

***PLEASE READ***  
**ARTICLES IN THE WARRANT**  
**FOR THE**  
**ANNUAL TOWN MEETING**



**TOWN OF DUXBURY**  
**SATURDAY, MARCH 10, 2012**  
**AT 9:00 A.M.**

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**DUXBURY SCHOOLS PERFORMING ARTS CENTER**

**73 ALDEN STREET**

***PLEASE BRING THIS WARRANT TO TOWN MEETING***

## ***ANNOUNCEMENT FROM MUNICIPAL COMMISSION ON DISABILITY***

**The Annual Town Meeting will take place at the Duxbury Schools Performing Arts Center, 73 Alden St. on March 10, 2012. This location will be equipped with an assistive listening system. The system amplifies the sound and transmits to a personal assistive listening device. You can control the volume. To borrow a receiver, please stop by the designated table to sign out a device. When you are through for the day please return the receiver to the sign-out table, as they are in limited supply. This is a program of your Municipal Commission on Disability to make the Town Meetings more accessible to all.**

# ANNUAL TOWN MEETING WARRANT

## TABLE OF CONTENTS

<u>ARTICLE</u>	<u>PAGE NUMBER</u>
1. Appointment of Officers .....	7
2. Reports of Officers and Committees.....	7
3. Compensation of Elected Officials .....	7
4. Acceptance of State Highway Funds .....	8
5. Fiscal 2013 Operating Budget .....	8
6. Fiscal 2013 Capital Budget.....	8
7. Personnel Plan and Compensation Schedule .....	28
8. Facilities Manager Position.....	28
9. Deputy Police Chief Position.....	28
10. Consolidation of Town/School Functions .....	28
11. Collective Bargaining Agreements .....	29
12. Rescind Debt.....	29
13. Revolving Funds .....	29
14. Unemployment Trust Fund .....	30
15. OPEB Liability Trust Fund.....	30
16. Accrued Liabilities to Employees .....	30
17. Duxbury Beach Lease .....	31
18. Fourth of July.....	31
19. Housing Allocation Plan .....	31
20. Representative Town Meeting .....	32
21. Reconsideration at Town Meeting .....	34

22.	Ballot Vote at Town Meeting (I) .....	34
23.	Ballot Vote at Town Meeting (II) .....	34
24.	Town Clerk Position .....	35
25.	Benefits for Elected Officials.....	35
26.	Reduce Property Taxes of Senior Citizens .....	35
27.	Powder Point Bridge Repair .....	36
28.	Water Mains/Pine Street Area .....	36
29.	CPC: Operating Expenses.....	36
30.	CPC: Allocations .....	36
31.	CPC: Housing Consultant.....	37
32.	CPC: Keene Barn.....	37
33.	CPC: Sidewalk on Depot Street.....	37
34.	CPC: Duxbury Free Library Entrance .....	38
35.	CPC: North Hill Barn Restoration .....	38
36.	CPC: First Meeting House Site.....	38
37.	CPC: Winsor House Chimney Restoration.....	39
38.	CPC: Surcharge Exemption .....	39
39.	Reduce CPC Surcharge.....	39
40.	Transfer Parcels to Conservation Commission.....	39
41.	Old Colony Planning Council.....	40
42.	Flood Insurance Rate Maps .....	40
43.	Amend Local Historic District Bylaw .....	40
44.	Amend Wind Turbine Bylaw (short form) .....	41
45.	Stretch Energy Code .....	41

46.	Illegal Trash Disposal Bylaw .....	42
47.	Stabilization Fund .....	42
48.	Free Cash .....	42
	Annual Town Election .....	43
	Terms Used in Municipal Finance .....	45
	Talent Bank Form .....	46

***COMMONWEALTH OF MASSACHUSETTS***

**TOWN OF DUXBURY - TOWN MEETING**

**WARRANT**

**Saturday, March 10, 2012**

**at**

**9:00 a.m.**

**DUXBURY SCHOOLS PERFORMING ARTS CENTER  
73 ALDEN STREET**

**Plymouth, ss**

**Greetings:**

**To either of the Constables of the Town of Duxbury, in said County:**

**In the name of the Commonwealth of Massachusetts you are directed to NOTIFY and WARN the INHABITANTS OF THE TOWN OF DUXBURY, qualified to vote in elections and in Town affairs, to meet in the Duxbury Schools Performing Arts Center, 73 Alden Street, in said Duxbury on Saturday, the tenth day of March, 2012 next, at 9:00 o'clock in the forenoon for the transaction of any business that may legally come before said meeting:**

### **Article 1**

To see what action the Town will take relative to the appointment of necessary officers not chosen by ballot or take any action in relation thereto.

(Board of Selectmen)

***Finance Committee Recommendation: Approval***

### **Article 2**

To hear the reports of various Town Officers and Committees or take any action in relation thereto.

(Board of Selectmen)

***Finance Committee Recommendation: Approval***

### **Article 3**

To see what action the Town will take with regard to fixing the compensation of elected Town officers for the twelve month period beginning July 1, 2012, in accordance with M.G.L. Chapter 41, Section 108 or take any action in relation thereto.

(Board of Selectmen)

	Appropriated	Requested	BOS	Finance
			Recommend	Committee
	FY12	FY13	FY13	Recommend
	FY13			FY13
<b>Moderator</b>	\$40	\$40	*	\$40
<b>Selectmen</b>				
Chair	\$2,000	\$2,000	*	\$2,000
Member	\$1,500	\$1,500	*	\$1,500
Member	\$1,500	\$1,500	*	\$1,500
<b>Assessors</b>				
Chair	\$2,000	\$2,000	*	\$2,000
Member	\$1,500	\$1,500	*	\$1,500
Member	\$1,500	\$1,500	*	\$1,500
<b>Town Clerk</b>	\$80,000	\$80,000	*	\$80,000
<b>TOTAL</b>	\$90,040	\$90,040	*	\$90,040

\*available at Town Meeting

#### **Article 4**

To see if the Town will raise and appropriate, and/or borrow in anticipation of receipt of state grants(s) or reimbursement(s), in accordance with M.G.L. Chapter 44, Sections 4 and 6A, any sum or sums of money to be used with such sum or sums as may be available from the State Highway Fund (or more commonly referred to as Chapter 90 Fund) or allotted by the County Commissioners for maintenance, together with the acquisition of easements and for the payment of damages and expenses in connection therewith, as well as to authorize the transfer and use for said purposes of any unused balances or take any action in relation thereto.

(Board of Selectmen)

***Finance Committee Recommendation: Approval***

#### **Article 5**

To see if the Town will raise and appropriate, or transfer from available funds, including the Water Enterprise Fund and the Percy Walker Pool Enterprise Fund, in accordance with M.G.L. Chapter 44 such sums of money as it determines necessary for Town expenses and charges, including, without limitation of the foregoing, debt and interest, wages, salaries, Reserve Fund, and expenses for operation of the Town's departments and offices, all for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013 inclusive, in accordance with the following schedule, which is incorporated by reference herein (See Article 5 FY13 Operating Budget on following pages) or take any action in relation thereto.

(Finance Committee)

***(See Finance Committee Recommendations on Following Pages)***

#### **Article 6**

To see if the Town will raise and appropriate, transfer from the Water Enterprise Fund, the Percy Walker Pool Enterprise Fund, the Stabilization Fund, or other available funds, or authorize borrowing or leasing, a sum or sums of money for capital projects and/or equipment in accordance with the following capital budget schedule, which is incorporated by reference herein and further to authorize the Board of Selectmen, acting as Water Commissioners, to impose betterments pursuant to M.G.L. Chapters 80 and 83 (See Article 6 Capital Projects Requests on following pages) or take any action in relation thereto.

(Fiscal Advisory and Finance Committees)

***(See Fiscal Advisory & Finance Committee Recommendations on Following Pages)***



Article 5: FY 2013 Operating Budget

	FY 11 ACTUAL	FY 12 BUDGET	FY 13 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
<b>GENERAL GOVERNMENT</b>						
<b>113 - Town Meeting</b>						
Expenses	3,420	3,600	3,650	3,650	3,650	3,650
Total	3,420	3,600	3,650	3,650	3,650	3,650
<b>114 - Moderator</b>						
Salaries	40	40	40	40	40	40
Total	40	40	40	40	40	40
<b>122 - Selectman/Manager</b>						
Salaries	239,403	247,859	253,986	253,986	253,986	253,986
Expenses	19,270	19,200	19,200	19,200	19,200	19,200
Total	258,673	267,059	273,186	273,186	273,186	273,186
<b>129 - Historical Commission</b>						
Expenses	207	200	200	200	200	200
Total	207	200	200	200	200	200
<b>131 - Finance Committee</b>						
Expenses	400	500	500	500	500	500
Total	400	500	500	500	500	500
<b>133 - Finance Director</b>						
Salaries	93,125	97,625	100,045	100,045	100,045	100,045
Expenses	2,083	2,675	2,575	2,675	2,675	2,675
Total	95,208	100,300	102,620	102,720	102,720	102,720

Article 5: FY 2013 Operating Budget

	FY 11 ACTUAL	FY 12 BUDGET	FY 13 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
<b>135 - Accounting</b>						
Salaries	195,432	204,316	209,282	210,282	210,282	210,282
Expenses	48,164	8,230	8,750	8,250	8,250	8,250
Total	243,596	212,546	218,032	218,532	218,532	218,532
<b>136 - Audit</b>						
Expenses	40,000	41,700	44,000	41,700	41,700	41,700
Total	40,000	41,700	44,000	41,700	41,700	41,700
<b>141 - Assessors</b>						
Salaries	207,221	224,184	217,988	204,750	204,750	204,750
Expenses	19,035	22,045	22,265	22,145	22,145	22,145
Total	226,256	246,229	240,253	226,895	226,895	226,895
<b>145 - Treasurer/Collector</b>						
Salaries	276,171	255,478	245,681	245,480	245,480	245,480
Expenses	50,327	55,750	56,307	56,200	56,200	56,200
Total	326,498	311,228	301,988	301,680	301,680	301,680
<b>151 - Legal Services</b>						
Expenses	244,540	262,000	262,000	262,000	262,000	262,000
Total	244,540	262,000	262,000	262,000	262,000	262,000
<b>152 - Human Resources</b>						
Salaries	63,881	63,881	65,420	90,826	90,826	90,826
Expenses	2,213	17,550	20,180	22,140	22,140	22,140
Total	66,094	81,431	85,600	112,966	112,966	112,966
<b>155 - Information Systems</b>						
Salaries	58,199	60,750	61,965	62,565	62,565	62,565
Expenses	102,719	188,469	190,353	188,100	188,100	188,100
Total	160,918	249,219	252,318	250,665	250,665	250,665

Article 5: FY 2013 Operating Budget

	FY 11 ACTUAL	FY 12 BUDGET	FY 13 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
<b>158 - Tax Title</b>						
Expenses	12,920	15,000	15,000	15,000	15,000	15,000
Total	0	15,000	15,000	15,000	15,000	15,000
<b>161 - Town Clerk</b>						
Salaries	110,996	118,893	131,866	126,866	126,866	126,866
Expenses	3,441	3,100	3,100	3,100	3,100	3,100
Total	114,437	121,993	134,966	129,966	129,966	129,966
<b>162 - Elections</b>						
Salaries	8,722	15,838	21,800	18,824	18,824	18,824
Expenses	13,986	17,190	21,000	21,000	21,000	21,000
Total	22,708	33,028	42,800	39,824	39,824	39,824
<b>171 - Conservation Comm</b>						
Salaries	105,352	122,016	123,790	123,840	123,840	123,840
Expenses	10,671	12,260	12,115	12,115	12,115	12,115
Total	116,023	134,276	135,905	135,955	135,955	135,955
<b>175 - Planning Board</b>						
Salaries	102,450	105,314	106,749	106,749	106,749	106,749
Expenses	7,043	10,850	10,850	10,700	10,700	10,700
Total	109,493	116,164	117,599	117,449	117,449	117,449
<b>General Government</b>						
Salaries	1,460,992	1,516,194	1,538,612	1,544,253	1,544,253	1,544,253
Expenses	567,519	680,319	692,045	688,675	688,675	688,675
Total Gen. Gov't	2,028,511	2,196,513	2,230,657	2,232,928	2,232,928	2,232,928

Article 5: FY 2013 Operating Budget

	FY 11 ACTUAL	FY 12 BUDGET	FY 13 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
<b>PUBLIC SAFETY</b>						
<b>210 - Police</b>						
Salaries	2,875,908	2,857,562	3,007,530	3,007,530	3,007,530	3,007,530
Expenses	255,516	231,750	289,800	257,800	257,800	257,800
Total	3,131,424	3,089,312	3,297,330	3,265,330	3,265,330	3,265,330
<b>220 - Fire</b>						
Salaries	2,075,732	2,157,713	2,257,293	2,197,658	2,197,658	2,197,658
Expenses	237,929	251,200	237,750	255,622	255,622	255,622
Total	2,313,661	2,408,913	2,495,043	2,453,280	2,453,280	2,453,280
<b>241 - Inspectional Services</b>						
Salaries	366,237	388,343	395,986	395,986	395,986	395,986
Expenses	20,528	25,200	25,200	45,200	45,200	45,200
Total	386,765	413,543	421,186	441,186	441,186	441,186
<b>295 - Harbor/Coastal Mgt</b>						
Salaries	168,729	217,829	228,705	228,705	228,705	228,705
Expenses	21,429	21,800	23,275	23,575	23,575	23,575
Total	190,158	239,629	251,980	252,280	252,280	252,280
<b>Public Safety</b>						
Salaries	5,540,123	5,621,447	5,889,514	5,829,879	5,829,879	5,829,879
Expenses	544,420	529,950	576,025	582,197	582,197	582,197
Total Public Safety	6,084,543	6,151,397	6,465,539	6,412,076	6,412,076	6,412,076

Article 5: FY 2013 Operating Budget

	FY 11 ACTUAL	FY 12 BUDGET	FY 13 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
<b>PUBLIC WORKS</b>						
<b>192 - Central Building Services</b>						
Salaries	41,687	58,227	58,228	59,322	59,322	59,322
Expenses	194,394	257,500	261,995	261,995	261,995	261,995
Total	236,081	315,727	320,223	321,317	321,317	321,317
<b>194 - Tarklin Community Center</b>						
Expenses	815	16,200	16,100	16,100	16,100	16,100
Total	815	16,200	16,100	16,100	16,100	16,100
<b>292 - Animal Control</b>						
Salaries	53,517	54,092	58,246	58,246	58,246	58,246
Expenses	9,018	9,250	8,600	8,600	8,600	8,600
Total	62,535	63,342	66,846	66,846	66,846	66,846
<b>294 - Lands &amp; Natural Resources</b>						
Salaries	291,918	366,862	365,309	370,996	370,996	370,996
Expenses	35,967	42,000	46,600	46,000	46,000	46,000
Total	327,885	408,862	411,909	416,996	416,996	416,996
<b>418 - Central Fuel Depot</b>						
Expenses	201,586	212,500	237,500	300,000	300,000	300,000
Total	201,586	212,500	237,500	300,000	300,000	300,000
<b>419 - DPW Administration</b>						
Salaries	255,229	251,053	256,076	256,076	256,076	256,076
Expenses	20,368	27,350	76,150	75,150	75,150	75,150
Total	275,597	278,403	332,226	331,226	331,226	331,226

Article 5: FY 2013 Operating Budget

	FY 11 ACTUAL	FY 12 BUDGET	FY 13 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
<b>421 - Vehicle Maintenance</b>						
Salaries	96,498	152,164	147,548	145,351	145,351	145,351
Expenses	75,563	118,000	120,000	120,000	120,000	120,000
Total	172,061	270,164	267,548	265,351	265,351	265,351
<b>422 - Highway/Road Maintenance</b>						
Salaries	395,719	427,118	422,540	438,637	438,637	438,637
Expenses	47,085	65,000	67,000	67,000	67,000	67,000
Total	442,804	492,118	489,540	505,637	505,637	505,637
<b>423 - Snow and Ice</b>						
Salaries	89,980	60,000	60,000	60,000	60,000	60,000
Expenses	168,843	110,000	110,300	110,000	110,000	110,000
Total	258,823	170,000	170,300	170,000	170,000	170,000
<b>424 - Street Lights</b>						
Expenses	36,508	38,000	38,000	38,000	38,000	38,000
Total	36,508	38,000	38,000	38,000	38,000	38,000
<b>431 - Transfer Station</b>						
Salaries	183,794	218,225	214,082	223,086	223,086	223,086
Expenses	477,657	546,100	500,300	500,300	500,300	500,300
Total	661,451	764,325	714,382	723,386	723,386	723,386
<b>440 - Sewer</b>						
Salaries	4,901	15,311	15,422	15,422	15,422	15,422
Expenses	155,408	210,500	212,500	182,500	182,500	182,500
Total	160,309	225,811	227,922	197,922	197,922	197,922
<b>491 - Cemetery</b>						
Salaries	332,452	368,015	374,137	378,331	378,331	378,331
Expenses	158,748	158,820	165,750	165,250	165,250	165,250
Total	491,200	526,835	539,887	543,581	543,581	543,581
<b>DPW</b>						
Salaries	1,692,178	1,971,067	1,971,588	2,005,467	2,005,467	2,005,467
Expenses	1,598,545	1,811,220	1,860,795	1,890,895	1,890,895	1,890,895
Total DPW	3,290,723	3,782,287	3,832,383	3,896,362	3,896,362	3,896,362

Article 5: FY 2013 Operating Budget

	FY 11 ACTUAL	FY 12 BUDGET	FY 13 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
<b>HUMAN SERVICES</b>						
<b>541 - Council on Aging</b>						
Salaries	284,054	342,372	346,251	346,252	346,252	346,252
Expenses	<u>104,782</u>	<u>117,700</u>	<u>125,150</u>	<u>124,500</u>	<u>124,500</u>	<u>124,500</u>
Total	388,836	460,072	471,401	470,752	470,752	470,752
<b>543 - Veterans Services</b>						
Salaries	13,605	18,000	24,300	24,300	24,300	24,300
Expenses	<u>83,397</u>	<u>87,325</u>	<u>81,975</u>	<u>81,975</u>	<u>81,975</u>	<u>81,975</u>
Total	97,002	105,325	106,275	106,275	106,275	106,275
<b>840 - Ply. Cty. Coop. Ext.</b>						
Expenses	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Total	200	200	200	200	200	200
<b>Human Services</b>						
Salaries	297,659	360,372	370,551	370,552	370,552	370,552
Expenses	<u>188,379</u>	<u>205,225</u>	<u>207,325</u>	<u>206,675</u>	<u>206,675</u>	<u>206,675</u>
Total Human Services	486,038	565,597	577,876	577,227	577,227	577,227

Article 5: FY 2013 Operating Budget

	FY 11 ACTUAL	FY 12 BUDGET	FY 13 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
<b>LIBRARY &amp; RECREATION</b>						
610 - Library						
Salaries	860,332	872,074	897,887	894,117	894,117	894,117
Expenses	288,723	300,261	299,161	301,161	301,161	301,161
Total	1,149,055	1,172,335	1,197,048	1,195,278	1,195,278	1,195,278
630 - Recreation						
Salaries	141,615	141,542	145,381	144,197	144,197	144,197
Expenses	850	1,150	2,350	3,550	3,550	3,550
Total	142,465	142,692	147,731	147,747	147,747	147,747
633 - Beach Life Guards						
Salaries	16,435	16,770	17,550	17,550	17,550	17,550
Expenses	1,076	650	750	750	750	750
Total	17,511	17,420	18,300	18,300	18,300	18,300
632 - North Hill Golf Course						
Expenses	1,000	2,000	2,000	2,000	2,000	2,000
Total	1,000	2,000	2,000	2,000	2,000	2,000
692 - Public Celebrations						
Expenses	4,369	5,000	3,500	3,500	3,500	3,500
Total	4,369	5,000	3,500	3,500	3,500	3,500
Library & Recreation						
Salaries	1,179,708	1,030,386	1,060,818	1,055,864	1,055,864	1,055,864
Expenses	401,390	309,061	307,761	310,961	310,961	310,961
Total Library & Rec.	1,581,098	1,339,447	1,368,579	1,366,825	1,366,825	1,366,825
<b>SCHOOLS</b>						
300 - Duxbury Schools						
Salaries	21,370,597	22,386,734	23,099,308	23,347,456	23,347,456	23,347,456
Expenses	6,027,073	6,559,724	6,449,002	6,449,002	6,449,002	6,449,002
Total - Schools	27,397,670	28,946,458	29,548,310	29,796,458	29,796,458	29,796,458



Article 5: FY 2013 Operating Budget

	FY 11 ACTUAL	FY 12 BUDGET	FY 13 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
<b>TOWN &amp; SCHOOL SHARED COSTS</b>						
<b>EMPLOYEE BENEFITS</b>						
916 - Medicare	406,837	447,800	460,000	460,100	460,100	460,100
915 - Life Insurance	11,424	12,710	12,710	12,725	12,725	12,725
914 - Employee Life & Health Insurance	6,040,180	6,400,000	6,720,000	6,720,000	6,720,000	6,720,000
911 - Contributory Pensions	1,905,038	2,134,651	2,225,364	2,398,254	2,398,254	2,398,254
909 - Non-Contributory Pensions	27,277	20,000	20,000	20,000	20,000	20,000
945 - Workers Compensation	222,361	233,300	230,440	230,440	230,440	230,440
Sub-Total Employee Benefits	8,619,316	9,248,461	9,668,514	9,841,519	9,841,519	9,841,519
<b>OTHER SHARED COSTS</b>						
945 - Fire, Liability, Insurance	310,349	261,850	255,568	256,568	256,568	256,568
132 - Reserve Fund	100,000	100,000	100,000	100,000	100,000	100,000
Sub-Total Liab Ins/ResFd	410,349	361,850	355,568	356,568	356,568	356,568
<b>DEBT SERVICE TOWN &amp; SCH</b>						
710 - Principal Payments	1,761,774	1,797,726	1,665,792	1,665,792	1,665,792	1,665,792
751 - Interest on Bonded Debt	569,679	526,599	746,490	746,490	746,490	746,490
752 - Interest on Temporary Notes	17,950	20,000	121,390	121,390	121,390	121,390
753 - Bond Expense	2,450	20,000	76,425	10,000	10,000	10,000
Sub-Total Debt	2,351,853	2,364,325	2,610,097	2,543,672	2,543,672	2,543,672
Tot. Town/Sch Shrd Costs w/o Water	11,381,518	11,974,636	12,634,179	12,741,759	12,741,759	12,741,759

Article 5: FY 2013 Operating Budget

	FY 11 ACTUAL	FY 12 BUDGET	FY 13 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
<b>OPERATING BUDGET - WATER</b>						
450 - Water						
Salaries	554,443	640,136	646,663	656,287	656,287	656,287
Expenses	883,504	957,639	963,639	986,287	986,287	986,287
Sub-Total Water Operations	1,437,947	1,597,775	1,610,302	1,642,574	1,642,574	1,642,574
<b>DEBT SERVICE WATER</b>						
710 - Principal Payments	783,851	729,197	642,908	642,908	642,908	642,908
751 - Interest on Bonded Debt	205,767	148,431	119,635	119,635	119,635	119,635
752 - Interest on Temporary Notes	414	20,000	20,000	20,000	20,000	20,000
753 - Bond Expense	0	20,000	20,000	20,000	20,000	20,000
Sub-Total Water Debt	990,032	917,628	802,543	802,543	802,543	802,543
<b>OPERATING BUDGET - P.W.POOL</b>						
631 - Pool						
Salaries	19,241	210,633	185,118	184,767	184,767	184,767
Expenses	21,195	161,348	166,508	179,080	179,080	179,080
Sub-Total P.W.Pool Operations	40,436	371,981	351,626	363,847	363,847	363,847

Article 5: FY 2013 Operating Budget

	FY 11 ACTUAL	FY 12 BUDGET	FY 13 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
EXPENSES						
OPERATING PROGRAMS						
General Government	2,028,511	2,196,513	2,230,657	2,232,928	2,232,928	2,232,928
Public Safety	6,084,543	6,151,397	6,465,539	6,412,076	6,412,076	6,412,076
Education	27,397,670	28,946,458	29,548,310	29,796,458	29,796,458	29,796,458
Public Works	3,290,723	3,782,287	3,832,383	3,896,362	3,896,362	3,896,362
Library & Recreation	1,581,098	1,339,447	1,368,579	1,366,825	1,366,825	1,366,825
Human Services	486,038	565,597	577,876	577,227	577,227	577,227
Member Benefits & Insurance	9,029,665	9,610,311	10,024,082	10,198,087	10,198,087	10,198,087
Debt Service	2,351,853	2,364,325	2,610,097	2,543,672	2,543,672	2,543,672
SUB-TOTAL OPERATING	52,250,100	54,956,335	56,657,523	57,023,635	57,023,635	57,023,635
Water						
Operating	1,437,947	1,597,775	1,610,302	1,642,574	1,642,574	1,642,574
Debt	990,032	917,628	802,543	802,543	802,543	802,543
Sub Total Water	2,427,979	2,515,403	2,412,845	2,445,117	2,445,117	2,445,117
P.W.Pool						
Salaries	500,629	210,633	185,118	184,767	184,767	184,767
Expenses	828,291	161,348	166,508	179,080	179,080	179,080
Sub-Total P.W.Pool	1,328,921	371,981	351,626	363,847	363,847	363,847

# DUXBURY PUBLIC SCHOOLS FY13 BUDGET

FY09  
EXPENDED

FY10  
EXPENDED

FY11  
EXPENDED

FY12  
APPROVED BUDGET

FY13  
PROPOSED

## POLICY and ADMINISTRATION

(includes salaries and expenses covering School Committee, Retirements and K-12 support services for schools)

School Committee	23,176	38,377	15,308	27,470	28,270
Central Office	898,198	811,813	800,463	786,904	843,145
Curriculum & Assessment	132,374	136,555	141,507	141,885	143,965
Admin Computer Services	278,561	249,310	302,516	337,333	343,194
Retirement Incentive	32,294	42,294	8,000	20,000	10,000
<b>TOTAL POLICY AND ADMINISTRATION</b>	<b>1,364,603</b>	<b>1,278,349</b>	<b>1,267,794</b>	<b>1,313,593</b>	<b>1,368,574</b>

## REGULAR INSTRUCTION

(includes academic programs which are either required or available on an elective basis to all)

Principal	1,306,397	1,461,584	1,427,453	1,402,710	1,462,194
Art	433,586	455,473	465,566	487,108	511,581
Elementary Education	3,674,875	3,693,632	3,702,591	3,824,916	3,998,719
English	1,347,941	1,336,725	1,282,550	1,390,269	1,474,685
Health Education	87,115	97,620	112,695	65,039	66,513
Kindergarten	496,247	419,498	280,999	391,754	374,293
Mathematics/Business Education	1,284,232	1,393,667	1,448,413	1,405,142	1,429,453
Music	647,543	639,758	615,855	631,415	660,475
Physical Education	743,165	773,896	793,933	824,199	839,247
Science/Computer Sci/Fam & Cons Sci/Tech Ed	1,711,788	1,711,431	1,713,079	1,868,921	1,903,168
Social Studies	1,153,058	1,148,847	1,208,140	1,296,067	1,343,419
Reading	82,009	108,961	103,733	124,917	98,716
Remedial Education	285,239	281,473	344,152	346,419	381,909
World Language	1,084,263	1,194,480	1,229,087	1,243,961	1,349,291
Classroom Supplies	64,810	58,345	44,436	63,057	63,688
Educational Computer Services	289,842	458,269	613,231	430,049	478,858
<b>TOTAL REGULAR INSTRUCTION</b>	<b>14,692,111</b>	<b>15,233,660</b>	<b>15,385,913</b>	<b>15,795,944</b>	<b>16,436,209</b>

## SPECIAL INSTRUCTION

(includes programs for students with special learning needs, vocational and occupational education)

Special Education Administration	159,962	187,829	179,722	179,334	184,851
Occupational and Vocational Education	257,513	263,590	223,409	292,434	166,805
Special Needs	3,580,670	3,550,868	3,399,640	3,531,738	3,806,722
Special Ed Transportation	346,478	377,631	374,728	418,244	422,426
Special Needs Pre-School	730,548	853,811	822,461	889,997	834,885
<b>TOTAL SPECIAL INSTRUCTION</b>	<b>5,075,172</b>	<b>5,233,727</b>	<b>4,999,960</b>	<b>5,311,746</b>	<b>5,415,689</b>

continued next page

# DUXBURY PUBLIC SCHOOLS FY13 BUDGET

(CONTINUED FROM PREVIOUS PAGE)

FY09  
EXPENDED

FY10  
EXPENDED

FY11  
EXPENDED

FY12  
APPROVED BUDGET

FY13  
PROPOSED

<b>INSTRUCTIONAL SUPPORT SERVICES</b>					
<b>(includes programs providing support for classroom teaching or programs which provide direct</b>					
Athletics	340,895	358,541	370,833	333,392	394,111
Cocurricular Activities	155,040	137,321	136,719	142,845	167,088
Guidance	531,142	616,814	708,903	766,797	812,116
Health Services	318,457	312,867	326,507	353,927	347,341
Library	198,989	203,292	228,584	243,696	256,128
Media	53,563	46,597	55,149	64,666	66,882
Out-of-State-Travel	0	0	0	0	0
Professional Development	40,646	48,087	54,337	57,543	59,728
Psychological Services	264,791	339,470	309,911	353,952	359,102
Substitutes	286,737	347,079	378,351	353,897	384,058
<b>TOTAL INSTRUCTIONAL SUPPORT SERVICES</b>	<b>2,190,262</b>	<b>2,410,068</b>	<b>2,569,295</b>	<b>2,670,715</b>	<b>2,846,554</b>

<b>OPERATIONAL SERVICES</b>					
<b>(includes programs related directly to operating the school facilities)</b>					
Custodial	880,880	929,118	965,551	900,466	948,315
Maint of Bldg & Grnds	257,287	255,987	301,361	272,289	250,651
Security	0	0	5,387	4,926	4,937
Traffic Supervisors	0	0	0	0	0
Extraordinary Building Repairs	365,379	363,540	374,937	348,368	316,851
Transportation	957,528	1,062,403	1,046,706	1,146,600	1,064,182
Energy Heat/Light	890,809	903,381	945,353	1,100,979	1,065,979
Telephone	47,271	42,874	40,093	56,754	53,469
Water	25,155	23,606	24,680	24,078	25,048
<b>TOTAL OPERATIONAL SERVICES</b>	<b>3,424,309</b>	<b>3,580,908</b>	<b>3,704,068</b>	<b>3,854,460</b>	<b>3,729,432</b>

<b>TOTAL SCHOOL BUDGET</b>	<b>26,746,458</b>	<b>27,736,712</b>	<b>27,927,030</b>	<b>28,946,458</b>	<b>29,796,458</b>
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Article 6 Capital Projects Requests					
	Fiscal 2013 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation	TOWN MEETING & NOTES
<b>GENERAL GOVERNMENT</b>					
<u>Information Systems</u>					Additional Finance and Fiscal Advisory Committee votes will be available at Town Meeting.
Implement Service Desk System	4,000	4,000	-	-	
New Town-wide Fiber Network	125,000	125,000	-	-	Fiscal Advisory Committee votes on items of \$15,000 and greater.
New Data Center	50,000	50,000	50,000	-	
Consulting Services - Financial Software Selection	30,000	30,000	-	-	
Replace Assessing CAMA System	60,000	60,000	60,000	-	
<u>Conservation</u>					
Weed Treatment - Lower Chandler Mill Pond	16,750	16,750	-	-	
<b>GENERAL GOVERNMENT TOTAL</b>	<b>285,750</b>	<b>285,750</b>	<b>110,000</b>	<b>-</b>	
<b>PUBLIC SAFETY</b>					
<u>Police</u>					
Replace K-9 Equipped Cruiser	35,000	35,000	35,000	-	
<u>Fire Department</u>					
Replace 2007 Ambulance	200,000	200,000	-	-	
Refurbish 1995 Pumping Engine	125,000	125,000	-	-	
Paint & Replace Trim - Station 2	12,850	12,850	-	-	
Update Public Safety Radio System	144,500	-	-	-	
Thermal Imaging Camera	10,000	10,000	-	-	
<u>Harbormaster</u>					
Replace 2005 4X4 Patrol Vehicle	37,000	37,000	37,000	-	
Automated External Defibrillators (3)	6,145	6,145	-	-	
8.6' Inflatable Vessel	800	-	-	-	
3.5 HP Engine	1,020	-	-	-	
<b>PUBLIC SAFETY TOTAL</b>	<b>572,315</b>	<b>425,995</b>	<b>72,000</b>	<b>-</b>	

	Article 6 Capital Projects Requests				
	Fiscal 2013 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation	TOWN MEETING & NOTES
<b>PUBLIC WORKS</b>					
<u>Central Buildings Services</u>					
Organization of Town Hall Archives - Phase 2	25,000	25,000	25,000	-	DPW Priority #4
<u>Lands &amp; Natural Resources</u>					
Replace 1994 Toro Sand Pro Grooming Rake	30,000	30,000	30,000	-	DPW Priority #3
Replace 2001 Dump Truck H-27	50,000	-	-	-	DPW Priority #7
Replace 2004 Pick-up Truck H-29	35,000	35,000	35,000		DPW Priority #2
<u>Fuel Depot</u>					
Replace Fuel Pumps/Add Canopy	61,500	-	-	-	DPW Priority #10
<u>Administration</u>					
DPW Facility Feasibility Study	75,000	-	-	-	DPW Priority #6
<u>Highway</u>					
Replace 2003 Six Wheel Dump Truck H-13	183,751	-	-	-	DPW Priority #8
Replace 1997 Skid Steer Bob Cat Tractor	83,475	-	-	-	DPW Priority #9
<u>Transfer Station</u>					
Replace 2000 Front End Loader	129,261	129,261	129,261	-	DPW Priority #1
Pave Parking Area	75,000	-	-	-	DPW Priority #11
<u>Cemetery</u>					
Replace 1998 Light Pick-up Truck	22,500	22,500	22,500	-	DPW Priority #5
Replace SCAG Mower	6,770				DPW Priority #12
<b>DEPARTMENT OF PUBLIC WORKS TOTAL</b>	<b>777,257</b>	<b>241,761</b>	<b>241,761</b>	<b>-</b>	

	Article 6 Capital Projects Requests				
	Fiscal 2013 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation	TOWN MEETING & NOTES
<b>HUMAN SERVICES</b>					
<u>Council On Aging</u>					
Paint Interior Walls & Trim	31,390	31,390	-	-	
First Floor Carpet Replacement	6,500	6,500	-	-	
Reconfigure Front Desk Area	2,648	2,648	-	-	
Purchase Modular Office Furniture	2,870	2,870	-	-	
<b>HUMAN SERVICES TOTAL</b>	<b>43,408</b>	<b>43,408</b>	<b>-</b>	<b>-</b>	
<b>LIBRARY &amp; RECREATION</b>					
<u>Library</u>					
Assessment Study - Energy & Mechanical Systems	15,723	15,723	15,723	-	
Painting - Exterior Trim & Cupola	20,174	20,174	-	-	
7 HP Lawnmower	800	-	-	-	
Replace PC Workstations (5)	4,000	4,000	-	-	
Waterproofing North Wall	10,600	10,600	-	-	
Front Entrance Masonry Repair	12,990	-	-	-	
Carpet Replacement	8,850	8,850	-	-	
Thermal Pane Window Units (6)	1,025	1,025	-	-	
<u>North Hill Golf Course</u>					
Repair Sand Traps	35,000	35,000	35,000	-	
Repair/Replace Ladies Tees	15,000	15,000	15,000	-	
Upgrade Phone System	4,275	4,275	-	-	
<b>LIBRARY &amp; RECREATION TOTAL</b>	<b>128,437</b>	<b>114,647</b>	<b>65,723</b>	<b>-</b>	



Article 6 Capital Projects Requests						
	Fiscal 2013 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation	TOWN MEETING & NOTES	
DUXBURY SCHOOLS						
Network Upgrades - System Wide	10,000	10,000	-	-		
Wireless Technology Phase II - DHS	15,000	15,000	-	-		
Replace Computers - System Wide	107,100	107,100	-	-		
Upgrade Other Hardware - System Wide	30,042	30,042	-	-		
Computer labs - Mobile Systems Upgrades	28,109	28,109	-	-		
Alden & Chandler Buildings Assessment	15,000	15,000	-	-		
Asbestos Abatement/Tile Replacement	10,000	10,000	-	-		
Carpet Replacement	5,000	5,000	-	-		
White Marker Boards	10,000	10,000	-	-		
Replace Classroom Furniture	15,000	15,000	-	-		
Chandler School Lighting Upgrade	45,000	45,000	-	-		
Chandler Gym Floor Replacement	60,000	60,000	-	-		
Replace Computers - System Wide - Ph II	12,760	-	-	-		
Upgrade Other Hardware - System Wide - Ph II	23,042	-	-	-		
Computer labs - Mobile Systems Upgrades - Ph II	24,478	-	-	-		
Athletics - Blocking Sled & Pop-up Dummies	10,000	-	-	-		
Wrestling Mats	10,000	-	-	-		
SCHOOL DEPARTMENT TOTAL	430,531	350,251	-	-		
GENERAL FUND TOTAL	2,237,698	1,461,812	489,484	-		
WATER ENTERPRISE FUND						
Purchase Land - Teakettle Lane	50,000	50,000	-	-		
Tremont Well Rehabilitation	80,000	80,000	80,000	-		
PCE Main Pipe Replacement	100,000	100,000	100,000	-		
System Rehabilitation	150,000	150,000	150,000	-		
WATER ENTERPRISE FUND TOTAL	380,000	380,000	330,000	-		

# LONG TERM DEBT AND INTEREST BUDGET

DATE OF BOND ISSUE		EXPENDED Fiscal Year 2011	PROJECTED Fiscal Year 2012	REQUESTED Fiscal Year 2013
<b>PRINCIPAL PAYMENTS:</b>				
<b>SEWER:</b>				
04/01/97	Bluefish/Snug Harbor (2017)	35,162	36,164	37,230 *
10/25/00	Community Septic Management (2019)	10,872	10,872	10,872 *
07/24/03	Community Septic Management (2021)	10,479	10,690	10,690 *
12/15/02	Bay Road (2023)	55,000	55,000	55,000 *
		<b>\$ 111,513</b>	<b>\$ 112,726</b>	<b>\$ 113,792 *</b>
<b>WATER:</b>				
12/15/98	Muni Purpose Bond (2013)	100,000	100,000	100,000 *
08/15/01	Muni Purpose Bond (2012)	20,000	20,000	- *
12/15/02	Muni Purpose Bond (2013)	55,000	55,000	55,000 *
11/15/03	Muni Purpose Bond (2013)	40,000	40,000	40,000 *
05/15/04	Muni Purpose Bond (2014)	110,000	110,000	110,000 *
12/15/05	Muni Purpose Bond (2016)	50,000	50,000	50,000 *
02/15/07	Muni Purpose Bond (2017)	95,000	95,000	31,000 *
05/15/08	Damon Well (2023)	85,000	85,000	80,000 *
05/15/08	Route 3/Temple St Water Main (2023)	40,000	40,000	40,000 *
01/01/09	Birch Street Tank (2029)	131,539	134,197	136,908 *
		<b>\$ 726,539</b>	<b>\$ 729,197</b>	<b>\$ 642,908 *</b>
<b>SCHOOL:</b>				
12/15/05	School Sewer (2021)	100,000	100,000	95,000 *
12/15/05	Chandler/Alden School (2021)	775,000	770,000	770,000 *
03/15/10	Alden School Roof (2025)	42,000	40,000	40,000 *
03/15/10	School Study (2012)	100,000	100,000	- *
		<b>\$ 1,017,000</b>	<b>\$ 1,010,000</b>	<b>\$ 905,000 *</b>
<b>OTHER BUILDINGS:</b>				
12/15/97	Library (2017)	170,000	170,000	165,000 *
08/15/01	Senior Center (2017)	145,000	145,000	145,000 *
02/15/07	Fire Alarms (2012)	20,000	5,000	- *
03/15/10	Percy Walker Pool (2025)	150,000	150,000	150,000 *
03/15/10	Percy Walker Pool Engineering (2025)	18,000	15,000	10,000 *
	Fire Station Engineering	-	150,000	142,000 *
		<b>\$ 503,000</b>	<b>\$ 635,000</b>	<b>\$ 612,000 *</b>

DATE OF BOND ISSUE	EXPENDED Fiscal Year 2011	PROJECTED Fiscal Year 2012	REQUESTED Fiscal Year 2013
<b>CONSERVATION AND LAND:</b>			
12/15/02	Merry & Millenium Green (2013)	25,000	20,000 *
	\$ 30,000	\$ 25,000	\$ 20,000 *
<b>OTHER:</b>			
02/15/07	Cemetery Expansion (2011)	-	-
02/15/07	Senior Center Parking Lot (2011)	-	-
05/15/08	Seawall	15,000	15,000 *
	\$ 50,000	\$ 15,000	\$ 15,000
	\$ 2,438,052	\$ 2,526,923	\$ 2,308,700 *
<b>TOTAL PRINCIPAL</b>			
<b>INTEREST PAYMENTS:</b>			
	\$ 50,367	\$ 45,478	\$ 50,260 *
	\$ 170,507	\$ 148,431	\$ 119,635 *
	\$ 388,859	\$ 351,119	\$ 330,619 *
	\$ 141,126	\$ 126,426	\$ 363,322 *
	\$ 2,150	\$ 1,190	\$ 370 *
	\$ 4,238	\$ 2,388	\$ 1,919 *
	Total Interest on Long Term Debt	\$ 757,247	\$ 866,125
	Temp Interest / Bond Exp	\$ 40,000	\$ 131,390
	Temp Interest / Bond Exp - Water	\$ 40,000	\$ 40,000
<b>TOTAL</b>	\$ 3,275,299	\$ 3,281,955	\$ 3,346,215
Water Department	\$ (937,046)	\$ (917,628)	\$ (802,543) *
<b>TOWN GENERAL DEBT &amp; INTEREST</b>	\$ 2,338,253	\$ 2,364,327	\$ 2,543,672

### **Article 7**

To see if the Town will vote to amend the Town By-law, known as the "Duxbury Personnel Plan", as originally accepted on March 12, 1955, and last amended as of March 12, 2011 by replacing it with a new revised By-Law, a copy of which is on file in the Town Clerk's Office, which revised By-Law is incorporated herein, to become effective July 1, 2012 and to raise and appropriate, or transfer from available funds, such sums of money as are necessary to implement the Personnel Plan and provide funding for other salary compensation not a part of the Personnel Plan or take any action in relation thereto.

(Personnel Board)

***Finance Committee Recommendation: Available at Town Meeting***

### **Article 8**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding a new municipal employee position to be designated as Facilities Manager or take any action in relation thereto.

(Selectmen)

***Finance Committee Recommendation: Approval***

### **Article 9**

To see if the Town will vote to remove the position of the Duxbury Deputy Police Chief from Civil Service and to authorize the Board of Selectmen to Petition the General Court to request legislative approval of removal of the position of Duxbury Deputy Police Chief from the provisions of Massachusetts General Law Chapter 31 and further to empower the Board of Selectmen to file a Petition with the General Court in substantially the following form:

Section 1: The position of Duxbury Deputy Police Chief in the Town of Duxbury shall be exempt from the provisions of Chapter 31 of the General Laws;

Section 2: This act shall take effect upon its passage,  
or take any action in relation thereto.

(Police Department)

***Finance Committee Recommendation: Approval***

### **Article 10**

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 71, Section 37M for the purpose of consolidation of administrative functions of the Town and the School Department, including but not limited to, financial, personnel and maintenance services or take any action in relation thereto.

(Selectmen/School Committee)

***Finance Committee Recommendation: Approval***

## **Article 11**

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund collective bargaining agreements with any one or more of the following employee organizations for the fiscal year commencing July 1, 2012:

- Duxbury Police Union, MCOP Local 376B
- Duxbury Police Commanders Association
- Duxbury Police Dispatchers Union, MCOP Local 376A
- Duxbury Free Library Employees, Service Employees International Union, Local 888
- Duxbury Permanent Firefighter's Association, International Association of Firefighters Local 2167
- Duxbury Municipal Employees, AFSCME, Council 93, Local 1700, Duxbury DPW Employees
- Town of Duxbury Secretaries and Clerks, SEIU Local 888
- Duxbury Teachers Association
- Duxbury Teachers Association Instructional Assistants Unit C
- Duxbury Secretaries/Clerks Association (School)
- Local 1700, AFSCME, A.F.L.-C.I.O., Council 93 (School Custodians)

or take any action in relation thereto.

(Board of Selectmen) (School Committee)

***Finance Committee Recommendation: Available at Town Meeting***

## **Article 12**

To see if the Town will vote to rescind any Town debt as authorized and unissued at previous Town Meetings, or take any action in relation thereto.

(Finance Department)

***Finance Committee Recommendation: Available at Town Meeting***

## **Article 13**

To see if the Town will vote, upon recommendation of the Board of Selectmen, to re-authorize revolving funds under M.G.L. Chapter 44, Section 53E ½ for the following purposes:

Council on Aging Revolving Fund: to be credited with all fees and charges received from the Senior Center Programs as established by the Board of Selectmen and to authorize the expenditure of an amount of money from said Revolving Fund, to be expended under the direction of the Director of the Council on Aging, for Senior Center Programs;

***Finance Committee Recommendation: Approval***

Jaycox Tree Farm Revolving Fund: to be credited with all fees and charges received from the operation of the Jaycox Tree Farm as established by the Conservation Commission and to authorize the expenditure of an amount of money from said Revolving Fund, to be expended under the direction of the Conservation Administrator for supplies and any needs of the Jaycox Christmas Tree Farm;

***Finance Committee Recommendation: Approval***

Hazardous Materials Response Revolving Fund: to be credited with all fees and charges received by the Fire Department as a result of reimbursable incidents allowed under MGL Chapter 21E involving hazardous materials releases, and to authorize the expenditure of an amount of money from said Revolving Fund, to be expended under the direction of the Fire Chief for the replacement, repair, or purchase of equipment and supplies and for administrative and call firefighter wage expenses associated with fire operations and responses to hazardous materials incidents;

or take any action in relation thereto.

(Finance Department)

***Finance Committee Recommendation: Approval***

#### **Article 14**

To see if the Town will vote to transfer from available funds a sum of money to be added to the Unemployment Trust Fund or take any action in relation thereto.

(Finance Department)

***Finance Committee Recommendation: Approval***

#### **Article 15**

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 32B, Section 20 to establish a separate fund entitled “Other Post Employment Benefits Liability Trust Fund” and to authorize a Funding Schedule for said Fund in conformity with the requirements of said statute in order to reduce the unfunded actuarial liability of health care and other post employment benefits for which the Town is obligated or take any action in relation thereto.

(Finance Department)

***Finance Committee Recommendation: Approval***

***Fiscal Advisory Committee Recommendation: Available at Town Meeting***

#### **Article 16**

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the purpose of funding accrued liabilities payable to Town employees at the time of retirement, termination or other separation from service to the Town or take any action in relation thereto.

(Finance Department)

***Finance Committee Recommendation: Available at Town Meeting***

### **Article 17**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by Duxbury Beach Reservation, Inc., south of a line running approximately east to west along the northerly edge of the northerly parking area at the east end of the Powder Point Bridge (subject to an area of land excluded at High Pines used by the Duxbury Beach Reservation) and authorize the Board of Selectmen to execute a lease in the name and on behalf of the Town, for a period beginning on July 1, 2012 and ending June 30, 2013 on such terms as the Board of Selectmen may approve or take any action in relation thereto.

(Board of Selectmen)

***Finance Committee Recommendation: Approval***

### **Article 18**

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund the Town of Duxbury's Fourth of July parade and ceremony or take any action in relation thereto.

(Board of Selectmen)

***Finance Committee Recommendation: Approval***

### **Article 19**

To see if the Town will vote to adopt the Allocation of the Resources of the Duxbury Affordable Housing Trust Fund for Fiscal Year 2013 in accordance with the provisions of Chapter 112 of the Acts of 2005. The Provisions of this Allocation Plan are as follows:

#### **A. First Time Homeownership Program**

1. Provide gifts, grants, or subsidies to assist low or moderate income homebuyers to purchase a home in the Town of Duxbury.
2. Purchase rights of first refusal to acquire existing dwelling units for sale to low to moderate income households.

#### **B. Conversion of Existing Properties**

1. Acquire and rehabilitate or redevelop existing residential units for purchase or rental by low to moderate income home buyers or tenants.
2. Acquire, redevelop or convert existing non-residential structures for low to moderate income housing purchasers or tenants.

### **C. Develop New Affordable Housing Units**

1. Acquire and/or construct new residential units for purchase or rental by low to moderate income home buyers or tenants.

or take any action in relation thereto.

(Board of Selectmen  
/Local Housing Partnership)

***Finance Committee Recommendation: Approval***

### **Article 20**

To see if the Town will vote to petition the General Court of the Commonwealth pursuant to section eight (8) of article 89 of the amendments to the state Constitution to enact special legislation providing for a change in Town Meeting from an “Open Town Meeting” to a “Representative Town Meeting”. Said special law to substantially include the following.....

Section 1. The members of the Board of Selectmen, the Town Moderator and the Town Clerk shall be town meeting members at large.

Section 2. Other than the designated members at large, the representative town meeting membership shall in each precinct consist of the largest number divisible by three which will admit of a representation thereof in the approximate proportion which the number of inhabitants therein bears to the total number of inhabitants in the town, and which will cause the total elected membership to be as nearly one hundred and eighty as may be.

The registered voters in every precinct shall, at the first annual town election held after the acceptance of this legislation, elect by ballot the number of registered voters in the precinct provided for in the first sentence of this section to be town meeting members of the town. The first third, in the order of votes received, of members so elected shall serve three years, the second third in such order shall serve two years, and the remaining third shall serve one year; in the case of a tie vote affecting the division into thirds, as aforesaid, the members elected from the precinct shall by ballot determine the same; and thereafter, at each annual town election the registered voters of each precinct shall, in like manner, elect, for the term of three years, one third of the number of elected town meeting members to which such precinct is entitled, and shall at such election fill for the unexpired term or terms any vacancy or vacancies then existing in the number of elected town meeting members in such precinct.

Section 3. The representative town meeting shall always operate in open session and secret ballots shall not be allowed. Any resident of the town who is not a town meeting member may speak on any article in a warrant, but shall not vote. Any taxpayer of the town who is not a town meeting member may speak on any article in a warrant, but shall not vote.

Section 4. The town meeting members as such shall receive no compensation. A town meeting member may resign by filing a written resignation with the town clerk, and such resignation shall take effect on the date of such filing. A town meeting member who removes from the town shall cease to be a town meeting member, and a town meeting member who removes from the precinct from which he was elected to another precinct may serve only until the next annual town meeting.



Section 5. Any vacancy in the full number of town meeting members from any precinct, whether arising from a failure of the registered voters thereof to elect, or from any other cause, may be filled, until the next annual election, by the remaining members of the elected town meeting members of that precinct.

Section 6. A vote passed at any representative town meeting authorizing the expenditure of twenty thousand dollars or more as a special appropriation, or establishing a new board or office or abolishing an old board or office or merging two or more boards or offices, or fixing the term of office of town officers, where such term is optional, or increasing or reducing the number of members of a board, or adopting a new by-law, or amending an existing by-law, shall not be operative until after the expiration of ten days, exclusive of Sundays and holidays, from the dissolution of the meeting. If, within said ten days, a petition, signed by not less than three per cent of the registered voters of the town, containing their names and addresses as they appear on the list of registered voters, is filed with the selectmen asking that the question or questions involved in such a vote be submitted to the registered voters of the town at large, then the selectmen, after the expiration of five days, shall forthwith call a special meeting for the sole purpose of presenting to the registered voters at large the question or questions so involved. The polls shall be opened at two o'clock in the afternoon and shall be closed not earlier than eight o'clock in the evening, and all votes upon any questions so submitted shall be taken by ballot, and the check list shall be used in the several precinct meetings in the same manner as in the election of town officers. The questions so submitted shall be determined by a majority vote of the registered voters of the town voting thereon, but no action of the representative town meeting shall be reversed unless at least twenty per cent of the registered voters shall so vote. Each question so submitted shall be in the form of the following question, which shall be placed upon the official ballot:—"Shall the town vote to approve the action of the representative town meeting whereby it was voted (brief description of the substance of the vote and by what vote thereon if such vote was tabulated)?" If such petition is not filed within said period of ten days, the vote of the representative town meeting shall become operative and effective upon the expiration of said period. Absent voter ballots shall be used at such election in accordance with the provisions of chapter fifty-four of the Massachusetts General Laws.

Section 7. The town, after the acceptance of this legislation, shall continue to have the capacity to act through and to be bound by its town meeting members, who shall, when convened from time to time as herein provided, constitute representative town meetings; and the representative town meetings shall exercise exclusively, so far as will conform to the provisions of this legislation, all powers vested in the municipal corporation. Action in conformity with all provisions of law now or hereafter applicable to the transaction of town affairs in town meeting, shall, when taken by any representative town meeting in accordance with the provisions of this legislation, have the same force and effect as if such action had been taken in a town meeting open to all the voters of the town as organized and conducted before the establishment in said town of representative town meeting government.

Section 8. This legislation shall not abridge the right of the inhabitants of the town to hold general meetings, as secured to them by the constitution of this commonwealth; nor shall this legislation confer upon any representative town meeting in Duxbury the power finally to commit the town to any measure affecting its municipal existence or substantially changing its form of government without action thereon by the voters of the town at large, using the ballot and the check list therefor

or take any action in relation thereto.

(Citizen Petition)

***Finance Committee Recommendation: Available at Town Meeting***

## **Article 21**

To see if the Town will vote to amend its General By-laws, Chapter 2 (Town Meeting) Section 2.4.6 to read as follows:

***A motion for reconsideration shall not be permitted.***

~~All votes for reconsideration shall require the same quantitative vote as the motion to which it applies and shall be made at the same session as the original motion or the next succeeding session, and may be made only once on any motion.~~

(Insertions to original text are shown in ***bold italicized print***. Deletions from the original text are shown in strike-through format.)

or take any action in relation thereto.

(Citizen Petition)

***Finance Committee Recommendation: Available at Town Meeting***

## **Article 22**

To see if the Town will vote the following:

The following methods for secret ballots shall be made part of the Bylaws for special and annual Town Meetings for the Town of Duxbury:

1. The Moderator can call for a secret ballot.
2. A vote shall be by secret ballot if 20% of the voters present at an open Town Meeting ask for it.

or take any action in relation thereto.

(Citizen Petition)

***Finance Committee Recommendation: Available at Town Meeting***

## **Article 23**

To see if the Town will vote to amend the General Bylaws of the Town by adding a new section, Numbered 2.4.8 to read as follows:

Any vote on any Article at a Special or Annual Town Meeting shall be taken by ballot as directed by the Moderator or upon the recommendation of the Finance Committee or twenty (20) voters at the Meeting

or take any action in relation thereto.

(Citizen Petition)

***Finance Committee Recommendation: Available at Town Meeting***

## **Article 24**

To see if the Town will vote to change the position of Town Clerk from a position elected by the voters at the Town's election to a position appointed by the Board of Selectmen, subject to approval and acceptance of this change by the voters at the Annual Town Election by the Town's official ballot, all in accordance with Massachusetts General Laws Chapter 41, Section 1B and further, upon approval by the voters at the Annual Town Election, to amend the General Bylaws of the Town, Sections 3.4 and 5.2, to change the position of Town Clerk from an "elected Town Official" to an "Appointment made by the Board of Selectmen," to take effect upon the expiration of the term of the Town Clerk as required by Massachusetts General laws Chapter 41, Section 1B, or take any action in relation thereto.

(Board of Selectmen)

***Finance Committee Recommendation: Available at Town Meeting***

## **Article 25**

To see if the Town will vote to authorize the Board of Selectmen to file a Petition with the General Court prohibiting elected officials of the Town from being eligible from participating in the Town's contributory medical, dental and life insurance plan and further to empower the Board of Selectmen to file a Petition with the General Court in substantially the following form:

Section 1: Elected officials of the Town of Duxbury, with the exception of the Town Clerk, shall not constitute employees for purposes of Massachusetts General Laws Chapter 32B and shall not be eligible for participation in the Town's contributory medical, dental and life insurance plan;

Section 2: This act shall take effect on July 1, 2014.

or take any action in relation thereto.

(Board of Selectmen)

***Finance Committee Recommendation: Available at Town Meeting***

## **Article 26**

To see if the Town will vote to authorize the Board of Selectmen to file a petition with the General Court to empower the Town to reduce by five percent the real estate tax bill of any resident 70 years of age or more and further to file a petition with the General Court in substantially the following form:

Section 1: The Town shall be permitted to reduce by five percent (5%) the real estate tax bill of any resident aged 70 years or more.

Section 2: This act shall take effect upon its passage.

or take any action in relation thereto.

(Citizen Petition)

***Finance Committee Recommendation: Available at Town Meeting***

### **Article 27**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of repair and reconstruction of the Powder Point Bridge or take any action in relation thereto.

(Town Manager)

***Finance Committee Recommendation: Approval***

***Fiscal Advisory Committee Recommendation: Approval***

### **Article 28**

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, a sum of money, for the purpose of installing water mains on Pine Street and Lake Shore Drive, and to install a water service connection on Pine Street to provide water service to Pine Brook Way, as shown on a plan on file at the Office of the Town Clerk, and to authorize the Board of Selectmen to negotiate easements with the residents of Hitty Tom Road, and to take by eminent domain certain parcels of property to effectuate the purposes of this Article, said parcels identified in a document on file in the Office of the Town Clerk, and to further authorize the Board of Selectmen, acting as Water Commissioners, to impose betterments as provided by statute or take any action in relation thereto.

(Water Department)

***Finance Committee Recommendation: Approval***

***Fiscal Advisory Committee Recommendation: Approval***

### **Article 29**

To see if the Town will vote to appropriate upon recommendation of the Community Preservation Committee, from the Community Preservation Act Fund, in accordance with M.G.L. Chapter 44B such sums of money as it determines necessary for the expenses and charges for operation of the Community Preservation Committee, all for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013 inclusive or take any action in relation thereto.

(Community Preservation Committee)

***Finance Committee Recommendation: Approval***

### **Article 30**

To see if the Town will vote to appropriate upon recommendation of the Community Preservation Committee a sum of money for the purpose of meeting the requirements of the Community Preservation Act, M.G.L., Chapter 44B, Section 6, for the purposes of Open Space, Community Housing (Affordable) and Historic Resources (Preservation) and to meet this appropriation, transfer a sum of money from the Community Preservation Act Fund(s) or take any action in relation thereto.

(Community Preservation Committee)

***Finance Committee Recommendation: Approval***

### **Article 31**

To see if the Town will vote to raise and appropriate or transfer from available funds, upon recommendation of the Community Preservation Committee a sum of money from the Community Preservation Fund to hire a Housing Consultant and further to authorize the Town Manager to enter into an agreement with the Housing Consultant on terms deemed to be in the best interest of the Town and further to authorize the Board of Selectmen to solicit grants or receive gifts for this purpose, and further to authorize the Town Manager to expend sums of money from the Community Preservation Fund and from grants and gifts designated for the purposes of this Article or take any action in relation thereto.

(Community Preservation Committee/  
Local Housing Partnership)

***Finance Committee Recommendation: Approval***

### **Article 32**

To see if the Town will vote to raise and appropriate or transfer from available funds, upon recommendation of the Community Preservation Committee, a sum of money from the Community Preservation Fund to be utilized for the historic restoration of the Isaac Keene Barn located on Keene Street, including costs related thereto, and further to authorize the Board of Selectmen to enter into certain agreements with Crossroads for Kids, Inc. on terms deemed by the Selectmen to be in the best interest of the Town, and to authorize the Town Manager to expend sums of money from the Community Preservation Fund for the purposes of this Article or take any action in relation thereto.

(Community Preservation Committee)

***Finance Committee Recommendation: Available at Town Meeting***

***Fiscal Advisory Committee Recommendation: Available at Town Meeting***

### **Article 33**

To see if the Town will vote to raise and appropriate or transfer from available funds, upon recommendation of the Community Preservation Committee, a sum of money from the Community Preservation Fund to develop design and engineering plans and specifications for a sidewalk along Depot Street, including costs related thereto, and to authorize the Board of Selectmen, on terms that the Board of Selectmen deem to be in the best interests of the Town, to negotiate and acquire easements for the purposes of this article, and further to authorize the Board of Selectmen to solicit grants or receive gifts for the purposes of this article and further to authorize the Town Manager to expend sums of money for the purposes of this article from the Community Preservation Fund and from grants and gifts designated for this purpose or take any action in relation thereto.

(Community Preservation Committee/  
Sidewalk and Bike Path Committee)

***Finance Committee Recommendation: Available at Town Meeting***

***Fiscal Advisory Committee Recommendation: Available at Town Meeting***

### **Article 34**

To see if the Town will vote to raise and appropriate or transfer from available funds, upon recommendation of the Community Preservation Committee, a sum of money from the Community Preservation Fund to be utilized for the historic restoration of the entrance to the Duxbury Free Library located at 77 Alden Street, including costs related thereto, and further to authorize the Board of Selectmen to solicit grants or receive gifts for this purpose, and further to authorize the Town Manager to expend sums of money from the Community Preservation Fund and from grants and gifts designated for the purposes of this Article or take any action in relation thereto.

(Community Preservation Committee/  
Library Board of Trustees)

***Finance Committee Recommendation: Available at Town Meeting***

***Fiscal Advisory Committee Recommendation: Available at Town Meeting***

### **Article 35**

To see if the Town will vote to raise and appropriate or transfer from available funds, upon recommendation of the Community Preservation Committee, a sum of money from the Community Preservation Fund to be utilized for the historic restoration of the red barn at the North Hill Country Club, located on Merry Avenue, including costs related thereto, and further to authorize the Board of Selectmen to solicit grants or receive gifts for this purpose, and further to authorize the Town Manager to expend sums of money from the Community Preservation Fund and from grants and gifts designated for the purposes of this Article

or take any action in relation thereto.

(Community Preservation Committee)

***Finance Committee Recommendation: Available at Town Meeting***

***Fiscal Advisory Committee Recommendation: Available at Town Meeting***

### **Article 36**

To see if the Town will vote to raise and appropriate or transfer from available funds, upon recommendation of the Community Preservation Committee, a sum of money from the Community Preservation Fund to be utilized for a ground penetrating radar study and analysis of the First Meeting House site at the Chestnut Street Burial Ground, including costs related thereto, and further to authorize the Board of Selectmen to solicit grants or receive gifts for this purpose, and further to authorize the Town Manager to expend sums of money from the Community Preservation Fund and from grants and gifts designated for the purposes of this Article or take any action in relation thereto.

(Community Preservation Committee/  
Cemetery Board of Trustees)

***Finance Committee Recommendation: Approval***

### **Article 37**

To see if the Town will vote to raise and appropriate or transfer from available funds, upon recommendation of the Community Preservation Committee, a sum of money from the Community Preservation Fund, to be utilized for the historic reconstruction of the chimneys at the Nathaniel Winsor, Jr. House located on Washington Street, including costs related thereto, and further to authorize the Board of Selectmen to enter into certain agreements with the Duxbury Rural and Historical Society, on terms deemed by the Selectmen to be in the best interest of the Town, and to authorize the Town Manager to expend sums of money from the Community Preservation Fund for the purposes of this Article or take any action in relation thereto.

(Community Preservation Committee)

***Finance Committee Recommendation: Approval***

***Fiscal Advisory Committee Recommendation: Available at Town Meeting***

### **Article 38**

To see if the Town will vote to accept the exemption to the Community Preservation Act found in MGL Chapter 44B, section 3(e)(3): that the first \$100,000 of the assessed value of Class One Residential parcels be exempt from the community Preservation Act surcharge, and further to submit such exemption from the surcharge, if approved by the Town Meeting, for acceptance by the voters of the Town of Duxbury at the next qualifying Town or State election or take any action in relation thereto.

(Community Preservation Committee)

***Finance Committee Recommendation: Approval***

***Fiscal Advisory Committee Recommendation: Available at Town Meeting***

### **Article 39**

To see if the Town will vote to amend certain provisions of the Acceptance by the Town of the Community Preservation Act, known as Chapter 44B of Massachusetts General Laws, by reducing the surcharge from three per cent (3%) to one per cent (1%) and further to submit such reduction of the surcharge, if approved by the Town Meeting, for acceptance by the voters of the Town of Duxbury at the next qualifying Town or State Election or take any action in relation thereto.

(Citizen Petition)

***Finance Committee Recommendation: Disapproval***

***Fiscal Advisory Committee Recommendation: Available at Town Meeting***

### **Article 40**

To see if the Town will vote to authorize the transfer the care, custody and control of certain parcels of Town-owned land, identified as Duxbury Assessors Parcels # 010-500-008, 010-500-001, 010-500-031, 070-500-020, 070-500-022, 070-500-122, 070-500-021, 080-500-036, and 080-500-037, to be held in the care and custody of the Conservation Commission for conservation purposes under M.G.L. Chapter 40, s.8c; said parcels being identified on documents on file at the Office of the Town Clerk, or take any action in relation thereto.

(Conservation Commission)

***Finance Committee Recommendation: Available at Town Meeting***

## Article 41

To see if the Town will vote to become a member of the Old Colony Planning Council as provided for under Chapter 332 of the Acts of 1967 or take any action in relation thereto.

(Planning Board)

*Finance Committee Recommendation: Available at Town Meeting*

## Article 42

To see if the Town will vote to amend Article 200 of the Duxbury Protective Bylaw by adopting a revised Duxbury Flood Insurance Rate Map (DFIRM) entitled, "FLOOD INSURANCE RATE MAP, PLYMOUTH COUNTY, MASSACHUSETTS (ALL JURISDICTIONS), EFFECTIVE DATE JULY 17, 2012, as prepared by the Federal Emergency Management Agency (FEMA)" and on file with the Town Clerk, and by substituting the map referenced thereto with the new title and date on the revised Map in the Protective Bylaw Sections 202.1, 202.2 #9,

and,

vote to amend Article 400 of the Duxbury Protective Bylaw by substituting the map referenced thereto with the new title and date on the revised Map in Section 402 #1,

or take any action in relation thereto.

(Planning Board)

*Finance Committee Recommendation: Available at Town Meeting*

## Article 43

To see if the Town will vote to amend Chapter 12 of the General Bylaws known as the Local Historic District Bylaw by taking the following actions:

By deleting the text indicated by ~~strikethrough~~ and by inserting the text indicated by ***bold italics*** in Section 12.2 Definitions

### **12.2. Definitions**

**"Person Aggrieved"** The applicant; an owner of adjoining property; ~~an owner of property within the same District area; an owner of property within 100 feet of said District area;~~ **an owner of property within the same historic district as property within one hundred feet of said property lines** and any charitable corporation in which one of its purposes is the preservation of historic places, structures, Buildings or districts.

And by deleting the numerical value "\$500.00" and replacing it with the value "\$300.00" in Section 12.11 Enforcement and Penalties



## 12.11. Enforcement and Penalties

12.11.4 Whoever violates any of the provisions of this Bylaw shall be punishable by a fine of not less than \$10.00 nor more than ~~\$500.00~~ **\$300.00** for each offense under the provisions of M.G.L. c.40C §13. Each day during any portion of which such violation continues to exist shall constitute a separate offense.

or take any action in relation thereto.

(Local Historic District Commission)

*Finance Committee Recommendation: Available at Town Meeting*

## Article 44

To see if the Town Meeting of Duxbury will vote to amend Section 616 of the Protective Zoning By-laws on Community-Scale Wind Facilities as follows:

1. In Section **616.2 Definitions**, add the following sentence at the end of the definition of the word “Height”: “Community-Scale Wind Facilities may not exceed a total height of 225 feet.”
2. In Section **616.2 Definitions**, add the following sentence at the end of the definition of the word “Setback”: “The minimum setback requirement for all Community-Scale Wind Facilities is fifteen (15) times total Height.”
3. In Section **616.4 Certain Specific Requirements 1)**, replace the paragraph on “**Height**” with the following paragraph: “**Height** - Community-Scale Wind Facilities and or Monitoring or Meteorological Towers shall be no higher than 225 feet above the current grade of the land, measuring to the tip of the blades at their rotational peak.”
4. In Section **616.4 Certain Specific Requirements 2)**, replace the paragraph on “**Setbacks**” with the following new paragraph:

“**Setbacks** - Community-Scale Wind Facilities and or Monitoring or Meteorological Towers shall be set back a minimum distance equal to fifteen (15) times the total Height, from the nearest property line, private or public way, and the nearest existing residential or commercial structure not owned by the applicant seeking to permit the Community-Scale Wind Facility and or Wind Monitoring or Meteorological Towers. The setback zone for Community-Scale Wind Facilities and or Wind Monitoring or Meteorological Towers can fall within the limits of Wetlands Protection Overlay and the Flood Hazard Overlay Districts,” or take any action in relation thereto.

(Citizen Petition)

*Finance Committee Recommendation: Available at Town Meeting*

## Article 45

To see if the Town will vote to adopt a new chapter to the General Bylaws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the “Stretch Energy Code,”

including future editions, amendments or modifications thereto, a copy of which is on file with the Town Clerk,

or take any action in relation thereto.

(Alternative Energy Committee)

***Finance Committee Recommendation:***

#### **Article 46**

To see if the Town will vote to amend the General Bylaws by adding the following new Section 7.8, entitled “Illegal Trash Disposal”, and by renumbering the existing sections 7.8 through 7.19 accordingly:

#### **7.8 ILLEGAL TRASH DISPOSAL**

7.8.1 No person shall dispose of rubbish, filth, hazardous materials, or litter of any kind on any street, sidewalk, or other publicly-owned area in the Town, with the exception of the Town Disposal area. This provision of the Bylaws may be enforced by any Police Officer, or by the Health Agent, by non-criminal disposition pursuant to the provisions of Massachusetts General Laws, c.40, Section 21D. The penalty for violation of any provision of this Bylaw shall be \$100.00 for the first offense and each subsequent offense,

or take any action in relation thereto.

(Department of Public Works)

***Finance Committee Recommendation:***

#### **Article 47**

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be added to the Stabilization Fund,

or take any action in relation thereto.

(Board of Selectmen)

***Finance Committee Recommendation:***

***Fiscal Advisory Committee Recommendation:***

#### **Article 48**

To see if the Town will vote to authorize the use of Free Cash to reduce the tax rate,

or take any action in relation thereto.

(Board of Selectmen)

***Finance Committee Recommendation:***

**Annual Town Election**  
**Saturday, March 24, 2012**  
Polls are open 8:00 am – 8:00 p.m.

ALL PRECINCTS at the T. WALDO HERRICK MEMORIAL GYMNASIUM,  
DUXBURY MIDDLE SCHOOL, ALDEN STREET, DUXBURY, MA.

**Article 1**

**TO BRING IN THEIR VOTE FOR:**

**ONE SELECTMAN for a term of three years;**

**ONE ASSESSOR for a term of three years;**

**ONE MODERATOR for a term of one year;**

**ONE SCHOOL COMMITTEE MEMBER for a term of three years;**

**ONE PLANNING BOARD MEMBER for a term of five years;**

**TWO LIBRARY TRUSTEES for a term of three years; and**

**ONE DUXBURY HOUSING AUTHORITY MEMBER for a term of five years.**

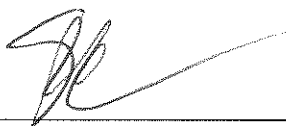
**and for any other matters that may be brought forward to the voters on the Town Ballot.**

**AND YOU ARE HEREBY DIRECTED TO SERVE THIS WARRANT** by posting attested copies thereof as prescribed by M.G.L. Chapter 39, Section 10 and by Chapter 2, Section 2.3 of the Town of Duxbury General Bylaws, seven (7) days before the time of holding said meeting.

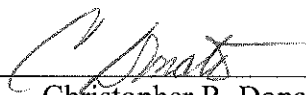
Hereof fail not and make due return of this warrant, with your doings thereon, to the Town Clerk at the time and place of this meeting.

Given under our hands this 13<sup>th</sup> day of February, 2012.

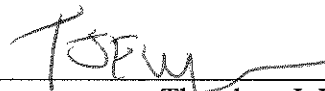
**BOARD OF SELECTMEN**



Shawn M. Dahlen, Chair



Christopher R. Donato, Vice-Chair



Theodore J. Flynn, Clerk

Plymouth ss:  
\_\_\_\_\_, 2012

Pursuant to the warrant I have this day notified and warned the inhabitants of the Town of Duxbury, herein described, to meet at the time and place and for the purposes as prescribed by the bylaws of the Town.

A TRUE COPY  
ATTESTED

CONSTABLE OF DUXBURY

## **TERMS USED IN MUNICIPAL FINANCE**

**APPROPRIATION:** An amount of money that has been authorized by vote of Town Meeting to be spent for a designated purpose.

**AVAILABLE FUNDS:** In Duxbury we use the term Available Funds when referring to the Stabilization Fund, Library funds, Cemetery funds, Free cash and continued appropriations left in Articles voted at previous Town Meetings.

**OVERLAY ALSO CALLED ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS:** The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover tax abatements granted and avoiding fractions in the tax rate.

**FREE CASH OR FUND EQUITY (SURPLUS REVENUE):** This is the amount certified annually by the State Bureau of Accounts. Town Meeting may appropriate from Free Cash for any purpose. Often referred to as “Excess and Deficiency” or E&D.

**TRANSFER:** The authorization to use an appropriation for a different purpose, in most cases only the Town Meeting may authorize a transfer.

**RESERVE FUND:** The fund is established by the voters at an Annual Town Meeting only and is composed of an appropriation (not exceeding 5 percent of the tax levy of the preceding year). Transfers from the Reserve Fund are within the exclusive control of the Finance Committee and are for “extraordinary or unforeseen” situations, normally emergencies.

**STABILIZATION FUND:** This is a special reserve created for capital expenditures. The aggregate amount in this fund shall not exceed at any time 10 percent of the valuation in the preceding year. Money may be appropriated from the Fund only by a two-thirds vote at Town Meeting.

**CHERRY SHEET:** Also known as the State revenue distribution and assessment sheets. Named for the cherry colored paper on which the State traditionally printed it, the cherry sheet carries the figures which must be used by the Assessors in county tax and state assessments, as well as the estimated tax distributions from the State General Fund, reimbursements, agency funds, the Sales and Use Taxes, lottery distribution and State Aid to Education.

**DUXBURY TALENT BANK FORM**

DATE: \_\_\_\_\_

Duxbury's excellence as a residential community is due in large part to citizen participation in government and community affairs.

The Duxbury Talent Bank was established by the Selectmen and Town Moderator to register the names, interests and qualifications of Duxbury registered voters willing to volunteer to serve their community. Residents serve as volunteers on a wide variety of town boards, committees, commissions and councils listed below. They are appointed to these organizations by the Selectmen or the Moderator as vacancies occur.

The Selectmen and Moderator encourage you to register by completing this Talent Bank Form, indicating your occupation, background, areas of interest and organizations you would consider serving. Please return your completed form to: Board of Selectmen, Duxbury Town Hall, 878 Tremont Street, Duxbury, MA 02332.

Please keep in mind that Talent Banks are kept on file for only TWO years.

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ P.O. BOX \_\_\_\_\_

OCCUPATION \_\_\_\_\_

**BACKGROUND** \_\_\_\_\_**No. of Years in Duxbury:** \_\_\_\_\_

Please feel free to attach additional sheet or resume, if available.

**Land Use & Conservation**

- ☐ Agricultural Commission
- ☐ Alternative Energy Commission
- ☐ Community Preservation Committee
- ☐ Conservation Commission
- ☐ Design Review Board
- ☐ Duxbury Bay Management Commission
- ☐ Duxbury Beach Committee\*
- ☐ North Hill Advisory Committee
- ☐ Open Space & Recreation Committee
- ☐ Sidewalk & Bike Path Committee
- ☐ Zoning Board of Appeals
- ☐ Zoning Bylaw Review Committee

**Cable**

- ☐ Cable TV Advisory Committee

**Recreational Activities**

- ☐ Duxbury Youth Commission
- ☐ Fourth of July Committee
- ☐ Recreation Activities Committee

**Government**

- ☐ Board of Health
- ☐ Cemetery Trustees\*
- ☐ Council on Aging
- ☐ Cultural Council
- ☐ Duxbury Affordable Housing Trust
- ☐ Economic Advisory Committee
- ☐ Highway Safety Committee
- ☐ Historical Commission
- ☐ Local Historic District Commission
- ☐ Local Housing Partnership
- ☐ Municipal Comm. On Disability
- ☐ Nuclear Advisory Committee
- ☐ Personnel Board\*
- ☐ Shellfish Advisory Committee
- ☐ Water & Sewer Advisory Board\*

**Finance**

- ☐ Finance Committee\*
- ☐ Fiscal Advisory Committee\*

**PLEASE INDICATE ANY OTHER AREAS OF INTEREST:** \_\_\_\_\_

\*Appointed by Moderator

Revised: Jan. 2012



