

PLEASE READ
ARTICLES IN THE WARRANT
FOR THE
ANNUAL TOWN MEETING



TOWN OF DUXBURY
SATURDAY, MARCH 12, 2011
AT 9:00 A.M.

DUXBURY SCHOOLS PERFORMING ARTS CENTER

73 ALDEN STREET

PLEASE BRING THIS WARRANT TO TOWN MEETING

ANNOUNCEMENT FROM MUNICIPAL COMMISSION ON DISABILITY

The Annual Town Meeting will take place at the Duxbury Schools Performing Arts Center, 73 Alden St. on March 12, 2011. This location will be equipped with an assistive listening system. The system amplifies the sound and transmits to a personal assistive listening device. You can control the volume. To borrow a receiver, please stop by the designated table to sign out a device. When you are through for the day please return the receiver to the sign-out table, as they are in limited supply. This is a program of your Municipal Commission on Disability to make the Town Meetings more accessible to all.

ANNUAL TOWN MEETING WARRANT

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COMMONWEALTH OF MASSACHUSETTS

TOWN OF DUXBURY - TOWN MEETING

WARRANT

Saturday, March 12, 2011

at

9:00 a.m.

DUXBURY SCHOOLS PERFORMING ARTS CENTER

73 ALDEN STREET

Plymouth, ss

Greetings:

To either of the Constables of the Town of Duxbury, in said County:

In the name of the Commonwealth of Massachusetts you are directed to NOTIFY and WARN the INHABITANTS OF THE TOWN OF DUXBURY, qualified to vote in elections and in Town affairs, to meet in the Duxbury Schools Performing Arts Center, 73 Alden Street, in said Duxbury on Saturday, the twelfth day of March, 2011 next, at 9:00 o'clock in the forenoon for the transaction of any business that may legally come before said meeting:

Article 1

To see what action the Town will take relative to the appointment of necessary officers not chosen by ballot,

or take any action in relation thereto.

(Board of Selectmen)

Finance Committee Recommendation: Approval

Article 2

To hear the reports of various Town Officers and Committees,

or take any action in relation thereto.

(Board of Selectmen)

Finance Committee Recommendation: Approval

Article 3

To see what action the Town will take with regard to fixing the compensation of elected Town officers for the twelve month period beginning July 1, 2011, in accordance with M.G.L. Chapter 41, Section 108,

or take any action in relation thereto.

(Board of Selectmen)

	Appropriated	Requested	BOS Recommend	Finance Committee Recommend
	FY11	FY12	FY12	FY12
Moderator	\$40	\$40	*	*
Selectmen				
Chair	\$2,000	\$2,000	*	*
Member	\$1,500	\$1,500	*	*
Member	\$1,500	\$1,500	*	*
Assessors				
Chair	\$2,000	\$2,000	*	*
Member	\$1,500	\$1,500	*	*
Member	\$1,500	\$1,500	*	*
Town Clerk	\$69,000	\$80,000	*	*
TOTAL	\$79,040	\$90,040	*	*

*available at Town Meeting

Article 4

To see if the Town will raise and appropriate, and/or borrow in anticipation of receipt of state grants(s) or reimbursement(s), in accordance with M.G.L. Chapter 44, Sections 4 and 6A, any sum or sums of money to be used with such sum or sums as may be available from the State Highway Fund (or more commonly referred to as Chapter 90 Fund) or allotted by the County Commissioners for maintenance, together with the acquisition of easements and for the payment of damages and expenses in connection therewith, as well as to authorize the transfer and use for said purposes of any unused balances,

or take any action in relation thereto.

(Board of Selectmen)

Finance Committee Recommendation: Approval

Article 5

To see if the Town will raise and appropriate, or transfer from available funds, including the Water Enterprise Fund and the Percy Walker Pool Enterprise Fund, in accordance with M.G.L. Chapter 44 such sums of money as it determines necessary for Town expenses and charges, including, without limitation of the foregoing, debt and interest, wages, salaries, Reserve Fund, and expenses for operation of the Town's departments and offices, all for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012 inclusive, in accordance with the following schedule, which is incorporated by reference herein (See Article 5 FY12 Operating Budget on following pages),

or take any action in relation thereto.

(Finance Committee)

(See Finance Committee Recommendations on Following Pages)

Article 6

To see if the Town will raise and appropriate, transfer from the Water Enterprise Fund, the Percy Walker Pool Enterprise Fund, the Stabilization Fund, or other available funds, or authorize borrowing or leasing, a sum or sums of money for capital projects and/or equipment in accordance with the following capital budget schedule, which is incorporated by reference herein and further to authorize the Board of Selectmen, acting as Water Commissioners, to impose betterments pursuant to M.G.L. Chapters 80 and 83 (See Article 6 Capital Projects Requests on following pages),

or take any action in relation thereto.

(Fiscal Advisory and Finance Committees)

(See Fiscal Advisory Committee Recommendations on Following Pages)
(Finance Committee Recommendations: Available at Town Meeting)

Article 5: FY 2012 Operating Budget

	FY 10 ACTUAL	FY 11 BUDGET	FY 12 DEPT REQ	FY 12 FIN DIR	FY 12 TN MGR	FY 12 FIN COMM
GENERAL GOVERNMENT						
113 - Town Meeting						
Expenses	<u>3,420</u>	<u>4,300</u>	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>
Total	3,420	4,300	3,600	3,600	3,600	3,600
114 - Moderator						
Salaries	<u>30</u>	<u>40</u>	<u>40</u>	<u>40</u>	<u>40</u>	<u>40</u>
Total	30	40	40	40	40	40
119 - Cable TV Advisory Committee						
Expenses	<u>80</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	80	0	0	0	0	0
122 - Selectman/Manager						
Salaries	<u>239,403</u>	<u>236,109</u>	<u>242,700</u>	<u>247,859</u>	<u>247,859</u>	<u>247,859</u>
Expenses	<u>19,270</u>	<u>15,330</u>	<u>19,200</u>	<u>19,200</u>	<u>19,200</u>	<u>19,200</u>
Total	258,673	251,439	261,900	267,059	267,059	267,059
129 - Historical Commission						
Expenses	<u>207</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Total	207	200	200	200	200	200
131- Finance Committee						
Expenses	<u>400</u>	<u>450</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
Total	400	450	500	500	500	500
133 - Finance Director						
Salaries	<u>93,125</u>	<u>90,500</u>	<u>93,125</u>	<u>97,625</u>	<u>97,625</u>	<u>97,625</u>
Expenses	<u>2,063</u>	<u>2,000</u>	<u>2,075</u>	<u>2,675</u>	<u>2,675</u>	<u>2,675</u>
Total	95,188	92,500	95,200	100,300	100,300	100,300

Article 5: FY 2012 Operating Budget

	FY 10 ACTUAL	FY 11 BUDGET	FY 12 DEPT REQ	FY 12 FIN DIR	FY 12 TN MGR	FY 12 FIN COMM
135 - Accounting						
Salaries	195,432	195,855	204,312	204,316	204,316	204,316
Expenses	<u>48,164</u>	<u>7,980</u>	<u>8,280</u>	<u>8,230</u>	<u>8,230</u>	<u>8,230</u>
Total	243,596	203,835	212,592	212,546	212,546	212,546
136 - Audit						
Expenses	40,000	42,000	44,000	41,700	41,700	41,700
Total	40,000	42,000	44,000	41,700	41,700	41,700
141 - Assessors						
Salaries	207,221	206,792	213,867	224,184	224,184	224,184
Expenses	<u>19,035</u>	<u>21,540</u>	<u>22,145</u>	<u>22,045</u>	<u>22,045</u>	<u>22,045</u>
Total	226,256	228,332	236,012	246,229	246,229	246,229
145 - Treasurer/Collector						
Salaries	276,171	281,087	295,351	255,478	255,478	255,478
Expenses	<u>50,327</u>	<u>55,250</u>	<u>55,250</u>	<u>55,750</u>	<u>55,750</u>	<u>55,750</u>
Total	326,498	336,337	350,601	311,228	311,228	311,228
151 - Legal Services						
Expenses	<u>244,540</u>	<u>220,000</u>	<u>262,000</u>	<u>262,000</u>	<u>262,000</u>	<u>262,000</u>
Total	244,540	220,000	262,000	262,000	262,000	262,000
152 - Human Resources						
Salaries	63,881	62,500	63,881	63,881	63,881	63,881
Expenses	<u>2,213</u>	<u>4,450</u>	<u>12,750</u>	<u>17,550</u>	<u>17,550</u>	<u>17,550</u>
Total	66,094	66,950	76,631	81,431	81,431	81,431
155 - Information Systems						
Salaries	58,199	58,201	60,500	60,750	60,750	60,750
Expenses	<u>102,719</u>	<u>154,189</u>	<u>190,869</u>	<u>188,469</u>	<u>188,469</u>	<u>188,469</u>
Total	160,918	212,390	251,369	249,219	249,219	249,219

Article 5: FY 2012 Operating Budget

	FY 10 ACTUAL	FY 11 BUDGET	FY 12 DEPT REQ	FY 12 FIN DIR	FY 12 TN MGR	FY 12 FIN COMM
158 - Tax Title						
Expenses	<u>12,920</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
Total	12,920	15,000	15,000	15,000	15,000	15,000
161 - Town Clerk						
Salaries	110,996	108,202	115,893	118,893	118,893	118,893
Expenses	<u>3,441</u>	<u>3,100</u>	<u>3,100</u>	<u>3,100</u>	<u>3,100</u>	<u>3,100</u>
Total	114,437	111,302	118,993	121,993	121,993	121,993
162 - Elections						
Salaries	8,722	13,487	15,838	15,838	15,838	15,838
Expenses	<u>13,986</u>	<u>17,190</u>	<u>17,190</u>	<u>17,190</u>	<u>17,190</u>	<u>17,190</u>
Total	22,708	30,677	33,028	33,028	33,028	33,028
171 - Conservation Comm						
Salaries	105,352	106,606	122,016	122,016	122,016	122,016
Expenses	<u>10,671</u>	<u>11,440</u>	<u>12,340</u>	<u>12,260</u>	<u>12,260</u>	<u>12,260</u>
Total	116,023	118,046	134,356	134,276	134,276	134,276
175 - Planning Board						
Salaries	102,450	104,244	106,121	105,314	105,314	105,314
Expenses	<u>7,043</u>	<u>11,520</u>	<u>11,000</u>	<u>10,850</u>	<u>10,850</u>	<u>10,850</u>
Total	109,493	115,764	117,121	116,164	116,164	116,164
General Government						
Salaries	1,460,982	1,463,623	1,533,644	1,516,194	1,516,194	1,516,194
Expenses	<u>580,499</u>	<u>585,939</u>	<u>679,499</u>	<u>680,319</u>	<u>680,319</u>	<u>680,319</u>
Total Gen. Gov't	2,041,481	2,049,562	2,213,143	2,196,513	2,196,513	2,196,513

Article 5: FY 2012 Operating Budget

	FY 10 ACTUAL	FY 11 BUDGET	FY 12 DEPT REQ	FY 12 FIN DIR	FY 12 TN MGR	FY 12 FIN COMM
PUBLIC SAFETY						
210 - Police						
Salaries	2,875,908	2,787,728	3,060,709	2,857,562	2,857,562	2,857,562
Expenses	<u>255,516</u>	<u>194,884</u>	<u>250,000</u>	<u>231,750</u>	<u>231,750</u>	<u>231,750</u>
Total	3,131,424	2,982,612	3,310,709	3,089,312	3,089,312	3,089,312
220 - Fire						
Salaries	2,075,732	1,964,490	2,157,888	2,157,713	2,157,713	2,157,713
Expenses	<u>237,929</u>	<u>235,550</u>	<u>251,200</u>	<u>251,200</u>	<u>251,200</u>	<u>251,200</u>
Total	2,313,661	2,200,040	2,409,088	2,408,913	2,408,913	2,408,913
241 - Inspectional Services						
Salaries	366,237	387,669	401,603	388,343	388,343	388,343
Expenses	<u>20,528</u>	<u>24,400</u>	<u>24,400</u>	<u>25,200</u>	<u>25,200</u>	<u>25,200</u>
Total	386,765	412,069	426,003	413,543	413,543	413,543
295 - Harbor/Coastal Mgt						
Salaries	168,729	177,243	203,269	217,829	217,829	217,829
Expenses	<u>21,429</u>	<u>24,600</u>	<u>24,600</u>	<u>21,800</u>	<u>21,800</u>	<u>21,800</u>
Total	190,158	201,843	227,869	239,629	239,629	239,629
Public Safety						
Salaries	5,486,606	5,317,130	5,823,469	5,621,447	5,621,447	5,621,447
Expenses	<u>535,402</u>	<u>479,434</u>	<u>550,200</u>	<u>529,950</u>	<u>529,950</u>	<u>529,950</u>
Total Public Safety	6,022,008	5,796,564	6,373,669	6,151,397	6,151,397	6,151,397

Article 5: FY 2012 Operating Budget

	FY 10 ACTUAL	FY 11 BUDGET	FY 12 DEPT REQ	FY 12 FIN DIR	FY 12 TN MGR	FY 12 FIN COMM
PUBLIC WORKS						
192 - Central Building Services						
Salaries	41,687	57,530	58,227	58,227	58,227	58,227
Expenses	194,394	236,000	213,200	257,500	257,500	257,500
Total	236,081	293,530	271,427	315,727	315,727	315,727
193 - Buildings Maintenance						
Expenses	40,975	34,400	41,400	0	0	0
Total	40,975	34,400	41,400	0	0	0
194 - Tarklin Community Center						
Expenses	815	16,500	16,500	16,200	16,200	16,200
Total	815	16,500	16,500	16,200	16,200	16,200
292 - Animal Control						
Salaries	53,517	50,777	50,776	54,092	54,092	54,092
Expenses	9,018	10,150	10,550	9,250	9,250	9,250
Total	62,535	60,927	61,326	63,342	63,342	63,342
294 - Lands & Natural Resources						
Salaries	291,918	360,648	366,861	366,862	366,862	366,862
Expenses	35,967	42,000	46,000	42,000	42,000	42,000
Total	327,885	402,648	412,861	408,862	408,862	408,862
418 - Central Fuel Depot						
Expenses	201,586	242,500	212,500	212,500	212,500	212,500
Total	201,586	242,500	212,500	212,500	212,500	212,500
419 - DPW Administration						
Salaries	255,229	253,911	263,986	251,053	251,053	251,053
Expenses	20,368	31,350	33,250	27,350	27,350	27,350
Total	275,597	285,261	297,236	278,403	278,403	278,403
421 - Vehicle Maintenance						
Salaries	96,498	145,998	152,165	152,164	152,164	152,164
Expenses	75,563	112,500	114,000	118,000	118,000	118,000
Total	172,061	258,498	266,165	270,164	270,164	270,164

Article 5: FY 2012 Operating Budget

	FY 10 ACTUAL	FY 11 BUDGET	FY 12 DEPT REQ	FY 12 FIN DIR	FY 12 TN MGR	FY 12 FIN COMM
422 - Highway/Road Maintenance						
Salaries	395,719	425,090	427,120	427,118	427,118	427,118
Expenses	<u>47,085</u>	<u>49,800</u>	<u>55,000</u>	<u>65,000</u>	<u>65,000</u>	<u>65,000</u>
Total	<u>442,804</u>	<u>474,890</u>	<u>482,120</u>	<u>492,118</u>	<u>492,118</u>	<u>492,118</u>
423 - Snow and Ice						
Salaries	89,980	55,000	83,000	60,000	60,000	60,000
Expenses	<u>168,843</u>	<u>94,200</u>	<u>111,100</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
Total	<u>258,823</u>	<u>149,200</u>	<u>194,100</u>	<u>170,000</u>	<u>170,000</u>	<u>170,000</u>
424 - Street Lights						
Expenses	<u>36,508</u>	<u>40,000</u>	<u>38,000</u>	<u>38,000</u>	<u>38,000</u>	<u>38,000</u>
Total	<u>36,508</u>	<u>40,000</u>	<u>38,000</u>	<u>38,000</u>	<u>38,000</u>	<u>38,000</u>
431 - Transfer Station						
Salaries	183,784	205,342	218,225	218,225	218,225	218,225
Expenses	<u>477,657</u>	<u>537,200</u>	<u>546,100</u>	<u>546,100</u>	<u>546,100</u>	<u>546,100</u>
Total	<u>661,441</u>	<u>742,542</u>	<u>764,325</u>	<u>764,325</u>	<u>764,325</u>	<u>764,325</u>
440 - Sewer						
Salaries	4,901	14,900	14,900	15,311	15,311	15,311
Expenses	<u>155,408</u>	<u>216,000</u>	<u>210,500</u>	<u>210,500</u>	<u>210,500</u>	<u>210,500</u>
Total	<u>160,309</u>	<u>230,900</u>	<u>225,400</u>	<u>225,811</u>	<u>225,811</u>	<u>225,811</u>
491 - Cemetery						
Salaries	332,452	353,148	368,015	368,015	368,015	368,015
Expenses	<u>158,748</u>	<u>178,720</u>	<u>158,820</u>	<u>158,820</u>	<u>158,820</u>	<u>158,820</u>
Total	<u>491,200</u>	<u>531,868</u>	<u>526,835</u>	<u>526,835</u>	<u>526,835</u>	<u>526,835</u>
DPW						
Salaries	1,692,168	1,922,344	2,003,275	1,971,067	1,971,067	1,971,067
Expenses	<u>1,613,917</u>	<u>1,841,320</u>	<u>1,806,920</u>	<u>1,811,220</u>	<u>1,811,220</u>	<u>1,811,220</u>
Total DPW	<u>3,306,085</u>	<u>3,763,664</u>	<u>3,810,195</u>	<u>3,782,287</u>	<u>3,782,287</u>	<u>3,782,287</u>

Article 5: FY 2012 Operating Budget

	FY 10 ACTUAL	FY 11 BUDGET	FY 12 DEPT REQ	FY 12 FIN DIR	FY 12 TN MGR	FY 12 FIN COMM
HUMAN SERVICES						
541 - Council on Aging						
Salaries	284,054	284,808	304,441	342,372	342,372	342,372
Expenses	104,782	125,615	117,700	117,700	117,700	117,700
Total	388,836	410,423	422,141	460,072	460,072	460,072
543 - Veterans Services						
Salaries	13,605	20,911	18,000	18,000	18,000	18,000
Expenses	93,397	77,985	87,325	87,325	87,325	87,325
Total	107,002	98,896	105,325	105,325	105,325	105,325
840 - Ply. Cty. Coop. Ext.						
Expenses	200	200	200	200	200	200
Total	200	200	200	200	200	200
Human Services						
Salaries	297,659	305,719	322,441	360,372	360,372	360,372
Expenses	198,379	203,800	205,225	205,225	205,225	205,225
Total Human Services	496,038	509,519	527,666	565,597	565,597	565,597

Article 5: FY 2012 Operating Budget

	FY 10 ACTUAL	FY 11 BUDGET	FY 12 DEPT REQ	FY 12 FIN DIR	FY 12 TN MGR	FY 12 FIN COMM
LIBRARY & RECREATION						
610 - Library						
Salaries	860,332	855,926	872,074	872,074	872,074	872,074
Expenses	<u>288,723</u>	<u>306,460</u>	<u>304,071</u>	<u>300,261</u>	<u>300,261</u>	<u>300,261</u>
Total	1,149,055	1,162,386	1,176,145	1,172,335	1,172,335	1,172,335
630 - Recreation						
Salaries	141,615	140,626	129,287	141,542	141,542	141,542
Expenses	<u>850</u>	<u>2,850</u>	<u>1,150</u>	<u>1,150</u>	<u>1,150</u>	<u>1,150</u>
Total	142,465	143,476	130,437	142,692	142,692	142,692
633 - Beach Life Guards						
Salaries	16,435	16,770	16,770	16,770	16,770	16,770
Expenses	<u>1,076</u>	<u>600</u>	<u>650</u>	<u>650</u>	<u>650</u>	<u>650</u>
Total	17,511	17,370	17,420	17,420	17,420	17,420
632 - North Hill Golf Course						
Expenses	1,000	2,000	2,000	2,000	2,000	2,000
Total	<u>1,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
692 - Public Celebrations						
Expenses	<u>4,369</u>	<u>4,500</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total	4,369	4,500	5,000	5,000	5,000	5,000
Library & Recreation						
Salaries	1,018,382	1,013,322	1,018,131	1,030,386	1,030,386	1,030,386
Expenses	<u>296,018</u>	<u>316,410</u>	<u>312,871</u>	<u>309,061</u>	<u>309,061</u>	<u>309,061</u>
Total Library & Rec.	1,314,400	1,329,732	1,331,002	1,339,447	1,339,447	1,339,447
SCHOOLS						
300 - Duxbury Schools						
Salaries	21,515,359	21,425,454	22,080,454	22,386,734	22,386,734	22,386,734
Expenses	<u>6,221,353</u>	<u>6,521,004</u>	<u>7,228,046</u>	<u>6,559,724</u>	<u>6,559,724</u>	<u>6,559,724</u>
Total - Schools	27,736,712	27,946,458	29,308,500	28,946,458	28,946,458	28,946,458

Article 5: FY 2012 Operating Budget

	FY 10 ACTUAL	FY 11 BUDGET	FY 12 DEPT REQ	FY 12 FIN DIR	FY 12 TN MGR	FY 12 FIN COMM
TOWN & SCHOOL						
SHARED COSTS						
EMPLOYEE BENEFITS						
916 - Medicare	406,837	450,000	460,000	447,800	447,800	447,800
915 - Life Insurance	11,424	13,000	13,000	12,710	12,710	12,710
914 - Employee Life & Health Insurance	6,040,180	6,900,000	6,362,000	6,400,000	6,400,000	6,400,000
911 - Contributory Pensions	1,905,038	2,174,974	2,392,471	2,134,651	2,134,651	2,134,651
909 - Non-Contributory Pensions	27,277	29,500	20,000	20,000	20,000	20,000
945 - Unemployment Compensation	118,505	0	0	0	0	0
945 - Workers Compensation	222,361	255,000	251,070	233,300	233,300	233,300
Sub-Total Employee Benefits	8,720,198	9,822,474	9,498,541	9,248,461	9,248,461	9,248,461
OTHER SHARED COSTS						
945 - Fire, Liability, Insurance	220,349	277,800	275,180	261,850	261,850	261,850
132 - Reserve Fund	71,500	100,000	100,000	100,000	100,000	100,000
Sub-Total Liab Ins/ResFd	291,849	377,800	375,180	361,850	361,850	361,850
DEBT SERVICE TOWN & SCH						
710 - Principal Payments	1,761,774	1,738,513	1,797,726	1,797,726	1,797,726	1,797,726
751 - Interest on Bonded Debt	569,679	646,666	526,599	526,599	526,599	526,599
752 - Interest on Temporary Notes	17,950	20,000	20,000	20,000	20,000	20,000
753 - Bond Expense	2,450	20,000	20,000	20,000	20,000	20,000
Sub-Total Debt	2,351,853	2,425,179	2,364,325	2,364,325	2,364,325	2,364,325
Total Town/Sch Shared Costs	11,363,900	12,625,453	12,238,046	11,974,636	11,974,636	11,974,636

Article 5: FY 2012 Operating Budget

	FY 10 ACTUAL	FY 11 BUDGET	FY 12 DEPT REQ	FY 12 FIN DIR	FY 12 TN MGR	FY 12 FIN COMM
OPERATING BUDGET - WATER						
450 - Water						
Salaries	554,443	626,241	621,702	640,136	640,136	640,136
Expenses	883,504	1,038,538	1,044,238	957,639	957,639	957,639
Sub-Total Water Operations	1,437,947	1,664,779	1,665,940	1,597,775	1,597,775	1,597,775
DEBT SERVICE WATER						
710 - Principal Payments	763,851	731,539	729,197	729,197	729,197	729,197
751 - Interest on Bonded Debt	208,035	172,987	148,431	148,431	148,431	148,431
752 - Interest on Temporary Notes	414	20,000	20,000	20,000	20,000	20,000
753 - Bond Expense	0	20,000	20,000	20,000	20,000	20,000
Sub-Total Water Debt	972,300	944,526	917,628	917,628	917,628	917,628
OPERATING BUDGET - P.W.POOL						
631 - Pool						
Salaries	19,241	179,000	204,419	210,633	210,633	210,633
Expenses	21,195	198,531	174,970	161,348	161,348	161,348
Sub-Total P.W.Pool Operations	40,436	377,531	379,389	371,981	371,981	371,981

Article 5: FY 2012 Operating Budget

	FY 10 ACTUAL	FY 11 BUDGET	FY 12 DEPT REQ	FY 12 FIN DIR	FY 12 TN MGR	FY 12 FIN COMM
EXPENSES						
OPERATING PROGRAMS						
General Government	2,041,481	2,049,562	2,213,143	2,196,513	2,196,513	2,196,513
Public Safety	6,022,008	5,796,564	6,373,669	6,151,397	6,151,397	6,151,397
Public Works	3,306,085	3,763,664	3,810,195	3,782,287	3,782,287	3,782,287
Human Services	496,038	509,519	527,666	565,597	565,597	565,597
Library & Recreation	1,314,400	1,329,732	1,331,002	1,339,447	1,339,447	1,339,447
Education	27,736,712	27,946,458	29,308,500	28,946,458	28,946,458	28,946,458
Town & School Shared Costs	11,363,900	12,625,453	12,238,046	11,974,636	11,974,636	11,974,636
SUB-TOTAL OPERATING	52,280,624	54,020,952	55,802,221	54,956,335	54,956,335	54,956,335
Water						
Operating	1,437,947	1,664,779	1,665,940	1,597,775	1,597,775	1,597,775
Debt	972,300	944,526	917,628	917,628	917,628	917,628
Sub Total Water	2,410,247	2,609,305	2,583,568	2,515,403	2,515,403	2,515,403
P.W.Pool						
Salaries	19,241	179,000	204,419	210,633	210,633	210,633
Expenses	21,195	198,531	174,970	161,348	161,348	161,348
Sub-Total P.W.Pool	40,436	377,531	379,389	371,981	371,981	371,981

DUXBURY PUBLIC SCHOOLS FY12 BUDGET

	FY08 EXPENDED	FY09 EXPENDED	FY10 EXPENDED	FY11 APPROVED BUDGET	FY12 BUDGET ATM APPROVED xx/xx/11
POLICY and ADMINISTRATION					
(includes salaries and expenses covering School Committee, Retirements and K-12 support services for schools)					
School Committee	28,301	23,176	38,377	26,544	27,470
Central Office	798,728	898,198	811,813	764,237	786,904
Curriculum & Assessment	118,450	132,374	136,555	138,030	141,885
Admin Computer Services	257,274	278,561	249,310	290,058	337,333
Retirement Incentive	78,794	32,294	42,294	42,728	20,000
TOTAL POLICY AND ADMINISTRATION	1,281,547	1,364,603	1,278,349	1,261,597	1,313,593
REGULAR INSTRUCTION					
(includes academic programs which are either required or available on an elective basis to all)					
Principal	1,336,154	1,306,397	1,461,584	1,409,828	1,402,710
Art	410,584	433,586	455,473	444,821	487,108
Elementary Education	3,661,983	3,674,875	3,693,632	3,707,066	3,824,916
English	1,288,745	1,347,941	1,336,725	1,327,499	1,390,269
Health Education	84,448	87,115	97,620	123,586	65,039
Kindergarten	551,442	496,247	419,498	317,630	391,754
Mathematics/Business Education	1,244,143	1,284,232	1,393,667	1,366,012	1,405,142
Music	601,467	647,543	639,758	627,457	631,415
Physical Education	700,685	743,165	773,896	807,867	824,199
Science/Computer Sci/Fam & Cons Sci/Tech Ed	1,657,964	1,711,788	1,711,431	1,792,632	1,868,921
Social Studies	1,161,358	1,153,058	1,148,847	1,190,490	1,296,067
Reading	127,487	82,009	108,961	104,545	124,917
Remedial Education	184,563	285,239	281,473	291,857	346,419
World Language	1,021,783	1,084,263	1,194,480	1,216,762	1,243,961
Classroom Supplies	55,219	64,810	58,345	62,101	63,057
Educational Computer Services	315,655	289,842	458,269	386,080	430,049
TOTAL REGULAR INSTRUCTION	14,403,680	14,692,111	15,233,660	15,176,233	15,795,944
SPECIAL INSTRUCTION					
(includes programs for students with special learning needs, vocational and occupational education)					
Special Education Administration	140,907	159,962	187,829	174,577	179,334
Occupational and Vocational Education	231,059	257,513	263,590	287,466	292,434
Special Needs	3,374,367	3,580,670	3,550,868	3,541,645	3,531,738
Special Ed Transportation	379,144	346,478	377,631	410,043	418,244
Special Needs Pre-School	717,763	730,548	853,811	830,870	889,997
TOTAL SPECIAL INSTRUCTION	4,843,240	5,075,172	5,233,727	5,244,601	5,311,746

DUXBURY PUBLIC SCHOOLS FY12 BUDGET

	FY08	FY09	FY09	FY11	FY12 BUDGET
	EXPENDED	EXPENDED	EXPENDED	APPROVED BUDGET	ATM APPROVED xx/xx/11
INSTRUCTIONAL SUPPORT SERVICES					
(includes programs providing support for classroom teaching or programs which provide direct services to students)					
Athletics	345,524	340,895	358,541	329,406	333,392
Cocurricular Activities	118,950	155,040	137,321	132,070	142,845
Guidance	521,886	531,142	616,814	730,350	766,797
Health Services	304,798	318,457	312,867	345,256	353,927
Library	189,641	198,989	203,292	230,150	243,696
Media	46,464	53,563	46,597	62,697	64,666
Out-of-State-Travel	0	0	0	0	0
Professional Development	50,691	40,646	48,087	56,355	57,543
Psychological Services	248,238	264,791	339,470	332,485	353,952
Substitutes	326,841	286,737	347,079	337,739	353,897
TOTAL INSTRUCTIONAL SUPPORT SERVICES	2,153,033	2,190,262	2,410,068	2,556,508	2,670,715
OPERATIONAL SERVICES					
(includes programs related directly to operating the school facilities)					
Custodial	851,698	880,880	929,118	889,812	900,466
Maint of Bldg & Grnds	277,652	257,287	255,987	261,880	272,289
Security	0	0	0	4,944	4,926
Traffic Supervisors	10,163	0	0	0	0
Extraordinary Building Repairs	409,145	365,379	363,540	341,537	348,368
Transportation	983,538	957,528	1,062,403	1,046,796	1,146,600
Energy Heat/Light	727,850	890,809	903,381	1,079,392	1,100,979
Telephone	57,529	47,271	42,874	56,754	56,754
Water	19,233	25,155	23,606	26,404	24,078
TOTAL OPERATIONAL SERVICES	3,336,808	3,424,309	3,580,908	3,707,519	3,854,460
TOTAL SCHOOL BUDGET	26,018,308	26,746,458	27,736,712	27,946,458	28,946,458

	Article 6 Capital Projects Requests					
	Fiscal 2012 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation	TOWN MEETING & NOTES	
GENERAL GOVERNMENT					Fiscal Advisory Committee votes on items of \$15,000 and greater.	
Information Systems						
Purchase New CAD/RMS Software (Police & Fire)	140,895	140,895	140,895	-		
GENERAL GOVERNMENT TOTAL	140,895	140,895	140,895	-		
PUBLIC SAFETY						
Police						
Purchase Video Security System	12,414	12,414	-	-		
Purchase Collision/Crimescene Software	14,038	-	-	-		
Fire Department						
Refurbish 1992 Rescue/Dive Truck	15,000	20,000	20,000	-		
Turnout Gear (5 Sets)	12,000	12,000	-	-		
SCBA Bottles	9,600	9,600	-	-		
Harbormaster						
Replace 2004 4X4 Truck	33,811	33,811	33,811	-		
Replace 2005 Patrol Vehicle	33,811	-	-	-		
Automated External Defibrillators (2)	4,100	4,100	-	-		
Thermal Imaging Camera	2,400	2,400	-	-		
Portable Radios	1,942	1,942				
PUBLIC SAFETY TOTAL	139,116	96,267	53,811	-		

	Article 6 Capital Projects Requests				
	Fiscal 2012 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation	TOWN MEETING & NOTES
PUBLIC WORKS					
<u>Central Buildings Services</u>					
Repair & Paint Town Hall Exterior	35,000	35,000	35,000	-	
Organization of Town Hall Archives	20,000	20,000	20,000	-	
<u>Lands & Natural Resources</u>					
Replace 2000 Toro Grounds Master	87,500	87,500	87,500	-	
Replace 1999 Chevy Blazer	27,000	-	-	-	
Replace 2004 1/2 Ton Truck Pick-up Truck H-20	27,000	27,000		-	
Replace 2002 3/4 Ton Pick-up Truck H-29	35,000	35,000		-	
<u>Animal Control</u>					
Replace 4WD Pick-up Truck With Cap	23,000	23,000	23,000		
<u>Fuel Depot</u>					
Replace Fuel Pumps/Add Canopy	61,500	-	-	-	
<u>Administration</u>					
DPW Facility Feasibility Study	75,000	-	-	-	
<u>Vehicle Maintenance</u>					
Purchase New Utility Truck	31,594	-	-		
<u>Highway</u>					
Replace 2000 Six Wheel Dump Truck H-19	161,000	161,000	161,000	-	
Replace 2000 Six Wheel Dump Truck H-14	161,000	161,000	161,000	-	
Replace 1997 Skid Steer Bob Cat Tractor	79,150	-	-	-	
DEPARTMENT OF PUBLIC WORKS TOTAL	823,744	549,500	487,500	-	

	Article 6 Capital Projects Requests					
	Fiscal 2012 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation	TOWN MEETING & NOTES	
HUMAN SERVICES						
Council On Aging						
Replace Couches & Chairs	7,000	7,000	-	-		
HUMAN SERVICES TOTAL	7,000	7,000	-	-		
LIBRARY & RECREATION						
Library						
Replace Workstations (5)	4,000	4,000	-	-		
Carpet Replacement	2,000	2,000	-	-		
<u>Recreation</u>						
Repair Tarkiln Tennis Courts	15,000	15,000	15,000	-		
Repair Wadsworth Tennis Courts	15,000	15,000	15,000	-		
North Hill Golf Course						
Repair/Replace Ladies Tees	15,000	15,000	15,000	-		
Repair Sand Traps	25,000	25,000	25,000	-		
LIBRARY & RECREATION TOTAL	76,000	76,000	70,000	-		

	Article 6 Capital Projects Requests					
	Fiscal 2012 Request	Town Manager Recommendation	Fiscal Advisory Recommendation	Finance Committee Recommendation	TOWN MEETING & NOTES	
DUXBURY SCHOOLS						
Network Upgrades - System Wide	15,000	15,000	15,000	-		
Wireless Technology Phase II - DHS	15,000	15,000	15,000	-		
Replace Computers - System Wide	80,800	80,800	80,800	-		
Replace Printers - System Wide	36,000	36,000	36,000	-		
Mobile Class Computer System - System Wide	83,200	83,200	83,200	-		
Smartboards	35,200	35,200	35,200	-		
Construct/Renovate Classrooms	55,000	35,000	35,000	-		
White Marker Boards	19,200	10,000	10,000	-		
Alden School Lighting Upgrade	124,075	124,075	124,075	-		
Carpet Replacement	15,000	-	-	-		
Video Security System	23,000	-	-	-		
Chandler Gym Floor Replacement	60,000	-	-	-		
New Classrooms & Furniture	5,000	-	-	-		
Replace Classroom Furniture	3,500	-	-	-		
Cafeteria Tables	15,000	-	-	-		
Window Blinds - DHS	12,500	-	-	-		
Good Knight Theater Risers	32,000	-	-	-		
Musical Instruments	10,000	-	-	-		
SCHOOL DEPARTMENT TOTAL	639,475	434,275	434,275	-		
GENERAL FUND TOTAL	1,826,230	1,303,937	1,186,481	-		
WATER ENTERPRISE FUND						
Engineering - Underground Injection Control Wells	10,500	10,500	-	-		
System Rehabilitation	150,000	150,000	150,000	-		
PCE Main Pipe Replacement	100,000	100,000	100,000	-		
Replace 2004 1/2 Ton Truck Pick-up Truck W-6	29,200	29,200	29,200	-		
Replace 2006 1/2 Ton Truck Pick-up Truck W-1	29,200	29,200	29,200	-		
WATER ENTERPRISE FUND TOTAL	318,900	318,900	308,400	-		

LONG TERM DEBT AND INTEREST BUDGET

DATE OF BOND ISSUE		EXPENDED Fiscal Year 2010	PROJECTED Fiscal Year 2011	REQUESTED Fiscal Year 2012
PRINCIPAL PAYMENTS:				
SEWER:				
04/01/97	Bluefish/Snug Harbor (2017)	34,189	35,162	36,164
10/25/00	Community Septic Management (2019)	10,872	10,872	10,872
07/24/03	Community Septic Management (2021)	10,713	10,479	10,690
12/15/02	Bay Road (2023)	55,000	55,000	55,000
		\$ 110,774	\$ 111,513	\$ 112,726
WATER:				
12/15/98	Muni Purpose Bond (2013)	100,000	100,000	100,000
06/15/00	Muni Purpose Bond (2010)	40,000	-	-
08/15/01	Muni Purpose Bond (2012)	20,000	20,000	20,000
12/15/02	Muni Purpose Bond (2013)	60,000	55,000	55,000
11/15/03	Muni Purpose Bond (2013)	40,000	40,000	40,000
05/15/04	Muni Purpose Bond (2014)	110,000	110,000	110,000
12/15/05	Muni Purpose Bond (2016)	50,000	50,000	50,000
02/15/07	Muni Purpose Bond (2017)	99,000	95,000	95,000
05/15/08	Damon Well (2023)	85,000	85,000	85,000
05/15/08	Route 3/Temple St Water Main (2023)	40,000	40,000	40,000
01/01/09	Birch Street Tank (2029)	139,851.00	131,539	134,197
		\$ 783,851	\$ 726,539	\$ 729,197
SCHOOL:				
06/15/00	Alden School Remodel (2010)	150,000	-	-
12/15/05	School Sewer (2021)	100,000	100,000	100,000
12/15/05	Chandler/Alden School (2021)	775,000	775,000	770,000
02/15/07	School Sewer (2010)	20,000	-	-
03/15/10	Chandler School Roof (2025)	-	42,000	40,000
03/15/10	School Study (2012)	-	100,000	100,000
		\$ 1,045,000	\$ 1,017,000	\$ 1,010,000

DATE OF BOND ISSUE		EXPENDED Fiscal Year 2010	PROJECTED Fiscal Year 2011	REQUESTED Fiscal Year 2012
OTHER BUILDINGS:				
12/15/97	Library (2017)	175,000	170,000	170,000
06/15/00	Ashdod Fire Station (2010)	60,000	-	-
08/15/01	Senior Center (2017)	145,000	145,000	145,000
12/15/05	Animal Shelter (2009)	-	-	-
02/15/07	Fire Alarms (2012)	20,000	20,000	5,000
03/15/10	Percy Walker Pool (2025)	-	150,000	150,000
03/15/10	Percy Walker Pool Engineering (2025)	-	18,000	15,000
	Fire Station Engineering	-	-	150,000
		\$ 400,000	\$ 503,000	\$ 635,000
CONSERVATION AND LAND:				
12/15/98	Muni Purpose Bond (2009)	-	-	-
12/15/02	Merry & Millenium Green (2013)	30,000	30,000	25,000
		\$ 30,000	\$ 30,000	\$ 25,000
EQUIPMENT:				
12/15/05	Equipment various (2009)	-	-	-
02/15/07	Equipment various (2010)	126,000	-	-
		\$ 126,000	\$ -	\$ -
OTHER:				
02/15/07	Cemetery Expansion (2011)	20,000	20,000	-
02/15/07	Senior Center Parking Lot (2011)	15,000	15,000	-
05/15/08	Seawall	15,000	15,000	15,000
		\$ 50,000	\$ 50,000	\$ 15,000
TOTAL PRINCIPAL		\$ 2,545,625	\$ 2,438,052	\$ 2,526,923
INTEREST PAYMENTS:				
	Sewer	\$ 55,177	\$ 50,367	\$ 45,478
	Water	\$ 183,790	\$ 170,507	\$ 148,431
	School	\$ 411,475	\$ 388,859	\$ 351,119
	Buildings	\$ 88,741	\$ 141,126	\$ 126,426
	Conservation & Land	\$ 3,140	\$ 2,150	\$ 1,190
	Equipment	\$ 5,040	\$ -	\$ -
	Other	6,106	4,238	2,388
	Total Interest on Long Term Debt	\$ 753,469	\$ 757,246	\$ 675,031
	Temp Interest / Bond Exp	\$ 30,000	\$ 40,000	\$ 40,000
	Temp Interest / Bond Exp - Water	\$ 105,000	\$ 40,000	\$ 40,000
TOTAL		3,434,094	3,275,298	3,281,954
Water Department		(1,072,641)	(937,046)	(917,628)
TOWN GENERAL DEBT & INTEREST		\$ 2,361,453	\$ 2,338,252	\$ 2,364,326

Article 7

To see if the Town will vote to amend the Town By-law, known as the "Duxbury Personnel Plan", as originally accepted on March 12, 1955, and last amended as of March 13, 2010 by replacing it with a new revised By-Law, a copy of which is on file in the Town Clerk's Office, which revised By-Law is incorporated herein, to become effective July 1, 2011 and to raise and appropriate, or transfer from available funds, such sums of money as are necessary to implement the Personnel Plan and provide funding for other salary compensation not a part of the Personnel Plan,

or take any action in relation thereto.

(Personnel Board)

Finance Committee Recommendation: Available at Town Meeting

Article 8

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund collective bargaining agreements with any one or more of the following employee organizations for the fiscal year commencing July 1, 2011:

- Duxbury Police Association
- Duxbury Police Commanders Association
- Duxbury Police Dispatchers Union
- Service Employees International Union, CTW-CLC Local 888 (Library Employees)
- Local 2167 International Association of Firefighters A.F.L.-C.I.O.
- Local 1700, Council 93, AFSCME, Duxbury DPW Employees
- Local 888, SEIU, Town of Duxbury Secretaries and Clerks
- Duxbury Teachers Association
- Duxbury Teachers Association Unit C—Instructional Assistants
- Duxbury Secretaries/Clerks Association (School)
- Local 1700, AFSCME, Council 93, A.F.L.-C.I.O., School Custodians

or take any action in relation thereto.

(Board of Selectmen) (School Committee)

Finance Committee Recommendation: Available at Town Meeting

Article 9

To see if the Town will vote to rescind any Town debt as authorized and unissued at previous Town Meetings, or take any action in relation thereto.

(Finance Department)

Finance Committee Recommendation: Available at Town Meeting

Article 10

To see if the Town will vote, upon recommendation of the Board of Selectmen, to re-authorize or establish revolving funds under M.G.L. Chapter 44, Section 53E ½ for the following purposes:

Council on Aging Revolving Fund: to be credited with all fees and charges received from the Senior Center Programs as established by the Board of Selectmen and to authorize the expenditure of an amount not to exceed \$70,000 from said Revolving Fund, to be expended under the direction of the Director of the Council on Aging, for Senior Center Programs;

Finance Committee Recommendation: Approval

GIS Revolving Fund: to be credited with all fees and charges received for the Geographic Information System (GIS) program as established by the Board of Selectmen and to authorize the expenditure of no more than \$6,000 from said Revolving Fund, to be expended under the direction of the Town Manager for maintenance of and upgrades to the GIS program;

Finance Committee Recommendation: Approval

Jaycox Tree Farm Revolving Fund: to be credited with all fees and charges received from the operation of the Jaycox Tree Farm as established by the Conservation Commission and to authorize the expenditure of no more than \$20,000 from said Revolving Fund, to be expended under the direction of the Conservation Administrator for supplies and any needs of the Jaycox Christmas Tree Farm;

Finance Committee Recommendation: Approval

Hazardous Materials Response Revolving Fund: for receiving and expending funds by the Fire Department as a result of reimbursable incidents allowed under MGL Chapter 21E involving hazardous materials releases, and to authorize the expenditure of no more than \$50,000 from said Revolving Fund, to be expended under the direction of the Fire Chief for the replacement, repair, or purchase of equipment and supplies and for administrative and call firefighter wage expenses associated with fire operations and responses to hazardous materials incidents;

Finance Committee Recommendation: Approval

or take any action in relation thereto.

(Finance Department)

Article 11

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of money to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by Duxbury Beach Reservation, Inc., south of a line running approximately east to west along the northerly edge of the northerly parking area at the east end of the Powder Point Bridge (subject to the migratory shorebird refuge at High Pines and excluding the land at High Pines leased to a third party) and authorize the Board of Selectmen to execute a lease in the name and on behalf of the Town, for a period beginning on July 1, 2011 and ending June 30, 2012 on such terms as the Board of Selectmen may approve,

or take any action in relation thereto.

(Board of Selectmen)

Finance Committee Recommendation: Approval

Article 12

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund the Town of Duxbury's Fourth of July parade and ceremony,

or take any action in relation thereto.

(Board of Selectmen)

Finance Committee Recommendation: Approval

Article 13

To see if the Town will vote to name the publicly-owned land on Mayflower Street, shown as parcel 100-502-074 of the Duxbury Assessors Map, as the "David Cutler Forest,"

or take any action in relation thereto.

(Conservation Commission)

Finance Committee Recommendation: Approval

Article 14

To see if the Town will vote to adopt the Allocation of the Resources of the Duxbury Affordable Housing Trust Fund for Fiscal Year 2012 in accordance with the provisions of Chapter 112 of the Acts of 2005. The Provisions of this Allocation Plan are as follows:

A. First Time Homeownership Program

1. Provide gifts, grants, or subsidies to assist low income homebuyers to purchase a home in the town of Duxbury.
2. Purchase rights of first refusal to acquire existing dwelling units for sale to low income households.

B. Conversion of Existing Properties

1. Acquire and rehabilitate or redevelop existing residential units for purchase or rental by low income home buyers or tenants.
2. Acquire, redevelop or convert existing non-residential structures for low income housing purchasers or tenants.

C. Develop New Affordable Housing Units

1. Acquire and/or construct new residential units for purchase or rental by low income home buyers or tenants.

or take any action in relation thereto.

(Board of Selectmen/Local Housing Partnership)

Finance Committee Recommendation: Approval

Article 15

To see if the Town will vote to approve the ceding of care, custody and control of three parcels of Town-owned land under the care, custody and control of the Cemetery Trustees, being lots 150B-501-432, 150B-501-433, and 150B-500-431 as shown on the Assessor Maps of the Town of Duxbury, to be held in the care, custody and control of the Board of Selectmen for purposes in the renovation and expansion of the fire station and/or for other Town purposes; and further to cede to the care, custody and control of the Cemetery Trustees (or to execute permanent easements for the benefit of the Cemetery Trustees) that portion of land owned by the Town on lots 140F-500-014, 140F-500-016, 140G-500-027, 140G-500-057, and 140B-500-080, as shown on the Assessor Maps of the Town of Duxbury, as depicted on the plan filed with the Town Clerk, in exchange for the three parcels ceded to the Selectmen by this Article, in further exchange for the parcel of land ceded to the Town from the land under the care, custody and control of the Cemetery Trustees for the Duxbury Senior Center in 1999, and further to provide for future expansion of the cemetery, and further to see if the Town will vote to raise and appropriate or transfer from available funds a sum of money and to authorize the Town Manager to expend such sum or a portion thereof for the purposes of this Article,

or take any action in relation thereto.

(Board of Selectmen/Cemetery Trustees)

Finance Committee Recommendation: Available at Town Meeting

Fiscal Advisory Committee Recommendation: Available at Town Meeting

Article 16

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the rehabilitation of Fire Department Headquarters on Parcel 150-503-040 on Tremont Street, said sum to include construction costs and associated architectural, engineering, inspection and related costs to be expended under the direction of the Town Manager and to authorize the Town to apply for and accept any grants for the purpose of this Article, said appropriation to be contingent upon approval by Town voters of a ballot question at an election, said ballot question to ask voters to allow the Town to exempt from the provisions of Proposition 21/2 so called, the amounts required to pay the principal and interest on the bonds or notes to be issued for said purposes, and further to authorize the Board of Selectmen to negotiate and enter into a Deed Restriction on Parcel 150-500-431 for the purpose of limiting nitrogen activities on said parcel,

or take any action in relation thereto.

(Board of Selectman/Public Safety Building Committee)

Finance Committee Recommendation: Available at Town Meeting

Fiscal Advisory Committee Recommendation: Available at Town Meeting

Article 17

To see if the Town will vote to appropriate a sum of money for architectural, engineering and design services to prepare contract bid documents and construction funds, including the cost of construction and associated architectural, engineering, inspection, building fit-out and related costs, for a new police station to be located on a portion of Parcel No. 140-500-039 on Mayflower Street as shown on a site plan on file with the Town Clerk, and to determine whether this appropriation shall be raised by borrowing or otherwise, and if by borrowing, to authorize the Treasurer, with the approval of the Board of

Selectmen, to borrow a sum of money under Chapter 44 of the General Laws or any other enabling authority, said appropriation to be expended under the direction of the Town Manager, to authorize the Town Manager to accept any grants for such project, and that said appropriation be contingent upon approval by Town voters of a ballot question at an election, said ballot question to ask voters to allow the Town to exempt from the provisions of Proposition 2 ½ so-called, the amounts required to pay the principal and interest on the bonds or notes to be issued for said purposes; and further to authorize the Board of Selectmen to dispose of Parcel No. 130-507-011 containing the existing Police Station on terms in the best interest of the Town, in accordance with the requirements of M.G.L. Chapter 30B, Section 16,

or take any action in relation thereto.

(Board of Selectmen/Public Safety Building Committee)

Finance Committee Recommendation: Available at Town Meeting

Fiscal Advisory Committee Recommendation: Available at Town Meeting

Article 18

To see if the Town will vote to raise and appropriate a sum of money for the purpose of procuring a schematic design of a new co-located high school and middle school to be located at 71 Alden Street, including architectural and engineering and project and construction management costs along with other related costs, said sum to be expended under the direction of the School Building Committee and with the approval of the School Committee, and to determine whether this appropriation shall be raised by borrowing or otherwise, and if by borrowing, to authorize the Treasurer to borrow a sum of money, pursuant to Chapter 44 of the Massachusetts General Laws or any other enabling authority, and to further authorize the Town to apply for and receive a grant from the Massachusetts School Building Authority whose grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, provided that any costs incurred by the Town in connection with the schematic design that are in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town and further that said appropriation be contingent upon approval by Town voters of a ballot question at an election, said ballot question to ask voters to allow the Town to exempt from the provisions of Proposition 2 ½ so called, the amounts required to pay the principal and interest on the bonds or notes to be issued for said purposes,

or take any other action in relation thereto.

(School Building Committee/School Committee)

Finance Committee Recommendation: Available at Town Meeting

Fiscal Advisory Committee Recommendation: Available at Town Meeting

Article 19

To see if the Town will vote to appropriate upon recommendation of the Community Preservation Committee, from the Community Preservation Act Fund, in accordance with M.G.L. Chapter 44B such sums of money as it determines necessary for the expenses and charges for operation of the Community Preservation Committee, all for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012 inclusive,

or take any action in relation thereto.

(Community Preservation Committee)

Finance Committee Recommendation: Approval

Article 20

To see if the Town will vote to appropriate upon recommendation of the Community Preservation Committee a sum of money for the purpose of meeting the requirements of the Community Preservation Act, M.G.L., Chapter 44B, Section 6, for the purposes of Open Space, Community Housing (Affordable) and Historic Resources (Preservation) and to meet this appropriation, transfer a sum of money from the Community Preservation Act Fund(s),

or take any other action relative thereto.

(Community Preservation Committee)

Finance Committee Recommendation: Approval

Article 21

To see if the Town will vote to raise and appropriate, upon recommendation of the Community Preservation Committee, a sum of money from the Community Preservation Fund to be utilized for the historic restoration of the Old Town Hall located on Tremont Street, including costs related thereto, and further to authorize the Board of Selectmen to solicit grants or receive gifts for this purpose, and further to authorize the Town Manager to expend sums of money from the Community Preservation Fund and from grants and gifts designated for the purposes of this Article;

or take any other action relative thereto.

(Community Preservation Committee/DPW)

Finance Committee Recommendation: Approval

Fiscal Advisory Committee Recommendation: Approval

Article 22

To see if the Town will vote to raise and appropriate or transfer from available funds, upon recommendation of the Community Preservation Committee, a sum of money from the Community Preservation Fund to be utilized for the historic restoration of the foundation of the Keene Mill located on parcel 010-502-005 of the Duxbury Assessors Map, including costs related thereto, and further to authorize the Board of Selectmen to solicit grants or receive gifts for this purpose, and further authorize the Town Manager to expend sums of money from the Community Preservation Fund and from grants and gifts designated for the purposes of this Article,

or take any action in relation thereto.

(Community Preservation Committee/
Conservation Commission)

Finance Committee Recommendation: Approval

Fiscal Advisory Committee Recommendation: Approval

Article 23

To see if the Town will vote to raise and appropriate or transfer from available funds, upon recommendation of the Community Preservation Committee, a sum of money from the Community Preservation Fund to be utilized for the historic restoration of gravestones at the Chestnut Street Burial Ground and Mayflower Street Old Burial Ground, including costs related thereto, and further to authorize the Board of Selectmen to solicit grants or receive gifts for this purpose, and further authorize the Town

Manager to expend sums of money from the Community Preservation Fund and from grants and gifts designated for the purposes of this Article,

or take any action in relation thereto.

(Community Preservation Committee/
Cemetery Board of Trustees)

Finance Committee Recommendation: Approval

Fiscal Advisory Committee Recommendation: Approval

Article 24

To see if the Town will vote, upon recommendation of the Community Preservation Committee, to authorize the acquisition for recreation purposes of a fee simple interest in land, encumbered with a permanent restriction pursuant to M.G.L. Chapter 184, certain parcels of land, approximately 5 acres in area, identified as Parcels 200-470-053, 200-470-054, and 200-470-055 on Duxbury Assessors map and shown on a plan of land on file at the Office of the Town Clerk, and to raise and appropriate from the Community Preservation Fund a sum of money for the purposes of this Article, including costs related thereto, and to meet this appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money, and to further authorize the Board of Selectmen to solicit grants or receive gifts for the purposes of this Article,

or take any action in relation thereto.

(Community Preservation Committee/Board of Selectmen)

Finance Committee Recommendation: Available at Town Meeting

Fiscal Advisory Committee Recommendation: Approval

Article 25

To see if the Town will vote upon recommendation of the Community Preservation Committee, to acquire by purchase, gift or eminent domain, on terms that the Board of Selectmen deems to be in the best interests of the Town, for open space purposes, of a fee simple interest in land, encumbered with a permanent restriction pursuant to M.G.L. Chapter 184, certain parcels of land, approximately 29 acres in area, as shown on a plan of land on file at the Office of the Town Clerk and identified as parcels 020-031-000, 020-029-013, and a portion of 020-029-011 on the Duxbury Assessors maps, and to raise and appropriate from the Community Preservation Fund a sum of money for the purposes of this Article, including costs related thereto, and to meet this appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money, and to further authorize the Board of Selectmen to solicit grants or receive gifts for the purposes of this Article,

or take any action in relation thereto.

(Community Preservation Committee/Conservation Commission)

Finance Committee Recommendation: Available at Town Meeting

Fiscal Advisory Committee Recommendation: Approval

Article 26

To see if the Town will vote to raise and appropriate or transfer from available funds, upon recommendation of the Community Preservation Committee, a sum of money from the Community Preservation Fund for the purchase of document and storage equipment for the vault in the office of the Town Clerk, and further to authorize the Town Manager to expend sums of money from the Community Preservation Fund for the purposes of this Article,

or take any action in relation thereto.

(Community Preservation Committee/Town Clerk)

Finance Committee Recommendation: Available at Town Meeting

Fiscal Advisory Committee Recommendation: Approval

Article 27

To see if the Town will vote to raise and appropriate or transfer from available funds, upon recommendation of the Community Preservation Committee, a sum of money from the Community Preservation Fund, to be added to the Duxbury Affordable Housing Trust to be used for the First Time Homeownership Assistance Program and further to authorize the Board of Selectmen to solicit grants or receive gifts for the purposes of this article, and further to authorize the Town Manager to expend sums of money for the purposes of this article from the Community Preservation Fund and from grants and gifts designated for this purpose,

or take any action in relation thereto.

(Community Preservation Committee/Local Housing Partnership)

Finance Committee Recommendation: Approval

Fiscal Advisory Committee Recommendation: Approval

Article 28

To see if the Town will vote to rescind its acceptance by the Town at its Annual Election on March 24, 2001, of the Community Preservation Act, Section 3 to 7 of Chapter 44B of Massachusetts General laws, and further to place such rescission approved by the Town Meeting on the ballot for acceptance by the voters of the Town of Duxbury at the next qualifying Town or State Election,

or take any other action in relation thereto.

(Citizens' Petition)

Finance Committee Recommendation: Available at Town Meeting

Article 29

To see if the Town will vote to authorize the Board of Selectmen, on terms and conditions deemed to be in the best interest of the Town to grant access and utility easements on a portion of parcels of land off Lincoln Street identified on Duxbury Assessors Map as Parcels 120-500-002 and 120-502-008 as shown on plans of land filed at the Office of the Town Clerk, and further to appropriate a sum of money for the purposes of this article,

or take any action in relation thereto.

(Conservation Commission)

Finance Committee Recommendation: Approval

Article 30

To see if the Town will vote to authorize the Town Manager to enter into an agreement pursuant to authority contained in M.G.L. Chapter 30B for the management of the Bay Farm Field (parcel 160-500-025) for a term of up to ten years,

or take any action in relation thereto.

(Conservation Commission/ Agricultural
Commission)

Finance Committee Recommendation: Approval

Article 31

To see if the Town will vote to adopt a new Chapter 12 to the General Bylaws to be known as the Local Historic District Bylaw as outlined in the Local Historic District Study Committee's Final Report dated December 7, 2010, a copy of which is on file in the Town Clerk's Office, and to raise and appropriate, or transfer from available funds, such sums of money as are necessary to implement the Local Historic District Bylaw,

or take any action in relation thereto.

(Local Historic District Study Committee)

Finance Committee Recommendation: Available at Town Meeting

Article 32

To see if the Town will vote to amend the General By-laws, Chapter 7.10 as follows:
(Insertions to original text are shown in ***bold italicized print.***)

7.10 FIRE HYDRANTS

7.10.1 No person shall plant any tree, plant or bush or erect any fence or other structure so that it obstructs the view of a fire hydrant from the nearest street or highway, ***or so that it obstructs the operation of a fire hydrant.***

7.10.2 ***Any property owner with a tree, plant, bush, fence or other structure which obstructs the view or operation of a fire hydrant as described in 7.10.1, shall remove the tree, plant, bush, fence or other structure within ten days of receiving written notice from the Fire Department.***

~~7.10.2~~ **7.10.3** No person shall remove or otherwise interfere with snow stakes at or near any hydrant.

~~7.10.3~~ **7.10.4** Violation of this by-law shall be punished by a fine, the amount of which shall be set by the Board of Selectmen. Each day a violation continues shall be a separate offense,

or take any other action in relation thereto.

(Fire Department)

Finance Committee Recommendation: Approval

Article 33

To see if the Town will vote to amend *Article 302 Definitions of the Zoning Bylaws*:

Definition of an Accessory Structure:

Existing Description to be amended:

Accessory Structure

A structure, such as, a detached garage, shed, swimming pool, tennis court, pier, or greenhouse, located on the same lot with and accommodating a use accessory to the principal structure, or use of the lot, except a pier may be located on a lot adjacent to the principal structure.

Proposed Citizens Petition Amendment:

Accessory Structure

A structure, such as, but not limited to, a detached garage, shed, swimming pool, tennis court, pier, greenhouse, or a structure with finished living space that is not a “dwelling unit”, located on the same lot with and accommodating a use accessory to the principal structure, or use of the lot, except a pier may be located on a lot adjacent to the principal structure.

or take any action in relation thereto.

(Citizens’ Petition)

Finance Committee Recommendation: *Available at Town Meeting*

Article 34

To see if the Town will vote to amend Article 300 of the Duxbury Protective Bylaw definition of an Accessory Structure as follows: (Insertions to original text are shown in ***bold italicized print***. Deletions from the original text are shown in ~~strike-through format~~.)

Accessory Structure – A *detached* structure *that is not used in whole or in part as a dwelling.* ~~Such~~ ~~such as a~~ *structure may include a* garage, shed, swimming pool, tennis court, pier, or greenhouse, located on the same lot with and accommodating a use accessory to the principal structure or use of the lot, except a pier may be located on a lot adjacent to the principal structure.

or take any other action thereto.

(Planning Board)

Finance Committee Recommendation: *Available at Town Meeting*

Article 35

To see if the Town will vote to amend the Duxbury Protective Bylaw, Section 410.6 as follows: (Insertions to original text are shown in ***bold italicized print***. Deletions from the original text are shown in ~~strike-through format~~.)

410.6 Accessory Apartment Special Permit Regulations and Restrictions

1. General – No accessory apartment shall be constructed in a single family dwelling without a special permit from the Board of Appeals as provided hereunder. For the purpose of this provision, single-family dwellings authorized under a special permit for a Residential Conservation Cluster or Planned

Development shall be ineligible for an accessory apartment. Application for a special permit may be made to the Board of Appeals in the usual manner. The Board of Appeals may grant a special permit under 906.2 and Site Plan approval under 410.5 provided the following conditions are met. No construction shall commence without issuance of a building permit by the Zoning Enforcement Officer and no use or occupancy of the accessory apartment may occur until the Zoning Enforcement Officer has issued a certificate of occupancy.

2. The Board of Appeals may approve an application for a special permit to construct an accessory apartment where:

- a) The accessory apartment does not exceed eight hundred fifty (850) square feet in area.
- b) The accessory apartment does not require alteration or addition to the single-family dwelling in such a manner that there is any exterior change to the dwelling, so that the accessory apartment is located wholly within the building footprint in existence at the time of the special permit application. For the purpose of this section, exception shall be made only for installation of exterior doorways and means of egress at grade in conformance with Massachusetts Building Code.
- c) The area of the lot on which the single-family dwelling is located shall not be less than twenty thousand (20,000) square feet.
- d) Sufficient parking area shall be provided, including at least one (1) additional space to serve the accessory apartment. Said ~~addition~~ **additional** space shall have access to the driveway serving the dwelling.
- e) The applicant shall be an owner-occupant of the premises, and shall remain an occupant of either the principal dwelling or the accessory apartment.
- f) The Board of Health certifies that the existing or proposed septic system and expansion area comply with the requirements of Title 5 of the State Environmental Code and the Rules and Regulations of the Duxbury Board of Health, and is capable of serving both the single-family dwelling and the accessory apartment.
- g) The applicant submits floor plans of the proposed accessory apartment, a site plan in conformance with Section 410.5, and a plot plan as required under Section 905, all being acceptable to the Board of Appeals.
- h) The single-family dwelling is at least ten (10) years old at the time of the application for an accessory apartment special permit, and no additions or alterations as would have created additional living space were constructed in the single-family dwelling within ~~five (5) years~~ **one (1) year** of the date of application for special permit hereunder.
- i) Upon approval, the Board of Appeals may require the applicant to record a restriction verifying that the apartment is accessory to a single family dwelling and that no application shall be made under Chapter 183A to convert the accessory apartment to a condominium.***

or take any action in relation thereto.

(Local Housing Partnership)

Finance Committee Recommendation: Available at Town Meeting

Article 36

Whereas the Town of Duxbury adopted a Comprehensive Plan in 1999 which endorses single density for lots;

Whereas the Town of Duxbury has become home to double density sites in the past few years;

Be it resolved that this Town Meeting reaffirms and supports single density;

And that we expect our Town Boards, Committees and employees to enforce single density planning,

or take any other action in relation thereto.

(Citizens' Petition)

Finance Committee Recommendation: Available at Town Meeting

Article 37

To see if the Town will vote to amend Article 300 of the Duxbury Protective Bylaw definition of a Guest House as follows: (Insertions to original text are shown in ***bold italicized print***. Deletions from the original text are shown in ~~strike-through format~~.)

~~Guest House~~ ***Bed and Breakfast*** – A structure originally built as a dwelling, in which the operator resides, and not more than four guest units are offered for overnight lodging with or without meals.

and,

vote to amend Article 400 of the Duxbury Bylaw Section 410.3 # 8 as follows: (Insertions to original text are shown in ***bold italicized print***. Deletions from the original text are shown in ~~strike-through format~~.)

8. Bed and Breakfast/~~Guest House~~ within existing footprint of an existing single-family dwelling, in which the operator resides.

or take any other action thereto.

(Planning Board)

or take any action in relation thereto.

Finance Committee Recommendation: Available at Town Meeting

Article 38

To see if the Town will amend Article 400 of the Duxbury Protective Bylaw as follows: (Insertions to original text are shown in ***bold italicized print***. Deletions from the original text are shown in ~~strike-through format~~.)

425 INTENSITY AND DIMENSIONAL REGULATIONS FOR ALL NEIGHBORHOOD BUSINESS DISTRICTS

425.1 Lot Area, Frontage, Depth Dimensions and Coverage

5. In a Neighborhood Business District, no accessory building or structure shall be located within the required front setback. Accessory structures may be appended to the principal building or to another accessory building.

- a) Corner Clearance – Within the triangle formed by the lines of intersecting ways and a line joining points on such lines fifteen (15) feet distance from their point of intersection, or in the case of a rounded corner, the point of intersection, or in the case of a rounded corner, the point of intersection of their tangents, no structure and no foliage shall be maintained between a height three and one-half (3.5) feet and height of eight (8) feet above the plan through their curb grades.
- b) Projections – Nothing herein shall prevent the projection of steps, stoops, not exceeding thirty (30) square feet in any area, cornices, window sills or belt courses into any required setback.
- c) Height – Maximum height shall be thirty (30) feet in NB 1 and NB 2.

- d) Exemptions to Height Regulations – The limitations of height in feet shall not apply to chimneys, elevators, poles, ventilators, skylights, tanks, bulkheads, and other accessory structural features usually carried above roofs, nor to domes, towers, or spires of churches or other buildings provided such features are in no way used for living purposes and further provided that no such structural feature of any building shall exceed a height of sixty-five (65) feet from the ground. The Board of Appeals may grant a special permit for greater height for such structures and provided such greater height would not be hazardous or detrimental to the neighborhood.
- e) ***Open Space – the minimum open space of a lot shall be no less than thirty percent (30%) of the total Lot Area as defined in Section 302.***
- f) Site Coverage – ~~In NB1 and NB2 Districts~~ the maximum site coverage of a lot ***Lot as defined in Section 302*** shall be no more than ***seventy percent (70%).*** ~~fifty percent (50%) of the total area of the lot as defined in Section 302 and not “Lot Area.”~~
- g) ***Building Coverage – the maximum building coverage of a Lot as defined in Section 302 shall be no more than twenty percent (20%).***
- h) Bedrooms – Above ground floor apartments in Neighborhood Business Districts 1 and 2 shall be limited to no more than two (2) bedrooms.
- i) Reduction of Minimum Requirements – No lot, setback, court or other open space already having less than the minimum requirements in this Bylaw shall be further divided or reduced with respect to such minimum requirement or requirements.

or take any other action thereto.

(Planning Board)

Finance Committee Recommendation: Available at Town Meeting

Article 39

To see if the Town will amend Article 300 of the Duxbury Protective Bylaw by inserting in alphabetical order the following new definition:

“Open Space – Any portion of the lot comprised of vegetative matter that is open and unobstructed. Open space shall be free of vehicular traffic and parking.

or take any other action thereto.

(Planning Board)

Finance Committee Recommendation: Available at Town Meeting

Article 40

To see if the Town will vote to amend Article 600 of the Duxbury Protective Bylaw by deleting Section 603 (Parking Regulations) in its entirety and replacing it with a new Section 603 that reads as follows:

603 PARKING REGULATIONS

603.1 Purpose

The purposes of the parking standards and regulations are to:

1. Provide adequate parking for business and residences in all zoning districts.
2. Promote traffic safety for both vehicular and pedestrian traffic.
3. Ensure orderly access and egress to and from the public way.

4. Protect abutting residential properties from nuisances such as noise, fumes, headlight glare, dust and increased surface water runoff from the land covered by impervious surfaces.
5. Provide visual relief from broad expanses of pavements and vehicles.
6. Reduce congestion on public ways.
7. Protect wetland/wellhead recharge areas from parking lot pollutants.

In Section 603, Gross Square Feet shall be depicted as GSF and Gross Floor Area shall be depicted as GFA.

603.2 - Applicability

Off-street parking shall be provided in all zoning districts for new construction, conversion, expansion, or increase in intensity of use of any structure. Existing buildings, structures and land uses are not subject to these off-street parking and loading requirements and may be rebuilt, altered or repaired, but not enlarged or subject to a change in use, per the table of off-street parking requirements, in such a manner so as to increase demand and useable floor area, without becoming subject to these parking requirements.

603.3 Table of Off-Street Parking Requirements

PRINCIPAL USE

REQUIRED PARKING SPACES

RESIDENTIAL USES:

Single Family Dwelling Unit	2 spaces
Accessory Apartment	See Section 410.6
Dwelling over First Floor of Commercial Structure	2 spaces per unit
Seasonal Dormitory Housing	2 spaces per bedroom
Bed & Breakfast	2 spaces plus 1 space per guest unit
Home Occupation	See Section 410.7
Family Child Care (up to 10 children)	2 spaces for dwelling plus one additional space

INSTITUTIONAL AND COMMUNITY USES:

Nursing, Convalescent or Rest Home	1 space every four beds plus 1 space for each employee on largest shift
Assisted Living Facility	1 space for each 2 beds plus 1 space for each employee on largest shift

Adult Day Care Facility	1 space for each employee on largest shift plus a loading/unloading space to accommodate van or bus licensed to carry up to 25 persons
Places of Assembly, Churches, Theatres, Auditoriums, Outdoor Stadiums & Funeral Homes	1 parking space every 3 seats plus employee parking on largest shift
Schools (including Nursery, Elementary, Secondary, Instructional - Public & Private) and Commercial Day Care with over 10 Children	1 space per classroom; plus 1 visitor's space per classroom and one space per staff person.
Municipal, State and Federal Uses, including Town Buildings, Post Offices and Libraries	1 space per 200 GSF used by the public, plus 1 space per 500 GSF not used by the public

COMMERCIAL USES:

Food Stores, Supermarkets and Pharmacies	1 space per 500 GSF plus one per employee on largest shift
Quick Service Stores, Convenience Stores, Dry Cleaners, Liquor Stores, Video Stores	1 space per 250 GSF plus one per employee on largest shift
Banks and Financial Institutions	1 space per 200 GSF plus one per employee on largest shift
Hairdressers, Barber Shops, Beauty Salons, Tanning Salons and Other Personal Service Establishments.	1.5 spaces per work station, plus one per employee on largest shift
Eating Establishments including Restaurants and Taverns without Delivery or Take-Out Service	1 space per 4 seats (indoor and/or outdoor), plus one space per employee on largest shift
Eating Establishments including Fast Food Restaurants with Delivery or Take-Out Service	1 space per 100 GSF, plus one space per employee on largest shift & 1 space for delivery vehicle
Retail Store including Gift Shops, Galleries, Apparel and Accessories, Florist Shops	1 space per 250 GSF
Commercial Recreation (Indoor and Outdoor) including Gyms, Athletic Clubs and Exercise	1 space per 300 GSF plus one space per employee on largest shift

Studios	
Wireless Telecommunication Facility	See Section 610

MEDICAL USES:

Dentist Office	1 space per chair plus 1 per employee max. shift plus 1 space for every 2 seats in waiting rooms
Medical Office Space including all Medical Practices, Licensed Professional Labs, Physical Therapy and Counseling	1 space for each medical practitioner/professional, plus 1 space for every 2 seats in waiting rooms, plus 1 space per employee on largest shift
Animal Clinic/Hospital, Grooming and Kennel Services	2 spaces per 1,000 GSF plus 1 per employee

OFFICE USES:

Consumer Service Offices (Real Estate, Travel Agencies, Insurance)	1 space per 250 GSF
Professional Office (Law, Accounting, Consulting, On-Line Businesses)	1 space per 300 GSF

A future reserve area for parking may be delineated on plans for construction if determined to be needed at a later date to accommodate changes in number of employees.

Mixed Uses:

Required parking spaces in the case of mixed uses shall be the sum of the requirements of the individual uses computed separately.

Undetermined Uses:

Required parking of the most intensive use allowed, per the table of off-street parking requirements, in the applicable zoning district shall apply, when the use of the building has not been determined at the time of application for any of the following approvals: building permit, special permit, or site plan review.

603.4 Parking Spaces: Design and Layout Standards for NB1 and NB2

All parking spaces in NB1 and NB2 shall be located on a bituminous concrete or cement concrete surface, unless alternative technology that would provide equal or better treatment of water runoff than such concrete surfaces is otherwise approved by the Special Permitting Granting Authority (SPGA), and have

the minimum dimensions of ten (10) feet wide and twenty (20) feet in length. Curbing or wheel stops shall be used where needed for safety. A maximum of two (2) feet of landscaped set back areas adjacent to the front and back of the stall for bumper overhang may be used to satisfy the stall length requirements. All parking spaces and travel and loading zones shall be delineated by pavement marking and shall be included in coverage calculations regardless of materials approved.

Parking spaces shall be utilized for parking of registered motor vehicles unless otherwise specified for use in a special permit or site plan review.

Parking and Loading Areas shall not be partially or wholly located in a public way.

All driveways and maneuvering aisles in Neighborhood Business Districts shall be bituminous concrete or cement concrete, unless otherwise approved by the SPGA, and shall be designed so that traffic flows freely at all times and can exit and enter into a public way being driven in a forward direction. All travel aisles must be a minimum of twenty-four (24) feet wide, unless providing only one-way direction, where a minimum of fifteen (15) feet wide and identified with directional signage and pavement markings is permissible.

603.5 Handicapped Parking

All parking areas shall provide specifically designed handicap parking spaces in the accordance the Massachusetts Architectural Access Board’s rules and regulations.

603.6 Parking Areas: Design, Layout and Stormwater Requirements

Parking areas shall be connected to their principal uses by sidewalks and/or pedestrian crosswalks to enhance pedestrian movement and safety. Where practical, sidewalk ramps and pedestrian crosswalks shall be located separately from any short-term delivery stop areas.

1. Curb The number of curb cuts on a state or local roadway shall be minimized to
Cuts: two (2) driveway cuts per street line in order to promote the orderly flow of traffic, unless the project site consists of more than one lot. Depending on one-way or two-way traffic on travel aisles, curb cuts shall at minimum be a thirty (30) feet radius with granite curbing. Width of a one-way direction aisle shall at minimum be fifteen (15) feet in width and for a two-way direction aisle shall be at a minimum of twenty-four (24) feet in width.

2. Sight All entrance ways and driveways serving a business must comply
Distance: with the corner clearance requirements of this section. Clear sight distance at the intersection of a driveway serving a business and an existing way shall be defined by a clear sight triangle at the intersection and shall be delineated on parking plans. Two sides of the triangle shall coincide with the centerline of the access driveway and the existing way respectfully. The third side of the triangle, measured from the centerline of the access road to a point thirty (30) feet from the centerline of the existing way, shall be identified as the clear sight distance at a level of three and a half (3.5) feet above the road surface. Depending on the posted speed limit along the existing way, the minimum sight distance shall be as follows:

Maximum Design Approach Speed	Clear Sight Distance
25 Miles Per Hour (MPH)	150 feet
35 MPH	250 feet
45 MPH	350 feet

3.0 Storm- All parking areas shall provide for disposal of surface water
Water Req- by grading and drainage in such a manner that no surface water shall
uirements drain into any public or private way or onto any lot in other ownership.

For all parking areas of ten (10) or more parking spaces, drainage systems serving the parking and travel aisles shall be designed with

Best Management Practices in accordance with industry standards and the Massachusetts Department of Environmental Protection (MassDEP) Stormwater Management Standards as amended, based on a twenty-five (25) year storm event. Drainage design shall also give consideration to location of snow storage and meltwater.

Proposed parking layouts and potential reserved parking areas requiring drainage design shall include the following information:

1. Drainage calculations for a twenty-five (25) year storm event prepared by a Massachusetts registered professional engineer;
2. All subsurface drainage piping located within loading areas and travel aisles shall be designed for H-20 loading capacity;
3. Proposed location of snow storage areas;
4. Location and types of inlets;
5. Drainage watershed limits, flow paths and acreage of areas tributary to
6. The location, type, size, length, invert elevations and slope of all drainage pipes and culverts;
7. Construction details of proposed drainage structures including inlets, outlets, manholes, pipes, headwalls and all other proposed drainage structures;
8. The location of wetlands and waterbodies within one hundred (100) feet of the site, the boundaries of wetland areas shall be approved by the Duxbury Conservation Commission; and
9. Drainage calculations prepared by a Registered Professional Engineer licensed in the Commonwealth of Massachusetts.

603.7 Reserve Parking

In certain situations, the SPGA may require applicants to delineate a future reserve parking area(s). Such reserve areas shall be shown on the approved plan but labeled as “reserve parking” properly designed and to be constructed at a later date in accordance with zoning bylaw. If the SPGA permits the reserve area, the SPGA shall, as a condition of approval, require that the resulting site plan be reviewed by the SPGA and Planning Board on a periodic basis in order to monitor the adequacy of the constructed parking and the need to construct all or a portion of the reserve area parking. If deemed appropriate by the SPGA, the reserve parking shall be constructed as directed.

603.8 Joint Use of Required Parking

In certain situations, the SPGA, in conjunction with a site plan review from the Planning Board, may consider joint use of required parking of two (2) adjoining property owners in a Neighborhood Business District. An agreement suitable for recording at the Registry of Deeds shall be made in writing by the owners of said uses involved stating duration of time for such agreement and recorded on both premises. Proof of recording of such an agreement shall be provided to the Building Inspector prior to issuance of a final certificate of occupancy. Sale or lease of said property, participating in a joint use, shall require approval of the appropriate permitting authority for continuance of the joint use.

603.9 Off-Site Parking

In certain situations, the SPGA may consider off-site parking for employees or company/fleet vehicle parking only through a lease or property under the control of the primary owner of said commercial lot.

603.10 Loading Zones

Areas for loading and unloading shall be provided in all parking lots, unless as otherwise determined or conditioned by the SPGA. A loading space shall have, at a minimum, dimensions of ten (10) feet in width and twenty-five (25) feet in length and cannot be used for customer or employee parking. All loading spaces shall be located at the side and rear of the building. Designated fire lanes shall not be used for a dual purpose of loading or unloading zones.

Storage and loading areas, dumpsters, utility buildings, machinery, and other unsightly uses shall be screened from view by a tight fence or dense plantings.

Off-street loading space(s) shall be provided according to the following schedule:

<u>Building GSF</u>	<u># of Loading Spaces</u>
0 - 5,999 GSF	none
6,000 – 10,999 GSF	1 loading space
11,000 + GSF	2 loading spaces

603.11 Vehicle Stacking Requirements

Businesses utilizing drive-through facilities shall abide by the following minimum vehicle stacking space requirements:

Banks teller lane & automated teller machine	2 spaces per service window
Drive up kiosk	2 spaces
Car washes	4 spaces per bay
Gasoline pump stations	2 spaces per pump island
Pharmacy pick-up	2 spaces
Food establishment with drive through (*)	12 spaces
All other drive through service windows or kiosks (*)	8 spaces

* Additional vehicle stacking spaces may be required by the SPGA where trip generation rates suggest that additional spaces may be needed.

Vehicle stacking spaces shall have at a minimum dimension of ten (10) feet in width by twenty (20) feet in length. Vehicle stacking spaces shall not impede any on-site or off-site circulation of traffic movements. Stacking lanes shall be separate from other internal on-site travel aisles.

Any outdoor service facility (including menu boards with speakers, order box, etc.) shall be a minimum of fifty (50) feet from any Residential Compatibility zone.

603.12 Lighting Requirements for Parking Areas

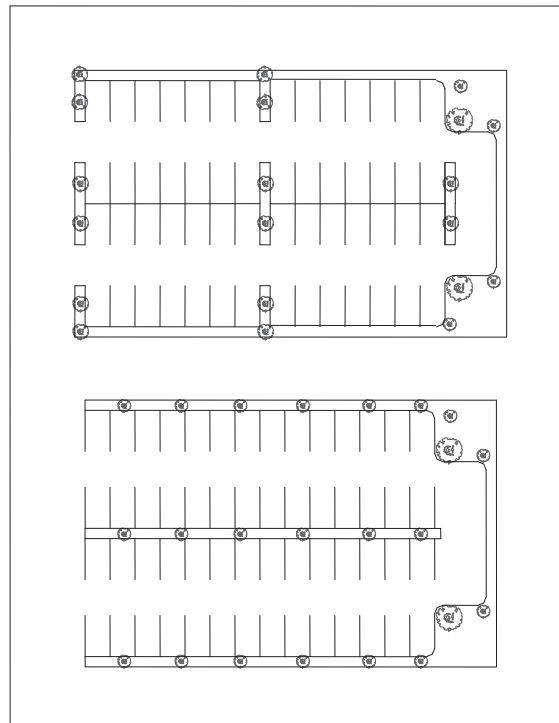
Where lighting is determined by said SPGA or review per site plan approval, it shall be designed and located so as to provide sufficient illumination.

Applicants shall provide a standard detail of any lighting or light poles with an average of three-to-five (3-5) foot candle lighting level and a maximum height not to exceed fifteen (15) feet of any light pole or stanchion. Applicants are urged to consider timed lighting where appropriate, unless public safety or

security purposes override such conservation efforts. The SPGA may require a lighting plan that would limit the hours of lighting, subject to the related requirements set forth in Sections 615.4.14 and 615.5.5.

603.13 Landscape Requirements for Parking Areas

In parking areas of twenty-five (25) or more parking spaces, the parking lot shall be designed with raised curbed landscaped islands. Raised curbed landscaped islands shall have a minimum width of five (5) feet and shall be planted with low (two [2] feet or less) bushes and/or plantings. Raised curbed landscaped islands shall be located at the end of parking aisles and at points of curvature in travel aisles.



Any parking areas that abut a Residential Compatibility District shall be required to provide a ten (10) foot landscaped buffer strip that provides screening to the adjacent parking area. Screening may include trees, hedges, bushes, an earthen landscaped berm or tight fences.

Landscaped islands and buffers shall not be utilized for storage of snow. A designated snow storage area(s) shall be so noted on all approved plans. All areas that are landscaped must be properly maintained and property owners shall replace within one (1) growing season any landscaping that has died.

603.14 Maintenance of Parking Spaces and Parking Lots

Property owners shall be responsible for the routine and long-term upkeep of all parking spaces, lots and areas. Parking facilities including but not limited to pavement surfaces, gravel, crushed stone, curbing, pavement markings, signage, and landscaped islands shall all be maintained in an aesthetically pleasing and safe manner. The Zoning Enforcement Officer shall address all complaints relative to the lack of maintenance or hazardous situations with the general upkeep of parking areas with property owners.”

or take any action in relation thereto.

(Planning Board)

Finance Committee Recommendation: Available at Town Meeting

Article 41

To see if the Town will vote to amend Article 900 of the Duxbury Protective Bylaw Section 906.3 Variances as follows: (Insertions to original text are shown in ***bold italicized print***. Deletions from the original text are shown in ~~strike-through format~~.)

To grant upon appeal or upon petition with respect to particular land or structures a variance from ~~including a use variance~~ the terms of this Bylaw where the Board of Appeals specifically finds that, owing to circumstances relating to the soil conditions, shape or topography of such land or structures and especially affecting such land or structures but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of this Bylaw would involve substantial hardship, financial or otherwise, to the petitioner or appellant, and that desirable relief may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent or purpose of this Bylaw. ***Variances do not include use variances.***

or take any other action thereto.

(Planning Board)

Finance Committee Recommendation: Available at Town Meeting

Article 42

To see if the Town will vote to rezone the Wetland Protection Overlay District portion of Map 20C Lot 38-005, located off Franklin Street, leaving the entire parcel zoned as strictly Residential Compatibility, as shown on a plan filed with the Town Clerk,

or take any action in relation thereto.

(Owner Petition)

Finance Committee Recommendation: Available at Town Meeting

Article 43

To see if the Town will vote to accept the layouts of Cushing Drive and Ice House Road as Public Ways in the Town of Duxbury, in accordance with the descriptions and plans now on file in the Town Clerk's office, which are incorporated by reference: and authorize the acquisition in fee simple, by purchase, or by taking by eminent domain, of the property within said ways; raise and appropriate, or transfer from available funds a sum of money therefor and all expenses in connection therewith,

or take any other action in relation thereto.

(Citizens' Petition)

Finance Committee Recommendation: Available at Town Meeting

Article 44

To see if the Town will raise and appropriate, transfer from available funds, or borrow a sum of money to purchase a portion of Parcel 130-020-000 on Duxbury Assessor Maps, located off of Teakettle Lane, for the purpose of a potential well site, and further to authorize the Town to acquire protective

easements and access easements as may be required by the operation of said well as determined by the Water Department,

or take any action in relation thereto.

(Water Department)

Finance Committee Recommendation: Available at Town Meeting

Fiscal Advisory Committee Recommendation: Available at Town Meeting

Article 45

To see if the Town will vote to authorize the Selectmen to grant NSTAR ELECTRIC COMPANY, its successors and assigns, or any licensee from it (hereinafter called the Grantee) an easement to locate, relocate, erect, construct, reconstruct, install, operate, maintain, patrol, inspect, repair, replace, alter, change the location of, extend or remove transformers, together with service conductors and other necessary equipment and apparatus ("equipment"), along, upon, under, across and over that certain parcel of Town owned land namely:

Being a certain parcel of land situated at 175 St. George Street, Duxbury, as shown on a deed dated March 25, 1936 and recorded in Book 1706, Page 2992 with the Plymouth County Registry of Deeds;

To provide rights for NSTAR ELECTRIC COMPANY, on terms and conditions deemed to be in the best interest of the Town by the Board of Selectmen,

or take any other action in relation thereto.

(Department of Public Works)

Finance Committee Recommendation: Available at Town Meeting

Article 46

To see if the Town will vote to authorize the Selectmen to grant VERIZON NEW ENGLAND, INC. and NSTAR ELECTRIC COMPANY, their successors and assigns, or any licensee from it (hereinafter called the Grantees) an easement to access, operate, maintain, connect, extend, replace and remove poles, which may be maintained at different times with the necessary conduits, cables, wires, anchors, guys, supports and fixtures appurtenant thereto for the transmission and/or distribution of telecommunications and/or electricity, upon, over and across that certain parcel of Town owned land namely:

Being shown on Duxbury Assessors Maps as Parcel 082/130-509-056 which is shown on a plan titled "Exhibit A" on file with the Office of the Town Clerk ,

To provide rights for VERIZON NEW ENGLAND, INC. and NSTAR ELECTRIC COMPANY, on terms and conditions deemed to be in the best interest of the Town by the Board of Selectmen,

or take any action in relation thereto.

(Department of Public Works)

Finance Committee Recommendation: Available at Town Meeting

Article 47

Pilgrim Nuclear Power Station should not be relicensed to extend operations another 20 years until and unless:

- (a) some third party assumes responsibility for cleanup after a severe nuclear reactor accident to pre-accident conditions, sets a cleanup standard, and identifies a funding source;
- (b) all control rods have been inspected for cracking, material distortion and any other indication of degradation and those showing any of the foregoing replaced;
- (c) Entergy either replaces all submerged electric cables, splices and connectors not designed or qualified for submerged or moist environments or develops a comprehensive aging management program to preclude moisture and adequately tests all cables that have been exposed to an environment for which it was not designed; and
- (d) due to persistent levels of radioactive tritium in samples from Pilgrim's monitoring wells onsite, Pilgrim Nuclear Power Station's Buried Pipes and Tanks Inspection and Monitoring Program consists of a more robust inspection system, cathodic protection, a base line inspection prior to any license extension, and an effective monitoring well program that adheres to well-established protocols for proper design of monitoring networks. The current monitoring system does not meet reasonable standards for monitoring network design. The Clerk of Duxbury shall forward the text of this Article to the Town of Duxbury's State and Federal delegations, to all Select Boards within the Emergency Planning Zone of Pilgrim NPS, the Nuclear Regulatory Commission and Entergy Corp., so that the intent of the Citizens of Duxbury is widely known.

or take any action in relation thereto.

(Duxbury Nuclear Advisory Committee/
Duxbury Emergency Management Agency)

Finance Committee Recommendation: Approval

Article 48

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be added to the Stabilization Fund,

or take any action in relation thereto.

(Board of Selectmen)

Finance Committee Recommendation: Indefinite Postponement

Fiscal Advisory Committee Recommendation: Available at Town Meeting

Article 49

To see if the Town will vote to authorize the use of Free Cash to reduce the tax rate,

or take any action in relation thereto.

(Board of Selectmen)

Finance Committee Recommendation: Indefinite Postponement

Annual Town Election
Saturday, March 26, 2011
Polls are open 8:00 am – 8:00 p.m.

ALL PRECINCTS at the T. WALDO HERRICK MEMORIAL GYMNASIUM,
DUXBURY MIDDLE SCHOOL, ALDEN STREET, DUXBURY, MA.

Article 1

TO BRING IN THEIR VOTE FOR:

ONE SELECTMAN for a term of three years;

ONE ASSESSOR for a term of three years;

ONE MODERATOR for a term of one year;

TWO SCHOOL COMMITTEE MEMBERS for a term of three years;

ONE PLANNING BOARD MEMBER for a term of five years;

ONE PLANNING BOARD MEMBER for an unexpired term of two years;

TWO LIBRARY TRUSTEES for a term of three years;

ONE LIBRARY TRUSTEE for an unexpired term of two years;

ONE DUXBURY HOUSING AUTHORITY MEMBER for a term of five years;

AND FOR THE FOLLOWING THREE QUESTIONS:

QUESTION 1
DEBT EXCLUSION
FIRE STATION REHABILITATION

Shall the Town of Duxbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued in order to fund the cost of construction and associated architectural, engineering, inspection, building fit-out and related costs, to rehabilitate the Fire Department Headquarters Building on Tremont Street?

QUESTION 2
DEBT EXCLUSION
DESIGN AND CONSTRUCTION OF NEW POLICE STATION

Shall the Town of Duxbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued in order to fund the cost of architectural, engineering, and design services to prepare contract bid documents and to construct and furnish a new police station on Parcel No. 140-500-039 on Mayflower Street?

QUESTION 3
DEBT EXCLUSION
DESIGN OF A NEW CO-LOCATED HIGH SCHOOL AND MIDDLE SCHOOL

Shall the Town of Duxbury be allowed to exempt from the provisions of proposition two and one-half so called, the amounts required to pay for the bonds issued in order to fund the cost of architectural and engineering fees associated with the schematic design of a new co-located high school and middle school, on the site of the current middle school, 71 Alden Street, including Owner's Project Manager and Construction Manager fees through the schematic design phase.

AND YOU ARE HEREBY DIRECTED TO SERVE THIS WARRANT by posting attested copies thereof as prescribed by M.G.L. Chapter 39, Section 10 and by Chapter 2, Section 2.3 of the Town of Duxbury General Bylaws, seven (7) days before the time of holding said meeting.

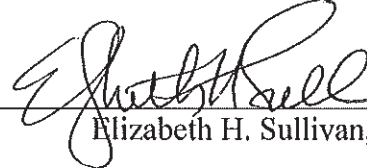
Hereof fail not and make due return of this warrant, with your doings thereon, to the Town Clerk at the time and place of this meeting.

Given under our hands this 14th day of February, 2011.

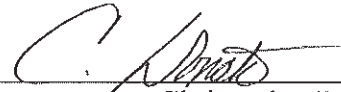
BOARD OF SELECTMEN



Shawn M. Dahlen, Chair



Elizabeth H. Sullivan, Vice-Chair



Christopher R. Donato, Clerk

Plymouth ss:
_____, 2011

Pursuant to the warrant I have this day notified and warned the inhabitants of the Town of Duxbury, herein described, to meet at the time and place and for the purposes as prescribed by the bylaws of the Town.

**A TRUE COPY
ATTESTED**

CONSTABLE OF DUXBURY

TERMS USED IN MUNICIPAL FINANCE

APPROPRIATION: An amount of money that has been authorized by vote of Town Meeting to be spent for a designated purpose.

AVAILABLE FUNDS: In Duxbury we use the term Available Funds when referring to the Stabilization Fund, Library funds, Cemetery funds, Free cash and continued appropriations left in Articles voted at previous Town Meetings.

OVERLAY ALSO CALLED ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS: The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover tax abatements granted and avoiding fractions in the tax rate.

FREE CASH OR FUND EQUITY (SURPLUS REVENUE): This is the amount certified annually by the State Bureau of Accounts. Town Meeting may appropriate from Free Cash for any purpose. Often referred to as “Excess and Deficiency” or E&D.

TRANSFER: The authorization to use an appropriation for a different purpose, in most cases only the Town Meeting may authorize a transfer.

RESERVE FUND: The fund is established by the voters at an Annual Town Meeting only and is composed of an appropriation (not exceeding 5 percent of the tax levy of the preceding year). Transfers from the Reserve Fund are within the exclusive control of the Finance Committee and are for “extraordinary or unforeseen” situations, normally emergencies.

STABILIZATION FUND: This is a special reserve created for capital expenditures. The aggregate amount in this fund shall not exceed at any time 10 percent of the valuation in the preceding year. Money may be appropriated from the Fund only by a two-thirds vote at Town Meeting.

CHERRY SHEET: Also known as the State revenue distribution and assessment sheets. Named for the cherry colored paper on which the State traditionally printed it, the cherry sheet carries the figures which must be used by the Assessors in county tax and state assessments, as well as the estimated tax distributions from the State General Fund, reimbursements, agency funds, the Sales and Use Taxes, lottery distribution and State Aid to Education.

DUXBURY TALENT BANK FORM

DATE: _____

Duxbury's excellence as a residential community is due in large part to citizen participation in government and community affairs.

The Duxbury Talent Bank was established by the Selectmen and Town Moderator to register the names, interests and qualifications of Duxbury registered voters willing to volunteer to serve their community. Residents serve as volunteers on a wide variety of town boards, committees, commissions and councils listed below. They are appointed to these organizations by the Selectmen or the Moderator as vacancies occur.

The Selectmen and Moderator encourage you to register by completing this Talent Bank Form, indicating your occupation, background, areas of interest and organizations you would consider serving. Please return your completed form to: Board of Selectmen, Duxbury Town Hall, 878 Tremont Street, Duxbury, MA 02332 .

Please keep in mind that Talent Banks are kept on file for only TWO years.

NAME _____ PHONE _____ E-MAIL _____

STREET ADDRESS _____ P.O. BOX _____

OCCUPATION _____

BACKGROUND _____

No. of Years in Duxbury: _____

Please feel free to attach additional sheet or resume, if available.

Land Use & Conservation

- ☐ Agricultural Commission
- ☐ Alternative Energy Commission
- ☐ Community Preservation Committee
- ☐ Conservation Commission
- ☐ Design Review Board
- ☐ Duxbury Bay Management Commission
- ☐ Duxbury Beach Committee*
- ☐ North Hill Advisory Committee
- ☐ Open Space & Recreation Committee
- ☐ Sidewalk & Bike Path Committee
- ☐ Zoning Board of Appeals

Cable

- ☐ Cable TV Advisory Committee

Recreational Activities

- ☐ Duxbury Youth Commission
- ☐ Fourth of July Committee
- ☐ Recreation Activities Committee

Government

- ☐ Board of Health
- ☐ Cemetery Trustees*
- ☐ Council on Aging
- ☐ Cultural Council
- ☐ Duxbury Affordable Housing Trust
- ☐ Economic Advisory Committee
- ☐ Highway Safety Committee
- ☐ Historical Commission
- ☐ Local Historic District Study Comm.
- ☐ Local Housing Partnership
- ☐ Municipal Comm. On Disability
- ☐ Nuclear Advisory Committee
- ☐ Personnel Board*
- ☐ Shellfish Advisory Committee
- ☐ Water & Sewer Advisory Board*

Finance

- ☐ Finance Committee*
- ☐ Fiscal Advisory Committee*

PLEASE INDICATE ANY OTHER AREAS OF INTEREST: _____

*Appointed by Moderator

Revised: Jan. 2011

