

Town Hall At-a-Glance

Please refer to the list below for a brief list of some of the services available through various Town Hall departments. For more information, please stop by or call the appropriate office and we will be happy to assist you!



Direct Number Department

- 934-1108 **Selectmen/Town Manager:** Address specific concerns to the Selectmen or the Town Manager; pay Parking Citations to the Parking Clerk; obtain Talent Bank Applications; obtain Employment Applications. Obtain Community Preservation Act applications.
- 934-1131 **Town Clerk:** Obtain Birth, Death, Marriage certificates; Marriage licenses, dog licenses, home occupation permits, voter registration and election information.
- 934-1100 **Receptionist:** resident (non-commercial) clamming permits; beach horseback riding permits; conservation maps and general information.
- 934-1104 **Conservation:** questions regarding ecology/conservation, whether or not in conjunction with building construction.
- 934-1114 **Planning Board:** questions regarding development of property.
- 934-1106 **Inspectional Services:** obtain building, zoning, plumbing, gas, wiring, home occupation, business occupation, sign, certificate of occupancy permits, and zoning and building code enforcement.
- 934-1105 **Board of Health:** Obtain Title V septic information; file plans and obtain permits for septic systems; obtain well permits; obtain permits for the keeping of farm animals; report health issues and obtain information on a variety of health-related subjects.
- 934-1112 **Department of Public Works:** You may refer general questions to the DPW office, or specific issues can be addressed to the appropriate department:

<u>Cemetery</u>	934-5261
<u>Highway</u>	934-1113/934-0461
<u>Lands and Natural Resources</u>	934-1115
<u>Water Department</u>	934-1103
- 934-1109 **Assessing Department:** Obtain records and information pertaining to real property, motor vehicle excise tax, personal property, the boat excise tax and other matters.
- 934-1107 **Accountant's Office:** Obtain information on the financial health of the town. View Town's website.
- 934-1102 **Treasurer/Collector:** Pay tax and water bills; obtain beach and transfer station stickers. Municipal lien requests.

About the Cover: We would like to give special thanks and recognition to artist Bettina M. Lesieur of Saint George Street for providing her beautiful artwork for the third consecutive year. This year's selection is called "Morning on the Bluefish".

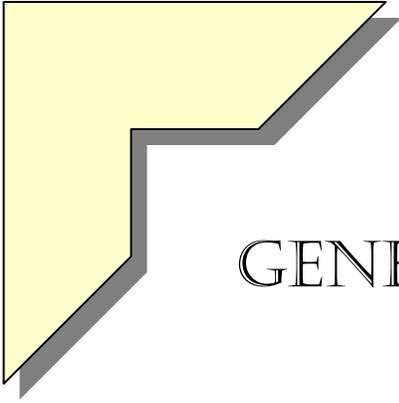
Also, thanks to DPW Director Thomas Daley for providing photographs of his departments.

TOWN OF DUXBURY,
MASSACHUSETTS



ANNUAL REPORT
JULY 1, 2003 – JUNE 30, 2004

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GENERAL GOVERNMENT

BOARD OF SELECTMEN

TOWN MANAGER

TOWN CLERK

CABLE ADVISORY COMMITTEE

CONSERVATION COMMISSION

COMMUNITY PRESERVATION COMMITTEE

DUXBURY BAY MANAGEMENT STUDY COMMITTEE

OPEN SPACE AND RECREATION COMMITTEE

PLANNING BOARD

HISTORICAL COMMISSION

TOWN HISTORIAN

PERSONNEL BOARD



BOARD OF SELECTMEN

Fiscal Year 2004 has been one of the most difficult fiscal years in recent times. Both managing the FY '04 budget and preparing the FY '05 budget have been a challenge – but a challenge that the town staff and numerous committees have managed well. Almost all departments operated under reduced budgets from the previous fiscal year which made it difficult to provide the same programs and services. In general, most departments were able to maintain their operations with minimal cuts in programs and services, and with only minor reserve fund transfers. Although the state and national economies have not recovered to anywhere near the levels prior to 2001, the signs do seem to be pointing to

an improved economy for FY 2005.

In Duxbury, as well as the state as a whole, health care and insurance costs continue to be a significant “budget buster.” The \$1.3 million deficit in our Health Trust Fund which was reported at the end of FY '03 was successfully eliminated with a series of budget transfers at Special Town Meetings in November, 2003 and March, 2004. With significantly higher insurance premiums to our employees and the introduction of a second lower cost HMO insurance option, the Health Trust Fund finished FY '04 with a positive balance. The fiscal steering committee that the Selectmen created last year continues to monitor the Health Trust Fund closely.

Protection of open space continues to be a high priority for Duxbury. We participated with the Wildlands Trust to preserve the historic O’Neil dairy farm using our Community Preservation Act (CPA) fund. Duxbury’s share of this complex project was \$1.5 million to purchase a conservation restriction on 18 acres of the 138 acre farm which is one of the last operating dairy farms in southeast Massachusetts. Also through the CPA fund, we purchased 14 acres of land known as the “Jaycox” parcel and funded a project to automate all town parcels into the town’s Geographic Information (GIS) system.

Housing prices in Duxbury continue to escalate dramatically, and it is becoming increasingly difficult for seniors on fixed incomes and young people to live in town. Following a recommendation from the Community Development Committee, Town Meeting established a permanent Local Housing Partnership committee to be appointed by the Selectmen to spearhead our efforts in developing affordable housing. We also completed ground leases for new affordable housing units on two parcels purchased by Town Meeting in prior years. One parcel on Congress Street will be the site of the second Habitat for Humanity house in Duxbury. The second parcel will allow the Housing Authority to renovate the existing house on the “Delano” land into two affordable rental units. Town Meeting also authorized the Selectmen to petition the Legislature to establish an Affordable Housing Trust Fund. A bill was filed in the legislature, but it was not acted on in the current legislative session, and will be refiled.

The Selectmen, through the Cable TV advisory committee, are continuing to renegotiate our cable TV contract with Adelphia. Our current 10 year contract expires in November, 2004. The negotiations have been complicated by the fact that Adelphia filed for Chapter 11 bankruptcy.

Duxbury is blessed with hundreds of volunteers who work on many committees dealing with all aspects of town government. The Selectmen would like to thank two committees that completed their tasks and have since disbanded. One was the PASS (pier study committee) which completed a study of piers in the bay, and successfully introduced new zoning by-laws dealing with construction of piers. The other committee was the Community Development Committee which completed a Community Development Plan funded under Executive Order 418. The plan focused on affordable housing and economic development. The Selectmen are also participating in a new Government Study committee established by Town Meeting to evaluate our current governing structure and to make recommendations for improvements.

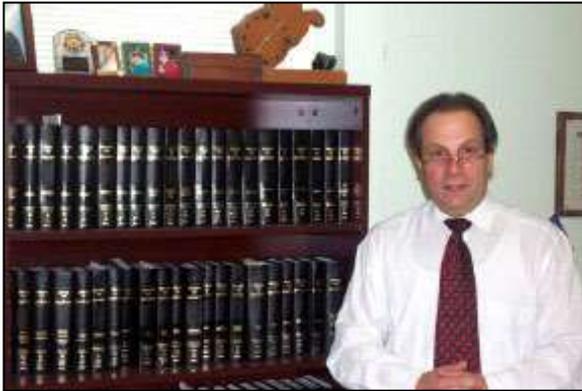
The Board of Selectmen would like to thank the hundreds of town staff and volunteers for their hard work and dedication in these difficult economic times to continue to make Duxbury one of the most desirable places to live in Massachusetts.

Respectfully submitted,

Andre Martecchini, Chair

John J. Tuffy

Elizabeth H. Sullivan



TOWN MANAGER

Fiscal Year 2004 will be remembered for its significant fiscal challenges, all of which were addressed or resolved through team work at its best! Preparation of the FY 05 budget was made more difficult by a reduction of nearly \$1,000,000 in State aid. Although the problem of a FY 04 Health Insurance Trust deficit was resolved, health care costs continued to skyrocket. By the end of FY 04, it appeared that the double digit increases for Health Insurance expenses reduced to single digit increases. Departmental budgets for FY05 were brought to the lowest possible levels without eliminating positions but at the same time not filling all vacancies. Management and resolution of these fiscal challenges would

not have been possible without the cooperation and exemplary teamwork provided by all Town departments, including Schools.

An Insurance Advisory Team was created in the Town Manager's Office to review monthly the status of the health insurance claims and the Health Insurance Trust Fund. The Insurance Advisory Team is composed of a member of the Board of Selectmen and the Finance Committee, the Collector Treasurer, Town Accountant, Blue Cross Blue Shield Representative and our Health Insurance consultant Cook and Company.

For FY 05 the budget process was modified in a number of ways to assist the number of active participants in the process, (primarily Finance and Fiscal Advisory committees). Budgets were presented much earlier, beginning in August versus the traditional November and December. Earlier revenue projections were presented in October. All Departments presented the budgets at Selectmen's meetings publicly in Power Point format. Each presentation offered a complete departmental review, including all services and staffing. The end result was a rewarding sense of gratitude by all participants in the process and ultimate approval at Annual Town Meeting.

As with Boston Red Sox shortstop Normar Garciaparra being traded to the Chicago Cubs, the Town of Duxbury had similar "additions by subtractions!" New members on our management staff included Joanne Moore, who was appointed as Council on Aging Director. Paul Anderson became our Water Superintendent in the DPW. Duxbury native Eddie Vickers became the DPW Operations Manager. These three new outstanding professionals have joined an already outstanding, excellent management staff. As a result of these appointments a new positive, enthusiastic and energetic atmosphere was immediately noticed at both the Senior Center and within the Department of Public Works.

"Management by wandering around" (MBWA) was a management practice defined by Thomas Peters in In Search of Excellence in the early 1980's. As Town Manager, I took the opportunity to do some MBWA by spending a day working with the staff in several Town Departments. The Transfer Station, Cemetery/Crematory, Tree Department, Collector/Treasurer and Accounting Office were the areas; I first invested some time getting to know the employees and their duties. It is fair to acknowledge it was a mutually beneficial experience for the staff and me, personally. In my opinion, the experience will have a positive impact on our organization, the labor force in particular. I am hoping to continue the practice as schedules allow. I hope to encourage others on the management staff to do the same.

A Workplace Violence Training Team was organized to educate the entire workforce about our Workplace Violence Policy. The Team will work with prevention of unacceptable workplace behavior as its primary goal. In addition, the training will enable this Town to better respond to any incidents that may occur. The Team includes:

William J. Harriman, Fire Chief (Retired)
Elaine Winqvist, Library Director
Lt. Roger Banfill, Police Dept.
Gloria Williams, Collector/Treasurer

Joe Grady, Conservation Administrator
Lt. Chip Chubb, Duxbury Police Dept.
Dick Finnegan, Deputy Assessor

The Town's Management Staff and the Board of Selectmen have taken a proactive position relative to preventing Workplace Violence. Many who have never experienced workplace violence say, "I don't need to worry about this. It would never happen in my office." However, the US Department of Justice reported that in 2002 there were over 1,000,000 victims of violent crime while working on duty. The cost of a single fatal incident of workplace violence far

exceeds the minor cost of the training that may have prevented it. The goal for the year ahead (FY 05) is to have the entire workforce participate in workplace violence training.

Affordable Housing remains as a major Town issue. Progress has been made albeit slowly (and tediously). Affordable units will eventually be provided on two parcels of Town property, namely the Delano property, by the Housing Authority and Congress Street (Merlet) property by the South Shore Habitat for Humanity. The Town struggled with not less than 5 Chapter 40 B projects as noted in a report of the Zoning Board of Appeals.

The Town continued to borrow on a temporary basis a total of \$43,000,000 for the school building and related projects. As a result of a very good financial record and history the Town was able to secure a 1.1466% interest rate which should be considered outstanding. With the new School Building Assistance law recently enacted, there appears to be a "light at the end of the tunnel" and our reimbursement is imminent.

Finally, I have remained very active on the Massachusetts Municipal Association Board of Directors. Also, I serve on the MMA Fiscal Policy Committee. I have been a member of the Executive Board for the Massachusetts Municipal Management Association for six years and also serve as Chair of the MMMA Ethics Committee throughout the year.

I remained privileged to work in this great community, with an outstanding Board of Selectmen. I am extremely grateful to work with a highly professional and extremely competent Management Team, now more than ever. I am also lucky to have such a great office staff in Karen McCann and Nancy Davidson. Karen and Nancy have been valuable assets to me as Town Manager and to our community as well.

Respectfully,
Rocco J. Longo, Town Manager

TOWN CLERK

TOWN OFFICIALS

ELECTED

Selectmen

John J. Tuffy, Vice Chairman	2007
Andre Martecchini, Chairman	2006
Elizabeth Sullivan, Clerk	2005

Assessors

June Albritton, Chairman	2005
James G. MacNab	2007
J. Thomas Marquis	2006

Moderator

Allen M. Bornheimer	2005
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Town Clerk

Nancy M. Oates	2007
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School Committee

George C. Cipoletti	2007
Karen W. Wong	2007
John P. Heinstadt, Chairman	2006
John J. Magnarelli	2005
Paul Desmond	2005

Planning Board

James R. Kimball, Jr.	2009
John P. Bear	2005
Amy MacNab	2007
Robert Wilson	2008
George D. Wadsworth, Chairman	2009
Aboud J. Al-Zaim	2006
Angela Scieszka	2008

Library Trustees

Theodore J. Flynn, Chairman	2007
John W. Hill	2006
Lynne C. Walsh	2006
Nancy B. Delano	2007
Margaret Lougee	2005
Carl W. Meier	2005

Duxbury Housing Authority

Brendan K. Keohan	2008
Linda Garrity, Chairman	2005
John M. Griffin	2006
Beverly Walters	2007

APPOINTED BY THE MODERATOR

CEMETERY

William K. McCann, (c)	2008	Elizabeth B. Stevens	2005
Robert F. Barry	2006	Beverly A. Johnson	2007
James F. Costello	2009		

DUXBURY BEACH COMMITTEE

Daniel W. Baker	2005	Colleen Carroll	2007
*Joseph Conway (c)	2005	Sarah B. McCormick	2005
*Walter D. Keleher,	2005	Susanna Sheehan	2007
*Michael P. McLaughlin	2005	Donald Gunster	2006
William D. Benjes,Jr	2006	Mark DeLuca, Ex-Offico	
Donald C. Beers, Ex-Offico		Joseph M. Grady, Ex-Offico	
*Designee of Duxbury Beach Reservation, Inc			

FINANCE COMMITTEE

David J. Madigan	2007	Kenneth J. McCarthy	2007
Mark R. Mahoney	2007	Leslie D. Ball	2005
Judi Barrett, (c)	2005	Nicholas Bates	2005
Maxene Armour	2006	Kenneth Fortini	2006
Michael D. Rouleau	2006		

FISCAL ADVISORY COMMITTEE

Brian L. Watts	2007	William F. O'Toole, Jr, (c)	2006
Paul M. Binsfield	2006	Paul K. Arsenian	2006
Vincent P. Walsh	2005	Harvey C. McCormick	2005
Mark J. McDevitt	2005	Paul A. Brogna	2007
Francis C. Mangione	2007		

PERSONNEL BOARD

Paul J. McDonough,(c)	2006	Joanne P. Duffy	2006
Rosemarie McGillicuddy	2007	Wayne C. Heward	2005
Ann M. O'Neill	2005		

WATER ADVISORY BOARD

George D. Wadsworth, (c)	2007	Freeman Boynton, Jr.	2005
*Robert K. Keagy(resigned)	2006		
* vacancy filled by:			
Paul W. Keohan	2006		

TOWN GOVERNMENT STUDY COMMITTEE

Theodore J. Flynn		Ruth S. Rowley	
Margaret M Kearney		*Elizabeth H. Sullivan	
Joseph G. Lewis		(designee of Bd. of Selectmen)	
*William F. O'Toole, Jr		Thomas H. Tucker	
(designee of Fiscal Advisory Com.)		George D. Wadsworth	
		Friend S. Weiler	

APPOINTED BY THE TOWN MANAGER

Administrative Secretary to the Board of Selectmen/Town Manager-Karen McCann

Alewife Warden-Donald C. Beers

Animal Control Officer/Inspector-of Animals-Matthew J. Riggins appointed August 19, 2002

Building Inspector/Zoning Enforcement Officer-Richard R. MacDonald

Conservation Administrator-Joseph Grady

Council On Aging Director-Joanne Moore appointed February 2, 2004

County Cooperative Exten. Serv. Town Director-Lindsay Blake

Custodian of the Clock-Anthony Nightingale

Custodian of the Flags-Donald C. Beers

Director of Public Works-Tom Daley

Emergency Management Director-William Harriman

Fire Chief-William Harriman

Harbormaster/Shellfish Constable-Donald C. Beers

Health Agent-Jennifer Dalrymple

Parking Clerk- Becky Ford

Police Chief-Mark DeLuca

Recreation Director-Gordon H. Cushing

Sealer of Weights and Measures-Joseph Shea

Superintendent of Lands and Natural Resources-Peter Buttkus

Town Account-Sheryl Strother

Treasurer/Collector-Gloria Williams

Veterans' Ser. Director/Burial Agent-Robert Lyons

Weigher of Coke, Coal and Hay-Joseph Shea

Wharfinger-Donald C. Beers

ALL OTHER APPOINTED TOWN OFFICIALS

Assistant Town Clerk-Barbara J. Cook

Deputy Assessor-Richard Finnegan

Library Director-Elaine Winquist

Assistant Library Director-David Murphy

Planning Director-Christine Stickney

Superintendent of Schools-Dr. Eileen C. Williams

APPOINTED BY THE SELECTMEN

BOARD OF APPEALS

James Lampert (c)	2004	Elizabeth Lewis	2005
Sally Wilson	2007	*Mary Jo Pierce	2006
Paul Kalous	2006	*Thomas McClure, resigned	
Mark Moriarty	2008		

BOARD OF APPEALS (ALTERNATES)

Martin P. Desmery	2004	Gabriel Crocker	2004
Y. Oktay	2004	*Mary Jo Pierce	2004
Paul Keohan	2004	Paul Kalous	2004
Thomas McClure	2005		

BOARD OF HEALTH

Thomas O'Regan (c)	2006	*William Billingham resigned	2004
David Brumley,MD	2006	Jerry Janousek	2005
John Day	2005	*Clinton Watson replaced	2004

BURIAL AGENT TO THE BOARD OF HEALTH

Nancy M. Oates	2004
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CABLE TV COMMITTEE

Lynn Smith (c)	2004	Nancy Shine	2005
William J. Kearney	2006	Robert Knapp	2004
William Holmes	2004	Richard Miller	2005
Jean Kennett	2004	Mary E. MacQuarrie (ex-officio)	2006
Charles Vautrain (ex-officio)	2005	Robert Fitzpatrick	2005

COMMUNITY DEVELOPMENT COMMITTEE

Jane McNiff	Mary McLean	Charlie Rourke	Lorrie Hall
John Stanton	Linda Garrity	Maxene Armour	Diane Bartlett
Andre Martecchini	Mark Moriarty	Christine Stickney	Richard MacDonald
Ronald W. Campbell	Charles Rourke	Robert Wilson	

*Voted by the Selectmen on May 12, 2003 for a term to expire June 30,2004

COMMUNITY PRESERVATION ACT

Liaisons(3year terms):

Art Vautrain (Conservation)	Holly Morris (Open Space & Recreation)
Diane Bartlett (Housing Authority) resigned 3/20/04	Jody Hall (Historical Commission)

George Wadsworth (Planning Board)

Two At-large Members:

James Kelso-2006	Patricia Loring-2004
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CONSERVATION COMMITTEE

Friend Weiler (c)	2004	Barbara G. Kelley	2006
Joseph Messina	2006	Anne Hill	2004
Brendan Halligan	2004	Arthur Vautrain	2004
Sam Butcher	2005	Thomas J. Gill, III	2005

CONSTABLE

Alden Rinquist	2005	Richard A. DeLisle	2004
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COUNCIL ON AGING

Henry Milliken	2005	Alexander Clement	2004
Shirley Oktay	2004	Richard M. Whitney	2005
Bev Walters	2006	James Taylor	2006
Oliver Woodruff, (c)	2006	Patricia Ryan	2006
The Rev Elizabeth B. Stevens	2005		

DESIGN REVIEW BOARD

Keith Pratt	2006		
James Kimball	2006	Sarah B. McCormick	2005

DUXBURY BAY MANAGEMENT COMMITTEE (est. 5-30-02 ATM. Article)

William (Skip) Bennett	Shawn Dahlen	Ned Lawson
Jackson S. Kent,III	Colleen Carroll	Julie Waltz
John Carnuccio	Daniel Baker	Richard Whitney
Margaret Kearney	Joseph Conway	Stephen Gilbert
Donald Gunster	Deborah Katz	
Jonathan Nash	Dennis Pearse,ex-officio	
Elizabeth Sullivan, BOS representative		

DUXBURY CULTURAL COUNCIL

Janet Ritch	2006	Allison Cowen	2006
Lynn Smith	2005	Lyell Franke	2005
Katherine Sturgis	2005	William Holmes	2004
*Nancy Melia	2005	Robert Burgess	2004
*Resigned 6/30/04			

DUXBURY YOUTH COMMISSION

Deborah Bowen	2005	Jill Cadigan-Christenson	2006
Robert Bostrom	2005	Mark Herman	2004
Tom Holdgate, ex-officio		Deborah Jewell	2005
Steven Jones	2006	Paul Maloof	2006
Ron McCarthy	2004	Alternate-Erica Morrocco	2004

FISCAL OVERSIGHT COMMITTEE-AD HOC-6/30/04

Rocco J. Longo, Town Manager	Gloria Williams, Treasurer/Collector		
Sheryl Strother, Town Accountant	Mickey McGonagle, School Business Mgr.		
Dick Finnegan, Deputy Assessor	Frank Mangione, Finance Com. Chairman		
Jean Jackson	2004	John Heinstadt	2004

FOURTH OF JULY FY-04 COMMITTEE

Joan Edgar (cc)	Nancy Reed	Connie Dennis
James MacNab (cc)	Arthur "Bill" Dunmore	Virginia Dunmore
Donald Reed	Linda Robinson	David Robinson
Amy Hill	Brian Hill	Janet Ritch

HIGHWAY SAFETY COMMITTEE

Joseph Shea (c)	2005	William Harriman (ex-officio)	2006
Fred Von Bargaen	2006	Friend Weiler, Jr (Safety Officer)	2004
Dennis Symmonds (ex-officio)	2004	Jeff Lewis	2005
Paul Brogna	2005		

HISTORICAL COMMISSION

Martha Himes (c)	2004	Susanna Sheehan	2004
Julia Kispert (c)	2004	Jody Hall	2004
Norman Tucker	2005	C. Lee Willis	2005
Nancy Bennett	2005		

INVESTMENT ADVISORY COMMITTEE John J. Tuffy (liaison)

KING CAESAR COMMITTEE ADVISORY

Rev. Michael J. Marrone	2005	Diane Barker	2006
Dr. James Peters, Jr	2004		

LAND ACQUISITION TASK FORCE

William Boyd	Charles Kane	Edward McGlinchey
Art Vautrain (Con. Com.)	David Hines (Open Space)	George Wadsworth (Planning)
Frank Mangione (Fin. Com.)	James Merlin (Fiscal Adv.)	Sarah Madigan (School Com.)

MBTA ADVISORY BOARD

James R. Kimball, Jr.

METROPOLITAN AREA PLANNING COUNCIL REP

Jeff Lewis

MUNICIPAL COMMISSION ON DISABILITY

Nancy J. Shine (c)	2004	Lynn Smith	2005
Patty Cristoforo	2004	Rocco Longo	2004
Patricia E. Randall	2004	Joseph Shea	2006
Albertina Bruce, resigned	2006	Bridget O'Keefe	2006
Marcia G. Solberg	2005		

NORTH HILL ADVISORY COMMITTEE

Martin Desmery (c)	2004	Gordon Cushing (Ex-Officio)	2004
Scott Whitcomb	2006	Emmett Sheehan	2005
Robert McGill	2004	Robert DiMario	2005
Keith Pratt	2005	Philip Tortorella	2005
Emmett Sheehan	2005	Michael Malbrough	2005

NUCLEAR ADVISORY COMMITTEE

Mary Elizabeth Lampert (c)	2005	Rebecca McInnis	2005
Susan Littlefield	2004	Barbara Pye	2005
Rebecca Chin	2005	Kevin W. Craig	2005
George Lewis	2005	Mary Leach	2006
Millie Morrison	2006		

OLD COLONY ELDERLY SERVICES

Anne Hill

OLD COLONY PLANNING COUNCIL

Alexander Clement 2004

OPEN SPACE AND RECREATION COMMITTEE

Steve Berall	2004	Patricia Loring	2004
Douglas E. Hart	2004	Stephen Donovan	2004
Dick Rothschild	2004		

PIER ACCESS & SHORELINE STUDY (PASS) COMMITTEE (est. 6-4-02-ATM- 02) Until ATM 04

William Tenhoor	John Hagerty	Shawn Dahlen
Paul Brogna	Peter Reveto	Heidi Pape Laird
Elizabeth Sullivan ,ex-officio		
Planning Board member, unnamed to be added to the committee, ex-officio		

PLYMOUTH COUNTY ADVISORY BOARD

John J. Tuffy

RECREATION ACTIVITIES COMMITTEE

Anne Ward	2004	Gregory Chandler	2004
Charles Foster	2004	Brooks Holmes	2004
Joseph Marrocco	2004	Thomas Rich	2004
Gordon Cushing (ex-officio)	2004	Colleen Madigan	2005
Rick Davis	2004	Susan Littlefield	2006

REGISTRARS OF VOTERS

Paul Christo (c)	2004	Miriam McCaig	2006
Nancy Oates	2004	Mary Ellen See	2006

SHELLFISH ADVISORY COMMITTEE

Donald Beers (Ex-Officio)	2004	Paul Binsfield	2005
Charles E. Clapp,II, deceased	2004	Clinton Watson	2005
James T. Pye (c)	2004	Dan Baker	2006
Robert Loring	2006	Nathan Thorn	2004
John McCluskey	2004	Marc Riley	2006
Alan Hoban	2004		

SIDEWALK & BIKE COMMITTEE

Jeffrey Lewis	2004	Richard Rothschild	2004
John R. Taft	2004	Robert Hughes	2004
Audrey MacDonald, resigned	2004	Paula Valencia	2004

SOUTH SHORE COALITION

Andre Martecchini-Board of Selectmen Representative

SOUTH SHORE REFUSE PLANNING BOARD

Mike Pakstis

TARKLIN COMMUNITY CENTER TRUSTEES

John Williams

TOWN COUNSEL

Robert Sweeney Troy

TOWN HISTORIAN

Katherine Pillsbury 2005

TOWN MANAGER

Rocco J. Longo

WATERFRONT ADVISORY COMMITTEE

Peter J. Lawrence	2004	Suzanne Stout	2004
Donald C. Beers, (ex-officio)	2004	A. William Bennett	2004
Bruce Bygate	2004	Dan Baker	2004
Jack Kent, Jr.	2004	Malcolm MacNaught	2004
Kenneth Shine, (c)	2004		

WRIGHT BUILDING STUDY COMMITTEE

Deborah Bowen	2004	Debra A. Jewell	2004
Paul Maloof	2004	Gordon Cushing	2004
Mickey McGonagle	2004		

SPECIAL TOWN MEETING-MONDAY, NOVEMBER 24, 2003

Duxbury High School Auditorium, St. George Street , Duxbury, MA 7:30pm

Article 1.-Moved and seconded that the Town vote to amend the vote previously taken under Article 5 of the Annual Town Meeting by reducing the appropriation for Employees benefit Health Insurance by striking the sum of \$4,400,000 and substituting in its place the sum of \$3,074,575 and further to transfer the sum of \$1,325,425 to the Health Insurance Trust Fund.

An amendment to change the wording failed. **Main motion carried.**

Article 2-Moved and seconded that the Town vote to amend the vote taken under Article 5 of the 2003 Annual Town Meeting by reducing the appropriation for the Town and School Shared Costs, other shared costs, Fire and Liability Insurance by striking the sum of \$303,000 and substituting in its place the sum of \$268,00 and further transfer the sum of \$35,000 to the Library Salaries Line item of the FY2004 Budget in order to fund the Collective Bargaining Agreement for Library Employees for FY2004. **Motion carried.**

Article 3- Merlet Property Amendment-Moved and seconded that the Town vote to amend under Article 2 of the June 17, 2002 Special Town Meeting by striking the words “to be managed by the Duxbury Housing Authority” and substituting in their place the words “to be developed by South Shore Habitat for Humanity as homeownership units eligible for listing on Chapter 40B Subsidized Housing Inventory, and sold to qualified purchasers subject to an affordable housing use restriction acceptable to the Massachusetts Department of Housing and Community Development. **Motion carried.**

Article 4-Delano Property Amendment-Moved and seconded that the Town vote to amend the vote under Article 1 of the June 17,2002 Special Town Meeting by striking the words “to be managed by the Duxbury Housing Authority” and substituting in their place the words “eligible for listing on Chapter 40B Subsidized Housing Inventory as Homeownership or rental units for qualified low-or moderate-income purchasers or renters, subject to affordable housing use restrictions or regulatory agreements acceptable to the Massachusetts Department of Housing and Community Development.” **An amendment to indefinitely postpone carried.**

Article 5-Stewardship Fees-Moved and seconded that the Town vote to appropriate the sum of \$32,479 from the Community Preservation Fund for the purpose of providing stewardship for oversight of the Conservation Restrictions for the Delano, Merlet, Hamadeh and Swanson properties and to meet this appropriation to transfer the sum of \$32,479 from the Open Space Account of the Community Preservation Fund. **Motion carried.**

Article 6-Installation of a Water Main on Tremont St.-Moved and seconded that the Town vote to appropriate the sum of \$100,000 for the purposes of this article and to meet this appropriation to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$100,000 in accordance with Massachusetts General Laws Chapter 44 to provide for engineering, design, bidding and inspection services for the installation of a water main on Tremont St. 2/3 vote required **Motion carried unanimously.**

Article 7-Moved and seconded that the Town vote to amend the vote under article 25 of the 2003 Annual Town Meeting by striking the word “my” in subsection 425.1.5 (d) of the Bylaw and by substituting in its place the word “may”.2/3 vote required. **Motion carried unanimously .**

I hereby certify these articles and the provisions for meeting them were voted at the Special Town Meeting that was held on November 24, 2003 at 7:30pm and adjourned sine die at 10:20pm.

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

**PRESIDENTIAL PRIMARY
DUXBURY MIDDLE SCHOOL
MARCH 2, 2004**

Democrats-Total	239	245	211	178	205	232	1310
Offices	Pr.1	Pr. 2	Pr. 3	Pr. 4	Pr. 5	Pr. 6	Total
Presidential Preference							
Richard Gephardt	2	1	0	0	0	0	3
Joseph. Lieberman	1	2	2	0	6	0	11
Wesley. Clark	1	1	0	0	0	1	3
Howard Dean	9	5	1	6	0	1	22
Carol M. Braun	0	0	1	0	0	0	1
John.Edwards	35	52	41	32	45	53	258
Dennis Kucinich	11	9	7	1	1	10	39
John Kerry	175	171	153	138	152	162	951
Lyndon LaRouche, Jr.	1	2	0	0	0	0	3
Al Sharpton	2	1	4	0	1	2	10
No Preference	1	1	0	0	0	2	4
Write-ins	0	0	1	1	0	0	2
Blanks	1	0	0	0	0	1	2
State Committee Man							
Frederick Koed	153	158	141	117	133	135	837
Write-ins	1	0	0	0	1	0	2
Blanks	85	86	70	61	69	97	471
State Committee Woman							
Karen Detellis	158	162	139	116	137	135	847
Write-ins	0	1	0	0	0	1	2
Blanks	81	81	72	62	68	96	461
Town Committee							
Ruth Rowley	161	176	137	117	132	135	858
Brian Moriarty	133	134	120	96	125	114	722
J. Edward Harris	131	130	120	98	120	119	718
Linda Garrity	149	150	126	114	131	126	796
Mary Lampert	153	167	128	105	124	126	803
Brendan Keohan	131	122	117	95	116	114	694
Lisa Keohan	130	124	117	96	116	113	697
Mary See	130	140	118	102	116	109	715
Patricia Peterson	132	140	111	90	114	114	701
Paul Christo	129	125	114	92	119	109	688
Eileen Doherty	134	130	115	94	121	110	704
Patricia Garrity	145	139	121	98	125	116	744
E. Jane McNiff	137	140	123	106	127	129	762
Philip McNiff	131	134	123	101	124	124	737
Linda Dubuque	130	127	123	95	119	119	713
Stephen Debuque	130	131	123	93	117	117	711
Brian Donnelly	136	133	123	102	121	117	732
Dino Colucci	132	124	114	97	119	110	696
Michael Garrity	139	142	121	102	127	128	759
Wayne Dennison	135	127	114	91	111	111	689
Martha Morkan	131	128	111	90	114	109	683

Timothy Smith	131	124	116	93	126	112	702
Nancy Melia	137	140	121	99	117	115	729
Write-ins	2	0	3	1	3	7	16
Blanks	40	34	42	31	37	57	241

Republicans-Totals 83 147 86 43 46 68 473

Presidential Preference

George W. Bush	75	133	74	35	34	54	405
No Preference	6	7	6	3	6	12	40
Write-ins	1	3	1	2	3	0	10
Blanks	1	4	5	3	3	2	18

State Committee Man

John P. Cafferty	25	31	19	16	10	14	115
Conley W. Ford	12	28	16	3	8	6	73
Jack E. Robinson	36	56	37	16	17	28	190
Ronald B. Wheatley	2	15	9	2	8	4	40
Write-ins	0	0	0	0	0	0	0
Blanks	8	17	5	6	3	16	55

State Committee Woman

Paula E. Logan	45	100	50	27	25	25	272
Janet R. Fogarty	27	32	26	10	11	23	129
Anne M. Hilbert	5	9	8	4	8	8	42
Write-ins	1	0	0	0	0	0	1
Blanks	5	6	2	2	2	12	29

Town Committee

Robert Hughes	58	87	57	25	28	36	291
Audrey MacDonald	65	114	69	32	32	44	356
Karen Barry	58	85	62	28	30	42	305
Kimberly O'Sullivan	59	85	59	28	30	39	300
Kenneth Fortini	61	94	60	25	31	40	311
John Taft	60	102	63	26	30	39	320
Walter Packard	64	99	59	25	33	41	321
Mark Johnston	59	85	56	26	29	37	292
Adam Packard	60	90	59	25	32	39	305
Rita Strong	61	101	63	25	33	42	325
Francis Kemp	58	103	61	27	28	36	313
Lederle Tenney	67	121	71	27	33	44	363
Joan Hoover	61	101	59	26	30	40	317
Miriam McCaig	64	111	64	26	28	43	336
John Bear	61	91	59	25	30	38	304
Gregory Hunter	65	102	63	25	32	36	323
Peter Smith	58	97	60	26	29	38	308
Steven Antonellis	61	93	59	25	29	38	305
Anne Antonellis	61	93	59	26	29	40	308
Tracy Cote	60	97	65	26	29	40	317
Janet Renner	61	106	67	26	31	40	331
Jessica Tyler	57	89	59	27	31	40	303
Joseph Messina	58	90	58	25	29	39	299
Linda Hartz	59	101	65	26	30	38	319
Betty McGill	62	95	64	28	31	45	325

Doris Kellar	63	101	68	27	28	41	328
Elizabeth Gillig	60	84	60	27	28	41	300
Jack Robinson	64	91	63	30	30	40	318
Elinor Clapp	63	95	59	27	28	39	311
Kenneth Zimmer	57	84	58	26	28	37	290
Frederic Clifford	66	112	66	26	31	44	345
Margaret Maddock	58	84	57	29	30	39	297
Daniel Miele	58	84	57	25	28	39	291
Charles Tenney	67	119	75	29	36	45	371
John Renner	62	104	67	27	32	40	332

Rainbow Green Party

Presidential Preference

Kent Mesplay	0	0	1	0	0	0	1
Ralph Nadar	0	0	1	0	0	0	1

Total Turnout	322	392	299	221	251	300	1785
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Respectfully submitted,

Nancy M. Oates

ANNUAL TOWN MEETING, MARCH 13, 2004

The Annual Town Meeting which was called for 9:00 a.m. today at the Duxbury Schools Performing Arts Center was duly called to order at that place at 9:10 a.m. today by the Moderator in the presence of the Town Clerk. Upon motion duly made and seconded, and unanimously approved, the meeting was promptly recessed to 9:20 a.m (no other business was transacted at that session of the annual town meeting). Today at this place, the T. Waldo Herrick Gymnasium, Duxbury Middle School, St. George Street, Duxbury all on March 13, 2004. The clerk read the call to the meeting and the return of service, the Pledge to the Flag was given by members of Duxbury Police and Fire Departments. It moved and seconded to allow non-resident members of the Town departments to be allowed to speak if necessary. The meeting was recessed for the Special Town Meeting at 9:30AM and reconvened at 9:55AM at the adjournment of the Special Town Meeting. The meeting continued on Saturday, March 13, 2004 until it was recessed for lunch from 12:30PM and reconvened at 1:40PM. The meeting was recessed at 5:08PM and reconvened at 7:30PM on Monday, March 15 and was recessed at 10:45PM and reconvened on Tuesday, March 16 at 7:30PM and adjourned sine die at 9:40PM, all at the T.Waldo Herrick Gymnasium.

Article 1-Moved and seconded that the Town Moderator and the Board of Selectmen be authorized to appoint the Officers not chosen by ballot. **Motion carried.**

Article 2-Moved and seconded that the Town receive the reports of its Town officials, Boards, Committees and Commissions as printed in the Annual Report for 2004. A report was given by Debra Jewell for the Youth Commission. **Motion carried.**

Article 3-Moved and seconded that the Town vote to fix the compensation of elected Town Officers for the twelve month period beginning July 1, 2004 and raise and appropriate the sum of \$68,040 for the following:

Moderator	\$40
Selectmen, Chair	2,000
Member	1,500
Member	1,500
Assessor, Chair	2,000
Member	1,500
Member	1,500
<u>Town Clerk</u>	<u>58,000</u>
Total	\$68,040

Motion carried

Article 4-Moved and seconded that the Town vote to accept any sums of money that may be available from the State Highway Fund and such additional sums as may be made available from County, State, Federal agencies for Highway related work and to further authorize the Board Selectmen to borrow in anticipation of receipt of said funds in accordance with Massachusetts General Laws Chapter 44, Sections 4 and 6A. **Motion carried**

Article 5-Motion 1-General Government Budget-Moved and seconded that the town vote to appropriate the sum of \$1,584,386 for the following:

BOS/TMgr.		Town Meeting		Finance	
Salaries	\$204,675	Salaries	0	Salaries	0
<u>Expenses</u>	<u>42,000</u>	<u>Expenses</u>	<u>10,200</u>	<u>Expenses</u>	<u>170</u>
Total	\$246,675	Total	\$10,200	Total	\$170
Accounting		Information Tech.		Assessors	
Salaries	\$183,627	Salaries		Salaries	
<u>Expenses</u>	<u>36,373</u>	<u>Expenses</u>	<u>42,000</u>	<u>Expenses</u>	<u>23,162</u>
Total	\$220,000	Total	\$93,097	Total	\$193,931
Treasurer/Collector		Audit		Legal Services	
Salaries	233,122	Salaries	0	Salaries	0
<u>Expenses</u>	<u>60,000</u>	<u>Expenses</u>	<u>37,000</u>	<u>Expenses</u>	<u>172,138</u>
Total	293,122	Total	37,000	Total	172,138
Personnel Board		Tax Title		Town Clerk	
Salaries	4,500		0	Salaries	32,882
<u>Expenses</u>	<u>2,500</u>	<u>Expenses</u>	<u>15,000</u>	<u>Expenses</u>	<u>3,325</u>
Total	7,000	Total	15,000	Total	36,207

Elections		Planning Board		Conservation	
Salaries	21,000	Salaries	80,964	Salaries	79,778
<u>Expenses</u>	<u>12,000</u>	<u>Expenses</u>	<u>11,954</u>	<u>Expenses</u>	<u>6,150</u>
Total	33,000	Total	92,918	Total	85,928
Community Pres.		Cable Advisory		Historical Comm	
Salaries	10,000	Salaries	0	Salaries	0
<u>Expenses</u>	<u>37,500</u>	<u>Expenses</u>	<u>250</u>	<u>Expenses</u>	<u>250</u>
Total	47,500	Total	250	Total	250
General Gov't.					
Salaries	1,072,414				
<u>Expenses</u>	<u>511,972</u>				
Total	1,584,386				

to meet said appropriation transfer the sum \$47,500 from the Community Preservation Fund as recommended by the Community Preservation Committee and transfer the sum of \$20,697 from articles approved at previous Town Meetings as follows:

1. Article 6, ATM March 2001, GASB 34 – Fixed Assets \$7,000
2. Article 6, ATM March 1997, Bogs Maintenance 6,048
3. Article 6, ATM March 1999, Pond Maintenance 4,389
4. Article 6, ATM March 2001, Weed Harvester 3,260

And raise and appropriate the sum of \$1,516,189. **Motion carried**

Article 5- Motion 2-Operating Budget-Public Safety-Moved and seconded that the Town vote to appropriate the sum of \$4,863,887 with the following changes: 1st, add \$60,000 to the Fire salaries line changing it to \$1,573,696 and changing the Fire total to \$1,719,242 and 2nd, Reduce by \$906 the Civil Defense/Emergency Management expense line changing the Civil Defense/Emergency Management Total to \$57,645; The Public Safety salaries Total Changes to \$4,417,372 and the Public Safety Expense line changes to \$446,515 and the Total Public Safety is \$4,863,887 as follows:

Police		Animal Control		Fire	
Salaries	2,262,717	Salaries	39,115	Salaries	1,573,696
<u>Expenses</u>	<u>212,965</u>	<u>Expenses</u>	<u>9,550</u>	<u>Expenses</u>	<u>145,546</u>
Total	2,475,682	Total	48,665	Total	1,719,242
Civil Dev/Em. Mgt		Inspectional Svcs		Harbormaster	
Salaries	37,091	Salaries	349,128	Salaries	155,625
<u>Expenses</u>	<u>20,544</u>	<u>Expenses</u>	<u>28,900</u>	<u>Expenses</u>	<u>29,000</u>
Total	57,645	Total	378,028	Total	184,625
Public Safety Total					
Salaries	4,417,372				
<u>Expenses</u>	<u>466,515</u>				
Total	4,863,887				

And to meet said appropriation transfer the sum of \$57,645 from a Grant from Entergy, Inc; transfer the sum of \$60,000 from FREE CASH and raise and appropriate the sum of \$4,746,242. A Motion to move the previous question received the requisite 2/3 vote called by the Moderator. An amendment by the Selectmen to reduce the Fire Budget failed. **Main Motion by the Finance Committee Carried.**

Article 5-Motion 3-Operating Budget-Public Works-Moved and seconded that the town vote to appropriate the sum of \$5,275,876 (increased by \$7600 by amendment) for the following:

Admin/Engineering		Road Maintenance		Snow & Ice	
Salaries	207,958	Salaries	338,138	Salaries	55,000
<u>Expenses</u>	<u>26,050</u>	<u>Expenses</u>	<u>47,915</u>	<u>Expenses</u>	<u>94,200</u>
Total	234,008	Total	386,053	Total	149,200
Central Fuel Depot		Veh. Maint.		Street Lights	
Salaries	0	Salaries	75,677	Salaries	0
<u>Expenses</u>	<u>117,052</u>	<u>Expenses</u>	<u>61,160</u>	<u>Expenses</u>	<u>35,000</u>
Total	117,052	Total	136,837	Total	35,000
Lands & Nat. Res.		Cemetery		Central Bldg.	
Salaries	306,695	Salaries	287,774	Salaries	70,927
<u>Expenses</u>	<u>40,705</u>	<u>Expenses</u>	<u>84,630</u>	<u>Expenses</u>	<u>164,050</u>
Total	347,400	Total	372,404	Total	234,977

Town Bldg.Maint.		TarklinComm. Ctr.		Transfer Station	
Salaries	0	Salaries	0	Salaries	132,404
<u>Expenses</u>	<u>32,000</u>	<u>Expenses</u>	<u>7,600</u>	<u>Expenses</u>	<u>842,307</u>
Total	32,000	Total	7,600	Total	947,709
Sewer		DPW (Less Water)		Water	
Salaries	4,945	Salaries	1,479,516	Salaries	434,572
<u>Expenses</u>	<u>175,400</u>	<u>Expenses</u>	<u>1,728,069</u>	<u>Expenses</u>	<u>1,633,719.</u>
Total	180,345	Total	3,207,585	Total	2,068,291
Total All DPW					
Salaries	1,914,088				
<u>Expenses</u>	<u>3,361,788</u>				
Total	180,345				

And to meet said appropriation transfer the sum of \$2,068,291 from the Water Enterprise Fund and transfer the sum of \$40,000 from Perpetual Care and other Trust Funds and raise and appropriate the sum of \$3,159,985 and \$7,600 from FREE CASH

(an amendment for Tarklin).

1st –amendment to raise the amount of \$4,000 for Tarklin -Amendment carried

2nd –amendment to raise the \$4,000 for Tarklin to \$7,600. Amendment carried.

Suggestions to study the Historical significance of the building-perhaps CPA could help improve and in the meantime fees should be raised to help support the building. **Main Motion, as amended carried.**

Article 5- Motion 4-Operating Budget-Library and Recreation-Moved and seconded that the Town appropriate the sum of \$1,333,541 for Library and Recreation as follows:

Library		Recreation		P. Walker Pool	
Salaries	683,246	Salaries	121,011	Salaries	164,050
<u>Expenses</u>	<u>251,385</u>	<u>Expenses</u>	<u>9,714</u>	<u>Expenses</u>	<u>82,225</u>
Total	934,631	Total	130,725	Total	246,275
Beach Life Guards		North Hill CC		Public Celeb.	
Salaries	15,514	Salaries	0	0	434,572
<u>Expenses</u>	<u>1,031</u>	<u>Expenses</u>	<u>2,500</u>	<u>Expenses</u>	<u>2,865</u>
Total	16,545	Total	2,500	Total	2,865
Library/Rec Total					
Salaries	983,698				
<u>Expenses</u>	<u>349,843</u>				
Total	1,333,541				

And to meet this appropriation transfer the sum of \$15,000 from the Recreation Revolving Fund; Transfer the sum of \$13,256 from Articles approved at previous Town Meetings as follows:

1. Article 6 ATM March 2002, Lower Alden Playground 230
2. Article 6 ATM March 2000, Dehumidifying System 8,556
3. Article 6 ATM March 2001, Pool Dump Water/Repair 800
4. Article 6 ATM March 2002, Dive Blocks 2,244
5. Article 6 STM March 2002, Hoyer Lift 1,426

And raise and appropriate the sum of \$1,305,285. An amendment to add \$40,000 from FREE CASH to salary line item. Amendment failed. **Main Motion carried.**

The Meeting recessed for lunch from 12:30PM until reconvening at 1:40PM

Article 5-Motion 5-Operating Budget-Health & Human Services-Moved and seconded that the town vote to raise and appropriate the sum of \$348,384 for the following:

Council on Aging		Veterans' Services		PC Coop Ext.	
Salaries	219,934	Salaries	18,829	Salaries	0
<u>Expenses</u>	<u>75,175</u>	<u>Expenses</u>	<u>34,246</u>	<u>Expenses</u>	<u>200</u>
Total	295,109	Total	53,075	Total	200

Health and Human Services Total	
Salaries	283,763
<u>Expenses</u>	<u>109,621</u>
Total	348,384

Jack Hamilton gave a report from “Friends of the Council on Aging.” The bus drive called SADIE has nearly reached its goal with the help of contributions from the public. **Motion carried.**

Article 5-Motion-6-Operating Budget Schools-Moved and seconded that the Town vote to raise and appropriate the sum of \$22,984,780 for Duxbury Schools.

School	
Salaries	17,778,435
<u>Expenses</u>	<u>5,206,345</u>
Total	22,984,780

An amendment to add to the School budget \$49,080 to restore “World Language”. The amendment failed. **Main Motion carried.**

Article 5-Motion-7-Operating Budget-Town & School Shared Costs-Moved and seconded that the Town vote to appropriate the sum of \$10,522,065 for the following:

Town and School Shared Costs

Employee Benefits

Medicare	268,000
Employee Health Insurance	5,591,583
Contributory Pensions	1,213,539
Non-Contributory Pensions	29,500
Unemployment Compensation	75,000
Workers Compensation	245,000
Subtotal Employee Benefits	7,422,622

Other Shared Costs

Fire & Liability Insurance	321,000
Reserve Fund	150,000
Subtotal Liability Ins./Reserve Fund	471,000
Debt Service Town and Schools	
Principal Payments	1,189,553
Principal Payments – exempt	176,585
Interest on Bonded Debt	331,137
Interest on Bonded Debt – exempt	42,848
Interest on Temporary Notes	22,750
Interest on Temporary Notes – exempt	848,720
Bonding Fees & Charges	16,850
Subtotal Debt	2,628,443

Total Town & School Shared Costs \$10,522,065

And to meet this appropriation transfer the sum of \$377,627 from the Pension Reserve and raise and appropriate the sum of \$10,144,438. **Motion carried.**

Article 5-Motion 8-Operating Budget-Total Budget Summary-All Motions-Moved and seconded that the Town raise the sum of \$46,912,919. as the Operating Budget of the Town for the purposes and in the amounts specified in the motions previously voted under Article 5 of the Warrant and to meet this appropriation raise and appropriate the sum of \$44,205,303. and transfer the sum of \$2,707, 616. In accordance with the transfers voted in motions previously voted.

Budgets	Appropriation	Transfer	Raise
1. General Government	\$1,584,386	\$68,197	\$1,516,189
2. Public Safety	4,863,887	117,645	4,746,242
3. Public Works (DPW)	5,275,876	2,115,891	3,159,985
4. Library/Recreation	1,333,541	28,256	1,305,285
5. Human Services	348,384	0	348,384
6. Schools	22,984,780	0	22,984,780
7. Employee Benefits/ Insurance Shared Costs	10,522,065	377,627	10,144,438
TOTAL	\$46,912,919	\$2,707,616	\$44,205,303

Motion carried

Article 6-Motion 1-Capital Budget-General Government-Moved and seconded that the Town vote to raise and appropriate the sum of \$10,000 to be expended under the direction of the Town Manager for the following:

Town Hall	
<u>Information Systems</u>	<u>\$10,000</u>
Total General Government	\$10,000
Motion carried	

Article 6-Motion 2-Capital Budget-Capital Budget-Public Safety-Moved and seconded that the Town vote to appropriate the sum of \$38,000 for the following:

Public Safety		Harbormaster	
Police Department		1) Patrol Truck #55	\$25,000
Copy Machine	\$10,000	2) Buoy & Accessories	\$3,000
Total:	\$10,000	Total	\$28,000

And to meet said appropriation transfer the sum of \$17,000 from articles approved at previous Town Meetings as follows:

1. Article 4 STM Oct. 1995	Fire Alarms	\$15,000
2. Article 37 ATM Mar. 1997	Shellfish Propagation	<u>2,000</u>
Total		\$17,000

And raise and appropriate the sum of \$21,000 to be expended under the direction of the Town Manager. **Motion carried**

Article 6-Motion-3-Capital Budget-Department of Public Works-Moved and seconded that the town vote to appropriate the sum of \$499,923 for the following:

<u>DPW Administration</u>		<u>Highway</u>	
1) <u>Seawall Repairs</u>	<u>\$10,000</u>	1) S-10 4X4 Pickup Truck	\$25,000
Total DPW Administration	\$10,000	2) <u>Ch. 90 Road Rehabilitation</u>	<u>\$268,923</u>
		Total Highway	\$293,923
<u>Snow & Ice</u>		<u>Crematory</u>	
1) <u>Two 9' Plows w/frame</u>	<u>\$10,000</u>	1) Reline Ret. Refract. (Units C & D)	60,000
Total Snow & Ice	\$10,000	2) Goldini "Transcar 25" Utility Vehicle	18,000
		3) <u>Crematory Remodel Design</u>	<u>80,000</u>
<u>Lands & Natural Resources</u>		Total Crematory	158,000
1) <u>½ Ton 4x4 Pickup Truck</u>	<u>28,000</u>		
Total Lands & Natural Resources	28,000		

And to meet said appropriations transfer the sum of \$268,923 from Chapter 90 Highway Funds and transfer the sum of \$158,000 from the Sale of Lots and Burial Trust Fund and transfer the sum of \$9,473 from Articles approved at previous Town Meetings as follows:

Article 40, ATM March, 1998	Roundabout	\$700
Article 6, ATM March, 1998	Safety Training	638
Article 6, ATM March, 2000	Integrated G.I.S.	281
Article 6 ATM March, 2001	Crematory Expansion	2,493
Article 6 ATM March, 2002	Floats	419
Article 6 ATM March, 2003	Wadsworth Irrigation	1,881
Article 5 STM August, 1986	Powder Point Bridge	3,061

And raise and appropriate the sum of \$63,527 to be expended under the direction of the Town Manager. An amendment to reduce the \$80,000 Crematory Remodeling. Design was withdrawn. **Main Motion carried.**

Article 6-Motion 4-Capital Budget-DPW-Equipment-Moved and seconded that the town vote to appropriate the sum of \$335,000 for the Department of Public Works for the purpose of purchasing the following Highway and Transfer Station Equipment for the respective amounts indicated:

1.	35,000 lb. Dump Truck with 10' plow	\$95,000
2.	1 Ton 4X4 Dump Truck	55,000
3.	35,000 lb. Dump Truck with 10' plow	95,000
4.	T50 Loader	90,000

And to meet this appropriation the Treasurer with approval of the Board of Selectmen is authorized to borrow the sum of \$335,000 in accordance with Massachusetts General Laws Chapter 44 Section 7 Subsection (9) to be expended under the direction of the Town Manager. 2/3 vote required-**Motion carried unanimously achieving the requisite 2/3 vote called by the Moderator.**

Article 6-Motion 5-Water Department Capital Budget-Moved and seconded that the Town vote to appropriate the sum of \$440,000 for the Department of Public Works Water Department for the following:

1	2" Water Main Upgrade	\$75,000
2	Bay Pond Rd. Water Replacement	45,000
3	System Rehabilitation	75,000
4	Rate Study	15,000
	Total	210,000 (from Water Revenue)
	AND	
1	6-wheel Dump Truck	65,000
2	Vehicle Replacement	25,000
3	Vehicle Replacement	40,000
4	Upgrade Pumping Stations	100,000
	Total	\$230,000 (Water Enterprise – Free Cash)

To meet this appropriation transfer the sum of \$230,000 from the Water Enterprise Fund Free Cash and transfer the sum of \$210,000 from Water Revenue to be expended under the direction of the Town Manager. **Motion carried**

Article 6-Motion 6-Capital Budget DPW Water Department-Moved and seconded that the Town vote to appropriate the sum of \$100,000 for the Replacement of PCE Water Mains under Public Works Water Department, and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$100,000 in accordance with Massachusetts General Laws Chapter 44 Section 8 Subsection (5); to be expended under the direction of the Town Manager. 2/3 vote required- **Motion carried. Received the requisite 2/3 vote called by the Moderator**

Article 7-Personnel Plan-Moved and seconded that the Town vote to amend the Town Bylaw known as the Duxbury Personnel Plan, originally accepted March 12, 1955 and last amended March 8, 2003 by replacing it with the revised Bylaw which is on file at the Town Clerk's Office and set forth in the handout entitled " Article 7 Duxbury Personnel Bylaw Changes," to become effective July 1, 2004 and to appropriate the sum of \$67,500 for the purposes of this article and to meet this appropriation raise and appropriate the sum of \$65,977 and transfer the sum of \$1,523 from Water Revenue. **Motion carried.**

Article 8-Union Contracts-Moved and seconded that the town vote to indefinitely postpone. (No agreements) **Motion carried to indefinitely postpone.**

Article 9-Duxbury Beach Lease-Moved and seconded that the town vote to raise and appropriate the sum of \$200,000 to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc., South of a line running approximately East to West along the Northerly edge of the Northerly Parking Area, at the East end of the Powder Point Bridge (subject to the Migratory Shorebird Refuge at High Pines and excluding the land at High Pines leased to a third party) and to authorize the Board of Selectmen to execute a lease in the name and behalf of the Town for the period beginning July 1, 2004 and ending June 30, 2005 on such terms as may be approved by the Board of Selectmen. **2/3 vote required-Motion carried unanimously.**

Article 10-School Transportation Revolving Fund-Moved and seconded that the town vote to authorize a revolving fund under M.G.L. Chapter 44 Section 53E ½ to authorize the Schools to be credited with all fees and charges received for School Transportation in an amount not to exceed \$150,000 and to be expended under the direction of the School Superintendent for School Transportation. **Motion carried**

Article 11-Property Tax Exemption-Moved and seconded that the Town vote to accept the Provisions of Chapter 184 of the Acts of 2002 amending MGL Chapter 59, Section 5 (41D) by increasing the gross receipts limit to \$20,000 for single persons and to \$30,000 for married couples; by increasing the whole estate limit to \$40,000 for single persons and to \$55,000 for married couples; and by increasing the exemption amount to \$1,000; effective for the fiscal year beginning July 1, 2004. **Motion carried**

Article 12-Senior Volunteer Program-**Motion failed**

Article 13-Affordable Housing Trust Fund-Moved and seconded that the Town vote to authorize the Board of Selectmen to petition the General Court to establish an Affordable Housing Trust Fund, in substantially the following form:

AFFORDABLE HOUSING TRUST FUND

Section 1. The Town of Duxbury may establish a separate fund to be known as the Affordable Housing Trust Fund for the purpose of creating or preserving affordable housing by (a) the Town of Duxbury or the Duxbury Housing Authority, (b) a housing trust, community development corporation, non-profit housing development corporation, or similar entity created under the laws of the Commonwealth for the purpose of creating, maintaining or operating affordable housing, or (c) an applicant for affordable housing funds to the United States Department of Housing and Urban Development or the Massachusetts Department of Housing and Community Development , subject to the subsequent approval of funding by that agency. Expenditures from the Affordable Housing Trust shall be authorized by a majority vote of the Board of Selectmen, in consultation with the local housing partnership.

Section 2. All expenditures from the fund shall be used for low-or moderate-income housing as defined in Section 20 of Chapter 40B of the General Laws. The funds may be specifically used to:

- a) Purchase and improve land for low-or moderate-income housing;
- b) Acquire and rehabilitate or redevelop existing dwelling units for purchase or rental by low- or moderate-income home buyers or tenants;
- c) Acquire, redevelop and convert existing non-residential structures for low- or moderate-income housing;
- d) Develop and construct new dwelling units for purchase or rental by low-and moderate-income housing purchasers or tenants;
- e) Purchase rights of first refusal to acquire existing dwelling units for sale or rental to low-or moderate-income households;
- f) Provide grants, low-interest loans or deferred payment loans to assist low- or moderate-income home buyers to purchase a home in the Town of Duxbury;
- g) Redevelop and convert municipal, school or other public buildings for low- or moderate-income housing.

Expenditures shall follow an allocation plan submitted by the Board of Selectmen annually to town meeting at the annual town meeting, and approved by town meeting.

The allocation plan may be amended by the town meeting at any special town meeting upon a favorable recommendation from the Board of Selectmen. The Board of Selectmen may request the advice of the local housing partnership, the Planning Board and others in developing any allocation plan. The allocation plan shall be a general plan of how funds from the fund will be expended during the next fiscal year, and a report on how funds were spent during previous fiscal year.

All expenditures from the fund, including funds for capital purchases of land or buildings, shall be in accordance with the allocation plan and approved by a majority vote of the Board of Selectmen.

Section 3. As a means of providing available assets for the fund, all monies received by the Town through the following means shall be paid over to and become a part of the fund for purposes set forth in this act:

- a) Cash payments made by developers to the Town pursuant to Section 560 of the Duxbury Zoning Bylaw.
- b) Funds authorized by town meeting for community housing purposes under MGL Chapter 44 B, the Community Preservation Act.

- c) Gifts, grants, donations, contributions or other cash payments made to and accepted by the Town for the purpose of providing low- or moderate-income housing.

Section 4. Real property interests purchased or conveyed by the Town under this act shall be in accordance with Section 16 of Chapter 30B of the General Laws, unless exempt under Section 1 of said Chapter 30B or under other laws of the Commonwealth.

The Board of Selectmen may convey, through sale, lease or transfer, real property purchased under this act provided that an affordable housing use restriction as defined in Section 31 of Chapter 184 of the General Laws is executed with or on behalf of the purchaser or owner of the property and recorded at the Registry of Deeds. The term of the affordable housing use restriction shall be the maximum allowed by law unless a lesser term is authorized in the allocation plan approved by town meeting.

Real property conveyed through sale, lease or transfer to a for-profit or non-profit developer to provide low- or moderate-income rental housing shall be subject to an affordable housing regulatory agreement executed with or on behalf of the developer and the Department of Housing and Community Development.

Section 5. The Town Treasurer shall be the custodian of the fund and shall invest the funds in the manner authorized by Sections 55, 55A and 55B of Chapter 44 of the General Laws. Any income or proceeds received from the investment of funds shall be credited to and become part of the fund.

A Public hearing was held on 2/9/04

A report was given by the Planning Board.

Motion carried.

Article 14-Protective Bylaw-Amendments relative to Inclusionary Housing-

Moved and seconded that the Town vote to amend the Protective Bylaw, 560 Inclusionary Housing , as follows:

Amend Section 560.5, Provision of Affordable Units, by inserting the following after paragraph (c):

(d) For non-rental affordable housing units, a cash payment to the Affordable Housing Trust Fund may be made subject to Section 560.11 of this Bylaw.

Amend Section 560.9, Maximum Income and Selling prices, by deleting subsection (1) and (2) and substituting in their place the following:

1. the developer of the housing units or his/her agent shall verify prior to transferring title or executing a lease that each prospective purchaser or renter of an affordable housing unit created under this a Bylaw is a household of low or moderate income, as defined by the Commonwealth's Initiative Program (LIP). Toward this end:
 - a) The developer shall engage a qualified certifying agent acceptable to the Planning Board, or to the Board of Appeals for special permit application pursuant to Section 700 of the Zoning Bylaw, to receive purchase or rental applications, obtain and review documentation concerning sources and amounts of household income, and certify to the Town that all purchasers or renters approved for an affordable unit meet LIP income eligibility requirements.
 - b) The developer is responsible for making arrangements acceptable to the Planning Board, or to the Board of Appeals for a special permit application pursuant to Section 700 of the Zoning Bylaw, to provide annual certifications to the Town as may be required to place and maintain the affordable units on the Commonwealth's Chapter 40B Subsidized Housing Inventory.
2. The maximum allowable purchase price or maximum allowable rent for affordable units created under this Bylaw shall comply with regulations and guidelines of the Local Initiative Program (LIP).

Amend 560.10 Preservation of Affordability; Restrictions on Resale, as follows:

In the first paragraph, delete the second and third sentences and substitute in their place the following:

The purpose of these limitations is to preserve the long- term affordability of the unit and to ensure its continued availability to qualified purchasers in the future. The resale controls shall be established through a deed rider of an affordable housing restriction defined by M.G. L. c 184, Section 31, recorded at the Plymouth County Registry of

Deeds or the Land Court, and shall be in force for as long a period as is lawful. The affordable housing use restriction shall meet the requirements of the Local Initiative Program.

Paragraph (1), second sentence, delete 560.11 and replace it with 560.10.

Paragraph (2), delete 180 days and replace it with the maximum period allowable under guidelines set by the Department of Housing and Community Development for Local Initiative Units as defined by the Local Initiative Program.

Paragraph (4), first sentence, delete 560.11 and replace it with 510.10.

Add 560.11, Fees in Lieu of Affordable Housing Units, as follows:

As an alternative to Section 560.5 (a) through (c), an applicant may contribute a cash payment to the Affordable Housing Trust Fund, to be used for the development of affordable housing by the Town or its designees, in lieu of constructing and offering affordable units within the locus of the proposed development or off-site.

1. Calculation of fees in-lieu of units. The applicant for development subject to this Bylaw may pay a fee in lieu of the construction of affordable units. For each affordable unit not constructed or provided through one or a combination of the methods specified in 560.5 (a) through (c), the fee shall be an amount equal to the difference between the median sale price for new single-family homes built in Duxbury during the preceding three fiscal years, as determined and reported by the Board of Assessors, and purchase price of a home that is affordable to a qualified purchaser.
 - a) For development of multi-family condominiums, the Planning Board may substitute the median sale price for new condominiums built in Duxbury during the preceding three fiscal years for the three fiscal for the median sale price of new single-family homes.
 - b) The methodology used to determine an affordable purchase price shall comply with Local Initiative Program guidelines in effect at the time of application for a special permit.
 - c) The assumptions used to determine an affordable purchase price, including but not limited to minimum down payment, mortgage interest rate, term, closing and other costs shall be consistent with first-time homebuyer mortgage products available from commercial lending institutions located in or serving Duxbury at the time of application for a special permit, all in accordance with the Inclusionary Housing Submission Requirements and Procedures manual adopted by the Planning Board and filed with the Town Clerk.
 - d) Upon adoption of this bylaw by town meeting, the Planning Board shall prepare and adopt an Inclusionary Housing Submission Requirements and Procedures Manual after holding a public Hearing on the same.

2. Schedule of fees in lieu of payments. Fees in lieu of payments shall be according to the schedule set forth in Section 560.6 (3), above.

A report was given by the Planning Board.

A Public Hearing was held.

2/3 vote required- Motion carried unanimously

Article 15- Moved and seconded that the Town vote to amend the General Bylaws of the Town by adding to Chapter 6 "Committees" a new section 6.13 as follows:

6.13 Economic Advisory Committee

The Economic Advisory Committee shall consist of nine members appointed by the Board of Selectmen for three-year staggered terms. The committee membership shall include a recommended representative and/or designee from each of the following boards: the Board of Selectmen, the Planning Board and the Board of Appeals, and three representatives from the business Community and three residents at large who may submit letters of interest to the Board of Selectmen. The Economic Advisory Committee shall support and promote efforts to foster economic strategies working with the local business community within the Town of Duxbury. **Motion carried.**

It was voted to recess the meeting at 5:08Pm until Monday, this place at 7:30PM.

Yes-91 and No-57 carried to recess.

The meeting reconvened at 7:30PM on Monday, March 15, 2004

Article 16-Moved and seconded that the Town vote to amend the Protective Bylaw and Zoning Map in Section 201 "Classes of Districts" by adding a new district "Waterfront Scenic Area Overlay District (WSA)" and amend the Duxbury Zoning Map 2004 in accordance with a plan on file in the office of the Town Clerk entitled, "Waterfront Scenic Resource Areas" dated 2004 prepared by Urban Harbors Institute that depicts the boundaries of the WSA Overlay District. A public Hearing was held by the Planning Board. A report was given by the Planning Board. 2/3 vote required. Yes-131 and No-90 **Motion failed to receive the required 2/3 vote.**

After a vote was taken on Article 17, - it was moved and seconded to reconsider action on Article 16 again. 2/3 vote required. Received the requisite 2/3 vote to reconsider. **Motion on Article 16 received the requisite 2/3 vote and carried. Voted on Monday, March 15, 2004**

ARTICLE 17 – PROTECTIVE ZONING BYLAW – DEVELOPMENT OF PIERS (Amended Version*)

*Proposed amendments to the version printed in the warrant are shown as ***bolded and italicized***.

To see if the Town will vote to amend the Duxbury Protective Bylaw in Sections 200, 300, 400, and 900 relative to the development of **residential** piers within the Town of Duxbury, the proposed language to read as follows:

Amend Article 200 (Establishment of Districts), section 202.2 (District Boundary Line Descriptions) by inserting a new paragraph that reads as follows:

10. Boundaries of the Waterfront Scenic Area Overlay District are shown on a map entitled "Waterfront Scenic View Resource Areas" dated 2004 prepared by the Urban Harbors Institute and on file in the Office of Town Clerk and Planning Board Office.

Amend Article 300 (DEFINITIONS), Section 302 (Definitions) by inserting in the appropriate alphabetical order the following new definitions to read as follows:

Pier. An elevated structure built over a wetland resource area to provide access from an upland land area to **Duxbury Bay and its tributaries.**

New Pier. A pier constructed on a lot where no pier currently exists or where a pre-existing pier is being replaced **or reconstructed.**

Pre-existing Pier. An existing pier that at the time of application is structurally sound and functional to provide access to the water or was structurally sound and provided access to the water within two years prior to the date of application to the Conservation Commission for reconstruction.

Shared Pier. A pier which is owned by two or more individuals or organizations that own contiguous waterfront property.

Gangway. A structure attached at one end to a pier or other permanent object and the other end resting on a float.

Float. A temporary floating structure attached to (~~delete 'the ocean bottom by',~~) mooring gear or piles.

Town Landings: Designated areas to which the town has **a (delete "undoubted")** right, which have been surveyed and recorded with the Plymouth County Registry of Deeds to the low water mark and including, in north to south orientation along the shoreline, Old Cove Landing, Drew Salt Works Landing, Simeon Soule's Landing, Peterson's Landing, Powder Point Bridge (at the west end on both north & south sides), Anchorage Lane Landing, Bluefish River Landing, Mattakeeset Town Pier, Winsor Street Landing, Water Street Landing, Jocelyn Landing, Harden Hill Road Landing, Howland's Landing, Landing Road Landing, and Hicks Point Road Landing.

Ways to the Water: Designated areas to which the Town has rights as public ways to the water, by gift or otherwise, which may or not be restricted as to their usage and which have not been specifically laid out and surveyed to the low water mark and recorded as Town Landings and including, in north to south orientation along the shoreline, Shipyard Lane Beach, Elder Brewster Road, Samoset Road, Sagamore Road, Massasoit Road, Miles Standish Home Site, Longview Road, Elderberry Lane, and Bay Farm.

Waterfront Scenic Area Overlay District (WSA): A WSA is the abutting waterfront land viewed from a public road, along which there is an open, unobstructed view of the ocean, harbor, bay or estuary. The WSA boundaries are as illustrated on a plan approved by a town meeting vote and are delineated by a line extending from a public road ROW centerline 300 feet seaward, starting at the first affected parcel and continuing to the final parcel. A WSA is defined for the purposes of new pier construction and repairs.

Amend Article 400 (Use, Intensity, Dimensional and Coverage Regulations for all Districts), Section 404 (Wetlands Protection Overlay District)

By amending Section 404.6 (Uses Permitted by Special Permit) by deleting subsection 1 and inserting the following new language:

1. Accessory use or structure to a residential home (~~delete "or commercial structure"~~) located on that lot or an adjoining lot ***in common ownership***, such as a footbridge, plank walk or pier.

and also adding the following new sections under Article 404 as provided below:

404.20 Determination of Suitability of Residential Piers

New residential piers require a special permit and must conform to the following criteria:

1. The pier shall be constructed over the shortest distance of salt marsh to access the water unless safety or navigational issues suggest otherwise.
2. The pier shall not exceed 200 feet in length and must extend the full distance from the upland edge of the property to the water's edge. The width of the pier shall not exceed 4 feet.
3. The platform at the seaward end of the pier shall not exceed 6-feet x 10-feet, i.e.: 2-feet x 10-feet wider than the walkway. All pile bents shall be no less than 10 feet on center from each other except the last bent on the landward end.
4. The most seaward piles shall not extend more than 2 feet seaward of the salt marsh except to allow the attached float to be located seaward of any vegetation.
5. Floats attached to piers shall not exceed 200-sq. ft. unless permitted by the Duxbury Conservation Commission and the Duxbury Harbormaster.
6. Rails shall not exceed 36 inches in height off the pier and shall have a top rail 5 inches or less in vertical dimension and a mid-rail 3 ½ inches or less in vertical dimension.
7. Piers, floats and gangways must be made principally out of wood ***or other materials of a color and reflective quality similar to natural wood.***
8. All new piers shall be setback 25 feet from abutting property lines unless this single requirement would otherwise prevent a new pier from being approved. In no case shall the setback be less than 15 feet.
9. All new piers shall be located no closer than 150 feet from the nearest sideline of a Town Landing or Way to the Water.
10. New piers shall be constructed no higher above the salt marsh than the minimum standard for construction permitted by State and Federal regulations plus an additional 2 feet.
11. A reconstruction of a pre-existing residential pier does not need to comply with the above requirements; ***however the reconstructed pier shall conform to these requirements in as much as the pre-existing pier did.*** (Note that we have inverted the order of numbers 10 and 11 for greater editorial clarity only)

404.30 Reconstruction of a Pre-existing Pier

The reconstruction of a Pre-existing Pier that has been licensed under Chapter 91 and recorded at the Registry of Deeds shall be reconstructed with design standards as approved in the Chapter 91 license. In the event such pier does not have a Special Permit, **subject to the provisions of 404.2 (11.)**, the Zoning Board of Appeals shall accept the design standards as approved in the Chapter 91 license as meeting the requirements of the Zoning Bylaw and issue a Special Permit to such structure.

404.40 Shared Piers

Shared Piers shall comply with all suitability criteria for new piers, except as noted below:

1. All piers constructed, utilizing the shared pier permitting criteria, shall require deed restrictions, on each owner's lot prohibiting another pier on those owners' lots **and deeded easements granting each owner access to the shared pier**, so long as the shared pier in which the owner has rights exists.
2. The Pier location shall not be required to access the water over the shortest distance of salt marsh coverage. The pier may be located on one or more lots and may cross any internal lot lines of the owners. The pier shall be required to meet the sideline setback of the property lines of abutting properties.
3. Float sizes of 200-sq. ft. per owner shall be permitted up to a maximum of 600 sq. ft. total, unless permitted by the Duxbury Conservation Commission and the Duxbury Harbormaster.

404.50 Waterfront Scenic Area Overlay District (WSA)

Any new pier in the WSA shall comply with the following special criteria in addition to the other applicable criteria in Section 404.20:

1. A pre-existing pier shall not be reconstructed as a new pier unless the cost to repair the existing pier is greater than 50% of the cost of a new pier on the same footprint.
2. Repairs to a pre-existing pier shall be made subject to no increase in pier length, height, width, footprint or modification of the railing dimension.
3. New piers shall be limited to 3.5 feet in width, shall have a handrail only on one side of the pier with its upper rail member having a profile of no greater than 1.5 inches viewed horizontally and a mid-rail member having a profile of no greater than ¼ inch viewed horizontally.
4. New piers shall be constructed no higher above the salt marsh than the minimum standard for construction permitted by State and Federal regulations.

Amend Article 900 (Administration) Section 906.2 (Special Permits), sub-section 3, by adding a new paragraph f) to read as follows:

f) Compliance with Section 404.20 entitled, Determination of Suitability of Piers

Submitted by Planning Board on behalf of the Pier Access and Shoreline Study Group

It was moved and seconded that the Town vote to amend the Protective Bylaw as printed in the warrant under Article 17, with the changes set forth in the Handout entitled "Article 17-Protective Bylaw-Development of Piers (Amended version*)".

The following amendments were proposed to the meeting:

1st Amendment-It was moved and seconded that the Town vote to amend the proposed section 404.20[10] by deleting the words "plus an additional 2 feet"

at the end of the sentence, and add the following sentence: The height of the pier deck shall not exceed 15.0 feet mean low water unless required by federal or state regulations. The amended section would read: **10. New Piers shall be constructed no higher above the salt marsh than the minimum standard for construction permitted by State and Federal regulations. The height of the pier deck shall not exceed 15.0 feet mean low water unless required by federal or state regulations. Motion carried to amend.**

2nd Amendment-Moved and seconded that the Town vote to amend Section 404.50# 3. By changing the word "shall to "may" so that it will read: **3. New piers shall be limited to 3.5 feet in width, may have a handrail only on one side of the pier with its upper rail member having a profile of no greater than 1.5 inches viewed horizontally and a mid-rail member having a profile of no greater than ¼ inch viewed horizontally. Motion carried**

3rdnd Amendment –It was moved and seconded to change Section 404.20{4}.
Amendment failed.

4th-Amendment-It was moved and seconded that the Town vote to amend proposed section 404.20[9] by deleting the number "150" and inserting the number 50 feet. The amended section would read: **9. All new piers shall be located no closer than 50 feet from the nearest sideline of a Town Landing or Way to the Water.**
A motion to move the previous question. 2/3 vote required. **Motion carried.** Vote on the 4th amendment. Majority vote. **Amendment carried. Main motion as amended. 2/3 vote required –Motion carried Yes-196 and No-47**

Article 18-Moved and seconded that the Town vote to authorize the Board of Selectmen to convey parcel of land shown on the Assessors Map Parcel162-500-011 to Paul Mahoney et al on terms and conditions deemed to be in the best interest of the Town. 2/3 vote required. **Motion carried unanimously.**

Article 19-Article 19- Annual Report- **Moved , seconded and carried to indefinitely postpone.**

Article 20- Moved and seconded that the Town vote to authorize the Moderator to appoint a Government Study Committee as follows:

The Committee to be comprised of one representative from each of the following the Selectmen and the Fiscal Advisory Committee, a Former Member of the Finance Committee and six members at large to study the Town's present form of government, organizational structure and General Bylaws and to make recommendations to the Annual Town Meeting of March 2006.

An amendment to add the word "each" after the phrase "one representative from ". Amendment carried. Main motion as amended carried.

Article 21-Moved and seconded that the Town vote to accept the layout of Lewis Farm Road as a Public Way in accordance with the Plans now on file in the Town Clerk's Office, which are incorporated herein by reference and to authorize the acquisition by eminent domain of the property within said way. 2/3 vote required. **Motion carried unanimously.**

Article 22-Moved and seconded that the Town vote to accept the layout of Butternut Drive as a Public Way in accordance with Plans now on file in the Town Clerk's Office, which are incorporated herein by reference and to authorize the acquisition by eminent domain of the property within said way. 2/3 vote required. **Motion carried unanimously.**

Article 23-Moved and seconded that the Town vote to accept the layout of Brewer's Lane as a Public Way in accordance with plans now on file in the Town Clerk's Office, which are incorporated herein by reference and to authorize the acquisition by eminent domain of property within said way. 2/3 vote required. **Motion carried unanimously.**

Article 24- Moved and seconded that the Town vote to adopt the amended Zoning Map Entitled "Town of Duxbury, Massachusetts Zoning Map" dated March 2004 as created by Greatwall GIS Services consisting of six (6) sheets in total.

That is on file at the Town Clerk's Office and subsequently amend the Zoning Protective Bylaw dated March 13, 2003, Section 202.1 (Zoning Map) with the new title and date of the Zoning Map. NB-A correction was made to change 202.2 (Zoning Map) to 202.1 (Zoning Map). An amendment to study and come back to the Planning Board. **A simple majority vote-Failed.** A hearing was held. A report was given by the Planning Board. A 2/3 vote required. **The motion received the requisite 2/3 vote and carried.**

Article 25-Moved and seconded that the Town vote to amend the Protective Bylaw by adding after the last paragraph of Section 906.2 the following:

The Planning Board, when acting as a Special Permit Granting Authority, is authorized to appoint associate members to the Planning Board for the purpose of acting on special permit applications, in accordance with the following procedures:

- (1) The Planning Board may, by a majority vote, appoint up to two (2) associate members at a public hearing after such positions have been publicly advertised;
- (2) The Chair of the Planning Board may designate an associate member to sit on the board for the purposes of acting on a special permit application in case of absence, inability to act, or conflict of interest, on the part of any member of the Planning Board or in the event of a vacancy on the board. 2/3 vote required. **Motion carried unanimously.**

Article 26-Moved and seconded that the Town vote, pursuant to the recommendations of the Planning Board, to designate the following roads:

Amos Sampson Lane	Hunt Farm Road	Rosewood Court
Ashdod Lane	Jeremiah Drive	Ryan's Lane
Bailey's Circle	Keene's Brook Lane	Seadrift Way
Barn swallow Lane	Ledgewood Drive	Shepherd's Crook
Boxwood Lane	Lewis Farm Road	South River Ln. West
Bravender Road	Lund Terrace	South River Trail
Brewer Lane	Mallards Cove Lane	Stockade Path
Butternut Drive	Maple Pond Lane	Tanglewood Trail
Chandler Mill Drive	Mayflower Road	Templewood Drive
Clark Drive	Mill Pond Lane	The Marshes
Colonial drive	Millbrook Way	Tinkertown Lane
Deerpath Trail North	Mount Hope Circle	Turkey Ridge Lane
Federal Eagle Road	Old Barn Road	Union Hall Road
Fordville Road	Otter Rock road	Walker Road
Forest Street	Parkers Grove Lane	West Ford Farm Rd
Fortune Lane	Parting Rock Rd	White Street
Fox Run	Perry Drive	Wildflower Path
Gardner Road	Pheasant Hill Drive	Windward Way
Glass Terrace	Phillips Brook Circle	Winslow Street
Herring Weir Road	Plantation Drive	Winthrop Avenue
Hidden Acres Drive	Possum Run	Woodland Way
Homestead Place	Puritan Way	
Hounds Ditch Lane	Rogers Way	

Printed in the warrant and within the Town as "scenic roads" under the provisions of M.G.L. Ch. 40, Section 15C, in order to preserve natural character and physical appearance of said roads; and to instruct the Planning Board , in exercising its responsibilities hereunder, to take into consideration sound planning principles, aesthetic considerations, and preservation of natural resources, as well as public safety. **Motion carried.**

Article 27-Moved and seconded that the town vote to raise and appropriate the sum of \$5,000 to be expended under the discretion of the Town Planner to secure professional engineering services to update the Town Street Map in accordance with statutory requirements. **Motion carried.**

Article 28-Zoning-lot Coverage-**Moved , seconded and carried to indefinitely postpone.**

Article 29-Moved and seconded that the Town vote to amend section 560.5 (Provision for Affordable Units) of the Protective Bylaw for the Town of Duxbury by deleting the following language "560.9" in subsection 1-b and replacing it with "560.8". A Planning Board Public Hearing was held. A report was given by the Planning Board. 2/3 vote required –**Motion carried unanimously.**

Article 30-Establish Local Housing Partnership- Moved and seconded that the Town vote to amend its General Bylaws in Chapter 6 "Committees" a new Section 6.14 as follows:

Local Housing Partnership Committee

The Local Housing Partnership Committee shall consist eleven (11) members appointed By the Board of Selectmen for three-year terms staggered. The committee membership shall consist of a recommended representative and/or designee from each of the following boards: The Board of Selectmen, Planning Board, Duxbury Housing Authority, Board of Health, Conservation Commission, Community Preservation Committee, Council on Aging, along with four (4) residents at large who may submit letters of interest to the Board of Selectmen. The Local Housing Partnership Committee shall support and promote efforts to meet the affordable housing needs of Duxbury through the implementation of recommendations from various planning studies, seek funding resources for housing and promote public and private efforts to increase the affordable housing stock in the Town of Duxbury. **Motion carried.**

It was moved, seconded and voted to recess this meeting at 10:45PM until Tuesday, March 16th this place at 7:30PM. **Motion carried**

The meeting was reconvened at 7:30PM on Tuesday March 16, 2004.

Article 31-Community Preservation Committee Fund Reserves-Moved and seconded that the Town vote to appropriate the sum of \$559,500 and to meet the said appropriation to transfer the following amounts from the Community Preservation Act Funds into separate reserves as specified and as required by the Community Preservation Act M.G.L. Chapter 44B, Section 6 and as recommended by the Community Preservation Committee as follows:

\$186,500 for Community (Affordable) Housing
\$186,500 for Open Space
\$186,500 for Historic (Preservation) Resources

Motion carried.

Article 32- CPC/GIS Project-Moved and seconded that the Town vote to appropriate the sum of \$13,800 and to meet said appropriation transfer the sum of \$13,800 from the Community Preservation Act Funds to fund a Geographic Information System Parcel Automation Project as recommended by the Community Preservation Committee. **Motion carried.**

Article 33- CPC & Water Enterprise Transfer- **Moved, seconded and carried to indefinitely postpone this article.**

Article 34-Citizens Petition-Moved and seconded to approve the resolution as submitted by the "Citizens for Peaceful Solutions" in a handout entitled Article 34 to affirm key civil liberties and rights granted to all of its residents, U.S. Citizens and citizens of other nations alike, in accordance with the Bill of Rights and the Fourteenth Amendment of the U. S. Constitution as follows:

Resolution to Restore Key Civil Liberties and Rights

Whereas, the Town of Duxbury recognizes and upholds all the rights and privileges secured by the U.S. Constitution, the Bill of Rights, and the Constitution of the Commonwealth of Massachusetts, which guarantee all citizens and non-citizens the following rights:

Freedom of speech , assembly and privacy
The rights to counsel and due process in judicial proceedings
Protection from unreasonable searches and seizures

Whereas, we believe these civil liberties are precious and are now threatened by:
The USA PATRIOT ACT, which

Greatly expands the government's ability to conduct secret searches
Severely reduces judicial supervision of telephone and Internet surveillance
Gives the Attorney General and the Secretary of State the power to designate domestic groups as "terrorist organizations"
Grants FBI. broad access to sensitive medical, mental health, financial and educational records about individuals without a court order or evidence of a crime

Allows the Attorney General to subject non-citizens to indefinite detention or deportation even if they have not committed a crime

The Homeland Security Act, which

Increases secret surveillance and reduces privacy protections

Potentially allows the federal government to maintain extensive files on all Americans without limitations

Weakens safeguards on government access to e-mails and to information about an individual's Internet activity, allowing access without the need for a court order

Gives the government the ability to secretly collect information without court orders or other checks

Federal Executive Orders, which

Establish secret military tribunals for terrorism suspects

Permit wiretapping of conversations between federal prisoners and their lawyers

Lift Justice Department regulations against illegal COINTELPRO-type operations by the FBI (covert activities that in the past targeted domestic groups and individuals)

Limit the disclosure of public documents and records under the Freedom of Information Act

Whereas, law enforcement officials, including previous heads of the FBI, have decried the USA PATRIOT Act and the associated orders and rules of the executive branch as unnecessary to the prosecution of, and protection from terrorism,

Therefore, be it resolved that:

1. The Town of Duxbury affirm the civil rights granted to all of its residents, U.S. citizens and citizens of other nations alike-in accordance with the Bill of Rights and the Fourteenth Amendment of the U.S. Constitution;
2. The Town of Duxbury urges the U.S. Congressional representatives and Senators to monitor the implementation of the above Acts and Orders, and actively work for repeal of those portions of the Acts and Orders that violate fundamental rights and liberties guaranteed by the United States Constitution;
3. The Selectmen of the Town of Duxbury shall send copies of this resolution to the President of the United States, the U.S. Attorney General, members of the Massachusetts Congressional delegation, our district representatives in the Massachusetts House and Senate, and to the Governor and the Attorney General of Massachusetts. Vote was Yes-59 and No-26 the **motion carried**.

Article 35- July 4th Parade-Moved and seconded that the Town vote raise and appropriate the sum of \$10,000 to fund the Fourth of July Parade and ceremony. **Motion carried**

The Fire Chief is retiring in May. Our Fire Chief William Harriman is to be the Grand Marshall of this 2004 July 4th Parade.

Article 36- Council on Aging Revolving Fund-Moved and seconded that the Town vote to authorize a Revolving Fund under MGL Chapter 44, Section 53E ½ to authorize the Council on Aging to be credited with all fees and charges received from the Senior Center programs in an amount not to exceed \$40,000 for Senior Center programs, functions, supplies and/or instructor fees. **Motion carried**

Article 37-non-Criminal Process of the Beach Regulations-Moved, seconded and carried to indefinitely postpone.

Article 38- Moved and seconded to see if the Town will vote the policy of the Town of Duxbury is to require that the Town shall sign the Duxbury Plan and Procedures for a Radiological Emergency at the Pilgrim Nuclear Power Station on the condition that the following is fully incorporated into the Plan and Procedures and in all interfacing plans and procedures: School Buses housed in Duxbury shall be for the exclusive use of Duxbury if a radiological emergency is declared at Pilgrim Station.

An amendment to delete after School Buses housed in Duxbury "and all other Duxbury emergency resources" from the Duxbury Plan and Procedures. **Amendment carried**

Yes-50 and No-44. **Main motion as amended carried** Yes-58 and No-33

Article 39-Moved and seconded that the Town vote to require that the Town shall sign the Duxbury Plan and procedures for a Radiological Emergency at the Pilgrim Nuclear Power Station on the condition that the following is fully incorporated into the Plan and Procedures: Duxbury's Reception Center and Mass care Facility shall be equipped to deal with 100% of our institutionalized populations and at least 75% of our non-institutionalized populations; not the current level of only 20%. **Motion carried**

Article 40-**Moved and seconded to indefinitely postpone.**

Article 41-Motion concerning Pilgrim Nuclear Power reviews-**Motion failed-**
A request for a count of the votes resulted in the article still failing –Yes-40 and No-53

Article 42-Non-Binding Resolution to the General Court-Moved and seconded that the Town will vote to authorize the Board of Selectmen to notify the Governor and the General Court that the will of the Town is to include all of the Town's residents in a single District in the Massachusetts House of Representatives. **Motion carried.**

Article 43-**Unpaid Bills-Moved, seconded and carried to indefinitely postpone.**

Article 44- Stabilization Fund-**Moved seconded and carried to indefinitely postpone.**

Article 45-Moved and seconded that the Town vote to authorize the Board of Assessors to use \$798,477 from FREE CASH and \$267,746 from the Stabilization Fund to reduce the Tax Rate. 2/3 vote required-**Motion carried unanimously.**

It was moved , seconded and carried to adjourn the meeting sine die at 9:40PM

Attendance- Saturday March 13:	411
Monday, March 15:	243
Tuesday, March 16:	98

Total attendance of different voters spaced over all three sessions-487

Respectfully submitted,
Nancy M. Oates
Duxbury Town Clerk

MANAGEMENT SCHEDULE

July 1, 2004

	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
<u>GRADE L</u>			
Director of Public Works/ Town Engineer Police Chief	\$66,520	\$83,151	\$99,782
<u>GRADE K</u>			
Fire Chief	\$59,530	\$74,912	\$89,895
<u>GRADE J</u>			
Town Accountant	\$53,990	\$67,488	\$80,985
<u>GRADE I</u>			
Police Lieutenant-Administration Police Lieutenant-Operations Treasurer/Tax Collector Director of Inspections/ Zoning Enforcement Officer Deputy Assessor Deputy Fire Chief Operations Manager/Public Works Library Director Manager of Buildings and Grounds	\$48,629	\$60,787	\$72,944
<u>GRADE H</u>			
Harbormaster/Shellfish Constable/ Beach Manager Planning Director Water and Sewer Superintendent	\$43,821	\$54,775	\$65,730
<u>GRADE G</u>			
Assistant Library Directors: Reference Services Children's Services Technical Services & Technology Cemetery & Crematory Superintendent Conservation Administrator Director Council on Aging Health Agent Information Systems Administrator Recreation Director	\$39,477	\$49,346	\$59,215

REGULAR EMPLOYEE PROVISION

July 1, 2004

SALARY SCHEDULE - EXEMPT - PROFESSIONAL

	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
<u>GRADE E</u>			
Animal Control Officer			
Assistant Director Council on Aging			
Assistant Recreation Director			
Harbormaster/Executive Officer	\$30,731	\$38,414	\$46,096
Property Lister/Appraiser			
Water/Sewer Office Manager			
Veteran's Agent (annualized at 20 hours)			

SALARY SCHEDULE - NON EXEMPT

<u>GRADE D</u>						
Secretary to Board of Selectmen/Town Manager	\$15.10	\$18.88	\$22.65			
Aquatic Supervisors						
Food Service Manager						
<u>GRADE C</u>						
Department Secretary	\$15.01	\$15.73	\$16.50	\$17.35	\$18.28	\$19.14
Intermittent Police Officer						
Student Police Officer						
<u>GRADE B</u>						
Activities Coordinator	\$11.74	\$14.67	\$17.60			
Kitchen Supervisor						
<u>GRADE B1</u>						
Department Assistant II	\$13.17	\$13.83	\$14.50	\$15.24	\$16.02	\$16.80
<u>GRADE A</u>						
Department Assistant I	\$11.91	\$12.54	\$13.17	\$13.83	\$14.50	\$15.23

Positions in Grades B, D, and E progression to the maximum shall be based on performance review.

SCHEDULE P.S.

Local Building Inspector	\$21,268	\$22,320	\$23,423	\$24,598	\$25,823	\$27,133
Plumbing and Gas Inspector (annualized at 20 hours)						
Wiring Inspector (annualized at 18 hours)	\$19,109	\$20,090	\$21,069	\$22,138	\$23,241	\$24,418

COMPENSATION SCHEDULE Q
Effective July 1, 2004

<u>Classification</u>	<u>Wage Rate</u>
Alternate Inspector of Buildings	\$15.00 per hour
Alternate Plumbing Inspector	\$10.00 per hour
Alternate Wiring Inspector	\$10.00 per hour
Call Firefighter- 2-hr. minimum per call	\$7.00 per hour
Traffic Supervisor	Appropriate Detail Rate

The classification listed in Schedule Q are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back or termination pay. No service credit for time spent in these positions may be used under the appropriate section of the Plan. All positions require the used of advertising to solicit new employees. All positions may require physical examination.

COMPENSATION SCHEDULE T

<u>Classification</u>	<u>Wage Rate</u>
Clerical Assistance (Town Committees & Boards Non-union positions only)	Appropriate Rate as Determined by Town Manager
Clerk, Registrar of Voters	Compensation based upon G.L. Chapter 41, Section 19G
Election Warden	\$6.75 per hour
Election Worker	\$6.00 per hour
Inspector of Animals	\$900.00 per year
Juvenile Officer	\$150.00 per year
Lockup Keeper	none
Police Matron	\$9.50 per hour
Rabies Inspector	\$2700.00 per year
Registrar of Voters	\$100.00 per year
Sealer of Weights & Measures	\$3000.00 per year
Town Clock Custodian	\$200.00 per year

The classification listed in Schedule T are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back pay, or termination pay. No service credit for time spent in these positions may be used under the appropriate sections of the Plan. No advertising is necessary to fill these positions. No physicals are required except as otherwise determined by the Town Manager.

COMPENSATION SCHEDULE R

<u>Classification</u>	<u>Minimum</u>	<u>Maximum</u>
Assistant Dog Officer		
Assistant Harbormaster		
Librarian Intermittent		
Lifeguard		
Program Coordinator		
Recreation Specialist	\$6.00	\$18.00
Recreation Supervisor		
Reserve Dispatcher		
Seasonal (Laborer) Helper		
Seasonal Intern		
Special Police Officer		
Van Dispatcher		
Van Driver		

SPECIAL TOWN MEETING - MARCH 13, 2004

The Special Town Meeting which was called for 9:00 a.m. today at the Duxbury Performing Arts CENTER was duly called to order at that place at 9:10 a.m. today by the Moderator in the presence of the Town Clerk. Upon motion duly made and seconded, and unanimously approved, the meeting was promptly recessed to 9:15 a.m (no other business was transacted at that session of the Special Town Meeting) today at this place at the T. Waldo Herrick Gymnasium, Duxbury Middle School, St. George Street, Duxbury.

The meeting was called to order and reconvened at 9:20AM and was adjourned sine die at 9:55 AM. after voting on the following articles:

Article 1-Moved and seconded that the Town vote to appropriate the sum of \$1,325,425 to increase the amount of the appropriation for Employee Benefits-Heath Insurance to the level voted by the 2003 Annual Town Meeting and to meet this appropriation to transfer the sum of \$1,325,425 from FREE CASH. **Motion carried.**

Article 2- Motion #1-Moved and seconded that the Town vote to appropriate the sum of \$14,000 for Library Salaries and to meet this appropriation to transfer the sum of \$14,000 from Library Expenses as voted by 2003 the Annual Town Meeting. **Motion Carried.**

Article 2-Motion #2-Moved and seconded that the Town vote to appropriate the sum of \$33,000 to supplement the appropriations for expenses in the following accounts:

DPW VECHILE MAINTENCE	\$15,000
DPW ADMINISTRATION	6,000
DPW CEMETERY	5,000
DPW LANDS	2,000
DPW ROAD MAINTENANCE	5,000

And further to meet this appropriation transfer the sum of \$14,000 from DPW Administration Salary Account and the sum of \$19,000 from the DPW Road Maintenance Salary Account. **Motion carried.**

Article 2- Motion #3-Moved and seconded that the Town vote to appropriate the sum of \$11,000 for Pool Expenses Account and to meet this appropriation to transfer the sum of \$11,000 from the Pool Salaries Account as voted at the 2003 Annual Town Meeting. **Motion carried.**

Article 2-Motion #4-Moved and seconded that the town vote to appropriate the sum of \$3,000 to the Cemetery Salary Account and to meet this appropriation to transfer the sum of \$1,500 from the DPW Administration Salary Account and the sum of \$1,500 from the DPW Road Maintenance Salary Account as voted by the 2003 Annual Town Meeting. **Motion carried.**

Article 3-Tremont St. Water Main-Moved and seconded that the Town vote to appropriate the sum of \$1,100,000 for the Department of Public Works for the construction, reconstruction or relining of a water main and related improvements on Tremont Street in Duxbury and to meet this appropriation the Treasurer with approval of the Board of Selectmen is authorized to borrow \$1,100,000 in accordance with the M.G.L Chapter 44, section 8 subsection (5) to be expended under the direction of the Town Manager. 2/3 vote required **-Motion carried unanimously.**

Article 4-Union Contracts-Motion carried to indefinitely postpone.

Article 5-Unpaid Bills-Moved and seconded that the Town vote to appropriate that sum of \$1,201.95 to pay the following unpaid bills of previous years as follows:

1) Brennan and Clark LTD	DPW	\$500.00
2) AFS Stop and Shop Pharmacy	Veteran's Agent	\$325.79
3) Long Point Marine	Harbormaster	\$111.72
4) Sullivan Tire	Harbormaster	\$264.44

And to meet this said appropriation transfer the sum of \$1,201.95 from FREE CASH. 9/10 vote required. **Motion carried unanimously.**

Article 6-Fire Truck Replacement-Moved and seconded that the Town vote to appropriate the sum of \$45,000 for the purpose of purchasing a new 4 wheel drive fire truck with fire apparatus and to meet this appropriation to transfer the proceeds from the sale of the Town's existing 4 wheel drive (Hummer Model) fire truck. **Motion carried.**

It was moved and seconded to adjourn the meeting sine die at 9:55AM

I hereby certify that the appropriations and the provisions for meeting them were voted at the Special Town Meeting (held within the Annual Town Meeting) at the T. Waldo Herrick Memorial Gymnasium. Attendance for the March 13, 2004 session was 411.

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

DUXBURY TOWN ELECTION

March 27, 2004

Herrick Memorial Gym

Office	Pr.1	Pr.2	Pr.3	Pr. 4	Pr. 5	Pr.6	Total
Selectman (1 for 3 yrs)							
John J. Tuffy	280	409	290	176	185	164	1504
George C. Shamma	73	84	64	50	68	47	386
Assessor (1 for 3 yrs)							
James G. MacNab	231	308	237	142	155	124	1197
Richard Lane Partridge	98	140	93	63	71	52	517
Town Clerk (1 for 3 yrs)							
Nancy M. Oates	219	295	219	149	141	125	1148
Mary Moe McCarron	148	219	141	93	111	88	800
Moderator (1 for 1 yr)							
Allen M. Bornheimer	307	445	305	207	205	168	1637
School Committee							
Two for three years							
George B. Cipoletti	229	312	233	156	157	127	1214
Ernest T. Nichols, III	62	72	56	39	58	73	360
Karen W. Wong	231	323	196	154	155	126	1185
Kathy Brittrich (write-in)	104	162	156	76	77	54	629
Planning Board							
Two for five years							
George D. Wadsworth	244	340	238	147	172	130	1271
James R. Kimball, Jr.	202	296	201	145	138	113	1095
Robert L. Molla	129	178	137	69	100	97	710
Planning Board							
One for one year							
John P. Bear	269	398	280	177	175	148	1447
Library Trustee							
Two for three years							
Nancy B. Delano	200	287	200	130	159	114	1090
Theodore J. Flynn	216	323	220	137	145	131	1172
Arthur B. Evans	119	190	133	66	68	56	632
Nancy Rose Noble	87	121	102	73	73	60	516
Housing Authority							
One for two years							
John M. Griffin	173	227	208	93	108	96	905
Elizabeth M. LaForest	125	185	105	106	108	72	701
Total Vote per Precinct	378	527	368	246	264	221	2004

The Polls were open from 8am-8pm. The Town Clerk read the precinct tapes to the group gathered for the results at 8:20 pm. The electronic results were printed at the Town Hall and completed at 9:30 pm. Respectfully submitted,

Nancy M. Oates, Town Clerk

SPECIAL TOWN MEETING- JUNE 14, 2004

Special Town Meeting called for June 14, 2004 at 7:30 PM at the Duxbury Schools Performing Arts Center, St. George Street, Duxbury, MA. The meeting was recessed at 11:03PM on June 14 and reconvened on June 15 at 7:40PM and adjourned sine die at 9:40 PM.

The Moderator called the meeting to order at 7:35 PM and the Town Clerk read the Call to the Meeting and the Return of Service. The meeting joined in Pledge of Allegiance to the Flag. It was moved, seconded and carried to allow non-resident town officials and employees to speak at the meeting if necessary. Presentations were made to four retiring elected officials:

W. Neal Merry – Assessor for thirty years.
Peter Donahue – Planning Board for nine years
Neil Johnson – School Committee for six years
Carol Love – School Committee for eleven years

Article 1-School Transportation Revolving Fund-Moved, seconded and carried to indefinitely postpone.

Article 2-Recreation Improvements at Keene St.-Moved and seconded that the Town vote to appropriate the sum of \$71,500 from the Community Preservation Fund, upon recommendation of the Community Preservation Committee to appropriate this sum for Recreational purposes, for additional construction needed to compete the multi-use field on Keene St. located on Parcel 010-510-026 on Duxbury Assessors Map and to meet this appropriation to authorize the Treasurer with the approval of the Board of Selectmen, to borrow the sum of \$71,500.pursuant to the provisions of Chapter 44 of the Massachusetts General Laws or any other enabling authority for the purposes of this article and further to authorize the Town Manager to take any action necessary to effectuate the purposes of this article. **2/3 vote required-The Moderator declared that the motion received the requisite 2/3 vote and carried.**

Article 3-Herring Run/Fish Ladder-Moved and seconded that the Town vote to appropriate the sum of \$70,700 from the Community Preservation Fund, upon the recommendation of the Community Preservation Committee to appropriate the sum for Historical and Recreational purposes, to restore and construct two Fish Ladders on Island Creek and to meet this appropriation to transfer the sum of \$35,000 from the Historic (Preservation) Resource Reserve and further to authorize the Treasurer with the approval of the Board of Selectmen, to borrow the sum of \$35,700 pursuant to the provisions of Chapter 44 of the Massachusetts General Laws or any other enabling authority for the purposes of this article and further to authorize the Town Manager to take any action necessary to effectuate the purposes of this article. **2/3 vote required-The Moderator declared that the motion received the requisite 2/3 vote and carried.**

Article 4- Tarklin Building-Moved and seconded that the Town vote to appropriate the sum of \$35,000 from the Community Preservation Fund, upon recommendation of the Community Preservation Committee to appropriate this sum for Historical purposes, to perform a professional Historical Survey, which will include identification of measures to comply with the provisions of the Americans with Disabilities Act, of the Tarklin Building, located on Parcel 090-500-023 on Duxbury Assessors Maps and to meet this appropriation to transfer the sum of \$35,000 from the Historic Preservation Reserve for the purposes of this article and further to authorize the Town Manager to take any action necessary to effectuate the purposes of this article. **Majority vote-Motion carried**

Article 5-Purchase Conservation Restriction O'Neil Farm-Moved and seconded that the Town vote to authorize the Board of Selectmen to acquire, by purchase, development rights and public access rights, on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, to approximately 122 acres of land, shown on Parcels 040-035-000 and 110-016-000 on the Duxbury Assessors Maps, known as the O'Neil Farm, and further to authorize the Board of Selectmen to negotiate and execute a permanent deed restriction on said parcels encumbering said parcels by granting rights to the Town of Duxbury, on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, and further to appropriate from the Community Preservation Fund, upon recommendation of the Community preservation Committee to appropriate this sum for Open Space, the sum of \$1,550,000 for the purposes of this article and to meet this appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$1,550,000 pursuant to Chapter 44 of

the Massachusetts General Laws or any other enabling authority for purposes of this article and further to authorize the Town Manager to take any action necessary to effectuate the purposes of this article. 2/3 vote required. A motion was made and seconded to move the question and end debate. 2/3 vote required-The Moderator declared that the motion to end debate received the requisite 2/3 vote and carried. **Main motion –The Moderator declared that the main motion received the requisite 2/3 vote and carried.**

Article 6-Use Designation Wright Building-Moved and seconded that the Town vote to authorize the Board of Selectmen, on terms and conditions deemed to be in the best interest of the Town, to negotiate with non-profit organizations for the lease of the Wright Building located on Parcel 180-506-010 on Duxbury Assessors Map, said terms and conditions to be consistent with the Historic Preservation of the Wright Building. An amendment was made concerning legal use of building. Amendment failed. Main motion-2/3 vote required-**The Moderator declared that the main motion received the requisite 2/3 vote and carried.**

Article 7-Wright Building-Moved and seconded that the Town vote to appropriate the sum of \$153,000 from the Community Preservation Fund, upon recommendation of the Community Preservation Committee to appropriate this sum for Historical purposes, For the purpose of preparing construction and bid documents for the re-use of the Wright Building located on Parcel 180-506-010 on Duxbury Assessors Maps and to meet this appropriation to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$153,000 pursuant to the provisions of Chapter 44 of the Massachusetts General Laws or any other enabling authority for the purposes of this article and further to authorize the Town Manager to take any action necessary to effectuate the purposes of this article. 2/3 vote required. A motion to move the previous question.-**The Moderator declared that the motion received the requisite 2/3 vote and carried. Main motion 2/3 vote-Yes-244 and No-86**

A motion to recess the meeting at 11:03PM and reconvene at 7:30PM at this place on Tuesday, June 15th-Carried. The meeting reconvened at on Tuesday, June 15th at 7:40PM.

Article 8-Jaycox Property-Moved and seconded that the Town vote to authorize the Board of Selectmen to acquire, on terms and conditions deemed to be in the best interest of the Town, a parcel of land, approximately 10.37 acres in area, identified as Parcel 130-039-001 on Duxbury Assessors Maps, and further to appropriate the sum \$620,000 from the Community Preservation Fund, upon recommendation of the Community Preservation Committee to appropriate this sum for Open Space, for the acquisition of said parcel and related costs, and to meet this appropriation to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$620,000 pursuant to the provisions of Chapter 44 of the Massachusetts General Laws or any other enabling authority for the purposes of this article and further to authorize the Town Manager to take any action necessary to effectuate the purposes of this article. 2/3 vote required. **A motion to move the previous question. The Moderator declared that the motion received the requisite 2/3 vote and carried. Main motion carried 2/3 vote – Yes-106 and No-48. A motion for reconsideration 2/3 vote-Carried not to reconsider.**

Article 9-Delano Property/Water Dept.-Moved, seconded and carried to indefinitely postponed.

Article 10-Non-Criminal Disposition-Rules & Regulations for Harbormaster-

Moved and seconded that the Town vote to amend its General Bylaws by adding a new section, numbered as 1.1.6 which shall read as follows:

1.1.6 The Town may enforce any provision of any rule or regulation adopted by the Board of Selectmen and published in the Board of Selectmen's Manual through the Non-Criminal process set forth in Massachusetts General Laws Chapter 40, Section 21D.

A motion to move the previous question. The Moderator declared motion received the requisite 2/3 vote and carried. **Main motion majority vote-carried.**

Article 11-Health Insurance Trust Transfer-Moved, seconded and carried to indefinitely postpone.

Article 12-Union Contracts-Moved, seconded and carried to indefinitely postpone.

Article 13-Interdepartmental Transfers:

Motion- **#1**-Moved and seconded that the Town vote to transfer from the Public Works Budget previously voted in Article 5 at the 2003 Annual Town Meeting the sum of \$20,000 from Road Maintenance Expenses to Public Works Vehicle Maintenance Expenses. **Motion carried.**

Motion- #2-Moved and seconded that the Town vote to transfer from the Public Works Budget previously voted in Article 5 at the 2003 Annual Town Meeting the sum of \$10,000 from Administrative/Engineering Salaries as follows: \$5,000 to Public Works Administrative/Engineering Expenses and \$5,000 to Public Works Transfer Station Salaries. **Motion carried.**

Motion-#3-Moved and seconded that the Town vote to transfer from the Public Works Budget previously voted in Article 5 at the 2003 Annual Town Meeting the sum of \$40,800 from Transfer Station Expense as follows: \$39,800 to Public Works Snow and Ice Salaries and \$1,000 to Public Works Transfer Station Salaries. **Motion carried.**

Motion-#4-Moved and seconded that the Town vote to transfer the sum of \$2,500 from Library Expenses to Library Salaries under the Library Budget previously voted in Article 5 at the 2003 Annual Town Meeting. **Motion carried**

Motion-#5-Moved and seconded that the Town vote to transfer from the Public Works Budget previously voted in Article 5 at the 2003 Annual Town Meeting the sum of \$5,500 from the Lands and Natural Resources Salaries to the Public Works Cemetery Expenses. **Motion carried**

Motion-#6-Moved and seconded that the Town vote to transfer from the Public Works Budget previously voted in Article 5 at the 2003 Annual Town Meeting the sum of \$1,000 from the Administration/Engineering Salaries to the Public Works Cemetery Salaries. **Motion carried**

Motion-#7-Moved and seconded that the Town vote to transfer from the Public Works Budget previously voted in Article 5 at the 2003 Annual Town Meeting the sum of \$20,000 from the Highway Salaries to the Public Works Central Building Expenses. **Motion carried.**

Motion-#8-Moved and seconded that the town vote to transfer from the Public Works Budget previously voted in Article 5 at the 2003 Annual Town Meeting the sum of \$12,000 from Vehicle Maintenance Salaries to Public Works Central Building Expenses. **Motion carried**

Article 14-Rescind Debt-Moved and seconded that the Town vote to rescind authorized and unissued Debt of \$153,000 for the purpose of installation of a Dehumidification System at the Percy Walker Pool previously approved at the 2001 Annual Town Meeting under Article 5. **Motion carried**

The meeting was adjourned sine die at 9:55PM.

Attendance at the June 14 session was 704

Attendance at the June 15 session was 166 (20 of these were voters who had not attended the June 14 session).

The meeting is counted as one so the total voter participation was 724.

Appropriations: Total \$2,500,200

From other available funds-\$70,000 Historical Preservation Fund

Borrowing \$2,430,200

Respectfully submitted,

Nancy M. Oates
Duxbury Town Clerk

MARRIAGES RECORDED IN DUXBURY

July 2003

- 12 James Joseph Howard and Carol Louise Tribuna both of Kingston
- 19 Paul Thomas Casale, Jr. and Susan Mary McGrale both of Duxbury
- 26 Casey Donald Smith and Jill Franklin Anderson both of San Diego, CA
- 26 John Joseph Zone III and Melissa Scanlan both of San Francisco, CA

August

- 9 Wayne Frederick Dennison and Martha Anne Morkan both of Duxbury
- 9 John David Hyde of Chelmsford, MA and Margaret Wolfe Lawson of Duxbury
- 10 Branch Craig IV and Siobhan Elizabeth Moriarty both of Decatur GA
- 16 Martin Albert Fenton of Duxbury and Lisa Mary Scapellati of Brewster
- 16 Brian Douglas Cortright and Amy Marie DiNolo both of Bridgewater
- 17 Robert Kenneth Burns of Everett and Amy Leigh Williamson of Duxbury
- 23 Thomas Carl Zieba and Laura Amy Valencia both of Pembroke

September

- 6 Michael Christian Flaherty of Warwick, RI and Sara Ann McLaughlin of Duxbury
- 6 Brian Christopher MacKinnon and Leslie Day Korites both of Duxbury
- 13 James Brian Lavin and Shannon Marie Treanor both of Duxbury
- 13 Willard A. Burpee of Ft. Lauderdale, FL and Noreen Salah Churbuck of Boca Raton, FL
- 13 James Matthew Gibbons IV and Dawn Wilma Ballou both of Duxbury
- 26 Garry Noel Gordon and Virginia Jane Field both of Bristol, United Kingdom

October

- 10 Yashin Armando Cerritos and Beth Marie Gurry of Weymouth
- 11 Edward Joseph Neibert and Monica Lee Vidette of Plymouth
- 12 Michael Douglas Day and Lynne Marie McKeown both of Cranston, RI
- 14 Robert Rich Geis and Hoa Anh Nguyen both of Duxbury

November

- 1 Daniel Joseph Grossman and Gabriele Malia Smith of Marshfield
- 1 Christopher Kevin Kuhn and Lauren Elizabeth Danehy both of Conshohocken, PA
- 8 Michael Chad Henage of Bel Air, MD and Jill Hayward of Duxbury
- 8 Paul Franklin Sullivan and Janice Barker Smith of Duxbury
- 8 Paul Milton Sweezey and Gael Metayer Corbin of Pompano Beach, FL
- 8 Rodney Jordan Weinstein and Diane Claire Masiello both of Duxbury
- 9 Brian Scott Roosevelt of Marshfield and Elizabeth Anne Duffy of Charlestown
- 15 David B. MacCallum of Duxbury and Katherine Elizabeth Meehan of Pembroke
- 28 James Thomas Beaton and Carole Irene Bakies both of Worthington, OH
- 28 Joseph Francis Ryan, Jr and Robin Allene Mooney both of Duxbury

December

No weddings

January 2004

- 17 Bryan Joseph Massa and Erika Jean Roderick both of Halifax

February

- 7 Stace Lynn Dahl and Joanna Louise Groden both of Cincinnati, OH
- 14 Michael Keim Curley of Duxbury and Tracy Raposa of Pembroke

March

- 20 Richard Domenic Sinopoli, Jr. of Boston and Emily H. S. Bristol of Rockland

April

- 16 Craig Michael Bloodgood of Duxbury and Nancy E. Cipullo of Rockland

May

- 8 Charles B. Teravainen and Kellie A. Bayramshian both of Duxbury
- 15 Christopher H.C. Blake and Sandra Karin Arvidson both of Duxbury
- 16 David A. Doerfler of Barnstable and Paula Jean Thomas of Duxbury
- 29 George W. Jackson, Jr and Amy Lynn Beaudoin both of Pembroke
- 30 Timothy Alexander Kaufman and Cheryl Lynn Oyer both of Duxbury
- 30 Mike Yue Huang and Scotia Robertson Ryer both of Duxbury

June

- 12 Nathan Almon Collins and Lyndsey Ann Klinefelter both of Plymouth
- 13 Jill Ann Van Tuyl and Cindy Clare Levine both of Marshfield
- 19 Amanda E. McGraw and Daniel Klune both of Plymouth
- 20 Nancy L. Whitehouse and Maria F. Montt both of Plymouth
- 26 Samuel B. Elfman of Braintree and Janet P. Munro of Marshfield
- 26 Patricia C. Mulee and Julianne Moore both of Duxbury

DEATHS RECORDED IN DUXBURY

(FY-2003 deaths too late to be recorded in FY-03 Town Report)

April

30 Cynthia M. Bitters 47 Carl and Bernice (Butt) Bitters

June

On or about:

3 Ruth C. Anderson 51 Eugene and Frances (Anderson) Endicott

July

2 Bernice Cobert 79 Hyman and Anna S. (Cohen) Rubin
2 Anita P. Gard 94 George and Ada (Martin) Poole
6 Helen V. Edwards 84 Eugene and Ellen (Coleman) Flanagan
8 Charles Shelton Collins 85 George and Bertha (Moorra) Collins
11 Joyce C. Gould 52 Edmond and Virginia (Davis) Gould
19 Marie F. Callanan 86 Alphonsus and Mary (Gordon) Fay
20 John K. Macdonald 73 John and Dorothy (Hubbard) Macdonald
23 John McLean 82 John and Jemima (McGee) McLean, Sr.
23 Robert Heffernan 77 Philip and Hazel (Toner) Heffernan, Sr.
23 Ruth E. Newcombe 83 George and Helen (Oberst) Morgan
31 Theodore E. Zawalick 76 Stanley and Viola (Sarzych) Zawalick

August

1 Bernice C. Cole 68 Jeffrey and Elise (Martin) Lanigan
2 Ellen D. Palfrey 46 George G. and Martha (MacDonald) Palfrey
11 Rose M. Doody 96 Frank and Lucia (unknown) Diauto
13 Lorraine M. Hummrich 83 Hector and Adeline (O'Brien) Thibodeau
14 Michael R. Prone 22 Richard and Kathleen (Mounce) Prone
16 John T. Nachmann 61 William and Irene (Behr) Nachmann
16 Charles P. Pizura 65 Charles and Martha (Manto) Pizura
17 William G. Moore 80 Eugene and Margaret (Graham) Moore
20 Lillian Brown 87 Anthony and Anna (unknown) Consolo
22 Florence E. Monroe 90 Alexander and Bertha (Jahn) Lamborghini
22 Marguerite E. Donnellan 92 Unknown and Mary (O'Neil) White
25 Louise R. Davis 94 Walter and Jeannette (Tanner) Fitts
25 Edward Trosset, Sr 87 Edward and Jane (Roberts) Trosset
25 Theresa M. Grealy 74 Christopher and Mary (Hanley) Carey
26 Phyllis Keith 92 P. Percival and Annie (Mayo) Dorr
28 Helen S. Fogg 85 George and Josephine (Barnes) Litchfield
30 Mildred F. Chute 95 Patrick and Florence (Murray) Sweeney

September

9 Barbara E. Gurnis 39 George and Barbara (Dempsey) Gurnis
12 Eileen T. Ward 88 Frederick and Ida (Hasenfus) Ferson
12 Muriel I. Oakman 88 Joseph and Irene (Snow) Brady
13 John R. Kellen 83 Roger and Margaret (Russell) Kellen
15 Susan E. Grant 40 Robert and Eileen (Donaghy) Grant
16 George A. Holland, Jr. 57 George and Elinore (Clancy) Holland
16 Elizabeth Gilpatrick 83 Joseph and Gladys (Newman) Cooper
17 Thomas Gormley 84 George and Helen (Lyons) Gormley
22 George E. Turnley, Jr. 76 George and Aurelia (Ellison) Turnley
22 Mary L. Greaney 71 Louis and Constance (Gearin) Callahan
24 Peter Gonis 94 Arthur and Helen (Alexopoulos) Gonis
25 Robert B. MacElory 71 Leonard and Jennie (Pearson) MacElory
26 Harold E. Almy 81 Harold and Helen (McLean) Almy
27 Genevieve M. Tillotson 92 Harry and Mable (Kinney) Holtz

October

3 Alma Seminatore 93 Unknown and Erica (Larson) Serar
5 Colombe Zucchi 90 Israel and Edna (Frenchette) LeRoux
7 Daniel J. Dunleavy 54 Harold and Helen R. (Welch) Dunleavy
20 Robert F. Welch 80 John and Helen (Wilson) Welch
21 William P. Voloshen 58 William and Sophie (Gorchakowski) Voloshen

23	Margaret Porturnicki	89	George and Marguerite (Donovan) Urquhart
24	Mary E. O'Brien	73	James and Anastasia (Lee) Harrington
28	Mary P. Dolan	89	Henry and Elizabeth (Cleary) Garvey
November			
1	Margaret Perry	89	Salvatore and Mary (Fromm) Deluca
3	Francis X. Groezinger, Sr.	88	John and Mary (O'Brien) Groezinger
6	William V. Ryan	79	Russell and Marion (Whitney) Ryan
6	Claire E. Clancy	76	John and Mildred (O'Brien) Clancy
7	Mary T. Constantine	73	Charles and Irene (unknown) DeMello
8	Phillip J. MacKinnon	76	Unknown
9	Providence M. Colanino	80	Joseph and Maria (Sansone) Costanza
12	Patricia M. Barlow	64	Peter and Marie (unknown)
13	Joy Jenkins	72	Wandell and Alice (Joy) Mooney
14	Bibiana Sherve	80	George and Alice (Hale) Kennedy
18	Gertrude J. Wilken	85	George and Mary (Eager) Rainbolt
25	Clifton R. Marchant	95	Jabez and Helena (Loud) Marchant
25	Frank W. Gazzola, Sr.	71	Joseph and Mary (Shamon) Gazzola
December			
2	Emily Chaffee	103	Clifton and Nellie (Goodnow) Rich
3	Dorothy E. Storm	96	James and Marie (Peters) Harvey
4	Dorothy E. Allen	78	Lewis R. and Anna L. (MacCallum) Ziman
5	Robert F. Lutz	80	Frederick and Helen (Isler) Lutz
9	Sarah Dayton	86	James and Elizabeth (Fawcett) Hersh
10	Eileen F. Butt	66	John and Margaret (Sullivan) Greelish
15	Gertrude L. Coffin	92	John and Mary (McCarty) Mahoney
17	Janice W. Mosher	77	Albert and Margaret (Ward) Cavicchi
21	Margaret T. Alcusky	82	John and Mary (Foley) McDonough
22	John Haskell	86	Lyman and Clara (McKenney) Haskell
24	Robert A. LeBlanc	90	William A. and Katherine (Conley) LeBlanc
24	Agnes Lee Dunlap	97	Edward and Eva (Moore) Templeton
26	Ruth B. Joyce	96	Sylvanus and Rose (Kuehne) Browning
28	Robert A. Reed	59	Leonard and Eleanor (DeMoranville) Reed
29	Agnes G. Owens	87	Daniel and Alice (Cusack) Murphy
30	Julia M. Bergamesca	93	Andrew and Mary (Kramer) Mahonchak
January 2004			
1	Sarle W. Krede	96	Unknown and Edith (Whitman) Kredenser
3	Helen C. Costello	78	John J. and Catherine (Duffy) Costello
6	Serge Worontsoff	80	Alexander and Helen (Manomet) Worontsoff
7	Helen L. Histen	73	W. Allan Eva and Ada (Hodges) Eva
14	Margaret E. Carrel	84	Daily and Goldie (Durnell) Clay
14	Kim Ho Chin	97	Unknown
16	Mary M. Gaw	79	Patrick J. and Delia A. (Flaherty) Gaw
18	Robert B. Zucchi	91	Alfred and Hilda (Lenzi) Zucchi
19	Martha Hatch	90	James H. and Margaret A. (Coltrane) Littler
20	Frances L. Risso	88	Gail F. and Mabel F. (LeFevre) Pouliot
28	Faith Carter-Wetherall	80	Percy V. and Christine (Burkett) Carter
30	Eleanor M. Happnie	81	William and Mary (Hession) Murphy
February			
1	William A. Ferson	75	William F. and Blanche (Judson) Ferson
2	Roland E. Dealy	88	Richard J. and Mae H. (Keeley) Dealy
7	Priscilla D. Morton	82	Hiram E. and Hannah E. (Dustin) Gould
10	Robert G. Millar	86	James and Margaret (Warner) Millar
13	Charlotte G. Richards	70	L. Bowman and Catherine (Hurd) Graton
24	Stefan Mykytyn	79	Peter and Maria (Wiaslo) Mykytyn
28	Dorothy I. Winters	88	Frank and Katherine (Cole) Irwin
28	Sarah A. Kelly	76	Patrick and Nora (Reaney) Folan
March			
1	Harvey M. Greenbaum	55	Franklin B. and Ethel (Cohen) Greenbaum
3	Geoffrey R. Pease	21	George S. and Wendy J. (Leff) Pease
5	Evelyn M. DeLorey	76	Vincent and Anna (Dwyer) Lynskey

6	Anna Mary Scampoli	90	Nicholas and Raphael (Manna) Imbaro
6	Barbara Buchanan	89	Vincent and Violet (Mahler) Buchanan
6	Ruth Mac Neill	83	Chester W. and Ruth M. (Stone) Gushee
14	James E. Morton, Jr.	39	James E. and Patricia M. (Sullivan) Morton, Sr.
18	Florence C. Dolan	88	Fredrick and Anna (Maguire) Heimall
18	Donald R. Sollis	85	George and Clara (Lucas) Sollis
20	Sonnino Gentile	74	Cesare and Grace (Cianfarani) Gentile
22	Mary A. Potter	93	Harry and Ellen (Donohue) Potter
23	Peter J. Grealy	78	Thomas and Katherine (Corbett) Grealy
25	Ethel N. Corbridge	98	Thomas and Annie (Crankshaw) Maden
30	Phyllis E. Sirois	76	Harmond and Greta (McLaughlin) Lund
April			
2	Benjamin V. Sisti	71	Vincent and Mary (Trotta) Sisti
5	Charles E. Jacobson	89	Peter and Catherine (Sweeney) Jacobson
7	Gordon R. Hubbard	81	Ray and Dora (Reed) Hubbard
7	Frances Baker	82	Andrew and Mary (Nichols) Raftery
8	Robert F. Neely	91	Robert H. and Fay (Maxson) Neely
10	Alexander Penna	88	Candido and Thersea (Tucci) Penna
18	Mary J. Melham	93	Joseph and Frances (Schnier) Scherer
18	John K. Pratt	98	Norma and Elizabeth (Bassett) Pratt
19	Ethel C. Mori	81	John and Margaret (Keleher) Cohen
21	Nancy C. Govoni	63	Frank W. and Helen G. (Pehrson) Johnson
25	Raymond P. Zupperoli	74	Pasquale and Delcisa (Ricci) Zupperoli
26	Emilio J. Scalesse	74	Vincenzo and Assunta (Cicerano) Scalesse
29	Doris E. Peterson	83	Edward and Annie (Francis) Williams
May			
10	Marilyn A. Furtado	75	Paul E. and Marjorie (Armstrong) Crompton
13	Frank Lang	81	Johannes and Christen (Iverson) Lang
22	Victor P. Johnson	91	Brent and Florence (Fish) Johnson
23	George W. Harstedt, Jr.	82	George W. and Barbara (Wade) Harstedt, Sr.
28	Joan O. Butler	83	Neal and Marion (Leonard) O'Hara
29	Florence L. Woodland	84	Forrest and Louise (Arborgast) Keeler
June			
4	John F. Mahoney	94	Patrick T. and Maria (Hamrock) Mahoney
8	Barbara J. Richardson	66	Lyle and Delores (Chapman) Grace
13	Pauline M. Maddux	97	John and Mary (Anderson) Train
15	Ida E. Vonlderstein	86	Antonio and Bambina (Sforza) Spadorcia
16	Charles E. Clapp, II	80	John B. and Helen (Woodsom) Clapp
17	Janet M. Roe	70	Frank J. and Margaret (Wall) Doherty
17	Dorothy M. Macomber	98	William and Cora (Smith) Engel
25	William B. Joyce	83	Peter and Catherine (Callahan) Joyce
28	George I. Bean	68	George and Margaret (Boudreau) Bean, Sr.

CABLE ADVISORY COMMITTEE

The Cable Advisory Committee assists the Board of Selectmen and the Town Manager in administration of licenses between the Town of Duxbury and cable communication providers. The committee supports and advises the Town in the negotiations of these contracts. The committee works as a liaison between the Town and the cable supplier in day-to-day operations and is the subscribers' ombudsman in dealings with the suppliers. The cable committee oversees the operation of the Town's Public Access Channel and advocates for the Town's Government Channel. At present, Adelphia Communications, Inc. ("Adelphia") is the sole supplier of cable television services in Duxbury.

Franchise Renewal Process Status

In November 1994, the Town of Duxbury granted Adelphia a license to provide cable services to the town for ten years. The Cable Advisory Committee is presently considering possible terms of renewal of the contract that grants the franchise. Options for licensors are changing as rapidly as other facets of the telecommunication industry. Further complicating the upcoming franchise renewal process is Adelphia's recent history of legal and financial problems. In light of the present environment, the Cable Advisory Committee chose to follow the formal process for license renewal as outlined by Cable Television Division of the Massachusetts Department of Telecommunication and Energy (CTV/DTE). The committee is indebted to the representatives of CTV/DTE who continue to work with the committee in the exploration of options available to the Town in this unusual environment.

This year the Town of Duxbury, through the Cable Advisory committee, continued its thirty-month process to consider renewal of its cable franchise agreement with Adelphia Communications, Inc. In FY 2004, the Cable Advisory Committee, working with counsel, produced the Request-For-Proposal (RFP). The request outlines the community's needs as expressed in the six hours of formal hearings conducted by the committee (Ascertainment Hearings), in the five Annual Fall Open Forums of the Cable Advisory Committee, and in the results of the committee sponsored, town-wide survey. In addition to the formal, fact-finding efforts, committee members have initiated informal meetings with individual subscribers, as well as school and town department representatives. By sending the RFP to all other cable suppliers who now operate in the commonwealth, as well as the present cable supplier, the committee, on behalf of the Board of Selectmen and Town Manager, announced the town's interest both in assuring reliable, cutting edge service. At the same time, the town invites competition by pursuing the right to license more than one service supplier.

Public Advocacy

- In First Quarter FY 2004, the committee conducted its Annual Open Forum. Such forums provide an opportunity for the public to meet directly with Adelphia management for the purposes of addressing concerns, resolving issues and making suggestions.
- The present license requires Adelphia to provide a Public Access Channel (13), studio and staff. The committee monitors studio-user satisfaction. The committee advises on purchase and upgrade of studio equipment. The Channel 13 viewers are familiar with the popular Young Adults Group filmmakers' programs, Senior Center's specials and the Oscar Night.
- The committee continues its supervision of the Town Government Channel (15), which covers the weekly Selectmen's Meetings and special meetings of the Conservation Commission, the Planning Board and the Zoning Board of Appeals. Under the direction of the committee, Channel 15 also provides such services as the Town Bulletin Board and Reading for the Blind and Visually Impaired.
- The committee monitors Duxbury cable customers' satisfaction in areas such as programming, broadcast quality and service, and continues to advocate for the subscribers with the cable supplier.
- The committee regularly reviews the existing contract. It informs town departments, non-profit organizations and individuals of materials and services to which they are entitled.
- The committee continues to attend, in the role of a convener, all Massachusetts Cable Television Division cable-rate hearings related to Adelphia.

Recognition and Thanks:

- The Cable Advisory Committee thanks Williams Holmes for his six years of wise counsel and service to the committee as clerk, and to Lynn Smith for her seven years of leadership as chairman.
- The committee welcomes William Kearney as a new member of the committee.
- The Cable Advisory Committee welcomes Robert Fitzpatrick as newly elected chairman and William Kearney as clerk. The committee is pleased that Jean Kennett will continue as vice-chairman.
- The committee recognizes the enthusiastic support and encouragement of youth, senior and the general community interest programming of Nancy O'Connell, Channel 13 Station Manager, and her staff. The Advisory Committee commends Adelphia's staff for supporting the production of the Town Government Channel.
- The committee thanks *The Duxbury Clipper* for carrying the committee's columns and notices, and commends the newspaper for its continued interest in the improving of all cable services to the Town.

- The public is encouraged to contact the committee with suggestions, comments and questions. Call or write the committee at the Office of the Board of Selectmen or email the committee directly at Cable@Town.Duxbury.MA.US.

Respectfully submitted,

Lynn Smith, Chairman
 Jean Kennett, Vice Chairman
 William Holmes, Clerk

Robert Fitzpatrick
 William Kearney
 Richard Miller

Nancy Shine
 Mary Beth MacQuarrie, ad hoc
 Charles Vautrain, ad hoc

CONSERVATION COMMISSION

For the fiscal year ending 6/30/04, the Conservation Commission has several large projects behind it and continued gains to report concerning additional land acquisitions. However, of most importance is the significant turnover of Commissioners. In December 2003, Ann Hill, a 6-year veteran stepped down and was replaced by Barbara Kelly. Then at the end of the fiscal year, Brendan Halligan, Friend Weiler and Arthur Vautrain opted to move on; Brendan and Friend having served for two 3-year terms and Arthur for three. The Commission has been very fortunate in gaining the services of Holly Morris, Dianne Hearn and Donald Merry joining Barbara, Sam Butcher, Joe Messina and Tom Gill.

After the successful passage of the revised By-Laws at the March 2003 Annual Town Meeting, the Commission is in the process of updating the Rules and Regulations and hopes to complete that review this winter. In addition to the revision of the Rules and Regulations, the Commission has adopted MGL Chapter 44, Section 53G regarding consultant fees and adopted a new fee schedule.

During the year, the three Orders of Conditions, which govern activities on Duxbury Beach, expired after five years. Due to the complexity of management of the beach and the numerous "stake holders" and overlapping Federal and State regulations, the writing of a single Order took all of nine months. But, with the cooperation of the Duxbury Beach Reservation, Leslie Fields of Woods Hole Group and the patience of everyone, the new Order was written and went into effect without an Appeal.

During the course of the year the Commission acquired an additional 17.7 acres via one purchase and three gifts. We continue to rely on the Community Preservation Committee (CPC) for assistance in the acquisition program.

At the Special Town Meeting in June 2004, the 134-acre O'Neil farm was approved for an Agricultural Preservation Restriction. The Commission expresses its appreciation for the efforts of the CPC and the Wildlands Trust of Southeastern Massachusetts. The same STM meeting saw the approval of the purchase of the Jaycox "Christmas Tree" Farm and the approval of \$10,000 for repair and construction of the Fish Ladder in Island Creek. The Fish Ladder project will help restore a historical run that had been rendered inoperative due to the ravages of time and nature.

The following table summarizes the wetland permitting for the last three fiscal years. Each activity requires a minimum of one public hearing and some require two or three to conclude our business.

Conservation Commission Applications by Fiscal Year				
	2002	2003	2004	Comments
Notices of Intent	65	64	51	These are formal permits to control activities within 100 Feet of Duxbury's protected wetland resource areas or Within 200 feet of a river
Determinations of Applicability	47	36	26	This is a less formal process, to determine whether the Proposed activity will require a full permit
Abbreviated Notice of Resource Delineation	1	3	1	This is the formal process to have the Conservation Commission review and accept a wetland delineation
Permit Extensions	5	4	3	
Amended Permits	5	4	1	
Enforcement Orders	2	1	2	These are field formal citations by the Conservation Commission and Administrator, usually for disrupting wetlands

A final note, the Commission would like to acknowledge the work performed by the two interns, Jenna Moody and Matt Homsey. They were instrumental in several projects on Commission land. The Commission would also like to thank the DPW and Peter Buttkus for all their help in caring for our property. No report would be complete without a "tip of the hat" to Joe Grady and Pam Johnson who make serving on the Commission a rewarding, educational and enjoyable experience.

Respectfully submitted,

Friend Weiler, Chairman
Samuel Butcher, Vice-Chairman
Thomas Gill III
Brendan Halligan
Anne Hill
Joseph Messina
Arthur Vautrain

COMMUNITY PRESERVATION COMMITTEE

This was a highly productive year for the Community Preservation Committee. The Committee prepared and presenting articles for an unprecedented number of special and annual town meetings; the November Special Town Meeting, the March Annual Town Meeting, and the June Special Town Meeting.

In FY 2004 the town CPA surcharge receipts were \$938,569. In October 2003 the Massachusetts Department of Revenue distributed a 100% state match, or \$922,706, based on the 3% surcharge rate adopted in 2001. In sum, the town collected \$1,861,275 in fiscal year 2004.

Duxbury has generated nearly \$2.7 million in real estate surcharges and received nearly \$1.8 million from the state in matching funds. We anticipate another state match in October 2004. We have put over \$5 million to work in each of the purposes of the Community Preservation Act; open space, historic preservation, community (affordable) housing, and recreation. The CPC looks forward to working with the newly appointed Local Housing Partnership that will be the driving force for affordable housing.

At the November 2003 Special Town Meeting the voters approved the following articles:

- Article #3 – Amendment of Article 2 of the June 2002 Special Town Meeting to allow for the development of the Congress Street property by South Shore Habitat for Humanity.
- Article #5 – Transfer of sum from the open space account for stewardship fees on the Congress Street, Delano, Hamadeh and Swanson properties. **\$32,479**

The voters declined Article #4 which would have amended Article 1 of the June 2002 Special Town Meeting and removed the Duxbury Housing Authority as manager of the two units of community housing on the Delano property. The Department of Housing and Community Development approved the lease for the Delano house in April 2004 and the Duxbury Housing Authority assumed its oversight in May.

Restoration work on the King Caesar House proceeded as planned and as a result some remarkable detail in the woodwork was discovered. To date, work on the water damage around the summer kitchen and the wharf restoration have not been completed.

The request for proposals for the architectural assessment of the Wright Building was well received. Neil Johnson, Joe Grady, Marcia Sohlberg, Norman Tucker, Tony Kelso, Steve Jones, and Holly Morris served on the review committee and recommended Finegold Alexander & Associates. Finegold Alexander reviewed the spatial needs of the parties interested in using the building and Mr. Ron Roberge presented his firm's findings to the Board of Selectmen in May. Mr. Roberge addressed the restoration needs in detail and presented preliminary drawings for a variety of uses. The architects will meet with the Board of Selectmen and the prospective users to discuss best uses and designs.

At the March 2004 Town Meeting the voters approved the fiscal year 2005 administrative budget of \$47,500 funded by CPA receipts. The voters also approved the following articles:

- Article 31 – allocation of 10% of the funds received from the surcharge for each of the three purposes: open space, community (affordable) housing, and historic preservation. **\$559,500**
- Article 32 – Transfer of sum from the Community Preservation Fund for a geographic information system parcel automation project. **\$13,800**

Article 33 – the transfer of a portion of the Delano Farm property from the CPC to the Water Enterprise for water supply purposes and to fund that transfer with water revenues was indefinitely postponed.

The highlight of the June 2004 Special Town Meeting was approval of short term borrowing with CPA funds for the purchase of the development rights of approximately 122 acres of the O'Neil Farm; the last commercial-scale working farm on the South Shore. The Wildlands Trust and concerned townspeople spearheaded a well-crafted grassroots campaign and the article received resounding approval.

In addition, the voters chose to exercise the town's right of first refusal for the Jaycox tree farm. The Jaycox property has been on the priority list of the Open Space Plan for over three decades; it is an important missing link in the West Brook Watershed and Eastern Greenbelt. The property also serves as a buffer to the Damon wellsites and is upstream of the Millbrook well sites.

Town Meeting also approved funding of the Duxbury Bay Management Study Committee's project for the restoration and construction of an historic alewife and rainbow smelt fish run that dates back to 1702, on Mill Pond and Island Creek Pond. Once restored, recreational and commercial fishing will be allowed.

Imminent closure of the Tarkiln Building incited the current users to rally and an architectural survey was approved. The voters also approved the preparation of construction and bid documents for the Wright Building, bringing it closer to its original grandeur and stature.

In summary, the following articles were approved, using CPA funds, at the June 2004 Special Town Meeting:

- Article 2 – Appropriation of funds for additional construction needed to complete the multi-use field on Keene Street. **\$71,500**
- Article 3 – Appropriation of funds for the restoration and construction of two fish ladders on Island Creek **\$70,700**
- Article 4 – Appropriation of funds for a professional architectural survey and to identify measures to comply with the provisions of the Americans with Disabilities Act of the Tarkiln Building. **\$35,000**
- Article 5 – Purchase of the development rights and public access rights to approximately 122 acres of land known as the O'Neil Farm. **\$1,550,000**
- Article 6 – The voters authorized the Board of Selectmen, on terms and conditions deemed to be in the best interest of the Town, to negotiate with non-profit organizations for the lease of the Wright Building.
- Article 7 – Appropriation of funds for the purpose of preparing construction and bid documents for the re-use of the Wright Building. **\$153,000**
- Article 8 – To authorize the Board of Selectmen to acquire, for Open Space, the Jaycox property. **\$620,000**

Article 9 - Transfer of a portion of the Delano Farm property from the CPC to the Water Enterprise for water supply purposes and to fund that transfer with water revenues was indefinitely postponed.

The Committee would like to thank Diane Bartlett for her invaluable contribution as the representative of the Duxbury Housing Authority. We welcome Brendan Keohan who will serve to replace Ms Bartlett. The Committee also extends its sincere appreciation to Jody Hall and Art Vautrain who have served on the CPC since its inception

as representatives of the Historic Commission and the Conservation Commission, respectively. Special thanks to Pam Johnson who serves as our Administrative Assistant, keeping us informed and organized, and to Joe Grady, Conservation Administrator, for his invaluable guidance and assistance both in the field and the office. Additional thanks to Frank Mangione who attended nearly every CPC meeting and served as a tremendous resource as member of the Finance Committee.

Respectfully submitted:

Holly Morris, Chair
George Wadsworth, Vice Chair
Diane Bartlett (resigned March 2004)
Jody Hall

Tony Kelso
Brendan Keohan
Pat Loring
Art Vautrain

DUXBURY BAY MANAGEMENT STUDY COMMITTEE

The Duxbury Bay Management Study Committee (DBMSC) was appointed by the Board of Selectmen in 2002 to complete another section of the Town's Master Plan. The Committee is comprised of 12 appointed members from the Duxbury community representing a wide range of bay and town interests. To date, the committee has concluded that although the bay and its resources are generally believed to be in good condition, they are subject to increasing uses and potential conflicts.

Mission: To develop a management plan that will enhance and preserve the ecological health, pristine waters, and natural beauty of Duxbury Bay for future generations while sustaining harmony among all its uses.

Strategic Priorities

- Welcome and encourage community input
- Enlist, support and coordinate existing town regulatory structure
- Develop and maintain a baseline of uses
- Create and maintain a central source of available scientific data
- Create a mechanism to review and act on scientific and environmental data
- Establish a consensus for guidelines and parameters on bay carrying capacity based on science
- Create a conflict mediation process
- Recommend and support restoration and conservation projects
- Provide and support education and training on the bay
- Provide a structure for successful implementation of plans
- Establish a funding program to sustain and manage plan

The Committee has met every other Thursday throughout the year and has accomplished the following:

- Hired Robert L. Fultz & Associates of Marshfield to assist in the development of a *draft* plan
- Developed a four-phase strategy for the development of a plan
- Reviewed several other plans developed by local communities
- Interviewed several public and private environmental firms
- Held a public meeting to gather input from the community

Also, the Committee has made significant progress on all four phases of the development of the plan including:

- Held a three-part series of Public Workshops to gain further community input and guidance
- Inventoried existing information on the resources and uses of the bay.
- Characterized existing conditions
- Developed GIS maps based upon existing digital information
- Drafted most sections of the Plan and held focus group discussions on the following key topics inviting state and local experts:
 - Ecology and health of the bay
 - Improving public access
 - Proliferation of moorings
 - Shellfishing and aquaculture growth
 - Boating and boating safety

Island Creek Herring Run Restoration Project:

Included in the goal to develop a baywide management plan, is a plan to recommend and support restoration and conservation projects. Our first such project is the restoration of the historic Island Creek Herring Run that has several references in town records dating back to as early as 1693. Smelt and Herring are unique environmental health indicators of a bay area because they are dependent on the link between clean salt and fresh water. They grow as adults in the ocean but return upstream to spawn in the fresh water ponds where they were born.

Purpose

Restore an historic alewife and rainbow smelt fish run including Island Creek (2 miles long), Mill Pond (7 acres) and Island Creek Pond (a great pond of 35 acres)

Objective

Optimize habitat for rainbow smelt passage and spawning while restoring access for herring to existing spawning and nursery habitat in Mill Pond and Island Creek Pond.

Scope

- Repair existing fish ladder under Tremont Street and divert storm drain.
- Restore natural ladders between Island Creek and Mill Pond
- Clear brush and other obstructions along stream
- Restore historic control structure at Island Creek Pond
- Develop and provide public education to ensure long term public stewardship

Projects Costs

Total project estimate -	\$166,814
To include: Habitat Improvement Historic Fish Passage Restoration at Mill Pond Control Structure Restoration at Island Creek Pond; Engineering; Project Permitting and Coordination	
Funds received to date:	
Corporate Wetlands Restoration Grant	\$ 9,000
Conservation Commission Grant	\$ 10,000
Battelle Labs	\$ 8,500
*CPC Funding	\$ 70,000
In-Kind Matches	<u>\$ 69,315</u>
Total Funds received to date:	\$166,815
*(Approved at Town Meeting 3/04)	

To date the existing conditions survey is complete and the second alternative design is being developed and a technical committee including the Anadromous Fish Team Leader from the Division of Marine Fisheries and their fishway designer from the U.S. Fish and Wildlife Service. The target for construction is the summer of 2005.

The Committee has been working on the development of a bay management plan for over two years. It has become evident that undertaking and completing a comprehensive plan is a daunting project that will require the careful review and analysis of dozens of topics and issues. As of this time, our goal is to submit a finalized draft plan to the Board of Selectman before the Annual Town Meeting in the spring of 2005, including recommendations for structuring an ongoing bay management process as well as general recommendations for addressing specific areas of concern identified in the plan.

The Committee has welcomed all members of the community to participate in the development of the plan and we are pleased to report that we have enjoyed strong public participation in our public forums. Our meetings are open to the public and are usually held every other Thursday at the Senior Center from 7 pm to 8:30 pm. Meeting dates are posted at Town Hall and on the town web site.

Respectfully submitted,
John Carnuccio
Chairman

2004 Committee Members:

- | | | | | |
|---|------------------|--------------|------------------------------|-------------|
| John Carnuccio | Margaret Kearney | Julie Waltz | Skip Bennett | Don Gunster |
| Jack Kent | Ned Lawson | Dick Whitney | Shawn Dahlen | Dan Baker |
| Debora Katz | Jon Nash | | Robert Fultz (Consultant) | |
| Don Beers (Harbormaster Dept. representative) | | | Betsy Sullivan (BOS liaison) | |

OPEN SPACE AND RECREATION COMMITTEE

We would like to thank express our gratitude to the Selectman, Town Manager and residents of the town of Duxbury for all their support during the last fiscal year. A large number of voters came to the Special Town meeting in June to protect the O'Neil Farm, purchase the Jaycox property and back other important projects that substantiate the Open Space Plan.

In FY2004, members of the OSR committee interviewed heads of departments, boards, committees and councils to gather their understanding and compliance with the Five Year Action Plan of the Duxbury 2002 Open Space Plan. An Interim Report will be presented to the Selectman and residents in the fall of 2004.

The committee worked with Joe Grady, conservation administrator in completing blazing walking / jogging trails east to west between Tremont St. and Lincoln St. and north to south between West St. and Mayflower St. using uniform, color-coded blazing system for all Duxbury trails.

The 16th annual Fall Foliage Fiesta was held on October 19, 2003 in conjunction with the DR&HS. Walks were conducted through the Town Forest. Local graphic artist, Bob Cipriani, donated his time and talent to design the stunning posters that spotlight Duxbury's open spaces and the event. More than 50 people participated despite some rain.

The OSR organized and accomplished field clean up of the newly acquired parcel of Swanson property at the corner of Rt. 53 and Franklin St. with the help of committee members, the DPW and the conservation administrator.

Finally, the committee would like to express our gratitude to our past co-chairs Doug Hart and Dick Rothschild for their leadership.

Respectfully submitted,

Paula Harris, Chairman
Doug Hart
Scott Zoltowski

Steve Berall
Pat Loring

Paul Costello
Holly Morris

Lorrie Hall
Dick Rothschild

PLANNING BOARD

FY 2004 was a year of firsts and changes for the Planning Board. The Planning Board reviewed the first subdivision application triggered under the new Residential Conservation Clustering (RCC) Bylaw and the first Administrative Site Plan Reviews came before the Board. The 2004 Town Meeting approved the appointment of two alternate Planning Board members to sit on special permits hearings for RCC and Land Clearing, and for special permits uses within the APOD. In 2003, Annual Town Meeting appropriated funds to revise and update the Duxbury Zoning Map and the completed map was accepted at the 2004 Annual Town Meeting. The new, full-color, layered and digitized 2004 Duxbury Zoning Map became available in both paper copies and as an electronic downloadable file on the Planning Board web page. The 2004 Annual Town Meeting approved the use of Community Preservation Act (CPA) funds for digitizing Duxbury assessors' maps for use as a new base map for the Town's Geographic Information System (GIS). This project is underway for implementation in the upcoming year. The Duxbury Zoning Bylaws were retyped and also provided in electronic format on the Planning Board web page. The 2004 Annual Town Meeting approved the creation of a Local Housing Partnership (LHP). Members have been appointed and the group is underway addressing Duxbury's affordable housing issues. The Community Development Plan, completed in June of 2004, outlined and recommended a number of housing strategies. The Planning Board, in conjunction with the Board of Selectmen, is working with the LHP to create an Affordable Housing Plan, and to implement some of those strategies. The Planning Board and the Board of Selectmen also have special legislation pending before the General Court for the establishment of an Affordable Housing Trust. In other business, the Planning Board continued its' work of reviewing special permit and 40B applications, forwarding its recommendations to the ZBA. The Board recommended in favor of the acquisition of the Jaycox property at the 2004 Special Town Meeting. The article passed, empowering the Board of Selectmen to exercise Duxbury's Chapter 61 right of first refusal. Following up on the Comprehensive Plan and Zoning Bylaw Implementation Committee (CPZBIC) exit report recommendations, the Planning Board is looking at mansionization and its attendant issues. March saw the end of Chairman Peter Donahue's nine year tenure as a Planning Board member. Mr. Donahue's expertise and guidance has been greatly appreciated and he will be sadly missed. Vice Chairman David Matthews resigned from his seat after six years on the Board. We thank them both for their valuable contributions as members of the Board and we wish them both well. The March election brought two new faces on

board: James Kimball, Jr. was elected to a 5-year term and John Bear was elected to fill out the one-year term left by Mr. Matthews' resignation. The Board welcomes them both. In its leadership re-organization, the Board voted George Wadsworth as Chairman, Amy MacNab as Vice-Chairman, and Angela Scieszka as Clerk. We once again thank our Planning Director, Christine Stickney, and Administrative Assistant, Barbara Ripley, for their hard work and dedication throughout the year. Planning Board FY 2004 activity is summarized as follows: one Definitive Subdivision approved (for a total of three new lots); ten Approval Not Required (ANRs) endorsed (lot line changes and a total of six new lots); two Administrative Site Plan Reviews approved; one 81-X plan endorsed (combining two lots into one); and three Chapter 40B applications reviewed. Planning Board members served on the Duxbury Land-Use Group, the Community Development Committee, the Local Housing Partnership, MBTA Advisory Board, the South Shore Coalition, and the Community Preservation Committee. We look forward to a productive and successful FY 2005.

Respectfully submitted,

George D. Wadsworth, Chairman
Amy M. MacNab, Vice Chairman
Angela Scieszka, Clerk
Aboud J. Al-Zaim
John P. Bear
James R. Kimball, Jr.
Robert G. Wilson

HISTORICAL COMMISSION

A focus of FY04 for the Historical Commission has been improving communications between the commission and the Inspectional Services department. Toward that end, we met with Richard MacDonald and his staff on two occasions to refine and clarify procedures.

Phase III of the inventory was completed in December 2003. This phase encompasses Powder Point and "mop-up" work, properties that did not get inventoried in previous phases. Photocopies of the forms were delivered to the library, Town Hall and the Duxbury Rural and Historical Society. Funding for Phase III was provided by the Town of Duxbury.

We completed an update of the Wright Library inventory form. The Commission was also active in the committee to determine future uses for the building.

In conjunction with the Community Preservation Committee, the Historical Commission successfully obtained funds at Town Meeting for a historic structures report similar to the one created for the Wright Library.

Much of the later part of the fiscal year was spent preparing for the departure of two of the Commission's members. Additionally, we lost a member with the departure of Wayne Dennison, so we had three spaces to fill before the end of the fiscal year. Lee Willis joined the Commission in April to replace Wayne Dennison and Anne Hill and Barbara Kiley were appointed effective July 1 to replace departing commission members.

In FY 2004, the Historical Commission voted on 11 applications for demolition of all or substantial portions of the following structures: 192 Powder Point Avenue, 222 Powder Point Avenue, 32 Morton's Hole Way, 245 Powder Point Avenue, 251 Standish Street, 4 Russell Road, 661 Washington Street, 215 Bay Road, 274 Lincoln St, 41 Bay Pond Road and 33 Linden Lane. No hearings were held; no delays were issued.

Respectfully submitted,

Martha Himes, Co-Chair	Julia Kispert, Co-Chair	Nancy Bennett	Josephine Hall
Susanna Sheehan	Norman Tucker	Lee Willis	

TOWN HISTORIAN

Over the past year the work of the Town Historian continued in much the same manner as in previous years, with the most time taken answering queries, large and small, which came my way. As in past years, I was especially active with two committees of the Duxbury Rural and Historical society, the Publications Committee and the Library and Archives Committee. During the past year I also did extensive research on the War of 1812 as it related to South Shore towns and gave lectures on the subject to audiences in Plymouth, Marshfield and Duxbury.

Two major events during the past year are related to local history. The first came with the November 2003 publication of Duxbury...An Album by Norman R. Forgit. This book, with historic photographs lent by townspeople and the historical society archives, has been enthusiastically received. Over the holidays it was regularly the best selling book locally.

The second event came with articles six and seven of the Special Town Meeting on June 24, 2004. These articles permitted the Board of Selectmen to negotiate with nonprofit organizations to lease parts of the old library building consistent with the historical preservation of the structure, and authorized the appropriation of Community Preservation funds for preliminary plans to enable the building to be renovated and reused. Both articles passed.

Many residents have been especially concerned about the future of the original Duxbury Free Library building which faces St. George Street. It was designed by a well known architect, Joseph Edward Chandler, given to the Town of Duxbury by Georgianna Wright, and dedicated in 1909. The projected renovation of this front section of the former library building, known as the Wright Building, answers several community needs. At this writing there is a possibility of making the original library into an archival facility to house the extensive historical materials held locally. Such a facility is sorely needed and offers an appropriate use for such a unique and significant building.

The back section of the building was built as an addition to the library in the late 1960's by the architectural firm of Morehouse and Chesley. Before starting his own firm, Dick Morehouse was associated with the Architects Collaborative of Cambridge, whose work reflects the Bauhaus influence of partner Walter Gropius. The old Duxbury library addition is an example of this modernistic school of architecture, which by now is historic as well.

Respectfully submitted,

Katherine Pillsbury
Town Historian

PERSONNEL BOARD

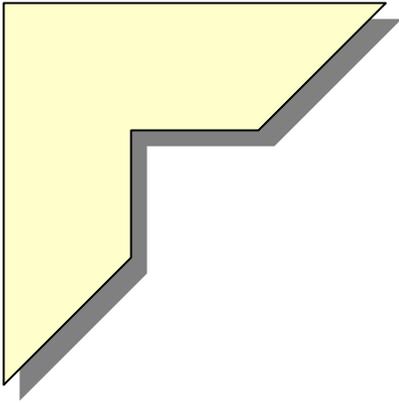
The past year saw a continuation of the Personnel Board's traditional role of responding to the Town Manager's request for assistance in various Human Resources issues. These included the interpretation, update and implementation of personnel policies, the maintenance of non-unionized pay grades, the evaluation of managerial jobs and the selection of key personnel. The Board employed an outside consulting firm to assist in determining overall salary increases and range adjustments.

The Board also evaluated appeals from individual managers regarding their own pay levels and salary equity. In considering these requests, the Board used job evaluation methods and surveys of pay practices in peer communities.

Finally, the Board continued to work on an Employee Handbook.

Respectfully submitted,

Nan O'Neil
Martin Campbell
Joanne Duffy
Wayne Heward
Paul McDonough, Chair



PUBLIC SAFETY

BEACH COMMITTEE

FIRE DEPARTMENT

HARBORMASTER DEPARTMENT

BEACH MANAGEMENT OPERATIONS

SHELLFISH CONSTABLE

SHELLFISH ADVISORY COMMITTEE

HIGHWAY SAFETY ADVISORY COMMITTEE

INSPECTIONAL SERVICES

BOARD OF HEALTH

ZONING BOARD OF APPEALS

POLICE DEPARTMENT

ANIMAL CONTROL

NUCLEAR ADVISORY COMMITTEE

BEACH COMMITTEE

The past year has been a busy one for your Beach Committee. After spending most of 2003 working with the Conservation Commission and Beach Technical Committee to provide a balanced view on new orders of conditions, the committee had more work to accomplish.

Donald Beers, Duxbury Harbormaster, and Jake Emerson, Endangered Species Officer, requested that the committee provide input on draft beach regulations. While most of the changes were minor, some were in response to new restrictions placed on the beach-going public by the new orders of conditions and environmental regulations. It is becoming more difficult and more expensive to maintain Duxbury Beach as a community resource.

For the first time in recent memory the Beach Committee held a meeting at Duxbury Beach. We toured the parking lot, right of way, first crossover, Plover habitat, and the Powder Point Bridge. It was a real learning experience for a group that has spent so much time discussing the beach and working on beach related issues. Duxbury Beach truly is a remarkable place that is available to all people.

The rating of the Powder Point Bridge was lowered by the State Highway Dept. As a result most trucks, including fire engines, and all school buses are prohibited. Fire safety is obvious, but buses are important for events like the 4th of July to shuttle people to the beach. Tom Daley, DPW director attended two meetings to provide info on the State's official report and what can be done to make repairs and raise the rating by summer 2005.

The Beach Committee serves the Town by coordinating activities of the Duxbury Beach Reservation, Harbormaster, Conservation Commission, Police Department, and the public. It is primarily a volunteer organization. During 2003-2004 the committee consisted of a number of individuals:

Residents at large: William Benjes, Sarah McCormick, Don Gunster, Colleen Carroll, Susanah Sheehan, Dan Baker; Reservation Designees: Michael McLaughlin, Walter Keleher, Joseph Conway; Ex Officio: Chief Mark DeLuca, Harbormaster Donald Beers, Assistant Harbormaster Jake Emerson, Conservation Commissioner Thomas Gill; and regular participants: David Cole, Mass Beach Buggy Assn; Bill Hartigan, Gurnet – Saquish Assn. A number of residents and visitors attended our meetings and forums over the past year as well.

Kay Foster, a long-time member of the committee, resigned in 2004. Her valuable service is appreciated.

FIRE DEPARTMENT

Fiscal Year 2004 was another very busy period for the members of the Duxbury Fire Department. Although there were no serious fires during this period, our run volume continued to increase. There were no large loss fires, and most importantly, no serious fire related injuries or deaths to our residents or to our firefighters during the year.

During FY 04 for the first time in many years, we were again required to close the Ashdod Fire Station at times due to severe fiscal constraints that all Town departments faced. This newly rebuilt fire station was closed over 100 day shifts during the year to make up for budget cuts. After reviewing many alternatives, we determined that intermittently reducing staffing levels was the only viable method to absorb the large reduction in our budget. On a positive note, the 2004 Annual Town Meeting in April restored that lost funding, and that will assure that both fire stations will remain open to serve all of our residents for the foreseeable future.

Our new aerial ladder truck, which was delivered early in the fiscal year, is fully in service and operational. All members of the fire department have been trained in its use. This is a wonderful piece of equipment, and we are extremely fortunate and pleased that our citizens voted to purchase it when we did.

All required inspections and drills were completed during the year, and all required training for our members to retain their certification levels was also completed.

The new Fiscal Year will see the retirement and replacement of current Fire Chief William J. Harriman, and will also see the retirement of Deputy Chief Wayne K. Sjostedt. These retirements create a void of over 65 years of service

to the Duxbury Fire Department, but it will provide the opportunity for fresh ideas and diverse views about this ever-changing business of public safety.

I wish to thank all of the people who have made my job so rewarding during my years as your Fire Chief. My staff of Officers, Firefighters, and civilian personnel has been outstanding in assisting me with our many mutual responsibilities. Other Town Boards, Departments, and Committees continue to assist in a cooperative team effort, and I appreciate all of their assistance. I am most grateful to you, the citizens of this great community, who have always stepped to the plate to support our fire department's mission.

William J. Harriman
Fire Chief

HARBORMASTER DEPARTMENT

As in years past, our Department assisted the Town of Plymouth with mutual aid assistance for managing their waterfront activity for the 4th of July Fireworks display. We sent Officer Neil Chandler over to Plymouth Harbor in Marine Unit I, while Executive Officer Dennis M. Pearse assisted at the "spark plug" in Marine Unit III. Along with Plymouth and Duxbury Harbormasters, the Massachusetts Environmental Police and the United States Coast Guard were also present to assist with security.

In September, our Department worked with the Duxbury Police and Fire Departments to safeguard athletes participating in the annual Duxbury Beach Triathlon. Harbormaster personnel manned all three patrol boats to set up an event security perimeter both north and south of the Powder Point Bridge. We had mutual aid from the Plymouth and Kingston Harbormaster Departments to assist with security and the well being of the athletes.

In November and December, the department worked at hauling floats, swim buoys, no wake buoys, aids to navigation and the patrol boats. The Duxbury D.P.W. assisted tremendously with hauling the gangways and the floats. All three patrol boats were hauled and stored out of the weather by December.

December brought extremely cold weather that hung around until April. Duxbury Bay froze to a point that it virtually halted all commercial and recreational shellfish activity. After several weeks of "ice lock" a United States Coast Guard Cutter attempted to break the ice, but unfortunately the ice was too thick and it only made it to the #12 NUN. It was reported to us from the Cutter that the ice thickened about two inches every couple hundred feet and that it was an estimated ten to twelve inches at the #12 NUN. Department personnel took full advantage of the lack of Shellfishing activity. Harbormaster Donald Beers and Endangered Species Officer Jake Emerson worked diligently on preparing the Marine Units for the upcoming season. This work included washing, waxing, painting, rewiring, radio installations, tune-ups, fiber glassing and general maintenance. On 17 January 2004, the Department instituted a new "Mooring Waiting List Policy". This will serve as the policy for all current and future waiting lists in the town.

Mooring and tender permits went on sale 15 February 2004. Existing mooring applicants that have moorings in the Federal Anchorage and at Howland's Landing got their mooring bills mailed to them. All other existing mooring applicants and new applicants had to come in to the harbormaster office and fill out the proper paperwork in person.

April and May brought less harsh weather that allowed department personnel to finish work on the Marine Units and floats. All Marine Units and floats were back in the water by late May. Harbormaster personnel assisted the Duxbury Bay Maritime School with their annual "Opening of the Bay" festivities. By the end of June all aids to navigation, swim buoys and no wake buoys were on location.

Respectfully submitted,

Donald C. Beers III
Harbormaster

BEACH MANAGEMENT OPERATIONS

This summer season ended yet another successful year on Duxbury Beach. Permit sales for the summer of 2004 were as follows; Parking lot permits 3,396, Resident ORV 2,849, Non-Resident ORV 2,834. Certain areas of the ORV were shut down at times due to the presence of endangered species on the beach in June of 2004 for a couple of weeks the limit placed on ORV traffic was 300 vehicles 150 residents 150 nonresidents. This was similar to last year's closings in the affect that they were another high number of nesting sights on Duxbury Beach. In accordance with the beach management plan set forth by the Duxbury Beach Reservation and the Conservation Commission, all work on Duxbury Beach Road was coordinated with the Endangered Species Officer to ensure the safety of the endangered species present on Duxbury Beach. Total restrictions for 2004 resident permit holders within the ORV area were 1 time totaling only 1 hour of closure for the entire summer. This was shut down for public safety due to a high tide. Nonresidents total restrictions were 6 times for a total of 10 hours. The weather at the end of the 2003 and beginning of the 2004 summer was mostly overcast, therefore did not attract a high number of visitors to Duxbury Beach. The "carry-in carry-out" policy for rubbish and garbage, which was adopted on Duxbury Beach, worked well to keep the aesthetics of the East End of the Powder Point Bridge and keep unwanted scavengers from spreading the refuse along the beach. The dog walking permits and rules were still in effect and were managed well. Duxbury Beach stands alone in its ability to allow the cohabitation of recreational beach visitors and endangered species. It was another safe and fun summer experience for those who had the opportunity to enjoy it.

Respectfully submitted,

Donald C. Beers III
Harbormaster

SHELLFISH DEPARTMENT

As expected shellfish harvesting in Duxbury is a regionally popular and important activity within the Commonwealth.

This is the first year of a modest increase in license and permit prices to cover incurred costs of the town in managing this natural resources.

Shellfish resources were abundant enough to enabled the Selectmen to declare and extend bonus shellfish seasons on the recreational and commercial harvesting of soft shelled clams (steamers) and the commercial harvesting of Quahog (hard shell clams). However a hard winter freeze of the of the bay limited access to our shore for a couple of months. Obviously this icing did restrict commercial access to the shellfish beds and aqua culture licensed areas. A positive note is that there were no reports of major damage to these leased areas or mortality of the fragile natural resources.

Continued improvements in bay water quality allowed the Commonwealth to continue the conditional opening and management of large tracks of tidal flats once considered lost to coastal pollution. The town's efforts to solve our coastal pollution issues has had an impressive positive impact on our natural resources and our ability to enjoy them.

The department's daily high visibility shore patrols encountered few violations. Shellfish violations were minimal. Shellfish violations include: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish and harvesting over bag limits. We are fortunate that our shellfish harvester is a well informed and a concerned individual.

Shellfish Aquaculture activities have increased steadily. These leases for shellfish farming are through out the bay system and appear to be very successful. The department works closely with the Shellfish Advisory committee and this industry to assist wherever possible and practical in effectively managing this historic bay activity. It has evolved into an impressive local commerce program.

The department has been an active participant with the Bay study committee who has been meeting by-weekly since its appoint by the Board of Selectmen, to review a wide range of activities and uses surrounding the bay. The committees charge in part is to establish a base line of activities, and make comment and possible recommendations to the town as to their findings. It is a very worth while process and may protect and enhance this gift for many years.

Its been a very active year for this division of the department and an honor and privilege to serve this community. With the provisions of our Shellfish Management Plan and the efforts of all involved, this wonderful natural resource will continue being a tremendous asset and tribute to this coastal community.

Respectfully submitted,

Donald C. Beers III
Shellfish Constable

SHELLFISH ADVISORY COMMITTEE

The Duxbury Shellfish Advisory Committee met several times through out 2003 and 2004 to discuss matters that came before the committee. Much of our time was spent reviewing applications from Duxbury residents wishing to lease tidal lands for shellfish aqua culture. The committees task (that is regulated by State and local law) in this process is to review the application for content and completeness, hold posted public meeting (s) for input from the general public, assist the applicant with the outcome of the advisory committee meetings, to provide committee comment and recommendations to the Board of Selectmen, and finally hold a posted public hearing with the Board of Selectmen to either approve or deny the application.

The committee has also decided to meet monthly based on their important role in assisting the Board of Selectmen in managing this natural resource area.

The shellfish management plan with the aquaculture provision is in sound shape and appears to be protecting and managing these delicate natural resources effectively. It is likely however that the committee will be reviewing the plan in the ensuing year and report back on their findings and possible recommendations to the Board.

The committee membership has also been an active participant in the Duxbury Bay study committee review process.

Below are statistics that may be of interest:

- Total shellfish growing acres in Duxbury: 19,480 acres
 - Source: Division of Massachusetts Marine Fisheries.
- Approximate acres leased (total) : 50.5 acres
- Total number of leases: 29

Respectfully submitted,

James Pye, Chairman
Shellfish Advisory Committee

HIGHWAY SAFETY ADVISORY COMMITTEE

The Highway Safety and Advisory Committee (HSAC) completed another successful year serving the highway safety needs and requirements of the citizens of Duxbury. This report period includes the July 1, 2003 through June 30, 2004 timeframe.

Our committee continued to monitor the completion of the major construction work at both the Chandler and Alden Schools. This included the long awaited completion of the new Performing Arts Center. Initial results of the new roadway and parking lots are both encouraging in terms of safety and traffic efficiency.

The HSAC also provided reviews and recommendations to improve safety at the St. George Street flagpole and proposed development on Tremont Street near Exit 10 off Route 3. The committee worked closely with the Department of Public works on the design of the new resurfacing project on Tremont Street (Route 3). This project is being funded and managed by the Massachusetts Highway Department for 2005 completion.

Looking to the future, the HSAC will continue to interface with the Massachusetts Highway Department and the Board of Selectman on improving important intersections in Duxbury. Among the most important are at Kingstown Way (Route 53) and Winter Street, Bailey's Corner at Route 3A, Chestnut Street and Tobey Garden Street.

The HSAC wishes to thank the Board of Selectman, Rocco Longo, Town Manager, and the Police, Fire, and Public Works Departments for their continued cooperation and assistance. Of special interest, we said good by and good luck to retiring and long standing committee member Fire Chief Bill Harriman. Bill's expertise, dedication and commitment to the Town of Duxbury have been greatly appreciated. He made a very positive impact to the committee and accomplished a great deal to make Duxbury a better and safer town. We all wish Bill and his family the best in retirement.

The committee looks forward again to another progressive and successful year serving and protecting the needs of Duxbury.

Respectfully submitted,
 Joe Shea, Chairman
 Fred Von Bargaen
 Jeff Lewis
 Tom Daley, Duxbury DPW

Tom Johnson, Duxbury Police
 William Harriman, Fire Chief
 Paul Brogna

INSPECTIONAL SERVICES

The Inspectional Services Department offers this report for inclusion into the FY04 Town Report.

The report includes the breakdown of the 2,485 permits issued by the Department.

The Department will realize another busy year of permitting and inspections for new houses, repairs, alterations and additions, along with the anticipated approval of affordable housing projects currently under review by Town Boards.

The high volume of permitting, administrative tasks, and inspections are handled by the outstanding work performed by the Inspectional Services staff.

I thank them for their commitment to their duties and their support to me and to the Zoning Board of Appeals, the Health Department, the Historical Commission and the Design Review Board.

Finally, I thank the Board of Selectmen and the Town Manager for the support to the Inspectional Services Department, which allows us to remain progressive and to continue to offer the highest level of service to the public.

Respectfully submitted,

Richard R. MacDonald, Director of Inspectional Services

FEES COLLECTED	
Building	\$246,263
Plumbing/Gas	\$ 31,084
Wiring	\$ 25,445
Board of Health	\$ 84,120
Weights and Measures	\$1.248
TOTAL	\$388,160

BUILDING

Permits Issued	Total No.	Estimate
Single Family Houses (Includes house & garage combination)	31	\$7,669,860
Multi-Family Dwelling Units	12	\$1,842,000
Mixed Use Bldg. Addition/Alteration**	14	0
Multi-Family Additions/Alterations	5	\$128,000
Guest House	1	\$120,000
Residential Garages*	11	\$465,500
Residential Accessory Buildings.	22	\$205,220
Non-Residential Buildings New/Add/Alterations	16	\$909,950
Residential Additions/Alterations*	389	\$10,830,990
Foundations	14	\$118,500
Municipal Additions/Alterations	3	\$2,500
Swimming Pools	32	\$666,615
Tennis Courts	1	\$54,000
Piers, Platforms, etc.	1	\$8,000
Fences	6	\$29,000
Retaining Wall	1	\$7,800
Miscellaneous (Includes tent permits, signs, trailers, etc.)	55	\$50,215
Demolition Permits	33	\$173,500
Zoning Permits	19	
State Inspection Permits	46	
Occupancy Permits	22	
Wood and/or Coal Stove Permits	18	
Home Occupation Permits	3	
Electrical Permits	583	
Plumbing/Gas Permits	630	
TOTAL	1968	\$23,281,650

*Some combination permits for garages and additions have been "split" to show as two permits for this report. **
 Calculated estimated costs for whole buildings in FY03

BOARD OF HEALTH

Disposal Works Construction Permits		
New Systems and Repairs of Existing Systems	193	
Percolation Tests	175	
Installers' Permits	39	
Septage Haulers' Permits	20	

SECTION TOTAL 427

Food Establishment Permits		
Miscellaneous Food Permits: milk & cream, catering, bakery, etc.		45
Miscellaneous Health Permit (Includes camps, swimming pools, barns, dumpsters, massage therapists, massage establishments, solid waste and wells)		14
		131

SECTION TOTAL 190

TOTAL ALL HEALTH PERMITS 617

TOTAL ALL INSPECTIONAL SERVICES PERMITS 2,485

BOARD OF HEALTH

The Duxbury Board of Health (BOH) consists of five members appointed for three-year terms by the Selectmen. The Board of Health's duties relative to the protection of public health, the control of disease, the promotion of sanitary living conditions and the protection of the environment include: enforcement of State Sanitary Codes, as well as smoking rules and regulations, oversight of the licensing, approval and inspection of massage establishments, septic systems, restaurants, semi-public and public swimming pools and beaches, and recreational camps for children.

The Board has been working on adopting and approving Rules and Regulations Governing the Keeping of Animals and Rules & Regulations Governing Horses and Stables. In addition, the BOH is participating in the Massachusetts Department of Public Health's grant to develop and implement a risk communication plan template for adoption by local Board's aimed at improved management and response surrounding communicable and other infectious disease incidents. The BOH also has participating members in Duxbury's Local Housing Partnership.

Clinton Watson was appointed by the Selectmen at their meeting of 12/22/03, to fill the vacancy left by Board Member William Billingham until his term ended on 06/30/2004; and, on 06/30/2004 to a three-year term.

The BOH would like to take this opportunity to thank Bill Billingham for his commitment and leadership during his five years of service to the BOH and his tenure as chairman, including his work on the Rules & Regulations Governing the Use and Distribution of Tobacco Products, the Bay Road Shared Septic Project, Rules & Regulations Licensing the Practice of Massage Therapy, and the many other contributions.

The Board appreciates the support and assistance of the Board of Selectmen, Conservation Commission, all Town offices and agencies.

Respectfully submitted,

Thomas O'Regan, Chair
Jerry Janousek
John Day
Dr. David Brumley
Clinton Watson

ZONING BOARD OF APPEALS

The Zoning Board of Appeals has five members: James B. Lampert, Chair; Elizabeth Lewis, Vice Chair; Thomas McClure, Clerk; Sara Wilson and Mark Moriarty. There also are six Associate Members: Gabriel Crocker, Martin P. Desmery, Florence Gregg, Paul W. Keohan, Y. Oktay and Mary Jo Pierce.

The Zoning Board of Appeals accepted twenty-one (21) matters - eighteen (18) applications for a Special Permit, one (1) Appeal, and two (2) applications for a Comprehensive Permit under Section 40B. During the period from July 1, 2003 through June 30, 2004, eight (8) applications were granted, four (4) were denied, and four (4) were withdrawn; ten (10) remained open.

Respectfully submitted,

James B. Lampert, Chair

POLICE DEPARTMENT

This is the eighteenth annual synopsis of the Duxbury Police Department in its quest to maintain the highest standards of public safety. We must continue as it is imperative to keep the lines of communication open for the Town Fathers and our citizens. Our goals and objectives are to utilize our strengths to enable this team to accomplish the tasks that face us in these troubled times. Crime and highway safety have always been the top priority for this department. This is evident in the fact that our performance in these areas has once again been exemplified.

Our School Resource Officer (SRO) has successfully made the transition into a full time officer at the high school. The feedback from this has been overwhelming support from not only the teaching staff but the students as well. This is a channel of important information being able to be utilized in the proper manner. We are "Hands On". This is a comforting security for the department and of course the parents on every level. Once again we had a very successful Junior Police Academy and DARE Camp.

In an attempt to address severe budget cuts, we have trained police personnel. They in turn are qualified to train our officers In House. This has proven to be a substantial savings for us. We hold crime prevention seminars for the elderly making them aware of telephone scams and fortifying them on proper safety measures. Of course the Senior Luncheon was overflowing in attendance. We must continue to monitor the safety of our elderly citizens.

The addition of one more Sergeant will enable us to better serve the needs of the community. A serious cruiser accident left us with a deficit in supervision last January.

This is the second year as members of the elite Metro Law Enforcement Program. This is quite a resource to us in the fact that networking with so many towns enables us to be on top of any potential threat to our town. At any given moment, we are able to communicate and have on site 150 of the most skilled and highly trained police personnel in the Commonwealth. You can rest assure that the safety needs of this community are first and foremost with this department.

On a closing note, let us continue to strive to keep the lines of communication open and never be too complacent or doubtful that our solitude and serenity can always be challenged.

Respectfully submitted,

Mark M. DeLuca
Chief of Police

ANIMAL CONTROL

The Duxbury Department of Animal control has made steady progress in the fundraising efforts for a new building. This year we have been able to raise the appropriate funds to go forward with construction of the new shelter. The next step is to find a contractor to affordably build the structure. Our new building will allow us to be far more effective and responsive to the public.

We will also use this shelter to implement programs to provide educational and informative programs for our citizens.

We have had a steady increase in the number of calls for our services. We have adopted more animals from our shelter to caring homes than last year. The average stay for a stray animal has been reduced to approximately three weeks from arrival to adoption.

We are hoping to add a part-time animal control officer next year. This will allow us to respond to weekend calls more quickly and run the shelter on a seven day per week schedule. This will mean that, no matter when a person calls at night or on the weekend, they will be able to speak with one of us, or have their call returned within an hour.

Respectfully submitted,

Matthew Riggins, Animal Control Officer

NUCLEAR ADVISORY COMMITTEE

The Duxbury Nuclear Advisory Committee was formed by vote of Annual Town Meeting, 1987, to review emergency plans in the event of a radiological disaster at Pilgrim Nuclear Power Station and to advise the town on pertinent nuclear matters. The committee consists of seven members appointed by the Board of Selectmen.

Articles submitted by the committee and approved by Annual Town Meeting 2004:

Article 38: The policy of the Town of Duxbury is to require that the Town shall sign the Duxbury Plan and Procedures for a Radiological Emergency at the Pilgrim Nuclear Power Station on the condition that the following is fully incorporated into the Plan and Procedures and in all interfacing plans and procedures: School Busses housed in Duxbury shall be for the exclusive use of Duxbury if a radiological emergency is declared at Pilgrim Station.

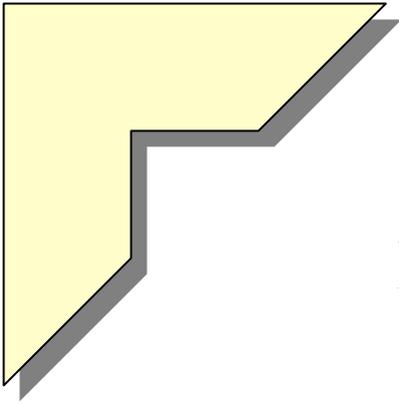
Article 39: The policy of the Town of Duxbury is to require that the Town shall sign the Duxbury Plan and Procedures for a Radiological Emergency at the Pilgrim Nuclear Power Station on the condition that the following is fully incorporated into the Plan and Procedures and in all interfacing plans and procedures: Duxbury's Reception Center and Mass Care Facility shall be equipped to deal with 100% of our institutionalized populations[1] and at least 75% of our non-institutionalized populations; not the current level of only 20%.

Emergency Planning: Compiled a chart to track implementation of changes needed to improve emergency plans for Duxbury's Schools, Pre-Schools, Shelters, Harbor/Beach, Police/DPW/ Bay Path and Nursing Homes that were recommended by the committee and department heads and approved by the Board of Selectmen. Only a small portion of recommended and approved changes have been incorporated into our plans to date. The committee is working in cooperation with the Plymouth County Sheriff's Department to obtain grants to expand their rapid dialing telephone notification system to enable the system to call every household and emergency responder in a nuclear emergency within 15 minutes of the disaster. The committee hopes to facilitate a regional meeting with local and state officials and interested members of the public from Pilgrim Emergency Planning Zone towns to collectively work towards emergency planning upgrades.

Nuclear Matters: Our primary focus has been on the following. (1) Spent Fuel Storage: monitored progress on Duxbury's Town Meeting 2003 article that called for a safer interim method of radioactive spent fuel storage until all fuel at Pilgrim NPS is moved to a federal repository - low density pool storage and interim, on-site, hardened, dry cask storage. There has been no progress by Federal parties or the licensee. (2) Security: since 9-11, we have continued to analyze areas at Pilgrim Station that are vulnerable to terrorist attack and practical measures to decrease risk. There remains no protection against an air attack; minimal protection from an attack by water; and the security company hired to provide security is now responsible for testing the adequacy of their own security in mock-attack drills to be held every three years. (3) Re-Licensing: monitored Entergy's plan to seek a re-license to continue operations until 2032.

Submitted by,

Mary Lampert, Chair; Rebecca Chin, Vice Chair; and members Kevin Craig, George Lewis, Barbara Pye, Mary Leach, Millie Morrison



PUBLIC WORKS

DPW ADMINISTRATION

LANDS AND NATURAL RESOURCES

DPW OPERATIONS

CEMETERY

WATER AND SEWER DIVISION

WATER ADVISORY BOARD

DEPARTMENT OF PUBLIC WORKS

People, people, people. That was the theme for this past year. We didn't know it going in, but it ended about the people. One of my many goals this past year was to work with the Water Division of the Department of Public Works and create an efficient, tight, decisive group of hard working people. I never knew how much would change, and change for the better throughout the entire Department of Public Works.

The management:

Paul Balboni our Operations Manager for 11 years resigned and went to the Town of Plymouth in November of 2003.

Mr. Edward Vickers, after 28 years of employment with the Town of Duxbury was promoted to the Acting Operations Manager on November 24, 2003 and was given the position permanently on July 2, 2004. Ed has been doing an outstanding job for the people of Duxbury.

Carl Hillstrom our Water / Sewer Superintendent since 1995 retired on March 25, 2004. On March 29, 2004, Mr. Ernest Williams, retired D.P.W. Director from the Town of Canton, a Duxbury resident became our Acting Water / Sewer Superintendent for 3 months. With the strong support of Mr. Jack Mitchell of Weston & Sampson Operations, Inc. and our staff, Mr. Williams lead the Water Division, made great improvements and helped select our new Water / Sewer Superintendent. I can't thank Mr. Williams enough for the hard effort and assistance he gave us here in the Department. He's a true gentleman and a wise man.

The Town of Duxbury was fortunate to steal Mr. Paul Anderson (of Sandwich, MA) from the Town of Norfolk to be our new Water & Sewer Superintendent Paul started on July 12, 2004 and has been impressive from the beginning. He works well with our staff and the people of Duxbury.

At the end of this fiscal year our Cemetery Superintendent, Joseph Ziobro resigned. Joe worked for the Town since 1996. He was a very caring individual. We wish him the best of luck.

The Cemetery's Administrative Assistant, Patricia Pappas has accepted the role as the Acting Cemetery Superintendent. Trish has worked for the Town since 1998 and has been doing a marvelous job. She's a pleasure to work with and has a bright future here in Duxbury.

Our staff:

There are many new faces this year within the Department and we welcome them all wholeheartedly. We have been extremely fortunate with our new hires. Mr. Anthony Adamo from Holbrook is one of new mechanics in the Vehicle Maintenance Division. Mr. Steve Patterson and Douglas Ficks join the Water Division. We were very fortunate to steal Doug from the Town of Hanson. Mr. Mark Lindgren (a Duxbury resident), Brian Ruxton and Stanford Jones join our Highway Division. We were again very fortunate to steal Brian from the Kingston Water Department and Stan from the Hanover DPW. All of our new staff have been working hard and are real assets to us and to the Town.

As part of our staff changing Mr. Bruce O'Neil became our new Highway Division foreman and Mr. Michael Tassinari became our new Water Division Supervising Foreman. Both individuals have been great assets through this period of change and we look forward to working with them for many years to come.

The Town of Duxbury Town Meeting in their wisdom sought to fund the replacement of many pieces of our previously aging fleet. We spent a lot of time this year bidding out many pieces of equipment. We have bought a new loader for the transfer station, a ten-wheel dump truck, two six-wheel dump trucks, two one-ton dump trucks, three pickup trucks and a new utility tractor for the Cemetery Division.

The Department as a whole has had another very busy year. Working closely with the Transfer Station Advisory Committee we made great improvements this year at the Transfer Station by relocating "The Mall", redirecting traffic and installing new methods of recycling. We have received many compliments on the Transfer Station's appearance and function. The biggest story is the marketing of our recyclables. We are now getting paid for paper and cardboard as opposed to paying to dispose of it. Mr. Vickers has been doing a great job finding markets for us. I estimate he will save us approximately \$40,000 this year through his efforts on this alone. We are working with the Duxbury Garden Club with the new recycling of cell phones, batteries and toner cartridges. We are members of

the South Shore Recycling Cooperative and the Northeast Resource Recovery Association. These organizations assist us with all aspects of the solid waste industry. Bear in mind none of this would be possible without the efforts of our staff at the Transfer Station and the efforts by our citizens with recycling. **It saves us about \$90 for every ton we recycle!**

The Department designed and bid in-house a new Animal Control facility. To our disappointment the bids were over budget and we are redesigning. We thank the generous people who donated to this project for their continued patience.

As part of the design work for the Animal Control facility, the DPW completed an in-house survey of the entire Town property that the Town Hall and DPW Operations Building sit on. This plan is currently being used as a base plan for the new Town Hall septic system and will be used for many other projects to come. It also serves as a significant piece of historical information for many years.

We are currently under way with capital projects such as the Tremont Street Water Main project, which the Town Meeting in its wisdom funded \$1.1 million so that we could make the required improvements prior to the planned Mass Highway resurfacing of Rte. 3A in the Spring of 2005.

The Department surveyed and designed in-house an additional multi-purpose field on Keene Street. Mr. Buttkus our Manager of Buildings and Grounds has been doing a great job keeping that project going even with many obstacles.

The paving of Landing Rd. brought the Wadsworth Shared Septic System to final completion within budget.

Although I may mention many people in this report, there are many people within the Department of Public Works that earn a strong thank you every day. I am blessed to work such a professional hard working group of people such as my managers and staff.

Respectfully Submitted,

Thomas E. Daley, P.E.
Director of Public Works

PLEASE! KEEP RECYCLING! YOU'RE SAVING \$90 PER TON!



DEPARTMENT OF LANDS AND NATURAL RESOURCES

The Town of Duxbury was awarded the Tree City USA Award by the National Arbor Day Foundation and the United States Department of Agriculture Forest Service for the thirteenth consecutive year.

The Department of Lands and Natural Resources recently completed a new multi-purpose athletic field adjacent to the playground on Keene Street. This project was made possible with the use of Community Preservation funding. Construction was slowed by last year's severe winter, large amounts of ledge and poor water supply. Thankfully all obstacles were

overcome and we have a great new complex. I would like to thank all parties involve in this project, especially my staff for all of their hard work and patience.

The department continues its efforts to serve the people of Duxbury by working with the Conservation Commission, Coastal Resources Department and Garden Club to ensure that our public lands, open spaces, facilities and ways remain beautiful and are a source of pride for the entire community.

Respectfully submitted,

Peter Buttkus, Manager of Buildings and Grounds and Tree Warden



DPW OPERATIONS

Highway, Transfer Station and Vehicle Maintenance

The biggest change to take place in the Highway Department this year was the departure of Paul Balboni, former Operations Manager, in November of 2003. I, Ed Vickers, took over as Acting Operations Manager and have since been appointed to the position.

Winter operations started on December 2, 2003 at 2:00 PM and ended on March 18, 2004 at 5:10 AM. The Highway Department had seven plowing operations and twenty-one sanding operations. When winter ended on March 18th, we went right into sweeping our roadways, repairing drainage

problems, constructing and repairing catch basins, repairing or replacing street signs and painting traffic lines. We continue our day-to-day work of basin cleaning, tub riding brush and construction debris, cleaning sidewalks and continue with our road maintenance programs.

Paving done this year, and paid for from Chapter 90 funds, included King Caesar Road, Standish Street, East Street, Chandler Street (Otter Rock Road to Route 14), King Phillips Path and Lakeshore Drive. Winter Street (Summer Street to Route 53) and Railroad Avenue were also paved; Highway Department operating budget funds were used for these projects.

I would like to extend my thanks to the staff of the Highway Division, Transfer Station Division and Vehicle Maintenance Division for their hard work and dedication to the job. I also wish to thank the entire DPW crew for doing a great job during the snow and ice season, and for keeping our roadways safe.

Respectfully submitted,

Edward C. Vickers, Operations Manager



CEMETERY

The main focus of our efforts this past year was to improve the general appearance of Mayflower Cemetery. The crews from the Lands and Natural Resources Department assisted us by removing some ten to fifteen large trees that had begun to show signs of being dangerously rotted. We have also added new fencing along Pine Avenue and have replaced fencing along Spruce Avenue. Our crew has worked hard in clearing the area by Glen and Forest Avenues, giving it a more open and airy appearance.

On January 1, 2004, we raised the prices of our lots by \$250 for a single grave and \$500 for those who purchase from out of town. Suffice it to say that the month of December was very brisk in the selling of lots before the increase took place. We increased our internment rate by \$100 on weekdays and Saturday, and increased adult cremation costs by \$15. Cremations in 2004 are projected to be approximately 2,600.

I would like to extend my heartfelt appreciation and thanks to the Cemetery Staff: Charlie Yeaton, Gail Cannon and Steve Burns of our Grounds Crew; William Johnson and Gabriel Fiorini, our summer employees for their hard work in helping to make Mayflower, Ashdod, Dingley and Myles Standish Cemeteries beautiful sanctuaries for our residents to visit their loved ones. Thanks also to Steve Barbosa and Paul Bruce, our Crematory Technicians, for their integrity in serving the area funeral homes and the families that they serve. Thank you to the Cemetery Trustees for your dedication throughout the year, to the staff of the Department of Public Works for being so supportive, and to the staff of Lands and Natural Resources for all their assistance. All of these people help make the Cemetery Department one of the best-kept and most beautiful municipal cemeteries around.

Respectfully submitted,

Patricia J. Pappas, Acting Superintendent of Cemeteries



WATER & SEWER DIVISION

On March 25, 2004 the Town of Duxbury lost a dedicated manager to retirement. Mr. Carl Hillstrom began managing the Water Department on March 27, 1995 and over a period of nine years improved the overall operations and maintenance of the department. He will truly be missed. Local resident Mr. Ernie Williams was appointed as Interim Superintendent while a search for a new manager was conducted. The Town was fortunate to have such a qualified individual available and the entire Department extends it's gratitude to Mr. Williams.

My name is Paul Anderson and I have been given the opportunity to serve this fine community as Water and Sewer Superintendent. I intend to update the existing infrastructure with new technology, protect existing and future groundwater sources, and further educate the community. I look forward to these and many other future challenges.

It has been a busy year in the Water Department. There have been 33 new services installed bringing the current total to 5423. New water mains have been installed on Deer Run, Queen Anne Way, Winterberry Lane, and Blackberry Path. On Captains Hill Road the undersized water main was replaced improving the hydraulic grade. In a continuing effort to eliminate vinyl lined asbestos cement water main, new mains were installed on Bravender Road, Bolas Road, and Bianca Road. In addition to the large scale improvements the daily maintenance continued. Four hydrants, five broken mains, and seventeen services were repaired. There were nineteen service connections and four new hydrants installed. To continue past conservation efforts 410 meters were replaced and a leak detection survey was completed. 487.6 million gallons of water was pumped in 2003 which is 38.1 million gallons less than the previous year. Conservation efforts and weather patterns played a large role in the reduced pumping.

I would like to thank the field and office personnel for their constant dedication throughout the year. I look forward to working with them towards the common goal of providing quality water at a reasonable price.

Respectfully Submitted,

Paul Anderson
Water & Sewer Superintendent

WATER ADVISORY BOARD

This year has seen important changes in personnel as Carl Hillstrom, our superintendent since March 21, 1995, retired on March 25, 2004. We enjoyed working with Carl over those nine years. He was replaced by a local resident, Ernie Williams, who served briefly while a new superintendent was recruited and hired. Ernie had retired with extensive experience in water utility operations, and performed ably for his brief service period. On July 12, 2004 Paul Anderson was hired as a permanent superintendent replacing Carl. As of this writing, he continues working hard in understanding the utility, and evaluating each pumping station. We also lost a member of our Board as Robert K. Keagy resigned effective June 30, 2004 and was replaced by Paul.Keohan. We appreciate Mr. Keagy's many years of service to this Board.

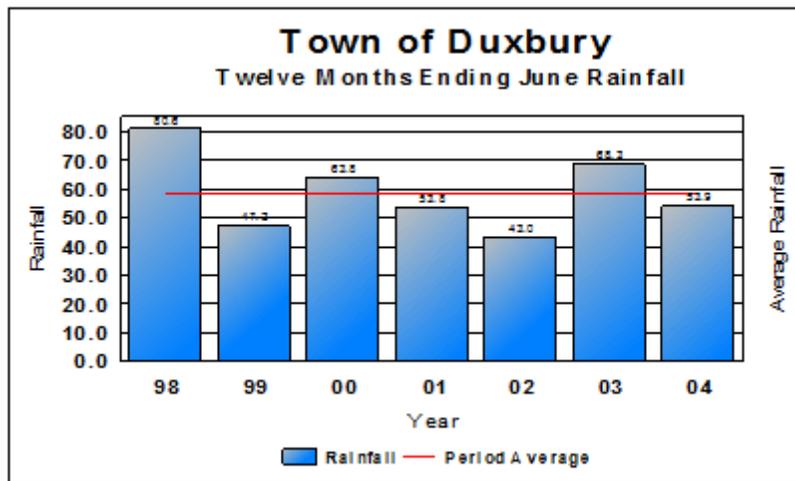
Mr. Anderson hired a rate consultant, Woodcock & Associates, who has designed new rates effective this fall. The Water Advisory Board reviewed the proposed rates, and made recommendations to the Director of Public Works and the Water Superintendent. As of this writing, new rates representing a 36.5% have been approved. The rate change is shown below:

	OLD	NEW	PERIOD
Base Rate:	\$24.00	\$32.72	six months
Senior Discount Rate:	\$12.00	\$16.36	six months
First 60 thousand gallons	\$3.20	\$4.37	per thousand
Next 60 thousand gallons	\$4.25	\$5.80	per thousand
Over 120 thousand gallons	\$5.25	\$7.16	per thousand

Although the filter media at the Evergreen Treatment Plant was replaced last year in order to restore its capability, it remained largely unusable as feed pumps needed to be repaired or replaced. The removal of iron requires the careful addition of various chemicals in specific concentrations. If the feed pumps fail to operate properly, the iron is not removed efficiently. Currently these feed pumps have been repaired or replaced.

Although the Delano property was purchased during the summer of 2002, and surveys completed to allow for the transfer of a portion of this property to the Water Department. The Board of Selectmen continued to be concerned about the purchase cost resulting in the deferral of a decision on that purchase. Meanwhile the Water Advisory Board remains interested in having the Water Department buy this property, suggesting that long term planning is essential to any water department.

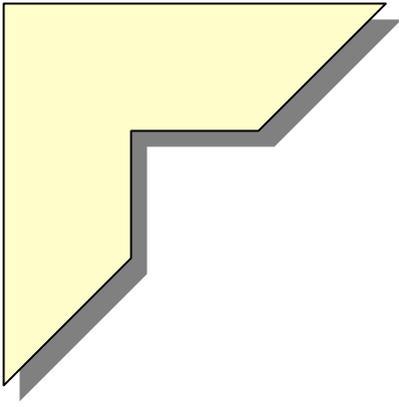
Temperatures were cooler and rainfall higher than the averages during the summer of 2003. For the twelve months ending June, this fiscal year has rainfall significantly less than the average over the last six years, and less than the last year. The chart below demonstrates the average and total rainfall for seven twelve month periods.



We also must note that vinyl lined AC water mains on 3 streets representing 9,540 feet were replaced in the spring of 2004 for a total to date of 57 streets representing 68,553. Except for those streets currently planned for replacement, levels of PCE are now below detection levels in the remaining areas, and all streets with bleeders have had their mains replaced and bleeders shut down. As of this date, the program to replace all vinyl lined AC water mains which show reportable levels of PCE has been completed.

Respectively Submitted

George D. Wadsworth, Chairman
 Freeman Boynton, Jr., Clerk
 Paul Keohan



DUXBURY PUBLIC SCHOOLS

DUXBURY FREE LIBRARY

RECREATION

SCHOOL DEPARTMENT

It is my pleasure to submit to the community the annual report on the accomplishments of the Duxbury Public Schools. Our mission is to provide an educational program of the highest quality to enable all students to develop to their full potential. Our dedicated and professional faculty and support staff work daily to fulfill that mission. Implementation of the Education Reform Act, the No Child Left Behind mandates, and the achievement of the objectives of our annual Action Plan continue to provide us with challenges in continuously improving our programs and services.

With the opening of the Performing Arts Center in April, the fulfillment of the Master Facility Plan for the Duxbury Public Schools became a reality. The beautiful sounds of our students performing brought joy to the hearts of all in attendance at the first concert, a feeling which has been repeated numerous times as we continue to listen to and watch this community's talented children. Whether their talents are in academics, athletics or the arts, Duxbury students now have an appropriate venue for their development. Recent news from the state legislature, which indicates that the town will receive the reimbursement sooner than initially anticipated, will also benefit the town. As the school population continues to grow, these new facilities were built just in time and will be well utilized. Once again, I would like to thank all those who made this project a success for their efforts, support and patience.

The Annual Report of the Duxbury Public Schools, sent to all community members each February, contains a great deal of information about our ongoing challenges and progress. I would like to highlight some of that in this report. Major emphasis was placed on improving communication. A group of parents and educators formulated a mission statement and goals, which focused on promoting consistent two-way, respectful and meaningful communication between home, school and community. They gathered information from families and teachers regarding successful and unsuccessful practices and through an analysis of this input, changes which would improve communication were developed and include greater use of our web site, weekly school newsletters designed in accordance with suggestions from parents regarding usefulness and format, establishment of effective routes of communication and an "Every Thought Counts" feedback form to provide opportunity for suggestions for improvement. These efforts and more will be developed, implemented and evaluated as we continue our work on this important topic, including an updating of the Strategic Plan scheduled for the 2004-2005 school year.

Duxbury High School reported to the New England Association of Schools and Colleges (NEASC) regarding our efforts to address their recommendations in the areas of curriculum, instruction and leadership and organization. NEASC has responded favorably to our efforts thus far and DHS administration and faculty continue their work. The next report to NEASC is due in April 2005.

Drug and alcohol use by our students continues to be a major concern. The Youth Risk Behavior Task Force has been created in an attempt to unite the entire community in efforts to confront the problem and provide education and support to the youth of the community. A forum held in June began efforts to raise awareness of the risky behaviors of our children, based upon the results of the Youth Risk Behavior Survey, an instrument developed by the National Institutes of Health and utilized nationally. The inclusion in our school of a police officer as School Resource Officer, as well as a Memorandum of Understanding between the departments are also ways in which we are addressing this issue. The establishment of a new position, Student Assistance Counselor, is yet another way in which we are building a support system for our students. We need the help of everyone in the community to lessen the risky behavior in which Duxbury children are engaging.

The dedication of our faculty, support staff and administrators remains our greatest asset. All those within the school system, are committed to meeting the diverse needs of our student body. We continue to depend on the extensive support provided by families and the community. Individual volunteers, PTA and PTO, Music Promoters, athletic booster groups, Save our Spanish, the Duxbury Education Foundation, local businesses, and many others support our programs and services on a daily basis. School Council members spend many volunteer hours writing the yearly School Improvement Plan and overseeing its fulfillment. The cooperation of other town departments is essential to us and we appreciate their assistance.

We wish a healthy and happy retirement to some dedicated members of our school community, Paula Cashman (17 years), Tony Chamberlain (37 years), Mary Sue Curran (30 years), Nancy DeCoste (31 years), Judy Kelliher (31 years), John Kerrigan (8 years), Lois McKeown (18 years), Patsy Schippers (22 years), Gale Tierney (33 years) and Susan Wood (35 years), representing 231 total years of service to Duxbury students. These committed educators have touched the lives of many children in a positive manner and have earned our gratitude and admiration.

Finally, I would like to express appreciation to the School Committee members for the time which they volunteer on behalf of our students. Their role is of great importance to the school system.

Respectfully submitted,

Dr. Eileen C. Williams
Superintendent of Schools

DUXBURY FREE LIBRARY

In fiscal year 2004, The Duxbury Free Library completed the last year of its long-range plan that was written and approved in 2000. That plan resulted in: closer cooperation with the Duxbury schools through participation on school councils, outreach to school personnel, and classroom visits; collaboration with community and cultural groups through active participation in the Duxbury Cultural Alliance; increased collections of videos, DVD's and audio books; additional shelving in the audiovisual area, the young adult area, and the fiction and non-fiction stacks; technology training and customer service training provided for library staff; and an evaluation and reorganization of the local history/genealogy collections. The library also produced a three-year technology plan and a post-occupancy survey of the building, which provided direction for allocating resources within the facility. A new planning process begins in FY05.

In 2004, the library served 13,787 registered borrowers and was open 2,800 hours providing assistance, meeting space, and Internet access. This year the library introduced wireless Internet connectivity throughout the building. It circulated 257,439 items at the main desk and provided answers to 10,854 questions at the reference desk. It provided 262 programs to 6,015 children and 138 programs to 3,065 adults and teens. In all of these areas Duxbury Free Library ranks higher than the average for comparable libraries in Massachusetts

Library trustees set the following priorities for FY04-06: to retain the library's state certification by meeting its fiscal and services requirements, to retain its qualified staff, and to adequately maintain the facility. The library anticipates a leaner budget year for FY05 and has begun the planning process to provide the best hours and services possible with less money. An assistant director resigned and a technical services associate retired. These positions remain unfilled because they will not be funded next year. The number of library pages was reduced from six to three.

In November 2003, the town signed a first collective bargaining agreement with Service Employees International Union Local 888 representing library employees. Library staff is committed to quality service and was active professionally from the local to the national level. Young Adult Librarian Ellen Snoeyenbos received a national award for Excellence in Services to Youth for her very successful South Shore Video Contest, and participated in the 2004 American Library Association Annual Conference. Library Director Elaine Winqvist was selected to represent Massachusetts at the 2004 New England Library Leadership Symposium sponsored by the New England Library Association and serves on the Massachusetts Library Association (MLA) Legislative Breakfast Committee. Acquisitions Librarian Rose Hickey chaired the MLA Technical Services Section and served on the Conference Committee. Children's Department Head Nancy Denman served on the board of the Southeastern Massachusetts Regional Library System and as a mentor for MLA YSLead. Circulation Supervisor Carol Jankowski chaired the MLA Personnel Issues Committee and the Old Colony Library Network Circulation Committee. Reference Department Head David Murphy led a committee to produce the library's Disaster Preparedness Plan.

The budget for FY04 was reduced while payroll and expenses rose. To help offset this, the Friends of the Duxbury Free Library raised and contributed over \$17,000. This allowed us to continue full hours of operation and to provide programs for children and teens. We offer heartfelt thanks to co-presidents, Sally Redmond and Brooke McDonough for leading the way for the Friends. The library would like to acknowledge Allerton House at the Village at Duxbury for hosting and underwriting this year's brunch for our library volunteers. The library has a dedicated core of twenty-five volunteers who contribute 40 hours every week. Thank you also to the Duxbury Community Garden Club, the Alden School Walkathon and the Chandler School PTA for their contributions this year. The library is the proud recipient of a Human Rights Video Collection awarded by the MacArthur Foundation.

Respectfully submitted
Elaine W. Winqvist, Library Director

Board of Trustees: Theodore J. Flynn, Chair
Nancy Delano, John Hill, Margaret Lougee,
Carl Meier, Lynne Walsh

REPORT OF THE RECREATION DEPARTMENT

FY '04 was probably the most challenging for the Recreation Department in the last 50 years. Due to severe budget cuts in every expense line item, many small projects were postponed or deleted from our budgetary process.

RECREATION

The Recreation Department offered 40 year round programs to Duxbury residents in fiscal year 2004. The Recreation Revolving Fund generated revenues of \$217,081 and had expenditures of \$180,743. The Revolving Fund returned \$26,339 to the General Fund. The Recreation Revolving Fund employed nearly 90 part time employees and saw steady attendance during this past fiscal year with over 3,000 residents registering for the 40 programs.

The Ellison Playground, which opened in June of 2003, continues to be an extraordinarily busy recreation resource. After a year of use, a survey by a playground expert indicated the playground was in excellent condition.

The playing fields in the Town of Duxbury continue to be an extremely popular destination for people in Town. This past year over 6,000 residents used our playing fields.

PERCY WALKER POOL

The Percy Walker Pool was open an average of 103 hours per week in FY 2004. Despite severe cuts to the expense budget and no raises for part time staff in the past year, the pool was open as many hours as it has been in years past. Budget cuts for this past fiscal year resulted in no capital projects being done at the Percy Walker Pool for the first time in my 15-year tenure.

Even with the above noted budgetary difficulties, the pool was a popular destination for residents and non-residents alike. Seven area swim teams continue to use our aquatic facility as their base of operations: Duxbury High School boys and girls swim teams, Gators/Aquadux swim team, Marshfield High School swim team, Marshfield area Swim Klub, Dolphins and Pembroke Swim Team.

Finally, we continue to enjoy having both high school swim teams and the fourth grade swim program at Alden Elementary use the Percy Walker Pool at no charge. We feel that these programs provide a great service to the community at large.

NORTH HILL

This past year North Hill Country Club had approximately 30,000 rounds of play. The property continues to be a popular facility for golf, cross country skiing, running, sledding, and other leisure activities.

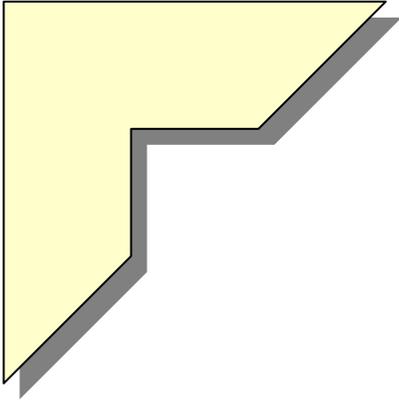
Due to budget cuts no Capital items were completed at North hill for the first time since 1994. The operating budget at North Hill is currently at an all time low of \$2,500.

The Town of Duxbury received \$101,000 in rent from the golf course manager and over \$10,000 in taxes, licenses and fees in FY '04.

In conclusion, I would like to staff my staff at the Recreation Department and the Percy Walker pool for all their help and support during this past year. It is a pleasure to work in such a great community where people can pull together during very difficult economic times. Hopefully better fiscal times are on the horizon.

Respectfully submitted,

Gordon H. Cushing
Recreation Director



HUMAN SERVICES

COUNCIL ON AGING

OLD COLONY ELDERLY SERVICES

DUXBURY CULTURAL COUNCIL

HOUSING AUTHORITY

MUNICIPAL COMMISSION ON DISABILITY

VETERANS' SERVICES

DUXBURY YOUTH COMMISSION



COUNCIL ON AGING

Our third year of operation at the Senior Center saw a steady increase in the number of programs offered and increase in the number of participants. Our daily "sign in" guest book showed a total of 17,956 visitors this year. We are looking forward optimistically to a 40 car expansion of our frequently overloaded parking lot this year.

COA Director, Kristin Andrews resigned this year to assume the similar position in Plymouth. Our search committee was unanimous in their selection of Joanne Moore as our new Director. Joanne has been the

Senior Center Activities Director since our opening three years ago. Assistant Director Donna Pizura and Custodian Frank Davis continue in the only two remaining full time positions.

As a direct outcome of our 2002 Retreat we held a 2003 Planning Conference which brought together representatives of the Friends of the Duxbury Council On Aging, the Duxbury senior Citizen's Club and the Duxbury Council On Aging. Out of this conference came the determination of eight services or activities on which the COA and Senior Center should focus their attention. The joint conference placed them in the following order of significance: 1) Advocacy; 2) Transportation; 3) Outreach; 4) Food Service; 5) Housing; 6) Health Service; 7) Recreation/Social; 8) Education.

In response to the charge of the Planning Conference the COA formed a subcommittee which created the Duxbury Council On Aging Strategic Plan - July 2004. This plan which presents our Mission, Vision and Values as well as our Goals, Objectives and Performance Measures was presented to the Board of Selectmen. Copies are available at the Duxbury Free Library and at the Senior Center.

Perhaps the most exciting development of our COA Senior Center year was the creation of the SADIE Committee. This group of volunteers, motivated by a matching fund challenge from Duxbury resident Regina Finninger set out to purchase a new Senior Bus to replace the aging bus in current use. Since the town's fiscal situation was such that we could not ask for a new bus the Sadie volunteers pledged to raise the funds. Under the capable chairmanship of Gail McCormack, working with the Friends of the COA and the COA Transportation Committee and through the generosity of our residents of all ages Sadie was able to raise over \$62,000.00 and purchase a new 14 passenger bus.

In addition to our three full-time staff members we must express our appreciation to a group of dedicated part time staff for their continued loyal and dependable service. They are JulieCordeiro, Administrative Assistant; Peggy Murphy, Receptionist; Joan Doscher, Recreation Specialist; Peter Dewey, Food Service Manager; Clemencia Webster, Food Service Assistant; Bonnie Haley, Outreach Coordinator; Linda Hayes, Activities Coordinator; Karen Grisdale, Home Delivered Meals Coordinator; Gordon Cushing, Facilities Assistant, and Philip Barnes, Senior Bus Driver.

The increase in services and programs for the past year is directly reflected in the increased number of volunteer hours committed to the senior center, including the Home Delivered Meals program. This program alone has seen an increase from 235 meals per month to over approximately 400 meals per month in June 2004. Our Volunteer Appreciation luncheon extended appreciation to over 170 residents. A special note of appreciation has to be extended to the Friends of the Duxbury COA which approved a grant of \$27,636.00 to offset the salary cuts required in our 2004 budget. These cuts were going to require cutting all of our part time staff from 19 hours weekly which could have resulted in closing the Senior Center for one day per week. Their generous contribution is allowing a full five day per week schedule, including Senior Bus and Meals service.

On behalf of the members of the COA I would like express our appreciation to Town Manager Rocco Longo and our Board of Selectmen. They have shown continued support as we endeavor to fulfill our mission to serve the community of Duxbury;

Respectfully submitted:

Oliver Woodruff, Chairman
Henry Milliken, Chairman-emeritus
Richard Whitney, Chairman-elect
Michael Vidette

Dr. Shirley McMahan Oktay
Rev. Elizabeth Stevens
Patricia Ryan
Beverly Walters

Alec Clement
James Taylor
William TenHoor

OLD COLONY ELDERLY SERVICES

The Old Colony Elderly Services (OCES) offices are located in Brockton. They provide services to the elderly citizens of 23 South Shore communities. Their services include home care and respite care to shut-in seniors. Edward t. Donovan is the Executive Director of OCES. OCES offers a family caregivers support group. OCES can be accessed by telephone at 800-242-0246.

As Duxbury's delegate to the Board of OCES, I have attended the Board of Directors meetings held in Brockton on the fourth Tuesday of each month except July and August. All of the South Shore towns are represented. Each member is assigned to a committee. At the board meetings, the Executive Director gives his report, followed by the Treasurer's report, Finance Committee reports, Grants and Contracts report, and the Programs and Planning reports. I was a member of the nominating committee.

The OCES holds its annual meeting in October. This year it was held at the Fireside Grill in Middleboro. At this annual meeting, you have an opportunity to meet with the other delegates, OCES employees, and State Representatives and Senators for our districts. For the coming year, Joanne Moore, Duxbury's Director of the Council on Aging, has been appointed in accordance with the Council on Aging bylaws as the alternate delegate.

Respectfully submitted,

Anne W. Hill, OCES Delegate

DUXBURY CULTURAL COUNCIL

The Duxbury Cultural Council (DCC) awards funds from the Massachusetts Cultural Council (MCC) to support cultural endeavors in the community. Duxbury Cultural Council received 26 applications with requests totaling \$12,635 by its Mid-October deadline. At its public granting meetings, the council awarded the following 13 applicants for a total of \$2,922.*

Project	Applicant	Approved
Senior Citizens Concert	John Root	\$100.00
Opera by the Bay's Spring Fling	South Shore Conservatory	\$300.00
Duxbury Cultural Alliance	South Shore Conservatory	\$250.00
Japanese Cultural / Tea Ceremony	The Art Complex Museum	\$300.00
2003-2004 Season	Plymouth Philharmonic Orchestra Inc	\$200.00
NRAS Festival of the Arts Entertainment	North River Arts Society	\$250.00
Music for Seniors Concert	Patty Carpenter	\$200.00
Quarterly Coffeeshouse	Duxbury Free Library	\$250.00
Hats Off to Seniors Performance	Tim Van Egmond, Folksinger & Storyteller	\$100.00
Generations: Grandma, Vaudeville & Me	Bob E. Thomas	\$200.00
Arts Festival on The Common	South Shore Arts Center	\$250.00
An Evening of One Acts	Bay Players Inc.	\$300.00
Concert Season- Senior and Student Tickets	James Library & Center for the Arts	\$222.00
Total Amount Awarded		\$2,922.00

*(The total reflects the MCC FY 03 allotment of \$2000 plus \$922 from expired grants from the previous year and from gifts of individuals wishing to support the Council's work. Costs of supplies, mailing and other administrative costs of the committee totaled \$100.)

The Duxbury Cultural Council receives funds from the Massachusetts Cultural Council, from individual contributions and from the proceeds of fundraising. The state legislature determines the funding of each local council through MCC. In FY 04, DCC received \$2000. To supplement the state support, MCC encourages the local councils to conduct community fund-raisers in their towns. In January 2004, DCC and friends of the arts with Janet Ritch, Event Chairman, hosted Robert Burns' Birthday to have fun and to support the work of the Duxbury Cultural Council. The event raised over \$1500 to support cultural projects in Duxbury and was so popular with attendees that DCC and friends have begun planning the Second Annual Burns' Birthday. The Council extends sincere gratitude to the members of the Robert Burns Committee for their fine work and generous contributions to the council's support of the arts.

Throughout the year, DCC processes reimbursements to successful applicants. In September, the DCC conducted the Annual Community Input and Grant-Writing Meeting. Following the community input session, members of the council met individually with potential grant applicants to review council guidelines and expectations. Mid-October marked the deadline for applications for the current granting cycle. The Duxbury Cultural Council met on October 19, to review applications. By the December 15 deadline, DCC submitted to MCC all successful applications and supporting material.

The committee is pleased to announce that William Holmes and Robert Burgess have agreed to serve a second three-year term. The committee is grateful for the work of Nancy Melia and Beth MacLeod who step down from the committee.

For the council's efforts in FY 04, State Representative Daniel Webster has commended the Duxbury Cultural Council for its work for the arts and its stewardship of resources to the benefit of the people of Duxbury. DCC is indebted to the Massachusetts Cultural Council's representatives for their continued guidance and support. MCC continues to designate the DCC as a "streamlined council," a classification given to cultural councils that have demonstrated a history of sound judgment in granting practices, and whose members have completed all required training courses.

The members of the Duxbury Cultural Council are pleased to support such an important part of community life and encourage inquiries and applications from organizations and private citizens. Citizens wishing to support the arts, humanities and the interpretive sciences in Duxbury are encouraged to contact the Duxbury Cultural Council through the Office of the Board of Selectmen or by email at cultural-council@town.duxbury.ma.us.

Respectfully submitted,

Lynn Smith, Chairman
Allison Cowen, Treasurer

Lyell Franke, Secretary
Robert Burgess

Catherine Sturgis
William Holmes

Janet Ritch

HOUSING AUTHORITY

The Housing Authority continues to manage and operate fifty-two elderly and handicap units at Duxborough Village located on Chestnut Street, and six scattered site family units which consists of three two-bedroom and three three-bedroom units. We manage in conjunction with the Department of Mental Health, 8 units on Merry Ave for special need clients. In addition, we administer 13 Federal Section 8 Housing Choice Vouchers and 3 Massachusetts Rental Vouchers.

We are completing the renovations of our handicap units bringing them in compliance with the American with Disability Act (ADA). We received the funding to do this work from the Department of Housing and Community.

The Housing Authority has been awarded funding from the Department of Housing and Community Development to develop a single family home for four adults in conjunction with the Plymouth Area Office of the Department of Mental Retardation. Funding has also been secured to renovate the existing house on the Delano property for a low-income family. The Housing Authority is in the process of selecting architects for both of these projects.

Finally, we would like to thank our Fire and Police Departments for their dedication and service they provide us and also to all the Town Boards and Committees for their continued support in helping us to reach our goal to provide affordable housing to all who may need it.

Thank you.

Respectfully submitted:

Linda M. Bacci – Executive Director
Linda Garrity – Chairman
Brendan Keohan – Vice Chairman
Beverly Walters - Member
John Griffin– Member

MUNICIPAL COMMISSION ON DISABILITY

The Municipal Commission on Disability for the Town of Duxbury seeks to enhance the lives of the disabled members of the community by advocating for and facilitating the means of improved access to structures, events, and information. During the fiscal year, July 1, 2003 through June 30, 2004, several opportunities and challenges have been presented to our committee.

The Committee continued to be actively involved in promoting full compliance with state and federal laws related to accessibility of new construction at the Chandler and Alden schools, including the new Center for the Performing Arts which opened this year. Through working closely with Inspectional Services, the Town Manager, and special consultants, we have assisted in making sure that a complete review has been done and that all applicable criteria will be met. The Committee is especially grateful for the efforts and expertise of Duxbury's Director of Inspectional Services, Richard MacDonald, whose diligence in upholding state law in the midst of competing pressures has been outstanding.

With the increase in multi-unit housing proposals in town directed to moderate income and older populations, the Committee played an active role in seeking to increase the availability of more accessible and adaptable housing within the proposed developments. We made several presentations to the Zoning Board of Appeals and demonstrated that adaptable and accessible housing units are readily achievable within the profitability limits allowable under Massachusetts General Law Chapter 40B.

Our committee sponsored a two-day training seminar for Community Access Monitors in conjunction with the Massachusetts Office on Disability. We provided support to the Duxbury Housing Authority's proposal for a group home for mentally retarded adults on the Delano property purchased by the town with Community Preservation Act monies. We provided support to the Council on Aging as they pursued a grant through the state's Mobility Assistance Program to meet Duxbury's elderly and disabled transportation needs. We continue to help the town provide assistive listening devices for town meetings. Our current projects include ongoing review of handicapped parking needs at town businesses, determining ways to better communicate with and educate the public on disability issues within town, as well as continued review of current and potential architectural access issues, such as those related to the reuse of the Wright Building. The Committee regretfully accepted the resignations of former Chair Nancy Shine, and member Albertina Bruce. We thank them for the many contributions they made throughout their tenures. We welcomed new members Marcia Solberg and Jennifer Niles, who quickly demonstrated the varied talents they brings to our group. We look forward to another successful year as we continue our efforts.

Respectfully submitted,

Bridget O'Keefe, Chairperson

Patty Cristoforo

Pat Randall

Rocco Longo

Joe Shea

Jennifer Niles

Lynn Smith

Marcia Solberg

VETERANS' SERVICES

As the one-stop center for Veterans in the Town, this office continues to provide services for veterans, their spouses and dependents. The estimated veteran and dependent population in Duxbury is 3,562 people.

On the Federal level, we seek benefits in such areas as medica; and hospital treatment, Veterans Administration compensation and pensions, education, on-the-job training, home loans, substance abuse treatment and vocational rehabilitation. The total dollars received by the veterans and dependents in Duxbury was \$1,759,885.

On the State and local levels, we seek benefits for financial assistance, medical treatment, fuel assistance, tax abatement, housing, employment and counseling. The State program remains at 75% reimburseable to the town.

I continue to urge all veterans to register with the VA immediately, if you have not already done so.

Effective September, 2004, all veterans in the Commonwealth of Massachusetts who served in the military for 90 days of active service other than training, or one day in war-time service, are entitled to Chapter 115 Benefits. This is a needs-based program for veterans and spouses administered by the Office of Veterans Services in the Town of Duxbury.

Effective July 2005, there will be a tax abatement on real estate to any disabled veteran with a service-connected disability of 10% or higher.

I continue to attend Department of Veterans' Services training sessions and conferences for up-to-date knowledge of available benefits, and Town and City meetings whenever veterans' matters are on the agenda. Through the efforts of this office attending these conferences, VA, it seems, is registering more veterans than in the past.

As always, I wish to thank the members of the American Legion Post #223 and their auxiliary for their continued support, and also for the help provided to this office by the personnel of the town.

Respectfully submitted,

Robert Lyons, Director
Veterans' Services Officer

DUXBURY YOUTH COMMISSION

The Duxbury Youth Commission was established by Town Meeting in March, 2003 to oversee development of programs designed to benefit the youth of Duxbury. The Youth Commission consists of seven members appointed by the Selectmen for three year staggered terms. Beginning in September 2004, the Youth Commission met in open session every month.

The Youth Commission created a mission statement, which is:

The mission of the Duxbury Youth Commission is to address the opportunities, challenges and problems of the youth of Duxbury.

The Youth Commission also set the following goals: (1) To assess the most pressing problems, concerns and issues of the youth of Duxbury; (2) To create a line of communication between the Youth Commission and the School Department, Recreation Department, Police Department, Town Manager, Interfaith Council, and other organizations involved with youth; (3) To provide resources and programs for youth and their parents that address targeted issues.

Youth Commission members interviewed twenty community leaders, including the heads of the above named organizations. We asked, what are the most important issues facing the youth of Duxbury, and how can the Youth Commission help? The consensus of the responses was that the single most important issue facing the youth of Duxbury is abuse of alcohol and other drugs. The community leaders interviewed felt that the Youth Commission could perform a valuable service by speaking for the youth of Duxbury and by filling any gaps between existing organizations.

The Youth Commission continues to keep lines of communication open with other organizations involved with Duxbury youth, and to work closely with the Duxbury Student Union Association to support their efforts to bring a Student Union/Youth Center to the campus of the Duxbury schools.

Respectfully submitted,

Steve Jones

Paul Maloof

Jill Cadigan-Christenson

Debbie Jewell

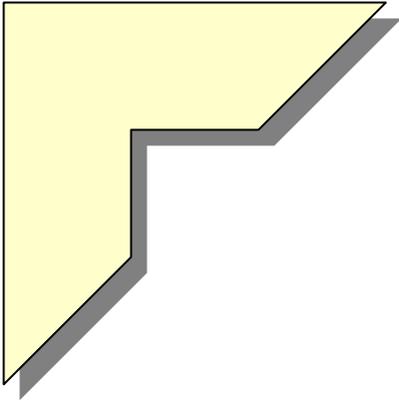
Debbie Bowen

Ron McCarthy

Erica Marrocco – Alternate

Mark Hermann

Thom Holdgate, ex-officio



FINANCE

ASSESSING DEPARTMENT

FINANCE COMMITTEE

FISCAL ADVISORY COMMITTEE

INFORMATION SERVICES

TREASURER/COLLECTOR

ACCOUNTING

TRUST FUNDS

ASSESSING DEPARTMENT

Fiscal Year 2004 was another eventful year for the Assessing Department. Included among its significant activities and events, the Assessing Department:

- After thirty years of service, saw the retirement of W. Neal Merry as a member of the Board of Assessors.
- Welcomed Jamie MacNab as a new member to the Board of Assessors after his having prevailed in the 2004 Town election.
- Added digitized color photographs to the Town's real property database
- Working with other departments and the Community Preservation Committee, began a project to digitize the Assessing Department maps and link them to our assessment data base. This represents a major first step toward the establishment of a geographic information system (GIS).
- Carried out the FY 2004 interim year revaluation using the same appraisal standards that are called for in a DOR certification year. There were 113 abatement applications, a 41% decrease from the previous fiscal year.
- Made the necessary adjustments to our work program to perform eighteen months worth of new growth inspection and data entry work instead of the usual twelve. This expanded work program is on schedule to be completed in time for the FY 2005 revaluation and tax rate setting process.
- Developed and executed a new feature of our Computerized Mass Appraisal ("CAMA") System that enables condominium properties to be valued in a more automated fashion than has been the case in the past.
 - Implemented for the first time the new provision that was passed by Town Meeting to exempt eligible low income property owners from the 3% Community Preservation Act surcharge. There were 192 property owners that received this exemption. Of this number, 135 persons received the exemption automatically because they were already a recipient of another exemption program; and 57 persons received the exemption independently of any other exemption program.
- Developed a system whereby much more effective visual presentations can be made at Board of Assessors' meetings.
- Using our new "Assessing Resource Room", displayed for public viewing photographs of sale properties located throughout the Town. These photographs are intended to demonstrate the close relationship between our assessed values and the sale prices that occurred in the previous calendar year.
- Certified the receipt of \$941,841 in State matching Community Preservation Act funds
 - Documented the addition of \$34,977,620 in "New Growth" new construction. This raised the FY 2004 levy ceiling by \$421,830.

Notable Assessment Statistics

<u>Assessment Data</u>	<u>FY 2004</u>	<u>FY 2003</u>
Taxable Real Estate	\$2,854,176,700	\$2,556,800,600
Personal Property	\$21,033,140	\$18,557,010
Total Real and Personal	\$2,875,209,840	\$2,575,357,610
Average Single Family Assessment	\$510,300	\$458,800

Budget and Tax Data

Total Amount Raised	\$49,990,638.50	\$48,164,784.67
Non Tax Levy Sources	\$17,414,511.00	\$17,105,971.89
Total Tax Levy	\$32,576,127.50	\$31,058,812.78
Average Single Family Tax Bill	\$5,782	\$5,553

Respectfully submitted,
Board of Assessors

June E. Albritton, MAA, Chair

J. Thomas Marquis, V. Chair

James G. MacNab, Clerk

FINANCE COMMITTEE

Consistent with Chapter 6 of the Duxbury General Bylaws, the Finance Committee is responsible for making recommendations on all matters that will be brought before town meeting. While some communities limit the purview of their finance committees to that of an appropriations committee, Duxbury has traditionally charged its Finance Committee with a larger task: we function as town meeting's advisors, commenting on everything from the Town Manager's proposed budget to zoning changes and citizen petition articles. Toward these ends, the Finance Committee fulfilled its obligations last year by reviewing all 63 budgets that constitute the town's annual operating budget, as well as the remaining 44 articles on the annual town meeting warrant and 13 articles on two special town meeting warrants (November 2003, March 2004).

Like advisors to any institution, our job requires us to consider the consequences of an action for the organization as a whole. As a municipal organization, Duxbury is comprised of people with many interests; often, their interests differ and sometimes the differences defy reconciliation. Residents, officials, employees and local interest groups frequently disagree about what will benefit the town. Advocates and critics voice these disagreements at meetings of the Board of Selectmen and School Committee, in the newspapers, and on town meeting floor. Furthermore, 29.6% of our residents have no voice in local decisions even though our actions directly affect them: Duxbury's 4,200 children under 18. The Finance Committee's role is to weigh all of these interests, form an opinion about whether a proposal will substantially benefit or harm the Town as we understand it, and recommend a course of action to town meeting. We are asked to analyze and inform, using the best data available to us and our collective experience and wisdom.

Since Finance Committee members are citizen volunteers appointed by the Moderator, not paid officials or employees, we tend to examine questions from a taxpayer's perspective. However, we are not a taxpayers association and while residents expect us to ferret out dispensable expenditures, that is not our only function. Had Duxbury historically favored low spending over a high-quality community, our town would not have the open space we enjoy today, great schools for our children and grandchildren, or a beautiful public library, good town services, or Duxbury's signature Powder Point Bridge. The Finance Committee often concludes that the Town Manager's proposed budget, as approved by the Selectmen, is not substantially detrimental to the town. If asked to prepare an alternative budget, would our priorities be different? Based on what I have seen in my time on the Finance Committee, I think some of our priorities would differ. However, in Duxbury the Finance Committee does not prepare the annual town operating budget or the capital budget. Rather, we review budgets proposed by the Town's executive branch, i.e., the Town Manager and Board of Selectmen. That is the governance framework Duxbury has established under the general laws of the Commonwealth, home rule petitions to the legislature, and our Town bylaws.

In the past few years, it became apparent to us that disagreements about how Duxbury should be governed and managed had tilted from friendly to hostile disputes. To encourage resolution of these disagreements and help Duxbury be an even better place to live, the Finance Committee proposed to the 2004 Annual Town Meeting that the town establish a new town government study committee. For several reasons, this may have been our most important, enduring contribution to the town. Credit for the proposal must go to our former chairman, Frank Mangione, whose thoughtful leadership set an example for all of us.

I want to thank the other members of the FY 2004 Finance Committee for their service to town -- Jackson S. Kent, Jr., Patricia A. Dowd, Leslie D. Ball, Nicholas L. Bates, Kenneth Fortini, Michael Rouleau, and Maxene Armour -- and to welcome this year's incoming members, Mark Mahoney, David Madigan, Kenneth McCarthy, Gigi Dunbar, and Paul Arsenian. For the first time in memory, a majority of the present Finance Committee is composed of persons appointed on or after July 1.

Respectfully submitted,
Judith A. Barrett, Chair

FISCAL ADVISORY COMMITTEE

The Fiscal Advisory Committee is responsible for reviewing the Town's capital budget items, land acquisitions, fee structures, and monitoring long-term revenue and expense trends.

As in the past few years, the upcoming year will present a number of significant budget challenges. The economic slowdown and shortfalls in state revenue have put a significant strain on the Town's budget. Balancing the FY2006 budget will be a difficult task.

Over the past year, the Town has increased fees charged through the Clerk's Office, Harbormaster (mooring fees), Cemetery, Inspectional Services Department, Fire Department, Senior Center, Water Department and Recreation Department. The Fiscal Advisory Committee has recommended that all fee structures be scrutinized, with the hope of establishing regular, reasonable increases and avoiding intermittent large increases.

On a more positive note, the Town maintains a strong credit rating and reasonable debt levels. The challenge over the next several years will be to determine how best to continue providing excellent programs and services in these economically uncertain times.

Respectfully submitted,

William F. O'Toole, Jr.
Chairman

INFORMATION SERVICES

Duxbury's Mission Statement mandates that we "deliver excellent services to the community in the most fiscally responsible manner." For the period, July 1, 2003 to June 30, 2004, my goal has been to see to it that Information Services respond to the mission's challenge.

The Town website is an exciting tool which allows all the departments in the Town of Duxbury to "deliver excellent services to the community in the most fiscally responsible manner." The dedicated employees who provide current information to be posted on <http://www.town.duxbury.ma.us> are attempting to present an excellent and convenient service to all of our townspeople.

Through the Website, town services can be brought into the homes and workplaces of our citizens. The website serves as a link to important town related information, forms, committee meeting minutes, calendar of events, etc. We are extremely pleased with the positive feedback we have received about our site. If you have not visited the site, please do and let us know how we can make it better for you.

Technology continues to advance, change and evolve. As it changes, implementation or modification of the technology must be studied and reviewed to determine its relevance to the systems currently employed by Duxbury.

The Information Services department makes implementation strategies for the technology whenever it is appropriate for the Town of Duxbury. Equipment continues to be investigated, and where improvements are necessary, equipment/software is installed. As a result, several key new pieces of equipment and software were installed. The equipment and software were installed to improve the performance of the overall infrastructure of the Town of Duxbury's computer systems.

It has been a pleasure to work with the departments within the Town of Duxbury this past year. It is expected that fiscal year 2005 will be a very challenging year. I look forward to the challenge and exploring the many technological opportunities that will help the fine employees of Duxbury "deliver excellent services to the community in the most fiscally responsible manner."

Respectfully submitted,

Mary E. MacQuarrie
IS Administrator

TREASURER/COLLECTOR

- Following are highlights of accomplishments executed during the fiscal year:
- Collected outstanding taxes generating \$280,094 of tax and interest revenue; Collected 99.9% of real estate tax committed for FY 2003
- Implemented automation of tax betterments by acquiring a Betterment Module for the tax collection system
- Bidding on temporary debt for capital projects resulted in achieving favorable net interest cost of 1.15% for authorized school, sewer construction and other projects of \$47,133,000
- Commenced realignment of trust fund investment portfolios to decrease average life duration in light of anticipated increasing interest rates
- Negotiated an increase in the special rates for overnight money market from 1.6% to 1.75% as compared to 1% average of the Massachusetts Municipal Depository Trust
- Executed outsourcing of bill printing in order to further enhance postage automation practices to control costs

Respectfully submitted,
Gloria Williams
Treasurer/Collector

Treasurer's Receipts and Disbursements		Tax Collector Receivable		UNCOLLECTED
Fiscal Year July 1, 2003 through June 30, 2004		As of June 30, 2004		BALANCE
			YEAR	
Balance July 1, 2003	\$25,776,551	Real Estate	2004	\$391,400
Receipts for the year	\$66,915,661		2003	\$4,463
Disbursements for the year	(\$71,642,448)		Prior Years	\$24,295
				<u>\$420,158</u>
Balance June 30, 2004	<u>\$21,049,764</u>	Personal Property	2004	\$1,383
			2003	\$1,103
			Prior Years	\$50,860
				<u>\$53,346</u>
Treasurer's Bank Balances		Motor Vehicle Excise	2004	\$204,141
As of June 30, 2004			2003	\$42,482
Cash on Hand	\$110		Prior Years	\$160,328
Receipts and Disbursement Accounts	\$868,299			<u>\$406,951</u>
Certificate of Deposits		Boat Excise	2004	\$2,481
Money Market Certificates	\$14,239,677		2003	\$1,692
Trust Funds	\$6,523,717		Prior Years	\$36,642
				<u>\$40,815</u>
Balance June 30, 2004	<u>\$21,631,803</u>	Utility - Water	2004	\$52,293
			2003	\$0
			Prior Years	(\$1,311)
				<u>\$50,982</u>

Debt Summary

	Outstanding 07/01/04	Authorized Unissued Bonds 07/01/04	
Long-Term Indebtedness (1)(2)(3)			
Within the General Debt Limit:			
Sewers & Drains		\$3,100,000	(4)
Land Acquisition		0	
Schools		39,436,000	(5)
Other Building		75,000	(6)
Streets Sidewalks & Parking		0	
Departmental Equipment		500,000	(7)
Athletic & Recreational Facilities		0	
Other Inside General		100,000	(8)
Total Within the General Debt Limit	<u>\$0</u>	<u>\$43,211,000</u>	
Outside the General Debt Limit:			
Schools			
Other Outside General			
Water		1,200,000	(9)
Total Outside the General Debt Limit	<u>\$0</u>	<u>\$1,200,000</u>	
Total Long-Term Indebtedness	<u>\$0</u>	<u>\$44,411,000</u>	
	Outstanding 07/01/04	Maturity	
Short-Term Indebtedness			
Revenue Anticipation Notes	\$0		
Grant Anticipation Notes	0		
Bond Anticipation Notes	43,511,000	01/14/05	
Total Short-Term Indebtedness	<u>\$43,511,000</u>		

- (1) Principal amount only. Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.
- (2) At the present time the normal General Debt Limit is \$128,224,360 and the Double General Debt Limit is \$256,448,720.
- (3) \$1,114,929 has been exempted from the provisions of Proposition 2 1/2.
- (4) Represents \$3,100,000 from article 28 voted on March 12, 2001. This is expected to be issued at a later date.
- (5) Represents article 1 voted March 10, 2001 and Question 1 voted March 24, 2001. This is expected to be issued at a later date.
- (6) Represents \$75,000 from article 6 voted March 8, 2003. This is expected to be issued at a later date.
- (7) Represents \$500,000 from article 22 voted March 16, 1999. This is expected to be issued at a later date.
- (8) Represents amounts authorized for planning voted on November 24, 2003.
- (9) Represents the following: \$400,000 and \$800,000 from article 6 voted on March 8, 2003. These amounts are expected to be issued at a later date.

ACCOUNTING DEPARTMENT

During the first quarter of 2004, the Accounting department was putting the finishing touches on fully implementing GASB 34. The Town of Duxbury now has a 'clean' audit opinion. When I became Town Accountant in fiscal 1995, the Town's financial statements were 'qualified' for lack of fixed assets in the water enterprise fund, lack of accruals for sick and vacation liability, and lack of general government fixed assets (then allowable by the Commonwealth). GASB 34 puts the town's external statements on par with other municipalities across the country and is particularly important to rating analysts when the Town issues debt.

The Department of Revenue (DOR) finally certified **2003** free cash on January 29, 2004 (\$2,620,649; and \$700,490 water) after a significant effort involving the Town's management, external audit firm, and state representatives. This healthy balance was generated specifically to address the Health Claims fund deficit and resulted from a cooperative effort by all Town departments to reduce fourth quarter 2003 spending. The community cooperated in a series of votes to use some of this free cash to resolve the deficit. Steps have been taken to continually monitor the Health Claims fund balance and raise rates when appropriate. 2004 ended with a small fund surplus.

The 2003 certified free cash (and other reserves) were also important to balancing the fiscal 2005 budget in March 2004. The Town continued to be constrained by a lack of excess levy capacity. 'Cherry sheet' revenues were constrained by continuing economic uncertainty. All departments had to reduce anticipated service levels for 2005.

The Town continued its efforts to preserve open space by approving \$2,500,200 in new Community Preservation projects at a June special town meeting. The most notable project was preserving the historic O'Neil dairy farm.

The economic outlook for both the Country and the Commonwealth have improved during the last nine months. The jobless rate has decreased and the Commonwealth is reporting revenue surpluses. The Federal Government has stimulated the economy with tax cuts and interest rates have remained low. The Commonwealth has reorganized the School Building Assistance program and we have been told to expect reimbursement for our large school projects during fiscal 2006.

The DOR has certified 2004 free cash (\$2,235,048; water is \$219,929) as we begin the 2006 budget cycle. Initial departmental requests seek to restore 2004 and 2005 budget cuts. Unfortunately, without a proposition 2 ½ override, revenues continue to be constrained in the short run.

Respectfully submitted,

Sheryl Strother
Town Accountant

TRUST FUNDS

Balances may be found in the Accounting records

ANNA BIGELOW DAVIS FUND

As per the will of Anna Bigelow Davis: "one part to the Town of Duxbury, the principal thereof to be invested and the net income therefrom to be employed for the purpose of establishing and maintaining at the Duxbury High School, an Art Scholarship Fund for needy students who have studied art in the Duxbury High School Art Department."

ANNIE DREW DUNHAM SCHOLARSHIP FUND

"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

AGNES E. ELLISON FUND

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

ARTHUR D. EATON CEMETERY FUND

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

BENJAMIN M. FEINBERG TRUST FUND

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income of the Fund."

"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall

include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

BRIDGE PROJECT

"Gift to assist in renovation of Powder Point Bridge".

EBEN H. ELLISON TRUST FUND

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project.

All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any given year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

EDMUND A. DONDERO SCHOLARSHIP FUND

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

EDWARD P. HOBART SCHOLARSHIP FUND

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

ESTATE OF GERTRUDE B. COFFIN

"Gift of Use of Duxbury Library in Memory of Ida Burleigh"

"Gift for Addition to Emergency Fund Duxbury Fire Department"

HARRIETT S. CROZIER SCHOLARSHIP FUND

"Under term of Will -

22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".

HELEN DELANO HOWE SCHOLARSHIP FUND

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are to awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

HERITAGE FUND

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:

"Moved the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

ISABELLE FREEMAN TRUST FUND

"I bequeath and deviseto the Town of Duxbury, Massachusetts, but in TRUST nevertheless for the following uses and purposes: to maintain my house lot at 155 Depot Street, Duxbury, Massachusetts, in conservation for use as, but not limited to, a bird sanctuary. Such money to be included in this bequest shall be held intact, the income therefrom to be used for minor repairs of the real estate.

Should the income from such money exceed the operating and maintenance expenses of said real estate, then the Trustees may, in their discretion, expend appropriate portions of the income to provide ambulance services in the Town of Duxbury, Massachusetts, but for no other purposes.

I nominate as Trustees for this bequest to the Town of Duxbury, Massachusetts, its duly elected Board of Selectmen.

ISABELLE V. FREEMAN POWDER POINT TRUST

"Income to be expended under direction of the Selectmen for Ambulance Services only".

JONATHAN AND RUTH FORD TRUST FUND

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

KING CAESAR POOR AND HOSPITAL FUND

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise,

a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

LUCY E. EWELL TRUST FUND

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

LUCY HATHAWAY TRUST FUND

"Income to be applied for the purpose and in the proportion hereinafter specified":

- (a) One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- (b) One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- (c) One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- (d) One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- (e) One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- (f) One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- (g) One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

MARGERY S. PARCHER MEMORIAL TRUST FUND

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

MARIETTA F. RUSSELL SCHOOL LIBRARY FUND

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

MARIETTA F. RUSSELL SCIENCE MATERIAL FUND

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."

MARY E. CARR NEPTON SCHOLARSHIP FUND

"Terms of Will- Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designatee cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three-year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

MYLES STANDISH HOMESITE FUND

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

NELSON T. SAUNDERS MEMORIAL TRUST

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

RICHMOND D. WIGHT FUND

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

THOMAS D. HATHAWAY FUND

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

WESTON-THOMPSON FUND

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

WILLIAM P. ELLISON CHARITABLE TRUST

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

WILLIAM PENN HARDING LIBRARY FUND

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be place in said library for general circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

State and Local Information

GEOGRAPHIC DESCRIPTION AND STATISTICS FOR DUXBURY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

Total Area: 37.63 sq. miles
Land Area: 23.76 sq. miles
Population: 15,127
 (Town Clerk, 01/01/2004)
Density: 637 per sq. mile
Climate: (National Climatic Data Center, Plymouth Station)

Normal temperature in January: 26.5°F
 Normal temperature in July: 71.0°F
 Normal annual precipitation: 48.8"



TOWN GOVERNMENT

Municipal Offices
878 Tremont St., Duxbury, MA 02332
 Main Switchboard: 781-934-1100
 (see back cover for direct lines)
Hours: 8:00 a.m. to 4:00 p.m. Monday-Friday

Form of Government:
 3-Member Elected Board of Selectmen
 Town Manager
 Open Town Meeting(s)

Year Incorporated as a town: 1637

Registered Voters
 (Town Clerk, 01/01/2004)

	Number	%
Total Registered	10,332	
Democrats	2008	19%
Republicans	2,576	25%
Other parties	72	<1%
Unenrolled voters	5,676	55%



U.S. LEGISLATORS

US Senator Edward M. Kennedy
 315 Russell Senate Bldg.
 US Senate
 Washington DC 20510
 (202) 224-4543
senator@kennedy.senate.gov

US Senator John F. Kerry
 304 Russell Senate Bldg.
 US Senate
 Washington DC 20510
 (202) 224-2742
john_kerry@kerry.senate.gov

US Congressman William Delahunt
 1317 Longworth House
 Washington, DC 20505
 (202-255-3111)
william.delahunt@mail.house.gov



State and County Representation

State Senator Robert L. Hedlund
 Room 413-E
 State House
 Boston, MA 02133
 617-722-1646
RHedlund@senate.state.ma.us

State Representatives Daniel K. Webster
 Room 237
 Precincts 2-5 State House
 Boston, MA 02133
 617-722-2305
Rep.DanielWebster@hou.state.ma.us

Precincts 1 and 6 Thomas J. O'Brien
 Room 33
 State House
 Boston, MA 02133
 617-722-2060
Rep.ThomasO'Brien@Hou.State.ma.us

IMPORTANT TELEPHONE NUMBERS

ALL Emergencies	911
Police (NON-EMERGENCY)	934-5656
Fire (NON-EMERGENCY)	934-5693

Town Offices

<u>Department</u>	<u>Direct Number</u>
Administration:	934-1108
Town Manager: Rocco J. Longo	
Adm. Secretary to the Board of Selectmen/Town Manager: Karen McCann	
Animal Control Officer: Matthew Riggins	934-6424
Conservation Administrator: Joe Grady	934-1104
Treasurer/Collector: Gloria Williams	934-1102
Town Accountant: Sheryl Strother	934-1107
Town Clerk: Nancy Oates (NOTE: Closed from noon to 1:00)	934-1131
Veterans Agent: Robert Lyons – located at Senior Center	934-5774
Council on Aging/Senior Center: Joanne Moore	934-5774
Senior Citizens Bus	934-6800
Department of Public Works:	
DPW Director: Thomas Daley	934-1112
Cemetery Superintendent: Patricia Pappas	934-5261
Operations Manager/Highway Department: Edward Vickers	934-1113
Lands & Natural Resources: Peter Buttkus	934-1115
Water Superintendent: Paul Anderson	934-1103
Transfer Station (NOTE: Closed Monday and Tuesday)	934-0255
Deputy Assessor: Richard Finnegan	934-1109
Director of Inspectional Services: Richard MacDonald	934-1106
Board of Health: Jennifer Dalrymple, Health Agent	934-1105
Zoning Board of Appeals	934-1100 Ext. 122
Duxbury Free Library: Elaine Winquist, Library Director	934-2721
Library Office	934-6605
Duxbury Housing Authority: Linda Bacci, Exec. Director	934-6618
Emergency Management Directors: Chief Kevin Nord and Nancy McLaughlin	934-7159
Harbormaster: Donald Beers	934-2866
Planning Director: Christine Stickney	934-1114
Recreation Director: Gordon Cushing	934-7034
Percy Walker Pool	934-2464
School Department:	934-7600
Superintendent of Schools: Dr. Eileen Williams	
Business Director: Mickey McGonagle	
ADDITIONAL IMPORTANT TELEPHONE NUMBERS:	
State Representative and Senator	
Daniel K. Webster, Representative, Precincts 2-5	617-722-2305
Thomas J. O'Brien, Representative, Precincts 1 and 6	617-722-2060
Robert Hedlund, State Senator	617-722-1646
Plymouth County Mosquito Control	781-585-5450
TDD/TTY	934-1111

GENERAL INFORMATION, PLEASE CALL 934-1100