

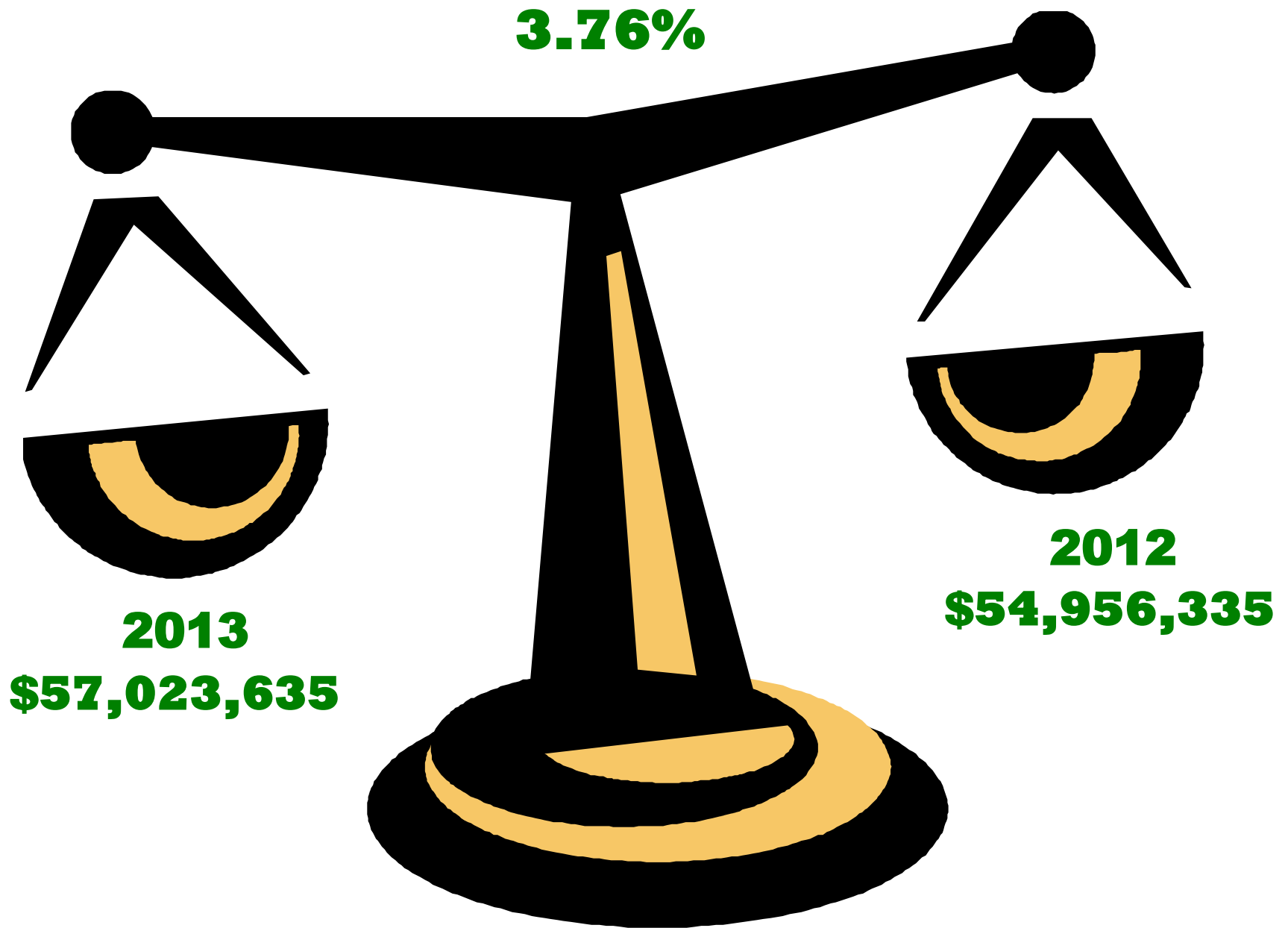
Annual Town Meeting

March 10, 2012

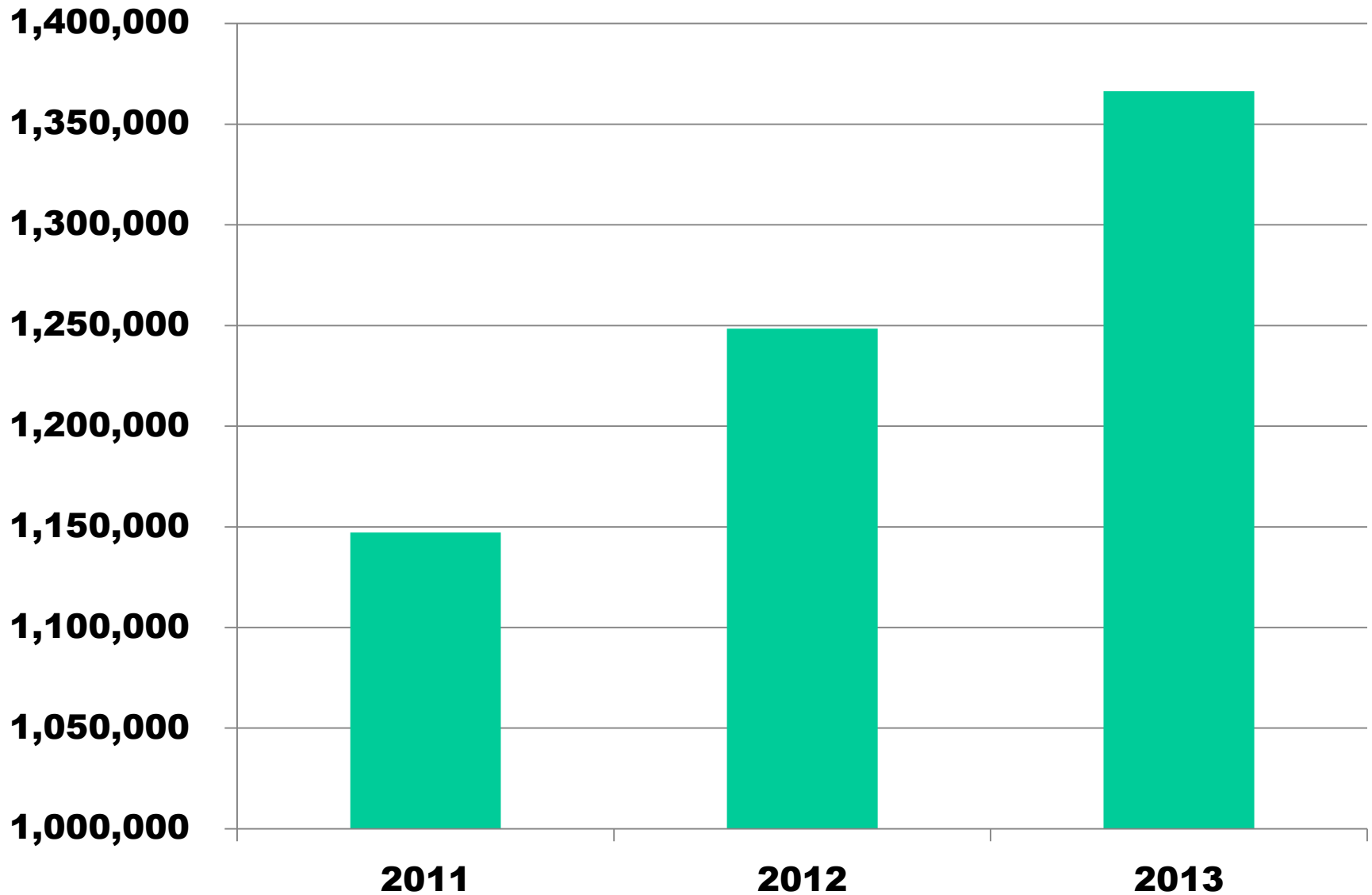


Town Manager FY13 Budget Presentation

**Richard R. MacDonald
Duxbury Town Manager**



Free Cash Used to Fund Capital



Summary:

Duxbury, Massachusetts; General Obligation

Credit Profile

US\$14.383 mil GO bnds anticipation nts due 09/15/2012

Short Term Rating

SP-1+

New

Duxbury Twn GO

Long Term Rating

AAA/Stable

Affirmed

Article 10

**Consolidation of Administrative
Functions of Town & School Department**

Article 9

**Remove Position of Duxbury Deputy Police
Chief from Civil Service**

Article 8

Create Facilities Manager Position

Article 15

**“Other Post Employment Benefits
Liability Trust Fund” O.P.E.B.**

Article 27

Repairs to Powder Point Bridge

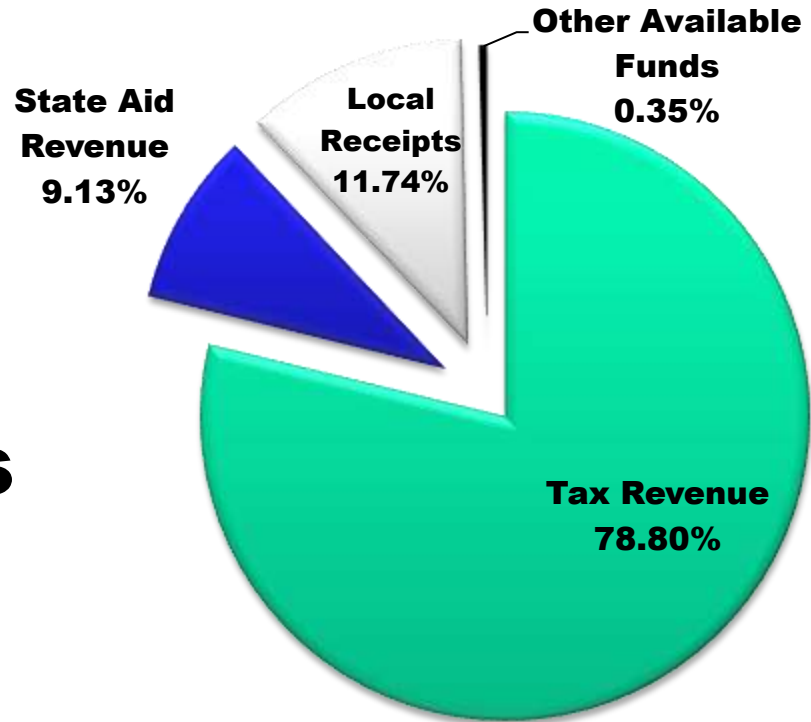
Revenues

1. State Aid

2. Local Receipts

3. Taxation

4. Other Available Funds



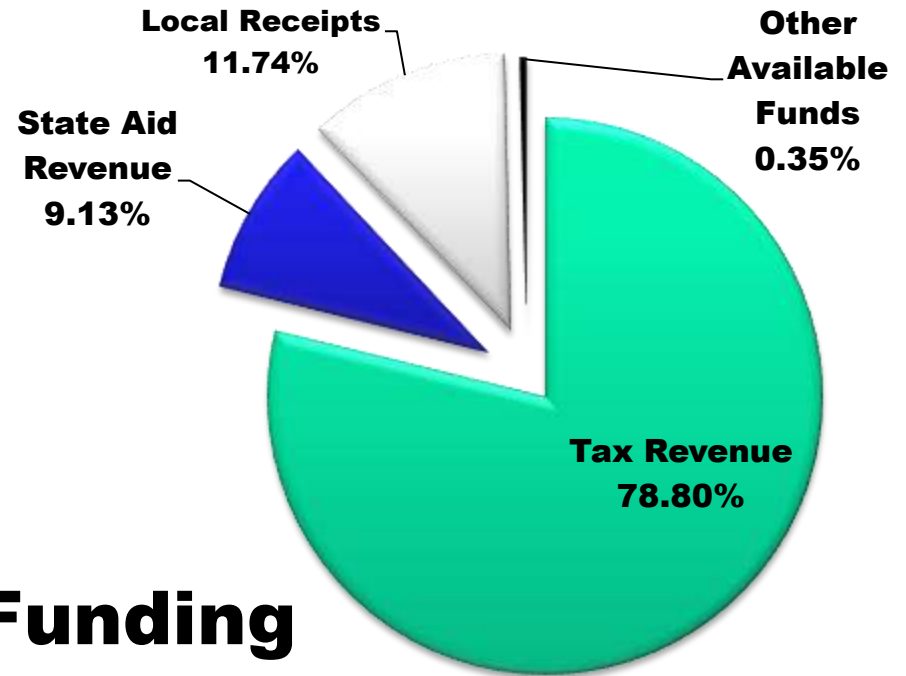
State Aid

→ **FY13 Even**

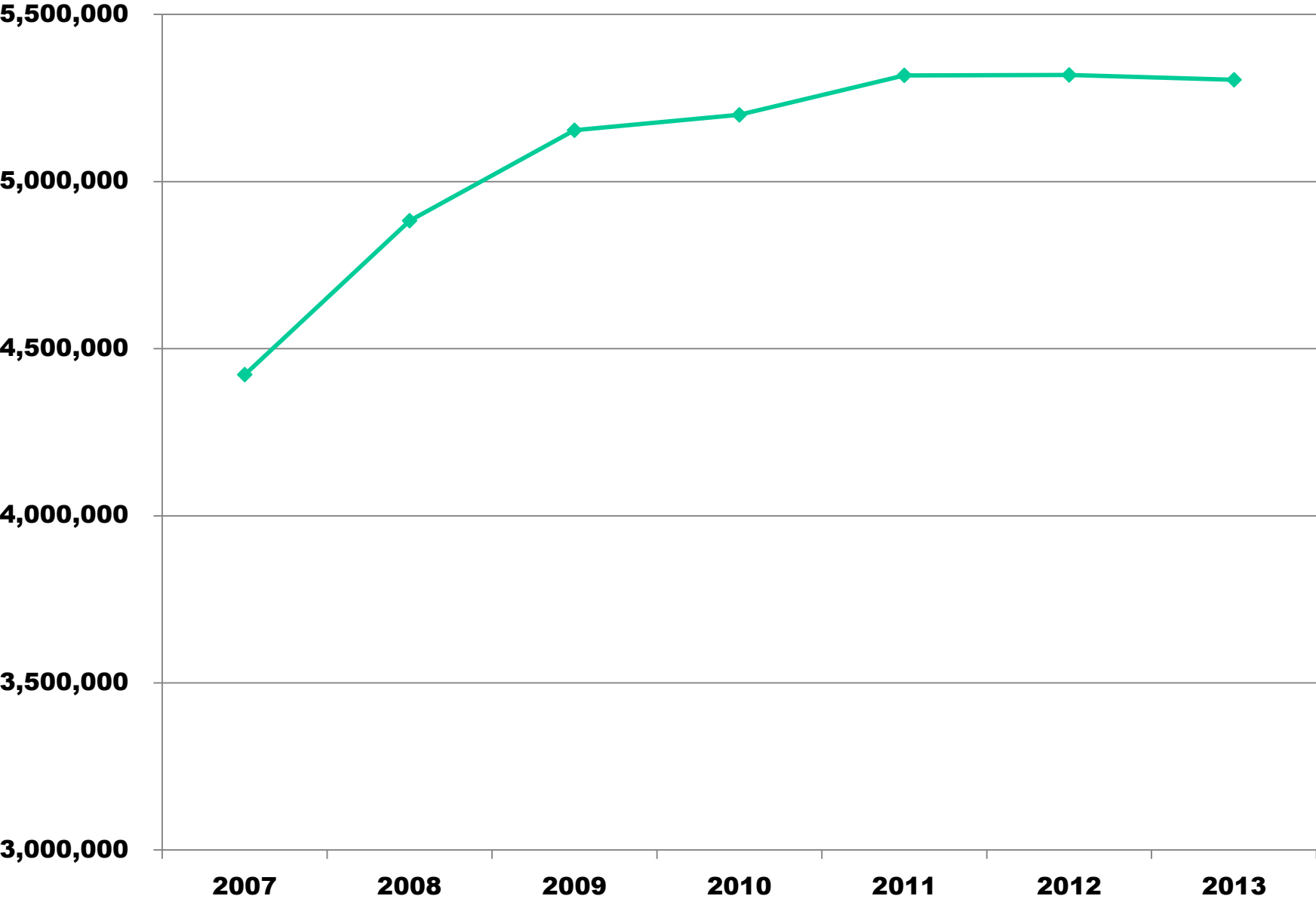
**Anticipate Level Funding
from Governor**

→ **Chapter 70 Education
Aid**

→ **Unrestricted General
Government Aid** (formerly
referred to as Lottery Aid)

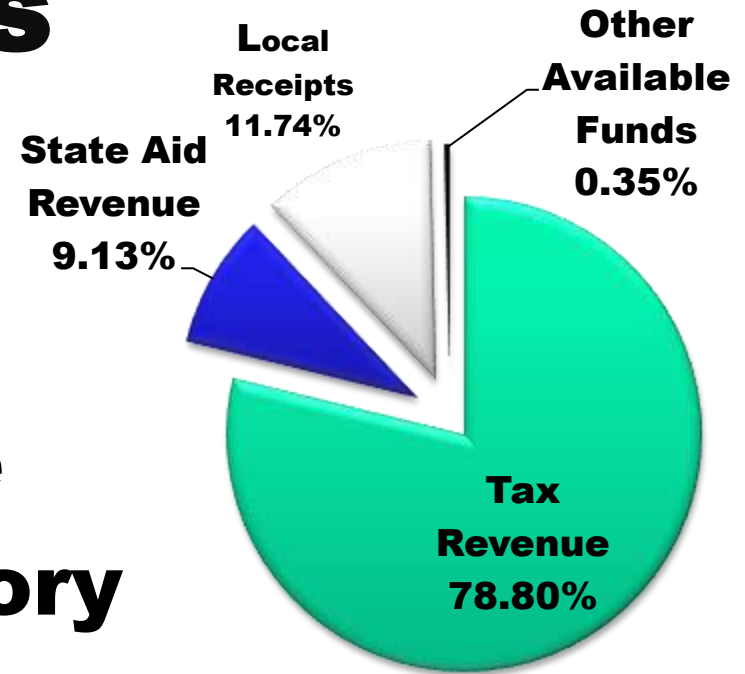


State Aid

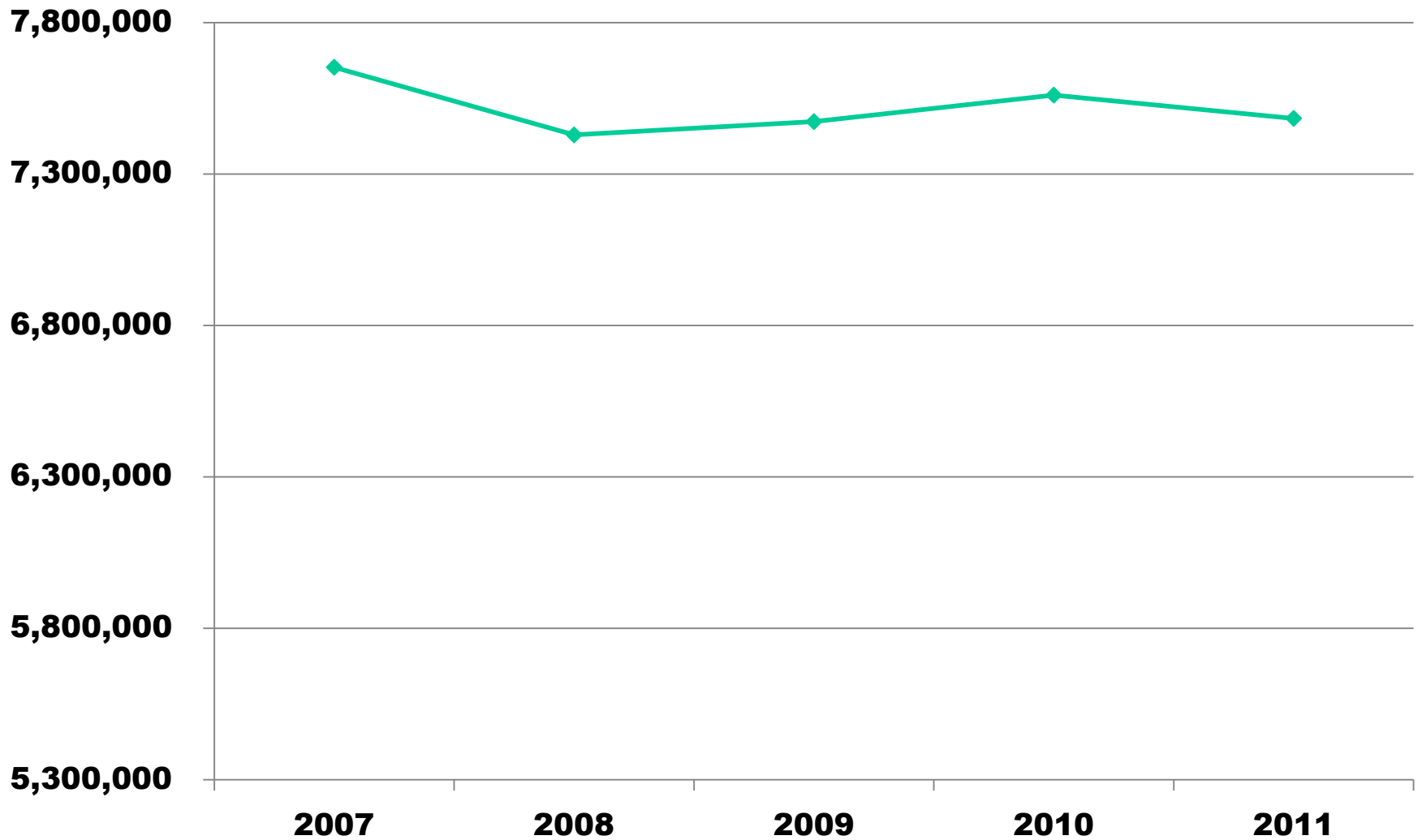


Local Receipts

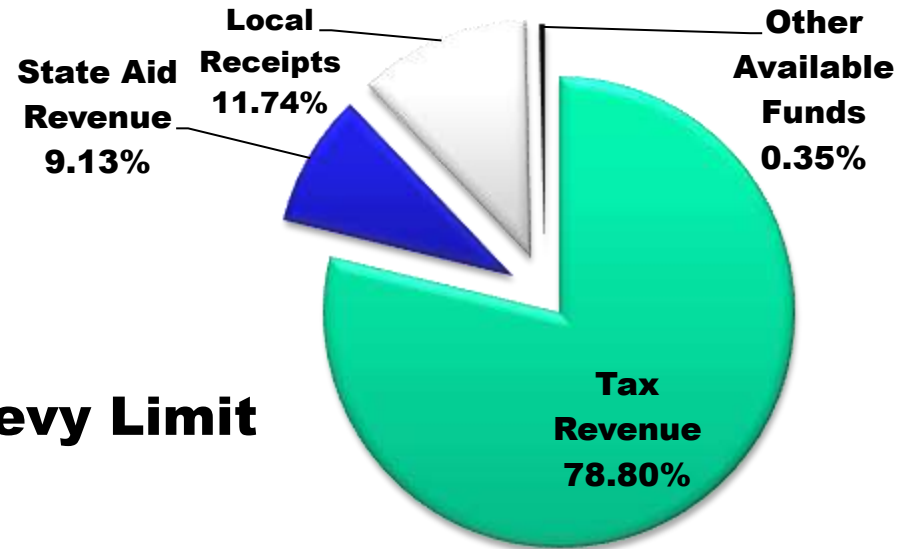
- **11.7% of Revenue**
- ↓ **Plymouth Crematory**
- ↑ **Motor Vehicle Excise**
- ↑ **Licenses/Permits**



Actual Local Receipt History



Taxation



1. Tax Base

→ AKA Prior Years' Levy Limit

2. Prop 2 1/2%

→ Allowable Automatic Increase Over Last Year

3. New Growth

→ Increase Levy Limit to Reflect Renovation/Construction

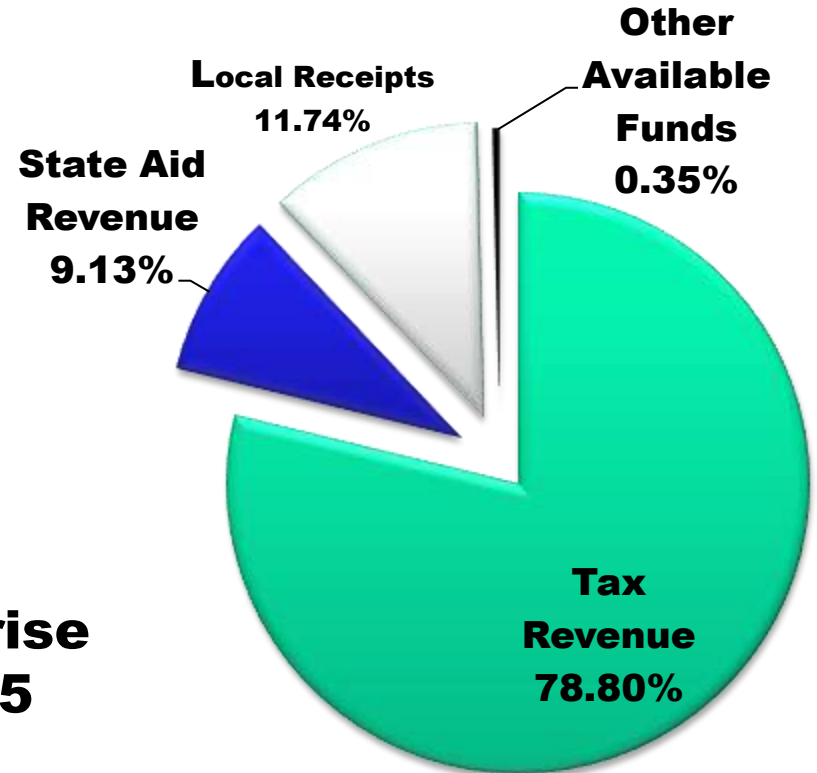
4. Capital/Debt Exclusion

→ Temporary Additional Taxing Capacity

Tax Revenue Comparison

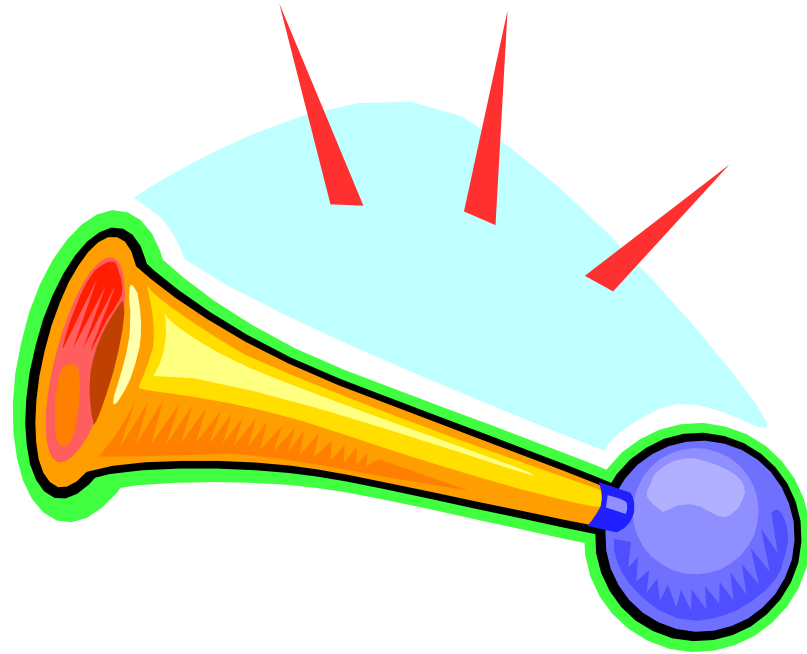
	Fiscal Year 2012	Fiscal Year 2013	% Change
Tax Levy	41,306,011	42,716,208	3.41%
2.5 % Increase	1,032,650	1,067,905	3.41%
New Growth	377,546	330,000	(12.59%)
Debt Exclusion	1,790,093	2,014,119	12.51%
Total Tax Revenue	44,136,761	45,925,388	3.89%

Other Available Funds



- **Water Enterprise Fund to Contribute \$106,297**
- **Percy Walker Pool Enterprise Fund to Contribute \$17,265**
- **Pension Reserve Fund Transfer to Offset Increases to Contributory Pension Assessment \$80,000**

FY13 Budget Success



- **Add Facilities Manager to Personnel Plan**
- **Human Resources Department Expansion**
- **Redefine Employee Health Insurance**
- **Irrevocable Trust Establishing Funds for Future Health Insurance Costs to Town's Retirees (O.P.E.B.)**



FY13 Construction Projects

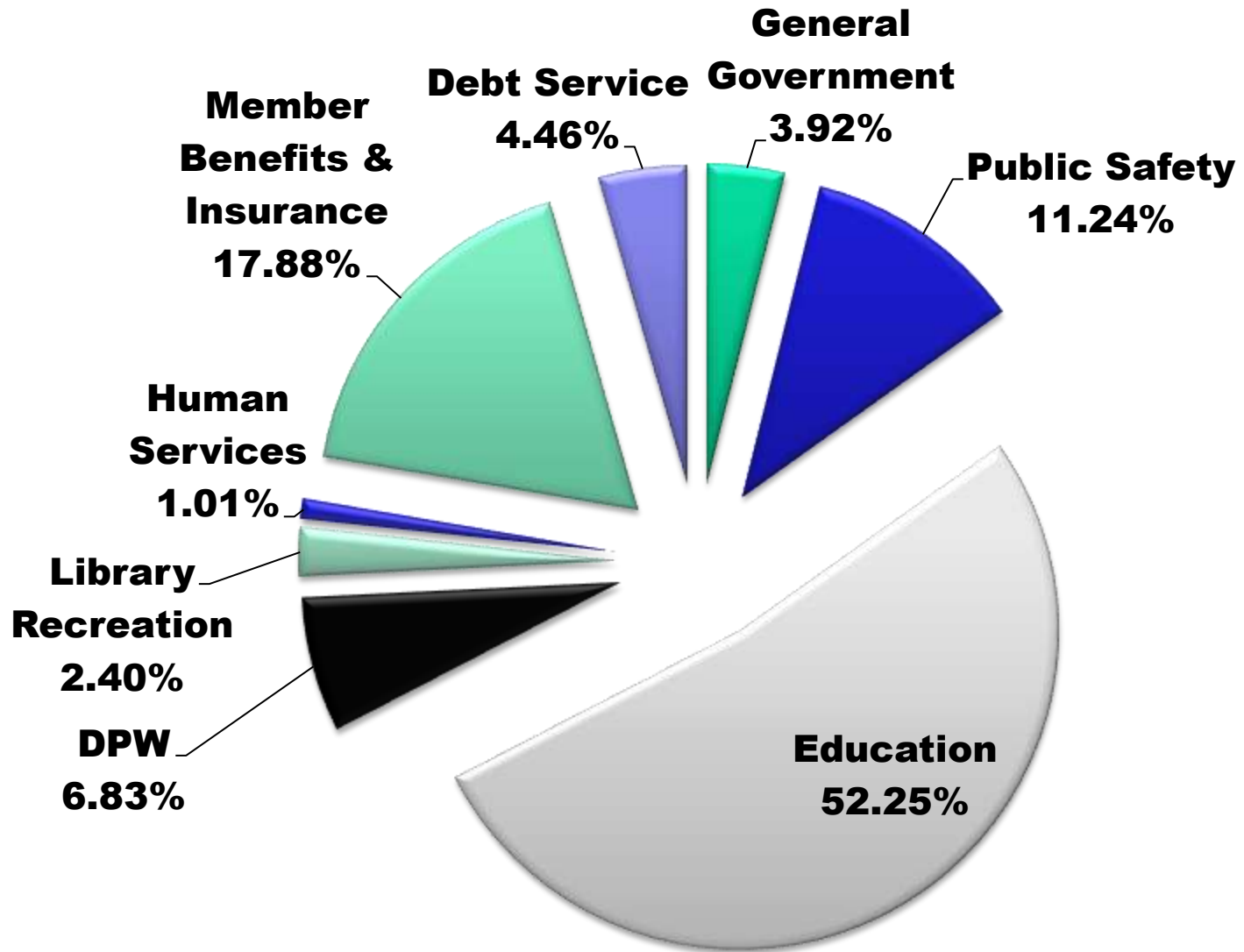


- **Completed Construction Projects**
 - Crematory, Fire
- **Commence Police Station Project**
- **Commence Co-located Middle-High School Project**

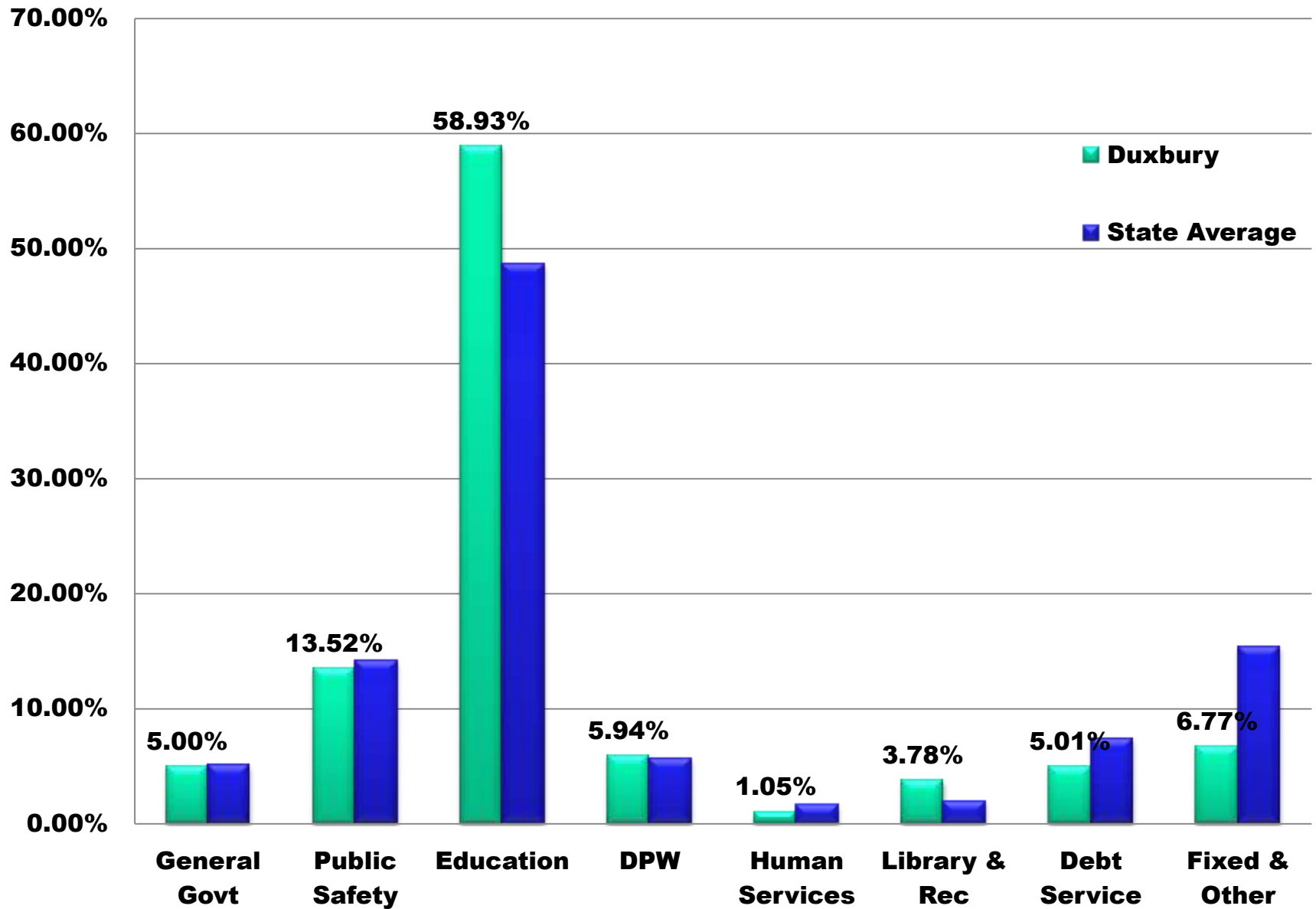
Powder Point Bridge Repair



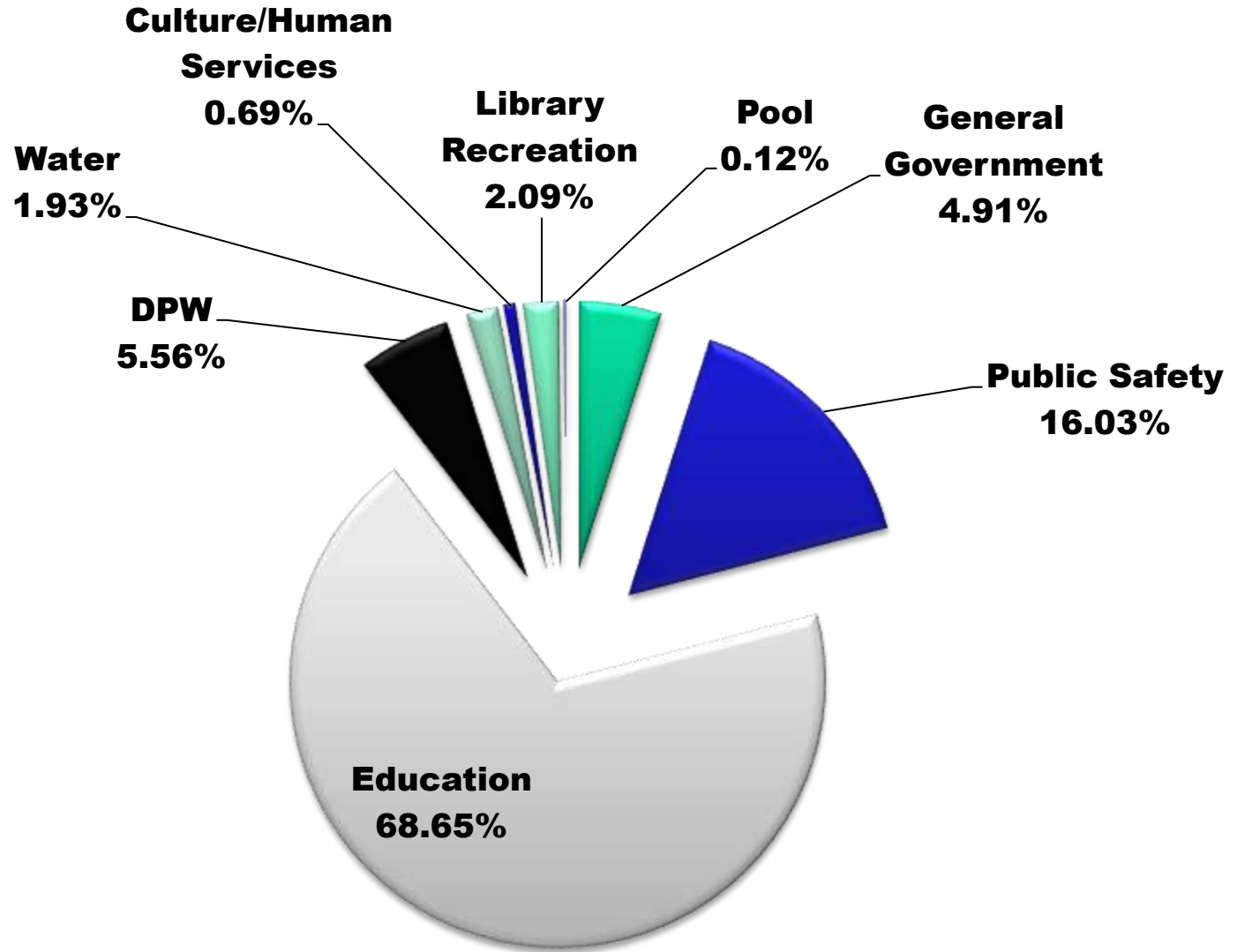
Direct Costs



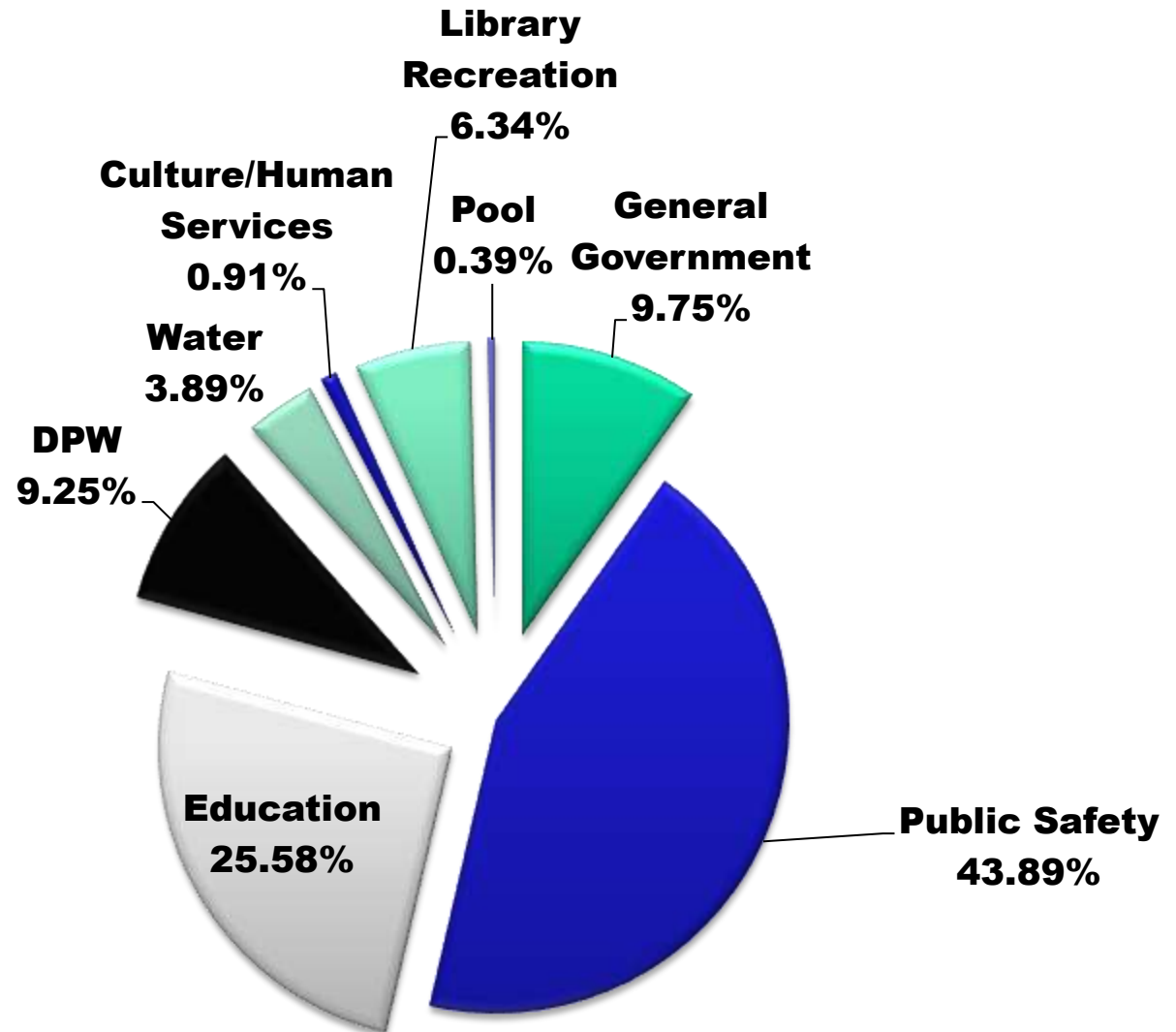
Deviation from State by Entity for FY10



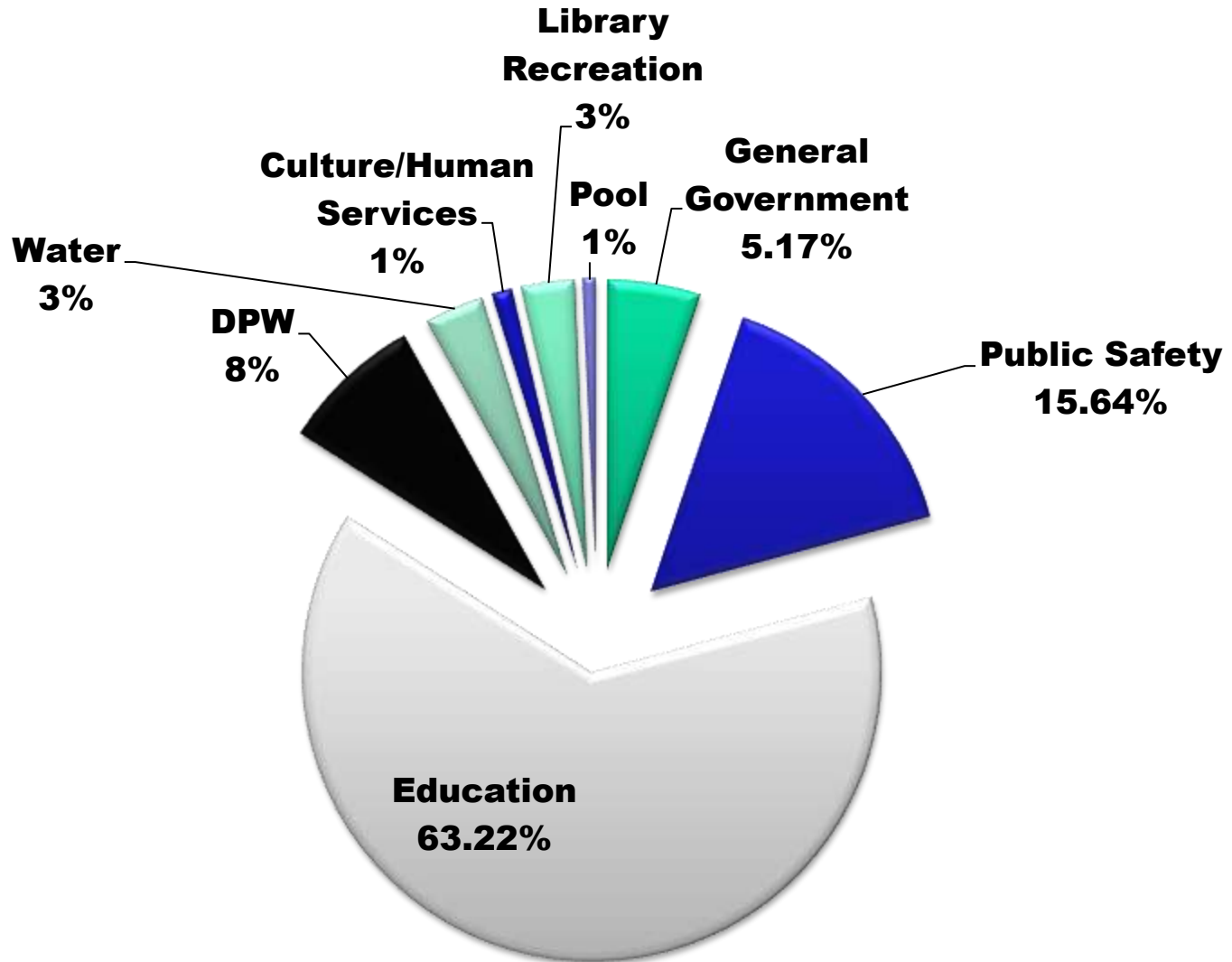
Health Insurance



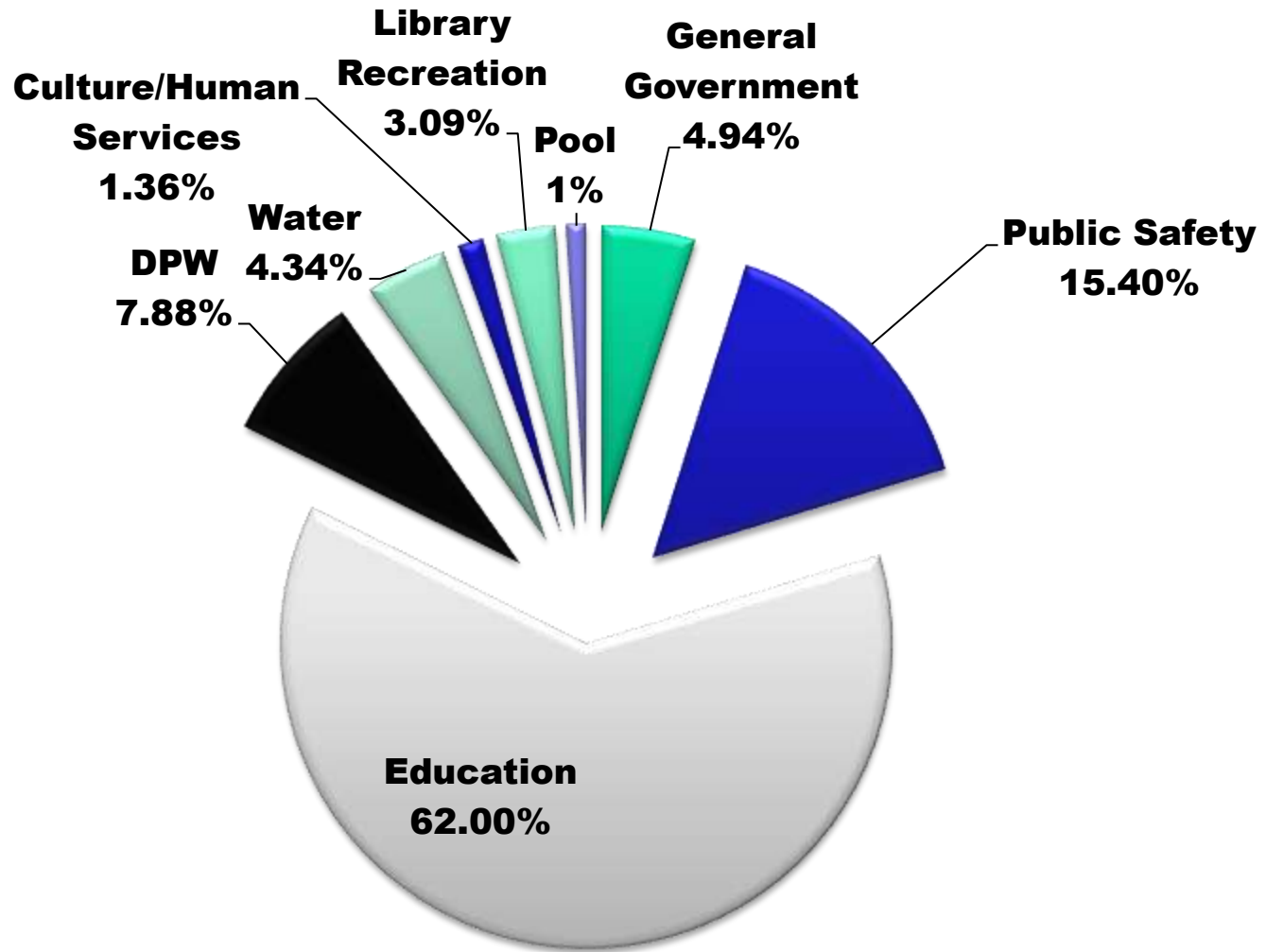
Shared Pension Expenses



Direct & Shared Cost



Direct & Shared Costs Plus Debt Service



Article 5: FY 2013 Operating Budget

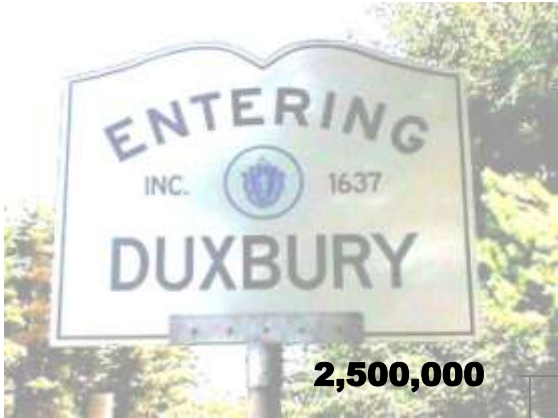
**PLEASE REFER
TO**

TOWN MEETING WARRANT FOR:

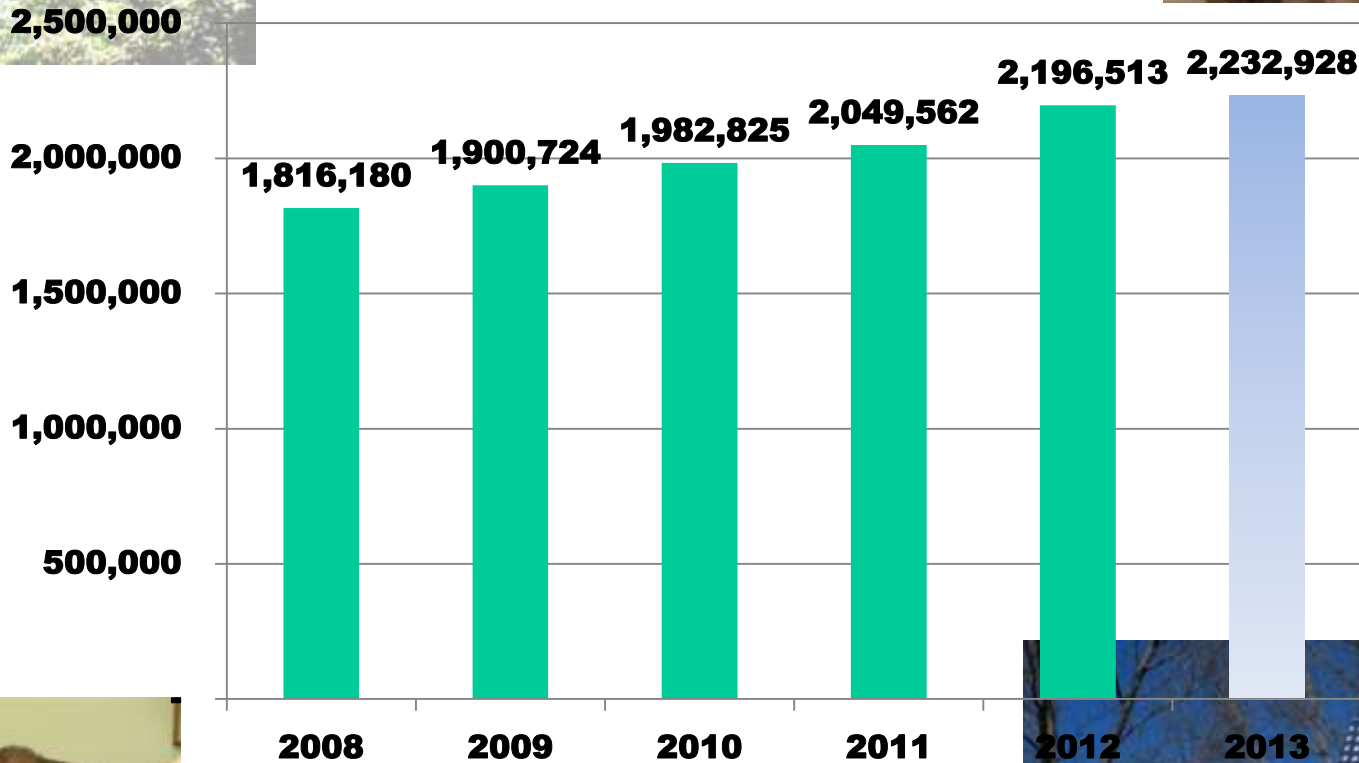
	FY 12 ACTUAL	FY 12 BUDGET	FY 12 DEPT REQ	FY 13 FIN DIR	FY 13 TN MGR	FY 13 FIN COMM
GENERAL GOVERNMENT						
113 - Town Meeting						
Expenses	3,650	3,650	3,650	3,650	3,650	3,650
Total	3,650	3,650	3,650	3,650	3,650	3,650
114 - Moderator						
Salaries	40	40	40	40	40	40
Total	40	40	40	40	40	40
122 - Selectman/Manager						
Salaries	232,403	247,859	253,986	253,986	253,986	253,986
Expenses	19,270	19,200	19,200	19,200	19,200	19,200
Total	258,673	267,059	273,186	273,186	273,186	273,186
129 - Historical Commission						
Expenses	207	200	200	200	200	200
Total	207	200	200	200	200	200
131 - Finance Committee						
Expenses	400	500	500	500	500	500
Total	400	500	500	500	500	500
133 - Finance Director						
Salaries	93,125	97,625	100,045	100,045	100,045	100,045
Expenses	2,083	2,675	2,575	2,675	2,675	2,675
Total	95,208	100,300	102,620	102,720	102,720	102,720

**ARTICLE 5 - Operating Budget
Page 9 - 21**

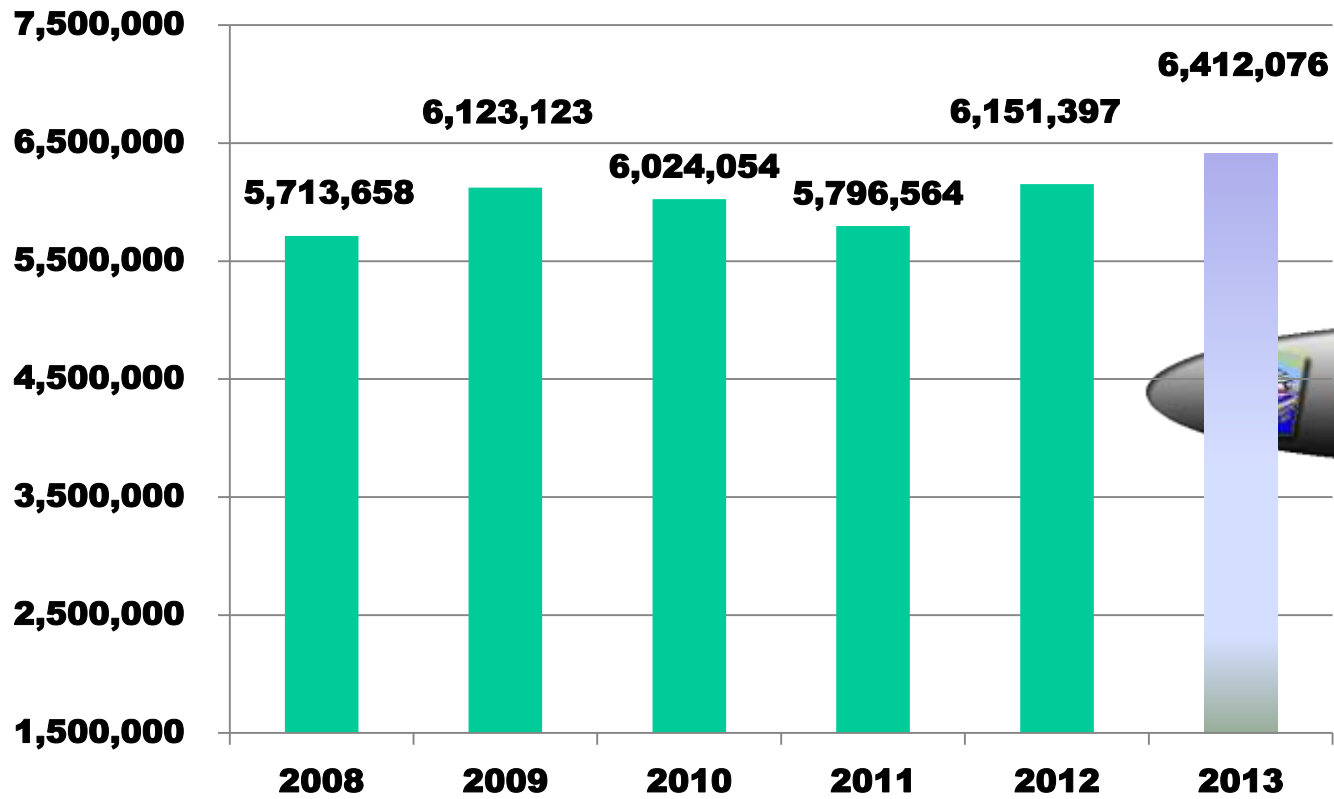
**ARTICLE 6 - Capital Budget
Page 22 - 25**



General Government



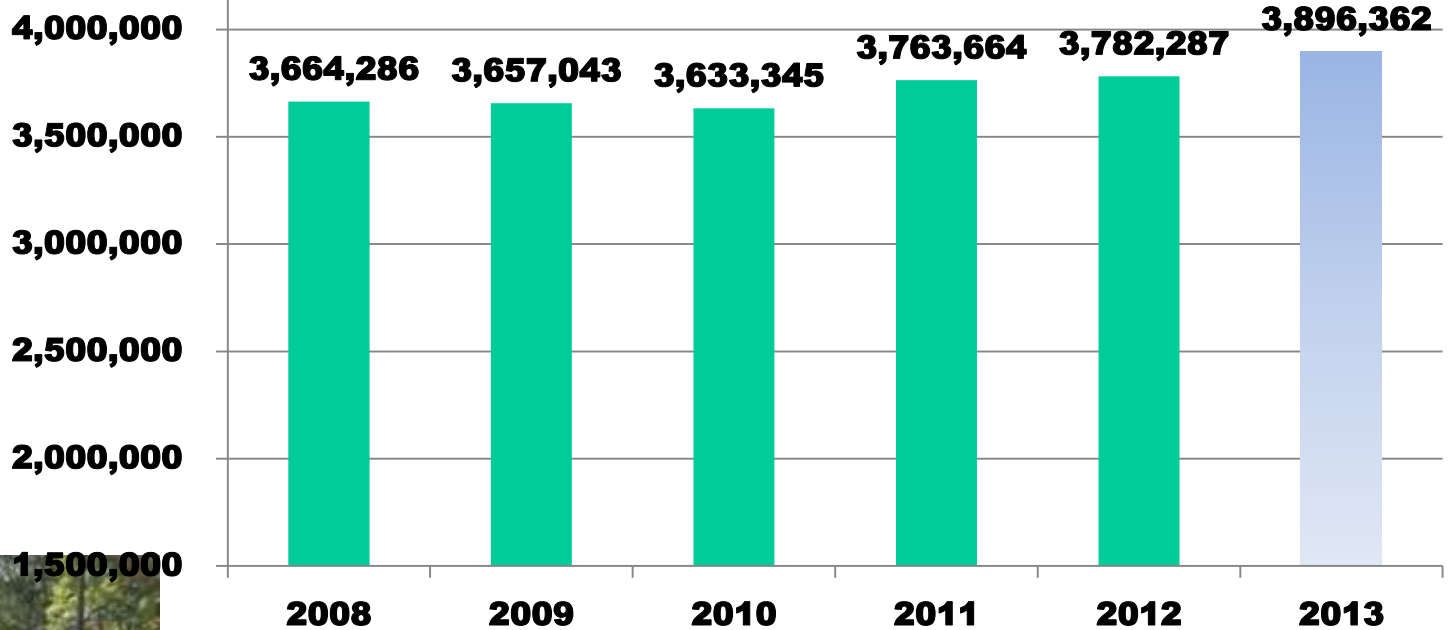
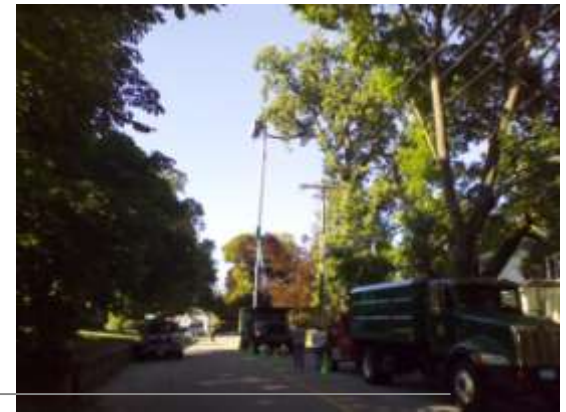
Public Safety





4,500,000

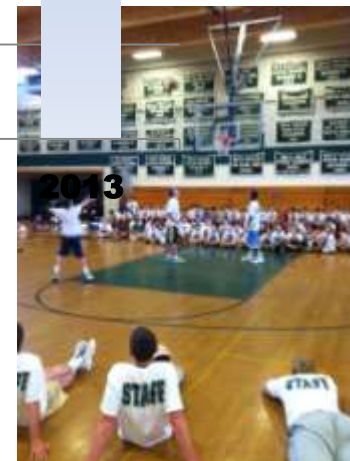
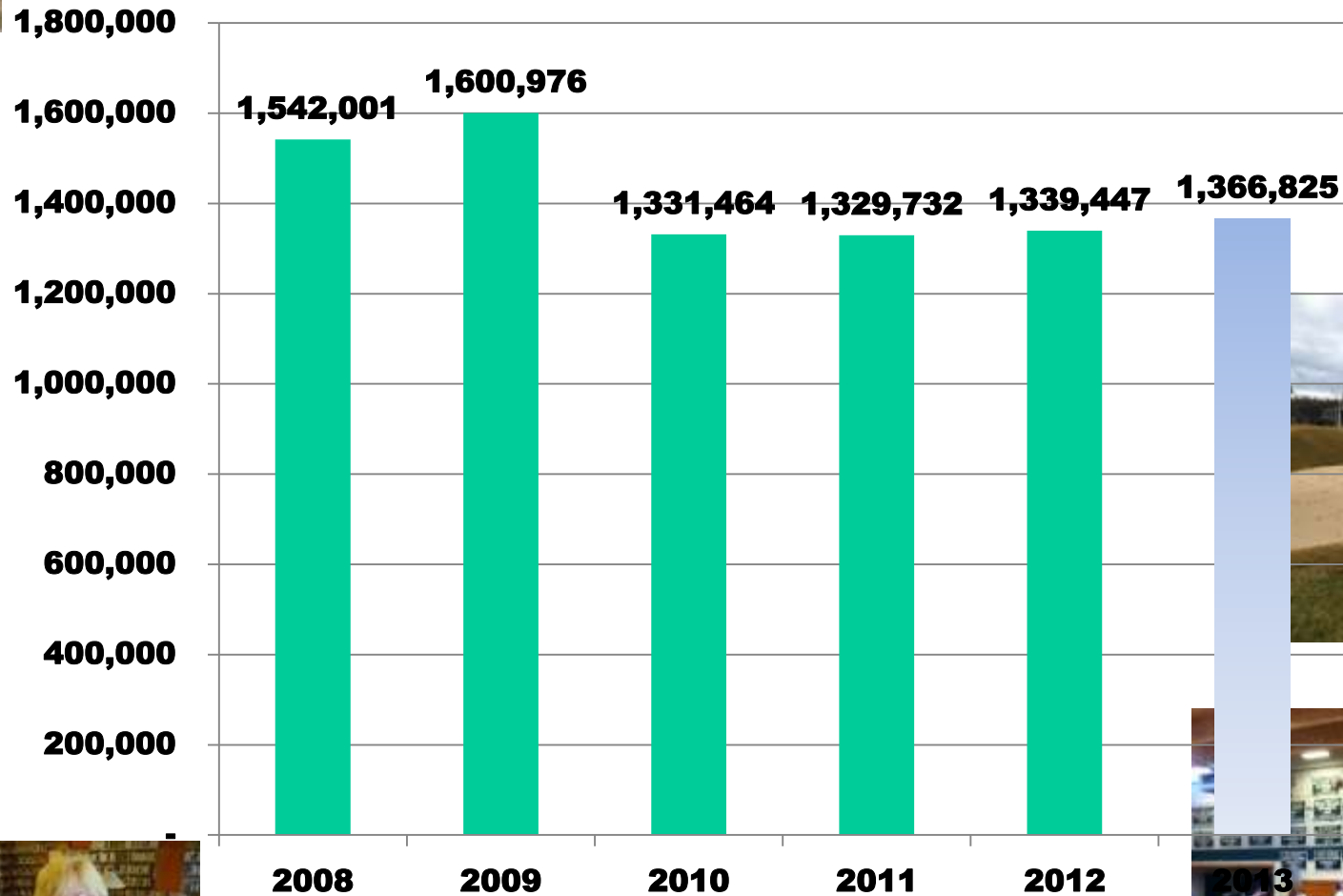
Public Works



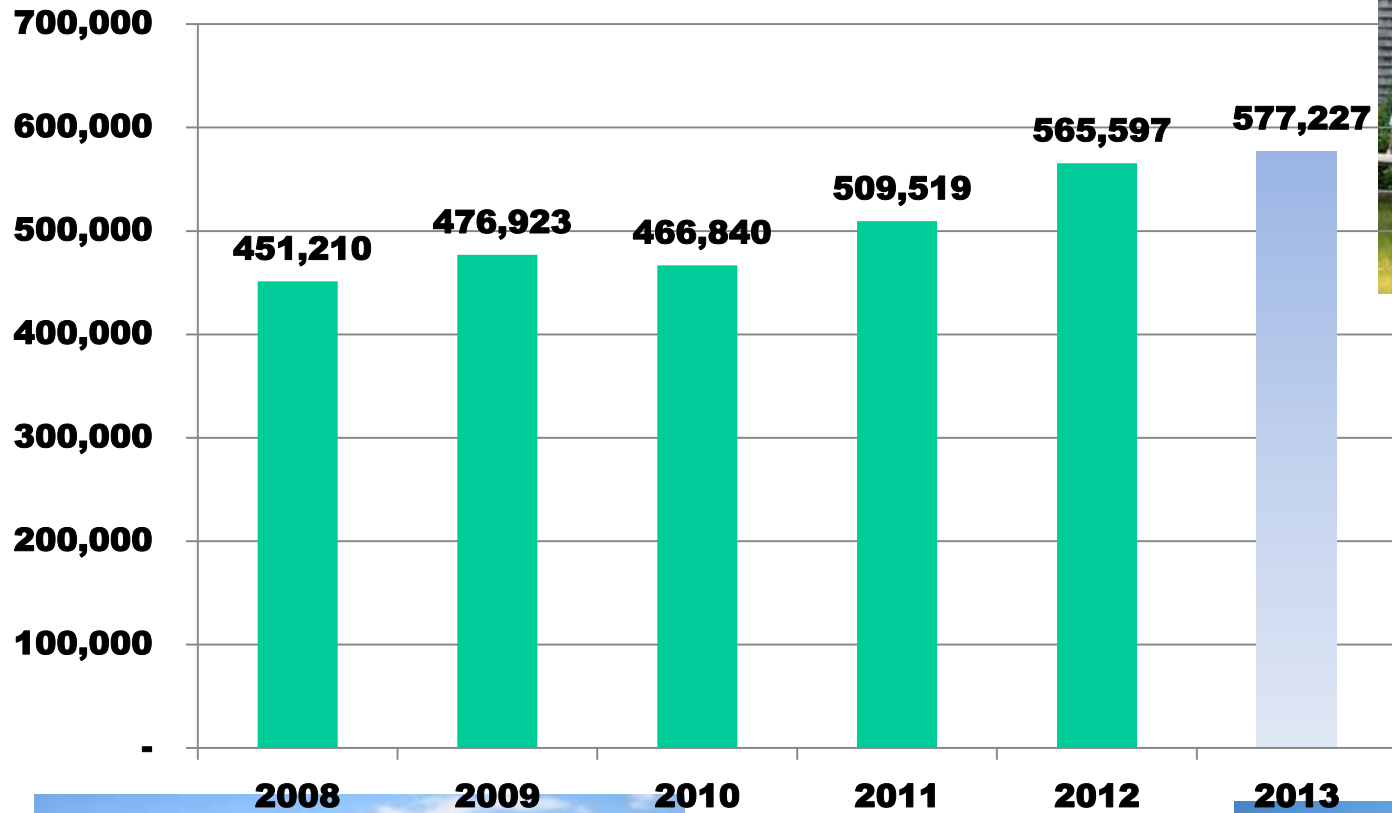
1,500,000



Library & Recreation

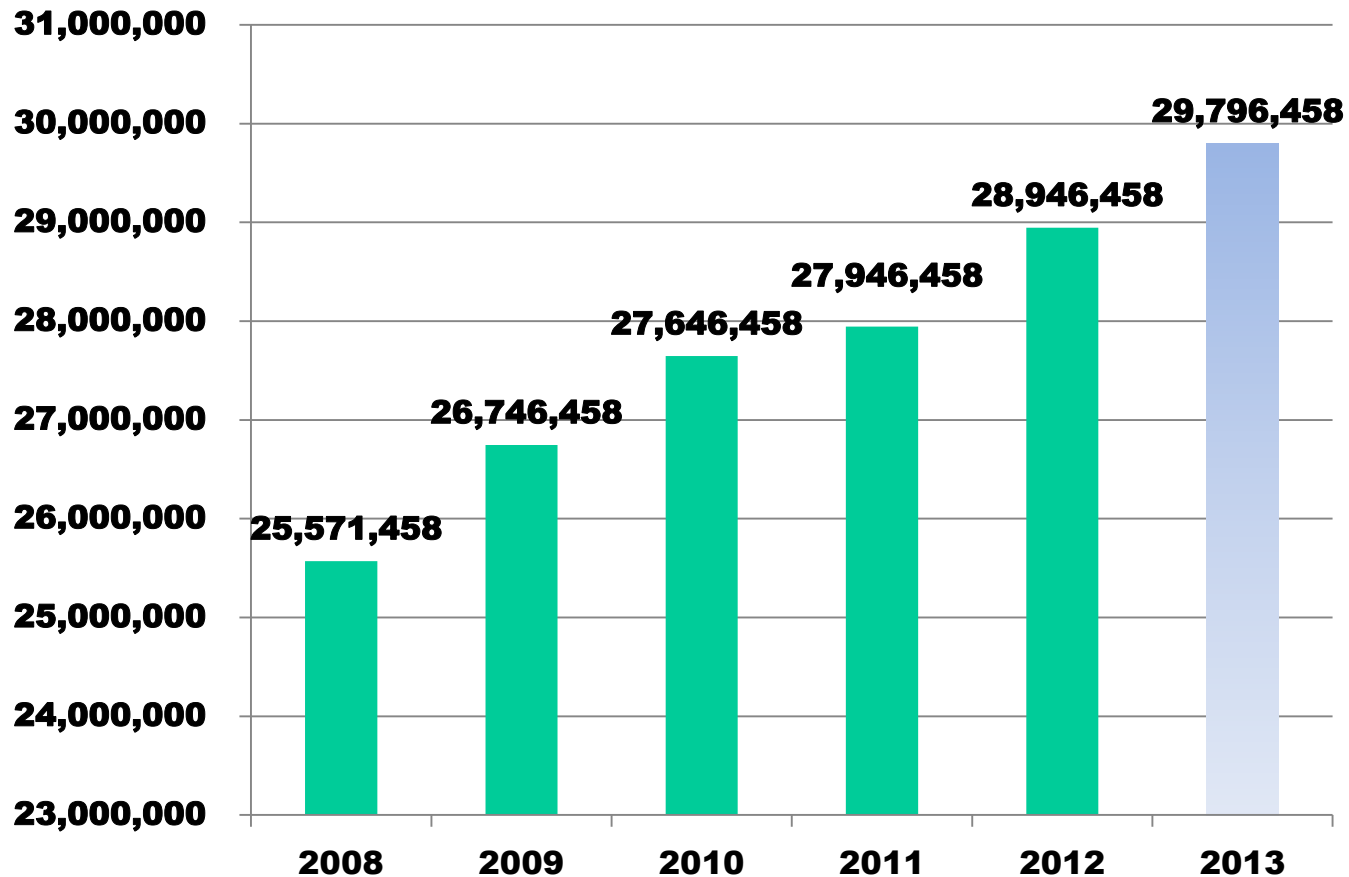


Human Services



Duxbury Schools

\$29,796,458
\$850,000
Increase



Town and School Shared Costs/Employee Benefits

Health Insurance

- **Since FY07 Average Increase 1.52%**
- **3.45% Increase FY12 to FY13**
- **Industry-Wide Estimates 10% - 14%**

Pension Plymouth County Retirement

- **Since FY07 Average Increase 9.16%**
- **3.03% Increase FY12 to FY13**
- **Utilize Pension Reserve Fund to Offset Cost**
- **Payment in July to Save Interest Cost**

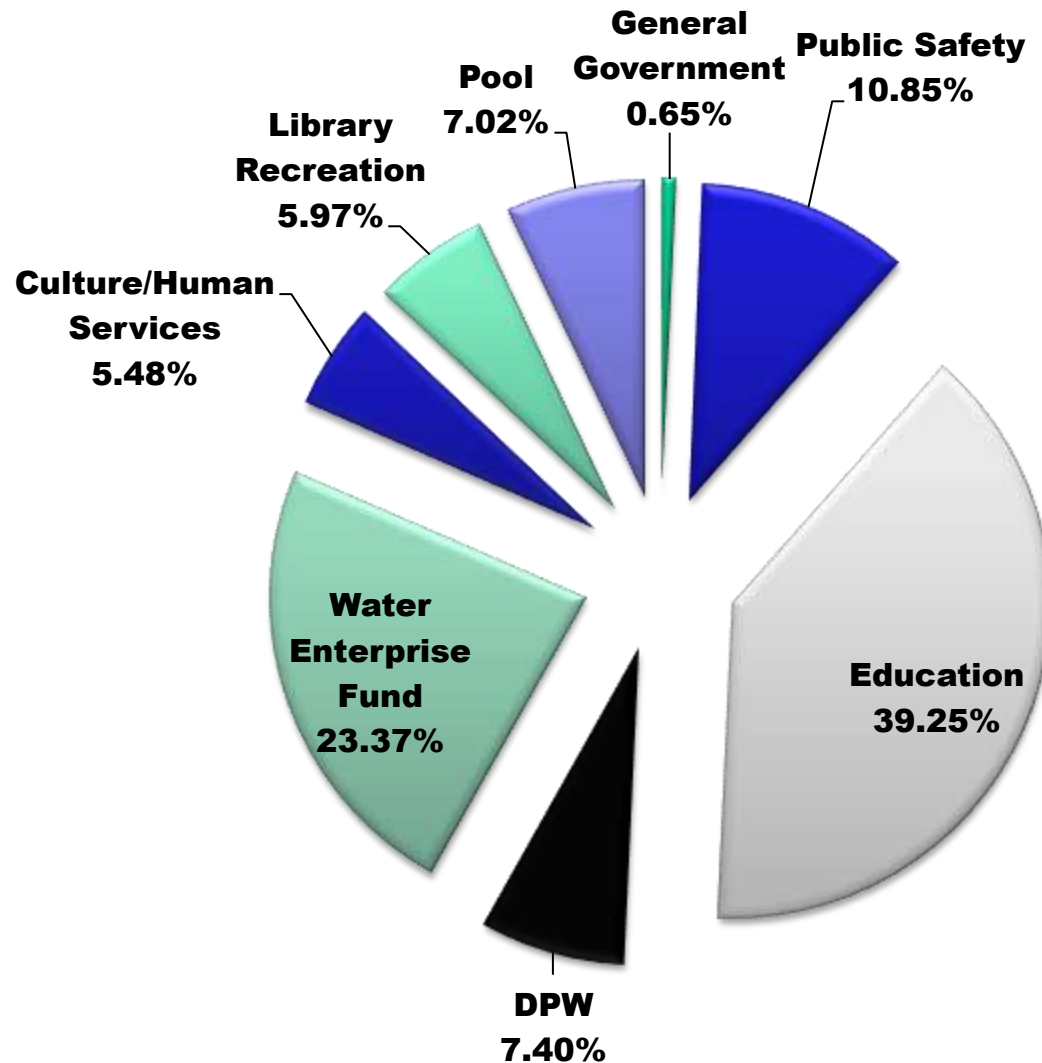
Outstanding Debt

As of 6/30/2011 \$19,861,566

- Levy Limit Outstanding Debt
\$ 2,743,885
- Water Enterprise Fund Outstanding Debt
\$ 5,428,610
- Voter Authorized Outstanding Debt
\$ 11,689,071

As of 6/30/2021 Amount Paid Down \$17,720,732

Debt Service By Function



Article 6 Capital Projects General Government

Fiscal 2013 Request	Town Manager Recommends
---------------------------	-------------------------------

Service/Help Desk System	Information Systems	4,000	4,000
Fiber Network	Information Systems	125,000	125,000
Mayflower/Townhall Campus	Information Systems	50,000	50,000
New Data Center in Fire Department	Information Systems	30,000	30,000
Consulting Services – Financial Software Selection	Information Systems	60,000	60,000
Replace Assessing CAMA System	Assessors	16,750	16,750
Weed Treatment – Lower Chandler Mill Pond	Conservation		
General Government Total		\$285,750	\$285,750

Article 6 Capital Projects Public Safety

Fiscal 2013 Request	Town Manager Recommends
------------------------------------	--

Replace K9 Equipped Cruiser	Police	35,000	35,000
Replace 2007 Ambulance	Fire	200,000	200,000
Refurbish 1995 Pumping Engine	Fire	125,000	125,000
Paint & Replace Trim – Station 2	Fire	12,850	12,850
Update Public Safety Radio System	Fire	144,000	144,000
Thermal Imaging Camera	Fire	10,000	10,000
Replace 2005 Patrol Vehicle	Harbormaster	37,000	37,000
Automated External Defibrillators (3)	Harbormaster	6,145	6,145
8.6 Inflatable Vessel	Harbormaster	800	0
3.5 Engine	Harbormaster	1,020	0
Public Safety Total		\$572,315	\$425,995

Article 6 Capital Projects

Department of Public Works

**Fiscal
2013
Request**

**Town
Manager
Recommends**

Organize Town Hall Archives Phase 2	Central Building	25,000	25,000
Replace 1994 Toro Sand Pro Grooming Rake	Lands Nat Res	30,000	30,000
Replace 2001 Dump Truck H27	Lands Nat Res	0	0
Replace 2004 Pick-up Truck H29	Lands Nat Res	35,000	35,000
Replace Fuel Pumps/Add Canopy	Fuel Depot	61,500	0
DPW Facility Feasibility Study	DPW Admin	75,000	0
Replace 2003 6 Wheel Dump Truck H13	Highway	183,751	0
Replace 1997 Skid Steer Bob Cat Tractor	Highway	83,475	0
Replace 2000 Front End Loader	Transfer Station	129,261	129,261
Pave Parking Area	Transfer Station	75,000	0
Replace 1998 Light Pickup Truck	Cemetery	22,500	22,500
Replace SCAG Mower	Cemetery	6,770	0
DPW Total		\$777,257	\$241,761

Article 6 Capital Projects Human Services

Fiscal 2013 Request	Town Manager Recommends
---------------------------	-------------------------------

Paint Interior Walls & Trim	COA	31,390	31390
First Floor Carpet Replacement	COA	6,500	6,500
Reconfigure Front Desk Area	COA	2,648	2,648
Purchase Modular Office Furniture	COA	2,870	2,870
Human Resources Total		\$43,408	\$43,408

Article 6 Capital Projects Library & Recreation

**Assessment Study – Engineering
& Mechanical Systems**

Library

**Fiscal
2013
Request**

15,723

**Town
Manager
Recommends**

15,723

Paint Exterior Trim & Cupola

Library

24,750

24,750

7 HP Lawnmower

Library

800

0

Replace PC Workstations (5)

Library

4,000

4,000

Waterproofing North Wall

Library

10,600

10,600

Front Entrance Masonry Repair

Library

12,990

0

Carpet Replacement

Library

8,850

8,850

Thermal Pane Window Units (6)

Library

1,025

1,025

Repair Sand Traps

North Hill

35,000

35,000

Repair/Replace Ladies Tees

North Hill

15,000

15,000

Upgrade Phone System

North Hill

4,275

4,275

**Library &
Recreation Total**

\$133,013

\$119,223

Article 6 Capital Projects School Department

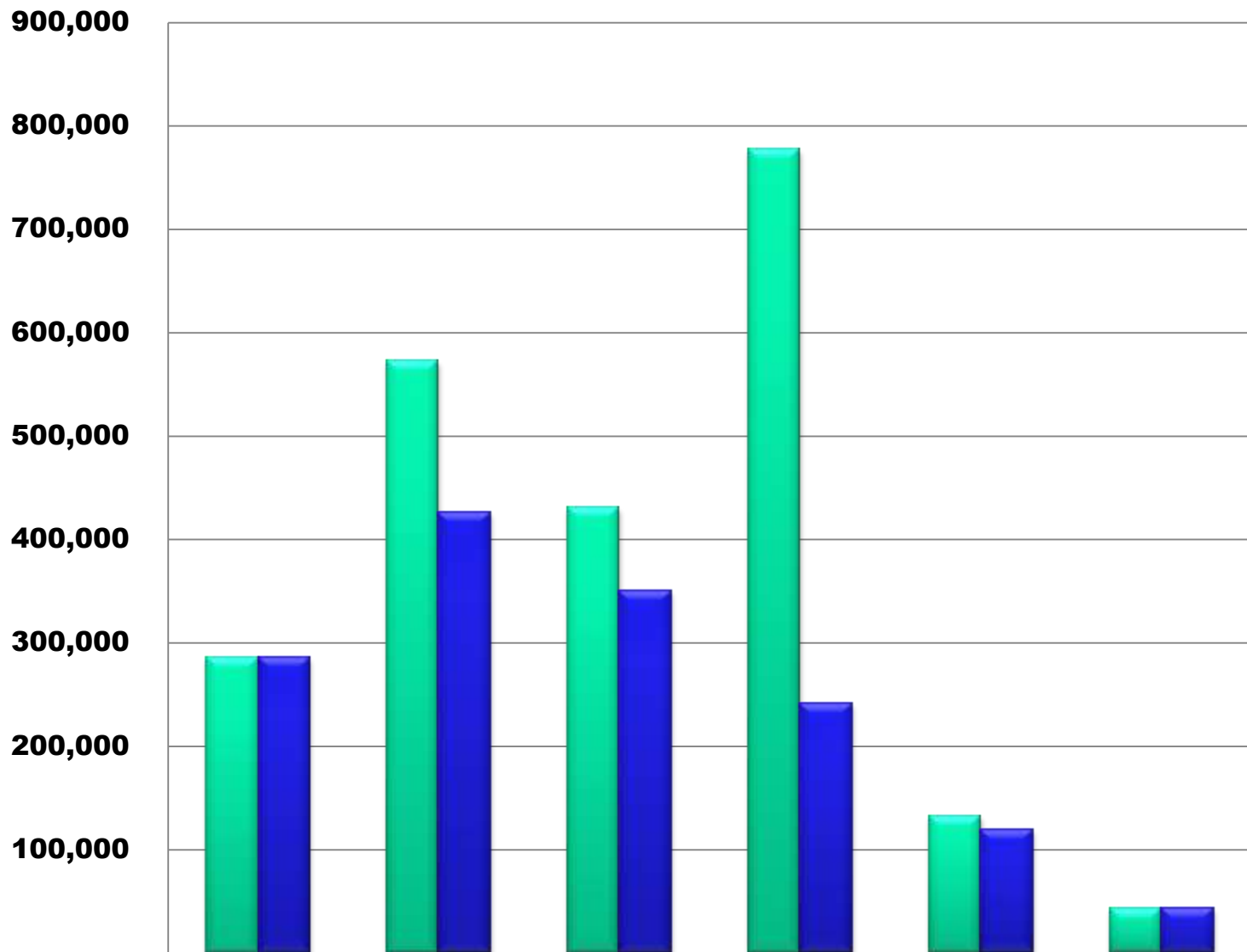
**Fiscal
2013
Request**

**Town
Manager
Recommends**

Network Upgrades - System Wide	Schools	10,000	10,000
Wireless Technology Ph II – DHS	Schools	15,000	15,000
Replace Computers - System Wide	Schools	107,100	107,100
Upgrade Other Hardware - System Wide	Schools	30,042	30,042
Computer Labs - Mobile System Upgrades	Schools	28,109	28,109
Alden & Chandler Building Assessment	Schools	15,000	15,000
Asbestos Abatement/Tile Replacement	Schools	10,000	10,000
Carpet Replacement	Schools	5,000	5,000
White Marker Boards	Schools	10,000	10,000
Replace Classroom Furniture	Schools	15,000	15,000
Chandler School Lighting Upgrade	Schools	45,000	45,000
Chandler Gym Floor Replacement	Schools	60,000	60,000
Replace Computers – System Wide – Ph II	Schools	12,760	0
Upgrade Other Hardware – System Wide – Ph II	Schools	23,042	0
Computer Labs – Mobile Systems Upgrades Ph II	Schools	24,478	0
Athletic Blocking Sled & Pop-up Dummies	Schools	10,000	0
Wrestling Mats	Schools	10,000	0

School Department Total		\$430,531	\$350,251
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Departmental Capital Request vs TM Recommendations



	General Govt	Public Safety	Schools	DPW	Library & Rec	Human Services
Department Request	285,750	572,315	430,531	777,257	133,013	43,408
Town Manager Recommended	285,750	425,995	350,251	241,761	119,223	43,408



FY13



Water Enterprise Fund



Water Enterprise Expense Comparison

EXPENSES	FY12 BUDGET	FY13 DEPT REQ	Town Mgr Recommend	% Change	Dollar Change
Salaries	640,136	646,663	656,287	2.52%	16,151
Expenses	957,639	963,639	986,287	2.99%	28,648
Sub Total Operating	1,597,775	1,610,302	1,642,574	2.80%	44,799
Debt Service	917,628	802,543	802,543	(12.54%)	(115,085)
TOTAL	2,515,403	2,412,845	2,445,117	(2.79%)	(70,286)

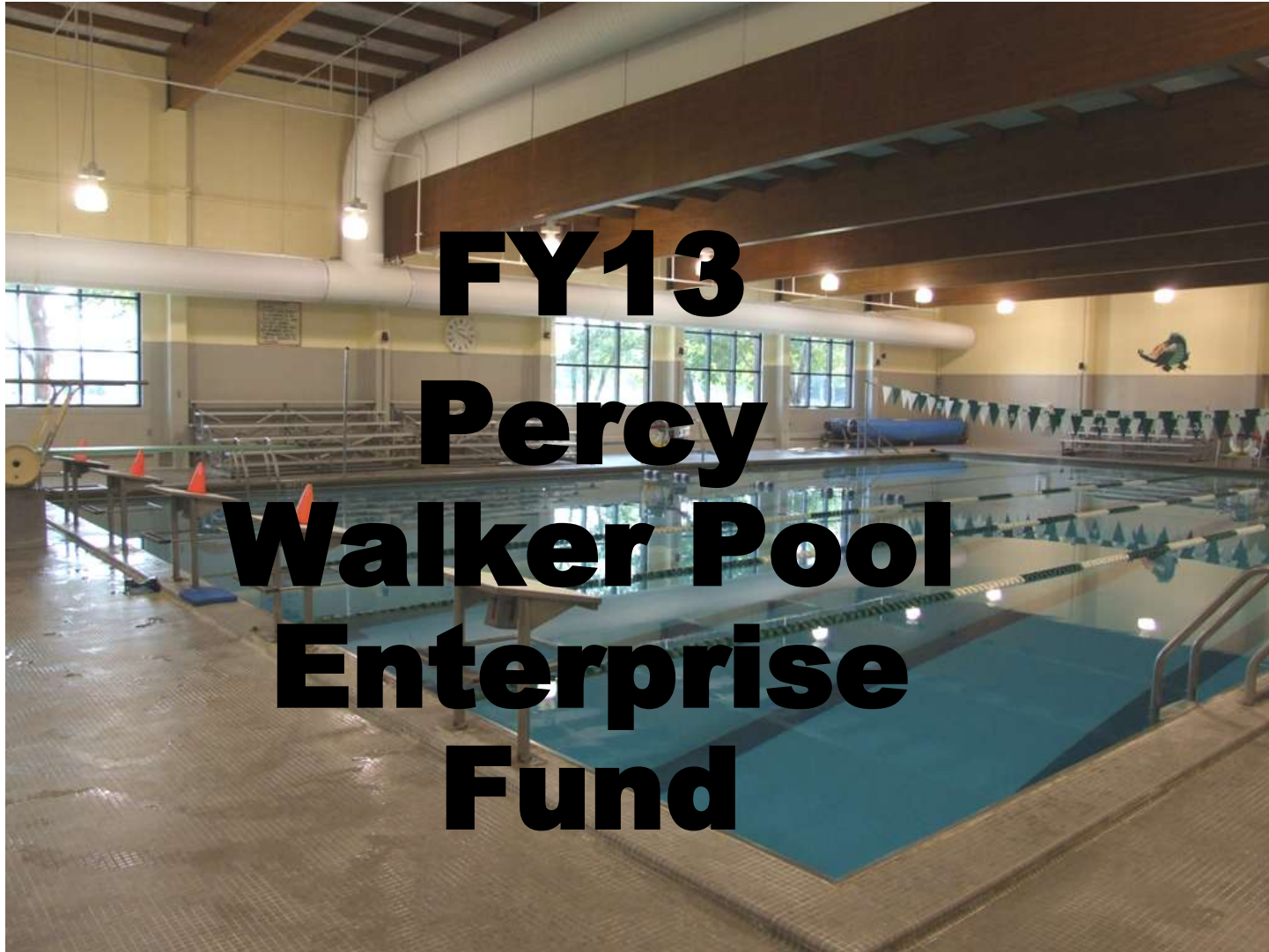
Article 6 Capital Projects Water Enterprise Fund

**Fiscal
2013
Request**

**Town
Manager
Recommends**

Tremont Well Rehab	Water Enterprise	80,000	80,000
Replace PCE Main Pipe	Water Enterprise	100,000	100,000
System Rehab	Water Enterprise	150,000	150,000

Water Enterprise Fund Total	\$330,000	\$330,000
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**FY13
Percy
Walker Pool
Enterprise
Fund**



Percy Walker Enterprise Expense Comparison

EXPENSES	FY12 BUDGET	FY13 DEPT REQ	Town Mgr Recommend	% Change	Dollar Change
Salaries	210,633	185,118	184,767	(12.3%)	(25,866)
Expenses	161,348	166,508	179,080	11.0%	17,732
TOTAL	371,981	351,626	363,847	(2.19%)	(8,134)

Outlook

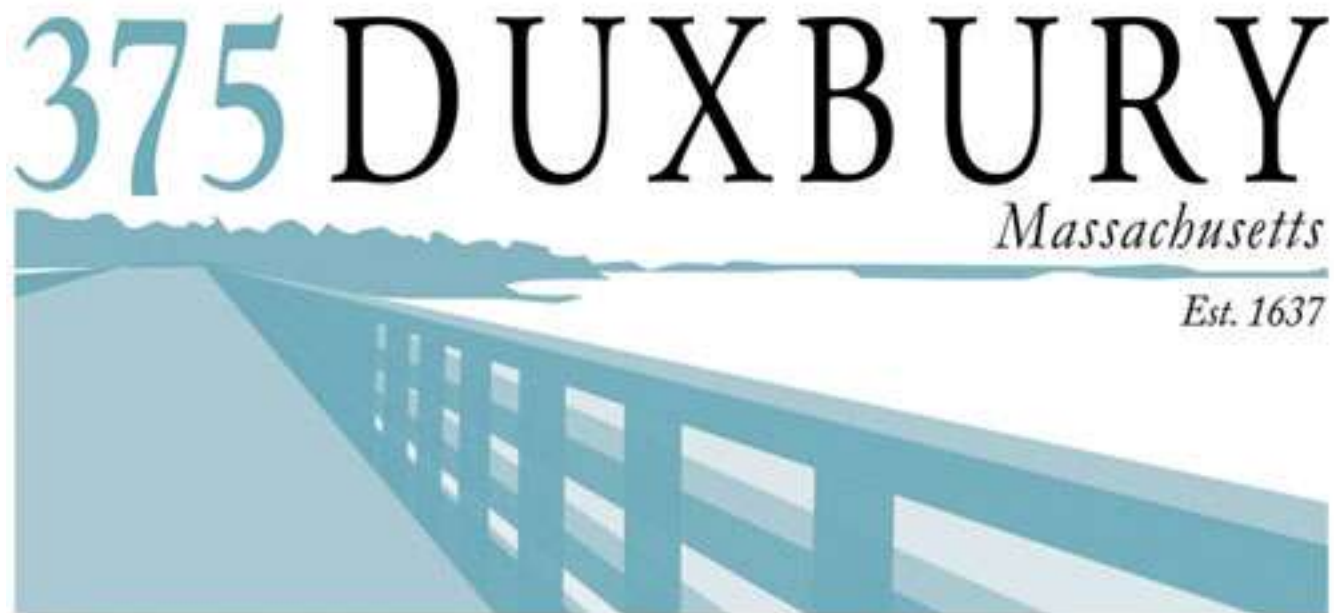


The outlook is stable. We do not expect to change the rating within the two-year outlook period, as we expect the town to maintain its financial position at at least its current levels and that management will be able to address future budgetary needs adequately. The stable outlook also reflects the town’s extremely strong tax base...

Summary:
Duxbury, Massachusetts; General Obligation

Credit Profile		
US\$14.383 mil GO bnds anticipation nts due 09/15/2012		
Short Term Rating	SP-1+	New
Duxbury Twn GO		
Long Term Rating	AAA/Stable	Affirmed

Thank You!



<http://www.town.duxbury.ma.us>