

### **Town Hall At-a-Glance**

Please refer to the list below for a brief list of some of the services available through various Town Hall departments. For more information, please stop by or call the appropriate office and we will be happy to assist you!



#### **Direct Number   Department**

- 934-1108     **Selectmen/Town Manager:** Address specific concerns to the Selectmen or the Town Manager; pay Parking Citations to the Parking Clerk; obtain Talent Bank Applications; obtain Employment Applications. Obtain Community Preservation Act applications.
- 934-1131     **Town Clerk:** Obtain Birth, Death, Marriage certificates; Marriage licenses, dog licenses, business certificates, voter registration and election information.
- 934-1100     **Receptionist:** resident (non-commercial) clamming permits; beach horseback riding permits; conservation maps and general information.
- 934-1104     **Conservation:** questions regarding ecology/conservation, whether or not in conjunction with building construction.
- 934-1114     **Planning Board:** questions regarding development of property.
- 934-1106     **Inspectional Services:** obtain building, zoning, plumbing, gas, wiring, home occupation, business occupation, sign, certificate of occupancy permits, and zoning and building code enforcement.
- 934-1105     **Board of Health:** Obtain Title V septic information; file plans and obtain permits for septic systems; obtain well permits; obtain permits for the keeping of farm animals; report health issues and obtain information on a variety of health-related subjects.
- 934-1112     **Department of Public Works:** You may refer general questions to the DPW office, or specific issues can be addressed to the appropriate department:
- |                                    |                   |
|------------------------------------|-------------------|
| <u>Cemetery</u>                    | 934-5261          |
| <u>Highway</u>                     | 934-1113/934-0461 |
| <u>Lands and Natural Resources</u> | 934-1115          |
| <u>Water Department</u>            | 934-1103          |
- 934-1109     **Assessing Department:** Obtain records and information pertaining to real property, motor vehicle excise tax, personal property, the boat excise tax and other matters.
- 934-1107     **Accountant's Office:** Obtain information on the financial health of the town. View Town's website.
- 934-1102     **Treasurer/Collector:** Pay tax and water bills; obtain beach and transfer station stickers. Municipal lien requests.

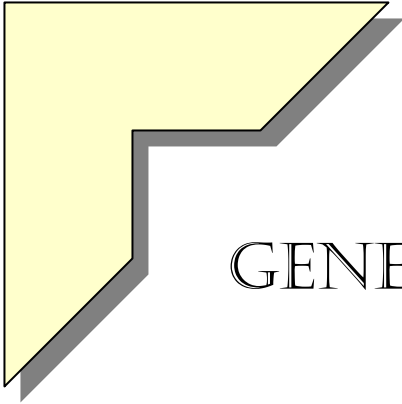
**About the Cover:** We would like to give special thanks and recognition to artist Bettina M. Lesieur of Saint George Street for providing her beautiful artwork for the fourth consecutive year. This year's selection is called "Winter from the Gurnet Road".

TOWN OF DUXBURY,  
MASSACHUSETTS



ANNUAL REPORT  
JULY 1, 2004 – JUNE 30, 2005

BOARD OF SELECTMEN .....	4
TOWN MANAGER .....	5
TOWN CLERK .....	7
TOWN OFFICIALS .....	7
STATE PRIMARY .....	15
STATE ELECTION .....	17
ANNUAL TOWN MEETING - MARCH 12, 2005 .....	19
SPECIAL TOWN MEETING - MARCH 12, 2005 .....	35
DUXBURY TOWN ELECTION - MARCH 26, 2005 .....	37
MARRIAGES RECORDED IN DUXBURY .....	39
DEATHS RECORDED IN DUXBURY .....	40
CABLE ADVISORY COMMITTEE .....	45
CONSERVATION COMMISSION .....	45
COMMUNITY PRESERVATION COMMITTEE .....	46
OPEN SPACE AND RECREATION COMMITTEE .....	48
PLANNING BOARD .....	49
HISTORICAL COMMISSION .....	50
TOWN HISTORIAN .....	51
PERSONNEL BOARD .....	51
FIRE DEPARTMENT .....	53
DUXBURY EMERGENCY MANAGEMENT AGENCY .....	54
HARBORMASTER DEPARTMENT .....	54
BEACH MANAGEMENT OPERATIONS .....	55
SHELLFISH DEPARTMENT .....	56
HIGHWAY SAFETY ADVISORY COMMITTEE .....	56
INSPECTIONAL SERVICES .....	57
BOARD OF HEALTH .....	59
ZONING BOARD OF APPEALS .....	60
POLICE DEPARTMENT .....	60
ANIMAL CONTROL .....	61
NUCLEAR ADVISORY COMMITTEE .....	61
DEPARTMENT OF PUBLIC WORKS .....	64
DEPARTMENT OF LANDS AND NATURAL RESOURCES .....	65
DPW OPERATIONS .....	66
TRANSFER STATION .....	66
CEMETERY .....	67
WATER & SEWER DIVISION .....	68
WATER ADVISORY BOARD .....	69
SCHOOL DEPARTMENT .....	72
DUXBURY FREE LIBRARY .....	73
REPORT OF THE RECREATION DEPARTMENT .....	74
RECREATION .....	74
PERCY WALKER POOL .....	75
NORTH HILL .....	75
COUNCIL ON AGING .....	77
OLD COLONY ELDERLY SERVICES .....	78
DUXBURY CULTURAL COUNCIL .....	78
HOUSING AUTHORITY .....	79
LOCAL HOUSING PARTNERSHIP COMMITTEE .....	80
MUNICIPAL COMMISSION ON DISABILITY .....	80
VETERANS' SERVICES .....	81
DUXBURY YOUTH COMMISSION .....	81
ASSESSING DEPARTMENT .....	83
FINANCE COMMITTEE .....	84
FISCAL ADVISORY COMMITTEE .....	84
INFORMATION SERVICES .....	84
TREASURER/COLLECTOR .....	86
ACCOUNTING DEPARTMENT .....	90
TRUST FUNDS .....	121



# GENERAL GOVERNMENT

BOARD OF SELECTMEN

TOWN MANAGER

TOWN CLERK

CABLE ADVISORY COMMITTEE

CONSERVATION COMMISSION

COMMUNITY PRESERVATION COMMITTEE

OPEN SPACE AND RECREATION COMMITTEE

PLANNING BOARD

HISTORICAL COMMISSION

TOWN HISTORIAN

PERSONNEL BOARD

## BOARD OF SELECTMEN

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Fiscal Year 2005 proved to be every bit as financially challenging as predicted. Within the town's limited resources we have had to deal with escalating insurance costs, rapidly rising pension costs and a winter that was unusually cold and snowy resulting in higher than expected snow removal costs. Despite these challenges, with the help and cooperation of our employees we were able, for the most part, to provide a level of service that was comparable to previous years.

One notable exception to a level service budget was found in the Fire Department where, under the leadership of Fire Chief Kevin Nord, the town hired its first Paramedic. This has started the transition to a Fire Department that will provide advanced life support services for our community.

A successful community based fundraising effort combined with money from Duxbury's Community Preservation Act Fund and The Wildlands Trust of Southeastern Massachusetts made it possible to place conservation and agricultural restrictions on the O'Neil Farm ensuring its preservation as an ongoing operating farm.

The preservation of the historic Wright Building, once the location of the Town Library, was funded from the Community Preservation Act fund at the Annual Town Meeting. Work has begun on the building and it is anticipated that the Town will be able to find a suitable community based use for this historic town treasure.

As we prepare for the upcoming budget cycle it is clear that the Town needs to continue to look for resources to fund necessary services. The economy, while showing signs of improvement, has not fully recovered and we will continue to face difficult choices.

Finally, affordable housing continues to be a challenge. The Town has been presented with a number of controversial Chapter 40B proposals. The Local Housing Partnership Committee is continuing to look for creative ways to deal with this issue.

Respectfully submitted,

John J. Tuffy, Chair  
Elizabeth H. Sullivan  
Andre Martecchini



**Rocco J. Longo**  
Duxbury Town Manager 1994 -2005

## TOWN MANAGER

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The last month of FY2005 saw the departure of Rocco Longo, Duxbury Town Manager since 1994! During his eleven years here, Rocco was known for his unique leadership style—a warm friendly, team management approach. He will be missed as a colleague and friend. The Town wishes him luck and fulfillment in his new position as Town Manager of Billerica, Massachusetts. The Board of Selectmen has commissioned a Search Firm to work together with the Town Manager Selection Committee to conduct a nationwide search for the next Duxbury Town Manager. The Board has asked me to fulfill the Town Manager's responsibilities in the interim. It will be my pleasure to do so.

The pattern of difficult financial times for the Town continued this year. Decreased revenues from the state and increasing health care and utility costs continued to challenge our budget process. Exceptional teamwork by the Town's department heads allowed us to have a successful, though difficult, budget year again. We hope that some of the positive indicators we are seeing in the Commonwealth's financial picture will result in more state aid for the Town.

Community volunteers and Town departments worked tirelessly on countless projects, despite limited resources. An agricultural preservation restriction was completed for the O'Neil Farm property. Architectural design work was commissioned for the Tarkiln Building. Renovation of the Wright Building was put out to bid, with the goal of providing a Youth Center in Duxbury as well as archival facilities for our precious Town documents. The Bluefish River Firehouse is slated for preservation. Irrigation and landscaping for the Millennium Town Green has been designed, and will be implemented early in FY 2006. The long-awaited Animal Control Facility is near completion. Geographic Information System capabilities improve our planning and assessing functions.

Staff changes include the retirements of Fire Chief William J. Harriman, and Deputy Fire Chief Wayne Sjostedt. Both men will be dearly missed by Duxbury residents and Town staff. Fire Chief Kevin Nord was chosen to lead the Fire Department and has already impressed the Town with his knowledge and dedication. Changes in availability of local paramedic services have pushed us forward into the challenge of developing our own paramedic capabilities. Under Chief Nord's leadership, this will clearly benefit our residents.



**Richard R. MacDonald**  
Interim Town Manager

Who can forget the blizzard of 2005? While our school children delighted in a full week of unexpected vacation, the efforts of our Highway Department were nothing less than heroic! The cover of this year's Annual Report gives a nod to this very white season.

The Town of Duxbury has always been dedicated to its youth. In March 2005, Duxbury was designated a Community of Concern, a testament to the Town's commitment to prevent high-risk behavior in our young people. The School Department undertook the monumental task of revising its strategic plan. This involved extensive research and collaboration from numerous stakeholders throughout the community. This plan will guide the Department's efforts for the next five years.

This year brought changes to the staff in the Town Manager's office. Karen McCann and Nancy Davidson left for positions outside of the Town. Rebecca Ford is now the volunteer coordinator for the Duxbury Senior Center. At the end of the year, Barbara Ripley was promoted from her position in the Planning Department to the newly created position of Executive Assistant to the Town Manager. Anita Stiles was hired as the Insurance and Benefits Coordinator for the Town. Barbara and Anita have been invaluable in meeting the needs of the office during this time of transition.

I can say, without reservation, that the Town of Duxbury is served by an excellent team of elected officials, department heads, staff, and volunteers. It will be my pleasure to work with these fine individuals over the next several months.

Respectfully,  
Richard R. MacDonald, Interim Town Manager



## TOWN CLERK

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### TOWN OFFICIALS

#### ELECTED

##### Selectmen

John J. Tuffy, Chairman	2007
Andre Martecchini, Clerk	2006
Elizabeth Sullivan, Vice-Chairman	2008

##### Assessors

June Albritton, Chairman	2008
James G. MacNab	2007
Thomas Johnson	2006

##### Moderator

Allen M. Bornheimer	2006
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##### Town Clerk

Nancy M. Oates	2007
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##### School Committee

George C. Cipoletti	2007
Karen W. Wong	2007
John P. Heinstadt, Chairman	2006
John J. Magnarelli	2008
Anne R. Ward	2008

##### Planning Board

James R. Kimball, Jr.	2009
John P. Bear	2010
Amy MacNab	2007
Robert Wilson	2008
George D. Wadsworth, Chairman	2009
Aboud J. Al-Zaim	2006
Angela Scieszka	2008

##### Library Trustees

Theodore J. Flynn, Chairman	2007
John W. Hill	2006
Lynne C. Walsh	2006
Nancy B. Delano	2007
James B. Mandrell	2008
Carl W. Meier	2008

##### Duxbury Housing Authority

Brendan K. Keohan	2008
Linda Garrity, Chairman	2010
John M. Griffin	2006
Beverly Walters	2007



## APPOINTED BY THE MODERATOR

### **CEMETERY**

William K. McCann, (c)	2008	Elizabeth B. Stevens	2010
Robert F. Barry	2006	Beverly A. Johnson	2007
James F. Costello	2009		

### **DUXBURY BEACH COMMITTEE**

Daniel W. Baker	2008	Colleen Carroll	2007
*Joseph Conway, (c)	2006	Sarah B. McCormick	2008
*Walter D. Keleher	2006	Susanna Sheehan	2007
*Michael P. McLaughlin	2006	Donald Gunster	2006
William D. Benjes, Jr.	2006	Mark DeLuca, Ex-Officio	
Donald C. Beers, Ex-Officio		Joseph M. Grady, Ex-Officio	
*Designee of Duxbury Beach Reservation, Inc			

### **FINANCE COMMITTEE**

David J. Madigan	2007	Kenneth J. McCarthy	2007
Mark R. Mahoney	2007	Colleen B. Brayer	2008
Judi Barrett,	2008	Keith J. Pratt	2008
Maxene Spolidoro, (c)	2006	Virginia Dunbar	2006
Paul Arsenian	2006		

### **FISCAL ADVISORY COMMITTEE**

Brian L. Watts	2007	William F. O'Toole, Jr, (c)	2006
Paul M. Binsfield	2006	Gregory Hunter	2006
Melissa C. Donohoe	2008	Harvey C. McCormick	2008
Leslie D. Ball	2008	Paul A. Broгна	2007
Francis C. Mangione	2007		

### **PERSONNEL BOARD**

Paul J. McDonough, (c)	2006	*Robert L. Molla, III	2006
Rosemarie McGillicuddy	2007	Wayne C. Heward	2008
Ann M. O'Neill	2008		
*replaces Joanne P. Duffy ,resigned 7/1/05			

### **WATER ADVISORY BOARD**

George D. Wadsworth, (c)	2007	Freeman Boynton, Jr.	2008
Paul W. Keohan	2006		

### **TOWN GOVERNMENT STUDY COMMITTEE – ATM 2004 UNTIL ATM 2006**

Theodore J. Flynn	Ruth S. Rowley
Margaret M. Kearney	*Elizabeth H. Sullivan
Joseph G. Lewis	(designee of Board of Selectmen)
William F. O'Toole, Jr.	Thomas H. Tucker
(designee of Fiscal Advisory Comm.)	George D. Wadsworth
Friend S. Weiler	

## **APPOINTED BY THE TOWN MANAGER**

**Administrative Secretary to the Board of Selectmen/Town Manager**-Karen McCann resigned. Jan. 10,2005

**Alewife Warden**-Donald C. Beers

**Animal Control Officer/Inspector-of Animals**-Matthew J. Riggins

**Building Inspector/Zoning Enforcement Officer**-Richard R. MacDonald

**Conservation Administrator**-Joseph Grady

**Council On Aging Director**-Joanne Moore

**County Cooperative Exten. Serv. Town Director**-Lindsay Blake

**Custodian of the Clock**-Anthony Nightingale

**Custodian of the Flags**-Donald C. Beers

**Director of Public Works**-Tom Daley

**Emergency Management Director**-Kevin Nord

**Executive Assistant to the Town Manager** – Barbara Ripley, appointed 6/7/05

**Fire Chief**-Kevin Nord

**Harbormaster/Shellfish Constable**-Donald C. Beers

**Health Agent**-Jennifer Dalrymple

**Parking Clerk**- Nancy Davidson, resigned June 3, 2005

**Police Chief**-Mark DeLuca

**Recreation Director**-Gordon H. Cushing

**Sealer of Weights and Measures**-Joseph Shea, Harold E. Tuttle appointed 5/27/05

**Superintendent of Lands and Natural Resources**-Peter Buttkus

**Town Accountant**-Sheryl Strother

**Treasurer/Collector**-Gloria Williams, resigned Mar. 25, 2005

**Treasurer/Collector**-Beth Conway, appointed May 27, 2005

**Veterans' Service Director/Burial Agent**-Robert Lyons

**Weigher of Coke, Coal and Hay**-Joseph Shea, Harold E. Tuttle appointed 5/27/05

**Wharfinger**-Donald C. Beers

**ALL OTHER APPOINTED TOWN OFFICIALS**  
**Appointed by Elected Officers or Committees**

**Assistant Town Clerk**-Barbara J. Cook by the Town Clerk

**Deputy Assessor**-Richard Finnegan by the Assessors

**Library Director**-Elaine Winquist by the Library Trustees

**Assistant Library Director**-David Murphy by the Library Trustees

**Planning Director**-Christine Stickney by the Planning Board

**Associate Planning Board Member**-Harold F. Moddy, Jr. Appointed by the Planning Board

**Superintendent of Schools**-Dr. Eileen C. Williams by the School Committee

**APPOINTED BY THE SELECTMEN**

**BOARD OF APPEALS**

James Lampert, (c)	2009	Elizabeth Lewis	2005
Sally Wilson	2007	*Mary Jo Pierce (replaced Thomas McClure)	2006
Paul Kalous	2006	*Thomas McClure, resigned	
Mark Moriarty	2008		

**BOARD OF APPEALS (ALTERNATES)**

Martin P. Desmery	2005	Gabriel Crocker, resigned Jan. 4, 2005	
Y. Oktay	2005	Dennis Murphy	2005
Paul Keohan	2005	Vincent Giambertone	2005
Thomas McClure	2005	Florence Gregg	2005
Jonathan Tudan	2005		

**BOARD OF HEALTH**

Thomas O'Regan, (c)	2006	John Day	2005
David Brumley, MD	2006	Clinton Watson	2007
Jerry Janousek	2005		

**BURIAL AGENT TO THE BOARD OF HEALTH**

Nancy M. Oates	2007
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**CABLE ADVISORY COMMITTEE**

Robert Fitzpatrick, (c)	2005	Mary McQuarrie, ex-officio	2007
William J. Kearney	2006	Jean Kennett	2007
Charles Vautrain, ex officio	2005	Richard Dunphy	2007
Richard Miller	2005		

**COMMUNITY PRESERVATION COMMITTEE**

Liaisons (3year terms):

Holly Morris (Conservation), (c)	2007	Nancy Bennett (Historical Comm.)	2007
George Wadsworth (Planning)	2007	Brendan Keohan (Housing Authority)	2006
Pat Loring (Open Space & Rec.)	2008	James (Tony) Kelso (At-Large)	2006
Sarianna Seewald (At-Large)	2008		

**CONSERVATION COMMISSION**

Barbara Kelley	2006	Holly Morris	2007
Joseph Messina	2006	Don Merry	2007
Sam Butcher (c)	2005	Thomas J. Gill, III	2005
Dianne Hearn	2007		

**CONSTABLES**

Alden Rinquist	2005	Richard A. DeLisle	2007
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**COUNCIL ON AGING**

Henry Milliken	2005	Don Mickells	2007
Barbara Kiley	2007	Richard M. Whitney, (c)	2005
Bev Walters	2006	James Taylor	2006
Oliver Woodruff	2006	Patricia Ryan	2006
The Rev. Elizabeth B. Stevens	2005	Barbara Kiley	2007
Shirley Oktay	2007	John Hill	2008
Nancy Savage	2007	Jennifer Reid	2005

**DESIGN REVIEW BOARD**

Keith Pratt	2006	Judith Hall	2007
James Kimball	2006	Sarah B. McCormick	2005
Louis Nejame	2007		

**DUXBURY BAY MANAGEMENT COMMITTEE (est. 5-30-02 ATM. Article) until 6/30/05**

William (Skip) Bennett	Shawn Dahlen	Ned Lawson
Jackson S. Kent,III	Colleen Carroll	Julie Waltz
John Carnuccio	Daniel Baker	Richard Whitney
Margaret Kearney	Joseph Conway	Stephen Gilbert
Donald Gunster	Deborah Katz	Don Merry
Jonathan Nash	Dennis Pearse,ex-officio	Elizabeth Sullivan, BOS representative

**DUXBURY CULTURAL COUNCIL**

Janet Ritch	2006	Allison Cowen	2006
Lynn Smith	2005	Lyell Franke	2005
Katherine Sturgis	2005	William Holmes	2007
Alice Vautrain	2007	Robert Burgess	2007

**DUXBURY YOUTH COMMISSION**

Deborah Bowen	2005	Jill Cadigan-Christenson	2006
Robert Bostrom	2005	Ron McCarthy	2007
Deborah Jewell	2005	Paul Maloof	2006
Steven Jones	2006	Tom Holdgate, ex-officio	
Ron McCarthy	2007		

**ECONOMIC ADVISORY COMMITTEE**

Anne Antonellis (Business)	2007	Megan Greenstein (Citizen Rep.)	2007
*George Johnson (Citizen)	2007	David O'Connell (Business)	2007
Robert Wilson (Planning Bd. Rep)	2006	John Wisbach (Citizen Rep.)	2007
Sarah Wilson (ZBA Rep.)	2006	William Zachman (Local Bus. Rep)	2007
*Evan Sobran (Citizen)	2007	Andre Martecchini (BOS Rep.)	2006

(Replaced George Johnson 5-16-05)

**FOURTH OF JULY FY-05 COMMITTEE**

Joan Edgar	Nancy Reed	Connie Dennis
James MacNab	Margaret Kearney (c)	William Kearney
Donald Reed	David Robinson	Robert Dente
Amy Hill	Brian Hill	Janet Ritch (c)
Jeff Goldman		

**HIGHWAY SAFETY COMMITTEE**

Joseph Shea (c)	2005	Kevin Nord (ex-officio)	2005
Fred Von Bargaen	2006	Jeff Lewis	2005
Paul Brogna	2005	Thomas Johnson	2007
Diane Bartlett	2007		

**HISTORICAL COMMISSION**

Julia Kispert	2007	Susanna Sheehan	2007
Anne Hill	2007	Robert C. Vose,III	2007
Norman Tucker	2005	C. Lee Willis	2008
Nancy Bennett	2005	Barbara Kiley	2007

**INVESTMENT ADVISORY COMMITTEE**

John J. Tuffy (liason)

**KING CAESAR COMMITTEE ADVISORY COMMITTEE**

Rev. Michael J. Marrone	2005	Diane Barker	2007
Dr. James Peters, Jr.	2007		

**LOCAL HOUSING PARTNERSHIP**

William Campbell(designee COA)	2007	William "Bud" Childs	2006
Barbara Kelley( Con. Com.)	2006	Brendan Keohan(CPC)	2006
Andre Martecchihi (BOS Rep)	2006	Lane Partridge	2005
Charles Rourke	2007	John Day (B.O.H.)	2005
Robert Wilson (Planning Bd. Rep)	2007	Dianne Bartlett	2006
John Griffin (designee Housing A)	2006		

**MBTA ADVISORY BOARD**

James R. Kimball, Jr                      until 6/30/06

**METROPOLITAN AREA PLANNING COUNCIL REP**

Jeff Lewis

**MUNICIPAL COMMISSION ON DISABILITY**

Lynn Smith	2005
Patty Cristoforo	2007
Patricia E. Randall	2007
Bridget O'Keefe	2006
Marcia G. Solberg	2005

Jennifer Niles	2007
Rocco Longo	2007
Joseph Shea	2006

**NORTH HILL ADVISORY COMMITTEE**

Martin Desmery (c)	2005
Scott Whitcomb	2006
Paul McDermott	2007
Michael Doolin	2007
Emmett Sheehan	2005
Robin Hallowell	2007

Gordon Cushing (Ex-Officio)	2007
Emmett Sheehan	2005
Robert DiMario	2005
Robert McCarthy	2006
Michael Malbrough	2005

**NUCLEAR ADVISORY COMMITTEE**

Mary Elizabeth Lampert ©	2005
Barbara Pye	2005
Rebecca Chin	2005
George Lewis	2005
Millie Morrison	2006

Rebecca McInnis	2005
Millie Morrison	2005
Kevin W. Craig	2005
Mary Leach	2006

**OLD COLONY ELDERLY SERVICES**

Anne Hill

**OLD COLONY PLANNING COUNCIL**

Joanne Moore (alternate)	2005
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**OPEN SPACE AND RECREATION COMMITTEE**

Steve Berall	2007
Douglas E. Hart	2004
Dick Rothschild	2007
Lorrie Hall	2007
Dan Zibinskas	2007

Patricia Loring	2007
Stephen Donovan	2004
Mike Cesarini	2007
Paula Harris	2006
Scott Zoltowski	2007

**PLYMOUTH COUNTY ADVISORY BOARD**

John J. Tuffy

**RECREATION ACTIVITIES COMMITTEE**

Anne Ward	2007
Brooks Holmes	2007
Gordon Cushing (ex-officio)	2007
Rick Davis	2007
Richard Manning	2006

Gregory Chandler	2007
George Reinhart	2007
Colleen Madigan	2007
Susan Littlefield	2006

**REGISTRARS OF VOTERS**

Paul Christo (c)	2007
Nancy Oates	2007

Miriam McCaig	2006
Mary Ellen See	2006

**SHELLFISH ADVISORY COMMITTEE**

Donald Beers (Ex-Officio)	2007
Kenneth S. McKim	2007
James T. Pye (c)	2007
Robert Loring	2007
Marc Riley	2006
Alan Hoban	2007

Paul Binsfield	2005
Clinton Watson	2005
Dan Baker	2006
John McCluskey	2007

**SIDEWALK & BIKE PATH COMMITTEE**

Jeffrey Lewis (c)	2007	Paula Valencia	2007
Susie Bockard	2007	Lisa Fenton	2007
John R. Taft	2007	Richard Rothschild	2007
Nancy Johnson	2007	George Reinhart	2007

**SOUTH SHORE COALITION**

Andre Martecchini-Board of Selectmen Representative

**SOUTH SHORE REFUSE PLANNING BOARD**

Mike Pakstis

**TARKLIN COMMUNITY CENTER TRUSTEES**

John Williams

**TOWN COUNSEL**

Robert Sweeney Troy

**TOWN HISTORIAN**

Katherine Pillsbury 2005

**TOWN MANAGER**

Rocco J. Longo until June 17, 2005

Acting Town Manager-Richard R. MacDonald

**WATERFRONT ADVISORY COMMITTEE**

Dan Baker	2007	Donald Beers, ex-officio	2007
A. William Bennett	2005	Malcolm MacNaught	2006
Bruce Bygate	2007		
Suzanne Stout	2007		
Kenneth Shine, (c)	2007		



**State Primary Election-Sept 14, 2004, Duxbury Middle School Gym, Duxbury, MA**

<b>Democrats</b>	<b>Pr. 1</b>	<b>Pr. 2</b>	<b>Pr.3</b>	<b>Pr. 4</b>	<b>Pr.5</b>	<b>Pr. 6</b>	<b>Total</b>
<b>Rep. In Congress</b>							
William D. Delahunt	50	54	56	46	44	78	328
Write-ins	2	0	0	0	0	1	3
Blanks	7	7	12	1	6	11	41
<b>Councillor-4<sup>th</sup> District</b>							
C.A. Iannella,Jr.	27	31	36	29	21	39	183
Stephen F. Flynn	28	24	22	14	22	37	147
Write-ins	0	0	0	0	0	0	0
Blanks	4	6	10	4	7	14	90
<b>Sen. In Gen. Court</b>							
Write-ins	13	16	13	2	11	14	69
Blanks	46	45	55	45	39	76	307
<b>Rep. In Gen. Court-12<sup>th</sup> Ply.</b>							
Thomas J. O'Brien	49					75	124
Write-ins	3	0	0	0	0	0	3
Blanks	7					15	22
<b>Sheriff</b>							
Joseph McDonough	38	29	27	27	18	45	184
Joseph Palombo	20	30	38	18	32	43	181
Write-ins	0	0	2	0	0	0	2
Blanks	1	2	1	2	0	2	8
<b>County Commissioner</b>							
<b>Vote for two</b>							
Peter G. Asiaf, Jr	21	22	21	14	20	39	137
John P. Riordan	45	43	43	36	39	47	253
Jeffrey M.Welch	20	25	26	18	15	41	145
Write-ins	0	0	0	0	0	0	0
Blanks	3	5	8	2	3	11	32
<b>Total Votes (Dem)</b>	<b>59</b>	<b>61</b>	<b>68</b>	<b>47</b>	<b>50</b>	<b>90</b>	<b>375</b>
<b>Republicans</b>							
<b>Rep. In Congress</b>							
Michael J. Jones	42	61	39	31	39	40	242
Write-ins	0	1	0	0	0	0	1
Blanks	6	8	10	11	11	9	55
<b>Councillor 4th District</b>							
Donald A. Hussey	41	56	36	31	39	39	242
Write-ins	1	0	0	0	0	0	1
Blanks	6	14	13	11	11	10	65

**Sen. In Gen. Court - Ply-Norfolk**

Robert L. Hedlund	42	63	40	30	43	46	264
Write-ins	0	1	0	0	0	0	1
Blanks	6	6	9	12	7	3	43

**Rep. In Gen. Court-12th Ply**

Paul Timmins Curtis	42					38	80
Write-ins	0					0	0
Blanks	6					11	17

**Rep. In Gen. Cour-6th Ply**

Daniel K. Webster		63	41	31	42		177
Write-ins		0	0	1	0		1
Blanks		7	8	10	8		33

**Sheriff**

Joseph McDonald, Jr	37	52	37	27	31	30	214
Robert J. Stone	10	16	11	15	19	14	85
Write-ins	0	0	0	0	0	0	0
Blanks	1	2	1	0	0	5	9

**County Commissioner**

Write-ins	3	3	4	2	2	4	18
Blanks	48	67	46	41	48	45	293

<b>Total Votes (Rep.)</b>	<b>48</b>	<b>70</b>	<b>49</b>	<b>42</b>	<b>50</b>	<b>49</b>	<b>308</b>
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**Total Number of Voters****Libertarian**

Write-ins	0	0	0	0	0	0	0
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**Green-Rainbow**

Write-ins	0	0	0	1	0	1	2
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**All Four Parties**

<b>Total</b>	<b>107</b>	<b>131</b>	<b>117</b>	<b>90</b>	<b>100</b>	<b>140</b>	<b>685</b>
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Respectfully submitted,

Nancy M. Oates

Duxbury Town Clerk

**STATE ELECTION  
DUXBURY MIDDLE SCHOOL  
HERRICK MEM. GYMNASIUM  
NOVEMBER 2, 2004  
6am – 8pm**

<b>OFFICES</b>	<b>Pr. 1</b>	<b>Pr. 2</b>	<b>Pr. 3</b>	<b>Pr. 4</b>	<b>Pr. 5</b>	<b>Pr. 6</b>	<b>Totals</b>
<b>ELECTORS for PRESIDENT</b>							
BADNARIK & CAMPAGNA	9	13	2	10	8	5	47
BUSH & CHENEY	763	998	792	685	652	693	4583
COBB & LaMARCHE	5	6	3	5	6	6	31
KERRY & EDWARDS	804	807	710	663	718	762	4464
NADAR write-ins	2	2	6	6	7	4	27
Write-ins	7	6	1	0	0	0	14
Blanks	5	5	4	1	4	4	23
<b>REP in CON.-10th DISTRICT</b>							
WILLIAM D.DELAHUNT	793	837	769	730	751	803	4683
MICHAEL J.JONES	745	949	687	598	597	620	4196
Write-ins	1	0	1	1	0	1	4
Blanks	56	51	61	41	47	50	306
<b>COUNCILLOR-4TH DISTRICT</b>							
C.IANNELLA, JR	620	634	580	571	575	615	3595
D.HUSSEY	682	875	623	505	526	533	3744
B.CONNOLLY	149	169	147	169	178	177	989
Write-ins	2	2	1	0	1	2	8
Blanks	142	157	167	125	115	147	853
<b>SEN GEN CT-PLY/NORFOLK</b>							
ROBERT L.HEDLUND	1280	1441	1158	1043	1059	1110	7091
Write-ins	20	22	17	16	9	12	96
Blanks	367	374	343	311	327	352	2074
<b>REP GEN CT-6TH PLYMOUTH</b>							
DANIEL K.WEBSTER		1419	1135	1007	1030		4591
Write-ins		17	13	21	12		63
Blanks		401	370	342	353		1466
<b>REP GEN CT-12TH PIYMOUTH</b>							
THOMAS J.O'BRIEN	841					849	1690
PAUL T. CURTIS	647					508	1155
Write-ins	3					1	4
Blanks	104					116	220
<b>SHERIFF-PLY COUNTY</b>							
JOSEPH F.McDONOUGH	567	573	561	531	547	550	3329
JOSEPH D. McDONALD, JR	917	1142	819	747	768	810	5203
Write-ins	4	3	2	3	0	0	12
Blanks	107	119	136	89	80	114	645

**COUNTY COM.-vote two**

JOHN P.RIORDAN	986	1055	903	862	904	880	5590
JEFFREY M.WELCH	428	472	416	384	389	427	2516
Write-ins	19	28	13	13	7	5	85
Blanks (double when vote 2)	1757	2119	1704	1481	1490	1636	10,187

**ABSENTEE BALLOTS**

REQUESTED	222	267	185	134	226	278	*1312
VOTED	199	244	157	119	119	237	1075

\*Some not returned and some returned too late to count

The polls opened at 6am and closed at 8pm. The count was completed at 9:15pm.

The registrars met on Friday, Nov. 12th at a meeting posted for 5:15pm to count any overseas/out of the country ballots which were postmarked on or before Nov. 2, 2004. Twelve ballots were counted. They are included in the above precinct counts.

Respectfully submitted,

Nancy M. Oates  
Duxbury Town Clerk

## **DUXBURY ANNUAL TOWN MEETING**

SATURDAY, MARCH 12, 2005

DUXBURY SCHOOLS PERFORMING ARTS CENTER

ST. GEORGE ST., DUXBURY, MA

The meeting was called to order at 9:10 am on Saturday, March 12, 2005. The Color Guard of the Police and Fire Departments performed the Pledge to the Flag. The Moderator moved and it was seconded to allow non-voters to speak when necessary. Motion carried. The meeting was recessed at 9:15 am for the Special Town Meeting and was reconvened at 11:15 am at the close of the Special Town Meeting. The meeting was recessed from noon until 1 pm and was recessed at 5 pm until Monday, March 14, 2005 at 7:30 pm and recessed at 11pm until Tuesday, March 15, 2005 at 7:30 pm and was adjourned sine die at 10:25 pm all at the Duxbury Schools Performing Arts Center. St. George St., Duxbury, MA.

**ARTICLE 1**-Moved and seconded that the Town Vote to that the Moderator and the Board of Selectmen be authorized to appoint the Officers not chosen by ballot.  
Motion carried.

**ARTICLE 2**-Moved and seconded that the Town receive the reports of its Town Officials, Boards, Committees and commissions as printed in the Annual Report. This article was reconsidered after Article 4 to allow Ted Flynn from the Town Government Study Committee to give his committee's report. Motion carried.

**ARTICLE 3**-Moved and seconded that the Town vote to fix the compensation of the Elected Officials for the twelve month period beginning July 1, 2005 as follows:

**Moderator:** \$40

**Selectmen:**

Chair	\$2,000
Member	\$1,500
Member	\$1,500

**Assessors:**

Chair	\$2,000
Member	\$1,500
Member	\$1,500

**Town Clerk:** \$60,000

And raise and appropriate the sum of \$70,040 for the purpose of this article.  
Motion carried.

**ARTICLE 4**- Moved and seconded that the Town vote to accept any sums of money that may be available from the State Highway Fund and such additional sums as may be made available from other County, State or Federal Agencies for Highway related work and to further authorize the Board of Selectmen to borrow in anticipation of receipt of said funds in accordance with Massachusetts General Laws Chapter 44, Sections 4 and 6A. Motion carried.

The meeting recessed from noon until 1:00PM.

**ARTICLE 5** -Motion 1-Moved and seconded that the Town vote to appropriate the sum of \$1,624,378 for the purposes and in the amounts designated in the column titled FY-06 proposed in Article 5 in the warrant for General Government, adding \$14,500 to the Computer Department expenses line making the expenses total \$57,732 and the Computer Department Total \$110,106;

## **General Government**

<u>Selectmen/Manger</u>	
Salaries	219,710
Expenses	40,00
Total	\$259,710

<u>Town Meeting</u>	
Expenses	7,500
Total	\$7,500

<u>Finance Committee</u>	
Expenses	200
Total	\$200

<u>Accounting</u>	
Salaries	185,479
Expenses	42,450
Total	\$227,929

<u>Computer Dept.</u>	
Salaries	52,374
Expenses	57,732
Total	\$110,106

<u>Assessors</u>	
Salaries	173,745
Expenses	30,000
Total	\$203,745

<u>Treas/Coll.</u>	
Salaries	238,104
Expenses	61,000
Total	\$299,104

<u>Town Clerk</u>	
Salaries	34,722
Expenses	3,075
Total	\$37,797

<u>Elections</u>	
Salaries	9,142
Expenses	12,600
Total	\$21,742

<u>Planning Board</u>	
Salaries	83,496
Expenses	15,000
Total	\$98,496

<u>Conservation Com.</u>	
Salaries	81,099
Expenses	7,000
Total	\$88,099

<u>Community Pres. Com.</u>	
Salaries	10,000
Expenses	38,950
Total	\$48,950

<u>Personnel Board</u>	
Salaries	4,500
Expenses	3,000
Total	\$7,500

<u>Audit</u>	
Expenses	40,000
Total	\$40,000

<u>Legal Services</u>	
Expenses	173,000
Total	\$173,000

<u>Cable Adv.</u>	
Expenses	250
Total	\$250

<u>Historical Comm.</u>	
Expenses	250
Total	\$250

<b><u>General Government Total</u></b>	
<b>Salaries</b>	<b>1,092,371</b>
<b>Expenses</b>	<b>532,007</b>
<b>Total</b>	<b>\$1,624,378</b>

And to meet said appropriation transfer the sum of \$48,950 from the Community Preservation Fund as recommended by the Community Preservation Committee and raise and appropriate the sum of \$1,575,428. Motion carried.

**ARTICLE 5-Motion 2**-Moved and seconded that the Town vote to appropriate the sum of \$5,235,231 for the purposes designated in the column titled FY-06 Fin. Com. in Article 5 in the Warrant for Public Safety as follows:

<u>Police</u>	
Salaries	2,451,047
Expenses	222,965
Total	\$2,674,012

<u>Animal Control</u>	
Salaries	40,000
Expenses	14,550
Total	\$54,550

<u>Fire</u>	
Salaries	1,706,833
Expenses	157,175
Total	\$1,864,008

<u>Civil Def./Emerg. Mgt</u>	<u>Harbor/Coastal Mgt</u>
Salaries	Salaries
37,091	164,791
Expenses	Expenses
21,460	28,000
Total	Total
\$58,551	\$192,791

<u>Inspectional Ser.</u>	
Salaries	357,219
Expenses	34,100
Total	\$391,319

<b><u>Public Safety Total</u></b>	
<b>Salaries</b>	<b>\$4,756,981</b>
<b>Expenses</b>	<b>478, 250</b>
<b>Total</b>	<b>\$5,235,231</b>

And to meet said appropriation transfer the sum of \$58,551 from a Grant from Entergy, Inc.; transfer the sum of \$5,000 from the Isabelle Freeman Trust and raise and appropriate the sum of \$5,171,680. Motion carried.

**ARTICLE 5-Motion 3**-Moved and seconded that the Town vote to appropriate the sum of \$5,399,734 for the purposes and in the amounts designated in the column titled FY-06 Fin. Com. in Article 5 in the Warrant for Operating Budget Public Works as follows:

Admin/Engineering  
Salaries 210,035  
Expenses 28,150  
Total \$238,185

Highway  
Salaries 325,596  
Expenses 58,590  
Total \$384,186

Snow and Ice  
Salaries 55,000  
Expenses 94,200  
Total \$149,200

Central Fuel  
Expenses 127,052  
Total \$127,052

Vehicle Maintenance  
Salaries 78,959  
Expenses 68,800  
Total \$147,759

Street Lights  
Expenses 33,000  
Total \$33,000

Lands/Nat. Res.  
Salaries 310,392  
Expenses 42,555  
Total \$352,947

Cemetery  
Salaries 284,162  
Expenses 108,000  
Total \$392,162

Central Bldg Ser.  
Salaries 63,578  
Expenses 171,870  
Total \$235,448

Town Bldg. Maintenance  
Expenses \$32,000  
Total \$32,000

Tarklin Com. Ctr  
Expenses \$6,500  
Total \$6,500

Transfer Station  
Salaries 170,592  
Expenses 800,528  
Total \$971,120

Sewer  
Salaries 4,945  
Expenses 191,251  
Total \$196,196

DPW (Less Water)  
Salaries 1,503,259  
Expenses 1,762,496  
Total \$3,265,755

Water  
Salaries 478,322  
Expenses 1,655,657  
Total \$2,133,979

**DPW All Operations**  
**Salaries 1,981,581**  
**Expenses 3,418,153**  
**Total \$5,399,734**

And to meet said appropriation transfer the sum of \$2,133,979 from the Water Enterprise Fund and transfer the sum of \$37,000 from the sale of lots and burial rights and raise and appropriate the sum of \$3,228,755. Motion carried.

**ARTICLE 5-Motion 4**-Moved and seconded that the Town vote to appropriate the sum of \$1,415,429 for the purposes and in the amounts designated in the column titled FY-06 FIN Com. in Article 5 in the Warrant for Library and Recreation with the following amendment to increase the appropriation for Library salaries by \$19,135 from Free Cash to allow the Library to open on Sundays and to further meet this appropriation to transfer the sum of from the Recreation Revolving Fund and raise and appropriate the sum of \$1,381,294. Included in the above is the following Amendment:

Moved and seconded to add \$19,135 to the Library Budget to restore Sunday service. Motion to amend carried.



<u>Library</u>	
Salaries	735,058
Expenses	<u>271,389</u>
Total	\$1,006,447

<u>Recreation</u>	
Salaries	123,580
Expenses	<u>10,000</u>
Total	\$133,580

<u>Percy Walker Pool</u>	
Salaries	171,708
Expenses	<u>81,150</u>
Total	\$252,858

<u>Beach Life Guards</u>	
Salaries	15,514
Expenses	<u>1,030</u>
Total	\$16,544

<u>North Hill Golf Course</u>	
Expense	<u>2,500</u>
Total	\$2,500

<u>Public Celebration</u>	
Expenses	<u>3,500</u>
Total	\$3,500

<u>Library and Recreation</u>	
Salaries	\$1,045,860
Expenses	<u>369,569</u>
Total	\$1,415,429

Main motion as amended carried.

**ARTICLE 5-Motion 5** - Moved and seconded that the Town vote to raise and appropriate the sum of \$405,891 for the purpose and in the Amounts designated in the column titled FY-06 in Article 5 in the Warrant for Health and Human Services as follows:

<u>Council on Aging</u>	
Salaries	271,991
Expenses	<u>79,400</u>
Total	\$351,391

<u>Veterans Services</u>	
Salaries	19,300
Expenses	<u>35,000</u>
Total	\$54,300

<u>Plymouth Cty. Coop. Ext.</u>	
Expenses	<u>\$200</u>
Total	\$200

<u>Health and Human Services</u>	
Salaries	\$291,291
Expenses	<u>114,600</u>
Total	\$405,891

Motion carried.

**ARTICLE 5-Motion 6**-Moved and seconded that the Town vote to raise and appropriate the sum of \$24,000,000 for Duxbury Schools.

<u>Duxbury Schools</u>	
Salaries	\$19,230,107
Expenses	<u>4,769,893</u>
Total	\$24,000,000

An amendment to reduce the school appropriation by \$70,000. Failed.

Motion to end debate and move the question. Received the requisite 2/3 and carried.

Main motion carried.

**ARTICLE 5-Motion 7**-Moved and seconded that the Town vote the sum of \$11,564,037 for the purposes and in the amounts designated in the column titled FY-06 in article 5 in the Warrant for Town and School Shared Costs reducing the contributory pensions line by \$95,179 changing the Contributory Pension total to \$1,335,308 and the total Town School Shared Costs line to \$11,564,037 and to meet this appropriation transfer the sum of \$54,821 from the Pension Reserve and raise and appropriate the sum of \$11,509,216. Motion Carried.

**ARTICLE 5-Motion 8**-Moved and seconded that the Town vote to appropriate the sum of \$49,644,700 as the Operating Budget for the Town for the Fiscal Year beginning July 1, 2005 for the purposes and in the amounts specified in the motions previously voted under Article 5 of the Warrant and to meet this appropriation raise and

appropriate the sum of \$47,272,264 and transfer the sum of \$2,372,436 in accordance with the transfers voted in motions previously voted. Motion carried.

**ARTICLE 6- Motion 1-**Moved and seconded that the Town vote to appropriate the sum of \$94,500 under Article 6 of the Warrant for General Government for the purposes and in the amounts as follows:

- \$60,000 for the General Ledger Package
- \$24,000 for PC Replacements
- \$8,000 for Computer Assisted Drawing, (CAD)
- \$2,500 for Pond Maintenance

And to meet said appropriation transfer \$5,000 from Article 6 General Government of the March 2001 Annual Town Meeting and transfer the sum of \$69,500 from the Stabilization Fund to be expended under the direction of the Town Manager.

An amendment to remove the \$60,000 for the General Ledger: Failed. Main Motion -2/3 vote required-received the requisite 2/3 vote and carried.

**ARTICLE 6-Motion 2-**Moved and seconded that the Town vote to appropriate the sum of \$17,500 under Article 6 of the Warrant for the Library for the purposes and in the amounts as follows:

- \$5,000 for Water Proof Exterior Wall
- \$9,000 for Simplex Fire Panel Upgrade
- \$3,500 for Industrial Floor Vacuum
- 

And to meet said appropriation transfer the sum of \$17,500 from the Stabilization Fund to be expended under the direction of the Town Manager. 2/3 vote required-Motion carried unanimously.

**ARTICLE 6-Motion 3-**Moved and seconded that the Town vote to appropriate the sum of \$585,000 under Article 6 of the Warrant for Public Safety for the purposes and in the amounts as follows:

- \$325,000 for Fire Pumper-Fire Department
- \$150,000 for Ambulance-Fire Department
- \$110,000 for Marine Unit #1-Harbormaster
- 

And to meet said appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$585,000 in accordance with M.G. Laws Chapter 44 to be expended under the direction of the Town Manager. 2/3 vote required. Received the requisite 2/3 vote and carried.

**ARTICLE 6- Motion 4-**Moved and seconded that the town vote to appropriate the sum of \$80,000 under Article 6 of the Warrant for Public Safety for the purposes and in the amounts as follows:

- \$13,000 for Rescue Gear-Fire Department
- \$35,000 for Officer Car-Fire Department
- \$30,000 for Patrol Truck-Harbormaster
- \$2,000 for Buoy and Mooring Equipment-Harbormaster

An Amendment to Borrow the \$35,000: Carried 2/3 vote Yes-121 No-51

And to meet this appropriation transfer the sum of \$45,000 from the Stabilization Fund and that the Treasurer with approval of the Board of Selectmen is authorized to borrow the sum of \$35,000 in accordance with M.G. Laws Chapter 44 to be expended under the direction of the Town Manager. 2/3 vote required-Main motion as amended received the requisite 2/3 vote and carried.

**ARTICLE 6-Motion 5**-Moved and seconded that the town vote to appropriate the sum of \$959,000 under Article 6 of the Warrant for Public Works for the purposes and in the amounts as follows:

- \$124,000 for Street Sweeper
- \$210,000 for Tub Grinder
- \$95,000 for Tractor
- \$50,000 for Trash Trailer
- \$300,000 for Pool Dehumidification
- \$100,000 for Town Building Alarms
- \$45,000 for Lands and Natural Resources Truck
- \$35,000 for Lands and Natural Resources Chipper

And to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$959,000 in accordance with M.G. Laws Chapter 44 to be expended under the direction of the Town Manager. 2/3 vote required. Received the requisite 2/3 vote and carried.

**ARTICLE 6-Motion 6**-Moved and seconded that the Town vote to appropriate the sum of \$449,016 for the purposes and in the amounts designated in the Column FY-06 of the Warrant under Public Works, with a notation that the words "Chapter 90 Road Rehabilitation" be inserted in the blank space under "Highway" next to the figure \$324,516 as follows:

**Public Works:**

**DPW Administration**

Powder Point Bridge Repairs	\$25,000
Seawall Restoration	10,000

**Highway**

Highway Truck	25,000
Highway Rehabilitation	324,516

**Central Building Services**

Town Hall /HVAC	25,000
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**Crematory**

Reline retort	30,000
Air Compressor	2,000
Hawl frost	1,500
Tent	1,000
Casket Lowering device	5,000

**Total Article 6-Motion 6** **\$449,016**

And to meet this appropriation transfer the sum of \$12,000 from Mayflower Cemetery Fund; transfer the sum of \$324, 516 from the Chapter 90 Highway Fund; transfer \$32,500 from the Stabilization Fund and raise and appropriate the sum of \$80,000 to be expended under the direction of the Town Manager. 2/3 vote required. Motion carried unanimously.

**Article 6-Motion 7**-Moved and seconded that the Town vote to appropriate the sum of \$350,000 for the purposes and in the amounts listed in the FY-06 proposed column of Article 6 of the Warrant under Public Works Water Department:

Leak Detection	\$15,000
Truck	25,000
Storage Tank Analysis-Birch St.	5,000
Well Rehabilitation	30,000
Truck	25,000
System Rehabilitation	75,000

2" Main upgrade	75,000
2006 PCE Pipe Replacement	100,000
Total	\$350,000

And to meet this appropriation transfer the sum of \$350,000 from Water Enterprise Fund; to be expended under the direction of the Town Manager.

An amendment to remove \$100,000 . Failed

Main motion carried.

**ARTICLE 7-** Moved and seconded that the Town vote to amend the Town Personnel Bylaw, originally accepted March 12, 1955 and last amended March 13, 2004, by replacing July I, 2004 Management Schedule, Regular Employee Provisions, and Compensation Schedules Q,T and R with the revised July 1, 2005 Management Schedule, Regular Employee Provisions and Compensation Schedules Q,T and R which are on file at the Town Clerk's Office and as set forth in the handout entitled "Article 7 Duxbury Personnel Bylaw Changes," to become effective July 1, 2005 and to appropriate the sum of \$80,000 for the purposes of this article and to met this appropriation raise and appropriate the sum of \$78,131 and transfer the sum of \$1,869 from Water Revenue. Motion carried. (See Appendix A)

**ARTICLE 8 -** Moved and seconded that the Town vote to appropriate the sum of \$48,000 fro the purpose of funding a collective bargaining agreement with Service Employees International Union, AFL-CIO Town Clerical Employees for the Fiscal Year beginning July 1,2005 and ending June 30, 2006 and to meet said appropriation transfer the sum of \$45,790 from Free Cash and the sum of \$2,210 from the Water Enterprise Fund. Motion carried.

**ARTICLE 9 - Duxbury Beach Lease-**Moved and seconded that the Town vote to raise and appropriate the sum of \$400,000 to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by the Duxbury Beach Reservation, Inc. South of a line running approximately East to West along a Northerly edge of the Northerly Parking area, at the East end of the Powder Point Bridge (subject to the Migratory Shorebird Refuge at High Pines and excluding the land at High Pines leased to a third party) and to authorize the Board of Selectmen to execute a lease in the name and on behalf of the Town for a period beginning July 1,2005 and ending June 30, 2006 on such terms as may be approved by the Board of Selectmen. 2/3 vote required. Received the requisite 2/3 vote and carried.

Moved and seconded to reconsider the article . Failed to receive the 2/3 vote required.

**Article 10- Senior Tax Relief-** Moved and seconded that the Town vote to raise and appropriate the sum of \$2,500 in order to fund the Senior Tax Relief Program to provide Senior Citizens vouchers for services rendered pursuant to an agreement between the Council on Aging and the Board of Selectmen. Motion carried.

**Article 11- Council on Aging Revolving Fund-**Moved and seconded that the Town vote to authorize a Revolving Fund under M.G. L. Chapter 44 Sec. 53 E-1/2 to authorize the Council on Aging to be credited with all fees and charges received from the Senior Center Programs in an amount not to exceed \$40,000, to be expended under the direction of the Council on Aging Director for Senior Center programs, functions, supplies and /or instructor fees. Motion carried.

**The meeting was recessed at 5PM until Monday, March 14, 2005 at 7:30PM this place.**

**The meeting was called on Monday, March 14, 2005 to order at 7:35PM .**

**Article 12-Five Selectmen** –After discussion the article was moved for indefinite postponement. Yes-135 No-94 . Motion carried.

**Article 13-Police Oversight Committee-** Moved and seconded that the town vote to authorize and direct the Town Moderator to appoint an independent and impartial Citizen Oversight Committee comprised of six civilian citizens to be appointed at large to review all complaints received against the Duxbury Police Department. Said Citizens Oversight Committee upon conclusion of the review to prepare Committee findings and recommendations in writing. The motion to end debate received the requisite 2/3 vote and carried. Motion failed.

**Article 14-** Moved and seconded to indefinitely postpone. Motion carried.

**Article 15-Community Preservation Fund 10% Fund Allocations** - Moved and seconded that the Town vote to appropriate upon recommendation of the Community Preservation committee the sum of \$576,000 for the purpose of meeting the requirements of the Community Preservation Act, M.G.L., Chapter 44B, Sec. 6, for the purposes of Open Space, Community Housing (affordable) and Historic Resources (preservation) and to meet this appropriation transfer \$576,000 from the Community Preservation Act Fund(s). Motion carried.

**Article 16-Wright Building Renovations**-Moved and seconded that the Town vote to appropriate upon recommendation of the Community Preservation Committee the sum of \$2,976,816 for the purpose of reconstructing and rehabilitating the Historic Wright Building located on St. George St; and to meet said appropriation transfer the sum of \$435,500 from CPA Fund Historical Reserve and authorize the Treasurer with approval of the Board of Selectmen to borrow the sum of \$2,541,316 pursuant to M.G.L. Chapters 44 and 44B and further to authorize the Town Manager to expend said sums of money from the Community Preservation Fund for the purposes of this article. Moved and seconded and voted to allow Mr. Rouberge from Fiengold, Alexander Associates to speak on architect's view of the building. Motion carried. An amendment to have a set of plans available at next Town meeting and remove appropriation of this article. Amendment failed. 2/3 vote required. Motion carried Yes-158 No-36

**ARTICLE 17-Bluefish River Firehouse**-Moved and seconded that the Town vote to appropriate upon recommendation of the Community Preservation Committee the sum of \$9,800 for the purpose of reconstruction and rehabilitation, of the Historic Bluefish River Firehouse located on Washington Street and to meet this appropriation transfer from the Community Preservation available funds and further to authorize the Town Manager to expend the sum of \$9,800 from the Community Preservation Fund for the purpose of this article. Motion Carried.

**Motion to recess this section at 11PM and to reconvene on Tuesday, March 15, 2005 at 7:30PM.**

**Meeting reconvened on Tuesday, March 15, 2005 at 7:30PM and was called to order at 7:40PM.**

**Article 18-Town Green Irrigation System** - Moved and seconded that the town vote to appropriate upon recommendation of the Community Preservation Committee the sum of \$23,000, for the purpose of installing irrigation, on the Town green located on Washington Street and to meet said appropriation transfer from the Community Preservation Fund available funds the sum of \$23,000 and further authorize the Town Manager to expend said sum from the Community Preservation Fund for the purposes of this article. Motion carried.

**Article 19- Conservation Committee Revolving Fund** - Moved and seconded that the Town vote to authorize a revolving fund under M.G.L. Chapter 44, sec. 53E-1/2 to authorize the Conservation Commission to be credited with all fees and charges received from the Jaycox Tree Farm in an amount not to exceed \$10,000 to be expended under the direction of the Conservation Administrator for supplies and any needs of the Jaycox Christmas Tree Farm. Motion carried.

**Article 20 - Wetlands Protection Amendment** - Moved and seconded that the Town vote to amend its General Bylaws to amend Chapter 9 (Wetlands Protection) Section 9.1.13 to add the following language to the last sentence:

Acting under M.G.L. Chapter 40 Section 8C and M.G.L. Chapter 44 Section 53G

So that the last sentence shall read "fees are to be established by the Conservation Commission acting under M.G.L. Chapter 40 Section 8C and M..G.L. Chapter 44 Section 53G." Motion carried.

**Article 21- Conservation Fund** - Moved and seconded that the town vote to raise and appropriate the sum of \$10,000 to be added to the Conservation Fund and to be used under the direction of the Conservation Commission for any purpose authorized by M. G. L. Chapter 40, Section 8C. Motion carried.

**A presentation was made by Friend Weiler in honor of Lansing Bennett, MD**

**Article 22-Renaming Trout Farm property in honor of Lansing Bennett**-Moved and seconded that the town vote to amend the 1975 Annual Town meeting vote naming the publicly owned land bounded by Congress, Keene, Summer and Cross Streets and King Phillips Path as Trout Farm and instead name this area the Lansing Bennett Forest. Motion carried unanimously.

**ARTICLE 23-Duxbury Bay Management Commission**-(Handout)-Moved and seconded that the Town vote to amend the General Bylaws of the Town of Duxbury by adding a new Chapter 6:15 Duxbury Bay Management Commission (DBMC) to read as follows:

6.15 Duxbury Management Commission

6.15.1 The Duxbury Bay Management Commission shall consist of nine members appointed by the Board of Selectmen, to three year staggered terms. In appointing members, the Selectmen shall consider individuals representing varied interests of the Bay including but not limited to aquaculture, boating, commercial and not-for-profit waterfront users, ecology, shellfish and finfish and other residents at large whose experience will enhance the diversity of the Commission.

6.15.2 The mission of the Duxbury Bay Management Commission is:  
To develop, implement and maintain a management plan that the will enhance and preserve the ecological health, pristine waters and the natural beauty of Duxbury Bay for future generations while sustaining harmony among all its uses.

6.15.3 The Duxbury Bay Management Commission shall have the following powers and duties:

1) Evaluate and review any proposed change in Bay use and access, inclusive of structures and all Bay related issues requiring the action of the Board of Selectmen (BOS), Duxbury Conservation Commission (DCC), Zoning Board of Appeals (ZBA), Planning Board (PB), Harbormasters Office (HM) and the Board of Health (BOH), involving Coastal Resource Areas as defined M.G.L. C 131sec.140 and the Town of Duxbury Wetlands Bylaw (Chapter 9 General Bylaws of the Town of Duxbury.)

i) Bay related issues and proposed changes will be evaluated at a minimum in terms of impacts on the following:

- a) public safety, health and welfare
- b) ecology and sensitive receptors including wildlife
- c) uses and appropriateness of uses and access
- d) scenic views and aesthetic issues
- e) levels of public and private services
- f) supporting landside infrastructure

ii) Based on the above evaluation, the commission shall make recommendations and comments to the responsible regulatory or policy setting authorities.

2) Recommend changes to regulations and policies. Submit recommendations and comments to the Board of Selectmen, Town Meeting and other regulatory authorities to change Town Bylaws, regulations and policies as needed to achieve the mission of the DBMC.

3) Provide a voluntary forum for dispute resolution for projects and use impacts and conflicts on the Bay.

4) Develop and implement a restoration, enhancement and management program to maintain and restore the Bay ecology and harmony among its uses by:

- a) Maintaining a central repository of environmental health indicators and uses.
- b) Providing ongoing monitoring of environmental health indicators.
- c) Convening integrated work groups to identify prioritize and address Bay ecology and use issues.
- d) Developing program to install best management practices for Town storm drain systems and other non-point sources of pollution.

- e) Providing project management to supplement existing Town staff for ecological and other Bay related projects.
- f) Seeking funds and grants for implementation of projects.
- g) Supporting existing and developing new education and outreach programs to:
  - 1. Educate the next generation of Bay stewards
  - 2. Inform users of their impacts and responsibilities
  - 3. Support Bay Projects

5) Maintain the management plan as a living document to guide the work of DBMC by:

- a) Using the Plan as a guide in all the commission's recommendations, plan updates and activities.

- b) Reviewing and updating the Plan at a minimum every five years.
- c) Incorporating proposed Plan changes on an ongoing basis as needed.
- d) Appointing subcommittees or work groups to further study issues identified by the DBMC.

6) Recognize the Bays' interdependence and explore cooperative Bay management with the Towns of Kingston and Plymouth.

6.15.4 With approval of Town Meeting, the DBMC shall have the authority to hire staff and/or consultants using private and public grants and other appropriations.

And to further amend Chapter 9 Wetlands Protection of the General Bylaws of the Town of Duxbury by inserting the following in section 9.1.6, after the last sentence in this section:

"The Duxbury Conservation Commission shall within five (5) business days of receiving a request for a determination or a notice of intent for the proposed activities within a coastal resource area, as defined in Chapter 131, section 40 of M.G.L. or as determined by the Duxbury Conservation Commission, request that the Duxbury Bay Management Commission provide written comments and recommendations before the DCC takes final action on said request for determination or notice of intent."

An amendment to change the language of section 6) Chapter 9 Wetlands Protection section 9.1.6 insertion after the last sentence changing "within 5 days" to say "within five (5) business days." Amendment carried.

An amendment to add to section 4 after (g) add (h) Program for preservation and maintenance of existing beaches, swimming areas and Town Landings. Amendment failed.

A Public hearing was held.

Planning Board voted to support on March 7, 2005.

Main motion as amended carried.

**ARTICLE 24-Protective Bylaw-Duxbury Bay Management Committee**-Moved and seconded that the Town will vote to amend the Duxbury Protective Bylaw, Section 404.8 Special Permit Procedures, item 1, by inserting the following language, "The Duxbury Bay Management Commission," in the first sentence after "Conservation Commission," so the section reads:

The Board of Appeals shall refer a Special Permit application to the Conservation Commission, Duxbury Bay Management Commission, the Board of Health and the Planning Board for written comments and recommendations before taking final action on said special permit application. In addition to the above noted boards, the Board of Appeals may refer a special permit application to any other Town agency/board/department for comments and recommendations if it so desires before taking final action on said permit application.

And to further amend the Duxbury Protective Bylaw, Section 906.4 Referral, by inserting the following language, "the Duxbury Bay Management Commission," in the first sentence after "Conservation Commission," so the sentence reads:



In addition to those applications for a Special Permit application which require site plan approval under Section 615, the Special Permit Granting Authority shall refer a Special Permit application to the Board of Appeals, Board of Health, Conservation Commission, Duxbury Bay Management Commission, Planning Board, Water Advisory Board, Design Review Board for written comments and recommendations before taking final action on said permit application.

And further to amend the Duxbury Protective Bylaw, Section 615.7 Required Procedures for Site Plan Review, by inserting the following language, "the Duxbury Bay Management Commission," in 615.7(2.) after "Conservation Commission," so that the Section 615.7(2.) reads:

Within five (5) working days of receiving a Site Plan, the Planning Director or his/her designee shall distribute copies of the Site Plan to the Planning Board, Department of Public Works, the Police Department, the Fire Department, Highway Safety Committee, the Conservation Commission, the Duxbury Bay Management Commission, and the Board of Health. If the proposed activity requires a special permit, the special permit granting authority shall receive a copy of the Site Plan.

Planning Board Report given.

Public hearing held on Feb. 28, 2005

Planning Board approved on March 7, 2005.

2/3 vote required- Received the requisite 2/3 vote and carried.

**ARTICLE 25-Purchase Protective Gear-**Moved and seconded that the Town vote to raise and appropriate the sum of \$3,000 to obtain and stockpile 3-M type masks in schools in a quantity sufficient to provide for (a) each student and staff member, and (b) in emergency shelters in a quantity sufficient to provide for maximum capacity of each shelter and to stockpile appropriate protective gear for Duxbury's emergency personnel who must be outside to perform their duties during a radiological emergency. Motion carried.

**ARTICLE 26-Message Boards-**Moved and seconded that the town vote to accept grant monies to obtain four (4) message boards for the Duxbury Emergency Management use and other public safety purposes. Motion carried.

**ARTICLE 27-Non Binding Resolution in Opposition to the Re-licensing of the Pilgrim Nuclear Station-**  
Moved and seconded that THE TOWN OF DUXBURY OPPOSES RE-LICENSING PILGRIM NUCLEAR POWER STATION TO OPERATE UNTIL 2032 UNLESS THE FOLLOWING IS REQUIRED, ACCOMPLISHED, AND CERTIFIED TO BE IN PLACE BY THE LICENSEE AND NRC:

- On site security heightened to protect against: an air attack on the main reactor building, spent fuel pool and/or critical support structures by a large or small aircraft loaded with fuel or explosives; a floating explosive or underwater charge from entering the in-take canal; an attack by water or land from a force comparable in size and strength to 9/11. The adequacy of these security improvements must be approved by a panel of experts independent of the nuclear power industry.
- Safer storage of spent radioactive fuel rods until all spent rods are moved off site-low density pool storage and hardened dispersed dry cask storage, as approved by Annual Town Meeting 2004.
- Reduction of allowable radioactive emissions into our air and water so that the biological impact is no greater than that allowed from releases from a chemical plant licensed today.
- Verification of releases by monitors-computer linked to state and local authorities-at all points where radiation is released from Pilgrim and at appropriate off-site locations.
- Replace the current water cooling system that draws in half a billion gallons of water a day and releases it at 30 degrees above Bay temperatures disrupting the ecosystem, with one not harmful to marine life-a closed cooling system.
- Updated emergency planning for the new security environment we face today to protect against an attack or other fast breaking accident resulting in major consequence and accounts for the increased population density in Southeastern Massachusetts
- Pilgrim's re-licensing process is expanded to include (a) a formal review of the differences between the safety regulations that Pilgrim is required to meet and the safety regulations that would be required if a new reactor was to be built today; and (b) a review of its aging management program.

The Town Clerk of Duxbury shall forward the text of this Article to the Town of Duxbury's State and Federal delegation, to all Select Boards within the Emergency Planning Zone of Pilgrim NPS, the Nuclear Regulatory Commission and Entergy Corp., so that the intent of the Citizens of Duxbury is widely known. Motion carried.

**ARTICLE 28**-Moved and seconded that the Town vote to authorize the Board of Selectmen, on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, to grant and accept easements and rights of way with First Parish Church as shown on a map on file in the Office of the Town Clerk. 2/3 vote required. Received the requisite 2/3 vote and carried.

**ARTICLE 29**-Moved, seconded and carried to indefinitely postpone.

**ARTICLE 30-Flood Insurance Rate Map**-Moved and seconded that the Town vote to amend the Duxbury Protective Bylaw by adopting a revised Flood Insurance Rate Map entitled "Town of Duxbury, Massachusetts, Plymouth County", dated May 17, 2005, as prepared by the Federal Emergency Management Agency (FEMA) and on file with the Town Clerk and further to amend Section 202.1, 202.2.9 and 402.1 by substituting the map referenced thereto with the new title and date of the revised Map.

N.B. The intent is to incorporate this within our Zoning Map in the future.

A Planning Board report was given.

A public hearing was held on Feb. 14, 2005

A vote was taken to approve on March 7, 2005

2/3 vote required. Received the requisite 2/3 vote and Carried.

**ARTICLE 31**- Moved, seconded and carried to indefinitely postpone.

**ARTICLE 32-Affordable Accessory Apartment Bylaw** - Moved and seconded that the Town vote to amend the Duxbury Protective Bylaw in Sections 300 and 400, relative to the establishment of an affordable accessory apartment within the Town of Duxbury, as set forth in a handout entitled "Affordable Accessory Apartment Bylaw Article 32."

Public hearing held on Feb. 14, 2005

Planning disapproved on Feb. 28, 2005

Planning Board recommended 'indefinite postponement' Yes-5 and No-2 on March 7, 2005

1. An amendment to move the question. Received the requisite 2/3 and carried to move the question and end debate.
2. Main motion failed the 2/3 vote required. Yes 58 and No-55 and failed.

**ARTICLE 33-MUNICIPAL AFFORDABLE HOUSING TRUST FUND.**-Moved, seconded and carried to indefinitely postpone.

**ARTICLE 34-4<sup>th</sup> of JULY PARADE**-Moved and seconded that the Town vote to raise and appropriate the sum of \$10,000 to fund Duxbury's Fourth of July parade and ceremony. Motion carried.

**ARTICLE 35-Unpaid Bills.**-Moved, seconded and carried to indefinitely postpone.

**ARTICLE 36-Fund Stabilization Fund** - Moved, seconded and carried to indefinitely postpone.

**ARTICLE 37-Free Cash to Reduce the Tax Rate.**-Moved and seconded that the Town vote to authorize the Board of Assessors to use \$1,613,137 from Free Cash to reduce the Tax Rate. Motion carried.

Moved, seconded and carried to adjourn sine die at 10:25PM.

I hereby certify the appropriations and the provisions for meeting them were voted at the Annual Town Meeting held on Saturday, March 12, 2005 at 9 am, recessed at 5 pm until Monday, March 14, 2004 at 7:30 pm, recessed at 11pm until Tuesday, March 15, 2005 at 7:30 pm and adjourned at 10:25pm- all at the Performing Arts Center , St. George St., Duxbury, MA.:

Total Appropriation	\$57,425, 009
From Free Cash	\$ 64,925
From the Stabilization Fund	\$164,500
From other available funds	\$3,536,196

<b>Borrowing</b>	<b>\$4,120,316</b>
<b>Free Cash to reduce the Tax Rate</b>	<b>\$1,613,137</b>

**Respectfully submitted,**

**Nancy M. Oates  
Duxbury Town Clerk**

# APPENDIX A

## MANAGEMENT SCHEDULE

July 1, 2005

	Minimum	Mid-Point	Maximum
<b><u>Grade L</u></b>			
Director of Public Works/ Town Engineer	\$68,516	\$85,646	\$102,775
Police Chief			
<b><u>Grade K</u></b>			
Fire Chief	\$61,316	\$77,159	\$92,592
<b><u>Grade J</u></b>			
Town Accountant	\$55,610	\$69,513	\$83,415
<b><u>Grade I</u></b>			
Police Lieutenant-Administration			
Police Lieutenant-Operations			
Treasurer/Tax Collector			
Director of Inspections/ Zoning Enforcement Officer	\$50,088	\$62,611	\$75,132
Deputy Assessor			
Deputy Fire Chief			
Operations Manager/Public Works			
Library Director			
Manager of Building and Grounds			
Water and Sewer Superintendent			
<b><u>Grade H</u></b>			
Harbormaster/Shellfish Constable & Beach Manager	\$45,136	\$56,418	\$67,702
Planning Director			
<b><u>Grade G</u></b>			
Library Division Head:			
Reference Services			
Children's Services			
Technical Services & Technology			
Cemetery & Crematory Superintendent	\$40,661	\$50,826	\$60,991
Conservation Administrator			
Director Council on Aging			
Health Agent			
Information Systems Administrator			
Recreation Director			

**Regular Employee Provision  
1-Jul-05**

**Minimum      Mid-Point      Maximum**

**Salary Schedule-Exempt-Professional**

**GRADE E**

Animal Control Officer				
Assistant Director Council on Aging				
Assistant Recreation Director	\$31,653	\$39,566	\$47,479	
Harbormaster/Executive Officer				
Property Lister/Appraiser				
Water/Sewer Office Manager				
Veteran's Agent				
(annualized at 20 hours)				

**Salary Schedule - Non-Exempt**

**GRADE D**

Secretary to Boasd of Selectmen/ Town Manager	\$15.55	\$19.45	\$23.33	
Aquatic Supervisors				
Food Service Manager				

**GRADE C**

Department Secretary						
Intermittent Police Officer	\$15.46	\$16.20	\$17.00	\$17.87	\$18.83	\$19.91
Student Police Officer						

**GRADE B**

Activities Coordinator	\$12.09	\$15.11	\$18.13	
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**GRADE B1**

Department Assistant II	\$13.57	\$14.24	\$14.94	\$15.70	\$16.50	\$17.30
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**GRADE A**

Department Assistant I						
Kitchen Supervisor	\$12.27	\$12.92	\$13.57	\$14.24	\$14.94	\$15.69

Positions in Grade B, D, and E, progression to the maximum shall be based on performance review.

**Schedule P.S.**

Local Building Inspector						
Plumbing and Gas Inspector	\$21,906	\$22,990	\$24,126	\$25,336	\$26,598	\$27,947
(annualized at 20 hours)						
Wiring Inspector						
(annualized at 18 hours)	\$19,682	\$20,693	\$21,701	\$22,802	\$23,938	\$25,151

Effective July 1, 2005  
Compensation Schedule Q

Classification	Wage Rate
Alternate Inspector of Buildings	\$15.00 per hour
Alternate Plumbing Inspector	10.00 per hour
Alternate Wiring Inspector	10.00 per hour
Call Firefighter - Two hour minimum per call	9.00 per hour
Special Detail	Appropriate Detail Rate

The classifications listed in Schedule Q are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back pay or termination pay. No service credit for time spent in these positions may be used under the appropriate section of the Plan. All positions require the use of advertising to solicit new employees. All positions may require physical examination.

Compensation Schedule T

Classification	Wage Rate
Clerical Assistance (Town Committees & Boards non-union positions only)	Appropriate Rate as Determined by Town Manager
Clerk, Registrar of Voters	Compensation based upon G.L. Chapter 41, Section 19G
Election Warden	6.75 per hour
Election Worker	6.00 per hour
Inspector of Animals	900.00 per year
Juvenile Officer	150.00 per year
Lockup Keeper	none
Police Matron	9.50 per hour
Rabies Inspector	2700.00 per yr.
Registrar of Voters	100.00 per year
Sealer of Weights & Measures	3000.00 per yr.
Town Clock Custodian	200.00 per year

The classification listed in Schedule T are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back pay, or termination pay. No service credit for time spent in these positions may be used under the appropriate sections of the Plan. No advertising is necessary to fill these positions. No physicals are required except as otherwise determined by the Town Manager.

Compensation Schedule R

Classification	Minimum	Maximum
Assistant Dog Officer		
Assistant Harbormaster		
Librarian Intermittent		
Lifeguard		
Program Coordinator		
Recreation Specialist	\$ 6.00	\$18.00
Recreation Supervisor		
Reserve Dispatcher		
Seasonal (Laborer) Helper		
Seasonal Intern		
Special Police Officer		
Van Dispatcher		
Van Driver		
Water Safety Instructor		
Seasonal Leadman Premium \$0.50		

The classifications listed in Schedule R are positions which receive no overtime premium, vacation and holiday pay, sick leave, call back pay, or termination pay. No service credit for time spent in these positions may be used under the appropriate sections of the Plan. Once a rate of pay is established for an employee, such rate may not change for a period of at least six months. Positions may require the use of advertising.

**SPECIAL TOWN MEETING  
MARCH 12, 2005  
DUXBURY PERFORMING ARTS CENTER  
ST. GEORGE ST, DUXBURY**

**ARTICLE 1-Motion -1-**Moved and seconded that the Town vote to appropriate the sum of \$7,000 for Pool Expenses and to meet this appropriation to transfer the sum of \$7,000 from Pool Salaries as voted by the 2004 Annual Town Meeting. Motion carried.

**ARTICLE 1-Motion -2-**Moved and seconded that the Town vote to appropriate the sum of \$1,725 for Council on Aging Expenses and to meet this appropriation to transfer the sum of \$1,725 from the Council on Aging Salaries as voted by the 2004 Annual Town Meeting. Motion carried.

**ARTICLE 1-Motion 3-** Moved and seconded that the Town vote to appropriate the sum of \$ 114,000 to the Department of Public Works Fiscal Year 2005 Expense and Salary Accounts as follows:  
To:

- \$10,000 Vehicle Maintenance Expense Account
- \$34,000 Cemetery Expense Account
- \$27,750 Fuel Depot Expense Account
- \$8,750 Central Building Expense Account
- \$2,000 Administration Expense Account
- \$4,500 Administration Salary Account
- \$27,000 Snow and Ice Salary Accountant

And to meet this appropriation to transfer the sum of \$114,000 from the Department of Public Works Fiscal Year 2005 Expense and Salary Account as follows:

From:

- \$30,000 Transfer Station Expense Account
- \$12,000 Vehicle Maintenance Salary Account
- \$51,000 Road Maintenance Salary Account
- \$13,000 Lands and Natural Resources Salary Account
- \$8,000 Cemetery Salary Accounts

As voted by the 2004 Annual Town Meeting. Motion carried.

**ARTICLE 2 -**Moved and seconded that the Town vote to accept any Grant Funds for the purpose of installing a storm drainage system in the SNUG HARBOR area. Said Grant Funds to be expended under the direction of the Town Manager. Motion carried.

**ARTICLE 3-**Moved and seconded that the Town vote to appropriate the sum of \$20,000 for the purpose of paying for legal services for Cable Contract negotiations and to meet said appropriation transfer the sum of \$20,000 from Free Cash. Funds to be expended under the direction of the Town Manager. Yes-102 No-52 Motion carried.

**ARTICLE 4-**Moved and seconded that the Town vote to appropriate the sum of \$21,000 fro the purpose of funding a Collective Bargaining Agreement with the Service Employees International Union, AFL-CIO Town Hall Clerical Employees for the Fiscal Year beginning July 1, 2004 and ending June 30, 2005 and to meet said appropriation transfer the sum of \$20,080 from Free Cash and the sum of \$920 from the Water Enterprise Fund. Motion carried.

**ARTICLE 5-**Moved and seconded that the Town vote to appropriate the sum of \$3,609.58 to pay the following bills of previous Fiscal Years which may be legally unenforceable due to the insufficiency of an appropriation;

American Fire	\$600.00
HealthSouth	\$1,443.03
Dr. James Broome	\$163.00
Municipal Management	\$57.75
Truck Center	<u>\$1,345.80</u>
Total	\$3,609.58

And to meet said appropriation transfer the sum of \$3,609.58 from Free Cash.  
9/10 vote required-Motion carried unanimously.

**ARTICLE 6-**Moved and seconded that the Town vote to transfer upon recommendation of the Community Preservation Committee the sum of \$130,000 from the Water Enterprise Fund to the Community Preservation Fund to reimburse the Community Preservation Fund for the portion of the purchase price of the Delano Property Land acquisition for future Water Supply Purposes .

An amendment to reduce the amount to One Dollar (\$1). Failed Yes-79 No-96  
Main motion as moved carried. Yes-107 No-78

**ARTICLE 7-**Moved and seconded that the Town vote upon recommendation of the Community Preservation Committee to appropriate the sum of \$8,000 by transferring from the Community Preservation Fund unreserved/undesignated balance for the purpose of paying unanticipated legal expenses incurred acquiring the Jaycox property as authorized by Article 8 of the June 14, 2004 Special Town Meeting. Motion carries

**ARTICLE 8-**Moved and seconded that the Town vote to Rescind the balance of authorized and un-issued debt from the Annual Town Meeting under Article 6 Water Well Project; \$800,000 authorized and \$100,000 to be rescinded. Motion carried.

**ARTICLE 9-**Moved and seconded that the Town vote to ratify the actions and votes of the Special Town Meeting of June 14, 2004. 2/3 vote required. Motion received the requisite 2/3 vote as called by the Moderator.

**ARTICLE 10-** Call Firemen Retirement-Indefinitely postponed.

**ARTICLE 11-** Moved and seconded that the Town vote to appropriate by transferring the sum of \$35,000 from Free Cash, for professional engineering services to repair the Powder Point Bridge. Motion carried.

I hereby certify the appropriations and the provisions for meeting them were voted at a Special Town Meeting held at the Duxbury Performing Arts Center on March 12, 2005 called to order at 9:15 AM and adjourned sine die at 11:15AM.

Respectfully submitted,

Nancy M. Oates  
Duxbury Town Clerk



**DUXBURY TOWN ELECTION  
SATURDAY, MARCH 26, 2005  
DUXBURY MIDDLE SCHOOL GYMNASIUM**

	PR. 1	PR. 2	PR. 3	PR. 4	Pr. 5	PR. 6	Total	
<b>SELECTMAN</b>								
One for three years								
ELIZABETH H. "BETSY" SULLIVAN	179	269	213	172	152	132	1117	
Write-in	13	18	27	6	5	3	72	
Blanks	43	84	69	40	45	43	324	
<b>ASSESSOR</b>								
One for three years								
JUNE E. ALBRITTON	180	283	225	162	149	123	1122	
Write-in	3	3	1	1	1	1	10	
Blanks	52	85	83	55	52	54	381	
<b>ASSESSOR</b>								
One for the unexpired term of three years								
JOHN W. BRITTEN	85	196	115	74	62	51	583	
THOMAS M. JOHNSON	122	136	160	110	103	97	728	
Write-in	1	1	0	1	0	1	4	
Blanks	27	38	34	33	37	29	198	
<b>MODERATOR</b>								
One for one year								
ALLEN M. BORNHEIMER	180	280	229	159	132	124	1104	
ROBERT M. MUSTARD, JR	43	68	49	36	46	37	279	
Write-in	0	1	0	1	0	0	2	
Blanks	12	22	31	22	24	17	128	
<b>SCHOOL COMMITTEE</b>								
Two for three years								
JOHN J. MAGNARELLI	133	226	184	108	109	95	855	
KATHLEEN M. BITTRICH	109	186	166	79	93	77	710	
ROBERT J. "ROB" MOORE	56	77	59	45	41	34	312	
ANNE R. WARD	111	180	148	148	121	105	813	
Write-in	0	1	1	0	1	0	3	
Write-in	0	0	0	0	0	0	0	
Blanks	55	56	54	54	35	35	289	
<b>PLANNING BOARD</b>								
One for five years								
JOHN P. BEAR	125	222	164	86	86	84	767	
DOUGLAS J. CARVER	71	91	95	95	84	69	505	
Write-in	0	0	0	0	0	0	0	
Blanks	39	58	50	37	32	25	241	

LIBRARY TRUSTEES								
Two for three years								
CARL W. MEIER	185	289	243	138	145	122	1122	
LESLIE D. BALL	82	114	104	76	79	58	513	
JAMES B. MANDRELL	103	158	119	87	78	68	613	
Write-in	2	2	1	1	0	0	6	
Write-in	0	0	0	0	0	0	0	
Blanks	24	50	34	41	27	29	205	
HOUSING AUTHORITY								
One for five years								
LINDA L. GARRITY	174	262	219	170	156	133	1114	
Write-in	1	9	3	1	1	1	16	
Blanks	30	100	87	47	45	44	383	
Absentee ballots	25	34	22	16	11	27	135	
Total Voters including the absentees.	235	371	309	218	202	178	1513	
The count was completed at 9pm.								
Respectfully submitted,								
Nancy M. Oates								
Duxbury Town Clerk								

## MARRIAGES RECORDED IN DUXBURY

### July 2004

- 10 William Gary Sherman and Sharon Louise Wheeler both of Maspee in Duxbury
- 10 Ashley Peter Wohl and Lyla Cloud Kerzner both of San Leandro , CA in Duxbury
- 17 Brian Shawn Hayes of Duxbury and Catherine Ann Leach of Plymouth in Pembroke
- 26 Susan Elizabeth Shea and Nicole Faye Meadow both of Randolph in Sherborn
- 31 Brian Frederick Camara of Duxbury and Mary Beth Harnan of Boston In Duxbury
- 31 Kenneth David Graham of Manchester, Ct and Anne E. Callahan of Duxbury in Duxbury

### August

- 1 John Wells Sutcliffe of Winchester and Colleen Elizabeth Coakley of Duxbury in Duxbury
- 7 Watson B. R. Holland of Greenwich, Ct. and Amy L. Haahes of Duxbury in Duxbury
- 14 Lukas Michael Thulin and Dorothy Mary McGonage both of Boston in Kingston
- 14 Robert Carlton Hale IV and Beverly Marie Mulvaney both of Boston in Duxbury Dennison
- 19 Arthur George Kirby III and Dione Patricia Dorado both of Duxbury in Kingston
- 21 Mark Peter Hebert of Duxbury and Cynthia Dawn Hackett of Chester, NH in Chatham
- 21 Eric Le Norman and Andrea Elise Boghosian both of Hilton Head, SC in Duxbury

### September

- 5 Jason R. Commesso of Hingham and Erica L. Borkowski of Duxbury in Hingham
- 5 Keith Louis Martin and Rebecca Hardin Jones both of Duxbury in Barnstable
- 17 Matthew J. Donaldson of Middletown, RI and Amy M. Tonaszuck of Plympton in Duxbury
- 18 Anthony T. Colarusso and Christina M. Nesbitt both of Marshfield in Grafton
- 18 Christopher R. Zahnzinger and Candace M. Fredericks both of Duxbury in Norwell
- 24 Joseph Angelo Nava and Maureen Ann Malloy both of Bridgewater in Duxbury
- 25 John William Gay and Judith Ann Ryan both of Duxbury in Plymouth

### October

- 6 Michael Patrick McAuley and Helen Lee both of Duxbury in Florence, Italy
- 10 Joseph M. Leighton and Michelle Elizabeth Davis both of Merrimack, NH in Duxbury
- 10 Joseph P. Covenor and Molly C. Connelly both of Duxbury in Duxbury
- 16 Thomas C. battle of Bloomfield, NY and Marialena Kelly of Boston in Duxbury
- 16 Brendan M. Wall and Brighid F. Sheehan both of Duxbury in Duxbury
- 27 Richard J. Sawyer of London,GB and Kellee Rae Proctor of Pembroke in Duxbury

**November**

20 Michael Edward Hocking of Marshfield and Sharon Ann Caterina of Duxbury in Scituate

**December**

4 Anne Lane Maloney and Gina Gianchetti both of Duxbury in Kingston

**January 2005**

15 Michael Leigh Munson and Crystal Jane Duell both of Duxbury in Duxbury

**February**

18 Jeffrey W. Kenny of Marshfield and Jennifer P. Hutton of Duxbury in Duxbury

**March**

No marriages in March

**April**

7 Michael P. Zaronias and Konstantina-Papadopoulos both of Duxbury in Norwell

9 Joseph A. Petrucelli and Stefanie D. Badger both of Duxbury in Duxbury

30 William N. Fitzgerald and Lisa H. Rose both of Duxbury in Boston

May 7 **Steven F. Mastrangelo and Patricia A. Ryan both of Duxbury in Worcester**

21 William B. McCormick and Elizabeth A. Ward both of Duxbury in Duxbury

21 Charles A. Parker and Christina M. Moore both of Duxbury in Marshfield

June

4 **Evan D. Parke and Diana C. Wirt both of Duxbury in Duxbury**

11 Philip G. Rickards of Duxbury and Karen L. Malloy of Marshfield in Marshfield

11 Andrew G. Lawrence and Johanna S. Ciccarelli both of Boston in Duxbury

12 Richard L. Niedringhaus and Cynthia F. Simmons both of Duxbury in Duxbury

12 **John K. Brennan and Margaret B. Nesbitt both of Washington, DC in Duxbury**

18 David B. Jenkins and Shirley Muirhead both of Duxbury in Duxbury

25 Jed – Lowry and Danielle M. Trudeau both of Duxbury in Duxbury

25 Dennis M. Pateras and Kathleen M. Roche both of Marshfield in Quincy

25 Daniel A. Van Horne of Burnt Hills, NY and Tara S. Walters of Duxbury in Duxbury

**DEATHS RECORDED IN DUXBURY**

( FY-2004 death too late to be recorded in FY-04 Town Report)

**2004****May**

29 Kathleen McBain 49 Joseph D. and Alice M. (Shea) Hanlon

**July**

1 Lucy A. Kwiatowski 73 Virgilio and Lucy (Valentino) Faticanti

1 Virginia Rose Swanson 84 John and Rose (Clark) Pastille

4 Harald Newbauer 69 Fritz and Jenny (Polley) Neubauer

6 Robert Bailey White 36 Robert G. and Patricia (Bailey) White

8 Phyllis de Lorenzo 71 Philip and Irene (Bryson) St. Piere

8	Irene T. Quinn	78	Patrick J. and Mary (Murray) Quinn
9	Ruth Nagel	93	Fred I. and Mary Jane (Blake) Brown
9	Albert Louis Runge	83	Albert H. and Williamina V. (Walls) Runge
10	Joseph Resteghini	82	Giacomo and Marie (Resteghini) Resteghini
13	Mary a.k.a Maureen M. Borhek	91	William J. and Catherine (Cotter) Mostyn
13	Mary J. Matheson	74	Hillman H. and Katherine (Miller) Smith
17	Cecile E. West	85	John and Alda (Trembley) Guay
20	Davida E. Ullathorne	76	John J. and Bella (McKewen) Wyllie
21	Anne Virginia Eberman	87	William H. and Anna (Mahoney) Fouhy
23	Walter G. Anderson	84	Gustaf and Almida (Karlstrom) Anderson
27	Mary Hanlon Ross	46	Edward and Geraldine (Fitzwilliam) Hanlon
30	Frederic P. Chase	83	Fred P. and Elizabeth (Perry) Chase
August			
2	Edna Duncan	93	Arthur and Rebecca (O'Neill) Rogers
6	Leonard S. Hummrich	84	John and Elsie (Stocker) Hummrich
9	Robert F. O'Toole	70	Thomas and Beatrice (Hogan) O'Toole
9	Marjory Ethel St. John	82	Thomas and Ida May (Hawes) Aykroyd
17	Otis B. Oakman, Jr	94	Otis B. and Mary Louise (French) Oakman
25	Paul H. Randall	82	Herbert and Agnes (Riley) Randall
29	Judith A. Stratton	67	Seward and Josephine (Marshall) Brown
31	Ross E. Allen	88	Andrew and Henrietta (Ross) Allen
September			
1	Donald K. Collins	87	William and Lillian (Collins) Collins
1	James E. Hoy	73	Edmond and Vivian (Evans) Hoy
4	Florence S. Brown	84	Felix and Eva (Lanievska) Puszko
5	Edwin P. Fisher	78	Edwin P. and Helen (Schnulzer) Fisher
5	Cornelia C. Nordahl	65	Calvin B. and Lennie Mae (Lester) Cooper
10	Dorothy Wold	96	Reginald and Elizabeth (Farrand) Stoney
13	Mary A. Batson	75	Christopher E. and Mary E. (Hyland) Tompkins
14	Mildred E. Alfieri	85	Edward and Lillian (Foster) Anderson
15	Ruth U. MacMillan	88	Gustav W. and Christine H. (Denham) Ulmer, Jr.
17	Mary T. Glidden	89	Vincent and Josephine (Leonardi) Maschio
17	Helen C. Mahoney	89	Charles and Pietrina (Pergolizia) Zappala
29	Mildred H. Hendrickson	86	William and Mary (Doucette) McCarthy
29	Richard A. Vena	94	Ralph and Carmella (Ruggiero) Vena
29	Louise A. Woods	90	John and Mary (Doherty) Laffey
30	Barbara S. Roberts	90	Douglas and Ethel (Dawes) Smeaton
October			
6	Dina Elizabeth Siegel	72	Antoon and Johanna (Pieters) van Bavel
8	Douglad Robert Ferguson III	78	Douglad R. and Helene (Shaffer) Ferguson, Jr
11	Mary E. Collins	80	William and Laura (Connelly) Gallant
11	Paul E. Larkin	49	Richard E. and MaryRose (Riordan) Larkin
15	Marguerite G. Brady	88	John J. and Margaret (Kirrane) Hunt
16	Brent John Dahlen	41	John and Sheila (Noonan) Dahlen
17	Edwin Lougee, III	77	Edwin and Ruth (Dimond) Lougee, Jr
18	Donald M. McLean	90	George and Harriot (Brown) McLean
19	Joseph F. Gordon	87	John and Lillian (Adams) Gordon
22	David John Balboni	64	Peter S. and Helen M. (Lavoie) Balboni
25	James W. Fuller, Jr.	68	James W. and Hilda (Kuphal) Fuller, Sr
November			
1	Barbara W. Geyer	88	William A. and Edna (Williams) Bedford

1	Michele Marise Reale	41	Harold L. and Jacqueline M. (Chalker) Narton
1	Richard F. Sweeney	80	Frank R. and Sarah (MacDonald) Sweeney
3	Dorothy E. Bettuchy	80	Edward and Margaret (Davidson) Kusser
4	Donald M. Garland	90	Christopher M. and Christina (MacKie) Garland
5	Robert E. Golemme	78	Joseph and Antonetta (Lanzillotta) Golemme
7	Kathleen F. O'Brien	92	Thomas and Ann (Lennon) Mannion
12	Anastasia a.k.a. Anne C. King	87	Peter and Helen (Primpas) Carlsunis
13	Vivion Kemp Rudolph	87	Henry and Vivion (Hammond) Kemp
16	Regina Marie Quinn	58	William and Reha (Blaine) Robbins
24	John Vincent Madden	88	Michael J. and Rose (O'Sullivan) Madden
25	Gordon J. Judd	74	Gordon and Lillian (Judd) Porter
28	George Laban	91	Harry and Esther (Moskowitz) Laban

#### December

1	William F. Borhek	66	John E. and Maureen (Mostyn) Borhek
3	Grace M. Wiley	79	John and Helen (unknown) McCormack
5	Dorna Eddy	92	Robert D. and Winifred (Burley) Mitchell
5	Helen W. Hailstone	96	Arthur and Blanche (Ross) Drennan
6	Daniel Leslie Newcombe	82	Edmund and Eugenia (Hanna) Newcombe
8	Katheryn E. Maier	84	August and Emma (Schmidt) Claus
13	Arthur J. Duffy, Jr	59	Arthur J. and Eleanor (Fouhy) Duffy, Sr
16	Evelyn M. Renzi	77	Philip and Evelyn A. (Connolly) McKeon
26	Barbara Hobbs	92	John W. and Beatrice (Haskell) Vallis
28	Leo G. Bayer	96	William S. and Gertrude L. (Grossberg) Bayer
28	Jaan Viise	66	Gustav and Johanna (Zernant) Viise
31	John F. Sullivan	79	John J. and Gertrude (Fitzgerald) Sullivan

#### January 2005

2	Paul Edward Murphy	65	Richard and Margaret (Nash) Murphy
7	Linda Dreyman	102	Peter and Anna (Kamar) Matso
9	Betty W. Poole	84	Emory C. and Bessie (Porter) Wixon
11	Bernard H. Goldberg	55	David and Irene (Jez) Goldberg
11	Phyllis Agnes Foy	88	Frank and Mable L. (Flanagan) Soule
13	Sylvia T. Breck	82	James W. and Madeline (Sowles) Thorington
14	Virginia Leopardi	96	Edwin and Julia (Poirier) Palmer
17	George L. MacKenzie	69	Leavitt B. and Vivian (Henningsen) MacKenzie
18	Sean C. O'Toole	36	Robert F. and Carol (McDonnell) O'Toole
23	Maria D. Grave	77	Florentino and Marta (Santiago) Caceres
24	David W. Paulson, Sr	78	Carl and Signe (West) Paulson
27	Gertrude K. Lynch	103	Unknown and Unknown Plumber
30	Elizabeth Bell	95	Ralph W. and Martha A. (McKenna) Oldham

#### February

2	Joseph Gatti	80	Fred and Nellie (DeMaria) Gatti
4	Martha A. Zenopoulos	82	John and Margaret (Gallagher) Doyle
5	Hilda Mary Griffin	91	Patrick and Ella (Burgess) Woods
6	Joseph Zambone	89	Joseph and Lucille (Auchenbach) Zambone
7	Clare Frances Bigelow	63	James W. and Elizabeth (Quinn) Dunn
9	Dorrace C. Godbout	79	Harry J. and Gertrude (MacIntosh) Leighton
13	Harriet F. Smith	53	Harry F. and Mary V. (McGinley) Smith
15	William Gordon Tucker	93	William and Lulu (Griffin) Tucker
17	Olive Sollis	87	All unknown
18	Phyllis Nancy Newcomb	74	Phillip and Gladys (Curran) Pingree

19	Josephine A. Borghesani	90	Ernesto and Augusta (Gharaldi) Guerra
23	Mary Catherine McCrea	93	Martin and Mary (Kenny) Coleman
28	Patricia A. Zarella	51	Lester and Catherine (DeAcetis) Hogan
28	Robert C. Meisel	76	Otto and Helene (Widemhorn) Meisel
March			
7	John Patrick Davey	52	John W. and Winnifred (McCafferty) Davey
7	James G. Kelso	85	John E. and Annabel (Fisher) Kelso
7	Eleanor Louise Noyes	86	Francis X. and Alice E. (Bennett) Williams
9	Margaret T. Blair	76	Joseph and Margaret (McGonagle) Lynch
9	Richard Winslow Breck, Jr	83	Richard W. and Mary (Mann) Breck, Sr
10	Josephine M. Silipo	93	James and Giovanna (Loccisano) Lombardo
11	Fred V. Anderson	72	Fritz L. and Nanny H. (Carlson) Anderson
12	Loring Grant Bigelow	80	Loring and Annie (Grant) Bigelow
14	Nancy K. Stetson	81	Charles L. and Nancy S. (King) Andrews
14	Marguerite A. Maguire	92	Lawrence J. and Ellen (Walsh) Fitzgerald
14	Euna Phillips	83	Frank C. and Mary B. (Ford) LeShane
18	Joseph T. Kelley	82	John F. and Mary E. (Sullivan) Kelley
22	Lothrop M. Weld, Jr	82	Lothrop M. and Dorothy (Wells) Weld, Sr
26	William B. Chandler	47	Burton T. and Barbara A. (Arnio) Chandler
27	June Stearns	83	William A. and Helens M. (Mayo) Peno
29	Germaine C. Haley	104	Albert and Adeline (Bowmaster) Dionne
30	Vesta Burnett Nelson	98	Harry and Mercie (Dean) Burnett
April			
1	Lois M. Beckman	62	William C. and Margaret E. (McGrath) O'Brien
2	George Buchanan Wolfenden	79	Gilbert and Edith (Buchanan) Wolfenden
4	Katherine N. Lowe	87	Thomas J. and Katherine (Hubbard) Newbold
6	Thomas C. Randall	98	John T. and Emily L. (Abbott) Randall
10	Marion T. Fernandez	90	Edward J. and Mary Ann (McNeice) Smith
11	Hazel Kimball	91	Howard and Cassie (Godwin) Tewksbury
15	Minnie F. Brouillard	90	Joseph and Jane (Perry) Beston
24	Joseph E. Czyrkliis	86	Joseph and Stephanie (Mocko) Czyrkliis
25	Carol D. Armstrong	75	Rudolph and Lillian (Glenn) Durnell
May			
2	Alfred J. Gain	71	William and Marguerite (LeMay) Gain
2	Mary Catherine Crump	91	Joseph M. and Florence F. (Sears) Settino
3	Geraldine – King	49	Paul F. and Catherine F. (Dignan) King
4	Lillian M. Carr	86	John J. and Lillian (Leahy) Kelly
4	William S. Brines	94	Moses J. and Judith- (Evans) Brines
6	Lyman J. Weaver	77	Eston W. and Pearl E. (White) Weaver
10	Carol Lee Swift	63	Elwood A. and Kathryn E. (Remington) Pett
10	Edith M. Avery	87	Edward and Caroline (Unknown) Keating
17	Eleanor L. Hiscock	80	George and Mary (Inman) Wynn
20	Garfield R. Herrin	75	Garfield and Evelyn (Thayer) Herrin
22	Etta Sills	87	Morris and Jenny (Goldberg) Berlin
June			
1	Mary Elizabeth Beane	87	Herman F. and Dorothy (Johnson) Clarke
3	Priscilla R. Lane	92	Charles and Charlotte (Fose) Rice
4	Edward – Cohen	89	Harry and Kate (Burnstein) Cohen

6	Mary A. Abbott	100	Joseph A. and Catherine (Barrett) Kelter
7	Richard C. Somerville	71	Murray G. and Mildred (Steeves) Somerville
9	Elinor J. Clapp	79	Harold and Rita (Pale) Jones
11	Todd A. Carruthers	41	Edwin J. and Sylvia (Dalzell) Carruthers
12	Litchfield, Pauline L.	77	Walter and Dorothy (Litchfield Hardwick
17	Lansing Tuttle	88	James L. and Ida N. (Eaton) Tuttle
20	Dorothy S. Buck	92	Ashley W. and Mary E. (Legere) Spaulding
20	Carole Ann Hamilton	66	Edward P. and Ruth J. (Wicklund) Morgan
20	Burns, Elzire	92	J. Alphonse and Laura M. (unknown) Garipy
21	Dorothy P. McKenney	91	Leon F. and Priscilla (Clark) Murphy
27	Judith Fennessey	84	John and Catharine (Whalen) Fennessey



## CABLE ADVISORY COMMITTEE

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The Cable Advisory Committee assists the Board of Selectmen and the Town Manager in administration of cable-related matters in the Town of Duxbury. The committee is a liaison between the Town and its cable provider. The committee administers the cable license and monitors the operation of the Town's public, educational and government channels. Edward J. Dailey, Esq. of Bromberg & Sunstein LLP serves the committee as special outside legal counsel.

As of the date of this writing, Adelphia Communications, Inc. is the provider of cable television services in Duxbury. In November 1994, the Town of Duxbury granted Adelphia a ten year license to provide cable services to the town. The Cable Advisory Committee is negotiating a renewal of that license. Negotiations have been slowed by concerns about Adelphia's ability to meet its contract obligations—Adelphia is operating under bankruptcy protection.

As part of Adelphia's plan of reorganization, Comcast has proposed to purchase certain cable-related assets from Adelphia. The cable network serving Duxbury is among the assets that Comcast plans to purchase. If the sale and transfer are approved, then any rights that Adelphia has to operate a cable system in Duxbury will be transferred to Comcast. Comcast, not Adelphia, will provide cable service in Duxbury. Any transition probably will not occur before February 2006.

### Public Advocacy

- Through its regular meetings, hearings and outreach, the committee has sought to identify and address cable-related concerns.
- The committee has monitored Duxbury cable customers' satisfaction in areas such as programming, broadcast quality and service, and has advocated on behalf of subscribers with the cable supplier.
- The committee continues to attend, as appropriate, Massachusetts Cable Television Division cable-rate hearings related to Adelphia.

### Recognition and Thanks:

- The committee welcomes Dick Dunphy as a new member.
- The committee thanks *The Duxbury Clipper* for carrying the committee's columns and notices.
- The public is encouraged to contact the committee with suggestions, comments and questions. Call or write the committee at the Office of the Board of Selectmen or email the committee directly at [Cable@Town.Duxbury.MA.US](mailto:Cable@Town.Duxbury.MA.US).

Respectfully submitted,

Robert Fitzpatrick, Chairman	Dick Dunphy	Mary Beth MacQuarrie, ad hoc
Jean Kennett, Vice Chairman	Richard Miller	Charles Vautrain, ad hoc
William Kearney, Clerk		

## CONSERVATION COMMISSION

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The following report reflects activities for fiscal year 2005, which ended on June 30, 2005, for the Duxbury Conservation Commission.

The Commission completed the transfer of the Harris parcel, a 0.9-acre parcel becoming conservation land off Keene Street as well as the 10-acre Jaycox Christmas Tree Farm, off West Street. It also completed the transfer of a gift of land totaling eight acres off Elm Street from Bradford Cushing.

In May the Town completed its first agricultural preservation restriction which was on the 140-acre O'Neil dairy farm. This was a collaborative effort spearheaded by the Wildlands Trust of Southeastern Massachusetts, but will benefit the Town by preserving one of the last dairy farms on the South Shore.

The repair of the Island Creek fish ladder was delayed due to the fact that we only received one bid that exceeded available funds. We expect to solicit more funding and re-bid the project in fiscal year 2006.

The Conservation Commission also worked with the help of Tom Daley, the DPW Director to convince the Massachusetts Highway Department to redesign several drainage systems on Route 3A in Duxbury. These new drainage structures will significantly reduce pollution entering Island Creek and West Brook. The structures are expected to be constructed with the upcoming paving project.

The Town received two grants from the Massachusetts Coastal Zone Management agency. One grant was to develop a model stormwater bylaw with the Towns of Plymouth and Marshfield. The project ended with a training session on drainage given to the local conservation commissions. The second grant totaled \$150,000 and represented 75% of the construction costs to install a new state-of-the-art drainage system under Washington Street at Snug Harbor. Installation of this system significantly reduces pollution from entering Duxbury Harbor from this location. Tom Daley, DPW Director was instrumental in completing the Snug Harbor drainage project.

In December we entered into new management agreements for the Duxbury Bogs off East Street and the Cherry Lane Bog.

Interns, Heather Johnson and John Varanelli worked in late fall and early winter to improve our hiking trails on town-owned land. Jillian Bishop and Meaghan Linehan interned for the summer of 2005 where they harvested weeds on Island Creek pond, oversaw the osprey banding program and performed maintenance of town-owned open space.

March 2005 Annual Town Meeting approved some minor revisions to the Town of Duxbury Wetlands Bylaw, added \$10,000 to the Conservation Fund for land management, and voted to rename the Trout Farm conservation area to the Lansing Bennett Forest in memory of Dr. Lansing Bennett who developed the green belt system that guides our open space acquisitions over the last 35 years. Town Meeting also established a revolving fund for the Jaycox Christmas Tree Farm so we can begin to operate and sell trees during the holiday season.

The Conservation Commission wishes to thank the Department of Public Works, especially Peter Buttkus and his crew and The DPW Director, Tom Daley for his work on several of our projects.

Respectfully submitted,

Samuel Butcher, Chairman  
Thomas Gill III, Vice-Chairman

Dianne Hearn  
Barbara Kelley

Joseph Messina  
Donald Merry

Holly Morris

## COMMUNITY PRESERVATION COMMITTEE

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Fiscal year 2005 proved to be another productive year for the Community Preservation Committee. Community Preservation Act (CPA) surcharge receipts were \$967,519. In October 2004 the Massachusetts Department of Revenue distributed a 100% state match, or \$941,841. Only communities who adopt the maximum 3% tax surcharge are eligible for the 100% state match. In sum, the town collected \$1,909,360 in fiscal year 2005, representing a 3% increase from the prior year.

Duxbury has collected \$3,663,108 in surcharges since the adoption of the CPA in 2001. State matching funds have totaled \$2,709,814 and the next distribution is October 2005. We have put over \$8 million to work (occasionally with short term borrowing) in each of the three purposes of the CPA: open space, including recreation; historic preservation; and community (affordable) housing.

No proposals were received for community housing, however, the Committee is expecting proposals from the newly formed Local Housing Partnership. Brendan Keohan, member of the CPC and the Duxbury Housing Authority, kept the CPC apprised of developments with the housing at the Delano property.

Discussions and planning for the reconstruction and rehabilitation of the Wright Building included members of the CPC, Selectwoman Betsy Sullivan, members of the Commission on Disabilities and members of overseeing town departments. Town meeting had allocated \$203,000 for the architectural study and plans and specs. The third phase called for the cost estimates for the project. Ron Roberge of Finegold Alexander & Associates held frequent meetings with members of the CPC, town department heads, and members of the Duxbury Student Union and Duxbury Rural & Historical Society. Mr. Roberge also attended CPC meetings and a Selectmen's meeting to discuss his progress.

Examination of the Wright Building continued; engineers frequented the building to design the HVAC, further exploration of the brickwork was undertaken, and paint analysis determined the original colors and the presence of metallic wallpaper. Mr. Timothy Orwig, an historic preservation consultant, was hired to prepare the National Register nomination, which is first submitted to the Massachusetts Historical Commission and then to the State of Massachusetts National Register Review.

The Committee wishes to express its gratitude to Planning Director, Christine Stickney, who prepared and submitted an application to the Massachusetts Historical Commission for a grant for exterior work on the 1907 building.

The request for proposals for the architectural assessment of the Tarkiln Building generated a handful of responses. Neil Johnson, Joe Grady, Tom Daley, Marcia Sohlberg, Norman Tucker, Tony Kelso, Mary Wilbur, Pat Loring, and Holly Morris served on the review committee. The committee recommended Menders, Torrey & Spencer, Inc. The committee is pleased that Lynne Spencer will oversee the assessment, bringing a wealth of experience in historic preservation.

Nancy Bennett, member of the CPC and the Historic Commission presented the proposal for the restoration and preservation of the 1906 Bluefish River Firehouse. Nancy has undertaken the task of funding this project with CPA funds and private donations as an example of a community-wide effort. A number of contractors have expressed an interest in providing labor.

The Garden Club presented the proposal for the irrigation of the Town Green. CPA funds are to be used for the installation of a well and automatic watering system. The Garden Club will provide and plant all vegetation, allowing for an open field for touch football, Frisbee, and passive recreation.

Finally, the CPC requested that a portion of the Delano property determined to be a viable well field (10 acres) be transferred to the care and custody of the Water Department. The Delano Farm was purchased over two years ago and the well field was assessed for \$117,600. The balance will pay for subdivision, bounds, and legal expenses. The money received from the transfer is returned to the CPA general account for future projects.

In summary, the following articles were approved; using CPA funds at the March 2005 Annual Town Meeting:

- Article 15 – Allocation of 10% of the funds received from the surcharge for each of the three purposes: open space, community (affordable) housing, and historic preservation.  
**\$576,000**
- Article 16 – Appropriation of funds for the reconstruction and rehabilitation of the Wright building.  
**\$2,947,343**
- Article 17 – Appropriation of funds for the reconstruction and rehabilitation of the Bluefish River Firehouse.  
**\$9,800**
- Article 18 – Appropriation of funds for an irrigation system in the Town Green on Washington Street.  
**\$23,000**

The following articles were approved within the Special Town Meeting of the March 2005 annual town Meeting:

- Article 6 – Transfer of money from the Water Enterprise Account to reimburse the Community Preservation Fund for a portion of the Delano property land acquisition for future water supply.

**\$130,000**

- Article 7 – Transfer of money from the CPA General Account to Article 8 of the June 2004 Special Town Meeting due to unanticipated legal expenses associated with the Jaycox property acquisition.

**\$8,000**

The Committee would like to thank Pam Johnson, our Administrative Assistant, who does a superb job keeping us informed and organized and to Joe Grady, Conservation Administrator, who wears many hats overseeing many of the CPA projects and provides invaluable guidance. Again, we enjoy our discussions with Frank Mangione, member of the Fiscal Advisory Committee, who attends every meeting.

Respectfully submitted:

Holly Morris, Chair  
George Wadsworth, Vice Chair

Nancy Bennett  
Tony Kelso

Brendan Keohan  
Pat Loring

Sarianna Seewald

## OPEN SPACE AND RECREATION COMMITTEE

We would like to thank and express our gratitude to the Selectmen, Town Manager and residents of the town of Duxbury for all their support during the last fiscal year.

In FY2005, the committee presented *Achieving the Goals* an interim update of the 2002 Open Space report to the Selectman in November. Members of the OSR committee interviewed heads of departments, boards, committees and councils to gather their understanding and compliance with the Five Year Action Plan. The committee would like to extend a special thank you to Pat Loring and Dick Rothschild for their leadership in completing this report.

The 17<sup>th</sup> annual Fall Foliage Fiesta was held on October 17, 2004 in conjunction with the DR&HS. Walks were conducted around North Hill Marsh. Local graphic artist, Bob Cipriani, donated his time and talent to design the stunning posters that spotlight Duxbury's open spaces and the event. More than 60 people participated on a beautiful fall day.

The Trail Stewards program was re-launched during this past year. Citizens who enjoy and actively use Duxbury's open space are encouraged to participate in this program. Trail Stewards help clear small debris from the trails and report any major problems such as down trees on trails or misuse of Duxbury's open space to the conservation agent, Joe Grady or Paul Costello, the head of the Trail Steward program.

The OSR organized and accomplished field clean up of the Swanson property Rt. 53 north of Franklin St. with the help of committee members, the DPW and the conservation intern. You are now able to see the stone walls of both the barn and the old chicken coop

On April 9, 2005 the Open Space Committee along with volunteers from the town but especially from the Cub Scouts from Pack #1776 conducted a spring clean up day of the North Hill Marsh, Round Pond and Town Forest areas. Thanks to all the hard work we cleared the trails of natural debris after a very damaging winter. Plus, we carried away several bags of trash including bottles and cans but also an old metal bucket and large pieces of carpet. Thank you to Scott Zoltowski for taking the lead on this project.

On May 15, 2005 we held a very successful Nature Scavenger Hunt at the Myles Standish Monument State Reservation. We had over 50 children and parents partaking in the festivities and finding all types of wonders of nature. We would like to thank the Massachusetts Department of Conservation and Recreation for allowing us to use the reservation for the event. Local graphic artist, Angela Szczeska, donated her time and talent to design the wonderful poster for the event. Dunkin Donuts, EMS of Plymouth and Scoops all donated prizes for the participants and winners. Thank you to Paul Costello for taking the lead on this event and sharing all his nature knowledge.

The Open Space and Recreation Committee had a very successful year promoting the use of Duxbury's wonderful resources and keeping those paths accessible for everyone to enjoy.

Respectfully submitted,

Paula Harris, Chairman  
Steve Berall  
Mike Cesarini

Paul Costello  
Lorrie Hall  
Pat Loring

Dick Rothchild  
Dan Zibinskas  
Scott Zoltowski

## PLANNING BOARD

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Fiscal Year 2005 was a productive year for the Planning Board through a variety of initiatives and internal administrative organization. During the fall of 2004, the Planning Board made substantial improvements to their Rules and Regulations governing the subdivision of Land. These updated rules and regulations are now provided in electronic format on the Planning Department's town web page. Also in the fall of 2004, the Board appointed their first associate member, Harold Moody, who has brought to the Board a legal background of experience to assist in their deliberations. The role of associate member is a critical position in the process of our Special Permits under three areas of the Zoning Bylaw in which the Planning Board serves as the Special Permit Granting Authority: Aquifer Protection Overlay District, Residential Conservation Cluster, and Land Clearing and Grading. In the event of such a filing, the associate members' presence at all public hearings assures that the mandatory two-thirds (5 members) of a seven member board is attainable.

The Planning Department was also successful on behalf of the Planning Board to obtain three small grants in the area of affordable housing, smart growth planning and Geographic Information System (GIS). The Planning Department in a coordinated effort with the Assessing Department over the last year hired Applied Geographics to digitize all of the Town's Assessors maps creating a seamless GIS base map. The implementation of the on-line Assessors' CAMA data system is the first phase into the process of directly linking into the GIS on-line mapping system due out on-line at the Town's website in early 2006. The availability of on-line resources has proven to be a tremendous benefit to the general public in the understanding of the importance of land use planning.

Annual Town Meeting in March of 2005 brought a variety of issues to Town Meeting floor for debate and acceptance. After three years of coordinated work among the various land use boards reviewing coastal flood prone areas, the Planning Board along with the Federal government contractors, submitted FEMA's revised Flood Insurance Rate Maps for acceptance into the Town's zoning map. The new FIRM maps became effective in May 17, 2005. The Planning Department on behalf of the Town has also been accepted into the Community Rating System program. Participation in this program provides flood policy holders with a 5% reduction of their policy premiums with the Town's commitment to actively pursue activities in the area of flood prevention.

In the areas of permitting, the Planning Board approved two significant site plan review approvals, the expansion of the Bayside Marine in Snug Harbor and the development of a new medical office building at 104 Tremont Street. The expanded responsibility of the Planning Board with site plan review has assured that quality detailed reviews are undertaken with the issuance of Special Permits, particularly in our commercial areas. The Planning Board continues to address prior subdivision approvals moving towards their eventual completion and street acceptances. Among the new subdivisions approved this past year was a 3-lot subdivision off North Street known as Hillside Lane, a one lot subdivision off High Street known as Delano Drive and a 2 lot subdivision off Forest Street known as Song Sparrow Lane. The Planning Board continues to see division of land with in the Town through the Approval Not Required (ANR) process and approximately 8 new lots were created over this past year.

In addition to their statutory permitting responsibilities, Board members continue to be active participants in the development of the community and the region as a whole. Planning Board members are actively serving on a number of town and regional committees such as the Community Preservation Committee, Local Housing Partnership, Economic Advisory Committee, Land Use Group, Government Study Committee, Design Review Board plus regional committees including the South Shore Coalition and MBTA Advisory Committee.

In March of 2005, the Planning Board saw member John Bear return to the Board after successfully winning the election for a five year term until 2010. The Planning Board underwent reorganization in March with Amy MacNab voted to serve as Chairman, George Wadsworth serving as Vice-Chair and Angela Scieszka serving as Clerk.

The Planning Department had a significant personnel change in the spring of 2005. Barbara Ripley who served as the Administrative Assistant to the Planning Board from 2000 until 2005 was appointed by the Board of Selectmen as the Executive Assistant to the Town Manager. Barbara worked with two Planning Directors and was a tremendous asset to the Department and Planning Board. We were saddened with her departure but anticipate that she will serve the Town well in her new role. We are currently searching for a new Administrative Assistant for the Department.

We look forward to a productive and successful FY 2006 with new initiatives and goals underway to continue the efforts of long range planning for the Town of Duxbury.

Respectfully submitted,

Amy M. MacNab, Chairman  
George D. Wadsworth, Vice Chairman  
Angela Scieszka, Clerk

Aboud J. Al-Zaim      Robert G. Wilson  
John P. Bear  
James R. Kimball, Jr.

Associate Members: Harold F. Moody, Jr. and Douglas J. Carver

## HISTORICAL COMMISSION

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In FY2005, the Duxbury Historical Commission worked on many projects important to preserving the historical character of the town of Duxbury.

*The Wright Building* - Members of the Commission were instrumental in the discussions surrounding the future of the Wright Building (old library) on St. George St. Nancy Bennett, the Commission's representative to the Community Preservation Committee, and Norman Tucker, the Commission's representative on the Wright Building Study Committee, worked for many months with other town volunteers and architects to draw up the best possible plans for re-using this historically significant building.

Commission member Norman Tucker also worked to have the Wright building declared eligible for inclusion on the National Register of Historic Places. The town's Community Preservation Committee then hired a consultant, recommended by the Massachusetts Historical Commission, who submitted an application to have the building included on the Register. Mr. Tucker also assisted Town Planner Christine Stickney in preparing a proposal for a grant from the Massachusetts Preservation Projects Fund for exterior work on the Wright building.

*The Tarkiln Building* - Following the success of starting the preservation of the Wright building, a group of volunteers including Commission members Mr. Tucker and Mrs. Bennett chose an architect to conduct an architectural study of the old Tarkiln school building on Route 53 to begin the process of preserving it. The \$35,000 study was funded with Community Preservation money.

Long-time Historical Commission members and past chairmen Josephine Hall, Martha Himes and Julia Kispert resigned. They were replaced with new members Barbara Kiley, Anne Hill, and Robert "Terry" Vose.

At the direction of Commission member Barbara Kiley, the DHC applied for and received a matching grant of \$700 from the National Trust for Historic Preservation to develop an informational brochure about historic districts. Ms. Kiley authored the brochure, which will be printed and distributed in FY06.

The Historical Commission assigned a subcommittee to review the town's archives in the basement of the town hall. The subcommittee discovered there is much work to be done to sort out the town's valuable records and recommends the town hire an archivist.

*Administration of the Demolition Delay Bylaw* - In FY05, the Historical Commission voted on applications for demolition of all or substantial portions of the following structures: 520 Bay Rd., 19 Chapel St., 126 King Caesar Rd., 130 King Caesar Rd., 33 Linden Lane, 36 Landing Rd., 38 Landing Rd., 380 Tremont St., 1237 Tremont St., and 41 Winter St.

The Commission held public hearings on properties proposed for demolition at 126 King Caesar Rd. and at 130 King Caesar Rd. A six-month delay was imposed on the buildings at 130 King Caesar Rd. The delay expired in May 2005. Subsequently, one of the buildings was moved and one was demolished.

Respectfully Submitted,

Susanna Sheehan, Chair  
Nancy Bennett

Anne Hill  
Barbara Kiley

Norman Tucker  
Robert Vose

Lee Willis

## TOWN HISTORIAN

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The high point of the year came in March when Town Meeting members voted favorably on the Community Preservation Committee's Article 16: to appropriate funds from the Community Preservation Fund for the reconstructing and rehabilitation of the historic Wright Building. This vote enabled the Wright Building, (the "old library") to have a new life as a modern archival facility for the protection and storage and professional supervision of the many historic manuscripts which now exist around Duxbury. The proposal had many supporters, from those who favored restoring a distinguished public building before it deteriorated, to those who remembered enjoying its attractive, quiet, and warm atmosphere as a reading room. Added to these supporters were those who had long hoped for a local facility dedicated to overseeing the safe storage of historical documents under optimum environmental conditions.

The office of the Town Historian has already received inquiries about the upcoming storage facilities. Along with the growth of the archives, our knowledge of local history will grow as well.

This past year I helped with several research projects. One was on the Brewster lilacs, thought to be the oldest in the United States. George Gifford's article about these lilacs appeared in the June issue of "Early American Life." Another project which came to fruition in June was the placement by the high school of an attractive sign honoring Philip Delano, the progenitor of the Delano family of the Americas, by the Delano Kindred. Philip Delano came to Plymouth on the *Fortune* in 1621 and later settled on his land grant which was located in the area where the high school is now.

As a member of the Publications Committee of the Duxbury Rural and Historical Society, I have been pleased to take part this past year in preparations for the publication of a new book, "King Caesar of Duxbury," written by the society's executive director, Patrick Browne. The book highlights the careers and interests of two Duxbury shipbuilders and merchants; King Caesar, I and his son, King Caesar, II. Little has been written about them in the past, but Mr. Browne has unearthed new and interesting information about the Weston family and their times. The book is liberally illustrated in color, and includes many ships' portraits. We are looking forward to it.

Respectfully submitted,

Katherine Pillsbury  
Town Historian

## PERSONNEL BOARD

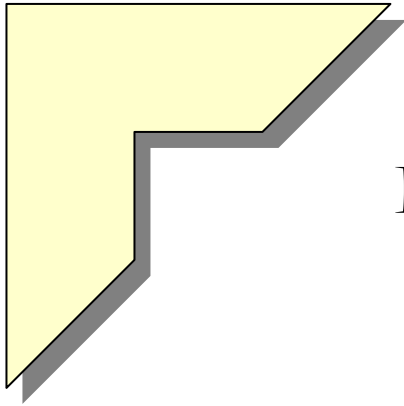
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The Board continued to work with the Town Manager providing advice on confidential personnel issues. We assisted in the process of reevaluating the Town's some 30+middle management and non-unionized positions and reviewed the work product of the Municipal Human Resources Consultant who is heading the project.

We also regret the departure of Joanne Duffy and welcome her replacement Rob Mulla.

Respectfully submitted,

Rosemary McGillicuddy, Rob Mulla, Wayne Heward, Nan O'Neill, Paul McDonough, Chair



PUBLIC SAFETY

FIRE DEPARTMENT

DUXBURY EMERGENCY MANAGEMENT AGENCY

HARBORMASTER DEPARTMENT

BEACH MANAGEMENT OPERATIONS

SHELLFISH CONSTABLE

HIGHWAY SAFETY ADVISORY COMMITTEE

INSPECTIONAL SERVICES

BOARD OF HEALTH

ZONING BOARD OF APPEALS

POLICE DEPARTMENT

ANIMAL CONTROL

NUCLEAR ADVISORY COMMITTEE



## FIRE DEPARTMENT

I would like to begin by thanking everyone for the gracious welcome I received and support as your new Fire Chief. The struggle I had walking into the new job, immediate budget preparation and scrambling to find an interim solution to the departure of our Paramedic service provided by Jordan Hospital was challenging to say the least.

I am proud to report that the Duxbury Fire Department for the first time in its history now offers Paramedic service. The department received its Paramedic license from the Department of Public Health just at the closing of the fiscal year. This quality of life issue was by far a top priority for us and thankfully was supported by the Board of Selectman and the citizens of Duxbury. We are offering Paramedic service on a limited basis, but with continued support from the town's people will be a full time service over the next year.

The past year saw an unusual amount of snow, cold weather and a blizzard in January. The Firefighters met many challenges over the winter months to deliver the best fire protection and pre-hospital care possible and it is to their credit that we met those challenges.

As I settled in as Chief, we began many new programs and got very aggressive with some old ones. Training is a very high priority with me and the diversity of the job requires that we continually learn, refresh and drill on the many responsibilities we have in the fire service, fire suppression, fire prevention, injury prevention, hazardous materials, ice and water related emergencies, pre-hospital care and rescue to name but a few. There is a direct correlation between money spent on training and the reduction of injuries and improved efficiency at emergencies, thus making our three primary objectives (life safety, incident stabilization and property conservation) easier to achieve.

The Department launched a Public Education Team and began to provide child car seat safety inspectors through grant funding to ensure that our precious children are restrained correctly. We will continue to offer public education for both fire and injury prevention to keep the community safe.

The Department through the leadership and commitment of Acting Deputy Chief John Bowser has been very aggressive with the many inspections we are required by law to conduct. The public is made safer by this code enforcement. The Shift Commanders share this same commitment and have been very active between training and emergency calls to get out in the community and pre-plan for fires and emergencies in the many public buildings, large residential complex's, business's and municipal buildings. Knowing life safety issues and hazards before the emergency is key to our success.

The apparatus recently purchased Ambulance, Shift Commanders Car and Engine will give us the tools to meet any and all hazards placed before us. The Department began an aggressive preventative maintenance program keeping what we have and newly acquired apparatus in top running condition. The help of the DPW sharing their mechanic is a testament of the cooperative spirit between Departments, and allows us to be as financially responsible as possible with your tax dollars.

The personnel at the Duxbury Fire Department are our greatest asset. I am looking forward to providing these members the tools they need to be the best in their business. Professional growth and development has to continue to keep them safe and provide for self fulfillment. Many talents lie hidden and by fostering an exciting work environment unleashes that potential, it has already materialized in not only saving the Town thousands of dollars in small ways but an incredible heightened work ethic. I can't thank the members enough for stepping up and sharing their talents, everyone is an asset.

In closing, I would like to say that the members not only responded to over 1,800 emergencies but handled three very challenging structure fires. Numerous hazardous materials incidents and water and land based rescues. All incidents that without our intervention would have led to increased pain and suffering, death and or property destruction. I would also like to finally add that three individuals who left the Department and Town, Chief William Harriman, Deputy Chief Wayne Sjostedt and Town Manager Rocco Longo, respectively gave me incredible help adjusting to my new position.

Respectfully Submitted,  
Kevin Nord  
Fire Chief

## DUXBURY EMERGENCY MANAGEMENT AGENCY (DEMA)

Fiscal Year 2005 saw many changes. First, the DEMA Director changed as I came on board in October and William Harriman, after years of dedicated service retired In August of 2004.

DEMA was busy with above average storm activity with hurricane season and upcoming New England winters. It required that emergency planning and preparedness be strongly addressed. This was done through conferences and workshops. In mid-January a Blizzard caused a significant demand on many Town services and we eventually declared a State of Emergency, allowing us to be reimbursed for emergency personnel that came in to assist in the much needed snow removal. Assistant to the Director Nancy Eriksson worked tirelessly to assist special needs residents during power loss and mobility issues.

Annual radiological training (for an incident at PNPS) was offered as required. All appropriate Town departments and personnel were given this opportunity. "Fast Breaking" training was implemented by the State (response to a fast-moving emergency) and tested monthly in local communities.

Monthly working group meetings, homeland security conferences and courses kept DEMA current with the latest terrorism issues. Meetings with the Department of Energy (DOE) and the Office of Domestic Preparedness (ODP) allowed Emergency Management Agencies and Fire Departments to apply for available grant money. Training was also attended on Weapons of Mass Destruction (WMD).

In March the Pilgrim Area Local Emergency Planning Committee (LECP), which includes, Duxbury, Kingston and Marshfield, held a meeting. This group meets quarterly and I was fortunate to be voted in as Chair. These meetings include discussion to improve upon emergency response and allowed an opportunity to write a grant for emergency response supplies and equipment. The grant was successful and we were awarded \$66,000.00 to purchase chemical protective suits for 300 employees and electronic message boards to assist with traffic issues.

In the spring, DEMA created a Community Emergency Response Team (CERT), This was funded by federal grants and was spear headed by Nancy Eriksson and instructed by the members of Duxbury Fire department. This team is made up of local residents that are trained in basic first responder knowledge. Ten interested residents attended classes from late April through June. They are now able to assist first responders in a large-scale disaster, if requested. They can be used individually or as a team in other capacities.

DEMA utilized a program offered by Bridgewater State College, which enabled us to bring a summer intern in to assist the Agency with updating its emergency preparedness. Admar Semedo, originally from Cape Verde, is working toward his Master's Degree in Public Administration and learned some of the many aspects of Town government through the Office of Emergency Management.

Respectfully Submitted,

Kevin Nord, Director

## HARBORMASTER DEPARTMENT

As in years past, our Department assisted the Town of Plymouth with mutual aid assistance for managing their waterfront activity for the 4<sup>th</sup> of July Fireworks display. Along with Plymouth and Duxbury Harbormasters, the Massachusetts Environmental Police and the United States Coast Guard were also present to assist with security.

In September, our Department worked with the Duxbury Police and Fire Departments to safeguard athletes participating in the annual Duxbury Beach Triathlon. Harbormaster personnel manned all three patrol boats to set

up an event security perimeter both north and south of the Powder Point Bridge. We had mutual aid from the Plymouth Harbormaster to assist with security and the well being of the athletes.

In November and December, the department worked at hauling floats, swim buoys, no wake buoys, aids to navigation and the patrol boats. The Duxbury D.P.W. assisted tremendously with hauling the gangways and the floats. All three patrol boats were hauled and stored out of the weather by December.

Department personnel worked on preparing the Marine Units for the upcoming season. This work included washing, waxing, painting, rewiring, radio installations, tune-ups, fiber glassing and general maintenance.

Mooring and tender permits went on sale 15 February 2005. The mooring program continues to improve year by year. Existing mooring applicants that have moorings in the Federal Anchorage, Basin flats and at Howland's Landing now get their mooring bills mailed to them. All other existing mooring applicants and new applicants had to come in to the harbormaster office and fill out the proper paperwork in person. However this may change also, with access to this process on line.

In March, town waterfront facilities and patrol boats started to go back into the water. All Marine Units and floats were in the water by late May.

Harbormaster personnel assisted the Duxbury Bay Maritime School with their annual "Opening of the Bay" festivities. By the end of June all aids to navigation, swim buoys and no wake buoys were on location.

During the off season the department personnel finished rewriting the Harbor Rules and Regulations. This was a 2 year project that entailed working with the Massachusetts and Cape and Island Harbormasters Associations, and Town Departments. It became two documents: Rules and Regulations for Moorings, Permits and Waiting lists and the Rules and Regulations for Duxbury Waterways. Drafts were presented to the Board of Selectmen and the Duxbury Bay Management Committee in March for review, revision and public comment. Both documents were approved by the Board of Selectmen on May 2<sup>nd</sup>. 2005. Credit is to be given to Dennis Pearse who spear headed the entire task and effort.

Respectfully submitted,

Donald C. Beers III  
Harbormaster

## BEACH MANAGEMENT OPERATIONS

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This summer season ended yet another successful year on Duxbury Beach. Permit sales for the summer of 2005 were as follows; Parking lot permits 3,508, Resident ORV 2,849, Non-Resident ORV 2,600. The weather at the beginning of the 2005 season did major damage to the dunes and the equipment on Duxbury Beach. This was the first year that the snow fence that runs parallel to the beach was not reestablished. It was decided between the Endangered Species Officer and the members of the Duxbury Beach Reservation Inc. that trying to maintain and reestablish the snow fence might have a detrimental effect on the nesting and renesting of endangered species on Duxbury Beach. The first eight piping plover nests were also washed away during the storms of the spring of 2005. But at the peak of the season only 60% of the oversand corridor was shut down due to the presence of endangered species. Total restrictions for 2005 ORV area was down this year. There were no restrictions for resident permit holders within the ORV area for the entire summer. Nonresidents total restrictions were 2 times for a total of 5.5 hours. The dog walking permits and rules were still in effect and were managed well. The "carry-in carry-out" policy for rubbish and garbage was still in effect.

Respectfully submitted,

Donald C. Beers III  
Harbormaster

## SHELLFISH DEPARTMENT

The winter weather and minimal bay icing allowed tremendous access along our shores to both commercial and recreational shell fishermen. As expected, the sale of shellfish permits was high this year. Shellfish harvesting in Duxbury is a regionally popular and important activity.

Shellfish resources were abundant enough to enable the Selectmen to declare and extend bonus shellfish seasons to the recreational and commercial harvesting of soft-shelled clams (steamers) and the commercial harvesting of quahog (hard shelled clams) through out the year.

Continued improvements in bay water quality allows the Commonwealth to continue the conditional opening and management of large tracts of tidal flats once considered lost to coastal pollution. The opening of 418 acres of Kingston Bay, 260 acres within the jurisdiction of Duxbury is an example. The town's efforts, or I should say the three towns effort to solve our common coastal pollution issues has had an impressive and positive impact on our coastal natural resources and the ability to enjoy them.

The department's daily high visibility shore patrols encountered few violations. Shellfish violations were minimal. They included: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish and harvesting over bag limits. We are fortunate that our shellfish harvesters are well informed and concerned individuals.

Shellfish aquaculture activities have increased steadily. These leases for shellfish farming are throughout the bay system and appear to be very successful. The department works closely with this growing local industry to assist wherever possible and practical. There are approximately 22 local Duxbury residents licensed for shellfish aquaculture.

With the provisions of our Shellfish Management Plan and the efforts of all involved, this wonderful natural resource will continue being a tremendous asset and tribute to this coastal community.

Respectfully submitted,

Donald C. Beers III  
Shellfish Constable

## HIGHWAY SAFETY ADVISORY COMMITTEE

The Highway Safety and Advisory Committee (HSAC) completed another successful year serving the highway safety needs and requirements of the citizens of Duxbury. This report period includes the July 1, 2004 through June 30, 2005 timeframe.

Our committee monitored the construction of traffic improvements at the St. George Street flagpole and the repairs and upgrades to Washington Street from Hall's Corner to Powder Point Avenue.

Extensive reviews and evaluations were completed with recommendations for projects to repair the Powder Point Bridge and to upgrade both the Keene Street playground area and the Snug Harbor area.

Traffic surveys and recommendations were completed to improve safety at various intersections in Duxbury. Prioritization of intersections was completed with emphasis at the following areas:

1. Winter Street/Kingstown Way (Rt. 53).
2. Tremont Street (Rt. 3A)/Chestnut Street/Tobey Garden Street.
3. Tremont Street (Rt. 3A)/Church Street (Rt. 139)/Enterprise Street.

Planning and design reviews were finalized on the project to resurface Rt. 3A from the Marshfield town line to the Kingston town line. This needed project was originally scheduled for 2005 but has been delayed until 2006. Interfacing with the Massachusetts Highway Department continues as needed to support this and other projects with the Town.

The committee continues to monitor the justification, use and installation of all traffic signs in Town with emphasis on STOP signs and lines. Traffic counts and study along the Rt. 3A corridor from the Kingston town line at Rt.3 to Oak Street (at Bennett's) continues as well as to look to the future.

The HSAC wishes to thank the Board of Selectman, Rocco Longo, former Town Manager, and the Police, Fire, and Public Works Departments for their continued cooperation and assistance. The committee welcomed Fire Chief Kevin Nord and appreciates his expertise in providing the highest level of public safety to our residents.

The committee looks forward again to another progressive and successful year serving and protecting the needs of Duxbury.

Respectfully submitted,

Joe Shea, Chairman  
Fred Von Bargaen  
Jeff Lewis  
Tom Daley, Duxbury DPW

Diane Bartlett  
Tom Johnson, Duxbury Police  
Kevin Nord, Fire Chief  
Paul Brogna

## INSPECTIONAL SERVICES

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The Inspectional Services Department offers this report for inclusion into the FY05 Town Report.

The report includes the breakdown of the 2,533 permits issued by the Department.

The Department will realize another busy year of permitting and inspections for new houses, repairs, alterations and additions, along with the anticipated approval of affordable housing projects currently under review by Town Boards.

The high volume of permitting, administrative tasks, and inspections are handled by the outstanding work performed by the Inspectional Services staff. We welcomed Suzanne Woods as our new Administrative Clerk.

I thank them all for their commitment to their duties and their support to me and to the Zoning Board of Appeals, the Health Department, the Historical Commission and the Design Review Board.

Finally, I thank the Board of Selectmen and the Town Manager for the support to the Inspectional Services Department, which allows us to remain progressive and to continue to offer the highest level of service to the public.

Respectfully submitted,

Richard R. MacDonald, Director of Inspectional Services

**BUILDING**

<b>Permits Issued</b>	<b>Total No.</b>	<b>Estimate</b>
Single Family Houses (Includes house & garage combination)	21	\$6,161,180
Assisted Living Dwelling Units	12	\$609,300
Assisted Living Additions/Alteration	3	\$1,487,000
Multi-Family Additions/Alterations	7	\$35,805
Assisted Living Dwelling Units	12	\$609,300
Residential Garages*	11	\$401,600
Residential Accessory Buildings.	22	\$205,220
Non-Residential Buildings New	1	\$180,000
Non-Residential Additions/Alterations	16	\$418,900
Residential Additions/Alterations*	390	\$10,845,990
Foundations	33	\$717,070
Municipal Building	1	\$105,000
Municipal Additions/Alterations	2	\$56,000
Swimming Pools	21	\$573,800
Piers, Platforms Repair	1	\$5,000
Fences	5	\$12,569
Retaining Wall	1	\$6,000
Miscellaneous: Includes tents, signs, trailers, etc.	49	\$57,554
Demolition Permits (including one removal)	30	\$290,000
Quick Permits	10	\$64,500
Zoning Permits	23	
State Inspection Permits	45	
Occupancy Permits	68	
Wood and/or Coal Stove Permits	13	
Home Occupation Permits	3	
Electrical Permits	512	
Plumbing/Gas Permits	654	

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<b>TOTAL</b>	<b>1966</b>	<b>\$22,841,788</b>
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\*Some combination permits for garages and additions have been "split" to show as two permits for this report.

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**BOARD OF HEALTH****Disposal Works Construction Permits**

New Systems and Repairs of Existing Systems	162
Percolation Tests	136
Installers Permits	42
Septage Haulers Permits	20

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**SECTION TOTAL      360**

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<b>Food Establishment Permits</b>	<b>48</b>
Miscellaneous Food Permits: milk & cream, catering, bakery, etc.	31
Miscellaneous Health Permit (Includes camps, swimming pools, barns, dumpsters, massage therapists,	128

massage establishments, solid waste and wells)

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<b>SECTION TOTAL</b>	<b>270</b>
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<b>TOTAL ALL HEALTH PERMITS</b>	567
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<b>TOTAL ALL INSPECTIONAL SERVICES PERMITS</b>	<b>2,533</b>
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**FEES COLLECTED**

Building	\$230,394
Plumbing/Gas	\$ 47,127
Wiring	\$ 30,715
Board of Health	\$ 84,131
Weights and Measures	\$652
<b>TOTAL</b>	<b>\$393,019</b>

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## BOARD OF HEALTH

The Duxbury Board of Health consists of five members appointed for three-year terms by the Selectmen. The Board of Health's duties relative to the protection of public health, the control of disease, the promotion of sanitary living conditions and the protection of the environment include: enforcement of State Sanitary Codes, as well as smoking rules and regulations, oversight of the licensing, approval and inspection of massage establishments, septic systems, restaurants, semi-public and public swimming pools and beaches, and recreational camps for children.

Thomas O'Regan was appointed Chairman and Dr. David Brumley as Vice Chairman of the Board of Health by the Selectmen for the upcoming year. John Day was appointed by the Selectmen as the primary member and Jerry Janousek as the alternate member to the Local Housing Partnership for the upcoming year.

The Board of Health continues to work closely with the South Shore Boards of Health Collaborative, Tobacco Control Program. It is the policy of the Duxbury Board of Health to discourage minors from experimenting with tobacco and to make tobacco products less accessible to minors and to protect the right of those who wish to breathe smoke free air and improve the public health and welfare by prohibiting smoking in public places. Routine compliance checks conducted required the Board to suspend the license to sell tobacco on five different occasions during this reporting period.

The Board is participating in the Massachusetts Department of Public Health's grant to develop and implement a risk communication plan template for adoption by local Board's aimed at improved management and response surrounding communicable and other infectious disease incidents.

The Board established a nine member Horse & Stable Review Committee as a subcommittee to study proposed regulations regarding horses and horse stables working collaboratively for the benefit of the Town. The subcommittee was discharged; however, the Board is intent on developing regulations that will both take into consideration the concerns of citizens and horse owners while protecting the public health and environment of the Town of Duxbury.

The Board appreciates the support and assistance of the Board of Selectmen, Conservation Commission, all Town offices and agencies.

Respectfully submitted,

Thomas O'Regan, Chair  
Jerry Janousek  
John Day  
Dr. David Brumley  
Clinton Watson

## ZONING BOARD OF APPEALS

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The Zoning Board of Appeals has five members: James B. Lampert, Chair; Elizabeth Lewis, Vice Chair; Sara Wilson, Clerk; Mark Moriarty and Mary Jo Pierce. There also are eight Associate Members: Martin P. Desmery, Vincenzo Giambertone, Florence Gregg, Paul W. Keohan, Thomas McClure, Dennis Murphy, Yesugey Oktay, and Jonathan Tudan.

The Zoning Board of Appeals accepted twenty-two (22) matters – twenty (20) applications for a Special Permit, one (1) application for a Comprehensive Permit under Section 40B and one (1) Remand under Section 40B. During the period from July 1, 2004 through June 30, 2005, sixteen (16) applications were granted, two (2) were denied, three (3) were withdrawn; one (1) did not require a special permit, and two (2) remained open.

Respectfully submitted,

James B. Lampert, Chair

## POLICE DEPARTMENT

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We are always proud to present our annual town report to the Town Fathers and the citizens of this community. It is imperative to keep the channels of communication open as we are constantly striving to reach our yearly goals and objectives. Let us go back and research our last calendar year.

Our crime rate index reflects a very high clearance rate. This of course is one of the major components in the works of this department. Through the state's generosity, involving grant monies, we have been able to train our superior officers. This in turn allows us to administer in-house training, which is a sizeable cost factor in reducing our budget. The Plymouth County Sheriff's Office offered us their mobile Firearm Training Range. It was parked in the front lot of the station for two weeks. We then were able to train our officers in firearms while never leaving the premises. This was a very interesting and economical concept. It also peeked the curiosity of many residents.

The Senior Citizens attended an eight-week seminar called D.E.C.I.D.E. It was held at the Senior Center. The primary goal was to heighten the awareness of their safety involving scams by mail or telephone. The annual luncheon for the seniors was held last Fall. The turn out on both these events indicates that they are needed and very much appreciated. The School Resource Officer offered many programs to the students this past year. His realm encompasses elementary right through high school graduation. This full time program is invaluable not only to the school, students and parents but also the police officers themselves. The trust between the police and students has been elevated and gains strength each and every year. The School Resource Officer solidifies an already strong relationship with the school, which enhances our ability to serve and protect our children.

The Police Department was certified this past year by the Massachusetts Police Accreditation Commission. The qualifications and guidelines were very stringent. We are now in the final phase of the actual Accreditation. Not every department in the state is certified. We are the twenty first in the state and the second in S. Eastern MA. We now have updated and finalized our Department Rules and Regulations. A lot of research and time has been spent on this major project. Our new drug-testing program is in effect. Approximately one third of the department has been tested. We held our first Family Fun Day this past Summer. It was an outstanding success. The PAL Program sponsored the whole event. We received so much positive feedback that it now must be an annual event.



Our new K-9 came on board in April. He has had 650 hours of intensive training. Zar has been outstanding in tracking lost citizens and assisting in capturing suspects, accused of housebreaks.

All and all, this past year has been one of productivity. The men and women of the Duxbury Police Department will continue to serve their community proudly and look forward to the continued support of the town officials and of course the residents.

Respectfully submitted,

Mark M. DeLuca  
Chief of Police

## ANIMAL CONTROL

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### ANIMAL CONTROL CALLS JULY 1, 2004- JUNE 30, 2005

Missing dogs: 87	Barking dogs: 58
Missing Cats: 65	Loose Dogs: 62
Dogs Picked Up: 56	Hit Dogs: 8
Cats Picked up: 5	Dog Bites: 20
Dead Raccoons: 47	Cat Bites: 4
Sick Raccoons: 35	Hit Cats: 9
Sick Fox: 14	Hit Deer: 12
Sick Skunks: 19	Loose Horses: 4
Dead Fox: 7	Animals removed from homes: 92
Injured Coyote: 24	Snakes in homes: 4
Injured Seals: 15	Requested for at police calls: 15
Neighborhood Arguments: 32	Coyote sightings: 75
Rabbits: 11	Info calls to shelter: 182
Dogs acting aggressive: 47	Dead Birds: 5
Dead Squirrels: 25	Dead Possums: 42
Bee Calls: 2	Dolphin Beached: 0

Respectfully submitted,

Animal Control Officer

## NUCLEAR ADVISORY COMMITTEE

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The following articles were submitted by the committee and approved by Annual Town Meeting 2004:

ARTICLE 25... obtain and stockpile 3-M type masks in the schools in a quantity sufficient to provide for (a) each student and staff member, and (b) in the emergency shelters in a quantity sufficient to provide for the maximum capacity of each shelter; and to stockpile appropriate protective gear for Duxbury's emergency personnel who must be outside to perform their duties during a radiological emergency.

ARTICLE 26... obtain message boards for Duxbury Emergency Management use and other public safety purposes.

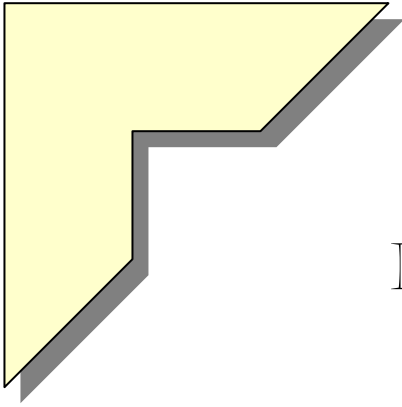
ARTICLE 27... THE TOWN OF DUXBURY OPPOSES RE-LICENSING PILGRIM NUCLEAR POWER STATION TO OPERATE UNTIL 2032 UNLESS THE FOLLOWING IS REQUIRED, ACCOMPLISHED, AND CERTIFIED TO BE IN PLACE BY THE LICENSEE AND NRC

- On-site security heightened to protect against: an air attack on the main reactor building, spent fuel pool and/or critical support structures by a large or small aircraft loaded with fuel or explosives; a floating explosive or underwater charge from entering the in-take canal; an attack by water or land from a force comparable in size and strength to 9/11. The adequacy of these security improvements must be approved by a panel of experts independent of the nuclear power industry.
- Safer storage of spent radioactive fuel rods until all spent rods are moved off site - low density pool storage and hardened dispersed dry cask storage, as approved by Annual Town Meeting, 2004.
- Reduction of allowable radioactive emissions into our air and water so that the biological impact is no greater than that allowed from the releases from a chemical plant licensed today.
- Verification of releases by monitors – computer linked to state and local authorities – at all points where radiation is released from Pilgrim and at appropriate off-site locations.
- Replace the current water cooling system that draws in half-billion gallons of water a day and releases it at 30 degrees above Bay temperatures disrupting the ecosystem, with one not harmful to marine life – a closed cooling system.
- Updated emergency planning for the new security environment we face today, to protect against an attack or other fast breaking accident resulting in major consequence and accounts for the increased population density in Southeastern Massachusetts.
- Pilgrim's re-licensing process is expanded to include (a) a formal review of the differences between the safety regulations that Pilgrim is required to meet and the safety regulations that would be required if a new reactor was to be built today; and (b) a review of its aging management program.

Our schools through the generous contributions of Chandler, Alden, Duxbury Middle School and Duxbury High School PTO/ PTA's and private donors continue to seek funding for shelter masks. Emergency Management Director, Kevin Nord, obtained grants to purchase appropriate protective gear for emergency personnel and portable message boards. Worked with Duxbury Emergency Management, DPW and Police to purchase and install Pilgrim Evacuation signs. Toured our Reception Center at Braintree High School and recommend that: (1) move to a larger site as it cannot accommodate more than 20% of our population as voted necessary by Duxbury ATM 2004; (2) locate on a more easily accessible route; and (3) locate further away from Pilgrim and to the north/west. Support and advocate installing rapid dialing systems that have the capability to notify workers and every household and business in less than 15 minutes. Rapid notification of emergency responders and the public is central to planning. At present we rely on one system - sirens. Sirens can not be heard in all parts of town and can not be heard inside if the windows are down - they are simply an outdoor warning system. We Emergency Planning: Implemented Town Meeting Articles 25 and 26, at no cost to taxpayers, to stockpile masks in reviewed and recommended changes to the Fire Department Implementing Procedure and Traffic Control Plan. Continue to track the implementation of previously recommended changes needed to improve our emergency plans; and noted that only a small portion of recommended changes have been incorporated into our plans to date.

Nuclear Matters: Pilgrim currently is licensed to operate for 40 years; its license will expire in 2012. Entergy, Pilgrim's owner, plans to submit a re-licensing request in January 2006 - to allow operations until 2032. The Nuclear Regulatory Commission (NRC) completes its review of the application within 30 months from receipt if an adjudicatory hearing is required or within 22 months from receipt if no hearing is required. We will monitor the process and advise the community on how they can meaningfully participate in the process.

Submitted by, Mary Lampert, Chair; Rebecca Chin, Vice Chair; and members Kevin Craig, Barbara Pye, Millie Morrison, Henry Chang



# PUBLIC WORKS

DPW ADMINISTRATION

LANDS AND NATURAL RESOURCES

DPW OPERATIONS

CEMETERY

WATER AND SEWER DIVISION

WATER ADVISORY BOARD

## DEPARTMENT OF PUBLIC WORKS

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**THE CHARGE OF THE LITE BRIGADE!!!** That was the theme of Fiscal Year 2005 in the D.P.W. I've honestly never seen such a small group of individuals, attack such a large amount of work and get it DONE! I have to thank the Town Fathers and the Town meeting in regards to their wisdom and trust, that if they gave us the tools we needed to do a job, that we'd get it done. In the past few years the Town purchased survey equipment, pipeline lasers, CAD software, heavy equipment and trucks to give us the ability to maintain the infrastructure in the Town, keep the streets safe while the snow flies and to design and construct projects in-house with our current staff. These investments have saved the Town hundreds of thousands of dollars.

Over the past couple of years we have been working with the Animal Control Facility Committee to construct a new facility. The Committee has been wonderful to work with and very patient. Last November after the second failed attempt to bid the project, we decided to take it on ourselves. We designed the building ourselves and in December of 2004, we hired a contractor to pour the foundation. On 3/17/05, after a long arduous winter Bruce O'Neil (Highway Foreman), Steve Burns (Cemetery Dept.), Mark Lindgren (Highway Dept.) and myself began framing the new facility. After five weeks the building was framed and sheathed. We also put Paul Anderson (Water Supt.), Bruce Tuscher (Highway Dept.) and even Rocco Longo our former Town Manager to work, pounding a few nails. At the time of this writing we are dotting our "i's" in preparation for the grand opening to be held in November of 2005. The entire DPW was a great help on this project. The Water Dept. installed the water service, the Dept., of Lands & Natural Resources cleared the site, installed bushes and the Highway Dept. graded the site and completed the final site work. It is the best public / private partnership project that I have ever seen. Too many contractors, vendors and citizens volunteered and helped out this project to name in this short writing. It was a great effort by all!

The Dept. took on many other projects. A few to note; the Highway Dept. installed over 1,100' (some areas up to 11' deep) of drainage in and around Keene St. in order to drain the new ball fields. This project was begun in December of 2004. The crews worked in single digit temperatures. We had to stop in late December due to harsh weather and ledge. We continued in the late Spring, after the groundwater subsided some. We had about 100 yards of ledge blasted, which we removed and completed the drainage work in the summer. The parking lot has been prepared and we are now just waiting to pave the parking lot in order to complete the project.

In June of 2004 we hired C.C. Construction to install drainage in the Snug Harbor area of Washington St. Joe Grady our Conservation Agent procured a grant which paid for about \$150,000 of the project. We utilized about \$50,000 of state Chapter 90 funds to fund the remainder. This was a water quality project. We installed large infiltrators under Washington St. in order to catch the "first flush" of runoff, which carries 95% of pollutants. This project will hopefully stop pollutants from entering the Duxbury Bay and ultimately will help open more shellfish beds. This project went very well. Thank you to the businesses and residents of Washington St. for their assistance and patience.

We in-house designed some drainage improvements for Tremont St. and Old Tremont St., which the state is going to install as part of the Tremont St. resurfacing project that is supposed to occur next year. This should solve some long term drainage problems we've had on Old Tremont St.

We in-house designed and constructed drainage on Standish St. and Brewer Ln. which should also solve some long term drainage problems in that area.

We in-house designed and the Highway Dept. installed a new flagpole and island at the intersection of St. George St. and Washington St. I thank the Garden Club for taking over the plantings and maintenance of this island. They're doing a great job as always.

Jeff Lewis, P.E. of Duxbury was retained by the DPW to design structural solutions for the Powder Point Bridge. This work is on-going.

We worked with NSTAR and received grants to install energy efficient lights, etc. throughout our Town buildings in order to save on our utility bills. Mr. Anderson our Water Supt. has done an outstanding job utilizing these grants to upgrade our well motors, etc. to save us not only on energy costs but to improve our well facilities.

We have been working with Vine Associates on plans to improve the Mattakeesett Court Boat Ramp and with putting together a comprehensive inventory of our seawalls with recommendations for capital improvements.

Mr. Buttkus our Manager of Buildings and Grounds did a great job managing improvements made to the Town Green on Washington St.

Mr. Vickers our Operations Manager has done a great job leading the Highway Dept. with drainage projects, street paving and making continual improvements at the Transfer Station.

Again this year we were very fortunate in regards to our staffing. "Trish" Pappas was appointed as the permanent Cemetery Supt. and has been doing a marvelous job. She truly cares about her work and is wonderful with her staff and clients. She has made great gains in that Dept. We have welcomed Bruce Tuscher, Thomas Pepe', John Besegai, Robert Crowley, Chip Locketti, Tonya Beckstrom and Keith Mason into our Dept. this year. We've been fortunate to "steal" them from other communities and local companies. They are all doing outstanding jobs within the DPW. I thank them all and wish them great success here.

The Town of Duxbury is fortunate to have such a caring, hard working group of people under their employ. It is a true pleasure working with them all. Cheers to the "Lite Brigade"!

Respectively Submitted,

Thomas E. Daley, P.E.  
Director of Public Works

## DEPARTMENT OF LANDS AND NATURAL RESOURCES

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The Town of Duxbury was awarded the Tree City USA Award by the National Arbor Day Foundation and the United States Department of Agriculture Forest Service for the fourteenth consecutive year. Duxbury also received awards from both the Massachusetts State Senate and the House of Representatives for its long running involvement with this award.

The Department of Lands and Natural Resources working together with the Duxbury Garden Club, Wildlands Trust and the Sisters of Saint Margaret completed a total revamping of the Duxbury Town Green. This project was made possible with the use of Community Preservation funding. The entire

green was leveled and re-graded, an irrigation well and watering system were installed, new plantings and turf were planted to create a beautiful resource for all to enjoy.

The department continues its efforts to serve the people of Duxbury by working with various departments and citizen organizations to ensure our public lands, open spaces, facilities and ways remain beautiful and are a source of pride for the entire community.

Respectfully submitted,

Peter Buttkus  
Manager of Buildings and Grounds  
Tree Warden

## DPW OPERATIONS

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### HIGHWAY DEPARTMENT



Last winter was hard. It took a great toll on us all. The snow season started on November 13<sup>th</sup> and ended with a two-day storm on March 24<sup>th</sup>. The total snowfall for the year was 84.5" or just over 7'. To remove all of the snow 4,536.96 tons of sand and 2,466.12 tons of salt were used. In total the DPW handled 38 snow removal operations.

The Highway Department completed many other projects the past year. Drainage improvements were completed on Cross St., Standish St., Mayflower St. and Brewer Lane; a new island was constructed at the intersection of St. George St. and Washington St. to improve traffic flow and provide a new foundation for the flagpole that was replaced; another new

flagpole was installed at Shipyard Lane; a sidewalk was installed at the library to make passage easier and safer for the public; the department oversaw the placement of 4,846 tons of asphalt this year. The roads that were paved are Cross St., Landing Road, Winter Street., Turkey Ridge, Bolas Rd., Bianca Rd., Valley St., Taylor St., Franklin St., Brick Hill Lane, Harden Hill Rd., Trout Farm Lane and Conservation Lane. Some of these roadways were paved as the final step in their restoration following the replacement of water mains. The Highway Department played a key role in the construction of the new Animal Control Facility. The department did the "grubbing out" of the area and site excavation, removing 1,000 cubic yards of material. Several of our employees participated with the DPW Director and a Cemetery Department employee in framing the building. All of these efforts resulted in substantial savings for the Town. All this was done while continuing our regular duties of cleaning and repairing catch basins, sweeping street, maintaining and repairing vehicles and maintaining street signs and cross walks.

I wish to thank the Highway Department and Vehicle Maintenance personnel. The Highway Department crew's dedication to their jobs is impressive. As is that of our lead mechanic who worked tirelessly to keep up with the breakdowns and maintenance of our trucks through that long, harsh winter. I also wish to thank all the workers from the other DPW departments for their hard work and dedication especially during the Snow & Ice season. You all deserve great praise for keeping our roadways safe.

Respectfully submitted,

Edward C. Vickers  
Operations Manager  
Department of Public Works

## TRANSFER STATION



The Department of Public Works is working hard to increase our recycling efforts. At this point in time the Town is being paid for all the paper and cardboard that is recycled. Those payments along with the reduction of transportation cost because we no longer pay to have these items hauled away have created a substantial financial benefit to the Town. Our recycling efforts do not stop with paper and cardboard. We have a large "library" or book deposit area. It is the largest of any town on the South Shore. I wish to acknowledge the efforts of Mr. Bob Marcel who has dedicated a tremendous



number of hours to the operation of this area. We also recycle toner cartridges, cell phones, batteries, televisions, computer monitors, steel and appliances. We have an agreement with the company that takes the steel that requires it to also take all of the televisions, computers and white goods (appliances) for free with no transportation charges. This is a tremendous saving to the Town. We have enlarged our construction ramp and constructed a construction and demolition material bin. This has made handling these bulky materials much easier, safer and more efficient. For the second time we hosted a lobster rope buy-back program which was sponsored by the federal government. The purpose of the program is to remove all floatable line from use by commercial fisherman and thus make the North Atlantic a safer place for whales and other species.

I wish to thank the gentlemen who work at the Transfer Station for their efforts and good work. George, Dave and Glen do a great job and deserve a lot of credit and thanks. I would also like to thank the people of Duxbury for recycling, for following the rules and helping to keep order in this very busy and important area of our town.

Respectfully submitted,  
Edward C. Vickers  
Operations Manager  
Department of Public Works

## CEMETERY



In November 2004 I was appointed as Superintendent of Cemeteries. I am honored to serve the residents of Duxbury and hope to bring consciousness to our historical cemeteries.

While I was Acting Superintendent Tonya Beckston was hired temporarily part time to help with the daily day to day tasks in the offices. I'm pleased to say that Tonya was hired permanently full time for the position of Departmental Assistant in February.

Sadly one of our employees lost his battle with cancer in November a few days after Thanksgiving. Steve Barbosa worked as a crematory technician for over 10 years and served in other departments as well, giving you 15 years of

service. He was dedicated and hard working but most of all a good friend. He will be missed by all of us.

Antonio Chaves was hired as crematory technician. "Tony" had previously worked in the water department and in December was hired for the position in the crematory. Cremation standards have changed especially since the deplorable acts of Tri-State Crematory in Georgia and now Bayview Crematory in Seabrook, NH. We as a municipal crematorium (the only municipal crematory in the state) take utmost care in the job that we do. Funeral directors trust our facility and applaud the operation and standards that we uphold. This year we became members of the Cremation Association of North America. This association was founded in 1913 and is the epitome of standards for all crematories in the United States and Canada. Our technicians along with myself took a day long training seminar offered by CANA in Dedham, MA. We are now certified crematory operators. Our crematory should end the year with close to 2700 cremations. We are fourth largest in the country with the volume of cremations per year. We've taken the steps to add credibility to this department and to give families a sense of assurance that we maintain high ethical and moral standards.

The cemetery has seen some facelifts itself. Our summer crew Daniel Woods and Michael Zarella helped in the daily maintenance and were also able to paint the wooden fence along the back of the cemetery. The Garden Club donated plantings of pachysandra for the Memorial Garden along the hillside off of Spruce. We were able to find a natural stone from our cemetery and a memorial dealer donated the inscription. We now feel that this project is complete and that all are properly memorialized in the cemetery.

In 1966 a former cemetery employee (I had heard for more than 30 years) Arthur D. Eaton left a special trust for the cemetery upon his death. He wanted the "old portion" of fencing painted from time to time. This is the first year the cemetery department has used this fund for this purpose. Mr. Eaton's contribution only adds to the

beauty and upkeep of our cemetery. We were also able to use interest only from the Mayflower Care and Improvement fund that was established in 1953 for the purpose of embellishment, preservation and beautification of the cemetery grounds. This is also the first time the Cemetery Department was able to tap into this fund and will be used to repave crumbling asphalt in some sections of the cemetery.

It has been a busy yet fruitful first year as Superintendent. My gratitude is bestowed to the ones I work with Tonya, Charlie Yeaton, Gail Cannon, Paul Bruce, Tony Chaves and also to the Cemetery Trustees for their guidance.

*"A cemetery is a history of people, a perpetual record of yesterday and a sanctuary of peace and quiet today. A cemetery exists because every life is worth loving and remembering. . . Always".*

Respectfully submitted,

Patricia J. Pappas  
Superintendent of Cemeteries

## WATER & SEWER DIVISION

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"Success usually comes to those who are too busy to be looking for it." Henry David Thoreau (1817-1862) The Water Department has achieved much success and it is all due to the dedicated employees in the field and office. I am truly grateful to be working with such professionals.

On the treatment end of the department there have been many changes and upgrades made. Four variably frequency drive units were installed at well sites, 80% was paid through an NSTAR Electric grant program. These drives will save the town money by reducing the annual electric usage. Chemical pumps were installed making the required chemical injection more consistent and accurate. Software was added to the

existing computer that controls the 10 wells and 2 tanks in town to allow operators to have remote access and to better monitor the infrastructure. The Depot St. Well, that has not been in operation since 1995 is now available to be used on an emergency basis and is expected to be on line daily by the first of the New Year. All emergency generators and motors which are used to provide water during power outages have been evaluated, repaired, and are tested weekly. This ensures domestic and fire protection are never impacted in emergency situations. At Evergreen 1 Well Site the motor and well were replaced due to overall fatigue, and the roof at Millbrook Well was replaced for the same reason. 532 million gallons of water was pumped in 2004 which is 45 million gallons more than the previous year. The increase was primarily due to hot weather. The treatment staff has worked relentlessly at all the well sites calibrating equipment, replacing aged components and generally cleaning up the sites.

Distribution staff has been equally busy. 326 Water meters were replaced in residential homes and businesses. Radio read meters were installed in locations that are difficult to access. These will continue to be used as part of the meter replacement program as funds are available. Two major main breaks and seven service leaks were repaired. Two hydrants were replaced and numerous others were repaired. There were water main taps performed to supply water to new homes and services were installed at no cost to the new Habitat for Housing and the Animal Shelter. There was an unexpected increase of mark outs requests due to gas main being replaced by Bay State Gas (1,184 mark outs). Water main projects on Tremont St. and Washington St. were completed, increasing the fire protection in both locations. I thank all the residents for their patience during these construction projects. In addition to the above, distribution operators performed routine maintenance of the system on a daily basis.

The Water Department has had a Vulnerability Study conducted to evaluate the current infrastructure and operations. Information provided in this document was used to create an Emergency Response Plan to better prepare the management and field staff in emergency situations. The Water Department office staff has done an



“office makeover” to improve efficiency of the existing space as well as making it more pleasing to the eye. Please feel free to stop in with any questions, comments, or just to see the change. I would like to thank all town departments for their help throughout the year and especially the Board of Selectmen for their continued support.

Respectfully Submitted,

Paul Anderson  
Water & Sewer Superintendent

## WATER ADVISORY BOARD

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On July 12, 2004 Paul Anderson was hired as a permanent superintendent. Over the past year he has reviewed procedures and inspected water plant and equipment. During this year, he has made available for production every pumping station, including the Evergreen Treatment Plant, by repairing and replacing feed pumps, cleaning stations and wells. The only well remaining off line was Tremont II Station which had high iron levels. Mr. Anderson is studying the station in order to determine what repairs are needed. During the summer of 2005 only voluntary water sprinkling controls were instituted, and demand was met at all times.

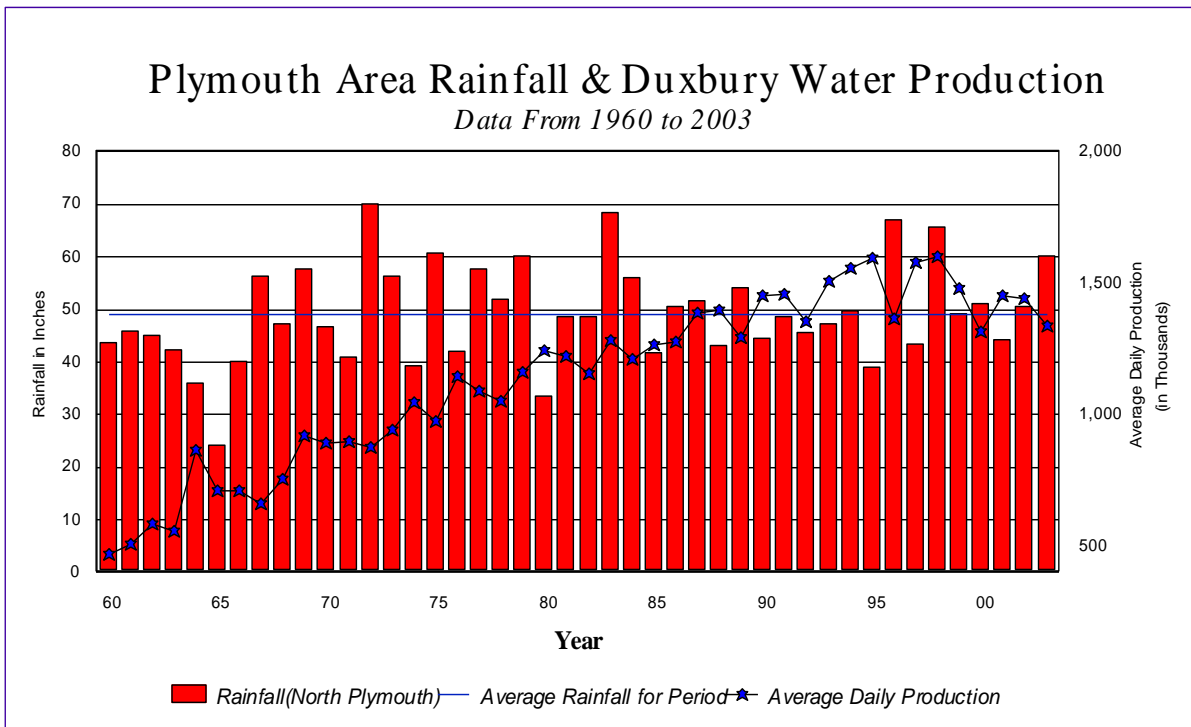
As noted last year, new rates representing a 36.5% increase were approved. After the fall billing was completed, the actual increase in revenues were about 59% because of a significant increase in withdrawals during the summer of 2004 due to warmer weather and less rainfall then during the prior 2003 summer. Calendar year production in 2004 increased 9.26% over calendar year production in 2003. The fall of 2004 billings had increased by 14.75% in billed usage and 59.09% in billed revenue over the fall of 2003. The increase in billed revenue is due to 1.) an increase in rates, 2.) an increase in usage during the billing period, and 3.) a movement of customers to higher rate blocks. Because winter usage is usually stable, the increase in spring billings of 2005 would have been closer to the projected revenue increase of 36.5%.

The Delano property was purchased during the summer of 2002 with monies from the Community Preservation Act funds, and surveys completed to allow for the transfer of a portion of this property to the Water Department. Despite the concerns of the Board of Selectmen about the cost to the Water Department, the Town Meeting did authorize the purchase of a piece of the Delano property from the Community Preservation Committee. Surveying and subdivision are undergoing as of this writing, so that the land subdivision and transfer can take place in a proper manner.

Temperatures were warmer and rainfall lower during the summer of 2005 than the averages during the summer of 2004. For the twelve months ending June, this fiscal year has rainfall slightly less than the average over the last eight years, but slightly more than the last year.

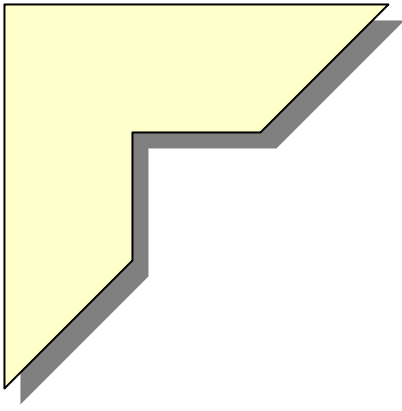
Data available from a state rainfall measurement site on the Plymouth Kingston border has been charted from 1960 to 2003, and is shown in the chart below, and compared to average daily production over the same period. Some correlation between annual rainfall and average daily production can be observed. The dates the rainfall arrives are important in showing that correlation because summer rainfall affects summer water production, but off summer rainfall does not show that correlation.

On the production side, our average day production has remained relatively stable over the prior five years, and well below permitted levels. However, despite having a stable water demand over recent years, a sufficient supply available and a generous rainfall level, the Department of Environmental Protection (DEP) is insisting on an unrealistic water demand of 80 gallons per day per person as compared to our current levels of 92 gallons per day per person. We note that meeting that regulatory level will be difficult at best, and, more importantly, is unnecessary with our currently unstressed aquifer.



We also must note that vinyl lined AC water mains have been replaced for a total to date of 57 streets representing 68,553 feet. Except for those streets currently planned for replacement in the upcoming year, levels of PCE are now below detection levels in the remaining areas, and all streets with bleeders have had their mains replaced and bleeders shut down. As of this date, the program to replace all vinyl lined AC water mains which show reportable levels of PCE has been completed.

Respectively Submitted,  
 George D. Wadsworth, Chairman, Freeman Boynton, Jr., Clerk, Paul Keohan



DUXBURY PUBLIC SCHOOLS

DUXBURY FREE LIBRARY

RECREATION

## SCHOOL DEPARTMENT

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It is my pleasure to submit to the community the annual report on the accomplishments of the Duxbury Public Schools. Our mission is to provide a high quality, comprehensive education that enables students to make connections between learning and life and prepares them to meet the challenges of a dynamic society. Our dedicated and professional faculty and support staff work daily to fulfill that mission. Implementation of the Education Reform Act, the No Child Left Behind mandates, and the achievement of the objectives of our annual Action Plan continue to provide us with challenges in continuously improving our programs and services.

A major focus of last year was the development of a strategic plan to guide our efforts for the next five years. Strategic planning is done for a school system to assess its current reality, envision its future, and develop a roadmap to achieve its preferred future. It also ensures that all stakeholders have a unified understanding of the district's mission and goals; provides an opportunity for renewal, continued improvement and planned growth; and prepares and enables the system to respond to legal requirements, student needs, external demands, and societal changes.

Data collection for this plan was extensive. We surveyed our students in grades 3-12 as well as all community members, receiving over 875 responses. We conducted an Appreciative Inquiry process with our faculty and interviewed approximately 100 members of the community, ranging in age from 18 to 91. Additional meetings were held with faculty in all buildings and students at the high school in order to further clarify the data. The themes which emerged from the data are Teaching and Learning Process, Curriculum, Duxbury Middle School, Climate/Culture, Communication, and Facilities.

On a Saturday in April we were joined by over 65 stakeholders representing community groups, clergy, town government, parents, teachers, students and administrators. They crafted mini-visions, or provocative propositions, around the themes. A provocative proposition is a statement which defines the preferred future related to some particular topic, written in present tense terms. It represents the best of what already exists, what stakeholders wish for, and calls the system to replicate what it has already identified as its successes.

For example, the provocative proposition for Teaching and Learning is:

*The teaching/learning process of the Duxbury Public Schools engages all students as individuals with different strengths and styles. The teacher facilitates learning by employing creative and stimulating methods, balancing the intellectual, physical and emotional needs of the student, in service of student achievement. The teacher connects with each student, providing a meaningful and supportive environment. Clear and measurable goals ensure that students meet high expectations.*

From these propositions, objectives were developed which were designed to achieve this ideal. These objectives are specific, measurable, achievable, realistic, and time-bounded. As we have done in the past, mid-year and final reports will be developed each year to keep the community informed of our progress. As part of this work, the vision, mission, values and goals of the system were reviewed and rewritten to reflect the data gathered. The entire plan is on our website [www.duxbury.k12.ma.us](http://www.duxbury.k12.ma.us). The final report from the 2004-2005 school year is also there for your review.

This strategic plan reflects the "voice" of all stakeholders. It identifies the role we each play in educating our students. It speaks to the respect, responsibility and connectedness necessary for us to create the climate needed to meet the mission. With your help we can make this vision a reality.

I would be remiss in not thanking the members of the steering committee for their many hours of effort: Carey Bruce, teacher; William Gagnon, Duxbury Education Foundation and parent; Joseph Grady, town government and parent; John Heinstadt, School Committee and parent; Debra Jewell, parent; Margaret Kearney, community member; Harriet Leonard, parent; Nancy Lyons, teacher; John McCarthy, principal and parent; Susan Riser, teacher; Hannah Roveto, parent; Susan Skeiber, Assistant Superintendent; Rick Swanson, teacher; Susan Walker, parent; and Jan Williams, consultant. We are also indebted to the Duxbury Education Foundation for its funding of this project.

**The dedication of our faculty, support staff and administrators remains our greatest asset. All those within the school system, are committed to meeting the diverse needs of our student body. We continue to depend on the extensive support provided by families and the community. Individual volunteers, PTA**

and PTO, Music Promoters, athletic booster groups, Interfaith Council, the Duxbury Education Foundation, local businesses, and many others support our programs and services on a daily basis. School Council members spend many volunteer hours writing the yearly School Improvement Plan and overseeing its fulfillment. The Youth Risk Behavior Task Force is developing a strong community message around issues of risky behavior which endanger our students. The efforts of the members of this committee in establishing a Community of Concern regarding drug and alcohol usage in our community and in our area, was a major step forward in enabling families to better address these issues. The cooperation of other town departments is essential to us and we appreciate their assistance.

We wish a healthy and happy retirement to some dedicated members of our school community, Linda Adler (23 years), Raymond Bergiel (34 years), Jane Corliss (35 years), Donald Dellorco (32 years), James Gadbois (3 years), Andrea Heinstadt (28 years) Richard Miller (38 years) and Diane Smith (30 years), representing 258 total years of service to Duxbury students. These committed educators have touched the lives of many children in a positive manner and have earned our gratitude and admiration.

Finally, I would like to express appreciation to the School Committee members for the time which they volunteer on behalf of our students. Their role is of great importance to the school system.

Respectfully submitted,

Dr. Eileen C. Williams  
Superintendent of Schools

## DUXBURY FREE LIBRARY

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In Fiscal 2005, the Library produced a new five-year strategic plan under the direction of Carl Meier, vice-chair, Board of Library Trustees. A planning committee representing an overview of the community produced a plan that was approved by the Board in June, 2005. Committee members were Carl Meier; Florence Boyle, library volunteer; Karen Hahn, library staff; J. Anthony Kelso, historian, newspaper columnist; Brooke McDonough, co-president Friends of Duxbury Free Library; Matty Roumacher, student, Duxbury High School; Carolyn Schindler, resident; and Elaine Winquist, library director as well as library trustees, ex officio

The following mission statement was developed and approved: *The Duxbury Free Library provides a welcoming environment where people of all ages can pursue individual and shared interests. It provides a wide variety of resources to meet the needs of a diverse community and it supports lifelong learning.* The plan identifies three areas of service to the community that the library will focus on: 1. General Information: providing resources that meet the needs for information and answers to questions on a broad array of topics related to school, work, and personal life; offering print and electronic resources, and a well-qualified staff to assist users and to plan for the future. 2. Lifelong Learning: providing support for the community's desire for self-directed personal growth; maintaining appropriate, well-tended collections of materials; providing programs, displays, and exhibits; and employing knowledgeable staff. 3. Commons: providing a "Commons" environment to allow its users to meet and to interact with others and to participate in public discourse about community issues; providing meeting and gathering spaces both physically and electronically. An action plan for FY06 was developed.

Due to a reduced budget in FY05, the library cut back hours of service from 58 to 50 hours per week, eliminating service on Sundays from 1 to 5 pm and on Mondays from 10 am to 2 pm. It also shortened the availability of

public meeting rooms in the evenings and early mornings. Programs for the public were reduced in both the children's department, and the adult services area. These service cuts were the direct result of a reduction in the number of library staff, including a full time professional position, a part time support position, five custodian hours, and six library pages.

The library continues to be a huge resource during after school hours for students from Alden, Duxbury Middle School and Duxbury High School. Library administration implemented an initiative to provide a calm, productive environment in the library so that patrons of all ages could use our resources during this time. Students and adult users responded favorably and afternoon usage by all ages was restored.

The Friends of the Duxbury Free Library had an outstanding year under the leadership of co-presidents, Brooke McDonough and Donna Ryan. The Friends contributed over \$11,000 in books, books on CD, and support for children's and young adult programs. It also provided a new state of the art copier.

Duxbury Free Library, Incorporated, also provided supplementary funding for books and programs. Without the financial support of the Friends and DFL, Inc., the library would not have met its annual state fiscal requirements.

The library also benefits from the time and labor provided by twenty-five loyal volunteers, who come in regularly to assist in re-shelving of materials, story-times for children, and book mending. They provide the equivalent of a full-time employee.

Trustee Peg Lougee retired from the Board after six years of service, and was recognized for her strong efforts including the hiring of a new director, the implementation of a café in the library, the installation of a permanent exterior sign, and support of the union negotiation process. James Mandrell, professor at Brandeis University joined the Board in March, 2005.

Respectfully submitted,

Elaine W. Winquist, Library Director

Board of Trustees: Theodore J. Flynn, Chair  
Nancy Delano, John W. Hill,  
James Mandrell, Carl Meier,  
Lynne Walsh

## REPORT OF THE RECREATION DEPARTMENT

For the second consecutive fiscal year the Recreation department has struggled with dwindling resources allotted through the budget process. Although the Department has received the lowest percentage increase and most severe cuts of any Town department for the past five fiscal years, we have endeavored to continue to bring Duxbury residents a quality recreation program. We are hopeful that the future will bring a brighter fiscal situation that will allow us to maintain and expand our level of excellence.

### **Recreation**

The Recreation Department offered 40 year round programs to Duxbury residents in fiscal year 2005. The Recreation Revolving Fund generated revenues of \$226,279 and had expenditures of \$179,091. The Revolving Fund returned \$35,097 to the General Fund. The Recreation Revolving Fund employed 90 part time employees and saw steady attendance during this past fiscal year with over 3,000 residents registering for the 40 programs.

The Ellison Playground, along with other Town playground areas of Keene St., Tarkiln and Wadsworth continue to host strong numbers of residents enjoying leisure time activities.

The playing fields in the Town of Duxbury continue to be an extremely popular destination for people in Town. This past year over 6,000 residents used our playing fields.

## **Percy Walker Pool**

The Percy Walker Pool was open an average of 120 hours per week in FY 2005. Despite severe cuts to the expense budget the pool was opened for as many hours as it has been in years past. Budget cuts for this past fiscal year resulted in no capital projects being completed at the Percy Walker Pool for the second year in a row.

Even with the above noted budgetary difficulties, the pool was a popular destination for residents and non-residents alike. Nine area swim teams continue to use our aquatic facility as their base of operations: Duxbury High School boys and girls swim teams, Gators/Aquadux swim team, Marshfield High School swim team, Marshfield area Swim Klub, Dolphins, Pembroke Swim Team, South Shore Diving Club and Pembroke High School.

Finally, we continue to enjoy having both Duxbury High School swim teams and the fourth grade swim program at Alden Elementary use the Percy Walker Pool at no charge. We feel that these programs provide a great service to the community at large.

## **North Hill**

This past year North Hill Country Club had approximately 28,000 rounds of play. The property continues to be a popular facility for golf, cross country skiing, running, sledding, and other leisure activities.

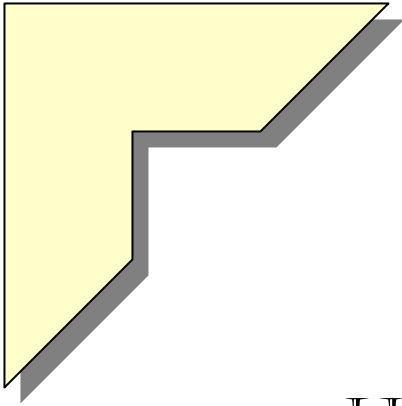
Due to budget cuts no capital projects were completed at North Hill for the second year in a row. The operating budget at North Hill is currently at an all time low of \$2,500.

The Town of Duxbury received \$101,000 in rent from the golf course manager and over \$10,000 in taxes, licenses and fees in FY '05.

In conclusion, I would like to thank my staff at the Recreation Department and the Percy Walker Pool for all their help and support during this past year. It is a pleasure to work in such a great community where people can pull together during very difficult economic times. Hopefully better fiscal times are on the horizon.

Respectfully Submitted,

Gordon H. Cushing  
Recreation Director



# HUMAN SERVICES

COUNCIL ON AGING

OLD COLONY ELDERLY SERVICES

DUXBURY CULTURAL COUNCIL

HOUSING AUTHORITY

LOCAL HOUSING PARTNERSHIP COMMITTEE

MUNICIPAL COMMISSION ON DISABILITY

VETERANS' SERVICES

DUXBURY YOUTH COMMISSION





## COUNCIL ON AGING

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During FY 05 there was a steady increase in the number of programs offered at the Senior Center and an increase in the number of participants. Our daily "sign in" guest book showed a total of 19,600 visitors this year. We are looking forward optimistically to a 50 car expansion of our frequently overloaded parking lot next year.

The COA strategic plan was completed and presented to the Board of Selectmen during a televised session in August. The plan was subsequently presented during the MCOA (Massachusetts Councils on Aging) conference in October and received excellent reviews. During an April 2005 planning conference, the strategic plan was reviewed and updated. Copies of the Plan are available at the Senior Center and the Duxbury Library, as well as on the Town's website.

In September we took delivery of a new 14-passenger bus, nicknamed SADIE (Seniors As Duxbury's Independent Elders). The bus was purchased entirely with funds raised by a committee of Duxbury seniors under the leadership of Gail McCormack.

During the fiscal year, the Senior Center hosted a number of special events and programs. Starting in October 2004, several of the Before and After Dark courses were presented. In January 2005, the Center hosted the Red Sox World Series trophy to an overflow crowd. In March we hosted a training session for COA Directors and Board Members present by Emmett Schmarsow, the Director of Elder Affairs for the Commonwealth of Massachusetts. 54 directors and board members from 12 Councils on Aging participated.

In December we published a volunteer training manual for use of our many volunteers. This manual has subsequently been used for follow on training sessions. In March we published a Senior Center Resource Guide, which spells out the activities and facilities available to Duxbury seniors. Copies of the guide are available at the Senior Center.

Our food service programs have continued to grow. The number of meals delivered to Duxbury seniors grew from 387 meals per month in June 2004 to 678 meals per month in June 2005 with an overall increase of 57% since last year. Our congregate meals and other special events have resulted in 5,493 meals being served at the Senior Center. Our Volunteer Appreciation luncheon extended appreciation to 216 residents.

The increase in services and programs for the past year is directly reflected in the increased number of volunteer hours committed to the Senior Center, including the Home Delivered Meals program. Over 4,950 hours of volunteer service has been provided by Duxbury residents in a wide variety of functions. A special note of appreciation also has to be extended to the Friends of the Duxbury COA, which continued their generous support to the activities of the COA. Their contributions allow a significant enhancement in what we can offer to our seniors.

FY 2005 was a very successful and productive year for the Duxbury Council on Aging thanks to the dedicated support of a large number of Duxbury residents of all ages, and we look forward to another successful year in FY 2006. If you haven't yet taken advantage of your senior center, drop by, pick up a copy of our resource guide, and join us in volunteering and participating in our numerous activities.

Respectfully submitted:

Dick Whitney, Chairman  
Ninky Savage, Chairman-Elect  
Woody Woodruff, Chairman-emeritus  
Jim Taylor

Henry Milliken  
Patti Ryan  
Shirley Oktay  
Betsy Stevens

Beverly Walters  
Don Mickells  
Barbara Kiley

## OLD COLONY ELDERLY SERVICES

The Old Colony Elderly Services (OCES) offices are located in Brockton. They provide services to the elderly citizens of 23 South Shore communities. Their services include home care and respite care to shut-in seniors. Edward t. Donovan is the Executive Director of OCES. OCES offers a family caregivers support group. OCES can be accessed by telephone at 800-242-0246.

As Duxbury's delegate to the Board of OCES, I have attended the Board of Directors meetings held in Brockton on the fourth Tuesday of each month except July and August. All of the South Shore towns are represented. Each member is assigned to a committee. At the board meetings, the Executive Director gives his report, followed by the Treasurer's report, Finance Committee reports, Grants and Contracts report, and the Programs and Planning reports. I was a member of the nominating committee.

The OCES holds its annual meeting in October. This year it was held at the Fireside Grill in Middleboro. At this annual meeting, you have an opportunity to meet with the other delegates, OCES employees, and State Representatives and Senators for our districts. For the coming year, Joanne Moore, Duxbury's Director of the Council on Aging, has been appointed in accordance with the Council on Aging bylaws as the alternate delegate.

Respectfully submitted,

Anne W. Hill, OCES Delegate

## DUXBURY CULTURAL COUNCIL

The Duxbury Cultural Council (DCC) awards funds from the Massachusetts Cultural Council (MCC) to support the arts, humanities and interpretive sciences in the community. In FY 05, the Duxbury Cultural Council received 33 grant applications with requests totaling \$18,010. DCC awarded to the following 8 applicants grants totaling \$3,200\*, based on preference to multigenerational and culturally diverse programs.

<b>Project</b>	<b>Applicant</b>	<b>Approved</b>
<i>Rotating Art Exhibits</i>	Duxbury Art Association	\$500.00
<i>Japanese Tea Ceremony</i>	The Duxbury Art Complex Museum	\$250.00
<i>Festival of the Arts Entertainment</i>	North River Arts Society	\$250.00
<i>Traditional Chinese Cultural Celebrations</i>	Traditional Chinese Programs	\$800.00
<i>Through The Eyes Of... Van Tours</i>	Massachusetts Audubon Society	\$350.00
<i>Winter Wonderland</i>	South Shore Conservatory	\$300.00
<i>Nutcracker Ballet</i>	Jose Mateo's Ballet Theatre	\$500.00
<i>Exploring Thailand</i>	Duxbury Council on Aging	\$250.00
<b>Total Amount</b>		
<b>Awarded</b>		<b>\$3,200.00</b>

\*(The total reflects the MCC-FY 05 allotment of \$2,000 plus \$1,200 from generous gifts of individuals wishing to support the Council's work and from the 2004 fundraiser. Postage and administrative supplies for the year totaled \$100.)

Throughout the year, DCC processes reimbursements to successful applicants. In September, the DCC conducted the Annual Community Input and Grant-Writing Meeting. Following the community input session, members of the council met individually with potential grant applicants to review council guidelines and expectations. Mid-October marked the deadline for applications for the current granting cycle. The Duxbury Cultural Council met to award the grants on October 19. By the January 15 deadline, DCC submitted to MCC all successful applications and supporting material.

The Duxbury Cultural Council receives funds from the Commonwealth of Massachusetts, from individual contributions and from fundraising events. The state legislature, through the MCC, determines the allocation of

state funds to each of the local councils. In March, the chairmen of local cultural councils from across the commonwealth met at the state house for the Massachusetts Cultural Council's 25<sup>th</sup> Anniversary Celebration. Attendees had an opportunity to meet with their state legislators to highlight the work of the cultural councils as local advocates for the arts. To supplement the state support, MCC encourages community fundraising. In June 2005, DCC members and friends of the arts hosted the second annual event for fun and funds, raising over \$1500 to support cultural projects in Duxbury. The Council extends its sincere gratitude to the members of the event committee for their fine work. The MCC has announced that Duxbury will realize an increase in allotment from \$2,000 in FY 05 to \$2,500 in FY 06. The Council is pleased to announce it will increase its total grants to \$4,000 in FY 06.

The Duxbury Cultural Council is pleased to announce that Catherine Sturgis, publicity chairman, has agreed to serve a second three-year term. The council is grateful for the wise council and diligence of Lyell Franke who completes her tenure on the council after six years as council secretary. The committee welcomes Laura Doherty and Cary Johnson to the council for its 2006 granting cycle.

The Duxbury council is indebted to the Massachusetts Cultural Council's representatives for their continued guidance and support. MCC continues to designate the DCC as a "streamlined council," a classification given to cultural councils that have demonstrated a history of sound judgment in granting practices, and whose members have completed all required training courses.

The members of the Duxbury Cultural Council are pleased to support such an important part of community life. The council invites inquiries and applications from organizations and individuals. Citizens wishing to join in the support of the arts, humanities and the interpretive sciences are encouraged to contact the Duxbury Cultural Council through the Office of the Board of Selectmen.

Respectfully submitted,

Lynn Smith, Chairman  
Allison Cowen, Treasurer

Lyell Franke, Secretary  
Robert Burgess

Catherine Sturgis  
William Holmes

Janet Ritch

## HOUSING AUTHORITY

The Housing Authority continues to manage and operate fifty-two elderly and handicap units at Duxborough Village located on Chestnut Street, and six scattered site family units which consists of three two-bedroom and three three-bedroom units. We manage in conjunction with the Department of Mental Health, 8 units on Merry Ave for special need clients. In addition, we administer 13 Federal Section 8 Housing Choice Vouchers and 3 Massachusetts Rental Vouchers.

The Housing Authority has been awarded funding from the Department of Housing and Community Development to develop a single family home for four adults in conjunction with the Plymouth Area Office of the Department of Mental Retardation. The Schematic Design has been completed and we are waiting for DHCD to approve the design. Once we receive the approval the Housing Authority will present the design to the Selectmen. Funding has also been secured to renovate the existing house on the Delano property for a low-income family. The architect has identified the repairs that need to be completed to bring the unit up to code. We will be putting out a Request for Proposal within the next couple of weeks.

Finally, we would like to thank our Fire and Police Departments for their dedication and service they provide us and also to all the Town Boards and Committees for their continued support in helping us to reach our goal to provide affordable housing to all who may need it.

Thank you.

Respectfully submitted,

Linda M. Bacci – Executive Director  
Brendan Keohan – Chairman  
John Griffin– Vice Chairman  
Linda Garrity – Member  
Beverly Walters - Member

## LOCAL HOUSING PARTNERSHIP COMMITTEE

The Local Housing Partnership Committee was created by a vote of the 2004 Town Meeting to foster and coordinate Duxbury's efforts to create affordable housing for its residents. The committee consists of representatives of the town's Land Use committees and several members at large. In the fall of 2004, the selectmen appointed a committee of 11 members and bimonthly meetings began in October 2004.

The committee has reviewed and guided several development projects to address the need for affordable housing. We sponsored an accessory apartment by-law that gained a majority vote at Town Meeting yet failed to achieve the required two thirds vote. However, the major task facing the committee has been to dispel the widely held misconception that affordable housing refers to only subsidized housing for low income families. There is a greater and more pressing need that must be understood and addressed. It is the need by a large portion of our population for more housing options in the form of apartments, condos and lower cost small homes.

The current level of home and land values with the resultant high assessments have raised real estate taxes for many to burdensome levels. Since many of those affected are on fixed incomes, they seek lower cost housing options to remain among their friends and to pay the other rising costs for food, utilities and health care. Unfortunately, few of the needed housing options are available in Duxbury. Recent zoning practice has been to foster the construction of large homes on large lots or the demolition of small homes to make way for large homes.

Our committee is hopeful there will be understanding and a change in the attitudes of the town's leadership, boards, committees, and residents toward affordable housing. That all will come to realize the need of affordable housing options for everyone and corrections to the practices and policies of the recent past will be made. The forced exodus of our older and long-time residents and the resulting negative economic impact on Duxbury must be prevented.

Respectfully submitted,

R. Wm. Campbell, Chairman

Diane Bartlett, William Childs, Barbara Kelly, Brendon Keohan, Andre Martecchini, Thomas O'Reagan, Lane Partridge, Charles Rourke, Christine Stickney, Robert Wilson

## MUNICIPAL COMMISSION ON DISABILITY

The Municipal Commission on Disability for the Town of Duxbury seeks to enhance the lives of the disabled members of the community by advocating for and facilitating the means of improved access to structures, events, and information. During the last fiscal year, July 1, 2004 through June 30, 2005, our committee was actively involved in promoting accessibility regarding the planned modifications to the Wright Building. We met with the Board of Selectman to strategize options for bringing Duxbury into compliance with federal legislation related to polling place accessibility. Our current projects include ongoing review of handicapped parking needs at town businesses, determining ways to better communicate with and educate the public on disability issues within town, as well as exploring ways to increase the availability of more accessible and adaptable housing in town.

The Commission wishes to thank departing member Lynne Smith for the many contributions she made throughout her time on our committee. We welcome new member Jerry Nightingale, who brings tremendous energy and technological expertise to the Commission, and look forward to another successful year as we continue our efforts.

Respectfully submitted,

Bridget O'Keefe, Chairperson  
Patty Cristoforo

Jerry Nightingale  
Jennifer Niles

Pat Randall  
Joe Shea

Marcia Solberg

## VETERANS' SERVICES

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The year 2005 has been a very active one for the Duxbury Department of Veterans Services. The office continues to provide services for veterans, their spouses and dependents. I have attended many conferences sponsored by the Commonwealth of Massachusetts, and also the State Legislators.

On the State and local levels, we seek benefits for financial assistance, medical treatment, fuel assistance, tax abatement, housing, employment, and counseling to those that are qualified under Chapter 115. Benefits on the State level may be lower than alternative sources so it is important for the Director/Agent to know of these alternative sources which may limit the exposure to the Town under Chapter 115. The program is 75% reimbursable from the State to the Town.

On the Federal level, we seek benefits in such areas as medical/hospital treatment, Veterans Administration compensation and pensions, education, on the job training, home loans, substance abuse treatment and vocational rehabilitation.

The process requires a great deal of paperwork in order to verify and justify eligibility for said benefits. The process may require appointments at the office, investigation of assets or other sources of income to seek alternative sources such as Social Security, Social Security Disability, V-A pensions, for which the veteran and spouse/and dependents may be eligible, and would limit the financial exposure to the Town and State. The Federal government does not automatically grant benefits to disabled veterans, their spouse and/or dependents. Benefits must be applied for and often fought for.

As always, I wish to thank the members of the American Legion Post #223 and their auxiliary for their continued support, and also for the help provided to this office by the personnel in the Town.

Respectfully submitted,

Robert Lyons, Director  
Veterans' Service Officer

## **LET US CONTINUE TO PRAY FOR AND SUPPORT OUR BRAVE MEN AND WOMEN SERVING IN HARM'S WAY**

## DUXBURY YOUTH COMMISSION

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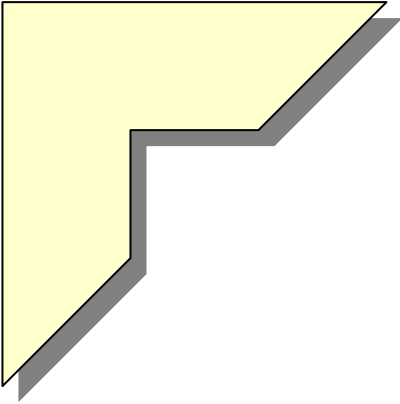
The Duxbury Youth Commission was established by Town Meeting in March, 2003 to oversee development of programs designed to benefit the youth of Duxbury. The Youth Commission consists of seven members appointed by the Selectmen for three year staggered terms. Beginning in September 2004, the Youth Commission met in open session every month.

The mission of the Duxbury Youth Commission is to address the opportunities, challenges and problems of the youth of Duxbury. The goals of the Duxbury Youth Commission are: (1) To assess the most pressing problems, concerns and issues of the youth of Duxbury; (2) To create lines of communication between the Youth Commission and the School Department, Recreation Department, Police Department, Town Manager, Interfaith Council, and other organizations involved with youth; (3) To provide resources and programs for youth and their parents that address targeted issues.

During the past year, the Duxbury Youth Commission worked with the Youth Risk Behavior Task Force to support the creation of the Community of Concern, which was launched in March, 2005. The event was attended by hundreds of families and community leaders from Duxbury and several south shore towns.

The Duxbury Youth Commission continues to work closely with the Duxbury Student Union Association to support their efforts to bring a Student Union/Youth Center to the campus of the Duxbury schools.

Respectfully submitted,  
Robert Bostrom, Chairman



# FINANCE

ASSESSING DEPARTMENT

FINANCE COMMITTEE

FISCAL ADVISORY COMMITTEE

INFORMATION SERVICES

TREASURER/COLLECTOR

ACCOUNTING

TRUST FUNDS

## ASSESSING DEPARTMENT

Fiscal Year 2005 was another action-packed year for the Assessing Department. Included among its significant activities and events, the Assessing Department:

- Experienced several changes in its organizational makeup. After eleven years of service Thomas Marquis resigned as a member of the Board of Assessors; and Thomas Johnson was elected to the Board. Administrative Assistant, Susann Libby resigned and Trudi Boc joined the Department staff.
- Saw June Albritton elected to her seventh term as a member of the Board of Assessors.
- Made property and assessment data available online. This has proven to be a widely used segment of the Town's web site.
- Working with other departments and the Community Preservation Committee, continued to follow through on a plan to implement a Geographic Information System (GIS). After considerable research and attention to detail, the Assessing Department produced a new digitized map that will form the basis for the implementation in FY 2006 of an online GIS system. This system will enable users to locate a parcel on a map and instantly access for that parcel a large amount of property and assessment data.
- Completed the FY 2005 interim year revaluation of all property in the Town; and also undertook a good deal of the work necessary to undertake the FY 2006 State certified revaluation.
- Made a presentation at the Senior Center to a large group of seniors about the various tax relief programs that are administered by the Assessing Department. In addition, the entire Board of Assessors attended a meeting with state legislators in order to keep up to date on senior tax issues.
- Worked with the Board of Selectmen to support new legislation to update the State laws regarding the assessment and taxation of telecommunications companies.
- Certified the receipt of \$967,965 in State matching Community Preservation Act funds
- In fulfillment of the Town Meeting vote to switch to a June 30<sup>th</sup> end date for adding new construction to the tax base, performed the work necessary for the Town to experience a one-time 18-month addition of \$68,356,640 in "New Growth" new construction. This raised the FY 2005 levy ceiling by \$774,481.

### Notable Assessment Statistics

<u>Assessment Data</u>	<u>FY 2005</u>	<u>FY 2004</u>
Taxable Real Estate	\$3,275,429,600	\$2,854,176,700
Personal Property	\$22,077,720	\$21,033,140
Total Real and Personal	\$3,297,507,320	\$2,875,209,840
Average Single Family Assessment	\$587,700	\$510,300

### Budget and Tax Data

Total Amount Raised	\$52,121,649.80	\$49,990,638.50
Non Tax Levy Sources	\$18,684,925.57	\$17,414,511.00
Total Tax Levy	\$33,436,724.23	\$32,576,127.50
Average Single Family Tax Bill	\$5,952	\$5,782

Respectfully submitted,  
Board of Assessors

James G. MacNab, Chair

Thomas J. Johnson , V. Chair

June E. Albritton, Clerk

## FINANCE COMMITTEE

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Consistent with Chapter 6 of the Duxbury General Bylaws, the Finance Committee is responsible for making recommendations on all matters that will be brought before town meeting. While some communities limit the purview of their finance committees to that of an appropriations committee, Duxbury has traditionally charged its Finance Committee with a larger task: we function as town meeting's advisors, commenting on everything from the Town Manager's proposed budget to zoning changes and citizen petition articles. Toward these ends, the Finance Committee fulfilled its obligations last year by reviewing all 63 budgets that constitute the town's annual operating budget, as well as the remaining 44 articles on the annual town meeting warrant and 11 articles on the special town meeting warrant (March 2005).

I want to thank the other members of the FY 2005 Finance Committee for their service to the Town – Paul Arsenian, Leslie D. Ball, Nicholas L. Bates, Maxene Armour, Gigi Dunbar, Mark Mahoney, David Madigan and Ken McCarthy.

Respectfully submitted,  
Judith A. Barrett, Chair

## FISCAL ADVISORY COMMITTEE

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The Fiscal Advisory Committee is responsible for reviewing the Town's capital budget items, land acquisitions, fee structures, and monitoring long-term revenue and expense trends.

As in the past few years, the upcoming year will present a number of significant budget challenges. The economic slowdown and shortfalls in state revenue have put a significant strain on the Town's budget. Balancing the FY2007 budget will be a difficult task.

Over the past few years, the Town has increased fees charged through many departments. The Fiscal Advisory Committee has recommended that all fee structures be scrutinized, with the hope of establishing regular, reasonable increases and avoiding intermittent large increases.

Further, the Fiscal Advisory Committee stresses the importance of developing a comprehensive Town-wide long range capital plan that can then be modified for use in future years. Repair of existing infrastructure, vehicle replacement, and technology acquisition and upgrades represent key components that should be included in such a capital plan.

Although not likely this upcoming year, it is imperative that we find a way to renew the prudent practice of contributing annually to the stabilization fund.

On a more positive note, the Town maintains a strong credit rating and reasonable debt levels. The challenge over the next several years will be to determine how best to continue providing excellent programs and services in these economically challenging times.

Respectfully submitted,

William F. O'Toole, Jr.  
Chairman

## INFORMATION SERVICES

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The Town of Duxbury believes it should "deliver excellent services to the community in the most fiscally responsible and innovative manner." Duxbury has endeavored to achieve results that are reflective of this mission during a period of time that has proven to be challenging for many municipalities.



The challenge was felt by all who serve Duxbury. During this time, technology continued to make progress. As it evolved, implementation or modification of the technology was examined to determine its applicability to the systems used by Duxbury. This was a period of time when examination allowed the Information Services Department to prepare and position Duxbury for upcoming technology transformations. It has been a pleasure to be involved in the process and to have worked with many fine people who serve Duxbury either as volunteers or as dedicated staff.

I have received a great deal of satisfaction in working with the departments within the Town of Duxbury. Being able to help them achieve their goal of providing excellent service in a fiscally responsible and innovated manner is highly motivational. Although our fiscal challenges will remain as a community, the outlook for fiscal 2006 is brighter. I look forward to implementing and thereby improving Duxbury's infrastructure with the changes that were conceived of this past fiscal year, in fiscal 2006.

Respectfully submitted,

Mary E. MacQuarrie  
IS Administrator

## TREASURER/COLLECTOR

The Treasurer/Collector is pleased to submit the annual accounting of the total cash receipts and disbursements for the fiscal year end June 30, 2005. Our department is responsible for the receipt, investment, and disbursement of all Town funds, billing, and collection of all taxes and utilities, collection of beach and transfer permit fees, and debt management. Our department also manages the various Town trust funds.

### **Cash Management**

For the year ended June 30, 2005, the Town's short-term investment activities earned an average return of 2.08%. This was an improvement over last year's average return of 1.47%. This is largely due to a policy shift in June 2004 by the Federal Reserve Board to a series of interest rate increases in response to concerns about inflation. Interest rates will most likely continue to rise but at a slower pace. Interest earnings on short-term investments of all Town funds totaled \$328,714.83 in the fiscal year ended June 30, 2005.

### **Receipts and Disbursements**

Balance July 1, 2004	\$21,631,803
Receipts for the year	\$68,518,771
<u>Disbursements for the year (\$67,763,312)</u>	
Balance June 30, 2005	<b>\$22,387,267</b>

### **Bank Balances as of June 30, 2005**

Cash on Hand	\$142
Disbursement Accounts	\$195,111
Money Market	\$16,015,159
<u>Trust Funds</u>	<u>\$5,464,536</u>
Balance June 30, 2005	<b>\$21,674,948</b>

### **Debt and Credit Rating**

Three Bond Anticipation Notes were issued during fiscal year 2005. On January 15, 2005, two Bond Anticipation Notes were issued. The first note was for \$43,846,000, the majority of which is a renewal of School Construction debt. The note carries a net interest cost of 2.2966% and is scheduled to mature January 13, 2006.

The second BAN for \$1,500,000 was issued in anticipation of Community Preservation funds for the O'Neil Farm. The net interest cost was 2.189%. This BAN matured July 14, 2005.

Finally, on June 29, 2005, a State Aid Anticipation Note for \$376,000 was issued in anticipation of Chapter 90 Highway money and a Coastal Zone Management grant. The net interest cost was 2.89%. This note matured on August 29, 2005.

In November 2004, Moody's Investor Service issued a credit report reaffirming its MIG-1 rating on the Town's short-term notes and an Aa2 rating on the town's \$13.38 million in outstanding long-term debt. The MIG-1 rating is the highest rating possible, and the Aa2 rating is very favorable as well.

#### **SHORT TERM DEBT ISSUED IN FY2005**

<u>Purpose</u>	<u>Amount</u>	<u>Maturity</u>
School Construction	\$39,336,000	01/13/06
Sewer	\$3,100,000	01/13/06
Animal Shelter	\$75,000	01/13/06
Fire Alarms	\$500,000	01/13/06
Water	500,000	01/13/06
DPW Equipment	335,000	01/13/06
Ch. 90 Highway	\$376,000	08/29/05
<u>O'Neill Farm</u>	<u>\$1,500,000</u>	<u>07/14/05</u>
<b>TOTAL</b>	<b>\$45,722,000</b>	

## **Trust Funds**

In April of 2005, we requested invitations for bid from various banks and investment management firms to manage our Trust fund investments. Five institutions were interviewed and on June 8, 2005, Rockland Trust was selected to manage the portfolio in accordance with the MA Legal List of Investments and to create a more balanced portfolio strategy. Since taking over, Rockland has made substantial changes to the portfolio to diversify into a broader set of asset classes. Previously, the portfolio was comprised primarily of collateralized mortgage obligations (CMO's). These securities are more sensitive to movements in market interest rates than other investments. Interest rate movements affect underlying mortgage prepayment rates and, consequently, the average life and yield of a CMO. As mortgage rates rise, the average life of a CMO increases, decreasing its liquidity. The portfolio now holds domestic mid and small cap equity investments as well as international equities and a more diversified mix of fixed income investments. Current asset allocation targets are Equity – 40%, Fixed income – 55%, Cash – 5%; all at plus or minus 5%. Investment management fees are 27 basis points on the average monthly market value and are charged directly to the account.

## **Tax Collection**

We issued over 24,000 real estate bills last year. Property tax collection during FY05 totaled \$33,751,459 net of refunds. The delinquency rate on the FY05 tax levy was 0.95% as of June 30, 2005. This is the second consecutive year in which this rate has been less than 1%.

## **Property Taxes**

During FY05, \$107,388 of unpaid property taxes was transferred to Tax Title accounts along with \$14,509, in penalty interest and related charges. A Tax Title is a legal procedure involving advertisement of the delinquency and the recording of a priority lien against the deed to protect the Town's claim. \$146,822 was collected during the year on Tax Title accounts, along with \$38,389 in penalty interest. At June 30, 2005, 15 properties were in Tax Title status, amounting to accumulated unpaid taxes of \$66,921 (compared to 68 parcels and \$279,993 at June 30, 2004). Interestingly, ten years ago there were 191 accounts in Tax Title with a balance of more than \$731,000 in tax and interest.

## **Motor Vehicle Excise**

We continue to participate in the Registry of Motor Vehicle license and registration renewal-marking program. For drivers, the failure to be able to renew these permits has proven to be a very effective collection stimulus. Last year we issued more than 17,000 bills and collected over 99% of the committed tax.

## **Personal Property, Boat Excise, Aged Receivables**

The Town of Duxbury has facilitated enforcement of collection on personal property, boat excise tax and other outstanding receivables, by developing a policy of denying transfer and beach stickers to delinquent taxpayers utilizing the Beach and Transfer permit database. This has resulted in a significant reduction in outstanding receivables, \$534,867 at June 30, 2005 compared to \$666,571 at June 30, 2004. Another accomplishment of our department was to shorten the age of accounts receivable. Multiple prior years within the personal property and motor vehicle tax receivables class have been collected, abated, and closed out. Over the next year, our focus will be to resolve our outstanding boat excise receivable list.

## **Municipal Lien Certificates**

An important responsibility of this office is the timely and accurate issuance of municipal lien certificates (MLC's). Lawyers and mortgage lending institutions depend on this service as it is required before buyers and sellers can finalize agreements for the transference of any real property. We issued over 900 MLC's during FY2005, generating revenue of \$22,525. Process improvements have reduced the completion time to approximately two days, which is significantly shorter than the ten working days mandated by General Law. We continue to receive

favorable comments for timely and accurate service from legal firms in the area.

### **Permit Sales through June 30, 2005**

<u>Permit Type</u>	<u>Number Sold</u>	<u>Revenue</u>
Parking Lot	3,547	\$123,300
Oversand	2,833	\$329,075
Non-Resident Oversand	2,609	\$635,740
Transfer Station	6,658	\$460,856
Totals	15,647	\$1,548,971

## **Beach and Transfer Station Permits**

There was a slight decline in Beach (-0.63%) and Transfer Permit sales (-2.36%) in fiscal year 2005. Over the past year, we successfully implemented credit card online purchases for nonresident beach permits. Nearly 30% of non-resident permits were purchased online. In fiscal year 2006, we hope to provide this service for residents as well.

## Payroll

The Treasurer's office in conjunction with the Payroll Clerk in the Accountant's office is responsible for all payroll activities including accurate and timely payments to over 520 employees, along with the related employee and employer deductions, taxes, wage reporting, and collective bargaining compliance issues. We oversee and audit payment of nearly \$30 million in payroll, along with the related \$6 million in an array of deductions and \$4.2 million in payroll taxes. Over the past year, we have promoted direct deposit, resulting in a 10% increase in participation. Currently, 60% of employees are on direct deposit.

<u>PAYROLL</u>	<u>Year Ended 06/30/05</u>	<u>Checks Issued</u>
Town Departments	\$9,446,478	7,094
<u>School</u>	<u>\$20,418,769</u>	<u>13,546</u>
TOTAL	\$29,865,247	20,640

## Unclaimed checks

Our department has strived to reduce the number of stale, uncashed checks. M.G.L. Chapter 200A §9A makes available to towns a more advantageous procedure for handling unclaimed checks than the escheat provisions applicable to other holders of unclaimed funds. Instead of having to turn funds over to the state, the municipality can retain them. We have put into action this provision for both our payroll and warrants payable checks. Notice was posted on our website last October and in the Duxbury Clipper this June. As a result, there has been a 67% decrease in unclaimed checks. Moreover, it is anticipated that approximately \$12,000 will be transferred to the general fund for unclaimed checks dating back to 1998.

Fiscal year 2005 was an eventful year. In March of 2005, Gloria Williams resigned as Treasurer/Collector to take a similar position in Pembroke. I took over as Acting Treasurer/Collector and was appointed to the position permanently in May. Mary Leach, who has served quite capably as our Principal Bookkeeper was promoted to Assistant Treasurer in June. Despite shortages, the staff has been wonderful at keeping everything running seamlessly. I would like to thank the office personnel in the Treasurer/Collector's Department for all their diligence and perseverance this past year.

Respectfully submitted,

Elizabeth Conway  
Treasurer/Collector

## Debt Summary

	<u>Outstanding 07/01/05</u>	<u>Authorized Unissued Bonds 07/01/05</u>	
Long-Term Indebtedness (1)(2)(3)			
Within the General Debt Limit:			
Sewers & Drains .....	\$ 1,375,509	\$ 3,100,000	(4)

Land Acquisition .....	\$ 850,000	\$ 2,170,000	(5)
Schools .....	\$ 3,232	\$ 39,436,000	(6)
Other Building .....	\$ 3,921,768	\$ 2,616,316	(7)
Departmental Equipment .....	\$ 590,000	\$ 2,414,000	(8)
Other Inside General .....	\$ 15,000	\$ 260,200	(9)
Total Within the General Debt Limit .....	<u>\$ 6,755,509</u>	<u>\$ 49,996,516</u>	

Outside the General Debt Limit:

Schools .....	\$ 815,000		
Other Outside General .....	\$ 323,344		
Water .....	\$ 3,755,000	\$ 1,200,000	(10)
Total Outside the General Debt Limit .....	<u>\$ 4,893,344</u>	<u>\$ 1,200,000</u>	
Total Long-Term Indebtedness .....	<u>\$ 11,648,853</u>	<u>\$ 51,196,516</u>	

	Outstanding 07/01/05	Maturity
Short-Term Indebtedness		
Revenue Anticipation Notes .....	\$0	
Grant Anticipation Notes .....	376,000	8/29/2005
Bond Anticipation Notes .....	<u>45,346,000</u>	01/13/06
Total Short-Term Indebtedness .....	<u>\$45,722,000</u>	

- (1) Principal amount only. Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.
- (2) At the present time the normal General Debt Limit is \$156,682,890 and the Double General Debt Limit is \$313,365,780 .
- (3) \$1,104,057 has been exempted from the provisions of Proposition 2 1/2.
- (4) Represents \$3,100,000 from article 28 voted on March 12, 2001. This is expected to be issued at a later date.
- (5) Represents the following amounts: \$1,550,000 from article 5 voted June 14, 2004; \$620,000 from article 8 voted on June 14, 2004.
- (6) Represents article 1 voted March 10, 2001 and Question 1 voted March 24, 2001. This is expected to be issued at a later date.
- (7) Represents the following amounts: \$75,000 from article 6 voted March 8, 2003 and \$2,541,316 from article 16 voted March 16, 2005. This is expected to be issued at a later date.
- (8) Represents the following amounts: \$500,000 from article 22 voted March 16, 1999; \$335,000 from article 6 voted on March 13, 2004; 1,579,000 from article 6 voted on March 12, 2005. These amounts are expected to be issued at a later date.
- (9) Represents the following amounts: \$71,500 from article 2, \$35,700 from article 3, and \$153,000 from article 7 voted on June 14, 2004.
- (10) Represents the following: \$400,000 and \$800,000 from article 6 voted on March 8, 2003; \$100,000 from article 6 voted on November 24, 2003; \$100,000 from article 6 voted on March 13, 2004. These amounts are expected to be issued at a later date.

## ACCOUNTING DEPARTMENT

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### Fiscal 2005

The Department of Revenue (DOR) has certified 2005 general fund free cash of \$2,320,693 and \$549,845 for the water enterprise fund. The Town's Health Claims fund balance, which had improved significantly by the end of 2004, grew to \$1,360,410 during 2005 because the rates were increased by 15%. The DOR now requires municipalities to accrue health insurance costs "incurred but not reported" ( IBNR ) and phase in this accrual over three years. Duxbury was able record the full liability in fiscal 2005 because of its adequate fund balance.

The Town prepared its first Comprehensive Annual Financial Report (CAFR - for fiscal 2004), submitted it to the Government Finance Officers' Association for review in December 2004, and received the prestigious Certificate of Achievement for Excellence in Financial Reporting. This has been a departmental goal for quite some time, and was realized with assistance from our auditors, Powers and Sullivan, and a lot of hard work

The Town's revenues have been constrained for several years, because of economic events at both the state and national levels, while the demand for local services has continued to grow. Fees have been raised to help mitigate the problem, and the Town has utilized more than \$1,464,000 of its reserves in balancing the 2004, 2005, and 2006 budgets. Although the overall economy appears to be improving, local relief is coming very slowly. The tight 2005 budget was further strained by bad winter weather, rising oil costs, and personnel -related litigation, prompting a number of mid -year budget transfers.

The difficulty in balancing the 2006 budget (March 2005) started talk of a possible 2007 override. The Selectmen and Town manager held a meeting in the spring to discuss the financial constraints and seek public input, but subsequent support for the idea was unclear.

### Fiscal 2006

The Town completed final audits of the Alden and Chandler school projects and the school sewer project during the fall of 2005 and issued its share of the debt in early December 2005. The rating agencies reaffirmed the Town's strong Aa2 rating and we were able to obtain very favorable interest rates on this bond issue. The Massachusetts School Building Authority (MSBA) has approved the projects and will transfer all of their share of the costs in time to retire the associated short term debt, which will expire in January 2006. Thanks to Beth Conway, Treasurer/Collector for her efforts in working with the MSBA, and to Mickey McGonagle for finalizing the audits.

The second CAFR (2005) has been submitted to GFOA and a balanced 2007 budget has been presented by the Town Manager to the Selectmen (although considerable dialog remains over the next few months!).

This is my final report, as I have accepted another position. I have thoroughly enjoyed my tenure with the Town of Duxbury, and would like to thank the Town Manager, department heads, and everyone I've had the pleasure to work with. Special thanks to the Accounting staff for eleven years of friendship and support.

Respectfully submitted,

Sheryl Strother  
Town Accountant





































































## TRUST FUNDS

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Balances may be found in the Accounting records

### **ANNA BIGELOW DAVIS FUND**

As per the will of Anna Bigelow Davis: "one part to the Town of Duxbury, the principal thereof to be invested and the net income therefrom to be employed for the purpose of establishing and maintaining at the Duxbury High School, an Art Scholarship Fund for needy students who have studied art in the Duxbury High School Art Department."

### **ANNIE DREW DUNHAM SCHOLARSHIP FUND**

"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

### **AGNES E. ELLISON FUND**

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

### **ARTHUR D. EATON CEMETERY FUND**

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

### **BENJAMIN M. FEINBERG TRUST FUND**

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income

"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall

include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

#### **BRIDGE PROJECT**

"Gift to assist in renovation of Powder Point Bridge".

#### **EBEN H. ELLISON TRUST FUND**

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project.  
All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any given year shall be reinvested by the Treasurer.  
The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

#### **EDMUND A. DONDERO SCHOLARSHIP FUND**

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

#### **EDWARD P. HOBART SCHOLARSHIP FUND**

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

#### **ESTATE OF GERTRUDE B. COFFIN**

"Gift of Use of Duxbury Library in Memory of Ida Burleigh"

"Gift for Addition to Emergency Fund Duxbury Fire Department"

#### **HARRIETT S. CROZIER SCHOLARSHIP FUND**

"Under term of Will -

22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

#### **HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND**

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".

### **HELEN DELANO HOWE SCHOLARSHIP FUND**

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are to awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

### **HERITAGE FUND**

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:

"Moved the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

### **ISABELLE FREEMAN TRUST FUND**

"I bequeath and deviseto the Town of Duxbury, Massachusetts, but in TRUST nevertheless for the following uses and purposes: to maintain my house lot at 155 Depot Street, Duxbury, Massachusetts, in conservation for use as, but not limited to, a bird sanctuary. Such money to be included in this bequest shall be held intact, the income therefrom to be used for minor repairs of the real estate.

Should the income from such money exceed the operating and maintenance expenses of said real estate, then the Trustees may, in their discretion, expend appropriate portions of the income to provide ambulance services in the Town of Duxbury, Massachusetts, but for no other purposes.

I nominate as Trustees for this bequest to the Town of Duxbury, Massachusetts, its duly elected Board of Selectmen.

### **ISABELLE V. FREEMAN POWDER POINT TRUST**

"Income to be expended under direction of the Selectmen for Ambulance Services only".

### **JAMES BUECHLER BOOK FUND**

Gift left in memory of James Buechler, a former teacher, for the schools to purchase books.

### **JONATHAN AND RUTH FORD TRUST FUND**

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

#### **KING CAESAR POOR AND HOSPITAL FUND**

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

#### **LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND**

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

#### **LUCY E. EWELL TRUST FUND**

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

#### **LUCY HATHAWAY TRUST FUND**

**"Income to be applied for the purpose and in the proportion hereinafter specified":**

- (a) One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- (b) One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- (c) One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- (d) One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- (e) One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- (f) One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- (g) One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

#### **MARGERY S. PARCHER MEMORIAL TRUST FUND**

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

#### **MARIETTA F. RUSSELL SCHOOL LIBRARY FUND**

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

#### **MARIETTA F. RUSSELL SCIENCE MATERIAL FUND**

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."



### **MARY E. CARR NEPTON SCHOLARSHIP FUND**

"Terms of Will- Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

### **MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD**

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designatee cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three-year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

### **MYLES STANDISH HOMESITE FUND**

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

### **NELSON T. SAUNDERS MEMORIAL TRUST**

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

**RICHMOND D. WIGHT FUND**

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

**THOMAS D. HATHAWAY FUND**

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

**WESTON-THOMPSON FUND**

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

**WILLIAM P. ELLISON CHARITABLE TRUST**

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

**WILLIAM PENN HARDING LIBRARY FUND**

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be placed in said library for general circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

# State and Local Information

## GEOGRAPHIC DESCRIPTION AND STATISTICS FOR DUXBURY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

**Total Area:** 37.63 sq. miles

**Land Area:** 23.76 sq. miles

**Population:** 15,127  
(Town Clerk, 01/01/2004)

**Density:** 637 per sq. mile

**Climate:** (National Climatic Data Center,  
Plymouth Station)

Normal temperature in January: 26.5°F  
Normal temperature in July: 71.0°F  
Normal annual precipitation: 48.8"



## TOWN GOVERNMENT

### Municipal Offices

**878 Tremont St., Duxbury, MA 02332**

Main Switchboard: 781-934-1100  
(see back cover for direct lines)

Hours: 8:00 a.m. to 4:00 p.m. Monday-Friday

### Form of Government:

3-Member Elected Board of Selectmen  
Town Manager  
Open Town Meeting(s)

**Year Incorporated as a town: 1637**

### Registered Voters

(Town Clerk, 01/01/2004)

	Number	%
Total Registered	10,332	
Democrats	2008	19%
Republicans	2,576	25%
Other parties	72	<1%
Unenrolled voters	5,676	55%



## U.S. LEGISLATORS

**US Senator** Edward M. Kennedy  
315 Russell Senate Bldg.  
US Senate  
Washington DC 20510  
(202) 224-4543  
617-565-3170  
senator@kennedy.senate.gov

**US Senator** John F. Kerry  
304 Russell Senate Bldg.  
US Senate  
Washington DC 20510  
(202) 224-2742  
john\_kerry@kerry.senate.gov

**US Congressman** William Delahunt  
2454 Rayburn House  
Office Building  
Washington, DC 20505  
(202-255-3111)  
800-794-9911  
william.delahunt@mail.house.gov



## State and County Representation

**State Senator** Robert L. Hedlund  
Room 413-F  
State House  
Boston, MA 02133  
617-722-1646  
RHedlund@senate.state.ma.us

**State Representatives** Daniel K. Webster  
Room 542  
State House  
Boston, MA 02133  
617-722-2487  
Rep.DanielWebster@hou.state.ma.us

Precincts 1 and 6 Thomas J. O'Brien  
Room 544  
State House  
Boston, MA 02133  
617-722-2060  
Rep.ThomasO'Brien@Hou.State.ma.us

## IMPORTANT TELEPHONE NUMBERS EFFECTIVE, JULY 2005

ALL Emergencies	911
Police (NON-EMERGENCY)	934-5656
Fire (NON-EMERGENCY)	934-5693

Department	Town Offices	Direct Number
<b>Administration:</b>		934-1108
Town Manager:	Richard R MacDonald	
Executive Assistant to the Town Manager:	Barbara Ripley	
Animal Control Officer:	Eddy Ramos	934-6424
Conservation Administrator:	Joe Grady	934-1104
Treasurer/Collector:	Beth Conway	934-1102
<b>Town Accountant:</b>	Sheryl Strother	934-1107
<b>Town Clerk:</b> Nancy Oates	(NOTE: Please call if coming between Noon and 1:00pm)	934-1131
<b>Veterans Agent:</b>	Robert Lyons – located at Senior Center	934-5774
<b>Council on Aging/Senior Center:</b>	Joanne Moore	934-5774
Senior Citizens Bus		934-6800
<b>Department of Public Works:</b>		
Director:	Thomas Daley	934-1112
Cemetery Superintendent:	Patricia Pappas	934-5261
Operations Manager/Highway Department:	Edward Vickers	934-1113
Lands & Natural Resources:	Peter Buttkus	934-1115
Water Superintendent:	Paul Anderson	934-1103
Transfer Station	(NOTE: Closed Monday and Tuesday)	934-0255
<b>Deputy Assessor:</b> Richard Finnegan		934-1109
<b>Director of Inspectional Services:</b>	Richard MacDonald	934-1106
<b>Board of Health:</b>	Jennifer Dalrymple, Health Agent	934-1105
	Zoning Board of Appeals	934-1100 Ext. 122
<b>Duxbury Free Library:</b>	Elaine Winquist, Library Director	934-2721
	Library Office	934-6605
<b>Duxbury Housing Authority:</b>	Linda Bacci, Exec. Director	934-6618
<b>Emergency Management Directors:</b>	Chief Kevin Nord and Nancy McLaughlin	934-7159
<b>Harbormaster:</b>	Donald Beers	934-2866
<b>Planning Director:</b>	Christine Stickney	934-1114
<b>Recreation Director:</b>	Gordon Cushing	934-7034
	Percy Walker Pool	934-2464
<b>School Department</b>		934-7600
Superintendent of Schools:	Dr. Eileen Williams	
Business Director:	Mickey McGonagle	
<b>ADDITIONAL IMPORTANT TELEPHONE NUMBERS:</b>		
<b>State Representative and Senator</b>		
Daniel K. Webster, Representative, Precincts 2-5		617-722-2305
Thomas J. O'Brien, Representative, Precincts 1 and 6		617-722-2060
Robert Hedlund, State Senator		617-722-1646
Plymouth County Mosquito Control		781-585-5450
<b>TDD/TTY</b>		781-934-1111

**GENERAL INFORMATION, PLEASE CALL 934-1100**