUMBRANCES	CLOSED TO FUND BALANCE 6/30/2019
74	Salaries	-	25,056.00	-	-	-	-	-	25,056.00	21,398.91	-	3,657.09
75	Expenses	-	2,650.00	-	-	-	-	-	2,650.00	2,026.43	-	623.57
	Encumber PY	-	-	-	-	-	-	-	-	-	-	-
	Total	\$ -	\$ 27,706.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,706.00	\$ 23,425.34	\$ -	\$ 4,280.66
76	#632 NORTH HILL GOLF COURSE	-	1,500.00	-	-	-	-	-	1,500.00	1,158.00	-	342.00
	Expenses	-	-	-	-	-	-	-	-	-	-	-
	Encumber PY	-	-	-	-	-	-	-	-	-	-	-
	Total	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 1,158.00	\$ -	\$ 342.00
	TOTAL CULTURE AND RECREATION	9,552.89	1,995,956.00	-	9,827.00	-	-	-	2,015,335.89	1,932,017.11	21,134.57	62,184.21
	#700 DEBT SERVICE TOWN & SCHOOL	-	-	518,349.00	-	-	-	-	518,349.00	419,308.00	-	99,041.00
	Assessments & Charge	-	-	518,349.00	-	-	-	-	518,349.00	419,308.00	-	99,041.00
	Total	-	-	518,349.00	-	-	-	-	518,349.00	419,308.00	-	99,041.00
	#830 COUNTY ASSESSMENTS	-	-	82,606.00	-	-	-	-	82,606.00	82,606.40	-	(0.40)
	Assessments & Charge	-	-	82,606.00	-	-	-	-	82,606.00	82,606.40	-	(0.40)
	Total	-	-	82,606.00	-	-	-	-	82,606.00	82,606.40	-	(0.40)
	#830 COUNTY ASSESSMENTS	-	-	66,290.00	-	-	-	-	66,290.00	66,290.00	-	-
	Assessments & Charge	-	-	66,290.00	-	-	-	-	66,290.00	66,290.00	-	-
	Total	-	-	66,290.00	-	-	-	-	66,290.00	66,290.00	-	-
	TOTAL CHERRY SHEET ASSESSMENTS	-	-	600,955.00	-	-	-	-	600,955.00	501,914.40	-	99,040.60
84	#909 NON-CONTRIBUTORY PENSIONS	-	20,000.00	-	-	-	-	-	20,000.00	19,946.16	-	53.84
	Expenses	-	20,000.00	-	-	-	-	-	20,000.00	19,946.16	-	53.84
	Total	-	20,000.00	-	-	-	-	-	20,000.00	19,946.16	-	53.84
83	#911 CONTRIBUTORY PENSIONS	125,000.00	3,448,800.00	-	-	-	-	-	3,573,800.00	3,573,800.00	-	-
	Expenses	125,000.00	3,448,800.00	-	-	-	-	-	3,573,800.00	3,573,800.00	-	-
	Total	125,000.00	3,448,800.00	-	-	-	-	-	3,573,800.00	3,573,800.00	-	-
82	#914 HEALTH INSURANCE	-	8,110,800.00	-	-	-	-	-	8,015,683.80	7,782,707.55	-	232,976.25
	Expenses	-	8,110,800.00	-	-	-	-	-	8,015,683.80	7,782,707.55	-	232,976.25
	Total	-	8,110,800.00	-	-	-	-	-	8,015,683.80	7,782,707.55	-	232,976.25
	Deficit Appropriation	-	-	66,290.00	-	-	-	-	66,290.00	66,290.00	-	-
	Total	-	-	66,290.00	-	-	-	-	66,290.00	66,290.00	-	-
81	#915 LIFE INSURANCE	-	12,000.00	-	-	-	-	-	12,000.00	11,175.49	-	824.51
	Expenses	-	12,000.00	-	-	-	-	-	12,000.00	11,175.49	-	824.51
	Total	-	12,000.00	-	-	-	-	-	12,000.00	11,175.49	-	824.51
80	#916 MEDICARE TAX	-	610,000.00	-	-	-	-	-	626,714.10	623,628.31	-	3,085.79
	Expenses	-	610,000.00	-	-	-	-	-	626,714.10	623,628.31	-	3,085.79
	Total	-	610,000.00	-	-	-	-	-	626,714.10	623,628.31	-	3,085.79
85	#945 WORKERS COMPENSATION	-	365,500.00	-	-	-	-	-	365,500.00	295,651.18	-	69,848.82
	Expenses	-	365,500.00	-	-	-	-	-	365,500.00	295,651.18	-	69,848.82
	Total	-	365,500.00	-	-	-	-	-	365,500.00	295,651.18	-	69,848.82
	TOTAL INSURANCE AND BENEFITS	125,000.00	12,557,100.00	66,290.00	-	-	-	(78,402.10)	12,679,987.90	12,306,908.69	-	373,079.21
86	#945 FIRE, LIABILITY, INSURANCE	-	500,010.00	-	-	-	-	-	500,010.00	478,616.87	-	21,393.13
	Expenses	-	500,010.00	-	-	-	-	-	500,010.00	478,616.87	-	21,393.13
	Total	-	500,010.00	-	-	-	-	-	500,010.00	478,616.87	-	21,393.13
87	#132 RESERVE FUND	-	120,000.00	-	-	-	(91,050.00)	-	28,950.00	28,950.00	-	-
	Fund Transfers	-	120,000.00	-	-	-	(91,050.00)	-	28,950.00	28,950.00	-	-
	Total	-	120,000.00	-	-	-	(91,050.00)	-	28,950.00	28,950.00	-	-
	TOTAL OTHER SHARED COSTS	-	620,010.00	-	-	-	(91,050.00)	-	528,960.00	478,616.87	-	50,343.13
	#992 TRANSFERS TO SPEC REV	-	-	-	-	139,105.00	-	-	139,105.00	139,105.00	-	-
	Transfer to Spec Revenue	-	-	-	-	139,105.00	-	-	139,105.00	139,105.00	-	-
	Total	-	-	-	-	139,105.00	-	-	139,105.00	139,105.00	-	-
	#993 TRANSFERS TO CAPITAL PROJECTS	-	-	-	-	-	-	-	-	-	-	-
	Transfer to Capital Projects	-	-	-	-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-	-	-	-
	#994 TRANSFERS TO ENTERPRISE	-	\$0.00	\$0.00	\$0.00	\$185,600.00	\$0.00	\$0.00	\$185,600.00	\$185,600.00	-	\$0.00
	Transfer to Pool Enterprise	-	\$0.00	\$0.00	\$0.00	\$185,600.00	\$0.00	\$0.00	\$185,600.00	\$185,600.00	-	\$0.00
	Total	-	\$0.00	\$0.00	\$0.00	\$185,600.00	\$0.00	\$0.00	\$185,600.00	\$185,600.00	-	\$0.00
	#990 TRANSFERS TO TRUST & AGENCY	-	-	-	-	300,000.00	-	-	300,000.00	300,000.00	-	-
	Transfer to OPEB Trust Fund	-	-	-	-	300,000.00	-	-	300,000.00	300,000.00	-	-
	Transfer to Pension Reserve Fund	-	-	-	-	91,000.00	-	-	91,000.00	91,000.00	-	-
	Transfer to Accrued Liabilities Fund	-	-	-	-	35,000.00	-	-	35,000.00	35,000.00	-	-

Town of Duxbury
 General Fund
 Statement of Appropriations
 For Fiscal Year Ending June 30, 2019

Line #	Department Name	CONTINUED APPROPRIATIONS	ATM BUDGET 3/10/2018	STATE & COUNTY ASSESSMENTS	Personnel Plan Art #	STM 3/9/19	RESERVE FUND TRANSFERS	MUNI-RELIEF TRANSFERS	TOTAL AVAILABLE	EXPENDITURES	ENCUMBRANCES	CLOSED TO FUND BALANCE 6/30/2019
	Transfer to Unemployment Compensation Fund					30,000.00			30,000.00			-
	Transfer to General Stabilization					605,000.00			605,000.00			-
	Total					1,061,000.00			1,061,000.00			-
	TOTAL OPERATING TRANSFERS OUT					1,385,705.00			1,385,705.00			-
	GRAND TOTAL FUND 1000	716,689.86	76,255,936.00	687,245.00	360,895.34	1,480,223.00			79,480,989.20	77,559,761.94	406,471.35	1,514,755.91

Town of Duxbury
General Fund
Statement of Continued Appropriations
For Fiscal Year Ending June 30, 2019

Departmental Balances	Original Budget Voted from 3/19/18 ATM/STM	2019 Budget	Transfers	FY 2019 Expenditures		Balance As of 6/30/2019	Departmental Balances	Balance Closed Out At Year-end
				To-Date	To-Date			
General Government								
<i>Services</i>								
ART #3/9/96 ART #10 HANDICAP ACC	11,966.04	11,966.04	-	-	750,000.00	11,966.04	11,966.04	-
ART #11 ATM 3/10/19 DUBOIS BEACH LEASE	15,000.00	750,000.00	-	-	13,000.00	15,000.00	15,000.00	-
ART #12 ATM 3/10/19 DUBOIS BEACH LEASE	15,000.00	15,000.00	-	-	12,500.00	2,500.00	2,500.00	-
ART #13 ATM 3/10/16 ATM OF JULY CELEBRATIONS	15,000.00	15,000.00	-	-	3,105.00	11,895.00	11,895.00	-
ART #31 3/14/2015 INFORMATION TECHNOLOGY STUDY	5,629.63	5,629.63	-	-	14,005.61	27,994.39	27,994.39	-
ART #33 STM 9/19/2016 EVAL. OF FEMA FLOOD MAPS PH II	42,000.00	42,000.00	-	-	28,500.00	46,500.00	46,500.00	-
ART #46 ATM 3/11/2017 STORMWATER MGMT CONS. SERV.	95.50	95.50	-	-	-	95.50	95.50	-
ART #19 3/10/2018 ATM IT MASTER PLAN CONSULTANT	40,000.00	40,000.00	-	-	17,800.00	22,200.00	22,200.00	-
ART #18 3/18 ATM ASSESS. VAL. RESID. COMP. SL CKR	20,000.00	20,000.00	-	-	-	20,000.00	20,000.00	-
ART #6 STM 3/9/19 ASSESSORS' LEGAL & APPR. SERV.	40,067.76	40,067.76	(40,067.76)	-	-	-	-	-
<i>Human Resources</i>								
ART #4 SALARIES PER BYLAW - FY 2018	187,000.00	187,000.00	(120,885.24)	1,573.38	-	64,541.38	64,541.38	-
ART #8 SALARIES PERSONNEL BYLAW - FY 2019	4,000.00	4,000.00	-	-	-	4,000.00	4,000.00	-
<i>Information Systems</i>								
ART #61 IMPLMNT SERV/DESK SYS	7,311.86	7,311.86	-	-	-	7,311.86	7,311.86	-
ART #62 NEW DATA CENTER	47,987.57	47,987.57	-	-	-	47,987.57	47,987.57	-
ART #63 TN-WIDE FIB NETWORK III	63,000.00	63,000.00	-	-	1,000.00	63,000.00	63,000.00	-
ART #61-1 REDUNDANT FIBER LINK ON MAYFLOWER ST.	5,550.00	5,550.00	-	-	-	5,550.00	5,550.00	-
ART #71 ATM 3/17 WEBSITE UPGRADE	31,000.00	31,000.00	-	-	28,727.00	2,273.00	2,273.00	-
ART #71-1 ATM 3/18 NEPL WATCHTOWER FIREBOX T. H	22,700.00	22,700.00	-	-	-	22,700.00	22,700.00	-
ART #61-1 ATM 3/18 UPGRADE/VISION OF CAMA LICENSE	10,951.80	10,951.80	-	-	25,877.36	10,951.80	10,951.80	-
ART #61-2 ATM 3/18 DIGITAL PHOTOGRAMMETRIC	35,000.00	35,000.00	-	-	16,110.00	18,890.00	18,890.00	-
<i>Town Clerk</i>								
ART #9 ATM 3/11/17 ELECTRONIC BALLOTING	17,500.00	17,500.00	-	-	-	1,390.00	1,390.00	-
ART #10 ATM 3/10/18 ELECTRONIC BALLOTING	42,000.00	42,000.00	-	-	-	42,000.00	42,000.00	-
<i>Construction</i>								
ART #15 3/18 ATM LOW CHAND MILL PD. WEED TREATMENT	17,500.00	17,500.00	-	-	-	1,390.00	1,390.00	-
ART #3 STM 3/09/19 Weed Harvest (Not yet set up in GL)	42,000.00	42,000.00	-	-	-	42,000.00	42,000.00	-
<i>Planning</i>								
FY17 ATM 3/12/16 ART #28 ZONING GUIDELINES HALLS	10,000.00	10,000.00	-	-	5,875.25	4,124.75	4,124.75	-
FY18 ATM 3/11/2017 ART #17 UPDATE ZONING BYLAW S	73,209.15	73,209.15	-	-	390.00	72,819.15	72,819.15	-
FY2018 ATM 3/11/2017 ART #18 UFD.COMP.MASTER PLAN	19,718.63	19,718.63	-	-	19,718.63	10,000.00	10,000.00	-
FY2018 ATM 3/11/2017 ART #19 UFD.COMP.ZONING MAPS	10,000.00	10,000.00	-	-	-	10,000.00	10,000.00	-
FY2019 ATM 3/10/2018 ART #30 UFD.COMP.MASTER PLAN	75,000.00	75,000.00	-	-	-	75,000.00	75,000.00	-
Total General Government	\$ 381,487.94	\$ 1,310,200.00	\$ 1,691,687.94	\$ 1,603,953.00	\$ 940,182.73	\$ 590,552.71	\$ 563,302.71	\$ 27,250.00
Public Safety								
<i>Police</i>								
ART #6-17 POLICE DEPT.-PURCHASE PROTECTIVE EQUIP.	1,555.00	1,555.00	-	-	6,790.00	1,555.00	1,555.00	-
ART #6-13/18 ATM EXPAND POLICE STATION PARK LOT	85,000.00	85,000.00	-	-	-	78,210.00	78,210.00	-
ART #5 STM 9/6/2018 COLL. BARG. AGRMNTS-PATROLMEN	380,000.00	380,000.00	(199,942.44)	-	180,057.66	-	-	-
<i>Fire</i>								
ART #6-19 REPL FIRE&POLICE OFFSITE REFEATER EQUIP	6,402.00	6,402.00	-	-	6,402.00	-	-	-
ART #24 PURCHASE IV INFUSION PUMPS (I)	13,748.00	13,748.00	-	-	-	13,748.00	13,748.00	-
ART #6-16 ATM 3/18 REPLACE 2010 Car #2	52,843.00	52,843.00	-	-	52,100.97	742.03	742.03	-
ART #6-17 3/18 ATM PURCH. EDRAULIC COMB. TOOLS(S)	25,900.00	25,900.00	-	-	25,519.20	380.80	380.80	-
ART #7-11 3/18 ATM PURCHASE BALLISTIC VESTS (6)	9,000.00	9,000.00	-	-	8,976.30	23.70	23.70	-
ART #7-12 3/18 ATM PURCHASE BALLISTIC HELMETS (6)	3,420.00	3,420.00	-	-	3,420.00	-	-	-
ART #7-13 3/18 ATM REPLACE FIREFIGHTING BOAT PUMP	3,915.00	3,915.00	-	-	3,169.00	746.00	746.00	-
ART #7-14 3/18 ATM PURCH.FIREFIGHT SKID UNIT UTV	8,150.00	8,150.00	-	-	8,150.00	-	-	-
<i>Inspectional Services</i>								
ART #4 STM 3/09/19 Eng. and Inspectional Svc for Powder Pt. Bridge	85,000.00	85,000.00	-	-	-	85,000.00	85,000.00	-
<i>Leads & Natural Resources</i>								
ART #6-111 L&N KEENE ST. BFIELD WELL EXPLOR.	30,000.00	30,000.00	-	-	-	30,000.00	30,000.00	-
ART #75-16N REHAB. TRAIN & KEENE ST. FIELDS	10,000.00	10,000.00	-	-	-	10,000.00	10,000.00	-
ART #6-19 L&N REPL 2011 PICK-UP TRUCK L99	40,000.00	40,000.00	-	-	39,900.76	99.24	99.24	-
ART #6-10 L&N REPLACE 2007 SCAG 61" MOWER	16,000.00	16,000.00	-	-	-	16,000.00	16,000.00	-
ART #77-16N PURCHASE STAND UP LEAF BLOWER	12,000.00	12,000.00	-	-	11,160.00	840.00	840.00	-
<i>Harbormaster/Beach Management</i>								
ART #71-5 HARBORMASTER PURCHASE DEWATERING PUMP	425.54	425.54	-	-	-	425.54	425.54	-
ART #71-7 HARBORMASTER PURCHASE QUICK MOUNT OFF RD WINCH	450.00	450.00	-	-	-	450.00	450.00	-
ART #71-9 HARBORMASTER PURCHASE (4) MOBILE RADIOS	66.44	66.44	-	-	-	66.44	66.44	-
ART #6-112 HARBORMASTER REPL. 50HP OUTBOARD MOTOR	7,905.69	7,905.69	-	-	5,470.20	2,435.49	2,435.49	-
ART #6-110 HARBORMASTER REPL. 2010 PICKUP TRUCK 193	2,874.76	2,874.76	-	-	-	2,874.76	2,874.76	-
ART #4 HARBORMASTER REPL. 2011 PICKUP TRUCK	41,520.00	41,520.00	-	-	41,177.33	342.67	342.67	-

Town of Dunbury
General Fund
Statement of Continued Appropriations
For Fiscal Year Ending June 30, 2019

	Departmental Received Balance	Original Budget Voted from 3/18/18 ATM/STW	2019 Budget	Transfers	FY 2019 Expenditures To-Date	Balance 6/30/2019 As of	Departmental Retained Balance	Balance Closed Out At Year-end
Department								
ART-6-18 REPAIR/UPDATE MAR UNIT 1 OUTLET, ENGS (D)			477,893.00		14,188.70			
ART-7-15-3/18 ATM LABORMASTER-REPL TOWN TENDER		477,893.00	3,295.00		3,295.00	33,603.21	31,603.11	
Total Public Safety	\$ 114,947.43	\$ 772,516.00	\$ 887,263.43	\$ (199,942.34)	\$ 409,778.21	\$ 277,542.88	\$ 275,966.67	\$ 2,152.21
School								
ART-7-9 3/17 ATM REPLCHANDLER & ALDEN LCD PROJ			456.00			456.00		456.00
ART-6-18 3/17 ATM WESTERN FIB. NETWK RING CLOSURE			66,180.00		66,180.00			
ART-6-19 3/17 ATM PUBLIC ACCESS TV			14,119.65		14,119.65			
ART-6-18 3/18 ATM REPL LOCKERS WITH CURBIES CHA		50,000.00	50,000.00		50,000.00		50,000.00	
ART-6-21 3/18 ATM ADD WIRELESS ACCESS POINTS-PAC		17,125.00	17,125.00		17,125.00			
ART-6-20 3/18 ATM REPLACEMENT PAC PROJECTOR		31,295.00	31,295.00		30,898.00	397.00		397.00
ART-6-22 3/18 ATM REPL BACKUP RECORDER, EQPH 10RH		47,000.00	47,000.00		47,000.00		47,000.00	
ART-7-21 3/18 ATM PURCH CLASS RURN/OVARPH 10RY		10,000.00	10,000.00		9,947.79	52.21		52.21
ART-7-23 3/18 ATM PURCH GR CLASS CHAIRS(60NDHS)		5,520.00	5,520.00		5,519.40	0.60		0.60
ART-7-24 3/18 ATM PURCH STUDENT DESKS (60NDHS)		8,210.00	8,210.00		8,210.00			
ART-7-25 3/18 ATM PURCH AUTO SCRUBBER 24"		9,000.00	9,000.00		9,000.00			
ART-7-26 3/18 ATM Limon SKID DISKS (00 IDMS)		4,100.00	4,100.00		4,100.00			
ART-7-27 3/18 ATM PURCH GREEN CLASS CHAIRS (00)		2,760.00	2,760.00		2,759.70	0.30		0.30
ART-7-28 3/18 ATM CLASS DOOR& WINDOW SEC. SHADES		9,000.00	9,000.00		8,789.87	216.13		216.13
Total School	\$ 80,735.65	\$ 194,010.00	\$ 274,763.85	\$ -	\$ 176,643.41	\$ 98,122.24	\$ 97,000.00	\$ 1,122.24
Public Works								
DPW-General Buildings								
ART-7-16 ATM 3/18 IRRIGATION WELL- TOWN HALL		6,200.00	6,200.00		6,200.00			
DPW-Administration								
ATM/11/00 ARTS-10 TN LANDING		3,147.53	3,147.53		313.44	2,834.09	2,834.09	
STM/12/05 ART11 ENC. PDR FT		50,000.00	50,000.00		5,107.10	44,892.90	44,892.90	
ATM 3/12/2016 ART6-11-14 DPW FAC. FEASIBILITY STUDY		15,758.47	15,758.47		15,758.47		15,758.47	
DPW-Vehicle Maintenance								
ART-9-6-11 ATM 3/18 REPLACE DRIVE ON VEHICLE LIFT		16,180.00	16,180.00		16,180.00			
DPW-Highway								
ART-6-13-12 REPL 2004 CHEV 3300 PICKUPS TRUCK H-11		87,653.00	87,653.00		60,134.10	13,518.90	13,518.90	
ART-6-13 REPL 2006 CHEV BLAZER SUV TRUCK H-26		46,110.00	46,110.00		14,219.29	31,890.71	31,890.71	
STM 9/6/2018 ART11 DIRECT APPROPRIATION		160,000.00	160,000.00		36,541.13	123,458.87	123,458.87	
STM 9/6/2018 ART93 SEAWALL REPAIRS		65,000.00	65,000.00		60,732.20	4,267.80	4,267.80	
Transfer Station								
ART-6-13 ATM 3/18 REPL 2005 STECO EJECTOR HALE#2		88,200.00	88,200.00		88,200.00			
Cemetery								
ART-6-13 CEMETERY EXP-OLD OFFICE/GARAGE SITE		4,303.62	4,263.62		1,069.91	3,193.71	3,193.71	
ART-7-18 REPLACE 2006 SELF CONTAINED LEAF VAC		10,517.00	10,517.00		10,356.52	160.48	160.48	
PT19 ATM 3/10/18 ART-6-16 MASTER PLAN		45,000.00	45,000.00		21,894.07	23,105.93	23,105.93	
Parkland Management								
ART-6-13 FAC.MGMT-REPH WINDOWS-ALDEN SCH-PH.1		51,908.00	51,908.00		51,908.00			
ART-6-14 FAC.MGMT-REPH WINDOWS-ALDEN SCH-PH.1		95,434.00	95,434.00		95,434.00			
ART-7-1-2 REPLACE CARPET NEW TOWN HALL PHASE I		9,254.00	9,254.00		9,254.00		9,254.00	
ART-6-1-1 FAC.MGMT-REPH WINDOWS-ALDEN SCH-PH III		110,000.00	110,000.00		110,000.00			
ART-6-2-4 FAC.MGMT-REPH WINDOWS-ALDEN SCH-PH IIIb		490,000.00	490,000.00		490,000.00			
Total Public Works	\$ 380,175.26	\$ 1,049,478.00	\$ 1,420,653.26	\$ -	\$ 1,139,124.16	\$ 281,529.10	\$ 121,148.46	\$ 160,380.64
Culture & Recreation								
Library								
ART-7-1-8 REPLHOLSTER PUBLIC SEATING CHAIRS (7)		293.00	293.00		293.00			
ART-7-1 CAMPUS ENTRANCE CLIBRING		7,850.00	7,850.00		7,850.00		7,850.00	
ART-7-1-9 3/18 ATM BAILINGS FOR CAMPUS ENTRANCE		1,900.00	1,900.00		1,900.00		1,900.00	
ART-7-10 3/18 ATM REPLHOLCHAIRS LANMAN/STDY(10)		3,010.00	3,010.00		2,075.00	945.00		945.00
ART-7-11 3/18 ATM REPLHOL COUCH IN YA AREA		1,450.00	1,450.00		1,450.00			
Recreation								
ART-6-6-17 REPAIR ALDEN ST. TENNIS COURT FENCING		17,000.00	17,000.00		16,985.04	14.96		14.96
Nord Hill								
ART-7-18 ATM 3/17/17NH-REPL ABOVE GRD-RUEL DEPOT		588.81	588.81		588.81		588.81	
Total Culture & Recreation	\$ 8,731.81	\$ 23,370.00	\$ 32,101.81	\$ -	\$ 20,803.04	\$ 11,294.77	\$ 9,750.00	\$ 1,548.77
Total Balances	\$ 966,098.09	\$ 3,340,374.00	\$ 4,306,477.00	\$ 160,895.34	\$ 2,886,531.05	\$ 1,259,645.70	\$ 1,066,591.84	\$ 192,453.86

Town of Duxbury
Unreserved - Undesignated Fund Balance
For Period Ending June 30, 2019

	Unreserved Fund Balance 7/1/2018	3,830,933.32
	Prior Period Audit Adjustment	
	Unreserved Fund Balance Adjusted 7/1/2018	3,830,933.32
Add:		
	Actual Revenues	79,637,233.88
	Other Financing Sources	\$1,470,902.32
	Fund Balance Reserve for Expenditures 7/1/18	1,097,124.00
	Fund Balance Reserve for Encumbrances 7/1/18	716,689.86
	Fund Balance Reserve for Appropriation Deficits 7/1/18	(224,367.65)
	Fund Balance Reserve for Continuing Appropriations 7/1/18	966,928.09
	Fund Balance Reserve for Debt Service 7/1/18	4,156,628.00
	Total Additions:	87,821,138.50
Subtract:		
	Expenditures	78,860,587.99
	Other Financing Uses	1,385,705.00
	Fund Balance Reserve for Expenditures 6/30/19	1,058,000.00
	Fund Balance Reserve for Encumbrances 6/30/19	406,471.35
	Fund Balance Reserve for Appropriation Deficits 6/30/19	1,066,591.84
	Fund Balance Reserve for Continuing Appropriations 6/30/19	3,711,483.00
	Fund Balance Reserve for Debt Service 6/30/19	86,488,839.18
	Total Subtractions:	86,488,839.18
	Unreserved Fund Balance 6/30/19	5,163,232.64

Town of Duxbury
General Fund Debt
For the Year Ending June 30, 2019

	Date of Issue	Amt Authorized	Premium applied to Principal	Amt Issued or Rescinded	Unissued	2018 Balance	2019 Principal	2019 Balance
GENERAL FUND								
Title V Septic Berement	10/25/2000			195,676.00	-	10,868.00	10,868.00	-
Bay Road Shared Sewer	12/15/2002				-	215,000.00	45,000.00	170,000.00
Title V Septic Berement	7/24/2003			192,582.06	-	32,288.00	10,690.00	21,598.00
DHS WWTF	12/15/2005				-	270,000.00	90,000.00	180,000.00
Percy Walker Pool Construction	3/15/2010	2,200,000.00		2,200,000.00	-	1,015,000.00	145,000.00	870,000.00
Percy Walker Pool Engineering	3/15/2010	163,000.00		163,000.00	-	70,000.00	10,000.00	60,000.00
Crematory Construction	9/14/2012	2,600,000.00		2,600,000.00	-	1,725,000.00	175,000.00	1,550,000.00
Police Station Construction	9/14/2012	6,275,000.00		6,275,000.00	-	4,700,000.00	315,000.00	4,385,000.00
Fire Station Construction	9/14/2012	3,700,000.00		3,700,000.00	-	2,450,000.00	245,000.00	2,205,000.00
Powder Point Bridge Improvement	6/6/2014	2,400,000.00		2,400,000.00	-	1,320,000.00	220,000.00	1,100,000.00
Senior Center Expansion	4/11/2019	2,575,750.00			25,750.00			
Alden School Addition	12/15/2005	11,578,000.00	225,000.00	11,578,000.00	-	2,170,000.00	730,000.00	2,325,000.00
Chandler School Roof Repairs	3/15/2010	587,000.00		587,000.00	-	265,000.00	40,000.00	225,000.00
MS/HS Central Office Bond 1	9/14/2012	435,000.00		435,000.00	-	348,000.00	17,400.00	330,600.00
MS/HS Fieldhouse Bond 1	9/14/2012	6,273,127.00		5,866,127.00	-	4,692,900.00	234,645.00	4,458,255.00
MS/HS Fieldhouse Bond 2	6/30/2017	28,000.00		28,000.00	-	20,000.00	5,000.00	15,000.00
MS/HS Construction Bond 1	9/14/2002	112,413,034.00		66,404,134.53	46,008,899.47	51,784,100.00	2,592,955.00	49,191,145.00
MS/HS Construction Bond 2	6/30/2015	4,500,000.00		4,500,000.00	-	3,150,000.00	450,000.00	2,700,000.00
MS/HS Construction Bond 3	6/30/2017	3,157,000.00		3,157,000.00	-	2,840,000.00	320,000.00	2,520,000.00
Replace Fire Pump/Engine	4/11/2019	700,000.00	40,000.00		-			
Crematory Retorns Rebuild		300,000.00		660,000.00	300,000.00			660,000.00
Chromebooks		512,998.00			512,998.00			
Sewall Repairs		4,909,770.00			4,909,770.00			
TOTAL GENERAL FUND:		\$ 165,307,679.00	\$ 265,000.00	\$ 113,266,519.59	\$ 51,757,417.47	\$ 77,078,156.00	\$ 5,656,558.00	\$ 74,406,598.00

Town of Duxbury
 Combining Statement of Changes
 Special Revenue Funds
 For Fiscal Year Ending June 30, 2019

	Fund 2200 School Lunch	Fund 2450 School Fed. Grts.	Fund 2550 School State Grts.	Fund 2750 School Revolving	Fund 2950 School Gifts	Sub-Total School Spec. Revenue Funds	Fund 2300 Highway	Fund 2400 Town Fed. Grts.
<u>Assets</u>								
Cash - Unrestricted Checking	\$ 868,203.12	\$ (28,205.57)	\$ 959,459.00	\$ 2,491,855.05	\$ 404,618.95	\$ 4,695,930.55	\$ -	\$ (23,634.19)
Petty Cash	-	-	-	8,637.90	-	8,637.90	-	-
TOTAL CASH:	\$ 868,203.12	\$ (28,205.57)	\$ 959,459.00	\$ 2,500,492.95	\$ 404,618.95	\$ 4,704,568.45	\$ -	\$ (23,634.19)
Tax Liens	-	-	-	-	-	-	-	-
User Charges	-	-	-	-	-	-	-	-
Utility Liens Added To Taxes	-	-	-	-	-	-	-	-
TOTAL TAXES & CHARGES RECEIVABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apportioned Assessments, Not Yet due	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apportioned Assessments Added To Taxes	-	-	-	-	-	-	-	-
TOTAL ASSESSMENTS RECEIVABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due From the Commonwealth	-	-	-	-	-	-	-	-
Other Assets	-	-	-	-	-	-	-	-
TOTAL ASSETS:	\$ 868,203.12	\$ (28,205.57)	\$ 959,459.00	\$ 2,500,492.95	\$ 404,618.95	\$ 4,704,568.45	\$ -	\$ (23,634.19)
Warrants payable	-	-	-	-	-	-	-	-
Accrued Payroll	-	583.56	-	24,797.89	-	25,381.45	-	-
Prepaid Revenue	-	-	-	188,982.36	-	188,982.36	-	-
Other Liabilities	-	-	-	-	-	-	-	-
Deferred Revenue	-	-	-	-	-	-	-	-
Notes Payable	-	-	-	-	-	-	-	-
Due To General Fund	-	-	-	-	-	-	-	-
TOTAL LIABILITIES:	\$ -	\$ 583.56	\$ -	\$ 213,780.25	\$ -	\$ 214,363.81	\$ -	\$ -
Fund Balance - Petty Cash	-	-	-	-	-	-	-	-
Fund Balance - Reserved for Encumbrances	-	-	-	-	-	-	-	-
Fund Balance - Reserved for Expenditures	-	-	-	-	-	-	-	-
Fund Balance - Federal Grants	-	(28,789.13)	959,459.00	-	-	(28,789.13)	-	(23,634.19)
Fund Balance - State Grants	-	-	-	-	-	959,459.00	-	-
Fund Balance - Revolving Fund	868,203.12	-	-	2,286,712.70	404,618.95	3,559,534.77	-	-
Fund Balance - Receipts Reserved for Appropriation	-	-	-	-	-	-	-	-
Fund Balance - Community Preservation	-	-	-	-	-	-	-	-
Undesignated Fund Balance	-	-	-	-	-	-	-	-
TOTAL FUND BALANCE:	\$ 868,203.12	\$ (28,789.13)	\$ 959,459.00	\$ 2,286,712.70	\$ 404,618.95	\$ 4,490,204.64	\$ -	\$ (23,634.19)
TOTAL LIABILITIES/FUND BALANCE:	\$ 868,203.12	\$ (28,205.57)	\$ 959,459.00	\$ 2,500,492.95	\$ 404,618.95	\$ 4,704,568.45	\$ -	\$ (23,634.19)

Town of Duxbury
 Combining Statement of Changes
 Special Revenue Funds
 For Fiscal Year Ending June 30, 2019

Fund 2500 Town State Grts.	Fund 2600 Receipts Reserved	Fund 2700 Town Revolving	Fund 2710 Park & Rec Revolv.	Fund 2800 Community Pres.	Fund 2900 Town Gifts	Sub-Total	
						Town Spec. Revenue Funds	TOTAL
\$ (83,717.85)	\$ 760,605.59	\$ 82,460.04	\$ 51,585.47	\$ 2,547,498.45	\$ 503,932.32	\$ 3,838,729.83	\$ 8,534,660.38
\$ (83,717.85)	\$ 760,605.59	\$ 82,460.04	\$ 51,585.47	\$ 2,547,498.45	\$ 503,932.32	\$ 3,838,729.83	\$ 8,543,298.28
-	-	-	-	4,183.50	-	4,183.50	4,183.50
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
\$ -	\$ -	\$ -	\$ -	\$ 4,183.50	\$ -	\$ 4,183.50	\$ 4,183.50
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	2,763.66	-	2,763.66	2,763.66
\$ -	\$ -	\$ -	\$ -	\$ 2,763.66	\$ -	\$ 2,763.66	\$ 2,763.66
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
\$ (83,717.85)	\$ 760,605.59	\$ 82,460.04	\$ 51,585.47	\$ 2,554,445.61	\$ 503,932.32	\$ 3,845,676.99	\$ 8,550,245.44
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	38,941.91	487.21	-	39,429.12	25,381.45
-	-	-	-	481.00	-	481.00	228,411.48
-	-	-	-	6,947.16	-	6,947.16	481.00
-	-	-	-	-	-	-	6,947.16
-	-	-	-	-	-	-	-
\$ -	\$ -	\$ -	\$ 38,941.91	\$ 7,915.37	\$ -	\$ 46,857.28	\$ 261,221.09
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	2,643.56	13,000.00	-	15,643.56	15,643.56
-	-	-	-	50,000.00	-	50,000.00	50,000.00
-	-	-	-	-	-	(23,634.19)	(52,423.32)
(83,717.85)	-	-	-	-	-	(83,717.85)	875,741.15
-	-	82,460.04	10,000.00	659,678.95	503,932.32	596,392.36	4,155,927.13
-	760,605.59	-	-	971,276.46	-	1,420,284.54	1,420,284.54
-	-	-	-	852,574.83	-	971,276.46	971,276.46
-	-	-	-	-	-	852,574.83	852,574.83
(83,717.85)	760,605.59	82,460.04	12,643.56	2,546,530.24	503,932.32	3,798,819.71	8,289,024.35
(83,717.85)	760,605.59	82,460.04	51,585.47	2,554,445.61	503,932.32	3,845,676.99	8,550,245.44

Town of Duxbury
Statement of Changes in Fund Balances
School Cafeteria Fund - Fund 2200
For Fiscal Year Ending June 30, 2019

	<u>Revenues</u>	<u>Expenditures</u>	<u>Balance Forward June 30, 2019</u>
<u>SCHOOL CAFETERIA FUND</u>			
<u>Revenue</u>			
Lunchroom Sales	\$ 698,309.11	\$ (1,504.65)	\$ 699,813.76
State Aid	11,443.43		11,443.43
Section 4	68,178.50	-	68,178.50
Section 11	63,098.88	-	63,098.88
Federal Breakfast	70,724.37		70,724.37
Bread Board	13,856.94	-	13,856.94
Sub-Total:	\$ 925,611.23	\$ (1,504.65)	\$ 927,115.88
<u>Expenditures</u>			
Personnel Services	\$ -	\$ 325,360.05	\$ (325,360.05)
Purchases of Service	-	143,149.16	(143,149.16)
Perishables	-	228,110.16	(228,110.16)
Bread Board Supplies	-	7,652.49	(7,652.49)
Other Expenses	-	53,257.93	(53,257.93)
Equipment	-	7,268.12	(7,268.12)
Equipment Repair	-	6,245.94	(6,245.94)
Sub-Total:	\$ -	\$ 771,043.85	\$ (771,043.85)
Beginning Balance FY19	\$ 770,278.84	\$ -	\$ 712,131.09
Warrants Payable	\$ 58,147.75	\$ 58,147.75	\$ -
GRAND TOTAL:	\$ 770,278.84	\$ 771,043.85	\$ 868,203.12

Town of Duxbury
Statement of Changes in Fund Balances
Town Federal Grants - Fund 2400
For Fiscal Year Ending June 30, 2019

	<i>Balance Forward <u>July 1, 2018</u></i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Balance Forward <u>June 30, 2019</u></i>
<u>TOWN FEDERAL GRANTS</u>				
Historical Commission:				
Housing/Community	\$ 147.90	\$ -	\$ -	\$ 147.90
Harbormaster:				
Pump Out Boat Consolidated	(19,647.21)	10,000.00	9,308.95	(18,956.16)
FY10 Port Security	88.32	-	-	88.32
Police Department:				
FY14 SRPEDD	490.00	-	-	490.00
FY16 Highway Safety Traffic	(5,936.52)	-	-	(5,936.52)
FY20 Highway Safety Traffic	-	-	396.28	(396.28)
FY15 Bullet Proof Vests	-	-	-	-
FY17 Bullet Proof Vests	(10,006.50)	10,310.45	303.95	0.00
Plymouth County Outreach	-	-	1,044.08	(1,044.08)
Fire Department:				
FY19 Assitance to FF Grant	-	293,966.00	293,966.00	-
FY19 Emergency Mgmt. Perform	-	4,175.00	4,175.00	-
Council on Aging:				
Mastery Project (FY13)	-	-	-	-
Mastery Project (FY16)	1,217.70	-	244.07	973.63
FY16 NCOA Flu & You	791.35	-	791.35	-
Mastery Project (FY17)	999.00	-	-	999.00
Sub-Total:	<u>\$ (31,855.96)</u>	<u>\$ 318,451.45</u>	<u>\$ 310,229.68</u>	<u>\$ (23,634.19)</u>
Warrants Payable	\$ 1,276.00	\$ -	\$ 1,276.00	\$ -
GRAND TOTAL:	<u><u>\$ (30,579.96)</u></u>	<u><u>\$ 318,451.45</u></u>	<u><u>\$ 311,505.68</u></u>	<u><u>\$ (23,634.19)</u></u>

Town of Duxbury
Statement of Changes in Fund Balances
School Federal Grants - Fund 2400
For Fiscal Year Ending June 30, 2019

	<i>Balance Forward <u>July 1, 2018</u></i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Balance Forward <u>June 30, 2019</u></i>
<u>SCHOOL FEDERAL GRANTS:</u>				
FY17 SPED 94-142	\$ -	\$ -	\$ -	\$ -
FY16 Early Childhood	0.01	-	-	\$ 0.01
FY17 Teacher Quality	-	-	-	\$ -
FY17 SPED Program Improvements	-	-	-	\$ -
FY17 Title I	1,143.49	-	-	\$ 1,143.49
FY18 Teacher Quality	66.99	287.00	281.99	\$ 72.00
FY18 SPED Allocation	22,739.08	-	22,739.08	\$ -
FY18 Early Childhood	(6,500.36)	6,596.59	96.23	\$ 0.00
FY18 Title I	106.65	432.00	538.65	\$ -
FY18 TITLE IV PT A(TIVA)	34.88	-	34.88	\$ -
FY19 Teacher Quality	-	43,901.00	44,236.00	\$ (335.00)
FY19 SPED Allocation	-	693,569.00	723,569.17	\$ (30,000.17)
FY19 Early Childhood	-	15,099.00	14,832.00	\$ 267.00
FY19 Title I	-	78,028.00	78,028.00	\$ -
FY19 TITLE IV PT A(TIVA)	-	5,923.00	5,859.46	\$ 63.54
				\$ -
Sub-Total:	\$ 17,590.74	\$ 843,835.59	\$ 890,215.46	\$ (28,789.13)
Warrants Payable	\$ 4,365.50	\$ -	\$ 4,365.50	\$ -
Accrued Payroll Payables	2,957.00	-	2,373.44	583.56
Grand Total:	\$ 24,913.24	\$ 843,835.59	\$ 896,954.40	\$ (28,205.57)

Town of Duxbury
Statement of Changes in Fund Balances
Town State Grants - Fund 2500
For Fiscal Year Ending June 30, 2019

	<i>Balance Forward July 1, 2018</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Balance Forward June 30, 2019</i>
<u>TOWN STATE GRANTS:</u>				
Town Clerk; Extended Polling Hrs.	\$ 30,727.62	\$ 14,451.40	\$ 15,231.31	\$ 29,947.71
Conservation Comm: Fish Ladder	20,228.23	-	-	20,228.23
FY09 CZM-Crescent St.:Storm Mit.	10,935.83	-	-	10,935.83
FY15 Coastal Resiliency Grant	6,800.00	-	-	6,800.00
Weed Harvester Grant	-	35,000.00	-	35,000.00
Temple Street Dam Grant	(12,500.00)	12,500.00	-	-
FY19 Green Communities	-	139,705.00	139,705.00	-
Police Department:				
FY13 E-911 Training	(45,172.02)	45,172.02	-	-
FY14 E-911 Training	1,956.73	-	1,956.73	-
FY15 E-911 Training	(428.74)	428.74	-	-
FY16 E-911 Training	17,150.78	-	17,150.78	-
FY17 E-911 Training	0.01	-	0.01	-
FY15 Bullet Proof Vests	(2,342.50)	-	-	(2,342.50)
FY17 Bullet Proof Vests	(10,006.50)	161.50	465.45	(10,310.45)
FY19 Jail Diversion Grant	-	-	2,590.24	(2,590.24)
Fire Department:				
MCI Trailer	10,775.74	-	178.60	10,597.14
State Wide Ambulance Task	786.63	-	-	786.63
FY14- FY18 SAFE Grant	8,160.76	330.98	8,491.74	-
FY19 SAFE Grant	-	6,954.00	823.51	6,130.49
FY14 E-911 Support	37,667.90	-	37,667.90	-
FY15 E-911 Support	(1,468.11)	1,468.11	-	-
FY16 E-911 Support	(18,124.65)	18,124.65	11,173.09	(11,173.09)
FY17 E-911 Support	-	11,173.09	11,173.09	-
FY18 E-911 Support	(28,223.86)	109,866.18	81,642.32	-
FY19 E-911 Support	-	406,219.45	406,736.79	(517.34)
State Haz Material Training Grant	(1,909.62)	11,747.73	9,838.02	0.09
MEMA- FIRE CEMP Grant	2,500.00	-	2,500.00	-
MEMA Deployments	-	-	13,018.92	(13,018.92)
Regional Dispatch:				
FY18 E-911 Training Grant	(4,748.50)	34,746.18	29,997.68	-
FY19 E-911 Training Grant	-	14,879.12	14,879.12	-
FY18 Development Grant	(370,997.20)	1,456,176.16	1,085,178.96	-
FY19 Development Grant	-	313,553.60	611,599.78	(298,046.18)
PSAP Leadership Scholarship Prog	(64.24)	-	-	(64.24)
Inspectional Services:				
Medical Reserve Corp.	24,665.23	14,964.66	18,012.84	21,617.05
DPW Management:				
Hall's Corner	3,300.00	-	-	3,300.00
FY11 Survey & Design Beach Seawall	34,410.00	-	-	34,410.00
RDP Program	10,943.86	11,000.00	-	21,943.86
Council on Aging:				
FY11 Elder Lunch Program	(35.01)	35.01	-	-
FY18 Elder Lunch Program	3,453.63	3,312.99	6,628.31	138.31
FY19 Elder Lunch Program	-	56,158.00	49,152.55	7,005.45
FY11 Chronic Disease Management	550.57	-	17.95	532.62
FY13 Chronic Disease Management	1,222.39	-	-	1,222.39
FY16 Service Incentive	142.95	916.41	916.41	142.95
FY17 Service Incentive	92.46	-	-	92.46
FY18 Service Incentive	(916.41)	916.41	-	-
Formula Grant	-	42,654.00	42,650.00	4.00
Building Improvement Grant	(50,000.00)	50,000.00	-	-
Library:				
State Aid to Library	24,826.13	19,236.23	15,167.64	28,894.72
Net Lender Program	8,972.41	-	-	8,972.41
Duxbury Cultural Council	4,301.59	5,040.27	4,350.00	4,991.86
State Board of Retirement	2,933.37	6,847.38	9,129.84	650.91
Planning:				
Compact Grant-Comp. Master Plan	10,000.00	-	10,000.00	-
Sub-Totals:	\$ (269,432.54)	\$ 2,843,739.27	\$ 2,658,024.58	\$ (83,717.85)
Warrants Payable:	\$ 358,287.02	\$ -	\$ 358,287.02	\$ -
GRAND TOTAL:	\$ 88,854.48	\$ 2,843,739.27	\$ 3,016,311.60	\$ (83,717.85)

Town of Duxbury
Statement of Changes in Fund Balances
School State Grants - Fund 2550
For Fiscal Year Ending June 30, 2019

	<i>Balance Forward July 1, 2018</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Balance Forward June 30, 2019</i>
<u>SCHOOL STATE GRANTS:</u>				
FY18 Circuit Breaker	\$ 482,046.32	\$ 320,402.00	\$ 512,448.32	\$ 290,000.00
FY19 Circuit Breaker	-	669,259.00	-	669,259.00
Big Yellow School Bus Grant	200.00	-	-	200.00
Sub-Total:	<u>\$ 482,246.32</u>	<u>\$ 989,661.00</u>	<u>\$ 512,448.32</u>	<u>\$ 959,459.00</u>
Warrants Payable	\$ 39,438.25		\$ 39,438.25	\$ -
Grand Total:	<u><u>\$ 521,684.57</u></u>	<u><u>\$ 989,661.00</u></u>	<u><u>\$ 551,886.57</u></u>	<u><u>\$ 959,459.00</u></u>

Town of Duxbury
Statement of Changes in Fund Balances
Receipts Reserved for Appropriation Funds 2600
For Fiscal Year Ending June 30, 2019

	<i>Balance Forward <u>July 1, 2018</u></i>		<i>Revenues</i>		<i>Expenditures</i>	<i>Balance Forward <u>June 30, 2019</u></i>
<i><u>Town Receipts Reserved for Appropriation</u></i>						
Cemetery:						
Sale of Lots & Burial Rights	\$ 153,490.37	#	\$ 67,775.00		\$ 45,950.00	\$ 175,315.37
Fire Department:						
Code Fines	300.00		-		-	300.00
Ambulance Receipts	50,000.00		50,000.00		-	100,000.00
Selectmen/Town Manager:						
Sale of Real Estate	192,193.00		-		15,528.00	176,665.00
Harbormaster:						
Waterways Improvement	276,754.72		188,658.30		158,519.00	306,894.02
Public Works:						
Trans. Receipts Reserved	514.30		916.90		-	1,431.20
GRAND TOTAL:	\$ 673,252.39		\$ 307,350.20		\$ 219,997.00	\$ 760,605.59

Town of Duxbury
Statement of Changes in Fund Balances
Town Revolving Funds 2700
For Fiscal Year Ending June 30, 2019

	<i>Balance Forward <u>July 1, 2018</u></i>	<i><u>Revenues</u></i>	<i><u>Expenditures</u></i>	<i>Balance Forward <u>June 30, 2019</u></i>
<u>TOWN REVOLVING:</u>				
Conservation Commission:				
Jaycox Farm Ch. 44, S53 1/2	\$ 238.02	\$ 6,015.00	\$ 5,915.99	\$ 337.03
Cemetery:				
Insurance Recovery	-	-	-	-
Police:				
Insurance Recovery	2,705.00	9,726.97	9,726.97	2,705.00
Law Enforcement	12,449.17	439.66	4,935.75	7,953.08
Police Details	(100,000.51)	402,520.94	360,063.80	(57,543.37)
Fire:				
Insurance Recovery	1,046.12	8,046.25	8,046.25	1,046.12
Hazardous Incidents	1,023.12	1,962.93	1,108.58	1,877.47
Harbormaster:				
Insurance Recovery	5,807.26	-	5,684.66	122.60
Dispatchers:				
Regional Dispatch Services	36,863.38	50,000.00	78,985.10	7,878.28
Highway:				
Insurance Recovery	12,001.85	-	-	12,001.85
Lands & Natural:				
Insurance Recovery	(5,684.66)	5,684.66	-	-
Library				
Insurance Recovery	111.04	-	-	111.04
School:				
Insurance Recovery	134.31	6,265.57	6,265.57	134.31
Transfer Station				
Insurance Recovery	1,200.00	-	-	1,200.00
Council on Aging:				
Program Activities	44,453.75	62,859.64	60,868.73	46,444.66
Respite	36,961.88	84,178.00	91,347.82	29,792.06
Bingo	2,251.75	190.38	770.38	1,671.75
Life Long Learning	15,436.95	16,770.00	15,106.63	17,100.32
Insurance Recovery	320.67	-	-	320.67
Recreation:				
Insurance Recovery	6,290.79	-	-	6,290.79
North Hill				
Insurance Recovery	-	19,678.36	19,345.71	332.65
Selectmen:				
Insurance Recovery	3,753.18	23,736.24	24,805.69	2,683.73
Sub-Total:	\$ 77,363.07	\$ 698,074.60	\$ 692,977.63	\$ 82,460.04
Warrants Payable	\$ 2,788.56		\$ 2,788.56	\$ -
GRAND TOTAL :	\$ 80,151.63	\$ 698,074.60	\$ 695,766.19	\$ 82,460.04

Town of Duxbury
Statement of Changes in Fund Balances
Recreation Revolving Funds 2710
For Fiscal Year Ending June 30, 2019

	<i>Balance Forward July 1, 2018</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Balance Forward June 30, 2019</i>
<u>RECREATION REVOLVING</u>				
Light Usage Fees	\$ -	630.00	1,362.43	(732.43)
Field Usage	-	16,174.00	14,604.78	1,569.22
Basketball Program	-	60,200.21	50,997.27	9,202.94
Baseball Camp	-	2,499.10	2,227.81	271.29
Soccer Program	-	10,170.58	7,045.40	3,125.18
Tennis	-	13,398.15	10,144.23	3,253.92
Field Hockey	-	8,900.00	5,050.41	3,849.59
Flag Football	-	11,258.03	9,859.00	1,399.03
Ice Skating	-	3,869.45	3,561.00	308.45
Marital Arts	-	450.00	-	450.00
After School Athletics	-	16,860.01	11,065.00	5,795.01
Horsemanship	-	6,879.00	6,360.00	519.00
Kids Playground	-	149.72	114.00	35.72
Turkey Race	-	1,570.00	2,332.27	(762.27)
Easter Egg Hunt	-	-	526.29	(526.29)
Boot Camp	-	1,530.00	500.00	1,030.00
Volleyball	-	19,435.00	18,430.00	1,005.00
Friday Night Lights	-	6,858.59	4,857.65	2,000.94
Administrative Expenses	10,000.00	-	-	10,000.00
	<u>\$ 10,000.00</u>	<u>\$ 180,831.84</u>	<u>\$ 149,037.54</u>	<u>\$ 41,794.30</u>
Transfer to General Fund as Revenue for the Town				<u>\$ (31,794.30)</u>
			Sub Total:	<u>\$ 10,000.00</u>
Encumbered Expenses				2,643.56
Remains in Revolving Fund				10,000.00
Recreation Programs - Fiscal Year 2020				38,941.91
Warrants Payable			Total:	<u><u>\$ 51,585.47</u></u>

Town of Duxbury
Statement of Changes in Fund Balances
School Revolving Funds 2750
For Fiscal Year Ending June 30, 2019

	<i>Balance Forward July 1, 2018</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Balance Forward June 30, 2019</i>
<u>SCHOOL REVOLVING ACCOUNTS:</u>				
Before & After Dark	\$ 91,948.50	\$ 176,205.03	\$ 167,773.49	\$ 100,380.04
Driver Education	43,043.42	46,404.70	60,509.92	28,938.20
Music Program	21,045.83	34,102.00	29,562.67	25,585.16
Magic Dragon	186,880.73	1,182,112.64 #	1,183,727.04	185,266.33
KED/After School Program	89,816.56	526,942.72	510,615.52	106,143.76
Building Use	366,348.19	97,688.81	24,305.11	439,731.89
Sub-Total:	<u>\$ 799,083.23</u>	<u>\$ 2,063,455.90</u>	<u>\$ 1,976,493.75</u>	<u>\$ 886,045.38</u>
Athletic Association	\$ 121,019.18	\$ 457,662.30	\$ 413,118.84	\$ 165,562.64
Integrated PreSchool	114,845.70	117,404.02 #	84,874.80	147,374.92
Tuition Revolving	215,448.55	31,050.00	94,916.40	151,582.15
Tuition-Step Program	9,768.12	11,100.00	13,033.22	7,834.90
Co-Curricular-DMS School	91,762.54	21,160.00	1,455.00	111,467.54
Co-Curricular-High School	188,459.99	63,425.00	43,061.25	208,823.74
Full Day Kindergarten Program	209,371.66	589,948.30	560,097.30	239,222.66
Sub-Total:	<u>\$ 950,675.74</u>	<u>\$ 1,291,749.62</u>	<u>\$ 1,210,556.81</u>	<u>\$ 1,031,868.55</u>
Bus Transportation	\$ 84,087.17	\$ 212,906.30	\$ 197,612.00	\$ 99,381.47
Performing Arts Center	40,426.26	34,718.50	8,964.50	66,180.26
Parking Fees	73,754.30	26,700.00	4,187.04	96,267.26
DPS ART Cards	217.75	-	-	217.75
Community Part. For Children	133.66	-	-	133.66
Book Fund	9,461.34	1,682.84 #	191.81	10,952.37
Computer Insurance	18,730.53	47,690.55	37,324.32	29,096.76
Sub-Total:	<u>\$ 226,811.01</u>	<u>\$ 323,698.19</u>	<u>\$ 248,279.67</u>	<u>\$ 302,229.53</u>
STUDENT ACTIVITIES:				
Alden School Activities	\$ 24,482.07	\$ 26,051.26	\$ 23,234.84	\$ 27,298.49
Chandler School Activities	2,544.77	5,392.55	4,409.98	3,527.34
DMS Student Activities	4,102.43	102,977.78	107,001.31	78.90
High School Activities	66,112.45	449,076.63	479,524.57	35,664.51
Student Activities Total:	<u>\$ 97,241.72</u>	<u>\$ 583,498.22</u>	<u>\$ 614,170.70</u>	<u>\$ 66,569.24</u>
Revolving Account Total:	<u>\$ 2,073,811.70</u>	<u>\$ 4,262,401.93</u>	<u>\$ 4,049,500.93</u>	<u>\$ 2,286,712.70</u>
PREPAID PROGRAMS FY 2013				
School Bus Transportation	\$ 119,700.00	\$ 71,750.00	\$ 120,200.00	\$ 71,250.00
Intergraded PreSchool	17,404.80	18,037.00	17,404.80	18,037.00
KED/Extended Summer Program	47,959.74	45,395.46	49,059.84	44,295.36
Full Day Kindergarten Program	79,800.00	55,800.00	80,200.00	55,400.00
Sub-Total:	<u>\$ 264,864.54</u>	<u>\$ 190,982.46</u>	<u>\$ 266,864.64</u>	<u>\$ 188,982.36</u>
Warrants Payable	\$ 41,366.29	\$ -	\$ 41,366.29	\$ -
Accrued Payrolls Payable	91,806.31	-	67,008.42	24,797.89
GRAND TOTAL:	<u>\$ 2,471,848.84</u>	<u>\$ 4,453,384.39</u>	<u>\$ 4,424,740.28</u>	<u>\$ 2,500,492.95</u>

Town of Duxbury
Statement of Revenues Expenditures
Community Preservation Act Fund 2800
For the year ended June 30, 2019

	<u>Estimated</u>	<u>Actual</u>	<u>% Recv'd</u>	<u>Variance</u>
<u>Revenues</u>				
Current Year CPA Surcharge Tax	\$ 525,022	\$ 528,815	100.72%	\$ 3,793
Prior Year CPA Surcharge Tax		\$ 4,959	100.00%	\$ 4,959
Tax Liens Redeemed		\$ 1,841	100.00%	\$ 1,841
Intergovernmental Revenue (State)	\$ 78,753	\$ 96,749	122.85%	\$ 17,996
Earnings on Investments	\$ 5,000	\$ 20,090	401.81%	\$ 15,090
	<u>\$ 608,775</u>	<u>\$ 652,455</u>	<u>\$ 8.25</u>	<u>\$ 43,679.81</u>

	<u>Budget</u>	<u>Actual</u>	<u>Encumbered</u>	<u>% Spent</u>	<u>Closed to Unreserved FB</u>
<u>Expenditures</u>					
Personal Services	\$ 12,000	\$ 12,127	-	101.06%	(127.05)
Other Charges & Expenditures	\$ 18,330	\$ 2,697	-	14.71%	15,633.00
Total Operating Expenses	<u>\$ 30,330</u>	<u>\$ 14,824</u>	<u>-</u>	<u>48.88%</u>	<u>\$ 197,631</u>

<u>Capital Expenditures</u>	
CPC Warrant Articles (see B-7A)	\$ 3,329,502 \$ 2,669,823

<u>Other Financing Sources</u>	
Operating Transfers (In)	\$ 400,000 \$ 400,000
Net Assets Increase (Decrease)	(2,351,057) (1,632,192)
CPC Fund Balances - July 1, 2018	<u>4,178,722</u> <u>4,178,722</u>
CPC Fund Balances - July 1, 2019	<u>\$ 1,827,666</u> <u>\$ 2,546,530</u>

	<u>Fund Balances July 1, 2018</u>	<u>Fund Balances June 30, 2019</u>	<u>\$ Change</u>
Reserved for Encumbrances	\$ -	\$ 13,000	\$ 13,000
Reserved for Subsequent Expenditures	1,670,000	50,000	(1,620,000)
Reserved for Open Space	290,914	63,292	(227,622)
Reserved for Historic Resources	324,051	359,429	35,378
Reserved for Community Housing	488,178	548,556	60,378
Reserved for Continued Appropriations	946,502	659,679	(286,823)
Unreserved Undesignated	459,078	852,575	393,497
	<u>\$ 4,178,722</u>	<u>\$ 2,546,530</u>	<u>(\$1,632,192)</u>

Town of Duxbury
Statement of Changes in Fund Balances
Community Preservation Act Fund 2800
For Fiscal Year Ending June 30, 2019

Historical	6/30/2018 Balances	Original Budget Voted from 3/10/2018 ATM	Available Budget 7/1/2018	Supplemental Appropriations Funded from Current Year Budget or Retained Earnings	FY 2019 Expenditures To-Date	Balance As of 6/30/2019	Departmental Retained Balances	Balance Closed Out At Year-end
DESCRIPTION								
CPC Projects								
ART. 19 - 3/8/14 ATM - Historical Archive Digital Scanner	1,965.34	-	1,965.34	-	311.04	1,654.30	1,654.30	-
ART. 30 - 3/14/15 ATM - Public Service Signs - Duxbury Bay	18,000.00	-	18,000.00	-	4,622.70	13,377.30	13,377.30	-
ART. 26 - 3/12/16 ATM - Town Clerk Records Binding	2,000.00	-	2,000.00	-	-	-	-	-
ART. 24 - 3/11/17 ATM - Moisture Assessment & Repair Alden	13,000.00	-	13,000.00	-	13,000.00	-	-	-
ART. 26 - 3/11/17 ATM - Restoration Standish Cemetery	10,179.60	-	10,179.60	-	10,179.60	-	-	-
ART. 42 - 3/10/18 ATM - Permanent Records Preservation	-	25,000.00	25,000.00	-	22,915.00	2,085.00	2,085.00	-
Total Historical:	\$ 45,144.94	\$ 25,000.00	\$ 70,144.94	\$ -	\$ 53,028.34	\$ 17,116.60	\$ 17,116.60	\$ -
Affordable Housing								
ART. 26 - 3/08/08 ATM - Housing Assistance Program	318,782.60	-	318,782.60	-	-	318,782.60	318,782.60	-
ART. 21 - 3/14/09 ATM - Temple Street Affordable Housing	3,698.00	-	3,698.00	-	-	3,698.00	3,698.00	-
ART. 27 - 3/12/11 ATM - Homeownership Assistance Program	209,257.76	-	209,257.76	-	209,257.76	-	-	-
ART. 26 - 3/9/13 ATM - Temple Street Affordable Housing	165,000.00	-	165,000.00	-	165,000.00	-	-	-
Total Housing:	\$ 696,738.36	\$ -	\$ 696,738.36	\$ -	\$ 374,257.76	\$ 322,480.60	\$ 322,480.60	\$ -
Open Space								
ART. 24 - 05/12/11 ATM - Blairhaven Purchase	52,785.34	-	52,785.34	-	1,500.00	51,285.34	51,285.34	-
ART. 7 - 3/12/16 STM - Merry Property Purchase Costs	101,217.13	-	101,217.13	-	38,317.00	62,900.13	62,900.13	-
ART. 4 - 3/11/17 STM - Old Cordwood Path Land Purchase	39,892.21	-	39,892.21	-	6,500.00	33,392.21	33,392.21	-
ART. 22 - 3/11/17 ATM - Irrigation System for Jaycox Tree Farm	10,723.86	-	10,723.86	-	-	10,723.86	10,723.86	-
ART. 43 3/10/18 ATM - Keane Street Ball Field Dugout Construction	-	88,000.00	88,000.00	-	83,992.61	4,007.39	4,007.39	-
ART. 34 3/10/18 ATM - Delorenzo Land Purchase Summer Street	-	770,000.00	770,000.00	-	739,688.88	30,311.12	30,311.12	-
ART. 35 - 3/10/18 ATM - Williams Land Purchase Church Street	-	1,500,000.00	1,500,000.00	-	1,372,538.30	127,461.70	127,461.70	-
Total Open Space:	\$ 204,618.54	\$ 2,338,000.00	\$ 2,562,618.54	\$ -	\$ 2,242,536.79	\$ 320,081.75	\$ 320,081.75	\$ -
Total CPC Projects	\$ 946,501.84	\$ 2,383,000.00	\$ 3,329,501.84	\$ -	\$ 2,669,822.89	\$ 659,678.95	\$ 659,678.95	\$ -

Town of Duxbury
Statement of Changes in Fund Balances
Town Gift Funds 2900
For Fiscal Year Ending June 30, 2019

	<i>Balance Forward <u>July 1, 2018</u></i>	<i><u>Revenues</u></i>	<i><u>Expenditures</u></i>	<i>Balance Forward <u>June 30, 2019</u></i>
<u>TOWN GIFT FUNDS:</u>				
Selectmen:				
Comm on Disability	\$ 101.65	\$ -	\$ -	\$ 101.65
Bluefish Firehouse	2,524.75	-	-	2,524.75
PEG Access Support	506,659.54	408,167.66	425,000.00	489,827.20
Alden St. Sidewalk Donations	3,825.00	-	-	3,825.00
Historical Grant	700.00	-	-	700.00
Beach Reservation	(106,878.01)	299,853.26	389,515.67	(196,540.42)
Agricultural Comm	193.35	-	-	193.35
Police:				
K-9 Donations	19,502.36	400.00	8,414.81	11,487.55
DARE Programs	772.82	3,960.00	3,147.05	1,585.77
Police Athletic League (PAL)	37.08	-	-	37.08
Contribution & Gifts	108.37	1,075.00	1,105.00	78.37
Fire:				
Contribution & Gifts	1,133.21	650.00	938.75	844.46
Dedicated Gift	2,348.62	-	2,348.62	-
FD Train.Sponsored by SRPEDD	(6,099.16)	3,220.00	(2,879.16)	-
Entergy - Administration & Tech.	43,422.19	94,401.00	72,623.86	65,199.33
Entergy - Equipment -Radios	562.38	15,378.78	15,941.16	-
Animal Control:Shelter Improvement	48,168.39	8,300.00	7,277.59	49,190.80
DPW Management:				
Compost Bins	205.00	-	-	205.00
Cemetery:				
Dedicated Gift	102.00	-	-	102.00
Council on Aging:				
Donation & Gifts-FRIENDS	2,566.73	64,384.16	62,795.72	4,155.17
Gifts & Contributions	8,425.28	165,781.04	156,378.26	17,828.06
GATRA	(15,528.29)	102,161.95	94,708.18	(8,074.52)
Library:				
Contribution & Gifts	16,902.94	15,000.00	10,618.59	21,284.35
Veterans Services:				
Gifts & Donations	300.00	520.00	520.00	300.00
Pool:				
Donations & Gifts	-	13,500.00	-	13,500.00
Friends of Pool Gift	32.11	-	-	32.11
Emergency Training Program	-	3,392.03	3,378.01	14.02
War Memorials	12,025.30	-	-	12,025.30
375th Anniversary Celebration	375.00	-	-	375.00
So.Shore Comm.Partners In Prev.	300.00	-	-	300.00
MIIA Ergonomics Flex Grant	26.49	-	-	26.49
MIIA Flex Grant	12,162.00	26,929.00	26,911.55	12,179.45
MIIA Rewards Grant	625.00	-	-	625.00
AARP Walking Path Grant	-	10,000.00	10,000.00	-
Sub-Total:	\$ 555,602.10	\$ 1,237,073.88	\$ 1,288,743.66	\$ 503,932.32
Warrants Payable	\$ 27,553.71	\$ -	\$ 27,553.71	\$ -
GRAND TOTAL:	\$ 583,155.81	\$ 1,237,073.88	\$ 1,316,297.37	\$ 503,932.32

Town of Duxbury
Statement of Changes in Fund Balances
School Gift Funds 2950
For Fiscal Year Ending June 30, 2019

	<i>Balance Forward <u>July 1, 2018</u></i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Balance Forward <u>June 30, 2019</u></i>
<u>SCHOOL GIFT FUNDS:</u>				
Duxbury Foundation	\$ 38,215.69	\$ 67,790.00	# \$ 41,900.18	\$ 64,105.51
School Small Gifts	20,730.78	12,132.54	11,729.81	21,133.51
Magic Dragan Gifts	-	480.00		480.00
Special Education Reserve Fund	239,887.65	79,012.28	#	318,899.93
Sub-Total:	<u>298,834.12</u>	<u>159,414.82</u>	<u>#</u>	<u>404,618.95</u>
Warrants Payable	\$ 15,887.31		# \$ 15,887.31	\$ -
GRAND TOTAL:	<u>\$ 314,721.43</u>	<u>\$ 159,414.82</u>	<u># \$</u>	<u>\$ 404,618.95</u>

Town of Duxbury
Statement of Changes in Fund Balance
Capital Projects
For the Year Ending June 30, 2019

	<i>General Fund</i>	<i>Water Enterprise</i>	<i>Total</i>
<u>Assets</u>	<u>Capital Projects</u>	<u>Capital Projects</u>	<u>Capital Projects</u>
Cash - Unrestricted Checking	\$ 414,184.64	\$ 640,999.38	\$ 1,055,184.02
Proceeds on Sale of Bonds	-	-	-
Due From Other Governments	-	-	-
TOTAL ASSETS	\$ 414,184.64	\$ 640,999.38	\$ 1,055,184.02
<u>Liabilities</u>			
Warrants Payable	-	-	-
Accounts Payable	-	-	-
Bid Deposits	-	-	-
Deferred Revenue	-	-	-
Bond Anticipation Notes Payable	-	-	-
Grant Anticipation Notes Payable	-	-	-
TOTAL LIABILITIES	\$ -	\$ -	\$ -
Special Purposes	414,184.64	640,999.38	1,055,184.02
TOTAL LIABILITIES/FUND BALANCES	\$ 414,184.64	\$ 640,999.38	\$ 1,055,184.02

Town of Duxbury
Statement of Changes in Fund Balance
Capital Projects Funds Financed with Debt - Town
For the Year Ending June 30, 2019

	<u>Fund 3101</u> <u>Cemetery Exp.</u> <u>Project</u>	<u>Fund 3102</u> <u>Pool</u> <u>Project</u>	<u>Fund 3103</u> <u>Senior Center</u> <u>Parking Lot Project</u>	<u>Fund 3104</u> <u>Crematory/Cemetery</u> <u>Office Facility</u>	<u>Fund 3105</u> <u>Fire Station</u> <u>Design</u>	<u>Fund 3106</u> <u>Police Station</u>	<u>Fund 3107</u> <u>Powder Point Bridge</u>
\$	1,242.35	17,613.61	14,445.58	1,462.63	19,544.27	8,794.18	1,942.76
\$	1,242.35	17,613.61	14,445.58	1,462.63	19,544.27	8,794.18	1,942.76

Assets

Cash - Unrestricted Checking
Proceeds on Sale of Bonds
Due From Other Governments
TOTAL ASSETS

Liabilities

Warrants Payable
Accounts Payable
Bid Deposits
Premium on Sale of Bonds
Deferred Revenue
Bond Anticipation Notes Payable
Grant Anticipation Notes Payable

\$	-	-	-	-	-	-	-
\$	1,242.35	17,613.61	14,445.58	1,462.63	19,544.27	8,794.18	1,942.76
\$	1,242.35	17,613.61	14,445.58	1,462.63	19,544.27	8,794.18	1,942.76
\$	1,242.35	17,613.61	14,445.58	1,462.63	19,544.27	8,794.18	1,942.76

TOTAL LIABILITIES

Special Purposes

TOTAL FUND BALANCE

TOTAL LIABILITIES/FUND BALANCES

Town of Dubuque
 Combining Statement of Changes in Fund Balance
 Capital Projects Funds
 For the Year Ending June 30, 2019

	Account Number	Date ATM/STM	Total Authorization	Carry Forward 6/30/2018	BANS/Bonds Excesses	Other Revenue Sources	Encumbrances	Excess/Shortfall	Sub-Total Town Capital Projects	Sub-Total School Capital Projects	Sub-Total Water Capital Projects	Sub-Total Sewer Capital Projects	Total Capital Projects
Town													
Cemetery Expansion	3101-491-3010	03/13/10		\$ 1,242.35					\$ 1,242.35				\$ 1,242.35
Pool Design	3102	03/08/08		17,613.61					17,613.61				17,613.61
Senior Center Parking Lot	3103-541-3011	03/11/06	15,000.00	14,445.58					14,445.58				14,445.58
Crematory/Cemetery	3104	03/13/10		1,462.63					1,462.63				1,462.63
Fire Station Design		03/13/10 & 03/12/11	19,544.27	19,544.27					19,544.27				19,544.27
Police Station	3106	03/01/05		8,794.18					8,794.18				8,794.18
Powder Point Bridge	3107-425-3008	03/01/05	185,600.00	4,613.24		185,600.00	188,270.48		1,942.76				1,942.76
Capital Equipment	3108-220-3009		700,000.00	(685,469.43)	729,754.99		6,724.42		37,561.14				37,561.14
Senior Center Expansion/Design	3109-541-3013	03/12/17	2,550,000.00	26,891.92	2,568,886.61		2,377,420.46		218,158.07				218,158.07
Old Capital Projects Balances	3490-999-3499			25,774.88					25,774.88				25,774.88
TOTAL TOWN:				\$ (565,086.77)	\$ 3,298,441.60	\$ 185,600.00	\$ 2,572,415.36		\$ 346,539.47	\$ -	\$ -	\$ -	\$ 346,539.47
School													
Freshliner Design Schools	3301	03/12/11		\$ 50,158.90					\$ -	\$ 50,158.90			\$ -
Chandler Roof Project	3302	03/11/18		312.31						312.31			312.31
Schematic Design DHS & DMS	3303	03/12/11		98.46						98.46			98.46
DHS & DMS Construction	3304-305-3333	03/04/12		17,075.50						17,075.50			17,075.50
TOTAL SCHOOL:				\$ 67,645.17					\$ -	\$ 67,645.17			\$ 67,645.17
Water/Enterprise													
Damon Wells Water Project	6131-450-3510	3/8/03 & 03/08/08											
Water Mains Water Project	6132-450-3520	03/11/06		132,368.16							132,368.16		132,368.16
Birch Street Tank Water Project	6133-450-3530	03/11/06		83,948.77							83,948.77		83,948.77
Pine Street Water Main Project	6134-450-3532	03/04/12		70.12							70.12		70.12
Temple Street Water Main Project	6135-450-3533	03/12/17	715,000.00	(422,350.66)	707,078.14		110,008.30				55,790.03		55,790.03
Captain's Hill Tank Project	6136-450-3534	03/11/18	700,000.00	170,797.04	684,401.63		686,096.04				169,102.63		169,102.63
Old Completed Water Capital Projects	6195-450-3599			25,000.49							25,000.49		25,000.49
TOTAL WATER/ENTERPRISE:				\$ 45,623.95	\$ 1,391,479.77	\$ -	\$ 796,104.34		\$ -	\$ -	\$ 640,999.38	\$ -	\$ 640,999.38
TOTAL CAPITAL PROJECTS:				\$ (451,817.65)	\$ 4,689,921.37	\$ 185,600.00	\$ 3,368,519.70		\$ 346,539.47	\$ 67,645.17	\$ 640,999.38	\$ -	\$ 1,055,184.02

Town of Duxbury
Statement of Estimated and Actual Revenues
Water Enterprise - Fund 6100
For the Year Ending June 30, 2019

<u>Revenues</u>	<u>Estimated</u>	<u>Actual</u>	<u>% Recv'd</u>	<u>Variance</u>	
User Charges	\$ 2,821,302	\$ 3,247,571	115.11%	\$ 426,269	
					Return to
<u>Expenditures</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbered</u>	<u>% Spent</u>	<u>Retained Earnings</u>
Salaries	\$ 764,068	\$ 772,717	-	101.13%	\$ (8,649)
Police Details	\$ 11,000	\$ 2,478	-	22.53%	\$ 8,522
Retirement	\$ 122,485	\$ 122,485	-	100.00%	-
Life Insurance	\$ 244	\$ 260	-	106.45%	\$ (16)
Medicare	\$ 10,816	\$ 11,131	-	102.91%	\$ (315)
Workers Compensation	\$ 22,958	\$ 13,780	-	60.02%	\$ 9,178
Electric	\$ 160,000	\$ 156,405	16,756	108.23%	\$ (13,161)
Gas and Oil	\$ 23,000	\$ 32,553	-	141.54%	\$ (9,553)
Marshfield Water	\$ 80,000	\$ 72,256	-	90.32%	\$ 7,744
Computer Equipment Maintenance Services	\$ 12,000	\$ 16,819	-	140.16%	\$ (4,819)
Office Equipment Maintenance Services	\$ 3,000	-	-	0.00%	\$ 3,000
Vehicle Maintenance Services	\$ 4,000	\$ 5,210	-	130.25%	\$ (1,210)
Building & Grds. Maintenance Services	\$ 7,000	\$ 21,730	-	310.42%	\$ (14,730)
Well Rehabilitation	\$ 10,000	\$ 7,405	-	74.05%	\$ 2,595
Equipment Maintenance Services	\$ 150,000	\$ 49,465	-	32.98%	\$ 100,535
Consulting Services	\$ 15,000	\$ 9,944	-	66.29%	\$ 5,056
Training/Educations Programs	\$ 6,000	\$ 485	-	8.08%	\$ 5,515
Financial Audit	\$ 2,000	\$ 2,000	-	100.00%	-
Legal Services	\$ 8,000	-	-	0.00%	\$ 8,000
Telephone	\$ 9,000	\$ 8,444	-	93.83%	\$ 556
Printing	\$ 5,000	\$ 2,673	-	53.46%	\$ 2,327
Postage	\$ 6,000	\$ 6,466	-	107.76%	\$ (466)
Advertising	\$ 1,100	-	-	0.00%	\$ 1,100
Internet/Cable Services	-	\$ 1,148	-	NA	\$ (1,148)
Testing	\$ 28,000	\$ 16,663	15	59.56%	\$ 11,322
Office & Computer Supplies	\$ 4,000	\$ 2,241	-	56.03%	\$ 1,759
Bldg. & Grds Maintenance Supplies	\$ 12,000	\$ 13,869	-	115.58%	\$ (1,869)
Equipment Repairs & Mnt. Supplies	\$ 27,000	\$ 3,606	-	13.36%	\$ 23,394
Small Tools	\$ 1,000	-	-	0.00%	\$ 1,000
Vehicle Supplies	\$ 10,000	\$ 8,846	-	88.46%	\$ 1,154
Gasoline	\$ 30,000	\$ 19,659	-	65.53%	\$ 10,341
Chemicals	\$ 80,000	\$ 94,694	-	118.37%	\$ (14,694)
Pumps & Instruments	\$ 75,000	\$ 60,925	-	81.23%	\$ 14,075
Meters	\$ 65,000	\$ 62,324	-	95.88%	\$ 2,676
Water Service Connections	\$ 27,000	\$ 28,808	-	106.70%	\$ (1,808)
Subscriptions/Publications	-	\$ 42	-	NA	\$ (42)
Uniforms & Other Clothing	\$ 8,900	\$ 4,862	-	54.63%	\$ 4,038
Meeting & Travel Expenses	\$ 500	-	-	0.00%	\$ 500
Dues & Memberships	\$ 800	\$ 533	-	66.63%	\$ 267
Property & Liability Insurance	\$ 34,192	\$ 30,649	-	89.64%	\$ 3,543
License Renewals	\$ 1,500	\$ 334	-	22.27%	\$ 1,166
State Assessments for Primary	\$ 5,000	\$ 4,937	-	98.74%	\$ 63
System Improvements & Contingencies	\$ 30,000	-	-	0.00%	\$ 30,000
Encumbrances from FY 2018	\$ 21,378	\$ 21,107	-	98.73%	\$ 272
Total	\$ 1,893,941	\$ 1,689,952	16,771	90.11%	\$ 197,631
<u>Debt Service</u>					
Retirement of Long Term Debt	\$ 644,364.00	\$ 424,364.00	-	68.54%	\$ 202,740.20
Interest on Long Term Debt	92,811.99	54,311.99	-	39.92%	55,759.80
Interest on Short Term Debt	10,000.00	34,549.58	-	345.50%	(24,549.58)
Bond Issuance Costs	10,000.00	-	-	0.00%	10,000.00
Total	\$ 757,175.99	\$ 513,225.57	-	67.78%	\$ 243,950.42
Total Water Expenses	\$ 2,651,117.02	\$ 2,203,177.34	\$ 16,770.94	83.74%	\$ 441,581.39
Net Assets Increase (Decrease)	\$ 170,185	\$ 1,044,394			
Capital Expenditures	\$ (338,500)	\$ (150,443)			
Operating Transfers (Out)	\$ (591,563)	\$ (590,932)			
Retained Earnings - July 1, 2018	4,138,451	4,138,451			
Retained Earnings - June 30, 2019	\$ 3,378,573	\$ 4,441,470			

Town of Duxbury
Statement of Continued Appropriations
Water Enterprise Fund - 6100
For Fiscal Year Ending June 30, 2019

DESCRIPTION	6/30/2018 Balances	Original Budget Voted from 3/18 ATM	Available Budget 7/1/2018	Total Balance 7/1/2018	FY 2019 Expenditures To-Date	Balance As of 6/30/2019	Departmental Retained Balances	Balance Closed Out At Year-end
Carried Forward Prior Year Articles								
ART#6-6 ATM 3/2010 Water System Master Plan Update	\$ 50,000.00	\$	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
ART#6-7 ATM 3/2011 System Rehabilitation	4,792.25		4,792.25	4,792.25	1,260.00	3,532.25	3,532.25	-
ART#6-7ATM 3/2013 System Rehabilitation	29,587.75		29,587.75	29,587.75	15,000.00	14,587.75	14,587.75	-
ART.#6-3-21 ATM 3/2015 System Rehabilitation	56,319.53		56,319.53	56,319.53	56,319.00	0.53	-	0.53
ART.#6-3-22 ATM 3/2015 PCE Main Pipe Replacement	11,886.25		11,886.25	11,886.25	11,886.25	-	-	-
ART.#6-3-23 ATM 3/2015 Extend Temple Street Water Main	138,715.09		138,715.09	138,715.09	3,165.62	135,549.47	135,549.47	-
Art.#6-3-26 Utility Cloud Software & Associated Hardware	37,869.00		37,869.00	37,869.00	-	37,869.00	37,869.00	-
Art.#6-3-27 PCE Main Pipe Replacement	150,000.00		150,000.00	150,000.00	12,613.75	137,386.25	137,386.25	-
Art.#6-3-28 System Rehabilitation	150,000.00		150,000.00	150,000.00	30,455.14	119,544.86	119,544.86	-
Art.#6-3-30 Survey and Plans Teakettle Lane Well Site	44,300.00		44,300.00	44,300.00	1,493.00	42,807.00	42,807.00	-
Art.#6-4-22 Replace Undgrd serv to Tremont St. Well Site	120,000.00		120,000.00	120,000.00	-	120,000.00	120,000.00	-
Art.#6-4-25 PCE Main Pipe Replacement	150,000.00		150,000.00	150,000.00	-	150,000.00	150,000.00	-
Art.#6-4-26 System Rehabilitation	150,000.00		150,000.00	150,000.00	-	150,000.00	150,000.00	-
Carried Forward Prior Year Article Balances	\$ 1,093,469.87	\$ -	\$ 1,093,469.87	\$ 1,093,469.87	\$ 132,192.76	\$ 961,277.11	\$ 911,276.58	\$ 50,000.53
FY 2019 Articles								
Art.#6-3-22 ATM 3/2018 Air Compressor		20,000.00	20,000.00	20,000.00	18,250.00	1,750.00	-	1,750.00
Art. #6-3-23 ATM 3/2018 Mobile Vacuum System		18,500.00	18,500.00	18,500.00	-	18,500.00	18,500.00	-
Art. #6-3-24 ATM 3/2018 System Rehabilitation		150,000.00	150,000.00	150,000.00	-	150,000.00	150,000.00	-
Art. #6-3-25 ATM 3/2018 PCE Main Pipe Replacement		150,000.00	150,000.00	150,000.00	-	150,000.00	150,000.00	-
FY 2019 Article Balances	\$ -	\$ 338,500.00	\$ 338,500.00	\$ 338,500.00	\$ 18,250.00	\$ 320,250.00	\$ 318,500.00	\$ 1,750.00
Balance of Prior Year and Current Year Articles	\$ 1,093,469.87	\$ 338,500.00	\$ 1,431,969.87	\$ 1,431,969.87	\$ 150,442.76	\$ 1,281,527.11	\$ 1,229,776.58	\$ 51,750.53

Town of Duxbury
Water Enterprise Fund - 6100
Water Debt
For Fiscal Year Ending June 30, 2019

	<i>Date</i>	<i>Amt Authorized</i>	<i>Amt Issued</i>	<i>Premium Applied to Principal</i>	<i>Unissued</i>	<i>2018 Balance</i>	<i>2019 Principal</i>	<i>2019 Balance</i>
WATER								
Damon Wells	2004, 3/8/2008	\$ 1,150,000	\$ 1,150,000	\$ -	\$ -	\$ 335,000	\$ 75,000	\$ 260,000
Rt. 3 Water Mains	2008	550,000	550,000	-	-	150,000	30,000	120,000
Birch St. Tank	3/10/2007	3,150,000	3,150,000	-	-	1,880,344	154,364	1,725,980
Pine Street Water Mains	3/10/2012	925,000	878,000	-	47,000	165,000	165,000	-
Temple Street Water Main	3/12/2016	715,000	715,000	95,000	-	-	-	620,000
Rehab Captain's Hill Tank	3/13/2017	700,000	700,000	60,000	-	-	-	640,000
PCE Pipe Replacement	3/9/2019	2,250,000	-	-	2,250,000	-	-	-
Total		\$ 9,440,000	\$ 7,143,000	\$ 155,000	\$ 2,297,000	\$ 2,530,344	\$ 424,364	\$ 3,365,980

Town of Duxbury
Combining Balance Sheet - Trust and Agency Funds
 For the Year Ending June 30, 2019

	<u>Fund 8100</u> <u>Non-Expendable</u>	<u>Fund 8200</u> <u>Expendable</u>	<u>Fund 8300</u> <u>Health Claims</u>	<u>Funds 8310</u> <u>OPEB</u>	<u>Funds 8900</u> <u>Agency</u>	<u>Totals</u>
<u>Assets</u>						
Cash - Unrestricted Checking	\$ 4,049,247.23	\$ 12,078,330.31	\$ 2,070,028.62	\$ 2,776,977.23	\$ 375,083.55	\$ 21,349,666.94
Cash - Restricted Savings	-	-	3,000,000.00	-	-	3,000,000.00
Due from the General Fund	-	-	420,328.18	-	-	420,328.18
Accrued Contributions Receivable	-	-	5,490,356.80	2,776,977.23	375,083.55	24,769,995.12
TOTAL ASSETS	\$ 4,049,247.23	\$ 12,078,330.31	\$ 5,490,356.80	\$ 2,776,977.23	\$ 375,083.55	\$ 24,769,995.12
Warrants Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Payroll	-	-	-	-	-	-
Due To Other Governments	-	-	-	-	6,032.10	6,032.10
Deposits Held to Guarantee Performance	-	-	-	-	364,035.38	364,035.38
Claims Incurred But Not Reported	-	-	997,347.00	-	-	997,347.00
Other Liabilities	-	-	-	-	-	-
Special Details Payable	-	-	-	-	5,016.07	5,016.07
TOTAL LIABILITIES	\$ -	\$ -	\$ 997,347.00	\$ -	\$ 375,083.55	\$ 1,372,430.55
Special Purposes	\$ -	\$ -	\$ -	\$ 2,776,977.23	\$ -	\$ 2,776,977.23
Non Expendable Trusts	4,049,247.23	-	-	-	-	4,049,247.23
Expendable Trusts	-	12,078,330.31	4,493,009.80	-	-	16,571,340.11
Undesignated Fund Balance	-	-	-	-	-	-
TOTAL FUND BALANCE	\$ 4,049,247.23	\$ 12,078,330.31	\$ 4,493,009.80	\$ 2,776,977.23	\$ -	\$ 23,397,564.57
TOTAL LIABILITIES/FUND BALANCE	\$ 4,049,247.23	\$ 12,078,330.31	\$ 5,490,356.80	\$ 2,776,977.23	\$ 375,083.55	\$ 24,769,995.12

Town of Duxbury
Statement of Changes in Fund Balance - Trust Funds
Fund 8100 and 8200
For the Year Ending June 30, 2019

	Non-Expendable Trust			Expendable Trust		
	Balance Forward July 1, 2018	Ending Balance June 30, 2019	Balance Forward July 1, 2018	Gain/Loss & Interest Income	Expenses	Ending Balance June 30, 2019
PERMANENT FUNDS (Benefits Govt)						
Cemetery Perpetual Care	1,420,368.00	1,433,216.00	648,001.33	244,220.15	-	892,221.48
Mayflower Cemetery	324,175.00	339,725.00	189,876.57	59,922.82	14,200.00	235,599.39
Arthur D. Eaton	39,500.00	39,500.00	59,153.74	11,867.49	-	71,021.23
Ladies Union Fair	1,303.05	1,303.05	1,102.06	289.32	-	1,391.38
Lucy A. Ewell	500.00	500.00	1,132.17	159.75	-	1,291.92
Dr. R. Shiff	2,000.00	2,000.00	1,105.63	3,062.76	198.00	3,970.39
CEMETERY FUNDS:	1,787,846.05	1,816,246.05	900,371.50	319,522.29	14,398.00	1,205,495.79
Eben H. Ellison	300,000.00	300,000.00	71,729.76	42,787.38	5,830.00	108,687.14
Isabelle Freeman	200,552.00	200,552.00	84,342.69	34,271.24	-	118,613.93
Richmond G. Wight	30,000.00	30,000.00	41,493.72	8,600.26	-	50,093.98
Lucy Hathaway	25,000.00	25,000.00	350,285.29	43,138.27	-	393,423.56
Lucy Hathaway - Shade Trees	-	-	12.84	-	-	12.84
Lucy Hathaway - Improve Streets	-	-	-	-	-	-
Lucy Hathaway - Public Bridges	-	-	7,081.55	-	-	7,081.55
Lucy Hathaway - Public Landings	-	-	294.91	-	-	294.91
Lucy Hathaway - School	-	-	236.56	-	-	236.56
Lucy Hathaway - Library	-	-	13.94	-	-	13.94
Lucy Hathaway - Cemetery	-	-	(99.72)	-	-	(99.72)
Thomas D. Hathaway	2,000.00	2,000.00	3,370.56	646.04	-	4,016.60
Marietta Russell: School Library	1,500.00	1,500.00	4,234.63	689.87	-	4,924.50
Isabelle Freeman (Ambulance Service)	1,300.00	1,300.00	7,586.91	1,069.02	-	8,655.93
William Penn Harding: Duxbury Free Library	1,000.00	1,000.00	1,516.13	302.68	-	1,818.81
Marietta Russell: School Science Material	500.00	500.00	2,459.90	356.05	-	2,815.95
MISCELLANEOUS FUNDS:	561,852.00	561,852.00	574,559.67	131,860.81	5,830.00	700,590.48
PERMANENT FUNDS TOTALS:	2,349,698.05	2,378,098.05	1,474,931.17	451,383.10	20,228.00	1,906,086.27
Helen Delano Howe	125,000.00	125,000.00	63,079.92	-	500.00	85,094.70
Mary E. Carr Nepton	65,000.00	65,000.00	230,238.82	34,193.48	6,000.00	258,432.30
Annie Drew Dunham	40,335.00	40,335.00	20,210.35	7,048.16	500.00	26,758.51
Harriet E. Crozier	25,175.00	25,175.00	13,526.72	4,655.60	-	18,182.32
Edward & Ruth Hobart	10,000.00	10,000.00	3,729.49	1,541.38	500.00	4,770.87
Molly Hopkins Taft	11,303.18	11,303.18	9,438.21	2,615.37	-	12,053.58
Weston-Thompson	10,000.00	10,000.00	6,402.32	1,973.09	-	8,375.41
Edmund A. Dondero	2,850.00	2,850.00	1,043.04	468.33	-	1,511.37
Benjamin M. Feinberg	1,500.00	1,500.00	944.02	233.84	-	1,177.86
Margaret K. Elliott	8,000.00	8,000.00	6,984.15	1,752.50	500.00	8,236.65
Anna Bigelow-Davis	395,986.00	395,986.00	274,722.19	80,131.51	2,500.00	352,353.70
Jacob S & Fannie D. Shiff	350,000.00	350,000.00	173,937.47	62,365.60	3,000.00	233,303.07
Dr. R. Shiff	350,000.00	350,000.00	165,422.03	58,211.44	5,000.00	218,633.47
Thomas J Keenen MD & Dr. R. M. Shiff	250,000.00	250,000.00	118,856.41	43,373.84	3,000.00	159,230.25
SCHOLARSHIP FUNDS:	1,645,149.18	1,645,149.18	1,088,535.14	321,076.92	21,500.00	1,388,114.06
Jonathan & Ruth Ford	25,000.00	25,000.00	76,316.33	12,187.75	-	88,504.08
Agnes S. Ellison	1,000.00	1,000.00	9,346.02	1,244.54	-	10,590.56
MISCELLANEOUS FUNDS:	26,000.00	26,000.00	85,662.35	13,432.29	-	99,094.64
PRIVATE PURPOSE FUND TOTALS:	1,671,149.18	1,671,149.18	1,174,197.49	334,511.21	21,500.00	1,487,208.70

Town of Duxbury
 Statement of Changes in Fund Balance - Trust Funds
 Fund 8100 and 8200
 For the Year Ending June 30, 2019

	Non-Expendable Trust		Balance Forward		Expendable Trust		Ending Balance
	Balance Forward	Ending Balance	Balance Forward	Gain/Loss &	Ending Balance		
8201 Stabilization Fund	\$ -	\$ -	\$ 4,317,944.58	\$ -	\$ 605,000.00	\$ 519,423.79	\$ 4,837,368.37
8201 Pension Reserve Fund	-	-	1,226,054.45	-	91,000.00	186,785.28	1,423,839.73
8202 Conservation Fund	-	-	100,553.78	-	-	1,110.99	93,683.72
8203 Duxbury Heritage Fund	-	-	48,765.38	-	-	5,866.20	54,631.58
8204 Margery Parcher Fund	-	-	74,247.81	-	21,670.00	832.71	68,071.44
8205 Myles Standish Homesite	-	-	11,871.86	-	-	1,428.13	13,299.99
8206 W. Ellison Unitrust	-	-	5,918.01	-	-	711.90	6,629.91
8207 N. T. Saunders Shellfish	-	-	3,361.06	-	-	404.36	3,765.42
8208 Marshall Tennis Ct. Lights	-	-	969.56	-	-	-	969.56
8209 King Caesar Poor	-	-	183,089.72	-	-	42,880.17	219,364.79
8210 E. H. Meehan	-	-	2,099.78	-	-	1,948.60	4,048.38
8212 M. Brouillard	-	-	2,072.05	-	-	249.23	2,321.28
8213 H. & M. Grafson	-	-	30,688.71	-	-	3,691.68	34,380.39
8216 Unemployment Trust	-	-	200,242.49	-	30,000.00	36,206.03	156,374.30
8217 Lowery Scholarship	-	-	1,000.00	-	-	-	1,000.00
8214 James Buechler School Books	-	-	2,831.13	-	-	340.54	3,171.67
8215 Affordable Housing Trust	-	-	1,294,594.50	-	303,747.00	105,525.97	1,673,759.07
8218 Compensated Absences	-	-	167,519.06	-	35,000.00	57,599.76	88,157.74
SUB-TOTAL MISCELLANEOUS:	\$ -	\$ -	\$ 7,673,823.93	\$ -	\$ 1,086,417.00	\$ 965,005.34	\$ 1,040,408.93
WARRANTS PAYABLE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL OF FUNDS:	\$ 4,020,847.23	\$ 28,400.00	\$ 10,322,952.59	\$ 4,049,247.23	\$ 1,086,417.00	\$ 1,750,899.65	\$ 12,078,132.31

Town of Duxbury
Statement of Changes in Fund Balance - Agency Fund 8900
Period Ending June 30, 2019

	<u>Balance</u> <u>July 1, 2018</u>	<u>Additions</u>	<u>Investment</u> <u>Income</u>	<u>Expenses</u>	<u>Balance</u> <u>June 30, 2019</u>
Treas/Collector: Deputy Collector Fees	\$ 927.00	\$ 35,035.00	-	\$ 35,512.50	\$ 449.50
Old Performance Bonds	41,565.26	-	-	-	41,565.26
Building Maint: Wright Building	(40,178.02)	22,025.30	-	24,128.08	(42,280.80)
Police Department Gun Permits	6,457.10	13,462.50	-	13,887.50	6,032.10
Evidence Account	2,742.42	-	-	-	2,742.42
Fire Department: Off Duty Details	4,185.07	7,349.61	-	6,518.61	5,016.07
Harbormaster: Off Duty Details	-	1,400.00	-	1,400.00	-
Inspectional Servi Consult/Pert Tests	2,770.00	-	-	-	2,770.00
Traffic Mitigation	10,000.00	-	-	9,501.13	498.87
Council on Aging Custodial Services	119.48	7,029.80	-	6,483.82	665.46
Net Metering Credits	21,662.36	269,183.88	-	266,019.35	24,826.89
Sub-Total:	\$ 50,250.67	\$ 355,486.09	-	\$ 363,450.99	\$ 42,285.77
PERFORMANCE BONDS:					
R.H.B.: Bob Burpee	\$ 8,799.32	-	\$ 99.64	-	\$ 8,898.96
David Condon	13,106.22	-	148.42	-	13,254.64
Lonigro	1,739.92	-	19.70	-	1,759.62
MacFarlane Farms	10,326.31	-	117.47	-	10,443.78
Road Opening: Rogers Way	2,400.25	-	27.19	-	2,427.44
Miles/Alferi	103,059.69	-	1,136.87	-	104,196.56
Miles/Alferi	-	-	42.79	-	42.79
	\$ 139,431.71	-	\$ 1,592.08	-	\$ 141,023.79
CHAP. 593 OF ACTS OF 1993:					
RBH Development: Hawkins Place	\$ 844.81	-	\$ 8.45	-	\$ 853.26
Jong G. Yun	1,878.25	-	21.25	-	1,899.50
Dingleyell Estates	2,150.32	-	23.91	175.00	1,999.23
Whitpine Lane/Home	5,657.03	-	64.06	-	5,721.09
Bay Farm Montessori	645.71	-	7.32	-	653.03
John Baldwin-North & Keene Streets	119.82	-	1.35	-	121.17
	\$ 11,295.94	-	\$ 126.34	\$ 175.00	\$ 11,247.28
CHAP. 53 G Zoning Board of Appeals:					
Delphic Assoc.	\$ 1.70	-	-	-	\$ 1.70
Brewster Commons	4,805.82	-	58.28	-	4,864.10
Duxbury Estates	1,454.74	-	23.60	-	1,478.34
Industrial Tower & Wireless	8.13	-	0.09	-	8.22

Town of Duxbury
Statement of Changes in Fund Balance - Agency Fund 8900
Period Ending June 30, 2019

	<u>Balance</u> <u>July 1, 2018</u>	<u>Additions</u>	<u>Investment</u> <u>Income</u>	<u>Expenses</u>	<u>Balance</u> <u>June 30, 2019</u>
Island Creek Village North	1,674.74	-	18.97	-	1,693.71
113 Tremont Street Realty LLC	1,508.16	-	17.06	-	1,525.22
Duxbury Animal Hospital	1,501.33	-	17.02	-	1,518.35
McLaughlin-685 Washington Street	-	1,500.00	11.17	1,500.00	11.17
Sub-total Zoning Board of Appeals:	\$ 10,954.62	\$ 1,500.00	\$ 146.19	\$ 1,500.00	\$ 11,100.81
CHAP. 53 G Planning Board:					
Duxbury Yacht Club	\$ 1,489.08	\$ -	\$ 16.86	\$ -	\$ 1,505.94
Standish LLC-Plan	3,563.50	-	40.35	-	3,603.85
Cushings Retreat/Elm St. R.T.	2,903.10	(2,904.70)	25.77	-	24.17
Dacey/Complex Path	2.15	-	-	-	2.15
McLean's Way	3,044.99	-	52.24	-	3,097.23
Tower Resource Management	4,074.53	-	46.15	-	4,120.68
Lilienthal/Hounds Ditch	420.33	-	4.76	-	425.09
MacFarlane Farms	1,006.85	-	10.87	-	1,017.72
Miles/Alfieri	2,879.82	-	39.06	-	2,918.88
Fisher Ridge Realty	4,888.75	-	55.37	-	4,944.12
Juliano-St. George St.	1,474.84	-	16.43	172.50	1,318.77
Hamori-Tremont Street	3,839.75	1,181.00	43.48	-	5,064.23
JRM Invest-Surplus Street	247.86	-	-	-	247.86
Ducks Berry LLC-Tedeschi (Summer St)	3,573.43	-	40.53	-	3,613.96
Bongi's	5,018.16	-	48.47	972.00	4,094.63
Diamond Sinacori/Eventide	4,262.51	(4,272.23)	48.26	-	38.54
Bitters/Teakettle Lane Ext	3,343.38	-	62.70	-	3,406.08
Ducks Berry LLC-Tedeschi (Summer St)	2,603.08	-	57.00	-	2,660.08
Winsor House/Morden Family Assoc	1,704.37	-	25.03	-	1,729.40
Delprete-Summer Street	2,593.41	-	68.77	-	2,662.18
Robbie Builders -295 St George St	3,151.03	-	36.28	70.00	3,117.31
JRM Invest-Surplus Street	2,616.91	9,183.00	69.09	6,825.00	5,044.00
Duxbury Yacht Club-Fairway Lane	3,805.13	-	45.21	175.00	3,675.34
Duxbury Animal Hospital	4,203.44	-	48.65	-	4,252.09
Sealund Corp	8,500.00	-	68.33	3,819.50	4,748.83
Peter Wiemeyer-104 Tremont St	-	2,500.00	27.02	385.00	2,142.02
JRM Invest-Surplus Street	-	80,940.00	719.68	-	81,659.68
Waterfront Prop-397 Washington St	-	5,000.00	39.33	1,260.00	3,779.33
Welch Healthcare & Ret. Group	-	5,000.00	6.57	-	5,006.57
Sub-total Planning Board:	\$ 75,210.40	\$ 96,627.07	\$ 1,762.26	\$ 13,679.00	\$ 159,920.73

Town of Duxbury
Statement of Changes in Fund Balance - Agency Fund 8900
Period Ending June 30, 2019

	<u>Balance</u> <u>July 1, 2018</u>	<u>Additions</u>	<u>Investment</u> <u>Income</u>	<u>Expenses</u>	<u>Balance</u> <u>June 30, 2019</u>
CHAP. 53 G Conservation Commission:					
Seabury Point	\$ 9.66	\$ -	\$ 15.96	\$ -	\$ 25.62
Ducks Berry LLC-Tedeschi (Summer St)	432.97	-	59.64	-	492.61
Sealund Corp: 136-138 Alden Street	297.11	-	30.09	-	327.20
59 Beechwood Lane	65.81	-	34.07	-	99.88
298 Powder Point Ave	1,531.06	1,500.00	36.78	2,453.00	614.84
Caffrey: 208 Myrtle Street	2,150.00	-	6.35	1,694.04	462.31
Reilly-98 Harrison St	-	7,850.00	36.87	6,074.58	1,812.29
Calista-315 King Caesar Road	-	2,800.00	11.57	2,800.00	11.57
Tcherepnin-283 King Caesar Road	-	2,300.00	10.33	973.46	1,336.87
Sub-total Conservation Commission:	\$ 4,486.61	\$ 14,450.00	\$ 241.66	\$ 13,995.08	\$ 5,183.19
CHAP. 53 G Board of Health:					
Duxbury Housing	\$ 124.13	\$ -	\$ -	\$ -	\$ 124.13
ADC Juliano-O Congress Street	5.53	-	8.93	-	14.46
McSharry Bros. Inc-Autumnn. Ave.	8.45	-	22.51	-	30.96
JRM Invest-Surplus Street	188.42	-	8.27	-	196.69
Turner-140 High St	2.79	600.00	8.87	517.50	94.16
BuieLO Keene Street	11.92	-	22.29	-	34.21
Ducks Berry LLC-Tedeschi (Summer St)	1,123.61	1,958.50	48.04	2,673.50	456.65
McSharry Bros-0 Temple St	3.35	-	0.01	-	3.36
John Baldwin-North Street	225.03	-	2.37	210.00	17.40
RHB DEVEL: 485 Franklin Street	2.26	-	8.95	-	11.21
Sealund Corp:136 Alden St	915.22	-	28.33	-	943.55
Champ Bldrs-Temple St-Grt Camanoe	-	2,800.00	19.49	1,505.00	1,314.49
Caffrey-208 Myrtle Street	-	1,000.00	4.90	490.00	514.90
Hanlon - 420 Washington Street	-	1,000.00	0.41	630.00	370.41
Cushings Retreat/Elm St. R.T.	-	300.00	0.40	105.00	195.40
Sub-total Board of Health:	\$ 2,610.71	\$ 7,658.50	\$ 183.77	\$ 6,131.00	\$ 4,321.98
Total Agency Funds:	294,240.66	475,721.66	4,052.30	398,931.07	375,083.55
Warrants Payable:	\$ 13,887.50	\$ -	\$ -	\$ 13,887.50	\$ -
GRAND TOTAL:	\$ 280,353.16	\$ 475,721.66	\$ 4,052.30	\$ 385,043.57	\$ 375,083.55

Town of Duxbury
Statement of Changes in Fund Balance - Health Claims Fund 8300
Period Ending June 30, 2019

<u>Revenues</u>		
Raise and Appropriate	\$	8,178,551
Withholding (less refunds)	\$	2,294,553
Plymouth County Retirement	\$	484,468
Mass Teachers Retirement	\$	639,897
Early Retirement Reimbursement	\$	-
Investment Income	\$	135,875
Gains/Losses on Investments	\$	153,346
Other (inc. Cobra, Direct, stop loss)	\$	552,206
Total Revenues:	\$	12,438,898

<u>Expenditures</u>		
Blue Cross Claims and Admin	\$	9,979,424
Stop Loss	\$	679,532
Transitional Insurance	\$	-
Consultants	\$	42,119
Other	\$	174,954
Total Expenditures:	\$	10,876,029

Net Year to Date Results	\$	1,562,869
Reclassification of IBNR	\$	118,234
Fiscal 2018 Fund Balance	\$	2,811,907
June 2019 Fund Balance	\$	4,493,010

Treasurer/Collector

The Treasurer/Collector is pleased to submit the annual report for the fiscal year ending June 30, 2019. Our office is responsible for the receipt, investment, and disbursement of all Town funds; including payroll, vendor checks, billing, collection of all taxes and utilities; collection and issuance of beach and transfer stickers and fees; debt management; administration of the various Town trust funds; collection and issuance of mooring permits and fees; and management of the Town's property that is in Tax Title or Foreclosure. In addition, the Treasurer plays a principal roll in municipal borrowing.

Credit Rating

The Town seeks ratings from Standard and Poors for its long-term debt. These ratings are based on the overall financial health of the Town, its fiscal policies, and stability of the Town's tax base. In the latest review, Standard & Poor gave Duxbury the highest rating AAA giving the Town lower interest rates and is more marketable, ultimately saving the town money.

New Debt

Closing date: April 11, 2019 Issuance of \$4,245,000 General Obligation Municipal Purpose Loan of 2019 Bonds.

Trust funds

Trust Fund assets 197700 and 197702 are currently pooled in an account in Rockland Trust. The Town invests only in those securities that are on The Massachusetts Legal List as set forth by the Commissioner of Banks.

The implementation of the Government Accounting Standards Board's Statement 45 mandates disclosure of "other post-employment benefits" (OPEB) in a standardized format. The mandate provides an opportunity to analyze the noninformation impacts of mandatory disclosures, as key components of the information were already publicly available. We find that this mandate is associated with a significant 15 and 73 basis-point increase in yield spreads among tax-exempt and taxable bonds, respectively. This effect is particularly pronounced for riskier bonds—nonrated and longer maturity taxable bonds. However, states that do not follow the GASB 45 recommendation of pre-funding the OPEB obligations face a greater increase in their yield spreads.

Trust Fund Statement of Value and Activity

July 1, 2018- June 30, 2019

Asset Allocation

197700

Asset Class	Balance
55% Equities	\$8,615,740.46
29% U.S. Governments & Agencies	\$4,533,898.94
8% Corporate Bonds	\$1,205,646.55
6% Fixed Income Mutual Funds	\$953,773.00
<u>2% Cash & Equivalents</u>	<u>\$247,427.44</u>
100% Total Assets Value	\$15,556,486.39
Total Liabilities Value	40,796.50
Total Portfolio Value	\$15,597,282.89

Health Trust - 197701

46% U.S. Governments & Agencies	\$2,178,833.50
31% Equities	\$1,442,893.85
15% Corporate Bonds	\$693,350.00
7% Fixed Income Mutual Funds	\$347,884.50
<u>1% Cash & Equivalents</u>	<u>\$59,641.83</u>
100% Total Assets Value	\$4,722,603.68
Total Liabilities Value	\$82.65
Total Portfolio Value	\$ 4,722,686.33

OPEB -197702

45% Equities	\$1,005,808.66
30% Equity Mutual Funds	\$690,129.92
10% Fixed Income Mutual Funds	\$222,085.25
10% U.S. Governments & Agencies	\$220,021.75
4% Corporate Bonds	\$100,544.00
<u>1% Cash & Equivalents</u>	<u>\$27,668.24</u>
100% Total Assets Value	\$2,266,257.82
Total Liabilities Value	-\$706.55
Total Portfolio Value	\$2,265,551.27

Town of Duxbury

TAX COLLECTIONS OUTSTANDING

	AS OF 06/30/2019 Balance Per Collector's Detail
Real Estate Taxes	
Levy of 2010	\$ 67.96
Levy of 2011	\$ 1,343.63
Levy of 2012	\$ (2,196.59)
Levy of 2013	\$ 546.13
Levy of 2014	\$ 719.74
Levy of 2015	\$ (1,024.78)
Levy of 2016	\$ (2,761.20)
Levy of 2017	\$ (1,569.15)
Levy of 2018	\$ 83,928.30
Levy of 2019	\$ 598,277.90
	\$ 677,331.94
 Community Preservation	
Levy of 2010	\$ 2.22
Levy of 2011	\$ (1,384.18)
Levy of 2012	\$ (17.81)
Levy of 2013	\$ (785.30)
Levy of 2014	\$ (8.59)
Levy of 2015	\$ 1.60
Levy of 2016	\$ 2,437.17
Levy of 2017	\$ (162.37)
Levy of 2018	\$ 806.08
Levy of 2019	\$ 1,893.50
	\$ 2,872.32
 Personal Property Taxes	
Levy of 2006	\$ (0.45)
Levy of 2007	\$ -
Levy of 2008	\$ (25.07)
Levy of 2009	\$ 4.21
Levy of 2010	\$ (373.93)
Levy of 2011	\$ (659.36)
Levy of 2012	\$ 305.15
Levy of 2013	\$ 1,795.07
Levy of 2014	\$ 945.12
Levy of 2015	\$ 1,054.39
Levy of 2016	\$ 114.59
Levy of 2017	\$ 1,589.73
Levy of 2018	\$ 78.45
Levy of 2019	\$ 2,500.81
	\$ 7,508.71

Motor Vehicle Excise

Levy of 2002	\$	8,596.47
Levy of 2003	\$	8,455.00
Levy of 2004	\$	5,670.63
Levy of 2005	\$	3,479.35
Levy of 2006	\$	5,997.44
Levy of 2007	\$	4,015.33
Levy of 2008	\$	3,474.99
Levy of 2009	\$	3,553.54
Levy of 2010	\$	2,139.32
Levy of 2011	\$	8,806.73
Levy of 2012	\$	4,757.82
Levy of 2013	\$	3,930.01
Levy of 2014	\$	1,440.07
Levy of 2015	\$	(2,234.04)
Levy of 2016	\$	9,175.41
Levy of 2017	\$	14,787.06
Levy of 2018	\$	34,187.38
Levy of 2019	\$	226,755.00
	\$	<hr/> 349,221.55

Boat Excise

Levy of 2011	\$	1,536.24
Levy of 2012	\$	1,861.03
Levy of 2013	\$	2,482.62
Levy of 2014	\$	2,569.93
Levy of 2015	\$	2,922.46
Levy of 2016	\$	3,488.82
Levy of 2017	\$	3,175.90
Levy of 2018	\$	3,304.69
Levy of 2019	\$	4,035.60
	\$	<hr/> 22,377.29

Water Liens

Levy of 2014	\$	(1,129.58)
Levy of 2015	\$	0.69
Levy of 2016	\$	(93.42)
Levy of 2017	\$	(.01)
Levy of 2018	\$	(138.65)
Levy of 2019	\$	4,662.81
	\$	<hr/> 3,301.84

Sewer Liens

Levy of 2019	\$	4,662.81
	\$	<hr/> 4,662.81

Service Liens

Levy of 2019	\$	70.00
	\$	70.00

Water Enterprise

Levy of 2019	\$	402,789.73
	\$	402,789.73

Outside Reader

Levy of 2019	\$	(2,633.00)
	\$	(2,633.00)

Sewer User Fees

Levy of 2019	\$	17,730.47
	\$	17,730.47

Bay Road Betterment

Levy of 2003	\$	104,947.80
	\$	104,947.80

Municipal Lien Certificates

Municipal lien certificates (MLC's) are issued to Attorney's and Mortgage Institutions to assist in the transfer and/or refinance of real estate. Five hundred and forty-seven (547) MLC's were issued during FY2019, producing revenue of \$27,300.00.

Beach & Transfer Station Stickers

The Treasurer/Collector's office is the point of sale for all beach and transfer station stickers purchased both in person and online. Sales commence in February for the time period of April 1st- March 30th.

BEACH & TRANSFER STATION REVENUE COMPARISON Revenue Collected FY 2018 vs. FY 2019

Revenue	June 30, 2018				June 30, 2019			
	# of Permits	total # combined	Amount	total \$ combined	# of Permits	total # combined	Amount	total \$ combined
Non-resident Oversand	3,124		\$1,009,835		2,662		\$ 893,240	
Subtotal		3,124		\$ 1,009,835		2,662		\$ 893,240
Resident Oversand	2,454		\$ 452,140		2,144		\$ 413,070	
Senior Resident Oversand	819		\$ 81,900		750		\$ 78,750	
Subtotal		3,273		\$ 534,040		2,894		\$ 491,820
Resident Parking Lot	1,483		\$ 148,300		1,250		\$ 150,000	
Senior Resident Parking Lot	1,532		\$ 76,600		1,412		\$ 77,660	
Subtotal		3,015		\$ 224,900		2,662		\$ 227,660
Transfer Station	3,495		\$ 122,290		3,110		\$ 171,391	
Senior Transfer Station	2,365		\$ 59,125		2,256		\$ 56,400	
Subtotal		5,860		\$ 181,415		5,366		\$ 227,791
Grand Totals		15,272		\$ 1,950,190		13,584		\$ 1,840,511

In addition to Beach and Transfer sticker sales, the Treasurer/Collector's office also collects Mooring and Horse Riding permit fees. The Town netted a total of 1,831 mooring permits for total revenue of \$165,920.00 and 9 horseback riding permits for total revenue of \$225.00.

Revenue	# of Permits	Amount
Mooring	929	\$ 141,620.00
Waitlist	802	\$ 12,015.00
Transient	42	\$ 4,235.00
Tender	58	\$ 8,050.00
Grand Totals	1,831	\$ 165,920.00

Payroll

The Treasurer's office in conjunction with Nicole DeGennaro and Karen Clancy in Accounting is responsible for all payroll activities including accurate and timely payments to all full-time, part-time and seasonal employees; the related employee/employer deductions, taxes and wage reporting.

# PAYROLL CHECKS ISSUED	Year Ending
	6/30/2019
Town Departments	7,862
School	13,312
Total	21,174

I would like to thank and express how appreciative of the efforts of my staff: Kerry Garcia, Kory Lydon, Lindsey Lewis, and Mary Lowe for their dedication, teamwork and being committed. Also, I would like to thank my seasonal employees Shantelle Bolduc and Maureen Connolly for their exceptional hard work during peak permitting season in this office.

Respectfully submitted,
Jill Stewart
Treasurer/Collector

Trust Funds

Balances may be found in the Accounting records.

ANNA BIGELOW DAVIS FUND

As per the will of Anna Bigelow Davis: "one part to the Town of Duxbury, the principal thereof to be invested and the net income therefrom to be employed for the purpose of establishing and maintaining at the Duxbury High School, an Art Scholarship Fund for needy students who have studied art in the Duxbury High School Art Department."

ANNIE DREW DUNHAM SCHOLARSHIP FUND

"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

AGNES E. ELLISON FUND

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

ARTHUR D. EATON CEMETERY FUND

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

BENJAMIN M. FEINBERG TRUST FUND

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual

award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income

"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

EBEN H. ELLISON TRUST FUND

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project. All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

EDMUND A. DONDERO SCHOLARSHIP FUND

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

EDWARD P. HOBART SCHOLARSHIP FUND

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

HARRIETT S. CROZIER SCHOLARSHIP FUND

"Under term of Will - 22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".

HELEN DELANO HOWE SCHOLARSHIP FUND

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

HERITAGE FUND

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:

"Moved the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

ISABELLE FREEMAN TRUST FUND

"I bequeath and devise to the Town of Duxbury, Massachusetts, but in TRUST nevertheless for the following uses and purposes: to maintain my house lot at 155 Depot Street, Duxbury, Massachusetts, in conservation for use as, but not limited to, a bird sanctuary. Such money to be included in this bequest shall be held intact, the income therefrom to be used for minor repairs of the real estate.

Should the income from such money exceed the operating and maintenance expenses of said real estate, then the Trustees may, in their discretion, expend appropriate portions of the income to provide ambulance services in the Town of Duxbury, Massachusetts, but for no other purposes.

I nominate as Trustees for this bequest to the Town of Duxbury, Massachusetts, its duly elected Board of Selectmen

ISABELLE V. FREEMAN POWDER POINT TRUST

"Income to be expended under direction of the Selectmen for Ambulance Services only".

JAMES BUECHLER BOOK FUND

Gift left in memory of James Buechler, a former teacher, for the schools to purchase books.

JONATHAN AND RUTH FORD TRUST FUND

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

KING CAESAR'S FUND

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

LUCY E. EWELL TRUST FUND

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

LUCY HATHAWAY TRUST FUND

"Income to be 'applied for the purpose and in the proportion hereinafter specified':

- One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

MARGERIE S. PARCHER MEMORIAL TRUST FUND

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

MARIETTA F. RUSSELL SCHOOL LIBRARY FUND

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

MARIETTA F. RUSSELL SCIENCE MATERIAL FUND

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."

MARY E. CARR NEPTON SCHOLARSHIP FUND

"Terms of Will - Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designate cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three-year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

MYLES STANDISH HOMESITE FUND

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

NELSON T. SAUNDERS MEMORIAL TRUST

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

RICHMOND G. WIGHT FUND

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

THOMAS D. HATHAWAY FUND

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

WESTON-THOMPSON FUND

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

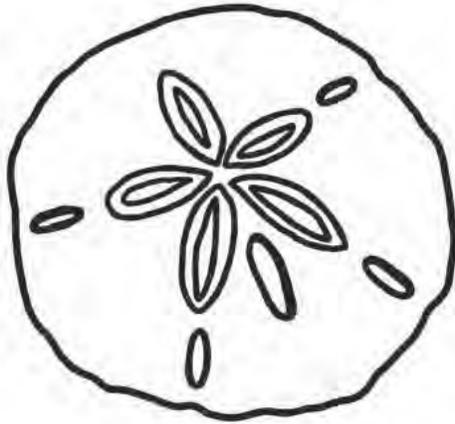
WILLIAM P. ELLISON CHARITABLE TRUST

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

WILLIAM PENN HARDING LIBRARY FUND

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be placed in said library for general circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

General Government



Duxbury Cultural Council

Facilities

Fourth of July Committee

Information Services

Duxbury Cultural Council

Duxbury Cultural Council



Annual Town Report

7/1/18-6/30/19

Board Members: Craig Bloodgood, Therese Dimuzio, Suzanne Errasti (chair), Helen Fowler, Susan Kelley, Mary Beth MacQuarrie (treasurer), Brooke McDonough

On September 21, 2018, a press release was sent to *The Duxbury Clipper* announcing the next DCC grant cycle, including information for the grants' criteria and deadline. Grant information was also available at the DCC website, the MACC website, and the Duxbury town website.

At Duxbury Cultural Council's November 19, 2018 meeting, after receiving and reviewing 23 grant applications totaling \$10,780.00, the Board voted to fund 19 applicants with \$5000 from Massachusetts Cultural Council funds.

Applications approved were:

Watershed Action Alliance of Southeastern Massachusetts (WAA)

Plymouth Philharmonic Orchestra

Pilgrim Festival Chorus

Mass Audubon South Shore Sanctuaries

Fuller Craft Museum

South Shore Art Center

Duxbury 2020, Inc.

North River Arts Society

The Pilgrim Society/Pilgrim Hall Museum

South Shore Natural Science Center

The Art Complex Museum

Friends of the Duxbury COA

Duxbury Senior Center

The Massachusetts Educational Theater Guild, Inc.

Barn Babies

Duxbury Rural & Historical Society

Duxbury Free Library

South Shore Bay Band

Alden Kindred of America

Congratulatory/rejection letters were sent out to all applicants. The list of recipients reflects varied programs in the Arts, Humanities, and Sciences that the DCC supports to encourage ideas, activities, and family events on the South Shore.

Board Meetings, when scheduled, are usually held on Friday mornings at the Senior Center; meeting agendas are posted in the Selectmen's Office prior to meetings. Between meeting dates, DCC business consists of reimbursing grant recipients, complying with state mandates, filling out an annual report to the MCC, and getting the town accountant to sign off on the LCC Account Form.

Respectfully submitted by Brooke McDonough

Facilities

In FY19 the Facilities Department completed 2,281 preventative and corrective work orders.
FY18 total = 1,886

FY19 FM Capital projects included

1. Alden School window project final appropriation and project completion

FY19 DPS Capital Equipment included

1. Chandler cubbies appropriation (1 of 2)
2. Custodial Auto Scrubber
3. Classroom door and window security shades

In FY19 the Duxbury Senior Center expanded and added a 4,160 sf addition to the existing building.

We are very grateful that the Town continues to support our capital and operational plans. This continued commitment is critical in meeting the needs of our buildings and occupants, as well as keeping costs consistent and predictable. I would like to thank the Facilities Management staff who works tirelessly to maintain business continuity throughout all Town owned buildings. We take pride in our customer service approach while meeting the needs of our buildings and occupants 24/7/365.

I encourage local contractors to contact me if they feel that they can be of service to the Town.

Respectfully submitted,
Brian J. Cherry, Director of Facilities

Fourth of July Committee

The Fourth of July Activities Committee once again planned and executed a successful and entertaining 4th of July Parade. The committee also promoted the 4th of July Road Race, a free concert at the Senior Center with the South Shore Bay Band, and Corner-Stone Lodge's 4th of July Breakfast.

The parade theme this year was "A Nation of Innovation" and we had some excellent floats, great marching bands from across the country, and antique cars. The Committee selected Duxbury American Legion Post 223 as the 2019 Parade Marshall. There were a lot very creative floats this year with 1st Place going to the Tinkertown Neighborhood's float entitled "If you can dream it, you can do it" ~Walt Disney.

This year we held the Annual Duxbury Beach Party and Bonfire on Labor Day weekend. With a doubling in crowd size, the event has established a wonderful end of summer celebration for the residents of Duxbury. Music provided by "The Waves", a children's Kid Zone and a bonfire topped by a dinghy in full sail made for a family friendly day/night on the beach.

The 4th of July celebrations are only possible due to the many volunteers who help before, during, and after the parade, including the parade judges, parade monitors, and volunteers of the 4th of July Activities Committee. We thank the truck owners and drivers who pulled floats and the volunteers from the Medical Reserve Corps who positioned themselves along the parade route to treat dehydrated parade participants. We thank all the business owners and individuals who supplement our \$15,000 town funding with their generous donations. We thank the Duxbury Police, Fire, and DPW departments for their assistance in making the celebration a success.

Finally, we say “thank you” to the good people of Duxbury. It is with you in mind that we commit to providing you all with an entertaining parade to kick-off and a beach party to conclude summer in true Duxbury fashion!

Respectfully submitted,

Jamie MacNab and Stu Ruggles, 2019 Co-Chairs



Committee Members: Chris Barry, Freeman “Bo” Boynton III, Barbara Cleary, Tracey Fitzpatrick, Katy Gaenicke, Jeff Goldman, Amy and Brian Hill, Nancy Reed, Janet Ritch, Dave Robinson, and Janet Skaggs.

Information Technology

It is time to review the past fiscal year, July 1, 2018 through June 30, 2019. I present the Fiscal Year 2019(FY19) Annual Report for Information Technology Department (IT). As the writing of this report commences, Duxbury has completed the first quarter of FY 2020(FY20). I have submitted IT’s requested budget for FY 2021(FY21).

IT’s job functions and priorities are designed to afford employees with the highest and best use of devices, networks, telephone systems and other technical infrastructure and resources. The work of Duxbury’s departments and employees is the work of the Information Technology Department. It is our goal to provide those departments and employees with tools that expedite the sharing of valuable information and data with the Duxbury’s community and its citizens.

IT’s primary goal is to provide efficiency and productivity through fully functioning resources. We deliver digital services and information by providing desktop services and productivity tools for departments which serve Duxbury’s citizens. IT quickly evaluates, identifies and procures solutions, so as to reduce risk, while maximizing value to departments and Duxbury citizens.

As a part of providing a better digital experience, in the spring of FY18, an IT Steering Committee was convened to assess and strategize; seeking innovative methods for improving and providing additional efficiencies for all departments in Duxbury. The first meeting was held on June 29, 2018. Kathleen Glynn and Alex Chin were appointed co-chairs of the committee. As approved in Article 19 of the March 2018 ATM, “The Information Technology Steering Committee shall (a) work with an independent IT consultant to scope and develop a Town-wide 3-year strategic IT master plan and (b) provide a progress report at the Annual Town Meeting of March 2019 and to further present their recommendations to the Annual Town Meeting of March 2020.” In order to complete its charge, the IT Steering Committee continued to meet throughout FY19. The committee presented its findings at the spring 2019 ATM, where it was announced that they had retained Blum-Shapiro Consulting to develop the 3 year strategic plan. A draft plan, as of this report, is under review. Implementation of the plan in FY 2021 will influence the future direction of the Town’s IT department.

In closing, I would like to thank to Lori White and to all the dedicate people I work with regularly. I have the wonderful opportunity to learn and be challenged by you, fostering a desire in me to build better modes for serving this community. Thank you for your challenges and allowing me to continue providing tools to improve our delivery of services to Duxbury.

Respectfully submitted,

Mary E. MacQuarrie, IT Director

Health & Human Services



Affordable Housing Trust
Council on Aging
King Caesar Advisory Committee
Municipal Commission on Disabilities
Veterans' Services

Duxbury Affordable Housing Trust

Over the past year, the Trust has worked on completing the projects we began in FY2018.

The house we purchased on Franklin Street was sold via a lottery in May to an income-eligible family, and will be included on the state's Subsidized Housing Inventory. Buying existing homes and converting them to affordable housing in this manner does double duty toward reaching a goal of 10% affordable properties, as it takes one house off the market rate side of the equation and adds it to the affordable side.

Champion Builders has been meeting with the Trust and the neighbors to firm up their development plans for the 20 home development on Lincoln Street. Five of those homes will be affordable, five will be moderate and ten will be market rate. The five affordable homes will be eligible for the SHI.

Habitat for Humanity has completed several of the buildings at Feinberg Bog off Temple Street. They have awarded two of the affordable units and will be closing mid-July. The three duplex buildings will contain three affordable and three market rate units. The three affordable units at Feinberg Bog will be eligible for the SHI.

Consultant Lynne Sweet worked with the Trust to update the state-required Housing Production Plan.

The Trust hired consultant Judi Barrett to help us plan our future goals and approach, and to guide the Trust in worthy and feasible initiatives. In addition to strategizing sessions with the Trust, Ms. Barrett worked with the DHCD to fill out the necessary paperwork to ensure that all affordable units in Duxbury are listed on the Subsidized Housing Inventory. As a result of her efforts, Duxbury's percentage of affordable housing on the SHI rose from 7.4% to 7.72%.

Ms. Barrett will be an asset to the Trust in fulfilling our intent to create appropriately-scaled affordable housing that serves the needs of Duxbury citizens, employees and their families.

Duxbury Affordable Housing Trustees:

Diane Bartlett, chair	Shawn Dahlen
Fran Decker	Martha Himes, vice chair
George Wadsworth	Matthew Walsh, Esq.
Sheila Lynch-Benttinen (resigned May 2019)	



(Photo courtesy of South Shore Habitat for Humanity)

Council on Aging

The COA Building Committee (Pamela Campbell Smith and Paul Brogna, Co-Chairs, Marcy Bravo, Peter Buttkus, Brian Cherry, John Heinstadt, Jonathan Mark, Joanne Moore, Dennis Nolan, Cheryl Ross) were busy from the first day of the new fiscal year, working with Steffian Bradley and Nadeau Construction to build a 4,160 square foot addition to our Center. We are so thankful to the Town of Duxbury for their support of this project; to the Friends of the COA for funding for the furnishing, and technology and assisting in updating the current facility so that there was continuity throughout the building; and to Sheriff Joseph MacDonald and his staff for painting several rooms in the current building to match the color scheme in the addition. We were pleased to celebrate the completion of the project with a grand opening event that took place on Friday, July 12, 2019.

As you review the highlights of fiscal 2019, you will better understand the scope of services and activities provided at the Senior Center and how this facility serves as a meeting place and resource for the entire community.

- 39,787 participants signed in to participate in the 3,410 programs and activities offered at the Center.
- 1257 information and referral with seniors and caregivers were made through telephone calls, home and office visits.
- 29 Lifelong Learning courses were presented in the areas of history, art, music, literature, current events, religion and science.
- 3,267 meals were served in the Ellison Dining Room and provided to the Social Day program.
- 7,104 meals were delivered to the homebound of the community.
- 18,324 items were served at the Mayflower Café.
- 7,804 rides were provided to seniors keeping them independent and engaged in the community.
- 260 days of respite was provided to caregivers while their loved ones attend the supportive day program for adults with Alzheimer's disease or related form of dementia.
- 15 Boards/Town Appointed Committee Meetings met at the Senior Center 158 times during the year. Our space was also by various town departments and community organizations for meetings and our facility was rented 4 times for private events.
- 280 volunteers gave the gift of 23,242 much appreciated hours of service. Using the Independentsector.org dollar value of \$25.43 per hour, the gift of time is valued at \$591,044.

Each month, our talented staff implements programs and services and partners with community organizations to make a difference in the lives of the people we serve.

During the summer of 2018, while the builders were busy installing the foundation for our addition, our staff offered Pages in History Summer School, the Annual Duxbury Hydrangea Festival, and partnered with the Duxbury Free Library to host the Intergenerational the Read, Sing and Play Program, and launched the Booked for Lunch author series partnering with the Duxbury Free Library.

In September, 209 adults enrolled in one of the 14 courses offered through our Lifelong Learning program. Participants said, "Great selection of topics. I look forward to it every year." We also partnered with The Resilient Aging Lab from California to offer a six session program to help older adults successfully transition from work to retirement.

In October, we hosted the Duxbury Cranberry Festival and provided Medicare Counseling during Open Enrollment to ensure that our residents made informed choices about their insurance with the help of Richard Quigley, our SHINE volunteer.

In November we hosted a community conversation about LGBT and Aging with the showing of the movie GEN SILENT (this movie follows the lives of six LGBT seniors living in Boston) and began a community conversation led by guest facilitator Bob Linscot, from the LGBT Aging Project at Fenway Health. The Booked for Lunch with George Colt, author of The Game brought 130 to the Center many in their Harvard and Yale gear.

In December, we partnered with the American Legion to host a men's focus group to ascertain what would help us increase male participation at the Senior Center and hosted a focus group at the Center about travel and outdoor activities. We also hosted an informative presentation on grieving during the holiday season with Cranberry Hospice. We partnered with the Duxbury High School to offer the "Credit for Life" Program, an intergenerational program to teach financial literacy to high school seniors.

During January, the Board, Friends and staff hosted the 8th Annual Black Tie Bingo event which raised \$12,223 for the Interfaith Council to help the community members stay warm. We also formalized the Senior Safety Series, an educational awareness program that encompasses financial, physical and personal safety for older adults. We partnered with Duxbury Fire Department for a program called Before Help Arrives, which was so popular we ran it again for staff only.

In February, 216 adults came out in the cold, to partake in the winter semester of the Lifelong Learning program. 15 courses were offered in the areas of music, art, literature, history, and current events. We also provided space for AARP Tax volunteers to complete free tax return services for seniors and offered a 4 week "Yoga Demystified Program" which helped new yogis feel comfortable joining group yoga practice.

In March, we offered the Magic of Tidying Up program for those ready to declutter and organize their homes and lives while the Friends of the COA were busy planning and holding the Duxbury Half Marathon Fundraiser with 360 runners completing the race.

In April, we launched our new website, expanded and reformatted our newsletter, and hosted the Duxbury Daffodil Festival partnering with the Duxbury Art Association and Community Garden Club for 100 guests.

In May, we implemented the Silver Sneakers fitness program which is a benefit of Medicare Advantage Plans to provide several free exercise classes to our participants and organized a sold out trip to Mohegan Sun. We also had volunteers participate in the Entrepreneurship Class at Duxbury High School culminating with the Shark Tank Competition.

And in June, we hosted our annual Volunteer Appreciation event to honor our dedicated and talented volunteers who 34,822 hours of service in 2018. And partnered with Old Colony Elder Services, the Hanover Council on aging and Middleborough Council on Aging to host a regional LBGTQ PRIDE Event.

We are thankful for the support of the Town of Duxbury, the COA Board, Friends of the COA, volunteers and our dedicated staff. We look forward to fiscal 2020, the possibilities and partnerships that enable us to provide program excellence at the Center and in the community.

Respectfully submitted,

Cheryl Ross, Chair

Kay Drake, Vice Chair

John Rutkowski, Secretary

Kevin Mullins, Assistant Secretary

Becky Brown, Member

Kathy Capraro, Member

Cece Frame, Member

Ninky Savage, Member

John McCluskey, Member

Patti Ryan, Member

Pamela Campbell Smith, Member

Shirley Oktay, Member

Cheryl Tufankjian, Alternate

Leslie McCarthy, Alternate

Regan Roderigues, Alternate

Dwight Shepherd, Alternate

Frederick von Barga, Alternate



The Senior Center addition was completed on time and on budget. The ribbon cutting ceremony took place on Friday, July 12, 2019. Our patrons and staff love the new space! It has allowed us to expand the number of registrants in our most popular programs and has enabled us to add new and different programs to our calendar. We are so thankful for the Town of Duxbury's continued support of the Senior Center and the programs and services we offer.



Ribbon Cutting ceremony with Town Manager, René Read; Sr. Ctr. Director Joanne Moore; Sr. Ctr. Building Committee members Pam Campbell Smith & Paul Brogna; and Board of Selectmen David Madigan and Ted Flynn

Everyone who knew Harry Katz loved him for his compassion, his tireless support of a number of causes, his acceptance of all, his positive influence, and everlasting imprint he made on Duxbury. This bench was fondly dedicated in his memory.



King Caesar Advisory Committee

Over 100 years ago The King Caesar Trust Fund was established by the terms of the will of William Bradford Weston to provide financially-needy Duxbury residents with assistance in paying for medical and dental expenses. The Board of Selectmen relies upon the King Caesar Advisory Committee (KCAC) to review client cases and make recommendations to them. By vetting cases before they are brought to the Selectmen, the KCAC can often find other resources and/or make referrals to other agencies to assist clients.

This year the King Caesar Advisory Committee was able to bring forward a few requests and authorization for the funding from the King Caesar Trust Fund was approved by the Selectmen. Beyond those cases, there were a few potential cases brought to the KCAC, but for one reason or another they did not move forward. In spite of that, the King Caesar Advisory Committee remains committed to helping any financially-needy Duxbury resident, who needs assistance with medical or dental expenses.

So if you need a helping hand, or know a Duxbury resident who does, please contact the Selectmen's Office (781-934-1100; Ext. 5402) and our staff liaison will assist you. All inquiries are handled confidentially.

Respectfully submitted,

Diane Barker, R.N., Chair; Rev. Catherine Cullen; Carol Langford, M.D;
Marie Villarin, R.N., King Caesar Fund Intake Case Worker

C. Anne Murray, Staff Liaison to the King Caesar Advisory Committee

Municipal Commission on Disabilities

The Commission meets on a monthly basis except for the months of July and August.

Our members' role is one of advocacy. During the last fiscal year we researched mats for the beach, which enables mobility-disabled visitors to access the beach as wheel chairs can easily manage the mats. We met with the Executive Director of the Beach Reservation who was familiar with the mats and presented it to her board and they raised the funds and installed the mats.

We continued to monitor handicapped parking spaces and call out to the town and the local business for additional signage and prompt clearance of snow.

Additionally, our members individually attend conferences and programs as we work to keep ourselves informed and up to date on state and federal regulations regarding access and regulations affecting the disabled.

Respectfully submitted,

Marcia Gallagher Solberg, Chair

Veterans' Services

The Duxbury office of Veteran Services continues to serve over 700 town Veterans, their spouses and/or dependents by counseling, advising, and assisting in procuring Federal and State benefits or entitlements for which they have earned and may be eligible. On the state and local levels, we seek benefits for financial assistance, medical treatments, fuel assistance, tax abatements, housing, employment and counseling to those who qualify under Massachusetts General Law, Chapter 115. This program is 75% reimbursable back to Duxbury.

The process for eligibility requires documentation and may require office appointments or visits to local homes. An investigation of assets and sources of income such as Social Security, pensions, VA disability and other sources are reviewed. It is important to limit the financial exposure while ensuring appropriate benefits are approved.

While this office is part of the Massachusetts Department of Veteran Services, it works closely with the Veterans Administration (VA) when filing disability claims, applying for VA healthcare, assisting with military records, replacement of medals, educational benefits, and VA home loans to name a few of the programs.

This office supports town activities on Memorial Day and Veterans Day.

The Office of Veteran Services is located at the senior center on the second floor. It has discreet stair and elevator access for those who wish to visit. For those who have questions about their service or entitled benefits please call for an appointment.

Respectfully submitted,

Michael J. Thorp

Veterans' Service Officer, Duxbury

Land Use & Resource Preservation



Agricultural Commission
Alternative Energy Committee
Community Preservation Committee
Conservation Commission
Economic Advisory Council
Open Space Committee
Planning Board
Sidewalk and Bike Path Committee
Town Historian

Agricultural Commission

1. The Duxbury Agricultural Commission met eight times in this fiscal year. Monthly meetings were planned except for July and August, as those are the most difficult months for farmers to meet.
2. Some of the subjects discussed at meetings:
 - Farm Day at the O'Neil farm and participation of members of this commission at a table for an open forum at Farm Day. Distribution of Agricultural Commission pamphlets at Farm Day, and use of the banner to identify us to our constituents.
 - Members attended the annual Mass Farm Bureau legislative breakfast on March 17.
 - Members attended the annual Plymouth County Farm Bureau dinner and Annual meeting of Plymouth County Agricultural Commissions. Members also attended Mass. Assn. Agricultural Commission Annual Meeting. At each of these meetings, Members were updated regarding pending Mass legislations regarding and/or effecting Agriculture.
 - Some members attended the State Agricultural Commission meeting February 25.
 - Some members attended Agricultural Day at the Massachusetts State House, discussing pending agricultural legislation that was before the Senate and the House of Representatives for this year.
 - Members attended a meeting in Bridgewater to help constituents there draft a Right to Farm bylaw. - Members also helped them form an Agricultural Commission.
 - The Commission voted to be supportive of a potential new farmers market developing in Town.
3. Members monitored agricultural activities in town. Members worked closely with members of the Conservation Commission regarding new parcels of land owned by the town and an effort to keep them in agricultural use.
4. The commission worked with several residents, educating them about farms in their neighborhoods.
5. Members of the commission are monitoring the "invasive aquatic weed problem affecting oyster farming".
6. There were no expenditures this fiscal year made by this Board.

Respectfully submitted,
Jeffrey Chandler, Chair

Alternative Energy Committee

The Duxbury Alternative Energy Committee (AEC) consists of thirteen appointed members. The current active members are: Lew Segall (Current Chair), Wendell Cerne, Matt Cooney, Susan Fontaine, Kevin Kingston, Matt Koenig, Marc Peterman, Lynn Smith, James White and Jessica Williams. Ted Flynn is our Selectman Liaison. State Representative Josh Cutler and long time member Lois Wood stepped off of the committee this year, and we would like to thank them for their many years of service to the AEC.

The Alternative Energy Committee continued to follow up on prior successes and moved forward with other initiatives in FY 2019 that it will continue to pursue in FY 2020.

Green Community

In FY 2019 the AEC followed up with town staff on efforts to secure additional funding grants under the Green Community program to help fulfill the energy usage reduction plan adopted in connection with becoming a Green Community. The initial grant under the program was \$139,705 received toward the end of FY 2018.

Expanding our Mission

While the focus of the AEC has always been to save money for the municipality, early in the year we began exploring ways to expand the purview of the Committee to include town focused efforts that impact residential needs, or an individual's relationship to alternative energies. This expansion was supported by the Board of Selectman and fits with the AEC's stated mission in the Envision Duxbury Plan section on energy and sustainability. As a matter of particular importance, we are focused on aligning our mission and efforts with those of the town staff.

Envision Duxbury

We met with town staff to discuss the Envision Duxbury Plan's section on Energy and Sustainability. With the plan now being finalized, we anticipate helping the town to achieve its goals under the plan of:

1. Reducing municipal greenhouse gas emissions.
2. Developing a community-wide Climate Action Plan that sets the community on a path towards being net-zero, including buildings, transportation, and waste sectors.
3. Increasing access for local residents and businesses to clean energy for electricity and heating/cooling needs.
4. Supporting local residents and businesses in reducing their energy use through energy efficiency programs and initiatives.
5. Increasing energy resilience at critical facilities and public safety buildings.

Mass Solarize

We worked with Sustainable Duxbury and the town to begin satisfaction of criteria in order to be selected by Mass Solarize for their program which allows residents to receive reduced rates on rooftop solar installations and potentially energy efficient heating pumps, as well as a grant for the town to promote the program.

Charging Stations

We reviewed potential programs and locations for installing charging stations as a means toward educating students and residents of the importance of clean energy, as well as providing a useful service for people in the town.

Effect of AEC Efforts

The chart below shows the benefit to the Town for FYs 2019, 2018 and 2017 from net metering pursued by the AEC for the following projects: Acushnet gravel pit solar array, Duxbury transfer station solar array and ConEdison wind farm in Plymouth (originally started by Future Generation Wind).

FY2019	Production (kwh) "purchased"	Eversource Credit (\$)	Town Paid to Supplier (\$)	Net Benefit (\$ to Town)
Acushnet Solar Farm	1,475,974	\$ 244,199	\$ 198,207	\$ 45,992
Duxbury Landfill	511,215	\$ 74,745	\$ 48,926	\$ 25,819
Wind Turbine (Duxbury's Share)	1,911,604	\$ 325,194	\$ 245,034	\$ 80,160
TOTAL	3,898,793	\$ 644,138	\$ 492,168	\$ 151,970

FY2018	Production (kwh) "purchased"	Eversource Credit	Paid to Supplier	Net Benefit (\$) to Town
Acushnet Solar Farm	1,471,882	\$ 227,563	\$ 185,464	\$ 42,099
Duxbury Landfill	559,680	\$ 86,345	\$ 51,826	\$ 34,518
Wind Turbine (Duxbury's Share)	1,922,728	\$ 319,009	\$ 245,587	\$ 73,423
TOTAL	3,954,290	\$ 632,917	\$ 482,877	\$ 150,040

Duxbury Net Metering FY 2017				
	PRODUCTION (kwh) "purchased"	Eversource Credit	Paid to Supplier	Net Benefit to Town
Acushnet Solar Farm	1,399,580	\$209,937	\$171,099	\$38,838
Duxbury Landfill	586,740	\$88,011	\$53,159	\$34,852
Wind Turbine (Duxbury's share)	1,841,377	\$267,018	\$214,140	\$52,878
TOTAL	3,827,697	\$564,966	\$438,397	\$126,568

Respectfully submitted,
Lew Segall, Chairman

Community Preservation Committee

FY 2019 Annual Report



Historic O'Neil Farm, Winter

The Community Preservation Act (MGL Chapter 44B) enables Duxbury to address growth and development, which not only impacts a community's character, but places demands on municipal services and natural resources. CPA funds are used for the protection of open space, vital for the protection of groundwater; historic preservation; affordable housing; and recreation. In 2014, Duxbury's CPA surcharge was reduced from 3% to 1% of the real estate tax levy, which further reduced our match from the CPA Trust Fund. In addition, there are two exemptions which further reduced receipts: the first \$100,000 of residential property value is exempt and property owned and occupied by a person who qualifies for low income housing or low and moderate income senior housing is exempt. The CPA Trust Fund receives fees from the State Registry of Deeds and an annual disbursement is made in the fall. Due to the program's popularity (50% of the Commonwealth's cities and towns adopted CPA), the Trust Fund match has been steadily reduced; our match in the fall was 19%. Legislation has been filed to increase the fees at the Registry of Deeds and Governor Baker has expressed his support, securing the promise of a state match.

The Duxbury Community Preservation Committee (CPC) oversees these funds, reviews applications for funding, holds an annual public forum, and makes its recommendation at Town Meeting. A minimum of 10% of funds must be allocated to open space, 10% to affordable housing, and 10% to historic preservation. An additional 5% is set aside for administrative purposes, such as salaries, appraisals, legal work, and consultants. The remaining 65% of funds may be allocated to any of the three purposes, including recreation. Unused administrative funds are returned to the CPA general account and any remaining funds from completed projects are returned to the respective CPA accounts.

In fiscal year 2018, the town raised \$528,864 from surcharge receipts and the State match in the fall of 2018 was \$96,749. The median single family Duxbury CPA tax bill was \$70.33 (\$69.70 in FY 2017). Unfortunately, these funds are not sufficient to meet the increasing pressure from developers who are actively pursuing farmland and marginal land (land that may have poor soils or undesirable characteristics).

Looking back at this past year, the Town acquired the 17 acre Williams property which allows better access to the Wright Reservoir and immediately abuts two future drinking water sites owned by the Water Dept. Twenty six acres of land off Summer St. and abutting the Historic O'Neil Farm, was acquired for the purpose of extending an Agricultural District. Three duplexes for low and moderate income housing were constructed on Temple Street with help of Habitat for Humanity and oversight by the Duxbury Affordable Housing Trust. This land was acquired with CPA funds and CPA money was used for construction expenses. Twelve of the Town Clerks historical records were repaired and preserved. Six dugouts were constructed at the the Keene Street playing fields (also a CPA project). The Bay Management Commission installed an interpretive sign at Howland's Landing Park and the Cemetery department also installed interpretive signs at the Standish cemetery which will serve visitors for the 400th anniversary of the landing of the Mayflower.

The CPC had ten proposals for the March 2019 Annual Town Meeting, four were either withdrawn or not recommended by the Committee. The articles for Town Meeting were as follows:

Article 30 - CPC Operating Fund. \$31,056

Article 31 - CPC Allocations to the Open Space Reserve, the Community Housing Reserve and the Historic Resources Reserve. \$186,336

Article 32 - Town Clerk Records Preservation - Twelve books of permanent records dating back to 1815. \$25,000.

Article 33 - Historic Records Conservation Project - the First Parish Church sought funds for the preservation and digital imaging of two books of historic records dating from 1739-1825 and 1826-1904. The Town Clerk will receive copies of these records. \$16,000.

Article 34 - Duxbury Housing Authority Improvements - preservation of elderly/disabled housing at 59 Chestnut Street and replacing rotting exterior trim on seven buildings. \$160,000.

Article 35 - Pickleball Courts Tarkiln Community Center - conversion of two tennis courts to six pickleball courts \$50,000.

Article 36 - Window and Gutter Restoration at King Caesar House - the Duxbury Rural & Historical Society requested funding for the restoration of sixty windows and gutters/downspouts at the King Caesar House located at 120 King Caesar Road. \$52,250.

Article 37 - Window Restoration at the Alden House Historic Site - the Alden Kindred of America, Inc. requested funding to restore five exterior window frames at the Alden House Historic Site located at 105 Alden St. \$5,200.

Many thanks to Peter Buttkus and his team for managing our beautiful lands. Special thanks to Pat Loring for countless hours drafting conservation restrictions. CPC is grateful for Joe Grady's commitment to land protection and his tireless work with landowners and farmers. We also thank Susan Ossoff for outstanding organizational skills!

Respectfully,

Holly Morris, Chair
Tony Kelso
Cindy Ladd Fiorini
Kathy Palmer

Terry Vose
Sarianna Seewald
Paul McCormack

Conservation Commission

The primary responsibility of the Duxbury Conservation Commission is to protect wetlands by administering the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, s 40 and the Town of Duxbury Wetlands Protection Bylaw. Wetland values protected by our local bylaw are public or private water supply; groundwater; flood control; erosion and sedimentation control; storm damage prevention, including coastal storm flowage; prevention of water pollution; fisheries, shellfish, wildlife habitat, rare species habitat, recreation, agriculture, aquaculture and aesthetics. Public hearings are held generally twice a month to review projects in and near wetlands to ensure protection of these resources.

Another responsibility of the Commission is open space land acquisition and land management. In July the Town closed on the Williams property containing 19.2 acres of woodlands along Church Street. This land will protect nearby future drinking water well sites and provide access to the Wright Reservoir. In the fall the Delorenzo property on Summer Street was purchased. The plan for this 27 acre parcel is to restore the former agricultural fields and allow farming to return to the site. The Commission now owns 3,153 acres of land. When combined with land protected from development through the use of Conservation Restrictions, over 3,457 acres or nearly 22% of all land in Duxbury is permanently protected from development. The Conservation Department manages a 3-acre Christmas tree farm, 7 hay fields totaling approximately 60 acres, and 127 acres of actively farmed cranberry bogs managed through 7 farm agreements.

The weed harvesting machine that is used to control vegetation overgrowth in Island Creek Pond has been out of service for a prolonged period due to overwhelming mechanical issues. Josh Cutler, our State Representative, secured \$35,000 in state funding for a new machine and Town Meeting added \$42,000. With these funds a new harvester has been ordered and delivery is expected next winter.

The Jaycox Tree Farm continues to be impacted by the 2016 drought. Tree sales were significantly down this year but the 2017 Town Meeting approved CPA funding for an irrigation system that has been installed and is effectively irrigating the tree farm. This year over 1,000 seedlings were planted at the farm. With improvements the farm should be back to a full selection of beautiful trees in the very near future. Future plans include fencing the farm to prevent the extensive deer damage that occurs each year.

The Massachusetts Department of Fish and Game Division of Ecological Restoration continue to assist the Town in evaluating the potential removal of the earthen dam located off Temple Street next to the former River Street. The goal is to reconnect the South River and ocean by removing barriers that impede fish and wildlife passage.

After several years of work the Open Space and Recreation Plan was approved by the State of Massachusetts. The hard work of Holly Morris, Pat Loring, and Kathy Cross along with Town staff completed this important document. The Plan will guide the Town in open space goals until 2024 and provides a tremendous amount of information about the Town of Duxbury.

Robb D'Ambruoso and Mickey McGonagle were reappointed as Conservation Commissioners for three-year terms. Susan Ossoff continues to assist in the office. She was appointed as Administrative Assistant more than five years ago and brings valuable new ideas to our office.

The Conservation Commission wishes to thank DPW Director Peter Buttkus, Jim Savonen, and the entire Department of Public Works for their valuable assistance in maintaining the conservation areas in Duxbury.

Respectfully submitted,

Corey Wisneski, Chair
Thomas Gill III, Vice-Chair
Samuel Butcher
Scott Zoltowski

Mickey McGonagle
Holly Morris
Robb D'Ambruoso

Economic Advisory Council

The Economic Advisory Committee exists as an advisory source to the Board of Selectmen. Its primary focus is to support and promote efforts to foster economic strategies with the local business community within the town of Duxbury. The committee will also render a position on Zoning Bylaw changes as it relates to business zoning changes.

This past year was spent continuing our work with the Town Planning Director as it relates to the planning initiative for Halls Corner. The initiative will work in conjunction with the town's comprehensive plan to serve the needs of the community and work within specific design guidelines. To create a vibrant business and residential district in Halls corner we will look at such things as improved traffic flow and pedestrian access, signage, general aesthetics, and the correct mix of business and residential usage.

The Economic Advisory Committee also worked with the management group from Brother's Marketplace to aid them in their needs before their opening. Our goal was to help Brother's succeed and to be a long term asset to the community. The committee coordinated a focus group comprised of a cross section of citizens. Members of the focus group expressed their individual thoughts on what they would like to see in the new market. After the opening of the Marketplace the committee was informed that the grand opening met, and exceeded, all of Brother's expectations. We will work to create a business environment modeled on their success which creates jobs, and serves the community.

Respectfully Submitted,

Charles J. Weilbrenner
Chairman, Economic Advisory Committee

Open Space Committee

The Open Space Committee (OSC) meets monthly from September to June at the Duxbury Senior Center. The Committee members are active on other land use boards and at each meeting we discuss activities from those committees as it relates to open space.

Envision Duxbury / Comprehensive Plan: The Open Space Committee continued to be involved in the update of the Comprehensive Plan. Members attended the Envision Duxbury public forums held in October and March. Valerie Massard, Town Planner, attended a meeting to discuss the Comprehensive Plan and asked members to review the latest version of the plan. After review, the Open Space Committee submitted their feedback. The Committee looks forward to working with the Planning Board / Department to begin to implement solutions as it applies to open space.

Open Space and Recreation Plan: The OSRP sub-committee made the necessary plan updates and received full approval from the State. The sub-committee also met with Valerie Massard to ensure the OSRP was incorporated into the Comprehensive Plan. The Committee will review our seven-year action plan and select a few items to focus on for the upcoming fiscal year.

Members reviewed the Conservation Restriction on Trout Farm which was last visited in 2006. Committee members, accompanied by a few members of the homeowners association, walked a trail which surrounded a reservoir and the immediate area. The trails and property were well maintained; our only comment was the excessive aquatic plant growth (including algae) and possible eutrophication (depletion of dissolved oxygen as a result of dead aquatic plant matter biodegrading) which could be a result of nutrients from the on-site septic system. Pat Loring filed the site inspection form and pictures in the Trout Farm Conservation Restriction file.

In May, several committee members attended the South Shore Climate Change Symposium. The workshop focused on current research on climate change and its impact on sea level rise. Area experts shared their initiatives on how they are dealing with climate change in their towns. The Committee continues to be concerned with how climate change impacts Duxbury as it applies to open space.

In addition to our Open Space Committee projects, members also participated in events such as Farm Day at the Historic O'Neil Farm, the town-wide litter sweep and the Duxbury Beach Coast Sweep.

The Committee will continue to partner with other town organizations/committees to co-host events to promote the use of the fantastic open space resources Duxbury has to offer.

Respectfully Submitted,
Kathy Cross, Chairperson

Members: Brian Glennon, Planning Board Representative; Freeman "Bo" Boynton III, Water and Sewer Advisory Board Representative; Lorrie Hall; Pat Loring; Kathy Palmer, liaison to the CPC; Emily Martecchini, Secretary; Melissa Rosenblatt, Phil Tuck, and Kathy Cross, Chairperson.

Planning Board



Pictured (top row L-R): George Wadsworth, John Bear; Scott Casagrande, David Uitti, (front row L-R): Cynthia Ladd-Fiorini, Brian Glennon, Jennifer Turcotte.

The Planning Board is a seven-member board elected by the residents of Duxbury to serve five-year terms. The Planning Board considers applications submitted under the Town of Duxbury Subdivision Rules and Regulations and the Duxbury Protective (“Zoning”) Bylaw, guided by Massachusetts General Laws Chapter 40A and Chapter 41, Section 81. The board meets twice per month, and members actively participate as representatives on local and regional committees and/or boards: Community Preservation Committee, Economic Advisory Committee, Affordable Housing Trust, Metropolitan Area Planning Council (MAPC) – South Shore Coalition, the Old Colony Planning Council (OCPC), the Open Space Committee, and the Water & Sewer Advisory Board.

At town elections in March 2019 David Uitti and George Wadsworth were re-elected for five-year terms. The Planning Board re-elected Scott Casagrande as Chairman, Brian Glennon as Vice-Chairman and David Uitti as Clerk.

The MAPC continued to work with the Board as the consultant for the update of the Comprehensive Plan, entitled Envision Duxbury (the first update since 1999). The community participation component is made successful through the help of several resident volunteers who have stepped forward as ambassadors to help with community outreach. Several more forums were held during the year, and Phase I was completed. The update process will be completed in the coming year, and the Board is grateful for the participation of the community at large. Phase II efforts are funded through a second DLTA grant from MAPC and by Town Meeting.

The town was designated as a Green Community last year, making it eligible for funding to help reduce municipal energy consumption through annual competitive grant cycles for projects identified in the adopted approved Energy Reduction Plan. A first-time grant of over \$139,000, to make significant changes to the energy management hardware and software at the Alden and Chandler schools, was successfully implemented through the Facilities Department, with reporting and grant-writing assistance through the Planning Department. The Planning Board thanks the efforts of the Planning and Facilities Departments to take the initiative to start implementation of the Town’s Energy Reduction Plan.

The Town received federal approval on its first Natural Hazard Mitigation Plan, coordinated through the Planning Department with input from the Development Review Team and through Technical Assistance Grant from the MAPC. This plan identifies projects that could be addressed by the Town to reduce the impact of potential hazards, such as hurricanes or power outages, that affect the community. Having the approved plan in place, and keeping it current, makes the town eligible for federal and state funding to help pay for these projects.

The Planning Department received an Accelerating Climate Resiliency Mini-Grant from MAPC, funded by the Barr Foundation, to do community outreach in and around Snug Harbor, working with the Harbormaster, Conservation Administrator, Department of Public Works and the local businesses, oyster industry and residents to help begin to identify the possible impacts of, and explore solutions to, future sea level rise and storm events that could impact this area. The Planning Board supports these long-range planning efforts. The first annual report for the Municipal Vulnerability Program was also submitted.

The Planning Department, with the support of the Planning Board, continued its work with Harriman (architect/consultant) to facilitate visioning for Hall's Corner, working with the Economic Advisory Committee. Several focus group meetings, interviews with property and business owners, and suggested improvements have been discussed. This work is in progress and is funded through a Town Meeting allocation, to help lead to future design guidelines for potential redevelopment in the Halls Corner area.

A Special Town Meeting was held in 2018, where the Planning Department was again intensively involved in assisting with petitioned zoning articles to allow a veterinary hospital by special permit in the RC zone and to change the zoning and zoning maps for the two historic structures fronting Washington Street at the Island Creek Oysters property into a new zoning district: Neighborhood Business Light, with an MOU between Island Creek Oysters and the Selectmen to preserve these two historic structures, and the Planning Board held several hearings on these matters.

Planning was very active relative to zoning changes for the 2019 Annual Town Meeting. The Planning Board deliberated over several months the appropriate location for zoning of Medical Marijuana Facilities in the community. The Planning Board took up the demolition delay bylaw with recommended changes to help reach a consensus on a twelve month delay while also addressing some of the issues identified with the bylaw through the various reviews of the proposed revisions from the Historical Commission in preceding years. The Planning Board proposed an increase in NB lot coverage, ultimately not supported by Town Meeting by only one vote. A scrivener's error was also corrected in the zoning at Town Meeting.

Permitting:

- Island Creek Oysters converted part of the bayside of the property into an oyster raw bar through an informal site plan review and special permit from the zoning board of appeals. The Planning Department hosted one of the meetings of the South Shore Coalition (southern towns in the MAPC region) at the new raw bar.
- A seven-lot subdivision off of Alden Street (Cooper Hill Road, formerly Paddock Circle) was approved, creating five new building lots.
- Bongi's Turkey converted its front building with an expanded kitchen and revised parking, with approval for demolition of a rear building to construct a new facility through administrative site plan review. The renovations in the front were completed and a special permit for the rear building will be sought at a future date.
- 12 Approval Not Required (ANR) plans, the majority representing land swaps and boundary clarifications, creating a total of 9 new lots.
- 18 referrals to the Zoning Board of Appeals (some concurrent with Site Plan Review to improve the permitting process for the Applicants); and
- Five additional Administrative Site Plan Reviews were issued including: some new parking spaces at 104 Tremont Street for an office building, a new parking area for the Police Station, informal review of the new Duxbury Bay Maritime School's new rowing facility at Snug Harbor, conversion of 397 Washington Street – one of the historic structures on the Island Creek Oyster property – into a realtor office with living units above, and review of the proposed memory care facility at 298 Kingstown Way, replacing a fire-damaged structure that had been located there for assisted elderly living.
- 1 access determination was reviewed.
- The Planning Department reviewed several hundred Building Permits for consistency with Planning Board and Flood zoning requirements.
- The Planning Board reviewed and approved the Housing Production Plan update prepared by LDS Consulting funded by and overseen through the Duxbury Affordable Housing Trust, where Planning staff participated in providing information to the consultant.

In addition to its work with the Planning Board, the Planning Department has provided advisory assistance for the Duxbury Affordable Housing Trust, Local Historic District Commission, and Sidewalk & Bike Path Committee this year, and helped Conservation with its Open Space Plan update. The Planning Director also serves as the Community Floodplain Administrator; and is the Town's delegate for the OCPC and MAPC. The Director provides Geographic Information System mapping; and is serving as the Town's coordinator/point person for the following: zoning maps update; updated stormwater design guidelines; Community Compact coordination; zoning recodification; climate resiliency planning, and Green Communities reporting. The Planning Department has partnered with the Town of Marshfield in seeking grant funding to assist with beach maintenance required for the sea wall repairs and permitting near the shared town line. Planning and Facilities have applied for additional Green Communities funds, and Planning has worked with the Development Review Team to apply for MVP funding to help do long-term infrastructure planning relative to climate resiliency for the Town. Significant effort was put into updating the Planning Board and Planning Department pages on the new town website to improve this platform for communicating planning information to the public. The Planning Director was elected Secretary to the South Shore Coalition of MAPC, and is now the Acting Vice President of that group. Planning staff worked hard in support of the Local Historic District Commission to re-record all of the Local Historic Districts to be traced back through a title search (as requested by the Finance Committee) by working with the Registry of Deeds and Land Court, preparing the documentation, and setting up the process for future additions, with help from the Town Clerk.

The Planning Board thanks Valerie Massard, Planning Director, and Ashley MacMillan who served as the Administrative Assistant to the Board and Planning Director this year. As always, the Planning Board thanks town residents for their participation and input. The Planning Board looks forward to continuing to serve the best interests of the residents of the town of Duxbury.

Planning Board members:

Scott Casagrande, Chair

Brian E. Glennon, II, Vice-Chair

David Uitti, Clerk

John P. Bear

Cynthia Ladd Fiorini

Jennifer Turcotte

George D. Wadsworth

Sidewalk and Bike Path Committee

The Committee's mission is to promote, encourage, and facilitate the creation of more sidewalks, bike paths, and multi-use paths to improve:

- Quality of Life
- Public Safety
- Sense of Community
- Local Business
- Traffic Flow
- Green Transportation
- Healthy Recreation
- Neighborhood Connections
- Allure and Enjoyment of Our Town

We are an advisory committee to the Board of Selectmen and the Town Manager, and we interact with several other Duxbury entities: Planning Board, Planning Department, Department of Public Works, Open Space Committee, Highway Safety Advisory Committee, business owners, and non-profit organizations. As future projects are proposed, we may reach out to the Conservation Commission and others.

The Committee reviewed the Planning Department's draft "Envision Duxbury – Comprehensive Master Plan" and enthusiastically supports its goals.

The Committee voted to recommend changing its name to the "Walk and Bike Path Committee" to de-emphasize sidewalks and emphasize other types of paths that some residents might find more amenable. The Selectmen and Town Manager later said there would be logistical problems with a name change which would require disbanding and re-forming the Committee. They declined to do so.

During our presentation to the Selectmen in January, they suggested including funds for surveys in the Town's budgets to expedite project proposals and grant applications.

Alden Street / Railroad Avenue Path

A major focus of the Committee continued to be a multi-use pathway on Alden Street from the driveway in front of the Duxbury Free Library to the Alden House Museum and along Railroad Avenue. The Old Colony Planning Council (OCPC) completed its traffic study of the Railroad Avenue intersections at Saint George and Alden Streets. OCPC's report recommended 'using curbing to "square off" the intersection of Saint George Street at Railroad Avenue ... forcing drivers to reduce speeds while making the turn from Saint George Street.' They further recommended constructing sidewalks along Alden Street and Railroad Avenue, adding a crosswalk on Alden Street, and improving the crosswalk on Saint George Street. They suggested calming traffic on these streets by narrowing the travel lanes to 10 or 11 feet. The Committee voted to support the 2015 plan of a path on the south side of Alden Street and the west side of Railroad Avenue. We mailed a survey letter to Alden Street property owners who unanimously supported a path on the south side of Alden Street from the library to the Alden House.

Safe Routes To School (SRTS)

On Wednesday, May 8, 2019, the Chandler, Alden, and Middle Schools participated in the National Bike/Walk to School Day. The program which was a huge success with many students participating. Committee member and Duxbury's SRTS coordinator David Kelly set up an informational table in Foodie's parking lot and handed out SRTS stickers/reflectors and coupons to raise awareness.

SRTS is a state program that can issue grant money for sidewalk projects within a one-mile radius of a school. The town must propose a firm project to apply for a grant. That would require roadway surveys to be done at significant cost. The Committee continues to investigate this possibility.

(photo courtesy of David Kelly)



Duxbury Cross-Town Path

Member Jim Fiset energetically proposed a path connecting the Chandler School to the main school campus. Over the year, committee members walked several possible sections and we continue to evaluate options. The name of the path is not set; the Committee expressed interest in asking the Town Historian for a suggestion. We hope to present a general outline of the path and build consensus among residents in the next fiscal year.

Powder Point One-Way Trial

Powder Point residents attending the May meeting suggested making a one-way loop on Powder Point Avenue and King Caesar Road in the summer and allocating the other lane to pedestrians. The Committee liked the idea and began a survey of Duxbury residents on whether they support a one-month trial. People were invited to respond by email, text, or Facebook. This was publicized in the local paper and online. Powder Point property owners were mailed a letter asking them to participate. Overall support for a trial was high but Powder Point residents were not in favor, and King Caesar Road property owners were strongly against it. Final results to be presented to the Selectmen in the next fiscal year.

Washington Street Paths

The Committee is looking at closing the gaps in the sidewalks along Washington Street between Surplus Street and the Island Creek Oysters property. Member Steve Marshall worked with Director of Public Works Peter Buttkus about researching existing property surveys.

On Sunday, June 9, 2019, Duxbury mother Andrea Gordon, 46, was jogging on Washington Street and struck and killed by a speeding, hit-and-run driver. The lack of sidewalks between Fort Hill Lane and the Bluefish River was a probable contributing factor to the tragedy. Duxbury residents were justifiably outraged and want improvements made. The Committee is focusing on getting a survey done and incorporating this section of Washington Street in a SRTS proposal.

Other Business

The Committee gained and lost some members this year. Tom Nee, Jim Fiset, Steve Marshall, David Kelly and Pat O'Malley joined. Kerri Cochrane, Emily Decker, Michelle Hatfield, and Frank Turner stepped down but continue to support the committee. Chair Kathy Cross stepped down to focus on her responsibilities as Chair of the Open Space Committee. She continues to provide valuable guidance and historical perspective. Tom Nee succeed her as chair. Thank you to all who have shared your time, wisdom, energy, and ideas.

The Committee would like to thank Planning Director Valerie Massard, Director of Public Works Peter Buttkus, and Town Manager René Read for their assistance and guidance this year.

Respectfully submitted by Thomas Nee, Chair

Members: Nancy Armington Johnson, Secretary; Jim Fiset; David Kelly; Stephen Marshall; Patrick O'Malley; Elaine Philbrick; and Theodore J. Flynn, Selectmen's Liaison.

Town Historian

As Town Historian I am blessed that there are so many other people and organizations that help support and promote Duxbury's history and historical landscapes. To name a few: the Duxbury Rural & Historical Society, the Alden House, the Historical Commission, the Local Historic District Committee, and local people interested in some aspect of Duxbury's rich history as well as private property owners who, despite the odds, live in, preserve, and respectfully update and love the history of their older buildings and landscapes. These numerous groups and people appreciate how our older buildings and landscapes can help us understand and enrich today's times and our daily lives.

As a town we now also have more awareness of the rich history that surrounds us that includes not just the well-known Pilgrim and ship building eras, but also our more recent history of Civil War, and summer house era, Prohibition times, as well as Duxbury's "mid-century modern" period during and after World War II.

And yet... We still this past year have threatened buildings and landscapes in many areas that if radically changed will wipe out the context that makes Duxbury so fascinating a place to live in.

Our bayside and seaside neighborhoods have been very vulnerable to radical change for some time as the lure of the waterfront is ever more expensive and subject to the current trends of teardown and build up. Now our rural neighborhoods are feeling that pressure too, as the isolated farmhouse is lost to a much larger structure that does not respect its surroundings.

Growth can happen and should happen, but not at the disrespect and expense of Duxbury's rural feeling.

So let us concentrate on a positive development in the last year with the saving of the Battelle property by the local Island Creek Oysters and Waterfront Realty companies. The buildings are getting new and useful life breathed into them, and even to the casual observer the historical context of that part of Duxbury's waterfront is evident. The property has been carefully and safely brought into the 21st century and also has an energy and a vitality because it is a historic property with a modern usefulness. May more of these revitalizations of Duxbury's treasures be numerous and evident in 2020!

Respectfully submitted,

Tony Kelso

Town Historian for Duxbury

(Photo courtesy of Susan Thanas)





The Edgar Reed house located at 397 Washington Street - now owned by Waterfront Realty Group - was successfully and tastefully transitioned while keeping within the historic character of Duxbury.
(this was previously owned by Battelle labs)



(photos courtesy of Tony Kelso)

Library & Schools



Duxbury Free Library
School Superintendent

*Chandler Elementary School
Alden Elementary School
Duxbury Middle School
Duxbury High School*

Duxbury Free Library

“The Duxbury Free Library serves as a community space for everyone to explore, learn, create, connect, enjoy, and expand horizons. It champions reading and informational literacy. The Library is an inclusive learning environment and offers free physical and digital materials, technology, and cultural programming.”
Library Mission Statement



The Library was open for 2,567 hours and welcomed 124,117 people this year. The number of virtual visitors continues to rise, confirmed by an increase in the downloading and streaming of digital content and social media engagement as well as 98,146 “hits” to our website. In-house, we provided 34,396 wireless sessions to patrons. These statistics mandate continued development and support of current, relevant, and useful physical and virtual services. Library staff circulated 191,859 items across the desk, 55,833 items were lent to other libraries, both in Massachusetts and in other states, and the staff conducted 6,733 reference transactions, almost twice as many as the previous year. Two hundred and eighty-five patrons used the Library’s Digital Media Lab and we had 5,422 social media interactions. An impressive overall attendance of 12,423 patrons enjoyed 125 young adult programs, 435 children’s programs, and 219 adult programs. In addition, the Library’s meeting and study rooms were used by residents and community groups a total of 4,850 times.

The Children’s and Young Adult Rooms were given a fresh coat of paint for a modern and inviting look. Our electrical room also received an overhaul; old equipment and phone lines were removed and a new equipment rack was installed. The result is a much cleaner, more user-friendly technology closet with updated equipment which will enhance our ability to provide technology services to the town. The Library exterior also received a new addition when a young community member wrote a grant for a butterfly garden that he planted by the HVAC fence. It is a delightful, whimsical addition to our lovely Reading Garden.

The Library continues to collaborate with other community organizations. Last fall, the Duxbury Garden Club displayed themed flower arrangements, inspired by books, around the Library. Outreach, such as the “Booked For Lunch” program with the Senior Center, and author talks at the Village At Duxbury remain successful. Home delivery of Library materials is also available for residents of the Village or through Meals on Wheels.



Longtime Head of the Reference Department, David Murphy, retired on June 30th. It’s difficult to think of the DFL without David at the Reference Desk, and although he will be greatly missed, his legacy will live on in the Duxbury File, the Local History Room, and other projects that he gave his time and efforts to develop and grow.

The Technical Services department embarked on a new and exciting project: implementing a portable, computerized collection inventory process. This offers a substantial time savings over the old method, and it collects a wealth of information that will be used to clean up our database. This is a game changer for the Library and will be beneficial in many ways.

Volunteers continue to add extraordinary value to everyone's experience at the Library. Fifty-six volunteers contributed over 800 hours of much needed support to the staff and the community. Our faithful volunteers tell children stories, unpack boxes, select holds from shelves, make phone calls, and inspire us with their energy and devotion. Each and every volunteer brings a dose of sunshine into the workplace and has become part of the Library family. In June, an Ice Cream Social volunteer appreciation was held in the Merry Room and was well attended by volunteers and Library Board members.

The Friends of the Library advocated for the Library and acted as Library ambassadors all year long. Co-Presidents Maureen Baraky and Christine Farup led a lively and engaged team through the annual appeal and BookBreeze Summer Literary Festival Fundraisers. All summer reading activities and our collection of "Hot Summer Read" books are fully funded by the FOL. Members of the FOL Board have also been in attendance at author events to host and provide refreshments. The Friends of the Library contributed interest, time, talent, and funds to the Library for the purchase of books, materials, and programming enjoyed by all the residents of Duxbury.

The Duxbury Free Library Incorporated Board continues to be another essential supporter of library services in this community. Their generosity allows the Library to meet its state-mandated materials expenditure requirement by supplementing the budget for books, electronic resources, museum passes, kits, and audio materials. The Harry Grafton Foundation awarded \$2,000 to the Library; this was used to provide new computers for the Children's Department.

We welcomed new Board of Trustees members Hector Rodriguez, Linda Abelli, and Lester Lloyd and look forward to the work we will do with them. The Board embarked on a plan to create a document providing information about their role and responsibilities for current and future Trustees. The Board meets on the second Tuesday of the month and welcomes all interested residents to attend.

Respectfully Submitted,

Library Director Denise Garvin

Library Trustees:

Lamont Healy, Co-Chair	Jane Robbins	Linda Abelli
Hector Rodriguez, Co-Chair	Lester Lloyd	Leah Petro



FROM THE SUPERINTENDENT



DEAR DUXBURY COMMUNITY,

It is with great pride and enthusiasm that I present to you the new Strategic Plan for the Duxbury Public Schools. As you will see, the plan outlines an ambitious agenda for the next three to five years, and provides for us a blueprint to strengthen and enhance our organization. It also challenges us as a community to create world-class learning opportunities for our students.

This plan is a culmination of a year-long process that involved the time and effort of many stakeholders in the community. I want to offer particular thanks to the Strategic Planning Committee, a group of 30 talented, dedicated, and visionary people. In addition, through surveys and community forums, we engaged more than 1,000 Duxbury residents in the process. That input allowed us to produce a final product that represents the voice of the entire Duxbury community.

It was clear in the development of the Strategic Plan that Duxbury residents take great pride in their public schools—and they should. The foundation of excellence that was built over decades, and the rich traditions of the district, gave us a tremendous launching pad as we looked toward the future. The new Strategic Plan strikes the balance of honoring the past, while also articulating what it will take to meet the expectations and demands of a 21st century public school system. Students' needs are more complex than ever, and we will need the programming, the resources, and the commitment to address them if we wish for continued success.

For organizational purposes, each initiative of the strategic plan is aligned under one of *four pillars*: **Social & Emotional Well-Being, Advance Learning Opportunities for All Students, Program Expansion, and Global & Community Partnerships**. Each represents a priority area, and provides a foundation for our work ahead. Additionally, we have identified four *core values* that we hope will not only drive the strategic plan, but will also drive behavior and permeate everything we do as a school district. These values are **Students First, Personal & Academic Excellence, Integrity, and Equity & Inclusion**.

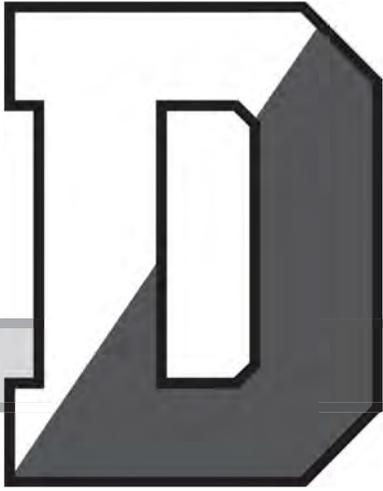
I am very excited about what the future holds for the Duxbury Public Schools, and our faculty and staff are committed to the hard work that lies ahead. Yet providing a first-class education for Duxbury students is a challenge that requires broad community support. To be clear, successful execution of this Plan will not be possible without partnering and collaborating with parents, residents, and community organizations, and we are committed to doing so. Thank you for joining us in this effort to take our incredible school district to even greater heights!

Sincerely,

John J. Antonucci, Ed.D.
Superintendent of Schools

We recognize that this Strategic Plan may have implications on the school budget for the next three to five years. While quantifying that impact in this document would be difficult given the dynamics of our budget process, it is our expectation that we will specifically address the Strategic Plan during our deliberations on the school budget each year. The budget process in Duxbury is a collaboration between school and town departments, and we look forward to partnering with town officials in our effort to take the Duxbury Public Schools to the next level.

MISSION



The mission of the Duxbury Public Schools is to provide each student with the opportunity to achieve personal and academic excellence.

VISION

Academic

Every student in Duxbury Public Schools will be provided with a high-quality education aligned with the Massachusetts Curriculum Frameworks that includes opportunities to cultivate their individual interests and passions.

Social

The Duxbury Public Schools will prioritize students' social & emotional well-being in an environment that celebrates equity, tolerance, humanity and life balance.

Global

Students in Duxbury Public Schools will be empowered citizens who understand the interconnected social, political and cultural systems of the world.

CORE VALUES

- ❖ Students First
- ❖ Personal & Academic Excellence
- ❖ Integrity
- ❖ Equity & Inclusion



4 PILLARS

- ❖ Social & Emotional Well-Being
- ❖ Advance Learning Opportunities for All Students
- ❖ Program Expansion
- ❖ Global Learning & Community Partnerships



PILLAR 1

SOCIAL & EMOTIONAL WELL-BEING

The Duxbury Public Schools is committed to providing a safe and secure academic and social environment for students, and to fostering a school community that promotes respect, dignity, and a healthy life balance.

STRATEGIC GOALS

- 1** Increase social/emotional and behavioral supports in our schools. (Examples: district BCBA's, social workers, school psychologists, etc.)
- 2** Embed social/emotional learning practices into the scope and sequence of curriculum maps across content areas PreK–12; provide continued Professional Development on SEL.
- 3** Examine interpersonal structures and programming and implement assurances to ensure that every child in every school is connected with at least one individual adult (teachers, counselors, instructional assistants, etc.).
- 4** Evaluate and adjust PreK–12 Health and Wellness program offerings to ensure that we are meeting students' needs.
- 5** In collaboration with Duxbury Police Department, evaluate and make recommendations on District Safety & Security protocols, training, and infrastructure needs.

Suggested Action Items

Develop and maintain a comprehensive K–12 social/emotional learning curriculum that supports the development of the CASEL Competencies: Self-Awareness, Social-Awareness, Relationship Skills, Responsible Decision Making, and Self-Management.

Implement social/emotional learning surveys in order to measure specific skill areas and allow for targeted strategies.

Expand SEL program by engaging families including the sharing of best practices/resources, books, videos, workshops, and speakers.

Identify specific strategies and resources to assist students with managing stress.

Provide mindfulness training and other well-being resources and supports to staff.

Explore community resources to assist with health and well-being initiatives.

Research, develop and implement enhanced SEL data sources for building based support teams to utilize when developing instructional action plans.



PILLAR 2

ADVANCE LEARNING OPPORTUNITIES FOR ALL STUDENTS

The Duxbury Public Schools recognizes the individual needs of students and strives to ensure that all students graduate with the tools needed to reach their maximum potential.

STRATEGIC GOALS

1

Develop an action plan for the implementation of Digital Literacy Coaches to assist content area teachers with deeper, more meaningful technology implementation.

2

Provide additional math intervention opportunities for students PreK–12 including the consideration of Elementary Math Coaches.

3

Develop pathways for students to advance learning to maximize college and career readiness. (Examples: dual enrollment, online learning, work-study, internships and vocational career/technical education pathways 9–12)

4

Prioritize reading instruction for students with disabilities by providing special education teachers with comprehensive training in research-based, multi-sensory reading programs such as Orton-Gillingham.

5

Create and implement updated Digital Literacy Plan and incorporate DLCS Standards PreK–12.

Suggested Action Items

Determine class size recommendations and ensure that resources are in place to maintain optimum class size PreK–12.

A committee will be formed to develop an updated District Curriculum Accommodation Plan (DCAP) for students. Once developed, provide training for staff in the updated DCAP so that all Duxbury teachers are aware of expectations for general accommodations for all students.

Professional Development focused on tiered interventions.

Provide Professional Development in Reading for teachers PreK–12, with a focus on best practices to assist struggling readers.

Professional Development focused on effective technology integration that delves deeper into the enhancement levels of SAMR (Substitution, Augmentation, Modification, Redefinition).

Implement additional opportunities for interdisciplinary fieldwork, internships, and units of study.

Create a common understanding of the benefits of inclusive schools and develop a shared, systematic approach to ensure that everyone has equitable access and opportunity for successful learning.



PILLAR 3

PROGRAM EXPANSION

We will conduct a self-study of our current programs and structures with a view to expanding opportunities for our 21st century students.

STRATEGIC GOALS

1

Create a committee to investigate and potentially propose changes to look at the DMS schedule in order to maximize student learning, prioritize intervention, and expand course offerings that are available to all students.

2

Create a committee to look at the DHS schedule and potentially recommend changes in order to maximize student learning, prioritize intervention, and expand course offerings that are available to all students.

3

Pilot a Freshman Academy model in order to increase student connectedness and increase student success freshman year.

4

Create a plan to implement a free, Full-Day Kindergarten program for all students.

5

Provide additional opportunities for students in STEAM, Computer Science and programming in PreK–12.

Suggested Action Items

Create specific student personalization options within current curriculum units.

At the secondary level, explore interest-based learning opportunities for students. (Examples: J-term, internships, etc.)

Provide professional development for teachers to increase capacity around project-based learning.

Share district curriculum priorities with Magic Dragon, K–6 Extended Day, and Before & After Dark programs.



PILLAR 4

GLOBAL LEARNING & COMMUNITY PARTNERSHIPS

At Duxbury Public Schools, we are committed to providing global learning opportunities that will allow students to develop an understanding of world and global issues, a mindset that embraces diversity and multiple perspectives, and an ability to take action on issues of global and local significance.

STRATEGIC GOALS

- 1 Evaluate school-to-home communication yearly in an effort to keep parents informed, increase transparency, and engage the greater community about school district needs and initiatives.
- 2 Consider options for Duxbury students to engage with Community Partners to extend learning beyond the walls of the traditional school building.
- 3 Engage the larger community in developing a Portrait of a Graduate; a collective vision that articulates the community’s aspirations for all students.
- 4 Connect students with local and global partnerships allowing students to realize their ability to make a difference in the world and connect with people from around the globe.
- 5 Explore the creation of Cultural Competency Certificate Program for DHS students and incorporate additional civic and global topics into our existing curriculum units PreK–12.

Suggested Action Items

Create a local definition for Global Awareness and Cultural Competency as a starting point for creating a larger global learning agenda. This may include exchange programs, service learning, and travel experiences.

Provide professional development offerings for staff that emphasize global learning and cultural competency.

Review World Language graduation requirements to ensure that requirements promote second language acquisition by the time students graduate from high school.

Explore opportunities for new and innovative programming for students. Invite specific Duxbury entities to partner with Duxbury Public Schools. (Examples: Duxbury Bay Maritime School, Island Creek Oysters, Duxbury Senior Center, Duxbury Rural and Historical Society)

Continue alignment of new 2018 History and Social Sciences Framework that focuses on preparing students to have the knowledge and skills to become thoughtful and active participants in a Democratic Society and a complex world.

Public Safety & Transportation



Duxbury Emergency Management Agency

Fire Department

Harbormaster

Highway Safety Advisory Committee

MBTA Advisory Committee

Municipal Services *(formerly Inspectional Services)*

- *Board of Health*
- *Building*
- *Design Review Board*
- *Historical Commission*
- *Local Historic District Commission*
- *Weights and Measures*
- *Zoning Board of Appeals*
- *Plymouth County Mosquito Control Report*

Nuclear Advisory Committee

Police Department

Duxbury Emergency Management Agency

DEMA was saddened this year to see the passing of DEMA Assistant Ed Hartnett. Ed was a career planner for Entergy and upon his retirement came and worked part time in Duxbury assisting us in training, attending meetings and review of the Radiological Emergency Response Plan. Ed will surely be missed.

DEMA continues to monitor the disposition of the Pilgrim Nuclear Power Plant as it has ceased operation last Spring 2019. The method of closure at this time appears to be dismantling of the plant. However, we feel that there is still a potential for an on-site emergency to occur until the spent fuel is stored in the dry cask storage located on site. We continue to review, revise and train on the Radiological Emergency Response Plan until the entire hazard is mitigated. DEMA and the Duxbury Nuclear Advisory Committee has a cooperative working relationship and will continue to monitor this situation and make recommendations for the Town moving forward.

I wish to thank all that have assisted us in meeting that mission.

Respectfully Submitted,
Kevin Nord, Director

Duxbury Fire Department

The Fire Department is seeing a 10% annual increase in emergency calls. Fiscal Year 2018 was above and beyond that increase due to back to back major weather events. The Departments vision is to increase staff to meet this increase. Our simultaneous emergency incidents are making it difficult to provide services and to meet the demand. We are recalling Firefighters from their homes on average of 24 times a month. This generally is unreliable and an impractical method of daily staffing. EMS continues to be the largest request for services, which has a revenue stream. A new multi-family apartment complex has been completed and as predicted has put a strain on services. We have proposed adding one FF/Paramedic per shift, per year, over the next three years in order to phase in much needed staff. This will provide six Firefighters per shift. However, the Town could not support this increase. In the future, staffing levels will need to be increased to continue to offer the levels of services we currently provide.

The Department saw the retirement of Captain Robert Tripp, Captain John Guilderson and the promotion of two Firefighter's to the rank of Captain. The Department also saw the departure of two firefighters that resigned to seek employment in other fire departments. This placed an unusual burden on the Department to fill four positions this past Spring. As expected, many members of the Department stepped up during this transition and allowed us to continue to meet the mission.

The Regional Old Colony Communications Center (ROCCC). The ROCCC has started construction of the new dispatching center. The current operation will be maintained while working out of a large trailer while the old center and EOC/Training Room gets a face lift. The funding came from a development grant from the State 911 Department and the 4-million-dollar project is underway with a completion of FY20. We currently answer 911, dispatch Fire and Police departments for Duxbury, Plympton, Halifax and Rochester.

In closing, I would like to thank all the men and women of the Duxbury Fire Department and the ROCCC for their professionalism and commitment to a safe Duxbury.

Emergency Calls for July 1, 2018 to June 30, 2019 2,653

FIRES in STRUCTURES; 11
OTHER FIRES; Brush, Trash, Vehicle; 22
FALSE ALARMS; 375
MEDICAL CALLS; 1,616
MUTUAL AID GIVEN; 86
HAZARDOUS MATERIALS; 53
OTHER HAZARDOUS CONDITIONS; 335
ALL OTHER CALLS FOR ASSISTANCE; 155

Simultaneous Calls (occurs when we are engaged in one emergency and another emergency comes in at the same time);

FY19; 1,218
FY18; 1,650 (Multiple Major Storms)
FY17; 936

Emergency Calls Previous Years

FY18; 3,041
FY17; 2,411
FY16; 2,471

Code Enforcement

Permits issued; 1,169
Inspections; 892

Respectfully Submitted,
Kevin M. Nord, EFO
Chief of Department



Photos courtesy of Captain Rob Reardon



Harbormaster

During the peak boating season the department managed safe and appropriate access of the bay a while also patrolling and enforcing local and state rules and regulations to maintain public safety and order.

The town has implemented waiting list for all mooring fields as each one has reached capacity. The waiting lists for all mooring areas can be viewed at <https://duxburyma.mooringinfo.com/>. When the lists are updated they can be viewed in real time. There are approximately 880 wait list applicants on all current wait lists. Department receipts for mooring permits, wait list fees and transient fees totaled \$180,013.

The department assisted in a number of special marine events this year including Cape Cod Bay Challenge, Duxbury Beach Triathlon, and the Junior Olympic Regatta. The Duxbury Harbormaster Department personnel attended board and committee meetings including Finance Committee, Fiscal Advisory, Duxbury Bay Management Commission, Shellfish Advisory Committee, as needed.

Winter recreational and commercial activities have increased drastically over the years on Duxbury Bay and its shorelines. These activities along with Port Security demands mandate a Harbormaster Department patrol vessel and float in the water 12 months a year. The vessel may be hauled from time to time based on storms or dangerous weather forecasts where the patrol vessel is safeguarded response ready on trailer. The department works in conjunction with the Environmental Police to ensure all hunting activities in Duxbury were done so in a safe and legal manner.

Along with all the patrol and public safety functions, our staff participates in multiple professional development and skills training in the classroom and field training. Training evolutions are completed over the winter and spring months in preparation for the oncoming boating season.

Shellfish harvesting in Duxbury is a regionally popular and important activity within the Commonwealth. The Town sold 1093 resident and non-resident recreational shellfish permits. Recreational harvests included: soft shelled clams, quahog, razor clam, mussel, and sea clam. There was no recreational harvesting of oysters this year. Shellfish resources were in good condition based on surveys and daily monitoring of the shellfish resources by the department which allowed other than the regular seasons, the Selectmen to declare and extend bonus shellfish seasons on the recreational and commercial harvesting of soft shelled clams (steamers) and the commercial harvesting of Quahog (hard shell clams). Commercial harvests included: soft shelled clams, quahog, mussel and razor clams.

The Town issued 34 commercial shellfish licenses. Continued improvements in the bay water quality have allowed the Commonwealth to continue the conditional opening and management of large tracks of tidal flats and shellfish beds once considered lost to coastal pollution. The Town's efforts to solve our coastal pollution issues have had an impressive positive impact on our natural resources and our ability to enjoy them.

Patrols are important for natural resource management and protection. Shellfish violations include: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish and harvesting over bag limits. There are approximately 82 acres leased and under cultivation.

The department works closely with the Shellfish Advisory Committee, the Duxbury Bay Management Commission and this industry to assist wherever possible and practical in effectively managing this historic bay activity. It has evolved into a very impressive local commerce program.

Respectfully submitted,

Jake Emerson
Harbormaster/Shellfish Constable

Highway Safety Advisory Committee

The Highway Safety Advisory Committee (HSAC) completed another very successful year serving the roadway and highway safety needs of the citizens of Duxbury. This annual report covers the period from July 1, 2018 through June 30, 2019.

The HSAC provided an extensive study of the continued development of the Millbrook area including Railroad Avenue, St. George Street, and Alden Street. With the assistance of Valerie Massard, Planning Director, the Duxbury Sidewalk Committee and the Old Colony Planning Council (OCPC) and its traffic study, the Committee supported the proposed sidewalks in the area to include a sidewalk on Alden Street from the Duxbury Free Library to Railroad Avenue. The study also included speed limits within the impacted area. The Alden Street sidewalk was to be constructed during the summer of 2019 before the beginning of school.

The Committee completed traffic/speed studies of Bow Street, Summer Street (Rt. 53)/Keene Street, the area around the Steele Field House, Rt. 53 south of the new roundabout at Winter Street, and Wadsworth Road.

A flashing yield sign was installed at the Rt. 14/ Lincoln Street roundabout as well as two (2) flashing yield signs on Washington Street at Blue Fish River.

The Committee has been studying the traditional 30 MPH speed limit with the goal of possible reductions to 25 MPH on selected streets that comply with state guidelines. This study is ongoing as we go to press.

Lastly, we said goodbye to Committee members of the Duxbury Police Department, Sgt. Tom Brown, Sgt. Friend Weiler, and Officer Tim Wigmore. Their commitment to public safety and expertise have been greatly appreciated. We'll miss them. We also want to welcome Sgt. Chris Mori and Officer Mike Bolze to the Committee.

Our Committee takes great pride in its responsibilities, and we look forward again to another challenging and successful year serving and protecting the needs of our citizens and the Town. Thank you to all.

Respectfully submitted,

Jeff Lewis, Co-Chairman

Paul Brogna, Co-Chairman

Fred Von Bargaen

Peter Buttkus, Duxbury DPW

Sgt. Chris Mori, Duxbury Police

Officer Mike Bolze, Duxbury Police

Richard Brennan

Philip Tuck

Chris West, Deputy Fire Chief

Neal Frangesh

MBTA Advisory Board

2019 was a very progressive year for commuter rail riders. Important changes were made on Old Colony service, including:

- Establishing a permanent commuter rail \$10 weekend pass, which entitles riders to unlimited travel on all lines from the first train Saturday morning to the last train on Sunday night;
- Reduced parking fees: All commuter rail parking lots now cost \$2 a day to park on weekends, instead of \$4. On weekdays, Halifax, Greenbush, and Plymouth Cordage stations halved the fee to \$2, while Kingston and Hanson remain unchanged at \$4 per day;
- Later evening trains from Boston: Effective Oct. 21, 2019, the MBTA scheduled a Monday-Friday 11:40 PM train from South Station (11:30 PM on weekends). The Greenbush line also has an 11:20 PM train from the city, seven nights a week.

Additionally, in October the T ordered 75 new bi-level coaches, with another 125 to be delivered after the initial order. Governor Baker and the legislature approved an \$18.3 billion transportation capital investment plan over the next five years. As Duxbury's representative, I will concentrate on double-tracking the remaining six miles of the Braintree to Boston mainline. This will enable the South Shore to receive more frequent train service in the future.

Respectfully submitted,

Richard S. Prone

MBTA Advisory Board Representative for the Town of Duxbury

Municipal Services - Board of Health - Building Department - Design Review Board - Historical Commission - Local Historic District Commission - Weights & Measures - Zoning Board of Appeals

The Municipal Services Department offers this report for inclusion into the FY19 Town Report.

The report includes the breakdown of the **2,209** permits issued by the Department.

New construction, additions, and renovations continue to be strong.

The high volume of permitting, administrative tasks, and inspections are handled by the outstanding work performed by the Municipal Services staff.

I would like to thank the Town Manager and the Board of Selectmen for their continued support.

Respectfully submitted,

Scott J. Lambiase

Director of Municipal Services

Board of Health

Permits Issued:

Disposal System Construction Permits	135
New Construction	12
Repairs of Existing Systems	54
Upgrades of Systems	69
Percolation Tests	59
Installers Permits	33
Septage Haulers Permits	28
Solid Waste Permits	9
Food Establishment Permits	72
Miscellaneous Food Permits: (includes milk & cream, catering, bakery, etc.)	150
Miscellaneous Health Permits: (includes camps, swimming pools, barns, wells, tobacco)	115
Liquor Licenses	26
Seasonal Licenses	2
TOTAL BOARD OF HEALTH PERMITS	745

The Duxbury Board of Health consists of five members appointed for three-year terms by the Selectmen. The Board of Health's duties are relative to the protection of public health, the control of disease, the promotion of sanitary living conditions and the protection of the environment. These duties include: enforcement of State Sanitary Codes, as well as smoking rules and regulations, oversight of the permitting for septic systems, restaurants, semi-public and public swimming pools, beaches and recreational camps for children. The Board of Health is also responsible for overseeing liquor licensing.

The Board of Health retained its current membership with Dr. David Brumley as Chairman; Clinton Watson as Vice Chairman, Karen Tepper; Bruce Bygate and Michael Count. Board members continue to actively participate as Board of Health liaisons on other local committees and boards.

The Duxbury Bay Area Regional Medical Reserve Corps (MRC), a partnership between Duxbury, Hanson, Marshfield, Pembroke and Whitman, is a group of concerned residents with clinical or administrative skills who will assist the towns' health department and other responders in a local large-scale public health emergency. These volunteers also help at regular public health services/events, such as flu clinics and shelters. MRC members attend trainings and engage in drills to reinforce the training they received.

During the period of July 1, 2018 through June 30, 2019, the Board received and granted sixteen requests for variances to the Duxbury Supplementary Rules & Regulations and Title 5 and twelve New Constructions.

Respectfully submitted,

Dr. David Brumley, Chairman; Clinton Watson, Vice Chairman; Bruce Bygate, Karen Tepper and Michael Count
Tracy Mayo, R.S., Health Agent
Danielle Brandon, Administrative Assistant for Board of Health and Liquor License Administrator

Municipal Services - Building Department

BUILDING

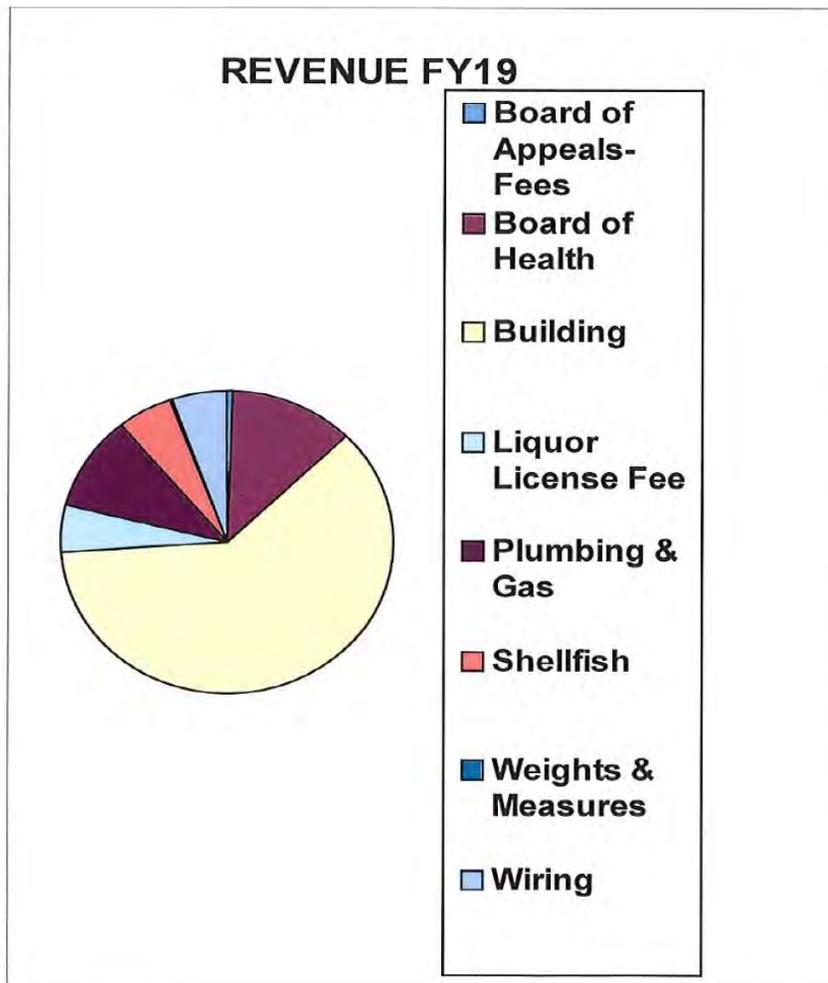
Permits Issued:	Total No. Permits	Estimated Construction Costs
Attached Garage	3	\$482,500
Business Occupancy	2	
Demolitions	29	\$403,000
Detached Garages - Residential	5	\$512,060
Fences	2	\$31,800
Foundations	5	\$418,500
Guest House	1	\$75,000
Home Occupation	1	
Mechanical	19	\$268,050
Non-Residential Accessory Building	3	\$226,000
Non-Residential Additions/Alterations	58	\$8,805,519
Non-Residential Structure	2	\$2,583,000
Pier, Walkway, Platform	5	\$426,740
Quick Permits	285	\$2,547,614
Residential Accessory Buildings	6	\$302,000
Residential Additions/Alterations	244	\$13,417,470
Retaining Wall	1	\$20,000
Sign Permits	9	
Single Family Houses	20	\$9,961,080
Solar Panels	20	\$676,748
Spa	1	\$500
Stove	1	\$3,370
Swimming Pools – In-ground	21	\$932,910
Trench Permits	60	
Electrical Permits	556	
Plumbing/Gas Permits	850	
TOTAL BUILDING PERMITS:	2,209	\$42,093,861

Municipal Services - Building Department

Inspectional Services Revenue-FY19

ACCOUNT	TOTAL	
Board of Appeals-Fees	\$4,850.00	0.65%
Board of Health	\$86,855.00	11.59%
Building	\$437,896.50	58.45%
Liquor License Fee	\$36,025.00	4.81%
Plumbing & Gas	\$74,347.00	9.92%
Shellfish	\$67,582.00	9.02%
Weights & Measures	\$1,490.00	0.20%
Wiring	\$40,093.00	5.35%
ACCOUNT	TOTAL	

GrandTotal \$749,138.50



Design Review Board

The Design Review Board, with five members and two alternates appointed by the Selectmen, meets monthly or as needed on Wednesday afternoons and makes recommendations to the Zoning Board of Appeals on Special Permit applications sent to us from the Building/Zoning Enforcement Officer. Current members are Judy Hall, Nancy Johnson, Megan McClure Koss, Sarah McCormick, and Stephen Williams. Alternate is Heidi Pape Laird.

The DRB's primary focus is to review applications for an addition or renovation based on the principles of good design. Also we consider what impact a project will have on its neighborhood. We only review projects requiring special permits, i.e., those that would increase non-conformity on a given property. Special permits are also required for piers, clusters, commercial projects, freestanding and hanging signs, and 40Bs. This past year we reviewed eighteen cases.

When considering an addition to an existing home or a re-build, if a design needs some adjustment, we discuss and make suggestions based on materials supplied to us which normally include plans, elevations, photos of neighboring structures, etc. We look at topographical setting, historical context, massing of volumes, scale, proportion, materials, views, sightlines, and streetscape as well as the use of particular building elements – rooflines, pitches, balance, repetition, windows, and doors, etc.

Very recently, some of the residential construction activity in Duxbury has involved the demolition of homes and re-builds, in or near the Shipbuilder's Historic District. Unfortunately, under our existing Bylaw, most of these projects don't require a special permit and thus are not reviewed by our Board. In some cases new projects are excessive in size and reflect an insensitivity of style to their streetscape. The result is clearly detrimental to the street and town. Why choose historic Duxbury for a mega-home?

Building an outsized house on a street with a mixture of moderate to large historic homes not only calls attention to its disproportionate architecture but tends also to diminish surrounding homes and the entire streetscape. Duxbury is fortunate that there are some citizens who see the importance of envisioning the streetscape as a whole and who succeed in fitting their renovation to its surroundings.

In response to the voiced concern of many about how the streetscape in Duxbury is changing for the worse, we finally concluded our study group's nearly eight year labor on our book of Residential Design Guidelines. A few copies were printed at our expense, and we presented it first to Town Manager Rene' Read, then to the Planning Board, the Zoning Board of Appeals and finally to the Selectmen in order to secure their support and approval. The Planning Board as well as the Zoning Board of Appeals were enthusiastic in their support of this book, and when we finally presented it to the Selectmen, Commissioner Dahlen opined that he would like a copy in his office. Manager Read's comments suggested that he thought perhaps people didn't understand that it is a reference guide for people who are building or renovating and wish to achieve the Duxbury 'look' to which we responded that it is NOT a book of rules, but simply a thoroughly researched book of suggestions with many useful photographs and sketches. Many have already welcomed it as a useful reference.

In response to Mr. Read's suggestion that we officially present it to the public, we held a meeting in June at the Merry Room of the library, advertised in the Duxbury Clipper, to which we invited builders, architects, realtors and members of the public. Since the book is still in draft form, we are open to any comments that any interested person might have. We emphasized to each of these groups, as we had to Manager Read, that our Guidelines are NOT mandatory rules or regulations, but are completely voluntary and intended simply to provide a thoroughly researched compilation of design suggestions and useful photographs and illustrations.

We have offered this guide to the Town as a gift from our committee and expressed our strong hope that the Selectmen would see fit to find the funding for about three hundred hard copies which we would place in the building department, in realtors' offices, with builders and architects and in the Duxbury Free Library. We have also, with the help of Angela Ball of the Building Department, made an online copy available on the Town's website. There is a very long link to this book which is; https://www.town.duxbury.ma.us/sites/duxburyma/files/uploads/drb_res_design_book_v5.2.pdf.

Further, we are always more than happy to serve as a sounding board or to review plans for anyone who is interested in building.

Respectfully submitted by Sarah B. McCormick, Chair, Design Review Board



A photo of a Joshua Cushing little house along the water.

*Photo courtesy of Heidi P. Laird
Design Review Board Member*

Historical Commission

The Duxbury Historical Commission received twenty demolition applications in fiscal year 2019. The twenty applications are down from the twenty-two applications processed during the preceding fiscal year. To be responsive to applicants, the Commission continues to meet at Town Hall twice per month, typically on the first and third Wednesday.

Of the twenty demolition applications reviewed, ten applications were for total demolition and the other ten were for partial demolition, generally in connection with an addition or renovation. Two applications were the subject of public hearings to receive input from Duxbury residents. With both hearings, the Historical Commission implemented a six-month demolition delay and communicated with the owners on renovation methods during the delay period.

The Commission continues to be concerned that homeowners who choose to tear down rather than preserve or renovate older buildings will change the distinct character of Duxbury. Members strongly believe that demolition will erode the historic look and disposition of our Town. This belief seems to be circulating well to the residents of Duxbury. As mentioned above, only two public hearings needed to be called by the Commission. This number is significantly lower than fiscal year 2018 where eight were held. Additionally, the Commission notes that half of the applications received were for partial demolitions. This is indicative of homeowners choosing to preserve Duxbury's character by working with their existing structures rather than take the tear-down-and-replace route.

The Commission once again worked to draft and submit a revised version of Section 609.3 of the Town's Zoning Bylaw: "Demolition of Historically Significant Buildings." Articles 25 and 26 were printed in the Town Meeting Warrant in March and both were overwhelmingly passed by the voters. Article 25 amended the Bylaw by limiting a demolition delay decision, once imposed, to two years, and allowing this decision to be transferrable. Article 26 extended a demolition delay from six to twelve months and added clarifying language to the timelines of the permitting process. After the two articles passed, the Commission held a public hearing and updated its Rule and Regulations to address the revisions to Section 609.3 of the Town's Zoning Bylaw.

Other Activities

- Benefitted from a strengthened working relationship with the Duxbury Rural and Historical Society.
- Continued to monitor at-risk structures and engage with the community about the benefits of preservation.
- DHC chair, Robert (Terry) Vose III, is the Commission's liaison to the Local Historic District Commission. He reported regularly on the progress of the nomination of Cove Street and the Myles Standish Homestead Site to the National Register of Historic Places
- Welcomed two new members-Sheila Lynch-Benttinen and Michael Cole.

Respectfully Submitted,

Robert C. (Terry) Vose III, Chair
R. T. (Tag) Carpenter, Vice Chair
Arthur B. Evans, Clerk
Mark Barry, Treasurer

Michael J. Cole
Sheila Lynch-Benttinen
Nicole Walters

Demolition Applications:

Address	Date	Type	Hearing	Notes
263 Marshall Street	1900	Partial		Renovation, no action required
16 Chapel Street	1837	Partial		Allowed
286 Marshall Street	1872	Total	X	Demolition Delay
282 King Caesar Road Garage	1939	Partial		Renovation, no action required
420 Washington Street	1835	Partial		Allowed
60 Harden Hill Road	1930	Partial		Renovation, no action required
782 Temple Street	1800	Total		Allowed
745 Franklin Street	1935	Total		Allowed
145 Loring Street	1850	Total		Allowed
170 Church Street	1915	Total		Allowed
172 Church Street	1910	Partial		Allowed
31 Crescent Street	1940	Total		Allowed
15 Plymouth Avenue	1930	Partial		Renovation, no action required
13 Lewis Court	1900	Total		Allowed
191 Washington Street	1935	Partial		Renovation, no action required
308 Summer Street	1887	Total	X	Demolition Delay
513 Temple Street	1840	Partial		Renovation, no action required
46 West Street	1820	Partial		Allowed
1 Lincoln Street	1933	Total		Allowed
16 Crooked Lane Garage	1930	Total		Allowed

Local Historic District Commission

In 2019, the Duxbury Local Historic District Commission submitted a list of seven properties to the Massachusetts Historical Commission, to be included in both existing and new Local Historic Districts.

The Massachusetts Historical Commission accepted all but two of the properties, citing insufficient data and research for the two properties. The Commission missed the deadline for the Public Hearing, so we decided, with the help of the people at Town Hall to not submit the report at the 2019 Town Meeting. We expect to be able to submit it at Town Meeting 2020. The properties are located on Tremont St., Summer St., Powder Point Ave., Washington Street and King Caesar Road.

In the Spring of 2019, the Commission met with the Town Manager and the Town Planner to address some of the logistical issues we have had in bringing new Local Historic Districts to Town Meeting and they very graciously presented us with a time line we need to follow going forward, along with some enlightening reasons behind the importance of following this somewhat rigorous schedule. We, as a Commission have some work to do to “sync” up with this schedule. We are working on it, but we aren’t there yet. Hopefully by 2020, we will be in a better position to do so.

We are a relatively “young” Commission with a large workload. We greatly appreciate the support we’ve had from the residents of Duxbury thus far and we hope to continue to see that support in the future.

One of the many important goals we are currently working on, is helping the town establish an Historic Preservation Plan. This is a multi-faceted project which is being addressed by many of the town’s Commissions and Committees. If we work together to identify and document historic areas, properties, structures and other items of historic importance to Duxbury, MA, we will have a comprehensive plan to move forward with the preservation efforts of all. In terms of the Local Historic District Commission, we hope that identifying the various areas and properties in town will not only help the overall preservation effort but will also help the residents of Duxbury understand more about the historic significance of various structures and places in town. We continue to encourage and advocate through educational outreach efforts, for homeowners to step forward and volunteer to become members of a Local Historic District so their homes can remain an integral part of the rich Historic Fabric of the town of Duxbury.

Once again, we would like to let Town Residents know that one of our primary and ongoing goals is to be respectful of both the Town’s History and its residents and their needs living in today’s world. In Establishing Local Historic Districts, we feel our mission is extremely important in preserving Duxbury of the past, understanding current Duxbury and in planning for a future Duxbury that can continue to grow in a manner that maintains a thoughtful understanding and respect of its past. It is most important in the wake of the number of teardowns that continue throughout town, that we recognize the importance of this mission.

Respectfully submitted,

Renee Mierzejewski, AIA | LEED, AP
Chairman, Duxbury Local Historic District Commission

Members: William McArdle, Michael McGee(Alternate), Janet Ritch, Pamela Campbell Smith (Alternate), Peter Smith (Alternate), Georgia Taft-Pye, Phil Tuck (Alternate), Robert Vose, and Renée Mierzejewski

Weights and Measures

Scales

LBS	Calibrated	Sealed
Over 10,000	0	1
5,000-10,000	0	0
1,000-5,000	0	0
100-1,000	1	3
Under 100	5	31
Less than 10	1	1
Weights	0	31

Retail Motor Fuel Meters

Gas/Diesel	0	68
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Automated Retail Checkout Scanners

Passed at 98% >	1 Register
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Net Weights Commodities checked

111 individual items checked for compliance.

Weights and Measures FYI

The Town of Duxbury equipment-test measure standards and weights assigned to me was certified at the Massachusetts State metrology lab in March 2019 to ensure my inspections were sealed as accurate and correct. The opening of Brother's Marketplace filled the void from the closing of long time Foodies Market and I have conducted the scale and pricing inspections that resulted in compliance - 111 net weight audits on packed commodities.

Respectfully submitted,

Jane Zulkiewicz
Duxbury Sealer of Weights and Measures

Zoning Board of Appeals

The Zoning Board of Appeals (ZBA) is a quasi-judicial body that hears and decides requests for special permits, variances, and comprehensive permits. The ZBA also handles appeals of decisions by the Building Commissioner/Zoning Enforcement Officer. It is composed of five members and two (or more) associate members appointed by the Board of Selectmen. The ZBA is guided by the Duxbury Protective Bylaw, the state Zoning Act (G.L. c. 40A), and case law.

FY 2018 APPEAL BOARD DECISIONS July 1, 2018 through June 30, 2019

<u>Applicant</u>	<u>Case #</u>	<u>Decision</u>
• Savery, 66 Cove Street	2018-12 – Special Permit	Withdrawn
• Habel, 106 King Phillips Path	2018-13 – Special Permit	Granted
• Rappe, 20 Ryans Lane	2018-14 – Special Permit	Withdrawn
• Sullivan/Ardea Realty Trust, 326 Powder Point Avenue	2018-15 – Special Permit	Granted
• King, 4 Midway Road	2018-16 – Special Permit	Granted
• Carter, 225 Gurnet Road	2018-17 – Special Permit	Granted
• McDonnell, 1 Fort Hill Lane	2018-18 – Special Permit	Granted
• Mark/Waterfront Realty, 397 Washington Street	2018-19 – Special Permit	Granted
• Duddy, 14 Stetson Place	2018-20 – Special Permit	Granted
• William Raveis, 53 Railroad Avenue	2018-21 – Special Permit	Denied
• Hebert, 103 Depot Street	2019-01– Special Permit	Granted
• Brodie, 331 Bay Road	2019-02– Special Permit	Granted
• Cavanaugh, 13 Lewis Court	2019-03– Special Permit	Granted
• McGrath, 16 Pine Point Road	2019-04– Special Permit	Granted
• Cadete Family Limited Partnership/ Dunkin’ Donuts, 1518 Tremont Street	2019-06 – Special Permit	Continued in FY 2020
• Welch Healthcare Retirement Group, Kings Town Way	2019-07 –Special Permit	Granted
• Trapelo Realty (Brothers Marketplace), 46 Depot Street	2019-08 – Special Permit	Granted
• Whitelaw, 222 Powder Point Avenue	2019-09 – Special Permit	Continued in FY 2020
• Amber/Jones, 213 Powder Point Avenue	2019-10 – Special Permit	Granted
• South Shore Capital (CrossFit Kels) c/o Galvin, 14 Chestnut Street	2019-11– Appeal	Continued in FY 2020

Respectfully submitted,
Wayne Dennison, Chair

Current Members: Wayne Dennison, Chair; Judith Barrett, Vice Chair; Kathleen Muncey, Clerk; Emmett Sheehan and Freeman Boynton, Jr.

Current Associate Members: Borys Gojnycz, Dimitri Theodossiou (deceased July 2019) and Philip Thorn

Scott J. Lambiase, Director of Municipal Services
Angela Ball, Administrative Assistant

Plymouth County Mosquito Control Report

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2019.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the town of Cohasset. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2019 efforts were directed at larval mosquitoes starting with the spring brood. The Project treated over 15,000 acres for larval mosquitoes (larviciding). The pesticide used was B.t.i. (an environmentally selective bacterial agent). Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on June 3rd, 2019 and ended on September 17th, 2019. The Project responded to 17,584 requests for spraying and larval checks from residents covering all of the towns within the district.

Massachusetts Department of Public Health (DPH) has developed an “Arbovirus Surveillance and Response Plan” for the state. The Plan creates a system which estimates the human risk for contracting Eastern Equine Encephalitis and West Nile using several factors including the number of infected mosquitoes. Based on guidelines defined by the Plan, all towns in Plymouth County Mosquito Project were initially at “Low Level Risk” for mammalian infection of West Nile (WNV) and Eastern Equine Encephalitis (EEE). At the end of the season 6 towns (Bridgewater, Halifax, Plympton, Kingston, Middleboro and Carver) were at moderate risk for West Nile, all other towns remained at low risk. At the end of the season the towns of Carver, Lakeville, Middleboro, Marion, Rochester and Wareham were at critical risk for EEE. At high risk for EEE were Bridgewater, East Bridgewater, Halifax, Mattapoisett, Plympton, West Bridgewater and Whitman. The District’s remaining towns were at moderate risk for EEE.

West Nile Virus activity in 2019 was significantly less than 2018. However, the district had two human cases of WNV. Mosquito surveillance is a coordinated effort between PCMCP and DPH. The District submitted 696 samples containing 23,300 mosquitoes to DPH for testing and 4 samples were positive for WNV. The positive samples were in Middleboro, Pembroke and Whitman. The Department of Public Health (DPH) also detected WNV in their mosquito samples. They had a total of 16 WNV isolations from the towns of Carver, Halifax, Lakeville and Kingston. As part of our West Nile Virus control strategy a total of 53,248 catch basins were treated with larvicide in all of our towns.

The United States saw historic activity of Eastern Equine Encephalitis Virus (EEEV). Nationwide there were 38 human cases of EEE in 10 states. Massachusetts had 12 human infections of EEEV, the most of any state. There was extensive EEEV activity within the district. One human case of EEE occurred within the district. PCMCP submitted 23,300 mosquitoes grouped into 696 mosquito samples for testing and 72 were positive for EEEV. The isolations were from Bridgewater, Cohasset, Duxbury, Hanson, Lakeville, Marion, Mattapoisett, Middleboro, Norwell, Pembroke, Rochester and Scituate. DPH also detected EEEV in 92 of their 551 samples tested. Those detections were in the towns of Carver, Duxbury, East Bridgewater, Halifax, Kingston, Lakeville, Marion, Mattapoisett, Rochester, Wareham, West Bridgewater and Whitman.

The Commonwealth of Massachusetts responded to the EEEV activity by conducting wide scale aerial adulticiding. In all, 6 applications occurred. Three of these applications were in the district. Applications of this kind are complex and involve a large number of state agencies including DPH, The Department of Agriculture and The State Reclamation and Mosquito Control Board. The Project assisted with these applications in a number of ways, including supplying equipment and helping to document efficacy of the application.

PCMCP followed the “Arbovirus Surveillance and Response Plan” and responded to the EEEV by increasing our adulticiding and mosquito surveillance. The Project conducted wide area applications by truck in locations where EEE was detected. We also submitted for testing more than 247 extra mosquito samples.

The Health threat of EEEV and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Massachusetts Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on Massachusetts Department of Public Health website.

In conjunction with the MDPH we have been monitoring *Aedes albopictus* expansion in the state. *Ae. albopictus* is an introduced mosquito that has the potential to become a serious pest and a vector of disease. The mosquito has been present in Massachusetts since 2009. The larvae live in containers and are closely linked with human activity. They are especially associated with used tires. We conducted surveillance at 8 sites in Plymouth, Wareham, Brockton, Pembroke, Middleboro, Rockland and Whitman. This year we did not detect the mosquito. The Project began a tire recycling program in October 2017. During the 2019 season we recycled 2,494 tires bringing us to a total of 9,290 tires for the program.

The figures specific to the town of Duxbury are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Duxbury residents.

Insecticide Applications: Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. In Duxbury 694 larval sites were checked.

During the summer 1414 catch basins were treated in Duxbury to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Our staff treated 4605 acres using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

Water Management: During 2019 crews removed blockages, brush and other obstructions from 2005 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito production. This work, together with machine reclamation, is most often carried out in the fall and winter.

Mosquito Survey: Our surveillance showed that the dominant mosquitoes throughout the district were generally *Coquillettidia peturbans* and *Cs. melanura*. In the Town of Duxbury the three most common mosquitoes were *Cq. peturbans*, *Cs. melanura* and *Cx. Species*.

Education and Outreach: We continue to reach out to residents in a variety of ways. Our website has been recently updated and includes web pages for meetings and the annual budget. It also includes educational handouts to provide more information and better describe all the Project's services.

We encourage citizens or municipal officials to visit our website at www.plymouthmosquito.org or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Stephen Gillett
Superintendent

Commissioners:
Cathleen Drinan, Chairman
John Sharland –Vice Chairman/Secretary John Kenney
Michael F. Valenti

Nuclear Advisory Committee

Mary Lampert, Co-Chair; Rebecca Chin, Co-Chair; Nancy Landgren; Patrick Gagnon; James Lampert; Sheila Lynch-Benttinen (resigned); Matthew Compton



Pilgrim began operations in 1972 and permanently shut down May 31, 2019. During its 47 years of operations the Duxbury Nuclear Advisory Committee reviewed the Pilgrim Nuclear Power Station's impact on the town's health, safety, and environment.

Operations (1972 – May 2019)

The committee focused on the reasons NRC placed Pilgrim in its lowest safety ranking from 2015-until March 2019; its vulnerability to a terrorist attack; the insufficiency of the radiological emergency response plan; and the risks of a spent fuel pool fire in Pilgrim's overcrowded spent fuel pool until the pool is emptied, 2022. Although dry cask storage is safer, casks are not without risk from corrosion or acts of malice. Each cask contains ½ the Cesium-137 released at Chernobyl. 17 casks are now onsite and eventually there will be 61. Last, the committee looked at records of contaminants onsite that can end up in Cape Cod Bay impacting our community, if not properly remediated. We focused on problems and solutions; and supported important nuclear-safety legislation put forward by Senator O'Connor, Representatives Cutler and LaNatra, and commented on pertinent NRC regulations and guidance.

Decommissioning (June 2019 forward)

Decommissioning is the process where Pilgrim is retired from service. It involves decontaminating the site to reduce residual radioactivity to allowable levels, dismantling the principle structures, removing contaminated materials to disposal sites and, after NRC approval, releasing the property for other uses. The owner is responsible for the site until NRC releases the license. There are two licenses for Pilgrim. One for the reactor site and another for the spent fuel storage installation (ISFSI). The ISFSI license will not terminate until all the spent nuclear fuel is sent offsite.

Pilgrim's new owner: Entergy filed a License Transfer Agreement with NRC, November 2018. The transfer was approved by NRC August 2019, before NRC heard arguments against the license transfer agreement from intervenors - the Commonwealth and Pilgrim Watch. Pilgrim's license transferred from Entergy to a string of limited liability companies (LLCs) - Holtec Pilgrim LLC (owner) and Holtec Decommissioning International LLC- HDI (operator). HDI in turn formed Comprehensive Decommissioning International LLC (CDI). It is split into HDI, responsible for spent fuel management and SNC-Lavalin, responsible for deconstruction and cleanup.

Financing decommissioning: Holtec Pilgrim/HDI brings no money to the table. It received the Decommissioning Trust Fund (DTF), to pay for decommissioning. The DTF was funded by Massachusetts ratepayers many years ago- neither Boston Edison, Entergy nor Holtec put a dime into the fund. The fund has grown through investment to \$1.03 billion dollars. When that fund is spent, there are no legal means to get more money out of the owner, Holtec Pilgrim LLC, or HDI LLC, the operator. There is no parent company guarantee from Holtec, no bonds nor any other financial guarantees. The owners have the potential to make over \$800 million in profits from decommissioning Pilgrim irrespective of whether they have the means in the DTF to complete the job.

Challenges to the license transfer: Both the Massachusetts Attorney General on behalf of the Commonwealth and a citizen group, Pilgrim Watch, filed Motions with NRC requesting to intervene and have a hearing on the license transfer, February 2019. Both showed there is insufficient funds to properly decommission the site, leaving the Commonwealth payer of last resort; and second that an up-to-date environmental assessment is necessary to determine how much contamination is onsite and the cost to clean it up. Pilgrim Watch filed a third contention showing that the license transfer should not be granted until and unless the NRC investigated Holtec and its partner SNC-Lavalin and determine that each is trustworthy and reliable and otherwise possesses the character prerequisite to allowing it to participate in or control the decommissioning of Pilgrim. Numerous news media reported that Holtec and SNCL have a long-standing history of corruption, fraud, bribery and lying in connection with their corporations' business dealings. The Commonwealth has a suit pending in federal court to stay NRC's approval of the license transfer and request to use the decommissioning trust fund for non-decommissioning purposes until motions in the license transfer before NRC are heard.

NRC actions: In addition to approving the license transfer, NRC provided regulatory exemptions that save the licensee money at the expense of public safety. NRC has exempted Pilgrim from offsite emergency planning obligations 10 months after the reactor is defueled, April 2020; exempted Pilgrim from enacting cyber security upgrades; exempted Pilgrim from offsite liability insurance requirements, allowing instead Pilgrim to reduce the required level of primary off-site liability insurance from \$450,000,000 to \$100,000,000 and eliminate the requirement for Pilgrim to carry secondary financial protection; exempted Pilgrim from the regulation restricting use of the decommissioning trust fund to removing radioactivity, allowing the licensee to also use the fund for spent fuel management expenses.

Main concerns regarding decommissioning: Spent Fuel: Spent nuclear fuel assemblies should be moved out of the pool as quickly as possible; placed in hardened dry casks inside a secured building or construct a berm to surround the casks to prevent a line-of-sight attack; install monitors on each each cask to measure radiation, heat and helium. Finances: Licensee pays for decommissioning in full, not the Commonwealth's taxpayers. Restrict use of the Decommissioning Trust Fund to pay for decommissioning; it should not be used to pay taxes and operating expenses. Site Restoration: Site returned to "greenfield" for unrestricted use - radioactivity and chemical contamination cleaned up. Cleanup Standard: Establish a state radioactive cleanup standard, that the state has authority to do, more conservative than NRC's standard. It should be consistent with the National Academies most recent recommendations; and protective of the most vulnerable populations. The standard for any released portion of the site should be less than 10 millirem per year for all pathways, and less than 4 millirem per year for drinking water sources of groundwater. Absent a state standard, Pilgrim's site will only be cleaned up to NRC's standard that is more than twice as high. Site Characterization: Require a thorough and transparent radiological and hazardous material site characterization at the beginning of decommissioning and at the end of the process. Perform a full NEPA analysis of all potential environmental and economic impacts of post-closure plans, needed to assure accurate cost estimates. Prohibit rubbleization: Rubblization is a process where above-grade structures, including the concrete containment building, are demolished into rubble, and buried in the structure's foundation below ground, leaving an unstable surface. Public Safety: Maintain current levels of radiological emergency planning funded by the licensee until the pool is emptied, and to a lesser degree until the fuel leaves the site; and continue to maintain offsite and onsite radiological monitoring until the fuel leaves the site, funded by licensee.

Submitted on behalf of the committee,

Mary Lampert

Police Department

On behalf of the Duxbury Police Department, I present our 2019 Annual Report. This was a year of significant change for the Department, starting at the top. Chief Matthew Clancy retired on June 14, 2019 after ten years of service to the residents of Duxbury. I was honored to take the helm effective June 15 and look forward to my years of service to you. As within other organizations, one change leads to another:

- Lieutenant Michael Carbone was promoted to Deputy Chief;
- Sergeant Daniel Brown was promoted to Lieutenant;
- Officer J. Nickolas Jamali was promoted to Sergeant; and,
- Permanent Intermittent Jonathan Mann was promoted to Full-Time Officer.

Other comings and goings within the Department include:

- Officer Timothy Wigmore retired in January after twenty-nine years of service and Permanent Intermittent Matthew Kent was promoted to Full-Time Officer;
- Officer Riley Mackin transferred in April to Weymouth PD and Permanent Intermittent Christopher Hunter was promoted to Full-Time Officer.

The members of your Duxbury Police Department are committed to providing the most professional police services possible in order to protect life and property as well as working in partnership with the community to preserve Duxbury's exceptional quality of life. The members of your Police Department are committed to an environment of honesty, trust and mutual respect in which the Department and the community work together to resolve problems and promote public safety. In 2019, our officers answered 26,764 calls for service. As Duxbury continues to grow, the level of activity an officer experiences on shift increases as does the complexity of the calls to which they respond. This ever-changing landscape provides us with the challenge each year of choosing how to best allocate our resources.

In an effort to continue providing the level of service our residents expect and deserve, we are proud of the accomplishments several of our officers have achieved this year. Specifically, completion of the FBI-LEEDA Trilogy for executive leadership by Deputy Chief Carbone, Lieutenant D. Brown and Sergeant T. Brown. Any individual who successfully completes this training distinguishes themselves in the law enforcement profession; of the approximately 850,000 police officers in the U.S., less than 2,000 have received the Trilogy Award. The Department plans to continue to offer this high level of training to other officers in the coming year by acting as host agency. In addition, through the efforts of Sergeant Andrew Homestead, the Department received certification under the One Mind Campaign; this provides us access to funding sources, training opportunities, and technical assistance when dealing with mental health concerns in our community. We were honored to once again have a member of the Department, Officer Michael Bolze, receive the AAA Traffic Safety Award; this is a distinction given to recognize officers proactive in traffic enforcement efforts within their community.

We appreciate your patience as in the midst of the changes mentioned above, the Department also assumed management of Beach Operations and the parking ticket program for the Town; we are aware there were some preliminary adjustments to be made and will continue to refine these programs moving forward.

This report provides an overview of the efforts and accomplishments of the Department this last year. We are very proud of our accomplishments and service to our community. We thank our public safety partners in the Fire Department, the Dispatch Center (ROCCC) and our colleagues throughout town government for their continued assistance. Most importantly, we thank the residents of Duxbury for their support.

Respectfully,

Stephen R. McDonald
Chief of Police



Beach Management Annual Report

In accordance with the Duxbury Beach Management and Conservation Plan set forth by the Duxbury Beach Reservation Inc. (DBR) and the Duxbury Conservation Commission, all work on Duxbury Beach was coordinated with the Lead Natural Resource Officer to ensure the safety of the endangered/threatened species and habitat. Safe and appropriate access was managed by the Police Department Beach Operations Division for pedestrians and ORV permit holders. Beach Operations Staff did an excellent job meeting daily objectives in a very demanding environment while ensuring public safety.

Permit sales were as follows:

Resident Parking lot permits: 2,819

Resident ORV permits: 2,957

Non-Resident ORV permits: 2,702

Beach Dog walking permits issued: 1,340

Total permitted Off Road Vehicle (ORV) counts were managed (250 Resident and 250 Non-Resident) limits set by the current Management and Conservation Plan. The max ORV limit of 250/250 is frequently managed below these limits due to the presence of unfledged endangered/threatened species and or weather and tidal conditions. As plover broods were determined fledged (as defined within the current Management and Conservation Plan), ORV areas were re-opened as soon as possible throughout mid-August. The ORV corridor was restricted throughout the summer, including being completely closed.

The Town DPW along with Blakeman's Restaurant Staff managed litter by locating barrels on pedestrian walkways at the parking lots strategically to assist in eliminating household garbage from collecting. This trash program and operation was supplemented on weekends during the summer months via Blakeman's Restaurant Staff with DBR and the Duxbury Police Beach Operations Staff to change out barrels as needed.

The Special Duxbury Beach Dog Walking permits and regulations were still in effect and were managed accordingly. Pet waste bags and receptacles were provided at the East and West ends of the Powder Point Bridge which has made a positive impact on pet waste in the area, and shown positive feedback from the public. Water samples were conducted weekly in various areas of Duxbury Beach by Duxbury Police Beach Operations Staff for water quality purposes. There were many training programs developed and implemented for all Beach Operation Staff.

The Beach Operations Staff worked diligently ensuring safe and appropriate access for permit holders, while fulfilling the mandates of protecting State and Federally listed endangered/threatened species and habitat.

Respectfully Submitted,

Stephen R. McDonald
Chief of Police

Duxbury Police Department Beach Operations Division
ENDANGERED
SPECIES PROGRAM ACTIVITIES AND ACCOMPLISHMENTS

- Erected and maintained 200 or more directional/ educational/ regulation signs
- Trained 74 shorebird monitors with an 8-hour comprehensive training program and 1 hour of in-field training
- Developed and implemented a 24-hour training program that included in-field training for Beach Rangers
- Developed a implemented a 16-hour Endangered Species Officer and Monitor Supervisor training program
- Developed a implemented a 4-hour program overview training for Beach Rangers
- Water samples were conducted weekly in various areas of Duxbury Beach by Duxbury Police Beach Operations Staff for water quality purposes.
- Maintained and monitored closure areas
- Located, managed, and protected 28 piping plover nests
- Located, managed, and protected 78 hatched piping plover chicks
- Located, managed, and protected 45 fledged piping plover chicks
- Collected and recorded the following data:
 - * Mortality of hatched chicks by predation/exposure/tide/unknown: 24
 - * Number of endangered species takes: 0
- Piping plover fledge rate per pair: 1.61
- Located, managed, and protected 5 least tern colonies

VEHICLE AND PEDESTRIAN ACCESS CONTROLS

- Managed vehicle and pedestrian access to Duxbury Beach and recorded the following data.
- Town of Duxbury sold 2,957 resident over-sand vehicle permits
- Town of Duxbury sold 2,819 resident parking permits
- Town of Duxbury sold 2,702 non-resident over-sand permits

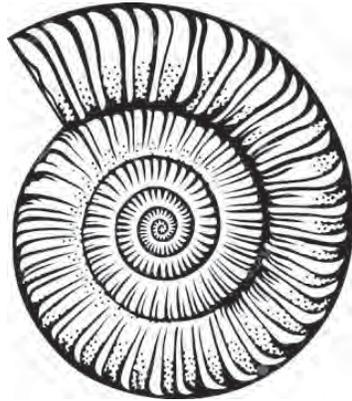
ENFORCEMENT

- Parking Tickets Issued: 162
- By-law Citations Issued: 9
- Written Warnings: 2
- Hundreds of public interactions and verbal warnings weekly to educate the public about coastal endangered species, marine life, and environmental protection issues

DOG ACCESS MANAGEMENT

- Town of Duxbury issued 1,340 dog walking licenses for access to Duxbury Beach

Public Works



DPW Administration
Animal Control
Cemetery Department
Lands & Natural Resources
DPW Operations

- *Highway Department*
- *Transfer Station*
- *Vehicle Maintenance*
- *Snow & Ice*

Water & Sewer Division
Water & Sewer Advisory Board

DPW Administration

The Town's paving program saw the following roads paved in FY 19:

King Phillips Path, Elm Street (Rt. 3A to Tobey Garden), Hawkins Place, Franklin Street (from Temple Street to West Street), Keene Street (from Myrtle Street to the Pembroke line), Upland Road, Beaverbrook Lane, Pheasant Hill Lane and Barn Swallow Lane.

The winter was fairly kind for a change and we saw a normal amount of snowfall.

March Town Meeting saw two major projects voted. One was the rebuilding of the damaged seawall at Ocean Road North and Cable Hill. The other was the replacement of all the remaining PCE water mains, a project the Town has been working on for over two decades. Both projects will be engineered and put out to bid in the Fall of 2019 with possible construction starting in the Fall of 2019 and finishing in the Spring of 2020. The Town also settled a court case with the contractor who installed the failed pile wrapping project on the Powder Point Bridge.

One of our biggest challenges to face this year and will be in years to come is the skyrocketing cost of disposing of solid waste, recyclables and construction debris. The two major factors causing this situation is China is no longer accepting any recyclables from the United States and the State of Massachusetts forcing the closure of many landfills statewide. Both the state and the country need to start thinking outside the box on how to deal with this crisis which is only going to get worse.

I would like to thank the hardworking men and women of the Department of Public Works who always get the job done.

Respectfully submitted,
Peter Buttkus
Director of Public Works

Animal Control

The Duxbury Animal Control Department and Animal Shelter had a great year!

The Animal Control Officer received thousands of phone calls, emails and messages through social media, responding to calls 24 hours a day, seven days a week and 365 days during the year. We responded to calls that ranged from guidance on animal care, found and lost pets and many calls concerning wildlife issues. The Animal Control Officer also responded and will continue to respond to calls to assist other towns when help is needed. We strive to give the residents of Duxbury the best service possible and are proud of the services we provide.

The Duxbury Animal Shelter continues to be one of the cleanest and best run shelters in the state. We provide a safe and stress free place for animals until they are reunited with their families or are adopted into loving homes.

Thank you to all of our volunteers for their time and assistance. Thank you to all the residents of Duxbury and the people who have supported and continue to support the Duxbury Animal Shelter and thank you to the people who open their hearts and homes to the animals.

Respectfully submitted,
Ed Ramos
Animal Control Officer

DPW - Cemetery Department

At the beginning of the past year, the then-current Superintendent of Cemeteries retired after many years of service, and Chip Locketti was appointed as the new Superintendent. Chip has had many years experience in all facets of the operations of the cemeteries and before assuming the position of Superintendent, had been supervisor of the grounds staff of the cemeteries for 10 years. Chip brings extensive knowledge of the cemeteries, as well as compassion and accessibility, to his new position, and welcomes all comments and questions from interested parties about the cemeteries and their operations. Please feel free to approach Chip directly with any requests or concerns.

During the year, a long-serving Cemetery Trustee, Beverly Johnson, retired after 32 years' service as a trustee. Her experience and grounded wisdom will be sorely missed by the other trustees and the Town. Accepting the vacancy created by Ms. Johnson's retirement, Carolyn Ravenscroft has joined the Board of Trustees. Carolyn is currently the Archivist and Historian of the Duxbury Rural & Historical Society and is a long-time friend of the cemeteries. She is recognized by many through her public walking tours of the cemeteries and her insights into the cemeteries' interesting residents.

At the 2018 Annual Town Meeting we were able to gain approval to use \$45,000 from our Sale of Burial Rights Fund to have a portion of the cemetery surveyed and to hire a Master Planner and Landscape Architect to help us with expansion and improvements in Mayflower Cemetery. The survey of the cemetery was completed early in the past fiscal year, and following a search, we hired Taber Jossi Caton and her Searle Design Group, LLC of Providence, Rhode Island to provide master planning consulting services and landscape design for the proposed expansion and improvements. The design efforts continued during the past year and by the end of June, proposals and schematics had been developed and approved, and final plans were being worked on. The plans provide for expansion of gravesites in the west-end of the Mayflower Cemetery (abutting the Senior Center); a new secluded scatter garden; improvement to and expansion of the Columbarium in the cemetery; a future additional gravesite in the northern part of the cemetery, on the left of Mayflower Avenue and before the Cemetery Office facility; and long-range proposals for use of the brick tomb area. Final plans will be presented to the Town in the coming fiscal year.

Regarding the busy crematory, we received an appropriation of \$300,000 at the Annual Town Meeting for routine periodic refurbishment of the 4 crematory retorts. This maintenance must be done on the crematory equipment every 7-8 years, and the first cycle of use is up, the Crematory having been placed in service in 2012. The refurbishments will be done in the coming year.

In closing, I would like to thank the grounds staff who work so diligently during the year, and the crematory staff for being dedicated in what they do, not an easy job to fulfill. We hired a replacement on the grounds staff during the year, and welcome Andrew Laiweneek to the staff. Also my appreciation is expressed to the Cemetery Trustees, who volunteer their time, and appreciation particularly for their guidance in the transition of Superintendents and for their continued support.

Respectfully Submitted,

Chip Locketti

Superintendent of Cemeteries / Crematory

Lands and Natural Resources

Once again The Town of Duxbury has received the Tree City USA Award, making this our 28th year. This award is given by the National Arbor Day Foundation, the United States Department of Agriculture Forest Service, and the National Association of State Foresters to communities that prove they are dedicated to beautifying and preserving their lands by having active forestry programs.

In addition to our regular maintenance responsibilities we assisted with the installation of new dugouts on a few of our baseball fields. We cut and cleared a piece of property off Summer Street for the Conservation Department. We installed a new irrigation system, and a new lawn, at the senior center after the expansion was complete. And we also hosted the Fox 25 Zip Trip on Train Field.

We continue our efforts cutting dead and hazardous trees along our roadways, in our parks and conservation areas, and still having our roadside mower cutting back the edges of the roads. Our department's top priority has always been keeping our streets and public lands safe.

The department continues its efforts to serve the people of Duxbury by working with other town departments, citizens, and organizations to ensure that our public lands, buildings, trees, open spaces, and athletic fields remain sources of pride for our community.

We have had some personnel changes this year and I wish to thank the crew, new and former, for their hard work and dedication, other town departments for their cooperation, management for their support, and the residents for their assistance in taking care and pride in the Town's public spaces.

Respectfully submitted,

James Savonen

Manager of Buildings and Grounds

DPW Operations - Highway Department - Transfer Station - Vehicle Maintenance - Snow and Ice

This year, I would like to start off by introducing myself to the residents of Duxbury. My name is Gary Glazier and I have taken on the role as Operations Manager for the recently retired Bruce O'Neil. I come from the University of Massachusetts Amherst where I spent 11 years as the Director of Construction, Landscape, Roads and Fleet Maintenance.

This past year was considered an average winter where we had approximately 39" of snow and several sanding events. We will be making a few changes for the upcoming winter. We will be treating our roads with straight salt. This will not only save money in the purchasing of sand but it will also reduce the cost of cleanup in the spring with the street sweeping and cleaning of the catch basins. For those colder nights when salt might not be enough, we will treat our salt with a product that will aid in the melting of ice and snow.

We will continue to move forward with Chapter 90 funds for our roadways. We were able to pave several miles of roads this year and will crack seal many more.

The Highway Department has been extremely busy with repairing potholes through the spring and early summer, drainage projects, bridge repairs and painting to name a few. We have also repaired over 50 catch basins in and around town.

For those of you who have not had the pleasure of meeting the staff that keeps all of us safe and enjoyable travels on our roadways, they are as follows: Glen Cavicchi (Foreman), Ed Sines (Leadman), Jim Brown, Gordon Smith, Norman Smith (Equipment Operators), and Mark Lindgren, Carl Johnson and Kevin Wilson (Skilled Laborers) who combined have over 100 years of experience.

Our Vehicle Maintenance Department which consists of David Nye, our Head Mechanic and Rob Taylor, our Leadman, continues to keep all of our town equipment in great running condition. They are missing one employee and we hope to get them some help in that department soon.

The staff at the Transfer Station continues to do everything possible to help us recycle and keep everything organized. They are Chris Delisle (Foreman), Frank Davis and Joe Ryan (Equipment Operators). Even though waste and recycling prices are skyrocketing, we still need to do our part.

All of us in the DPW continue to make the safety of our residents priority #1 so if you see these employees, please remind them of the great work they are all doing.

Respectfully Submitted,

Gary Glazier
Operations Manager
Town of Duxbury Highway Department



DPW - Water/Sewer Department

The following paragraphs summarize some but not all of the efforts necessary to keep the water running in Duxbury.

In addition to assisting with the daily operations of the department, the administrative staff was kept busy with the billing of approximately 5600 accounts bi-annually and scheduling 585 appointments for field technicians. 556 million gallons of water was pumped, treated and then distributed to consumers. 10.6 % of the water pumped was unaccounted for due to distribution system leakage. The maximum daily demand for water was 3.82 million gallons. The residential gallons per capita day usage was 74 gallons. The current performance standard for public water systems is 65 gallons per person per day. The entire field Staff participated in Emergency Response Plan training simulating operations with extended power outages.

The distribution crew was kept busy with repairing water main breaks and service line leaks in addition to replacing fire hydrants hit by cars. There were 313 tests performed on the various backflow prevention devices installed throughout the town. Technicians replaced 182 water meters that were 10 years or older. Construction was completed on phase two of the Temple Street project and the mains were replaced on Cable Hill and Indian Trail with final paving and site restoration.



The interior and exterior surfaces were cleaned, inspected and rehabilitated at the Captains Hill Tank (*picture*). A mixing system and perimeter fencing were installed. New access hatches, vent finial and fall suppression systems were installed on the roof of the tank. The field surveying, wetland flagging, permitting and design work was completed for the 5 streets remaining with PCE water mains.

The treatment staff was busy with ongoing upgrades and maintenance. The interior surfaces of the bulk chemical storage tanks were cleaned. All ten fluoride saturators were cleaned, rebuilt and returned to service. The master meters at all twelve wells were cleaned and calibrated. Three out of twelve wells were cleaned and redeveloped for lost capacity.

On the sewer side of things, the shared septic systems at Wadsworth Field, Harrison Street and Cedar Street were examined by a Title 5 inspector and found to be in good working order. Preventative maintenance was performed on the many pumps and air blowers at the High School wastewater treatment plant. 6 grinder pumps were replaced and 2 were repaired on the Bay Road shared septic system.

I would like to thank the DPW Director, Town Manager, Board of Selectmen, and the Water and Sewer Advisory Board for their guidance and support throughout the year. I would also like to take a moment and thank my entire staff for all of their hard work and dedication.

Respectfully Submitted,

Peter Mackin
Superintendent, Water and Sewer

DPW - Water/Sewer Advisory Board

The Town provides its residents with drinking water from 12 groundwater wells. This water after some treatment is distributed to residents and businesses in Duxbury by a network of pipes. A portion of the treated water is stored in tanks; one is located on Captain's Hill near the Myles Standish Monument and the other is off Birch St. The storage tanks make it possible to keep the water pressure in the distribution system within appropriate values.

The Advisory Board met with the Water Department Superintendent several times in Fiscal 2018 to discuss the amount of water pumped, maintenance work on various equipment and facilities as well as efforts to find new sources of drinking water. Topics such as the Water Withdrawal Permit were included in the agendas for these meetings.

Fiscal 2018 was the first year that the Town was subject to the limitation of 65 gallons per person per day on its Water Withdrawal Permit. In response, the Selectman imposed water use restrictions in to reduce water demand. Despite these restrictions, daily water demand often exceeded the 65 gallons per person especially in the summer.

In the opinion of the Advisory Board, Duxbury's groundwater aquifers can meet the periods of peak water demand without adversely affecting nearby water bodies. It is curious that Duxbury's per person withdrawal limit is the same as towns where rivers and streams are affected adversely by their groundwater withdrawals. The Water Superintendent and a member of the Advisory Board met with the State's regulators last year with the hope that they would explain why they use the same per person withdrawal limit regardless of conditions in the aquifers and the nearby water bodies; no explanation was given.

The Water Department funds improvements and system maintenance with revenues from customers paying bills based upon the amount of water consumed. Limiting water withdrawals will have an impact on future funds in the Water Department's Enterprise Account. If less water is provided to its customers to comply with these limitations, then Duxbury will receive less revenues unless water rates are raised.

The Board believes that measures to protect the quality of water in its aquifers deserves more attention than limiting the amount of water pumped to its customers. Currently, one of the Town's wells, off Depot Street, is not being pumped because of the high manganese levels. It's anticipated that a plan will be developed to address high manganese and iron levels in the future master plan for the Water Department.

PCE Pipe Replacement

At the Annual Town Meeting, the Water Department received the funding to replace the remaining PCE pipes in the water distribution system. The Water Department was not able to detect the harmful chemicals during its monitoring program in these pipes. The funds will make it possible to replace almost 10,000 linear feet of pipe. The estimated cost for this replacement is \$ 3.0 million.

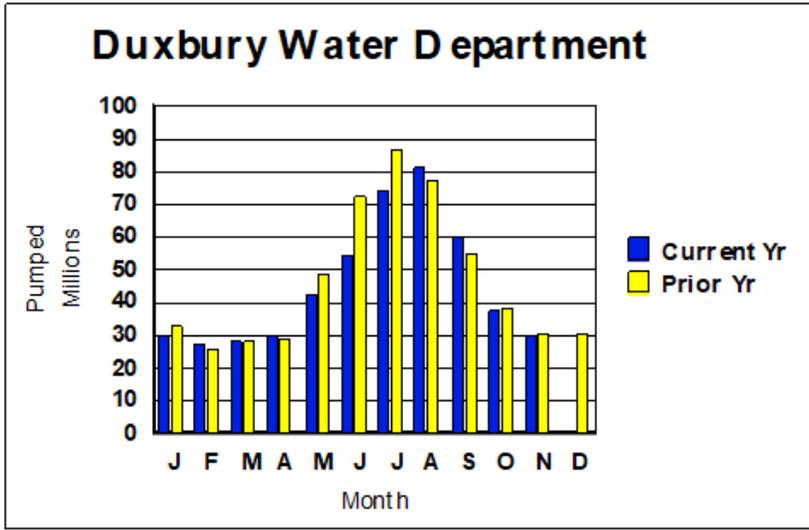
Captain's Hill Water Storage Tank

The storage tank on Captain's Hill is located just to the north of the Myles Standish Monument. Last year, the tank was taken offline so that the interior and exterior surfaces could be cleaned and painted. A security fence was installed to protect the equipment outside of the tank.

Influence of rainfall on water demand

The Advisory Board monitors rainfall each month to observe if it correlates to the amount of water pumped at the Town's wells. Usually less water is pumped when rainfall is above normal. In 2018, rainfall was significantly above normal which indicates a probable reduction in revenues.

The graph below compares monthly pumping in 2018 (yellow) to 2019 (blue). Pumping increases significantly during the summer and decreases in the fall. Comparing 2018 to 2019, the graph shows more water pumped in June and July of 2018 than June and July of 2019.



The Board will continue to provide the Board of Selectmen who are also the Water Commissioners with information about the water withdrawal permit and the future efforts to develop a master plan for the Water Department.

Respectively submitted:

- George D. Wadsworth - Chair
- Freeman Boynton, III - Vice Chair
- Paul Keohan - Clerk

Recreation



Recreation Department

- Percy Walker Pool
- Recreation Department
- North Hill Country Club

Recreation Department - Percy Walker Pool, Recreation, North Hill Country Club

The Duxbury Recreation Department enjoyed a productive and busy past fiscal year managing the many different divisions within our operation.

Percy Walker Pool

This past year the Percy Walker Pool continued to be enjoyed by residents and non-resident alike. Hundreds of children utilized the Percy Walker Pool for swimming lessons, birthday parties, and school related programs. The Duxbury Public Schools utilized the Percy Walker Pool for its high school swim teams, 4th grade swim program and as a training facility for its various high school sports, including football. The DHS swim teams had so many swimmer this past season that the Town provided additional practice time prior to the start of school each day.

Our Town swim team, Aquadux was resurrected three years ago. Prior to the Pool being built this team swam in the pond located in Miramar. We now have swimmers on this team year round with FY 19 revenues topping \$50,000!

Recreation

The Recreation Department offered over 40 year round programs to Duxbury residents in FY18. The Recreation Revolving Fund employed 85 part time employees and was also assisted by over 125 community volunteers. In FY19 over 2,500 residents registered for our programs.

The Recreation Revolving Fund returned \$28,525 to the General Fund this past fiscal year. This return marks the 30th year of positive returns for this fund.

The Department worked closely with the Planning Board and other various boards to provide input in the Long Range Plan, Envision Duxbury.

The Department secured funds at ATM for pickleball court conversion. We are excited to bring these courts to the ever growing number of folks playing this fast growing sport.

Playing Fields , Playgrounds and Beach Lifeguards

Our Town and School playing fields are a very popular recreation resource used by thousands each year. Our Department continues to provide permits for the use of all the playing fields.

Through the Ellison Fund our DPW installed new playground surfacing material at our ever popular playground site, and effected repairs to various pieces of play apparatus.

The area of coverage our Beach Lifeguards supervised was expanded some this past year. The beach directly east of the resident parking lot has seen an increase in activity these past years due to four wheel drive closures from plover and least tern activity We continue to see an uptick in seal sightings as well as shark activity.

The Department assisted various groups with two major field improvements; dugouts and fencing at Trane field and dugouts and fencing at Keene Street.

North Hill

This fast fiscal year marked the fourth year of operation with our new management company, Johnson Golf Management, LLC. Revenues in 2018, year to date are up 7% over revenues for the same period in 2018. North Hill revenues for 2018 set a record, therefore 2019 pace of 7% over this benchmark is quite exciting. I attribute this to all the hard work by our Manager as well as the payoff on major investments in infrastructure by the Town the past three years.

I would like to thank my staff at the Recreation Department and Pool as well as the Recreation Activities Committee for all their assistance during the past year.

Respectfully Submitted,

Gordon H. Cushing, Recreation Director

State and Local Information

GEOGRAPHIC DESCRIPTION & STATISTICS FOR DUXBURY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

Total Area: 37.63 sq. miles

Land Area: 23.76 sq. miles

Population: 16,380
(Town Clerk, 01/31/2019)

Climate:
(National Climatic Data Center, Plymouth Station)

Normal temperature in January: 26.5°F
Normal temperature in July: 71.0°F
Normal annual precipitation: 48.8"



TOWN GOVERNMENT

Municipal Offices
878 Tremont Street, Duxbury, MA 02332

Monday: 8:00 AM - 7:00 PM,
Tuesday through Thursday: 8:00 AM - 4:00 PM
Friday: 8AM - 12:30 PM

Form of Government:
3-Member Elected Board of Selectmen
Town Manager
Open Town Meeting

Year Incorporated as a town: 1637

Registered Voters
(Town Clerk, 01/31/2019)

Total Registered Voters	12,284
Democrats	2,314
Republicans	2,422
Other parties	173
Un-enrolled voters	7,375



U.S. LEGISLATORS

US Senator Edward J. Markey
218 Russell Senate Office Building
Washington DC 20510
(202) 224-2742

US Senator Elizabeth Warren
SR-C2 Russell Senate Office Building
Washington DC 20510
(202) 224-4543

US Congressman Bill Keating
Room 2351
Rayburn House Office Building
Washington, DC 20515
(202) 225-5658

To contact U.S. Legislators via e-mail,
please visit: www.usa.gov



STATE AND COUNTY REPRESENTATION

State Senator Patrick O'Connor
State House, Room 419
Boston, MA 02133
617-722-1646
Patrick.OConnor@masenate.gov

State Representatives

Precincts 2-6 Rep. Josh Cutler
State House, Room 167
Boston, MA 02133
617-722-2810
josh.cutler@mahouse.gov

Precinct 1 Rep. Kathleen LaNatra
State House, Room 236
Boston, MA 02133
617-722-2430
Kathleen.lanatra@mahouse.gov

**IMPORTANT TELEPHONE NUMBERS
DUXBURY TOWN HALL: 781-934-1100
DEPARTMENT EXTENSIONS**

Accounting & Finance	6009
Assessors	6010
Board of Health	6002
Building Department/Municipal Services	6002
Conservation	6008
DPW	6003
Employee/Retiree Health Insurance & Benefits	6006
Facilities	5460
Highway	6003
Lands & Natural Resources	6003
Personnel (Human Resources)	6006
Planning	6007
Selectmen	6016
Town Clerk	6004
Town Manager	6016
Treasurer/Collector	6001
Water Department	6005
Zoning Board of Appeals	6002

<u>Other Important Numbers (Outside Town Hall):</u>	
For Police & Fire Emergencies	911
Fire (non-emergency)	781-934-5693
Police (non-emergency)	781-934-5656
Animal Control	781-934-6424
Cemetery	781-934-5261
Council on Aging (Senior Center)	781-934-5774
Council on Aging Bus (GATRA)	781-934-5774
Duxbury Free Library	781-934-2721
Harbormaster	781-934-2866
Housing Authority	781-934-6618
Percy Walker Pool	781-934-2464
Plymouth County Mosquito Control	781-585-5450
Recreation	781-934-7034
Schools Administration/Superintendent	781-934-7600
Veteran's Services (Senior Center)	781-934-5774

Town Website: www.town.duxbury.ma.us
Town Address: 878 Tremont Street, Duxbury MA 02332

Town Hall Hours: Monday: 8 AM - 7 PM
Tuesday- Thursday: 8 AM - 4 PM
Friday: 8AM – 12:30 PM



Photo courtesy of David Murphy

www.town.duxbury.ma.us